



Regular City Council Meeting  
7:00 p.m., Monday, October 16, 2023  
City Council Chambers  
23600 Liberty Street  
Farmington, MI 48335

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## REGULAR MEETING AGENDA

1. **ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **PUBLIC COMMENT**
4. **APPROVAL OF ITEMS ON CONSENT AGENDA**
  - A. **City of Farmington Minutes**
  - B. **Farmington Monthly Payments Report**
  - C. **Farmington Public Safety Monthly Report**
  - D. **Department of Public Works Quarterly Report**
  - E. **Building Department First Quarter Report**
  - F. **Resignation of Sandy Smallish from the Beautification Committee**
5. **APPROVAL OF REGULAR AGENDA**
6. **NEW BUSINESS**
  - A. **Adopt a resolution amending the Social District - The Syndicate – agreement to extend the hours of operations on New Year’s Eve**
  - B. **Consideration to schedule a public hearing on November 20, 2023 for public comment on the proposed Program Year 2024 Community Development Block Grant application**
  - C. **Consideration to adopt resolution approving 2024 City Council Meeting Dates**
  - D. **Consideration of agreement with Oakland County Equalization Division Assistance for Real and Personal Property Assessment Administration Services**
  - E. **Change Order No. 7 & Construction Estimate No. 7 for the Sidewalk Improvement Program**
  - F. **Consideration to Amend Fiscal Year 2023-24 Budget, Budget Amendment 3**
  - G. **Consideration to Amend Fiscal Year 2023-24 Budget, Budget Amendment 4**
7. **OTHER BUSINESS**
8. **PUBLIC COMMENT**
9. **CITY COUNCIL COMMENTS**
10. **ADJOURNMENT**

*The City will follow its normal procedures for accommodation of persons with disabilities. Those individuals needing accommodations for effective participation in this meeting should contact the City Clerk (248) 474-5500, ext. 2218 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.*



Special Council Meeting  
6:00 p.m., Monday, September 18, 2023  
Council Chambers  
23600 Liberty Street  
Farmington, MI 48335

**DRAFT**

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## SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on September 18, 2023 in Farmington City Hall, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:03 p.m. by Mayor Sara Bowman.

### 1. ROLL CALL

Attendee Name	Title	Status	Arrived
Johnna Balk	Councilmember	Present	
Sara Bowman	Mayor	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

#### **City Administration Present**

City Manager Murphy  
City Clerk Bachman  
City Attorney Schultz

### 2. APPROVAL OF AGENDA

Move to approve the agenda as presented.

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	LaRussa, Mayor Pro Tem
<b>SECONDER:</b>	Balk, Councilmember

**3. PUBLIC COMMENT**

No members of the public spoke.

**4. DISCUSSION: SPECIAL EVENT POLICY**

The special event policy was presented to Council with recommendations to revise the policy. The City Attorney suggested that further discussion take place to adopt policies for use by non-city sponsored events. It was further noted that reservations and events hosted by the non-city events such as the, DDA, outside organizations, and the public, would be allowed based on the discretion of the City.

**Move to approve the revised special event policy as presented.**

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	Balk, Councilmember
<b>SECONDER:</b>	Taylor, Councilmember
<b>AYES:</b>	Bowman, LaRussa, Schneemann, Taylor, Balk

**5. OTHER BUSINESS**

City Attorney and PUD for the Maxfield Training Center

**Move to allow the City Attorney to negotiate an extension of the Maxfield Training Center PUD with a time from 30-45 days and authorize the City Manager to execute the agreement.**

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	Schneemann, Councilmember
<b>SECONDER:</b>	LaRussa, Mayor Pro Tem
<b>AYES:</b>	Bowman, LaRussa, Schneemann, Taylor, Balk,

**6. COUNCIL COMMENT**

No members of the Council spoke.

**7. ADJOURNMENT**

**Move to adjourn the meeting.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Balk, Councilmember
<b>SECONDER:</b>	Taylor, Councilmember

The meeting adjourned at 6:24 pm.

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Sara Bowman, Mayor

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Meaghan K. Bachman, City Clerk

Approval Date:



Regular City Council Meeting  
7:00 p.m., Monday, September 18, 2023  
Council Chambers  
23600 Liberty Street  
Farmington, MI 48335

DRAFT

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## REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on September 18, 2023, at Farmington City Hall, 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:00 p.m. by Mayor Bowman.

### 1. ROLL CALL

Attendee Name	Title	Status	Arrived
Johnna Balk	Councilmember	Present	
Sara Bowman	Mayor	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

#### **City Administration Present**

Finance Director Weber  
Public Safety Director Houhanisin  
City Clerk Bachman  
City Manager Murphy  
City Attorney Schultz

### 2. PLEDGE OF ALLEGIANCE

### 3. PUBLIC COMMENT

Melissa Flores, 33507 Alta Loma Street, voiced concerns regarding an experience with Superior Ambulance after her emergency transport to the hospital. She noted the charge was over \$3000 and her insurance, BCBS could only covered under \$500 for the transfer because BCBS is out of network with Superior Ambulance. She noted other residents were also charged similar rates and asked Council to consider addressing this issue.

Donald Kenely, 23101 Lakeway, voiced concerns regarding a crosswalk that was installed in the middle of the sidewalk and although it is needed, his home is the only one

effected. He further noted more sufficient notice of this project would have been appreciated. He also thanked Council and administration for their hard work.

Joan Schmid, 24049 Colchester, spoke of concerns with rodents, specifically rats within her neighborhood. She asked for a resolution on what can be done to enforce the ordinances that require properties to be kept up to code for property maintenance.

Mike Sweeney, of the Emergency Preparedness Commission, introduced the August Tip of the Month: Communications. He advised the community to sign up for emergency alert communications and have clear communication plans with family.

Dustin Holly, Superior Ambulance Service, spoke to Council to address concerns regarding the services provided to residents. He noted Superior has made attempts to discuss billing rates with BCBS on multiple occasions without reaching an agreement. Mr. Holly would speak again later during the meeting.

#### **4. APPROVAL OF ITEMS ON CONSENT AGENDA**

##### **A. City of Farmington Minutes**

- a. **August 21, 2023 Special**
- b. **August 21, 2023 Regular**
- c. **September 5, 2023 Regular**
- d. **CIA: August 2023**
- e. **DDA: August 2023**
- f. **Historical: August meeting canceled**
- g. **Parking: No September Meeting**
- h. **Pathways: August 2023**
- i. **Planning: September meeting canceled**
- j. **ZBA: September meeting canceled**
- k. **Library: August 2023 - draft**
- l. **Commission on Aging: May 2023**
- m. **Farmington/Farmington Hills Arts Commission: May 2023**
- n. **Commission on Children, Youth and Families: June 2023**
- o. **Emergency Preparedness Committee: May 2023**

##### **B. Public Safety Monthly Report**

**Move to approve the consent agenda as presented**

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	LaRussa, Mayor Pro Tem
<b>SECONDER:</b>	Taylor, Councilmember

**5. APPROVAL OF REGULAR AGENDA**

**Move to approve the regular agenda as presented**

<b>RESULT:</b>	<b>APPROVED AS AMENDED [UNANIMOUS]</b>
<b>MOVER:</b>	Balk, Councilmember
<b>SECONDER:</b>	LaRussa, Mayor Pro Tem

**6. NEW BUSINESS**

**A. Special Event request: Holly Days and Light up the Grand Parade**

Melissa Andrade, Assistant to the City Manager, submitted this agenda item to approve the special event application for the 2023 Holly Days and Light Up the Grand Parade of December 2, 2023.

Susan Arlen of the Greater Farmington Area Chamber of Commerce presented a brief overview of Holly Days, highlights would include Kids Train, Gifts and Greens Market, Lighted Parade, Christmas Carolers and Santa at the gazebo and the Tree Lighting Ceremony.

**Move to approve the special event application for the 2023 Holly Days and Light Up the Grand Parade on December 2, 2023 \*\***

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Taylor, Councilmember
<b>SECONDER:</b>	LaRussa, Mayor Pro Tem

**B. Early Voting Agreement between Oakland County, City of Farmington and City of Farmington Hills**

Meaghan Bachman, City Clerk presented this agenda item to request approval of the Early Voting Agreement.

**Move to approve the Early Voting Agreement for Election Services between Oakland County, the City of Farmington, and the City of Farmington Hills and to authorize the City Clerk to sign the agreement on behalf of the City of Farmington \*\***

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Taylor, Councilmember
<b>SECONDER:</b>	Balk, Councilmember

**C. Consideration to Amend Fiscal Year 2023-24 Budget**

David Murphy, City Manager presented this agenda item. The budget amendment will allow to move funds from the 2022-23 fiscal year to the 2023-24 fiscal year.

**Move to adopt Budget Amendment Resolution #1 amending Fiscal Year 2023-24 Budget**

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<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Balk, Councilmember
<b>SECONDER:</b>	Taylor, Councilmember

**D. Amendment to Traffic Control Order – One way on Grace Street between Grand River Avenue and Shiawassee Road**

Director of Public Safety Bob Houhanisin presented this agenda item and the Transportation Improvement Authority (TIA) investigated as to whether traffic flow on Grace Street should be limited to one way, and the direction to be limited. The TIA determined that two-way traffic on Grace Street was not appropriate and recommended limiting vehicular traffic to only northbound. The TIA also provided recommendations for required signage to allow for enforcement of the one-way traffic. Parking on Grace Street should also be limited.

After some discussion it was decided to table this item until the Council is able to communicate this change with the residents and gather more information. \*\*

**E. Consideration of Adoption of Ordinance C-810-2023 to Amend Chapter 20 Offenses Against Public Safety, Section 20-228 Discharging in the City**

Director of Public Safety Bob Houhanisin presented this item as a 2<sup>nd</sup> reading that will allow for an amendment to the ordinance. Section 20-228 currently prohibits the discharge or a firearm, air rifle, air pistol or bow and arrow in the city, except when lawfully acting in the defense of persons or property or the enforcement of law or at a duly established range, which has been approved by city council. A proposed amendment was introduced and approved for First Reading removing the reference to property. The version for second reading and adoption addresses some of the comments and questions from the First Reading and proposes the general use of the phrase “lawful self-defense” as a fully-encompassing phrase simply referring to statutory and common law authority that law enforcement officials and others would rely on in assessing conduct.

**Move to adopt Ordinance C-810-2023, to amend Chapter 20 of the Code of Ordinances, Offenses Against Public Safety, Section 20-228, Discharging in the City. SECOND READING \*\***

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	LaRussa, Mayor Pro Tem
<b>SECONDER:</b>	Taylor, Councilmember
<b>AYES:</b>	Schneemann, Balk, Bowman, LaRussa,



**7. OTHER BUSINESS**

Mayor Bowman welcomed Director Houhanisin to provide an update on a medical response time concern. Public Safety Director Houhanisin provided an update on the progress since the incident occurred with response time. He noted the corrective action that was taken to resolve the issue and reported no such incidents have occurred since the corrective action was made.

Director Houhanisin mentioned the billing issues that residents are reporting from BCBS and Superior Ambulance. Mr. Holly from Superior Ambulance was invited to address the Council. He informed the Council that he requested proposals from other ambulance agencies, however the cost was significantly higher. Mr. Holly of Superior Ambulance was invited to speak by the Mayor and asked if he could provide any additional detail about BCBS or if there are any other providers that reflect the same billing concerns. Mr. Holly explained the process and noted that Superior Ambulance has made attempts to discuss billing rates with BCBS on multiple occasions without reaching an agreement over the past two years. He encouraged residents to reach out to BCBS directly with the concerns of the invoicing rates because Superior Ambulance has limited options with BCBS rates. More discussion took place between the Council and Superior Ambulance with concerns on the billing rates.

**8. PUBLIC COMMENT**

Jim Anderson, 23916 Grace Street, spoke in favor of the Traffic Control Order on Grace Street and voiced concerns. Mr. Anderson spoke again a few minutes later regarding the poor condition of the road on Grace Street and hoped to have it replaced soon.

Kim Beckwith, 33455 Adams Street, she informed Council that she made the initial request for the Traffic Control Order on Grace Street. She spoke in favor of the order and voiced concerns.

The resident at 23930 Gray Street spoke in favor of the Traffic Control Order on Grace Street.

Susan Arlen, 2300 Gill Road, spoke regarding the ambulance service and asked Council to consider another agency for the services.

**9. CITY COUNCIL COMMENT**

Councilmember Taylor clarified she is not opposed to the Traffic Control Order on Grace Street, but rather tabled it because she would like to be sure the residents are aware and informed of the changes.

Councilmember Schneemann thanked the residents who spoke during public comment and assured the residents that the administration will be working hard to address the various concerns.

Mayor Pro Tem LaRussa noted hearing from the community is important to the Council. He reassured the public that decisions are made after being fully informed and make changes with the best judgement and work to improve issue as needed. Mayor Pro Tem also thanked Superior Ambulance for speaking to the residents and Council.

Mayor Bowman noted the decision to table the Traffic Control Order was to be sure all of the information is received, and the proper time is given to review the various documentation. Mayor Bowman spoke of the discussion with Superior Ambulance and mentioned that it was high level and will continue to investigate all options. She noted challenges are ahead and will continue to review all the options. Mayor Bowman spoke of the Harvest Moon Festival and thanked everyone who attended the event. She noted it went well and thanked the Public Safety, DPW and all participants for making it a successful event.

## 10. ADJOURNMENT

Move to adjourn the meeting.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Taylor, Councilmember
<b>SECONDER:</b>	Schneemann, Councilmember

Meeting adjourned 8:22 p.m.

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Sara Bowman, Mayor

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Meaghan K. Bachman, City Clerk

Approval Date:

\*\*To view approved documents, please see the Agenda Packet link that is relevant to this meeting at <http://farmgov.com/City-Services/Government/Agendas-and-Minutes/City-Council.aspx> or contact the City Clerk.



Regular City Council Meeting  
7:00 p.m., Monday, October 2, 2023  
Council Chambers  
23600 Liberty Street  
Farmington, MI 48335

DRAFT

## REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on October 2, 2023, at Farmington City Hall, 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:00 p.m. by Mayor Bowman.

### 1. ROLL CALL

Attendee Name	Title	Status	Arrived
Johnna Balk	Councilmember	Present	
Sara Bowman	Mayor	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

#### City Administration Present

Finance Director Weber  
Public Safety Director Houhanisin  
City Clerk Bachman  
City Manager Murphy  
City Attorney Schultz  
Superintendent Eudy  
Planning and Building Director Christiansen

### 2. APPROVAL OF AGENDA

Move to approve the consent agenda as presented

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	Balk, Councilmember
<b>SECONDER:</b>	Taylor, Councilmember

**3. PUBLIC COMMENT**

Lesa Ferencz of the Farmington Area Art Commission spoke of the local artists that submitted art pieces for display at City Hall. Lesa Ferencz spearheaded this important initiative and worked with the City Manager to meet the goal of having this project ready for 2023 after a two-year rotating program.

James Misaros, 31712 Sherwood, spoke against the PUD Development Agreement on the American Legion property.

Julie Misaros, 31712 Sherwood, spoke against the PUD Development Agreement on the American Legion property.

The resident at 33250 Freedom Road, suggested WIFI should be installed at the pavilion.

Kim Campbell, 31622 Shaw, spoke against the PUD Development Agreement on the American Legion property.

Allan Appiah, 31731 Sherwood, spoke against the PUD Development Agreement on the American Legion property.

Jim Anderson, 23916 Grace Street, spoke in favor of the Traffic Control Order on Grace Street.

The resident at 33435 Adams Street, spoke in favor of the Traffic Control Order on Grace Street.

The Commander of the American Legion Post in Farmington, spoke in favor of the PUD Development Agreement.

**4. CONSIDERATION TO AMEND FISCAL YEAR 2023-24 BUDGET**

City Manager David Murphy presented this agenda item. The budget amendment provides additional funding for road improvements to the Local and Major Street Fund based on revised estimates and additional scop.

**Move to adopt Budget Amendment Resolution #2 amending Fiscal Year 2023-24 Budget.**

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	Balk, Councilmember
<b>SECONDER:</b>	Schneemann, Councilmember
<b>AYES:</b>	Taylor, Balk, Bowman, LaRussa, Schneemann

**5. ROAD REHABILITATION PROJECT CHANGE ORDER NO. 5**

Superintendent Charles Eudy presented this agenda item. After discussion, the following motion was made.

