



Regular City Council Meeting
7:00 p.m., Monday, July 20, 2020
Virtual Meeting via Zoom
Meeting ID: 837 4585 7196
Meeting Password: 378043

REGULAR MEETING AGENDA

1. **ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF ITEMS ON CONSENT AGENDA**
 - A. **Accept City of Farmington Board and Commission Minutes**
 - B. **City of Farmington Minutes**
 - C. **Farmington Monthly Payments Report**
 - D. **Farmington Public Safety Monthly Report**
 - E. **Building Department Quarterly Report**
 - F. **Department of Public Works Quarterly Report**
 - G. **Accept the resignation of Kathy Griswold from the DDA**
4. **APPROVAL OF REGULAR AGENDA**
5. **PRESENTATION/PUBLIC HEARINGS**
 - A. **Public Hearing: Village Mall Redevelopment Project – GLP Financial Brownfield Plan**
 - B. **Update on speeding research in Floral Park**
6. **NEW BUSINESS**
 - A. **Consideration to approve GLP financial redevelopment plan for Village Mall Redevelopment Project**
 - B. **Salem Church Parking Lot**
 - C. **Consideration to approve the purchase of a play scape for Flanders Park**
 - D. **Consideration to accept Change Order No.1 and Construction Estimate No. 2 for the Bel-Aire Sanitary Sewer Rehabilitation Project to Pipeline Management Company**
 - E. **Consideration to accept Construction Estimate No. 9 for the 2018 Farmington Roads Maintenance & Rehabilitation**
 - F. **Construction Estimate No. 2 for the Mayfield Street Reconstruction**
 - G. **Construction Estimate No. 1 for the Sidewalk Improvement Program**
 - H. **Consideration to approve purchase of replacement water meters**
 - I. **Move to approve SLC Meter to install the proposed 450 water meters at a cost of \$64.00 per meter totaling \$28,800**
 - J. **Founders Festival Discussion**
 - K. **Discuss next steps for Special Events on city-owned property**

- 7. PUBLIC COMMENT**
- 8. CITY COUNCIL COMMENTS**
- 9. ADJOURNMENT**

Notice of electronic meeting, including login information: <https://farmgov.com/Latest-News/Notice-of-Electronic-Board-of-Review-Meeting-July.aspx>

The City will be following its normal procedures for accommodation of persons with disabilities. Those individuals needing accommodations for effective participation in this meeting should contact the City Clerk (248) 474-5500, ext. 2218 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.

Farmington City Council Staff Report	Council Meeting Date: July 20, 2020	Item Number 3A
Submitted by: Melissa Andrade, Assistant to the City Manager		
<u>Agenda Topic:</u> Accept Minutes from City's Boards and Commissions		
<p> CIA: July meeting canceled DDA: June 3 and Special Meeting June 17 Historical: June meeting canceled Parking: June meeting canceled Planning: May 2020 ZBA: July meeting canceled Library: May 12(special meeting), May 28, June 25 Farmington/Farmington Hills Arts Commission: June meeting canceled Commission on Children, Youth and Families: June meeting canceled Emergency Preparedness Committee: June meeting canceled </p>		



6:00 p.m. Wednesday, June 3, 2020
Virtual Zoom Conference Room
Meeting ID: 85239262232
Password: 487412
23600 Liberty Street
Farmington, MI 48335

MINUTES

The meeting was called to order by Todd Craft at 6:00PM

1. Roll Call

Present: Sara Bowman, Tom Buck, Rachel Gallagher, Chris Halas, Micki Skrzycki, Todd Craft
Tom Pascaris, Sean Murphy (6:02)

Absent: None

Others Present: Kate Knight, Jess Westendorf, Jeremy McCallion- AKT Peerless

2. Approval of Items on Consent Agenda

a. Financial Report

b. Minutes: May 27, 2020 DDA Special Meeting

Motion by Pascaris to approve the items on the consent agenda, seconded by Bowman, unanimously passes.

3. Approval of Regular Agenda

Motion by Pascaris to approve the items on the consent agenda, seconded by Buck, unanimously passes.

4. Public Comment

Opened and closed by Todd Craft at 6:01pm

5. Financial Snapshot

Overview by Knight: At the end of fiscal year and pretty much according to schedule. The board will review one amendment in the agenda.

No questions or discussion.

6. General Brownfield Information Overview with DDA Focus by AKT Peerless

Jeremy McCallion presented an overview and explained ways to use an interlocal agreement between Brownfield Authority and DDA to incentivize development for properties downtown. Discussed options to trade tax capture between DDA and Brownfield, where a portion would be used to reimburse developer.

Discussion if DDA entered an agreement, but later on the debt obligations would not allow DDA to meet agreement, there is a clause that the tax capture would then revert back to the DDA rather than being split with Brownfield Authority,

7. Executive Director Update

Overview by Knight:

Took delivery on Friday with minimal notice for PPE kits to businesses. Thank you to Sara, Sean, and Micki for volunteering! Opening again on Thursday and Friday for remaining Downtown Merchants.

We received the Greater Metropolitan Association of Realtors (GMAR) place making grant for a mural for \$5,500! Public art Committee is meeting next week to work on next steps. Hot off the press- we have a collective yes from City Council to approve outdoor retail, dining and services. A long process that we have been working on, following other design precedents happening downtowns. Retained a special liquor licensing attorney, sharing resolution languages with other downtowns using same attorney. Met with Downtown Bars and restaurants that we will be setting deadlines for participation in a group license (Friday 6/5). Asking that the DDA foot part of the bill to help support for outdoor dining. Sean Murphy: Question regarding outdoor drinking districts bill at the House. Knight answered: Attorney doesn't believe this will happen, but we have included it in the resolution for city council in case it does. Buck: Asked for clarity if we had \$30K in our budget to allocate to this expense. Knight: Confirmed yes, and then gave an overview of line items that can be moved around. Craft: To summarize- in spite of additional expenses, we still have fund balance enough in this category that we can use for this. Knight confirmed. Knight: One more piece that will complete the budget- an official resolution. Board reviewed resolution document.

8. FY 2019-2020 Budget Amendment

Motion by seconded by Buck, seconded by Halas, RESOLVED unanimously by roll call vote, to amend the DDA 2019/20 Budget, increasing expenditures from \$783,590 to \$813,590 and including the resolution provided below.

RESOLUTION

A RESOLUTION OF THE FARMINGTON CITY COUNCIL ADOPTING THE FISCAL YEAR 2020-2021 BUDGET FOR THE FARMINGTON DOWNTOWN DEVELOPMENT AUTHORITY.

WHEREAS, the Farmington Downtown Development Authority (DDA) presented a proposed budget to the City Council for Fiscal Year 2020-2021 in the amount of \$731,565; and

WHEREAS, the DDA also provides a work plan associated with the proposed budget; and

WHEREAS, the City Council adopted a resolution at its February 21, 2017 meeting to renew the Principal Shopping District (PSD) special assessment for five year period; and

WHEREAS, the PSD renewal resolution authorized the PSD assessment to be set at \$184,000 for Fiscal Year 2020-2021; and

NOW, THEREFORE BE IT RESOLVED that the Farmington City Council hereby adopts the Fiscal Year 2020-2021 Downtown Development Authority Budget in the amount of \$731,565.

BE IT FURTHER RESOLVED that the Farmington City Council hereby sets the Principal Shopping District special assessment for Fiscal Year 2020-2021 at \$186,000 in accordance with the attached assessment roll.

BE IT FURTHER RESOLVED that to meet the requirements for budgeted appropriations of the Farmington Downtown Development Authority, the City Treasurer is hereby directed to spread taxes on real and personal property located within the boundaries of the Farmington Downtown Development Authority District in the amount of one dollar and ninety-two and thirty-eighth hundredth cents (\$1.7818) per thousand dollars of Taxable Value, and

BE IT FURTHER RESOLVED that the City Treasurer is directed to collect incremental taxes eligible for capture under an incremental financing plan established by the Farmington Downtown Development Authority and disburse the captured tax revenues to the Authority.

9. Metromode Proposal 2020-2021

Overview by Knight: This is a year-long agreement in the past vs two month increments we have been reviewing.

Halas: Reviewed prior to the meeting. Understands the rationale for wanting to have a longer term position with them. This is a bargain compared to what we have been doing with Metromode and what they have been charging other downtowns. The reach we have with Metromode is much larger than other social channels, plus the value add by utilizing their social networks to reach other areas. Utilizing this helps us gain more content creators.

Knight acknowledged that Halas has been instrumental in this effort.

Craft recognized that prior, we were spending \$4K per month, so \$20K for a year is a bargain.

Murphy added that the last contract was a paired down version and asked if this puts us up to a full capacity.

Halas confirmed that it is slightly paired down, lean on photography and the event is still optional. Photography is not considered an essential service yet, so at times difficult to procure.

Motion by Halas, seconded by Gallagher, RESOLVED unanimously, to approve the authorization of \$20,000 for IMG/ Metromode for continued engagement for the FY 2020-2021, of Downtown Farmington in news reporting, communications and content deliverables as detailed in contract.

10. Memo: Cancellation of Summer Concert Series

Craft: Overview of memo provided in the board packet.

Halas: Taken by surprise when governor quickly made changes last week. We need to move forward with this plan to cancel the series, but asks that we keep the option open if we want to resume programming later in the season.

Craft confirmed that we reserve the right to engage with concert producer again if we want and that we need to be conscious that COVID-19 is still out there.

Gallagher suggested that we could consider hiring a DJ in September. Craft and Hallas agree.

Bowman clarified that Council is not ready to scratch off all of 2020, and will revisit as needed.

Craft stated that we have proven that we can engage the audience digitally. Unfortunately we have no choice but to cancel for now, but we have an obligation to see what we can do to provide entertainment and programming.

Discussion of budget as it relates to events:

Knight stated that we have had \$0 outlay for AOG and that the outlay for concert programming could be covered by left over Harvest Moon proceeds (from 2019).

We will be discussion ways to alter Harvest Moon to keep on the calendar as we learn how to host socially distanced events.

Buck expressed that we should have a motion as this will be pushed into press.

Knight confirmed that this has already been issued in a media release and that we acquired considerations for board members previously via email. This does not preclude the board not making a motion, but there was a comfort level by the board via email. Buck cautioned board about making decisions via email rather than in a public meeting.

Motion by Buck to take action to cancel the series following the recommendation of executive director, Knight, with keeping our eyes open to have more social events downtown should the opportunity arise. Seconded By Halas.

Motion passes.

- Ayes: Halas, Bowman, Gallagher, Skrzycki, Craft, Pascaris & Murphy.
- Nays: None
- Buck abstained

11. Committee Updates:

a. Design Committee

Discussed social district and outdoor seating potential for Downtown Businesses, Memorial Park and Riley Park as an option to reboot cultural programming. Graphic provided by Lord Aeck Sargent Architect, Ben Ridderbos, as a volunteer effort.

Painting pavilion at Riley Park with graphics provided by S3 Architecture. Painting to take place on June 15th.

b. Public Art Committee

We received the GMAR grant. Rachel Gallagher is setting up a meeting June 10th 6pm for next steps.

c. Promotions Committee

Overview by Halas:

- Metromode will be open underground railroad article for circulation again.
- Water Bill and A-frames in progress now that Governors announcement has opened. We are encouraging patrons to safely come back downtown and remind them to donate to our Patronicity campaign.
- Grateful for volunteers to help with PPE distribution.
- Bingo/Trivia idea by Laura Vestrand coming up on the calendar to engage the audience again.

d. Business Development Committee

No updates

e. City Parking Committee

No updates

12. Other Business

Knight: Ask Skrzycki to describe a special project she is working on with Farmington Community Library and art Committee

Skrzycki announced that the story walk is coming to fruition! Letters have been sent out to businesses with the goal to put the book pages in each of the store fronts and go site-to-site to read the book.

13. Board Comment

Bowman volunteered to help with PPE distribution 6/4 between 10-3, happy to donate time again. Offered a giant "Thank You" to all the teams that joined last week.

Craft volunteered availability Friday for an hour or two to help with PPE distribution.

Buck asked if any protests have happened in Farmington.

Bowman updated that there was a peaceful protest in DT Farmington today- Around 30 people. Extraordinarily peaceful. They walked from Riley Park past City Hall, down to the Warner Mansion and back to City Hall and dispersed in around 15 minutes. Traffic was stopped by Farmington Public Safety to allow for safety of protestors.

14. Adjournment

Motion to adjourn by Craft, seconded by Gallagher. Passes unanimously.

Dates of Interest:

July 1, DDA Board Regular Meeting



6:00 p.m. Wednesday, June 17, 2020

Virtual Zoom Conference Room

Meeting ID: 845 4262 7082

Password: 831248

Farmington, MI 48335

MINUTES

Called to order at 6:04pm by Todd Craft.

1. Roll Call

Present: Sara Bowman, Kathy Griswold, Sean Murphy, Todd Craft, Micki Skrzycki, Tom Buck

Others Present: Kate Knight, Jessica Westendorf, Jeremy McCallion- AKT Peerless, Luke Bonner-Bonner Advisory Group, Alex Koceves and Matt DeSantos- GLP, David Murphy, Tom Gritter-Bonner Advisory Group

Absent: Chris Halas, Rachel Gallagher, Tom Pascaris

2. Approval of Regular Agenda

Motion to approve the regular agenda by Griswold, seconded by Murphy. Motion passes unanimously

3. Public Comment

Opened and closed by Craft at 6:05

4. GLP Brownfield Plan Presentation by Luke Bonner, Bonner Advisory Group

Overview of GLP by Alex Koceves and Matt DeSantos.

Overview of Brownfield Plan by Luke Bonner- applicable to two parcels (202327155001 and 202327155002)

Approximately about \$400K of developer reimbursable costs.

- Problematic layout of tenant spaces
- All interior floors are in extremely poor condition



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- Presence and piles of construction debris
- Repair and replacement of interior walls, flooring,
- Need to upgrade mechanical and electrical features

Overview of the Design for new GLP headquarters in Downtown Farmington.

Overview of forecasted taxable value (investment + inflationary growth) and tax increment financing plan.

Estimated Capture Summary (16 year plan)

- Administrative Fees \$37,500
- State Revolving Fund \$2,876
- Local Revolving Fund \$45,440
- DDA Capture* \$63,420 (*during the life of the capture)
- After the 16 year plan, 100% of the capture would go to the DDA

Discussion of how AKT arrived at the 15% (DDA) / 85% (Brownfield) split

The DDA is asked to consider approval of a Brownfield Plan, as presented by GLP, for the property known as the Farmington State Savings Bank, formerly Village Mall, in Downtown Farmington AKT Peerless is the consultant and project coordinator.

Brownfield meeting on Friday which Knight sits on.

Motion by Bowman, Seconded by Skrzycki,

RESOLVED unanimously, that the DDA and the Farmington Brownfield Redevelopment Authority enter into an Interlocal Agreement to use tax increment revenues for the GLP Financial Services New HQ Brownfield Redevelopment Project as described in the Brownfield Plan, with the following conditions:

Roll Call: Buck, Bowman, Murphy, Craft, Griswold. Unanimous

Absent: Gallagher, Pascaris,

1. 85%/15% split share ratio of the local TIF capture to the plan,



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2. The Interlocal Agreement provide that it is contingent upon approval of the Brownfield Plan and approval of the Interlocal Agreement by the necessary parties

3. The DDA Director and attorney are authorized to work with the FBRA and others as needed to finalize the terms of the Interlocal Agreement consistent with this motion and obtain all necessary signatures.

5. Other Business

6. Board Comment

Bowman: Kudos to Knight for making this happen.

Buck, Craft, Murphy echoes sentiment.

7. Adjournment 7:15

Motion by Buck, Seconded by Bowman

Dates of Interest:

July 1, DDA Board Regular Meeting

FARMINGTON PLANNING COMMISSION PROCEEDINGS
23600 Liberty Street
Farmington, Michigan
May 11, 2020

Chairperson Crutcher called the Meeting to order via Zoom remote technology at 7:06 p.m. on Monday, May 11, 2020.

ROLL CALL

Present: Crutcher, Majoros, Perrot, Waun, Westendorf
Absent: Kmetzo
A quorum of the Commission was present.

OTHER OFFICIALS PRESENT: Director Christiansen, Recording Secretary Murphy, Brian Golden, Director of Media Services.

APPROVAL OF AGENDA

MOTION by Majoros, supported by Westendorf, to approve the Agenda.
Motion carried, all ayes.

APPROVAL OF ITEMS ON CONSENT AGENDA

A. March 9, 2020 Minutes

MOTION by Majoros, seconded by Westendorf, to approve the items on the Consent Agenda.
Motion carried, all ayes.

SITE PLAN REVIEW FOR OUTDOOR SEATING – 37085 GRAND RIVER AVENUE, FREEDOM PLAZA, VINDU INDIAN CUISINE BAR & BANQUET

Chairperson Crutcher introduced this item and turned it over to staff.

Director Christiansen thanked everyone for their cooperation in participating in tonight's meeting via Zoom technology. He stated this item is contained within the Commissioners' packets. He stated this is a site plan review for outdoor seating for the property located at 37085 Grand River Avenue, Freedom Plaza, Vindu Indian Cuisine Bar & Banquet. The owner of Vindu Indian Cuisine Bar & Banquet, Mr. Venkat Gutta, has submitted a site plan for a proposed outdoor seating area for his existing restaurant located in the Freedom Plaza. The property is located in the C-3, General Commercial District. Outdoor seating in the C-3 District requires approval of the Planning Commission. The changes, improvements, include a proposed outdoor seating patio area for the existing restaurant along the front and west side of the existing building. No changes regarding building dimensions or other site improvements are proposed at this time. The Applicant has submitted a site plan as indicted for the proposed outdoor seating area, including a layout

of the proposed outdoor seating area and the proposed outdoor seating examples of the proposed outdoor seating tables and chairs, that was attached with your staff packet. The submitted plans show the proposed outdoor seating area to be located again along the front, which is Grand River Avenue, and the west side of the first floor of the existing building adjacent to the existing restaurant building. The building has units on the first floor. The restaurant is a unit in the west portion of the building, the north and west portion of the first floor of the building. The outdoor seating area will have access from the existing restaurant building and unit. There's a 3-foot high decorative aluminum picket type fence proposed to enclose the outdoor seating area. The requested action this evening of the Planning Commission is to review the submitted outdoor seating site plan for Vindu Indian Cuisine Bar & Banquet, and then to act on that request. A copy of Section 35-102, (b), of the Zoning Ordinance regarding outdoor seating is attached with your staff packet. The Petitioner is in attendance this evening and is prepared along with his representative, Mr. Richard Konik, is here this evening on behalf of Mr. Venkat Gutta, representing the proposed outdoor seating and also for the work done by Siegal Toumaala, both are here this evening to present information to you.

What is on the screen right now is the second page of the site plan, that second page shows Vindu Restaurant, it's on the west half of the first floor of the existing three-story building. Then you see the outdoor seating area that's proposed on the front, the Grand River side and the west portion of the existing building. You'll also see the typical fencing elevation, the decorative aluminum fencing that is proposed to enclose the outdoor seating area will have a complete enclosure with access from the inside of the existing restaurant to the outdoor seating area and there is also a secondary access from that outdoor seating area, the south end of it, to the outside. So you have an ingress/egress directly from the restaurant and the secondary access down on the south end, so there are two means of ingress and egress. All of this meets City of Farmington requirements for outdoor seating.

Mr. Venkat Gutta is here along with Mr. Konik to present this to the Commission and provide some details.

Chairperson Crutcher asked the Petitioner if he would like to add anything to the presentation.

Richard Konik, architect for the project, stated he was comfortable with Christiansen's presentation but would be happy to answer any questions the Commission might have.

Chairperson Crutcher asked how many seats are being added and Konik replied roughly 20-25 seats will be outside, making sure that all egress requirements are met as well as pathway requirements.

Crutcher asked if there are a large number of indoor seats and would the outdoor seating impact the restroom count and Konik replied the outdoor seating would not impact any of that. Crutcher then stated that not seeing a seating layout, is there barrier-free seating available outdoors. Konik replied that any one of the outdoor seats could be barrier-free by pulling a chair away from the table. Crutcher then said it looks a little tight going around the corner and Konik replied they're just under 3-feet, which they only need 30-inches for barrier-free so it still works but it is a little tight where the existing sidewalk is and keeping the 5-foot access around the outside of that that's required by the City but it still meets all the requirements for that.

Crutcher then asked if there was a plan for the furniture storage off season and Gutta replied it will be stored inside during the off season. Crutcher inquired if they had located trashcans outside as well and Konik replied that trash will be dealt by the servers and the bussers.

Chairperson Crutcher opened the floor for questions by the Commission.

Commissioner Perrot asked if the decorative fence is going to be a fixed fence or something that would be maneuvered around and Konik replied that it will be a fixed fence, anchored to the concrete wall outside. Perrot then inquired if there was a plan for sunshade such as patio umbrellas or awnings and Gutta replied they are planning to have patio umbrellas and they want their guests to be able to enjoy the traffic moving along Grand River and have a more pleasurable experience for the three months of the year that outdoor seating will be available.

MOTION by Majoros, supported by Waun, to approve the site plan review for the outdoor seating located at 37085 Grand River Avenue, in the Freedom Plaza, for Vindu Indian Cuisine Bar & Banquet, as presented at the May 11, 2020 Farmington Planning Commission meeting.

Motion carried, all ayes.

Chairperson Crutcher thanked the Applicants for their participation in the meeting.

PUBLIC COMMENT

None heard.

PLANNING COMMISSION COMMENTS

Commissioner Perrot stated he would like to make a statement of appreciation for everyone's savviness and willingness to work with technology in consideration of

everything that is going on and commended everyone for their participation in the first Planning Commission Zoom meeting.

Director Christiansen said he would like to echo Commissioner Perrot's comments and thanked everyone for their efforts and willingness to make the changes necessary to accommodate continued communication and business in the City. He went on to state that now that the Governor has been releasing some of the restrictions, and last week outdoor construction and real estate is back and able to work. And also, too, with the number of inquiries received by the Economic Development Department with opportunities, they are anticipating their workload to be picking up. He said with the closure of City Hall and some services being curtailed for a while, with restrictions being lifted there's a lot of interest of picking back up where things were left off, so to speak, so there's a lot of projects. They're actually having a coordination for setting up and holding the pre-con for Tropical Smoothie which will be done remotely and electronically. There was also conversation with Boji Development, Inc., Ten Mile Development, LLC, regarding Liberty Hill and they're ready to go. They have some fees they're coordinating to pay and then there is a meeting regarding some infrastructure with adjacent property owners and then a pre-con, that's being scheduled and coordinated with the City's engineering and planning consultants, OHM Advisors, and move forward from there. He said there are a number of things in the downtown, so even though it may not "business as usual", but it is now business as we need to do it and there is a lot of interest in the City moving forward with what was moving forward and new opportunities now and into the future and looks forward to all of this coming before the Planning Commission.

Chairperson Crutcher thanked everyone for their participation in the Zoom meeting.

ADJOURNMENT

MOTION by Westendorf, supported by Perrot, to adjourn the meeting.
Motion carried, all ayes.

The meeting was adjourned at 7:27 p.m.

Respectfully submitted,

Secretary

Farmington Community Library Board of Trustees
Virtual Special Board Meeting - 6:00 p.m. – May 12, 2020
Held Online Via Zoom

Board Members Present: Bomarito, Hahn, Huyck, Largent, Montgomery, Murphy, Rae, White

Board Members Absent: None

Staff Members Present: Grover, Carleton, Shereda, Erdody

Staff Members Absent: None

Guest Speakers: Mary Beth Klawender, Maddy Lank, Beck Brunner, Leisl Brunner, Jen Hassell, Sue Burstein, Suzanne Dengiz, and Mitch Stringer

Zoom Guests: 40

CALL TO ORDER

The Board Meeting was called to order at 6:06 p.m. by Board President White.

APPROVAL OF AGENDA

MOTION by Hahn to approve the Agenda for the May 12, 2020 Board meeting, was supported by Montgomery.

Vote: Aye: All in favor

Opposed: None

Motion passed.

PUBLIC COMMENT

Mary Klawender – I spoke at the last board meeting regarding concern from community members. Livonia Libraries are able to supply their patrons with their Summer Reading Program. The best programming is in person. Other Libraries are getting this done because they have maintained their staff.

Maddy Lank – Speaking from the staff. 1) I'm hoping the board has some kind of timeline as to when the furlough will end. 2) Any plans for library staff should there be a 2nd wave of COVID? 3) At what point will we know when the staff members will be coming back? Would you recommend the staff start looking for employment elsewhere?

Becky Brunner – Long time Library users. Being a part of the programming that has been beautifully offered. We want the Library to open safely but we need access to the physical materials that our taxpayer dollars have used. We need books in our hands. Not just digital.

Liesl Brunner – I am 14 years old. I love the library and it has led me to want to become a writer. I hope you will do the best that you can to put the physical books back into my hands.

Jen Hassell – I am a part-time Librarian. This is about how we've been treated. Leadership - you can deliver bad news to your staff in a manner that respects their value and their usefulness to the community. I feel very undervalued because of the way this was communicated. Dismissive treatment - being told we should have some perspective. We were told there is money to pay us and that you are just not going to in order to save up for the future causes a lot of unnecessary anxiety. If the community realized the degree to which you have let people sit in limbo they would be very disappointed.

Sue Burstein-Kahn – I run a charity. My heart goes out to everyone struggling. Looking at providing services these decisions have to be made. It has to be run like a business. Hope we can get back to some normalcy. It's a time of making very difficult decisions.

Suzanne Dengiz – We deserve to have some answers from the Board. I was hoping there would be some responses tonight. If it is not going to be brought up tonight when will it be?

President Mr. White commented that as soon as we can find a safe way to offer a curbside service we will.

Mr. Largent – All decisions are running through subcommittees.

Director Grover – We will soon be giving more information regarding programs. The expansion process is in progress and we are trying to put things together with the current team. I speak on behalf of the whole team that is currently working to make things happen. We will be communicating at the earliest.

Mitch Stringer – My understanding the Library has a fixed budget for the staff. Where is the money going for the staff? Why is the money budgeted not going to what it is budgeted for?

President Mr. White - We don't know what our budget will look like in the next year. Based on a large part of property tax money and we don't know yet how many tax payers will be paying property taxes. We need to tackle some large capital projects involving modifications to both buildings. We don't know where we are going to be as the year stretches on. The thinking behind this is if we have people who not working and we put them on furlough, while this causes some consequences to them but helps the library maintain security in terms of budget into an uncertain future.

APPROVAL OF MINUTES AS AMENDED

MOTION by Huyck to approve the Minutes of the Regular Board Meeting on April 21, 2020, was supported by Largent with the date of the next scheduled Board Meeting amended to April 23, 2020.

Vote: Aye: All in favor

Abstain: Bomarito

Motion passed.

APPROVAL OF MINUTES AS AMENDED

MOTION by Huyck to approve the Minutes of the Regular Board Meeting on April 28, 2020, was supported by Hahn with the date of approval of the Agenda amended to April 28, 2020.

Vote: Aye: All in favor

Opposed: None

Motion passed.

COMMITTEE REPORTS

Facilities Committee

Director Grover commented we have been procuring PPE's, Plexiglas shields, anti-viral sprays, cleaning all surfaces, and carpeting. Replacing filters in HVAC and regular maintenance to provide a safer place to return to work.

Finance Committee

Treasurer Mr. Huyck – Finance committee met and discussed general status. Budget for this year and next year talked about in general terms.

President Mr. White – We have to approve our budget for the next fiscal year by July 1, 2020. Our next regular meeting will be May 28, 2020 and will include a public hearing so the public will be able to view our proposed budget. We will vote on fiscal year 2020/2021 budget at our June meeting so we will have our budget in place.

UNFINISHED BUSINESS

Benefits for furloughed employees.

President Mr. White - The policy does not allow an employee to carry over PTO and sick leave hours beyond a certain limit with a deadline of June 30th.

President Mr. White – further explained that Plante Moran provided the cost if all furloughed employees continued to accrue benefits for 1 week or a 6 week period. Our policy does not cover being furloughed.

Director Grover referred to our handbook “employees on unpaid leave of absence will not earn or accrue additional PTO hours during unpaid leave.” All benefits include: PTO, Sick leave, Life Insurance, contribution towards the 401K, a health savings plan, defined benefit pension plan, and reimbursement of the dental/vision benefits.

There was a discussion regarding cost of benefits provided to the furloughed employees as well as who to bring back.

Director Grover states the employee handbook regarding benefits does not talk about the situation we are in. We are paying the health benefits – continuing the Optical, Dental, and Life Insurance would be a good gesture during the current times of sickness/pandemic. The Life Insurance is billed per month.

MOTION by Largent to maintain existing policy as outlined in the employee handbook – to continue to not allow accrual of the benefits PTO and Sick time during the furlough, supported by Montgomery.

Vote: Aye: Largent, Huyck, Murphy

Opposed: Bomarito, Montgomery, Rae, Hahn, White

Motion failed.

MOTION by Rae to change the language in the employee handbook to allow accrual of PTO and Sick time from the date the furlough took effect (April 24, 2020) until return to work, was supported by Hahn.

Vote: Aye: Huyck, Bomarito, Montgomery, Rae, Hahn, White

Opposed: Murphy, Largent

Motion passed.

Mr. Largent – 58% of Americans are employed by small businesses. We have no demand. We don't know what the future holds. Our responsibility is to the Library and to represent the community. I think we need to be fiscally prudent.

Ms. Bomarito – I have confidence in our Library staff coming back. Having the human connection is everything, not just the digital programming.

Mr. Largent – For the last 2 years we have seen declining utilization at the Library every month. We have 40 people here (zoom) that are closely aligned with the Library. There are 89,960 people who are not here and that is who we represent, not the 40 people on the zoom – the 90,000 who pay the taxes.

