



REGULAR MEETING AGENDA

1. CALL TO ORDER

Roll Call

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT

4. APPROVAL OF ITEMS ON CONSENT AGENDA

- A. Minutes of the City Council - Special - Jan 27, 2015 7:00 PM**
- B. Minutes of the City Council - Special - Feb 2, 2015 6:00 PM**
- C. Minutes of the City Council - Special - Feb 16, 2015 6:00 PM**
- D. Minutes of the City Council - Regular - Feb 16, 2015 7:00 PM**
- E. Farmington Monthly Payments Report, February 2015**
- F. February Public Safety Report**
- G. Hero Day/Farmington Public Library**
- H. Pavilion Story Time**
- I. Family Fun in Riley Park**
- J. American Cancer Society Relay for Life**
- K. Farmington Family YMCA Easter Egg Hunt**
- L. Child Abuse Prevention and Awareness Month**
- M. Consideration to Authorize the Purchase of Two Police Patrol Vehicles**
- N. Consideration to Appoint Marian Schulte to the Farmington Area Commission on Aging**

5. APPROVAL OF REGULAR AGENDA

6. PRESENTATION/PUBLIC HEARINGS

- A. Mary Martin Service Award Nominees Recognition**
- B. Consideration to Approve Haitian Art and Craft Festival**
- C. Bark in the Park**
- D. Presentation of 2014 Annual Report**

7. UNFINISHED BUSINESS**8. NEW BUSINESS**

- A. Consideration to Approve New Small Wine Maker License for the Farmington Brewing Company, 33336 Grand River Avenue**
- B. Consideration to Adopt Budget Policies**
- C. Consideration to Adopt Public Participation Plan**
- D. Consideration to Approve Traffic Control Order - Time Limited Parking on Grove Street**

9. DEPARTMENT HEAD COMMENTS**10.COUNCIL COMMENT****11.ADJOURNMENT**



Special City Council Meeting
7:00 PM, TUESDAY, JANUARY 27, 2015
City Council Chambers
23600 Liberty Street
Farmington, MI 48335

DRAFT

SPECIAL MEETING MINUTES

A Special meeting of the Farmington City Council was held on January 27, 2015, in City Council Chambers, 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:00 PM by Mayor William Galvin.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Greg Cowley	Councilmember	Present	
William Galvin	Mayor	Present	
JoAnne McShane	Councilmember	Present	
Steve Schneemann	Mayor Pro Tem	Present	
Jeff Scott	Councilmember	Present	

City Administration Present

- Director Christiansen
- City Clerk Halberstadt
- City Manager Pastue
- Attorney Schultz

2. APPROVAL OF AGENDA

Motion to approve the agenda as amended, adding a Closed Session as Item No. 3.

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	JoAnne McShane, Councilmember
SECONDER:	Jeff Scott, Councilmember
AYES:	Cowley, Galvin, McShane, Schneemann, Scott

3. CLOSED SESSION

1. Motion to enter closed session to discuss City Attorney Confidential Correspondence

Minutes Acceptance: Minutes of Jan 27, 2015 7:00 PM (APPROVAL OF ITEMS ON CONSENT AGENDA)

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Greg Cowley, Councilmember
SECONDER: Jeff Scott, Councilmember
AYES: Cowley, Galvin, McShane, Schneemann, Scott

The votes were taken in the following order: Galvin, McShane, Schneemann, Scott, Cowley.

Council entered closed session at 7:05 PM.

2. Motion to exit closed session.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Jeff Scott, Councilmember
SECONDER: Greg Cowley, Councilmember
AYES: Cowley, Galvin, McShane, Schneemann, Scott

Council exited closed session at 7:25 PM

Council recessed the meeting at 7:26 PM

Council resumed the meeting at 7:38 PM

4. CONSIDERATION TO APPROVE KIMCO PLANNED UNIT DEVELOPMENT AGREEMENT

Present: Rob Nadler and Scott Tucker, Kimco Realty

Pastue expressed appreciation to the public for allowing Council to review an easement agreement in closed session that was discovered by the City Attorney late that afternoon. He advised the agreement has changed the position of City Administration regarding dialogue and disagreement with Kimco Realty regarding three properties on Orchard Street. He requested the City Attorney explain the easement agreement and the impact on discussions going forward.

