



Regular City Council Meeting  
7:00 p.m., Monday, November 16, 2020  
Virtual - Zoom  
Meeting ID: 869 1652 2687  
Passcode: 094789

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## REGULAR MEETING AGENDA

1. **ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF ITEMS ON CONSENT AGENDA**
  - A. **Accept City of Farmington Board and Commission Minutes**
  - B. **City of Farmington Minutes**
  - C. **Farmington Monthly Payments Report**
  - D. **Farmington Public Safety Monthly Report**
  - E. **Form 5572 - Pension and OPEB**
  - F. **Farmington Quarterly Investment Report – 06/30/20 & 09/30/20**
  - G. **Farmington Quarterly Financial Report – 06/30/20 & 09/30/20**
  - H. **Farmington Quarterly Financial Report Court – 06/30/20 & 09/30/20**
4. **APPROVAL OF REGULAR AGENDA**
5. **PRESENTATION/PUBLIC HEARINGS**
  - A. **Special Event Application - Holly Days**
  - B. **Main Street Accreditation Presentation**
  - C. **Public Hearing: DDA Plan Amendment**
6. **NEW BUSINESS**
  - A. **Consideration to approve introduction and first reading of ordinance adopting DDA Plan Amendment**
  - B. **Consideration to approve a resolution adopt a social district in the City of Farmington and defining the common areas**
  - C. **Consideration to approve construction estimate No. 6 for the Mayfield Street Reconstruction**
  - D. **Consideration to accept Oakland County Water Resource Commissioner Office's proposal to recondition pump #6 at 9 Mile retention**
  - E. **Consideration to approve 9 Mile and Floral Emergency Watermain Replacement pay estimate**
  - F. **Consideration to ratify payment to Oakland County Treasurer for installation of new Water System Supervisory control and Data Acquisition (SCADA)**
  - G. **Consideration to renew Farmington Road Maintenance Agreement with the Road Commission for Oakland County**
  - H. **Consideration to approve Budget Amendment #2**
  - I. **Consideration to approve Budget Amendment #3**
  - J. **Consideration to approve Budget Amendment #4**

- K. Consideration to establish a Pathways Committee**
- L. City Council appointment to the Pathways Committee**
- M. CIP Program Discussion and appointment of representative to steering committee**

**7. PUBLIC COMMENT**

**8. CITY COUNCIL COMMENTS**

**9. ADJOURNMENT**

*The City will follow its normal procedures for accommodation of persons with disabilities. Those individuals needing accommodations for effective participation in this meeting should contact the City Clerk (248) 474-5500, ext. 2218 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.*

<b>Farmington City Council Staff Report</b>	<b>Council Meeting Date: October 19, 2020</b>	<b>Item Number 3A</b>
<b>Submitted by: Melissa Andrade, Assistant to the City Manager</b>		
<b><u>Agenda Topic:</u> Accept Minutes from City's Boards and Commissions</b>		
<p> CIA: No quorum at November meeting  DDA: October 2020  Historical: August 2020  Parking: October minutes not yet approved  Planning: September 2020  ZBA: December 2019 minutes tabled; October 2020  Library: September 14, 2020, Special Meeting  Farmington/Farmington Hills Arts Commission: October not yet posted  Commission on Children, Youth and Families: Meetings on hold  Emergency Preparedness Committee: Meetings on hold </p>		



6:00 p.m. Wednesday, Oct 7, 2020  
Virtual Zoom Conference Room  
Meeting ID: 846 4737 3160  
Passcode: 500510  
23600 Liberty Street  
Farmington, MI 48335

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## MINUTES

Called to order at 6:03 by Todd Craft,

### 1. Roll Call

**Present:** Todd Craft, Miguel Williams, Tom Buck, Tom Pascaris, Sara Bowman, Chris Halas, Sean Murphy, Rachel Gallagher (6:40)

**Absent:** Micki Skrzycki,

**Others Present:** Kate Knight, Jess Westendorf, Tim Colbeck, Carmine Avantini (CIB)

### 2. Approval of Items on Consent Agenda

a. **Minutes: September 2, 2020 DDA Regular Meeting**

b. **Minutes: August 13, 2020 DDA Design Committee**

c. **Minutes: August 12, 2020 DDA Public Art Committee**

d. **Minutes: August 27, 2020 DDA Promotion Committee**

**Motion by Halas, seconded by Buck, to approve the items on the consent agenda.**

### 3. Approval of Regular Agenda

**Motion by Buck, seconded by Bowman, to approve the items on the regular agenda.**

### 4. Public Comment

Opened and closed at 6:04.

### 5. Financial Snapshot

Not far into our fiscal year. Board reviewed both finals through July and August.

### 6. Executive Director Update

Update by Knight:

RFQ for MTC was published! CIB, City, and DDA worked on this. Link is available on the city website. Knight will confirm the due date.

A conspiracy of Ravens have landed downtown for our inaugural Grand Raven Festival.

Spirit of Harvest Moon campaign on Facebook, culminating with Claire Perko being awarded the Mary Martin Service award winner.

November 5th & 6th Michigan Downtown Conference.

DDA social district in progress.

### 7. DDA Plan Update Approval

Overview by Avantini of CIB Planning.

Motion by Murphy, Seconded by Halas, passes unanimously, to approve the DDA Plan Amendment, requesting the City Council to call for a public hearing regarding the Plan Amendment, and to notify taxing jurisdictions and provide an opportunity for a meeting regarding the Plan.

Roll Call: Ayes: Craft, Williams, Bowman, Halas, Murphy, Buck, Pascaris.

Nays: None

Absent: Gallagher, Skrzycki

## **8. Main Street Oakland County Update with Tim Colbeck**

Update by Tim Colbeck.

Triage work on everything happening with the pandemic. \$219M of federal CARES act money, put into programs to support small businesses, local government, veterans, rental assistance. Just wrapping up recovery grant.

Supporting cultural institutions and events in county that have been impacted by the closure going live shortly. The DDA can apply and be eligible for revenue on canceled events.

Forecasting 2022 to recoup county revenue lost due to COVID19.

## **9. Social District Update**

Overview by Knight. On June 1, Council authorized the expanded outdoor space. Even late adapters are up and running at this point. We received an extension to expanded outdoor seating through the winter... a green light to figure out how to help businesses adapt throughout the winter.

Offering another point of revenue during a difficult time. Goal is to have commons area where those could pick up carryout cocktail from a downtown business and consume it in Riley Park or another.

Discussion of length of licensing- 4 years. Can be withdrawn with a City Council meeting with public hearing

Motion by Williams, Seconded by Halas, passes unanimously, that the DDA Board authorize staff to pursue the implementation of a social district for downtown.

## **10. Founders Festival Discussion**

Overview by Knight and Bowman.

Beer tent and music are top priority. May have 501c3 moved to Farmington Baseball to pull the liquor license.

Parade, Run and other commitments. American Legion and Optimists Club are ready to help. DDA has statutory authority that the City does not. Liquor licenses and parties. Contract has been drafted between DDA and Events 360.

It's never been the intention to put event this on the DDA from a legwork perspective. All questions will be directed to Event 360 and Julie Law and Mayor Bowman as the DDA liaison to Founders Festival.

Halas- question regarding contingency plan. Events 360 takes on all risk. \$10K retainer and then the liability is on Events 360.

Buck- Expressed thanks to Bowman for helping to make this happen. We need this event back in downtown.

Recognize that this will take some form of staff time, we consider that we may need to have a budget amendment for an additional staffer or more staff time.

Motion by Buck, second by Gallagher, passes unanimously that the DDA board support the direction that Mayor Bowman is taking to bring Founders Festival downtown as described and partnering with Events 360 for 2021 and 2022.

Ayes: Murphy, Pascaris, Buck, Gallagher, Halas, Craft, Williams, Bowman.

Nays: None

Absent: Skrzycki

## **11. Approval of Light Pole and Luminaire Purchase**

Motion by Pascaris, Seconded by Williams, unanimously passes, to approve the authorization of MLS King Luminaire and decorative light pole fixtures purchase, allocated from Maintenance and Repair 248-759.00-930.000 for \$16,077.00.

## **12. Committee Updates:**

### **a. Design Committee**

Update by Knight: on hold with streetscape material until we move forward. Expect installation of plant material approved in June next week. Beds in front of Groves street.

Electrical contractor : MLS electrical in Stockbridge.

Relighting tree canopies with LED lights review in progress.

**b. Public Art Committee**

Update by Gallagher. Reviewed how to assemble very heavy Raven heads. PAC supported Leila Mullion's work with the stop-motion animation.

**c. Promotions Committee**

Update by Halas. Very cool stuff happening with Metromode. Great FCT article. Advisory board meeting tomorrow morning. Great traction with the Grand Raven festival and will consider a social district article.

Very successful run with social channels for volunteer recognition.

**d. Business Development Committee**

No Updates

**e. Grand Raven Festival Committee**

Update by Murphy.

3 outdoor movies on Friday nights in October queued up.

Great team of volunteers decorating including Halas for pumpkin delivery.

Ravencrows rise on Sunday.

Victorian Walks by the library.

Poe Nights from the FCT all recorded and ready.

Pumpkin Sponsorship from Essentials Family Chiropractic.

Claire and her team have installed window displays at Korner Barber and dress barn.

Raven Cocktail crawl is up and running.

Scavenger hunt is in the works by Miguel. 16 businesses locked and loaded, waiting on 4 to get back.

Large sponsorship from GLP and grant from Oakland County secured by Kate make this possible.

**13. Other Business**

Knight: Putting together joint meeting next week, October 14<sup>th</sup> to recap the adoption of the DDA plan update and authorizing the Farmington Road streetscape.

Williams: Has extra hay bales from Global Health Systems charity event that can be used if needed.

**14 Board Comment**

Buck: We are going on all cylinders. Way to go!

Bowman: Thank you everyone for the support for Founders Fest!

Craft: Echoing Tom Bucks words. Thank you everyone for their effort with the success we've had. Board members have participated in various ways and we are here to support our downtown. Metromode advisory board meeting tomorrow morning. Encourages everyone to participate in the MDA conference.

Pascaris: We have come a long way in the last four years. Opening an insurance agency.

**15. Adjournment 8:43pm**

Motion to adjourn by Gallagher, seconded by Bowman, passes unanimously.

*Dates of Interest:*

Month of October: Grand Raven Festival

October 8: Metromode Advisory Meeting

November 4: DDA Board Regular Meeting

November 5 and 6: Michigan Downtown Association Virtual Conference

# Historical Commission Regular Meeting

August 27, 2020

1. Call to order 7:00 pm.
2. Roll call - Chris Schroer, Ben Ridderbos, Janie Gundlach, Jill Keller, Laura Myers, Robert Senn
3. Approval of agenda - Moved Schroer, seconded Gundlach, all ayes
4. Public Comment - none
5. Approval of minutes - September, 2019 regular meeting, moved Schroer, seconded Gundlach, all ayes.
6. Financial report - none available
7. Warner Mansion activities - The Mansion director was informed last week that she could begin planning events at the Mansion. Our usual first Sunday opening was postponed because someone had already rented the grounds for a private party. We don't usually have a porch party in September. The next scheduled opening should be Sunday, September 15. The chair will contact the rest of the Commission as soon as she knows anything.
8. New Business
  - a. Election of officers - Laura Myers chair, Chris Schroer vice chair, Janie Gundlach treasurer, Ben Ridderbos secretary.
  - b. Officially passed a motion to approve up to \$1400 for the city's Veteran's Banner program. It was discussed in January 2019 and informally passed then in person and by phone. Moved Schroer, seconded Gundlach, all ayes.
  - c. Annual report is done. Need to bring to September meeting for approval.
9. Old Business
  - a. Warner Mansion fountain repair -
  - b. Historic District Survey - Finished. Need to find an appropriate time to present to the City Council.
10. Correspondence and communication - none
11. Commission Comments
12. Adjournment 7:40 pm.

FARMINGTON PLANNING COMMISSION PROCEEDINGS  
23600 Liberty Street  
Farmington, Michigan  
September 14, 2020

Chairperson Crutcher called the Meeting to order via Zoom remote technology at 7:00 p.m. on Monday, September 14, 2020.

**ROLL CALL**

Present: Crutcher, Kmetzo, Majoros, Mantey, Perrot, Waun and Westendorf  
Absent: None  
A quorum of the Commission was present.

**OTHER OFFICIALS PRESENT:** Director Christiansen, Building Inspector Bowdell, Recording Secretary Murphy, Brian Golden, Director of Media Services.

**APPROVAL OF AGENDA**

MOTION by Kmetzo, supported by Majoros, to approve the Agenda.  
Motion carried, all ayes.

**APPROVAL OF ITEMS ON CONSENT AGENDA**

A. August 10, 2020 minutes

MOTION by Majoros, seconded by Waun, to approve the items on the Consent Agenda.  
Motion carried, all ayes.

**FINAL PUD SITE PLAN AMENDMENT – SAMURAI STEAKHOUSE (THE KRAZY CRAB), 32905 GRAND RIVER AVENUE**

Chairperson Crutcher introduced this item and turned it over to staff.

Director Christiansen stated this item is a second discussion and review of a proposed final PUD, Planned Unit Development, Site Plan Amendment for Samurai Steakhouse. And the amendment is for the existing building/restaurant, which is as you are aware, the Krazy Crab. There's a little bit of history and that's outlined in your staff report which dates back to October of 2018 with review and approval of the PUD for both the existing building which again the first-floor restaurant is the Krazy Crab, with residential development above. The second building that was proposed and approved under the PUD is for Samurai Steakhouse which has yet to be constructed. There was a PUD conceptual plan approval and a preliminary PUD agreement approved by the City Council back in October of 2018. You might recall then the final PUD site plan was approved by the Planning Commission in December of 2018. Since that time through 2019 and to date we've been working with the owner of the property and with the owner's service providers, the owner's architect, and I believe Mr. D'Aleo is on the Zoom meeting tonight,



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he is the architect for Samurai and for the owner, Denny. There has been work back and forth with respect to the property under the approved PUD which again the second building, having yet to be constructed. There has been discussion and plans proposed for kind of a phasing of that second building. The initial steps then would be for now that the former property has been cleaned, the former barn, as you're aware, has been packed and moved off site. The former building on the site which was Ginger's Café last has been demolished and the site is ready for redevelopment. But the first phase would be installation of storm water management facilities, parking lot, and some other site elements. So in working with the Petitioner and then in the early part of this year that was moving forward. With respect to the impact of Covid this year and everything that it's brought to the business community and in the downtown here and to this site, the owner of the property has decided that it's in their interest to expand the existing first floor of the existing restaurant, the Krazy Crab. You might recall you reviewed a plan for that back on July 13<sup>th</sup> at that meeting. No action was taken by the Commission at that time but you discussed the proposed plans and you made some comments and recommendations for some changes to the Applicant and the Applicant's architect, Mr. D'Aleo, back in July and they then went and put together a set of revised plans. Those revised plans were submitted to the City, as required they have been reviewed by the DDA Design Committee and the DDA Design Committee last week at their September 10<sup>th</sup> meeting, forwarded the revised site plan amendment for Samurai Steakhouse, for the Krazy Crab, to the Planning Commission in accordance with the submitted revised plans which you see before you right now on screen subject to some modifications of conditions. I do have some notes from that meeting, they are unapproved or draft, so they were not included in your packet, they were not able to be included in your packet but what I've done now, I can indicate that the DDA Design Committee moved to forward the plans as I indicated, the revised plans, to the Planning Commission, to you, with the conditions of several revisions. One, a revision of some landscaping, a replacement of the trees shown in the park space that we'll look at in the plan here, some pear trees, there is some stone, gravel walkways that are proposed, the condition there by the Design Committee is recommended was for that to be limestone gravel and then for the proposed outdoor seating area and we'll see on the plans here, kind of an enclosure area, a wood framed enclosure with some trellis like structure, a beam. They indicated, the DDA Design Committee, that they would like to see that to be cedar wood cladding. So that was what the action of the DDA Design Committee was last Thursday at their meeting, forwarding this to you for this evening. So, with that, Mr. Chair, the Applicant again which is Denny and I'm sure he's on this call, has submitted the revised find PUD site plan for Samurai Steakhouse for a proposed building addition to the existing first floor dining room for the Krazy Crab. The final PUD site plan as revised, the amended plan includes a revised final site plan which we'll look at here this evening, revised floor plans and revised building elevations. I'm not going to go ahead and go into any detail, I'll turn it over back to you, Mr. Chair, again the architect is here this evening and he can go through these plans with you.

Chairperson Crutcher thanked Christiansen and asked if the architect would like to add anything.

Sal D'Aleo, architect for the project, stated that the plan essentially remains the same since we spoke last time, the only addition is the delineation of landscape features and what we were going to do with that building pad for future use. The idea is not wanting that to be just a future building pad, the intent is for it to look finished, landscaped and potentially an area for community space for anyone that is utilizing the restaurant or just passersby to just be able to pause there and then have a park like setting. So the landscaping has been defined on there, we already have a couple features in mind in terms of the tree species. If you look at the center of that grass area, we're designing a round seating area flanked with some boxwoods and then some benches. From the Design Committee of the DDA, we discussed with the owner making that something a little bit more, gravel, pavers, the limestone gravel that was mentioned. Otherwise the fence structure is detailed on the elevation sheet, the fence structure for the patio, and that's just a post and beam accent above the slatted wood rail that is going to be cedar. And no trellis back to the building, that's just a delineation of the patio area and containment of that patio area. Other than that there's some decorative lighting above, at the street side we're going to have some planter boxes and obviously they'll landscape the entire side down that walk. This, obviously the patio being a permanent structure, but certainly the vacant pad will eventually be a future building but it's going to look all finished and cohesive and obviously this addition as you can tell from the renderings is going to use the same brick, same awnings, we're going to match the cornice detailing so architecturally it's going to be all the same. And with that, I'll take any questions.

Christiansen asked Brian Golden to go back to the site plan drawing. He stated what is proposed is not to change the approved final PUD site plan and the overall PUD for this site, for these two properties, the development. But what is being proposed is kind of an intermediary step as I mentioned, it's a Phase I of the second portion of the development of this PUD. The existing building has the Krazy Crab restaurant, that's where the 990 square foot proposed addition to the existing restaurant comes from, out the west side of that building into an area that was approved under the PUD, the conceptual, the PUD agreement as drafted, and then the final PUD site plan that the Planning Commission approved into an area where there is a patio that is approved. Instead of that area being all patio, about half of it now is proposed to be bricks and mortar, an addition for the dining room of the restaurant. The remaining portion then is still to be patio. There's no other changes proposed on that existing building portion of the PUD. Again, restaurant downstairs, residential upstairs, the building is there, the parking is there, the fence is there. You see a landscape enhancement which is great and that's part of the overall PUD, that's what this plan was to do. You might recall at your July 13<sup>th</sup> meeting where the discussion was a landscape plan to be provided that was showing what was going to

be then proposed and hopefully realized on the site once everybody taking a look at it agreed to it. The second half, the western half of the property then, where the Samurai Steakhouse building is approved, right now is proposed to be that new grass area, that landscaped area that for all practical purposes is a small little pocket park or a park along Grand River for this site which can be accessed off Grand River so it's my understanding and Mr. D'Aleo can correct me, that they would welcome public to be there, it's intended to be a grass area with plantings, with some seeding, park benches that is shown there, and it's going to remain as such kind of as an intermediary step until such time as the second building, the steakhouse is proposed to move forward under the approved overall PUD and the final PUD plan. But this would be an amendment right now to the plan and until that building is built, that landscaped area is being proposed but it's also then part of this western portion as we've been discussing, as underground stormwater management and parking as well as you'll see the dumpster enclosure, you'll see some landscaping. One of the things we've talked about with Mr. D'Aleo and the owner, make sure we have that screening wall that's part of the overall PUD which will be between the apartment complex to the south and this property around the entire rear lot line, that's got to be shown, too, that's apparent in all these plans this evening. The other thing in accordance with all the dialogue for the PUD as a whole is delineating that crosswalk up on Grand River that was discussed and the City has interest and has been agreed to at least to be shown here as the whole process itself moves forward, across Grand River. Other than that, that's really what's being proposed. At such time, if this moves forward like this, at such time the owner wants to move forward with the new building, we would look to do that. That could be in a short while, it could be some time from now, but until that time this plan is the one, if it's supported by the Planning Commission, that would move forward and would be in place until such time as that next phase or the finish of the PUD as approved would take place. Again, what's being asked tonight is a revised final PUD site plan amendment as presented by the Petitioner.

Chairperson Crutcher thanked Christiansen and opened the floor for questions from the Commissioners.

Commissioner Waun asked if this needs to be subject to the modifications and conditions of the DDA Design Committee and Christiansen replied that the DDA Design Committee serves in an advisory capacity with respect to the review and consideration of site plans in the downtown, in the Central Business District, and also site plans under the City of Farmington PUD, Planned Unit Development, regulations. So their actions, recommendations to you are advisory and you can do with them as you like as a Planning Commission, so that's certainly up to you.

Commissioner Perrot asked if we get this really nice appealing park overlooking Grand River and it's presented as open to the public to use as they would with a City Park or a neighborhood park or similar to what we have around town, is there a plan to use this like

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an extended dining room or to serve food in any capacity from the restaurant through the patio into this area?

Christiansen replied they haven't had that dialogue, it's been a question that's been asked, it's a good question. I'd let the Petitioner comment but it's my understanding the addition as proposed, and you can see that if you go to the next plan sheet, this is the floor plan, you can see just how many tables that are being added here in the new dining room. And then you look to see the seating in the patio as well, that's quite a bit of seating. If there is a need to go beyond that, we certainly would look to work with the Petitioner on that. As you're aware, City Council approved on June 1<sup>st</sup> a resolution allowing for expansion of outdoor dining into open spaces and we have that throughout the City, there was some discussion about that before the meeting tonight, where that has gone. We have about a dozen locations, mostly restaurants throughout the City that look to do that. But most of that is in parking lots and/or adjacent properties, those kind of things. We do have provision of seating, tables, chairs, picnic tables, in public spaces throughout the City, primarily downtown in locations. But if there was an interest in doing that, it would have to meet whatever the current requirements are. But as I said, there's quite a bit of new seating with the new dining room, the expansion of the existing, the new dining room, and the patio area.

Perrot said from a public perspective, if I was driving down Grand River, and I see this nice, laid out, what appeared to be a park, I would assume that it was a City park, not that it was private property being utilized for anyone's benefit. So in terms of the maintenance and the keep up and the landscaping and everything, it's basically they're building a nice yard. What is the assurance that the City is going to have that this is going to be maintained and it's going to be, because it's right off of our nice downtown area, and we spent and really put a lot of effort into keeping our downtown area really nice, and I just want to make sure if we sign off on something like this that it has the appearance that this is a City property and I want to make sure it gets maintained to the level that we maintain our public spaces. Because the perception of the average resident or the average citizen that just happens to be passing through and they see this nice park there, they're going to assume it's a City park, I mean quite honestly how many businesses have a nice as this is laid out, a nice sitting area next to their business for anyone to enjoy. So I'd like to understand that there's going to be an expectation that comes along with this to make sure that this is held up. I feel bad saying this, feel funny saying this, but there's a level of buy-in here that we expect as Farmington residents.

Chairperson Crutcher stated that Perrot brings up a good point, another consideration for use of this space, I don't see trash containers in the area, but also to the point about using it for eating, I imagine people will use it for if they take carry out somewhere, like if someone were to go to Slider's across the street and come here and bring their carryout.

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Christiansen stated those that want to go ahead and utilize expanded dining areas or outdoor eating for carryout, there are parks where we have provided for seating and people have taken advantage of carry outs and bringing whatever they have to park settings and eating their carryout. The only thing we ask is for consideration of your park and everybody else and certainly clean up after yourself and use the garbage receptacles and be mindful of that and for the most part people have been and that's a great thing. I think the same thing applies here. I don't think there's any prohibition of that, again, it is private property. What I can tell you is for this to be available to the public, there will be a few things between the attorneys representing the owner of the property and the City, there's a PUD agreement that will need to be adjusted for this. And so those kind of items like liabilities and holding harmless, etc., will be accommodated in that PUD agreement adjustment. That's what I believe will be the situation that will happen. With respect to the maintenance of the property like Mr. Perrot was asking, like any other property throughout the City, whether it's through the downtown or the City as a whole, the City of Farmington has maintenance standards and so those maintenance standards must be followed and complied with, whether it is property appearance, whether it is materials and equipment, whether it is facilities, whether it is landscaping, and so certainly that will have to take place. Everybody does it a little bit different. Some people are pretty on top of it all of the time, that's a great thing and we appreciate that. Not everybody is, and that's when we have to get into Code Enforcement. So we have those tools available, we have the requirements and the regulations in place to provide a mandate that there's a standard to be adhered to and then we have a process for compliance if it's not done through Code Enforcement. So those things are in place right now and we would utilize those tools, all of them, as need be. But we're very confident that the owner of the property is very much wanting to have something that has a very high level of appearance. There's some things still with the building that we're working on with them right now, but they're very interested in getting their second site developed and whatever they put here we're confident and very hopeful that it will be maintained in a high-quality fashion. And like I said the City's rules, regulations, requirements and Code Enforcement are there to ensure that that happens.

Perrot said he has one additional question for Kevin, does he know if there is any plan in terms of this new grassy seating area, is there any plans for signage indicating that it's affiliated with the restaurant to the immediate east?

Christiansen replied no, there's not, and he doesn't know if that's intended because we really don't have that to any large extent with certain other areas in the City. Some parks have more identification in public parks, we do have signage at Riley Park along the perimeter. We do have signage at Shiawassee and Drake Park. We don't have signage at some of the other parks, a kind of pedestal and granite placard for Women's Park and that's it. There's nothing at Memorial Park except for those utilities there, or 9-11, we do have something at Flander's, so there isn't really anything here to do that, something

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could be considered if you would like something. But it's really intended to be a very passive, just a gathering spot. There's going to be landscaping maintained and can be used until such time that that second building is built.

Commissioner Kmetzo stated she has a follow-up question for Christiansen, asking since this is private property can the owner at any time close down that area and say for one reason or another that the public cannot use the space?

Christiansen replied that's a possibility, sure. It is private property as you're indicating and certainly circumstances might come about, he doesn't know what they may or may not be, but certainly that could be the case but right now the property owner is indicating their willingness to allow for public use of that greenspace. So up until such time as that would change then it would stay as is. Again, there's some legal coordination in terms of how all of this is going to function. We talked a little bit about the property maintenance and certainly circumstances could change, but right now the intent is to allow it to be used.

Kmetzo stated that being private property that they will do all the maintenance that they can to preserve the area but if the users also do not cooperate, then you assume the City is going to take care of it, but it's private property, so she just wants to understand if there will be signs or something to indicate that it is.

Christiansen replied that the goal here is to have a Grand River Streetscape within the downtown and here in this location that is high quality, that it is very much user friendly to all who look to use the corridor in the community and here in the downtown. And whatever agreements we need to put in place to ensure that happens, whether it's private property or public property, we look to try to achieve and all properties have to be maintained whether they're public or private. So we have processes in place to ensure that can be done; if not, then we have other things in place to ensure that can be done through the legal process and the like. But we're pretty comfortable that we're going to be able to make sure that working with the owner that this small area here on this site can be developed as shown on the plan as supported and approved and well maintained by the property owner for use and if something changes, we'll have to address it.

Commissioner Majoros asked Christiansen if the Commission approves a physical structure that the footprint of the potential second building in the approved PUD doesn't interfere with that, in other words the greenspace is still completely clear for what would have been the second building, but then the related question is remind us what would need to happen let's say they do go forward with the second building as proposed, we were looking at two discreet buildings as they existed, now one is going to have a big addition on it. Is there any downstream implication, I think we talked about this last time, but can you remind me of if the second building as proposed goes through, do we need

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to relook at that because now we'd really be considering it in the context of an original building with a modification to it, does that matter?

Christiansen replied it does matter and that's a very good question and we did talk about it back on July 13<sup>th</sup>. That the proposed addition to the restaurant into the proposed patio area and the patio area and the adjustments thereto, we went back and looked at the final PUD site plan for this second portion of the property for Samurai Steakhouse on the site where the former building for Ginger's Café was at. We talked about the fact that it's likely that that building as approved for the final PUD site plan will have to have its own approval and when it's ready to move forward it will need to as required to come back to you for a final PUD site plan amendment for that building at that time because it's very likely it's going to be a different building, the footprint is going to be different. So you recall correctly and I would through the Chair, defer to Mr. D'Aleo if he has any comments because we talked about that before.

D'Aleo replied that the only thing he can say at this point is that the pad indicated as the park space is literally the specs of the future building pad and again, this would come back to be reviewed to move forward. But the owner's intent is anything that is installed currently as far as the restaurant and the patio space that is going to be part of any future development.

Majoros stated he wants to make sure that we're future proofing but you are, too, there's no expectation that a secondary as originally approved is not necessarily automatic, it needs to be comprehended in a manner now with an addition on the first structure, that's all and D'Aleo replied right.

Chairperson Crutcher then asked Christiansen what the task is for the Planning Commission and Christiansen replied that your task this evening as indicated in the staff report and as was discussed, is to act on the revised final PUD site plan amendment as proposed for the Krazy Crab in accordance with the revised plans that have been submitted and considered this evening and then any conditions that the Commission wants to place. It was pointed out that the DDA Design Committee had asked for the consideration of limestone in the stone walkway, of pear trees in the park, of cedar cladding for the wood enclosure around the outdoor seating area and the details for the rear screening fence along the rear of the property, the south lot line needs to be provided as well as the crosswalk across Grand River needs to be delineated on the plan. Those are the items we talked about that needed to be assured at any action taken by the Commission.

Crutcher then stated he doesn't see any trash receptacles delineated in the new patio but perhaps that's something that needs to be considered in the park area.

Christiansen replied you can place that as a condition on any action in terms of the detail.

MOTION by Majoros, supported by Waun, to approve the final PUD site plan amendment as presented at this evening's Planning Commission meeting, September 14, 2020, for the Samurai Steakhouse, now Krazy Crab, located at 32905 Grand River Avenue; the approval of this final amended PUD site plan is contingent upon three recommendations as presented by the DDA Design Committee having to do with pear trees in the adjacent public space, the appropriate limestone or other suitable material for the pathway, as well as the use of cedar as far as the outdoor patio enclosure; in addition for City recommended suggestions, that the screened fencing in the back as well as delineation for the potential crosswalk across Grand River; and the last item would be the appropriate upkeep and trash receptacle and appropriate maintenance of the public space commensurate with what would be associated with a City owned property.

Motion carried, all ayes.

**PROPOSED FAÇADE MODIFICATION – VILLAGE MALL (FARMINGTON STATE SAVINGS BANK (33335 GRAND RIVER AVENUE))**

Chairperson Crutcher introduced this item and turned it over to staff.

Director Christiansen stated that Kevin Biddison with Biddison Architects and Design is present here to present this item on behalf of GLP Financial, the Village Mall, the former Farmington State Savings Bank. He stated this item is a review of a proposed façade modification of the existing Village Mall which is the Farmington State Savings Bank. At the September 10, 2020 Downtown Development Authority Design Committee meeting, they recommended a proposed façade modification as shown on the submitted plans that are before you this evening. That modification to the existing Village Mall building, again recommended to the Planning Commission in accordance with the existing plans, and subject to some modifications and conditions. Again, there are notes from last week's meeting, they are drafts so they will be referred to here. There was a motion by the DDA Design Committee recommending to the Planning Commission to approve the submitted plans as proposed with the exception of the window wells, and you'll see those on the plan, they're grade level wells, and those wells then actually provide light down to a level below and we'll let the architect talk about them, but the condition was that the surface be glass block or a grate rather than open with a railing, and this is in their motion, so that the sidewalks are not restricted, that was their one condition after review by the DDA Design Committee to you of approval of the plans as presented. So that is the action of the Design Committee. The Applicant again, GLP Financial Group, has submitted plans for the proposed façade modification. Also submitted, and this is attached with your staff packet from the project architect, Biddison Architects, is a letter dated 9-8-20 explaining the proposed façade modifications to the existing building. Included in your packets are proposed floor plans, some of what you see there is intended for interior building



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modifications, that's not part of this review, it's the exterior modifications, but that's for your edification. Also, with the plan set for proposed modified building elevations, including rendered elevations and Mr. Biddison did submit supplement some additional materials today which have been forwarded on and may be available through our Zoom media host, Mr. Golden, this evening.

Chairperson Crutcher invited Kevin Biddison, architect, to speak.

Kevin Biddison, architect, stated just as a quick overview from what you're looking at, most of the façade modifications will show up on colored elevations which will be below the plans that you have. This is just giving a real quick kind of thumbnail view of what we are proposing on the inside of the building. So the lowest level below the sidewalk below grade, and that is the area where you see the table and chairs down there which we were originally proposing and to open up the window wells, the largest one being along Grand River, which follows within the building property outside of the right-of-way of MDOT and we would still be looking at providing some either glass or grading over that as was requested by the DDA to allow light down into that area of the building. The other two floors in the building, the middle floor is the current existing first floor which would be rebuilt to allow us some open areas just inside the front entry and then a connection of a stair that goes to all three stories to what we'll call a mezzanine, mezzanine level, which is a new floor slightly different than the existing floor that is existing in the building. And this will all be office space for GLP Financial for executives on the upper level, the offices and meeting areas and function areas for their staff on the lower two levels. So this kind of gives you an overall view from the exterior of the building. Our intent is to bring the bank portion of the building in the first phase, we see the blue windows, to bring the outside of that building back to the original stone material so we would be removing the paint and the color that's on the existing building and try to bring back the old building design on the existing façade. The windows that you see there will be removed and replaced with 1-inch insulated glass windows. We are also proposing to cut down just about just under 3-feet of lower the bottom sills of those windows to bring the windows inside and outside back to the sidewalk back to the public space, right now when you walk by it's 5-feet high and when you're in the building you can't really see out, so our intent is to bring the inside floors and people back to the sidewalk and vice versa. On the top elevation you'll see the railing along the Grand River side, that was the original proposal, to open up under the existing window well there that is currently under the sidewalk, you'll see three dotted squares below that, those are the existing window openings that are in the basement level of the basement as it occurs now. And again, what our intent was to try and bring light and possibly fresh air into that level of the building and open that back up to the sidewalk areas and to the outside of the building. Just to the right of that which is the corner of the building you'll see an area between those two columns. In order to be able to bring a vestibule into that building because of space we are proposing a metal enclosure that would come out that would be a zinc metal enclosure

with a large scale glass door inside of that which has a matching door on the inside to provide a vestibule going into the building that does not extend past the front of the columns and is still on the property of the owner. To the right of that on that elevation you'll see some railings again which would show up on the elevation below this. So there are three locations, underground there are three locations that have existing either window or door locations. And you're all familiar with the stair that is on the corner of Farmington. The intent is that that stair would be removed and infilled. In this proposal we would be providing an additional retaining wall to create a window well as opposed to that stair and infill the door at the bottom of the stair and make that a window. And then there are two other existing window wells that are again underneath concrete, underneath the pavers at this point and the intent was to minimally bring additional light into that side of the building and through our conversation with the DDA and with OHM and the groups talking about the new Farmington extension, it kind of makes sense that those would not be open, railings, the open window wells, but a walkable surface to maintain as much width as possible on the sidewalk. To the right of the bank building on the first level you'll see some additional blue glass, that is one area, an existing retail area that is going to be a portion of the GLP Financial offices, that's going to be provided with a new door and entry glass, new store fronts, and new brick below the window that will be painted then to match the painted brick with the rest of the retail and residential portions to the south of the bank building. The additional item that you see on the roof, a blue square, you may down into the building and actually into the midst of the residential units that were in that portion of the building. At some point in the past it's been kind of closed up, it's a mechanical shaft at this point, there's a large rooftop unit that tucks into that and our proposal is to obviously remove the unit, remove the rooftop cupola that is there and basically double the size of it width-wise building it to the same height it currently is. Again, you're seeing it very tall here but from the street and maybe down the road you might catch a glimpse of it but many people don't even know it's there because it's just not visible from street level. But our proposal is to bring back daylight into that second-floor level and kind of recreate that daylight element into the building. Other than that, the first two to three windows at the corner of the tall windows will be part of a two-story space that then opens up down into the lower level as well so those windows will all be clear glass. The last couple of windows on each side will be at a floor level where you see it shaded so that area would actually be a frosted glass element to cover up that floor level. Other than that, I'd be happy to answer any other specific questions you might have from something that you see. We're currently again in conversations with our general contractors in terms of ways that we can enclose those window wells and looking at a couple of different options in allowing walkable surfaces on those and still allow daylight into the lower level of the building.

Chairperson Crutcher opened the floor for questions from the Commissioners.

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Commissioner Mantey asked if the window wells that would be along Grand River, would those be enclosed and Biddison replied that was the recommendation of the DDA board, that they were wanting those to be covered so that they could maintain a pedestrian area there. The way it is currently is there is glass block currently underneath the pavers that are there, that needs to be replaced, it's not in good repair so we would be doing that at that point. Biddison stated if you go to the bottom to the image that is just below that, this is just to kind of show it in perspective, in context, what the white on the building is really just to project that we're going to take it back to the grandeur that it was. We don't know exactly what the color of those stones are that we're going to find under all the paint but again our intent is to bring it back to the materials that were underneath and to enhance it and bring it tied into the sidewalk and pedestrian area additionally with the expansions and such.

Commissioner Perrot stated he had one comment as a parent of two kids on bicycles going around that corner from Grand River onto Farmington Road, removing the railing that leads to the stairwell where Plus Skateboard used to be downstairs, that is going to be outstanding because it's a pretty harrowing corner to round the building as it is to go from westbound to southbound on Farmington Road, so opening that up and making it more walkable as was mentioned earlier as a resident and as a parent, I am two thumbs up on that so I think this looks like a really, really good project and a really good one for the City.

carry him across the stairs.

Commissioner Westendorf asked how is this area impacted by the pending Farmington Streetscape project and Christiansen replied that they had a meeting specifically for that purpose, in fact a couple meetings for that purpose and Mr. Biddison can attest to that, he was in attendance at those meetings that were held with City management, City Administration, Downtown Development Authority Executive Director, representatives of the DDA, representatives of City administration, public works, and OHM Advisors, so we've all been pretty much working together to insure that all this work is in concert with the plans for the Farmington Road Streetscape which also requires review of those agencies that have jurisdiction over both Farmington Road, the Road Commission for Oakland County, and Grand River, the Michigan Department of Transportation. So they're all very much working together and in concert together with all of the work being proposed and certainly need to make sure that that happens.

Biddison stated that the plans that they're looking at currently along Farmington Road side, that is OHM's landscape and streetscape that's been attached to their building and that is where the discussion came from to look at eliminating those window wells because there became three pinch points between that dark landscape band along the curb and

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the window wells so we felt that that was a reasonable suggestion to cover those back up and allow that to become pedestrian walking space.

Christiansen said if you look at this vertical schematic here where the streetscape and the building and the floor plan, but look to the outside exterior, look to Grand River, you can see where that subgrade well is at and you can see the two subgrade wells on Farmington Road, it's actually three, as well. But the point being those are the areas along sidewalk that we've had dialogue as to what would be best for those areas. The decision was to keep them at grade but make sure that they can be used with the ability to provide light and/or air depending upon the material used, whether it's glass block as recommended by the DDA Design Committee or a grate type system which would allow for both light and air as Mr. Biddison was talking about earlier. So those kind of details are to be worked but those are the two material types that were recommended by the DDA for those areas. That way you don't have another railing scenario for your dog. In this current configuration with the current property boundaries, rights of way, we felt it would be best to keep everything at grade and whether it's glass block or grading, use those material types.

Commissioner Kmetzo asked what considerations have been made while making these changes to make this building more energy efficient.

Biddison replied a great deal has been done. This building is currently is very energy inefficient. There is essentially no insulation in the bank building, there's essentially no roof insulation and they will be providing all new glazing, insulated glass throughout the bank building. They will also be providing insulation on the inside of the walls which doesn't exist now below the new finishes that will be inside. They also are removing the existing tar roof and adding a new rubber roof with insulation to meet the energy code which does not exist right now. They are keeping the existing roof joists, steel beams that are exposed inside and wood deck and their intention is to keep those and have those as a visible part of the inside of the building. So all of the insulation on the roof will be actually on the outside. There roof currently slopes so we will be keeping that as it is and not changing the slope of the existing roof so the parapets as you see will not change. The cupola that is on the roof currently is in pretty bad repair. There are some single paned windows in there from the original building and we are going to be removing that cupola and building again a new insulated glass flat roof, insulated roof. So everything on the exterior skin and the roof will all have new material and new insulating materials.

MOTION by Waun, supported by Perrot, to move to approve the façade modifications for the Farmington State Savings Bank at 33335 Grand River Avenue, subject to the modifications and conditions of the DDA Design Committee at their September 10, 2020 meeting.

Motion carried, all ayes.

**PUBLIC COMMENT**

None heard.

**PLANNING COMMISSION COMMENTS**

Commissioner Perrot commented on the magnitude of the items that came before the Planning Commission tonight in light of pandemic times and spoke about the value that the free park will bring to the community.

Majoros commended the Petitioner of Krazy Crab for all they have done in being good community partners in bringing forth their project.

Director Christiansen gave a brief commentary on ongoing projects in the community and upcoming ones. He commented on the significance on the repurposing of the Farmington States Savings Bank which was built in 1921.

He then stated that services for former Planning Commissioner Ken Chiara will be held on Friday, October 9, 2020, at 10:00 a.m. at Our Lady of Sorrows Catholic Church, and that visitation will begin at 9:30 a.m., and thanked Commissioner Kmetzo for sharing that information.

**ADJOURNMENT**

MOTION by Majoros, supported by Kmetzo, to adjourn the meeting.  
Motion carried, all ayes.

The meeting was adjourned at 8:08 p.m.

Respectfully submitted,

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Secretary

## **BOARD OF ZONING APPEALS MINUTES**

A regular meeting of the Farmington Board of Zoning Appeals was held on Wednesday, October 7, 2020 via Zoom remote technology. Notice of the meeting was posted in compliance with Public Act 1976.

Secretary Schiffman called the meeting to order at 7:32 p.m.

### **ROLL CALL:**

**PRESENT:** Crutcher, Gensheimer, Pitluk, Schiffman

**ABSENT:** None

A quorum of Commissioners was present.

**CITY OFFICIALS PRESENT:** Building Inspector Bowdell, Recording Secretary Murphy, Brian Golden, Director of Media Services.

### **APPROVAL OF AGENDA**

MOTION by Crutcher, supported by Gensheimer, to approve the agenda as presented.

Motion carried, all ayes.

### **MINUTES OF PREVIOUS MEETING OF DECEMBER 4, 2019 AND AUGUST 5, 2020**

MOTION by Crutcher, supported by Gensheimer, to approve the minutes of the December 4, 2019 and September 2, 2020 Zoning Board of Appeals meetings.

Motion carried, all ayes.

### **MINUTES OF PREVIOUS PLANNING COMMISSION MEETING OF AUGUST 10, 2020**

The minutes of the previous Planning Commission meeting of August 20, 2020 were received and filed.

### **ELECTION OF OFFICERS**

**A. Chairperson**

**B. Vice Chairperson**

**C. Secretary**

Discussion was held regarding maintaining the current slate of officers.

MOTION by Crutcher, supported by Pitluk that the Election of Officers be deferred to the next scheduled meeting of the Zoning Board of Appeals.

Motion carried, all ayes.

## BOARD OF ZONING APPEALS MINUTES -2-

**APPEAL OF:** **Andrew Clark and Colleen Coogan**  
**33821 Glenview Dr**  
**Farmington, MI 48335**

1. Request for a dimensional (area) variance from sections 35-41 and 35-73. The Applicant wishes to construct a covered, but open front porch 3'3" into the required front yard setback.

Secretary Schiffman introduced this item and turned it over to staff.

Building Inspector Bowdell stated that he was contacted by the Applicant's builder and who was astute of the rules and educated the Applicant that there may be some challenges with regard to setback in order to put a covered front porch on their home. Not only could it encroach in the front yard but it's also a challenge on a curbed street. So it was very close to being approved, the way the ordinance reads, and I made a couple of trips to the site and ultimately the Applicant paid for an actual survey of their property to determine the setback lines on that radius. In your packet you can see on page 33, the setback, they can build the porch, the porch is not the issue. The issue is the covering on the porch. So the covering on the porch by right is allowed to be on that line and maybe a little farther because you're allowed to have architectural features. It got to a point where I said I can't approve this, I thought it was a little bit less than this but at the end of the day I thought it was just the front corner but it ended up with the survey being in this line but because of the curve of the street, certainly to the people to the south it will have absolutely no effect on the visual appearance on what you see out of a house. So the people on the north side it may stick out a little bit as you see, and that porch whatever it is, it's 3 foot something of a setback, that's the most of the setback, it's less naturally on the south side. And they really want to have a covered front porch so they can sit out there and enjoy outdoors, so that's why they're in front of you for that odd shaped piece. That setback line is 25-feet back and an open unenclosed porch can encroach into the front yard by 6 or something more feet technically, but it's the covered porch that's the issue.

Schiffman asked if the lot was straight and they didn't have some abnormal curved shape in the front, the variance they would be looking for is on the shorter side and it would be 1'8" and Bowdell replied that is correct.

Crutcher stated if you look at the survey drawings, it shows from the northwest corner of the house to the property line, it's showing 31.1 feet, so you have 6 feet to the setback. And on the plan what I think the plan is showing is the property line is a curve.

Bowdell replied that's true, the builder didn't do his calculus to figure out that curve, but he showed you in the form of a straight line.

Crutcher then stated he thinks the variance is less than what's shown in the drawing and Bowdell replied visually he's correct.

Schiffman then called on the Petitioner.

### **BOARD OF ZONING APPEALS MINUTES -3-**

Colleen Coogan stated they had spent a lot of time walking the neighborhood and determining that they wanted a front porch and stopped and talked to neighbors who have porches and how wide is theirs, so that is how they came to how they wanted the porch to be. She stated they had talked to Inspector Bowdell who was extremely helpful and they determined the best way is to not do an enclosed area around it, so they will leave it with pillars and it will be an open porch, so it will be an open porch with pillars.

Petitioner Clark explained the process of how they came up with the 10 feet and that that they are investing in the process because they feel it is well spent.

Schiffman asked if there were any letters received in response to the appeal and Bowdell replied no and went on to comment that the Applicants went above and beyond to apply for the variance by having a professional survey done.

Schiffman then asked the individual commissioners their opinion to afford the Applicants the option to go forward with their appeal at this meeting or wait for a full board.

Commissioner Pitluk replied that he had no questions.

Commissioner Gensheimer asked the Applicants how long they had been living in their home and Clark replied they have been occupants since July of last year.

He then asked if they had been in contact with their neighbors and Petitioner Coogan responded that they are working together with them in this project.

Crutcher stated that the variance the Applicants are applying for is actually less than what is shown in the drawing.

Schiffman then asked the Applicants if they would like to wait for a full board to hear their request for variance and the Applicants replied they would like to go forward with their appeal.

MOTION by Gensheimer, supported by Crutcher, to approve the request for variance for Andrew Clark and Colleen Coogan, 38821 Glenview Drive, for the following reasons and findings of fact:

1. That the installation of this porch would have no detrimental effect on the neighboring properties.

FURTHER, that the variance be granted with the following conditions:

1. That the porch will not be enclosed.

MOTION carried, all ayes.

### **PUBLIC COMMENT**

None heard.



**BOARD OF ZONING APPEALS MINUTES -4-**

**ADJOURNMENT**

MOTION by Pitluk, supported by Crutcher, to adjourn the meeting.  
Motion carried, all ayes.

The meeting adjourned at 8:03 p.m.

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Matthew Schiffman, Secretary

**Farmington Community Library Board of Trustees**  
**Virtual Special Board Meeting - 5:30 p.m. – September 14, 2020**  
**Held Online Via Zoom**

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Board Members Present: Huyck, Murphy, White, Largent, Kelly, Duron-Willner, Stryd

Board Members Absent: Hahn

Staff Members Present: Grover, Peterson

Staff Members Absent: None

**CALL TO ORDER**

The Board Meeting was called to order at 6:22 p.m. by Board President White.

**INTRODUCTION OF BOARD MEMBERS-** Role call of all present members  
Welcoming new board members Kelly, Duron-Willner, and Stryd

**MOTION** by Huyck to go into closed session, was supported by Murphy.

Discussion: Duron-Willner questioned the reason for comments at the end of the meeting, and White explained that Stryd needs to leave the meeting early, and suggested having public comments at the end of the open session.

