



Regular City Council Meeting
7:00 p.m., Monday, June 19, 2023
City Council Chambers
23600 Liberty Street
Farmington, MI 48335

REGULAR MEETING AGENDA

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT
4. APPROVAL OF ITEMS ON CONSENT AGENDA
 - A. Accept City of Farmington Board and Commission Minutes
 - B. City of Farmington Minutes
 - C. Farmington Monthly Payments Report
 - D. Farmington Public Safety Monthly Report
 - E. Special Event: Farmington Public Schools: Back to School Celebration
5. APPROVAL OF REGULAR AGENDA
6. PRESENTATION/PUBLIC HEARINGS
 - A. Public Hearing – Fiscal Year 2023-24 Budget and Millage Rates
7. NEW BUSINESS
 - A. First reading of ordinance to amend chapter 18, Massage Facilities
 - B. Consideration to adopt Downtown Development Authority's Fiscal Year 2023-24 Budget and establish 2023 Principal Shopping District Special Assessment
 - C. Consideration to amend Fiscal Year 2022-23 Downtown Development Authority Budget
 - D. Consideration to adopt Fiscal Year 2023-24 47th District Court, Brownfield Redevelopment Authority, Corridor Improvement Authority and Joint Agency Budgets
 - E. Consideration to adopt resolution to amend Residential Refuse/Recycling User Charge
 - F. Consideration to adopt resolution to amend Water and Sewer Rates, effective July 1, 2023
 - G. Consideration to amend Employee Administrative Manual and Non-union Pay Plan
 - H. Consideration to amend Fiscal Year 2022-23 Budget
 - I. Consideration to adopt Fiscal Year 2023-24 Budget and establish millage rates'

J. 2023 Sidewalk Improvement Program

K. Warner Home Exterior Repairs

8. PUBLIC COMMENT

9. CITY COUNCIL COMMENTS

10. ADJOURNMENT

The City will follow its normal procedures for accommodation of persons with disabilities. Those individuals needing accommodations for effective participation in this meeting should contact the City Clerk (248) 474-5500, ext. 2218 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.

Farmington City Council Staff Report	Council Meeting Date: June 19, 2023	Item Number 4A
Submitted by: Melissa Andrade, Assistant to the City Manager		
Agenda Topic: Accept Minutes from City's Boards and Commissions		
CIA: June meeting canceled DDA: May 2023 Historical: May meeting canceled Parking: May meeting canceled Pathways: May 10 & May 31 Special Meeting Planning: May minutes not yet posted ZBA: August 2022 Library: May 2023 - draft Commission on Aging: May minutes not yet posted Farmington/Farmington Hills Arts Commission: April minutes not yet posted Commission on Children, Youth and Families: May 2023 Emergency Preparedness Committee: May 2023		



8:00AM Wednesday, May 11, 2023
City Hall Conference Room
23600 Liberty Street
Farmington, MI 48335

MINUTES

Called to order at 8:01am by Todd Craft.

1. Roll Call

Present: Todd Craft, Donovan Singleton, James McLaughlin, Chris Halas, Heather Lyon, Claire Perko, Sara Bowman, Tom Pascaris 8:29am

Absent: Linda Deskins

Others Present: Kate Knight, Jess Westendorf

2. Approval of Items on Consent Agenda

a. Minutes: April 5, 2023 Regular Meeting

b. Minutes: February 9, 2023 DDA Design Committee Meeting

Motion by Halas, seconded by Singleton to approve the items on the consent agenda.

Motion passes unanimously.

3. Approval of Regular Agenda

Motion by Halas, Seconded by Lyon to approve the items on the regular agenda. Motion passes unanimously.

4. Public Comment

Opened and closed at 8:02am by Craft.

5. Executive Director Update

Dinan Pocket Park- Pushing contractor hard to seek better numbers. Received bid a couple days ago. Bid ended right where estimated.

Advanced Redevelopment Solutions – 2 meetings to discuss MTC TIF capture allowance. For the product selected by City Council, there is no public benefit available at the number of units being constructed. Board will determine if 85% of TIF capture is approved for this site that has not been on the tax capture roll since the 1880s.

Public benefit overview (art promenade, Thomas street, church parking lot, bury DTE lines)

There is a buyer for Castle Dental property.

Streetscape is close to finished.

Heights Brewing progress underway. Awnings are up.

Fantastic celebration on May the 4th taking home TWO out of the 8 awards. Transforming the economy for the efforts of GLP and Campaign for Main Street for Dinan Pocket Park.

6. Consideration to Approve Downtown Juniper Replacements

Motion by Singleton, seconded by Halas, to approve the agreement with Grissim Metz Andriese Associates for services supporting downtown juniper replacement for \$4,500, with funds allocated from 248-000.00-801 Professional Services. Motion passes unanimously via role call.

Ayes: 8, Lyon, Bowman, Perko, Craft, Singleton, McLaughlin, Pascaris, Halas

Nays: 0

Absent: 1, Deskins

7. Consideration to Approve Sign Grant Award: Ground Control Coffee Roasters

McLaughlin recused himself from the discussion of Ground Control Coffee Roasters sign grant discussion.

Overview by Perko. Design committee recommended supporting the new sign with the sign grant program at 50% of the cost.

Motion by Halas, seconded by Lyon, to allocate \$465.50 through the Signage Grant Incentive Program to Ground Control Coffee Roasters, with funds allocated from 248-000.00-970 CAPITAL OUTLAY.

Motion Passes unanimously via role call.

Ayes: 7, Lyon, Bowman, Perko, Craft, Singleton, Pascaris, Halas

Nays: 0

Absent: 1, Deskins

Recused: 1, McLaughlin

8. Consideration to Approve Construction Contract for Dinan Park

Overview by Knight

Motion by Singleton, seconded by Halas, to award a construction contract for Dinan Park to Warren Construction not to exceed \$352,094. Motion passes unanimously via role call.

Ayes: 8, Lyon, Bowman, Perko, Craft, Singleton, McLaughlin, Pascaris, Halas

Nays: 0

Absent: 1, Deskins

9. Committee Updates:

a. Organization Committee

The organization committee met to discuss the volunteer appreciation event Tuesday July 11 at Riley Park.

b. Promotions Committee

Editorial Advisory meeting for Metromode coverage is tomorrow morning 5/11 at 7:30am. Join us or email ideas to Kate. We met in a small group to discuss our Metromode contract and what we want to pursue with Metromode. An interesting balance with branded content where MM controls content and we control brand. We discussed the value of our story being told out of our region. Bowman suggested an article highlighting the Farmers Market as an incubator for 5 vendors that have moved into brick and mortar- Pot Pies, Chocolate Chip Cookies, Cannelle, Ground Control Roasters, Blue Hat. Craft suggested Skep Space as an incubation success out of Art on the Grand and other art events in Downtown Farmington.

c. Business Development Committee

Able to walk through Heights Brewery project. Interesting concepts for spaces to come soon in Loft Cigar building.

d. Design Committee

Update by Perko. Recommended approval for the Ground Control sign and discussed the pocket park design and furnishings. Provided feedback for planning commission for Cannelle site plan.

e. Public Art Committee

Update by Perko. Discussed public art at Dinan Park. New sculptures at Riley Park are going in June 6 and the committee will begin planning Heart the Art 2024. The Heart the Art sub-committee will begin meeting soon- all are welcome to join it.

10. Other Business

None

11. Board Comment

Bowman: Confirmed that when streetscape ribbon cutting happens, DDA Board will be invited.

Pascaris: Great job board and DDA staff on winning two awards at Main Street Oakland County celebration.

Craft: Kudos to DDA Staff.

12. Adjournment

Motion to adjourn by Halas, seconded by Singleton. Motion passes unanimously.



FARMINGTON PATHWAYS COMMITTEE

7:00 p.m.

MINUTES - DRAFT

MAY 10, 2023

1. CALL TO ORDER Tim called the meeting to order at 7:34 pm

2. ROLL CALL

Present:

Tim Prince

Sue Lover

Kevin Christiansen

Joe VanDerZanden

Brent Bartman

Maria Taylor

Chris Weber

Kevin Parkins

Absent:

Bill Gesaman

3. APPROVAL OF AGENDA Brent moved and Maria supported

4. APPROVAL OF MINUTES

a. MEETING MINUTES, APRIL 12, 2023 Sue moved to approve, seconded by Maria

5. OLD BUSINESS

a. DISCUSSION OF FIELD TRIP TO 9 MILE PATHWAY SITE

Committee members discussed the trip they took to walk the route the 9 mile pathway would take from Grand River Rd, through undeveloped woods along the dirt road portion of 9 mile to Freedom Rd. Committee members agreed it is a good route for the pathway. Identified that trail crosses one privately owned lot within Farmington Hills and the rest is Farmington city owned property. Discussed ideas and past Rouge River Nature Trail Project concept to tie in development with the Old Winery and connecting trail to Shiawassee Park, need to approach Farmington home owners about trail traversing their land if to develop that trail.

Next steps – see if deal moves forward with winery, approach FH and gauge interest in developing this leg of the pathway and the park land. Discussed FH awareness of the current plan from 9 mile pathway for this leg.

Sue volunteered to contact FH, will get a contact name to call from Chris.

Sue asked about public meeting planning for 9 mile pathway.

East side meeting will be in Oak Park.

West side meeting on Tues May 23rd 6pm at 1800 W. 9 mile rd. Chris will pass out flier for the meeting. Melissa to post on the city website and a survey to complete.

b. SEMCOG BICYCLE AND PEDESTRIAN MOBILITY PLANNING

Meeting planned for 5/31 @ 10 am – 12 am. Suggested meeting at Apothecary Espresso and Coffee with printed handouts from Bill. Discussed Tim reviewing presentation made for City Counsel to give SEMCOG and overview. Unsure who or how many people are attending from SEMCOG. Discussed informing Apothecary will be coming for the meeting. Sue to call Never Forgotten Bakery to plan pastries for the meeting.

Made plans for areas to cover in meeting and include in walking tour. Discussed showing pictures of the Farmington Rd. underpass as too far to walk, also have pictures ready of planned sites on walking tour in case of weather issues.

Walking tour to show areas to cover in the meeting including:

Farmington Rd streetscape, walk by Canelle Bakery site, turning north, then head to Maxfield Training Center, show stairs down to and including Shiawassee park – highlight desire to improve connection with replacing/improving stairs

c. COMPLETE STREETS AND CORRIDOR SAFETY PLANNING GRANT

Grant application is going to be submitted soon and should know by June if going to receive. Grant is from SEMCOG, there is also a federal grant that could be pursued if do not get the SEMCOG one.

Discussed possibility of testing temporary bike lanes to see how and if works.

6. NEW BUSINESS

a. ANY NEW CITY CONSTRUCTION PROJECTS?

Streetscape continues, very close to being done, awaiting paint to finish and open.

Proposed project for American Legion for residential, mentioned there is a worn path on the south end of the property that could be developed as a connection to future paths/Rouge River Trail.

Proposed developments and interest in several areas being looked at.

b. ANY NEW TARGET AREAS?

None

7. PUBLIC COMMENT

None

8. COMMITTEE MEMBER COMMENT

Kevin P shared questions he has received about crosswalk access to the parking lot at Shiawassee Park. Committee briefly reviewed past discussions about why this has not been pursued including lack of a sidewalk on that side of Power Rd. and existing crosswalk to sidewalk on the other side of Power Rd.

Tim – shared seeing that King's Garage along GR near Uptown Plaza had neatly edged lawn allowing more space to walk and possibility of encouraging other businesses to do the same as many have overgrown lawns encroaching on the sidewalk. Identified vacant businesses leave unkempt grass.

9. ADJOURNMENT Maria moved to adjourn and was supported by Brent at 8:21 PM

Next meeting: JUNE 14, 2023



FARMINGTON PATHWAYS COMMITTEE

10:00 a.m.

MINUTES - DRAFT

MAY 31, 2023

1. CALL TO ORDER Meeting began at 10:00 AM

2. ROLL CALL

Present:

Tim Prince

Sue Lover

Bill Gesaman

Kevin Christiansen

Brent Bartman

Maria Taylor

Chris Weber

Kevin Parkins

Absent:

Joe VanDerZanden

3. NEW BUSINESS

Met with Alex Bourgeau, Manager, Modeling & Mobility and Brian Pawlik, Planner 3, Bicycle & Pedestrian Mobility/TAP. Discussed priorities of Pathways Committee and SEMCOG resources. Walked to MTC Site and Old Farmington Road Bridge.

4. PUBLIC COMMENT

None

5. COMMITTEE MEMBER COMMENT

None

6. ADJOURNMENT Meeting adjourned at 12:00 PM

Next meeting: JUNE 14, 2023

BOARD OF ZONING APPEALS MINUTES

A regular meeting of the Farmington Board of Zoning Appeals was held on Wednesday, August 3, 2022 in Council Chambers, 23600 Liberty, Farmington, Michigan. Notice of the meeting was posted in compliance with Public Act 1976.

Chairperson Aren called the meeting to order at 7:00 p.m.

ROLL CALL

- PRESENT: Aren, Crutcher, Schiffman, Gensheimer
- OTHERS PRESENT: Building Official Jeff Bowdell, Kate Knight (DDA Executive Director), Jess Westendorf (DDA Staff), David & Wina Evancoe (Jeera Properties)

MOTION by Crutcher, SUPPORTED by Schiffman, to approve the minutes of June 2, 2021. Motion carried, all ayes.

MOTION by Crutcher, SUPPORTED by Schiffman, to receive and file the minutes of previous Planning Commission Meeting for May 2021- June 2022. Motion carried, all ayes.

Review and discussion of the appeal of: City of Farmington DDA, Applicant (23600 Liberty Street Farmington, MI 48335) **AND** Jeera Properties, LLC (23623 Farmington, MI 48336)

- Request for a variance to Sec. 25-9, Sign Regulations for Nonresidential Properties, Table 25-09, Wall Sign (A), Maximum Area in Downtown Farmington to allow a 360 sq. ft. graphic on the north wall along an access drive off of Farmington Road. Ordinance allows 10% of the wall up to maximum 100 sq. ft. (360 sq. ft. – 100 sq. ft. = 260 sq. ft. variance). In addition, the applicant requests a variance to Number Permitted (i) of allowing 1 wall sign per parcel as this graphic is for community purpose-not for a tenant.
- Area of proposed mural is approximately half of 600 ft², (60ft x 12ft) / 2= 360 ft²

Overview of DDA Public Art Blueprint mission and mural project by DDA Director Knight.

The public right of way between SIPP and Wina's will be closed with Farmington Road Streetscape project. DDA Public Art Committee and Design Committees have met to discuss methods of activating this new public space including this mural as a priority. This elevation was identified by the community in February 2020 as a premier location for public art at Downtown Farmington's Heart the Art Event. Knight shared painted rendering and detail examples of the mural.

ZBA Discussion of appeal

- Schiffman clarified that if accepted this variation would be granted through the DDA and any change in the approved mural would need to be reapproved by the ZBA.
- Crutcher clarified that the graphic would be applied to the existing paint

MOTION by Schiffman, SUPPORTED by Crutcher, that the Request for a variance to Sec. 25-9, Sign Regulations for Nonresidential Properties, Table 25-09, Wall Sign (A), Maximum Area in Downtown Farmington to allow a 360 sq. ft. graphic on the north wall along an access drive off of Farmington Road be granted for the following reasons and findings of fact. This variance for a painted wall sign is for "Public Art " only it is understood that if there is a change by either party to the terms of the agreement between the property owners (Jeera Properties) and the Farmington DDA, the Farmington DDA will have the sign removed and the building wall restored to its present painted condition. Further any change to the graphic content, size etc. will render this variance void, and therefore any new proposal for "Public Art" would come back for approval through the ZBA and if the tenant or DDA should remove the mural, a new variance approval through the ZBA will be necessary.

1. That the Applicant has shown a unique circumstance in that the mural will be located in the downtown and meets the goals and objectives of the DDA.
2. That the Applicant has shown a unique circumstance in that the mural will be placed near the library where the history of Farmington is stored.
3. That a unique circumstance exists in terms of what the scale and mass of the sign are intended to be of such size that it will effectively identify and advertise and represent the community.
4. And that a practical difficulty exists as the building already has the maximum number of signs per ordinance.
5. And that a practical difficulty exists as the DDA is not a tenant of the building and therefore can't meet ordinance requirements
6. This is not a variance for a sign but instead is variance to allow for "Public Art" as described by the DDA's Public Art committee and the variance request will not run with the land in perpetuity but instead runs for the life of the displayed public Art.

Motion carried, all ayes.

MOTION by Schiffman, SUPPORTED by Gensheimer to adjourn. Motion carried, all ayes.

**Farmington Community Library Board of Trustees
Board Meeting - 6:00 p.m. – May 11, 2023**

Board Members Present: Murphy, Brown, Hahn, White, Doby

Board Members Absent: McClellan Stryd

Staff Members Present: Siegrist, Showich-Gallup, Peterson

Staff Members Absent: None

CALL TO ORDER

The Board Meeting was called to order at 6:07 by Secretary Jim White.

J. White was nominated to serve as Chair Pro Tem.

APPROVAL OF AGENDA

MOTION by Murphy to approve the Agenda for the May 11, 2023 Board meeting was supported by Brown.

Vote: Aye: All in favor (5-0)

Opposed: None

Motion passed.

APPROVAL OF MINUTES

MOTION by Murphy to approve the Minutes of the Regular Board Meeting held on April 13, 2023, was supported by Doby.

Vote: Aye: All in favor

Opposed: None

Motion passed.

SUBCOMMITTEES

Personnel (R. Murphy)

MOTION by Murphy to approve the recommended language changes to the Employee Handbook regarding Types of Employment, Sick Leave, Holidays, Overtime, and Life Insurance was supported by Doby.

Vote: Aye: All in favor

Opposed: None

Motion passed.

MOTION by Murphy to increase the maximum reimbursement for dental / optical / hearing expenses to \$1,875, or 75% of expenses up to \$2,500, was supported by Brown.

Vote: Aye: All in favor

Opposed: None

Motion passed.

MOTION by Murphy to offer debit cards to employees participating in the Flexible Spending Account plan was supported by Brown.

Vote: Aye: All in favor
Opposed: None

Motion passed.

MOTION by Murphy to approve instituting criminal background checks on new hires and volunteers beginning July 1, 2023 was supported by Brown.

Vote: Aye: All in favor
Opposed: None

Motion passed.

MOTION by Murphy to approve giving 20 hours of paid sick time per year to Shelves and Library Aides was supported by Doby.

Vote: Aye: All in favor
Opposed: None

Motion passed.

MOTION by Murphy to approve the 2023-24 Fiscal Year pay schedule with minimum and maximum ranges was supported by Doby.

Vote: Aye: All in favor
Opposed: None

Motion passed.

MOTION by Murphy to increase the proposed 2023-24 payroll budget by \$267,900 to ensure all employees are at 2023-24 minimum, to ensure equity, and to allow for up to 3% increase was supported by Brown.

Vote: Aye: All in favor
Opposed: None

Motion passed.

Strategic Planning (K. Siegrist)

Fast Forward Libraries has delivered the FCL Strategic Plan for 2023-2029, including Vision, Mission, and Strategic Directions. K. Siegrist and E. McClellan are creating a short video.

TREASURER’S REPORT

MOTION by Brown to approve April expenditures totaling \$272,723.05 was supported by Murphy.

Vote: Aye: All in favor
Opposed: None

Motion passed.

MOTION by Brown to receive and file April 2023 financial reports was supported by Doby.

Vote: Aye: All in favor
Opposed: None

Motion passed.

FRIENDS' REPORT (S. Charlebois)

- Book sale May 5-7 raised nearly \$4,500.00.
- Invites have gone out for Gala; RSVP by email or phone.
- There will be a new book sale area soon at Liberty Street.
- Angeline Bouley (*Firekeeper's Daughter, Warrior Girl Unearthed*) to visit FCL in October.
- S. Charlebois attended event for Farmington Farmington Hills Foundation for Youth and Families (FFHFYF) 2022 grant award winners.
- Authors will be present during Art on the Grand June 3, location TBD.

LIBRARY DIRECTOR'S REPORT (K. Siegrist)

- First Food Truck Tuesday was success despite horrible weather. Next FTT will be May 30, with Smoke Ring.
- The Asian American Pacific Islander Celebration was held May 6.
- Christina Mui Amata, volunteer who helped plan AAPI Celebration, nominated by Kristel Sexton and won Farmington Farmington Hills Commission on Children, Youth, and Families Volunteer Award.
- FCL awarded a Bosch Grant, which will be used to support the Seed Library and the Udemy online platform.
- FCL patrons can decorate cup sleeves for Starbucks Pride Event (downtown Farmington Starbucks).
- First graders across Farmington / Farmington Hills are visiting FCL in May. Applications for library cards were sent to families before visits.
- Summer Reading begins June 3.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

CORRESPONDENCE

(sent to Director)

- Thank you from Christina Mui Amata.
- Thank you from Holocaust Memorial Center for participation in Naming Ceremony.
- Great job hosting food trucks.

PUBLIC COMMENT

- K. Griebel, thank you for well-run meeting.
- S. Charlebois, explore Microsoft Outlook Online for Board email.

TRUSTEE COMMENT

- R. Murphy expressed appreciation for work done by departing board member Megan Stryd. Board concurs.
- B. Hahn suggests that a future Book Mobile could visit senior residences, and that a properly licensed senior could drive.

ADJOURNMENT

The Board meeting was adjourned by Secretary White at 7:04 pm. The next meeting of the Library Board is scheduled for Thursday, June 8 at 6:00 pm.

Respectfully Submitted,

Jim White, Secretary
Library Board of Trustees

MINUTES
FARMINGTON/FARMINGTON HILLS
COMMISSION ON CHILDREN, YOUTH and FAMILIES
May 4, 2023
Community Room, Farmington Hills City Hall,
31555 W. Eleven Mile Rd., Farmington Hills, MI. 48336

- 1) Call to Order 6:00 pm.

The meeting was called to order by Sharon Snodgrass at 6:00 p.m.

Members Present: Tammy Luty, Sharon Snodgrass, Jordan Scrimger, Marie Sarnacki, Rod Wallace, Alisa Valden, Tanya Nordhaus, Brian Spitsbergen

Members Absent:, Colleen Coogan, Adam Whitfield, Jeff Boyle, Ed Cherkinsky

Others Present: Matt Gale, Mary Newlin, Marla Parker, Kristel Sexton, Jim Nash

- 2) Approval of Agenda

Rod Wallace approved the agenda, Jordan Scrimger seconded, and motion carried unanimously.

- 3) Approval of April 6, 2023 Minutes

A suggestion was made to remove google link in minutes. Minutes were approved with removal of link by Marie Sarnacki approved and Brian Spitsbergen seconded, motion carried unanimously.

- 4) Youth Division Update

We are down to just one month left of school and the afterschool program for the school year. They have just added a game room on the 3rd floor. All staff are going through special training to identify child abuse/neglect. They have hired more staff for the after-school program, and most will continue into working at the summer camps. The Hawk was very happy with the career night program as they hired for openings at this event. They will need more staff as they expect the number of students will increase next school year.

- 5) Issues Committee Update

Marie gave an update on career night. The event went well, we had about 25 organizations represented at the event. There was interest in positions and the surveys came back with a lot of positive feedback. Next year we would like to survey the vendors as well by creating a vendor feedback form. We also discussed moving the event up to March when more students are registering for classes.

We then reminded everyone that our June meeting will be at the Nature Center to arrive 10 minutes early as we will be having food and include a reflection activity during this meeting.

At the end we hope to visit the Kindness Rock Garden and get a group picture. Jordan will be placing a food order for this meeting.

We will be doing Kindness Rock Garden painting at the Farmer's Market on Saturday May 13th. The Earth Day painting event went well. All these rocks will be added to the garden right before or at the end of the June meeting. We have also created a special paper that children can take at the Farmer's Market to give to someone special. We are doing this given Mother's Day is the next day.

6) Communications Update

Sharon gave an update that she is collecting information on mental health, and we had discussed doing something on mental health in the fall. Brian suggested that he may have a connection that could help with this program. We were also made aware that Cornwell Health is doing a program in June to discuss needs in the community.

7) Volunteer Recognition Program

The event is on May 8th with a reception at 6:45 p.m. and awards given at the 7:30 p.m. city council meeting. Winners were announced at the meeting so all commission members were aware of who would be getting awards. Tammy has ordered the food for the reception from Farmington Deli and Never Forgotten Bakery. All winners will get a personal customized cookie that will be on display on the table to recognize our winners.

8) New Business and Announcements

Mary Newlin – Farmington Hills is working on the 50th Anniversary Celebration.

Jim Nash – Oakland County has several events going on including the art fish park event in Pontiac on June 10th. They will be out in the community at events in the summer.

Brian Spitsbergen – Michigan School of Psychology might be able to help with a mental health program.

Kristal Sexton – Saturday May 6th is the Asian American Pacific Islander Event at the 12 mile location between 12 – 4 p.m. May 18th they are doing a family community research fair with services they provide to families. This is a partnership with Farmington Youth Assistance, FPS, and the Friends of the Library. Summer reading starts in June.

Tammy Luty – She attended the Commission on Health meeting last month to see if we could partner with them on projects. They are also interested in working on mental health. They liked the rock painting project and might want to use this at an event in the future for their commission.

10) Public Comments

None

11) Adjournment

7:00 pm.

Jordan Scrimger, motioned to adjourn, and Marie Sarnacki seconded, motion carried unanimously.

Our June 1, 2023 meeting will be held at the Nature Center in the Maple and Oak rooms. All other meetings will start at 6 p.m. in the Community Room, Farmington Hills City Hall.

June 1, 2023

September 7, 2023

October 5, 2023

November 2, 2023

Minutes drafted by: Secretary Tammy Luty

MEETING MINUTES
FARMINGTON / FARMINGTON HILLS EMERGENCY PREPAREDNESS COMMISSION
MAY 1, 2023
FARMINGTON HILLS CITY HALL – VIEWPOINT ROOM
31555 W. 11 MILE RD.
FARMINGTON HILLS, MI 48336

CALLED TO ORDER BY: CHAIR AVIE AT 5:02 PM

MEMBERS PRESENT: SWEENEY, SLOAN, WECKER, SCHERTEL, SIEGRIST, HOPFE, CIARAMITARO, ECHOLS, AVIE, YUSKOWATZ, FORSHEE

MEMEBRS ABSENT:

OTHERS PRESENT: Hohanisin (FPS), J. Piggott (FHPD), K. Massey (FH City Council), J. Neufeld (FHFD)

CITIZENS PRESENT: Bill Smith, Mark Forshee

APPROVAL OF AGENDA:

Motion by Wecker, support by Siegrist, to approve the agenda as submitted.
Motion carried unanimously.

APPROVAL OF MINUTES:

Motion by Sweeney, support by Schertel, to approve March 6, 2023 meeting minutes as submitted.
Motion carried unanimously.

BUDGET ITEMS:

- Spent approx. \$400 on kits for CPR and Stop the Bleed kits

UNFINISHED BUSINESS:

- Women & Friends Self Defense Seminar – (Schertel) Farmington Marshal Arts is not interested in assisting anymore. Captain Jen Miles with Oakland County Sheriff's Office is willing to assist.
- Need more people to sign up for the tip of the month – May, June, October, November still open. Echols will send out the sign up link again with each email.

NEW BUSINESS:

- Farmington Hills large scale exercise participation – May 16, 2023, 8:00am to 2:30pm:
Farmington Hills is hosting a large scale incident that involves a vehicle crashing into a large crowd. Looking for volunteers to participate as victims, members of the public, etc. This event is to encourage the use of the Stop the Bleed training, citizen response, and PD transportation. 40

patients will be taken to Corwell Farmington Hills and 10 patients will be transported to the new facility on 7 Mile and Haggerty.

- M. Sweeney has developed a spreadsheet to track EPC items and goals – The sheet has been created to track EPC activities. The sheet is arranged by the groups that did the activity. There are many items that the EPC has assisted in either advertising or hosted. This sheet will assist in tracking information for the website and social media.
- Narcan Training through Families Against Narcotics (FAN) – if you attend the Narcan training they provide 2 doses of Narcan to each participant (one to keep, one to give to someone else). Wecker invited FAN to the EMS Instructor Conference so they can help spread the message and spread training availability.
- Art on the Grand -
- Farmington Founders Festival – Corwell Farmington Hills will be getting four – 10x10 tents for the event on July 21, 22. Echols will look into information from FEMA to pass out this year.
- New Members – Bill Smith is interested in becoming a member.

COMMITTEE REPORTS: (none)

LIAISON REPORTS:

- **FPS (Houhanisin)** – Farmer’s Market opening this coming Saturday, May 6, 2023. The entire staff of the Farmer’s Market has been trained in Stop the Bleed.
- **Maseey (FH City Council)** – EPC needs to submit a budget request this year. Thank you for bringing back the Tip of the Month – it has been well received. Going over the revision of the master plan for land use – this will take over a year. There are some areas that may get us more quota licenses if it is redeveloped. The Corridor Improvement Authority (along 8 Mile) can develop more restaurants. City is looking at 2 additional Corridor Improvement Authorities. Public input will be requested when they come up. There are a few large developments on the table right now – 14 and Northwestern and 14 and Orchard Lake – apartment complexes in this area. Sarah Fischer – proposal currently on the table to use the main building for a medical rehabilitation facility and 50 owner occupied condominiums. Many road projects going on in the City. Police and Fire Departments provided their annual reports for 2023 at the most recent council meeting. The City is celebrating 50 years this year. In our 12th year as a Safe City and suicide rates have dropped to only 5 in the last year.
- **FHPD (Piggott)** – Citizen’s Police Academy was successful. Citations & Awards committee has met – 23 citations and awards submitted for for taking illegal guns off the street, the average is 5 or 6 in the same time frame in past years. License Plate Readers have already proven to be invaluable and are assisting the investigative unit. The cameras can be purchased by businesses in order to assist in surveillance.

- **YMCA (Yuskowatz)** – started community campaign last week. Lots of stories about how the YMCA has helped the community. There is a group called Live Strong for cancer survivors to gain strength and health back – paid for by private insurance and has been going well. Had previous staffing issues in the aquatics department – as well as everyone else (The Hawk, Costick, etc.). YMCA will pay for training for lifeguards who work at YMCA. The YMCA is a non-profit organization and donations go directly to the seniors, children’s activities, family activities in Farmington Hills. The money stays in the community. YMCA Metro’s CEO is retiring.
- **Neufeld (FHFD)** – 14 mile water main has been repaired by GLWA, the water system is now stronger than it was before. 2021 saw a lot of storms. The City spent approx. 1.5 Million in response and received 1Million back in State funded returns. We now have someone in Farmington Pubic Schools that is supporting Stop the Bleed in the schools. All teachers have been trained in some capacity.

