



Regular City Council Meeting
7:00 p.m., Tuesday, February 16, 2021
Virtual via Zoom
Meeting ID: 834 3300 4995
Passcode: 340141

REGULAR MEETING AGENDA

- 1. ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL OF ITEMS ON CONSENT AGENDA**
 - A. Accept City of Farmington Board and Commission Minutes**
 - B. City of Farmington Minutes**
 - C. Farmington Monthly Payments Report**
 - D. Farmington Public Safety Monthly Report**
 - E. Farmington Quarterly Investment Report – 12/31/20**
 - F. Farmington Quarterly Financial Report – 12/31/20**
 - G. Farmington Quarterly Financial Report Court – 12/31/20**
 - H. DPW Quarterly Report**
- 4. APPROVAL OF REGULAR AGENDA**
- 5. PUBLIC COMMENT**
- 6. PRESENTATIONS AND PUBLIC HEARINGS**
 - A. Public Hearing Program Year 2021 Community Development Block Grant Application**
- 7. NEW BUSINESS**
 - A. Consideration to approve 2021 program year Community Development Block Grant Application**
 - B. Consideration to approve FY 21/22 budget request to purchase (1) 2021 Ford Interceptor Police Utility Vehicle from Signature Ford in the amount of \$32,729**
 - C. Consideration to extend the agreement for Professional Services between the City of Farmington and Community Image Builders for redevelopment services**
- 8. PUBLIC COMMENT**
- 9. CITY COUNCIL COMMENTS**
- 10. ADJOURNMENT**

The City will follow its normal procedures for accommodation of persons with disabilities. Those individuals needing accommodations for effective participation in this meeting should contact the City Clerk (248) 474-5500, ext. 2218 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.

Farmington City Council Staff Report	Council Meeting Date: February 16, 2021	Item Number 3A
Submitted by: Melissa Andrade, Assistant to the City Manager		
<u>Agenda Topic:</u> Accept Minutes from City's Boards and Commissions		
CIA: No quorum in February DDA: January 2021 Historical: December 2020 Parking: December 2020 Planning: January 2021 ZBA: February meeting canceled Library: December 2020 Farmington/Farmington Hills Arts Commission: November 2020 Commission on Children, Youth and Families: Meetings on hold Emergency Preparedness Committee: Meetings on hold		



6:00 p.m. Wednesday, Jan 6, 2020

Virtual Zoom Conference Room

MINUTES

The meeting was called to order by Todd Craft at 6:01pm.

1. Roll Call

Present: Micki Skrzycki, Todd Craft, Sara Bowman, Tom Buck, Rachel Gallagher, Chris Halas, Tom Pascaris, Miguel Williams, Sean Murphy

Absent: None

Others Present: Kate Knight, Jess Westendorf

2. Approval of Items on Consent Agenda

a. Minutes: December 2, 2020 DDA Regular Meeting

b. Minutes: November 17, 2020 DDA Public Art Committee

c. Minutes: November 19, 2020 DDA Design Committee

Motion by Skrzycki, seconded by Bowman, to approve the items on the consent agenda.

Unanimously Passes

3. Approval of the Regular Agenda

Motion by Buck, seconded by Pascaris, to approve regular agenda.

Unanimously Passes

4. Public Comment

Public Comment opened and closed at 6:03pm by Craft.

5. Financial Snapshot

Overview of financial snapshot.

6. Executive Director Update

The Syndicate is OPEN! Great feedback from bar and restaurant owners. Thank you to all the efforts from the promotions committee and design committee.

Winterization effort is in full swing. Receiving more greenhouses, heaters, and an igloo from Oakland county this week. We've arranged to have Nankin Hobby to keep propane tanks full each day.

Additional Oakland County Grant distributing \$8,300 check to bars and restaurants in the DDA. Working with businesses that want to maximize patios with DDA furnishings.

Budget and work plan is in development.

City Council will make recommendations to proceed with one or more development teams this month as we move forward with MTC redevelopment. Public presentations will happen tomorrow at the city council meeting.

MDA has published their first two podcasts for their new series In MI Downtown, focusing on our Downtown Farmington Public Art Blueprint. The second podcast features our status today in DTFarmington executing our projects thus far. Tune in to hear what you already know and share with your fellow public art lovers.

7. Publication of 2021 DDA Regular Meeting Calendar

MOTION by Buck, seconded by Pascaris to approve the calendar for our 2021 regular meeting.

8. Publication of 2021 DDA Calendar of Events

Overview of events with regards to public health and the new opportunities with the Syndicate.

Discussion of live music and taking into account concerns with social distancing and a slow vaccine rollout.

- Discussion of social distancing circles or other ways to encourage social distancing, install speakers to make music available all along grand river and the Syndicate, close market street to increase footprint.
- Goal to strike the balance of getting people out, but not in an overly congregated way. Be poised to come out strong when we are ready.
- Discussion of how we deal with COVID contractually with bands and concert producer.
- Discussion of starting a shorter concert season after Founders Festival in July rather than June. Consider extending the concert into the Fall.

MOTION by Murphy, seconded by Gallagher, that the Board shall approve the 2021 Events Calendar with amendments to begin the Rhythms in Riley Park and Lunch beats on July 21 & 23 respectively.

Unanimously Passes

9. Work Plan FY 2021-2022

Discussion of progress made on work plan. Huge wins with MTC, Farmington Road Streetscape, and Farmington State Savings Bank Sale.

Discussion of exciting additions to Capital Improvement Plan.

- Walkway connection near Tre Sorelle and connection to Farmington Road.
- Discussion of a new plaza at the Masonic on the corner of Grand River and Farmington Road. Promote usability with green space at Memorial park. Opportunity for programming with music, public art and more.

- Public Art Trailhead totem system- first location being at MTC tying connection between Riley Park and Shiawassee Park.

Discussion of project stewardship.

Discussion of allocating funds differently than \$5,000 for Parking Monument sign- consider moving to demarcate non-motorized connection near Tre Sorelle / Tubby's or another application.

Discussion of where ticket revenue from parking enforcement goes and how it can be applied back to the DDA.

Board to review amended work plan to consider stewardship and budget and bring suggestions to the next meeting and plan to adopt in February and plan to meet on 1/24 for brainstorming session 12-3pm with Tom Buck as a facilitator.

10. Committee Updates

Design Committee- Has not met since last board meeting.

Public Art Committee- Has not met since last board meeting.

Promotions Committee- Great Metromode articles in December! Continue to share ideas with the team for our next advisory board meeting with Metromode.

Business Development Committee- Has not met since last board meeting.

11. Other Business

No other business

12. Board Comment

Buck- Appreciated getting notes from committee meetings distributed in the packet. Excited to see our event plan coming out of a miserable 2020. This team did so much to make 2020 everything that it could be. Well done!

Shared that he is involved in one of the proposals for the MTC site. Feel free to ask any questions!

Gallagher- Share that she is purchasing a new business in New York by May and plans to move to New York. We will miss her!

Craft- Thanks for all the time and effort over the last year. Very exciting progress!

13. Adjournment

Motion to adjourn by Bowman, second by Buck, passes unanimously.

HISTORICAL COMMISSION REGULAR MEETING

December 3, 2020

1. Call to order at 7:00pm
2. Roll Call – Laura Myers, Ben Ridderbos, Robert Senn, Chris Schroer, Jill Keller, Janie Gundlach
3. Approval of agenda – Moved Myers, seconded Schroer, all ayes
4. Public Comment - none
5. Approval of Minutes – regular meeting of October 22, 2020, moved Senn, seconded Keller, all ayes.
6. Financial Report – No updates
7. Warner Mansion Activities:
 - a. Video recording of Santa has been produced this year in leui of in-person visits to Santa at the gazebo due to COVID. Video will be available on the Historical Commission and City website
8. New Business
 - a. Mansion back porch railing: Originally, there were screened panels enclosing the back porch entry. The enclosure was removed so the porch needed a railing for code and safety requirements. The commission noted that the new railing was not approved by the Historic Commission and does not follow the historic character or detail of the mansion. David Murphy explained to the commission that the railing installed was intended to be temporary and was meant to be a quick fix for safety reasons. The city intends to enlist feedback from the commission once a more permanent solution has been designed, possibly deferred until Spring.
9. Old Business
 - a. Warner Mansion Fountain Repair – No updates.
 - b. Historical Commission Annual Report. Myers noted that there hasn't been many meetings this year due to lack of projects presented to the commission and Covid.
10. Correspondence and Communications – No updates to report.
11. Commission Comments
 - a. Happy Birthday to Sharon Burnett! (founder of the Warnerettes).
 - b. Next meeting fourth Thursday in January.
 - c. Happy Holidays!
12. Adjournment – 7:32pm

Meeting Minutes
Farmington Parking Advisory Committee
December 16, 2020

Attendees

Kenneth Crutcher <crutcherk@crutcherstudio.com>,
David Murphy <DMurphy@farmgov.com>,
Frank Demers <FDemers@farmgov.com>
Chris Halas <ch.halas@gmail.com>,
Joe Mantey <cheeseladyfarmington@gmail.com>
Rachel Gallagher <rachelegallagher@aol.com>
Maria Taylor <MTaylor@farmgov.com>
Ted Warthman <TWharthman@farmgov.com>

Agenda

1. Roll call - 7:01 p.m.

2. Approval of the agenda

Crutcher made a motion to approve. Taylor supported. All were in favor. — Approved

3. Approval of the September & October 2020 Parking Advisory Committee Minutes

Taylor made motion to approve. Crutcher supported. All were in favor. — Approved

Rachel Gallagher joined the meeting late.

4. Public Safety Update

Chief Demers announced his retirement to the committee. He also took the opportunity to introduce the Deputy Director of Public Safety, Ted Warthman, as the new public safety representative to the parking advisory committee.

Upon hearing the news, all committee members took a moment to both welcome officer Warthman and to congratulate Chief Demers on his retirement, thank him for his service to the community and wish him the best in his new endeavor.

Chief Demers offered some observations about the efficacy of the parking committee. He said when compared to what other communities are doing, Farmington's approach to managing and enforcement is very effective. Over the years, he has gotten very few complaints from the public and the business owners. People understand where they should park and how long they are permitted to park. This has built what he characterizes as an "atmosphere of compliance." He also said the data supports that. The reports from both October and November are very consistent with the amount of

violations from prior months. Moving forward, he urged the committee to pursue only enforceable ordinances and to implement only as needed.

5. EV charger update

David Murphy provided an update that the spaces that are currently under consideration are on Oakland and Grove Streets for a total of four parking spaces dedicated to electric vehicles. He expects a potential plan for installation to materialize in March / April.

6. Discussion on Developers who Lack Parking Spaces

Murphy apprised the committee that he spoke with the City Attorney. The city does not have the ability to tax private spaces if the property owner refuses to let the spaces be used by the public. The exchange between Murphy and the City Attorney is on file in the City Manager's office.

7. Metering Private Parking Lots

Discussion centered on imposing fees on new development that does not meet minimum parking standards. Mantey said this topic had been explored and researched a few years ago. He said he would search for the minutes and share them with the committee at the next meeting.

Further, Mantey read a passage from the High Cost of Free Parking, by Donald Schoup. The author does not support minimum parking spaces per business through the planning ordinances. However, where parking minimums do exist, he seems to support fees in lieu of meeting those minimums. Mantey offered to pass the book over to Maria Taylor and said he would drop it off at city hall for her. Mantey stated he does not feel that now, during compulsory closures, is an appropriate time to discuss this topic.

8. Items for future discussion

Crutcher would like the city manager to look into allocating more spaces for short term parking to better facilitate take-out delivery services such as GrubHub. This is currently in practice at the 9-mile and Farmington Road shopping center.

Over the next six months, Mantey and Taylor agreed that the committee could explore the possibility of amending the minimum parking ordinance.

9. Committee comments

Taylor said the meeting was productive.

Halas said that Chief Demers had provided the committee with a powerful, community oriented strategy. He suggested that the committee's actions and behaviors should continue to support an atmosphere of compliance. Furthermore, the data gathered from

the parking enforcement officer should continue to guide committee decisions and actions.

Mantey reminded the committee that we need to elect officers in January.

He also mentioned that the hay bales and pumpkins from the Grand Raven Festival needed to be retrieved by the DDA.

Hoping for some clarification on this topic from the next parking committee meeting: As we looked at our budget, the question was raised about where the fees go when violators pay their tickets. Do we have a breakdown of how much goes to court fees, how much goes to the city, etc? Please add the agenda item if this information can be provided for next Wednesday.

10. Public Comment: None

11. Adjournment 8:06 pm

FARMINGTON PLANNING COMMISSION PROCEEDINGS
23600 Liberty Street
Farmington, Michigan
January 11, 2021

Chairperson Crutcher called the Meeting to order via Zoom remote technology at 7:02 p.m. on Monday, January 11, 2021.

ROLL CALL

Present: Crutcher, Kmetzo, Majoros, Mantey (arrived 7:05 p.m.) Perrot, Waun
Absent: Westendorf
A quorum of the Commission was present.

OTHER OFFICIALS PRESENT: Director Christiansen, Recording Secretary Murphy, Brian Golden, Director of Media Services.

APPROVAL OF AGENDA

MOTION by Majoros, supported by Waun, to amend the Agenda to switch the order of Item 4, Election of Officers, with Item 5, Discussion of 2021 Planning Commission Work Items/Program, to allow time for other Commissioners to attend the meeting.
Motion carried, all ayes.

MOTION by Majoros, supported by Waun, to approve the Amended Agenda.
Motion carried, all ayes.

APPROVAL OF ITEMS ON CONSENT AGENDA

A. December 14, 2020 Minutes

MOTION by Kmetzo, seconded by Perrot, to approve the items on the Consent Agenda.
Motion carried, all ayes.

DISCUSSION OF 2021 PLANNING COMMISSION WORK ITEMS/PROGRAM

Chairperson Crutcher introduced this item and turned it over to staff.

Director Christiansen stated this item is a discussion of the 2021 Planning Commission work items, work program, if you will, kicking off this year in January 2021 and wanted to have an opportunity this evening just to have a discussion in terms of what you as Commissioners potentially have some focus on, items of interest, things that you'd like to see and an opportunity for us to have discussion and ask questions about things that are going on right now that might need to involve you as Commissioners and the Planning Commission as a whole and then kind of identify on some things that you'd like to focus on in this 2021 year. So, what I did was included the City of Farmington Planning Commission 2020 Annual Report, so this is hot off the press since we just concluded

City of Farmington Planning Commission

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2020 December 31st. This is a culmination of your activities in 2020. So, if we wanted to take a look at this for a few minutes we certainly can do that and that's why this was included in here. And now, as I indicated, Mr. Chair, I will turn it back over to you so that you might consider opening it up to the Planning Commission as a whole so we can have a discussion on whatever your items of interest are, things you'd maybe like to look to engage in 2021 as a Planning Commission. With that, Mr. Chair, I'll turn it back over to you.

Chairperson Crutcher opened the floor to questions and comments from the Commissioners on items for discussion and agenda for the coming year.

Commissioner Majoros said offhand he can't think of anything that is particularly proactive. I know there are important items that are likely to come our way. Obviously the big one likely for us would be if the Maxfield initiative moves from where it is now to come into our purview. To be honest, I tend to think of us a more reactive body than proactive when it comes to initiatives and things. I think we're good at responding to the due process and the items that we're charged with handling. But offhand I can't think of anything proactive that says this would be something of specificity that would want us to address other than our normal course of business.

Director Christiansen replied saying he appreciates those comments, Mr. Majoros, and certainly would concur with you. You know the Planning Commission and its responsibilities statutorily under the Michigan Planning Enabling Act which creates the Commission and identifies the responsibilities of the Commission and lays out your charge and certainly then the City Charter, City Code of Ordinances, that also does the same thing really tends to focus on that, the responsibilities of the Commission as items are brought forth to you, things are presented to the City and presented to you so there is the reactionary nature of things. However, you also have quite a few items that you are tasked with that you really need to make sure that you stay current on and to keep it in mind as we do our work throughout the year. And if I might, Mr. Chair, just real quickly, right now you are engaged, and Mr. Majoros, you are the liaison and representative to the City of Farmington Capital Improvement Program Steering Committee, that is part of the City's overall Master Plan Program under the Michigan Planning Enabling Act, the Planning Commission being responsible for the Master Plan and for annually moving forward with the Public Hearing and its responsibilities for the Capital Improvement Program, so you're doing that. So that is ongoing, the Steering Committee is going, the Steering Committee has met once, there's another meeting next Wednesday of the Steering Committee. And just so you're aware and you might recall the schedule that we looked at in November and in December, that the Planning Commission is scheduled to consider the draft, the Capital Improvement Program 2022/2027, six-year program, on February 8th, at your February meeting, consider the draft, and to schedule the required Public Hearing. You'd hold the required Public Hearing in accordance with the schedule

that we've all been operating under so far in March. And then at that Public Hearing you certainly would be in a position, you could take action and move that item forward. So that's one thing that's in your annual calendar right now. Absolutely, Mr. Majoros, you are spot on, the Maxfield Training Center, the RFQ that was put together that went out in October that then was required to be responded to and to come back and that did happen. The City received four responses from respondents, developers, and since mid-November those responses to the RFQ have been evaluated, there has been interviews that were held with the City consultant that was retained to help move the process forward, working with City management, City Administration, City team. The consultants then put together an evaluation of those responses and also the minutes and comments, answers to questions at the interview that was held at the beginning of December with each one of the respondent developers, that was moved forward to Council. City Council considered those items on December 14th, that was a Special Meeting. They had a Regular Meeting December 21st and considered then the presentation from the City consultant and then recommendations based upon the interviews, that moved forward then with an action of the Council on the 21st which was modified at their January 4th meeting. And at the January 4th meeting they requested then that the respondent developers attend a Special Meeting of Council so the Council had an opportunity to engage each one of the four respondent developers and they did that last Thursday. And so now next steps are being considered. I believe that the item will come back, the Maxfield Training Center item, as to date now is with the Council having engaged all four respondent developers and presentations, asked questions, I think this is going to be on their agenda next week, their Special Meeting and Regular Meeting is typically on the third Monday but due to Martin Luther King, Jr. Holiday next Monday, it will be on Tuesday, so I anticipate that. But cutting to the chase after all of that, and that's an update for you, you know that the process being utilized by the City is the Planned Unit Development Process. And that Planned Unit Development Process in accordance with the City Zoning Ordinance and the requirements of the PUD, requires that the Planning Commission really move the process forward. There are five steps, there is an optional pre-application conference, there is a conceptual review, there is a Public Hearing that's required to be scheduled and held by the Planning Commission, that moves forward then from Planning Commission after the Public Hearing to Council. Council considers the Planning Commission's recommendation of a Preliminary Conceptual Plan and considers a Preliminary Draft PUD Agreement and then everything comes back to the Planning Commission for Final PUD Site Plan. And that's about a four to six-month process. And speculatively if that starts in February, most likely March, then it would look to be a four to six-month process from February, March, through the spring into the summer. So there's another item that would be on this year's calendar for you. So the CIP and the PUD for the Maxfield Training Center. What else might there be? And again, I'll go back to you, Mr. Chair, and to bring it back to the Commissioners. Here you can look to see, you know discussion and consideration of what your interests might be in light of our plans and ordinances. Just real quick, just kind of recanting what we've done fairly recently as

you know, you've completed a Master Plan Update in 2019. And that Master Plan is a document that is really a tool that we look to update every five years. So you've just done that work. The next step after that was to look at the Zoning Ordinance to make sure that in accordance with the Master Plan Update, we have a Zoning Ordinance that was meeting the needs of the City in terms of being able to implement the Master Plan. We were going to do a Zoning Audit. And you remember we talked about doing that and doing it in 2020 and it was budgeted. So the budget, the City Budget for 2020/2021 had that item budgeted. Unfortunately before the final budget was reviewed, approved and adopted by Council, that item due to the Covid pandemic there had to be some modifications to the budget made and that item was put on hold. So the Zoning Audit that we were going to do in 2020 was put on hold. Maybe it's worth having some discussion and looking to consider that again because as you're aware the City's budget process starts in January, here we are, and it moves through Council, with Council then putting together the Annual Budget July 1, 2021 to June 30, 2022 in the spring for adoption then before July 1st in June. So if there's interest in seeing if we could move that item forward again and kind of bring it off being held in light of circumstances and everything else that's come up, in particular the Covid pandemic that we are certainly still engaged in, in having to be very much aware in everything we do, that's something that we might want to reconsider. The other thing is your Recreation Master Plan was updated in 2018, so that's another five-year run for that document. The Downtown Master Plan was updated in 2016 so your planning tools are pretty solid. The Vision Plan was determined to still be valid, that's still part of our City's focus. The Downtown Area Plan from 2015 determined to be valid. I can tell you that the Grand River Corridor Improvement Authority is going to be embarking upon this week starting off the update of its Vision Plan. So, the Grand River Corridor Authority Vision Plan which was done jointly by the City of Farmington Grand River Corridor Improvement Authority Board and the City of Farmington Hills Grand River Corridor Improvement Authority Board, so joint boards. That was put together in 2013 and both Farmington and Farmington Hills are looking to move forward with an update starting now, this week. So, all that being said, those are the kind of things, planning tools, the Zoning Ordinance, the Capital Improvement Program, that are things that we keep our eye on and make sure are current. The CIP being an annual and certainly the other thing that we've talked about here is looking to reconvene the focus on the Zoning Audit that we wanted to do. Maxfield Training Center is one, maybe there's some other things that you have some ideas about. So with that, Mr. Chair, I'll turn this back over to you.