**Vote: Aye: Largent, Duron-Willner, Stryd, Kelly, Huyck, Murphy, White**

**Opposed: None**

**Motion passed.**

**MOTION** by Murphy to end closed session and return to open session , was supported by Duron-Willner.

**Vote: Aye: Largent, Duron-Willner, Stryd, Kelly, Huyck, Murphy, White**

**Opposed: None**

**Motion passed.**

**PUBLIC COMMENT**

Kristen, Suzanne, Joe, Karen questioned the reason for closed session and the reason for this meeting. Jon expressed concern about the library closing.

**COMMITTEE REPORTS**

There was no Committee reports.

**UNFINISHED BUSINESS**

There was no Unfinished Business.

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**NEW BUSINESS**

There was no new business

**BOARD TRUSTEE COMMENTS AND ANNOUNCEMENTS**

Duran-Willner addressed community participants and apologized for the long length of the meeting and the interruption of peoples schedule.

**ADJOURNMENT**

**MOTION** by Largent to adjourn the Board Meeting, was supported by Murphy.

**Vote: Aye: Largent, Duron-Willner, Kelly, Huyck, Murphy, White**

**Opposed: None**

**Motion passed.**

**Note: Stryk had to leave the meeting at 7:00 PM during the closed session.**

The Board meeting was adjourned at 8:33 p.m. by President White. The next meeting of the Library Board is scheduled for Thursday, September 17, 2020 at 6:00 pm. Via audio ZOOM.

Respectfully Submitted,

Renee Murphy, Secretary  
Library Board of Trustees

<b>Farmington City Council Staff Report</b>	<b>Council Meeting Date: November 16, 2020</b>	<b>Item Number 3B</b>
<b>Submitted by: Mary Mullison, City Clerk</b>		
<b><u>Agenda Topic:</u></b> Council Meeting Minutes: 10.19.2020 Special 10.20.2020 Regular 10.26.2020 Special		
<b><u>Materials:</u></b> 3 sets of minutes		



Regular City Council Meeting  
7:00 p.m., Monday, October 19, 2020  
Virtual Meeting via Zoom

**DRAFT**

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## REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on October 19, 2020, as a Virtual Meeting via Zoom, an electronic meeting platform. Notice of the meeting was posted in compliance with Public Act 267-1976 and electronically as authorized under the Open Meetings Act, MCL 15.261, et seq., as amended by HB 1108, in order to mitigate the spread of COVID-19, protect the public health, and provide essential protections to vulnerable Michiganders by limiting in-person contact and the number of people interacting at public gatherings.

The meeting was called to order at 7:00 p.m. by Mayor Bowman.

### 1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor	Present	
David DeLind	Councilmember	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

#### **City Administration Present**

Director Christiansen  
Director Demers  
Superintendent Eudy  
City Clerk Mullison  
City Manager Murphy  
City Attorney Saarela  
City Attorney Schultz  
Director Weber

### 2. PLEDGE OF ALLEGIANCE

### 3. APPROVAL OF ITEMS ON CONSENT AGENDA

- A. Accept City of Farmington Board and Commission Minutes
- B. City of Farmington Minutes
  - a. September 21, 2020 Special
  - b. September 21, 2020 Regular
  - c. September 28, 2020 Special
  - d. October 5, 2020 Regular
- C. Farmington Monthly Payments Report – August 2020, September 2020
- D. Farmington Public Safety Monthly Report
- E. Building Department First Quarter Report
- F. Public Works First Quarter Report
- G. Consideration to approve 2021 Farmington City Council Meeting Dates

Move to approve the consent agenda as presented.\*\*

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	LaRussa, Mayor Pro Tem
<b>SECONDER:</b>	Taylor, Councilmember

### 4. APPROVAL OF REGULAR AGENDA

Move to approve the regular agenda with an amendment to Item 6C to read “consideration to schedule a public hearing for a DDA Plan Amendment”.\*\*

<b>RESULT:</b>	<b>APPROVED AS AMENDED [UNANIMOUS]</b>
<b>MOVER:</b>	LaRussa, Mayor Pro Tem
<b>SECONDER:</b>	DeLind, Councilmember

### 5. PRESENTATION/PUBLIC HEARINGS

- A. Public Hearing for Adoption of a Brownfield Redevelopment Plan for the property located at 22145 Farmington Rd, Farmington Michigan

Director Christiansen gave some background on the plan for redevelopment of the aforementioned property. Jeremy McCallion from AKT Peerless, Ginny Dougherty of PM Environmental, and site owner Jamie Robinson of Royal Gas and Oil were available to answer questions from Council and the public.

**Move to open Public Hearing for Adoption of a Brownfield Redevelopment Plan for the property located at 22145 Farmington Rd, Farmington Michigan.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	LaRussa, Mayor Pro Tem
<b>SECONDER:</b>	Taylor, Councilmember
<b>AYES:</b>	Bowman, DeLind, LaRussa, Schneemann, Taylor

Public hearing was opened at 7:06 pm. No public comment was heard.

**Move to close Public Hearing for Adoption of a Brownfield Redevelopment Plan for the property located at 22145 Farmington Rd, Farmington Michigan.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	DeLind, Councilmember
<b>SECONDER:</b>	Taylor, Councilmember

Public hearing was closed at 7:07 pm.

## 6. NEW BUSINESS

### A. CONSIDERATION TO ADOPT RESOLUTION APPROVING THE PROVISIONS OF A BROWNFIELD PLAN AS RECOMMENDED BY THE FARMINGTON BROWNFIELD REDEVELOPMENT AUTHORITY FOR 22145 FARMINGTON, ROAD FARMINGTON

On September 24, 2020, the Farmington Brownfield Redevelopment Authority reviewed and recommended a proposed Brownfield Plan for redevelopment of the gas station and convenience store property located at 22145 Farmington Road. Approval to remediate site contamination resulting from its historic use as a gas station with leaking underground storage tanks was requested. Once the existing building is demolished and remediation is completed, a new, approximately 3,800 square foot gas station and convenience store will be constructed on the site.

Schneemann expressed excitement about seeing this property developed. LaRussa asked whether additional elements had been considered for public benefit such as city signage. Christiansen said nothing additional has been planned, but that the intersection is a focus area for the community. Taylor requested a brief description of improvements to be made and Christiansen summarized the details of the proposal.

Both DeLind and Bowman thanked Robinson and Royal Gas and Oil for investing in Farmington.

**Move to adopt Resolution approving the provisions of a Brownfield Plan proposed by SLR Investments, LLC, a development entity of Royal Gas and Oil Co., as recommended by the Farmington Brownfield Redevelopment Authority for property with Parcel 20-23-28-477-005, located at 22145 Farmington Road, Farmington, Michigan.\*\***

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	LaRussa, Mayor Pro Tem
<b>SECONDER:</b>	DeLind, Councilmember
<b>AYES:</b>	DeLind, LaRussa, Schneemann, Taylor, Bowman

**B. SECOND READING AND CONSIDERATION TO APPROVE AN ORDINANCE RELATING TO THE CREATION OF A SOCIAL DISTRICT**

Kate Knight, Executive Director of the Farmington Downtown Development Authority, reviewed changes made to the proposed ordinance allowing a Social District since the first reading on October 5, 2020.

LaRussa commended Knight for all her work to bring this issue to Council. In response to a question by LaRussa, Knight said that the square footage used in the present proposed plan is amendable in future, depending on what seems prudent after experience. A connection was added from MiMosa's east entrance to Grand River and Knight cited a desire for simplification as a reason to minimize square footage at this time.

Taylor also thanked Knight and echoed LaRussa's concern about MiMosa egress. Schneemann inquired as to how many restaurants have committed to this project. Knight cited interest from five to seven establishments, with some already holding a carry-out cocktail license. Schneemann also asked Attorney Schultz whether approval for the map was being asked tonight or just the ordinance allowing it. Schultz replied that this request was just for the ordinance, with the rules coming before Council at a later date. Schneemann noted that he was generally supportive of having a Social District, but that this is very different than other communities he had seen. As a response to Schneemann's request for Public Safety input, Director Demers discussed enforcement concerns and said he had reached out to several of his counterparts in other communities who either have or are considering a Social District. Demers indicated that he had gotten positive information from all communities he had been in touch with. Discussion ensued about forms of Social Districts and ways to plan, sign, and map.

Bowman requested that the DDA keep Demers involved if there are any changes to the proposed outline.

**Move to approve Introduction of Ordinance No. \_\_\_\_\_, an Ordinance to amend the City of Farmington Code of Ordinances, Chapter 3, "Alcoholic Liquors," to add Article III, "Social Districts."\*\***



<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	Taylor, Councilmember
<b>SECONDER:</b>	DeLind, Councilmember
<b>AYES:</b>	LaRussa, Schneemann, Taylor, Bowman, DeLind

**C. CONSIDERATION TO SCHEDULE A PUBLIC HEARING FOR A DDA PLAN AMENDMENT**

Knight described the DDA Development Plan and requested a public hearing in order to make an amendment to the current plan.

**Move to set a public hearing for the First Reading of an ordinance to consider the DDA Plan Amendment on November 16, 2020.\*\***

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	LaRussa, Mayor Pro Tem
<b>SECONDER:</b>	Taylor, Councilmember

**D. CONSIDERATION OF A PUD AGREEMENT AMENDMENT FOR SAMURAI STEAK HOUSE**

Christiansen requested an amendment for the Samurai Steakhouse PUD that would provide for an expanding interior dining area, an expanded patio, and a temporary green space seating area.

Taylor asked what specifically was being requested to be approved. Christiansen replied that Council was being asked to approve the amended and restated PUD agreement and the amended PUD site plan. LaRussa initiated discussion about event planning in the proposed green space and the use of the park-like area. Schneemann asked Christiansen about park planning and noted that he was appreciative of the site owner's willingness to allow public use.

**Move to approve amended Final PUD Site Plan and amended and restated Planned Unit Development Agreement for Samurai Steakhouse, 32905 Grand River Avenue, subject to final review and approval of the terms and conditions of the amended and restated Planned Unit Development Agreement by the City Manager and City Attorney's office, including minor amendments thereto.\*\***

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	DeLind, Councilmember
<b>SECONDER:</b>	Schneemann, Councilmember
<b>AYES:</b>	Schneemann, Taylor, Bowman, DeLind, LaRussa

**E. CONSIDERATION TO ACCEPT CONSTRUCTION ESTIMATE NO. 10 FOR THE 2018 FARMINGTON ROADS MAINTENANCE & REHABILITATION**

Superintendent Eudy requested final payment for concrete replacement on Lilac, Flanders, Chesley, Brittany Hill, and Saxony.

**Move to Approve Construction estimate No. 10 in the amount of \$269,443.84 for Saxony Street and 33115 Shiawassee Right of Way concrete Improvements under the 2018 Farmington Roads Maintenance & Rehabilitation Contract with Hartwell Cement Company.\*\***

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	LaRussa, Mayor Pro Tem
<b>SECONDER:</b>	Taylor, Councilmember
<b>AYES:</b>	Taylor, Bowman, DeLind, LaRussa, Schneemann

**F. CONSIDERATION TO APPROVE CONSTRUCTION ESTIMATE NO. 4 FOR THE BEL-AIRE SANITARY SEWER REHABILITATION PROJECT TO PIPELINE MANAGEMENT COMPANY**

Eudy summarized progress for the Bel-Aire Sanitary Sewer Lining project.

**Move to approve Construction Estimate No.4 for the Bel-Aire Sanitary Sewer Lining Project in the amount of \$143,772.85 to Pipeline Management Company Incorporated of Milford, Michigan.\*\***

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	Taylor, Councilmember
<b>SECONDER:</b>	DeLind, Councilmember
<b>AYES:</b>	Bowman, DeLind, LaRussa, Schneemann, Taylor

**G. CONSIDERATION TO APPROVE CONSTRUCTION ESTIMATE NO. 5 FOR THE MAYFIELD STREET RECONSTRUCTION**

Eudy requested payment be approved for work completed from August 28, 2020 until September 23, 2020 on the Mayfield Street Reconstruction project.

LaRussa commended Eudy and his project team and contractors. In response to a question from Taylor, Murphy said that a project completion survey was receiving final touches and would be delivered to residents soon. Schneemann thanked residents and taxpayers in Farmington that passed the recent millage to allow for great projects like this one.

**Move to Approve payment to V.I.L. Construction Incorporated for Construction Estimate No. 5 in the amount of \$105,666.03 for the Mayfield Street Reconstruction.\*\***

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	DeLind, Councilmember
<b>SECONDER:</b>	Taylor, Councilmember
<b>AYES:</b>	DeLind, LaRussa, Schneemann, Taylor, Bowman

#### **H. CONSIDERATION TO AUTHORIZE A LOAN FROM THE GENERAL FUND TO THE CIVIC THEATER**

City Manager Murphy proposed loaning the Civic Theater funds from the City's General Fund to help the theater get back to a positive revenue path after losses incurred due to the restrictions placed due to protect the public during the pandemic.

DeLind asked how long the proposed loan of \$64,000 would last the theater and Murphy said that it is projected to last a year. In response to a query by LaRussa about whether the amount would be enough, Murphy reminded Council that this was an estimate and it can be revisited at a future meeting if need be. Schneemann commented that it was remarkable that the theater was able to go on since the shut down and noted that the Theater had a history of managing finances really well. He was supportive of the requested loan. Taylor added that she was glad to back this loan as she was sure this will be well handled.

Bowman commended Farmington Civic Theater Manager Scott Freeman for his hustle and the ways he has tried to stay relevant and in the public eye while they were required to be shut down. He has kept the theater going by spreading and reallocating staff, and now creating a safe-feeling space for re-opening.

**Move to authorize a loan from the General Fund to the Civic Theater in the amount of \$64,000. This loan would be for a period of three years with an interest rate of 1% effective November 1, 2020.\*\***

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	DeLind, Councilmember
<b>SECONDER:</b>	Taylor, Councilmember
<b>AYES:</b>	DeLind, LaRussa, Schneemann, Taylor, Bowman

#### **I. CONSIDERATION TO RATIFY PAYMENT FOR IDEMIA LIVE SCAN FINGERPRINT CAPTURE STATION AND PUBLIC SAFETY BUILDING SECURITY CAMERA UPGRADES**

Director Demers requested ratification for payment to replace existing Live-Scan fingerprint capture stations which had reached end-of-life.

**Move to ratify payment to IDEMIA Identity & Security USA, LLC in the amount of \$20,673.00 for purchase of the TouchPrint 5600 Live Scan Fingerprint Capture Station.**

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	LaRussa, Mayor Pro Tem
<b>SECONDER:</b>	Taylor, Councilmember
<b>AYES:</b>	Schneemann, Taylor, Bowman, DeLind, LaRussa

**Move to ratify payment to Advanced Satellite Communications in the amount of \$10,249.38 for upgrades to Public Safety Building interior security cameras.\*\***

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	LaRussa, Mayor Pro Tem
<b>SECONDER:</b>	DeLind, Councilmember
<b>AYES:</b>	Taylor, Bowman, DeLind, LaRussa, Schneemann

## 7. PUBLIC COMMENT

No public comment was heard.

## 8. CITY COUNCIL COMMENT

Taylor reminded residents about the Farmington Beautification Committee Halloween "Bootification" competition and awards.

Bowman announced the upcoming drug take back program sponsored by the Public Safety Department on Saturday, October 24. She also recommended using the City's online sales drop off post on the East side of City Hall as it is a fully lit and secure location with 24/7 camera surveillance.

## 9. ADJOURNMENT

**Move to adjourn the meeting.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Taylor, Councilmember
<b>SECONDER:</b>	Schneemann, Councilmember

Meeting adjourned 8:22 p.m.

\_\_\_\_\_  
Sara Bowman, Mayor

\_\_\_\_\_  
Mary J. Mullison, City Clerk

Approval Date:

\*\*To view approved documents, please see the Agenda Packet link that is relevant to this meeting at <http://farmgov.com/City-Services/Government/Agendas-and-Minutes/City-Council.aspx> or contact the City Clerk.



**Special Joint City Council and DDA Board Meeting  
6:30 p.m., Tuesday, October 20, 2020  
Virtual Meeting via Zoom**

**DRAFT**

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**SPECIAL JOINT CITY COUNCIL AND DDA BOARD MEETING MINUTES**

A special meeting of the Farmington City Council and Downtown Development Authority Board was held on October 20, 2020, as a Virtual Meeting via Zoom, an electronic meeting platform. Notice of the meeting was posted in compliance with Public Act 267-1976 and electronically as authorized under the Open Meetings Act, MCL 15.261, et seq., as amended by HB 1108, in order to mitigate the spread of COVID-19, protect the public health, and provide essential protections to vulnerable Michiganders by limiting in-person contact and the number of people interacting at public gatherings.

The meeting was called to order at 6:32 p.m. by Mayor Sara Bowman.

**1. ROLL CALL**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Sara Bowman	Mayor	Present	
David DeLind	Councilmember	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

**DDA Board Members Present**

Tom Buck  
Todd Craft  
Rachel Gallagher  
Chris Halas  
Thomas Pascaris  
Sean Murphy  
Agnes Skrzycki  
Miguel Williams

**Others Present**

DDA Executive Director Knight  
City Clerk Mullison  
City Manager Murphy  
City Attorney Saarela  
City Attorney Schultz  
Director Weber (arr 6:52 pm, left 7:21 pm)

## 2. APPROVAL OF AGENDA

Move to approve the agenda as presented.

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	LaRussa, Mayor Pro Tem
<b>SECONDER:</b>	Taylor, Councilmember

## 3. FARMINGTON ROAD STREETScape - PROPOSAL FOR FINAL DESIGN ENGINEERING SERVICES

DDA Executive Director Knight gave an update on what had already been achieved for the near term and what had yet to be done for grants and TAP projects. She requested approval for engaging OHM and Grissim Metz Associates for final design and engineering services and gave an estimated schedule for design and construction.

Discussion on next steps, temporary easement permissions, appraisals, possible schedule, design plans, permitting, funding elements such as pocket parks, parallel planning for other, smaller projects, MDOT approvals, kick off meeting plans, administrative funding , expanding the project's scope, timing for inclusion of elements, and grant requests followed. Matt Parks and Jess Howard of OHM also participated in the discussion.

**Move to authorize the City Manager and DDA Director to engage OHM and Grissim Metz Associates (GMA) for the proposed final design and engineering services as proposed, in an hourly not to exceed fee amount of \$119,000, split evenly between the City and the DDA.\*\***

<b>RESULT:</b>	<b>APPROVED AS PROPOSED [UNANIMOUS]</b>
<b>MOVER:</b>	Schneemann, Councilmember
<b>SECONDER:</b>	Taylor, Councilmember
<b>AYES:</b>	Bowman, DeLind, LaRussa, Schneemann, Taylor

**Move to authorize the City Manager and DDA Director to engage OHM and Grissim Metz Associates (GMA) for the proposed final design and engineering services as proposed, in an hourly not to exceed fee amount of \$119,000, split evenly between the City and the DDA.\*\***

<b>RESULT:</b>	<b>APPROVED AS PROPOSED [UNANIMOUS]</b>
<b>MOVER:</b>	Buck, DDA Boardmember
<b>SECONDER:</b>	Pascaris, DDA Boardmember
<b>AYES:</b>	Buck, Craft, Gallagher, Halas, Pascaris, Murphy, Skrzycki, Williams

#### 4. FARMINGTON ROAD STREETScape DDA CONTRIBUTION

City Manager Murphy and Director Weber gave an overview of funding possibilities regarding issuance of bonds and future TIF capture. Discussion followed on funding options and the possibility of reduced TIF capture reduction due to the pandemic, as well as taxable values, bond issuance, projections, and possibilities for ways to support businesses through this potential outcome.

#### 5. OTHER BUSINESS

Buck expressed the wish that meeting in person would be possible soon.

Bowman updated both Council and DDA Board on planning for the 2021 Founders Festival, including progress on a contract with an event organizer 360 Productions. This contract would be between the DDA and 360 Productions because the DDA holds certain statutory authorities which the City does not. A memorandum of understanding between the City and the DDA will spell out specific responsibilities for this contract. The entire festival will occur downtown, 360 Productions will take on all liquor licenses, planning, website and publications, and the Department of Public Works and the Public Safety Department will be responsible for duties within the event. Bowman will act as liaison between the DDA and 360 Productions, should such communication be necessary. This will be a two year contract which will include events in both 2021 and 2022 and leaves room to make plans for future events. Bowman detailed preliminary plans for participation by local groups, and discussion followed about funding and responsibilities.

Craft thanked all for being on board for the Farmington Road Streetscape project. He stated that it was critical to finish what was begun a long time ago.

#### 6. PUBLIC COMMENT

No public comment was heard.

#### 7. BOARD & COUNCIL COMMENT

No Board or Council comment was heard.

#### 8. ADJOURNMENT

**Move to adjourn the meeting.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Taylor, Councilmember
<b>SECONDER:</b>	Schneemann, Councilmember



The meeting adjourned at 7:46 pm.

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Sara Bowman, Mayor

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Mary Mullison, City Clerk

Approval Date:

\*\*To view approved documents, please see the Agenda Packet link that is relevant to this meeting at <http://farmgov.com/City-Services/Government/Agendas-and-Minutes/City-Council.aspx> or contact the City Clerk.



Special Joint City Council and DDA Board Meeting  
6:00 p.m., Monday, October 26, 2020  
Virtual Meeting via Zoom

**DRAFT**

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## SPECIAL JOINT CITY COUNCIL AND DDA BOARD MEETING MINUTES

A special meeting of the Farmington City Council and Downtown Development Authority Board was held on October 26, 2020, as a Virtual Meeting via Zoom, an electronic meeting platform. Notice of the meeting was posted in compliance with Public Act 267-1976 and electronically as authorized under the Open Meetings Act, MCL 15.261, et seq., as amended by HB 1108, in order to mitigate the spread of COVID-19, protect the public health, and provide essential protections to vulnerable Michiganders by limiting in-person contact and the number of people interacting at public gatherings.

The meeting was called to order at 6:03 p.m. by Mayor Sara Bowman.

### 1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor	Present	
David DeLind	Councilmember	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

#### **DDA Board Members Present**

Todd Craft  
Rachel Gallagher  
Chris Halas  
Sean Murphy  
Thomas Pascaris  
Agnes Skrzycki  
Miguel Williams

#### **DDA Board Members Absent**

Tom Buck

#### **Others Present**

DDA Executive Director Knight  
City Clerk Mullison  
City Manager Murphy  
City Attorney Schultz

## 2. APPROVAL OF AGENDA

Move to approve the agenda as presented.

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	LaRussa, Mayor Pro Tem
<b>SECONDER:</b>	Taylor, Councilmember

## 3. DISCUSS THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE DOWNTOWN DEVELOPMENT AUTHORITY (DDA) AND 360 EVENT PRODUCTIONS, LLC; AND REVIEW THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF FARMINGTON AND THE DDA REGARDING THE FARMINGTON FOUNDERS FESTIVAL

Mayor Sara Bowman and Executive Director of the Farmington Downtown Development Authority Kate Knight summarized an agreement for approval to retain 360 Productions to plan and execute the 2021 and 2022 Founders Festival.

This will be a two year contract between 360 Productions and the Downtown Development Authority that will utilize statutory authorities held by the DDA and enumerates obligations and release from obligations. Also presented was a Memorandum of Understanding between the City and the DDA. Questions were asked and answered about city representation required, staffing, and funding.

**Move to approve the Professional Services Agreement with 360 Event Productions, LLC, as proposed, subject to the City and the DDA also entering into the Memorandum of Understanding relating to the Farmington Founders Festival, as proposed.\*\***

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	Skrzycki, DDA Boardmember
<b>SECONDER:</b>	Williams, DDA Boardmember
<b>AYES:</b>	Craft, Gallagher, Halas, Murphy, Pascaris, Skrzycki, Williams
<b>ABSENT:</b>	Buck

**Move to approve the Memorandum of Understanding between the City and the DDA regarding the Farmington Founders Festival, as presented.\*\***

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	Williams, DDA Boardmember
<b>SECONDER:</b>	Pascaris, DDA Boardmember
<b>AYES:</b>	Craft, Gallagher, Halas, Murphy, Pascaris, Skrzycki, Williams
<b>ABSENT:</b>	Buck

**4. REVIEW AND DISCUSS THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF FARMINGTON AND THE DOWNTOWN DEVELOPMENT AUTHORITY REGARDING THE FARMINGTON FOUNDERS FESTIVAL**

Bowman requested review and approval of a Memorandum of Understanding providing that the City will undertake the obligations under the DDA/360 Productions Event Agreement on behalf of the DDA.

**Move to approve the Memorandum of Understanding between the City and the DDA regarding the Farmington Founders Festival, as presented.\*\***

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	LaRussa, Mayor Pro Tem
<b>SECONDER:</b>	Schneemann, Councilmember
<b>AYES:</b>	DeLind, LaRussa, Schneemann, Taylor, Bowman

**5. CONSIDERATION TO APPROVE (1) A RESOLUTION CONCERNING THE ACQUISITION OF PROPERTY AND APPROVING DECLARATION OF NECESSITY AND TAKING AND, (2) A DECLARATION OF TAKING FOR A TEMPORARY CONSTRUCTION EASEMENT WITH FAIR MARKET VALUE IN THE AMOUNT OF \$6,900.00 OVER PARCEL 23-28-280-014 (CHASE BANK) FOR THE CONSTRUCTION OF THE FARMINGTON ROAD STREETScape PROJECT**

City Attorney Schultz explained why a Temporary Construction Easement is needed over the Chase Bank Property (parcel 23-28-280-014) to facilitate the removal and replacement of certain sidewalk areas, the removal and/or construction of certain pedestrian improvements, and the installation of new landscaping. Most of the work will be completed within the adjacent public right-of-way. To formalize the valuation in the form of an offer, the City Manager and DDA Director have worked with the City Attorney to prepare a Resolution Concerning the Acquisition of Temporary Easement and approving Declaration of Necessity and Taking. A Declaration of Taking would allow the City to begin proceedings to acquire the Temporary Easement in accordance with the Uniform Condemnation Procedures Act, Public Act 87 of 1980, as set forth in MCL 213.51 et seq.

**Move to approve of (1) a Resolution concerning the acquisition of property and approving Declaration of Necessity and Taking and, (2) a Declaration of Taking for a Temporary Construction Easement with fair market value in the amount of \$6,900.00 over parcel 23-28-280-014 for the construction of the Farmington Road Streetscape Project.\*\***

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	DeLind, Councilmember
<b>SECONDER:</b>	Taylor, Councilmember
<b>AYES:</b>	LaRussa, Schneemann, Taylor, Bowman, DeLind

**6. CONSIDERATION TO APPROVE (1) A RESOLUTION CONCERNING THE ACQUISITION OF PROPERTY AND APPROVING DECLARATION OF NECESSITY AND TAKING AND, (2) A DECLARATION OF TAKING FOR A TEMPORARY CONSTRUCTION EASEMENT WITH FAIR MARKET VALUE IN THE AMOUNT OF \$5,300.00 OVER PARCEL 23-28-280-012 (CVS) FOR THE CONSTRUCTION OF THE FARMINGTON ROAD STREETScape PROJECT**

Schultz indicated that a Temporary Construction Easement is also needed over the CVS Property (parcel 23-28-280-012) to facilitate the removal and replacement of certain sidewalk areas, the removal and/or construction of certain pedestrian improvements, and the installation of new landscaping.

**Move to approve of (1) a Resolution concerning the acquisition of property and approving Declaration of Necessity and Taking and, (2) a Declaration of Taking for a Temporary Construction Easement with fair market value in the amount of \$5,300.00 over parcel 23-28-280-012 for the construction of the Farmington Road Streetscape Project.\*\***

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	LaRussa, Mayor Pro Tem
<b>SECONDER:</b>	DeLind, Councilmember
<b>AYES:</b>	Schneemann, Taylor, Bowman, DeLind, LaRussa

**7. OTHER BUSINESS**

Knight said the DDA received acknowledgement from MDOT that their request had been approved to move the TAP grant from 2021 to construction cycle 2022.

Knight also unveiled the new logo to be used with the pending Social District. Chris Halas spoke about the design of the logo as well as the Social District plans.

**8. PUBLIC COMMENT**

No public comment was heard.

**9. BOARD & COUNCIL COMMENT**

Halas expressed excitement about progress to be made for Farmington Road and wondered whether any sort of good will offering had been made to CVS or Chase. Schultz responded that the City is sensitive to the fact that these property owners are taxpayers and members of the business community and that the City will do what it can to keep any interaction professional, civil, and non-adversarial.

Craft thanked Bowman, Knight, DDA Promotions Coordinator Jessica Westendorf, and the DDA Board for all of the extra meeting time they have participated in recently. He stated that their time and energy was greatly appreciated.

Taylor's comments centered around the Chamber relinquishing control of the Founders Festival, and how Council declared that they wouldn't be the Council that let the Festival die. Tonight's result made sure this would not be case, and Taylor thanked Bowman for all her work toward this end.

Bowman expressed gratitude for all the support from the City Council and the DDA Board over last couple of months. She also stated that she was grateful for sufficient time to look forward and set up a more permanent plan to be sure that the Founders Festival continues.

## 10. ADJOURNMENT

**Move to adjourn the meeting.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Taylor, Councilmember
<b>SECONDER:</b>	DeLind, Councilmember

The meeting adjourned at 6:56 pm.

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Sara Bowman, Mayor

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Mary Mullison, City Clerk

Approval Date:

**\*\***To view approved documents, please see the Agenda Packet link that is relevant to this meeting at <http://farmgov.com/City-Services/Government/Agendas-and-Minutes/City-Council.aspx> or contact the City Clerk.

<b>Farmington City Council Agenda Item</b>	<b>Council Meeting Date:</b> November 16, 2020	<b>Item Number 3C</b>	
<b>Submitted by:</b> Amy Norgard, Controller			
<u><b>Agenda Topic</b></u> Farmington Monthly Payments Report – October 2020			
<u><b>Proposed Motion</b></u> Approve Farmington Monthly Payments Report – October 2020			
<u><b>Background</b></u> See attachment			
<u><b>Materials Attached</b></u> AP Monthly Payments Report 103120			
<b>Agenda Review</b>			
<b>Department Head</b>	<b>Finance/Treasurer</b>	<b>City Attorney</b>	<b>City Manager</b>

# CITY OF FARMINGTON - MONTHLY PAYMENTS REPORT

<b>MONTH OF OCTOBER 2020</b>
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FUND #	FUND NAME	AMOUNT:
101	GENERAL FUND	\$ 416,887.47
202	MAJOR STREET FUND	\$ 296,559.93
203	LOCAL STREET FUND	\$ 400,567.00
401	CAPITAL IMPROVEMENT MILLAGE	\$ 13,641.92
592	WATER & SEWER FUND	\$ 452,115.50
595	FARMINGTON COMMUNITY THEATER FUND	\$ 16,126.84
640	DPW EQUIPMENT REVOLVING FUND	\$ 13,971.44
701	AGENCY FUND	\$ 7,772.80
736	PUBLIC EMPLOYEE HEALTH CARE	\$ 73,221.96
	<b>TOTAL CITY PAYMENTS ISSUED:</b>	<b>\$ 1,690,864.86</b>
136	47TH DISTRICT COURT FUND	\$ 226,326.24
248	DOWNTOWN DEVELOPMENT AUTHORITY FUND	\$ 76,362.62
260	INDIGENT DEFENSE FUND	\$ 23,250.00
290	FRIENDS OF THE GOVERNOR WARNER MANSION	\$ 24.92
	<b>TOTAL OTHER ENTITIES PAYMENTS ISSUED:</b>	<b>\$ 325,963.78</b>
	<b>TOTAL PAYMENTS ISSUED</b>	<b>\$ 2,016,828.64</b>

A detailed Monthly Payments Report is on file in the Treasurer's Office.



# CITY OF FARMINGTON - ACH PAYMENTS REPORT

<b>MONTH OF OCTOBER 2020</b>
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<b>TRANSFER FROM:</b>	<b>TRANSFER TO:</b>	<b>DESCRIPTION:</b>	<b>AMOUNT:</b>
Agency Tax	Farmington Public Schools	Tax Payment #9	35,499.32
Agency Tax	Oakland County	Tax Payment #9	71,576.54
Agency Tax	Farmington Comm. Library	Tax Payment #9	4,591.15
General Fund	Chase (Payroll Acct)	Direct Deposit Payroll	321,345.63
General Fund	Federal Gov't	W/H & FICA Payroll	76,147.10
General Fund	MERS	September Transfer	77,508.79
General Fund	MERS HCSP	September Transfer	4,650.60
General Fund	ICMA	ICMA Plans - City & Dept. Head	28,595.81
General Fund	Total Administrative Services Corp.	Flexible Spending Accounts	3,130.35
	<b>TOTAL CITY ACH TRANSFERS</b>		<b>623,045.29</b>
Court Fund	Chase (Payroll Acct)	Direct Deposit Payroll	134,251.29
Court Fund	Federal Gov't	W/H & FICA Payroll	31,796.67
Court Fund	Total Administrative Services Corp.	Flexible Spending Accounts	2,176.90
Court Fund	ICMA	Health Savings/401 Accounts	17,713.70
Court Fund	Old National Bank	Health Savings Account	768.63
	<b>TOTAL OTHER ENTITIES ACH TRANSFERS</b>		<b>186,707.19</b>



## FARMINGTON PUBLIC SAFETY DEPARTMENT

23600 Liberty Street  
Farmington, MI 48335  
248-474-4700

Frank J. Demers, Public Safety Director



## MONTHLY PUBLIC SAFETY REPORT OCTOBER 2020

### **Fire Alarm**

On October 2<sup>nd</sup> Officers and Engine 1 responded to the Rainbow Restaurant on Farmington Rd. for a report of a fire alarm. Upon arrival officers learned from staff that a contractor had turned off the ventilation hood in order to change a filter. This caused a backup of cooking smoke in the kitchen which resulted in the fire alarm activating. There were no issues on scene.

### **Assist Other Police Agency**

On October 3<sup>rd</sup> officers responded to the Grand Tavern Restaurant on Grand River Ave to assist the Farmington Hills Police Department with a fight. Upon arrival officers assisted FHPD in arresting the aggressor in the incident. The aggressor was turned over to the Farmington Hills Police Department and charged with assault.

### **Fraudulent Checks**

On October 5<sup>th</sup> a Farmington business owner reported at the police desk that his business was the victim of a check fraud. The owner advised that he was contacted by his bank reference several suspicious checks that were written on the business checking account. The checks totaled over \$17,000 and did not look like the regular business checks that the company usually writes. The owner verified that his company did not write the checks and filed this report. The case was forwarded to the detective bureau for further investigation.

### **Missing Package**

On October 7<sup>th</sup> a Frederick St. resident reported that she had been expecting a package delivery from FedEx but that it never arrived. The complainant advised that the FedEx website showed that the package was delivered, but she advised she had never received it. A report was filed.

### **Fire Alarm**

On October 8<sup>th</sup>, officers and Engine 1 responded to the Freedom Plaza building for a report of a fire alarm. Upon arrival officers determined that the alarm was faulty. Management was advised.

### **Identity Theft**

On October 9<sup>th</sup> a Whittaker St. resident reported that an unknown person had opened a Navy Federal Credit Union credit card account in his name. The victim was able to cancel the account prior to any charges being made to it.

### **Suspicious Person**

On October 15<sup>th</sup> an officer responded to the 23800 block of Colchester for a report of a suspicious phone call. Upon arrival the officer spoke with the homeowner who advised that she had received a phone call from an unknown male who stated that the homeowner's computer has been compromised. The homeowner hung up on the male and he immediately called back. The homeowner hung up on the male because she suspected that he was trying to scam her. A report was filed.

### **Carrying a Concealed Pistol**

On October 18<sup>th</sup> an officer on patrol stopped a vehicle in the area of Grand River Ave and Drake Rd for an improper lane use violation. Further investigation revealed that the driver had been drinking alcohol. The driver failed several sobriety exams and submitted to a preliminary breath test with a result of a .28 Blood Alcohol Content (BAC). The driver was arrested for operating while intoxicated. Upon conducting an inventory search of the driver's vehicle, the arresting officer located a Glock 9mm pistol hidden inside a hat on the driver's side floorboard. The driver does not have a concealed pistol license, but the pistol was registered to him. The driver was charged with carrying a concealed pistol and OWI.

### **Possession of Heroin**

On October 22<sup>nd</sup> a Sergeant on patrol stopped a vehicle in the area of Grand River and Drake for driving at night without headlights on. A check of the driver revealed that he had a suspended driver's license and several warrants for his arrest. A check of the passenger revealed that she had 4 felony warrants for her arrest. A search of the passenger revealed 30 packets of Heroin in her purse. The passenger denied owning the heroin and did not know how the packets got into her closed zipped purse. The passenger was charged with being in possession of heroin.

### **Stolen Political Signs**

On October 14<sup>th</sup> two residents from the Warner Farms subdivision reported that their political signs were stolen from their front lawns. The homeowners did not know who stole their signs.

On October 23<sup>rd</sup> an officer responded to the 32000 block of Cloverdale for a report of a larceny. Upon arrival the victim advised the officer that sometime overnight an unknown person had stolen the victim's political sign. The victim had no idea who may have stolen the sign.

On October 24<sup>th</sup> a Maple Ave resident reported that an unknown suspect had stolen her political sign from her front lawn. The victim did not know who stole her sign.

### **Larceny**

On October 25<sup>th</sup> the owner of a Farmington Salon reported at the Police desk that an unknown person had stolen two planters from her business front steps. The owner does not know who stole the planters.

### **Smoke Investigation**

On October 26<sup>th</sup> officers and Engine 1 responded to the Drakeshire Apartment Complex for a report of smoke in a hallway. Upon arrival officers learned that a careless cook had burned some food, causing the smoke. No damage was caused.

### **Larceny from Auto**

On October 26<sup>th</sup> a Farmington Hills resident reported online that her unlocked vehicle was entered by an unknown suspect while she was at the Total Soccer on Farmington Rd. The victim had money and several credit cards stolen and she doesn't know who committed the crime. The incident was forwarded to the detective bureau.

### **Larceny from Auto**

On October 29<sup>th</sup> a Farmington Hills resident reported at the police front desk that on October 24<sup>th</sup> his wallet was stolen from his unlocked vehicle while it was parked at the Fresh Thyme Market in downtown Farmington. The victim does not know who stole his wallet.

### **Additional Information**

During the month of October, all sworn and reserve public safety personnel participated in live-burn training that was conducted at the Lyon Twp. Fire Department live-burn facility. Live-burn training gives public safety personnel the opportunity to train in super-heated conditions and in an environment that closely compares to a room and contents or structure fire. Teamwork, safety, and proper equipment are the focus of this training.

MONTHLY PUBLIC SAFETY REPORT  
OCTOBER 2020

**OCTOBER 2020 ABBREVIATED CRIME REPORT**

Crime Part	Crime Category	Oct-2020	Sep-2020	Percent Change	YTD 2020	YTD 2019	Percent Change
A	ASSAULT - AGGRAVATED	0	0	-	1	2	-50.0%
A	ASSAULT - SIMPLE	3	2	50.0%	25	27	-7.4%
A	BURGLARY - ALL OTHER	0	0	-	2	10	-80.0%
A	BURGLARY - RESIDENTIAL	0	0	-	0	4	-100.0%
A	DAMAGE TO PROPERTY	0	0	-	6	9	-33.3%
A	DRUG OFFENSES	2	0	-	3	9	-66.7%
A	EMBEZZLEMENT	0	1	-100.0%	3	2	50.0%
A	FORGERY / COUNTERFEITING	0	0	-	2	5	-60.0%
A	FRAUD	0	5	-100.0%	15	27	-44.4%
A	INTIMIDATION / STALKING	2	1	100.0%	5	9	-44.4%
A	LARCENY - ALL OTHER	5	0	-	14	27	-48.1%
A	LARCENY - FROM AUTO (LFA)	2	0	-	11	22	-50.0%
A	LARCENY - RETAIL FRAUD	0	0	-	2	10	-80.0%
A	MOTOR VEHICLE THEFT / FRAUD	0	0	-	3	5	-40.0%
A	SEX CRIME (VIOLENT)	0	0	-	1	2	-50.0%
A	WEAPONS OFFENSE	1	3	-66.7%	5	8	-37.5%
A	<b>Total</b>	<b>15</b>	<b>12</b>	<b>25.0%</b>	<b>99</b>	<b>178</b>	<b>-44.4%</b>
B	ACCIDENT - HIT & RUN	0	1	-100.0%	2	0	-
B	BURGLARY - ALL OTHER	0	0	-	1	0	-
B	FAMILY OFFENSE	1	0	-	1	4	-75.0%
B	FRAUD	0	1	-100.0%	1	6	-83.3%
B	HEALTH AND SAFETY	0	0	-	1	9	-88.9%
B	LIQUOR LAW VIOLATION	3	0	-	12	25	-52.0%
B	MISSING PERSON / RUNAWAY	0	0	-	2	2	0.0%
B	OBSTRUCTING JUSTICE	4	3	33.3%	17	13	30.8%
B	OBSTRUCTING POLICE	0	0	-	6	9	-33.3%
B	OUI OF LIQUOR / DRUGS	4	6	-33.3%	34	63	-46.0%
B	PUBLIC PEACE	1	1	0.0%	15	16	-6.3%
B	SEX OFFENSES - OTHER	0	0	-	1	0	-
B	TRESPASSING / INVASION OF PRIVACY	0	0	-	4	3	33.3%
B	<b>Total</b>	<b>15</b>	<b>14</b>	<b>7.1%</b>	<b>109</b>	<b>164</b>	<b>-33.5%</b>
C	ACCIDENT	19	17	11.8%	140	271	-48.3%
C	CITATION	27	19	42.1%	107	286	-62.6%
C	FAMILY OFFENSE	2	3	-33.3%	45	59	-23.7%
C	MISSING PERSON / RUNAWAY	0	0	-	0	11	-100.0%
C	MOTOR VEHICLE THEFT / FRAUD	0	1	-100.0%	2	3	-33.3%
C	SUSPICIOUS	54	55	-1.8%	493	513	-3.9%
C	WARRANT	8	13	-38.5%	88	296	-70.3%
C	<b>Total</b>	<b>825</b>	<b>771</b>	<b>7.0%</b>	<b>6,838</b>	<b>10,078</b>	<b>-32.1%</b>

MONTHLY PUBLIC SAFETY REPORT  
OCTOBER 2020

<b>Farmington City Council Staff Report</b>	<b>Council Meeting Date: November 16, 2020</b>	<b>Item Number 3E</b>
<b>Submitted by: Christopher M. Weber</b>		
<b><u>Agenda Topic:</u> Form 5572 Submittal - Pension and OPEB</b>		
<b><u>Proposed Motion:</u> Accept and File Form 5572</b>		
<b><u>Background:</u></b>  Two of the most significant liabilities of the City include pension and retiree health care (OPEB). The State requires information related to these liabilities to be compiled annually on form 5572, reported to Council, and submitted to the State. Attached is that form.		
<b><u>Materials:</u></b>  Form 5572 - Pension and OPEB		

**The Protecting Local Government Retirement and Benefits Act (PA 202 of 2017) & Public Act 530 of 2016 Pension Report**

Enter Local Government Name	City of Farmington	Instructions: For a list of detailed instructions on how to complete and submit this form, visit <a href="http://michigan.gov/LocalRetirementReporting">michigan.gov/LocalRetirementReporting</a> .
Enter Six-Digit Municode	632050	
Unit Type	City	
Fiscal Year End Month	June	
Fiscal Year (four-digit year only, e.g., 2019)	2020	Questions: For questions, please email <a href="mailto:LocalRetirementReporting@michigan.gov">LocalRetirementReporting@michigan.gov</a> . Return this original Excel file. Do not submit a scanned image or PDF.
Contact Name (Chief Administrative Officer)	Christopher M. Weber	
Title if not CAO	Director of Finance and Administration	
CAO (or designee) Email Address	<a href="mailto:cweber@farmgov.com">cweber@farmgov.com</a>	
Contact Telephone Number	248-474-5500 x2247	
Pension System Name (not division) 1	Farmington Employees Retirement System	If your pension system is separated by divisions, you would only enter one system. For example, one could have different divisions of the same system for union and non-union employees. However, these would be only one system and should be reported as such on this form.
Pension System Name (not division) 2		
Pension System Name (not division) 3		
Pension System Name (not division) 4		
Pension System Name (not division) 5		

Line	Descriptive Information	Source of Data	System 1	System 2	System 3	System 4	System 5
1	Is this unit a primary government (County, Township, City, Village)?	Calculated	YES	YES	YES	YES	YES
2	Provide the name of your retirement pension system	Calculated from above	Farmington Employees Retirement System				
<b>3 Financial Information</b>							
4	Enter retirement pension system's assets (system fiduciary net position ending)	Most Recent Audit Report	20,413,422				
5	Enter retirement pension system's liabilities (total pension liability ending)	Most Recent Audit Report	27,517,994				
6	Funded ratio	Calculated	74.2%				
7	Actuarially Determined Contribution (ADC)	Most Recent Audit Report	756,555				
8	Governmental Fund Revenues	Most Recent Audit Report	12,341,332				
9	All systems combined ADC/Governmental fund revenues	Calculated	6.1%				
<b>10 Membership</b>							
11	Indicate number of active members	Actuarial Funding Valuation used in Most Recent Audit Report	42				
12	Indicate number of inactive members	Actuarial Funding Valuation used in Most Recent Audit Report	9				
13	Indicate number of retirees and beneficiaries	Actuarial Funding Valuation used in Most Recent Audit Report	59				
<b>14 Investment Performance</b>							
15	Enter actual rate of return - prior 1-year period	Actuarial Funding Valuation used in Most Recent Audit Report or System Investment Provider	14.02%				
16	Enter actual rate of return - prior 5-year period	Actuarial Funding Valuation used in Most Recent Audit Report or System Investment Provider	6.39%				
17	Enter actual rate of return - prior 10-year period	Actuarial Funding Valuation used in Most Recent Audit Report or System Investment Provider	7.97%				
<b>18 Actuarial Assumptions</b>							
19	Actuarial assumed rate of investment return	Actuarial Funding Valuation used in Most Recent Audit Report	7.35%				
20	Amortization method utilized for funding the system's unfunded actuarial accrued liability, if any	Actuarial Funding Valuation used in Most Recent Audit Report	Level Percent				
21	Amortization period utilized for funding the system's unfunded actuarial accrued liability, if any	Actuarial Funding Valuation used in Most Recent Audit Report	19				
22	Is each division within the system closed to new employees?	Actuarial Funding Valuation used in Most Recent Audit Report	No				
<b>23 Uniform Assumptions</b>							
24	Enter retirement pension system's actuarial value of assets using uniform assumptions	Actuarial Funding Valuation used in Most Recent Audit Report	20,562,661				
25	Enter retirement pension system's actuarial accrued liabilities using uniform assumptions	Actuarial Funding Valuation used in Most Recent Audit Report	30,396,502				
26	Funded ratio using uniform assumptions	Calculated	67.6%				
27	Actuarially Determined Contribution (ADC) using uniform assumptions	Actuarial Funding Valuation used in Most Recent Audit Report	1,118,460				
28	All systems combined ADC/Governmental fund revenues	Calculated	9.1%				
<b>29 Pension Trigger Summary</b>							
30	Does this system trigger "underfunded status" as defined by PA 202 of 2017?	<b>Primary government triggers:</b> Less than 60% funded <b>AND</b> greater than 10% ADC/Governmental fund revenues. <b>Non-Primary government triggers:</b> Less than 60% funded	NO	NO	NO	NO	NO

**Requirements (For your information, the following are requirements of P.A. 202 of 2017)**  
 Local governments must post the current year report on their website or in a public place.  
 The local government must electronically submit the form to its governing body.  
 Local governments must have had an actuarial experience study conducted by the plan actuary for each retirement system at least every 5 years.  
 Local governments must have had a peer actuarial audit conducted by an actuary that is not the plan actuary OR replace the plan actuary at least every 8 years.

By emailing this report to the Michigan Department of Treasury, the local government acknowledges that this report is complete and accurate in all known respects.