PUBLIC COMMENT:

COMMISSIONER COMMENTS: (none)

- **AVIE** - Veterans Benefit Night at the American Legion Post 390 in Livonia – open to all DOD Military Veterans & Family members interested in learning about available benefits.
- **SWEENEY** – all media attention surrounding FHPD has been great this month – a lot of gratitude has been given to PD.

NEXT MEETING DATE:

It was confirmed that the next meeting date is on Monday, June 5, 2023 in the Community Room.

ADJOURNMENT:

Chair Avie adjourned the meeting at 6:34 pm.

Minutes drafted by Secretary Echols



Special Council Meeting
6:00 p.m., Monday, May 15, 2023
Council Chambers
23600 Liberty Street
Farmington, MI 48335

DRAFT

SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on May 15, 2023 in Farmington City Hall, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:00 p.m. by Mayor Sara Bowman.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Johnna Balk	Councilmember	Present	
Sara Bowman	Mayor	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

City Clerk Mullison
Director Weber

2. APPROVAL OF AGENDA

Move to approve the agenda as presented.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Balk, Councilmember
SECONDER:	Schneemann, Councilmember

3. PUBLIC COMMENT

No public comment was heard.

4. BOARD AND COMMISSION INTERVIEWS:

- A. 6:00 p.m.: Mike DeMott: Beautification**
- B. 6:15 p.m.: Stefanie Messina: Library Board & Beautification**
- C. 6:30 p.m.: Cassandra Williams: Beautification & Emergency Preparedness**
- D. 6:45 p.m.: Brandon Porterfield: Historical**

Council interviewed four candidates for open positions on four different Boards & Commissions. Appointments will be considered at a future meeting.

5. OTHER BUSINESS

The retirement and options for replacement of City Clerk Mullison was briefly discussed. Her last day will be August 31, 2023. Bowman also reminded Council to respond to the invitation for the Staff dinner in June.

6. COUNCIL COMMENT

LaRussa reported that Sarah Davies, Chair of the Beautification Committee, had reached out to let him know that there would be additional openings coming up soon in her committee.

7. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	Balk, Councilmember

The meeting adjourned at 6:59 pm.

Sara Bowman, Mayor

Mary J. Mullison, City Clerk

Approval Date:



Regular City Council Meeting
7:00 p.m., Monday, May 15, 2023
Council Chambers
23600 Liberty Street
Farmington, MI 48335

DRAFT

REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on May 15, 2023 at Farmington City Hall, 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:00 p.m. by Mayor Bowman.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Johnna Balk	Councilmember	Present	
Sara Bowman	Mayor	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

Superintendent Eudy
Director Houhanisin
City Clerk Mullison
City Attorney Schultz
Director Weber

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT

Mary Ellen Hopfe, representative of the Emergency Preparedness Commission, gave the Tip of the Month: General Community Preparedness.

Diana Darland, representing Moms Demand Action for Gun Sense in America, South Oakland County Chapter, thanked Council for supporting a proclamation declaring the first Friday in June to be National Gun Violence Awareness Day in the City of Farmington.

Sue Alvey, 23837 Beacon Street, asked Council to approve flying the Pride flag on City Hall property during the month of June. She read a petition she had started to gauge support for this display which had 122 signatures at the time of reading.

Bradley Kabert, 20824 Gill, indicated his support of the petition to fly the Pride flag.

4. APPROVAL OF ITEMS ON CONSENT AGENDA

- A. Accept City of Farmington Board and Commission Minutes**
- B. City of Farmington Minutes**
 - a. April 17, 2023 Special
 - b. April 17, 2023 Regular
 - c. April 24, 2023 Budget
 - d. May 1, 2023 Special
 - e. May 1, 2023 Regular
 - f. May 2, 2023 Special
- C. Farmington Monthly Payments Report**
- D. Farmington Public Safety Monthly Report**
- E. Farmington Quarterly Financial Report – Court**
- F. Farmington Quarterly Investment Report**
- G. Farmington Quarterly Financial Report**
- H. Proclamation declaring the first Friday in June to be National Gun Violence Awareness Day in the City of Farmington**
- I. Special Event: TDF Detroit Chapter Annual Picnic in Shiawassee Park**
- J. DPW Quarterly Report**

Move to approve the consent agenda as presented.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Balk, Councilmember
SECONDER:	LaRussa, Mayor Pro Tem

5. APPROVAL OF REGULAR AGENDA

Move to approve the regular agenda as presented.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Balk, Councilmember

6. PRESENTATION/PUBLIC HEARINGS

A. Swearing in of Farmington Public Safety Officers

Director Houhanisin presented Scott Sparks and Andrew Atallah as new public safety officers. City Clerk Mullison administered oaths to both officers, who were supported by family.

B. Presentation by OHM on the project planning document to apply for a Drinking Water State Revolving Fund (DWSRF) low interest loan

OHM Advisors presented a project planning document, partially funded through an Oakland County grant, to apply for a Drinking Water State Revolving Fund (DWSRF) low interest loan after an intent to apply was submitted to the Michigan Department of Environment, Great Lakes, and Energy (EGLE) in the fall of 2022. This low interest loan would assist the city in addressing needed improvements to the drinking water distribution system. OHM and the City have worked together to identify eligible projects, which would include non-copper service line replacements, multiple areas of water main replacement, and a new metered system connection.

Questions from Council and the public were addressed.

7. NEW BUSINESS

A. Consideration to approve a resolution to adopt the DWSRF project planning document

Director of Finance and Administration Weber requested approval for the resolution that accompanied the prior presentation.

Move to approve the accompanying resolution to adopt the DWSRF project planning document and designate Chuck Eudy, the Director of Public Works, as the authorized representative.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember
AYES:	Bowman, LaRussa, Schneemann, Taylor, Balk

B. Special Event: Farmington Community Library Author & Book Festival

Sarah Zitter Masandi, Community Relations Manager of the Farmington Public Library, requested permission to highlight local authors during the Art on the Grand event in Downtown Farmington.

Move to approve the Event Application for the Farmington Community Library to hold an Author & Book Festival on Saturday, June 3, 2023 from 8 a.m. until 8:30 p.m. in Memorial Park.**

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Balk, Councilmember
SECONDER: Taylor, Councilmember

C. Consideration to approve DDA Budget Amendment – Dinan Park

DDA Executive Director Kate Knight requested approval for a budget amendment that allows the construction contract for Dinan Park to be awarded immediately.

Move to approve the resolution amending the DDA 2022/23 Budget to increase expenditures by \$186,000 for Dinan Park construction.**

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Balk, Councilmember
SECONDER: LaRussa, Mayor Pro Tem
AYES: LaRussa, Schneemann, Taylor, Balk, Bowman

D. Consideration to certify 2023 delinquent false alarm fees, water and sewer bills, and invoices

Each year, the City Treasurer certifies false alarm fees, water and sewer bills, and invoices that are delinquent and should be placed on the City of Farmington tax roll in accordance with Farmington City Code. The total amount to be placed on the tax roll is \$186,598.10. Of that amount, \$185,278.10 represents delinquent water and sewer bills, \$1,320.00 represents delinquent false alarm fees, and \$0.00 represents grass cutting, sidewalk snow removal, and other services provided by the City.

Move to approve the attached lists of delinquent false alarm fees, water and sewer bills, and invoices for placement on the Farmington Tax Roll pursuant to City Code.**

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Taylor, Councilmember
SECONDER: Balk, Councilmember

E. Consideration to approve Public Hearing Notice for Proposed Fiscal Year 2023-2024 Budget and Property Tax Rates and schedule public hearing

In accordance with the City Charter, Public Act 43 of the Extra Session of 1963 and Public Act 2 of 1968 as amended, it is necessary to hold a public hearing on the proposed budget and millage rate prior to their adoption. In accordance with the City Charter, the City Council must

adopt the budget not later than June 19. Weber recommended that the public hearing be held on Monday, June 19 at 7:00 pm, following which the City Council could adopt the budget and millage rates.

Move to hold public hearing on Monday, June 19 at 7:00 p.m. regarding the proposed Fiscal Year 2023-24 Budget and property tax rates.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember

F. First Reading of Ordinance to Amend Chapter 20, Offenses Against Public Safety, Section 20-228 Discharging in the City

Houhanisin introduced an ordinance amendment that would remove the defense of property as an exception to the prohibition on discharging a weapon in the city. This change is recommended because the defense of property alone is not a permissible use of deadly force, which should be limited to situations where a person is protecting themselves or another from imminent death or great bodily harm.

Move to approve First Reading of an ordinance to amend the City of Farmington City Code of Ordinances, Chapter 20 Offenses Against Public Safety, Section 20-228 Discharging in the City.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Balk, Councilmember
AYES:	Schneemann, Taylor, Balk, Bowman, LaRussa

G. First Reading of Ordinance to Amend Chapter 29, Nuisances, Article III-Littering and Distribution of Handbills, Section 19-65 Distributing on Handbills

Houhanisin also introduced an ordinance amendment that would clarify that the City would permit the placing of a handbill securely on a door or door handle if the handbill contains a political, charitable, religious, or other ideology message. This additional language recognizes First Amendment rights to express these types of messages.

Move to approve First Reading of an ordinance to amend the City of Farmington City Code of Ordinances, Chapter 29 Nuisances, Article III-Littering and Distribution of Handbills, Section 19-65 Distributing on Handbills, to add language to permit handbills containing political, charitable, religious, or other ideology.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Balk, Councilmember
SECONDER:	LaRussa, Mayor Pro Tem
AYES:	Taylor, Balk, Bowman, LaRussa, Schneemann

H. First Reading of Ordinance to Amend Chapter 22 Solicitors

Mullison introduced an ordinance amendment that would more clearly define the activities of what is now termed a solicitor into three categories: a peddler who would be defined as a person peddling materials for sale, a solicitor who would be defined as a person who is making requests for charitable, religious, or political organizations, and a canvasser who would be defined as someone seeking to educate or request support for political candidates and initiatives or for charitable or religious organizations. Peddlers would still be required to obtain a license from the city, and this amendment would provide procedural requirements for peddlers, solicitors and canvassers in a manner that does not unlawfully interfere with First Amendment or other constitutional rights.

LaRussa requested that language be added to further separate the definitions of peddler, solicitor, and canvassers.

Move to approve First Reading of an ordinance to amend the City of Farmington City Code of Ordinances, Chapter 22 Solicitors to clarify the requirements for solicitors, peddlers and canvassers in a manner that does not interfere with or burden the exercise of constitutional rights.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Balk, Councilmember
SECONDER:	Taylor, Councilmember
AYES:	Balk, Bowman, LaRussa, Schneemann, Taylor

I. Emergency Sewer Repair

Superintendent Eudy requested payment for emergency repair necessary for the area of Earl Court. Due to the depth of the sanitary sewer (over 13 feet deep) and potential of wet soil conditions the Public Works Department contacted D’Angelo Brothers Incorporated to repair the sanitary sewer main.

Move to approve payment of \$13,860 to D’Angelo Brothers Incorporated, for the emergency sanitary sewer main repair.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Balk, Councilmember
AYES:	Bowman, LaRussa, Schneemann, Taylor, Balk

J. Consideration to approve the Shiawassee Park Tennis/Pickleball Courts Improvements

Eudy recommended approval for funds to restripe and improve the tennis courts at Shiawassee Park repurposing them to combination Tennis/Pickleball courts. The requested funding would also include the replacement of nets and poles.

Schneemann expressed concern with the nonadjustable height of the nets and asked Eudy to come back with a new plan that would either include adjustable nets or have six pickleball courts in the space the tennis courts presently occupy. He suggested that Eudy reach out to other contractors if this became a bigger project.

Council as a whole indicated that they were not ready to vote on this proposal as it was presented. Bowman reminded Council that an increase in scope for this project was not budgeted at this time.

K. Consideration of Resolution to Accept Oakland County West Nile Grant

City staff has received approval from Oakland County to purchase briquettes that would be placed in catch basins throughout the City. Standing water in catch basins is a primary breeding ground for mosquitoes, and these briquettes would kill the mosquito larvae in the catch basin. This is considered one of the most cost-effective measures to address the problem of mosquitoes. To receive funding reimbursement for the purchase of the briquettes, it is necessary for the City Council to adopt a resolution authorizing the City Manager to submit a reimbursement under the West Nile Virus Fund program.

Move to adopt resolution authorizing the City Administration to submit a reimbursement request to Oakland County in the amount of \$1,443.82 under the West Nile Fund program.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember

L. Consideration to Approve Resolution Renewing Participation in the Oakland County Community Development Block Grant (CDBG) Program for a Three-Year Period (2024-2026)

The City receives approximately \$27,000 each year under the County’s Community Development Block Grant (CDBG) program. These funds are allocated to help fund the Senior Center and Senior Service Programs administered by the City of Farmington Hills. In order to continue to participate in the CDBG program, the City must submit a resolution opting into the program for the next 3 years (2024-2026) by Monday, June 12, 2023.

Move to adopt Resolution renewing participation in the Oakland County CDBG program for a three-year period (2024 thru 2026) and authorize the Mayor to sign the Cooperative Agreement on behalf of the City.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Balk, Councilmember
SECONDER:	Taylor, Councilmember
AYES:	LaRussa, Schneemann, Taylor, Balk, Bowman

M. Farmington Bicentennial Committee Proposal

LaRussa opened a discussion around forming a steering committee who could make the following recommendations: elements of a bicentennial celebration, a calendar of the elements, and the critical resources/relationships needed to execute celebration elements. He suggested that the steering committee could also be extended to support the implementation of the plan and put forth several names of individuals who were interested in participating.

City Attorney Schultz suggested this committee be created by resolution and he will have one ready for Council’s next meeting.

8. OTHER BUSINESS

No other business was heard.

9. PUBLIC COMMENT

No public comment was heard.

10. CITY COUNCIL COMMENT

Taylor thanked Alvey and Kabert for championing flying the Pride flag at City Hall and indicated that she would support the activity.

LaRussa commended the Public Safety department on another successful award ceremony and said that it was nice to see Detective Kobernick and Firefighter Dresden recognized. He also thanked Peterlin’s restaurant for opening on their day off for the event.

Bowman thanked Weber for stepping in while City Manager Murphy is away. She also acknowledged the declaration of the first Friday in June to be National Gun Violence Awareness Day in the City of Farmington and read the proclamation from the consent agenda aloud.

11. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	Taylor, Councilmember

Meeting adjourned 8:42 p.m.

Sara Bowman, Mayor

Mary J. Mullison, City Clerk

Approval Date:

******To view approved documents, please see the Agenda Packet link that is relevant to this meeting at <http://farmgov.com/City-Services/Government/Agendas-and-Minutes/City-Council.aspx> or contact the City Clerk.



Special Council Meeting
6:30 p.m., Wednesday, May 17, 2023
Council Chambers
23600 Liberty Street
Farmington, MI 48335

DRAFT

SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on May 17, 2023 in Farmington City Hall, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:32 p.m. by Mayor Sara Bowman.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Johnna Balk	Councilmember	Present	
Sara Bowman	Mayor	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

Director Christiansen
Superintendent Eudy
City Clerk Mullison
City Manager Murphy
City Attorney Schultz
Director Weber

2. APPROVAL OF AGENDA

Move to approve the agenda as presented.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Balk, Councilmember
SECONDER:	Taylor, Councilmember

3. PUBLIC COMMENT

No public comment was heard.

4. DEVELOPMENT DISCUSSION

Eric Helzer of Advanced Redevelopment Solutions and Austin Downie of OHM were present for a priority-setting discussion prior to the planned meeting with Robertson Brothers LLC on May 24, 2023. This meeting was held to review the scope of the municipal requests and to weight each item before meeting with developers.

Discussion topics included future EGLE funding, TIFF capture uses, costs for requested public amenities, city costs versus developer costs, funding available, and detailed prioritization of four identified priorities (the planned Pedestrian Promenade, Art Park, road reconstruction, and adjacent church parking lot reconstruction). Cost for burying utility lines on Thomas Street was also discussed and prioritized.

When asked if the plan discussed should be presented to Robertson Brothers in preparation for next week's meeting, most of the Council agreed with LaRussa the dissenting voice. Administration was directed to approach Robertson Brothers with the priorities designated and to go to DTE to ask for a more detailed analysis and report on cost to bury the lines.

The Robertson Brothers Planned Unit Development (PUD) will likely go before Council at the May 24, 2023 Special meeting, and will require an extension of the current deadline.

5. OTHER BUSINESS

City Attorney Schultz noted that a new date, July 24, should be indicated for Robertson Brothers to have all plans ready.

6. COUNCIL COMMENT

Taylor wanted to discuss options for one of the two houses that are scheduled to be demolished for an art park in the current project plan. She stated that there would be a massive public outcry that if the house was torn down. She proposed offering the house for sale with the intent to move it to the recently acquired property adjacent to the Warner Mansion. After Taylor handed out a suggested plan, Council discussed the idea and concluded that the viability of the idea should be researched, but that it should not delay the project.

7. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Balk, Councilmember
SECONDER:	Schneemann, Councilmember

The meeting adjourned at 8:12 pm.

Sara Bowman, Mayor

Mary J. Mullison, City Clerk

Approval Date:



Special Council Meeting
7:30 p.m., Wednesday, May 24, 2023
Council Chambers
23600 Liberty Street
Farmington, MI 48335

DRAFT

SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on May 24, 2023 in Farmington City Hall, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:30 p.m. by Mayor Sara Bowman.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Johnna Balk	Councilmember	Present	
Sara Bowman	Mayor	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

Director Christiansen
DDA Executive Director Knight
City Clerk Mullison
City Manager Murphy
City Attorney Schultz
Director Weber

2. APPROVAL OF AGENDA

Move to approve the agenda as presented.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember

3. PUBLIC COMMENT

No public comment was heard.

4. CONSIDERATION OF PLANNED UNIT DEVELOPMENT (PUD) FOR MAXFIELD TRAINING CENTER (HILLSIDE TOWNES) AND CONSIDERATION TO APPROVE FOURTH AMENDMENT TO AGREEMENT TO PURCHASE AND DEVELOP PROPERTY—MAXFIELD TRAINING CENTER/ROBERTSON BROTHERS.

Eric Helzer of Advanced Redevelopment Solutions and Austin Downie of OHM were present for a meeting with representatives from Robertson Brothers LLC: Jim Clarke, President; Darian Neubecker, Chief Operating Officer; and Tim Loughrin, Director of Land Acquisition. This meeting was held to review the PUD Concept Plan for development on the Maxfield Training Center property.

The City signed a Purchase Agreement with Robertson Brothers for the sale and development of the Maxfield Training Center and two residential parcels effective August 31, 2021. There have been three amendments to the Agreement so far, all extending dates for various actions required under the Agreement.

The Developer has now submitted the PUD application and has received recommendations of approval from the Planning Commission and DDA Design Committee. The last Planning Commission meeting occurred in November 2022. The next step in the process under the ordinance is City Council approval. However, under the Agreement to Purchase and Develop Property, the submission of the PUD to the City Council is to be contemporaneous with the submission of the Developer's Brownfield Plan and DDA TIF Credit Plan. While Council has not received an actual Brownfield Plan or TIF Credit Plan, they received significant documentation relating to both, and met with the City's consultant, Eric Helzer, to discuss what it is expected and intended to be in those plans.

Council heard a presentation given by Loughrin of the proposed PUD Concept Plan which was submitted with some minor revisions since its review by the Planning Commission and DDA Design Committee. After the presentation, Council reviewed other packet materials and discussed detailed recommendations and the approval of the Concept Plan.

Council also discussed amending the Purchase agreement to extend the date for the developer to receive PUD approval from the City Council to July 24, 2023, and extend the final date for Robertson Brothers to have all "conditions to closing" satisfied to November 24, 2023.

Move to (1) Approve the proposed Fourth Amendment to Agreement to Purchase and Develop Property and authorize the City Manager and City Attorney to finalize the document with any final minor amendments, to be signed by the Mayor and City Clerk; (2) Tentative approval of PUD Plan, subject to approval of acceptable PUD Agreement and final PUD Concept Plan incorporating Council conditions as discussed.

RESULT:	APPROVED AS PRESENTED [4-1]
MOVER:	Balk, Councilmember
SECONDER:	Taylor, Councilmember
AYES:	Taylor, Balk, Bowman, Schneemann
NAYS:	LaRussa

5. OTHER BUSINESS

City Manager Murphy gave out a draft of suggested water and sewer rates and asked Council how they would like to address the change with residents. Council indicated that administration should send the pertinent information out in the next water bills.

Bowman offered the attending public a second opportunity to comment. Chris Schroer, 23620 Warner, disapproved of the back of the planned new building facing Warner Street, and was concerned about driveway patterns for the project. Dave Simowski, 23625 Warner, said there would be large amounts of the public using the area and he wants more trash cans.

6. COUNCIL COMMENT

No Council comment was heard.

7. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Balk, Councilmember
SECONDER:	Taylor, Councilmember

The meeting adjourned at 9:02 pm.

Sara Bowman, Mayor

Mary J. Mullison, City Clerk

Approval Date:



Special Council Meeting
6:00 p.m., Monday, June 5, 2023
Council Chambers
23600 Liberty Street
Farmington, MI 48335

DRAFT

SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on June 5, 2023 in Farmington City Hall, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:01 pm by Mayor Sara Bowman.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Johnna Balk	Councilmember	Present	
Sara Bowman	Mayor	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

Superintendent Eudy
Deputy Clerk Hilton
City Manager Murphy
City Attorney Schultz

2. APPROVAL OF AGENDA

Switch items 4 and 5.

Move to approve the agenda as amended.

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	Taylor, Councilmember

3. PUBLIC COMMENT

No public comment was heard.

4. CLOSED SESSION – CONFIDENTIAL CORRESPONDENCE FROM ATTORNEY

Move to enter closed session to discuss confidential correspondence from attorney.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	Balk, Councilmember
AYES:	Balk, Bowman, LaRussa, Schneemann, Taylor

Council entered closed session at 6:02 pm.

Move to exit closed session.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	Taylor, Councilmember

Council exited closed session at 6:34 pm.

5. DISCUSSION - SHIAWASSEE PARK TENNIS/PICKLEBALL COURT IMPROVEMENTS

OHM recommended to retain one court for tennis, and the other for two pickleball courts. Superintendent Eudy explained that they would be putting up new nets and poles but cannot guarantee how easy it would be to adjust said nets. He mentioned a kit that can be put on the nets that would loosen the tennis net and bring it down to correct pickleball height, and then put back when done. Eudy mentioned limited funding when talking about the tennis/pickleball court project.

Bowman said that she would like to retain at least one tennis court and see what the options would be for the other. Schneemann agreed on retaining a tennis court and would like to see three pickleball courts on the other court. Taylor likes the idea of permanent courts versus adjustable. Balk agreed with the tennis and pickleball options. LaRussa also agreed with permanent courts rather than dual striping.

Schneemann said he would be willing to draw up an idea for the courts. Bowman mentioned not having lighting in the plans, and Eudy said the park was time limited to 10pm, so lighting would not necessarily be needed.

Eudy asked about an opinion on tennis court placement, and Council agreed that whichever was less expensive.

6. OTHER BUSINESS

No other business was heard.

7. COUNCIL COMMENT

Balk mentioned that South Farmington Baseball and Softball has invited Council members to work the beer tent during the Founder's Festival as part of their summer fundraiser. She also talked about the naming of a field after the passing of John Barber at which point Council discussed the parameters of naming a field after deceased peoples.

Schneemann expressed enthusiasm for the tennis and pickleball courts.

8. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Balk, Councilmember
SECONDER:	Taylor, Councilmember

The meeting adjourned at 6:53 pm.

Sara Bowman, Mayor

Halley Hilton, Deputy Clerk

Approval Date:



Regular City Council Meeting
7:00 p.m., Monday, June 5, 2023
Council Chambers
23600 Liberty Street
Farmington, MI 48335

DRAFT

REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on June 5, 2023 at Farmington City Hall, 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:00 p.m. by Mayor Bowman.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Johnna Balk	Councilmember	Present	
Sara Bowman	Mayor	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

Director Christiansen
Superintendent Eudy
Deputy Clerk Hilton
Director Houhanisin
City Attorney Saarela

2. APPROVAL OF AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Balk, Councilmember
SECONDER:	Schneemann, Councilmember

3. PUBLIC COMMENT

Phillip Bowden, 21900 Farmington Road Apt 123, expressed his liking for the Farmington Road Streetscape.

Bradley Kabert, 20824 Gill, talked about the Pride flag and community petition and encouraged Council to think about flying the pride flag.

4. PUBLIC SAFETY ANNUAL REPORT, PUBLIC SAFETY DIRECTOR BOB HOUHANISIN

Public Safety Director Bob Houhanisin gave the Public Safety annual report for 2022. He gave an overview of employees who retired, were hired, promoted, or were given awards. He also spoke on equipment acquired to help Public Safety out in the field, and departmental accomplishments. Houhanisin shared some departmental statistics including phone calls for service, traffic accidents, and arrests. Houhanisin talked about the Fire resources, programs offered, statistics related to fires, and about the training for Public Safety—police and fire.

LaRussa thanked Public Safety for their high level of service and all they do. Bowman thanked the officers for their behind-the-scenes work on Memorial Day and Art on the Grand.

5. EMS UPDATE

Houhanisin prefaced the update by saying that since Farmington is a smaller community, it is harder to get the EMS organizations to return calls but some good progress has been made. There have been 0 complaints made about delays in service and only 1 complaint was made about dispatch—the dispatch complaint was not with the City of Farmington. Houhanisin said the City is getting ready to go live with 800MHz radios on July 1 which means communicating directly to ambulances better. Houhanisin stressed to Council that this is a priority and hopes to come back soon with better options. He mentioned having consistent conversations with the City Manager regarding the EMS topic.

6. WASTE MANAGEMENT SOLID WASTE COLLECTION ONE YEAR EXTENSION

Eudy spoke on the contract one-year extension from last year with the option of a second year and that this is now the second year. He added that the Cart or Cart Plus System is less labor intensive for employees. Waste Management (WM) would like a 5-year contract but might consider a 3-year contract.

Bowman talked about the current service working well and understood that moving to the Cart System would require a longer contract, but that tonight's discussion was for the one-year contract, and further discussions would be for the longer-term contracts. Schneemann asked about the arrangement of picking up former trash cans if switching to the cart systems. Chantell LaForest of Waste Management mentioned there would be a grace period where Waste Management could build that into the contract, and Doug Reams of Waste Management voiced that the cans are typically recyclable.

LaRussa asked about the difference between the current level of service and the proposed 5 bag, 2 bulk item service. LaForest answered that currently, service is unlimited, but the Cart/Cart Plus system aims to get households thinking about how much waste they put out and giving limits that are still reasonable. LaRussa also asked if there was community outreach to educate on the 5 bag and 2 bulk item limits, and LaForest said that WM would partner with the

City but would also prepare a letter detailing the changes. LaRussa wanted to know if the calendar of service would remain the same, and LaForest said yes.

Taylor wondered about wintertime storms, storm debris and the ability to call out WM to help pick up those storm debris. LaForest answered that there is an hourly rate attached, but that communities did call them out to help with picking up the winter storm debris and Farmington could as well. She did explain that WM does not have wood chipping abilities. Balk asked about the 5-bag limit of trash and how many households might be affected by going over the limit. Eudy responded that it's a rarity and usually seen in the household cleanouts, but that it's a simple call to WM for a special pickup.

LaRussa wanted to know if an unlimited level of service was looked at or if an offer was prepared. LaForest responded that WM did not because they are switching to the automated services for the reason Eudy had pointed out, but also because of employee safety. LaRussa then asked what level of service would result in no rate increase to which LaForest said that was something WM could not provide—there would be a rate increase regardless.

Move to approve a one (1) year solid waste collection extension with Waste Management for solid waste collection including trash, yard waste, and recycling.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Balk, Councilmember
SECONDER:	Schneemann, Councilmember
AYES:	Schneemann, Taylor, Balk, Bowman, LaRussa

7. CONSIDERATION TO APPROVE LICENSE AGREEMENT FOR USE AND MAINTENANCE OF PUBLIC RIGHT OF WAY FOR OUTDOOR SEATING, PAVING IMPROVEMENTS, AND LANDSCAPE ELEMENTS

Christiansen presented a license agreement for Right of Way use and explained that the incoming Cannelle bakery would like to utilize an area for outdoor seating.

Schneemann asked which version of the plan is final. Christiansen replied that the second version, in black and white, marked revised, is the one Council will be deciding on. Schneemann mentioned fenced in areas to which Christiansen said that there would be large urns adhered to the streetscape and not moveable, but they can be adjusted as necessary. There is a small element of fencing around the kiosk/planting area and a charcoal-colored concrete that Schneemann recommended.

LaRussa asked if fencing was not approved if the agreement needed to be revised. Christiansen explained that the outdoor seating would transition with new owners. Saarela also explained that license agreements are revokable at any time and can be adjusted or terminated. Christiansen added that Cannelle has done a great job with the remodel.

Move to approve license agreement for use and maintenance of public right of way for outdoor seating, paving improvements, and landscape elements with subject to minor amendments as may be deemed necessary by the city attorney or city administration .**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember
AYES:	Taylor, Balk, Bowman, LaRussa, Schneemann

8. RESOLUTION TO REVIEW BICENTENNIAL STEERING COMMITTEE

Bowman explained that this was brought up at the last meeting and Council voted to move it forward and have the city attorney prepare a resolution. LaRussa stated that the resolution captures the spirit he intended to communicate and he is appreciative for the support by the city attorney and the city administration to put this together.

Move to approve a resolution establishing the Farmington Bicentennial Steering Committee, further move that Maria Taylor be assigned to the committee as council liaison, further move that the following residents and community residents of the City of Farmington be appointed to the Committee in the following order: Sean Murphy, Pam Green, Agnes Skrzycki, Chris Hallas, Jill Keller, and Melissa Andrade; in the first instance for a period of time from June 19, 2023 to July 31, 2024.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Balk, Councilmember
AYES:	Balk, Bowman, LaRussa, Schneemann, Taylor

9. BOARD AND COMMISSION APPOINTMENTS

Last month, Council interviewed five candidates for multiple boards and commissions.

Stefanie Messina expressed interest in a position on Library Board, and since the seat just became available, Bowman shared that it would be best to hold off on appointment so that they could post the position, and Council agreed.

Move to appoint Brandon Potterfield to the Farmington Historical Commission for a term ending March 31, 2026, appoint Mike DeMott to serve a term on the Farmington Beautification Committee ending June 30, 2025, appoint Cassandra Williams to the Farmington/Farmington Hills Emergency Preparedness Committee for a term ending February 1, 2025, appoint Dr. Harrison Igwe to the Farmington/Farmington Hills Emergency Preparedness Committee as an alternate for a term ending February 1, 2025.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bowman, Mayor
SECONDER:	Schneemann, Councilmember

10. SECOND READING OF ORDINANCE TO AMEND CHAPTER 19, NUISANCES, ARTICLE III-LITTERING AND DISTRIBUTION OF HANDBILLS, SECTION 19-65 DISTRIBUTING ON HANDBILLS

Houhanisin explained the ordinance and the second reading.