Chairperson Crutcher stated he has spent some time working with the Parking Advisory Committee and there's a number of issues that have come up there that maybe we as a Planning Commission should be discussing or could discuss. I don't know what our power or role would be in possibly making suggestions on amendments to the Zoning Ordinance for discussion at least. The changes to the parking enforcement downtown, and along with that, there was an increase in the number of parking spaces made available for public

parking and some revisions of the policies that are implemented in the parking downtown, that came from the Parking Advisory Committee making recommendations to City Council. But it seems to me that there's an opportunity for the Planning Commission to maybe get out ahead of the changes that may be coming with the new developments coming to town, and this may be part of the Zoning Ordinance Audit, of what, if anything, should be or we could modify to address the future planning in the City.

Commissioner Majoros said he appreciates Mr. Christiansen's comments and would tend to agree, thinking back on his initial comments, I think what would be prudent to your point, Kevin, we've got good foundational documents but I would really take yours, and staff and City recommendation of are there priority documents that we should be thinking through, that we should be re-examining, to the Chair's comments about some changes to parking. And one comment that I made to the CIP process, was being current on maybe some philosophy from the City and/or residents, to be honest, about some changes in developments. Like the point I made, one of the comments in the CIP was, I said does the budget prioritization or budget project identification fundamentally change in a post-Covid world? So as we talk about budgets and priorities and I know I did pass along the comments that were made in the December meeting about sidewalks and walkability, and I'm not saying that not everybody is in a work from home situation but many people aren't and I'm fully sensitive to that, but in a world where what we're collectively experiencing is going to make businesses, residents, think differently about what maybe is a priority. I think those would be important things for us either to be talking about or making sure we have an understanding and a pulse of what is important to the City and the citizens. Because I know, Mr. Chair, you had said a comment at the last meeting about pedestrian access and walkway where Grove intersects the road as part of the Fresh Thyme road, I don't know what we call that. Commissioner Perrot had talked about sidewalks and the budget for that, but you know, this ties into a little bit to the Maxfield development, right. So that may be something important for us to just to say strategically we've got planning documents, but we also have kind of a philosophy of kind of who we are and who we want to be, and what do we think people are looking for. Because if we're going to be making or recommending project priorities and things like that for Capital expenditure, and we want to do them in a way that has kind of a forward lean to it, so that may be something of interest, too.

Chairperson Crutcher stated he thinks of it also in working with the Zoning Board of Appeals, some of the development in the residential areas, some of the additions and renovations people have to do to their houses, there are homes. And I know we focus a lot on downtown, but on the neighborhoods is possibly something we should address, the requirements for setbacks and residential developments to either encourage or allow development or redevelopment. And speaking to the issue of the Covid thing, people are working from home now and also trying to stay in their homes longer. There's going to some plans of people leaning to add on or modify or renovate a house for either for them

to stay into it or sell it or to repurpose it so that they can work from home now. So I think there's a need to investigate our Zoning Ordinance, is there anything in there that's hindering that or prohibits it or can we modify to make it more feasible or should we modify it to make it more feasible. Or do we want to do it the other way, make it less easy, I don't know, but I think that's something worth looking at more proactively than reactively in taking someone's submissions.

Commissioner Perrot stated as Kevin was saying our audit was cut kind of at the eleventh hour in terms of budget which I totally understand but that's another tool that's going to allow us to be proactive and stay on our toes and it's not like we're going to be able to foresee the future, see where Covid takes us, or where the next version of the Master Plan or the Rec Plan or anything like is going to go, but having that in the budget. There are a few things that we have in the budget specifically from the Planning Commission, getting that back in the crosshairs of the upcoming budget and trying to get it to stick is huge, because really that's an investment in the future of the Planning Commission and the future of the City. It's a big deal to us but I can see where they can say we can cut that, we've got to focus on this, we'll readdress it the following year.

Perrot then said the only other thing he had and this is a difficult one because of staffing and Kevin and Jolene, they're doing more than a yeoman's job, but it's communication. Is that all the different projects and the things that come through to us, you know you drive to work across the same development, and you see development, and you see progress and then it stops and you can't help but to wonder what's going on. And I know, Mr. Christiansen, that you get bombarded with questions seven days a week as to what's going on with the gas station on Nine Mile? What's going on with Maxfield? What's going on with Tropical Smoothie Café? What's going on at the World Wide Center? You know the list goes on and on and on. If we could come up with a manageable way to communicate things, I was even thinking like a Top 10 or something, because City Council, they've increased their level of communication the last few years. And I mean it's tough, you've got a purely volunteer board, we all have our careers and things like that that we focus on, families and that. And like I said with Kevin, Kevin's got Jolene and himself and I'm sure they both already work way too much but if there was just some kind of a way that we were able to communicate the happenings as relations to what we get involved in, I think it would go pretty far.

Director Christiansen asked Perrot if he would be interested to have an item on the monthly agenda that would just be a development update item? I can tell you that I do that, as you indicated, Mr. Perrot, on a daily basis, we do a weekly update for City Council through the City Manager so I do a communication weekly and then you know as projects go, certainly every time we meet, there's that opportunity under Planning Commission Comment, but I'd be happy to maybe at the Planning Commission meetings once a month if we had an item on there that would just be a development update and we can let you

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know what the status is of certain projects throughout the community. We're 2.7 square miles with 10,400 residents. We aren't of such a size to where there are multiple things going that you know a lot of eyes are needed to be on and a lot of engagement is needed, however everything we do is very significant, no question. But if you're looking for some level of current status and awareness of what is going on, I think that's very, very important, whatever it might be. Whether it's development related, whether it's projects that might be with other bodies, certainly happy to do that. I would suggest maybe an item added to the agenda that would be a development update. Certainly I could give you an overview and you can certainly take an opportunity to ask whatever questions you want, if that might work.

Perrot replied we're asking for additional output out of an already taxed department. And ideally, being able to broadcast out that's going to be easy, and I'm not saying social media but something that would be easy to get out to the masses, at least something that's accessible for people to go and check out, and just kind of see what's going on in their neighborhood.

Christiansen stated if you go on the website and go on the home page and look under latest news or look under items of interest, there's three columns on that home page, City of Farmington website, farmgov.com, and the first column on the left is latest news, the middle one is events and calendar, and the third column is items of interest. And under latest news, go back and take a look at this month because there was an update on both Tropical Smoothie and the gas station in there, along with pictures that I had on there. In any event we have a bi-weekly communications meeting, City management, administration, staff does. And then we have a Communications Director that is responsible for the website. So we try to make sure that development projects are updated routinely and certainly at that bi-weekly meeting, and statuses are certainly presented and then if it's determined to be something that's newsworthy it's put on the website, so we are doing that. So that communication has been constant and something is always on there. But you know when it comes to your knowledge base, I think it would be advantageous for you certainly to have what I'm suggesting and we'll certainly continue to make sure that the City is aware through communication, through the channels here at City Hall that we have in place. And like I said really the communication tools that the City is currently using are for your information, there's a quarterly water bill and in that water bill is a newsletter that goes out and development projects are in there, so go take a look at the last one that went out, water bills are due I think right now. In any event, that's quarterly. And then there is the website I just referred to, so the latest news is constantly updated. And then the weekly communication that we as a department, Economic and Community Development, provide to City management that goes to the Council, so that's routine and constant. We're at the annual right now, the State of the City is coming up in February. So the State of the City with respect to Economic and Community Development, Planning, Zoning, Code Enforcement, will be certainly

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provided to management and administration and they'll go ahead and make the Annual Report. Instead of live all of the years, I think this year it's going to be, as I understand it, maybe a Zoom State of the Cities, at least currently as I understand it to be. But those are the communication streams right now that are being used. If there's something else you're interested in, we certainly can look to try to do that. We try to do as much as we can to make sure everybody stays informed as best as possible. I think between the newsletter, the website, weekly communication through City management and administration to Council, and as I'm suggesting just to keep you updated, that's why we always have that Commission Comment at the end of our meetings, and we can certainly keep ourselves informed. But if there's something more, we can take a look at that, too.

Chairperson Crutcher said he would be fine having that as a line item, especially if you're already doing a report for other things anyway.

Commissioner Kmetzo stated rather than starting with a very broad scale of development projects in the City of Farmington, if we were to just start smaller and maybe just talk about the projects that came through the Planning Commission, just so that we get an update of those projects and see where they are. Because we are also tools of communicating to our community. For example, if someone approaches me and says you're on the Planning Commission, what's going on with the Masonic Temple and the plans to have a coffee shop, it's difficult for us to give an update if we ourselves don't know about that. So maybe let's not go broad and look at all the developments for the whole City, but maybe start with what's going on with our projects that have been approved with the Planning Commission and get an update. And even if it's not monthly, because there might not be any movement within the month, so maybe let's do it every three months or something, just not to put burden and additional work, scale it back a little bit.

Chairperson Crutcher said that's a good idea and Kmetzo replied the ones that were approved by the Planning Commission, that we want to see what has happened with this project and I would volunteer maybe to start the list every time we meet, then we can jot down this project was approved on this day and we'll follow-up discussion on that project or review open projects.

Christiansen stated we certainly keep a list, that's why our agenda at the end we've had an opportunity to ask questions but I think if there was something more structured that was there and taking your suggestion, Commissioner Kmetzo, it would be very simple for us to give you a current update. Because once things are approved at the Planning Commission, that's only the beginning of the project. They have to go through a whole construction document process, and review and approval and permitting, and then initiate the project. And there are many things in different phases throughout the community, I'd be more than happy to give you that update. And we don't have to do it broad brush

stroke, we can give you the nitty gritty. What I would say to you here today, did you that a steel structure is going up at Tropical Smoothie as of last week? Did you see that the brick has been delivered and they are starting to do the building at the Nine Mile gas station? So, that is now confirmed it is going to be an Amoco Gas Station. That's another update for you. And that was actually made aware of to the Communications Director, that was put into the article that went out in the latest news along with the picture. I don't know if the name of the gas station actually got in there, but that's another thing I would tell you. I would tell you that the Blue Hat Coffee project, which was approved quite a long time ago, is moving forward at a very modest pace in light of circumstances and everything else. But they're constructing their ramp on the outside right now. You can see that. That was part of the overall site plan that you approved and required for a barrier-free access. Interior modifications are ongoing. They wanted to be opened by the end of the fall, beginning of this year, but things have unfortunately not progressed as quickly as they wanted to. So those are the kind of things that I can go on and on and on and about some more as well but I'm happy to provide that and we have that there. Maybe we can look to initiate that as an agenda item, development project status, current status update, starting with our next agenda in February.

Christiansen then stated with the Liberty Hill project there were two things that needed to be done. That project as you approved it, PUD approved, all the legal tools which is the Master Deed, the bylaws, the development agreement, all done. There were two meetings required before moving forward with the project after the construction documents had been reviewed and approved and permits issues. The first one was a meeting with the residents regarding the sanitary sewer connection which is going to the west into the cul-de-sac in the street to the property, the residential development community next door, and meeting with the residents and the developer and the contractors was held. So the last meeting before construction which is the pre-construction meeting is in process, looking to be held in the next two weeks. And that meeting will be held once the required escrow monies and the financial guaranties, the sureties requires are provided. That's going to start going, too, which is very, very positive as well. But I wanted to make sure on all these other projects that you knew about that as well. And to date we don't have anything moving forward on the addition you approved for the former Samurai Sushi, Krazy Crab, that's still going but we're waiting for construction documents to come in. And I can tell you that the Farmington State Savings Bank, the interior modifications that are going to take place now that the demolition of the interior is done, have been approved and permitted and are going to move forward. And now we're waiting on the construction documents to be finalized, things to progress, for the exterior modifications that you as a Planning Commission approved via site plan. Just a few more updates

ELECTION OF OFFICERS

Chairperson Crutcher introduced this item and asked if everyone was comfortable with moving forward with it despite the absence of one of the Commissioners.

Commissioner Waun stated there is a quorum and there's no guarantee everyone will be present at the next meeting.

Chairperson Crutcher opened the floor for nominations for Chairperson.

A. Accept Nominations for Chairperson

Commissioner Waun nominated Commissioner Steve Majoros for Chairperson. Commissioner Majoros accepted the nomination.

Chairperson Crutcher opened the floor for nominations for Vice Chairperson.

B. Accept Nominations for Vice Chairperson

Commissioner Waun nominated Commissioner Geoff Perrot for Vice Chairperson. Commissioner Perrot accepted the nomination.

Chairperson Crutcher opened the floor for nominations for Secretary.

C. Accept Nominations for Secretary

Commissioner Majoros nominated Commissioner Miriam Kmetzo for Secretary. Commissioner Kmetzo accepted the nomination.

MOTION by Majoros, supported by Perrot, to accept the slate of officers as nominated. Motion carried, all ayes.

Commissioner Waun thanked Chairperson Crutcher for his service in his position as Chairperson for the last three years.

PUBLIC COMMENT

None heard.

PLANNING COMMISSION COMMENTS

Commissioner Kmetzo clarified the signing of the hard copies of the Minutes in light of Zoom meetings.

Commissioner Majoros gave an update on the CIP meetings and the input provided by the various boards and department heads and their weight on the recommendations. He recited the areas the Planning Commission has prioritized as matters of importance such as fundamental Public Safety, Critical Infrastructure, Preservation of key City services, i.e., projects that have the opportunity for alternative or shared funding that can offset costs; projects that could minimize or eliminate future greater expense; these are the tenants that I have been using on our behalf and I think they still apply. Third, I was able to pass along the comments from the December meeting that we referenced earlier today, the comments about Grove Street from Mr. Crutcher, and also sidewalks, walkability from Mr. Perrot and I know others. And I know that was a common comment from the CIP team. There were a list of some new projects that represented the Planning Commission we simply could endorse, the addition of those to the lists. The one thing I did mention was there are certain projects each and every year that we know are probably either have more emotion or visibility attached to them either because of just their province, i.e., the Maxfield development, or have a larger price tag associated to them, live 5 million dollar broadband, or are just things that maybe have a – I don't want to call it an emotional component but remember how we've seen in the CIP before there's been the potential for this development activity for the City Hall property, so it's not on the plan, It's not on the agenda, but each and every year we talk about things like should the City invest in sidewalks, ramps, leaking roofs, etc., equipment at City Hall if indeed there may be some activity. Again, that's not on the list. When at some point we have to make some decisions and say that these forecasted projects should become real budgeted items. So I think it's important for us to, as you mentioned, Kevin, to kind of have our talking points on these broader items because as they get more visibility within the City through public comment, I think alignment across the group will be good and I've got a call scheduled to follow-up with Chris Weber to talk about those exact things in the group so I'll fill you in on that. And then my last comment was the, just a philosophical question that we should be thinking about and asking ourselves about, as Kevin said at the beginning of the meeting, we've got good solid foundational plans with Recreation and Master Plan, etc., but in a world that we don't know what the future world is going to look like but certainly we know there's probably a lot more desirability for the very things that Farmington offers, in a world where people maybe have a greater reliance on their home and their community, to just to deal with each and every day, and does that cause us to rethink either projects to be added to the list or eventual prioritization of those lists. So, as we think about Maxfield, and part and parcel of the Maxfield development is the access and the potential switchback down to Shiawassee and that opens up the gateway to what's

across the street by Sorrows, etc. So I think these are the kinds of things that none of us have a crystal ball but are probably good things to have in our purview as we move forward. So those were just --- I just felt it was important to kind of let you all know that that's the conversations that we've been having and in our meeting in a week or two and then we're on the roadmap towards I believe it was the February or March meeting, Kevin, I forget which one for public comment and we'll be well briefed heading into that.

Christiansen replied in response to that, and I think if I'm correct now that you've had elections, typically in our experience is the transition is the passing of the gavel from the Chair to the new Chair to move forward with the meetings. So, that's one thing to do here as we're doing and then back now with Chairperson Majoros' comments here, the prioritization of things, very important, that's why I wanted to talk about the work items and the work program tonight and there's many things that are ongoing and are in motion, the Planning Commission has their charge, certainly the things that we've talked about tonight, there's many things in different stages right now but you know the Capital Improvement Program is certainly the one at the forefront for the Planning Commission as well as development projects that are on the horizon here including the MTC, but that does not preclude taking a look at other sorts of things and you know we talked about implementation of things and that's where that Zoning Audit is important. If I could go back to that real quick, I don't want to take up a lot of time if anybody else had comments as well, Mr. Chair, because you know there are some focus areas that certainly we as a City and you as a Commission probably are going to want to look at it more closely as you indicated Mr. Chair, Mr. New Chair, that are probably going to be on the radar screen more than they were before for the change in environments and the change in how we do things and the change in how we communicate and in a change in how things are used. You know what you're going to see people start to do potentially is working more out of their homes and that's going to impact neighborhoods, that's going to impact how business is done, that's going to impact how people are going to use their homes and other sorts of things. And Commissioner Crutcher, you made a comment earlier about single family residential, and about looking at our residential ordinances and our Zoning Ordinance, you know we actually did that back in 2015. You might recall that we actually softened our requirements and reduced setbacks and maybe it's time to look at that stuff again and look at multiple family regulations, I don't want to go into all of that now but just to respond back to Chairperson Majoros, the things he was making comment about, I think it's very important that we stay current and stay focused on what our needs are, our changing needs. What's very important to us is that we are in a time of significant redevelopment and reinvestment, an opportunity to breathe new life into things, and to modify and to sometimes tear down and make anew, and we've done that in quite a few locations. We just need I think to be mindful that as you, Commissioners, are stewards for that, you shepherd the process. We need to be able to make sure that we're able to achieve the things that really are in demand here in the community and it's very important. And the tools that we have are just that, tools and guides that can always be updated and

modified and that's the charge that you have as well as the implementation strategy. But anything that we need to take a look at, we need to continue to be talking about, and put on our plate to address, whether it moves forward in some fashion or not, it's going to be an interesting time coming through this whole thing we've been involved in with the Covid pandemic, the crisis, and where we get to the other side and how business is done. Very thankful for the tools that we've had in place and for the things that we've put in motion because it allows us to keep moving forward and realize that the investment and enhancement in the community. So I don't know if that answers your question, Mr. Majoros. But just one comment if I could, I know we're getting to the end of our meeting here, but what I wanted to ask Commissioner Mantey if and one of the things we try to do is make sure that our Commissioners are certainly provided opportunity to have training and education and attend workshop and sessions. You might recall when Commissioner Westendorf who unfortunately is not here today came on board, and I think Commissioner Perrot, you did, too, had the basic training workshops which are put together in the spring, so I'm certainly wanting to make sure that if Commissioner Mantey you're interested in that, that we provide that opportunity for you. I don't think it's going to be the same at least at this point where you're going to be able to go and attend, that workshop is probably going to be virtual but if you're interested, we'll certainly provide that opportunity for you. And any time new training is coming along, because things are going to change and so we're going to need to stay current with certain things. So you might recall we had workshop training as a Commission with Council, I believe, in 2018, we had a fall workshop on the Zoning Ordinance and provisions in the Zoning Ordinance. It might be something like that again as it relates to some focus area. Commissioner Crutcher, you made comment about the Parking Committee. One of the focus areas we can look at is provisional parking and ordinances that we have in place to achieve that through development and what the requirements are, if it's meeting our needs for parking in downtown and throughout the community. You mentioned the single family; what about the residential, what about other things like connectivity and the sidewalks and street program. You know we require through development process in our Zoning Ordinance that sidewalks be provided and those other elements but maybe there's some other things that we might want to do in terms of our ordinance structure. Just thinking out loud and we don't need to go into it a lot more. I will say if you weren't aware, Council did approve as requested the creation of the Pathways Committee. So now there is a brand new Pathways Committee that's been created and I believe that was at the request of City Councilmember Taylor and then working with Council, Council created that Pathways Committee and I believe that they've just gone ahead, that committee has been filled and is now looking to move forward to address its charge of looking at connectivity and pathways throughout the community. So there's another working group and another focus group, the Pathways Committee, that would assist in looking at the City's infrastructure in this case and would be part of the overall comprehensive planning program which comes back to the Planning Commission again. So, that's FYI to you. The only other thing, if I could, Mr. Chair, you might note that Council on three occasions

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has addressed during the Covid pandemic, the adjustment to accommodate trying to provide opportunity in downtown for patrons, for customers, for residents, to patronize our business community, particularly in downtown, but throughout the community as a whole. So you might recall back in June of 2020 they passed a resolution that allowed for expansion of outdoor seating areas. They went into other areas of property, some into the parking lot areas, other areas, outdoor seating expanded. That continued into the fall and in September Council approved a second resolution that extended that throughout the fall/winter to April of this year. Council then in December approved an amendment to the City Code to amusements and entertainment to allow for temporary structures to be used in those areas. So you're going to start to see some of that. And so that's for you to be aware of, that's been approved by Council for temporary awnings and tents and igloos and other types of structures during the Covid pandemic time period that we are still very much in through this winter period until April and then we'll look to see where things are at at that time. So you might see some items being put throughout the community on public properties as being shepherded and stewarded, moved forward by the DDA, but you're also going to see some of that on private properties as well. So that's for your information but also to be mindful that maybe there's a need to take a look at how all that comes about as things might change into the future just to be aware of. So I wanted to be sure that you're aware of that as well so thank you for that opportunity.

