



FINAL

SPECIAL STUDY SESSION MEETING MINUTES

A Special Study Session meeting of the Farmington City Council was held on February 18, 2013, in Conference Room A, Farmington City Hall, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 5:45 PM by Mayor J.T. Buck.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
J.T. Buck	Mayor	Present	
Greg Cowley	Councilmember	Present	
William Galvin	Mayor Pro Tem	Present	
Kristin Kuiken	Councilmember	Present	
JoAnne McShane	Councilmember	Present	

City Administration Present

- City Clerk Halberstadt
- City Manager Pastue
- Attorney Schultz
- Director Schulz
- Director Knowles

2. APPROVAL OF AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kristin Kuiken, Councilmember
SECONDER:	JoAnne McShane, Councilmember
AYES:	Buck, Cowley, Galvin, Kuiken, McShane

3. CONSIDERATION TO ADOPT RESOLUTION FOR REDEVELOPMENT LIQUOR LICENSES

A. 02-13-007: Consideration to Adopt Resolution Authorizing Submittal of Documentation for Redevelopment Liquor Licenses Within the Downtown Development Authority District.

Pastue advised at the January 22, 2013 meeting, City Council adopted a resolution authorizing the submittal of information to the Michigan Liquor Control Commission (LCC) pertaining to redevelopment liquor licenses. He requested adoption of another

resolution based on two items. First, the LCC does not want the City's resolution sent to them directly which was the case in the past, they want it submitted with the applicant's application. In addition, they want to have municipalities adopt this resolution for each redevelopment license. Second, Oakland County Equalization, serving as the City Assessor, submitted their affidavit to include new personal property tax investment; this significantly raised the private investment amount.

Move to adopt a resolution authorizing submittal of documentation for Redevelopment Liquor Licenses within the Downtown Development Authority District. [SEE ATTACHED RESOLUTION 02-13-007].

The votes were taken in the following order: Cowley, Galvin, Kuiken, McShane, Buck.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	JoAnne McShane, Councilmember
SECONDER:	Kristin Kuiken, Councilmember
AYES:	Buck, Cowley, Galvin, Kuiken, McShane

4. CONSIDERATION TO ADOPT RESOLUTION RECOMMENDING LIQUOR LICENSE FOR LOS TRES AMIGOS

A. Consideration to Adopt Resolution Recommending Approval of Liquor License for Los Tres Amigos

Pastue requested adoption of a resolution to approve a new Class C liquor license with an entertainment permit, dance permit and SDM License for Los Tres Amigos.

John Carlin, Liquor License Attorney for Los Tres Amigos, was present to respond to questions.

Responding to a question from McShane, Pastue advised no entertainment was planned except for televisions.

Responding to a question from Galvin, Director Schulz advised his department does not formally monitor how businesses train their staff on serving liquor. He pointed out that all of the Los Tres Amigos employees go through a state recognized training program.

Carlin noted the State requires all employees who serve alcohol to complete one of four recognized training programs in order to be certified.

Responding to a question from Cowley, Carlin confirmed a new manager would be in charge of the Farmington restaurant. He spoke about how Los Tres Amigos employees are trained for management positions.

Cowley noted the importance of management training and oversight.

Responding to a question from Galvin, Carlin confirmed the two stipulations offered by

Commander Demers regarding the liquor license would be met.

Move to adopt a resolution authorizing a new Class C Liquor License with Entertainment Permit and SDM License for Los Tres Amigos, Farmington Downtown L.L.C. located at 33200 Grand River Avenue. [SEE ATTACHED RESOLUTION 02-13-008].

The votes were taken in the following order: Galvin, Kuiken, McShane, Buck, Cowley.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kristin Kuiken, Councilmember
SECONDER:	JoAnne McShane, Councilmember
AYES:	Buck, Cowley, Galvin, Kuiken, McShane

5. CONSIDERATION TO APPROVE INTERGOVERNMENTAL AGREEMENT WITH FH TO PROVIDE IT SERVICES

A. Consideration to Approve Intergovernmental Agreement with the City of Farmington Hills to Provide IT Services

Pastue noted two changes to the Agreement: 1) payments would be made quarterly rather than annually; and 2) the term of the contract would begin on April 1, 2013.

Responding to a question from Cowley, Pastue advised the cost of IT services through Farmington Hills would be somewhat higher than the City was previously paying.

Responding to a question from Galvin, Pastue stated he has no concern with regard to data being compromised. He believes it will be more secure than what is currently in place.

Pastue confirmed that with the new IT Services, the City will be wireless throughout the building. He spoke about the effort it will take to bring the City's computer system up-to-date.

Responding to a question from Galvin, Pastue advised the Public Safety Department will sell the old computer equipment online.

Discussion followed regarding benefits of using Farmington Hills IT Services.

Move to approve intergovernmental agreement with the City of Farmington Hills to provide information technology services in the substantial form as attached and authorize the City Manager to negotiate and sign the agreement. [SEE ATTACHED AGREEMENT].

The votes were taken in the following order: Kuiken, McShane, Buck, Cowley, Galvin.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	William Galvin, Mayor Pro Tem
SECONDER:	Kristin Kuiken, JoAnne McShane
AYES:	Buck, Cowley, Galvin, Kuiken, McShane

6. OTHER BUSINESS

No other business was heard.

7. PUBLIC COMMENT

No public comment was heard.

8. COUNCIL COMMENT

Cowley pointed out that with the new project(s) in the downtown the parking problem will get worse. He does not believe this issue has been addressed, nor does anyone own it. He recommended the City establish a Parking Authority.

McShane noted parking studies and plans have been completed for the downtown. She suggested Council review these plans and take any necessary action.

Christiansen supported a review of the parking plans in light of the redevelopment projects.

Discussion followed regarding the procedure for the Visioning meeting that would follow.

Responding to a question from Buck, Pastue advised the City receives 55% of the redevelopment liquor license fees.

9. ADJOURNMENT

Motion to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Greg Cowley, Councilmember
SECONDER:	William Galvin, Mayor Pro Tem
AYES:	Buck, Cowley, Galvin, Kuiken, McShane

The meeting was adjourned at 6:10 pm.

Mayor J.T. Buck

Susan K. Halberstadt, City Clerk

Approval Date: _____