



Regular City Council Meeting
7:00 p.m., Monday, May 21, 2018
City Council Chambers
23600 Liberty Street
Farmington, MI 48335

REGULAR MEETING AGENDA

1. **ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **PUBLIC COMMENT**
4. **APPROVAL OF ITEMS ON CONSENT AGENDA**
 - A. **Farmington Quarterly Financial Report – 3/31/18**
 - B. **Farmington Quarterly Investment Report – 3/31/18**
 - C. **Farmington Quarterly Financial Report – Court – 3/31/18**
 - D. **Farmington Monthly Payments Report**
 - E. **Farmington Quarterly Building Department Report**
 - F. **Farmington Public Safety Monthly Report**
 - G. **Accept Minutes from City’s Boards and Commissions:**
 - 1.) **April 2018**
 - 2.) **May 2018**
 - H. **Special Event Application: Annual Farmington Community Band Concert**
 - I. **Accept the Resignations of Mary Bush and Gerry Bosler from the Library Board**
 - J. **City Council Meeting Minutes**
 - Special – April 16, 2018**
 - Regular – April 16, 2018**
 - Special – April 24, 2018**
 - Regular – May 7, 2018**
 - K. **Consideration to Accept and File the Financial Reports for the City of Farmington Brownfield Redevelopment Authority for the TCF Project**
5. **APPROVAL OF REGULAR AGENDA**
6. **PRESENTATION/PUBLIC HEARINGS**
 - A. **Introduction of Miss Farmington Contestants**
 - B. **Optimist Club**
7. **NEW BUSINESS**
 - A. **Consideration to Adopt Revised Oakwood Cemetery Rules & Regulations**
 - B. **Resolution to Approve the 2018 Michigan Department of Licensing and Regulatory Affairs Grant**
 - C. **Consideration to Introduce Ordinance Establishing a Joint Commission on Community Health with the City of Farmington Hills (FIRST READING)**

- D. Consideration to Appoint Councilmember as the City of Farmington Liaison to the Farmington Hills Municipal Broadband Task Force**
- E. Consideration to Certify 2018 Delinquent Invoices and Water & Sewer Bills**
- F. Consideration to Authorize the Replacement of the Sodium Hypochlorite Injection System for the City's Waste Water**
- G. Discuss Date for Board and Commission Candidate Interviews**

8. DEPARTMENT COMMENT

9. CITY COUNCIL COMMENTS

10. ADJOURNMENT

Farmington City Council Agenda Item	Council Meeting Date: May 21, 2018	Item Number 4A	
Submitted by: Amy Norgard, Controller			
<u>Agenda Topic</u> Farmington Quarterly Financial Report – 3/31/18			
<u>Proposed Motion</u> Approve Farmington Quarterly Financial Report – 3/31/18			
<u>Background</u> See attachment			
<u>Materials Attached</u> Farmington Quarterly Financial Report – 3-31-18			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

FINANCIAL REPORT
CITY OF FARMINGTON
QUARTER ENDED MARCH 31, 2018

Submitted by:
Christopher M. Weber, Director of Finance and Administration

CITY OF FARMINGTON - FINANCIAL REPORT - QUARTER ENDING 3-31-18

BUDGETED FUNDS:

REVENUES:	AMENDED BUDGET	YTD REVENUES	VARIANCE OVER (UNDER)	EXPENDITURES:	AMENDED BUDGET	YTD EXPENDITURES	VARIANCE OVER (UNDER)
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GENERAL FUND:

Property Taxes	4,624,175.00	4,523,715.09	(100,459.91)	General Government	1,987,336.00	1,187,403.79	(799,932.21)
Licenses & Permits	166,200.00	106,433.75	(59,766.25)	Court	528,260.00	396,195.03	(132,064.97)
Federal Grants	23,622.00	0.00	(23,622.00)	Public Safety	3,776,261.00	2,779,703.24	(996,557.76)
State Shared Revenues & Grants	1,056,428.00	630,265.10	(426,162.90)	Public Services	1,167,773.00	817,714.89	(350,058.11)
Charges For Services	2,037,217.00	1,554,621.44	(482,595.56)	Health & Welfare	7,359.00	5,196.00	(2,163.00)
Fines & Forfeits	455,500.00	279,470.06	(176,029.94)	Community & Econ. Development	229,549.00	122,935.65	(106,613.35)
Other Revenue	211,360.00	124,524.80	(86,835.20)	Recreation & Cultural	757,685.00	505,909.09	(251,775.91)
Transfer, Capital Improvement Fund	254,000.00	0.00	(254,000.00)	Transfer, Nonvoted Debt Service	160,924.00	5,370.01	(155,553.99)
				Transfer, OPEB Debt Service	436,360.00	436,360.00	0.00
				Transfer, S/A Debt Fund	120,323.00	120,323.00	0.00
Total Revenues:	8,828,502.00	7,219,030.24	(1,609,471.76)	Total Expenditures:	9,171,830.00	6,377,110.70	(2,794,719.30)
Appropriation, Fund Equity	343,328.00			Transfer, Fund Equity	0.00		
Total Revenues/Appr Fund Equity:	9,171,830.00	7,219,030.24		Total Expenditures/Trans Fund Equity	9,171,830.00	6,377,110.70	

CAPITAL IMPROVEMENT FUND:

Transfer, Theater Fund	25,000.00	0.00	(25,000.00)	Transfer, General Fund	254,000.00	0.00	(254,000.00)
Other Revenue	2,700.00	3,516.61	816.61				
Total Revenues:	27,700.00	3,516.61	(24,183.39)	Total Expenditures:	254,000.00	0.00	(254,000.00)
Appropriation, Fund Equity	226,300.00			Transfer, Fund Equity	0.00		
Total Revenues/Appr Fund Equity:	254,000.00	3,516.61		Total Expenditures/Trans Fund Equity	254,000.00	0.00	

CITY OF FARMINGTON - FINANCIAL REPORT - QUARTER ENDING 3-31-18

BUDGETED FUNDS:

REVENUES:	AMENDED BUDGET	YTD REVENUES	VARIANCE OVER (UNDER)	EXPENDITURES:	AMENDED BUDGET	YTD EXPENDITURES	VARIANCE OVER (UNDER)
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MAJOR STREET FUND:

State Shared Revenue	541,891.00	338,326.54	(203,564.46)	Operation & Maintenance	341,579.00	229,783.03	(111,795.97)
Contracts and Grants	108,783.00	34,974.13	(73,808.87)	Construction	140,000.00	62,800.07	(77,199.93)
Other Revenue	500.00	20,455.64	19,955.64	Debt Service	143,700.00	143,700.00	0.00
Transfer, Municipal Street Fund	15,000.00	0.00	(15,000.00)				
Total Revenues:	666,174.00	393,756.31	(272,417.69)	Total Expenditures:	625,279.00	436,283.10	(188,995.90)
Appropriation, Fund Equity	0.00			Transfer, Fund Equity	40,895.00		
Total Revenues/Appr Fund Equity:	666,174.00	393,756.31		Total Expenditures/Trans Fund Equity	666,174.00	436,283.10	

LOCAL STREET FUND:

State Shared Revenue	228,911.00	142,472.02	(86,438.98)	Operation & Maintenance	209,976.00	127,391.93	(82,584.07)
Special Assessments	10,050.00	11,400.00	1,350.00	Construction	436,500.00	428,814.11	(7,685.89)
Other Revenue	12,642.00	994.89	(11,647.11)				
Transfer, Municipal Street Fund	436,500.00	403,609.92	(32,890.08)				
Total Revenues:	688,103.00	558,476.83	(129,626.17)	Total Expenditures:	646,476.00	556,206.04	(90,269.96)
Appropriation, Fund Equity	0.00			Transfer, Fund Equity	41,627.00		
Total Revenues/Appr Fund Equity:	688,103.00	558,476.83		Total Expenditures/Trans Fund Equity	688,103.00	556,206.04	

MUNICIPAL STREET FUND:

Property Taxes	473,521.00	465,173.37	(8,347.63)	Transfer, Major Street Fund	15,000.00	0.00	(15,000.00)
State Shared Revenue	6,000.00	6,969.33	969.33	Transfer, Local Street Fund	436,500.00	403,609.92	(32,890.08)
Other Revenue	4,000.00	5,322.25	1,322.25				
Total Revenues:	483,521.00	477,464.95	(6,056.05)	Total Expenditures:	451,500.00	403,609.92	(47,890.08)
Appropriation, Fund Equity	0.00			Transfer, Fund Equity	32,021.00		
Total Revenues/Appr Fund Equity:	483,521.00	477,464.95		Total Expenditures/Trans Fund Equity	483,521.00	403,609.92	

CITY OF FARMINGTON - FINANCIAL REPORT - QUARTER ENDING 3-31-18

BUDGETED FUNDS:							
REVENUES:	AMENDED BUDGET	YTD REVENUES	VARIANCE OVER (UNDER)	EXPENDITURES:	AMENDED BUDGET	YTD EXPENDITURES	VARIANCE OVER (UNDER)

BROWNFIELD REDEVELOP AUTHORITY:

Total Revenues:	2,770.00	2,898.98	128.98	Total Expenditures:	2,670.00	0.00	(2,670.00)
Appropriation, Fund Equity	0.00			Transfer, Fund Equity	100.00		
Total Revenues/Appr Fund Equity:	2,770.00	2,898.98		Total Expenditures/Trans Fund Equity	2,770.00	0.00	

CORRIDOR IMPROVEMENT AUTHORITY:

Total Revenues:	150.00	224.26	74.26	Total Expenditures:	5,000.00	0.00	(5,000.00)
Appropriation, Fund Equity	4,850.00			Transfer, Fund Equity	0.00		
Total Revenues/Appr Fund Equity:	5,000.00	224.26		Total Expenditures/Trans Fund Equity	5,000.00	0.00	

DWTWN DEVELOPMENT AUTHORITY:

Total Revenues:	572,700.00	537,317.41	(35,382.59)	Total Expenditures:	758,559.00	253,114.24	(505,444.76)
Appropriation, Fund Equity	185,859.00			Transfer, Fund Equity	0.00		
Total Revenues/Appr Fund Equity:	758,559.00	537,317.41		Total Expenditures/Trans Fund Equity	758,559.00	253,114.24	

TOTAL BUDGETARY FUNDS REVENUE:	\$9,192,685.59			TOTAL BUDGETARY FUNDS EXPENDITURES:	\$8,026,324.00		
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CITY OF FARMINGTON - FINANCIAL REPORT - QUARTER ENDING 3-31-18

SUPPLEMENTAL INFORMATION:

REVENUES:	AMENDED BUDGET	YTD REVENUES	VARIANCE OVER (UNDER)	EXPENDITURES:	AMENDED BUDGET	YTD EXPENDITURES	VARIANCE OVER (UNDER)
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WATER & SEWER FUND:

Water & Sewer Sales	4,952,192.00	3,863,266.81	(1,088,925.19)	Operating & Maintenance	4,349,346.00	2,849,462.95	(1,499,883.05)
Service Fees	70,000.00	40,178.29	(29,821.71)	Total O & M Expenditures:	4,349,346.00	2,849,462.95	(1,499,883.05)
Other Revenue	34,000.00	22,464.15	(11,535.85)	Capital Outlay	609,764.00	170,306.74	(439,457.26)
				Debt, Principal and Interest	317,768.00	190,790.00	(126,978.00)
				Transfer, OPEB Debt Service	22,967.00	22,966.00	(1.00)
Total Revenues:	5,056,192.00	3,925,909.25	(1,130,282.75)	Capital & Debt Outlays	950,499.00	384,062.74	(566,436.26)
Appropriation, Fund Equity	243,653.00			Transfer, Debt & Equity	0.00		
Total O & M/ Other Revenues:	5,299,845.00	3,925,909.25		Total O & M Exp.& Trans Debt & Equity	5,299,845.00	3,233,525.69	

FARMINGTON COMMUNITY THEATER FUND:

Admission/Rentals/Concessions	564,870.00	385,362.00	(179,508.00)	Operation & Maintenance	563,743.00	361,063.86	(202,679.14)
Other Revenue	14,000.00	11,602.12	(2,397.88)	Total O & M Expenditures:	563,743.00	361,063.86	(202,679.14)
				Capital Outlay	13,000.00	10,575.00	(2,425.00)
Total Revenues:	578,870.00	396,964.12	(181,905.88)	Capital & Debt Outlays	13,000.00	10,575.00	(2,425.00)
Appropriation, Fund Equity	0.00			Transfer, Fund Equity	2,127.00		
Total Financing Sources:	578,870.00	396,964.12		Total O & M Exp.& Trans Debt & Equity	578,870.00	371,638.86	

Farmington City Council Agenda Item	Council Meeting Date: May 21, 2018	Item Number 4B	
Submitted by: Amy Norgard, Controller			
<u>Agenda Topic</u> Farmington Quarterly Investment Report –3/31/18			
<u>Proposed Motion</u> Approve Farmington Quarterly Investment Report – 3/31/18			
<u>Background</u> See attachment			
<u>Materials Attached</u> Farmington Quarterly Investment Report – 3-31-18			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

INVESTMENT REPORT
CITY OF FARMINGTON
QUARTER ENDED MARCH 31, 2018

Submitted by:
Christopher M. Weber, Director of Finance and Administration

CITY OF FARMINGTON
 QUARTER ENDING MARCH 31, 2018

	BALANCE	BALANCE	BALANCE	RATE OF RETURN			MATURITY	RATING	RATING AGENCY
	1/31/18	2/28/18	3/31/18	1/31/18	2/28/18	3/31/18			
Pooled Mutual Funds:									
Comerica	\$ 254,840	\$ 255,089	\$ 255,402	1.230%	1.330%	1.540%	Daily	A1,P1	S&P
Oakland County Investment Pool	6,916,835	6,820,917	6,270,876	0.759%	1.135%	1.173%	Daily	Not rated	N/A
Michigan Class	256,849	257,158	257,533	1.490%	1.570%	1.720%	Daily	AAAm	S&P
Total Pooled Funds:	7,428,524	7,333,164	6,783,811						
Certificates of Deposit:									
Flagstar	504,507	504,507	504,507	0.850%	0.850%	0.850%	5/31/2018	5	Bauer
Chemical Bank	208,413	208,413	208,413	1.470%	1.470%	1.470%	5/31/2018	4	Bauer
Total Certificates of Deposit:	712,920	712,920	712,920						
Uninvested:	\$ 1,327,384	\$ 861,184	\$ 755,441	Bank Analysis Credit Earned			N/A		
TOTAL:	\$ 9,468,827	\$ 8,907,268	\$ 8,252,172						

** Investment Balances do not include the investments of the 47th District Court, the Farmington Brownfield Redevelopment Authority, the Corridor Improvement Authority, the Farmington Downtown Development Authority, the Friends of the Governor Warner Mansion, or the Public Employee Health Care Funds invested with Morgan Stanley Smith Barney.

Farmington City Council Agenda Item	Council Meeting Date: May 21, 2018	Item Number 4C	
Submitted by: Amy Norgard, Controller			
<u>Agenda Topic</u> Farmington Quarterly Financial Report Court – 3/31/18			
<u>Proposed Motion</u> Approve Farmington Quarterly Financial Report Court – 3/31/18			
<u>Background</u> See attachment			
<u>Materials Attached</u> Farmington Quarterly Financial Report Court – 3-31-18			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

FINANCIAL REPORT
47TH DISTRICT COURT
QUARTER ENDED MARCH 31, 2018

Distribution:

District Judges
Court Administrator
City Manager, Farmington Hills
Finance Director, Farmington Hills
City Council, Farmington
City Manager, Farmington

Submitted by:
Christopher M. Weber, Director of Finance and Administration

User: anorgard

DB: Farmington

PERIOD ENDING 03/31/2018

GL NUMBER	DESCRIPTION	BALANCE 03/31/2017	2017-18 AMENDED BUDGET	BEG. BALANCE 07/01/2017	END BALANCE 03/31/2018	AVAILABLE BALANCE	% BDGT USED
Fund 136 - 47TH DISTRICT COURT FUND							
Assets							
Dept 000.00							
136-000.00-001.000	CASH-GENERAL RECEIVING	414,553.40		257,157.33	554,283.14		
136-000.00-004.000	IMPREST CASH	1,950.00		1,950.00	1,950.00		
136-000.00-040.000	A/R MISCELLANEOUS	0.00		29,548.61	0.00		
136-000.00-078.000	DUE FROM STATE OF MICHIGAN	0.00		1,484.97	0.00		
136-000.00-102.000	PREPAID EXPENSES	0.00		7,810.00	450.00		
Total Dept 000.00		416,503.40		297,950.91	556,683.14		
TOTAL ASSETS		416,503.40		297,950.91	556,683.14		
Liabilities							
Dept 000.00							
136-000.00-202.000	ACCOUNTS PAYABLE, P O	0.00		42,219.19	0.00		
136-000.00-214.101	DUE TO GENERAL FUND	34.71		32.20	29.09		
136-000.00-231.011	PAYROLL, LIFE INSURANCE	(3.30)		0.00	(468.80)		
136-000.00-257.000	ACCRUED WAGES	0.00		33,773.76	0.00		
136-000.00-285.600	FLEX ACCOUNT 2016, COURT	5,497.22		0.00	0.00		
136-000.00-285.601	FLEX ACCOUNT 2017, COURT	(2,693.19)		4,986.94	(92.84)		
Total Dept 000.00		2,835.44		81,012.09	(532.55)		
TOTAL LIABILITIES		2,835.44		81,012.09	(532.55)		
Fund Equity							
Dept 000.00							
136-000.00-368.000	NONSPENDABLE, INVENTORIES, PREPAIDS	7,588.00		7,810.00	7,810.00		
136-000.00-390.000	FUND BALANCE	1,950.96		1,950.96	1,950.96		
136-000.00-393.000	ASSIGNED FUND BALANCE, CAPITAL	91,712.74		207,177.86	207,177.86		
Total Dept 000.00		101,251.70		216,938.82	216,938.82		
TOTAL FUND EQUITY		101,251.70		216,938.82	216,938.82		
Revenues							
Dept 000.00							
136-000.00-539.901	STATE GRANT, DRUNK DRIVING	0.00	17,500.00		0.00	17,500.00	0.00
136-000.00-539.902	DRUG CASE MANAGEMENT	0.00	900.00		0.00	900.00	0.00
136-000.00-539.903	JUDGES, SALARY STD	68,586.00	91,448.00		68,586.00	22,862.00	75.00
136-000.00-539.904	DRUG COURT	2,363.64	5,000.00		2,426.37	2,573.63	48.53
136-000.00-664.000	INVESTMENT INCOME	905.47	1,000.00		2,385.60	(1,385.60)	238.56
136-000.00-671.000	REVENUES, OTHER	892.00	29,500.00		13,785.00	15,715.00	46.73
136-000.00-671.001	REVENUES, OTHER - PRODUCTION	0.00	0.00		2,742.34	(2,742.34)	100.00
136-000.00-674.400	COMMUNITY WORK PROGRAM	1,893.12	33,473.00		1,855.46	31,617.54	5.54
136-000.00-678.001	CONTRIBUTIONS, FARMINGTON	349,047.72	528,260.00		396,195.03	132,064.97	75.00
136-000.00-678.002	CONTRIBUTIONS FARMINGTON HILLS	1,879,866.00	2,523,501.00		1,892,625.75	630,875.25	75.00
136-000.00-679.000	HEALTH INSURANCE CONTRIBUTIONS	18,087.00	27,092.00		18,949.80	8,142.20	69.95

User: anorgard

DB: Farmington

PERIOD ENDING 03/31/2018

GL NUMBER	DESCRIPTION	BALANCE 03/31/2017	2017-18 AMENDED BUDGET	BEG. BALANCE 07/01/2017	END BALANCE 03/31/2018	AVAILABLE BALANCE	% BDGT USED
Fund 136 - 47TH DISTRICT COURT FUND							
Revenues							
Total Dept 000.00		2,321,640.95	3,257,674.00		2,399,551.35	858,122.65	73.66
TOTAL REVENUES		2,321,640.95	3,257,674.00		2,399,551.35	858,122.65	73.66
Expenditures							
Dept 000.00							
136-000.00-703.001	SALARIES, JUDGES	63,779.10	91,448.00		65,068.85	26,379.15	71.15
136-000.00-703.002	SALARIES, COURT ADMINISTRATORS	146,036.51	208,220.00		148,116.56	60,103.44	71.13
136-000.00-704.000	SALARIES, COURT REPORTERS	83,583.46	121,810.00		86,649.61	35,160.39	71.14
136-000.00-704.001	SALARIES, DEPUTY COURT CLERKS	436,051.55	633,633.00		448,851.87	184,781.13	70.84
136-000.00-704.002	SALARIES, COURT OFFICERS	67,302.42	100,998.00		71,371.73	29,626.27	70.67
136-000.00-704.003	SALARIES, PROBATION OFFICER	216,636.09	314,941.00		223,982.20	90,958.80	71.12
136-000.00-707.000	SALARIES, PART-TIME/TEMP	68,834.66	125,301.00		52,618.53	72,682.47	41.99
136-000.00-707.001	SALARIES, BLDG MAINT CWP	1,893.12	3,500.00		1,855.46	1,644.54	53.01
136-000.00-707.002	SALARIES, BLDG MAINT, PT	38,727.66	57,419.00		39,687.90	17,731.10	69.12
136-000.00-707.003	SALARIES, MAGISTRATE, PT	37,513.00	56,250.00		37,957.50	18,292.50	67.48
136-000.00-709.000	SALARIES, OVERTIME	227.83	1,500.00		856.89	643.11	57.13
136-000.00-715.000	LONGEVITY PAY	75,915.25	84,483.00		84,482.91	0.09	100.00
136-000.00-719.000	FRINGE BENEFITS	305.00	1,545.00		1,305.00	240.00	84.47
136-000.00-719.004	INSURANCE ALLOWANCE	630.00	840.00		630.00	210.00	75.00
136-000.00-719.005	VEHICLE ALLOWANCE	2,700.00	3,600.00		2,700.00	900.00	75.00
136-000.00-720.007	PYMT IN LIEU OF HOSP INS	16,600.00	19,200.00		14,400.00	4,800.00	75.00
136-000.00-720.100	SOC SEC, EMPLOYER'S SHARE	86,922.05	137,636.00		89,130.11	48,505.89	64.76
136-000.00-720.200	COMPREHENSIVE MEDICAL INS	206,313.39	305,857.00		222,940.86	82,916.14	72.89
136-000.00-720.300	LIFE INSURANCE	12,489.54	16,335.00		12,911.58	3,423.42	79.04
136-000.00-720.400	RETIREMENT CONTRIBUTION	0.00	262,918.00		0.00	262,918.00	0.00
136-000.00-720.450	RETIREE HEALTHCARE CONTRIBUTION	0.00	58,154.00		0.00	58,154.00	0.00
136-000.00-720.500	WORKMEN'S COMPENSATION INS	7,510.00	10,544.00		8,279.00	2,265.00	78.52
136-000.00-720.600	OPTICAL	941.96	4,000.00		2,330.94	1,669.06	58.27
136-000.00-720.700	DENTAL	31,291.56	44,225.00		33,477.08	10,747.92	75.70
136-000.00-727.000	OFFICE SUPPLIES	18,291.15	24,500.00		15,888.91	8,611.09	64.85
136-000.00-728.000	POSTAGE, METER	10,349.75	16,000.00		11,265.01	4,734.99	70.41
136-000.00-733.000	RECORDS MANAGEMENT	437.50	1,000.00		375.50	624.50	37.55
136-000.00-735.000	LAW LIBRARY	4,131.84	8,234.00		4,723.02	3,510.98	57.36
136-000.00-740.500	NON-CAPITALIZED ASSETS	2,872.79	2,000.00		0.00	2,000.00	0.00
136-000.00-801.000	PROFESSIONAL SERVICES	4,925.37	5,000.00		5,115.00	(115.00)	102.30
136-000.00-801.002	PRO SERVICES, LABOR RELATIONS	96.00	4,700.00		77.50	4,622.50	1.65
136-000.00-802.101	WITNESS FEES	903.70	2,500.00		1,302.70	1,197.30	52.11
136-000.00-802.102	JURY FEES	1,162.25	3,450.00		552.90	2,897.10	16.03
136-000.00-802.104	INTERPRETER FEES	8,623.09	8,000.00		4,680.26	3,319.74	58.50
136-000.00-802.105	SUBSTITUTE COURT REPORTER	2,990.00	4,000.00		1,690.00	2,310.00	42.25
136-000.00-802.107	ACCOUNTING FEES	25,031.25	34,043.00		25,532.25	8,510.75	75.00
136-000.00-802.109	APPOINTED COUNSEL-C, R, 2	16,950.00	35,000.00		19,900.00	15,100.00	56.86
136-000.00-802.110	APPOINTED COUNSEL-C. R. 1	22,700.00	35,000.00		25,000.00	10,000.00	71.43
136-000.00-806.101	AUDIT & ACCOUNTING FEES	14,125.00	14,550.00		14,550.00	0.00	100.00
136-000.00-818.000	CONTRACTUAL SERVICES	81,350.75	118,888.00		80,478.11	38,409.89	67.69
136-000.00-853.000	TELECOMMUNICATIONS	10,964.97	15,000.00		11,138.16	3,861.84	74.25
136-000.00-860.000	TRANSPORTATION	4,786.27	9,600.00		4,745.84	4,854.16	49.44
136-000.00-861.000	MILEAGE	754.87	2,000.00		758.10	1,241.90	37.91
136-000.00-920.000	PUBLIC UTILITIES	66,408.95	95,000.00		56,578.30	38,421.70	59.56
136-000.00-934.000	MAINTENANCE, OFFICE EQUIPMENT	852.00	7,272.00		0.00	7,272.00	0.00
136-000.00-935.000	MAINT, BUILDINGS & GROUNDS	52,926.70	57,884.00		42,150.97	15,733.03	72.82
136-000.00-936.000	CLEANING & UNIFORMS	2,123.14	3,000.00		1,752.44	1,247.56	58.41

User: anorgard

PERIOD ENDING 03/31/2018

DB: Farmington

GL NUMBER	DESCRIPTION	BALANCE 03/31/2017	2017-18 AMENDED BUDGET	BEG. BALANCE 07/01/2017	END BALANCE 03/31/2018	AVAILABLE BALANCE	% BDDT USED
Fund 136 - 47TH DISTRICT COURT FUND							
Expenditures							
136-000.00-943.000	EQUIPMENT RENTAL	17,829.21	24,006.00		15,375.29	8,630.71	64.05
136-000.00-955.000	MEMBERSHIPS	3,205.00	6,313.00		4,186.00	2,127.00	66.31
136-000.00-956.000	MISCELLANEOUS EXPENSE	3,623.34	5,000.00		4,188.66	811.34	83.77
136-000.00-959.500	BANKING CHARGES	0.00	1,500.00		0.00	1,500.00	0.00
136-000.00-963.000	INSURANCE & BONDS	22,581.75	31,377.00		22,929.25	8,447.75	73.08
136-000.00-977.000	CAPITAL OUTLAY, EQUIPMENT	1,766.96	36,500.00		29,532.14	6,967.86	80.91
Total Dept 000.00		<u>2,004,967.75</u>	<u>3,275,674.00</u>		<u>2,054,070.89</u>	<u>1,221,603.11</u>	<u>62.71</u>
Dept 000.01 - DRUG COURT							
136-000.01-801.702	MI DRUG COURT	4,256.94	5,000.00		5,203.59	(203.59)	104.07
Total Dept 000.01 - DRUG COURT		<u>4,256.94</u>	<u>5,000.00</u>		<u>5,203.59</u>	<u>(203.59)</u>	<u>104.07</u>
TOTAL EXPENDITURES		<u>2,009,224.69</u>	<u>3,280,674.00</u>		<u>2,059,274.48</u>	<u>1,221,399.52</u>	<u>62.77</u>
Total Fund 136 - 47TH DISTRICT COURT FUND							
TOTAL ASSETS		<u>416,503.40</u>		<u>297,950.91</u>	<u>556,683.14</u>		
BEG. FUND BALANCE		101,251.70		216,938.82	216,938.82		
+ NET OF REVENUES & EXPENDITURES		312,416.26	(23,000.00)		340,276.87	(363,276.87)	1,479.46
= ENDING FUND BALANCE		413,667.96		216,938.82	557,215.69		
+ LIABILITIES		2,835.44		81,012.09	(532.55)		
= TOTAL LIABILITIES AND FUND BALANCE		<u>416,503.40</u>		<u>297,950.91</u>	<u>556,683.14</u>		

Farmington City Council Agenda Item	Council Meeting Date: May 21, 2018	Item Number 4D	
Submitted by: Amy Norgard, Controller			
<u>Agenda Topic</u> Farmington Monthly Payments Report – April 2018			
<u>Proposed Motion</u> Approve Farmington Monthly Payments Report – April 2018			
<u>Background</u> See attachment			
<u>Materials Attached</u> AP Monthly Payments Report 04302018			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

CITY OF FARMINGTON - MONTHLY PAYMENTS REPORT

MONTH OF APRIL 2018

FUND #	FUND NAME	AMOUNT:
101	GENERAL FUND	\$ 464,163.38
202	MAJOR STREET FUND	\$ 1,372.78
203	LOCAL STREET FUND	\$ 1,455.48
355	GROVE SA DEBT SERVICE FUND	\$ 250.00
592	WATER & SEWER FUND	\$ 297,393.81
595	FARMINGTON COMMUNITY THEATER FUND	\$ 24,051.08
640	DPW EQUIPMENT REVOLVING FUND	\$ 5,980.40
701	AGENCY FUND	\$ 7,530.20
736	PUBLIC EMPLOYEE HEALTH CARE FUND	\$ 60,342.33
	TOTAL CITY PAYMENTS ISSUED:	\$ 862,539.46
136	47TH DISTRICT COURT FUND	\$ 87,602.79
248	DOWNTOWN DEVELOPMENT AUTHORITY FUND	\$ 11,916.33
	TOTAL OTHER ENTITIES PAYMENTS ISSUED:	\$ 99,519.12
	TOTAL PAYMENTS ISSUED	\$ 962,058.58

A detailed Monthly Payments Report is
on file in the Treasurer's Office.