President Mr. White – Because we have furloughed we are saving \$32,000/week or \$65,000/pay period as long as 82 people are on furlough. It doesn't seem like not allowing time to accrue, like that alone is going to fix the problem and it's just a kick in the teeth to people we have already put out. It doesn't make any sense to take it away.

Mr. Largent – It does make sense because the employee handbook states we don't pay benefits to people who are not performing services.

President White - A leave of absence is not the same as furlough because a leave of absence would have some voluntary component and this is not that situation.

MOTION by Rae to use the accrued PTO and Sick time deadline for this year to carry over until December 31, 2020, was supported by Hahn.

Vote: Aye: Huyck, Bomarito, Montgomery, Murphy, Hahn, Largent, White

Opposed: none

Motion passed.

Director Grover commented that it would go a long way in giving the right message. It is really a good gesture.

MOTION by Montgomery to continue for regular full-time employees who have completed the orientation period eligibility for Vision, Dental, Hearing, and Life Insurance during the furlough, was supported by Bomarito.

Vote: Aye: Huyck, Bomarito, Montgomery, Murphy, Rae, Hahn, White

Opposed: Largent

Motion passed.

Ms. Montgomery – I am aware that Riti has been working a lot of hours for 4 months and still does not have a contract.

MOTION by Largent to send Riti’s contract to Mike Blum for finalization.

Vote: Aye: All in favor

Opposed: none

Motion passed.

BOARD TRUSTEE COMMENTS AND ANNOUNCEMENTS

None

ADJOURNMENT

MOTION by Montgomery to adjourn the Board Meeting, was supported by Largent.

Vote: Aye: All in favor

Opposed: None

Motion passed.

The Board meeting was adjourned at 7:37 p.m. by President White. The next meeting of the Library Board is scheduled for Thursday, May 28, 2020 at 6:00 pm.

Respectfully Submitted,

Elizabeth Rae, Secretary
Library Board of Trustees
ER:ee

Farmington Community Library Board of Trustees
Virtual Special Board Meeting - 6:00 p.m. – May 28, 2020
Held Online Via Zoom

Board Members Present: Bomarito, Hahn, Huyck, Largent, Murphy, Rae, White

Board Members Absent: None

Staff Members Present: Grover, Carlton, Shereda, Erdody

Plante Moran Guests: Kari Shea and Brian Camiller

Guests: Jill Baker, Kathy McKinney, Maria Showich-Gallop, Donald Wrench

President White explains Board Member Joy Montgomery resigned this month – this board normally has 8 members (4 appointed from the City of Farmington and 4 appointed from Farmington Hills). Right now we have an opening for a Farmington resident. The appointments are made by the 2 city councils.

CALL TO ORDER

The Board Meeting was called to order at 6:00 p.m. by Board President White.

APPROVAL OF AGENDA

MOTION by Hahn to approve the Agenda for the May 12, 2020 Board meeting, was supported by Bomarito.

Vote: Aye: All in favor

Opposed: None

Motion passed.

PUBLIC COMMENT

President White reads a chat message from the public: “Why is there no mention of the open Board Member position on the Library website?” That is something that needs to be there. We are working on that.

“When will the Library open?” We do not have a clear idea on when the Library will open.

Trustee Largent - It is unwise for us to respond to those questions because we speak as a Board and those are not issues we have taken up yet. It’s the responsibility of Farmington, the city of Farmington to publish that. Once they set it up then we can link to it. It is not incumbent on us to advertise it. It is the City of Farmington.

APPROVAL OF MINUTES

MOTION by Largent to amend and include in the May 12, 2020 minutes Largent: “All of these decisions are running through subcommittees. Subcommittees are meeting. Some of us are meeting daily or every other day and as we get clarity on these issues that have been raised we will then make recommendations to the full Board and the audience will hear those discussions in real time as we discuss them.” Approval of the minutes for the regular Board Meeting on May 12, 2020, was supported by Hahn.

Vote: Aye: All in favor

Opposed: None

Motion passed.

OPERATING BILLS

Trustee Huyck spoke regarding a check list through 4/21/20 with total expenditures are \$666,683.90.

MOTION by Huyck that the Board of Trustees approve the above expenditures from check #27005 to check #27085 totaling \$666,683.90 from March and April 2020, was supported by Bomarito.

Vote: Aye: Bomarito, Hahn, Huyck, Murphy, Largent, Rae, White

Opposed: None

Motion passed.

Trustee Largent questions the check for \$15,962 Johnson Control Fire System. Carleton answered - an update to the camera system that we have waited for. Budgeted quite a long time ago and we are finally getting billed.

Director Grover explained the financial reports for March and April 2020.

Kari and Brian Camiller from Plante Moran were introduced.

Brian – Transition is a little slower than we like due to Covid and working remote. We are still in the process of getting the Bill.com which is the new accounts payable online. These packets are a work in progress. If there is more information of a financial matter/or less please pass along to the Director and she can instruct us. Thank you for the opportunity to work with you.

Trustee Huyck we will be having a meeting in June - will we have the May 30th financial statements to look at? Kari – yes. Brian – it will be tight because of when the bank information is available.

Kari Shea – With read only access with the bank we can obtain your banking information sooner. With the conversion over to the Intacct software we got the Library in compliance with the State Chart of Accounts. Revenue and Expenditure Report will give you every month that year-end balance and your original and amended budget by account. General Fund revenue ytd total 6.48 Million which is 97% of budgeted revenue. You are almost through all of your revenue collections and this normal. Some of the expenditures are over budget. The amendment will correct any of those overages. Your expenditures are at about 5 million dollars that is about 75% of the 6.7 million that is in the budget prior to the amendment. Capital Reserve Fund, Employee Benefit Fund, and Endowment Fund will have a balance sheet and income statement. The only activity in them is interest earnings.

Trustee Huyck – we are on the cash basis?

Kari - During the year, yes. Liability accounts some still harbor liabilities from end of last year – those liabilities get adjusted at year end.

FINANCIAL REPORT

MOTION by Huyck to approve the Monthly Expense Reports for March and April, was supported by Bomarito.

Vote: Aye: All in favor

Opposed: None

Motion passed.

CORRESPONDENCE

We have received questions from staff and 2 messages to the Board regarding discussions made at the May 12th meeting.

LIBRARY DIRECTOR'S REPORT

Director Grover:

The team is keeping the digital branch open 24/7. I Bring you the highlights of somethings had have received great response from our community and want to thank you

- For finding time to join us!
- For sending us responses on how much you love and appreciate the content, resources and programming that is being made available on every day basis!
- For acknowledging that we are a part of your everyday life through virtual platforms even though our physical facilities are closed to the public due to the unprecedented circumstances created by COVID-19 Pandemic.

Our continued interactions on social media have been increasing.

- On Instagram:
- Average weekly reach saw a jump of 89% - 719 vs. total average of 381.
- Average weekly impressions increased by 76% - 3,404 Vs. total average of 1,935
- Average weekly interactions jumped to 27.2 compared to total average of 21.

On FACEBOOK:

- “Likes” jumped 25% - 1,398 Vs. an average of 1,119
- Please clicked on our post 27% more – 2,760 clicks Vs. average 2,167
- Kristel’s Story Time had 221 views on April 3rd
- Maria’s weekly update video had 1900 views on April 22nd

Aubrey Franklin, Technology Librarian/Leader Social Media Team was invited to inform, how we have been keeping people informed via our website.

Web traffic on our website continues to be between 65,000 – 112,000.

Our number of followers continues to increase across both of our platforms. Maria's weekly update videos are continually popular. Instagram has doubled our average in the month of April. Unique visitors that saw our content. This is attributed not only to people who follow our page but also others may have seen our content based on their location, their friends, as well as our hash tags.

IT Team

- Coordinated the transition every step of the way – From hybrid services to 98% online
- Established safe and interactive platforms for us to make everything else possible.

Mary Carleton, Coordinator of Technology was invited and talked about:

Continuing the behind the scenes work.

Kahoot – Game based learning platform with multiple choice, Zoom, webinars, Read Squared,

Director Grover informed that with our Integrated Library System, we continue to

- Provide library cards remotely – 133 new patrons registered to become FCL family members in April alone.
- Access ILS through LEAP, which is the mobile version of Polaris
- Set up notifications and updates on holds for patrons
- Work on creating safer and touchless modes of financial transactions

Kathy McKinney, Coordinator of Automation added while we have been closed we have changed the wording of email and text notifications. Also, wording on hours and patron registration pages – how to get a library card while closed. Changed the closed dates, the due dates and unclaimed hold dates. Updating our server. Implementing LEAP and training staff. PCI compliance. No overdue fines charged at this time. New financial system which will offer patrons a touchless way to make payments.

Director Grover informed that in Preparation for the “New Normal”

- The **Reopening Protocol** is being prepared by the team Comprising of Aubrey Franklin, Kathy McKinney, Megan Drozan, Donald Wrench and myself.
- It is constantly **evolving and living** document.
- It is intended to be a guide for staff towards a **Phased Reopening** keeping **our priorities of safety, service and smart compliance at the forefront.**
- After its final approval, we will produce a more concise public facing versions for each phase to get keep our community informed regularly.
- Sneak peek in to the enormity and attention to the details.

Farmington Community Library Re-opening Protocol

These guidelines are an outline on phasing in the reopening of the Library. They are not intended to answer all questions, but rather are meant to guide staff and to be a fluid, working document as information continues to develop.

The following principles guide the ongoing collaborative development and application of protocol in each phase of our re-opening.

- Safety – of our staff and patrons
- Service – provide helpful service to the community equitably and safely
- **Smart compliance** – Federal, state and local regulations are constantly changing, and we strive to follow best practices advised by CDC and WHO experts.

Phase 1: Assess library staff and resources; staff safety training.

Phase 2: Library closed to public; returns accepted.

Phase 3: Library closed to public; returns and curbside pickup available. Curbside pickup hours M-F 9a-2p; SAT/SUN Closed.

Phase 4: Limited Library Access. Building and curbside pickup hours M-F 9a-2p SAT/SUN Closed; Curbside pickup hours 9a-2p; daily sanitization 2-4p

Phase 5: Improving Library Access. Building and curbside pickup hours M-F 9a-2p SAT/SUN Closed; Curbside pickup hours 9a-2p; daily sanitization 2-4p

Phase 6: Full Library access.

We start with safety and hygiene. There will training, protocol for tests, when and where staffing, access to the building, how many people will be allowed in what service area, how will the cleaning be done, where will the general public be allowed during each phase, what would be accessible points, rules, services hours, how the cards will be provided, apps for mobile devices, outreach, what services will be provided until we become full functional, vending machines, quarantining our items, mail, meetings, supplies, signage in every stage, communication, how we would be in compliance with the Michigan state guidelines.

Donald Wrench, Facilities Coordinator talked about how we are putting safety measures in place, ensuring the implementation of recommended CDC measures.

Flooring – social distancing rugs at both buildings (6ft apart). Also, 6 ft. circular floor markers.

He added that we have installed Plexiglas face shields at Circulation and Information desks. The middle computer will be removed at each desk. In the computer lab – one computer for every other station. Sneeze shield Plexiglas dividers. Furniture removal to adhere for social distancing. We hope to make our environment safe.

Director Grover talked about Realm Project (Reopening archives, libraries, and museums)

- Phase 1 of the research
- A review of published scientific research is underway and will be publicly release. The purpose is to gather and evaluate existing research about SARS-CoV-2 (the virus that causes COVID-19) related to the following research questions:
 - How might the virus spread through public library general operations?
 - How long does the virus survive on material surfaces through environmental attenuation?
 - How effective are various prevention and decontamination measures that are readily available to public libraries in the near term?

How and when should we be implementing certain kind of decontaminating effort. What could keep our place more sanitized, safe and happy. We are expecting results by mid-June for the phase I.

We are open 24/7 in the digital branches.

Jill Baker, Head of Adult Services

Highlights of April programs: Our Teen Librarian Shira has been working with our event Revolution Prep. to host the SAT Practice Program online. Make it available online for patrons. We had 23 teens participate.

Children's Maria – read remotely to 24 kids in the third grade at Long Acre Elementary.

Shira and Jenny were able to modify the teen Battle of the Books Program. There were 19 teams with 120 attendees.

Jill O'Hara was able to restart the ESL conversation groups.

We hosted Trivia Nights 5/12 with 13 people in attendance, 5/26 with 22 people in attendance.

Summer Programs 2020 (Stay Safe, Stay Inspired...We will come to you!) Join us for a summer filled with virtual programs, reading contests, trivia, book discussion, tech and crafts projects!

Maria Showich-Gallup, Head/Children's Services

Summer Reading for all ages. ESL Summer Reading virtual program. Family Fun in Riley Park – virtually.

Jim Gill – end his concert with the song, "May There Always be Sunshine."

Teens – the theme is Imagine Your Story – creative storytelling series.

Adult – Michigan trivia

Trustee Bomarito – Is the Summer Reading Program working with any of the elementary schools?

Director Grover replied - yes, we have been talking about it. Yes, we will try to reach out. Once the details are in place we will reach out.

Strategic Plan Committee

President White - The Gale Cengage Company is going to be using a new tool for Libraries to measure analytics. We will be one of the first to be using it.

Trustee Largent – Did we not vote to eliminate fines? President White - No we did not.

NEW BUSINESS

President White - The public hearing, every year, is when we present our proposed budget for the next fiscal year. We will not be voting to approve any budget tonight. That will happen at our next meeting in June. We are looking at finalizing our budget for this year to approve our amended budget.

Director Grover – The amended budget for Fiscal Year 2020 and present the proposed budget for 2021.

Amended Budget 2019-2020. This budget has been prepared with input by financial experts.

President White – Suggest moving the June meeting to June 25th. 2020.

Revenues

- Total revenue budget increased by approximately \$31,000.
- The main increases to revenue are due to higher than anticipated interest income and LCSEA personal property tax replacement revenue.

-
- This increase was partially offset by decreases in copy/vending revenue, fines and fees, and other miscellaneous revenue sources after the physical locations were closed due to COVID-19 Pandemic and Stay-at-Home Orders.

We have yet to receive the 2nd part of State Aide. We do not when or much we will receive.

Expenditures

- Total expenditure budget increased by approx... \$31,000
- Some of the main changes are between the various line items for payroll expenses.
- The original budget allocation for the pension contribution (000728 Retirement Fund) was low. As a result, \$42,500 had to be added to this line item in this proposed amendment.
- Following the furlough of 82 employees effective April 25th salaries and wages (account #000702) are being amended to decrease that expense while the unemployment compensation (account #000729) has been increased.

Operating Expenses

Professional services (account 000801) has been increased by approximately \$120,000 as a result of hiring an interim Accounting Manager through Robert Half (due to a retirement), procuring HR and Payroll Comprehensive. Modules services through ADP, financial services through Plante Moran (due to a retirement), and legal fees.

Due to the Library closure as a result of COVID some expenses have been decreased in the proposed amended budget: Furniture – down by \$110,000. Building and improvements – down by \$32,000. Books less by \$40,000 (book supplies shut down).

Lastly, the unprecedented and fluid situation due to COVID -19 pandemic has brought forth unforeseen expenditures such as Personal Protection Equipment (PPE), sneeze shields, Plexiglas shields, special sanitation services, interactive platforms, signage, and various other costs. This is increasing by the day. This amendment has motivated us to create a COVID-19 line item with an approximate budget of \$110,000. Our total expenditures after the amendment are showing at 6.7 million dollars.

Conclusion

The Proposed Amended Budget maintains a balanced budget for FY 2020 with the changes mentioned in the preceding slides.

President White and Director Grover clarify that the fines during the Pandemic have been suspended, since March 14th.

Trustee Bomarito – Expenditures – salaries and wages - does this account for any returning staff.
Director Grover – yes we have estimated a cushion in there.

Trustee Huyck – COVID-19 line subjective number because we do not know all of the answers?
Director Grover – yes.

President White – In the comment column “appears reasonable” – what was the thinking involved?

Kari Shea responded - What the intent of the Library is now compared to what the original budget would have captured.

Trustee Largent – Every number in this is based on a lot of unknowns and uncertainty and so we are not obligated, as conditions change we can amend various buckets to various issues.

MOTION by Huyck to approve the amended budget for the fiscal year 2019/2020 ending June 30th, 2020, supported by Rae.

Vote: Aye: Bomarito, Hahn, Huyck, Murphy, Largent, White, Rae

Opposed: None

Motion passed.

Preliminary Proposed Budget for the next fiscal year (2020-2021)

After discussions with the Finance Committee and financial experts at Plante Moran, the recommended budget for FY 2021 is the same as the Proposed Amended Budget for FY 2020

- The COVID-19 Pandemic has greatly disrupted normal Library operations. At this time, there are many unknowns on the revenue and expenditure side. In the coming months, as new information is gathered, we will have a more accurate understanding of what are Library operations; respective revenues and costs will look like.
- We know that other local units are following the same approach.

Plans as we move forward

- To provide quarterly budget amendments.
- We feel that the first quarter ending September 30, 2020 is the right timing to provide a more accurate and amended budget.

Our recommendation would be to adopt the amended budget 2020 for the actual budget 2021.

Trustee Bomarito – In the amended budget we removed \$40,000 for books so does that mean our book collection goes down?

Grover – no – We know some publishers have opened up for delivery so we can get some items shipped in.

Trustee Bomarito – COVID line remains at \$100,000 – the larger cost now to install various safety equipment put in place. Going forward do we think the cost will be going into PPE equipment?

Huyck – the safety equipment cost of just is \$6,000.

Brian – This situation is wreaking havoc on all governmental entities and how they budget. The strategy on the budget is all over the place. There will be a lot of change. Stay on top of what is going on. Give management the time to make the decision to run the facility. It is required by law to have a budget in place. I think it is within 5% of where you are going to end up. We want it to be an open and constant dialog throughout the fiscal year.

President White –We will be voting on this in June on a motion to approve this budget.

Trustee Bomarito – Will the proposed budget be posted? White - yes

President White – Suggests moving the June meeting to June 25th. 2020.

MOTION by Largent to move the June meeting to Thursday, June 25th, supported by Bomarito.

Aye: All in favor

Opposed: None

Motion passed.

BOARD TRUSTEE COMMENTS AND ANNOUNCEMENTS

Recognize Joy Montgomery’s 2 years of service. Beth Rae – resigns.

President White – we have an opening in Farmington and Farmington Hills.

We will try to make things as clear as we can. The people working on the 6 phase plan to move the Library forward are still working on details. We will let you know which programs are expanded and which people are called back.

ADJOURNMENT

MOTION by Huyck to adjourn the Board Meeting, supported by Hahn.

Vote: Aye: All in favor

Opposed: None

Motion passed.

The Board meeting was adjourned at 8:10 p.m. by President White. The next meeting of the Library Board is scheduled for Thursday, June 25th at 6:00 pm.

Respectfully Submitted,

Jim White, President
Library Board of Trustees
JW:ee

LIBRARY BOARD of TRUSTEES MINUTES ~~ APPROVED

DATE: 6/25/2020

TIME: 6:00 PM

LOCATION: Virtual Zoom Meeting

MEETING CHAIR: Jim White

MEETING SCRIBE: Renee Murphy

BOARD MEMBERS / ATTENDEES PRESENT:

White, Largent, Huyck, Murphy, Bomarito, Hahn

BOARD MEMBERS ABSENT: None

STAFF MEMBERS PRESENT: Carleton, Shereda, McKinney

GUESTS: Michael Blum/Foster Swift, Kari Shea and Brian Camiller/Plante Moran

The Board Meeting was called to Order at 6:21PM by Board President Jim White.

Approval of Agenda: A motion was made by Huyck to approve the Agenda for the 6/25/2020 Board meeting supported by Murphy.

Vote: Aye: White, Largent, Bomarito, Hahn, Huyck, Murphy

Opposed: None

Motion passed

Correspondence:

Board received 14 correspondences

Public Comment:

By Bethany, Suzanne, Jennifer, Mark, Kristin

Election of Officers:

Motion by Huyck to approve the procedure for electing Officers via Zoom was supported by Hahn.

Vote: Aye: White, Huyck, Hahn, Bomarito, Largent, Murphy

Opposed: None

Motion by Hahn to nominate Jim White as President. Position accepted.

Vote: Aye: White, Huyck, Hahn, Bomarito, Largent, Murphy

Opposed: None

Motion by Murphy to nominate Bill Largent as Vice-President. Position accepted.

Vote: Aye: White, Huyck, Hahn, Bomarito, Largent, Murphy

Opposed: None

Motion by Largent to suspend the rule for limiting the number of Committee's a member may participate in until fully staffed, was supported by Huyck.
Vote: Aye: White, Huyck, Hahn, Bomarito, Largent, Murphy
Opposed: None

Motion by Bomarito to nominate Renee Murphy as Secretary. Position accepted with access to audio/visual recordings of meetings.
Vote: Aye: White, Huyck, Hahn, Bomarito, Largent, Murphy
Opposed: None

Motion by Hahn to nominate Paul Huyck as Treasurer. Position accepted.
Vote: Aye: White, Huyck, Hahn, Bomarito, Largent, Murphy
Opposed: None

Statement Against Racism

Discussion by Largent regarding his general support of the Statement, but also the need for direct action against racism. Hahn requested clarifying the wording of the Statement, removing s from affirms to change to affirm. Huyck and Bomarito voiced support of the initial statements.
Motion by Huyck to accept Diversity resolution, seconded by Hahn.
Vote: Aye: White, Huyck, Hahn, Bomarito, Largent, Murphy
Opposed: None
Motion passed

Approval of minutes:

Motion by Bomarito to approve minutes of the 5/28/2020 Board Meeting was supported by Murphy.
Vote: Aye: White, Huyck, Hahn, Bomarito, Largent, Murphy
Opposed: None

Operating Bills:

Discussion of the new Plant Moran format for financial reports, which will include all revenues and expenditures, and total expense amount of \$71,828.82, for Check #27086-27138.
Motion by Huyck to accept the financial report and check registers as of May 31, 2020, as presented, was supported by Hahn.
Vote: Aye: White, Huyck, Hahn, Bomarito, Largent, Murphy
Opposed: None

Financial Report:

Motion by Largent to receive and file financial reports was supported by Bomarito.
Vote: Aye: White, Huyck, Hahn, Bomarito, Largent, Murphy
Opposed: None

Correspondence:

The Library Board received 14 correspondence from staff and community members

Directors Report:

Riti gave an update of the proposed budget, reopening protocol with 6 phases and versions created for the staff and public, including an X Phase. July 6 will begin Phase 2 with curbside service provided. The hours are Monday and Tuesday 1:00-6:00 PM, and Thursday-Sat 9:00 AM-2:00 PM. Items returned are now being isolated for 72 hours. Phase 4 will bring the public back into the library.
Riti also discussed the policies for Masks and Social Distancing, and for Telework for staff. Mike Blum added that for irate patrons who are not following the policy, the Patron Behavior policy will be followed, and if needed, the Director or appointed staff members may call the police.
Findings of Project Realm are being implemented to provide additional safety measures.

Mary Carleton explained the touchless credit card, use of M.S. 365 app, and pay online payment systems, use of TEAMS, and ransomware storage device that is fully encrypted.

Kathy McKinney explained LEAP, an ILS interface which is part of Polaris, for outreach and at home use, and use of Unique which will use text messages to pick up library materials 248-534-4811 for FH or 248-534-4812 for Farmington.

Riti provided information about the Service Module Assessment Study; that will be supported by gathering data from Gale Analytics and Gale Engage using Gale Cengage analytic service. Pepper Consulting will conduct a survey of stakeholders to gather data for this study.

The online summer program running from 6/13 to 8/2 already has 1104 participants.

Committee Reports:

Facilities Committee

Donald reported that all employees and visitors will have their temperature taken, PPE and cleaning supplies have been purchased, all surfaces have been sanitized. Many projects have been completed including DTE transformer, garden project, electrical panel, emergency lighting at 12 mile, landscaping and water rerouting. Parking lot restoration, elevator replacements, and HVAC systems, rear porch repair, still need attention.

Discussion: Jim pointed out that there is more than a million dollars of maintenance repairs that are needed.

Strategic Plan Committee

Jessica reports the Committee is working with Cynthia Pepper to begin process of the Assessment. She was provided with a list of stakeholders. A survey will be available for all to complete. Furloughed staff are encouraged to participate as members of the community.

Personnel Committee Jim recognized the difficulty of not knowing the timeline for moving to Phase 4.

Finance Committee No formal Finance Committee meeting was held. A new ADP payroll, accounting, auditing, and the Comprehensive HR module with ADP was implemented.

Unfinished Business

Subject: Amended budget

Keri stated that the 2019-2020 amended budget will provide quarterly adjustments.

Discussion: Huyck stated that tax collections may be declining. Changes include salary and wage decreases, Covid 19 expenses, building improvements declined due to shut down.

Motion by Largent to approve the amended budget for 2019-2020 was supported by Huyck

Vote: Aye: White, Huyck, Hahn, Bomarito, Murphy, Largent

Opposed: None

2020-2021 Budget

Brian from Plante Moran explained that the Budget proposed is adjustable based on current and future needs.

Motion by Huyck to adopt the 2020-2021 budget was supported by Largent

Discussion: Possible changes could be in personnel, Capital, PPE supplies,

Vote: Aye: White, Huyck, Murphy, Hahn, Largent, Bomarito

Opposed: None

New Business

Subject: Reopening Protocols

Mike Blum reports that we must have policies and protocols in place, per the Governor's Executive orders, for a Pandemic and response plan, and we must comply with CDC and OSHA guidelines.

Motion by Bomarito to accept the public staff and protocols for Reopening for Staff seconded by Hahn.

Vote: Aye: White, Huyck, Hahn, Bomarito, Largent, Murphy

Opposed: None

Motion by Largent to adopt Mask and Social Distancing policies was supported by Hahn
Vote: Aye: White, Huyck, Hahn, Bomarito, Largent, Murphy
Opposed: None

Motion by Largent to adopt the Telework policy was supported by Huyck
Discussion: Largent requested a written legal opinion to ensure liability coverage for staff working at home. Blum suggested a discussion with workers compensation carrier.
Vote: Aye: White, Huyck, Hahn, Bomarito, Largent, Murphy
Opposed: None

Parking lot resurfacing will require \$15,000-20,000 to repair and now is a good time to complete it.
Motion by Largent to pre-approve a \$20,000 budget limit for repair of parking lot at 12 mile location was supported by Huyck
Vote: Aye: White, Huyck, Hahn, Bomarito, Largent, Murphy
Opposed: None

Board Trustee Comments and Announcements

Largent proposed a Communication plan to create a President/Vice-President joint statement to provide weekly communication for Board members and staff. Board members voiced support.

Adjournment

Motion by Huyck at 9:12 PM to adjourn the Board meeting was supported by Largent
Vote: Aye: All in favor
Opposed: None

The next meeting of the Library Board is scheduled for July 9 via ZOOM online meeting.

Respectfully Submitted,

**Renee Murphy, Secretary
Library Board of Trustees**

Farmington City Council Staff Report	Council Meeting Date: July 20, 2020	Item Number 3B
Submitted by: Mary Mullison		
Agenda Topic: Council Meeting Minutes: 6.15.2020 Special 6.15.2020 Regular 6.29.2020 Special 7.1.2020 Special		
Materials: 4 sets of minutes		



Special Council Meeting
6:00 p.m., Monday, June 15, 2020
Virtual Meeting via Zoom

DRAFT

SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on June 15, 2020, as a Virtual Meeting via Zoom, an electronic meeting platform. Notice of the meeting was posted in compliance with Public Act 267-1976 and electronically as authorized by Executive Order 2020-15 signed by Governor Whitmer on March 18, 2020, in order to mitigate the spread of COVID-19, protect the public health, and provide essential protections to vulnerable Michiganders by limiting in-person contact and the number of people interacting at public gatherings.

The meeting was called to order at 5:30 p.m. by Mayor Sara Bowman.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor	Present	
David DeLind	Councilmember	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

City Clerk Mullison
City Manager Murphy
City Attorney Saarela (arrived at 6:09 pm)

2. APPROVAL OF AGENDA

Move to approve the agenda as presented.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember

3. HISTORICAL COMMISSION INTERVIEW

Ben Ridderbos was interviewed to be appointed to the Farmington Historical Commission. Council welcomed Ridderbos' interest in serving Farmington beyond his current involvement with the DDA Design Committee.

Move to appoint Ben Ridderbos to the Farmington Historical Commission for a 3-year term ending March 31, 2023.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	DeLind, Councilmember
AYES:	Taylor, Bowman, DeLind, LaRussa, Schneemann

Mayor Bowman called a recess at 5:50 pm. The meeting was called back to order at 6:01 pm.

4. PLANNING COMMISSION INTERVIEWS

City Council welcomed Julia Mantey and Claire Perko to interview for an opening on the Planning Commission. John Dillan was scheduled to attend but did not.

Council discussed the qualifications of both candidates.

Move to appoint Julia Mantey to serve a 3-year term on the Farmington Planning Commission, term ending June 30, 2022.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Schneemann, Councilmember
AYES:	Bowman, DeLind, LaRussa, Schneemann, Taylor

5. OTHER BUSINESS

City Manager Murphy asked Council to set a public hearing during the July 20, 2020 meeting for a Brownfield request from GLP Financial Services.

Move to set a public hearing for the consideration of a Brownfield plan from GLP Financial Services at the July 20, 2020 meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	DeLind, Councilmember
AYES:	DeLind, LaRussa, Schneemann, Taylor, Bowman

6. PUBLIC COMMENT

No public comment was heard.

7. COUNCIL COMMENT

LaRussa requested clarification from Murphy on whether the public hearing of Brownfield plan reflected a decision from the Downtown Development Authority.

8. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	DeLind, Councilmember

The meeting adjourned at 6:51 pm.