Commissioner Crutcher apologized and said that there is supposed to be an official changing of the gavel to Mr. Majoros as Chair, so I guess we can do that now and he can continue and close the meeting. (Commissioner Crutcher passed the gavel to Chairperson Majoros at 8:05 p.m.)

Chairperson Majoros thanked Commissioner Crutcher for his leadership as well as Director Christiansen and indicated he appreciated all of his hard work as well as all of the Commissioners.

ADJOURNMENT

MOTION by Crutcher, supported by Perrot, to adjourn the meeting.
Motion carried, all ayes.

The meeting was adjourned at 8:06 p.m.

Respectfully submitted,

Secretary

Farmington Community Library Board of Trustees Meeting
6:00 PM Held Online Via Zoom December 10, 2020
32737 W. 12 Mile Road, Farmington Hills, MI 48334

Board Members Present: Duron-Willner, Hahn, Huyck, Largent, Stryd, Murphy, Kelly, White

Board Members Absent: None

Staff Members Present: Grover, Peterson, Seigrist

Staff Members Absent: None

CALL TO ORDER

The Board Meeting was called to order at 6:05 p.m. by Board President White.

Introduction of the Board Members.

President White gave an opening statement discussing the many changes that have happened this past year, and acknowledged that some of these changes have caused hardship for staff and patrons. Thankfully the furlough is over and we must now move forward and support Director Grover in her effort to move the library in a positive direction in 2021.

APPROVAL OF AGENDA

Motion by Hahn to approve the Agenda was seconded by Largent.

Vote:

Aye: Duron-Willner, Hahn, Huyck, Largent, Stryd, Murphy, Kelly, White

Opposed: None

Motion Passed.

APPROVAL OF THE MINUTES

Motion by Kelly to approve the December 10, 2020 Minutes as written was seconded by Huyck.

Vote:

Aye: Duron-Willner, Hahn, Huyck, Largent, Stryd, Murphy, Kelly, White

Opposed: None

Motion Passed.

OPERATING BILLS Huyck discussed details of the operating bills, including large expenses such as BC insurance, books, elevator expense, etc.

MOTION by Huyck that the Board of Trustees approve expenditures for the operating bills for November, 2020 totaling \$375,171.79 was supported by Murphy.

Discussion: Hahn requested more specifics for locating Accounts payable total costs.

Vote:

Aye: Huyck, Largent, Murphy, White, Stryd, Kelly, Hahn, Duron-Willner

Opposed: None

Motion passed.

FINANCIAL REPORT

Huyck provided update on income from taxes, budget, etc.

MOTION by Huyck for the approval of the financial statements ending Nov 30, 2020. was supported by Kelly.

Vote:

Aye: Hahn, Huyck, Largent, Murphy, White, Duron-Willner, Kelly, Stryd

Opposed: None

Motion passed.

Audit Presentation- Huyck reported that the Audit by Alan Young and Assoc. was postponed until 9/1/20 due to the pandemic. Jay Wilde from Alan Young and Assoc. presented an overview of the audit. This online audit went smoothly with no material weaknesses or significant deficiencies identified. The General Fund revenues increased by around \$308,000. Expenses decreased this year by 9%. The library Fund balance is \$6,426,098.00 which includes assigned (\$2,080,794), unassigned (\$3,646,059), and committed funds (\$254,000).

MOTION by Huyck to accept the Audit report for fiscal year June 30, 2020 was supported by Largent.

Vote:

Aye: Hahn, Huyck, Largent, Murphy, White, Duron-Willner, Kelly, Stryd

Opposed: None

Motion passed

PRESENTATION: Clare Membiela, from the Library of Michigan. Clare discussed the expectation of the Library Board, including duties, responsibilities and the need to provide services and access. Clare provides legal insight into options and decisions made, as well as what resources are available at the Library of Michigan. Boards should work as a collective body and not individually. They are not responsible for daily operations, supervising library staff, implementing programs or services, or enforcing policies to patrons or staff. Staff or patron concerns may be brought to the Board only after concerns have first been addressed by Supervisors, Managers or the Library Director. Library Boards are responsible for financial oversight, fiduciary Duty, to support the Director and the community, provide advocacy, and must practice ethical responsibility.

CORRESPONDENCE

- Murphy reported there was one e-mail correspondence concerning data bases not being accessible for a while. On Dec 2, we were in fact down for a short period of time to address IT concerns.

LIBRARY DIRECTOR'S REPORT

- Director Grover thanked patrons and staff for their support and shared the following Library activities:
- Director Grover informed about planned IT maintenance on December 2, 2020. Announcements regarding scheduled maintenance were made to the staff, and public well in advance because some services were not going to be available during the maintenance
- Transition from Phase 5 to Phase 2 on 12/10/20 due to worsening pandemic conditions. Contactless curbside service has increased from 32 to 38 hours per week. M, Tu, Th, F 10:00-6:00 and Sat 9:00-3:00.
- Remote Audit was completed

- MBM contract has been extended for IT updates.
- Clare Membiela from Library of Michigan presented to the staff on November 11, and Andre Ebron from Ebron Associates on December 9, 2020 addressed the staff.
- Staff participated in local charities, contributing to Adopt a Senior, Holiday Angels, and Goodfellows.
- November door count was 6,387 persons, which is down from November 2019 count of 43,066.
- Curbside pickups were 1,283 in Nov. compared to 981 in Oct. There is presently very little back up of hold items.
- All furloughed employees received communication from us regarding their status of employment with FCL by November 20, 2020. No employee is currently on active furlough. The last wave of staff recalls was November 30th through December 14,2020
- Candidates selected for the new and open positions will join us starting December 21, 2020 through January 2021. Throughout the hiring process we encouraged all staff members onboard and on furlough; as well as those that worked as substitutes with a goal to be a part of the regular staff, to apply or reach out to discuss how they can contribute more as member of team FCL
- We have received 10 new likes on Facebook page to 3,152. 7503 E-books checked out this Nov compared to 5,571 last Nov, 2019.
- Kelly Siegrist provided an update of November programs provided for adults, teens and children including a joint MSU program for Communicating through Conflict, Children's programs include Paws for Reading, letters for the library, and winter crafts for young adults.
- Facilities: The new front doors will be installed Dec 14-16. The new elevators installation has been pushed to March 2021 due to the pandemic.
- Director Grover discussed two policies to be considered: The temporary remote work policy and the Covid-19 Preparedness Response Plan policy.
- Please continue to support Friends of the Library as they have had less opportunity for raising funds due to the pandemic.

COMMITTEE REPORTS

Strategic Planning Committee

Murphy gave a summary of the meeting, reporting that they received an update from Jason at MBM regarding the work completed and what still needed to be done to secure the IT infrastructure. Kelly gave us an update on the challenges staff face to increase patron usage, access, and services given limited person to person contact. Kelly provided insight into the present Strategic Plan and its strengths and limitations. The Strategic Plan will need to be flexible due to the continued safety concerns regarding the pandemic.

Finance Committee

Huyck reported that the Finance Committee will begin having monthly meetings. He reports that he will be retiring in May.

Facilities Committee

Largent reported the Facilities Committee did not meet. The two door replacement will cost approximately \$30,000, the elevators will not be installed until March so we will wait on final payment, and the women's toilet was clogged and is now fixed with notice sent to the cleaning company to not put cleaning towels in the toilet. A new fire panel was installed at Liberty branch. The 2014 utility van received new tires, winter weather inspection will begin, and Dec 9 a thorough cleaning was completed including waxing the floors by the conveyors.

Personnel Committee

P.C. met and decided to table addressing the Employee Handbook until the new HR Supervisor is in place. Committee suggested a draft template for director's review. For this time we recommended a hybrid approach, to write up a summary of issues and accomplishments she addressed for 2020 and submitted to the full board for review with feedback from the board sent back to the P.C. for consolidation. For 2021 we recommend a Performance Review template which can be enhanced if needed.

Ad-hoc Bylaws Committee

There was no report from the Bylaws Committee.

UNFINISHED BUSINESS

Discussion: Huyck reported the motion made by Duron-Willner to limit dependence on contacting outsourced services, external vendors, consultants, firm, or independent contractors does not work for the Treasurer position as decisions must often be made immediately. It is very difficult for a treasurer to work with that kind of limitation on contacting external vendors. Possible modifications to the motion will be discussed. No further action is needed at present.

MOTION by Stryd to accept the Performance Review presented by Duron-Willner and complete the Performance Review by Jan 31st to be completed by the entire Board, was supported by Kelly

Discussion: Largent requested modifications that the tool include a chronology of events for the past year which reflects the hybrid nature. Stryd agreed and made the motion with the requested modification.

Vote:

Aye: Huyck, Largent, White, Duron-Willner, Stryd, Kelly

Absent: Murphy

Abstain: Hahn

Opposed: None

Motion passed

MOTION by Stryd to complete a 360 Review between June 30th and July 31st, was supported by Kelly.

Discussion: This could be an evaluation with input from direct reports and the Board of Trustees. Duron-Willner expressed concern about recommending this tool before the HR person is brought on board; for understanding the methodology for this kind of a tool to be used correctly and effectively. Kelly suggested modifying the motion to say, "a more comprehensive review" rather than 360 Review. Largent suggested tabling this until more information is gathered and a specific set of metrics is offered. Motion was **withdrawn** by Stryd.

NEW BUSINESS

MOTION by Largent to approve the written Remote Work Policy presented, was seconded by Stryd.

Discussion: Duron-Willner noted that remote work should be done during normal work hours, and that overtime must still be pre-approved by supervisors or Managers. Director Grover would like to discuss changes to the policy with her Supervisors and Managers.

Vote:

Aye: Huyck, Largent, White, Duron-Willner, Stryd, Kelly

Absent: Murphy

Abstain: Hahn

Opposed: None

Motion passed

MOTION by Largent to approve the written Covid-19 Preparedness and Response Plan presented was seconded by Stryd.

Discussion: Kelly said this appears to be a retroactive Directive and questioned why it was not more general for all public health situations. Director Grover stated this Policy was adapted to be in compliance with MIOSHA emergency rules on covid-19, files with the Secretary of State on October 14, 2020, and is in compliance with state Emergency rules.

Vote:

Aye: Hahn, Huyck, Largent, White, Duron-Willner, Kelly, Stryd

Absent: Murphy

Opposed: None

MOTION by White to end the relationship with Barnes and Thornberg effective immediately was supported by Hahn.

Discussion: Largent suggested the end of their service be the end of the year. Hahn said that the retainer for Barnes and Thornberg is open ended. Hahn also noted that they charge more per hour than Foster Swift. Hahn agreed to amend the motion to end the contract by Dec. 31, 2020.

Vote:

Aye: Hahn, Huyck, Largent, White, Duron-Willner, Stryd, Kelly

Absent: Murphy

Opposed: None

Motion passed

MOTION by Kelly to waive the \$680.00 fee for the FOIA request, which was needed for redacting personal information from the Pepper survey, was seconded by Stryd.

Discussion: Duron-Willner stated these fees could have been prevented if we had been more proactive with transparency. Duron-Willner also noted that future fees for FOIA requests should remain shared. Hahn and Largent expressed concern about setting a precedent.

Vote:

Aye: Huyck, Largent, White, Duron-Willner, Stryd, Kelly, Hahn

Absent: Murphy

Opposed: none

Motion passed

Public Comments:

Public comments were given by Michael Shereda, Kathy, Frank, Rachel, Cecilia, Kelly, Cecilia, Jeff, CM, Suzanne, Eric, expressing concern about Board decisions regarding FOIA requests, former employee

status, attorney duties, response to emails, staff concerns, Director performance review, and the direction of the library.

President White responded to the comments stating that no patrons are being abandoned, but unfortunately, 1:1 interactions with seniors are extremely limited due to Covid-19. Also, he understands that improved communication is needed to rebuild trust.

BOARD TRUSTEE COMMENTS AND ANNOUNCEMENTS

Duron-Willner wished a Happy Hanukah to those who celebrate. She stated she attended the Gratitude workshop by Andre Ebron and found it to be a remarkable experience. The presentation highlighted the gratitude that the community feels toward the library staff, as well of the gratitude we have for things in our lives.

Largent reported that we tried to launch a Reading initiative program between many stakeholders which has been badly stalled due to Covid-19. We will be working with Dr. Kelly Koffin to kick off this program.

President White wished everyone a happy holiday season.

ADJOURNMENT

MOTION by Largent to adjourn the Board Meeting

Vote:

Aye: Duron-Willner, Hahn, Huyck, Largent, Stryd, Kelly, White

Opposed: None

Absent: Murphy

Motion passed.

The Board meeting was adjourned at 10:28 p.m. by President White. The next meeting of the Library Board is scheduled for Thursday, January 14, 2021 at 6:00 pm. Via ZOOM.

Respectfully Submitted,

Renee Murphy, Secretary
Library Board of Trustees

MEETING MINUTES
FARMINGTON AREA ARTS COMMISSION
September 10, 2020 – 6:30 PM
ZOOM TELECONFERENCE

CALLED TO ORDER BY: McDermott AT:6:36pm

MEMBERS PRESENT: Blau, Carleton, Deason, Dutka, Ferencz, Gradin, Hawkins, McDermott, Warner, Perko

MEMBERS ABSENT: Hadfield

OTHERS PRESENT: Rachel Timlin, Cultural Arts Supervisor/Staff Liaison; Jackie Boleware, FH City Council Liaison; Maria Taylor, Farmington City Council Liaison.

OTHERS:

APPROVAL OF AGENDA:

Motion by McDermott support by Gradin, to approve the agenda as amended.

Amendments: Postpone reviewing of March meeting minutes to October. Add Welcoming of new commissioner Claire Perko

Carried: Unanimously

APPROVAL OF MINUTES: MARCH 2020

Motion by McDermott support by Gradin, to approve March minutes at October meeting.

Carried: Unanimously

PUBLIC COMMENTS

No public comments

WELCOMING NEW COMMISSIONER

All commissioners shared their experience serving on the Art Commission and welcomed Claire aboard.

ARTISTIC REFLECTION

Commissioner Blau continues to audit dance classes – keeping her groove. She also participated in the Artist in Action weekend events held downtown.

Commissioner Ferencz engage in stealth art by placing googly eyes around town. Fire hydrant outside of Sunflour Bakhaus is among the items adorned.

CULTURAL ARTS DIVISION REPORT

Summer camps went very well! No incidents, no virus, just happy campers. 524 kids enjoyed a camp experience. State Licensing Agent called the cities safety plan “Top of Class” and asked city representative to share their plan with others.

Youth Theater programing going virtual. Offering workshops for kids to gauge interest and functionality.

The HAWK is starting to transform. Construction was delayed because of Covid. Opening moved to March 2021. Cultural Arts/Maker Space will be hiring a part time manager and technician. Both positions will go through three months of training at Makerworks in Ann Arbor. The goal is to have the space available to use in late Spring/early

summer of 2021. Other new and open positions at The HAWK will start being filled in January. The theater areas will be receiving all new light and sound equipment.

Rachel will arrange a tour for the Commissioners in the near future.

PUBLIC ART COMMITTEE REPORT – Hawk Tree Sculpture

Commissioners Dutka, Ferencz, and Hadfield reporting. Team met in August to look at the material pile and brainstorm the next steps. Commissioner Hadfield has submitted a sketch of the tree base utilizing the largest pieces of steel. Sculpture base will be poured before the ground freezes this year. Builder has confirmed that power will be accessible to the tree.

There is great energy around this project with all of the commissioners. Considering a work day for all to build features for the tree. Maker Space will be utilized to transform salvage material into design pieces. Expectation to *build* the tree Spring 2021. Ideas were flowing on ways to engage the community in the trees “seasonal” imagery.

Committee asked to examine purpose of Hawk Tree Sculpture.

Commissioner Perko will join this Tree Team.

COMMISSION FOCUSED 2020 PROJECTS

Pedestal Project – We need to confirm what our original purpose was for the plaque.

Stay Creative – Commissioner Blau challenged us to connect teachers to our “stay creative” project. Rachel has a few 100 more postcards to distribute – see her at Costick Center if you need any.

Murals – Concerning the Tattoo business building a face lift is appropriate. Ultimately the denial for signage came from the Zoning board. There are volumes of rules and regulations about signage, a mural does not fit any of them. We know that murals are being painted throughout downtown Farmington. Those murals were part of the downtown master plan and spearheaded by Kate Knight.

Commission decided to visit an upcoming Farmington Hills council meeting at a later date with a proposal to address murals as something other than advertising (or signage). That murals are an artistic enhancement of our community that are endorsed by this commission. Joining this project will be commissioners Carleton, Perko and McDermott. Jackie Boleware, FH City Council Liaison, will sponsor the proposal with us.

COMMISSIONERS’ COMMENTS

Check out the Boo-tification Awards for Halloween decorations this year.

NEXT MEETING DATE:

Thursday 10/8/2020

ADJOURNMENT

Adjourned by: McDermott

Time: 8:14PM

Minutes drafted by: Joy Gradin

Farmington City Council Staff Report	Council Meeting Date: February 16, 2021	Item Number 3B
Submitted by: Mary Mullison, City Clerk		
Agenda Topic: Council Meeting Minutes: 1.19.2021 Special 1.19.2021 Regular 1.25.2021 Joint Special: Farmington/Farmington Hills 2.1.2021 Regular 2.4.2021 Special		
Materials: 5 sets of minutes		



Special Council Meeting
6:00 p.m., Tuesday, January 19, 2021
Virtual Meeting via Zoom

DRAFT

SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on January 19, 2021, as a Virtual Meeting via Zoom, an electronic meeting platform. Notice of the meeting was posted in compliance with Public Act 267-1976 and electronically as authorized under the Open Meetings Act, MCL 15.261, et seq., as amended by HB 1108, in order to mitigate the spread of COVID-19, protect the public health, and provide essential protections to vulnerable Michiganders by limiting in-person contact and the number of people interacting at public gatherings.

The meeting was called to order at 6:00 p.m. by Mayor Sara Bowman.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor	Present	
David DeLind	Councilmember	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

Supervisor Eudy
DDA Director Knight
City Clerk Mullison
City Manager Murphy
City Attorney Schultz
Director Weber

2. APPROVAL OF AGENDA

Move to approve the agenda as amended, adding an extra opportunity for Public Comment before starting the Maxfield item.

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Schneemann, Councilmember

3. PUBLIC COMMENT

Chris Schroer, 23620 Warner, thanked Council for considering his previous written comments.

Rick and Janie Gundlach, 23700 Warner, commented on their vested interest in the MTC site and the petition they submitted. See attached.

Kevin Gromley, 23626 Warner, spoke of an email he sent to Council about his thoughts on density on the MTC site.

4. DIRECT ADMINISTRATION TO ENGAGE A DEVELOPER TO MOVE FORWARD WITH NEGOTIATIONS TO DRAFT A PURCHASE/DEVELOPMENT AGREEMENT FOR THE MTC PROPERTY (MAXFIELD TRAINING CENTER, 33000 THOMAS STREET)

City Manager Murphy requested direction from Council to move forward on engaging a developer to move forward on the MTC property.

Bowman reminded all that when Council voted to approve purchasing the MTC from the School Board the intent was to identify and move forward with a development matching the City's vision. When selecting a consulting firm to assist with the building redevelopment the City relied heavily on the City's Master Plan and Downtown Vision Plan. She noted that these experts and specialists were engaged to guide the City through the process, including cost analysis, demolition, infrastructure replacement, and underground contamination. The consultants also serve as facilitators to work with environmental professionals, engineers, financial advisors, economic development specialists, and government agencies. Other agencies involved include the Brownfield Redevelopment Authority, the Downtown Development Authority, and State agencies including EGLE and MEDC. Bowman pointed out that all of this work was done to ensure that the developer that Council selects is able to meet extensive criteria required to create a lasting and successful product. Using the RFQ process to identify financially viable proponents, the City's consultants provided expert analysis of the data collected. She stated that Council has met with and interviewed the four identified proponents, and their current mission was to narrow the field and direct administration to engage one developer to move forward to the next step, which is the drafting of a purchase and development agreement. This next process would include the completion of title work, valuation, pre-deed costs including abatement, demolition, and remediation costs, infrastructure improvements, engineering and design, as well as the site plan. This would also be the time in which the public components are negotiated, specifically connectivity between Shiawassee and Riley parks. She proposed that each councilmember identify a #1 and a #2 choice to allow a majority to be found following their discussion, and asked that Council consider moving forward with the proposed motion for the one developer who received the majority. She opened the floor for discussion.