**Move to approve the proposed Change Order No.5 with Best Asphalt in an amount not to exceed \$344,924.36 for the 2022 Road Rehabilitation Project to make improvements to several culverts and ditches on Flemming Street, complete road resurfacing, and ditching improvements on Shiawassee.**

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	Schneemann, Councilmember
<b>SECONDER:</b>	Balk, Councilmember

**6. Consideration to authorize purchase of replacement Freightliner truck chassis for DPW**

Superintendent Charles Eudy presented this agenda item. The purchase is only for the chassis and the outfitting will be presented to Council for approval at a later date.

**Move to authorize the purchase of a 2025 Freightliner 108 SD from Wolverine Freightliner Incorporated the speculative pricing is \$103,081 \*\***

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Taylor, Councilmember
<b>SECONDER:</b>	LaRussa, Mayor Pro Tem
<b>AYES:</b>	Balk, Bowman, LaRussa, Schneemann, Taylor

**7. Consideration to Renew Farmington Road Maintenance Agreement with the Road Commission for Oakland County**

Superintendent Charles Eudy presented this agenda item to continue the service agreement with the Road Commission for Oakland County.

**Move to renew Farmington Road Maintenance Agreement with the Road Commission for Oakland County and allow City Administration to execute the contract documents reimbursing the City of Farmington up to \$25,373.32 for the maintenance. \*\***

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Taylor, Councilmember
<b>SECONDER:</b>	LaRussa, Mayor Pro Tem

**8. Consideration of Planned Unit Development (PUD), including PUD Plan and Draft PUD Agreement, for the Legion Square Planned Unit Development.**

This agenda item was submitted by the City Manager. The Building and Planning Director presented this item to Council, along with the City Planner, and a representative of Greentech Engineering. After a lengthy discussion between the Director, Developer, and Council, a request to make an amendment to the PUD was made by Councilmember Schneemann. The request would require the developer to install a green wall of 8ft tall arborvitae trees on the property owned by the developer, which is 14 feet along the inside of the (west) fence. It was further suggested that the fence shall be a neutral (natural earth) color tone.

**Motion to grant approval of the request of Cervi Construction, LLC, for approval of a Planned Unit Development (PUD), including the proposed PUD Plan and consideration of a draft PUD Agreement, subject to any changes and/or conditions as discussed at the City Council meeting, with any final minor alterations to the PUD Plan and/or PUD Agreement required in the determination of the City Manager and City Attorney to be incorporated by the City Attorney's office prior to the execution of the final PUD Agreement. This motion shall include the proposal from Councilmember Schneemann to install a green barrier using arborvitae trees, along with any final minor alterations to the PUD plan or agreement determined by the City Manager or City Attorney's Office, prior to the final execution of the agreement; this motion is made on the basics of the findings set forth in the PUD agreements on the assumption that all of the conditions of this motion and the agreement are satisfied. \*\***

<b>RESULT:</b>	<b>APPROVED [4-1]</b>
<b>MOVER:</b>	LaRussa, Mayor Pro Tem
<b>SECONDER:</b>	Balk, Councilmember
<b>AYES:</b>	Bowman, LaRussa, Schneemann, Balk
<b>NAYS:</b>	Taylor

The City Council Meeting took a brief recess at 9:13 PM and resumed at 9:21 PM

### 9. Proposed Amendment to the PUD Agreement for the Liberty Hill Planned Unit Development

Planning and Building Director Kevin Christiansen presented this agenda item. This PUD will allow for an amendment to page 3 of the agreement to remove the 10-foot limitation adjacent to open space and allow decks within 5-feet of the rear property line.

#### Move to approve proposed Addendum to Planned Unit Development (PUD) Agreement for Liberty Hill \*\*

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	LaRussa, Mayor Pro Tem
<b>SECONDER:</b>	Balk, Councilmember
<b>AYES:</b>	LaRussa, Schneemann, Taylor, Balk, Bowman

### 10. First Reading: Limit the direction of vehicular traffic on Grace St between Grand River and Shiawassee.

Director of Public Safety Bob Houhanisin presented this item. It was noted although this item indicates a first reading, it is not an ordinance amendment, rather a resolution. After a brief discussion the following motion was made:

#### Amend Traffic Control Orders, Chapter 7, Section 7.6 to limit traffic to one way northbound and so designated with proper signs on Grace St. between Grand River Ave and Shiawassee Street \*\*

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	LaRussa, Mayor Pro Tem
<b>SECONDER:</b>	Taylor, Councilmember
<b>AYES:</b>	Schneemann, Taylor, Balk, Bowman, LaRussa

### 11. Request to Approve the Resolution Approving the Agreement with the Oakland County Incident Management Team

Director of Public Safety Bob Houhanisin presented this item. This agreement will provide emergency support and event planning services to Farmington Public Safety Department.

#### Move to approve the Resolution Agreement with Oakland County Incident Management Team.\*\*

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Taylor, Councilmember
<b>SECONDER:</b>	Balk, Councilmember
<b>AYES:</b>	Taylor, Balk, Bowman, LaRussa, Schneemann

## 12. Consideration of Engineering Services Agreement (Thomas and School Streets and Watermain Project)

City Manager David Murphy presented this item. After discussion, the following motion was made with the request to add an amendment to the resolution, directing administrative staff to speak with Nowak & Fraus Engineers to add additional elevated design services and having the review process go through the DDA Director.

**Move to approve Agreement for Professional Civil Engineering Services for Thomas and School Streets and Watermain Project with Nowak & Fraus Engineers, with final review and approval of the form of the Agreement to be determined by the City Manager and City Attorney's Office. Administrative staff shall speak with Nowak & Fraus Engineers to add additional elevated design services and have the review process go through the DDA Director. \*\***

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Schneemann, Councilmember
<b>SECONDER:</b>	Taylor, Councilmember
<b>AYES:</b>	Balk, Bowman, LaRussa, Schneemann, Taylor

## 13. OTHER BUSINESS

## 14. CITY COUNCIL COMMENT

Mayor Pro Tem LaRussa spoke of his attendance at the SEMCOG executive meeting and informed Council that SEMCOG has been chosen to administer 8.7 million in technical assistance funding for local government to apply for federal infrastructure grants. He further noted that 1.7 million will be available for grant writing and assistance and 7 million for project matching; the match will be available if assistance is received through SEMCOG.

Mayor Bowman thanked Council for their efforts through the tough meeting and noted she appreciates them, and the process Council goes through during the meetings.



**15. ADJOURNMENT**

**Move to adjourn the meeting.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Balk, Councilmember
<b>SECONDER:</b>	Taylor, Councilmember

Meeting adjourned 9:48 p.m.

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Sara Bowman, Mayor

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Meaghan K. Bachman, City Clerk

Approval Date:

**\*\***To view approved documents, please see the Agenda Packet link that is relevant to this meeting or contact the City Clerk.

# CITY OF FARMINGTON - MONTHLY PAYMENTS REPORT

**MONTH OF SEPTEMBER 2023**

<b>FUND #</b>	<b>FUND NAME</b>	<b>AMOUNT:</b>
101	GENERAL FUND	\$ 463,302.53
202	MAJOR STREET FUND	\$ 15,390.48
203	LOCAL STREET FUND	\$ 15,889.37
204	MUNICIPAL STREET FUND	\$ 46.49
247	CAPITAL IMPROVEMENT FUND	\$ 3.38
285	AMERICAN RESCUE ACT	\$ 3,678.27
401	CAPITAL IMPROVEMENT MILLAGE	\$ 75,554.67
592	WATER & SEWER FUND	\$ 195,150.62
595	FARMINGTON COMMUNITY THEATER FUND	\$ 17,966.09
640	DPW EQUIPMENT REVOLVING FUND	\$ 64,550.02
701	AGENCY FUND	\$ 3,467.00
703	CURRENT TAX COLLECTION FUND	\$ 14,947.99
736	PUBLIC EMPLOYEE HEALTH CARE FUND	\$ 28,104.08
	<b>TOTAL CITY PAYMENTS ISSUED:</b>	<b>\$ 898,050.99</b>
136	47TH DISTRICT COURT FUND	\$ 84,352.17
243	BROWNFIELD REDEVELOP AUTHORITY	\$ 30,708.08
248	DOWNTOWN DEVELOPMENT AUTHORITY FUND	\$ 184,061.09
	<b>TOTAL OTHER ENTITIES PAYMENTS ISSUED:</b>	<b>\$ 299,121.34</b>
	<b>TOTAL PAYMENTS ISSUED</b>	<b>\$ 1,197,172.33</b>

A detailed Monthly Payments Report is on file in the Treasurer's Office.

## CITY OF FARMINGTON - ACH PAYMENTS REPORT

**MONTH OF SEPTEMBER 2023**

TRANSFER FROM:	TRANSFER TO:	DESCRIPTION:	AMOUNT:
Agency Tax	Farmington Public Schools	Tax Payment #6 Partial	\$ 840,813.33
Agency Tax	Farmington Public Schools	Tax Payment #6	\$ 114,834.27
Agency Tax	Oakland County	Tax Payment #6 Partial	\$ 885,165.73
Agency Tax	Oakland County	Tax Payment #6 Partial	\$ 1,000,000.00
Agency Tax	Oakland County	Tax Payment #6	\$ 689,381.44
Agency Tax	Farmington Comm. Library	Tax Payment #6	\$ 159,186.67
Agency Tax	Farmington Public Schools	Tax Payment #7	\$ 437,843.10
Agency Tax	Oakland County	Tax Payment #7 Partial	\$ 506,011.43
Agency Tax	Oakland County	Tax Payment #7	\$ 403,494.56
Agency Tax	Farmington Comm. Library	Tax Payment #7	\$ 56,145.47
Agency Tax	Farmington Public Schools	Tax Payment #8	\$ 11,516.28
Agency Tax	Oakland County	Tax Payment #8	\$ 31,383.53
Agency Tax	Farmington Comm. Library	Tax Payment #8	\$ 1,983.93
General Fund	Chase (Payroll Acct)	Direct Deposit Payroll	\$ 252,930.26
General Fund	Federal Gov't	W/H & FICA Payroll	\$ 87,834.38
General Fund	MERS	August Transfer	\$ 98,410.39
General Fund	MERS HCSP	August Transfer	\$ 6,138.67
General Fund	MERS	457 Plans - City & Dept. Head	\$ 24,696.90
General Fund	Total Administrative Services Corp.	Flexible Spending Accounts	\$ 2,740.17
<b>TOTAL CITY ACH TRANSFERS</b>			<b>\$ 5,610,510.51</b>
Court Fund	Chase (Payroll Acct)	Direct Deposit Payroll	\$ 98,599.91
Court Fund	Federal Gov't	W/H & FICA Payroll	\$ 33,129.91
Court Fund	Total Administrative Services Corp.	Flexible Spending Accounts	\$ 2,209.50
Court Fund	Mission Square	Health Savings/401 Accounts	\$ 11,756.18
<b>TOTAL OTHER ENTITIES ACH TRANSFERS</b>			<b>\$ 145,695.50</b>



# Farmington Public Safety Department

Public Safety Director Bob Houhanisin

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## September 2023 Public Safety Incidents

### **Fraud:**

On 09/05/2023, at approximately 10:00 AM, a downtown Farmington business owner came to this department's front desk to report that they had received a phone call from someone claiming to work for DTE. The unknown person stated they would shut the business owner's power off if the owner didn't pay them \$5,000. The business owner went to a local gas station and utilized a Bitcoin ATM to send the person the money that was requested. The case was closed due to a lack of investigative leads.

### **Mini-Bike/ATV Complaint:**

On 09/04/2023, this department took several reports from a Farmington resident complaining of mini-bikes, ATVs, and golf carts driving on the sidewalk and their lawn in the 32000 block of Laurelwood Ct. The resident stated that their lawn is being damaged by the ATVs and mini bikes. They believe the recreational vehicles are coming from a neighboring Farmington Hills subdivision. Officers responded to the area but could not locate the at fault vehicles. This is a reoccurring issue, and the resident was encouraged to continue reporting it until a suspect is located.

### **Disorderly Conduct:**

On 09/16/2023 at approximately 11:24 PM Officers conducting foot patrol at the Riley Park Pavilion were alerted to a fight in progress. Officers observed two intoxicated adult males rolling around the grass on the East side of the park. The 26-year-old subjects were separated and detained. No injuries were reported. The subjects each indicated that they were just fooling around and were roommates. The subjects each received a disorderly conduct citation and were released to a responsible adult.

### **CCW Violation (Taser):**

On 09/15/2023 at approximately 11:30 PM Officers conducting foot patrol at the Riley Park Pavilion were alerted to a 40-year-old male subject activating a stun gun/taser device at the festival in front of patrons. A witness pointed out the subject to officers. Officers contacted the subject and inquired about the taser. The subject did not have a CCW to legally carry the taser. The functional taser was confiscated and the subject was arrested on a CCW violation. The case was forwarded to DB for warrant presentation to the Oakland County prosecutors office.

### **Larceny from a vehicle:**

On 09/14/2023 a truck driver reported an unknown subject to steal his vehicle's license plate as it was parked overnight in the Farmington Plaza (Grand River and Orchard Lake). The license plate was entered into LEIN as stolen, and the case closed for no suspect/witness information.



**Assist O/Governmental Agency:**

A city resident discovered on 09/11/2023 that her check which was deposited in the postal box on Orchard Street in June was subsequently altered and cashed without her consent. The case was forwarded to the Postmaster General.

**Larceny of bike:**

On 09/21/2023 at approximately 6:54 PM Officers responded to the World Wide Plaza on a report of a stolen bike. The victim rode his \$900 mountain bike to the plaza to pick up his food order from the House of Lee. The victim left his bike unlocked outside the business. The victim exited the business to discover his bike stolen. The theft of the bike was captured on video by a neighboring business. The identity of the suspect is unknown.

**Littering/DWLR:**

On 09/20/2023 at approximately 11:00 PM an officer observed a passenger in a Dodge Caravan toss a lit cigarette out of the passenger side window at M-5 and Farmington. The officer also discovered the vehicle was uninsured. A traffic stop was conducted. The 37-year-old female driver had a revoked driver's license. The driver was cited for DWLR and the 33-year-old male passenger was cited for littering. The vehicle was released to a family member with a valid license.

**Disobey police officer's signal:**

On 09/18/2023 at approximately 9:45 PM an officer observed a vehicle travelling East bound Grand River and Shiawassee without a license plate. The officer attempted a traffic stop utilizing his lights and siren. The vehicle did not stop until it was boxed in by police vehicles at Grand River and Grove. The 26-year-old foreign driver had an international driver's license and was unsure of the laws regarding motor vehicles. The driver was cited for disobey police officer's signal and released with the citation.

**Open Intoxicants in Motor Vehicle:**

On 09/18/2023 at approximately 7:20 PM a Sergeant observed a male sleeping in a parked vehicle at the Freedom Gateway Church near Mooney and Shiawassee. The 32-year-old male subject left his residence after an argument with his girlfriend. The Sergeant observed an open bottle of Titos Vodka in the back seat. The contents of the bottle were discarded, and the subject was cited for Open intoxicants in a motor vehicle and released.

**Customer Trouble/Trespass order:**

On 10/01/2023 officers responded to Sipps Smoothie and Juice bar on a customer trouble report. The officers learned a verbal argument ensued between the manager and the mother of an ex-employee. The argument was over an unpaid work check. The manager wished a no trespass order to be given to the employees' mother. A no trespass order was given to the mother. Officers suggested the ex-employee file a civil complaint in the District Court for non-payment of wages.

**Accidental property damage report:**

On 09/29/2023 an officer responded to the parking lot of the TJ Maxx on an accidental property report. The officer learned that the reporting party's vehicle was struck by another vehicle's door causing two dents in the drivers side rear door. A report was taken for insurance purposes. The case was closed for no suspect vehicle information.



**Larceny from a building:**

On 09/28/2023 a hairdresser from a downtown salon reported the theft of two haircutting sheers from her workstation. The hairdresser reported that the sheers were valued at approximately \$1000 each. The case was closed for no suspect information. The time frame of the theft was also unknown.