CITY OF FARMINGTON - ACH PAYMENTS REPORT

MONTH OF APRIL 2018

TRANSFER FROM:	TRANSFER TO:	DESCRIPTION:	AMOUNT:
General Fund	Chase (Disbursing Acct)	Direct Deposit Payroll	201,205.03
General Fund	Federal Gov't	W/H & FICA Payroll	71,424.57
General Fund	MERS	March Transfer	55,981.07
General Fund	MERS HCSP	March Transfer	4,040.00
Agency	Total Administrative Services Corp.	Flexible Spending Accounts	2,544.08
TOTAL CITY ACH TRANSFERS			335,194.75
Court Fund	Chase (Disbursing Acct)	Direct Deposit Payroll	87,414.58
Court Fund	Federal Gov't	W/H & FICA Payroll	29,268.92
Court Fund	Total Administrative Services Corp.	Flexible Spending Accounts	2,089.92
TOTAL OTHER ENTITIES ACH TRANSFERS			118,773.42

CITY OF FARMINGTON
BUILDING DEPARTMENT

3rd Quarter Report

January 1, 2018
through
March 31, 2018

John D. Koncsol
Building Official
Building Inspector

FY 2017 - 18

MONTH	NEW HOMES		HOME REMODEL		SHEDS/GARAGES		COMMERCIAL REMODEL		COMMERCIAL BUILDING		INDUSTRIAL REMODEL	
	No. of Permits	Value	No. of Permits	Value	No. of Permits	Value	No. of Permits	Value	No. of Permits	Value	No. of Permits	Value
JULY	0	\$0	1	\$48,000	1	\$4,000	2	\$500,500	0	\$0	0	\$0
AUGUST	0	\$0	2	\$205,000	2	\$18,000	1	\$40,000	0	\$0	0	\$0
SEPTEMBER	0	\$0	4	\$336,716	2	\$21,000	2	\$450,000	0	\$0	0	\$0
OCTOBER	0	\$0	2	\$133,925.38	1	\$5,000	0	\$0	0	\$0	0	\$0
NOVEMBER	0	\$0	1	\$50,000	0	\$0	0	\$0	0	\$0	1	\$527,000
DECEMBER	0	\$0	1	\$25,000	0	\$0	1	\$120,000	0	\$0	0	\$0
JANUARY	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
FEBRUARY	0	\$0	0	\$0	0	\$0	2	\$104,300	0	\$0	0	\$0
MARCH	0	\$0	1	\$103,000	1	\$4,300	3	\$342,000	0	\$0	1	\$15,000
APRIL												
MAY												
JUNE												
TOTAL	0	\$0	12	\$901,641.38	7	\$52,300	11	\$1,556,800	0	\$0	2	\$542,000

2017 - 18 CASH SHEET SUMMARY

	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
Building	\$7,267	\$5,945	\$10,452	\$4,376	\$7,568	\$3,041	\$1,356	\$2,640	\$5,344			
Building Registration	\$240	\$270	\$450	\$150	\$270	\$120	\$210	\$180	\$270			
Building Bond	\$2,175	\$3,621	\$9,360	\$1,267	\$2,273	\$975	\$380	\$935	\$3,739			
Water Tap/Meter			\$2,859.40						\$28,704			
Sewer Tap									\$35,060			
Construction Water												
Water/Sewer Debt												
Sign	\$250	\$225	\$175	\$185	\$150	\$170	\$80		\$80			
Sign Registration	\$75	\$75	\$50	\$25	\$50		\$50		\$25			
Fence	\$150	\$30	\$90	\$90	\$60				\$30			
Fence Registration	\$40		\$20	\$20					\$20			
Pool												
Approach/Sidewalk	\$20	\$40	\$40	\$20					\$40			
Mechanical	\$1,640	\$460	\$1,335	\$1,305	\$1,185	\$1,560	\$905	\$435	\$835			
Mechanical Registration	\$210	\$120	\$60	\$120	\$120	\$120	\$60	\$60	\$135			
Electrical	\$734	\$864	\$1,400	\$551	\$1,686	\$1,986	\$159.00	\$182	\$1,298			
Electrical Registration	\$100	\$260	\$180	\$120	\$180	\$120	\$60	\$30	\$270			
Plumbing	\$919	\$456	\$749	\$1,098	\$480	\$948	\$1,006	\$1,123	\$886			
Plumbing Registration	\$64	\$48	\$32	\$80	\$16	\$32	\$144	\$128	\$112			
Zoning Board of Appeals												
Engineering Fees						\$2,000			\$3,843.21			
Planner Fees						\$2,000						
Plan Review	\$850	\$175	\$500	\$150	\$325	\$1,120	\$175	\$100	\$900			
Foreclosures		\$300							\$200			
False Alarm						\$375	\$1,860	\$330	\$305			
Other	-\$50	-\$215		-\$40	-\$162	-\$120	-\$38					
Total	\$14,684.00	\$12,674.00	\$27,752.40	\$9,517.00	\$14,201.00	\$14,447.00	\$6,407.00	\$6,143.00	\$82,096.21	\$0.00	\$0.00	\$0.00

NUMBER OF PERMITS ISSUED BY MONTH

FY 2017 - 18

	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	Total
Single Family Home													
Residential Alteration	1	2	3	1	1	1			1				
Garage/Shed	1	2	1	1					1				
Commercial Building													
Commercial Alteration	2	1	2			1		2	3				
Industrial Building													
Industrial Alteration					1				1				
Church, School													
Church, School Alteration													
Office, Bank, Professional Building													
Office, Bank, etc Alteration													
Swimming Pool	1												
Fence	5	1	3	3	2				1				
Sign	5	4	2	3	2	2	2		2				
Fire Repair			2	1			1						
Observable Inspection													
Roof, Siding, Windows	10	21	25	16	17	13	2	7	8				
Sidewalk/Approach	1	2	2	1					1				
Demolition													
Temporary Signs		1	1	3	1								
Other	2	5	4	3	1	1	5	1	1				
Total	28	39	45	32	25	18	10	10	19	0	0	0	226

BUILDING PERMITS

	2017 - 18		2016 - 17		2015 - 16	
MONTH	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES
JULY	28	\$7,267	28	\$4,166	29	\$4,278
AUGUST	39	\$5,945	30	\$6,190	25	\$9,155
SEPTEMBER	45	\$10,452	36	\$3,687	35	\$21,317
OCTOBER	32	\$4,376	35	\$7,391	25	\$6,754
NOVEMBER	25	\$7,568	27	\$4,486	25	\$3,870
DECEMBER	18	\$3,041	10	\$988	15	\$2,995
JANUARY	10	\$1,356	16	\$7,489	12	\$1,620
FEBRUARY	10	\$2,640	14	\$3,839	9	\$1,241
MARCH	19	\$5,344	19	\$2,094	19	\$11,104
APRIL						
MAY						
JUNE						
TOTAL	226	\$47,989	215	\$40,330	194	\$62,334

ELECTRIC PERMITS

	2017 - 18		2016 - 17		2015 - 16	
MONTH	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES
JULY	8	\$734	12	\$1,327	6	\$386
AUGUST	13	\$964	14	\$1,486	7	\$623
SEPTEMBER	13	\$1,400	9	\$1,258	9	\$1,207.50
OCTOBER	4	\$551	22	\$3,849.50	11	\$1,483.50
NOVEMBER	9	\$1,686	5	\$1,089	7	\$729
DECEMBER	11	\$1,986	7	\$556	19	\$1,535
JANUARY	2	\$159	6	\$458.00	13	\$887.50
FEBRUARY	1	\$182	2	\$709	15	\$1,191
MARCH	12	\$1,298	7	\$1,283	11	\$2,504.50
APRIL						
MAY						
JUNE						
TOTAL	73	\$8,960	84	\$12,016	98	\$10,547

MECHANICAL PERMITS

	2017 - 18		2016 - 17		2015 - 16	
MONTH	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES
JULY	22	\$1,640	27	\$1,825	11	\$735
AUGUST	10	\$460	15	\$1,320	8	\$450
SEPTEMBER	12	\$1,335	22	\$1,095	9	\$530
OCTOBER	7	\$1,305	26	\$5,612	10	\$1,105
NOVEMBER	14	\$1,185	11	\$1,065	13	\$2,199
DECEMBER	14	\$1,560	10	\$735	15	\$605
JANUARY	13	\$905	4	\$475	12	\$420
FEBRUARY	8	\$435	8	\$1,185	23	\$1,485
MARCH	8	\$835	11	\$1,305	16	\$1,925
APRIL						
MAY						
JUNE						
TOTAL	108	\$9,660	134	\$14,617	117	\$9,454

PLUMBING PERMITS

	2017 - 18		2016 - 17		2015 - 16	
MONTH	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES
JULY	9	\$919	7	\$1,882	9	\$586
AUGUST	8	\$536	14	\$1,315	4	\$324
SEPTEMBER	8	\$749	11	\$1,128	8	\$962
OCTOBER	9	\$1,098	9	\$821	11	\$1,392
NOVEMBER	5	\$480	5	\$997	12	\$1,465
DECEMBER	6	\$948	11	\$1,505	14	\$1,429
JANUARY	10	\$1,006	5	\$434	11	\$1,132
FEBRUARY	10	\$1,123	10	\$906	11	\$1,344
MARCH	9	\$886	9	\$1,100	8	\$2,997
APRIL						
MAY						
JUNE						
TOTAL	74	\$7,745	81	\$10,088	88	\$11,631

CODE ENFORCEMENT LOG

MONTH: February 2018

VIOLATIONS	METHOD OF CONTACT				TOTAL
	PHONE	VERBAL	LETTER	WARNING TICKET	
Automobiles					
Recreational Vehicles				1 (1)	1
Trash					
Streets / Sidewalks				15	15
Comm. Property Maint.				1	1
Signs					
Housing Code					
Fences					
Nuisances				1	1
Zoning:					
Property Blight				1	1
Grass (over 8")					
Brush					
Blight Vehicles					
Rodent Activity					
Signs in ROW					
Total				19	19

RESULTS						
COMPLIANCE	NON-COMPLIANCE	COURT	PENDING	CITY COUNCIL	ZONING BOARD	TOTAL
1						1
15 (5)						15
			1 (3)			1
			1 (2)			1
		1 (4)				1
16		1	2			19

INSPECTIONS	
Gas Pressure Tests	2
Rough Building	5
Final Building	15
Foundation	3
Observable Component	
Roof	
Heating/Cooling	5
Fireplace	
Foreclosures	
Total	30

PLAN REVIEW	
Signs	
Buildings	3
Fences	
Decks	
Hood Suppression	
Demolition	
Fire Repair	
Pool	
Total	3

CODE ENFORCEMENT LOG

MONTH: February 2018

COMPLAINTS:

- 1) Warning notice to homeowner about RV parking on Hawthorne.
- 2) Warning to \$3.00 car wash at Orchard Lake and Grand River about LED lights around windows.
- 3) Warning to owner of commercial building at Orchard Lake and Astor about exterior repairs that need to be done and several inside issues called to my attention by tenant.
- 4) Owner of vacant LG's/Napa Auto Repair at Farmington and Nine Mile ticketed for property blight, blight vehicle and tires around property, and signs not removed.
- 5) Ten sidewalks needed to be cleared by City contractor along Farmington and six along Grand River from snow February 9th to February 11th; inspection done February 14th.

CODE ENFORCEMENT LOG

MONTH: March 2018

VIOLATIONS	METHOD OF CONTACT				TOTAL
	PHONE	VERBAL	LETTER	WARNING TICKET	
Automobiles				1	1
Recreational Vehicles					
Trash					
Streets / Sidewalks					
Comm. Property Maint.					
Signs			1 (4)		1
Housing Code				1	1
Fences					
Nuisances					
Zoning:					
Work (no permit)					
Grass (over 8")					
Comm. Vehicle					
Yard Waste @ Curb					
Unlicensed Vehicle					
Business Registration				5	5
Total			1	7	8

RESULTS						
COMPLIANCE	NON-COMPLIANCE	COURT	PENDING	CITY COUNCIL	ZONING BOARD	TOTAL
1 (2)						1
1						1
		1 (3)				1
		5 (1)				5
2		6				5

INSPECTIONS	
Gas Pressure Tests	
Rough Building	8
Final Building	27
Foundation	2
Observable Component	
Roof	
Heating/Cooling	14
Fireplace	
Foreclosures	1
Certificate of Occupancy	1
Total	53

PLAN REVIEW	
Signs	3
Buildings	2
Fences	
Decks	
Hood Suppression	
Demolition	
Fire Repairs	
Pool	
Shed	2
Swim Club	
Fire Suppression	1
Total	8



City of
FARMINGTON Michigan

FARMINGTON PUBLIC SAFETY DEPARTMENT

23600 Liberty Street, Farmington, MI 48335 / Tel: (248) 474-4700 / Fax: (248) 442-9815

**MONTHLY PUBLIC SAFETY REPORT
APRIL - 2018**

Threats

On 4/3/18 at approximately 11:09 AM an officer was dispatched to a local business on a report of threats from a former employee. The officer was informed by the business owner that a recently terminated employee, a 31 year old male, wanted to return for a big sales event. After being told he could not return he made a social media threat to anyone who attended this event. The case was forwarded to the detective bureau who made contact with suspect's probation officer. The suspect probation was violated and he now is in the custody of the Michigan Department of Corrections.

Operating while Intoxicated 3rd Offense

On 4/3/18 at approximately 2:49 AM an officer stopped a vehicle for speeding on M-5. The driver, a 33 year old male, showed signs of intoxications. The officer's investigation showed that the driver's ability to drive was impaired and he had an alcohol level of .11. The driver was arrested and lodged at the Farmington Jail. The driver had two prior OWI convictions therefore, the case was forwarded to the Oakland County Prosecutor for charges.

Possession of Marijuana

On 4/3/18 at approximately 11:06 PM, an officer stopped a vehicle in the area of Grand River Ave. and Power Rd. for driving without its headlights activated. While speaking with the driver, an 18 year old female, the officer notice the odor of marijuana coming from inside of the vehicle. A subsequent search of the vehicle revealed suspected marijuana and narcotic paraphernalia. The driver was arrested for possession of marijuana and possession of narcotic paraphernalia. The driver was transported to the station where he was lodged at the Farmington Jail.

Operating while Intoxicated 3rd Offense

On 4/8/18 at approximately 2:55 AM an officer stopped a vehicle for speeding on Grand River Ave near Nine Mile Rd. The driver, a 48 year old male, showed signs of intoxications. The officer's investigation showed his ability to drive was impaired and he had an alcohol level of .12. The driver was arrested and lodged at the Farmington Jail. The driver had two prior OWI convictions therefore, the case was forwarded to the Oakland County Prosecutor for charges.

Assist Farmington Hills Police Department

On 4/10/18 at approximately 7:15 PM a Farmington Hills Police (FHPD) officer was on a traffic stop on M-5 near Drake Rd. The FHPD officer became involved in a physical altercation with the driver while attempting to affect an arrest. Farmington Public Safety officers responded along with additional FHPD units and assisted. The suspect was in possession of a large quantity of narcotics and was taken into custody by FHPD.

Possession of Narcotic Paraphernalia

On 4/12/18 at approximately 8:53 PM, a sergeant stopped a vehicle in the area of M-5 and Farmington Rd. for driving with a defective/inoperable headlight. While speaking with the driver, a 20 year old female, the officer noticed the odor of marijuana coming from inside of the vehicle. A subsequent search of the vehicle discovered narcotic paraphernalia. The female's driver's license was also suspended and she showed several traffic warrants. The driver was arrested for possession of narcotic paraphernalia and driving on a suspended driver's license. The driver was transported to the station where she was lodged at the Farmington Jail.

Spring Storm

On 4/15/18 as a result of the spring snow storm, Public Safety Officers responded to seven (7) reports of power lines down, one (1) odor investigation, and three (3) traffic complaints.

Larceny from a Building

On 4/20/18 at approximately 5:40 PM a resident came to the front desk to report that her laptop computer had been stolen from her residence. The resident stated that she believes a temporary roommate may have taken the computer. The case is being followed up by the detective bureau.

Assist Farmington Hills Police Department

On 4/21/18 at approximately 3:26 AM the Farmington Hills Police Department (FHPD) put out a report of a possible stolen vehicle in the area of Eight Mile and Gill Rd. Farmington City Officers were able to locate this vehicle on Eight Mile and conducted a traffic stop. The vehicle was being driven by a 16 year old male who lived at the residence of the vehicle owner. The vehicle and driver were turned over to FHPD.

Disorderly Conduct

On 4/21/18 at approximately 10:38 AM officers were dispatched to the Warner Farms subdivision on a report of a male chasing another male with a hammer. Officers arrived on scene and were able to secure the suspect with the hammer. Their investigation revealed that all parties know each other and the suspect is a friend hired to do work. There was an argument which escalated to the suspect chasing the homeowner with a hammer. No one was injured during this incident and the suspect was charged with disorderly conduct and given an appearance citation.

Retail Fraud

On 4/21/18 at approximately 7:21 PM officers were dispatched to a local party store on a report of two suspects stealing alcohol and then fleeing the store. On scene investigation determined two females concealed several bottles of Hennessy Cognac in their purses and left the store without paying for them. The store owner says the suspects have been in the store before and will call if they return. The case will be forwarded to the detective bureau for follow-up.

Possession of Narcotic Paraphernalia and Open Intoxicants in a Motor Vehicle

On 4/25/18 at approximately 12:32 PM, an officer stopped a vehicle in the area of Grand River Ave. and Violet Rd. for an equipment violation. The driver, a 27 year old female, had a warrant for her arrest out of another agency. The officer asked the passenger, a 52 year old male, if there was anything illegal in the vehicle. The passenger stated there was some narcotic paraphernalia and an open beer that was in the vehicle. The driver admitted that the paraphernalia was hers. The driver was cited for narcotic paraphernalia and the passenger was cited for having an open intoxicant in a motor vehicle.

Felonious Assault

On 4/26/18 at approximately 8:05 PM, officers were dispatched to a local fast food restaurant reference and argument between employees. It was later discovered that one of the employees had pulled out a handgun on several employees who had arrived to pick up their paychecks. It was later learned that these employees have a history of not getting along with the suspect, a 31 year old female. The suspect indicated she felt threatened by the other employees. No one was injured in this incident. The suspect was arrested and the handgun confiscated. The suspect was lodged at the Farmington Jail and the case was forwarded to the Oakland County Prosecutor.

Possession of Marijuana, Operating while Intoxicated, Warrants

On 4/28/18 at approximately 2:14 AM, an officer stopped a vehicle in the area of Orchard Lake Rd. and Ten Mile Rd. for making an improper turn. While speaking with the driver, a 30 year old female, and the officer noticed the odor of marijuana coming from inside of the vehicle and the odor of intoxicants coming from the driver. The driver was put through field sobrieties which showed her ability to drive was impaired. It was later determined she had a .10 breath alcohol level. In addition, the driver had marijuana on her person and in the vehicle along with open alcohol containers. A check of the driver's license showed she was suspended. The driver was transported to the Farmington Jail and lodged.

Possession of Narcotic Paraphernalia

On 4/29/18 at approximately 02:24 AM, an officer stopped a vehicle in the area of Grand River Ave. and Pickett St. for a defective headlight. The officer smelled the strong odor of marijuana emitting from the vehicle and conducted a search. This search resulted in the recovery of a marijuana pipe and a grinder. The driver, a 23 year old male, was cited for possession of narcotic paraphernalia and released.

Operating while Intoxicated 3rd Offense

On 4/30/18 at approximately 11:48 PM an officer stopped a vehicle in the area of Nine Mile Rd. and Farmington Rd. after a license plate inquiry revealed that the registered owner did not have a driver's license. The driver, a 48 year old male, showed signs of intoxication. The officer's investigation showed his ability to drive was impaired. The driver was arrested and lodged at the Farmington Jail.

Total Calls	Medical Calls	Fire Calls	Traffic Stops	Crash Reports
890	68	21	440	15

Additional Information

During the month of April, all sworn personnel received refresher training in emergency vehicle operations. This training was held at the Schoolcraft College Police Training facility which is equipped with a large driving course appropriate for pursuit training. Emergency vehicle operations recertification training is required every three years according to department policy.



CLR-008 Monthly Summary Of Offenses (FC)

For The Month Of April

Classification	Apr/2017	Apr/2018	%Change
09001 MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	0	0	0%
09002 NEGLIGENCE HOMICIDE/MANSLAUGHTER (INVOLUNTARY)	0	0	0%
09004 JUSTIFIABLE HOMICIDE	0	0	0%
09005 DEATH INVOLVING USE OF FORCE BY LAW ENFORCEMENT	0	0	0%
09006 IN-CUSTODY DEATH	0	0	0%
10001 KIDNAPPING/ABDUCTION	0	0	0%
10002 PARENTAL KIDNAPPING	0	0	0%
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	0	0	0%
11002 SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	0	0	0%
11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	0	0	0%
11004 SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	0	0	0%
11005 SEXUAL PENETRATION OBJECT -CSC 1ST DEGREE	0	0	0%
11006 SEXUAL PENETRATION OBJECT -CSC 3RD DEGREE	0	0	0%
11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	0	0	0%
11008 SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	0	0	0%
12000 ROBBERY	0	0	0%
13001 NONAGGRAVATED ASSAULT	2	3	50%
13002 AGGRAVATED/FELONIOUS ASSAULT	0	2	0%
13003 INTIMIDATION/STALKING	1	1	0%
20000 ARSON	0	0	0%
21000 EXTORTION	0	0	0%
22001 BURGLARY -FORCED ENTRY	1	0	-100%
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	0	0	0%
23001 LARCENY -POCKETPICKING	0	0	0%
23002 LARCENY -PURSESNAATCHING	0	0	0%
23003 LARCENY -THEFT FROM BUILDING	2	1	-50%
23004 LARCENY -THEFT FROM COIN-OPERATED MACHINE/DEVICE	0	0	0%
23005 LARCENY -THEFT FROM MOTOR VEHICLE	0	0	0%
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	0	0	0%
23007 LARCENY -OTHER	1	0	-100%
24001 MOTOR VEHICLE THEFT	0	0	0%
24002 MOTOR VEHICLE, AS STOLEN PROPERTY	0	0	0%
24003 MOTOR VEHICLE FRAUD	0	0	0%
25000 FORGERY/COUNTERFEITING	0	0	0%
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	1	0	-100%
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	1	0	-100%
26003 FRAUD -IMPERSONATION	0	0	0%
26004 FRAUD -WELFARE FRAUD	0	0	0%
26005 FRAUD -WIRE FRAUD	0	0	0%
26007 FRAUD - IDENTITY THEFT	0	0	0%
26008 FRAUD - HACKING/COMPUTER INVASION	0	0	0%
27000 EMBEZZLEMENT	0	0	0%
28000 STOLEN PROPERTY	0	0	0%
29000 DAMAGE TO PROPERTY	0	0	0%

CLR-008 Monthly Summary Of Offenses (FC)

For The Month Of April

Classification	Apr/2017	Apr/2018	%Change
30001 RETAIL FRAUD -MISREPRESENTATION	0	0	0%
30002 RETAIL FRAUD -THEFT	1	1	0%
30003 RETAIL FRAUD -REFUND/EXCHANGE	0	0	0%
30004 ORGANIZED RETAIL FRAUD	0	0	0%
35001 VIOLATION OF CONTROLLED SUBSTANCE ACT	4	6	50%
35002 NARCOTIC EQUIPMENT VIOLATIONS	3	8	166.6%
36001 SEXUAL PENETRATION NONFORCIBLE -BLOOD/AFFINITY	0	0	0%
36002 SEXUAL PENETRATION NONFORCIBLE -OTHER	0	0	0%
37000 OBSCENITY	0	0	0%
39001 GAMBLING- BETTING/WAGERING	0	0	0%
39002 GAMBLING- OPERATING/PROMOTING/ASSISTING	0	0	0%
39003 GAMBLING -EQUIPMENT VIOLATIONS	0	0	0%
39004 GAMBLING -SPORTS TAMPERING	0	0	0%
40001 COMMERCIALIZED SEX -PROSTITUTION	0	0	0%
40002 COMMERCIALIZED SEX -ASSISTING/PROMOTING PROSTITUTION	0	0	0%
40003 HUMAN TRAFFICKING - PURCHASING PROSTITUTION	0	0	0%
51000 BRIBERY	0	0	0%
52001 WEAPONS OFFENSE- CONCEALED	0	1	0%
52002 WEAPONS OFFENSE -EXPLOSIVES	0	0	0%
52003 WEAPONS OFFENSE -OTHER	0	0	0%
64001 HUMAN TRAFFICKING - COMMERCIAL SEX ACTS	0	0	0%
64002 HUMAN TRAFFICKING - INVOLUNTARY SERVITUDE	0	0	0%
72000 ANIMAL CRUELTY	0	0	0%
Group A Totals	17	23	35.29%
01000 SOVEREIGNTY	0	0	0%
02000 MILITARY	0	0	0%
03000 IMMIGRATION	0	0	0%
09003 NEGLIGENT HOMICIDE -VEHICLE/BOAT	0	0	0%
14000 ABORTION	0	0	0%
22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT)	0	0	0%
22004 POSSESSION OF BURGLARY TOOLS	0	0	0%
26006 FRAUD -BAD CHECKS	1	0	-100%
36003 PEEPING TOM	0	0	0%
36004 SEX OFFENSE -OTHER	0	0	0%
38001 FAMILY -ABUSE/NEGLECT NONVIOLENT	0	0	0%
38002 FAMILY -NONSUPPORT	0	0	0%
38003 FAMILY -OTHER	0	0	0%
41001 LIQUOR LICENSE -ESTABLISHMENT	0	0	0%
41002 LIQUOR VIOLATIONS -OTHER	5	3	-40%
42000 DRUNKENNESS	0	0	0%
48000 OBSTRUCTING POLICE	0	0	0%
49000 ESCAPE/FLIGHT	0	0	0%
50000 OBSTRUCTING JUSTICE	0	1	0%
53001 DISORDERLY CONDUCT	0	3	0%

CLR-008 Monthly Summary Of Offenses (FC)

For The Month Of April

Classification	Apr/2017	Apr/2018	%Change
53002 PUBLIC PEACE -OTHER	0	0	0%
54001 HIT and RUN MOTOR VEHICLE ACCIDENT	1	0	-100%
54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	9	7	-22.2%
55000 HEALTH AND SAFETY	0	0	0%
56000 CIVIL RIGHTS	0	0	0%
57001 TRESPASS	2	3	50%
57002 INVASION OF PRIVACY -OTHER	0	0	0%
58000 SMUGGLING	0	0	0%
59000 ELECTION LAWS	0	0	0%
60000 ANTITRUST	0	0	0%
61000 TAX/REVENUE	0	0	0%
62000 CONSERVATION	0	0	0%
63000 VAGRANCY	0	0	0%
70000 JUVENILE RUNAWAY	1	1	0%
73000 MISCELLANEOUS CRIMINAL OFFENSE	19	0	-100%
75000 SOLICITATION	0	0	0%
77000 CONSPIRACY (ALL CRIMES)	0	0	0%
Group B Totals	38	18	-52.6%
2800 JUVENILE OFFENSES AND COMPLAINTS	3	5	66.66%
2900 TRAFFIC OFFENSES	26	17	-34.6%
3000 WARRANTS	30	26	-13.3%
3100 TRAFFIC CRASHES	17	17	0%
3200 SICK / INJURY COMPLAINT	71	87	22.53%
3300 MISCELLANEOUS COMPLAINTS	122	142	16.39%
3400 WATERCRAFT COMPLAINTS / ACCIDENTS	0	0	0%
3500 NON-CRIMINAL COMPLAINTS	79	52	-34.1%
3600 SNOWMOBILE COMPLAINTS / ACCIDENTS	0	0	0%
3700 MISCELLANEOUS TRAFFIC COMPLAINTS	527	503	-4.55%
3800 ANIMAL COMPLAINTS	8	10	25%
3900 ALARMS	22	0	-100%
NON-CRIMINAL COMPLAINTS	0	0	0%
Group C Totals	905	859	-5.08%
2700 LOCAL ORDINANCES - GENERIC	0	0	0%
4000 HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	0	0%
4100 NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	0	0%
4200 PARKING CITATIONS	0	0	0%
4300 LICENSE / TITLE / REGISTRATION CITATIONS	1	0	-100%
4400 WATERCRAFT CITATIONS	0	0	0%
4500 MISCELLANEOUS A THROUGH UUUU	50	37	-26%
4600 LIQUOR CITATIONS / SUMMONS	0	0	0%
4700 COMMERCIAL VEHICLE CITATIONS	0	0	0%
4800 LOCAL ORDINANCE WARNINGS	0	0	0%
4900 TRAFFIC WARNINGS	0	0	0%
TRAFFIC WARNINGS	0	0	0%

CLR-008 Monthly Summary Of Offenses (FC)

For The Month Of April

Classification	Apr/2017	Apr/2018	%Change
MISCELLANEOUS A THROUGH UUUU	0	0	0%
Group D Totals	51	37	-27.4%
5000 FIRE CLASSIFICATIONS	18	22	22.22%
5100 18A STATE CODE FIRE CLASSIFICATIONS	0	0	0%
FIRE CLASSIFICATIONS	0	0	0%
Group E Totals	18	22	22.22%
6000 MISCELLANEOUS ACTIVITIES (6000)	0	0	0%
6100 MISCELLANEOUS ACTIVITIES (6100)	0	0	0%
6200 ARREST ASSIST	0	0	0%
6300 CANINE ACTIVITIES	0	0	0%
6500 CRIME PREVENTION ACTIVITIES	0	0	0%
6600 COURT / WARRANT ACTIVITIES	0	0	0%
6700 INVESTIGATIVE ACTIVITIES	0	0	0%
INVESTIGATIVE ACTIVITIES	0	0	0%
COURT / WARRANT ACTIVITIES	0	0	0%
CANINE ACTIVITIES	0	0	0%
MISCELLANEOUS ACTIVITIES (6000)	0	0	0%
Group F Totals	0	0	0%
Totals for all Groups	1029	959	-6.80%

CLR-008 Monthly Summary Of Offenses (FC)

Year To Date Through April

Classification	2017	2018	%Change
Group F Totals	0	0	0%
09001 MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	0	0	0%
09002 NEGLIGENT HOMICIDE/MANSLAUGHTER (INVOLUNTARY)	0	0	0%
09004 JUSTIFIABLE HOMICIDE	0	0	0%
09005 DEATH INVOLVING USE OF FORCE BY LAW ENFORCEMENT	0	0	0%
09006 IN-CUSTODY DEATH	0	0	0%
10001 KIDNAPPING/ABDUCTION	0	0	0%
10002 PARENTAL KIDNAPPING	0	0	0%
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	0	1	0%
11002 SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	0	0	0%
11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	0	0	0%
11004 SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	1	0	-100%
11005 SEXUAL PENETRATION OBJECT -CSC 1ST DEGREE	0	0	0%
11006 SEXUAL PENETRATION OBJECT -CSC 3RD DEGREE	0	0	0%
11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	0	0	0%
11008 SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	0	0	0%
12000 ROBBERY	1	0	-100%
13001 NONAGGRAVATED ASSAULT	11	9	-18.1%
13002 AGGRAVATED/FELONIOUS ASSAULT	0	3	0%
13003 INTIMIDATION/STALKING	2	2	0%
20000 ARSON	0	0	0%
21000 EXTORTION	0	0	0%
22001 BURGLARY -FORCED ENTRY	2	1	-50%
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	0	0	0%
23001 LARCENY -POCKETPICKING	0	0	0%
23002 LARCENY -PURSESNAATCHING	0	0	0%
23003 LARCENY -THEFT FROM BUILDING	9	5	-44.4%
23004 LARCENY -THEFT FROM COIN-OPERATED MACHINE/DEVICE	0	0	0%
23005 LARCENY -THEFT FROM MOTOR VEHICLE	1	2	100%
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	3	2	-33.3%
23007 LARCENY -OTHER	1	3	200%
24001 MOTOR VEHICLE THEFT	1	0	-100%
24002 MOTOR VEHICLE, AS STOLEN PROPERTY	1	0	-100%
24003 MOTOR VEHICLE FRAUD	0	0	0%
25000 FORGERY/COUNTERFEITING	2	0	-100%
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	5	2	-60%
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	1	3	200%
26003 FRAUD -IMPERSONATION	1	0	-100%
26004 FRAUD -WELFARE FRAUD	0	0	0%
26005 FRAUD -WIRE FRAUD	1	1	0%
26007 FRAUD - IDENTITY THEFT	0	0	0%
26008 FRAUD - HACKING/COMPUTER INVASION	0	0	0%
27000 EMBEZZLEMENT	1	0	-100%
28000 STOLEN PROPERTY	0	0	0%

CLR-008 Monthly Summary Of Offenses (FC)

Year To Date Through April

Classification	2017	2018	%Change
29000 DAMAGE TO PROPERTY	1	5	400%
30001 RETAIL FRAUD -MISREPRESENTATION	0	0	0%
30002 RETAIL FRAUD -THEFT	2	2	0%
30003 RETAIL FRAUD -REFUND/EXCHANGE	0	0	0%
30004 ORGANIZED RETAIL FRAUD	0	0	0%
35001 VIOLATION OF CONTROLLED SUBSTANCE ACT	24	29	20.83%
35002 NARCOTIC EQUIPMENT VIOLATIONS	14	20	42.85%
36001 SEXUAL PENETRATION NONFORCIBLE -BLOOD/AFFINITY	0	0	0%
36002 SEXUAL PENETRATION NONFORCIBLE -OTHER	0	0	0%
37000 OBSCENITY	0	0	0%
39001 GAMBLING- BETTING/WAGERING	0	0	0%
39002 GAMBLING- OPERATING/PROMOTING/ASSISTING	0	0	0%
39003 GAMBLING -EQUIPMENT VIOLATIONS	0	0	0%
39004 GAMBLING -SPORTS TAMPERING	0	0	0%
40001 COMMERCIALIZED SEX -PROSTITUTION	0	0	0%
40002 COMMERCIALIZED SEX -ASSISTING/PROMOTING PROSTITUTION	0	0	0%
40003 HUMAN TRAFFICKING - PURCHASING PROSTITUTION	0	0	0%
51000 BRIBERY	0	0	0%
52001 WEAPONS OFFENSE- CONCEALED	1	1	0%
52002 WEAPONS OFFENSE -EXPLOSIVES	0	0	0%
52003 WEAPONS OFFENSE -OTHER	0	0	0%
64001 HUMAN TRAFFICKING - COMMERCIAL SEX ACTS	0	0	0%
64002 HUMAN TRAFFICKING - INVOLUNTARY SERVITUDE	0	0	0%
72000 ANIMAL CRUELTY	0	0	0%
Group A Totals	86	91	5.813%
01000 SOVEREIGNTY	0	0	0%
02000 MILITARY	0	0	0%
03000 IMMIGRATION	0	0	0%
09003 NEGLIGENT HOMICIDE -VEHICLE/BOAT	0	0	0%
14000 ABORTION	0	0	0%
22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT)	0	0	0%
22004 POSSESSION OF BURGLARY TOOLS	0	0	0%
26006 FRAUD -BAD CHECKS	4	2	-50%
36003 PEEPING TOM	0	0	0%
36004 SEX OFFENSE -OTHER	1	0	-100%
38001 FAMILY -ABUSE/NEGLECT NONVIOLENT	0	0	0%
38002 FAMILY -NONSUPPORT	0	0	0%
38003 FAMILY -OTHER	0	0	0%
41001 LIQUOR LICENSE -ESTABLISHMENT	0	0	0%
41002 LIQUOR VIOLATIONS -OTHER	20	9	-55%
42000 DRUNKENNESS	0	0	0%
48000 OBSTRUCTING POLICE	1	0	-100%
49000 ESCAPE/FLIGHT	0	0	0%
50000 OBSTRUCTING JUSTICE	8	16	100%

CLR-008 Monthly Summary Of Offenses (FC)

Year To Date Through April

Classification	2017	2018	%Change
53001 DISORDERLY CONDUCT	1	5	400%
53002 PUBLIC PEACE -OTHER	1	3	200%
54001 HIT and RUN MOTOR VEHICLE ACCIDENT	3	0	-100%
54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	22	18	-18.1%
55000 HEALTH AND SAFETY	0	0	0%
56000 CIVIL RIGHTS	0	0	0%
57001 TRESPASS	5	9	80%
57002 INVASION OF PRIVACY -OTHER	0	0	0%
58000 SMUGGLING	0	0	0%
59000 ELECTION LAWS	0	0	0%
60000 ANTITRUST	0	0	0%
61000 TAX/REVENUE	0	0	0%
62000 CONSERVATION	0	0	0%
63000 VAGRANCY	0	0	0%
70000 JUVENILE RUNAWAY	1	1	0%
73000 MISCELLANEOUS CRIMINAL OFFENSE	33	13	-60.6%
75000 SOLICITATION	0	0	0%
77000 CONSPIRACY (ALL CRIMES)	0	0	0%
Group B Totals	100	76	-24%
2800 JUVENILE OFFENSES AND COMPLAINTS	12	11	-8.33%
2900 TRAFFIC OFFENSES	88	85	-3.40%
3000 WARRANTS	102	116	13.72%
3100 TRAFFIC CRASHES	89	94	5.617%
3200 SICK / INJURY COMPLAINT	312	316	1.282%
3300 MISCELLANEOUS COMPLAINTS	565	540	-4.42%
3400 WATERCRAFT COMPLAINTS / ACCIDENTS	0	0	0%
3500 NON-CRIMINAL COMPLAINTS	398	218	-45.2%
3600 SNOWMOBILE COMPLAINTS / ACCIDENTS	0	0	0%
3700 MISCELLANEOUS TRAFFIC COMPLAINTS	2026	2152	6.219%
3800 ANIMAL COMPLAINTS	37	23	-37.8%
3900 ALARMS	103	26	-74.7%
NON-CRIMINAL COMPLAINTS	0	0	0%
Group C Totals	3732	3581	-4.04%
2700 LOCAL ORDINANCES - GENERIC	0	0	0%
4000 HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	0	0%
4100 NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	0	0%
4200 PARKING CITATIONS	0	0	0%
4300 LICENSE / TITLE / REGISTRATION CITATIONS	1	0	-100%
4400 WATERCRAFT CITATIONS	0	0	0%
4500 MISCELLANEOUS A THROUGH UUUU	195	154	-21.0%
4600 LIQUOR CITATIONS / SUMMONS	0	0	0%
4700 COMMERCIAL VEHICLE CITATIONS	0	0	0%
4800 LOCAL ORDINANCE WARNINGS	0	0	0%
4900 TRAFFIC WARNINGS	0	0	0%

CLR-008 Monthly Summary Of Offenses (FC)

Year To Date Through April

Classification	2017	2018	%Change
TRAFFIC WARNINGS	0	0	0%
MISCELLANEOUS A THROUGH UUUU	0	0	0%
Group D Totals	196	154	-21.4%
5000 FIRE CLASSIFICATIONS	119	63	-47.0%
5100 18A STATE CODE FIRE CLASSIFICATIONS	0	0	0%
FIRE CLASSIFICATIONS	0	0	0%
Group E Totals	119	63	-47.0%
6000 MISCELLANEOUS ACTIVITIES (6000)	0	0	0%
6100 MISCELLANEOUS ACTIVITIES (6100)	0	0	0%
6200 ARREST ASSIST	0	0	0%
6300 CANINE ACTIVITIES	0	0	0%
6500 CRIME PREVENTION ACTIVITIES	0	0	0%
6600 COURT / WARRANT ACTIVITIES	0	0	0%
6700 INVESTIGATIVE ACTIVITIES	0	0	0%
INVESTIGATIVE ACTIVITIES	0	0	0%
COURT / WARRANT ACTIVITIES	0	0	0%
CANINE ACTIVITIES	0	0	0%
MISCELLANEOUS ACTIVITIES (6000)	0	0	0%
Group F Totals	0	0	0%
Totals for all Groups	4233	3965	-6.33%

Farmington City Council Staff Report	Council Meeting Date: May 21, 2018	Item Number 4G1
Submitted by: Melissa Andrade		
<u>Agenda Topic:</u> Accept Minutes from City's Boards and Commissions, April's packet		
<u>Background:</u> The following board and commission minutes were pulled from last month's council meeting for updating and are not on the May 21 agenda: CIA March Commission on Aging Feb Historic January Planning March EPC March Library February		
<u>Materials:</u>		

**CITY OF FARMINGTON
GRAND RIVER CORRIDOR IMPROVEMENT AUTHORITY
MINUTES
March 8, 2018**

CALL TO ORDER

The Farmington Grand River Corridor Improvement Authority meeting was called to order at 8:05 a.m. by Economic and Community Development Director Christiansen.

