



**Special City Council Meeting  
7:00 PM, MONDAY, NOVEMBER 11, 2013  
City Council Chambers  
23600 Liberty Street  
Farmington, MI 48335**

---

**SPECIAL MEETING AGENDA**

- 1. OATH OF OFFICE - ADMINISTERED BY SUSAN K. HALBERSTADT, CLERK**
  - 1. OATH OF OFFICE: Jeffery Scott, Bill Galvin, Greg Cowley**
- 2. ROLL CALL- SUSAN K. HALBERSTADT, CLERK**

**Roll Call**
- 3. ELECTION OF MAYOR - VINCENT PASTUE, CITY MANAGER, WILL CALL FOR NOMINATIONS**
- 4. ELECTION OF MAYOR PRO TEM**
- 5. CONSIDERATION OF RESOLUTION TO APPOINT COUNCIL MEMBER TO SERVE ON BOARD AND COMMISSIONS**
  - 1. Appoint Council Members to Serve on Boards and Commissions**
- 6. 2014 CITY COUNCIL MEETING DATES**
  - 1. Discussion - 2014 City Council Meeting Dates**
- 7. PUBLIC COMMENT**
- 8. COUNCIL COMMENT**
- 9. ADJOURNMENT**

**Farmington City Council  
Staff Report****Council Meeting Date:**  
November 11, 2013**Reference  
Number  
(ID # 1405)****Submitted by:** Vincent Pastue, City Manager**Description:** OATH OF OFFICE: Jeffery Scott, Bill Galvin, Greg Cowley**Requested Action:****Background:****Agenda Review****Review:**

Vincent Pastue      Pending

City Manager      Pending

City Council Pending

**Farmington City Council  
Staff Report**

**Council Meeting Date:**  
November 11, 2013

**Reference  
Number**

**Submitted by:** Vincent Pastue, City Manager

**Description:** Appoint Council Members to Serve on Boards and Commissions

**Requested Action:**

**Background:**

**Agenda Review**

**Review:**

Vincent Pastue      Pending  
City Manager      Pending  
City Council Pending

**RESOLUTION NO. (ID # 1406)****A RESOLUTION OF THE FARMINGTON CITY COUNCIL ASSIGNING MEMBERS TO SERVE ON VARIOUS BOARDS AND COMMITTEES.**

WHEREAS, after each City election it is necessary for the City Council to appoint individuals from the Council to serve on various boards and committees; and

THEREFORE, BE IT RESOLVED that the City Council hereby appoints its members to serve on the following boards and committees:

1. **Farmington Retiree Health Care Board of Trustees:**  
Mayor \_\_\_\_\_ to serve through November 2015;
2. **Downtown Development Authority Board of Directors (DDA):**  
Mayor \_\_\_\_\_ to serve through November 2015;
3. **Brownfield Redevelopment Authority:**  
Council Member \_\_\_\_\_ to serve through November 2015;
4. **Farmington Election Commission:**  
Council Member \_\_\_\_\_ to serve through November 2015;
5. **Southwestern Oakland Cable Commission (SWOCC)**  
Council Member \_\_\_\_\_ to serve through November 2015;
6. **Multicultural/Multiracial Community Council (MCMR)**  
Council Member \_\_\_\_\_ to serve through November 2015;
7. **8 Mile Boulevard Association (8MBA)**  
Council Member \_\_\_\_\_ to serve through November 2015;  
\_\_\_\_\_ appointed to serve as an alternate
8. **S.E.M.C.O.G.**  
Council Member \_\_\_\_\_ to serve through November 2015;  
\_\_\_\_\_ appointed to serve as an alternate

## City Council Appointments to Boards and Commissions

November 11, 2013

---

### Farmington Retiree Health Care Board of Trustees

- Three member board that includes: City Manager, Finance Director, and **Mayor**. Mayor is specified by City Code to serve on this committee.
- The Board of Trustees is required to meet at least quarterly
- Business meeting usually last approximately 30 minutes

### DOWNTOWN DEVELOPMENT AUTHORITY BOARD OF DIRECTORS

- Eleven member board in which **Mayor** is ex officio member as specified by City Code.
- DDA Board meets monthly on the fourth Monday of each month at 6:00 p.m.

### Brownfield Redevelopment Authority

- Five member Board comprised of **one council member**, City Manager, DDA Executive Director, Chamber of Commerce Executive Director, and Public Services Director.
- Previous Representative : Kristin Kuiken
- Meet as required. Meets at least once a year to adopt budget or more frequently if there is a Brownfield Project

### Farmington Election Commission

- Three member board comprised of City Clerk, City Attorney, and one **council member** who will not be running in the next City election
- Meets once before every election to appoint election inspectors
- Meetings usually last fifteen minutes
- Previous Representative: JoAnne McShane

### Southwestern Oakland Cable Commission (SWOCC)

- Six member board with two representatives from the cities of Farmington, Farmington Hills, and Novi.
- City Manager and **one council member** have served as representatives on the SWOCC Board.
- Previous Representative: Bill Galvin

## City Council Appointments to Boards and Commissions

November 14, 2007

Page 2

- SWOCC Board has four regular meetings each year usually scheduled in the evenings and lasting less than one hour. They may have one or two special meetings per year.

