



**Regular City Council Meeting  
7:00 p.m., Monday, June 18, 2018  
City Council Chambers  
23600 Liberty Street  
Farmington, MI 48335**

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## **REGULAR MEETING AGENDA**

- 1. ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF ITEMS ON CONSENT AGENDA**
  - A. City Council Meeting Minutes**
    - Joint – February 28, 2018
    - Special – May 21, 2018
    - Regular– May 21, 2018
    - Special – May 22, 2018
    - Special – May 31, 2018
    - Regular – June 4, 2018
    - Special – June 7, 2018
  - B. Accept Minutes from City’s Board and Commission**
  - C. Farmington Monthly Payments Report**
  - D. Farmington Public Safety Monthly Report**
  - E. Consideration to appoint Julie Mantey to the Farmington/Farmington Hills Commission on Community Health**
  - F. Consideration to Accept and File the MERS Annual Actuarial Valuation Report for December 31, 2017**
  - G. Consideration to approve a block closure in the Meadows subdivision for a children’s bike parade to Flanders Park**
  - H. Proclamation: Engage 18**
- 5. APPROVAL OF REGULAR AGENDA**
- 6. PRESENTATION/PUBLIC HEARINGS**
  - A. Miss Oakland County Contestants**
  - B. Main Street Accreditation**
  - C. Public Hearing – Fiscal Year 2018-19 Budget and Millage Rates**

**7. NEW BUSINESS**

- A. Consideration to Adopt Fiscal Year 2018-19 Budget and Establish Millage Rates**
- B. Consideration to Adopt Resolution Recommending Approval of Redevelopment Liquor License for Xie Zheng, LLC Dba Samurai Steakhouse, 32821 Grand River Avenue**
- C. Consideration to Authorize City Staff to Submit Documentation for Redevelopment Liquor License for Xie Zheng, LLC, Dba Samurai Steakhouse, 32821 Grand River Ave**
- D. Consideration to Adopt Downtown Development Authority's Fiscal Year 2018-19 Budget and Establish 2018 Principal Shopping District Special Assessment**
- E. Consideration to Adopt Fiscal Year 2018-19 47<sup>th</sup> District Court, Brownfield Redevelopment Authority, Corridor Improvement Authority and Joint Agency Budgets**
- F. Consideration to Amend Fiscal Year 2017-18 Budget**
- G. Consideration to Amend Fiscal Year 2017-18 DDA Budget**
- H. Consideration to Adopt Resolution to Amend Residential Refuse/Recycling User Charge**
- I. Consideration to amend the Downtown Parking Advisory Committee Bylaws to reduce the number of members from seven to five**
- J. Consideration to approve the City Manager to authorize and accept Cost Participation Agreement for the 2018 Oakland County Grant for the Local Road Improvement Matching Fund Pilot Program**
- K. Consideration to approve Change order No.2 and Construction Estimate No. 4 - Open Cut Sewer Repair Bel-Aire Segment 26**
- L. Consideration to pursue a Community Partner Playground Agreement for new play equipment in Flanders Park**
- M. Consideration to Approve Payment for Meter Replacement Program west of Drake Road.**

**9. DEPARTMENT COMMENT**

**10. CITY COUNCIL COMMENTS**

**11. CLOSED SESSION – Labor Negotiations**

**12. ADJOURNMENT**

JOINT MEETING MINUTES  
FARMINGTON HILLS CITY COUNCIL  
FARMINGTON CITY COUNCIL  
FARMINGTON BOARD OF EDUCATION  
LONGACRE HOUSE – FARMINGTON ROAD, FARMINGTON HILLS  
FEBRUARY 28, 2018 – 6:30PM

The Special Joint meeting of the Farmington and Farmington Hills City Councils and Farmington Board of Education was called to order by Mayor Massey at 6:34pm.

Mayor Massey welcomed everyone to the meeting.

**Present at the meeting:**

**Farmington Hills City Council Members:** Mayor Ken Massey, Mayor Pro-Tem Richard Lerner, City Council Members Michael Bridges, Randy Bruce, Valerie Knol and Theresa Rich

Absent: Council Member Samantha Steckloff

**Farmington Hills City Representatives:** Dave Boyer, City Manager and Pam Smith, City Clerk

**City of Farmington Council Members:** Mayor Steve Schneemann, Mayor Pro-Tem Sara Bowman, Council Members William Galvin, Joe LaRussa and Maria Taylor

Absent: None

**City of Farmington Representatives:** David Murphy, City Manager and Mary Mullison, Deputy City Clerk

**Farmington Board of Education Members:** President David Turner, Vice President Terri Weems, School Board Members Jessica Cummings, Terry Johnson, Mark Przeslawski, Angie Smith and James Stark

Absent: None

**Farmington Public Schools Representatives:** George Heitsch, Superintendent

**FARMINGTON PUBLIC SCHOOLS UPDATE**

Superintendent Heitsch provided the following update:

Bond Issue

Dr. Heitsch noted that schools are in phase 3 of the bond issue that included updates to North Farmington High School, Beechview and Kenbrook Elementary Schools, Warner Middle School, Alameda (early childhood development) and various outdoor athletic fields and tennis courts. He stated that the schools are also trying to determine where to place adult learning.

School property

Dr. Heitsch stated that the schools are currently in negotiations with the City of Farmington Hills for the city to purchase the Harrison High School facility and property and conversation on that issue took place last night with input from the School Board. He mentioned that once a decision is made with regard to

this property, decisions can be finalized on where to place early childhood development and adult learning space.

#### Student Success

Dr. Heitsch reviewed various statistics including a graduation rate of approximately 92% (higher than the state average) with approximately 66% of those students going immediately to college after graduation as compared to 33% in schools in surrounding areas.

Councilmember Bridges inquired if the security features noted in the bond issue have been implemented in all of the schools and if the graduation rate is consistent. Dr. Heitsch responded that security will be updated in all schools once renovations are complete. He noted that the graduation rate is stable at between 88-92% with 60-68% of those graduates going off to college.

(School Board President David Turner arrived at 6:45pm)

#### **COMMUNITY PREPAREDNESS**

Mayor Massey stated that due to the Florida shooting incident, the schools are on everyone's mind but these incidents go well beyond the schools into faith-based facilities, outdoor events, etc. He noted that the cities have a joint Emergency Preparedness Commission that takes an all-hazards approach to preparedness. He mentioned that tonight presentations will be made by the Farmington Hills Police Chief Charles Nebus; Farmington Public Safety Director Frank Demers and Farmington Hills Fire Chief Jon Unruh on what the cities are doing with regard to community preparedness.

The Chiefs reviewed the various programs and resources used by the Departments in the following areas of community preparedness: Preparation and Planning, Training, Prevention, Intelligence Gathering, Emergency Communications, Emergency Response, Emergency Warning Systems, Tactical Response and Medical Response. Some of the programs and resources mentioned included neighborhood watch programs, ALICE active shooter training, OKAY2SAY program, annual exercise drills with Beaumont Hospital and weekly ride-a-longs with hospital EMS. School programs included school liaison officers, CPR training, AED drills, Fire Prevention programs and Stop the Bleed training that they hope to implement in the schools soon. Chief Unruh spoke about the Emergency Management operations and the Community Emergency Response Team (C.E.R.T.), a joint effort with both Farmington and Farmington Hills and that a trauma surgical response team is currently underway.

Police Chief Nebus and Public Safety Director Demers mentioned that serious crimes are down in both communities.

Barbara Smith, Director of Trauma-Beaumont Hospital, commented on the joint activities with the Farmington Hills Police and Fire Departments, including active shooter events. She noted that the hospital holds regular exercises and has experts come in to provide continuing education to staff. She commented on the Stop the Bleed program that the hospital is teaching throughout the community and she encouraged all to take this training.

Director Smith stated that the new hospital Emergency Room is planned to open in November. Over 1,300 patients were admitted into the trauma system last year and falls are the leading cause of traumas. Several Beaumont doctors also serve on the Oakland County Community Crime and Violence Task Force and make recommendations to that group.

Mayor Massey stated that the communities are safe and he hopes that this came across in the presentations. He recognized the members of the Emergency Preparedness Commission (EPC) that were present and opened the meeting up for questions.

In response to questions from the Council and Board members, discussion was held on emergency response times, a model school in Indiana that incorporated camera monitoring systems and other technology, use of Narcan, exercises and meetings held with school officials, the implementation of overdose mapping (ODMAP), intervention on mental health issues, new 911 capabilities, promoting the OKAY2SAY program and gaps in infrastructure or technology needs to further programs.

It was confirmed that the Chiefs would be hosting annual preparedness trainings for Houses of Worship on an annual basis and the plan for the initial training is to touch on all events and crime prevention as a whole. Active assailant training will be conducted throughout the community, including area businesses.

The schools are currently discussing ALICE training for preparedness in the schools.

Discussion was held on youth mental health programs and it was noted that the Fire Department and Farmington SAFE sponsor programs dealing with youth mental health and that a member of the Mayor's Youth Council serves as liaison to the Emergency Preparedness Commission and also serves on the FEMA Youth Preparedness Council.

Mayor Massey also acknowledged the May Day Program offered at East Middle School.

In closing, Mayor Massey mentioned that Farmington Mayor Pro-Tem Bowman, Farmington Hills Councilmember Bruce and School Board Member Stark would be meeting to discuss potential collaborative efforts to bring forth for consideration.

### **PUBLIC COMMENTS**

Beth Hulett, Farmington Hills resident and member of the Farmington PTSA, believed there was more that the PTSA could do to work with the communities and schools on these efforts and would like to meet with the Councils and schools to discuss how they could further assist.

She questioned the proposed Bills to allow guns in schools and Police Chief Nebus responded that Chiefs typically look to the Michigan Association of Chiefs of Police to comment on any legislation; but commented that the best practice is to probably keep guns out of schools.

Kelly Carpenter-Crawford, Farmington Hills resident, mentioned the Greater Farmington Film Festival that is being held Mar 1-4, 2018.

Lisa Farris, Farmington Hills resident, inquired what the schools have learned about any weaknesses from events that have occurred. Dr. Heitsch spoke to the importance of communication between the adults and children at the schools.

Ms. Farris thought the OKAY2SAY program is a great tool, but improved efforts are needed with regard to promoting the program and getting kids to talk.

Further discussion was held on ways to further promote this program and all agreed that getting kids to talk was essential.

Joint Meeting Minutes  
Farmington and Farmington Hills Councils  
and Farmington Board of Education  
February 28, 2018  
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**ADJOURNMENT:**

The meeting adjourned at 8:35pm.

Respectfully submitted by:  
Pamela B. Smith, City Clerk  
City of Farmington Hills

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Steve Schneemann, Mayor

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Mary J. Mullison, Deputy City Clerk

Approval Date:



Special/Study Session Meeting  
6:00 p.m., Monday, May 21, 2018  
Conference Room  
23600 Liberty Street  
Farmington, MI 48335

**DRAFT**

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## STUDY SESSION MINUTES

A special meeting of the Farmington City Council was held on May 21, 2018, in Farmington City Hall, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:00 p.m. by Mayor Steve Schneemann.

### 1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor Pro Tem	Present	
William Galvin	Councilmember	Present	
Joe LaRussa	Councilmember	Present	6:07 PM
Steve Schneemann	Mayor	Present	
Maria Taylor	Councilmember	Present	

#### **City Administration Present**

City Clerk Halberstadt  
City Manager Murphy  
City Attorney Schultz  
City Attorney Saarela

### 2. APPROVAL OF AGENDA

Move to approve the agenda as amended, exchanging the placement of Items 4 and 5.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Taylor, Councilmember
<b>SECONDER:</b>	Bowman, Mayor Pro Tem

### 3. PUBLIC COMMENT

No public comment was heard.

### 4. CITY CLERK REPLACEMENT NEXT STEPS

Murphy reviewed the options for replacing the City Clerk:

- 1) Appoint the Deputy Clerk to the position. The City Council could interview the Deputy Clerk before any such appointment, at its discretion. If there is an interview, it must be at an open meeting.

- 2) Post the position both internally and externally, using all appropriate resources (e.g., notice through the MML, the Clerks' Association, etc.), with resumes to be received and evaluated by the City Manager, who may at his option seek input from others (like, for example, the Treasurer, who is responsible for Human Resources). The City Manager would recommend to Council whether interviews of any candidates other than the current Deputy Clerk appear to be appropriate. For purposes of compliance with the Open Meetings Act, all resumes received would be available for inspection by the City Council through the Manager's office. Applicants would be assigned a letter/number until Council determined, at an open meeting, whom to interview, and then names of interviewees would be revealed if they agree to the interview. Any interviews ultimately conducted by the City Council would have to be at an open meeting.
- 3) Post the position as in Option 2 but appoint a committee to conduct the resume review and make a recommendation to Council as to whom to interview, instead of having the City Manager do it. The committee would be subject to the OMA. It would review the resumes at a closed session, but would have to make its recommendation of candidates to interview at a public meeting. As with Option 2 all resumes received would be available for inspection by the City Council through the Manager's office. Applicants would be assigned a letter/number until Council determined, at an open meeting, whom to interview, and then names of interviewees would be revealed. Any interviews ultimately conducted by the City Council would have to be at an open meeting.
- 4) Post as above but have the City Council as a whole receive all the resumes and evaluate them at a closed session, and then decide in open session which candidates to interview (identifying them by letter/number until they agree to the interview). Interviews would be conducted at an open meeting by the City Council.

Bowman stated that the City has a highly trained Deputy Clerk that has been recommended for the position by the current City Clerk. She noted the changes that have taken place in City Administration in the past few years, and believes there is a benefit to having institutional knowledge when choosing the next Clerk. She questioned the cost of going with options 2-4. She supports option 1.

Galvin would have preferred that Clerk Halberstadt had not made a hiring recommendation; he believes the Clerk's office should remain neutral. He expressed support for Option 4 only. He would like to see a competitive interview process. He stated that of all the duties Council is assigned, approving the budget and having hiring authority are the highest priority. He believes by interviewing a number of candidates it will validate the recommendation of Deputy Clerk for the position.

Responding to Schneemann, Halberstadt stated that she was hired as City Clerk at the recommendation of the outgoing Clerk, Patsy Cantrell.

LaRussa stated that the reason for having a succession plan is to execute it when the opportunity presents itself. In his experience internal candidates are preferred. He sees benefit in elevating the Deputy Clerk to the Clerk position. He believes it sends a message to the staff that Council values their service and are willing to reward good performance. He supports Option 1.



While Taylor appreciates Galvin's comments about vetting candidates, she sees no reason to interview multiple people if ultimately the Deputy Clerk will be appointed to the position. She expressed support for Option 1.

Schneemann is not comfortable with the language "appoint the Deputy Clerk to the position." in Option 1. He would like to bring the Deputy Clerk in to interview. He discussed the other options and agreed with Galvin that Option 4 is the traditional way to hire a position like this. He found it interesting that the current Clerk was hired through a succession plan. He spoke of institutional knowledge and the benefit of it in a small organization. He expressed support for Option 1 if the language is changed.

Bowman discussed the importance of succession planning.

Murphy discussed the content of the job description. He highlighted the Human Resources portion of the job that Deputy Clerk Mullison is currently doing. He would like her to continue this in the Clerk position.

LaRussa expressed concern regarding capacity of the Clerk to do Human Resources in addition to the already established Clerk responsibilities.

Responding to LaRussa, Galvin pointed out that once the Clerk is hired by Council, they do not manage the day to day duties of the position.

Schneemann believes that LaRussa's questions regarding the scope of the Clerk position would be excellent to ask the candidate.

**Move to interview the Deputy Clerk, leaving open the possibility of appointing the Deputy Clerk or conduct a search for the City Clerk position.**

<b>RESULT:</b>	<b>APPROVED (4 to 1)</b>
<b>MOVER:</b>	Taylor, Councilmember
<b>SECONDER:</b>	Bowman, Mayor Pro Tem
<b>AYES:</b>	Bowman, LaRussa, Schneemann, Taylor
<b>NAY:</b>	Galvin

## 5. CITY COUNCIL RULES OF PROCEDURE

Murphy discussed the third draft of the Rules and Procedures.

Halberstadt stated that she conducted a survey of other Clerks and determined that the trend is to still include discussion in minutes. The discussion will be condensed to only dialogue which pertains to the motion given.

LaRussa would like to see this process adopted by Boards and Commissions as well.

Responding to LaRussa, Halberstadt stated that presentation attachments should not be included in minutes, but recommends putting them on the website.

LaRussa would like to have any reference materials needed for preparing for meetings included in the agenda packet. City administration will look into this.

Taylor appreciated the update in terms of content of minutes and attachments. She suggested adding an additional Public Comment to the end of the meeting. She believes scheduling, accountability, and giving the public an opportunity to offer direct feedback warrant the change.

Galvin thanked Halberstadt for her effort in creating the Rules of Procedure.

Bowman stated the meeting agenda is online, therefore the public should know when Public Comment portion is. She does like the direct public feedback Taylor suggested, but she is not inclined to add a second Public Comment as a standard practice. She stated there is always an option to add an additional Public Comment when needed.

Responding to Schneemann, Saarela stated the Mayor has the authority to insert a Public Comment when needed.

**Move to approve the Council Rules of Procedure as presented, including the proposed sections of New Council Member Orientation and In-Service Program and Schedule of Annual Meetings with Boards and Commissions. [SEE ATTACHMENT].**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Galvin, Councilmember
<b>SECONDER:</b>	LaRussa, Councilmember

## 6. OTHER BUSINESS

Murphy stated that Council needs to talk about the next steps regarding the results of the public engagement meetings.

Council concurred to schedule a Special Meeting on Tuesday, May 22, 2018 at 6:30pm. Galvin will not be available to attend.

## 7. COUNCIL COMMENT

No Council Comment was heard.

## 8. ADJOURNMENT

**Move to adjourn the meeting.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Taylor, Councilmember
<b>SECONDER:</b>	Bowman, Mayor Pro Tem

The meeting adjourned at 6:58 pm.

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Steve Schneemann, Mayor

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Susan K. Halberstadt, City Clerk

Approval Date:



**Regular City Council Meeting  
7:00 p.m., Monday, May 21, 2018  
City Council Chambers  
23600 Liberty Street  
Farmington, MI 48335**

**DRAFT**

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## **REGULAR MEETING MINUTES**

A regular meeting of the Farmington City Council was held on May 21, 2018, 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:03 PM by Mayor Schneemann.

### **1. ROLL CALL**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Sara Bowman	Mayor Pro Tem	Present	
William Galvin	Councilmember	Present	
Joe LaRussa	Councilmember	Present	
Steve Schneemann	Mayor	Present	
Maria Taylor	Councilmember	Present	

#### **City Administration Present**

Director Christiansen  
Director Demers  
Director Eudy  
City Clerk Halberstadt  
City Manager Murphy  
City Treasurer Weber  
City Attorney Saarela

### **2. PLEDGE OF ALLEGIANCE**

Sofia and Matteo LaRussa led the Pledge of Allegiance.

### **3. PUBLIC COMMENT**

Doug Reynolds, Emergency Preparedness Commission, provided tips on how residents should respond to inclement weather.

### **4. APPROVAL OF ITEMS ON CONSENT AGENDA**

- A. Farmington Quarterly Financial Report – 3/31/18**
- B. Farmington Quarterly Investment Report – 3/31/18**
- C. Farmington Quarterly Financial Report – Court – 3/31/18**
- D. Farmington Monthly Payments Report**
- E. Farmington Quarterly Building Department Report**
- F. Farmington Public Safety Monthly Report**
- G. Accept Minutes from City's Boards and Commissions:  
1.) April 2018**

**2.) May 2018**

- H. Special Event Application: Annual Farmington Community Band Concert**
- I. Accept the Resignations of Mary Bush and Gerry Bosler from the Library Board**
- J. City Council Meeting Minutes**
  - Special – April 16, 2018
  - Regular – April 16, 2018
  - Special – April 24, 2018
  - Regular – May 7, 2018
- K. Consideration to Accept and File the Financial Reports for the City of Farmington Brownfield Redevelopment Authority for the TCF Project**

**Move to approve the consent agenda as presented.**

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	Galvin, Councilmember
<b>SECONDER:</b>	Bowman, Mayor Pro Tem

**5. APPROVAL OF REGULAR AGENDA**

**Move to approve the regular agenda as amended, adding Item 7H - Consideration to Approve Uniform Video Service Local Franchise Agreement with Comcast**

<b>RESULT:</b>	<b>APPROVED AS AMENDED [UNANIMOUS]</b>
<b>MOVER:</b>	Bowman, Mayor Pro Tem
<b>SECONDER:</b>	Galvin, Councilmember

**6. PRESENTATION/PUBLIC HEARINGS****A. Introduction of Miss Farmington Contestants**

The 2018 Miss Farmington contestants were present to introduce themselves and share their platform.

**B. Optimist Club**

Roxanne Fitzpatrick and Barrie Armstrong, representing the Optimist Club, were present to talk about the activities of the club and its focus on helping kids. They invited Council to attend one of their meetings.

**7. NEW BUSINESS****A. Consideration to Adopt Revised Oakwood Cemetery Rules & Regulations**

**Move to adopt revised Oakwood Cemetery Rules & Regulations as presented. [SEE ATTACHED DOCUMENT].**

**RESULT: APPROVED [UNANIMOUS]**  
**MOVER:** Bowman, Mayor Pro Tem  
**SECONDER:** LaRussa, Councilmember

**B. Resolution to Approve the 2018 Michigan Department of Licensing and Regulatory Affairs Grant**

**Move to approve resolution for the 2018 Michigan Department of Licensing and Regulatory Affairs Oversight Grant Subrecipient Agreement between the City of Farmington and Oakland County. [SEE ATTACHED RESOLUTION].**

**RESULT: APPROVED [UNANIMOUS]**  
**MOVER:** LaRussa, Councilmember  
**SECONDER:** Taylor, Councilmember

**C. Consideration to Introduce Ordinance Establishing a Joint Commission on Community Health with the City of Farmington Hills**

**Move to introduce Ordinance establishing a Joint Commission on Community Health with the City of Farmington Hills. [SEE ATTACHED ORDINANCE].**

**RESULT: APPROVED [UNANIMOUS]**  
**MOVER:** Bowman, Mayor Pro Tem  
**SECONDER:** Galvin, Councilmember

**D. Consideration to Appoint Councilmember as the City of Farmington Liaison to the Farmington Hills Municipal Broadband Task Force**

Responding to Bowman, LaRussa stated he had no intention of requesting financial support from the City to participate on this task force.

**Move to appoint Councilmember Joe LaRussa as liaison to the Farmington Hills Municipal Broadband Task Force.**

**RESULT: APPROVED [UNANIMOUS]**  
**MOVER:** Taylor, Councilmember  
**SECONDER:** Galvin, Councilmember

**E. Consideration to Certify 2018 Delinquent Invoices and Water & Sewer Bills**

Move to approve the 2018 Delinquent Invoices and Water & Sewer bills for placement on the Farmington Tax Roll pursuant to City Code as presented.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Galvin, Councilmember  
**SECONDER:** LaRussa, Councilmember  
**Ayes:** Galvin, LaRussa, Schneemann, Taylor, Bowman

**F. Consideration to Authorize the Replacement of the Sodium Hypochlorite Injection System for the City's Waste Water**

Move to authorize Oakland County Water Resource Commissioner for the emergency replacement of the Sodium Hypochlorite Injection System at an estimated cost of \$20,000; actual cost will be confirmed with OCWRC upon installation.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Bowman, Mayor Pro Tem  
**SECONDER:** Taylor, Councilmember  
**Ayes:** LaRussa, Schneemann, Taylor, Bowman, Galvin

**G. Discuss Date for Board and Commission Candidate Interviews**

Council concurred to schedule a special meeting on June 7, 2018 at 6:00 p.m. to interview candidates for open positions on Boards and Commission

**H. Uniform Video Service Local Franchise Agreement with Comcast**

Move to adopt a resolution approving the Uniform Video Service Local Franchise Agreement with Comcast of Colorado/Florida/Michigan/New Mexico/Pennsylvania/Washington, LLC as presented. [SEE ATTACHED RESOLUTION].

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Taylor, Councilmember  
**SECONDER:** Bowman, Mayor Pro Tem  
**Ayes:** Schneemann, Taylor, Bowman, Galvin, LaRussa

**8. DEPARTMENT COMMENT**

Eudy discussed the challenges the DPW Department is facing as a result of a staff shortage.

Demers recognized the Silver Dairy for their partnership in giving out coupons to children; thanked the community for their patience during a recent clean-up of a grease spill on Grand River; and announced the shut-down of Grand River for the Memorial Day Parade.

Weber stated the materials from two recent civic engagement forums are now available on the City website.

Galvin suggested adding data on Laurelwood Court, a new street in Farmington, to the Community forum materials.

Schneemann expressed appreciation to Weber for all his hard work on the community forum.

Christiansen announced the hiring of a new Building Official who will replace John Koncsol when he retires the end of July. The updating of the Master Plan is currently in process.

Responding to Galvin, Christiansen discussed the steps that have been taken to address the property at Nine Mile and Farmington Road.

Halberstadt discussed the upcoming August 7<sup>th</sup> Primary election.

Murphy thanked the DPW employees for their effort under difficult circumstances. He also thanked Weber for his hard work on the community forum materials.

## **9. CITY COUNCIL COMMENTS**

LaRussa commented on the Uniform Video Service Local Franchise Agreement wherein the City has no option but to approve this agreement due to a legislative act. He noted once again the City has to deal with consequences of a decision made in Lansing. As we enter the election season, he encouraged voters to ask candidates running for the State Legislature how they will help local communities. He thanked Public Services for their efforts under difficult circumstances. He thanked the City Administrative team for organizing and implementing the community forums.

Galvin discussed his participation at a recent Longacre Elementary School event and referred to a thank you letter he received. He noted a letter from Valley View Condos thanking DPW for their quick response to a water situation.

Schneemann spoke about the opening of the Farmers Market and the participation from Council and City administration in the event. It is encouraging that we have a community that is so engaged and has wonderful volunteer participation.

## **10. ADJOURNMENT**

**Move to adjourn the meeting.**



**RESULT:**       **APPROVED [UNANIMOUS]**  
**MOVER:**       Bowman, Mayor Pro Tem  
**SECONDER:**   Galvin, Councilmember

The meeting adjourned at 8:33 p.m.

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Steve Schneemann, Mayor

\_\_\_\_\_  
Susan K. Halberstadt, City Clerk

Approval Date:



**Regular City Council Meeting**  
**6:30 p.m., Tuesday, May 22, 2018**  
**Conference Room**  
**23600 Liberty Street**  
**Farmington, MI 48335**

**DRAFT**

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## **SPECIAL MEETING MINUTES**

A special meeting of the Farmington City Council was held on May 22, 2018, in Farmington City Hall, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:30 p.m. by Mayor Steve Schneemann.

### **1. Roll Call**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Sara Bowman	Mayor Pro Tem	Present	
William Galvin	Councilmember	Absent	
Joe LaRussa	Councilmember	Present	
Steve Schneemann	Mayor	Present	
Maria Taylor	Councilmember	Present	

#### **City Administration Present**

City Clerk Halberstadt  
City Manager Murphy  
City Treasurer Weber

### **2. Approval of Agenda**

**Move to approve the agenda as presented.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	LaRussa, Councilmember
<b>SECONDER:</b>	Bowman, Mayor Pro Tem

### **3. Public Comment**

No public comment was heard.

#### **4. Discussion on the results of the two Community Forums on Financial Sustainability**

Schneemann asked Murphy to review the timeline for setting millage rates and adopting the budget.

At the request of the Mayor, Weber reviewed the questions and answers from the May Civic Engagement meeting.

Schneemann advised Galvin requested that the following statement be read into the record:

Dear Colleagues:

In my absence I have asked this be read into the minutes.

Thank you to city administrators and mayor for taking the lead on the recently accomplished Community Financial Forum. Most especially thank you to the citizens who attended and participated

I reflected on the forum and its suggestion of a 3.0 millage property tax increase. As we embark on the next steps, I continue to mesh the presentations and comments with my past experiences.

It is unfortunate that in Michigan, a property tax rate increase is the only financial tool given to cities to infuse new revenue expeditiously.

Regardless of which property tax rate increase is discussed, for example 1.0, 2.0 or 3.0 mills, I prefer a public vote for a dedicated "Capital Sustainability Millage" with a 10-20 year reset by future voters. Approval by the voters will reengage citizens at the highest level of civic duty. A 10-20year reset will require fiscal frugality of future council and administrators while also financing projects.

I realize Council has the authority to levy a millage rate up to our "Headlee Cap of 15.649." However, if we raise the general operations millage we will also close the existing "tax corridor" between our current property tax rate and our Headlee cap. That is a concern for our small community's ability to borrow money at a competitive interest rate in the future under this scenario. Maintaining our AA bond rating is one of City Council's long standing financial objectives. This is incrementally important to the capital projects that may require financing. A 1.0 or 1.5 general millage tax increase and elimination of our "tax corridor" could begin a downward spiral of borrowing money at higher interest rates. The mandated Headlee reductions would exacerbate this financial vortex. One of the primary objectives of this "tax corridor" is to purposely leave it open and thus maintain our AA bond rating and ability to borrow at lower interest rates. As we discuss long term financial sustainability, maintaining our AA bond rating, and "tax corridor," needs to be a mainstay of City Council's financial objectives.

A dedicated millage will also allow Council and Administration to employ discretion in the future. We don't know what the future holds. Since the Great Recession we have

witnessed how municipal financing for a small community in Michigan is life on a knife's edge. I firmly believe we need flexibility to prepare for the next recession.

Providing a vote of the people for a single, dedicated millage is also the simplest path for citizens without unnecessary politicking. Alternatively, I would question a bifurcated approach where Council may approve a first millage increase and concurrently ask voters to approve a second millage increase.

Lastly, the forum pointed towards a 3.0 mill increase. That would most likely be the largest property tax increase in Farmington's history. A tax rate increase of this proportion is worthy of voter engagement.

On the other side of our ledger, we need to continue improving fiscal restraint. The pension retirement era will soon be a forgotten relic of the Post WWII economy in the 20<sup>th</sup> Century. In a couple decades the concept of "retirement" might be displayed behind plexiglass at the Smithsonian Museum. Farmington needs to absorb the short term financial pain and consider shifting to defined contribution retirement plan strategies. As daunting as this sounds, tax payers will thank us in the year 2050.

Farmington is currently experiencing terrific economic vitality. We need to continue to support this growth with better roads and upgraded infrastructure throughout the entire city while maintaining the triumvirate of services; Public Safety response, 24-hour snow removal and curbside leaf pickup.

Our residents have a high level of support for our community. I have confidence our citizens will do what they deem is best for their Farmington. Every possible path will include pitfalls and minefields. As the old saying goes, "Nothing worth doing is easy".

Bill Galvin  
Farmington City Council Member

Discussion followed regarding the impact on the City's bond rating if the millage is raised to the Headlee Cap. Discussion continued regarding the economic factors that erode the Headlee Cap.

Bowman expressed concern regarding seeking two separate millage increases and the confusion it might cause the voter. She wants to find the best way to realize the maximum amount of money and benefit from a millage increase.

LaRussa asked regarding the City's ability to withstand a recession with the proposed increase. He questioned whether the City is going far enough with the options on the table. He asked when the General Fund balance would return to a normal level with a 3 mil increase.

Weber advised the 3 mil increase was chosen in order to stay in line with other small communities.

Taylor expressed support for increasing the operating millage for the FY2018/19 budget that is allowed under City Charter. She supports placing the 1.5 Capital Improvement millage on the November ballot. She would like the City to continue to find ways to contain costs.

Schneemann recommended the City move forward with the proposed 3 mil increase. He stated the City has made a compelling case to raise the millage. He would like help from the press to educate voters on why the proposed increase is necessary.

LaRussa would like to go bigger, but supports a 3 mil increase.

*LaRussa left the meeting at 7:00.*

Bowman supports a 3 mil increase, but expressed concern that if Council approves the 1.5 operating millage now, it may jeopardize passage of the 1.5 Capital Improvement millage on the November ballot. She believes a second request for a millage increase may confuse voters. She wants to be mindful of the importance of educating voters prior to the November election.

Taylor pointed out the results of the May Civic Engagement meeting sent a clear message of support for a 3 mil increase. She is not worried about passage of the Capital Improvement millage proposal on the November ballot. She can support either Option 2 (2 mil increase) or Option 3 (3 mil increase).

Schneemann stated support for Option 3, but agreed with LaRussa that more funds are needed. He expressed appreciation for the City's conservative approach in addressing fiscal challenges. He does not believe Option 3 is an overreach. An Option 3 vote by Council is an acknowledgement of what the voters supported in the civic engagement meetings. He believes City Administration has been given a clear direction.

Murphy asked if Council is willing to get the message out to the public.

Schultz discussed the limitations on how the proposed millage can be communicated by both the City and Council.

## **5. Next Steps**

Weber advised that Council will need to compile a list of projects that would be done under the capital improvement millage.

Schultz pointed out that the proposal language for the Capital Improvement millage should be broad enough so that it doesn't limit what will be done.

Responding to Schneemann, Weber stated that the 1.5 mil increase will generate \$475,000 a year. Part of that money will go towards non-glamorous infrastructure projects. The key is in educating the public as to where the funds will be allocated.

## 6. Council Comment

Taylor would like to see City Administration develop a comprehensive campaign plan to educate voters.

## 7. Adjournment

**Move to adjourn the meeting.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Taylor, Councilmember
<b>SECONDER:</b>	Bowman, Mayor Pro Tem

The meeting adjourned at 7:25 pm.

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Steve Schneemann, Mayor

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Susan K. Halberstadt, City Clerk

Approval Date:



Special/Study City Council Meeting  
6:00 p.m., Thursday, May 31, 2018  
Conference Room  
23600 Liberty Street  
Farmington, MI 48335

**DRAFT**

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## STUDY SESSION MINUTES

A special meeting of the Farmington City Council was held on May 31, 2018, in Farmington City Hall, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:00 p.m. by Mayor Steve Schneemann.

### 1. Roll Call

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor Pro Tem	Present	
William Galvin	Councilmember	Present	
Joe LaRussa	Councilmember	Present	
Steve Schneemann	Mayor	Present	
Maria Taylor	Councilmember	Present	

#### **City Administration Present**

City Clerk Halberstadt  
City Manager Murphy  
City Attorney Saarela

### 2. Approval of Agenda

Move to approve the agenda as amended.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bowman, Mayor Pro Tem
<b>SECONDER:</b>	LaRussa, Councilmember

### 3. Public Comment

No public comment was heard.

### 4. Continued Council discussion on next steps regarding the Community Forums on Financial Sustainability

Schneemann set the stage for discussion, requesting Councilmembers be open and candid in their comments.

Murphy reviewed the 3 proposed options for implementation of millage:

1. Council increases the current charter authorized millage rate by 1.5 mills for General Operations effective July 1, 2018 and puts 1.5 mills on the November

ballot for Capital Improvements. The voter approved millage is not subject to our charter maximum.

2. Council authorizes two ballot questions for the November election, 1.5 mil for General Operations and 1.5 mil for Capital Improvement. Both of the voter approved millages are not subject to the charter maximum.
3. Council authorizes on ballot question for a 3 mill increase for General Operations and Capital Improvements. The voter approved millage is not subject to our charter maximum.

Schneemann noted that at the last meeting Councilmembers concurred on a 3 mil increase.

Galvin expressed concern regarding the impact on the City's bond rating if the 1.5 mil is levied by Council. He believes Option 1 will impact the City when it goes out to borrow money, translating into higher loan costs.

Galvin pointed out that all the communities that have had financial issues have at least three things in common: no more taxing authority, no capital funds and high legacy costs. He stated Options 2 & 3 would be the choice in the hands of the voter. He would consider a fourth option of a Headlee Override.

Schneemann clarified that a Headlee Override does not provide more taxes, however it gives the City more room to raise taxes.

Galvin stated a Headlee Override would give the City more taxing authority to raise taxes. It engages the voters and restores council's ability to govern and deliver services the way it is intended.

Schneemann pointed out if a 3 mil Headlee Override was approved by voters and council levied 3 mils as a result, the city would be in the same situation as Option 3.

Discussion followed regarding the ongoing issue with Headlee Override and the continued erosion of the millage cap.

Responding to Schneemann, Galvin reinforced he supports a 3 mil Headlee Override that gives the Council the authority to raise taxes as needed.

Schneemann expressed concern about doing the Headlee Override and that it just punts the tax increase discussion down the road.

Weber provided an analysis of the effect of Headlee Rollback on raising the Charter millage or having a separate voter millage for operations.

Schneemann suggested we could ask voters for both a 3 mil increase and a Headlee Override on the November ballot. He discussed the issue going forward without a Headlee Override. He stated even with a 3 mil Headlee Override and Council increases



by same amount, the City will still be in trouble in the next 3-5 years in terms of being leveraged to the max.

Bowman pointed out that a 1.5 mil leveraged by the City would provide more time to find other cost containment opportunities and additional revenue.

Galvin asked how we want the Council to be positioned financially in 5 years.

Schneemann stated that because of the Headlee Act there is no way we can fix it for the future.

Taylor pointed out the attendees at the forums were made to understand that if a 3 mil was levied, then the City would be "golden" for many years.

Weber noted that the projections presented at the forums were extended out 5-6 years. He stated our revenue should go up by the rate of inflation, noting inflation going up is good for the city.

Galvin noted that the City finances are exactly where they are supposed to be according to certain members of the 2010 Council. He would like to figure out how to position the next Council so that their backs aren't up against the wall. He believes a dedicated millage is an easier sell than a Headlee Override every few years.

LaRussa stated the Capital Improvement millage is the easiest sell on the table. He suggested going for a dedicated Capital Improvement millage and a Headlee Override of 3 mils. He asked what it would take to close the City's current pension plan, noting we need significant funds to address major problems.

Schneemann stated the City received a clear message from voters that they want to fix it now. He stated the options are viable and recommended delaying taking action on a Headlee Override until a few years down the road. At that time the voters can be informed that the City is seeking a Headlee Override, but doesn't necessarily want to increase taxes.

Bowman pointed out that the forum reached a limited number of voters. She does not think it would be confusing to voters if the Headlee Override is introduced.

Schneemann stated the City should keep the levied millage separate from a Headlee Override.

LaRussa supported Option One, otherwise go to the voters for a Headlee Override. He is willing to take the risk of levying to the max and absorb the rollback and take whatever consequences there are for the City's bond rating.

Discussion followed regarding the bond rating and the Capital Improvement Plan.

Taylor expressed support for Option One. She stated it is all about the marketing and what will sell to the voters. She believes a 3 mil request on November ballot is a heavy

lift. She would like to see a dedicated millage. She agreed Council should be talking about a Headlee Override in the next year or so.

Responding to Taylor, LaRussa clarified that he supports Option 1 plus a 3 mil Headlee Override.

Weber pointed out most of the taxing entities on the City's tax bill are at their max. He stated it is rare for communities not to be at the max for levying taxes.

Discussion followed regarding the impact of being at the Headlee Cap and its effect on the City's bond rating.

Schneemann discussed the importance of continuing to develop and improve the City and keeping it attractive. The City needs to continue to be a place where people want to live.

Bowman expressed concerns about Option 1 in that levying 1.5 mil now and then asking voters for another 1.5 mil would be confusing. She is intrigued by the option of the Headlee Override of 3 mils. She supports Option 3 that engages the voters and both millage increases in one.

Taylor stated if a 3mil is voted down, she would be highly hesitant to raise taxes thereafter.

Bowman expressed support for Option 3 and could live with Option 1.

Galvin stated a politician without a tax budget is disabled. We need to embrace and trust our voter base. With Option 1, if things don't work out the way we want the future Council will have no options. The City needs to maintain financial flexibility for future councils. He stated Option 2 is too complicated and Option 3 is not the way to go. He stated if a Headlee Override is passed, Council can point out to voters that they gave us permission to raise taxes. He trusts the voters to do the right thing.

Schneemann stated it sounds like Option 3 answers some of the concerns expressed by Galvin. He asked Galvin if he would support Option 3.

Taylor stated she is dead set against Option 3.

LaRussa expressed support for Option 1 only.

Schneemann stated Option 3 is a compromise between Option 1 and Option 4 (Headlee Override of 3 mil). He believes it would get the support of the voter. It is not as pure as Option 4 and is not as immediate as Option 1. He expressed support for Option 3. He shared his concerns regarding Option 1.

LaRussa proposed Option 5, a 3 mil Headlee Override and 1.5 Capital Improvement millage.

Council recessed at 8:05 and resumed at 8:10.

Taylor stated she supports Option 1 and her second choice is Option 5. She again stated that if Option 3 did not pass she would not support a tax increase.

Galvin suggested city administration make a recommendation that Council can consider. He suggested city administration approach each councilmember to discuss millage options.

## **5. Council Comment**

Galvin stated the City needs to start addressing the pension problem. We need to start transitioning to a defined contribution plan.

Schneemann agreed that the City needs to look at our pension obligation and options for the future. However this should not be tied to the millage increase discussion.

Bowman stated the meeting was a very good exercise. She stated when a final decision is reached, all of Council needs to back that decision with the same message and demonstrate a united front.

Taylor reiterated that the message from the forums was 1.5 operating millage and 1.5 capital improvement millage. She believes Council needs to do their job before asking the citizens to do theirs.

Schneemann agreed with Bowman that Council needs to show a unified front in whatever decision is made.

## **6. Adjournment**

**Move to adjourn the meeting.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bowman, Mayor Pro Tem
<b>SECONDER:</b>	Taylor, Councilmember

The meeting adjourned at 8:35 pm.

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Steve Schneemann, Mayor

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Susan K. Halberstadt, City Clerk

Approval Date:



**Regular City Council Meeting**  
**7:00 p.m., Monday, June 4, 2018**  
**Conference Room**  
**23600 Liberty Street**  
**Farmington, MI 48335**

**DRAFT**

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## **REGULAR MEETING MINUTES**

A regular meeting of the Farmington City Council was held on June 4, 2018, at 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:00 pm by Mayor Steve Schneemann.

### **1. Roll Call**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Sara Bowman	Mayor Pro Tem	Present	
William Galvin	Councilmember	Present	
Joe LaRussa	Councilmember	Present	
Steve Schneemann	Mayor	Present	
Maria Taylor	Councilmember	Present	

#### **City Administration Present**

Superintendent Eudy  
Deputy City Clerk Mullison  
City Manager Murphy  
City Attorney Saarela  
City Treasurer Weber

### **2. Approval of Agenda**

**Move to approve the regular meeting agenda as presented.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Galvin, Councilmember
<b>SECONDER:</b>	Bowman, Mayor Pro Tem

### **3. Public Comment**

George Wright, 21492 Birchwood, commented on tree trimming concerns.

Cathy Fruechtenicht, 32306 Valleyview Circle, expressed her concerns regarding budget options and impact on the Warner Mansion.

Chris Hollis, 33660 Hillcrest, thanked the City for the community forums; expressed concern regarding the impact of a millage increase on the City's bond rating and the proposed millage increase.

Joyce Hagen, 24901 Tana Court, questioned the impact of the sale of the Maxfield Training Center on the City's budget.

**4. Board and Commission interview: Andrew Biggs, Emergency Preparedness Committee**

Council interviewed Biggs for appointment to the Emergency Preparedness Committee.

**Move to appoint Andrew Biggs to the Emergency Preparedness Committee for a Term Ending February 1, 2020.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bowman, Mayor Pro Tem
<b>SECONDER:</b>	LaRussa, Councilmember

**5. Consideration to Approve Public Hearing Notice for Proposed FY 2018-19 Budget and Property Tax Rate**

Murphy presented a recommendation to approve a notice for public hearing for the proposed FY2018-19 budget and property tax rate. He outlined options that had been considered by administration before recommending a course of action to Council in a previous Special Meeting. Schneeman asked about legal counsel advising that language could be included in the ballot measure to indicate where the funds would be allocated, and Saarela answered that, though it might be unusual, they had found nothing to prohibit that.

Bowman believes millage increases should be brought to the voters, she also thinks that it is important to pursue splitting the 1.5 for general fund and 1.5 for capital improvements in the one ballot measure. She likes having it in one ballot measure with language for both so that it does not become confusing.

Galvin supports not raising taxes in this budget that would use the remaining millage that Council has the authority to levy. First, it supports the original budget that administration brought to Council, and secondly, it gives our community time to be more engaged in a potential tax increase conversation. He is concerned about allowing future city councils the leeway to govern the way our citizens intend. Should the voters approve a millage increase, he would like to see the Council's target fund balance in the Capital Improvement Fund of 500,000 dollars and create some sort of systematic funding for Capital Improvements on an ongoing basis.

LaRussa asked administration about other reasons or considerations in our bond rating assessment. Weber and Murphy enumerated the current rating considerations. They agreed that Farmington is in a relatively strong position on the variables. He inquired about limit status of other taxing authorities on the tax role for Farmington, and pointed out that 10 of 12 entities are currently levying the maximum allowed. As to ballot language, he questioned the strength of having the language combined. He discussed budget and timing concerns.

Taylor made no comment.

Schneemann appreciated that the community indicated at the forums that they want to invest in the City of Farmington and they seemed to realize that the City has been under some stringent austerity measures for many years and can only go so far before facing reality. Council heard

that people enjoy the level of service that we have here in Farmington and that the community is willing to participate in making sure that high level of services continues. He believes that the modest mil increase should be put to the voters, waiting for the increase until next year, rather than the Council implementing the increase they can implement without a public vote. He indicated that there should be further discussion about how a millage increase should be split up.

**Move to Hold Public Hearing on Monday, June 18 at 7:00 p.m. Regarding the Proposed Fiscal Year 2018-19 Budget and Property Tax Rates as Presented.**

<b>RESULT:</b>	<b>APPROVED [4-1]</b>
<b>MOVER:</b>	Galvin, Councilmember
<b>SECONDER:</b>	Bowman, Mayor Pro Tem
<b>AYES:</b>	Bowman, Galvin, Schneemann, Taylor
<b>NAYS:</b>	LaRussa
<b>ROLL CALL:</b>	Bowman, Galvin, LaRussa, Schneemann, Taylor

**6. Consideration to Approve the City of Farmington Investment Policy Addendum**

Weber presented the addendum to the investment policy.

**Move to approve the City of Farmington Investment Policy Addendum (Addendum) as presented and authorize the City Treasurer to invest surplus funds with any/all of the institutions included on the Addendum. [SEE ATTACHED ADDENDUM]**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	LaRussa, Councilmember
<b>SECONDER:</b>	Galvin, Councilmember
<b>AYES:</b>	Galvin, Schneemann, Taylor, LaRussa, Bowman

**7. Consideration to Approve Quotes for the Restoration and/or Repair of 11 Water Mains and the Oakwood Cemetery East Driveway**

Eudy presented the reasons for the need to do restoration pertaining to water main breaks that occurred over the winter. Schneemann requested that someone from Public Services make sure the contractor is conducting their work so as to minimize disruptions and maximize communications to any affected residents.

**Move to approve quotes from Surface Sealing of Milford, Michigan in the amount of \$42,200 to replace the asphalt where 11 water main break repairs were conducted and repair of the asphalt of the Oakwood Cemetery east driveway.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bowman, Mayor Pro Tem
<b>SECONDER:</b>	LaRussa, Councilmember
<b>AYES:</b>	LaRussa, Schneemann, Taylor, Bowman, Galvin

**8. Consideration to Adopt an Ordinance Establishing a Joint Commission on Community Health with the City of Farmington Hills**

Murphy presented a second reading of an ordinance to establish a joint commission on Community Health.

**Move to adopt Ordinance C-787 2018, establishing a Joint Commission on Community Health with the City of Farmington Hills. [SEE ATTACHED ORDINANCE]**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Galvin, Councilmember
<b>SECONDER:</b>	Taylor, Councilmember
<b>AYES:</b>	Schneemann, Taylor, Bowman, Galvin, LaRussa

**9. Evaluate the Possibility of Video Recording the First City Council Meetings of the Month**

Murphy indicated that this was brought to the recent goal setting session by Taylor. Schneemann asked Taylor to expound on her request before opening up to Council for comment. Taylor spoke to the need to record discussions that lead up to decisions made by Council and called for improved general transparency. Galvin does not see anything wrong with the current format, and recounted past reasons to not record the first meeting of the month. He doesn't think the method presently used is broken and states that all council meetings are transparent and in compliance with state law. He likes seeing members of the community attend Council meetings, and stated that there is often less community attendance at televised meetings.

Bowman states that table conversation is different than dais conversation, and considers the first meeting of the month as less formal. Schneemann feels that Council gets more done in the less formal setting of the meetings at the first of the month. He is concerned with it slowing down the pace of Council, as Council members may pander to the camera. Taylor followed up by discussing a livestream from conference room, rather than usual set up in chambers. Schneemann stated that providing a recording or not providing one does not mean there is a lack of transparency. Galvin suggested that this might be a time to send a resolution to our legislature about current laws addressing technology for communicating with the community. He stated that perhaps this has to be taken up at the legislative level. LaRussa wants metrics from current broadcasts. He cited mobility challenges for our residents and would like to see higher engagement with the community.

Murphy indicated that community media metrics was the next topic to be addressed from the goal setting session.

## **10. Consideration to Approve a Community Partner Playground Agreement for New Play Equipment in Flanders Park**

Murphy passed the opening statement to LaRussa, who summarized the request for the community designed and community built play area. Galvin questioned why a councilperson was going for grants rather than city administration. He thinks it's a good idea, but why only one park? Where are funds coming from? Galvin asked for request to be tabled to allow for more time to process and request the needed community engagement.

LaRussa spoke to the design of the community workshop involvement already built into the program and the timeline. Bowman requested clarity about the rush to build. Taylor asked about timing of payment and how the plan matches with the Parks Masterplan. Schneemann asked about whether Eudy had a chance to look at the contract, and whether the Public Services Department had the resources to assist the project. He asked about soil boring and the need to clear the area and what those costs would be for the city. He also inquired about the rush to decision.

LaRussa spoke to the timeliness of the city's application. He also revealed that the deadline for this approval is June 5, 2018. Saarela was asked about the contract. Galvin wants to do the project, but is uncomfortable with the speed of the decision. He wants more time to look over contract and information on Kaboom. Weber spoke to the timing constraints, as we understand them.

Galvin expressed concerns about DPW resource and wants a partner to share the community portion of the fund. He wants to be able to look over the legal language. Bowman is struggling with the lack of time between now and the proposed build.

Schneemann wanted to know what our potential costs might be, and asked Eudy to make some assumptions and assess a real cost. Taylor brought up the idea that the City could back out after approving this motion. Saarela indicated that we could withdraw before payment.

Discussion ensued about the opportunity and the need for more information provided to Council before the decision is made.

Schneemann tasked Eudy with pulling together, in conjunction with legal consultations, an estimate for what the true costs may be, including upkeep. Galvin tasked Murphy with approaching the public schools to share costs, and asked LaRussa if a community association could be formed to assist. Murphy asked Council to get questions to him as soon as possible.

## **11. Other Business**

Murphy asked if the Emergency Preparedness Committee should have a regular monthly agenda item for their tips of the month. Taylor is concerned with playing favorites. Schneemann, Bowman and LaRussa see it as a community service. There was no consensus on the topic.

## **12. Council Comment**

Galvin thanked LaRussa for bringing the Kaboom opportunity to the City, but thinks Council should step back and let the staff do the work they need to do.



Taylor commented that she would like to have public comment at the end of council meetings.

LaRussa introduced thank you notes from his children for allowing them to carry the Council banner in the recent parade. He also thanked Council for being positive and he looks forward to bringing whatever information is required to move forward on the park. He requested council submit questions to city administration for future considerations and answers.

Taylor made a second comment, stating that her earlier support of the budget hearing notice be qualified by the fact that she was in favor of Council doing an internal raise and putting the other question on the ballot.

### 13. Adjournment

**Move to adjourn the meeting.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Galvin, Councilmember
<b>SECONDER:</b>	LaRussa, Councilmember

The meeting adjourned at 9:32 p.m.

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Steve Schneemann, Mayor

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Mary Mullison, Deputy City Clerk

Approval Date:



Special Meeting  
6:00 p.m., Thursday, June 7, 2018  
Conference Room  
23600 Liberty Street  
Farmington, MI 48335

**DRAFT**

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## STUDY SESSION MINUTES

A special meeting of the Farmington City Council was held on June 7, 2018, in Farmington City Hall, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:00 p.m. by Mayor Steve Schneemann.

### 1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor Pro Tem	Present	
William Galvin	Councilmember	Present	
Joe LaRussa	Councilmember	Present	
Steve Schneemann	Mayor	Present	
Maria Taylor	Councilmember	Present	

#### **City Administration Present**

Deputy City Clerk Mullison  
City Manager Murphy  
City Attorney Zalewsky

### 2. APPROVAL OF AGENDA

Move to approve the agenda as presented.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bowman, Mayor Pro Tem
<b>SECONDER:</b>	LaRussa, Councilmember

### 3. PUBLIC COMMENT

No public comment was heard.

### 4. BOARD AND COMMISSION INTERVIEWS

Nine candidates were interviewed for 3 open positions on the Library Board, 1 position open on the Parking Advisory Committee, and 1 position (and an alternate position) open on the Zoning Board of Appeals.

Chris Halas – Parking Committee  
Joy Montgomery – Library Board

Zita Collins – Library Board  
 Cynthia Zervos – Library Board  
 Robert Hahn – Library Board

Recessed at 7:50 pm and reconvened at 7:57 pm.

Nathan Pitluk – Zoning Board of Appeals  
 Julia Mantey – Zoning Board of Appeals  
 Matt Schiffman – Zoning Board of Appeals

Galvin called for discussion and noted though Schneemann had indicated earlier that motions and approval would occur later, comments could be made now while the interviews were still fresh in their minds. He suggested that the pool of candidates was strong and a decision could be made tonight if Council desired, and he stated his choices. Schneemann called for other comments. Bowman, LaRussa, and Taylor indicated their candidate preferences, and Schneemann indicated support for making choices tonight if that were possible.

**Move to appoint Chris Halas to the Downtown Farmington Parking Advisory Committee for the resident term ending June 30, 2021; Cynthia Zervos to the Library Board for the term ending June 30, 2022, Robert Hahn to the Library Board for the term ending June 30, 2020, and Joy Montgomery to the Library Board for the term ending June 30, 2019; Matt Schiffman to the Zoning Board of Appeals for the term ending June 30, 2021, with Nathan Pitluk serving as alternate to that board.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Galvin, Councilmember
<b>SECONDER:</b>	Bowman, Mayor Pro Tem
<b>AYES:</b>	Bowman, Galvin, LaRussa, Taylor, Schneemann

## 5. OTHER BUSINESS

No other business was heard.

## 6. COUNCIL COMMENT

Galvin informed the Council that he and Deputy Clerk Mullison had visited Farmington Place on June 6, 2018 to assist residents in forming a board and an association. He said that it was a very interesting opportunity, even though the residents ultimately voted to not have an association.

LaRussa announced that there will be a block party on Birchwood Street between Meadowlark and Flanders on June 9, 2018 and invited Council to attend.

Taylor commented that in the past Council had passed over candidates because they had not really been engaged in the community, and tonight someone was passed over because they were too engaged. She reminded Council to focus on that.

**7. ADJOURNMENT**

**Move to adjourn the meeting.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	LaRussa, Councilmember
<b>SECONDER:</b>	Taylor, Councilmember

The meeting adjourned at 9:02 pm.

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Steve Schneemann, Mayor

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Mary J. Mullison, Deputy City Clerk

Approval Date:

<b>Farmington City Council Staff Report</b>	<b>Council Meeting Date: June 18, 2018</b>	<b>Item Number 4B</b>
<b>Submitted by: Melissa Andrade</b>		
<b><u>Agenda Topic:</u> Accept Minutes from City's Boards and Commissions</b>		
CIA: none this month, previous meeting canceled DDA: May 2018 Historical: April 2018 Parking: April 2018 Planning: May 2018 ZBA: May 2018 Library: April 2018 Art Commission: None, April meeting canceled Commission on Aging: April 2018 Commission on Children, Youth and Families: May 2018 Emergency Preparedness Committee: May 2018		



**FARMINGTON DOWNTOWN DEVELOPMENT AUTHORITY**  
**Meeting Minutes**  
**Wednesday, May 2, 2018**  
**Farmington City Hall**

The May 2, 2018 meeting was called to order by Todd Craft at 6:04 p.m.

**ROLL CALL**

**PRESENT:** Stephanie Clement, Todd Craft, Rachel Gallagher, Kathy Griswold, Sean Murphy, Tom Pascaris, Micki Skrzycki

**ABSENT:** Tom Buck and Steve Schneeman

**OTHERS PRESENT:** Kate Knight, DDA Executive Director  
Chris Halas, Design Committee Member  
Lydia Macklin-Camel, DDA staff

**APPROVAL OF ITEMS ON CONSENT AGENDA**

**Motion by** Gallagher, seconded by Pascaris to approve the following items on the consent agenda:

- a. Financial Report
- b. Minutes: March 13, 2018 Special Meeting
- c. Minutes: April 11, 2018 Meeting

**Motion carried 7-0-2.**

**APPROVAL OF REGULAR AGENDA**

**Motion by** Skrzycki, seconded by Gallagher to approve the May 2, 2018 agenda as presented.

**Motion carried 7-0-2.**

**PUBLIC COMMENT**

Call to the Public at 6:06 p.m.

None.

Call to the Public closed at 6:06 p.m.

**FINANCIAL SNAPSHOT**

Kate Knight prepared and presented a Financial Snapshot for the DDA Board. The DDA Board expressed appreciation for the new financial report summary, created by Board Member, Rachel Gallagher stating it is much easier to read and understand.

Todd Craft let the Board know that the DDA has recently come under community scrutiny, being criticized for their funding and spending, especially of their fund balance. Craft suggested the board create a campaign that helps the community understand what the DDA does and in doing so, help the community understand how the DDA spends its money and why a fund balance exists. The Board concurred and decided to have a deeper conversation about enhancing communications and branding at a future meeting.

DDA Board directed staff to track down previously completed branding initiatives to bring to the next conversation. Tom Pascaris also suggested that in the meantime, staff amend future Financial Snapshots to contain the line item "Projected Expenses" for added transparency.

## **FARMINGTON ANNUAL MAIN STREET EVALUATION REPORT**

Kate Knight let the Board know that Downtown Farmington was accredited once again by the Main Street Associate at the Select Level (highest level) by the Oakland County Main Street Organization. Knight also let the Board know that Downtown Farmington was assigned a new Main Street Program liaison, Tim Colbeck.

Knight outlined feedback from the 2017 accreditation process:

Areas of Improvement:

- Mission Statement (enhance message)
- Historic Preservation (create formal process)
- Volunteer Outreach (enhance utilization)

Knight let the Board know that the program has a new self-guided checklist that Farmington can take advantage of to improve in these areas for the 2018 accreditation. She let the board know that they can set up a meeting with the program liaison to get acquainted and discuss ways to improve in the above areas as well as grant eligibility. The Board directed staff to set up a meeting with program liaison, Tim Colbeck and to include a discussion about improving communications, branding, and storytelling in that conversation.

## **COMMITTEE UPDATES**

### a. DDA Design Committee

Kate Knight shared the revised site plan for the Oakland Street Improvement Project with the DDA Board. Knight let the Board know that with direction from the Design Committee, OHM Advisors will revise the site plan with additions discussed at the most recent meeting which include seven-foot sidewalks and congruent street lighting.

### b. Public Art Committee

Kate Knight let the Board know that the Public Art Committee's call for artists for their mural project had a great turnout with five applications to be juried at their

meeting on May 9, 2018. Once the artist is identified by the Committee, staff will start the legal process with City Council as moving this project forward will involve revising the City's current sign ordinance to consider the connection between public art and free speech.

Knight let the Board know that sculpture pads for the David Barr exhibit are to be poured in Riley Park. Staff hopes to complete this project and install the sculptures before Art on the Grand beginning on June 2, 2018.

### **WEBSITE UPDATE DISCUSSION**

Staff has been evaluating the effectiveness of the Downtown Farmington website. The current site was created nearly 10 years ago and is due for an update. According to staff, the primary issue with the current site is that it is difficult to update in-house and if staff need help from the company who created the site, Webesender, they are charged a steep fee. On a recommendation from Lydia Macklin-Camel, who recently went through a similar process in City of Brighton, Kate Knight met with Revize, a website design and management company based in Troy, MI. Macklin-Camel had vetted three companies in her time at City of Brighton including Muniweb, Civic Plus, and Revize. A comparison of the three companies was shared with the DDA Board. Staff recommended that the Board move forward with Revize and shared a proposal from Revize for DDA Board review outlining costs and updates to the Downtown Farmington website. In light of the Board's desire to enhance communications and branding, the DDA Board made a motion to move forward with the website redesign and to work with the staff's recommendation, Revize.

**Motion by** Skrzycki, seconded by Gallagher to move forward with the proposal as submitted by Revize and authorize the DDA Executive Director to pursue a contract for website design and management services with Revize.

**Motion carried 7-0-2**

### **CLOSED SESSION – PROPERTY ACQUISITION**

**Motion by** Gallagher, seconded by Murphy to move into a Closed Session regarding Property Acquisition at 7:48 p.m.

**Motion carried 7-0-2**

**Motion by** Gallagher, seconded by Skrzycki to adjourn the Closed Session regarding Property Acquisition at 8:28 p.m.

**Motion carried 7-0-2**

### **OTHER BUSINESS**

Todd Craft shared that Maria Showich-Gallup and Cathi Waun from the Farmington Community Library Board are working on a grant to fund the creation of a Storybook Walk in downtown Farmington. This project will promote literacy and public art



within the community. They are asking that the DDA call to their volunteer base to get some extra hands on the project. Micki Skzycki suggested they inquire with the local Boy Scout troops for volunteer assistance and reminded the DDA that this project will require easements and other legal documents.

Staff will look into how they can help move this project forward with volunteer assistance and legal administration.

## **EXECUTIVE DIRECTOR UPDATE**

Kate Knight provided an update on the following:

### **Communications and Promotions**

Ladies Night Out was Thursday, April 26 5:00-9:00pm. The event was a success with long-awaited sunshine and warm weather. Merchants have reported positive feedback and are looking forward to the second LNO in November. DDA partnered with Village Mall Merchants to produce a Pop-Up art gallery, featuring four juried Art on the Grand artists. Opening night, Ladies Night Out, the gallery reported more than 250 visitors.

Concert lineups and sponsors are finalized. Glossy cardstock mailers will hit 25,000 homes in May, featuring RhythMZ in Riley Park and the new LunchBeats series. Website, social media and eblasts will go out over the next month.

### **Business Development**

Samurai has submitted site plans and is preparing a redevelopment liquor license application. DDA is working with developer and adjacent property owners to maximize parking opportunities.

Sidecar is under construction, with outdoor seating featuring firepits facing Grand River and a three season enclosure on the west entrance. Sidecar may apply for DDA sign incentive for a "vintage" projecting marquis sign.

### **Public Art**

Conservation is underway for the Barr sculptures at DPW. Media release has been shared with City of Novi; we await their approval for publication.

Our deadline for mural artist application is May 1. Artists will be notified by June 1. The theme is "Cultivating Community". The Public Art Committee will meet on May 9 to jury applications.

### **Repairs and Maintenance**

Replacement of the irrigation system has begun. DDA staff will conduct a walk through appraisal with Sue Grissim of Grissim Metz Associates on May 10. DDA staff hopes to create a design guidelines template for downtown landscape

maintenance to serve as a working document for creating standard design vocabulary and recommended conservation.

### **Organization**

Main Street Oakland County's [annual awards](#) are May 10 at the historic Strand Theater in Pontiac. The DDA Board has been personally invited by Oakland County Economic Development.

The Annual Volunteer Appreciation Event was April 23, 6:30-8:30pm at Cowley's, with eighty attendees.

### **BOARD COMMENT**

None.

### **ADJOURNMENT**

**Motion by** Skrzycki, seconded by Clement to adjourn at 8:54 p.m.

**Motion carried 7-0-2.**

Respectfully Submitted,

Lydia Macklin-Camel  
Staff, Farmington DDA

The next regular meeting will be held at 6:00 p.m. on Wednesday, June 6, 2018, in the conference room at Farmington City Hall.

## Historical Commission Regular Meeting

1. Call to Order
  - a. Begin at 7:30 pm
2. Roll Call
  - a. Commissioners Present: Laura Myers, Ben Woloko, Sharon Bernath, Chris Schroer, Jane Gundlach, Tyler Leitow, and Daniel Westendorf
3. Approval of Agenda
  - a. Unanimous approval
4. Public Comment
5. Approval of minutes from meeting on March 22<sup>nd</sup>, 2018
  - a. Unanimous approval
7. Financial Report
8. Warner Mansion Activities
  - a. Still digitizing inventory
  - b. Upcoming fashion show and first porch party
9. New Business
  - a. Second story addition to garage at 33705 Grand River – Unanimous Approval
  - b. Inventory of historic structures in Farmington – Commission is interested in conducting survey
  - c. Rebuild front porch at 33601 Shiawassee – Approved
  - d. State Tax Credit – Commission wants to read draft before voicing support
10. Old Business
  - a. Warner Mansion fountain repair – researching options
11. Correspondence and Communications
12. Good and Welfare
13. Adjournment

# Meeting Notes

**Report Date:** 30 May 2018  
**Meeting Date:** 18 April 2018  
**Meeting time:** 7:00pm  
**Location:** Farmington City Hall  
**Re:** Parking Advisory Committee Meeting  
April 2018

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## Items:

1. Roll Call
2. Approval of the Agenda  
Bill Galvin made motion  
Rachele Gallagher supported
3. Approval of Previous Minutes  
March 21, 2018
  1. Bill Galvin made motion; Rachele Gallagher supported
4. Public Comment
  1. Todd Craft
5. Discussion to determine the economic value of a parking space in the downtown
  1. Bill Galvin asked question regarding the value of parking to the DDA President.
  2. Discussion of the price of parking
6. Discussion regarding consistent application of enforcement throughout lots  
-All city owned lots
  1. Rachele Gallagher Noted in short and long term parking lots it is less than 200 steps from parking to businesses.
  2. Joe Mantey question the utilization in the west lot
  3. Bill Galvin suggested the city should encourage more utilization of the State Street Lot for City Staff
  4. David Murphy indicated he would rather not ask staff to park at State Street Lot as to not hurt staff moral.
  5. Frank Demers shared video recording of usage in the State Street Lot and

the Page's Lot.

6. Bill Galvin ask Public Safety to continue to monitor usage in the lots.
7. Joe Mantey expersed concern with the Grove Street parking when the Yoga Studio opens.
7. Discuss how to develop a template or best practice for public/private partnership
  1. Rachele Gallagher suggested paying to use private parking lots
  2. Bill Galvin suggested investigating getting meters for parking.
  3. Rachele Gallagher made motion to solicit proposal for pay to park on private lots. Kenneth Crutcher Supported. Motion Passed.
8. Discuss process of electing a new chair
  1. Bill Galvin encouraged committee to recruit potential committee members.
9. Michael Fera's resignation
  1. Replacement need for Michael Fera's position and 2 other residen positions.
  2. Joe Mantey to continue as acting chair until the June Meeting
10. New parking matrix
  1. John Perry not present to present
11. Public Safety Update
  1. Frank Demers shared that there were 14 repeat offender parking violations.
  2. Rachele Gallagher asked for additional data on repeat offenders
  3. Bill Galvin suggested to recommend to City Council to identify repeat offenders.
  4. Frank Demers to bring recommendation for motion to next meeting.
12. Consideration to change date of next parking meeting, currently slated for May 16, 2018
  1. Suggested to change date for next meeting to May 23
  2. Bill Galvin made motion, Rachele Gallagher supported, Motion passed.
13. Committee Comments
  1. Rachele Gallagher suggested investigation meter for parking on Grand River
  2. Bill Galvin indicated the Library may be interested in reconfiguring the parking lot. David Murphy agreed to arrange meeting to discuss with the library.
  3. Kenneth Crutcher for parking related to the new development coming to

downtown.

14. Adjournment

**END OF MEETING NOTES**

These notes constitute the writer understanding of the meeting. If there are any errors please notify the writer within 10 days of receipt of these notes.

cc: All present

File

FARMINGTON PLANNING COMMISSION PROCEEDINGS  
City Council Chambers, 23600 Liberty Street  
Farmington, Michigan  
May 14, 2018

Chairperson Crutcher called the Meeting to order at 7:00 p.m. at City Council Chambers, 23600 Liberty Street, Farmington, Michigan, on Monday, May 14, 2018.