Sara Bowman, Mayor

Mary Mullison, City Clerk

Approval Date:



Regular City Council Meeting
7:00 p.m., Monday, June 15, 2020
Virtual Meeting via Zoom

DRAFT

REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on June 15, 2020, as a Virtual Meeting via Zoom, an electronic meeting platform. Notice of the meeting was posted in compliance with Public Act 267-1976 and electronically as authorized by Executive Order 2020-48 signed by Governor Whitmer on April 14, 2020, in order to mitigate the spread of COVID-19, protect the public health, and provide essential protections to vulnerable Michiganders by limiting in-person contact and the number of people interacting at public gatherings.

The meeting was called to order at 7:01 p.m. by Mayor Bowman.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor	Present	
David DeLind	Councilmember	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

Director Christiansen
Superintendent Eudy
City Clerk Mullison
City Manager Murphy
City Attorney Saarela
Director Weber

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF ITEMS ON CONSENT AGENDA

- A. Accept City of Farmington Board and Commission Minutes
- B. City of Farmington Minutes
 - a. May 18, 2020 Regular
 - b. June 1, 2020 Regular
 - c. June 8, 2020 Special
- C. Farmington Monthly Payments Report
- D. Farmington Public Safety Monthly Report
- E. Reappointment to Boards and Commissions
- F. Consideration to Approve Michigan Department of Natural Resources Recreation Passport Grant Resolution for Drake Park Facilities
- G. Consideration to Approve Michigan Department of Natural Resources Trust Fund Grant Resolution for Drake Park Facilities Improvement

Move to approve the consent agenda as presented.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	DeLind, Councilmember

4. APPROVAL OF REGULAR AGENDA

Move to approve the regular agenda as amended moving Item 6H to immediately after Item 6B and redesignating the following items.**

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	DeLind, Councilmember
SECONDER:	Taylor, Councilmember

5. PRESENTATION/PUBLIC HEARINGS

A. Public Hearing – Fiscal Year 2020-21 Budget and Millage Rates

City Manager Murphy provided a brief overview highlighting the proposed budget. On April 27, 2020 City Manager presented the 2020-2021 proposed budget to City Council. The only change from the budget submitted to Council at the April 20, 2020 Council meeting was to add \$50,000 for the Flanders Park Playscape. Some highlights of the proposed budget were that the City's overall millage rate is being reduced .4% from 18.4322 to 18.3559 mills due to the Headlee rollback, and capital improvements such as the Freedom Road Repaving Project, the Mayfield Street, Drain and Water Project, Bel Aire Sewer Lining, major and minor repairs to the Caddell Drain, sidewalks in Warner Farms and Floral Park, City-wide crack sealing, and purchase of the Maxfield Training Center.

Move to open Public Hearing for Fiscal Year 2020-21 Budget and Millage Rates.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember
AYES:	Schneemann, Taylor, Bowman, DeLind, LaRussa

Public hearing was opened at 7:09 pm. No public comment was heard.

Move to close Public Hearing for Fiscal Year 2020-21 Budget and Millage Rates.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Schneemann, Councilmember

Public hearing was closed at 7:11 pm.

6. NEW BUSINESS**A. Consideration to adopt Fiscal Year 2020-21 Budget and establish millage rates**

Murphy read listed revenues and expenditures and requested that the City Council adopt the Fiscal Year 2020-21 Budget as presented for the City of Farmington.

Discussion ensued about specific funding, areas where expenditures exceed revenues, and the particulars of the Theater Fund over the last year.

Bowman thanked the budget team and commented that the Council has been reviewing this budget with administration for months.

Move to adopt resolution regarding Fiscal Year 2020-21 Budget and Millage Rates.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Schneemann, Councilmember
AYES:	Taylor, Bowman, DeLind, LaRussa, Schneemann

B. Consideration to adopt Downtown Development Authority's Fiscal Year 2020-21 Budget and establish 2020 Principal Shopping District Special Assessment

Executive Director of the Downtown Development Authority Kate Knight requested that the City Council adopt the DDA’s Fiscal Year 2020-21 Budget and also establish the 2020 Special Assessment for the Principal Shopping District.

LaRussa asked Knight for context around the increase in professional services and a significant reduction in capital outlay. Knight replied that there was necessary investment in services for construction documents for the Farmington Road Streetscape and a needed update of DDA TIFF capture for the Maxfield Training Center development. Asked why Founders Festival expenditures did not appear in the budget, and Knight said that the Founders Festival is not a DDA event so it does not appear in the DDA budget. She noted that any funding for that would be sponsorship, not budgeted.

Move to approve resolution to adopt the DDA Fiscal Year 2020-21 Budget and establish 2020 Principal Shopping District Special Assessment.**

RESULT:	APPROVED AS PROPOSED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	Taylor, Councilmember
AYES:	Bowman, DeLind, LaRussa, Schneemann, Taylor

C. Consideration to amend Fiscal Year 2019-20 Downtown Development Authority Budget

Knight asked for a year-end amendment to the DDA’s Fiscal Year 2019-20 budget that would take into consideration COVID-19 related expenditures and extra seasonal maintenance fees along with streetscape hedge replacement.

Schneemann said he was happy to see the DDA investing in infrastructure in town when necessary. LaRussa requested that materials included in the Council packet be clearer and include more up-to-date reference information.

Move to amend Fiscal Year 2019-20 DDA Budget to increase overall appropriation by \$30,000.**

RESULT:	APPROVED AS PROPOSED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	Taylor, Councilmember
AYES:	DeLind, LaRussa, Schneemann, Taylor, Bowman

D. Consideration to adopt Fiscal Year 2020-21 47th District Court, 47th District Court MIDC (Michigan Indigent Defense Commission), Brownfield Redevelopment Authority, Corridor Improvement Authority and Joint Agency Budgets

Murphy recommended that Council adopt a resolution approving the aforementioned budgets.

Move to adopt Fiscal Year 2020-21 Budget Resolution for the 47th District Court, 47th District Court MIDC (Michigan Indigent Defense Commission), Brownfield Redevelopment Authority, Corridor Improvement Authority and joint agency budgets.**

RESULT:	APPROVED AS PROPOSED [UNANIMOUS]
MOVER:	DeLind, Councilmember
SECONDER:	LaRussa, Mayor Pro Tem
AYES:	DeLind, LaRussa, Schneemann, Taylor, Bowman

E. Consideration to adopt resolution to amend Residential Refuse/Recycling User Charge

Murphy summarized an annual request to amend Residential Refuse/Recycling User charges for the upcoming fiscal year.

Schneemann asked if it would be possible to have a tour of waste management facilities of interest. Murphy agreed to set one up with RRRASOC for any interested councilmembers.

Move to adopt resolution to amend Residential Refuse/Recycling User Charge effective July 1, 2020.**

RESULT:	APPROVED AS PROPOSED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	Taylor, Councilmember
AYES:	LaRussa, Schneemann, Taylor, Bowman, DeLind

F. Consideration to adopt a Resolution to Amend IWC Charges & Industrial Surcharges effective July 1, 2020

Superintendent Eudy asked that Chapter 11 of the City Fee Schedule be amended to change the IWC Charges and Industrial Surcharges section. He noted that this is a pass through charge and that Farmington will be increasing the charge to customers by an equal amount beginning with the September utility bill.

Move to adopt a resolution amending Chapter 11, Section 18 of the City Fee Schedule, effective July 1, 2020.**

RESULT:	APPROVED AS PROPOSED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	DeLind, Councilmember
AYES:	Schneemann, Taylor, Bowman, DeLind, LaRussa

G. Consideration to adopt resolution to amend Water and Sewer Rates, effective October 1, 2020

Murphy asked for a second amendment to Chapter 11 of the Fee Schedule that would increase the rates that Farmington charges to residents reflective of the increase in rates from the Great Lakes Water Authority.

LaRussa commended administration for delaying the date of the rate increase to October 1, 2020 to assist residents who may need relief due to the pandemic.

Move to adopt a resolution amending Chapter 11 of the City Fee Schedule, effective October 1, 2020.**

RESULT:	APPROVED AS PROPOSED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember
AYES:	Taylor, Bowman, DeLind, LaRussa, Schneemann

H. Consideration to amend Employee Administrative Manual and Non-union Pay Plan

Murphy also requested that Council amend the non-union pay plan, amend the City Manager’s contract, maintain employer contributions for medical and prescription coverage, increase employee contribution to the MERS Defined Benefit Pension System, and increase employee contribution to the ICMA Defined Contribution Pension System.

Move to adopt resolution amending employee administrative manual and non-union pay plan, effective July 1, 2020.**

RESULT:	APPROVED AS PROPOSED [UNANIMOUS]
MOVER:	DeLind, Councilmember
SECONDER:	Schneemann, Councilmember
AYES:	Bowman, DeLind, LaRussa, Schneemann, Taylor

I. Consideration to authorize the City Manager to accept the Cost Participation Agreement for the 2020 Oakland County Grant for the Local Road Improvement Matching Fund Pilot Program

Superintendent Eudy described the Local Road Improvement Matching Fund Grant Pilot Program and asked Council for approval to participate in 2020. This agreement would provide funding to supplement and enhance local road maintenance and improvement programs.

Schneemann asked about criteria for projects and Eudy answered that it was typically road fund based. LaRussa thanked Eudy for his work on the grant and asked about the formula used. Eudy noted that it was based on community size and road miles within the community.

Move to approve the City Manager to authorize and accept the Cost Participation Agreement for the 2020 Oakland County Grant for the Local Road Improvement Matching Fund Pilot Program in which the City of Farmington will receive a reimbursement in the amount of \$21,130.**

RESULT:	APPROVED AS PROPOSED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Schneemann, Councilmember
AYES:	LaRussa, Schneemann, Taylor, Bowman, DeLind

J. Consideration to accept estimate No. 1 for the Bel-Aire Sanitary Sewer Rehabilitation Project to Pipeline Management Company

City administration, along with the engineers at Orchard Hiltz & McCliment (OHM), have reviewed the City of Farmington sanitary sewer system condition. The area with the most critical need of improvement is in the Bel-Aire Subdivision area. The project has included cleaning and video inspection of 13,000 feet of sanitary sewer and coordination of open cut repair. Eudy recommended payment for work completed so far.

Bowman appreciated Eudy’s effort to come in below budget and get more work done for the money that has been allotted for these projects, especially in an area where the lining is going to do so much good in extending the life of tired pipelines.

Move to approve construction estimate No.1 for the Bel-Aire Sanitary Sewer Lining Project in the amount of \$98,447.22 to Pipeline Management Company Incorporated of Milford Michigan.**

RESULT:	APPROVED AS PROPOSED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	Taylor, Councilmember
AYES:	Schneemann, Taylor, Bowman, DeLind, LaRussa

K. Construction Estimate No. 1 for the Mayfield Street Reconstruction

Eudy requested payment for work completed by VIL Construction on the Mayfield Street reconstruction from March until May 31, 2020.

Schneemann was thrilled to see this project moving forward.

Move To Approve payment to V.I.L. Construction Incorporated for Construction Estimate No. 1 in the amount of \$11,357.11 for the Mayfield Street Reconstruction.**

RESULT:	APPROVED AS PROPOSED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	LaRussa, Mayor Pro Tem
AYES:	Taylor, Bowman, DeLind, LaRussa, Schneemann

L. Purchase of Office 365 Subscription, Barracuda Email Protection Subscription, and Migration and Implementation Services

At the September 16, 2019 City Council Meeting, Council approved partnering with Farmington Hills and the 47th District Court to migrate from Micro Focus Groupwise to Microsoft Office 365 for email and Microsoft Office products. Farmington Hills estimated the project cost to be approximately \$28,000 and coordinated the purchase of both the migration services and the software subscriptions. Farmington's share of the project is based on our share of the total licenses purchased. (80 licenses) is \$28,090. Funds were budgeted in the 2019/20 Budget for this purchase.

LaRussa asked whether the migration would impact the Clerk in implementing Laserfiche or other digitization plans. City Clerk Mullison said that digitization of documents was going well and that the switch to Office 365 would only make it easier. Schneemann asked whether already used devices would need upgrades, and Weber answered that new devices would not be necessary. Bowman asked about multifactor security and Weber agreed to follow up with that.

Move to approve the purchase of Office 365 Subscriptions, Barracuda Email Protection Subscriptions, and Migration and Implementation Services.**

RESULT:	APPROVED AS PROPOSED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember
AYES:	Bowman, DeLind, LaRussa, Schneemann, Taylor

7. PUBLIC COMMENT

Sarah Davies, 23120 Violet, spoke about speeding through her neighborhood and requested help to address the situation. She asked for restrooms to be opened in the park, and asked that the purchase of Maxfield Training Center be reconsidered.

Natalie Dean, 22463 Violet, also spoke about speeding through her neighborhood.

Jack Wilson, 23108 Violet, said the traffic on his street has been too fast for 50 years.

8. CITY COUNCIL COMMENT

LaRussa commented on activity of the Economic and Community Development department and the DDA to assist downtown businesses and that it was an underreported item that an additional 27 businesses were identified to receive extra help due to Directors Christiansen and Knight. He cited PPE kits from Oakland County and the Patronicity campaign started to support businesses. He encouraged residents to support these efforts and these businesses.

Taylor thanked residents who spoke at public comment and requested that when the speed study already underway in Floral Park was completed that it be sent to Council to review.

Schneemann gave a shout out to Farmington’s Public Safety Department for the way have handled themselves during a difficult time for policing, in particular with the way that they have dealt with a couple of protests recently held in Farmington. He stated that he was grateful for the professionalism they exhibit day in and day out. He credited good training and thanked them for their service in difficult times and for upholding the highest standards.

Bowman noted the phenomenal job both city administration and the DDA had done to support all Farmington businesses. She stated that there was not a single business that she was aware of that was not returning due to COVID-related issues because of that support. She encouraged residents to support these local businesses as much as they can. She also thanked Farmington Public Schools for working very hard to maintain quality during this obviously challenging time. She announced that tonight’s meeting would hopefully be the last meeting using the Zoom platform and was looking forward to being able to meet in person soon. She thanked Mullison for coordinating efforts to make remote meetings possible.

9. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	DeLind, Councilmember

Meeting adjourned 8:28 p.m.

Sara Bowman, Mayor

Mary J. Mullison, City Clerk

Approval Date:

**To view approved documents, please see the Agenda Packet link that is relevant to this meeting at <http://farmgov.com/City-Services/Government/Agendas-and-Minutes/City-Council.aspx> or contact the City Clerk.



Special Council Meeting
6:30 p.m., Monday, June 29, 2020
Virtual Meeting via Zoom

DRAFT

SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on June 29, 2020, as a Virtual Meeting via Zoom, an electronic meeting platform. Notice of the meeting was posted in compliance with Public Act 267-1976 and electronically as authorized by Executive Order 2020-48 signed by Governor Whitmer on April 14, 2020, in order to mitigate the spread of COVID-19, protect the public health, and provide essential protections to vulnerable Michiganders by limiting in-person contact and the number of people interacting at public gatherings.

The meeting was called to order at 6:30 p.m. by Mayor Sara Bowman.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor	Present	
David DeLind	Councilmember	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Absent	
Maria Taylor	Councilmember	Present	

City Administration Present

City Clerk Mullison
City Manager Murphy
City Attorney Schultz

2. APPROVAL OF AGENDA

Move to approve the agenda as presented.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember

3. CONSIDERATION TO APPROVE AGREEMENT WITH OAKLAND COUNTY FOR ABSENT VOTER COUNTING BOARD SERVICES

City Clerk Mullison requested approval of an agreement to allow Oakland County to assist the City in the conduct of its elections by providing Absent Voter Counting Board (AVCB) Services, utilizing high speed scanners to process the high number of absent voter ballots that she anticipates will be cast in this election. This service will be at no cost to the City. Other advantages to this agreement would be that workers usually assigned to the local AVCB can be reassigned to in-person polling places on Election Day, filling vacancies created by a smaller pool of volunteers available during a pandemic. By having Oakland County provide this service, the City will see the cost of the August Primary election go down by approximately \$1300.

Bowman thanked Mullison for pulling the request together so quickly. LaRussa called the agreement a win-win all around and asked about the process and security of allowing Oakland County to take custody of Farmington's AV ballots. Mullison explained that the process will remain much the same, but that the ballots will travel a few more miles to be tabulated. The ballots will still be packed in sealed ballot bags for the trip and all ballots will be processed and tabulated as usual, but on equipment better suited to the volume of ballots expected.

Move to approve the draft Agreement for Election Services between Oakland County and the City of Farmington, subject to final review and minor/non-substantive amendments by the City Manager and City Attorney.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	DeLind, Councilmember
AYES:	DeLind, LaRussa, Taylor, Bowman
ABSENT:	Schneemann

4. CONSIDERATION TO AMEND FISCAL YEAR 2019-20 BROWNFIELD BUDGET

City Manager Murphy sought an amendment to the 2019-20 Brownfield Redevelopment Authority budget. At the March 19, 2020 Brownfield Redevelopment Authority Board Meeting, the Brownfield 2019-20 Budget was amended, increasing expenditures \$20,100. This increase is to fund environmental expenditures related to the Maxfield Training Center. The Amendment increases expenditures from \$3,000 to \$23,100.

LaRussa asked whether this will mean that there will be a deficit in the Brownfield fund, an Murphy explained that there was sufficient fund balance to dip into for this amendment to the budget.

Schultz announced that the closing for the purchase of the Maxfield property had been completed and that the City was now the owner of the MTC.

Move to adopt resolution amending Fiscal Year 2019-20 Brownfield Budget to increase overall appropriation by \$20,100.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	DeLind, Councilmember
AYES:	LaRussa, Taylor, Bowman, DeLind
ABSENT:	Schneemann

5. OTHER BUSINESS

Bowman announced that, though previously planned as an in-person meeting, the July 20th meeting will be via Zoom. She also noted that the Greater Farmington Chamber of Commerce had recently relinquished control of the Founders Festival completely, explaining the timeline of the decision. She assured the community that the Council does not wish to let the Festival fall by the wayside and indicated that she will be meeting with City administration in the near future to discuss possible ways to keep the Festival going. Bowman stated that this is a high priority to us as a city.

Brian Golden presented a video about the growth of the Farmers Market in the current pandemic situation.

6. PUBLIC COMMENT

No public comment was heard.

7. COUNCIL COMMENT

No council comment was heard.

8. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	DeLind, Councilmember

The meeting adjourned at 6:49 pm.

Sara Bowman, Mayor

Mary Mullison, City Clerk

Approval Date:

**To view approved documents, please see the Agenda Packet link that is relevant to this meeting at <http://farmgov.com/City-Services/Government/Agendas-and-Minutes/City-Council.aspx> or contact the City Clerk.



Special Council Meeting
5:00 p.m., Wednesday, July 1, 2020
Virtual Meeting via Zoom

DRAFT

SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on July 1, 2020, as a Virtual Meeting via Zoom, an electronic meeting platform. Notice of the meeting was posted in compliance with Public Act 267-1976 and electronically as authorized by Executive Order 2020-48 signed by Governor Whitmer on April 14, 2020, in order to mitigate the spread of COVID-19, protect the public health, and provide essential protections to vulnerable Michiganders by limiting in-person contact and the number of people interacting at public gatherings.

The meeting was called to order at 5:03 p.m. by Mayor Sara Bowman.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor	Present	
David DeLind	Councilmember	Present	
Joe LaRussa	Mayor Pro Tem	Present	5:07 pm
Steve Schneemann	Councilmember	Absent	
Maria Taylor	Councilmember	Present	

City Administration Present

City Clerk Mullison
City Manager Murphy
City Attorney Saarela

2. APPROVAL OF AGENDA

Move to approve the agenda as presented.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	DeLind, Councilmember
SECONDER:	Taylor, Councilmember

3. CONSIDERATION TO APPROVE THE AGREEMENT FOR CARES ACT DISTRIBUTION BETWEEN OAKLAND COUNTY AND THE CITY FOR COVID RELIEF FUNDS

City Manager Murphy requested approval for an agreement for Cares Act Distribution between Oakland County and City of Farmington. The Agreement relates to funds that were distributed directly to Oakland County pursuant to Title V of the federal CARES Act, which establishes the Coronavirus Relief Fund.

Move to approve the resolution for Cares Act Distribution between Oakland County and the City for COVID Relief Funds and authorizing City Manager to execute the agreement.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	DeLind, Councilmember
AYES:	Taylor, Bowman, DeLind, LaRussa
ABSENT:	Schneemann

4. OTHER BUSINESS

No other business was heard.

5. PUBLIC COMMENT

No public comment was heard.

6. COUNCIL COMMENT

No council comment was heard.

7. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	DeLind, Councilmember

The meeting adjourned at 5:11 pm.

Sara Bowman, Mayor

Mary Mullison, City Clerk

Approval Date:

**To view approved documents, please see the Agenda Packet link that is relevant to this meeting at <http://farmgov.com/City-Services/Government/Agendas-and-Minutes/City-Council.aspx> or contact the City Clerk.

Farmington City Council Agenda Item	Council Meeting Date: July 20, 2020	Item Number 3C	
Submitted by: Amy Norgard, Controller			
<u>Agenda Topic</u> Farmington Monthly Payments Report – June 2020			
<u>Proposed Motion</u> Approve Farmington Monthly Payments Report – June 2020			
<u>Background</u> See attachment			
<u>Materials Attached</u> AP Monthly Payments Report 063020			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

CITY OF FARMINGTON - MONTHLY PAYMENTS REPORT

MONTH OF JUNE 2020

FUND #	FUND NAME	AMOUNT:
101	GENERAL FUND	\$ 368,222.46
202	MAJOR STREET FUND	\$ 38,759.93
203	LOCAL STREET FUND	\$ 27,149.70
243	BROWNFIELD REDEVELOP AUTHORITY	\$ 2,500.00
260	INDIGENT DEFENSE FUND	\$ 18,675.00
401	CAPITAL IMPROVEMENT MILLAGE	\$ 855.52
592	WATER & SEWER FUND	\$ 392,306.14
595	FARMINGTON COMMUNITY THEATER FUND	\$ 6,942.71
640	DPW EQUIPMENT REVOLVING FUND	\$ 4,158.51
701	AGENCY FUND	\$ 0.00
736	PUBLIC EMPLOYEE HEALTH CARE FUND	\$ 50,046.07
	TOTAL CITY PAYMENTS ISSUED:	\$ 909,616.04
136	47TH DISTRICT COURT FUND	\$ 71,534.84
248	DOWNTOWN DEVELOPMENT AUTHORITY FUND	\$ 29,729.10
290	FRIENDS OF THE WARNER MANSION	\$ 590.47
	TOTAL OTHER ENTITIES PAYMENTS ISSUED:	\$ 101,854.41
	TOTAL PAYMENTS ISSUED	\$ 1,011,470.45

A detailed Monthly Payments Report is on file in the Treasurer's Office.

CITY OF FARMINGTON - ACH PAYMENTS REPORT

MONTH OF JUNE 2020

TRANSFER FROM:	TRANSFER TO:	DESCRIPTION:	AMOUNT:
General Fund	Chase (Disbursing Acct)	Direct Deposit Payroll	200,483.40
General Fund	Federal Gov't	W/H & FICA Payroll	106,986.07
General Fund	MERS	May Transfer	80,513.63
General Fund	MERS HCSP	May Transfer	4,486.96
General Fund	ICMA	ICMA Plans - City & Dept. Hea	18,834.43
General Fund	Total Administrative Services Corp.	Flexible Spending Accounts	2,086.90
TOTAL CITY ACH TRANSFERS			413,391.39
Court Fund	Chase (Disbursing Acct)	Direct Deposit Payroll	86,248.58
Court Fund	Federal Gov't	W/H & FICA Payroll	42,518.98
Court Fund	Total Administrative Services Corp.	Flexible Spending Accounts	1,563.45
Court Fund	ICMA	Health Savings/401 Accounts	11,262.73
Court Fund	Old National Bank	Health Savings Account	594.46
TOTAL OTHER ENTITIES ACH TRANSFERS			142,188.20



FARMINGTON PUBLIC SAFETY DEPARTMENT

23600 Liberty Street
Farmington, MI 48335
248-474-4700

Frank J. Demers, Public Safety Director



MONTHLY PUBLIC SAFETY REPORT JUNE, 2020

Hazardous Conditions

On June 9th officers and Engine 1 responded to a residence on the 32000 block of Loomis Dr. for a report of a severed gas line. Upon arrival, officers learned that the homeowner had accidentally cut a fireplace gas supply line on the outside of his home. Officers were able to turn off the gas.

Larceny of Bicycle

On June 11th a Jamestown Apartment resident reported that his bicycle had been stolen the night before. The owner did not know who stole the bicycle and wanted the incident to be documented.

Fraud

On June 11th a Hawthorne resident reported at the front desk that she was scammed out of \$600 when she attempted to purchase a canine from an online source. A report was filed.

Larceny from Auto

On June 12th a Brittany Hill St. resident reported that an unknown person had stolen several power tools out of his Ford F350 Truck. The victim advised that he had parked his vehicle overnight and when he returned to his he learned that the tools were missing from the bed of his truck. The victim did not have any suspects.

Receive and Conceal Stolen Vehicle

On June 15th an officer on patrol stopped a vehicle in the area of Grand River and Orchard Lake for speeding. Further investigation revealed that the vehicle had been reported stolen out of Indiana. The driver of the vehicle never had a driver's license and had a criminal history of receiving stolen property. The driver was arrested for receiving and concealing the stolen vehicle as well as never acquiring a driver's license. The case was submitted to the Oakland County Prosecutors Office for a warrant.

Identity Theft

On June 15th a Valley View Circle resident came into the police department to report that an unknown person had attempted to open a credit account in his name with Comerica Bank. The victim further learned that someone had opened an account with TCF Bank in his name. The victim does not know who opened the accounts and the report was forwarded to the detective bureau for further investigation.

Receive and Conceal Stolen Vehicle

On June 23rd an officer on patrol stopped a vehicle in the area of Power Rd. and Grand River Ave for disobeying a red signal. Upon approaching, the driver notified the officer that the vehicle was stolen because he had failed to return it after borrowing it from its owner. The driver exhibited signs of

MONTHLY PUBLIC SAFETY REPORT
JUNE 2020

intoxication and failed several sobriety exams. The driver has 6 prior convictions for operating while intoxicated as well as two warrants for his arrest for larceny. The driver was arrested for OWI and receiving and concealing a stolen vehicle. The driver's breath alcohol was a .22. The driver was housed at that Farmington jail.

Malicious Destruction of Private Property

On June 24th an Orchard Lake Rd. resident called police because her neighbor had just smashed her house window with a baseball bat and was now screaming in the middle of the road with a baseball bat. Upon arrival officers located the suspect hiding in a nearby bush, still with the baseball bat in his hands. The suspect was noted to be mentally unstable. Officers took the suspect into protective custody and he was subsequently committed for psychiatric evaluation.

Trespassing

On June 28th officers responded to the Farmington Brewing Company for a report of female harassing staff and customers on the patio. Upon arrival, officers immediately recognized the female as a local resident who is mentally disabled. She has been banned from several area businesses due to outbursts, etc. Officers learned from staff that the female was calling other customers names and refused to leave when asked by the staff. The female was confronted and issued a no trespassing order for the business.

Additional Information

This month, all sworn public safety personnel participated in Non-Biased Policing refresher training. Commander DuLong was the instructor for this course. He received instructor level training on this topic through the State of Michigan a few years ago. The department provides refresher training annually. In addition, all sworn and reserve staff participated in hose streams and pumper training which took place at the training tower on the grounds of the DPW.