### Multicultural/Multiracial Community Council

- Council comprised of a wide variety of individuals representing Farmington and Farmington Hills
- Meets once a month – regular meeting is usually scheduled the third Thursday of each beginning at noon.
- City Manager and Public Safety Director serve on the MCMR Council
- One city council representative
- Previous Representative:

### 8 Mile Boulevard Association (8MBA)

- Association involving most communities along 8 Mile Road between 1-94 (east) and 1-275 (west).
- Organization Purpose: to revitalize and promote the Eight Mile Road transportation, business and residential corridor by linking the efforts of the public and private sector.
- Usually meets three or four times each year.
- Previous Representative:

### SEMCOG (Southeast Michigan Council of Governments) General Assembly

- Comprised of member communities across southeast Michigan
- Appoint council member as delegate and alternate
- Many communities appoint City Manager as alternate
- Previous delegate: Kristin Kuiken
- Usually meets three times annually in March, June, and October
- Meetings are the third or fourth Thursday of the month in the late afternoon.
- The General Assembly adopts SEMCOG's annual work program, annual budget, and membership fee schedules; adopts and/or amends bylaws; and reviews and gives final approval on all regional plans.

**Farmington City Council  
Staff Report**
**Council Meeting Date:**  
November 11, 2013

**Reference  
Number  
(ID # 1407)**
**Submitted by:** Vincent Pastue, City Manager

**Description:** Discussion - 2014 City Council Meeting Dates

**Requested Action:**

No Action is required. Based on Council discussion formal approval will be on the November 18 agenda.

**Background:**

The purpose of this agenda item is to discuss the Council meeting dates for 2014. The Open Meetings Act requires that the regularly scheduled meetings of a public body be posted within ten days after the first meeting of that public body in each calendar or fiscal year. The Farmington City Charter, Section 6.1, states that the Council will provide, by resolution, the time and place of its regular meetings.

Assuming that the City Council elects to stay with Monday evening meetings, attached is a proposed City Council meeting schedule for 2014. This would continue the tradition of meeting on the first and third Monday of each month, although City Council can change that as well. Again, assuming a first and third Monday schedule, there are two meetings changed to Tuesday as a result of holidays: January 21 (Martin Luther King's Birthday) and September 2 (Labor Day). Listed below is further explanation of the meeting calendar.

1. Regular City Council meetings are held the third Monday of each month at 7:00 p.m. This meeting functions primarily as a business meeting.
2. The first Monday of each month is a special meeting, which will start at 7:00 p.m. Special meeting/study sessions are eliminated in July and August. Business is usually slow during the summer months plus we frequently encounter vacation conflicts.
3. We have included one special meeting to review the City Manager's recommended budget. This is scheduled for Monday, April 28, 2014 or Tuesday, April 29, 2014.

Over the last couple of years, the City Manager has been recommending moving from Monday to Tuesday. However, this is dependant on what is most convenient for the City Council.

**Agenda Review**
**Review:**

**Vincent Pastue**      **Pending**  
**City Manager**      **Pending**  
**City Council** **Pending**

CITY OF FARMINGTON  
RESOLUTION NO. \_\_\_\_\_

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adopt the following resolution:

WHEREAS, The Open Meetings Act, MCL 15.261 et. seq. requires "for regular meetings of a public body, there shall be posted within 10 days after the first meeting of the public body in each calendar or fiscal year, a public notice stating the dates, times, and places of its regular meetings."

WHEREAS, Section 6.1 of the City Charter states that Council provides by resolution for the time and place of its regular meetings.

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the following are dates and times of regular and special City Council meetings for the year of 2014 in Council Chambers of Farmington City Hall, 23600 Liberty Street, Farmington, Michigan.

**MEETING DATES**

Monday, January 7, 2014 Session)	7:00 p.m.	Special Meeting (Study
Tuesday, January 21, 2014	7:00 p.m.	Regular Meeting
Monday, February 3, 2014 Session)	7:00 p.m.	Special Meeting (Study
Monday, February 17, 2014	7:00 p.m.	Regular Meeting
Monday, March 3, 2014 Session)	7:00 p.m.	Special Meeting (Study
Monday, March 17, 2014	7:00 p.m.	Regular Meeting
Monday, April 7, 2014 Session)	7:00 p.m.	Special Meeting (Study
Monday, April 21, 2014	7:00 p.m.	Regular Meeting
Monday, April 28, 2014 or Tuesday, April 29, 2014	7:00 p.m.	Budget Review Meeting

Attachment: Resolution City Council Meeting dates (1407 : Discussion - 2014 City Council Meeting Dates)



Monday, May 5, 2014 Session)	7:00 p.m.	Special Meeting (Study
Monday, May 19, 2014	7:00 p.m.	Regular Meeting
Monday, June 2, 2014 Session)	7:00 p.m.	Special Meeting (Study
Monday, June 16, 2014	7:00 p.m.	Regular Meeting
Monday, July 21, 2014	7:00 p.m.	Regular Meeting
Monday, August 18, 2014	7:00 p.m.	Regular Meeting
Tuesday, September 2, 2014 Session)	7:00 p.m.	Special Meeting (Study
Monday, September 15, 2014	7:00 p.m.	Regular Meeting
Monday, October 6, 2014 Session)	7:00 p.m.	Special Meeting (Study
Monday, October 20, 2014	7:00 p.m.	Regular Meeting
Monday, November 3, 2014 Session)	7:00 p.m.	Special Meeting (Study
Monday, November 17, 2014	7:00 p.m.	Regular Meeting
Monday, December 1, 2014 Session)	7:00 p.m.	Special Meeting (Study
Monday, December 15, 2014	7:00 p.m.	Regular Meeting

.....  
.....

I, Susan K. Halberstadt, duly authorized City Clerk for the City of Farmington do hereby certify that the foregoing is a true and correct copy of a motion adopted by the Farmington City Council at a regular meeting held on Monday, November 11, 2013, in the City of Farmington, Oakland County, Michigan.

\_\_\_\_\_  
Susan K. Halberstadt, City Clerk

Attachment: Resolution City Council Meeting dates (1407 : Discussion - 2014 City Council Meeting Dates)