The Protecting Local Government Retirement and Benefits Act (PA 202 of 2017) Health Care (OPEB) Report

Enter Local Government Name	City of Farmington	Instructions: For a list of detailed instructions on how to complete and submit this form, visit <a href="http://michigan.gov/LocalRetirementReporting">michigan.gov/LocalRetirementReporting</a> .
Enter Six-Digit Municode	632050	
Unit Type	City	
Fiscal Year End Month	June	
Fiscal Year (four-digit year only, e.g. 2019)	2020	Questions: For questions, please email <a href="mailto:LocalRetirementReporting@michigan.gov">LocalRetirementReporting@michigan.gov</a> . Return this original Excel file. Do not submit a scanned image or PDF.
Contact Name (Chief Administrative Officer)	Christopher M. Weber	
Title if not CAO	Director of Finance and Administration	
CAO (or designee) Email Address	cweber@farmgov.com	
Contact Telephone Number	248-474-5500 x2247	
OPEB System Name (not division) 1	Farmington Retiree Health Care System	If your OPEB system is separated by divisions, you would only enter one system. For example, one could have different divisions of the same system for union and non-union employees. However, these would be only one system and should be reported as such on this form.
OPEB System Name (not division) 2		
OPEB System Name (not division) 3		
OPEB System Name (not division) 4		
OPEB System Name (not division) 5		

Line	Descriptive Information	Source of Data	System 1	System 2	System 3	System 4	System 5
1	Is this unit a primary government (County, Township, City, Village)?	Calculated	YES	YES	YES	YES	YES
2	Provide the name of your retirement health care system	Calculated from above	Farmington Retiree Health Care System				
<b>3 Financial Information</b>							
4	Enter retirement health care system's assets (system fiduciary net position ending)	Most Recent Audit Report	8,695,799				
5	Enter retirement health care system's liabilities (total OPEB liability)	Most Recent Audit Report	9,876,873				
6	Funded ratio	Calculated	88.0%				
7	Actuarially determined contribution (ADC)	Most Recent Audit Report	75,363				
7a	Do the financial statements include an ADC calculated in compliance with <a href="#">Numbered Letter 2018-3?</a>	Most Recent Audit Report	YES				
8	Governmental Fund Revenues	Most Recent Audit Report	12,341,332				
9	All systems combined ADC/Governmental fund revenues	Calculated	0.6%				
<b>10 Membership</b>							
11	Indicate number of active members	Actuarial Funding Valuation used in Most Recent Audit Report	18				
12	Indicate number of inactive members	Actuarial Funding Valuation used in Most Recent Audit Report	2				
13	Indicate number of retirees and beneficiaries	Actuarial Funding Valuation used in Most Recent Audit Report	37				
14	Provide the amount of premiums paid on behalf of the retirants	Most Recent Audit Report or Accounting Records	600,783				
<b>15 Investment Performance</b>							
16	Enter actual rate of return - prior 1-year period	Actuarial Funding Valuation used in Most Recent Audit Report or System Investment Provider	-0.49%				
17	Enter actual rate of return - prior 5-year period	Actuarial Funding Valuation used in Most Recent Audit Report or System Investment Provider	5.18%				
18	Enter actual rate of return - prior 10-year period	Actuarial Funding Valuation used in Most Recent Audit Report or System Investment Provider	5.60%				
<b>19 Actuarial Assumptions</b>							
20	Assumed Rate of Investment Return	Actuarial Funding Valuation used in Most Recent Audit Report	7.00%				
21	Enter discount rate	Actuarial Funding Valuation used in Most Recent Audit Report	7.00%				
22	Amortization method utilized for funding the system's unfunded actuarial accrued liability, if any	Actuarial Funding Valuation used in Most Recent Audit Report	Level Dollar				
23	Amortization period utilized for funding the system's unfunded actuarial accrued liability, if any	Actuarial Funding Valuation used in Most Recent Audit Report	20				
24	Is each division within the system closed to new employees?	Actuarial Funding Valuation used in Most Recent Audit Report	Yes				
25	Health care inflation assumption for the next year	Actuarial Funding Valuation used in Most Recent Audit Report	8.25%				
26	Health care inflation assumption - Long-Term Trend Rate	Actuarial Funding Valuation used in Most Recent Audit Report	3.50%				
<b>27 Uniform Assumptions</b>							
28	Enter retirement health care system's actuarial value of assets using uniform assumptions	Actuarial Funding Valuation used in Most Recent Audit Report	9,771,863				
29	Enter retirement health care system's actuarial accrued liabilities using uniform assumptions	Actuarial Funding Valuation used in Most Recent Audit Report	10,633,021				
30	Funded ratio using uniform assumptions	Calculated	91.9%				
31	Actuarially Determined Contribution (ADC) using uniform assumptions	Actuarial Funding Valuation used in Most Recent Audit Report	209,910				
32	All systems combined ADC/Governmental fund revenues	Calculated	1.7%				
<b>33 Summary Report</b>							
34	Did the local government pay the retiree insurance premiums for the year?	Accounting Records	YES				
35	Did the local government pay the normal cost for employees hired after June 30, 2018?	Accounting Records	YES				
36	Does this system trigger "underfunded status" as defined by PA 202 of 2017?	<b>Primary government triggers:</b> Less than 40% funded AND greater than 12% ARC/governmental fund revenues. <b>Non-Primary government triggers:</b> Less than 40% funded	NO	NO	NO	NO	NO

<b>Requirements (For your information, the following are requirements of P.A. 202 of 2017)</b>
Local governments must post the current year report on their website or in a public place
The local government must electronically submit the form to its governing body.
Local governments must have had an actuarial experience study conducted by the plan actuary for each retirement system at least every 5 years
Local governments must have had a peer actuarial audit conducted by an actuary that is not the plan actuary OR replace the plan actuary at least every 8 years.

By emailing this report to the Michigan Department of Treasury, the local government acknowledges that this report is complete and accurate in all known respects.

<b>Farmington City Council Agenda Item</b>	<b>Council Meeting Date:</b> November 16, 2020	<b>Item Number</b>  <b>3F</b>	
<b>Submitted by:</b> Amy Norgard, Controller			
<u><b>Agenda Topic</b></u> Farmington Quarterly Investment Report - 6/30/20 & 9/30/20			
<u><b>Proposed Motion</b></u> Approve Farmington Quarterly Investment Report – 6/30/20 & 9/30/20			
<u><b>Background</b></u> See attachment			
<u><b>Materials Attached</b></u> Farmington Quarterly Investment Report – 6-30-20 Farmington Quarterly Investment Report – 9-30-20			
<b>Agenda Review</b>			
<b>Department Head</b>	<b>Finance/Treasurer</b>	<b>City Attorney</b>	<b>City Manager</b>

**INVESTMENT REPORT**  
**CITY OF FARMINGTON**  
**QUARTER ENDED JUNE 30, 2020**

Submitted by:  
Christopher M. Weber, Director of Finance and Administration

CITY OF FARMINGTON  
 QUARTER ENDING JUNE 30, 2020

	BALANCE			RATE OF RETURN			MATURITY	RATING	RATING AGENCY
	4/30/20	5/31/20	6/30/20	4/30/20	5/31/20	6/30/20			
<b>Pooled Mutual Funds:</b>									
Comerica	\$ 1,037,038	\$ 1,037,316	\$ 537,421	0.390%	0.250%	0.150%	Daily	Not rated	N/A
Oakland County Investment Pool	4,324,781	4,328,676	4,332,215	2.500%	1.097%	1.031%	Daily	Not rated	N/A
Michigan Class	<u>2,646,220</u>	<u>2,647,968</u>	<u>2,148,889</u>	1.090%	0.630%	0.450%	Daily	AAAm	S&P
<b>Total Pooled Funds:</b>	<b>8,008,038</b>	<b>8,013,960</b>	<b>7,018,524</b>						
<b>Certificates of Deposit:</b>									
CIBC	<u>1,032,939</u>	<u>1,032,939</u>	<u>1,032,939</u>	1.630%	1.630%	1.630%	8/27/2020	5	Bauer
<b>Total Certificates of Deposit:</b>	<b>1,032,939</b>	<b>1,032,939</b>	<b>1,032,939</b>						
<b>Uninvested:</b>	<b>\$ 1,497,200</b>	<b>\$ 498,646</b>	<b>\$ 986,310</b>	Bank Analysis Credit Earned			N/A		
<b>Less: Authorities/Entities**</b>	<b><u>(1,121,581)</u></b>	<b><u>(973,162)</u></b>	<b><u>(966,742)</u></b>						
<b>TOTAL:</b>	<b><u>\$ 9,416,596</u></b>	<b><u>\$ 8,572,383</u></b>	<b><u>\$ 8,071,030</u></b>						

\*\* Investment Balances do not include the investments of the 47th District Court, the Indigent Defense Fund, the Farmington Brownfield Redevelopment Authority, the Corridor Improvement Authority, the Farmington Downtown Development Authority, the Friends of the Governor Warner Mansion, Farmington Meadows Project, or the Public Employee Health Care Funds invested with Morgan Stanley Smith Barney.

**INVESTMENT REPORT**  
**CITY OF FARMINGTON**  
**QUARTER ENDED SEPTEMBER 30, 2020**

Submitted by:  
Christopher M. Weber, Director of Finance and Administration

CITY OF FARMINGTON  
 QUARTER ENDING SEPTEMBER 30, 2020

	BALANCE	BALANCE	BALANCE	RATE OF RETURN			MATURITY	RATING	RATING AGENCY
	7/31/20	8/31/20	9/30/20	7/31/20	8/31/20	9/30/20			
<b>Pooled Mutual Funds:</b>									
Comerica	\$ 537,465	\$ 537,472	\$ 537,481	0.010%	0.000%	0.030%	Daily	Not rated	N/A
Oakland County Investment Pool	4,335,598	6,838,849	6,848,429	0.956%	0.788%	1.717%	Daily	Not rated	N/A
Michigan Class	2,149,458	2,149,806	2,150,001	0.310%	0.190%	0.111%	Daily	AAAm	S&P
<b>Total Pooled Funds:</b>	<b>7,022,522</b>	<b>9,526,128</b>	<b>9,535,911</b>						
<b>Certificates of Deposit:</b>									
CIBC	1,032,939	-	-	1.630%			8/27/2020	5	Bauer
<b>Total Certificates of Deposit:</b>	<b>1,032,939</b>	<b>-</b>	<b>-</b>						
<b>Uninvested:</b>	<b>\$ 1,370,724</b>	<b>\$ 8,263,926</b>	<b>\$ 5,097,816</b>	Bank Analysis Credit Earned			N/A		
<b>Less: Authorities/Entities**</b>	<b>(888,034)</b>	<b>(1,246,218)</b>	<b>(1,469,258)</b>						
<b>TOTAL:</b>	<b>\$ 8,538,150</b>	<b>\$ 16,543,835</b>	<b>\$ 13,164,470</b>						

\*\* Investment Balances do not include the investments of the 47th District Court, the Indigent Defense Fund, the Farmington Brownfield Redevelopment Authority, the Corridor Improvement Authority, the Farmington Downtown Development Authority, the Friends of the Governor Warner Mansion, Farmington Meadows Project, or the Public Employee Health Care Funds invested with Morgan Stanley Smith Barney.

<b>Farmington City Council Agenda Item</b>	<b>Council Meeting Date:</b> November 16, 2020	<b>Item Number 3G</b>	
<b>Submitted by:</b> Amy Norgard, Controller			
<u><b>Agenda Topic</b></u> Farmington Quarterly Financial Report – 6/30/20 & 9/30/20			
<u><b>Proposed Motion</b></u> Approve Farmington Quarterly Financial Report – 6/30/20 & 9/30/20			
<u><b>Background</b></u> See attachment			
<u><b>Materials Attached</b></u> Farmington Quarterly Financial Report – 6-30-20 Farmington Quarterly Financial Report – 9-30-20			
<b>Agenda Review</b>			
<b>Department Head</b>	<b>Finance/Treasurer</b>	<b>City Attorney</b>	<b>City Manager</b>

**FINANCIAL REPORT**  
**CITY OF FARMINGTON**  
**QUARTER ENDED JUNE 30, 2020**

Submitted by:  
Christopher M. Weber, Director of Finance and Administration



# CITY OF FARMINGTON - FINANCIAL REPORT - QUARTER ENDING 6-30-20

## BUDGETED FUNDS:

REVENUES:	AMENDED BUDGET	YTD REVENUES	VARIANCE OVER (UNDER)	EXPENDITURES:	AMENDED BUDGET	YTD EXPENDITURES	VARIANCE OVER (UNDER)
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### GENERAL FUND:

Property Taxes	5,416,230.00	5,429,513.32	13,283.32	General Government	1,928,248.00	1,791,239.46	(137,008.54)
Licenses & Permits	172,550.00	171,084.00	(1,466.00)	47th District Court	492,908.00	474,810.99	(18,097.01)
Federal Grants	135,469.00	136,197.88	728.88	Public Safety	4,269,370.00	4,149,809.78	(119,560.22)
State Shared Revenues & Grants	1,132,925.00	1,069,695.04	(63,229.96)	Public Services	1,331,432.00	1,295,228.42	(36,203.58)
Charges For Services	2,076,644.00	2,022,992.65	(53,651.35)	Health Welfare	7,071.00	619.00	(6,452.00)
Fines & Forfeits	450,500.00	367,836.53	(82,663.47)	Economic/Community Development	303,133.00	308,966.23	5,833.23
Other Revenue	292,463.00	350,851.19	58,388.19	Recreation and Cultural Services	819,601.00	721,788.83	(97,812.17)
Transfer, Capital Improvement Fund	151,756.00	0.00	(151,756.00)	Contingency	20,000.00	0.00	(20,000.00)
Bond Proceeds	750,000.00	690,000.00	(60,000.00)	Transfer, Nonvoted Debt Service	159,171.00	159,147.73	(23.27)
				Transfer, OPEB Debt Service	411,601.00	411,600.52	(0.48)
				Transfer, S/A Debt Fund	126,002.00	125,219.26	(782.74)
				Transfer, Theater	25,000.00	25,000.00	0.00
<b>Total Revenues:</b>	<b>10,578,537.00</b>	<b>10,238,170.61</b>	<b>(340,366.39)</b>	<b>Total Expenditures:</b>	<b>9,893,537.00</b>	<b>9,463,430.22</b>	<b>(430,106.78)</b>
Appropriation, Fund Equity	0.00	0.00		Transfer, Fund Equity	685,000.00	774,740.39	
<b>Total Revenues/Appr Fund Equity:</b>	<b>10,578,537.00</b>	<b>10,238,170.61</b>		<b>Total Expenditures/Trans Fund Equity</b>	<b>10,578,537.00</b>	<b>10,238,170.61</b>	

### CAPITAL IMPROVEMENT FUND:

Other Revenue	10,000.00	10,690.11	690.11	Transfer, General Fund	151,756.00	0.00	(151,756.00)
<b>Total Revenues:</b>	<b>10,000.00</b>	<b>10,690.11</b>	<b>690.11</b>	<b>Total Expenditures:</b>	<b>151,756.00</b>	<b>0.00</b>	<b>(151,756.00)</b>
Appropriation, Fund Equity	141,756.00	0.00		Transfer, Fund Equity	0.00	10,690.11	
<b>Total Revenues/Appr Fund Equity:</b>	<b>151,756.00</b>	<b>10,690.11</b>		<b>Total Expenditures/Trans Fund Equity</b>	<b>151,756.00</b>	<b>10,690.11</b>	

### CAPITAL IMPROVEMENT MILLAGE FUND:

Property Taxes	722,398.00	721,477.31	(920.69)	Capital Outlay	431,125.00	61,890.40	(369,234.60)
Bond Proceeds	500,000.00	500,000.00	0.00	Debt	11,250.00	(2,955.03)	(14,205.03)
Other Revenue	7,000.00	9,403.09	2,403.09	<b>Total Expenditures:</b>	<b>442,375.00</b>	<b>58,935.37</b>	<b>(383,439.63)</b>
<b>Total Revenues:</b>	<b>1,229,398.00</b>	<b>1,230,880.40</b>	<b>1,482.40</b>	Transfer, Fund Equity	787,023.00	1,171,945.03	
Appropriation, Fund Equity	0.00	0.00		<b>Total Expenditures/Trans Fund Equity</b>	<b>1,229,398.00</b>	<b>1,230,880.40</b>	
<b>Total Revenues/Appr Fund Equity:</b>	<b>1,229,398.00</b>	<b>1,230,880.40</b>					

# CITY OF FARMINGTON - FINANCIAL REPORT - QUARTER ENDING 6-30-20

## BUDGETED FUNDS:

REVENUES:	AMENDED BUDGET	YTD REVENUES	VARIANCE OVER (UNDER)	EXPENDITURES:	AMENDED BUDGET	YTD EXPENDITURES	VARIANCE OVER (UNDER)
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### MAJOR STREET FUND:

State Shared Revenue	705,000.00	663,937.14	(41,062.86)	Operation & Maintenance	425,980.00	317,054.48	(108,925.52)
Contracts	162,124.00	126,264.81	(35,859.19)	Construction	2,269,736.00	1,115,290.53	(1,154,445.47)
Grants	617,419.00	0.00	(617,419.00)	Transfer, Local Street Fund	350,000.00	350,000.00	0.00
Other Revenues	203,531.00	123,328.02	(80,202.98)	Debt Service	162,520.00	149,578.25	(12,941.75)
Bond Proceeds	1,500,000.00	1,500,000.00	0.00	<b>Total Expenditures:</b>	<b>3,208,236.00</b>	<b>1,931,923.26</b>	<b>(1,276,312.74)</b>
<b>Total Revenues:</b>	<b>3,188,074.00</b>	<b>2,413,529.97</b>	<b>(774,544.03)</b>	Transfer, Fund Equity	0.00	481,606.71	
Appropriation, Fund Equity	20,162.00	0.00		<b>Total Expenditures/Trans Fund Equity</b>	<b>3,208,236.00</b>	<b>2,413,529.97</b>	
<b>Total Revenues/Appr Fund Equity:</b>	<b>3,208,236.00</b>	<b>2,413,529.97</b>					

### LOCAL STREET FUND:

State Shared Revenue	297,000.00	280,095.04	(16,904.96)	Operation & Maintenance	263,815.00	223,584.89	(40,230.11)
Special Assessments	8,700.00	8,850.00	150.00	Construction	1,294,751.00	686,440.92	(608,310.08)
Other Revenues	19,260.00	18,969.76	(290.24)	<b>Total Expenditures:</b>	<b>1,558,566.00</b>	<b>910,025.81</b>	<b>(648,540.19)</b>
Bond Proceeds	0.00	0.00	0.00	Transfer, Fund Equity	0.00	518,888.99	
Transfer, Municipal Street Fund	771,000.00	771,000.00	0.00	<b>Total Expenditures/Trans Fund Equity</b>	<b>1,558,566.00</b>	<b>1,428,914.80</b>	
Transfer, Major Street Fund	350,000.00	350,000.00	0.00				
<b>Total Revenues:</b>	<b>1,445,960.00</b>	<b>1,428,914.80</b>	<b>(17,045.20)</b>				
Appropriation, Fund Equity	112,606.00	0.00					
<b>Total Revenues/Appr Fund Equity:</b>	<b>1,558,566.00</b>	<b>1,428,914.80</b>					

### MUNICIPAL STREET FUND:

Property Taxes	508,071.00	510,380.90	2,309.90	Transfer, Local Street Fund	771,000.00	771,000.00	0.00
State Shared Revenue	3,900.00	3,899.71	(0.29)	<b>Total Expenditures:</b>	<b>771,000.00</b>	<b>771,000.00</b>	<b>0.00</b>
Other Revenue	14,000.00	18,219.32	4,219.32	Transfer, Fund Equity	0.00	0.00	
<b>Total Revenues:</b>	<b>525,971.00</b>	<b>532,499.93</b>	<b>6,528.93</b>	<b>Total Expenditures/Trans Fund Equity</b>	<b>771,000.00</b>	<b>771,000.00</b>	
Appropriation, Fund Equity	245,029.00	238,500.07					
<b>Total Revenues/Appr Fund Equity:</b>	<b>771,000.00</b>	<b>771,000.00</b>					

# CITY OF FARMINGTON - FINANCIAL REPORT - QUARTER ENDING 6-30-20

## BUDGETED FUNDS:

REVENUES:	AMENDED BUDGET	YTD REVENUES	VARIANCE OVER (UNDER)	EXPENDITURES:	AMENDED BUDGET	YTD EXPENDITURES	VARIANCE OVER (UNDER)
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### BROWNFIELD REDEVELOP AUTHORITY:

Total Revenues:	3,440.00	3,636.11	196.11	Total Expenditures:	23,100.00	23,100.00	0.00
Appropriation, Fund Equity	19,660.00	19,463.89		Transfer, Fund Equity	0.00	0.00	
<b>Total Revenues/Appr Fund Equity:</b>	<b>23,100.00</b>	<b>23,100.00</b>		<b>Total Expenditures/Trans Fund Equity</b>	<b>23,100.00</b>	<b>23,100.00</b>	

### CORRIDOR IMPROVEMENT AUTHORITY:

Total Revenues:	10,400.00	9,979.71	(420.29)	Total Expenditures:	5,000.00	0.00	(5,000.00)
Appropriation, Fund Equity	0.00	0.00		Transfer, Fund Equity	5,400.00	9,979.71	
<b>Total Revenues/Appr Fund Equity:</b>	<b>10,400.00</b>	<b>9,979.71</b>		<b>Total Expenditures/Trans Fund Equity</b>	<b>10,400.00</b>	<b>9,979.71</b>	

### DWTWN DEVELOPMENT AUTHORITY:

Total Revenues:	699,090.00	693,814.44	(5,275.56)	Total Expenditures:	813,590.00	766,910.03	(46,679.97)
Appropriation, Fund Equity	114,500.00	73,095.59		Transfer, Fund Equity	0.00	0.00	
<b>Total Revenues/Appr Fund Equity:</b>	<b>813,590.00</b>	<b>766,910.03</b>		<b>Total Expenditures/Trans Fund Equity</b>	<b>813,590.00</b>	<b>766,910.03</b>	

<b>TOTAL BUDGETARY FUNDS REVENUE:</b>	<b>\$16,562,116.08</b>	<b>TOTAL BUDGETARY FUNDS EXPENDITURES:</b>	<b>\$16,893,175.63</b>
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## CITY OF FARMINGTON - FINANCIAL REPORT - QUARTER ENDING 6-30-20

### SUPPLEMENTAL INFORMATION:

REVENUES:	AMENDED BUDGET	YTD REVENUES	VARIANCE OVER (UNDER)	EXPENDITURES:	AMENDED BUDGET	YTD EXPENDITURES	VARIANCE OVER (UNDER)
<b>WATER &amp; SEWER FUND:</b>							
Water & Sewer Sales	4,988,622.00	4,879,161.27	(109,460.73)	Operating & Maintenance	4,197,263.00	4,155,405.22	(41,857.78)
Service Fees	43,043.00	62,891.37	19,848.37	<b>Total O &amp; M Expenditures:</b>	<b>4,197,263.00</b>	<b>4,155,405.22</b>	<b>(41,857.78)</b>
Other Revenue	94,051.00	85,587.25	(8,463.75)	Capital Outlay	1,818,940.00	1,405,755.86	(413,184.14)
Bond Proceeds	3,670,000.00	4,053,750.00	383,750.00	Debt, Principal and Interest	1,985,052.00	2,470,078.24	485,026.24
<b>Total Revenues:</b>	<b>8,795,716.00</b>	<b>9,081,389.89</b>	<b>285,673.89</b>	Transfer, OPEB Debt Service	21,663.00	29,949.51	8,286.51
Appropriation, Fund Equity	0.00	0.00		<b>Capital &amp; Debt Outlays</b>	<b>3,825,655.00</b>	<b>3,905,783.61</b>	<b>80,128.61</b>
<b>Total O &amp; M/ Other Revenues:</b>	<b>8,795,716.00</b>	<b>9,081,389.89</b>		Transfer, Debt & Equity	772,798.00	1,020,201.06	
				<b>Total O &amp; M Exp.&amp; Trans Debt &amp; Equity</b>	<b>8,795,716.00</b>	<b>9,081,389.89</b>	

### FARMINGTON COMMUNITY THEATER FUND:

Admission/Rentals/Concessions	441,340.00	323,476.63	(117,863.37)	Operation & Maintenance	487,911.00	385,469.79	(102,441.21)
Other Revenue	25,840.00	21,470.95	(4,369.05)	<b>Total O &amp; M Expenditures:</b>	<b>487,911.00</b>	<b>385,469.79</b>	<b>(102,441.21)</b>
Transfer, General Fund	25,000.00	25,000.00	0.00	Capital Outlay	0.00	0.00	0.00
<b>Total Revenues:</b>	<b>492,180.00</b>	<b>369,947.58</b>	<b>(122,232.42)</b>	<b>Total Capital Outlays</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Appropriation, Fund Equity	0.00	15,522.21		Transfer, Fund Equity	4,269.00	0.00	
<b>Total Financing Sources:</b>	<b>492,180.00</b>	<b>385,469.79</b>		<b>Total O &amp; M Exp.&amp; Trans Debt &amp; Equity</b>	<b>492,180.00</b>	<b>385,469.79</b>	

**FINANCIAL REPORT**  
**CITY OF FARMINGTON**  
**QUARTER ENDED SEPTEMBER 30, 2020**

Submitted by:  
Christopher M. Weber, Director of Finance and Administration

# CITY OF FARMINGTON - FINANCIAL REPORT - QUARTER ENDING 9-30-20

## BUDGETED FUNDS:

REVENUES:	AMENDED BUDGET	YTD REVENUES	VARIANCE OVER (UNDER)	EXPENDITURES:	AMENDED BUDGET	YTD EXPENDITURES	VARIANCE OVER (UNDER)
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### GENERAL FUND:

Property Taxes	5,604,648.00	5,291,110.73	(313,537.27)	General Government	1,978,779.00	411,027.71	(1,567,751.29)
Licenses & Permits	192,800.00	54,697.25	(138,102.75)	47th District Court	545,155.00	136,288.74	(408,866.26)
Federal Grants	188,311.00	244,359.06	56,048.06	Public Safety	4,492,703.00	1,013,002.57	(3,479,700.43)
State Shared Revenues & Grants	1,154,420.00	4,991.25	(1,149,428.75)	Public Services	1,236,562.00	217,796.55	(1,018,765.45)
Charges For Services	2,096,081.00	613,226.27	(1,482,854.73)	Health Welfare	7,214.00	0.00	(7,214.00)
Fines & Forfeits	470,500.00	49,977.88	(420,522.12)	Economic/Community Development	250,012.00	41,446.24	(208,565.76)
Other Revenue	222,790.00	(9,104.40)	(231,894.40)	Recreation and Cultural Services	770,586.00	127,444.73	(643,141.27)
Transfer, Capital Improvement Fund	170,000.00	0.00	(170,000.00)	Contingency	20,000.00	0.00	(20,000.00)
				Transfer, Nonvoted Debt Service	273,152.00	1,676.03	(271,475.97)
				Transfer, OPEB Debt Service	526,231.00	0.00	(526,231.00)
<b>Total Revenues:</b>	<b>10,099,550.00</b>	<b>6,249,258.04</b>	<b>(3,850,291.96)</b>	<b>Total Expenditures:</b>	<b>10,100,394.00</b>	<b>1,948,682.57</b>	<b>(8,151,711.43)</b>
Appropriation, Fund Equity	844.00			Transfer, Fund Equity	0.00		
<b>Total Revenues/Appr Fund Equity:</b>	<b>10,100,394.00</b>	<b>6,249,258.04</b>		<b>Total Expenditures/Trans Fund Equity</b>	<b>10,100,394.00</b>	<b>1,948,682.57</b>	

### CAPITAL IMPROVEMENT FUND:

Other Revenue	5,000.00	943.61	(4,056.39)	Transfer, General Fund	170,000.00	0.00	(170,000.00)
<b>Total Revenues:</b>	<b>5,000.00</b>	<b>943.61</b>	<b>(4,056.39)</b>	<b>Total Expenditures:</b>	<b>170,000.00</b>	<b>0.00</b>	<b>(170,000.00)</b>
Appropriation, Fund Equity	165,000.00			Transfer, Fund Equity	0.00		
<b>Total Revenues/Appr Fund Equity:</b>	<b>170,000.00</b>	<b>943.61</b>		<b>Total Expenditures/Trans Fund Equity</b>	<b>170,000.00</b>	<b>0.00</b>	

### CAPITAL IMPROVEMENT MILLAGE FUND:

Property Taxes	755,000.00	722,144.21	(32,855.79)	Capital Outlay	1,039,000.00	153,197.73	(885,802.27)
Other Revenue	869.00	1,086.93	217.93	Debt	64,892.00	0.00	(64,892.00)
				Transfer, Operations	189,000.00	0.00	(189,000.00)
<b>Total Revenues:</b>	<b>755,869.00</b>	<b>723,231.14</b>	<b>(32,637.86)</b>	<b>Total Expenditures:</b>	<b>1,292,892.00</b>	<b>153,197.73</b>	<b>(885,802.27)</b>
Appropriation, Fund Equity	0.00			Transfer, Fund Equity	(537,023.00)		
<b>Total Revenues/Appr Fund Equity:</b>	<b>755,869.00</b>	<b>723,231.14</b>		<b>Total Expenditures/Trans Fund Equity</b>	<b>755,869.00</b>	<b>153,197.73</b>	

# CITY OF FARMINGTON - FINANCIAL REPORT - QUARTER ENDING 9-30-20

## BUDGETED FUNDS:

REVENUES:	AMENDED BUDGET	YTD REVENUES	VARIANCE OVER (UNDER)	EXPENDITURES:	AMENDED BUDGET	YTD EXPENDITURES	VARIANCE OVER (UNDER)
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### MAJOR STREET FUND:

State Shared Revenue	765,000.00	137,043.98	(627,956.02)	Operation & Maintenance	408,651.00	65,281.04	(343,369.96)
Contracts	126,178.00	5,718.98	(120,459.02)	Construction	1,473,434.00	130,272.05	(1,343,161.95)
Grants	617,419.00	0.00	(617,419.00)	Transfer, Local Street Fund	150,000.00	0.00	(150,000.00)
Other Revenues	2,000.00	681.49	(1,318.51)	Debt Service	193,210.00	145,857.50	(47,352.50)
<b>Total Revenues:</b>	<b>1,510,597.00</b>	<b>143,444.45</b>	<b>(1,367,152.55)</b>	<b>Total Expenditures:</b>	<b>2,225,295.00</b>	<b>341,410.59</b>	<b>(1,883,884.41)</b>
Appropriation, Fund Equity	714,698.00			Transfer, Fund Equity	0.00		
<b>Total Revenues/Appr Fund Equity:</b>	<b>2,225,295.00</b>	<b>143,444.45</b>		<b>Total Expenditures/Trans Fund Equity</b>	<b>2,225,295.00</b>	<b>341,410.59</b>	

### LOCAL STREET FUND:

State Shared Revenue	322,000.00	57,811.90	(264,188.10)	Operation & Maintenance	281,103.00	78,156.80	(202,946.20)
Special Assessments	8,550.00	7,500.00	(1,050.00)	Construction	989,274.00	474,434.57	(514,839.43)
Other Revenues	1,000.00	653.23	(346.77)				
Transfer, Municipal Street Fund	727,400.00	0.00	(727,400.00)				
Transfer, Major Street Fund	150,000.00	0.00	(150,000.00)				
<b>Total Revenues:</b>	<b>1,208,950.00</b>	<b>65,965.13</b>	<b>(1,142,984.87)</b>	<b>Total Expenditures:</b>	<b>1,270,377.00</b>	<b>552,591.37</b>	<b>(717,785.63)</b>
Appropriation, Fund Equity	61,427.00			Transfer, Fund Equity	0.00		
<b>Total Revenues/Appr Fund Equity:</b>	<b>1,270,377.00</b>	<b>65,965.13</b>		<b>Total Expenditures/Trans Fund Equity</b>	<b>1,270,377.00</b>	<b>552,591.37</b>	

### MUNICIPAL STREET FUND:

Property Taxes	525,183.00	496,374.75	(28,808.25)	Transfer, Local Street Fund	727,400.00	0.00	(727,400.00)
State Shared Revenue	3,900.00	0.00	(3,900.00)				
Other Revenue	2,000.00	1,151.80	(848.20)				
<b>Total Revenues:</b>	<b>531,083.00</b>	<b>497,526.55</b>	<b>(33,556.45)</b>	<b>Total Expenditures:</b>	<b>727,400.00</b>	<b>0.00</b>	<b>(727,400.00)</b>
Appropriation, Fund Equity	0.00			Transfer, Fund Equity	(196,317.00)		
<b>Total Revenues/Appr Fund Equity:</b>	<b>531,083.00</b>	<b>497,526.55</b>		<b>Total Expenditures/Trans Fund Equity</b>	<b>531,083.00</b>	<b>0.00</b>	

# CITY OF FARMINGTON - FINANCIAL REPORT - QUARTER ENDING 9-30-20

<b>BUDGETED FUNDS:</b>							
REVENUES:	AMENDED BUDGET	YTD REVENUES	VARIANCE OVER (UNDER)	EXPENDITURES:	AMENDED BUDGET	YTD EXPENDITURES	VARIANCE OVER (UNDER)

**BROWNFIELD REDEVELOP AUTHORITY:**

Total Revenues:	3,390.00	39.94	(3,350.06)	Total Expenditures:	3,300.00	0.00	(3,300.00)
Appropriation, Fund Equity	0.00			Transfer, Fund Equity	90.00		
<b>Total Revenues/Appr Fund Equity:</b>	<b>3,390.00</b>	<b>39.94</b>		<b>Total Expenditures/Trans Fund Equity</b>	<b>3,390.00</b>	<b>0.00</b>	

**CORRIDOR IMPROVEMENT AUTHORITY:**

Total Revenues:	32,500.00	26,615.11	(5,884.89)	Total Expenditures:	20,500.00	0.00	(20,500.00)
Appropriation, Fund Equity	0.00			Transfer, Fund Equity	12,000.00		
<b>Total Revenues/Appr Fund Equity:</b>	<b>32,500.00</b>	<b>26,615.11</b>		<b>Total Expenditures/Trans Fund Equity</b>	<b>32,500.00</b>	<b>0.00</b>	

**DWTWN DEVELOPMENT AUTHORITY:**

Total Revenues:	761,890.00	506,957.50	(254,932.50)	Total Expenditures:	731,565.00	104,081.59	(627,483.41)
Appropriation, Fund Equity	0.00			Transfer, Fund Equity	30,325.00		
<b>Total Revenues/Appr Fund Equity:</b>	<b>761,890.00</b>	<b>506,957.50</b>		<b>Total Expenditures/Trans Fund Equity</b>	<b>761,890.00</b>	<b>104,081.59</b>	

<b>TOTAL BUDGETARY FUNDS REVENUE:</b>	<b>\$8,213,981.47</b>			<b>TOTAL BUDGETARY FUNDS EXPENDITURES:</b>	<b>\$3,016,605.77</b>		
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# CITY OF FARMINGTON - FINANCIAL REPORT - QUARTER ENDING 9-30-20

## SUPPLEMENTAL INFORMATION:

REVENUES:	AMENDED BUDGET	YTD REVENUES	VARIANCE OVER (UNDER)	EXPENDITURES:	AMENDED BUDGET	YTD EXPENDITURES	VARIANCE OVER (UNDER)
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### WATER & SEWER FUND:

Water & Sewer Sales	5,016,037.00	1,702,395.00	(3,313,642.00)	Operating & Maintenance	4,405,727.00	752,571.78	(3,653,155.22)
Service Fees	56,250.00	11,631.96	(44,618.04)	<b>Total O &amp; M Expenditures:</b>	<b>4,405,727.00</b>	<b>752,571.78</b>	<b>(3,653,155.22)</b>
Other Revenue	64,200.00	4,704.68	(59,495.32)	Capital Outlay	1,028,886.00	551,919.39	(476,966.61)
				Debt, Principal and Interest	488,841.00	1,100.00	(487,741.00)
				Transfer, OPEB Debt Service	27,696.00	0.00	(27,696.00)
<b>Total Revenues:</b>	<b>5,136,487.00</b>	<b>1,718,731.64</b>	<b>(3,417,755.36)</b>	<b>Capital &amp; Debt Outlays</b>	<b>1,545,423.00</b>	<b>553,019.39</b>	<b>(992,403.61)</b>
Appropriation, Fund Equity	814,663.00			Transfer, Debt & Equity	0.00		
<b>Total O &amp; M/ Other Revenues:</b>	<b>5,951,150.00</b>	<b>1,718,731.64</b>		<b>Total O &amp; M Exp.&amp; Trans Debt &amp; Equity</b>	<b>5,951,150.00</b>	<b>1,305,591.17</b>	

### FARMINGTON COMMUNITY THEATER FUND:

Admission/Rentals/Concessions	470,485.00	4,428.01	(466,056.99)	Operation & Maintenance	506,478.00	26,039.65	(480,438.35)
Other Revenue	25,500.00	246.38	(25,253.62)	<b>Total O &amp; M Expenditures:</b>	<b>506,478.00</b>	<b>26,039.65</b>	<b>(480,438.35)</b>
				Capital Outlay	0.00	0.00	0.00
<b>Total Revenues:</b>	<b>495,985.00</b>	<b>4,674.39</b>	<b>(491,310.61)</b>	<b>Total Capital Outlays</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Appropriation, Fund Equity	10,493.00			Transfer, Fund Equity	0.00		
<b>Total Financing Sources:</b>	<b>506,478.00</b>	<b>4,674.39</b>		<b>Total O &amp; M Exp.&amp; Trans Debt &amp; Equity</b>	<b>506,478.00</b>	<b>26,039.65</b>	

<b>Farmington City Council Agenda Item</b>	<b>Council Meeting Date:</b> November 16, 2020	<b>Item Number 3H</b>	
<b>Submitted by:</b> Amy Norgard, Controller			
<u><b>Agenda Topic</b></u> Farmington Quarterly Financial Report Court – 6/30/20 & 9/30/20			
<u><b>Proposed Motion</b></u> Approve Farmington Quarterly Financial Report Court – 6/30/20 & 9/30/20			
<u><b>Background</b></u> See attachment			
<u><b>Materials Attached</b></u> Farmington Quarterly Financial Report Court – 6-30-20 Farmington Quarterly Financial Report Court – 9-30-20			
<b>Agenda Review</b>			
<b>Department Head</b>	<b>Finance/Treasurer</b>	<b>City Attorney</b>	<b>City Manager</b>

**FINANCIAL REPORT**  
**47TH DISTRICT COURT**  
**QUARTER ENDED JUNE 30, 2020**

Distribution:

District Judges  
Court Administrator  
City Manager, Farmington Hills  
Finance Director, Farmington Hills  
City Council, Farmington  
City Manager, Farmington

Submitted by:  
Christopher M. Weber, Director of Finance and Administration

User: anorgard

DB: Farmington

PERIOD ENDING 06/30/2020

GL NUMBER	DESCRIPTION	BALANCE 06/30/2019	2019-20 AMENDED BUDGET	BEG. BALANCE 07/01/2019	END BALANCE 06/30/2020	AVAILABLE BALANCE	% BDGT USED
<b>Fund 136 - 47TH DISTRICT COURT FUND</b>							
<b>Assets</b>							
Dept 000.00							
136-000.00-001.000	CASH-GENERAL RECEIVING	275,292.06		275,292.06	638,912.85		
136-000.00-004.000	IMPREST CASH	1,950.00		1,950.00	1,950.00		
136-000.00-040.000	A/R MISCELLANEOUS	4,479.05		4,479.05	299.25		
136-000.00-071.001	DUE FROM FARMINGTON HILLS	222,480.00		222,480.00	0.00		
136-000.00-078.000	DUE FROM STATE OF MICHIGAN	984.15		984.15	960.20		
136-000.00-079.000	DUE FROM FEDERAL GOVERNMENT	0.00		0.00	104.25		
136-000.00-084.260	DUE FROM INDIGENT DEFENSE FUND	13,710.72		13,710.72	39.47		
136-000.00-102.000	PREPAID EXPENSES	19,072.27		19,072.27	7,476.00		
<b>Total Dept 000.00</b>		<b>537,968.25</b>		<b>537,968.25</b>	<b>649,742.02</b>		
<b>TOTAL ASSETS</b>		<b>537,968.25</b>		<b>537,968.25</b>	<b>649,742.02</b>		
<b>Liabilities</b>							
Dept 000.00							
136-000.00-202.000	ACCOUNTS PAYABLE, P O	51,285.41		51,285.41	43,734.83		
136-000.00-202.002	ACCOUNTS PAYABLE, ACCRUED	539.33		539.33	1,160.00		
136-000.00-214.101	DUE TO GENERAL FUND	28.50		28.50	21.00		
136-000.00-221.000	DUE TO CITY OF FARMINGTON	0.00		0.00	18,097.05		
136-000.00-221.001	DUE TO FARMINGTON HILLS	0.00		0.00	101,118.33		
136-000.00-231.011	PAYROLL, LIFE INSURANCE	(382.69)		(382.69)	(443.08)		
136-000.00-257.000	ACCRUED WAGES	35,550.66		35,550.66	48,214.80		
<b>Total Dept 000.00</b>		<b>87,021.21</b>		<b>87,021.21</b>	<b>211,902.93</b>		
<b>TOTAL LIABILITIES</b>		<b>87,021.21</b>		<b>87,021.21</b>	<b>211,902.93</b>		
<b>Fund Equity</b>							
Dept 000.00							
136-000.00-368.000	NONSPENDABLE, INVENTORIES, PREPAIDS	19,072.27		19,072.27	7,476.00		
136-000.00-390.000	FUND BALANCE	(148,359.49)		3,461.68	15,057.95		
136-000.00-393.000	ASSIGNED FUND BALANCE, CAPITAL	428,413.09		428,413.09	428,413.09		
<b>Total Dept 000.00</b>		<b>299,125.87</b>		<b>450,947.04</b>	<b>450,947.04</b>		
<b>TOTAL FUND EQUITY</b>		<b>299,125.87</b>		<b>450,947.04</b>	<b>450,947.04</b>		
<b>Revenues</b>							
Dept 000.00							
136-000.00-539.901	STATE GRANT, DRUNK DRIVING	12,755.98	17,500.00		11,607.78	5,892.22	66.33
136-000.00-539.902	DRUG CASE MANAGEMENT	981.32	900.00		514.81	385.19	57.20
136-000.00-539.903	JUDGES, SALARY STD	91,448.00	91,448.00		91,448.00	0.00	100.00
136-000.00-539.904	DRUG COURT	4,886.65	7,000.00		5,966.99	1,033.01	85.24
136-000.00-664.000	INVESTMENT INCOME	9,274.66	4,000.00		8,738.94	(4,738.94)	218.47
136-000.00-671.000	REVENUES, OTHER	35,689.24	30,000.00		31,933.82	(1,933.82)	106.45
136-000.00-674.400	COMMUNITY WORK PROGRAM	3,422.00	13,500.00		1,304.64	12,195.36	9.66
136-000.00-678.001	CONTRIBUTIONS, FARMINGTON	508,097.56	489,879.00		472,275.35	17,603.65	96.41

User: anorgard

DB: Farmington

PERIOD ENDING 06/30/2020

GL NUMBER	DESCRIPTION	BALANCE 06/30/2019	2019-20 AMENDED BUDGET	BEG. BALANCE 07/01/2019	END BALANCE 06/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 136 - 47TH DISTRICT COURT FUND							
Revenues							
136-000.00-678.002	CONTRIBUTIONS FARMINGTON HILLS	2,651,768.16	2,684,971.00		2,588,485.11	96,485.89	96.41
136-000.00-679.000	HEALTH INSURANCE CONTRIBUTIONS	18,248.74	12,094.00		20,836.95	(8,742.95)	172.29
Total Dept 000.00		<u>3,336,572.31</u>	<u>3,351,292.00</u>		<u>3,233,112.39</u>	<u>118,179.61</u>	<u>96.47</u>
TOTAL REVENUES		<u>3,336,572.31</u>	<u>3,351,292.00</u>		<u>3,233,112.39</u>	<u>118,179.61</u>	<u>96.47</u>
Expenditures							
Dept 000.00							
136-000.00-703.001	SALARIES, JUDGES	91,448.00	91,448.00		92,151.44	(703.44)	100.77
136-000.00-703.002	SALARIES, COURT ADMINISTRATORS	212,383.95	216,631.00		218,256.56	(1,625.56)	100.75
136-000.00-704.000	SALARIES, COURT REPORTERS	124,246.26	126,730.00		127,680.73	(950.73)	100.75
136-000.00-704.001	SALARIES, DEPUTY COURT CLERKS	636,356.97	645,603.00		628,415.62	17,187.38	97.34
136-000.00-704.002	SALARIES, COURT OFFICERS	105,825.06	107,928.00		108,737.72	(809.72)	100.75
136-000.00-704.003	SALARIES, PROBATION OFFICER	317,201.06	328,444.00		330,908.40	(2,464.40)	100.75
136-000.00-704.005	SALARIES, BUILDING MAINT	52,155.62	56,536.00		56,957.84	(421.84)	100.75
136-000.00-707.000	SALARIES, PART-TIME/TEMP	69,771.83	130,184.00		80,181.18	50,002.82	61.59
136-000.00-707.001	SALARIES, BLDG MAINT CWP	3,422.00	3,500.00		1,304.68	2,195.32	37.28
136-000.00-707.002	SALARIES, BLDG MAINT, PT	8,121.09	10,920.00		7,955.62	2,964.38	72.85
136-000.00-707.003	SALARIES, MAGISTRATE, PT	53,380.00	60,000.00		60,780.00	(780.00)	101.30
136-000.00-709.000	SALARIES, OVERTIME	2,300.23	1,500.00		1,306.43	193.57	87.10
136-000.00-714.000	SALARIES, ACCRUED BENEFITS	6,938.42	16,963.00		17,399.52	(436.52)	102.57
136-000.00-715.000	LONGEVITY PAY	91,759.15	93,720.00		93,720.04	(0.04)	100.00
136-000.00-719.000	FRINGE BENEFITS	987.50	1,050.00		1,051.60	(1.60)	100.15
136-000.00-719.004	INSURANCE ALLOWANCE	840.00	840.00		840.00	0.00	100.00
136-000.00-719.005	VEHICLE ALLOWANCE	3,600.00	3,600.00		3,600.00	0.00	100.00
136-000.00-720.007	PYMT IN LIEU OF HOSP INS	24,800.00	19,200.00		35,290.32	(16,090.32)	183.80
136-000.00-720.012	DEFINED CONTRIBUTION PLAN (RETIRES)	9,249.15	12,751.00		12,733.74	17.26	99.86
136-000.00-720.100	SOC SEC, EMPLOYER'S SHARE	128,051.18	142,995.00		128,890.55	14,104.45	90.14
136-000.00-720.200	COMPREHENSIVE MEDICAL INS	289,278.93	334,680.00		262,752.72	71,927.28	78.51
136-000.00-720.300	LIFE INSURANCE	21,810.13	19,139.00		19,162.01	(23.01)	100.12
136-000.00-720.400	RETIREMENT CONTRIBUTION	263,302.00	261,705.00		261,705.00	0.00	100.00
136-000.00-720.450	RETIREE HEALTHCARE CONTRIBUTION	57,466.00	38,879.00		38,879.00	0.00	100.00
136-000.00-720.500	WORKMEN'S COMPENSATION INS	8,563.00	11,764.00		8,680.97	3,083.03	73.79
136-000.00-720.600	OPTICAL	1,465.00	4,000.00		1,928.20	2,071.80	48.21
136-000.00-720.700	DENTAL	34,235.63	35,484.00		33,003.93	2,480.07	93.01
136-000.00-720.900	RETIREE HEALTH SAVINGS (RHS) PLAN	3,880.96	5,250.00		5,249.88	0.12	100.00
136-000.00-727.000	OFFICE SUPPLIES	24,121.86	24,500.00		17,740.62	6,759.38	72.41
136-000.00-728.000	POSTAGE, METER	15,955.24	17,000.00		15,322.75	1,677.25	90.13
136-000.00-733.000	RECORDS MANAGEMENT	1,119.48	1,000.00		612.25	387.75	61.23
136-000.00-735.000	LAW LIBRARY	7,322.71	7,806.00		7,741.80	64.20	99.18
136-000.00-740.500	NON-CAPITALIZED ASSETS	12,480.64	7,500.00		12,943.02	(5,443.02)	172.57
136-000.00-801.000	PROFESSIONAL SERVICES	5,070.00	5,000.00		7,539.50	(2,539.50)	150.79
136-000.00-801.002	PRO SERVICES, LABOR RELATIONS	125.50	3,000.00		850.50	2,149.50	28.35
136-000.00-802.101	WITNESS FEES	1,176.42	2,000.00		(598.20)	2,598.20	(29.91)
136-000.00-802.102	JURY FEES	0.00	3,000.00		0.00	3,000.00	0.00
136-000.00-802.104	INTERPRETER FEES	5,475.22	10,000.00		4,199.85	5,800.15	42.00
136-000.00-802.105	SUBSTITUTE COURT REPORTER	4,355.00	4,000.00		2,175.00	1,825.00	54.38
136-000.00-802.107	ACCOUNTING FEES	34,724.00	35,418.00		35,416.00	2.00	99.99
136-000.00-802.109	APPOINTED COUNSEL-C, R, 2	23,050.00	13,038.00		3,750.00	9,288.00	28.76
136-000.00-802.110	APPOINTED COUNSEL-C. R. 1	32,800.00	13,038.00		5,800.00	7,238.00	44.49
136-000.00-802.111	APPOINTED COUNSEL MIDC	(35,150.00)	0.00		0.00	0.00	0.00
136-000.00-806.101	AUDIT & ACCOUNTING FEES	15,025.00	15,500.00		15,550.00	(50.00)	100.32