**ROLL CALL**

Present: Chiara, Crutcher, Gronbach, Majoros, Perrot

Absent: Kmetzo, Waun

A quorum of the Commission was present.

**OTHER OFFICIALS PRESENT:** Director Christiansen, Recording Secretary Murphy

**APPROVAL OF AGENDA**

MOTION by Gronbach, seconded by Majoros, to approve the Agenda.

Motion carried, all ayes.

**APPROVAL OF ITEMS ON CONSENT AGENDA**

**a. April 9, 2018 Minutes**

MOTION by Chiara, seconded by Perrot, to approve the items on the Consent Agenda.

Motion carried, all ayes.

**SITE PLAN REVIEW – FOR FAÇADE IMPROVEMENT AND OUTDOOR SEATING –  
SIDECAR SLIDER BAR, 32720 GRAND RIVER AVENUE**

Chairperson Crutcher introduced this agenda item and turned it over to staff.

Christiansen stated that Sidecar Slider Bar owner Scott Pelc has submitted a site plan for proposed façade improvements and outdoor seating for his new restaurant located at 32720 Grand River Avenue, in the former Bellacino's unit at Village Commons Shopping Center located in the Central Business District. Façade improvements and outdoor seating in the CBD requires approval from the Downtown Development Authority as well as the Planning Commission. No changes regarding building dimensions or other site improvements are proposed at this time.

The DDA Design Committee is scheduled to review the proposed façade improvements and outdoor seating for Sidecar Slider Bar at their next meeting.

The Applicant, Mr. Pelc has submitted plans for the proposed façade improvements and outdoor seating area including a layout of the proposed outdoor seating area and the proposed outdoor seating tables and chairs as well as other amenities including firepits.

Mr. Pelc intends to review the plans and site plan information with the Planning Commission this evening. Also here this evening is the owner of the Village Commons Shopping Center and the Sidecar Slider Bar is a tenant within the shopping center which is actually the old Bellacino's spot which is the end cap unit along Grand River.

Information was attached with the staff packets.

Christiansen put an aerial photo of the site on the screen. He pointed out the landscaped area in front of the unit, that is the area to be utilized for outdoor seating, that is the area that the gathering space, where the firepits are proposed to be.

Chairperson Crutcher thanked Christiansen and invited the Petitioner to the podium.

Scott Pelc, owner of Sidecar Slider Bar of Farmington came to the podium. He handed out two sets of pictures to the Commissioners which included photos of the tables and chairs they are proposing to be utilizing as well as the firepit tables that they intend to use with seating around it.

He stated that they had already pulled up the blocks on Grand River and cut down the trees to expose more of the building, to get a better view going up and down Grand River and that they plan to lay out concrete squares for the firepits and they will contain the area with fencing, planters and plants itself.

Along the side one of the new features will be a two sided fireplace cutting off the current patio from the front of the building, it will be glassed in on both sides with seating on both sides. The interior seating will have tables and chairs for dining and on the Grand River side there will be some chairs around the fireplace for mingling and gathering. He indicated the idea for the fireplace in the front and the firepits with chairs is to give people the feeling of being in their backyard, in a casual, laid back area and the fire itself should be eye catching going up and down Grand River.

Christiansen added that the Sidecar Slider Bar is going into the endcap unit of the Village Commons Shopping Center, they are repurposing the former Bellacino's space, so that space has been a restaurant food service use. He pointed out on the drawing on the screen is the existing unit and clock tower. He also pointed out where the outdoor seating area is, the awnings, and a new sign is being proposed that are being added as an upgrade to the existing unit to accommodate Sidecar.



He then put the floor plan up on the screen which shows the kitchen area, the entrance to the building which is being upgraded to an enclosed vestibule area, the customer service area, and the seating area as well as the restroom facilities. What is changing is the interior decorating, a little bit of the layout, upgrades to the kitchen and the facilities but it is going from restaurant to restaurant. The interior modifications and upgrades are required to have reviewed, approved and receive a building permit and Mr. Pelc is in the process of getting those. The changes to the exterior, any façade changes and the proposed outdoor seating are required to come before the Planning Commission and the DDA. He indicated the issue for the Planning Commission is the awnings that Mr. Pelc is proposing to put in, as well as the vestibule and outdoor seating as well as the sign which has met all of the requirements in the sign ordinance. He indicated that samples of the outdoor tables and chairs as well as the tabletop firepits were provided and will be reviewed by the Building staff and Fire Marshall to make sure they are Code compliant.

Chairperson Crutcher stated in the report it states there are no changes to the building's footprint but you are proposing to add a vestibule.

Pelc stated that yes, they are proposing a vestibule but it falls under the existing overhang.

Crutcher asked if seating is the same or more or less than was there before and the Petitioner stated probably more because of the table size on the patio, not a lot more, but there will be between 100 and 110 seats.

Chairperson Crutcher asked about the seating for the firepits and Pelc replied that they are fire tables with a small pit in the middle of them, with probably six chairs around the tables. He then asked if there will be seating around the two-sided fireplace and Pelc replied they will serve as a waiting area, not dining. Crutcher then asked if the seating around the firepits are for dining and Pelc replied yes.

Chairperson Crutcher then asked with the additional seating is the amount still Code compliant and Christiansen replied that it is and will be reviewed before a permit is issued by the Building Department.

Majoros asked if the two concentric circles on the floor plan are representative of the firepits and the Petitioner replied yes. He then asked what would be in front of the two-sided fireplace on the Grand River side and the Petitioner replied it will be grass and mulch like it is now, not concrete. Majoros stated he felt that he didn't see that being a chair area, and the Petitioner said it will not be a dining area but there will be chairs sitting next to the fireplace.

Majoros then inquired about the intended hours of operation and the Petitioner stated they will be open 11:00 a.m. to 2:00 a.m.

Chiara asked if Bellacino's sold alcohol and Christiansen answered no. He then asked the Petitioner if he was going to acquire a liquor license and he replies yes.

Majoros then asked about the awnings and how far out they will go and is their intended use for shading or decorative.

The Petitioner replied the current overhang blocks most of the sun coming into the restaurant itself, the awnings are going to help for the patio seating. They will match the current awnings in the establishment next door, they will be black and the same height.

Majoros then asked how far they will go out perpendicular to the building and the Petitioner said that the awning will definitely provide shade for the people on the patio.

Majoros inquired about the sign and the Petitioner responded it will be backlit with Sidecar up and down it and Slider Bar underneath.

Perrot inquired if the firepits were natural wood and the Petitioner replied they are looking into them to see if there's a way to make them gas in the summer and electric in the winter just as a visual effect.

Perrot stated there is currently a sidewalk between the driveway and restaurant now and the Petitioner stated that yes, there is, it is currently divided by planters so the sidewalk between the driveway and planters will stay clear, the sidewalk between the planters and the building will be covered with the awning.

Perrot stated there is a lot of pedestrian traffic there and Christiansen said they have to make sure that there has to be unencumbered ability to continue pedestrian access from Grand River.

MOTION by Majoros, supported by Chiara, to approve the site plan Side Car Slider Bar at 32720 Grand River, as proposed. and note that items noted by the Planning Commission, such as the access off Grand River, the appropriate fencing and screening of the fire be addressed by the appropriate departments in the City.

Motion carried, all ayes.

## **SITE PLAN REVIEW – 33705 GRAND RIVER GARAGE ADDITION**

Chairperson Crutcher introduced this item and turned it over to Director Christiansen.

Christiansen stated that Section 13.02 of the Zoning Ordinance specifies uses subject to site plan approval, construction, renovation and expansion within the historical district are subject to Planning Commission approval. The Code further states prior to submittal of a site plan to the Planning Commission, a site plan shall be submitted to the City's Historical Commission for review and comment.

The City received an application from Michael Kreimes, 33705 Grand River, to construct an upper level to an existing detached garage. The design and location of the addition are shown on the information provided with the staff packets. The Historical Commission has reviewed the plans at their April 26, 2018 meeting and recommends its approval. The Zoning Board of Appeals also approved a variance of 2'4" in height for the garage addition as proposed and that was approved at their May 2, 2018 meeting.

The Planning Commission's responsibility is to then review the design and esthetics of the addition as proposed.

One of the challenges here with all the graphics is we have big sets here that have been prepared and we're trying to send things electronically to you and we don't have the ability to have a big scanner in-house, we did the best we could in copying them and sending them to you. So what the Petitioner provided to us for your review is a hard copy set of those plans which were distributed to the Commissioners.

Christiansen put an aerial photo of the subject property on the screen and stated that 33705 Grand River is on the south side of Grand River just to the west of Women's Park, there is an existing single family home and there is then the detached garage to the south the rear of the property.

He stated the plans depict an elevation drawing with a second story addition, showing the first floor or single story garage and second story as proposed above it, the front elevation, and then the access to that being the stairs on the exterior and the landing area and then a rear and side elevation shown, again existing conditions and the addition as proposed.

This was reviewed and recommended for approval by the Historical Commission and it was approved for the variance by the Zoning Board of Appeals for a 2'4" variance in height as proposed.

Chairperson Crutcher invited the applicant to the podium

Petitioner Michael Kreimes. 33705 Grand River, came to the podium. He stated he is asking to be allowed to add an addition to his existing garage both for comfort and usability of what's available to him right now. I

Chairperson Crutcher opened the floor for questions from the Commissioners.

Gronbach asked if all the materials, the siding materials, will they match the existing structure and the Petitioner responded yes, he wants to maintain the character of the house, it was his Grandfather's house and he intends on keeping that up.

Chairperson Crutcher questioned the Petitioner about the stairs meeting the side yard setback.

Christiansen responded that they have similar situations in other garages in the area and the District where you have a second floor storage area and the access, so it was actually one of the discussions held at the Zoning Board of Appeals and they did discuss that and Building Inspector Koncsol did have the opportunity to review that and address the Zoning Board with its compliance.

Perrot asked if this is the only one in the Historic District and Christiansen responded yes.

Chairperson Crutcher stated that at the Zoning Board they discussed the landing at the top of the stairs and questioned the length of the stairs and if it provided enough space to walk past the bottom of the stairs and the Petitioner responded yes, that there is over 6 feet that is going to be allowed there when finished. The Petitioner also stated that he is going to adjust the height to level the side of the existing garage to maintain the patio so the elevation is going to change the rise slightly of the stairs and the length and angle and it's going to be pertaining to the eight inches of fill that he put in the back to level the area out.

Gronbach asked staff and administration other than the height variance which has been granted, does the building expansion and improvement meet all other Code requirements and Christiansen responded in the affirmative.

MOTION by Gronbach, supported by Chiara, to approve the site plan for the garage addition at 33705 Grand River as proposed.

Motion carried, all ayes.

## **RESOLUTION IN SUPPORT OF THE 8 MILE BOULEVARD ASSOCIATION UNIFYING FRAMEWORK**

Chairperson Crutcher introduced this item and turned it over to staff.

Christiansen stated that this item is a review and acceptance of the 8 Mile Boulevard Association Unifying Framework. The City of Farmington has a quarter of a mile of 8 Mile Road within its jurisdiction and has been a member of the 8 Mile Boulevard Association since its inception. The Association recently updated creating a current Master Plan for Eight Mile Road and is requesting each member community accept the 8 MBA, Eight Mile Boulevard Association, Unified Framework by resolution. The updated 8 MBA Master Plan and proposed City of Farmington are attached to the packets for the Commissioners review and consideration this evening.

Christiansen put on the screen an aerial photo of the south end of the City of Farmington, Farmington Road, and Eight Mile. The City has approximately a quarter mile of Eight Mile Road within its jurisdiction as seen on the aerial photo, that the intersection of Farmington Road and Eight Mile Road, and the properties along Eight Mile Road that extend to the east to Chesley Drive and then one series of properties just over to the east of that. That is the portion of Eight Mile that is within the City of Farmington. This is an area that is currently developed Industrial, and it's a mix of Industrial uses, not heavy, some manufacturing, some office industrial type uses, other equipment storage and a little bit of variety, nothing significantly heavy in this industrial area. However, it is an area of Industrial use predominantly, some Commercial is mixed in, it's an area that's identified in the Farmington Master Plan as Industrial and it's also zoned Industrial, except for that portion that is at the intersection of Farmington Road and Eight Mile Road and that extends then to Chesley Drive and that would be the Valero gas station on the corner, that would be the small, two-unit commercial building that has the State Farm Insurance in it as well as the Kentucky Fried Chicken restaurant, and then the former Big Boy which is now a Dunkin' Donuts and the redeveloped second unit that we are still working with the owner to try and help him secure a tenant.

So you have a little bit of Commercial, predominantly Industrial, and this is the portion of Eight Mile that the City of Farmington has in its jurisdiction.

The Eight Mile Boulevard Association has made this current Master Plan, updated their Master Plan document, calling it the Eight Mile Boulevard Unifying Framework, and it was completed in February of 2018. He went over briefly the overview of the Association of the Unifying Framework Plan, what the overall goal is, prioritization of the efforts and resources and implementation strategy, the zones they identify along Eight Mile west central east and details in certain areas along Eight Mile. They talk about the Association,

the 27-mile focus area between I-275 and the west of I-94 on the east, thirteen municipalities, counties, with a common interest in preserving the vitality of Eight Mile Road which came together in 1993.

The framework itself, the plan includes extensive input of the Eight Mile Boulevard Association Plan Advisory Committee, comprised of representatives of the Eight Mile Boulevard Association Member Communities, Board Members and other Stakeholders. Again, the City of Farmington has a representative from City Council on the Board of Directors of the Eight Mile Boulevard Association, and the Economical Community Development Department has a representative, as the Director I am a representative from the City on the Planning Advisory Committee for Eight Mile. So we're very engaged, we're very active with them even though we only have a small portion we find it very important for us to be a part of that collective group of communities looking to continue to improve the vitality of Eight Mile Road for Eight Mile Road as a whole and certainly as well as in the City of Farmington and the greater Farmington area. This is a work of the Board, the Planning Advisory Committee, the member communities, it was an approach to identify certain segments, it broke the 27 miles into zones, west, central, east, they discuss and describe the zones, the cluster opportunities, intersections and the like, they talk about the characteristics of the zones themselves, the implementation strategy, more information on the zones, more opportunities, Farmington/Farmington Hills, following completion of the two-year grant funded feasibility process the cities of Farmington, Farmington Hills in a cooperative to move forward with a cooperative effort to revitalize the Grand River Corridor. In October 2011 both communities created a Corridor Improvement Authority through an interlocal agreement, these two authorities were charged with the task of breathing new life into the corridor, and these two communities continued to work on this important initiative to the excellent example of cross border collaboration, so there is a reference in there for the work Farmington is doing individually and collectively with the City of Farmington Hills.

Upon approval of the 8 Mile Boulevard Association Unifying Framework, each member community will draft a resolution of support to be presented to their Planning Commission or appropriate legislative body for approval.

The PAC agreed that these actions demonstrate cohesion and collaboration and add legitimacy to the framework which will strengthen applications for grant funding and other project financing.

Again, the purpose this evening is this document and its focus on 8 Mile and the request of the 8 Mile Boulevard Association to ask for and to have approved a resolution by the Farmington Planning Commission for this document.

Christiansen named the communities involved in the Association and put a copy of the resolution on the screen.

Chairperson Crutcher opened the floor for questions from the Commissioners.

Chiara asked if this is on the northeast side and Christiansen responded that Farmington's portion is on the northeast side of 8 Mile. Chiara asked if it included any residential and Christiansen responded not along the corridor.

MOTION by Chiara, supported by Perrot, to accept the 8 Mile Boulevard Association Unifying Framework as presented.

Motion carried, all ayes.

### **DISCUSSION OF CITY MASTER PLAN UPDATE**

Chairperson Crutcher introduced this item and turned it over to staff.

Christiansen stated that the City has been working on the RFP proposal, receiving the proposals, and reviewing them and then select a consultant to assist the Planning Commission and the City as a whole in updating the City of Farmington Master Plan.

He stated the Master Plan is the umbrella document under which the various elements that Farmington as a city, and the Planning Commission very instrumental in putting together over the last couple years for planning and development and redevelopment and are looking to put all of it together with the Master Plan and what has come about over the last couple of years was a variety of planning tools that were put into place and the City is now looking to update the Master Plan with all of those tools under the Comprehensive Planning Program.

He stated the Master Plan was last updated in 2009 and since that time and after the economic downturn and recession and the City's interest in being redevelopment ready and putting forth the plans and documents necessary to achieve being development ready and to identify those opportunities in the City for redevelopment now and into the future, the City put together a series of planning tools, the 2013 Vision Plan, the Grand River Corridor Improvement Authority, the Downtown Area Plan, the Recreation Master Plan Update 2016 and the updated Downtown Master Plan 2017 as well as a couple other special focus area plans, one being the 10 Mile/Orchard Lake Place Plan put together in 2015, and the Rouge River Nature Trail Project and Report. All of those individual planning tools now since their creation and approval, adoption and acceptance are now waiting to be brought into the entire Master Plan process under the Master Plan for the community.

The City put together a Request for Proposal in March of this year with a 30-day window on the City website and various other websites, and reached out to planning consultants within the area and engaged interest over that month period seven proposals were received and reviewed by City Management and staff and there is a working committee going through those proposals which includes the City Manager, Economic Community Director, the DDA Executive Director, a representative of City Council, Planning Commission and looking to create a short list with the intent of interviewing the qualified candidates which is currently in process. He stated they are hoping to choose a consultant by end of May, beginning of June.

### **PUBLIC COMMENT**

None heard

### **PLANNING COMMISSION COMMENTS**

Chiara asked for an update on the Freedom Plaza and expected occupancy date.

Perrot asked if there is a way to track projects and developments that come through the Planning Commission and cited one in particular as the gas station at Nine Mile and Farmington Road.

Christiansen responded that they are tracked on a daily basis and as far as the gas station at Nine Mile and Farmington, there were code violations on the property that they took to Court and the Court ordered an inspection of the building and alternatives were made to the owner.

Perrot then asked for an update on the playground equipment at Flanders Park.

### **ADJOURNMENT**

MOTION by Gronbach, supported by Chiara, to adjourn the meeting.  
Motion carried, all ayes.

The meeting was adjourned at 7:58 p.m.

Respectfully submitted,

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Secretary





## BOARD OF ZONING APPEALS MINUTES -2-

Director Koncsol stated that the Applicant wants to add a second level to the existing detached garage. He said in looking at the elevation situations of this particular structure, the front part of the garage is approximately 16" higher than the rear of the garage, so we have a sloping grade to the back which adds to what would be perceived as a higher back end of the garage. Within the ordinance they make a reference to averaging those two, so basically taking the 16" height differential, split that into 8", so therefore that added to what Mr. Kreimes shows as being the height of the garage, 15'8", then adding 8" brings that to 17'4" as a total height when measured by zoning allowances to the mid point of the roof. As a flat roof it would be a flat line and the steeper the roof gets it's measured to the midpoint of the roof rather than the peak down as zoning definitions allow for structure height.

This particular situation was forwarded earlier to the Historic Commission and they have offered their acceptance of what it is, they just had a comment about the stairs, not particularly remembering many garages of a detached nature in the City, certainly their nature is the Historic area of the City and I'm not sure I have recollection myself of anything in the Historic District with stairs but cited a couple on Brookdale that have external stairs. There are a number of them in other areas that have an internal stair but that's generally with a bigger garage so they then can orchestrate access to that upper level. A few of them on Brookdale have the external stairs which you can see either from the road and one guy put them on the backside of his garage so you couldn't see it but he has access to it that way. So it's not like there would be no other exterior stair. And from a Zoning standpoint, it's all relative to the structure anyways, whether it's internal, external, it's all a matter of setback and massing for the property and everything else is in line except for the height of this particular structure so that's what brings this to the Board for their consideration and whether we have a practical difficulty in what's involved with the variance and the granting of it based on those facts that the Board will hopefully figure out in discussion.

Chairperson Bertin asked if the external staircases on Brookdale were within the Historic District and Koncsol replied no. Bertin then inquired if this would be the only stair exposed outside of a garage in the Historic District and Koncsol stated to the best of his knowledge that's true.

Chairperson Bertin stated that it looks from the plans to be more than stairs and that the plans show a platform that exceeds just access of the staircase and Koncsol replied that there is a platform at the top of the stairs, 5'8" by 6", more of a mini deck of sorts. Bertin stated that when going up Oakland, the view of the garage is pretty prevalent.

Chairperson Bertin called the Applicant to the podium.

Michael Kreimes, 33705 Grand River Avenue, Farmington, came to the podium.

Chairperson Bertin inquired of the Applicant what the hardship is that requires the granting of this variance.

Kreimes stated that his current home and garage is lacking in storage space.

### BOARD OF ZONING APPEALS MINUTES -3-

Chairperson Bertin inquired of Konscol if that qualifies as a hardship and Konscol stated it's not black and white as such but it could be qualified as a hardship. Konscol stated that a hardship is looked at as something unique to a given property that would not be necessarily the same factor on another property immediately next door or in the vicinity of. He stated adding a second story to a garage and dealing with a height situation isn't necessarily a difficulty other than it's a preference at times due to needing more storage, this is the way to do it. And ultimately other roof designs, Mr. Kreimes and I have had dialogue about the opportunity that maybe using different roof designs to meet the 15' height and get some storage but it wasn't enough to maximize his dollars being spent on the efforts of construction, he was looking to maximize that area by spending those dollars.

Chairperson Bertin stated he noticed that a neighbor has apparently storage in the upper level of his garage, and asked the Applicant if he knows how he accesses that space.

Kreimes stated the access is through a pull down staircase and it's a barn style house and then there's a staircase to the east of his home, the brown home. He indicated that his garage would not have room for a vehicle if an interior staircase was put in with the pull down access. He stated because of his height, it would be difficult for him to access the storage area and that's why the need for the deck on the back of the garage. So if he carries a piece of furniture into it and stand up comfortably and carry what needs to be stored. He indicated he is moving from a larger home and has a place to store his stuff, but is asking to construct this as a means of storage, to build up.

Chairperson Bertin inquired if the Applicant's home has a basement and Kreimes responded yes but that it is already full and he shares the home with his mother. Bertin then asked if there was a need for the bigger deck at the top of the stairs and Kreimes stated that the deck is irrelevant in his request, it can be made smaller, but that what he is asking for is the 2' variance on the height.

Kreimes then stated that a smaller platform is not a problem, that he is looking to use the available property that he has.

Chairperson Bertin opened the floor for questions from the Commissioners.

Crutcher asked for clarification that this is adding an additional story to his existing garage and the Applicant responded yes, a half story, because it's only going to be a 6' interior and indicated he is 6'1" and is requesting the extra 2'.

Crutcher stated that from the drawings he sees a 6 foot and a 7 foot drawing and Kreimes replied yes, using scissor trusses and in talking with Mr. Konscol they were looking at every aspect to get the most height that he could out of what he is constructing.

Crutcher then asked if it went down to a five foot exterior wall, would that help, and Kreimes responded that the extra 8 inches are on sloping property and that is the reason for the request of the height variance, due to the slope of the property and the

## BOARD OF ZONING APPEALS MINUTES -4-

access to the door in the back, it needs to be 6' height or 84 inches to install a door in the back.

Crutcher asked Koncsol if the height is based on the average height of the roof and Koncsol responded in the affirmative.

Crutcher then asked if it was possible to lower the low side of the roof and raise the rear and the Applicant responded he is not able to do that.

Chairperson Bertin asked the Applicant if he would be willing to run the stair straight on through and make the platform smaller and he responded that he would be willing to do that.

Bertin then asked Koncsol if the Commission would be able to include that provision in the variance and Koncsol responded that the Board has that ability to negotiate conditions in the granting of the variance.

Discussion was then held concerning the door and its location.

Chairperson Bertin asked if any letters had been received on this matter and Koncsol stated no verbal or written communication had been received by him.

Aren asked if the Applicant had received any input or feedback from neighbors and Kreimes responded that he has lived in the neighborhood for 50 years and all of the neighbors are excited that he is doing it.

Doc Wingard, 33718 Oakland Street, came to the podium and stated he lives behind the Applicant's house and requested to look at the plans. He indicated as long as the Applicant did a good job on it, he has no objections. He then asked Kreimes how much head height he would have if he walked out of the door into the building and Kreimes responded it should be 7'4".

Chairperson Bertin then brought up the use of scissor trusses in the structure and expressed his doubt that they would work and the Applicant responded he already has plans for those.

Further discussion was held concerning the use of scissor trusses.

Kreimes asked the Board if the deck could be 3'6" so there is an opening for a 36" door.

Crutcher suggested that a 4' x 4' landing would be more in character and stated he is still concerned with the slope and requested a more detailed drawing from the Applicant and suggested that the Applicant could accommodate his needs with a 1'4" variance.

Schiffman stated that the Applicant had stated the need for the height for comfort in utilizing the storage space and indicated he didn't think the 12 inches would make a big difference.

## **BOARD OF ZONING APPEALS MINUTES -5-**

The Applicant stated that the garage is still going to be lower than everything in the immediate vicinity and provided the Board with the scissor truss plans.

Crutcher then asked if the pitch of the roof is in character with neighboring properties and Koncsol stated there's probably a good mix, nothing identical, but there are mansard, barn style, in that vicinity, a little bit of everything.

Crutcher stated that he could go with a flat roof and not need a variance and the Applicant replied that a flat roof does not fit the character of the neighborhood.

Crutcher indicated with the mix of character in the neighborhood, a flat roof would be a way of getting the height down without needing a variance and the Applicant replied that is not what he wants for the character of his home.

MOTION by Schiffman, seconded by Aren, to approve the variance request of Michael Kreimes, 33705 Grand River, contingent upon the restructuring of the exterior deck to 4 foot by 4 foot.

AYES: Aren, Bertin, Perrot, Schiffman

NAYS: Crutcher.

Motion carried, 4 to 1.

### **PUBLIC COMMENT**

None heard.

Director Koncsol then informed the Board that there will be a June Zoning Board meeting as there is a request for a variance.

### **ADJOURNMENT**

MOTION by Crutcher, seconded by Aren, to adjourn the meeting.

Motion carried, all ayes.

The meeting adjourned at 7:32 p.m.

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John D. Koncsol , Building Inspector

**Farmington Community Library Board of Trustees**  
**Regular Board Meeting - 7:00 p.m. – Ernest E. Sauter Board Room**  
**32737 West Twelve Mile Road, Farmington Hills, MI 48334**  
**March 8, 2018**  
**Approved as Amended – April 12, 2018**

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Board Members Present: Bosler, Bush, Largent, Liebold, Paul, White

Board Members Absent: None

Staff Members Present: Miller, Serresseque, Siegrist, Streit, Yunker

Staff Members Absent: None

**CALL TO ORDER**

The Board Meeting was called to order at 7:00 p.m. by President, G. Bosler.

**APPROVAL OF AGENDA**

**MOTION** by M. Bush to approve the Agenda for March 8, 2018 as presented, was supported by C. Liebold.

**Vote: Aye: Bosler, Bush, Largent, Liebold, Paul, White**

**Opposed: None**

**Board approved. Motion passed.**

**PUBLIC COMMENT**

There was no public comment.

**APPROVAL OF MINUTES**

**MOTION** by C. Liebold to approve the Minutes of the February 8, 2018 Board Meeting, was supported by J. White.

G. Bosler suggested changes in phrasing which will be corrected in the February 8, 2018 minutes.

**MOTION** by C. Liebold to withdraw the original motion and propose acceptance of the Minutes of the February 8, 2018 Board Meeting, with changes offered by President, G. Bosler. Motion was supported by J. White.

**Vote: Aye: Bosler, Bush, Largent, Liebold, Paul, White**

**Opposed: None**

**Board approved. Motion passed.**

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## **OPERATING BILLS**

Director, E. Streit, brought to the attention of the Board, checks which were written for larger amounts for expenses incurred for the previous month.

**MOTION** by C. Liebold that the Board of Trustees approve the expenditures for check number 24663 through check number 24750 totaling \$397,177.07 of expenses incurred in the month of February 2018. Motion was supported by M. Bush.

**Vote: Aye: Bosler, Bush, Liebold, Paul, White**

**Opposed: None**

**Abstain: Largent**

**Board approved. Motion passed.**

## **FINANCIAL REPORT**

**MOTION** by S. Paul to receive and file the Monthly Revenue and Expense Report for January 2018, was supported by J. White.

**Vote: Aye: Bosler, Bush, Largent, Liebold, Paul, White**

**Opposed: None**

**Board approved. Motion passed.**

## **Budget Proposal**

The budget proposed for the 2018 – 2019 fiscal year was presented by Director, E. Streit. The proposed budget is prepared before the Public Hearing which is scheduled prior to the Board Meeting in May of each year. The budget is approved at the May Board meeting.

To prepare the budget, the Director and Accounting Manager review historical data in previous budgets, discuss proposed larger projects for the year ahead with Department Supervisors, then estimate the amount required for the budget. Most changes are an increase of 2%, in anticipation of an increase in property values, although the actual numbers are not available prior to the budget preparation. The budget is held to the conservative side but has been within 98% to 99% close to the estimate in the past.

## **CORRESPONDENCE**

There was no correspondence to share.

## **FROM THE DIRECTOR**

- The Oscar Shorts event was sold out, as it is each year. The Friends of the Library and sponsors in the community offset the cost of the evening program. Maria Showich-Gallup, Head of Children's Services at the Farmington Branch, was congratulated for arranging the successful event again this year.
- The Library is part of the Multicultural Multiracial Community Council. This year, Dave Bing has been asked to speak at the Rainbow Recognition event which honors members of the community who have actively promoted racial/cultural understanding.
- The Princess Party at the Farmington Branch attracted 120 children who enjoyed singing, dancing and posing for pictures with "Ariel".
- February is "Love My Library" month. Patrons were invited to write comments about the Library on paper hearts which were displayed at the front desks at both branches.

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- Young Adult Librarian, Jennifer Willard, attended the presentation, “Talk, Save Lives”, which is an introduction to suicide prevention. Steve Windom, Executive Director of the American Foundation for Suicide Prevention in Michigan, was the guest speaker. He spoke with J. Willard following the presentation and discussed partnering with the Library to organize a presentation at each branch.
  - Recent staff changes: Young Adult Librarian of 23 years transitioned to Adult Librarian; Children’s Librarian was promoted to Young Adult Librarian; Outreach Librarian, Julie Solomon, is retiring after 20 years and the position has been posted for an Outreach Para-Professional.
  - Branch Head, Kelley Siegrist, and Head of Adult Services, Jillian Baker, will be attending the Public Library Association Conference in Philadelphia. They received a grant from the Library of Michigan which will cover all expenses.
  - The Strategic Plan is in the draft stage of design. Michael Hnatiuk, FCL Graphic Designer, will complete the document which will be on the Library web page.
  - Director, E. Streit, met with the representative of the Michigan Municipal League to discuss a new portion of insurance. This coverage, Cyber and Crime, is included in the Library’s current insurance and is necessary if there are attempts to damage the Library network infrastructure.
  - Security updates include the replacement of a security camera and the installation of duress buttons. An alarm intrusion system at both buildings is in the planning stage as well as a replacement for the Administration Door. The current door may be replaced with a solid door to function with the fobbing system. Facilities Coordinator, Donald Wrench, is gathering bids for presentation.
  - The Library purchased a “One Call” system. For \$100 per year, the Library is able to notify all staff of a necessary closing of the Library. One Call will notify up to 1,000 phone numbers, emails and texts per year with unused calls rolling over to the next year.
  - Director, E. Streit, will survey area libraries to determine their retention of security camera data.

## **COMMITTEE REPORTS**

### **Finance Committee**

Nothing new to report.

### **Personnel**

Nothing new to report.

## **UNFINISHED BUSINESS**

### **Building Updates**

**Elevators** - Accounting Manager, Gale Yunker, prepared a report showing the past seven fiscal years of elevator inspections, upgrades and repairs. Facilities Coordinator, Donald Wrench, is gathering bids for replacement of the elevators, for informational purposes. After reviewing



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the cost of individual elevators at both branches, the Library has chosen to continue to repair the elevators, as needed, at this time.

**Hot Water Heaters** – The Library replaced two older hot water heaters, one at each branch, during the past month.

**Compliance with the Fire Department** - The FH Fire Marshall toured the Main Library and determined that there is a need to add signage outside of all of the rooms, new exit signs, new lighting and update older emergency lighting. The Library will make these upgrades to both branches and is currently gathering bids. Kelley Siegrist, Branch Head, will talk with the Farmington Fire Department to inquire about being directly connected to the Farmington Branch.

**Public Lounge** – Library Design has submitted a bid proposal for completion of the Public Lounge. At this time, with Board approval, FCL has been working with Library Design for several renovations and has found their workmanship and quality of furnishings to be excellent.

E. Streit clarified the diagram of the proposed Public Lounge and placement of furnishings. The addition of Snow Sound (sound absorption products), will be postponed to determine the need. The Lounge area will require approximately \$9,000 to replace damaged slate, upgrade electrical and plumbing and paint.

Trustee, B. Largent, requested that the minutes reflect his concern “that the Board is convinced that this is the only company in Michigan that can do a buildout”. He proposes that it is time to go out for quotations and has telegraphed his vote.

President, G. Bosler asked for a motion not to exceed \$75,000.

Accounting Manager, G. Yunker, clarified that in the previous fiscal year, the Board created a Building Improvements fund to cover the cost of the Teen Room, Public Lounge and Group Study Rooms. There is \$240,000 in that budget reserved to have the money available to move forward with these projects.

**MOTION** by J. White that the Board allow up to \$75,000 to be spent on the design proposed (by Library Design) for the Public Lounge area in an amount not to exceed \$75,000. Motion was supported by S. Paul.

**Vote: Aye: Bosler, Bush, Liebold, Paul, White**

**Opposed: Largent**

**Board approved. Motion passed.**

An RFP has been drafted for the vending units. The expectation is that the Public Lounge will be open by the end of this fiscal year.

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## **Bylaws**

The Bylaws Committee will meet again to complete the revision of the Bylaws. President, G. Bosler suggests meeting with the Bylaws Committee on Tuesday, March 13, 2018 at 4:00 p.m.

## **NEW BUSINESS**

**MOTION** by B. Largent to move the Library Board meetings for the Library to Council Chambers of Farmington and Farmington Hills, rotating each month was supported by J. White.

Rationale response: To allow community involvement and bring transparency to the Board, and the meetings could be televised.

Discussion responses: The Board has always welcomed the community to attend the meetings, but very few have; the Library has the capability to record or televise meetings, if that is a request; Library staff often retrieves documentation from offices and would be unable to transport all paperwork to mobile sites; other public entities meet in their own space; the Library has an Auditorium, if space is an issue.

**Vote: Aye: Largent**

**Opposed: Bosler, Bush, Liebold, Paul, White**

**Motion is not passed.**

**MOTION** by B. Largent to have all non-recurring expenses greater than \$5,000 be approved by the Board. Prior to approval, Board will review and approve RFP/RFQ and scope of project. Motion was supported by C. Liebold.

Rationale response: B. Largent stated that organizations normally put out an RFP (Request for Proposal) for designs. Board chooses one which becomes a template for an RFQ (Request for Quote). It broadens the range of choices and opens possibilities for the space. The responsibility of the Board is fiduciary. The \$5,000 limit could be raised if it became cumbersome. In an emergency, the motion could be amended to give authority to staff to react. Major expenditures/changes should be discussed with the Board.

Director, E. Streit, will survey area Class VI libraries to compare financial requirements. Previously, all major purchases have been discussed with the Board. The question to be considered is how this would impact payment of invoices.

B. Largent withdrew the motion since the Director will have a preliminary report ready within 30 days.

**MOTION** by B. Largent to review and rescind the action from the last Board meeting granting any two Board members to meet and approve expenses in the event the full Board cannot convene, pending legal review. Motion was supported by J. White.

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Rationale response: B. Largent indicated that it is an abdication of the Board’s responsibility. According to the Michigan Public Library Trustee Manual, page 6, “The Board initially determines what is reasonable, but it is recommended that the library’s legal counsel review all policies before Board approval”.

**Vote: Aye: Largent, White**

**Opposed: Bush, Liebold, Paul**

**Motion is not passed.**

President G. Bosler proposed a procedure that future requests from Board members would go to the President of the Board and the Director. ~~The Director is responsible for assigning the request to the correct employee or to present the request for discussion at the next Board meeting. This will be implemented going forward.~~ B. Largent pointed out that at no time did a Board member ever have the authority, nor should staff ever be put in the position of feeling they needed to respond to a request by an individual Board member. If any Board member wanted something from staff, that request was conveyed at the Board meeting, where the entire Board considered the action and if approved by a majority vote, that directive was given to the Library Director to assign as she saw fit.

ADJOURNMENT

**MOTION** by C. Liebold to adjourn the Board Meeting was supported by J. White.

**Vote: Aye: Bosler, Bush, Largent, Liebold, Paul, White**

**Opposed: None**

**Board approved. Motion passed.**

The Board meeting was adjourned at 8:50 p.m. by President, G. Bosler. The next meeting of the Library Board is scheduled for Thursday, April 12, at 7:00 p.m. in the Ernest E. Sauter Board Room.

Respectfully Submitted,

M. Bush, Secretary  
Library Board of Trustees

MB:dls

MEETING MINUTES  
FARMINGTON AREA COMMISSION ON AGING  
APRIL 24, 2018  
WILLIAM COSTICK CENTER  
28600 ELEVEN MILE ROAD  
FARMINGTON HILLS, MICHIGAN

CALLED TO ORDER BY CHAIRPERSON NANCY COOK AT 5:32

MEMBERS PRESENT: MARY BUCHAN, LAURA CHAMPAGNE, CHUCK COLLINS, NANCY COOK, DAN FANTORE, JANE FROST, LINDA LEE, KATHERINE MARSHALL, JULIE MCCOWAN, MARIAN SCHULTE, KARINA WEGLARZ

MEMBERS ABSENT: CARL CHRISTOPH, COLLEEN KASHAWLIC

OTHER PRESENT: MARSHA KOET, SENIOR DIVISION LIAISON

APPROVAL OF AGENDA:

- Motion by D. Fantore
- Support by K. Weglarz
- Motion to approve as published.
- Motion carried unanimously.

APPROVAL OF MARCH, 2018 MINUTES:

- Under Community for a Lifetime: L. Lee corrected times for library presentations: Farmington Library 3:00-4:30pm, Farmington Hills, Library 7-8:30.
- J. Frost requested that “survey which measures interest in the community garden” be replaced with Program flyer.
- Minutes approved as corrected.
- Motion by J. Frost
- Support by J. McCowan
- Motion carried unanimously.

COMMITTEE REPORTS:

Communications, Promotions, Website:

- Volunteer award winners are featured on the website.

Education:

- Chuck Gaidica presentation was successful. One hundred twenty people attended.
- Thank you letter to Chuck Gaidica was signed by COA members.

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City Council Reports:

- J. Frost reported to Farmington City Council. She presented qualifications of COA members followed by a presentation of the 2017-2018 activities. Her presentation and the brochure outlining the accomplishments of COA were well received.
- C. Christoph will report to the Farmington Hills City Council on May 14, 2018.

Community for a Lifetime:

- Under the heading advocacy: J.McCowan discussed Senior Law Day which will be held on May 1 at the Costick Center. It starts at 9:45. The program and lunch are free. She also discussed financial abuse of seniors with a local bank manager. The bank does have training for employees as well as triggers in bank software to help identify potential abuse.
- An internet test to measure whether a senior is capable of managing his/her financial matters is provided by Peter Lichtenberg: <https://www.olderadultsnestegg.com>
- Under the heading community garden: Flyers have been distributed to local libraries and an Earth Day celebration. Visitors to the Farmers' Market in downtown Farmington and the perennial exchange at Heritage Park will receive notice of the library programs. COA members are encouraged to promote the program through placement of flyers.

Resource Directory:

- G.Furi, web-master for COA, has agreed to place bullets in the directory so users can quickly access information.
- C.Kashawlic has obtained advertisers for the directory.

Volunteer Recognition:

- Kudos to staff for an interesting program and delicious meal.

Senior Division Report:

- M. Koet invited everyone to the May 24<sup>th</sup> Health and Fitness Day. Activities begin at 9:30 and include mini-classes in the programs offered at the Senior Center. Blood pressure readings and balance testing will be available.
- May 11 the Senior Division will sponsor a Mothers' Day luncheon at Longacre House. Reservations required.

Old Business:

- Thank you to M. Koet for COA name badges.

New Business:

- The June 26 meeting will be held at Longacre House at 5:30. Dinner will be served. Spouses and friends are invited. Director of Special Services will speak.

Commission on Aging  
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Ambassador Reports:

- The Commission on Children, Youth and Family would like COA members familiar with caregivers to work with them on a presentation in Spring, 2019.

Public Comment: none

Adjournment:

- Meeting adjourned at 6:33. Next meeting is Tuesday, May 22, 2018 at the Costick Center.

Minutes prepared by Mary Buchan, secretary

MEETING MINUTES  
CITY OF FARMINGTON HILLS COMMISSION ON CHILDREN YOUTH & FAMILIES  
MAY 3, 2018-6PM  
FARMINGTON HILLS CITY HALL, COMMUNITY ROOM

**CALLED TO ORDER BY:** Chair, Kathy Ashcraft at 6:00 pm.

**MEMBERS PRESENT:** Kathy Ashcraft, Ed Cherkinsky, Anwar Mahmood, Joan McGlinicy, Bette Rose, Mitch Seelye and Sharon Snodgrass and Brian Spitsbergen.

**MEMBERS ABSENT:** Diane Hague

**OTHERS PRESENT:** Farmington and Farmington Hills Council, City, or Staff Liaison members and Alternate and Associates members: Todd Lipa, Jim Nash, Chuck Nebus Laurie Scott and Commission on Aging members: Mary Buchan and Nancy Cook. PTA Council Member: Kelli Carpenter-Crawford.

**APPROVAL OF AGENDA:**

MOTION by Rose, support by Seelye to approve the Agenda of May 3, Motion approved.

**APPROVAL OF MINUTES –April 5 , 2018:**

MOTION by Seelye, support by Rose to approve the minutes of April 5, 2018. Motion carried unanimously.

**INTRODUCTIONS AND ANNOUNCEMENTS:** Everyone at the Meeting introduced themselves.

**YOUTH DIVISION UPDATE: Todd Lipa:** Reported on the Screenagers showing son the addictive qualities of the use of screens. It is currently being shown at area high schools. There will be half days of school at FPS on 5/18 and 5/25. The Summer Program opens on 6/25 and will include 5<sup>th</sup> graders. The Youth Program is being introduced to Kindergarteners.

**ISSUES COMMITTEE UPDATE:** The Commission on Aging guests Mary Bochan and Nancy Cook initiated a discussion about a joint program involving the two Commissions. The Commission on Aging has two possible participants who are professional caregivers Jane Frost and Kathy Marshall. A discussion followed with the topics of EG, mobility and behavior issues of the challenged. Various formats were also discussed including a panel discussion. Todd suggested two possible participants: Cheryl Stumbaugh, a physically challenged and learning disabled resident who earned a MSW from U of M. and Lisa Murrell, Director of Community Living Centers who serves 60% of their clients over 80 years old. There was a discussion around melding the mission and the focus of the two Commissions. There is a tentative date set for March or April 2019.

**CALL TO ACTION UPDATE: Mitch Seelye:** The Call to Action Annual Breakfast is scheduled for October 5.

**VOLUNTEER RECOGNITION: Todd Lipa:** The nominations were announced and they include: The George Romney Award Winner: Alan Maxey. The Nancy Bates Distinguished Public Servant Award Winner: Bill Hartsock. Family Award Winner: Nancy and Richard Cook. Organization: Farmington/Farmington Hills Educational Foundation. Business: Keller Williams. Youth: Thomas Lichtenberg. Business Certificate: Korner Barber Shop and Alexander True Hardware. Adult Certificates: Alyson Gay, Gail Haynes, Pat Bradley, Margaret Kober, Monisha Soundarajan and Janice Mitchell. The Awards Ceremony will be held on Monday, May 14 at 7:30 pm. In front of City Council in Farmington Hills City Hall. There will be a reception with food and refreshments beginning at 6:30 pm. CYF members were assigned to contact nominees and the details were finalized.

**MOTION TO APPROVE AWARD NOMINEES:**

Motion by Seelye, supported by Rose to approve the Motion, Motion approved.

**SPOTLIGHT SHOW UPDATE: Sharon Snodgrass:** There are no new shows scheduled this month.

## **NEW BUSINESS AND ANNOUNCEMENTS:**

**Chuck Nebus, Farmington Hills Police Chief:** “ALICE” Training has been implemented for Neighborhood Watch, school personnel and the Interfaith Council. The Hope not Handcuffs program is being integrated in the Farmington Hills Police Department. When an addicted person comes to the police station reaching out for assistance, an “Angel” Volunteer is called who locates a treatment center. It is modeled after a Macomb County Program. Brian expressed concern about the program because the volunteers are not vetted. There are no background checks and there is no follow up. Chuck stated that he will take Brian's concerns under advisement. In 2017 there have been 94 NARCAM saves involving 79 addicts.

**Jim Nash: Water Resource Commissioner:** There annual fun day is scheduled for June 9 at Beaudette Park in Pontiac. It is a free event and including art, fishing, fun and dinner. It is also educational with an emphasis on education. 800 attended last year.

**Laura Scott: Farmington Hills Community Library:** There are openings on the Library Board. Laura is providing tours of the Children's area for new members. There is a MCMR program on understanding others different from themselves through reading scheduled for May 12 from 1-5 at the Main Library. Laura asked for support for a bill cosponsored by Christine Greig which will require all public schools to have certified media staff. It is important because studies show that there is a correlation between proper staffing and high academic achievement. FPS laid off the media staff and it has had a detrimental effect on FPS academic record. Brochures were passed out and Laura promoted the Screen Free Week celebration and the Summer Reading Program.

**Todd Lipa: C.A.R.E.S.:** Todd gave an update on the C.A.R.E.S. Property. The Convent is being redone by Frank Reid and “Building Together.” The Clothing Closet is open and Paulsons' provided a truck to transport donations. The Pantry is supporting 450 individuals with no financial proof of need based on a study supporting it. The Pantry is on 211 referral phone line and it is accepting donations from various agencies like Forgotten Harvest. The Library is donating food taken in lieu of paying fines. Also the USPS is donating the food from their Saturday, May 12 food donation day. The Sanctuary is being used for office space for 3 agencies including C.A.R.E.S. And there will be space for clothing dressing rooms. There will be a property cleanup, with Home Depot donating equipment and Keller Williams and others providing Volunteers. MCMR meetings are being held at C.A.R.E.S. with speaker Dave Bing on May 16. There will be a non profit meeting on May 11.

**PTA Council Representative and Guest Kelli Carpenter-Crawford:** There is a Planning and Business Council program scheduled for May 21 at the Maxfield Education Center with the officers of the individual PTAs. A Vaping Forum is scheduled for 5/23 at 7:00 pm. at Farmington High School with speakers from St. Joseph Hospital.

**Mary Buchan Commission on Aging:** There is a Community Garden Program planning at both Libraries on June 5. The hours are from 3-4:40 pm. at the Downtown Branch and 7-8:30 pm. at the Main Branch. Senior Health Day will be held at the Costick Center.

**PUBLIC COMMENTS:** None

## **ADJOURNMENT:**

MOTION by McGlincy, support by Rose, to adjourn the meeting at 7:20 pm. Motion carried unanimously  
Respectfully submitted by Joan McGlincy/Ed Cherkinsky



MEETING MINUTES  
FARMINGTON HILLS/FARMINGTON EMERGENCY PREPAREDNESS COMMISSION  
MAY 07, 2018 – 5:15PM  
FARMINGTON HILLS CITY HALL-VIEWPOINT ROOM  
31555 W. ELEVEN MILE ROAD  
FARMINGTON HILLS MI 48336

**CALLED TO ORDER BY:** Chair Ciaramitaro at 5:15 PM.

**MEMBERS PRESENT:** Avie, Ciaramitaro, DeFranco, Faine, Sloan, Szymusiak, Tutak, and York.

**MEMBERS ABSENT:** Jackson, Reynolds and Wecker.

**OTHERS PRESENT:** Moyna, (Alternate), Neufeld (FHFD), Tom Rancour (Glenwild Drive), Bonnie Unruh, (FHPD), Yuskowatz (Associate), Brian Tyler (Lamar) and Warthman (FPS).

**APPROVAL OF AGENDA – May 07, 2018:**

Motion by Avie, support by Faine, to approve the agenda as submitted. Motion carried unanimously.

**APPROVAL OF MINUTES – March 05, 2018:**

Motion by Avie, support by York, to reapprove the minutes as amended. Misspelled *Demers* 2 times. Motion carried unanimously.

**APPROVAL OF MINUTES – April 02, 2018**

Motion by Avie, support by York, to approve the minutes as submitted. Motion carried unanimously.

**EVENTS, ACTIVITIES, MARKETING AND PROGRAMS:**

*Founders Festival - July 19-22, 2018*

**Ciaramitaro** reported the Beaumont Hospital Farmington Hills has gotten approval for tent space. EPC will file an application with the Chamber to share a location with hospital. Due to location of non-profits at the Masonic, power will not be available for a generator. BHFH plans to pass out water and doesn't want balloons given out. (corporate mandate) Tutak requested space behind tent which Avie is working on. Ciaramitaro suggested a raffle as a way to collect names for Do One Thing monthly email Newsletter. Promotional items suggested to hand out included laminated card with Stop the Bleed on one side and CPR information on the other. Miniature hot and cold packs also suggested. Szymusiak will confirm details of self-defense class so a flyer can be prepared to hand out during the festival. Will discuss volunteers to staff the booth on all four days next month. Tutak volunteered to be second in charge along with Ciaramitaro the week of festival.

*ACTION ITEM: Application for parade participation and space will be submitted by DeFranco. York will handle getting a car to drive in the parade.*

**Avie** reported that the theme is *Dog Days of Summer*. There has been a footprint change as the pavilion will no longer be used except for Farmers Market. Also, will have all handmade crafts this year. Hot air balloons will replace fireworks so no need for EPC volunteers to manage crowds. Unruh confirmed there will be an Honor Guard and 1 police car. Neufeld added there will be one fire truck from each station. Fire truck from Farmington as well.

*Tip of the month discussion and schedule:* Ciaramitaro

Moyna volunteered to give the Tip of the Month to the FH City Council in June, 2018. **Ciaramitaro** has spoken with Mayor Massey who authorized EPC to retool the Tip of the Month which is currently under his domain. Tutak suggested Do-One-Thing as the template to use as it is a web-based twelve-month preparedness program that focuses on a different area of emergency preparedness each month and provides a

range of preparedness options for each topic. ***Motion by Tutak, support by York, to use Do-One-Thing program to revamp Tip of the Month within the next 2 months. Motion carried unanimously.***

**ACTION ITEM:** Ciaramitaro will work on this and report directly to Mayor Massey.

*Website development progress- Ciaramitaro /Rancour*

Review of potential content on the draft document of the EPC web page was to be read by each commissioner prior to the meeting. DeFranco corrected the statement under Organization/Content to read that the *Citizen Corps Council for Emergency Preparedness* is the name of the Commission but it is also referred to as the *Emergency Preparedness Commission* or *EPC*. DeFranco also questioned the phone number posted for more information. It was decided not to have a phone number. Neufeld will check with the city to see if an email can be set up that would be checked by liaison or city employee once per week. It was also suggested that we include a note from each mayor with content similar to the letter that appears in the Emergency Preparedness Handbook. It was suggested we add a permanent agenda item dealing with calendar updates to keep web page current.

***Motion by Avie, support by Faine, to move forward with web page revisions and submit to city councils for approval by the end of July. The anticipated completion date to be set for mid-September. Motion carried unanimously.***

*Discussion of t-shirt purchase- Ciaramitaro*

Only two commissioners have forwarded a request for polos. Neufeld reported that CERT polos being purchased will be the style that the FHFD currently wears. Short discussion on current style and material worn by EPC commissioners versus the polo shirt worn by Neufeld resulted in decision that further information is needed. Will table until next month.

**ACTION ITEM:** Neufeld will check with city vendors and advise of lowest quantity break and styles available. Tutak currently has 8 patches should we choose to use instead of embroidery.

*Total Wellness Fair participation: Tutak*

The Fair is scheduled for Tuesday, September 18, 2018 from 10 am – 1 pm. Located at the Costick Center.

**Motion by Tutak, support by York, to attend as we have done for several years. Motion carried unanimously.**

*CERT program update: Tutak*

In the process of making a purchase of CERT polo shirts. Neufeld continuing to research. Tutak also looking for lanyards to be donated.

*General Activities and Updates – Next Meeting June 11 at Fire Station #5.*

## **MICHIGAN & REGIONAL CITIZENS CORPS COUNCIL ACTIVITIES:**

- The Region VII Conference had 31 attending the Stop the Bleed training which ran for 12 consecutive hours. 30 participants were trained in the Train-The-Trainer of which 3 were our CERT trainers.

## **LIAISON REPORTS:**

*FPS – Warthman*

- The first ALICE training for all elementary teachers will take place May 11<sup>th</sup>.
- **Michigan Association of Chiefs of Police Accreditation** coming to an end next week or so. Extensive interviewing of administration and staff to verify compliance with 104 standards currently ongoing. Accreditation status represents a significant professional achievement.

*FHFD – Neufeld*

- **Michigan Association of Chiefs of Police Accreditation** will begin for Farmington Hills June 5 & 6<sup>th</sup>.
- CERT meeting on April 21 in Rochester had 11 attending from our group.
- Neufeld has confirmed that North America Rescue will provide FHFD regional pricing for STB kits. (\$390.98) The goal is to have one next to every AED in the community. Able to also offer this price to BHFH and local businesses.

*FHPD – Unruh*

- City wide Open House from 12-4 PM on September 30<sup>th</sup>.

**PUBLIC COMMENT(S):** Tutak introduced Andy Biggs as a member of the CERT committee. He is also being interviewed to fill the Farmington Commissioner opening.

**COMMISSIONERS COMMENTS:**

Yuskowatz YMCA report-

1. Cipriano Classic Run fundraiser is Friday, June 8<sup>th</sup>.
2. Healthy Kids Day was very successful.
3. 31<sup>st</sup> annual golf outing fundraiser to be held in July.

Szymusiak Self Defense Class for Women report-

1. Confirming with DHS Consulting at this time on setting up a session would push it forward to the second or third week of September. If EPC wants it in October or later Szymusiak would be unable to confirm a date until late August due to schedule issues with DHS. This would mean being unable to publicize the program at the Founders Festival. It was decided to go forward with the September date dependent on availability at the Costick Center.

**ADJOURNMENT:**

Chair Ciaramitaro adjourned the meeting at 6:18 pm.

Minutes drafted by: Secretary DEFRANCO

<b>Farmington City Council Agenda Item</b>	<b>Council Meeting Date:</b> June 18, 2018	<b>Item Number</b>  <b>4C</b>	
<b>Submitted by:</b> Amy Norgard, Controller			
<u><b>Agenda Topic</b></u> Farmington Monthly Payments Report – May 2018			
<u><b>Proposed Motion</b></u> Approve Farmington Monthly Payments Report – May 2018			
<u><b>Background</b></u> See attachment			
<u><b>Materials Attached</b></u> AP Monthly Payments Report 05312018			
<b>Agenda Review</b>			
<b>Department Head</b>	<b>Finance/Treasurer</b>	<b>City Attorney</b>	<b>City Manager</b>

# CITY OF FARMINGTON - MONTHLY PAYMENTS REPORT

**MONTH OF MAY 2018**

<b>FUND #</b>	<b>FUND NAME</b>	<b>AMOUNT:</b>
101	GENERAL FUND	\$ 283,194.11
202	MAJOR STREET FUND	\$ 2,834.26
203	LOCAL STREET FUND	\$ 5,253.85
592	WATER & SEWER FUND	\$ 259,254.85
595	FARMINGTON COMMUNITY THEATER FUND	\$ 30,744.11
640	DPW EQUIPMENT REVOLVING FUND	\$ 16,011.66
701	AGENCY FUND	\$ 8,954.00
736	PUBLIC EMPLOYEE HEALTH CARE FUND	\$ 60,342.33
	<b>TOTAL CITY PAYMENTS ISSUED:</b>	<b>\$ 666,589.17</b>
136	47TH DISTRICT COURT FUND	\$ 374,335.44
248	DOWNTOWN DEVELOPMENT AUTHORITY FUND	\$ 32,153.92
290	FRIENDS OF THE GOVERNOR WARNER MANSION	\$ 7,796.87
	<b>TOTAL OTHER ENTITIES PAYMENTS ISSUED:</b>	<b>\$ 414,286.23</b>
	<b>TOTAL PAYMENTS ISSUED</b>	<b>\$ 1,080,875.40</b>

A detailed Monthly Payments Report is  
on file in the Treasurer's Office.

## CITY OF FARMINGTON - ACH PAYMENTS REPORT

<b>MONTH OF MAY 2018</b>
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<u>TRANSFER FROM:</u>	<u>TRANSFER TO:</u>	<u>DESCRIPTION:</u>	<u>AMOUNT:</u>
General Fund	Chase (Disbursing Acct)	Direct Deposit Payroll	316,269.33
General Fund	Federal Gov't	W/H & FICA Payroll	111,167.87
General Fund	MERS	April Transfer	56,114.21
General Fund	MERS HCSP	April Transfer	4,040.00
Agency	Total Administrative Services Corp.	Flexible Spending Accounts	2,544.08
	<b>TOTAL CITY ACH TRANSFERS</b>		<b>490,135.49</b>
Court Fund	Chase (Disbursing Acct)	Direct Deposit Payroll	130,481.24
Court Fund	Federal Gov't	W/H & FICA Payroll	43,578.90
Court Fund	Total Administrative Services Corp.	Flexible Spending Accounts	2,089.92
	<b>TOTAL OTHER ENTITIES ACH TRANSFERS</b>		<b>176,150.06</b>



City of  
**FARMINGTON** Michigan

**FARMINGTON PUBLIC SAFETY DEPARTMENT**  
23600 Liberty Street, Farmington, MI 48335 / Tel: (248) 474-4700 / Fax: (248) 442-9815

## **MONTHLY PUBLIC SAFETY REPORT – MAY 2018**

### **Possession of Marijuana and Narcotic Paraphernalia**

On 5/2/18 at approximately 7:43 PM, an officer stopped a vehicle in the area of Orchard Lake Rd and Grand River Ave. speeding. The officer noticed the driver, a 17 year old male, to be very nervous. In addition, the vehicle had an abnormal number of air fresheners. The driver consented to a search of the vehicle. This search discovered marijuana and a scale. The driver was arrested and transported to the Farmington Jail.

### **Larceny from an Automobile**

On 5/3/18 at approximately 11:25 AM, an officer was dispatched to a residence reference a license plate being stolen from a vehicle. The officer met with the owner of the vehicle who stated he parked his car at work in the area of 8 mile and Farmington. While the vehicle was parked someone removed his license plate. There are no suspects at this time.

### **Possession of Marijuana**

On 5/4/18 at approximately 3:47 PM, an officer was dispatched to the Village Commons parking lot on a report of someone smoking marijuana in their vehicle. The officer was able to make contact with this person, a 49 year old female. The officer immediately smelled the strong odor of marijuana in the vehicle. When asked about the presence of marijuana in the vehicle the female produced the marijuana and a pipe in her possession. The driver was arrested for possession of marijuana and narcotic paraphernalia and transported to the Farmington Jail.

### **Larceny from an Automobile**

On 5/7/18 at approximately 6:08 PM, an officer was dispatched to an apartment complex reference a license plate being stolen from a vehicle. The officer met with the owner of the vehicle who stated she parked her car in the parking lot. While the vehicle was parked someone removed her license plate. There are no suspects at this time.

### **Possession of Narcotics**

On 5/07/18 at approximately 10:16 PM an officer stopped a vehicle in the area of M-5 and Farmington Rd for improper lane use. The driver, a 31 year old male, had a suspended driver's license. In addition, the passenger, a 17 year old female, had a felony warrant out of the Livingston County Sherriff's Office. A search of the vehicle

uncovered several unprescribed pills. Interview with the vehicles occupants discovered the suspected narcotics belonged to the passenger. The driver and passenger were transported to the Farmington Jail. The suspected narcotics will be sent to the Oakland County Sheriffs Forensic Lab for testing.

#### **Possession of Narcotic Paraphernalia**

On 5/08/18 at approximately 10:08 PM, an officer stopped a vehicle in the area of Grand River Ave. and Freedom Rd. for a defective headlight. The officer smelled the strong odor of marijuana emitting from the vehicle and conducted a search. This search discovered a marijuana scale in the center console. The driver, an 18 year old male, was cited for possession of narcotic paraphernalia and released.

#### **Open Intoxicants in a Motor Vehicle / Warrant**

On 5/12/18 at approximately 10:09 PM, an officer stopped motorist on M-5 near Grand River. The officer made contact with the driver and passenger. A computer inquiry revealed that the passenger, a 24 year old female, had an aggravated assault warrant for her arrest. The officer asked the passenger if there was anything illegal in the vehicle. She indicated she had an open bottle of wine under her seat. The passenger was arrested and transported to the Farmington Jail. The passenger was issued a citation for open intoxicants in a motor vehicle.

#### **Carrying Concealed Weapon**

On May 14, 2018 at approximately 7:25 pm a Commander stopped a vehicle for speed (51/35 mph) in the area of Grand River and Mooney. As a result of the traffic stop, the 29 year old male driver was arrested for driving with a suspended license and outstanding warrant. During the subsequent search of the vehicle, a loaded and modified shotgun was found in the back seat. The driver stated they work in Detroit and the shotgun is carried for protection. The driver was arrested and case presented to the Oakland County Prosecutor's Office.

#### **Narcotic Paraphernalia**

On May 14, 2018 at approximately 8:54 pm a Sergeant stopped a vehicle for speed (51/41 mph) and window tint in the area of Farmington and Flanders. As a result of the traffic stop, a 28 year old female was arrested for possessing a marijuana and crack pipe, and 25 year old male was arrest for providing a false name and an outstanding warrant. As a result, both subjects were issued citations and released.

#### **Assault and Battery**

On May 14, 2018 at approximately 9:57 pm officers responded to the parking lot of TJ Maxx for a felonious assault with a knife in progress. Upon arrival, officers noted three



subjects on scene, one male with a notable superficial injury to the face. As a result of the subsequent investigation, it was determined that two subjects became involved in a road rage incident; tailgating and flipping the middle finger escalated to a verbal altercation that turned physical when one subject advanced on the other. No weapon was ever observed or implied. Medical treatment was refused and neither of the subjects wanted to press charges.

### **Larceny in a Building**

On May 18, 2018 between 2:00 and 3:00 pm a cell phone (I-Phone 5S) was taken by an unknown subject. The phone was last seen near the cash register where the victim is employed. The phone was placed into "lost mode" by the owner which caused all of the phone's data to be erased. No further information or leads are available.

### **Larceny in a Building**

On May 18, 2018 at approximately 10:55 pm a 15 year old reported to an officer that their cell phone (I-Phone 5SE) was taken by an unknown subject. The victim did not know when or from where exactly the phone was taken. The officer conducted follow up and eventually reached a female subject by calling the phone. The subject provided a name, address, and explained that they found the phone and intend to return it. After a number of days the officer noted that the phone had not yet been returned and the case turned over to Detectives for further follow up.

### **Liquor Violation(s)**

On May 23, 2018 at approximately 6:58 pm a sergeant stopped to check on a motorist who was in a lot in the area of Mooney and Shiawassee Streets. The vehicle's hood was up and the sergeant reported making contact with the 48 year old male to offer assistance. As a result of the stop and contact, the sergeant observed open alcohol inside the vehicle and the subject was subsequently issued a citation and released at the scene.

### **Possession of Marijuana**

On May 23, 2018 at approximately 11:12 pm a sergeant stopped a vehicle in the area of Grand River and Orchard Lake after a license plate inquiry revealed that the driver had a suspended license and outstanding arrest warrants. The sergeant initiated a traffic stop which resulted in a 53 year old male being arrested for possessing marijuana, driving on a suspended license and the outstanding warrant.

### **Possession of Marijuana**

On May 24, 2018 at approximately 9:24 am an officer stopped a vehicle in the area of Grand River and Lilac for failing to signal a right hand turn. As a result of the traffic stop, a 38 year old male passenger was arrested for an outstanding warrant and the 36 year

old male driver was arrested for possessing a marijuana, driving on a suspended license and an outstanding warrant.

### **Synthetic Narcotics**

On May 25, 2018 at approximately 7:48 pm an officer stopped a vehicle in the area of Grand River and Nine Mile for defective tail light and expired license plate. As a result of the traffic stop, a 27 year old female driver was arrested for driving on a suspended license and an outstanding warrant. During the booking process the officer found that the subject was in possession of some loose pills in her pants pockets. The subject stated that they were to help her to sleep. The officer learned that the pills were a schedule 4 substance for which the subject did not have a prescription. The case was presented to the Oakland County Prosecutors Office who authorized charges.

### **Larceny from an Automobile**

On 5/29/18 at approximately 8:16 AM, an officer was dispatched to the floral park subdivision reference a catalytic convertor being stolen from a vehicle. The officer met with the owner of the vehicle who stated he parked his car in front of his home. While the vehicle was parked someone removed catalytic converter. There are no suspects at this time.

### **Retail Fraud**

On 5/31/18 at approximately 6:25 PM officers were dispatched to a local pharmacy on a retail fraud that had just occurred. Two females in their 30's to 40's made entry into the back storage area and took numerous bottles of liquor. They then fled out the back door in a waiting vehicle. Store employees were able to obtain the license plate of the vehicle. The area was checked for the suspects, however, they were not located. The case has been forwarded to the detective bureau for follow-up.

### **Felony Arrest Warrant**

On 5/31/18 at approximately 10:54 PM a sergeant stopped a vehicle for a traffic violation in the area of Grand River Ave. and Drake Rd. The passenger had a felony arrest warrant for larceny. The passenger, a 27 year old male was arrested and held at the Farmington Jail.