JUNE 2020 ABBREVIATED CRIME SUMMARY

Crime Part	Crime Category	May-2020	Apr-2020	% Change	YTD 2020	YTD 2019	% Change
A	ASSAULT - AGGRAVATED	1	0	-	1	2	-50.0%
A	ASSAULT - SIMPLE	1	4	-75.0%	16	9	77.8%
A	BURGLARY - ALL OTHER	0	0	-	2	5	-60.0%
A	BURGLARY - RESIDENTIAL	0	0	-	0	1	-100.0%
A	DAMAGE TO PROPERTY	1	1	0.0%	2	1	100.0%
A	DRUG OFFENSES	0	0	-	1	4	-75.0%
A	EMBEZZLEMENT	0	0	-	2	0	-
A	FORGERY / COUNTERFEITING	1	0	-	2	2	0.0%
A	FRAUD	1	0	-	4	8	-50.0%
A	INTIMIDATION / STALKING	0	1	-100.0%	1	5	-80.0%
A	LARCENY - ALL OTHER	2	3	-33.3%	5	12	-58.3%
A	LARCENY - FROM AUTO (LFA)	0	0	-	7	2	250.0%
A	LARCENY - RETAIL FRAUD	0	1	-100.0%	2	5	-60.0%
A	MOTOR VEHICLE THEFT / FRAUD	0	0	-	0	1	-100.0%
A	SEX CRIME (VIOLENT)	0	0	-	1	2	-50.0%
A	WEAPONS OFFENSE	0	0	-	0	4	-100.0%
A	Total	7	10	-30.0%	47	63	-25.4%
B	ACCIDENT - HIT & RUN	0	0	-	1	0	-
B	BURGLARY - ALL OTHER	0	0	-	1	0	-
B	FAMILY OFFENSE	0	0	-	0	1	-100.0%
B	FRAUD	1	0	-	1	4	-75.0%
B	HEALTH AND SAFETY	0	0	-	1	4	-75.0%
B	LIQUOR LAW VIOLATION	2	0	-	5	10	-50.0%
B	MISSING PERSON / RUNAWAY	1	1	0.0%	2	0	-
B	OBSTRUCTING JUSTICE	0	0	-	8	7	14.3%
B	OBSTRUCTING POLICE	0	2	-100.0%	3	7	-57.1%
B	OUI OF LIQUOR / DRUGS	5	1	400.0%	15	38	-60.5%
B	PUBLIC PEACE	0	1	-100.0%	9	5	80.0%
B	TRESPASSING / INVASION OF PRIVACY	0	0	-	2	3	-33.3%
B	Total	12	5	140.0%	54	85	-36.5%
C	ACCIDENT	11	3	266.7%	63	124	-49.2%
C	ALL OTHER OFFENSES	276	206	34.0%	2,645	4,369	-39.5%
C	FAMILY OFFENSE	5	4	25.0%	28	23	21.7%
C	MISSING PERSON / RUNAWAY	0	0	-	0	1	-100.0%
C	MOTOR VEHICLE THEFT / FRAUD	0	0	-	0	1	-100.0%
C	SUSPICIOUS	48	26	84.6%	205	232	-11.6%
C	WARRANT	0	0	-	38	168	-77.4%
C	Total	341	239	42.7%	3,011	5,082	-40.8%
D	ALL OTHER OFFENSES	21	6	250.0%	136	245	-44.5%
E	Total	13	6	116.7%	45	197	-77.2%

MONTHLY PUBLIC SAFETY REPORT
JUNE 2020

Building Department Quarterly Report

CODE ENFORCEMENT LOG

MONTH: June 2020

VIOLATIONS	METHOD OF CONTACT					RESULTS						
	PHONE	VERBAL	LETTER	WARNING TICKET	TOTAL	COMPLIANCE	NON-COMPLIANCE	COURT	PENDING	CITY COUNCIL	ZONING BOARD	TOTAL
Automobiles												
Recreational Vehicles												
Trash												
Streets / Sidewalks												
Comm. Property Maint.												
Signs												
Housing Code												
Fences												
Nuisances			1						1			
Zoning:												
Work (no permit)												
Grass (over 8")			3			2	1					
Comm. Vehicle												
Blight Vehicle												
Vehicle under repair												
Blight Property			1				1					
Leaves/brush/wood pile			1				1					
Total			6			2	3		1			

INSPECTIONS	
Gas Pressure Tests	1
Rough Building	4
Final Building	14
Foundation	
Observable Component	
Roof	
Heating/Cooling	
Fireplace	
Foreclosures	
Total	

PLAN REVIEW	
Signs	1
Buildings	2
Fences	
Decks	1
Hood Suppression	
Demolition	
Fire Repairs	
Pool/hot tub	1
Shed	
Total	5

CODE ENFORCEMENT LOG

MONTH: June 2020

DEPARTMENT OF PUBLIC WORKS QUARTERLY REPORT
APRIL THROUGH JUNE 2020

Description		Reg Hours	Reg Gross	Ot Hours
BUILDINGS & GROUNDS	101-265.00-706.000	406.50	8,112.68	0.00
BUILDINGS & GROUNDS, SEASONAL	101-265.00-707.000	59.50	689.03	0.00
BUILDINGS & GROUNDS, OVERTIME	101-265.00-709.000	0.00	0.00	78.00
CEMETERIES	101-276.00-706.000	193.25	4,946.99	0.00
CEMETERIES, SEASONAL	101-276.00-707.000	126.75	1,464.28	0.00
CEMETERIES, OVERTIME	101-276.00-709.000	0.00	0.00	8.00
POLICE & FIRE, REPAIR/MAINTENANCE	101-345.00-930.001	7.50	193.20	0.00
PUBLIC WORKS	101-441.00-706.000	344.25	8,792.78	0.00
PUBLIC WORKS, SEASONAL	101-441.00-707.000	37.25	430.59	0.00
PUBLIC WORKS, OVERTIME	101-441.00-709.000	0.00	0.00	2.50
DDA	101-442.00-706.000	49.75	1,334.41	0.00
DDA, SEASONAL	101-442.00-707.000	1.25	14.63	0.00
DDA, OVERTIME	101-442.00-709.000	0.00	0.00	4.00
PARKING LOTS	101-443.00-706.000	119.25	3,147.18	0.00
PARKING LOTS, OVERTIME	101-443.00-709.000	0.00	0.00	5.00
SIDEWALKS	101-444.00-706.000	20.00	515.71	0.00
SIDEWALKS, OVERTIME	101-444.00-709.000	0.00	0.00	4.00
RUBBISH-RECYCLING COLLECTION	101-528.00-706.000	42.00	1,047.89	0.00
RUBBISH-RECYCLING COLLECTION, OVERTIME	101-528.00-709.000	0.00	0.00	1.00
PARKS	101-751.00-706.000	530.75	13,529.67	0.00
PARKS, SEASONAL	101-751.00-707.000	223.25	2,583.38	0.00
PARKS, OVERTIME	101-751.00-709.000	0.00	0.00	37.25
FARMERS MARKET	101-760.00-706.000	3.25	87.47	0.00
WARNER HOME	101-804.00-706.000	63.75	1,636.30	0.00
WARNER HOME, SEASONAL	101-804.00-707.000	0.75	8.73	0.00
ROUTINE MAINTENANCE, MAJOR STREETS	202-463.00-706.000	81.75	2,059.82	0.00
ROUTINE MAINTENANCE, MAJOR STREETS, SEASONAL	202-463.00-707.000	49.50	572.83	0.00
ROUTINE MAINTENANCE, MAJOR STREETS, OVERTIME	202-463.00-709.000	0.00	0.00	12.00
SURFACE MAINTENANCE, TRUNK, OVERTIME	202-486.00-709.000	0.00	0.00	0.50

SWEEP & FLUSH, TRUNK	202-488.00-706.000	4.00	111.00	0.00
SWEEP & FLUSH, TRUNK, OVERTIME	202-488.00-709.000	0.00	0.00	5.50
TREES & SHRUBS, TRUNK	202-490.00-706.000	3.00	83.43	0.00
GRASS & WEED CONTROL, TRUNK	202-493.00-706.000	37.25	935.44	0.00
GRASS & WEED CONTROL, TRUNK, SEASONAL	202-493.00-707.000	23.50	272.16	0.00
TRAFFIC SIGNS & SIGNALS, TRUNK	202-494.00-706.000	1.00	27.82	0.00
TRAFFIC SIGNS & SIGNALS, TRUNK, OVERTIME	202-494.00-709.000	0.00	0.00	2.00
ROUTINE MAINTENANCE, COUNTY ROAD	202-508.00-706.000	12.00	297.47	0.00
ROUTINE MAINTENANCE, COUNTY ROAD, SEASONAL	202-508.00-707.000	14.25	164.71	0.00
ROUTINE MAINTENANCE, COUNTY ROAD, OVERTIME	202-508.00-709.000	0.00	0.00	2.00
TRAFFIC SERVICES MAINTENANCE, COUNTY ROAD	202-511.00-706.000	1.00	27.81	0.00
ROUTINE MAINTENANCE, LOCAL STREETS	203-463.00-706.000	355.50	9,315.51	0.00
ROUTINE MAINTENANCE, LOCAL STREETS, SEASONAL	203-463.00-707.000	41.00	473.03	0.00
ROUTINE MAINTENANCE, LOCAL STREETS, OVERTIME	203-463.00-709.000	0.00	0.00	11.25
TRAFFIC SERVICES MAINTENANCE, LOCAL STREETS	203-474.00-706.000	1.50	39.21	0.00
SUPERVISION, WATER/SEWER	592-620.00-706.000	10.50	2,108.06	0.00
TRANSMISSION & DISTRIBUTION, WATER	592-621.00-706.000	227.25	5,942.16	0.00
TRANSMISSION & DISTRIBUTION, WATER, OVERTIME	592-621.00-709.000	0.00	0.00	8.75
SEWER LINES	592-622.00-706.000	107.25	2,837.37	0.00
SEWER LINES, OVERTIME	592-622.00-709.000	0.00	0.00	25.50
MAINTENANCE, METERS	592-623.00-706.000	6.00	163.37	0.00
MAINTENANCE, HYDRANTS	592-624.00-706.000	19.00	496.02	0.00
MAINTENANCE, HYDRANTS, OVERTIME	592-624.00-709.000	0.00	0.00	4.00
MAINTENANCE, SEWAGE RETENTION FACILITY	592-625.00-706.000	57.25	1,511.91	0.00
MAINTENANCE, SEWAGE RETENTION FACILITY, SEASONAL	592-625.00-707.000	25.25	291.80	0.00
MAINTENANCE, SEWAGE RETENTION FACILITY, OVERTIME	592-625.00-709.000	0.00	0.00	8.00
MAINTENANCE, SEWER PUMPS	592-626.00-706.000	212.75	5,661.17	0.00
MAINTENANCE, SEWER PUMPS, SEASONAL	592-626.00-707.000	2.00	23.20	0.00
MAINTENANCE, SEWER PUMPS, OVERTIME	592-626.00-709.000	0.00	0.00	8.00
METER READINGS & UTILITY BILLING	592-632.00-706.000	77.25	2,044.56	0.00
MISCELLANEOUS CUSTOMER SERVICES	592-633.00-706.000	13.25	361.17	0.00
MAINTENANCE, EQUIPMENT, WATER/SEWER	592-668.00-706.000	18.75	503.29	0.00
INSPECTIONS, WATER/SEWER, MISS DIGS	592-671.00-706.000	135.50	3,652.92	0.00
NEW WATER METERS	592-692.00-706.000	1.00	27.24	0.00

CAPITAL OUTLAY	640-000.00-706.000	208.50	5,600.11	0.00
	Grand	3,975.75	94,139.51	227.25

OT Gross	Gross Explanation
0.00	8,112.68
0.00	689.03
3,067.32	3,067.32
0.00	4,946.99
0.00	1,464.28
330.30	330.30
0.00	193.20
0.00	8,792.78
0.00	430.59
96.51	96.51
0.00	1,334.41
0.00	14.63
163.00	163.00
0.00	3,147.18
203.59	203.59
0.00	515.71
155.34	155.34
0.00	1,047.89
52.28	52.28
0.00	13,529.67
0.00	2,583.38
1,498.52	1,498.52
0.00	87.47
0.00	1,636.30
0.00	8.73
0.00	2,059.82
0.00	572.83
484.55	484.55
19.61	19.61

0.00	111.00
225.70	225.70
0.00	83.43
0.00	935.44
0.00	272.16
0.00	27.82
72.36	72.36
0.00	297.47
0.00	164.71
80.94	80.94
0.00	27.81
0.00	9,315.51
0.00	473.03
438.97	438.97
0.00	39.21
0.00	2,108.06
0.00	5,942.16
327.65	327.65
0.00	2,837.37
1,016.78	1,016.78
0.00	163.37
0.00	496.02
155.49	155.49
0.00	1,511.91
0.00	291.80
322.68	322.68
0.00	5,661.17
0.00	23.20
318.56	318.56
0.00	2,044.56
0.00	361.17
0.00	503.29
0.00	3,652.92
0.00	27.24

0.00

5,600.11

9,030.15

103,169.66

**Farmington City Council
Staff Report**

**Council Meeting
Date: Jul. 20, 2019**

**Item
Number**

3G

Submitted by: Melissa Andrade

Agenda Topic: Accept the resignation of Kathy Griswold from the Farmington Downtown Development Authority

Proposed Motion:

Accept the resignation of Kathy Griswold from the Farmington Downtown Development Authority

Background: Kathy Griswold has requested to resign from the DDA board of directors because the bank she manages, Chemical Bank, is transitioning to different leadership as a result of acquisition by TCF Bank. Kathy held a business representative seat on the DDA. Her term was to expire on Feb. 28, 2021.

DDA terms are four years.

Materials: Letter of resignation

Resignation Letter for Farmington DDA Board

June 29, 2020

Dear Farmington DDA Board,

It is with a sad heart that I am resigning from the Farmington DDA board effective July 1, 2020. It has been an enlightening journey being on a spectacular board that has giving me the insight to make decisions for the greater good of a community, to be involved with a great community and knowledgeable colleges of the board who have passed on valuable knowledge.

I have gained so much from being a newbie board member just trying to learn the acronyms, TIF, PSD, MainStreet and so many more to have the ability to bring value to the board to invest in the Farmington Community betterment. I have been through the tough times of no budget, the DDA Executive having to be under the City management, to developing the budget and the economy coming back to having a budget to move forward and being a partner on projects such as Oakland Street and having bringing our DDA Executive to our budget and dedicated solely to the DDA advancement.

I have enjoyed being VP for the board and being lead on the Harvest Moon Committee, such a great event to promote community and earn funds to put back into our town. The Farmington Street Scape is going to be huge for Downtown Farmington and cannot wait to see the result of many years of planning.

Kate you are simply the best you are the biggest advocated for Downtown Farmington with your beautiful personality and ability to connect with people you have really given this town a sense of community. Your dedication and learning the ins and outs of being a top DDA you are moving the vacant downtown to a vibrant destination place.

Thank you for the opportunities and I wish all of you the best of luck in the future

Kathy Griswold

Farmington City Council Staff Report	Council Meeting Date: 7.20.2020	Item Number 5A
Submitted by: City Manager/City Attorney		
Agenda Topic: Public Hearing for adoption of a brownfield redevelopment plan for the property located at 33335 Grand River Avenue Farmington Michigan 48336		
Proposed Motion: Move to open public hearing for adoption of a brownfield redevelopment plan for the property located at 33335 Grand River Avenue Farmington Michigan 48336		
Background: The Brownfield Redevelopment Authority has forwarded a link to City Council to a brownfield plan in accordance with State of Michigan Public Act 381, Brownfield Redevelopment Act. The purpose of the brownfield plan is for the redevelopment of the Village Mall and for the use of FDDA TIF financing in implementing the plan.		
Materials: Notice of Public Hearing		



NOTICE OF PUBLIC HEARING TO TAXING JURISDICTIONS

THE CITY OF FARMINGTON INTENDS TO HOLD A PUBLIC HEARING FOR ADOPTION OF A BROWNFIELD REDEVELOPMENT PLAN FOR THE PROPERTY LOCATED AT 33335 GRAND RIVER AVENUE FARMINGTON, MICHIGAN 48336.

The City Council of the City of Farmington has established a Brownfield Redevelopment Authority (the Authority) in accordance with the Brownfield Redevelopment Act, Act no. 381 of the Michigan Public Acts of 1996, as amended (Act 381).

Act 381 was enacted to provide a means for local units of government to facilitate the revitalization of a facility or a site or property as those terms are defined in part 213, historic resource, functionally obsolete, or blighted areas. The Authority Board will consider adoption of a Brownfield Plan for the property located at 33335 Grand River Avenue Farmington, Michigan 48336 (the Property). The Property has been determined to be functionally obsolete. The City Council of the City of Farmington must approve the Brownfield Plan.

This communication serves to notify affected taxing jurisdictions of the City's intent to approve a Brownfield Plan for the Property.

Act 381 permits the use of tax increment financing in order to provide the Authority with the means of financing redevelopment projects included in a Brownfield Plan. As provided in Act 381, tax increment financing allows the Authority to capture tax revenues attributable to increases in the taxable value of real and personal property located on an eligible property, which may include certain adjacent or contiguous parcels. Increases in taxable value may be attributable to various factors, including new construction, rehabilitation, remodeling, alterations, additions and the installation of personal property on an eligible property.

The Property is located in the City of Farmington's Downtown District and the Farmington Downtown Development Authority (FDDA) captures tax increment revenues generated by the levy of certain taxes on parcels within the Development Area pursuant to the 2008 Amended and Restated Development Plan and Tax Increment Financing Plan, as adopted by the Farmington City Council on November 3, 2008, together with the 2009 Amended Plan (collectively referred to herein as the "FDDA Plan"), and as permitted under Act 57; and

The Brownfield Plan as presented for adoption proposes, in accordance with Act 381, that eighty-five (85%) of the tax increment revenues captured by the FDDA on the Property pursuant to the FDDA Plan as authorized by Act 57 (the "Tax Increment Revenues") shall be transferred to the Farmington Brownfield Redevelopment Authority to reimburse the costs of eligible activities and other reimbursable costs as identified in the Brownfield Plan and as permitted under Act 381, the capture of all eligible tax increment revenue generated on the property for approved purposes.

The public hearing will be held and the Brownfield Plan will be considered for adoption at the July 20, 2020, City Council meeting held at 7:00 PM. This meeting will be held electronically. Notice and instructions for attending will be posted on the City's webpage at www.farmgov.com at least eighteen hours prior to the public hearing. If you wish to express your views or recommendations or if you have any questions or comments concerning the Brownfield Redevelopment Authority and the Brownfield Plan for the Property you may attend the meeting and offer comment during the meeting. You may also direct inquiries to Kate Knight, Director of the Farmington Downtown Development Authority at 248-474-5500 ext. 2214. A copy of the Brownfield Plan is available for review at the Farmington City Clerk's Office, 23600 Liberty Street, Farmington, Michigan, 48335.


Mary Mullison, Clerk
City of Farmington

**Farmington City Council
Staff Report**

**Council Meeting
Date: July 20,2020**

**Item
Number
5B**

Submitted by: Director Frank Demers

Agenda Topic: Public Safety Response to Complaints of Excessive Speeding in the Floral Park Subdivision

Proposed Motion: N/A

Background:

In April, the public safety department received some calls from residents in the Floral Park subdivision who were concerned about excessive speeding vehicles. Residents believed that a contributing factor was construction on 9 Mile Road causing an increase in cut-through traffic. In response to those complaints, the department conducted numerous selective enforcement details at various times and locations, increased patrols and deployed the portable speed sign to gather data on traffic volumes and speed data.

Between April 1 and May 31, officers issued four (4) speeding violations. Each of those occurred on Hawthorne Street. The portable speed sign was posted on Floral Street near Astor monitoring northbound traffic between May 14th and May 18th. The sign was then relocated to Violet Street near Astor monitoring southbound traffic between June 1 and June 15. The data compiled by the speed sign confirmed that the vast majority of vehicles are traveling at or below the posted 25 mph speed limit (See attached speed reports).

The results of the speed survey were shared with two Floral Park residents who had previously voiced their concerns about speeding vehicles. One of the two responded thanking the department for our timely response to her concerns.

Materials: Speed Survey Data



Generated by Frank Demers from Farmington Police Department on Jul 17, 2020 at 11:55:55 AM

Time View: By Hour (Avg Volumes)

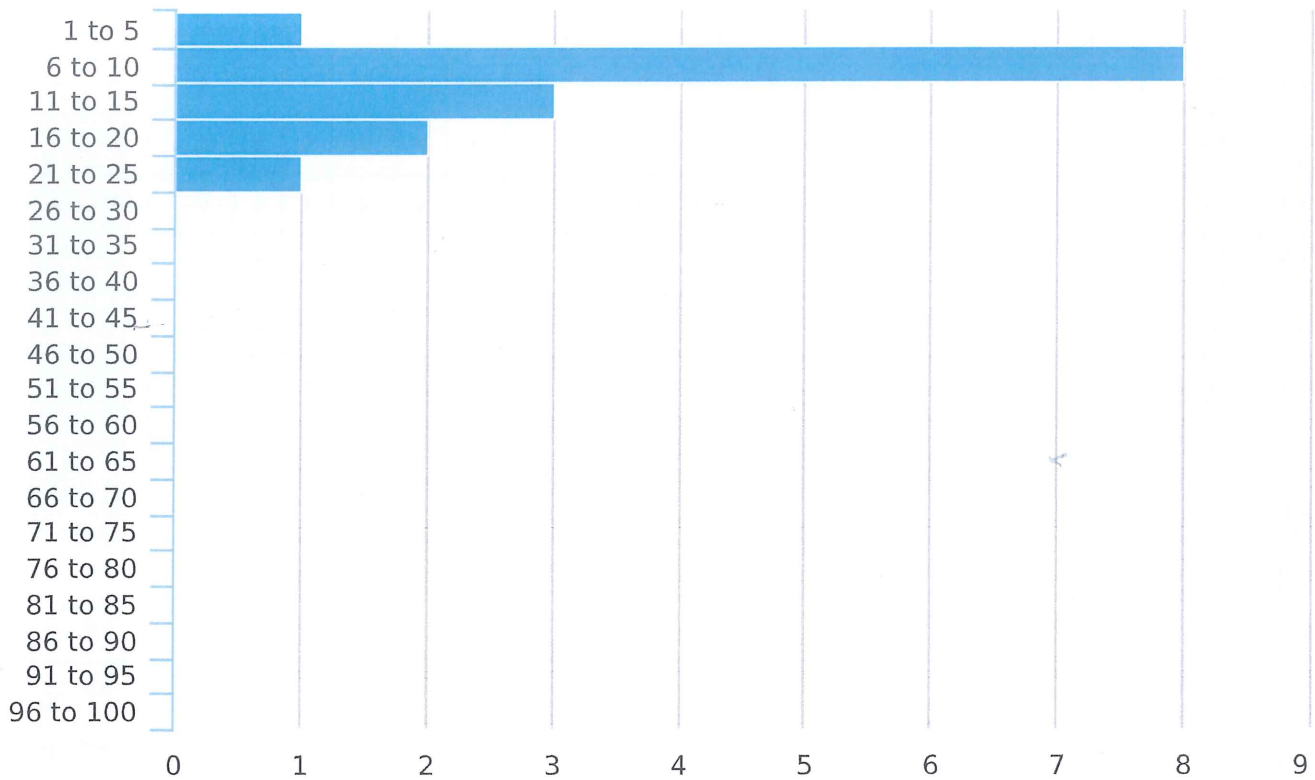
Speed Bins: Size 5, Range 1 to 100

Site: Violet St/Astor St SB, SB, SB

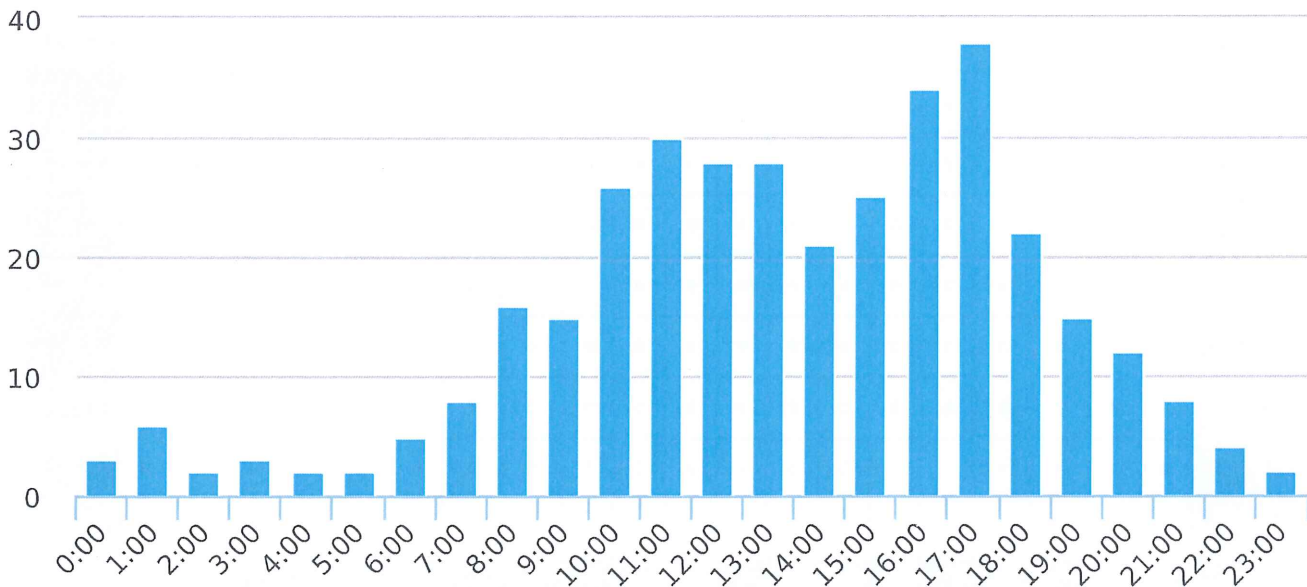
Time of Day: 0:00 to 23:59

Dates: 6/1/2020 to 6/15/2020

Average Vehicles by Speed Bin



Average Volume by Hour





Generated by Frank Demers from Farmington Police Department on Jul 17, 2020 at 11:47:31 AM

Time of Day: 0:00 to 23:59

Site: Violet St/Astor St SB, SB, SB

Dates: 6/9/2020 to 6/15/2020

Overall Summary

Total Days of Data: 7

Speed Limit: 25

Average Speed: 11.13

50th Percentile Speed: 9.84

85th Percentile Speed: 14.8

Pace Speed Range: 6.0-16.0

Minimum Speed: 5.0

Maximum Speed: 31.0

Display Status: Speed Display

Average Volume per Day: 266.0

Total Volume: 1862.0



Generated by Frank Demers from Farmington Police Department on Jul 17, 2020 at 11:53:44 AM

Time of Day: 0:00 to 23:59

Site: Floral, Floral/Astor, NB

Dates: 5/14/2020 to 6/26/2020

Overall Summary

Total Days of Data: 13

Speed Limit: 25

Average Speed: 16.76

50th Percentile Speed: 16.39

85th Percentile Speed: 21.48

Pace Speed Range: 13.0-23.0

Minimum Speed: 5.0

Maximum Speed: 40.0

Display Status: Speed Display

Average Volume per Day: 360.4

Total Volume: 4685.0

Generated by Todd Anderson from Farmington Police Department on Jun 17, 2020 at 11:50:7 AM



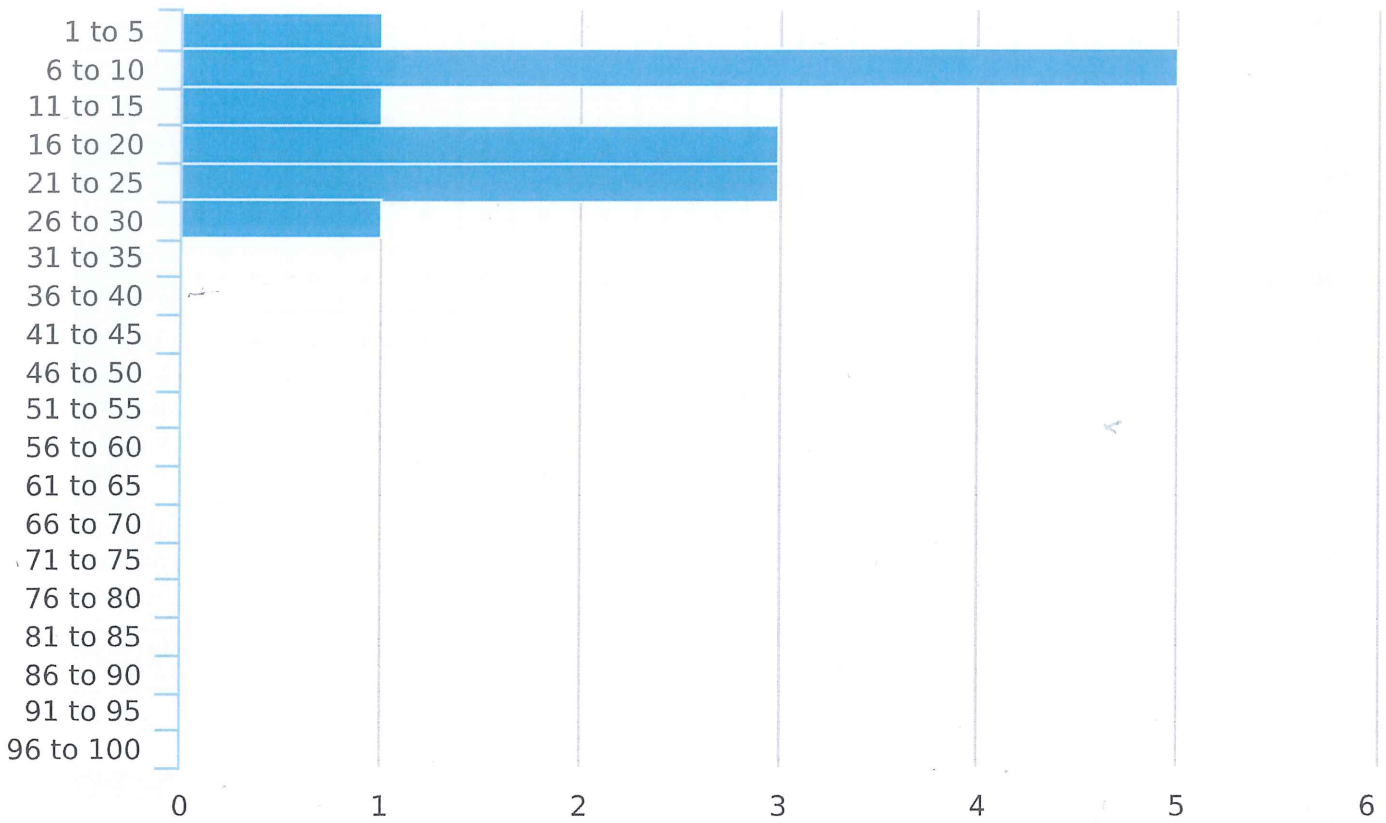
Time View: By Hour (Avg Volumes)
Speed Bins: Size 5, Range 1 to 100