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PERIOD ENDING 06/30/2020

GL NUMBER	DESCRIPTION	BALANCE 06/30/2019	2019-20 AMENDED BUDGET	BEG. BALANCE 07/01/2019	END BALANCE 06/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 136 - 47TH DISTRICT COURT FUND							
Expenditures							
136-000.00-818.000	CONTRACTUAL SERVICES	135,249.48	130,972.00		129,106.31	1,865.69	98.58
136-000.00-853.000	TELECOMMUNICATIONS	15,655.96	16,000.00		22,097.29	(6,097.29)	138.11
136-000.00-860.000	TRANSPORTATION	11,452.63	12,550.00		8,075.22	4,474.78	64.34
136-000.00-861.000	MILEAGE	1,635.76	2,000.00		1,268.57	731.43	63.43
136-000.00-920.000	PUBLIC UTILITIES	75,528.95	88,000.00		85,065.89	2,934.11	96.67
136-000.00-934.000	MAINTENANCE, OFFICE EQUIPMENT	1,143.23	2,250.00		1,701.96	548.04	75.64
136-000.00-935.000	MAINT, BUILDINGS & GROUNDS	71,009.28	80,654.00		64,988.82	15,665.18	80.58
136-000.00-936.000	CLEANING & UNIFORMS	1,504.83	3,200.00		1,381.14	1,818.86	43.16
136-000.00-943.000	EQUIPMENT RENTAL	20,424.36	20,424.00		20,424.36	(0.36)	100.00
136-000.00-955.000	MEMBERSHIPS	5,770.00	6,363.00		4,290.00	2,073.00	67.42
136-000.00-956.000	MISCELLANEOUS EXPENSE	5,803.40	5,000.00		5,118.47	(118.47)	102.37
136-000.00-959.500	BANKING CHARGES	670.90	2,400.00		1,160.00	1,240.00	48.33
136-000.00-963.000	INSURANCE & BONDS	30,780.50	31,235.00		32,023.00	(788.00)	102.52
136-000.00-977.000	CAPITAL OUTLAY, EQUIPMENT	31,857.81	89,500.00		95,466.89	(5,966.89)	106.67
Total Dept 000.00		3,178,977.28	3,433,792.00		3,240,734.71	193,057.29	94.38
Dept 000.01 - DRUG COURT							
136-000.01-801.702	MI DRUG COURT	5,773.86	7,000.00		5,485.63	1,514.37	78.37
Total Dept 000.01 - DRUG COURT		5,773.86	7,000.00		5,485.63	1,514.37	78.37
TOTAL EXPENDITURES		3,184,751.14	3,440,792.00		3,246,220.34	194,571.66	94.35
Total Fund 136 - 47TH DISTRICT COURT FUND							
TOTAL ASSETS		537,968.25		537,968.25	649,742.02		
BEG. FUND BALANCE		299,125.87		450,947.04	450,947.04		
+ NET OF REVENUES & EXPENDITURES		151,821.17	(89,500.00)		(13,107.95)	(76,392.05)	14.65
= ENDING FUND BALANCE		450,947.04		450,947.04	437,839.09		
+ LIABILITIES		87,021.21		87,021.21	211,902.93		
= TOTAL LIABILITIES AND FUND BALANCE		537,968.25		537,968.25	649,742.02		

PERIOD ENDING 06/30/2020

GL NUMBER	DESCRIPTION	BALANCE 06/30/2019	2019-20 AMENDED BUDGET	BEG. BALANCE 07/01/2019	END BALANCE 06/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 260 - INDIGENT DEFENSE FUND							
Assets							
Dept 000.00							
260-000.00-001.000	CASH-GENERAL RECEIVING	124,654.84		124,654.84	30,250.47		
Total Dept 000.00		<u>124,654.84</u>		<u>124,654.84</u>	<u>30,250.47</u>		
TOTAL ASSETS		<u>124,654.84</u>		<u>124,654.84</u>	<u>30,250.47</u>		
Liabilities							
Dept 000.00							
260-000.00-202.000	ACCOUNTS PAYABLE, P O	0.00		0.00	13,602.00		
260-000.00-214.136	DUE TO 47TH DISTRICT COURT	13,710.72		13,710.72	39.47		
260-000.00-257.000	ACCRUED WAGES	0.00		0.00	276.18		
260-000.00-339.000	DEFERRED REVENUE	110,282.67		110,282.67	13,828.58		
Total Dept 000.00		<u>123,993.39</u>		<u>123,993.39</u>	<u>27,746.23</u>		
TOTAL LIABILITIES		<u>123,993.39</u>		<u>123,993.39</u>	<u>27,746.23</u>		
Fund Equity							
Dept 000.00							
260-000.00-390.000	FUND BALANCE	0.00		661.45	661.45		
Total Dept 000.00		<u>0.00</u>		<u>661.45</u>	<u>661.45</u>		
TOTAL FUND EQUITY		<u>0.00</u>		<u>661.45</u>	<u>661.45</u>		
Revenues							
Dept 000.00							
260-000.00-539.000	STATE GRANTS CONTROL	15,893.58	166,996.00		142,029.05	24,966.95	85.05
260-000.00-664.000	INVESTMENT INCOME	661.45	0.00		1,842.79	(1,842.79)	100.00
260-000.00-678.001	CONTRIBUTIONS, FARMINGTON	3,447.44	3,029.00		2,535.64	493.36	83.71
260-000.00-678.002	CONTRIBUTIONS FARMINGTON HILLS	17,991.84	16,600.00		13,897.56	2,702.44	83.72
Total Dept 000.00		<u>37,994.31</u>	<u>186,625.00</u>		<u>160,305.04</u>	<u>26,319.96</u>	<u>85.90</u>
TOTAL REVENUES		<u>37,994.31</u>	<u>186,625.00</u>		<u>160,305.04</u>	<u>26,319.96</u>	<u>85.90</u>
Expenditures							
Dept 000.00							
260-000.00-709.000	SALARIES, OVERTIME	0.00	16,240.00		13,109.27	3,130.73	80.72
260-000.00-720.100	FICA, EMPLOYER'S SHARE	0.00	1,242.00		951.98	290.02	76.65
260-000.00-720.300	LIFE INSURANCE	0.00	177.00		0.00	177.00	0.00
260-000.00-720.400	RETIREMENT CONTRIBUTION	0.00	3,336.00		0.00	3,336.00	0.00
260-000.00-720.500	WORKMEN'S COMPENSATION INS	0.00	73.00		59.00	14.00	80.82
260-000.00-802.101	WITNESS FEES	0.00	10,000.00		0.00	10,000.00	0.00

User: anorgard

PERIOD ENDING 06/30/2020

DB: Farmington

GL NUMBER	DESCRIPTION	BALANCE 06/30/2019	2019-20 AMENDED BUDGET	BEG. BALANCE 07/01/2019	END BALANCE 06/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 260 - INDIGENT DEFENSE FUND							
Expenditures							
260-000.00-802.111	APPOINTED COUNSEL MIDC	35,150.00	140,788.00		137,440.00	3,348.00	97.62
260-000.00-818.000	CONTRACTUAL SERVICES	0.00	14,769.00		6,902.00	7,867.00	46.73
260-000.00-977.000	CAPITAL OUTLAY, EQUIPMENT	2,182.86	0.00		0.00	0.00	0.00
Total Dept 000.00		<u>37,332.86</u>	<u>186,625.00</u>		<u>158,462.25</u>	<u>28,162.75</u>	<u>84.91</u>
TOTAL EXPENDITURES		<u>37,332.86</u>	<u>186,625.00</u>		<u>158,462.25</u>	<u>28,162.75</u>	<u>84.91</u>
Total Fund 260 - INDIGENT DEFENSE FUND							
TOTAL ASSETS		<u>124,654.84</u>		<u>124,654.84</u>	<u>30,250.47</u>		
BEG. FUND BALANCE		0.00		661.45	661.45		
+ NET OF REVENUES & EXPENDITURES		661.45			1,842.79	(1,842.79)	100.00
= ENDING FUND BALANCE		661.45		661.45	2,504.24		
+ LIABILITIES		123,993.39		123,993.39	27,746.23		
= TOTAL LIABILITIES AND FUND BALANCE		<u>124,654.84</u>		<u>124,654.84</u>	<u>30,250.47</u>		



**FINANCIAL REPORT**  
**47TH DISTRICT COURT**  
**QUARTER ENDED SEPTEMBER 30, 2020**

Distribution:

District Judges  
Court Administrator  
City Manager, Farmington Hills  
Finance Director, Farmington Hills  
City Council, Farmington  
City Manager, Farmington

Submitted by:  
Christopher M. Weber, Director of Finance and Administration

PERIOD ENDING 09/30/2020

GL NUMBER	DESCRIPTION	BALANCE 09/30/2019	2020-21 AMENDED BUDGET	BEG. BALANCE 07/01/2020	END BALANCE 09/30/2020	AVAILABLE BALANCE	% BGD USED
Fund 136 - 47TH DISTRICT COURT FUND							
Assets							
Dept 000.00							
136-000.00-001.000	CASH-GENERAL RECEIVING	572,837.70		638,912.85	728,023.24		
136-000.00-004.000	IMPREST CASH	1,950.00		1,950.00	1,950.00		
136-000.00-040.000	A/R MISCELLANEOUS	0.00		299.25	0.00		
136-000.00-078.000	DUE FROM STATE OF MICHIGAN	0.00		960.20	960.20		
136-000.00-079.000	DUE FROM FEDERAL GOVERNMENT	0.00		104.25	104.25		
136-000.00-084.260	DUE FROM INDIGENT DEFENSE FUND	1,515.73		39.47	239.13		
136-000.00-102.000	PREPAID EXPENSES	0.00		7,476.00	0.00		
Total Dept 000.00		<u>576,303.43</u>		<u>649,742.02</u>	<u>731,276.82</u>		
TOTAL ASSETS		<u>576,303.43</u>		<u>649,742.02</u>	<u>731,276.82</u>		
Liabilities							
Dept 000.00							
136-000.00-202.000	ACCOUNTS PAYABLE, P O	0.00		43,734.83	0.00		
136-000.00-202.002	ACCOUNTS PAYABLE, ACCRUED	0.00		1,160.00	0.00		
136-000.00-214.101	DUE TO GENERAL FUND	86.65		21.00	103.30		
136-000.00-214.260	DUE TO INDIGENT DEFENSE FUND	74.83		0.00	5,070.85		
136-000.00-221.000	DUE TO CITY OF FARMINGTON	0.00		18,097.05	18,097.05		
136-000.00-221.001	DUE TO FARMINGTON HILLS	0.00		101,118.33	101,118.33		
136-000.00-231.011	PAYROLL, LIFE INSURANCE	(382.69)		(443.08)	(421.31)		
136-000.00-257.000	ACCRUED WAGES	0.00		48,214.80	0.00		
Total Dept 000.00		<u>(221.21)</u>		<u>211,902.93</u>	<u>123,968.22</u>		
TOTAL LIABILITIES		<u>(221.21)</u>		<u>211,902.93</u>	<u>123,968.22</u>		
Fund Equity							
Dept 000.00							
136-000.00-368.000	NONSPENDABLE, INVENTORIES, PREPAIDS	19,072.27		7,476.00	7,476.00		
136-000.00-390.000	FUND BALANCE	3,461.68		1,950.00	1,950.00		
136-000.00-393.000	ASSIGNED FUND BALANCE, CAPITAL	428,413.09		428,413.09	428,413.09		
Total Dept 000.00		<u>450,947.04</u>		<u>437,839.09</u>	<u>437,839.09</u>		
TOTAL FUND EQUITY		<u>450,947.04</u>		<u>437,839.09</u>	<u>437,839.09</u>		
Revenues							
Dept 000.00							
136-000.00-529.010	FEDERAL GRANTS (CAP)	0.00	0.00		9,486.49	(9,486.49)	100.00
136-000.00-539.901	STATE GRANT, DRUNK DRIVING	0.00	17,500.00		0.00	17,500.00	0.00
136-000.00-539.902	DRUG CASE MANAGEMENT	0.00	900.00		0.00	900.00	0.00
136-000.00-539.903	JUDGES, SALARY STD	22,862.00	91,448.00		22,862.00	68,586.00	25.00
136-000.00-539.904	DRUG COURT	0.00	6,000.00		0.00	6,000.00	0.00
136-000.00-664.000	INVESTMENT INCOME	682.11	10,000.00		970.61	9,029.39	9.71
136-000.00-671.000	REVENUES, OTHER	0.00	30,000.00		0.00	30,000.00	0.00
136-000.00-674.400	COMMUNITY WORK PROGRAM	326.16	13,500.00		0.00	13,500.00	0.00

User: anorgard

DB: Farmington

PERIOD ENDING 09/30/2020

GL NUMBER	DESCRIPTION	BALANCE 09/30/2019	2020-21 AMENDED BUDGET	BEG. BALANCE 07/01/2020	END BALANCE 09/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 136 - 47TH DISTRICT COURT FUND							
Revenues							
136-000.00-678.001	CONTRIBUTIONS, FARMINGTON	123,227.01	541,680.00		135,347.12	406,332.88	24.99
136-000.00-678.002	CONTRIBUTIONS FARMINGTON HILLS	694,825.74	2,609,454.00		652,827.39	1,956,626.61	25.02
136-000.00-679.000	HEALTH INSURANCE CONTRIBUTIONS	2,800.20	29,925.00		7,397.40	22,527.60	24.72
Total Dept 000.00		844,723.22	3,350,407.00		828,891.01	2,521,515.99	24.74
TOTAL REVENUES		844,723.22	3,350,407.00		828,891.01	2,521,515.99	24.74
Expenditures							
Dept 000.00							
136-000.00-703.001	SALARIES, JUDGES	19,344.71	91,448.00		18,641.27	72,806.73	20.38
136-000.00-703.002	SALARIES, COURT ADMINISTRATORS	45,784.93	216,631.00		44,159.39	172,471.61	20.38
136-000.00-704.000	SALARIES, COURT REPORTERS	26,784.33	123,337.00		23,020.54	100,316.46	18.66
136-000.00-704.001	SALARIES, DEPUTY COURT CLERKS	136,180.50	638,874.00		124,134.06	514,739.94	19.43
136-000.00-704.002	SALARIES, COURT OFFICERS	22,810.54	107,928.00		22,000.69	85,927.31	20.38
136-000.00-704.003	SALARIES, PROBATION OFFICER	69,416.55	328,444.00		66,951.96	261,492.04	20.38
136-000.00-704.005	SALARIES, BUILDING MAINT	11,925.92	59,079.00		12,022.50	47,056.50	20.35
136-000.00-707.000	SALARIES, PART-TIME/TEMP	17,012.39	122,729.00		13,359.45	109,369.55	10.89
136-000.00-707.001	SALARIES, BLDG MAINT CWP	326.17	3,500.00		0.00	3,500.00	0.00
136-000.00-707.002	SALARIES, BLDG MAINT, PT	1,708.87	10,920.00		942.00	9,978.00	8.63
136-000.00-707.003	SALARIES, MAGISTRATE, PT	12,465.00	62,000.00		12,560.00	49,440.00	20.26
136-000.00-709.000	SALARIES, OVERTIME	257.87	1,500.00		1,072.46	427.54	71.50
136-000.00-714.000	SALARIES, ACCRUED BENEFITS	0.00	17,300.00		4,266.90	13,033.10	24.66
136-000.00-715.000	LONGEVITY PAY	93,720.04	96,373.00		96,372.71	0.29	100.00
136-000.00-719.000	FRINGE BENEFITS	537.50	1,200.00		0.00	1,200.00	0.00
136-000.00-719.004	INSURANCE ALLOWANCE	210.00	840.00		210.00	630.00	25.00
136-000.00-719.005	VEHICLE ALLOWANCE	900.00	3,600.00		900.00	2,700.00	25.00
136-000.00-720.007	PYMT IN LIEU OF HOSP INS	7,200.00	38,400.00		9,600.00	28,800.00	25.00
136-000.00-720.012	DEFINED CONTRIBUTION PLAN (RETIREE)	2,918.58	16,743.00		3,062.14	13,680.86	18.29
136-000.00-720.100	SOC SEC, EMPLOYER'S SHARE	32,941.48	143,595.00		30,892.62	112,702.38	21.51
136-000.00-720.200	COMPREHENSIVE MEDICAL INS	47,176.00	285,852.00		41,527.64	244,324.36	14.53
136-000.00-720.300	LIFE INSURANCE	4,848.91	19,953.00		4,518.63	15,434.37	22.65
136-000.00-720.400	RETIREMENT CONTRIBUTION	0.00	281,742.00		0.00	281,742.00	0.00
136-000.00-720.450	RETIREE HEALTHCARE CONTRIBUTION	0.00	36,216.00		0.00	36,216.00	0.00
136-000.00-720.500	WORKMEN'S COMPENSATION INS	14,186.00	11,747.00		6,791.85	4,955.15	57.82
136-000.00-720.550	UNEMPLOYMENT COMPENSATION	0.00	6,000.00		0.00	6,000.00	0.00
136-000.00-720.600	OPTICAL	750.00	4,000.00		150.00	3,850.00	3.75
136-000.00-720.700	DENTAL	9,286.17	41,726.00		8,198.97	33,527.03	19.65
136-000.00-720.900	RETIREE HEALTH SAVINGS (RHS) PLAN	1,312.47	7,875.00		1,312.47	6,562.53	16.67
136-000.00-727.000	OFFICE SUPPLIES	2,724.51	25,000.00		2,545.93	22,454.07	10.18
136-000.00-728.000	POSTAGE, METER	84.20	17,000.00		81.30	16,918.70	0.48
136-000.00-733.000	RECORDS MANAGEMENT	97.00	1,000.00		190.50	809.50	19.05
136-000.00-735.000	LAW LIBRARY	1,237.60	8,275.00		679.82	7,595.18	8.22
136-000.00-740.500	NON-CAPITALIZED ASSETS	0.00	14,845.00		0.00	14,845.00	0.00
136-000.00-801.000	PROFESSIONAL SERVICES	0.00	7,000.00		0.00	7,000.00	0.00
136-000.00-801.002	PRO SERVICES, LABOR RELATIONS	126.00	3,000.00		0.00	3,000.00	0.00
136-000.00-802.101	WITNESS FEES	0.00	4,000.00		0.00	4,000.00	0.00
136-000.00-802.102	JURY FEES	0.00	3,000.00		0.00	3,000.00	0.00
136-000.00-802.104	INTERPRETER FEES	831.59	8,000.00		1,246.00	6,754.00	15.58
136-000.00-802.105	SUBSTITUTE COURT REPORTER	975.00	5,000.00		225.00	4,775.00	4.50
136-000.00-802.107	ACCOUNTING FEES	8,854.00	36,392.00		9,098.00	27,294.00	25.00
136-000.00-802.109	APPOINTED COUNSEL-C, R, 2	4,650.00	12,500.00		0.00	12,500.00	0.00
136-000.00-802.110	APPOINTED COUNSEL-C. R. 1	6,050.00	12,500.00		4,900.00	7,600.00	39.20

PERIOD ENDING 09/30/2020

GL NUMBER	DESCRIPTION	BALANCE 09/30/2019	2020-21 AMENDED BUDGET	BEG. BALANCE 07/01/2020	END BALANCE 09/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 136 - 47TH DISTRICT COURT FUND							
Expenditures							
136-000.00-806.101	AUDIT & ACCOUNTING FEES	15,550.00	15,665.00		15,685.00	(20.00)	100.13
136-000.00-818.000	CONTRACTUAL SERVICES	19,243.51	135,145.00		14,029.43	121,115.57	10.38
136-000.00-853.000	TELECOMMUNICATIONS	4,100.29	16,000.00		3,914.60	12,085.40	24.47
136-000.00-860.000	TRANSPORTATION	4,909.56	14,900.00		590.00	14,310.00	3.96
136-000.00-861.000	MILEAGE	0.00	2,000.00		0.00	2,000.00	0.00
136-000.00-920.000	PUBLIC UTILITIES	12,600.37	83,000.00		12,141.70	70,858.30	14.63
136-000.00-934.000	MAINTENANCE, OFFICE EQUIPMENT	1,701.96	2,250.00		0.00	2,250.00	0.00
136-000.00-935.000	MAINT, BUILDINGS & GROUNDS	34,543.17	68,668.00		31,712.99	36,955.01	46.18
136-000.00-936.000	CLEANING & UNIFORMS	1,086.45	3,200.00		850.00	2,350.00	26.56
136-000.00-943.000	EQUIPMENT RENTAL	914.97	20,424.00		914.97	19,509.03	4.48
136-000.00-955.000	MEMBERSHIPS	1,875.00	6,538.00		1,365.00	5,173.00	20.88
136-000.00-956.000	MISCELLANEOUS EXPENSE	809.72	5,000.00		717.91	4,282.09	14.36
136-000.00-959.500	BANKING CHARGES	0.00	2,400.00		0.00	2,400.00	0.00
136-000.00-963.000	INSURANCE & BONDS	8,446.50	32,153.00		7,545.00	24,608.00	23.47
136-000.00-977.000	CAPITAL OUTLAY, EQUIPMENT	6,372.03	50,550.00		2,996.00	47,554.00	5.93
Total Dept 000.00		717,788.36	3,394,957.00		658,097.40	2,736,859.60	19.38
Dept 000.01 - DRUG COURT							
136-000.01-801.702	MI DRUG COURT	1,357.26	6,000.00		1,324.10	4,675.90	22.07
Total Dept 000.01 - DRUG COURT		1,357.26	6,000.00		1,324.10	4,675.90	22.07
TOTAL EXPENDITURES		719,145.62	3,400,957.00		659,421.50	2,741,535.50	19.39
Total Fund 136 - 47TH DISTRICT COURT FUND							
TOTAL ASSETS		576,303.43		649,742.02	731,276.82		
BEG. FUND BALANCE		450,947.04		437,839.09	437,839.09		
+ NET OF REVENUES & EXPENDITURES		125,577.60	(50,550.00)		169,469.51	(220,019.51)	335.25
= ENDING FUND BALANCE		576,524.64		437,839.09	607,308.60		
+ LIABILITIES		(221.21)		211,902.93	123,968.22		
= TOTAL LIABILITIES AND FUND BALANCE		576,303.43		649,742.02	731,276.82		

PERIOD ENDING 09/30/2020

GL NUMBER	DESCRIPTION	BALANCE 09/30/2019	2020-21 AMENDED BUDGET	BEG. BALANCE 07/01/2020	END BALANCE 09/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 260 - INDIGENT DEFENSE FUND							
Assets							
Dept 000.00							
260-000.00-001.000	CASH-GENERAL RECEIVING	150,843.44		30,250.47	26,855.72		
260-000.00-084.136	DUE FROM DISTRICT COURT FUND	74.83		0.00	5,070.85		
Total Dept 000.00		<u>150,918.27</u>		<u>30,250.47</u>	<u>31,926.57</u>		
TOTAL ASSETS		<u>150,918.27</u>		<u>30,250.47</u>	<u>31,926.57</u>		
Liabilities							
Dept 000.00							
260-000.00-202.000	ACCOUNTS PAYABLE, P O	0.00		13,602.00	0.00		
260-000.00-202.002	ACCOUNTS PAYABLE, ACCRUED	16,300.00		0.00	24,675.00		
260-000.00-214.136	DUE TO 47TH DISTRICT COURT	1,515.73		39.47	239.13		
260-000.00-257.000	ACCRUED WAGES	551.42		276.18	574.52		
260-000.00-339.000	DEFERRED REVENUE	0.00		13,828.58	0.00		
Total Dept 000.00		<u>18,367.15</u>		<u>27,746.23</u>	<u>25,488.65</u>		
TOTAL LIABILITIES		<u>18,367.15</u>		<u>27,746.23</u>	<u>25,488.65</u>		
Fund Equity							
Dept 000.00							
260-000.00-390.000	FUND BALANCE	661.45		2,504.24	2,504.24		
Total Dept 000.00		<u>661.45</u>		<u>2,504.24</u>	<u>2,504.24</u>		
TOTAL FUND EQUITY		<u>661.45</u>		<u>2,504.24</u>	<u>2,504.24</u>		
Revenues							
Dept 000.00							
260-000.00-539.000	STATE GRANTS CONTROL	152,341.42	165,228.00		59,185.77	106,042.23	35.82
260-000.00-664.000	INVESTMENT INCOME	466.63	1,800.00		37.52	1,762.48	2.08
260-000.00-678.001	CONTRIBUTIONS, FARMINGTON	0.00	4,520.00		941.62	3,578.38	20.83
260-000.00-678.002	CONTRIBUTIONS FARMINGTON HILLS	0.00	18,080.00		4,536.12	13,543.88	25.09
Total Dept 000.00		<u>152,808.05</u>	<u>189,628.00</u>		<u>64,701.03</u>	<u>124,926.97</u>	<u>34.12</u>
TOTAL REVENUES		<u>152,808.05</u>	<u>189,628.00</u>		<u>64,701.03</u>	<u>124,926.97</u>	<u>34.12</u>
Expenditures							
Dept 000.00							
260-000.00-709.000	SALARIES, OVERTIME	939.29	16,555.00		3,647.26	12,907.74	22.03
260-000.00-720.100	FICA, EMPLOYER'S SHARE	70.63	1,266.00		328.68	937.32	25.96
260-000.00-720.300	LIFE INSURANCE	0.00	132.00		0.00	132.00	0.00
260-000.00-720.400	RETIREMENT CONTRIBUTION	0.00	3,400.00		0.00	3,400.00	0.00

PERIOD ENDING 09/30/2020

GL NUMBER	DESCRIPTION	BALANCE 09/30/2019	2020-21 AMENDED BUDGET	BEG. BALANCE 07/01/2020	END BALANCE 09/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 260 - INDIGENT DEFENSE FUND							
Expenditures							
260-000.00-720.500	WORKMEN'S COMPENSATION INS	8.46	75.00		16.41	58.59	21.88
260-000.00-802.111	APPOINTED COUNSEL MIDC	19,900.00	158,400.00		56,775.00	101,625.00	35.84
260-000.00-818.000	CONTRACTUAL SERVICES	0.00	8,000.00		0.00	8,000.00	0.00
Total Dept 000.00		20,918.38	187,828.00		60,767.35	127,060.65	32.35
TOTAL EXPENDITURES		20,918.38	187,828.00		60,767.35	127,060.65	32.35
Total Fund 260 - INDIGENT DEFENSE FUND							
TOTAL ASSETS		150,918.27		30,250.47	31,926.57		
BEG. FUND BALANCE		661.45		2,504.24	2,504.24		
+ NET OF REVENUES & EXPENDITURES		131,889.67	1,800.00		3,933.68	(2,133.68)	218.54
= ENDING FUND BALANCE		132,551.12		2,504.24	6,437.92		
+ LIABILITIES		18,367.15		27,746.23	25,488.65		
= TOTAL LIABILITIES AND FUND BALANCE		150,918.27		30,250.47	31,926.57		

<b>Farmington City Council Staff Report</b>	<b>Council Meeting Date: November 16, 2020</b>	<b>Item Number 5A</b>
<b>Submitted by: Melissa Andrade</b>		
<b><u>Agenda Topic:</u></b> Special Event request: Holly Days. Nov. 28 & Dec. 5		
<b><u>Proposed Motion:</u></b> Move to approve the special event application for the 2020 Holly Days events on Saturday, November 28 and Saturday, December 5.		
<b><u>Background:</u></b> The Greater Farmington Area Chamber of Commerce is hosting its annual Holly Days event but expanding it to two weekends.  On November 28, Small Business Saturday, a Farmers Market will be held at Riley Park and Sundquist Pavilion from 10 a.m. until 3 p.m.  On December 5, instead of the Light up the Grand Parade, which attracts many viewers, the chamber will host a Holiday Road Rally that will have business holiday displays set up through the Greater Farmington area. The traditional tree lighting at the Governor Warner Mansion will be virtual.  Chamber Director Connor Osborn will be at the meeting to explain the changes made due to the current pandemic.		
<b><u>Materials:</u></b> Event application		

Event Name Holly Days

<b>CITY USE ONLY</b>
Approval Needed:
<input type="checkbox"/> City Manager
<input type="checkbox"/> City Council
<input type="checkbox"/> Approved
<input type="checkbox"/> Denied



## City of Farmington Special Event Application

This application is for all events in Riley Park and any other event in the City of Farmington that will bring in more than 25 people. Complete this application in accordance with the city of Farmington's Special Events Policy and return it to the City Manager's Office at least 30 days prior to the starting date of the event. If your event is approved, you will receive a written confirmation of approval.

Park fees are \$100 for residents and \$200 for non-residents.



**Event Name** Holly Days

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of myself or the sponsoring organization, the following:

- a. For public events, a certificate of insurance and endorsement must be provided naming the City of Farmington as additional insured. See Parks Reservation, Facility Use, and Special Events Policy, page 19, item J, for specific requirements and limits.
- b. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. Reference the Parks Reservation, Facility Use, and Special Events Policy, page 20, item K.
- c. All food vendors must be approved by the Oakland County Health Department and follow all required health regulations. Each food vendor must provide the City with a Certificate of Insurance as well as an endorsement naming the City of Farmington as additional insured. Form CG 20 26 or its equivalent is recommended. See Parks Reservation, Facility Use, and Special Events Policy, page 20, item M for more details.
- d. The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, and in accordance with the city's Parks Reservation, Facility Use, and Special Events Policy. The event will be operated in conformance with the written confirmation of approval. See Parks Reservation, Facility Use, and Special Events Policy, page 21, item Q.
- e. The sponsoring organization may provide a security deposit for the estimated fees as may be required by the city and will promptly pay any billing for city services which may be rendered. See Parks Reservation, Facility Use, and Special Events Policy, page 17, items E and F.

**To the fullest extent permitted by law, the individual or sponsoring organization assume(s) all risks and agrees to defend, pay on behalf of, indemnify, and hold harmless, the City of Farmington, including all of its elected and appointed officials, all employees and volunteers, against any and all claims, demands, suits, or loss, including all costs connected therewith, including but not limited to attorney fees, and for any damages which maybe asserted, claimed, or recovered against or from the City of Farmington, by reason of personal injury, including bodily injury or death, and/or property damage, including loss of use thereof, which arise out of your actions during this event.**

As the duly authorized individual or agent of the sponsoring organization, I hereby apply for approval of this special event, affirm the above understandings, and agree that I (or the sponsoring organization) will comply with the city's Parks Reservation, Facility Use, and Special Events Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.

11-5-2020  
Date

  
Signature

RETURN THIS APPLICATION AT LEAST THIRTY (30) DAYS PRIOR TO THE FIRST DAY OF THE EVENT TO:

City Manager's Office  
23600 Liberty Street  
Farmington, MI 48336

Phone: 248-474 5500, ext. 2221

*Failure to provide the above items shall result in cancellation of the event. The city shall not be liable for any cost incurred.*

Sponsoring Individual/Organization's Name: The Greater Farmington Area Chamber of Commerce

Individual/Organization Phone: 248-919-6917

Individual/Organization Address: 32780 Grand River Ave. Suite 207A Farmington, MI 48336

Organization's Contact: Connor Osborn Phone: 248-957-9587

Contact's Title: Executive Director E-mail: connor@gfachamber.com

Address: Riley Park / Across Farmington & Farmington Hills

Event Name: Holly Days

- Type of Event:
- |   |   |
|---|---|
| <input type="radio"/> Sponsored/City Operated   | <input type="radio"/> Co-Sponsored (all parties must provide info and sign application) |
| <input checked="" type="radio"/> Non-Profit     | <input type="radio"/> For Profit  |
| <input type="radio"/> Political or Ballot Issue | <input type="radio"/> Wedding   |
| <input type="radio"/> Video or Film Production  | <input type="radio"/> Running Event   |
| <input type="radio"/> Block Party               | <input type="radio"/> Other (describe)  |

Riley Park Permit Fee:

\$100 residents/\$200 non-residents

Event Purpose: Community holiday event

Event Dates: Saturday, November 28 & Saturday, December 5

Event Times: 10 am to 3 pm on the 28th and 2 pm to 65pm on the 5th

Event Location: Riley Park and across Farmington & Farmington Hills

Number of People Expected: 2000-3000

Contact Person on Day of Event: Connor Osborn

Phone: 248-957-9587

Email connor@gfachamber.com

Estimated Time of Setup: 2 hours - Depends on set up of Farmers Market

Estimated Time of Cleanup: 2 hours from Market

Crowd Control Plans:

The Farmington Farmers Market will handle the crowd for the Market day on the 28th by the Market Volunteers. On the 5th families will be visiting seperate businesses and organization locations across the community.

Sidewalk use?  YES  NO

If yes, describe sidewalk use:

Reserved Parking: Are you requesting exempt Parking? (See Policy Section 5)

YES  NO

If yes, list the lots or locations where parking is requested:

---

Will street closures be necessary?  YES  NO

If yes, describe street closures, include time of closure and re-open:

Street south of the Pavillion in Rilley Park will be closed for the Farmers Market. Closure at 6 am and opened at 8 pm.

Will music be provided?  YES  NO

If yes, describe amplification and proposed location of band, speakers, equipment, etc.:

Will electricity be needed for the event?  YES  NO

Will the following be constructed or located in event area?

Booths	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Tents/Canopies	<input checked="" type="radio"/> YES	<input type="radio"/> NO	Quantity: <input type="text" value="25"/>
Rides	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Tables	<input checked="" type="radio"/> YES	<input type="radio"/> NO	Quantity: <input type="text" value="25"/>
Portable Toilets	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Inflatables	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Food Vending	<input checked="" type="radio"/> YES	<input type="radio"/> NO	Quantity: <input type="text" value="5"/>
Other Vendors	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>

Other (describe)

If yes to food vendors, concessions, and/or other vendors, please list all of the vendors by vendor name, refer to Policy Section IV.2.N for license and insurance requirements:

The Greater Farmington Area Chamber of Commerce will be  
distributing drinks at the Farmers Market.

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*\*If mobile food vending is proposed as part of an activity that also requires a special event permit, no additional or separate mobile food vending permit shall be required as state in the City Cod of Ordinances (Appendix A in policy).*

**An Event Map [is] [is not] attached.** If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

**For events in Riley Park: Invitation to Civic Organizations and Merchants in the Event Vicinity.** Non-profit organizations and local merchants in the vicinity of Riley Park – the Central Business District -- should be given the opportunity to participate in the special event to the greatest extent practical; e.g., a local Deli might come out and sell bratwurst. You must demonstrate that reasonable efforts have been made with regard to such inclusion and participation. The City Manager's office shall be responsible for determining whether this requirement has been met.

I have invited local businesses to participate.

Those invited include: All Downtown Businesses thanks to the DDA  
The Chamber member Businesses  
Outside Businesses in our Communities

**Event Signs:** Will this event include the use of signs  YES  NO

If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs. All signage must be approved by the City Manager's Office.

**Event Cost Worksheet**

	Cost	Quantity	Total
Park usage fee			
Public Safety Assistance			
Public Services Assistance			
Cones			
Additional Barricades			
Additional Trash Barrels			
Other			
<b>Total</b>			<b>0</b>

Usage fee for Riley Park is \$100 for residents, \$200 for non-residents. Assistance from Public Services or Public Safety is \$65/hour with a minimum of two hours. The Public Services fee includes four trash barrels and four barricades. If additional equipment is needed, the fee will be determined by Public Services. Equipment is limited to cones, barricades and trash barrels.

Checks can be dropped off or mailed to the City Manager's Office at Farmington City Hall: 23600 Liberty Street, Farmington, MI 48335. Make checks payable to the "City of Farmington." There is a processing fee for credit cards payments. Credit card payments must be made at City Hall, we do not take credit card information via the phone.



<b>Farmington City Council Staff Report</b>	<b>Council Meeting Date: November 16, 2020</b>	<b>Item Number 5C</b>
<b>Submitted by: Kate Knight, DDA Executive Director</b>		
<b><u>Agenda Topic:</u> Public Hearing: DDA Plan Amendment</b>		
<b><u>Proposed Motion:</u></b> Move to enter into a public hearing regarding adopting an ordinance calling for the approval of amended and restated DDA Development Plan.		
<b><u>Background:</u></b>		
<b><u>Materials:</u></b>		



<b>Farmington City Council Staff Report</b>	<b>Council Meeting Date: November 16, 2020</b>	<b>Item Number 6A</b>
<b>Submitted by: Kate Knight, DDA Director</b>		
<b>Agenda Topic: Introduction and First Reading of Ordinance Adopting DDA Plan Amendment</b>		
<b>Description:</b> To approve introduction of Ordinance No._____, an Ordinance calling for the approval and adoption of Amended and Restated DDA Development Plan.		
<p><b>Background:</b> The DDA Development Plan is one tool the DDA relies upon for identifying and implementing projects aimed at spurring new private investment. This tool is intended to plan and prioritize projects to help ensure that development and redevelopment within the downtown occurs in an orderly manner, and that improvements match the available revenues and can enable the DDA to become eligible for other funding sources. This Plan was prepared in accordance with the Downtown Development Authority Act, P.A. 57 of 2018.</p> <p>The updated Plan was developed and reviewed by DDA staff, the City Director of Finance and Administration, Chris Weber, as well as a Committee of DDA Board members, with facilitation by CIB Planning staff. The Plan will provide optional incentive tools for individual development projects, each of which must present to the DDA Board for approval.</p> <p>The DDA Board approved a DDA Plan Amendment at their October 7, 2020 Regular Meeting, requesting that the City Council call for a public hearing regarding the Plan Amendment, and to notify taxing jurisdictions and provide an opportunity for a meeting regarding the Plan Amendment. The Public Hearing Notice must be published twice in the newspaper not less than 20 days or more than 40 days prior to the Public Hearing.</p> <p>Proposed date for Second Reading of Ordinance is December 7, 2020.</p>		
<b>Materials:</b> DDA Plan Amendment		

STATE OF MICHIGAN

COUNTY OF OAKLAND

CITY OF FARMINGTON

ORDINANCE NO. C-\_\_\_\_-2020

**AN ORDINANCE TO AMEND THE CITY OF FARMINGTON CITY CODE OF ORDINANCES, CHAPTER 11, "COMMUNITY DEVELOPMENT," ARTICLE II, "DOWNTOWN DEVELOPMENT AUTHORITY," TO PROVIDE REVISED DEFINITIONS FOR THE APPROVAL AND ADOPTION OF AN AMENDED DEVELOPMENT PLAN; APPROVE AND ADOPT AN AMENDED DEVELOPMENT PLAN; AND PROVIDE FOR A REVISED PROJECT LIST AND TAX CAPTURE SCHEDULE**

**THE CITY OF FARMINGTON ORDAINS:**

**PART I.** That Chapter 11, "Community Development," Article II, "Downtown Development Authority," Section 11-51, "Definitions," of the City of Farmington Code of Ordinances is hereby amended to read as follows:

*Development Plan* means the "Amended and Restated Development Plan and Tax Increment Financing Plan" dated \_\_\_\_\_, 2020 as transmitted to the City of Farmington City Council by the Downtown Development Authority for public hearing and confirmed by this Ordinance, copies of which are on file in the office of the City Clerk.

**Part II.** That Chapter 11, "Community Development," Article II, "Downtown Development Authority," Section 11-52, "Approval and adoption of amended and restated development plan," of the City of Farmington Code of Ordinances is hereby amended to read as follows

**Sec. 11-52. - Approval and adoption of amended and restated development plan.**

The amended and restated development plan, as amended by council, is hereby approved and adopted. The duration of the plan shall be until December 31, 2038, or the date of issuance of the last series of bonds pursuant to the development plan, whichever is later, except as may be extended by subsequent amendment of the plan and this division. A copy of the plan and all amendments thereto shall be maintained on file in the city clerk's office and cross-indexed to this division.

**Part III.** That Chapter 11, "Community Development," Article II, "Downtown Development Authority," Section 11-57, "Payment of tax increments to the downtown development authority," of the City of Farmington Code of Ordinances is hereby amended to read as follows

**Sec. 11-57. - Payment of tax increments to the downtown development authority.**

The city and county treasurer shall, as ad valorem taxes are collected on the property in the development area, pay that proportion of the taxes, except for penalties and collection fees that the captured assessed value bears to the initial assessed value to the treasurer of the downtown development authority for deposit in the project fund. Beginning with taxes levied after \_\_\_\_\_, 2020, one hundred (100) percent of the above-calculated amount shall be paid to the treasurer of the downtown development authority. The payments shall be made on the date or dates on which the city and county treasurers are required to remit taxes to each of the taxing jurisdictions.

**Part IV.** That Chapter 11, "Community Development," Article II, "Downtown Development Authority," Section 11-59, "Duration of the tax increment plan," of the City of Farmington Code of Ordinances is hereby amended to read as follows

**Sec. 11-59. - Duration of the tax increment plan.**

The tax increment plan shall commence upon its approval by council and shall terminate on December 31, 2038. The term may be extended by amendment or modification of this development and tax increment plan to incorporate future development activities within part or all of the downtown district.

**Part V. Severability**

Should any section, subsection, paragraph, sentence, clause, or word of this ordinance be held invalid for any reason, such decisions shall not affect the validity of the remaining portions of the ordinance.

**Part VI. Repealer.**

All Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

**Part VII. Savings**

All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this ordinance takes effect are saved and may be consummated according to the law when they are commenced.

**Part VIII. Effective Date: Publication**

The provisions of this ordinance shall be effective upon publication in the manner provided by law.

Ayes:  
Nayes:  
Abstentions:  
Absent:

STATE OF MICHIGAN    )  
                                  )ss.  
COUNTY OF OAKLAND    )

I, the undersigned, the qualified and acting City Clerk of the City of Farmington, Oakland County, Michigan, do certify that the foregoing is a true and complete copy of the Ordinance adopted by the City Council of the City of Farmington at a meeting held on the \_\_\_\_ day of \_\_\_\_\_, 2020, the original of which is on file in my office.

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MARY MULLISON, City Clerk  
City of Farmington

Adopted:  
Published:  
Effective:

# DEVELOPMENT AND TAX INCREMENT FINANCING PLANS: Amended and Restated

Draft 10/1/2020

City of Farmington Downtown Development Authority

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Adopted XXX XX, 2020



# ACKNOWLEDGEMENTS

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The City of Farmington Downtown Development Authority was created in 1986 pursuant to the Downtown Development Authority (Act 197 of 1975), as repealed and recodified under the Recodified Tax Increment Financing Act (Act 57 of 2018). The purpose of the Authority is to correct and prevent deterioration and promote economic growth within City of Farmington's principal business district.

For their vision and support, the following community leaders should be recognized:

## CITY COUNCIL

- SARA BOWMAN, MAYOR
- JOE LARUSSA, MAYOR PRO TEM
- DAVID DELIND
- STEVEN SCHNEEMANN
- MARIA TAYLOR

## DDA BOARD OF DIRECTORS

- TODD CRAFT, PRESIDENT
- CHRIS HALAS, VICE PRESIDENT
- AGNES SKRZYCKI, SECRETARY
- TOM BUCK
- MIGUEL WILLIAMS
- RACHEL GALLAGHER
- SEAN MURPHY
- THOMAS PASCARIS
- SARA BOWMAN, MAYOR, EX-OFFICIO

David Murphy, City Manager

Mary Mullison, City Clerk

Chris Weber, Director of Finance and Administration

Kate Knight, DDA Director

This plan was prepared with assistance from:

## **CIB Planning**



ADOPTED BY AUTHORITY BOARD: October 7, 2020

ADOPTED BY CITY COUNCIL: xxx xx, 2020



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# BACKGROUND AND PURPOSES

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## GENERAL OVERVIEW

The City of Farmington Downtown Development Authority (DDA) was first created in 1986. A DDA is governed by a Board of Directors whose primary purpose is to correct and prevent deterioration and promote economic growth within the City of Farmington's principal business district. Other purposes of a DDA include reversing declining property values, improving the overall business climate, and increasing employment opportunities. A primary benefit of forming a DDA is the ability to capture the incremental increase in property taxes that result from improvements in the district. These tax revenues are used to finance public improvements and redevelopment projects within the district, which furthers the goal of economic growth.

A Development Plan (plan) is one tool the DDA relies upon for identifying and implementing projects aimed at spurring new private investment. The goals, objectives and recommended actions presented in this document are intended to plan and prioritize projects to help ensure that development and redevelopment within the downtown occurs in an orderly manner. Recommendations also ensure that improvements match the available revenues and can enable the DDA to become eligible for other funding sources. This Plan was prepared in accordance with the Downtown Development Authority Act, P.A. 57 of 2018.

A DDA can capture new tax increment in the district (TIF) and use it to pay for improvements that otherwise could not be afforded by either local businesses or City government. This funding can also be used to incentivize projects that otherwise are not feasible due to development costs that exceed possible revenue. Moreover, creation of a TIF district does not take away current tax revenue; it just captures new tax revenue that results from improvements to property or an increase in value. It also does not cause payment of increased taxes by property owners in the DDA District.

## LEGAL BASIS OF THE PLAN

The Development Plan and Tax Increment Financing Plan are prepared pursuant to the requirements of Section 217(2)(a-p) of Act 57 of 2018. More specifically, Section 217 of the Act states that “When a board decides to finance a project in the downtown district by the use of revenue bonds as authorized in section 213 or tax increment financing as authorized in sections 214, 215, and 216, it shall prepare a development plan.”

## DEVELOPMENT PLAN REQUIREMENTS

Section 217 also indicates that the development plan shall contain all of the following:

**A. THE DESIGNATION OF BOUNDARIES OF THE DEVELOPMENT AREA IN RELATION TO HIGHWAYS, STREETS, STREAMS, OR OTHERWISE.**

The development area is located within the limits of the City of Farmington (Map 1.) In general, the development area runs along Grand River Avenue between Oakland Avenue and Mayfield Street and Farmington Road between Oakland Avenue and Slocum Drive including public rights-of-way and alleys. The legal description is found in Appendix A, Development Area Boundary, along with the amendment ordinance.

**B. THE LOCATION AND EXTENT OF EXISTING STREETS AND OTHER PUBLIC FACILITIES WITHIN THE DEVELOPMENT AREA, DESIGNATING THE LOCATION, CHARACTER, AND EXTENT OF THE CATEGORIES OF PUBLIC AND PRIVATE LAND USES THEN EXISTING AND PROPOSED FOR THE DEVELOPMENT AREA, INCLUDING RESIDENTIAL, RECREATIONAL, COMMERCIAL, INDUSTRIAL, EDUCATIONAL, AND OTHER USES, AND INCLUDING A LEGAL DESCRIPTION OF THE DEVELOPMENT AREA.**

Existing land uses in the Development Area are illustrated on Map 2, "Existing Land Use".

**C. A DESCRIPTION OF EXISTING IMPROVEMENTS IN THE DEVELOPMENT AREA TO BE DEMOLISHED, REPAIRED, OR ALTERED, A DESCRIPTION OF ANY REPAIRS AND ALTERATIONS, AND AN ESTIMATE OF THE TIME REQUIRED FOR COMPLETION.**

The description of existing improvements to be demolished and associated schedule for implementation is provided in this plan under the heading “Proposed Improvements.”