Crime Part	Crime Category	Sep-2023	Aug-2023	Percent Change	Sep-2022	Percent Change	YTD 2023	YTD 2022	Percent Change
A	ARSON	0	0	-	0	-	1	1	0.0%
A	ASSAULT - AGGRAVATED	0	0	-	0	-	3	3	0.0%
A	ASSAULT - SIMPLE	2	0	-	1	100.0%	21	20	5.0%
A	BURGLARY - ALL OTHER	0	1	-100.0%	0	-	7	1	600.0%
A	BURGLARY - RESIDENTIAL	0	0	-	0	-	1	1	0.0%
A	DAMAGE TO PROPERTY	0	0	-	1	-100.0%	10	15	-33.3%
A	DRUG OFFENSES	0	0	-	3	-100.0%	4	17	-76.5%
A	EMBEZZLEMENT	0	0	-	0	-	0	3	-100.0%
A	EXTORTION - BLACKMAIL	0	0	-	0	-	0	1	-100.0%
A	FORGERY / COUNTERFEITING	0	1	-100.0%	0	-	10	2	400.0%
A	FRAUD	4	4	0.0%	4	0.0%	27	26	3.8%
A	INTIMIDATION / STALKING	1	1	0.0%	1	0.0%	9	3	200.0%
A	LARCENY - ALL OTHER	1	1	0.0%	0	-	16	14	14.3%
A	LARCENY - FROM AUTO (LFA)	3	0	-	4	-25.0%	20	24	-16.7%
A	LARCENY - RETAIL FRAUD	0	2	-100.0%	1	-100.0%	5	4	25.0%
A	MOTOR VEHICLE THEFT / FRAUD	0	1	-100.0%	3	-100.0%	8	7	14.3%
A	ROBBERY	0	1	-100.0%	0	-	2	0	-
A	SEX CRIME (VIOLENT)	0	0	-	0	-	0	2	-100.0%
A	STOLEN PROPERTY	0	0	-	0	-	2	2	0.0%
A	WEAPONS OFFENSE	1	0	-	3	-66.7%	7	14	-50.0%
A	<b>Total</b>	<b>12</b>	<b>12</b>	<b>0.0%</b>	<b>21</b>	<b>-42.9%</b>	<b>154</b>	<b>160</b>	<b>-3.8%</b>
B	ACCIDENT - HIT & RUN	0	0	-	1	-100.0%	1	2	-50.0%
B	BURGLARY - ALL OTHER	0	0	-	0	-	2	1	100.0%
B	FAMILY OFFENSE	1	0	-	0	-	5	2	150.0%
B	FRAUD	2	1	100.0%	1	100.0%	10	7	42.9%
B	HEALTH AND SAFETY	0	1	-100.0%	2	-100.0%	5	3	66.7%
B	LIQUOR LAW VIOLATION	2	2	0.0%	4	-50.0%	26	32	-18.8%
B	OBSTRUCTING JUSTICE	1	1	0.0%	3	-66.7%	30	22	36.4%
B	OBSTRUCTING POLICE	0	1	-100.0%	1	-100.0%	9	12	-25.0%
B	OUI OF LIQUOR / DRUGS	4	9	-55.6%	11	-63.6%	95	112	-15.2%
B	PUBLIC PEACE	2	1	100.0%	2	0.0%	8	5	60.0%
B	TRESPASSING / INVASION OF PRIVACY	0	1	-100.0%	0	-	2	2	0.0%
B	<b>Total</b>	<b>16</b>	<b>20</b>	<b>-20.0%</b>	<b>26</b>	<b>-38.5%</b>	<b>213</b>	<b>209</b>	<b>1.9%</b>
C	ACCIDENT	19	27	-29.6%	25	-24.0%	180	191	-5.8%
C	CITATION	11	7	57.1%	35	-68.6%	153	256	-40.2%
C	FAMILY OFFENSE	3	7	-57.1%	4	-25.0%	46	48	-4.2%
C	MISSING PERSON / RUNAWAY	0	0	-	0	-	1	6	-83.3%
C	MOTOR VEHICLE THEFT / FRAUD	0	0	-	1	-100.0%	0	2	-100.0%
C	SUSPICIOUS	42	40	5.0%	53	-20.8%	435	535	-18.7%
C	WARRANT	15	15	0.0%	23	-34.8%	114	138	-17.4%
C	<b>Total</b>	<b>649</b>	<b>700</b>	<b>-7.3%</b>	<b>942</b>	<b>-31.1%</b>	<b>6,979</b>	<b>8,387</b>	<b>-16.8%</b>
D	CITATION	1	2	-50.0%	1	0.0%	8	7	14.3%
D	OUI OF LIQUOR / DRUGS	0	0	-	0	-	1	0	-
D	<b>Total</b>	<b>27</b>	<b>18</b>	<b>50.0%</b>	<b>35</b>	<b>-22.9%</b>	<b>278</b>	<b>291</b>	<b>-4.5%</b>
E	<b>Total</b>	<b>18</b>	<b>23</b>	<b>-21.7%</b>	<b>14</b>	<b>28.6%</b>	<b>186</b>	<b>143</b>	<b>30.1%</b>

Respectfully,

Bob Houhanisin  
 Director of Public Safety



DEPARTMENT OF PUBLIC WORKS QUARTERLY REPORT  
JULY - SEPTEMBER 2023

Description		Reg Hours	Reg Gross	Ot Hours	OT Gross	Gross Explanation
BUILDING & GROUNDS	101-265.00-706.000	135.50	3,997.90	0.00	0.00	3,997.90
BUILDING & GROUNDS, SEASONAL	101-265.00-707.000	146.25	2,108.69	0.00	0.00	2,108.69
CEMETERIES	101-276.00-706.000	198.25	5,818.06	0.00	0.00	5,818.06
CEMETERIES SEASONAL	101-276.00-707.000	244.00	3,519.91	0.00	0.00	3,519.91
CEMETERIES, OVERTIME	101-276.00-709.000	0.00	0.00	17.00	772.54	772.54
POLICE & FIRE, REPAIR/MAINTENANCE	101-345.00-930.001	4.00	124.70	0.00	0.00	124.70
SAFETY INSPECTION, REPAIR/MAINT, DPW REG	101-371.00-930.001	1.50	46.56	0.00	0.00	46.56
PUBLIC WORKS	101-441.00-706.000	689.25	20,731.39	0.00	0.00	20,731.39
PUBLIC WORKS, SEASONALS	101-441.00-707.000	199.75	2,953.95	0.00	0.00	2,953.95
PUBLIC WORKS, OVERTIME	101-441.00-709.000	0.00	0.00	166.25	7,391.15	7,391.15
DDA	101-442.00-706.000	117.00	3,550.93	0.00	0.00	3,550.93
DDA SEASONALS	101-442.00-707.000	28.00	433.38	0.00	0.00	433.38
DDA, OVERTIME	101-442.00-709.000	0.00	0.00	8.00	371.06	371.06
PARKING LOTS	101-443.00-706.000	48.00	1,437.97	0.00	0.00	1,437.97
PARKING LOTS, SEASONALS	101-443.00-707.000	19.75	285.02	0.00	0.00	285.02
PARKINGLOTS, OVERTIME	101-443.00-709.000	0.00	0.00	9.00	407.18	407.18
SIDEWALKS	101-444.00-706.000	109.75	3,194.05	0.00	0.00	3,194.05
SIDEWALKS, SEASONALS	101-444.00-707.000	8.25	119.25	0.00	0.00	119.25
SIDEWALKS, OVERTIME	101-444.00-709.000	0.00	0.00	1.50	64.90	64.90
RUBBISH-RECYCLING COLLECTION	101-528.00-706.000	6.75	200.59	0.00	0.00	200.59
PARKS	101-751.00-706.000	518.75	15,298.32	0.00	0.00	15,298.32
PARKS SEASONAL	101-751.00-707.000	1,083.00	16,514.07	0.00	0.00	16,514.07
PARKS OVERTIME	101-751.00-709.000	0.00	0.00	71.75	3,347.02	3,347.02
FARMER'S MARKET	101-760.00-706.000	0.75	22.92	0.00	0.00	22.92
WARNER HOME	101-804.00-706.000	26.00	793.70	0.00	0.00	793.70
WARNER HOME, SEASONALS	101-804.00-707.000	1.25	20.63	0.00	0.00	20.63
WARNER HOME OVERTIME	101-804.00-709.000	0.00	0.00	0.75	31.73	31.73
ROUTINE MAINTENANCE, MAJOR STREETS	202-463.00-706.000	159.75	4,712.70	0.00	0.00	4,712.70
ROUTINE MAINTENANCE, MAJOR STREETS, SEASONALS	202-463.00-707.000	367.75	5,440.93	0.00	0.00	5,440.93
ROUTINE MAINTENANCE, MAJOR STREETS, OVERTIME	202-463.00-709.000	0.00	0.00	16.25	752.90	752.90
TRAFFIC SERVICES MAINTENANCE, MAJOR STREETS	202-474.00-706.000	135.25	3,950.13	0.00	0.00	3,950.13
TRAFFIC SERVICE MAINTENANCE, MAJOR STREETS, SEASONALS	202-474.00-707.000	71.75	1,036.00	0.00	0.00	1,036.00
TRAFFIC SERVICES MAINTENANCE, MAJOR STREETS, OVERTIME	202-474.00-709.000	0.00	0.00	8.00	343.02	343.02
SURFACE MAINTENANCE, TRUNK	202-486.00-706.000	12.75	377.49	0.00	0.00	377.49
SWEEP & FLUSH, TRUNK	202-488.00-706.000	6.00	177.85	0.00	0.00	177.85
SWEEP & FLUSH, TRUNK, OVERTIME	202-488.00-709.000	0.00	0.00	11.00	506.01	506.01
TREES & SHRUBS, TRUNK	202-490.00-706.000	2.50	68.80	0.00	0.00	68.80
TREES & SHRUBS, TRUNK, SEASONALS	202-490.00-707.000	2.50	36.25	0.00	0.00	36.25
DRAINAGE & DITCHES, TRUNK	202-491.00-706.000	172.00	5,267.45	0.00	0.00	5,267.45
GRASS & WEED CONTROL. TRUNK	202-493.00-706.000	32.75	958.59	0.00	0.00	958.59
GRASS & WEED CONTROL. TRUNK	202-493.00-707.000	88.50	1,273.90	0.00	0.00	1,273.90
TRAFFIC SIGNS/SIGNALS, TRUNK	202-494.00-706.000	16.00	470.68	0.00	0.00	470.68
ROUTINE MAINTENANCE, COUNTY ROAD	202-508.00-706.000	13.00	386.64	0.00	0.00	386.64
ROUTINE MAINTENANCE, COUNTR ROAD, SEASONAL	202-508.00-707.000	51.75	745.27	0.00	0.00	745.27





**CITY OF FARMINGTON**  
**BUILDING DEPARTMENT**

***1st Quarter Report***

***July 1, 2023***  
***through***  
***September 30, 2023***

***Jeffrey Bowdell***  
***Building Official***  
***Building Inspector***

FY 2022 - 23

MONTH	NEW HOMES		HOME REMODEL		SHEDS/GARAGES		COMMERCIAL REMODEL		COMMERCIAL BUILDING		INDUSTRIAL REMODEL	
	No. of Permits	Value	No. of Permits	Value	No. of Permits	Value	No. of Permits	Value	No. of Permits	Value	No. of Permits	Value
JULY	0	\$0	1	\$433,360	0	\$0	3	\$109,345	0	\$0	0	\$0
AUGUST	0	\$0	0	\$0.00	0	\$0	1	\$352,094	0	\$0.00	0	\$0
SEPTEMBER	0	\$0	2	\$75,792	0	\$0	1	\$45,000	0	\$0	1	\$30,000
OCTOBER												
NOVEMBER												
DECEMBER												
JANUARY												
FEBRUARY												
MARCH												
APRIL												
MAY												
JUNE												
<b>TOTAL</b>	<b>0</b>	<b>\$0</b>	<b>3</b>	<b>\$509,152.00</b>	<b>0</b>	<b>\$0</b>	<b>5</b>	<b>\$506,439</b>	<b>0</b>	<b>\$0.00</b>	<b>1</b>	<b>\$30,000</b>





## BUILDING PERMITS

	2023- 2024		2022 - 2023		2021 - 2022	
MONTH	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES
JULY	41	\$20,565	12	\$3,750	32	\$ 33,050
AUGUST	28	\$12,443	50	\$16,330	55	\$27,890
SEPTEMBER	25	\$10,155	30	\$14,615	45	\$15,085
OCTOBER			40	\$9,595	61	\$21,145
NOVEMBER			35	\$9,170	41	\$16,465
DECEMBER			20	\$7,845	16	\$5,300
JANUARY			24	\$9,475	30	\$18,990
FEBRUARY			10	\$11,960	25	\$6,070
MARCH			14	\$3,775	45	\$31,905
APRIL			32	\$19,055	32	\$10,600
MAY			49	\$18,710	46	\$9,945
JUNE			52	\$24,115	24	\$10,470
<b>TOTAL</b>	<b>94</b>	<b>\$43,163</b>	<b>368</b>	<b>\$148,395</b>	<b>452</b>	<b>\$206,915</b>

## ELECTRIC PERMITS

	2023 - 2024		2022 - 2023		2021 - 2022	
MONTH	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES
JULY	19	\$1,483	22	\$2,294	16	\$1,057
AUGUST	25	\$5,024	34	\$4,027	28	\$4,123
SEPTEMBER	17	\$2,600	15	\$2,294	23	\$4,218
OCTOBER			25	\$3,353	24	\$3,468
NOVEMBER			18	\$2,032	32	\$4,245
DECEMBER			13	\$2,042	21	\$3,145
JANUARY			20	\$2,518	32	\$3,201
FEBRUARY			20	\$3,275	16	\$2,207
MARCH			17	\$2,651	21	\$4,304
APRIL			16	\$1,647	21	\$2,060
MAY			23	\$3,001	15	\$1,591
JUNE			22	\$2,924	30	\$3,620
<b>TOTAL</b>	<b>61</b>	<b>\$9,107</b>	<b>245</b>	<b>\$32,058</b>	<b>279</b>	<b>\$37,239</b>

## MECHANICAL PERMITS

	2022 - 2023		2022 - 2023		2021 - 2022	
MONTH	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES
JULY	21	\$3,130	19	\$3,335	17	\$2,760
AUGUST	25	\$5,153	35	\$5,535	19	\$3,565
SEPTEMBER	15	\$2,735	23	\$3,970	12	\$2,307
OCTOBER			11	\$1,485	19	\$2,710
NOVEMBER			15	\$2,685	27	\$5,425
DECEMBER			12	\$2,080	18	\$3,845
JANUARY			12	\$2,085	26	\$4,020
FEBRUARY			19	\$3,624	12	\$2,815
MARCH			17	\$3,320	33	\$6,695
APRIL			18	\$3,970	19	\$3,185
MAY			16	\$2,485	9	\$1,360
JUNE			18	\$3,597	31	\$5,890
<b>TOTAL</b>	<b>61</b>	<b>\$11,018</b>	<b>215</b>	<b>\$38,171</b>	<b>242</b>	<b>\$44,577</b>

## PLUMBING PERMITS

	2023 - 2024		2022 - 2023		2021 - 2022	
MONTH	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES
JULY	8	\$1,235	2	\$995	6	\$1,465
AUGUST	10	\$1,575	18	\$1,765	11	\$2,475
SEPTEMBER	4	\$2,000	3	\$635	6	\$1,155
OCTOBER			8	\$1,130	6	\$1,325
NOVEMBER			5	\$930	11	\$2,080
DECEMBER			10	\$1,275	6	\$905
JANUARY			12	\$2,655	7	\$855
FEBRUARY			6	\$1,120	16	\$3,595
MARCH			4	\$1,195	16	\$2,830
APRIL			7	\$1,205	14	\$2,075
MAY			8	\$1,055	10	\$1,885
JUNE			8	\$1,840	12	\$3,815
<b>TOTAL</b>	<b>22</b>	<b>\$4,810</b>	<b>91</b>	<b>\$15,800</b>	<b>121</b>	<b>\$24,460</b>



CODE ENFORCEMENT LOG

MONTH: July 2023

VIOLATIONS	METHOD OF CONTACT				TOTAL
	PHONE	VERBAL	LETTER	WARNING TICKET	
unoperable vehicle					
Recreational Vehicles					
Trash cans at curb	1				1
Streets / Sidewalks					
Commercial Property Maint./Dumpster					
Signs					
Housing Code					
Fences					
Nuisances					
Zoning: unapproved use			1		1
Grass over 8"		3			3
Work w/o permit					
Blight: yard/outdoor		1			1
unapproved outside sales					
improper disposal grease					
unauthorized use of bldg					
improper storage					
Barrier-free parking not enough spaces					
Lights					
<b>Total</b>	<b>1</b>	<b>4</b>	<b>1</b>		<b>6</b>