Topics and concerns touched upon were gratitude for the work of both the developers and the consultants, public amenities and the need to look into future costs to the City for these, return on investment, each developer's ability to complete the project, owner occupied developments versus multi-family ones, and the City's negotiating position. Consultants participated in the

discussion, answering questions and noting Council comments and requests. The evaluations were reviewed and discussion on what a purchase and development agreement might iron out were considered.

DeLind preferred the Robertson Brothers submission because he felt it was most appropriate for the area as it transitions the historic neighborhood, the downtown, and the higher density retirement community. He noted that Robertson Brothers appeared to have put in a considerable amount of effort in looking at the City's plans and taking into consideration the connectivity between the downtown and the parks. He also mentioned that the economic impact from that particular project was shown to be one of the higher ones.

Taylor clarified that her top pick was Robertson Brothers. She preferred owner occupied units in this space with lower density and higher quality. She stated that Robertson Brothers has shown they are interested in the type of vision the City is looking for in public amenities.

Schneemann identified River Caddis and Robertson Brothers as his top two, in no particular order. He indicated that he had design concerns with Robertson Brothers, and that River Caddis had award-winning designers that showed in their work. He asked for assurances that Robertson Brothers would step up their design game if chosen.

LaRussa suggested advancing both River Caddis and Robertson Brothers to the next step. He said that both concepts have their advantages, and he felt that River Caddis had come through the previous steps as most qualified according to the agreed upon criteria. He would like to see what both proponents would come back with for the next phase in terms of public amenities and costs. He was in favor of advancing the consultant's top rated owner occupied and multi-family developers.

Bowman stated that River Caddis has been her first choice since reviewing all of the RFQs, mostly because she felt that multi-family housing was missing in the downtown area. The density and size of this project would fit quite nicely in that area by controlling its approach to the neighborhood as well as fitting in with the building to the east of the property. A multi-family development would bring new people who will choose Farmington because of its amenities. She also felt the Robertson Brothers were tried and true and that either River Caddis or Robertson Brothers would follow along with the hopes, wishes, and dreams of our town.

Bowman proposed that further financial information from both top developers be gathered in the next thirty days and that might help answer some other councilmembers concerns. Schultz clarified Bowman's comments for an amended motion and further details on what might be expected from the developers.

DeLind was opposed to moving forward with two developers as he has heard an outpouring of public support for an owner occupied development.

Taylor indicated opposition to moving forward with two developers as well.

Move to direct the administration to engage Robertson Brothers and River Caddis for the purpose of assembling additional financial information to refine the decision-making process for the drafting of a purchase/development agreement for the MTC property (Maxfield Training Center, 33000 Thomas Street), said information to come back no later than thirty days or the next Council meeting that falls within thirty days.

RESULT:	APPROVED [3-2]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Schneemann, Councilmember
AYES:	Bowman, LaRussa, Schneemann
NAYES:	Taylor, DeLind

5. OTHER BUSINESS

Murphy requested a Special Meeting for February 4, 2021 at 6:30 pm for the presentation of the Five Year Forecast. Council indicated approval.

6. PUBLIC COMMENT

No public comment was heard.

7. COUNCIL COMMENT

DeLind clarified that his no vote on the previous motion was because he would prefer to move forward with one developer and not two.

Taylor echoed DeLind's comment.

8. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Schneemann, Councilmember

The meeting adjourned at 7:11 pm.

Sara Bowman, Mayor

Mary Mullison, City Clerk

Approval Date:

Attachments:

From: Pam & George Wright
Sent: Sunday, January 17, 2021 2:20 PM
To: Sara Bowman; David DeLind; Joe LaRussa; Steve Schneemann; Maria Taylor; David Murphy

Subject: Fw: CONSIDERATION OF MAXFIELD DEVELOPMENT PROPOSALS....please read this into the record

I would like this letter read into the records the night of the Tuesday, meeting on JANUARY 19, 2021 (not January 18, which is MLK Day).....Thank you....Pam & George Wright

Dear Farmington Mayor Bowman, City Council Members and City Manager,

As proud residents of Farmington for over 38 years, we wanted to share a couple thoughts re: Tuesday, January 18, 2021, meeting AG item for the Maxfield Training Center (MTC) site.

We bike and walk to the downtown area frequently enjoying the walk and the downtown amenities, along with the conveniences like the movie theatre, Fresh Thyme and Post Office and other local businesses. We often end up walking thru the neighborhoods and down the stairs behind the MTC to Shiawassee Park -- another favorite destination.

We are writing as residents who love the downtown and surrounds, as well as the neighborhoods. With that focus, we have looked at the 4 proposals that will be reviewed and want to express how much we believe that a small, quiet condo development would be the best fit. As retirees, we have talked to many friends who love this community as much as we do and hope to stay after we downsize from our home. A condominium complex close to the downtown (as Wynset and Pine Woods are) would be very appealing to us and others.

A larger apartment complex is often a place for people looking for shorter term living, and the high density would greatly increase vehicular traffic in that "now quiet" adjoining neighborhood. There are other large apartment complexes in the Farmington/Farmington Hills communities (Muirwood, Jamestown, Independence Green, and many more) that would probably provide housing for anyone looking for an apartment, without the need to add one more.

Thank you.
Pam & George Wright

From: Janie Gundlach
Mon 1/18/2021 7:57 PM
To: David DeLind; Steve Schneemann; Joe LaRussa; Maria Taylor; Sara Bowman; David Murphy; Melissa Andrade; Mary Mullison

Attachment: Petition update-rev2.pdf 454 KB

Dear City Council Members,

Please find attached our Petition favoring owner-occupied townhomes for the MTC site. The Petition has signatures of 77 Farmington residents, including those from the adjacent neighborhood, the Historic District, and other residents throughout the City. We're also recommending Robertson Brothers Homes and/or SDC to be chosen as the developer.

We would like the Petition presented and read into the record at the Special Meeting of City Council at 6:00 pm Tuesday, January 19, 2021. Thank you.

Respectfully submitted,
Jane and Rick Gundlach

PETITION

We, the undersigned residents of the City of Farmington, favor the development of high-quality owner-occupied townhomes at the Maxfield Training Center (MTC) site. The City has the opportunity to choose a highly experienced, financially qualified developer of townhome communities, with a proven track record of building desirable homes throughout southeast Michigan. Townhomes would be the best fit with the surrounding residential neighborhood, provide substantial tax revenues for the City, add new individuals and families to bolster the downtown economy and enhance the character and charm of our downtown. Conversely, we oppose the development of a high-density high-rise complex of rental apartment units. Such a complex would be out-of-scale, overbuilt, and ill-suited for the limited 3-acre piece of property. A high-density development would create significant traffic, parking, and safety issues for the downtown area. Furthermore, a huge rental complex of small apartments carries higher risk, both health and economic viability, in the current pandemic environment. We recommend that the City choose to work with Robertson Brothers Homes or SDC (Scherr). Of the 4 developers who submitted proposals in the RFQ, we feel they are best qualified to build a new exceptional townhouse community in the City of Farmington.

**** THIS PETITION IS LOCKED TO PREVENT TAMPERING. ** TO BE INCLUDED AS A SIGNATORY, EMAIL YOUR NAME(S) TO: MTC.Residents.Petition@gmail.com ALSO INDICATE IF YOU ARE A FARMINGTON RESIDENT AND (OPTIONALLY) IDENTIFY YOUR NEIGHBORHOOD. YOU WILL RECEIVE A CONFIRMATION EMAIL.**

NAME FARMINGTON RESIDENT? NEIGHBORHOOD (optional)

1 Rick Gundlach Yes Historic District	25 Colleen Pachuta Yes Historic District
2 Jane Gundlach Yes Historic District	26 Greg Pachuta Yes Historic District
3 Kevin Gromley Yes Historic District	27 Valerie Costello Yes Prospect St.
4 Anne Marie Kurzyniec Yes Historic District	28 Chris Costello Yes Prospect St.
5 David Simowski Yes Historic District	29 Lynne Gagner Yes Warner Farms
6 Jill Keller Yes Historic District	30 Christina Clark Yes Warner Farms
7 John Kennedy Yes Historic District	31 Mary E. Brown Yes
8 Bob Black Yes Historic District	32 Corene C. Ford Yes Bel Aire
9 Susan Black Yes Historic District	33 Amy David Yes Historic District
10 Carrie Wengorovius Yes Historic District	34 Bobby David Yes Historic District
11 William Wengorovius Yes Historic District	35 Kathleen Tudball Yes
12 David Allen Yes Historic District	36 Geary Tudball Yes
13 Darlene Allen Yes Historic District	37 Marianne Eliassen Yes Chatham Hills
14 Susan Duncan Yes Pickett subdivision	38 William Leahy Yes Historic District
15 Russell Duncan Yes Pickett subdivision	39 Evelyn Leahy Yes Historic District
16 Karen Kopicko Yes Downtown District	40 Aleta Lampman Yes Historic District
17 Robert Kopicko Yes Downtown District	41 Nancy Kilner Yes
18 Nita Bose Yes Historic District	42 Larry Kilner Yes
19 Gordon Bose Yes Historic District	43 Gretchen Cline Yes Historic District
20 Kathy Steinke Yes Historic District	44 Ronald Cline Yes Historic District
21 Jim Steinke Yes Historic District	45 MarySue Munter Yes Historic District
22 Sharon Bernath Yes Downtown District	46 Don Munter Yes Historic District
23 Chris Schroer Yes Historic District	47 Thomas I. Brown Yes
24 Leslie Schroer Yes Historic District	48 Erin McRobert Yes Historic District

49 John Grandstaff Yes Historic District
50 Julie Button Yes
51 Richard Button Yes
52 Linda Peckham Yes
53 Patrick O'Dell Yes
54 George Wright Yes Flanders sub
55 Pam Wright Yes Flanders sub
56 Bruce Lilley Yes Historic District
57 Peggy Lilley Yes Historic District
58 Anita Peterson Yes Historic District
59 Marilyn Weimar Yes
60 Charles Weimar Yes
61 Donna Armstrong Yes
62 Dave Armstrong Yes
63 Ellen Harrington Yes Historic District

64 Matt Evangelista Yes World Wide Sub
65 Sarah Evangelista Yes World Wide Sub
66 Rob Elder Yes
67 Connie Elder Yes
68 Tom LeMense Yes Historic District
69 Jaki LeMense Yes Historic District
70 Tom Lewarne Yes State St.
71 Laura Lewarne Yes State St.
72 Lisa Ellis Yes
73 Stephen Ebaugh Yes Historic District
74 Joelle Calo Yes Historic District
75 Susan Waisanen Yes
76 John Labadie Yes Historic District
77 Michele Labadie Yes Historic District



Regular City Council Meeting
7:00 p.m., Tuesday, January 19, 2021
Virtual Meeting via Zoom

DRAFT

REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on January 19, 2021, as a Virtual Meeting via Zoom, an electronic meeting platform. Notice of the meeting was posted in compliance with Public Act 267-1976 and electronically as authorized under the Open Meetings Act, MCL 15.261, et seq., as amended by HB 1108, in order to mitigate the spread of COVID-19, protect the public health, and provide essential protections to vulnerable Michiganders by limiting in-person contact and the number of people interacting at public gatherings.

The meeting was called to order at 7:18 p.m. by Mayor Bowman.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor	Present	
David DeLind	Councilmember	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

Director Christiansen
Superintendent Eudy
City Clerk Mullison
City Manager Murphy
City Attorney Schultz
Acting Director Warthman
Director Weber

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF ITEMS ON CONSENT AGENDA

- A. Accept City of Farmington Board and Commission Minutes
- B. City of Farmington Minutes
 - a. December 21, 2020 Regular
 - b. January 4, 2021 Regular
 - b. January 7, 2021 Special
- C. Farmington Monthly Payments Report
- D. Farmington Public Safety Monthly Report
- E. Accept the resignation of Joan McGlincy from the Farmington Area Commission on Children, Youth and Families
- F. Boards and Commissions: move alternate Brian Spitsbergen from alternate to regular commissioner on the Commission for Children, Youth and Families
- G. Second Quarter Building Report
- H. Authorize the City Manager to sign the agreement with SMART for Municipal Credits and Community Credits on behalf of the City for Fiscal Year 2021

Move to approve the consent agenda as presented.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember

4. APPROVAL OF REGULAR AGENDA

Move to approve the regular agenda as presented.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	DeLind, Councilmember

5. PRESENTATIONS AND PUBLIC HEARINGS

Brian Golden presented a video on snow removal information for Farmington.

6. NEW BUSINESS

- A. MOVE TO RATIFY CITY MANAGER'S APPOINTMENT OF THEODORE WARTHMAN AS PUBLIC SAFETY DIRECTOR IN ACCORDANCE WITH ARTICLE 4.8C OF THE CITY CHARTER

City Manager Murphy requested approval of Ted Warthman, his choice to follow Frank Demers as Director of Public Safety. He noted the tradition of having a strong line of succession already in place within the department, and Murphy said he was looking forward to working with Warthman in that capacity.

Move to ratify city manager's appointment of Ted Warthman as Public Safety Director in accordance with Article 4.8c of the City Charter.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	DeLind, Councilmember
SECONDER:	LaRussa, Mayor Pro Tem

Warthman read a statement about his excitement on reaching a personal goal by becoming Director. He commended the department for their continuing excellence and looked forward to working with them as he moves from Deputy Director to Director.

B. MOVE TO SCHEDULE A PUBLIC HEARING ON FEBRUARY 16, 2021 FOR PUBLIC COMMENT ON THE PROPOSED PROGRAM YEAR 2021 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION

Murphy requested that Council set a meeting for this annual item.

Move to schedule a public hearing on February 16, 2021 for public comment on the proposed Program Year 2021 Community Development Block Grant application.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	DeLind, Councilmember

C. CONSIDERATION TO AWARD THE MULTIYEAR PUBLIC WORKS & CITY HALL HVAC IMPROVEMENT PROJECT TO DIVERSIFIED HEATING & COOLING IN THE ESTIMATED AMOUNT OF \$294,759 AND ALLOW CITY ADMINISTRATION TO EXECUTE DOCUMENTS FOR THE CONTRACT

Superintendent Eudy explained that the Public Works HVAC system is nearly 43 years old and, the seven roof top units (RTU) systems at City Hall/Public Safety are over 23 years old. The City secured DIN Engineering to develop an HVAC Upgrade at Farmington City Hall and Public Works Buildings. Bids were solicited and opened on Friday July 9, 2020. Due to the bids being well above the allocated funding, the two contractors who submitted bids were asked to value engineer the project and resubmit proposals.

Considerable funds have been allocated this Fiscal Year for both buildings, but additional funding will be required to complete this year's project, with additional funding drawn from the millage capital improvement fund. Several of those capital improvement projects may not begin

until next fiscal year. \$16,000 may need to be required to be drawn from that fund for this fiscal year to cover the contingency funding of this project.

Schneemann asked about value engineering results and bidding results. Eudy explained process and timeline for bids and resubmittal.

LaRussa asked about lifespan of the new equipment. Eudy said it should last 15-20 years with proper maintenance.

Move to award the multiyear Public Works & City Hall HVAC Improvement Project to Diversified Heating & Cooling and allow City Administrators to authorize contract documents.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	DeLind, Councilmember

D. CONSIDERATION TO APPROVE CHANGE ORDER NO.3 AND CONSTRUCTION ESTIMATE NO. 8 (FINAL) FOR THE MAYFIELD STREET RECONSTRUCTION

Eudy called for approval of a final balancing change order to pay V.I.L. Construction for the Mayfield Street reconstruction project.

Move to approve payment to V.I.L. Construction Incorporated for Change Order No. 3 and Construction Estimate No.8 (Final) in the amount of \$4,384.00 for the Mayfield Street Reconstruction.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	LaRussa, Mayor Pro Tem
AYES:	Bowman, DeLind, LaRussa, Schneemann, Taylor

7. PUBLIC COMMENT

Jason Schlaff, Farmington Brewing Company, requested that Council consider amending an ordinance to allow permanent outdoor patios along Grand River.

8. CITY COUNCIL COMMENT

DeLind congratulated Warthman on his promotion. He thanked him for his years of service to our community, and said he looked forward to Warthman’s leadership of the Public Safety Department.

Schneemann echoed DeLind's comments and said he feels comfortable with Warthman at the helm. He noted that the promotion bodes well for our community and knew that the level of safety and security that we enjoy in Farmington will continue under Warthman's command.

Taylor asked Murphy about the Warner Mansion RFQ on the website. Murphy stated that an RFQ was issued for the highest and best use of the mansion and to see if there is some way that the City can utilize the property to generate enough revenue to at least pay for itself, if not also pay for the repairs to the Mansion. Taylor noted that this study would be a good thing for the Warner Mansion and would allow Council to make the best decision on what is and is not possible for the property.

LaRussa added his congratulations to Warthman and said that he was pleased to see another solid succession plan in the City, providing continuity and a good solid foundation for service to the community. He is looking forward to seeing what comes next.

Bowman also applauded the smooth transition of Public Safety Directors and noted that Farmington does a fabulous job of making sure that everything continues as citizens expect. She also stated that Council is following a process of selecting a developer for the MTC that is going to move the project forward. She noted that negotiations have been and will continue to be thorough, fact based, data driven, and without reproach. She is ever mindful of community input and the direct impact the development will have on the immediate neighborhood and Council will continue to engage the entire community to insure ensure that they meet the goal of making Farmington better. Bowman thanked everyone for going through this involved process.

9. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Schneemann, Councilmember

Meeting adjourned 7:57 p.m.

Sara Bowman, Mayor

Mary J. Mullison, City Clerk

Approval Date:

**To view approved documents, please see the Agenda Packet link that is relevant to this meeting at <http://farmgov.com/City-Services/Government/Agendas-and-Minutes/City-Council.aspx> or contact the City Clerk.

MINUTES
CITY OF FARMINGTON HILLS
SPECIAL JOINT STUDY SESSION
FARMINGTON HILLS CITY COUNCIL
FARMINGTON CITY COUNCIL
JANUARY 25, 2021 – 6:00PM

The Study Session meeting of the Farmington Hills City Council was held electronically and called to order by Mayor Barnett at 6:03pm. Members were asked to state their name and location (city and state) as to where they were attending the electronic meeting.

Farmington Hills Council Members Present: Vicki Barnett, Farmington Hills, Michigan
Jackie Boleware, Farmington Hills, Michigan
Michael Bridges, Farmington Hills, Michigan
Valerie Knol, Farmington Hills, Michigan
Ken Massey, Farmington Hills, Michigan
Mary Newlin, Farmington Hills, Michigan
Matthew Strickfaden, Farmington Hills, Michigan

Farmington Council Members Present: Sara Bowman, Farmington, Michigan
Joe LaRussa, Farmington, Michigan
David DeLind, Farmington, Michigan
Maria Taylor, Farmington, Michigan

Council Members Absent: Steve Schneemann – Farmington City Council

Others Present: Farmington Hills Acting City Manager Mekjian
Farmington City Manager Murphy
Farmington Hills City Clerk Smith
Farmington City Clerk Mullison
Farmington Hills Director Monico
Farmington Hills City Attorney Joppich
Farmington City Attorney Schultz

BROADBAND TASK FORCE PRESENTATION

Aaron Paluzzi, Chair of the Broadband Task Force, commented on the time the task force members have spent on researching municipal broadband and urged the Councils to consider implementation of the proposed plan. He introduced Doug Dawson of CCG Consulting & Finley Engineering.

Doug Dawson and Dean Mische of CCG Consulting and Finley Engineering discussed the process taken in developing the final report that included feasibility studies, residential and business surveys, network design methodology and design and business plan and financial assumptions.

Mr. Dawson outlined next steps for the community that included picking an operating model, public outreach, partnership options, finding a local champion for the project, funding, pushing incumbents to do better and investigating the Metro Act for options.

In response to council comments regarding the ability to offer free Wi-Fi to families in need, Mr. Dawson indicated that Chattanooga, TN has a low-income product that might be an option for cities that own their own network.

City Attorney Joppich cautioned that there could be some issues with providing free Wi-Fi service from a legal standpoint that would need to be reviewed.

The Farmington and Farmington Hills City Councils discussed staffing requirements, the option of using existing dark fiber already in the ground, required penetration rates and options to lower rates by partnering with neighboring communities.

It was questioned whether residents surveyed were aware of the proposed costs involved. Mr. Dawson indicated that those costs were not known at the time and the survey was to gauge sentiment of interest but now that costs are known, part of the next steps he suggested included further public outreach.

Mayor Barnett offered to research non-profit corporation options and due to time constraints asked about meeting again at a future joint study session to further discuss this topic. There appeared to be a consensus for a future joint meeting.