<b>Total Calls</b>	<b>Medical Calls</b>	<b>Fire Calls</b>	<b>Traffic Stops</b>	<b>Crash Reports</b>
922	56	14	462	16

## CLR-008 Monthly Summary Of Offenses (FC)

For The Month Of May

Classification	May/2017	May/2018	%Change
09001 MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	0	0	0%
09002 NEGLIGENT HOMICIDE/MANSLAUGHTER (INVOLUNTARY)	0	0	0%
09004 JUSTIFIABLE HOMICIDE	0	0	0%
09005 DEATH INVOLVING USE OF FORCE BY LAW ENFORCEMENT	0	0	0%
09006 IN-CUSTODY DEATH	0	0	0%
10001 KIDNAPPING/ABDUCTION	0	0	0%
10002 PARENTAL KIDNAPPING	0	0	0%
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	0	0	0%
11002 SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	0	0	0%
11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	0	0	0%
11004 SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	0	0	0%
11005 SEXUAL PENETRATION OBJECT -CSC 1ST DEGREE	0	0	0%
11006 SEXUAL PENETRATION OBJECT -CSC 3RD DEGREE	0	0	0%
11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	0	0	0%
11008 SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	1	0	-100%
12000 ROBBERY	0	0	0%
13001 NONAGGRAVATED ASSAULT	6	1	-83.3%
13002 AGGRAVATED/FELONIOUS ASSAULT	0	0	0%
13003 INTIMIDATION/STALKING	0	0	0%
20000 ARSON	0	0	0%
21000 EXTORTION	0	0	0%
22001 BURGLARY -FORCED ENTRY	0	0	0%
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	0	0	0%
23001 LARCENY -POCKETPICKING	0	0	0%
23002 LARCENY -PURSESNAATCHING	0	0	0%
23003 LARCENY -THEFT FROM BUILDING	3	2	-33.3%
23004 LARCENY -THEFT FROM COIN-OPERATED MACHINE/DEVICE	0	0	0%
23005 LARCENY -THEFT FROM MOTOR VEHICLE	0	0	0%
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	0	3	0%
23007 LARCENY -OTHER	3	1	-66.6%
24001 MOTOR VEHICLE THEFT	0	0	0%
24002 MOTOR VEHICLE, AS STOLEN PROPERTY	0	0	0%
24003 MOTOR VEHICLE FRAUD	0	0	0%
25000 FORGERY/COUNTERFEITING	0	0	0%
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	1	1	0%
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	1	0	-100%
26003 FRAUD -IMPERSONATION	0	0	0%
26004 FRAUD -WELFARE FRAUD	0	0	0%
26005 FRAUD -WIRE FRAUD	0	0	0%
26007 FRAUD - IDENTITY THEFT	0	0	0%
26008 FRAUD - HACKING/COMPUTER INVASION	0	0	0%
27000 EMBEZZLEMENT	0	0	0%
28000 STOLEN PROPERTY	0	0	0%
29000 DAMAGE TO PROPERTY	1	0	-100%

## CLR-008 Monthly Summary Of Offenses (FC)

For The Month Of May

Classification	May/2017	May/2018	%Change
30001 RETAIL FRAUD -MISREPRESENTATION	0	0	0%
30002 RETAIL FRAUD -THEFT	3	1	-66.6%
30003 RETAIL FRAUD -REFUND/EXCHANGE	0	0	0%
30004 ORGANIZED RETAIL FRAUD	0	0	0%
35001 VIOLATION OF CONTROLLED SUBSTANCE ACT	3	6	100%
35002 NARCOTIC EQUIPMENT VIOLATIONS	1	4	300%
36001 SEXUAL PENETRATION NONFORCIBLE -BLOOD/AFFINITY	0	0	0%
36002 SEXUAL PENETRATION NONFORCIBLE -OTHER	0	0	0%
37000 OBSCENITY	0	0	0%
39001 GAMBLING- BETTING/WAGERING	0	0	0%
39002 GAMBLING- OPERATING/PROMOTING/ASSISTING	0	0	0%
39003 GAMBLING -EQUIPMENT VIOLATIONS	0	0	0%
39004 GAMBLING -SPORTS TAMPERING	0	0	0%
40001 COMMERCIALIZED SEX -PROSTITUTION	0	0	0%
40002 COMMERCIALIZED SEX -ASSISTING/PROMOTING PROSTITUTION	0	0	0%
40003 HUMAN TRAFFICKING - PURCHASING PROSTITUTION	0	0	0%
51000 BRIBERY	0	0	0%
52001 WEAPONS OFFENSE- CONCEALED	1	2	100%
52002 WEAPONS OFFENSE -EXPLOSIVES	0	0	0%
52003 WEAPONS OFFENSE -OTHER	0	0	0%
64001 HUMAN TRAFFICKING - COMMERCIAL SEX ACTS	0	0	0%
64002 HUMAN TRAFFICKING - INVOLUNTARY SERVITUDE	0	0	0%
72000 ANIMAL CRUELTY	0	0	0%
<b>Group A Totals</b>	<b>24</b>	<b>21</b>	<b>-12.5%</b>
01000 SOVEREIGNTY	0	0	0%
02000 MILITARY	0	0	0%
03000 IMMIGRATION	0	0	0%
09003 NEGLIGENT HOMICIDE -VEHICLE/BOAT	0	0	0%
14000 ABORTION	0	0	0%
22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT)	0	0	0%
22004 POSSESSION OF BURGLARY TOOLS	0	0	0%
26006 FRAUD -BAD CHECKS	1	2	100%
36003 PEEPING TOM	0	0	0%
36004 SEX OFFENSE -OTHER	0	0	0%
38001 FAMILY -ABUSE/NEGLECT NONVIOLENT	1	0	-100%
38002 FAMILY -NONSUPPORT	0	0	0%
38003 FAMILY -OTHER	0	0	0%
41001 LIQUOR LICENSE -ESTABLISHMENT	0	0	0%
41002 LIQUOR VIOLATIONS -OTHER	3	3	0%
42000 DRUNKENNESS	0	0	0%
48000 OBSTRUCTING POLICE	0	0	0%
49000 ESCAPE/FLIGHT	0	0	0%
50000 OBSTRUCTING JUSTICE	0	2	0%
53001 DISORDERLY CONDUCT	3	0	-100%

# CLR-008 Monthly Summary Of Offenses (FC)

For The Month Of May

Classification	May/2017	May/2018	%Change
53002 PUBLIC PEACE -OTHER	1	0	-100%
54001 HIT and RUN MOTOR VEHICLE ACCIDENT	0	0	0%
54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	6	4	-33.3%
55000 HEALTH AND SAFETY	2	1	-50%
56000 CIVIL RIGHTS	0	0	0%
57001 TRESPASS	4	7	75%
57002 INVASION OF PRIVACY -OTHER	0	0	0%
58000 SMUGGLING	0	0	0%
59000 ELECTION LAWS	0	0	0%
60000 ANTITRUST	0	0	0%
61000 TAX/REVENUE	0	0	0%
62000 CONSERVATION	1	0	-100%
63000 VAGRANCY	0	0	0%
70000 JUVENILE RUNAWAY	0	0	0%
73000 MISCELLANEOUS CRIMINAL OFFENSE	9	1	-88.8%
75000 SOLICITATION	0	0	0%
77000 CONSPIRACY (ALL CRIMES)	0	0	0%
<b>Group B Totals</b>	<b>31</b>	<b>20</b>	<b>-35.4%</b>
2800 JUVENILE OFFENSES AND COMPLAINTS	3	5	66.66%
2900 TRAFFIC OFFENSES	22	27	22.72%
3000 WARRANTS	29	32	10.34%
3100 TRAFFIC CRASHES	24	21	-12.5%
3200 SICK / INJURY COMPLAINT	74	77	4.054%
3300 MISCELLANEOUS COMPLAINTS	165	140	-15.1%
3400 WATERCRAFT COMPLAINTS / ACCIDENTS	0	0	0%
3500 NON-CRIMINAL COMPLAINTS	78	52	-33.3%
3600 SNOWMOBILE COMPLAINTS / ACCIDENTS	0	0	0%
3700 MISCELLANEOUS TRAFFIC COMPLAINTS	518	562	8.494%
3800 ANIMAL COMPLAINTS	7	19	171.4%
3900 ALARMS	28	0	-100%
NON-CRIMINAL COMPLAINTS	0	0	0%
<b>Group C Totals</b>	<b>948</b>	<b>935</b>	<b>-1.37%</b>
2700 LOCAL ORDINANCES - GENERIC	0	0	0%
4000 HAZARDOUS TRAFFIC CITATIONS / WARNINGS	1	1	0%
4100 NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	0	0%
4200 PARKING CITATIONS	0	1	0%
4300 LICENSE / TITLE / REGISTRATION CITATIONS	0	0	0%
4400 WATERCRAFT CITATIONS	0	0	0%
4500 MISCELLANEOUS A THROUGH UUUU	40	35	-12.5%
4600 LIQUOR CITATIONS / SUMMONS	0	0	0%
4700 COMMERCIAL VEHICLE CITATIONS	0	0	0%
4800 LOCAL ORDINANCE WARNINGS	0	0	0%
4900 TRAFFIC WARNINGS	0	0	0%
TRAFFIC WARNINGS	0	0	0%

## CLR-008 Monthly Summary Of Offenses (FC)

For The Month Of May

Classification	May/2017	May/2018	%Change
MISCELLANEOUS A THROUGH UUUU	0	0	0%
<b>Group D Totals</b>	<b>41</b>	<b>37</b>	<b>-9.75%</b>
5000 FIRE CLASSIFICATIONS	8	24	200%
5100 18A STATE CODE FIRE CLASSIFICATIONS	0	0	0%
FIRE CLASSIFICATIONS	0	0	0%
<b>Group E Totals</b>	<b>8</b>	<b>24</b>	<b>200%</b>
6000 MISCELLANEOUS ACTIVITIES (6000)	0	0	0%
6100 MISCELLANEOUS ACTIVITIES (6100)	0	0	0%
6200 ARREST ASSIST	0	0	0%
6300 CANINE ACTIVITIES	0	0	0%
6500 CRIME PREVENTION ACTIVITIES	0	0	0%
6600 COURT / WARRANT ACTIVITIES	0	0	0%
6700 INVESTIGATIVE ACTIVITIES	0	0	0%
INVESTIGATIVE ACTIVITIES	0	0	0%
COURT / WARRANT ACTIVITIES	0	0	0%
CANINE ACTIVITIES	0	0	0%
MISCELLANEOUS ACTIVITIES (6000)	0	0	0%
<b>Group F Totals</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>Totals for all Groups</b>	<b>1052</b>	<b>1037</b>	<b>-1.42%</b>

## CLR-008 Monthly Summary Of Offenses (FC)

Year To Date Through May

Classification	2017	2018	%Change
<b>Group F Totals</b>	<b>0</b>	<b>0</b>	<b>0%</b>
09001 MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	0	0	0%
09002 NEGLIGENT HOMICIDE/MANSLAUGHTER (INVOLUNTARY)	0	0	0%
09004 JUSTIFIABLE HOMICIDE	0	0	0%
09005 DEATH INVOLVING USE OF FORCE BY LAW ENFORCEMENT	0	0	0%
09006 IN-CUSTODY DEATH	0	0	0%
10001 KIDNAPPING/ABDUCTION	0	0	0%
10002 PARENTAL KIDNAPPING	0	0	0%
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	0	1	0%
11002 SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	0	0	0%
11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	0	0	0%
11004 SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	1	0	-100%
11005 SEXUAL PENETRATION OBJECT -CSC 1ST DEGREE	0	0	0%
11006 SEXUAL PENETRATION OBJECT -CSC 3RD DEGREE	0	0	0%
11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	0	0	0%
11008 SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	1	0	-100%
12000 ROBBERY	1	0	-100%
13001 NONAGGRAVATED ASSAULT	17	10	-41.1%
13002 AGGRAVATED/FELONIOUS ASSAULT	0	3	0%
13003 INTIMIDATION/STALKING	2	2	0%
20000 ARSON	0	0	0%
21000 EXTORTION	0	0	0%
22001 BURGLARY -FORCED ENTRY	2	1	-50%
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	0	0	0%
23001 LARCENY -POCKETPICKING	0	0	0%
23002 LARCENY -PURSESNAATCHING	0	0	0%
23003 LARCENY -THEFT FROM BUILDING	12	6	-50%
23004 LARCENY -THEFT FROM COIN-OPERATED MACHINE/DEVICE	0	0	0%
23005 LARCENY -THEFT FROM MOTOR VEHICLE	1	2	100%
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	3	5	66.66%
23007 LARCENY -OTHER	4	4	0%
24001 MOTOR VEHICLE THEFT	1	0	-100%
24002 MOTOR VEHICLE, AS STOLEN PROPERTY	1	0	-100%
24003 MOTOR VEHICLE FRAUD	0	0	0%
25000 FORGERY/COUNTERFEITING	2	0	-100%
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	6	3	-50%
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	2	3	50%
26003 FRAUD -IMPERSONATION	1	0	-100%
26004 FRAUD -WELFARE FRAUD	0	0	0%
26005 FRAUD -WIRE FRAUD	1	1	0%
26007 FRAUD - IDENTITY THEFT	0	0	0%
26008 FRAUD - HACKING/COMPUTER INVASION	0	0	0%
27000 EMBEZZLEMENT	1	0	-100%
28000 STOLEN PROPERTY	0	0	0%

## CLR-008 Monthly Summary Of Offenses (FC)

Year To Date Through May

Classification	2017	2018	%Change
29000 DAMAGE TO PROPERTY	2	5	150%
30001 RETAIL FRAUD -MISREPRESENTATION	0	0	0%
30002 RETAIL FRAUD -THEFT	5	3	-40%
30003 RETAIL FRAUD -REFUND/EXCHANGE	0	0	0%
30004 ORGANIZED RETAIL FRAUD	0	0	0%
35001 VIOLATION OF CONTROLLED SUBSTANCE ACT	27	35	29.62%
35002 NARCOTIC EQUIPMENT VIOLATIONS	15	24	60%
36001 SEXUAL PENETRATION NONFORCIBLE -BLOOD/AFFINITY	0	0	0%
36002 SEXUAL PENETRATION NONFORCIBLE -OTHER	0	0	0%
37000 OBSCENITY	0	0	0%
39001 GAMBLING- BETTING/WAGERING	0	0	0%
39002 GAMBLING- OPERATING/PROMOTING/ASSISTING	0	0	0%
39003 GAMBLING -EQUIPMENT VIOLATIONS	0	0	0%
39004 GAMBLING -SPORTS TAMPERING	0	0	0%
40001 COMMERCIALIZED SEX -PROSTITUTION	0	0	0%
40002 COMMERCIALIZED SEX -ASSISTING/PROMOTING PROSTITUTION	0	0	0%
40003 HUMAN TRAFFICKING - PURCHASING PROSTITUTION	0	0	0%
51000 BRIBERY	0	0	0%
52001 WEAPONS OFFENSE- CONCEALED	2	3	50%
52002 WEAPONS OFFENSE -EXPLOSIVES	0	0	0%
52003 WEAPONS OFFENSE -OTHER	0	0	0%
64001 HUMAN TRAFFICKING - COMMERCIAL SEX ACTS	0	0	0%
64002 HUMAN TRAFFICKING - INVOLUNTARY SERVITUDE	0	0	0%
72000 ANIMAL CRUELTY	0	0	0%
<b>Group A Totals</b>	<b>110</b>	<b>111</b>	<b>0.909%</b>
01000 SOVEREIGNTY	0	0	0%
02000 MILITARY	0	0	0%
03000 IMMIGRATION	0	0	0%
09003 NEGLIGENT HOMICIDE -VEHICLE/BOAT	0	0	0%
14000 ABORTION	0	0	0%
22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT)	0	0	0%
22004 POSSESSION OF BURGLARY TOOLS	0	0	0%
26006 FRAUD -BAD CHECKS	5	4	-20%
36003 PEEPING TOM	0	0	0%
36004 SEX OFFENSE -OTHER	1	0	-100%
38001 FAMILY -ABUSE/NEGLECT NONVIOLENT	1	0	-100%
38002 FAMILY -NONSUPPORT	0	0	0%
38003 FAMILY -OTHER	0	0	0%
41001 LIQUOR LICENSE -ESTABLISHMENT	0	0	0%
41002 LIQUOR VIOLATIONS -OTHER	23	12	-47.8%
42000 DRUNKENNESS	0	0	0%
48000 OBSTRUCTING POLICE	1	0	-100%
49000 ESCAPE/FLIGHT	0	0	0%
50000 OBSTRUCTING JUSTICE	8	18	125%



# CLR-008 Monthly Summary Of Offenses (FC)

Year To Date Through May

Classification	2017	2018	%Change
53001 DISORDERLY CONDUCT	4	5	25%
53002 PUBLIC PEACE -OTHER	2	3	50%
54001 HIT and RUN MOTOR VEHICLE ACCIDENT	3	0	-100%
54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	28	22	-21.4%
55000 HEALTH AND SAFETY	2	1	-50%
56000 CIVIL RIGHTS	0	0	0%
57001 TRESPASS	9	16	77.77%
57002 INVASION OF PRIVACY -OTHER	0	0	0%
58000 SMUGGLING	0	0	0%
59000 ELECTION LAWS	0	0	0%
60000 ANTITRUST	0	0	0%
61000 TAX/REVENUE	0	0	0%
62000 CONSERVATION	1	0	-100%
63000 VAGRANCY	0	0	0%
70000 JUVENILE RUNAWAY	1	1	0%
73000 MISCELLANEOUS CRIMINAL OFFENSE	42	16	-61.9%
75000 SOLICITATION	0	0	0%
77000 CONSPIRACY (ALL CRIMES)	0	0	0%
<b>Group B Totals</b>	<b>131</b>	<b>98</b>	<b>-25.1%</b>
2800 JUVENILE OFFENSES AND COMPLAINTS	15	16	6.666%
2900 TRAFFIC OFFENSES	110	112	1.818%
3000 WARRANTS	131	148	12.97%
3100 TRAFFIC CRASHES	113	115	1.769%
3200 SICK / INJURY COMPLAINT	386	393	1.813%
3300 MISCELLANEOUS COMPLAINTS	730	681	-6.71%
3400 WATERCRAFT COMPLAINTS / ACCIDENTS	0	0	0%
3500 NON-CRIMINAL COMPLAINTS	476	270	-43.2%
3600 SNOWMOBILE COMPLAINTS / ACCIDENTS	0	0	0%
3700 MISCELLANEOUS TRAFFIC COMPLAINTS	2544	2714	6.682%
3800 ANIMAL COMPLAINTS	44	42	-4.54%
3900 ALARMS	131	26	-80.1%
NON-CRIMINAL COMPLAINTS	0	0	0%
<b>Group C Totals</b>	<b>4680</b>	<b>4517</b>	<b>-3.48%</b>
2700 LOCAL ORDINANCES - GENERIC	0	0	0%
4000 HAZARDOUS TRAFFIC CITATIONS / WARNINGS	1	1	0%
4100 NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	0	0%
4200 PARKING CITATIONS	0	1	0%
4300 LICENSE / TITLE / REGISTRATION CITATIONS	1	0	-100%
4400 WATERCRAFT CITATIONS	0	0	0%
4500 MISCELLANEOUS A THROUGH UUUU	235	189	-19.5%
4600 LIQUOR CITATIONS / SUMMONS	0	0	0%
4700 COMMERCIAL VEHICLE CITATIONS	0	0	0%
4800 LOCAL ORDINANCE WARNINGS	0	0	0%
4900 TRAFFIC WARNINGS	0	0	0%

## CLR-008 Monthly Summary Of Offenses (FC)

Year To Date Through May

Classification	2017	2018	%Change
TRAFFIC WARNINGS	0	0	0%
MISCELLANEOUS A THROUGH UUUU	0	0	0%
<b>Group D Totals</b>	<b>237</b>	<b>191</b>	<b>-19.4%</b>
5000 FIRE CLASSIFICATIONS	127	87	-31.4%
5100 18A STATE CODE FIRE CLASSIFICATIONS	0	0	0%
FIRE CLASSIFICATIONS	0	0	0%
<b>Group E Totals</b>	<b>127</b>	<b>87</b>	<b>-31.4%</b>
6000 MISCELLANEOUS ACTIVITIES (6000)	0	0	0%
6100 MISCELLANEOUS ACTIVITIES (6100)	0	0	0%
6200 ARREST ASSIST	0	0	0%
6300 CANINE ACTIVITIES	0	0	0%
6500 CRIME PREVENTION ACTIVITIES	0	0	0%
6600 COURT / WARRANT ACTIVITIES	0	0	0%
6700 INVESTIGATIVE ACTIVITIES	0	0	0%
INVESTIGATIVE ACTIVITIES	0	0	0%
COURT / WARRANT ACTIVITIES	0	0	0%
CANINE ACTIVITIES	0	0	0%
MISCELLANEOUS ACTIVITIES (6000)	0	0	0%
<b>Group F Totals</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>Totals for all Groups</b>	<b>5285</b>	<b>5004</b>	<b>-5.31%</b>

<b>Farmington City Council Staff Report</b>	<b>Council Meeting Date: 6/18/2018</b>	<b>Item Number 4E</b>
<b>Submitted by: Melissa Andrade</b>		
<b>Agenda Topic</b> Boards and Commissions appointment: Julia Mantey to the Commission on Community Health		
<b>Proposed Motion:</b> Move to appoint Farmington resident Julia Mantey to the Farmington/Farmington Hills Commission on Community Health for a full term.		
<b>Background:</b> Farmington City Council interviewed Julia Mantey at its June 7 special meeting. At that time, they agreed she'd be a good fit for the Commission on Community Health. Julia has since let administration know that she is interested in serving in that capacity.		
<b>Materials:</b>		

<b>Farmington City Council Staff Report</b>	<b>Council Meeting Date: June 18, 2018</b>	<b>Item Number 4F</b>
<b>Submitted by:</b> Chris Weber, Director of Finance and Administration		
<b><u>Agenda Topic:</u></b>  Consideration to Accept and File the MERS Annual Actuarial Valuation Report for December 31, 2017.		
<b><u>Proposed Motion:</u></b>  Move to accept and MERS Annual Actuarial Valuation Report for December 31, 2017.		
<b><u>Background:</u></b>  MERS performs an annual valuation of the defined benefit pension system. This report is typically issued in mid-June of each year. This year's valuation show the funded status of the plan as of December 31, 2017, and sets the required contribution to the system for the fiscal year beginning July 1, 2019. It also contains a variety of important details regarding the plan.  Administration will review this report at an upcoming council meeting.		
<b><u>Materials:</u></b>  MERS Annual Actuarial Valuation Report for December 31, 2017.		



**MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM OF MICHIGAN**  
ANNUAL ACTUARIAL VALUATION REPORT DECEMBER 31, 2017  
FARMINGTON, CITY OF (6343)



Spring, 2018

Farmington, City of

In care of:

Municipal Employees' Retirement System of Michigan  
1134 Municipal Way  
Lansing, Michigan 48917

This report presents the results of the Annual Actuarial Valuation, prepared as of December 31, 2017. The report includes the determination of liabilities and contribution rates resulting from the participation of Farmington, City of (6343) in the Municipal Employees' Retirement System of Michigan ("MERS"). MERS is an independent, professional retirement services company that was created to administer retirement plans for Michigan municipalities on a not-for-profit basis. This report contains the minimum actuarially determined contribution requirement, in alignment with the MERS Plan Documents, funding policy and Michigan Constitution. Farmington, City of is responsible for the employer contributions needed to provide MERS benefits for its employees and former employees under the Michigan Constitution and the MERS Plan Document.

The purpose of the December 31, 2017 annual actuarial valuation is to:

- Measure funding progress
- Establish contribution requirements for the fiscal year beginning July 1, 2019
- Provide actuarial information in connection with applicable Governmental Accounting Standards Board (GASB) statements

This valuation report should not be relied upon for any other purpose. Reliance on information contained in this report by anyone for anything other than the intended purpose could be misleading.

The valuation uses financial data, plan provision data, and participant data as of December 31, 2017 furnished by MERS. In accordance with Actuarial Standards of Practice No. 23, the data was checked for internal and year to year consistency as well as general reasonableness, but was not otherwise audited. CBIZ Retirement Plan Services does not assume responsibility for the accuracy or completeness of the data used in this valuation.

The actuarial assumptions and methods are adopted by the MERS Retirement Board, and are reviewed every five years in an Experience Study. The most recent study was completed in 2015. Please refer to the division-specific assumptions described in table(s) in this report, and to the Appendix on the MERS website at:

[www.mersofmich.com/Portals/0/Assets/Resources/AAV-Appendix/MERS-2017AnnualActuarialValuation-Appendix.pdf](http://www.mersofmich.com/Portals/0/Assets/Resources/AAV-Appendix/MERS-2017AnnualActuarialValuation-Appendix.pdf).



The actuarial assumptions used for this valuation produce results that we believe are reasonable.

To the best of our knowledge, this report is complete and accurate, was prepared in conformity with generally recognized actuarial principles and practices, with the Actuarial Standards of Practice issued by the Actuarial Standards Board, and is in compliance with Act No. 220 of the Public Acts of 1996, as amended, and the MERS Plan Document as revised. All of the undersigned are members of the American Academy of Actuaries (MAAA), and meet the Qualification Standards of the American Academy of Actuaries to render the actuarial opinion contained herein. The Retirement Board of the Municipal Employees' Retirement System of Michigan confirms that the System provides for payment of the required employer contribution as described in Section 20m of Act No. 314 of 1965 (MCL 38.1140m).

This information is purely actuarial in nature. It is not intended to serve as a substitute for legal, accounting or investment advice.

**This report was prepared at the request of the Retirement Board and may be provided only in its entirety by the municipality to other interested parties (MERS customarily provides the full report on request to associated third parties such as the auditor for the municipality). CBIZ Retirement Plan Services is not responsible for the consequences of any unauthorized use.**

You should notify MERS if you disagree with anything contained in the report or are aware of any information that would affect the results of the report that have not been communicated to us. If you have reason to believe that the plan provisions are incorrectly described, that important plan provisions relevant to this valuation are not described, that conditions have changed since the calculations were made, that the information provided in this report is inaccurate or is in anyway incomplete, or if you need further information in order to make an informed decision on the subject matter in this report, please contact your Regional Manager at 1.800.767.MERS (6377).

Sincerely,

Cathy Nagy, MAAA, FSA  
Jim Koss, MAAA, ASA  
Curtis Powell, MAAA, EA

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## Executive Summary

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### Funded Ratio and Required Employer Contributions

The MERS Defined Benefit Plan is an agent multiple-employer plan, meaning that assets are pooled for investment purposes but separate accounts are maintained for each individual employer. Each municipality is responsible for their own plan liabilities; MERS does not borrow from one municipality's account to pay for another.

The funded ratio of a plan is the percentage of the dollar value of the accrued benefits that is covered by the actuarial value of assets.

#### Your Funded Ratio:

	12/31/2017 *	12/31/2016
<b>Funded Ratio</b>	80%	82%

\* Reflects assets from Surplus divisions, if any.

Michigan Law requires that pension plans be pre-funded, meaning money is set aside now to pay for future benefits. Pension plans are usually funded by employer and employee contributions, and investment income.

How quickly a plan attains the 100% funding goal depends on many factors such as:

- The current funded ratio
- The future experience of the plan
- The amortization period

It is more important to look at the trend in the funded ratio over a period of time than at a particular point in time.

**Your Required Employer Contributions:**

Your computed employer contributions are shown in the following table. Employee contributions, if any, are in addition to the computed employer contributions. Changes to the assumptions and methods based on the 2015 Experience Study were first reflected in the December 31, 2015 valuations. The impact of these changes is being phased-in over a 5 year period. The phase-in allows the employer to spread the impact of the new assumptions over 5 fiscal years. This valuation reflects the third year of the phase-in.

Your minimum required contribution is the amount in the "Phase-in" columns. By default, MERS will invoice you the phased-in contribution amount, but strongly encourages you to contribute more than the minimum required contribution. If for 2018 your municipality is making employer contributions based on rates without the phase-in applied, contact MERS to ensure the No Phase-in rate is used again for 2019 and not the defaulted phase-in rates.

	Percentage of Payroll				Monthly \$ Based on Projected Payroll			
	Phase-in	No Phase-in	Phase-in	No Phase-in	Phase-in	No Phase-in	Phase-in	No Phase-in
Valuation Date:	12/31/2017	12/31/2017	12/31/2016	12/31/2016	12/31/2017	12/31/2017	12/31/2016	12/31/2016
Fiscal Year Beginning:	July 1, 2019	July 1, 2019	July 1, 2018	July 1, 2018	July 1, 2019	July 1, 2019	July 1, 2018	July 1, 2018
<b>Division</b>								
01 - Non-union	18.69%	19.53%	17.94%	19.38%	\$ 11,167	\$ 11,669	\$ 9,354	\$ 10,107
02 - Command	28.69%	30.23%	25.66%	28.15%	15,019	15,823	12,412	13,618
10 - Department of Public W	-	-	-	-	9,127	9,755	7,139	8,081
11 - Department Heads	37.06%	39.24%	35.18%	38.57%	5,979	6,331	5,488	6,016
20 - Public Safety	22.29%	23.13%	20.62%	21.87%	23,689	24,579	21,963	23,298
21 - Dispatch	-	-	-	-	0	0	0	0
<b>Municipality Total</b>					<b>\$ 64,981</b>	<b>\$ 68,157</b>	<b>\$ 56,356</b>	<b>\$ 61,120</b>

Employee contribution rates reflected in the valuations are shown below:

Valuation Date:	Employee Contribution Rate	
	12/31/2017	12/31/2016
<b>Division</b>		
01 - Non-union	0.00%	0.00%
02 - Command	3.00%	3.00%
10 - Department of Public W	0.00%	0.00%
11 - Department Heads	3.00%	3.00%
20 - Public Safety	3.00%	3.00%
21 - Dispatch	0.00%	0.00%

The employer may contribute more than the minimum required contributions, as these additional contributions will earn investment income and may result in lower future contribution requirements.

Employers making contributions in excess of the minimum requirements may elect to apply the excess contribution immediately to a particular division, or segregate the excess into one or more of what MERS calls "Surplus" divisions. An election in the first case would immediately reduce any unfunded accrued liability and lower the amortization payments throughout the remaining amortization period. An election to set up Surplus divisions would not immediately lower future contributions, however the assets from the Surplus divisions could be transferred to an unfunded division in the future to reduce the unfunded liability in future years, or to be used to pay all or a portion of the minimum required contribution in a future year. For purposes of this report, the assets in any Surplus division have been included in the municipality's total assets, unfunded accrued liability and funded status, however, these assets are not used in calculating the minimum required contribution.

**MERS strongly encourages employers to contribute more than the minimum contribution shown above.**

Assuming that experience of the plan meets actuarial assumptions:

- To accelerate to a 100% funding ratio in 10 years, estimated monthly employer contributions for the fiscal year beginning in 2019 for the entire employer would be \$84,997, instead of \$68,157.

If you are interested in making additional contributions, please contact MERS and they can assist you with evaluating your options.

**How and Why Do These Numbers Change?**

In a defined benefit plan, contributions vary from one annual actuarial valuation to the next as a result of the following:

- Changes in benefit provisions (see Table 2)
- Changes in actuarial assumptions and methods (see the [Appendix](#))
- Experience of the plan (investment experience and demographic experience); this is the difference between actual experience of the plan and the actuarial assumptions. For example:
  - o Lower actual investment returns would result in higher required employer contributions, and vice-versa.
  - o Smaller than assumed pay increases would lower required employer contributions.
  - o Reductions in the number of active employees would lower required contribution dollars, but would usually increase the contribution rate expressed as a percentage of (the now lower) payroll.
  - o Retirements at earlier ages than assumed would usually increase required employer contributions.
  - o More non-vested terminations of employment than assumed would decrease required contributions.
  - o More disabilities or survivor (death) benefits than assumed would increase required contributions.
  - o Longer lifetimes after retirement than assumed would increase required employer contributions.

Actuarial valuations do not affect the ultimate cost of the plan; the benefit payments (current and future) determine the cost of the plan. Actuarial valuations only affect the timing of the contributions into the plan. Because assumptions are for the long term, plan experience will not match the actuarial assumptions in any given year (except by coincidence). Each annual actuarial valuation will adjust the required employer contributions up or down based on the prior year's actual experience.

## Comments on Investment Return Assumption and Asset Smoothing

A defined benefit plan is funded by employer contributions, participant contributions, and investment earnings. Investment earnings have historically provided **more than half** of the funding. The larger the share of benefits being provided from investment returns, the smaller the required contributions, and vice versa. Determining the contributions required to prefund the promised retirement benefits requires an assumption of what investment earnings are expected to add to the fund over a long period of time. This is called the **Investment Return Assumption**.

The MERS Investment Return Assumption is **7.75%** per year. This, along with all of our other actuarial assumptions, is reviewed every five years in an Experience Study that compares the assumptions used against actual experience and recommends adjustments if necessary. If your municipality would like to explore contributions at lower investment return assumptions, please review the budget projection scenarios later in this report.

To avoid dramatic spikes and dips in annual contribution requirements due to short term fluctuations in asset markets, MERS applies a technique called **asset smoothing**. This spreads out each year's investment gains or losses over the prior year and the following four years. This smoothing method is used to determine your actuarial value of assets (valuation assets), which is then used to determine both your funded ratio and your required contributions. The (smoothed) **actuarial rate of return for 2017 was 6.08%, while the actual market rate of return was 13.07%**. To see historical details of the market rate of return, compared to the smoothed actuarial rate of return, refer to this report's [Appendix](#), or visit our [Defined Benefit resource page](#) on the MERS website.

As of December 31, 2017 the actuarial value of assets is 101% of market value due to asset smoothing. This means that meeting the actuarial assumption in the next few years will require average annual market returns that exceed the 7.75% investment return assumption, or contribution requirements will continue to increase.

If the December 31, 2017 valuation results were based on market value instead of the actuarial value:

- The funded percent of your entire municipality would be 79% (instead of 80%); and
- Your total employer contribution requirement for the fiscal year starting July 1, 2019 would be \$838,332 (instead of \$817,884).

## Risk Characteristics of Defined Benefit Plans

It is important to understand that Defined Benefit retirement plans, the plan sponsor, and the plan participants are exposed to certain risks. While risks cannot be eliminated entirely, they can be managed through various strategies. Below are a few examples of risk (this is not an all-inclusive list):

- Economic - investment return, wage inflation, etc.
- Demographic - longevity, disability, retirement, etc.
- Plan Sponsor and Employees - contribution volatility, attract/retain employees, etc.

The MERS Retirement Board adopts certain assumptions and methods to manage the economic and demographic risks, and the contribution volatility risks. For example, the investment risk is the largest economic risk and is managed by having a balanced portfolio and a clearly defined investment strategy. Demographic risks are managed by preparing special studies called experience studies on a regular basis to determine if the assumptions used are reasonable compared to the experience. An Experience Study is completed every five years to review the assumptions and methods. The next Experience Study will be completed in 2020.

Risk can also be managed through a plan design that provides benefits that are sustainable in the long run.

The Actuarial Standards Board has issued Actuarial Standards of Practice (ASOP) No. 51. This standard will be effective for any actuarial work with a measurement date on or after November 1, 2018. This means, the December 31, 2018 and later annual actuarial valuation reports for MERS will have to comply with this standard. This standard will require the actuary to identify risks that, in the actuary's professional judgment may significantly impact the plan's future financial condition. The actuary will have to assess the potential effects of the identified risks on the plan's future financial condition. The assessment may or may not be based on numerical calculations. However, the assessment should reflect the specifics of the plan (i.e. funded status, plan demographics, funding policy, etc.). If the actuary concludes that numerical calculations are necessary to assess the risk, the actuary can use various methods to quantify the risk such as scenario tests, sensitivity tests, stress tests, etc.

Some of these risk assessment measures have already been incorporated in the MERS annual valuation reports. For example, the projections of funded percentage and employer contributions shown on the following pages could be used to gauge the risk associated with long term investment rates of return different than the assumed 7.75% annual rate. A history of the municipality's funded percentage as shown in Table 7, could indicate the trend in funded status over time.

## Alternate Scenarios to Estimate the Potential Volatility of Results ("What If Scenarios")

The calculations in this report are based on assumptions about long-term economic and demographic behavior. These assumptions will never materialize in a given year, except by coincidence. Therefore

the results will vary from one year to the next. The volatility of the results depends upon the characteristics of the plan. For example:

- Open divisions that have substantial assets compared to their active employee payroll will have more volatile employer contribution rates due to investment return fluctuations.
- Open divisions that have substantial accrued liability compared to their active employee payroll will have more volatile employer contribution rates due to demographic experience fluctuations.
- Small divisions will have more volatile contribution patterns than larger divisions because statistical fluctuations are relatively larger among small populations.
- Shorter amortization periods result in more volatile contribution patterns.

The analysis in this section is intended to review the potential volatility of the actuarial valuation results. It is important to note that calculations in this report are mathematical estimates based upon assumptions regarding future events, which may or may not materialize. Actuarial calculations can and do vary from one valuation to the next, sometimes significantly depending on the group's size.

Many assumptions are important in determining the required employer contributions. In the table below, we show the impact of varying the Investment Return Assumption. Lower investment returns would result in higher required employer contributions, and vice-versa.

The relative impact of each investment return scenario below will vary from year to year, as the participant demographics change. The impact of each scenario should be analyzed for a given year, not from year to year. The results in the table are based on the December 31, 2017 valuation, and are for the municipality in total, not by division. These results do not reflect a 5-year phase in of the impact of the new actuarial assumptions.

	Assumed Future Annual Smoothed Investment Return Assumption			
	Lower Future Annual Returns		Valuation Assumption	Higher Returns
	5.75%	6.75%	7.75%	8.75%
<b>12/31/2017 Valuation Results</b>				
Accrued Liability	\$ 32,465,892	\$ 29,038,403	\$ 26,152,472	\$ 23,703,592
Valuation Assets <sup>1</sup>	\$ 20,969,470	\$ 20,969,470	\$ 20,969,470	\$ 20,969,470
Unfunded Accrued Liability	\$ 11,496,422	\$ 8,068,933	\$ 5,183,002	\$ 2,734,122
<b>Funded Ratio</b>	65%	72%	80%	89%
Monthly Normal Cost	\$ 53,536	\$ 41,229	\$ 31,717	\$ 24,309
Monthly Amortization Payment	\$ 63,584	\$ 47,992	\$ 33,019	\$ 18,157
<b>Total Employer Contribution<sup>2</sup></b>	\$ 119,331	\$ 91,942	\$ 68,157	\$ 46,032

<sup>1</sup> The Valuation Assets include assets from Surplus divisions, if any.

<sup>2</sup> If assets exceed accrued liabilities for a division, the division's amortization payment is negative and is used to reduce the division's employer contribution requirement. If the overfunding credit is larger than the normal cost, the division's full credit is included in the municipality's amortization payment above but the division's total contribution requirement is zero. This can cause the displayed normal cost and amortization payment to not add up to the displayed total employer contribution.

## Projection Scenarios

The next two pages show projections of the plan's funded ratio and computed employer contributions under the actuarial assumptions used in the valuation and alternate assumed long-term investment return assumption scenarios. All four projections take into account the past investment losses that will continue to affect the actuarial rate of return in the short term. Under the 7.75% scenarios in the table on the next page, two sets of projections are shown:

- Based on the phase-in over 5 fiscal years (beginning in 2017) of the increased contribution requirements associated with the new actuarial assumptions. This projects your minimum required contribution.
- Based on no phase-in of the increased contribution requirements.

The 7.75% scenarios provide an estimate of computed employer contributions based on current actuarial assumptions, and a projected 7.75% market return. The other two scenarios may be useful if the municipality chooses to budget more conservatively, and make contributions in addition to the minimum requirements. The 6.75% and 5.75% projections provide an indication of the potential required employer contribution if MERS were to realize annual investment returns of 6.75% and 5.75% over the long-term.

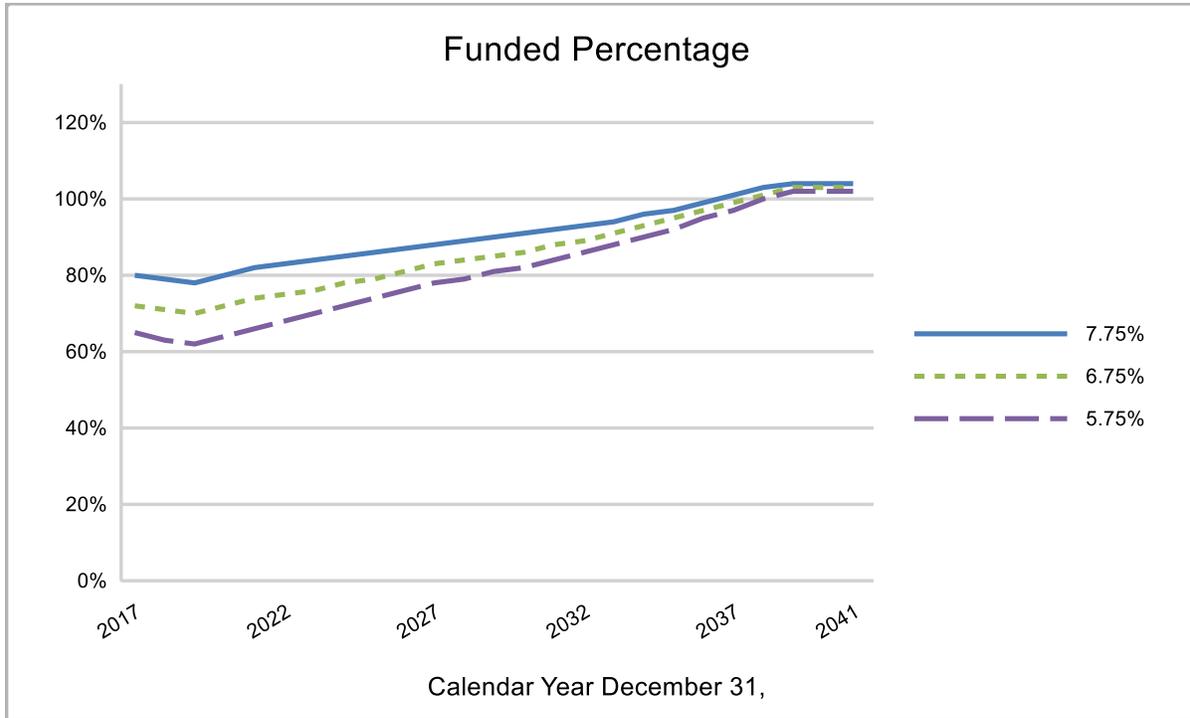
The projections are shown both in tabular and graphical form in total for the employer. The tables show projections for six years. The graphs show projections for twenty five years.

Valuation Year Ending 12/31	Fiscal Year Beginning 7/1	Actuarial Accrued Liability	Valuation Assets <sup>2</sup>	Funded Percentage	Computed Annual Employer Contribution
<b>7.75%<sup>1</sup></b>					
<b>WITH 5-YEAR PHASE-IN</b>					
2017	2019	\$ 26,152,472	\$ 20,969,470	80%	\$ 779,772
2018	2020	26,800,000	21,300,000	79%	869,000
2019	2021	27,500,000	21,500,000	78%	968,000
2020	2022	28,300,000	22,600,000	80%	978,000
2021	2023	29,100,000	23,700,000	81%	991,000
2022	2024	30,000,000	24,700,000	82%	1,020,000
<b>NO 5-YEAR PHASE-IN</b>					
2017	2019	\$ 26,152,472	\$ 20,969,470	80%	\$ 817,884
2018	2020	26,800,000	21,300,000	79%	884,000
2019	2021	27,500,000	21,600,000	78%	963,000
2020	2022	28,300,000	22,600,000	80%	972,000
2021	2023	29,100,000	23,700,000	82%	985,000
2022	2024	30,000,000	24,700,000	83%	1,020,000
<b>6.75%<sup>1</sup></b>					
<b>NO 5-YEAR PHASE-IN</b>					
2017	2019	\$ 29,038,403	\$ 20,969,470	72%	\$ 1,103,304
2018	2020	29,800,000	21,100,000	71%	1,220,000
2019	2021	30,500,000	21,300,000	70%	1,320,000
2020	2022	31,300,000	22,400,000	72%	1,340,000
2021	2023	32,200,000	23,700,000	74%	1,370,000
2022	2024	33,100,000	24,800,000	75%	1,420,000
<b>5.75%<sup>1</sup></b>					
<b>NO 5-YEAR PHASE-IN</b>					
2017	2019	\$ 32,465,892	\$ 20,969,470	65%	\$ 1,431,972
2018	2020	33,200,000	20,900,000	63%	1,590,000
2019	2021	34,100,000	21,000,000	62%	1,710,000
2020	2022	35,000,000	22,300,000	64%	1,740,000
2021	2023	35,900,000	23,700,000	66%	1,790,000
2022	2024	36,800,000	25,000,000	68%	1,850,000

<sup>1</sup> Represents both the interest rate for discounting liabilities and the future investment return assumption on the Market Value of assets.

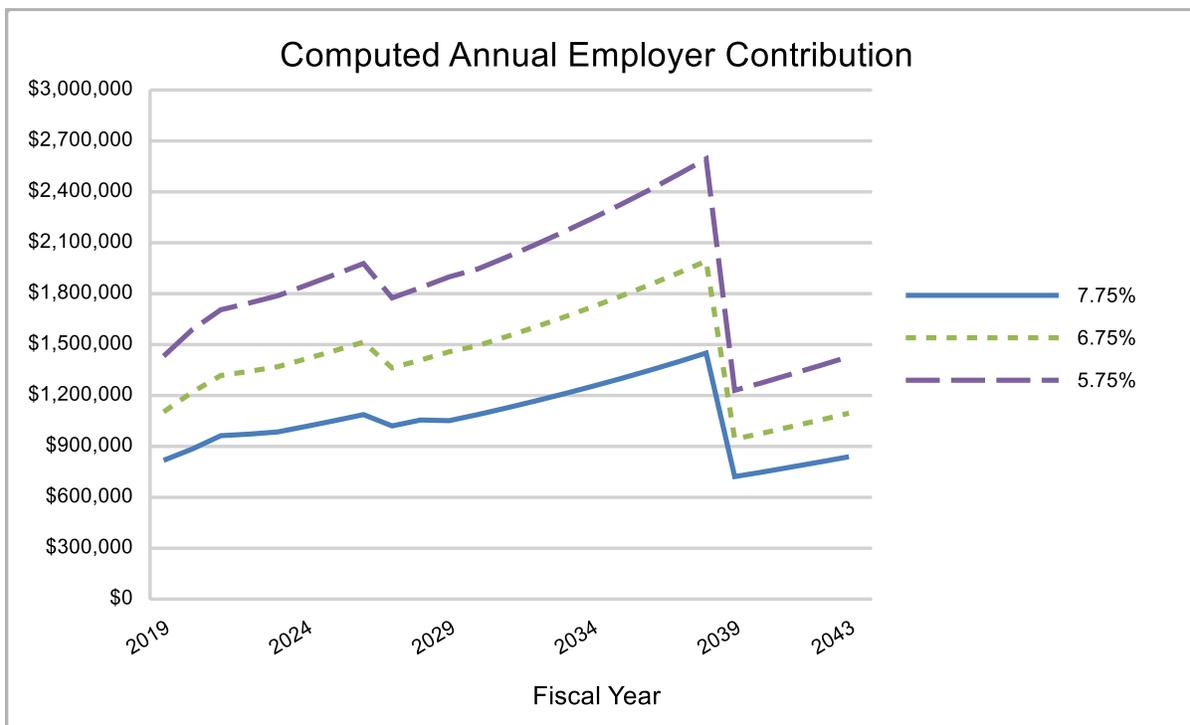
<sup>2</sup> Valuation Assets do not include assets from Surplus divisions, if any.





Notes:

All projected funded percentages are shown with no phase-in.



Notes:

All projected contributions are shown with no phase-in.

## Employer Contribution Details For the Fiscal Year Beginning July 1, 2019

Table 1

Division	Total Normal Cost	Employee Contribut. Rate	Employer Contributions <sup>1</sup>			Computed Employer Contribut. With Phase-In	Blended ER Rate No Phase-In <sup>5</sup>	Blended ER Rate With Phase-In <sup>5</sup>	Employee Contribut. Conversion Factor <sup>2</sup>
			Employer Normal Cost	Payment of the Unfunded Accrued Liability <sup>4</sup>	Computed Employer Contribut. No Phase-In				
<b>Percentage of Payroll</b>									
01 - Non-union	11.39%	0.00%	11.39%	8.14%	19.53%	18.69%			0.94%
02 - Command	16.45%	3.00%	13.45%	16.78%	30.23%	28.69%			0.91%
10 - Department of Publ	11.05%	0.00%	-	-	-	-			
11 - Department Heads	13.76%	3.00%	10.76%	28.48%	39.24%	37.06%			0.89%
20 - Public Safety	15.44%	3.00%	12.44%	10.69%	23.13%	22.29%			0.92%
21 - Dispatch	0.00%	0.00%	-	-	-	-			
<b>Estimated Monthly Contribution<sup>3</sup></b>									
01 - Non-union			\$ 6,806	\$ 4,863	\$ 11,669	\$ 11,167			
02 - Command			7,040	8,783	15,823	15,019			
10 - Department of Publ			2,915	6,840	9,755	9,127			
11 - Department Heads			1,736	4,595	6,331	5,979			
20 - Public Safety			13,220	11,359	24,579	23,689			
21 - Dispatch			0	(3,421)	0	0			
<b>Total Municipality</b>			<b>\$ 31,717</b>	<b>\$ 33,019</b>	<b>\$ 68,157</b>	<b>\$ 64,981</b>			
<b>Estimated Annual Contribution<sup>3</sup></b>			<b>\$ 380,604</b>	<b>\$ 396,228</b>	<b>\$ 817,884</b>	<b>\$ 779,772</b>			

<sup>1</sup> The above employer contribution requirements are in addition to the employee contributions, if any.

<sup>2</sup> If employee contributions are increased/decreased by 1.00% of pay, the employer contribution requirement will decrease/increase by the Employee Contribution Conversion Factor. The conversion factor is usually under 1%, because employee contributions may be refunded at termination of employment, and not used to fund retirement pensions. Employer contributions will all be used to fund pensions.

<sup>3</sup> For divisions that are open to new hires, estimated contributions are based on projected fiscal year payroll. Actual contributions will be based on actual reported monthly pays, and will be different from the above amounts. For divisions that will have no new hires (i.e. closed divisions), invoices will be based on the above dollar amounts which are based on projected fiscal year payroll. See description of Open Divisions and Closed Divisions in the [Appendix](#).

<sup>4</sup> If projected assets exceed projected liabilities as of the beginning of the July 1, 2019 fiscal year, the negative unfunded accrued liability is treated as overfunding credit and is used to reduce the contribution. This amortization is used to reduce the employer contribution rate. Note that if the overfunding credit is larger than the normal cost, the full credit is shown above but the total contribution requirement is zero. This will cause the displayed normal cost and unfunded accrued liability contributions to not add across.

- <sup>5</sup> For linked divisions, the employer will be invoiced the Computed Employer Contribution with Phase-in rate shown above for each linked division (a contribution rate for the open division; a contribution dollar for the closed-but-linked division), unless the employer elects to contribute the Blended Employer Contribution rate shown above, by contacting MERS at 800-767-MERS (6377).

**Please see the Comments on Asset Smoothing in the Executive Summary of this report.**

## Benefit Provisions

Table 2

### 01 - Non-union: Open Division

	2017 Valuation	2016 Valuation
Benefit Multiplier:	2.25% Multiplier (no max)	2.25% Multiplier (no max)
Normal Retirement Age:	60	60
Vesting:	7 years	7 years
Early Retirement (Unreduced):	-	-
Early Retirement (Reduced):	50/25 55/15	50/25 55/15
Final Average Compensation:	5 years	5 years
Employee Contributions:	0%	0%
Act 88:	No	No

### 02 - Command: Open Division

	2017 Valuation	2016 Valuation
Benefit Multiplier:	2.50% Multiplier (no max)	2.50% Multiplier (no max)
Normal Retirement Age:	60	60
Vesting:	10 years	10 years
Early Retirement (Unreduced):	25 and Out	25 and Out
Early Retirement (Reduced):	55/15	55/15
Final Average Compensation:	3 years	3 years
Employee Contributions:	3%	3%
Act 88:	No	No

### 10 - Department of Public Works: Closed to new hires

	2017 Valuation	2016 Valuation
Benefit Multiplier:	2.25% Multiplier (no max)	2.25% Multiplier (no max)
Normal Retirement Age:	60	60
Vesting:	10 years	10 years
Early Retirement (Unreduced):	-	-
Early Retirement (Reduced):	50/25 55/15	50/25 55/15
Final Average Compensation:	5 years	5 years
Employee Contributions:	0%	0%
DC Plan for New Hires:	6/1/2013	6/1/2013
Act 88:	No	No

**Table 2 (continued)**

<b>11 - Department Heads: Open Division</b>		
	<b>2017 Valuation</b>	<b>2016 Valuation</b>
<b>Benefit Multiplier:</b>	2.50% Multiplier (no max)	2.50% Multiplier (no max)
<b>Normal Retirement Age:</b>	58	58
<b>Vesting:</b>	7 years	7 years
<b>Early Retirement (Unreduced):</b>	-	-
<b>Early Retirement (Reduced):</b>	50/25 55/15	50/25 55/15
<b>Final Average Compensation:</b>	3 years	3 years
<b>Employee Contributions:</b>	3%	3%
<b>Act 88:</b>	No	No
<b>20 - Public Safety: Open Division</b>		
	<b>2017 Valuation</b>	<b>2016 Valuation</b>
<b>Benefit Multiplier:</b>	2.50% Multiplier (no max)	2.50% Multiplier (no max)
<b>Normal Retirement Age:</b>	60	60
<b>Vesting:</b>	10 years	10 years
<b>Early Retirement (Unreduced):</b>	25 and Out	25 and Out
<b>Early Retirement (Reduced):</b>	55/15	55/15
<b>Final Average Compensation:</b>	3 years	3 years
<b>Employee Contributions:</b>	3%	3%
<b>Act 88:</b>	No	No
<b>21 - Dispatch: Closed to new hires</b>		
	<b>2017 Valuation</b>	<b>2016 Valuation</b>
<b>Benefit Multiplier:</b>	2.25% Multiplier (no max)	2.25% Multiplier (no max)
<b>Normal Retirement Age:</b>	60	60
<b>Vesting:</b>	6 years	6 years
<b>Early Retirement (Unreduced):</b>	-	-
<b>Early Retirement (Reduced):</b>	50/25 55/15	50/25 55/15
<b>Final Average Compensation:</b>	5 years	5 years
<b>Employee Contributions:</b>	0%	0%
<b>Act 88:</b>	No	No

## Participant Summary

**Table 3**

Division	2017 Valuation		2016 Valuation		2017 Valuation		
	Number	Annual Payroll <sup>1</sup>	Number	Annual Payroll <sup>1</sup>	Average Age	Average Benefit Service <sup>2</sup>	Average Eligibility Service <sup>2</sup>
<b>01 - Non-union</b>							
Active Employees	14	\$ 653,935	13	\$ 570,603	49.2	10.6	12.2
Vested Former Employees	2	13,771	2	13,771	40.5	3.0	10.0
Retirees and Beneficiaries	14	252,255	14	247,869	66.2		
<b>02 - Command</b>							
Active Employees	6	\$ 572,777	6	\$ 529,326	42.8	17.5	17.8
Vested Former Employees	1	24,434	1	24,434	55.6	0.0	16.8
Retirees and Beneficiaries	10	487,357	10	487,357	64.3		
<b>10 - Department of Public</b>							
Active Employees	5	\$ 309,698	5	\$ 301,178	53.3	12.4	12.4
Vested Former Employees	0	0	0	0	0.0	0.0	0.0
Retirees and Beneficiaries	15	295,354	15	295,354	73.7		
<b>11 - Department Heads</b>							
Active Employees	2	\$ 176,545	2	\$ 170,712	58.1	20.8	20.8
Vested Former Employees	0	0	0	0	0.0	0.0	0.0
Retirees and Beneficiaries	4	191,974	4	191,974	70.5		
<b>20 - Public Safety</b>							
Active Employees	16	\$ 1,162,938	17	\$ 1,165,886	39.3	11.1	11.5
Vested Former Employees	1	1,962	1	1,962	47.3	1.6	10.5
Retirees and Beneficiaries	16	502,531	15	453,340	66.8		
<b>21 - Dispatch</b>							
Active Employees	0	\$ 0	0	\$ 0	0.0	0.0	0.0
Vested Former Employees	4	39,191	4	39,191	43.6	9.9	11.3
Retirees and Beneficiaries	0	0	1	22,500	0.0		
<b>Total Municipality</b>							
<b>Active Employees</b>	<b>43</b>	<b>\$ 2,875,893</b>	<b>43</b>	<b>\$ 2,737,705</b>	<b>45.5</b>	<b>12.4</b>	<b>13.1</b>
<b>Vested Former Employees</b>	<b>8</b>	<b>79,358</b>	<b>8</b>	<b>79,358</b>	<b>44.8</b>	<b>5.9</b>	<b>11.6</b>
<b>Retirees and Beneficiaries</b>	<b>59</b>	<b>1,729,471</b>	<b>59</b>	<b>1,698,394</b>	<b>68.2</b>		
<b>Total Participants</b>	<b>110</b>		<b>110</b>				

<sup>1</sup> Annual payroll for active employees; annual deferred benefits payable for vested former employees; annual benefits being paid for retirees and beneficiaries.

<sup>2</sup> Description can be found under Miscellaneous and Technical Assumptions in the [Appendix](#).

## Reported Assets (Market Value)

**Table 4**

Division	2017 Valuation		2016 Valuation	
	Employer and Retiree <sup>1</sup>	Employee <sup>2</sup>	Employer and Retiree <sup>1</sup>	Employee <sup>2</sup>
01 - Non-union	\$ 2,990,799	\$ 0	\$ 2,791,467	\$ 0
02 - Command	6,002,559	267,705	5,608,068	246,030
10 - Department of Public Works	2,813,068	0	2,702,356	0
11 - Department Heads	1,936,419	42,704	1,837,897	36,761
20 - Public Safety	5,866,569	386,533	5,325,135	400,431
21 - Dispatch	428,375	0	378,344	0
<b>Municipality Total</b>	<b>\$ 20,037,789</b>	<b>\$ 696,942</b>	<b>\$ 18,643,267</b>	<b>\$ 683,222</b>
<b>Combined Assets</b>	<b>\$20,734,731</b>		<b>\$19,326,489</b>	

<sup>1</sup> Reserve for Employer Contributions and Benefit Payments

<sup>2</sup> Reserve for Employee Contributions

The December 31, 2017 valuation assets (actuarial value of assets) are equal to 1.011321 times the reported market value of assets (compared to 1.077095 as of December 31, 2016). The derivation of valuation assets is described, and detailed calculations of valuation assets are shown, in the [Appendix](#).

## Flow of Valuation Assets

**Table 5**

Year Ended 12/31	Employer Contributions		Employee Contributions	Investment Income (Valuation Assets)	Benefit Payments	Employee Contribution Refunds	Net Transfers	Valuation Asset Balance
	Required	Additional						
2010	\$ 15,114,410		\$ 565,813	\$ 4,821,237	\$ (600,405)	\$ 0	\$ 0	\$ 19,901,055
2011	550,461	\$ 58,803	76,756	999,261	(1,202,776)	0	0	20,383,560
2012	393,691	1,843	52,085	875,633	(1,251,178)	0	31,614	20,487,248
2013	380,838	60,108	53,501	1,167,983	(1,360,745)	0	(1)	20,788,932
2014	410,775	397	54,100	1,154,774	(1,404,412)	0	0	21,004,566
2015	461,724	1,557	56,538	984,177	(1,637,965)	0	122,797	20,993,394
2016	486,144	0	55,978	996,224	(1,715,275)	0	0	20,816,465
2017	594,061	279	59,397	1,206,558	(1,707,290)	0	0	20,969,470

Notes:

Transfers in and out are usually related to the transfer of participants between municipalities, and to employer and employee payments for service credit purchases (if any) that the governing body has approved.

Additional employer contributions, if any, are shown separately starting in 2011. Prior to 2011, additional contributions are combined with the required employer contributions.

The investment income column reflects the recognized investment income based on Valuation Assets. It does not reflect the market value investment return in any given year.

The Valuation Assets include assets from Surplus divisions, if any.



## Actuarial Accrued Liabilities and Valuation Assets As of December 31, 2017

Table 6

Division	Actuarial Accrued Liability	Valuation Assets <sup>1</sup>	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
01 - Non-union				
Active Employees	\$ 1,276,878	\$ 487,077	38.1%	\$ 789,801
Vested Former Employees	37,443	37,443	100.0%	0
Retirees And Beneficiaries	2,500,138	2,500,138	100.0%	0
Pending Refunds	0	0	0.0%	0
Total	<b>\$ 3,814,459</b>	<b>\$ 3,024,658</b>	<b>79.3%</b>	<b>\$ 789,801</b>
02 - Command				
Active Employees	\$ 2,421,229	\$ 996,084	41.1%	\$ 1,425,145
Vested Former Employees	187,332	187,332	100.0%	0
Retirees And Beneficiaries	5,157,834	5,157,834	100.0%	0
Pending Refunds	0	0	0.0%	0
Total	<b>\$ 7,766,395</b>	<b>\$ 6,341,250</b>	<b>81.6%</b>	<b>\$ 1,425,145</b>
10 - Department of Public Works				
Active Employees	\$ 685,046	\$ 3,329	0.5%	\$ 681,717
Vested Former Employees	0	0	0.0%	0
Retirees And Beneficiaries	2,841,586	2,841,586	100.0%	0
Pending Refunds	0	0	0.0%	0
Total	<b>\$ 3,526,632</b>	<b>\$ 2,844,915</b>	<b>80.7%</b>	<b>\$ 681,717</b>
11 - Department Heads				
Active Employees	\$ 779,643	\$ 42,704	5.5%	\$ 736,939
Vested Former Employees	0	0	0.0%	0
Retirees And Beneficiaries	1,973,412	1,958,825	99.3%	14,587
Pending Refunds	0	0	0.0%	0
Total	<b>\$ 2,753,055</b>	<b>\$ 2,001,529</b>	<b>72.7%</b>	<b>\$ 751,526</b>
20 - Public Safety				
Active Employees	\$ 3,013,743	\$ 1,168,197	38.8%	\$ 1,845,546
Vested Former Employees	7,909	7,909	100.0%	0
Retirees And Beneficiaries	5,147,490	5,147,490	100.0%	0
Pending Refunds	297	297	100.0%	0
Total	<b>\$ 8,169,439</b>	<b>\$ 6,323,893</b>	<b>77.4%</b>	<b>\$ 1,845,546</b>
21 - Dispatch				
Active Employees	\$ 0	\$ 310,733	0.0%	\$ (310,733)
Vested Former Employees	122,492	122,492	100.0%	0
Retirees And Beneficiaries	0	0	0.0%	0
Pending Refunds	0	0	0.0%	0
Total	<b>\$ 122,492</b>	<b>\$ 433,225</b>	<b>353.7%</b>	<b>\$ (310,733)</b>

**Table 6** (continued)

<b>Division</b>	<b>Actuarial Accrued Liability</b>	<b>Valuation Assets<sup>1</sup></b>	<b>Percent Funded</b>	<b>Unfunded (Overfunded) Accrued Liabilities</b>
<b>Total Municipality</b>				
<b>Active Employees</b>	\$ 8,176,539	\$ 3,008,124	36.8%	\$ 5,168,415
<b>Vested Former Employees</b>	355,176	355,176	100.0%	0
<b>Retirees and Beneficiaries</b>	17,620,460	17,605,873	99.9%	14,587
<b>Pending Refunds</b>	<u>297</u>	<u>297</u>	<u>100.0%</u>	<u>0</u>
<b>Total</b>	\$ 26,152,472	\$ 20,969,470	80.2%	\$ 5,183,002

<sup>1</sup> Includes both employer and employee assets.

**Please see the Comments on Asset Smoothing in the Executive Summary of this report.**

## Actuarial Accrued Liabilities - Comparative Schedule

**Table 7**

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2010	\$ 20,067,820	\$ 19,901,055	99%	\$ 166,765
2011	20,694,328	20,383,560	99%	310,768
2012	21,452,563	20,487,248	96%	965,315
2013	22,152,473	20,788,932	94%	1,363,541
2014	23,067,284	21,004,566	91%	2,062,718
2015	25,511,456	20,993,394	82%	4,518,062
2016	25,508,576	20,816,465	82%	4,692,111
2017	26,152,472	20,969,470	80%	5,183,002

Notes: Actuarial assumptions were revised for the 2004, 2008, 2009, 2010, 2011, 2012 and 2015 actuarial valuations.

The Valuation Assets include assets from Surplus divisions, if any.

Division 01 - Non-union

**Table 8-01: Actuarial Accrued Liabilities - Comparative Schedule**

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2010	\$ 2,398,267	\$ 2,388,151	100%	\$ 10,116
2011	2,635,911	2,662,494	101%	(26,583)
2012	2,735,587	2,773,091	101%	(37,504)
2013	2,930,461	2,770,612	95%	159,849
2014	3,067,684	2,900,615	95%	167,069
2015	3,666,612	3,038,088	83%	628,524
2016	3,683,082	3,006,675	82%	676,407
2017	3,814,459	3,024,658	79%	789,801

Notes: Actuarial assumptions were revised for the 2008, 2009, 2010, 2011, 2012 and 2015 actuarial valuations.

**Table 9-01: Computed Employer Contributions - Comparative Schedule**

Valuation Date December 31	Active Employees		Computed Employer Contribution <sup>1</sup>	Employee Contribution Rate <sup>2</sup>
	Number	Annual Payroll		
2010	15	\$ 727,370	11.16%	0.00%
2011	15	682,927	10.48%	0.00%
2012	13	570,186	10.41%	0.00%
2013	14	651,236	12.85%	0.00%
2014	13	625,748	12.78%	0.00%
2015	12	533,556	19.71%	0.00%
2016	13	570,603	19.38%	0.00%
2017	14	653,935	19.53%	0.00%

<sup>1</sup> For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

<sup>2</sup> For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

**Note:** The contributions shown in Table 9 for the 12/31/2015 through 12/31/2019 valuations do **not** reflect the phase-in of the increased contribution requirements associated with the new actuarial assumptions. The full contribution without phase-in is shown in Table 9 above. The contribution requirements including the 5-year phase-in are shown on page 6.

See the Benefit Provision History on page 37 for past benefit provision changes.

Division 02 - Command

**Table 8-02: Actuarial Accrued Liabilities - Comparative Schedule**

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2010	\$ 5,989,838	\$ 6,153,830	103%	\$ (163,992)
2011	6,131,233	6,204,892	101%	(73,659)
2012	6,229,839	6,134,125	99%	95,714
2013	6,382,507	6,140,255	96%	242,252
2014	6,965,077	6,421,624	92%	543,453
2015	7,685,846	6,395,165	83%	1,290,681
2016	7,472,435	6,305,420	84%	1,167,015
2017	7,766,395	6,341,250	82%	1,425,145

Notes: Actuarial assumptions were revised for the 2008, 2009, 2010, 2011, 2012 and 2015 actuarial valuations.

**Table 9-02: Computed Employer Contributions - Comparative Schedule**

Valuation Date December 31	Active Employees		Computed Employer Contribution <sup>1</sup>	Employee Contribution Rate <sup>2</sup>
	Number	Annual Payroll		
2010	5	\$ 432,477	9.75%	3.00%
2011	5	431,843	12.25%	3.00%
2012	5	425,069	15.89%	3.00%
2013	5	442,044	17.92%	3.00%
2014	5	415,155	22.99%	3.00%
2015	6	556,632	29.79%	3.00%
2016	6	529,326	28.15%	3.00%
2017	6	572,777	30.23%	3.00%

<sup>1</sup> For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

<sup>2</sup> For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

**Note:** The contributions shown in Table 9 for the 12/31/2015 through 12/31/2019 valuations do **not** reflect the phase-in of the increased contribution requirements associated with the new actuarial assumptions. The full contribution without phase-in is shown in Table 9 above. The contribution requirements including the 5-year phase-in are shown on page 6.

See the Benefit Provision History on page 37 for past benefit provision changes.

**Division 10 - Department of Public Works**

**Table 8-10: Actuarial Accrued Liabilities - Comparative Schedule**

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2010	\$ 3,250,645	\$ 3,319,315	102%	\$ (68,670)
2011	3,269,381	3,188,956	98%	80,425
2012	3,263,867	3,137,699	96%	126,168
2013	3,209,692	3,136,908	98%	72,784
2014	3,254,796	3,077,288	95%	177,508
2015	3,489,484	3,008,636	86%	480,848
2016	3,495,933	2,910,694	83%	585,239
2017	3,526,632	2,844,915	81%	681,717

Notes: Actuarial assumptions were revised for the 2008, 2009, 2010, 2011, 2012 and 2015 actuarial valuations.

**Table 9-10: Computed Employer Contributions - Comparative Schedule**

Valuation Date December 31	Active Employees		Computed Employer Contribution <sup>1</sup>	Employee Contribution Rate <sup>2</sup>
	Number	Annual Payroll		
2010	10	\$ 490,244	8.99%	0.00%
2011	11	543,853	11.50%	0.00%
2012	11	524,473	12.34%	0.00%
2013	9	447,169	\$ 4,257	0.00%
2014	7	367,352	\$ 4,581	0.00%
2015	7	394,316	\$ 7,872	0.00%
2016	5	301,178	\$ 8,081	0.00%
2017	5	309,698	\$ 9,755	0.00%

<sup>1</sup> For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

<sup>2</sup> For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

**Note:** The contributions shown in Table 9 for the 12/31/2015 through 12/31/2019 valuations do **not** reflect the phase-in of the increased contribution requirements associated with the new actuarial assumptions. The full contribution without phase-in is shown in Table 9 above. The contribution requirements including the 5-year phase-in are shown on page 6.

See the Benefit Provision History on page 37 for past benefit provision changes.

**Division 11 - Department Heads**

**Table 8-11: Actuarial Accrued Liabilities - Comparative Schedule**

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2010	\$ 2,118,067	\$ 2,080,348	98%	\$ 37,719
2011	2,141,026	2,084,011	97%	57,015
2012	2,464,642	2,040,225	83%	424,417
2013	2,519,320	2,135,258	85%	384,062
2014	2,555,145	2,101,560	82%	453,585
2015	2,726,155	2,063,013	76%	663,142
2016	2,721,613	2,019,185	74%	702,428
2017	2,753,055	2,001,529	73%	751,526

Notes: Actuarial assumptions were revised for the 2008, 2009, 2010, 2011, 2012 and 2015 actuarial valuations.