RESULTS						
COMPLIANCE	NON-COMPLIANCE	COURT	PENDING	CITY COUNCIL	ZONING BOARD	TOTAL
			1			1
			1			1
1	2					3
	1					1
<b>1</b>	<b>3</b>		<b>2</b>			<b>6</b>

INSPECTIONS	
Gas Pressure Tests	1
Rough Building	0
Final Building	10
Foundation	0
Initial Compliance	0
Roof	6
Heating/Cooling	16
Fire Test Hood Suppression	0
Fireplace	0
Foreclosure	0
<b>Total</b>	<b>33</b>

PLAN REVIEW	
Signs	0
Buildings/addition	1
Fences	0
Decks	0
Hood Suppression	0
Demolition	0
Zoning Compliance	0
<b>Total</b>	<b>1</b>



**CODE ENFORCEMENT LOG**

MONTH: August 2023

VIOLATIONS	METHOD OF CONTACT				TOTAL
	PHONE	Inspection	LETTER	WARNING TICKET	
Automobiles		1			1
Recreational Vehicles					
Trash/dumpster		2			2
Streets / Sidewalks					
Comm. Property Maint.		1			1
Signs					
Unapproved use		1			1
Fences					
Nuisances					
Shed/acc bldg					
Property Blight					
Grass (over 8")		4			4
Brush/haz tree		2			2
Blight Vehicles					
Storage / Pods					
Signs		1			1
rats		2			2
Work w/o permit		1			1
<b>Total</b>	<b>0</b>	<b>15</b>	<b>0</b>	<b>0</b>	<b>15</b>

RESULTS						
COMPLIANCE	NON-COMPLIANCE	COURT	PENDING	CITY COUNCIL	ZONING BOARD	TOTAL
			1			1
1	1					2
			1			1
1						1
3			1			4
1			1			2
1						1
			2			2
			1			1
<b>7</b>	<b>1</b>	<b>0</b>	<b>7</b>			<b>15</b>

INSPECTIONS	
Gas Pressure Tests	0
Rough Building	3
Final Building	15
Foundation	0
Observable Component	0
Roof	6
Heating/Cooling	24
Fireplace	0
Foreclosures	0
<b>Total</b>	<b>48</b>

PLAN REVIEW	
Signs	
Buildings	4
Fences	
Decks	
Hood Suppression	
Demolition	
Fire Repair	
Pool	
<b>Total</b>	<b>4</b>



CODE ENFORCEMENT LOG

MONTH: September 2023

VIOLATIONS	METHOD OF CONTACT				TOTAL
	PHONE	Drive by	LETTER	WARNING TICKET	
Automobiles		1			1
Recreational Vehicles					
Trash/litter/debris					
Streets / Sidewalks					
Comm. Property Maint. Parking lot lights	2				2
Signs					
Nuisances					
Fences					
Exterior house lights					
Zoning/investigation					
Tree trimming/yard					
Grass (over 8")	3				3
Comm. Prop					
Yard Waste @ Curb					
Unlicensed Vehicle					
Property Maintenance-housing					
Blight/cars/outside junk	3				3
Trash/recycle storage					
<b>Total</b>	<b>8</b>	<b>1</b>			<b>9</b>

RESULTS						
COMPLIANCE	NON-COMPLIANCE	COURT	PENDING	CITY COUNCIL	ZONING BOARD	TOTAL
			1			1
	1		1			2
	1		2			3
		1	2			3
<b>0</b>	<b>2</b>	<b>1</b>	<b>6</b>			<b>9</b>

INSPECTIONS	
Gas Pressure Tests	2
Rough Building	4
Final Building	19
Foundation	0
Observable Component	0
Roof	0
Heating/Cooling	21
Fireplace	0
Foreclosures	0
Post Hole	3
Footing/sidewalk forms	0
<b>Total</b>	<b>49</b>

PLAN REVIEW	
Signs	0
Buildings	2
Fences	0
Decks	0
Hood Suppression	0
Demolition	0
Fire Repairs	0
Pool	0
Shed	0
Swim Club	0
<b>Total</b>	<b>2</b>




<b>Farmington City Council Staff Report</b>	<b>Council Meeting Date:</b> Oct. 16, 2023	<b>Item Number 4F</b>
<b>Submitted by:</b> Melissa Andrade, Assistant to the City Manager		
<b>Agenda Topic:</b> Resignation from Beautification Commission		
<b>Proposed Motion:</b> NA – Consent agenda		
<b>Background:</b> Sandy Smallish submitted her resignation letter for her seat on the Beautification Commission, she is moving out of the city. Her term expires on June 30, 2024.		
<b>Materials:</b> Resignation email		

## Beautification Committee Resignation



Sandy Smallish <sandysmallish@gmail.com>

To  Melissa Andrade

Cc  Sarah Davies Davies

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hi Melissa -

I'm sorry to tell you that I am going to be moving out of Farmington in a few weeks and will no longer be able to serve on the Beautification Committee. Please accept this email as my formal resignation from the Committee effective immediately.

Thank you,  
Sandy Smallish



<b>Farmington City Council Staff Report</b>	<b>Council Meeting Date:</b> Oct. 16, 2023	<b>Item Number 6A</b>
<b>Submitted by:</b> Melissa Andrade, Assistant to the City Manager		
<b>Agenda Topic:</b> Adopt a resolution amending Social District - The Syndicate – agreement to extend the hours of operations New Year’s Eve and New Year’s Day annually.		
<b>Proposed Motion:</b> Move to approve a resolution amending the Farmington Social District Commons Area Management and Maintenance Plan so that the Social District shall remain open until 2 a.m. between New Year’s Eve and New Year’s Day annually.		
<p><b>Background:</b> In 2020, the Farmington City Council established a Social District Management and Maintenance Plan setting the hours of operation for the commons area in the district.</p> <p>Currently, The Social District and Commons Areas are open for operation Sunday through Thursday from 10 a.m. to 10 p.m., and Friday and Saturday from 10 a.m. to midnight. We would like to extend that to 2 a.m. on Dec. 31, New Year’s Eve.</p> <p>This is in part to invite those enjoying the businesses in the Syndicate to enjoy the City’s New Year’s Eve ball drop.</p>		
<b>Materials:</b> Resolution & update to plan		

**STATE OF MICHIGAN**  
**COUNTY OF OAKLAND**  
**CITY OF FARMINGTON**

**RESOLUTION AMENDING SOCIAL DISTRICT COMMONS AREA MANAGEMENT  
AND MAINTENANCE PLAN**

**RECITATIONS:**

**WHEREAS,** the Michigan Liquor Control Code permits was recently amended by 2020 Public Act 124 (the Act) to allow the governing body of a local governmental unit to designate social districts and commons areas which may be used by qualified licensees to obtain a social district permit from the Michigan Liquor Control Council (MLCC) to utilize expanded areas for the consumption of alcohol; and

**WHEREAS,** the City of Farmington established a Social District with a commons area in accordance with the Act; and

**WHEREAS,** the Act requires the governing body to establish local management and maintenance plans, including, but not limited to, hours of operation, for a for a commons area and submit those plans to the commission; and

**WHEREAS,** in accordance with Subsection 1 of Section 551 of the Act, the City of Farmington City Council established Social District Management and Maintenance Plan setting the hours of operation for the Commons Area and City Council now seeks to change the hours of operation for New Years' Eve through New Years' Day, annually, to allow the Commons Area to be open until 2:00am during that timeframe as shown in the attached Exhibit A.

***NOW THEREFORE BE IT RESOLVED THAT,*** that the City Council hereby adopts an amended version of the Social District Management and Maintenance Plan updating that hours of operation for the time period between New Years' Eve and New Years' Day, annually, to allow the Commons Area to remain open during that time period until 2:00 am as set forth in the Social District Management and Maintenance Plan, attached as Exhibit A.

**AYES:**

**NAYS:**

**ABSTENTIONS:**

**ABSENT:**

**CERTIFICATION**

I hereby certify that the foregoing Resolution was adopted by the City Council of the City of Farmington at a meeting duly called and held on November \_\_\_\_, 2023.

CITY OF FARMINGTON

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MEAGHAN BACHMAN, CLERK

# FARMINGTON SOCIAL DISTRICT AND COMMONS AREA(S)

## *Management and Maintenance Plan*

### OPERATION :

1. The Social District and Commons Areas shall be open for operation Sunday through Thursday from 10am to 10pm, and Friday and Saturday from 10am to midnight. The Social District shall remain open until 2:00 am between New Years' Eve and New Years' Day, annually.
2. No tents or lighting shall be installed within the Social District or Commons Area(s) without City permission.
3. No amplified sound shall be used in the Social District or Commons Areas without City permission.
4. Umbrellas may be installed but shall not be mechanically fastened to street or sidewalk surfaces.
5. There shall be no smoking in the Commons Areas.
6. Dogs are permitted in the Social District and Commons Areas (the City's leash laws still apply, as does the obligation to pick up after your dog).

### ACCESS

1. Pedestrian access shall be maintained to all buildings in the Social District and Commons Areas as required by the City of Farmington.
2. Emergency access shall be maintained to all adjacent properties in the Social District and Commons Areas as required by the City of Farmington.

### ALCOHOL:

1. Alcoholic beverages are allowed in the Commons Area(s) only in accordance with a Social District Permit issued by the Michigan Liquor Control Commission (MLCC), any accompanying MLCC regulations, and City of Farmington requirements.
2. Alcoholic beverages shall only be purchased at the licensed premises of a Social District Permit holder and must be consumed in designated Commons Areas.

### SEATING, TABLES, AND RELATED FURNISHINGS:

1. Farmington Downtown Development Authority will maintain any seating, tables, and related furnishings that have been purchased and deployed by the City or DDA within the Social District.
1. Seating, tables, and related furnishings that have been provided by individual Social District Permit Holders shall be the sole responsibility of the Social District Permit Holders and must comply with ADA accessibility requirements. Under certain circumstances, Social District Permit holders may use public space for seating, tables, and related furnishings. Interested Social District Permit holders must contact Farmington Downtown Development Authority for necessary reviews and municipal approvals.

### SIGNAGE

2. Related furnishings are defined as planters, fencing, spatial delineators or other elements that are deployed as part of a seating expansion within the Social District.

1. Farmington Downtown Development Authority in consultation with the City will provide signage that designates the Commons Area(s) and Commons Area(s) boundaries.
2. Existing City of Farmington sign ordinances are still applicable within Social District and Commons Area(s)

#### **TRASH AND RECYCLING:**

1. Farmington Downtown Development Authority will provide temporary trash cans and/or recycling cans within Commons Area(s) and at Commons Area boundaries and will maintain these trash cans and/or recycling cans and conduct trash removal operations at these locations for the duration of the Social District and Commons Area operation so long as it is economically feasible to do so.
2. At locations where existing trash cans are already installed, Farmington Downtown Development Authority and City of Farmington will continue their current maintenance and trash removal operations.

#### **REVIEW**

1. The Management and Maintenance Plan shall be included in any future Social District reviews conducted by the City of Farmington or other entities.
2. Farmington Downtown Development Authority shall be included in any review and consulted on any revisions to the Social District and Management and Maintenance Plan.
3. Alcoholic beverages consumed in Commons Areas are required to be in designated cups per the requirements of the MLCC and the City of Farmington.
4. Social District Permit holders are responsible for the sale of alcohol on their licensed premises in accordance with their individual Social District Permits and all MLCC rules and regulations, including confirming the consumer's identification and age, and prohibiting the sale of alcohol to intoxicated parties.
5. During regular patrols, Farmington Department of Public Safety will monitor Commons Area(s) as assigned for compliance with MLCC and City of Farmington rules and regulations.
6. Farmington Downtown Development Authority staff and/or contractors will also monitor Commons Areas and report compliance issues to the proper authorities so long as it is economically feasible to do so.
7. Additional commons areas may be considered at a future date by City Commission.

#### **SOCIAL DISTANCING AND COVID-19 RESPONSE:**

1. All users of Social District and Commons Area(s) shall follow State of Michigan social distancing requirements.
2. All users of Social District and Commons Areas shall comply with State of Michigan Department of Health and Human Services Orders and applicable Orders issued by the Oakland County Health Department, including but not limited to, complying with limits on social gatherings and requirements relating to face masks.

<b>Farmington City Council Staff Report</b>	<b>Council Meeting Date:</b> October 16, 2023	<b>Reference Number</b>  <b>6B</b>	
<b>Submitted by:</b> David Murphy, City Manager			
<b>Description</b> Consideration to Schedule Program Year 2024 Community Development Block Grant Application Public Hearing			
<b>Requested Action</b> Move to schedule a public hearing on November 20, 2023 for public comment on the proposed Program Year 2024 Community Development Block Grant application.			
<p><b>Background</b></p> <p>The City's Community Development Block Grant (CDBG) funding for 2024 is projected by Oakland County to be \$26,502. As part of the application process, the city must hold a public hearing. Our completed application, accompanied by a resolution of Council approval, must be submitted to Oakland County by December 1, 2023.</p> <p>As Council knows, CDBG funding eligibility is restricted to projects or programs that meet specific objectives determined by the federal Department of Housing and Urban Development (HUD). Of these objectives, Farmington is limited to CDBG funding for projects where "the primary beneficiaries are low or moderate income people."</p> <p>Council may recall from previous years' CDBG applications that senior programs/projects receive special eligibility consideration. The administration's preliminary recommendation, outlined below, proposes a CDBG program that is not administratively burdensome, and continues current city funding level for the senior center and senior services.</p> <p>CDBG funds are federal funds administered by the Department of Housing and Urban Development.</p> <p>The administration's preliminary recommendation is that Council considers establishing the following development objectives: (1) senior center (\$22,527) and (2) public services, senior services (\$3,975).</p> <p><b>Materials Attached</b></p> <p>CDBG Public Notice PY2024</p>			
<b>Agenda Review</b>			
<b>Department Head</b>	<b>Finance/Treasurer</b>	<b>City Attorney</b>	<b>City Manager</b>

**CITY OF FARMINGTON  
NOTICE OF PUBLIC HEARING  
COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS**

NOTICE IS HEREBY GIVEN that the City of Farmington will hold a public hearing on the use of Community Development Block Grant Funds. The Hearing will be held on Monday, November 20, 2023 at 7:00 p.m. EDT in the Council Chambers, Farmington City Hall, 23600 Liberty Street, Farmington, Michigan 48335 to hear public comments on the CDBG Program Year 2024 application in the approximate amount of \$26,502 to fund eligible projects. All interested citizens are requested to attend the Hearing. Comments will also be received in writing or in person at the City Clerk's Office, Farmington City Hall, until 4:30 p.m. on Monday, November 20, 2023. Arrangements to reasonably accommodate special needs, including handicap accessibility or interpreter, will be made upon receiving 72-hour notice. Contact David Murphy, City Manager, Farmington City Hall at 248-474-5500, x 5122 or by e-mail at [DMurphy@farmgov.com](mailto:DMurphy@farmgov.com) for special services.

Meaghan Bachman, City Clerk

Published:

**Farmington City Council  
Staff Report**

**Council Meeting  
Date:** October 16, 2023

**Reference Number  
6C**

**Submitted by:** Meaghan K. Bachman, City Clerk

**Description** Consideration to Adopt Resolution Approving 2024 City Council Meeting Dates

**Requested Action** Move to adopt resolution to establish 2024 City Council meeting dates

**Background**

The Open Meetings Act requires that the regularly scheduled meetings of a public body be posted within ten days after the first meeting of that public body in each calendar or fiscal year. The Farmington City Charter, Section 6.1, states that the Council will provide, by resolution, the time and place of its regular meetings.

Attached is a proposed City Council meeting schedule for 2024. This would continue the tradition of meeting on the first and third Monday of each month in addition to a Special Session at 6 p.m. on the third Monday of every month.

1. The council meetings slated for the first Mondays of July and August will be eliminated because business is historically slow during these dates, and we encounter vacation conflicts.
2. The Monday night meeting prior to the November 5 election is eliminated to allot time for election preparation.

Assuming a first and third Monday schedule, there are three meetings changed to Tuesday as a result of holidays: January 15<sup>th</sup> (Martin Luther King's Birthday), February 19<sup>th</sup> (President's Day) and September 2<sup>nd</sup> (Labor Day).

We have included one special meeting to review the City Manager's recommended budget. This is scheduled for Monday, April 22, 2024, at 6:00 p.m.