Schultz stated one of the issues was a request from Kimco through Fresh Thyme to add restrictions on the Orchard Street parcels owned by the City. He advised the request was to include a restriction in both the Planned Unit Development (PUD) and Easement agreements, stating that the parcels would be maintained as parking lots by the City indefinitely or at least as long as there is a particular kind of use in the proposed site. He advised City Administration was reluctant to support or recommend this type of restriction.

Schultz stated as a result of conducting further research through the Register of

Deeds it turns out the parcels are already encumbered through a 1988 Easement Agreement with Kimco's predecessor. This agreement requires the City to maintain the lots as parking. He pointed out the agreement removes a significant issue in reaching an agreement with Kimco.

Pastue advised the City would like language removed from the proposed Easement Agreement referencing the Orchard parking since it is already encumbered.

Robert Nadler, Kimco Realty, stated the discovery of the 1988 Easement Agreement is good news to Kimco and Fresh Thyme because the lots on Orchard Street have been a significant point of contention. He would like to keep the language regarding the Orchard Street parking in the proposed Easement Agreement allowing employees, customers, etc. to cross over into those lots.

Nadler stated the only other open item is on Page 4, Section C, of the proposed Easement Agreement is where Kimco would like to keep the reference to the PUD restrictions in the agreement. He believes it is prudent for both the Developer and the City to state within the agreement that the City's right to alter the design of the parking lot is subject to the restrictions of the PUD. He believes it is important for the documents to marry up to each other.

Schultz stated a reference to the 1988 Easement Agreement can be included in the proposed Easement Agreement. He continued to recommend against including a reference to the PUD in the Easement Agreement. He pointed out the PUD has a termination provision. He stated someday the PUD Agreement may be terminated at which time the City would have to remember it is also included in the Easement Agreement. He does not believe it adds any protection for Kimco.

Nadler pointed out Fresh Thyme is requesting the PUD language in the Easement Agreement.

Schultz pointed out that if the restrictions Nadler has proposed in the PUD are terminated even by Kimco, those restrictions that are now terminated would remain in the Easement Agreement.

Nadler responded that is not accurate, if the PUD no longer exists, the City would no longer be subject to those restrictions.

Schultz stated at a minimum, language should be included that if the PUD terminates so do the restrictions.

Nadler agreed to the additional language suggested by Schultz.

Scott stated his understanding that a PUD agreement is an active document whereas an easement is a permanent document in which sections are more difficult to modify or remove. He expressed concern that if the PUD is terminated those rights become mandated under the Easement Agreement. He is not comfortable marrying the two documents.

Schultz advised the City can accommodate Kimco's request by including additional language in the Easement Agreement that clarifies the PUD reference.

Responding to a question from McShane, Nadler stated Fresh Thyme is signing a 15-year lease with several options.

Responding to an additional question from McShane, Schultz confirmed that according to Kimco's proposal, if Fresh Thyme leaves prior to the term of the lease, the PUD restrictions would remain.

Nadler advised the PUD agreement is not meant to expire at any point in time. He noted there are restrictions in the PUD that would terminate if certain events occur.

Galvin asked what would happen to the Easement Agreement if the PUD was renegotiated at a future date. Schultz responded the Easement Agreement would need to be changed as well.

Nadler stated these are two separate documents. Kimco is simply requesting that a reference to the PUD be included in the Easement Agreement for the purposes of cross-reference only.

Schultz discussed the difficulty of placing a reference in the Easement Agreement because restrictions may change.