Time of Day: 0:00 to 23:59

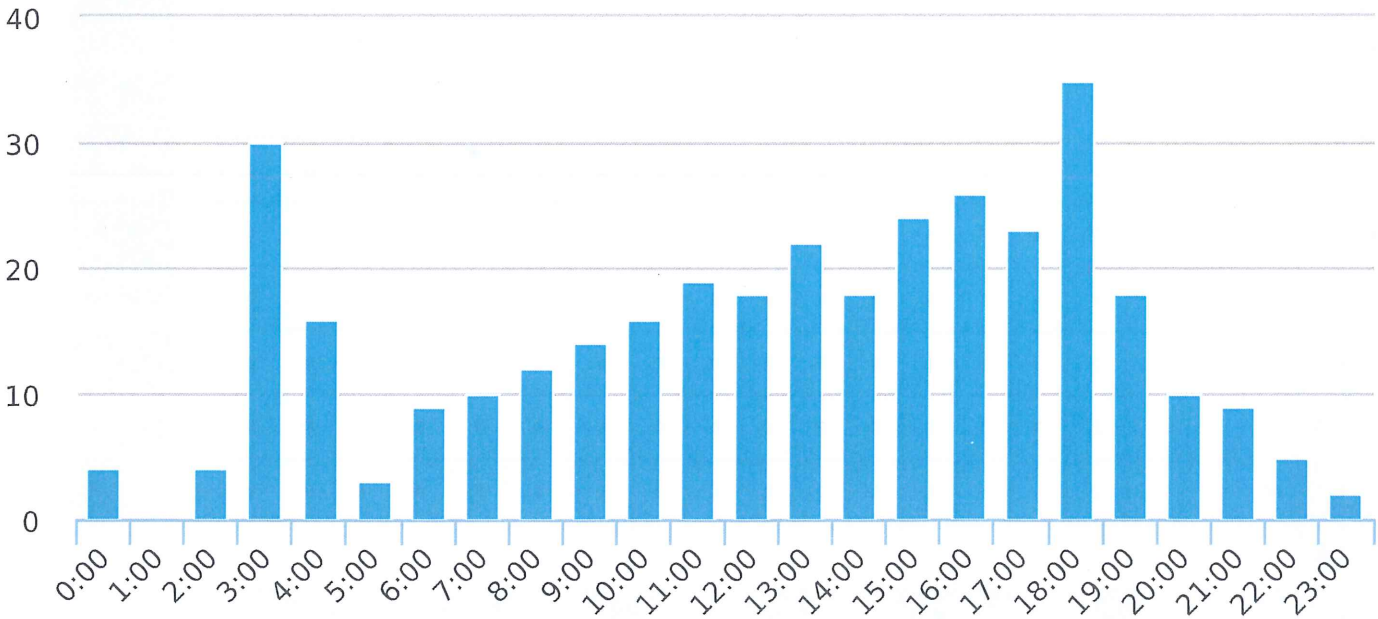
Site: Floral, Floral/Astor, NB

Dates: 5/14/2020 to 5/18/2020

Average Vehicles by Speed Bin



Average Volume by Hour





Volume By Speed Report

Generated by Todd Anderson from Farmington Police Department on Jun 17, 2020 at 11:50:7 AM

Time View: By Hour (Avg Volumes)
 Speed Bins: Size 5, Range 1 to 100
 Site: Floral, Floral/Astor, NB

Time of Day: 0:00 to 23:59
 Dates: 5/14/2020 to 5/18/2020

Hour	Spd Lim	1 to 5	6 to 10	11 to 15	16 to 20	21 to 25	26 to 30	31 to 35	36 to 40	41 to 45	46 to 50	51 to 55	56 to 60	61 to 65	66 to 70	71 to 75	76 to 80	81 to 85	86 to 90	91 to 95	96 to 100	Avg Spd	Avg #
0:00	25	0	0	1	2	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	19.7	4
1:00	25	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0	0
2:00	25	1	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8.5	4
3:00	25	4	26	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6.0	30
4:00	25	6	10	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6.0	16
5:00	25	1	2	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8.0	3
6:00	25	2	2	1	2	2	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	16.0	9
7:00	25	2	2	1	2	2	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	17.7	10
8:00	25	1	3	2	2	3	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	17.0	12
9:00	25	1	3	1	4	3	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	15.4	14
10:00	25	1	6	1	4	3	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	14.6	16
11:00	25	2	5	1	4	4	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	17.5	19
12:00	25	1	3	1	4	5	2	1	0	0	0	0	0	0	0	0	0	0	0	0	0	18.8	18
13:00	25	1	3	2	6	8	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.7	22
14:00	25	1	3	2	5	5	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	17.0	18
15:00	25	0	8	2	5	7	2	1	0	0	0	0	0	0	0	0	0	0	0	0	0	17.3	24
16:00	25	0	9	2	5	6	3	1	0	0	0	0	0	0	0	0	0	0	0	0	0	17.8	26
17:00	25	0	8	1	5	6	2	1	1	0	0	0	0	0	0	0	0	0	0	0	0	17.4	23
18:00	25	0	16	1	5	8	5	1	0	0	0	0	0	0	0	0	0	0	0	0	0	18.8	35
19:00	25	0	6	2	4	5	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	17.8	18
20:00	25	0	1	1	3	3	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	20.0	10
21:00	25	0	2	1	2	3	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.3	9
22:00	25	0	0	1	2	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	17.7	5
23:00	25	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	19.7	2
Avg #		1	5	1	3	3	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	15.2	14

**Farmington City Council
Staff Report**

**Council Meeting
Date: July 20, 2020**

**Reference
Number
6A**

Submitted by: City Manager/City Attorney

Description Consideration to adopt Resolution Approving the Provisions of a Brownfield Plan as Recommended By the Farmington Brownfield Redevelopment Authority For the Village Mall Redevelopment Project 33329-33335 Grand River Ave Farmington, Michigan.

Requested Action Adopt Resolution Approving the Provisions of A Brownfield Plan as Recommended By the Farmington Brownfield Redevelopment Authority For the Village Mall Redevelopment Project 33329-33335 Grand River Ave Farmington, Michigan.

Background One June 19, 2020, consistent with the review and recommendation of the DDA Design Committee, the Farmington Brownfield Redevelopment Authority reviewed and recommended the proposed Brownfield Plan for redevelopment of the Village Mall for approval to eliminate its “functional obsolescence.” Functional obsolescence in this case includes awkward and problematic layout of tenant spaces, all interior floors are in extremely poor condition, presence and piles of construction debris, repair and replacement of interior walls, flooring, ceiling tiles, lighting and windows, and all mechanical, including heating and cooling, and fire suppression, requiring upgrading and/or replacement. The project includes selective building demolition and complete rehabilitation. The Brownfield Plan approves reimbursement to the Developer for pre-approved activities, demolition, asbestos containing materials (acm), lead, and mold abatement, and preparation of a Brownfield Plan in the amount of \$399,430 over a 15 year reimbursement period.

Tax Increment Financing revenues will be used to reimburse the costs of “eligible activities” (as defined by Section 2 of Act 381) as permitted under the Brownfield Redevelopment Financing Act. The Property is located in the City of Farmington Downtown Development Authority (the “FDDA”) District. On June 19, 2020, the FDDA and FBRA entered into an Interlocal Agreement, authorized by the Urban Cooperation Act, PA 7 of 1967, Extra Session (Act 7), to transfer 85% of the FDDA Tax Increment Revenues generated from the Property to the FBRA to reimburse Eligible Activities and other reimbursable costs identified in the Plan. A copy of the Interlocal Agreement is attached.

The FBRA has established a Local Brownfield Revolving Fund (LBRF). Capture for the LBRF is included in this plan for one year following developer reimbursement, currently estimated at \$34,987, along with prior deposits, with an estimated total of \$45,440. The funds deposited into the LBRF as part of this Plan will be used in accordance with the requirements of Act 381, as amended.

Payment of Brownfield Redevelopment Authority Administrative Fees, projected to be \$2,500 per year will occur prior to reimbursement of the Developer.

One June 26, 2020, the FBRA approved the GLP Brownfield Redevelopment Reimbursement Agreement, a copy of which is attached for informational purposes.

To see the City’s Brownfield Plan click here: <https://www.farmgov.com/getattachment/City-Services/Government/Boards-and-Commissions/Brownfield-Redevelopment-Authority/City-Council-Packet-GLP-Brownfield-Plan,-Intelocal-Agreement,-Reimbursement-Agreement-7-20-20.pdf.aspx?lang=en-US>

Materials: Resolution

STATE OF MICHIGAN
COUNTY OF OAKLAND
CITY OF FARMINGTON

RESOLUTION APPROVING THE PROVISIONS OF
A BROWNFIELD PLAN AS RECOMMENDED BY THE FARMINGTON
BROWNFIELD REDEVELOPMENT AUTHORITY FOR THE VILLAGE MALL
REDEVELOPMENT PROJECT 33329-33335
GRAND RIVER AVE FARMINGTON, MI

RECITATIONS:

WHEREAS, the Farmington City Council, pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended (the "Act"), has established a Brownfield Redevelopment Authority, known as the Farmington Brownfield Redevelopment Authority ("Authority") to facilitate the clean-up and redevelopment of Brownfields within the City of Farmington; and

WHEREAS, the property located at 33329-33335 Grand River Ave Farmington, MI (Property), is a property in the City of Farmington that has become functionally obsolete under state statute; and

WHEREAS, a Brownfield Plan prepared by Bonner Advisory Group dated June 16, 2020 (the "Plan") has been presented on behalf of DAMKCAT Real Estate Holdings, LLC, to restore the functionality of the Property which the Authority reviewed on June 19, 2020; and

WHEREAS, on June 19, 2020, the Authority, pursuant to and in accordance with Section 13 of the Act, approved and recommended that the Farmington City Council approve the Brownfield Plan to be carried out within the City of Farmington, relating to the redevelopment of the Property; and

WHEREAS, the Property is located in the City of Farmington Downtown Development Authority (the "FDDA") district. On _____, 2020, the FDDA and FBRA entered into an Interlocal Agreement, authorized by the Urban Cooperation Act, PA 7 of 1967, Extra Session (Act 7), to transfer 85% of the FDDA Tax Increment Revenues generated from the Property to the FBRA to reimburse Eligible Activities and other reimbursable costs identified in the Plan.

WHEREAS, on July 20, 2020, the Farmington City Council held a public hearing regarding the Plan in accordance with Section 14 of the Act, providing all interested persons an opportunity to be heard, and considering all written communications on the Plan that were received for the hearing.

NOW THEREFORE BE IT RESOLVED THAT, the Farmington City Council hereby approves the provisions and implementation of the Plan and finds that the Plan constitutes a public purpose, with the date of this Resolution to be the Effective Date of the Plan.

BE IT FURTHER RESOLVED THAT the Farmington City Council hereby finds that:

- (a) The Plan meets the requirements of Sections 13 and 13b of the Act;
- (b) The proposed method of financing the costs of eligible activities is feasible and the Authority has the ability to arrange the financing;
- (c) The costs of eligible activities proposed are reasonable and necessary to carry out the purposes of the Act; and
- (d) The amount of captured taxable value estimated to result from adoption of the Plan is reasonable.

BE IT FURTHER RESOLVED THAT should any section, clause or phrase of this Resolution be declared by the courts to be invalid, the same shall not affect the validity of this Resolution as a whole nor any part thereof other than the part so declared to be invalid.

BE IT FURTHER RESOLVED THAT all resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

AYES:
NAYS:
ABSTENTIONS:
ABSENT:

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the City Council of the City of Farmington at a meeting duly called and held on July 20, 2020.

CITY OF FARMINGTON

By: _____
MARY MULLISON, CLERK

Farmington City Council Staff Report	Council Meeting Date: 7.20.2020	Item Number 6B
Submitted by: City Manager/DDA Director		
<u>Agenda Topic:</u> Parking Agreement Between Salem United Church of Christ (Salem UCC) 33423 Oakland Street Farmington Michigan 48335 and City of Farmington		
<u>Proposed Motion:</u> Move to approve Parking Agreement between Salem United Church of Christ (Salem UCC) 33423 Oakland Street Farmington Michigan 48335 and City of Farmington		
<u>Background:</u> The City and DDA administration have engaged Salem UCC to reach a mutual agreement for the use of the church's parking lot to support long term parking use by downtown employees and visitors. This agreement provides more than fifty spaces for public use, with nine additional spaces reserved for church use, adjacent to the church building. This substantial field of surface parking (50+ spaces) connects via sidewalk and 18 parking spaces along Oakland Street, with the CBD, the downtown district.		
<u>Background:</u> <ul style="list-style-type: none"> • The City will install/adjust lighting in the parking lot with a professional recommendation and in consideration of adjacent neighbors. • The City will stripe and maintain minor issues with the parking lot. • Lot Hours would be 6:00 am to 3:00 am seven days a week for the public (no overnight parking). • The lot would be patrolled by Farmington Public Safety as they do all other city owned parking lots. • The Church would be able to close the lot off for funerals, weddings and other church functions (at least 24 hour notice shall be given to the city) • The City would compensate the Salem Church \$650.00 per month to lease the lot. • Should the church choose to stop leasing the parking lot to the city, the church would reimburse the city for agreed upon improvements on a 10 year pro-rated basis. 		
<u>Materials:</u> Parking Agreement		

PARKING AGREEMENT

This Agreement (this "Agreement") is effective as of the ____ day of _____, 2020 ("Effective Date"), by and between the **City of Farmington**, a Michigan municipal corporation, whose address is 23600 Liberty Street, Farmington, MI, 48335 (the "City"), and **the Salem United Church of Christ** ("Church"), a Michigan Ecclesiastical Corporation, whose address is 33424 Oakland, Farmington, MI 48335-3431.

RECITALS

- A. Church is the owner of property located at 33424 Oakland, Farmington Michigan, described and depicted in **Exhibit A** ("Church Parcel").
- B. The City is in need of additional parking spaces within the City's Downtown Area for its visitors, businesses, and others to park within the City;
- C. There is sufficient parking on the Church Parcel to provide for the Church's parking needs and allow for City parking at times when Church events are not occurring.
- D. The Church is willing to allow the City to use a portion of its parking lot for public parking on the terms and conditions stated in this Agreement.

NOW, THEREFORE, in consideration of the foregoing and the mutual covenants set forth herein, the Parties agree as follows:

1. Except as otherwise provided herein, the City, its agents, residents, businesses, and their visitors and invitees, shall be permitted to use the area of the Church Parcel shown on the attached **Exhibit B** (the "Parking Area") for the purpose of parking vehicles and for pedestrian and vehicular traffic in order to access the parking spaces, as additional public parking spaces within the City's Downtown area and for no other purpose(s) without the prior written consent of the Church.

2. The following shall apply during the course of this Agreement:

- a. Access to the Parking Area may be temporarily limited as required for construction, repair, maintenance and/or improvement thereof, at and for such times as may be reasonably necessary, prudent or desirable, at the Church's reasonable discretion, or in the event of an emergency requiring such limitation of access. At all times during this Agreement, the Church shall remain responsible for the repair, maintenance, and improvement of the Parking Area; provided, however, that the City shall be responsible for (i) occasional striping of the parking Area as and when determined by the City to be necessary or appropriate; and (ii) installation of additional lighting in the Parking Area in a manner to be reasonably determined by

the City after evaluation by a consultant of the City's choosing and upon review and approval of any lighting proposal by the Church. If the City installs lighting at its own expense and this Agreement is terminated by the Church before the date for expiration set forth in Paragraph 5 below, the Church shall reimburse the City for the cost of such lighting improvements, on a five (5)-year amortized basis for the remaining term of the Agreement (e.g., if the Agreement is terminated after two years, the Church's pro-rated share of the cost of the improvements would be an amount equal to the remaining three years of amortized cost). If the City installs lighting at its own expense and this Agreement is terminated by the City before the date for expiration set forth in Paragraph 5 below, the Church shall not be obligated to reimburse the City for any of the cost of such lighting improvements. All additional lighting in the Parking Area upon installation shall be deemed to have attached to the Church Parcel and to have become the property of the Church upon such attachment, and upon termination or expiration of this Agreement or any renewal term thereof, the City shall not remove any of such additional lighting in the Parking Area.

- b. Hours for use by the City for public parking shall be limited to 6:00 am to 3:00 am, seven days per week, but with no overnight parking.
- c. The Church may close or restrict access for public use in the event of funeral, weddings, or other church functions, provided the City is given at least 24 hours' notice of such closure or restriction.
- d. The City, its agents, residents, businesses, and/or their visitors and invitees shall not be allowed to park in the area reserved exclusively for Church parking (hereinafter the "Church Private Parking Area"). The Church Private Parking Area shall consist of nine (9) parking spaces in the Parking Area, two (2) of which spaces shall be in the immediate vicinity of the main door on the west side of the Church (the 12th and 13th parking spaces from Oakland Ave.) and the remaining seven (7) spaces shall be the 7 spaces closest to the north entrance on the north side of the Church that are immediately adjacent to the Church. The Church Private Parking Area shall be marked with appropriate signage at the front of each parking spot, said signage to be paid for by the City. Any parking in the Church Private Parking Area by the City, its agents, residents, businesses, and/or their visitors and invitees is prohibited and may result in towing of the vehicle(s) in the Church's sole discretion.

3. The City shall pay the Church Six Hundred Fifty Dollars (\$650.00) per month, payable on the first day of the month.

4. The City's use shall be subject to existing covenants, conditions, restrictions, encumbrances, mortgages, liens, leases, and easements, if any, as may now or hereafter affect the Church Parcel.

5. The term of this Agreement shall begin _____, 2020, and shall end on _____, 2025. The City shall have the right to terminate this Agreement upon thirty (30) days' written notice.

6. This Agreement shall be in the nature of a revocable license. The Church shall have the right to terminate this Agreement upon ninety (90) days' written notice.

7. Both Parties represent and warrant that it has the full right, power and authority to enter into this Parking Agreement.

8. The City, for itself and its respective heirs, successors, and assigns, and servants, agents, employees, guests, social invitees, or business invitees or any other persons, agrees to indemnify and hold harmless the Church, and its successors and/or assigns, from and against any and all claims, liability, damages, causes of action, legal costs or expenses, including attorney fees, for any injury to persons, including death, or damage to any property (including the Church Parcel) arising from or in any way caused by the use of the Parking Area by the City, its heirs, successors or assigns, or by any of its servants, agents, employees, guests, social invitees, or business invitees or any other persons. The Church shall be named as an additional insured on the City's general liability property insurance policy at no cost to the Church and, on request from time to time in the discretion of the Church, the City shall provide the Church with an insurance binder showing the existence of the insurance and the Church as an insured party.

9. The Parking Area may be used "**as is**" and "**with all faults**," without representation or warranty of any kind, express or implied, as to the Church Parcel's condition, use or suitability for any purpose, to the City, its residents, and their visitors and invitees. The City may plow, salt, clear or otherwise maintain the Parking Area, at no cost to the Church, at the City's sole discretion, prior to City events if the Church does not otherwise undertake such maintenance.

10. Any notices or other communications required or permitted hereunder shall be sufficiently given if in writing and (i) hand delivered, including delivery by courier service, or (ii) sent by overnight courier or certified mail, return receipt requested, postage prepaid, addressed to the addresses provided herein, or to the last known mailing address of the owner of a Parcel. All notices shall be deemed received on the date of delivery or refusal of delivery. The addresses and addressees may be changed by giving notice of such change in the manner provided herein for giving notice. Unless and until such written notice is received, the last address and shall be deemed to continue in effect for all purposes.

11. This Agreement constitutes the entire agreement between the parties and there are no prior or contemporaneous written or oral agreements between them not set forth herein. This Agreement may be further amended only by another written instrument entered into by the parties hereto.

12. **Liens.** The City shall keep the Church Parcel free from any and all liens arising out of any work performed, materials furnished or obligations incurred by or for the City.

13. **Assignment.** This Agreement is not assignable by the City. The City shall not assign or transfer its right under this license without the prior written consent from the Church. The Church may assign this Agreement to any successor owner of the Church Parcel.

14. **Recording.** The City shall not record this Agreement without the written consent of the Church.

15. This Agreement shall be interpreted, constructed, governed, and enforced in accordance with the laws of the State of Michigan.

In witness whereof, the parties hereto have executed this Agreement the day and year first above written.

The City of Farmington, a Michigan municipal corporation

By: _____

Its: _____

STATE OF MICHIGAN)
) SS
COUNTY OF _____)

The foregoing instrument was acknowledged before me this ___ day of _____, 2020, by _____, as _____ of the City of Farmington, a Michigan Municipal Corporation, on its behalf.

Notary Public
_____ County, Michigan
Acting in _____ County, Michigan
My Commission Expires: _____

Salem United Church of Christ

By: _____

Its: _____

STATE OF MICHIGAN)
) SS
COUNTY OF _____)

The foregoing instrument was acknowledged before me this ____ day of _____, 2020, by _____, as _____ of Salem United Church of Christ, Farmington, Michigan, a Michigan non-profit corporation, on its behalf.

Notary Public

County, Michigan
Acting in _____ County, Michigan
My Commission Expires: _____

THIS INSTRUMENT DRAFTED BY

[Thomas R. Schultz, Esq.](#)
[27555 Executive Drive Suite 250](#)
[Farmington Hills, MI 48331](#)

[Paul A. Buyers, Esq.](#)
[32721 Grand River Ave.](#)
[Farmington, MI 48336](#)

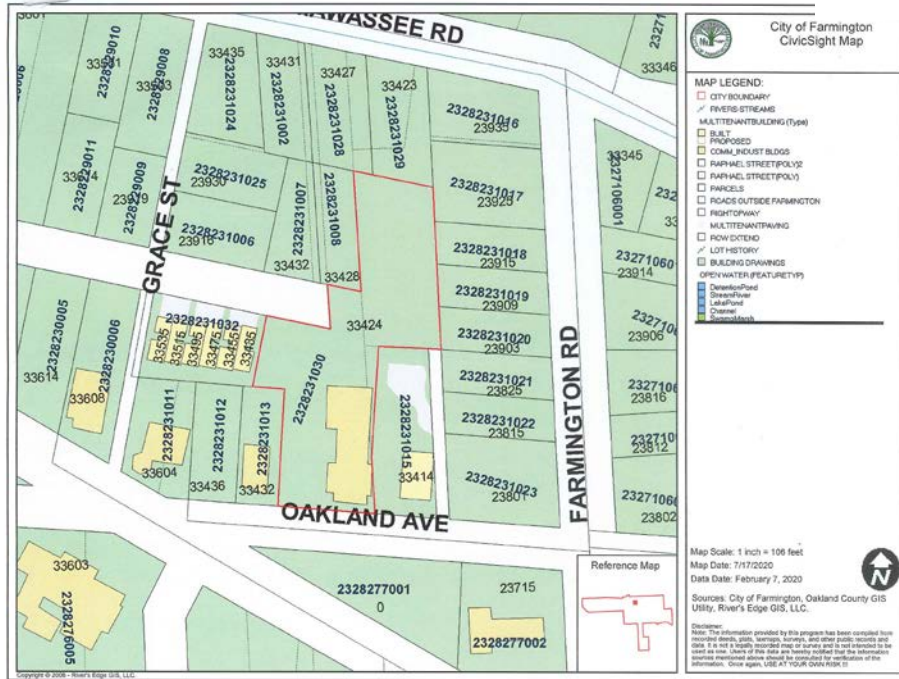
EXHIBIT A

Legal description of Church Parcel

T1N, R9E, SEC 28 ASSESSOR'S PLAT NO 7 PART OF LOT 16 BEG AT SE LOT COR, TH N 83-08-47 W 90.14 FT, TH N 01-01-40 W 203.34 FT, TH S 75-33-54 E 95.25 FT, TH S 00-16-10 E 190.32 FT TO BEG, ALSO PART OF LOT 25 BEG AT NW LOT COR, TH SLY 133 FT, TH NELY TO PT ON N LOT LI LOC ELY 16.50 FT FROM NW LOT COR, TH WLY 16.50 FT TO BEG, ALSO ALL OF LOT 26 1-13-95 FR 009 & 014 10-16-97 CORR

EXHIBIT B

The Parking Area



Farmington City Council Staff Report	Council Meeting Date: July 20, 2020	Item Number 6C
Submitted by: Joe LaRussa, Mayor Pro Tem		
<u>Agenda Topic:</u> Consideration to approve the purchase of a playscape for Flanders Park		
<u>Proposed Motion:</u> Move to approve the purchase of a playscape in the amount of \$55,192.10 from Gametime/Sinclair Recreation, PO Box 1409, Holland, MI 49422		
<p><u>Background:</u> The Farmington Meadows, Farmington Oaks, and Riverwalk of Farmington neighborhoods have been raising funds to support the purchase of a new playscape in Flanders Park. The neighborhoods have raised slightly more than \$15,000 for the playscape and City Council budgeted matching funds of \$50,000 in fiscal year 2020/2021, for a total budget of \$65,000.</p> <p>Estimates were requested from three playscape providers: Gametime, Playworld, and Landscape Structures, Inc. Responses were received from Gametime and Playworld. After reviewing the proposals with leaders from the neighborhoods, DPW, City Treasurer, and City Manager, the consensus recommendation was to proceed with the bid from Gametime c/o Sinclair Recreation.</p> <p>Sinclair Recreation has done work for the City of Farmington in the past, and their quote was the lowest of the proposals received. Quote tabulation is included below for reference.</p> <p>This playscape would increase the play value of the park and add a significant attraction to the neighborhood. The final bid will be pro-rated at a 77%/23% share between the City and the Neighborhoods according to the original budgeted amounts.</p> <p><u>Quote Tabulation:</u> Gametime (Sinclair Recreation): \$55,192.10 Playworld (Midstates Recreation) Option 1: \$64,900 Playworld (Midstates Recreation) Option 2: \$63,581</p>		
<p><u>Materials:</u> Gametime (Sinclair Recreation) Quote #59502-01-07 Proposed Layout for Flanders Park Playscape Location 2D Top View of Proposed Playscape 3D Renderings of Proposed Playscape</p>		



GameTime c/o Sinclair Recreation
 PO Box 1409
 Holland, MI 49422-1409
 Ph: 800-444-4954
 Fax: 616-392-8634

07/06/2020
 Quote #59502-01-07

Farmington Meadows Project Fund - Proposal Three-2 - Grant Check with Order-Revised

Farmington Meadows Project Fund
 Attn: Joe LaRussa
 Flanders Park
 Farmington, MI 48336
 Phone: 313-492-8559
 jlarussa@farmgov.vom

Ship to Zip 48336

Quantity	Part #	Description	Unit Price	Amount
1	RDU	GameTime - Custom PS Structure	\$67,419.00	\$67,419.00
		(5) 26094 -- Triangular Shroud		
		(1) 90211 -- Rung Encl Telescope & Barrier,Above Dk		
		(1) 90227 -- Lang Panel World Greeting,Above Dk		
		(1) 26170 -- Xcelerator		
		(1) 26143 -- 90 Deg 2 Way X-Pod Step		
		(1) 90736 -- Sun Blossom 2 Color Gadg Pnl Abov Dk		
		(1) 4842 -- Echo Chamber Ass'Y		
		(1) 90430 -- Decorative Panel W/Gizmo, Above Dk		
		(1) 80924 -- Double Seat		
		(2) 6232 -- Pod (1'-0")		
		(1) 26080 -- Stretched Loop Ladder		
		(1) 26141 -- Fun Seat		
		(1) 26121 -- 90 Deg 3 Way X-Pod Step		
		(1) 80689 -- Handhold Package		
		(1) 90610 -- Contoured Panel (Above)		
		(6) 80000 -- 49" Sq Punched Steel Deck		
		(2) 91146 -- Entryway - Guardrail		
		(1) 90317 -- Toad Stool Climber		
		(1) 90189 -- Ganza Panel		
		(3) 91208 -- Climber Entryway - Guardrail		
		(1) 90322 -- 1'-6"/2' Rung Ladder		
		(1) 91024 -- Drivers Panel Above Deck		
		(1) 90104 -- 2'-6"/3' Schooner Climber		
		(4) 80078 -- 6"Stepped Platform		
		(1) 90503 -- 2'-6"/3' Single Wave Zip Slide		
		(1) 90655 -- Pod Climber		
		(1) 90290 -- 4' Straight Tube Slide, 30" Dia		
		(1) 90573 -- Scramble Up (3'-6" To 5'-0")		
		(1) 90336 -- Climber Offset Archway W/ Barrier		
		(1) 26166 -- 4'-6" Connectscape Climber		



GameTime c/o Sinclair Recreation
 PO Box 1409
 Holland, MI 49422-1409
 Ph: 800-444-4954
 Fax: 616-392-8634

07/06/2020
 Quote #59502-01-07

Farmington Meadows Project Fund - Proposal Three-2 - Grant Check with Order-Revised

Quantity	Part #	Description	Unit Price	Amount
		(1) 91321 -- Erratic Climber 4'0"-5'0"		
		(3) 91209 -- Climber Entryway - Barrier		
		(1) 90022 -- 2'-6" Transfer System W/ Barrier		
		(1) 90226 -- Decorative Panel Thunderring,Above Dk		
		(1) 90139 -- 8' Vert Wall Climber		
		(1) 90299 -- 7'-6"/8' Wavy Tree Climber		
		(1) 90762 -- Long Exit (Use On 7' & 8' Slides)		
		(2) 90729 -- Double Straight (2 Ft Section)		
		(1) 90709 -- Support Wilderslide li		
		(1) 90704 -- Left Curve Section Wilderslide li		
		(1) 90844 -- Double With Spiral		
		(5) G90272 -- 14' Upright, Galv		
		(3) 90272 -- 14' Upright, Alum		
		(1) G90270 -- 12' Upright, Galv		
		(1) 90270 -- 12' Upright, Alum		
		(1) 90269 -- 11' Upright, Alum		
		(1) 90271 -- 13' Upright, Alum		
		(3) G90268 -- 10' Upright, Galv		
		(1) G90267 -- 9' Upright, Galv		
1	INSTALL	Installation - Installation of Equipment into an existing area- City will remove the existing wood fiber surfacing to sub grade for an area measuring approx. 44' x 50'. Installer will remove the existing tire swing. City will provide new wood fiber safety surfacing after playground install.	\$18,227.00	\$18,227.00
			Sub Total	\$85,646.00
			Grant	(\$33,709.50)
			Freight	\$3,255.60
			Total	\$55,192.10

Comments

Pricing only good upon approved grant application

This quotation is subject to policies in the current GameTime Playground Catalog and the following terms and conditions. Our quotation is based on shipment of all items at one time to a single destination, unless noted, and changes are subject to price adjustment. Purchases to be supported by your written purchase order made out to GAMETIME C/O SINCLAIR RECREATION.

NOTE: PRICING DOES NOT INCLUDE ANY DAVIS BACON OR PREVAILING WAGE RATES UNLESS SPECIFICALLY IDENTIFIED ABOVE IN QUOTE.