**Materials:**  
Resolution



CITY OF FARMINGTON

**RESOLUTION NO.**

WHEREAS, The Open Meetings Act, MCL 15.261 et. seq. requires “for regular meetings of a public body, there shall be posted within 10 days after the first meeting of the public body in each calendar or fiscal year, a public notice stating the dates, times, and places of its regular meetings.”

WHEREAS, Section 6.1 of the City Charter states that Council provides by resolution for the time and place of its regular meetings.

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the following are dates and times of regular and special City Council meetings for the year of 2024 in Council Chambers of Farmington City Hall, 23600 Liberty Street, Farmington, Michigan.

**MEETING DATES**

Tuesday, January 16, 2024	6:00 p.m. 7:00 p.m.	Special Study Session Regular Meeting
Monday, February 5, 2024	7:00 p.m.	Regular Meeting
Tuesday, February 20, 2024	6:00 p.m. 7:00 p.m.	Special Study Session Regular Meeting
Monday, March 4, 2024	7:00 p.m.	Regular Meeting
Monday, March 18, 2024	6:00 p.m. 7:00 p.m.	Special Study Session Regular Meeting
Monday, April 1, 2024	7:00 p.m.	Regular Meeting
Monday, April 15, 2024	6:00 p.m. 7:00 p.m.	Special Study Session Regular Meeting
Monday, April 22, 2024	6:00 p.m.	Budget Review Meeting
Monday, May 6, 2024	7:00 p.m.	Regular Meeting
Monday, May 20, 2024	6:00 p.m. 7:00 p.m.	Special Study Session Regular Meeting

Monday, June 3, 2024	7:00 p.m.	Regular Meeting
Monday, June 17, 2024	6:00 p.m. 7:00 p.m.	Special Study Session Regular Meeting
Monday, July 15, 2024	6:00 p.m. 7:00 p.m.	Special Study Session Regular Meeting
Monday, August 19, 2024	6:00 p.m. 7:00 p.m.	Special Study Session Regular Meeting
Tuesday, September 3, 2024	7:00 p.m.	Regular Meeting
Monday, September 16, 2024	6:00 p.m. 7:00 p.m.	Special Study Session Regular Meeting
Monday, October 7, 2024	7:00 p.m.	Regular Meeting
Monday, October 21, 2024	6:00 p.m. 7:00 p.m.	Special Study Session Regular Meeting
Monday, November 18, 2024	6:00 p.m. 7:00 p.m.	Special Study Session Regular Meeting
Monday, December 2, 2024	7:00 p.m.	Regular Meeting
Monday, December 16, 2024	6:00 p.m. 7:00 p.m.	Special Study Session Regular Meeting

.....

I, Meaghan K. Bachman, duly authorized City Clerk for the City of Farmington do hereby certify that the foregoing is a true and correct copy of a motion adopted by the Farmington City Council at a regular meeting held on Monday, October 16, 2023 in the City of Farmington, Oakland County, Michigan.

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Meaghan K. Bachman, City Clerk

- Election Dates:
  - Presidential Primary – February 27<sup>th</sup>
  - State Primary – August 6<sup>th</sup>
  - General Election – November 5<sup>th</sup>

<b>Farmington City Council Staff Report</b>	<b>Special Council Meeting Date: October 16, 2023</b>	<b>Reference Number 6D</b>													
<b>Submitted by:</b> David Murphy, City Manager															
<b>Description</b> Consideration of Agreement with Oakland County Equalization Division Assistance for Real and Personal Property Assessment Administration Services															
<b>Requested Action:</b> Move to approve Agreement with Oakland County for Equalization Division Assistance for Real and Personal Property Assessment Administration Services															
<p><b>Background</b></p> <p>The Oakland County Equalization Division has performed real and personal property assessment services for the City for several years. The new agreement is for the period of July 1, 2023 through June 30, 2025.</p> <p>The rates for the prior agreement and for the new agreement are as follows</p> <table border="1" data-bbox="170 873 1450 1026"> <thead> <tr> <th>Years</th> <th>Per Parcel Real Property Description</th> <th>Per Personal Property Description</th> </tr> </thead> <tbody> <tr> <td>2022-23</td> <td>\$18.76</td> <td>\$13.72</td> </tr> <tr> <td>2023-24</td> <td>\$19.51</td> <td>\$14.27</td> </tr> <tr> <td>2024-25</td> <td>\$20.29</td> <td>\$14.84</td> </tr> </tbody> </table> <p>The City paid the County \$78,810 for work under the previous agreement. The annual payment to the County will increase approximately four percent (4%) each year based on the increase in their rates.</p> <p>The City Attorney's Office reviewed the Agreement.</p>				Years	Per Parcel Real Property Description	Per Personal Property Description	2022-23	\$18.76	\$13.72	2023-24	\$19.51	\$14.27	2024-25	\$20.29	\$14.84
Years	Per Parcel Real Property Description	Per Personal Property Description													
2022-23	\$18.76	\$13.72													
2023-24	\$19.51	\$14.27													
2024-25	\$20.29	\$14.84													
<b>Agenda Review</b>															
<b>Department Head</b>	<b>Finance/Treasurer</b>	<b>City Attorney</b>	<b>City Manager</b>												

<b>Farmington City Council Staff Report</b>	<b>Council Meeting Date:</b> October 16, 2023	<b>Item Number 6E</b>
<b>Submitted by:</b> Charles Eudy, Superintendent		
<b>Agenda Topic:</b> Change Order No. 7 & Construction Estimate No. 7 for the Sidewalk Improvement Program		
<b>Proposed Motion:</b> Move to Approve payment to Luigi Ferdinandi & Son Cement Company, Change Order No. 7 & Construction Estimate No. 7 in the amount of \$25,841.00 for the Farmington Sidewalk Improvement Program.		
<b>Background:</b> <p>In conjunction with the city’s consulting engineer’s Orchard Hiltz &amp; McCliment Advisors (OHM), bids were solicited for the Farmington 2020/21 Sidewalk Program. The selection of selection of the areas to be replaced was based upon the condition of the sidewalks and other upcoming construction projects. The project was awarded to Luigi Ferdinandi &amp; Son Cement Company Incorporated of Roseville Michigan at the March 2020 Council Meeting.</p> <p><u>Change Order No. 7:</u> Includes the ADA crosswalk near Farmington High School which was not included within the 2023 Sidewalk Program scope of work. Following a review of the area by Farmington Public Safety, Traffic Improvement Association (TIA) and OHM. It was recommended it install a mid-block crosswalk for the High School. A budget amendment adjusting local streets allocations and increasing major streets allocations for the construction expense of \$9,250.33 for the crosswalk will be presented for City Council to approval.</p> <p><u>Construction Estimate No.7:</u> Earnings this period of \$12,035.16 with \$13,305.84 of retainage released, amount due to the contractor \$25,841.00 for sidewalk replacement north of Grand River and east of Farmington Road. This is the second year of improvements in this area and next fiscal year this area should be completed. Sidewalks in this area were prioritized on the severity of displacement and the allocated funding. Sidewalk replacements were conducted on entire lengths of streets, knowing some streets would be postponed until next fiscal year.</p> <p>Orchard Hiltz &amp; Climate recommend payment to Luigi Ferdinandi &amp; Son Cement Company Incorporated in the amount of \$25,841.00 for work completed to date and release of all but \$500 of retainage to keep the contract open for next fiscal year.</p> <p>Luigi’s Ferdinandi &amp; sons has been a great contractor to work with, and has worked well with the residents, OHM conducting this project. City Administration would like City Council to consider extending the contract to next Fiscal Year.</p>		
<b>Materials:</b> OHM Change Order No. 7 and Payment Application No. 7		



September 21, 2023

Mr. Chuck Eudy  
DPW Superintendent  
City of Farmington  
33720 W. 9 Mile Road  
Farmington, Michigan 48335

Regarding: City of Farmington – 2020 Sidewalk Program  
OHM Job No. 0111-19-0030

Dear Mr. Eudy:

Enclosed are Payment Application No. 7 and Change Order No. 7 for the referenced project. We would recommend approval of this Change Order. If you concur, please sign and return a pdf to OHM for our files.

Luigi Ferdinandi & Son Cement Company Inc. has completed the work shown on the attached payment application for the period ending September 18, 2023, and we would recommend payment to the Contractor in the amount of **\$25,841.00** which includes (\$13,805.84) of previously held retainage.

Sincerely,  
OHM Advisors

A handwritten signature in black ink, appearing to read "Matt Parks". The signature is written in a cursive style with a horizontal line underneath it.

---

Matt Parks, P.E.  
Client Representative

cc: Joshua Leach, Assistant Superintendent (via e-mail)  
Luigi Ferdinandi, Luigi Ferdinandi & Son Cement Company Inc. (via email)  
Michael McNutt, OHM (via email)  
File

P:\0101\_0125\0111190030\_2020\_Sidewalk\_Program\\_Construction\Pay App\_CO\PA\No.7

**OHM Advisors**  
34000 PLYMOUTH ROAD  
LIVONIA, MICHIGAN 48150

**T** 734.522.6711  
**F** 734.522.6427

**OHM-Advisors.com**



**PAYMENT APPLICATION**

**Project: City of Farmington - 2020 Sidewalk Program**

**Job Number: 0111-19-0030**  
Number: 7

Period End Date: 9/18/2023  
Status: Approved

**CONTRACTOR** Luigi Ferdinandi & Son Cement Company Inc.

**OWNER:** City of Farmington  
23600 Liberty Street  
Farmington, MI 48335  
(248) 474-5500

16481 Common Road  
Roseville, MI 48066  
(586) 774-1000

Contract Start Date: 6/8/2020  
Contract End Date: 9/15/2020  
Contract Duration: 99  
Print Date: 9/21/2023

SCHEDULE On  
STATUS:  
NOTE:

Original Contract Amount:	\$443,878.00	Change Order 1:	\$13,252.00	Earnings This Period:	\$12,035.16
Change Orders Amount:	\$744,840.69	Change Order 2:	\$236,326.23	Earnings To Date:	\$1,205,809.36
Current Contract Amount:	\$1,188,718.69	Change Order 3:	\$5,753.31	Previous Retainage Amount:	\$14,305.84
		Change Order 4:	\$220,133.59	Retainage This Period:	(\$13,805.84)
		Change Order 5:	\$60,181.76	Less Total Retained To Date:	\$500.00
		Change Order 6:	\$199,943.48	Net Earned:	\$1,205,309.36
		Change Order 7:	\$9,250.33	Previous Earnings:	\$1,179,468.36
Retainage: Lump Sum	\$744,840.69			Amount Due Contractor:	\$25,841.00
				Amount Due Contractor includes (\$13,805.84) of previously held retainage	

**Approved By** Chuck Eudy - Public Works Superintendent - City of Farmington

Date 9-21-23

(734) 522-6711

OHM-Advisors.com

**OHM Advisors**  
34000 Plymouth Road  
Livonia, MI 48150

City of Farmington - 2020 Sidewalk Program

Recommended By

**Michael McNutt**

Digitally signed by Michael McNutt  
DN: C=US, E=Michael.McNutt@ohm-advisors.com,  
O=OHM Advisors, CN=Michael McNutt  
Date: 2023.09.21 12:13:12-04'00'

Michael McNutt, Engineer

Date \_\_\_\_\_

**OHM Advisors**  
34000 Plymouth Road  
Livonia, MI 48150

(734) 522-6711

OHM-Advisors.com

City of Farmington - 2020 Sidewalk Program

Items

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
<b>Division: A - Floral Park</b>									
1	Audio Video Route Survey, Div. I	1.00 Ls	1.00	\$2,500.00	0.00	0.00	\$0.00	1.00	\$2,500.00
2	Mobilization, Max. \$4000, Div. I	1.00 Ls	1.00	\$2,500.00	0.00	0.00	\$0.00	1.00	\$2,500.00
3	Traffic Maintenance and Control, Div. I	1.00 Ls	1.00	\$2,500.00	0.00	0.00	\$0.00	1.00	\$2,500.00
4	Curb and Gutter, Rem	484.00 Ft	538.50	\$10.00	0.00	0.00	\$0.00	538.50	\$5,385.00
5	Sidewalk, Rem	1738.00 Syd	2302.00	\$18.00	0.00	0.00	\$0.00	2302.00	\$41,436.00
6	Pavt, Rem	587.00 Syd	2.00	\$18.00	0.00	0.00	\$0.00	2.00	\$36.00
7	Sidewalk Ramp, Rem	602.00 Syd	790.00	\$18.00	0.00	0.00	\$0.00	790.00	\$14,220.00
8	Excavation, Earth	46.00 Cyd	0.00	\$50.00	0.00	0.00	\$0.00	0.00	\$0.00
9	Undercut Aggregate, 21AA Limestone	43.00 Cyd	0.00	\$30.00	0.00	0.00	\$0.00	0.00	\$0.00
10	Aggregate Base, 21AA Limestone, 8 inch	176.00 Syd	0.00	\$18.00	0.00	0.00	\$0.00	0.00	\$0.00
11	Maintenance Aggregate, 21AA Limestone	10.00 Ton	0.00	\$30.00	0.00	0.00	\$0.00	0.00	\$0.00
12	Structure Cover, Adj	4.00 Ea	3.00	\$250.00	0.00	0.00	\$0.00	3.00	\$750.00
13	Hand Patching	3.00 Ton	0.00	\$250.00	0.00	0.00	\$0.00	0.00	\$0.00
14	Conc Pavt, Nonreinf, 8 inch	89.00 Syd	2.00	\$81.00	0.00	0.00	\$0.00	2.00	\$162.00
15	Curb and Gutter, Conc, Det F4	136.00 Ft	0.00	\$40.00	0.00	0.00	\$0.00	0.00	\$0.00
16	Curb Ramp Opening, Conc	348.00 Ft	573.50	\$40.00	0.00	0.00	\$0.00	573.50	\$22,940.00
17	Detectable Warning Surface	290.00 Ft	309.00	\$40.00	0.00	0.00	\$0.00	309.00	\$12,360.00
18	Sidewalk Ramp, Conc, 6 inch	5449.00 Sft	3967.00	\$8.00	0.00	0.00	\$0.00	3967.00	\$31,736.00
19	Sidewalk, Conc, 4 inch	13425.00 Sft	21481.00	\$6.00	0.00	0.00	\$0.00	21481.00	\$128,886.00
20	Sidewalk, Conc, 6 inch	2300.00 Sft	2601.00	\$7.00	0.00	0.00	\$0.00	2601.00	\$18,207.00
21	Irrigation Repair Allowance	1.00 Dir	1.00	\$1,500.00	0.00	0.00	\$0.00	1.00	\$1,500.00
61	Structure Reconstruct	0.00 Ls	1.00	\$3,600.00	0.00	0.00	\$0.00	1.00	\$3,600.00
62	Restoration	0.00 Ls	1.00	\$7,450.00	0.00	0.00	\$0.00	1.00	\$7,450.00
<b>A - Floral Park Sub-Total:</b>							<b>\$0.00</b>		<b>\$296,168.00</b>
<b>Retainage</b>							<b>(\$31.35)</b>		
<b>Division: B - Cloverdale Park</b>									
22	Audio Video Route Survey, Div. II	1.00 Ls	1.00	\$2,500.00	0.00	0.00	\$0.00	1.00	\$2,500.00
23	Mobilization, Max. \$4000, Div. II	1.00 Ls	1.00	\$2,500.00	0.00	0.00	\$0.00	1.00	\$2,500.00
24	Traffic Maintenance and Control, Div. II	1.00 Ls	1.00	\$2,500.00	0.00	0.00	\$0.00	1.00	\$2,500.00
25	Stump, Rem, 6 inch to 18 inch	1.00 Ea	1.00	\$750.00	0.00	0.00	\$0.00	1.00	\$750.00

**OHM Advisors**

34000 Plymouth Road  
Livonia, MI 48150

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City of Farmington - 2020 Sidewalk Program