**Table 9-11: Computed Employer Contributions - Comparative Schedule**

Valuation Date December 31	Active Employees		Computed Employer Contribution <sup>1</sup>	Employee Contribution Rate <sup>2</sup>
	Number	Annual Payroll		
2010	2	\$ 185,338	12.34%	3.00%
2011	2	167,658	13.51%	3.00%
2012	2	141,241	33.65%	3.00%
2013	2	158,230	27.43%	3.00%
2014	2	163,648	29.11%	3.00%
2015	2	176,545	36.75%	3.00%
2016	2	170,712	38.57%	3.00%
2017	2	176,545	39.24%	3.00%

<sup>1</sup> For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

<sup>2</sup> For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

**Note:** The contributions shown in Table 9 for the 12/31/2015 through 12/31/2019 valuations do **not** reflect the phase-in of the increased contribution requirements associated with the new actuarial assumptions. The full contribution without phase-in is shown in Table 9 above. The contribution requirements including the 5-year phase-in are shown on page 6.

See the Benefit Provision History on page 37 for past benefit provision changes.

**Division 20 - Public Safety**

**Table 8-20: Actuarial Accrued Liabilities - Comparative Schedule**

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2010	\$ 6,045,498	\$ 5,670,866	94%	\$ 374,632
2011	6,214,371	5,911,107	95%	303,264
2012	6,439,442	6,003,561	93%	435,881
2013	6,786,549	6,192,525	91%	594,024
2014	6,897,072	6,089,842	88%	807,230
2015	7,593,391	6,078,344	80%	1,515,047
2016	7,780,461	6,166,979	79%	1,613,482
2017	8,169,439	6,323,893	77%	1,845,546

Notes: Actuarial assumptions were revised for the 2008, 2009, 2010, 2011, 2012 and 2015 actuarial valuations.

**Table 9-20: Computed Employer Contributions - Comparative Schedule**

Valuation Date December 31	Active Employees		Computed Employer Contribution <sup>1</sup>	Employee Contribution Rate <sup>2</sup>
	Number	Annual Payroll		
2010	17	\$ 1,190,368	14.75%	3.00%
2011	17	1,166,107	14.53%	3.00%
2012	17	1,165,654	15.56%	3.00%
2013	17	1,182,410	16.43%	3.00%
2014	15	1,036,779	18.13%	3.00%
2015	17	1,182,794	21.49%	3.00%
2016	17	1,165,886	21.87%	3.00%
2017	16	1,162,938	23.13%	3.00%

<sup>1</sup> For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

<sup>2</sup> For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

**Note:** The contributions shown in Table 9 for the 12/31/2015 through 12/31/2019 valuations do **not** reflect the phase-in of the increased contribution requirements associated with the new actuarial assumptions. The full contribution without phase-in is shown in Table 9 above. The contribution requirements including the 5-year phase-in are shown on page 6.

See the Benefit Provision History on page 37 for past benefit provision changes.



**Division 21 - Dispatch**

**Table 8-21: Actuarial Accrued Liabilities - Comparative Schedule**

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2010	\$ 265,505	\$ 288,545	109%	\$ (23,040)
2011	302,406	332,100	110%	(29,694)
2012	319,186	398,547	125%	(79,361)
2013	323,944	413,374	128%	(89,430)
2014	327,510	413,637	126%	(86,127)
2015	349,968	410,148	117%	(60,180)
2016	355,052	407,512	115%	(52,460)
2017	122,492	433,225	354%	(310,733)

Notes: Actuarial assumptions were revised for the 2008, 2009, 2010, 2011, 2012 and 2015 actuarial valuations.

**Table 9-21: Computed Employer Contributions - Comparative Schedule**

Valuation Date December 31	Active Employees		Computed Employer Contribution <sup>1</sup>	Employee Contribution Rate <sup>2</sup>
	Number	Annual Payroll		
2010	5	\$ 213,395	8.97%	0.00%
2011	5	210,361	8.57%	0.00%
2012	0	0	\$ 0	0.00%
2013	0	0	\$ 0	0.00%
2014	0	0	\$ 0	0.00%
2015	0	0	\$ 0	0.00%
2016	0	0	\$ 0	0.00%
2017	0	0	\$ 0	0.00%

<sup>1</sup> For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

<sup>2</sup> For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

**Note:** The contributions shown in Table 9 for the 12/31/2015 through 12/31/2019 valuations do **not** reflect the phase-in of the increased contribution requirements associated with the new actuarial assumptions. The full contribution without phase-in is shown in Table 9 above. The contribution requirements including the 5-year phase-in are shown on page 6.

See the Benefit Provision History on page 37 for past benefit provision changes.

**Division 01 - Non-union**

**Table 10-01: Layered Amortization Schedule**

Type of UAL	Date Established	Original Balance <sup>1</sup>	Original Amortization Period <sup>2</sup>	Amounts for Fiscal Year Beginning 7/1/2019		
				Outstanding UAL Balance <sup>3</sup>	Remaining Amortization Period <sup>2</sup>	Annual Amortization Payment
Initial	12/31/2015	\$ 628,524	20	\$ 691,762	20	\$ 50,220
(Gain)/Loss	12/31/2016	8,824	20	9,886	20	720
(Gain)/Loss	12/31/2017	91,273	20	102,087	20	7,416
<b>Total</b>				<b>\$ 803,735</b>		<b>\$ 58,356</b>

<sup>1</sup> For each type of UAL (layer), this is the original balance as of the date the layer was established.

<sup>2</sup> According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see [Appendix](#) on MERS website).

<sup>3</sup> This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2017 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2017 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the [Appendix](#) on the MERS website for a detailed description of the amortization policy.

**Division 02 - Command**

**Table 10-02: Layered Amortization Schedule**

Type of UAL	Date Established	Original Balance <sup>1</sup>	Original Amortization Period <sup>2</sup>	Amounts for Fiscal Year Beginning 7/1/2019		
				Outstanding UAL Balance <sup>3</sup>	Remaining Amortization Period <sup>2</sup>	Annual Amortization Payment
Initial	12/31/2015	\$ 1,290,681	20	\$ 1,378,167	20	\$ 100,044
(Gain)/Loss	12/31/2016	(179,919)	20	(201,668)	20	(14,640)
(Gain)/Loss	12/31/2017	246,234	20	275,406	20	19,992
<b>Total</b>				<b>\$ 1,451,905</b>		<b>\$ 105,396</b>

<sup>1</sup> For each type of UAL (layer), this is the original balance as of the date the layer was established.

<sup>2</sup> According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see [Appendix](#) on MERS website).

<sup>3</sup> This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2017 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2017 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the [Appendix](#) on the MERS website for a detailed description of the amortization policy.

**Division 10 - Department of Public Works**

**Table 10-10: Layered Amortization Schedule**

Type of UAL	Date Established	Original Balance <sup>1</sup>	Original Amortization Period <sup>2</sup>	Amounts for Fiscal Year Beginning 7/1/2019		
				Outstanding UAL Balance <sup>3</sup>	Remaining Amortization Period <sup>2</sup>	Annual Amortization Payment
Initial	12/31/2015	\$ 480,848	14	\$ 497,557	10	\$ 60,864
(Gain)/Loss	12/31/2016	70,171	12	75,957	10	9,288
(Gain)/Loss	12/31/2017	87,216	10	97,549	10	11,928
<b>Total</b>				<b>\$ 671,063</b>		<b>\$ 82,080</b>

<sup>1</sup> For each type of UAL (layer), this is the original balance as of the date the layer was established.

<sup>2</sup> According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see [Appendix](#) on MERS website).

<sup>3</sup> This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2017 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2017 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the [Appendix](#) on the MERS website for a detailed description of the amortization policy.

**Division 11 - Department Heads**

**Table 10-11: Layered Amortization Schedule**

Type of UAL	Date Established	Original Balance <sup>1</sup>	Original Amortization Period <sup>2</sup>	Amounts for Fiscal Year Beginning 7/1/2019		
				Outstanding UAL Balance <sup>3</sup>	Remaining Amortization Period <sup>2</sup>	Annual Amortization Payment
Initial	12/31/2015	\$ 663,142	20	\$ 693,161	20	\$ 50,316
(Gain)/Loss	12/31/2016	22,038	20	24,703	20	1,788
(Gain)/Loss	12/31/2017	37,357	20	41,783	20	3,036
<b>Total</b>				<b>\$ 759,647</b>		<b>\$ 55,140</b>

<sup>1</sup> For each type of UAL (layer), this is the original balance as of the date the layer was established.

<sup>2</sup> According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see [Appendix](#) on MERS website).

<sup>3</sup> This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2017 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2017 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the [Appendix](#) on the MERS website for a detailed description of the amortization policy.

**Division 20 - Public Safety**

**Table 10-20: Layered Amortization Schedule**

Type of UAL	Date Established	Original Balance <sup>1</sup>	Original Amortization Period <sup>2</sup>	Amounts for Fiscal Year Beginning 7/1/2019		
				Outstanding UAL Balance <sup>3</sup>	Remaining Amortization Period <sup>2</sup>	Annual Amortization Payment
Initial	12/31/2015	\$ 1,515,047	20	\$ 1,603,902	20	\$ 116,424
(Gain)/Loss	12/31/2016	42,574	20	47,720	20	3,468
(Gain)/Loss	12/31/2017	202,161	20	226,112	20	16,416
<b>Total</b>				<b>\$ 1,877,734</b>		<b>\$ 136,308</b>

<sup>1</sup> For each type of UAL (layer), this is the original balance as of the date the layer was established.

<sup>2</sup> According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see [Appendix](#) on MERS website).

<sup>3</sup> This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2017 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2017 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the [Appendix](#) on the MERS website for a detailed description of the amortization policy.

**Division 21 - Dispatch**

**Table 10-21: Layered Amortization Schedule**

Type of UAL	Date Established	Original Balance <sup>1</sup>	Original Amortization Period <sup>2</sup>	Amounts for Fiscal Year Beginning 7/1/2019		
				Outstanding UAL Balance <sup>3</sup>	Remaining Amortization Period <sup>2</sup>	Annual Amortization Payment
Initial	12/31/2015	\$ (60,180)	10	\$ (60,844)	10	\$ (7,440)
(Gain)/Loss	12/31/2016	12,396	10	13,183	9	1,764
(Gain)/Loss	12/31/2017	(258,585)	10	(289,221)	10	(35,376)
<b>Total</b>				<b>\$ (336,882)</b>		<b>\$ (41,052)</b>

<sup>1</sup> For each type of UAL (layer), this is the original balance as of the date the layer was established.

<sup>2</sup> According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see [Appendix](#) on MERS website).

<sup>3</sup> This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2017 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2017 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the [Appendix](#) on the MERS website for a detailed description of the amortization policy.

## GASB 68 Information

The following information has been prepared to provide some of the information necessary to complete GASB Statement No. 68 disclosures. Statement 68 is effective for fiscal years beginning after June 15, 2014. Additional resources, including an Implementation Guide, are available at [www.mersofmich.com](http://www.mersofmich.com).

Actuarial Valuation Date:	12/31/2017
Measurement Date of Total Pension Liability (TPL):	12/31/2017

At 12/31/2017, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefits:	59
Inactive employees entitled to but not yet receiving benefits:	8
Active employees:	<u>43</u>
	110

Covered employee payroll: (Needed for Required Supplementary Information)	\$ 2,875,893
Average expected remaining service lives of all employees (active and inactive):	4

Total Pension Liability as of 12/31/2016 measurement date:	\$ 24,872,667
Total Pension Liability as of 12/31/2017 measurement date:	\$ 25,502,800
Service Cost for the year ending on the 12/31/2017 measurement date:	\$ 384,427

Change in the Total Pension Liability due to:

- Benefit changes <sup>1</sup> :	\$ 0
- Differences between expected and actual experience <sup>2</sup> :	\$ 16,097
- Changes in assumptions <sup>2</sup> :	\$ 0

<sup>1</sup> A change in liability due to benefit changes is immediately recognized when calculating pension expense for the year.

<sup>2</sup> Changes in liability due to differences between actual and expected experience, and changes in assumptions, are recognized in pension expense over the average remaining service lives of all employees.

Sensitivity of the Net Pension Liability to changes in the discount rate:

	1% Decrease (7.00%)	Current Discount Rate (8.00%)	1% Increase (9.00%)
Change in Net Pension Liability as of 12/31/2017:	\$ 2,767,892	-	\$ (2,353,143)

Note: The current discount rate shown for GASB 68 purposes is higher than the MERS assumed rate of return. This is because for GASB 68 purposes, the discount rate must be gross of administrative expenses, whereas for funding purposes it is net of administrative expenses.



## Benefit Provision History

The following benefit provision history is provided by MERS. Any corrections to this history or discrepancies between this information and information displayed elsewhere in the valuation report should be reported to MERS. All provisions are listed by date of adoption.

### 01 - Non-union

12/1/2016	Service Credit Purchase Estimates - Yes
7/1/2012	Flexible E \$90.00 Monthly COLA Adopted (07/01/2012)
7/1/2010	Day of work defined as 90 Hours a Month for Group employees.
7/1/2010	Benefit FAC-5 (5 Year Final Average Compensation)
7/1/2010	Exclude Temporary Employees requiring less than 12 months
7/1/2010	7 Year Vesting
7/1/2010	Custom Amortization - See comments
7/1/2010	2.25% Multiplier (no max)
7/1/2010	Member Contribution Rate 0.00%
	Defined Benefit Normal Retirement Age - 60
	Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years

### 02 - Command

12/1/2016	Service Credit Purchase Estimates - Yes
7/1/2012	Flexible E \$90.00 Monthly COLA Adopted (07/01/2012)
7/1/2010	Exclude Temporary Employees requiring less than 12 months
7/1/2010	10 Year Vesting
7/1/2010	Custom Amortization - See comments
7/1/2010	2.5% Multiplier (no max)
7/1/2010	Member Contribution Rate 3.00%
7/1/2010	Day of work defined as 96 Hours a Month for Group employees.
7/1/2010	25 Years & Out
7/1/2010	Benefit FAC-3 (3 Year Final Average Compensation)
	Defined Benefit Normal Retirement Age - 60
	Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years

### 10 - Department of Public Works

12/1/2016	Service Credit Purchase Estimates - Yes
6/1/2013	DC Adoption Date 06-01-2013
3/1/2013	Temporary Benefit F55 (With 20 Years of Service) (03/01/2013 - 04/30/2013)
7/1/2012	Flexible E \$90.00 Monthly COLA Adopted (07/01/2012)
7/1/2010	Member Contribution Rate 0.00%
7/1/2010	Day of work defined as 96 Hours a Month for Group employees.
7/1/2010	Benefit FAC-5 (5 Year Final Average Compensation)
7/1/2010	Exclude Temporary Employees requiring less than 12 months
7/1/2010	10 Year Vesting
7/1/2010	2.25% Multiplier (no max)
	Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years
	Defined Benefit Normal Retirement Age - 60

**11 - Department Heads**

12/1/2016 Service Credit Purchase Estimates - Yes  
 7/1/2010 Day of work defined as 90 Hours a Month for Group employees.  
 7/1/2010 Benefit FAC-3 (3 Year Final Average Compensation)  
 7/1/2010 Exclude Temporary Employees requiring less than 12 months  
 7/1/2010 7 Year Vesting  
 7/1/2010 Custom Amortization - See comments  
 7/1/2010 2.5% Multiplier (no max)  
 7/1/2010 Eligible at Age 58 (With 7 Years of Service)  
 7/1/2010 Member Contribution Rate 3.00%  
 Defined Benefit Normal Retirement Age - 60  
 Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years

**20 - Public Safety**

12/1/2016 Service Credit Purchase Estimates - Yes  
 7/1/2012 Flexible E \$90.00 Monthly COLA Adopted (07/01/2012)  
 7/1/2010 Day of work defined as 96 Hours a Month for Group employees.  
 7/1/2010 25 Years & Out  
 7/1/2010 Benefit FAC-3 (3 Year Final Average Compensation)  
 7/1/2010 Exclude Temporary Employees requiring less than 12 months  
 7/1/2010 10 Year Vesting  
 7/1/2010 Custom Amortization - See comments  
 7/1/2010 2.5% Multiplier (no max)  
 7/1/2010 Member Contribution Rate 3.00%  
 Defined Benefit Normal Retirement Age - 60  
 Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years

**21 - Dispatch**

12/1/2016 Service Credit Purchase Estimates - Yes  
 7/1/2012 6 Year Vesting  
 5/1/2012 Temporary Benefit F50 (With 15 Years of Service) (05/01/2012 - 10/26/2012)  
 7/1/2010 Day of work defined as 96 Hours a Month for Group employees.  
 7/1/2010 Benefit FAC-5 (5 Year Final Average Compensation)  
 7/1/2010 Exclude Temporary Employees requiring less than 12 months  
 7/1/2010 10 Year Vesting  
 7/1/2010 2.25% Multiplier (no max)  
 7/1/2010 Member Contribution Rate 0.00%  
 Defined Benefit Normal Retirement Age - 60  
 Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years

## Plan Provisions, Actuarial Assumptions, and Actuarial Funding Method

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Details on MERS plan provisions, actuarial assumptions, and actuarial methodology can be found in the [Appendix](#). Some actuarial assumptions are specific to this municipality and its divisions. These are listed below.

### Increase in Final Average Compensation

Division	FAC Increase Assumption
01 - Non-union	0.00%
02 - Command	5.00%
10 - Department of Public Wo	0.00%
11 - Department Heads	0.00%
20 - Public Safety	5.00%

### Withdrawal Rate Scaling Factor

Division	Withdrawal Rate Scaling Factor
01 - Non-union	60%
02 - Command	50%
10 - Department of Public Wo	60%
11 - Department Heads	60%
20 - Public Safety	50%

### Miscellaneous and Technical Assumptions

Loads – None.

### Amortization Policy for Closed Divisions

Closed Division	Amortization Option
All Closed Divisions	Accelerated to 5-Year Amortization

Please see the [Appendix](#) on the MERS website for a detailed description of the amortization options available for closed divisions within an open municipality.

<b>Farmington City Council Staff Report</b>	<b>Council Meeting Date: June 18, 2018</b>	<b>Item Number 4G</b>
<b>Submitted by: David Murphy</b>		
<b>Agenda Topic:</b> Special event application: Meadowlark neighborhood road closures for kids' bicycle parade to Flanders Park		
<b>Proposed Motion:</b> Move to approve the Special Event Application for a neighborhood kids' bike parade on Flanders, Laurelwood, and Meadowlark streets on July 15 from 2-3 p.m.		
<p><b>Background:</b>  City administration has approved a block party request for Melissa Smith on Friday, July 13. At this block party, the neighborhood is planning to have their kids decorate bicycles for a bike parade they are hoping to have to Flanders Park on Sunday, July 15th from 2-3 p.m. Because the bike parade requires road closures and is physically separate from the block party, that portion of the neighborhood request must come before City Council.</p> <p>Just a short "process" note for Council's information: Block parties have historically been approved through the City Manager's office. The Special Event Policy that was recently adopted as a comprehensive compilation of all the prior rules/policies does leave block parties within the City Manager's purview, but at the same time also states that "any" road closures must come to Council. Most block parties include closure of a road. Although the latter provision could (arguably) be read to mean that even a block party requires City Council approval, based on past practice, I have continued to approve block party requests administratively.</p> <p>Barricades for the bike parade would be placed at Laurelwood/Flanders and Meadowlark/Flanders</p>		
<p><b>Materials:</b>  Event application</p>		



Approval Needed:

- City Manager
- City Council

- Approved
- Denied

## City of Farmington Special Event Application

This application is for all events in Riley Park and any other city event that will bring in more than 100 people. Complete this application in accordance with the city of Farmington's Special Events Policy and return it to the City Manager's Office at least 60 days prior to the starting date of the event.

Sponsoring Organization's Name \_\_\_\_\_

Organization Phone: \_\_\_\_\_

Organization Address \_\_\_\_\_

Organization's Agent: Melissa Smith Phone: 248-330-5032

Agent's Title: Resident E-mail: melissa.smith224@yahoo.com

Agent's Address: 20929 Laurelwood St

Event Name: Neighborhood Kids Bike Parade

Event Purpose: Community Fun/Social

Event Dates: July 15, 2018

Event Times: 2-3pm

Event Location: Flanders Park - Flanders St., Laurelwood, Meadowlark

Number of People Expected: 50

1. **Type of Event:** Based on policy section 2, this event is:

- City Operated Event
- Co-sponsored Event
- Private Event  
*Prohibited in Riley Park*
- Non-Profit Event
- For-Profit Event

2. **An Event Map** (is) ~~(is not)~~ attached. If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lot that you are requesting to be blocked off.

Riley Park Permit Fee:  
\$100 residents/\$200 non-residents

3. Vendors: Food Concessions (YES)  (NO) Other vendors (YES)   
 Food Truck (YES)  (NO)

If food truck, please the complete food truck registration, which you can obtain from the City Manager's office.

If yes, refer to Policy Section IV.2.M for license and insurance requirements.

If yes, please list all of the vendors by vendor name:

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4. For events in Riley Park: Invitation to Civic Organizations and Merchants in the Event Vicinity. Non-profit organizations and local merchants in the vicinity of Riley Park – the Central Business District -- should be given the opportunity to participate in the special event to the greatest extent practical; e.g., a local Deli might come out and sell bratwurst. You must demonstrate that reasonable efforts have been made with regard to such inclusion and participation. The City Manager's office shall be responsible for determining whether this requirement has been met.

( ) I have invited local businesses to participate.

Those invited include:

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5. Exempt Parking: Are you requesting exempt Parking? (See Policy Section 5)  
 (YES)  (NO)

If yes, list the lots or locations where exempt parking is requested:

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6. Other Requests:

Baracade at Laurelwood/Flanders + Meadowlark/Flanders  
 Kids will decorate their bikes and ride 1 time around. Then have popicles at Flanders park. (Kids from Farmington Oaks + Meadow)

**Event Signs:** Will this event include the use of signs (YES) (NO)

If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs: Please complete sign illustrations below.

Signs or banners approved by the city of Farmington for special events shall be designed and made in an artistic and workman-like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Total square footage of the banner cannot exceed 32 square feet.

Banner Length

Width

Write copy of banner in the box.

Total Square Footage of the sign cannot exceed eight square feet

Width

Height

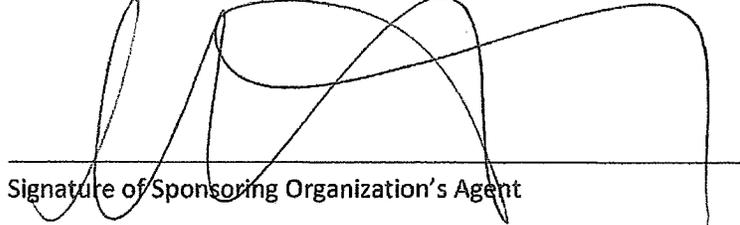
Write copy of sign in the box.

7. CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:
- a. For public events, a certificate of insurance must be provided which names the city of Farmington as an additional named insured party on the policy. (see Event Policy Sec. IV.2.K for insurance requirements)
  - b. Event sponsors and participants will be required to sign Indemnification Agreement forms. (refer to Policy Section IV.2.M)
  - c. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. (see Policy Section IV.2.L)
  - d. All food vendors must be approved by the Oakland County Health Department, and each food and/or other vendor must provide the city with a certificate of insurance which names the city of Farmington as an additional named insured party on the policy. (see Policy Section IV.2.N)
  - e. The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, in accordance with the city's special event policy. The event will be operated in conformance with the written confirmation of approval. (see Policy Section IV.2.R)
  - f. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the city and will promptly pay any billing for city services which may be rendered, pursuant to Policy Sections IV.2 e and f.

As the duly authorized agent of the sponsoring organization, thereby apply for approval of this special event, affirm the above understandings, and agree that my sponsoring organization will comply with the city's Special Event Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.

6-6-18

Date



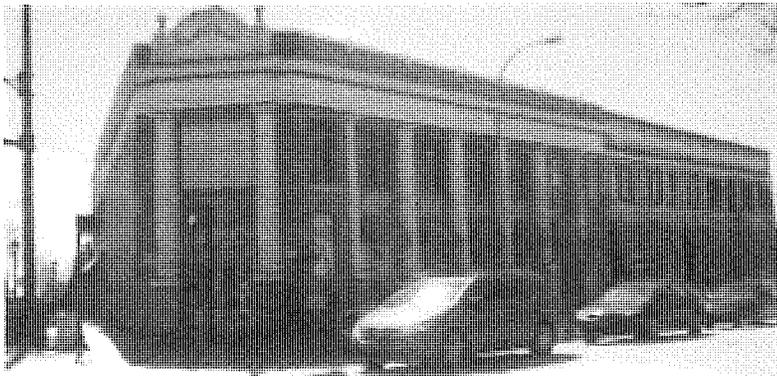
Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least sixty (60) days prior to the first day of the event to:

City Manager's Office  
23600 Liberty Street  
Farmington, MI 48336

Phone: 248-474-5500, ext. 2221





Farmington  
Michigan

Cloudy · 60°F  
9:48 AM

<b>Farmington City Council Staff Report</b>	<b>Council Meeting Date: June 18, 2018</b>	<b>Item Number 4G</b>
<b>Submitted by:</b> Mayor Steven Schneemann		
<b>Agenda Topic</b> Proclamation declaring July 1 at Youth Voter Engagement Day		
<b>Proposed Motion:</b> Move to adopt a proclamation declaring July 1 at Youth Voter Engagement Day		
<p><b>Background:</b>  Council received a request from Michael Goldman Brown Jr., a recent graduate of Bloomfield Hills High School, and also a cofounder of the youth nonprofit Engage18 to declare July 1 Youth Voter Engagement Day.</p> <p>July 1st has been selected as the day of significance by Engage 18 as this was the day that the 26th Amendment to the Constitution was ratified by our nation--setting the national voting age at 18. This has had a marked impact on our society, but our country--and our state--still have problems with youth engagement in our political processes.</p> <p>The organization's goals are to increase the involvement of young people in our nation's political processes while also increasing the amount of political information young people have access to.</p>		
<p><b>Materials:</b>  Proclamation</p>		



CITY COUNCIL PROCLAMATION in RECOGNITION of

## Youth Voter Engagement Day - July1

WHEREAS, 18 to 29 year olds make up an estimated 31% of the electorate yet on average (in the United States) turnout to vote less than 50% of the time (lower than any other demographic); and,

WHEREAS, young people across the United States and our great state of Michigan are constantly feeling more out of touch with the political process; and,

WHEREAS, Michigan was the 15th state to ratify the 26th Amendment,

WHEREAS, Activities young people can partake in to increase involvement in our nation's political processes include:

1. Write a letter to a politician! Be it Governor, Senator, Representative, Mayor, or any other elected official, tell them about an issue you're passionate about.
2. Call a politician who represents you and talk with them
3. Join a campaign
4. Join a political organization and/or local board or commission
5. Talk with a friend about politics
6. Join a political party
7. Learn who your representatives are
8. Pledge to attend a town hall
9. Talk about an issue you're passionate about
10. Read a piece of political news\
11. Register to vote
12. Apply to work for a Government Official in their office
13. Work in a polling location on election day
14. Work to get your neighbors more engaged in politics
15. Run for office
16. Sign or circulate a petition
17. Learn about a political concept you're unfamiliar with
18. Have a conversation with someone you ideologically disagree with on a topic

NOW, THEREFORE, We, the City Council of Farmington, do hereby proclaim July 1st as Youth Voter Engagement Day in Farmington, and encourage the young people of Farmington to engage themselves in our nation's political processes on this day.

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Steven Schneemann, Mayor July 1, 2018

<b>Farmington City Council Staff Report</b>	<b>Council Meeting Date:</b> June 18, 2018	<b>Item Number 6C</b>
<b>Submitted by:</b> David Murphy, City Manager		
<b><u>Agenda Topic:</u></b> Public Hearing - Fiscal Year 2018-19 Budget and Millage Rates		
<b><u>Proposed Motion:</u></b>  Open public hearing, City Manager to provide brief presentation, accept comments from the public, close public hearing.		
<b><u>Background:</u></b>  At its June 4 meeting, City Council scheduled a public hearing regarding the proposed Fiscal Year 2018-19 budget and millage rates. The City Manager will provide a brief power point presentation highlighting the proposed budget.		
<b><u>Materials:</u></b>		

**Farmington City Council  
Staff Report**

**Council Meeting  
Date:** June 18, 2018

**Reference  
Number  
7A**

**Submitted by:** David Murphy, City Manager

**Description** Consideration to Adopt Fiscal Year 2018-19 Budget and Establish Millage Rates

**Requested Action** Move to adopt resolution regarding Fiscal Year 2018-19 Budget and Millage Rates.

**Background** The City Manager submitted the Proposed Fiscal Year 2018-19 Budget at the April 16, 2018 Council meeting as required by the City Charter. The City Council reviewed the proposed budget at the April 24, 2018 study session.

As required by the City Charter and the Uniform Budgeting and Accounting Act, the City Council scheduled a budget and millage public hearing with the proposed overall millage rate set at 15.5000 mills. The public notice was published in the Farmington Observer and posted on the City's website.

Contained below is a summary of the overall fund budgets. The amounts in the resolution can be changed prior to the adoption of the budget. In addition, the resolution contains language to levy a total of 15.5000 mills. Fourteen mills are allocated for general operation purposes and one and a half mills are levied for road improvements.

<b>Fund</b>	<b>Revenues</b>	<b>Expenditures</b>
General Fund	\$9,058,028	\$9,272,544
Major Street Fund	774,446	735,954
Local Street Fund	745,528	830,190
Municipal Street Fund	507,900	477,175
Capital Improvement Fund	26,000	223,000
Water & Sewer Fund	5,064,607	5,179,778
Theater Fund	545,100	574,879
Nonvoted Debt Service Fund	158,893	158,893
Special Assessment Debt Service Fund	159,500	159,500
Streetscape Debt Service Fund	77,014	77,014
Drakeshire Special Assessment Debt Service Fund	84,800	84,800
Grove Special Assessment Debt Service Fund	97,695	97,695
OPEB 2013 LTGO Bonds	462,856	462,856
Employee Accrued Benefits Fund	12,000	15,000
Self Insurance Fund	215,511	215,511
DPW Equipment Revolving Fund	484,000	691,063

**Department Head**

**Finance/Treasurer**

**City Attorney**

**City Manager**

**CITY OF FARMINGTON**  
**RESOLUTION \_\_\_\_\_**

Motion by, \_\_\_\_\_ seconded by, \_\_\_\_\_, to adopt the following resolution:

WHEREAS, the City Manager has presented to the Council a proposed budget for the fiscal year beginning July 1, 2018 in accordance with the provisions of the City Charter; and

WHEREAS, the City Council has held public hearings in accordance with the provisions of the State Constitution and Statutes and the City Charter; now

THEREFORE BE IT RESOLVED that the Farmington City Council hereby adopts the FY 2018-19 budget as shown in the proposed FY 2018-19 budget document and including such changes to the proposed budget as approved by Council; and

BE IT FURTHER RESOLVED that the City Treasurer is hereby authorized to pay all claims and accounts properly chargeable to the appropriations contained in the FY 2018-19 budget, as may be amended by the Council from time to time, provided that said claims and accounts have been lawfully incurred and approved by Council or any other elected or appointed officer of the City authorized to make such expenditures; and

BE IT FURTHER RESOLVED that to meet the requirements for budgeted appropriations for the General Fund the City Treasurer is hereby directed to spread taxes on real and personal property in the amount of fourteen dollars (\$14.0000) per thousand dollars of Taxable Value; and

BE IT FURTHER RESOLVED that the City Treasurer is hereby directed to spread taxes on real and personal property in the amount of one dollar and fifty cents (\$1.5000) per thousand dollars of Taxable Value to collect the voter approved, dedicated millage for road improvements; and

BE IT FURTHER RESOLVED that property tax payments which have been deferred in accordance with State of Michigan Statutes may be unpaid until February 28 without penalty; and

BE IT FURTHER RESOLVED that the City shall collect a one percent (1%) administration fee on all taxes collected by the City; and

BE IT FURTHER RESOLVED that all summer taxes unpaid as of September 1 will incur a 1% collection fee and interest will be charged at the rate of 1% per month in accordance with the provisions of the City Charter; and, that all winter taxes unpaid as of February 15 through the last day of February shall be assessed a three percent (3%) penalty in accordance with the provisions of the State of Michigan Statutes.

BE IT FURTHER RESOLVED that the following sums are hereby appropriated as the budget for the City of Farmington for fiscal year 2018-2019, beginning July 1, 2018 and ending June 30, 2019:

**GENERAL FUND**

<b>Beginning Fund Balance (Projected)</b>	<b>\$ 2,213,095</b>
<b>Revenues</b>	
Property Taxes	\$ 4,847,324
Licenses & Permits	161,300
Federal Grants	23,622
State Shared Revenues & Grants	1,104,199
Charges For Services	2,028,283
Fines & Forfeits	480,500
Other Revenues	189,800
Transfer, Capital Improvement Fund	223,000
<b>Total Revenues</b>	<b>\$ 9,058,028</b>
<b>Expenditures</b>	
General Government	\$ 1,859,049
Court	511,545
Public Safety	3,888,572
Public Services	1,297,959
Health & Welfare	6,930
Community & Economic Development	216,158
Recreation & Cultural	767,842
Transfer, Debt	724,489
<b>Total Expenditures</b>	<b>\$ 9,272,544</b>
<b>Revenue Over/(Under) Expenditures</b>	<b>\$ (214,516)</b>
<b>Ending Fund Balance</b>	<b>\$ 1,998,579</b>

**STREET FUNDS**

<b>MAJOR STREET FUND:</b>		
<b>Beginning Fund Balance (Projected)</b>	<b>\$</b>	<b>631,373</b>
<b>Revenues</b>		
State Shared Revenue	\$	616,659
Contracts and Grants		122,462
Other Revenues		20,325
Transfer, Municipal Street Fund		15,000
<b>Total Revenues</b>	<b>\$</b>	<b>774,446</b>
<b>Expenditures</b>		
Construction	\$	221,000
Operation & Maintenance		371,031
Debt Service		143,923
<b>Total Expenditures</b>	<b>\$</b>	<b>735,954</b>
<b>Revenue Over/(Under) Expenditures</b>	<b>\$</b>	<b>38,492</b>
<b>Ending Fund Balance</b>	<b>\$</b>	<b>669,865</b>

<b>LOCAL STREET FUND:</b>		
<b>Beginning Fund Balance (Projected)</b>	<b>\$</b>	<b>215,611</b>
<b>Revenues</b>		
State Shared Revenue	\$	260,561
Special Assessments		9,650
Other Revenues		13,142
Transfer, Municipal Street Fund		462,175
<b>Total Revenues</b>	<b>\$</b>	<b>745,528</b>
<b>Expenditures</b>		
Construction	\$	614,175
Operation & Maintenance		216,015
<b>Total Expenditures</b>	<b>\$</b>	<b>830,190</b>
<b>Revenue Over/(Under) Expenditures</b>	<b>\$</b>	<b>(84,662)</b>
<b>Ending Fund Balance</b>	<b>\$</b>	<b>130,949</b>

<b>MUNICIPAL STREET FUND:</b>		
<b>Beginning Fund Balance (Projected)</b>	<b>\$</b>	<b>547,834</b>
<b>Revenues</b>		
Property Taxes	\$	496,600
State Shared Revenue		4,300
Other Revenues		7,000
<b>Total Revenues</b>	<b>\$</b>	<b>507,900</b>
<b>Expenditures</b>		
Transfer, Major Street Fund	\$	15,000
Transfer, Local Street Fund		462,175
<b>Total Expenditures</b>	<b>\$</b>	<b>477,175</b>
<b>Revenue Over/(Under) Expenditures</b>	<b>\$</b>	<b>30,725</b>
<b>Ending Fund Balance</b>	<b>\$</b>	<b>578,559</b>



**CAPITAL PROJECTS FUNDS**

**CAPITAL IMPROVEMENT FUND**

<b>Beginning Fund Balance (Projected)</b>	<b>\$</b>	<b>442,760</b>
<b>Revenues</b>		
Investment Income	\$	1,000
Transfer, Theater Fund		25,000
<b>Total Revenues</b>	<b>\$</b>	<b>26,000</b>
<b>Expenditures</b>		
Transfer, General Fund	\$	223,000
<b>Total Expenditures</b>	<b>\$</b>	<b>223,000</b>
<b>Revenue Over/(Under) Expenditures</b>	<b>\$</b>	<b>(197,000)</b>
<b>Ending Fund Balance</b>	<b>\$</b>	<b>245,760</b>

**ENTERPRISE FUNDS**

**WATER & SEWER FUND:**

<b>Beginning Fund Balance (Projected)</b>	<b>\$ 2,765,761</b>
<b>Revenues</b>	
Water & Sewer Sales	\$ 4,951,107
Other Revenues	113,500
<b>Total Revenues</b>	<b>\$ 5,064,607</b>
<b>Expenditures</b>	
Operations & Maintenance	\$ 4,331,220
Capital Outlay	498,535
Debt, Principal and Interest	326,893
Transfer, OPEB Debt Service	23,130
<b>Total Expenditures</b>	<b>\$ 5,179,778</b>
<b>Revenue Over/(Under) Expenditures</b>	<b>\$ (115,171)</b>
<b>Ending Fund Balance</b>	<b>\$ 2,650,590</b>

**FARMINGTON COMMUNITY THEATER FUND:**

<b>Beginning Fund Balance (Projected)</b>	<b>\$ 35,904</b>
<b>Revenues</b>	
Admissions/Rentals/Concessions	\$ 543,400
Other Revenues	1,700
<b>Total Revenues:</b>	<b>\$ 545,100</b>
<b>Expenditures</b>	
Operations & Maintenance	\$ 536,879
Capital Outlay	13,000
Transfer, Capital Improvement Fund	25,000
<b>Total Expenditures</b>	<b>\$ 574,879</b>
<b>Revenue Over/(Under) Expenditures</b>	<b>\$ (29,779)</b>
<b>Ending Fund Balance</b>	<b>\$ 6,125</b>

**DEBT SERVICE FUNDS**

<b>NONVOTED DEBT SERVICE FUND:</b>	
<b>Beginning Fund Balance (Projected)</b>	<b>\$ 207</b>
<b>Revenues</b>	
Transfer, General Fund	\$ 158,893
<b>Total Revenues</b>	<b>\$ 158,893</b>
<b>Expenditures</b>	
Building Authority Lease	\$ 158,893
<b>Total Expenditures</b>	<b>\$ 158,893</b>
<b>Revenue Over/(Under) Expenditures</b>	<b>-</b>
<b>Ending Fund Balance</b>	<b>\$ 207</b>

<b>SPECIAL ASSESSEMENT DEBT SERVICE FUND</b>	
<b>Beginning Fund Balance (Projected)</b>	<b>\$ 36</b>
<b>Revenues</b>	
Special Assessment	\$ 31,179
Other Revenues	2,439
Transfer, General Fund	125,882
<b>Total Revenues</b>	<b>\$ 159,500</b>
<b>Expenditures</b>	
Bonds, Principal	\$ 150,000
Bonds, Interest	9,200
Bonds, Paying Agent	300
<b>Total Expenditures</b>	<b>\$ 159,500</b>
<b>Revenue Over/(Under) Expenditures</b>	<b>\$ -</b>
<b>Ending Fund Balance</b>	<b>\$ 36</b>

<b>STREETSCAPE DEBT SERVICE FUND</b>	
<b>Beginning Fund Balance (Projected)</b>	<b>\$ -</b>
<b>Revenues</b>	
DDA Contribution	\$ 77,014
<b>Total Revenues</b>	<b>\$ 77,014</b>
<b>Expenditures</b>	
Bonds, Principal	\$ 45,000
Bonds, Interest	31,714
Bonds, Paying Agent	300
<b>Total Expenditures</b>	<b>\$ 77,014</b>
<b>Revenue Over/(Under) Expenditures</b>	<b>\$ -</b>
<b>Ending Fund Balance</b>	<b>\$ -</b>

<b>DRAKESHIRE SPECIAL ASSESSMENT DEBT SERVICE</b>	
<b>Beginning Fund Balance (Projected)</b>	<b>\$ 1,583</b>
<b>Revenues</b>	
Other Revenues	\$ 4,800
Special Assessment	80,000
<b>Total Revenues</b>	<b>\$ 84,800</b>
<b>Expenditures</b>	
Bonds, Principal	\$ 80,000
Bonds, Interest	4,800
<b>Total Expenditures</b>	<b>\$ 84,800</b>
<b>Revenue Over/(Under) Expenditures</b>	<b>\$ -</b>
<b>Ending Fund Balance</b>	<b>\$ 1,583</b>

**DEBT SERVICE FUNDS**

<b>GROVE SPECIAL ASSESSMENT DEBT SERVICE FUND</b>		
<b>Beginning Fund Balance (Projected)</b>	<b>\$</b>	<b>40</b>
<b>Revenues</b>		
Special Assessment	\$	35,000
Other Revenues		19,800
DDA Contribution		42,895
<b>Total Revenues</b>	<b>\$</b>	<b>97,695</b>
<b>Expenditures</b>		
Bonds, Principal	\$	65,000
Bonds, Interest		32,445
Bonds, Paying Agent		250
<b>Total Expenditures</b>	<b>\$</b>	<b>97,695</b>
<b>Revenue Over/(Under) Expenditures</b>	<b>\$</b>	<b>-</b>
<b>Ending Fund Balance</b>	<b>\$</b>	<b>40</b>

<b>OPEB - 2013 LTGO BONDS</b>		
<b>Beginning Fund Balance (Projected)</b>	<b>\$</b>	<b>7,152</b>
<b>Revenues</b>		
Other Revenues	\$	250
Transfer, General Fund		439,476
Transfer, Water & Sewer		23,130
<b>Total Revenues</b>	<b>\$</b>	<b>462,856</b>
<b>Expenditures</b>		
Bonds, Principal	\$	65,000
Bonds, Interest		397,606
Bonds, Paying Agent		250
<b>Total Expenditures</b>	<b>\$</b>	<b>462,856</b>
<b>Revenue Over/(Under) Expenditures</b>	<b>\$</b>	<b>-</b>
<b>Ending Fund Balance</b>	<b>\$</b>	<b>7,152</b>

**INTERNAL SERVICE FUNDS**

<b>EMPLOYEE ACCRUED BENEFITS FUND</b>		
<b>Beginning Fund Balance (Projected)</b>	<b>\$</b>	<b>53,925</b>
<b>Revenues</b>		
Transfers from Other Funds	\$	10,000
Other Revenues		2,000
<b>Total Revenues:</b>	<b>\$</b>	<b>12,000</b>
<b>Expenditures</b>		
Salaries, Accrued Benefits	\$	15,000
<b>Total Expenditures</b>	<b>\$</b>	<b>15,000</b>
<b>Revenue Over/(Under) Expenditures</b>	<b>\$</b>	<b>(3,000)</b>
<b>Ending Fund Balance</b>	<b>\$</b>	<b>50,925</b>

<b>SELF INSURANCE FUND:</b>		
<b>Beginning Fund Balance (Projected)</b>	<b>\$</b>	<b>253,477</b>
<b>Revenues</b>		
Charges for Service	\$	210,511
Other Revenues		5,000
<b>Total Revenues</b>	<b>\$</b>	<b>215,511</b>
<b>Expenditures</b>		
Claims Expense	\$	30,000
Admin and Reinsurance		185,511
<b>Total Expenditures</b>	<b>\$</b>	<b>215,511</b>
<b>Revenue Over/(Under) Expenditures</b>	<b>\$</b>	<b>-</b>
<b>Ending Fund Balance</b>	<b>\$</b>	<b>253,477</b>

<b>DPW EQUIPMENT REVOLVING FUND</b>		
<b>Beginning Fund Balance (Projected)</b>	<b>\$</b>	<b>430,923</b>
<b>Revenues</b>		
Equipment Rental	\$	478,000
Other Revenues		6,000
<b>Total Revenues</b>	<b>\$</b>	<b>484,000</b>
<b>Expenditures</b>		
Operations & Maintenance	\$	286,563
Capital Outlay		404,500
<b>Total Expenditures</b>	<b>\$</b>	<b>691,063</b>
<b>Revenue Over/(Under) Expenditures</b>	<b>\$</b>	<b>(207,063)</b>
<b>Ending Fund Balance</b>	<b>\$</b>	<b>223,860</b>

BE IT FURTHER RESOLVED that the City Manager shall prepare for the Council a financial report each quarter on the status of City funds as contained within the City budget.

ROLL CALL:

AYES:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED

\_\_\_\_\_  
SUSAN K. HALBERSTADT, CITY CLERK

.....  
I, Susan K. Halberstadt, duly authorized Clerk for the City of Farmington, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Farmington City Council at a regular meeting held on Monday, June 18, 2018, in the City of Farmington, Oakland County, Michigan.

\_\_\_\_\_  
SUSAN K. HALBERSTADT, CITY CLERK

<b>Farmington City Council Staff Report</b>	<b>Council Meeting Date: June 18, 2018</b>	<b>Item Number</b>  7B
<b>Submitted by:</b> Kate Knight, DDA Director		
<b><u>Agenda Topic:</u></b> Consideration to Adopt Resolution Recommending Approval of Redevelopment Liquor License for Xie Zheng, LLC DbA Samurai Steakhouse, 32821 Grand River Avenue		
<b><u>Proposed Motion:</u></b> Move to approve resolution authorizing a new Class C and SDM Redevelopment Liquor License with Sunday sales Permit. Dance Permit and Entertainment Permit for Xie Zheng, LLC, DbA Samurai Steakhouse, 32821 Grand River Avenue.		
<b><u>Background:</u></b> <p>Xie Zheng, LLC is requesting a new Class C Redevelopment Liquor License, available under Public Act 501 of 2006. The new license will be used to open a new business, Xie Zheng, LLC dba Samurai Steakhouse, to be located at 32821 Grand River Avenue, within the Downtown Development Authority District. Xie Zheng, LLC dba Samurai Steakhouse, is projected to open in October, 2018, and will provide sushi and an extended menu to Downtown Farmington patrons. Xie Zheng, LLC also owns a successful Samurai restaurant in West Bloomfield.</p> <p>Xie Zheng, LLC dba Samurai has purchased the building at 32821 Grand River, and significant investment is underway, with a complete interior renovation, residential units on the second floor, exterior façade improvement, and parking lot reconstruction.</p> <p>An interview and background investigation by the City of Farmington Department of Public Safety is pending.</p>		
<b><u>Materials:</u></b> Site Plan Local Government Approval Form		







Michigan Department of Licensing and Regulatory Affairs  
Liquor Control Commission (MLCC)  
Toll Free: 866-813-0011 • www.michigan.gov/lcc

Business ID: \_\_\_\_\_  
Request ID: \_\_\_\_\_  
(For MLCC use only)

**Local Government Approval**  
(Authorized by MCL 436.1501)

**Instructions for Applicants:**

- You must obtain a recommendation from the local legislative body for a new on-premises license application, certain types of license classification transfers, and/or a new banquet facility permit.

**Instructions for Local Legislative Body:**

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a \_\_\_\_\_ meeting of the \_\_\_\_\_ council/board  
(regular or special) (township, city, village)  
called to order by \_\_\_\_\_ on \_\_\_\_\_ at \_\_\_\_\_  
the following resolution was offered: (date) (time)

Moved by \_\_\_\_\_ and supported by \_\_\_\_\_

that the application from Samurai Steakhouse Farmington, Inc.  
(name of applicant - if a corporation or limited liability company, please state the company name)

for the following license(s): new Class C license under 436.1521 (a) 1 (b)  
(list specific licenses requested)

to be located at: 32821 Grand River Avenue

and the following permit, if applied for:

Banquet Facility Permit Address of Banquet Facility: \_\_\_\_\_

It is the consensus of this body that it \_\_\_\_\_ this application be considered for  
(recommends/does not recommend)

approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are \_\_\_\_\_

**Vote**

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the \_\_\_\_\_  
council/board at a \_\_\_\_\_ meeting held on \_\_\_\_\_ (township, city, village)  
(regular or special) (date)

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:

Michigan Liquor Control Commission

Mailing address: P.O. Box 30005, Lansing, MI 48909

Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933

Fax to: 517-763-0059

<b>Farmington City Council Staff Report</b>	<b>Council Meeting Date: June 18, 2018</b>	<b>Item Number 7C</b>
<b>Submitted by:</b> Kate Knight, DDA Executive Director		
<b>Agenda Topic:</b> Consideration to Authorize City Staff to Submit Documentation for Redevelopment Liquor License for Xie Zheng, LLC, Dba Samurai Steakhouse, 32821 Grand River Ave		
<b>Proposed Motion:</b> Move to authorize city staff to submit documentation for Redevelopment Liquor License with SDM Redevelopment Liquor License for Xie Zheng, LLC, Dba Samurai Steakhouse, 32821 Grand River Avenue		
<b>Background:</b>  The City of Farmington has been approached by Xie (Denny) Zheng and Jresheng Zheng regarding the procurement of a Redevelopment Liquor License, available under Public Act 501 of 2006. Xie (Denny) Zheng and Jresheng Zheng are the owners of the anticipated Xie Zheng, LLC. dba Samurai Steakhouse restaurant, to be located at 32821 Grand River Avenue, within the Downtown Development Authority District.  According to procedural requirements outlined by the Michigan Liquor Control Commission (MLCC), for the applicant to secure a Redevelopment Liquor License, the City of Farmington council must authorize the submittal of information to the MLCC as follows: <ul style="list-style-type: none"> <li>• The City Council establishes the Downtown Development Authority District as the redevelopment project area,</li> <li>• Provides a map which clearly outlines where the development district or area is located within the city,</li> <li>• Authorizes the City Clerk to certify the statutory provision under which the Farmington Downtown Development Authority was established, and</li> <li>• Authorizes the City Assessor to submit an affidavit stating the total amount of public and private investments within the DDA district over the preceding five year time period, and authorize the Clerk to certify the affidavit.</li> </ul> If approved, staff will assemble and supply the appropriate materials to Xie (Denny) Zheng and Jresheng Zheng to accompany their liquor license application, as required by the MLCC.		
<b>Materials:</b> Tax Assessment Affidavit		



**City of Farmington  
Private Investment - 2013**

**Private Investment - Real Property**

<u>Parcel No.</u>	<u>Name</u>	<u>Address</u>	<u>TCV</u>
N/A	N/A	N/A	0
<b>Total Private Investment Real Property:</b>			<b>0</b>

**Private Investment - Personal Property**

<u>Parcel No.</u>	<u>Name</u>	<u>Address</u>	<u>TCV</u>
20-99-00-000-052	PREMIER APARTMENTS	23623 FARMINGTON RD	1,840
20-99-00-000-075	TECHNOLOGY CONSULTANTS	33505 STATE ST STE 200	160
20-99-00-001-200	CVS #08048 MARVIN F POER & COMPANY	23391 FARMINGTON RD	27,660
20-99-00-002-026	VISIBLES	33316 GRAND RIVER AVE	400
20-99-00-002-031	NEHER SALES & MKT	33604 GRAND RIVER AVE	22,960
20-99-00-002-060	HERSHEY ICE CREAM	23629 FARMINGTON RD	340
20-99-00-002-350	BURGER KING	32704 GRAND RIVER AVE	20,500
20-99-00-004-013	COLD STONE CREAMERY	33175 GRAND RIVER AVE	2,100
20-99-00-004-030	DAGWOODS DELI	33179 GRAND RIVER AVE	3,600
20-99-00-004-034	ORIENTAL SPA	33409 GRAND RIVER AVE	20,140
20-99-00-004-042	HURLEY FINANCIAL GROUP	23290 FARMINGTON RD	20
20-99-00-004-282	DIMITRI'S FAMILY DINING	33200 GRAND RIVER AVE	440
20-99-00-004-342	DRESS BARN #102	33025 GRAND RIVER AVE	2,920
20-99-00-004-345	DUBIN OPTOMETRIC CLINIC	23342 FARMINGTON RD	1,980
20-99-00-005-025	S3 ARCHITECTURE	23629 LIBERTY ST STE 200	180
20-99-00-006-033	BEYOND SALON	33405 GRAND RIVER AVE	1,020
20-99-00-006-040	JOES HEADQUARTERS	23603 FARMINGTON RD	240
20-99-00-006-044	RAINBOW REHABILITATION CENTER	32715 GRAND RIVER AVE	50,560
20-99-00-006-120	FARMINGTON CENTER FLORIST	23340 FARMINGTON RD	2,160
20-99-00-006-210	FARMINGTON INSURANCE AGENCY LLC	33215 GRAND RIVER AVE	1,820
20-99-00-006-240	FARMINGTON MASONIC TEMPLE	23715 FARMINGTON RD	240
20-99-00-006-320	FARMINGTON SHOE REPAIR	23704 FARMINGTON RD	5,100
20-99-00-007-009	EDIBLE ARRANGEMENTS	32730 GRAND RIVER AVE	1,020
20-99-00-007-013	JUDGE ASSET MANAGEMENT	33212 GRAND RIVER AVE	200
20-99-00-007-026	RUBY BLU SALON	33191 GRAND RIVER AVE	360
20-99-00-007-032	TRE SORELLE	23366 FARMINGTON RD REAR 1	80
20-99-00-008-130	HERZOG, JOHN	23290 FARMINGTON RD	540
20-99-00-009-001	BELLIS THERAPUTIC SPA	33037 GRAND RIVER AVE	160
20-99-00-009-013	GINGERS CAFE & GOURMET SHOPPE	32905 GRAND RIVER AVE	10,180
20-99-00-009-051	CLIK GROUP	33300 THOMAS ST	86,000
20-99-00-010-018	NATIONWIDE INSURANCE	32740 GRAND RIVER AVE	620
20-99-00-010-022	GREATER FARMINGTON AREA	33425 GRAND RIVER AVE STE 101	3,860
20-99-00-010-023	EVOLVE BODY ART STUDIO	33329 GRAND RIVER AVE	260
20-99-00-010-028	RAJ PARUTHI CPA	23629 LIBERTY ST STE 104	20
20-99-00-010-033	H & R BLOCK	33185 GRAND RIVER AVE	6,600
20-99-00-010-036	PROGLYPHICS	33300 THOMAS ST	80
20-99-00-011-022	SUBURBAN REAL ESTATE GROUP	33425 GRAND RIVER AVE STE B1	300
20-99-00-011-034	MIKE GREER PHOTOGRAPHER	33316 GRAND RIVER AVE	840
20-99-00-011-170	KORNER BARBER SHOP	33342 GRAND RIVER AVE	80
20-99-00-012-011	MENTOBE CAFE	33336 GRAND RIVER AVE	6,460
20-99-00-012-014	TUBBY'S	33171 GRAND RIVER AVE	300
20-99-00-012-023	PETE WILLIAMS INSURANCE	23623 FARMINGTON RD STE C	40
20-99-00-012-024	FARMERS INSURANCE	33314 GRAND RIVER AVE	1,140
20-99-00-013-008	LITITOS NAIL SALON	23612 FARMINGTON RD	9,600

**City of Farmington  
Private Investment - 2013**

<u>Parcel No.</u>	<u>Name</u>	<u>Address</u>	<u>TCV</u>
20-99-00-013-013	CHULIBU'UL	32809 GRAND RIVER AVE	25,000
20-99-00-013-014	PAINTING WITH A TWIST	33033 GRAND RIVER AVE	5,000
20-99-00-013-015	ESSENTIAL FAMILY CHIROPRACTIC	33211 GRAND RIVER AVE	15,000
20-99-00-013-016	EVANHELICAL HOMES OF	33425 GRAND RIVER AVE STE 201	10,000
20-99-00-013-017	ADVANCED SAFETY GRAPHICS	23629 LIBERTY ST STE 201	10,000
20-99-00-013-020	SPRAYCHIC AIRBRUSH TANNING	33335 GRAND RIVER AVE	5,000
20-99-00-013-022	SILVER BIRCH	33335 GRAND RIVER AVE	1,000
20-99-00-013-046	ARIEL AUTOMOTIVE INC	33014 GRAND RIVER AVE	2,580
20-99-00-013-085	TJ MAXX #450	33049 GRAND RIVER AVE	6,680
20-99-00-015-050	JOHN COWLEY & SONS IRISH TAV	33338 GRAND RIVER AVE	33,480
20-99-00-016-020	PAGES FOOD & SPIRITS	23621 FARMINGTON RD	2,280
20-99-00-020-070	THAYER ROCK FUNERAL HOME	33603 GRAND RIVER AVE	1,620
20-99-00-870-011	CLOTHES ENCOUNTERS	33306 GRAND RIVER AVE	80
20-99-00-870-070	GRAND CLEANERS LLC	32821 GRAND RIVER AVE	720
20-99-00-880-001	BUYERS BUYERS & KULKARNI LLC	32721 GRAND RIVER AVE	980
20-99-00-880-071	SUNFLOUR BAKEHAUS	33250 GRAND RIVER AVE	2,040
20-99-00-890-023	LUIGIS	23360 FARMINGTON RD	2,000
20-99-00-890-046	MORTGAGE ONE INC	33004 GRAND RIVER AVE	1,960
20-99-00-900-057	VICTORIAN LACE ELEGANCE	23616 FARMINGTON RD	60
20-99-00-910-023	GARDEN CITY UPHOLSTERY OF	32725 GRAND RIVER AVE	1,180
20-99-00-910-035	KITCHEN MASTER INC	33401 GRAND RIVER AVE	380
20-99-00-910-037	MANSELL ASSOCIATES INC	33608 GRAND RIVER AVE	680
20-99-00-920-039	JOHNSON REAL ESTATE	33110 GRAND RIVER AVE	160
20-99-00-920-041	KAHN ATTY, ANTHONY	33110 GRAND RIVER AVE	180
20-99-00-930-016	FARMINGTON ALTERATION & TAILORING	33335 GRAND RIVER AVE	60
20-99-00-940-015	CROMWELL, JONATHAN D DC PC	23280 FARMINGTON RD	25,220
20-99-00-940-070	RAIDER DENNIS AGENCY INC	32770 GRAND RIVER AVE #200 B	360
20-99-00-950-066	BEAD BOHEMIA	33321 GRAND RIVER AVE	80
20-99-00-960-038	TIP TOP NAILS	23352 FARMINGTON RD	220
20-99-00-980-029	GLORY SALON & SPA	23346 FARMINGTON RD	620
20-99-00-980-040	METRO COURT REPORTERS	33231 GRAND RIVER AVE	160
20-99-00-980-046	SALON LEGATO	33318 GRAND RIVER AVE	500
20-99-00-990-017	LUZYNSKI & ASSOCIATES C P A . PC	33110 GRAND RIVER AVE	140
20-99-00-990-019	FARMINGTON VILLAGE FAMILY	32754 GRAND RIVER AVE	1,480
20-99-00-990-022	STARBUCKS COFFEE #2289	33199 GRAND RIVER AVE	5,000
20-99-00-990-034	RICE ASSOCIATES	33018 GRAND RIVER AVE	20
20-99-90-950-032	BOTSFORD SYSTEM BUSINESS OFFICE	32780 GRAND RIVER AVE # 206	3,240

**Total Private Investment Personal Property: 460,280**

**Total PRIVATE INVESTMENT Real/Personal Property: 460,280**

## City of Farmington Private Investment - 2014

### Private Investment - Real Property

<u>Parcel No.</u>	<u>Name</u>	<u>Address</u>	<u>TCV</u>
N/A	N/A	N/A	0
<b>Total Private Real Property:</b>			<b>0</b>

### Private Investment - Personal Property

<u>Parcel No.</u>	<u>Name</u>	<u>Address</u>	<u>TCV</u>
20-99-00-000-048	SUNNY DAY CARE & MONTESSORI	33200 SLOCUM DR	1,960
20-99-00-000-075	TECHNOLOGY CONSULTANTS	33505 STATE ST STE 200	100
20-99-00-001-200	CVS #08048	23391 FARMINGTON RD	71,180
20-99-00-002-031	NEHER SALES & MKT	33604 GRAND RIVER AVE	15,080
20-99-00-002-060	HERSHEY ICE CREAM	23629 FARMINGTON RD	240
20-99-00-004-013	COLD STONE CREAMERY	33175 GRAND RIVER AVE	1,440
20-99-00-004-342	DRESS BARN #102	33025 GRAND RIVER AVE	188,580
20-99-00-005-025	S3 ARCHITECTURE	23629 LIBERTY ST STE 200	120
20-99-00-005-029	FITNESS 19	23296 FARMINGTON RD	47,960
20-99-00-006-025	KOREA HOUSE	32758 GRAND RIVER AVE	1,340
20-99-00-006-044	RAINBOW REHABILITATION CENTER	32715 GRAND RIVER AVE	71,440
20-99-00-007-026	RUBY BLU SALON	33191 GRAND RIVER AVE	240
20-99-00-007-032	TRE SORELLE	23366 FARMINGTON RD REAR 1	60
20-99-00-009-001	BELLIS THERAPUTIC SPA	33037 GRAND RIVER AVE	100
20-99-00-009-051	CLIK GROUP	33300 THOMAS ST	26,940
20-99-00-010-018	NATIONWIDE INSURANCE	32740 GRAND RIVER AVE	420
20-99-00-010-023	EVOLVE BODY ART STUDIO	33329 GRAND RIVER AVE	180
20-99-00-010-028	RAJ PARUTHI CPA	23629 LIBERTY ST STE 104	20
20-99-00-011-034	MIKE GREER PHOTOGRAPHER	33316 GRAND RIVER AVE	580
20-99-00-011-035	ZAM ZAM MARKET	33021 GRAND RIVER AVE	480
20-99-00-012-009	SARIAN JEWELRY GALLERY	33216 GRAND RIVER AVE	200
20-99-00-013-013	BRISKET GOURMET SANDWICHES INC	32809 GRAND RIVER AVE	400
20-99-00-013-014	PAINTING WITH A TWIST	33033 GRAND RIVER AVE	80
20-99-00-013-015	ESSENTIAL FAMILY CHIROPRACTIC	33211 GRAND RIVER AVE	240
20-99-00-013-022	SILVER BIRCH	33335 GRAND RIVER AVE	20
20-99-00-013-085	TJ MAXX #450	33049 GRAND RIVER AVE	191,220
20-99-00-014-003	ARTISAN KNITWORKS	23616 FARMINGTON RD	1,000
20-99-00-014-007	OFF THE BEATEN PATH	33314 GRAND RIVER AVE	1,000
20-99-00-014-022	LOS TRES AMIGOS	33200 GRAND RIVER AVE	130,000
20-99-00-014-028	THE SCENTED BEAN	33335 GRAND RIVER AVE	1,000
20-99-00-015-050	JOHN COWLEY & SONS IRISH TAV	33338 GRAND RIVER AVE	42,700
20-99-00-016-020	PAGES FOOD & SPIRITS	23621 FARMINGTON RD	1,560
20-99-00-020-070	THAYER ROCK FUNERAL HOME	33603 GRAND RIVER AVE	21,680
20-99-00-022-045	VILLAGE SHOE INN	33224 GRAND RIVER AVE	580
20-99-00-870-027	THAI KITCHEN	32734 GRAND RIVER AVE	320
20-99-00-870-070	ECO CLEANERS	32330 GRAND RIVER AVE	500
20-99-00-880-001	BUYERS & KULKARNI LLC	32721 GRAND RIVER AVE	920
20-99-00-900-057	VICTORIAN LACE ELEGANCE	23616 FARMINGTON RD	40
20-99-00-920-039	JOHNSON REAL ESTATE	33110 GRAND RIVER AVE	120
20-99-00-920-041	KAHN ATTY, ANTHONY	33110 GRAND RIVER AVE	1,000
20-99-00-930-016	FARMINGTON ALTERATION & TAILORING	33335 GRAND RIVER AVE	40
20-99-00-940-015	CROMWELL, JONATHAN D DC PC	23280 FARMINGTON RD	560
20-99-00-950-059	OPPENHEIM, GARY O D . P C	33308 GRAND RIVER AVE	280
20-99-00-960-038	TIP TOP NAILS	23352 FARMINGTON RD	160

**City of Farmington  
Private Investment - 2014**

<u>Parcel No.</u>	<u>Name</u>	<u>Address</u>	<u>TCV</u>
20-99-00-980-040	METRO COURT REPORTERS	33231 GRAND RIVER AVE	120
20-99-00-990-017	LUZYNSKI & ASSOCIATES C P A . PC	33110 GRAND RIVER AVE	100
20-99-00-990-022	STARBUCKS COFFEE #2289	33199 GRAND RIVER AVE	8,460
20-99-00-990-034	RICE ASSOCIATES	33018 GRAND RIVER AVE	20
Total Private Investment Personal Property:			<u>832,780</u>
Total PRIVATE INVESTMENT Real/Personal Property:			<b>832,780</b>

## City of Farmington Private Investment - 2015

### Private Investment - Real Property

<u>Parcel No.</u>	<u>Name</u>	<u>Address</u>	<u>TCV</u>
20-23-27-156-004	TURNROSE, NORMAN	32821 GRAND RIVER AVE	72,640
<b>Total Private Investment-Real Property:</b>			<b>72,640</b>

### Private Investment - Personal Property

<u>Parcel No.</u>	<u>Name</u>	<u>Address</u>	<u>TCV</u>
20-99-00-000-048	SUNNY DAY CARE & MONTESSORI	33200 SLOCUM DR	240
20-99-00-000-075	TECHNOLOGY CONSULTANTS	33505 STATE ST STE 200	100
20-99-00-001-200	CVS #08048	23391 FARMINGTON RD	10,460
20-99-00-002-060	HERSHEY ICE CREAM	23629 FARMINGTON RD	240
20-99-00-002-350	BURGER KING	32704 GRAND RIVER AVE	60
20-99-00-004-013	COLD STONE CREAMERY	33175 GRAND RIVER AVE	1,460
20-99-00-004-342	DRESS BARN #102	33025 GRAND RIVER AVE	27,380
20-99-00-005-025	S3 ARCHITECTURE	23629 LIBERTY ST STE 200	120
20-99-00-005-029	FITNESS 19	23296 FARMINGTON RD	9,720
20-99-00-006-040	JOES HEADQUARTERS	23603 FARMINGTON RD	10,000
20-99-00-006-044	RAINBOW REHABILITATION CENTER	32715 GRAND RIVER AVE	3,080
20-99-00-006-240	FARMINGTON MASONIC TEMPLE	23715 FARMINGTON RD	5,000
20-99-00-006-450	FOCAL POINT STUDIO OF	33431 GRAND RIVER AVE	128,680
20-99-00-007-013	JUDGE ASSET MANAGEMENT	33212 GRAND RIVER AVE	2,920
20-99-00-007-026	RUBY BLU SALON	33191 GRAND RIVER AVE	260
20-99-00-007-032	TRE SORELLE	23366 FARMINGTON RD REAR 1	60
20-99-00-007-170	GRACE,GERALD C AGENCY INC	33304 GRAND RIVER AVE	8,960
20-99-00-008-003	NEW CEDAR FAMILY RESTAURANT	23336 FARMINGTON RD	81,740
20-99-00-008-090	HEENEY SUNDQUIST FUNERAL	23720 FARMINGTON RD	3,560
20-99-00-009-001	BELLIS THERAPUTIC SPA	33037 GRAND RIVER AVE	120
20-99-00-009-051	CLIK GROUP	33300 THOMAS ST	8,900
20-99-00-010-023	EVOLVE BODY ART STUDIO	33329 GRAND RIVER AVE	180
20-99-00-010-024	THE VINES	33245 GRAND RIVER AVE	6,260
20-99-00-010-036	PROGLYPHICS	33300 THOMAS ST	2,940
20-99-00-011-022	SUBURBAN REAL ESTATE GROUP	33425 GRAND RIVER AVE STE B1	20
20-99-00-011-027	BASEMENT BURGER BAR	33316 GRAND RIVER AVE	11,280
20-99-00-011-034	MIKE GREER PHOTOGRAPHER	33316 GRAND RIVER AVE	580
20-99-00-011-035	ZAM ZAM MARKET	33021 GRAND RIVER AVE	480
20-99-00-012-023	PETE WILLIAMS INSURANCE	23623 FARMINGTON RD STE C	2,040
20-99-00-013-014	PAINTING WITH A TWIST	33033 GRAND RIVER AVE	80
20-99-00-013-015	ESSENTIAL FAMILY CHIROPRACTIC	33211 GRAND RIVER AVE	240
20-99-00-013-017	ADVANCED SAFETY GRAPHICS	23629 LIBERTY ST STE 201	80
20-99-00-013-022	SILVER BIRCH	33335 GRAND RIVER AVE	20
20-99-00-013-046	ARIEL AUTOMOTIVE INC	33014 GRAND RIVER AVE	75,660
20-99-00-013-085	TJ MAXX #450	33049 GRAND RIVER AVE	14,280
20-99-00-014-006	TRUE NORTH CHRISTIAN COUNSELING	33100 GRAND RIVER AVE	1,000
20-99-00-014-007	OFF THE BEATEN PATH	33314 GRAND RIVER AVE	20
20-99-00-014-022	LOS TRES AMIGOS	33200 GRAND RIVER AVE	153,280
20-99-00-014-028	THE SCENTED BEAN	33335 GRAND RIVER AVE	20
20-99-00-015-011	CAKE LUV	33335 GRAND RIVER AVE	2,500
20-99-00-015-012	PELLA SANA SPA	33335 GRAND RIVER AVE	2,740
20-99-00-015-014	DYNAMIC WEALTH SOLUTIONS LLC	23623 FARMINGTON RD STE E	2,500
20-99-00-015-023	MOTHER MARYS TOFFEE COMPANY	32809 GRAND RIVER AVE	20,000
20-99-00-015-033	I HEART MASSAGE	33100 GRAND RIVER AVE	1,000