It was noted that members of the public in attendance at the meeting were invited to make comments at the regular session during the public questions and comments portion of the meeting that will begin in a few minutes.

Clerk Smith acknowledged an email from Mr. Larry Cannell on the subject. Mayor Barnett stated that she would read the email into the record at the regular session.

ADJOURNMENT

The study session meeting adjourned at 7:30pm.

Respectfully submitted,



Pamela B. Smith, City Clerk



Regular City Council Meeting
7:00 p.m., Monday, February 1, 2021
Virtual Meeting via Zoom

DRAFT

REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on February 1, 2021, as a Virtual Meeting via Zoom, an electronic meeting platform. Notice of the meeting was posted in compliance with Public Act 267-1976 and electronically as authorized under the Open Meetings Act, MCL 15.261, et seq., as amended by HB 1108, in order to mitigate the spread of COVID-19, protect the public health, and provide essential protections to vulnerable Michiganders by limiting in-person contact and the number of people interacting at public gatherings.

The meeting was called to order at 7:00 pm by Mayor Bowman.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor	Present	
Dave DeLind	Councilmember	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

City Clerk Mullison
City Manager Murphy
City Attorney Schultz

2. APPROVAL OF AGENDA

Move to approve the regular meeting agenda adding Item 2a. Public Comment.**

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Schneemann, Councilmember

a. Public Comment

No public comment was heard.

3. CONSIDERATION TO SELECT A CONTRACTOR TO CONDUCT A TREE INVENTORY IN THE CITY OF FARMINGTON

City Manager Murphy requested approval for a tree inventory with a summary to be performed on approximately 4,000 trees. The City wrote for and received a grant from the Michigan Department of Natural Resources 2021 Urban and Community Forestry Grant Program to help pay for a tree inventory. The grant is for 50% of the cost of the inventory up to \$8,000. The total cost of the Inventory (up to 4,000 trees) is \$15,700.

A tree inventory will identify sick trees that might cause damage to people and property, determine the type and location of trees to plant to ensure proper health and diversity, improve the efficiency and effectiveness of maintenance plans, show the benefits of our urban forest, and improve the City's ability to receive future tree grants.

Schneemann commented that a tree inventory was overdue and he was glad for the opportunity. Bowman noted that Davey Resource Group had already been contracted in our area by DTE, so they are familiar with Farmington neighborhoods.

Move to approve Davey Resource Group Inc. Auburn Hills, MI to perform the Tree Inventory and to have the City Attorney prepare a contract between the City of Farmington and Davey Resource Group, Inc. for the work to be done with the approval of the City Manager.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	DeLind, Councilmember
AYES:	DeLind, LaRussa, Schneemann, Taylor, Bowman

4. CONSIDERATION TO ADOPT RESOLUTION APPROVING THE 2021 DDA COMMUNITY EVENTS CALENDAR, TEMPORARY LIQUOR LICENSE APPLICATIONS, STREET CLOSURES AND SIDEWALK

On behalf of the Downtown Farmington business community, the Downtown Development Authority requested that the City Council adopt a resolution approving the 2021 community events calendar, temporary liquor license applications, and street closures.

Council discussed why certain dates were chosen and whether restrictions from the pandemic might impact plans.

Move to adopt resolution approving the 2021 DDA community events calendar, temporary liquor license applications, street closures, and designated sidewalk shopping dates as presented.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	DeLind, Councilmember
SECONDER:	Taylor, Councilmember

5. SPECIAL EVENT APPLICATION: FOUNDERS FESTIVAL

Mayor Bowman introduced Julie Law of 360 Productions to present a request for a Special Event in July 2021. Dates of the Founders Festival, entertainment planned, specific event locations, road closures, community engagement, and applications for temporary liquor licenses were discussed. The event is planned for July 15-17, 2021.

In response to a question from Taylor, Law said that interaction with local Farmington businesses is yet to come. Engaging sponsors from the past and getting the event's footprint approved needed to come first.

Schneemann welcomed Law and noted that he was excited that the event was being planned for the downtown. He gave sincere thanks to Bowman for putting all of this together.

LaRussa asked Murphy what the detour route might be for the proposed Farmington Road closure. Bowman said the same routes used in past years were in the plan. LaRussa asked what Law's confidence level was to get enough vendors for area planned, and Law responded that she felt very confident. She also said that they are watching the State for indicators as to when or whether the event might be cancelled, and that they would probably pull the plug 30-45 days out. LaRussa was pleased with the layout and plan so far.

Move to adopt resolution approving the 2021 Founders Festival which includes approving event locations, authorizing road closures and applications for temporary liquor licenses.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	LaRussa, Mayor Pro Tem

6. OTHER BUSINESS

No other business was heard.

7. PUBLIC COMMENT

No public comment was heard.

8. COUNCIL COMMENT

LaRussa informed Council about information from a recent SEMCOG Broadband Roundtable he was able to attend. He also asked whether a summary of the economic impact of more people residing in downtown Farmington existed. He requested an Economic Impact Analysis be done.

Taylor agreed with LaRussa about the EIA. She thanked Council for agreeing to add a second public comment going forward. She also suggested that there might be a need for a broadband consortium with nearby communities.

Bowman appreciated all the support for Founders Festival and expressed her excitement for the event.

9. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Schneemann, Councilmember

The meeting adjourned at 7:37 p.m.

Sara Bowman, Mayor

Mary Mullison, City Clerk

Approval Date:

******To view approved documents, please see the Agenda Packet link that is relevant to this meeting at <http://farmgov.com/City-Services/Government/Agendas-and-Minutes/City-Council.aspx> or contact the City Clerk.



Special Council Meeting
6:30 p.m., Thursday, February 4, 2021
Virtual Meeting via Zoom

DRAFT

SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on February 4, 2021, as a Virtual Meeting via Zoom, an electronic meeting platform. Notice of the meeting was posted in compliance with Public Act 267-1976 and electronically as authorized under the Open Meetings Act, MCL 15.261, et seq., as amended by HB 1108, in order to mitigate the spread of COVID-19, protect the public health, and provide essential protections to vulnerable Michiganders by limiting in-person contact and the number of people interacting at public gatherings.

The meeting was called to order at 6:31 p.m. by Mayor Sara Bowman.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor	Present	
David DeLind	Councilmember	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Absent	7:06 pm
Maria Taylor	Councilmember	Present	

City Administration Present

City Clerk Mullison
City Manager Murphy
Director Weber

2. APPROVAL OF AGENDA

Move to approve the agenda as presented.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember

3. PUBLIC COMMENT

No public comment was heard.

4. FIVE-YEAR FINANCIAL FORECAST

City Manager Murphy and Director Weber gave a high-level overview of a five-year forecast for the finances of the city. Murphy noted that there were things such as the pandemic and the sale of the Maxfield Training Center property that are not really represented in the forecast. Specifics were reviewed and figures were examined, with particular notice of what was built into the forecast and what could be expected in specific circumstances. Weber noted that any forecast is only as good as the assumptions it is built on and he went over those used for the forecast.

DeLind asked Weber whether state-shared revenue had changed between pre-COVID times and now. Weber responded that state-shared revenues remain close to what they have historically been. He noted that those might change depending on whether a stimulus package goes through and what the earnings of the residents of the State of Michigan will be.

LaRussa thanked Weber for preparing the report and observed that it was always good to have a look out into the future and to see what's coming. In response to a question from LaRussa, Weber said that full statutory state-shared revenue would be 300-500k per year. LaRussa said he was curious as to how this forecast looks as opposed to the forecast done pre-millage and asked Weber to compare the two. Weber and LaRussa discussed home values and assumptions related to housing.

5. OTHER BUSINESS

No other business was heard.

6. PUBLIC COMMENT

No public comment was heard.

7. COUNCIL COMMENT

DeLind thanked Weber and his team for putting the Five-year Financial Forecast presentation together.

LaRussa promoted the DDA Hot Cocoa Crawl this evening for Heart the Art.

8. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	DeLind, Councilmember

The meeting adjourned at 7:10 pm.

Sara Bowman, Mayor

Mary Mullison, City Clerk

Approval Date:

Farmington City Council Agenda Item	Council Meeting Date: February 16, 2021	Item Number 3C	
Submitted by: Amy Norgard, Controller			
<u>Agenda Topic</u> Farmington Monthly Payments Report – January 2021			
<u>Proposed Motion</u> Approve Farmington Monthly Payments Report – January 2021			
<u>Background</u> See attachment			
<u>Materials Attached</u> AP Monthly Payments Report 013121 Pg1 AP Monthly Payments Report 013121 Pg2			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

CITY OF FARMINGTON - MONTHLY PAYMENTS REPORT

MONTH OF JANUARY 2021

FUND #	FUND NAME	AMOUNT:
101	GENERAL FUND	\$ 359,657.57
202	MAJOR STREET FUND	\$ 8,078.93
203	LOCAL STREET FUND	\$ 15,773.60
401	CAPITAL IMPROVEMENT MILLAGE	\$ 5,564.48
592	WATER & SEWER FUND	\$ 258,408.29
595	FARMINGTON COMMUNITY THEATER FUND	\$ 11,007.51
640	DPW EQUIPMENT REVOLVING FUND	\$ 4,313.17
701	AGENCY FUND	\$ 20,978.13
736	PUBLIC EMPLOYEE HEALTH CARE FUND	\$ 44,785.16
	TOTAL CITY PAYMENTS ISSUED:	\$ 728,566.84
136	47TH DISTRICT COURT FUND	\$ 182,316.11
248	DOWNTOWN DEVELOPMENT AUTHORITY FUND	\$ 38,472.42
260	INDIGENT DEFENSE FUND	\$ 15,675.00
290	FRIENDS OF THE WARNER MANSION	\$ 30.29
	TOTAL OTHER ENTITIES PAYMENTS ISSUED:	\$ 236,493.82
	TOTAL PAYMENTS ISSUED	\$ 965,060.66

A detailed Monthly Payments Report is on file in the Treasurer's Office.

CITY OF FARMINGTON - ACH PAYMENTS REPORT

MONTH OF JANUARY 2021

TRANSFER FROM:	TRANSFER TO:	DESCRIPTION:	AMOUNT:
Agency Tax	Farmington Public Schools	Tax Payment #12	558,544.19
Agency Tax	Oakland County	Tax Payment #12	328,982.95
Agency Tax	Farmington Comm. Library	Tax Payment #12	100,177.53
Agency Tax	Farmington Public Schools	Tax Payment #13	255,626.83
Agency Tax	Oakland County	Tax Payment #13	71,652.73
Agency Tax	Farmington Comm. Library	Tax Payment #13	20,304.65
Agency Tax	Farmington Public Schools	Tax Payment #14	60,650.57
Agency Tax	Oakland County	Tax Payment #14	16,178.79
Agency Tax	Farmington Comm. Library	Tax Payment #14	4,869.20
Agency Tax	Farmington Public Schools	Tax Payment #15	75,311.37
Agency Tax	Oakland County	Tax Payment #15	19,222.28
Agency Tax	Farmington Comm. Library	Tax Payment #15	5,681.93
General Fund	Chase (Payroll Acct)	Direct Deposit Payroll	219,280.54
General Fund	Federal Gov't	W/H & FICA Payroll	84,914.98
General Fund	MERS	December Transfer	79,035.00
General Fund	MERS HCSP	December Transfer	4,827.21
General Fund	ICMA	ICMA Plans - City & Dept. Hea	27,048.95
General Fund	Total Administrative Services Corp.	Flexible Spending Accounts	1,649.84
TOTAL CITY ACH TRANSFERS			1,933,959.54
Court Fund	Chase (Payroll Acct)	Direct Deposit Payroll	91,732.26
Court Fund	Federal Gov't	W/H & FICA Payroll	31,969.64
Court Fund	Total Administrative Services Corp.	Flexible Spending Accounts	1,381.48
Court Fund	ICMA	Health Savings/401 Accounts	9,712.17
Court Fund	Old National Bank	Health Savings Account	1,276.92
TOTAL OTHER ENTITIES ACH TRANSFERS			136,072.47



FARMINGTON PUBLIC SAFETY DEPARTMENT

23600 Liberty Street
Farmington, MI 48335
248-474-4700

Ted Warthman, Public Safety Director



MONTHLY PUBLIC SAFETY REPORT JANUARY 2021

Kitchen Fire

On January 6th officers and Engine 1 responded to an apartment on Farmington Rd. for a report of a kitchen fire. Upon arrival officers learned that the occupant had extinguished the fire already. Officers determined that the fire was caused by an unknown cloth that had been left in the broiler of the stove. Officer ventilated the smoke from inside the apartment building and cleared the scene.

Fraud

On January 8th a Wesley St. resident reported that he had received an email from Amazon regarding a package purchase made in March. The victim contacted Amazon and spoke with a male who convinced the victim to allow the male to remotely access the victim's cell phone and bank account. The male transferred \$1,990 out of the victim's account. The report was forwarded to the detective bureau for further investigation.

Trespassing

On January 11th officers responded to the Grand River and Halsted Shell Gas Station for a report of a man who has been begging customers for money despite management telling him to leave. Upon arrival the officers located the man and learned that management had asked the man several times to leave the property. The man was issued a warning for trespassing.

Identity Theft

On January 11th an officer responded to a home on Heritage Lane for a report of an identity theft. The officer learned from the victim that an unknown person had opened a Mastercard credit card in the victim's name and charged items at Lowes and Sears.

Credit Card Fraud

On January 13th an officer responded to a home on Lee Lane for a report of a credit card fraud. Upon arrival the officer learned from the victim that an unknown person had charged over \$500 on online games. The victim contested the charges with his bank and is not being held liable for them.

Civil Matter

On January 15th officers responded to the Pharmasource Pharmacy on Grand River Ave for an assault that occurred between the owner and his employees. Upon arrival, officers learned that the owner was not happy with the work performance of his employees. An argument ensued between the owner and two of his employees that resulted in the owner pushing one of the employees and firing them both. The victim employee did not want to press charges for assault, but did want the incident documented.

Disorderly Conduct

On January 16th officers responded to the Zap Zone on Grand River Ave for a report of several juveniles fighting on the property. Upon arrival officers were directed to a large group of juveniles and noticed that one of them was yelling and screaming at the others. Management advised that all of the juveniles had arrived on scene without parents and that he now wants them all to leave. The one juvenile who was yelling refused to leave the premises so officers attempted to escort her out. At that point the 14 year old juvenile pushed one of the officers so she was detained in the rear of a police vehicle until she was turned over to her mother. The juvenile will be charged in probate court for disorderly conduct. Zap Zone is now changing their policy requiring a parent to be present for a juvenile to be on the property.

Flee and Elude

On January 16th an officer attempted to stop a dark blue, older model Chrysler Pacifica for speeding in the area of Grand River and Brookdale. The Pacifica immediately sped away from the officer at 80 mph in the posted 45 mph while driving through the red light at Grand River Ave and Middlebelt. The pursuit was immediately terminated due to safety.

Larceny of Auto Parts

On January 16th an officer responded to a residence on Manning Street for a report of a larceny. Upon arrival the officer learned from the victim that sometime between January 13th and January 16th someone had stolen the catalytic converter from her Honda Element.

Fire Alarm

On January 18th officers and Engine 1 responded to the Medilodge Nursing Home on Grand River Ave for a report of a fire alarm. Upon arrival officers determined that the alarm was pulled by an employee who had accidentally locked herself in a room in the basement. The alarm was reset by officers.

Assist other law enforcement agency

On January 18th an officer learned via police radio that a suspect had fled the scene of an assault and battery in the City of Farmington Hills in a black Dodge Charger. The officer observed the suspect fail to stop at the stop sign at Farmington Rd. and Ten Mile. The officer stopped the suspect at Farmington Rd. and Shiawassee. The officer attempted to arrest the suspect on the assault charge, but the man pulled away in an attempt to not be handcuffed. Additional officers arrived on scene and the man was arrested. The suspect was turned over to the Farmington Hills Police Department.

Larceny of Auto Parts

On January 19th an officer responded to the Graham Construction Company on Grand River Ave for a report of a larceny. Upon arrival the officer learned from the company representative that a company pick up truck had been parked in the parking lot on 01/18/2021. On 01/19/2021 the employee returned to work and discovered that the tailgate had been stolen off of the truck. The complainant does not know who might have stolen the tailgate.

Fraud

On January 22nd an officer responded to a residence at Kensington Manor Apartments for a report of a fraud/scam. Upon arrival the officer learned from the victim that she had received a phone call from an unknown male with an Indian accent. The man advised the victim that someone with her Social Security number had committed various crimes in Texas and that there is a warrant out for her arrest. The man instructed the victim to purchase \$800 worth of Google Play gift cards and provide him with the gift card account numbers. The victim went to the Kroger Grocery store and was advised by the employees that she needs to contact the police because the man is trying to scam her. The victim did not heed the Kroger employees' warnings and instead purchased the gift cards from Walmart, providing the numbers to the man. After providing the numbers, the victim reported the incident to the police. The incident was turned over to the detective bureau for further investigation.

Credit Card Fraud

On January 28th an officer responded to a residence on Grand River Ave for a fraud report. Upon arrival the officer learned from the victim that she was contacted by her bank and advised that charges to her credit card were made in California and North Carolina. The total charges to the victim's account were over \$1,300. The bank cancelled the card and will not make the victim responsible for the charges.

JANUARY 2021 ABBREVIATED CRIME REPORT

Crime Part	Crime Category	Jan-2021	Dec-2020	Percent Change	YTD 2021	YTD 2020	PERCENT CHANGE
A	ALL OTHER OFFENSES	0	0	-	0	1	-100.0%
A	ASSAULT - SIMPLE	2	1	100.0%	2	5	-60.0%
A	BURGLARY - ALL OTHER	0	0	-	0	1	-100.0%
A	DRUG OFFENSES	0	1	-100.0%	0	0	-
A	FORGERY / COUNTERFEITING	0	0	-	0	1	-100.0%
A	FRAUD	4	0	-	4	1	300.0%
A	LARCENY - ALL OTHER	0	2	-100.0%	0	0	-
A	LARCENY - FROM AUTO (LFA)	4	2	100.0%	4	5	-20.0%
A	LARCENY - RETAIL FRAUD	0	0	-	0	1	-100.0%
A	SEX CRIME (VIOLENT)	0	0	-	0	1	-100.0%
A	Total	10	6	66.7%	10	16	-37.5%
B	ACCIDENT - HIT & RUN	0	0	-	0	1	-100.0%
B	ALL OTHER OFFENSES	0	0	-	0	1	-100.0%
B	BURGLARY - ALL OTHER	0	0	-	0	1	-100.0%
B	HEALTH AND SAFETY	0	0	-	0	1	-100.0%
B	LIQUOR LAW VIOLATION	1	1	0.0%	1	2	-50.0%
B	OBSTRUCTING JUSTICE	0	1	-100.0%	0	3	-100.0%
B	OBSTRUCTING POLICE	0	3	-100.0%	0	0	-
B	OUI OF LIQUOR / DRUGS	3	2	50.0%	3	5	-40.0%
B	PUBLIC PEACE	1	0	-	1	1	0.0%
B	Total	5	7	-28.6%	5	15	-66.7%
C	ACCIDENT	14	12	16.7%	14	21	-33.3%
C	CITATION	10	6	66.7%	10	18	-44.4%
C	FAMILY OFFENSE	7	5	40.0%	7	10	-30.0%
C	SUSPICIOUS	44	39	12.8%	44	35	25.7%
C	WARRANT	8	3	166.7%	8	16	-50.0%

Farmington City Council Agenda Item	Council Meeting Date: February 16, 2021	Item Number 3E	
Submitted by: Amy Norgard, Controller			
<u>Agenda Topic</u> Farmington Quarterly Investment Report –12/31/20			
<u>Proposed Motion</u> Approve Farmington Quarterly Investment Report – 12/31/20			
<u>Background</u> See attachment			
<u>Materials Attached</u> Farmington Quarterly Investment Report 123120			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

INVESTMENT REPORT
CITY OF FARMINGTON
QUARTER ENDED DECEMBER 31, 2020

Submitted by:
Christopher M. Weber, Director of Finance and Administration

CITY OF FARMINGTON
 QUARTER ENDING DECEMBER 31, 2020

	BALANCE	BALANCE	BALANCE	RATE OF RETURN			MATURITY	RATING	RATING
	10/31/20	11/30/20	12/31/20	10/31/20	11/30/20	12/31/20			AGENCY
Pooled Mutual Funds:									
Comerica	\$ 537,492	\$ 537,499	\$ 537,504	0.020%	0.020%	0.010%	Daily	Not rated	N/A
Oakland County Investment Pool	6,856,105	6,858,575	6,864,006	1.338%	0.468%	0.956%	Daily	Not rated	N/A
Michigan Class	2,150,192	2,150,344	2,150,488	0.105%	0.087%	0.079%	Daily	AAAm	S&P
Total Pooled Funds:	9,543,789	9,546,418	9,551,998						
Certificates of Deposit:									
Total Certificates of Deposit:	-	-	-						
Uninvested:	\$ 4,179,025	\$ 2,644,037	\$ 2,455,823	Bank Analysis Credit Earned			N/A		
Less: Authorities/Entities**	(1,177,926)	(1,172,844)	(1,297,812)						
TOTAL:	\$ 12,544,888	\$ 11,017,611	\$ 10,710,009						

** Investment Balances do not include the investments of the 47th District Court, the Indigent Defense Fund, the Farmington Brownfield Redevelopment Authority, the Corridor Improvement Authority, the Farmington Downtown Development Authority, the Friends of the Governor Warner Mansion, Farmington Meadows Project, or the Public Employee Health Care Funds invested with Morgan Stanley Smith Barney.