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
26	Curb and Gutter, Rem	220.00 Ft	243.00	\$10.00	0.00	0.00	\$0.00	243.00	\$2,430.00
27	Sidewalk, Rem	1307.00 Syd	1273.00	\$18.00	0.00	0.00	\$0.00	1273.00	\$22,914.00
28	Pavt, Rem	43.00 Syd	50.00	\$18.00	0.00	0.00	\$0.00	50.00	\$900.00
29	Sidewalk Ramp, Rem	331.00 Syd	403.00	\$18.00	0.00	0.00	\$0.00	403.00	\$7,254.00
30	Excavation, Earth	42.00 Cyd	0.00	\$50.00	0.00	0.00	\$0.00	0.00	\$0.00
31	Undercut Aggregate, 21AA Limestone	42.00 Cyd	0.00	\$30.00	0.00	0.00	\$0.00	0.00	\$0.00
32	Aggregate Base, 21AA Limestone, 8 inch	131.00 Syd	0.00	\$18.00	0.00	0.00	\$0.00	0.00	\$0.00
33	Maintenance Aggregate, 21AA Limestone	10.00 Ton	0.00	\$30.00	0.00	0.00	\$0.00	0.00	\$0.00
34	Structure Cover, Adj	8.00 Ea	2.00	\$250.00	0.00	0.00	\$0.00	2.00	\$500.00
35	Hand Patching	7.00 Ton	3.00	\$250.00	0.00	0.00	\$0.00	3.00	\$750.00
36	Conc Pavt, Nonreinf, 8 inch	27.00 Syd	50.00	\$88.00	0.00	0.00	\$0.00	50.00	\$4,400.00
37	Curb and Gutter, Conc, Det F4	70.00 Ft	26.40	\$40.00	0.00	0.00	\$0.00	26.40	\$1,056.00
38	Curb Ramp Opening, Conc	150.00 Ft	216.60	\$40.00	0.00	0.00	\$0.00	216.60	\$8,664.00
39	Detectable Warning Surface	125.00 Ft	104.00	\$40.00	0.00	0.00	\$0.00	104.00	\$4,160.00
40	Sidewalk Ramp, Conc, 6 inch	2975.00 Sft	819.00	\$8.00	0.00	0.00	\$0.00	819.00	\$6,552.00
41	Sidewalk, Conc, 4 inch	9300.00 Sft	11926.00	\$6.00	0.00	0.00	\$0.00	11926.00	\$71,556.00
42	Sidewalk, Conc, 6 inch	2475.00 Sft	2067.00	\$7.00	0.00	0.00	\$0.00	2067.00	\$14,469.00

**B - Cloverdale Park Sub-Total:** **\$0.00**  
**Retainage (\$3.14)**

**Division: C - Leelane & Orchard Lake**

43	Audio Video Route Survey, Div. III	1.00 Ls	1.00	\$2,500.00	0.00	0.00	\$0.00	1.00	\$2,500.00
44	Mobilization, Max. \$2500, Div. III	1.00 Ls	1.00	\$2,500.00	0.00	0.00	\$0.00	1.00	\$2,500.00
45	Traffic Maintenance and Control, Div. III	1.00 Ls	1.00	\$2,500.00	0.00	0.00	\$0.00	1.00	\$2,500.00
46	Curb and Gutter, Rem	52.00 Ft	73.00	\$10.00	0.00	0.00	\$0.00	73.00	\$730.00
47	Sidewalk, Rem	138.00 Syd	195.30	\$18.00	0.00	0.00	\$0.00	195.30	\$3,515.40
48	Pavt, Rem	3.00 Syd	462.70	\$18.00	0.00	0.00	\$0.00	462.70	\$8,328.60
49	Sidewalk Ramp, Rem	17.00 Syd	0.00	\$18.00	0.00	0.00	\$0.00	0.00	\$0.00
50	Excavation, Earth	8.00 Cyd	0.00	\$50.00	0.00	0.00	\$0.00	0.00	\$0.00
51	Undercut Aggregate, 21AA Limestone	8.00 Cyd	0.00	\$30.00	0.00	0.00	\$0.00	0.00	\$0.00
52	Aggregate Base, 21AA Limestone, 8 inch	14.00 Syd	0.00	\$27.00	0.00	0.00	\$0.00	0.00	\$0.00
53	Maintenance Aggregate, 21AA Limestone	2.00 Ton	19.87	\$50.00	0.00	0.00	\$0.00	19.87	\$993.50
54	Conc Pavt, Nonreinf, 8 inch	3.00 Syd	74.10	\$108.00	0.00	0.00	\$0.00	74.10	\$8,002.80
55	Curb and Gutter, Conc, Det F4	2.00 Ft	127.20	\$50.00	0.00	0.00	\$0.00	127.20	\$6,360.00
56	Curb Ramp Opening, Conc	50.00 Ft	0.00	\$50.00	0.00	0.00	\$0.00	0.00	\$0.00

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34000 Plymouth Road  
 Livonia, MI 48150

City of Farmington - 2020 Sidewalk Program

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
57	Detectable Warning Surface	5.00 Ft	0.00	\$50.00	0.00	0.00	\$0.00	0.00	\$0.00
58	Sidewalk Ramp, Conc, 6 inch	148.00 Sft	9.30	\$10.00	0.00	0.00	\$0.00	9.30	\$93.00
59	Sidewalk, Conc, 4 inch	1240.00 Sft	2158.10	\$8.00	0.00	0.00	\$0.00	2158.10	\$17,264.80
60	Restoration for Division III at Violet	0.00 Syd	220.20	\$10.00	0.00	0.00	\$0.00	220.20	\$2,202.00
<b>C - Leelane &amp; Orchard Lake Sub-Total:</b>							<b>\$0.00</b>		<b>\$54,990.10</b>
<b>Retainage</b>							<b>(\$0.30)</b>		
<b>Division: D - Warner Farms</b>									
64	Mobilization, Max. \$4000, Div. 1	0.00 Ls	1.00	\$2,500.00	0.00	0.00	\$0.00	1.00	\$2,500.00
65	Traffic Maintenance and Control, Div. I	0.00 Ls	1.00	\$2,500.00	0.00	0.00	\$0.00	1.00	\$2,500.00
66	Curb and Gutter, Rem	0.00 Ft	109.30	\$10.00	0.00	0.00	\$0.00	109.30	\$1,093.00
67	Sidewalk, Rem	0.00 Syd	2357.95	\$18.00	0.00	0.00	\$0.00	2357.95	\$42,443.10
68	Pavt, Rem	0.00 Syd	51.30	\$18.00	0.00	0.00	\$0.00	51.30	\$923.40
70	Excavation, Earth	0.00 Cyd	17.10	\$55.00	0.00	0.00	\$0.00	17.10	\$940.50
71	Undercut Aggregate, 21AA Limestone	0.00 Cyd	0.00	\$30.00	0.00	0.00	\$0.00	0.00	\$0.00
72	Aggregate Base, 21AA Limestone, 8 inch	0.00 Syd	15.00	\$18.00	0.00	0.00	\$0.00	15.00	\$270.00
74	Structure Cover, Adj	0.00 Ea	7.00	\$250.00	0.00	0.00	\$0.00	7.00	\$1,750.00
76	Conc Pavt, Nonreinf, 8 inch	0.00 Syd	101.43	\$81.00	0.00	0.00	\$0.00	101.43	\$8,215.83
77	Curb and Gutter, Conc, Det F4	0.00 Ft	156.90	\$40.00	0.00	0.00	\$0.00	156.90	\$6,276.00
78	Curb Ramp Opening, Conc	0.00 Ft	43.80	\$40.00	0.00	0.00	\$0.00	43.80	\$1,752.00
79	Detectable Warning Surface	0.00 Ft	25.00	\$40.00	0.00	0.00	\$0.00	25.00	\$1,000.00
80	Sidewalk Ramp, Conc, 6 inch	0.00 Sft	219.74	\$8.00	0.00	0.00	\$0.00	219.74	\$1,757.92
81	Sidewalk, Conc, 4 inch	0.00 Sft	18329.35	\$6.00	0.00	0.00	\$0.00	18329.35	\$109,976.10
82	Sidewalk, Conc, 6 inch	0.00 Sft	1828.37	\$7.00	0.00	0.00	\$0.00	1828.37	\$12,798.59
<b>D - Warner Farms Sub-Total:</b>							<b>\$0.00</b>		<b>\$194,196.44</b>
<b>Retainage</b>							<b>(\$447.73)</b>		
<b>Division: E - 2022</b>									
84	Audio Video Route Survey, Div. E	0.00 Ls	0.00	\$2,750.00	0.00	0.00	\$0.00	0.00	\$0.00
85	Mobilization, Max. \$4000, Div E	0.00 Ls	1.00	\$2,750.00	0.00	0.00	\$0.00	1.00	\$2,750.00
86	Traffic Maintenance and Control, Div E	0.00 Ls	1.00	\$2,750.00	0.00	0.00	\$0.00	1.00	\$2,750.00
87	Curb and Gutter, Rem	0.00 Ft	521.90	\$11.00	0.00	0.00	\$0.00	521.90	\$5,740.90
88	Sidewalk, Rem	0.00 Syd	1544.86	\$19.80	0.00	0.00	\$0.00	1544.86	\$30,588.23
89	Pavt, Rem	0.00 Syd	31.70	\$19.80	0.00	0.00	\$0.00	31.70	\$627.66
90	Sidewalk Ramp, Rem	0.00 Syd	195.20	\$19.80	0.00	0.00	\$0.00	195.20	\$3,864.96
91	Excavation, Earth	0.00 Cyd	0.00	\$55.00	0.00	0.00	\$0.00	0.00	\$0.00

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34000 Plymouth Road  
Livonia, MI 48150

City of Farmington - 2020 Sidewalk Program

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
92	Undercut Aggregate, 21AA Limestone	0.00 Cyd	0.00	\$33.00	0.00	0.00	\$0.00	0.00	\$0.00
93	Aggregate Base, 21AA Limestone, 8 inch	0.00 Syd	0.00	\$19.80	0.00	0.00	\$0.00	0.00	\$0.00
94	Maintenance Aggregate, 21AA Limestone	0.00 Ton	1.11	\$0.01	0.00	0.00	\$0.00	1.11	\$0.01
95	Structure Cover, Adj.	0.00 Ea	13.00	\$275.00	0.00	0.00	\$0.00	13.00	\$3,575.00
96	Hand Patching	0.00 Ton	0.00	\$0.01	0.00	0.00	\$0.00	0.00	\$0.00
97	Conc Pavt, Nonreinf, 8 inch	0.00 Syd	37.80	\$89.10	0.00	0.00	\$0.00	37.80	\$3,367.98
98	Curb and Gutter, Conc, Det F4	0.00 Ft	205.10	\$44.00	0.00	0.00	\$0.00	205.10	\$9,024.40
99	Curb Ramp Opening, Conc	0.00 Ft	316.80	\$44.00	0.00	0.00	\$0.00	316.80	\$13,939.20
100	Detectable Warning Surface	0.00 Ft	245.00	\$44.00	0.00	0.00	\$0.00	245.00	\$10,780.00
101	Sidewalk Ramp, Conc, 6 inch	0.00 Sft	1746.92	\$8.80	0.00	0.00	\$0.00	1746.92	\$15,372.90
102	Sidewalk, Conc, 4 inch	0.00 Sft	12591.71	\$6.60	0.00	0.00	\$0.00	12591.71	\$83,105.29
103	Sidewalk, Conc, 6 inch	0.00 Sft	1257.80	\$7.70	0.00	0.00	\$0.00	1257.80	\$9,685.06
104	Irrigation Repair Allowance	0.00 Dir	0.00	\$1.00	0.00	0.00	\$0.00	0.00	\$0.00
105	Embankment, CIP	0.00 Cyd	0.00	\$55.00	0.00	0.00	\$0.00	0.00	\$0.00
106	Restoration	0.00 Syd	0.00	\$9.90	0.00	0.00	\$0.00	0.00	\$0.00
<b>E - 2022 Sub-Total:</b>							<b>\$0.00</b>	<b>0.00</b>	<b>\$195,171.58</b>
<b>Retainage</b>							<b>\$0.00</b>		

**Division: F - DPW Driveways**

110	Pavt, Rem	0.00 Syd	681.94	\$9.00	0.00	0.00	\$0.00	681.94	\$6,137.46
111	Sidewalk, Rem	0.00 Syd	239.00	\$9.00	0.00	0.00	\$0.00	239.00	\$2,151.00
112	Aggregate Base, 21AA (Limestone), 6 inch	0.00 Syd	681.94	\$9.00	0.00	0.00	\$0.00	681.94	\$6,137.46
113	Conc Pavt with Integral curb, Nonreinf, 8 inch	0.00 Syd	681.94	\$81.00	0.00	0.00	\$0.00	681.94	\$55,237.14
114	Sidewalk, Conc, 4 inch	0.00 Sft	1939.60	\$7.00	0.00	0.00	\$0.00	1939.60	\$13,577.20
115	Sidewalk, Conc, 8 inch	0.00 Sft	211.50	\$9.00	0.00	0.00	\$0.00	211.50	\$1,903.50
<b>F - DPW Driveways Sub-Total:</b>							<b>\$0.00</b>	<b>0.00</b>	<b>\$85,143.76</b>
<b>Retainage</b>							<b>\$0.00</b>		

**Division: G - 2023 Items Pricing**

121	Audio Video Route Survey - Division G	0.00 LSUM	1.00	\$2,887.50	0.00	0.00	\$0.00	0.00	\$0.00
122	Mobilization, Max - Division G	0.00 LSUM	1.00	\$2,887.50	0.00	0.00	\$0.00	1.00	\$2,887.50
123	Traffic Maintenance and Control - Division G	0.00 LSUM	1.00	\$2,887.50	0.00	0.00	\$0.00	1.00	\$2,887.50
124	Curb and Gutter, Rem	0.00 Ft	195.50	\$11.55	0.00	0.00	\$0.00	280.60	\$3,240.93
125	Sidewalk, Rem	0.00 Syd	1851.89	\$20.79	5.28	0.00	\$109.77	2019.44	\$41,984.16
126	Pavt, Rem	0.00 Syd	2.78	\$20.79	19.11	0.00	\$397.30	21.88	\$454.89
127	Sidewalk Ramp, Rem	0.00 Syd	131.44	\$20.79	0.00	0.00	\$0.00	167.97	\$3,492.10

**OHM Advisors**

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Livonia, MI 48150

(734) 522-6711

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City of Farmington - 2020 Sidewalk Program

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
128	Excavation, Earth	0.00 Cyd	10.00	\$57.75	2.31	0.00	\$133.40	2.31	\$133.40
129	Undercut Aggregate, 21AA Limestone	0.00 Cyd	10.00	\$34.65	0.00	0.00	\$0.00	0.00	\$0.00
130	Aggregate Base, 21AA Limestone, 8 inch	0.00 Syd	10.00	\$20.79	0.00	0.00	\$0.00	0.00	\$0.00
131	Maintenance Aggregate, 21 AA Limestone	0.00 Ton	10.00	\$0.01	0.00	0.00	\$0.00	0.00	\$0.00
132	Structure Cover, Adj	0.00 Ea	3.00	\$288.75	0.00	0.00	\$0.00	5.00	\$1,443.75
134	Conc Pavt, Nonreinf, 8 inch	0.00 Syd	2.78	\$93.56	19.11	0.00	\$1,787.93	21.88	\$2,047.09
135	Curb and Gutter, Conc, Det F4	0.00 Ft	10.00	\$46.20	0.00	0.00	\$0.00	0.00	\$0.00
136	Curb Ramp Opening, Conc	0.00 Ft	195.50	\$46.20	0.00	0.00	\$0.00	280.60	\$12,963.72
137	Detectable Warning Surface	0.00 Ft	115.00	\$46.20	0.00	0.00	\$0.00	130.00	\$6,006.00
138	Sidewalk Ramp, Conc, 6-inch	0.00 Sft	1183.00	\$9.24	0.00	0.00	\$0.00	1174.14	\$10,849.05
139	Sidewalk, Conc, 4-inch	0.00 Sft	14924.50	\$6.93	24.00	0.00	\$166.32	15854.55	\$109,872.03
140	Sidewalk, Conc, 6-inch	0.00 Sft	1717.50	\$8.09	23.50	0.00	\$190.12	2320.40	\$18,772.04
141	Irrigation Repair Allowance	0.00 Dir	1732.50	\$1.00	0.00	0.00	\$0.00	0.00	\$0.00
142	Embankment, C/P	0.00 Cyd	10.00	\$57.75	0.00	0.00	\$0.00	0.00	\$0.00
143	Restoration	0.00 Syd	10.00	\$10.40	0.00	0.00	\$0.00	0.00	\$0.00
<b>G - 2023 Items Pricing Sub-Total:</b>							<b>\$2,784.84</b>		<b>\$217,034.16</b>
<b>Retainage</b>							<b>(\$13,323.32)</b>		

**Division: H - Shiawassee Addition**

144	Mobilization Max 5%	0.00 Ls	1.00	\$2,887.50	1.00	0.00	\$2,887.50	1.00	\$2,887.50
145	Traffic Control	0.00 Ls	1.00	\$2,887.50	1.00	0.00	\$2,887.50	1.00	\$2,887.50
147	Curb and Gutter Remove	0.00 Ft	14.40	\$11.55	14.40	0.00	\$166.32	14.40	\$166.32
148	Sidewalk Remove	0.00 Syd	16.61	\$20.79	16.61	0.00	\$345.32	16.61	\$345.32
149	Curb Ramp Opening	0.00 Ft	14.40	\$46.20	14.40	0.00	\$665.28	14.40	\$665.28
150	Sidewalk Ramp Conc 6"	0.00 Sft	86.62	\$9.24	86.62	0.00	\$800.37	86.62	\$800.37
151	Sidewalk Conc 4"	0.00 Sft	149.50	\$6.93	149.50	0.00	\$1,036.04	149.50	\$1,036.04
152	Detectable Warning	0.00 Ft	10.00	\$46.20	10.00	0.00	\$462.00	10.00	\$462.00
<b>H - Shiawassee Addition Sub-Total:</b>							<b>\$9,250.33</b>		<b>\$9,250.33</b>
<b>Retainage</b>							<b>\$0.00</b>		

CHANGE ORDER



Project: City of Farmington - 2020 Sidewalk Program

Job Number: 0111-19-0030

Owner: City of Farmington  
23600 Liberty Street  
Farmington, MI 48335  
(248) 474-5500

Change Order Number: 7

Date: 9/20/2023

Print Date: 9/20/2023

Contractor: Luigi Ferdinandi & Son Cement Company Inc.