Pricing: f.o.b. factory, firm for 30 days from date of quotation unless otherwise noted on quotation. Sales tax will be added at time of invoicing unless a tax exemption certificate is provided at time of order entry.



GameTime c/o Sinclair Recreation
PO Box 1409
Holland, MI 49422-1409
Ph: 800-444-4954
Fax: 616-392-8634

07/06/2020
Quote #59502-01-07

Farmington Meadows Project Fund - Proposal Three-2 - Grant Check with Order-Revised

Payment terms: Payment in full, check submitted with order.

Shipment: Order shall ship within 30-45 days after GameTime's receipt and acceptance of your purchase order, color selections, approved submittals, and receipt of deposit, if required.

NOTE: To qualify for the GameTime Grant, you must complete the application form for pre-approval. Upon approval, a Partial Matching Grant (reflected in the pricing shown above) is good toward the purchase of a new Powerscape, PrimeTime, XScape or Ionix Structure only. The order **MUST** be received no later than October 30, with full payment to allow for processing, and your order will ship within 3-5 weeks from date of order placement. The Grant does not apply toward Freight, Freestanding Items, Surfacing or Installation. To qualify for the matching grant amount shown above, a check for the **full** amount **MUST** accompany your order.

Installation: Shall be by a Certified GameTime Installer. Customer shall be responsible for scheduling coordination and site preparation. Site should be level and permit installation equipment access. Purchaser shall be responsible for unknown conditions such as buried utilities, tree stumps, bedrock or any concealed materials or conditions that may result in additional labor or material costs. Payment terms for installation is Net 10 Days.

NOTE: PRICING **DOES NOT** INCLUDE ANY DAVIS BACON OR PREVAILING WAGE RATES UNLESS SPECIFICALLY IDENTIFIED ABOVE IN QUOTE. THERE WILL BE A BACKCHARGE FOR THE INSTALLATION TO BE DONE THROUGH FELT, PEASTONE, SURFACING, OR WOODCHIPS, UNLESS SPECIFICALLY LISTED IN ABOVE QUOTE.

Exclusions: Unless specifically included, this quotation excludes all site work and landscaping; removal of existing equipment; acceptance of equipment and off-loading; storage of goods prior to installation; equipment assembly and installation; safety surfacing; borders and drainage provisions.



GameTime c/o Sinclair Recreation
PO Box 1409
Holland, MI 49422-1409
Ph: 800-444-4954
Fax: 616-392-8634

07/06/2020
Quote #59502-01-07

Farmington Meadows Project Fund - Proposal Three-2 - Grant Check with Order-Revised

Acceptance of quotation:

Accepted By (printed): _____

P.O. No: _____

Please make P.O.s out to GameTime C/O Sinclair Recreation

Signature: _____

Title: _____

Date: _____

Facsimile: _____

Phone: _____

Email: _____

Purchase Amount: \$55,192.10

REQUIRED ORDER INFORMATION:

Bill To: _____

Ship To: _____

Contact: _____

Contact: _____

Address: _____

Address: _____

Address: _____

Address: _____

City, State, Zip: _____

City, State, Zip: _____

Tel: _____
(For Accounts Payable)

Tel: _____
(To call before delivery)

Email: _____

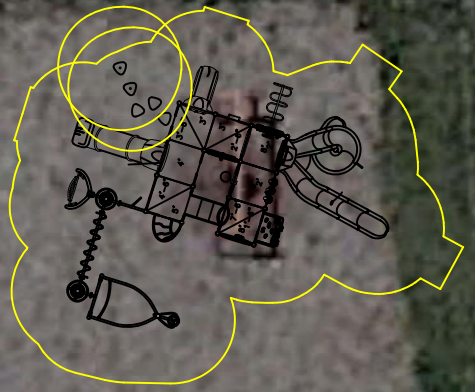
Email: _____

COLOR SELECTIONS: _____

SALES TAX EXEMPTION CERTIFICATE #: _____ (PLEASE PROVIDE A COPY OF CERTIFICATE)

NOTE: PRICING DOES NOT INCLUDE ANY DAVIS BACON OR PREVAILING WAGE RATES UNLESS SPECIFICALLY IDENTIFIED ABOVE IN QUOTE. IF INSTALLATION IS BEING QUOTED, THERE WILL BE A BACKCHARGE FOR THE INSTALLATION TO BE DONE THROUGH FELT, PEASTONE, SURFACING, OR WOODCHIPS. PRICING VALID FOR 30 DAYS FROM THE DATE OF QUOTATION UNLESS OTHERWISE NOTED.

Farmington Meadows



Legend

Google Earth

70 ft





Farmington Meadows Project Fund Proposal Three



Farmington Meadows Project Fund Proposal Three





Farmington City Council Staff Report	Council Meeting Date: July 20, 2020	Reference Number 6D
Submitted by: Charles Eudy, Superintendent Sewer		
Description Consideration to accept Change Order No.1 and Construction Estimate No. 2 for the Bel-Aire Sanitary Sewer Rehabilitation Project to Pipeline Management Company		
Requested Action Move to approve Change Order No.1 and Construction Estimate No.2 for the Bel-Aire Sanitary Sewer Lining Project in the amount of \$422,472.12 to Pipeline Management Company Incorporated of Milford Michigan.		
<p>Background</p> <p>The City of Farmington Administration along with the engineers at Orchard Hiltz & McCliment (OHM) have reviewed the City of Farmington sanitary sewer system condition. The area in the most critical need of improvement is in the Bel-Aire Subdivision area. The sanitary sewer system in this area is approximately 65 years old. Several years ago a sanitary sewer repair project addressed most of the sanitary sewers which were needed repairs in preparation for this area to be Cured In Place Pipe lined (CIPP). Also last year an emergency sanitary sewer repair was completed by a contractor in the Bel Aire neighborhood. In conjunction with the city's consulting engineers Orchard Hiltz & McCliment (OHM), bids were solicited for the Bel-Aire Sanitary Sewer Lining Project (Phase 1).</p> <p>Change Order No.1 Of \$6,150.00 includes the time delay encountered by the CIPP lining contractor due to a lateral liner that was protruding into the main line, and the removal/replacement of a bulkhead at Leelane & Marblehead Streets.</p> <p>Construction Estimate No. 2 Is primarily comprised of lining, grouting, and pre/post lining CCTV inspection.</p> <p>OHM recommends payment for earnings during the month of June of \$458,937.25 minus the \$36,465.09 retainage which equals \$422,472.12 is due to Pipeline Management to be approved by City Council.</p> <p>Attachments Change Order No.1 and Construction Estimate No.2</p>		
Agenda Review		
Department Head	Finance/Treasurer	City Attorney
		City Manager



July 9, 2020

Mr. Chuck Eudy
DPW Superintendent
City of Farmington
33720 W. 9 Mile Road
Farmington, Michigan 48335

Regarding: Bel-Aire Sanitary Sewer Lining Project
OHM Job No. 0111-19-0050

Dear Mr. Eudy:

Enclosed are Payment Application No. 2, Contractor Declaration and Change Order No. 1 for the referenced project. Pipeline Management Company has completed the work shown on the attached payment application for the period ending June 20, 2020 and we would recommend payment to the Contractor in the amount of **\$422,472.16**.

Sincerely,
OHM Advisors

A handwritten signature in black ink, appearing to read "Matt Parks".

Matt Parks, P.E.

cc: Dave Lusky, Pipeline Management Company (via e-mail)
Jessica Howard, OHM-Advisors (via e-mail)
Stacie Serdar, OHM-Advisors (via e-mail)
File

PAYMENT APPLICATION



Project: City of Farmington - Bel-Aire Sanitary Sewer Lining Project

Job Number: 0111-19-0050

OWNER: City of Farmington
 23600 Liberty Street

 Farmington, MI 48335
 (248) 474-5500

CONTRACTOR: Pipeline Management Company
 2673 E. Maple Road

 Milford, MI 48381
 (248) 685-1500

Number: 2
 Period End Date: 6/20/2020
 Status: Approved
 Contract Start Date: 5/4/2020
 Contract End Date: 10/9/2020
 Contract Duration: 158
 Print Date: 7/9/2020

SCHEDULE On
 STATUS:
 NOTE:

Original Contract Amount:	\$941,923.40	Change Order 1:	\$6,150.00	Earnings This Period:	\$458,937.25
Change Orders Amount:	\$6,150.00		\$6,150.00	Earnings To Date:	\$568,323.05
Current Contract Amount:	\$948,073.40			Previous Retainage Amount:	\$10,938.58
				Retainage This Period:	\$36,465.09
				Less Total Retained To Date:	\$47,403.67
				Net Earned:	\$520,919.38
				Previous Earnings:	\$98,447.22
				Amount Due Contractor:	\$422,472.16

Retainage: 10% of Total Earnings To 50% of Contract, Then 5% of Contract

Approved By

Chuck Eudy - Public Works Superintendent - City of Farmington _____ Date _____

Recommended By

Matt Parks, Principal _____ Date _____

Items

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
Division: A - Sewer and Manhole Lining and Rehabilitation									
1	Mobilization, Max. 5%, Div. I	1.00 Ls	1.00	\$40,000.00	0.50	0.00	\$20,000.00	1.00	\$40,000.00
2	Audio Video Route Survey, Div. I	1.00 Ls	1.00	\$5,000.00	0.00	0.00	\$0.00	1.00	\$5,000.00
3	Traffic Maintenance and Control, Div. I	1.00 Ls	1.00	\$4,500.00	0.50	0.00	\$2,250.00	1.00	\$4,500.00
4	Initial Sanitary Sewer Cleaning and Video Recording	11926.00 Lft	11926.00	\$4.15	0.00	0.00	\$0.00	12230.00	\$50,754.50
5	Initial Sanitary Sewer Cleaning and Video Recording, Heavy	990.00 Lft	990.00	\$4.15	0.00	0.00	\$0.00	712.00	\$2,954.80
6	Initial Storm Sewer Cleaning and Video Recording	67.00 Lft	67.00	\$20.00	0.00	0.00	\$0.00	66.00	\$1,320.00
7	Pre-Lining Sanitary Sewer Video Recording	10793.00 Lft	10793.00	\$1.00	11523.00	0.00	\$11,523.00	11523.00	\$11,523.00
8	Pre-Lining Storm Sewer Video Recording	67.00 Lft	67.00	\$1.00	66.00	0.00	\$66.00	66.00	\$66.00
9	Bypass Pumping	1.00 Ls	1.00	\$7,500.00	0.75	0.00	\$5,625.00	1.00	\$7,500.00
10	8" Cured in Place Pipe Rehabilitation, Sanitary	10117.00 Lft	10117.00	\$29.00	10852.00	0.00	\$314,708.00	10852.00	\$314,708.00
11	12" Cured in Place Pipe Rehabilitation, Sanitary	676.00 Lft	676.00	\$54.00	671.00	0.00	\$36,234.00	671.00	\$36,234.00
12	8" Cured in Place Pipe Rehabilitation, Storm	13.00 Lft	13.00	\$295.00	18.00	0.00	\$5,310.00	18.00	\$5,310.00
13	12" Cured in Place Pipe Rehabilitation, Storm	54.00 Lft	54.00	\$415.00	48.00	0.00	\$19,920.00	48.00	\$19,920.00
14	Storm Sewer Grouting	6.00 Ea	6.00	\$250.00	2.00	0.00	\$500.00	2.00	\$500.00
15	Grout Joint, 8 inch	130.00 Ea	130.00	\$50.00	247.00	0.00	\$12,350.00	338.00	\$16,900.00
16	Grout Joint, 12 inch	300.00 Ea	300.00	\$50.00	104.00	0.00	\$5,200.00	213.00	\$10,650.00
17	Grout Joint, 15 inch	100.00 Ea	100.00	\$50.00	29.00	0.00	\$1,450.00	29.00	\$1,450.00
18	Additional Chemical Grout	2000.00 Gallon	2000.00	\$3.00	0.00	0.00	\$0.00	0.00	\$0.00
19	Tap Grouting	230.00 Ea	230.00	\$850.00	11.00	0.00	\$9,350.00	11.00	\$9,350.00
20	Lateral (Tap) Cutting	7.00 Ea	7.00	\$100.00	0.00	0.00	\$0.00	4.00	\$400.00
21	Lateral Liner, 4 inch	6.00 Ea	6.00	\$1,750.00	0.00	0.00	\$0.00	0.00	\$0.00
22	Lateral Liner, 6 inch	6.00 Ea	6.00	\$1,750.00	0.00	0.00	\$0.00	0.00	\$0.00
23	Manhole, Point Repair	14.00 Ea	14.00	\$250.00	9.00	0.00	\$2,250.00	9.00	\$2,250.00
24	Manhole, Reset Frame	4.00 Ea	4.00	\$800.00	2.00	0.00	\$1,600.00	2.00	\$1,600.00
25	Manhole, Chimney Liner	26.00 Ea	26.00	\$550.00	0.00	0.00	\$0.00	0.00	\$0.00
26	Manhole, Cone Liner	4.00 Ea	4.00	\$1,375.00	0.00	0.00	\$0.00	0.00	\$0.00
27	Manhole, Rebuild Bench	67.00 Ea	67.00	\$900.00	0.00	0.00	\$0.00	0.00	\$0.00
28	Manhole, Full Liner	129.00 Vft	129.00	\$240.00	0.00	0.00	\$0.00	0.00	\$0.00
29	Final Sanitary Sewer Video Recording	12916.00 Lft	12916.00	\$1.00	1419.00	0.00	\$1,419.00	1419.00	\$1,419.00
30	Final Storm Sewer Video Recording	67.00 Lft	67.00	\$1.00	0.00	0.00	\$0.00	0.00	\$0.00
52	Insituform Addl Time (Lee Lane)	0.00 Ls	1.00	\$1,650.00	1.00	0.00	\$1,650.00	1.00	\$1,650.00
A - Sewer and Manhole Lining and Rehabilitation Sub-Total:							\$451,405.00		\$545,959.30
Retainage							\$35,866.61		

Division: B - Open-Cut Repair

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
31	Mobilization, Max. 5%, Div. II	1.00 Ls	1.00	\$3,500.00	0.25	0.00	\$875.00	1.00	\$3,500.00
32	Traffic Maintenance and Control, Div. II	1.00 Ls	1.00	\$800.00	0.25	0.00	\$200.00	1.00	\$800.00
33	Open Cut Pipe Repair, 8 inch	40.00 Lft	40.00	\$425.00	0.00	0.00	\$0.00	24.50	\$10,412.50
34	Sidewalk, Rem	56.00 Syd	56.00	\$15.00	3.00	0.00	\$45.00	3.00	\$45.00
35	Pavt, Rem	250.00 Syd	250.00	\$25.00	0.00	0.00	\$0.00	0.00	\$0.00
36	Driveway, Rem	83.00 Syd	83.00	\$17.00	0.00	0.00	\$0.00	12.00	\$204.00
37	Curb and Gutter, Rem	200.00 Lft	200.00	\$27.00	0.00	0.00	\$0.00	0.00	\$0.00
38	Tree, Rem, 6 inch to 18 inch	3.00 Ea	3.00	\$1,100.00	0.00	0.00	\$0.00	0.00	\$0.00
39	Trench Undercut and Backfill	8.00 Cyd	8.00	\$70.00	0.00	0.00	\$0.00	0.00	\$0.00
40	Curb and Gutter	200.00 Lft	200.00	\$48.00	0.00	0.00	\$0.00	0.00	\$0.00
41	Aggregate Base, 21AA	25.00 Ton	25.00	\$33.00	0.00	0.00	\$0.00	30.00	\$990.00
42	HMA, 13A, 3 inch	20.00 Ton	20.00	\$362.00	0.00	0.00	\$0.00	0.00	\$0.00
43	Driveway, Conc, 6 inch	83.00 Syd	83.00	\$102.00	12.00	0.00	\$1,224.00	12.00	\$1,224.00
44	Sidewalk, Conc, 4 inch	350.00 Sft	350.00	\$11.00	25.00	0.00	\$275.00	25.00	\$275.00
45	Sidewalk, Conc, 6 inch	150.00 Sft	150.00	\$12.00	0.00	0.00	\$0.00	0.00	\$0.00
46	Fence, Wood	40.00 Lft	40.00	\$48.00	0.00	0.00	\$0.00	0.00	\$0.00
47	Fence, Chain Link	10.00 Lft	10.00	\$48.00	0.00	0.00	\$0.00	0.00	\$0.00
48	Fence Gate, Chain Link	1.00 Ea	1.00	\$1,620.00	0.00	0.00	\$0.00	0.00	\$0.00
49	Tree, 2 inch Caliper	3.00 Ea	3.00	\$950.00	0.00	0.00	\$0.00	0.00	\$0.00
50	Restoration	350.00 Syd	350.00	\$9.50	43.50	0.00	\$413.25	43.50	\$413.25
51	Bulkhead Replacement (Marblehead & Lee Lane)	0.00 Ls	1.00	\$4,500.00	1.00	0.00	\$4,500.00	1.00	\$4,500.00
B - Open-Cut Repair Sub-Total:							\$7,532.25		\$22,363.75
Retainage							\$598.48		

CONTRACTOR'S DECLARATION

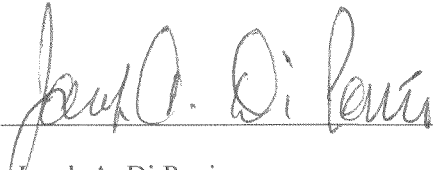
I HEREBY DECLARE THAT I HAVE NOT, during the period

May 30, 2020 to Jun 20, 2020 A.D., performed any work, furnished any material, sustained any loss, damage or delay for any reason, including soil conditions encountered or created, or otherwise done anything for which I shall ask, demand, sue for or claim compensation from the City of Farmington or his agents, in addition to the regular items set forth in the Contract numbered 0111-19-0050 and dated May 4th A.D., 20 20 for the Agreement executed between myself and the OWNER, and in the Change Orders for work issued by the OWNER in writing as provided thereunder, except as I hereby make claim for additional compensation and/or extension of time, as set forth on the itemized statement attached hereto.

There is ~~(is not)~~ an itemized statement attached.

- (Change Order Dated 6/30/2020).

Date: June 30, 2020


By: Jacob A. Di Ponio

Title: Treasurer/General Manager



PIPELINE MANAGEMENT CO., INC.

*Michigan Department of Transportation Prequalified Contractor
Pipeline Inspection, Maintenance, Repair and Rehabilitation*

July 1, 2020

OHM Advisors
Attn: Ms. Jessica Howard, P.E.
34000 Plymouth Rd.
Livonia, MI 48150

RE: Change Order Request for City of Farmington Bel-Aire Sanitary Sewer Lining Project

Dear Ms. Howard:

Pipeline Management Company is requesting a change order for the following items:

- \$4,500.00 for the replacement of the bulkhead located @ MH San-02-00-0440 in the intersection of Marblehead & Lee Lane in the Bel-Aire Subdivision.
- \$1,650.00 for additional time for Insituform for the delay caused by the lateral liner that was protruding into the mainline from the lateral 3". The segment was from MH San-02-00-1082 to San-02-00-0440 on Lee Lane.

There will be no increase in the overall contract amount as there are additional contract funds that were not used. We would request line items be added to the contract for these two items as lump sum so that we can bill them accordingly.

Please email me at dlusky@pipeline.us.com or contact me at (810) 923 9478 if you have any questions or concerns. Thank you for your time.

Sincerely,



David Lusky

Owner/Project Manager

CHANGE ORDER



Project: City of Farmington - Bel-Aire Sanitary Sewer Lining Project

Job Number: 0111-19-0050

Owner: City of Farmington
23600 Liberty Street
Farmington, MI 48335
(248) 474-5500

Change Order Number: 1

Date: 6/19/2020

Print Date: 7/6/2020

Contractor: Pipeline Management Company
2673 E. Maple Road
Milford, MI 48381
(248) 685-1500

Note:

TO THE CONTRACTOR:

You are hereby directed to comply with the changes to the contract documents. This change order reflects work completed or anticipated.

OHM Advisors
34000 Plymouth Road
Livonia, MI 48150
(734) 522-6711

CURRENT PROJECT PLANS AND SPECIFICATIONS WILL BE ADHERED TO UNLESS SPECIFICALLY CHANGED BY THIS CHANGE ORDER DOCUMENT.

THE CONTRACT AMOUNT WILL BE CHANGED BY THE SUM OF:	\$6,150.00
Original Contract Amount:	\$941,923.40
Contract Amount Including Previous Change Orders:	\$941,923.40
Amount of this Change Order:	<u>\$6,150.00</u>
REVISED CONTRACT AMOUNT:	\$948,073.40

Accepted By

Pipeline Management Company

Date 7-8-2020

Approved By

Chuck Eudy - Public Works Superintendent
- City of Farmington

Date _____

Recommended By

Matt Parks, Principal

Date _____

Items

Item No.	Description	Previous Authorized Quantity	Quantity Change	New Authorized Quantity	Unit Price	Total Increase
THE FOLLOWING ITEMS AND OR CONTRACT UNIT PRICES SHALL BE ADDED TO THE CONTRACT AMOUNT						
Division: A - Sewer and Manhole Lining and Rehabilitation						
Additional Items to the Contract:						
52	Insituform Addl Time (Lee Lane)	0.00 Ls	1.00	1.00	\$1,650.00	\$1,650.00
SUB-TOTAL INCREASES DIVISION A - Sewer and Manhole Lining and Rehabilitation:						\$1,650.00
Division: B - Open-Cut Repair						
Additional Items to the Contract:						
51	Bulkhead Replacement (Marblehead & Lee Lane)	0.00 Ls	1.00	1.00	\$4,500.00	\$4,500.00
SUB-TOTAL INCREASES DIVISION B - Open-Cut Repair:						\$4,500.00

**Farmington City Council
Agenda Item**

Council Meeting
Date: July 20, 2020

Item Number
6E

Submitted by
Charles Eudy, Superintendent

Agenda Topic Consideration to accept Construction Estimate No. 9 for the 2018 Farmington Roads Maintenance & Rehabilitation

Proposed Motion

Move To Approve Construction estimate No. 9 in the amount of \$33,885.00 for the 2018 Farmington Roads Maintenance & Rehabilitation to Hartwell Cement Company

Background In conjunction with the city's consulting engineer's Orchard Hiltz & McCliment Advisors (OHM), bids were solicited for the 2018 Farmington Roads Maintenance & Rehabilitation. The selection of Flanders Street, Lilac Street, and Chesley Street was based upon PASER ratings, other upcoming construction projects, and traffic volumes. The project was awarded to Hartwell Cement Company of Oak Park Michigan at the September 17, 2018 Council Meeting.

Hartwell Cement Company has completed the concrete replacement on Lilac, Flanders, Chesley, and Brittney Hill Street's. Hartwell Cement Company is honoring the unit prices from the 2018 Concrete Road Improvement Program, which has allowed the City of Farmington to extend the contract to include improvements on Brittney Hill and soon on Saxony Street. OHM recommends to authorize Payment Application #9 in the amount of \$27,885.00 for crack sealing/overbanding in Chatham Hills and the release of \$6,000.00 retainage and interest held by the City of Farmington for this project, totaling \$33,885.00. The remaining \$1,500 retainage will be released after final inspection at the closing of the contract.

OHM has recommended to continue crack sealing/overbanding in the Chatham Hills area. The contractor has been allowed to exceed the contract quantity of crack sealing/overbanding, but the total expense of the project will not be exceeded. Hartwell Cement Company will return later this month to begin concrete patch replacement on Saxony Street, at which time the remaining streets will be crack sealing/overband.

Materials: OHM Payment Application No. 9



June 30, 2020

Mr. Chuck Eudy
DPW Superintendent
City of Farmington
33720 W. 9 Mile Road
Farmington, Michigan 48335

Regarding: 2018 Farmington Roads Maintenance & Rehab
OHM Job No. 0111-18-0020

Dear Mr. Eudy:

Enclosed are Payment Application No. 9 and Contractor Declaration for the referenced project. Hartwell Cement Company has completed the work shown on the attached payment application for the period ending June 27, 2020 and we would recommend payment to the Contractor in the amount of **\$33,885.00** which includes the partial release of previously held retainage.

Sincerely,
OHM Advisors

A handwritten signature in black ink, appearing to read 'Matt Parks'.

Matt Parks, P.E.

cc: Ron O'Malley, Hartwell Cement (via e-mail)
Lindsay O'Malley, Hartwell Cement (via e-mail)
Mitch Master, OHM (via e-mail)
File

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PAYMENT APPLICATION



Project: City of Farmington - 2018 Farmington Roads Maintenance & Rehabilitation

Job Number: 0111-18-0020

OWNER: City of Farmington
23600 Liberty Street
Farmington, MI 48335
(248) 474-5500

CONTRACTOR: Hartwell Cement Company
21650 Fern Avenue
Oak Park, MI 48237
(248) 548-5858

Number: 9
Period End Date: 6/27/2020
Status: Approved
Contract Start Date: 10/2/2018
Contract End Date: 6/3/2019
Contract Duration: 244
Print Date: 6/30/2020

SCHEDULE On
STATUS:
NOTE:

Original Contract Amount: \$459,390.20
Change Orders Amount: \$200,774.00
Current Contract Amount: \$660,164.20

Change Order 1: \$4,207.50
Change Order 2: \$27,380.00
Change Order 3: \$169,186.50

\$27,885.00
\$667,547.12
\$7,500.00
(\$6,000.00)
\$1,500.00
\$666,047.12
\$632,162.12
\$33,885.00

Retainage: Lump Sum

Earnings This Period: \$27,885.00
Earnings To Date: \$667,547.12
Previous Retainage Amount: \$7,500.00
Retainage This Period: (\$6,000.00)
Less Total Retained To Date: \$1,500.00
Net Earned: \$666,047.12
Previous Earnings: \$632,162.12
Amount Due Contractor: \$33,885.00
Amount Due Contractor includes (\$6,000.00) of previously held retainage

Approved By

Chuck Eudy - Public Works Superintendent - City of Farmington

Date

Recommended By

Mat Parks, Principal

Matthew D. Parks

Date

Digitally signed by Matthew D. Parks
DN: cn=Matthew D. Parks, o=OHM Advisors, ou=OHM Advisors.com, email=mat.parks@ohmadvisors.com, c=US
Date: 2020.06.30.09:59:05-0400

Items

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
Division: A - Miscellaneous									
1	Mobilization, Max 5%	1.00 Ls	1.00	\$21,000.00	0.00	0.00	\$0.00	1.00	\$21,000.00
2	Audio Video Route Survey	1.00 Ls	1.00	\$1,200.00	0.00	0.00	\$0.00	1.00	\$1,200.00
3	Traffic Maintenance and Control	1.00 Ls	1.00	\$4,500.00	0.00	0.00	\$0.00	1.00	\$4,500.00
4	Underdrain, Subgrade, 6 inch	100.00 Ft	100.00	\$15.00	0.00	0.00	\$0.00	24.00	\$360.00
5	Subgrade Undercutting, Type II (Special)	150.00 Cyd	150.00	\$40.00	0.00	0.00	\$0.00	0.00	\$0.00
6	Subgrade Undercutting, Type II (Modified)	150.00 Cyd	150.00	\$40.00	0.00	0.00	\$0.00	16.30	\$652.00
7	Maintenance Aggregate, 21AA	14.00 Ton	14.00	\$45.00	0.00	0.00	\$0.00	0.00	\$0.00
8	Hand Patching	5.00 Ton	5.00	\$350.00	0.00	0.00	\$0.00	0.00	\$0.00
9	Conc Part with Integral Curb, Nonreinf, 6 inch	130.00 Syd	130.00	\$64.00	0.00	0.00	\$0.00	0.00	\$0.00
10	Conc Part with Integral Curb, Nonreinf, 7 inch	50.00 Syd	50.00	\$69.00	0.00	0.00	\$0.00	2820.24	\$194,596.56
11	Conc Part with Integral Curb, Nonreinf, 9 inch	25.00 Syd	25.00	\$95.00	0.00	0.00	\$0.00	0.00	\$0.00
12	Sprinkler Line, up to 2 inch	150.00 Ft	150.00	\$25.00	0.00	0.00	\$0.00	0.00	\$0.00
13	Sprinkler Head, Remove and Reset	10.00 Ea	10.00	\$40.00	0.00	0.00	\$0.00	0.00	\$0.00
14	Sprinkler Head, Replace	10.00 Ea	10.00	\$40.00	0.00	0.00	\$0.00	0.00	\$0.00
A - Miscellaneous Sub-Total:							\$0.00		\$222,308.56
Retainage							(\$2,492.18)		

Division: B - Flanders Street									
15	Erosion Control, Inlet Protection, Fabric Drop	12.00 Ea	12.00	\$200.00	0.00	0.00	\$0.00	0.00	\$0.00
16	Remove Pavement	2461.00 Syd	2461.00	\$12.00	0.00	0.00	\$0.00	2821.66	\$33,859.92
17	Remove Sidewalk	295.00 Syd	295.00	\$9.00	0.00	0.00	\$0.00	417.61	\$3,758.49
18	Aggregate Base, 21AA, Limestone	334.00 Ton	334.00	\$26.00	0.00	0.00	\$0.00	332.85	\$8,654.10
19	Sidewalk Ramp, Conc, 6 inch	1344.00 Sft	1344.00	\$9.00	0.00	0.00	\$0.00	1481.00	\$13,329.00
20	Sidewalk, Conc, 4 inch	1308.00 Sft	1308.00	\$6.00	0.00	0.00	\$0.00	2342.50	\$14,055.00
21	Detachable Warning Surface	160.00 Ft	160.00	\$40.00	0.00	0.00	\$0.00	155.00	\$6,200.00
22	Conc Part with Integral Curb, Nonreinf, 6 inch	2461.00 Syd	2461.00	\$64.00	0.00	0.00	\$0.00	0.00	\$0.00
23	Overband Crack Fill	47674.00 Lbs	47674.00	\$1.30	0.00	0.00	\$0.00	37150.00	\$48,295.00
24	Adjust Drainage/Utility Structure	9.00 Ea	9.00	\$300.00	0.00	0.00	\$0.00	3.00	\$900.00
25	Dr Structure Cover	4.00 Ea	4.00	\$500.00	0.00	0.00	\$0.00	2.00	\$1,000.00
26	Adjust Drainage/Utility Structure, Additional Depth	4.00 Ft	4.00	\$300.00	0.00	0.00	\$0.00	2.00	\$600.00
27	Part M/kg, Polyurea, 6 inch, Crosswalk	960.00 Ft	960.00	\$4.00	0.00	0.00	\$0.00	0.00	\$0.00
50	Curb & Gutter Removal	0.00 Lt	400.00	\$12.00	0.00	0.00	\$0.00	323.00	\$3,876.00
51	Ft Curb & Gutter	0.00 Lt	400.00	\$39.00	0.00	0.00	\$0.00	323.00	\$12,597.00
B - Flanders Street Sub-Total:							\$0.00		\$147,124.51
Retainage							(\$2,658.39)		