**D. THE LOCATION, EXTENT, CHARACTER, AND ESTIMATED COST OF THE IMPROVEMENTS INCLUDING REHABILITATION CONTEMPLATED FOR THE DEVELOPMENT AREA AND AN ESTIMATE OF THE TIME REQUIRED FOR COMPLETION.**

To expand upon what was indicated above, the location, character and estimated cost/timing of the improvements is provided below:

## **PROPOSED IMPROVEMENTS: FARMINGTON DDA**

### **1. Business Development      \$150,000**

The DDA will assist the City Council, Planning Commission, local officials, businesspeople, entrepreneurs, etc., in providing an acceptable climate for business investment. Efforts will focus on assisting existing businesses and promoting new businesses that benefit the community. This will likely involve the following projects:

- Institution of a building rehabilitation grant program that provides qualifying applicants funding to improve their building.
- Encouraging property owners and developers to create mixed-use developments, in keeping with downtown zoning requirements.
- Other potential activities that support and promote local business development.

### **2. Public Buildings and Spaces      \$400,000**

To better create a sense of place in the downtown and at strategic locations in the DDA District, the DDA will support the development and enhancement of public buildings and spaces including: pedestrian plazas, parks, open spaces, gardens, gazebos, sculptures, art, performance areas, walkways, and supporting site amenities, construction of public restrooms, or other similar structures identified as development occurs.

### **3. DDA Marketing/Development Studies and Promotional Events/Materials      \$300,000**

Destination branding, and marketing have a key relationship with successful downtown districts. It is an important task to complete once the DDA has identified redevelopment goals and has established its identity within the greater region. Marketing and development attraction studies can be used as tools to attract specific development types or specific developers. Marketing materials (print, radio, mailers, billboard rental) can also be prepared for distribution to developers, retailer and real estate firms promoting downtown Farmington. This may include brochures, exhibits, trade area data, web site materials, social media activities, etc. It is also the City's desire to create a unified image and market downtown Farmington as a cohesive business district. To that end, funding can be used for a joint marketing strategy and promotions with involvement of the business community that brings together resources for advertising, special events and public relations; similar to the programs employed by retail malls.

### **4. Building Facade and Sign Improvement Program      \$300,000**

Existing signs and structures in the DDA that are in need of upgrade in terms of design, materials and colors can apply for funding under this program. The DDA can allocate resources to pursue the following efforts toward upgrading the appearance of buildings in the Downtown:

- Develop design guidelines or requirements for all buildings and signs in the downtown with corresponding sketches and pictures
- Develop a program to assist business owners in funding these improvements as a method to encourage implementation of the design guidelines or requirements

**5. DDA Property Acquisition                      \$300,000**

This involves the acquisition of property to accomplish the goals set forth by the DDA. There are times when key pieces of property become available for purchase within the DDA District, which require the DDA to purchase said properties for redevelopment or public purposes. This can also be a tool to assist with blight removal and demolition within the District.

**6. Special Downtown & Urban Design Plans                      \$100,000**

Downtown plans and urban design help to guide the built environment of the downtown District. Many times, these plans focus on form and design elements to enhance the function of the District. Results of these plans can lead to new development projects that have been thoughtfully crafted to create vibrancy and increase density within the District core. These plans also generally result with the development of design-based guidelines for redevelopment of existing sites or development of new sites.

**7. Demolition                      \$100,000**

Occasionally, development opportunities require demolition of existing sites and structures. The DDA can participate in the costs of the demolition process when it is appropriate to spur new development opportunities.

**8. Public Infrastructure Improvements                      \$300,000**

Public improvements cover a wide array of projects including street lighting, streetscape enhancements, water and sewer improvements, electrical improvements, burying of existing and new utilities, storm water improvements, parking improvements and generally anything else that falls within the public right-of-way, easement or public realm.

**9. Private Infrastructure Improvements                      \$300,000**

As part of redevelopment, developers are often required to improve private infrastructure or anything on a private property (not in a public right-of-way). The DDA is able to assist with offsetting these costs, specifically when it comes to integrated parking structures such as vertical and underground parking, utilities, water and sewer tap fees, soft costs and others that support density in accordance with local zoning, master plans and city goals but may be cost-prohibitive to complete the project. Although these improvements are considered private for funding purposes, they have public benefit and support the redevelopment efforts of the city and DDA.

**10. Site Preparation                      \$200,000**

Costs associated with site preparation can be significant for both public and private investment. These costs include such activities as clearing & grubbing, compaction and sub-base preparation, cut and fill operations, dewatering, excavation for unstable material, foundation work to address special soil concerns, retaining walls, temporary sheeting/shoring, specific and unique activities, etc.) anything on private property not in a public right-of-way to support density and prohibitive costs to allow for greater density in accordance with local zoning, master plans and city goals.

**11. Environmental Activities \$150,000**

Environmental Activities would include activities beyond what may be supported by the Michigan Department of Environment, Great Lakes and Energy (EGLE) under an approved Brownfield Plan and Act 381 Work Plan to protect human health and the environment, off-set cost-prohibitive environmental costs and insurance needs, etc. This can also include wildlife and habitat preservation or restoration related to a specific development project or Public Buildings and Spaces under item #2 above.

**12. Project-Specific Gap Funding Variable depending upon project**

Recognizing that the cost of mixed-use, traditional development is higher than it is for undeveloped sites, the City may, at its own discretion, commit project-specific future tax increment capture back to private projects for a specified period of time. The goal is to provide funding to close the “gap” that prevents the project from becoming a reality due to financial feasibility. For example, if the pro-forma for a project indicates that it cannot generate enough income to cover the cost of construction and a reasonable rate of return for a developer/investor, future tax increment can be committed to that development to make feasible. It can also be used as a tool to attract companies and businesses to the city to create new employment opportunities within the DDA District.

**13. Consultation and Operational Expenditures \$4,500,000**

The Consultation and Operational Expenditures category provides for professional services (staff) and operational activities relating to the DDA. This category is relatively variable and is subject to the level and complexity of future activities taken on by the DDA. Professional services are required to implement the proposals within this Plan and to manage and operate the DDA. This may include, but is not limited to, market studies, grant writing and administration, planning and architectural design, engineering, inspections & construction management services, environmental assessment & mitigation planning. DDA operational activities may include but are not limited to, public notices, mailings, office supplies, administrative support, equipment usage/rental, etc.

**14. Bond Repayments \$3,400,000**

Tax capture can be used to pay back money that was borrowed for eligible projects under this plan.

**Estimated Total Cost of All Projects: \$10,500,000**

**E. A STATEMENT OF THE CONSTRUCTION OR STAGES OF CONSTRUCTION PLANNED, AND THE ESTIMATED TIME OF COMPLETION OF EACH STAGE.**

The specific projects to be undertaken by the DDA are not known at this time. The “Proposed Improvements” list above will be updated to show the construction planned, and the estimated time of completion, for each project as this information is known.

**F. A DESCRIPTION OF ANY PARTS OF THE DEVELOPMENT AREA TO BE LEFT AS OPEN SPACE AND THE USE CONTEMPLATED FOR THE SPACE.**

Future land uses for DDA District are shown on Map #3 and it identifies existing and proposed open space.

**G. A DESCRIPTION OF ANY PORTIONS OF THE DEVELOPMENT AREA THAT THE AUTHORITY DESIRES TO SELL, DONATE, EXCHANGE, OR LEASE TO OR FROM THE MUNICIPALITY AND THE PROPOSED TERMS.**

At the present time the Authority has no plans to lease, own, or otherwise control property in its own name. Should acquisition of property be required in the future to accomplish the objectives of the DDA, or should the Authority receive property by donation, through purchase, or by any other means of acquisition, the Authority will establish and formally adopt appropriate procedures for property disposition, subject to applicable Federal, State, and local regulations.

**H. A DESCRIPTION OF DESIRED ZONING CHANGES AND CHANGES IN STREETS, STREET LEVELS, INTERSECTIONS, TRAFFIC FLOW MODIFICATIONS, OR UTILITIES.**

Farmington has recently updated the City Master Plan and will look for opportunities to strengthen zoning regulations, while remaining flexible, for new uses that may be attracted to the downtown. This will require zoning updates on a regular basis and may positively impact properties in the DDA boundary area. Those amendments will be added to the Appendix of this document when approved. Proposed changes in infrastructure such as streets, sidewalks, utilities, etc. are not known at this time but will also be added to the Appendix when they are known.

**I. AN ESTIMATE OF THE COST OF THE DEVELOPMENT, A STATEMENT OF THE PROPOSED METHOD OF FINANCING THE DEVELOPMENT, AND THE ABILITY OF THE AUTHORITY TO ARRANGE THE FINANCING.**

A description, including cost estimate and schedule of implementation, for each improvement project that will be completed within the district is contained in the project schedule and budget in this plan under “Proposed Improvements.”

**J. DESIGNATION OF THE PERSON OR PERSONS, NATURAL OR CORPORATE, TO WHOM ALL OR A PORTION OF THE DEVELOPMENT IS TO BE LEASED, SOLD, OR CONVEYED IN ANY MANNER AND FOR WHOSE BENEFIT THE PROJECT IS BEING UNDERTAKEN IF THAT INFORMATION IS AVAILABLE TO THE AUTHORITY.**

Information concerning the names of people for whom benefits may accrue is unknown at this time and will not be available until phases of implementation are underway.

**K. THE PROCEDURES FOR BIDDING FOR THE LEASING, PURCHASING, OR CONVEYING IN ANY MANNER OF ALL OR A PORTION OF THE DEVELOPMENT UPON ITS COMPLETION, IF THERE IS NO EXPRESS OR IMPLIED AGREEMENT BETWEEN THE**

**AUTHORITY AND PERSONS, NATURAL OR CORPORATE, THAT ALL OR A PORTION OF THE DEVELOPMENT WILL BE LEASED, SOLD, OR CONVEYED IN ANY MANNER TO THOSE PERSONS.**

All such procedures will follow both City and State law and at the present time there are no commitments made.

- L. ESTIMATES OF THE NUMBER OF PERSONS RESIDING IN THE DEVELOPMENT AREA AND THE NUMBER OF FAMILIES AND INDIVIDUALS TO BE DISPLACED. IF OCCUPIED RESIDENCES ARE DESIGNATED FOR ACQUISITION AND CLEARANCE BY THE AUTHORITY, A DEVELOPMENT PLAN SHALL INCLUDE A SURVEY OF THE FAMILIES AND INDIVIDUALS TO BE DISPLACED, INCLUDING THEIR INCOME AND RACIAL COMPOSITION, A STATISTICAL DESCRIPTION OF THE HOUSING SUPPLY IN THE COMMUNITY, INCLUDING THE NUMBER OF PRIVATE AND PUBLIC UNITS IN EXISTENCE OR UNDER CONSTRUCTION, THE CONDITION OF THOSE UNITS IN EXISTENCE, THE NUMBER OF OWNER-OCCUPIED AND RENTER-OCCUPIED UNITS, THE ANNUAL RATE OF TURNOVER OF THE VARIOUS TYPES OF HOUSING AND THE RANGE OF RENTS AND SALE PRICES, AN ESTIMATE OF THE TOTAL DEMAND FOR HOUSING IN THE COMMUNITY, AND THE ESTIMATED CAPACITY OF PRIVATE AND PUBLIC HOUSING AVAILABLE TO DISPLACED FAMILIES AND INDIVIDUALS.**

At the present time, no known relocation of families or individuals will take place within the scope of this proposed Development Plan or Tax Increment Financing Plan. Should said displacement be planned during implementation of the plan, the above information will be gathered accordingly.

- M. A PLAN FOR ESTABLISHING PRIORITY FOR THE RELOCATION OF PERSONS DISPLACED BY THE DEVELOPMENT IN ANY NEW HOUSING IN THE DEVELOPMENT AREA.**

At the present time, no known relocation of families or individuals will take place within the scope of this proposed Development Plan or Tax Increment Financing Plan.

- N. PROVISION FOR THE COSTS OF RELOCATING PERSONS DISPLACED BY THE DEVELOPMENT AND FINANCIAL ASSISTANCE AND REIMBURSEMENT OF EXPENSES, INCLUDING LITIGATION EXPENSES AND EXPENSES INCIDENT TO THE TRANSFER OF TITLE, IN ACCORDANCE WITH THE STANDARDS AND PROVISIONS OF THE UNIFORM RELOCATION ASSISTANCE AND REAL PROPERTY ACQUISITION POLICIES ACT OF 1970, PUBLIC LAW 91-646, 84 STAT. 1894.**

At the present time, no known relocation of families or individuals will take place within the scope of this proposed Development Plan or Tax Increment Financing Plan.

- O. A PLAN FOR COMPLIANCE WITH THE FEDERAL UNIFORM RELOCATION ASSISTANCE AND REAL PROPERTY ACQUISITION POLICIES ACT OF 1970 AND ACT 227 OF THE PUBLIC ACTS OF 1972.**

At the present time, no known relocation of families or individuals will take place within the scope of this proposed Development Plan or Tax Increment Financing Plan.



**P. OTHER MATERIAL THAT THE AUTHORITY, LOCAL PUBLIC AGENCY, OR GOVERNING BODY CONSIDERS PERTINENT.**

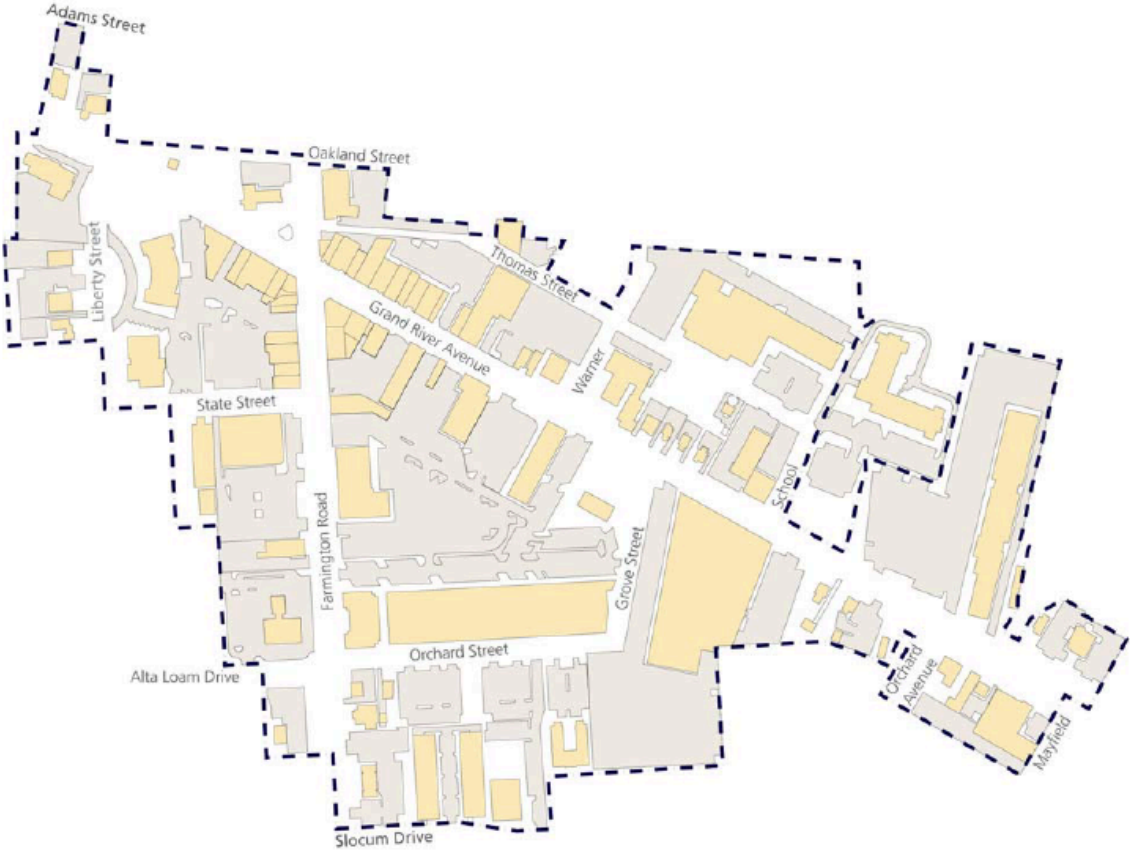
Such other material will be identified or added as the need arises.

**Q. DEVELOPMENT AREA CITIZENS COUNCIL.**

Since the development area of the DDA has more than 100 full-time primary residents, a development area citizens council will be formed as an advisory body to the Board of the DDA. The development area citizens council shall be established by the governing body and shall consist of not less than 9 members. The members of the development area citizens council shall be residents of the development area and shall be appointed by the governing body. A member of a development area citizens council shall be at least 18 years of age and the development area citizens council shall be representative of the development area.

Periodically a representative of the authority responsible for preparation of a development or tax increment financing plan within the development area shall consult with and advise the development area citizens council regarding the aspects of a development plan, including the development of new housing for relocation purposes located either inside or outside of the development area. The consultation shall begin before any final decisions by the authority and the governing body regarding a development or tax increment financing plan. The consultation shall continue throughout the preparation and implementation of the development or tax increment financing plan.

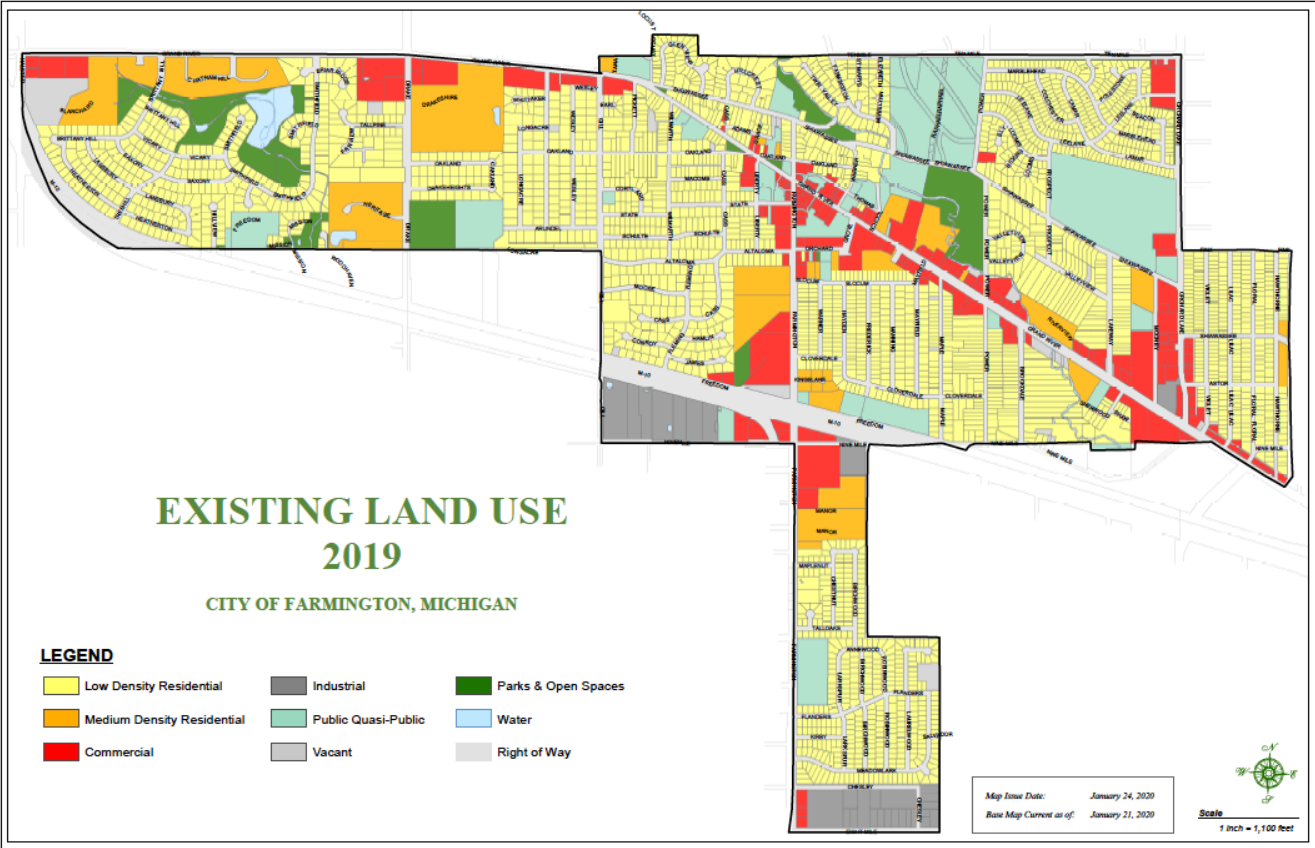
**Map I: DDA District Boundaries**



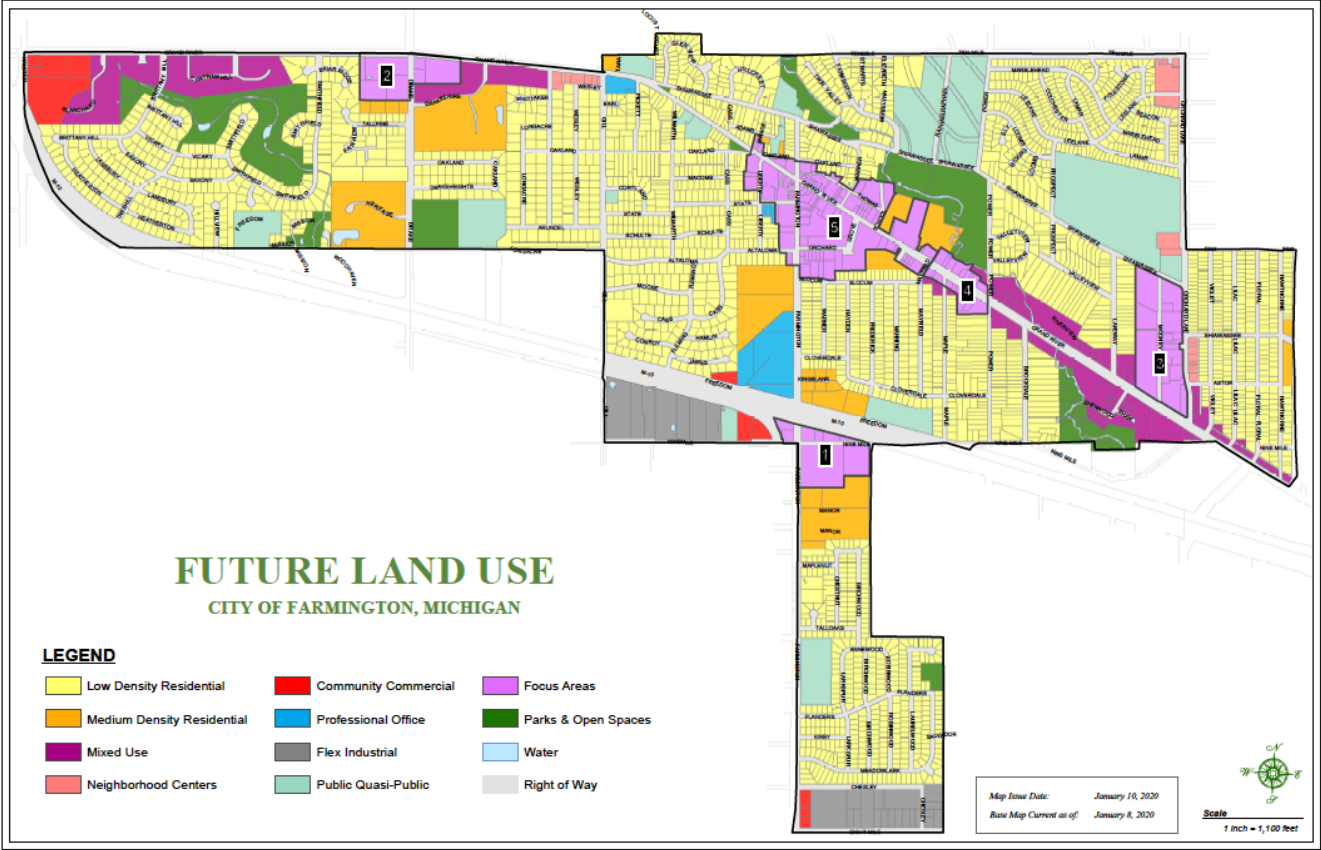
**Map 2**

**City of Farmington  
DOWNTOWN DEVELOPMENT PLAN and TAX INCREMENT FINANCE PLAN BOUNDARY**

**Map 2: Existing Land Use**



**Map 3: Future Land Use**

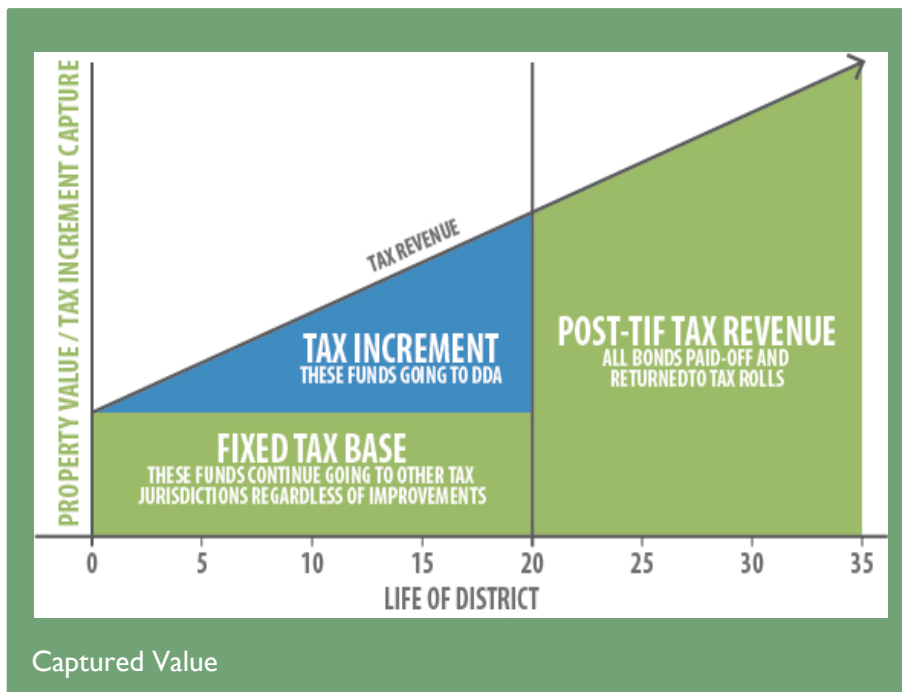


# TAX INCREMENT FINANCING PLAN

## EXPLANATION OF THE TAX INCREMENT PROCEDURE

Tax Increment Financing (TIF financing) is a method of funding public investments in an area slated for (re)development by capturing, for a time, all or a portion of the increased tax revenue that may result from increases in property values, either as a result of (re)development or general market inflation. The concept of tax increment financing is applied only to the Development Area for which a development plan has been prepared by the Downtown Development Authority and adopted by the City Council.

As provided in PA 57 of 2018, tax increment financing is an effective tool for financing redevelopment and



planning of designated development areas within a Downtown Development Authority District. TIF financing can be used to fund facilities, structures, or improvements within the district and to: 1) market businesses within the district; 2) plan for property within the district; 3) acquire land; 4) improve sites; 5) construct buildings; 6) close the financing “gap” for projects; and 7) administer the Development Plan. Because TIF financing involves capture of tax revenue for certain parcels, TIF dollars must be used for improvements that will generally benefit those same parcels.

“Captured Taxable Value” can be described as the difference in amount in any year of the Plan in which the current assessed value exceeds the initial assessed value. “Current

Taxable Value” is the amount of value upon which taxes are based for the current year, also called the Taxable Value. “Initial Taxable Value” represents the assessed value of properties at the time the DDA was established or updated, in this case 1987. Tax exempt properties are represented as a zero value in the Plan, since no tax increments will be collected for that site, regardless of increases in actual property value. The difference between the initial taxable value (base year total) and the current taxable value (current year total) is the value of property for which taxes can be captured and (re)invested by the DDA.

**I. Increase in taxable value.** The initial taxable value (“SEV”) for this plan is the taxable value of all real and personal property in the development area as determined on December 31, 1986 and finally equalized by the State in May, 1987. This is commonly considered the SEV for 1987. As shown in Table I, the base value of real property in the district is \$8,958,550.

**Estimated Taxable Value Increase <sup>(1)</sup>**

**Table 1**

ESTIMATED TAX CAPTURE VALUE 2021 - 2039

	Fiscal Year	Base Value	% Value Increase (2)	Taxable Value
Base Year:	1986-87	\$8,958,550		
	2021	\$25,575,950	2.0%	\$26,087,469
	2022	\$25,575,950	2.0%	\$26,609,218
	2023	\$25,575,950	2.0%	\$27,141,403
	2024	\$25,575,950	2.0%	\$27,684,231
	2025	\$25,575,950	2.0%	\$28,237,915
	2026	\$25,575,950	2.0%	\$28,802,674
	2027	\$25,575,950	2.0%	\$29,378,727
	2028	\$25,575,950	2.0%	\$29,966,302
	2029	\$25,575,950	2.0%	\$30,565,628
	2030	\$25,575,950	2.0%	\$31,176,940
	2031	\$25,575,950	2.0%	\$31,800,479
	2032	\$25,575,950	2.0%	\$32,436,489
	2033	\$25,575,950	2.0%	\$33,085,219
	2034	\$25,575,950	2.0%	\$33,746,923
	2035	\$25,575,950	2.0%	\$34,421,861
	2036	\$25,575,950	2.0%	\$35,110,299
	2037	\$25,575,950	2.0%	\$35,812,505
	2038	\$25,575,950	2.0%	\$36,528,755
	2039	\$25,575,950	2.0%	\$37,259,330

- (1) This table assumes capture based on inflation only - no new development or increase in value due to improvements. New development would increase capture.
- (2) 2021 - 2039 assume 2.0% growth/year.

The purpose of the Tax Increment Financing Plan is to ensure that revenues from tax increment capture will be sufficient to cover anticipated costs, especially when it comes to bond debt. Therefore, some assumptions are involved in order to project property values into the future to determine anticipated revenues. A modest increase in property values was assumed. A conservative growth rate of 2.0% was used in the projections for future TIF revenue.

**2. Capturable Taxable Value.** A limited amount of development is expected over the entire DDA District, as shown in Table 2. To provide conservative estimates, the TIF revenues are based on increases in property values based on the market, not improvements to property.

**Table 2**  
**City of Farmington DDA Total Projected Revenues**

<b>FY</b>	<b>Taxable Value</b>	<b>Tax Increment Captured</b>	<b>Millage Multiplier</b>	<b>Tax Increment Revenue</b>
1986-87	\$8,958,550		0.0240166	
2021	\$25,575,950	\$16,617,400	0.0240166	\$399,093
2022	\$26,087,469	\$17,128,919	0.0240166	\$411,378
2023	\$26,609,218	\$17,650,668	0.0240166	\$423,909
2024	\$27,141,403	\$18,182,853	0.0240166	\$436,690
2025	\$27,684,231	\$18,725,681	0.0240166	\$449,727
2026	\$28,237,915	\$19,279,365	0.0240166	\$463,025
2027	\$28,802,674	\$19,844,124	0.0240166	\$476,588
2028	\$29,378,727	\$20,420,177	0.0240166	\$490,423
2029	\$29,966,302	\$21,007,752	0.0240166	\$504,535
2030	\$30,565,628	\$21,607,078	0.0240166	\$518,929
2031	\$31,176,940	\$22,218,390	0.0240166	\$533,610
2032	\$31,800,479	\$22,841,929	0.0240166	\$548,585
2033	\$32,436,489	\$23,477,939	0.0240166	\$563,860
2034	\$33,085,219	\$24,126,669	0.0240166	\$579,441
2035	\$33,746,923	\$24,788,373	0.0240166	\$595,332
2036	\$34,421,861	\$25,463,311	0.0240166	\$611,542
2037	\$35,110,299	\$26,151,749	0.0240166	\$628,076
2038	\$35,812,505	\$26,853,955	0.0240166	\$644,941
2039	\$36,528,755	\$27,570,205	0.0240166	\$662,143
<b>Total Taxable Value Captured</b>		<b>\$413,956,535</b>	<b>Total TI Revenue</b>	<b>\$9,941,829</b>

**3. Tax Increment Capture.** For each year within the term of the plan, the City Treasurer transmits directly to the DDA, the applicable portion of the tax levy set by the taxing units on the real property in the development area, including that portion of any commercial facilities tax levied pursuant to P.A. 255 of 1978 and that portion on an industrial facilities tax levied pursuant to PA 198 of 1974. Voted and separately identified debt millage revenues do not come to the DDA but go directly to the intended taxing units.

“Tax increment revenues” means the amount of ad valorem property taxes and specific local taxes attributable to the application of the levy of all taxing jurisdictions upon the captured assessed value of real and personal property in the Development Area. Tax increment revenues do not include any of the following:

- a. Taxes under the state education tax act, 1993 PA 331, MCL 211.901 to 211.906.
- b. Taxes levied by local or intermediate school districts.
- c. Ad valorem property taxes attributable either to a portion of the captured assessed value shared with taxing jurisdictions within the jurisdictional area of the authority or to a portion of value of property that may be excluded from captured assessed value or specific local taxes attributable to the ad valorem property taxes.
- d. Ad valorem property taxes excluded by the tax increment financing plan of the authority from the determination of the amount of tax increment revenues to be transmitted to the authority or specific local taxes attributable to the ad valorem property taxes.
- e. Ad valorem property taxes exempted from capture under section 18(5) or specific local taxes attributable to the ad valorem property taxes.

- f. Ad valorem property taxes specifically levied for the payment of principal and interest of obligations approved by the electors or obligations pledging the unlimited taxing power of the local governmental unit or specific taxes attributable to those ad valorem property taxes.

To utilize tax increment financing, the DDA must prepare a development plan and a tax increment financing plan. Both plans are submitted to the City Council, who must approve the plans. These plans may be amended in the future to reflect changes desired by the DDA or the City. All amendments must follow the procedures of the Act.

## **MAXIMUM AMOUNT OF BONDED INDEBTEDNESS TO BE INCURRED**

The Downtown Development Authority may explore the possibility of bonding against future revenues to supply the funds required to accomplish larger public improvement projects. The extent of the indebtedness and the timing of the debt retirement will be determined by the extent of the tax increment revenues. The maximum indebtedness, as stated in PA 57 of 2018, cannot exceed the ability to service the debt from tax increments. Only 80% of projected revenues are available as debt service funds. The bonded indebtedness for the DDA is currently \$3,441,575. Future plan updates will consider outstanding debt as it plans for continued investment in the district.

## **DURATION OF THE DEVELOPMENT PROGRAM**

The remaining duration of the tax increment financing plan is eighteen (18) years, commencing upon approval by the Farmington City Council in 2020 and will cease with tax collections due in December 2045, unless this plan is amended to extend or shorten its duration.

## **STATEMENT OF THE ESTIMATED IMPACT OF TAX INCREMENT FINANCING ON TAXING JURISDICTIONS IN WHICH THE DEVELOPMENT AREA IS LOCATED.**

The DDA is eligible to capture tax increment revenues from Oakland County; Oakland County taxing entities including: Oakland County Parks & Recreation and Oakland County Community College; The Huron Clinton Metro Authority; the Farmington Library; and City of Farmington millages including: City-Operating (Charter), City-Local Road. For a complete listing of taxing jurisdiction please see Table 3 below.

The most important impact on the affected taxing jurisdictions is that the amount of revenue they currently receive from property within the district will not increase during the life of the Plan. Once the base value of the district is set, the DDA will capture the revenue from any increase in property value. The base amount would still flow to the appropriate taxing jurisdictions. In other words, the revenue to each taxing jurisdiction would effectively be frozen at the base value for the entire term of the DDA Plan.

The impact of tax increment financing on the revenues of all taxing properties is illustrated in Table 3 on the following page.



**Table 3: City of Farmington DDA Total Projected Revenue by Taxing Jurisdiction**

FISCAL YEAR	ESTIMATED Projected Increase	ANNUAL TAXABLE VALUE	CAPTURED TAXABLE VALUE	Oakland County 0.0040400	Oakland County Community 0.0015303	County Parks & Recreation 0.0002329	HCMA 0.0002117	Library 0.0009709	Library 0.0005684	OCPTA 0.0009927	City 0.0140000	City Streets 0.0014697	TAX INCREMENT REVENUE 0.024016600
Base Year	1986-87	8,938,350											
2021	2.0%	26,087,469	17,128,919	\$ 69,201	\$ 26,212	\$ 3,989	\$ 3,626	\$ 16,630	\$ 9,736	\$ 17,004	\$ 239,805	\$ 25,174	\$ 411,378
2022	2.0%	26,609,218	17,650,668	\$ 71,309	\$ 27,011	\$ 4,111	\$ 3,737	\$ 17,137	\$ 10,033	\$ 17,522	\$ 247,109	\$ 25,941	\$ 423,909
2023	2.0%	27,141,403	18,182,833	\$ 73,459	\$ 27,823	\$ 4,233	\$ 3,849	\$ 17,654	\$ 10,333	\$ 18,050	\$ 254,560	\$ 26,723	\$ 436,690
2024	2.0%	27,684,231	18,725,681	\$ 75,652	\$ 28,656	\$ 4,361	\$ 3,964	\$ 18,181	\$ 10,633	\$ 18,589	\$ 262,160	\$ 27,521	\$ 457,264
2025	2.0%	28,237,915	19,279,365	\$ 77,889	\$ 29,503	\$ 4,490	\$ 4,081	\$ 18,718	\$ 10,938	\$ 19,139	\$ 269,911	\$ 28,333	\$ 463,025
2026	2.0%	28,802,674	19,844,124	\$ 80,170	\$ 30,367	\$ 4,622	\$ 4,201	\$ 19,267	\$ 11,279	\$ 19,699	\$ 277,818	\$ 29,163	\$ 476,588
2027	2.0%	29,378,727	20,420,177	\$ 82,498	\$ 31,249	\$ 4,756	\$ 4,323	\$ 19,826	\$ 11,607	\$ 20,271	\$ 285,882	\$ 30,012	\$ 490,423
2028	2.0%	29,966,302	21,007,732	\$ 84,871	\$ 32,148	\$ 4,893	\$ 4,447	\$ 20,396	\$ 11,941	\$ 20,834	\$ 294,109	\$ 30,873	\$ 504,535
2029	2.0%	30,565,628	21,607,078	\$ 87,293	\$ 33,063	\$ 5,032	\$ 4,574	\$ 20,978	\$ 12,281	\$ 21,449	\$ 302,499	\$ 31,736	\$ 518,929
2030	2.0%	31,176,940	22,218,390	\$ 89,762	\$ 34,001	\$ 5,173	\$ 4,704	\$ 21,572	\$ 12,629	\$ 22,056	\$ 311,057	\$ 32,634	\$ 533,610
2031	2.0%	31,800,479	22,841,929	\$ 92,281	\$ 34,953	\$ 5,320	\$ 4,836	\$ 22,177	\$ 12,983	\$ 22,673	\$ 319,787	\$ 33,571	\$ 548,585
2032	2.0%	32,436,489	23,477,939	\$ 94,851	\$ 35,928	\$ 5,468	\$ 4,970	\$ 22,793	\$ 13,343	\$ 23,307	\$ 328,691	\$ 34,506	\$ 563,860
2033	2.0%	33,085,219	24,126,669	\$ 97,472	\$ 36,921	\$ 5,619	\$ 5,108	\$ 23,423	\$ 13,714	\$ 23,951	\$ 337,773	\$ 35,459	\$ 579,441
2034	2.0%	33,746,923	24,788,373	\$ 100,145	\$ 37,934	\$ 5,773	\$ 5,248	\$ 24,067	\$ 14,090	\$ 24,607	\$ 347,037	\$ 36,431	\$ 595,332
2035	2.0%	34,421,861	25,463,311	\$ 102,872	\$ 38,967	\$ 5,930	\$ 5,391	\$ 24,722	\$ 14,473	\$ 25,277	\$ 356,486	\$ 37,423	\$ 611,542
2036	2.0%	35,110,299	26,151,749	\$ 105,653	\$ 40,020	\$ 6,091	\$ 5,536	\$ 25,391	\$ 14,865	\$ 25,961	\$ 366,124	\$ 38,433	\$ 628,076
2037	2.0%	35,812,505	26,853,955	\$ 108,490	\$ 41,093	\$ 6,254	\$ 5,683	\$ 26,073	\$ 15,264	\$ 26,658	\$ 375,955	\$ 39,467	\$ 644,941
2038	2.0%	36,528,755	27,570,205	\$ 111,384	\$ 42,191	\$ 6,421	\$ 5,837	\$ 26,768	\$ 15,671	\$ 27,369	\$ 385,983	\$ 40,520	\$ 662,143
2039	2.0%	37,259,330	28,300,780	\$ 114,335	\$ 43,309	\$ 6,591	\$ 5,991	\$ 27,477	\$ 16,086	\$ 28,094	\$ 396,211	\$ 41,594	\$ 679,689
TOTAL													\$ 10,229,961

## **PLAN FOR THE EXPENDITURE OF CAPTURED TAXABLE VALUE BY THE AUTHORITY**

1. **Estimate of Tax Increment Revenues.** Table 3 on page 17 summarizes the estimated tax increment revenues by year. The projected annual growth in taxable value is estimated at 2% annually and is shown in Tables 1 and 2 above. Additional increases in the assessed valuation for the Development Area and consequent tax increment revenues may result from other new construction, rehabilitation, expansion, or additional appreciation in property values beyond the estimated 2% figure. These increases are beyond those projected in this plan but if such increases result, the tax increment revenues will be spent according to this plan to accelerate the implementation of the public improvement program.
2. **Expenditure of Tax Increment Revenues.** Any additional tax increment revenues beyond those projected in this plan will:
  - a. Be used to expedite any debt service;
  - b. Further the implementation of the public improvement program;
  - c. Go into a local development grant & loan fund; or
  - d. Be returned, pro-rata, to the taxing units.

Should the tax increment revenues be less than projected, the DDA may choose to:

- a. Collect and hold the captured revenues until a sufficient amount is available to implement specific public improvements;
- b. Consider implementing public improvement projects based upon the ability to match existing funds with expenditures while seeking out additional funding sources; or
- c. Amend the development plan and/or tax increment financing plan to allow for alternative projects and funding.