**City of Farmington  
Private Investment - 2015**

<u>Parcel No.</u>	<u>Name</u>	<u>Address</u>	<u>TCV</u>
20-99-00-015-034	CHEESE LADY, THE	33041 GRAND RIVER AVE	25,000
20-99-00-015-038	ALL ABOUT WOMENS HEALTH	33104 GRAND RIVER AVE	2,500
20-99-00-015-039	GRAND BAKERY & CAFE	32821 GRAND RIVER AVE	120,000
20-99-00-015-044	DESIGN SEWING STUDIO	33335 GRAND RIVER AVE	1,000
20-99-00-015-051	FARMINGTON BREWING CO	33336 GRAND RIVER AVE	75,000
20-99-00-015-052	BAKER'S STUDIO	33316 GRAND RIVER AVE FL 1ST	1,000
20-99-00-015-055	RUMI-MEDITERRANEAN PERSIAN	23631 FARMINGTON RD	50,000
20-99-00-016-020	PAGES FOOD & SPIRITS	23621 FARMINGTON RD	1,580
20-99-00-022-045	VILLAGE SHOE INN	33224 GRAND RIVER AVE	580
20-99-00-870-027	THAI KITCHEN	32734 GRAND RIVER AVE	320
20-99-00-890-023	LUIGIS	23360 FARMINGTON RD	1,300
20-99-00-890-046	MORTGAGE ONE INC	33004 GRAND RIVER AVE	66,560
20-99-00-900-031	HAIR TEAM COMPANY	32732 GRAND RIVER AVE	6,520
20-99-00-900-057	VICTORIAN LACE ELEGANCE	23616 FARMINGTON RD	40
20-99-00-920-039	JOHNSON REAL ESTATE	33110 GRAND RIVER AVE	120
20-99-00-930-016	FARMINGTON ALTERATION & TAILORING	33335 GRAND RIVER AVE	40
20-99-00-960-038	TOP NAILS	23352 FARMINGTON RD	160
20-99-00-990-018	MIDWESTERN DNTL OF FARMINGTON PLLC	32750 GRAND RIVER AVE	660
20-99-00-990-022	STARBUCKS COFFEE #2289	33199 GRAND RIVER AVE	20,480
20-99-00-990-034	RICE ASSOCIATES	33018 GRAND RIVER AVE	20
<b>Total Private Investment Personal Property:</b>			<b>973,140</b>
<b>Total PRIVATE INVESTMENT Real/Personal Property:</b>			<b>1,045,780</b>

## City of Farmington Private Investment - 2016

### Private Investment - Real Property

<u>Parcel No.</u>	<u>Name</u>	<u>Address</u>	<u>TCV</u>
20-23-27-301-083	ORCHARDS FARMINGTON, LLC		140,400
<b>Total Private Investment Real Property:</b>			<b>140,400</b>

### Private Investment - Personal Property

<u>Parcel No.</u>	<u>Name</u>	<u>Address</u>	<u>TCV</u>
20-99-00-000-048	SUNNY DAY CARE & MONTESSORI	33200 SLOCUM DR	3,960
20-99-00-000-075	TECHNOLOGY CONSULTANTS	33505 STATE ST STE 200	20
20-99-00-001-200	CVS #08048	23391 FARMINGTON RD	500
20-99-00-002-031	NEHER SALES & MKT	33604 GRAND RIVER AVE	14,480
20-99-00-002-350	BURGER KING #1007	32704 GRAND RIVER AVE	21,600
20-99-00-004-013	COLD STONE CREAMERY	33175 GRAND RIVER AVE	280
20-99-00-004-019	MONIS BRIDAL & FASHION INC	32742 GRAND RIVER AVE	10,420
20-99-00-004-034	ORIENTAL SPA	33409 GRAND RIVER AVE	17,380
20-99-00-004-342	DRESS BARN #0102	33025 GRAND RIVER AVE	10,620
20-99-00-005-025	S3 ARCHITECTURE	23629 LIBERTY ST STE 200	20
20-99-00-005-029	FITNESS 19	23296 FARMINGTON RD	32,400
20-99-00-006-044	RAINBOW REHABILATION CENTER	32715 GRAND RIVER AVE	27,640
20-99-00-006-120	FARMINGTON CENTER FLORIST	23340 FARMINGTON RD	9,200
20-99-00-006-240	FARMINGTON MASONIC TEMPLE	23715 FARMINGTON RD	20
20-99-00-006-450	FOCAL POINT STUDIO OF	33431 GRAND RIVER AVE	15,480
20-99-00-007-026	RUBY BLU SALON	33191 GRAND RIVER AVE	40
20-99-00-008-003	NEW CEDAR FAMILY RESTAURANT	23336 FARMINGTON RD	240
20-99-00-008-090	HEENEY SUNDQUIST FUNERAL	23720 FARMINGTON RD	113,100
20-99-00-009-001	BELLIS THERAPUTIC SPA	33037 GRAND RIVER AVE	20
20-99-00-009-051	CLIK GROUP	33300 THOMAS ST	12,160
20-99-00-010-018	NATIONWIDE INSURANCE	32740 GRAND RIVER AVE	25,000
20-99-00-010-023	EVOLVE BODY ART STUDIO	33329 GRAND RIVER AVE	40
20-99-00-011-034	MIKE GREER PHOTOGRAPHER	33316 GRAND RIVER AVE	120
20-99-00-012-014	TUBBY'S	33171 GRAND RIVER AVE	36,040
20-99-00-013-014	PAINTING WITH A TWIST	33033 GRAND RIVER AVE	20
20-99-00-013-085	TJ MAXX #450	33049 GRAND RIVER AVE	33,980
20-99-00-014-003	ARTISAN KNITWORKS	23616 FARMINGTON RD	1,000
20-99-00-014-022	LOS TRES AMIGOS	33200 GRAND RIVER AVE	6,840
20-99-00-015-011	CAKE LUV	33335 GRAND RIVER AVE	2,500
20-99-00-015-016	M2M TECHNOLOGIES INC	23629 LIBERTY ST STE 202	5,000
20-99-00-015-023	MOTHER MARYS TOFFEE COMPANY	32809 GRAND RIVER AVE	60
20-99-00-015-039	GRAND BAKERY & CAFE	32821 GRAND RIVER AVE	360
20-99-00-015-052	BAKER'S STUDIO	33316 GRAND RIVER AVE FL 1ST	1,000
20-99-00-016-011	MY DREAM DRESS	32716 GRAND RIVER AVE	2,500
20-99-00-016-020	PAGES FOOD & SPIRITS	23621 FARMINGTON RD	300
20-99-00-016-025	AT&T STORE	23328 FARMINGTON RD	10,000
20-99-00-016-031	TREE OF LIFE HOLISTIC CENTER	33317 GRAND RIVER AVE	2,000
20-99-00-016-033	POSH BY TORI BOUTIQUE	33711 GRAND RIVER AVE	5,000
20-99-00-016-034	FREEDOMS LIFESTYLE	33312 GRAND RIVER AVE STE 201	4,000
20-99-00-016-035	COTTAGE INN PIZZA	33216 GRAND RIVER AVE	40,000
20-99-00-016-036	REVA CONSULTING	32721 GRAND RIVER AVE STE 202	2,000
20-99-00-016-037	SRIJA INFOSYS	32721 GRAND RIVER AVE	2,000
20-99-00-016-038	FANZINI LAW OFFICE	33110 GRAND RIVER AVE	2,000
20-99-00-016-041	CASH FOR COINS	33004 GRAND RIVER AVE	2,000

**City of Farmington  
Private Investment - 2016**

<u>Parcel No.</u>	<u>Name</u>	<u>Address</u>	<u>TCV</u>
20-99-00-870-011	CLOTHES ENCOUNTERS	33306 GRAND RIVER AVE	3,540
20-99-00-890-023	LUIGIS	23360 FARMINGTON RD	240
20-99-00-910-028	IGRISAN, ROBERT ATTY	33110 GRAND RIVER AVE	2,000
20-99-00-920-039	JOHNSON REAL ESTATE	33110 GRAND RIVER AVE	20
20-99-00-920-041	KAHN ATTY, ANTHONY	33110 GRAND RIVER AVE	580
20-99-00-960-038	TOP NAILS	23352 FARMINGTON RD	20
20-99-00-990-022	STARBUCKS COFFEE #2289	33199 GRAND RIVER AVE	2,380
20-99-00-990-028	TINAS CONEY ISLAND	23310 FARMINGTON RD	21,040
<b>Total Private Investment Personal Property:</b>			<b>503,160</b>
<b>Total PRIVATE INVESTMENT Real/Personal Property:</b>			<b>643,560</b>

**City of Farmington  
Private Investment - 2017**

**Private Investment - Real Property**

<u>Parcel No.</u>	<u>Name</u>	<u>Address</u>	<u>TCV</u>
20-23-27-155-049	KIMCO FARMINGTON 146 INC	23300 FARMINGTON RD	1,820,980
20-23-27-301-019	JOSEPH INVESTMENT HOLDINGS, LLC	32729 GRAND RIVER AVE	11,720
20-23-27-301-083	ORCHARDS FARMINGTON, LLC		<u>717,640</u>
<b>Total Private Real Property:</b>			<b>2,550,340</b>

**Private Investment - Personal Property**

<u>Parcel No.</u>	<u>Name</u>	<u>Address</u>	<u>TCV</u>
20-99-00-000-048	SUNNY DAY CARE & MONTESSORI	33200 SLOCUM DR	1,860
20-99-00-000-052	PREMIER APARTMENTS	23623 FARMINGTON RD STE A	4,220
20-99-00-000-075	TECHNOLOGY CONSULTANTS	33505 STATE ST STE 200	60
20-99-00-001-200	CVS #08048	23391 FARMINGTON RD	24,900
20-99-00-002-031	ACOSTA SALES & MARKETING	33604 GRAND RIVER AVE	620
20-99-00-004-034	ORIENTAL SPA	33409 GRAND RIVER AVE	160
20-99-00-004-342	DRESS BARN #0102	33025 GRAND RIVER AVE	23,000
20-99-00-005-029	FITNESS 19	23296 FARMINGTON RD	42,280
20-99-00-006-040	JOES HEADQUARTERS	23603 FARMINGTON RD	10,000
20-99-00-006-044	RAINBOW REHABILITATION CENTER	32715 GRAND RIVER AVE	18,500
20-99-00-006-240	FARMINGTON MASONIC TEMPLE	23715 FARMINGTON RD	40
20-99-00-006-450	FOCAL POINT STUDIO OF	33431 GRAND RIVER AVE	1,500
20-99-00-007-032	TRE SORELLE	23366 FARMINGTON RD REAR 1	20
20-99-00-008-003	LAZIZ MEDITERANEAN CUISINE	23336 FARMINGTON RD	740
20-99-00-008-090	HEENEY SUNDQUIST FUNERAL	23720 FARMINGTON RD	74,000
20-99-00-009-001	BELLIS THERAPUTIC SPA	33037 GRAND RIVER AVE	60
20-99-00-009-015	INFOMATICS TECHNOLOGIES INC	23629 LIBERTY ST STE 203	1,500
20-99-00-010-023	EVOLVE BODY ART STUDIO	33329 GRAND RIVER AVE	100
20-99-00-010-033	H & R BLOCK	33185 GRAND RIVER AVE	19,400
20-99-00-012-014	TUBBY'S	33171 GRAND RIVER AVE	320
20-99-00-012-023	PETE WILLIAMS INSURANCE	23623 FARMINGTON RD STE C	20
20-99-00-013-008	VIP NAILS & SPA	23612 FARMINGTON RD	5,740
20-99-00-013-015	ESSENTIAL FAMILY CHIROPRACTIC	33211 GRAND RIVER AVE	140
20-99-00-013-085	TJ MAXX #450	33049 GRAND RIVER AVE	11,940
20-99-00-015-009	BRIONES HAIR SALON	33335 GRAND RIVER AVE	2,500
20-99-00-015-016	M2M TECHNOLOGIES INC	23629 LIBERTY ST STE 202	40
20-99-00-015-034	CHEESE LADY, THE	33041 GRAND RIVER AVE	25,000
20-99-00-015-038	ALL ABOUT WOMENS HEALTH	33104 GRAND RIVER AVE	20
20-99-00-015-052	BAKER'S STUDIO	33316 GRAND RIVER AVE FL 1ST	20
20-99-00-016-020	PAGES FOOD & SPIRITS	23621 FARMINGTON RD	900
20-99-00-016-031	TREE OF LIFE HOLISTIC CENTER	33317 GRAND RIVER AVE	20
20-99-00-016-034	FREEDOMS LIFESTYLE	33312 GRAND RIVER AVE STE 201	40
20-99-00-016-035	COTTAGE INN PIZZA	33216 GRAND RIVER AVE	360
20-99-00-016-036	REVA CONSULTING	32721 GRAND RIVER AVE STE 202	20
20-99-00-016-037	SRIJA INFOSYS	32721 GRAND RIVER AVE	20
20-99-00-016-041	CASH FOR COINS	33004 GRAND RIVER AVE	20
20-99-00-017-005	FARMINGTON GARAGE, THE	33014 GRAND RIVER AVE	100,000
20-99-00-017-006	CHIVE KITCHEN	33043 GRAND RIVER AVE	50,000
20-99-00-017-007	SUGAR RUSH	33335 GRAND RIVER AVE	5,000

**City of Farmington  
Private Investment - 2017**

<u>Parcel No.</u>	<u>Name</u>	<u>Address</u>	<u>TCV</u>
20-99-00-017-008	PERFECT PIECE	33317 GRAND RIVER AVE	5,000
20-99-00-017-009	NEO KOMBUCHA	33305 GRAND RIVER AVE	20,000
20-99-00-017-017	GREAT LAKES ACE HARDWARE	33021 GRAND RIVER AVE	200,000
20-99-00-017-018	EARNED NOT GIVEN	33019 GRAND RIVER AVE	20,000
20-99-00-017-027	MOWEB USA	23623 FARMINGTON RD STE D	2,000
20-99-00-017-030	AMETHYST HEALTH INC	32770 GRAND RIVER AVE # 205 B	2,000
20-99-00-017-033	STELLAR MANAGEMENT INC	32880 GRAND RIVER AVE # 210A	25,000
20-99-00-017-045	ESNA	33335 GRAND RIVER AVE	2,500
20-99-00-022-045	VILLAGE SHOE INN	33224 GRAND RIVER AVE	33,200
20-99-00-880-001	BUYERS, BUYERS & KULKARNI PLC	32721 GRAND RIVER AVE	3,400
20-99-00-900-057	VICTORIAN LACE ELEGANCE	23616 FARMINGTON RD	20
20-99-00-910-028	IGRISAN, ROBERT ATTY	33110 GRAND RIVER AVE	20
20-99-00-920-039	JOHNSON REAL ESTATE	33110 GRAND RIVER AVE	60
20-99-00-930-016	FARMINGTON ALTERATIONS	33335 GRAND RIVER AVE	20
20-99-00-940-070	RAIDER DENNIS AGENCY INC	32770 GRAND RIVER AVE #200 B	9,180
20-99-00-960-038	TIP TOP NAILS	23352 FARMINGTON RD	80
20-99-00-990-017	LUZYNSKI & ASSOCIATES C P A . PC	33110 GRAND RIVER AVE	5,620

**Total Private Personal Property: 753,180**

**Total PRIVATE Real/Personal Property: 3,303,520**

<b>Farmington City Council Staff Report</b>	<b>Council Meeting Date: June 18, 2018</b>	<b>Item Number</b>  7D
<b>Submitted by: Kate Knight, DDA</b>		
<b>Agenda Topic:</b> Consideration to Adopt Downtown Development Authority's Fiscal Year 2018-19 Budget and Establish 2018 Principal Shopping District Special Assessment		
<b>Proposed Motion:</b> Move to approve resolution to adopt the Fiscal Year 2018-19 Budget and establish 2018 Principal Shopping District Special Assessment.		
<b>Background:</b>  Please find attached for your review the final proposed DDA budget for the fiscal year beginning July 1, 2018 and ending June 30, 2019.  Please note the following highlights:  TIF Budget: <ul style="list-style-type: none"> <li>• Increase in revenue from prior year of \$19,000, due to an increase in taxable value of properties.</li> <li>• Decrease in expenditures of \$58,000.</li> <li>• Significant changes include elimination of contract between DDA and City of Farmington for director services. Director is now paid by DDA.</li> </ul> PSD Budget: <ul style="list-style-type: none"> <li>• Projects to be proposed for funding include a part-time events coordinator, website improvement specifically to accommodate parking information, annual basket installation at Farmington Road and Grand River, year one of a three-year tree lighting maintenance and replacement program, and Downtown Streetscape Maintenance Guidelines.</li> </ul> Events: <ul style="list-style-type: none"> <li>• Intended to remain self-sustaining.</li> </ul> Building Rentals: <ul style="list-style-type: none"> <li>• New budget department should reflect revenue for FY2018/19.</li> </ul> Should you have questions in advance of the June 18, 2018 council meeting, do not hesitate to reach me.  <b>Attachments:</b> DDA Budget Detail FY 2018-19		
<b>Materials:</b>		



**DOWNTOWN DEVELOPMENT AUTHORITY  
BUDGET OVERVIEW  
FISCAL YEAR 2018/19 BUDGET**

	<b>Actual 2016/17</b>	<b>Amended 2017/18</b>	<b>Projected 2017/18</b>	<b>Proposed 2018/19</b>
<b>TIF AND MILLAGE</b>				
Revenues	\$ 236,454	\$ 318,600	\$ 326,150	\$ 345,650
Expenditures	<u>283,281</u>	<u>505,459</u>	<u>384,439</u>	<u>326,112</u>
Revenues Over/(Under) Expenditures	(46,827)	(186,859)	(58,289)	19,538
<b>PRINCIPAL SHOPPING DISTRICT</b>				
Revenues	228,524	188,000	193,000	192,000
Expenditures	<u>171,682</u>	<u>187,000</u>	<u>193,000</u>	<u>192,000</u>
Revenues Over/(Under) Expenditures	56,842	1,000	-	-
<b>EVENTS</b>				
Revenues	82,364	66,100	78,872	70,600
Expenditures	<u>59,087</u>	<u>66,100</u>	<u>69,525</u>	<u>70,600</u>
Revenues Over/(Under) Expenditures	23,277	-	9,347	-
<b>BUILDING RENTAL</b>				
Revenues	-	-	14,065	39,540
Expenditures	<u>-</u>	<u>-</u>	<u>14,065</u>	<u>30,877</u>
Revenues Over/(Under) Expenditures	-	-	-	8,663
<b>TOTAL REVENUES</b>	547,342	572,700	612,087	647,790
<b>TOTAL EXPENDITURES</b>	<u>514,050</u>	<u>758,559</u>	<u>661,029</u>	<u>619,589</u>
<b>NET REVENUES/(EXPENDITURES)</b>	33,292	(185,859)	(48,942)	28,201
<b>Fund Balance - Beginning of Year</b>	<b>320,316</b>	<b>353,608</b>	<b>353,608</b>	<b>304,666</b>
Net Revenues (Expenditures)	<u>33,292</u>	<u>(185,859)</u>	<u>(48,942)</u>	<u>28,201</u>
<b>Fund Balance - End of Year</b>	<b><u>\$ 353,608</u></b>	<b><u>\$ 167,749</u></b>	<b><u>\$ 304,666</u></b>	<b><u>\$ 332,867</u></b>



**DOWNTOWN DEVELOPMENT AUTHORITY  
BUDGET OVERVIEW  
FISCAL YEAR 2018/19 BUDGET**

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 02/28/18	2017-18 PROJECTED ACTIVITY	2018-19 DEPT REQ BUDGET	Notes
ESTIMATED REVENUES							
Function: Unclassified							
Dept 000.00							
248-000.00-403.001	PROPERTY TAXES, OPR, REV	(532)	0	0	0	0	
248-000.00-403.006	PROPERTY TAXES, TWO MILL LEVY	0	40,600	16,681	41,211	43,650	
248-000.00-403.007	PROPERTY TAXES, TIFA	233,385	267,000	294,183	281,439	301,000	
248-000.00-445.001	INTEREST, PROP TAX REV	0	0	0	0	0	
248-000.00-573.000	LOCAL COMMUNITY STABILIZATION APPROP	0	10,000	0	0	0	Personal Property > 2012 so no State Reimb
248-000.00-664.000	INVESTMENT INCOME	3,601	1,000	3,849	3,500	1,000	
248-000.00-673.000	SALE OF CAPITAL ASSETS, GAIN/LOSS	0	0	0	0	0	
Totals for dept 000.00 -		236,454	318,600	314,713	326,150	345,650	
Dept 759.00 - PRINCIPAL SHOPPING DISTRICT							
248-759.00-671.000	REVENUES, OTHER	12,524	10,000	3,179	13,000	10,000	
248-759.00-672.001	DDA DISTRICT, SP ASSESSMENT	216,000	178,000	169,187	180,000	182,000	
Totals for dept 759.00 - PRINCIPAL SHOPPING DISTRICT		228,524	188,000	172,366	193,000	192,000	
Dept 762.00 - ART ON THE GRAND							
248-762.00-654.000	VENDOR FEES	1,099	2,500	0	2,500	2,500	
248-762.00-654.100	SPONSORSHIPS	7,500	5,000	1,250	5,000	5,000	
248-762.00-671.000	REVENUES, OTHER	6,777	5,000	0	5,000	5,000	
Totals for dept 762.00 - ART ON THE GRAND		15,376	12,500	1,250	12,500	12,500	
Dept 764.00 - HARVEST MOON CELEBRATION							
248-764.00-646.000	CONCESSION, HARVEST MOON	28,241	20,000	25,910	25,910	20,000	
248-764.00-651.000	ADMISSIONS, HARVEST MOON	18,347	13,000	14,562	14,562	13,000	
248-764.00-654.100	SPONSORSHIPS	2,200	3,000	4,250	4,250	3,000	
248-764.00-671.000	REVENUES, OTHER	600	1,000	550	550	1,000	
Totals for dept 764.00 - HARVEST MOON CELEBRATION		49,388	37,000	45,272	45,272	37,000	
Dept 766.00 - RHYTHMZ IN RILEY PARK							
248-766.00-654.100	SPONSORSHIPS	17,600	16,600	250	16,600	16,600	
248-766.00-671.000	REVENUES, OTHER	0	0	0	0	0	
Totals for dept 766.00 - RHYTHMZ IN RILEY PARK		17,600	16,600	250	16,600	16,600	
Dept 767.00 - BUILDING RENTAL							
248-767.00-669.001	RENTAL FEES	0	0	2,990	14,065	39,540	
Totals for dept 767.00 - BUILDING RENTAL		0	0	2,990	14,065	39,540	
Dept 768.00 - LUNCH BEATS							
248-768.00-654.100	SPONSORSHIPS	0	0	0	4,000	4,000	
248-768.00-671.000	REVENUES, OTHER	0	0	0	500	500	
Totals for dept 768.00 - LUNCH BEATS		0	0	0	4,500	4,500	
TOTAL ESTIMATED REVENUES		547,342	572,700	536,841	612,087	647,790	

**DOWNTOWN DEVELOPMENT AUTHORITY  
BUDGET OVERVIEW  
FISCAL YEAR 2018/19 BUDGET**

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 02/28/18	2017-18 PROJECTED ACTIVITY	2018-19 DEPT REQ BUDGET	Notes
APPROPRIATIONS							
Function: Unclassified							
Dept 000.00							
248-000.00-706.000	SALARIES, FULL TIME	0	0	0	0	67,086	Kate moved to DDA
248-000.00-706.100	SALARIES, DC RETIREE HEALTH CARE	0	0	0	0	2,100	
248-000.00-707.000	SALARIES, PART-TIME/TEMP	2,845	10,000	4,520	10,000	10,000	
248-000.00-709.000	SALARIES, OVERTIME	0	0	0	0	0	
248-000.00-714.000	SALARIES, ACCRUED BENEFITS	0	0	0	0	499	
248-000.00-715.000	LONGEVITY PAY	0	0	0	0	0	
248-000.00-719.000	FRINGE BENEFITS	0	0	0	0	0	
248-000.00-720.007	PYMT IN LIEU OF HOSP INS	0	0	0	0	2,400	
248-000.00-720.100	FICA, EMPLOYER'S SHARE	218	600	346	600	5,897	
248-000.00-720.200	COMPREHENSIVE MEDICAL INS	0	0	0	0	0	
248-000.00-720.300	LIFE INSURANCE	0	0	0	0	130	
248-000.00-720.360	LONG TERM DISABILITY	0	0	0	0	98	
248-000.00-720.500	WORKMEN'S COMPENSATION INS	0	0	0	0	266	
248-000.00-720.900	CONTRIBUTION, RETIREES HEALTH	0	0	0	0	0	
248-000.00-721.000	CONTRIBUTION, PENSION	0	0	0	0	11,677	
248-000.00-727.000	OFFICE SUPPLIES	334	500	123	500	500	
248-000.00-728.000	POSTAGE, METER	1,150	1,000	60	1,000	1,000	
248-000.00-728.001	POSTAGE, OTHER	4	0	0	0	0	
248-000.00-740.500	NON-CAPITALIZED ASSETS	0	0	0	0	0	
248-000.00-801.000	PROFESSIONAL SERVICES	38,493	20,000	745	20,000	30,000	
248-000.00-801.006	SEASONAL DECORATIONS,GARDENING	0	20,000	7,397	20,000	20,000	
248-000.00-818.000	CONTRACTUAL SERVICES	71,000	76,000	49,500	76,000	17,000	
248-000.00-853.000	TELECOMMUNICATIONS	433	600	228	600	600	
248-000.00-860.000	TRANSPORTATION	724	500	0	500	500	
248-000.00-941.000	RENTALS	550	1,500	450	1,500	2,100	
248-000.00-956.000	MISCELLANEOUS EXPENSE	1,937	4,000	354	2,000	2,000	
248-000.00-958.501	MEMBERSHIPS, SUBSCRIPTIONS	200	600	680	750	750	
248-000.00-958.502	PROFESSIONAL DEV, CONFERENCES	323	2,000	299	500	2,000	
248-000.00-967.001	CONTINGENCY	0	0	0	0	0	
248-000.00-967.002	EVENT SHORTFALL	0	0	0	0	0	
248-000.00-968.000	DEPRECIATION EXPENSE	38,146	0	0	0	0	
248-000.00-969.300	CONTRIBUTION-STREETScape	0	0	0	0	0	
248-000.00-970.000	CAPITAL OUTLAY	14,868	157,000	32,623	139,330	29,600	
248-000.00-971.000	CAPITAL OUTLAY, LAND	0	100,000	0	0	0	Purchase of House for parking
248-000.00-990.000	DEBT SERVICE	112,056	111,159	17,226	111,159	119,909	
Totals for dept 000.00 -		283,281	505,459	114,551	384,439	326,112	

**DOWNTOWN DEVELOPMENT AUTHORITY  
BUDGET OVERVIEW  
FISCAL YEAR 2018/19 BUDGET**

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 02/28/18	2017-18 PROJECTED ACTIVITY	2018-19 DEPT REQ BUDGET	Notes
Dept 759.00 - PRINCIPAL SHOPPING DISTRICT							
248-759.00-707.000	SALARIES, PART-TIME/TEMP	0	0	1,073	6,300	6,300	
248-759.00-720.100	FICA, EMPLOYER'S SHARE	0	0	82	500	500	
248-759.00-801.000	PROFESSIONAL SERVICES	0	0	0	0	0	
248-759.00-801.006	SEASONAL DECORATIONS,GARDENING	3,719	0	0	0	0	
248-759.00-818.000	CONTRACTUAL SERVICES	36,215	40,000	30,000	40,000	41,000	
248-759.00-880.000	COMMUNITY PROMOTION	3,428	20,000	1,146	19,200	20,000	
248-759.00-880.015	BUSINESS DEVELOPMENT	3,570	5,000	0	5,000	5,000	
248-759.00-880.100	RETAIL PROMOTIONS	2,557	7,000	0	7,000	7,000	
248-759.00-880.110	COMMUNITY PROMO, ICE RINK	1,527	0	0	0	0	
248-759.00-880.125	COMMUNICATIONS	5,342	10,000	110	10,000	10,000	
248-759.00-880.200	VOLUNTEER MANAGEMENT	1,551	4,000	131	4,000	4,000	
248-759.00-920.000	PUBLIC UTILITIES	16,546	18,000	9,864	18,000	18,000	
248-759.00-930.000	REPAIRS & MAINTENANCE	97,227	83,000	28,990	83,000	80,200	
248-759.00-972.000	CAPITAL OUTLAY, LAND IMPROVE	0	0	0	0	0	
Totals for dept 759.00 - PRINCIPAL SHOPPING DISTRICT		171,682	187,000	71,396	193,000	192,000	
Dept 762.00 - ART ON THE GRAND							
248-762.00-727.000	OFFICE SUPPLIES	0	0	51	0	0	
248-762.00-880.000	COMMUNITY PROMOTION	8,983	7,500	850	7,500	7,500	
248-762.00-880.009	ENTERTAINMENT	0	3,500	0	3,500	3,500	
248-762.00-941.000	RENTALS	0	0	0	0	0	
248-762.00-943.000	EQUIPMENT RENTAL	1,550	1,500	0	1,500	1,500	
248-762.00-956.000	MISCELLANEOUS EXPENSE	13	0	0	0	0	
Totals for dept 762.00 - ART ON THE GRAND		10,546	12,500	901	12,500	12,500	
Dept 764.00 - HARVEST MOON CELEBRATION							
248-764.00-727.000	OFFICE SUPPLIES	106	500	43	50	500	
248-764.00-740.010	CONCESSION SUPPLIES	15,171	16,000	16,588	16,600	16,000	
248-764.00-818.000	CONTRACTUAL SERVICES	0	0	0	0	0	
248-764.00-880.000	COMMUNITY PROMOTION	4,996	5,500	5,873	5,900	5,500	
248-764.00-880.009	ENTERTAINMENT	2,850	3,000	1,950	2,000	3,000	
248-764.00-941.000	RENTALS	0	0	0	0	0	
248-764.00-943.000	EQUIPMENT RENTAL	6,940	8,000	7,231	7,235	8,000	
248-764.00-956.000	MISCELLANEOUS EXPENSE	3,421	4,000	4,134	4,140	4,000	
248-764.00-969.000	CONTRIBUTIONS, ICE RINK	0	0	0	0	0	
Totals for dept 764.00 - HARVEST MOON CELEBRATION		33,484	37,000	35,819	35,925	37,000	
Dept 766.00 - RHYTHMZ IN RILEY PARK							
248-766.00-818.000	CONTRACTUAL SERVICES	6,600	6,600	3,300	6,600	6,600	
248-766.00-880.000	COMMUNITY PROMOTION	1,832	2,850	306	2,850	2,850	
248-766.00-880.009	ENTERTAINMENT	6,625	7,150	4,850	7,150	7,150	
248-766.00-941.000	RENTALS	0	0	0	0	0	
248-766.00-943.000	EQUIPMENT RENTAL	0	0	0	0	0	
248-766.00-956.000	MISCELLANEOUS EXPENSE	0	0	0	0	0	
Totals for dept 766.00 - RHYTHMZ IN RILEY PARK		15,057	16,600	8,456	16,600	16,600	

**DOWNTOWN DEVELOPMENT AUTHORITY  
BUDGET OVERVIEW  
FISCAL YEAR 2018/19 BUDGET**

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 02/28/18	2017-18 2017-18 PROJECTED ACTIVITY	2018-19 2018-19 DEPT REQ BUDGET	Notes
Dept 767.00 - BUILDING RENTAL							
248-767.00-801.000	PROFESSIONAL SERVICES	0	0	0	1,125	3,163	
248-767.00-818.000	CONTRACTUAL SERVICES	0	0	0	5,764	17,665	
248-767.00-920.000	PUBLIC UTILITIES	0	0	154	0	0	
248-767.00-935.000	MAINT, BUILDINGS & GROUNDS	0	0	207	7,176	4,590	
248-767.00-969.100	CONTRIBUTION INS & BONDS	0	0	0	0	459	
248-767.00-976.000	CAPITAL OUTLAY, BUILDINGS	0	0	0	0	5,000	
Totals for dept 767.00 - BUILDING RENTAL		0	0	361	14,065	30,877	
Dept 768.00 - LUNCH BEATS							
248-768.00-818.000	CONTRACTUAL SERVICES	0	0	0	1,000	1,000	
248-768.00-880.000	COMMUNITY PROMOTION	0	0	0	2,500	2,500	
248-768.00-880.009	ENTERTAINMENT	0	0	0	1,000	1,000	
248-768.00-943.000	EQUIPMENT RENTAL	0	0	0	0	0	
248-768.00-956.000	MISCELLANEOUS EXPENSE	0	0	0	0	0	
Totals for dept 768.00 - LUNCH BEATS		0	0	0	4,500	4,500	
TOTAL APPROPRIATIONS		514,050	758,559	231,484	661,029	619,589	
NET OF REVENUES/APPROPRIATIONS - FUND 248		33,292	(185,859)	305,357	(48,942)	28,201	
BEGINNING FUND BALANCE		345,615	378,907	378,907	378,907	329,965	
ENDING FUND BALANCE		378,907	193,048	684,264	329,965	358,166	

## RESOLUTION

### **A RESOLUTION OF THE FARMINGTON CITY COUNCIL ADOPTING THE FISCAL YEAR 2018-2019 BUDGET FOR THE FARMINGTON DOWNTOWN DEVELOPMENT AUTHORITY.**

WHEREAS, the Farmington Downtown Development Authority (DDA) presented a proposed budget to the City Council for Fiscal Year 2018-2019 in the amount of \$619,589; and

WHEREAS, the DDA also provides a work plan associated with the proposed budget; and

WHEREAS, the City Council adopted a resolution at its February 21, 2017 meeting to renew the Principal Shopping District (PSD) special assessment for five year period; and

WHEREAS, the PSD renewal resolution authorized the PSD assessment to be set at \$182,000 for Fiscal Year 2018-2019; and

NOW, THEREFORE BE IT RESOLVED that the Farmington City Council hereby adopts the Fiscal Year 2018-2019 Downtown Development Authority Budget in the amount of \$619,589.

BE IT FURTHER RESOLVED that the Farmington City Council hereby sets the Principal Shopping District special assessment for Fiscal Year 2018-2019 at \$182,000 in accordance with the attached assessment roll.

BE IT FURTHER RESOLVED that to meet the requirements for budgeted appropriations of the Farmington Downtown Development Authority, the City Treasurer is hereby directed to spread taxes on real and personal property located within the boundaries of the Farmington Downtown Development Authority District in the amount of one dollar and ninety-six and eighty-five hundredth cents (\$1.9685) per thousand dollars of Taxable Value, and

BE IT FURTHER RESOLVED that the City Treasurer is directed to collect incremental taxes eligible for capture under an incremental financing plan established by the Farmington Downtown Development Authority and disburse the captured tax revenues to the Authority.

**DOWNTOWN DEVELOPMENT AUTHORITY  
 BUDGET OVERVIEW  
 FISCAL YEAR 2018/19 BUDGET**

	Actual 2016/17	Amended 2017/18	Projected 2017/18	Proposed 2018/19
<b>TIF AND MILLAGE</b>				
Revenues	\$ 236,454	\$ 318,600	\$ 326,150	\$ 345,650
Expenditures	283,281	505,459	384,439	326,112
Revenues Over/(Under) Expenditures	(46,827)	(186,859)	(58,289)	19,538
<b>PRINCIPAL SHOPPING DISTRICT</b>				
Revenues	228,524	188,000	193,000	192,000
Expenditures	171,682	187,000	193,000	192,000
Revenues Over/(Under) Expenditures	56,842	1,000	-	-
<b>EVENTS</b>				
Revenues	82,364	66,100	78,872	70,600
Expenditures	59,087	66,100	69,525	70,600
Revenues Over/(Under) Expenditures	23,277	-	9,347	-
<b>BUILDING RENTAL</b>				
Revenues	-	-	14,065	39,540
Expenditures	-	-	14,065	30,877
Revenues Over/(Under) Expenditures	-	-	-	8,663
<b>TOTAL REVENUES</b>	547,342	572,700	612,087	647,790
<b>TOTAL EXPENDITURES</b>	514,050	758,559	661,029	619,589
<b>NET REVENUES/(EXPENDITURES)</b>	33,292	(185,859)	(48,942)	28,201
<b>Fund Balance - Beginning of Year</b>	<b>320,316</b>	<b>353,608</b>	<b>353,608</b>	<b>304,666</b>
Net Revenues (Expenditures)	33,292	(185,859)	(48,942)	28,201
<b>Fund Balance - End of Year</b>	<b>\$ 353,608</b>	<b>\$ 167,749</b>	<b>\$ 304,666</b>	<b>\$ 332,867</b>

**DOWNTOWN DEVELOPMENT AUTHORITY  
BUDGET OVERVIEW  
FISCAL YEAR 2018/19 BUDGET**

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 02/28/18	2017-18 PROJECTED ACTIVITY	2018-19 DEPT REQ BUDGET	2018-19 BUDGET	Notes
<b>ESTIMATED REVENUES</b>								
Function: Unclassified								
Dept 000.00								
248-000.00-403.001	PROPERTY TAXES, OPR, REV	(532)	0	0	0	0	0	
248-000.00-403.006	PROPERTY TAXES, TWO MILL LEVY	0	40,600	16,681	41,211	43,650	43,650	
248-000.00-403.007	PROPERTY TAXES, TIFA	233,385	267,000	294,183	281,439	301,000	301,000	
248-000.00-445.001	INTEREST, PROP TAX REV	0	0	0	0	0	0	
248-000.00-573.000	LOCAL COMMUNITY STABILIZATION APPROP	0	10,000	0	0	0	0	Personal Property > 2012 so no State Reimb
248-000.00-664.000	INVESTMENT INCOME	3,601	1,000	3,849	3,500	1,000	1,000	
248-000.00-673.000	SALE OF CAPITAL ASSETS, GAIN/LOSS	0	0	0	0	0	0	
Totals for dept 000.00 -		236,454	318,600	314,713	326,150	345,650	345,650	
<b>Dept 759.00 - PRINCIPAL SHOPPING DISTRICT</b>								
248-759.00-671.000	REVENUES, OTHER	12,524	10,000	3,179	13,000	10,000	10,000	
248-759.00-672.001	DDA DISTRICT, SP ASSESSMENT	216,000	178,000	169,187	180,000	182,000	182,000	
Totals for dept 759.00 - PRINCIPAL SHOPPING DISTRICT		228,524	188,000	172,366	193,000	192,000	192,000	
<b>Dept 762.00 - ART ON THE GRAND</b>								
248-762.00-654.000	VENDOR FEES	1,099	2,500	0	2,500	2,500	2,500	
248-762.00-654.100	SPONSORSHIPS	7,500	5,000	1,250	5,000	5,000	5,000	
248-762.00-671.000	REVENUES, OTHER	6,777	5,000	0	5,000	5,000	5,000	
Totals for dept 762.00 - ART ON THE GRAND		15,376	12,500	1,250	12,500	12,500	12,500	
<b>Dept 764.00 - HARVEST MOON CELEBRATION</b>								
248-764.00-646.000	CONCESSION, HARVEST MOON	28,241	20,000	25,910	25,910	20,000	20,000	
248-764.00-651.000	ADMISSIONS, HARVEST MOON	18,347	13,000	14,562	14,562	13,000	13,000	
248-764.00-654.100	SPONSORSHIPS	2,200	3,000	4,250	4,250	3,000	3,000	
248-764.00-671.000	REVENUES, OTHER	600	1,000	550	550	1,000	1,000	
Totals for dept 764.00 - HARVEST MOON CELEBRATION		49,388	37,000	45,272	45,272	37,000	37,000	
<b>Dept 766.00 - RHYTHMZ IN RILEY PARK</b>								
248-766.00-654.100	SPONSORSHIPS	17,600	16,600	250	16,600	16,600	16,600	
248-766.00-671.000	REVENUES, OTHER	0	0	0	0	0	0	
Totals for dept 766.00 - RHYTHMZ IN RILEY PARK		17,600	16,600	250	16,600	16,600	16,600	
<b>Dept 767.00 - BUILDING RENTAL</b>								
248-767.00-669.001	RENTAL FEES	0	0	2,990	14,065	39,540	39,540	
Totals for dept 767.00 - BUILDING RENTAL		0	0	2,990	14,065	39,540	39,540	
<b>Dept 768.00 - LUNCH BEATS</b>								
248-768.00-654.100	SPONSORSHIPS	0	0	0	4,000	4,000	4,000	
248-768.00-671.000	REVENUES, OTHER	0	0	0	500	500	500	
Totals for dept 768.00 - LUNCH BEATS		0	0	0	4,500	4,500	4,500	
TOTAL ESTIMATED REVENUES		547,342	572,700	536,841	612,087	647,790	647,790	

DOWNTOWN DEVELOPMENT AUTHORITY  
 BUDGET OVERVIEW  
 FISCAL YEAR 2018/19 BUDGET

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 02/28/18	2017-18 PROJECTED ACTIVITY	2018-19 DEPT REQ BUDGET	Notes
APPROPRIATIONS							
Function: Unclassified							
Dept 000.00							
248-000.00-706.000	SALARIES, FULL TIME	0	0	0	0	67,086	Rate moved to DOA
248-000.00-706.100	SALARIES, DC RETIREE HEALTH CARE	0	0	0	0	2,100	
248-000.00-707.000	SALARIES, PART-TIME/TEMP	2,845	10,000	4,520	10,000	10,000	
248-000.00-709.000	SALARIES, OVERTIME	0	0	0	0	0	
248-000.00-714.000	SALARIES, ACCRUED BENEFITS	0	0	0	0	499	
248-000.00-715.000	LONGEVITY PAY	0	0	0	0	0	
248-000.00-719.000	FRINGE BENEFITS	0	0	0	0	0	
248-000.00-720.007	PYMT IN LIEU OF HOSP INS	0	0	0	0	2,400	
248-000.00-720.100	FICA, EMPLOYER'S SHARE	218	600	346	600	5,897	
248-000.00-720.200	COMPREHENSIVE MEDICAL INS	0	0	0	0	0	
248-000.00-720.300	LIFE INSURANCE	0	0	0	0	130	
248-000.00-720.360	LONG TERM DISABILITY	0	0	0	0	98	
248-000.00-720.500	WORKMENS COMPENSATION INS	0	0	0	0	266	
248-000.00-720.900	CONTRIBUTION, RETIREES HEALTH	0	0	0	0	0	
248-000.00-721.000	CONTRIBUTION, PENSION	0	0	0	0	11,677	
248-000.00-727.000	OFFICE SUPPLIES	334	500	123	500	500	
248-000.00-728.000	POSTAGE, METER	1,150	1,000	60	1,000	1,000	
248-000.00-728.001	POSTAGE, OTHER	4	0	0	0	0	
248-000.00-740.500	NON-CAPITALIZED ASSETS	0	0	0	0	0	
248-000.00-801.000	PROFESSIONAL SERVICES	38,493	20,000	745	20,000	30,000	
248-000.00-801.006	SEASONAL DECORATIONS,GARDENING	0	20,000	7,397	20,000	20,000	
248-000.00-818.000	CONTRACTUAL SERVICES	71,000	76,000	49,500	76,000	17,000	
248-000.00-853.000	TELECOMMUNICATIONS	433	600	228	600	600	
248-000.00-860.000	TRANSPORTATION	724	500	0	500	500	
248-000.00-941.000	RENTALS	550	1,500	450	1,500	2,100	
248-000.00-956.000	MISCELLANEOUS EXPENSE	1,937	4,000	354	2,000	2,000	
248-000.00-958.501	MEMBERSHIPS, SUBSCRIPTIONS	200	600	680	750	750	
248-000.00-958.502	PROFESSIONAL DEV, CONFERENCES	323	2,000	299	500	2,000	
248-000.00-967.001	CONTINGENCY	0	0	0	0	0	
248-000.00-967.002	EVENT SHORTFALL	0	0	0	0	0	
248-000.00-968.000	DEPRECIATION EXPENSE	38,146	0	0	0	0	
248-000.00-969.300	CONTRIBUTION-STREETScape	0	0	0	0	0	
248-000.00-970.000	CAPITAL OUTLAY	14,868	157,000	32,623	139,330	29,600	
248-000.00-971.000	CAPITAL OUTLAY, LAND	0	100,000	0	0	0	Purchase of House for parking
248-000.00-990.000	DEBT SERVICE	112,056	111,159	17,226	111,159	119,909	
Totals for dept 000.00 -		283,281	505,459	114,551	384,439	326,112	



**DOWNTOWN DEVELOPMENT AUTHORITY  
BUDGET OVERVIEW  
FISCAL YEAR 2018/19 BUDGET**

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 02/28/18	2017-18 PROJECTED ACTIVITY	2018-19 DEPT REQ BUDGET	2018-19 BUDGET	Notes
Dept 759.00 - PRINCIPAL SHOPPING DISTRICT								
248-759.00-707.000	SALARIES, PART-TIME/TEMP	0	0	1,073	6,300		6,300	
248-759.00-720.100	FICA, EMPLOYER'S SHARE	0	0	82	500		500	
248-759.00-801.000	PROFESSIONAL SERVICES	0	0	0	0		0	
248-759.00-801.006	SEASONAL DECORATIONS, GARDENING	3,719	0	0	0		0	
248-759.00-818.000	CONTRACTUAL SERVICES	36,215	40,000	30,000	40,000		41,000	
248-759.00-880.000	COMMUNITY PROMOTION	3,428	20,000	1,146	19,200		20,000	
248-759.00-880.015	BUSINESS DEVELOPMENT	3,570	5,000	0	5,000		5,000	
248-759.00-880.100	RETAIL PROMOTIONS	2,557	7,000	0	7,000		7,000	
248-759.00-880.110	COMMUNITY PROMOT, ICE RINK	1,527	0	0	0		0	
248-759.00-880.125	COMMUNICATIONS	5,342	10,000	110	10,000		10,000	
248-759.00-880.200	VOLUNTEER MANAGEMENT	1,551	4,000	131	4,000		4,000	
248-759.00-920.000	PUBLIC UTILITIES	16,546	18,000	9,864	18,000		18,000	
248-759.00-930.000	REPAIRS & MAINTENANCE	97,227	83,000	28,990	83,000		80,200	
248-759.00-972.000	CAPITAL OUTLAY, LAND IMPROVE	0	0	0	0		0	
Totals for dept 759.00 - PRINCIPAL SHOPPING DISTRICT		171,682	187,000	71,395	193,000		192,000	
Dept 762.00 - ART ON THE GRAND								
248-762.00-727.000	OFFICE SUPPLIES	0	0	51	0		0	
248-762.00-880.000	COMMUNITY PROMOTION	8,983	7,500	850	7,500		7,500	
248-762.00-880.009	ENTERTAINMENT	0	3,500	0	3,500		3,500	
248-762.00-941.000	RENTALS	0	0	0	0		0	
248-762.00-943.000	EQUIPMENT RENTAL	1,550	1,500	0	1,500		1,500	
248-762.00-956.000	MISCELLANEOUS EXPENSE	13	0	0	0		0	
Totals for dept 762.00 - ART ON THE GRAND		10,546	12,500	901	12,500		12,500	
Dept 764.00 - HARVEST MOON CELEBRATION								
248-764.00-727.000	OFFICE SUPPLIES	106	500	43	50		500	
248-764.00-740.010	CONCESSION SUPPLIES	15,171	16,000	16,588	16,600		16,000	
248-764.00-818.000	CONTRACTUAL SERVICES	0	0	0	0		0	
248-764.00-880.000	COMMUNITY PROMOTION	4,996	5,500	5,873	5,900		5,500	
248-764.00-880.009	ENTERTAINMENT	2,850	3,000	1,950	2,000		3,000	
248-764.00-941.000	RENTALS	0	0	0	0		0	
248-764.00-943.000	EQUIPMENT RENTAL	6,940	8,000	7,231	7,235		8,000	
248-764.00-956.000	MISCELLANEOUS EXPENSE	3,421	4,000	4,134	4,140		4,000	
248-764.00-969.000	CONTRIBUTIONS, ICE RINK	0	0	0	0		0	
Totals for dept 764.00 - HARVEST MOON CELEBRATION		33,484	37,000	35,819	35,925		37,000	
Dept 765.00 - RHYTHMZ IN RILEY PARK								
248-765.00-818.000	CONTRACTUAL SERVICES	6,600	6,600	3,300	6,600		6,600	
248-765.00-880.000	COMMUNITY PROMOTION	1,832	2,850	306	2,850		2,850	
248-765.00-880.009	ENTERTAINMENT	6,625	7,150	4,850	7,150		7,150	
248-765.00-941.000	RENTALS	0	0	0	0		0	
248-765.00-943.000	EQUIPMENT RENTAL	0	0	0	0		0	
248-765.00-956.000	MISCELLANEOUS EXPENSE	0	0	0	0		0	
Totals for dept 765.00 - RHYTHMZ IN RILEY PARK		15,057	16,600	8,456	16,600		16,600	



**2018**  
**SPECIAL ASSESSMENT ROLL**  
 CITY OF FARMINGTON  
 PRINCIPAL SHOPPING DISTRICT  
 SPECIAL ASSESSMENT

SAD NO.: 2017-90  
 Yr. 2 of 5

**Statement of Intent:**

This Special Assessment District and Roll have been established under the authority of Public Act 120 of 1961 (MCL 125.981) to collect \$ 920,000 over a five (5) year period, beginning with the July 1, 2017 tax roll, for the purpose of funding the administrative, marketing, promotional and maintenance activities as described in the Principal Shopping District (PSD) Development Plan.

The Special Assessment District includes all non-residential and non-residential portions of all non-exempt real property located within the Downtown Development Authority District. The total amount to be collected in each of the five (5) years of the plan will be spread based upon the percentage that each individual non-residential real property assessment is of the total non-residential real property assessment for the Special Assessment District. The prior year Downtown Development Authority Assessment Roll, as certified by the March Board of Review and as amended by Assessor's Corrections, decisions of the July and December Board of Review, and orders of the Michigan Tax Tribunal and State Tax Commission, will be used in determining the allocation of the installment payments as approved by the Farmington City Council for each year of the five (5) year plan.

**SPECIAL ASSESSMENT ROLL COLLECTION SUMMARY**

	Proposed	Actual
2017 / 1st Year	\$180,000	\$180,000.00
<b>2018 / 2nd Year</b>	<b>\$182,000</b>	<b>\$182,000.00</b>
2019 / 3rd Year	\$184,000	\$184,000.00
2020 / 4th Year	\$186,000	\$186,000.00
2021 / 5th Year	<u>\$188,000</u>	<u>\$188,000.00</u>
<b>Total:</b>	<b>\$920,000</b>	<b>\$920,000.00</b>

Total Authorized for Special Assessment:

\$920,000

Total Proposed Current Year  
 Collection (July/December, 2018):

\$182,000

BASED UPON ANNUALLY APPROVED INSTALLMENTS (2017-2021)  
 OVERALL REDUCTION IN COLLECTIONS: N/A

**2018**  
**SPECIAL ASSESSMENT ROLL**  
**TO FUND THE**  
**CITY OF FARMINGTON**  
**PRINCIPAL SHOPPING DISTRICT PLAN**

Parcel Number	Property Address	Property Owner	2017 Taxable Value (Prior Year)	Percent of Non-Res. Use (1)	Qualified Taxable Value (TV) for SAD	Individual Qualified TV as a % of Total Qualified TV	Special Assessment based on the Calculated % of Total Qualified TV	Allocation of Special Assessment	
								2018 Summer Tax Roll	2018 Winter Tax Roll
20-23-27-151-017	23720 FARMINGTON RD	HEENEY SUNDQUIST FUNERAL HOME INC	296,790	100%	296,800	1.84%	\$ 3,346.26	\$ 1,673.13	\$ 1,673.13
20-23-27-151-021	33316 THOMAS ST	CITY OF FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-151-022	33300 THOMAS ST	STUDIO PROPERTIES, LLC	229,520	100%	229,500	1.42%	\$ 2,587.49	\$ 1,293.75	\$ 1,293.74
20-23-27-152-011	33112 GRAND RIVER AVE	FIRST UNITED METHODIST	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-152-016	33000 THOMAS ST	FARMINGTON SCHOOLS	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-153-001	33342 GRAND RIVER AVE	JANICE L. KONJAREVICH LIVING TRUST	93,970	100%	94,000	0.58%	\$ 1,059.80	\$ 529.90	\$ 529.90
20-23-27-153-002	33337 THOMAS ST	CITY OF FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-153-003	33338 GRAND RIVER AVE	COWLEY INVESTMENTS, LLC	372,610	100%	372,600	2.31%	\$ 4,200.86	\$ 2,100.43	\$ 2,100.43
20-23-27-153-004	33335 GRAND RIVER AVE	GRAND FARMINGTON, LLC	67,320	100%	67,300	0.42%	\$ 758.77	\$ 379.39	\$ 379.38
20-23-27-153-005	33332 GRAND RIVER AVE	CITY OF FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-153-007	33318 GRAND RIVER AVE	LAR PROPERTIES, LLC	202,930	56%	113,600	0.70%	\$ 1,280.78	\$ 640.39	\$ 640.39
20-23-27-153-008	33316 GRAND RIVER AVE	Q-CO L.L.C.	235,340	100%	235,300	1.46%	\$ 2,652.88	\$ 1,326.44	\$ 1,326.44
20-23-27-153-009	33314 GRAND RIVER AVE	P & E PROPERTIES, LLC	87,460	100%	87,500	0.54%	\$ 986.51	\$ 493.26	\$ 493.25
20-23-27-153-010	33312 GRAND RIVER AVE	LEOPOLD INVESTMENTS, LLC	143,800	100%	143,800	0.89%	\$ 1,621.27	\$ 810.64	\$ 810.63
20-23-27-153-011	33308 GRAND RIVER AVE	LSGO LLC	97,130	100%	97,100	0.60%	\$ 1,094.75	\$ 547.38	\$ 547.37
20-23-27-153-012	33304 GRAND RIVER AVE	GRACE, CRAIG J	43,340	100%	43,300	0.27%	\$ 488.18	\$ 244.09	\$ 244.09
20-23-27-153-015	33250 GRAND RIVER AVE	GRACE, CRAIG J	52,050	100%	52,100	0.32%	\$ 567.40	\$ 293.70	\$ 293.70
20-23-27-153-021	33224 GRAND RIVER AVE	THIBAUT ENTERPRISES INC	351,870	100%	351,900	2.18%	\$ 3,967.48	\$ 1,983.74	\$ 1,983.74
20-23-27-153-022	33311 THOMAS ST	CITY OF FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-153-023	33216 GRAND RIVER AVE	AGHOBIAN, MANDEIL & MARIE	73,180	100%	73,200	0.45%	\$ 825.29	\$ 412.65	\$ 412.64
20-23-27-153-024	33212 GRAND RIVER AVE	JAM HOLDINGS, LLC	88,510	100%	88,500	0.55%	\$ 997.79	\$ 498.90	\$ 498.89
20-23-27-153-025	33212 GRAND RIVER AVE	FARMINGTON DOWNTOWN DEVELOPMENT	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-153-026	33200 GRAND RIVER AVE	LOS TRES AMIGOS-FARMINGTON, LLC	139,680	100%	139,700	0.87%	\$ 1,575.04	\$ 787.52	\$ 787.52
20-23-27-154-004	33107 THOMAS ST	CITY OF FARMINGTON	53,950	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-154-005	33103 THOMAS ST	BUDD, DALE V	76,980	77%	59,300	0.37%	\$ 668.57	\$ 334.29	\$ 334.28

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SPECIAL ASSESSMENT ROLL  
TO FUND THE  
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PRINCIPAL SHOPPING DISTRICT PLAN**

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								2018 Summer Tax Roll	2018 Winter Tax Roll
20-23-27-154-006	33023 THOMAS ST	TDG MANAGEMENT1, LLC	69,340	76%	52,700	0.33%	\$ 594.16	\$ 297.08	\$ 297.08
20-23-27-154-007	33110 GRAND RIVER AVE	JOHNSON INVESTMENT CO	125,220	100%	125,200	0.78%	\$ 1,411.56	\$ 705.78	\$ 705.78
20-23-27-154-008	33104 GRAND RIVER AVE	CITY OF FARMINGTON	75,560	83%	62,700	0.39%	\$ 706.91	\$ 353.46	\$ 353.46
20-23-27-154-009	33100 GRAND RIVER AVE	JOHNSON, DAVID H	64,080	100%	64,100	0.40%	\$ 722.69	\$ 361.35	\$ 361.34
20-23-27-154-010	33018 GRAND RIVER AVE	GAISER, CARL THOMPSON	79,870	100%	79,900	0.49%	\$ 900.83	\$ 450.42	\$ 450.41
20-23-27-154-011	33014 GRAND RIVER AVE	C-4 LEASING LLC	141,750	100%	141,800	0.88%	\$ 1,598.72	\$ 799.36	\$ 799.36
20-23-27-154-012	33004 GRAND RIVER AVE	HEPPARD COMMERCIAL LLC	222,140	100%	222,100	1.38%	\$ 2,504.05	\$ 1,252.03	\$ 1,252.02
20-23-27-154-014	33105 GRAND RIVER AVE	STATE OF MICHIGAN	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-154-015	33112 GRAND RIVER AVE	FIRST UNITED METHODIST	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-155-001	33335 GRAND RIVER AVE	FARMINGTON HOLDING CO	84,300	100%	84,300	0.52%	\$ 950.44	\$ 475.22	\$ 475.22
20-23-27-155-002	33328 GRAND RIVER AVE	FARMINGTON HOLDING CO	177,360	61%	108,200	0.67%	\$ 1,219.89	\$ 609.95	\$ 609.94
20-23-27-155-003	33317 GRAND RIVER AVE	FARMINGTON HOLDING CO	63,660	100%	63,700	0.39%	\$ 718.18	\$ 359.09	\$ 359.09
20-23-27-155-004	33335 GRAND RIVER AVE	FARMINGTON HOLDING CO	48,950	100%	49,000	0.30%	\$ 552.45	\$ 276.23	\$ 276.22
20-23-27-155-008	33245 GRAND RIVER AVE	WINGARD, DONALD C	54,340	100%	54,300	0.34%	\$ 612.20	\$ 306.10	\$ 306.10
20-23-27-155-011	33205 GRAND RIVER AVE	CHEMICAL BANK	304,850	100%	304,900	1.89%	\$ 3,437.58	\$ 1,718.79	\$ 1,718.79
20-23-27-155-020	23382 FARMINGTON RD	SAM KARANA, LLC	1,040	100%	1,000	0.01%	\$ 11.27	\$ 5.64	\$ 5.63
20-23-27-155-024	23366 FARMINGTON RD	RHINOJOE LLC	219,590	100%	219,600	1.36%	\$ 2,475.87	\$ 1,237.94	\$ 1,237.93
20-23-27-155-025	23360 FARMINGTON RD	SAM KARANA, LLC	106,550	100%	106,600	0.66%	\$ 1,201.86	\$ 600.93	\$ 600.93
20-23-27-155-026	23340 FARMINGTON RD	KIMCO FARMINGTON 146 INC	234,780	100%	234,800	1.45%	\$ 2,647.24	\$ 1,323.62	\$ 1,323.62
20-23-27-155-040	33171 GRAND RIVER AVE	KIMCO FARMINGTON 146 INC	266,150	100%	286,200	1.65%	\$ 3,001.26	\$ 1,500.63	\$ 1,500.63
20-23-27-155-044	23534 FARMINGTON RD	23534 FARMINGTON RD LLC	158,340	100%	158,300	0.98%	\$ 1,784.74	\$ 892.37	\$ 892.37
20-23-27-155-045	33305 GRAND RIVER AVE	FARMINGTON HOLDING CO	183,470	100%	183,500	1.14%	\$ 2,088.86	\$ 1,034.43	\$ 1,034.43
20-23-27-155-046	33211 GRAND RIVER AVE	DOWNTOWN OFFICES	331,530	100%	331,500	2.05%	\$ 3,737.48	\$ 1,868.74	\$ 1,868.74
20-23-27-155-047	33111 GRAND RIVER AVE	CITY OF FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-155-048	23299 FARMINGTON RD	KIMCO FARMINGTON 146 INC	232,290	100%	232,300	1.44%	\$ 2,619.05	\$ 1,309.53	\$ 1,309.52

**2018**  
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								2018 Summer Tax Roll	2018 Winter Tax Roll
20-23-27-155-049	23300 FARMINGTON RD	KIMCO FARMINGTON 146 INC	1,645,340	100%	1,645,300	10.19%	\$ 18,549.84	\$ 9,274.92	\$ 9,274.92
20-23-27-156-003	32805 GRAND RIVER AVE	XIE ZHENG, LLC	116,250	100%	116,300	0.72%	\$ 1,311.22	\$ 655.61	\$ 655.61
20-23-27-156-004	32821 GRAND RIVER AVE	XIE ZHENG, LLC	320,950	100%	321,000	1.99%	\$ 3,619.10	\$ 1,809.55	\$ 1,809.55
20-23-27-156-005	33001 GRAND RIVER AVE	LETRIM-GROVES LLC	1,390,620	100%	1,390,600	8.61%	\$ 15,678.24	\$ 7,839.12	\$ 7,839.12
20-23-27-177-005	32830 GRAND RIVER AVE	CITY OF FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-177-010	32716 GRAND RIVER AVE	BUYERS, PAUL A	55,890	100%	55,900	0.35%	\$ 630.24	\$ 315.12	\$ 315.12
20-23-27-177-092	33000 THOMAS ST	FARMINGTON TRAIN CTR - EAST PARCEL	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-177-094	32720 GRAND RIVER AVE	FARMINGTON VILLAGE COMPLEX	1,299,820	100%	1,299,800	8.05%	\$ 14,654.52	\$ 7,327.26	\$ 7,327.26
20-23-27-301-001	23290 FARMINGTON RD	JP HERZOG LLC	64,200	100%	64,200	0.40%	\$ 723.82	\$ 361.91	\$ 361.91
20-23-27-301-003	23220 FARMINGTON RD	INLAND AMERICAN CFG PORTFOLIO, LLC	212,410	100%	212,400	1.32%	\$ 2,394.69	\$ 1,197.35	\$ 1,197.34
20-23-27-301-004	33317 ORCHARD ST	SCOTT, SARAH LEE	48,490	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-005	33313 ORCHARD ST	KIMCO FARMINGTON 146 INC	15,450	100%	15,500	0.10%	\$ 174.75	\$ 87.38	\$ 87.37
20-23-27-301-006	33309 ORCHARD ST	CITY OF FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-007	33305 ORCHARD ST	KIMCO FARMINGTON 146 INC	15,450	100%	15,500	0.10%	\$ 174.75	\$ 87.38	\$ 87.37
20-23-27-301-008	33213 ORCHARD ST	FARMINGTON DWANTWN DEV AUTHORITY	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-017	32809 GRAND RIVER AVE	KHAN, SHEEBA	56,700	100%	56,700	0.35%	\$ 639.26	\$ 319.63	\$ 319.63
20-23-27-301-019	32729 GRAND RIVER AVE	JOSEPH INVESTMENT HOLDINGS, LLC	95,610	100%	95,600	0.59%	\$ 1,077.84	\$ 538.92	\$ 538.92
20-23-27-301-020	32725 GRAND RIVER AVE	SMART, ROBERT R	83,840	100%	83,800	0.52%	\$ 944.80	\$ 472.40	\$ 472.40
20-23-27-301-021	32721 GRAND RIVER AVE	BUYERS, RUSSELL A	84,200	100%	84,200	0.52%	\$ 949.31	\$ 474.66	\$ 474.65
20-23-27-301-022	32715 GRAND RIVER AVE	OAKLAND ONE, LLC	575,310	100%	575,300	3.56%	\$ 6,486.19	\$ 3,243.10	\$ 3,243.09
20-23-27-301-045	33201 ORCHARD ST	CITY OF FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-047	33200 SLOCUM DR	SUNNY DAY CARE INC	281,240	100%	281,200	1.74%	\$ 3,170.37	\$ 1,585.19	\$ 1,585.18
20-23-27-301-048	33280 FARMINGTON RD	LOWEN REAL ESTATE LLC	132,190	100%	132,200	0.82%	\$ 1,490.48	\$ 745.24	\$ 745.24
20-23-27-301-050	33240 SLOCUM DR	VANDENBERG, KEVIN J	54,940	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-051	33242 SLOCUM DR	FLURY, PENNY S	77,930	0%	0	0.00%	\$ -	\$ -	\$ -

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								2018 Summer Tax Roll	2018 Winter Tax Roll
20-23-27-301-052	33246 SLOCUM DR	STOUT, MARGARET LEE	65,200	0%	0	0.00%	\$	\$	-
20-23-27-301-053	33244 SLOCUM DR	CHETI, DEV	101,360	0%	0	0.00%	\$	\$	-
20-23-27-301-054	33248 SLOCUM DR	MCLELLAN, ERICA V	54,600	0%	0	0.00%	\$	\$	-
20-23-27-301-055	33250 SLOCUM DR	MACIOCE, ANTHONY A	77,440	0%	0	0.00%	\$	\$	-
20-23-27-301-056	33254 SLOCUM DR	HOFFMAN, BARBARA	70,350	0%	0	0.00%	\$	\$	-
20-23-27-301-057	33252 SLOCUM DR	KALP, KEVIN J	70,270	0%	0	0.00%	\$	\$	-
20-23-27-301-058	33256 SLOCUM DR	SHAMEY, TERA	54,210	0%	0	0.00%	\$	\$	-
20-23-27-301-059	33258 SLOCUM DR	EQUITY TRUST COMPANY CUSTODIAN	72,470	0%	0	0.00%	\$	\$	-
20-23-27-301-060	33262 SLOCUM DR	NIXON, COURTNEY A	69,730	0%	0	0.00%	\$	\$	-
20-23-27-301-061	33260 SLOCUM DR	STARK, CAITLIN	88,450	0%	0	0.00%	\$	\$	-
20-23-27-301-062	33264 SLOCUM DR	MCARTHUR, SANDRA E	59,490	0%	0	0.00%	\$	\$	-
20-23-27-301-063	33266 SLOCUM DR	SEKRESKI, BLAGOJA	79,280	0%	0	0.00%	\$	\$	-
20-23-27-301-064	33270 SLOCUM DR	VARVERAKIS, JOHN M	54,210	0%	0	0.00%	\$	\$	-
20-23-27-301-065	33268 SLOCUM DR	MELAND, ERIK	76,030	0%	0	0.00%	\$	\$	-
20-23-27-301-082		FARMINGTON DEVELOPMENT GROUP LLC		0%	0	0.00%	\$	\$	-
20-23-27-301-083	33210 SLOCUM DR	ORCHARDS FARMINGTON, LLC	396,060	0%	0	0.00%	\$	\$	-
20-23-27-306-001	33107 ORCHARD ST	HAVERMAHL, VIRGINIA	49,290	0%	0	0.00%	\$	\$	-
20-23-27-306-002	33109 ORCHARD ST	HILLIER, DOREEN M	31,200	0%	0	0.00%	\$	\$	-
20-23-27-306-003	33111 ORCHARD ST	BARTA, RICHARD M	33,080	0%	0	0.00%	\$	\$	-
20-23-27-306-004	33105 ORCHARD ST	33105 ORCHARD STREET, LLC	32,660	0%	0	0.00%	\$	\$	-
20-23-27-306-005	33103 ORCHARD ST	GRIFFIN, RANALL	39,890	0%	0	0.00%	\$	\$	-
20-23-27-306-006	33101 ORCHARD ST	ROITMAN, SARA	33,080	0%	0	0.00%	\$	\$	-
20-23-27-306-007	33119 ORCHARD ST	TASH, LORRAINE M	49,290	0%	0	0.00%	\$	\$	-
20-23-27-306-008	33121 ORCHARD ST	SHOOK, LINDSAY W	31,100	0%	0	0.00%	\$	\$	-
20-23-27-306-009	33123 ORCHARD ST	LINDERER, CHRISTA	33,080	0%	0	0.00%	\$	\$	-

**2018**  
**SPECIAL ASSESSMENT ROLL**  
 TO FUND THE  
 CITY OF FARMINGTON  
 PRINCIPAL SHOPPING DISTRICT PLAN

Parcel Number	Property Address	Property Owner	2017 Taxable Value (Prior Year)	Percent of Non-Res. Use (1)	Qualified Taxable Value (TV) for SAD	Individual Qualified TV as a % of Total Qualified TV	Special Assessment based on the Calculated % of Total Qualified TV	Allocation of Special Assessment	
								2018 Summer Tax Roll	2018 Winter Tax Roll
20-23-27-306-010	33117 ORCHARD ST	SANDS, TERRI L	32,660	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-011	33115 ORCHARD ST	KHAN, SHEEBA	46,780	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-012	33113 ORCHARD ST	SUHRE, JEFFREY	42,450	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-013	33131 ORCHARD ST	GANDHI, KAUSHIKUMAR S	32,660	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-014	33133 ORCHARD ST	URBAN, MATTHEW S	46,780	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-015	33135 ORCHARD ST	BRYANT, JEFFREY EARL	33,080	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-016	33129 ORCHARD ST	WICKMAN, PEGGY A	32,660	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-017	33127 ORCHARD ST	DANIELS, KELLY L	31,100	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-018	33225 ORCHARD ST	WILLARD, JENNIFER J	42,700	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-326-016	32704 GRAND RIVER AVE	BURGER KING OF FARMINGTON	196,200	100%	196,200	1.22%	\$ 2,212.05	\$ 1,106.03	\$ 1,106.02
20-23-28-230-006	33605 GRAND RIVER AVE	S3 INVESTMENTS, LLC	121,700	100%	121,700	0.75%	\$ 1,372.10	\$ 686.05	\$ 686.05
20-23-28-231-011	33604 GRAND RIVER AVE	NEHER SALES & MARKETING, INC.	195,250	100%	195,300	1.21%	\$ 2,201.90	\$ 1,100.95	\$ 1,100.95
20-23-28-276-005	33603 GRAND RIVER AVE	TUROWSKI FARMINGTON DEVELOPMENT LLC	334,200	100%	334,200	2.07%	\$ 3,767.92	\$ 1,883.96	\$ 1,883.96
20-23-28-276-011	23623 LIBERTY ST	TDP HOLDINGS, LLC	154,300	100%	154,300	0.96%	\$ 1,739.65	\$ 869.83	\$ 869.82
20-23-28-276-014	23611 LIBERTY ST	THE CHURCH IN FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-28-276-021	23617 LIBERTY ST	CHIROPRACTIC FEDERAL	182,460	100%	182,500	1.13%	\$ 2,057.59	\$ 1,028.80	\$ 1,028.79
20-23-28-277-001	33430 GRAND RIVER AVE	CITY OF FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-28-277-002	23715 FARMINGTON RD	FARMINGTON MASONIC	107,700	100%	107,700	0.67%	\$ 1,214.26	\$ 607.13	\$ 607.13
20-23-28-278-002	33431 GRAND RIVER AVE	JAKACKI, MICHELE B	348,150	100%	348,200	2.16%	\$ 3,925.76	\$ 1,962.88	\$ 1,962.88
20-23-28-278-004	33425 GRAND RIVER AVE	FARMWELL LLC	118,720	100%	118,700	0.74%	\$ 1,338.28	\$ 669.14	\$ 669.14
20-23-28-278-005	33403 GRAND RIVER AVE	FARMWELL LLC	139,960	100%	140,000	0.87%	\$ 1,578.42	\$ 789.21	\$ 789.21
20-23-28-278-006	33401 GRAND RIVER AVE	TJORMAC, L.L.C.	283,090	62%	175,500	1.09%	\$ 1,978.67	\$ 989.34	\$ 989.33
20-23-28-278-012	23629 FARMINGTON RD	MIHALOVSKI, DRAGO	93,590	100%	93,600	0.58%	\$ 1,055.29	\$ 527.65	\$ 527.64
20-23-28-278-013	23625 FARMINGTON RD	BELLA PROPERTIES II, LLC	122,800	100%	122,800	0.76%	\$ 1,384.50	\$ 692.25	\$ 692.25
20-23-28-278-014	23621 FARMINGTON RD	MATTHEW 2002 PROPERTIES LLC	133,470	100%	133,500	0.83%	\$ 1,505.14	\$ 752.57	\$ 752.57



**2018  
SPECIAL ASSESSMENT ROLL  
TO FUND THE  
CITY OF FARMINGTON  
PRINCIPAL SHOPPING DISTRICT PLAN**

Parcel Number	Property Address	Property Owner	2017 Taxable Value (Prior Year)	Percent of Non-Res. Use (1)	Qualified Taxable Value (TV) for SAD	Individual Qualified TV as a % of Total Qualified TV	Special Assessment based on the Calculated % of Total Qualified TV	Allocation of Special Assessment	
								2018 Summer Tax Roll	2018 Winter Tax Roll
20-23-28-278-015	23607 FARMINGTON RD	SACKLAH, FRED	70,690	100%	70,700	0.44%	\$ 797.10	\$ 398.55	\$ 398.55
20-23-28-278-016	23603 FARMINGTON RD	SMOTHERMAN JR, JOSEPH R	108,870	100%	108,900	0.67%	\$ 1,227.79	\$ 613.90	\$ 613.89
20-23-28-278-018	23550 LIBERTY ST	THE FARMINGTON COMMUNITY	-	Exempt	0	0.00%	-	-	-
20-23-28-278-019	23600 LIBERTY ST	CITY OF FARMINGTON	-	Exempt	0	0.00%	-	-	-
20-23-28-278-020	33440 STATE ST	CITY OF FARMINGTON	-	Exempt	0	0.00%	-	-	-
20-23-28-280-003	33509 STATE ST	CITY OF FARMINGTON	-	Exempt	0	0.00%	-	-	-
20-23-28-280-004	33505 STATE ST	RS REALTY, L.L.C.	168,560	100%	168,600	1.04%	\$ 1,900.87	\$ 950.44	\$ 950.43
20-23-28-280-012	23391 FARMINGTON RD	CVS PHARMACY INC #8048-02	512,040	100%	512,000	3.17%	\$ 5,772.52	\$ 2,886.26	\$ 2,886.26
20-23-28-280-013	23333 FARMINGTON RD	CASTLE DENTAL LABORATORY INC	149,290	100%	149,300	0.92%	\$ 1,683.27	\$ 841.64	\$ 841.63
20-23-28-280-014	23309 FARMINGTON RD	CHASE	489,200	100%	489,200	3.03%	\$ 5,515.46	\$ 2,757.73	\$ 2,757.73
20-23-28-428-012	23285 FARMINGTON RD	J.M.W. ENTERPRISES, L.L.C.	82,080	100%	82,100	0.51%	\$ 925.63	\$ 462.82	\$ 462.81
			18,753,450		16,142,700	100%	182,000.00	91,000.16	90,999.84

NOTES: (1) "Percent of Non-Residential Use" for DDA properties which have a residential component was determined by dividing the TCV of the section/area of the subject building used for residential purposes by the TCV of the total property. The residential percentage was then subtracted from 100% to yield the non-residential shown in this Special Assessment Roll.