Schneemann raised question on no soliciting signs on a house. Houhanisin stated that a handbill tied to a house with a no soliciting sign isn't in violation of the ordinance but doesn't respect the wishes of the sign. Schneemann then asked if it would be considered trespassing if there was a no trespassing sign Houhanisin said that the trespass must be in the presence of an officer, at which point they would be asked to leave, and if the person did not leave, they could be arrested for trespassing. LaRussa asked for clarification about the term "securely" in the ordinance, and Houhanisin explained that if flyers were blown away in the wind and littering sidewalks that they would not be considered secure.

Move to approve an ordinance to amend the City of Farmington City Code of Ordinances, Chapter 19 Nuisances, Article III-Littering and Distribution of Handbills, Section 19-65 Distributing on Handbills, to add language to permit handbills containing political, charitable, religious, or other ideology.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Balk, Councilmember
AYES:	Bowman, LaRussa, Schneemann, Taylor, Balk

11. SECOND READING OF ORDINANCE TO AMEND CHAPTER 22 SOLICITORS

Houhanisin introduced the second reading of the proposed amendment to an ordinance on solicitors and explained that the change clarifies requirements for solicitors, peddlers, and canvassers in a manner that does not unlawfully interfere with the First Amendment or constitutional rights.

Move to approve an ordinance to amend the City of Farmington City Code of Ordinances, Chapter 22 Solicitors to clarify the requirements for solicitors, peddlers and canvassers in a manner that does not interfere with or burden the exercise of constitutional rights.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Balk, Councilmember
SECONDER:	Taylor, Councilmember
AYES:	LaRussa, Schneemann, Taylor, Balk, Bowman

12. OTHER BUSINESS

No other business was heard.

13. PUBLIC COMMENT

Della Reese James, 33250 Freedom Rd Apt 14 conveyed enthusiasm for the Farmington Road Streetscape and thanked Council for the clarification on the Solicitors ordinance.

14. CITY COUNCIL COMMENT

No council comment was heard.

15. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Schneemann, Councilmember

Meeting adjourned 8:26 p.m.

Sara Bowman, Mayor

Halley Hilton, Deputy Clerk

Approval Date:

******To view approved documents, please see the Agenda Packet link that is relevant to this meeting at <http://farmgov.com/City-Services/Government/Agendas-and-Minutes/City-Council.aspx> or contact the City Clerk.

CITY OF FARMINGTON - MONTHLY PAYMENTS REPORT

MONTH OF MAY 2023

FUND #	FUND NAME	AMOUNT:
101	GENERAL FUND	\$ 271,124.15
202	MAJOR STREET FUND	\$ 3,581.37
203	LOCAL STREET FUND	\$ 10,242.34
285	AMERICAN RESCUE ACT	\$ 16,903.00
401	CAPITAL IMPROVEMENT MILLAGE	\$ 262,737.81
592	WATER & SEWER FUND	\$ 300,914.29
595	FARMINGTON COMMUNITY THEATER FUND	\$ 31,553.09
640	DPW EQUIPMENT REVOLVING FUND	\$ 106,402.42
701	AGENCY FUND	\$ 1,905.00
736	PUBLIC EMPLOYEE HEALTH CARE FUND	\$ 30,695.79
	TOTAL CITY PAYMENTS ISSUED:	\$ 1,036,059.26
136	47TH DISTRICT COURT FUND	\$ 71,263.11
243	BROWNFIELD REDEVELOP AUTHORITY	\$ 3,210.00
248	DOWNTOWN DEVELOPMENT AUTHORITY FUND	\$ 42,191.40
	TOTAL OTHER ENTITIES PAYMENTS ISSUED:	\$ 116,664.51
	TOTAL PAYMENTS ISSUED	\$ 1,152,723.77

A detailed Monthly Payments Report is on file in the Treasurer's Office.

CITY OF FARMINGTON - ACH PAYMENTS REPORT

MONTH OF MAY 2023

TRANSFER FROM:	TRANSFER TO:	DESCRIPTION:	AMOUNT:
Agency Tax	Farmington Public Schools	Final Disbursement	39,208.74
Agency Tax	Oakland County	Final Disbursement	25,341.03
Agency Tax	Farmington Community Library	Final Disbursement	3,670.44
General Fund	Chase (Disbursing Acct)	Direct Deposit Payroll	239,802.57
General Fund	Federal Gov't	W/H & FICA Payroll	138,589.27
General Fund	MERS	April Transfer	100,260.30
General Fund	MERS HCSP	April Transfer	5,879.42
General Fund	MERS	457 Plans - City & Dept. Head	21,556.82
General Fund	Total Administrative Services Corp.	Flexible Spending Accounts	1,808.30
	TOTAL CITY ACH TRANSFERS		576,116.89
Court Fund	Chase (Disbursing Acct)	Direct Deposit Payroll	90,401.21
Court Fund	Federal Gov't	W/H & FICA Payroll	30,425.02
Court Fund	Total Administrative Services Corp.	Flexible Spending Accounts	1,473.00
Court Fund	MissionSquare	Health Savings/401 Accounts	7,941.76
Court Fund	The HSA Authority	Health Savings Account	557.68
	TOTAL OTHER ENTITIES ACH TRANSFERS		130,798.67



Farmington Public Safety Department

Public Safety Director Bob Houhanisin

May 2023 Public Safety Incidents

Obstructing Police

On May 1st at approximately 4 pm, a Farmington Police officer conducted a traffic stop on a vehicle on Drake Road for its speed. The Driver of the vehicle did not have a driver's license on their person and provided the officer with their name and date of birth verbally. It was discovered that the driver of the vehicle provided a fake name to the officer. The officer was able to confirm the driver's identity and issued the driver a citation for False ID to police, as well as speeding.

Illegal Dumping

On 5/4/2023 at approximately 12:44 pm, Officers were dispatched to a local business on Grand River for a report of illegal dumping. Officers learned that the business owners observed two subjects throwing items into their dumpster without permission. Officers were able to track the responsible individuals to a local residence, where they were educated on the illegal dumping laws.

Larceny

On 5/4/2023 at approximately 2:03 pm, officers responded to a business on 8 Mile near Farmington. The reporting party advised that between April 29th and May 3rd, someone stole a utility trailer from the rear of the business. Officers entered the trailer information into the Law Enforcement Information Network as stolen. The case was turned over to the Detective Bureau.

Receiving/Concealing stolen property

On 5/5/2023 at approximately 7:41 pm, a Farmington officer conducted a traffic stop that did not show a valid registration sticker. During the investigation, it was discovered that the driver provided the officer with a false name. Officers ran the vehicle's vin through the Law Enforcement Information Network and learned that the moped was stolen out of Lansing MI. Officers confirmed with Lansing Police that the moped was stolen. The driver was arrested for False ID to a Police Officer as well as receiving and concealing stolen property.

Customer Trouble

On May 1^{0th} at approximately 00:45 AM, Officers were dispatched to a local business for customers causing a disturbance in a business. Officers learned that two customers had been causing a disturbance in the business and were refusing to leave. The two customers left the business without incident and were issued no-trespass orders.

Felonious Assault

On May 10th at approximately 5:29 pm, Officers responded to the area of Grand River and Hawthorne for a felonious assault. The reporting party advised that the driver of a white vehicle pointed a gun at



them as a result of a vehicle not allowing another vehicle into traffic. The reporting party provided a license plate and a detailed description of the suspect. With the assistance of Farmington Hills Police, the suspect was taken into custody, and a firearm was recovered. The case was presented to the Oakland County Prosecutors' office for warrant consideration.

Armed Robbery

On May 12th at approximately 10:38 PM officers were dispatched to a local gas station for a report of armed robbery that occurred 10 minutes ago. Officers spoke with the victim, who advised that a black male subject wearing a mask pulled up in a black pickup truck and demanded the victim's jewelry while pointing a gun at him. The victim provided the suspect with his jewelry, and the suspect drove West on Grand River. Officers collected evidence and notified other jurisdictions of the suspect information. The case has been turned over to Detectives for follow-up.

Larceny From Automobiles

On May 13th Multiple residents in the area of Floral Park subdivision reported to this department that they had one tire stolen from their vehicle. It was discovered that the suspects placed stolen brick pavers under the vehicle to assist with stealing the tires. The case was turned over to Detectives to investigate further.

Fraud

On July 6th a Lamar St. resident reported at the police desk that he had received a message on his computer stating that he needed to contact a phone number purporting to be Microsoft. The victim advised that he called the number on his computer screen and spoke with an individual from India. The suspect convinced the victim to purchase \$4500 worth of gift cards and to provide the suspect with gift card numbers. The victim realized that he had been scammed and was able to get some of his money from his bank. The incident was forwarded to the detective bureau for further investigation.

Larceny in a Building

On July 6th a Kensington Manor Apartment resident reported at the police front desk that an unknown person stole an Apple iPad from his dining room. The victim advised that he had left his apartment for a small trip and when he returned home, he discovered that his iPad was missing. The victim advised that there was no evidence that his home was forcefully entered, and he does not know how someone entered his home. The incident was forwarded to the detective bureau for further investigation.

Brush fire

On May 31st at approximately 430 pm Officers were dispatched to the area of Grand River and Grove for a reported brush fire. Officers arrived to find a section of mulch that was smoldering. Officers extinguished the mulch without incident.

Stolen vehicle

On June 2nd Officers were dispatched to a residence on Alta Loma Dr for a resident reporting that their vehicle had been taken without permission. The homeowner reported that their black Chevrolet Trailblazer was taken from their driveway between the hours of 7:30pm and 7:20Am the following day. It was apparent that the suspects broke out the vehicle's glass to gain entry into the vehicle. The case has been turned over to the Detective Bureau.



Crime Part	Crime Category	May-2023	Apr-2023	Percent Change	May-2022	Percent Change	YTD 2023	YTD 2022	Percent Change
A	ASSAULT - AGGRAVATED	1	0	-	0	-	1	2	-50.0%
A	ASSAULT - SIMPLE	4	4	0.0%	2	100.0%	15	15	0.0%
A	BURGLARY - ALL OTHER	0	2	-100.0%	0	-	4	0	-
A	BURGLARY - RESIDENTIAL	0	0	-	0	-	0	1	-100.0%
A	DAMAGE TO PROPERTY	0	3	-100.0%	0	-	5	9	-44.4%
A	DRUG OFFENSES	0	0	-	0	-	2	10	-80.0%
A	EMBEZZLEMENT	0	0	-	1	-100.0%	0	3	-100.0%
A	FORGERY / COUNTERFEITING	2	0	-	0	-	2	1	100.0%
A	FRAUD	2	2	0.0%	1	100.0%	13	15	-13.3%
A	INTIMIDATION / STALKING	0	1	-100.0%	0	-	4	1	300.0%
A	LARCENY - ALL OTHER	1	4	-75.0%	4	-75.0%	10	8	25.0%
A	LARCENY - FROM AUTO (LFA)	2	2	0.0%	0	-	12	13	-7.7%
A	LARCENY - RETAIL FRAUD	0	0	-	1	-100.0%	2	2	0.0%
A	MOTOR VEHICLE THEFT / FRAUD	1	1	0.0%	1	0.0%	4	1	300.0%
A	ROBBERY	1	0	-	0	-	1	0	-
A	SEX CRIME (VIOLENT)	0	0	-	0	-	0	2	-100.0%
A	STOLEN PROPERTY	1	0	-	0	-	2	0	-
A	WEAPONS OFFENSE	1	0	-	0	-	6	6	0.0%
A	Total	16	19	-15.8%	10	60.0%	83	89	-6.7%
B	ACCIDENT - HIT & RUN	1	0	-	0	-	1	0	-
B	BURGLARY - ALL OTHER	0	2	-100.0%	0	-	2	0	-
B	FAMILY OFFENSE	1	1	0.0%	1	0.0%	2	2	0.0%
B	FRAUD	0	0	-	2	-100.0%	3	6	-50.0%
B	HEALTH AND SAFETY	0	0	-	0	-	3	1	200.0%
B	LIQUOR LAW VIOLATION	6	4	50.0%	5	20.0%	16	12	33.3%
B	OBSTRUCTING JUSTICE	3	1	200.0%	4	-25.0%	15	10	50.0%
B	OBSTRUCTING POLICE	2	2	0.0%	2	0.0%	7	7	0.0%
B	OUI OF LIQUOR / DRUGS	13	13	0.0%	13	0.0%	58	55	5.5%
B	PUBLIC PEACE	1	1	0.0%	0	-	5	0	-
B	TRESPASSING / INVASION OF PRIVACY	1	0	-	0	-	1	0	-
B	Total	30	24	25.0%	28	7.1%	121	98	23.5%
C	ACCIDENT	23	19	21.1%	20	15.0%	98	90	8.9%
C	CITATION	20	21	-4.8%	16	25.0%	100	148	-32.4%
C	FAMILY OFFENSE	3	8	-62.5%	2	50.0%	27	26	3.8%
C	MISSING PERSON / RUNAWAY	1	0	-	2	-50.0%	1	4	-75.0%
C	SUSPICIOUS	50	57	-12.3%	68	-26.5%	233	294	-20.7%
C	WARRANT	12	15	-20.0%	10	20.0%	57	75	-24.0%
C	Total	863	808	6.8%	898	-3.9%	4,019	4,523	-11.1%
D	ALL OTHER OFFENSES	27	45	-40.0%	30	-10.0%	172	138	24.6%
D	CITATION	1	3	-66.7%	0	-	4	3	33.3%
D	OUI OF LIQUOR / DRUGS	0	1	-100.0%	0	-	1	0	-
D	Total	28	49	-42.9%	30	-6.7%	177	141	25.5%

Respectfully,

Bob Houhanisin
 Director of Public Safety



Farmington City Council Staff Report	Council Meeting Date: June 19, 2023	Item Number 4E
Submitted by: Melissa Andrade, Assistant to the City Manager		
Agenda Topic: Special Event: Farmington Public Schools – Back to School Celebration		
Proposed Motion: NA: consent agenda		
Background: Every year, the schools host its annual picnic in Shiawasse Park.		
Materials: Application		

Event Name Farmington Public Schools'
Back To School Celebration

CITY USE ONLY
Approval Needed:
<input type="checkbox"/> City Manager
<input type="checkbox"/> City Council
<input type="checkbox"/> Approved
<input type="checkbox"/> Denied



City of Farmington Special Event Application

This application is for all events in Riley Park and any other event in the City of Farmington that will bring in more than 25 people. Complete this application in accordance with the city of Farmington's Special Events Policy and return it to the City Manager's Office at least 30 days prior to the starting date of the event. If your event is approved, you will receive a written confirmation of approval.

Park fees are \$100 for residents and \$200 for non-residents.

Event Name Farmington Public Schools' Back to School Celebration

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of myself or the sponsoring organization, the following:

- a. For public events, a certificate of insurance and endorsement must be provided naming the City of Farmington as additional insured. See Parks Reservation, Facility Use, and Special Events Policy, page 19, item J, for specific requirements and limits.
- b. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. Reference the Parks Reservation, Facility Use, and Special Events Policy, page 20, item K.
- c. All food vendors must be approved by the Oakland County Health Department and follow all required health regulations. Each food vendor must provide the City with a Certificate of Insurance as well as an endorsement naming the City of Farmington as additional insured. Form CG 20 26 or its equivalent is recommended. See Parks Reservation, Facility Use, and Special Events Policy, page 20, item M for more details.
- d. The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, and in accordance with the city's Parks Reservation, Facility Use, and Special Events Policy. The event will be operated in conformance with the written confirmation of approval. See Parks Reservation, Facility Use, and Special Events Policy, page 21, item Q.
- e. The sponsoring organization may provide a security deposit for the estimated fees as may be required by the city and will promptly pay any billing for city services which may be rendered. See Parks Reservation, Facility Use, and Special Events Policy, page 17, items E and F.

To the fullest extent permitted by law, the individual or sponsoring organization assume(s) all risks and agrees to defend, pay on behalf of, indemnify, and hold harmless, the City of Farmington, including all of its elected and appointed officials, all employees and volunteers, against any and all claims, demands, suits, or loss, including all costs connected therewith, including but not limited to attorney fees, and for any damages which maybe asserted, claimed, or recovered against or from the City of Farmington, by reason of personal injury, including bodily injury or death, and/or property damage, including loss of use thereof, which arise out of your actions during this event.

As the duly authorized individual or agent of the sponsoring organization, I hereby apply for approval of this special event, affirm the above understandings, and agree that I (or the sponsoring organization) will comply with the city's Parks Reservation, Facility Use, and Special Events Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.

6-1-23
Date

Heidi Baumgardner
Signature

RETURN THIS APPLICATION AT LEAST THIRTY (30) DAYS PRIOR TO THE FIRST DAY OF THE EVENT TO:

City Manager's Office
23600 Liberty Street
Farmington, MI 48336

Phone: 248-474 5500, ext. 2221

Failure to provide the above items shall result in cancellation of the event. The city shall not be liable for any cost incurred.

Sponsoring Individual/Organization's Name: Farmington Public Schools

Individual/Organization Phone: 248-489-3349

Individual/Organization Address: 32500 Shiawassee, Farmington, MI 48336

Organization's Contact: Diane Bauman Phone: 248-489-3349 or 313-613-6000 (cell)

Contact's Title: Director, School/Community Relations E-mail: diane.bauman@fpsk12.net

Address: 32500 Shiawassee, Farmington, MI 48336

Event Name: Farmington Public Schools Back to School Celebration

- Type of Event:
- | | |
|-------------------------------------------------|-----------------------------------------------------------------------------------------|
| <input type="radio"/> Sponsored/City Operated | <input type="radio"/> Co-Sponsored (all parties must provide info and sign application) |
| <input checked="" type="radio"/> Non-Profit | <input type="radio"/> For Profit |
| <input type="radio"/> Political or Ballot Issue | <input type="radio"/> Wedding |
| <input type="radio"/> Video or Film Production | <input type="radio"/> Running Event |
| <input type="radio"/> Block Party | <input type="radio"/> Other (describe) |

Riley Park Permit Fee:

\$100 residents/\$200 non-residents

Event Purpose: Back to School Picnic for all FPS employees

Event Dates: Tuesday, August 22, 2023

Event Times: 7 a.m - 2 p.m

Event Location: Shiawasse Park

Number of People Expected: 1,200

Contact Person on Day of Event: Diane Bauman

Phone: 313-613-6000 (cell)

Email diane.bauman@fpsk12.net

Estimated Time of Setup: 7 a.m.

Estimated Time of Cleanup: We will be cleaned up and out of the park by 2 p.m.

Crowd Control Plans:

Sidewalk use? YES NO

If yes, describe sidewalk use:

People will be walking to the area of the park by the pavillion where our event takes place

Reserved Parking: Are you requesting exempt Parking? (See Policy Section 5)

YES NO

If yes, list the lots or locations where parking is requested:

Will street closures be necessary? YES NO

If yes, describe street closures, include time of closure and re-open:

Will music be provided? YES NO

If yes, describe amplification and proposed location of band, speakers, equipment, etc.:

Will electricity be needed for the event? YES NO

Will the following be constructed or located in event area?

Booths	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Tents/Canopies	<input checked="" type="radio"/> YES	<input type="radio"/> NO	Quantity: <input type="text" value="4"/>
Rides	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Tables	<input checked="" type="radio"/> YES	<input type="radio"/> NO	Quantity: <input type="text"/>
Portable Toilets	<input checked="" type="radio"/> YES	<input type="radio"/> NO	Quantity: <input type="text"/>
Inflatables	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Food Vending	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Other Vendors	<input checked="" type="radio"/> YES	<input type="radio"/> NO	Quantity: <input type="text" value="20"/>

Other (describe)

We have a tent set-up with FPS supporting organizations that share information with our employees. We bring in the food for the event but no food vendors will be set up on the site.

If yes to food vendors, concessions, and/or other vendors, please list all of the vendors by vendor name, refer to Policy Section IV.2.N for license and insurance requirements:

**If mobile food vending is proposed as part of an activity that also requires a special event permit, no additional or separate mobile food vending permit shall be required as state in the City Cod of Ordinances (Appendix A in policy).*

An Event Map [is] [is not] attached. If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

For events in Riley Park: Invitation to Civic Organizations and Merchants in the Event Vicinity. Non-profit organizations and local merchants in the vicinity of Riley Park – the Central Business District -- should be given the opportunity to participate in the special event to the greatest extent practical; e.g., a local Deli might come out and sell bratwurst. You must demonstrate that reasonable efforts have been made with regard to such inclusion and participation. The City Manager’s office shall be responsible for determining whether this requirement has been met.

- I have invited local businesses to participate.
Those invited include:

Event Signs: Will this event include the use of signs YES NO

If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs. All signage must be approved by the City Manager’s Office.

Event Cost Worksheet

	Cost	Quantity	Total
Park usage fee			
Public Safety Assistance			
Public Services Assistance			
Cones			
Additional Barricades			
Additional Trash Barrels			
Other			
Total			0

Usage fee for Riley Park is \$100 for residents, \$200 for non-residents. Assistance from Public Services or Public Safety is \$65/hour with a minimum of two hours. The Public Services fee includes four trash barrels and four barricades. If additional equipment is needed, the fee will be determined by Public Services. Equipment is limited to cones, barricades and trash barrels.

Checks can be dropped off or mailed to the City Manager’s Office at Farmington City Hall: 23600 Liberty Street, Farmington, MI 48335. Make checks payable to the “City of Farmington.” There is a processing fee for credit cards payments. Credit card payments must be made at City Hall, we do not take credit card information via the phone.

**Farmington City Council
Staff Report**

**Council Meeting
Date:** June 19, 2023

**Reference
Number
6A**

Submitted by: David Murphy, City Manager

Agenda Topic: Public Hearing – Fiscal Year 2023-24 Budget and Millage Rates

Proposed Motion:

Open public hearing: accept comments from the public; close public hearing.

Background

On April 24, 2023 City Manager presented the 2023-2024 proposed budget to City Council. Subsequently, two changes to the 2023-24 budget have been made.

General Fund -

1. Reduced Recreation and Culture \$1,800 (Historical Commission was reduced from \$2,300 to \$500)

Water and Sewer Fund –

1. Reduced Capital Outlay be \$65,000 (Budget for water main under Dinan Park moved to 2022/23 fiscal year)

At the May 15, 2023 meeting, City Council scheduled a public hearing for the proposed Fiscal Year 2023-24 budget and millage rates. The City Manager provided a brief overview highlighting the proposed budget, including:

The City's overall millage rate is not changing

The Budget includes Capital improvements such as:

- Asphalt Road Repaving for Alta Loma, Wilmarth, and Cass
- City-wide Crack Sealing
- Sidewalk repair in area bounded by Grand River, Power, 10 Mile, and Orchard Lake
- Major and Minor repairs to the Caddell Drain
- Public Safety Vehicles, Radios, Rifles, and Cameras
- DPW Pickup and Salt Truck
- Design Engineering for Riley Park to Shiawassee Park Pathway
- Women's Park Improvements
- Smart City Initiatives
- New Water Meters
- Sewer Pump Station Improvements

Department Head	Finance/Treasurer	City Attorney	City Manager
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Farmington City Council Staff Report	Council Meeting Date: June 19, 2023	Item Number 7A
Submitted by: Mary Mullison, City Clerk		
Agenda Topic: First Reading of Ordinance to Amend Chapter 18 Massage Facilities		
Proposed Motion: Motion to approve a First Reading of an amendment to Chapter 18 Massage Facilities to clarify the requirements for the practice of massage therapy in massage establishments. .		
Background: Chapter 18 currently regulates massage therapy facilities and massage therapists. Due to a change in state law, the City is only permitted to directly regulate a massage therapy business and may not license massage therapists because massage therapists are licensed by the state of Michigan. The ordinance does not regulate massage therapy provided in medical facilities or salons that only provide head or foot massage. The proposed ordinance amendments require additional information be provided to the City prior to the issuance of a license. This includes a requirement to provide a copy of the state license and state identification for all licensed massage therapists working in the massage establishment and to update this information to the City within 10 days after a new therapist is hired. The establishment will be required to maintain a register of all therapists and employees that may be inspected at any time by the City. The Ordinance will allow the City to interview the employees of a massage establishment. An applicant for a license will be required to disclose if any of its employees are financially indebted to the owners or if they receive lodging and transportation from them. Massage establishments will not be permitted to be open for business during the hours of 9:00 p.m. and 8:00 a.m. nor will they be permitted to provide alcohol or controlled substances, including marihuana. Massage establishment will be declared public places during business hours and may not lock or obstruct exits and entrances or perform massage in any room that is capable of being locked. The ordinance will make it unlawful for any person at a licensed massage establishment to condone or allow unlawful activity on the licensed premises. City administration is recommending approval of the Ordinance amendment.		
MATERIALS: Draft Ordinance - Massage		

Chapter 18 - MASSAGE ~~FACILITIES~~ESTABLISHMENTS

ARTICLE I. - IN GENERAL

Sec 18-1- Purpose

The purpose of this article is to promote public health, safety and welfare by proving for the licensing and regulation of massage facilities, massage schools, and other similar businesses and persons working in such massage establishments.

Sec. 18-~~12~~. - Definitions.

The following words, terms, and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Apprentice or student means any person who, under the guidance of an instructor in a ~~massage school or in a massage facility establishment~~, is being trained or instructed in the theory, method, or practice of massage therapy.

Instructor means any person who gives lessons or teaches the theory, method, or practice of massage.

~~Massage means the performance of manipulative exercises upon the human body of another by rubbing, kneading, stroking, adjusting, compressing, or tapping with the hand or hands or other parts of the body, or with any instrument, whether electric, magnetic, mechanical, or otherwise, or bathing device, with or without supplementary aids.~~

Massage or Practice of Massage Therapy means the application of a system of structured touch, pressure, movement, and holding to the soft tissue of the human body in which the primary intent is to enhance or restore the health and well-being of the client. Practice of massage therapy includes complementary methods, including the external application of water, heat, cold, lubrication, salt scrubs, body wraps, or other topical preparations; and electromechanical devices that mimic or enhance the actions possible by the hands. Massage does not include medical diagnosis; practice of physical therapy; high-velocity, low-amplitude thrust to a joint; electrical stimulation; application of ultrasound; or prescription of medicines.

Massage ~~facility establishment~~ means any place ~~or establishment~~ where a massage or the practice of massage therapy is made available, including a massage school but ex not including the exemptions provided in Section 18-2.

Massage school means any place, ~~establishment or facility~~ that is recognized and licensed by the State of Michigan, and that employs one (1) or more competent licensed *massage therapist* ~~massagists~~ as instructors, and that provides instructions in the theory, method, and practice of massage.

~~Massagist means any person, male or female, who administers to another person, for any form of consideration or expectation of gratuity, a massage.~~

"Massage therapist" means an individual engaged in the practice of massage therapy.

Sec. 18-23. - Exemptions.

The provisions of this chapter shall not apply to the following:

- (1) A duly-licensed medical doctor, doctor of osteopathic medicine, chiropractor, registered or licensed practical nurse, physical or occupational therapist;
- (2) A person engaging in the practice of massage on a spouse or relative within the first degree of consanguinity in either of their residences;
- (3) A place or establishment that is a duly-licensed hospital, a convalescent or nursing home or other licensed health care facility; or
- (4) A barber shop, beauty parlor, or salon licensed under the laws of the State of Michigan and registered with the City of Farmington, provided that the massages given therein are limited to the head, shoulders, scalp, neck, hands, and feet, and further provided that the massages given therein occur or are conducted in an area of the shop, parlor, or salon that is open to the public.
- ~~(5) A person possessing a certificate of professional membership in the American Massage Therapy Association, International Myomassethics Federation, Associated Bodywork and Massage Professionals, or any other recognized massage association with equivalent professional membership standards and, if required, licensed by the State of Michigan.~~

(Ord. No. C-695-2003, § 1, 6-16-03)

Sec. 18-34. - Inspection of the premises.

- (a) Every ~~massage establishment that offers massage services, or is operated as a massage facility or massage school,~~ shall be open for periodic inspections by duly-authorized representatives of any city department concerned with the licensing and supervising of such an establishment during operating hours, for the purpose of enforcing any of the provisions of this chapter or other ordinances or regulations of the city relating to the public health, safety, and welfare, including all requirements as stipulated in Chapter 8 of this Code of Ordinances. This right of entry shall not limit or restrict the right of entry vested in any law enforcement agency or the Oakland County Health Department.
- (b) No license shall be granted for ~~the a mMassage ecEstablishment or operation of a massage facility or massage school,~~ until inspections have been made as required by

the applicable laws and regulations of the city and approvals have been obtained from the various city departments regulating the maintenance, use, operation, location and the health and sanitary conditions of the premises, and from any other state or county regulatory authorities.

- (c) It shall be unlawful for any person to refuse entry to any premises in which a ~~mm~~Message ~~e~~Establishment ~~facility or massage school~~ is being operated by duly-authorized city representatives, or by representatives of any state or county law enforcement or regulatory agency for the purpose of making lawful inspections, and such refusal shall be sufficient grounds for immediate revocation of a license granted under this chapter. A search warrant shall not be required for such inspections, in accordance with the opinion of the Michigan Supreme Court in *Gora v Township of Ferndale*, 456 Mich 704 (1998).

(Ord. No. C-695-2003, § 1, 6-16-03)

Sec. 18-45. - Regulations.

It shall be unlawful for any person to operate a ~~mm~~message ~~E~~establishment ~~facility or massage school, or to provide a massage~~, unless he shall have complied with the following regulations:

- (1) Service in massage ~~facilities establishments~~ licensed under this chapter shall be limited to ~~exercise, baths, and~~ **massage and the practice of massage therapy, as defined by state law.** Medical treatment of any kind shall not be given to any patron without a prescription from a registered physician. The use of heat lamps and sunray lamps ~~only~~ will only be permitted.
- (2) No person who has any visible symptoms of a communicable disease such as a rash, discharge, or fever, or who is complaining of a sore throat, may be attended to by any licensee under this chapter or by any person engaged in the practice of massage.
- (3) Advertising that there is a nurse in attendance is prohibited unless there is a registered or licensed practical nurse constantly in attendance during the business hours of the massage facility establishment. No massage establishment may publish or distribute any advertising material that would that reasonably suggest to prospective patrons that any service is available other than those services permitted in this chapter, or that employees or massage therapists are dressed in any manner other than described in this chapter.
- (4) Advertising that there is a doctor in attendance is prohibited unless there is a registered physician constantly in attendance during the business hours of the ~~mm~~Message ~~facility~~ ~~mc~~Eestablishment.
- (5) Licensees shall exercise every precaution for the safety of ~~patrons, and~~ patrons and shall watch for early signs of fatigue or weakness and immediately discontinue whatever form of service is being given upon the appearance of any such signs.