## APPENDIX A: BASE PARCEL DATA

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**TABLE 4  
PARCELS IN THE DDA DISTRICT**

Tax

OAKLAND COUNTY

Summer

TR13103-DDA/BRA REPORT-CURRENT

2019 FINAL WARRANT - AD VALOREM

PARCEL	CAPTURE DISTRICT	2nd 3rd DDA	WPRE RFC	CLASS	SD	BASE VALUE	TAXABLE VALUE	CAPTURED VALUE	SUM PRE%	WIN PRE%
20-23-27-151-017	20-D1-FARM-1986			201	63200	193,000	310,290	117,290	0%	0%
20-23-27-151-021	20-D1-FARM-1986			402	63200	0	0	0	0%	0%
20-23-27-151-022	20-D1-FARM-1986			201	63200	34,300	239,950	205,650	0%	0%
20-23-27-152-011	20-D1-FARM-1986			402	63200	0	0	0	0%	0%
20-23-27-152-016	20-D1-FARM-1986			402	63200	0	0	0	0%	0%
20-23-27-153-001	20-D1-FARM-1986			201	63200	31,900	98,240	66,340	0%	0%
20-23-27-153-002	20-D1-FARM-1986			402	63200	0	0	0	0%	0%
20-23-27-153-003	20-D1-FARM-1986			201	63200	61,400	389,560	328,160	0%	0%
20-23-27-153-004	20-D1-FARM-1986			201	63200	25,300	70,370	45,070	0%	0%
20-23-27-153-005	20-D1-FARM-1986			402	63200	30,100	0	(30,100)	0%	0%
20-23-27-153-007	20-D1-FARM-1986			201	63200	54,000	212,160	158,160	0%	0%
20-23-27-153-008	20-D1-FARM-1986			201	63200	57,800	246,040	188,240	0%	0%
20-23-27-153-009	20-D1-FARM-1986			201	63200	25,500	91,260	65,760	0%	0%
20-23-27-153-010	20-D1-FARM-1986			201	63200	48,700	150,330	101,630	0%	0%
20-23-27-153-011	20-D1-FARM-1986			201	63200	44,800	101,530	56,730	0%	0%
20-23-27-153-012	20-D1-FARM-1986			201	63200	19,000	45,310	26,310	0%	0%
20-23-27-153-015	20-D1-FARM-1986			201	63200	25,200	54,410	29,210	0%	0%
20-23-27-153-021	20-D1-FARM-1986			201	63200	212,300	367,870	155,570	0%	0%
20-23-27-153-022	20-D1-FARM-1986			402	63200	0	0	0	0%	0%
20-23-27-153-023	20-D1-FARM-1986			201	63200	23,500	76,500	53,000	0%	0%
20-23-27-153-024	20-D1-FARM-1986			201	63200	21,700	92,520	70,820	0%	0%
20-23-27-153-025	20-D1-FARM-1986			201	63200	23,598	0	(23,598)	0%	0%
20-23-27-153-026	20-D1-FARM-1986			201	63200	90,202	146,030	55,828	0%	0%
20-23-27-154-004	20-D1-FARM-1986			401	63200	23,300	78,820	55,520	0%	0%
20-23-27-154-005	20-D1-FARM-1986			401	63200	19,500	80,470	60,970	0%	0%
20-23-27-154-006	20-D1-FARM-1986			201	63200	13,000	75,790	62,790	0%	0%
20-23-27-154-007	20-D1-FARM-1986			201	63200	32,000	130,900	98,900	0%	0%
20-23-27-154-008	20-D1-FARM-1986			201	63200	27,600	83,310	55,710	0%	0%
20-23-27-154-009	20-D1-FARM-1986			201	63200	24,500	66,990	42,490	0%	0%
20-23-27-154-010	20-D1-FARM-1986			201	63200	30,800	83,490	52,690	0%	0%
20-23-27-154-011	20-D1-FARM-1986			201	63200	71,600	148,190	76,590	0%	0%
20-23-27-154-012	20-D1-FARM-1986			201	63200	104,600	232,240	127,640	0%	0%
20-23-27-154-014	20-D1-FARM-1986			402	63200	0	0	0	0%	0%
20-23-27-154-015	20-D1-FARM-1986			402	63200	20,000	0	(20,000)	0%	0%
20-23-27-155-001	20-D1-FARM-1986			201	63200	46,200	88,130	41,930	0%	0%
20-23-27-155-002	20-D1-FARM-1986			201	63200	101,700	185,420	83,720	0%	0%
20-23-27-155-003	20-D1-FARM-1986			201	63200	32,900	66,540	33,640	0%	0%
20-23-27-155-004	20-D1-FARM-1986			202	63200	20,700	51,160	30,460	0%	0%
20-23-27-155-008	20-D1-FARM-1986			201	63200	28,800	56,810	28,010	0%	0%
20-23-27-155-011	20-D1-FARM-1986			201	63200	170,800	318,720	147,920	0%	0%
20-23-27-155-020	20-D1-FARM-1986			202	63200	1,100	1,080	(20)	0%	0%
20-23-27-155-024	20-D1-FARM-1986			201	63200	67,000	229,580	162,580	0%	0%
20-23-27-155-025	20-D1-FARM-1986			201	63200	34,600	111,390	76,790	0%	0%
20-23-27-155-026	20-D1-FARM-1986			201	63200	165,500	245,460	79,960	0%	0%
20-23-27-155-040	20-D1-FARM-1986			201	63200	203,300	278,250	74,950	0%	0%
20-23-27-155-044	20-D1-FARM-1986			201	63200	53,000	165,530	112,530	0%	0%
20-23-27-155-045	20-D1-FARM-1986			201	63200	100,000	191,810	91,810	0%	0%
20-23-27-155-046	20-D1-FARM-1986			201	63200	147,600	346,610	199,010	0%	0%
20-23-27-155-047	20-D1-FARM-1986			402	63200	0	0	0	0%	0%
20-23-27-155-048	20-D1-FARM-1986			201	63200	0	242,850	242,850	0%	0%
20-23-27-155-049	20-D1-FARM-1986			201	63200	975,300	1,720,200	744,900	0%	0%
20-23-27-156-003	20-D1-FARM-1986			201	63200	49,600	131,570	81,970	0%	0%
20-23-27-156-004	20-D1-FARM-1986			201	63200	44,200	464,930	420,730	0%	0%
20-23-27-156-005	20-D1-FARM-1986			201	63200	930,000	1,972,960	1,042,960	0%	0%
20-23-27-177-005	20-D1-FARM-1986			402	63200	19,100	0	(19,100)	0%	0%
20-23-27-177-010	20-D1-FARM-1986			201	63200	36.900	58.420	21.520	0%	0%

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20-23-27-177-092	20-D1-FARM-1986			402	63200	0	0	0	0%	0%
20-23-27-177-094	20-D1-FARM-1986			201	63200	165,000	1,358,960	1,193,960	0%	0%
20-23-27-301-001	20-D1-FARM-1986			201	63200	37,700	67,110	29,410	0%	0%
20-23-27-301-003	20-D1-FARM-1986			201	63200	147,000	222,070	75,070	0%	0%
20-23-27-301-004	20-D1-FARM-1986			401	63200	26,000	50,680	24,680	0%	0%
20-23-27-301-005	20-D1-FARM-1986			202	63200	12,800	16,140	3,340	0%	0%
20-23-27-301-006	20-D1-FARM-1986			402	63200	15,800	0	(15,800)	0%	0%
20-23-27-301-007	20-D1-FARM-1986			202	63200	12,800	16,140	3,340	0%	0%
20-23-27-301-008	20-D1-FARM-1986			402	63200	13,700	0	(13,700)	0%	0%
20-23-27-301-017	20-D1-FARM-1986			201	63200	33,900	59,270	25,370	0%	0%
20-23-27-301-019	20-D1-FARM-1986			201	63200	31,000	111,270	80,270	0%	0%
20-23-27-301-020	20-D1-FARM-1986			201	63200	30,000	87,650	57,650	0%	0%
20-23-27-301-021	20-D1-FARM-1986			201	63200	32,500	88,020	55,520	0%	0%
20-23-27-301-022	20-D1-FARM-1986			201	63200	179,100	601,480	422,380	0%	0%
20-23-27-301-045	20-D1-FARM-1986			402	63200	46,600	0	(46,600)	0%	0%
20-23-27-301-047	20-D1-FARM-1986			201	63200	106,300	294,030	187,730	0%	0%
20-23-27-301-048	20-D1-FARM-1986			201	63200	67,300	138,190	70,890	0%	0%
20-23-27-301-050	20-D1-FARM-1986			405	63200	6,760	57,430	50,670	100%	100%
20-23-27-301-051	20-D1-FARM-1986			405	63200	6,760	123,980	117,220	100%	100%
20-23-27-301-052	20-D1-FARM-1986			405	63200	6,760	68,150	61,390	100%	100%
20-23-27-301-053	20-D1-FARM-1986			405	63200	6,760	105,960	99,200	100%	100%
20-23-27-301-054	20-D1-FARM-1986			405	63200	6,760	57,070	50,310	100%	100%
20-23-27-301-055	20-D1-FARM-1986			405	63200	6,760	80,950	74,190	100%	100%
20-23-27-301-056	20-D1-FARM-1986			405	63200	6,760	80,000	73,240	100%	100%
20-23-27-301-057	20-D1-FARM-1986			405	63200	6,760	73,460	66,700	100%	100%
20-23-27-301-058	20-D1-FARM-1986			405	63200	6,760	56,660	49,900	100%	100%
20-23-27-301-059	20-D1-FARM-1986			405	63200	6,760	115,870	109,110	100%	100%
20-23-27-301-060	20-D1-FARM-1986			405	63200	6,760	72,890	66,130	100%	100%
20-23-27-301-061	20-D1-FARM-1986			405	63200	6,760	92,460	85,700	100%	100%
20-23-27-301-062	20-D1-FARM-1986			405	63200	6,760	62,180	55,420	100%	100%
20-23-27-301-063	20-D1-FARM-1986			405	63200	6,760	82,880	76,120	100%	100%
20-23-27-301-064	20-D1-FARM-1986			405	63200	6,760	56,660	49,900	100%	100%
20-23-27-301-065	20-D1-FARM-1986			405	63200	6,760	116,600	109,840	100%	100%
20-23-27-301-082	20-D1-FARM-1986			406	63200	0	0	0	0%	0%
20-23-27-301-083	20-D1-FARM-1986			201	63200	108,040	845,020	736,980	0%	0%
20-23-27-306-001	20-D1-FARM-1986			405	63200	2,750	53,430	50,680	100%	100%
20-23-27-306-002	20-D1-FARM-1986			405	63200	2,750	50,420	47,670	100%	100%
20-23-27-306-003	20-D1-FARM-1986			405	63200	2,750	34,580	31,830	0%	0%
20-23-27-306-004	20-D1-FARM-1986			405	63200	2,750	34,140	31,390	0%	0%
20-23-27-306-005	20-D1-FARM-1986			405	63200	2,750	50,420	47,670	100%	100%
20-23-27-306-006	20-D1-FARM-1986			405	63200	2,750	34,580	31,830	100%	100%
20-23-27-306-007	20-D1-FARM-1986			405	63200	2,750	51,520	48,770	100%	100%
20-23-27-306-008	20-D1-FARM-1986			405	63200	2,750	32,510	29,760	0%	0%
20-23-27-306-009	20-D1-FARM-1986			405	63200	2,750	34,580	31,830	0%	0%
20-23-27-306-010	20-D1-FARM-1986			405	63200	2,750	34,140	31,390	100%	100%
20-23-27-306-011	20-D1-FARM-1986			405	63200	2,750	48,900	46,150	0%	0%
20-23-27-306-012	20-D1-FARM-1986			405	63200	2,750	44,380	41,630	100%	100%
20-23-27-306-013	20-D1-FARM-1986			405	63200	2,750	34,140	31,390	0%	0%
20-23-27-306-014	20-D1-FARM-1986			405	63200	2,750	48,900	46,150	0%	0%
20-23-27-306-015	20-D1-FARM-1986			405	63200	2,750	54,400	51,650	0%	0%
20-23-27-306-016	20-D1-FARM-1986			405	63200	2,750	34,140	31,390	0%	0%
20-23-27-306-017	20-D1-FARM-1986			405	63200	2,750	50,200	47,450	100%	100%
20-23-27-306-018	20-D1-FARM-1986			405	63200	3,050	54,520	51,470	100%	100%
20-23-27-326-016	20-D1-FARM-1986			201	63200	171,400	205,150	33,750	0%	0%
20-23-28-230-006	20-D1-FARM-1986			201	63200	18,700	127,230	108,530	0%	0%

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20-23-28-231-011	20-D1-FARM-1986			201	63200	92,900	204,130	111,230	0%	0%
20-23-28-276-005	20-D1-FARM-1986			201	63200	195,600	375,110	179,510	0%	0%
20-23-28-276-011	20-D1-FARM-1986			201	63200	94,100	161,320	67,220	0%	0%
20-23-28-276-014	20-D1-FARM-1986			201	63200	39,700	0	(39,700)	0%	0%
20-23-28-276-021	20-D1-FARM-1986			201	63200	122,400	190,760	68,360	0%	0%
20-23-28-277-001	20-D1-FARM-1986			402	63200	0	0	0	0%	0%
20-23-28-277-002	20-D1-FARM-1986			205	63200	50,000	112,590	62,590	0%	0%
20-23-28-278-002	20-D1-FARM-1986			201	63200	20,500	363,990	343,490	0%	0%
20-23-28-278-004	20-D1-FARM-1986			201	63200	108,000	124,110	16,110	0%	0%
20-23-28-278-005	20-D1-FARM-1986			201	63200	80,200	146,310	66,110	0%	0%
20-23-28-278-006	20-D1-FARM-1986			201	63200	85,000	295,960	210,960	0%	0%
20-23-28-278-012	20-D1-FARM-1986			201	63200	59,200	97,840	38,640	0%	0%
20-23-28-278-013	20-D1-FARM-1986			201	63200	29,800	128,360	98,560	0%	0%
20-23-28-278-014	20-D1-FARM-1986			201	63200	58,400	139,540	81,140	0%	0%
20-23-28-278-015	20-D1-FARM-1986			201	63200	37,900	81,690	43,790	0%	0%
20-23-28-278-016	20-D1-FARM-1986			201	63200	33,400	113,810	80,410	0%	0%
20-23-28-278-018	20-D1-FARM-1986			402	63200	0	0	0	0%	0%
20-23-28-278-019	20-D1-FARM-1986			402	63200	0	0	0	0%	0%
20-23-28-278-020	20-D1-FARM-1986			402	63200	0	0	0	0%	0%
20-23-28-280-003	20-D1-FARM-1986			402	63200	0	0	0	0%	0%
20-23-28-280-004	20-D1-FARM-1986			201	63200	99,400	176,220	76,820	0%	0%
20-23-28-280-012	20-D1-FARM-1986			201	63200	163,700	535,330	371,630	0%	0%
20-23-28-280-013	20-D1-FARM-1986			201	63200	85,000	156,070	71,070	0%	0%
20-23-28-280-014	20-D1-FARM-1986			201	63200	310,000	511,450	201,450	0%	0%
20-23-28-428-012	20-D1-FARM-1986			201	63200	52,800	85,810	33,010	0%	0%
20-99-00-000-048	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-000-052	20-D1-FARM-1986			251	63200	0	2,200	2,200	100%	100%
20-99-00-000-075	20-D1-FARM-1986			251	63200	0	3,560	3,560	100%	100%
20-99-00-000-097	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-001-061	20-D1-FARM-1986			251	63200	800	0	(800)	100%	100%
20-99-00-001-175	20-D1-FARM-1986			251	63200	14,800	0	(14,800)	100%	100%
20-99-00-001-200	20-D1-FARM-1986			251	63200	0	84,290	84,290	100%	100%
20-99-00-001-220	20-D1-FARM-1986			251	63200	5,350	0	(5,350)	100%	100%
20-99-00-002-060	20-D1-FARM-1986			251	63200	4,850	0	(4,850)	100%	100%
20-99-00-002-190	20-D1-FARM-1986			251	63200	14,900	0	(14,900)	100%	100%
20-99-00-002-350	20-D1-FARM-1986			251	63200	52,500	0	(52,500)	100%	100%
20-99-00-003-075	20-D1-FARM-1986			251	63200	39,950	0	(39,950)	100%	100%
20-99-00-003-080	20-D1-FARM-1986			251	63200	17,750	0	(17,750)	100%	100%
20-99-00-004-013	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-004-023	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-004-030	20-D1-FARM-1986			251	63200	19,400	0	(19,400)	100%	100%
20-99-00-004-034	20-D1-FARM-1986			251	63200	0	6,180	6,180	100%	100%
20-99-00-004-045	20-D1-FARM-1986			251	63200	48,300	0	(48,300)	100%	100%
20-99-00-004-342	20-D1-FARM-1986			251	63200	21,750	0	(21,750)	100%	100%
20-99-00-004-345	20-D1-FARM-1986			251	63200	13,850	173,430	159,580	100%	100%
20-99-00-005-011	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-005-029	20-D1-FARM-1986			251	63200	0	76,650	76,650	100%	100%
20-99-00-005-070	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-006-010	20-D1-FARM-1986			251	63200	10,150	0	(10,150)	100%	100%
20-99-00-006-027	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-006-033	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-006-040	20-D1-FARM-1986			251	63200	0	5,220	5,220	100%	100%
20-99-00-006-044	20-D1-FARM-1986			251	63200	0	92,680	92,680	100%	100%
20-99-00-006-120	20-D1-FARM-1986			251	63200	2,650	0	(2,650)	100%	100%
20-99-00-006-210	20-D1-FARM-1986			251	63200	11,100	0	(11,100)	100%	100%
20-99-00-006-240	20-D1-FARM-1986			251	63200	2.050	0	(2.050)	100%	100%

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20-99-00-006-320	20-D1-FARM-1986			251	63200	750	0	(750)	100%	100%
20-99-00-006-450	20-D1-FARM-1986			251	63200	64,250	45,130	(19,120)	100%	100%
20-99-00-007-009	20-D1-FARM-1986			251	63200	0	10,940	10,940	100%	100%
20-99-00-007-013	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-007-025	20-D1-FARM-1986			251	63200	1,250	0	(1,250)	100%	100%
20-99-00-007-026	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-007-032	20-D1-FARM-1986			251	63200	0	1,500	1,500	100%	100%
20-99-00-007-044	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-007-170	20-D1-FARM-1986			251	63200	4,700	0	(4,700)	100%	100%
20-99-00-008-003	20-D1-FARM-1986			251	63200	0	43,240	43,240	100%	100%
20-99-00-008-057	20-D1-FARM-1986			251	63200	19,650	0	(19,650)	100%	100%
20-99-00-008-090	20-D1-FARM-1986			251	63200	38,150	183,230	145,080	100%	100%
20-99-00-008-130	20-D1-FARM-1986			251	63200	600	0	(600)	100%	100%
20-99-00-009-001	20-D1-FARM-1986			251	63200	0	3,730	3,730	100%	100%
20-99-00-009-015	20-D1-FARM-1986			251	63200	0	770	770	100%	100%
20-99-00-009-028	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-009-051	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-010-017	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-010-018	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-010-019	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-010-021	20-D1-FARM-1986			251	63200	0	570	570	100%	100%
20-99-00-010-022	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-010-023	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-010-024	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-010-033	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-010-035	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-010-036	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-011-027	20-D1-FARM-1986			251	63200	0	82,120	82,120	100%	100%
20-99-00-011-030	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-011-031	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-011-170	20-D1-FARM-1986			251	63200	1,450	0	(1,450)	100%	100%
20-99-00-012-014	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-012-024	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-013-008	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-013-014	20-D1-FARM-1986			251	63200	0	2,560	2,560	100%	100%
20-99-00-013-015	20-D1-FARM-1986			251	63200	0	10,000	10,000	100%	100%
20-99-00-013-017	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-013-046	20-D1-FARM-1986			251	63200	3,850	0	(3,850)	100%	100%
20-99-00-013-070	20-D1-FARM-1986			251	63200	450	0	(450)	100%	100%
20-99-00-013-085	20-D1-FARM-1986			251	63200	21,750	125,080	103,330	100%	100%
20-99-00-013-170	20-D1-FARM-1986			251	63200	1,750	0	(1,750)	100%	100%
20-99-00-013-330	20-D1-FARM-1986			251	63200	40,200	0	(40,200)	100%	100%
20-99-00-014-001	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-014-006	20-D1-FARM-1986			251	63200	0	520	520	100%	100%
20-99-00-014-022	20-D1-FARM-1986			251	63200	0	58,060	58,060	100%	100%
20-99-00-015-009	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-015-012	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-015-015	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-015-016	20-D1-FARM-1986			251	63200	0	2,500	2,500	100%	100%
20-99-00-015-034	20-D1-FARM-1986			251	63200	0	12,500	12,500	100%	100%
20-99-00-015-035	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-015-036	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-015-038	20-D1-FARM-1986			251	63200	0	1,320	1,320	100%	100%
20-99-00-015-040	20-D1-FARM-1986			251	63200	1,700	0	(1,700)	100%	100%
20-99-00-015-044	20-D1-FARM-1986			251	63200	0	520	520	100%	100%

Tax

OAKLAND COUNTY

Summer

TR13103-DDA/BRA REPORT-CURRENT

2019 FINAL WARRANT - AD VALOREM

PARCEL	CAPTURE DISTRICT	2nd 3rd DDA	WPRE RFC	CLASS	SD	BASE VALUE	TAXABLE VALUE	CAPTURED VALUE	SUM PRE%	WIN PRE%
20-99-00-015-050	20-D1-FARM-1986			251	63200	12,000	75,040	63,040	100%	100%
20-99-00-015-051	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-015-055	20-D1-FARM-1986			251	63200	0	25,600	25,600	100%	100%
20-99-00-016-020	20-D1-FARM-1986			251	63200	28,600	53,130	24,530	100%	100%
20-99-00-016-023	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-016-025	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-016-034	20-D1-FARM-1986			251	63200	0	2,110	2,110	100%	100%
20-99-00-016-035	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-016-036	20-D1-FARM-1986			251	63200	0	1,050	1,050	100%	100%
20-99-00-016-039	20-D1-FARM-1986			251	63200	0	1,050	1,050	100%	100%
20-99-00-016-041	20-D1-FARM-1986			251	63200	0	1,050	1,050	100%	100%
20-99-00-017-005	20-D1-FARM-1986			251	63200	0	61,960	61,960	100%	100%
20-99-00-017-006	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-017-009	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-017-017	20-D1-FARM-1986			251	63200	0	107,820	107,820	100%	100%
20-99-00-017-018	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-017-019	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-017-021	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-017-022	20-D1-FARM-1986			251	63200	0	438,570	438,570	100%	100%
20-99-00-017-025	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-017-030	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-017-031	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-017-032	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-017-033	20-D1-FARM-1986			251	63200	0	2,450	2,450	100%	100%
20-99-00-017-041	20-D1-FARM-1986			251	63200	0	2,500	2,500	100%	100%
20-99-00-017-042	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-017-045	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-017-046	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-017-048	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-018-002	20-D1-FARM-1986			251	63200	0	2,560	2,560	100%	100%
20-99-00-018-003	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-018-004	20-D1-FARM-1986			251	63200	0	1,020	1,020	100%	100%
20-99-00-018-006	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-018-013	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-018-015	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-018-016	20-D1-FARM-1986			251	63200	0	7,680	7,680	100%	100%
20-99-00-018-112	20-D1-FARM-1986			251	63200	250	0	(250)	100%	100%
20-99-00-019-001	20-D1-FARM-1986			251	63200	0	600	600	100%	100%
20-99-00-019-002	20-D1-FARM-1986			251	63200	0	3,500	3,500	100%	100%
20-99-00-019-006	20-D1-FARM-1986			251	63200	0	2,500	2,500	100%	100%
20-99-00-019-007	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-019-008	20-D1-FARM-1986			251	63200	0	500	500	100%	100%
20-99-00-019-009	20-D1-FARM-1986			251	63200	0	500	500	100%	100%
20-99-00-019-010	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-019-011	20-D1-FARM-1986			251	63200	0	2,000	2,000	100%	100%
20-99-00-019-012	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-019-013	20-D1-FARM-1986			251	63200	0	2,500	2,500	100%	100%
20-99-00-019-014	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-019-015	20-D1-FARM-1986			251	63200	0	500	500	100%	100%
20-99-00-019-016	20-D1-FARM-1986			251	63200	0	5,000	5,000	100%	100%
20-99-00-019-021	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-019-024	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-019-026	20-D1-FARM-1986			251	63200	0	2,500	2,500	100%	100%
20-99-00-019-032	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-019-033	20-D1-FARM-1986			251	63200	0	80,320	80,320	100%	100%
20-99-00-019-042	20-D1-FARM-1986			251	63200	0	1,250	1,250	100%	100%



Tax

OAKLAND COUNTY

Summer

TR13103-DDA/BRA REPORT-CURRENT

2019 FINAL WARRANT - AD VALOREM

PARCEL	CAPTURE DISTRICT	2nd 3rd DDA	WPRE RFC	CLASS	SD	BASE VALUE	TAXABLE VALUE	CAPTURED VALUE	SUM PRE%	WIN PRE%
20-99-00-019-043	20-D1-FARM-1986			251	63200	0	500	500	100%	100%
20-99-00-019-044	20-D1-FARM-1986			251	63200	0	500	500	100%	100%
20-99-00-019-045	20-D1-FARM-1986			251	63200	0	1,000	1,000	100%	100%
20-99-00-019-049	20-D1-FARM-1986			251	63200	0	75,000	75,000	100%	100%
20-99-00-019-051	20-D1-FARM-1986			251	63200	0	10,000	10,000	100%	100%
20-99-00-019-057	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-019-410	20-D1-FARM-1986			251	63200	3,500	0	(3,500)	100%	100%
20-99-00-019-428	20-D1-FARM-1986			251	63200	850	0	(850)	100%	100%
20-99-00-020-070	20-D1-FARM-1986			251	63200	25,750	0	(25,750)	100%	100%
20-99-00-020-080	20-D1-FARM-1986			251	63200	1,000	0	(1,000)	100%	100%
20-99-00-022-045	20-D1-FARM-1986			251	63200	4,900	5,720	820	100%	100%
20-99-00-023-160	20-D1-FARM-1986			251	63200	2,800	0	(2,800)	100%	100%
20-99-00-870-011	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-870-027	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-880-001	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-880-071	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-890-046	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-890-071	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-900-031	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-910-023	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-910-028	20-D1-FARM-1986			251	63200	0	1,050	1,050	100%	100%
20-99-00-910-030	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-910-035	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-920-019	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-920-039	20-D1-FARM-1986			251	63200	0	3,870	3,870	100%	100%
20-99-00-920-041	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-930-016	20-D1-FARM-1986			251	63200	0	1,360	1,360	100%	100%
20-99-00-940-015	20-D1-FARM-1986			251	63200	0	54,900	54,900	100%	100%
20-99-00-940-070	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-950-006	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-950-059	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-950-066	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-960-038	20-D1-FARM-1986			251	63200	0	5,270	5,270	100%	100%
20-99-00-980-046	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-990-017	20-D1-FARM-1986			251	63200	0	0	0	100%	100%
20-99-00-990-018	20-D1-FARM-1986			251	63200	0	60,230	60,230	100%	100%
20-99-00-990-022	20-D1-FARM-1986			251	63200	0	58,230	58,230	100%	100%
20-99-00-990-028	20-D1-FARM-1986			251	63200	0	10,230	10,230	100%	100%
20-99-99-201-086	20-D1-FARM-1986			251	63200	549,150	0	(549,150)	100%	100%

Tax

OAKLAND COUNTY

Summer

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 2019 FINAL WARRANT - AD VALOREM

PARCEL	CAPTURE DISTRICT	2nd 3rd DDA	WPRE RFC	CLASS	SD	BASE VALUE	TAXABLE VALUE	CAPTURED VALUE	SUM PRE%	WIN PRE%
<b>SUMMER TOTALS</b>	20-D1-FARM-1986			REAL P.R.E.		133,210	1,726,810	1,593,600		
	136			REAL NON-P.R.E.		7,715,890	19,245,090	11,529,200		
				TOTAL REAL		7,849,100	20,971,900	13,122,800		
	20-D1-FARM-1986			PERSONAL P.R.E.		1,109,450	2,201,620	1,092,170		
	181			PERSONAL NON-P.R.E.		0	0	0		
				TOTAL PERSONAL		1,109,450	2,201,620	1,092,170		
	20-D1-FARM-1986			BLL P.R.E.		0	0	0		
	0			BLL NON-P.R.E.		0	0	0		
				TOTAL BLL		0	0	0		
	20-D1-FARM-1986			TOTAL P.R.E.		1,242,660	3,928,430	2,685,770		
	317			TOTAL NON-P.R.E.		7,715,890	19,245,090	11,529,200		
				GRAND TOTAL		8,958,550	23,173,520	14,214,970		
20-D1-FARM-1986			COMMERCIAL PERSONAL P.R.E.		1,109,450	2,201,620	1,092,170			
181			(CLASS = 251 AND 950)							
20-D1-FARM-1986			INDUSTRIAL PERSONAL P.R.E.		0	0	0			
0			(CLASS = 351, 951, 952, AND 953)							
20-D1-FARM-1986			RESC FORECLOSURE P.R.E.		0	0	0			
0			RESC FORECLOSURE NON-P.R.E.		0	0	0			
			TOTAL RESC FORECLOSURE		0	0	0			
			(PRE - BILLED AS NON-PRE)							
20-D1-FARM-1986			WINTER P.R.E.		0	0	0			
0			WINTER NON-P.R.E.		0	0	0			
			TOTAL WINTER		0	0	0			
			(PRE GRANTED FOR WINTER ONLY)							

Tax

OAKLAND COUNTY

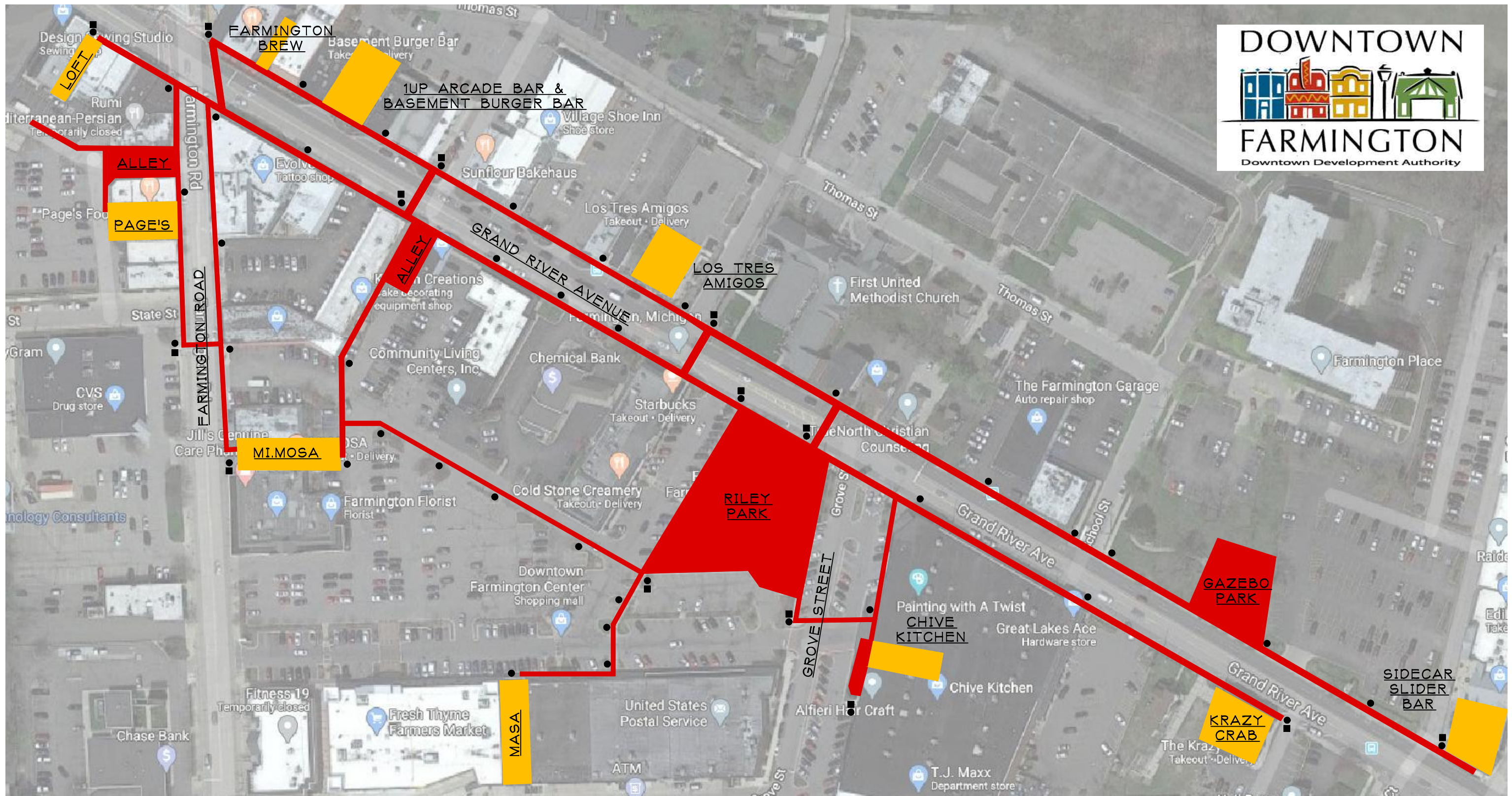
Summer

TR13103-DDA/BRA REPORT-CURRENT

2019 FINAL WARRANT - AD VALOREM

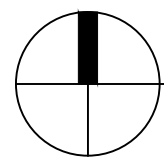
PARCEL	CAPTURE DISTRICT	2nd 3rd DDA	WPRE RFC	CLASS	SD	BASE VALUE	TAXABLE VALUE	CAPTURED VALUE	SUM PRE%	WIN PRE%
<b>W I N T E R  T O T A L S</b>	20-D1-FARM-1986			REAL P.R.E.		133,210	1,726,810	1,593,600		
	136			REAL NON-P.R.E.		7,715,890	19,245,090	11,529,200		
				TOTAL REAL		7,849,100	20,971,900	13,122,800		
	20-D1-FARM-1986			PERSONAL P.R.E.		1,109,450	2,201,620	1,092,170		
	181			PERSONAL NON-P.R.E.		0	0	0		
				TOTAL PERSONAL		1,109,450	2,201,620	1,092,170		
	20-D1-FARM-1986			BLL P.R.E.		0	0	0		
	0			BLL NON-P.R.E.		0	0	0		
				TOTAL BLL		0	0	0		
	20-D1-FARM-1986			TOTAL P.R.E.		1,242,660	3,928,430	2,685,770		
	317			TOTAL NON-P.R.E.		7,715,890	19,245,090	11,529,200		
				GRAND TOTAL		8,958,550	23,173,520	14,214,970		
20-D1-FARM-1986			COMMERCIAL PERSONAL P.R.E.		1,109,450	2,201,620	1,092,170			
181			(CLASS = 251 AND 950)							
20-D1-FARM-1986			INDUSTRIAL PERSONAL P.R.E.		0	0	0			
0			(CLASS = 351, 951, 952, AND 953)							
20-D1-FARM-1986			RESC FORECLOSURE P.R.E.		0	0	0			
0			RESC FORECLOSURE NON-P.R.E.		0	0	0			
			TOTAL RESC FORECLOSURE		0	0	0			
			(PRE - BILLED AS NON-PRE)							
20-D1-FARM-1986			WINTER P.R.E.		0	0	0			
0			WINTER NON-P.R.E.		0	0	0			
			TOTAL WINTER		0	0	0			
			(PRE GRANTED FOR WINTER ONLY)							

<b>Farmington City Council Staff Report</b>	<b>Council Meeting Date: November 16, 2020</b>	<b>Reference Number 6C</b>	
<b>Submitted by: DDA Director</b>			
<b>Description</b> Consideration to Approve a Resolution Designating The City of Farmington "Syndicate" Social District and Defining the Commons Area.			
<b>Requested Action</b> Motion to approve Resolution No. _____, to Approve The City of Farmington "Syndicate" Social District and Defining the Commons Area.			
<p><b>Background</b></p> <p>On July 1, 2020, Governor Whitmer signed House Bill 5781 into law (MCL 436.1551) creating the "Social District Permit," which allows local governments to designate a Social District within their jurisdictions. Businesses that are granted a Social District Permit may sell alcoholic liquor (beer, wine, mixed spirits, or mixed drinks) on their licensed premises to customers who may then consume the alcoholic liquor within the commons area of the Social District. Local governments may now designate a Social District that contains a "commons area." On October 19, 2020, Farmington City Council adopted C-799-2020, to include social districts. Once designated, "qualified licensees" whose licensed premises are contiguous to the commons area within the Social District and who obtain a license from the Michigan Liquor Control Commission (MLCC) may permit patrons to leave the licensed premises with the alcohol and consume it within the commons area.</p> <p>A designated Social District, the "Syndicate", has been developed by the DDA for consideration in the form of a Resolution of City Council. DDA staff has worked with downtown business owners to determine which will apply to the MLCC for a Social District Permit. This will form the basis of the boundaries of the District. As more businesses add these permits, the Social District may be amended by City Council by amending the Resolution to expand or modify the District.</p> <p><b>Attachment</b></p> <ul style="list-style-type: none"> <li>• Proposed Social District Plan with Map</li> <li>• Social District Draft Ordinance</li> <li>• Syndicate Logo &amp; Resolution</li> </ul>			
<b>Agenda Review</b>			
<b>Department Head</b>	<b>Finance/Treasurer</b>	<b>City Attorney</b>	<b>City Manager</b>



# DOWNTOWN FARMINGTON SOCIAL DISTRICT PLAN

SCALE: 1" = 120'-0"



AREAS:	
WALKING PATH	37,160 SQ.FT.
RILEY PARK	32,355 SQ.FT.
GAZEBO PARK	9,165 SQ.FT.
ALLEY (FARMINGTON RD)	3,035 SQ.FT.
ALLEY (GRAND RIVER)	2,535 SQ.FT.
<b>TOTAL</b>	<b>74,250 SQ.FT.</b>

LEGEND	
<span style="display:inline-block; width:15px; height:15px; background-color:yellow; border:1px solid black;"></span>	RESTAURANT
<span style="display:inline-block; width:15px; height:15px; background-color:red; border:1px solid black;"></span>	PATH/GATHERING AREA
●	"SYNDICATE" SIGN (QTY.: 47)
■	INFORMATION SIGN (QTY.: 14)

ISSUE DATE: 10-29-2020

# FARMINGTON SOCIAL DISTRICT AND COMMONS AREA(S)

## *Management and Maintenance Plan*

### **OPERATION :**

1. The Social District and Commons Areas shall be open for operation Sunday through Thursday from 10am to 10pm, and Friday and Saturday from 10am to midnight.
2. No tents or lighting shall be installed within the Social District or Commons Area(s) without City permission.
3. No amplified sound shall be used in the Social District or Commons Areas without City permission.
4. Umbrellas may be installed but shall not be mechanically fastened to street or sidewalk surfaces.
5. There shall be no smoking in the Commons Areas.
6. Dogs are permitted in the Social District and Commons Areas (the City's leash laws still apply, as does the obligation to pick up after your dog).

### **ACCESS**

1. Pedestrian access shall be maintained to all buildings in the Social District and Commons Areas as required by the City of Farmington.
2. Emergency access shall be maintained to all adjacent properties in the Social District and Commons Areas as required by the City of Farmington.

### **ALCOHOL :**

1. Alcoholic beverages are allowed in the Commons Area(s) only in accordance with a Social District Permit issued by the Michigan Liquor Control Commission (MLCC), any accompanying MLCC regulations, and City of Farmington requirements.
2. Alcoholic beverages shall only be purchased at the licensed premises of a Social District Permit holder and must be consumed in designated Commons Areas.

### **SEATING, TABLES, AND RELATED FURNISHINGS:**

1. Farmington Downtown Development Authority will maintain any seating, tables, and related furnishings that have been purchased and deployed by the City or DDA within the Social District.
1. Seating, tables, and related furnishings that have been provided by individual Social District Permit Holders shall be the sole responsibility of the Social District Permit Holders and must comply with ADA accessibility requirements. Under certain circumstances, Social District Permit holders may use public space for seating, tables, and related furnishings. Interested Social District Permit holders must contact Farmington Downtown Development Authority for necessary reviews and municipal approvals.
2. Related furnishings are defined as planters, fencing, spatial delineators or other elements that are deployed as part of a seating expansion within the Social District.

### **SIGNAGE**

1. Farmington Downtown Development Authority in consultation with the City will provide signage that designates the Commons Area(s) and Commons Area(s) boundaries.
2. Existing City of Farmington sign ordinances are still applicable within Social District and Commons Area(s)

### **TRASH AND RECYCLING:**

1. Farmington Downtown Development Authority will provide temporary trash cans and/or recycling cans within Commons Area(s) and at Commons Area boundaries and will maintain these trash cans and/or recycling cans and conduct trash removal operations at these locations for the duration of the Social District and Commons Area operation so long as it is economically feasible to do so.
2. At locations where existing trash cans are already installed, Farmington Downtown Development Authority and City of Farmington will continue their current maintenance and trash removal operations.

### **REVIEW**

1. The Management and Maintenance Plan shall be included in any future Social District reviews conducted by the City of Farmington or other entities.
2. Farmington Downtown Development Authority shall be included in any review and consulted on any revisions to the Social District and Management and Maintenance Plan.
3. Alcoholic beverages consumed in Commons Areas are required to be in designated cups per the requirements of the MLCC and the City of Farmington.
4. Social District Permit holders are responsible for the sale of alcohol on their licensed premises in accordance with their individual Social District Permits and all MLCC rules and regulations, including confirming the consumer's identification and age, and prohibiting the sale of alcohol to intoxicated parties.
5. During regular patrols, Farmington Department of Public Safety will monitor Commons Area(s) as assigned for compliance with MLCC and City of Farmington rules and regulations.
6. Farmington Downtown Development Authority staff and/or contractors will also monitor Commons Areas and report compliance issues to the proper authorities so long as it is economically feasible to do so.
7. Additional commons areas may be considered at a future date by City Commission.

### **SOCIAL DISTANCING AND COVID-19 RESPONSE :**

1. All users of Social District and Commons Area(s) shall follow State of Michigan social distancing requirements.

2. All users of Social District and Commons Areas shall comply with State of Michigan Department of Health and Human Services Orders and applicable Orders issued by the Oakland County Health Department, including but not limited to, complying with limits on social gatherings and requirements relating to face masks.

**SOCIAL DISTRICT LOGO:**

1. The "Syndicate" will be branded for marketing purposes and must have a special logo for use on the non-glass district beverage cups of no more than 16 ounces. The cups, purchased by the license holder, must also have a logo or name identifying the establishment.
2. A "Syndicate" Social District cup may not be reused, must remain in the establishment where they were purchased or in the common area, and may not be taken into an establishment that did not sell the beverage. The "Syndicate" Social District stickered logo will be placed on each cup and it will be the license holder's responsibility to place their own logo or name on the cup to be in compliance.

**SOCIAL DISTRICT MARKETING AND PROMOTION:**

1. The "Syndicate" Social District does have a branded name for marketing purposes and a distinctive logo.
2. Marketing will be done through traditional free media and paid advertising along with social media. "Syndicate" social media will be distributed through DDA accounts.

**Festivals/Special Events:**

The state's Social District law does not allow special event liquor licenses to participate in a Social District.



**DOWNTOWN FARMINGTON  
SOCIAL DISTRICT**

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[WWW.DOWNTOWNFARMINGTON.ORG](http://WWW.DOWNTOWNFARMINGTON.ORG)



STATE OF MICHIGAN

COUNTY OF OAKLAND

CITY OF FARMINGTON

ORDINANCE NO. C-\_\_\_\_-2020

**AN ORDINANCE TO AMEND THE CITY OF  
FARMINGTON CITY CODE OF ORDINANCES,  
CHAPTER 3, "ALCOHOLIC LIQUORS," TO ADD  
ARTICLE III, "SOCIAL DISTRICTS."**

**THE CITY OF FARMINGTON ORDAINS:**

**PART I.** That Chapter 3, "Alcoholic Liquors" of the City of Farmington Code of Ordinances is hereby amended to add Article III, "Social Districts," to read as follows in its entirety:

**Article III. Social Districts**

**Sec. 3-40. – Social Districts and Common Areas**

A. Pursuant to the authority granted by Public Act 124 of 2020 the City Council may designate by Resolution Social Districts and Commons Areas, which shall be clearly marked with appropriate signage within a Social District.

B. The creation of a Commons Area shall include the adoption of a management and maintenance plan, which may be amended as necessary, for the protection of the health and safety of the community and includes, but is not limited to, limitations on the hours of operation for a Commons Area.

C. Except as provided by State law, the holder of a Social District Permit issued by the Michigan Liquor Control Commission may sell alcoholic liquor for consumption within the confines of a Commons Area if both of the following requirements are met:

1. The holder of the Social District Permit only sells and serves alcoholic liquor on the holder's licensed premises;

2. The holder of the Social District Permit only serves alcoholic liquor to be consumed in the Commons Area in a container to which all of the following apply:

a. the container prominently displays the Social District Permittee's trade name or logo or some other mark that is unique to the social district permittee's on-premises license;

b. the container prominently displays a logo or some other mark that is unique to the Commons Area;

- c. the container is not glass; and
- d. the container has a liquid capacity that does not exceed 16 ounces.

D. A purchaser may remove a container of alcoholic liquor sold by a holder of a Social District Permit from the Social District Permittee's licensed premises to the Commons Area if all of the following conditions are met:

- 1. The purchaser does not remove the container from the commons area;
- 2. The purchaser does not possess the container in a motor vehicle; and
- 3. While possessing the container, the purchaser does not enter the licensed premises of a social district permittee other than the Social District Permittee from which the purchaser purchased the container.

E. The consumption of alcoholic liquor from a container in a Commons Area as allowed under this section may only occur during the hours established by the Management and Maintenance Plan for the Commons Area.

F. This section is to be strictly construed as a limited exception to, and not in conflict with, Sections 3-5 and 21-27 of the City of Farmington Code of Ordinances which generally prohibit the public consumption and possession of open containers of liquor and alcoholic beverages. For purposes of Section 35-102(b)(7) of the Zoning Ordinance, the Social District shall constitute the defined area required by the ordinance for the holder of a Social District Permit.

G. A purchaser of alcoholic liquor violating the restrictions set forth in this section is guilty of misdemeanor punishable by a fine of up to \$500 and associated court costs.

H. As used in this section:

1. "Commons Area" means an area within a Social District clearly designated and clearly marked in accordance with a resolution adopted by the City Council and which is shared by and contiguous to the premises of at least 2 Qualified Licensees the district shall constitute the "defined area" while the ordinance is in effect and the business is in compliance.

2. "Qualified Licensee" means a retailer that holds a license, other than a special license, to sell alcoholic liquor for consumption on the licensed premises; and a manufacturer with either: a) an on-premises tasting room permit, b) an off-premises tasting room license, or c) a joint off-premises tasting room license.

I. The City Council reserves the ability to revoke the Social District designation if it determines that the activities within or existence of the Commons Area threaten the health, safety, or welfare of the public or have become a public nuisance. Before revoking the designation, the City Council will hold at least 1 public hearing, the time and place thereof which shall be noticed as required by the Open Meetings Act, MCL15.261 *et seq.*, on the proposed revocation.

J. The City Clerk is authorized and directed to file this ordinance and any resolutions setting forth the designation of the Social District and Commons Areas along with the management and maintenance plans adopted pursuant to ordinance with the Michigan Liquor Control Commission.

K. This section sunsets and shall be of no further legal effect after December 31, 2024."

**Part II Severability**

Should any section, subsection, paragraph, sentence, clause, or word of this ordinance be held invalid for any reason, such decisions shall not affect the validity of the remaining portions of the ordinance.

**Part III Savings**

This amendatory ordinance shall not affect violations of the zoning ordinance or any other ordinance existing prior to the effective date of this ordinance and such violation shall be governed and shall continue to be separately punishable to the full extent of the law under the provisions of such ordinance at the time the violation was committed.

**Part IV Effective Date: Publication.**

This amendatory ordinance shall be effective 10 days after adoption by the City Council and after publication as provided by the Charter of the City of Farmington.

Ayes:  
Nays:  
Abstentions:  
Absent:

STATE OF MICHIGAN )  
  )ss.  
COUNTY OF OAKLAND)

I, the undersigned, the qualified and acting City Clerk of the City of Farmington, Oakland County, Michigan, do certify that the foregoing is a true and complete copy of the Ordinance adopted by the City Council of the City of Farmington at a meeting held on the \_\_\_\_ day of \_\_\_\_\_, 2020, the original of which is on file in my office.

\_\_\_\_\_  
Mary Mullison, City Clerk  
City of Farmington

Adopted:  
Published:  
Effective:

**STATE OF MICHIGAN**  
**COUNTY OF OAKLAND**  
**CITY OF FARMINGTON**

**A RESOLUTION DESIGNATING SOCIAL DISTRICTS CONTAINING COMMONS AREAS AND ADOPTING A MANAGEMENT AND MAINTENANCE PLAN IN ORDER TO ALLOW CERTAIN ON-PREMISES LIQUOR LICENSEES EXPANDED USE OF SHARED AREAS FOR CONSUMPTION OF ALCOHOL PURSUANT TO PUBLIC ACT 124 OF 2020.**

**RECITATIONS:**

**WHEREAS,** the Michigan Liquor Control Code was recently amended by 2020 Public Act 124 (the Act) to allow the governing body of a local governmental unit to designate social districts and commons areas which may be used by qualified licensees to obtain a social district permit from the Michigan Liquor Control Council (MLCC) to utilize expanded areas for the consumption of alcohol; and

**WHEREAS,** if the governing body of a local governmental unit designates a social district that contains a commons area, the governing body must define and clearly mark the commons area with signs, establish local management and maintenance plans including, but not limited to, hours of operation for submittal to the MLCC, and maintain the commons areas in a manner that protects the health and safety of the community; and

**WHEREAS,** the City Council finds that designating social districts and commons areas pursuant to the Act is in the best interests of the citizens of the City of Farmington especially in light of COVID-19 restrictions on indoor gatherings and social distancing recommendations; and

**WHEREAS,** the City of Farmington Social District shall be created and managed by the City through a collaboration with its Downtown Development Authority;

***NOW THEREFORE BE IT RESOLVED THAT,*** that the City Council designates the social districts and commons areas as provided on the attached maps, establishes the attached management and maintenance plan, and authorizes the City Manager or his designee to take all such other actions necessary in order to implement this Resolution and comply with the Act.

***BE IT FURTHER RESOLVED THAT*** that the City Clerk is authorized and directed to forward this Resolution and the attached maps and management and maintenance plans to the MLCC as required by the Act together with this Resolution.

**AYES:**

**NAYS:**

**ABSTENTIONS:**

**ABSENT:**

**CERTIFICATION**

I hereby certify that the foregoing Resolution was adopted by the City Council of the City of Farmington at a meeting duly called and held on November \_\_\_\_, 2020.

CITY OF FARMINGTON

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MARY MULLISON, CLERK

<b>Farmington City Council Staff Report</b>	<b>Council Meeting Date:</b> November 16, 2020	<b>Item Number 6C</b>
<b>Submitted by:</b> Charles Eudy, Superintendent		
<b>Agenda Topic:</b> Construction Estimate No. 6 for the Mayfield Street Reconstruction		
<b>Proposed Motion:</b> Move to Approve payment to V.I.L. Construction Incorporated for Construction Estimate No. 6 in the amount of \$186,068.65 for the Mayfield Street Reconstruction.		
<p><b>Background:</b> In conjunction with the city’s consulting engineer’s Orchard Hiltz &amp; McCliment Advisors (OHM), bids were solicited for the Mayfield Street reconstruction. The selection of Mayfield Street was based upon PASER ratings, other upcoming construction projects, and the recent increased frequency of street flooding during heavy rain events. The project was awarded to V.I.L. Construction Incorporated of Sterling Heights Michigan at the March 2020 Council Meeting.</p> <p><u>Construction Estimate No.6:</u> In the amount of \$186,068.65 for work completed through November 3, 2020. This amount includes a release of \$105,322.84 being held as retainage this period, which has reduced retainage to \$4,000.00. Work this period primarily includes balancing of concrete &amp; asphalt removals, concrete &amp; asphalt quantity placement, drainage structure, and turf establishment . Total earnings this period is \$80,745.81.</p> <p>To date VIL Construction has earned \$1,173,974.24 of the revised contract sum of \$1,228,023.00.</p>		
<b>Materials:</b> OHM Payment Application No. 6		



November 3, 2020

Mr. Chuck Eudy **(via e-mail)**  
Public Works Superintendent  
City of Farmington  
23600 Liberty Street  
Farmington, Michigan 48335

Regarding: Mayfield Street Reconstruction  
OHM Job No. 0111-19-0060  
Payment Application No. 6

Dear Mr. Eudy:

Enclosed are Payment Application No. 6 and a Contractor's Declaration for the referenced project.

V.I.L. Construction, Inc. has completed the work shown on the attached payment application for the period ending October 30, 2020 and we would recommend payment to the Contractor in the amount of **\$186,068.65**.

Sincerely,  
OHM Advisors

A handwritten signature in black ink, appearing to read "Matt Parks".