I, David M. Hieber, Oakland County Equalization Officer/Assessor for the City of Farmington, hereby certify that this Special Assessment Roll No. 2017-90, representing the second of five (5) installments, is to fund Administrative, Marketing, Promotional and Maintenance Activities as described in the Principal Shopping District (PSD) Development Plan. Further, that this Special Assessment Roll was prepared the result of the City Council of the City of Farmington having approved same with Resolution No. 04-17-014 on April 17, 2017. I also certify that each assessment was based upon benefit and that such benefits equal that portion of the total cost assessed against the parcels in such Special Assessment District.

Dated this 21st day of May, 2018

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David M. Hieber, Oakland County Equalization Officer  
Assessor City of Farmington

**Farmington City Council  
Staff Report**

**Council Meeting  
Date:** June 18, 2018

**Reference  
Number  
7E**

**Submitted by:** David Murphy, City Manager

**Description** Consideration to Adopt Fiscal Year 2018-19 47<sup>th</sup> District Court, Brownfield Redevelopment Authority, Corridor Improvement Authority and Joint Agency Budgets

**Requested Action** Move to adopt Fiscal Year 2018-19 Budget Resolution for the 47<sup>th</sup> District Court, Brownfield Redevelopment Authority, Corridor Improvement Authority and joint agency budgets.

**Background** City Administration is recommending that the City Council adopt separate budgets for the 47<sup>th</sup> District Court, the Brownfield Redevelopment Authority, the Corridor Improvement Authority, and the joint agency budgets. The Brownfield Redevelopment Authority and Corridor Improvement Authority are separate agencies of the City. While the City Council is responsible for adopting the budgets for these agencies, they are not involved with its day-to-day management and oversight.

City Administration is recommending that the Council adopt the Fiscal Year 2018-19 Brownfield Redevelopment Authority Budget at \$3,030. A couple of years ago, TCF Bank appealed its property assessment to the Michigan Tax Tribunal and won. This altered the repayment schedule as a result of the reduced tax increment capture to refund them for previous remediation work. There is approximately \$19,000 in fund balance that is available for future environmental studies and/or remediation projects.

The Fiscal Year 2018-19 Budget for the Corridor Improvement Authority is \$5,000. This is part of the original \$90,000 seed funding. The tax increment finance plan is beginning with the Fiscal Year 2018-19 budget at \$450 of property tax revenue.

City Administration is recommending a separate budget approval for the 47<sup>th</sup> District Court that incorporates the total budget and contributions from the City of Farmington and Farmington Hills. The City of Farmington is involved with handling the general accounting, payroll, and administering the budget for the 47<sup>th</sup> District Court. The Court's budget is reviewed and recommended for approval by both Farmington and Farmington Hills City Councils. It is necessary to formalize this approval by a separate budget adoption procedure. The Fiscal Year 2018-19 Budget for the 47<sup>th</sup> District Court would be \$3,387,298. The City of Farmington's contribution for Fiscal Year 2018-19 is approximately \$17,000 less than the current fiscal year.

Finally, City Administration is recommending that the joint agency budgets with Farmington Hills also be incorporated into a separate budget approval. This would include budgets for the Children, Youth and Families; Farmington Area Arts Commission; Farmington Youth Assistance; Mayor's Youth Council; Commission on Aging; Citizens Corp for Emergency Preparedness; and Multicultural/Multiracial Council. The total for these agency budgets would be \$6,930.

**Agenda Review**

<b>Department Head</b>	<b>Finance/Treasurer</b>	<b>City Attorney</b>	<b>City Manager</b>
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**4. 47<sup>th</sup> District Court**

Total Appropriation	\$3,387,298
City of Farmington Hills Contribution	\$2,669,705
City of Farmington Contribution	511,545
Other Revenues	195,473
Appropriation (To) From Fund Balance	<u>10,575</u>
	\$3,387,298

BE IT FURTHER RESOLVED that the City Treasurer is directed to collect incremental taxes eligible for capture under an incremental financing plan established by the Farmington Brownfield Redevelopment Authority and disburse the captured tax revenues to the Authority.

BE IT FURTHER RESOLVED that the City Treasurer is directed to collect incremental taxes eligible for capture under an incremental financing plan established by the Corridor Improvement Authority and disburse the captured tax revenues to the Authority.

**Farmington City Council  
Staff Report**

**Council Meeting  
Date:** June 18, 2018

**Reference  
Number  
7F**

**Submitted by:** David Murphy, City Manager

**Description** Consideration to Amend Fiscal Year 2017-18 Budget

**Requested Action** Move to adopt resolution amending Fiscal Year 2017-18 Budget.

**Background**

Each June, City Administration requests that the City Council adopt a year-end budget amendment. The year-end amendment is based on the estimates provided by departments during the budget process. It includes any construction fund carryovers from the preceding year, one-time items that were discussed during the budget presentation, and simply refining original budget estimates. These estimates were shown in the "FY 2017-18 Projected Activity" column of the budget document presented to City Council on April 16, 2018.

Items to highlight include the following:

**General Fund**

**Revenues:**

- Licenses & Permits decrease of \$18,400 – Electrical, heating and plumbing permits estimates are lower than originally budgeted.
- State Shared Revenues & Grants increase of \$58,227 – Constitutional and Statutory Sales revenue are higher than anticipated from the State of Michigan.
- Other Revenues increase of \$14,924 – increase primarily from higher investment income and sale of public safety capital assets.
- Transfer Capital Improvement Fund decrease by \$41,000 due to capital outlays not occurring until the 2018-2019 fiscal year.

**Expenditures:**

- Public Safety increase of \$64,104 – due to purchase of Fire truck and increased expenditures in capital outlay.
- Public Services decrease of \$27,981 – Parking lot reconstruction east of Firestone to occur in the 2018-19 fiscal year.
- Economic and Community Development decrease of \$33,679 – \$35,000 Master Plan budget moved to 2018-19 budget year.
- Recreation and Cultural increase of \$14,175 – Necessary Governor Warner Mansion Capital Outlay expenditures for foundation repairs added to 2017-18 budget.

### **Major Street Fund**

#### **Revenues:**

- State Shared Revenues increase of \$84,697 – revenue higher than anticipated from the State of Michigan, including a one-time local agency disbursement totaling \$43,317.
- Other Revenues increase of \$99,813 – Increase due to DDA Contribution for Oakland Street of \$80,000 and \$18,313 of Insurance Claims received during the fiscal year.

#### **Expenditures:**

- Power Road Bridge decreased \$80,000, Heritage Lane increased \$45,000, and Oakland Street increased \$15,000 due to timing of the project between fiscal years.
- \$14,000 was added to repair the island on Farmington Road.

### **Local Street Fund**

#### **Revenues:**

- State Shared Revenues increase of \$36,106 – revenue higher than anticipated from the State of Michigan, including a one-time local agency disbursement totaling \$18,564.
- Transfer, Municipal Street Fund increase by \$85,514 due to local road resurfacing projects added (Hillcrest and Grace).

#### **Expenditures:**

- Construction increase of \$89,949 – due to local road resurfacing projects added (listed above).
- Operation and Maintenance increase of \$20,906 – Increase in Winter Maintenance due to additional resources utilized during the winter months.
- Chatham Hills decreased \$115,000 due to lower than anticipated costs.
- Prospect increased \$54,000 due to timing of the project between fiscal years.

### **Municipal Street Fund**

#### **Expenditures:**

- Transfer, Local Street Fund increase by \$85,514 due to Local Street Road resurfacing projects that were added (listed above).

### **Capital Improvement Fund**

#### **Revenues:**

- Sale of Capital Assets, Gen Gov increase of \$250,000 – Sale of Courthouse Building will be finalized by June 30, 2018, therefore included in budget.

#### **Expenditures:**

- Transfer Theater Fund increase by \$15,500 due to screen replacement capital outlay occurring in 2017-2018 fiscal year.
- Transfer General Fund decrease by \$41,000 due to capital outlays not occurring until the



2018-2019 fiscal year.

### **Water & Sewer Fund**

#### **Revenues:**

- Water Service Charge (\$13,000) and Sewer Service Charges (\$44,000) decreases – due to lower usage than budgeted.
- Other Revenues increase of \$9,500 – higher than anticipated Investment Income projected.

#### **Expenditures:**

- Operations & Maintenance decrease of \$133,586 – GLWA purchased water and fixed water and sewer monthly costs lower than budgeted due to lower usage. Salary, benefits and equipment rental expense lower in maintenance accounts than anticipated.
- Capital Outlay increase of \$16,020 – Necessary Water Tank improvements added in Fiscal Year 2017-18.

### **Farmington Community Theater Fund**

#### **Revenues:**

- Decrease in Admissions/Rentals/Concessions of \$40,820 due to less attendance and rentals than originally budgeted.
- Transfer from Capital Improvement Fund increase by \$15,500 due to screen replacement capital outlay occurring in 2017-2018 fiscal year.

#### **Expenditures:**

- Decrease in Operations & Maintenance of \$22,817 - primarily due to lower cost of concession supplies and film rentals (lower attendance in revenue listed above), also lower maintenance costs in current fiscal year.
- Increase in Capital Outlay of \$13,075 due to screen replacement (listed above in transfer)

### **DPW Equipment Revolving Fund**

#### **Revenues:**

- Equipment Rental decrease of \$10,200 – Lower than anticipated equipment rental charges for Fiscal Year 2017-18.

### **Self-Insurance Fund**

#### **Revenues:**

- Other Revenues increase of \$17,200 - due to insurance recoveries being higher than budgeted.

#### **Expenditures:**

- Admin and Reinsurance increase of \$10,114 – premiums increased more than originally budgeted.

**Attachments:**

Budget Resolution

**Agenda Review**

**Department Head**

**Finance/Treasurer**

**City Attorney**

**City Manager**

**CITY OF FARMINGTON**  
**RESOLUTION \_\_\_\_\_**

Motion by, \_\_\_\_\_ seconded by, \_\_\_\_\_, to adopt the following resolution:

BE IT RESOLVED that the Farmington City Council hereby adjusts the FY 2017-18 budget as shown below; Budget Amendment No. 2; and

<b>GENERAL FUND</b>			
	<u>From</u>	<u>To</u>	<u>Inc./(Decr)</u>
<b>Beginning Fund Balance</b>	\$ 2,558,055	\$ 2,558,055	\$ -
<b>Revenues</b>			
Property Taxes	\$ 4,624,175	\$ 4,618,521	\$ (5,654)
Licenses & Permits	166,200	147,800	(18,400)
Federal Grants	23,622	32,876	9,254
State Shared Revenues & Grants	1,056,428	1,114,655	58,227
Charges For Services	2,037,217	2,039,751	2,534
Fines & Forfeits	455,500	450,300	(5,200)
Other Revenues	211,360	226,284	14,924
Transfer, Capital Improvement Fund	254,000	213,000	(41,000)
<b>Total Revenues</b>	<b>\$ 8,828,502</b>	<b>\$ 8,843,187</b>	<b>\$ 14,685</b>
<b>Expenditures</b>			
General Government	\$ 1,987,336	\$ 1,987,034	\$ (302)
47th District Court	528,260	528,260	-
Public Safety	3,776,261	3,840,365	64,104
Public Services	1,167,773	1,139,792	(27,981)
Community and Economic Development	229,549	195,870	(33,679)
Health & Welfare	7,359	7,359	-
Recreation & Cultural	757,685	771,860	14,175
Transfer, Debt Service	717,607	717,607	-
<b>Total Expenditures</b>	<b>\$ 9,171,830</b>	<b>\$ 9,188,147</b>	<b>\$ 16,317</b>
<b>Ending Fund Balance</b>	<b>\$ 2,214,727</b>	<b>\$ 2,213,095</b>	<b>\$ (1,632)</b>

**STREET FUNDS**

**MAJOR STREET FUND:**

	<u>From</u>	<u>To</u>	<u>Inc./ (Decr)</u>
<b>Beginning Fund Balance</b>	\$ 405,069	\$ 405,069	\$ -
<b>Revenues</b>			
State Shared Revenue	\$ 541,891	\$ 626,588	\$ 84,697
Contracts and Grants	108,783	103,099	(5,684)
Other Revenue	500	100,313	99,813
Transfer, Municipal Street Fund	15,000	15,000	-
<b>Total Revenues</b>	\$ 666,174	\$ 845,000	\$ 178,826
<b>Expenditures</b>			
Construction	\$ 140,000	\$ 136,089	\$ (3,911)
Operation & Maintenance	341,579	338,907	(2,672)
Debt Service Fund	143,700	143,700	-
<b>Total Expenditures</b>	\$ 625,279	\$ 618,696	\$ (6,583)
<b>Ending Fund Balance</b>	\$ 445,964	\$ 631,373	\$ 185,409

**LOCAL STREET FUND:**

	<u>From</u>	<u>To</u>	<u>Inc./ (Decr)</u>
<b>Beginning Fund Balance</b>	\$ 161,369	\$ 161,369	\$ -
<b>Revenues</b>			
State Shared Revenue	\$ 228,911	\$ 265,017	\$ 36,106
Special Assessments	10,050	11,400	1,350
Other Revenues	12,642	13,142	500
Transfer, Municipal Street Fund	436,500	522,014	85,514
<b>Total Revenues</b>	\$ 688,103	\$ 811,573	\$ 123,470
<b>Expenditures</b>			
Construction	\$ 436,500	\$ 526,449	\$ 89,949
Operation & Maintenance	209,976	230,882	20,906
<b>Total Expenditures</b>	\$ 646,476	\$ 757,331	\$ 110,855
<b>Ending Fund Balance</b>	\$ 202,996	\$ 215,611	\$ 12,615

**MUNICIPAL STREET FUND:**

	<u>From</u>	<u>To</u>	<u>Inc./ (Decr)</u>
<b>Beginning Fund Balance</b>	\$ 597,849	\$ 597,849	\$ -
<b>Revenues</b>			
Property Taxes	\$ 473,521	\$ 473,030	\$ (491)
State Shared Revenue	6,000	6,969	969
Other Revenue	4,000	7,000	3,000
<b>Total Revenues</b>	\$ 483,521	\$ 486,999	\$ 3,478
<b>Expenditures</b>			
Transfer, Local Street Fund	\$ 436,500	\$ 522,014	\$ 85,514
Transfer, Major Street Fund	15,000	15,000	-
<b>Total Expenditures</b>	\$ 451,500	\$ 537,014	\$ 85,514
<b>Ending Fund Balance</b>	\$ 629,870	\$ 547,834	\$ (82,036)

**CAPITAL PROJECTS FUNDS**

<b>CAPITAL IMPROVEMENT</b>			
<b>CAPITAL PROJECTS FUND:</b>			
	<u>From</u>	<u>To</u>	<u>Inc./(Decr)</u>
<b>Beginning Fund Balance</b>	\$ 391,760	\$ 391,760	\$ -
<b>Revenues</b>			
Investment Income	\$ 2,700	\$ 4,500	\$ 1,800
Sale of Capital Assets, Gen Gov	-	250,000	250,000
Transfer, Theater Fund	25,000	25,000	-
<b>Total Revenues</b>	\$ 27,700	\$ 279,500	\$ 251,800
<b>Expenditures</b>			
Transfer, Theater	-	15,500	15,500
Transfer, General Operating	254,000	213,000	(41,000)
<b>Total Expenditures</b>	\$ 254,000	\$ 228,500	\$ (25,500)
<b>Ending Fund Balance</b>	\$ 165,460	\$ 442,760	\$ 277,300

**ENTERPRISE FUNDS**

<b>WATER &amp; SEWER FUND:</b>			
	<u>From</u>	<u>To</u>	<u>Inc./(Decr)</u>
<b>Beginning Fund Balance</b>	\$ 2,940,250	\$ 2,940,250	\$ -
<b>Revenues</b>			
Water Service Charges	2,141,299	2,128,264	(13,035)
Sewer Service Charges	2,810,893	2,766,525	(44,368)
Other Revenues	104,000	113,500	9,500
<b>Total Revenues</b>	\$ 5,056,192	\$ 5,008,289	\$ (47,903)
<b>Expenditures</b>			
Operations & Maintenance	\$ 4,349,346	\$ 4,215,760	\$ (133,586)
Capital Outlay	609,764	625,784	16,020
Transfer, OPEB Debt Service	22,967	22,966	(1)
Debt, Principal and Interest	317,768	318,268	500
<b>Total Expenditures</b>	\$ 5,299,845	\$ 5,182,778	\$ (117,067)
<b>Ending Fund Balance</b>	\$ 2,696,597	\$ 2,765,761	\$ 69,164

<b>FARMINGTON COMMUNITY THEATER FUND:</b>			
	<u>From</u>	<u>To</u>	<u>Inc./(Decr)</u>
<b>Beginning Fund Balance</b>	\$ 49,655	\$ 49,655	\$ -
<b>Revenues</b>			
Admissions/Rentals/Concessions	\$ 576,870	\$ 536,050	\$ (40,820)
Other Revenues	2,000	1,700	(300)
Transfer, Capital Improvement Fund	-	15,500	15,500
<b>Total Revenues:</b>	\$ 578,870	\$ 553,250	\$ (25,620)
<b>Expenditures</b>			
Operations & Maintenance	\$ 563,743	\$ 540,926	\$ (22,817)
Capital Outlay	13,000	26,075	13,075
<b>Total Expenditures</b>	\$ 576,743	\$ 567,001	\$ (9,742)
<b>Ending Fund Balance</b>	\$ 51,782	\$ 35,904	\$ (15,878)

**INTERNAL SERVICE FUNDS**

**DPW EQUIPMENT REVOLVING FUND**

	<u>From</u>	<u>To</u>	<u>Inc./ (Decr)</u>
<b>Beginning Fund Balance (Projected)</b>	\$ 300,520	\$ 300,520	\$ -
<b>Revenues</b>			
Equipment Rental	\$ 465,200	\$ 455,000	\$ (10,200)
Other Revenues	6,500	8,000	1,500
<b>Total Revenues</b>	<b>\$ 471,700</b>	<b>\$ 463,000</b>	<b>\$ (8,700)</b>
<b>Expenditures</b>			
Operations & Maintenance	\$ 271,718	\$ 265,232	\$ (6,486)
Capital Outlay	68,170	67,365	(805)
<b>Total Expenditures</b>	<b>\$ 339,888</b>	<b>\$ 332,597</b>	<b>\$ (7,291)</b>
<b>Ending Fund Balance</b>	<b>\$ 432,332</b>	<b>\$ 430,923</b>	<b>\$ (1,409)</b>

**SELF INSURANCE FUND**

	<u>From</u>	<u>To</u>	<u>Inc./ (Decr)</u>
<b>Beginning Fund Balance (Projected)</b>	\$ 236,977	\$ 236,977	\$ -
<b>Revenues</b>			
Charges for Service	\$ 200,195	\$ 206,383	\$ 6,188
Other Revenues	4,300	21,500	17,200
<b>Total Revenues</b>	<b>\$ 204,495</b>	<b>\$ 227,883</b>	<b>\$ 23,388</b>
<b>Expenditures</b>			
Claims Expense	\$ 30,000	\$ 30,000	\$ -
Admin and Reinsurance	171,269	181,383	10,114
<b>Total Expenditures</b>	<b>\$ 201,269</b>	<b>\$ 211,383</b>	<b>\$ 10,114</b>
<b>Ending Fund Balance</b>	<b>\$ 240,203</b>	<b>\$ 253,477</b>	<b>\$ 13,274</b>

BE IT FURTHER RESOLVED that the City Treasurer is hereby authorized to pay all claims and accounts properly chargeable to the forgoing appropriations, as may be amended by the Council from time to time, provided that said claims and accounts have been lawfully incurred and approved by Council or any other elected or appointed officer of the City authorized to make such expenditures; and

BE IT FURTHER RESOLVED that the City Manager shall prepare for the Council a financial report each quarter on the status of City funds as contained within the City budget.

ROLL CALL:

AYES:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED

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SUSAN K. HALBERSTADT, CITY CLERK

.....  
I, Susan K. Halberstadt, duly authorized Clerk for the City of Farmington, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Farmington City Council at a regular meeting held on Monday, June 18, 2018, in the City of Farmington, Oakland County, Michigan.

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SUSAN K. HALBERSTADT, CITY CLERK

<b>Farmington City Council Staff Report</b>	<b>Council Meeting Date:</b> June 18, 2018	<b>Item Number</b>  7G
<b>Submitted by:</b> Kate Knight, DDA Director		
<b>Description</b> Consideration to Amend Fiscal Year 2017-18 DDA Budget		
<b>Requested Action</b> Move to amend Fiscal Year 2017-18 DDA Budget to decrease overall appropriation by \$97,530.		
<p><b>Background</b></p> <p>The DDA requests that the City Council adopt a year-end budget amendment. The year-end amendment is based on the estimates determined during the budget process. It includes any construction fund carryovers from the preceding year, one-time items that were discussed during the budget presentation, and simply refining original budget estimates. These estimates were shown in the “FY 2017-18 Projected Activity” column of the budget document presented to City Council on April 16, 2018.</p> <p>Items to highlight include the following:</p> <p>Total expenditures decreased \$97,530 due to a decrease in capital outlay. (Note: capital outlay postponed to FY2018-19 DDA Budget.)</p> <p>Capital outlay items removed from the current year budget include:</p> <ul style="list-style-type: none"> <li>• \$50,000 Parking Signs</li> <li>• \$80,000 Rapid Flashing Beacons</li> </ul> <p>Capital outlay items added to the current year budget include:</p> <ul style="list-style-type: none"> <li>• \$25,000 Façade incentive for Groves Development</li> <li>• \$3,600 Sign Incentives</li> <li>• \$2,500 Brown Dog</li> </ul> <p>The Board amended the DDA 2017/18 Budget, increasing revenues from \$572,700 to \$612,087 and decreasing expenditures from \$758,559 to \$661,029, which includes allocating \$80,000 for the purpose of the Oakland Street Project.</p> <p><b>Attachment:</b> DDA Budget Worksheet FY2018-2019</p>		
<b>Agenda Review</b>		
<b>Department Head</b>	<b>Finance/Treasurer</b>	<b>City Attorney</b>
		<b>City Manager</b>



**DOWNTOWN DEVELOPMENT AUTHORITY  
BUDGET OVERVIEW  
FISCAL YEAR 2018/19 BUDGET**

	<b>Actual 2016/17</b>	<b>Amended 2017/18</b>	<b>Projected 2017/18</b>	<b>Proposed 2018/19</b>
<b>TIF AND MILLAGE</b>				
Revenues	\$ 236,454	\$ 318,600	\$ 326,150	\$ 345,650
Expenditures	<u>283,281</u>	<u>505,459</u>	<u>384,439</u>	<u>326,112</u>
Revenues Over/(Under) Expenditures	(46,827)	(186,859)	(58,289)	19,538
<b>PRINCIPAL SHOPPING DISTRICT</b>				
Revenues	228,524	188,000	193,000	192,000
Expenditures	<u>171,682</u>	<u>187,000</u>	<u>193,000</u>	<u>192,000</u>
Revenues Over/(Under) Expenditures	56,842	1,000	-	-
<b>EVENTS</b>				
Revenues	82,364	66,100	78,872	70,600
Expenditures	<u>59,087</u>	<u>66,100</u>	<u>69,525</u>	<u>70,600</u>
Revenues Over/(Under) Expenditures	23,277	-	9,347	-
<b>BUILDING RENTAL</b>				
Revenues	-	-	14,065	39,540
Expenditures	<u>-</u>	<u>-</u>	<u>14,065</u>	<u>30,877</u>
Revenues Over/(Under) Expenditures	-	-	-	8,663
<b>TOTAL REVENUES</b>	547,342	572,700	612,087	647,790
<b>TOTAL EXPENDITURES</b>	<u>514,050</u>	<u>758,559</u>	<u>661,029</u>	<u>619,589</u>
<b>NET REVENUES/(EXPENDITURES)</b>	33,292	(185,859)	(48,942)	28,201
<b>Fund Balance - Beginning of Year</b>	<b>320,316</b>	<b>353,608</b>	<b>353,608</b>	<b>304,666</b>
Net Revenues (Expenditures)	<u>33,292</u>	<u>(185,859)</u>	<u>(48,942)</u>	<u>28,201</u>
<b>Fund Balance - End of Year</b>	<b><u>\$ 353,608</u></b>	<b><u>\$ 167,749</u></b>	<b><u>\$ 304,666</u></b>	<b><u>\$ 332,867</u></b>

**DOWNTOWN DEVELOPMENT AUTHORITY  
BUDGET OVERVIEW  
FISCAL YEAR 2018/19 BUDGET**

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 02/28/18	2017-18 PROJECTED ACTIVITY	2018-19 DEPT REQ BUDGET	Notes
ESTIMATED REVENUES							
Function: Unclassified							
Dept 000.00							
248-000.00-403.001	PROPERTY TAXES, OPR, REV	(532)	0	0	0	0	
248-000.00-403.006	PROPERTY TAXES, TWO MILL LEVY	0	40,600	16,681	41,211	43,650	
248-000.00-403.007	PROPERTY TAXES, TIFA	233,385	267,000	294,183	281,439	301,000	
248-000.00-445.001	INTEREST, PROP TAX REV	0	0	0	0	0	
248-000.00-573.000	LOCAL COMMUNITY STABILIZATION APPROP	0	10,000	0	0	0	Personal Property > 2012 so no State Reimb
248-000.00-664.000	INVESTMENT INCOME	3,601	1,000	3,849	3,500	1,000	
248-000.00-673.000	SALE OF CAPITAL ASSETS, GAIN/LOSS	0	0	0	0	0	
Totals for dept 000.00 -		236,454	318,600	314,713	326,150	345,650	
Dept 759.00 - PRINCIPAL SHOPPING DISTRICT							
248-759.00-671.000	REVENUES, OTHER	12,524	10,000	3,179	13,000	10,000	
248-759.00-672.001	DDA DISTRICT, SP ASSESSMENT	216,000	178,000	169,187	180,000	182,000	
Totals for dept 759.00 - PRINCIPAL SHOPPING DISTRICT		228,524	188,000	172,366	193,000	192,000	
Dept 762.00 - ART ON THE GRAND							
248-762.00-654.000	VENDOR FEES	1,099	2,500	0	2,500	2,500	
248-762.00-654.100	SPONSORSHIPS	7,500	5,000	1,250	5,000	5,000	
248-762.00-671.000	REVENUES, OTHER	6,777	5,000	0	5,000	5,000	
Totals for dept 762.00 - ART ON THE GRAND		15,376	12,500	1,250	12,500	12,500	
Dept 764.00 - HARVEST MOON CELEBRATION							
248-764.00-646.000	CONCESSION, HARVEST MOON	28,241	20,000	25,910	25,910	20,000	
248-764.00-651.000	ADMISSIONS, HARVEST MOON	18,347	13,000	14,562	14,562	13,000	
248-764.00-654.100	SPONSORSHIPS	2,200	3,000	4,250	4,250	3,000	
248-764.00-671.000	REVENUES, OTHER	600	1,000	550	550	1,000	
Totals for dept 764.00 - HARVEST MOON CELEBRATION		49,388	37,000	45,272	45,272	37,000	
Dept 766.00 - RHYTHMZ IN RILEY PARK							
248-766.00-654.100	SPONSORSHIPS	17,600	16,600	250	16,600	16,600	
248-766.00-671.000	REVENUES, OTHER	0	0	0	0	0	
Totals for dept 766.00 - RHYTHMZ IN RILEY PARK		17,600	16,600	250	16,600	16,600	
Dept 767.00 - BUILDING RENTAL							
248-767.00-669.001	RENTAL FEES	0	0	2,990	14,065	39,540	
Totals for dept 767.00 - BUILDING RENTAL		0	0	2,990	14,065	39,540	
Dept 768.00 - LUNCH BEATS							
248-768.00-654.100	SPONSORSHIPS	0	0	0	4,000	4,000	
248-768.00-671.000	REVENUES, OTHER	0	0	0	500	500	
Totals for dept 768.00 - LUNCH BEATS		0	0	0	4,500	4,500	
TOTAL ESTIMATED REVENUES		547,342	572,700	536,841	612,087	647,790	

**DOWNTOWN DEVELOPMENT AUTHORITY  
BUDGET OVERVIEW  
FISCAL YEAR 2018/19 BUDGET**

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 02/28/18	2017-18 PROJECTED ACTIVITY	2018-19 2018-19 DEPT REQ BUDGET	Notes
APPROPRIATIONS							
Function: Unclassified							
Dept 000.00							
248-000.00-706.000	SALARIES, FULL TIME	0	0	0	0	67,086	Kate moved to DDA
248-000.00-706.100	SALARIES, DC RETIREE HEALTH CARE	0	0	0	0	2,100	
248-000.00-707.000	SALARIES, PART-TIME/TEMP	2,845	10,000	4,520	10,000	10,000	
248-000.00-709.000	SALARIES, OVERTIME	0	0	0	0	0	
248-000.00-714.000	SALARIES, ACCRUED BENEFITS	0	0	0	0	499	
248-000.00-715.000	LONGEVITY PAY	0	0	0	0	0	
248-000.00-719.000	FRINGE BENEFITS	0	0	0	0	0	
248-000.00-720.007	PYMT IN LIEU OF HOSP INS	0	0	0	0	2,400	
248-000.00-720.100	FICA, EMPLOYER'S SHARE	218	600	346	600	5,897	
248-000.00-720.200	COMPREHENSIVE MEDICAL INS	0	0	0	0	0	
248-000.00-720.300	LIFE INSURANCE	0	0	0	0	130	
248-000.00-720.360	LONG TERM DISABILITY	0	0	0	0	98	
248-000.00-720.500	WORKMEN'S COMPENSATION INS	0	0	0	0	266	
248-000.00-720.900	CONTRIBUTION, RETIREES HEALTH	0	0	0	0	0	
248-000.00-721.000	CONTRIBUTION, PENSION	0	0	0	0	11,677	
248-000.00-727.000	OFFICE SUPPLIES	334	500	123	500	500	
248-000.00-728.000	POSTAGE, METER	1,150	1,000	60	1,000	1,000	
248-000.00-728.001	POSTAGE, OTHER	4	0	0	0	0	
248-000.00-740.500	NON-CAPITALIZED ASSETS	0	0	0	0	0	
248-000.00-801.000	PROFESSIONAL SERVICES	38,493	20,000	745	20,000	30,000	
248-000.00-801.006	SEASONAL DECORATIONS,GARDENING	0	20,000	7,397	20,000	20,000	
248-000.00-818.000	CONTRACTUAL SERVICES	71,000	76,000	49,500	76,000	17,000	
248-000.00-853.000	TELECOMMUNICATIONS	433	600	228	600	600	
248-000.00-860.000	TRANSPORTATION	724	500	0	500	500	
248-000.00-941.000	RENTALS	550	1,500	450	1,500	2,100	
248-000.00-956.000	MISCELLANEOUS EXPENSE	1,937	4,000	354	2,000	2,000	
248-000.00-958.501	MEMBERSHIPS, SUBSCRIPTIONS	200	600	680	750	750	
248-000.00-958.502	PROFESSIONAL DEV, CONFERENCES	323	2,000	299	500	2,000	
248-000.00-967.001	CONTINGENCY	0	0	0	0	0	
248-000.00-967.002	EVENT SHORTFALL	0	0	0	0	0	
248-000.00-968.000	DEPRECIATION EXPENSE	38,146	0	0	0	0	
248-000.00-969.300	CONTRIBUTION-STREETScape	0	0	0	0	0	
248-000.00-970.000	CAPITAL OUTLAY	14,868	157,000	32,623	139,330	29,600	
248-000.00-971.000	CAPITAL OUTLAY, LAND	0	100,000	0	0	0	Purchase of House for parking
248-000.00-990.000	DEBT SERVICE	112,056	111,159	17,226	111,159	119,909	
Totals for dept 000.00 -		283,281	505,459	114,551	384,439	326,112	

**DOWNTOWN DEVELOPMENT AUTHORITY  
BUDGET OVERVIEW  
FISCAL YEAR 2018/19 BUDGET**

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 02/28/18	2017-18 PROJECTED ACTIVITY	2018-19 DEPT REQ BUDGET	Notes
Dept 759.00 - PRINCIPAL SHOPPING DISTRICT							
248-759.00-707.000	SALARIES, PART-TIME/TEMP	0	0	1,073	6,300	6,300	
248-759.00-720.100	FICA, EMPLOYER'S SHARE	0	0	82	500	500	
248-759.00-801.000	PROFESSIONAL SERVICES	0	0	0	0	0	
248-759.00-801.006	SEASONAL DECORATIONS,GARDENING	3,719	0	0	0	0	
248-759.00-818.000	CONTRACTUAL SERVICES	36,215	40,000	30,000	40,000	41,000	
248-759.00-880.000	COMMUNITY PROMOTION	3,428	20,000	1,146	19,200	20,000	
248-759.00-880.015	BUSINESS DEVELOPMENT	3,570	5,000	0	5,000	5,000	
248-759.00-880.100	RETAIL PROMOTIONS	2,557	7,000	0	7,000	7,000	
248-759.00-880.110	COMMUNITY PROMO, ICE RINK	1,527	0	0	0	0	
248-759.00-880.125	COMMUNICATIONS	5,342	10,000	110	10,000	10,000	
248-759.00-880.200	VOLUNTEER MANAGEMENT	1,551	4,000	131	4,000	4,000	
248-759.00-920.000	PUBLIC UTILITIES	16,546	18,000	9,864	18,000	18,000	
248-759.00-930.000	REPAIRS & MAINTENANCE	97,227	83,000	28,990	83,000	80,200	
248-759.00-972.000	CAPITAL OUTLAY, LAND IMPROVE	0	0	0	0	0	
Totals for dept 759.00 - PRINCIPAL SHOPPING DISTRICT		171,682	187,000	71,396	193,000	192,000	
Dept 762.00 - ART ON THE GRAND							
248-762.00-727.000	OFFICE SUPPLIES	0	0	51	0	0	
248-762.00-880.000	COMMUNITY PROMOTION	8,983	7,500	850	7,500	7,500	
248-762.00-880.009	ENTERTAINMENT	0	3,500	0	3,500	3,500	
248-762.00-941.000	RENTALS	0	0	0	0	0	
248-762.00-943.000	EQUIPMENT RENTAL	1,550	1,500	0	1,500	1,500	
248-762.00-956.000	MISCELLANEOUS EXPENSE	13	0	0	0	0	
Totals for dept 762.00 - ART ON THE GRAND		10,546	12,500	901	12,500	12,500	
Dept 764.00 - HARVEST MOON CELEBRATION							
248-764.00-727.000	OFFICE SUPPLIES	106	500	43	50	500	
248-764.00-740.010	CONCESSION SUPPLIES	15,171	16,000	16,588	16,600	16,000	
248-764.00-818.000	CONTRACTUAL SERVICES	0	0	0	0	0	
248-764.00-880.000	COMMUNITY PROMOTION	4,996	5,500	5,873	5,900	5,500	
248-764.00-880.009	ENTERTAINMENT	2,850	3,000	1,950	2,000	3,000	
248-764.00-941.000	RENTALS	0	0	0	0	0	
248-764.00-943.000	EQUIPMENT RENTAL	6,940	8,000	7,231	7,235	8,000	
248-764.00-956.000	MISCELLANEOUS EXPENSE	3,421	4,000	4,134	4,140	4,000	
248-764.00-969.000	CONTRIBUTIONS, ICE RINK	0	0	0	0	0	
Totals for dept 764.00 - HARVEST MOON CELEBRATION		33,484	37,000	35,819	35,925	37,000	
Dept 766.00 - RHYTHMZ IN RILEY PARK							
248-766.00-818.000	CONTRACTUAL SERVICES	6,600	6,600	3,300	6,600	6,600	
248-766.00-880.000	COMMUNITY PROMOTION	1,832	2,850	306	2,850	2,850	
248-766.00-880.009	ENTERTAINMENT	6,625	7,150	4,850	7,150	7,150	
248-766.00-941.000	RENTALS	0	0	0	0	0	
248-766.00-943.000	EQUIPMENT RENTAL	0	0	0	0	0	
248-766.00-956.000	MISCELLANEOUS EXPENSE	0	0	0	0	0	
Totals for dept 766.00 - RHYTHMZ IN RILEY PARK		15,057	16,600	8,456	16,600	16,600	

**DOWNTOWN DEVELOPMENT AUTHORITY  
BUDGET OVERVIEW  
FISCAL YEAR 2018/19 BUDGET**

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 02/28/18	2017-18 2017-18 PROJECTED ACTIVITY	2018-19 2018-19 DEPT REQ BUDGET	Notes
Dept 767.00 - BUILDING RENTAL							
248-767.00-801.000	PROFESSIONAL SERVICES	0	0	0	1,125	3,163	
248-767.00-818.000	CONTRACTUAL SERVICES	0	0	0	5,764	17,665	
248-767.00-920.000	PUBLIC UTILITIES	0	0	154	0	0	
248-767.00-935.000	MAINT, BUILDINGS & GROUNDS	0	0	207	7,176	4,590	
248-767.00-969.100	CONTRIBUTION INS & BONDS	0	0	0	0	459	
248-767.00-976.000	CAPITAL OUTLAY, BUILDINGS	0	0	0	0	5,000	
Totals for dept 767.00 - BUILDING RENTAL		0	0	361	14,065	30,877	
Dept 768.00 - LUNCH BEATS							
248-768.00-818.000	CONTRACTUAL SERVICES	0	0	0	1,000	1,000	
248-768.00-880.000	COMMUNITY PROMOTION	0	0	0	2,500	2,500	
248-768.00-880.009	ENTERTAINMENT	0	0	0	1,000	1,000	
248-768.00-943.000	EQUIPMENT RENTAL	0	0	0	0	0	
248-768.00-956.000	MISCELLANEOUS EXPENSE	0	0	0	0	0	
Totals for dept 768.00 - LUNCH BEATS		0	0	0	4,500	4,500	
TOTAL APPROPRIATIONS		514,050	758,559	231,484	661,029	619,589	
NET OF REVENUES/APPROPRIATIONS - FUND 248		33,292	(185,859)	305,357	(48,942)	28,201	
BEGINNING FUND BALANCE		345,615	378,907	378,907	378,907	329,965	
ENDING FUND BALANCE		378,907	193,048	684,264	329,965	358,166	

## RESOLUTION

### **A RESOLUTION OF THE FARMINGTON CITY COUNCIL ADOPTING THE FISCAL YEAR 2018-2019 BUDGET FOR THE FARMINGTON DOWNTOWN DEVELOPMENT AUTHORITY.**

WHEREAS, the Farmington Downtown Development Authority (DDA) presented a proposed budget to the City Council for Fiscal Year 2018-2019 in the amount of \$619,589; and

WHEREAS, the DDA also provides a work plan associated with the proposed budget; and

WHEREAS, the City Council adopted a resolution at its February 21, 2017 meeting to renew the Principal Shopping District (PSD) special assessment for five year period; and

WHEREAS, the PSD renewal resolution authorized the PSD assessment to be set at \$182,000 for Fiscal Year 2018-2019; and

NOW, THEREFORE BE IT RESOLVED that the Farmington City Council hereby adopts the Fiscal Year 2018-2019 Downtown Development Authority Budget in the amount of \$619,589.

BE IT FURTHER RESOLVED that the Farmington City Council hereby sets the Principal Shopping District special assessment for Fiscal Year 2018-2019 at \$182,000 in accordance with the attached assessment roll.

BE IT FURTHER RESOLVED that to meet the requirements for budgeted appropriations of the Farmington Downtown Development Authority, the City Treasurer is hereby directed to spread taxes on real and personal property located within the boundaries of the Farmington Downtown Development Authority District in the amount of one dollar and ninety-six and eighty-five hundredth cents (\$1.9685) per thousand dollars of Taxable Value, and

BE IT FURTHER RESOLVED that the City Treasurer is directed to collect incremental taxes eligible for capture under an incremental financing plan established by the Farmington Downtown Development Authority and disburse the captured tax revenues to the Authority.

**DOWNTOWN DEVELOPMENT AUTHORITY  
 BUDGET OVERVIEW  
 FISCAL YEAR 2018/19 BUDGET**

	Actual 2016/17	Amended 2017/18	Projected 2017/18	Proposed 2018/19
<b>TIF AND MILLAGE</b>				
Revenues	\$ 236,454	\$ 318,600	\$ 326,150	\$ 345,650
Expenditures	283,281	505,459	384,439	326,112
Revenues Over/(Under) Expenditures	(46,827)	(186,859)	(58,289)	19,538
<b>PRINCIPAL SHOPPING DISTRICT</b>				
Revenues	228,524	188,000	193,000	192,000
Expenditures	171,682	187,000	193,000	192,000
Revenues Over/(Under) Expenditures	56,842	1,000	-	-
<b>EVENTS</b>				
Revenues	82,364	66,100	78,872	70,600
Expenditures	59,087	66,100	69,525	70,600
Revenues Over/(Under) Expenditures	23,277	-	9,347	-
<b>BUILDING RENTAL</b>				
Revenues	-	-	14,065	39,540
Expenditures	-	-	14,065	30,877
Revenues Over/(Under) Expenditures	-	-	-	8,663
<b>TOTAL REVENUES</b>	547,342	572,700	612,087	647,790
<b>TOTAL EXPENDITURES</b>	514,050	758,559	661,029	619,589
<b>NET REVENUES/(EXPENDITURES)</b>	33,292	(185,859)	(48,942)	28,201
<b>Fund Balance - Beginning of Year</b>	<b>320,316</b>	<b>353,608</b>	<b>353,608</b>	<b>304,666</b>
Net Revenues (Expenditures)	33,292	(185,859)	(48,942)	28,201
<b>Fund Balance - End of Year</b>	<b>\$ 353,608</b>	<b>\$ 167,749</b>	<b>\$ 304,666</b>	<b>\$ 332,867</b>

**DOWNTOWN DEVELOPMENT AUTHORITY  
BUDGET OVERVIEW  
FISCAL YEAR 2018/19 BUDGET**

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 02/28/18	2017-18 PROJECTED ACTIVITY	2018-19 DEPT REQ BUDGET	2018-19 BUDGET	Notes
<b>ESTIMATED REVENUES</b>								
Function: Unclassified								
Dept 000.00								
248-000.00-403.001	PROPERTY TAXES, OPR, REV	(532)	0	0	0	0	0	
248-000.00-403.006	PROPERTY TAXES, TWO MILL LEVY	0	40,600	16,681	41,211	43,650	43,650	
248-000.00-403.007	PROPERTY TAXES, TIFA	233,385	267,000	294,183	281,439	301,000	301,000	
248-000.00-445.001	INTEREST, PROP TAX REV	0	0	0	0	0	0	
248-000.00-573.000	LOCAL COMMUNITY STABILIZATION APPROP	0	10,000	0	0	0	0	Personal Property > 2012 so no State Reimb
248-000.00-664.000	INVESTMENT INCOME	3,601	1,000	3,849	3,500	1,000	1,000	
248-000.00-673.000	SALE OF CAPITAL ASSETS, GAIN/LOSS	0	0	0	0	0	0	
Totals for dept 000.00 -		236,454	318,600	314,713	326,150	345,650	345,650	
<b>Dept 759.00 - PRINCIPAL SHOPPING DISTRICT</b>								
248-759.00-671.000	REVENUES, OTHER	12,524	10,000	3,179	13,000	10,000	10,000	
248-759.00-672.001	DDA DISTRICT, SP ASSESSMENT	216,000	178,000	169,187	180,000	182,000	182,000	
Totals for dept 759.00 - PRINCIPAL SHOPPING DISTRICT		228,524	188,000	172,366	193,000	192,000	192,000	
<b>Dept 762.00 - ART ON THE GRAND</b>								
248-762.00-654.000	VENDOR FEES	1,099	2,500	0	2,500	2,500	2,500	
248-762.00-654.100	SPONSORSHIPS	7,500	5,000	1,250	5,000	5,000	5,000	
248-762.00-671.000	REVENUES, OTHER	6,777	5,000	0	5,000	5,000	5,000	
Totals for dept 762.00 - ART ON THE GRAND		15,376	12,500	1,250	12,500	12,500	12,500	
<b>Dept 764.00 - HARVEST MOON CELEBRATION</b>								
248-764.00-646.000	CONCESSION, HARVEST MOON	28,241	20,000	25,910	25,910	20,000	20,000	
248-764.00-651.000	ADMISSIONS, HARVEST MOON	18,347	13,000	14,562	14,562	13,000	13,000	
248-764.00-654.100	SPONSORSHIPS	2,200	3,000	4,250	4,250	3,000	3,000	
248-764.00-671.000	REVENUES, OTHER	600	1,000	550	550	1,000	1,000	
Totals for dept 764.00 - HARVEST MOON CELEBRATION		49,388	37,000	45,272	45,272	37,000	37,000	
<b>Dept 766.00 - RHYTHMZ IN RILEY PARK</b>								
248-766.00-654.100	SPONSORSHIPS	17,600	16,600	250	16,600	16,600	16,600	
248-766.00-671.000	REVENUES, OTHER	0	0	0	0	0	0	
Totals for dept 766.00 - RHYTHMZ IN RILEY PARK		17,600	16,600	250	16,600	16,600	16,600	
<b>Dept 767.00 - BUILDING RENTAL</b>								
248-767.00-669.001	RENTAL FEES	0	0	2,990	14,065	39,540	39,540	
Totals for dept 767.00 - BUILDING RENTAL		0	0	2,990	14,065	39,540	39,540	
<b>Dept 768.00 - LUNCH BEATS</b>								
248-768.00-654.100	SPONSORSHIPS	0	0	0	4,000	4,000	4,000	
248-768.00-671.000	REVENUES, OTHER	0	0	0	500	500	500	
Totals for dept 768.00 - LUNCH BEATS		0	0	0	4,500	4,500	4,500	
TOTAL ESTIMATED REVENUES		547,342	572,700	536,841	612,087	647,790	647,790	



DOWNTOWN DEVELOPMENT AUTHORITY  
 BUDGET OVERVIEW  
 FISCAL YEAR 2018/19 BUDGET

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 02/28/18	2017-18 PROJECTED ACTIVITY	2018-19 DEPT REQ BUDGET	Notes
APPROPRIATIONS							
Function: Unclassified							
Dept 000.00							
248-000.00-706.000	SALARIES, FULL TIME	0	0	0	0	67,086	Rate moved to DOA
248-000.00-706.100	SALARIES, DC RETIREE HEALTH CARE	0	0	0	0	2,100	
248-000.00-707.000	SALARIES, PART-TIME/TEMP	2,845	10,000	4,520	10,000	10,000	
248-000.00-709.000	SALARIES, OVERTIME	0	0	0	0	0	
248-000.00-714.000	SALARIES, ACCRUED BENEFITS	0	0	0	0	499	
248-000.00-715.000	LONGEVITY PAY	0	0	0	0	0	
248-000.00-719.000	FRINGE BENEFITS	0	0	0	0	0	
248-000.00-720.007	PYMT IN LIEU OF HOSP INS	0	0	0	0	2,400	
248-000.00-720.100	FICA, EMPLOYER'S SHARE	218	600	346	600	5,897	
248-000.00-720.200	COMPREHENSIVE MEDICAL INS	0	0	0	0	0	
248-000.00-720.300	LIFE INSURANCE	0	0	0	0	130	
248-000.00-720.360	LONG TERM DISABILITY	0	0	0	0	98	
248-000.00-720.500	WORKMENS COMPENSATION INS	0	0	0	0	266	
248-000.00-720.900	CONTRIBUTION, RETIREES HEALTH	0	0	0	0	0	
248-000.00-721.000	CONTRIBUTION, PENSION	0	0	0	0	11,677	
248-000.00-727.000	OFFICE SUPPLIES	334	500	123	500	500	
248-000.00-728.000	POSTAGE, METER	1,150	1,000	60	1,000	1,000	
248-000.00-728.001	POSTAGE, OTHER	4	0	0	0	0	
248-000.00-740.500	NON-CAPITALIZED ASSETS	0	0	0	0	0	
248-000.00-801.000	PROFESSIONAL SERVICES	38,493	20,000	745	20,000	30,000	
248-000.00-801.006	SEASONAL DECORATIONS,GARDENING	0	20,000	7,397	20,000	20,000	
248-000.00-818.000	CONTRACTUAL SERVICES	71,000	76,000	49,500	76,000	17,000	
248-000.00-853.000	TELECOMMUNICATIONS	433	600	228	600	600	
248-000.00-860.000	TRANSPORTATION	724	500	0	500	500	
248-000.00-941.000	RENTALS	550	1,500	450	1,500	2,100	
248-000.00-956.000	MISCELLANEOUS EXPENSE	1,937	4,000	354	2,000	2,000	
248-000.00-958.501	MEMBERSHIPS, SUBSCRIPTIONS	200	600	680	750	750	
248-000.00-958.502	PROFESSIONAL DEV, CONFERENCES	323	2,000	299	500	2,000	
248-000.00-967.001	CONTINGENCY	0	0	0	0	0	
248-000.00-967.002	EVENT SHORTFALL	0	0	0	0	0	
248-000.00-968.000	DEPRECIATION EXPENSE	38,146	0	0	0	0	
248-000.00-969.300	CONTRIBUTION-STREETScape	0	0	0	0	0	
248-000.00-970.000	CAPITAL OUTLAY	14,868	157,000	32,623	139,330	29,600	
248-000.00-971.000	CAPITAL OUTLAY, LAND	0	100,000	0	0	0	Purchase of House for parking
248-000.00-990.000	DEBT SERVICE	112,056	111,159	17,226	111,159	119,909	
Totals for dept 000.00 -		283,281	505,459	114,551	384,439	326,112	

DOWNTOWN DEVELOPMENT AUTHORITY  
 BUDGET OVERVIEW  
 FISCAL YEAR 2018/19 BUDGET

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 02/28/18	2017-18 PROJECTED ACTIVITY	2018-19 DEPT REQ BUDGET	2018-19 BUDGET	Notes
Dept 759.00 - PRINCIPAL SHOPPING DISTRICT								
248-759.00-707.000	SALARIES, PART-TIME/TEMP	0	0	1,073	6,300		6,300	
248-759.00-720.100	FICA, EMPLOYER'S SHARE	0	0	82	500		500	
248-759.00-801.000	PROFESSIONAL SERVICES	0	0	0	0		0	
248-759.00-801.006	SEASONAL DECORATIONS, GARDENING	3,719	0	0	0		0	
248-759.00-818.000	CONTRACTUAL SERVICES	36,215	40,000	30,000	40,000		41,000	
248-759.00-880.000	COMMUNITY PROMOTION	3,428	20,000	1,146	19,200		20,000	
248-759.00-880.015	BUSINESS DEVELOPMENT	3,570	5,000	0	5,000		5,000	
248-759.00-880.100	RETAIL PROMOTIONS	2,557	7,000	0	7,000		7,000	
248-759.00-880.110	COMMUNITY PROMOT, ICE RINK	1,527	0	0	0		0	
248-759.00-880.125	COMMUNICATIONS	5,342	10,000	110	10,000		10,000	
248-759.00-880.200	VOLUNTEER MANAGEMENT	1,551	4,000	131	4,000		4,000	
248-759.00-920.000	PUBLIC UTILITIES	16,546	18,000	9,864	18,000		18,000	
248-759.00-930.000	REPAIRS & MAINTENANCE	97,227	83,000	28,990	83,000		80,200	
248-759.00-972.000	CAPITAL OUTLAY, LAND IMPROVE	0	0	0	0		0	
Totals for dept 759.00 - PRINCIPAL SHOPPING DISTRICT		171,882	187,000	71,395	193,000		192,000	
Dept 762.00 - ART ON THE GRAND								
248-762.00-727.000	OFFICE SUPPLIES	0	0	51	0		0	
248-762.00-880.000	COMMUNITY PROMOTION	8,983	7,500	850	7,500		7,500	
248-762.00-880.009	ENTERTAINMENT	0	3,500	0	3,500		3,500	
248-762.00-941.000	RENTALS	0	0	0	0		0	
248-762.00-943.000	EQUIPMENT RENTAL	1,550	1,500	0	1,500		1,500	
248-762.00-956.000	MISCELLANEOUS EXPENSE	13	0	0	0		0	
Totals for dept 762.00 - ART ON THE GRAND		10,546	12,500	901	12,500		12,500	
Dept 764.00 - HARVEST MOON CELEBRATION								
248-764.00-727.000	OFFICE SUPPLIES	106	500	43	50		500	
248-764.00-740.010	CONCESSION SUPPLIES	15,171	16,000	16,588	16,600		16,000	
248-764.00-818.000	CONTRACTUAL SERVICES	0	0	0	0		0	
248-764.00-880.000	COMMUNITY PROMOTION	4,996	5,500	5,873	5,900		5,500	
248-764.00-880.009	ENTERTAINMENT	2,850	3,000	1,950	2,000		3,000	
248-764.00-941.000	RENTALS	0	0	0	0		0	
248-764.00-943.000	EQUIPMENT RENTAL	6,940	8,000	7,231	7,235		8,000	
248-764.00-956.000	MISCELLANEOUS EXPENSE	3,421	4,000	4,134	4,140		4,000	
248-764.00-969.000	CONTRIBUTIONS, ICE RINK	0	0	0	0		0	
Totals for dept 764.00 - HARVEST MOON CELEBRATION		33,484	37,000	35,819	35,925		37,000	
Dept 765.00 - RHYTHMZ IN RILEY PARK								
248-765.00-818.000	CONTRACTUAL SERVICES	6,600	6,600	3,300	6,600		6,600	
248-765.00-880.000	COMMUNITY PROMOTION	1,832	2,850	306	2,850		2,850	
248-765.00-880.009	ENTERTAINMENT	6,625	7,150	4,850	7,150		7,150	
248-765.00-941.000	RENTALS	0	0	0	0		0	
248-765.00-943.000	EQUIPMENT RENTAL	0	0	0	0		0	
248-765.00-956.000	MISCELLANEOUS EXPENSE	0	0	0	0		0	
Totals for dept 765.00 - RHYTHMZ IN RILEY PARK		15,057	16,600	8,456	16,600		16,600	

DOWNTOWN DEVELOPMENT AUTHORITY  
 BUDGET OVERVIEW  
 FISCAL YEAR 2018/19 BUDGET

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 02/28/18	2017-18 PROJECTED ACTIVITY	2018-19 DEPT REQ BUDGET	2018-19 BUDGET	Notes
Dept 767.00 - BUILDING RENTAL								
248-767.00-801.000	PROFESSIONAL SERVICES	0	0	0	1,125	0	3,163	
248-767.00-818.000	CONTRACTUAL SERVICES	0	0	0	5,764	0	17,665	
248-767.00-920.000	PUBLIC UTILITIES	0	0	154	0	0	0	
248-767.00-935.000	MAINT, BUILDINGS & GROUNDS	0	0	207	7,176	0	4,590	
248-767.00-969.100	CONTRIBUTION INS & BONDS	0	0	0	0	0	459	
248-767.00-976.000	CAPITAL OUTLAY, BUILDINGS	0	0	0	0	0	5,000	
Totals for dept 767.00 - BUILDING RENTAL		0	0	361	14,065	0	30,877	
Dept 768.00 - LUNCH BEATS								
248-768.00-818.000	CONTRACTUAL SERVICES	0	0	0	1,000	0	1,000	
248-768.00-880.000	COMMUNITY PROMOTION	0	0	0	2,500	0	2,500	
248-768.00-880.009	ENTERTAINMENT	0	0	0	1,000	0	1,000	
248-768.00-943.000	EQUIPMENT RENTAL	0	0	0	0	0	0	
248-768.00-956.000	MISCELLANEOUS EXPENSE	0	0	0	0	0	0	
Totals for dept 768.00 - LUNCH BEATS		0	0	0	4,500	0	4,500	
TOTAL APPROPRIATIONS		514,050	758,559	231,484	661,029		619,589	
NET OF REVENUES/APPROPRIATIONS - FUND 248		33,292	(185,859)	305,357	(48,942)		28,201	
BEGINNING FUND BALANCE		345,615	378,907	378,907	378,907		329,965	
ENDING FUND BALANCE		378,907	193,048	684,264	329,965		358,166	
	Purchase of Home Behind Kimco and Preparation of Lot						225,000	
	Oakland Street						125,000	
	Rapidly Flashing Beacon						50,000	
	Signage						30,000	
	Farmington Road Streetscape						???	
	Parking Lot Program with DPW						???	

**2018**  
**SPECIAL ASSESSMENT ROLL**  
 CITY OF FARMINGTON  
 PRINCIPAL SHOPPING DISTRICT  
 SPECIAL ASSESSMENT

SAD NO.: 2017-90  
 Yr. 2 of 5

**Statement of Intent:**

This Special Assessment District and Roll have been established under the authority of Public Act 120 of 1961 (MCL 125.981) to collect \$ 920,000 over a five (5) year period, beginning with the July 1, 2017 tax roll, for the purpose of funding the administrative, marketing, promotional and maintenance activities as described in the Principal Shopping District (PSD) Development Plan.

The Special Assessment District includes all non-residential and non-residential portions of all non-exempt real property located within the Downtown Development Authority District. The total amount to be collected in each of the five (5) years of the plan will be spread based upon the percentage that each individual non-residential real property assessment is of the total non-residential real property assessment for the Special Assessment District. The prior year Downtown Development Authority Assessment Roll, as certified by the March Board of Review and as amended by Assessor's Corrections, decisions of the July and December Board of Review, and orders of the Michigan Tax Tribunal and State Tax Commission, will be used in determining the allocation of the installment payments as approved by the Farmington City Council for each year of the five (5) year plan.