16481 Common Road  
Roseville, MI 48066  
(586) 774-1000

Note:

TO THE CONTRACTOR:

You are hereby directed to comply with the changes to the contract documents. This change order reflects work completed or anticipated.

OHM Advisors  
34000 Plymouth Road  
Livonia, MI 48150  
(734) 522-6711

CURRENT PROJECT PLANS AND SPECIFICATIONS WILL BE ADHERED TO UNLESS SPECIFICALLY CHANGED BY THIS CHANGE ORDER DOCUMENT.

THE CONTRACT AMOUNT WILL BE CHANGED BY THE SUM OF:	\$9,250.33
Original Contract Amount:	\$443,878.00
Contract Amount Including Previous Change Orders:	\$1,179,468.36
Amount of this Change Order:	<u>\$9,250.33</u>
REVISED CONTRACT AMOUNT:	\$1,188,718.69

Accepted By

Luigi Ferdinandi & Son Cement Company Inc.

*Luigi V. Ferdinandi*

Date

9/21/23

Approved By

Chuck Eudy - Public Works Superintendent - City of

*Chuck Eudy*

Date

9-21-23

Recommended By

Michael McNutt, Engineer

Michael McNutt

Digitally signed by Michael McNutt  
DN: c=US,  
e=Michael.McNutt@ohm-advisors.com,  
o=OHM Advisors, CN=Michael McNutt  
Date: 2023.09.21 12:13:51-0400'

Date

City of Farmington - 2020 Sidewalk Program

**Items**

Item No.	Description	Previous Authorized Quantity	Quantity Change	New Authorize d Quantity	Unit Price	Total Increase
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**THE FOLLOWING ITEMS AND OR CONTRACT UNIT PRICES SHALL BE ADDED TO THE CONTRACT AMOUNT**

**Division: H - Shlawassee Addition**

**Additional Items to the Contract:**

144	Mobilization Max 5%	0.00 Ls	1.00	1.00	\$2,887.50	\$2,887.50
145	Traffic Control	0.00 Ls	1.00	1.00	\$2,887.50	\$2,887.50
147	Curb and Gutter Remove	0.00 Ft	14.40	14.40	\$11.55	\$166.32
148	Sidewalk Remove	0.00 Syd	16.61	16.61	\$20.79	\$345.32
149	Curb Ramp Opening	0.00 Ft	14.40	14.40	\$46.20	\$665.28
150	Sidewalk Ramp Conc 6"	0.00 Sft	86.62	86.62	\$9.24	\$800.37
151	Sidewalk Conc 4"	0.00 Sft	149.50	149.50	\$6.93	\$1,036.04
152	Detectable Warning	0.00 Ft	10.00	10.00	\$46.20	\$462.00
<b>SUB-TOTAL INCREASES DIVISION H - Shlawassee Addition:</b>						<b>\$9,250.33</b>

CONTRACTOR'S DECLARATION

I HEREBY DECLARE THAT I HAVE NOT, during the period

August 7, 2023 to September 21, A.D., 2023 performed any work, furnished any material, sustained any loss, damage or delay for any reason, including soil conditions encountered or created, or otherwise done anything for which I shall ask, demand, sue for or claim compensation from City of Farmington or his agents, in addition to the regular items set forth in the Contract numbered 0111-19-0030 and dated 6-8 A.D., 2020 for the Agreement executed between myself and the OWNER, and in the Change Orders for work issued by the OWNER in writing as provided thereunder, except as I hereby make claim for additional compensation and/or extension of time, as set forth on the itemized statement attached hereto.

There (is) (is not) an itemized statement attached.

Date: 9/21/2023

By: Luigi Fordicardi VP  
Title: Luigi V Fordicardi, VP

<b>Farmington City Council Staff Report</b>	<b>Council Meeting Date:</b> October 16, 2023	<b>Item Number 6F</b>
<b>Submitted by:</b> David Murphy, City Manager		
<b>Agenda Topic:</b> Consideration to Amend Fiscal Year 2023-24 Budget		
<b>Proposed Motion:</b>  Move to adopt Budget Amendment Resolution #3 amending Fiscal Year 2023-24 Budget.		
<b>Background:</b>  This budget amendment provides funding for a sidewalk crossing on Shiawassee near Farmington High School		
<b>Materials:</b> Budget Amendment Resolution #3 2023-24		



**CITY OF FARMINGTON**

**RESOLUTION \_\_\_\_\_**

Motion by, \_\_\_\_\_ seconded by, \_\_\_\_\_

<b>Fund: Major Street Fund</b>		
<b>Contractual Services</b>	<b>\$10,500</b>	
<b>Reduction of Fund Balance</b>		<b>\$10,500</b>
<b>To provide funds for sidewalk improvement at Farmington High School</b>		

BE IT FURTHER RESOLVED that the City Treasurer is hereby authorized to pay all claims and accounts properly chargeable to the foregoing appropriations provided that said claims and accounts have been lawfully incurred and approved by Council, Board, Commission or other City Officer authorized to make such expenditures, and

BE IT FURTHER RESOLVED that the City Manager shall prepare for the Council a financial report each quarter on the status of City funds as contained within the City budget.

Roll Call:  
Ayes:  
Nays:  
Absent:

RESOLUTION DECLARED ADOPTED

\_\_\_\_\_  
MEAGHAN BACHMAN, CITY CLERK

\_\_\_\_\_  
I, Meghan Bachman, duly authorized Clerk for the City of Farmington, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Farmington City Council at a regular meeting held Monday, October 16th, 2023 in the City of Farmington, Oakland County, Michigan.

\_\_\_\_\_  
MEAGHAN BACHMAN, CITY CLERK

<b>Farmington City Council Staff Report</b>	<b>Council Meeting Date:</b> October 16, 2023	<b>Item Number 6G</b>
<b>Submitted by:</b> David Murphy, City Manager		
<b>Agenda Topic:</b> Consideration to Amend Fiscal Year 2023-24 Budget		
<b>Proposed Motion:</b>  Move to adopt Budget Amendment Resolution #4 amending Fiscal Year 2023-24 Budget.		
<b>Background:</b>  This budget amendment provides funding for the Bicentennial Steering Committee as approved by Council at its September 5 <sup>th</sup> meeting.		
<b>Materials:</b> Budget Amendment Resolution #4 2023-24		

**CITY OF FARMINGTON**

**RESOLUTION \_\_\_\_\_**

Motion by, \_\_\_\_\_ seconded by, \_\_\_\_\_

<b>Fund: General Fund</b>		
<b>General Government</b>	<b>\$49,000</b>	
<b>Reduction of Fund Balance</b>		<b>\$49,000</b>
<b>To provide funds for the Bicentennial Steering Committee</b>		

BE IT FURTHER RESOLVED that the City Treasurer is hereby authorized to pay all claims and accounts properly chargeable to the foregoing appropriations provided that said claims and accounts have been lawfully incurred and approved by Council, Board, Commission or other City Officer authorized to make such expenditures, and

BE IT FURTHER RESOLVED that the City Manager shall prepare for the Council a financial report each quarter on the status of City funds as contained within the City budget.

Roll Call:  
Ayes:  
Nays:  
Absent:

RESOLUTION DECLARED ADOPTED

\_\_\_\_\_  
MEAGHAN BACHMAN, CITY CLERK

\_\_\_\_\_  
I, Meghan Bachman, duly authorized Clerk for the City of Farmington, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Farmington City Council at a regular meeting held Monday, October 16th, 2023 in the City of Farmington, Oakland County, Michigan.

\_\_\_\_\_  
MEAGHAN BACHMAN, CITY CLERK

<b>Farmington City Council Staff Report</b>	<b>Council Meeting Date: October 16, 2023</b>	<b>Informational</b>
<b>Submitted by:</b> Melissa Andrade, Assistant to the City Manager		
<b>Agenda Topic:</b> Minutes from City's Boards and Commissions		
<p> CIA: The October meeting has been moved to Oct. 26 at 8 a.m.  DDA: September 2023  Historical: September meeting canceled  Parking: No September Meeting  Pathways: October meeting canceled  Planning: August minutes not yet posted  ZBA: September meeting canceled  Library: September 2023 - draft  Commission on Aging: June 2023  Farmington/Farmington Hills Arts Commission: June 2023  Commission on Children, Youth and Families: September 2023  Emergency Preparedness Committee: July 2023 </p>		



8:00AM Wednesday, Sep 6, 2023  
City Hall Conference Room  
23600 Liberty Street  
Farmington, MI 48335

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## MINUTES

The meeting was called to order by Todd Craft at 8:01am.

### 1. Roll Call

Present: Todd Craft, Linda Deskins, James McLaughlin, Tom Pascaris, Sara Bowman, Donovan Singleton, Chris Halas, Claire Perko

Absent: Heather Lyon

Others Present: Knight, Westendorf

### 2. Approval of Consent Agenda

a. Minutes: August 2, 2023 Regular Meeting

b. Minutes: August 3, 2023 DDA Design Committee Meeting

c. Minutes: May 24, 2023 DDA Design Committee Meeting

d. Minutes: November 29, 2023 DDA Organization Committee Meeting

Motion by Halas, second by Deskins to approve the items on the regular agenda. Motion passes unanimously.

### 3. Approval of Regular Agenda

Motion by Pascaris, Second by Singleton to approve the items on the regular agenda.

### 4. Public Comment

Opened and closed at 8:02am

### 5. Executive Director Update

Harvest Moon- All hands on deck, with more than 150 volunteers and managing the event in its 18<sup>th</sup> year. Repeated challenge from 2022, in that maintenance contractor and longtime volunteer is offline for the event. DPW and volunteers, including Farmers Market, have helped immensely. DDA is hosting a Grow with Google live coaching workshop on 9/21, at Farmington Co-Work. Additional professional development is coming to downtown businesses: DDA is applying a matching In Your Town grant to bring in POW Strategies for two social media workshop(s) in October, same Co-Work venue.

The district has new businesses opening- La Pecora Nera, Cannelle, signed lease for Apricot Lane, women's boutique retail in Sunflour Bakehaus building, Blueberry Brunch coming to former Shish location at Glen Una east endcap at Main and Grove. Massage Luxe, Taques Bar & Grill will open in the next few weeks, as will the long-anticipated Heights Brewing.

Developer meeting today with new owners/development team for Castle Dental Lab property. Pocket Park in progress. Challenges with Consumers Energy scheduling service have impacted property timeline. We are fielding continued inquiries for donating toward the pocket park as construction proceeds, including a generous donation from Mark and Amy Accetura last week. The \$100K Oakland County Parks grant has been recorded, and staff is engaging Design and Public Art committees in working on a piece of public art with Nordin Brothers.

### 6. Consideration to approve façade grant for 33312 Grand River Avenue

Historic restoration of Steve Chang's Edward Jones Building.

Motion by McLaughlin, second by Singleton to allocate \$1,980 from 248-000.00-970.000 Capital Outlay to Steve Chang for building restoration services for 33312 Grand River Avenue. Motion passes unanimously via roll call.

Ayes 8

Nays 0

Absent 1

**7. Consideration to approve ROW improvement reimbursement ratification 33304 Grand River Avenue**

Motion by Pascaris, second by Halas, to ratify allocation of \$6,920 from the DDA FY 2022/23 Budget to Cannelle for ROW improvement costs matching downtown design standards. Motion passes unanimously via roll call.

Ayes 8

Nays 0

Absent 1

**8. Committee Updates:**

**a. Organization Committee**

Update by Deskins: Org Committee met, identified walkability as a theme within our work plan that would be a fitting for a transformation/catalyst strategy plan. We'll identify initiatives within walkability at the next meeting, October 11, for Executive Committee at Farmington Co-Work.

We are nearing 100 downtown residents. Discussion of hosting a meet and greet for the residents in our district.

**b. Harvest Moon Committee**

Update by Deskins and Westendorf: Woo! NEXT WEEK! New swag, new POS system.

**c. Promotions Committee**

Excellent Metromode stories rolling in. Photo Essay for Farmers Market Week.

**d. Business Development Committee**

No Updates

**e. Design Committee**

Façade improvement grant review and recommended. Approved and recommended Loft Cigar Lounge outdoor seating area. Received Flagstar grant from Mi.Mosa outdoor seating.

**f. Public Art Committee**

Sub-committee has been meeting for Heart the Art, February 10<sup>th</sup>  
Art in Dinan Park is underway

**9. Other Business**

Halas: Presented plan for Bicentennial Campaign. Farmington is celebrating the 200<sup>th</sup> year, 1824 – 2024. The Bicentennial will kick off on NYE and run the entire year of 2024. Celebration, Appreciation, Awareness. Welcoming... Since 1824

**10. Board Comment**

Halas: Thanks to Kate and Jess and everybody here for continued energy.

McLaughlin: Appreciates having Chris Halas, who worked on PURE Michigan campaign working on our Bicentennial campaign.

Craft: Appreciation for DDA staff and board.

**11. Adjournment 9:18am**

Motion to adjourn by Singleton, Second by Craft. Motion passes unanimously.

**Farmington Community Library Board of Trustees  
Board Meeting - 6:00 p.m. – September 14, 2023**

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Board Members Present: Murphy, Brown, White, McClellan, Doby, Hahn, Muthukuda

Board Members Absent: None. One seat vacant.

Staff Members Present: Siegrist, Showich-Gallup, Peterson, Baker, Sexton

Staff Members Absent: None

**CALL TO ORDER**

The Regular Board Meeting was called to order at 6:05 by President Ernie McClellan..

**APPROVAL OF AGENDA**

**MOTION** by White to approve the Agenda for the September 14, 2023 Board meeting with the addition of Swearing in of Board Member was supported by Brown.

**Vote: Aye: All in favor** (6-0) (Muthukuda not yet sworn in.)

**Opposed: None**

**Motion passed.**

**SWEARING IN**

Dilhara Muthukuda of Farmington was sworn in.

**APPROVAL OF MINUTES**

**MOTION** by Doby to approve the Minutes of the Regular Board Meeting held on August 10, 2023, with the addition of a motion by Brown to receive and file July financial reports, was supported by Murphy.

**Vote: Aye: All in favor:** McClellan, Doby, Hahn, Murphy, Brown

**Opposed: None**

**Abstain:** White, Muthukuda

**Motion passed.**

**MASTER PLAN PROPOSAL** - MCD Architects, Steve Schneemann and Diane Schurg

**MOTION** by Hahn to approve \$22,800 for MCD to develop Master Plan for both Twelve Mile and Downtown was supported by Murphy.

**Vote: Aye: All in favor** (7-0)

**Opposed: None**

**Motion passed.**

**TREASURER'S REPORT** (K. Brown)

**MOTION** by Brown to approve May expenditures totaling \$457,997.75 was supported by White.

**Vote: Aye: All in favor** (7-0)

**Opposed: None**

**Motion passed.**

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**MOTION** by Brown to receive and file August 2023 financial reports was supported by Hahn.