---

Matt Parks, P.E.  
Project Manager

cc: Jeff Bowdell, Building Official, City of Farmington (via email)  
Anthony Vani, V.I.L. (via email)  
Clay Stokes, OHM Advisors (via email)  
Jessica Howard, OHM Advisors (via email)  
File

P:\0101\_0125\0111190060\_Mayfield\_St\_Reconstruction\\_Construction\Pay App\_CO\Pay Apps\No.6 pending\Mayfield St Recon\_PA#6.docx

**OHM Advisors**  
34000 PLYMOUTH ROAD  
LIVONIA, MICHIGAN 48150

**T** 734.522.6711  
**F** 734.522.6427

**OHM-Advisors.com**



**PAYMENT APPLICATION**

**Project: City of Farmington - Mayfield Street Reconstruction**

**Job Number: 0111-19-0060**

OWNER: City of Farmington  
 23600 Liberty Street  
 Farmington, MI 48335  
 (248) 474-5500  
 SCHEDULE On  
 STATUS:

CONTRACTOR: V.I.L. Construction, Inc.  
 6670 Sims Drive  
 Sterling Heights, MI 48313  
 (586) 979-6020

Number: 6  
 Period End Date: 10/30/2020  
 Status: Approved  
 Contract Start Date: 5/26/2020  
 Contract End Date: 9/15/2020  
 Contract Duration: 112  
 Print Date: 11/3/2020

**NOTE:**

Original Contract Amount: \$1,227,759.50  
 Change Orders Amount: \$263.50  
 Current Contract Amount: \$1,228,023.00

Change Order 1: \$9,019.50  
 Change Order 2: (\$8,756.00)  
 \$263.50

Retainage: Lump Sum

Earnings This Period: \$80,745.81  
 Earnings To Date: \$1,173,974.24  
 Previous Retainage Amount: \$109,322.84  
 Retainage This Period: (\$105,322.84)  
 Less Total Retained To Date: \$4,000.00  
 Net Earned: \$1,169,974.24  
 Previous Earnings: \$983,905.59  
 Amount Due Contractor: \$186,068.65  
 Amount Due Contractor includes (\$105,322.84) of previously held retainage

**Approved By**

**Charles J. Eudy**

Date **11/03/2020**

**Recommended By**

Chuck Eudy - Public Works Superintendent - City of Farmington  
 Clay Stokes, PE, Construction Manager



**Clayton E. Stokes, PE**

Digitally signed by Clayton Stokes  
 DN: c=US, e=clay.stokes@ohm-advisors.com, o=OHM Advisors, ou=Clay Stokes  
 Reason: I am approving this document  
 Date: 2020.11.03 15:40:15-0500

Date \_\_\_\_\_

**OHM Advisors**  
 34000 Plymouth Road  
 Livonia, MI 48150

(734) 522-6711

OHM-Advisors.com



**Items**

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
<b>Division: A - Miscellaneous</b>									
1	Mobilization, Max 5%	1.00 Ls	1.00	\$55,000.00	0.00	0.00	\$0.00	1.00	\$55,000.00
2	Audio Video Route Survey	1.00 Ls	1.00	\$900.00	0.00	0.00	\$0.00	1.00	\$900.00
3	Permit Fees Allowance	3000.00 Dlr	3000.00	\$1.00	0.00	0.00	\$0.00	0.00	\$0.00
4	Traffic Maintenance and Control	1.00 Ls	1.00	\$153,000.00	0.00	0.00	\$0.00	1.00	\$153,000.00
5	Sidewalk, Rem	184.00 Syd	184.00	\$4.50	0.00	0.00	\$0.00	162.59	\$731.66
6	Subgrade Undercutting, Type II (Modified)	200.00 Cyd	200.00	\$42.00	0.00	0.00	\$0.00	40.10	\$1,684.20
7	Subgrade Undercutting, Type II (Special)	200.00 Cyd	200.00	\$34.00	0.00	0.00	\$0.00	0.00	\$0.00
8	Exploratory Excavation, Trench	60.00 Ft	60.00	\$10.00	0.00	0.00	\$0.00	0.00	\$0.00
9	Erosion Control, Inlet Protection, Fabric Drop	13.00 Ea	13.00	\$70.00	0.00	0.00	\$0.00	13.00	\$910.00
10	Silt Fence	1160.00 Ft	1160.00	\$1.00	0.00	0.00	\$0.00	0.00	\$0.00
11	Maintenance Aggregate, 21AA	740.00 Ton	740.00	\$22.00	0.00	0.00	\$0.00	455.65	\$10,024.30
12	Trench Undercut and Backfill	114.00 Cyd	114.00	\$30.00	0.00	0.00	\$0.00	0.00	\$0.00
13	Utility/Drainage Structure, Adj, Add Depth	5.00 Ft	5.00	\$100.00	0.00	0.00	\$0.00	0.00	\$0.00
14	Hand Patching	15.00 Ton	15.00	\$195.00	2.00	0.00	\$370.00	2.00	\$370.00
15	Sidewalk, Conc, 4 inch	1650.00 Sft	1650.00	\$4.50	0.00	0.00	\$0.00	1788.50	\$8,048.25
16	Sprinkler Line, up to 1 inch	150.00 Ft	150.00	\$12.00	14.00	0.00	\$168.00	62.00	\$744.00
17	Sprinkler Head, Remove and Reset	8.00 Ea	8.00	\$170.00	0.00	0.00	\$0.00	0.00	\$0.00
18	Sprinkler Head, Replace	8.00 Ea	8.00	\$220.00	2.00	0.00	\$440.00	1.00	\$2,420.00
19	Lower Proposed Water Main	3.00 Ea	3.00	\$600.00	0.00	0.00	\$0.00	0.00	\$0.00
20	Remove Water Service Lead	3.00 Ea	3.00	\$800.00	0.00	0.00	\$0.00	0.00	\$0.00
21	Private Water Service, Type K Copper, 3/4 inch, Long	3.00 Ea	3.00	\$1,700.00	0.00	0.00	\$0.00	2.00	\$3,400.00
28	Yard Pop Up Emitters	0.00 Dlr	385.00	\$1.00	0.00	0.00	\$0.00	1.00	\$1.00
<b>A - Miscellaneous Sub-Total:</b>							<b>\$978.00</b>		<b>\$237,293.41</b>
<b>Retainage</b>							<b>(\$22,761.11)</b>		
<b>Division: B - Removals</b>									
22	Tree, Rem, 19 inch to 36 inch	1.00 Ea	1.00	\$2,700.00	0.00	0.00	\$0.00	1.00	\$2,700.00
23	Dr Structure, Rem	2.00 Ea	2.00	\$800.00	0.00	0.00	\$0.00	2.00	\$1,600.00
24	Sewer, Rem, Less than 24 inch	348.00 Ft	348.00	\$9.00	0.00	0.00	\$0.00	342.00	\$3,078.00
25	Water Main, Rem	1503.00 Ft	1503.00	\$9.00	0.00	0.00	\$0.00	1483.00	\$13,347.00
26	Curb and Gutter, Rem	3014.00 Ft	3014.00	\$7.00	0.00	0.00	\$0.00	2984.00	\$20,888.00
27	Payt, Rem	5505.00 Syd	5505.00	\$4.50	34.10	0.00	\$153.45	5267.77	\$23,704.97
28	Sidewalk, Rem	772.00 Syd	772.00	\$4.50	0.00	0.00	\$0.00	772.00	\$3,474.00
29	Gate Wall, Rem	1.00 Ea	1.00	\$900.00	0.00	0.00	\$0.00	1.00	\$900.00
30	Hydrant, Rem	1.00 Ea	1.00	\$900.00	0.00	0.00	\$0.00	1.00	\$900.00
31	Sign, Rem	4.00 Ea	4.00	\$50.00	4.00	0.00	\$200.00	4.00	\$200.00

(734) 522-6711

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**OHM Advisors**  
34000 Plymouth Road  
Livonia, MI 48150

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
32	Cold Milling HMA Surface	319.00 Syd	319.00	\$16.00	111.90	0.00	\$1,790.40	111.90	\$1,790.40
73	22814 Mayfield additional tree removal	0.00 Ls	1.00	\$2,585.00	0.00	0.00	\$0.00	1.00	\$2,585.00
74	22805 Mayfield additional tree removal	0.00 Ls	1.00	\$1,160.00	0.00	0.00	\$0.00	1.00	\$1,160.00
75	22847 Mayfield additional tree removal	0.00 Ls	1.00	\$2,875.00	0.00	0.00	\$0.00	1.00	\$2,875.00
76	22880 Mayfield additional tree removal	0.00 Ls	1.00	\$1,819.50	0.00	0.00	\$0.00	1.00	\$1,819.50
77	22932 Mayfield additional tree removal	0.00 Ls	1.00	\$580.00	0.00	0.00	\$0.00	1.00	\$580.00
				<b>B - Removals Sub-Total:</b>			<b>\$2,143.85</b>		<b>\$81,601.87</b>
				<b>Retainage</b>			<b>(\$7,655.07)</b>		
<b>Division: C - Road</b>									
33	Station Grading	16.50 Sta	16.50	\$1,900.00	0.00	0.00	\$0.00	14.93	\$28,367.00
34	Aggregate Base, 21AA (Limestone), 8 inch	2814.00 Ton	0.00	\$22.00	0.00	0.00	\$0.00	0.00	\$0.00
34	Aggregate Base, 21AA (Limestone), 8 inch	0.00 Ton	2814.00	\$19.00	0.00	0.00	\$0.00	2153.23	\$40,911.37
35	Aggregate Base, 21AA (Limestone), Drive Approach, 6 inch	233.00 Ton	0.00	\$22.00	0.00	0.00	\$0.00	0.00	\$0.00
35	Aggregate Base, 21AA (Limestone), Drive Approach, 6-inch	0.00 Ton	233.00	\$19.00	0.00	0.00	\$0.00	203.36	\$3,863.84
36	Underdrain, Subgrade, Open-Graded, 6 inch	800.00 Ft	800.00	\$23.50	0.00	0.00	\$0.00	505.00	\$11,867.50
37	MDOT HMA 13A, 2 inch	36.00 Ton	36.00	\$135.00	0.00	0.00	\$0.00	0.00	\$0.00
38	MDOT HMA 13A, 4 inch (2 Lifts)	1089.00 Ton	1089.00	\$111.00	622.53	0.00	\$69,100.83	1278.05	\$141,863.55
39	Driveway, Nonreinf Conc, 6 inch	543.00 Syd	543.00	\$49.50	11.25	0.00	\$556.88	581.34	\$28,776.33
40	Curb and Gutter, Conc, Det F4	3014.00 Ft	3014.00	\$18.00	0.00	0.00	\$0.00	2964.00	\$53,352.00
41	Detectable Warning Surface	24.00 Ft	24.00	\$70.00	0.70	0.00	\$49.00	24.00	\$1,680.00
42	Sidewalk Ramp, Conc, 6 inch	290.00 Sft	290.00	\$7.00	0.00	0.00	\$0.00	277.94	\$1,945.58
43	Sidewalk, Conc, 4 inch	4138.00 Sft	4138.00	\$4.50	0.00	0.00	\$0.00	4138.00	\$18,621.00
44	Sidewalk, Conc, 6 inch	2579.00 Sft	2579.00	\$5.50	39.50	0.00	\$217.25	2665.00	\$14,657.50
45	Post, Steel, 3 lb	26.00 Ft	26.00	\$15.00	0.00	0.00	\$0.00	0.00	\$0.00
46	Sign	4.00 Ea	4.00	\$100.00	4.00	0.00	\$400.00	4.00	\$400.00
47	Turf Establishment	16.50 Sta	16.50	\$400.00	15.25	0.00	\$6,100.00	15.25	\$6,100.00
				<b>C - Road Sub-Total:</b>			<b>\$76,423.96</b>		<b>\$352,405.67</b>
				<b>Retainage</b>			<b>(\$26,589.39)</b>		
<b>Division: D - Utilities</b>									
48	Storm Sewer, C.I.V., RCP, 12 inch, Tr Det B	103.00 Ft	103.00	\$110.00	0.00	0.00	\$0.00	104.00	\$11,440.00
49	Storm Sewer, C.I.V., RCP, 18 inch, Tr Det B	27.00 Ft	27.00	\$120.00	0.00	0.00	\$0.00	24.00	\$2,880.00
50	Storm Sewer, C.I.V., RCP, 24 inch, Tr Det B	469.00 Ft	469.00	\$150.00	0.00	0.00	\$0.00	465.00	\$69,750.00
51	Dr Structure Cover, Type B	3.00 Ea	3.00	\$500.00	1.00	0.00	\$500.00	3.00	\$1,500.00
52	Dr Structure Cover, Type K	4.00 Ea	4.00	\$600.00	0.00	0.00	\$0.00	4.00	\$2,400.00
53	Dr Structure Cover, Type Q	5.00 Ea	5.00	\$500.00	0.00	0.00	\$0.00	5.00	\$2,500.00
54	Dr Structure, 24 inch dia	4.00 Ea	4.00	\$2,300.00	0.00	0.00	\$0.00	5.00	\$11,500.00
55	Dr Structure, 48 inch dia	1.00 Ea	1.00	\$3,300.00	0.00	0.00	\$0.00	1.00	\$3,300.00
56	Dr Structure, 60 inch dia	2.00 Ea	2.00	\$4,500.00	0.00	0.00	\$0.00	2.00	\$9,000.00
				<b>OHM Advisors</b>					
				34000 Plymouth Road					
				Livonia, MI 48150					
				(734) 522-6711					
				OHM-Advisors.com					

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
57	Dr Structure, Tap, 12 inch	5.00 Ea	5.00	\$500.00	0.00	0.00	\$0.00	6.00	\$3,000.00
58	Dr Structure, Tap, 24 inch	1.00 Ea	1.00	\$900.00	0.00	0.00	\$0.00	1.00	\$900.00
59	Utility/Drainage Structure, Adj	13.00 Ea	13.00	\$700.00	1.00	0.00	\$700.00	13.00	\$9,100.00
60	Irrigation Valve, Adjust	1.00 Ea	1.00	\$400.00	0.00	0.00	\$0.00	0.00	\$0.00
61	Polyethylene Encasement	1533.00 Ft	1533.00	\$1.00	0.00	0.00	\$0.00	1532.00	\$1,532.00
62	Temporary Water Supply System, 2 inch	3240.00 Ft	3240.00	\$3.00	0.00	0.00	\$0.00	3263.10	\$9,789.30
63	Water Main, Class 54, DI, 6 inch, Tr Det G	40.00 Ft	40.00	\$171.00	0.00	0.00	\$0.00	28.00	\$4,788.00
64	Water Main, Class 54, DI, 8 inch, Tr Det G	1493.00 Ft	1493.00	\$184.00	0.00	0.00	\$0.00	1481.00	\$272,504.00
65	Connection to Existing Water Main	2.00 Ea	2.00	\$6,400.00	0.00	0.00	\$0.00	2.00	\$12,800.00
66	Fire Hydrant Assembly	3.00 Ea	3.00	\$6,800.00	0.00	0.00	\$0.00	3.00	\$20,400.00
67	Gate Valve and Well, 8 inch	2.00 Ea	2.00	\$6,300.00	0.00	0.00	\$0.00	2.00	\$12,600.00
68	Temporary Hydrant Connection	2.00 Ea	2.00	\$200.00	0.00	0.00	\$0.00	2.00	\$400.00
69	Temporary Water Service Connection	33.00 Ea	33.00	\$50.00	0.00	0.00	\$0.00	33.00	\$1,650.00
70	Water Main Line Stop, 8 inch	2.00 Ea	2.00	\$600.00	0.00	0.00	\$0.00	2.00	\$1,200.00
71	Curb Stop and Box, 3/4 inch	33.00 Ea	33.00	\$300.00	0.00	0.00	\$0.00	33.00	\$9,900.00
72	Water Service, Jumper Connect, 3/4 inch	33.00 Ea	33.00	\$900.00	0.00	0.00	\$0.00	31.00	\$27,900.00
<b>D - Utilities Sub-Total:</b>							<b>\$1,200.00</b>		<b>\$502,733.30</b>
<b>Retainage</b>							<b>(\$48,318.28)</b>		

CONTRACTOR'S DECLARATION

I hereby declare that I have not, during the period September 24, 2020 to October 30 A.D., 20 20, performed any work, furnished any material, sustained any loss, damage or delay for any reason, including soil conditions encountered or created, or otherwise done anything for which I shall ask, demand, sue for, or claim compensation from City of Farmington.

The owner, or his agents, in addition to the regular items set forth in the contract numbered 0111-19-0060 and dated May A.D., 20 20, for Mayfield Street Reconstruction.

executed between myself and the Owner, and in the Change Orders for work issued by the Owner in writing as provided thereunder, except as I hereby make claim for additional compensation and/or extension of time as set forth. There (is) (is not) an the itemized statement attached.

Date: November 3, 2020.

Company: V.I.L. Construction, Inc.

By: .

Position: President.

**Farmington City Council  
Staff Report**

**Council Meeting  
Date:**  
November 16, 2020

**Item  
Number  
6D**

**Submitted by:**  
Charles Eudy, Superintendent

**Agenda Topic:**  
9 Mile Retention Pump #6 recondition

**Proposed Motion:**  
Move to accept the proposal from Oakland County Water Resource Commissioner Office (OCWRC) to recondition pump #6 in the estimated amount of \$19,000.00.

**Background:**  
Pump #6 is one of four designated wet weather pumps to pump sewage to the onsite storage basin. Pump #6 is the first wet weather pump to be removed from service and inspected since the station began operation in 1993.

Annually, during the budget planning cycle administrative staff met with Oakland County Water Resource Commission (OCWRC) to review the Farmington Retention Basin Long Range Plan (LRP). In January 2020 OCWRC recommended we allocate \$8,000 to perform inspection and recondition of pump #6 as determined upon disassembly. Pump #6 was removed from service earlier this month. Upon disassembly of pump #6, the recommended reconditioning will exceed OCWRC 2020 estimate for the pump reconditioning. OCWRC and City Administration reviewed the cost difference of replacement vs reconditioning. Both OCWRC and City Administration agree that reconditioning the pump is fiscally sound and meets our LRP. The LRP schedule and budget allocations can be adjusted to proceed with the reconditioning of pump #6. City Administration and OCWRC will revise the LRP schedule and budget allocations as needed. The 2020 LRP was revised to include any uncompleted maintenance from the prior year and remaining fund balances from FY19-20 have been recommended to carried over to the current fiscal year.

OCWRC and City Administration recommends to accept the quote from Detroit Pump located in Warren, MI per the Oakland County Water Resource Commissioner Office (OCWRC) qualified vendor contract to recondition pump #6 in the amount of \$15,600.00, and OCWRC recommends to allocate \$2,000.00 for OCWRC services removing and installing the pump, and an additional \$1,400.00 in contingency funds. Total revised estimate is \$19,000 to complete the rehabilitation of pump #6.

**Materials:**  
OCWRC recommended pump maintenance letter dated October 22, 2020  
Detroit Pump Quotation # MB101520



*Jim Nash*

October 22, 2020

Chuck Eudy  
City of Farmington, Public Works Superintendent  
23600 Liberty Street  
Farmington, MI 48335

Re: Oakland County Water Resources Commissioner Office  
Farmington Retention Basin  
Pump #6 Rehabilitation

Dear Mr. Eudy:

WRC had planned to repair Pump #6 at the Retention Basin as indicated in the Long Range Plan Update letter dated January 31, 2020. This pump is original to the facility and was installed in 1993. WRC recommended the City of Farmington allocate \$8,000 for the restoration of Pump #6. We had also intended to perform this rehabilitation in the 2020 fiscal year. The COVID-19 pandemic delayed our anticipated schedule.

WRC retained Detroit Pump to evaluate the condition of the existing pump and prepare an estimate to perform necessary repairs. Their evaluation is attached to this letter. Their findings indicate that the pump had significant corrosion, impeller wear, and bearing failure. They estimated repairs to be on the order of \$15,600. Due to the age of the pump and the estimated repair cost, WRC also obtained an estimate for a new pump. Detroit Pump provided an estimated cost of \$25,000 for a new pump.

Pump #6 is a wet weather pump that does not run as frequently as Pumps 1 and 4. Therefore, the City should expect a rebuild of this pump to extend the pump's useful life at least 10 years. As such, repair of this pump is a cost-effective solution to address the failures documented in Detroit Pump's evaluation.

The extent of the repair to the pump is greater than WRC estimated in our Long Range Plan. Given that the remaining pumps to be rehabilitated are the same age and serve the same function as Pump #6, we will revise the estimated expenses in our long range.



The following is WRC's estimate to repair Pump #6.

Contracted Services - \$15,600

WRC Services - \$2,000

Contingency - \$1,400

**TOTAL - \$19,000**

We recommend Detroit Pump perform this repair for the pump. We will await your approval prior to starting this work.

Sincerely,



M. Drew Sandahl, P.E.  
Assistant Chief Engineer

Attachments





QUOTATION NO.: MB101520



Y. C. Smith Co., Division of HydroDynamics, Inc.

23751 Amber Avenue  
Warren, MI. 48089  
PH.: (248) 544-4242 / FAX: (248) 544-4141

To: OAKLAND COUNTY DRAIN - WRC

SITE - FARMINGTON RETENSION

4860 PONTIAC LAKE RD.

WATERFORD, MI 48328

ATTN: GUY SINACOLA

Ph. 248-867-2094

Fax.

Email: [sinacolag@oakgov.com](mailto:sinacolag@oakgov.com)

Date:	10/15/2020
Quoted By:	Mark Billette

Terms:	Net 30 Days	Ref. / Job #:	10161
Via:	Best Ground, Prepay & Add	Mfg.:	ALLIS CHALMERS
FOB:	Shipping Point	Model:	250
		S/N:	164813-03-2
Lead Time:	<b>11-12 WEEKS</b>	Cust. PO #:	

**CAUSE OF FAILURE**

*Pump was covered in rust and decay. The impeller was eroded away from abrasive wear causing the unit to become unbalanced leading to bearing failure. . The plate was seized into the volute.*

QTY.	DESCRIPTION	PRICE EACH	TOTAL
1	<b>REPAIR - ALLIS CHALMER PUMP</b>		
	DISASSEMBLE / CLEAN / INSPECT.....10 HOURS	\$550.00	\$550.00
	COMPLETE ROTATING ASSEMBLY .....\$ 11,436.00	\$14,294.50	\$14,294.50
	( 3 ) GASKETS..... \$10.00 per Gasket	\$37.50	\$37.50
	SAND BLASTING COLUMNS .....\$ 225.00	\$281.25	\$281.25
	MACHINING - SUCTION COVER WEAR PLATE .. 1.5 HOURS	\$82.50	\$82.50
	ASSEMBLY ..... 4 HOURS	\$220.00	\$220.00
	PREP & PAINT .....1 HOUR	\$55.00	\$55.00
<p><b>NOTE: The cost does not include Delivery or Installation</b> There would be an additional charge per man per hour for this service.</p>			

\*\*\* Equipment that is brought in for an estimate and not repaired MAY be subject to an inspection charge and Sales Tax  
WILL be returned disassembled. Total Amount: **\$15,520.75**

We are pleased to submit the above quotation for your consideration. Should you place an order, be assured it will receive our prompt attention. This quotation is valid for 30 days. Thereafter, it is subject to change without notice. Detroit Pump's Guarantee and Standard Terms and Conditions apply. If you do not have a copy, please let us know and they will be provided.

MARK BILLETTE - Shop Coordinator  
Direct Dial #: (248) 336-5232  
[mark.billette@detroitpump.com](mailto:mark.billette@detroitpump.com)



# Photos of DPM Repair Tag # 10161

**Mfg.:** ALLIS CHALMERS  
**Model:** 250  
**S/N:** 164813-03-2  
**Cust. PO #:**



<b>Farmington City Council Staff Report</b>	<b>Council Meeting Date:</b> November 16, 2020	<b>Reference Number 6E</b>
<b>Submitted by:</b> Chuck Eudy, Superintendent		
<b>Description</b> 9 Mile & Floral Emergency Watermain Replacement		
<b>Requested Action</b> Move to approve Pay Estimate No. 1 (Final) in the amount of \$212,934.20 with \$1,000 held as retainage to be released when all detour route signage is removed to D'Angelo Brothers Excavating for the 9 Mile & Floral Street Emergency watermain replacement.		
<b>Background</b> Orchard Hiltz & McCliment Advisors (OHM) in conjunction with City Administration developed the Emergency Watermain Replacement project near 9 Mile Road & Floral Street. Quotes were solicited from 3 contractors. The Project was awarded to D'Angelo Brother's Excavating located in Farmington Hills.  D'Angelo Brother's, OHM and City Administration expedited permits from EGLE, OCWRC, RCOC & Farmington Hills for the watermain replacement, road closure, and detour.  Businesses on Grand River from Lilac Street to Hawthorne Street, Residents on Floral Street from Shiawassee Street to 9 Mile Road had water interrupted on two different days for the watermain disconnect and reconnection. The project included the removal of the 70-year-old 4 inch diameter watermain and installation of the new 8 inch diameter watermain, and replacement roadway. The new watermain was placed in the same trench lie as the old watermain, completely eliminating the abandoned infrastructure.  OHM has recommended payment to D'Angelo Brothers Excavating located in Farmington Hills in the amount of \$212,934.20 with \$1,000 held as retainage until all signage is removed from the extensive project detour. The barricading is scheduled to completely removed by November 13, 2020. Retainage may be released with the recommended payment if the signage is removed by November 16, 2020. Outstanding item not included in the pay estimate is the pavement marking on 9 Mile Road. OHM & City Administration is coordinating with RCOC to complete the pavement markings promptly. At the time of writing this staff report, RCOC was anticipating any fees for completing the pavement markings.  ----- <b>Attachments:</b> OHM Advisors Pay Estimate No. 1 (Final)		
<b>Agenda Review</b>		
<b>Department Head</b>	<b>Finance/Treasurer</b>	<b>City Attorney</b>
<b>City Manager</b>		



November 12, 2020

Mr. Chuck Eudy  
DPW Superintendent  
City of Farmington  
33720 W. 9 Mile Road  
Farmington, Michigan 48335

Regarding: Floral Street & 9 Mile Emergency Water Main Replacement  
OHM Job No. 0111-20-0053

Dear Mr. Eudy:

Enclosed is the **revised** Payment Application No. 1 and Contractor Declaration for the referenced project. D'Angelo Brothers has completed the work shown on the attached payment application for the period ending November 5, 2020 and we would recommend payment to the Contractor in the amount of **\$212,934.20**.

Sincerely,  
OHM Advisors

---

Michael McNutt  
Field Client Representative

cc: Vince D'Angelo, D'Angelo Brothers (via e-mail)  
Jessica Howard, OHM Advisors  
File

P:\0101\_0125\0111200050\_9\_Mile\_Floral\_WM\_Emerg\_Rep\\_Construction\Pay App\_CO\Pay app\No. 1\REVISED\Floral Street & 9 Mile cover letter\_revised PA#1.docx

# PAYMENT APPLICATION



Project: City of Farmington - Floral Street & 9 Mile Emergency WM Replacement

Job Number: 0111-20-0053

Number: 1

Period End Date: 11/5/2020

Status: Approved

Contract Start Date: 10/9/2020

Contract End Date: 10/30/2020

Contract Duration: 21

Print Date: 11/12/2020

OWNER: City of Farmington  
23600 Liberty Street

CONTRACTOR: D'Angelo Brothers  
30750 W 8 Mile Rd.

Farmington, MI 48335  
(248) 474-5500

Farmington Hills, MI 48336  
(248) 476-6897

SCHEDULE On  
STATUS:

NOTE:

Original Contract Amount: \$277,301.00  
Change Orders Amount: \$0.00  
Current Contract Amount: \$277,301.00

Earnings This Period: \$213,934.20  
Earnings To Date: \$213,934.20  
Previous Retainage Amount: \$0.00  
Retainage This Period: \$1,000.00  
Less Total Retained To Date: \$1,000.00  
Net Earned: \$212,934.20  
Previous Earnings: \$0.00  
Amount Due Contractor: \$212,934.20

Retainage: Lump Sum

Approved By

Chuck Eudy - Public Works Superintendent - City of Farmington \_\_\_\_\_

Date \_\_\_\_\_

Recommended By

Michael McNutt, Engineer \_\_\_\_\_

Date \_\_\_\_\_

Items

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
<b>Division: A</b>									
1	Mobilization, Max. 5%	1.00 Ls	1.00	\$10,000.00	1.00	0.00	\$10,000.00	1.00	\$10,000.00
2	Traffic Maintenance & Control	1.00 Ls	1.00	\$13,000.00	1.00	0.00	\$13,000.00	1.00	\$13,000.00
3	Erosion Control, Inlet Protection, Fabric Drop	2.00 Ea	2.00	\$200.00	0.00	0.00	\$0.00	0.00	\$0.00
4	Pavt, Rem	560.00 Syd	560.00	\$25.00	688.02	0.00	\$17,200.50	688.02	\$17,200.50
5	Sidewalk, Rem	18.00 Syd	18.00	\$50.00	21.10	0.00	\$1,055.00	21.10	\$1,055.00
6	Gate Well, Rem	1.00 Ea	1.00	\$1,000.00	1.00	0.00	\$1,000.00	1.00	\$1,000.00
7	Subgrade Undercutting, Type II (Modified)	30.00 Cyd	30.00	\$30.00	0.00	0.00	\$0.00	0.00	\$0.00
8	Subgrade Undercutting, Type II (Special)	30.00 Cyd	30.00	\$30.00	15.10	0.00	\$453.00	15.10	\$453.00
9	Trench Undercut and Backfill	30.00 Cyd	30.00	\$30.00	0.00	0.00	\$0.00	0.00	\$0.00
10	Structure Adjust	1.00 Ea	1.00	\$800.00	1.00	0.00	\$800.00	1.00	\$800.00
11	Aggregate Base, 21AA Limestone, 8 inch	220.00 Ton	220.00	\$40.00	195.22	0.00	\$7,808.80	195.22	\$7,808.80
12	Aggregate Base, 21AA Limestone, Drive Approach, 6 inch	28.00 Ton	28.00	\$40.00	0.00	0.00	\$0.00	0.00	\$0.00
13	Maintenance Aggregate, 21AA	10.00 Ton	10.00	\$40.00	0.00	0.00	\$0.00	0.00	\$0.00
14	Station Grading	2.40 Sta	2.40	\$500.00	1.87	0.00	\$935.00	1.87	\$935.00
15	Conc, Nonreinf, 7 inch (Floral Street)	112.00 Syd	112.00	\$100.00	194.80	0.00	\$19,480.00	194.80	\$19,480.00
16	Conc, Nonreinf, 8 inch (9 Mile Road - Composite)	387.00 Syd	387.00	\$100.00	88.70	0.00	\$8,870.00	88.70	\$8,870.00
17	MDOT HMA 13A, 2 inch (9 Mile Road - Composite)	43.00 Ton	43.00	\$300.00	0.00	0.00	\$0.00	0.00	\$0.00
18	Driveway, MDOT HMA 13A, 4 inch	7.00 Ton	7.00	\$300.00	0.00	0.00	\$0.00	0.00	\$0.00
19	Driveway, Nonrein Conc, 6 inch	63.00 Syd	63.00	\$12.00	0.00	0.00	\$0.00	0.00	\$0.00
20	Sidewalk, Conc, 6 inch	126.00 Sft	126.00	\$12.00	86.25	0.00	\$1,035.00	86.25	\$1,035.00
21	Sidewalk Ramp, Conc, 6 inch	37.00 Sft	37.00	\$9.00	0.00	0.00	\$0.00	0.00	\$0.00
22	Detectable Warning Surface	8.00 Ft	8.00	\$40.00	0.00	0.00	\$0.00	0.00	\$0.00
23	Polyethylene Encasement	208.00 Ft	208.00	\$3.00	240.50	0.00	\$721.50	240.50	\$721.50
24	Relocate Water Service-Open Cut 30'-Tap into 8" Ductile Iron	1.00 Ls	1.00	\$8,500.00	1.00	0.00	\$8,500.00	1.00	\$8,500.00
25	Water Main, Class 54, DI, 8 inch, Tr Det G	208.00 Ft	208.00	\$190.00	240.50	0.00	\$45,695.00	240.50	\$45,695.00
26	Connection to Existing Water Main	3.00 Ea	3.00	\$6,000.00	3.00	0.00	\$18,000.00	3.00	\$18,000.00
27	Gate Valve and Box, 8 inch	3.00 Ea	3.00	\$5,900.00	3.00	0.00	\$17,700.00	3.00	\$17,700.00
28	Water Main Removal 4"	202.00 Ft	202.00	\$8.00	223.50	0.00	\$1,788.00	223.50	\$1,788.00
29	Cut & Cap 4 inch Water Main	3.00 Ea	3.00	\$600.00	3.00	0.00	\$1,800.00	3.00	\$1,800.00
30	Temporary Water Service Connection	1.00 Ea	1.00	\$1,200.00	1.00	0.00	\$1,200.00	1.00	\$1,200.00
31	Water Main Line Stop, 4 inch	3.00 Ea	3.00	\$7,500.00	0.00	0.00	\$0.00	0.00	\$0.00
32	Water Service, Jumper Connect, 3/4 inch	1.00 Ea	1.00	\$800.00	1.00	0.00	\$800.00	1.00	\$800.00
33	Curb Stop and Box, 3/4 inch	1.00 Ea	1.00	\$1,200.00	1.00	0.00	\$1,200.00	1.00	\$1,200.00
34	Turf Establishment	1.00 Sta	1.00	\$1,500.00	1.00	0.00	\$1,500.00	1.00	\$1,500.00

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
35	Pavement Markings	1.00 Ls	1.00	\$3,000.00	0.00	0.00	\$0.00	0.00	\$0.00
36	Conc. Pavt., Non-reinf 9", Colored	300.00 Syd	300.00	\$120.00	275.96	0.00	\$33,115.20	275.96	\$33,115.20
37	Longitudinal Joints	500.00 Ft	500.00	\$2.40	115.50	0.00	\$277.20	115.50	\$277.20
<b>A Sub-Total:</b>							<b>\$213,934.20</b>		<b>\$213,934.20</b>
<b>Retainage</b>							<b>\$1,000.00</b>		

## CONTRACTOR'S DECLARATION

I HEREBY DECLARE THAT I HAVE NOT, during the period

10/1/2020 - 11/7/2020

to

\_\_\_\_\_ A.D., 20 \_\_\_\_\_ performed any work, furnished any material, sustained any loss, damage or delay for any reason, including soil conditions encountered or created, or otherwise done anything for which I shall ask, demand, sue for or claim compensation from \_\_\_\_\_

Floral Street & 9 Mile Water Main. # 0111-20-0053 10/9/20

or his

agents, in addition to the regular items set forth in the Contract numbered \_\_\_\_\_ and dated

\_\_\_\_\_ A.D., 20 \_\_\_\_\_ for the Agreement executed between myself and the OWNER, and in the Change Orders for work issued by the OWNER in writing as provided thereunder, except as I hereby make claim for additional compensation and/or extension of time, as set forth on the itemized statement attached hereto.

There (is) (is not) an itemized statement attached.

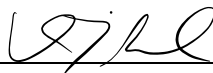
Date:

11/7/2020

By:

Vincent D'Angelo. Principal

Title:



**Farmington City Council  
Staff Report**

**Council Meeting**  
**Date:** November 16, 2020

**Item  
Number**  
**6F**

**Submitted by:**  
Charles Eudy, Superintendent

**Agenda Topic:**  
SCADA Improvements at Booster Station, Reservoir, and FA-02-meter pit.

**Proposed Motion:**  
Move to ratify payment to Oakland County Treasurer for installation of new Water System Supervisory control and Data Acquisition (SCADA) in the amount of \$60,397.97.

**Background:**  
Annually City Administration meet with Oakland County Water Resource during the budget planning cycle. Administrative staff met with Oakland County Water Resource Commission (OCWRC) to review the Farmington Water System Long Range Plan (LRP). In **January 2019** OCWRC recommended the City allocate \$54,000 to update the SCADA controls for the 9 Mile Booster, FA-02-mag-meter, and reservoir. OCWRC began analyzing upgrades in early 2020.

As the COVID-19 pandemic developed, nearly all OCWRC staff worked from home as did their contractors developing the new SCADA system. OCWRC and City Administration failed to request authorization from City Council as we were short staffed and managing the pandemic.

OCWRC and their contractors completed the SCADA project earlier this year and the system has been in operation for several months.

<b>Item</b>	<b>Cost</b>
Contracted Services	\$51,703.22
Materials & Supplies	\$ 345.52
WRC Labor & Equipment	\$ 8,348.23
<b>Total</b>	<b>\$60,397.97</b>

City Administration and OCWRC will revise the LRP schedule and budget allocations as needed. The 2020 LRP has been revised to include any uncompleted maintenance from the prior year and remaining fund balances from FY19-20 have been recommended to carried over to the current fiscal year.

**Materials:**  
Oakland County Treasurers Invoice # WAS0000253





**WRC**  
**WATER RESOURCES COMMISSIONER**  
*Jim Nash*

October 27, 2020

Chuck Eudy, Public Works Superintendent  
City of Farmington  
23600 Liberty Street  
Farmington, MI 48335

Re: Oakland County Water Resources Commissioner Office  
Supervisory Control and Data Acquisition (SCADA) Improvements  
Invoice WAS0000253

Dear Mr. Eudy:

WRC has completed upgrading the SCADA system for the Booster Station, Ground Storage Tank, and FA-02 as planned in our 2020 long range plan for the City of Farmington. The existing SCADA system was obsolete and relied on technology over 20 years old, which exceeds WRC life expectancy. The age of the City of Farmington SCADA system impacted the recommended budget allocation.

The new SCADA system allows operators to make changes remotely to the water system rather than responding to the site. This expedites our ability to resolve trouble-conditions that are observed in the system. In addition to improvements to operations, the new SCADA system provides improved access to historical data and consists of a more intuitive human interface. Data is trended in real-time and allows for quick decision making and coordination between our staff and the City.

The scope of work for this improvement included replacement of various component of the controls system, site-level programming, head-end system configurations, cell modem configuration and activation, and human interface screen development.

Our total expenses for this project were \$60,397.97.

Please let me know if you need any additional information regarding the completion of this project.

Sincerely,



M. Drew Sandahl, P.E.  
Assistant Chief Engineer





# INVOICE

Invoice: WAS0000253  
 Invoice Date: 9/11/2020  
 Page: 1 of 1

Make Checks Payable to  
 OAKLAND COUNTY  
 TREASURERS-CASH ACCTG BLDG 12 E  
 1200 N TELEGRAPH RD  
 PONTIAC MI 48341-0479

Customer No: WAS00000001  
 Payment Terms: NET 30  
 Due Date: 10/11/2020

CITY OF FARMINGTON  
 ATTN CHUCK EUDY  
 23600 LIBERTY ST  
 FARMINGTON HILLS MI 48335-3529

**AMOUNT DUE: 60,397.97 USD**

For billing questions, please call: 248-858-1124

Original

Line	Description	Quantity	UOM	Unit Amt	Net Amount
1	Contracted Services	1.00		51,703.22	51,703.22
2	Miscellaneous Materials	1.00		346.52	346.52
3	WRC Equipment	1.00		855.67	855.67
4	WRC Labor	1.00		7,492.56	7,492.56
				Subtotal:	60,397.97
				<b>AMOUNT DUE:</b>	<b>60,397.97</b>

**PLEASE INCLUDE YOUR INVOICE NUMBER WHEN SUBMITTING PAYMENT.**

V1429468  
3/20/20  
**Invoice**

**ICS Integration Services LLC**

815 Maxwell Ave  
Royal Oak, MI 48067  
Tel: (734) 306-6779  
Fax: (734) 785-6025

Date	Invoice #
3/9/2020	1668

<b>Bill To</b>
Drew Sandahl One Public Works Drive Building 95 West Waterford, MI 48328

WRC Job #	Contract #	Terms	Due Date
1-2575	005659	1% 10 Net 30	4/8/2020

Date	Description	Qty	Rate	Amount								
	Farmington Water SCADA Through March											
	Regular Labor (Monday-Friday, 7am - 5pm) Configure modems	8	109.00	872.00								
	Materials											
	Cellular Antennas		11.84	11.84								
	Cellular Antennas		11.82	11.82								
	SCADA Antennas - Farm Booster		36.73	36.73								
	Modem & Power supply		264.09	264.09								
	Modem & Power supply		264.09	264.09								
	Total Reimbursable Expenses			588.57								
	Markup		13.00%	76.51								
	Total Reimbursable Expenses			665.08								
<table border="1"> <tr> <td>RECEIVED</td> </tr> <tr> <td>MAR 10 2020</td> </tr> <tr> <td>WRC ACCOUNTING</td> </tr> </table>		RECEIVED	MAR 10 2020	WRC ACCOUNTING	<table border="1"> <tr> <td>APPROVED: Sandahl</td> </tr> <tr> <td>349386</td> </tr> <tr> <td>345692</td> </tr> <tr> <td>VERIFIED: Cameron</td> </tr> <tr> <td>408405</td> </tr> </table>		APPROVED: Sandahl	349386	345692	VERIFIED: Cameron	408405	
RECEIVED												
MAR 10 2020												
WRC ACCOUNTING												
APPROVED: Sandahl												
349386												
345692												
VERIFIED: Cameron												
408405												
57295-149067-730373-1-1884 STD			<b>Total</b>	\$1,537.08								

*Drew Sandahl*

*J*

V1362115  
6-18-19

# ICS Integration Services LLC

815 Maxwell Ave  
Royal Oak, MI 48067  
Tel: (734) 306-6779  
Fax: (734) 785-6025

## Invoice

Date	Invoice #
5/11/2019	1455

Bill To
Drew Sandahl One Public Works Drive Building 95 West Waterford, MI 48328

WRC Job #	Contract #	Terms	Due Date
	004070	1% 10 Net 30	6/10/2019

Date	Description	Qty	Rate	Amount
	Farmington Booster			
	Close out of contract # 004070 Through April 2019			
	SCADA Labor (Monday-Friday, 7am - 5pm) Mike W through April	5	99.00	495.00
	Call Modems - Farmington Booster		431.00	431.00
	Antennas & Cables		52.75	52.75
	Total Reimbursable Expenses			483.75
	Markup		13.00%	62.89
	Total Reimbursable Expenses			546.64

\* short pay \*

RECEIVED  
JUN 11 2019  
WRC ACCOUNTING

APPROVER: Sandahl  
REQ # 331699  
PO # 328397  
RECEIVER: Jaren  
REC # [Signature]

please pay

57295-149667-730373

Total \$1,041.64

1-1884 STD #

*[Signature]*

V1362120  
6-18-19  
**Invoice**

### ICS Integration Services LLC

815 Maxwell Ave  
Royal Oak, MI 48067  
Tel: (734) 306-6779  
Fax: (734) 785-6025

Date	Invoice #
4/30/2019	881

Bill To
Drew Sandahl One Public Works Drive Building 95 West Waterford, MI 48328

WRC Job #	Contract #	Terms	Due Date
	004070	1% 10 Net 30	5/30/2019

Date	Description	Qty	Rate	Amount
	Bill Farmington Booster SCADA Screen development Discussed with Drew on 3-13-2019. He asked us to hold as the budget still was not approved.			
	SCADA Labor (Monday-Friday, 7am - 5pm)	52.5	99.00	5,197.50
	Farmington Booster - Screen development from previous attempts to complete Farmington prior to budget issue stoppage			
<i>* short pay per invoice #</i>				
<b>APPROVER:</b> <u>Sandahl</u>				
<b>REQ #</b> <u>331701</u>				
<b>PO #</b> <u>328398</u>				
<b>RECEIVER:</b> <u>Jawson</u>				
<b>REC #</b> <u>dy</u>				
<b>Total</b>				<b>\$5,197.50</b>

RECEIVED  
JUN 11 2019  
WRC ACCOUNTING

57295-149667-730373

1-1884 STD *[Signature]*

V1450743  
7.8.20

# Invoice

Date	Invoice #
6/20/2020	1754 ✓

GL 6/30/20

APPROVER: Lewis  
REQ # 354608  
PO # 350818  
RECEIVER: Paramo  
REC # 415465

## ICS Integration Services LLC ✓

815 Maxwell Ave  
Royal Oak, MI 48067  
Tel: (734) 306-6779  
Fax: (734) 785-6025

Bill To  
Drew Sandahl  
One Public Works Drive  
Building 95 West  
Waterford, MI 48328

WRC Job #	Contract #	Terms	Due Date
	005659	1% 10 Net 30	7/20/2020

Date	Description	Qty	Rate	Amount
	Farmington Water SCADA			
	Regular Labor (Monday-Friday, 7am - 5pm) Convert SCADA from Panelviews, PLC programming, convert to cellular. Meetings, startup and testing	403	109.00	43,927.00
<p>RECEIVED</p> <p>JUL 02 2020</p> <p>WRC ACCOUNTING</p> <p>Approved <i>Ben L Lewis</i> 6/26/2020</p>		<p>Fund Number: 57295</p> <p>Program Number: 149667</p> <p>Account Number: 730373</p> <p>Operating Unit Number:</p> <p>with Equipment Fund Only</p> <p>Project No.: 1-1884</p> <p>Activity Code No.: STD</p>		
<b>Total</b>				\$43,927.00 ✓

*M. Drew Sandahl*

*RL*

<b>Farmington City Council Staff Report</b>	<b>Council Meeting Date:</b> November 16, 2020	<b>Item Number 6G</b>
<b>Submitted by:</b> Charles Eudy, Superintendent		
<b>Agenda Topic:</b> Consideration to Renew Farmington Road Maintenance Agreement with the Road Commission for Oakland County		
<b>Proposed Motion:</b> Move to renew Farmington Road Maintenance Agreement with the Road Commission for Oakland County		
<b>Background:</b> City Administration is recommending that the City Council renew the Farmington Road Maintenance Agreement with the Road Commission for Oakland County. Under the agreement, which covers a one-year period beginning October 1, 2020, the City provides routine maintenance on Farmington Road between Eight Mile and Grand River. This maintenance includes patching, crack sealing, sweeping, landscape maintenance, snow and ice removal and general maintenance.  This 2020-2021 agreement has an increase of 2.5 percent which increases the amount from \$22,875.93 to \$23,447.84.		
<b>Materials:</b> 2020-21 Maintenance Agreement		



QUALITY LIFE THROUGH GOOD ROADS:  
ROAD COMMISSION FOR OAKLAND COUNTY  
"WE CARE."

**Board of Road Commissioners**

**Ronald J. Fowkes**  
Commissioner

**Gregory C. Jamian**  
Commissioner

**Andrea LaLonde**  
Commissioner

**Dennis G. Kolar, P.E.**  
Managing Director

**Gary Piotrowicz, P.E., P.T.O.E.**  
Deputy Managing Director  
County Highway Engineer

Highway Maintenance  
Department

2420 Pontiac Lake Road  
Waterford, MI 48328

248-858-4881

FAX  
248-858-7607

[www.rcocweb.org](http://www.rcocweb.org)

November 12, 2020

Mary Mullison  
City Clerk  
City of Farmington  
23600 Liberty Street  
Farmington, Michigan 48335

RE: 2020-2021 Maintenance Agreement

Dear Ms. Mullison:

Attached are two copies of a Maintenance Agreement between the Road Commission for Oakland County and the City of Farmington.

This 2020-2021 agreement has an increase of 2.5%, which increases the amount from \$22,875.93 to \$23,447.84.


If this agreement is satisfactory, please return the two-signed copies and the resolution of approval by your City Council. One fully signed copy will be returned to you upon approval by the Board of Road Commissioners.

Please furnish proof that your liability insurance covers this agreement, and particularly covers your personnel and equipment working on county roads under the jurisdiction of the Board of Road Commissioners. If there are any changes in this coverage during the term of this agreement, we must be notified of these changes. We will also need a current certificate of membership in the Michigan Municipal Workers Compensation Fund.

The Board of Road Commissioners and I extend our appreciation to you, the City Council, and your personnel for the fine work that has been done. We will continue to cooperate in any way to provide our citizens with the best road system possible.

We request that your signed agreement be returned to us no later than the end of November, so that we may present the agreement to our Board prior to the end of the year, which will allow RCOC to make payments per the agreement.

Sincerely,



for DH

Darryl M. Heid, P.E.  
Director of Highway Maintenance

/gg

Attachment



2020-2021 MAINTENANCE AGREEMENT  
CITY OF FARMINGTON

Under 1951 PA 51, As Amended

This Maintenance Agreement (“Agreement”) is made this \_\_\_\_ day of \_\_\_\_\_, 2020, between the Board of County Road Commissioners of the County of Oakland, State of Michigan, a public body corporate, hereinafter referred to as the “Board,” and the City of Farmington, Oakland County Michigan, a Michigan municipal corporation hereinafter referred to as the “City.”