**SPECIAL ASSESSMENT ROLL COLLECTION SUMMARY**

	Proposed	Actual
2017 / 1st Year	\$180,000	\$180,000.00
<b>2018 / 2nd Year</b>	<b>\$182,000</b>	<b>\$182,000.00</b>
2019 / 3rd Year	\$184,000	\$184,000.00
2020 / 4th Year	\$186,000	\$186,000.00
2021 / 5th Year	<u>\$188,000</u>	<u>\$188,000.00</u>
<b>Total:</b>	<b>\$920,000</b>	<b>\$920,000.00</b>

Total Authorized for Special Assessment:

\$920,000

Total Proposed Current Year  
 Collection (July/December, 2018):

\$182,000

BASED UPON ANNUALLY APPROVED INSTALLMENTS (2017-2021)  
 OVERALL REDUCTION IN COLLECTIONS: N/A

**2018**  
**SPECIAL ASSESSMENT ROLL**  
**TO FUND THE**  
**CITY OF FARMINGTON**  
**PRINCIPAL SHOPPING DISTRICT PLAN**

Parcel Number	Property Address	Property Owner	2017 Taxable Value (Prior Year)	Percent of Non-Res. Use (1)	Qualified Taxable Value (TV) for SAD	Individual Qualified TV as a % of Total Qualified TV	Special Assessment based on the Calculated % of Total Qualified TV	Allocation of Special Assessment	
								2018 Summer Tax Roll	2018 Winter Tax Roll
20-23-27-151-017	23720 FARMINGTON RD	HEENEY SUNDQUIST FUNERAL HOME INC	296,790	100%	296,800	1.84%	\$ 3,346.26	\$ 1,673.13	\$ 1,673.13
20-23-27-151-021	33316 THOMAS ST	CITY OF FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-151-022	33300 THOMAS ST	STUDIO PROPERTIES, LLC	229,520	100%	229,500	1.42%	\$ 2,587.49	\$ 1,293.75	\$ 1,293.74
20-23-27-152-011	33112 GRAND RIVER AVE	FIRST UNITED METHODIST	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-152-016	33000 THOMAS ST	FARMINGTON SCHOOLS	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-153-001	33342 GRAND RIVER AVE	JANICE L. KONJAREVICH LIVING TRUST	93,970	100%	94,000	0.58%	\$ 1,059.80	\$ 529.90	\$ 529.90
20-23-27-153-002	33337 THOMAS ST	CITY OF FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-153-003	33338 GRAND RIVER AVE	COWLEY INVESTMENTS, LLC	372,610	100%	372,600	2.31%	\$ 4,200.86	\$ 2,100.43	\$ 2,100.43
20-23-27-153-004	33335 GRAND RIVER AVE	GRAND FARMINGTON, LLC	67,320	100%	67,300	0.42%	\$ 758.77	\$ 379.39	\$ 379.38
20-23-27-153-005	33332 GRAND RIVER AVE	CITY OF FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-153-007	33318 GRAND RIVER AVE	LAR PROPERTIES, LLC	202,930	56%	113,600	0.70%	\$ 1,280.78	\$ 640.39	\$ 640.39
20-23-27-153-008	33316 GRAND RIVER AVE	Q-CO L.L.C.	235,340	100%	235,300	1.46%	\$ 2,652.88	\$ 1,326.44	\$ 1,326.44
20-23-27-153-009	33314 GRAND RIVER AVE	P & E PROPERTIES, LLC	87,460	100%	87,500	0.54%	\$ 986.51	\$ 493.26	\$ 493.25
20-23-27-153-010	33312 GRAND RIVER AVE	LEOPOLD INVESTMENTS, LLC	143,800	100%	143,800	0.89%	\$ 1,621.27	\$ 810.64	\$ 810.63
20-23-27-153-011	33308 GRAND RIVER AVE	LSGO LLC	97,130	100%	97,100	0.60%	\$ 1,094.75	\$ 547.38	\$ 547.37
20-23-27-153-012	33304 GRAND RIVER AVE	GRACE, CRAIG J	43,340	100%	43,300	0.27%	\$ 488.18	\$ 244.09	\$ 244.09
20-23-27-153-015	33250 GRAND RIVER AVE	GRACE, CRAIG J	52,050	100%	52,100	0.32%	\$ 567.40	\$ 293.70	\$ 293.70
20-23-27-153-021	33224 GRAND RIVER AVE	THIBAUT ENTERPRISES INC	351,870	100%	351,900	2.18%	\$ 3,967.48	\$ 1,983.74	\$ 1,983.74
20-23-27-153-022	33311 THOMAS ST	CITY OF FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-153-023	33216 GRAND RIVER AVE	AGHOBIAN, MANDEIL & MARIE	73,180	100%	73,200	0.45%	\$ 825.29	\$ 412.65	\$ 412.64
20-23-27-153-024	33212 GRAND RIVER AVE	JAM HOLDINGS, LLC	88,510	100%	88,500	0.55%	\$ 997.79	\$ 498.90	\$ 498.89
20-23-27-153-025	33212 GRAND RIVER AVE	FARMINGTON DOWNTOWN DEVELOPMENT	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-153-026	33200 GRAND RIVER AVE	LOS TRES AMIGOS-FARMINGTON, LLC	139,680	100%	139,700	0.87%	\$ 1,575.04	\$ 787.52	\$ 787.52
20-23-27-154-004	33107 THOMAS ST	CITY OF FARMINGTON	53,950	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-154-005	33103 THOMAS ST	BUDD, DALE V	76,980	77%	59,300	0.37%	\$ 668.57	\$ 334.29	\$ 334.28

**2018**  
**SPECIAL ASSESSMENT ROLL**  
 TO FUND THE  
 CITY OF FARMINGTON  
 PRINCIPAL SHOPPING DISTRICT PLAN

Parcel Number	Property Address	Property Owner	2017 Taxable Value (Prior Year)	Percent of Non-Res. Use (1)	Qualified Taxable Value (TV) for SAD	Individual Qualified TV as a % of Total Qualified TV	Special Assessment based on the Calculated % of Total Qualified TV	Allocation of Special Assessment	
								2018 Summer Tax Roll	2018 Winter Tax Roll
20-23-27-154-006	33023 THOMAS ST	TDG MANAGEMENT1, LLC	69,340	76%	52,700	0.33%	\$ 594.16	\$ 297.08	\$ 297.08
20-23-27-154-007	33110 GRAND RIVER AVE	JOHNSON INVESTMENT CO	125,220	100%	125,200	0.78%	\$ 1,411.56	\$ 705.78	\$ 705.78
20-23-27-154-008	33104 GRAND RIVER AVE	CITY OF FARMINGTON	75,560	83%	62,700	0.39%	\$ 706.91	\$ 353.46	\$ 353.46
20-23-27-154-009	33100 GRAND RIVER AVE	JOHNSON, DAVID H	64,080	100%	64,100	0.40%	\$ 722.69	\$ 361.35	\$ 361.34
20-23-27-154-010	33018 GRAND RIVER AVE	GAISER, CARL THOMPSON	79,870	100%	79,900	0.49%	\$ 900.83	\$ 450.42	\$ 450.41
20-23-27-154-011	33014 GRAND RIVER AVE	C-4 LEASING LLC	141,750	100%	141,800	0.88%	\$ 1,598.72	\$ 799.36	\$ 799.36
20-23-27-154-012	33004 GRAND RIVER AVE	HEPPARD COMMERCIAL LLC	222,140	100%	222,100	1.38%	\$ 2,504.05	\$ 1,252.03	\$ 1,252.02
20-23-27-154-014	33105 GRAND RIVER AVE	STATE OF MICHIGAN	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-154-015	33112 GRAND RIVER AVE	FIRST UNITED METHODIST	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-155-001	33335 GRAND RIVER AVE	FARMINGTON HOLDING CO	84,300	100%	84,300	0.52%	\$ 950.44	\$ 475.22	\$ 475.22
20-23-27-155-002	33328 GRAND RIVER AVE	FARMINGTON HOLDING CO	177,360	61%	108,200	0.67%	\$ 1,219.89	\$ 609.95	\$ 609.94
20-23-27-155-003	33317 GRAND RIVER AVE	FARMINGTON HOLDING CO	63,660	100%	63,700	0.39%	\$ 718.18	\$ 359.09	\$ 359.09
20-23-27-155-004	33335 GRAND RIVER AVE	FARMINGTON HOLDING CO	48,950	100%	49,000	0.30%	\$ 552.45	\$ 276.23	\$ 276.22
20-23-27-155-008	33245 GRAND RIVER AVE	WINGARD, DONALD C	54,340	100%	54,300	0.34%	\$ 612.20	\$ 306.10	\$ 306.10
20-23-27-155-011	33205 GRAND RIVER AVE	CHEMICAL BANK	304,850	100%	304,900	1.89%	\$ 3,437.58	\$ 1,718.79	\$ 1,718.79
20-23-27-155-020	23382 FARMINGTON RD	SAM KARANA, LLC	1,040	100%	1,000	0.01%	\$ 11.27	\$ 5.64	\$ 5.63
20-23-27-155-024	23366 FARMINGTON RD	RHINOJOE LLC	219,590	100%	219,600	1.36%	\$ 2,475.87	\$ 1,237.94	\$ 1,237.93
20-23-27-155-025	23360 FARMINGTON RD	SAM KARANA, LLC	106,550	100%	106,600	0.66%	\$ 1,201.86	\$ 600.93	\$ 600.93
20-23-27-155-026	23340 FARMINGTON RD	KIMCO FARMINGTON 146 INC	234,780	100%	234,800	1.45%	\$ 2,647.24	\$ 1,323.62	\$ 1,323.62
20-23-27-155-040	33171 GRAND RIVER AVE	KIMCO FARMINGTON 146 INC	266,150	100%	286,200	1.65%	\$ 3,001.26	\$ 1,500.63	\$ 1,500.63
20-23-27-155-044	23534 FARMINGTON RD	23534 FARMINGTON RD LLC	158,340	100%	158,300	0.98%	\$ 1,784.74	\$ 892.37	\$ 892.37
20-23-27-155-045	33305 GRAND RIVER AVE	FARMINGTON HOLDING CO	183,470	100%	183,500	1.14%	\$ 2,088.86	\$ 1,034.43	\$ 1,034.43
20-23-27-155-046	33211 GRAND RIVER AVE	DOWNTOWN OFFICES	331,530	100%	331,500	2.05%	\$ 3,737.48	\$ 1,868.74	\$ 1,868.74
20-23-27-155-047	33111 GRAND RIVER AVE	CITY OF FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-155-048	23299 FARMINGTON RD	KIMCO FARMINGTON 146 INC	232,290	100%	232,300	1.44%	\$ 2,619.05	\$ 1,309.53	\$ 1,309.52

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								2018 Summer Tax Roll	2018 Winter Tax Roll
20-23-27-155-049	23300 FARMINGTON RD	KIMCO FARMINGTON 146 INC	1,645,340	100%	1,645,300	10.19%	\$ 18,549.84	\$ 9,274.92	\$ 9,274.92
20-23-27-156-003	32805 GRAND RIVER AVE	XIE ZHENG, LLC	116,250	100%	116,300	0.72%	\$ 1,311.22	\$ 655.61	\$ 655.61
20-23-27-156-004	32821 GRAND RIVER AVE	XIE ZHENG, LLC	320,950	100%	321,000	1.99%	\$ 3,619.10	\$ 1,809.55	\$ 1,809.55
20-23-27-156-005	33001 GRAND RIVER AVE	LETRIM-GROVES LLC	1,390,620	100%	1,390,600	8.61%	\$ 15,678.24	\$ 7,839.12	\$ 7,839.12
20-23-27-177-005	32830 GRAND RIVER AVE	CITY OF FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-177-010	32716 GRAND RIVER AVE	BUYERS, PAUL A	55,890	100%	55,900	0.35%	\$ 630.24	\$ 315.12	\$ 315.12
20-23-27-177-092	33000 THOMAS ST	FARMINGTON TRAIN CTR - EAST PARCEL	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-177-094	32720 GRAND RIVER AVE	FARMINGTON VILLAGE COMPLEX	1,299,820	100%	1,299,800	8.05%	\$ 14,654.52	\$ 7,327.26	\$ 7,327.26
20-23-27-301-001	23290 FARMINGTON RD	JP HERZOG LLC	64,200	100%	64,200	0.40%	\$ 723.82	\$ 361.91	\$ 361.91
20-23-27-301-003	23220 FARMINGTON RD	INLAND AMERICAN CFG PORTFOLIO, LLC	212,410	100%	212,400	1.32%	\$ 2,394.69	\$ 1,197.35	\$ 1,197.34
20-23-27-301-004	33317 ORCHARD ST	SCOTT, SARAH LEE	48,490	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-005	33313 ORCHARD ST	KIMCO FARMINGTON 146 INC	15,450	100%	15,500	0.10%	\$ 174.75	\$ 87.38	\$ 87.37
20-23-27-301-006	33309 ORCHARD ST	CITY OF FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-007	33305 ORCHARD ST	KIMCO FARMINGTON 146 INC	15,450	100%	15,500	0.10%	\$ 174.75	\$ 87.38	\$ 87.37
20-23-27-301-008	33213 ORCHARD ST	FARMINGTON DWANTWN DEV AUTHORITY	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-017	32809 GRAND RIVER AVE	KHAN, SHEEBA	56,700	100%	56,700	0.35%	\$ 639.26	\$ 319.63	\$ 319.63
20-23-27-301-019	32729 GRAND RIVER AVE	JOSEPH INVESTMENT HOLDINGS, LLC	95,610	100%	95,600	0.59%	\$ 1,077.84	\$ 538.92	\$ 538.92
20-23-27-301-020	32725 GRAND RIVER AVE	SMART, ROBERT R	83,840	100%	83,800	0.52%	\$ 944.80	\$ 472.40	\$ 472.40
20-23-27-301-021	32721 GRAND RIVER AVE	BUYERS, RUSSELL A	84,200	100%	84,200	0.52%	\$ 949.31	\$ 474.66	\$ 474.65
20-23-27-301-022	32715 GRAND RIVER AVE	OAKLAND ONE, LLC	575,310	100%	575,300	3.56%	\$ 6,486.19	\$ 3,243.10	\$ 3,243.09
20-23-27-301-045	33201 ORCHARD ST	CITY OF FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-047	33200 SLOCUM DR	SUNNY DAY CARE INC	281,240	100%	281,200	1.74%	\$ 3,170.37	\$ 1,585.19	\$ 1,585.18
20-23-27-301-048	33280 FARMINGTON RD	LOWEN REAL ESTATE LLC	132,190	100%	132,200	0.82%	\$ 1,490.48	\$ 745.24	\$ 745.24
20-23-27-301-050	33240 SLOCUM DR	VANDENBERG, KEVIN J	54,940	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-051	33242 SLOCUM DR	FLURY, PENNY S	77,930	0%	0	0.00%	\$ -	\$ -	\$ -

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20-23-27-301-052	33246 SLOCUM DR	STOUT, MARGARET LEE	65,200	0%	0	0.00%	\$	\$	-
20-23-27-301-053	33244 SLOCUM DR	CHETI, DEV	101,360	0%	0	0.00%	\$	\$	-
20-23-27-301-054	33248 SLOCUM DR	MCLELLAN, ERICA V	54,600	0%	0	0.00%	\$	\$	-
20-23-27-301-055	33250 SLOCUM DR	MACIOCE, ANTHONY A	77,440	0%	0	0.00%	\$	\$	-
20-23-27-301-056	33254 SLOCUM DR	HOFFMAN, BARBARA	70,350	0%	0	0.00%	\$	\$	-
20-23-27-301-057	33252 SLOCUM DR	KALP, KEVIN J	70,270	0%	0	0.00%	\$	\$	-
20-23-27-301-058	33256 SLOCUM DR	SHAMEY, TERA	54,210	0%	0	0.00%	\$	\$	-
20-23-27-301-059	33258 SLOCUM DR	EQUITY TRUST COMPANY CUSTODIAN	72,470	0%	0	0.00%	\$	\$	-
20-23-27-301-060	33262 SLOCUM DR	NIXON, COURTNEY A	69,730	0%	0	0.00%	\$	\$	-
20-23-27-301-061	33260 SLOCUM DR	STARK, CAITLIN	88,450	0%	0	0.00%	\$	\$	-
20-23-27-301-062	33264 SLOCUM DR	MCARTHUR, SANDRA E	59,490	0%	0	0.00%	\$	\$	-
20-23-27-301-063	33266 SLOCUM DR	SEKRESKI, BLAGOJA	79,280	0%	0	0.00%	\$	\$	-
20-23-27-301-064	33270 SLOCUM DR	VARVERAKIS, JOHN M	54,210	0%	0	0.00%	\$	\$	-
20-23-27-301-065	33268 SLOCUM DR	MELAND, ERIK	76,030	0%	0	0.00%	\$	\$	-
20-23-27-301-082		FARMINGTON DEVELOPMENT GROUP LLC		0%	0	0.00%	\$	\$	-
20-23-27-301-083	33210 SLOCUM DR	ORCHARDS FARMINGTON, LLC	396,060	0%	0	0.00%	\$	\$	-
20-23-27-306-001	33107 ORCHARD ST	HAVERMAHL, VIRGINIA	49,290	0%	0	0.00%	\$	\$	-
20-23-27-306-002	33109 ORCHARD ST	HILLIER, DOREEN M	31,200	0%	0	0.00%	\$	\$	-
20-23-27-306-003	33111 ORCHARD ST	BARTA, RICHARD M	33,080	0%	0	0.00%	\$	\$	-
20-23-27-306-004	33105 ORCHARD ST	33105 ORCHARD STREET, LLC	32,660	0%	0	0.00%	\$	\$	-
20-23-27-306-005	33103 ORCHARD ST	GRIFFIN, RANALL	39,890	0%	0	0.00%	\$	\$	-
20-23-27-306-006	33101 ORCHARD ST	ROITMAN, SARA	33,080	0%	0	0.00%	\$	\$	-
20-23-27-306-007	33119 ORCHARD ST	TASH, LORRAINE M	49,290	0%	0	0.00%	\$	\$	-
20-23-27-306-008	33121 ORCHARD ST	SHOOK, LINDSAY W	31,100	0%	0	0.00%	\$	\$	-
20-23-27-306-009	33123 ORCHARD ST	LINDERER, CHRISTA	33,080	0%	0	0.00%	\$	\$	-



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								2018 Summer Tax Roll	2018 Winter Tax Roll
20-23-27-306-010	33117 ORCHARD ST	SANDS, TERRI L	32,660	0%	0	0.00%	\$	\$	-
20-23-27-306-011	33115 ORCHARD ST	KHAN, SHEEBA	46,780	0%	0	0.00%	\$	\$	-
20-23-27-306-012	33113 ORCHARD ST	SUHRE, JEFFREY	42,450	0%	0	0.00%	\$	\$	-
20-23-27-306-013	33131 ORCHARD ST	GANDHI, KAUSHIKUMAR S	32,660	0%	0	0.00%	\$	\$	-
20-23-27-306-014	33133 ORCHARD ST	URBAN, MATTHEW S	46,780	0%	0	0.00%	\$	\$	-
20-23-27-306-015	33135 ORCHARD ST	BRYANT, JEFFREY EARL	33,080	0%	0	0.00%	\$	\$	-
20-23-27-306-016	33129 ORCHARD ST	WICKMAN, PEGGY A	32,660	0%	0	0.00%	\$	\$	-
20-23-27-306-017	33127 ORCHARD ST	DANIELS, KELLY L	31,100	0%	0	0.00%	\$	\$	-
20-23-27-306-018	33225 ORCHARD ST	WILLARD, JENNIFER J	42,700	0%	0	0.00%	\$	\$	-
20-23-27-326-016	32704 GRAND RIVER AVE	BURGER KING OF FARMINGTON	196,200	100%	196,200	1.22%	\$	1,106.03	\$ 1,106.02
20-23-28-230-006	33605 GRAND RIVER AVE	S3 INVESTMENTS, LLC	121,700	100%	121,700	0.75%	\$	686.05	\$ 686.05
20-23-28-231-011	33604 GRAND RIVER AVE	NEHER SALES & MARKETING, INC.	195,250	100%	195,300	1.21%	\$	1,100.95	\$ 1,100.95
20-23-28-276-005	33603 GRAND RIVER AVE	TUROWSKI FARMINGTON DEVELOPMENT LLC	334,200	100%	334,200	2.07%	\$	1,883.96	\$ 1,883.96
20-23-28-276-011	23623 LIBERTY ST	TDP HOLDINGS, LLC	154,300	100%	154,300	0.96%	\$	869.83	\$ 869.82
20-23-28-276-014	23611 LIBERTY ST	THE CHURCH IN FARMINGTON	-	Exempt	0	0.00%	\$	-	\$ -
20-23-28-276-021	23617 LIBERTY ST	CHIROPRACTIC FEDERAL	182,460	100%	182,500	1.13%	\$	1,028.80	\$ 1,028.79
20-23-28-277-001	33430 GRAND RIVER AVE	CITY OF FARMINGTON	-	Exempt	0	0.00%	\$	-	\$ -
20-23-28-277-002	23715 FARMINGTON RD	FARMINGTON MASONIC	107,700	100%	107,700	0.67%	\$	607.13	\$ 607.13
20-23-28-278-002	33431 GRAND RIVER AVE	JAKACKI, MICHELE B	348,150	100%	348,200	2.16%	\$	1,962.88	\$ 1,962.88
20-23-28-278-004	33425 GRAND RIVER AVE	FARMWELL LLC	118,720	100%	118,700	0.74%	\$	669.14	\$ 669.14
20-23-28-278-005	33403 GRAND RIVER AVE	FARMWELL LLC	139,960	100%	140,000	0.87%	\$	789.21	\$ 789.21
20-23-28-278-006	33401 GRAND RIVER AVE	TJORMAC, L.L.C.	283,090	62%	175,500	1.09%	\$	989.34	\$ 989.33
20-23-28-278-012	23629 FARMINGTON RD	MIHALOVSKI, DRAGO	93,590	100%	93,600	0.58%	\$	527.65	\$ 527.64
20-23-28-278-013	23625 FARMINGTON RD	BELLA PROPERTIES II, LLC	122,800	100%	122,800	0.76%	\$	692.25	\$ 692.25
20-23-28-278-014	23621 FARMINGTON RD	MATTHEW 2002 PROPERTIES LLC	133,470	100%	133,500	0.83%	\$	752.57	\$ 752.57

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20-23-28-278-015	23607 FARMINGTON RD	SACKLAH, FRED	70,690	100%	70,700	0.44%	\$ 797.10	\$ 398.55	\$ 398.55
20-23-28-278-016	23603 FARMINGTON RD	SMOTHERMAN JR, JOSEPH R	108,870	100%	108,900	0.67%	\$ 1,227.79	\$ 613.90	\$ 613.89
20-23-28-278-018	23550 LIBERTY ST	THE FARMINGTON COMMUNITY	-	Exempt	0	0.00%	-	-	-
20-23-28-278-019	23600 LIBERTY ST	CITY OF FARMINGTON	-	Exempt	0	0.00%	-	-	-
20-23-28-278-020	33440 STATE ST	CITY OF FARMINGTON	-	Exempt	0	0.00%	-	-	-
20-23-28-280-003	33509 STATE ST	CITY OF FARMINGTON	-	Exempt	0	0.00%	-	-	-
20-23-28-280-004	33505 STATE ST	RS REALTY, L.L.C.	168,560	100%	168,600	1.04%	\$ 1,900.87	\$ 950.44	\$ 950.43
20-23-28-280-012	23391 FARMINGTON RD	CVS PHARMACY INC #8048-02	512,040	100%	512,000	3.17%	\$ 5,772.52	\$ 2,886.26	\$ 2,886.26
20-23-28-280-013	23333 FARMINGTON RD	CASTLE DENTAL LABORATORY INC	149,290	100%	149,300	0.92%	\$ 1,683.27	\$ 841.64	\$ 841.63
20-23-28-280-014	23309 FARMINGTON RD	CHASE	489,200	100%	489,200	3.03%	\$ 5,515.46	\$ 2,757.73	\$ 2,757.73
20-23-28-428-012	23285 FARMINGTON RD	J.M.W. ENTERPRISES, L.L.C.	82,080	100%	82,100	0.51%	\$ 925.63	\$ 462.82	\$ 462.81
			18,753,450		16,142,700	100%	182,000.00	91,000.16	90,999.84

NOTES: (1) "Percent of Non-Residential Use" for DDA properties which have a residential component was determined by dividing the TCV of the section/area of the subject building used for residential purposes by the TCV of the total property. The residential percentage was then subtracted from 100% to yield the non-residential shown in this Special Assessment Roll.

I, David M. Hieber, Oakland County Equalization Officer/Assessor for the City of Farmington, hereby certify that this Special Assessment Roll No. 2017-90, representing the second of five (5) installments, is to fund Administrative, Marketing, Promotional and Maintenance Activities as described in the Principal Shopping District (PSD) Development Plan. Further, that this Special Assessment Roll was prepared the result of the City Council of the City of Farmington having approved same with Resolution No. 04-17-014 on April 17, 2017. I also certify that each assessment was based upon benefit and that such benefits equal that portion of the total cost assessed against the parcels in such Special Assessment District.

Dated this 21st day of May, 2018

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David M. Hieber, Oakland County Equalization Officer  
Assessor City of Farmington

<b>Farmington City Council Staff Report</b>	<b>Council Meeting Date:</b> June 18, 2018	<b>Reference Number</b> 7H
<b>Submitted by:</b> David Murphy, City Manager		
<b>Description</b> Consideration to Adopt Resolution to Amend Residential Refuse/Recycling User Charge		
<b>Requested Action</b> Move to adopt resolution to amend Residential Refuse/Recycling User Charge effective July 1, 2018		
<p><b>Background</b></p> <p>The Refuse/recycling user charge is structured to cover the full cost of residential refuse collection, yard waste collection, recycling, the household hazardous waste collection program, RRRASOC administrative costs, and the cost associated with the fall leaf collection program. The charge that would be placed on the July and December tax bills for residential units.</p> <p>The following condominium units do not receive the leaf collection service in the Fall: Tana Hill (6), Adams Manor (6), Pinewoods (40), Winset (55), Tall Pines (3), and Heritage Village (78). As a result, City Administration is recommending that we establish a separate fee that would exclude the leaf collection costs for these 188 units. The attached resolution establishes a separate charge for the units.</p> <p>Chapter 16 of the City Code contains a provision which allows the City Clerk to waive the recycling fee based on applications verifying economic hardship or permanent physical handicap. Each year, the clerk receives five or six such applications. The contract with Waste Management does not provide a per unit cost breakdown for the solid waste, recycling collection, and yard waste services. Therefore, City Administration has estimated the cost of the recycling fee and waiver to be \$127.37.</p>		
<b>Agenda Review</b>		
<b>Department Head</b>	<b>Finance/Treasurer</b>	<b>City Attorney</b>
		<b>City Manager</b>

## **RESOLUTION**

### **A RESOLUTION OF THE FARMINGTON CITY COUNCIL AMENDING RESIDENTIAL REFUSE/RECYCLING USER FEE, AMENDING A REFUSE/RECYCLING FEE WITHOUT THE LEAF COLLECTION PROGRAM, AND AMENDING THE DOLLAR AMOUNT SUBJECT TO THE RECYCLING WAIVER, EFFECTIVE JULY 1, 2018.**

WHEREAS, the Farmington City Council is authorized by Section 16-34 of the Code of Ordinances to establish a residential user fee to defray the City's costs for providing solid waste collection and disposal, recycling collection and processing, recycling administration, yard waste collection and processing, leaf collection and processing, and household hazardous waste collection and processing services; and

WHEREAS, the City of Farmington contracts with Waste Management, Inc. to provide solid waste collection, yard waste collection, and recycling collection services for residential customers in the City, for which the City pays a contractual fee; and

WHEREAS, the City of Farmington has agreed to deliver recycled materials to the facility owned by the Resource Recovery and Recycling Authority of Southwest Oakland County (RRRASOC); and

WHEREAS, the City of Farmington, along with other participating communities, contracts with RRRASOC to administer the recycling facility and other recycling programs in exchange for a fee paid to RRRASOC; and

WHEREAS, the City of Farmington participates in the Household Hazardous Waste Collection Program administered by RRRASOC; and

WHEREAS, as part of the City's recycling program, each fall the Farmington Department of Public Works collects and disposes of leaves raked to the curb by residents; and

WHEREAS, the Refuse/Recycling User Fee is intended to defray the City's expenses in providing these services to its residents as estimated in the Fiscal Year 2018-19 Budget, effective July 1, 2018.

WHEREAS, there are 2,790 residential units that currently receive all of the refuse/recycling services within the City of Farmington; and

WHEREAS, there are 188 condominium units that receive all of the refuse/recycling services except for the leaf collection program; and

WHEREAS, in accordance with the preceding, the user fee would based on the costs incurred by the City for the 2018-19 fiscal year in accordance with the following:

	<u>Annual Budget</u>	<u>Per Unit Cost</u>
Waste Management Service Contract	\$469,630	\$ 157.70
Recycling Administration	12,965	4.35
Hazardous Waste Collection and Services	13,000	4.37
Other Operating Expenses	<u>58,909</u>	<u>19.78</u>
<b>Total</b>	<b><u>\$554,504</u></b>	<b><u>\$ 186.20</u></b>

WHEREAS, the unit price for residential units receiving leaf collection program service is \$46.45 based on a budgeted cost of \$129,596 for Fiscal Year 2018-19 and 2,790 residential units; and

WHEREAS, Chapter 16, Garbage and Rubbish, of the City Code permits a waiver of the recycling fee based on economic hardship requirements specified in Section 16-34.5 or disability as contained in Section 16-27.5.

WHEREAS, City Administration is recommending that the amount for the recycling economic hardship waiver be \$127.37.

NOW, THEREFORE BE IT RESOLVED that the Farmington City Council hereby establishes a residential refuse/recycling user fees and recycling waiver amount as indicated below, effective July 1, 2018:

1. Residential Refuse/Recycling fee - \$232.65 with \$116.33 levied with the July 2018 tax bill and \$116.32 on the December 2018 tax bill
2. Residential Refuse/Recycling Fee, Condominiums without Leaf Collection Program - \$186.20 with \$93.10 levied with the July 2018 tax bill and \$93.10 levied on the December 2018 tax bill.
3. The amount to be waived from the user fee for those residents qualifying for the recycling waiver under Section 16-34.5 or the disability waiver pursuant to 16.27-5 of the City Code is \$127.37.

AYES:

NAYES:

ABSENT:

ABSTENTIONS:

**CERTIFICATION**

\_\_\_\_\_ I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City of Farmington City Council at a regular meeting held on June 18, 2018.

\_\_\_\_\_  
Susan K. Halberstadt, City Clerk

<b>Farmington City Council Staff Report</b>	<b>Council Meeting Date: May 21, 2018</b>	<b>Reference Number 71</b>
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**Submitted by: David Murphy, City Manager**

**Description** Consideration to amend the Downtown Parking Advisory Committee By-laws to reduce the number of members from seven to five.

**Requested Action** Move to approve the proposed amendments to the Downtown Parking Advisory Committee By-laws.

**Background** The Downtown Parking Advisory Committee was established in May, 2015, as a seven-member board, with membership being a City Councilmember, a DDA Board member, a Planning Commission member, plus *two* downtown business/property owners and *two* residents.

The attached proposed revised By-laws reduce the membership to five members, by eliminating one of the CBD business/property owner positions and one of the resident positions. In part this is due to the difficulty in achieving a quorum as a seven-member board. But as it turns out, members of the Committee have observed that the Committee functions very easily and well as a five-member Committee.

There are currently vacancies for both the downtown business/property owner position and the resident position. If City Council were to adopt the proposed changes in the By-laws, the Committee would continue to function as it is currently constituted, and no one would need to be removed from the Committee or denied reappointment.

<b>Agenda Review</b>			
<b>Department Head</b>	<b>Finance/Treasurer</b>	<b>City Attorney</b>	<b>City Manager</b>



[Proposed revisions 5.21.18]

DOWNTOWN PARKING ADVISORY COMMITTEE

BY-LAWS

MISSION STATEMENT

The mission of the Downtown Parking Advisory Committee shall be to study, evaluate, and make recommendations on an ongoing basis to the City, including the City Council, with regard to parking within the City's downtown area.

SCOPE OF RESPONSIBILITIES

The responsibilities of the Downtown Parking Advisory Committee shall be to assist the City as follows:

- a. Provide general oversight of existing parking operation throughout the Downtown, for the purpose of ensuring full access and cost-effective, efficient operations;
- b. Engage in on-going business customer relations as it pertains to parking, including coordinating parking strategies with the businesses and property owners within the Downtown area to support by customers and providing customer parking education and information;
- c. Plan future public parking improvement and expansion projects, locations, proposed regulations (fees, fines, hours of operation), maintenance, enforcement, and financing and forward such recommendations to the Farmington City Council for consideration;
- d. Conduct periodic capacity/utilization analyses of parking inventory;
- e. The Downtown Parking Advisory Committee shall have no direct operational responsibilities.

ARTICLE I  
MEMBERSHIP AND TERM OF OFFICE

SEC. 1.1 The Downtown Parking Advisory Committee shall be comprised of ~~seven~~ five (75) voting members appointed by the Farmington City Council and two (2) non-voting members who are "ex officio" members by virtue their status as City employees. The membership shall be as follows:

Voting (appointed) members:

- One representative of the City Council
- One representative of the Planning Commission, to be identified by the Commission, subject to Council approval
- One representative of the Downtown Development Authority (DDA), to be identified by the DDA, subject to Council approval
- ~~Two~~One residents of the City, chosen from the City at large
- ~~Two~~One business or property owners within the CBD District

Ex officio members:

- City Manager or designee
- Director of Public Safety or designee

SEC. 1.2 Ex officio City employee members shall serve on the Committee so long as they hold the office described in Section 1.1 above.

The Council, Planning Commission, and DDA members shall be appointed every two years, in connection with the Council's organizational meeting after the November odd-year election. If the initial appointment of any such member occurs before the 2015 post-election organizational meeting, then a re-appointment (or different appointment) shall be made at such meeting, at which point the full two-year terms shall commence.

The remaining appointed members shall serve a three (3) year term; provided, however, that the terms shall be staggered by one resident and one business/property owner member serving an initial term of only two years. The calculation of the term shall commence as of the date of the City Council's 2015 post-election organizational meeting at which the City Council, Planning Commission, and DDA members are appointed.

SEC. 1.3 Members shall not receive any salary or other compensation for their services, but, by resolution of the Committee, may be reimbursed for any actual expenses incurred in the performance of their duties for the Committee, as long as a majority of disinterested members approve the reimbursement.

SEC. 1.4 No member of the Committee shall participate in any matter in which he/she has a direct financial interest. Residency or ownership of/employment at a business within the City, including within the CBD District or the boundaries of the DDA, shall not in and of itself constitute a direct financial interest.

SEC. 1.5 A member may resign at any time by delivering written notice to the Secretary or Chairperson of the Commission. Such resignation shall take effect upon receipt or, if later, at the time specified in the notice.

## ARTICLE II OFFICERS

SEC. 2.1 A Chairperson, a Vice-Chairperson, and a Secretary shall be elected every year by a majority vote of Committee members present at the regularly scheduled meeting in the month of January.

SEC. 2.2 The Chairperson shall preside at all meetings and shall establish such sub-committees as may be authorized by the Committee and be an ex-officio member of all such committees.

SEC. 2.3 The Vice-Chairperson shall preside and exercise all the duties of the Chairperson in his/her absence. Should neither the Chairperson nor the Vice-Chairperson be present at a meeting, a temporary Chairperson shall be elected by a majority vote of the members present. In the event of a vacancy in the office of Chairperson, the Vice-Chairperson shall assume the office of Chairperson for the duration of the unexpired term.

SEC. 2.4 The Secretary shall perform the duties customarily devolving upon such office. All official correspondence shall be cleared with the Chairperson. In the event that the Secretary is not present at a meeting, the Chairperson shall appoint a temporary Secretary for the purpose of taking and preparing the minutes of said meeting.

SEC. 2.5 A vacancy occurring in any office other than that of Chairperson shall be filled for the unexpired term by a commissioner elected by a majority vote of the remaining commissioners present at the next regular meeting of the commission following the vacancy. Officers elected to fill a vacancy shall assume office immediately following the election.

SEC. 2.6 The Chairperson, Vice-Chairperson, and Secretary shall constitute the Executive Committee.

## ARTICLE III MEETINGS

SEC. 3.1 All meetings of the Committee shall be open to the public, in compliance with the Michigan Open Meetings Act, which states in part: A schedule of regular meetings noting dates, times and places shall be posted within 10 days after the first meeting of the calendar or fiscal year. If a regular

meeting is rescheduled, a public notice stating the date, time, and place of the meeting shall be posted at least 18 hours before the meeting.

SEC. 3.2 At its initial meeting, the Committee shall establish a date and time for its regular meetings, which shall occur at least once per month. All agendas are subject to change until the scheduled meeting begins.

SEC. 3.3 A Quorum must be present to constitute an official meeting of the commission. A quorum shall consist of at least ~~four~~three (43) members of the Committee.

SEC. 3.4 The concurring vote of a majority of the members present shall be necessary to pass on any matter before the Committee.

SEC. 3.5 A special meeting of the Committee may be called by the Chairperson through written notice to the members at least two (2) days prior to the special meeting date. All of the above rules shall apply at such meetings.

SEC. 3.6 The Chair or acting Chair may cancel the regular meeting after giving all Committee members advance notice. However, if a majority of Committee members express the desire to hold the meeting, it shall convene as scheduled. If the meeting is canceled, a notice to that effect will be posted at the regular meeting place at the regular time.

#### ARTICLE IV PROCEDURE

SEC. 4.1 The normal order of business at Downtown Parking Advisory Committee meetings shall be:

1. Call to Order
2. Roll Call
3. Approval of the minutes of previous meeting(s) and motion(s) thereon.
4. Old Business
5. New Business
6. Public Comment
7. Adjournment

SEC. 4.2 All proceedings, decisions and resolutions of the Committee shall be initiated by motion. The vote upon motions and resolutions may, upon request by any commissioner, be recorded by roll call vote.

SEC. 4.4 Where these By-Laws do not provide otherwise, the rules contained in **Robert's** Parliamentary Law and **Robert's** Rules of Order Revised shall govern the conduct of this commission to the extent reasonably possible.

ARTICLE V  
MINUTES

SEC. 5.1 Minutes shall be kept by the Secretary for all meetings of the Committee. Proposed minutes shall be made available for public inspection within 8 business days after the meeting.

SEC. 5.2 Minutes shall be subject to the approval of the Committee and authenticated by the Chairperson or presiding officer of the particular meeting, and the Secretary.

SEC. 5.3 Approved copies of minutes shall be provided to the office of the City Manager for posting on the **City's** website within 8 days. Corrected minutes shall show both the original entry and the correction.

ARTICLE VI  
SUB-COMMITTEES

SEC. 6.1 Standing sub-committees may be created as needed by a majority vote of Committee members present at a regularly scheduled meeting.

SEC. 6.2 Each standing sub-committee shall discharge its responsibilities as defined by the Committee. Sub-committees shall prepare recommendations for the Committee's evaluation, action (if necessary) and final submission to the Farmington City Council for action (if necessary).

ARTICLE VII  
ANNUAL REPORT

SEC. 7.1 At the end of each fiscal year, the Chairperson shall prepare a report reviewing the **year's** activities and dealing with future activities. The annual report, after being approved by the Committee, shall be submitted through the City **Manager's** office to the Mayor and City Council.

ARTICLE VIII  
AMENDMENTS

SEC. 8.1 These rules may be amended or modified provided that such amendment or modification is presented in writing at a meeting and that favorable action

is taken thereon at a subsequent meeting by a majority of the members present.

<b>Farmington City Council Staff Report</b>	<b>Council Meeting Date:</b> June 18, 2018	<b>Reference Number</b> 7J
<b>Submitted by:</b> Charles Eudy, Superintendent		
<b>Description</b> Consideration to authorize the City Manager to accept Cost Participation Agreement for the 2018 Oakland County Grant for the Local Road Improvement Matching Fund Pilot Program		
<b>Requested Action</b> Move to authorize the City Manager to accept the Cost Participation Agreement for the 2018 Oakland County Grant for the Local Road Improvement Matching Fund Pilot Program in which the City of Farmington will receive a reimbursement in the amount of \$18,325		
<b>Background</b> Oakland County has established a Local Road Improvement Matching Fund Grant Pilot Program for the purposes of improving economic development in Oakland County cities and villages. The County intends this Program to assist its municipalities by offering limited matching funds for specific, targeted road maintenance and/or improvement projects on roadways under the jurisdiction of cities and villages.  <b>Required Matching Funds</b> A city or village participating in the Local Road Improvement Matching Fund Grant program shall match any funds authorized by the Oakland County Board of Commissioners in an amount equal to a minimum of 50% of the cost of the total project award. Funding shall be utilized to supplement and enhance local road maintenance and improvement programs. Funding is not intended to replace existing budgeted local road programs or to replace funding already committed to road improvements.  City Manager, David Murphy has recommended to allocate funding for local road improvement program in Fiscal Year 2018/19 budget. At this time Farmington city council has not approved the Fiscal Year 2018/19 budget. Farmington city council has established a committee to review the annual PASER evaluation of the community's streets. This evaluation will be used to determine the most effective use of our resources.  Following the 2018/19 road improvements, the City of Farmington shall submit an invoice to Oakland County Board of Commissioners requesting reimbursement of up to \$18,325.00 from the 2018 Oakland County Grant for the Local Road Improvement Matching Fund Pilot Program		
<b>Agenda Review</b>		
<b>Department Head</b>	<b>Finance/Treasurer</b>	<b>City Attorney</b>
		<b>City Manager</b>



## BOARD OF COMMISSIONERS

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1200 N. Telegraph Road  
Pontiac, MI 48341-0475  
Phone: (248) 858-0100  
Fax: (248) 858-1572

May 17, 2018

Superintendent Charles Eudy  
23600 Liberty Street  
Farmington, MI 48335

Dear Superintendent Eudy,

I am pleased to inform you that the Board of Commissioners has approved your application for funding under the 2018 Pilot Local Road Improvement Program.

Poor conditions on our roads create an impediment to the economic development of our community and diminish the excellent quality of life our residents expect. Oakland County is proud to be a partner with your local government to provide much needed investment in our local transportation infrastructure.

Enclosed you will find two (2) copies of a Cost Participation Agreement. Following approval by your governing authority and execution of the agreement, please forward the documents to:

Oakland County Board of Commissioners  
Attn: Michael Andrews, Sr. Analyst  
1200 N. Telegraph Road  
Pontiac, Michigan 48341-0475

We will return a fully executed copy to you for your records. After you receive the finalized agreement, you can invoice our Management and Budget office as instructed in the agreement for payment.

If you have any questions regarding the program or agreement, please feel to contact Michael Andrews, Sr. Analyst of the Board of Commissioners at (248)858-5115 or [andrewsmb@oakgov.com](mailto:andrewsmb@oakgov.com). In addition, please feel free to contact me if I can be of further assistance.

Sincerely,

William Dwyer  
Oakland County Commissioner



# LOCAL ROAD IMPROVEMENT MATCHING FUND PILOT PROGRAM

## COST PARTICIPATION AGREEMENT

Repair and Resurfacing of Local Roads

City of Farmington

Board Project No. 2018-24

This Agreement, made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2018, by and between the Board of Commissioners of the County of Oakland, Michigan, hereinafter referred to as the BOARD, and the City of Farmington, hereinafter referred to as the COMMUNITY, provides as follows:

WHEREAS, the BOARD has established the Pilot Local Road Improvement Matching Fund Program, hereinafter the PROGRAM, for the purposes of improving economic development in Oakland County cities and villages. The terms and policies of the PROGRAM are contained in Attachment A. The BOARD intends the PROGRAM to assist its municipalities by offering limited funds, from state statutory revenue sharing funds, for specific, targeted road maintenance and/or improvement projects on roadways under the jurisdiction of cities and villages; and

WHEREAS, the BOARD shall participate in a city or village road project in an amount not exceeding 50% of the cost of the road improvement, hereinafter referred to as the PROJECT, and also not exceeding the Preliminary Distribution Formula as it relates to the COMMUNITY, (Attachment B); and

WHEREAS, the COMMUNITY has identified the PROJECT as the Repair and Resurfacing of Local Roads, as more fully described in Attachment C, attached hereto, and made a part hereof, which improvements involve roads under the jurisdiction of and within the COMMUNITY and are not under the jurisdiction of the Road Commission for Oakland County or state trunk lines; and

WHEREAS, the COMMUNITY has acknowledged and agreed to the BOARD's policies regarding the PROGRAM, Attachment A, and further acknowledge and agree that the PROJECT's purpose is to encourage and assist businesses to locate and expand within Oakland County and shall submit a report to the BOARD identifying the effect of the PROJECT on businesses in the COMMUNITY at the completion of the PROJECT. In addition, the COMMUNITY acknowledges that the program is meant to supplement and not replace funding for existing road programs or projects; and

WHEREAS, the COMMUNITY has acknowledged and agreed that the PROGRAM is expressly established as a pilot program and there is no guarantee that the PROGRAM will be continued from year to year. The COMMUNITY further acknowledges and agrees that if the PROJECT is a multi-year road improvement project, the maximum number of years for the PROJECT funding is two (2) years. The BOARD anticipates that most PROJECTS funded under the PROGRAM will be completed by the end of calendar year 2019. There is no obligation on behalf of the BOARD to fund either the PROJECT or the PROGRAM in the future; and

WHEREAS the COMMUNITY has acknowledged and agreed that the COMMUNITY shall

assume any and all responsibilities and liabilities arising out of the administration of the PROJECT and that Oakland County shares no such responsibilities in administering the PROJECT; and

WHEREAS, the estimated total cost of the PROJECT is \$1,904,791; and

WHEREAS, said PROJECT involves certain designated and approved Local Road Improvement Matching Funds in the amount of \$18,325, which amount shall be paid to the COMMUNITY by the BOARD; and

WHEREAS, the BOARD and the COMMUNITY have reached a mutual understanding regarding the cost sharing of the PROJECT and wish to commit that understanding to writing in this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants set forth herein and in conformity with applicable law and BOARD resolution(s), it is hereby agreed between the COMMUNITY and the BOARD that:

1. The BOARD approves of the PROJECT, and in reliance upon the acknowledgements of the COMMUNITY, finds that the PROJECT meets the purpose of the PROGRAM.

2. The BOARD approves of a total funding amount under the PROGRAM for the PROJECT in an amount not to exceed \$18,325. The COMMUNITY shall submit an invoice upon execution of this Agreement to the COUNTY in the amount of \$18,325.

a. The invoice shall be sent to:

Lynn Sonkiss, Manager of Fiscal Services  
Executive Office Building  
2100 Pontiac Lake Road, Building 41 West  
Waterford, MI 48328

3. Upon receipt of said invoice, the BOARD shall pay the COMMUNITY the sum of \$18,325 from funds available in the PROGRAM.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and date first written above.

OAKLAND COUNTY BOARD OF COMMISSIONERS

By: \_\_\_\_\_

Its: \_\_\_\_\_

COMMUNITY

By: \_\_\_\_\_

It's: \_\_\_\_\_



## BOARD OF COMMISSIONERS

1200 N. Telegraph Road  
Pontiac, MI 48341-0475  
Phone: (248) 858-0100  
Fax: (248) 858-1572

## 2018 APPLICATION FORM

### LOCAL ROAD IMPROVEMENT MATCHING FUND PILOT PROGRAM

**Background:** Oakland County has established a Local Road Improvement Matching Fund Pilot Program for the purposes of improving economic development in Oakland County cities and villages. The County intends this Program to assist its municipalities by offering limited matching funds for specific, targeted road maintenance and/or improvement projects on roadways under the jurisdiction of cities and villages.

**Project Policies and Guidelines:** The Oakland County Board of Commissioners and the Local Road Improvement Subcommittee has established policies, procedures and guidelines for project consideration. These documents have been included as Attachment "A".

**Available Funding:** Oakland County's maximum contribution for projects in eligible cities or villages has been established within the distribution formula included as Attachment "B".

The maximum county share for 2018 program projects in Farmington has been set at \$18,325.

**Required Matching Funds:** A city or village participating in the Local Road Improvement Matching Fund program shall match any funds authorized by the Oakland County Board of Commissioners in an amount equal to a minimum of 50% of the cost of the total project award. Funding shall be utilized to supplement and enhance local road maintenance and improvement programs. Funding is not intended to replace existing budgeted local road programs or to replace funding already committed to road improvements.

## REQUESTING LOCAL GOVERNMENT

MUNICIPALITY City of Farmington	CONTACT PERSON Charles J Eudy	TELEPHONE NUMBER 248/473-7250
STREET ADDRESS 33720 W. 9 Mile Road	CITY/ZIP Farmington 48335	E-MAIL ADDRESS ceudy@farmgov.com

# PROJECT INFORMATION

## SHORT DESCRIPTION OF PROJECT

To improve local and major roads within the City of Farmington, by crack sealing, joint replacement, and full slab replacement, as well as mill & fill asphalt roads, and improve pedestrian crossings.

## ROAD/ROAD(S) TO BE IMPROVED

Potential roads could include Chesley north of 8 Mile Road, Brittney Hill Street south of Grand River, Lilac north Grand River, Flanders Street east of Farmington Road, Gill Road intersection at Freedom Road, Gill Road intersection at Grand River,

## DESCRIPTION

All Concrete Maintenance and HMA projects would include:  
Audio/Video inspection of route prior to reconstruction. Erosion control as specified by Oakland County Water Resource Commissioner. Barricading per MDOT and/or RCOC standards. Full depth pavement removal, including curb and gutter where applicable. Sub-grade undercut as needed and instructed from engineers as soil conditions dictate. Repair or reconstruct storm water collection system as needed. Repair or reconstruct sanitary collection system as needed. Improve water distribution system as outlined in or 2014 Water Reliability Study. Pedestrian crossing improvements which may include rapid flashing beacons similar to the one located at Farmington Road & State Street, pedestrian safe zone where crossing multiple lanes of traffic. Detectable warning surface at pedestrian crossings as needed. Turf establishment and timely closeout of Oakland County Soil Erosion Permit.

# PROJECT BUDGET

FUNDING REQUESTED \$18,325	LOCAL MATCH \$18,325	TOTAL PROJECT BUDGET \$1,904,791
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## DESCRIPTION OF PROPOSED PROJECT EXPENDITURES

Please see attachments

## ECONOMIC IMPACT OF PROJECT

The Local Road Improvement Pilot Program has been established under MCL 123.872, the Gifts of Property Act, which provides that "A county may grant or loan funds to a township, village, or city located within that county for the purpose of encouraging and assisting businesses to locate and expand within the county."

DESCRIBE HOW THE PROJECT MEETS THE STATUTORY REQUIREMENT OF ENCOURAGING AND ASSISTING BUSINESS TO LOCATE AND EXPAND IN THE COUNTY

In fall of 2014, the City of Farmington Engineers established a priority list of road maintenance projects. The targeted locations are highly visible and on the major arteries entering the community. The City of Farmington Capital Improvement Committee meets monthly to review progress and evaluate proposed road improvement and infrastructure projects.

Grand River to the east falls outside of our Downtown Development Authority; our vision is to extend the quaint shopping district of the downtown from the Farmington DDA boundaries to Farmington Hills as this area meets the Eight Mile Boulevard. This would expand our shopping district and could ultimately bring more people to our community.

To our southern border with Wayne County, Chesley Drive at Eight Mile Road is a gateway to our largest commercial district in the City of Farmington. Improvements in this area would draw a distinct line between Wayne and Oakland Counties, welcoming people to both our county and our Farmington community.

Grand River, being the City of Farmington's major thoroughfare and a MDOT Route, must always be maintained as an alternate route when road construction or traffic emergencies occur on I-696.

Any traffic that is re-routed through the City of Farmington is an opportunity for the community to show that it is a family-friendly destination with a lot to offer. Downtown Farmington consists of many boutique-type businesses. Traffic is crucial to their success.

A key focus of Farmington City Administration is to make the community a year-round destination. The downtown now includes an outdoor public ice rink in the winter months, summer concerts in the park and a farmers market. Business recruitment is another component to the viability of the community. It is critical to the success of the community that its gateways and pathways are in keeping with the quality of the downtown, and that they are safe.

As a walkable destination, pedestrians look for a safe environment to work, play and visit local businesses. If pedestrians do not feel safe crossing major roads, they will likely travel elsewhere. If road surfaces are deteriorated motorists will find a different route to their destination, thus bypassing a small town community. Existing local businesses will endure the higher cost of deliveries, due to the fact if the roads are failing, this causes increased vehicle maintenance cost, which are passed down to the consumer.

Pedestrians, motorists, deliveries, and businesses entering the community will see the direct efforts of reinvestment into the community by the Local and County government's.

## OPTIONAL MULTI-YEAR PROJECT PLAN

The Local Road Improvement Program has been expressly established as a pilot program. There is no guarantee the program will be continued from year to year. The Local Road Improvement Program Subcommittee recognizes that the allocation authorized for local governments may not provide adequate funding in a single year to allow a project to move forward. Local governments shall be offered the opportunity to submit project plans that would necessitate the accumulation of multiple years of the community's allocation amount to fulfill the County's share of a project budget. A multi-year project plan submittal shall not exceed two years in duration. The allocation amount available to each community is subject to change annually based upon the factors utilized in the distribution formula. Consideration of multi-year project plans does not obligate Oakland County in any way to fund any project or program in the future. These plans are meant to be utilized for planning purposes and for consideration by the Oakland County Board of Commissioners to authorize a limited carryover of a community's allocation year to year.

### DESCRIPTION OF MULTI-YEAR PLAN INCLUDING ESTIMATED PROJECT BUDGET AND CARRYOVER PERIOD OF COMMUNITY'S ALLOCATION

The City of Farmington began annual Pavement Surface Evaluation and Rating (PASER) system in 2013. In August this year (2018), will be our sixth (6) year of collecting the PASER data. We have already determined our initial projections of the road maintenance program are not sufficient. Following this year's collection of the PASER system, we will be able to provide our residents an updated Road Program.

Earlier this year, the Farmington City Council opened a discussion to re-establish a roads/infrastructure capital improvements program and schedule. The capital improvements program will require DWRP, SAW Grants, and possible bonding.

The City of Farmington generates nearly \$350,000.00 annually through ACT 51 funds, Local Road Millage, and other funds. We are determining how aggressive we need to be to meet our goals of improving our local and major roads. This program must be a continuing effort, not just a 3 year plan. City Council is also considering to increase the local road millage, which would increase the annual funds to \$492,000.

The third year of plans will be the crack sealing of multiple streets in selected subdivisions, and total reconstruction of one local street. Our 2018-19 budget includes up to \$600,000 allocated for this Fiscal Year.

The third year projects will begin the major reconstruction efforts of infrastructure renewal and road replacement. By the fourth year, we will have our full reconstruction plan in order with funding established. This is when the City could begin to address the \$1,904,791 of targeted projects. The City has established a 5 year capital improvements plan with targeted roads and infrastructure improvements. The City will continue to evaluate the roads using the PASER system and taking into consideration residents/business complaints of road condition. The capital improvement plan will only be successful if the infrastructure is addressed during a road improvement project.



**ADDITIONAL INFORMATION**

The Local Road Improvement Program Subcommittee of the Finance Committee of the Oakland County Board of Commissioners has been tasked with managing this program and making recommendations for project approval. Please supply any additional information you believe may be helpful in the consideration of your application.

OPTIONAL ADDITIONAL INFORMATION

**REPORT FOLLOWING COMPLETION OF THE PROJECT**

MCL 123.872 requires that "the grant or loan contract made by a county shall require a report to the county board of commissioners regarding the activities of the recipient and the degree to which the recipient has met the stated public purpose of the funding".

I, on behalf of City of Farmington, have been provided with a copy of the Policies and Procedures of the Local Road Improvement Program (Attachment "A") and agree to comply with these terms and conditions.

I, on behalf of City of Farmington, understand and agree to comply with the requirement to provide the Oakland County Board of Commissioners with a report following the completion of an approved project outlining the degree to which the project met the stated purpose of the funding.

Charles J. Eudy

Digitally signed by Charles J. Eudy  
DN: cn=Charles J. Eudy, o=City of Farmington, ou=Public Services, email=ceudy@farmgov.com,  
c=US  
Date: 2018.04.17 06:51:35 -0400

April 17, 2018

Signature of Authorized Party

Date

Charles J. Eudy

Printed Name and Title

Please return completed application to: Local Road Improvement Subcommittee  
Oakland County Board of Commissioners  
1200 N. Telegraph Road  
Pontiac, MI 48341-0475

A pdf copy of application can be emailed to: Michael Andrews, Senior Analyst [andrewsmb@oakgov.com](mailto:andrewsmb@oakgov.com)

**Questions regarding the application and approval process should be directed to Michael Andrews at the email address above or by phone at (248)858-5115**

**PILOT LOCAL ROAD IMPROVEMENT MATCHING FUND PROGRAM****STATEMENT OF PURPOSE**

Oakland County Government recognizes that Michigan law places the primary responsibility for road funding on the State and non-county local units of government. However, the County also recognizes that the law does permit a limited, discretionary role for the County in assisting a road commission and local units within a county by supporting some road maintenance and improvement efforts.

Accordingly, for many years Oakland County has voluntarily provided limited assistance to its cities, villages and townships (CVT's) and to the Road Commission of Oakland County (RCOC) by investing in a discretionary Tri-Party Road Program. Authorized under Michigan law, the County's tri-party funding contributions primarily facilitate safety improvement projects on CVT roads under the jurisdiction of the RCOC. By law, tri-party funds cannot be used to fund projects on roads solely under the jurisdiction of CVT's.

Recognizing a continuing need to better maintain local CVT streets and roads, yet being ever mindful of the County's limited responsibility for and jurisdiction over non-County roads and streets, Oakland County Government wishes to pilot a discretionary program that is more flexible than the current Tri-Party Road Program, one that will allow Oakland County to assist its cities and villages with maintenance and safety projects on non-County roads.

Not being the funding responsibility of County government, local CVT roads generally cannot be maintained or improved using County funds because doing so would be considered to be the "gifting" of County resources. However laudable the purpose, Michigan law generally forbids the gifting of government resources. To avoid application of the constitutionally-based gifting restriction, the state legislature must, and in this arena has, determined that a public benefit results from a taxpayer investment, one that provides a *quid pro quo* sufficient to avoid application of the gifting prohibition. Here, the legislature has determined that the economic development benefit presumed to accrue to a county as a result of local street and road investments can provide a sufficient *quid pro quo* to county taxpayers justifying a discretionary county investment in a non-county road, a benefit that constitutes a fair exchange for value and not a gift.

This legislative determination is set forth in 1985 P.A. 9, which amended 1913 P.A. 380, by adding a new section 2, which in pertinent part provides:

"(1)...A county may grant or loan funds to a township, village or city located within that county for the purpose of encouraging and assisting businesses to locate and expand within the county...

(2) A loan or grant made under subsection (1) may be used for local public improvements or to encourage and assist businesses in locating or expanding in this state, to preserve jobs in this state, to encourage investment in the communities in this state, or for other public purposes."

Communities that wish to attract, retain and grow business, retain jobs and encourage community investment, needs a safely maintained road infrastructure. This road infrastructure must include both residential and commercial roads as workers and consumers need to get to and from work, shopping, schools and recreation. In a fiscally prudent and limited manner, the County wishes to help its cities and villages accomplish this objective by test-piloting a new local road improvement matching fund program.

Any such program must be mindful of the limits imposed under Public Act 9. One important restriction Public Act 9 imposed on grants or loans made pursuant to Subsection 2 of the Act is the mandate that, "A grant or loan under this Subsection shall not be derived from ad valorem taxes except for ad valorem taxes approved by a vote of the people for economic development." This means that funding for an expanded local road assistance program cannot utilize proceeds from any of Oakland County's ad valorem tax levies since no levy has been approved by voters specifically for economic development.

Given this limitation, it appears that the state statutory revenue sharing appropriated to the County can provide a non-ad valorem source of funds that legally can be used to support the pilot program. Competition for those funds, which are limited in amount, is fierce and their yearly availability is subject to the state legislative process. In the recent past, the State stripped all of those funds away from Michigan counties. Understanding that reality, it shall be the policy of the Oakland County Board of Commissioners that the Board shall not appropriate any County funds for a local road improvement matching fund program for non-County roads in any year where the State of Michigan fails to appropriate statutory revenue sharing funds to Oakland County in an amount sufficient to allow the County to first prudently address its core functions.

Act 9 imposes additional conditions on grants and loans. These include requirements that the loan or grant shall be administered within an established application process for proposals; that any grant or loan shall be made at a public hearing of the county board of commissioners and that the Board shall require a report to the county board of commissioners regarding the activities of the recipient and a report as to the degree to which the recipient has met the stated public purpose of the funding.

Understanding all of the above, the Oakland County Board of Commissioners hereby establishes the following Pilot Local Road Improvement Matching Fund Program:

### **PROGRAM SUMMARY**

The Board of Commissioners establishes a Pilot Local Road Improvement Matching Fund Program for the purposes of improving economic development in Oakland County cities and villages. The County intends this Program to assist its municipalities by offering limited matching funds for specific, targeted road maintenance and/or improvement projects on roadways under the jurisdiction of cities and villages.

A city or village participating in the Local Road Improvement Matching Fund Program shall match any fund authorized by the Board of Commissioners in an amount equal to a minimum of 50% of the cost of the total project award. County participation shall be limited to a maximum of 50% of the cost of the total project budget. Funding shall be utilized to supplement and enhance local road maintenance and improvement programs. Funding is not intended to replace existing budgeted local road programs or to replace funding already committed to road improvements.

### **PROJECT GUIDELINES**

Program funding shall be utilized solely for the purposes of road improvements to roads under the jurisdiction of local cities and villages. Road improvements may include, but not be limited to, paving, resurfacing, lane additions or lengthening, bridges, or drainage as such improvements relate to road safety, structure or relieving congestion.

Program funding:

May be utilized to supplement a local government's matched funding for the purposes of receiving additional federal transportation funding;

May not be utilized to fulfill a local government's responsibility to fund improvements to state trunklines;

Shall be limited to real capital improvements to roadways and shall not be utilized for other purposes, such as administrative expenses, personnel, consultants or other similar purposes;

Shall not be utilized for non-motorized improvements, unless these improvements are included in a project plan for major improvements to a motorized roadway;

Shall be utilized for projects that will result in a measurable improvement in the development of the local economy and contribute to business growth. Recipients shall be responsible for providing an outline of the economic

benefits of the project prior to approval and for reporting to the Board of Commissioners after the completion of the project on the benefits achieved as a result of the projects.

## **ADMINISTRATION**

Local Road Improvement Matching Fund Program projects may be appropriated by the Board of Commissioners in compliance with the County budget process. The amount of funds to be dedicated for the Pilot Program shall be determined by the Board of Commissioners on an annual basis. Program funding may be reduced or eliminated based upon the ability of the County government to meet primary constitutional and statutory duties. The Board of Commissioners expressly reserves the right to adjust the County matching funds share at any time based upon County budget needs.

In accordance with MCL 123.872, funds dedicated to the Local Road Improvement Matching Fund Program shall not be derived from ad valorem tax revenues. Program funding shall be limited to funds derived from the County's distribution from the Michigan General Revenue Sharing Act. Reduction or elimination of the County's distribution of revenue sharing funds may result in the elimination or suspension of the program.

Funding availability shall be distributed based upon a formula updated annually. The formula will consist of:

1. A percentage derived from the number of certified local major street miles in each city and village divided by aggregate total of certified local major street miles of all cities and villages in the County.
2. A percentage derived from the population of each city and village as determined by the last decennial census conducted by the U.S. Census Bureau divided by the aggregate total population of cities and villages in the County.
3. A percentage derived from the three-year rolling total of the number of crashes on city and village major local streets divided by the aggregate three-year rolling crash numbers for all city and village major local streets or most recent data available. The crash data will be supplied by the Road Commission for Oakland County using data from the Traffic Improvement Association.

Each city and villages percentage allocation shall be determined by adding each factor percentage and dividing that total by three. The amount of funds available for match shall be determined by the total amount of funds allocated by the Board of Commissioners added to an equal amount representing the match provided by local cities and villages.

The Chairman of the Finance Committee of the Board of Commissioners shall establish a Subcommittee on the Local Road Improvement Program. This Subcommittee shall consist of three members, with two members representing the majority caucus and one member representing the minority caucus. It shall be the responsibility of the Subcommittee to direct the administration of this program, receive applications for program funding and make recommendations of acceptance to the Finance Committee and Board of Commissioners. The Subcommittee may consult with County departments, staff and the Road Commission for Oakland County in the conduct of its business.

## **DISBURSEMENT**

The Subcommittee shall forward recommendations for approval of Local Road Improvement Matching Fund Program projects to the Chairman of the Board of Commissioners. This recommendation shall include a cost participation agreement between the County and participating municipality. Minimally, cost participation agreements shall include: responsibility for administering the project, the project location, purpose, scope, estimated costs including supporting detail, provisions ensuring compliance with project guidelines, as well as disbursement eligibility requirements. The cost participation agreement shall also require the maintenance of supporting documentation to ensure compliance with the following provisions:

1. Any and all supporting documentation for project expenditures reimbursed with appropriated funding shall be maintained a minimum of seven years from the date of final reimbursement for actual expenditures incurred.

2. The Oakland County Auditing Division reserves the right to audit any and all project expenditures reimbursed through the program.

Upon receipt of recommendation of project approval from the Subcommittee, the County Commissioner or Commissioners, representing the area included in the proposed project, may introduce a resolution authorizing approval of the project and the release of funds. Resolutions shall be forwarded to the Finance Committee of the Board of Commissioners, who shall review and issue a recommendation to the Board on the adoption of the resolution. The Chairperson of the Finance Committee shall schedule a public hearing before the Board of Commissioners prior to consideration of final approval of the resolution.

The deadline for projects to be submitted for consideration shall be established by the Subcommittee. The Subcommittee may work with participating municipalities to develop a plan for projects that exceed that municipality's annual allocation amount. This may include a limited plan to rollover that municipality's allocation for a period of years until enough funding availability has accrued to complete the project, subject to funding availability.

Upon completion of project plans and execution of the local participation agreement by the County and governing authority of the local municipality, the participating municipality shall submit an invoice in accordance with the terms and conditions included in the agreement. The Oakland County Department of Management and Budget Fiscal Services Division shall process payments in accordance with policies and procedures as set forth by the Department of Management and Budget and the Oakland County Treasurer.

In the event an eligible local unit of government chooses not to participate in the Local Road Improvement Matching Fund Program, any previously undistributed allocated funding may be reallocated to all participating local units of government at the discretion of the Subcommittee on the Local Road Improvement Program.

At the completion of each project, the participating local government shall provide a report to the Board of Commissioners regarding the activities of the recipient and the degree to which the recipient has met the stated public purpose of the funding as required by MCL 123.872.

LRIP DISTRIBUTION FORMULA

2018

City/Village	Cert Major Local Road Mi Miles %	Population	Pop %	Crash Data	Crash %	Miles+Pop+Crash	Proposed Allocation	Rollover Allocation	Max County Matching	
Auburn Hills	32.33	4.82%	21,412	2.80%	236	1.34%	2.99%	\$89,579	\$2,144	46,934
Berkley	15.63	2.33%	14,970	1.96%	55	0.31%	1.53%	\$46,018	\$1,101	24,110
Beverly Hills	10.99	1.64%	10,267	1.34%	40	0.23%	1.07%	\$32,068	\$767	16,801
Bingham Farms	1.02	0.15%	1,111	0.15%	54	0.31%	0.20%	\$6,061	\$145	3,176
Birmingham	21.87	3.26%	20,103	2.63%	580	3.29%	3.06%	\$91,782	\$2,196	48,087
Bloomfield Hills	8.83	1.32%	3,869	0.51%	235	1.33%	1.05%	\$31,623	\$757	16,569
Clarkston	1.48	0.22%	882	0.12%	37	0.21%	0.18%	\$5,498	\$132	2,881
Clawson	9.62	1.44%	11,825	1.55%	134	0.76%	1.25%	\$37,497	\$897	19,646
Farmington	7.36	1.10%	10,372	1.36%	183	1.04%	1.17%	\$34,975	\$837	18,325
Farmington Hills	58.36	8.71%	79,740	10.43%	1955	11.08%	10.07%	\$302,234	\$7,233	158,350
Ferndale	20.99	3.13%	19,900	2.60%	219	1.24%	2.32%	\$69,716	\$1,668	36,526
Franklin	4.34	0.65%	3,150	0.41%	48	0.27%	0.44%	\$13,321	\$319	6,980
Hazel Park	17.12	2.55%	16,422	2.15%	188	1.07%	1.92%	\$57,658	\$1,380	30,209
Holly	7	1.04%	6,086	0.80%	83	0.47%	0.77%	\$23,105	\$553	12,106
Huntington Woods	6.95	1.04%	6,238	0.82%	58	0.33%	0.73%	\$21,888	\$524	11,468
Keego Harbor	1.93	0.29%	2,970	0.39%	80	0.45%	0.38%	\$11,335	\$271	5,939
Lake Angelus	0	0.00%	290	0.04%	22	0.12%	0.04%	\$1,135	\$27	587
Lake Orion	2.74	0.41%	2,973	0.39%	123	0.70%	0.50%	\$14,973	\$358	7,845
Lathrup Village	7.36	1.10%	4,075	0.53%	185	1.05%	0.89%	\$26,788	\$641	14,035
Leonard	2.34	0.35%	403	0.05%	4	0.02%	0.14%	\$4,227	\$101	2,215
Madison Heights	21.5	3.21%	29,694	3.89%	745	4.22%	3.77%	\$113,236	\$2,710	59,328
Milford	7.3	1.09%	6,175	0.81%	108	0.61%	0.84%	\$25,123	\$601	13,163
Northville*	0.8	0.12%	5,970	0.78%	109	0.62%	0.51%	\$15,179	\$363	7,953
Novi	39.52	5.90%	55,224	7.23%	1313	7.44%	6.86%	\$205,737	\$4,924	107,793
Oak Park	18.35	2.74%	29,319	3.84%	275	1.56%	2.71%	\$81,390	\$1,948	42,643
Orchard Lake	1.8	0.27%	2,375	0.31%	120	0.68%	0.42%	\$12,603	\$302	6,604
Ortonville	3.21	0.48%	1,442	0.19%	40	0.23%	0.30%	\$8,968	\$215	4,699
Oxford	6.01	0.90%	3,436	0.45%	107	0.61%	0.65%	\$19,566	\$468	10,251
Pleasant Ridge	3.59	0.54%	2,526	0.33%	145	0.82%	0.56%	\$16,920	\$405	8,865
Pontiac	70.21	10.47%	59,515	7.79%	1264	7.17%	8.48%	\$254,259	\$6,085	133,215
Rochester	8.59	1.28%	12,711	1.66%	245	1.39%	1.44%	\$43,290	\$1,036	22,681
Rochester Hills	38.61	5.76%	70,995	9.29%	1945	11.03%	8.69%	\$260,767	\$6,241	136,625
Royal Oak	63.96	9.54%	57,236	7.49%	1083	6.14%	7.72%	\$231,698	\$5,545	121,394
South Lyon	4.43	0.66%	11,327	1.48%	144	0.82%	0.99%	\$29,564	\$708	15,490
Southfield	64.71	9.65%	71,739	9.39%	2452	13.90%	10.98%	\$329,410	\$7,883	172,588
Sylvan Lake	2.58	0.38%	1,720	0.23%	66	0.37%	0.33%	\$9,842	\$236	5,157
Troy	57.34	8.55%	80,980	10.60%	2343	13.28%	10.81%	\$324,331	\$7,762	169,928
Walled Lake	5.34	0.80%	6,999	0.92%	153	0.87%	0.86%	\$25,874	\$619	13,556
Wixom	10.49	1.56%	13,498	1.77%	408	2.31%	1.88%	\$56,431	\$1,350	29,566
Wolverine	3.69	0.55%	4,312	0.56%	57	0.32%	0.48%	\$14,331	\$343	7,509
<b>TOTAL</b>	<b>670.29</b>	<b>100.00%</b>	<b>764,251</b>	<b>100.00%</b>	<b>17,639</b>	<b>100.01%</b>	<b>100.00%</b>	<b>\$3,000,000</b>	<b>\$71,795</b>	<b>1,571,797</b>

LOCAL ROAD IMPROVEMENT SUBCOMMITTEE  
FINANCE COMMITTEE, OAKLAND COUNTY BOARD OF COMMISSIONERS

Provision regarding existing funded local road programs and projects. The standard project agreement shall require participating municipalities to acknowledge that the Local Road Improvement Program is meant to supplement and to not replace funding for existing road programs or projects.