- (6) No ~~mM~~massage ~~facility E~~establishment shall be conducted in direct connection with living quarters.
- (7) The premises used for a ~~mM~~massage ~~facility E~~establishment shall be well-lighted and ventilated. All walls, ceilings, floors, pools, showers, bathtubs, steam rooms, basins, and all other physical facilities shall be in good repair and maintained in a safe, clean and sanitary condition. There shall be an adequate supply of running hot and cold water during business hours. Bathing devices shall be thoroughly cleaned before use by each patron.
- (8) Clean and sanitary towels and linens shall be provided to each patron of the establishment. No common or repeated use of unlaundered towels or linens shall be permitted. Cabinets for the storage of clean linens shall be required and shall be kept clean and sanitary.
- (9) Uniforms or garments covering the torso shall be worn by an instructor, massage therapist ~~massagist~~, or apprentice while attending patrons; shall be of washable material; and shall be kept in clean condition. The sleeves shall not reach below the elbow.
- (10) The skin of the hands of those attending any patrons shall be clean and in healthy condition and the nails shall be kept short. The hands shall be washed thoroughly with soap and hot running water before giving the patron any attention.
- (11) Licensees shall be restricted in the exercise of their license to the places set forth in their certificate, except that the giving of a massage, baths, and exercise in the patron's place of residence is permitted.
- (12) Licensees shall notify the city clerk of any change of name or address of their home or business.
- (13) No massage shall be performed in a ~~mM~~massage ~~E~~establishment ~~facility or massage school in a private room, which is closed to the view of other persons.~~ in any room or area that has a door capable of being locked or barred.
- (14) The private parts of patrons must be covered when in the presence of a ~~massage therapist~~ ~~massagist~~ or instructor. Any contact with a patron's genital area is prohibited. It shall be unlawful for any person in a ~~mM~~Massage ~~e~~Establishment to expose or have exposed, his or her -private parts, or any portion thereof, to any other person. Private parts shall include the genitals, pubic area, anus, or perineum of any person, or the vulva, or breasts or a female.
- (15) ~~No person- A Licensee shall not permit licensed as massagist shall to massage or a massage therapist to treat perform massage therapy on any person under the age of sevente~~eighteen (178) upon the licensed premises except upon written order by a licensed physician, osteopath, or registered physical therapist, such order being dated and in the

~~possession of the massage therapist massagist giving the massage or treatment. However, if the person under the age of seventeen (17) unless they are is accompanied by a parent or legal guardian during the massage, or treatment, this provision shall not apply.~~

(16) Licensee shall notify the city clerk within ten (10) business days of any change to the information provided on a license application as provided in Section 18-29. This includes changes to persons who perform massage therapy services.

(Ord. No. C-695-2003, § 1, 6-16-03)

Sec. 18-56. - Allowing use of premises in violation of chapter.

It shall be unlawful for any person to knowingly allow the use of any place, business, massage establishment, or premises owned, operated, leased, or managed by him to be used in violation of any provision of this chapter.

(Ord. No. C-695-2003, § 1, 6-16-03)

Sec. 18-67. - Other ordinance requirements.

Massage ~~facilities or massage schools establishments~~ shall be located within a proper zoning district as specified in the City of Farmington Zoning Ordinance, and shall comply with all other requirements of the City of Farmington Code of Ordinances, including the requirements of Chapter 8 of such Code.

(Ord. No. C-695-2003, § 1, 6-16-03)

Secs. 18-78- 18.25. – Reserved.

ARTICLE II- LICENSES

Footnotes:

--2--

Cross reference- Business registration and licenses generally, Ch. 8

Sec. 18-26. - Required.

No person shall practice, engage in, carry on, or operate ~~the business of a massage therapist massagist or conduct, operate, or carry on a mMmassage facility, massage school Establishment~~, or similar business within the city without first having applied for and obtained a license therefore, nor shall any person employ as a massage therapist massagist any person who does not hold a current, unrevoked license as required by this article. No person shall practice massage for compensation, or undertake instruction as an apprentice or student in the giving of

messages, without obtaining and maintaining in effect a license as a massage therapist ~~massagist~~ as required by this article.

(Ord. No. C-695-2003, § 1, 6-16-03)

Sec. 18-27. - Requirements and duties.

- (1) It shall be the responsibility of an owner, operator, manager, or permittee under this article in charge of or in control of a ~~mM~~ Message eEstablishment facility, massage school, or similar business to ensure that each person employed or engaged by him in business as a massage therapist ~~massagist~~ shall have first obtained a valid state massage license required by state law. ~~pursuant to this article.~~ Any owner, operator, manager, or licensee in charge of or in control of a ~~mM~~ Message eEstablishment facility, massage school, or similar business who employs a person not in possession of a valid massage therapist ~~massagist~~ license, or who allows such an employee to perform, operate, or practice within a ~~mM~~ Message eEstablishment facility, shall be in violation of this article.
- ~~(2)~~ Each massage therapist license shall be conspicuously displayed upon a wall of the massage establishment in an area open to the public.
- ~~(3)~~ It shall be unlawful for any person at a licensed massage establishment to condone or allow any unlawful activity to occur on the licensed premises, whether within or outside the actual licensed building.
- ~~(4)~~ No person shall sell, give, dispense, provide, possess, or keep, or cause to be sold, given, dispensed, provided, possessed, or kept, any alcoholic beverage or controlled substances, including marihuana, on the premises of any mMMessage eEstablishment.
- ~~(5)~~ All mMMessage eEstablishments are declared to be public places and during business hours shall not lock or obstruct the exits and entrances or otherwise prevent free ingress or egress of persons.
- ~~(2)(6)~~ No mMMessage eEstablishment be kept open for business between the hours of ~~9:00~~of 9:00 p.m. and 8:00 a.m.
- ~~(7)~~ A mMMessage eEstablishment shall have the premises supervised at all times when open for business and shall have one person who is a licensed massage therapist by the State of Michigan on the premises. The licensee shall personally supervise the mMMessage eEstablishment and shall not violate or permit others to violate any applicable provision of this chapter. The violation of any such provision by any agent or employee of the licensee may constitute a violation by the licensee, if the licensee knew or should have known that such activity may occur. Any such violation by a licensee may also constitute a violation by the owner, president-, and/or other supervisory official of the licensee, in his or her individual capacity, for permitting another to violate this chapter, if such individual knew, or should have known that such activities were occurring or likely to

occur. Any such violation may be the basis for suspending, revoking, or not renewing a license.

(3)(8) The Licensee or the person designated by the Licensee of a ~~m~~message establishment shall maintain a register of all persons employed or engaged in massage therapy. Included in the register shall be a copy of each massage therapist's license. Such register shall be available for inspection by representatives of the city and/or county or state health department during regular business hours.

(9) The licensee shall require that every patron furnish proof of identity by showing a valid driver's license, voter registration certificate, state identification card, or equally reliable identification card and provide a date of birth. The identity and date of birth of every patron, the date and time of the massage, and the identity of the massage therapist administering the massage shall be records maintained on the premises by the licensee for a period of three years and shall be available at the massage establishment for inspection by representatives of the city and/or county or state health department during regular business hours.

(4)(10) Price rates for all services shall be prominently posted in the reception area or on the massage establishment website in a location viewable by all prospective patrons.

(5)(11) No person granted a license pursuant to this chapter shall operate a ~~m~~Message ~~e~~Establishment or permit a massage therapist to provide massage therapy under a name not listed in the person's license, nor shall any licensee conduct business under any designation or location not specified in the licensee's license.

(6)(12) All employees and massage therapists must be made available for confidential interviews with the authorized representative of the public safety director, building official and/or fire marshal present on the premises at any time upon entry by the authorized representative.

(Ord. No. C-695-2003, § 1, 6-16-03)

Sec. 18-28. - Application; investigation; fee.

(a) Any person desiring to obtain a license to operate a ~~m~~message facility, ~~massage school, establishment~~ or similar business, ~~or to perform massage services~~, shall make application to the city clerk, who shall refer all such applications to the director of public safety for an investigation. An application to obtain a license to operate a ~~m~~Message facility ~~e~~Establishment, ~~massage school~~, or similar business ~~or to perform massage services~~ shall be accompanied by an investigation fee, no part of which shall be refundable.

- (b) The application fee required by this article shall be payable to the city treasurer at the time the application is filed. The application fee shall be in addition to any other license or permit fee required under this section or any other city ordinances.
- (c) Such fees as are required by this article shall be established by city council resolution and those fees for investigatory expense shall cover costs incurred by the city in conducting the investigation.

(Ord. No. C-695-2003, § 1, 6-16-03)

Sec. 18-29. - Application contents.

Any aApplicants_ for any of the a licenses_ required in this chapter_ shall submit an application, to the city clerk on a form provided by the clerk that shall include the_ following information:

(1) The full legal name, present address of the applicant ~~or and whether the applicants, and telephone number, if any is an individual, corporation, partnership or other business entity;~~

~~(2) The previous addresses immediately prior to the present address of an applicant and the dates of residence;~~

~~(32) A detailed description of the nature and type of service to be provided in the -mM~~assage eEstablishment and whether any off-site services will be provided and, if so, the proposed locations;

~~(43)~~ The location, mailing address, and name of the proposed establishment;

~~(54)~~ A copy of the signed lease for the business premises and written consent of the owner to utilize the premises for the described purpose, if the -applicant does not own the premises;

(5) The full name, address, and phone number of each individual who will manage or be principally in charge of the operation of the establishment;

(6) The days and times that the mMassage eEstablishment will be open to provide services;

(7) A release and authorization for the city, its agents and employees to seek information and conduct an investigation into the truth of the statements set forth on the application and the qualifications of the applicant for a license;

~~(98).~~ The complete names, addresses, citizenship and/or visa status verification of persons who will perform massage therapy including copies of their state occupational licenses and photo IDs. After receipt of a license or renewal, the operator of a massage facility shall updated such information to the city clerk within ten (10) business days of employment of a new employee. The applicant shall also disclose whether any indebtedness exists

between the applicant or any agents or employees of the applicant and any proposed massage therapist disclosing the amount of debt and the method of repayment. The applicant shall also disclose whether the applicant or agents are providing or assisting in providing either dwelling space or transportation for any existing or proposed massage therapist. Any fees or compensation of any kind being paid by any proposed massage therapist for the procurement of employment shall also be fully disclosed. Circumstances shall be fully explained, including terms of payment and all contract documents or other documents evidencing any relationship and financial obligation shall be fully disclosed;:

(9) Proof of insurance coverage for the massage establishment -and each of the massage therapists;:-

-(10) Additionally, if the applicant is an individual, the application must include the following information;:

(10)(a) The applicant's addresses for the previous three years;

(10)(b) A listing of the applicant's previous related experience, including but not limited to whether the applicant has previously held any license as a massage therapist, the location for which such a license was held, the status of such license and, if such license was suspended or revoked, the reasons therefor;

(10)(c) A copy of the applicant's state issued photo ID;

-(14d) ———A listing of all of the applicant's criminal convictions and/or guilty pleas, if any, other than civil infractions, fully disclosing the jurisdictions in which convicted or in which the plea was tendered, the offense on which originally arrested and the offense for which ultimately convicted or for which the plea was tendered, and the date of same along with the resulting penalty; and

————(15e) —The names, addresses and telephone numbers of three character references for the applicant. These references shall not be relatives of the applicant;:-

(~~5~~142) If the applicant is a corporation, or a partnership, the application must include the following information about each individual who owns at least ten percent (10%) share in in the corporation or interest in the partnership or other business entity, each of whom shall be considered an applicant;:

(16a) ~~†~~The individual's full names and residence addresses of each of the officers and directors of the corporation and of each stockholder owning more than ten (10) percent of the corporation;

(17b) The individual's addresses for the previous three years;

(c) A listing of the individual's business, occupation, or employment for the previous three years, identifying the time period, address, and telephone number for each, and a listing of previous related experience, including but not limited to whether the individual has ever held any license as a massage therapist, the location for which any such license was held, the status of such license, and if such license was suspended or revoked, the reasons therefore;

~~(bd)~~ The individual's state issued photo ID;

~~(ed)~~ A listing of all of the individual's criminal convictions and/or guilty pleas, if any, other than civil infractions, excluding convictions that were expunged, fully disclosing the jurisdictions in which convicted or in which the plea was tendered, the offense on which originally arrested, and the offense for which ultimately convicted or for which the plea was tendered and the date of same along with the resulting penalty;

~~(ef)~~ The names and addresses of three character references for the individual. These references shall not be relatives of the individual; and

~~(fg)~~ The name and address of any business that provides massage services, whether incidentally or otherwise, owned or operated by the applicant or any of the individuals required to submit their personal information pursuant to this subsection.

~~(6) If the applicant is a partnership, the names and residence addresses of each of the partners including limited partners;~~

~~(71932) Written proof (birth certificate or sworn affidavits) that the applicant is at least eighteen 18 years of age;~~

~~(8) Height, weight, sex, color of eyes and hair of each individual applicant or members of a partnership or the officers or directors of a corporation;~~

~~(9) One (1) portrait photograph at least two (2) inches by two (2) inches and a complete set of fingerprints, which shall be taken by the director of public safety or his representative;~~

~~(10) Business, occupation, or employment of the applicant for the three (3) years immediately preceding the date of the application;~~

~~(11) A signed and dated certificate from a medical or osteopathic doctor licensed to practice in the State of Michigan stating that the applicant has, within thirty (30) days immediately prior thereto, been examined and found to be~~

free of any contagious or communicable diseases (for massagist's license only);

~~(12) An explanation of the training which the applicant has received as a **massage therapist** massagist, including the dates thereof and the names and addresses of the schools and/or business establishments connected therewith, together with the diplomas or certificates received therefrom (for massagist's license only);~~

~~(13) The history of the applicant in the operation of a **massage facility establishment** or similar business or occupation, including, but not limited to, whether or not such persons, in previously operating in this or another city or state under a license, has had such license revoked or suspended and the reason therefor, including the business activity or occupation subsequent to such action of suspension or revocation;~~

~~(14) All criminal convictions, other than misdemeanor traffic violations and the reasons therefor;~~

~~(15)~~ (143) The application shall be signed and sworn to by the applicant under oath under penalty of perjury that the information contained in and attached to the application are true and correct. It shall be unlawful for any person to knowingly make any false, fraudulent or untruthful statement, either written or oral, or in any way knowingly to conceal any material fact or to give or use a fictitious name in applying for a license under this chapter. Any license obtained by violation of this subsection shall be void;

;

(145) Such other identification and information deemed necessary by the city and as required to provide for an investigation of the applicant;

(163) The following additional information shall be contained in an application for a license to operate a **Massage facility Establishment**: the number of employees and the names and qualifications of all persons who are intended to give massages in the proposed facility **Massage Establishment**, **including copies of their state occupational licenses and photo IDs**. After receipt of a license or renewal, the operator of a **Massage facility Establishment** shall also supply such information to the city, within ten (10) days of employment, for any new employee.

~~(14)~~ A written declaration by the applicant, given under oath or affirmation, under penalty of perjury, that the information contained in and attached to the application are true and correct

(15) Each applicant shall certify that it will make available any person performing massage therapy upon the premises at the premises for interview with the City Public Safety upon reasonable notice. Such person shall be subject to interview by the Public Safety outside of the

presence of the establishment owners, their employees or representatives or third persons. If such persons are unable to communicate sufficiently in the English language the applicant shall be responsible for the payment for translator services on behalf of the Public Safety for a translator as selected by the Public Safety Department.

(Ord. No. C-695-2003, § 1, 6-16-03)

Sec. 18-30. - Procedures.

- (a) Any applicant for a license pursuant to these provisions shall present to the city clerk the application containing the information set out in this article. The application shall be referred to the director of public safety, who shall have a reasonable time in which to investigate the application and the background of the applicant. Based on such an investigation, the director of public safety or his representative shall render a recommendation as to the approval or denial of the license to the city clerk.
- (b) The director of public safety shall recommend denial of an application for a license if the character, reputation, moral integrity, or the physical or mental condition of the applicant or ~~his~~their employees is found to be inimical to the public health, safety, morals or general welfare, the applicant has not provided all the required information; or failure to make available for interview massage therapists or employees-
- (c) In making his determination under this section, the director of public safety shall secure and consider:
- (1) *Penal history.* All convictions of the applicant, including the reasons therefor~~e~~ and the comportment of the applicant subsequent to the applicant's release;
 - (2) *License and permit history.* The license and permit history of the applicant, whether such person in previously operating in this city or state or in another city or state under a license or permit has had such license or permit revoked or suspended; the reasons therefor; and the comportment of the applicant subsequent to such action.
- (d) The city clerk, following recommendation for the director of public safety, shall grant a license to the establishment if all requirements for a ~~mM~~Message facility eEstablishment, massage school, or similar business are met, ~~and shall issue a license to all persons who have applied to perform massage services~~ unless it appears that any person has deliberately falsified the application or unless it appears that the record of any person reveals a conviction of a felony or a crime of moral turpitude. Issuance of such license shall not exempt the applicant from compliance with all other requirements of the Code of Ordinances with respect to occupancy of the ~~facility~~ mMessage eEstablishment.

(e) Any person denied a license by the city clerk pursuant to this chapter may appeal, within twenty-one (21) days, such denial to the city council in writing, stating the reasons why the license should be granted. City council may grant or deny the license after a public hearing. Such decision shall be final. The city council may also elect on its own motion to review any determination of the city clerk granting or denying a license.

(f) All licenses are nontransferable and pertain only to the location listed in the application described herein; provided, however, that a change of location of a ~~mm~~Message ~~facility~~ eEstablishment or similar business may be permitted pursuant to the provisions of this chapter.

(Ord. No. C-695-2003, § 1, 6-16-03)

Sec. 18-31. - Revocation.

A violation of any section of this article may result in revocation of any or all licenses to operate, in accordance with chapter 8 of this Code of Ordinances.

(Ord. No. C-695-2003, § 1, 6-16-03)

Sec. 18-32. - Term; annual fee.

Any person granted a license by the city clerk or the city council to operate a ~~mm~~Message ~~facility~~ eEstablishment, ~~massage school~~, or similar business, ~~or to administer massages~~, shall pay to the treasurer an annual fee in an amount as established from time to time by resolution of the city council, which resolution may include a penalty for late payment. The license year shall be the period from the date of license issuance to the next December 31, inclusive, unless otherwise provided. All licenses issued for the license year shall expire on the thirty-first day of December unless suspended or revoked; provided, however, that if the initial license is obtained during the last quarter of the year (i.e., between the first day of October and the thirty-first day of December) then the license shall be valid for the following license year and the license shall not expire until the thirty-first day of December of the following year. Licensee shall notify the city clerk within ten (10) business days of any change to the information provided in a license application or renewal. Licensee shall immediately notify the Clerk of a transfer or sale or relocation of a massage establishment. Failure to do so shall result in immediate suspension of the license. A change in ownership requires a new application and fee as provided in this chapter.

(Ord. No. C-695-2003, § 1, 6-16-03; Ord. No. C-757-2011, § 1, 6-6-11)

Sec. 18-33. - Renewal.

The license to operate a ~~mm~~Message ~~facility~~, eEstablishment ~~massage school~~, or similar business, ~~as well as a massage therapist's~~ ~~massagist's~~ license, shall be renewed at least fifteen

(15) days prior to the date of expiration. The license shall be renewed if the applicant submits a sworn affidavit that the matters contained in the original application are correct and indicates any changes that have not previously been reported to the City Clerk, necessary. ~~In addition to the affidavit, the applicant must submit a signed statement from a doctor stating that the applicant has been examined within the preceding thirty (30) days and found to be free from any contagious or communicable disease which is likely to be communicated during the administration of a massage.~~

STATE OF MICHIGAN

COUNTY OF OAKLAND

CITY OF FARMINGTON

ORDINANCE NO. C-____-2023

AN ORDINANCE TO AMEND THE CODE OF THE CITY OF FARMINGTON CHAPTER 18, “MASSAGE FACILITIES,” FOR THE PURPOSE OF UPDATING THE ORDINANCE TO CLARIFY THE CITY’S REQUIREMENTS FOR REGULATING THIS TYPE OF BUSINESS LICENSE

THE CITY OF FARMINGTON ORDAINS:

Section 1 of Ordinance. Ordinance Amendment.

The Farmington City Code, Chapter 19, “Massage Facilities,” is hereby amended and restated in its entirety to read as follows:

Chapter 18 - MASSAGE FACILITIES/ESTABLISHMENTS

ARTICLE I. - IN GENERAL

Sec 18-1- Purpose

The purpose of this article is to promote public health, safety and welfare by providing for the licensing and regulation of massage establishment, massage schools, and other similar businesses and persons working in such massage establishments.

Sec. 18-2. - Definitions

The following words, terms, and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Apprentice or student means any person who, under the guidance of an instructor in a massage establishment, is being trained or instructed in the theory, method, or practice of massage therapy.

Instructor means any person who gives lessons or teaches the theory, method, or practice of massage.

Massage or Practice of Massage Therapy means the application of a system of structured touch, pressure, movement, and holding to the soft tissue of the human body in which the primary intent is to enhance or restore the health and well-being of the client. Practice of

massage therapy includes complementary methods, including the external application of water, heat, cold, lubrication, salt scrubs, body wraps, or other topical preparations; and electromechanical devices that mimic or enhance the actions possible by the hands. Massage does not include medical diagnosis; practice of physical therapy; high-velocity, low-amplitude thrust to a joint; electrical stimulation; application of ultrasound; or prescription of medicines.

Massage establishment means any place where a massage or the practice of massage therapy is made available, including a massage school but not including the exemptions provided in Section 18-3.

Massage school means any place that is recognized and licensed by the State of Michigan, and that employs one (1) or more competent licensed *massage therapist* as instructors, and that provides instructions in the theory, method, and practice of massage.

"Massage therapist" means an individual engaged in the practice of massage therapy.

Sec. 18-3. - Exemptions.

The provisions of this chapter shall not apply to the following:

- (1) A duly licensed medical doctor, doctor of osteopathic medicine, chiropractor, registered or licensed practical nurse, physical or occupational therapist;
- (2) A person engaging in the practice of massage on a spouse or relative within the first degree of consanguinity in either of their residences;
- (3) A place or establishment that is a duly-licensed hospital, a convalescent or nursing home or other licensed health care facility; or
- (4) A barber shop, beauty parlor, or salon licensed under the laws of the State of Michigan and registered with the City of Farmington, provided that the massages given therein are limited to the head, shoulders, scalp, neck, hands, and feet, and further provided that the massages given therein occur or are conducted in an area of the shop, parlor, or salon that is open to the public.

Sec. 18-4. - Inspection of the premises.

- (a) Every massage establishment shall be open for periodic inspections by duly-authorized representatives of any city department concerned with the licensing and supervising of such an establishment during operating hours, for the purpose of enforcing any of the provisions of this chapter or other ordinances or regulations of the city relating to the public health, safety, and welfare, including all requirements as stipulated in Chapter 8 of this Code of Ordinances. This right of entry shall not limit

or restrict the right of entry vested in any law enforcement agency or the Oakland County Health Department.

- (b) No license shall be granted for a massage establishment until inspections have been made as required by the applicable laws and regulations of the city and approvals have been obtained from the various city departments regulating the maintenance, use, operation, location and the health and sanitary conditions of the premises, and from any other state or county regulatory authorities.
- (c) It shall be unlawful for any person to refuse entry to any premises in which a massage establishment is being operated by duly-authorized city representatives, or by representatives of any state or county law enforcement or regulatory agency for the purpose of making lawful inspections, and such refusal shall be sufficient grounds for immediate revocation of a license granted under this chapter. A search warrant shall not be required for such inspections, in accordance with the opinion of the Michigan Supreme Court in *Gora v Township of Ferndale*, 456 Mich 704 (1998).

Sec. 18-5. - Regulations.

It shall be unlawful for any person to operate a massage establishment , unless he shall have complied with the following regulations:

- (1) Service in massage establishments licensed under this chapter shall be limited to massage and the practice of massage therapy. Medical treatment of any kind shall not be given to any patron without a prescription from a registered physician. The use of heat lamps and sunray lamps will only be permitted.
- (2) No person who has any visible symptoms of a communicable disease such as a rash, discharge, or fever, or who is complaining of a sore throat, may be attended to by any licensee under this chapter or by any person engaged in the practice of massage.
- (3) Advertising that there is a nurse in attendance is prohibited unless there is a registered or licensed practical nurse constantly in attendance during the business hours of the massage establishment. No massage establishment may publish or distribute any advertising material that would that reasonably suggest to prospective patrons that any service is available other than those services permitted in this chapter, or that employees or massage therapists are dressed in any manner other than described in this chapter.
- (4) Advertising that there is a doctor in attendance is prohibited unless there is a registered physician constantly in attendance during the business hours of the massage establishment.
- (5) Licensees shall exercise every precaution for the safety of patrons and shall watch for early signs of fatigue or weakness and immediately discontinue whatever form of service is being given upon the appearance of any such signs.

- (6) No massage establishment shall be conducted in direct connection with living quarters.
- (7) The premises used for a massage establishment shall be well-lighted and ventilated. All walls, ceilings, floors, pools, showers, bathtubs, steam rooms, basins, and all other physical facilities shall be in good repair and maintained in a safe, clean and sanitary condition. There shall be an adequate supply of running hot and cold water during business hours. Bathing devices shall be thoroughly cleaned before use by each patron.
- (8) Clean and sanitary towels and linens shall be provided to each patron of the establishment. No common or repeated use of unlaundered towels or linens shall be permitted. Cabinets for the storage of clean linens shall be required and shall be kept clean and sanitary.
- (9) Uniforms or garments covering the torso shall be worn by an instructor, massage therapist, or apprentice while attending patrons; shall be of washable material; and shall be kept in clean condition. The sleeves shall not reach below the elbow.
- (10) The skin of the hands of those attending any patrons shall be clean and in healthy condition and the nails shall be kept short. The hands shall be washed thoroughly with soap and hot running water before giving the patron any attention.
- (11) Licensees shall be restricted in the exercise of their license to the places set forth in their certificate, except that the giving of a massage, baths, and exercise in the patron's place of residence is permitted.
- (12) Licensees shall notify the city clerk of any change of name or address of their home or business.
- (13) No massage shall be performed in a massage establishment in any room or area that has a door capable of being locked or barred.
- (14) The private parts of patrons must be covered when in the presence of a *massage therapist* or instructor. Any contact with a patron's genital area is prohibited. It shall be unlawful for any person in a massage establishment to expose or have exposed his or her private parts, or any portion thereof, to any other person. Private parts shall include the genitals, pubic area, anus, or perineum of any person, or the vulva, or breasts or a female.
- (15) A Licensee shall not permit a massage therapist to perform massage therapy on any person under the age of eighteen (18) unless they are accompanied by a parent or legal guardian during the massage.
- (16) Licensee shall notify the city clerk within ten (10) business days of any change to the information provided on a license application as provided in Section 18-29. This includes changes to persons who perform massage therapy.

Sec. 18-6. - Allowing use of premises in violation of chapter.

It shall be unlawful for any person to knowingly allow the use of any place, business, massage establishment, or premises owned, operated, leased, or managed by him to be used in violation of any provision of this chapter.

Sec. 18-7. - Other ordinance requirements.

Massage establishments shall be located within a proper zoning district as specified in the City of Farmington Zoning Ordinance and shall comply with all other requirements of the City of Farmington Code of Ordinances, including the requirements of Chapter 8 of such Code.

Secs. 18-8- 18.25. – Reserved.

ARTICLE II- LICENSES

Footnotes:

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Cross reference- Business registration and licenses generally, Ch. 8

Sec. 18-26. - Required.

No person shall practice, engage in, carry on, or operate a massage establishment, or similar business within the city without first having applied for and obtained a license therefore, nor shall any person employ as a massage therapist any person who does not hold a current, unrevoked license as required by this article. No person shall practice massage for compensation or undertake instruction as an apprentice or student in the giving of massages, without obtaining and maintaining in effect a license as a massage therapist.

Sec. 18-27. - Requirements and duties.

- (1) It shall be the responsibility of an owner, operator, manager, or permittee under this article in charge of or in control of a massage establishment or similar business to ensure that each person employed or engaged by him in business as a massage therapist shall have first obtained a valid state massage license required by state law. Any owner, operator, manager, or licensee in charge of or in control of a massage establishment, or similar business who employs a person not in possession of a valid massage therapist, or who allows such an employee to perform, operate, or practice within a massage establishment shall be in violation of this article.

- (2) Each massage therapist license shall be conspicuously displayed upon a wall of the massage establishment in an area open to the public.
- (3) It shall be unlawful for any person at a licensed massage establishment to condone or allow any unlawful activity to occur on the licensed premises, whether within or outside the actual licensed building.
- (4) No person shall sell, give, dispense, provide, possess, or keep, or cause to be sold, given, dispensed, provided, possessed, or kept, any alcoholic beverage or controlled substances, including marihuana, on the premises of any massage establishment.
- (5) All massage establishments are declared to be public places and during business hours shall not lock or obstruct the exits and entrances or otherwise prevent free ingress or egress of persons.
- (6) No massage establishment be kept open for business between the hours of 9:00 p.m. and 8:00 a.m.
- (7) A massage establishment shall have the premises supervised at all times when open for business and shall have one person who is a licensed massage therapist by the State of Michigan on the premises. The licensee shall personally supervise the massage establishment and shall not violate or permit others to violate any applicable provision of this chapter. The violation of any such provision by any agent or employee of the licensee may constitute a violation by the licensee, if the licensee knew or should have known that such activity may occur. Any such violation by a licensee may also constitute a violation by the owner, president, and/or other supervisory official of the licensee, in his or her individual capacity, for permitting another to violate this chapter, if such individual knew or should have known that such activities were occurring or likely to occur. Any such violation may be the basis for suspending, revoking, or not renewing a license.
- (8) The Licensee or the person designated by the Licensee of a massage establishment shall maintain a register of all persons employed or engaged in massage therapy. Included in the register shall be a copy of each massage therapist's license. Such register shall be available for inspection by representatives of the city and/or county or state health department during regular business hours.
- (9) The licensee shall require that every patron furnish proof of identity by showing a valid driver's license, voter registration certificate, state identification card, or equally reliable identification card and provide a date of birth. The identity and date of birth of every patron, the date and time of the massage, and the identity of the massage therapist administering the massage shall be records maintained on the premises by the licensee for a period of three years and shall be available at the massage establishment for inspection by representatives of the city and/or county or state health department during regular business hours.

- (10) Price rates for all services shall be prominently posted in the reception area or on the massage establishment website in a location viewable by all prospective patrons.
- (11) No person granted a license pursuant to this chapter shall operate a massage establishment or permit a massage therapist to provide massage therapy under a name not listed in the person's license, nor shall any licensee conduct business under any designation or location not specified in the licensee's license.
- (12) All employees and massage therapists must be made available for confidential interviews with the authorized representative of the public safety director, building official and/or fire marshal present on the premises at any time upon entry by the authorized representative.