Responding to a question from McShane, Nadler stated Fresh Thyme wants the PUD reference in the Easement Agreement so that there is a clear understanding that the rights afforded in the Agreement are subject to the PUD restrictions. He has no problem if the City wants to add clarification language to the agreement.

Responding to an additional question from McShane, Schultz confirmed that based on the 1988 Easement Agreement the Orchard Street lots can never be developed unless the city finds comparable parking.

Christiansen provided a power point presentation on the proposed Planned Unit Development. He stated information is not representative of a final site plan.

Nadler pointed out that Kimco has volunteered to replace the unsightly storefronts with new ones by September 2016 even before tenants come on line.

Schneemann stated the proposed landscaping plan is handsome and functionally adequate for the purposes of the proposed store. He pointed out over the years the city has worked hard to introduce some level of consistency in the aesthetic of the downtown paving and landscaping. He would like the proposed paving to be consistent with the design of what is already in place in other areas of the City.

Christiansen displayed exhibits that are part of the PUD agreement. He also discussed the truck circulation plan.

Galvin questioned the extent and treatment of the easement required to accommodate the truck well.

Schultz responded there is a reference yet-to-be created that will contain a metes and bounds description for the area where the truck well is in the right-of-way. There will also be a licensed agreement similar to the one for Grove Street as an attachment to the PUD. He stated the license will run with the building.

Pastue reviewed the "no build" area designated in the PUD Agreement and the opportunity for a parking structure in a specified area should redevelopment occur on Grand River.

Responding to a question from Scott, Schultz stated there is nothing in the agreement as to what constitutes redevelopment. He advised language should be added to the agreement specifying what represents redevelopment.

Christiansen reviewed designated parking for Fresh Thyme during the Farmers Market.

Pastue advised the Farmers Market will continue to occupy the same area, however, vendors will not be allowed to park on City property.

Cowley pointed out the improvements made to Riley Park were done in part to allow more vendors on the hardscape, moving them closer to Grand River.

Nadler stated his understanding that the hours of operation for the market will be 9:00-2:00PM, but recognizes that in addition there will be setup and take down time also needed.

Christiansen reviewed Founders Festival, Art on the Grand and Harvest Moon Festival footprints.

Pastue stated it is important to point out that within the PUD agreement the city is still able to have events in the park, but the activities will be limited within the

footprint of the park area. He noted the agreement contains language that other events expanding outside of the park area can be held with special approval from Kimco.

Discussion followed regarding the upgrades to the remainder of the Center.

Christiansen discussed the proposed construction staging areas.

Pastue advised language will be included in the agreement stating Kimco will be responsible for contracting the work. The City will include its own set of protections.

Pastue advised City Administration is comfortable with the terms of the PUD agreement.

McShane expressed disappointment that there will be no cut-thru in the Center to access the south parking lots. She is uncomfortable giving unfavorable rights to City parking that have never been given to any other business in the downtown. She is concerned about losing control of future projects and downtown events. She is seeking to find a way to get to "yes" on the project. She expressed concern regarding what will come after Fresh Thyme should they leave the City. She does not want to see a dark building for years to come with no opportunity for redevelopment.

Cowley stated he is seeking to simplify the conversation, but understands this decision will stand for 30+ years. He discussed the parking that was lost when the pavilion was built. He further discussed the parking issue throughout downtown and Council's responsibility to own it. He does not believe the City is giving up any significant rights in this agreement. He read a letter from Fresh Thyme expressing their concern regarding parking in the Center. He stated the fact that Fresh Thyme chose Farmington is a key element in this conversation. He further stated for Council to pass on this opportunity would be a travesty.

Scott read a statement expressing his opposition to the proposed development based on a number of reasons: it does not meet the City's Vision Plan; requested restrictions on city property; lack of cooperation from Kimco in refusing to put in a cut-thru in the Center to access the south parking lot; foregoing other opportunities for the Center; and hamstringing future events in the city. He does not believe the positives of the project outweigh the negatives.