Farmington City Council Agenda Item	Council Meeting Date: February 16, 2021	Item Number 3F	
Submitted by: Amy Norgard, Controller			
<u>Agenda Topic</u> Farmington Quarterly Financial Report – 12/31/20			
<u>Proposed Motion</u> Approve Farmington Quarterly Financial Report – 12/31/20			
<u>Background</u> See attachment			
<u>Materials Attached</u> Farmington Quarterly Financial Report 123120			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

FINANCIAL REPORT
CITY OF FARMINGTON
QUARTER ENDED DECEMBER 31, 2020

Submitted by:
Christopher M. Weber, Director of Finance and Administration

CITY OF FARMINGTON - FINANCIAL REPORT - QUARTER ENDING 12-31-20

BUDGETED FUNDS:

REVENUES:	AMENDED BUDGET	YTD REVENUES	VARIANCE OVER (UNDER)	EXPENDITURES:	AMENDED BUDGET	YTD EXPENDITURES	VARIANCE OVER (UNDER)
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GENERAL FUND:

Property Taxes	5,604,648.00	5,417,892.68	(186,755.32)	General Government	1,978,779.00	939,611.46	(1,039,167.54)
Licenses & Permits	192,800.00	109,777.00	(83,023.00)	47th District Court	545,155.00	272,577.48	(272,577.52)
Federal Grants	188,311.00	497,468.59	309,157.59	Public Safety	4,492,703.00	2,117,727.47	(2,374,975.53)
State Shared Revenues & Grants	1,239,420.00	471,472.55	(767,947.45)	Public Services	1,236,562.00	571,727.32	(664,834.68)
Charges For Services	2,096,081.00	1,124,122.32	(971,958.68)	Health Welfare	7,214.00	0.00	(7,214.00)
Fines & Forfeits	470,500.00	119,496.49	(351,003.51)	Economic/Community Development	250,012.00	22,122.44	(227,889.56)
Other Revenue	222,790.00	12,755.96	(210,034.04)	Recreation and Cultural Services	855,586.00	311,019.30	(544,566.70)
Transfer, Capital Improvement Fund	170,000.00	0.00	(170,000.00)	Contingency	20,000.00	0.00	(20,000.00)
				Transfer, Nonvoted Debt Service	273,152.00	8,941.16	(264,210.84)
				Transfer, OPEB Debt Service	526,231.00	526,231.00	0.00
Total Revenues:	10,184,550.00	7,752,985.59	(2,431,564.41)	Total Expenditures:	10,185,394.00	4,769,957.63	(5,415,436.37)
Appropriation, Fund Equity	844.00			Transfer, Fund Equity	0.00		
Total Revenues/Appr Fund Equity:	10,185,394.00	7,752,985.59		Total Expenditures/Trans Fund Equity	10,185,394.00	4,769,957.63	

CAPITAL IMPROVEMENT FUND:

Other Revenue	5,000.00	1,671.05	(3,328.95)	Transfer, General Fund	170,000.00	0.00	(170,000.00)
Total Revenues:	5,000.00	1,671.05	(3,328.95)	Total Expenditures:	170,000.00	0.00	(170,000.00)
Appropriation, Fund Equity	165,000.00			Transfer, Fund Equity	0.00		
Total Revenues/Appr Fund Equity:	170,000.00	1,671.05		Total Expenditures/Trans Fund Equity	170,000.00	0.00	

CAPITAL IMPROVEMENT MILLAGE FUND:

Property Taxes	755,000.00	736,053.73	(18,946.27)	Capital Outlay	1,376,565.00	198,882.84	(1,177,682.16)
Other Revenue	869.00	2,348.62	1,479.62	Debt	64,892.00	4,833.33	(60,058.67)
State Shared Revenue	0.00	4,525.65	4,525.65	Transfer, Operations	189,000.00	0.00	(189,000.00)
Total Revenues:	755,869.00	742,928.00	(12,941.00)	Total Expenditures:	1,630,457.00	203,716.17	(1,177,682.16)
Appropriation, Fund Equity	874,588.00			Transfer, Fund Equity	0.00		
Total Revenues/Appr Fund Equity:	1,630,457.00	742,928.00		Total Expenditures/Trans Fund Equity	1,630,457.00	203,716.17	

CITY OF FARMINGTON - FINANCIAL REPORT - QUARTER ENDING 12-31-20

BUDGETED FUNDS:

REVENUES:	AMENDED BUDGET	YTD REVENUES	VARIANCE OVER (UNDER)	EXPENDITURES:	AMENDED BUDGET	YTD EXPENDITURES	VARIANCE OVER (UNDER)
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MAJOR STREET FUND:

State Shared Revenue	765,000.00	253,068.97	(511,931.03)	Operation & Maintenance	426,244.00	143,075.20	(283,168.80)
Contracts	126,178.00	21,003.48	(105,174.52)	Construction	1,430,881.00	697,920.67	(732,960.33)
Grants	617,419.00	0.00	(617,419.00)	Transfer, Local Street Fund	150,000.00	0.00	(150,000.00)
Other Revenues	2,000.00	881.12	(1,118.88)	Debt Service	193,210.00	160,357.50	(32,852.50)
Total Revenues:	1,510,597.00	274,953.57	(1,235,643.43)	Total Expenditures:	2,200,335.00	1,001,353.37	(1,198,981.63)
Appropriation, Fund Equity	689,738.00			Transfer, Fund Equity	0.00		
Total Revenues/Appr Fund Equity:	2,200,335.00	274,953.57		Total Expenditures/Trans Fund Equity	2,200,335.00	1,001,353.37	

LOCAL STREET FUND:

State Shared Revenue	322,000.00	106,756.39	(215,243.61)	Operation & Maintenance	281,103.00	133,468.44	(147,634.56)
Special Assessments	8,550.00	8,100.00	(450.00)	Construction	2,231,399.00	1,174,809.70	(1,056,589.30)
Other Revenues	1,000.00	984.56	(15.44)				
Transfer, Municipal Street Fund	727,400.00	500,000.00	(227,400.00)				
Transfer, Major Street Fund	150,000.00	0.00	(150,000.00)				
Total Revenues:	1,208,950.00	615,840.95	(593,109.05)	Total Expenditures:	2,512,502.00	1,308,278.14	(1,204,223.86)
Appropriation, Fund Equity	1,303,552.00			Transfer, Fund Equity	0.00		
Total Revenues/Appr Fund Equity:	2,512,502.00	615,840.95		Total Expenditures/Trans Fund Equity	2,512,502.00	1,308,278.14	

MUNICIPAL STREET FUND:

Property Taxes	525,183.00	506,123.58	(19,059.42)	Transfer, Local Street Fund	727,400.00	500,000.00	(227,400.00)
State Shared Revenue	3,900.00	3,267.96	(632.04)				
Other Revenue	2,000.00	1,888.12	(111.88)				
Total Revenues:	531,083.00	511,279.66	(19,803.34)	Total Expenditures:	727,400.00	500,000.00	(227,400.00)
Appropriation, Fund Equity	196,317.00			Transfer, Fund Equity	0.00		
Total Revenues/Appr Fund Equity:	727,400.00	511,279.66		Total Expenditures/Trans Fund Equity	727,400.00	500,000.00	

CITY OF FARMINGTON - FINANCIAL REPORT - QUARTER ENDING 12-31-20

BUDGETED FUNDS:

REVENUES:	AMENDED BUDGET	YTD REVENUES	VARIANCE OVER (UNDER)	EXPENDITURES:	AMENDED BUDGET	YTD EXPENDITURES	VARIANCE OVER (UNDER)
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BROWNFIELD REDEVELOP AUTHORITY:

Total Revenues:	3,390.00	3,418.49	28.49	Total Expenditures:	3,300.00	0.00	(3,300.00)
Appropriation, Fund Equity	0.00			Transfer, Fund Equity	90.00		
Total Revenues/Appr Fund Equity:	3,390.00	3,418.49		Total Expenditures/Trans Fund Equity	3,390.00	0.00	

CORRIDOR IMPROVEMENT AUTHORITY:

Total Revenues:	32,500.00	28,165.50	(4,334.50)	Total Expenditures:	20,500.00	0.00	(20,500.00)
Appropriation, Fund Equity	0.00			Transfer, Fund Equity	12,000.00		
Total Revenues/Appr Fund Equity:	32,500.00	28,165.50		Total Expenditures/Trans Fund Equity	32,500.00	0.00	

DWTWN DEVELOPMENT AUTHORITY:

Total Revenues:	761,890.00	628,901.55	(132,988.45)	Total Expenditures:	731,565.00	314,488.87	(417,076.13)
Appropriation, Fund Equity	0.00			Transfer, Fund Equity	30,325.00		
Total Revenues/Appr Fund Equity:	761,890.00	628,901.55		Total Expenditures/Trans Fund Equity	761,890.00	314,488.87	

TOTAL BUDGETARY FUNDS REVENUE:		\$10,560,144.36		TOTAL BUDGETARY FUNDS EXPENDITURES:		\$8,097,794.18	
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CITY OF FARMINGTON - FINANCIAL REPORT - QUARTER ENDING 12-31-20

SUPPLEMENTAL INFORMATION:

REVENUES:	AMENDED BUDGET	YTD REVENUES	VARIANCE OVER (UNDER)	EXPENDITURES:	AMENDED BUDGET	YTD EXPENDITURES	VARIANCE OVER (UNDER)
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WATER & SEWER FUND:

Water & Sewer Sales	5,016,037.00	2,868,688.65	(2,147,348.35)	Operating & Maintenance	4,405,727.00	1,832,764.11	(2,572,962.89)
Service Fees	56,250.00	30,026.03	(26,223.97)	Total O & M Expenditures:	4,405,727.00	1,832,764.11	(2,572,962.89)
Other Revenue	64,200.00	9,371.94	(54,828.06)	Capital Outlay	1,536,957.00	1,009,957.90	(526,999.10)
				Debt, Principal and Interest	488,841.00	206,597.73	(282,243.27)
				Transfer, OPEB Debt Service	27,696.00	27,696.00	0.00
Total Revenues:	5,136,487.00	2,908,086.62	(2,228,400.38)	Capital & Debt Outlays	2,053,494.00	1,244,251.63	(809,242.37)
Appropriation, Fund Equity	1,322,734.00			Transfer, Debt & Equity	0.00		
Total O & M/ Other Revenues:	6,459,221.00	2,908,086.62		Total O & M Exp.& Trans Debt & Equity	6,459,221.00	3,077,015.74	

FARMINGTON COMMUNITY THEATER FUND:

Admission/Rentals/Concessions	470,485.00	17,358.00	(453,127.00)	Operation & Maintenance	506,478.00	79,189.65	(427,288.35)
Other Revenue	25,500.00	3,677.37	(21,822.63)	Total O & M Expenditures:	506,478.00	79,189.65	(427,288.35)
Federal Grants	0.00	7,772.49	7,772.49	Capital Outlay	0.00	0.00	0.00
Total Revenues:	495,985.00	28,807.86	(467,177.14)	Total Capital Outlays	0.00	0.00	0.00
Appropriation, Fund Equity	10,493.00			Transfer, Fund Equity	0.00		
Total Financing Sources:	506,478.00	28,807.86		Total O & M Exp.& Trans Debt & Equity	506,478.00	79,189.65	

Farmington City Council Agenda Item	Council Meeting Date: February 16, 2021	Item Number 3G
Submitted by: Amy Norgard, Controller		
<u>Agenda Topic</u> Farmington Quarterly Financial Report Court – 12/31/20		
<u>Proposed Motion</u> Approve Farmington Quarterly Financial Report Court – 12/31/20		
<u>Background</u> See attachment		
<u>Materials Attached</u> Farmington Quarterly Financial Report Court 123120		
Agenda Review		
Department Head	Finance/Treasurer	City Attorney
		City Manager

FINANCIAL REPORT
47TH DISTRICT COURT
QUARTER ENDED DECEMBER 31, 2020

Distribution:

District Judges
Court Administrator
City Manager, Farmington Hills
Finance Director, Farmington Hills
City Council, Farmington
City Manager, Farmington

Submitted by:
Christopher M. Weber, Director of Finance and Administration

User: anorgard

DB: Farmington

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	BALANCE 12/31/2019	2020-21 AMENDED BUDGET	BEG. BALANCE 07/01/2020	END BALANCE 12/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 136 - 47TH DISTRICT COURT FUND							
Assets							
Dept 000.00							
136-000.00-001.000	CASH-GENERAL RECEIVING	622,951.68		638,912.85	632,214.74		
136-000.00-004.000	IMPREST CASH	1,950.00		1,950.00	1,950.00		
136-000.00-040.000	A/R MISCELLANEOUS	0.00		299.25	0.00		
136-000.00-078.000	DUE FROM STATE OF MICHIGAN	0.00		960.20	0.00		
136-000.00-079.000	DUE FROM FEDERAL GOVERNMENT	0.00		104.25	198.80		
136-000.00-084.260	DUE FROM INDIGENT DEFENSE FUND	24.37		39.47	0.00		
136-000.00-102.000	PREPAID EXPENSES	0.00		7,476.00	569.90		
Total Dept 000.00		624,926.05		649,742.02	634,933.44		
TOTAL ASSETS		624,926.05		649,742.02	634,933.44		
Liabilities							
Dept 000.00							
136-000.00-202.000	ACCOUNTS PAYABLE, P O	0.00		43,734.83	0.00		
136-000.00-202.002	ACCOUNTS PAYABLE, ACCRUED	0.00		1,160.00	0.00		
136-000.00-214.101	DUE TO GENERAL FUND	13.50		21.00	21.50		
136-000.00-214.260	DUE TO INDIGENT DEFENSE FUND	16,433.20		0.00	0.00		
136-000.00-221.000	DUE TO CITY OF FARMINGTON	0.00		18,097.05	0.00		
136-000.00-221.001	DUE TO FARMINGTON HILLS	0.00		101,118.33	0.00		
136-000.00-231.011	PAYROLL, LIFE INSURANCE	0.00		(443.08)	0.00		
136-000.00-231.012	PAYROLL, MISC DEDUCTIONS	(2,800.00)		0.00	0.00		
136-000.00-257.000	ACCRUED WAGES	0.00		48,214.80	0.00		
Total Dept 000.00		13,646.70		211,902.93	21.50		
TOTAL LIABILITIES		13,646.70		211,902.93	21.50		
Fund Equity							
Dept 000.00							
136-000.00-368.000	NONSPENDABLE, INVENTORIES, PREPAIDS	19,072.27		7,476.00	7,476.00		
136-000.00-390.000	FUND BALANCE	3,461.68		1,950.00	1,950.00		
136-000.00-393.000	ASSIGNED FUND BALANCE, CAPITAL	428,413.09		428,413.09	428,413.09		
Total Dept 000.00		450,947.04		437,839.09	437,839.09		
TOTAL FUND EQUITY		450,947.04		437,839.09	437,839.09		
Revenues							
Dept 000.00							
136-000.00-529.000	FEDERAL GRANTS	0.00	0.00		39.99	(39.99)	100.00
136-000.00-529.010	FEDERAL GRANTS (CAP)	0.00	0.00		9,486.49	(9,486.49)	100.00
136-000.00-539.901	STATE GRANT, DRUNK DRIVING	0.00	17,500.00		0.00	17,500.00	0.00
136-000.00-539.902	DRUG CASE MANAGEMENT	0.00	900.00		0.00	900.00	0.00
136-000.00-539.903	JUDGES, SALARY STD	45,724.00	91,448.00		45,724.00	45,724.00	50.00
136-000.00-539.904	DRUG COURT	3,188.79	6,000.00		(3.00)	6,003.00	(0.05)
136-000.00-664.000	INVESTMENT INCOME	4,762.81	10,000.00		1,712.93	8,287.07	17.13

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DB: Farmington

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	BALANCE 12/31/2019	2020-21 AMENDED BUDGET	BEG. BALANCE 07/01/2020	END BALANCE 12/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 136 - 47TH DISTRICT COURT FUND							
Revenues							
136-000.00-671.000	REVENUES, OTHER	3,311.64	30,000.00		17,629.53	12,370.47	58.77
136-000.00-674.400	COMMUNITY WORK PROGRAM	1,304.64	13,500.00		690.16	12,809.84	5.11
136-000.00-678.001	CONTRIBUTIONS, FARMINGTON	246,454.02	541,680.00		268,813.76	272,866.24	49.63
136-000.00-678.002	CONTRIBUTIONS FARMINGTON HILLS	1,389,651.48	2,609,454.00		1,296,595.87	1,312,858.13	49.69
136-000.00-679.000	HEALTH INSURANCE CONTRIBUTIONS	5,457.71	29,925.00		14,616.30	15,308.70	48.84
Total Dept 000.00		1,699,855.09	3,350,407.00		1,655,306.03	1,695,100.97	49.41
TOTAL REVENUES		1,699,855.09	3,350,407.00		1,655,306.03	1,695,100.97	49.41
Expenditures							
Dept 000.00							
136-000.00-703.001	SALARIES, JUDGES	43,965.53	91,448.00		43,262.09	48,185.91	47.31
136-000.00-703.002	SALARIES, COURT ADMINISTRATORS	104,108.73	216,631.00		103,316.33	113,314.67	47.69
136-000.00-704.000	SALARIES, COURT REPORTERS	60,903.91	123,337.00		51,841.21	71,495.79	42.03
136-000.00-704.001	SALARIES, DEPUTY COURT CLERKS	309,072.22	638,874.00		299,365.98	339,508.02	46.86
136-000.00-704.002	SALARIES, COURT OFFICERS	51,868.07	107,928.00		45,596.11	62,331.89	42.25
136-000.00-704.003	SALARIES, PROBATION OFFICER	157,843.71	328,444.00		156,642.24	171,801.76	47.69
136-000.00-704.005	SALARIES, BUILDING MAINT	27,147.16	59,079.00		28,155.64	30,923.36	47.66
136-000.00-707.000	SALARIES, PART-TIME/TEMP	38,538.73	122,729.00		18,251.41	104,477.59	14.87
136-000.00-707.001	SALARIES, BLDG MAINT CWP	1,304.68	3,500.00		690.20	2,809.80	19.72
136-000.00-707.002	SALARIES, BLDG MAINT, PT	4,022.62	10,920.00		2,167.22	8,752.78	19.85
136-000.00-707.003	SALARIES, MAGISTRATE, PT	29,465.00	62,000.00		30,810.00	31,190.00	49.69
136-000.00-709.000	SALARIES, OVERTIME	280.21	1,500.00		1,072.46	427.54	71.50
136-000.00-714.000	SALARIES, ACCRUED BENEFITS	17,399.52	17,300.00		13,344.25	3,955.75	77.13
136-000.00-715.000	LONGEVITY PAY	93,720.04	96,373.00		96,372.71	0.29	100.00
136-000.00-719.000	FRINGE BENEFITS	1,051.60	1,200.00		1,084.00	116.00	90.33
136-000.00-719.004	INSURANCE ALLOWANCE	420.00	840.00		420.00	420.00	50.00
136-000.00-719.005	VEHICLE ALLOWANCE	1,800.00	3,600.00		1,800.00	1,800.00	50.00
136-000.00-720.007	PYMT IN LIEU OF HOSP INS	16,090.32	38,400.00		21,600.00	16,800.00	56.25
136-000.00-720.012	DEFINED CONTRIBUTION PLAN (RETIRES)	6,331.71	16,743.00		8,671.28	8,071.72	51.79
136-000.00-720.100	SOC SEC, EMPLOYER'S SHARE	67,507.45	143,595.00		62,814.95	80,780.05	43.74
136-000.00-720.200	COMPREHENSIVE MEDICAL INS	113,321.35	285,852.00		117,911.22	167,940.78	41.25
136-000.00-720.300	LIFE INSURANCE	8,108.35	19,953.00		7,702.62	12,250.38	38.60
136-000.00-720.400	RETIREMENT CONTRIBUTION	65,426.00	281,742.00		70,435.50	211,306.50	25.00
136-000.00-720.450	RETIREE HEALTHCARE CONTRIBUTION	9,720.00	36,216.00		9,054.00	27,162.00	25.00
136-000.00-720.500	WORKMEN'S COMPENSATION INS	16,969.16	11,747.00		6,791.85	4,955.15	57.82
136-000.00-720.550	UNEMPLOYMENT COMPENSATION	0.00	6,000.00		0.00	6,000.00	0.00
136-000.00-720.600	OPTICAL	1,028.20	4,000.00		881.80	3,118.20	22.05
136-000.00-720.700	DENTAL	15,394.09	41,726.00		14,764.51	26,961.49	35.38
136-000.00-720.900	RETIREE HEALTH SAVINGS (RHS) PLAN	2,624.94	7,875.00		3,937.41	3,937.59	50.00
136-000.00-727.000	OFFICE SUPPLIES	10,648.95	25,000.00		7,719.33	17,280.67	30.88
136-000.00-728.000	POSTAGE, METER	5,182.90	17,000.00		5,195.00	11,805.00	30.56
136-000.00-733.000	RECORDS MANAGEMENT	297.75	1,000.00		331.00	669.00	33.10
136-000.00-735.000	LAW LIBRARY	3,202.50	8,275.00		3,387.60	4,887.40	40.94
136-000.00-740.500	NON-CAPITALIZED ASSETS	692.99	14,845.00		1,168.92	13,676.08	7.87
136-000.00-801.000	PROFESSIONAL SERVICES	4,005.02	7,000.00		4,598.66	2,401.34	65.70
136-000.00-801.002	PRO SERVICES, LABOR RELATIONS	220.50	3,000.00		0.00	3,000.00	0.00
136-000.00-802.101	WITNESS FEES	542.90	4,000.00		15.00	3,985.00	0.38
136-000.00-802.102	JURY FEES	0.00	3,000.00		0.00	3,000.00	0.00
136-000.00-802.104	INTERPRETER FEES	2,547.09	8,000.00		2,762.00	5,238.00	34.53
136-000.00-802.105	SUBSTITUTE COURT REPORTER	1,875.00	5,000.00		225.00	4,775.00	4.50
136-000.00-802.107	ACCOUNTING FEES	17,708.00	36,392.00		18,196.00	18,196.00	50.00