Sec. 18-28. - Application; investigation; fee.

- (a) Any person desiring to obtain a license to operate a massage establishment or similar business shall make application to the city clerk, who shall refer all such applications to the director of public safety for an investigation. An application to obtain a license to operate a massage establishment, or similar business shall be accompanied by an investigation fee, no part of which shall be refundable.
- (b) The application fee required by this article shall be payable to the city treasurer at the time the application is filed. The application fee shall be in addition to any other license or permit fee required under this section or any other city ordinances.
- (c) Such fees as are required by this article shall be established by city council resolution and those fees for investigatory expense shall cover costs incurred by the city in conducting the investigation.

Sec. 18-29. - Application contents.

Applicants for a license required in this chapter shall submit an application to the city clerk on a form provided by the clerk that shall include the following information:

- (1) The full legal name, present address of the applicant and whether the applicant is an individual, corporation, partnership or other business entity;
- (2) A detailed description of the nature and type of service to be provided in the massage establishment and whether any off-site services will be provided and, if so, the proposed locations;
- (3) The location, mailing address, and name of the proposed massage establishment;

- (4) A copy of the signed lease for the business premises and written consent of the owner to utilize the premises for the described purpose, if the applicant does not own the premises;
- (5) The full name, address, and phone number of each individual who will manage or be principally in charge of the operation of the establishment;
- (6) The days and times that the massage establishment will be open to provide services;
- (7) A release and authorization for the city, its agents and employees to seek information and conduct an investigation into the truth of the statements set forth on the application and the qualifications of the applicant for a license;
- (8) The complete names, addresses, citizenship and/or visa status verification of persons who will perform massage therapy including copies of their state occupational licenses and photo IDs. After receipt of a license or renewal, the operator of a massage establishment shall update such information to the city clerk within ten (10) business days of employment of a new employee. The applicant shall also disclose whether any indebtedness exists between the applicant or any agents or employees of the applicant and any proposed massage therapist disclosing the amount of debt and the method of repayment. The applicant shall also disclose whether the applicant or agents are providing or assisting in providing either dwelling space or transportation for any existing or proposed massage therapist. Any fees or compensation of any kind being paid by any proposed massage therapist for the procurement of employment shall also be fully disclosed. Circumstances shall be fully explained, including terms of payment and all contract documents or other documents evidencing any relationship and financial obligation shall be fully disclosed;
- (9) Proof of insurance coverage for the massage establishment and each of the massage therapist;
- (10) Additionally, if the applicant is an individual, the application must include the following information;
 - (a) The applicant's addresses for the previous three years;
 - (b) A listing of the applicant's previous related experience, including but not limited to whether the applicant has previously held any license as a massage therapist, the location for which such a license was held, the status of such license and, if such license was suspended or revoked, the reasons therefor;
 - (c) A copy of the applicant's state issued photo ID;
 - (d) A listing of all of the applicant's criminal convictions and/or guilty pleas, if any, other than civil infractions, fully disclosing the jurisdictions in which convicted or in which the plea was tendered, the offense on which originally arrested and the offense for which ultimately convicted or for

which the plea was tendered, and the date of same along with the resulting penalty; and

- (e) The names, addresses and telephone numbers of three character references for the applicant. These references shall not be relatives of the applicant;
- (11) If the applicant is a corporation or a partnership, the application must include the following information about each individual who owns at least ten percent (10%) share in the corporation or interest in the partnership or other business entity, each of whom shall be considered an applicant;
- (a) The individual's full names and residence addresses;
 - (b) The individual's addresses for the previous three years;
 - (c) A listing of the individual's business, occupation, or employment for the previous three years, identifying the time period, address, and telephone number for each, and a listing of previous related experience, including but not limited to whether the individual has ever held any license as a massage therapist, the location for which any such license was held, the status of such license, and if such license was suspended or revoked, the reasons therefor;
 - (d) The individual's state issued photo ID;
 - (e) A listing of all of the individual's criminal convictions and/or guilty pleas, if any, other than civil infractions, excluding convictions that were expunged, fully disclosing the jurisdictions in which convicted or in which the plea was tendered, the offense on which originally arrested, and the offense for which ultimately convicted or for which the plea was tendered and the date of same along with the resulting penalty;
 - (f) The names and addresses of three character references for the individual. These references shall not be relatives of the individual; and
 - (g) The name and address of any business that provides massage services, whether incidentally or otherwise, owned or operated by the applicant or any of the individuals required to submit their personal information pursuant to this subsection.
- (12) Written proof (birth certificate or sworn affidavits) that the applicant is at least eighteen 18 years of age;
- (13) The application shall be signed and sworn to by the applicant under oath under penalty of perjury that the information contained in and attached to the application are true and correct. It shall be unlawful for any person to knowingly make any false,

fraudulent or untruthful statement, either written or oral, or in any way knowingly to conceal any material fact or to give or use a fictitious name in applying for a license under this chapter. Any license obtained by violation of this subsection shall be void;

- (14) Such other identification and information deemed necessary by the city and as required to provide for an investigation of the applicant;
- (15) Each applicant shall certify that it will make available any person performing massage therapy upon the premises at the premises for interview with the City Public Safety upon reasonable notice. Such person shall be subject to interview by the Public Safety outside of the presence of the establishment owners, their employees or representatives or third persons. If such persons are unable to communicate sufficiently in the English language the applicant shall be responsible for the payment for translator services on behalf of the Public Safety for a translator as selected by the Public Safety Department.

Sec. 18-30. - Procedures.

- (a) Any applicant for a license pursuant to these provisions shall present to the city clerk the application containing the information set out in this article. The application shall be referred to the director of public safety, who shall have a reasonable time in which to investigate the application and the background of the applicant. Based on such an investigation, the director of public safety or his representative shall render a recommendation as to the approval or denial of the license to the city clerk.
- (b) The director of public safety shall recommend denial of an application for a license if the character, reputation, moral integrity, or the physical or mental condition of the applicant or their employees is found to be inimical to the public health, safety, morals or general welfare, the applicant has not provided all the required information or failure to make available for interview massage therapists or employees.
- (c) In making his determination under this section, the director of public safety shall secure and consider:
 - (1) *Penal history.* All convictions of the applicant, including the reasons therefore and the comportment of the applicant subsequent to the applicant's release;
 - (2) *License and permit history.* The license and permit history of the applicant, whether such person in previously operating in this city or state or in another city or state under a license or permit has had such license or permit revoked or suspended; the reasons therefor; and the comportment of the applicant subsequent to such action.
- (d) The city clerk, following recommendation for the director of public safety, shall grant a license to the establishment if all requirements for a massage establishment,

or similar business are met unless it appears that any person has deliberately falsified the application or unless it appears that the record of any person reveals a conviction of a felony or a crime of moral turpitude. Issuance of such license shall not exempt the applicant from compliance with all other requirements of the Code of Ordinances with respect to occupancy of the massage establishment.

- (e) Any person denied a license by the city clerk pursuant to this chapter may appeal, within twenty-one (21) days, such denial to the city council in writing, stating the reasons why the license should be granted. City council may grant or deny the license after a public hearing. Such decision shall be final. The city council may also elect on its own motion to review any determination of the city clerk granting or denying a license.
- (f) All licenses are nontransferable and pertain only to the location listed in the application described herein; provided, however, that a change of location of a massage establishment or similar business may be permitted pursuant to the provisions of this chapter.

Sec. 18-31. - Revocation.

A violation of any section of this article may result in revocation of any or all licenses to operate, in accordance with chapter 8 of this Code of Ordinances.

Sec. 18-32. - Term; annual fee.

Any person granted a license by the city clerk or the city council to operate a massage establishment or similar business, shall pay to the treasurer an annual fee in an amount as established from time to time by resolution of the city council, which resolution may include a penalty for late payment. The license year shall be the period from the date of license issuance to the next December 31, inclusive, unless otherwise provided. All licenses issued for the license year shall expire on the thirty-first day of December unless suspended or revoked; provided, however, that if the initial license is obtained during the last quarter of the year (i.e., between the first day of October and the thirty-first day of December) then the license shall be valid for the following license year and the license shall not expire until the thirty-first day of December of the following year. Licensee shall notify the city clerk within ten (10) business days of any change to the information provided in a license application or renewal. Licensee shall immediately notify the Clerk of a transfer or sale or relocation of a massage establishment. Failure to do so shall result in immediate suspension of the license. A change in ownership requires a new application and fee as provided in this chapter.

Sec. 18-33. - Renewal.

The license to operate a massage establishment or similar business license, shall be renewed at least fifteen (15) days prior to the date of expiration. The massage establishment license shall be renewed if the applicant submits a sworn affidavit that the matters contained in the original application are correct and indicates any changes that have not previously been reported to the City Clerk.

Section 2 of Ordinance. Severability.

If any section, clause or provision of this ordinance shall be declared by the courts to be invalid, the validity of the ordinance as a whole, or in part, shall not be affected other than the part invalidated.

Section 3 of Ordinance. Repealer

All other ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4 of Ordinance. Effective Date.

This amendatory ordinance shall be effective 10 days after adoption by the City Council and after publication as provided by the Charter of the City of Farmington.

Ayes:
Nays:
Abstentions:
Absent:

STATE OF MICHIGAN)
)ss.
COUNTY OF OAKLAND)

I, the undersigned, the qualified and acting City Clerk of the City of Farmington, Oakland County, Michigan, do certify that the foregoing is a true and complete copy of the ordinance adopted by the City Council of the City of Farmington at a meeting held of the ____ day of _____, 2023, the original of which is on file in my office.

Mary Mullison, City Clerk
City of Farmington

Farmington City Council Staff Report	Council Meeting Date: June 20, 2022	Item Number 7B
Submitted by: Kate Knight, DDA Director		
<u>Agenda Topic:</u> Adoption of DDA Budget FY2023-24		
<u>Proposed Motion:</u> Move to approve resolution to adopt the DDA Fiscal Year 2023-24 Budget and establish 2023-24 Principal Shopping District Special Assessment.		
<u>Background:</u> Please find for your review the proposed budget for the fiscal year beginning July 1, 2023 and ending June 30, 2024. Please note the following highlights: <ul style="list-style-type: none"> • Property tax revenue is projected to increase 9%. (Projected \$468,000 to \$514,525) • We enter our second year of debt service commitment increases of \$92,000, the DDA's pro rata portion of the Farmington Road Streetscape. This has doubled the DDA's commitment to capital project debt service at \$200,000, since 2021. • Repairs and Maintenance budget within PSD, increases \$4,000 within projected PSD revenue of at \$280,000. • \$89,000 in grants and donations related to Dinan Park total \$300,000 from Capital Outlay. • We are drawing from fund balance by \$256,000, leaving \$118,000. 		
<u>Materials:</u> 2023-24 Proposed DDA Budget, DDA Budget and PSD Adoption Resolution, Proposed 2023-2024 PSD Special Assessment Roll		

RESOLUTION

A RESOLUTION OF THE FARMINGTON CITY COUNCIL ADOPTING THE FISCAL YEAR 2023-2024 BUDGET FOR THE FARMINGTON DOWNTOWN DEVELOPMENT AUTHORITY.

WHEREAS, the Farmington Downtown Development Authority (DDA) presented a proposed budget to the City Council for Fiscal Year 2023-2024 in the amount of \$1,298,919; and

WHEREAS, the DDA also provides a work plan associated with the proposed budget; and

WHEREAS, the City Council adopted a resolution at its October 18, 2021 meeting to renew the Principal Shopping District (PSD) special assessment for five year period; and

WHEREAS, the PSD renewal resolution authorized the PSD assessment to be set at \$206,144 for Fiscal Year 2023-2024; and

NOW, THEREFORE BE IT RESOLVED that the Farmington City Council hereby adopts the Fiscal Year 2023-2024 Downtown Development Authority Budget in the amount of \$1,298,919.

BE IT FURTHER RESOLVED that the Farmington City Council hereby sets the Principal Shopping District special assessment for Fiscal Year 2023-2024 at \$206,144 in accordance with the attached assessment roll.

BE IT FURTHER RESOLVED that to meet the requirements for budgeted appropriations of the Farmington Downtown Development Authority, the City Treasurer is hereby directed to spread taxes on real and personal property located within the boundaries of the Farmington Downtown Development Authority District in the amount of one dollar and seventy-seven and sixteen hundredth cents (\$1.7716) per thousand dollars of Taxable Value, and

BE IT FURTHER RESOLVED that the City Treasurer is directed to collect incremental taxes eligible for capture under an incremental financing plan established by the Farmington Downtown Development Authority and disburse the captured tax revenues to the Authority.

2023
SPECIAL ASSESSMENT ROLL
CITY OF FARMINGTON
PRINCIPAL SHOPPING DISTRICT
SPECIAL ASSESSMENT

SAD NO.: 2021-92

Yr. 2 of 5

Statement of Intent:

This Special Assessment District and Roll have been established under the authority of Public Act 120 of 1961 (MCL 125.981, et seq.) to collect **\$ 1,062,570** over a five (5) year period, beginning with the July 1, 2022 tax roll, for the purpose of funding the administrative, marketing, promotional and maintenance activities as described in the Principal Shopping District (PSD) Development Plan.

The Special Assessment District includes all non-residential and non-residential portions of all non-exempt real property located within the Downtown Development Authority District. The total amount to be collected in each of the five (5) years of the plan will be spread based upon the percentage that each individual non-residential real property assessment is of the total non-residential real property assessment for the Special Assessment District. The prior year Downtown Development Authority Assessment Roll, as certified by the March Board of Review and as amended by Assessor's Corrections, decisions of the July and December Board of Review, and orders of the Michigan Tax Tribunal and State Tax Commission, will be used in determining the allocation of the installment payments as approved by the Farmington City Council for each year of the five (5) year plan.

SPECIAL ASSESSMENT ROLL COLLECTION SUMMARY

	Proposed	Actual	
2022 / 1st Year	\$200,140	\$200,140.00	
2023 / 2nd Year	\$206,144	\$206,144.00	\$1,062,570
2024/ 3rd Year	\$212,329	\$212,329.00	
2025 / 4th Year	\$218,698	\$218,698.00	
2026/ 5th Year	<u>\$225,259</u>	<u>\$225,259.00</u>	
Total:	\$1,062,570	\$1,062,570.00	\$206,144

Total Authorized for Special Assessment:

\$1,062,570

**Total Proposed Current Year
Collection (July/December, 2023):**

\$206,144

BASED UPON ANNUALLY APPROVED INSTALLMENTS (2022-2026)

OVERALL REDUCTION IN COLLECTIONS: N/A

**2023
SPECIAL ASSESSMENT ROLL
TO FUND THE
CITY OF FARMINGTON
PRINCIPAL SHOPPING DISTRICT PLAN**

Parcel Number	Property Address	Property Owner	2022 Taxable Value (Prior Year)	Percent of Non-Res. Use (1)	Qualified Taxable Value (TV) for SAD	Individual Qualified TV as a % of Total Qualified TV	Special Assessment based on the Calculated % of Total Qualified TV	Allocation of Special Assessment	
								2023 Summer Tax Roll	2023 Winter Tax Roll
20-23-27-151-017	23720 FARMINGTON RD	HEENEY SUNDQUIST FUNERAL HOME INC	331170	100%	331,200	1.61%	\$ 3,328.10	\$ 1,664.05	\$ 1,664.05
20-23-27-151-021	33316 THOMAS ST	CITY OF FARMINGTON	0	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-151-022	33300 THOMAS ST	ALLORE HOLDINGS II LLC	256100	100%	256,100	1.25%	\$ 2,573.45	\$ 1,286.73	\$ 1,286.72
20-23-27-152-011	33112 GRAND RIVER AVE	FIRST UNITED METHODIST	0	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-152-017		CITY OF FARMINGTON	0	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-152-018		FIRST UNITED METHDST OF FARMINGTON	0	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-152-019		CITY OF FARMINGTON	0	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-153-001	33342 GRAND RIVER AVE	JANICE L. KONJAREVICH LIVING TRUST	104840	100%	104,800	0.51%	\$ 1,053.09	\$ 526.55	\$ 526.54
20-23-27-153-002	33337 THOMAS ST	CITY OF FARMINGTON	0	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-153-003	33338 GRAND RIVER AVE	COWLEY INVESTMENTS, LLC	415790	100%	415,800	2.03%	\$ 4,178.21	\$ 2,089.11	\$ 2,089.10
20-23-27-153-004	33336 GRAND RIVER AVE	GRAND FARMINGTON, LLC	75090	100%	75,100	0.37%	\$ 754.65	\$ 377.33	\$ 377.32
20-23-27-153-005	33332 GRAND RIVER AVE	CITY OF FARMINGTON	0	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-153-007	33318 GRAND RIVER AVE	LAR PROPERTIES, LLC	226440	56%	126,800	0.62%	\$ 1,274.16	\$ 637.08	\$ 637.08
20-23-27-153-008	33316 GRAND RIVER AVE	AZAR BROTHERS, LLC	309830	100%	309,800	1.51%	\$ 3,113.06	\$ 1,556.53	\$ 1,556.53
20-23-27-153-009	33314 GRAND RIVER AVE	P & E PROPERTIES, LLC	97400	100%	97,400	0.47%	\$ 978.73	\$ 489.37	\$ 489.36
20-23-27-153-010	33312 GRAND RIVER AVE	CHANG COMPANY LIMITED LLC	184180	100%	184,200	0.90%	\$ 1,850.95	\$ 925.48	\$ 925.47
20-23-27-153-011	33306 GRAND RIVER AVE	LSGO LLC	108350	100%	108,400	0.53%	\$ 1,089.27	\$ 544.64	\$ 544.63
20-23-27-153-012	33304 GRAND RIVER AVE	MK REAL ESTATE INVESTMENT GROUP LLC	57890	100%	57,900	0.28%	\$ 581.81	\$ 290.91	\$ 290.90
20-23-27-153-015	33250 GRAND RIVER AVE	AZAR MANAGEMENT LLC	58060	100%	58,100	0.28%	\$ 583.82	\$ 291.91	\$ 291.91
20-23-27-153-021	33224 GRAND RIVER AVE	THIBAUT ENTERPRISES INC	392630	100%	392,600	1.91%	\$ 3,945.08	\$ 1,972.54	\$ 1,972.54
20-23-27-153-022	33311 THOMAS ST	CITY OF FARMINGTON	0	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-153-023	33216 GRAND RIVER AVE	AGHOBJIAN, MANOUIL & MARIE	81640	100%	81,600	0.40%	\$ 819.97	\$ 409.99	\$ 409.98
20-23-27-153-024	33212 GRAND RIVER AVE	JAM HOLDINGS, LLC	98730	100%	98,700	0.48%	\$ 991.80	\$ 495.90	\$ 495.90
20-23-27-153-025		FARMINGTON DOWNTOWN DEVELOPMENT	0	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-153-026	33200 GRAND RIVER AVE	LOS TRES AMIGOS-FARMINGTON, LLC	155850	100%	155,900	0.76%	\$ 1,566.58	\$ 783.29	\$ 783.29

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Parcel Number	Property Address	Property Owner	2022 Taxable Value (Prior Year)	Percent of Non-Res. Use (1)	Qualified Taxable Value (TV) for SAD	Individual Qualified TV as a % of Total Qualified TV	Special Assessment based on the Calculated % of Total Qualified TV	Allocation of Special Assessment	
								2023 Summer Tax Roll	2023 Winter Tax Roll
20-23-27-154-004	33107 THOMAS ST	CITY OF FARMINGTON	84110	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-154-005	33103 THOMAS ST	BUDD, DALE V	85870	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-154-006	33023 THOMAS ST	TDG MANAGEMENT1, LLC	80890	76%	61,500	0.30%	\$ 617.99	\$ 309.00	\$ 308.99
20-23-27-154-007	33110 GRAND RIVER AVE	JOHNSON INVESTMENT CO	139700	100%	139,700	0.68%	\$ 1,403.79	\$ 701.90	\$ 701.89
20-23-27-154-008	33104 GRAND RIVER AVE	CITY OF FARMINGTON	88910	83%	73,800	0.36%	\$ 741.59	\$ 370.80	\$ 370.79
20-23-27-154-009	33100 GRAND RIVER AVE	JOHNSON, DAVID H	71490	100%	71,500	0.35%	\$ 718.47	\$ 359.24	\$ 359.23
20-23-27-154-010	33018 GRAND RIVER AVE	GAISER, CARL THOMPSON	89100	100%	89,100	0.43%	\$ 895.33	\$ 447.67	\$ 447.66
20-23-27-154-011	33014 GRAND RIVER AVE	C-4 LEASING LLC	158160	100%	158,200	0.77%	\$ 1,589.69	\$ 794.85	\$ 794.84
20-23-27-154-012	33004 GRAND RIVER AVE	HEPPARD COMMERCIAL LLC	247870	100%	247,900	1.21%	\$ 2,491.05	\$ 1,245.53	\$ 1,245.52
20-23-27-154-014	33106 GRAND RIVER AVE	STATE OF MICHIGAN	0	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-154-015	33112 GRAND RIVER AVE	FIRST UNITED METHODIST	0	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-155-001	33335 GRAND RIVER AVE	DAMKCAT REAL ESTATE HOLDINGS, LLC	47950	100%	48,000	0.23%	\$ 482.33	\$ 241.17	\$ 241.16
20-23-27-155-002	33329 GRAND RIVER AVE	DAMKCAT REAL ESTATE HOLDINGS, LLC	331040	61%	201,900	0.98%	\$ 2,028.81	\$ 1,014.41	\$ 1,014.40
20-23-27-155-003	33317 GRAND RIVER AVE	DAMKCAT REAL ESTATE, LLC	104330	100%	104,300	0.51%	\$ 1,048.07	\$ 524.04	\$ 524.03
20-23-27-155-004	33335 GRAND RIVER AVE	DAMKCAT REAL ESTATE HOLDINGS, LLC	57050	100%	57,100	0.28%	\$ 573.78	\$ 286.89	\$ 286.89
20-23-27-155-008	33245 GRAND RIVER AVE	WINGARD, DONALD C	60620	100%	60,600	0.30%	\$ 608.95	\$ 304.48	\$ 304.47
20-23-27-155-011	33205 GRAND RIVER AVE	CHEMICAL BANK	340170	100%	340,200	1.66%	\$ 3,418.53	\$ 1,709.27	\$ 1,709.26
20-23-27-155-020	23382 FARMINGTON RD	T & I INVESTMENT LLC	1410	100%	1,400	0.01%	\$ 14.07	\$ 7.04	\$ 7.03
20-23-27-155-024	23366 FARMINGTON RD	RHINOJOE LLC	245030	100%	245,000	1.19%	\$ 2,461.91	\$ 1,230.96	\$ 1,230.95
20-23-27-155-025	23360 FARMINGTON RD	T & I INVESTMENT LLC	145720	100%	145,700	0.71%	\$ 1,464.08	\$ 732.04	\$ 732.04
20-23-27-155-026	23340 FARMINGTON RD	FARMINGTON CENTER MICHIGAN, LLC	392670	100%	392,700	1.91%	\$ 3,946.08	\$ 1,973.04	\$ 1,973.04
20-23-27-155-040	33171 GRAND RIVER AVE	FARMINGTON CENTER MICHIGAN, LLC	440490	100%	440,500	2.15%	\$ 4,426.41	\$ 2,213.21	\$ 2,213.20
20-23-27-155-044	23534 FARMINGTON RD	23534 FARMINGTON RD LLC	176670	100%	176,700	0.86%	\$ 1,775.59	\$ 887.80	\$ 887.79
20-23-27-155-045	33305 GRAND RIVER AVE	DAMKCAT REAL ESTATE HOLDINGS, LLC	266300	100%	266,300	1.30%	\$ 2,675.94	\$ 1,337.97	\$ 1,337.97
20-23-27-155-046	33211 GRAND RIVER AVE	DOWNTOWN OFFICES	369940	100%	369,900	1.80%	\$ 3,716.98	\$ 1,858.49	\$ 1,858.49

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								2023 Summer Tax Roll	2023 Winter Tax Roll
20-23-27-155-047	33111 GRAND RIVER AVE	CITY OF FARMINGTON	0	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-155-048	23292 FARMINGTON RD	FARMINGTON CENTER MICHIGAN, LLC	414470	100%	414,500	2.02%	\$ 4,165.14	\$ 2,082.57	\$ 2,082.57
20-23-27-155-049	23300 FARMINGTON RD	FARMINGTON CENTER MICHIGAN, LLC	3074470	100%	3,074,500	14.99%	\$ 30,894.42	\$ 15,447.21	\$ 15,447.21
20-23-27-156-003	32905 GRAND RIVER AVE	XIE ZHENG, LLC	55370	100%	55,400	0.27%	\$ 556.69	\$ 278.35	\$ 278.34
20-23-27-156-004	32821 GRAND RIVER AVE	XIE ZHENG, LLC	496240	50%	248,100	1.21%	\$ 2,493.06	\$ 1,246.53	\$ 1,246.53
20-23-27-156-005	33001 GRAND RIVER AVE	LEITRIM-GROVES, LLC	2105850	100%	2,105,900	10.27%	\$ 21,161.34	\$ 10,580.67	\$ 10,580.67
20-23-27-177-005	32830 GRAND RIVER AVE	CITY OF FARMINGTON	0	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-177-010	32716 GRAND RIVER AVE	BUYERS, PAUL A	62340	100%	62,300	0.30%	\$ 626.03	\$ 313.02	\$ 313.01
20-23-27-177-094	32720 GRAND RIVER AVE	FARMINGTON VILLAGE COMPLEX	1450490	100%	1,450,500	7.07%	\$ 14,575.49	\$ 7,287.75	\$ 7,287.74
20-23-27-177-095		CITY OF FARMINGTON	0	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-001	23290 FARMINGTON RD	JP HERZOG LLC	71610	100%	71,600	0.35%	\$ 719.48	\$ 359.74	\$ 359.74
20-23-27-301-003	23220 FARMINGTON RD	CASA MARIN, LLC	259550	100%	259,600	1.27%	\$ 2,608.62	\$ 1,304.31	\$ 1,304.31
20-23-27-301-004	33317 ORCHARD ST	DELEO, CATHY	89330	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-005	33313 ORCHARD ST	FARMINGTON CENTER MICHIGAN, LLC	20060	100%	20,100	0.10%	\$ 201.98	\$ 100.99	\$ 100.99
20-23-27-301-006	33309 ORCHARD ST	CITY OF FARMINGTON	0	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-007	33305 ORCHARD ST	FARMINGTON CENTER MICHIGAN, LLC	20060	100%	20,100	0.10%	\$ 201.98	\$ 100.99	\$ 100.99
20-23-27-301-008	33213 ORCHARD ST	FARMINGTON DWNTWN DEV AUTHORITY	0	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-017	32809 GRAND RIVER AVE	ROSSER, VALNEDRA	75270	100%	75,300	0.37%	\$ 756.66	\$ 378.33	\$ 378.33
20-23-27-301-019	32729 GRAND RIVER AVE	MECOLLI, EVIS	118750	100%	118,800	0.58%	\$ 1,193.77	\$ 596.89	\$ 596.88
20-23-27-301-020	32725 GRAND RIVER AVE	SMART, ROBERT R	93540	100%	93,500	0.46%	\$ 939.54	\$ 469.77	\$ 469.77
20-23-27-301-021	32721 GRAND RIVER AVE	BUYERS, RUSSELL A	93940	100%	93,900	0.46%	\$ 943.56	\$ 471.78	\$ 471.78
20-23-27-301-022	32715 GRAND RIVER AVE	CAPGROW HOLDINGS JV	641980	100%	642,000	3.13%	\$ 6,451.20	\$ 3,225.60	\$ 3,225.60
20-23-27-301-045	33201 ORCHARD ST	CITY OF FARMINGTON	0	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-047	33200 SLOCUM DR	SUNNY DAY CARE INC	313820	100%	313,800	1.53%	\$ 3,153.25	\$ 1,576.63	\$ 1,576.62
20-23-27-301-048	23280 FARMINGTON RD	LOWEN REAL ESTATE LLC	147490	100%	147,500	0.72%	\$ 1,482.17	\$ 741.09	\$ 741.08

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								2023 Summer Tax Roll	2023 Winter Tax Roll
20-23-27-301-050	33240 SLOCUM DR	VANDENBERG, KEVIN J	61280	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-051	33242 SLOCUM DR	BOYCE, ADAM FRANCIS	132310	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-052	33246 SLOCUM DR	BENNETT, DAVID W	89780	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-053	33244 SLOCUM DR	MATHIES, CARTYEA	153160	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-054	33248 SLOCUM DR	MCCLELLAN, ERICA V	60900	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-055	33250 SLOCUM DR	MACIOCE, ANTHONY A	86380	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-056	33254 SLOCUM DR	HOFFMAN, BARBARA	85380	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-057	33252 SLOCUM DR	KALP, KEVIN J	78390	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-058	33256 SLOCUM DR	SHAMEY, TERA	60460	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-059	33258 SLOCUM DR	EQUITY TRUST COMPANY CUSTODIAN	123670	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-060	33262 SLOCUM DR	NIXON, COURTNEY A	77780	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-061	33260 SLOCUM DR	STARK, CAITLIN	98670	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-062	33264 SLOCUM DR	MARTHUR, SANDRA E	66350	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-063	33266 SLOCUM DR	SEKRESKI, BLAGOJA	88450	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-064	33270 SLOCUM DR	VARVERAKIS, JOHN M	60460	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-065	33268 SLOCUM DR	PETRACH, RACHEL L	136570	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-082		FARMINGTON DEVELOPMENT GROUP LLC	0	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-083	33210 SLOCUM DR	ORCHARDS FARMINGTON, LLC	901930	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-001	33107 ORCHARD ST	BROYLES, ADAM T	57020	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-002	33109 ORCHARD ST	MARMUS, MATHIEU	53790	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-003	33111 ORCHARD ST	MJB1040 LLC	71440	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-004	33105 ORCHARD ST	33105 ORCHARD STREET, LLC	36420	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-005	33103 ORCHARD ST	TOSIC, DRAGAN	53790	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-006	33101 ORCHARD ST	ROITMAN, SARA	36890	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-007	33119 ORCHARD ST	TASH, LORRAINE M	54970	0%	0	0.00%	\$ -	\$ -	\$ -