Members Present: Bowman, Carron, King, Thomas
Members Absent: Anthony, Graham
Staff: Christiansen, Murphy

APPROVAL OF AGENDA

Motion by Bowman, supported by Carron to approve the agenda. Motion approved unanimously.

APPROVAL OF MINUTES

- A. Motion by Carron, supported by Bowman to approve the January 4, 2018 minutes. Motion approved unanimously.

REVIEW OF GRAND RIVER CORRIDOR IMPROVEMENT AUTHORITY VISION PLAN

Christiansen and the Board reviewed and commented on the Grand River Corridor Improvement Authority Vision Plan. The Board re-affirmed the Plan and continued to support it.

PUBLIC COMMENT

Pastor O'Dell of the Freedom Gateway Center, 31590 Grand River, commented on the Grand River Corridor Improvement Authority Vision Plan and the City's marketing and promotion of it.

BOARD COMMENT

CIA Board Member Bowman commented on the City's draft 2019-2024 Capital Improvement Program (CIP) and her involvement as the CIA Board Representative on the CIP Steering Committee.

ADJOURNED AT 9:30 a.m.

MEETING MINUTES
FARMINGTON AREA COMMISSION ON AGING
FEBRUARY 27, 2018
FARMINGTON CITY OFFICES
23600 LIBERTY STREET
FARMINGTON, MICHIGAN

CALLED TO ORDER BY COMMISSIONER JANE FROST AT 5:33

MEMBERS PRESENT: MARY BUCHAN, LAURA CHAMPAGNE, CARL CHRISTOPH, CHUCK COLLINS, DAN FANTORE, JANE FROST, COLLEEN KASHAWLIC, LINDA LEE, KATHERINE MARSHALL, JULIE MCCOWAN, MARIAN SCHULTE, KARINA WEGLARZ

MEMBERS ABSENT: NANCY COOK

OTHERS PRESENT: MARSHA KOET, SENIOR DIVISION

APPROVAL OF AGENDA:

Motion by C. Collins
Support by L. Champagne
Motion to approve as published.
Motion carried unanimously

APPROVAL OF MINUTES:

Jane Frost reported that the January minutes should be amended. Under Community for a Lifetime, item 5 should read media, social media rather than support initiative.
Motion to approve as amended: L. Champagne
Support by M. Schulte
Motion carried unanimously

COMMITTEE REPORTS:

Communications, Promotions, Website:

- Spelling of member's names will be corrected.
- Approved copies will replace drafts of meeting minutes.
- C. Collins will have pictures from the Volunteer Breakfast available for the website

Education:

- M. Schulte reported on program featuring Chuck Gaidica on April 10. Cost will be \$5 and includes lunch which will not be subsidized by government funds.
- M. Schulte filmed a PSA promoting the April 10 program.

City Council Reports:

- M. Koet, C. Christoph and J. Frost will report to city councils. No date set.

Community for a Lifetime:

- Some discussion of walkability
- J. Frost and K. Marshall presented ideas for publicizing support resources for caregivers of dementia patients. They are considering a weekly advice column in a local newspaper.

- J. McCowan and L. Champagne will contact police departments to gather information on financial exploitation of seniors. They plan to compile a list of warning signs that bank tellers could use if they suspect a senior is being forced to withdraw funds.
- L. Lee shared the welcome news that Oakland County Extension has assigned a horticultural educator, Kristine Hahn, an MSU educator, to assist in commission's efforts to establish a community garden. She plans to meet with the commission and make presentations at Farmington libraries to ascertain what the community wants in a shared garden. Choice of site will be determined after all necessary criteria are established.

Resource Directory:

- C.Kashawlic will seek bids for printing of the directory. She would like to categorize selections on the website to make the directory easier to use.
- Cost of placing an ad in the directory was discussed. Further research is needed.

Volunteer Recognition:

- Nomination forms for awards were shared and discussed. The commission chose the following:
- Maggie Loridas Diamond Award: Fay Jacobs
- Motion by C. Christoph, support by C.Collins. Motion carried unanimously
- Gold Award: Terry Deichert
- Motion by L.Champagne, support by C.Collins. Motion carried unanimously.
- It was decided that the Community Commitment Award would not be awarded until 2019.
- There is a need for musical entertainment for the breakfast. Contact Marsha with suggestions.

Senior Division Report:

- Shredding will be held on March 6. Limit 4 bags. Come at 10:30 rather than 10:00.
- Forty-five people have already purchased Chuck Gaidica tickets.
- Surprise Health Department Inspection yielded stars in all categories.
- M. Koet commented on the devotion of her staff. On Friday, February 9, 2018, when heavy snow made normal deliveries impossible, all 185 Meals on Wheels clients were contacted by phone to be sure they were safe and had food for the weekend. Staff members took food to those who needed it.

Old Business:

- Officers for the new year were chosen by acclimation: Chairperson: N.Cook, Co-chair: M. Schulte, Secretary: M.Buchan
- A letter from Jeanne Atkinson, former chairperson, was read to the group.

New Business:

- Commissioner Marian Schulte was notified that she will be awarded a PhD. In Health Education. Congratulations.

Ambassador Reports:

- Parks and Rec. C. Christoph reported that plans for Harrison High dominate the meetings
- Chamber of Commerce: C.Kashawlic invites anyone looking to grow a business in the Farmington area to attend meetings which are usually held on the 1st Thursday at 7:45 at the C.A.R.E.S. facility on Shiawassee. An elder law attorney is needed. This is an opportunity for businesses to network.

J. McCowan announced that the Oakland County Bar Association will hold an event on March 5 at 5:30 at the Farmington Hills Public Library.

Public Comment: none

Adjournment:

Meeting adjourned at 6: 44. Next meeting is Tuesday, March 27 at the Farmington City Offices.

Minutes prepared by Mary Buchan, secretary

Historical Commission Regular Meeting

1. Call to Order
 - a. Begin at 7:35 pm
2. Roll Call
 - a. Commissioners Present: Laura Myers, Ben Wolocko, Sharon Bernath, and Daniel Westendorf
3. Approval of Agenda
 - a. Unanimous approval
4. Public Comment
5. Approval of minutes from meeting on October 26th, 2017
 - a. Unanimous approval
7. Financial Report
8. Warner Mansion Activities
 - a. Cataloging and making database
9. New Business
10. Old Business
 - a. Warner Mansion fountain repair – no update
11. Correspondence and Communications
12. Good and Welfare
13. Adjournment

FARMINGTON PLANNING COMMISSION PROCEEDINGS
City Council Chambers, 23600 Liberty Street
Farmington, Michigan
March 12, 2018

Chairperson Crutcher called the Meeting to order at 7:00 p.m. at City Council Chambers, 23600 Liberty Street, Farmington, Michigan, on Monday, March 12, 2018.

ROLL CALL

Present: Chiara, Crutcher, Gronbach, Kmetzo, Majoros, Perrot, Waun

Absent: None

A quorum of the Commission was present.

OTHER OFFICIALS PRESENT: Director Christiansen, Recording Secretary Murphy

APPROVAL OF AGENDA

MOTION by Chiara , seconded by Majoros, to approve the Agenda.

Motion carried, all ayes.

APPROVAL OF ITEMS ON CONSENT AGENDA

a. February 12, 2018 Minutes

MOTION by Gronbach, seconded by Chiara, to approve the items on the Consent Agenda.

Motion carried, all ayes.

PUBLIC HEARING - 2019-2024 CAPITAL IMPROVEMENT PROGRAM

Chairperson Crutcher introduced this agenda item and turned it over to staff.

Director Christiansen stated this item is a Public Hearing for the 2019-2024 Capital Improvement Program for the City of Farmington. He stated the Capital Improvement Program Steering Committee and City staff have been working diligently on updating the program to incorporate into the upcoming City Master Plan update and also are moving forward with the required Capital Improvement Program in light of it being the budget time of year for the City of Farmington. As such the Planning Commission is being requested to hold the Public Hearing at tonight's meeting as required. He stated it was scheduled at the February 12, 2018 Planning Commission meeting. He said the Public Notice was published and the draft 2019-2024 Capital Improvement Program was included in the Commissioners packets for their review and consideration.

He indicated the requirement for this item is to hold the required Public Hearing on the Capital Improvement Program in accordance with State statute, in particular the Michigan Planning Enabling Act that provides statutorily the requirements for communities long range plans, the Community Master Plan which includes the Capital

Improvement Program. He stated this is an instrument of the Planning Commission and the Public Hearing is required to be held and the action requested is to hold the Public Hearing, take comments, and to then consider the Capital Improvement Program as currently drafted with those comments, and then make a recommendation to the City Council for incorporation into the City's budget and for adoption.

Commissioner Majoros requested to ask some clarifying questions of Director Christiansen. He commented that the document before the Planning Commission tonight is not an approval of the budget but rather it is a set of guidelines and prioritized projects and if the Planning Commission so moves as is or with any addendums or comments to City Council, what will happen is each individual project, the budget will be outlaid according to priority by the City Council and not the Planning Commission.

Christiansen stated that was a good point to make clear. He put the draft Capital Improvement Program for Fiscal Years 2019-2024 on the screen, indicating it is a long range planning document, a program that looks at desires for the community in terms of capital improvements and expenditures. He described the process that brought them to the point of the Public Hearing being held tonight.

He described that the Steering Committee was comprised of various members of boards and commissions and City Administration and staff that put together this draft document and has been reviewed and is now before the Planning Commission tonight as a draft for the Public Hearing. He stated that Commissioner Majoros represented the Planning Commission on the Steering Committee and named the other members that served on the Steering Committee with him as well.

He put the transmittal letter on the screen and stated the enclosed Capital Improvement Program (CIP), was created to comply with State and local laws and be adopted by the City Planning Commission and is designed to do specifically two things: Number one, enhance public awareness of issues in the community that need to be addressed and show the residents that the City is actively working towards remediating or remedying them; and two, increase transparency and efficiency in the budget process. He emphasized that this is not a budget, but rather a long range planning tool, a wish list compiled with various input of items that are of interest to be focused on, short term, long term needs for the City for various purposes. The Capital Improvement Program is a resource that examines large expenditure capital projects that the City, residents and the Planning Commission have identified as improvements of need for safety, usability, or future planning purposes. For each project, the Plan recognizes a source of funding and the desired window of completion. So not only is it an identification of a particular capital improvement, whether it be a facility, whether it is equipment, it identifies a source of funding for that item and also a timeline. Having a comprehensive list of this

kind is critical to effective financial and land use planning. This year's CIP identified a total of 115 projects totaling \$23,164,881.00. Last year's program for 2018-2023 was about \$28 million dollars.

He stated the CIP is not a plan of projects to be completed, but rather it is a list of all potential projects, inventory of costs, funding sources and timelines that can be easily seen and planning can be accomplished in a proper and logical manner. Several entities were integral to creating the finalized CIP which included the public, the Administration of the City of Farmington, the City Council, the Downtown Development Authority, the Grand River Corridor Improvement Authority, the Parking Committee, and the Steering Committee. He stated that this 2019-2024 CIP has been in the works since October of last year. And under the authority and direction of the Michigan Planning Enabling legislation Public Act 33 of 2008, the City of Farmington Planning Commission is responsible for the CIP.

He summarized the CIP as being a short term plan for identifying and categorizing large and/or very expensive projects, like a household's budget plan for big ticket items

A capital improvement is any improvement that is at least one of the following: a purchase or improvement of a facility, system, infrastructure or piece of equipment that costs \$10,000 or more with an expected service life of more than year; is a nonrecurring expenditure, so it's not a continuing expenditure on an annual basis buy one that is purposeful for a specific reason.

He then detailed the differences between a CIP and the City Budget stating a City Budget appropriates funds. A CIP is merely an identification of projects. The CIP assists City Council and City Administration by having a comprehensive list of projects that need to be accomplished. This list helps prioritize projects and plan for the budget year after year. The CIP cannot spend funds on projects, its purpose is to examine each of the projects in detail and determine estimated costs, timelines, and funding for each of the projects.

The benefits of the CIP enables proper planning in a logical manner, and has many benefits including calling attention to community deficiencies and providing a means to correct them, identifying long term and short term expenditures which greatly improves the budgeting process and efficiency, enhancing the ability to secure grants, reducing the taxpayer burden, increasing the likelihood of departmental intergovernmental cooperation including continuity and reducing costs, encouraging efficient government.

He stated this CIP looks at all of the City's planning tools. The City of Farmington has a Comprehensive Planning Program and under the program there are a number of

documents that make up the Comprehensive Planning Program for the City of Farmington. The first one is the City's Master Plan. Underneath the City's Master Plan are various volumes or elements of the City's Master Plan, the Recreation Master Plan, the Farmington Vision Plan, the Downtown Area Plan, the Grand River Corridor Vision Plan, Orchard Lake and Ten Mile Road Intersection Redesign Analysis, the Rouge River Trail Project and the recent completed updated Downtown Master Plan and that most of these are current within the last year or two. There is currently in place an effort to update the overall City Master Plan. So these are all current documents that lay the groundwork and provide the direction, the road map for the City. The CIP is really then the identification specifically of capital expenditures that follow these planning tools and to find funding sources identified, project prioritization. He stated the Capital Improvement Program is broken down into the nine categories, buildings and grounds, drain system, land acquisition and redevelopment, parking lots, recreation and culture, roads, sidewalks and streetscapes, vehicles and equipment, water and sewer systems.

He stated this list of projects is in the appendix at the end of the document and the document then goes into each one of the focus areas and listed same and stated it is spelled out by individual name or line item, specific project under project category, the prioritization, the amount of funding and where it's going to be funded from or by and the timeline for that.

He stated the instrument, the draft, was made available and posted on the City's website when the Public Notice that was required went out and that Notice went out subsequent to the meeting in February when the Public Hearing was scheduled.

Commissioner Majoros thanked Christiansen for his clarification and stated if the public has questions about budget and budget allocations, what is shown on page 7 is that the City has allocated of 1.2 million approximately allocated for projects and the list in the CIP has about 23 million so it is clear that not everything on the list will get done and there are other ways in which funding can be secured and that's why the prioritization is important, that's why the input of the subject matter experts is important, because there has to be trust in the people that provide for our safety, assess our roads, assess our drainage and all those things are experts and these are mandatory important items and they do it in conjunction with all the planning tools that were referenced. It's a lot to comprehend and digest, it's a lot to process, but there is a good process in place to develop this good tool that does help guide us in the process.

MOTION by Majoros, supported by Chiara, to open the Public Hearing.
Motion carried, all ayes.

(Public Hearing opened at 7:22 p.m.)

PUBLIC HEARING

Stan Bawol, 33620 State Street, stated his main concern was the movement and relocation of City Hall and Public Safety, that he is a 35-year resident of Farmington and stated the best location for Public Safety is in the downtown.

Marcia Bawol, 33620 State Street, stated that she is against moving Public Safety and City Administration being relocated.

Jennifer Childs, 33760 Shiawassee, expressed her concerns about parking being a priority in creating a desirable downtown area.

Kelly Remer, 33608 State Street, stated that she moved from Northville to Farmington due to its charm and that she objected to putting a parking structure into the downtown area.

Jonathan Rottet, 22931 Mayfield, was present to advocate for quick action on the Mayfield drainage project, stating that something is seriously wrong with the sewers on Mayfield Street, and also stated that he was against moving the Police Station out of downtown.

Josh Klein, 33614 Adams Street, indicated that he was against moving City Hall and the Police Station out of downtown and also commented that he would prioritize the Streetscape project on Farmington Road down to Oakland.

Chris Schroer, 23620 Warner, stated that he lives next door to the Maxfield Training Center, and commented on the great things that are happening in downtown Farmington and that he has lived here since 1988. He also commented that the parking lot of the Training Center does not fill up and proposed that better signage showing visitors where to park would be of benefit to the City.

Kevin Gromley, 23626 Warner, inquired if there was a breakdown of the 23 million dollars of expenditures by category.

Ryan Cannon, 21452 Chestnut Lane, commented about Flanders Park, and that it is not what the developer had promised. He also spoke about his concerns in moving City Hall and the Police Department in that it would elongate response time and that the City needs to focus on businesses going further down Grand River.

George Wright, 21492 Birchwood, also expressed his concerns with Flanders Park and advocated for trees to be planted in front of every residential property in the City.

Chris Hollis, 33660 Hillcrest Drive, thanked the City Administration for sharing the Capital Improvement Program with the citizens and commented on the funding of the projects delineated in the CIP.

MOTION by Majoros, supported by Gronbach, to close the Public Hearing.
Motion carried, all ayes.

(Public Hearing closed at 7:43 p.m.)

Christiansen distributed a copy of the 2017 minutes that included the motion addressing the Capital Improvement Program to the Commissioners for their benefit.

Chairperson Crutcher asked Christiansen if any correspondence had been received regarding the CIP and Christiansen read into the record an email from Vera Lucksted, 33995 Glenview Drive, stating her objections to moving City Hall and Public Safety, and further stated that she would support the installation of new LED streetlights and continuing the streetscape south of Grand River along Farmington Road.

Chairperson Crutcher opened the floor for questions and comments by the Commissioners

Commissioner Majoros stated that he would like to recap the comments heard during the Public Hearing tonight and include them in the motion approving the draft and moving it forward to City Council for their review.

He stated the first item is that there is clear input about strong reservation on the relocation of the City Hall property due to three things: number one, safety; number two, seen as a community pillar; and number three, the intrinsic downtown value it brings.

The second item had to do with parking, yes, that there is a need but it could be solved two ways, more wayfinding as mentioned in the Plan and secondly, to not oversteer. He indicated there were many comments made about the number of spots that the Parking Study has identified, and that parking has been identified as an issue but maybe one that doesn't need to be oversold.

The third was swift action on the Mayfield Drain and to look at what the issue is.

Fourth was that there be confirmation from Chris Weber about the 53 million dollar outlay and perhaps a breakdown of the budget by prioritization so there can be a better understanding of the prioritization of the projects.

The fifth item was Flanders Park, there were a few issues there, and did the developer live up to the spirit of the agreement.

The last item was to give strong consideration of how these items will be funded.

He then asked that these items be included in any motion made.

MOTION by Gronbach, supported by Chiara, that the Planning Commission adopt the resolution as noted for the Capital Improvement Program for 2019-2024, and move the item forward to City Council with the six items that Commissioner Majoros summarized from the Public Hearing to be included in the motion so that City Council is aware of them and all of the items contained in the yet to be numbered resolution be contained therein.

Motion carried, all ayes.

PUBLIC COMMENT

Andrew Buck, 23848 Whitaker, came to the podium and introduced himself and stated that he is the newly elected president of the Farmington Jaycees and that he is really excited with all of the things that are happening in Farmington.

Chris Schroer, Warner Street, inquired what the process would be related to the Maxfield Training Center and AC Acquisitions if new plans are submitted and Christiansen responded that any substantive change to the project then the process would start again and would be followed in accordance with the rules and regulations of the PUD.

Chris Hollis, 33660 Hillcrest, asked if there could be dialogue about sources of grant funding.

An audience member inquired if a project is listed as long term in the CIP such as the moving of City Hall and Public Safety, if it is inevitable that that would take place sometime in the future.

Commissioner Majoros responded that that question is unanswerable at the present time and that the CIP would be remiss if they did not look at every item that is listed in the Plan.

Greg Collins, 33632 State Street, inquired if the revenue generated by the 33 new houses on the Flanders site helps offset any deficits the City faces.

Christiansen directed Mr. Collins to talk to the Finance Director regarding that.

Commissioner Majoros then stated that the Planning Commission has talked to Mr. Christiansen and made recommendations to the City with regard to having transparency in their decision making process with the citizens of Farmington.

George Wright, 21492 Birchwood, spoke about the Flanders School site and how it used to be an area where children could play. He then stated that the City should raise taxes to address the funding issues that it faces

PLANNING COMMISSION COMMENTS

Perrot thanked everybody in attendance at the meeting, that it was nice to have a full room of residents who are invested in their City

Christiansen also thanked the people who came to the meeting and stated that there are hard copies of everything that is on the City website if anyone would like to look at them.

ADJOURNMENT

MOTION by Majoros, supported by Chiara, to adjourn the meeting.
Motion carried, all ayes.

The meeting was adjourned at 8:25 p.m.

Respectfully submitted,

Secretary

APPROVED

MEETING MINUTES
FARMINGTON HILLS/FARMINGTON EMERGENCY PREPAREDNESS COMMISSION
MARCH 05, 2018 – 5:15PM
FARMINGTON HILLS CITY HALL-VIEWPOINT ROOM
31555 W. ELEVEN MILE ROAD
FARMINGTON HILLS MI 48336

CALLED TO ORDER BY: Chair Ciaramitaro at 5:15 PM.

MEMBERS PRESENT: Ciaramitaro, DeFranco, Faine, Reynolds, Sloan, Szymusiak, Tutak, and York.

MEMBERS ABSENT: Avie, Jackson, and Wecker.

OTHERS PRESENT: Moyna, (Alternate) Tom Rancour (Glenwild Drive), Chief Nebus (FHPD), Yuskowatz (Associate), Warthman (FPS) Director Demers (FPS), Neufeld and Chief Unruh (FHFD).

EVACUATION ROUTE: Exit room and down stairs to lobby, (no elevator) Exit SOUTH entrance of building. If sheltering required, go to Fire Station #5 or Police Dept./City Hall campus.

APPROVAL OF AGENDA – March 05, 2018:

Motion by Faine, support by York, to approve the agenda as submitted. Motion carried unanimously.

APPROVAL OF MINUTES – February 05, 2018:

Motion by Tutak, support by Faine, to approve the minutes as amended. Misspelled Bastianelli's replacement *Kurt Bearer*. Removed newly re-appointed Associates Massey and Yuskowatz from **Members Present** and added to **Others Present**. Motion carried unanimously.

EVENTS, ACTIVITIES, MARKETING AND PROGRAMS:

Discussion and adoption of proposed Bylaws-

Motion by Ciaramitaro, support by York, to approve the adoption of the proposed Bylaws as amended for Citizen Corps Council for Emergency Preparedness (aka Emergency Preparedness Commission). Motion carried 9-0.

Election of 2018 slate of officers:

Ciaramitaro opened floor for nominations for Chair, Vice Chair, and Secretary awhile also noting a new position has been created of CERT Coordinator. Ciaramitaro and DeFranco were nominated and accepted for another year. Tutak was nominated and accepted as CERT Coordinator. Reynolds was nominated and accepted as Vice Chair.

Motion by Ciaramitaro, support by Faine, to confirm the following officers for 2018. Motion carried unanimously

- Chair: Ciaramitaro
- Vice Chair: Reynolds
- Secretary: DeFranco
- CERT Coordinator: Tutak

UASI Grant from FEMA- Houses of Worship Emergency Preparedness and Planning-Nebus/Unruh/Dimer
The winter informational meeting with community religious organizations is confirmed for March 22, 2018 but has been reworked by the FHPD and FHFD. The focus will now be on how Houses of Worship in the communities of Farmington Hills and Farmington can prepare for natural disasters, first aid and general emergency tips. EPC will have no more than five minutes to speak about our purpose in the community. Dan Wecker was suggested by Ciaramitaro to be said speaker. Tutak or Ciaramitaro would agree to be alternates. It will be held from 7pm-9pm at the Costick Center-Shannon Hall. Reservations are required and only open to Houses of Worship in our 2 communities. There will be a short section discussing how to apply for the

UASI Grant according to Neufeld. Nebus requested a power point slide or 2 from EPC to display during the EPC slot. (in addition to the logo slide previously sent)

Spring 2018 Run! Hide! Fight! Summit – Nebus/Unruh/Dimer
(now referred to as *Civilian Response to Active Shooter Summit* for our purposes)

Tutak spoke with Chief Nebus and it was decided that the police and fire departments of both cities would be better served to coordinate the program and would speak to other training and education currently ongoing from their departments. Ideas included talking about ALICE (Run! Hide! Fight! was not a choice for going forward as all first responders are trained in ALICE), discussing tactical capabilities and talking about Stop The Bleed. Chief Nebus also noted plans are in place to give all F/FH schoolteachers a heightened awareness of ALICE and the FHPD website will be made more comprehensive by the addition of ALICE training videos. **A motion was made by Reynolds, supported by Faine, to postpone the summit due to conflicts with planned FHPD event on the same date and more time needed to pull together. Motion carried unanimously.** It was suggested that EPC commissioners should be trained in ALICE but oversight by law enforcement is required. Neufeld will review rules and advise to confirm. Nebus suggested looking to online courses with ALICE materials as a means to learning cost-effectively. An actual course would cost \$550 and up.

CERT program update: Tutak

Tutak has submitted 28 applications to the police department where, upon processing, the applications will be sent to Homeland Security. One applicant is from Farmington, 7 applicants have background with CERT teams in other cities. Meetings will be held bimonthly.

General Activities and Updates –

1. Szymusiak reported Women's Self Defense, March 3rd session had 43 participants, collected \$155 to be donated to Kids Kicking Cancer and training was well received. Ciaramitaro underscored how positive this event is for the community and encouraged it to be continued.
2. Doug Reynolds was appointed EPC Commissioner in Dec, 2017 as a Farmington Appointee to replace Paschke. Murray and Aschult were also not reappointed and Farmington will post openings.

MICHIGAN & REGIONAL CITIZENS CORPS COUNCIL ACTIVITIES:

Region VII planning conference April 27 & 28, 2018 @ Camp Grayling. Contact Tutak for info if interested in attending. April 21st Oakland County CERT *Training the Trainer* on Triage & Disaster First Aid in Rochester, MI @ 8:30am.

LIAISON REPORTS:

FPS-Warthman

- Next CPR class April 14 from 8-12 PM. Contact JWren@farmgov.com to register. Free to residents. \$20 all others.
- Neighborhood Watch 2nd Thursday of month in council chambers.
- Background checks for Farmington CERTs has been resolved and will follow the same path as FH for submission to City Council with a resolution.

FHPD – Neufeld

- *ALICE & Stop the Bleed* program – took place 2/16/18 at Our Lady of Sorrows for 75-80 school staff. Beaumont Trauma services also provided support. Stop The Bleed at Botsford Commons on February 28th had 25-30 participants confirmed by York.

FHPD – Chief Nebus

- ALICE training scheduled for A.I.M. high school March 6th.

- Chief Nebus, Kurt Bearer or others may rotate attending future EPC meetings given the many events planned in the coming months.
- Brian Bastianelli (FHPD) was thanked by Chief and Ciaramitaro for his service to committee.

PUBLIC COMMENT(S): None

COMMISSIONERS COMMENTS:

Yuskowatz- YMCA's major fundraiser campaign started on Thursday-worthy place to make donations.

Reynolds-volunteered to work on the EPC website to update and make more user friendly. **Reynolds made a motion, supported by Tutak, to begin preliminary investigation into what it would take to make these updates by making contact with those in charge of website** including Gill Pines who controls content for the city of Farmington Hills. Tom Rancour volunteered to work with Reynolds.

Ciaramitaro wants to have EPC be proactive in applying as a vendor by deciding tonight how we should participate in the 2018 Founders Festival. Brief discussion about last years' experience lead to a **motion by Reynolds with support from Faine, to propose partnering with Beaumont in 2018 to share booth space and put on STOP THE BLEED demonstrations hourly sharing the staff requirements as appropriate. Motion passed unanimously.** (Ciaramitaro abstained from discussion and voting, for reason of conflict of interest).

ADJOURNMENT:

Chair Ciaramitaro adjourned the meeting at 6:45 pm.
Minutes drafted by: Secretary DEFRANCO

Approved as Amended March 8, 2018
Farmington Community Library Board of Trustees
Regular Board Meeting - 7:00 p.m. – Ernest E. Sauter Board Room
32737 West Twelve Mile Road, Farmington Hills, MI 48334
February 8, 2018

Board Members Present: Bosler, Bush, Largent, Liebold, Paul, White

Board Members Absent: None

Staff Members Present: Miller, Serresseque, Siegrist, Streit, Yunker

Staff Members Absent: None

Guest Speaker: Clare D. Membiela, Library Law Consultant, Library of Michigan

Guests: Kevin Hammer - FA, Mary Beth Perrot – FH, David M. Simowski - FA

CALL TO ORDER

The Board Meeting was called to order at 7:00 p.m. by Secretary, G. Bosler.

APPROVAL OF AGENDA

MOTION by C. Liebold to approve the Agenda for February 8, 2018 as presented was supported by S. Paul.

Vote: Aye: Bosler, Bush, Largent, Liebold, Paul, White

Opposed: None

Board approved. Motion passed.

ELECTION OF OFFICERS

G. Bosler announced changes on the Board. Bruce Lazar was not reappointed when his term expired. He was replaced with Bill Largent. Subsequently, Clark Doughty and Pamela O'Malley decided not to serve. Because of this, we have the President, Vice-President and Treasurer positions vacant which need to be filled.

Nomination for President

S. Paul nominated G. Bosler as President, was supported by M. Bush.

G. Bosler asked for further nominations. With none suggested, nominations are closed for President.

Vote: Aye: Bosler, Bush, Largent, Liebold, Paul, White

Opposed: None

Board approved. Motion passed.

Nomination for Vice-President

J. White nominated C. Liebold, was supported by S. Paul.

G. Bosler asked for further nominations. With none suggested, nominations are closed for Vice-President.

Vote: Aye: Bosler, Bush, Largent, Liebold, Paul, White

Opposed: None

Board approved. Motion passed.

Nomination for Secretary

S. Paul nominated M. Bush, was supported by J. White.

B. Largent called Point of Order: G. Bosler should withdraw as Secretary so that the minutes can reflect the vacancy. G. Bosler announced withdrawal as secretary.

G. Bosler asked for further nominations. With none suggested, nominations are closed for Secretary.

Vote: Aye: Bosler, Bush, Largent, Liebold, Paul, White

Opposed: None

Board approved. Motion passed.

Nomination for Treasurer

C. Liebold nominated J. White, was supported by M. Bush.

G. Bosler asked for further nominations. With none suggested, nominations are closed for Treasurer.

Vote: Aye: Bosler, Bush, Largent, Liebold, Paul, White

Opposed: None

Board approved. Motion passed.

President G. Bosler stated that these positions will be open in June. We had vacant positions that needed to be filled. As is our normal process, we will review and re-elect in June.

GUEST SPEAKER: Clare D. Membiela, Library Law Consultant, Library of Michigan

Clare Membiela Skyped from the Library of Michigan to provide information and guidance to the Library Board. C. Membiela researches and provides an answer backed by the law. By speaking to the Board, her intent is to clarify what it means to be a district library, its purpose and can answer any question posed by the Board.

- A district Library was designed to enable individual municipalities to band together and create a library.
- Enables those who have banded together to choose how their library runs and to dictate how things progress.
- The procedure is to ask the community for a millage. If they vote yes, then a district library agreement is created.
- The district library board is created as a result of this agreement as the governing authority.
- As board members, they are representing the municipality, but first, they are the voice of the 90,000 patrons that you serve.
- Board members first duty is to the library. Any political subdivision is second.
- District library is at the top of the scale of autonomy. It does not report back to its municipality and has total control of funds.

-
- District library has control over staffing, rules and regulations, and what is deemed to be important to library operations. The district Library has control of its own bank account.

C. Membiela suggests reviewing documents found on the Library of Michigan site: District Library Law, Public Library Finances Manual, Open Meetings Act.

Her message continues with the encouragement that there are 90,000 people who rely on the Farmington Community Library and without the Board, there would be no library service. She suggests that when necessary, stagger vacancies. If a member steps down, staggering vacancies allows a quorum to remain. She also suggested making a presentation to the cities, so they could better understand what a district library is.

PUBLIC COMMENT

Mary Beth Perrot, President of the Farmington Friends of the Library attended as a representative of the Friends and to support the Library Board.

G. Bosler responded that the Library could not do what it does without the support of the Friends of the Library.

APPROVAL OF MINUTES

MOTION by J. White to approve the Minutes of the January 11, 2018 Board Meeting, was supported by S. Paul.

Vote: Aye: Bosler, Bush, Liebold, Paul, White
Opposed: None
Abstain: Largent

Board approved. Motion passed.

OPERATING BILLS

MOTION by J. White to approve the expenditures for check numbers 24588 through check number 24662 totaling \$482,321.98 of expenses incurred in the month of January 2018, was supported by C. Liebold.

E. Streit explained the checklist and clarified the Schindler Elevator line item. We are requesting bids for repair/replace of our three aging elevators. Work will have to be staggered within the next three fiscal years. She will present to the Board once the bids are received.

B. Largent recommended a cost analysis on elevator maintenance.

Vote: Aye: Bosler, Bush, Largent, Liebold, Paul, White
Opposed: None

Board approved. Motion passed.

FINANCIAL REPORTS

MOTION by J. White to receive and file the Monthly Revenue Report for December 2017, was supported by S. Paul.

Vote: Aye: Bosler, Bush, Largent, Liebold, Paul, White
Opposed: None

Board approved. Motion passed.

CORRESPONDENCE

The Director shared one piece of correspondence.

FROM THE DIRECTOR

- MLK Day – Most Board members were present along with Mary Beth Perrot, President of the Friends of the Library. J. Miller deserves thanks for organizing the event. Over 1,500 people visited the Library that day.
- Oscar Shorts is sold out. If you would like to be a sponsor, you may purchase a star.
- MCMR – is once again hosting the Rainbow Recognition event. You may nominate someone from the community, school staff or a student who has actively promoted racial/cultural understanding in the FH/FA community.
- International Film Series is made possible from our benefactor from our Horizons Film Collection.
- State of the Cities – both mayors talked about state of cities and School Superintendent, George Heitsch, spoke about FPS. The Mayors were both happy FA and FH was voted as one of the best places to live in America based on combined resources of both cities.
- The Library will host a February 19 program about meteorites and 70 patrons have already signed up.
- Staff Changes – Interviews were recently conducted for an open Young Adult position and will be filled by mid-February.
- E. Streit apprised the group about two workers comp claims and will keep the Board informed of their progress.
- E. Streit shared two stories of patrons who appreciate Library services.