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PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	BALANCE 12/31/2019	2020-21 AMENDED BUDGET	BEG. BALANCE 07/01/2020	END BALANCE 12/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 136 - 47TH DISTRICT COURT FUND							
Expenditures							
136-000.00-802.109	APPOINTED COUNSEL-C, R, 2	11,966.60	12,500.00		0.00	12,500.00	0.00
136-000.00-802.110	APPOINTED COUNSEL-C. R. 1	14,016.60	12,500.00		6,700.00	5,800.00	53.60
136-000.00-806.101	AUDIT & ACCOUNTING FEES	15,550.00	15,665.00		15,685.00	(20.00)	100.13
136-000.00-818.000	CONTRACTUAL SERVICES	49,877.65	135,145.00		53,469.45	81,675.55	39.56
136-000.00-853.000	TELECOMMUNICATIONS	10,692.28	16,000.00		7,945.37	8,054.63	49.66
136-000.00-860.000	TRANSPORTATION	5,744.90	14,900.00		1,237.50	13,662.50	8.31
136-000.00-861.000	MILEAGE	0.00	2,000.00		0.00	2,000.00	0.00
136-000.00-920.000	PUBLIC UTILITIES	33,931.58	83,000.00		32,658.77	50,341.23	39.35
136-000.00-934.000	MAINTENANCE, OFFICE EQUIPMENT	1,701.96	2,250.00		0.00	2,250.00	0.00
136-000.00-935.000	MAINT, BUILDINGS & GROUNDS	42,879.00	68,668.00		38,137.90	30,530.10	55.54
136-000.00-936.000	CLEANING & UNIFORMS	1,203.34	3,200.00		996.85	2,203.15	31.15
136-000.00-943.000	EQUIPMENT RENTAL	6,021.06	20,424.00		6,021.06	14,402.94	29.48
136-000.00-955.000	MEMBERSHIPS	3,390.00	6,538.00		2,505.00	4,033.00	38.31
136-000.00-956.000	MISCELLANEOUS EXPENSE	1,548.64	5,000.00		2,414.29	2,585.71	48.29
136-000.00-959.500	BANKING CHARGES	0.00	2,400.00		0.00	2,400.00	0.00
136-000.00-963.000	INSURANCE & BONDS	15,963.00	32,153.00		7,545.00	24,608.00	23.47
136-000.00-977.000	CAPITAL OUTLAY, EQUIPMENT	8,817.03	50,550.00		16,934.15	33,615.85	33.50
Total Dept 000.00		1,535,660.54	3,394,957.00		1,454,605.84	1,940,351.16	42.85
Dept 000.01 - DRUG COURT							
136-000.01-801.702	MI DRUG COURT	3,862.24	6,000.00		3,627.34	2,372.66	60.46
Total Dept 000.01 - DRUG COURT		3,862.24	6,000.00		3,627.34	2,372.66	60.46
TOTAL EXPENDITURES		1,539,522.78	3,400,957.00		1,458,233.18	1,942,723.82	42.88
Total Fund 136 - 47TH DISTRICT COURT FUND							
TOTAL ASSETS		624,926.05		649,742.02	634,933.44		
BEG. FUND BALANCE		450,947.04		437,839.09	437,839.09		
+ NET OF REVENUES & EXPENDITURES		160,332.31	(50,550.00)		197,072.85	(247,622.85)	389.86
= ENDING FUND BALANCE		611,279.35		437,839.09	634,911.94		
+ LIABILITIES		13,646.70		211,902.93	21.50		
= TOTAL LIABILITIES AND FUND BALANCE		624,926.05		649,742.02	634,933.44		

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PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	BALANCE 12/31/2019	2020-21 AMENDED BUDGET	BEG. BALANCE 07/01/2020	END BALANCE 12/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 260 - INDIGENT DEFENSE FUND							
Assets							
Dept 000.00							
260-000.00-001.000	CASH-GENERAL RECEIVING	104,328.21		30,250.47	71,673.02		
260-000.00-084.136	DUE FROM DISTRICT COURT FUND	16,433.20		0.00	0.00		
Total Dept 000.00		<u>120,761.41</u>		<u>30,250.47</u>	<u>71,673.02</u>		
TOTAL ASSETS		<u>120,761.41</u>		<u>30,250.47</u>	<u>71,673.02</u>		
Liabilities							
Dept 000.00							
260-000.00-202.000	ACCOUNTS PAYABLE, P O	0.00		13,602.00	0.00		
260-000.00-214.136	DUE TO 47TH DISTRICT COURT	24.37		39.47	0.00		
260-000.00-257.000	ACCRUED WAGES	0.00		276.18	0.00		
260-000.00-339.000	DEFERRED REVENUE	0.00		13,828.58	0.00		
Total Dept 000.00		<u>24.37</u>		<u>27,746.23</u>	<u>0.00</u>		
TOTAL LIABILITIES		<u>24.37</u>		<u>27,746.23</u>	<u>0.00</u>		
Fund Equity							
Dept 000.00							
260-000.00-390.000	FUND BALANCE	661.45		2,504.24	2,504.24		
Total Dept 000.00		<u>661.45</u>		<u>2,504.24</u>	<u>2,504.24</u>		
TOTAL FUND EQUITY		<u>661.45</u>		<u>2,504.24</u>	<u>2,504.24</u>		
Revenues							
Dept 000.00							
260-000.00-539.000	STATE GRANTS CONTROL	152,341.42	165,228.00		142,155.13	23,072.87	86.04
260-000.00-664.000	INVESTMENT INCOME	1,326.90	1,800.00		76.57	1,723.43	4.25
260-000.00-678.001	CONTRIBUTIONS, FARMINGTON	2,535.64	4,520.00		3,763.72	756.28	83.27
260-000.00-678.002	CONTRIBUTIONS FARMINGTON HILLS	13,897.56	18,080.00		18,131.15	(51.15)	100.28
260-000.00-679.000	HEALTH INSURANCE CONTRIBUTIONS	4.84	0.00		0.00	0.00	0.00
Total Dept 000.00		<u>170,106.36</u>	<u>189,628.00</u>		<u>164,126.57</u>	<u>25,501.43</u>	<u>86.55</u>
TOTAL REVENUES		<u>170,106.36</u>	<u>189,628.00</u>		<u>164,126.57</u>	<u>25,501.43</u>	<u>86.55</u>
Expenditures							
Dept 000.00							
260-000.00-709.000	SALARIES, OVERTIME	4,682.68	16,555.00		7,554.20	9,000.80	45.63
260-000.00-720.100	FICA, EMPLOYER'S SHARE	352.09	1,266.00		618.55	647.45	48.86
260-000.00-720.300	LIFE INSURANCE	0.00	132.00		0.00	132.00	0.00
260-000.00-720.400	RETIREMENT CONTRIBUTION	0.00	3,400.00		0.00	3,400.00	0.00

TRIAL BALANCE REPORT FOR CITY OF FARMINGTON

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	BALANCE 12/31/2019	2020-21 AMENDED BUDGET	BEG. BALANCE 07/01/2020	END BALANCE 12/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 260 - INDIGENT DEFENSE FUND							
Expenditures							
260-000.00-720.500	WORKMEN'S COMPENSATION INS	46.00	75.00		35.04	39.96	46.72
260-000.00-802.111	APPOINTED COUNSEL MIDC	44,950.00	158,400.00		86,750.00	71,650.00	54.77
260-000.00-818.000	CONTRACTUAL SERVICES	0.00	8,000.00		0.00	8,000.00	0.00
Total Dept 000.00		50,030.77	187,828.00		94,957.79	92,870.21	50.56
TOTAL EXPENDITURES		50,030.77	187,828.00		94,957.79	92,870.21	50.56
Total Fund 260 - INDIGENT DEFENSE FUND							
TOTAL ASSETS		120,761.41		30,250.47	71,673.02		
BEG. FUND BALANCE		661.45		2,504.24	2,504.24		
+ NET OF REVENUES & EXPENDITURES		120,075.59	1,800.00		69,168.78	(67,368.78)	3,842.71
= ENDING FUND BALANCE		120,737.04		2,504.24	71,673.02		
+ LIABILITIES		24.37		27,746.23	0.00		
= TOTAL LIABILITIES AND FUND BALANCE		120,761.41		30,250.47	71,673.02		

DEPARTMENT OF PUBLIC WORKS QUARTERLY REPORT
OCTOBER THROUGH DECEMBER 2020

Description		Reg Hours	Reg Gross	Ot Hours	OT Gross	Gross
BUILDINGS & GROUNDS	101-265.00-706.000	485.50	10,911.37	0.00	0.00	10,911.37
BUILDINGS & GROUNDS, SEASONAL	101-265.00-707.000	59.25	681.39	0.00	0.00	681.39
BUILDINGS & GROUNDS, OVERTIME	101-265.00-709.000	0.00	0.00	9.25	426.61	426.61
CEMETERIES	101-276.00-706.000	197.00	4,918.61	0.00	0.00	4,918.61
CEMETERIES, SEASONAL	101-276.00-707.000	70.75	813.64	0.00	0.00	813.64
CEMETERIES, OVERTIME	101-276.00-709.000	0.00	0.00	2.25	90.24	90.24
PUBLIC WORKS	101-441.00-706.000	420.50	10,923.59	0.00	0.00	10,923.59
PUBLIC WORKS, SEASONAL	101-441.00-707.000	131.75	1,515.14	0.00	0.00	1,515.14
PUBLIC WORKS, OVERTIME	101-441.00-709.000	0.00	0.00	35.25	1,309.86	1,309.86
DDA	101-442.00-706.000	79.25	1,949.78	0.00	0.00	1,949.78
DDA, SEASONAL	101-442.00-707.000	27.50	316.27	0.00	0.00	316.27
DDA, OVERTIME	101-442.00-709.000	0.00	0.00	4.50	190.48	190.48
PARKING LOTS	101-443.00-706.000	19.00	502.31	0.00	0.00	502.31
PARKING LOTS, SEASONAL	101-443.00-707.000	3.00	34.50	0.00	0.00	34.50
PARKING LOTS, OVERTIME	101-443.00-709.000	0.00	0.00	7.50	311.06	311.06
SIDEWALKS	101-444.00-706.000	66.50	1,695.59	0.00	0.00	1,695.59
SIDEWALKS, SEASONAL	101-444.00-707.000	25.50	293.25	0.00	0.00	293.25
RUBBISH-RECYCLING COLLECTION	101-528.00-706.000	547.25	14,565.66	0.00	0.00	14,565.66
RUBBISH-RECYCLING COLLECTION, SEASONAL	101-528.00-707.000	61.50	707.25	0.00	0.00	707.25
RUBBISH-RECYCLING COLLECTION , OVERTIME	101-528.00-709.000	0.00	0.00	244.00	9,037.29	9,037.29
PARKS	101-751.00-706.000	572.00	14,769.73	0.00	0.00	14,769.73
PARKS, SEASONAL	101-751.00-707.000	127.75	1,469.15	0.00	0.00	1,469.15
PARKS, OVERTIME	101-751.00-709.000	0.00	0.00	62.50	2,507.42	2,507.42
WARNER HOME	101-804.00-706.000	35.25	928.18	0.00	0.00	928.18
WARNER HOME, SEASONAL	101-804.00-707.000	10.50	120.75	0.00	0.00	120.75
ROUTINE MAINTENANCE, MAJOR STREETS	202-463.00-706.000	230.50	5,955.07	0.00	0.00	5,955.07
ROUTINE MAINTENANCE, MAJOR STREETS, SEASONAL	202-463.00-707.000	54.50	626.77	0.00	0.00	626.77
ROUTINE MAINTENANCE, MAJOR STREETS, OVERTIME	202-463.00-709.000	0.00	0.00	11.25	463.55	463.55
TRAFFIC SERVICES MAINTENANCE, MAJOR STREETS	202-474.00-706.000	0.50	14.29	0.00	0.00	14.29

WINTER MAINTENANCE, MAJOR STREETS	202-478.00-706.000	11.00	284.83	0.00	0.00	284.83
WINTER MAINTENANCE, MAJOR STREETS, OVERTIME	202-478.00-709.000	0.00	0.00	6.75	284.80	284.80
SWEEP & FLUSH, TRUNK	202-488.00-706.000	1.50	42.86	0.00	0.00	42.86
SWEEP & FLUSH, TRUNK, OVERTIME	202-488.00-709.000	0.00	0.00	5.00	214.27	214.27
TREES & SHRUBS, TRUNK	202-490.00-706.000	24.00	605.16	0.00	0.00	605.16
TREES & SHRUBS, TRUNK, SEASONAL	202-490.00-707.000	6.00	69.00	0.00	0.00	69.00
DRAINAGE, DITCHES, TRUNK	202-491.00-706.000	1.25	34.92	0.00	0.00	34.92
GRASS & WEED CONTROL, TRUNK	202-493.00-706.000	30.75	719.38	0.00	0.00	719.38
GRASS & WEED CONTROL, TRUNK, SEASONAL	202-493.00-707.000	12.00	138.00	0.00	0.00	138.00
TRAFFIC SIGNS & SIGNALS, TRUNK	202-494.00-706.000	1.00	28.57	0.00	0.00	28.57
TRAFFIC SIGNS & SIGNALS, TRUNK, OVERTIME	202-494.00-709.000	0.00	0.00	2.00	84.96	84.96
WINTER MAINTENANCE, TRUNK	202-497.00-706.000	7.00	188.21	0.00	0.00	188.21
WINTER MAINTENANCE, TRUNK, OVERTIME	202-497.00-709.000	0.00	0.00	11.00	425.44	425.44
ROUTINE MAINTENANCE, COUNTY ROAD	202-508.00-706.000	13.50	311.28	0.00	0.00	311.28
ROUTINE MAINTENANCE, COUNTY ROAD, SEASONAL	202-508.00-707.000	9.75	112.14	0.00	0.00	112.14
ROUTINE MAINTENANCE, COUNTY ROAD, OVERTIME	202-508.00-709.000	0.00	0.00	2.00	85.72	85.72
WINTER MAINTENANCE, COUNTY ROAD	202-510.00-706.000	11.00	284.83	0.00	0.00	284.83
WINTER MAINTENANCE, COUNTY ROAD, OVERTIME	202-510.00-709.000	0.00	0.00	6.50	274.36	274.36
ROUTINE MAINTENANCE, LOCAL STREETS	203-463.00-706.000	103.50	2,673.17	0.00	0.00	2,673.17
ROUTINE MAINTENANCE, LOCAL STREETS, SEASONAL	203-463.00-707.000	38.75	445.64	0.00	0.00	445.64
ROUTINE MAINTENANCE, LOCAL STREETS, OVERTIME	203-463.00-709.000	0.00	0.00	0.25	9.52	9.52
TRAFFIC SERVICES MAINTENANCE, LOCAL STREETS	203-474.00-706.000	38.00	1,085.68	0.00	0.00	1,085.68
WINTER MAINTENANCE, LOCAL STREETS	203-478.00-706.000	9.50	253.69	0.00	0.00	253.69
WINTER MAINTENANCE, LOCAL STREETS, OVERTIME	203-478.00-709.000	0.00	0.00	1.75	67.46	67.46
SUPERVISION, WATER/SEWER	592-620.00-706.000	9.00	254.16	0.00	0.00	254.16
TRANSMISSION & DISTRIBUTION, WATER	592-621.00-706.000	207.50	5,569.81	0.00	0.00	5,569.81
TRANSMISSION & DISTRIBUTION, WATER, SEASONAL	592-621.00-707.000	6.50	74.75	0.00	0.00	74.75
TRANSMISSION & DISTRIBUTION, WATER, OVERTIME	592-621.00-709.000	0.00	0.00	28.75	1,172.72	1,172.72
SEWER LINES	592-622.00-706.000	32.75	908.44	0.00	0.00	908.44
MAINTENANCE, METERS	592-623.00-706.000	12.75	356.31	0.00	0.00	356.31
MAINTENANCE, HYDRANTS	592-624.00-706.000	373.75	10,194.39	0.00	0.00	10,194.39
MAINTENANCE, SEWAGE RETENTION FACILITY	592-625.00-706.000	55.75	1,513.79	0.00	0.00	1,513.79
MAINTENANCE, SEWAGE RETENTION FACILITY, SEASONAL	592-625.00-707.000	5.50	63.26	0.00	0.00	63.26
MAINTENANCE, SEWER PUMPS	592-626.00-706.000	83.25	2,307.97	0.00	0.00	2,307.97

METER READINGS & UTILITY BILLING	592-632.00-706.000	92.25	2,417.75	0.00	0.00	2,417.75
MISCELLANEOUS CUSTOMER SERVICES	592-633.00-706.000	6.25	177.00	0.00	0.00	177.00
MAINTENANCE, GENERAL PLANT	592-666.00-706.000	3.50	97.04	0.00	0.00	97.04
INSPECTIONS, WATER/SEWER, MISS DIGS	592-671.00-706.000	91.00	2,567.11	0.00	0.00	2,567.11
INSPECTIONS, WATER/SEWER, MISS DIGS, OVERTIME	592-671.00-709.000	0.00	0.00	4.00	165.60	165.60
CAPITAL OUTLAY	640-000.00-706.000	301.75	8,354.97	0.00	0.00	8,354.97
CAPITAL OUTLAY, SEASONAL	640-000.00-707.000	1.50	17.25	0.00	0.00	17.25
CAPITAL OUTLAY, OVERTIME	640-000.00-709.000	0.00	0.00	5.00	207.67	207.67
MULTIPLE GL NUMBERS	Multiple GL#'s	0.00	0.00	18.00	310.50	310.50
	Grand Totals:	4,826.75	115,863.65	467.50	17,639.53	133,503.18

Farmington City Council Staff Report	Council Meeting Date: February 16, 2021	Reference Number 7A	
Submitted by: Amy Norgard, Controller			
Description Consideration to Approve 2021 Program Year Community Development Block Grant Application			
Requested Action Move to approve resolution adopting 2021 Program Year Community Development Block Grant Application			
Background Earlier in the meeting, the City Council will have held a public hearing on the proposed 2021 Program Year Community Development Block Grant application. City Administration is recommending adoption of the resolution which will be forwarded to Oakland County Community & Home Improvement Department.			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

CITY OF FARMINGTON

RESOLUTION NO. _____

WHEREAS, Oakland County is preparing an Annual Action Plan to meet application requirements for the Community Development Block Grant (CDBG) program, and other Community Planning and Development (CPD) programs, and

WHEREAS, Oakland County has requested CDBG-eligible projects from participating communities for inclusion in the Action Plan, and

WHEREAS, the City of Farmington has duly advertised and conducted a public hearing as follows:

Mayor _____ opened the Public Hearing at **(TIME)**

(Public Comments)

Mayor _____ closed the Public Hearing at **(TIME)**

on February 16, 2021 for the purpose of receiving public comments regarding the proposed use of PY 2021 Community Development Block Grant funds (CDBG) in the approximate amount of \$27,469, and

WHEREAS, the City of Farmington found that the following projects meet the federal objectives of the CDBG program and are prioritized by the community as high priority need.