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								2023 Summer Tax Roll	2023 Winter Tax Roll
20-23-27-306-008	33121 ORCHARD ST	KINNEY, SUSAN MICHELLE	66490	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-009	33123 ORCHARD ST	LINDERER, CHRISTA	36890	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-010	33117 ORCHARD ST	HAMMOUD, NERMEAN	70300	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-011	33115 ORCHARD ST	TOSIC, BEHIA & SRDAN	66440	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-012	33113 ORCHARD ST	SUHRE, JEFFREY	47360	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-013	33131 ORCHARD ST	GANDHI, KAUSHIKKUMAR S	36420	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-014	33133 ORCHARD ST	URBAN, MATTHEW S	52170	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-015	33135 ORCHARD ST	RYAN, STEPHEN B	58050	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-016	33129 ORCHARD ST	WICKMAN, DAVID F	36420	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-017	33127 ORCHARD ST	CAMERON, MARY KAY	53570	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-018	33125 ORCHARD ST	MARZOLF, SHANNON KATHLEEN	58170	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-326-016	32704 GRAND RIVER AVE	ALL ONE HOLDINGS, LLC	218950	100%	219,000	1.07%	\$ 2,200.64	\$ 1,100.32	\$ 1,100.32
20-23-28-230-006	33608 GRAND RIVER AVE	S3 INVESTMENTS, LLC	135780	100%	135,800	0.66%	\$ 1,364.60	\$ 682.30	\$ 682.30
20-23-28-231-011	33604 GRAND RIVER AVE	33604 GRAND RIVER, LLC	257090	100%	257,100	1.25%	\$ 2,583.49	\$ 1,291.75	\$ 1,291.74
20-23-28-276-005	33603 GRAND RIVER AVE	TUROWSKI FARMINGTON DEVELOPMENT LLC	400370	100%	400,400	1.95%	\$ 4,023.46	\$ 2,011.73	\$ 2,011.73
20-23-28-276-011	23629 LIBERTY ST	TDP HOLDINGS, LLC	172180	100%	172,200	0.84%	\$ 1,730.37	\$ 865.19	\$ 865.18
20-23-28-276-014	23611 LIBERTY ST	THE CHURCH IN FARMINGTON	0	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-28-276-021	23617 LIBERTY ST	CHIROPRACTIC FEDERAL	203600	100%	203,600	0.99%	\$ 2,045.89	\$ 1,022.95	\$ 1,022.94
20-23-28-277-001	33430 GRAND RIVER AVE	CITY OF FARMINGTON	0	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-28-277-002	23715 FARMINGTON RD	FARMINGTON MASONIC	120150	100%	120,200	0.59%	\$ 1,207.84	\$ 603.92	\$ 603.92
20-23-28-278-002	33431 GRAND RIVER AVE	33431 GRAND RIVER, LLC	388500	100%	388,500	1.89%	\$ 3,903.88	\$ 1,951.94	\$ 1,951.94
20-23-28-278-004	33425 GRAND RIVER AVE	BELLA NORA HOLDINGS, LLC	168320	100%	168,300	0.82%	\$ 1,691.18	\$ 845.59	\$ 845.59
20-23-28-278-005	33409 GRAND RIVER AVE	BELLA NORA HOLDINGS, LLC	218820	100%	218,800	1.07%	\$ 2,198.63	\$ 1,099.32	\$ 1,099.31
20-23-28-278-006	33401 GRAND RIVER AVE	TYJORMAC, L.L.C.	315890	62%	195,900	0.95%	\$ 1,968.52	\$ 984.26	\$ 984.26
20-23-28-278-012	23629 FARMINGTON RD	MIHAJLOVSKI, DRAGO	104410	100%	104,400	0.51%	\$ 1,049.07	\$ 524.54	\$ 524.53

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								2023 Summer Tax Roll	2023 Winter Tax Roll
20-23-28-278-013	23623 FARMINGTON RD	JEERA PROPERTIES, LLC	157480	100%	157,500	0.77%	\$ 1,582.65	\$ 791.33	\$ 791.32
20-23-28-278-014	23621 FARMINGTON RD	JORGENCA, LLC	148930	100%	148,900	0.73%	\$ 1,496.24	\$ 748.12	\$ 748.12
20-23-28-278-015	23607 FARMINGTON RD	SACKLLAH, FRED	87180	100%	87,200	0.43%	\$ 876.24	\$ 438.12	\$ 438.12
20-23-28-278-016	23603 FARMINGTON RD	CAST HOLDINGS, LLC	139160	100%	139,200	0.68%	\$ 1,398.77	\$ 699.39	\$ 699.38
20-23-28-278-018	23550 LIBERTY ST	THE FARMINGTON COMMUNITY	0	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-28-278-019	23600 LIBERTY ST	CITY OF FARMINGTON	0	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-28-278-020	33440 STATE ST	CITY OF FARMINGTON	0	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-28-280-003	33509 STATE ST	CITY OF FARMINGTON	0	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-28-280-004	33505 STATE ST STE 101	33505 STATE LLC	208390	100%	208,400	1.02%	\$ 2,094.13	\$ 1,047.07	\$ 1,047.06
20-23-28-280-012	23391 FARMINGTON RD	CVS PHARMACY INC #8048-02	571380	100%	571,400	2.79%	\$ 5,741.77	\$ 2,870.89	\$ 2,870.88
20-23-28-280-013	23333 FARMINGTON RD	CASTLE DENTAL LABORATORY INC	166570	100%	166,600	0.81%	\$ 1,674.10	\$ 837.05	\$ 837.05
20-23-28-280-014	23309 FARMINGTON RD	JPMORGAN CHASE & CO (FARMINGTON MI)	545880	100%	545,900	2.66%	\$ 5,485.53	\$ 2,742.77	\$ 2,742.76
20-23-28-428-012	23285 FARMINGTON RD	J.M.W. ENTERPRISES, L.L.C.	91580	100%	91,600	0.45%	\$ 920.45	\$ 460.23	\$ 460.22
			24,713,240		20,514,700	100%	206,144.00	103,072.21	103,071.79

NOTES: (1) "Percent of Non-Residential Use" for DDA properties which have a residential component was determined by dividing the TCV of the section/area of the subject building used for residential purposes by the TCV of the total property. The residential percentage was then subtracted from 100% to yield the non-residential shown in this Special Assessment Roll.

PSD Split/Combination Activity - 2011 for 2012

FROM:				
20-23-27-301-066	33204 SLOCUM DR	FARMINGTON DEV GROUP, LLC		4,770
20-23-27-301-067	33206 SLOCUM DR	FARMINGTON DEV GROUP, LLC		4,770
20-23-27-301-068	33210 SLOCUM DR	FARMINGTON DEV GROUP, LLC		4,770
20-23-27-301-069	33208 SLOCUM DR	FARMINGTON DEV GROUP, LLC		4,770
20-23-27-301-070	33212 SLOCUM DR	FARMINGTON DEV GROUP, LLC		4,770
20-23-27-301-071	33214 SLOCUM DR	FARMINGTON DEV GROUP, LLC		4,770
20-23-27-301-072	33218 SLOCUM DR	FARMINGTON DEV GROUP, LLC		4,770
20-23-27-301-073	33216 SLOCUM DR	FARMINGTON DEV GROUP, LLC		4,770
20-23-27-301-074	33220 SLOCUM DR	FARMINGTON DEV GROUP, LLC		4,770
20-23-27-301-075	33222 SLOCUM DR	FARMINGTON DEV GROUP, LLC		4,770
20-23-27-301-076	33226 SLOCUM DR	FARMINGTON DEV GROUP, LLC		4,770
20-23-27-301-077	33224 SLOCUM DR	FARMINGTON DEV GROUP, LLC		4,770
20-23-27-301-078	33228 SLOCUM DR	FARMINGTON DEV GROUP, LLC		4,770
20-23-27-301-079	33230 SLOCUM DR	FARMINGTON DEV GROUP, LLC		4,770
20-23-27-301-080	33234 SLOCUM DR	FARMINGTON DEV GROUP, LLC		4,770
20-23-27-301-081	33232 SLOCUM DR	FARMINGTON DEV GROUP, LLC		4,770
(16)				Total:
				76,320

TO:				
20-23-27-301-082	-	FARMINGTON DEV GROUP, LLC		0
20-23-27-301-083	33210 SLOCUM DR	FARMINGTON DEV GROUP, LLC		76,320
(2)				Total:
				76,320

PSD Split/Combination Activity - 2012 for 2013

N/A				
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PSD Split/Combination Activity - 2013 for 2014

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FROM:				
203-23-27-153-020	33200 GRAND RIVER AVE	FARMINGTON DOWNTOWN DEVELOPMENT		143,950
(1)				Total:
				143,950

TO:				
20-23-27-153-025	-	FARMINGTON DOWNTOWN DEVELOPMENT		29,850
20-23-27-153-026	33200 GRAND RIVER AVE	FARMINGTON DOWNTOWN DEVELOPMENT		114,100
(2)				Total:
				143,950

20-23-27-301-083	DELETE (08/13 CVT Advised NOT in PSD) - 2013 for 2014			-
(1)				Total:
				-

PSD Split/Combination Activity - 2014 for 2015

N/A				
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PSD Split/Combination Activity - 2015 for 2016

N/A				
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PSD Split/Combination Activity - 2016 for 2017

N/A				
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PSD Split/Combination Activity - 2017 for 2018

N/A				
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PSD Split/Combination Activity - 2018 for 2019

N/A				
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PSD Split/Combination Activity - 2019 for 2020

N/A				
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PSD Split/Combination Activity - 2020 for 2021

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FROM:				
20-23-27-152-016	33000 THOMAS ST	CITY OF FARMINGTON		0
20-23-27-177-092	33000 THOMAS ST	CITY OF FARMINGTON		0
(2)				Total:
				0

TO:				
20-23-27-152-017	-	CITY OF FARMINGTON		0
20-23-27-152-018	-	FIRST UNITED METHODIST OF FARMINGTON		0
20-23-27-152-019	-	CITY OF FARMINGTON		0
20-23-27-177-095	-	CITY OF FARMINGTON		0
(4)				Total:
				0

PSD Split/Combination Activity - 2021 for 2022

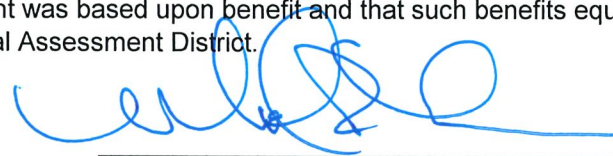
N/A				
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PSD Split/Combination Activity - 2022 for 2023

N/A				
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I, Micheal R. Lohmeier, Oakland County Equalization Officer/Assessor for the City of Farmington, hereby certify that this Special Assessment Roll No 2021-92, representing the second of five (5) installments, is to fund Administrative, Marketing, Promotional and Maintenance Activities as described in the Principal Shopping District (PSD) Development Plan. Further, that this Special Assessment Roll was prepared the result of the City Council of the City of Farmington having approved same with Resolution No. 07-21-021 on 07/19/2021. I also certify that each assessment was based upon benefit and that such benefits equal that portion of the total cost assessed against the parcels in such Special Assessment District.

Dated this 3rd day of May, 2023



Micheal R. Lohmeier, Oakland County Equalization Officer &
Assessor City of Farmington

Farmington City Council Staff Report	Council Meeting Date: June 19, 2023	Item Number 7C
Submitted by: Kate Knight, DDA Director		
Agenda Topic: DDA 2022/23 Budget Amendments		
Proposed Motion: Motion to approve the resolution amending the DDA 2022/23 Budget, as shown in the projected column of the attached report.		
Background: This budget amendment was approved by the DDA Board for submittal to the City Council on April 5, 2023. Proposed amendments to the 2022/23 budget are presented in the projected activity column of the attached budget documents. Significant changes include: Increase TIF revenue \$109,900. \$78,000 includes grants and other donations toward the Dinan Pocket Park. Investment income increased \$19,000 due to rising interest rates. Increase TIF expenditures, specifically Capital Outlay budget from \$58,362 to \$122,000, including \$72,000 in design/engineering and project costs for the Farmington Road pocket park as the project is executed. Increase PSD total expenditures \$38,000. These expenditures exceed projected revenue. Significant changes include \$45,000 for Repairs and Maintenance for large scale plantscape replacement. Fund balance holds an additional \$77,000, reimbursed to the DDA for streetscape professional services within FY 2021-22 by the Farmington Road Streetscape bond. DDA staff recommends allocating funds drawn from fund balance toward additional investment in plantscape replacement.		
Materials: DDA Budget Summary 2022-23 Amendments and 2032-24 Proposed, Budget Amendment Resolution		

CITY OF FARMINGTON

RESOLUTION No.

Motion by _____, seconded by _____:

BE IT RESOLVED that the Farmington City Council hereby amends the 2022-2023 Downtown Development Authority budget as shown below; DDA Budget Amendment No. 1

Budget Amendment No 1

Fund: Downtown Development Authority

Expenditures	\$120,164	
Appropriation, Fund Balance	\$5,382	
Revenues		\$114,782

Primarily to provide funding for Dinan Park and the associated grant revenue.

BE IT FURTHER RESOLVED that the City Treasurer is hereby authorized to pay all claims and accounts properly chargeable to the foregoing appropriations provided that said claims and accounts have been lawfully incurred and approved by Council, Board, Commission or other City Officer authorized to make such expenditures, and

Roll Call:
Ayes:
Nays:
Absent:

RESOLUTION DECLARED ADOPTED

MARY J. MULLISON, CITY CLERK

I, Mary J. Mullison, duly authorized Clerk for the City of Farmington, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Farmington City Council at a regular meeting held Monday, June 21, 2021 in the City of Farmington, Oakland County, Michigan.

MARY J. MULLISON, CITY CLERK

Farmington City Council Staff Report	Council Meeting Date: June 19, 2023	Reference Number 7D
Submitted by: David Murphy, City Manager		
Description Consideration to Adopt Fiscal Year 2023-24 47 th District Court, Brownfield Redevelopment Authority, Corridor Improvement Authority and Joint Agency Budgets		
Requested Action Move to adopt Fiscal Year 2023-24 Budget Resolution for the 47 th District Court, Brownfield Redevelopment Authority, Corridor Improvement Authority and Joint Agency Budgets.		
<p>Background City Administration is recommending that the City Council adopt separate budgets for the 47th District Court, the Brownfield Redevelopment Authority, the Corridor Improvement Authority, and the Joint Agency Budgets. The Brownfield Redevelopment Authority and Corridor Improvement Authority are separate agencies of the City. While the City Council is responsible for adopting the budgets for these agencies, they are not involved with its day-to-day management and oversight.</p> <p>City Administration is recommending that the Council adopt the Fiscal Year 2023-24 Brownfield Redevelopment Authority Budget at \$42,945.</p> <p>City Administration is recommending that the Council adopt the Fiscal Year 2023-24 Corridor Improvement Authority at \$110,000.</p> <p>City Administration is recommending a separate budget approval for the 47th District Court that incorporates the total budget and contributions from the City of Farmington and Farmington Hills. The City of Farmington is involved with handling the general accounting, payroll, and administering the budget for the 47th District Court. The Court's budget is reviewed and recommended for approval by both Farmington and Farmington Hills City Councils. It is necessary to formalize this approval by a separate budget adoption procedure. The Fiscal Year 2023-24 Budget for the 47th District Court would be \$3,998,996. The City of Farmington's contribution for Fiscal Year 2023-24 is approximately \$75,000 more than the current fiscal year.</p> <p>Finally, City Administration is recommending that the joint agency budgets with Farmington Hills also be incorporated into a separate budget approval. This would include budgets for the Children, Youth and Families; Farmington Area Arts Commission; Farmington Youth Assistance; Mayor's Youth Council; Commission on Aging; Citizens Corp for Emergency Preparedness; and Multicultural/Multiracial Council. The total for these agency budgets would be \$6,660.</p>		
Materials:		

RESOLUTION

A RESOLUTION OF THE FARMINGTON CITY COUNCIL ADOPTING THE FISCAL YEAR 2023-24 BUDGETS FOR THE 47th DISTRICT COURT, BROWNFIELD REDEVELOPMENT AUTHORITY, CORRIDOR IMPROVEMENT AUTHORITY, AND JOINT AGENCY BUDGETS.

WHEREAS, the City of Farmington provides funding to agencies shared with the City of Farmington Hills; and

WHEREAS, the City Manager presented a Farmington Brownfield Redevelopment Authority Fiscal Year 2023-24 Budget for the Brownfield Redevelopment Fund in the amount of \$42,945; and

WHEREAS, City Administration recommends a Fiscal Year 2023-24 appropriation of \$110,000 for the Grand River Corridor Improvement Authority; and

WHEREAS, the City of Farmington shares district control unit responsibility for the 47th District Court and as a district control unit is responsible for approving the Court's annual budget and appropriating Farmington's share of funding required to fund the Court budget, and

WHEREAS, the City Councils for the City of Farmington and Farmington Hills reviewed and agreed on the requested budget from the 47th District Court; and

NOW, THEREFORE BE IT RESOLVED that the Farmington City Council hereby adopts the Fiscal Year 2023-24 budgets and approves Farmington's share of funding for the following City authorities and joint agencies:

1. Joint Agencies

Children, Youth and Families	\$ 140
Farmington Area Arts Commission	\$ 90
Farmington Youth Assistance	\$ 5,000
Mayor's Youth Council	\$ 500
Commission on Aging	\$ 165
Citizens Corp for Emergency Preparedness	\$ 90
Multicultural/Multiracial Council	\$ 500
Commission on Community Health	\$ 175

2. Farmington Brownfield Redevelopment Authority \$42,945

3. Grand River Corridor Improvement Authority \$110,000

4. 47th District Court

Total Appropriation	\$3,998,996
City of Farmington Hills Contribution	\$2,971,491
City of Farmington Contribution	629,880
Other Revenues	168,694
Appropriation (To) From Fund Balance	<u>228,931</u>
	\$3,998,996

BE IT FURTHER RESOLVED that the City Treasurer is directed to collect incremental taxes eligible for capture under an incremental financing plan established by the Farmington Brownfield Redevelopment Authority and disburse the captured tax revenues to the Authority.

BE IT FURTHER RESOLVED that the City Treasurer is directed to collect incremental taxes eligible for capture under an incremental financing plan established by the Corridor Improvement Authority and disburse the captured tax revenues to the Authority.

Farmington City Council Staff Report	Council Meeting Date: June 19, 2023	Reference Number 7E
Submitted by: David Murphy, City Manager		
Description Consideration to Adopt Resolution to Amend Residential Refuse/Recycling User Charge		
Requested Action Move to adopt resolution to amend Residential Refuse/Recycling User Charge effective July 1, 2023		
Background <p>The Refuse/recycling user charge is structured to cover the full cost of residential refuse collection, yard waste collection, recycling, the household hazardous waste collection program, RRRASOC administrative costs, and the cost associated with the fall leaf collection program. The charge would be placed on the July and December tax bills for residential units.</p> <p>The following 188 condominium units do not receive the leaf collection service in the Fall: Tana Hill (6), Adams Manor (6), Pinewoods (40), Winset (55), Tall Pines (3), and Heritage Village (78). The following 36 multijurisdictional housing developments do not receive leaf collection in the Fall: Mission Court/Lane (12), Lark Harbor Court (14), Woodhaven Court (3), Fairview Court (5), Freedom Road (2). As a result, a separate fee is charged that excludes the leaf collection costs for these 224 units. The attached resolution includes this separate charge.</p> <p>Chapter 16 of the City Code contains a provision which allows the City Clerk to waive the recycling fee based on applications verifying economic hardship or permanent physical handicap. Each year, the clerk receives five or six such applications. The contract with Waste Management does not provide a per unit cost breakdown for the solid waste, recycling collection, and yard waste services. Therefore, City Administration has estimated the cost of the recycling fee and waiver to be \$145.82.</p>		
Materials: resolution		

RESOLUTION

A RESOLUTION OF THE FARMINGTON CITY COUNCIL AMENDING RESIDENTIAL REFUSE/RECYCLING USER FEE, AMENDING A REFUSE/RECYCLING FEE WITHOUT THE LEAF COLLECTION PROGRAM, AND AMENDING THE DOLLAR AMOUNT SUBJECT TO THE RECYCLING WAIVER, EFFECTIVE JULY 1, 2023.

WHEREAS, the Farmington City Council is authorized by Section 16-34 of the Code of Ordinances to establish a residential user fee to defray the City's costs for providing solid waste collection and disposal, recycling collection and processing, recycling administration, yard waste collection and processing, leaf collection and processing, and household hazardous waste collection and processing services; and

WHEREAS, the City of Farmington contracts with Waste Management, Inc. to provide solid waste collection, yard waste collection, and recycling collection services for residential customers in the City, for which the City pays a contractual fee; and

WHEREAS, the City of Farmington has agreed to deliver recycled materials to the facility owned by the Resource Recovery and Recycling Authority of Southwest Oakland County (RRRASOC); and

WHEREAS, the City of Farmington, along with other participating communities, contracts with RRRASOC to administer the recycling facility and other recycling programs in exchange for a fee paid to RRRASOC; and

WHEREAS, the City of Farmington participates in the Household Hazardous Waste Collection Program administered by RRRASOC; and

WHEREAS, as part of the City's recycling program, each fall the Farmington Department of Public Works collects and disposes of leaves raked to the curb by residents; and

WHEREAS, the Refuse/Recycling User Fee is intended to defray the City's expenses in providing these services to its residents as estimated in the Fiscal Year 2023-24 Budget, effective July 1, 2023.

WHEREAS, there are 2,753 residential units that currently receive all of the refuse/recycling services within the City of Farmington; and

WHEREAS, there are 188 condominium units that receive all of the refuse/recycling services except for the leaf collection program; and

WHEREAS, there are 36 homes in small residential developments that have houses built in both Farmington and Farmington Hills and providing leaf collection services in these multijurisdictional developments would be impractical; and

WHEREAS, in accordance with the preceding, the user fee would be based on the costs incurred by the City for the 2023-24 fiscal year in accordance with the following:

	<u>Annual Budget</u>	<u>Per Unit Cost</u>
Waste Management Service Contract	\$535,120	\$ 179.75
Recycling Administration	15,315	5.14
Hazardous Waste Collection and Services	26,000	8.73
Other Operating Expenses	<u>63,680</u>	<u>21.39</u>
Total	\$640,115	\$ 215.01

WHEREAS, the unit price for residential units receiving leaf collection program service is \$51.29 based on a budgeted cost of \$141,201 for Fiscal Year 2023-24 and 2,753 residential units; and

WHEREAS, Chapter 16, Garbage and Rubbish, of the City Code permits a waiver of the recycling fee based on economic hardship requirements specified in Section 16-34.5 or disability as contained in Section 16-27.5.

WHEREAS, City Administration is recommending that the amount for the recycling economic hardship waiver be \$145.82.

NOW, THEREFORE BE IT RESOLVED that the Farmington City Council hereby establishes a residential refuse/recycling user fees and recycling waiver amount as indicated below, effective July 1, 2023:

1. Residential Refuse/Recycling fee - \$266.31 with \$133.16 levied with the July 2023 tax bill and \$133.15 on the December 2023 tax bill
2. Residential Refuse/Recycling Fee, Condominiums and multijurisdictional developments without Leaf Collection Program - \$215.02 with \$107.51 levied with the July 2023 tax bill and \$107.51 levied on the December 2023 tax bill.
3. The amount to be waived from the user fee for those residents qualifying for the recycling waiver under Section 16-34.5 or the disability waiver pursuant to 16.27-5 of the City Code is \$145.82.

AYES:

NAYES:

ABSENT:

ABSTENTIONS:

CERTIFICATION

_____ I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City of Farmington City Council at a regular meeting held on June 19, 2023.

Mary Mullison, City Clerk

**Farmington City Council
Staff Report**

**Council Meeting
Date:** June 19, 2023

**Item
Number
7F**

Submitted by: David Murphy, City Manager

Agenda Topic Consideration to Adopt a Resolution to Amend Water and Sewer Rates Effective July 1, 2023

Proposed Motion: Move to adopt a resolution amending Chapter 11 of the City Fee Schedule, as presented, which amends the water and sewer rates, effective July 1, 2023.

Background:

The Great Lakes Water Authority (GLWA) increased the rates it charges the City of Farmington by 1.42% for Water and 2.8% for Sewer. The proposed amendment to the fee schedule increases the rates Farmington charges to its customers by 3.5% for Water and 4.8% for Sewer. The additional increase is proposed to provide additional funding for capital improvements to the system.

The rates will change as follows:

	Rates Effective 7/1/23	Rates Effective 7/1/22
Water Consumption Charge (per 1,000 gallons)	\$6.34	\$6.13
Water Fixed Charge (per quarter)	\$37.18	\$35.92
Sewer Consumption Charge (per 1,000 gallons)	\$7.98	\$7.61
Sewer Fixed Charge (per quarter)	\$43.86	\$41.85

For an average user using 11,000 gallons per quarter, they will see an increase of \$9.65 per quarter.

City Administration is recommending that the City Council adopt the attached resolution amending Chapter 11 of the City Fee Schedule, as presented. This resolution amends the water and sewer rates, effective July 1, 2023. Customer bills would not increase until the September utility bill.

Materials:

Resolution to Amend Water and Sewer Rates
Chapter 11 of Fee Schedule

**STATE OF MICHIGAN
COUNTY OF OAKLAND
CITY OF FARMINGTON**

RESOLUTION NO.

A RESOLUTION OF THE FARMINGTON CITY COUNCIL AMENDING THE WATER AND SEWER RATES, QUARTERLY GREAT LAKES WATER AUTHORITY (GLWA) FIXED WATER AND SEWER CHARGES, AND QUARTERLY INDUSTRIAL WASTE CHARGES AND INDUSTRIAL SURCHARGES, EFFECTIVE JULY 1, 2023.

Motion by _____, seconded by _____, to adopt the following resolution:

WHEREAS, the City received notification from the GLWA and Oakland County regarding proposed increased rates that will be charged for wastewater treatment and potable water that will impact the Fiscal Year 2023-24 Water and Sewer Fund Budget; and

WHEREAS, the increase in wastewater treatment rates will be 2.8% and the increase in water rates will be 1.4% for the Fiscal Year 2023-24; and

WHEREAS, the City received notification from the GLWA and Oakland County regarding the increased rates associated with the Industrial Waste Charges and Industrial Surcharges; and

WHEREAS, the City Manager's Proposed Fiscal Year 2023-24 Budget addressed the need to increase the water and sewer rates, the quarterly GLWA Fixed Water and Sewer Charges, and the quarterly Industrial Waste Charges and Industrial Surcharges in order to maintain the existing level of services and financial integrity of the Water and Sewer Fund.

NOW, THEREFORE BE IT RESOLVED that the Farmington City Council hereby amends the City Fee Schedule, Chapter 11 – Water and Sewer Rates, effective July 1, 2023 as attached and made part of this resolution:

Chapter 11, Water and Sewer Rates

RESOLUTION NO.

Page 2

ROLL CALL

Ayes:

Nays: None.

Absent: None.

RESOLUTION DECLARED ADOPTED.

I, Mary Mullison, duly authorized Clerk for the City of Farmington, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Farmington City Council at a regular meeting held on Monday, June 19, 2023, in the City of Farmington, Oakland County, Michigan.

CITY OF FARMINGTON

Mary Mullison, City Clerk

CHAPTER 11

WATER AND SEWER RATES, FEES AND CHARGES

SECTION 1 – FARMINGTON METERED USERS

Water Consumption Charge	\$ 6.34 per 1,000 gallons of water used
GLWA Fixed Water Charge	\$37.18 per premise served, quarterly
Sewer Commodity Charge	\$ 7.98 per 1,000 gallons of water used
GLWA Fixed Sewer Charge	\$43.86 per premise served, quarterly

SECTION 2 – WHOLESALE AND OUTSIDE CUSTOMER WATER RATES

Farmington System to Other Systems	\$23.11 per thousand cubic feet
Farmington to Outside Customers	\$ 6.34 per 1,000 gallons of water used plus \$37.18 per premise served, quarterly
Farmington Evergreen System to Other system	\$23.54 per thousand cubic feet

SECTION 3 – WHOLESALE AND OUTSIDE CUSTOMER SEWER RATES

Farmington District to Other systems (wholesale)	\$64.19 per thousand cubic feet
Farmington Evergreen System to Other system (wholesale)	\$28.36 per thousand cubic feet
Farmington Evergreen District to Outside Customer	\$ 7.98 per 1,000 gallons of water used plus \$43.86 per premise served, quarterly

Note: The \$37.18 GLWA Fixed Water Charge and \$43.86 GLWA Fixed Sewer Charge will be assessed quarterly unless the account is closed and/or the meter removed.

SECTION 4 – CONNECTION FEES

Residential	Water	\$1,200.00	RESOLUTION 04-17-016
	Sewer	\$1,500.00	
Non-residential	Water	Based on unit factor water consumption schedule published by Oakland County times the residential rate.	
	Water	Based on unit factor water consumption schedule published by Oakland County times the residential rate.	

Effective 7/01/23
Amended 6/19/23

SECTION 5 – WATER TAP-INS INSPECTION & METER SET

5/8 in. – 1 in. water tap inspection & meter set	\$1,100.00
1 ½ in. water tap inspection & meter set	\$1,600.00
2 in. water tap inspection & meter set	\$3,000.00
Other size taps inspection & meter set	Time & Material plus 20%

Meter replacements are at cost including labor, equipment and materials.

SECTION 6 – SEWER TAP-INS INSPECTION

Time & material plus 20%

SECTION 7 – METER REMOVAL

\$75.00 (Includes reinstallation of same meter)

SECTION 8 – METER TESTING

Up to 1 in.	\$100.00
1 inc and over	Cost + 10%

SECTION 9 – HYDRANT USE

Permit	\$30.00
Deposit	\$500.00
Water Consumption Charge	\$6.34 per 1,000 gals
GLWA Fixed Water Charge	\$1.71 per 1,000 gals plus 20% special handling & processing

SECTION 10 – CONSTRUCTION WATER

Residential	\$200.00/month
Commercial	\$250.00/month

SECTION 11 – POOL FILLINGS

Hydrant meter, host (pick-up & delivery)	\$400.00
*Water-usage	\$6.43 per 1,000 gals plus 20% special handling & processing

Effective 7/01/23
Amended 6/19/23

SECTION 12 – UNMETERED WATER AND SEWER USAGE

In the event metering of water usage and/or sewage disposal is not feasible, the Department of Public Works Superintendent shall estimate, based on city and county usage date, the amount of water and/or sewer usage to charge un-metered users of the system.