Fulfillment of economic benefit provisions of MCL 123.872. The Pilot Local Road Improvement Program has been established by the Oakland County Board of Commissioners under the authority granted by MCL 123.872, which provides that “A county may grant or loan funds to a township, village or city located within that county for the purposes of encouraging and assisting businesses to locate and expand within the county”. It shall be the responsibility of the municipality to outline the extent to which the project included in their application will meet these standards. The Subcommittee shall only consider projects that meet the standards provided in MCL 123.872. The standard project agreement shall include a provision requiring the participating municipality to fulfill the statutory requirement included in MCL 123.872 that, “the grant or loan contract made by county shall require a report to the county of board of commissioners regarding the activities of the recipient and the degree to which the recipient has met the stated purpose of the funding.”

Multi-year projects. The Local Road Improvement Program has been expressly established as a pilot program. There is no guarantee the program will be continued from year to year. The Subcommittee recognizes that the allocation authorized for local governments may not provide adequate funding in a single year to allow a project to move forward. Local governments shall be offered the opportunity to submit project plans that would necessitate the accumulation of multiple years of the community’s allocation amount to fulfill the county’s share of a project budget. A multi-year project plan submittal shall not exceed two years in duration. The allocation amount available to each community is subject to change annually based upon the factors utilized in the formula. Consideration of multi-year project plans does not obligate Oakland County in any way to funding any project or program in the future.

These plans are meant to be utilized for planning purposes and for consideration by the Oakland County Board of Commissioners regarding authorizing a limited carryover of a community’s allocation year to year.

Completion of projects and submittal of post-project report. The standard cost participation agreement shall include a provision requiring the municipality to complete the project and submit the required post-project completion report prior to the end of the next calendar year following the date of project approval. An alternative schedule may be approved for a project by action of the Board of Commissioners, upon recommendation of the Subcommittee.

<b>Farmington City Council Agenda Item</b>	<b>Council Meeting Date:</b> June 18, 2018	<b>Item Number 7K</b>	
<b>Submitted by</b> Charles Eudy, Superintendent			
<b>Agenda Topic</b> Consideration to approve Change order No.2 and Construction Estimate No. 4 (Final ) Open Cut Sewer Repair Bel-Aire Segment 26			
<b>Proposed Motion</b> Move to Approve Change Order No.2 and Construction Estimate No.4 (Final) in the amount of \$7,500.00 which represents a release of \$5,000 of previously held retainage to Bidigare Contractors of Plymouth Michigan for the Open cut repair Segment 26 identified in Division I of the Bel-Aire, Shiawassee, Mooney Street Sewer Rehabilitation and Improvement contract.			
<b>Background</b> <p>At the October 17, 2016 meeting City Council approved the bid from Bidigare Contractors Inc. of Plymouth Michigan for the Bel-Aire, Shiawassee, Mooney Street Sewer Rehabilitation and Repairs.</p> <p>Bidigare Construction completed the most critical repairs in the 2016-17 Fiscal Year. The 2017-18 Fiscal Year Administrative staff allocated additional funding for the Shiawassee (US-16) Drain disconnects. The US-16 Drain disconnects have been completed leaving a balance of \$60,433 of funds. September 18, 2017 City Council authorized the remaining funds to be used for Segment 26 repairs. Repairs to Segment 26 have been completed at a cost of \$35,916. Earnings to date of \$310,628.70 will have been paid to Bidigare Contractors for the Bel-Aire, Shiawassee, Mooney Street Sewer Rehabilitation and Improvement contract upon approval of Change Order No.2 and Construction Estimate No.4 (Final)</p> <p>Orchard Hiltz and McCliment (OHM) recommends Change Order No.2 and Construction Estimate No.4 in the amount of \$7,500.00 which represents a release of \$5,000 of previously held retainage to Bidigare Contractors located at 939 S. Mill Street, Plymouth Michigan 48170 for the Open cut repair Segment 26 identified in Division I of the Bel-Aire, Shiawassee, Mooney Street Sewer Rehabilitation and Improvement contract.</p>			
<b>Materials Attached</b>  Bel-Aire Zap Zone Change Order No.2 and Construction Estimate No.4 (Final)			
<b>Agenda Review</b>			
<b>Department Head</b>	<b>Finance/Treasurer</b>	<b>City Attorney</b>	<b>City Manager</b>







June 11, 2018

Mr. Chuck Eudy  
DPW Superintendent  
City of Farmington  
33720 W. 9 Mile Road  
Farmington, Michigan 48335

Regarding: Bel-Aire, Shiawassee & Mooney Street Sewer Rehabilitation & Improvements  
OHM Job No. 0111-16-0023  
Close Out Documents

Dear Mr. Eudy:

When Payment Application No.4 (**FINAL**) was originally submitted on June 1, 2018, close out documents had not been obtained and payment was recommended pending receipt of those documents.

As the close out documents have been received and are enclosed, we would recommend that final payment in the amount of \$7,500.00 be distributed to Bidigare Contractors, Inc.

A copy of the original Payment Application is enclosed for reference. Please contact us if you have any questions.

Sincerely,  
OHM Advisors

A handwritten signature in black ink, appearing to read 'Matt Parks', is written over a horizontal line.

Matt Parks, P.E.  
Client Representative

cc: Jordon Bidigare, Bidigare Contractors, Inc. (via email)  
Mitch Master, OHM (via e-mail)  
Jessica Howard, OHM (via e-mail)  
File

P:\0101\_0125\0111160020\_Bel-Aire\_Sub\_Open-cut\_Repairs\\_Construction\Estimates\Estimates\No.4 (FINAL)\Close Out Docs letter.docx

**OHM Advisors**  
34000 PLYMOUTH ROAD  
LIVONIA, MICHIGAN 48150

T 734.522.6711  
F 734.522.6427

[OHM-Advisors.com](http://OHM-Advisors.com)

CONTRACTOR'S DECLARATION

I HEREBY DECLARE THAT I HAVE NOT, during the period

August 1st 2017 to

June 7th A.D., 20 18 performed any work, furnished any material, sustained any loss, damage or delay for any reason, including soil conditions encountered or created, or otherwise done anything for which I shall ask, demand, sue for or claim compensation from City of Farmington or his agents, in addition to the regular items set forth in the Contract numbered 0111-16-0023 and dated October 27 A.D., 20 16 for the Agreement executed between myself and the OWNER, and in the Change Orders for work issued by the OWNER in writing as provided thereunder, except as I hereby make claim for additional compensation and/or extension of time, as set forth on the itemized statement attached hereto.

There (is) (is not) an itemized statement attached.

Date: 6-7-18

Bidigare Contractors, Inc.

By: Jordan Bidigare

Title: Estimator/Project Manager

CONTRACTOR'S AFFIDAVIT

STATE OF MICHIGAN )  
 )SS.

COUNTY OF Wayne )

The undersigned, Bidigare Contractors, Inc., CONTRACTOR, hereby represents that on October, 20 16 he (it) was awarded a Contract by City of Farmington hereinafter called the OWNER, to construct Bel-Aire, Shiawassee & Mooney Street Sewer Rehabilitation & Improvements in accordance with the terms and conditions of Contract No. 0111-16-0023; and the undersigned further represents that the subject work has now been accomplished and the said Contract has now been completed.

The undersigned hereby warrants and certifies that all of his (its) indebtedness arising by reason of said Contract has been fully or satisfactorily secured, and that all claims from subcontractors and others for labor and material used in accomplishing the said project, as well as all other claims arising from performance of said Contract, have been fully paid or satisfactorily secured. The undersigned further agrees that if any such claim should hereafter arise, he (it) shall assume responsibility for same immediately upon request to do so by the OWNER.

The undersigned, for a valuable consideration, receipt of which is hereby acknowledged, does further hereby waive, release and relinquish any and all claims or right of lien which the undersigned now has or may hereafter acquire upon the subject premises for labor and material used in accomplishing said project owned by the OWNER.

This affidavit is freely and voluntarily given with full knowledge of the facts on this 7 day of June, 20 18.

Bidigare Contractors, Inc.

Contractor

By: Jordan Bidigare

Title Estimator/Project Manager

Subscribed and sworn to before me, a Notary Public in and for Wayne County, Michigan, on this 7th day of June, 20 18.

Notary Public: Jennifer Turner  
My Commission expires: 06-12-24

JENNIFER TURNER  
NOTARY PUBLIC - STATE OF MICHIGAN  
COUNTY OF OAKLAND  
My Commission Expires June 12, 2024  
Acting in the County of Wayne

**CONSENT OF  
SURETY COMPANY  
TO FINAL PAYMENT**  
AIA DOCUMENT G707

Owner  
Architect  
Contractor  
Surety  
Other

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input checked="" type="checkbox"/>
<input type="checkbox"/>

Bond No. CMIFSU0707314

**PROJECT:** Bel-Aire, Shiawassee & Mooney Street Sewer Rehabilitation & Improvements  
(name, address)

**TO:** (Owner)

City of Farmington  
23600 Liberty  
Farmington, MI 48335

**ARCHITECT'S PROJECT NO:**

**CONTRACT FOR:** Contract Bond

**CONTRACT DATE:**

**CONTRACTOR:**

Bidigare Contractors, Inc.  
939 S. Mill Street  
Plymouth, MI 48170

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the

International Fidelity Insurance Company  
One Newark Center  
Newark, NJ 07102

, SURETY COMPANY

on bond of (here insert name and address of Contractor)

Bidigare Contractors, Inc.  
939 S. Mill Street  
Plymouth, MI 48170

, CONTRACTOR,

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve the Surety Company of any of its obligations to (here insert name and address of Owner)

City of Farmington  
23600 Liberty  
Farmington, MI 48335

, OWNER,

as set forth in the said Surety Company's bond.

IN WITNESS WHEREOF,

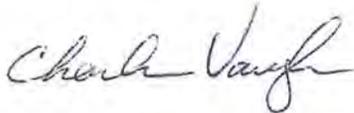
the Surety Company has hereunto set its hand this

6th day of June, 2018

Surety Company  
International Fidelity Insurance Company

Signature of Authorized Representative

Attest:  
(Seal):



Susan L Small, Attorney-in-Fact

Title

NOTE: This form is to be used as a companion document to AIA DOCUMENT G706, CONTRACTOR'S AFFIDAVIT OF PAYMENT OF DEBTS AND CLAIMS, Current Edition

**POWER OF ATTORNEY**  
**INTERNATIONAL FIDELITY INSURANCE COMPANY**  
**ALLEGHENY CASUALTY COMPANY**

Bond # CMIFSU0707314

One Newark Center, 20<sup>th</sup> Floor, Newark, New Jersey 07102-5207 PHONE: (973) 624-7200

KNOW ALL MEN BY THESE PRESENTS: That INTERNATIONAL FIDELITY INSURANCE COMPANY, a corporation organized and existing under the laws of the State of New Jersey, and ALLEGHENY CASUALTY COMPANY a corporation organized and existing under the laws of the State of New Jersey, having their principal office in the City of Newark, New Jersey, do hereby constitute and appoint

KATHLEEN M. IRELAN, WENDY L. HINGSON, IAN J. DONALD, ROBERT TROBEC, ALAN P. CHANDLER,  
JEFFREY A. CHANDLER, SUSAN L. SMALL

Troy, MI

their true and lawful attorney(s)-in-fact to execute, seal and deliver for and on its behalf as surety, any and all bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof, which are or may be allowed, required or permitted by law, statute, rule, regulation, contract or otherwise, and the execution of such instrument(s) in pursuance of these presents, shall be as binding upon the said INTERNATIONAL FIDELITY INSURANCE COMPANY and ALLEGHENY CASUALTY COMPANY, as fully and amply, to all intents and purposes, as if the same had been duly executed and acknowledged by their regularly elected officers at their principal offices.

This Power of Attorney is executed, and may be revoked, pursuant to and by authority of the By-Laws of INTERNATIONAL FIDELITY INSURANCE COMPANY and ALLEGHENY CASUALTY COMPANY and is granted under and by authority of the following resolution adopted by the Board of Directors of INTERNATIONAL FIDELITY INSURANCE COMPANY at a meeting duly held on the 20th day of July, 2010 and by the Board of Directors of ALLEGHENY CASUALTY COMPANY at a meeting duly held on the 10th day of July, 2015 :

"RESOLVED, that (1) the Chief Executive Officer, President, Executive Vice President, Vice President, or Secretary of the Corporation shall have the power to appoint, and to revoke the appointments of, Attorneys-in-Fact or agents with power and authority as defined or limited in their respective powers of attorney, and to execute on behalf of the Corporation and affix the Corporation's seal thereto, bonds, undertakings, recognizances, contracts of indemnity and other written obligations in the nature thereof or related thereto; and (2) any such Officers of the Corporation may appoint and revoke the appointments of joint-control custodians, agents for acceptance of process, and Attorneys-in-fact with authority to execute waivers and consents on behalf of the Corporation; and (3) the signature of any such Officer of the Corporation and the Corporation's seal may be affixed by facsimile to any power of attorney or certification given for the execution of any bond, undertaking, recognizance, contract of indemnity or other written obligation in the nature thereof or related thereto, such signature and seals when so used whether heretofore or hereafter, being hereby adopted by the Corporation as the original signature of such officer and the original seal of the Corporation, to be valid and binding upon the Corporation with the same force and effect as though manually affixed."

IN WITNESS WHEREOF, INTERNATIONAL FIDELITY INSURANCE COMPANY and  
ALLEGHENY CASUALTY COMPANY have each executed and attested these presents  
on this 31st day of December, 2017



STATE OF NEW JERSEY  
County of Essex

George R. James

Executive Vice President (International Fidelity Insurance Company) and  
Vice President (Allegheny Casualty Company)



On this 31st day of December, 2017, before me came the individual who executed the preceding instrument, to me personally known, and, being by me duly sworn, said he is the therein described and authorized officer of INTERNATIONAL FIDELITY INSURANCE COMPANY and ALLEGHENY CASUALTY COMPANY; that the seals affixed to said instrument are the Corporate Seals of said Companies; that the said Corporate Seals and his signature were duly affixed by order of the Boards of Directors of said Companies.



IN TESTIMONY WHEREOF, I have hereunto set my hand affixed my Official Seal, at the City of Newark, New Jersey the day and year first above written.

Cathy Cruz a Notary Public of New Jersey  
My Commission Expires April 16, 2019

**CERTIFICATION**

I, the undersigned officer of INTERNATIONAL FIDELITY INSURANCE COMPANY and ALLEGHENY CASUALTY COMPANY do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Sections of the By-Laws of said Companies as set forth in said Power of Attorney, with the originals on file in the home of said companies, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect.

IN TESTIMONY WHEREOF, I have hereunto set my hand on this day, 6/6/2018

A00502

Maria H. Branco, Assistant Secretary

# SWORN STATEMENT

State of Michigan

County of: Wayne

Date: June, 7 2018

Bidigare Contractors (deponent) being duly sworn deposes and says:

1. That Bidigare Contractors is the Contractor/Subcontractor for an improvement to the property described on the following page.
2. That the following is a statement of each subcontractor and supplier and laborer, for which the payment of wages or fringe benefits and withholdings is due but unpaid, with whom the Contractor/Subcontractor has Contracted/Subcontracted for performance under the Contract with the Owner or Lessee of the property, and that the amounts due to the persons as of the date hereof are correctly and fully set forth opposite their names as follows:

Name of Subcontractor, Supplier or Laborer	Type of Improvement Furnished	Total Contract Price	Amount Already Paid	Amount Currently Owing	Amount of Laborer Wages Due but Unpaid	Amount of Labor, Fringe Benefits & Withholdings due but Unpaid
<u>no subs/suppliers</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>

The contracts or subcontracts cited herein are for improvement to the following described real property situated in Oakland County, Michigan, described as:

(Insert legal description of property) Bel-Aire, Shiawassee & MOONEY street Rehabilitation

Commonly known as:

Bel-Aire, Shiawassee & Mooney Street Sewer Rehabilitation & Improvements

OHM Job Number:

0111-16-0021

- 3. That the Contractor has not procured material from, or subcontracted with, any person other than those set forth above and owes no money for the improvement other than the sums set forth above.
- 4. Deponent further says that he makes the foregoing statement as the Contractor/Subcontractor or as Controller of the Contractor/Subcontractor for the purpose of representing to the owner of the above described premises and his agents that the above described property is free from claims of construction liens, or the possibility of construction liens, except as specifically set forth above and except for claims of construction liens by laborers which may be provided pursuant to Section 109 of the Construction Lien Act, Act No. 497 of the Public Acts of 1980, as amended, being Section 570.1109 of the Michigan Compiled Laws.

WARNING TO OWNER: An Owner of the above described property may not rely on this sworn statement to avoid the claim of a Subcontractor, Supplier or Laborer who has provided a Notice of Furnishing (or a Laborer who may provide a Notice of Furnishing pursuant to Section 109 of the Construction Lien Act) to the Designee or to the Owner if the Designee is not named or has died.

Dated: 6-7-18

[Signature]  
Signature of Deponent

WARNING TO DEPONENT: A person, who with intent to defraud, gives a false sworn statement is subject to criminal penalties as provided in Section 110 of the Construction Lien Act, Act No. 497 of the Public Acts of 1980, as amended, being Section 570.1110 of the Michigan Compiled Laws.

Subscribed and sworn to before me on: 06-07-18 in Wayne County, Michigan

My commission expires: 06-12-24 Signature: [Signature]

JENNIFER TURNER  
 NOTARY PUBLIC - STATE OF MICHIGAN  
 COUNTY OF OAKLAND  
 My Commission Expires June 12, 2024  
 Acting in the County of Wayne





June 1, 2018

Mr. Chuck Eudy  
DPW Superintendent  
City of Farmington  
33720 W. 9 Mile Road  
Farmington, Michigan 48335

Regarding: Bel-Aire, Shiawassee & Mooney Street Sewer Rehabilitation & Improvements  
OHM Job No. 0111-16-0023

Dear Mr. Eudy:

Enclosed are Payment Application No. 4 (**FINAL**) and Change Order No. 2 for the referenced project. We would recommend approval of this Change Order. If you concur, please sign and return a fully executed pdf to OHM for our files.

The contractor is currently in the process of obtaining the required close out documents, which include:  
**1) Contractor's Declaration, 2) Contractor's Affidavit; 3) Consent of Surety; and 4) Sworn Statement.** Once obtained, the City will be provided the documents and final payment to Bidigare Contractors, Inc in the amount of **\$7,500.00** can be distributed.

Please note that as no subcontractors or suppliers were utilized, Full Unconditional Waivers will not be needed for this project

Sincerely,  
OHM Advisors

A handwritten signature in black ink, appearing to read 'Matt Parks', is written over a horizontal line.

Matt Parks, P.E.  
Client Representative

cc: Jordon Bidigare, Bidigare Contractors, Inc. (via email)  
Mitch Master, OHM (via e-mail)  
Jessica Howard, OHM (via e-mail)  
File

P:\0101\_0125\011160020\_Bel-Aire\_Sub\_Open-cur\_Repairs\Construction\Estimates\Estimates\No.4 (FINAL)\Bel-Air Sub Open Cur Repairs\_Pay App No.4 (FINAL)\_CO No.2.docx

**OHM Advisors**  
34000 PLYMOUTH ROAD  
LIVONIA, MICHIGAN 48150

T 734.522.6711  
F 734.522.6427

OHM-Advisors.com



# CONSTRUCTION ESTIMATE

ORCHARD, HILTZ & McCLIMENT, INC.  
 34000 Plymouth Road  
 Livonia, MI 48150

p: (734) 522-6711  
 f: (734) 522-6427  
 w: ohm-advisors.com

PROJECT: City of Farmington - Bel-Aire, Shiawassee & Mooney Street Sewer Rehabilitation & Improvements

Job Numbers: 0111-16-0023

Estimate Number: - 4 FINAL

OWNER: City of Farmington  
 33720 W 9 Mile Rd  
 (248) 473-7250  
 Farmington, MI 48335

CONTRACTOR: Bidigare Contractors, Inc.  
 939 S. Mill Street  
 248-735-1113  
 Plymouth, MI 48170

STATUS: On Schedule

Period End Date: 06/01/2018 08:23:30  
 Estimate Status: Approved  
 Contract Start Date: 10/18/2016  
 Contract End Date: 08/01/2017  
 Contract Duration: 287 days  
 Print Date: 06/01/2018 13:34:49

\*Retainage: Lump Sum

Original Contract Amount:	\$371,415.00	A) Changes due to CO No. 1 :	(\$62,036.30)
Change Orders:	(\$60,786.30)	B) Changes due to CO No. 2 :	\$1,250.00
Current Contract Amount:	\$310,628.70		<u>\$(60,786.30)</u>

Earnings this Period:	\$2,500.00
Earnings to Date:	\$310,628.70
Previous Retainage:	\$5,000.00
Retainage this Estimate:	(\$5,000.00)
Less Total Retained to Date (Lump Sum):	\$0.00
Net Earned:	\$310,628.70
Previous Estimates:	\$303,128.70
Amount Due Contractor:	<u>\$7,500.00</u>

Amount Due Contractor includes \$5,000.00 of retainage previously held.

Prepared By: Matthew D Parks  
 Matthew Parks, P.E., Orchard, Hiltz & McCliment, Inc.



Date: 6/1/18

Approved By: \_\_\_\_\_  
 Chuck Eudy, DPW Director, City of Farmington

Date: 6/12/2018

Item No.	Description	Original Bid Quantity	Authorized Quantity	Unit Price	Period Quantity	Period Amount	Quantity to Date	Total Amount to Date
<b>Division A: Division I: Bel-Aire Open-Cut Repairs</b>								
1	Mobilization, Max. 5%, Div. I	1.00 Ls	1.00 (A)	\$17,500.00	-	-	1.00	\$17,500.00
2	Traffic Maintenance and Control, Div. I	1.00 Ls	1.00 (A)	\$7,500.00	-	-	1.00	\$7,500.00
3	Audio Video Route Survey, Div. I	1.00 Ls	1.00 (A)	\$2,750.00	-	-	1.00	\$2,750.00
4	Tree, Rem, 6 inch to 18 inch	3.00 Ea	3.00 (A)	\$500.00	-	-	3.00	\$1,500.00
5	Curb and Gutter, Rem	131.00 Ft	0.00 (A)	\$30.00	-	-	-	-
6	Pavt, Rem	186.00 Syd	9.17 (A)	\$25.00	-	-	9.17	\$229.25
7	Sidewalk, Rem	29.00 Syd	51.93 (A)	\$15.00	-	-	51.93	\$778.95
9	Trench Undercut and Backfill	50.00 Cyd	0.00 (A)	\$50.00	-	-	-	-
10	Erosion Control, Inlet Protection, Fabric Drop	3.00 Ea	0.00 (A)	\$125.00	-	-	-	-
11	Erosion Control, Silt Fence	150.00 Ft	0.00 (A)	\$3.00	-	-	-	-
12	Maintenance Aggregate	40.00 Ton	0.00 (A)	\$30.00	-	-	-	-
13	Aggregate Base, 21AA Limestone, 8 inch	163.00 Syd	58.32 (A)	\$15.00	-	-	58.32	\$874.80
14	Curb and Gutter, Conc	131.00 Ft	0.00 (A)	\$48.00	-	-	-	-
15	HMA, 13A	150.00 Ton	0.00 (A)	\$165.00	-	-	-	-
16	Driveway, Conc, 6 inch	158.00 Syd	9.17 (A)	\$72.00	-	-	9.17	\$660.24
17	Sidewalk, Conc, 4 inch	250.00 Sft	380.00 (A)	\$7.00	-	-	380.00	\$2,660.00
18	Sidewalk, Conc, 6 inch	40.00 Sft	120.00 (A)	\$8.00	-	-	120.00	\$960.00
20	Sanitary Sewer Service Reconnection	2.00 Ea	3.00 (A)	\$2,250.00	-	-	3.00	\$6,750.00
21	Open Cut Pipe Repair, PVC SDR, 8-10 inch, > 10' deep, long	4.00 Ea	4.00 (A)	\$18,000.00	-	-	4.00	\$72,000.00
22	Open Cut Pipe Repair, PVC SDR, 8-10 inch, < 10' deep, long	2.00 Ea	1.00 (A)	\$15,000.00	-	-	1.00	\$15,000.00
24	Open Cut Pipe Repair, PVC SDR 8-10 inch, < 10' deep, short	4.00 Ea	4.00 (A)	\$14,000.00	-	-	4.00	\$56,000.00
25	Reset Frame and Cover	4.00 Ea	0.00 (A)	\$250.00	-	-	-	-
26	Sewer, PVC SDR 26, 8-10 inch	20.00 Ft	6.50 (A)	\$900.00	-	-	6.50	\$5,850.00
27	Sprinkler Head, Remove and Reset Salvaged	5.00 Ea	0.00 (A)	\$100.00	-	-	-	-
28	Restoration, Div. I	1,001.00 Syd	718.58 (A)	\$17.00	-	-	718.58	\$12,215.86
<b>Division A Sub-Total:</b>						<b>\$0.00</b>		<b>\$203,229.10</b>
<b>Retainage:</b>						<b>(\$3,271.25)</b>		

Item No.	Description	Original Bid Quantity	Authorized Quantity	Unit Price	Period Quantity	Period Amount	Quantity to Date	Total Amount to Date
<b>Division B: Division III: Zap Zone Drain Disconnect</b>								
48	Mobilization, Max. 5%, Div. III	1.00 Ls	1.00 (A)	\$3,000.00	-	-	1.00	\$3,000.00
49	Traffic Maintenance and Control, Div. III	1.00 Ls	1.00 (A)	\$10,000.00	-	-	1.00	\$10,000.00
50	Audio Video Route Survey, Div. III	1.00 Ls	1.00 (A)	\$1,500.00	-	-	1.00	\$1,500.00
51	Sewer, Rem	43.00 Ft	32.00 (A)	\$20.00	-	-	32.00	\$640.00
52	Curb and Gutter, Rem	77.00 Ft	0.00 (A)	\$40.00	-	-	-	-
53	Pavt, Rem	281.00 Syd	170.00 (A)	\$30.00	-	-	170.00	\$5,100.00
54	Sidewalk, Rem	9.00 Syd	8.10 (A)	\$20.00	-	-	8.10	\$162.00
55	Aggregate Base, 21AA Limestone, 8 inch	223.00 Syd	148.20 (A)	\$18.00	-	-	148.20	\$2,667.60
56	San Manhole Cover, 24 inch, Type A	1.00 Ea	1.00 (A)	\$750.00	-	-	1.00	\$750.00
57	Curb and Gutter, Conc	92.00 Ft	40.00 (A)	\$60.00	-	-	40.00	\$2,400.00
58	HMA, 13A	31.00 Ton	0.00 (A)	\$175.00	-	-	-	-
59	HMA, 36A	31.00 Ton	24.72 (A)	\$175.00	-	-	24.72	\$4,326.00
60	Concrete, Nonreinf, 9 inch	39.00 Syd	28.70 (A)	\$140.00	-	-	28.70	\$4,018.00
61	Sidewalk, Conc, 4 inch	81.00 Sft	315.50 (A)	\$10.00	-	-	315.50	\$3,155.00
62	Sanitary Structure Adjust	1.00 Ea	1.00 (A)	\$750.00	-	-	1.00	\$750.00
63	Sewer, CI IV, RCP, 18 inch	131.00 Ft	130.00 (A)	\$100.00	-	-	130.00	\$13,000.00
64	Sewer, CI IV, RCP, 12 inch	31.00 Ft	27.00 (A)	\$75.00	-	-	27.00	\$2,025.00
65	San Manhole Cover, Type A	1.00 Ea	0.00 (A)	\$750.00	-	-	-	-
66	Dr Structure, 24 inch dia	1.00 Ea	1.00 (A)	\$2,500.00	-	-	1.00	\$2,500.00
67	Dr Structure, 48 inch dia	1.00 Ea	2.00 (A)	\$3,500.00	-	-	2.00	\$7,000.00
68	Pavement Markings	1.00 Ls	1.00 (A)	\$3,300.00	-	-	1.00	\$3,300.00
69	Restoration, Div. III	100.00 Syd	9.50 (A)	\$20.00	-	-	9.50	\$190.00
<b>Division B Sub-Total:</b>						<b>\$0.00</b>		<b>\$66,483.60</b>
<b>Retainage:</b>							<b>(\$1,070.15)</b>	
<b>Division D: Segment 26</b>								
<b>Additional Items to the Contract</b>								
1	Mobilization, Max. 5%, Div. 1	0.00 Ea	2.00 (AB)	\$1,750.00	1.00	\$1,750.00	2.00	\$3,500.00
2	Traffic Maintenance and Control, Div. 1	0.00 Ea	2.00 (AB)	\$750.00	1.00	\$750.00	2.00	\$1,500.00
3	Trench Undercut and Backfill	0.00 Cyd	0.00 (AB)	\$50.00	-	-	-	-
4	Open Cut Pipe Repair, PVC SDR, 8-10 inch, <10'deep, long	0.00 Ea	2.00 (A)	\$15,000.00	-	-	2.00	\$30,000.00
5	Restoration, Div. 1	0.00 Syd	348.00 (A)	\$17.00	-	-	348.00	\$5,916.00
<b>Division D Sub-Total:</b>						<b>\$2,500.00</b>		<b>\$40,916.00</b>
<b>Retainage:</b>							<b>(\$658.60)</b>	



# CHANGE ORDER

ORCHARD, HILTZ & McCLIMENT, INC.  
34000 Plymouth Road  
Livonia, MI 48150

p: (734) 522-6711  
f: (734) 522-6427  
w: ohm-advisors.com

Change Order Number: 2  
Date: 05/31/2018  
Print Date: 06/01/2018 08:18:15  
Job Numbers: 0111-16-0023

PROJECT: City of Farmington - Bel-Aire, Shiawassee & Mooney Street Sewer Rehabilitation & Improvements

OWNER: City of Farmington  
33720 W 9 Mile Rd  
Farmington, MI 48335  
(248) 473-7250

CONTRACTOR: Bidigare Contractors, Inc,  
939 S. Mill Street  
Plymouth, MI 48170  
248-735-1113

**TO THE CONTRACTOR:**

You are hereby directed to comply with the changes to the contract documents.  
This change order reflects work completed or anticipated.

ORCHARD, HILTZ & McCLIMENT, INC.  
34000 Plymouth Road  
Livonia, Michigan 48150 Phone (734) 522-6711

CURRENT PROJECT PLANS AND SPECIFICATIONS WILL BE ADHERED TO UNLESS SPECIFICALLY CHANGED BY THIS CHANGE ORDER DOCUMENT.

The changes addressed by this Change Order hereby increase the contract duration by 0 days.

THE CONTRACT AMOUNT SHALL BE CHANGED BY THE SUM OF:	\$1,250.00
Original Contract Amount:	\$371,415.00
Contract Amount Including Previous Change Orders:	\$309,378.70
Amount of this Change Order:	\$1,250.00
<b>REVISED CONTRACT AMOUNT:</b>	<b>\$310,628.70</b>

Accepted By:   
Bidigare Contractors, Inc.

Date: 6-1-18

Prepared By: **Matthew D Parks**  
Matthew Parks, P.E., Orchard, Hiltz & McCliment, Inc.

Digitally signed by Matthew D Parks  
DN: c=US, e=mat.parks@ohm-advisors.com, o=OHM  
Advisors, cn=Matthew D Parks  
Date: 2018.06.01 14:48:53 -0400

Date: 6/1/18

Approved By: \_\_\_\_\_  
Chuck Eudy, DPW Director, City of Farmington

Date: 6/12/18

Item No.	Description	Previous Authorized Quantity	Quantity Change	New Authorized Quantity	Unit Price	Total Increase
<b>THE FOLLOWING ITEMS AND OR CONTRACT UNIT PRICES SHALL BE ADDED TO THE CONTRACT AMOUNT</b>						
<b>Division D:Segment 26</b>						
1	Mobilization, Max. 5%, Div. 1	1.00 Ea	1.00	2.00	\$1,750.00	\$1,750.00
2	Traffic Maintenance and Control, Div. 1	1.00 Ea	1.00	2.00	\$750.00	\$750.00
<b>SUB-TOTAL INCREASES DIVISION D:</b>						<b>\$2,500.00</b>
<b>THE FOLLOWING ITEMS AND OR CONTRACT UNIT PRICES SHALL BE SUBTRACTED FROM THE CONTRACT AMOUNT</b>						
<b>Division D:Segment 26</b>						
3	Trench Undercut and Backfill	25.00 Cyd	(25.00)	0.00	\$50.00	(\$1,250.00)
<b>SUB-TOTAL DECREASES DIVISION D:</b>						<b>(\$1,250.00)</b>

<b>Farmington City Council Staff Report</b>	<b>Council Meeting Date: June 18, 2018</b>	<b>Item Number 7L</b>
<b>Submitted by: Joe LaRussa, Council Member</b>		
<b>Agenda Topic:</b> Consideration of a Community Partner Playground Agreement for new play equipment in Flanders Park.		
<b>Proposed Motion:</b> Motion to authorize the City Manager to enter into the Community Partner Playground Agreement as presented, for up to three months from this date and subject to final approval as to form by the city manager and city attorney, including any amendments or revisions.		
<b>Background:</b> <p>City Manager Murphy, Finance Director Weber and Council Member LaRussa attended a meeting with OHM Advisors on March 6, 2018, where the agenda included grant funding opportunities that could be pursued for projects in Farmington.</p> <p>Subsequent to this meeting, Mr. LaRussa identified among the opportunities a non-profit named Ka-Boom! that connects funding sources with project applicants who seek to increase the "play value" of their communities. Among the programs facilitated by Ka-Boom! is one called "Build it with Ka-Boom!" that leverages the funding from a partner organization to execute a community-designed and community-built playscape project within a municipality.</p> <p>Mr. LaRussa submitted a grant application on May 10, 2018. Ka-Boom! Community Outreach staff then engaged in a dialogue with the City to review our application and shared the additional steps required to be recommended for funding. Farmington is currently being considered for two potential projects:</p> <ol style="list-style-type: none"> <li>1.) A Ka-Boom! standard build project, typically comprising a 2,500 square-foot playscape.</li> <li>2.) An "enhanced" build project, which includes a 4,000-5,000 square-foot playscape, landscaping, and other enhancement projects to be defined.</li> </ol> <p>One of the pre-requisites to be recommended for funding is review and commitment to execute a Community Partner Playground Agreement. In this agreement, among other conditions, is a commitment by the named community partner (in this case the City of Farmington) to bring matching funds of \$8,500 to the project. This investment would represent 10% of the total project value if Farmington is selected for Project 1.) above, and this investment would represent 3% of the total project value if Farmington is selected for Project 2.) above. Taking all things into consideration, the actual cost to the city could be between \$12,200 and \$29,000. Both of those amounts include the \$8,500 match and represent the best and worst case scenarios which is dependent on the number of volunteers we are able to recruit.</p> <p>If the grant was approved, the money would need to come from the \$10,000 budgeted in the 2018/2019 budget for plantings in Flanders Park. Any additional expenses would need to have a budget amendment and come from the General Fund unrestricted fund balance because this is not a budgeted item.</p>		

We have received positive feedback about our grant application and its competitiveness. Council Member LaRussa is requesting and recommending the City Council authorize the City to enter the Community Partner Playground Agreement with Ka-Boom! if Farmington is selected as a grant recipient.

**Materials:** Community Partner Playground Agreement





## COMMUNITY PARTNER PLAYGROUND AGREEMENT

May 24, 2018

KaBOOM!, Inc. (referred to herein as KaBOOM!) is pleased that City of Farmington (referred to herein as the Community Partner) has agreed to collaborate with KaBOOM! and «FP» (referred to herein as the Funding Partner) in the construction of a new playground at Flanders Park, 32714 Flanders Street Farmington, MI 48336 (the "Project"). This Community Partner Playground Agreement (this "Agreement"), which sets forth the Community Partner's obligations in connection with the Project and certain matters on which the parties have agreed, will, when executed by the duly authorized representatives of each party, supersede any prior agreements and represent the complete legally binding agreement between the parties regarding the Project.

1. Obligations of the Community Partner. The Community Partner shall work with KaBOOM! and the Funding Partner as well as community residents to design, plan and build the Project. By executing this Agreement, the Community Partner is unconditionally agreeing to each of the following obligations, in each case meeting the requirements provided by KaBOOM!:
  - (a) Fundraising. In support of the Project, the Community Partner must contribute \$8,500 to KaBOOM!, which will apply the funds directly to the purchase of playground equipment. KaBOOM! will invoice the Community Partner for such amount promptly following the execution of this Agreement, which amount must be paid in full at least thirty (30) days prior to the Project's Build Day (as defined below).
  - (b) Project Site.
    - (i) Ownership. At the time of execution of this Agreement, the Community Partner shall provide KaBOOM! with proof of land ownership evidenced by either a deed granting title to the property to the Community Partner or a letter from the property owner showing approval for the Project. The Community Partner is the owner of the playground in its entirety, for the lifetime of the playground, including the equipment and/or safety surfacing purchased by KaBOOM! and/or the Funding Partner.
    - (ii) Permits. Prior to Build Day, the Community Partner shall obtain or cause to be obtained all necessary permits and licenses regarding the installation, possession and use of the playground in compliance with applicable laws and regulations.
    - (iii) Preparation. The Community Partner shall ensure that the Project site is safe for volunteers and children, which responsibility includes: (1) recruiting sixty (60) adult volunteers to participate in preparation activities two to three days prior to Build Day; (2) preparing the site for the installation of the Project at least two weeks before Build Day, which includes removing existing playground equipment, footers and safety surfacing, grading the land, removing fencing and performing soil tests; (3) conducting up to two (2) utility checks as reasonably requested by KaBOOM! with the appropriate utility companies, with the first test being completed on or before Design Day (as defined below) and with all utility check documentation provided upon completion to the KaBOOM! project manager who shall supervise the planning and installation of the playground (the "Project Manager"); and (4) conducting up to two (2) soil site tests as reasonably requested by KaBOOM!, with the first test being completed on or before Design Day and with all soil check documentation provided to the Project Manager upon completion. The Community Partner is responsible for undertaking any necessary risk mitigation should the soil be deemed unsafe for children and volunteers.
    - (iv) Safety and Security. The Community Partner shall ensure the security of equipment, tools, supplies and well being of the adults and children from the beginning of the preparation activities until the conclusion of Build Day, including any postponement.
    - (v) Maintenance. Maintenance of the playground facility and supervision of its use is the sole responsibility of the Community Partner. The Community Partner shall collaborate with KaBOOM! during the Project

- planning process to develop a maintenance program for the playground and, with the support of the property owner (if owner is a separate party), shall maintain the playground and the property before and after the Build Day to ensure a safe and attractive playspace. In furtherance of the foregoing, in the event any playground equipment included in the Project no longer is permitted for any reason to be located at its original site of construction or such site is no longer controlled by the Community Partner for any reason, then the Community Partner promptly shall notify KaBOOM! following its becoming aware of such situation and shall, at the Community Partner's sole cost and expense, take such steps as may be necessary to promptly and safely relocate the playground equipment (including any permanent signage and other fixtures) to an alternate site that serves children or to ensure that the successor controlling person of such site shall continue to make such playground available to children in the same manner contemplated as of the Build Day and maintain (or permit the Community Partner to maintain) such playground in accordance with the maintenance program. In addition, the Community Partner shall accept and maintain engineered wood fiber as playground safety surfacing, meeting standards established by Consumer Product Safety Commission guidelines, for the lifetime of the playground. Guidance and materials for the purpose of developing a maintenance plan for the playground are available, upon request, from the playground equipment and safety surfacing manufacturers, including Playworld Systems, Inc.
- (c) Design Day. The Community Partner agrees to host a KaBOOM!-facilitated "Design Day" with at least twenty (20) adult volunteers and twenty (20) children. Such adult volunteers shall remain engaged in the planning activities throughout the Project's planning process.
- (d) Build Day. The Community Partner shall recruit up to 300 adult volunteers from the community to participate in a one-day installation event for the Project, which is scheduled to occur on Saturday, October 6, 2018 and which is referred to herein as the Build Day. The Community Partner shall ensure that all volunteers sign a waiver. On the Build Day, the Community Partner shall provide food, water, tools, dumpsters, music and restroom facilities for all volunteers.
- (e) Promotion; Intellectual Property. The Community Partner shall seek prior approval from KaBOOM! and/or the Funding Partner for any materials that reference the Project or contain the name, trademarks, service marks, logos and other intellectual property (collectively, and together with all goodwill attached or which shall become attached to any of the them, the "Marks") of KaBOOM! and/or the Funding Partner, including press releases, fliers and promotional materials. The Community Partner acknowledges and agrees that each of KaBOOM! and the Funding Partner is the sole owner of all right, title and interest in and to its respective Marks. The parties acknowledge that KaBOOM! and the Funding Partner may take all steps to protect their Marks as they deem appropriate. Any use of the Marks will inure to the sole benefit of KaBOOM! or the Funding Partner (as applicable). The Community Partner shall not use the Marks in any manner that would harm the reputation of KaBOOM! or the Funding Partner or disparage or negatively reflect upon the Marks. Upon expiration of or termination of this Agreement for any reason, the Community Partner shall cease all use of the Marks. The Community Partner shall collaborate with KaBOOM! and the Funding Partner to secure media coverage for the Project.
- (f) Signage. The Community Partner shall allow the names and logos of KaBOOM! and the Funding Partner to be displayed on permanent playground signage, which shall be substantially in the form provided to the Community Partner during the application process and shall be 12 ¼ inches wide by 30 ¼ inches tall and mounted on poles in a mutually agreed location.
- (g) Playground Costs. The Community Partner is solely responsible for and shall hold KaBOOM! and the Funding Partner harmless from any costs incurred by the Community Partner for any prior site preparation, upgrades or improvements or any equipment or materials purchased to supplement those secured by KaBOOM!.
- (h) Warranty. The playground equipment and the safety-surfacing related to the Project may be covered under warranty by the applicable manufacturers, a copy of which may be obtained, upon request, from such manufacturers. The Community Partner acknowledges that any warranties and/or guarantees on any equipment or material are subject to the respective manufacturer's terms thereof, and the Community Partner agrees to look solely to such manufacturers for any such warranty and/or guarantee. Neither KaBOOM! nor the Funding Partner nor any of their respective affiliates, directors, officers, managers, partners, members, shareholders,

employees, agents or representatives, have made nor are in any manner responsible or liable for any representation, warranty or guarantee, express or implied, in fact or in law, relative to any equipment or material, including its quality, mechanical condition or fitness for a particular purpose.

- (i) Insurance. The Community Partner (or such other appropriate entity to which KaBOOM! consents in writing) shall obtain and maintain from no less than seven (7) days prior to the Build Day and through the first anniversary of the Build Day, commercial general liability insurance (providing coverage against liability for bodily injury, death and property damage that may arise out of or be based upon the use of the playground) with a limit of not less than one million dollars (\$1,000,000) per occurrence. The Community Partner shall also obtain and maintain worker's compensation insurance policies with statutory limits for the state in which the work is performed for their volunteer employees. Within seven (7) days from execution of this Agreement, the Community Partner shall provide to KaBOOM! a copy of a certificate from its insurer indicating the nature, scope, duration and amount of insurance coverage, and naming KaBOOM! and the Funding Partner as additional insureds under such policy, which insurance shall be primary over any other insurance covering KaBOOM! and the Funding Partner and which policy shall provide that KaBOOM! and the Funding Partner be given at least thirty (30) days prior written notice of any change or cancellation of coverage.
- (j) Indemnification. The Community Partner shall indemnify and hold harmless KaBOOM!, the Funding Partner and their respective affiliates, directors, officers, managers, partners, members, shareholders, employees, agents and representatives from any and all losses, liabilities, claims, actions, fees and expenses (including interest and penalties due and payable with respect thereto and reasonable attorneys' and accountants' fees and any other reasonable out-of-pocket expenses incurred in investigating, preparing, defending or settling any action), including any of the foregoing arising under, out of or in connection with any breach of this Agreement, any actions associated with this Project or resulting from the use of any playground property and equipment, including those for personal injury, death, or property damage, except to the extent resulting from the gross negligence or willful misconduct of such indemnified person. This provision shall survive any termination or expiration of this Agreement.
- (k) Data and Reporting Requirements. The Community Partner shall (i) promptly following the confirmation of the Project, distribute one or more play-related surveys provided by KaBOOM! to its stakeholders, including parents/caregivers, volunteers, staff and board members, (ii) cause members of its planning committee to complete a post-build survey provided by KaBOOM! within 2 weeks from the Build Day and a 6-month survey provided by KaBOOM! within 7 months from the Build Day.
- (l) Code of Conduct. The Community Partner shall establish, communicate and enforce a code of conduct for all participants in the Project's Build Day events. The Community Partner shall identify certain core standards that are expected to be included in the Community Partner's code of conduct.

## 2. Obligations of KaBOOM!.

- (a) Playground Build. KaBOOM! shall provide technical and organizational leadership and guidance for the Project and shall:
  - (i) Coordinate Funding Partner participation, facilitate playground design, including regular planning meetings, and work with vendors to procure equipment and materials in a timely manner, except to the extent that safety surfacing other than engineered wood fiber is used, which shall be procured by the Community Partner.
  - (ii) Manage construction logistics for the Project, coordinate playground site preparation activities with the Community Partner, inventory equipment and materials, and assure that the necessary tools and materials and other general supplies are available on the Build Day.
  - (iii) Lead the Build Day activities, including the coordination of Build Day captains and volunteers.
  - (iv) Make available certain educational and promotional materials related to the Project.
- (b) Inspection. KaBOOM!, in collaboration with the Community Partner, will secure a Certified Playground Safety Inspector to review the playground structure at the conclusion of the Build Day (or, if KaBOOM! assumes

responsibility for the playground construction going beyond one day, at the conclusion of the installation) to ensure that the structure is safe and built to all appropriate standards and guidelines, unless the Build Day is not completed on the Build Day due to failure of the Community Partner, in which case the Community Partner shall secure the Certified Playground Safety Inspector.

- (c) Promotion. KaBOOM! will provide proposed promotional materials relating to the Project for the Community Partner's review and approval, which approval shall not be unreasonably withheld or delayed.
  - (d) Website Listing. KaBOOM! will place the playground on its list of KaBOOM! builds on the KaBOOM! website and KaBOOM! will send information to the Community Partner on playground maintenance programming and enhancements.
  - (e) Post-Build Day. The Community Partner shall (i) within one week following the Build Day, complete and submit a Post Build Report, in the form to be made available by KaBOOM!, and (ii) shall use its commercially reasonable efforts to provide, and otherwise shall cooperate in good faith with KaBOOM! regarding obtaining, such other information related to the Project as KaBOOM! from time to time may request.
3. Build Day Postponement. The Build Day shall not be postponed except when weather or other conditions jeopardize the safety of the volunteers or threaten the structural integrity of the playground. The decision to postpone the Build Day will be made by majority agreement of the representatives of KaBOOM!, the Community Partner and the Funding Partner, except where such decision must be made by KaBOOM! on the construction site and representatives of the Community Partner and the Funding Partner are not available for consultation. In the event that the Build Day is postponed, KaBOOM!, the Community Partner and the Funding Partner shall develop a plan for rescheduling the Build Day at the next earliest date possible for each party. The Funding Partner shall be responsible for all additional expenses related to the rescheduled Build Day, including, without limitation, equipment, labor and materials, storage and travel costs and expenses; *provided, however*, that the Funding Partner shall be notified of the estimated amount of such additional expenses in connection with rescheduling of the Build Day. Notwithstanding the foregoing, in the event that the date of the Build Day is cancelled or changed as a result of the Community Partner's failure to satisfy its obligations in connection with the Project, then the Community Partner shall be liable to KaBOOM! and the Funding Partner for all such additional expenses related to the rescheduled Build Day.
4. Funding Partner Relations. KaBOOM! has a separate contract with the Funding Partner pursuant to which the Funding Partner has agreed to provide financial and human resources for the Project. In recognition of the Funding Partner's contribution of such resources, the Funding Partner shall receive first placement on any recognition materials developed for the Project, including playground signage, banners, T-shirts, press releases, website and newsletter stories, and flyers, and the Community Partner shall not solicit sponsors or donors in relation to the Project whose products or services directly compete with the products or services of the Funding Partner as identified to the Community Partner by KaBOOM! and/or the Funding Partner. In the event the Community Partner solicits other sponsors or donors, then the Community Partner shall not permit such sponsors or donors to compete with the Funding Partner for signage and sponsorship recognition.
5. Termination. In the event that the Community Partner fails to make the payments required under Section 1(a) or otherwise breaches this Agreement, KaBOOM! may terminate this Agreement upon written notice to the Community Partner of such termination. Furthermore, if either party is delayed or prevented from fulfilling any of its obligations hereunder by any cause beyond its reasonable control, including acts of God, acts or omissions of civil or military authorities, fire, strike, flood, riot, act of terrorism, war, transportation delay, or inability due to such causes to obtain required labor, materials or facilities, such party shall not be liable hereunder for such delay or failure and either party may terminate this Agreement if the other is unable to perform any obligation hereunder for a period longer than ten (10) calendar days due to such force majeure event, in which case KaBOOM! shall refund to the Community Partner any amounts paid to KaBOOM!, less expenses already committed and/or incurred prior to the date of such termination. If, upon termination as provided herein, the sum due KaBOOM! by the Community Partner exceeds the sum paid to KaBOOM! hereunder, the Community Partner shall pay KaBOOM! for any such additional sum due upon presentation of appropriate documentation within thirty (30) days of invoice. Except as set forth above, upon any termination, this Agreement shall become void and have no effect, and no party shall have any liability to the other

party, except that nothing herein will relieve any party from liability for any intentional breach of this Agreement prior to such termination.

6. General Provisions. The Community Partner represents to KaBOOM! that all information provided by it to KaBOOM!, including in the Playground Profile Application, is true, correct and complete in all respects and does not omit any information relevant to the Project. Each party has all requisite power and authority, including any necessary approval by its governing body, to execute and deliver this Agreement, and to perform its obligations hereunder. This Agreement may not be assigned or transferred by either party without the prior written consent of the other party hereto. This Agreement shall inure to the benefit of and be binding upon the parties hereto, their respective successors and permitted assigns, and where expressly stated, their affiliates and representatives. This Agreement shall be governed by and construed under the laws of the State of New York, without regard to conflicts of laws principles to the extent that the application of the laws of another jurisdiction would be required thereby. This Agreement may be altered, modified or amended only by a written document signed by both parties. This Agreement may be executed in two or more counterparts, each of which shall be an original and all of which, when taken together, shall constitute the same agreement and may be delivered by facsimile or electronic mail transmission with the same force and effect as if originally executed copies hereof were delivered. Any notices required or permitted to be given hereunder shall be sent by certified or registered United States mail, postage prepaid, by personal delivery addressed to the applicable party or by facsimile or electronic mail transmission (the receipt of which is confirmed) at the address set forth under such party's signature below. The Funding Partner shall be an intended third party beneficiary of Sections 1(b), (e), (f), (g), (h), (i) and (j) and Sections 2(b), 3, 4 and 6 of this Agreement and is entitled to enforce its rights under such sections as if it were a party to this Agreement.

By executing this Community Partner Playground Agreement where indicated below, each of KaBOOM! and the Community Partner agrees, as of the date identified above, to be legally bound by all of the terms and provisions set forth above.

«CP»

**KaBOOM!, Inc.**

By: \_\_\_\_\_  
Name: «Signatory\_1»  
Title: «Sig\_1\_Title»

By: \_\_\_\_\_  
Name: Gerry Megas  
Title: Chief Financial Officer

Address:  
«S1\_Address»  
T: «S1\_Phone»  
«S1\_Fax»  
e-mail: «S1\_Email»

Address:  
4301 Connecticut Ave. NW, Suite ML-1  
Washington, DC 20008  
T: (202) 464- 6180  
F: (202) 659-0210  
e-mail: [gmeegas@kaboom.org](mailto:gmeegas@kaboom.org)

**Contact information for the person who should receive KaBOOM! invoices:**

Name: «Invoice\_Name»

Telephone number: «Invoice\_Phone»

Mailing Address:  
«Invoice\_Address»

Email: «Invoice\_Email»

«Invoice\_Fax»

## KaBOOM! Letter of Intent

**By signing this document, I understand that if my organization is selected for a KaBOOM! project, my organization will (please initial each point):**

- \_\_\_\_\_ Assume all responsibilities as outlined in the KaBOOM! Community Partner Project Summary
- \_\_\_\_\_ Fundraise \$8,500 USD toward the cost of playground equipment
- \_\_\_\_\_ Own and maintain the playground for its lifetime
- \_\_\_\_\_ Provide land and secure all necessary permits for construction of playground
- \_\_\_\_\_ Remove all existing playground equipment currently on site
- \_\_\_\_\_ Perform site preparation resulting in a flat and dirt surface two weeks prior to Build Day of a site measuring at least 2,500 square feet.
- \_\_\_\_\_ Perform a utility check prior to Design Day and secure all necessary extensions to ensure the utility check is current through Build Day
- \_\_\_\_\_ Perform a soil test for lead and arsenic within two weeks of Design Day and perform remediation if necessary
- \_\_\_\_\_ Use Playworld Systems, Inc equipment and accept engineered wood fiber safety surfacing
- \_\_\_\_\_ Allow names and logos of KaBOOM! and the Funding Partner to be displayed on permanent playground signage, measuring 12 ¼ inches wide by 30 ¼ inches tall
- \_\_\_\_\_ Recruit at least 15 community members, residents, and/or parents to participate in the Design Day and planning process
- \_\_\_\_\_ Recruit 20 volunteers from the community to participate in two preparation days and recruit 200 volunteers from the community to participate on Build Day
- \_\_\_\_\_ Provide food, water, tools, a dumpster, and music for volunteers on Build Day
- \_\_\_\_\_ Build the playground through supervised volunteer installation
- \_\_\_\_\_ Accept liability for and maintain the playground upon build completion
- \_\_\_\_\_ Obtain and maintain insurance for the playground and Build Day, and add KaBOOM! and the Funding Partner as additional insureds for the term described in the contract
- \_\_\_\_\_ Indemnify and hold harmless KaBOOM! and the Funding Partner
- \_\_\_\_\_ Follow KaBOOM! protocol on all media and promotions as outlined in the Corporate Sponsorship Policy

**Signing this Letter of Intent signifies that all contract signatories have reviewed the draft contract and are prepared to sign a final contract within three business days of being awarded a KaBOOM! playground project. *Please ensure that the person authorized to sign contracts signs below.***

Legal Name of Organization: \_\_\_\_\_

Name of Organization to Use in Media: \_\_\_\_\_

Name and Title of Signatory (please print): \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signatory Mailing Address: \_\_\_\_\_

Contact information for person who should receive KaBOOM! Invoice:

Name:

Telephone number:

Mailing Address:

Email:

Fax:

<b>Farmington City Council Staff Report</b>	<b>Council Meeting Date:</b> June 18, 2018	<b>Item Number 7M</b>
<b>Submitted by:</b> Charles Eudy, Superintendent		
<b>Agenda Topic</b> Consideration to Approve Payment for Meter Replacement Program west of Drake Road.		
<b>Proposed Motion:</b> Move to approve payment to SLC Meter located at 595 Bradford Street, Pontiac MI in the amount of \$17,920 for meter installation work completed June 12, 2018		
<b>Background:</b> <p>Fiscal Year 2017-18 budget allocated funds to replace up to 325 residential water meters. Due to the number of staff whom have been off due to work related injuries, the Water &amp; Sewer Department will not be able to complete the scheduled installations before June 30, 2018.</p> <p>At the February 20, 2018 Council meeting, approval was granted for SLC Meter, LLC of Pontiac, Michigan to proceed with the electronic water meter replacement program west of Drake Road not to exceed \$20,800.</p> <p>The attached invoices are for the installation of City provided water meters completed through June 12, 2018, the charges are for installation only. During this time SLC staff installed 280 meters. SLC will provide a final invoice for meters installed June 16, 2018 which will complete the program.</p> <p>It is fiscally vital to conduct meter replacements to accurately record water sales. The new meters will also reduce the wages and equipment fees in future water meter reading cycles.</p> <p>SLC Meter Service has conducted residential meter replacements at all homes north of Grand River, and Floral Park in 2013 and 2014. Approximately 1300 meters have replaced in the two projects.</p>		
<b>Materials:</b> SLC Meter Invoice # 251471 & 251690 Farmington Meter Install Report		



Remit Payments to:  
 SLC Meter, L.L.C.  
 595 Bradford  
 Pontiac, MI 48341

# Invoice

Ph. 1-800-433-4332  
 www.slcmeter.com

Date	Invoice #
5/22/2018	251471

Bill To
FARMINGTON CITY 33720 W.NINE MILE RD. FARMINGTON, MI 48334

Ship To
CITY OF FARMINGTON DPW 33720 W NINE MILE RD. FARMINGTON, MI 48354 ATTN: JOSH

Rep	S.O. No.	P.O. No.	Terms	Project
JFT			Net 30	

Item	Description	Prev. Inv	B/O	Invoiced	Rate	Amount
1/INSTALL	FIELD SERVICE: 3/4" OR 1" WATER METER / RADIO REPLACEMENT AT VARIOUS LOCATIONS WITHIN THE CITY WATER DISTRICT FROM 05/01/2018 to 05/19/2017MAY 22 to			187	64.00	11,968.00

Thank you for your business! SLC Meter accepts credit cards and E-Checks. 1.5% Monthly finance charge on all accounts 30 days past invoice date. Acceptance of these items constitutes a 35% restocking fee on all returns. No returns of special order items or after 60 days or without prior written authorization.	<b>Total</b>	\$11,968.00
	<b>Payments/Credits</b>	\$0.00
A credit memo shall be issued to your account for any returns or discrepancies. For full terms of sales please go to Terms & Conditions of sale: <a href="http://www.slcmeter.com/documents/termsfuse.php">www.slcmeter.com/documents/termsfuse.php</a>	<b>Balance Due</b>	\$11,968.00

Remit Payments to:  
 SLC Meter, L.L.C.  
 595 Bradford  
 Pontiac, MI 48341

# Invoice

Ph. 1-800-433-4332  
 www.slcmetrllc.com

Date	Invoice #
6/12/2018	251690

Bill To
FARMINGTON CITY 33720 W.NINE MILE RD. FARMINGTON, MI 48334

Ship To
CITY OF FARMINGTON DPW 33720 W NINE MILE RD. FARMINGTON, MI 48354 ATTN: JOSH

Rep	S.O. No.	P.O. No.	Terms	Job Name
JFT			Net 30	

Item	Description	Prev. Inv	B/O	Invoiced	Rate	Amount
1/INSTALL	FIELD SERVICE: 3/4" OR 1" WATER METER / RADIO REPLACEMENT AT VARIOUS LOCATIONS WITHIN THE CITY WATER DISTRICT FROM 5/20/18 to 6/12/18			88	64.00	5,632.00
1/INSTALL	FIELD SERVICE: 3/4" OR 1" WATER METER / RADIO REPLACEMENT AT VARIOUS LOCATIONS WITHIN THE CITY WATER DISTRICT FROM 5/01/18 to 5/19/18 - REVISED LIST WITH 5 ADDITIONAL INSTALLS FOR THIS TIME PERIOD			5	64.00	320.00

Thank you for your business! SLC Meter accepts credit cards and E-Checks. 1.5% Monthly finance charge on all accounts 30 days past invoice date. Acceptance of these items constitutes a 35% restocking fee on all returns. No returns of special order items or after 60 days or without prior written authorization.	<b>Total</b>	\$5,952.00
	<b>Payments/Credits</b>	\$0.00
A credit memo shall be issued to your account for any returns or discrepancies. For full terms of sales please go to Terms & Conditions of sale: <a href="http://www.slcmeter.com/documents/termsfuse.php">www.slcmeter.com/documents/termsfuse.php</a>	<b>Balance Due</b>	\$5,952.00

<u>ADDRESS</u>	<u>COMPLETION DATE</u>	<u>NOTES</u>
36484 Saxony	5/1/2018	
36691 Saxony	5/1/2018	
36675 Brittany Hill Ct.	5/1/2018	
36624 Brittany Hill Ct.	5/1/2018	
36639 Brittany Hill Ct.	5/1/2018	
36619 Vicary Ln.	5/1/2018	
36475 Vicary Ln.	5/1/2018	
36435 Vicary Ln.	5/1/2018	
36600 Saxony	5/1/2018	
36473 Saxony	5/1/2018	
36676 Brittany Hill Ct.	5/1/2018	
36563 Saxony	5/1/2018	

**12 INSTALLS**

36815 Lansbury	5/2/2018	
36672 Lansbury	5/2/2018	
36680 Vicary Ln.	5/2/2018	
36680 Vicary Ln.	5/2/2018	
36696 Brittany Hill	5/2/2018	
36906 Brittany Hill	5/2/2018	
36708 Brittany Hill Ct.	5/2/2018	
36612 Lansbury	5/2/2018	
36570 Lansbury	5/2/2018	
36629 Lansbury	5/2/2018	
36573 Lansbury	5/2/2018	
36808 Lansbury	5/2/2018	
36664 Brittany Hill Ct.	5/2/2018	
36636 Lansbury	5/2/2018	
36709 Lansbury	5/2/2018	
36633 Saxony	5/2/2018	

**16 INSTALLS**

35683 Briar Ridge Ln.	5/3/2018	
36534 Lansbury	5/3/2018	
36599 Saxony	5/3/2018	
36546 Lansbury	5/3/2018	

35666 Briar Ridge Ln.	5/3/2018
35624 Briar Ridge Ln.	5/3/2018
35615 Briar Ridge Ln.	5/3/2018
36510 Lansbury	5/3/2018
35825 Briar Ridge Ln.	5/3/2018
23545 Stonehouse Ct.	5/3/2018
36603 Brittany Hill Ct.	5/3/2018
36927 Heatherton	5/3/2018
36915 Heatherton	5/3/2018
36978 Brittany Hill Ct.	5/3/2018
36819 Heatherton	5/3/2018

**15 INSTALLS**

23935 Drake Rd.	5/4/2018
24025 Drake Rd.	5/4/2018
23895 Drake Rd.	5/4/2018
23839 Drake Rd.	5/4/2018
36281 Smithfield	5/4/2018
36198 Smithfield	5/4/2018
36242 Smithfield	5/4/2018
36651 Brittany Hill Ct.	5/4/2018
23561 Stonehouse Ct.	5/4/2018
36057 Smithfield	5/4/2018
36672 Saxony	5/4/2018
36030 Smithfield	5/4/2018
36853 Brittany Hill	5/4/2018

**13 INSTALLS**

36727 Saxony	5/5/2018
35615 Grand River	5/5/2018
36648 Heatherton	5/5/2018
36587 Heatherton	5/5/2018
36551 Heatherton	5/5/2018
36533 Heatherton	5/5/2018
36630 Heatherton	5/5/2018
36736 Lansbury	5/5/2018
36014 Smithfield	5/5/2018

36854 Brittany Hill Ct.	5/5/2018
36650 Brittany Hill Ct.	5/5/2018
35988 Smithfield	5/5/2018

**12 INSTALLS**

36491 Vicary Ln.	5/8/2018
36558 Lansbury	5/8/2018
36922 Heatherton	5/8/2018
36698 Vicary Ln.	5/8/2018
36951 Heatherton	5/8/2018
36801 Heatherton	5/8/2018
36154 Smithfield	5/8/2018
36094 Smithfield	5/8/2018
36869 Heatherton	5/8/2018
23875 Drake Rd.	5/8/2018
23509 Stonehouse Ct.	5/8/2018
36853 Heatherton	5/8/2018
36662 Vicary Ln.	5/8/2018

**13 INSTALLS**

36989 Heatherton	5/9/2018
36838 Heatherton	5/9/2018
36870 Heatherton	5/9/2018
36609 Heatherton	5/9/2018
23424 Hillview Ct.	5/9/2018
35999 Smithfield	5/9/2018
35897 Smithfield	5/9/2018
35906 Smithfield	5/9/2018
35931 Smithfield	5/9/2018
36769 Lansbury	5/9/2018
35944 Smithfield	5/9/2018
36509 Saxony	5/9/2018
35823 Smithfield	5/9/2018
35961 Smithfield	5/9/2018
36669 Saxony	5/9/2018

**15 INSTALLS**

35930 Smithfield	5/10/2018
35868 Smithfield Ct.	5/10/2018
35856 Smithfield Ct.	5/10/2018
35850 Smithfield Ct.	5/10/2018
35840 Smithfield Ct.	5/10/2018
35828 Smithfield Ct	5/10/2018
35782 Smithfield	5/10/2018
35432 Tall Pine	5/10/2018
23471 Hillview Ct.	5/10/2018
36492 Vicary Ln	5/10/2018
36645 Heatherton	5/10/2018
23419 Mission Ln.	5/10/2018
23332 Mission Ln.	5/10/2018
35697 Briar Ridge Ln.	5/10/2018

### 14 INSTALLS

23350 Woodhaven Ct.	5/11/2018
35552 Lark Harbor	5/11/2018
35638 Briar Ridge Ln.	5/11/2018
23527 Stonehouse Ct.	5/11/2018
35554 Lark Harbor	5/11/2018
36502 Saxony	5/11/2018
35514 Lark Harbor	5/11/2018
36699 Heatherton	5/11/2018
23411 Hillview Ct.	5/11/2018
35498 Tall Pine	5/11/2018
35454 Tall Pine	5/11/2018
36698 Heatherton	5/11/2018

### 12 INSTALLS

36783 Lansbury	5/12/2018
36801 Lansbury	5/12/2018
36634 Saxony	5/12/2018
36457 Vicary Ln.	5/12/2018
35883 Smithfield	5/12/2018
36515 Heatherton	5/12/2018
23395 Mission Ln.	5/12/2018

## 7 INSTALLS

35521 Tall Pine	5/14/2018
36680 Brittany Hill	5/14/2018
36640 Brittany Hill Ct.	5/14/2018
35560 Tall Pine	5/14/2018
35564 Tall Pine	5/14/2018

## 5 INSTALLS

35534 Lark Harbor	5/15/2018
35603 Tall Pine	5/15/2018
35562 Lark Harbor	5/15/2018
36572 Heatherton	5/15/2018
36228 Smithfield	5/15/2018
36537 Vicary Ln.	5/15/2018
36720 Saxony	5/15/2018
36538 Saxony	5/15/2018
35781 Smithfield	5/15/2018
23339 Hillview Ct.	5/15/2018
36545 Saxony	5/15/2018
36455 Saxony	5/15/2018
36566 Saxony	5/15/2018
36410 Saxony	5/15/2018

## 14 INSTALLS

35591 Tall Pine	5/16/2018
35410 Tall Pine	5/16/2018
36554 Heatherton	5/16/2018
23933 Fairview	5/16/2018
36665 Lansbury	5/16/2018
35941 Smithfield	5/16/2018
35696 Briar Ridge Ln.	5/16/2018
35600 Briar Ridge Ln.	5/16/2018
36520 Saxony	5/16/2018
36709 Saxony	5/16/2018
36448 Saxony	5/16/2018

## 11 INSTALLS

23348 Hillview Ct.	5/17/2018
36802 Heatherton	5/17/2018
36886 Heatherton	5/17/2018
23398 Hillview Ct.	5/17/2018
23363 Hillview Ct.	5/17/2018
35536 Lark Harbor	5/17/2018
23532 Stonehouse Ct.	5/17/2018
23510 Stonehouse Ct.	5/17/2018
35862 Smithfield Ct.	5/17/2018
35890 Smithfield	5/17/2018
35881 Smithfield	5/17/2018
36666 Heatherton	5/17/2018
35810 Briar Ridge Ln.	5/17/2018

**13 INSTALL**

36419 Saxony	5/18/2018
35766 Smithfield	5/18/2018
36545 Lansbury	5/18/2018
36851 Lansbury	5/18/2018
35905 Smithfield	5/18/2018
36211 Smithfield	5/18/2018
36651 Saxony	5/18/2018
36261 Smithfield	5/18/2018
36267 Smithfield	5/18/2018

**9 INSTALLS**

36527 Saxony	5/19/2018
36694 Saxony	5/19/2018
36522 Vicary Ln.	5/19/2018
23560 Stonehouse Ct.	5/19/2018
36122 Mission Ct.	5/19/2018
36558 Vicary Ln.	5/19/2018

**6 INSTALLS**