THEREFORE, BE IT RESOLVED, that the City of Farmington CDBG application is hereby authorized to be submitted to Oakland County for inclusion in Oakland County's Annual Action Plan to the U.S. Department of Housing and Urban Development, and that the Mayor is hereby authorized to execute all documents, agreements, or contracts which result from this application to Oakland County.

<u>Project Name</u>	<u>Amount</u>
Senior Center	\$19,229
Senior Services	\$8,240

Motion by:

Supported by:

Ayes:

Nays:

Signed:

I, Mary Mullison, the duly appointed Clerk of The City of Farmington, Oakland County, MI do hereby certify that the above is a true copy of a resolution adopted by the City of Farmington City Council at a meeting held on February 16, 2021 at which time a quorum was present.

Mary Mullison, City Clerk

Farmington City Council Agenda Item	Council Meeting Date: February 16, 2021	Item Number 7B	
Submitted by Ted Warthman, Public Safety Director			
Agenda Topic: Request to Approve Purchase of one (1) 2021 Ford Police Interceptor Utility Vehicle			
Proposed Motion Approve FY 21/22 budget request to purchase (1) 2021 Ford Interceptor Police Utility Vehicle from Signature Ford in the amount of \$32,729.			
Background <p>The public safety department requests the purchase of one (1) 2021 Ford Interceptor Utility Vehicle. The purchase is part of the ongoing replacement program for public safety patrol vehicles. Signature Ford has provided a list price of \$32,729 for the patrol vehicle.</p> <p>Competitive bid prices were obtained from Gorno Ford (\$32,995) and Jorgensen Ford (\$36,149).</p> Financial Impact <p>This vehicle will be purchased with funds from the FY 2021/22 budget. However, the department would like to order the vehicle now to ensure delivery of the vehicle in July or August 2021.</p>			
Materials Attached (Purchase Requisition)			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

PURCHASING REQUISITION

The city's purchasing policy requires that (1) any purchase over \$4,000 be approved by Council; (2) any purchase over \$1,000 be by competitive bid, and (3) other purchases be based on three comparative quotations.

Vendor: Signature Ford

Date: February 5, 2021

Address: 1960 E Main St
Owosso, MI 48867

Delivery required by: **After** July 1, 2021

Attn: Bill Campbell

Delivery to: Farmington Public Safety Dept.
Director Theodore Warthman

Phone: 1-888-923-5338
Fax P.O. to: 1-517-625-5832

Purchase Order No. Warthman

Budget Account	/ Quantity	/ Description	/ Unit Price	/ Amount
345-977	/ 1	/ 2021 Ford Interceptor Utility Vehicle	/ \$32,729.00	/ \$32,729.00

NOTE: Exterior color; Agate Black
Interior color; black (see attached, 2021/2022 Farmington Public Safety Department, Patrol Vehicle Purchase Request)

Shipping:

Total: **\$32,729**

Material safety data sheet required:

Approved by: _____
Department
Purchasing
City Manager

.....
COMPARATIVE QUOTATIONS

Name: Gorno Ford
Eddie Williams
Phone: 1-313-319-3431

Name: Jorgensen Ford
Bill McCarthy
Phone: 313-584-2250

Name:
Phone:

Gorno Ford per vehicle
price is \$32,995

Jorgensen Ford per vehicle
price is \$36,149

If comparative prices were not sought, indicate why.

If the lowest quotation was not accepted, indicate why.

- unique item time value
 state / county bid
 other, explain: City vendo

- quality delivery time
 service
 other, explain:

Farmington City Council Staff Report	Council Meeting Date: February 16, 2021	Reference Number 7C	
Submitted by: City Manager/City Attorney			
Description Consideration to extend agreement for Professional Services between the City of Farmington and Community Image Builders for redevelopment services.			
Requested Action Approve updated and extended agreement for Professional Services and related redevelopment services proposal, subject to the City Manager and City Attorney finalizing the form of agreement, including any minor amendments as required.			
<p>Background The City approved the original agreement between the City of Farmington and Community Image Builders for services in connection with redevelopment of the Maxfield Training Center. Mr. Avantini, President CIB Planning, has special experience with similar redevelopment projects (e.g. downtown Fenton). He has partnered for this project with Eric Helzer of Advanced Redevelopment Solutions, who brings additional specialty of financing redevelopment projects and creating informational documents for development projects (e.g., request for proposals).</p> <p>The City Administration and staff have been working with CIB, Mr. Avantini and Mr. Helzer, and are recommending that the City approve the agreement on a time and material basis going forward. The specific services that these consultants to intend to provide the City are set forth in the various bullet points on the first and second pages of the proposal.</p>			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

January 29, 2021

Mr. David Murphy, City Manager
City of Farmington
23600 Liberty Street
Farmington, Michigan 48335

Subject: **Redevelopment Services Extension Proposal**

Dear David:

It has been a pleasure assisting the City with redevelopment of the former Maxfield Training Center Building at 33000 Thomas Street. As you are aware, the services we have provided include not only Justin Sprague and myself from CIB Planning, but also Eric Helzer of Advanced Redevelopment Solutions as a subcontractor. It continues to be our goal to see this building redeveloped in a quality fashion, while identifying the incentives needed for a developer to realize a positive return on investment. It is also our intent to help the City return the property to the tax rolls in the quickest time possible.

As you know, it is much more difficult to redevelop properties in downtown areas due to increased costs, primarily from needing to deal with such items as asbestos and demolition, infrastructure replacement and underground contamination. The increased costs, combined with an unknown demand for retail and office space, leaves developers searching for ways to close the financial “gap” for a proposed project. Combined with a limited number of developers undertaking mixed-use projects in Michigan, the task of attracting new projects can be daunting. This requires a high level of redevelopment expertise and creative financing tools on the part of the City.

We have listed below some of the anticipated extended services that we can provide, although we may be able to assist in other ways as we move through the development process:

- Provide, and act as a "Facilitator" for, the contemplated project as shall be specifically authorized in writing by City. We will work with the City and an interdisciplinary team of professionals with redevelopment experience (attorneys, environmental professionals, engineers, financial advisors, economic development specialists and governmental agencies), attempting to bring together the various parties to successfully reach the goal of agreement on development of the property. We will lead Incentives discussions and meetings with local and state governmental officials to reach consensus on the appropriate Incentive package structure. Coordination and meetings will likely include the City representatives, Developer, Brownfield Redevelopment Authority, Downtown Development Authority, EGLE, MEDC, and others;
- Determine how the identified incentives may be employed to assist with project implementation. We will work with the selected Developer(s) through the preliminary and final project evaluation stages to determine the following:

- Identify available economic development tools and financial incentives.
- Solicit and facilitate public governmental interest and support from local, state and federal government entities.
- Evaluate and measure the identified economic development tools and financial incentives that may be combined and used as leverage to support the project.
- Work with City and Developer to evaluate the applicability and to perform cost-benefit analysis on economic development tools and financial incentives selected based upon the ownership/operational structure Developer will provide to Consultant.
- Determine what regulatory changes may need to be instituted, revised or deleted that will enhance the likelihood of project success;
- Assist with funding applications, including but not limited to:
 - Brownfield Tax Increment Financing (“Brownfield TIF”) program incentive under the Brownfield Redevelopment Financing Act (PA 381 of 1996, as amended) to gain access to and use local & state tax increment revenues generated as a result of the redevelopments new taxable value.
 - Grant and/or Loan “gap financing” under the Michigan Community Revitalization Program (MCRP), as authorized by Michigan Public Act 270 of 1984, the Michigan Strategic Fund Act, Chapter 8C, and administered by the Michigan Economic Development Corporation (MEDC).
 - Grant and/or Loan from the Michigan Department of Environment, Great Lakes, and Energy (EGLE).
 - Various available Tax Abatements.
- Evaluate the physical implications of the development proposal and ability to meet the goals of the Master Plan and Zoning Ordinance requirements. This includes integrating the public improvements desired by the City into the financing and implementation for the project.

Since the services to be provided are varied and unpredictable, we are unable to provide a fixed fee but instead can do so on an hourly basis and provide regular progress updates. Therefore, in consideration of the Services to be provided by Consultant to City, Consultant will be paid for Services rendered on a time and materials not to exceed (T&M NTE) basis at established hourly rates in this Agreement. Actual cost invoiced to City will be based upon actual rate of the personnel assigned to perform services under this Agreement. As you know we will be partnering in this effort with Eric Helzer of Advanced Redevelopment Solutions and his rate is \$220 per hour while a schedule of our firm’s hourly rates for the 2021 year are below:

CIB Planning Public Fee Schedule

President	\$146.00
Vice President	\$132.00
Director	\$128.00
Senior Planner	\$104.00
Project Planner II	\$80.00
Project Planner I	\$73.00
Administrative	\$44.00

Mr. David Murphy, City Manager
City of Farmington
Redevelopment Services Extension Proposal
January 29, 2021
Page 3

Professional Classification

Carmine P. Avantini, AICP, President

Justin Sprague, Vice President

Elena Moeller-Younger, Director of Marketing & Strategic Planning

Kelly McIntyre, Director of Planning

Sandy Avantini, Business Manager

** Hourly rates are subject to increase on an annual basis*

We look forward to discussing this proposal in more detail and if you have any questions, please contact me at 810-335-3800.

Sincerely,

CIB PLANNING

A handwritten signature in cursive script that reads "Carmine P. Avantini". The signature is enclosed in a thin black rectangular border.

Carmine P. Avantini, AICP
President

CC: Eric P. Helzer, EDFP – Advanced Redevelopment Solutions

CONTRACT FOR PROFESSIONAL SERVICES

This Agreement shall be considered as made and entered into as of the date of the last signature ("Effective Date"), and is between the City of Farmington, a Michigan municipal corporation, whose address is 23600 Liberty Street, Farmington, MI 48335, (hereinafter referred to as "Client"), and Community Image Builders, whose address is 17195 Silver Parkway, Suite 309, Fenton, MI 48430 (hereinafter referred to as "Consultant").

THE CLIENT AND CONSULTANT AGREE AS FOLLOWS:

Article I. Statement and Performance of Work.

For payment by the Client as provided under this Contract. Consultant shall perform the work, duties, and responsibilities described on and in Schedule A (the "Work"), which is attached hereto and made a part of this Contract by this reference, in a competent, accurate, efficient, timely, good, professional, thorough, complete, and responsible manner, and in compliance with the terms and conditions set forth below.

Article II. Timing of Performance.

Performance of this Contract shall commence as of the date of the last signature and continue for a period of one (1) year. Upon mutual consent of the Client and the Contractor, the contract may be extended. Upon execution by both parties, the performance of the work shall be completed according to the timing set forth as part of this agreement, including Schedule A. The timing for performance of any such work may be extended for additional specified periods of time, if allowed in writing by the Client in its sole discretion.

Article III. Contract Price and Payment.

- A. Subject to the terms and conditions of this Contract, the Client agrees to pay Consultant in the amount set forth in Schedule A (referred to in this Contract as "payments"). Such payments are in exchange for and consideration of the timely and satisfactory performance and completion of the work required under and pursuant to this Contract.
- B. The Client agrees to pay Consultant amounts due within thirty (30) days of receipt of an itemized billing/invoice from Consultant detailing all work performed and provided in connection with the billing and the hours and charges applicable to each item of work. Such itemized billings shall be submitted monthly by Consultant, and shall be paid only upon satisfactory completion of the work itemized in the billing.
- C. All costs and expenses incurred by Consultant in the course of performing the work under this Contract are deemed to be included in the hourly fees and amounts set forth in Schedule A, unless specifically identified in Schedule A as reimbursable expenses and such expenses have been approved by the Client or its designee.
- D. Consultant will obtain written approval of the Client prior to proceeding with any services or work that is not stated on Schedule A; otherwise the Client will not be billed for such extra/additional services or work.

- E. Payments shall be made upon verification of invoices received by the Client. All payments to Consultant shall be submitted by mail at Consultant's address first listed above, unless Consultant provides written notice of a change in the address to which such payments are to be sent.

Article IV. Ownership of Plans and Documents; Records.

- A. Upon completion or termination of this agreement, all documents prepared by the Consultant, including tracings, drawings, estimates, specifications, field notes, investigations, studies, etc., as instruments of service shall become the property of the City.
- B. The City shall make copies for the use of the Consultant, of all of its maps, records, laboratory tests, or other data pertinent to the work to be performed by the Consultant under this Agreement, and also make available any other maps, records or other materials available to the City from any other public agency or body.
- C. The Consultant shall furnish to the City, copies of all maps, records, field notes, and soil tests that were developed in the course of the work for the City and for which compensation has been received by the Consultant.

Article V. Termination.

- A. This project may be terminated only in accordance with the following:
 - 1. *For cause.* In the event that either party shall breach the terms and conditions of this Contract, the aggrieved party may notify the other party, in writing via certified mail, of such breach and demand that the same be remedied within ten (10) days. If the defaulting party fails to remedy the breach as demanded, the aggrieved party shall then have the right to terminate by giving the defaulting party thirty (30) days written notice. In addition, if at any time a voluntary petition in bankruptcy shall be filed against either party and shall not be dismissed within thirty (30) days, or if either party shall take advantage of any insolvency law, or if a receiver or trustee of any of a party's property shall be appointed and such appointments shall not be vacated within thirty (30) days, the other party shall have the right, in addition to any other rights of whatsoever nature that it may have at law or in equity, to terminate by giving thirty (30) days' notice in writing of such termination.
 - 2. *For convenience.* The Client may terminate the agreement, in whole or in part, without showing cause upon giving thirty (30) days written notice to the Consultant. The client shall pay all reasonable costs incurred by the Consultant up to the date of notice of termination. The Consultant will not be reimbursed for any anticipatory profits that have not been earned up to the date of notice of termination.
- B. In the event this Contract is terminated before completion, the Client shall not be responsible to make any further payments for work performed after the effective date of such termination, and shall pay Consultant for such materials as have been delivered and

for such work as has been completed and is eligible for payment under the terms of this Contract through the date of such termination. In all events, the Client shall only be responsible to make the payments described in the preceding sentence if, at the Client's request, Consultant continues to fully perform its duties and obligations in full compliance with the terms of this Contract through the effective date of the termination.

Article VI. Independent Contractor Relationship.

- A. In the performance of this Contract, the relationship of Consultant to the Client shall be that of an independent contractor and not that of an employee or agent of Client. Consultant is and shall perform under this Contract as an independent contractor, and no liability or responsibility with respect to benefits of any kind, including without limitation, medical benefits, worker's compensation, pension rights, or other rights or liabilities arising out of or related to a contract for hire or employer/employee relationship shall arise or accrue to either party as a result of the performance of this Contract.
- B. Consultant, as an independent contractor, is not authorized to enter into or sign any agreements on behalf of the Client or to make any representations to third parties that are binding upon the Client. Although Consultant is required under this Contract to advise, make recommendations to and to a limited extent represent the Client, all plans, studies, applications, submittals, surveys, reports and any other information relating to the work must be submitted to and approved by the Client or the Client's authorized official prior to being disseminated to any third party and shall only be so disseminated if such dissemination is approved in advance by the Client or an authorized Client official.
- C. Consultant represents that it will dedicate sufficient resources and provide all necessary personnel required to perform the work described in Schedule A in accordance with the terms and conditions of this Contract. Except as may be specifically stated and agreed to in Schedule A, Consultant shall perform all of the work under this Contract and no other person or entity shall be assigned or subcontracted to perform the work, or any part thereof, unless approved by the Client in advance.

Article VII. Liability and Insurance.

- A. Consultant agrees to indemnify and hold harmless the Client, its elected and appointed officials and employees, from and against any and all claims, demands, suits, losses and settlements, including actual attorney fees incurred and all costs connected therewith, for any damages which may be asserted, claimed or recovered against the Client by reason of (i) personal injury, death and/or property damages which arises out of or is in any way connected or associated with the actions or inactions of Consultant in performing or failing to perform the work, or (ii) civil damages which arise out of any dispute between Consultant and its subcontractors, affiliates, employees or other private third parties in connection with this Contract.
- B. Consultant shall provide evidence of adequate insurance coverage in the types and amounts set forth on Schedule B, which is attached hereto and incorporated herein by this reference. Such insurance shall be maintained at the specified level of coverage throughout the term of this Contract, including any extension of such term, and will cover all work, acts and omissions by and on behalf of Consultant in connection with this

Contract, with the Client as named additional insureds, but with such coverage being primary and non-contributory as described in the attached Schedule B. Consultant's professional liability insurance shall cover claim if and to the extent that the insured causes damage to others in the rendering of its professional services. Consultant shall give the Client immediate notice of any change in or cancellation of the coverage in place at the time this agreement is executed, shall provide a copy of any cancellation notice received from its insurer to the Client, and shall request that its insurer send such notice of cancellation to the Client. Consultant shall provide evidence of insurance coverage as set forth herein at any time requested by the Client.

Article VIII. Information.

It is expressly acknowledged and agreed that all reports, opinions, compilations, research work, studies, data, materials, artifacts, samples, documents, plans, drawings, specifications, correspondence, ledgers, permits, manuals, applications, contracts, accountings, schedules, maps, logs, invoices, billings, photographs, videotapes and all other materials by and/or coming into the possession of Consultant during the term of this Contract, and any extension thereof, that in any way relate to the performance of work by Consultant under this Contract or that are otherwise related or relevant to the work, belong exclusively to the Client and shall be promptly delivered to the Client upon the termination of this Contract or, at any time, upon the Client's request.

Article IX. Accuracy.

Consultant promises that the information it provides in the work to be performed under this Contract will be accurate, excepting only inaccuracies resulting from incorrect information provided by the Client, the City, other consultants and/or other public sources. Consultant will not charge Client for necessary corrections to its work and will be responsible for any increased cost incurred by the Client as a result of any inaccuracies in the work, excepting inaccuracies resulting from incorrect information provided by the Client, the City, other consultants and/or other public sources.

Article X. General Provisions.

- A. Entire Agreement. This instrument, together with the attached Schedules, contains the entire Contract between the Client and Consultant. No verbal agreement, conversation, or representation by and between any officer, agent, or employee of the parties hereto, either before or after the execution of this Contract, shall affect or modify any of the terms or obligations herein contained.
- B. Compliance with Laws. This Contract and all of Consultant's work and practices shall be subject to all applicable state, federal and local laws, ordinances, rules or regulations, including without limitation, those which apply because Client is a public governmental agency or body. Consultant represents that it is in compliance with all such laws and eligible and qualified to enter into this Contract.
- C. Governing Law. This Contract shall be governed by the laws of the State of Michigan.

- D. Approval; No Release. Approval of the City shall not constitute nor be deemed release of responsibility and liability of Consultant, its employees, associates, agents and consultants for the accuracy and competency of their designs, working drawings, and specifications, or other documents and work; nor shall that approval be deemed to be an assumption of that responsibility by the City for any defect in the designs, working drawings and specification or other documents prepared by Consultant, its employees, subcontractor, agents and consultants. After acceptance of final plans and special provisions by the City, Consultant agrees prior to and during the construction of this project, to perform those Consulting services as may be required by City to correct errors or omissions on the original plans prepared by Consultant and to change the original design as required.
- E. Assignment. Consultant shall not assign this Contract or any part thereof without the written consent of the Client. This Contract shall be binding on the parties, their successors, assigns and legal representatives.
- F. Third Parties. It is the intention of the parties hereto that this Agreement is not made for the benefit of any private third party. It is acknowledged that Client may receive a portion of the funding for the payments under this Contract from one or more private sources, and it is understood by Consultant that it is hired by Client to work exclusively for Client (and by extension for the City should the work be accepted and implemented by the City) and Consultant agrees that no private party or parties will be allowed to hold sway or influence, in any way, over Consultant's performance of the work.
- G. Notices. Written notices under this Contract shall be given to the parties at their addresses contained in this Contract by personal or registered mail delivery to the attention of the following persons:
- Client: City Manager Dave Murphy and City Clerk Mary Mullison
- Consultant: Carmine Avantini
- H. Changes. Any changes in the provisions of this Contract must be in writing and signed by the Client and Consultant.
- I. Waivers. No waiver of any term or condition of this Contract shall be binding and effective unless in writing and signed by all parties with any such waiver being limited to that circumstance only and not applicable to subsequent actions or events.
- J. Jurisdiction and Venue of Contract. This Contract shall be considered for all purposes, including the establishment of jurisdiction and venue in any court action between the parties, as having been entered into and consummated in the City of Farmington, Oakland County, Michigan.
- K. Conflict. In the event of any conflict or inconsistency between the above provisions of this Contract and either or both of the attached Schedules, the provisions in the above text shall govern.

IN WITNESS WHEREOF, the Client and the Consultant have executed this Contract in Oakland County, Michigan, as of the date first listed above.

CITY OF FARMINGTON ("Client")

By: Sara Brown
Its: Mayor

By: Mary Mullison
Its: Clerk

**COMMUNITY IMAGE BUILDERS
("Consultant")**

By: Carmine P. Avantini
Its: President