SECTION 13 – PENALTY ON DELINQUENT ACCOUNTS

10%

***SECTION 14 – WATER TURN-ON FEES FOLLOWING SHUT OFF FOR NONPAYMENT**

\$50.00 from 8:00 AM – 3:30 PM
\$200 from 3:30 PM – 8:00 AM

SECTION 15 – ACCOUNT SET UP FEE

\$20.00

SECTION 16 – TRANSFER OF DELINQUENT ACCOUNTS TO TAX ROLL

10% OF AMOUNT DUE, MINIMUM
\$50.00

SECTION 17 – BAD CHECK CHARGE

\$35.00

***SECTION 18 – IWC CHARGES & INDUSTRIAL SURCHARGES**

INDUSTRIAL WASTE CONTROL CHARGE

<u>Meter Size</u>	<u>Quarterly Charge</u>
5/8"	\$ 10.92
3/4"	\$ 16.38
1"	\$ 27.30
1 1/2"	\$ 60.06
2"	\$ 87.36
3"	\$ 158.34
4"	\$ 218.40
6"	\$ 327.60
8"	\$ 546.00
10"	\$ 764.40
12"	\$ 873.60
14"	\$1,092.00
16"	\$1,310.40
18"	\$1,528.80

Effective 7/01/23
Amended 6/19/23

INDUSTRIAL SURCHARGE RATES, PER EXCESS POUND

	RATE
1. Biochemical Oxygen Demand (BOD) In excess of 275 mg/per liter	\$0.361
2. Total suspended Solids (TSS) In excess of 350 mg/per liter	\$0.496
3. Phosphorus (P) In excess of 12 mg/per liter	\$6.629
4. Fats, Oils & Grease (FOG) In excess of 100 mg/per liter	\$0.115
5. Septage Disposal Fee Per 500 gallons of disposal	\$37.00

SECTION 19 – RULES AND REGULATIONS

1. BILLING:

Charges for water service and sewage disposal service shall be billed in the months of March, June, September and December of each year and such charges shall become due on the fifteenth day of the following April, July, October and January, respectively. The charge for water usage and sewage disposal may be billed as a combined charge per unit of usage. If such charges are not paid on or before such due date or within the grace period of seven days, then a penalty of ten (10) percent shall be added thereto, unless such penalty is waived by the City Treasurer for extenuating circumstances. In no case shall the penalty be waived more than once in any five-year period.

The following rules and regulations pertain to the use of hydrants by contractors:

1. Permit Requests for Hydrant Use shall be in writing and signed by the user.
2. Permits shall be issued by the Water and Sewer Department for the use of hydrants and the permit fee is nonrefundable.
3. A security deposit shall be required which may be refunded, provided that no damage occurs to the hydrant and that all charges for water used have been paid.
4. User will be charged on a monthly basis for water used. Water use shall be estimated by the Department of Water and Sewer.
5. The monthly charge shall be based on the water rate as approved by City Council.
6. All permits must be approved for location and time of use by the Department of Public Safety.

Effective 7/1/23, Amended 6/19/23

2. COLLECTION:

The charges for water service and sewage disposal service, which, under the provisions of Act No. 94 of the Public Acts of Michigan of 1933 (MCL 141.101 et seq., MSA 5.2731 et seq.), as amended, are made a lien on the premises to which furnished, are hereby recognized to constitute such lien; and the Superintendent of Public Works of the department shall, annually, on May first, certify all unpaid charges for such services furnished to any premises to the City Assessor who shall place the same on the next tax roll of the city. Such charges so assessed shall be collected in the same manner as general city taxes. In addition to such charges the property owner shall be assessed an administrative charge of 10% of the amount owing with a minimum of fifty dollars (\$50.00). In cases where the city is properly notified in accordance with Act 94 of 1933, that a tenant is responsible for water or sewage disposal service charges, no such service shall be provided or continued to such premises until there has been deposited with the Department of Public Works, a sum sufficient to cover two (2) times the average quarterly bill for such premises as estimated by the Superintendent of Public Works, such deposit to be in no case less than fifty dollars (\$50.00). Where the water service to any premises is turned off to enforce the payment of water service charges or sewage disposal service charges, the water service shall not be reinstated until all delinquent charges have been paid and a deposit as in the case of tenants is made, and there shall be a water turn-on charge of two hundred dollars (\$200.00) unless the turn-on is made during normal working hours, in which case the charge will be fifty dollars (\$50.00). In any other case where, in the discretion of the Superintendent of Public Works, the collection of charges for water or sewage disposal service may be difficult or uncertain, the Superintendent of Public Works may require a similar deposit. Such deposits may be applied against any delinquent water or sewage disposal service charges and the application thereof shall not affect the right of the Department of Public Works to turn off the water service and/or sewer service, to any premises for any delinquency thereby satisfied. No such deposit shall bear interest and such deposit, or any remaining balance thereof, shall be returned to the customer making the same when he shall discontinue receiving water and sewage disposal service or, except as to tenants as to whom notice of responsibility for such charges has been filed with the city, when any eight (8) consecutive quarterly bills shall have been paid by the customer with no delinquency.

Water and/or sewage disposal service to non-residential premises will be turned off if the payment of water service charges and/or sewage disposal service charges become delinquent and a payment plan for the delinquent charges has not been requested by the property owner and approved by the City Manager. Service will not be reinstated until all delinquent charges have been paid.

Amended 6/4/07 Effective 7/1/07

SECTION 20 – EXHIBIT A
COMPONENTS OF CHARGES FOR WHOLESALE AND/OR OUTSIDE WATER
USERS:
WATER ONLY

<u>Farmington System</u>	<u>Wholesale</u>
GLWA Consumption Rate	\$ 9.92 MCF
GLWA Fixed Water Charge	\$12.76 MCF
Transportation	\$.43 MCF
	<u>\$23.11 MCF</u>
	<u>Direct Service</u>
City Rate	\$ 6.34 per 1,000 gallons of water used
GLWA Fixed Water Charge	\$37.18 per bill
<u>Farmington-Evergreen Arm</u>	<u>Wholesale</u>
GLWA Consumption Rate	\$ 9.92 MCF
GLWA Fixed Water Charge	\$12.76 MCF
Oakland/Farmington Hills Transportation	\$.43 MCF
Farmington Transportation	\$.43 MCF
	<u>\$23.54 MCF</u>

COMPONENTS OF CHARGES FOR WHOLESALE AND/OR OUTSIDE SEWER
USERS:

SEWER ONLY

<u>Farmington System</u>	<u>Wholesale</u>
GLWA Fixed Sewer Charge	\$31.18 MCF
Farmington System Cost O & M	\$33.01 MCF
Total City Wholesale Rate:	\$64.19 MCF
<u>Farmington Evergreen System</u>	
Farmington Rate	\$28.36 MCF
	<u>Direct Service</u>
City Rate	\$7.98 per 1,000 gallons of water used
GLWA Fixed Sewer Charge	\$43.86 per bill

Effective 7/1/23
Amended 6/19/23

**Farmington City Council
Staff Report**

Council Meeting Date:
June 19, 2023

**Reference
Number
7G**

Submitted by: David Murphy, City Manager

Description Consideration to Amend Employee Administrative Manual and Non-Union Pay Plan

Requested Action Move to adopt resolution amending employee administrative manual and non-union pay plan, effective July 1, 2023

Background

City Administration is recommending that the City Council amend the employee administrative manual and non-union pay plan, effective July 1, 2023. Listed below are the specific amendments and the rationale behind the proposed change. All of the proposed changes are contained in the Fiscal Year 2023-24 Budget and incorporated into the five-year budget forecast. Funds are available for the proposed changes.

1. Amend Non-Union Pay Plan (attached) – The pay plan provides an across the board 5.00% increase.

Attachments:

Resolution Amend Pay Plan and Administrative Manual 2023-24
2023 Non-Union Pay Plan

Materials: Resolution & Pay Plan

A RESOLUTION OF THE FARMINGTON CITY COUNCIL AMENDING THE NON-UNION PAY PLAN AND AMENDING THE EMPLOYEE ADMINISTRATIVE MANUAL.

WHEREAS, the Fiscal Year 2023-24 Budget provided a 5.00% increase for all non-union employees which is proposed for the non-union pay plan as attached

NOW, THEREFORE BE IT RESOLVED that the Farmington City Council hereby amends the Non-Union Pay Plan and Administrative Manual as provided below.

1. Amend Non-Union Pay Plan as attached and made part of this resolution increasing wages by 5.00%.

**NON-UNION PAY PLAN
 5.0% INCREASE EFFECTIVE JULY 1, 2023**

	Starting Range		Maximum			
	From	To	1 Year	2 Years	3 Years	4 Years
<u>Pay Grade 1</u> Public Safety Director Director of Finance and Administration	105,148	110,404	113,716	117,129	120,643	124,262
<u>Pay Grade 2</u> Public Works Superintendent Economic and Community Development Director Public Safety Deputy Director	94,864	99,607	102,596	105,673	108,843	112,109
<u>Pay Grade 3</u> City Clerk	82,180	85,986	88,564	91,223	93,959	96,777
<u>Pay Grade 4</u> Controller Asst Public Works Superintendent Deputy Treasurer	71,132	74,690	76,929	79,237	81,614	84,064
<u>Pay Grade 5</u> Building Official/Code Officer Asst to City Manager	63,641	66,823	68,828	70,892	73,018	75,210
<u>Pay Grade 6</u> Executive Assistant Deputy Clerk	51,868	54,461	56,094	57,778	59,511	61,296

**NON-UNION PAY PLAN
 5.0% INCREASE EFFECTIVE JULY 1, 2023**

	Starting Range		Maximum			
	From	To	1 Year	2 Years	3 Years	4 Years
<u>Pay Grade 7</u> Administrative Assistant III	49,628	52,110	53,673	55,283	56,942	58,649
<u>Pay Grade 8</u> Administrative Assistant II	46,459	48,783	50,245	51,751	53,304	54,906
<u>Pay Grade 9</u> Administrative Assistant I Administrative Specialist II	42,318	44,434	45,766	47,140	48,555	50,012
<u>Pay Grade 10</u> Administrative Specialist I	38,087	39,990	41,189	42,426	43,700	45,010
<u>Pay Grade 11</u> Administrative Specialist	34,278	35,992	37,071	38,183	39,330	40,509

Pay Grade - Part-Time, Permanent
 Classified under the appropriate full-time classification with salary pro-rated

Pay Grade - Part-Time, Temporary
 Salary set by the appointing officer or body within budgetary appropriations

City Manager's salary is established by employment agreement

**Farmington City Council
Staff Report**

**Council Meeting
Date:** June 19, 2023

**Reference
Number
7H**

Submitted by: David Murphy, City Manager

Description Consideration to Amend Fiscal Year 2022-23 Budget

Requested Action Move to adopt resolution amending Fiscal Year 2022-23 Budget.

Background

Each June, City Administration requests that the City Council adopt a year-end budget amendment. The year-end amendment is based on the estimates provided by departments during the budget process. It includes any construction fund carryovers from the preceding year, one-time items that were discussed during the budget presentation, and simply refining original budget estimates. These estimates were shown in the "FY 2022-23 Projected Activity" column of the budget document presented to City Council on April 17, 2023.

There are 4 proposed changes to what was presented in the "FY 2022-23 Projected Activity" column:

1. Demolition of 33825 Grand River. On May 17, 2023 Council approved demolition of the structure next to the Warner Mansion. (In the General Fund, Recreation and Culture would be increased \$41,000.
2. Water main work completed under Dinan Park. Funds for this project were included in the budget document presented to Council as primarily occurring in the 23/24 fiscal year. In order to take advantage of cost savings, the project was completed in the 22/23 fiscal year. (In the Water and Sewer Fund, Capital Outlay would be increased \$65,000. An identical amount would be removed from the 23/24 budget)
3. Increased maintenance of sewer lines. Due to several sewer issues and the fact that less staff had to be allocated to winter maintenance of roads, additional time was spent cleaning sewers than was anticipated. (In the Water and Sewer Fund, Operations and Maintenance would be increased \$35,000) It should be noted that with this increase, the Amended Budget would still be significantly less than the Original Budget for the year. The Original Budget for Operations and Maintenance in the Water and Sewer Fund was \$4,662,713. The Projected Activity would decrease it to \$4,573,664.
4. Emergency repair on the air conditioning system at the Theater in the amount of \$7,500. This repair would be financed through a transfer from the Capital Improvement Fund. (In the Capital Improvement Fund, Transfer, Theater would be increased by \$7,500 and in the Farmington Community Theater Fund, Transfer Capital Improvement Fund and Capital Outlay would be increased \$7,500).

Items to highlight include the following:

General Fund

Revenues:

- Other Revenue increased \$206,885 – \$100,000 of this increase relates to higher than anticipated investment income resulting from interest rate hikes by the Fed. \$62,000 relates to insurance recoveries.

Major Street Fund

Expenditures:

- Transfer, Local Street Fund decrease of \$150,000 – higher than anticipated revenue and less than anticipated expenditures in the Local Street Fund resulted in less of a need to transfer funds from the Major to the Local Street Fund.

Local Street Fund

Revenues:

- Transfer, Major Street Fund decrease of \$150,000 – higher than anticipated revenue and less than anticipated expenditures in the Local Street Fund resulted in less of a need to transfer funds from the Major to the Local Street Fund.

American Rescue Act Fund

Revenues:

- Federal Grants decrease of \$413,237 – Although more funds were received than originally anticipated, revenue is only recognized when earned and available. The projects that this grant will fund will be incurred in future years and the revenue will be recorded at that time.

Capital Improvement Millage Fund

Revenues:

- State Shared Revenue decrease of \$593,458 – This decrease relates to the Farmington Road TAP grant monies. These grant funds were received by MDOT and paid to the contractor directly. Since the City did not process the cash, it is not recorded as revenue.

Expenditures:

- Capital Outlay decrease of \$1,012,300 – \$387,000 primarily relates to Farmington Road Streetscape TAP expenditures paid to the contractor directly by MDOT. Since the City did not process the cash, it is not recorded as an expenditure. \$543,000 relates to the Caddell Drain project that will not begin prior to June 30, 2023.

Water & Sewer Fund

Expenditures:

- Operations & Maintenance decrease of \$127,549 – Decrease primarily relates to less than anticipated sewer maintenance costs of \$108,000.

Farmington Community Theater Fund

Revenues:

- Admissions/Rentals/Concessions decrease of \$107,913 – Lower than budgeted revenues in admissions, concessions and rental revenue than originally anticipated. The decrease was partially offset by a decrease in operations and maintenance of \$70,667

Attachments:

2022-23 Budget Amendment 4_June 19,2023 Resolution

CITY OF FARMINGTON
RESOLUTION _____

Motion by, _____ seconded by, _____, to adopt the following resolution:

BE IT RESOLVED that the Farmington City Council hereby adjusts the FY 2022-23 budget as shown below; Budget Amendment No. 5; and

GENERAL FUND

	<u>From</u>	<u>To</u>	<u>Inc./ (Decr)</u>
Beginning Fund Balance	\$ 4,032,689	\$ 4,032,689	\$ -
Revenues			
Property Taxes	\$ 5,979,919	\$ 5,995,173	\$ 15,254
Licenses & Permits	271,550	250,000	(21,550)
Federal Grants	100,595	99,002	(1,593)
State Shared Revenues & Grants	1,480,847	1,550,820	69,973
Charges For Services	2,108,798	2,129,271	20,473
Fines & Forfeits	350,000	360,000	10,000
Other Revenues	351,075	557,960	206,885
Transfer, Capital Improvement Fund	199,500	239,175	39,675
Total Revenues	\$ 10,842,284	\$ 11,181,401	\$ 339,117
Expenditures			
General Government	\$ 2,226,712	\$ 2,260,889	\$ 34,177
47th District Court	558,413	558,413	-
Public Safety	4,738,450	4,729,419	(9,031)
Public Services	1,325,438	1,363,969	38,531
Economic/Community Development	267,884	279,862	11,978
Health & Welfare	6,660	6,660	-
Recreation & Cultural	1,459,007	1,481,821	22,814
Contingency	20,000	20,000	-
Transfer, Debt Service	796,921	796,921	-
Total Expenditures	\$ 11,399,485	\$ 11,497,954	\$ 98,469
Revenues Over (Under) Expenditures	\$ (557,201)	\$ (316,553)	\$ 240,648
Ending Fund Balance	\$ 3,475,488	\$ 3,716,136	\$ 240,648

STREET FUNDS

MAJOR STREET FUND:			
	<u>From</u>	<u>To</u>	<u>Inc./ (Decr)</u>
Beginning Fund Balance	\$ 547,495	\$ 547,495	\$ -
Revenues			
State Shared Revenue	\$ 824,000	\$ 882,038	\$ 58,038
Contracts	115,777	119,361	3,584
Other Revenue	3,000	16,000	13,000
Total Revenues	\$ 942,777	\$ 1,017,399	\$ 74,622

Expenditures						
Construction	\$	50,000	\$	81,734	\$	31,734
Operation & Maintenance		411,465		430,214		18,749
Transfer, Local Street Fund		350,000		200,000		(150,000)
Debt Service		130,113		130,113		-
Total Expenditures	\$	941,578	\$	842,061	\$	(99,517)
Revenues Over (Under) Expenditures	\$	1,199	\$	175,338	\$	174,139
Ending Fund Balance	\$	548,694	\$	722,833	\$	174,139

LOCAL STREET FUND:						
		<u>From</u>		<u>To</u>		<u>Inc./(Decr)</u>
Beginning Fund Balance	\$	162,999	\$	162,999	\$	-
Revenues						
State Shared Revenue	\$	342,000	\$	429,315	\$	87,315
Other Revenues		25,400		33,454		8,054
Transfer, Major Street Fund		350,000		200,000		(150,000)
Transfer, Municipal Street Fund		800,000		800,000		-
Transfer, Major Street Fund		53,000		53,000		-
Total Revenues	\$	1,570,400	\$	1,515,769	\$	(54,631)
Expenditures						
Construction	\$	1,284,000	\$	1,209,037	\$	(74,963)
Operation & Maintenance		328,578		319,208		(9,370)
Total Expenditures	\$	1,612,578	\$	1,528,245	\$	(84,333)
Revenues Over (Under) Expenditures	\$	(42,178)	\$	(12,476)	\$	29,702
Ending Fund Balance	\$	120,821	\$	150,523	\$	29,702

MUNICIPAL STREET FUND:						
		<u>From</u>		<u>To</u>		<u>Inc./(Decr)</u>
Beginning Fund Balance	\$	468,135	\$	468,135	\$	-
Revenues						
Property Taxes	\$	551,400	\$	551,208	\$	(192)
State Shared Revenue		3,000		3,265		265
Other Revenue		1,200		16,480		15,280
Total Revenues	\$	555,600	\$	570,953	\$	15,353
Expenditures						
Transfer, Local Street Fund	\$	800,000	\$	800,000	\$	-
Total Expenditures	\$	800,000	\$	800,000	\$	-
Revenues Over (Under) Expenditures	\$	(244,400)	\$	(229,047)	\$	15,353
Ending Fund Balance	\$	223,735	\$	239,088	\$	15,353

OTHER SPECIAL REVENUE FUNDS

AMERICAN RESCUE ACT FUND:

	<u>From</u>	<u>To</u>	<u>Inc./ (Decr)</u>
Beginning Fund Balance	\$ 1,358	\$ 1,358	\$ -
Revenues			
Federal Grants	\$ 551,237	\$ 138,000	\$ (413,237)
Other Grants	150,000	100,000	(50,000)
Other Revenue	10,000	30,000	20,000
Total Revenues	\$ 711,237	\$ 268,000	\$ (443,237)
Expenditures			
Transfer, Theater Fund	\$ 250,000	\$ 268,000	\$ 18,000
Total Expenditures	\$ 250,000	\$ 268,000	\$ 18,000
Revenue Over/(Under) Expenditures	\$ 461,237	\$ -	\$ (461,237)
Ending Fund Balance	\$ 462,595	\$ 1,358	\$ (461,237)

CAPITAL PROJECTS FUNDS**CAPITAL IMPROVEMENT FUND:**

	<u>From</u>	<u>To</u>	<u>Inc./ (Decr)</u>
Beginning Fund Balance	\$ 649,558	\$ 649,558	\$ -
Revenues			
Property Taxes	\$ 38,416	\$ 39,103	\$ 687
Other Revenue	1,500	35,800	34,300
Total Revenues	\$ 39,916	\$ 74,903	\$ 34,987
Expenditures			
Transfer, General Operating	\$ 199,500	\$ 239,175	39,675
Transfer, Local Street Fund	53,000	53,000	-
Transfer, Theater	20,000	27,500	7,500
Total Expenditures	\$ 272,500	\$ 319,675	\$ 47,175
Revenues Over (Under) Expenditures	\$ (232,584)	\$ (244,772)	\$ (12,188)
Ending Fund Balance	\$ 416,974	\$ 404,786	\$ (12,188)

CAPITAL IMPROVEMENT MILLAGE FUND:

	<u>From</u>	<u>To</u>	<u>Inc./ (Decr)</u>
Beginning Fund Balance	\$ 3,689,222	\$ 3,689,222	\$ -
Revenues			
Property Taxes	\$ 771,567	\$ 781,791	\$ 10,224
Federal Grants	-	-	-
State Shared Revenue	934,304	340,846	(593,458)
DDA Contributions	111,875	103,397	(8,478)
Other Revenue	12,100	47,107	35,007
Total Revenues	\$ 1,829,846	\$ 1,273,141	\$ (556,705)
Expenditures			
Capital Outlay	\$ 4,214,300	\$ 3,202,000	(1,012,300)

Debt	418,965	407,501	(11,464)
Total Expenditures	\$ 4,633,265	\$ 3,609,501	\$ (1,023,764)
Revenues Over (Under) Expenditures	\$ (2,803,419)	\$ (2,336,360)	\$ 467,059
Ending Fund Balance	\$ 885,803	\$ 1,352,862	\$ 467,059

ENTERPRISE FUNDS

WATER & SEWER FUND:

	<u>From</u>	<u>To</u>	<u>Inc./ (Decr)</u>
Beginning Fund Balance	\$ 2,162,849	\$ 2,162,849	\$ -
Revenues			
Water Service Charges	2,342,458	2,342,458	-
Sewer Service Charges	2,920,552	2,920,552	-
Other Revenues	97,300	148,138	50,838
Total Revenues	\$ 5,360,310	\$ 5,411,148	\$ 50,838
Expenditures			
Operations & Maintenance	\$ 4,666,213	\$ 4,573,664	\$ (92,549)
Capital Outlay	583,800	645,556	61,756
Debt Service	475,589	475,739	150
Transfer, OPEB Debt Service	37,295	37,296	1
Total Expenditures	\$ 5,762,897	\$ 5,732,255	\$ (30,642)
Revenues Over (Under) Expenditures	\$ (402,587)	\$ (321,107)	\$ 81,480
Ending Fund Balance	\$ 1,760,262	\$ 1,841,742	\$ 81,480

FARMINGTON COMMUNITY THEATER FUND:

	<u>From</u>	<u>To</u>	<u>Inc./ (Decr)</u>
Beginning Fund Balance	\$ 49,273	\$ 49,273	\$ -
Revenues			
Admissions/Rentals/Concessions	\$ 427,164	\$ 319,251	\$ (107,913)
Other Revenues	8,784	13,144	4,360
Transfer, Capital Improvement Fund	20,000	27,500	7,500
Total Revenues:	\$ 455,948	\$ 359,895	\$ (96,053)
Expenditures			
Operations & Maintenance	\$ 525,713	\$ 455,046	\$ (70,667)
Debt Service	1,540	1,540	-
Capital Outlay	20,000	27,500	7,500
Total Expenditures	\$ 547,253	\$ 484,086	\$ (63,167)
Revenues Over (Under) Expenditures	\$ (91,305)	\$ (124,191)	\$ (32,886)
Ending Fund Balance	\$ (42,032)	\$ (74,918)	\$ (32,886)

INTERNAL SERVICE FUNDS

EMPLOYEE ACCRUED BENEFITS FUND

	<u>From</u>	<u>To</u>	<u>Inc./(Decr)</u>
Beginning Fund Balance (Projected)	\$ 62,276	\$ 62,276	\$ -
Revenues			
Other Revenues	\$ 1,000	\$ 14,000	\$ 13,000
Transfer, General Fund	10,000	10,000	-
Total Revenues	\$ 11,000	\$ 24,000	\$ 13,000
Expenditures			
Salaries, Accrued Benefits	\$ 10,000	\$ 10,000	\$ -
Total Expenditures	\$ 10,000	\$ 10,000	\$ -
Revenues Over (Under) Expenditures	\$ 1,000	\$ 14,000	\$ 13,000
Ending Fund Balance	\$ 63,276	\$ 76,276	\$ 13,000

DPW EQUIPMENT REVOLVING FUND

	<u>From</u>	<u>To</u>	<u>Inc./(Decr)</u>
Beginning Fund Balance (Projected)	\$ 543,953	\$ 543,953	\$ -
Revenues			
Equipment Rental	\$ 530,400	\$ 486,000	\$ (44,400)
Other Revenues	9,000	38,152	29,152
Total Revenues	\$ 539,400	\$ 524,152	\$ (15,248)
Expenditures			
Operations & Maintenance	\$ 333,329	\$ 336,050	\$ 2,721
Capital Outlay	294,000	381,937	87,937
Total Expenditures	\$ 627,329	\$ 717,987	\$ 90,658
Revenues Over (Under) Expenditures	\$ (87,929)	\$ (193,835)	\$ (105,906)
Ending Fund Balance	\$ 456,024	\$ 350,118	\$ (105,906)

SELF INSURANCE FUND

	<u>From</u>	<u>To</u>	<u>Inc./(Decr)</u>
Beginning Fund Balance (Projected)	\$ 300,508	\$ 300,508	\$ -
Revenues			
Charges for Service	\$ 202,218	\$ 202,218	\$ -
Other Revenues	13,500	24,000	10,500
Total Revenues	\$ 215,718	\$ 226,218	\$ 10,500
Expenditures			
Claims Expense	\$ 13,500	\$ 13,500	\$ -
Admin and Reinsurance	202,218	202,218	-
Total Expenditures	\$ 215,718	\$ 215,718	\$ -
Revenues Over (Under) Expenditures	\$ -	\$ 10,500	\$ 10,500
Ending Fund Balance	\$ 300,508	\$ 311,008	\$ 10,500

BE IT FURTHER RESOLVED that the City Treasurer is hereby authorized to pay all claims and accounts properly chargeable to the forgoing appropriations, as may be amended by the Council from time to time, provided that said claims and accounts have been lawfully incurred and approved by Council or any other elected or appointed officer of the City authorized to make such expenditures; and

BE IT FURTHER RESOLVED that the City Manager shall prepare for the Council a financial report each quarter on the status of City funds as contained within the City budget.

ROLL CALL:

AYES:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED

MARY MULLISON, CITY CLERK

.....

I, Mary Mullison, duly authorized Clerk for the City of Farmington, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Farmington City Council at a regular meeting held on Monday, June 19, 2023, in the City of Farmington, Oakland County, Michigan.

MARY MULLISON, CITY CLERK

Farmington City Council Staff Report	Council Meeting Date: June 19, 2023	Reference Number 71
Submitted by: David Murphy, City Manager		
Description Consideration to Adopt Fiscal Year 2023-24 Budget and Establish Millage Rates		
Requested Action Move to adopt resolution regarding Fiscal Year 2023-24 Budget and Millage Rates.		
<p>Background The City Manager submitted the Proposed Fiscal Year 2023-24 Budget at the April 17, 2023 Council meeting as required by the City Charter. The City Council reviewed the proposed budget at the April 24, 2023 study session.</p> <p>As required by the City Charter and the Uniform Budgeting and Accounting Act, the City Council scheduled a budget and millage public hearing with the proposed overall millage rate set at 18.2342 mills. The public notice was published in the Oakland Press and posted on the City's website.</p> <p>Included with this report is a summary of the overall fund budgets. The amounts in the resolution can be changed prior to the adoption of the budget. In addition, the resolution contains language to levy a total of 18.2342 mills, with 14.5802 mills for General Operating, 0.2500 for Capital Improvements, 2.0000 mills for Capital Improvements Millage Fund and 1.4040 mills for Road Improvement.</p> <p>On April 24, 2023 Administration presented the 2023-2024 proposed budget to City Council. Subsequent to the presentation, two changes to the 2023-24 budget are proposed.</p> <p>General Fund -</p> <ol style="list-style-type: none"> 1. Reduce Recreation and Culture \$1,800 (Historical Commission was reduced from \$2,300 to \$500) <p>Water and Sewer Fund –</p> <ol style="list-style-type: none"> 1. Reduce Capital Outlay by \$65,000 (Budget for water main under Dinan Park moved to 2022/23 fiscal year) <p>Attachments: Budget Adoption Resolution 2023-2024</p>		
Materials: Budget Summary		

GENERAL FUND

Beginning Fund Balance (Projected)	\$ 3,757,136
Revenues	
Property Taxes	\$ 6,276,050
Licenses & Permits	260,950
Federal Grants	30,502
State Shared Revenues	1,478,601
Charges For Services	2,132,604
Fines & Forfeits	375,000
Other Revenues	512,103
Transfer, Capital Improvement Fund	225,100
Total Revenues	\$ 11,290,910
Expenditures	
General Government	\$ 2,265,244
47th District Court	629,880
Public Safety	5,071,269
Public Works	1,399,687
Health & Welfare	6,660
Community & Economic Development	242,428
Recreation & Cultural	848,084
Contingency	20,000
Transfer, Debt	805,858
Total Expenditures	\$ 11,289,110
Revenue Over/(Under) Expenditures	\$ 1,800
Ending Fund Balance	\$ 3,758,936

STREET FUNDS

MAJOR STREET FUND:		LOCAL STREET FUND:	
Beginning Fund Balance (Projected)	\$ 722,833	Beginning Fund Balance (Projected)	\$ 150,523
Revenues		Revenues	
State Shared Revenue	\$ 871,000	State Shared Revenue	\$ 361,000
Contracts	135,421	Other Revenues	29,500
Other Revenues	7,500	Transfer, Municipal Street Fund	275,000
Total Revenues	\$ 1,013,921	Transfer, Major Street Fund	200,000
Expenditures		Transfer, Capital Improvement Fund	-
Construction	\$ 132,000	Total Revenues	\$ 865,500
Operation & Maintenance	403,616	Expenditures	
Transfer, Local Street Fund	200,000	Construction	\$ 590,280
Debt Service	133,113	Operation & Maintenance	310,680
Total Expenditures	\$ 868,729	Total Expenditures	\$ 900,960
Revenue Over/(Under) Expenditures	\$ 145,192	Revenue Over/(Under) Expenditures	\$ (35,460)
Ending Fund Balance	\$ 868,025	Ending Fund Balance	\$ 115,063

MUNICIPAL STREET FUND:	
Beginning Fund Balance (Projected)	\$ 239,088
Revenues	
Property Taxes	\$ 580,933
State Shared Revenue	3,265
Other Revenues	8,000
Total Revenues	\$ 592,198
Expenditures	
Transfer, Local Street Fund	\$ 275,000
Total Expenditures	\$ 275,000
Revenue Over/(Under) Expenditures	\$ 317,198
Ending Fund Balance	\$ 556,286

OTHER SPECIAL REVENUE FUNDS

AMERICAN RESCUE ACT FUND:		
Beginning Fund Balance (Projected)	\$	1,358
Revenues		
Federal Grants	\$	-
Other Grants		-
Other Revenue		45,000
Total Revenues	\$	45,000
Expenditures		
SRF Sewer Inspection	\$	-
Total Expenditures	\$	-
Revenue Over/(Under) Expenditures	\$	45,000
Ending Fund Balance	\$	46,358

CAPITAL PROJECTS FUNDS

CAPITAL IMPROVEMENT FUND		
Beginning Fund Balance (Projected)	\$	404,786
Revenues		
Property Taxes	\$	103,442
Investment Income		24,000
Total Revenues	\$	127,442
Expenditures		
Transfer, General Fund	\$	225,100
Transfer, Local Street Fund		-
Transfer, Theater Fund		-
Total Expenditures	\$	225,100
Revenue Over/(Under) Expenditures	\$	(97,658)
Ending Fund Balance	\$	307,128

CAPITAL IMPROVEMENT MILLAGE FUND		
Beginning Fund Balance (Projected)	\$	1,352,862
Revenues		
Property Taxes	\$	827,539
State Shared Revenue		19,577
Investment Income		36,000
DDA Contribution		105,962
Total Revenues	\$	989,078
Expenditures		
Capital Outlay	\$	1,407,832
Debt		408,062
Total Expenditures	\$	1,815,894
Revenue Over/(Under) Expenditures	\$	(826,816)
Ending Fund Balance	\$	526,046

ENTERPRISE FUNDS

WATER & SEWER FUND:		
Beginning Fund Balance (Projected)	\$	1,941,742
Revenues		
Water & Sewer Sales	\$	5,445,178
Other Revenues		127,000
Total Revenues	\$	5,572,178
Expenditures		
Operations & Maintenance	\$	4,716,382
Capital Outlay		415,515
Debt, Principal and Interest		475,168
Transfer, OPEB Debt Service		37,781
Total Expenditures	\$	5,644,846
Revenue Over/(Under) Expenditures	\$	(72,668)
Ending Fund Balance	\$	1,869,074

FARMINGTON COMMUNITY THEATER FUND:		
Beginning Fund Balance (Projected)	\$	(74,918)
Revenues		
Admissions/Rentals/Concessions	\$	353,441
Other Revenues		6,907
Transfer, Capital Improvement Fund		-
Total Revenues:	\$	360,348
Expenditures		
Operations & Maintenance	\$	486,515
Debt Service		1,540
Capital Outlay		-
Total Expenditures	\$	488,055
Revenue Over/(Under) Expenditures	\$	(127,707)
Ending Fund Balance	\$	(202,625)

DEBT SERVICE FUNDS

NONVOTED DEBT SERVICE FUND:	
Beginning Fund Balance (Projected)	\$ 2,672
Revenues	
Transfer, General Fund	\$ 88,000
Total Revenues	\$ 88,000
Expenditures	
Maxfield Training Center Installment	\$ 88,000
Total Expenditures	\$ 88,000
Revenue Over/(Under) Expenditures	-
Ending Fund Balance	\$ 2,672

STREETSCAPE DEBT SERVICE FUND	
Beginning Fund Balance (Projected)	\$ -
Revenues	
DDA Contribution	\$ 74,423
Total Revenues	\$ 74,423
Expenditures	
Bonds, Principal	\$ 65,000
Bonds, Interest	9,123
Bonds, Paying Agent	300
Total Expenditures	\$ 74,423
Revenue Over/(Under) Expenditures	\$ -
Ending Fund Balance	\$ -

GROVE SPECIAL ASSESSMENT DEBT SERVICE FUND	
Beginning Fund Balance (Projected)	\$ 42,337
Revenues	
DDA Contribution	\$ 28,288
Total Revenues	\$ 28,288
Expenditures	
Bonds, Principal	\$ 15,000
Bonds, Interest	13,038
Bonds, Paying Agent	250
Total Expenditures	\$ 28,288
Revenue Over/(Under) Expenditures	\$ -
Ending Fund Balance	\$ 42,337

OPEB DEBT SERVICE FUND	
Beginning Fund Balance (Projected)	\$ 18,062
Revenues	
Transfer, General Fund	\$ 717,857
Transfer, Water & Sewer	37,781
Total Revenues	\$ 755,638
Expenditures	
Bonds, Principal	\$ 580,000
Bonds, Interest	175,088
Bonds, Paying Agent	550
Total Expenditures	\$ 755,638
Revenue Over/(Under) Expenditures	\$ -
Ending Fund Balance	\$ 18,062

INTERNAL SERVICE FUNDS

EMPLOYEE ACCRUED BENEFITS FUND	
Beginning Fund Balance (Projected)	\$ 76,276
Revenues	
Transfers from Other Funds	\$ 10,000
Other Revenues	14,000
Total Revenues:	\$ 24,000
Expenditures	
Salaries, Accrued Benefits	\$ 10,000
Total Expenditures	\$ 10,000
Revenue Over/(Under) Expenditures	\$ 14,000
Ending Fund Balance	\$ 90,276

SELF INSURANCE FUND:	
Beginning Fund Balance (Projected)	\$ 311,008
Revenues	
Transfers from Other Funds	\$ 208,203
Other Revenues	32,500
Total Revenues	\$ 240,703
Expenditures	
Claims Expense	\$ 15,000
Admin and Reinsurance	208,203
Total Expenditures	\$ 223,203
Revenue Over/(Under) Expenditures	\$ 17,500
Ending Fund Balance	\$ 328,508

DPW EQUIPMENT REVOLVING FUND	
Beginning Fund Balance (Projected)	\$ 350,118
Revenues	
Equipment Rental	\$ 511,000
Other Revenues	18,125
Total Revenues	\$ 529,125
Expenditures	
Operations & Maintenance	\$ 352,940
Capital Outlay	286,420
Total Expenditures	\$ 639,360
Revenue Over/(Under) Expenditures	\$ (110,235)
Ending Fund Balance	\$ 239,883

CITY OF FARMINGTON

NOTICE OF PUBLIC HEARING
TO REVIEW THE PROPOSED FISCAL YEAR 2017-18 BUDGET

The City Council of the City of Farmington will hold a public hearing on the proposed Fiscal Year 2017-18 Budget at 7:00 p.m. on June 19, 2017, in the Council Chamber in City Hall, 23600 Liberty Street, Farmington, Michigan 48335.

THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPOSED BUDGET WILL BE A SUBJECT OF THIS HEARING.

The 2017 proposed property tax levy includes 14.0000 mills (\$14.0000 per \$1,000 of Taxable Value) for city operations and 1.5000 mills (\$1.5000 per \$1,000 of Taxable Value) for road improvements; for a total millage rate of 15.5000 (\$15.5000 per \$1,000 of Taxable Value.)

Public comments, oral or written, are welcome at the hearing on the proposed budget and proposed property tax rate.

The proposed budget, as summarized below, will be on file in the office of the City Manager for public inspection and is also posted in detail on the City's website at www.farmgov.com.

<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>
General Fund	\$11,290,910	\$11,289,110
Major Street Fund	1,013,921	868,729
Local Street Fund	865,500	900,960
Municipal Street Fund	592,198	275,000
Capital Improvement Fund	127,442	225,100
Water & Sewer Fund	5,572,178	5,644,846
Theater Fund	360,348	488,055
Nonvoted Debt Service Fund	88,000	88,000
Special Assessment Debt Service Fund	0	0
Streetscape Debt Service Fund	#REF!	13,038
Drakeshire Special Assessment Debt Service Fund	#REF!	#REF!
Grove Special Assessment Debt Service Fund	37,781	755,638
OPEB 2013 LTGO Bonds	#REF!	#REF!
Employee Accrued Benefits Fund	24,000	10,000
Self Insurance Fund	240,703	223,203
DPW Equipment Revolving Fund	529,125	639,360

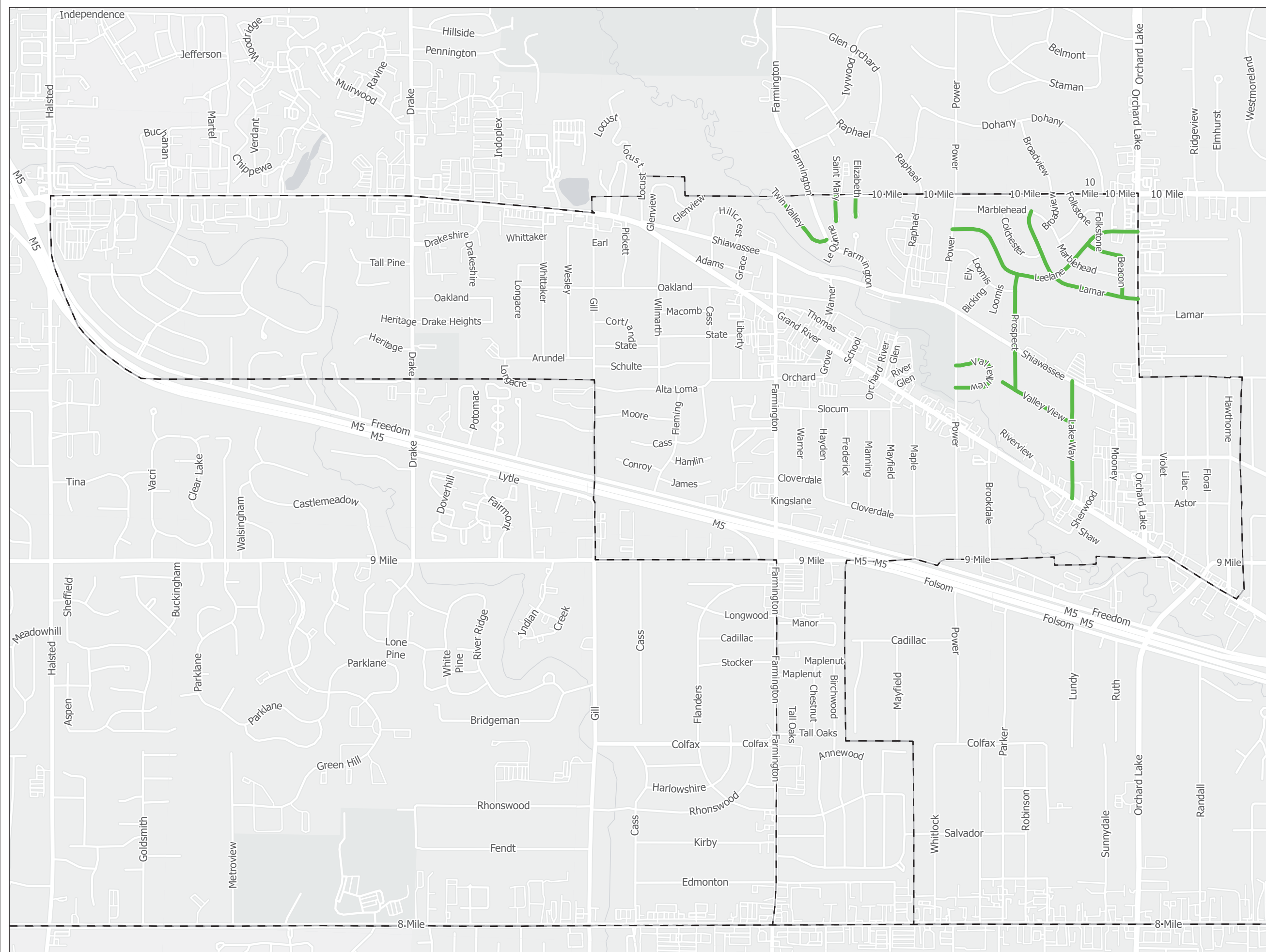
Publish: Farmington Observer

Farmington City Council Staff Report	Council Meeting Date: June 19, 2023	Item Number 7J
Submitted by: Charles Eudy, Superintendent		
Agenda Topic: 2023 Sidewalk Program		
Proposed Motion: Move to approve Change Order No. 6, extending the 2020 Sidewalk Replacement Contract to Luigi Ferdinandi & Sons during the 2023/24 Fiscal Year.		
Background: <p>In conjunction with the city’s consulting engineer’s Orchard Hiltz & McCliment Advisors (OHM), bids were solicited for the Farmington 2020/21 Sidewalk Program. The selection of selection of the areas to be replaced was based upon the condition of the sidewalks and other upcoming construction projects. The project was awarded to Luigi Ferdinandi & Son Cement Company Incorporated of Roseville Michigan at the March 2020 Council Meeting.</p> <p>Public Works Administration and OHM recommends extending the 2023 Sidewalk Replacement Program an addition year with Luigi Ferdinandi & Sons Cement Company Incorporated. City Administration has budgeted \$222,500 this fiscal year for construction. Additional \$27,500 funding has been allocated for inspections.</p> <p>With the contractor’s aggressive schedule anticipate completing the sidewalk replacements on the following streets. Twin Valley Court, St. Mary Court, Elizabeth Court, Lakeway, Valley View, Prospect, Valley View Circle, Leelane, Lamar, and Beacon. Focusing the sidewalk replacement program in this area is the most cost effective to address, the open sidewalk work orders, and conduct repairs in the largest area of use.</p> <p>Luigi’s Ferdinandi & sons has been a great contractor to work with, and has worked well with the residents, OHM conducting this project.</p>		
Materials: Sidewalk Logging Map		

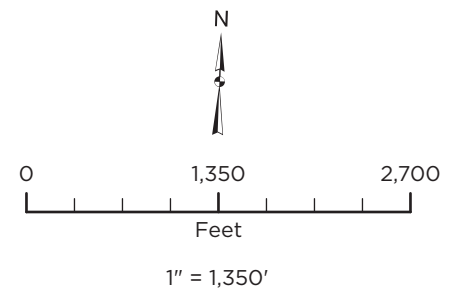


The City of FARMINGTON Founded 1824

2023 Sidewalk Construction Map



Streets with planned sidewalk improvements
Farmington Boundary



Data provided by The City of Farmington, ESRI and OHM Advisors. OHM Advisors does not warrant the accuracy of the data and/or the map. This document is intended to depict the approximate spatial location of the mapped features within the Community and all use is strictly at the user's own risk.

Coordinate System: NAD 1983 2011 StatePlane Michigan South FIPS 2113 Ft Intl

Map Published: March 29, 2023





June 13, 2023

Mr. Chuck Eudy
Public Works Superintendent
City of Farmington
33720 W. 9 Mile Rd.
Farmington, MI 48335

RE: Recommendation of Award – 2023 Sidewalk Program

Dear Mr. Eudy:

In 2020, the City requested bids for the Sidewalk Program job and Luigi Ferdinandi & Son Cement Co., Inc., located at 16481 Common Road, Roseville MI, 48066, was the low bidder selected for the project. In each subsequent year since 2020, the City has extended the contract with them in order to complete even more sidewalk improvements throughout different areas of the City.

The City has planned to continue/extend the contract of the Sidewalk Program this year (2023) to various areas in the northeast quadrant of the City and we recommend that Luigi Ferdinandi & Son Cement Co., Inc. is, once again, awarded the job. OHM Advisors has had favorable experience working with this contractor within the City of Farmington over the past couple of years. We've spoken directly with the contractor regarding the scope of work and anticipated project schedule, and they indicated that they are capable of completing all work items within the allotted project timeline.

Based on the above evaluation, it is recommended that the 2023 Sidewalk Program contract be awarded/extended to Luigi Ferdinandi & Son Cement Co., Inc. of Roseville, MI in the not to exceed amount of \$222,500.00, which includes a contingency budget just over 10% to help cover unforeseen issues.

We look forward to continuing to provide our professional services on this project through the construction phase of work. If you have any questions, please do not hesitate to reach out.

Sincerely,
OHM Advisors

A handwritten signature in black ink, appearing to read "Matthew D. Parks".

Matthew D. Parks, P.E.

A handwritten signature in black ink, appearing to read "Austin Downie".

Austin Downie

cc: David Murphy, City Manager
File

P:\0101_0125\0111190030_2020_Sidewalk_Program_Construction\2023 Work\Correspondence\2023 Sidewalk Program_Recommendation of Award_6-13-2023.docx

CHANGE ORDER



Project: City of Farmington - 2020 Sidewalk Program

Job Number: 0111-19-0030

Owner: City of Farmington
23600 Liberty Street
Farmington, MI 48335
(248) 474-5500

Change Order Number: 6
Date: 4/11/2023
Print Date: 4/17/2023

Contractor: Luigi Ferdinandi & Son Cement Company Inc.
16481 Common Road
Roseville, MI 48066
(586) 774-1000

Note:

TO THE CONTRACTOR:

You are hereby directed to comply with the changes to the contract documents. This change order reflects work completed or anticipated.

OHM Advisors
34000 Plymouth Road
Livonia, MI 48150
(734) 522-6711

CURRENT PROJECT PLANS AND SPECIFICATIONS WILL BE ADHERED TO UNLESS SPECIFICALLY CHANGED BY THIS CHANGE ORDER DOCUMENT.

THE CONTRACT AMOUNT WILL BE CHANGED BY THE SUM OF:	\$199,943.48
Original Contract Amount:	\$443,878.00
Contract Amount Including Previous Change Orders:	\$979,524.88
Amount of this Change Order:	<u>\$199,943.48</u>
REVISED CONTRACT AMOUNT:	\$1,179,468.36

Accepted By

Luigi Ferdinandi & Son Cement Company Inc.

Luigi V. Ferdinandi

Date 4-17-2023

Approved By

Chuck Eudy - Public Works Superintendent - City of _____

Date _____

Recommended By

Michael McNutt, Engineer _____

Date _____

Items

Item No.	Description	Previous Authorized Quantity	Quantity Change	New Authorized Quantity	Unit Price	Total Increase
THE FOLLOWING ITEMS AND OR CONTRACT UNIT PRICES SHALL BE ADDED TO THE CONTRACT AMOUNT						
Division: G - 2023 Items Pricing						
Additional Items to the Contract:						
121	Audio Video Route Survey - Division G	0.00 LSUM	1.00	1.00	\$2,887.50	\$2,887.50
122	Mobilization, Max - Division G	0.00 LSUM	1.00	1.00	\$2,887.50	\$2,887.50
123	Traffic Maintenance and Control - Division G	0.00 LSUM	1.00	1.00	\$2,887.50	\$2,887.50
124	Curb and Gutter, Rem	0.00 Ft	195.50	195.50	\$11.55	\$2,258.03
125	Sidewalk, Rem	0.00 Syd	1851.89	1851.89	\$20.79	\$38,500.79
126	Pavt, Rem	0.00 Syd	2.78	2.78	\$20.79	\$57.80
127	Sidewalk Ramp, Rem	0.00 Syd	131.44	131.44	\$20.79	\$2,732.64
128	Excavation, Earth	0.00 Cyd	10.00	10.00	\$57.75	\$577.50
129	Undercut Aggregate, 21AA Limestone	0.00 Cyd	10.00	10.00	\$34.65	\$346.50
130	Aggregate Base, 21AA Limestone, 8 inch	0.00 Syd	10.00	10.00	\$20.79	\$207.90
131	Maintenance Aggregate, 21 AA Limestone	0.00 Ton	10.00	10.00	\$0.01	\$0.10
132	Structure Cover, Adj	0.00 Ea	3.00	3.00	\$288.75	\$866.25
134	Conc Pavt, Nonreinf, 8 inch	0.00 Syd	2.78	2.78	\$93.56	\$260.10
135	Curb and Gutter, Conc, Det F4	0.00 Ft	10.00	10.00	\$46.20	\$462.00
136	Curb Ramp Opening, Conc	0.00 Ft	195.50	195.50	\$46.20	\$9,032.10
137	Detectable Warning Surface	0.00 Ft	115.00	115.00	\$46.20	\$5,313.00
138	Sidewalk Ramp, Conc, 6-inch	0.00 Sft	1183.00	1183.00	\$9.24	\$10,930.92
139	Sidewalk, Conc, 4-inch	0.00 Sft	14924.50	14924.50	\$6.93	\$103,426.79
140	Sidewalk, Conc, 6-inch	0.00 Sft	1717.50	1717.50	\$8.09	\$13,894.58
141	Irrigation Repair Allowance	0.00 Dir	1732.50	1732.50	\$1.00	\$1,732.50
142	Embankment, CIP	0.00 Cyd	10.00	10.00	\$57.75	\$577.50
143	Restoration	0.00 Syd	10.00	10.00	\$10.40	\$104.00
SUB-TOTAL INCREASES DIVISION G - 2023 Items Pricing:						\$199,943.48

Farmington City Council Staff Report	Council Meeting Date: June 19, 2023	Item Number 7K
Submitted by: Charles Eudy, Superintendent		
Agenda Topic: Warner Home Exterior Repairs		
Proposed Motion: Move to approve Payment No. 4 Final to R. Graham Construction LLC of Farmington Michigan in the amount of \$29,067.50 for the Exterior Repairs at the Governor Warner Home.		
Background: <p>At the June 6, 2022, City Council approved the AIA Contract with R. Graham Construction LLC to begin exterior repairs at the Governor Warner Home.</p> <p>Work this month has been minimal due to weather conditions and waiting for materials to be shipped. Architect Wayde Hoppe discovered an error in last month's payment No. 2. The error has been corrected in Payment Application No. 3.</p> <p><u>Payment No.3</u> in the amount of \$29,067.50, which includes \$10,932.50 of retainage, represents payment to R. Graham Construction for demolition, temporary support wall, stair repair, columns, support beam, concrete work, basement door, porch framing replacement, and porch column replacement.</p> <p>Wayde Hoppe, Architect recommends approving Payment No. 4 in the amount of \$29,067.50 for work completed, materials installed, and release of retainage.</p> <p>Total work completed to date by R. Graham Construction is \$109,325.00 for the Exterior Repair Project of the original project cost of \$95,000. To date \$14,325 of change orders have been presented to City Administration, Wayde Hoppe, and City Council. The budget for this project included \$95,000 this fiscal year, \$40,000 carry over from last fiscal year and \$9,500 of contingency funds. As a cost saving measure, some gutters were not replaced, but rerouted to eliminate the second floor gutters from flowing across the porch roof. R. Graham did add second floor gutter guards to reduce future gutter cleaning maintenance.</p> <p>Work to be completed outside of the contract with R. Graham Construction is painting of exposed wooden surfaces.</p>		
Materials: AIA Document G702-1992 Architect Certification for payment AIA Document G703-1992 Partial Conditional Waivers		

AIA® Document G702® – 1992

Application and Certificate for Payment

TO OWNER: CITY OF FARMINGTON 23600 LIBERTY STREET FARMINGTON, MI	PROJECT: GOV WARNER MANSION 33720 W 9 MILE, FARMINGTON, MI 48335	APPLICATION NO: 006 PERIOD TO: CONTRACT FOR: General Construction CONTRACT DATE: August 17, 2022 PROJECT NOS: 2109 / /	Distribution to: OWNER: <input checked="" type="checkbox"/> ARCHITECT: <input checked="" type="checkbox"/> CONTRACTOR: <input type="checkbox"/> FIELD: <input type="checkbox"/> OTHER: <input type="checkbox"/>
FROM CONTRACTOR: R Graham Construction LLC R. GRAHAM CONSTRUCTION 30966 GRAND RIVER AVE, FARMINGTON, MI 48336	VIA ARCHITECT: HOPPE DESIGN, LLC 47032 MCBRIDE BELLEVILLE, MI 48111		

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703®, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM	\$95,000.00
2. NET CHANGE BY CHANGE ORDERS	\$14,325.00
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$109,325.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$109,325.00
5. RETAINAGE:	
a. 0 % of Completed Work (Column D + E on G703)	\$0.00
b. 0 % of Stored Material (Column F on G703)	\$0.00
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$0.00
6. TOTAL EARNED LESS RETAINAGE	\$109,325.00
(Line 4 Less Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$80,257.50
(Line 6 from prior Certificate)	
8. CURRENT PAYMENT DUE	\$29,067.50
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$0.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$14,325.00	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$14,325.00	\$0.00
NET CHANGES by Change Order		\$14,325.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: By: Richard Graham Date: June 02, 2023
State of: MI

County of: Wayne
Subscribed and sworn to before me this 2 day of June 2023
Notary Public: [Signature]
My Commission expires: April 13, 2024

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED

\$29,067.50

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: By: WAYNE C. HOPPE Date: 6-3-23

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



FULL UNCONDITIONAL WAIVER

My/our contract with R Graham Construction LLC

to provide ***Building Materials*** for the improvement of the property described as:

32175 Grand River Ave
Farmington, MI 48336

has been fully paid and satisfied. By signing this waiver, all my/our construction lien rights against the described property are waived and released.

If the owner or lessee of the property or the owner's or lessee's designee has received a notice of furnishing from me/one of us or if I/we are not required to provide one, and the owner, lessee, or designee has not received this waiver directly from me/one of us, the owner, lessee, or designee may not rely upon it without contacting me/one of us, either in writing, by telephone, or personally, to verify that it is authentic.

Wimsatt Building Materials Corporation
An SRS Distribution Inc company
36340 Van Born Road
Wayne, Michigan 48184
(734) 722-3460

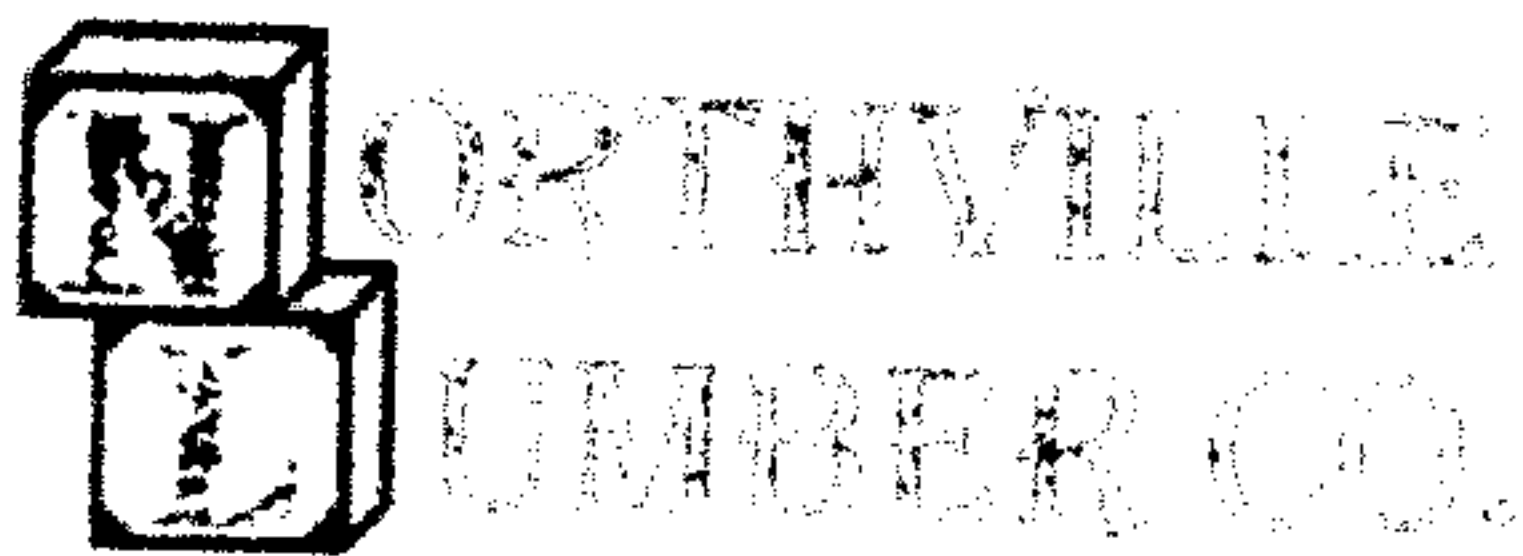
By: Jennifer Vincent

Date: April 4, 2023

Its: Area Credit Manager

DO NOT SIGN BLANK OR INCOMPLETE FORMS. RETAIN A COPY.





625 Base Line Rd., Northville, MI 48167
 248-349-0220 Fax 248-349-0222
 www.northvillelumber.com



Your Home. Trust Us.

22264 Novi Rd., Novi, MI 48375
 248-308-3745 Fax 248-513-4344
 www.novihomedesigncenter.com

WAIVER OF LIEN

Our contract with R. Graham Construction LLC

to provide Building Materials

for the improvement to Governor Warner Mansion, 32175 Grand River Ave, Farmington, MI 48336

(Check One)

Partial Conditional

hereby waive our construction lien to the amount of \$ _____ for labor/materials provided through (date) _____. This waiver, together with all previous waivers, if any, (circle one) does / does not cover all amounts due to us for contract improvement provided through the date shown above. This waiver is conditional on actual payment of \$ _____.

Partial Unconditional

having been fully paid and satisfied, hereby waive our construction lien to the amount of \$ _____ for labor/materials provided through (date) _____. This waiver, together with all previous waivers, if any, (circle one) does/does not cover all amounts due to us for the contract improvement provided through the date shown above.

Full Conditional

having been fully paid and satisfied all our construction lien rights against such property are hereby waived and released. This waiver is conditional on actual payment of \$ _____.

Full Unconditional

having been fully paid and satisfied, all our construction lien rights against such property are hereby waived and released through the date shown below.

Date 02/07/2023

Signature Tammy S. Graf

Tammy S. Graf
Chief Financial Officer
Northville Lumber Co.
248-349-0220

\$ 2,106.59



LUMBER HARDWARE WINDOWS DOORS SIDING DECKING & MORE!

FULL UNCONDITIONAL WAIVER

My/our contract with R. Graham Construction LLC
to provide Custom Steel Rails (Furnish Only) for the improvement to the
property described as Governor Warner Museum has been fully paid
and satisfied. By signing this waiver, all my/our construction lien rights against the described
property are waived and released.

If the improvement is provided to property that is a residential structure and if the owner or
lessee of the property or the owner's or lessee's designee has received a notice of furnishing
from me/one of us or if I/we are not required to provide one, and the owner, lessee, or
designee has not received this waiver directly from me/one of us, the owner, lessee, or
designee may not rely upon it without contacting me/one of us, either in writing, by telephone,
or personally, to verify that it is authentic.

Great Lakes Metal Fabrication, LLC
13500 Wayne Road
Livonia, MI 48150

By:



Print Name:

Mark Ploski

Title:

Operations Manager

Signed On:

4-18-2023

DO NOT SIGN BLANK OR INCOMPLETE FORMS. RETAIN COPY

FULL UNCONDITIONAL WAIVER

My/our contract with R. Graham Const., LL to provide
(other contracting party)
Lead abatement for the improvement of the property described as
Governor Warner
33305 Grand River, Farm having been

fully paid and satisfied, by signing this waiver, all my/our construction lien rights against such property are hereby waived and released.

If the improvement is provided to property that is a residential structure and if the owner or lessee of the property or the owner's or lessee's designee has received a notice of furnishing from me/one or us or if I/we are not required to provide one, and the owner, lessee, or designee has not received this waiver directly from me/one of us, the owner, lessee, or designee may not rely upon it without contacting me/one of us, either in writing, by telephone, or personally, to verify that it is authentic.

x Fred Abbe
(Printed Name of Lien Claimant)

x [Signature]
(Signature of lien claimant)

Signed on: x 5/22/23

Address: ABF Environmental
3800 Cottage Grove, Ste E
Waterford, MI 48328
Telephone: 536.405.5414

DO NOT SIGN BLANK OR INCOMPLETE FORMS. RETAIN A COPY.