**Vote: Aye: All in favor (7-0)**

**Opposed: None**

**Motion passed.**

**FRIENDS' REPORT** (S. Charlebois)

- Friends will move to holding two large book sales a year, in October and April.
- Author visit, Angeline Bouley, will be moved to The Hawk, if possible. As of September board meeting, in-person registration was full but would be reopened. Zoom is still open.
- Five board positions are open.
- Friends have \$143,000 in the bank. Most comes from memberships, as opposed to book sales.

**LIBRARY DIRECTOR'S REPORT** (K. Siegrist)

- FCL was awarded a grant under the Library Services and Technology Act for \$23,787. Grant is to improve access to programs and services for people with disabilities or limited functional literacy or information skills.
- FCL's Other Postemployment Benefits (OPEB) liability has significantly decreased; best options for funding in future are being studied. Currently, FCL is \$1,742, 301 over its liability.
- FCL Swag Store is now up online.
- Pat McCormick has notified MBM that FCL will cancel Ensure-IT Managed CM Security Services Agreement when contract ends November 4, 2023.
- Jillian Baker is introduced to board as new Assistant Director.
- Kristel Sexton provided update on the IDEA Task Force. IDEA = Inclusion, Diversity, Equity, Accessibility.

**UNFINISHED BUSINESS**

None

**SUBCOMMITTEE UPDATES**

None

**NEW BUSINESS**

New board member Dilhara Muthukuda introduced to board.

**CORRESPONDENCE**

None

**PUBLIC COMMENT**

None

**TRUSTEE COMMENT**

Hahn asked board to investigate holding some meetings in Farmington. Hahn asked board to study information he distributes on a bookmobile.



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**ADJOURNMENT**

The Board meeting was adjourned by President McClellan at 8:27 pm. The next meeting of the Library Board is scheduled for Thursday, October 12, at 6:00 pm.

Respectfully Submitted,

Jim White, Secretary  
Library Board of Trustees

DRAFT

APPROVED  
MEETING MINUTES  
FARMINGTON AREA COMMISSION ON AGING  
TUESDAY, JUNE 27, 2023  
COSTICK CENTER  
28600 ELEVEN MILE ROAD  
FARMINGTON HILLS, MI 48336

CALLED TO ORDER BY DAN FANTORE AT 5:30.

MEMBERS PRESENT:

Mary Buchan, Farmington Hills  
Carl Christoph, Farmington Hills  
Nancy Cook, Farmington  
Dan Fantore, Farmington Hills  
Jane Frost, Farmington (per phone)  
Katherine Marshall, Farmington Hills  
Julie McCowan, Farmington Hills  
Marian Schulte, Farmington Hills  
Karina Weglarz, Farmington Hills

MEMBERS ABSENT:

Mic Fahey, Farmington  
Julie Villani, Farmington Hills

OTHERS PRESENT:

Marsha Koet, Senior Division Liaison  
Rose Christoph, Farmington Hills resident

FARMINGTON AREA COMMISSON ON AGING

JUNE 27, 2023

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Dick Cook, Farmington resident

Margo Koet, Student observer

APPROVAL OF MEETING AGENDA:

Motion by Cook, support by Weglarz, to approve agenda as published.

Motion carried by 9, 2 abstentions

APPROVAL OF MAY 23, 2023 MEETING MINUTES:

Motion by Cook, support by Schulte, to approve minutes as published.

Motion carried by 9, 2 abstentions

COMMITTEE REPORTS:

COMMUNICATIONS, PROMOTIONS AND WEBSITE:

Webmaster Geri Furi no longer has access to the number of hits on the website. The Resource guide for information on the financial exploitation of the elderly should be added to the website. Discussion on a blog for the Messenger publication that would present monthly information on scams that target the elderly. This would begin the fall, 2023.

EDUCATION:

New slides for the fall presentations of the financial exploitation of the elderly are being developed.

SENIOR DIVISION:

Costick center concerns will be added to the monthly agenda. The Commission on Parks and Rec are developing a 5 year plan and any suggestions from this commission must be presented at their public meetings. Data on the number of seniors who use the Hawk will be requested.

FARMINGTON AREA COMMISSION ON AGING

JUNE 27, 2023

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PUBLIC COMMENT:

Rose Christoph, a member of the Commission to Increase Voter Participation spoke on the support from the local cable staff that helped her commission obtain publicity for their projects. She also commented on the generosity of people who supported the Commission on Aging cookie sale at the Art on the Grand.

Meeting adjourned at 6:20.

Next meeting is September 26, 2023

Minutes submitted by Mary Buchan, secretary

MEETING MINUTES  
FARMINGTON AREA ARTS COMMISSION  
DATE: 06/08/23 at 6:30 PM  
THE HAWK FARMINGTON HILLS COMMUNITY CENTER  
ROOM Activity Room A/B  
29995 TWELVE MILE ROAD  
FARMINGTON HILLS, MI 48334  
(248) 699-6712 [www.fhgov.com](http://www.fhgov.com)

**CALLED TO ORDER BY:** Claire Perko AT: TIME 6:32 PM

**MEMBERS PRESENT:** Celeste McDermott, Ted Hadfield, Don Fritz, Claire Perko, Cindy Carleton, Bree Schwartz, Nora Mason, Lesa Ferencz, Cheryl Blau

**MEMBERS ABSENT:** Lindsay Janoch, Sean Deason, Jeff Dutka

**OTHERS PRESENT:** Rachel Timlin, Cultural Arts Supervisor/Staff Liaison  
Johnna Balk, Farmington City Council Liaison  
Jackie Boleware, Farmington Hills City Council Liaison

**APPROVAL OF AGENDA:**

Motion by Commissioner Don Fritz support by Commissioner Cindy Carleton to approve the agenda without amendments.

MOTION CARRIED 7-0-1

**APPROVAL OF May 11, 2023 MINUTES:**

Motion by Commissioner Carleton support by Commissioner McDermott to approve the minutes without amendments.

Amendment:

MOTION CARRIED 7-0-1

**PUBLIC COMMENTS**

**CULTURAL ARTS DIVISION REPORT**

1. Two sculptures by Ken Thompson delivered and installed outside The Hawk (near the Tree Sculpture)
2. New mural/wayfinding inside The Hawk towards MakersSpace
3. Art on the Grand 2023 recap. Carleton commented on the smooth artist load-in. Quality of artists. Artist feedback shared with the commission during the meeting. Very positive event. Attendees, vendors, staff were all great.
4. Detroit Youth Choir performing the weekend of June 9<sup>th</sup>.
5. June 15<sup>th</sup> weekend. Kick off event at The Hawk.
6. Stars in the Park starts June 15<sup>th</sup>.
7. Juneteenth event upcoming at The Hawk
8. June 20<sup>th</sup> camps start
9. Thursday, October 5<sup>th</sup> – Art Awards at The Hawk: Sub-committee to meet over the summer to outline the awards.

**FARMINGTON ARTS REPORT**

1. New sculptures in Farmington Riley Park delivered and installed. Also by Artist Ken Thompson. (2 year installation)
2. Heart of the Art event will be in Feb 2024. Planning has begun.
3. Pocket park is moving along.
4. Claire Perko painted Kickstart storefront window.

5. SkepSpace's skateboard art event was a huge hit during Art on the Grand.

### **ARTS COMMISSION BUDGET**

Rachel Timlin to submit PO for budget request this week.

### **PUBLIC ART COMMITTEE REPORT**

Love Mural discussions still taking place as a possibility for The Hawk

### **COMMISSION FOCUSED 2023 PROJECTS**

#### **Farmington City Hall Art**

Ferencz met with City of Farmington this week to forward the Public Art program in Farmington City Hall. October 1, 2023 projected date for opening to the public.

#### **Tree Sculpture Update**

The Commission continues to work on language for the plaque. *The Hawk Sculpture Tree*

#### **Mary Brooks Exhibit**

Safe display options still being looked at. No updates this month.

#### **Art Awards**

Thursday, October 5<sup>th</sup>. Subcommittee to meet to plan.

#### **Little Art Library**

Subcommittee to meet regarding locations and construction.

### **COMMISSIONERS' COMMENTS**

McDermott expressed gratitude on the great work that Rachel Timlin and the FH Cultural Arts team does for the community.

Hadfield: Artpack hired an HHS graduate.

### **LIAISON COMMENTS**

Councilperson Boleware shared that she requested an additional budget from FH for FAAC for 2024.

**NEXT MEETING DATE:** September 14, 2023

### **ADJOURNMENT**

Adjourned by: Claire Perko                      Time: 8:37

Minutes drafted by: Lesa Ferencz

**MINUTES**  
**FARMINGTON/FARMINGTON HILLS**  
**COMMISSION ON CHILDREN, YOUTH and FAMILIES**  
**September 7, 2023**  
**Community Room, Farmington Hills City Hall,**  
**31555 W. Eleven Mile Rd., Farmington Hills, MI 48336**

- 1) Call to Order 6:00 pm.

The meeting was called to order by Sharon Snodgrass at 6:00 p.m.

Members Present: Tammy Luty, Rod Wallace, Adam Whitfield, Sharon Snodgrass, Jordan Scrimger, Marie Sarnacki, Alisa Valden, Brian Spitsbergen

Members Absent:, Tanya Nordhaus, Colleen Coogan, Jeff Boyle

Others Present: Jim Nash, Ashley Gabb, Andy Radze, Douglas Edwards, Marla Parker, Kris Canty, Kristel Sexton, Matt Gale

- 2) Approval of Agenda

Rod Wallace approved the agenda, Adam Whitfield seconded, and the motion was carried unanimously.

- 3) Approval of June 1, 2023 Minutes

Adam Whitfield approved, and Rod Wallace seconded, motion carried unanimously.

- 4) FH City Master Planning Update

The last city master plan that was done was in 2009. Kris Canty staff planner in the Department of Planning and Community Development came to present information to the commission about Farmington Hills Planning for the Next 50! The goal is to have the plan done in 2024. They held an open house in November and have done surveys in the community. In the past they often had small groups working in different areas but have felt this didn't get enough community voices included in the plan. So, with the new city manager the city decided to do this master planning different. They are going to all the city commissions and asking them to provide feedback on the areas they support. The city hopes to adopt the new plan sometime between January and May 2024. For the Commission on Children, Youth and Families we should review the following items: 1) Possible Recreation Plan, 2) Possible Rezonings and Special Planning Areas, 3) Getting Young Families/People Involved, 4) Non-Motorized Transportations Plan/Safer Streets. This meeting was the start of the opportunity for us to weigh in on the plan. We should send Kris a list of a minimum of 10 items that we want included in the Master Plan from our commission that benefits our mission of youth and families. We decided at the meeting that we would send a survey to committee members to gather input and discuss it at the October meeting and then provide the feedback to Kris by October 28<sup>th</sup>.

#### 5) Youth Division Update

The after-school program has kicked off with 236 students enrolled and they are getting more enrollments every day. They are short staff, and more workers are needed. They are trying to do more organized/structured programs and adding field trips and curriculum programs. The program runs from 3 – 6 p.m. Bussing and transportation is going well this year and they currently have two drivers. They have hired a new supervisor for the program Liesl Blankenship.

#### 6) Issues Committee Update

We discussed the CYF Commission 2023-2024 Quarterly Planning Timeline draft that was created this summer from the June reflection meeting. This planning timeline will help our commission spread out the work across the year and give us guidance on the projects we are planning for the year. Jordan requested that members come to the October meeting ready to put their name next two assignments they want to work on. Tammy discussed the first project the teen and family game night at The Hawk. We have determined that it would be a great partnership to do this with the Afterschool program open house. So, we can have games happening and also allow tours for family members of the areas the after-school program students use in the program. We are looking at hosting this event between the hours of 5 – 7 p.m. and are looking at a date in early October.

#### 7) New Business and Announcements

Marla Parker – Marla passed around a card to send to Bette Rose who had been our chairperson and moved due to health reasons. Everything at the court is going well.

Doug Edwards – The Y is also hiring staff for the after-school program which they run for elementary age students. They had about 150 kids during summer camps each week. They are hosting a community welcome week at the Y coming up.

Jim Nash – He will be involved in a storm water/climate change event on October 20<sup>th</sup> at LTU.

Kristal Sexton – The library fall program kicked off. Flyers of activities are available at the library, or their website/calendar is always updated with fun events happening. For summer reading they had over 2,600 readers and youth baby to teenagers were able to get books for participating in summer reading.

#### 8) Public Comments

None

#### 9) Adjournment

7:00 pm.

Brian Spitsbergen, motioned to adjourn, and Jordan Scrimger seconded, motion carried unanimously at 7:25 p.m.

All other meetings will start at 6 p.m. in the Community Room, Farmington Hills City Hall.



October 5, 2023      November 2, 2023

Minutes drafted by: Secretary Tammy Luty

**APPROVED MEETING MINUTES**  
**FARMINGTON / FARMINGTON HILLS EMERGENCY PREPAREDNESS COMMISSION**  
**JULY 3, 2023**  
**FARMINGTON HILLS CITY HALL – VIEWPOINT ROOM**  
**31555 W. 11 MILE RD.**  
**FARMINGTON HILLS, MI 48336**

**CALLED TO ORDER BY:** CHAIR AVIE AT 5:01 PM

**MEMBERS PRESENT:** SWEENEY, SLOAN, WECKER, AVIE, WILLIAMS, IGWE, SIEGRIST

**MEMEBRS ABSENT:**, CIARAMITRO, ECHOLS, YUSKOWATZ, SCHERTEL, HOPFE, FORSHEE

**OTHERS PRESENT:** Massey (FH Council)

**CITIZENS PRESENT:** Joe Hejka

**APPROVAL OF AGENDA:**

Motion by Sweeney, support by Siegrist, to approve the agenda as submitted.  
Motion carried unanimously.

**APPROVAL OF MINUTES:**

Motion by Wecker, support by Siegrist, to approve June 5, 2023 meeting minutes as submitted.  
Motion carried unanimously.

**BUDGET ITEMS:**

- EPC training Items approved on 6/5/23 have been purchased.
- 2022 fiscal year budget has been fully expended.
- Fiscal year 2023 budget of \$2,500 was approved by Farmington Hills City Council.
- Farmington City 10% budget off set approved.

**UNFINISHED BUSINESS:**

- Women & friends Self Defense Seminar arrangements are still pending
- The Sign up genius is in place for both the monthly City Council "Tip of the month" and the Founders Day informational booth completed. The EPC Commissioners are encouraged to sign up to support these activities that fit into their personal schedule.

**NEW BUSINESS:**

- Founders Festival Preparations: The EPC booth will be in the Corewell Health Tent. There are multiple open time slots for staffing the tent. Avie procured EPC decals and folders as discussed last month for distribution - Sweeney will prepare 100 folders. FH Administrator will print materials from Avie for folders. Extra materials will be stored in EPC room at The Hawk.

Williams will create a QR code that links to the Oakland County Homeland Security preparation website.

- Avie outlined Founders Festival parade day activities – Forshee, Hopfe, Williams, Sweeney volunteered to act as parade assembly coordinators. Discussion was held regarding assembly coordinators responsibilities.

**COMMITTEE REPORTS:** (none)

**LIAISON REPORTS:**

- **FH City Council (Massey)** – FH passed the 2023 FY budget. Plans for the City’s 50<sup>th</sup> Anniversary celebration have been finalized.
- **FHFD ( Wecker)** – provide a Stop the Bleed training session for the lifeguards at Beechview Swim Club. Registration for the CPR / AED / STB class on July 20, 2023 is almost full.

**PUBLIC COMMENT:**

- **Joe Hejka** – stated that he is interested in volunteerism. He is attending different board, commission, and council meetings to see what best suits him.

**COMMISSIONER COMMENTS:** (none)

- **AVIE** – looking forward to Alex Doerr’s participation in the Founder’s Festival. He is working on a boy scout merit badge in Civil Affairs and Emergency Preparedness. Avie was approached by a second boy scout who is also working on a merit badge in Civil Affairs.

**NEXT MEETING DATE:**

It was confirmed that the next meeting date is on Monday, August 7, 2023 in the Community Room.

**ADJOURNMENT:**

Chair Avie adjourned the meeting at 5:47 pm.

*Minutes taken by M. Sweeney, drafted by Secretary Echols*