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
Division: C - Chesley Drive									
28	Erosion Control, Inlet Protection, Fabric Drop	1.00 Ea	1.00	\$200.00	0.00	0.00	\$0.00	0.00	\$0.00
29	Remove Pavement	233.00 Syd	233.00	\$12.00	0.00	0.00	\$0.00	244.94	\$2,939.28
30	Remove Sidewalk	28.00 Syd	28.00	\$9.00	0.00	0.00	\$0.00	29.95	\$269.55
31	Station Grading	1.50 Sta	1.50	\$100.00	0.00	0.00	\$0.00	0.55	\$55.00
32	Aggregate Base, 21AA, Limestone, 8"	202.00 Syd	202.00	\$12.50	0.00	0.00	\$0.00	244.94	\$3,061.75
33	Sidewalk Ramp, Conc, 6 inch	140.00 Sft	140.00	\$9.00	0.00	0.00	\$0.00	72.00	\$648.00
34	Sidewalk, Conc, 4 inch	161.00 Sft	161.00	\$6.00	0.00	0.00	\$0.00	115.00	\$690.00
35	Detectable Warning Surface	15.00 Ft	15.00	\$40.00	0.00	0.00	\$0.00	10.00	\$400.00
36	Conc Pavt with Integral Curb, Nonreinf, 9 inch	233.00 Syd	233.00	\$103.50	0.00	0.00	\$0.00	244.94	\$25,351.29
37	Adjust Drainage/Utility Structure	2.00 Ea	2.00	\$300.00	0.00	0.00	\$0.00	2.00	\$600.00
38	Turf Establishment	1.50 Sta	1.50	\$10.00	0.00	0.00	\$0.00	0.55	\$5.50
C - Chesley Drive Sub-Total:							\$0.00		\$34,020.37
Retainage							(\$147.08)		

Division: D - Liac Street									
39	Erosion Control, Inlet Protection, Fabric Drop	1.00 Ea	1.00	\$200.00	0.00	0.00	\$0.00	0.00	\$0.00
40	Remove Pavement	709.00 Syd	709.00	\$12.00	0.00	0.00	\$0.00	811.22	\$9,734.64
41	Remove Sidewalk	35.00 Syd	35.00	\$9.00	0.00	0.00	\$0.00	73.89	\$665.01
42	Station Grading	2.50 Sta	2.50	\$100.00	0.00	0.00	\$0.00	2.26	\$226.00
43	Aggregate Base, 21AA, Limestone, 8"	675.00 Syd	675.00	\$12.50	0.00	0.00	\$0.00	774.00	\$9,675.00
44	Sidewalk, Conc, 4 inch	310.00 Sft	310.00	\$6.00	0.00	0.00	\$0.00	447.50	\$2,685.00
45	Conc Pavt with Integral Curb, Nonreinf, 7 inch	649.00 Syd	649.00	\$65.00	0.00	0.00	\$0.00	699.78	\$45,485.70
46	Conc Pavt, Driveway	57.00 Syd	57.00	\$50.00	0.00	0.00	\$0.00	140.83	\$8,449.80
47	Adjust Drainage/Utility Structure	2.00 Ea	2.00	\$300.00	0.00	0.00	\$0.00	2.00	\$600.00
48	Turf Establishment	2.50 Sta	2.50	\$10.00	0.00	0.00	\$0.00	2.26	\$22.60
49	Tamp 6" Concrete	0.00 Sft	841.50	\$5.00	0.00	0.00	\$0.00	841.50	\$4,207.50
52	Catch Basin 2' dia., w/2 sump	0.00 Ea	2.00	\$2,500.00	0.00	0.00	\$0.00	2.00	\$5,000.00
53	SDR 26 Sewer Pipe	0.00 Lft	33.00	\$60.00	0.00	0.00	\$0.00	33.00	\$1,980.00
D - Liac Street Sub-Total:							\$0.00		\$88,731.25
Retainage							(\$702.35)		

Division: E - Brittany Hill Lane									
54	Mobilization	0.00 Ls	1.00	\$3,200.00	0.00	0.00	\$0.00	1.00	\$3,200.00
55	Audio Video Route Survey	0.00 Ls	1.00	\$1,125.00	0.00	0.00	\$0.00	0.00	\$0.00
56	Traffic Maintenance and Control	0.00 Ls	1.00	\$1,800.00	0.00	0.00	\$0.00	1.00	\$1,800.00
57	Subgrade Undercutting, Type II (Modified)	0.00 Cyd	100.00	\$40.00	0.00	0.00	\$0.00	5.00	\$200.00
58	Erosion Control, Inlet Protection, Fabric Drop	0.00 Ea	4.00	\$200.00	0.00	0.00	\$0.00	0.00	\$0.00
59	Remove Pavement	0.00 Syd	1600.00	\$12.00	0.00	0.00	\$0.00	1621.12	\$19,453.44
60	Aggregate Base, 21AA Limestone	0.00 Ton	350.00	\$26.00	0.00	0.00	\$0.00	43.00	\$1,118.00
61	Overband Crack Fill	0.00 Lbs	4340.00	\$1.30	0.00	0.00	\$27,885.00	21450.00	\$27,885.00

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
62	Adjust Drainage/Utility Structure	0.00 Ea	4.00	\$300.00	0.00	0.00	\$0.00	0.00	\$0.00
63	Maintenance Aggregate, 21AA	0.00 Ton	40.00	\$45.00	0.00	0.00	\$0.00	0.00	\$0.00
64	Topsoil, Seed & Mulch	0.00 Syd	377.00	\$3.50	0.00	0.00	\$0.00	34.64	\$121.24
65	Concrete Pavement w/Integral Curb, Non-reinforced, 8 inch	0.00 Syd	1600.00	\$75.00	0.00	0.00	\$0.00	1621.13	\$121,584.75
E - Brittany Hill Lane Sub-Total:							\$27,885.00		\$175,962.43
Retainage							\$0.00		
Division: F - Saxony Road Reconstruction									
66	Mobilization, Max. 5%	0.00 Ls	0.00	\$14,000.00	0.00	0.00	\$0.00	0.00	\$0.00
67	Audio Video Route Survey	0.00 Ls	0.00	\$1,125.00	0.00	0.00	\$0.00	0.00	\$0.00
68	Traffic Maintenance and Control	0.00 Ls	0.00	\$1,800.00	0.00	0.00	\$0.00	0.00	\$0.00
69	Subgrade Undercutting, Type II (Modified)	0.00 Cyd	0.00	\$40.00	0.00	0.00	\$0.00	0.00	\$0.00
70	Erosion Control, Inlet Protection, Fabric Drop	0.00 Ea	0.00	\$200.00	0.00	0.00	\$0.00	0.00	\$0.00
71	Remove Pavement	0.00 Syd	0.00	\$12.00	0.00	0.00	\$0.00	0.00	\$0.00
72	Aggregate Base, 21AA, Limestone	0.00 Ton	0.00	\$26.00	0.00	0.00	\$0.00	0.00	\$0.00
73	Overband Crack Fill	0.00 Lbs	0.00	\$1.30	0.00	0.00	\$0.00	0.00	\$0.00
74	Adjust Drainage/Utility Structure	0.00 Ea	0.00	\$300.00	0.00	0.00	\$0.00	0.00	\$0.00
75	Maintenance Aggregate, 21AA	0.00 Ton	0.00	\$45.00	0.00	0.00	\$0.00	0.00	\$0.00
76	Topsoil, Seed and Mulch	0.00 Syd	0.00	\$3.50	0.00	0.00	\$0.00	0.00	\$0.00
77	Concrete Pavement w/Integral Curb, Non-reinforced, 8 inch	0.00 Ton	0.00	\$75.00	0.00	0.00	\$0.00	0.00	\$0.00
F - Saxony Road Reconstruction Sub-Total:							\$0.00		\$0.00
Retainage							\$0.00		
Division: G - Mr. Cook's Driveway (33115 Shiawassee)									
78	Mobilization, Max. \$500.00	0.00 Ls	0.00	\$500.00	0.00	0.00	\$0.00	0.00	\$0.00
79	Traffic Control	0.00 Ls	0.00	\$1,800.00	0.00	0.00	\$0.00	0.00	\$0.00
80	Remove Pavement	0.00 Syd	0.00	\$15.00	0.00	0.00	\$0.00	0.00	\$0.00
81	Remove Curb and Gutter	0.00 Ft	0.00	\$15.00	0.00	0.00	\$0.00	0.00	\$0.00
82	Underdrain, Subgrade, 6 inch	0.00 Ft	0.00	\$17.00	0.00	0.00	\$0.00	0.00	\$0.00
83	Grading	0.00 Ls	0.00	\$500.00	0.00	0.00	\$0.00	0.00	\$0.00
84	Aggregate Base, 21AA Limestone	0.00 Ton	0.00	\$35.00	0.00	0.00	\$0.00	0.00	\$0.00
85	HMA Road 6 inch	0.00 Ton	0.00	\$525.00	0.00	0.00	\$0.00	0.00	\$0.00
86	Concrete Drive Approach, 6 inch	0.00 Syd	0.00	\$85.00	0.00	0.00	\$0.00	0.00	\$0.00
87	Concrete Mountable Curb and Gutter	0.00 Ft	0.00	\$30.00	0.00	0.00	\$0.00	0.00	\$0.00
88	Restoration	0.00 Syd	0.00	\$5.00	0.00	0.00	\$0.00	0.00	\$0.00
G - Mr. Cook's Driveway (33115 Shiawassee) Sub-Total:							\$0.00		\$0.00
Retainage							\$0.00		

CONTRACTOR'S DECLARATION

I HEREBY DECLARE THAT I HAVE NOT, during the period of January 12, 2020 to June 27 A.D., 20 performed any work, furnished any material, sustained any loss, damage or delay for any reason, including soil conditions encountered or created, or otherwise done anything for which I ask, demand, sue for or claim compensation from the City of Farmington or his agents, in addition to the regular items set forth in the contract numbered 0111-18-0020 and dated December 6 A.D., 2018 for the agreement executed between myself and the OWNER, and in the Change Orders for work issued by the OWNER in writing as provided thereunder, except as I hereby make claim for additional compensation and/or extension of time, as set forth on the itemized statement attached hereto.

There (is) (is not) an itemized statement attached.

Date: June 27, 2020

Hartwell Cement Company

By: 

Daniel G. O'Malley

Title: Vice President

Farmington City Council Staff Report	Council Meeting Date: July 20, 2020	Item Number 6F
Submitted by: Charles Eudy, Superintendent		
Agenda Topic: Construction Estimate No. 2 for the Mayfield Street Reconstruction		
Proposed Motion: Move To Approve payment to V.I.L. Construction Incorporated for Construction Estimate No. 2 in the amount of \$146,400.46 for the Mayfield Street Reconstruction.		
<p>Background: In conjunction with the city’s consulting engineer’s Orchard Hiltz & McCliment Advisors (OHM), bids were solicited for the Mayfield Street reconstruction. The selection of Mayfield Street was based upon PASER ratings, other upcoming construction projects, and the recent increased frequency of street flooding during heavy rain events. The project was awarded to V.I.L. Construction Incorporated of Sterling Heights Michigan at the March 2020 Council Meeting.</p> <p><u>Construction Estimate No.2</u> In the amount of \$146,400.46 for work completed from May 31, 2020 until June 26, 2020 with an additional \$16,266.72 to be held as retainage. This includes mobilization, barricading, pavement removal, temporary watermain placement and connections, watermain removal and install new watermain.</p> <p>To date VIL Construction has earned \$175,286.68 of the revised contract sum of \$1,236,779.00.</p> <p>Public Works has received a couple of complaints from a resident on Mayfield Street about the equipment being started before 7:00 am. Public Safety has been requested to monitor the area. Public Works has also received complaints of trucks using other streets in the neighborhood to deliver materials. This cannot be avoided due to the sidewalk contractor working in the same neighborhood. Following the heavy rain event on June 26th, the construction area did experience flooding due to the soil erosion control blocking the catch basins. If the residents would have contacted Public Safety, Public Works would have been notified sooner and the Contractor would have been on site earlier to alleviate the flooding.</p>		
Materials: OHM Payment Application No. 2		



June 30, 2020

Mr. Chuck Eudy **(via e-mail)**
Public Works Superintendent
City of Farmington
23600 Liberty Street
Farmington, Michigan 48335

Regarding: Mayfield Street Reconstruction
 OHM Job No. 0111-19-0060
 Payment Application No.2

Dear Mr. Eudy:

Enclosed are Payment Application No. 2 and a Contractor's Declaration for the referenced project.

V.I.L. Construction, Inc. has completed the work shown on the attached payment application for the period ending June 26, 2020 and we would recommend payment to the Contractor in the amount of **\$146,400.46**.

Sincerely,
OHM Advisors

A handwritten signature in black ink, appearing to read "Matt Parks".

Matt Parks, P.E.
Project Manager

cc: Jeff Bowdell, Building Official, City of Farmington (via email)
 Anthony Vani, V.I.L. (via email)
 Clay Stokes, OHM Advisors (via email)
 Jessica Howard, OHM Advisors (via email)
 File

P:\0101_0125\0111190060_Mayfield_St_Reconstruction_Construction\Pay App_CO\Pay Apps\No.2\Mayfield St Recon_PA#2.docx

OHM Advisors
34000 PLYMOUTH ROAD
LIVONIA, MICHIGAN 48150

T 734.522.6711
F 734.522.6427

OHM-Advisors.com

PAYMENT APPLICATION



Project: City of Farmington - Mayfield Street Reconstruction

Job Number: 0111-19-0060

OWNER: City of Farmington
 23600 Liberty Street
 Farmington, MI 48335
 (248) 474-5500

CONTRACTOR: V.I.L. Construction, Inc.
 6670 Sims Drive
 Sterling Heights, MI 48313
 (586) 979-6020

Number: 2
 Period End Date: 6/26/2020
 Status: Approved
 Contract Start Date: 5/26/2020
 Contract End Date: 9/15/2020
 Contract Duration: 112
 Print Date: 6/29/2020

SCHEDULE On
 STATUS:
 NOTE:

Original Contract Amount: \$1,227,759.50
 Change Orders Amount: \$9,019.50
 Current Contract Amount: \$1,236,779.00

Change Order 1: \$9,019.50

Retainage: 10 % of Total Earnings

Earnings This Period: \$162,667.18
 Earnings To Date: \$175,266.68
 Previous Retainage Amount: \$1,261.95
 Retainage This Period: \$16,266.72
 Less Total Retained To Date: \$17,528.67
 Net Earned: \$157,758.01
 Previous Earnings: \$11,357.55
 Amount Due Contractor: \$146,400.46

Approved By

Chuck Eudy - Public Works Superintendent - City of Farmington

Date

Recommended By

Clay Stokes, PE, Project Engineer

Date

 **Clayton E. Stokes, PE**

Digitally signed by Clayton E. Stokes
 DN: CN=Clayton E. Stokes, E=clay.stokes@ohm-advisors.com, O=State of Michigan,
 R=US
 Reason: I am approving this document
 Date: 2020.06.29 07:29:39-0400'

Items

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
Division: A - Miscellaneous									
1	Mobilization, Max 5%	1.00 Ls	1.00	\$55,000.00	0.50	0.00	\$27,500.00	0.50	\$27,500.00
2	Audio Video Route Survey	1.00 Ls	1.00	\$900.00	0.00	0.00	\$0.00	1.00	\$900.00
3	Permit Fees Allowance	3000.00 Dir	3000.00	\$1.00	0.00	0.00	\$0.00	0.00	\$0.00
4	Traffic Maintenance and Control	1.00 Ls	1.00	\$153,000.00	0.00	0.00	\$0.00	0.00	\$0.00
5	Sidewalk, Rem	184.00 Syd	184.00	\$4.50	0.00	0.00	\$0.00	0.00	\$0.00
6	Subgrade Undercutting, Type II (Modified)	200.00 Cyd	200.00	\$42.00	0.00	0.00	\$0.00	0.00	\$0.00
7	Subgrade Undercutting, Type II (Special)	200.00 Cyd	200.00	\$34.00	0.00	0.00	\$0.00	0.00	\$0.00
8	Exploratory Excavation, Trench	60.00 Ft	60.00	\$10.00	0.00	0.00	\$0.00	0.00	\$0.00
9	Erosion Control, Inlet Protection, Fabric Drop	13.00 Ea	13.00	\$70.00	13.00	0.00	\$910.00	13.00	\$910.00
10	Silt Fence	1160.00 Ft	1160.00	\$1.00	0.00	0.00	\$0.00	0.00	\$0.00
11	Maintenance Aggregate, 21AA	740.00 Ton	740.00	\$22.00	192.29	0.00	\$4,230.38	192.29	\$4,230.38
12	Trench Undercut and Backfill	114.00 Cyd	114.00	\$30.00	0.00	0.00	\$0.00	0.00	\$0.00
13	Utility/Drainage Structure, Adj, Add Depth	5.00 Ft	5.00	\$100.00	0.00	0.00	\$0.00	0.00	\$0.00
14	Hand Patching	15.00 Ton	15.00	\$135.00	0.00	0.00	\$0.00	0.00	\$0.00
15	Sidewalk, Conc, 4 inch	1650.00 Sft	1650.00	\$4.50	0.00	0.00	\$0.00	0.00	\$0.00
16	Sprinkler Line, up to 1 inch	150.00 Ft	150.00	\$12.00	0.00	0.00	\$0.00	0.00	\$0.00
17	Sprinkler Head, Remove and Reset	8.00 Ea	8.00	\$170.00	0.00	0.00	\$0.00	0.00	\$0.00
18	Sprinkler Head, Replace	8.00 Ea	8.00	\$220.00	0.00	0.00	\$0.00	0.00	\$0.00
19	Lower Proposed Water Main	3.00 Ea	3.00	\$600.00	0.00	0.00	\$0.00	0.00	\$0.00
20	Remove Water Service Lead	3.00 Ea	3.00	\$800.00	0.00	0.00	\$0.00	0.00	\$0.00
21	Private Water Service, Type K Copper, 3/4 inch, Long	3.00 Ea	3.00	\$1,700.00	0.00	0.00	\$0.00	0.00	\$0.00

A - Miscellaneous Sub-Total: \$32,640.38

Retainage \$3,264.04

Division: B - Removals

22	Tree, Rem, 19 inch to 36 inch	1.00 Ea	1.00	\$2,700.00	0.00	0.00	\$0.00	1.00	\$2,700.00
23	Dr. Structure, Rem	2.00 Ea	2.00	\$800.00	0.00	0.00	\$0.00	0.00	\$0.00
24	Sewer, Rem, Less than 24 inch	348.00 Ft	348.00	\$9.00	0.00	0.00	\$0.00	0.00	\$0.00
25	Water Main, Rem	1503.00 Ft	1503.00	\$9.00	0.00	0.00	\$3,960.00	440.00	\$3,960.00
26	Curb and Gutter, Rem	3014.00 Ft	3014.00	\$7.00	0.00	0.00	\$0.00	0.00	\$0.00
27	Pavt, Rem	5505.00 Syd	5505.00	\$4.50	4327.00	0.00	\$19,471.50	4327.00	\$19,471.50
28	Sidewalk, Rem	772.00 Syd	772.00	\$4.50	0.00	0.00	\$0.00	0.00	\$0.00
29	Gate Well, Rem	1.00 Ea	1.00	\$900.00	0.00	0.00	\$0.00	0.00	\$0.00
30	Hydrant, Rem	1.00 Ea	1.00	\$900.00	0.00	0.00	\$0.00	0.00	\$0.00
31	Sign, Rem	4.00 Ea	4.00	\$50.00	0.00	0.00	\$0.00	0.00	\$0.00
32	Cold Milling HMA Surface	319.00 Syd	319.00	\$16.00	0.00	0.00	\$0.00	0.00	\$0.00

OHM Advisors

34000 Plymouth Road
Livonia, MI 48150

(734) 522-6711

OHM-Advisors.com

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
73	22814 Mayfield additional tree removal	0.00 Ls	1.00	\$2,585.00	0.00	0.00	\$0.00	1.00	\$2,585.00
74	22805 Mayfield additional tree removal	0.00 Ls	1.00	\$1,160.00	0.00	0.00	\$0.00	1.00	\$1,160.00
75	22847 Mayfield additional tree removal	0.00 Ls	1.00	\$2,875.00	0.00	0.00	\$0.00	1.00	\$2,875.00
76	22880 Mayfield additional tree removal	0.00 Ls	1.00	\$1,819.50	0.00	0.00	\$0.00	1.00	\$1,819.50
77	22932 Mayfield additional tree removal	0.00 Ls	1.00	\$580.00	0.00	0.00	\$0.00	1.00	\$580.00
B - Removals Sub-Total:							\$23,431.50		\$35,151.00
Retainage							\$2,343.15		

Division: C - Road

33	Station Grading	16.50 Sta	16.50	\$1,900.00	0.00	0.00	\$0.00	0.00	\$0.00
34	Aggregate Base, 21AA (Limestone), 8 inch	2814.00 Ton	2814.00	\$22.00	0.00	0.00	\$0.00	0.00	\$0.00
35	Aggregate Base, 21AA (Limestone), Drive Approach, 6 inch	233.00 Ton	233.00	\$22.00	0.00	0.00	\$0.00	0.00	\$0.00
36	Underdrain, Subgrade, Open-Graded, 6 inch	800.00 Ft	800.00	\$23.50	0.00	0.00	\$0.00	0.00	\$0.00
37	MDOT HMA 13A, 2 inch	36.00 Ton	36.00	\$135.00	0.00	0.00	\$0.00	0.00	\$0.00
38	MDOT HMA 13A, 4 inch (2 Lifts)	1089.00 Ton	1089.00	\$111.00	0.00	0.00	\$0.00	0.00	\$0.00
39	Driveway, Nonreinf Conc, 6 inch	543.00 Syd	543.00	\$49.50	0.00	0.00	\$0.00	0.00	\$0.00
40	Curb and Gutter, Conc, Det F4	3014.00 Ft	3014.00	\$18.00	0.00	0.00	\$0.00	0.00	\$0.00
41	Detectable Warning Surface	24.00 Ft	24.00	\$70.00	0.00	0.00	\$0.00	0.00	\$0.00
42	Sidewalk Ramp, Conc, 6 inch	290.00 Sft	290.00	\$7.00	0.00	0.00	\$0.00	0.00	\$0.00
43	Sidewalk, Conc, 4 inch	4138.00 Sft	4138.00	\$4.50	0.00	0.00	\$0.00	0.00	\$0.00
44	Sidewalk, Conc, 6 inch	2579.00 Sft	2579.00	\$5.50	0.00	0.00	\$0.00	0.00	\$0.00
45	Post, Steel, 3 lb	26.00 Ft	26.00	\$15.00	0.00	0.00	\$0.00	0.00	\$0.00
46	Sign	4.00 Ea	4.00	\$100.00	0.00	0.00	\$0.00	0.00	\$0.00
47	Turf Establishment	16.50 Sta	16.50	\$400.00	0.00	0.00	\$0.00	0.00	\$0.00
C - Road Sub-Total:							\$0.00		\$0.00
Retainage							\$0.00		

Division: D - Utilities

48	Storm Sewer, C.I.V, RCP, 12 inch, Tr Det B	103.00 Ft	103.00	\$110.00	0.00	0.00	\$0.00	0.00	\$0.00
49	Storm Sewer, C.I.V, RCP, 18 inch, Tr Det B	27.00 Ft	27.00	\$120.00	0.00	0.00	\$0.00	0.00	\$0.00
50	Storm Sewer, C.I.V, RCP, 24 inch, Tr Det B	469.00 Ft	469.00	\$150.00	0.00	0.00	\$0.00	0.00	\$0.00
51	Dr Structure Cover, Type B	3.00 Ea	3.00	\$500.00	0.00	0.00	\$0.00	0.00	\$0.00
52	Dr Structure Cover, Type K	4.00 Ea	4.00	\$600.00	0.00	0.00	\$0.00	0.00	\$0.00
53	Dr Structure Cover, Type Q	5.00 Ea	5.00	\$500.00	0.00	0.00	\$0.00	0.00	\$0.00
54	Dr Structure, 24 inch dia	4.00 Ea	4.00	\$2,300.00	0.00	0.00	\$0.00	0.00	\$0.00
55	Dr Structure, 48 inch dia	1.00 Ea	1.00	\$3,300.00	0.00	0.00	\$0.00	0.00	\$0.00
56	Dr Structure, 60 inch dia	2.00 Ea	2.00	\$4,500.00	0.00	0.00	\$0.00	0.00	\$0.00
57	Dr Structure, Tap, 12 inch	5.00 Ea	5.00	\$500.00	0.00	0.00	\$0.00	0.00	\$0.00
58	Dr Structure, Tap, 24 inch	1.00 Ea	1.00	\$900.00	0.00	0.00	\$0.00	0.00	\$0.00
59	Utility/Drainage Structure, Adj	13.00 Ea	13.00	\$700.00	0.00	0.00	\$0.00	0.00	\$0.00
60	Irrigation Valve, Adjust	1.00 Ea	1.00	\$400.00	0.00	0.00	\$0.00	0.00	\$0.00

OHM Advisors

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
61	Polyethylene Encasement	1533.00 Ft	1533.00	\$1.00	441.00	0.00	\$441.00	441.00	\$441.00
62	Temporary Water Supply System, 2 inch	3240.00 Ft	3240.00	\$3.00	3263.10	0.00	\$9,789.30	3263.10	\$9,789.30
63	Water Main, Class 54, DI, 6 inch, Tr Det G	40.00 Ft	40.00	\$171.00	9.00	0.00	\$1,539.00	9.00	\$1,539.00
64	Water Main, Class 54, DI, 8 inch, Tr Det G	1493.00 Ft	1493.00	\$184.00	426.50	0.00	\$78,476.00	426.50	\$78,476.00
65	Connection to Existing Water Main	2.00 Ea	2.00	\$6,400.00	0.00	0.00	\$0.00	0.00	\$0.00
66	Fire Hydrant Assembly	3.00 Ea	3.00	\$6,800.00	1.00	0.00	\$6,800.00	1.00	\$6,800.00
67	Gate Valve and Well, 8 inch	2.00 Ea	2.00	\$6,300.00	1.00	0.00	\$6,300.00	1.00	\$6,300.00
68	Temporary Hydrant Connection	2.00 Ea	2.00	\$200.00	2.00	0.00	\$400.00	2.00	\$400.00
69	Temporary Water Service Connection	33.00 Ea	33.00	\$50.00	33.00	0.00	\$1,650.00	33.00	\$1,650.00
70	Water Main Line Stop, 8 inch	2.00 Ea	2.00	\$600.00	2.00	0.00	\$1,200.00	2.00	\$1,200.00
71	Curb Stop and Box, 3/4 inch	33.00 Ea	33.00	\$300.00	0.00	0.00	\$0.00	0.00	\$0.00
72	Water Service, Jumper Connect, 3/4 inch	33.00 Ea	33.00	\$900.00	0.00	0.00	\$0.00	0.00	\$0.00
D - Utilities Sub-Total:							\$106,595.30		\$106,595.30
Retainage							\$10,659.53		\$10,659.53

CONTRACTOR'S DECLARATION

I hereby declare that I have not, during the period May 30, 2020 to June 26 A.D. , 20 20, performed any work, furnished any material, sustained any loss, damage or delay for any reason, including soil conditions encountered or created, or otherwise done anything for which I shall ask, demand, sue for, or claim compensation from City of Farmington.

The owner, or his agents, in addition to the regular items set forth in the contract numbered 0111-19-0060 and dated May A.D., 20 20, for Mayfield Street Reconstruction.

executed between myself and the Owner, and in the Change Orders for work issued by the Owner in writing as provided thereunder, except as I hereby make claim for additional compensation and/or extension of time as set forth. There (is) (is not) an the itemized statement attached.

Date: June 29, 2020.

Company: V.I.L. Construction, Inc.

By: Anthony Vani Digitally signed by Anthony Vani
DN: cn=Anthony Vani, o=V.I.L.
Construction, Inc., ou,
email=a_vani@comcast.net, c=US
Date: 2020.06.29 16:36:46 -0400

Position: President.