UNFINISHED BUSINESS

Building Updates

Staff members have met with Library Design on a new Public Lounge. After discussing options, a design was chosen and is recommended. There will be booths, vending, tables in center which can be moved to increase space, and areas for individual computer use. Once the design is approved, Library Design will give us prices and we will choose furniture. Funding will come out of the Building and Improvements line item.

MOTION by J. White to approve the design for the new Public Lounge, was supported by S. Paul.

G. Bosler reminded the Board that a previous focus group indicated that people wanted more community space. Renovations were completed at the Farmington Branch and we are now in the process of renovating the Main Library, and have already completed re-carpeting, paint and new furnishings.

B. Largent suggested that voting wait for a full Board. C. Liebold replied that there was a quorum of the Board present and could have more discussion and vote.

B. Largent commented on the money which was going to be spent on this project. E. Streit explained that the Library has had a few designs and this is the one that will give us the best value without altering available electrical and plumbing.

G. Bosler explained that the Building Committee looked at three drafts and this is the design that has been chosen. Before we can get a price, we have to approve a design. A vote was called.

Vote: Aye: Bosler, Bush, Liebold, Paul, White

Opposed: Largent

Board approved. Motion passed.

Bylaws

The Bylaws committee had hoped to have a sample draft for this Board. However, G. Bosler suggest that the Committee reconvene to better reflect the Open Meetings Act guidelines.

NEW BUSINESS

G. Bosler read: It's come to our attention that our policy is missing a clause which would allow two Board members to approve and sign checks in the event that the regularly scheduled meeting is unable to take place. This will be added to the Policy Manual.

E. Streit shared that Clare Membiela, Library of Michigan, advised that other libraries do this. This would prevent costs or penalties from accumulating. Such a procedure, as approved by the Board, allows fiscal responsibility in the event a meeting is cancelled.

G. Bosler explained that because we have three Board members missing, we are trying to keep our operation working. This will show up in the bylaws, in the meantime, this is what was suggested.

C. Liebold comments that two board members have reviewed the checks and there are other internal controls verifying payments.

B. Largent suggests a legal opinion.

MOTION by C. Liebold that in order to allow for normal operations without interruption, in the event the full Board is unable to meet or quorum is not met, that two Board members are authorized to approve and sign the monthly checks as presented by the Director and or Accounting Manager, was supported by J. White.

Vote: Aye: Bosler, Bush, Liebold, Paul, White

Opposed: Largent

Board approved. Motion passed Board approved. Motion passed.

Accounting Manager, G. Yunker, asked Board members to sign new bank signature cards which removes the former Board members from bank authorization.

G. Bosler read a letter drafted by an attorney at Foster Swift regarding District Library Law and the Library Board's disappointment when Bruce Lazar was not reappointed resulting in two other valued Board members resigning. G. Bosler asked for a motion to proceed with this letter.

MOTION by C. Liebold I so move, supported by J. White.

Discussion was held as to how to proceed with the letter. Various Board members commented on disappointment in the most recent appointment process; reiterated that the Library is an independent entity; expressed disappointment on behalf of B. Lazar who was never notified after expressing interest in reappointment. Several Board members conveyed a feeling of being disrespected. One trustee expressed concern that the letter may antagonize City Council as he commented that trustees serve at the pleasure of the Council. Another trustee stated that while we are appointed by Council, we serve a community of 90,000.

Vote: Aye: Bosler, Bush, Largent, Liebold, Paul, White

Opposed: None

Board approved. Motion passed Board approved. Motion passed.

ADJOURNMENT

The Board meeting was adjourned at 8:45 p.m. by President, G. Bosler. The next meeting of the Library Board is scheduled for Thursday, March 8, at 7:00 p.m. in the Ernest E. Sauter Board Room.

Respectfully Submitted,

M. Bush, Secretary
Library Board of Trustees

MB:dls

Farmington City Council Staff Report	Council Meeting Date: May 21, 2018	Item Number 4G2
Submitted by: Melissa Andrade		
<u>Agenda Topic:</u> Accept Minutes from City's Boards and Commissions		
<u>Minutes:</u> DDA April CIA April Historical March Parking March Planning April Commission on Children Youth & Family April EPC April Library April		
<u>Materials:</u>		



FARMINGTON DOWNTOWN DEVELOPMENT AUTHORITY
Meeting Minutes
Wednesday, April 11, 2018
Farmington City Hall

The April 11, 2018 meeting was called to order by Todd Craft at 6:05 p.m.

ROLL CALL

PRESENT: Clement, Craft, Griswold, Murphy, Pascaris,
Schneemann (left early at 7:00 p.m.), Skrzycki

ABSENT: Buck, Gallagher,

OTHERS PRESENT: Kate Knight, DDA Executive Director
David Murphy, City Manager
Chris Halas, Design Committee Member
Lydia Macklin-Camel, DDA staff

APPROVAL OF ITEMS ON CONSENT AGENDA

Motion by Schneeman, seconded by Griswold to approve the following items on the consent agenda:

- a. Financial Report
- b. Minutes: January 3, 2018 Meeting
- c. Minutes: January 22, 2018 Special Meeting
- d. Minutes: February 7, 2018 Meeting
- e. Minutes: March 7, 2018 Meeting

Motion carried 7-0-2.

APPROVAL OF REGULAR AGENDA

Motion by Schneeman, seconded by Griswold to approve the April 11, 2018 agenda as presented.

Motion carried 7-0-2.

PUBLIC COMMENT

None.

FINANCIAL SNAPSHOT

Knight discussed the March 2018 Financial Report to the DDA Board outlining line items including spring clean-up and beautification of beds, pots, and planting areas throughout the downtown district as well as an irrigation system replacement.

CAPITAL PROJECT FINANCE MECHANISMS

Knight presented a financial report prepared in conjunction with David Murphy, City Manager, and Chris Weber, Finance Director, to the DDA Board outlining financing opportunities for future property acquisitions and capital improvement projects. According to the staff report, the DDA Board has one of two options for funding these endeavors:

1. The Board can use a capital improvement bond to fund property acquisitions. If the DDA Board were to go this route, they would be required to pass a resolution through City Council prior to utilizing the bond to fund a particular project.
2. The Board could also pay in cash for property acquisitions. If the Board were to go this route, they would need to request City Council award a capital improvement bond that would reimburse the DDA after cash payments are made to fund particular projects.

The bond would be primarily used for property acquisition, however, excess monies from the bond would be used to fund capital improvement projects in the downtown district. The DDA Board will continue to research and discuss the options presented by staff at a future meeting.

COMMITTEE UPDATES

a. DDA Design Committee

Knight provided an overview of the Design Committees most recent meeting with the Department of Public Works and OHM engineering advisors who presented preliminary plans for the Oakland Street improvement project, which will include 15-20 on street parking spots and sidewalk/crosswalk updates. Moving beyond the initial stages, the project aims to include aesthetic updates to the green space between Oakland Street and Grand River Avenue and enhanced pedestrian connectivity to the primary downtown thoroughfares.

b. Public Art Committee

Knight let the Board know that all three of the David Barr sculptures are slated to be placed at Riley Park this spring after concrete pads are poured. The Public Art Committee has also released a "Call to Artists" for a mural project on the east building wall of 33317 Grand River Avenue. Following the May 1, 2018, deadline, the Public Art Committee will jury applications.

c. Parking Advisory Committee

Knight reported that the parking advisory committee is working on identifying more long-term parking opportunities within the downtown district. Knight also let

the Board know staff is looking into a way to optimize the website to help visitors locate parking more effectively.

OTHER BUSINESS

Knight announced nominees for the 2017 Mary Martin Service Award:

1. Joe Mantey
2. Ginny Morris
3. Colleen Carnahan

The Board directed staff to administer and email poll with the DDA Board members to determine which of the three nominees will receive the 2017 award.

EXECUTIVE DIRECTOR UPDATE

Knight announced that the Samurai Steakhouse project is moving forward and the Design Committee will be taking a look at the plans. Knight also mentioned that through the generosity of the Samurai Steakhouse owners, the 1860s barn located on their property has found a home with the Pontiac Historical Commission.

BOARD COMMENT

Kathy Griswold reminded the Board that the Volunteer Appreciation Celebration event is on Monday, April 23, 2018, from 6:30 – 8:30 p.m. at John Cowley's. Griswold also reminded the Board that Ladies Night Out is that same week on Thursday, April 26, 2018, from 5 – 9 p.m.

Todd Craft suggested the DDA Board coordinate a joint meeting with City Council and Planning Commission to align goals in upcoming initiatives.

Micki Skrzycki let the Board know that minutes from meetings previous have been submitted and will be on the consent agenda for the May 2, 2018, meeting.

ADJOURNMENT

Motion by Skrzycki, seconded by Griswold to adjourn at 7:11 p.m.

Motion carried 7-0-3.

Respectfully Submitted,

Lydia Macklin-Camel
Staff, Farmington DDA

The next regular meeting will be held at 6:00 p.m. on Wednesday, May 2, 2018, in the conference room at Farmington City Hall.

**CITY OF FARMINGTON
GRAND RIVER CORRIDOR IMPROVEMENT AUTHORITY
MINUTES
April 12, 2018**

CALL TO ORDER

The Farmington Grand River Corridor Improvement Authority meeting was called to order at 8:10 a.m. by Economic and Community Development Director Christiansen.

Members Present: Accettura, Bowman, Graham, King, Thomas
Members Absent: Carron, O'Dell
Staff: Christiansen, Murphy

APPROVAL OF AGENDA

Motion by Thomas, supported by Graham to approve the agenda. Motion approved unanimously.

APPROVAL OF MINUTES

- A. Motion by Thomas, supported by Graham to approve the March 8, 2018 minutes. Motion approved unanimously.

**REVIEW AND DISCUSSION OF FARMINGTON DOWNTOWN AREA PLAN
DEVELOPMENT AREA E**

Christiansen reviewed and discussed the Farmington Downtown Area Plan Development Area E, the existing conditions, the City's plans and the redevelopment opportunities. The Board discussed next steps, including engaging/meeting with developers and investors.

PUBLIC COMMENT

None.

BOARD COMMENT

CIA Board Member Bowman welcomed new members.

ADJOURNED AT 9:21 a.m.

Historical Commission Regular Meeting

1. Call to Order
 - a. Begin at 7:30 pm
2. Roll Call
 - a. Commissioners Present: Laura Myers, Daniel Westendorf, Tyler Leitow, Chris Schroer, Jane Gundlach, Sharon Bernath, Ben Woloko, and Stanley Bawol
3. Approval of Agenda
 - a. Unanimous approval
4. Public Comment
5. Approval of minutes from meeting on January 25th, 2018
 - a. Unanimous approval
7. Financial Report
8. Warner Mansion Activities
 - a. Open House April 9th
9. New Business
 - a. Replacement shed at 23620 Warner – Unanimous Approval
 - b. Rear addition at 33309 Shiawassee – Unanimous Approval
 - c. Demolition at 33432 Adams – Unanimous Approval
10. Old Business
 - a. Warner Mansion fountain repair – no update
11. Correspondence and Communications
 - a. Brian talked about a grant he is working on
 - b. Suggestion to advertise house plaques
12. Good and Welfare
13. Adjournment

PARKING ADVISORY COMMITTEE NOTES -3-21-18

1. Roll Call

Present -Joe Mantey, John Perry, Ken Crutcher, Bill Galvin

Absent – Rachel Gallagher, David Murphy, Mike Fera, Frank Demers

Note: Todd Huffman officially resigned at meeting -left binder with Joe Mantey

Action item: David Murphy:

- 1. Question of procedure to elect new chair**
- 2. Status of members of committee?**

John Perry has volunteered to be secretary for committee.

2. Approval of the Agenda

Yes - as written with addition of Matrix review by John Perry

Action item: John Perry will present New Parking Matrix at each meeting as an item for updates and discussion.

3. Approval of Previous minutes:

- **November 15, 2017 -yes as written**
- **January 17, 2018 -yes as written**
- **February 21,2018 – notes for information only- no quorum at meeting**

3. Public Comment

N/A

Mrs. Riley and Mrs. Galvin present

4. Discussion to determine the economic value of parking in the downtown

Item 6.1 from Jan,2018 minutes-Bill Galvin comments shared in Feb notes

Item 6.3 from Jan,2018 minutes-David Murphy handouts given in Feb notes

Still waiting for resources from other contacts as well per David Murphy

Action Item: David Murphy has asked DDA to supply business information to fill out calculation matrix. Follow up with DDA needed.

Action Item: Bill Galvin to investigate source document - “High Cost of Free Parking”

Action item: DDA has requested more long term (3-8 hours) parking within walking distance of downtown.

5. Discussion regarding consistent application of enforcement throughout lots • All city owned lots

Item 7.1 from Jan,2018 minutes- No report or letter from DDA yet per Feb notes

Item 7.3 from Jan.2018 minutes-Bill Galvin comments shared on West lot concerns in Feb notes

Item 7.4 from Jan ,2018 minutes-Frank Demers report given in Feb notes

Action items: Rachel Gallagher to supply letter from DDA addressing business owners concerns about inconsistency of enforcement

Lively discussion on the following Points:

City owned Lots:

- + Consistency of all lots question
- + 1-2-3-hour parking zones-North lot, Market Lot, West lot and Grove St lot
- + Proper signage needed to be purchased (DDA?) for consistent enforcement?
- + Discussion on city employees parking guidelines?
- + Correlation of enforcement vs value of spot discussed

Action item: Bill Galvin to draft -Consideration for City Council Resolution Regarding Municipal Employee Personal Vehicle Long Term Parking

Private Lots:

- + Library issues of use of that lot?
- + Procedure to pursue more public parking from Private lots

Public lots:

- + Employee parking and reason can't mandate? -park and walk so close parking available for customers
- + Private business owners -parking in lots other than their own -enforcement?
- +Question on enforcement in front of Cheese Lady

Action item: David Murphy - Letter to all businesses about parking rules and suggestions/with map of time limited and unlimited parking areas-DDA or City to distribute?

6. Discuss how to develop a template or best practice for public/private partnership

Tabled to next meeting

7. Public Safety Update

New formalized "Monthly Parking Enforcement Summary Report" presented and discussed in Feb notes.

No report at this meeting

Action item: Frank Demers to continue reporting on observations and ticket breakdown by enforcement officer.

8. Committee Comments

Discussion on disappointment by 4 present at meeting that activity from committee has been limited but good constructive dialogue amongst those present.

Bill Galvin requested discussion at next meeting per Joe Larussa's request for fee based parking for Founders Festival?

Action item: Those not in attendance should notify the chair of their planned absence and action item reports due should be sent to committee in their absence.

9. Parking Matrix-added

John Perry reviewed current matrix status with detailed spots available from each business owner. Some discrepancies btwn google maps and Walker Parking study. Will continue to refine matrix.

10. Adjournment

Notes taken and respectively submitted by John Perry on 4-3-2018

Next meeting April 18th, 2018

FARMINGTON PLANNING COMMISSION PROCEEDINGS
City Council Chambers, 23600 Liberty Street
Farmington, Michigan
April 9, 2018

Chairperson Crutcher called the Meeting to order at 7:00 p.m. at City Council Chambers, 23600 Liberty Street, Farmington, Michigan, on Monday, April 9, 2018.

ROLL CALL

Present: Chiara, Crutcher, Gronbach, Majoros, Perrot, Waun

Absent: Kmetzo

A quorum of the Commission was present.

OTHER OFFICIALS PRESENT: Director Christiansen, Recording Secretary Murphy

APPROVAL OF AGENDA

MOTION by Chiara, seconded by Majoros, to approve the Agenda.

Motion carried, all ayes.

APPROVAL OF ITEMS ON CONSENT AGENDA

a. March 12, 2018 Minutes

MOTION by Majoros, seconded by Chiara, to approve the items on the Consent Agenda.

Motion carried, all ayes.

SITE PLAN REVIEW – 33309 SHIAWASSEE ADDITION

Chairperson Crutcher introduced this agenda item and turned it over to staff.

Christiansen thanked the Chairman and stated that Section 13.02 of the Zoning Ordinance specifies uses subject to the site plan approval requirements in the Zoning Ordinance. Construction and renovation and expansion within the Historical District are subject to Planning Commission approval. The Code further states prior to submittal of the site plan to the Planning Commission, a site plan shall be submitted to the City's Historical Commission for review and comment. The City received an application from Pine Building Company, Inc. on behalf of James Schachern, 33309 Shiawassee, to construct a 557 square foot rear addition to the existing two-story single family residence. The design and location of the addition is shown on the plans and information that are attached with the staff report.

The Historical Commission reviewed the plans on March 22nd at its meeting in March and unanimously recommends approval of the plans as submitted.

The Planning Commission is to review the esthetics of the proposed addition and the addition as proposed is in accordance with the Zoning Board and its site plan requirements and the Building Department requirements of the single-family residential zoning district where this property is located.

If you look at your staff packet and up on screen we have this information as well. He showed an aerial photo of the subject property located on Shiawasse, single-family homes are adjacent to both the east, west and south of the property. He pointed out a photograph submitted by the Petitioner, the front view, front elevation of the existing home and the detached two-car garage. He showed a photograph of the rear of the single-family residence showing the rear of the house and also the existing deck. He showed another view of the rear from the southwest corner showing the addition as proposed. A picture of the adjacent property to the east at 33221 Shiawasse was also shown. A photograph of the property from the front was also put on the screen as well as the survey from the property showing the existing conditions. He indicated this is an area of older single-family homes, part of the Historic District.

He went over the floor layout as submitted by the Petitioner, showing the existing floor plan and stated the Petitioner is proposing to modify those areas and to expand the footprint of the home to the rear, so that the family room and deck area being enclosed and expanded into to create an expanded family room and a nook area, and modifications to the kitchen, and to the bathroom as well, a powder room and walk-in closet and walk-in pantry, so the bathroom becomes a powder room and a walk-in pantry in the kitchen. The master bedroom expansion takes some of the bathroom area, an expansion of the walk-in closet, and the expansion of the master bedroom includes a master bathroom. There is a relocation of the deck, a new deck.

The elevation drawings were shown that were submitted by the Petitioner, depicting the expanded family room, chimney area, flue and the nook, the nook area being where the deck is currently at. The new deck will be to the west that comes outside of the expanded master bedroom which accesses onto the deck and the east and west elevations were shown as well.

He reiterated these plans were reviewed by the Historical Commission at their March 22nd, 2018 meeting where they unanimously recommended for approval to the Planning Commission.

He stated the homeowner is present at the meeting and the contractor as well.

Crutcher thanked Christiansen and called the contractor to the podium.

Lou Aiello, from Pine Building Company, came to the podium and stated he would be happy to answer any questions the Commissioners might have.

Chiara asked when he anticipated starting the project and stated his office staff will schedule a date approximately two weeks after receiving the permit and bank approval for the financing.

Gronbach stated that customarily samples of the materials they are going to be used are brought to show the Planning Commission and asked if they would be compatible to the existing siding, and color scheme and the Petitioner stated they would match with what is on the home now.

Crutcher stated it looks like they are adding on to the footprint of the building and asked if it complied with all setback requirements and the Petitioner responded in the affirmative, that all setbacks are complied with. Crutcher stated that the site plan should reflect that and the Petitioner stated they would include it in the site plan.

Christiansen pointed out the existing survey of the property shows that the addition as proposed is in line with both the east side and the west side of the existing footprint of the house and goes into the rear and that the setback requirements are met.

MOTION by Gronbach, supported by Chiara, to approve the site plan addition at 33309 Shiawassee.

Motion carried, all ayes.

Waun thanked the homeowner for staying in the community and expanding his house.

James Schachern, 33309 Shiawassee, stated he loves the historical aspects of his home, that he grew up in a home like this and they planned on keeping the traditional look of the home and that the expansion will help by providing more room for him and his family. He thanked the Planning Commission for their approval.

PUBLIC COMMENT

None heard.

PLANNING COMMISSION COMMENTS

Commissioner Perrot stated that he had an opportunity to attend a workshop last month offered by the Michigan Association of Planning, a nonprofit organization that basically supports smaller communities to understand planning and the requirements thereof. He

indicated it was an excellent learning tool for both his seat on the Planning Commission and the Zoning Board of Appeals and would recommend it highly. He said he came away seeing how well off Farmington is as far as organization and Master Plan development and the Capital Improvement Plan and how all the plans fit in together.

He thanked City Administration for their help in getting him registered for the event and stated he is looking forward to more workshops in the future.

ADJOURNMENT

MOTION by Majoros, supported by Chiara, to adjourn the meeting.
Motion carried, all ayes.

The meeting was adjourned at 7:15 p.m.

Respectfully submitted,

Secretary

MEETING MINUTES
CITY OF FARMINGTON HILLS COMMISSION ON CHILDREN YOUTH & FAMILIES
APRIL 5, 2018-6PM
FARMINGTON HILLS CITY HALL, COMMUNITY ROOM

CALLED TO ORDER BY: Chair, Kathy Ashcraft at 6:00 pm.

MEMBERS PRESENT: Kathy Ashcraft, Ed Cherkinsky, Diane Hague, Anthony Lewis, Anwar Mahmood, Joan McGlincy, Bette Rose, Mitch Seelye and Sharon Snodgrass.

MEMBERS ABSENT: NONE

OTHERS PRESENT: Farmington and Farmington Hills Council, City, or Staff Liaison members and Alternate and Associates members: Amber DeLind, Becky Dworkin, Jim Nash, Chuck Nebus, Marla Parker, Laurie Scott and Samantha Steckloff.

APPROVAL OF AGENDA:

MOTION by Seelye, support by Hague to approve the Agenda of April 5, Motion approved.

APPROVAL OF MINUTES –February 5, 2017:

MOTION by Hague, support by McGlincy to approve the minutes of February 5, 2017 as submitted. Motion carried unanimously.

INTRODUCTIONS AND ANNOUNCEMENTS: Everyone at the meeting introduced themselves.

YOUTH DIVISION UPDATE: An update will be provided at the next meeting in May.

ISSUES COMMITTEE UPDATE: Diane Hague: It was suggested that Tech Night be moved to November 7 or 8 based on the recommendations by Farmington Public Schools and Oakland Technical Schools. Joan indicated that we need to publicize “Screen Free Week” which is scheduled from April 30-May6. The Commission's next project should be supporting information about Caring for the Elderly. Laura stated that we should provide information regarding senior services available and compile it in a central website.. We should coordinate our efforts with the Commission on Aging and Ed will contact Nancy Cook, Chair of that Commission to come to our next meeting.

CALL TO ACTION UPDATE: Mitch Seelye: Alateen Meeting at hotel in Dearborn drew almost 3100. They are currently revamping the annual CTA breakfast. A bowling event is scheduled for the last Saturday in April with the theme of “bring a friend”.

VOLUNTEER RECOGNITION: Marla Parker: There are only 6 nominees so far (just adults and 1 student). The deadline for nominations is extended to April 9. Jill Pines will send out a publicity blast. The Volunteer Recognition Committee will meet on Tuesday, April 24 at 7:30 pm. at Scramblers Marie to select recipients. Ed will call for a reservation.

SPOTLIGHT SHOW UPDATE: Sharon Snodgrass: Links to the interviews are available and were sent to Commission members. Amber DeLind presented a show on “Fake News” and another one highlighted registration for 17 1/2 year olds. Matt Bergstrom from Thornton and Grooms will provide information on applying and available salaries with and without experience. Go to the Farmington Hills website, YouTube list to find events. This is not available on the Farmington website.

NEW BUSINESS AND ANNOUNCEMENTS:

Chuck Nebus, Farmington Hills Police Chief: They are seeing the “fear of active shooter,” especially with school threats. The Police Department had a training program on preparing for an active shooter with 80 attendees and it was a 2 hour program. ALICE is the name of Active Shooter Response Training developed by the Department of Homeland Security. There is a scheduled Neighborhood Watch Program for April 25 at 7:00 pm. in City Council Chambers. Chief Nebus states: **“WE SHOULD BE PREPARED!”**

Jim Nash: Water Resource Commissioner: Security in their building is a concern. Their annual fun day is scheduled for June 9 at Beaudette Park in Pontiac. It is a free event including art, fishing, fun and dinner. It is also educational with an emphasis on education. 800 attended last year.

Laura Scott: Farmington Hills Community Library: The Battle of the Books is scheduled on 4/23 at the Library. They are getting ready for the summer reading program. There were 3000 children and students participating last summer.

Marla Parker: Sobriety Court and Farmington/Farmington Hills Gala: There is a Sobriety Court graduation set for 5/7 in Council Chambers. The Farmington/Farmington Youth and Family Foundation Gala is scheduled for 5/5 at the Meadowbrook Country Club. Volunteers are needed.

Tony Lewis: Michigan Department of Civil Rights: There is a program in East Detroit bringing youth and law enforcement to build relationships and to present career opportunities.

Samantha Steckloff: Farmington Hills City Council: Members of the Commission received correspondence from the Friends of the Library. The envelope contained one letter from the Friends and one from the law firm of Foster, Swift. There was concern about an apparent problem/problems at the Library. Samantha was requested to give information because all the Commission members are taxpayers and the Library affects everyone in the Community, the Library is on our Commission and the Commission is involved with the Library. Everyone voiced that the Library is a gem that does more than any other area Library which includes W. Bloomfield and Bloomfield Twp. and does it with a smaller budget. By law, the Library Board is a separate entity from the City and does not have to report to City Council. However, the Mayor can appoint Board Members. Both entities are audited by the accounting firm of Plante and Moran. An eight year member, Bruce Lazar was not reappointed even though he requested reappointment. The Mayor appointed Bill Largent to replace Lazar and the method of that appointment is being questioned. The President and Treasurer of the Board then resigned. The Mayor then replaced the two resigning Board Members and the method of those appointments are being questioned. The Director of the Library determined that the subsequent meetings were not congenial and since the only two attorneys on the Board were no longer there, she used the Library budget to hire the Law Firm of Foster Swift to monitor and mediate the meetings. Issues of transparency are claimed by both sides of the issues.

PUBLIC COMMENTS: None

ADJOURNMENT:

MOTION by Hague, support by McGlincy, to adjourn the meeting at 7:00 pm. Motion carried unanimously

Respectfully submitted by Diane Hague/Ed Cherkinsky

APPROVED

MEETING MINUTES
FARMINGTON HILLS/FARMINGTON EMERGENCY PREPAREDNESS COMMISSION
APRIL 02, 2018 – 5:15PM
FARMINGTON HILLS CITY HALL-VIEWPOINT ROOM
31555 W. ELEVEN MILE ROAD
FARMINGTON HILLS MI 48336

CALLED TO ORDER BY: Chair Ciaramitaro at 5:15 PM.

MEMBERS PRESENT: Ciaramitaro, DeFranco, Avie, Reynolds, Sloan, Szymusiak, Tutak, Wecker and York.

MEMBERS ABSENT: Jackson, and Faine.

OTHERS PRESENT: Tom Rancour (Glenwild Drive), Chief Nebus (FHPD), Mary Ellen Hopfe, (14 Mile Road) and Fashbaugh, Brad, (Ridgebrook Road).

APPROVAL OF AGENDA – April 02, 2018:

Motion by Avie, support by Wecker, to approve the agenda as submitted. Motion carried unanimously.

APPROVAL OF MINUTES – March 05, 2018:

Motion by Tutak, support by York, to approve the minutes as submitted. Motion carried unanimously.

EVENTS, ACTIVITIES, MARKETING AND PROGRAMS:

Founders Festival Team-The plan is to share a 20'X 20' booth space with Beaumont Farmington Hills. Beaumont is a premier sponsor which includes a booth as part of the package. Staffing was sporadic last year and Ciaramitaro assured that he would have 2 Trauma and/or Stroke staff supporting the booth for all 4 days. Demos would include *Stop The Bleed (STB)* and *Hands Only CPR*. We will need to have a booth location with a power outlet as an industrial fan will be used to entice the public to come in and get cool and Tutak requested street access for a vehicle. Brief discussion on giveaways as another avenue to bringing in people. Reynolds volunteered to take the lead but will be out of town during Founders Festival. (July 20-23). Ciaramitaro will take the lead during that week. FPS has allowed EPC equipment to be locked up at the police station in the past and Tutak will check with FPS (Warthman).

Tip of the month discussion and schedule: Ciaramitaro

Thanks to Reynolds who has volunteered to give The Tip of the Month to Farmington City Council on the third Monday of each month for 2018. Tom Rancour has volunteered to give the Tip for FH City Council (4/9/18) for the month of April. Brad Fashbaugh volunteered to give the Tip to FH on May 14th. Interest in updating the Tip of the Month source book with Rancour, Reynolds, Fashbaugh volunteering to work with Ciaramitaro to do so.

ACTION ITEM: Ciaramitaro will speak with Massey about changing the process of the Tip being generated by his office.

Discussion of t-shirt purchase- Ciaramitaro

Motion by Avie, support by Wecker, to buy new polo shirts for those commissioners who do not currently have one. Motion carried unanimously.

ACTION ITEM: Commissioners who need a polo shirt should email DeFranco with request and size. Neufeld will check with city for vendors and advise.

FH Neighborhood Watch 4/25/18 @ 7 PM @ City Hall- Ciaramitaro

The Chief of Police of Farmington Hills, Charles Nebus. among others will be openly discussing the topic of active shooter via the ALICE training protocol. This is a special event open only to Neighborhood Watch community groups in Farmington Hills. Seating is very limited, and an RSVP is required by April 11th to Crime Prevention: [\(248\) 871-2750](tel:2488712750). Event at FH City Hall Council Chambers. ACTION ITEM: York, Tutak and Sloan will be attending and represent EPC.

Website development progress-Reynolds/Rancour

Still accepting ideas on content and will begin to further define specifics after confirming with both cities how we should move forward with updating our website. Reynolds will also contact Gillian Pines who is responsible for FH public relations, to ask her assistance in the process. (gpines@fhgov.com) Other topics Tutak would like to see on website are a link to the AM radio station 1650 and How to prepare Pets for an Emergency.

Houses of Worship Emergency Preparedness and Planning Meeting Retrospective-Nebus

Approximately 80 people attended and EPC added 9 names to the Do-One-Thing contact list. Positive comments given from those that attended. Nebus mentioned an upcoming Interfaith pp presentation which will be 30 minutes in length, to give an overview of ALICE training. If interest continues, department will move towards scheduling training for them.

2018 Civilian Response to Active Shooter Summit – Nebus/Avie

Summit to prepare the general public to respond to violence to be postponed until the early Fall season (Sept. or Oct.) as FHPD is pursuing training of local schools, summer events and other related projects. (FHPD does not allow videotaping of their ALICE training as it is not allowed by ALICE Training Institute. Online training is available to anyone for a fee). Avie will work with the Chief and his staff to prepare a program. ACTION ITEM: Avie will contact the Costick Center for availability on a week day evening (7-9 PM suggested by Chief) and will open to no more than 150 participants. Will plan a second one if overwhelming response.

CERT program update: Tutak

CERT Team background checks completed with 27 of 28 applicants approved and one pulled. ID cards have been requested. Warthman and Neufeld to address Team on April 16th. A STB program scheduled for April 16th 2018 as well. *Downed Wire Safety* will be a future topic.

General Activities and Updates –

1. Szymusiak agreed to set up another Women's Self Defense session in the fall but it would not be scheduled the same month as the Summit. Ciaramitaro and members supportive of program being continued. Szymusiak noted attendance shrinking and would like to change to a week day evening. It was suggested adding to the content of the self-defense class with a "hot" topic such as human trafficking which may attract more people.

FYI- (Last class before hiatus Oct. 5, 2015 with 6 participants)

Apr. 22, 2017 class had 83 women. (Haven)

Sept. 23, 2017 class had 44 women. (CARES)

March 3, 2018 class had 43 women. (Kids Kicking Cancer)

MICHIGAN & REGIONAL CITIZENS CORPS COUNCIL ACTIVITIES:

Region VII planning conference April 27 & 28, 2018 @ Camp Grayling. Contact Tutak for info if interested in attending. FEMA rep from Region 5 will be speaking. Conference call on 4/3/18.

LIAISON REPORTS:

FPS - Liaison Absent

FHFD – Wecker

- EPC/FHFD Heartsaver CPR/AED March class had 28 in attendance.
- Mayors Youth Council trained in STB and CPR.
- Paid on-call fire fighters/EMT recruitment and informational meeting on 6/14/18. Electronic copy to be sent to all members.
- The EPC/FHFD will offer AHA Heartsaver Classes including CPR/AED, First Aid and STB from 5:30 to 10 p.m. on April 10, May 22, and June 28, 2018. The classes are open to the public and are held at the FH fire station #4. The fee is \$10 for residents for the class only. To register or questions, contact Sara West at swest@fhgov.com.
- Annual Michigan Active Assailant event in Troy on April 19-20, 2018. Location: Woodside Bible Church. This is an International conference and registration is limited to first responders, hospital providers, and emergency management personnel. For additional information, contact Jim Etzin FHFD EMS coordinator.

FHPD – Chief Nebus

- FHPD, a founding member of Oak-Tac (Oakland County Tactical Training Consortium) participated in the March 22nd meeting/training. This is a group of law enforcement agencies that receive tactical training and support each other in the event of an emergency. It teaches officers how to respond to active shooter incidents and other tactical situations involving hostages, etc., as quickly and safely as possible.

PUBLIC COMMENT(S): None

COMMISSIONERS COMMENTS:

Yuskowatz report-

1. YMCA will have the *Healthy Kids Day* on Sat., April 21 from 10-1:00 PM. This annual event is meant to draw attention to the importance of physical activity for children. Free and open to public.
2. Kona Cheesecake Run on April 15th begins at the Farmington Hills YMCA. Shuttle parking @ OCC. Cheesecake served after run. Sign up at konacheesecakerun.com to register.
3. Cipriano Classic Run fundraiser is Friday, June 8th.

ADJOURNMENT:

Chair Ciaramitaro adjourned the meeting at 6:17 pm.

Minutes drafted by: Secretary DEFRANCO

Farmington Community Library Board of Trustees
Regular Board Meeting - 7:00 p.m. – Ernest E. Sauter Board Room
32737 West Twelve Mile Road, Farmington Hills, MI 48334
April 12, 2018
Approved as Amended May 10, 2018

Board Members Present: Bosler, Brucki, Bush, Huyck, Largent, Liebold, Paul, White

Board Members Absent: None

Staff Members Present: Miller, Serresseque, Siegrist, Streit, Yunker

Staff Members Absent: None

Guest Speaker: Coordinator of Technology, Mary Carleton

Public Comment: Richard Lerner Councilmember, City of Farmington Hills
Vera Lucksted, Farmington Resident

CALL TO ORDER

The Board Meeting was called to order at 7:00 p.m. by President G. Bosler.

President G. Bosler, welcomed the new Board members and suggested each Board member give a brief introduction of themselves.

APPROVAL OF AGENDA

MOTION by C. Liebold to approve the Agenda for April 12, 2018 as presented, was supported by S. Paul.

Vote: Aye: Bosler, Brucki, Bush, Huyck, Largent, Liebold, Paul, White

Opposed: None

Board approved. Motion passed.

PUBLIC COMMENT

Richard Lerner Mayor ProTem, City of Farmington Hills, spoke referring to the appointment process of Board members and the authority given to the Mayor. He stated that the Council does not get involved in Library business and doesn't plan to do that. If the Board has concerns about decisions being made by the Council, Board President G. Bosler and Mayor K. Massey should discuss them.

Mr. Lerner offered the services of the City Attorney, City Clerk, City Finance and Purchasing Department.

Mr. Lerner states that the City Council has one statutory requirement as linked to the Library and that is to appoint one member of the Board for a 4 year term. They do not have anything to do with the operation of the Library, but outlined what they would like to see going forward:

1. A more detailed budget, available in a convenient place for the public to access.

-
2. Purchases done through an open bid process that is transparent.
 3. Meticulous compliance with the Open Meetings Act.

Mr. Lerner presented copies of the City of Farmington, City of Farmington Hills and the Farmington Public School budgets and asked if they would be placed in the Library with easy access to the public.

Vera Lucksted, Farmington, states that her family has been members of the Friends of the Library and would like to formally request there be an online option to donate to the Farmington Friends of the Library rather than waiting for an envelope to come in the mail.

President Bosler thanked everyone for coming.

President Bosler responded to Public Comments with clarification of a previous misunderstanding which arose between the Board and the Mayor of Farmington Hills.

As a public entity, the Library cannot avoid controversy. The Library has the responsibility to listen to both sides of an issue and to present them, and did; hours were cut during the recession to balance the budget; the MCMR sponsored speaker during MLK Day at the Library caused controversy; the café was closed because the contract was expired and expectations were not met.

Bosler explained duties and responsibilities of a District Library. The District Library reports to the community and attempts to collaborate with the various other institutions that serve their community.

Bosler commented on financial decisions made over the last ten years regarding wages, pensions, and health care costs.

Bosler stated that he trusts the Farmington Hills Council at its word that it has appointed its two most recent appointees to the Board to enhance the Library and its programs, resources, and services, and welcomes the new appointees and their expertise.

~~President G. Bosler closed Public Comment.~~

Trustee Largent indicated that the written comments had not been distributed to the Board prior to the meeting. President Bosler stated that the Chairman does speak for himself.

Trustee B. Largent was prepared to read his written speech which was previously delivered to both the City of Farmington Council and the City of Farmington Hills Council but was told that Public Comment was closed. B. Largent asked for a motion to close Public Comment and if approved, would not read his speech.

President G. Bosler called for a motion to close Public Comment.

MOTION by S. Paul to close this discussion was supported by C. Liebold.

Vote: Aye: Bosler, Bush, Liebold, Paul, White

Opposed: Brucki, Largent

Abstain: Huyck

Board approved. Motion passed.

PRESENTATION BY COORDINATOR OF TECHNOLOGY, MARY CARLETON

Mary Carleton presented to the Board and highlighted job responsibilities, recent purchases and how these purchases are made.

APPROVAL OF MINUTES

MOTION by C. Liebold to approve the Minutes of the March 8, 2018 Board Meeting, as amended with changes offered by B. Largent, was supported by J. White.

MOTION by B. Largent that in the event, individual Board members request deliverables from staff, that request has to begin at a Board meeting and be followed by a majority vote of the entire Board. Motion was supported by J. White.

Discussion clarified that deliverables will be requested at the Board meeting rather than directly from staff. Some questions can be answered immediately by the Director, while some requests may take research and will take time to prepare and present to Board. However, any official business related to the running of the Library must go through the Board. The Board speaks with one voice and Board action happens at the Board meeting.

Trustee Largent, points out that some information is common knowledge, however, if a Board member had a more involved question, it is important to bring to the Board for a vote.

Trustee Liebold asks that although the spirit behind it is understood, how do we mitigate it so that a Board member does not have to wait for a month to receive an answer?

Trustee Largent states that staff should not be put in a position where they are being tasked by a Board member and requested that the Chairman call the question. Once minutes are approved, this motion can come under New Business.

President Bosler called for a vote to approve the **amended minutes**.

Vote: Aye: Bosler, Brucki, Bush, Huyck, Largent, Liebold, Paul, White

Opposed: None

Board approved. Motion passed.

Discussion continued when Trustee Brucki stated that because of his financial background and as he learns more about the Library Board, he will have questions for clarification and would expect to be able to contact Director, E. Streit for answers.

President Bosler will continue discussion on the above question during New Business.

Director Streit read a page in the Board packet taken from Roberts Rules which says, "Not only is it not necessary to summarize matters discussed at a meeting in the minutes of that meeting, it is improper to do so. Minutes are a record of what was done at a meeting, not a record of what was said."

Trustee Liebold has suggested one of the top Parliamentarians in the country and a former colleague to give a presentation to the Board on the Open Meetings Act and Roberts Rules. Eleanor A. Siewert is a Professional Registered Parliamentarian.

The discussion will be added to New Business.

OPERATING BILLS

MOTION by S. Paul to approve Operating Bills for month of March supported by C. Liebold for discussion.

Director Streit pointed out notable expenditures.

MOTION by C. Liebold that the Board of Trustees approve the expenditures for check number 24751 through check number 24839 totaling \$440,707.11 of expenses incurred in the month of March 2018. Motion was supported by J. White.

Vote: Aye: All
Opposed: None
Board approved. Motion passed.

FINANCIAL REPORT

MOTION by C. Liebold to receive and file the Monthly Revenue and Expense Report for February 2018, was supported by J. White.

Vote: Aye: All
Opposed: None
Board approved. Motion passed

Budget Proposal

The budget proposed for the 2018 – 2019 fiscal year was presented at the previous Board meeting and was discussed further. Included was Budget Assumptions for Revenues and Expenses based on historic data.

Director Streit stated that changes were made to the first draft to accommodate Automation and Technology projects in the next Fiscal Year.

MOTION by S. Paul to approve to present the final draft of the proposed budget at the public hearing was supported by C. Liebold.

Vote: Aye: Bosler, Brucki, Bush, Huyck, Largent, Liebold, Paul, White
Opposed: None
Board approved. Motion passed.

The Public Hearing will be held on May 10, 2018, at 6:30 p.m. in the Conference Room and will be publicized on the Library website and the Observer.

CORRESPONDENCE

Director E. Streit shared correspondence.

FROM THE DIRECTOR

- The Dr. Seuss party was a success. There were over 200 children who enjoyed hearing Dr. Seuss (Librarian, Josh Schu), read stories to them.
- Food for Fines is in progress. The Library collects nonperishables during the month of April to donate to Gleaners.
- Thirty iPads will soon be circulating as part of the Bosch Grant given through the Farmington Friends of the Library.
- To show appreciation, the Friends of the Library sent a breakfast to Library staff during National Library Week.
- The Farmington Branch will celebrate Earth Day on April 21 by collecting old electronics to recycle.
- The Main Library will host a Human Library. Patrons can check out a real person as a book. Everyone will have a chance to participate on May 12 from 1:00 – 5:00 p.m. at the Main Library.

COMMITTEE REPORTS

Finance Committee

Nothing new to report.

Personnel

Nothing new to report.

UNFINISHED BUSINESS

Building Updates

Community Room –

Director Streit shared a portion of the Michigan Public Library Trustee Manual which recommends that libraries hire library design consultants who facilitate building projects. The Farmington Community Library has been associated with Library Design Associates since 1972. Streit passed around credentials for the firm. In 2015, the Board gave Streit approval to work with Library Design for ongoing renovations.

Furniture for the new community space has been ordered, and a changed option to the plan should result in a reduction in projected cost.

RFP for Vending –

Many other libraries have gone to community rooms with vending options. This RFP stipulates the program for providing the bids as well as a relationship with the vendor for service of the machines.

President Bosler asked for a motion to release the RFP for Vending Services.

After discussion, the consensus is that the Building Committee will open bids and make a recommendation to the Board, and the following changes will be made to the RFP:

- Update June 14 to 15 to allow for the decision to be made at the June Board meeting and the letter sent out the following day

-
- Change “immediate implementation” to “implementation no later than June 30, 2018”
 - Add a bullet under “Must specifically address” that says the Library assumes no responsibility for damage to machines/vending units

MOTION by C. Liebold that we go forward with the RFP with the amendments noted in our discussion. Supported by J. White

Vote: Aye: All

Opposed: None

Board approved. Motion passed

Bylaws

President Bosler, explained that the Board Bylaws Committee has been in the process of updating the Bylaws and have been through several iterations. Bylaws, in compliance with the Open Meetings Act, are ready to have the attorney review.

President Bosler also suggested that the financial guidelines be reviewed by an attorney.

In order to have all Board questions answered, it is suggested that the attorney attend the May Board meeting to present the Bylaws as reviewed. Amendments could be made at that time.

MOTION by B. Largent that the Bylaws be presented to the attorney and request we would like them three days before the next Board meeting with the attorney present to discuss the Bylaws at the May meeting. Motion was supported by C. Liebold.

Vote: Aye: All

Opposed: None

Board approved. Motion passed.

Trustee Largent stated at the March meeting that, he put a motion on the table about nonrecurring expenses and Director Streit was going to research other libraries.

Director Streit responded that she is still collecting information and will present a complete document next month.

Trustee Largent explained that the subject is from the last meeting when he had introduced a motion that any non-recurring expenses in excess of \$5,000, the Board would be actively involved with the scope of work, the RFP and the selection process. It was suggested that we find out what other libraries do. This will show up in Unfinished Business.

NEW BUSINESS

Pay Schedule -

Director Streit presented the proposed Pay Schedule for the Fiscal Year 2018 – 2019 and answered questions to define Librarian I – IV.

Discussion was held regarding the cost of living, inflation, merit increases, a bonus pool and the library attempting to keep salaries competitive.

MOTION by B. Largent to approve a proposed pay schedule increase of 2% across all categories was supported by C. Liebold.

Vote: Aye: Bosler, Brucki, Bush, Huyck, Largent, White
Opposed: None
Abstain: Liebold, Paul

Board approved. Motion passed.

MOTION by B. Largent to have the Personnel Committee explore a bonus pool for Library staff, was supported by C. Liebold.

Trustee B. Largent stated the benchmark of the bonus pool should be other libraries or other not-for-profit institutions, and report to the Board with a recommendation. It would be by the discretion of the Department Head and/or the Director to award that. It should be an ongoing thing. By limiting raises, we are going to cause a little morale bump, but if the Board lets them know that there is money available for extraordinary performance as defined on their job description, then it takes some of the sting out and it gives us the ability to talk to the tax payers and say we are being financially responsible with your money. We will have to appropriate an amount of money.

Vote: Aye: Bosler, Brucki, Bush, Huyck, Largent, Liebold, White
Opposed: None
Abstain: Paul

Board approved. Motion passed.

President G. Bosler re-introduced the discussion of having an attorney present at Board meetings.

MOTION by C. Liebold to discuss having an attorney at our Board meetings was supported by J. White.

Director Streit explained that Foster Swift will send an attorney for \$400 per meeting.

Consensus of the Board was to have the attorney to present the Bylaws at one meeting and the financial guidelines at another. After that time, the question will be revisited.

MOTION by C. Liebold to withdraw the motion, supported by P. Huyck.

Vote: Aye
Opposed: None

Motion is withdrawn.

Financial Policies –

Director Streit explained that Foster Swift works with libraries and have templates for bylaws and making financial policies. She has been advised by other attorneys that legal counsel should be present at Library Board meetings.

MOTION by J. White to ask an attorney to come to talk to the Board for one meeting for financial guidelines and purchasing guidelines was supported by S. Paul.

Vote: Aye: Bosler, Brucki, Bush, Huyck, Largent, Liebold, Paul, White
Opposed: None
Board approved. Motion passed.

Trustee Liebold suggested a presentation by a registered Parliamentarian at the May meeting. She would present information on the Open Meetings Act, Parliamentary Procedures dealing with minutes and answer questions from the Board.

Trustee Largent agreed but, suggested the presentation as a workshop, independent of the Board meeting.

MOTION by J. White to invite Eleanor A. Siewert, to the June 2018 Board meeting for a 6:00 start for a study session before the regular Board meeting. Motion was supported by C. Liebold.

Vote: Aye: Bosler, Brucki, Bush, Huyck, Largent, Liebold, Paul, White
Opposed: None
Board approved. Motion passed.

President Bosler will invite the two cities to a meeting with the Library Board. The Library will have a presentation ready, similar to those presented at City Council by the Farmington Hills Fire Department and the Farmington Hills Police Department. Sometime in the month of July may be a good choice. Director Streit will check with both City Councils for availability and present possible dates at the May Board Meeting.

Trustee Largent asked the status of the Strategic Plan. Director Streit responded that after adding appendices it will be complete and posted on the Library web page. It will be available for the Board at the May Board meeting.

Trustee Largent has requested an orientation of the Library now that there is a full Board. Director, E. Streit will arrange to coordinate a date with B. Largent and M. Brucki since P. Huyck has completed his orientation.

ADJOURNMENT

MOTION by B. Largent to adjourn the Board Meeting was supported by J. White.

Vote: Aye: Bosler, Bush, Brucki, Huyck, Largent, Liebold, Paul, White
Opposed: None
Board approved. Motion passed.

The Board meeting was adjourned at 10:00 p.m. by President G. Bosler. The next meeting of the Library Board is scheduled for Thursday, May 10, at 7:00 p.m. in the Ernest E. Sauter Board Room.

Respectfully Submitted,

M. Bush, Secretary
Library Board of Trustees

MB:dls

**Farmington City Council
Staff Report**

**Council Meeting
Date:** May 21, 2018

**Item
Number
4H**

Submitted by: David Murphy, City Manager

Agenda Topic Consideration to Approve Special Event Request for the Farmington Community Band

Proposed Motion Move to approve Special Event Request for the Farmington Community Band to host its annual concert on Monday, July 30, 2018, from 6 – 9 p.m.

Background

The City received a special event request from Jim Liska, Vice President of the Farmington Community Band to host a free community concert in the Riley Park Pavilion Monday, July 30, 2018 from 7 – 8:30 p.m., with set up at 6 p.m. There are 75 members in the band.

Exempt parking is requested only to unload equipment at the pavilion.

They expect about 200 in attendance. Concert-goers will either sit on the grass or bring their own chairs. No food or beverages will be sold and there is no need for special parking.

Materials:
Event Application



CITY USE ONLY

Approval Needed:

- City Manager
- City Council

- Approved
- Denied

City of Farmington Special Event Application

This application is for all events in Riley Park and any other city event that will bring in more than 100 people. Complete this application in accordance with the city of Farmington's Special Events Policy and return it to the City Manager's Office at least 60 days prior to the starting date of the event.

Sponsoring Organization's Name Farmington Community Band

Organization Phone: 734.261.2202 - FCB Business Mgr. Ginny McDonald

Organization Address PO Box 3091, Farmington Hills, MI 48333

Organization's Agent: Jim Liska Phone: 248.310.7008

Agent's Title: VP - Marketing & Communications E-mail: Liska@icloud.com

Agent's Address: 33703 Macomb, Farmington 48335

Event Name: Downtown With The FCB

Event Purpose: Free band concert open to public

Event Dates: July 30, 2018

Event Times: Set up at 6pm. Concert 7-8:30. Leave at 9pm

Event Location: Sundquist Pavilion at Riley Park

Number of People Expected: 90 band members. Attendees estimated at 200

1. **Type of Event:** Based on policy section 2, this event is:

- City Operated Event
- Co-sponsored Event
- Private Event
Prohibited in Riley Park
- Non-Profit Event
- For-Profit Event

2. **An Event Map [is] [is not] attached.** If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lost that you are requesting to be blocked off.

Riley Park Permit Fee:
\$100 residents/\$200 non-residents

3. **Vendors:** Food Concessions (YES) (NO) Other vendors (YES) (NO)
Food Truck (YES) (NO)

If food truck, please the complete food truck registration, which you can obtain from the City Manager's office.

If yes, refer to Policy Section IV.2.M for license and insurance requirements.

If yes, please list all of the vendors by vendor name:

4. **For events in Riley Park: Invitation to Civic Organizations and Merchants in the Event Vicinity.** Non-profit organizations and local merchants in the vicinity of Riley Park – the Central Business District -- should be given the opportunity to participate in the special event to the greatest extent practical; e.g., a local Deli might come out and sell bratwurst. You must demonstrate that reasonable efforts have been made with regard to such inclusion and participation. The City Manager's office shall be responsible for determining whether this requirement has been met.

() I have invited local businesses to participate.

Those invited include:

5. **Exempt Parking:** Are you requesting exempt Parking? (See Policy Section 5)
(YES) (NO)

If yes, list the lots or locations where exempt parking is requested:

6. **Other Requests:**

Electricity and lavatories at Pavilion.

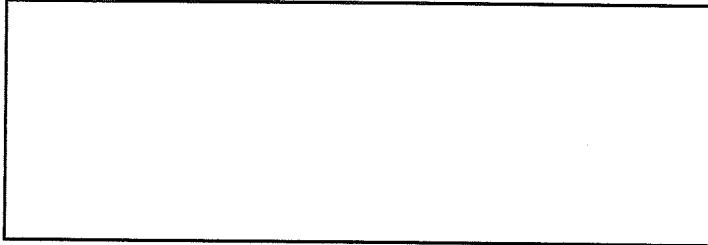
Event Signs: Will this event include the use of signs (YES) (NO) **(NO)**
If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs: Please complete sign illustrations below.

Signs or banners approved by the city of Farmington for special events shall be designed and made in an artistic and workman-like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Total square footage of the banner cannot exceed 32 square feet.

Banner Length

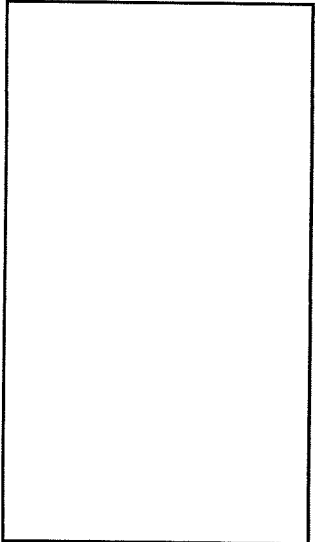
Width



Write copy of banner in the box.

Total Square Footage of the sign cannot exceed eight square feet

Width



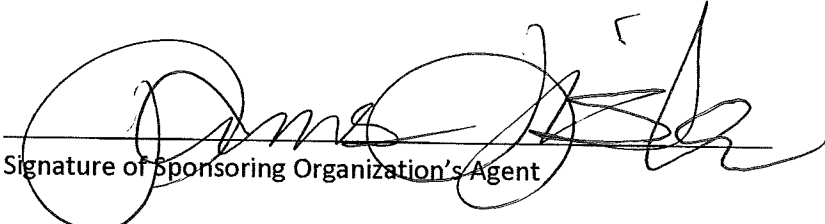
Height

Write copy of sign in the box.

7. CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:
- a. For public events, a certificate of insurance must be provided which names the city of Farmington as an additional named insured party on the policy. (see Event Policy Sec. IV.2.K for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms. (refer to Policy Section IV.2.M)
 - c. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. (see Policy Section IV.2.L)
 - d. All food vendors must be approved by the Oakland County Health Department, and each food and/or other vendor must provide the city with a certificate of insurance which names the city of Farmington as an additional named insured party on the policy. (see Policy Section IV.2.N)
 - e. The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, in accordance with the city's special event policy. The event will be operated in conformance with the written confirmation of approval. (see Policy Section IV.2.R)
 - f. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the city and will promptly pay any billing for city services which may be rendered, pursuant to Policy Sections IV.2 e and f.

As the duly authorized agent of the sponsoring organization, thereby apply for approval of this special event, affirm the above understandings, and agree that my sponsoring organization will comply with the city's Special Event Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.

April 30, 2018
Date


Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least sixty (60) days prior to the first day of the event to:

City Manager's Office
23600 Liberty Street
Farmington, MI 48336

Phone: 248-474-5500, ext. 2221

Farmington City Council Staff Report	Council Meeting Date: May 21, 2018	Item Number 4I
Submitted by: Melissa Andrade		
<u>Agenda Topic:</u> Farmington Community Library Board Resignations		
<u>Proposed Motion:</u> Accept the resignations of Gerald Bosler and Mary Bush from the Farmington Community Library Board.		
<u>Background:</u> Both GERAL BOSLER and MARY BUSH expressed that they are resigning from the Library Board Gerald Bosler term ends June 30, 2019 Mary Bush's term ends June 30, 2018 With these two resignations we will have three vacancies on the Library Board.		
<u>Materials:</u>		



Special/Study Session Meeting
6:00 p.m., Monday, April 16, 2018
Conference Room
23600 Liberty Street
Farmington, MI 48335

DRAFT

STUDY SESSION MINUTES

A special meeting of the Farmington City Council was held on April 16, 2018, in Farmington City Hall, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:00 p.m. by Mayor Steve Schneemann.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor Pro Tem	Present	
William Galvin	Councilmember	Present	
Joe LaRussa	Councilmember	Present	
Steve Schneemann	Mayor	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

City Clerk Halberstadt
City Manager Murphy
City Attorney Schultz

2. APPROVAL OF AGENDA

Move to approve the agenda as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Galvin, Councilmember
SECONDER:	Bowman, Councilmember

3. PUBLIC COMMENT

No public comment was heard.

4. DISCUSS COMPLETION OF HISTORIC PRESERVATION ENGAGEMENT PROJECT

At the January 13, 2018 Goal Setting Session, Council proposed the following Study Session: Complete Historic Preservation Engagement Project with Historical Commission to utilize house inventory to develop a proposed set of standards for governing properties in the Historic District.

Taylor would like to move forward with this goal by creating an inventory of the buildings in, or worthy of being, in the Historic District. She cited the survey being conducted by the City of

Northville as to the significance of the sites in their Historic District. A survey, in addition to public outreach, would be required to update the Historic District Ordinance. Taylor stated that if Council wanted to move in this direction, the next step would include finding a funding source to conduct an inventory of homes in the Historic District.

Bowman agreed that an updated inventory is an excellent idea, but she is concerned about funding the project. She suggested utilizing the volunteers on the Historical Commission before searching for money in the budget.

LaRussa inquired about the timeline of such a survey, if funding was available. Taylor responded she believes it could be completed in under a year.

Taylor stated that the survey would be too big an undertaking for volunteers alone. She is in favor of hiring a consultant.

Galvin is interested in civic engagement with homeowners and how they will be informed of the survey and what it entails.

Schneemann pointed out the City is spending savings to survive, however, he would like to add the survey to the list of things we'd like to do. He inquired about non-contributing structures that might be removed from the Historic District and what that would mean. He would like to obtain a range of costs for conducting the survey.

Discussion followed regarding City Manager Murphy and Taylor working together to obtain survey costs.

5. CITY CLERK'S RETIREMENT NOTICE

City Clerk Halberstadt provided information about her upcoming retirement.

Halberstadt submitted a staff report regarding a proposed succession plan for the Clerk's Department. She recommended Mary Mullison, Deputy Clerk, as her replacement. She expressed the importance and historical precedence at City Hall for promotion from within.

Council thanked Halberstadt for her years of service to the City.

Discussion followed regarding the process for filling the position that would demonstrate transparency and ensure a seamless transition.

Council requested an updated job description for the Clerk position and will work with City Administration regarding options and how to proceed.

6. CITY COUNCIL RULES OF PROCEDURE

LaRussa inquired about a mechanism for addressing misconduct by a Councilmember during a meeting. Halberstadt stated that mayor would address the misconduct of a Councilmember according to the Roberts Rules of Order.

Discussion ensued regarding ethics and decorum of Council. It was decided that specific rules of behavior are unnecessary regarding how Council treats each other.

LaRussa is in favor of the proposed New Council Member Orientation and schedule of annual meetings with Boards, Commissions, and Committees.

Council concurred to place this item on the agenda of a future meeting as further discussion is needed.

7. OTHER BUSINESS

No other business was heard.

8. COUNCIL COMMENT

Galvin stated that he was pleased with this particular study session, as it provided constructive dialogue and discussion.

9. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bowman, Councilmember
SECONDER:	Taylor, Councilmember

The meeting adjourned at 7:00 pm.

Steve Schneemann, Mayor

Susan K. Halberstadt, City Clerk

Approval Date:



**Regular City Council Meeting
 7:00 p.m., Monday, April 16, 2018
 City Council Chambers
 23600 Liberty Street
 Farmington, MI 48335**

DRAFT

REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on April 16, 2018, 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:05 PM by Mayor Schneemann.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor Pro Tem	Present	
William Galvin	Councilmember	Present	
Joe LaRussa	Councilmember	Present	
Steve Schneemann	Mayor	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

- Director Christiansen
- Director Demers
- Director Eudy
- City Clerk Halberstadt
- City Manager Murphy
- City Attorney Schultz

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT

Michael Ratze, 33620 Grand River Avenue, expressed his concern regarding the difficulty in shoveling the sidewalks on the north side of Grand River due to the additional snow from the snow plows.

Doug Reynolds, representing the Emergency Preparedness Committee, presented a tip of the month, emphasizing preparation for chemical and biological events.

4. APPROVAL OF ITEMS ON CONSENT AGENDA

- A. Accept minutes from City’s boards and commissions: Grand River Corridor Improvement Authority, Commission on Aging, Historical Commission, Parking Advisory Committee, Planning Commission, Emergency Preparedness Committee and Library Board**
- B. Farmington Monthly Payments Report (February & March)**
- C. Farmington Public Safety Monthly Report**
- D. City Council Meeting Minutes
 Special – March 19, 2018**

- Regular – March 19, 2018
 Regular – April 2, 2018
- E. Special event requests
1. South Farmington Little League Parade
 2. First United Methodist Church Birthday Celebration
- F. Accept Todd Huffman’s resignation from the Parking Advisory Committee

Move to approve the consent agenda amend as follows: removing Item 4A, and attaching Galvin’s power point presentation on the financial state of the City from the March 19, 2018 meeting to those same meeting minutes.

RESULT:	MOTION FAILED
MOVER:	LaRussa, Councilmember
SECONDER:	Taylor, Councilmember
Ayes:	LaRussa, Taylor
Nays:	Bowman, Galvin, Schneemann

Move to approve the consent agenda as amended, removing Item 4A.

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	Galvin, Councilmember
SECONDER:	Taylor, Councilmember
Ayes:	Bowman, Galvin, LaRussa, Schneemann, Taylor

5. APPROVAL OF REGULAR AGENDA

Move to approve the regular agenda amended as follows: remove Item 6A - Swing Farmington and add two new items under New Business, Groves Center Amendment to Open Space Easement Agreement and Extension to the Sale of the Courthouse Agreement.

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	Bowman, Mayor Pro Tem
SECONDER:	Taylor, Councilmember

6. PRESENTATION/PUBLIC HEARINGS

A. Public Safety Annual Report – Public Safety Director Frank Demers

Director Demers presented the 2017 Farmington Public Safety Department annual report. He reported that Farmington continues to rank as one of the safest communities in Michigan. Crime rates are the lowest they have been in decades, noting major crimes decreased 13% compared to 2016. He discussed the significant progress made toward a number of new initiatives, including pursuit of accreditation through the Michigan Association of Chiefs Accreditation Program.

Council questions included effectiveness of the School liaison, opioid abuse, crime in multi-family complexes, increase in marijuana use and the small use of Narcan compared to other communities.

7. NEW BUSINESS

A. Groves Center Amendment to Open Space Easement Agreement

Schultz advised the request before Council is simply to approve an amendment to the legal description of the Open Space Easement Agreement so that it accurately reflects what is currently in place.

Schneemann stated that it is unfortunate that Council has to go through this exercise. He discussed his disappointment regarding the open space, due to the difference between the original plans and what was actually built.

Move to approve the Groves Center Amendment to the Open Space Easement Agreement. [SEE ATTACHED AMENDMENT].

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bowman, Mayor Pro Tem
SECONDER:	LaRussa, Councilmember
Ayes:	Schneemann, Taylor, Bowman, Galvin, LaRussa

B. Extension for Agreement for Sale of Courthouse

Schultz discussed reasons for a request to extend the agreement for the sale of the courthouse property. He stated the buyer is still working on getting site plan approval and in addition, the city still needs to get the easement with the school district for the drive area vacated.

Schneemann expressed disappointment in the length of the 4-month extension and hoped that it is more time than needed. He would like to move forward on this project in an expeditious manner.

Move to extend the agreement for the sale of the Courthouse property an additional 4 months and to authorize the Mayor and Clerk to sign the appropriate extension documents as reviewed and approved by the City Manager and City Attorney.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bowman, Mayor Pro Tem
SECONDER:	LaRussa, Councilmember

8. DEPARTMENT COMMENTS

Eudy stated the ice rink has been completely removed and restoration of the park will begin when the weather breaks. He commented maintenance of the water tower is progressing. He discussed clean-up from the recent storm damage.

Bowman commended the DPW crew for their quick response and clean-up of a fallen tree on commercial property adjacent to her home.

Weber announced the proposed FY 2018-19 Budget will be presented to Council on April 24th.

Christiansen announced an RFP has been sent out for the update to the City Master Plan. They are currently conducting interviews to replace John Koncsol as Code Enforcement Officer and Building Official. He expects the final PUD site plans for the courthouse property will be on the May 14th Planning Commission agenda. He also anticipated public notice going out for that same meeting for the revised preliminary plan for the Maxfield Training Center.

Halberstadt discussed the recent success of the Mansion Open House and the upcoming voter registration at Farmington High School.

Murphy announced the proposed FY 2018-19 budget will be emailed to the Council following the meeting.

9. CITY COUNCIL COMMENTS

LaRussa encouraged the public to attend the upcoming civic engagement meetings concerning the City budget.

Taylor stated she would like a final decision from Council regarding the type of documents that should be attached to the minutes.

Bowman noted she recently attended Festival of the Arts Awards Ceremony, a wonderful event held at the Costick Center. She discussed the Arts, Culture and Recreation activities offered at the Center.

Schneemann encouraged citizens of Farmington to become engaged, citing the April 24th budget meeting and the April 26th outreach meeting on the financial state of the City.

9. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Galvin, Councilmember
SECONDER:	Bowman, Mayor Pro Tem

The meeting adjourned at 8:35 p.m.

Steve Schneemann, Mayor

Susan K. Halberstadt, City Clerk

Approval Date:



Budget Meeting
7:00 p.m., Tuesday, April 24, 2018
City Council Chambers
23600 Liberty Street
Farmington, MI 48335

DRAFT

BUDGET MEETING MINUTES

A special budget meeting of the Farmington City Council was held on April 24, 2018, in Farmington City Hall, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:00 p.m. by Mayor Pro Tem Bowman.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor Pro Tem	Present	
William Galvin	Councilmember	Present	
Joe LaRussa	Councilmember	Present	
Steve Schneemann	Mayor	Absent	
Maria Taylor	Councilmember	Present	

City Administration Present

City Clerk Halberstadt
City Manager Murphy
City Controller Norgard

2. APPROVAL OF AGENDA

Move to approve the agenda as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Galvin, Councilmember
SECONDER:	LaRussa, Councilmember

3. PUBLIC COMMENT

George Wright, 21492 Birchwood Street, provided input on the proposed budget. He thanked Councilmember Galvin for his presentation on the financial status of the city. He noted the City Manager's article in the recent city newsletter was extremely helpful in clarifying the financial needs of the city. He does not want to see city services cut. He would vote for an override of Headlee Amendment. He pointed out the neighborhoods need to be maintained including sidewalks, trees and parks.

4. CITY MANAGER'S PROPOSED BUDGET

City Manager Murphy presented the proposed FY2018/19 budget.

Galvin asked about the economic value of contractual services, such as the assessing contract with Oakland County.

Weber stated the cost for Oakland County services is far less than paying a full time assessor. He advised the City is saving \$75K a year for Dispatch with an additional savings on equipment.

Responding to Galvin, Weber stated the last payment on the Drakeshire Plaza Special Assessment District (SAD) will be made this year.

Galvin questioned the DDA fund balance of approximately \$332K. He wants to make sure the money is spent and if it is saved, there should be an identifiable purchase in the near future.

Galvin would like to see where City Council expenses can be reduced. They need to lead by example if residents are being asked to pay more taxes. He would like to see discussion of the Council budget on a future meeting agenda.

Galvin also questioned how the Mansion can be managed more efficiently. He asked about the \$250K Parks and Recreation fee we pay to Farmington Hills.

Responding to LaRussa, Weber stated we have a verbal agreement with Farmington Hills regarding the fee for Parks and Recreation services.

LaRussa asked whether there is discussion regarding increasing productivity as part of the budget process, in order to address year over year increases. He asked what can be done to maximize the productivity of City staff.

Weber confirmed for LaRussa that revenue projections are not based on any new development projects in the City.

Taylor also questioned how the Council budget can be reduced, noting a nearby community where the Council budget was significantly lower than Farmington.

Murphy advised the comparison of other budgets may not be apples to apples. He will conduct a survey to determine what other governments include in their Council budgets.

Taylor suggested compensation for attending functions be taken out of their annual salaries.

5. OTHER BUSINESS

No other business was heard.

6. COUNCIL COMMENT

Taylor noted that Joni Hubred from the Farmington Voice was livestreaming the meeting on Facebook and that there were 17 viewers.

LaRussa encouraged residents to attend one or both of the two civic engagement meetings coming up on April 26 and May 16.

Bowman pointed out the budget numbers are obtained through a yearlong process with a significant amount of background work that is done. She discussed the importance of the upcoming civic engagement meetings.

7. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Galvin, Councilmember

The meeting adjourned at 8:20 p.m.

Sara Bowman, Mayor Pro Tem

Susan K. Halberstadt, City Clerk

Approval Date:



Regular City Council Meeting
7:00 p.m., Monday, May 7, 2018
Conference Room
23600 Liberty Street
Farmington, MI 48335

DRAFT

REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on May 7, 2018, at 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:00 pm by Mayor Steve Schneemann.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor Pro Tem	Present	
William Galvin	Councilmember	Present	
Joe LaRussa	Councilmember	Absent	
Steve Schneemann	Mayor	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

DDA Director Knight
City Treasurer Weber
City Clerk Halberstadt
City Manager Murphy
City Attorney Saarela

2. APPROVAL OF ITEMS ON CONSENT AGENDA

- a. **Consideration to accept the resignations of Mike Fera and John Perry from the Downtown Farmington Parking Advisory Committee**
- b. **Consideration to accept the resignation of James Gallagher from the Zoning Board of Appeals**
- c. **Consideration to accept the resignation of Suzanne Paul from the Library Board**
- d. **Consideration to approve Special Event Application for Farmington Community Library's Family Fun in Riley Park**
- e. **Consideration to approve Special Event Application for Farmington Community Library's Pavilion Story Time**
- f. **Consideration to approve Special Event Application for the Allstate Insurance annual picnic**
- g. **Consideration to approve Special Event Application for Farmington Public Schools Back to School Celebration**

Move to approve the Consent Agenda as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Galvin, Councilmember
SECONDER:	Bowman, Mayor Pro Tem

3. APPROVAL OF AGENDA**Move to approve the regular meeting agenda as presented.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bowman, Mayor Pro Tem
SECONDER:	Taylor, Councilmember

4. PUBLIC COMMENT

No public comment was heard.

5. SPECIAL EVENT APPLICATION - FRIENDS OF FASD 5K

Present: Kari Jo Wagner

Wagner discussed her charity, Friends of FASD, that sponsors programs that support infants with Fetal Alcohol Spectrum Disorders. Her goal is to not only raise funds, but also raise awareness of this disease.

Move to approve the Special Event Application from Friends of FASD 5K to hold a fundraising event in Shiawassee Park, 6 a.m. until noon, on Saturday, September 15, 2018.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bowman, Mayor Pro Tem
SECONDER:	Taylor, Councilmember

6. CONSIDERATION TO PURCHASE A NEW SCREEN FOR THE FARMINGTON CIVIC THEATERS

Present: Scott Freeman, Civic Theatre Manager

Freeman discussed reasons why a new motorized screen replacement is necessary. He briefly reviewed the three quotes he secured, noting his recommendation is the lowest bid.

Move to approve quote from Entertainment Supply & Technologies in the amount of \$15,350 for a new screen, removal of old screen, installation of new Severtson screen and an estimated \$1000 shipping cost for a total of \$16, 350.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Bowman, Mayor Pro Tem
ROLL CALL:	Galvin, Schneemann, Taylor, Bowman

7. FARMINGTON DOWNTOWN DEVELOPMENT AUTHORITY BUDGET PRESENTATION

Director Knight provided an overview of the DDA FY2018-19 budget and highlighted upcoming events.

Galvin asked about the strategy of returning the DDA Director position to the DDA. Murphy responded that position will go back to the DDA effective July 1st.

Galvin asked if the \$80,000 for Oakland Street is firm. Knight responded that the DDA expects to add more funds to this project as it moves forward.

Galvin suggested allocating the General Fund balance now which would show the DDA is spending money in the downtown. He stated the Parking Advisory Committee is continuing to work with the DDA to find more parking spaces.

Taylor asked about the matching percentage between the DDA and City for funding the Oakland Street project. Schneemann responded no percentage has been discussed. Weber commented on the different aspects of the project for which each entity will be responsible.

Responding to Galvin, Murphy stated the cost to re-seed Riley Park is approximately \$5600.

Galvin noted the grass at Riley Park will never be viable because of foot traffic. He recommended the DDA look at other options for the park.

Discussion followed regarding the option of artificial turf and the viability of the current program for re-seeding the park.

8. DISCUSSION – CITY COUNCIL’S BUDGET

Galvin discussed the context under which he recommended a review of the City Council budget.

Responding to Taylor, Weber discussed how memberships and subscriptions were scrutinized in 2010.

Bowman discussed the line item "various other events" and believes it is the most important because it covers attending events that reach out to the community. She expressed support for the proposed budget.

Taylor concurred with Bowman that she would not cut any organizations to which the city currently belongs. She does not support funding the golf outing or the gala given the cost. She does not believe the Council should be compensated for these events. Taylor believes Council should pay for attending the events out of their annual compensation.

Galvin stated Council's presence at the Community Promotion events is very important. He stated cuts could be made to the Professional Development/Conferences. He doesn't believe all Councilmembers need to attend the MML conference. He suggested two people attend the conference. He noted all of the education materials are on the MML website.

Murphy discussed the importance of attending the MML conference in terms of networking.

Taylor suggested Councilmembers pay for their own meals and hotel when attending a MML conference.

Schneemann expressed opposition against taking away from the benevolent fund. He discussed the importance of conference attendance. He believes that is where trust is built with other communities. He stated any one of the councilmembers could give back their stipend.

Bowman offered to give her stipend back. Galvin respectfully asked Bowman to reconsider, due to the amount of time and effort she puts into going to events on the City's behalf.

Taylor would like to see Councilmembers adopt a uniform policy regarding giving back their stipend. She asked how it is determined what events Council will attend at the City cost. She asked if a Councilmember could be reimbursed for attending an event that is not on the list.

Weber stated an event has to be a benefit to the City.

Bowman asked about an event that the city pays for and the Councilmember does not attend; would that Councilmember need to reimburse the City.

Murphy stated that could be added to Council Rules and Procedures.

Galvin stated the overarching concept is to make sure we are using taxpayer dollars wisely.

Murphy stated he can reduce miscellaneous expense and gala costs by 50%.

9. OTHER BUSINESS

No other business.

10. COUNCIL COMMENT

Galvin spoke about his attendance at sobriety court and how that program changes the lives of the participants. He discussed the vacancy on the Library Board as a result of a recent resignation. He thinks the City should go slowly, patiently and interview multiple people.

11. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Galvin, Councilmember
SECONDER:	Bowman, Mayor Pro Tem

The meeting adjourned at 8:36 p.m.

Steve Schneemann, Mayor

Susan Halberstadt, City Clerk

Approval Date:

Farmington City Council Staff Report	Council Meeting Date: May 21, 2018	Reference Number 4K	
Submitted by: David Murphy, City Manager			
Description Consideration to Accept and File the Financial Reports for the City of Farmington Brownfield Redevelopment Authority for the TCF Project			
Requested Action Move to accept the Financial Reports for the City of Farmington Brownfield Redevelopment Authority for the Project for the year ending June 30, 2017 and authorize that they be filed with the State Tax Commission.			
Background In 2014, the Michigan Economic Development Corporation (MEDC) revised the annual Brownfield Redevelopment Authority report that municipalities are required to submit. As a result, the City's submittal for the period ending June 30, 2017 is due August 31, 2018. It is a single sheet annual report the content of which is self-explanatory.			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager



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Site

Project: TCF National Bank Brownfield Project

Project Information Reports

To create a unique new report click on the 'Add New Annual Report' button. If the Project data has not changed since last year's report, use the 'Copy Last Year's Report' button to generate a new report with the same data that was submitted the last year. No Currency fields will be copied.

If reporting on a local-only plan, not approved by MSF/DEQ, all expenditures should be reported as "Local-only TIR expenditures" and no School Operating or SET Received should be reported.

Progress Reports

[Edit](#) | [Submit](#) | [Cancel](#)

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Project Details

Project Name TCF National Bank Brownfield Project
 Reported Calendar Year 2017

Account Name City of Farmington BRA
 Date Brownfield Plan Approved 2/20/2006

Local Only Plan?

Report Status Pending

Submitted Date

Tax Capture Status Capture started

Submitted By

Project Status Construction Complete

I certify to the best of my knowledge that the information submitted in this report is true and correct.

Reason On Hold

Purpose of TIR Expenditures

State TIR Expenditures \$0

Environmental (DEQ) expenditures of TIR \$0

Local TIR Expenditures \$0

Non-environmental (MSF) expenditures of TIR \$0

Local-only TIR Expenditures \$0

Activity Status

School Operating TIR Received \$0.00

State Education (SET) TIR Received. \$0.00

Local TIR received (excluding ISD & County) \$1,829.66

Local ISD TIR Received \$319.21

County TIR Received \$429.51

Amount of Treasury TIR (Form 5176BR)

Amount of Treasury TIR (Form 4650)

Current Taxable Value \$386,130

Principal and Interest on all outstanding indebtedness \$0

Captured Taxable Value \$95,580

Project Metrics [Cumulative]

of Residential units Constructed or Rehabilitated 0

Sq Ft of Residential 0

Sq Ft of Commercial 3,825

Sq Ft of Public Infrastructure 0

New Jobs Created 10

Does this TIF capture overlap with any other abatement? No

Sq Ft of Retail 0

Sq Ft of Industrial 0

Linear feet of Public Infrastructure 0

Actual Capital Investment \$0

Additional Information

michiganbusiness.org

Michigan Economic Development Corporation, 300 N. Washington Sq., Lansing MI 48913 Phone: 888.522.0103



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Metric Detail : [Save](#) [Cancel](#)

No Brownfield Projects

No Brownfield Projects, including no TIR capture/reimbursement to report in the Calendar Year

Local Brownfield Revolving Fund

Balance as of 12/31 of reported Calendar Year

Certification

Status Pending

I certify to the best of my knowledge that the information submitted in this report is true and correct.

Comments

<input type="text"/>	<input type="text"/>	<input type="text"/>
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michiganbusiness.org

Michigan Economic Development Corporation, 300 N. Washington Sq., Lansing MI 48913 Phone: 888.522.0103

Farmington City Council Staff Report	Council Meeting Date: May 21, 2018	Item Number 7A
Submitted by: Charles Eudy, Superintendent		
Agenda Topic: Consideration to adopt revised Oakwood Cemetery Rules & Regulations		
Proposed Motion: Move to adopt revised Oakwood Cemetery Rules & Regulations		
Background: Oakwood Cemetery Rules and Regulations were last updated November 1995. Administrative staff and Spencer Bondy of JRSJ Law have completed the proposed revisions. Three significant changes are : Article C; 10: Permit a veterans marker to be placed on a lot in addition to a flat marker or monument. Article D; 1-5: Will permit installation of up to eleven (11) above ground crypt in a designated area of the cemetery. Article F; 4: Designates Spring and Fall clean up dates. All expense incurred by the City of Farmington for the development of the additional lots for the above ground crypts will be recouped by increasing the lot fees for the designated future lots.		
Materials: Oakwood Cemetery Rules and Regulations (Final) Construction Plan for the above ground crypt from OHM		

OAKWOOD CEMETERY RULES AND REGULATIONS

A. Existing Cemeteries

1. Shall be subject to the rules and regulations with the exception of marker and monument placement. Marker and monument restrictions, in the original cemetery area, will be determined by the Department of Public Works Superintendent and shall be in harmony with existing conditions.

B. Definitions

1. Lot: Numbered divisions as shown on the cemetery plot which consist of two or more graves.
2. Grave: A space of sufficient size to accommodate one adult interment.
3. Interment: The permanent disposition of the remains of a deceased person by cremation and interment or burial.
4. Memorial: Shall include a monument, marker (headstone or footstone), crypt for family or individual use.
5. Monument: Shall include a tombstone of granite or marble which shall extend above the surface of the ground.
6. Above ground crypt: Shall mean an above ground space used for or intended to be used for entombment of human remains.
7. Marker: A memorial flush with the ground.
8. Veteran marker: a marker furnished by the United States Department of Veterans Affairs, or other marker otherwise memorializing a veteran of the United States of America.
9. Lot Marker: Refers to any means used by the cemetery to locate corners of the lot or grave.
10. Deed: The certificate of ownership which applies to the original conveyance to the original purchaser.
11. Marker Dimensions: Single up to 18" x 42", Companion on a single grave up to 18" x 42" double marker centered on two adjoining graves up to 18" x 60".

C. Markers, Memorials and Monuments

1. All markers, or memorials, must be constructed of granite or marble. Bronze memorials must be mounted on a granite base.
2. Foundations for memorials and markers shall conform to specifications set by the City, and all foundation work shall be done under permit of the Department of Public Works Superintendent. All memorials require foundations. All expenses of foundations shall be responsibility of the grave owner or family in accordance to the fee schedule established by the Department of Public Works Superintendent.
3. All expenses incurred in setting, repairing or maintaining markers, memorials, and monuments shall be borne by the lot owner.
4. Memorial sites may only be constructed or erected on lots of sufficient size so as no portion of the memorial site extends beyond the lot borders.
5. If any memorial is allowed to fall into disrepair by the owner, it may be removed by the City. The City shall have no responsibility for the return of the memorial to the owner.

6. Except as otherwise provided herein, only one marker will be permitted per grave and shall be flush with the ground. Companion markers are permitted in lieu of single markers and must be a minimum of 32" in length. A veteran marker is permitted to be placed in addition to a companion marker on two adjoining graves or on a single lot with a single marker. A veteran marker shall be placed at the opposite end of the grave site from any other non-veteran markers located on the same grave site. A grave owner shall be responsible for the cost of the additional foundation for the placement of a veteran or non-veteran marker. The cost of the foundation for the memorial is determined by the current City of Farmington Fee Schedule Chapter 3.
7. Markers shall be a minimum 12" x 24" x 4".
8. Markers shall be centered on the grave and placed at the foot of walkways facing the adjoining walkway. Markers for the most easterly graves, parallel with the east property line, shall be placed at the common lot line and face west.
9. Markers and monuments must match the family plot.
10. Monuments shall be permitted only on minimum four grave lots. A veteran marker is permitted to be placed on a lot with a monument or a flat marker. The veteran marker must be placed at the opposite end of the lot from the monument or flat marker.
11. Monuments shall be centered on the lot and shall be located one foot into the lot at the common lot line. All monuments shall face the adjoining walkway.
12. Monuments are prohibited in single grave sections.
13. Vases with permanent bases are prohibited.

D. Above Ground Crypts

1. Before work on any above ground crypt begins, the location and complete plans and specifications shall be approved by the Public Works Superintendent. The crypt lot owner or their representative and the Department of Public Works Superintendent or appointed representative shall conduct an inspection of the surrounding graves, monuments, and landscaping prior to and following the construction of the above ground crypt on the owner's lot.
2. The lot owner(s) who construct an above ground crypt on his or her lot shall be responsible for all costs related to the construction and maintenance of such above ground crypt, including the above ground crypt foundation. The lot owner(s) shall also be responsible for any and all damage, including restoration costs, sustained by surrounding graves, monuments, markers, and landscaping caused during the installation or maintenance of the above ground crypt.
3. An above ground crypt shall only be placed on a lot consisting of four (4) graves, being an area twelve (12) feet in depth and sixteen (16) feet wide, encompassing a minimum of 192 square feet. All above ground crypts shall be limited to eight (8) feet in depth by twelve (12) feet in width, encompassing a total of ninety-six (96) square feet, and have a maximum height of five (5) feet above ground.
4. During installation of an above ground crypt, access to the Cemetery shall be maintained. Burials or internments at the Cemetery shall not be interrupted or adversely impacted by the construction of an above ground crypt.
5. No decorative objects or photographs may be affixed to the crypt by tape or other means. No toys, glass containers, ceramic containers or similar objects are

permitted to be placed on top or in any way attached to a crypt. All such unauthorized items may be removed by the Cemetery.

E. Interment or Disinterment

1. The City Clerk shall keep a record of all interments made in City cemeteries.
2. Such records shall disclose the name of the deceased, date of burial, last address, next of kin, funeral director, lot and grave number and the owner's name.
3. There shall be no interment of anything other than the remains of human bodies in City cemeteries.
4. No funerals shall be held on Sunday, nor between the hours of 6:00 p.m. and 7:00 a.m.
5. Reasonable notice must be given to the City Clerk, and all arrangements with the City must be completed for services to be furnished by the City, and payment made prior to a grave opening.
6. All applications for burial shall be made to the City Clerk in a timely manner to allow at least three (3) working days to prepare the grave. Request of less than three (3) days will be approved at the discretion of the Superintendent of Public Services or their representative. Such applications shall be accompanied by a burial permit issued by the County Health Department or other authorized agency of the state or county.
7. There shall be no disinterment or relocation without a permit issued by the County Health Department. Such permit shall be submitted to the City Clerk.
8. There shall be no interment of more than one body and one cremation, or two cremations within anyone grave. Further, there shall be no disinterment of the cremains or body within any grave for the purpose of burying bodies or cremains within the same grave.

F. Ground Maintenance and Decoration Regulations

1. No grading, leveling or excavation shall take place within any cemetery without written permission of the Public Works Superintendent.
2. No live plantings are allowed. Fencing of graves, or statuary is prohibited.
3. The City reserves the right to plant, remove or trim any tree, plant or shrub in the interest of maintaining a good appearance or to reduce maintenance expenses. Decorations shall be limited to one floral offering per grave. Grave blankets and wreaths are permitted from November 1st to March 1st. Flags are permitted on graves for a period of one week following Memorial Day, Fourth of July and Veteran's Day. Expressly forbidden are miscellaneous statues, glass and plastic objects, cans, toys, vigil lights, Christmas trees and similar items. Other items deemed unsightly, objectionable or detrimental, shall be removed and disposed of without reason or notice. The City shall have no responsibility for return to the owner of any object or item removed.
4. The City reserves the right to clear the ground of all decorations, including, but not limited to, floral displays, Shepherd's Hook, and standup decorations, twice a year. Spring cleanup begins March 1, and fall cleanup begins October 1. All decorations should be removed prior to these dates. New decorations allowed by

these rules and regulations may be placed beginning April 1 and November 1, respectively.

5. No persons shall injure, cut or remove any tree, shrub or plant or other vegetation growing or being within the limits of the cemetery whether on graves or unimproved grounds.
6. All persons are prohibited from defacing, injuring or removing any memorial, fence or other structure in or belonging to the cemetery, or any property thereof, and from entering on such grounds by any other means other than the gates provided for the purpose thereof.
7. No surface shall be applied to any grave other than one consisting of grass, with the exception of an above ground crypt in accordance with the rules prescribed above.
8. The City reserves the right to change, maintain and revise any roadway or plat incorporated within any cemetery when necessary to improve the grounds.

G. Gifts for Cemeteries

1. Whenever any person shall grant or give, bequest or devise any gift to the City for the perpetual maintenance and care of, or for the general upkeep and improvement of a City cemetery, the Department of Public Works Superintendent shall review such gift, bequest or devise, and shall forthwith issue to the donor or his/her representative, an acknowledgment of receipt of same, signed by the City Clerk/Treasurer.
2. Any funds paid shall be delivered to the City Treasurer.
3. The Department of Public Works Superintendent shall report to the City Council the receipt of any funds by grant, gift, bequest or devise at the next regular Council meeting.

H. Cemetery Care

1. Cemetery care shall include only cutting and trimming of the grass, top dressing and seeding when necessary, tree maintenance and the general upkeep of the lot.
2. Cemetery care shall not include the maintenance of any memorial or other items.
3. All monies received by the City in trust, gifts or other donations, shall be credited to the Cemetery Improvement Account. The City shall not commit itself to extraordinary care or special care of any lot or grave within the cemetery.

I. Burials of Poor Persons and Strangers

1. A part of at least one City cemetery shall be set aside for single graves, and shall be used as a burial place for indigent persons and strangers. Each grave shall be numbered and marked with a durable material.

J. Other Regulations

1. No advertisement of any description will be permitted within any cemetery.
2. The presence of wildlife and birds enhances the natural beauty of City cemeteries, so the cemetery grounds shall be considered a wildlife and bird sanctuary. All

persons are forbidden from disturbing, wounding, trapping or killing any bird or animal.

3. Refreshments or liquor shall not be allowed within the cemeteries.
4. No persons shall drive any vehicle other than on the designated roads provided within the cemetery, other than those vehicles permitted by the Department of Public Works Superintendent for maintenance, placement of markers or required for interment.
5. The cemetery shall be open to visitors from 9:00 a.m. to 6:00 p.m. daily.
6. The cemetery (City) reserves, and shall have, the right to correct any errors that may be made by them either in making interments, disinterment's or removals or the description, transfer or conveyance of any interment property. Such correction shall include canceling such conveyance and substituting in lieu thereof other interment property of equal value and similar location as far as possible, or as may be selected by the Cemetery Board, or, in the sole discretion of the City Manager, by refunding the amount paid for such purchase. In the event such error shall involve the interment of the remains of any person in such property, the cemetery reserves and shall have the right to remove or transfer such remains to another property of equal value and similar location as may be substituted and conveyed in lieu thereof.
7. All orders for interments in lots must be signed by the owner of the lot or his legal representative. However, when this is impossible because such person is absent from the city, permission by writing signed by the owner or his legal representative will be accepted in lieu thereof.
8. Dogs are prohibited from all city cemeteries.
9. Resolution of all disputes shall be determined by the Department of Public Works Superintendent.
10. Single graves will be limited to designated areas of the cemetery. All other purchases must be made in a minimum number of two in succession. The City shall be the sole determiner of limitations concerning sales of graves.

JOB BENCHMARK #200
 SET COTTON SPINDLE VERTICALLY IN
 N/SIDE OF 96" OAK TREE. ELEV 806.98

TRAVERSE POINT #100
 N 354872.28
 E 13388178.61 ELEV 806.93

TRAVERSE POINT #101
 N 354685.45
 E 13388454.08 ELEV 790.17

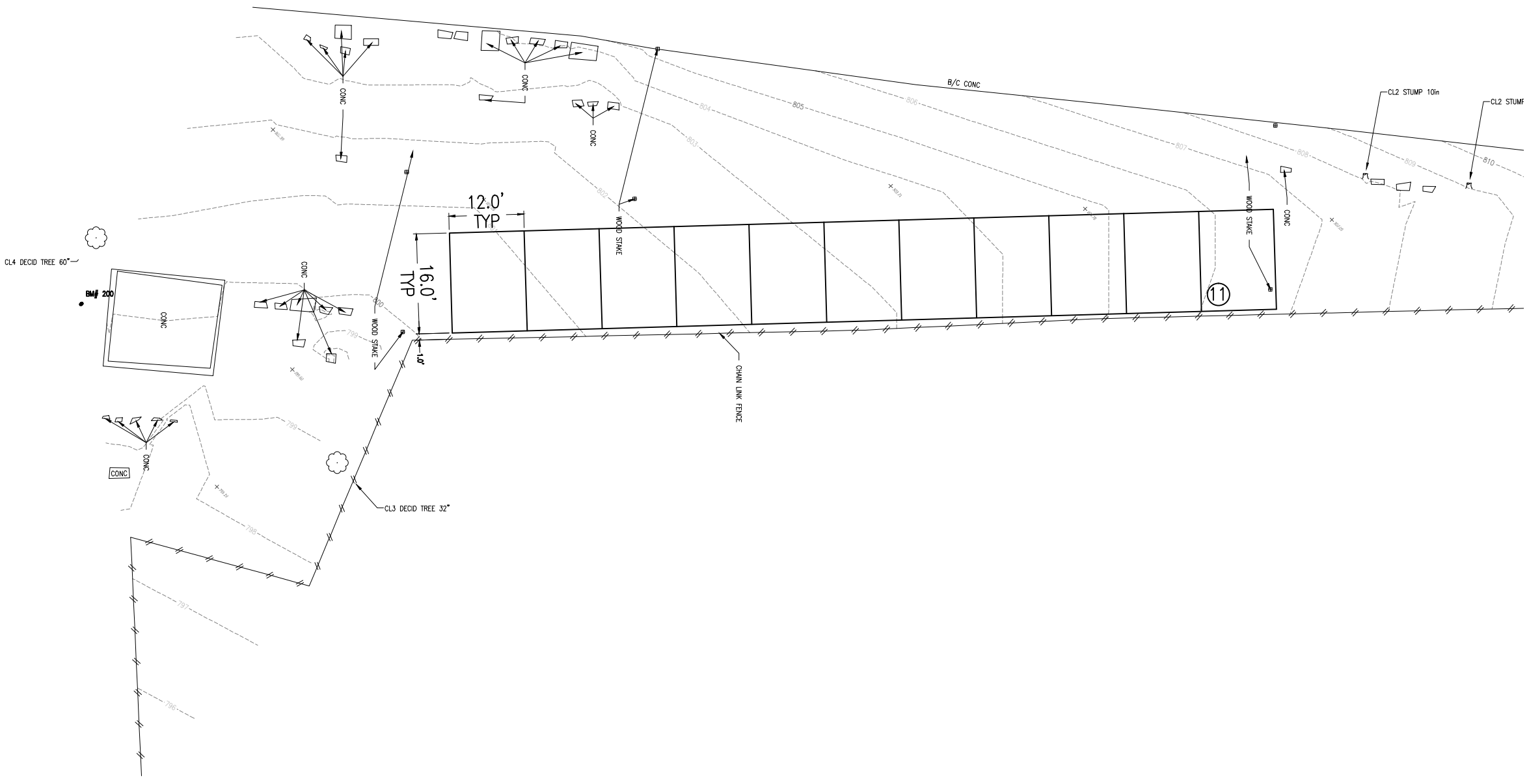
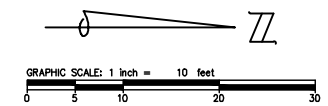
OAKWOOD CEMETERY



ARCHITECTS ENGINEERS PLANNERS

34000 Plymouth Road
 Livonia, MI 48150
 P (734) 522-6711 | F (734) 522-6427

OHM-ADVISORS.COM



NO.	DATE	DESCRIPTION

NO.	DATE	DESCRIPTION

DATE	PROJ NUMBER	ENG	PROJ LEAD	CADD	COUNTY	MUNICIPALITY
	0111-24100	JH		SM	OHIO	CITY OF FARMINGTON
CITY OF FARMINGTON OAKWOOD CEMETERY CONSTRUCTION PLAN						

SHEET	
OF VALUE	



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DRAWING PATH: P:\0101_0125011170100_Oakwood_Cemetery_Assistance\Drawings\Civil\Plans_Constr\170100CON.dwg Dec 12 2017 8:18am

Farmington City Council Agenda Item	Council Meeting Date: May 21, 2018	Item Number 7B	
Submitted by: Frank Demers, Public Safety Director			
<u>Agenda Topic</u> Resolution to Approve the 2018 Michigan Department of Licensing and Regulatory Affairs Grant			
<u>Proposed Motion</u> Move to approve Resolution for the 2018 Michigan Department of Licensing and Regulatory Affairs Oversight Grant Subrecipient Agreement between the City of Farmington and Oakland County			
<u>Background</u> This agreement between Oakland County and the City of Farmington will allow grant funds to be used to reimburse our municipality for qualifying Oakland County Narcotics Enforcement Team (N.E.T) related overtime expenses that are incurred by the public safety officer assigned as a N.E.T task force officer. These grant funds originate from the State of Michigan, Department of Licensing and Regulatory Affairs. The funds are collected from the registration and renewal fees of medical marihuana patients and caregivers. The Michigan Medical Marihuana Act requires that the fees collected under the Act must be used for the education, communication and enforcement of the Act.			
<u>Materials Attached</u>			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

**2018 MEDICAL MARIHUANA OPERATION AND OVERSIGHT GRANT
SUBRECIPIENT AGREEMENT BETWEEN
OAKLAND COUNTY
AND
CITY OF FARMINGTON**

This Agreement is made between Oakland County, a Constitutional Corporation, 1200 North Telegraph, Pontiac, Michigan 48341 ("County") and City of Farmington, 23600 Liberty St, Farmington, MI 48335, a Michigan Municipal Corporation ("Municipality").

PURPOSE OF AGREEMENT. The Parties enter into this Agreement for the purpose of delineating their relationship and responsibilities regarding the County's use of Grant funds to reimburse or offset costs to the Municipality for overtime expenses that it incurred related to its participation in the Oakland County Narcotic Enforcement Team ("N.E.T."), a multijurisdictional drug enforcement task force under the direction and supervision of the Oakland County Sheriff's Office ("O.C.S.O.").

Under the Parties' separate N.E.T. agreement, the Municipality is responsible for providing a full-time employee for participation in N.E.T. and for all costs associated with that employment, including overtime.

The County has entered into a Grant agreement (Exhibit A) with the State of Michigan ("State") where the County is eligible to receive reimbursement for qualifying N.E.T.-related costs, including overtime.

The County intends to use a portion of the Grant funds to reimburse or offset costs to the Municipality for qualifying overtime costs subject to the terms and conditions of this agreement.

In consideration of the mutual promises, obligations, representations, and assurances in this Agreement, the Parties agree to the following:

1. **DEFINITIONS.** The following terms, whether used in the singular or plural, within or without quotation marks, or possessive or nonpossessive, shall be defined, read, and interpreted as follows.
 - 1.1. **Claim** means any alleged loss, claim, complaint, demand for relief or damages, cause of action, proceeding, judgment, deficiency, liability, penalty, fine, litigation, costs, and/or expenses, including, but not limited to, reimbursement for attorney fees, witness fees, court costs, investigation expenses, litigation expenses, and amounts paid in settlement, which are imposed on, incurred by, or asserted against the County or Municipality, or the County's or Municipality's agents or employees, whether such claim is brought in law or equity, tort, contract, or otherwise.
 - 1.2. **Grant** means the 2018 Medical Marihuana Operation and Oversight Grant for County Law Enforcement Offices, Grant #2018 MMOOG-OAKLAND (Exhibit A).

2. **EXHIBITS.** The Exhibits listed below are incorporated and are part of this Agreement.
 - 2.1. **Exhibit A** – 2018 Medical Marihuana Operation and Oversight Grant for County Law Enforcement Offices, Grant #2018 MMOOG-OAKLAND.
 - 2.2. **Exhibit B** – Request for MMOOG Overtime Reimbursement (Locals to County).
 - 2.3. **Exhibit C** – Sample Time Sheet.
 - 2.4. **Exhibit D** – Sample Pay Stub/Payroll Report.
3. **COUNTY RESPONSIBILITIES.**
 - 3.1. The County will reimburse or offset the costs to the Municipality, up to \$5,750.00 total, for qualifying N.E.T.-related overtime, as described in the Grant agreement (Exhibit A). Such reimbursement or offset shall only be made after the supporting documentation is submitted by the Municipality and approved by the County, as described in Paragraph 4.2. Such reimbursement or offset is also contingent upon the State reimbursing the County under the Grant agreement (Exhibit A).
 - 3.2. The total amount of the state award committed to the Municipality and obligated by this action by the County to the Municipality is not to exceed \$5,750.00 for each participating law enforcement officer. That amount is based on the number of N.E.T participating agencies and eligible law enforcement officers at the time this Agreement was executed by both Parties. If the number of N.E.T participating agencies and/or eligible law enforcement officers changes during the term of this Agreement, the total amount of the state award committed to the Municipality and obligated by this action by the County to the Municipality amount may change as funds are available on a pro rata basis. Such commitment and obligation is contingent upon the Michigan LARA awarding the grant funds to N.E.T. and the Bureau of Medical Marihuana Regulation reimbursing the County.
 - 3.3. The County will reimburse or offset the costs to the Municipality up to \$5,750.00 for each participating law enforcement officer for qualifying N.E.T.-related overtime. That amount is based on the number of N.E.T participating agencies and eligible law enforcement officers at the time this Agreement was executed by both Parties. If the number of N.E.T participating agencies and/or eligible law enforcement officers changes during the term of this Agreement, the maximum reimbursement or offset amount may change as funds are available on a pro rata basis. Such reimbursement or offset of costs shall only be made after the supporting documentation is submitted by the Municipality and approved by the County, as described in Paragraph 4.2. Such reimbursement or offset of costs is contingent upon the Michigan LARA awarding the grant funds to N.E.T and the Bureau of Medical Marihuana Regulation reimbursing the County.

4. **MUNICIPALITY'S RESPONSIBILITIES.**

- 4.1. The Municipality will comply with all terms and conditions set forth in the Grant agreement (Exhibit A), including, but not limited to, the following certification:
- a. No federal appropriated funds have been paid nor will be paid, by or on behalf of the Municipality, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan or cooperative agreement.
 - b. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, and officer or employee of Congress, or an employee of a member of Congress in connection with this grant, the Municipality shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
 - c. The Municipality shall require that the language of this certification be included in the award documents for all grants or subcontracts and that all subrecipients shall certify and disclose accordingly.
- 4.2. To request reimbursement or offset of costs, the Municipality shall submit to the County the documentation described in the following subparagraphs no later than **September 7, 2018**. If the County, in its sole discretion, determines that the documentation submitted by the Municipality does not reconcile, then the Municipality shall provide any additional documentation requested by the County in order to process payment or offset.
- a. **A fully completed and signed "Request for MMOOG Overtime Reimbursement (Locals to County)" (Exhibit B).**
 - b. **The overtime slips, signed by the officer's supervisor, that support each "Request for MMOOG Overtime Reimbursement (Locals to County)" (Exhibit C).**
 - c. **The payroll report, with rates specified, that support each "Request for MMOOG Overtime Reimbursement (Locals to County)" (Exhibit D).**
- 4.3. If the State denies the County's request for reimbursement under the Grant agreement (Exhibit A) of any money that the County paid or offset to the Municipality under this Agreement, the Municipality will refund that money to

the County or the offset will be reversed within 45 days of receiving written notice from the County that the State denied reimbursement.

5. **TERM.**

5.1. This Agreement and any amendments hereto shall be effective when executed by both Parties with concurrent resolutions passed by the governing bodies of each Party, and when the Agreement is filed according to MCL 124.510. The approval and terms of this Agreement and any amendments hereto shall be entered in the official minutes of the governing bodies of each Party This Agreement and any amendments hereto shall end three (3) years from the date the Grant period is closed.

6. **ASSURANCES.**

6.1. Each Party shall be responsible for its own acts and the acts of its employees and agents, the costs associated with those acts, and the defense of those acts.

6.2. The Parties have taken all actions and secured all approvals necessary to authorize and complete this Agreement. The persons signing this Agreement on behalf of each Party have legal authority to sign this Agreement and bind the Parties to the terms and conditions contained herein.

6.3. Each Party shall comply with all federal, state, and local ordinances, regulations, administrative rules, laws, and requirements applicable to its activities performed under this Agreement.

7. **TERMINATION OF AGREEMENT.** Either Party may terminate this Agreement upon thirty (30) days notice to the other Party. The effective date of termination shall be clearly stated in the notice.

8. **NO THIRD-PARTY BENEFICIARIES.** Except as provided for the benefit of the Parties, this Agreement does not and is not intended to create any obligation, duty, promise, contractual right or benefit, right to indemnification, right to subrogation, and/or any other right, in favor of any other person or entity.

9. **DISCRIMINATION.** The Parties shall not discriminate against their employees, agents, applicants for employment, or other persons or entities with respect to hire, tenure, terms, conditions, and privileges of employment, or any matter directly or indirectly related to employment in violation of any federal, state or local law.

10. **PERMITS AND LICENSES.** Each Party shall be responsible for obtaining and maintaining, throughout the term of this Agreement, all licenses, permits, certificates, and governmental authorizations necessary to carry out its obligations and duties pursuant to this Agreement.

11. **RESERVATION OF RIGHTS.** This Agreement does not, and is not intended to waive, impair, divest, delegate, or contravene any constitutional, statutory, and/or other legal right, privilege, power, obligation, duty, or immunity of the Parties.

12. **DELEGATION/SUBCONTRACT/ASSIGNMENT.** Neither Party shall delegate, subcontract, and/or assign any obligations or rights under this Agreement without the prior written consent of the other Party.
13. **NO IMPLIED WAIVER.** Absent a written waiver, no act, failure, or delay by a Party to pursue or enforce any rights or remedies under this Agreement shall constitute a waiver of those rights with regard to any existing or subsequent breach of this Agreement. No waiver of any term, condition, or provision of this Agreement, whether by conduct or otherwise, in one or more instances, shall be deemed or construed as a continuing waiver of any term, condition, or provision of this Agreement. No waiver by either Party shall subsequently affect its right to require strict performance of this Agreement.
14. **SEVERABILITY.** If a court of competent jurisdiction finds a term, or condition, of this Agreement to be illegal or invalid, then the term, or condition, shall be deemed severed from this Agreement. All other terms, conditions, and provisions of this Agreement shall remain in full force.
15. **CAPTIONS.** The section and subsection numbers and captions in this Agreement are intended for the convenience of the reader and are not intended to have any substantive meaning. The numbers and captions shall not be interpreted or be considered as part of this Agreement. Any use of the singular or plural number, any reference to the male, female, or neuter genders, and any possessive or nonpossessive use in this Agreement shall be deemed the appropriate plurality, gender or possession as the context requires.
16. **NOTICES.** Notices given under this Agreement shall be in writing and shall be personally delivered, sent by express delivery service, certified mail, or first-class U.S. mail postage prepaid, and addressed to the person listed below. Notice will be deemed given on the date when one of the following first occur: (1) the date of actual receipt; (2) the next business day when notice is sent express delivery service or personal delivery; or (3) three days after mailing first class or certified U.S. mail.
 - 16.1. If Notice is sent to the County, it shall be addressed and sent to: Oakland County Board of Commissioners Chairperson, 1200 North Telegraph, Pontiac, Michigan 48341, with a copy to Oakland County Sheriff's Office, Business Manager, 1200 N. Telegraph, Bldg. 38E, Pontiac, Michigan 48341.
 - 16.2. If Notice is sent to the Political Subdivision, it shall be addressed to: **Chief of Police, City of Farmington Police Department, 23600 Liberty St, Farmington, MI 48335.**
 - 16.3. Either Party may change the address and/or individual to which Notice is sent by notifying the other Party in writing of the change.
17. **GOVERNING LAW.** This Agreement shall be governed, interpreted, and enforced by the laws of the State of Michigan.
18. **AGREEMENT MODIFICATIONS OR AMENDMENTS.** Any modifications, amendments, rescissions, waivers, or releases to this Agreement must be in writing and executed by both Parties.

19. **ENTIRE AGREEMENT.** This Agreement represents the entire agreement and understanding between the Parties. This Agreement supersedes all other oral or written agreements between the Parties. The language of this Agreement shall be construed as a whole according to its fair meaning, and not construed strictly for or against any Party.

IN WITNESS WHEREOF, Michael Gingell, Chairperson, Oakland County Board of Commissioners, acknowledges that he has been authorized by a resolution of the Oakland County Board of Commissioners, a certified copy of which is attached, to execute this Agreement, and hereby accepts and binds the County to the terms and conditions of this Agreement.

EXECUTED: _____
Michael Gingell, Chairperson
Oakland County Board of Commissioners

DATE: _____

WITNESSED: _____
Printed Name:
Title:

DATE: _____

IN WITNESS WHEREOF, _____, acknowledges that he/she has been authorized by a resolution of the Municipality's governing body, a certified copy of which is attached, to execute this Agreement, and hereby accepts and binds the Municipality to the terms and conditions of this Agreement.

EXECUTED: _____
Printed Name:
Title:

DATE: _____

WITNESSED: _____
Printed Name:
Title:

DATE: _____

**Department of Licensing and Regulatory Affairs
Bureau of Medical Marihuana Regulation**

**Medical Marihuana Operation and Oversight Grants
For County Law Enforcement Offices**

2018 Grant Application Information and Instructions

1. The Michigan Legislature has appropriated a total of \$3 million dollars for the Medical Marihuana Operation and Oversight Grants. These grants, which are available to county law enforcement offices, will only be approved by the Department of Licensing and Regulatory Affairs, Bureau of Medical Marihuana Regulation for the education, communication, and enforcement of the Michigan Medical Marihuana Act, 2008 IL, MCL 333.26421 et. seq.
2. The completed Medical Marihuana Operation and Oversight grant application must be received electronically no later than **January 1, 2018** at the following email address: **Jennifer Piggott, PiggottJ3@michigan.gov**.
3. The amount of funds available to each county are posted on the department website. Potential grant amounts are calculated based on the proportion of the number of registry identification cards issued or renewed in the county as of **September 30, 2017**.
4. A county law enforcement office may distribute discretionary grants to municipal law enforcement agencies for the operation and oversight of the Michigan Medical Marihuana Program pursuant to Section 6(1) of the Michigan Medical Marihuana Act, 2008 IL 1, MCL 333.26426. If a county law enforcement office distributes discretionary grants to municipal law enforcement agencies, the county law enforcement office agrees to require the receiving municipal law enforcement agency to provide a report on how the discretionary grant was spent.
5. The county law enforcement office must submit **financial status reports** to the Department of Licensing and Regulatory Affairs on **April 1, 2018, July 1, 2018, and September 15, 2018**. The required reports from any municipal law enforcement agency that received a discretionary grant must be included in the county law enforcement office's report. (The Financial Status Report form is attached to this application).
6. On **September 15, 2018**, a **final report** must be submitted detailing how the total grant was expended. The final report should include:
 - A summary of the project implementation plan and any deviations from the original project as proposed.
 - Accomplishments and problems experienced while carrying out the project activities.
 - Coordinated efforts with other organizations to complete the project.
 - Impacts, anticipated and unanticipated, experienced as a result of the project implementation.
 - Financial expenditures of grant money and other contributions to the project, in-kind and/or direct funding.
 - Any experience in applying the project products and anticipated "next steps."
 - Actual budget expenditures compared to the budget in the agreement and the reason for any discrepancies.

**Department of Licensing and Regulatory Affairs
Bureau of Medical Marihuana Regulation**

7. Applicants must be EFT compliant and obtain (if they have not already) a SIGMA Vendor Customer ID number. SIGMA Vendor information can be obtained at the following website: <https://sigma.michigan.gov/webapp/PRDVSS2X1/AltSelfService>

Questions regarding the Medical Marihuana Operation and Oversight Grants to County Law Enforcement Offices are to be directed to the Department of Licensing and Regulatory Affairs, Bureau of Medical Marihuana Regulation, **Jennifer Piggott at (517) 284-8596 or by email to PiggottJ3@michigan.gov**.

The Department of Licensing and Regulatory Affairs is only responsible for processing grant applications that meet the requirements as set forth by Section 902 of 2017 PA 107, the expending of grant funds, and the compiling of the required reports.

**Medical Marihuana Operation and Oversight Grants
For County Law Enforcement Offices
2017 PA 107 (Section 902)**

Sec. 902. (1) The department shall expend the funds appropriated in part 1 for medical marihuana operation and oversight grants for grants to county law enforcement offices for the operation and oversight of the Michigan medical marihuana program pursuant to section 6(l) of the Michigan medical marihuana act, 2008 IL 1, MCL 333.26426. These grants shall be distributed proportionately based on the number of registry identification cards issued to or renewed for the residents of each county whose county law enforcement office applied for a grant under subsection (2). For the purposes of this subsection, operation and oversight grants are for education, communication, and enforcement of the Michigan medical marihuana act, 2008 IL 1, MCL 333.26421 to 333.26430.

(2) No later than December 1, the department shall post a listing of potential grant money available to each county law enforcement agency on its website. In addition, the department shall work collaboratively with county law enforcement agencies, the Michigan Sheriff's Association, and other representative law enforcement organizations regarding the availability of these grant funds. A county law enforcement agency requesting a grant shall apply on a form developed by the department and available on the website. The form shall contain the county law enforcement agency's specific projected plan for use of the money and its agreement to maintain all records and to submit documentation to the department to support the use of the grant money.

(3) In order to be eligible to receive a grant under subsection (1), a county law enforcement agency shall apply no later than January 1 and agree to report how the grant was expended and provide that report to the department no later than September 15. The department shall submit a report no later than October 15 of the subsequent fiscal year to the state budget director, the subcommittees, and the fiscal agencies detailing the grant amounts by recipient and the reported uses of the grants in the preceding fiscal year.

(4) County law enforcement agencies may distribute discretionary grants made under subsection (1) to municipal law enforcement agencies for the operation and oversight of the Michigan medical marihuana program pursuant to section 6(l) of the Michigan medical marihuana act, 2008 IL 1, MCL 333.26426. If a county law enforcement agency distributes a discretionary grant in this manner, that

**Department of Licensing and Regulatory Affairs
Bureau of Medical Marihuana Regulation**

county law enforcement agency shall require the receiving municipal law enforcement agency to provide a report on how that grant was spent. Reports from municipal law enforcement agencies shall be included as part of the report submitted to the department as required in subsection (3).

MCL Section 333.26426(l): The Michigan medical marihuana fund is created within the state treasury. All fees collected under this act shall be deposited into the fund. The state treasurer may receive money or other assets from any source for deposit into the fund. The state treasurer shall direct the investment of the fund. The state treasurer shall credit to the fund interest and earnings from fund investments. Money in the fund at the close of the fiscal year shall remain in the fund and shall not lapse to the general fund. The department of licensing and regulatory affairs shall be the administrator of the fund for auditing purposes. The department of licensing and regulatory affairs shall expend money from the fund, upon appropriation, for the operation and oversight of the Michigan medical marihuana program.

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**Department of Licensing and Regulatory Affairs
Bureau of Medical Marihuana Regulation**

Medical Marihuana Operation and Oversight Grants for County Law Enforcement Offices

2018 Grant Application

Authority: Michigan Medical Marihuana Act
2008 IL 1, Section 6(l), MCL 333.26426

This application must be submitted electronically to Jennifer Piggott at PiggottJ3@michigan.gov
at the Bureau of Medical Marihuana Regulation on or before January 1, 2018.

Section I: Grant Applicant Information

Oakland County Sheriff's Office

Applicant (Name of County Law Enforcement Office)

CV0048080

180

VS

SIGMA Vendor Customer ID No.

Mail Code

Section II: Grant Administrator Information

Name

Michael Gingell

Address

1200 N. Telegraph Rd.

City

Pontiac

State

MI

Zip Code

48341

Area Code/Telephone Number

248-858-0100

Email Address

gingellm@oakgov.com

Section III: Description of Grant Program

Funds must be used for education, communication and enforcement of the Michigan Medical Marihuana Act, 2008 IL 1, MCL 333.26421 to 333.26430. On agency letterhead, submit your proposal that includes the items listed below:

- Describe the project(s) for which funds are requested with an implementation plan.
- Explain how funds will be used to coordinate efforts with other agencies, if applicable.
- Describe the impact will these funds have on the community and what you hope to accomplish.
- Explain how these funds will be combined with other funding to complete the project, if necessary
- Explain anticipated outcomes that will result from this grant.
- Submit a detailed budget showing how the requested funds will be expended.

Section IV: Certification

I certify and agree to report how the grant was expended and to provide a report to the Department of Licensing and Regulatory Affairs, Bureau of Medical Marihuana Regulation, no later than September 15, 2018. If discretionary grants are awarded to a municipal law enforcement agency or agencies, I further agree to require the receiving municipal law enforcement agencies to provide reports on how the discretionary grants were spent and will include as attachments the municipal law enforcement agency reports to the county report. By signing below, I also agree to meet and follow the statutory provisions in which this program was established pursuant to Section 902 of 2017 PA 107.

Signature of County Grant Administrator (Original Signature Required)
Chairperson, Oakland County Board of Commissioners

Date

Title

Medical Marihuana Operation and Oversight Grants for County Law Enforcement Offices: Oakland County

I. Overview

The Oakland County Narcotic Enforcement Team (NET) is a multijurisdictional task force which is designed to integrate federal and local law enforcement agencies for the purpose of identifying, investigating, and prosecuting drug traffickers and to dismantle their organizations. In 1971, participating law enforcement agencies in Oakland County agreed to organize and support, on an interagency level, a task force known as the Oakland County Narcotic Enforcement Team (NET).

NET, currently under direction from the Oakland County Sheriff's Office, has officers from the Oakland County Prosecutor's Office, and 15 local police departments. The NET Advisory Board meets on a regular basis and helps set policy and direction to the NET task force. NET also assigned two Deputies to two different DEA task force groups as well. These groups bring local officers together to work with DEA agents.

II. Project

One of the goals and objectives of the NET Unit is to monitor compliance with the Michigan Medical Marihuana Act (MMMA). Investigators are tasked with educating patients and caregivers. The NET Unit is also responsible for investigating individuals who manufacture Butane Hash Oil (BHO). This process is extremely dangerous and has caused residential fires and explosions. NET investigators conduct 'knock and talk' investigations on marihuana grow operations across Oakland County. During these investigations, patients and caregivers are checked for compliance and educated as needed. NET investigators investigate Drug Trafficking Organizations (DTOs) who violate the Michigan Medical Marihuana Act as well.

NET investigates street level marihuana dealers, mid-level marihuana dealers, and large-scale multistate DTOs who smuggle high quality marihuana from California, Colorado, and other states where marihuana has been legalized.

NET is currently devoting its resources to the investigation of Continuing Criminal Enterprises (CCEs). These investigations involve DTOs who operate a criminal enterprise under the guise of the MMMA. The DTOs use marihuana dispensaries/provisioning centers to operate criminal organizations, but are not entities that are in compliance with state and federal law.

Additionally, NET will work with its partners at the Michigan Department of State Police as well as with the Michigan Department of Licensing and Regulatory Affairs to help implement and ensure compliance with the recent changes to the medical marihuana laws. Task forces from across the state will have to ultimately deal with the current model as well as the new licensing model which will ramp up early in 2018.

III. Coordination with other agencies

Currently, NET works with all local police departments and is responsive to their direct needs. This enables NET to have stronger local ties and provides for better sharing of intelligence information. NET will continue with the operation of street level crews for undercover drug buys and investigations of street level marihuana dealers. NET operates a conspiracy team where intelligence gathered can be turned over for development of investigations and arrests to disrupt and dismantle marihuana DTOs.

The Oakland County Sheriff's Office will provide the Unit Commander, Deputies, and administrative positions. Additionally, the OCSO will also provide investigative buy funds, confidential informant payments, phones, pagers, vests, vehicles, and all other equipment and supplies needed. The local departments will provide their officer's salaries, fringe benefits, and other related costs.

NET will further develop a partnership between the Oakland County Sheriff's Office, all local police departments, and federal agencies such as the FBI, DEA, and the IRS. The Oakland County Sheriff's Office will take the lead role in the NET Unit, but will follow the direction of the NET Advisory Board which consists of all departments and agencies that provide a full-time officer to NET. NET plans to utilize all resources available, by working closely with the specialized units of the local police departments such as their undercover teams, vice units, and detective bureaus. NET will develop cases and informants with these units to ensure great success. The Unit's partnership with the Oakland County Prosecutor's Office is vital to ensure that cases are developed and prosecuted to the fullest extent under the law. In addition, NET will work with the Deputies assigned to Road Patrol at the various substations to better understand and identify localized drug problems in each jurisdiction. NET's involvement and cooperation with the federal agencies, such as the FBI, DEA, ATF, IRS, and HIDTA, will increase under the OCSO leadership.

OCSO's Commitment to NET:

- (1) Lieutenant - Unit Commander
- (4) Sergeants - Team Leaders
- (5) Deputies - Team Members
- (1) Auditor
- (1) Technical Assistant
- (1) Property Room Technician
- (2) Part-Time Office Assistants

The Oakland County Sheriff's Office also provides the NET office, utilities, office equipment, supplies, phones, computers, cell phones, undercover vehicles, 'buy' money, investigative expenses, and informant fees.

Additional full-time team members assigned from the following municipalities:

City of Auburn Hills - Auburn Hills Police Department
Bloomfield Township - Bloomfield Twp. Police Department
City of Birmingham - Birmingham Police Department
City of Farmington Hills - Farmington Hills Police Department
City of Farmington - Farmington Department of Public Safety
City of Ferndale - Ferndale Police Department
City of Hazel Park - Hazel Park Police Department
City of Madison Heights - Madison Heights Police Department
City of Pontiac - OCSO Pontiac Substation
City of Rochester Hills - OCSO Rochester Hills Substation
City of Rochester - Rochester Police Department
City of Royal Oak - Royal Oak Police Department
City of Troy - Troy Police Department
Commerce Township - OCSO Commerce Substation
Waterford Township - Waterford Township Police Department
West Bloomfield Township - West Bloomfield Township Police Department
White Lake Township - White Lake Township Police Department

IV. Community Impact

Marihuana is the most commonly used illicit drug in the United States. There has been a dramatic increase across Oakland County in the number of people using marihuana. Nationwide, marihuana use has doubled from 2007 to 2013. After alcohol, marihuana has the highest rate of dependence and abuse among all drugs. Marihuana is considered a gateway drug and has been associated with the use of other illicit narcotics.

Marihuana is being smuggled, mailed, and transported into Oakland County from other states on a regular basis. The marihuana is being used and sold as 'medical marihuana', when in reality, the majority of the cases are not for medical purposes.

Marihuana dispensaries in the community have attracted DTOs which are operating under the guise of the MMMA. The dispensaries attract a criminal element in the community and put law abiding citizens at risk. As an example, NET investigated a DTO operating four marihuana dispensaries in Oakland and Wayne County. The investigation has revealed an incident involving two employees of the dispensaries who were shot by a rival DTO. One individual was murdered; the other shot several times, but survived. While some dispensaries may operate to serve patients and caregivers, many operate outside the confines of the MMMA and bring additional criminal activity into the community.

While marihuana laws in the state may continue to be reformed in the state, it remains a Schedule I narcotic and those operating outside of the allowed MMMA act will continue to be a focus of criminal investigations.

V. Use Of Grant Funding

Overtime Reimbursement: Using the funds received from the grant, NET investigators would be allotted overtime reimbursement which would allow for additional investigative hours. The funds would offset additional hours incurred from labor intensive marihuana investigations. Investigative, administrative, and prosecutorial aspects would be covered by these additional monies. Additionally, once the investigation has been adjudicated investigators and civilian personal are tasked with destroying the marihuana which can be burdensome and time consuming. A portion of the funding (\$3,000 X 2 per clerk) would be used to compensate overtime hours incurred during the destruction and administrative process. The overtime funds will be equally split between all agencies assigned to NET. (See above listed municipalities and Oakland County).

FLIR Single LRU EO/IR Imaging System: The funds will be used to purchase a high definition imaging system which will be installed in a county owned and operated helicopter. The new imaging system will be replacing old, outdated equipment currently in use. This equipment is extremely important in locating illegal marihuana grows operating in remote locations hidden on state and private land. In addition, once a search warrant has been authorized, the imaging system is very useful in obtaining additional probable cause information which can further investigations of DTOs in violation of current MMMA guidelines. NET has been using this technology for the last several years with great success. The equipment will also assist investigators conducting surveillance on large level DTOs who are surveillance conscious and go to great lengths to avoid being detected. The current imaging system has been used 103 times since 01/01/2012 on specific marihuana related investigations. It is estimated during the months of June through September the imaging equipment is used to locate illegal marihuana grows operating outside the guidelines of the MMMA between 50 and 60 percent of the time during aviation patrols. This technology is used to assist not only NET, but to any outside task force or agency which requests assistance.

VI. Anticipated Outcome

The NET Unit will use the additional funds to offset overtime cost and pay for personnel and equipment expenses associated with MMMA violations and marihuana related criminal investigations. Additional hours will allow for more illegal marihuana grow operations to be dismantled.

NET investigators will continue to monitor compliance with the MMMA. Investigators

will continue to educate patients and caregivers, enforce criminal laws associated with the MMMA, and criminally prosecute those individuals who are not in compliance. Additionally, investigators will continue to conduct knock and talk investigations on marihuana grow operations across Oakland County. During these investigations, patients and caregivers will be checked for compliance and educated as needed. Additionally, NET will investigate individuals and/or DTOs who are violating the MMMA.

VII. Proposed Initiative Budget

Below is a funding request and proposed spending of the MMMA Grant funds. NET is requesting reimbursement overtime for county and local officers investigating cases involving the illegal distribution of marihuana, marihuana edibles and/or butane hash oil. A portion of the funding (\$3,000 per civilian) would be used to compensate overtime hours incurred during the destruction process. Funding will also be used to purchase imaging equipment which will be installed in a county owned and operated helicopter. The new imaging system will be replacing old, outdated equipment currently in use. This equipment is extremely important in locating illegal marihuana grows operating in remote locations hidden on state and private land. In addition, once a search warrant has been authorized, the imaging system is very useful in obtaining additional probable cause information which can further investigations of DTOs in violation of current MMMA guidelines. NET has been using this technology for the last several years with great success. The equipment will also assist investigators conducting surveillance on large level DTOs who are surveillance conscious and go to great lengths to avoid being detected. The current imaging system has been used 103 times since 01/01/2012 on specific marihuana related investigations. It is estimated during the months of June through September the imaging equipment is used to locate illegal marihuana grows operating outside the guidelines of the MMMA between 50 and 60 percent of the time during aviation patrols. This technology is used to assist not only NET, but to any outside task force or agency which requests assistance. The total purchase price of the imaging system is \$424,601.00 where the remaining balance would be covered at the expense of Oakland County.

VIII. Detailed Spending of MMMA Grant Funds:

(23)	Investigators overtime \$6,000.00 per investigator	\$138,000.00 (O.T. 23 Investigators)
(2)	Clerical Staff overtime \$3,000.00 per employee	\$6,000.00 (O.T. 2 Clerical Staff)
	Imaging System Imaging equipment for helicopter	\$220,332.00 (Imaging Equipment)
	Total Grant Request:	<u>\$364,332.00</u>

State of Michigan
 Department of Licensing and Regulatory Affairs
 Bureau of Professional Licensing

EXHIBIT B
 2018 MMOG OVERTIME
 REIMBURSEMENT AGREEMENT

Request for MMOG Overtime Reimbursement (Locals to County)
OVERTIME FOR MARIHUANA INVESTIGATIONS ONLY

OFFICER'S RANK AND NAME []	LAW ENFORCEMENT AGENCY NAME []	PHONE NUMBER []
TASK FORCE MAILING ADDRESS 1200 N. Telegraph Rd, Bldg 38 East, Pontiac, MI 48341		TASK FORCE ORI NUMBER MI6397597

I certify the below overtime hours were worked by eligible personnel, on marihuana-related investigations, on the dates/hours and at the pay rates stated, and that all expenses claimed are in compliance with the conditions of Michigan Grant 2017 MMOG OAKLAND.

REQUESTED BY (Officer's Signature) []	APPROVED BY (Supervisor's Printed Name and Signature) []
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MMOG Overtime Reimbursement to Locals charged to 27323-4030901-110090-731465 GR 784

DATE OF OVERTIME	NUMBER OF OVERTIME HOURS WORKED	SALARY OVERTIME RATE	TOTAL
			-
			-
			-
			-
			-
			-
			-
			-
			-
			-
			-
FORM TOTALS	0		-

Please Note: This document is used for illustrative purposes only and the required documentation does not have to be the same, but must contain the same elements.

Required: Overtime slip signed by officer's supervisor. This item should include name, date, and overtime hours associated with HIDTA. The overtime rate should also be included unless provided in the paystub or payroll report.



[Redacted name]



[Redacted address]

[Redacted] TIME SHEET

DATE	HOURS	OVERTIME	NET#
07/11/2016	08:30-16:30		
07/12/2016	08:30-16:30		
07/13/2016	08:30-16:30		
07/14/2016	08:30-16:30		
07/15/2016	08:30-16:30		
			APPROVED 8/16/16
[Redacted Signature]			
08/01/2016	15:00-23:00		
08/02/2016	15:00-23:00		
08/03/2016	14:00-00:00	2hour	16-net-419
08/04/2016	14:00-23:00	1hour	IR-16-263
08/05/2016	03:00-07:00	4hour	IR-16-264
08/05/2016	15:00-23:00		

APPROVING SIGNATURE: [Redacted]

[Redacted]

OVERTIME IN RED HAS BEEN TAKEN AS NET TIME (COMP)
OVERTIME IN GREEN HAS BEEN SUBMITTED FOR MJ OT GRAMP

Please sign and return.

Please Note: This document is used for illustrative purposes only and the required documentation **Exhibit D** does not have to be the same, but must contain the same elements.

Required: Pay stub or payroll report containing the same information as pay stub. If the paystub does not indicate the overtime rate of pay, then please include with the overtime slip.



Pay Period Ending On: 08/07/2016
 Check #:
 Check Date: 08/12/2016
 Primary Rate: 31.2962
 Withholding Rate: 00
 Federal Allowances: 0

PAYCODE ID	HOURS	OT HOURS	GROSS	YTD	DEDUCTION ID	AMOUNT	YTD
LONGEVITY_PS	0.00	0.00	0.00	350.00	FITW	475.02	8,268.40
SALARY	80.00	7.00	2,832.31	41,498.79	SITW	112.08	1,906.87
TRAINING_PS	0.00	0.00	0.00	876.28	SOCSEC_EE	176.08	2,991.56
SICK_PS_07/01	0.00	0.00	0.00	625.92	MEDICARE_EE	41.18	699.64
F/Y SICK PAYOUT	0.00	0.00	0.00	594.63	DUES_PSO	29.63	444.38
PS SCK GAP	0.00	0.00	0.00	2,879.25	PS_HBL_VISION	9.13	104.73
IN LIEU MED_P_S	0.00	0.00	115.38	1,846.08	RETIRE_PS_OFF	84.97	1,424.49
LIFE_INS	0.00	0.00	0.00	8.96	ICMA_PCNT	117.91	1,959.14
HOLIDAY	0.00	0.00	0.00	1,251.85	FLEX_PLAN	98.50	1,576.00
					SAVINGS_PSO	5.60	84.00
					PNC	647.59	11,474.94
					PNC	1,000.00	16,588.65
					ALLY	150.00	2,400.00
TOTALS:	80.00	7.00	2,947.69	49,931.76	TOTALS:	2,947.69	49,922.80

Net Pay This Period: 1,797.59

LEAVE BANK	PRIOR BALANCE	HOURS ACCRUED	HOURS LOST	HOURS TAKEN	NEW BALANCE
COMP_PS	7.50	0.00	0.00	0.00	7.50
F/Y SICK PAYOUT	0.00	0.00	0.00	0.00	0.00
PS KELLY BANK	0.00	0.00	0.00	0.00	0.00
SICK_PS_07/01	96.00	0.00	0.00	0.00	96.00
SICK_PS_GAP	41.00	0.00	0.00	0.00	41.00
VAC_PS	124.00	0.00	0.00	0.00	124.00



08/12/2016



1,797.59

VOID**VOID*****VOID*****CHECK STUB REPRINT*****



Farmington City Council Staff Report	Council Meeting Date: May 21, 2018	Reference Number 7C
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Submitted by: David Murphy, City Manager

Description Consideration to introduce Ordinance C-____ 2018, establishing a Joint Commission on Community Health with the City of Farmington Hills (FIRST READING)

Requested Action Move to introduce Ordinance C-_____ 2018.

Background City Administration has discussed the potential establishment of a Commission on Community Health as a joint commission with the City of Farmington Hills. The intention is to have the Commission focus on supporting and encouraging an environment where residents have access to quality health services and wellness programs, and to the information, education, and resources necessary to promote physical and mental health and wellbeing.

The City of Farmington Hills recently adopted its ordinance establishing the Commission as an eleven-member body with nine members appointed by Farmington Hills and two members appointed by Farmington. This ordinance would formalize Farmington’s participation in the Commission.

Introduction of the ordinance would be the first step of a two-part adoption process. If Council ultimately adopts the ordinance, the Farmington Hills members can be appointed at that time.

Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

STATE OF MICHIGAN

COUNTY OF OAKLAND

CITY OF FARMINGTON

ORDINANCE NO. C-____-2018

AN ORDINANCE TO AMEND THE CITY OF FARMINGTON CITY CODE OF ORDINANCES, CHAPTER 2, "ADMINISTRATION," ARTICLE IV, "BOARDS AND COMMISSIONS," IN ORDER TO CREATE A NEW DIVISION 4, "COMMISSION ON COMMUNITY HEALTH," TO ESTABLISH A NEW JOINT COMMISSION WITH THE CITY OF FARMINGTON HILLS

THE CITY OF FARMINGTON ORDAINS:

PART I. That Chapter 2, "Administration," Article IV, "Boards and Commission," of the City of Farmington Code of Ordinances is hereby amended to add a new Division 4 to read as follows:

Sec. 2-265. - Establishment; purposes.

There is established in cooperation with the City of Farmington Hills a Commission on Community Health having the purposes of supporting and encouraging an environment where residents have access to quality health services and wellness programs, and to the information, education, and resources necessary to promote physical and mental health and wellbeing. The Commission's purpose is to achieve a community-wide collaboration and partnership of organizations and individuals to work together to identify and develop new and innovative programs, utilize existing programs, and locate and capture funding to assist in building a healthier community. The Commission on Community Health may also be referred to as the "Community Health Commission."

Sec. 2-266. – Authority, purposes and duties.

The Commission on Community Health is charged with the authority and responsibility of making recommendations to the cities concerning community health matters and the appropriate means by which public and private agencies, in cooperation with community volunteers and health care professionals, may increase public awareness and utilization of new and available programs and resources to improve the overall health and wellness of the community and motivate individuals to make healthy behavioral changes. The Commission may establish and make available information dissemination programs to provide information and answer questions about public health and wellness issues and the local programs available to respond to health-related concerns. It may engage in multisector collaborations with residents, community stakeholders, healthcare professionals and others to identify and implement innovative approaches, promote existing programs, and explore funding opportunities to encourage improvements in health and quality of life throughout the community. It may also promote and encourage the implementation and utilization of any program consistent with the purpose for which the commission is established including, but not limited to, the F2H Fit Challenge and Farmington SAFE programs.

Sec. 2-267. - Members; appointment.

The Commission shall consist of eleven (11) regular members and two (2) alternate members, who shall represent, insofar as possible, the general citizens of the city, the students of the Farmington area schools, the clergy, the school districts, local businesses, medical professions, hospitals, community organizations, and local and regional volunteer agencies. Nine (9) regular members and one (1) alternate member shall be appointed by the City of Farmington Hills. Two (2) regular members and one (1) alternate member shall be appointed by the City of Farmington.

Part II Severability

Should any section, subsection, paragraph, sentence, clause, or word of this ordinance be held invalid for any reason, such decisions shall not affect the validity of the remaining portions of the ordinance.

Part III Savings

This amendatory ordinance shall not affect violations of the zoning ordinance or any other ordinance existing prior to the effective date of this ordinance and such violation shall be governed and shall continue to be separately punishable to the full extent of the law under the provisions of such ordinance at the time the violation was committed.

Part IV Effective Date: Publication.

This amendatory ordinance shall be effective 10 days after adoption by the City Council and after publication as provided by the Charter of the City of Farmington.

Ayes:
Nays:
Abstentions:
Absent:

STATE OF MICHIGAN)
)ss.
COUNTY OF OAKLAND)

I, the undersigned, the qualified and acting City Clerk of the City of Farmington, Oakland County, Michigan, do certify that the foregoing is a true and complete copy of the Ordinance adopted by the City Council of the City of Farmington at a meeting held on the ____ day of _____, 2018, the original of which is on file in my office.

SUSAN K. HALBERSTADT, City Clerk
City of Farmington

Adopted:
Published:
Effective:

Farmington City Council Staff Report	Council Meeting Date: May 21, 2018	Reference Number 7D	
Submitted by: David M. Murphy, City Manager			
Description Consideration of appointment of Councilmember as the City of Farmington's liaison to the recently established Farmington Hills Municipal Broadband Task Force			
Requested Action Move to appoint Councilmember Joe LaRussa as liaison to the Farmington Hills Municipal Broadband Task Force			
<p>Background At its Council meeting on May 14, 2018, the Farmington Hills City Council adopted a resolution establishing a Municipal Broadband Task Force. The group was established "for the purpose and with the objective of studying and reporting to City Council any available options and the necessary undertakings in order to establish a municipal broadband system and services within the City of Farmington Hills, potential obstacles or issues involved in doing so, and the possibility of public-private partnerships and interlocal partnerships for the provision of municipal broadband services. The idea for the task force stems from the Farmington Hills City Council's 2018 goals session, where the availability and affordability of broadband for families and businesses in the City, the lack of competition in the City, and the importance of broadband services in today's world were discussed.</p> <p>The resolution establishes a Farmington Hills-based task force of up to seven members, but invites participation by at least one member from the City of Farmington. Councilmember Joe LaRussa has expressed an interest in serving on the task force, and has been invited to do so by Farmington Hills Councilmember Richard Lerner, who will be leading the effort for Farmington Hills.</p>			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

**Farmington City Council
Staff Report**

**Council Meeting
Date:** May 21, 2018

**Item
Number**

7E

Submitted by: Christopher M. Weber, Director of Finance and Administration

Agenda Topic:

Consideration to Certify 2018 Delinquent Invoices, and Water and Sewer Bills

Proposed Motion:

Move to approve the attached lists of delinquent invoices and water and sewer bills for placement on the Farmington Tax Roll pursuant to City Code.

Background:

Each year, the City Treasurer certifies invoices and water and sewer bills that are delinquent and should be placed on the 2018 City of Farmington tax roll in accordance with Farmington City Code. The total amount to be placed on the tax roll is \$230,342.85. Of that amount, \$229,809.35 represents delinquent water and sewer bills. The remaining \$533.50 represents delinquent payments for grass cutting, sidewalk snow removal, and other services provided by the City. Listed below are the delinquent amounts over the last five years.

2018	\$ 230,342.85
2017	\$ 206,147.74
2016	\$ 197,092.45
2015	\$ 171,404.77
2014	\$ 164,099.59

ALTERNATIVES

1. Place the delinquent invoices, and water and sewer bills on the tax roll.
2. Do not place on tax roll. It would be difficult to collect some of these delinquent bills.

ATTACHMENTS

1. Treasurer Certification of Delinquent Invoices and Water and Sewer Bills

Materials:

1. Certification of Delinquent Invoices and Water & Sewer Bills
2. Delinquent Water & Sewer Bills
3. Delinquent City Invoices

**CITY OF FARMINGTON
MAY 16, 2018**

**CERTIFICATION OF 2018 DELINQUENT
INVOICES AND WATER & SEWER BILLS**

I, Christopher M. Weber, Treasurer for the City of Farmington, Oakland County, Michigan, do hereby certify that as of May 1, 2018, the attached City Invoices and Water & Sewer Bills were delinquent and should be placed on the 2018 City of Farmington tax roll in accordance with Farmington City Code, Chapter 27, Section 27-18, Chapter 34, Section 34-33 and 34-141, Chapter 16, Section 16-34; and the Farmington City Charter, Sections 9.11 and 11.9.

TOTAL DELINQUENT WATER & SEWER BILLS	\$ 229,809.35
TOTAL DELINQUENT CITY SERVICE INVOICES	\$ <u>533.50</u>
GRAND TOTAL	\$ 230,342.85

CITY OF FARMINGTON
DELINQUENT WATER AND SEWER BILLS

Account Number	Parcel Number	Delinquent Amount	Additional Penalty	Total
0001-00075-01-1	20-23-28-279-020	\$ 799.83	\$ 79.98	\$ 879.81
0001-00090-01-1	20-23-28-279-017	\$ 181.45	\$ 50.00	\$ 231.45
0001-00150-01-1	20-23-28-428-020	\$ 1,103.37	\$ 110.34	\$ 1,213.71
0001-00185-01-1	20-23-28-428-013	\$ 757.31	\$ 75.73	\$ 833.04
0001-00197-01-1	20-23-28-279-009	\$ 221.38	\$ 50.00	\$ 271.38
0001-00265-01-1	20-23-28-279-013	\$ 1,919.17	\$ 191.92	\$ 2,111.09
0001-01280-01-1	20-23-26-352-012	\$ 1,011.82	\$ 101.18	\$ 1,113.00
0001-01310-01-1	20-23-27-251-046	\$ 299.20	\$ 50.00	\$ 349.20
0001-01320-01-1	20-23-27-251-044	\$ 234.69	\$ 50.00	\$ 284.69
0001-01360-01-1	20-23-27-104-003	\$ 327.86	\$ 50.00	\$ 377.86
0002-00190-01-1	20-23-27-330-057	\$ 681.75	\$ 68.18	\$ 749.93
0002-00205-01-1	20-23-27-330-018	\$ 181.45	\$ 50.00	\$ 231.45
0002-00240-01-1	20-23-27-330-011	\$ 917.03	\$ 91.70	\$ 1,008.73
0002-00300-01-1	20-23-27-451-043	\$ 304.73	\$ 50.00	\$ 354.73
0002-00305-01-1	20-23-27-451-044	\$ 168.14	\$ 50.00	\$ 218.14
0002-00335-01-1	20-23-27-451-050	\$ 187.32	\$ 50.00	\$ 237.32
0002-00350-01-1	20-23-27-451-069	\$ 606.28	\$ 60.63	\$ 666.91
0002-00375-01-1	20-23-27-452-021	\$ 299.20	\$ 50.00	\$ 349.20
0002-00380-01-1	20-23-27-452-028	\$ 1,259.25	\$ 125.93	\$ 1,385.18
0002-00395-01-1	20-23-27-452-016	\$ 274.62	\$ 50.00	\$ 324.62
0002-00440-01-1	20-23-27-452-007	\$ 229.80	\$ 50.00	\$ 279.80
0002-00490-01-1	20-23-27-330-038	\$ 229.80	\$ 50.00	\$ 279.80
0002-00555-01-1	20-23-27-330-054	\$ 772.78	\$ 77.28	\$ 850.06
0002-00560-01-1	20-23-27-377-012	\$ 234.69	\$ 50.00	\$ 284.69
0002-00580-01-1	20-23-27-377-016	\$ 722.27	\$ 72.23	\$ 794.50
0002-00595-01-1	20-23-27-377-027	\$ 1,168.65	\$ 116.87	\$ 1,285.52
0002-00620-01-1	20-23-27-451-032	\$ 616.06	\$ 61.61	\$ 677.67
0002-00645-01-1	20-23-27-451-027	\$ 727.76	\$ 72.78	\$ 800.54
0002-00665-01-1	20-23-27-451-023	\$ 111.11	\$ 50.00	\$ 161.11
0002-00670-01-1	20-23-27-451-022	\$ 558.62	\$ 55.86	\$ 614.48
0002-00675-01-1	20-23-27-451-021	\$ 181.98	\$ 50.00	\$ 231.98
0002-00690-01-1	20-23-27-451-061	\$ 146.91	\$ 50.00	\$ 196.91
0002-00695-01-1	20-23-27-451-016	\$ 570.97	\$ 57.10	\$ 628.07
0002-00710-01-1	20-23-27-451-013	\$ 1,204.72	\$ 120.47	\$ 1,325.19
0002-00730-01-1	20-23-27-451-009	\$ 105.14	\$ 50.00	\$ 155.14
0002-00735-01-1	20-23-27-451-008	\$ 1,181.53	\$ 118.15	\$ 1,299.68
0002-00855-01-1	20-23-27-377-022	\$ 879.26	\$ 87.93	\$ 967.19
0003-00010-01-1	20-23-28-231-017	\$ 616.50	\$ 61.65	\$ 678.15
0003-00025-01-1	20-23-28-231-020	\$ 666.30	\$ 66.63	\$ 732.93
0003-00030-01-1	20-23-28-231-021	\$ 208.07	\$ 50.00	\$ 258.07
0003-00335-01-1	20-23-27-106-013	\$ 632.90	\$ 63.29	\$ 696.19
0004-00085-01-1	20-23-27-403-025	\$ 208.07	\$ 50.00	\$ 258.07
0004-00135-01-1	20-23-27-427-015	\$ 562.55	\$ 56.26	\$ 618.81
0004-00225-01-1	20-23-27-252-012	\$ 1,485.08	\$ 148.51	\$ 1,633.59
0004-00380-01-1	20-23-27-402-008	\$ 367.79	\$ 50.00	\$ 417.79
0004-00390-01-1	20-23-27-402-006	\$ 287.93	\$ 50.00	\$ 337.93
0004-00470-01-1	20-23-27-401-003	\$ 128.21	\$ 50.00	\$ 178.21
0004-00515-01-1	20-23-27-252-013	\$ 1,142.46	\$ 114.25	\$ 1,256.71

CITY OF FARMINGTON
DELINQUENT WATER AND SEWER BILLS

Account Number	Parcel Number	Delinquent Amount	Additional Penalty	Total
0004-00540-01-1	20-23-27-478-004	\$ 308.50	\$ 50.00	\$ 358.50
0004-00835-01-1	20-23-27-151-008	\$ 168.14	\$ 50.00	\$ 218.14
0004-00850-01-1	20-23-27-106-027	\$ 141.52	\$ 50.00	\$ 191.52
0004-00870-01-1	20-23-27-106-023	\$ 1,195.27	\$ 119.53	\$ 1,314.80
0004-00885-01-1	20-23-27-106-030	\$ 853.07	\$ 85.31	\$ 938.38
0004-00900-01-1	20-23-28-231-015	\$ 660.61	\$ 66.06	\$ 726.67
0005-00025-01-1	20-23-26-302-029	\$ 354.48	\$ 50.00	\$ 404.48
0005-00140-01-1	20-23-26-357-015	\$ 101.59	\$ 50.00	\$ 151.59
0005-00190-01-1	20-23-26-358-010	\$ 416.41	\$ 50.00	\$ 466.41
0005-00205-01-1	20-23-26-358-007	\$ 825.59	\$ 82.56	\$ 908.15
0005-00210-01-1	20-23-26-358-006	\$ 522.47	\$ 52.25	\$ 574.72
0005-00340-01-1	20-23-26-303-008	\$ 261.31	\$ 50.00	\$ 311.31
0005-00370-01-1	20-23-26-303-002	\$ 367.79	\$ 50.00	\$ 417.79
0005-00460-01-1	20-23-26-303-036	\$ 283.19	\$ 50.00	\$ 333.19
0005-00475-01-1	20-23-26-353-014	\$ 128.21	\$ 50.00	\$ 178.21
0005-00500-01-1	20-23-26-353-020	\$ 1,212.87	\$ 121.29	\$ 1,334.16
0005-00540-01-1	20-23-26-358-022	\$ 194.41	\$ 50.00	\$ 244.41
0005-00570-01-1	20-23-26-359-009	\$ 786.09	\$ 78.61	\$ 864.70
0005-00575-01-1	20-23-26-359-008	\$ 314.55	\$ 50.00	\$ 364.55
0005-00625-01-1	20-23-26-354-017	\$ 495.85	\$ 50.00	\$ 545.85
0005-00650-01-1	20-23-26-354-001	\$ 287.93	\$ 50.00	\$ 337.93
0005-00720-01-1	20-23-26-304-003	\$ 154.83	\$ 50.00	\$ 204.83
0005-00725-01-1	20-23-26-304-002	\$ 1,023.10	\$ 102.31	\$ 1,125.41
0005-00835-01-1	20-23-26-354-012	\$ 1,812.26	\$ 181.23	\$ 1,993.49
0005-00847-01-1	20-23-26-354-018	\$ 314.55	\$ 50.00	\$ 364.55
0005-00880-01-1	20-23-26-359-021	\$ 285.53	\$ 50.00	\$ 335.53
0005-00910-01-1	20-23-35-126-004	\$ 335.61	\$ 50.00	\$ 385.61
0005-00915-01-1	20-23-35-126-003	\$ 375.62	\$ 50.00	\$ 425.62
0005-00920-01-1	20-23-35-126-002	\$ 119.42	\$ 50.00	\$ 169.42
0005-00955-01-1	20-23-26-377-003	\$ 1,168.65	\$ 116.87	\$ 1,285.52
0005-01035-01-1	20-23-26-326-057	\$ 997.34	\$ 99.73	\$ 1,097.07
0005-01260-01-1	20-23-26-301-018	\$ 139.34	\$ 50.00	\$ 189.34
0005-01335-01-1	20-23-26-301-003	\$ 1,207.72	\$ 120.77	\$ 1,328.49
0005-01365-01-1	20-23-26-301-027	\$ 520.13	\$ 52.01	\$ 572.14
0005-01460-01-1	20-23-26-351-013	\$ 221.38	\$ 50.00	\$ 271.38
0005-01490-01-1	20-23-26-351-019	\$ 390.65	\$ 50.00	\$ 440.65
0005-01500-01-1	20-23-26-351-021	\$ 1,432.70	\$ 143.27	\$ 1,575.97
0005-01530-01-1	20-23-26-355-010	\$ 201.90	\$ 50.00	\$ 251.90
0005-01575-01-1	20-23-26-357-002	\$ 163.04	\$ 50.00	\$ 213.04
0005-01685-01-1	20-23-26-302-013	\$ 547.15	\$ 54.72	\$ 601.87
0005-01700-01-1	20-23-26-302-010	\$ 309.66	\$ 50.00	\$ 359.66
0007-00005-01-1	20-23-27-305-023	\$ 757.41	\$ 75.74	\$ 833.15
0007-00085-01-1	20-23-27-305-039	\$ 142.00	\$ 50.00	\$ 192.00
0007-00205-01-1	20-23-27-328-024	\$ 236.07	\$ 50.00	\$ 286.07
0007-00230-01-1	20-23-27-328-035	\$ 274.62	\$ 50.00	\$ 324.62
0007-00240-01-1	20-23-27-328-032	\$ 208.07	\$ 50.00	\$ 258.07
0007-00325-01-1	20-23-27-329-005	\$ 956.55	\$ 95.66	\$ 1,052.21
0007-00340-01-1	20-23-27-351-001	\$ 777.23	\$ 77.72	\$ 854.95

CITY OF FARMINGTON
DELINQUENT WATER AND SEWER BILLS

Account Number	Parcel Number	Delinquent Amount	Additional Penalty	Total
0007-00415-01-1	20-23-27-376-003	\$ 436.18	\$ 50.00	\$ 486.18
0007-00465-01-1	20-23-27-377-026	\$ 221.38	\$ 50.00	\$ 271.38
0007-00575-01-1	20-23-27-304-036	\$ 1,062.17	\$ 106.22	\$ 1,168.39
0007-00615-01-1	20-23-27-305-020	\$ 490.42	\$ 50.00	\$ 540.42
0007-00635-01-1	20-23-27-305-016	\$ 2,703.45	\$ 270.35	\$ 2,973.80
0007-00650-01-1	20-23-27-305-013	\$ 101.59	\$ 50.00	\$ 151.59
0007-00715-01-1	20-23-27-303-017	\$ 1,852.62	\$ 185.26	\$ 2,037.88
0007-00790-01-1	20-23-27-303-032	\$ 535.34	\$ 53.53	\$ 588.87
0007-00890-01-1	20-23-27-304-004	\$ 274.62	\$ 50.00	\$ 324.62
0007-00895-01-1	20-23-27-304-003	\$ 1,529.29	\$ 152.93	\$ 1,682.22
0007-00905-01-1	20-23-27-304-001	\$ 582.07	\$ 58.21	\$ 640.28
0007-01005-01-1	20-23-27-303-011	\$ 194.08	\$ 50.00	\$ 244.08
0007-01135-01-1	20-23-27-301-028	\$ 893.86	\$ 89.39	\$ 983.25
0008-00045-01-1	20-23-27-202-035	\$ 1,513.42	\$ 151.34	\$ 1,664.76
0008-00085-01-1	20-23-27-202-027	\$ 400.00	\$ 50.00	\$ 450.00
0008-00130-01-1	20-23-27-251-025	\$ 362.90	\$ 50.00	\$ 412.90
0008-00185-01-1	20-23-27-251-016	\$ 535.93	\$ 53.59	\$ 589.52
0008-00200-01-1	20-23-27-251-019	\$ 218.47	\$ 50.00	\$ 268.47
0008-00295-01-1	20-23-27-202-006	\$ 429.45	\$ 50.00	\$ 479.45
0008-00305-01-1	20-23-27-202-008	\$ 154.83	\$ 50.00	\$ 204.83
0008-00375-01-1	20-23-27-276-003	\$ 1,036.83	\$ 103.68	\$ 1,140.51
0008-00380-01-1	20-23-27-276-004	\$ 194.76	\$ 50.00	\$ 244.76
0008-00435-01-1	20-23-27-226-030	\$ 1,136.03	\$ 113.60	\$ 1,249.63
0008-00440-01-1	20-23-27-228-014	\$ 389.30	\$ 50.00	\$ 439.30
0008-00465-01-1	20-23-27-228-019	\$ 561.11	\$ 56.11	\$ 617.22
0008-00505-01-1	20-23-27-203-054	\$ 900.15	\$ 90.02	\$ 990.17
0008-00535-01-1	20-23-27-203-048	\$ 194.76	\$ 50.00	\$ 244.76
0008-00570-01-1	20-23-27-203-041	\$ 786.09	\$ 78.61	\$ 864.70
0008-00600-01-1	20-23-27-203-056	\$ 456.07	\$ 50.00	\$ 506.07
0008-00625-01-1	20-23-27-203-030	\$ 1,014.94	\$ 101.49	\$ 1,116.43
0008-00635-01-1	20-23-27-228-021	\$ 902.02	\$ 90.20	\$ 992.22
0008-00655-01-1	20-23-27-228-007	\$ 114.90	\$ 50.00	\$ 164.90
0008-00695-01-1	20-23-27-228-012	\$ 570.63	\$ 57.06	\$ 627.69
0008-00710-01-1	20-23-27-226-028	\$ 194.76	\$ 50.00	\$ 244.76
0008-01005-01-1	20-23-27-230-011	\$ 744.00	\$ 74.40	\$ 818.40
0008-01075-01-1	20-23-27-201-015	\$ 521.61	\$ 52.16	\$ 573.77
0008-01110-01-1	20-23-27-201-008	\$ 233.28	\$ 50.00	\$ 283.28
0008-01115-01-1	20-23-27-201-007	\$ 174.90	\$ 50.00	\$ 224.90
0008-01170-01-1	20-23-27-203-015	\$ 208.07	\$ 50.00	\$ 258.07
0008-01245-01-1	20-23-27-204-009	\$ 1,062.60	\$ 106.26	\$ 1,168.86
0008-01260-01-1	20-23-27-204-006	\$ 154.83	\$ 50.00	\$ 204.83
0008-01265-01-1	20-23-27-204-005	\$ 296.35	\$ 50.00	\$ 346.35
0008-01290-01-1	20-23-27-201-023	\$ 314.55	\$ 50.00	\$ 364.55
0008-01305-01-1	20-23-27-226-005	\$ 706.66	\$ 70.67	\$ 777.33
0008-01315-01-1	20-23-27-226-003	\$ 234.69	\$ 50.00	\$ 284.69
0008-01415-01-1	20-23-27-276-014	\$ 168.14	\$ 50.00	\$ 218.14
0008-01485-01-1	20-23-27-276-029	\$ 469.38	\$ 50.00	\$ 519.38
0008-01500-01-1	20-23-27-231-026	\$ 719.97	\$ 72.00	\$ 791.97

CITY OF FARMINGTON
DELINQUENT WATER AND SEWER BILLS

Account Number	Parcel Number	Delinquent Amount	Additional Penalty	Total
0008-01505-01-1	20-23-27-231-023	\$ 1,076.76	\$ 107.68	\$ 1,184.44
0008-01670-01-1	20-23-27-231-025	\$ 301.24	\$ 50.00	\$ 351.24
0008-01685-01-1	20-23-27-229-021	\$ 123.59	\$ 50.00	\$ 173.59
0008-01720-01-1	20-23-27-229-014	\$ 606.48	\$ 60.65	\$ 667.13
0008-01760-01-1	20-23-27-229-006	\$ 492.72	\$ 50.00	\$ 542.72
0009-00060-01-1	20-23-28-427-002	\$ 208.07	\$ 50.00	\$ 258.07
0009-00080-01-1	20-23-28-426-003	\$ 1,825.14	\$ 182.51	\$ 2,007.65
0009-00130-01-1	20-23-28-401-001	\$ 637.52	\$ 63.75	\$ 701.27
0009-00245-01-1	20-23-28-427-001	\$ 248.00	\$ 50.00	\$ 298.00
0009-00260-01-1	20-23-28-403-003	\$ 141.52	\$ 50.00	\$ 191.52
0009-00370-01-1	20-23-28-428-031	\$ 899.88	\$ 89.99	\$ 989.87
0009-00390-01-1	20-23-28-428-027	\$ 694.21	\$ 69.42	\$ 763.63
0009-00505-01-1	20-23-28-403-041	\$ 113.46	\$ 50.00	\$ 163.46
0009-00535-01-1	20-23-28-403-036	\$ 181.71	\$ 50.00	\$ 231.71
0009-00550-01-1	20-23-28-403-049	\$ 1,271.70	\$ 127.17	\$ 1,398.87
0009-00750-01-1	20-23-28-257-002	\$ 442.21	\$ 50.00	\$ 492.21
0009-00760-01-1	20-23-28-257-004	\$ 1,595.00	\$ 159.50	\$ 1,754.50
0009-00805-01-1	20-23-28-258-003	\$ 2,327.89	\$ 232.79	\$ 2,560.68
0009-00845-01-1	20-23-28-256-014	\$ 895.30	\$ 89.53	\$ 984.83
0009-00855-01-1	20-23-28-256-012	\$ 1,565.80	\$ 156.58	\$ 1,722.38
0011-00010-01-1	20-23-27-102-017	\$ 128.21	\$ 50.00	\$ 178.21
0011-00020-01-1	20-23-27-102-019	\$ 1,831.58	\$ 183.16	\$ 2,014.74
0011-00075-01-1	20-23-27-102-008	\$ 376.21	\$ 50.00	\$ 426.21
0011-00090-01-1	20-23-27-102-011	\$ 349.59	\$ 50.00	\$ 399.59
0011-00100-01-1	20-23-27-102-013	\$ 720.40	\$ 72.04	\$ 792.44
0011-00160-01-1	20-23-27-102-035	\$ 170.47	\$ 50.00	\$ 220.47
0011-00215-01-1	20-23-27-103-012	\$ 1,418.97	\$ 141.90	\$ 1,560.87
0011-00292-01-1	20-23-27-101-012	\$ 168.14	\$ 50.00	\$ 218.14
0011-00295-01-1	20-23-27-103-014	\$ 1,204.72	\$ 120.47	\$ 1,325.19
0012-00445-01-1	20-23-34-102-012	\$ 205.41	\$ 50.00	\$ 255.41
0012-00465-01-1	20-23-34-102-008	\$ 425.48	\$ 50.00	\$ 475.48
0012-00545-01-1	20-23-34-152-012	\$ 1,195.70	\$ 119.57	\$ 1,315.27
0012-00580-01-1	20-23-34-152-005	\$ 2,138.13	\$ 213.81	\$ 2,351.94
0012-00755-01-1	20-23-34-301-005	\$ 852.21	\$ 85.22	\$ 937.43
0012-00760-01-1	20-23-34-301-004	\$ 457.20	\$ 50.00	\$ 507.20
0012-00800-01-1	20-23-34-351-006	\$ 261.31	\$ 50.00	\$ 311.31
0012-00820-01-1	20-23-34-304-018	\$ 367.79	\$ 50.00	\$ 417.79
0012-00855-01-1	20-23-34-304-011	\$ 283.04	\$ 50.00	\$ 333.04
0012-00860-01-1	20-23-34-304-010	\$ 1,099.09	\$ 109.91	\$ 1,209.00
0012-00880-01-1	20-23-34-354-007	\$ 675.48	\$ 67.55	\$ 743.03
0012-00895-01-1	20-23-34-354-010	\$ 550.39	\$ 55.04	\$ 605.43
0012-00935-01-1	20-23-34-354-018	\$ 1,470.06	\$ 147.01	\$ 1,617.07
0012-00960-01-1	20-23-34-376-001	\$ 1,034.26	\$ 103.43	\$ 1,137.69
0012-00995-01-1	20-23-34-329-014	\$ 425.64	\$ 50.00	\$ 475.64
0012-01005-01-1	20-23-34-329-016	\$ 141.52	\$ 50.00	\$ 191.52
0012-01060-01-1	20-23-34-376-012	\$ 1,853.05	\$ 185.31	\$ 2,038.36
0012-01080-01-1	20-23-34-326-024	\$ 459.12	\$ 50.00	\$ 509.12
0012-01105-01-1	20-23-34-326-019	\$ 208.07	\$ 50.00	\$ 258.07

CITY OF FARMINGTON
DELINQUENT WATER AND SEWER BILLS

Account Number	Parcel Number	Delinquent Amount	Additional Penalty	Total
0012-01140-01-1	20-23-34-351-016	\$ 707.95	\$ 70.80	\$ 778.75
0012-01210-01-1	20-23-34-301-012	\$ 1,143.75	\$ 114.38	\$ 1,258.13
0012-01225-01-1	20-23-34-301-015	\$ 1,552.93	\$ 155.29	\$ 1,708.22
0012-01240-01-1	20-23-34-301-018	\$ 261.31	\$ 50.00	\$ 311.31
0012-01360-01-1	20-23-34-302-008	\$ 930.34	\$ 93.03	\$ 1,023.37
0012-01475-01-1	20-23-34-329-010	\$ 4,104.16	\$ 410.42	\$ 4,514.58
0012-01485-01-1	20-23-34-329-008	\$ 934.10	\$ 93.41	\$ 1,027.51
0012-01490-01-1	20-23-34-329-007	\$ 1,048.43	\$ 104.84	\$ 1,153.27
0012-01495-01-1	20-23-34-329-006	\$ 749.16	\$ 74.92	\$ 824.08
0012-01640-01-1	20-23-34-328-011	\$ 610.90	\$ 61.09	\$ 671.99
0012-01715-01-1	20-23-34-326-010	\$ 220.01	\$ 50.00	\$ 270.01
0012-01725-01-1	20-23-34-326-008	\$ 869.57	\$ 86.96	\$ 956.53
0012-01760-01-1	20-23-34-152-021	\$ 664.41	\$ 66.44	\$ 730.85
0012-01810-01-1	20-23-34-302-012	\$ 352.83	\$ 50.00	\$ 402.83
0012-01855-01-1	20-23-34-302-021	\$ 851.35	\$ 85.14	\$ 936.49
0012-01880-01-1	20-23-34-352-016	\$ 1,024.82	\$ 102.48	\$ 1,127.30
0012-01915-01-1	20-23-34-353-013	\$ 114.90	\$ 50.00	\$ 164.90
0012-01925-01-1	20-23-34-353-011	\$ 1,539.18	\$ 153.92	\$ 1,693.10
0012-02090-01-1	20-23-34-153-005	\$ 1,181.96	\$ 118.20	\$ 1,300.16
0012-02155-01-1	20-23-34-301-007	\$ 154.83	\$ 50.00	\$ 204.83
0012-02580-01-1	20-23-34-330-017	\$ 341.17	\$ 50.00	\$ 391.17
0012-02660-01-1	20-23-34-330-033	\$ 670.79	\$ 67.08	\$ 737.87
0014-06085-01-1	20-23-28-429-018	\$ 114.90	\$ 50.00	\$ 164.90
0015-00103-01-1	20-23-29-128-013	\$ 695.56	\$ 69.56	\$ 765.12
0015-00120-01-1	20-23-29-128-009	\$ 395.74	\$ 50.00	\$ 445.74
0015-00180-01-1	20-23-29-127-011	\$ 608.18	\$ 60.82	\$ 669.00
0015-00230-01-1	20-23-29-201-008	\$ 775.51	\$ 77.55	\$ 853.06
0015-00235-01-1	20-23-29-130-005	\$ 1,108.11	\$ 110.81	\$ 1,218.92
0015-00285-01-1	20-23-29-128-014	\$ 149.95	\$ 50.00	\$ 199.95
0015-00310-01-1	20-23-29-154-016	\$ 487.58	\$ 50.00	\$ 537.58
0015-00390-01-1	20-23-29-176-013	\$ 438.44	\$ 50.00	\$ 488.44
0015-00420-01-1	20-23-29-176-007	\$ 1,444.30	\$ 144.43	\$ 1,588.73
0015-00440-01-1	20-23-29-127-004	\$ 181.45	\$ 50.00	\$ 231.45
0015-00545-01-1	20-23-29-178-008	\$ 453.00	\$ 50.00	\$ 503.00
0015-00640-01-1	20-23-29-154-005	\$ 1,422.81	\$ 142.28	\$ 1,565.09
0015-00695-01-1	20-23-29-152-010	\$ 884.41	\$ 88.44	\$ 972.85
0015-00730-01-1	20-23-29-177-023	\$ 522.62	\$ 52.26	\$ 574.88
0015-00825-01-1	20-23-29-153-012	\$ 4,124.75	\$ 412.48	\$ 4,537.23
0015-00870-01-1	20-23-29-153-003	\$ 234.69	\$ 50.00	\$ 284.69
0015-00880-01-1	20-23-29-153-001	\$ 442.76	\$ 50.00	\$ 492.76
0015-01515-01-1	20-23-29-201-004	\$ 1,236.48	\$ 123.65	\$ 1,360.13
0015-01615-01-1	20-23-29-252-022	\$ 1,598.00	\$ 159.80	\$ 1,757.80
0015-01730-01-1	20-23-29-203-022	\$ 327.86	\$ 50.00	\$ 377.86
0015-01865-01-1	20-23-29-203-015	\$ 2,537.86	\$ 253.79	\$ 2,791.65
0015-01910-01-1	20-23-29-252-008	\$ 261.31	\$ 50.00	\$ 311.31
0015-01920-01-1	20-23-29-252-010	\$ 872.73	\$ 87.27	\$ 960.00
0015-01990-01-1	20-23-29-226-019	\$ 154.83	\$ 50.00	\$ 204.83
0015-06215-01-1	20-23-29-226-060	\$ 194.76	\$ 50.00	\$ 244.76

**CITY OF FARMINGTON
DELINQUENT WATER AND SEWER BILLS**

Account Number	Parcel Number	Delinquent Amount	Additional Penalty	Total
0015-06375-01-1	20-23-29-226-053	\$ 287.91	\$ 50.00	\$ 337.91
0015-06420-01-1	20-23-29-226-043	\$ 308.07	\$ 50.00	\$ 358.07
0015-08770-01-1	20-23-29-276-080	\$ 301.24	\$ 50.00	\$ 351.24
0015-08820-01-1	20-23-29-255-003	\$ 549.24	\$ 54.92	\$ 604.16
0015-09250-01-1	20-23-29-253-022	\$ 301.24	\$ 50.00	\$ 351.24
0016-02725-01-1	20-23-28-153-006	\$ 1,524.59	\$ 152.46	\$ 1,677.05
0016-02745-01-1	20-23-28-153-010	\$ 1,547.78	\$ 154.78	\$ 1,702.56
0016-02805-01-1	20-23-29-226-071	\$ 866.95	\$ 86.70	\$ 953.65
0016-07020-01-1	20-23-28-276-022	\$ 956.55	\$ 95.66	\$ 1,052.21
0016-07340-01-1	20-23-28-254-013	\$ 1,036.83	\$ 103.68	\$ 1,140.51
0016-07410-01-1	20-23-28-204-034	\$ 400.00	\$ 50.00	\$ 450.00
0016-07430-01-1	20-23-28-251-031	\$ 851.35	\$ 85.14	\$ 936.49
0016-07495-01-1	20-23-28-231-025	\$ 574.85	\$ 57.49	\$ 632.34
0016-07565-01-1	20-23-28-202-010	\$ 957.41	\$ 95.74	\$ 1,053.15
0016-07710-01-1	20-23-28-226-004	\$ 504.42	\$ 50.44	\$ 554.86
0016-07835-01-1	20-23-28-228-008	\$ 759.47	\$ 75.95	\$ 835.42
0016-07850-01-1	20-23-28-229-001	\$ 168.14	\$ 50.00	\$ 218.14
0016-07890-01-1	20-23-28-226-028	\$ 984.45	\$ 98.45	\$ 1,082.90
0016-08145-01-1	20-23-28-228-004	\$ 919.19	\$ 91.92	\$ 1,011.11
0016-08160-01-1	20-23-28-203-011	\$ 876.69	\$ 87.67	\$ 964.36
0016-08190-01-1	20-23-28-203-005	\$ 208.07	\$ 50.00	\$ 258.07
0016-08280-01-1	20-23-28-251-041	\$ 22,430.88	\$ 2,243.09	\$ 24,673.97
0016-08410-01-1	20-23-28-204-021	\$ 248.00	\$ 50.00	\$ 298.00
0016-08585-01-1	20-23-28-177-012	\$ 1,230.91	\$ 123.09	\$ 1,354.00
0016-08615-01-1	20-23-28-177-019	\$ 1,046.71	\$ 104.67	\$ 1,151.38
0016-08625-01-1	20-23-28-178-010	\$ 141.52	\$ 50.00	\$ 191.52
0016-08630-01-1	20-23-28-178-009	\$ 744.87	\$ 74.49	\$ 819.36
0016-08660-01-1	20-23-28-129-007	\$ 1,223.16	\$ 122.32	\$ 1,345.48
0016-08665-01-1	20-23-28-129-006	\$ 776.29	\$ 77.63	\$ 853.92
0016-08825-01-1	20-23-28-126-021	\$ 1,881.81	\$ 188.18	\$ 2,069.99
0016-09000-01-1	20-23-28-126-029	\$ 892.95	\$ 89.30	\$ 982.25
0016-09020-01-1	20-23-28-126-033	\$ 1,166.24	\$ 116.62	\$ 1,282.86
Total		\$ 206,074.25	\$ 23,735.10	\$ 229,809.35

2018
CERTIFICATION OF DELINQUENT CITY INVOICES

<u>PARCEL NO.</u>	<u>ACCOUNT NAME</u>	<u>DESCRIPTION</u>	<u>INVOICE NO.</u>	<u>AMOUNT</u>
20-23-27-404-007	Michael Gluck	Ice & Snow Removal	2431	\$ 60.50
20-23-27-302-015	John Woodson	Ice & Snow Removal	2450	49.50
20-23-28-231-017	Dennis Mulqueen	Ice & Snow Removal	2437	60.50
20-23-28-231-017	Dennis Mulqueen	Grass Cutting	2983	88.00
20-23-27-302-009	Christopher Crawford	Ice & Snow Removal	2448	49.50
20-23-29-101-001	Freedom Rd. Investment, LLC	Ice & Snow Removal	2505	104.50
20-23-28-280-014	Chase Bank	Ice & Snow Removal	2499	<u>121.00</u>
			TOTAL	<u>\$ 533.50</u>

Farmington City Council Staff Report	Council Meeting Date: May 21, 2018	Item Number 7F
Submitted by: Charles Eudy, Superintendent		
Agenda Topic: Emergency Replacement of chlorine injection system for the 9 Mile Retention Basin		
Proposed Motion: Move to authorize Oakland County Water Resource Commissioner for the emergency replacement of the Sodium Hypochlorite Injection System at an estimated cost of \$20,000; actual cost will be confirmed with OCWRC upon installation.		
Background: <p>Annually during the budget planning cycle administrative staff meet with Oakland County Water Resource Commission (OCWRC) to review the Farmington Retention Basin Long Range Plan (LRP). In 2018, OCWRC recommended the replacement of the Sodium Hypochlorite Injection System as a priority. The Sodium Hypochlorite is injected into the waste water as it is being discharged to the retention basin during wet weather conditions to reduce the e-coli to levels deemed acceptable by Michigan Department of Environmental Quality (MDEQ). MDEQ requires all discharges to the retention basin to be treated in the event of a Sanitary Sewer Overflow (SSO). OCWRC has projected a preliminary replacement cost estimate of \$20,000 for the Sodium Hypochlorite Injection System.</p> <p>Due to the number of wet weather events and the severity of the wet weather events, the current chlorine injection system is insufficient to treat the sanitary sewer discharges to the retention basin. If discharges to the retention basin are not treated and there is an SSO, the City of Farmington will face enforcement action from MDEQ which will include financial penalties exceeding the cost of the replacement of the Sodium hypochlorite injection system.</p> <p>The proposed Fiscal year 2018/19 budget included allocations to replace the Sodium Hypochlorite Injection System after July 1, 2018. This system must be replaced immediately to protect the environment and the City of Farmington being fined by MDEQ.</p>		
Materials:		

Description	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Pump #4 Overhaul			\$ 6,000.00						
Basin Expansion Joint Repair	\$ 14,000.00	\$ 14,000.00		\$ 16,000.00					
Motor Control Center Cleaning			\$ 8,500.00						
High Service Water Pump			\$ 3,500.00	\$ 3,500.00					
Blower Restoration				\$ 7,500.00					
Chlorine Injection Pumps			\$ 20,000.00						
Pump Rehab		\$ 6,000.00		\$ 6,000.00	\$ 6,500.00	\$ 6,500.00			
Total	\$ 14,000.00	\$ 20,000.00	\$ 38,000.00	\$ 33,000.00	\$ 6,500.00	\$ 6,500.00	\$ -	\$ -	\$ -