WHEREAS, certain county primary and local roads more specifically set forth in Exhibit A, attached hereto, are under the jurisdiction and control of the Board and are located within or adjacent to the City; and

WHEREAS, The City desires to be responsible for certain maintenance of said roads under the terms of this Agreement, and the Board is willing to participate in the cost thereof as provided in Section III of this Agreement;

NOW, THEREFORE, in consideration of the mutual covenants set forth herein as provided, it is hereby agreed as follows:

I

The City will perform Maintenance of certain roads under the terms of this Agreement, and the Board will participate in the cost thereof as provided in Section III of this Agreement. “Maintenance,” herein required to be performed by the City, shall mean routine roadway surface operations, care and maintenance of shoulders and approaches, drainage and roadside maintenance and snow removal and ice control, which shall include the following minimum requirements:

ROUTINE ROADWAY SURFACE OPERATIONS

- Patching, including Base repairs
- Blading
- Joint and Crack Filling
- Sweeping

CARE AND MAINTENANCE OF SHOULDERS AND SIDE APPROACHES

- Patching, Blading, etc.
- Gravel
- Seeding and Sodding

DRAINAGE AND ROADSIDE MAINTENANCE

- Erosion Control and Repair
  - Repairing Drainage Ditches and Structures (includes Ditch Clean-out)
  - Grass and Weed Cutting (Twice Yearly)
- Tree Trimming and Emergency Tree Removal (Normal Tree Removal to be done by Road Commission)
- Repairing Retaining Walls, etc.
- Roadside Clean-up

## SNOW REMOVAL AND ICE CONTROL

Snow Removal by blading, plowing and other methods necessary to make the road reasonably safe for public travel.

Ice Control by salting, sanding, scraping and other methods necessary to make the road reasonably safe for public travel.

Maintenance shall also include other methods necessary to make the roads reasonably safe for public travel in accordance with MCL 224.21; and such other work and services, such as recordkeeping and maintenance of insurance, required by this Agreement. The city shall perform Maintenance on the roads listed in Exhibit A. All Maintenance work and services performed by the City shall be in accordance with the Board's maintenance guidelines, including but not limited to, the Board adopted Winter Maintenance Guidelines, the Board's standard practices and this Agreement. Should any dispute arise as to the character or extent of Maintenance or as to the City's performance hereunder, the controversy may be referred to an arbitration board consisting of the Road Commission for Oakland County Director of Highway Maintenance, the City of Farmington Engineer and a third person to be chosen by them for settlement thereof.

### II

The City agrees to keep said road in such condition as to be reasonably safe and convenient for public travel, in accordance with MCL 224.21, and to promptly notify the Board as soon as possible, but not longer than 5 days, should it become aware of defects or maintenance requirements in the roads set forth in Exhibit A, if said defects are not Maintenance subject to this Agreement.

The City shall keep accurate and uniform records of all Maintenance work performed pursuant to this Agreement. The Board shall have the right to audit City accounts and records insofar as such documents concern this Agreement and the work and services performed and to be performed hereunder.

### III

In consideration of the assumption of Maintenance of Farmington Road, between Eight Mile and Grand River by the City, the Board agrees to pay the City the sum of \$23,447.84 as set forth in Exhibit A, attached hereto and made a part hereof. Such amount is to be used by the City for Maintenance.

Payments are to be made by the Board to the City as follows:

25% in December 2020  
25% in March 2021  
25% in June 2021  
25% in September 2021

The making of said payments shall constitute Board's entire obligation in reference to said Maintenance.

### IV

The City hereby agrees to hold harmless, represent, defend and indemnify the Board, the Road Commission for Oakland County, its officers, and employees the County of Oakland; the Office of the

Oakland County Water Resources Commissioner and applicable drainage districts(s); the Michigan State Department of Transportation and the Transportation Commission; and any and all local units(s) of government within which the roads subject to this Agreement are located, against any and all claims, charges, complaints, damages, or causes of action for (a) public or private property damage, (b) injuries to persons (including death), or (c) other claims, charges, complaints, damages or causes of action arising out of the performance or non-performance of the activities which are the subject matter of this Agreement, specifically those activities set out in Section I, both known and unknown, whether during the progress or after the completion thereof. However, this hold harmless provision does not apply in so far as any claim or suit is alleged to be, or demonstrated to be, the result of a defect in highway design or condition and not related to the Maintenance activities set out in Section I. Further, since the Board has the statutory responsibility for maintenance of the roads under this Agreement, it is the intent of the parties that the delegation by this Agreement of those maintenance responsibilities to the City provides immunity to the City as an agent of the County. Therefore, the City falls within the governmental immunity protection of the County.

## V

The City shall acquire and maintain, during the term of the Agreement, statutory worker's compensation insurance, employer's liability insurance, automobile and comprehensive general liability insurance coverages, as more fully described in Exhibit B attached hereto, covering the Board's liability for any and all claims arising out of the City's performance or non-performance of the activities which are the subject matter of this Agreement.

## VI

The City further agrees to comply with all applicable laws and regulations, including without limitation, laws and regulations of the State of Michigan for safeguarding the air and waters of the State. In particular, City facilities and operations must meet the provisions of Part 5 (Spillage of Oil and Polluting Materials) rules promulgated pursuant to Part 31, Water Resources Protection, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended. (Rules R324.2001 through R324.2009 address release prevention planning, secondary containment, surveillance, and release reporting requirements). Further, the City must obtain DEQ permission to perform culvert replacements, when same involves a stream or lake. The City will be responsible for the proper disposal of the solid waste and other debris related to the maintenance described in Section I, and the costs associated therewith.

## VII

In accordance with Michigan 1976 Public Acts No. 220 and 453, being MCLA §§37.1209 and 37.2209, as the same may be amended, the City and its subcontractors shall not discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, or marital status; or because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position.. A breach of this covenant may be regarded as a material breach of this Agreement.

## VIII

It is the intention of the parties hereto that this Agreement is not made for the benefit of any third party.

It is anticipated that subsequent agreements regarding Maintenance activities will be executed annually by the Parties hereto.

The terms and conditions of this Agreement shall become effective on October 1, 2019 and shall continue in full force and effect until a subsequent Maintenance agreement has been executed by the parties hereto or until this Agreement is terminated, as set forth below.

In the event that a subsequent Maintenance agreement has not been executed by the parties hereto on or before September 1, 2021, either party may terminate this Agreement by providing the other party hereto with written notice of intent to terminate, at least thirty (30) days prior to the date of termination.

This Agreement is executed by the Board at its meeting of \_\_\_\_\_, and by the City by authority of a resolution of its governing body, adopted \_\_\_\_\_, (copy attached as Exhibit C).

Witnesses:

CITY OF FARMINGTON  
A Municipal Corporation

\_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

\_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

Witnesses:

BOARD OF COUNTY ROAD COMMISSIONERS  
OF THE COUNTY OF OAKLAND,  
A Public Body Corporate

\_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

\_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

MAINTENANCE  
2020-2021

CITY OF FARMINGTON

EXHIBIT A

Farmington Road

Extending from Eight Mile Road to Grand River Avenue

(\$13,792.84 per mile)

Miles

1.70

Cost Per Mile

\$13,792.84

\$ 23,447.84

Total Miles

1.70

TOTAL \$ 23,447.84

25% in December of 2019 \$ 5,861.96

25% in March of 2020 \$ 5,861.96

25% of June of 2020 \$ 5,861.96

25% in September of 2020 \$ 5,861.96

TOTAL \$ 23,447.84

**EXHIBIT B**

**2020-2021 MAINTENANCE AGREEMENT**

**ROAD COMMISSION FOR OAKLAND COUNTY**

**INSURANCE PROVISION  
(CITY)**

Insurance Coverage:

The City, prior to execution of the maintenance agreement, shall file with the Road Commission for Oakland County, copies of completed certificates of insurance as evidence that he carries adequate insurance satisfactory to the Board. Insurance coverage shall be provided in accordance with the following:

- a. **Worker's Compensation and Employer's Liability Insurance:** The insurance shall provide worker's compensation protection for the City's employees, to the statutory limits of the State of Michigan, and provide Part B Employers Liability as follows:

Each Accident	\$1,000,000
Disease – Each Employee	\$1,000,000
Disease – Policy Limit	\$1,000,000

The indemnification obligation under this section shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the City under worker's disability compensation coverage established by law.

- b. **Bodily Injury and Property Damage:** The insurance shall provide protection against all claims for damages to public or private property, and injuries to persons arising out of and during the progress and to the completion of the work, and with respect to product and completed operation for one year, after completion of the work.
  - 1. **Bodily Injury and Property Damage Other Than Automobile:** The minimum limits of property damage and bodily injury liability covering each contract shall be:

<b>Bodily Injury and Property Damage Liability:</b>	<b>or: Combined Single Limit:</b>
Each Person \$1,000,000	Aggregate \$2,000,000
Each Occurrence \$1,000,000	
Aggregate \$2,000,000	

Such insurance shall include: 1) explosion, collapse, and underground damage hazards (x,c,u), which shall include, but not be limited to coverage for (a) underground damage to facilities due to drilling and excavating with mechanical equipment; and (b) collapse or structural injury to structures due to blasting or explosion, excavation, tunneling, pile driving, cofferdam work, or building moving or demolition; (2) products and completed operations and (3) contractual liability. In the event that the City hires independent contractors, its required insurance shall also include independent contractors' coverages.

2. **Bodily Injury Liability and Property Damage Automobiles:** The minimum limits of bodily injury liability and property damage liability shall be:

<b>Bodily Injury and Property Damage Liability:</b> Each Person            \$1,000,000 Each Occurrence      \$1,000,000	or: <b>Combined Single Limit:</b> Each Occurrence:    \$1,000,000
---	--

Such insurance shall include coverage for all owned, hired, and non-owned vehicles.

- c. **Excess and Umbrellas Insurance –** The City may substitute corresponding excess and/or umbrella liability insurance for a portion of the above listed requirements in order to meet the specified minimum limits of liability.
- d. **The City shall provide for and in behalf of the Road Commission for Oakland County and all agencies specified by the Road Commission, as their interest may appear, Owner’s Protective Public Liability Insurance.** Such insurance shall provide coverage and limits the same as the City’s General Liability Insurance. Alternatively, the City may meet the requirements of this paragraph “d” by maintaining insurance with a liability limit of \$15,000,000.00 with no aggregate.
- e. **Notice –** The City shall not cancel, renew, or non-renew the coverage of any insurance required by this Section without providing 30-day prior written notice to the Road Commission for Oakland County. All such insurance shall include an endorsement whereby the insurer shall agree to notify the Road Commission for Oakland County immediately of any reduction by the City. The City shall cease operations on the occurrence of any such cancellation or reduction and shall not resume operations until new insurance is in force. If the City cannot secure the required insurance within 30 days, the Board reserves the right to terminate the Contract.
- f. **Reports:** The City or its insurance carrier shall promptly report to the Road Commission all of the following events each time as they occur: Claims received, claims investigations made, and disposition of claims.

See provisions of the maintenance agreement to which this Exhibit B is attached.

2020-2021 MAINTENANCE AGREEMENT  
CITY OF FARMINGTON

Under 1951 PA 51, As Amended

This Maintenance Agreement (“Agreement”) is made this \_\_\_\_ day of \_\_\_\_\_, 2020, between the Board of County Road Commissioners of the County of Oakland, State of Michigan, a public body corporate, hereinafter referred to as the “Board,” and the City of Farmington, Oakland County Michigan, a Michigan municipal corporation hereinafter referred to as the “City.”

WHEREAS, certain county primary and local roads more specifically set forth in Exhibit A, attached hereto, are under the jurisdiction and control of the Board and are located within or adjacent to the City; and

WHEREAS, The City desires to be responsible for certain maintenance of said roads under the terms of this Agreement, and the Board is willing to participate in the cost thereof as provided in Section III of this Agreement;

NOW, THEREFORE, in consideration of the mutual covenants set forth herein as provided, it is hereby agreed as follows:

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ROUTINE ROADWAY SURFACE OPERATIONS

Patching, including Base repairs  
Blading  
Joint and Crack Filling  
Sweeping

CARE AND MAINTENANCE OF SHOULDERS AND SIDE APPROACHES

Patching, Blading, etc.  
Gravel  
Seeding and Sodding

DRAINAGE AND ROADSIDE MAINTENANCE

Erosion Control and Repair  
Repairing Drainage Ditches and Structures (includes Ditch Clean-out)  
Grass and Weed Cutting (Twice Yearly)  
Tree Trimming and Emergency Tree Removal (Normal Tree Removal to be done by Road Commission)  
Repairing Retaining Walls, etc.  
Roadside Clean-up



## SNOW REMOVAL AND ICE CONTROL

Snow Removal by blading, plowing and other methods necessary to make the road reasonably safe for public travel.

Ice Control by salting, sanding, scraping and other methods necessary to make the road reasonably safe for public travel.

Maintenance shall also include other methods necessary to make the roads reasonably safe for public travel in accordance with MCL 224.21; and such other work and services, such as recordkeeping and maintenance of insurance, required by this Agreement. The city shall perform Maintenance on the roads listed in Exhibit A. All Maintenance work and services performed by the City shall be in accordance with the Board's maintenance guidelines, including but not limited to, the Board adopted Winter Maintenance Guidelines, the Board's standard practices and this Agreement. Should any dispute arise as to the character or extent of Maintenance or as to the City's performance hereunder, the controversy may be referred to an arbitration board consisting of the Road Commission for Oakland County Director of Highway Maintenance, the City of Farmington Engineer and a third person to be chosen by them for settlement thereof.

### II

The City agrees to keep said road in such condition as to be reasonably safe and convenient for public travel, in accordance with MCL 224.21, and to promptly notify the Board as soon as possible, but not longer than 5 days, should it become aware of defects or maintenance requirements in the roads set forth in Exhibit A, if said defects are not Maintenance subject to this Agreement.

The City shall keep accurate and uniform records of all Maintenance work performed pursuant to this Agreement. The Board shall have the right to audit City accounts and records insofar as such documents concern this Agreement and the work and services performed and to be performed hereunder.

### III

In consideration of the assumption of Maintenance of Farmington Road, between Eight Mile and Grand River by the City, the Board agrees to pay the City the sum of \$23,447.84 as set forth in Exhibit A, attached hereto and made a part hereof. Such amount is to be used by the City for Maintenance.

Payments are to be made by the Board to the City as follows:

25% in December 2020  
25% in March 2021  
25% in June 2021  
25% in September 2021

The making of said payments shall constitute Board's entire obligation in reference to said Maintenance.

### IV

The City hereby agrees to hold harmless, represent, defend and indemnify the Board, the Road Commission for Oakland County, its officers, and employees the County of Oakland; the Office of the

Oakland County Water Resources Commissioner and applicable drainage districts(s); the Michigan State Department of Transportation and the Transportation Commission; and any and all local units(s) of government within which the roads subject to this Agreement are located, against any and all claims, charges, complaints, damages, or causes of action for (a) public or private property damage, (b) injuries to persons (including death), or (c) other claims, charges, complaints, damages or causes of action arising out of the performance or non-performance of the activities which are the subject matter of this Agreement, specifically those activities set out in Section I, both known and unknown, whether during the progress or after the completion thereof. However, this hold harmless provision does not apply in so far as any claim or suit is alleged to be, or demonstrated to be, the result of a defect in highway design or condition and not related to the Maintenance activities set out in Section I. Further, since the Board has the statutory responsibility for maintenance of the roads under this Agreement, it is the intent of the parties that the delegation by this Agreement of those maintenance responsibilities to the City provides immunity to the City as an agent of the County. Therefore, the City falls within the governmental immunity protection of the County.

## V

The City shall acquire and maintain, during the term of the Agreement, statutory worker's compensation insurance, employer's liability insurance, automobile and comprehensive general liability insurance coverages, as more fully described in Exhibit B attached hereto, covering the Board's liability for any and all claims arising out of the City's performance or non-performance of the activities which are the subject matter of this Agreement.

## VI

The City further agrees to comply with all applicable laws and regulations, including without limitation, laws and regulations of the State of Michigan for safeguarding the air and waters of the State. In particular, City facilities and operations must meet the provisions of Part 5 (Spillage of Oil and Polluting Materials) rules promulgated pursuant to Part 31, Water Resources Protection, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended. (Rules R324.2001 through R324.2009 address release prevention planning, secondary containment, surveillance, and release reporting requirements). Further, the City must obtain DEQ permission to perform culvert replacements, when same involves a stream or lake. The City will be responsible for the proper disposal of the solid waste and other debris related to the maintenance described in Section I, and the costs associated therewith.

## VII

In accordance with Michigan 1976 Public Acts No. 220 and 453, being MCLA §§37.1209 and 37.2209, as the same may be amended, the City and its subcontractors shall not discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, or marital status; or because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position.. A breach of this covenant may be regarded as a material breach of this Agreement.

## VIII

It is the intention of the parties hereto that this Agreement is not made for the benefit of any third party.

It is anticipated that subsequent agreements regarding Maintenance activities will be executed annually by the Parties hereto.

The terms and conditions of this Agreement shall become effective on October 1, 2019 and shall continue in full force and effect until a subsequent Maintenance agreement has been executed by the parties hereto or until this Agreement is terminated, as set forth below.

In the event that a subsequent Maintenance agreement has not been executed by the parties hereto on or before September 1, 2021, either party may terminate this Agreement by providing the other party hereto with written notice of intent to terminate, at least thirty (30) days prior to the date of termination.

This Agreement is executed by the Board at its meeting of \_\_\_\_\_, and by the City by authority of a resolution of its governing body, adopted \_\_\_\_\_, (copy attached as Exhibit C).

Witnesses:

CITY OF FARMINGTON  
A Municipal Corporation

\_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

\_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

Witnesses:

BOARD OF COUNTY ROAD COMMISSIONERS  
OF THE COUNTY OF OAKLAND,  
A Public Body Corporate

\_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

\_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

MAINTENANCE  
2020-2021

CITY OF FARMINGTON

EXHIBIT A

Farmington Road

Extending from Eight Mile Road to Grand River Avenue

(\$13,792.84 per mile)

Miles

1.70

Cost Per Mile

\$13,792.84

\$ 23,447.84

Total Miles

1.70

TOTAL \$ 23,447.84

25% in December of 2019 \$ 5,861.96

25% in March of 2020 \$ 5,861.96

25% of June of 2020 \$ 5,861.96

25% in September of 2020 \$ 5,861.96

TOTAL \$ 23,447.84

**EXHIBIT B**

**2020-2021 MAINTENANCE AGREEMENT**

**ROAD COMMISSION FOR OAKLAND COUNTY**

**INSURANCE PROVISION  
(CITY)**

Insurance Coverage:

The City, prior to execution of the maintenance agreement, shall file with the Road Commission for Oakland County, copies of completed certificates of insurance as evidence that he carries adequate insurance satisfactory to the Board. Insurance coverage shall be provided in accordance with the following:

- a. Worker’s Compensation and Employer’s Liability Insurance: The insurance shall provide worker’s compensation protection for the City’s employees, to the statutory limits of the State of Michigan, and provide Part B Employers Liability as follows:

Each Accident	\$1,000,000
Disease – Each Employee	\$1,000,000
Disease – Policy Limit	\$1,000,000

The indemnification obligation under this section shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the City under worker’s disability compensation coverage established by law.

- b. Bodily Injury and Property Damage: The insurance shall provide protection against all claims for damages to public or private property, and injuries to persons arising out of and during the progress and to the completion of the work, and with respect to product and completed operation for one year, after completion of the work.
  - 1. Bodily Injury and Property Damage Other Than Automobile: The minimum limits of property damage and bodily injury liability covering each contract shall be:

Bodily Injury and Property Damage Liability:	or: Combined Single Limit:
Each Person \$1,000,000	Aggregate \$2,000,000
Each Occurrence \$1,000,000	
Aggregate \$2,000,000	

Such insurance shall include: 1) explosion, collapse, and underground damage hazards (x,c,u), which shall include, but not be limited to coverage for (a) underground damage to facilities due to drilling and excavating with mechanical equipment; and (b) collapse or structural injury to structures due to blasting or explosion, excavation, tunneling, pile driving, cofferdam work, or building moving or demolition; (2) products and completed operations and (3) contractual liability. In the event that the City hires independent contractors, its required insurance shall also include independent contractors’ coverages.

2. Bodily Injury Liability and Property Damage Automobiles: The minimum limits of bodily injury liability and property damage liability shall be:

<p><b>Bodily Injury and Property Damage Liability:</b></p> <p>Each Person            \$1,000,000</p> <p>Each Occurrence       \$1,000,000</p>	<p>or: Combined Single Limit:</p> <p>Each Occurrence:    \$1,000,000</p>
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Such insurance shall include coverage for all owned, hired, and non-owned vehicles.

- c. Excess and Umbrellas Insurance – The City may substitute corresponding excess and/or umbrella liability insurance for a portion of the above listed requirements in order to meet the specified minimum limits of liability.
- d. The City shall provide for and in behalf of the Road Commission for Oakland County and all agencies specified by the Road Commission, as their interest may appear, Owner’s Protective Public Liability Insurance. Such insurance shall provide coverage and limits the same as the City’s General Liability Insurance. Alternatively, the City may meet the requirements of this paragraph “d” by maintaining insurance with a liability limit of \$15,000,000.00 with no aggregate.
- e. Notice – The City shall not cancel, renew, or non-renew the coverage of any insurance required by this Section without providing 30-day prior written notice to the Road Commission for Oakland County. All such insurance shall include an endorsement whereby the insurer shall agree to notify the Road Commission for Oakland County immediately of any reduction by the City. The City shall cease operations on the occurrence of any such cancellation or reduction and shall not resume operations until new insurance is in force. If the City cannot secure the required insurance within 30 days, the Board reserves the right to terminate the Contract.
- f. Reports: The City or its insurance carrier shall promptly report to the Road Commission all of the following events each time as they occur: Claims received, claims investigations made, and disposition of claims.

See provisions of the maintenance agreement to which this Exhibit B is attached.

**Farmington City Council  
Staff Report**

**Council Meeting  
Date:** November 16, 2020

**Item  
Number  
6H**

**Submitted by:** David Murphy, City Manager

**Agenda Topic:** Consideration to Amend Fiscal Year 2020-21 Budget

**Proposed Motion:**

Move to adopt Budget Amendment Resolution #2 amending Fiscal Year 2020-21 Budget.

**Background:**

The City's budget is adopted on a fiscal year basis, July 1 – June 30. Unfortunately, many of the City's projects take place during the summer and often span year end. Guessing how much of the project will occur in each fiscal year is difficult and forcing contractors to work within a specific fiscal year is expensive. As a result, Administration allocates the total cost of a project between fiscal years and when budget is not used in one fiscal year, the budget is added to the next fiscal year through a budget amendment. Attached is the budget amendment moving funds from the 2019-20 fiscal year to the 2020-21 fiscal year. None of the items on the budget amendment represent non-budgeted expenditures. They are just a reallocation of budget from one fiscal year to the next.

**Materials:** Budget Amendment Resolution #2 2020-21

CITY OF FARMINGTON

RESOLUTION \_\_\_\_\_

Motion by, \_\_\_\_\_ seconded by, \_\_\_\_\_

**Budget Amendment No 2**

Fund: Major Street Fund		
Construction	\$40,000	
Reduction of Fund Balance		\$40,000
To Provide funds for repairs to road at 32115 Shiawassee originally budgeted in 19/20		
Fund: Major Street Fund		
Construction	\$408,947	
Reduction of Fund Balance		\$408,947
To Provide funds for Freedom Road originally budgeted in 19/20		
Fund: Major Street Fund		
Operations and Maintenance	\$17,593	
Reduction of Fund Balance		\$17,593
To Provide funds for pavement marking and RCOC maintenance originally budgeted in 19/20		
Fund: Local Street Fund		
Construction	\$268,227	
Reduction of Fund Balance		\$268,227
To Provide funds for Chatham Hills patching originally budgeted in 19/20		
Fund: Local Street Fund		
Construction	\$344,898	
Reduction of Fund Balance		\$344,898
To Provide funds for Mayfield Street originally budgeted in 19/20		
Fund: Capital Improvement Millage Fund		
Capital Outlay DPW HVAC	\$39,160	
Reduction of Fund Balance		\$39,160
HVAC originally budgeted in 19/20		
Fund: Capital Improvement Millage Fund		
Capital Outlay City Hall HVAC	\$11,000	
Reduction of Fund Balance		\$11,000
HVAC originally budgeted in 19/20		
Fund: Capital Improvement Millage Fund		
Capital Outlay Warner Home	\$10,000	
Reduction of Fund Balance		\$10,000
Warner Home painting originally budgeted in 19/20		
Fund: Capital Improvement Millage Fund		
Capital Outlay Caddell Drain	\$127,000	
Reduction of Fund Balance		\$127,000
Caddell Drain maintenance originally budgeted in 19/20		
Fund: Capital Improvement Millage Fund		
Capital Outlay Shiawassee and Drake Park Bathroom	\$100,000	
Reduction of Fund Balance		\$100,000
Shiawassee and Drake Park Bathroom maintenance originally budgeted in 19/20		



<b>Fund: Capital Improvement Millage Fund</b>		
<b>Capital Outlay Farmington Streetscape</b>	<b>\$2,280</b>	
<b>Reduction of Fund Balance</b>		<b>\$2,280</b>
<b>Part of Farmington Streetscape design originally budgeted in 19/20</b>		
<b>Fund: Capital Improvement Millage Fund</b>		
<b>Capital Outlay Mayfield Drain</b>	<b>\$88,125</b>	
<b>Reduction of Fund Balance</b>		<b>\$88,125</b>
<b>Part of Mayfield Drain originally budgeted in 19/20</b>		
<b>Fund: Water and Sewer Fund</b>		
<b>Capital Outlay</b>	<b>\$42,787</b>	
<b>Reduction of Fund Balance</b>		<b>\$42,787</b>
<b>HVAC originally budgeted in 19/20</b>		
<b>Fund: Water and Sewer Fund</b>		
<b>Capital Outlay</b>	<b>\$107,716</b>	
<b>Reduction of Fund Balance</b>		<b>\$107,716</b>
<b>Part of Mayfield originally budgeted in 19/20</b>		
<b>Fund: Water and Sewer Fund</b>		
<b>Capital Outlay</b>	<b>\$175,461</b>	
<b>Reduction of Fund Balance</b>		<b>\$175,461</b>
<b>Part of Bel Aire originally budgeted in 19/20</b>		
<b>Fund: Water and Sewer Fund</b>		
<b>Capital Outlay</b>	<b>\$24,878</b>	
<b>Reduction of Fund Balance</b>		<b>\$24,878</b>
<b>Pump and Pipe Rehab originally budgeted in 19/20</b>		
<b>Fund: Water and Sewer Fund</b>		
<b>Capital Outlay</b>	<b>\$27,629</b>	
<b>Reduction of Fund Balance</b>		<b>\$27,629</b>
<b>Pump Rehab and Blower Fan originally budgeted in 19/20</b>		

BE IT FURTHER RESOLVED that the City Treasurer is hereby authorized to pay all claims and accounts properly chargeable to the foregoing appropriations provided that said claims and accounts have been lawfully incurred and approved by Council, Board, Commission or other City Officer authorized to make such expenditures, and

BE IT FURTHER RESOLVED that the City Manager shall prepare for the Council a financial report each quarter on the status of City funds as contained within the City budget.

Roll Call:

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

\_\_\_\_\_  
MARY J. MULLISON, CITY CLERK

I, Mary J. Mullison, duly authorized Clerk for the City of Farmington, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Farmington City Council at a regular meeting held Monday, November 16, 2020 in the City of Farmington, Oakland County, Michigan.

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MARY J. MULLISON, CITY CLERK

**Farmington City Council  
Staff Report**

**Council Meeting  
Date:** November 16, 2020

**Item  
Number  
6I**

**Submitted by:** David Murphy, City Manager

**Agenda Topic:** Consideration to Amend Fiscal Year 2020-21 Budget

**Proposed Motion:**

Move to adopt Budget Amendment Resolution #3 amending Fiscal Year 2020-21 Budget.

**Background:**

**Several large construction projects are concluding this fall. This budget amendment adds or reduces the budget, now that final amounts can be projected with more certainty. Savings from these projects are being added to the sidewalks and 2021 road programs.**

**Significant changes include:**

Freedom Road – Budget is being reduced \$653,500. This project is under budget for several reasons. Engineering is approximately \$180,000 under budget because of its large and uncomplicated nature, engineering fees as a percent of construction is much less than other recent projects. Construction is approximately \$259,000 under budget as the scope of work changed once construction was underway. Finally, the City budgeted a contingency of \$214,500 before the project was bid out in case bids came in higher than expected. This contingency was not necessary.

Chatham Hills Concrete Patching – Budget is being increased \$49,000. This increase was necessary to complete an entire section of street and was discussed with Council previously.

Mayfield Road – Budget is being reduced \$70,000 because engineering was less than budgeted (\$28,000) and contingency (\$42,000) was not necessary.

Mayfield Drain – Budget is being reduced \$40,000 because project costed less than budgeted.

Mayfield Sewer – Budget is being reduced \$50,300 because engineering was less than budgeted (\$26,000) and contingency (\$24,300) was not necessary.

Bel Aire – Budget is being reduced \$155,000 because engineering was less than budgeted (\$58,000) and contingency (\$108,000) was not necessary. These savings were partially offset by additional work beyond the scope of the original project was completed.

**In addition to the conclusion of the large construction projects, the following additional projects are being added:**

2021 Road Program – This project is being increased by \$550,000 as the result of the Freedom Road savings. Specific projects are currently being considered.

Sidewalk Program – This project is being increased by \$100,000. The original contract was increased as discussed previously with Council to include more locations.

Nine Mile Watermain Project was not originally budgeted and is included in this budget amendment. The total amount added for this project is \$334,900.

**Materials:** Budget Amendment Resolution #3 2020-21



CITY OF FARMINGTON

RESOLUTION \_\_\_\_\_

Motion by, \_\_\_\_\_ seconded by, \_\_\_\_\_

**Budget Amendment No 3**

<b>Fund: Major Street Fund</b>		
<b>Additions to Fund Balance</b>	<b>\$653,500</b>	
<b>Construction</b>		<b>\$653,500</b>
<b>To reduce budget for Freedom Road</b>		
<b>Fund: Local Street Fund</b>		
<b>Construction</b>	<b>\$49,000</b>	
<b>Reduction of Fund Balance</b>		<b>\$49,000</b>
<b>To increase budget for Chatham Hills concrete patching</b>		
<b>Fund: Local Street Fund</b>		
<b>Additions to Fund Balance</b>	<b>\$70,000</b>	
<b>Construction</b>		<b>\$70,000</b>
<b>To reduce budget for Mayfield Road</b>		
<b>Fund: Local Street Fund</b>		
<b>Construction</b>	<b>\$550,000</b>	
<b>Reduction of Fund Balance</b>		<b>\$550,000</b>
<b>To increase budget for 2021 Road Program</b>		
<b>Fund: Local Street Fund</b>		
<b>Construction</b>	<b>\$100,000</b>	
<b>Reduction of Fund Balance</b>		<b>\$100,000</b>
<b>To increase budget for sidewalk program</b>		
<b>Fund: Millage Improvement Fund</b>		
<b>Additions to Fund Balance</b>	<b>\$40,000</b>	
<b>Construction</b>		<b>\$40,000</b>
<b>To reduce budget for Mayfield Drain</b>		
<b>Fund: Water and Sewer Fund</b>		
<b>Additions to Fund Balance</b>	<b>\$50,300</b>	
<b>Construction</b>		<b>\$50,300</b>
<b>To reduce budget for Mayfield Watermain</b>		
<b>Fund: Water and Sewer Fund</b>		
<b>Additions to Fund Balance</b>	<b>\$155,000</b>	
<b>Construction</b>		<b>\$155,000</b>
<b>To reduce budget for Bel Aire</b>		
<b>Fund: Water and Sewer Fund</b>		
<b>Construction</b>	<b>\$334,900</b>	
<b>Reduction of Fund Balance</b>		<b>\$334,900</b>
<b>To add 9 Mile Watermain Project</b>		

BE IT FURTHER RESOLVED that the City Treasurer is hereby authorized to pay all claims and accounts properly chargeable to the foregoing appropriations provided that said claims and accounts have been lawfully incurred and approved by Council, Board, Commission or other City Officer authorized to make such expenditures, and

BE IT FURTHER RESOLVED that the City Manager shall prepare for the Council a financial report

each quarter on the status of City funds as contained within the City budget.

Roll Call:

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

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MARY J. MULLISON, CITY CLERK

---

I, Mary J. Mullison, duly authorized Clerk for the City of Farmington, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Farmington City Council at a regular meeting held Monday, November 16, 2020 in the City of Farmington, Oakland County, Michigan.

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MARY J. MULLISON, CITY CLERK

**Farmington City Council  
Staff Report**

**Council Meeting  
Date:** November 16, 2020

**Item  
Number  
6J**

**Submitted by:** David Murphy, City Manager

**Agenda Topic:** Consideration to Amend Fiscal Year 2020-21 Budget

**Proposed Motion:**

Move to adopt Budget Amendment Resolution #4 amending Fiscal Year 2020-21 Budget.

**Background:**

The City recently received a grant from the State of Michigan to perform repairs on the Governor Warner Mansion in the amount of \$85,000. Administration would like to amend the budget to recognize the grant revenue and upcoming capital outlay expenditures. Smaller necessary projects will be started as soon as possible. Any projects costing \$10,000 or more will be brought to Council for approval.

**Materials:** Budget Amendment Resolution #4 2020-21

CITY OF FARMINGTON

RESOLUTION \_\_\_\_\_

Motion by, \_\_\_\_\_ seconded by, \_\_\_\_\_

**Budget Amendment No 4**

**Fund: General Fund**

**Recreation and Culture**

**\$85,000**

**State Shared Revenues and Grants**

**\$85,000**

**To recognize a State of Michigan grant and capital outlay related to the Governor Warner Mansion**

BE IT FURTHER RESOLVED that the City Treasurer is hereby authorized to pay all claims and accounts properly chargeable to the foregoing appropriations provided that said claims and accounts have been lawfully incurred and approved by Council, Board, Commission or other City Officer authorized to make such expenditures, and

BE IT FURTHER RESOLVED that the City Manager shall prepare for the Council a financial report each quarter on the status of City funds as contained within the City budget.

Roll Call:

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

\_\_\_\_\_  
MARY J. MULLISON, CITY CLERK

I, Mary J. Mullison, duly authorized Clerk for the City of Farmington, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Farmington City Council at a regular meeting held Monday, November 16, 2020 in the City of Farmington, Oakland County, Michigan.

\_\_\_\_\_  
MARY J. MULLISON, CITY CLERK



<b>Farmington City Council Staff Report</b>	<b>Council Meeting</b> <b>Date:</b> November 16, 2020	<b>Item Number 6K</b>
<b>Submitted By:</b> David Murphy, City Manager		
<b>Agenda Topic:</b> Consideration to Establish Pathways Committee		
<b>Proposed Motion:</b> Move to Adopt a Resolution to Establish a Pathways Committee and Adopt the Pathways Committee Bylaws		
<p><b><u>Background:</u></b></p> <p>At the September 21, 2020 City Council Meeting, Council directed Administration to begin the process of forming a Pathways Committee to “explore improving bikeways and walkways in Farmington”</p> <p>Over the past 2 months, City Council Member Maria Taylor has met with Administration (City Manager Murphy, Director of Economic and Community Development Christiansen, and Director of Finance and Administration Weber) to discuss and develop the structure of the Committee and its bylaws. The draft bylaws were then reviewed by City Attorney Schultz.</p> <p>Formation of the Committee was promoted in local media (Communications Director Andrade), and Administration has received many offers from interested members of Farmington and the surrounding community to participate.</p> <p>The resolution and bylaws call for a 7-person Committee comprised of the following:</p> <p>Voting members:</p> <ul style="list-style-type: none"> <li>• One representative of the City Council</li> <li>• Four residents of the City, chosen from the City at large</li> <li>• Two residents/non-residents users of the City’s pathways</li> </ul> <p>Ex officio members:</p> <ul style="list-style-type: none"> <li>• Director of Economic and Community Development</li> <li>• Director of Finance and Administration</li> </ul> <p>The Committee’s scope of responsibilities is described in the bylaws</p>		
<p><b><u>Materials:</u></b>  Pathways Committee Resolution  Pathways Committee Bylaws</p>		



## **PATHWAYS COMMITTEE**

### **BY-LAWS**

#### **MISSION STATEMENT**

The mission of the Pathways Committee shall be to study, evaluate, and make recommendations on an ongoing basis to the City, including the City Council, with regard to improving or creating new pathways in the City and their connections to surrounding community, county, and regional systems.

#### **SCOPE OF RESPONSIBILITIES**

The responsibilities of the Pathways Committee shall be to assist the City as follows:

- a. Facilitate implementation of pathway plans identified in the City's Master Plan and supporting Plans;
- b. Solicit feedback from the community regarding desired improvements to the City's pathways;
- c. Research surrounding community, county, and regional pathway plans to integrate Farmington into existing and developing regional networks;
- d. Plan future public pathway improvements and expansion projects, locations, maintenance, and financing; and, forward such recommendations to the Farmington City Council for consideration;
- e. Conduct periodic capacity/utilization analyses of the City's pathways;
- f. Identify and apply for grants, donations, and contributions to fund projects identified by the Committee and approved by the City Council.
- g. The Pathways Committee shall have no direct operational responsibilities.**

### **ARTICLE I MEMBERSHIP AND TERM OF OFFICE**

SEC. 1.1 The Pathways Committee shall be comprised of seven (7) voting members appointed by the Farmington City Council and two (2) non-voting members who are "ex officio" members by virtue their status as City employees. The membership shall be as follows:

Voting (appointed) members:

- One representative of the City Council
- Four residents of the City, chosen from the City at large
- Two residents/non-residents users of the City's pathways

Ex officio members:

- Director of Economic and Community Development
- Director of Finance and Administration

SEC. 1.2 Ex officio City employee members shall serve on the Committee so long as they hold the office described in Section 1.1 above.

The appointed members shall serve a two (2) year term; provided, however, that the terms shall be staggered by two residents serving an initial term of only one year and one resident/non-resident user serving an initial term of only one year. The calculation of the term shall commence as of January 1, 2021

SEC. 1.3 Members shall not receive any salary or other compensation for their services, but, by resolution of the Committee, may be reimbursed for any actual expenses incurred in the performance of their duties for the Committee, as long as a majority of disinterested members approve the reimbursement.

SEC. 1.4 No member of the Committee shall participate in any matter in which he/she has a direct financial interest. Residency or ownership of/employment at a business within the City, shall not in and of itself constitute a direct financial interest.

SEC. 1.5 A member may resign at any time by delivering written notice to the Secretary or Chairperson of the Committee. Such resignation shall take effect upon receipt or, if later, at the time specified in the notice.

## **ARTICLE II OFFICERS**

SEC. 2.1 A Chairperson, a Vice-Chairperson, and a Secretary shall be elected every year by a majority vote of Committee members present at the regularly scheduled meeting in the month of January.

- SEC. 2.2 The Chairperson shall preside at all meetings and shall establish such sub-committees as may be authorized by the Committee and be an ex-officio member of all such committees.
- SEC. 2.3 The Vice-Chairperson shall preside and exercise all the duties of the Chairperson in his/her absence. Should neither the Chairperson nor the Vice-Chairperson be present at a meeting, a temporary Chairperson shall be elected by a majority vote of the members present. In the event of a vacancy in the office of Chairperson, the Vice-Chairperson shall assume the office of Chairperson for the duration of the unexpired term.
- SEC. 2.4 The Secretary shall perform the duties customarily devolving upon such office. All official correspondence shall be cleared with the Chairperson. In the event that the Secretary is not present at a meeting, the Chairperson shall appoint a temporary Secretary for the purpose of taking and preparing the minutes of said meeting.
- SEC. 2.5 A vacancy occurring in any office other than that of Chairperson shall be filled for the unexpired term by a Committee member elected by a majority vote of the remaining Committee members present at the next regular meeting of the Committee following the vacancy. Officers elected to fill a vacancy shall assume office immediately following the election.
- SEC. 2.6 The Chairperson, Vice-Chairperson, and Secretary shall constitute the Executive Committee.

### **ARTICLE III MEETINGS**

- SEC. 3.1 All meetings of the Committee shall be open to the public, in compliance with the Michigan Open Meetings Act, which states in part: A schedule of regular meetings noting dates, times and places shall be posted within 10 days after the first meeting of the calendar or fiscal year. If a regular meeting is rescheduled, a public notice stating the date, time, and place of the meeting shall be posted at least 18 hours before the meeting.
- SEC. 3.2 At its initial meeting, the Committee shall establish a date and time for its regular meetings, which shall occur at least once per month. All agendas are subject to change until the scheduled meeting begins.
- SEC. 3.3 A Quorum must be present to constitute an official meeting of the commission. A quorum shall consist of at least four (4) members of the Committee.

- SEC. 3.4 The concurring vote of a majority of the members present shall be necessary to pass on any matter before the Committee.
- SEC. 3.5 A special meeting of the Committee may be called by the Chairperson through written notice to the members at least two (2) days prior to the special meeting date. All of the above rules shall apply at such meetings.
- SEC. 3.6 The Chair or acting Chair may cancel the regular meeting after giving all Committee members advance notice. However, if a majority of Committee members express the desire to hold the meeting, it shall convene as scheduled. If the meeting is canceled, a notice to that effect will be posted at the regular meeting place at the regular time.

#### **ARTICLE IV PROCEDURE**

- SEC. 4.1 The normal order of business at Pathways Committee meetings shall be:
1. Call to Order
  2. Roll Call
  3. Approval of the minutes of previous meeting(s) and motion(s) thereon.
  4. Old Business
  5. New Business
  6. Public Comment
  7. Adjournment
- SEC. 4.2 All proceedings, decisions and resolutions of the Committee shall be initiated by motion. The vote upon motions and resolutions may, upon request by any Committee member, be recorded by roll call vote.
- SEC. 4.4 Where these By-Laws do not provide otherwise, the rules contained in Robert's Parliamentary Law and Robert's Rules of Order Revised shall govern the conduct of this commission to the extent reasonably possible.

#### **ARTICLE V MINUTES**

- SEC. 5.1 Minutes shall be kept by the Secretary for all meetings of the Committee. Proposed minutes shall be made available for public inspection within 8 business days after the meeting.

SEC. 5.2 Minutes shall be subject to the approval of the Committee and authenticated by the Chairperson or presiding officer of the particular meeting, and the Secretary.

SEC. 5.3 Approved copies of minutes shall be provided to the office of the City Manager for posting on the City's website within 8 days. Corrected minutes shall show both the original entry and the correction.

**ARTICLE VI  
SUB-COMMITTEES**

SEC. 6.1 Standing sub-committees may be created as needed by a majority vote of Committee members present at a regularly scheduled meeting.

SEC. 6.2 Each standing sub-committee shall discharge its responsibilities as defined by the Committee. Sub-committees shall prepare recommendations for the Committee's evaluation, action (if necessary) and final submission to the Farmington City Council for action (if necessary).

**ARTICLE VII  
ANNUAL REPORT**

SEC. 7.1 At the end of each fiscal year, the Chairperson shall prepare a report reviewing the year's activities and dealing with future activities. The annual report, after being approved by the Committee, shall be submitted through the City Manager's office to the Mayor and City Council.

**ARTICLE VIII  
AMENDMENTS**

SEC. 8.1 These rules may be amended or modified provided that such amendment or modification is presented in writing at a meeting and that favorable action is taken thereon at a subsequent meeting by a majority of the members present.

**RESOLUTION NO. XX-XX-XXX**

**CITY OF FARMINGTON  
OAKLAND COUNTY, MICHIGAN**

**A RESOLUTION OF THE FARMINGTON CITY COUNCIL ESTABLISHING A  
PATHWAYS COMMITTEE**

At a meeting of the City Council of the City of Farmington, Oakland County, Michigan, held electronically as authorized under the Open Meetings Act, MCL 15.261, et seq., as amended, on the 16th day of November, 2020.

The following resolution was offered by Councilmember \_\_\_\_\_ and supported by Councilmember \_\_\_\_\_.

WHEREAS, improving or creating new pathways in the City and their connections to surrounding community, county, and regional systems has been a community priority; and

WHEREAS, creating a committee to study, evaluate, and make recommendations on an ongoing basis to the City, including the City Council, with regard to improving or creating new pathways has been discussed over the years; and,

WHEREAS, the Farmington City Council has directed Administration to create a Pathways Committee.

NOW, THEREFORE BE IT RESOLVED that the Farmington City Council establishes a Pathways Committee.

BE IT FURTHER RESOLVED that City Council adopts the Bylaws of the Pathways Committee as presented.

AYES:  
NAYS:                   None.  
ABSTENTIONS:       None.

STATE OF MICHIGAN    )  
                                  )ss  
COUNTY OF OAKLAND    )

I, MARY J. MULLISON, the duly-qualified Clerk of the City of Farmington, Oakland County, Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Farmington at a duly-called meeting held on 16<sup>th</sup> day of November, 2020, the original of which is on file in my office.

IN WITNESS WHEREOF, I have hereunto affixed by official signature this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
MARY J. MULLISON  
Clerk, City of Farmington



<b>Farmington City Council Staff Report</b>	<b>Council Meeting Date:</b> November 16, 2020	<b>Item Number 6L</b>
<b>Submitted By:</b> David Murphy, City Manager		
<b>Agenda Topic:</b> Consideration to Appoint Council Member to Pathways Committee		
<b>Proposed Motion:</b> Move to Appoint _____ to the Pathways Committee		
<b>Background:</b>  The Pathways Committee Bylaws state that 1 Committee Member shall be a City Council Member appointed by Council.		
<b>Materials:</b> Pathways Committee Resolution Pathways Committee Bylaws		

**Farmington City Council  
Staff Report**

**Council Meeting  
Date: November 16, 2020**

**Item  
Number  
6M**

**Submitted by: David Murphy and Chris Weber**

**Agenda Topic: Council Input on Capital Improvement Plan**

**Proposed Motion: None**

**Background:**

City Administration would like to begin the discussion of this year's capital improvement program and Council's additions/deletions and priority projects to submit to the CIP Steering Committee.

In addition, Administration would like to know which Council member would like to serve on the Steering Committee. The Committee typically has one Council member representing Council and, often there is a second that is chosen by the Corridor Improvement Authority to represent the CIA.

**Materials:**

**Capital Improvement Plan 2021-2026:**

**<https://www.farmgov.com/getattachment/Home/Capital-Improvement-Program-2021-2026.pdf.aspx?lang=en-US>**

**Capital Improvement Calendar 2022-2027**

# Calendar for Fiscal Year 2022-27 Capital Improvement Program Process

October	Planning Meeting to discuss calendar David, Kevin, Chuck, Chris
October 28	Department Heads meet to discuss CIP Program at Department Head Meeting.
November 4	DDA Meeting to discuss CIP and appoint Kate or a Board member to Steering Committee. Items must be submitted by January 8.
November 9	Planning Commission meets to discuss CIP Program and appoint a member to serve on the committee. Items must be submitted by January 13.
November 12	CIA Meeting to discuss CIP Program and appoint representative to CIP Steering Committee. Items must be submitted by January 9.
November 16	City Council meets to discuss CIP Program and to appoint representative to CIP Steering Committee. Items must be submitted by January 6.
December 2	DDA to formalize items for submission to CIP Steering Committee.
December 7	Council to formalize items for submission to CIP Steering Committee.
December 11	City Manager's Office to schedule 3 meetings in January/February for CIP Steering Committee.
December 10	CIA to formalize items for submission to CIP Steering Committee.
December 11	Department Heads to formalize items for submission to CIP Steering Committee
December 14	Planning Commission to formalize items for submission to CIP Steering Committee

December 14	All Submittals in
December 18	Draft Schedule of Capital Improvements circulated to CIP Steering Committee.
Jan 4 – Feb 7	CIP Steering Committee meets to create CIP.
Feb 8	Planning Commission schedules public hearing for March 8.
Feb 8 – Feb 19	Draft CIP created.
Feb 21	E&CD advertises Public Hearing for FY 2022-27 CIP on February 21 and posts plan on website on February 19.
March 8	Planning Commission meets to hold public hearing regarding CIP and possibly approve plan.
April 12	Planning Commission meets to approve CIP if not already approved on March 8.
April 19	City Manager submits CIP along with proposed budget to City Council.
April 26	City Council Budget Review Session & Review of DDA Budget.
April 27 - May 17	City Council reviews and adjusts proposed budgets.
May 17	City Council schedules budget and millage public hearing for June 21.
June 7	City Clerk advertises Public Hearing for FY 2021-22 Budget.
June 21	City Council holds Public Hearing regarding FY 2021-22 Budget and Millage Rate, and considers adoption.
June 23	City Clerk publishes summary of adopted budget.

Planning Commission  
 Department Heads  
 DDA  
 City Council  
 CIA