Farmington City Council Staff Report	Council Meeting Date: July 20, 2020	Item Number 6G
Submitted by: Charles Eudy, Superintendent		
Agenda Topic: Construction Estimate No. 1 for the Sidewalk Improvement Program		
Proposed Motion: Move To Approve payment to Luigi Ferdinandi & Son Cement Company, Construction Estimate No. 1 in the amount of \$268,701.10 for the Farmington 2020 Sidewalk Program.		
<p>Background: In conjunction with the city’s consulting engineer’s Orchard Hiltz & McCliment Advisors (OHM), bids were solicited for the Farmington 2020 Sidewalk Program. The selection of selection of the areas to be replaced was based upon the condition of the sidewalks and other upcoming construction projects. The project was awarded to Luigi Ferdinandi & Son Cement Company Incorporated of Roseville Michigan at the March 2020 Council Meeting.</p> <p><u>Construction Estimate No.1</u> In the amount of \$268,701.10 for work completed through June 30, 2020 with an additional \$22,193.90 to be held as retainage. Total earning’s to date is \$290,895.00. This includes mobilization, barricading, pavement removal, and replacement in Divisions I & II.</p> <p>Originally only Division I was to be completed before June 30, 2020 but due to a delay of the concrete patching project on Saxony Street, the Director of Finance adjusted funding allocations to permit the sidewalk program to proceed into Division II ahead of schedule. As work in Division II is completed, Division III quantities may need to be reduced to account for added quantities in Division I & II. As of the writing of this staff report the contingency funding will not cover all of the proposed Division III quantities.</p> <p>Luigi’s has made excellent progress and has worked well with the residents, OHM and the City conducting this project. There has been a couple of issues conducting grading following the installation of the ADA ramps on private properties. The issues have been resolved and the residents are satisfied.</p>		
Materials: OHM Payment Application No. 1		



July 7, 2020

Mr. Chuck Eudy
DPW Superintendent
City of Farmington
33720 W. 9 Mile Road
Farmington, Michigan 48335

Regarding: Farmington 2020 Sidewalk Program
OHM Job No. 0111-19-0030

Dear Mr. Eudy:

Enclosed are Payment Application No. 1 and a Contractor Declaration for the referenced project. Luigi Ferdinandi & Son Cement Company, Inc. has completed the work shown on the attached payment application for the period ending June 30, 2020 and we would recommend payment to the Contractor in the amount of **\$268,701.10**.

Sincerely,
OHM Advisors

A handwritten signature in black ink, appearing to read "Matt Parks".

Matt Parks, P.E.

cc: Luigi Ferdinandi, Luigi Ferdinandi & Son Cement Company, Inc. (via e-mail)
Rosanna Sniezek, Luigi Ferdinandi & Son Cement Company, Inc. (via e-mail)
Michael McNutt, OHM-Advisors (via e-mail)
Jessica Howard, OHM-Advisors (via e-mail)
Stacie Serdar, OHM-Advisors (via e-mail)
File

PAYMENT APPLICATION



Project: City of Farmington - 2020 Sidewalk Program

Job Number: 0111-19-0030

OWNER: City of Farmington
 23600 Liberty Street

 Farmington, MI 48335
 (248) 474-5500

CONTRACTOR: Luigi Ferdinandi & Son Cement Company Inc.
 16481 Common Road

 Roseville, MI 48066
 (586) 774-1000

Number: 1
 Period End Date: 6/30/2020
 Status: Approved
 Contract Start Date: 6/8/2020
 Contract End Date: 9/15/2020
 Contract Duration: 99
 Print Date: 7/7/2020

SCHEDULE On
 STATUS:
 NOTE:

Original Contract Amount:	\$443,878.00	Earnings This Period:	\$290,895.00
Change Orders Amount:	\$0.00	Earnings To Date:	\$290,895.00
Current Contract Amount:	\$443,878.00	Previous Retainage Amount:	\$0.00
		Retainage This Period:	\$22,193.90
		Less Total Retained To Date:	\$22,193.90
		Net Earned:	\$268,701.10
		Previous Earnings:	\$0.00
		Amount Due Contractor:	\$268,701.10

Retainage: 10% of Total Earnings To 50% of Contract, Then 5% of Contract

Approved By

Chuck Eudy - Public Works Superintendent - City of Farmington _____ Date _____

Recommended By

Michael McNutt, Engineer _____ Date _____

Items

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
Division: A - Floral Park									
1	Audio Video Route Survey, Div. I	1.00 Ls	1.00	\$2,500.00	1.00	0.00	\$2,500.00	1.00	\$2,500.00
2	Mobilization, Max. \$4000, Div. I	1.00 Ls	1.00	\$2,500.00	1.00	0.00	\$2,500.00	1.00	\$2,500.00
3	Traffic Maintenance and Control, Div. I	1.00 Ls	1.00	\$2,500.00	1.00	0.00	\$2,500.00	1.00	\$2,500.00
4	Curb and Gutter, Rem	484.00 Ft	484.00	\$10.00	538.50	0.00	\$5,385.00	538.50	\$5,385.00
5	Sidewalk, Rem	1738.00 Syd	1738.00	\$18.00	2294.00	0.00	\$41,292.00	2294.00	\$41,292.00
6	Pavt, Rem	587.00 Syd	587.00	\$18.00	2.00	0.00	\$36.00	2.00	\$36.00
7	Sidewalk Ramp, Rem	602.00 Syd	602.00	\$18.00	790.00	0.00	\$14,220.00	790.00	\$14,220.00
8	Excavation, Earth	46.00 Cyd	46.00	\$50.00	0.00	0.00	\$0.00	0.00	\$0.00
9	Undercut Aggregate, 21AA Limestone	43.00 Cyd	43.00	\$30.00	0.00	0.00	\$0.00	0.00	\$0.00
10	Aggregate Base, 21AA Limestone, 8 inch	176.00 Syd	176.00	\$18.00	0.00	0.00	\$0.00	0.00	\$0.00
11	Maintenance Aggregate, 21AA Limestone	10.00 Ton	10.00	\$30.00	0.00	0.00	\$0.00	0.00	\$0.00
12	Structure Cover, Adj	4.00 Ea	4.00	\$250.00	3.00	0.00	\$750.00	3.00	\$750.00
13	Hand Patching	3.00 Ton	3.00	\$250.00	0.00	0.00	\$0.00	0.00	\$0.00
14	Conc Pavt, Nonreinf, 8 inch	89.00 Syd	89.00	\$81.00	2.00	0.00	\$162.00	2.00	\$162.00
15	Curb and Gutter, Conc, Det F4	136.00 Ft	136.00	\$40.00	0.00	0.00	\$0.00	0.00	\$0.00
16	Curb Ramp Opening, Conc	348.00 Ft	348.00	\$40.00	408.70	0.00	\$16,348.00	408.70	\$16,348.00
17	Detectable Warning Surface	290.00 Ft	290.00	\$40.00	221.00	0.00	\$8,840.00	221.00	\$8,840.00
18	Sidewalk Ramp, Conc, 6 inch	5449.00 Sft	5449.00	\$8.00	3015.00	0.00	\$24,120.00	3015.00	\$24,120.00
19	Sidewalk, Conc, 4 inch	13425.00 Sft	13425.00	\$6.00	20880.00	0.00	\$125,280.00	20880.00	\$125,280.00
20	Sidewalk, Conc, 6 inch	2300.00 Sft	2300.00	\$7.00	2601.00	0.00	\$18,207.00	2601.00	\$18,207.00
21	Irrigation Repair Allowance	1.00 Dlr	1.00	\$1,500.00	0.00	0.00	\$0.00	0.00	\$0.00
A - Floral Park Sub-Total:							\$262,140.00		\$262,140.00
Retainage							\$20,000.03		
Division: B - Cloverdale Park									
22	Audio Video Route Survey, Div. II	1.00 Ls	1.00	\$2,500.00	1.00	0.00	\$2,500.00	1.00	\$2,500.00
23	Mobilization, Max. \$4000, Div. II	1.00 Ls	1.00	\$2,500.00	0.50	0.00	\$1,250.00	0.50	\$1,250.00
24	Traffic Maintenance and Control, Div. II	1.00 Ls	1.00	\$2,500.00	0.50	0.00	\$1,250.00	0.50	\$1,250.00
25	Stump, Rem, 6 inch to 18 inch	1.00 Ea	1.00	\$750.00	0.00	0.00	\$0.00	0.00	\$0.00
26	Curb and Gutter, Rem	220.00 Ft	220.00	\$10.00	0.00	0.00	\$0.00	0.00	\$0.00
27	Sidewalk, Rem	1307.00 Syd	1307.00	\$18.00	678.00	0.00	\$12,204.00	678.00	\$12,204.00
28	Pavt, Rem	43.00 Syd	43.00	\$18.00	0.00	0.00	\$0.00	0.00	\$0.00
29	Sidewalk Ramp, Rem	331.00 Syd	331.00	\$18.00	0.00	0.00	\$0.00	0.00	\$0.00
30	Excavation, Earth	42.00 Cyd	42.00	\$50.00	0.00	0.00	\$0.00	0.00	\$0.00
31	Undercut Aggregate, 21AA Limestone	42.00 Cyd	42.00	\$30.00	0.00	0.00	\$0.00	0.00	\$0.00
32	Aggregate Base, 21AA Limestone, 8 inch	131.00 Syd	131.00	\$18.00	0.00	0.00	\$0.00	0.00	\$0.00

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
33	Maintenance Aggregate, 21AA Limestone	10.00 Ton	10.00	\$30.00	0.00	0.00	\$0.00	0.00	\$0.00
34	Structure Cover, Adj	8.00 Ea	8.00	\$250.00	0.00	0.00	\$0.00	0.00	\$0.00
35	Hand Patching	7.00 Ton	7.00	\$250.00	0.00	0.00	\$0.00	0.00	\$0.00
36	Conc Pavt, Nonreinf, 8 inch	27.00 Syd	27.00	\$88.00	0.00	0.00	\$0.00	0.00	\$0.00
37	Curb and Gutter, Conc, Det F4	70.00 Ft	70.00	\$40.00	0.00	0.00	\$0.00	0.00	\$0.00
38	Curb Ramp Opening, Conc	150.00 Ft	150.00	\$40.00	0.00	0.00	\$0.00	0.00	\$0.00
39	Detectable Warning Surface	125.00 Ft	125.00	\$40.00	0.00	0.00	\$0.00	0.00	\$0.00
40	Sidewalk Ramp, Conc, 6 inch	2975.00 Sft	2975.00	\$8.00	0.00	0.00	\$0.00	0.00	\$0.00
41	Sidewalk, Conc, 4 inch	9300.00 Sft	9300.00	\$6.00	1288.00	0.00	\$7,728.00	1288.00	\$7,728.00
42	Sidewalk, Conc, 6 inch	2475.00 Sft	2475.00	\$7.00	189.00	0.00	\$1,323.00	189.00	\$1,323.00
B - Cloverdale Park Sub-Total:							\$26,255.00		\$26,255.00
Retainage							\$2,003.13		
Division: C - Leelane & Orchard Lake									
43	Audio Video Route Survey, Div. III	1.00 Ls	1.00	\$2,500.00	1.00	0.00	\$2,500.00	1.00	\$2,500.00
44	Mobilization, Max. \$2500, Div. III	1.00 Ls	1.00	\$2,500.00	0.00	0.00	\$0.00	0.00	\$0.00
45	Traffic Maintenance and Control, Div. III	1.00 Ls	1.00	\$2,500.00	0.00	0.00	\$0.00	0.00	\$0.00
46	Curb and Gutter, Rem	52.00 Ft	52.00	\$10.00	0.00	0.00	\$0.00	0.00	\$0.00
47	Sidewalk, Rem	138.00 Syd	138.00	\$18.00	0.00	0.00	\$0.00	0.00	\$0.00
48	Pavt, Rem	3.00 Syd	3.00	\$18.00	0.00	0.00	\$0.00	0.00	\$0.00
49	Sidewalk Ramp, Rem	17.00 Syd	17.00	\$18.00	0.00	0.00	\$0.00	0.00	\$0.00
50	Excavation, Earth	8.00 Cyd	8.00	\$50.00	0.00	0.00	\$0.00	0.00	\$0.00
51	Undercut Aggregate, 21AA Limestone	8.00 Cyd	8.00	\$30.00	0.00	0.00	\$0.00	0.00	\$0.00
52	Aggregate Base, 21AA Limestone, 8 inch	14.00 Syd	14.00	\$27.00	0.00	0.00	\$0.00	0.00	\$0.00
53	Maintenance Aggregate, 21AA Limestone	2.00 Ton	2.00	\$50.00	0.00	0.00	\$0.00	0.00	\$0.00
54	Conc Pavt, Nonreinf, 8 inch	3.00 Syd	3.00	\$108.00	0.00	0.00	\$0.00	0.00	\$0.00
55	Curb and Gutter, Conc, Det F4	2.00 Ft	2.00	\$50.00	0.00	0.00	\$0.00	0.00	\$0.00
56	Curb Ramp Opening, Conc	50.00 Ft	50.00	\$50.00	0.00	0.00	\$0.00	0.00	\$0.00
57	Detectable Warning Surface	5.00 Ft	5.00	\$50.00	0.00	0.00	\$0.00	0.00	\$0.00
58	Sidewalk Ramp, Conc, 6 inch	148.00 Sft	148.00	\$10.00	0.00	0.00	\$0.00	0.00	\$0.00
59	Sidewalk, Conc, 4 inch	1240.00 Sft	1240.00	\$8.00	0.00	0.00	\$0.00	0.00	\$0.00
C - Leelane & Orchard Lake Sub-Total:							\$2,500.00		\$2,500.00
Retainage							\$190.74		

CONTRACTOR'S DECLARATION

I HEREBY DECLARE THAT I HAVE NOT, during the period

June 11, 2020 to June 30 A.D., 20 20 performed any work, furnished any material, sustained any loss, damage or delay for any reason, including soil conditions encountered or created, or otherwise done anything for which I shall ask, demand, sue for or claim compensation from City of Farmington or his agents, in addition to the regular items set forth in the Contract numbered 2020 sidewalk and dated project A.D., 20 for the Agreement executed between myself and the OWNER, and in the Change Orders for work issued by the OWNER in writing as provided thereunder, except as I hereby make claim for additional compensation and/or extension of time, as set forth on the itemized statement attached hereto.

There (is) (is not) an itemized statement attached.

Date: 7-7-2020

By: Luigi V. Ferdinandi
Title: Vice President

Farmington City Council Agenda Item	Council Meeting Date: July 20, 2020	Item Number 6H																														
Submitted by Charles Eudy, Superintendent																																
Agenda Topic Consideration to approve purchase of replacement water meters																																
Proposed Motion Move to authorize the purchase of “E-Series water meters from Badger Meter Incorporated located at 4545 Brown Deer Road, Milwaukee, Wisconsin 53224-9536 in the amount of \$118,400.																																
Background <p>The 2020/21 Fiscal Year budget allocated funds for the purchase of 75 routine replacement water meters, 20 commercial sized water meters, plumbing alterations, and the purchase of 400 replacement water meters for mass meter installation by a contractor. During the budgeting cycle, the anticipated average water meter cost of \$249. In this area, a majority of the water meters are ¾ inch at a cost of \$228.22. This will allow additional water meters to be purchased and installed if funding is available.</p> <p>The water meters are being replaced due to inaccurate recording and a planned mass installation to update the current metering system. To date nearly 2,700 of the 3,524 meter accounts have been replaced with the “E-Series” Meter. By updating the current system the City can accurately read, record and bill for water used. Installing new meters will reduce the time spent reading and processing water bills. New water meters will also reduce the calculated water loss and cost to the City for that water loss.</p> <p>Approximately 470- ¾’ or 1” meters and 20- 1½” or 2” water meters are proposed to be replaced this fiscal year. Several orders will be placed due to the limited storage area.</p> <p>The Water Meters will be purchased directly from the manufacture, Badger Water Meter Incorporated located in Milwaukee Wisconsin. Badger Meter does not offer volume purchase discounts.</p> <p>Other water meter manufactures quotes are not being solicited due to the current water billing software and water meter reading equipment is Badge Meter based.</p> <p>Badger Water Meter Cost</p> <table border="0"> <tr> <td>¾”</td> <td>430</td> <td>@</td> <td>\$228.22</td> <td>each=</td> <td>\$98,134.60</td> </tr> <tr> <td>1”</td> <td>40</td> <td>@</td> <td>\$275.62</td> <td>each=</td> <td>\$11,024.80</td> </tr> <tr> <td>1½”</td> <td>9</td> <td>@</td> <td>\$741.93</td> <td>each=</td> <td>\$6,677.37</td> </tr> <tr> <td>2”</td> <td>2</td> <td>@</td> <td>\$962.43</td> <td>each=</td> <td>\$1,924.86</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td><u>\$117,761.63</u></td> </tr> </table>			¾”	430	@	\$228.22	each=	\$98,134.60	1”	40	@	\$275.62	each=	\$11,024.80	1½”	9	@	\$741.93	each=	\$6,677.37	2”	2	@	\$962.43	each=	\$1,924.86						<u>\$117,761.63</u>
¾”	430	@	\$228.22	each=	\$98,134.60																											
1”	40	@	\$275.62	each=	\$11,024.80																											
1½”	9	@	\$741.93	each=	\$6,677.37																											
2”	2	@	\$962.43	each=	\$1,924.86																											
					<u>\$117,761.63</u>																											
Materials Attached Water Meter Quote Badger																																



Badger Meter

QUOTATION

Quotation No. 433741

4545 W Brown Deer Road Milwaukee WI 53223
PO Box 245036 Milwaukee WI 53224-9536
Phone: 800-876-3837 Fax: 888-371-5982

Customer Service Rep:

Created Date: 09-03-2019

To

CUSTOMER ID:00211095

CITY OF FARMINGTON
23600 LIBERTY ST

FARMINGTON Michigan 483353529

EFFECTIVE DATES:9/3/2019 – 9/2/2020

SALESPERSON	PROPOSAL SUBJECT	SHIPPING TERMS / INCO TERMS	PAYMENT TERMS
006530 Mark Wright	Farmington ME Quote	PREPAY/NO CHARGE For SHIPMENTS > \$25,000 FCA FACTORY	NET 30 DAYS

LINE #	DESCRIPTION	QTY	UNIT NET PRICE USD	LINE TOTALS USD
1	No Register, Orion ME 2, Traditional, Indoor-Outdoor, Badger Meter Twist Tight Connector, 8 in, UM1-0015-0632	1	\$101.43	\$101.43

Notes and Assumptions:

Badger Meter provides certification files to help manage meter and endpoint inventory and to maintain meter accuracy data. The standard method of delivery for this format is via electronic mail. Any deviations from our standard format, or any custom file formats, will be considered on a time and material basis. Please contact your Account Manager if you require more information.

Badger Meter continues to improve and redesign our products to provide our customers with state-of-the-art technology solutions. Therefore, Badger Meter reserves the right to provide our newest product solutions as an alternative to the proposed products, provided the replacement products meet the following requirements: are substantially similar to and are at least of equal quality and performance to, are in conformance with the requirements in the applicable specifications, meet the actual needs or are otherwise suitable for the intended use, and are priced at an amount that does not exceed the price of the quoted products.

If applicable, sales tax and freight charges will be added at time of invoice.

Actual lead time to be provided at time of order.

THANK YOU FOR YOUR BUSINESS!

This quotation is an offer, made subject to the terms & conditions found on our website: www.badgermeter.com/Company/Legal/Sales-Terms.aspx

Quoted prices are firm for acceptance, via an order, within the effective dates provided, shipping within 60 calendar days past the expiration of this quotation.



Badger Meter

QUOTATION

Quotation No. 433741

If you would like to place an order, please contact your Customer Service Rep at utilityorders@badgermeter.com or call 1-800-876-3837.

If you have questions, please contact your Account Manager Mark Wright 1-800-876-3837 x16540 mwright@badgermeter.com

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4545 W Brown Deer Road Milwaukee WI 53223
 PO Box 245036 Milwaukee WI 53224-9536
 Phone: 800-876-3837 Fax: 888-371-5982

Customer Service Rep
Created Date 09-03-2019

To
Customer ID 00211095

 CITY OF FARMINGTON
 23600 LIBERTY ST
 FARMINGTON
 Michigan 483353529

Effective Dates 09-03-2019 - 09-02-2020

Salesperson	Proposal Subject	Shipping Terms / INCO Terms	Payment Terms
006530 Mark Wright	Farmington E-Series Quote	PREPAY/NO CHARGE For SHIPMENTS > \$25,000 FCA FACTORY	NET 30 DAYS

Line #	Description	Qty	Unit Net Price USD	Line Totals USD
1	BMI Part No.: 100-1787 Description: EP - E-Series Ultrasonic Polymer (NSF-61-372), EAC - 5/8" X 3/4" (3/4 X 7-1/2) Potable, XT - None -ThicK Washers, X - NONE Encoder, CA - FOR CONNECTIVITY TO ORION, 1 - Standard, 9 Dial - 0.01 Gal, E - 1,000 A2 - BADGER STD (TS-420) YX - YR MFG 8D & PBB None, TH - TWIST TIGHT - 10 FT (MTR, ASSY) B0A - BADGER METER STANDARD (ID=B0A) Cat String: EP-EAC-PXTX-E5-CA-19AE-A2YX-XXTH-XX-B0A	1	126.79	126.79
2	BMI Part No.: 100-2130 Description: EP - E-Series Ultrasonic Polymer (NSF-61-372), ECA - 1" (1 X 10-3/4) Potable, XT - None -ThicK Washers, X - NONE Encoder, CA - FOR CONNECTIVITY TO ORION, 1 - Standard, 9 Dial - 0.01 Gal, E - 1,000 A4 - BADGER STD (TS-422) YX - YR MFG 8D & PBB None, TH - TWIST TIGHT - 10 FT (MTR, ASSY) B0A - BADGER METER STANDARD (ID=B0A) Cat String: EP-ECA-PXTX-E5-CA-19AE-A4YX-XXTH-XX-B0A	1	174.19	174.19
3	BMI Part No.: 100-2923 Description: EU - E-Series Ultrasonic SS (NSF-61-372), EDA - 1-1/2" ELLIPTICAL (1-1/2 X 13) Potable, XX - None, X - NONE Encoder, CA - FOR CONNECTIVITY TO ORION, 1 - Standard, 9 Dial - 0.1 Gal, E - 1,000 A5 - BADGER STD (TS-423) YX - YR MFG 8D & PBB None, TH - TWIST TIGHT - 10 FT (MTR, ASSY) B0A - BADGER METER STANDARD (ID=B0A) Cat String: EU-EDA-PXXX-E5-CA-19BE-A5YX-XXTH-XX-B0A	1	640.50	640.50

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Line #	Description	Qty	Unit Net Price USD	Line Totals USD
4	BMI Part No.: 100-1625 Description: EU - E-Series Ultrasonic SS (NSF-61-372), EEA - 2" ELLIPTICAL (2 X 17) Potable, XX - None, X - NONE Encoder, CA - FOR CONNECTIVITY TO ORION, 1 - Standard, 9 Dial - 0.1 Gal, E - 1,000 A6 - BADGER STD (TS-424) YX - YR MFG 8D & PBB None, TH - TWIST TIGHT - 10 FT (MTR, ASSY) B0A - BADGER METER STANDARD (ID=B0A) Cat String: EU-EEA-PXXX-E5-CA-19BE-A6YX-XXTH-XX-B0A	1	861.00	861.00

Notes and Assumptions

If applicable, sales tax and freight will be added at time of invoice.

Actual lead time to be provided at time of order.

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Due to continuous improvements and redesign of Badger Meter products and technology solutions, Badger Meter reserves the right to provide our newest product solutions as an alternative to the proposed products provided they are in conformance with the requirements of the specifications and do not exceed the prices quoted.

If you would like to place an order, please contact your Customer Service Rep at Utilityorders@badgermeter.com or by calling 1-800-876-3837.

If you have questions, please contact your Account Manager Mark Wright,

Thank you for your business!

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Farmington City Council Staff Report	Council Meeting Date: July 20, 2020	Item Number 61
Submitted by: Charles Eudy, Superintendent		
Agenda Topic: SLC Meter Service to provide ¾ inch & 1 inch water meter installations		
Proposed Motion: Move to approve SLC Meter located at 595 Bradford Street, Pontiac MI to install the proposed 450 water meters at a cost of \$64.00 per meter totaling \$28,800.		
Background: <p>Fiscal Year 2020/21 budget allocated funds for the installation of approximately four hundred fifty (450) ¾ inch, and 1 inch water meters. SLC Meter has conducted several meter replacement programs for the City of Farmington over the last several years. The meter replacement programs have operated smoothly and allowed Water & Sewer Department to dedicate their time to other technical and regulatory requirements of the their department. SLC Meter has not increased their installation cost of \$64.00 per meter from last three (3) fiscal years.</p> <p>\$32,000 is allocated in the contractual services line item of the budget. The contractual services is designated for meter installations and plumbing alterations for the large meters. Additional installations may be added at a cost of \$64.00 each, if the entire order of large water meters is not placed with Badger Meter, or if plumbing alterations are not needed. SLC Meter is willing to conduct additional meter installations beyond the 450 included in their quote.</p> <p>The mass install project will focus on homes and businesses east of Farmington Road to the eastern City limits, from Eight Mile Road to Nine Mile Road.</p>		
Materials: SLC Meter replacement proposal		

SLC Meter llc
 595 Bradford St.
 Pontiac, MI 48341

Ph. 248-625-0667
 Fx. 248-625-8650
 www.slcmeter.com

QUOTATION

Date	Quote #
7/9/2020	33390

Name / Address
FARMINGTON CITY 33720 W.NINE MILE RD. FARMINGTON, MI 48334

Ship To
CITY OF FARMINGTON DPW 33720 W NINE MILE RD. FARMINGTON, MI 48354 ATTN: JOSH

P.O. No.

Expires on	Terms	Rep	Entered by
7/9/2021	Net 30	JFT	JT

Item	Description	Qty	Unit Price	Total
1/INSTALL	FIELD SERVICE: 3/4" OR 1" WATER METER / RADIO REPLACEMENT AT VARIOUS LOCATIONS WITHIN THE CITY WATER DISTRICT	450	64.00	28,800.00
	1. PRICING IS FIRM FOR ONE YEAR. 2. CITY MUST HAVE AMPLE QUANTITY OF CORRECT SIZE METERS ON HAND PRIOR TO PROJECT START UP. 3. ADDITIONAL METERS MAY BE ADDED BY THE CITY, MINIMUM OF 100 METERS PER ADDITION. 4. PROJECT SHALL BE INVOICED EVERY 2 WEEKS UNTIL COMPLETED. 5. TIMEFRAME OF 90 DAYS ESTIMATED.			

Please note the sales terms & conditions of SLC Meter llc. Written acceptance of this quotation is needed to order materials. All special order items have a 35% restocking fee. Please go to www.slcmeter.com for further details.	Sales Tax (0.0%)
	Total \$28,800.00

Thank You!

Farmington City Council Staff Report	Council Meeting Date: 7.20.2020	Item Number 6J
Submitted by: Mayor Sara Bowman		
Agenda Topic: Discuss the Council's thoughts on the creation of a not-for-profit Festival Corporation.		
Proposed Motion: No action is required		
<p>Background: The Farmington Founders Festival inaugural event was in late July 1964. Historical documents indicate its origin was to be a mid-summer social activity. The original sponsor of the event was the Chamber of Commerce, however it has been presented over the years by several different organizations. In a twist of history repeating itself, the Chamber of Commerce has again sponsored the event since 2013.</p> <p>The past 56 years of the Festival have established many annual traditions including, but not limited to, a parade, a footrace, a beer tent with live music, and street vendor sales. As with any event that has spanned so many years, there are some aspects that have been removed or modified. What has not changed is the Festival's objective; to provide an annual community-wide activity that promotes social gatherings.</p> <p>When the Festival originated, it was the sole largescale, community-wide, annual event. Since the Festival's inception, Farmington now supports several annual events including the Festival spinoff <i>Art on the Grand</i> and the DDA sponsored <i>Harvest Moon Festival</i>. We have also seen the creation, growth and continued success of a weekly Farmers & Artisans Market, live music performances in Riley Park on Friday nights and Wednesday afternoons, as well as a decade of weekly swing dancing in the park.</p> <p>The summer of 2020 is the first season without a Founders Festival. The COVID-19 health pandemic has created an environment in which large social gatherings are a health risk and the event has been deemed untenable.</p> <p>Additionally, the Festival now finds itself at a crossroads regarding ownership and operation. The Greater Farmington Area Chamber of Commerce has announced it no longer intends to sponsor the event leaving the Festival without an owner. The event has been part of the City of Farmington's history for nearly six decades and letting it disappear would be a disservice to the community. The concern is not "will the Festival continue" but rather "who will run the Festival."</p> <p>While the event has consistently been conducted within Farmington City limits, primarily in the Downtown area, neither the City of Farmington administration nor the Downtown Development Authority have the financial or staffing capacity to own and operate the Festival.</p> <p>Accordingly, the creation of a not-for-profit corporation would ensure the continuation and longevity of the Festival. A Festival Corporation would establish the vision and goal of the Festival and would provide consistency in its production. It would also have the capacity to secure necessary sponsorship and donations.</p>		
Materials:		

**Farmington City Council
Staff Report**

**Council Meeting
Date:** July 20, 2020

**Reference
Number
6K**

Submitted by: David Murphy, City Manager

Agenda Topic: Council Discussion on Special Events

Proposed Motion: N/A

Background

At the June 1, 2020 meeting, City Council discussed permitting special events and public gatherings during the pandemic and corresponding restrictions on Public gatherings. At that meeting, the City Manager recommended to continue the ban on renting city owned facilities and allowing special events on city property. The reasons then are the same now that are; we do not have the personnel to ensure social distancing is being observed. I do know that Farmington Hills is renting their picnic shelters because they hold less than 100 people and it is outdoors. They are not renting their indoor facilities. Farmington Hills has park rangers and other park and recreation personnel in the area when the shelters are rented out. As far as other communities and what they are doing, it varies widely from municipality to municipality, but I'm seeing closures through October now.

My recommendation is to continue the prohibition on all rentals and reservations until the August 17, 2020 regular City Council meeting and revisit the issue again. At this time, the Governor has extended her emergency order because COVID-19 cases have been on the rise since some of the restrictions were relaxed.

Materials: