



Special/Study Session Meeting  
 6:00 p.m., Monday, November 19, 2018  
 Conference Room  
 23600 Liberty Street  
 Farmington, MI 48335

**FINAL**

**STUDY SESSION MINUTES**

A special meeting of the Farmington City Council was held on November 19, 2018, in Farmington City Hall, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:00 p.m. by Mayor Steve Schneemann.

**1. ROLL CALL**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Sara Bowman	Mayor Pro Tem	Present	
William Galvin	Councilmember	Present	
Joe LaRussa	Councilmember	Present	
Steve Schneemann	Mayor	Present	
Maria Taylor	Councilmember	Present	

**City Administration Present**

- City Clerk Mullison
- City Manager Murphy
- Controller Amy Norgard
- City Attorney Schultz
- City Treasurer Weber

**2. APPROVAL OF AGENDA**

Move to approve the agenda as presented.

<b>RESULT:</b>	<b>APPROVED AS AMENDED [UNANIMOUS]</b>
<b>MOVER:</b>	LaRussa, Councilmember
<b>SECONDER:</b>	Bowman, Mayor Pro Tem

**3. PUBLIC COMMENT**

No public comment was heard.

**4. PLANTE & MORAN ANNUAL CITY AUDIT PRESENTATION**

City Treasurer Weber introduced David Helisek, Justin Kolbow, and Erin Brzezinski from Plante & Moran who presented recent audit results for the City of Farmington. The City audit statement has earned an unmodified opinion which is the highest level of assurance that can be given. Kolbow and Helisek covered the highlights of the audit results and noted that they had met with Murphy, Norgard, and Weber to be sure that the information that was provided for the audit was indeed the information that was compiled and included in the financial statement.

Helisek drew attention to the opinion letter and the emphasis of matter paragraph which records an opinion when there is a significant change from the previous years as to how liabilities would be reported. As Council was walked through the presentation information, OPEB liability was discussed and corrective action plans were pointed out. Related to OPEB, the City's fund is probably one of the best funded retirement plans in the state related to health care.

Kolbow described the graphs related to the General Fund, indicating that there were really no significant changes.

Council questioned the Plante & Moran representatives about debt load, future expenses, legacy costs, and revenue sharing.

## **5. DISCUSSION ON MARKET MANAGER CONTRACT**

City Manager Murphy presented changes to the Market Manager contract due to improvements and expansion of the Market and additional duties of the Market Manager. Council questioned Murphy on Market revenue and expenditures.

## **6. DISCUSSION ON FARMINGTON CIVIC THEATER MANAGER CONTRACT**

Murphy presented changes in the Theater Manager contract because of additional duties relating to management of commercial refuse collection in the North lot. Council indicated support of the Theater Manager for his willingness to take over this job.

## **7. OTHER BUSINESS**

No other business was heard.

## **8. COUNCIL COMMENT**

Mayor Schneemann reminded Council to hold their comments during the Public Hearing portion of the regular meeting.

## **9. ADJOURNMENT**

**Move to adjourn the meeting.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Taylor, Councilmember
<b>SECONDER:</b>	Bowman, Mayor Pro Tem

The meeting adjourned at 6:41 p.m.

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Steve Schneemann, Mayor

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Mary J. Mullison, City Clerk

Approval Date: December 17, 2018