McShane noted that at a recent meeting the Market Master indicated 75,000 people visited the market this past year, with 4,000 visiting on any given Saturday. She advised the Public Safety Director indicated there has never been a parking

problem related to this event. She agreed that a strategic plan regarding downtown parking needs to be developed. However there is disagreement on whether or not there is sufficient parking in the downtown.

McShane read a statement expressing her opposition to the proposed PUD Agreement as presented. She believes Kimco, owner of the building, wants to enact harsh and stringent regulations for our City and take away our ability to build our vision and our dreams. She believes their demands are unreasonable and subversive. She further believes placing permanent and encumbered restrictions on public owned property is taking away the sovereign rights of the City and ties the hands of future City Councils and DDA boards. She would like the City to keep to its standards and not let any big business create their own master plan while throwing the City's to the curb. She believes the city has given this project the time, energy, and willingness to negotiate.

Responding to a question from Schneemann, Nadler stated the south lots are designated public parking and can be used by anyone, not just Fresh Thyme employees and patrons.

Responding to an additional question from Schneemann, Schultz stated the PUD agreement runs with the property as long as it is occupied by qualified a user.

Nadler expressed his belief the City is not giving up rights under the agreement that are not already in place. He pointed out Kimco has agreed to every event the city has requested. He stated if the City wants the Center and downtown to be reinvigorated with a Class A specialty grocery store then there needs to be some flexibility on the part of the City in terms of the restrictions.

Schultz pointed out Nadler would not be asking for all of the restrictions in the agreement if he thought they were already in the underlying easement. He advised what the underlying easement actually states is the City has the right to alter the design on City property and has the right to appropriate portions of it to different use as long as it does not materially diminish ingress, egress and parking. He advised this is a lot broader and susceptible to a lot more discussion with Kimco than what is being proposed.

Schultz reviewed a number of concerns with the proposed PUD Agreement.

Section C. Schultz confirmed a reference to the 1988 Agreement would replace the last sentence of this section concerning easement for the Orchard Street parcels. Nadler advised a reference to the 1988 Agreement is acceptable with an affirmative statement Kimco has an easement over those areas.

Section VI. Schultz advised this contemplates that the city will do the work using Kimco's contractors. He advised it will be decided administratively if it makes more sense to have the language state the City will give Kimco a license.

Nadler and Pastue concurred that this approach makes more sense.

Schultz suggested the city consider removing the language regarding parcels south of Orchard Street. He proposed instead to add language regarding the 1988 Easement Agreement.

Schultz stated the question before Council is whether the City will continue to maintain the front City lots. He pointed out the city has also maintained the Orchard Street lots. He recommended placing language in the agreement regarding who will maintain the lots going forward.

Pastue clarified maintenance refers to surface maintenance of the lots, not the dumpsters, grease pits, etc.

Nadler pointed out anything over \$20K is considered a capital expense and can be amortized and charged back to Kimco.

Schultz pointed out the 1988 Agreement states the owner of the Center will maintain the Orchard Street lots.

Section VIII. Schultz stated the issue is "leased" vs. "Fully occupied." He pointed out that according to the agreement a store that "qualifies" can go "dark" but still be under lease.

Nadler stated the rationale between "leased" and "occupied" is that in the majority of anchor leases signed today there is a commitment they will open for business, but there is no obligation that they will continue to operate their business. The retailer wants the protection that if it is less costly to for them to shut down then to operate they have the right to go dark. However, they are still contractually obligated to pay the rent.

Nadler stated Kimco would be in default of its lease if Fresh Thyme comes in, closes 3 years later and then decides to reopen in year 6, but the restrictions are no longer in place.

Galvin noted the City has had 5-7 years of vacancies because of the Kimco business model.

Scott suggested a scenario where sometime down the road Fresh Thyme finds

another nearby location more suitable for its business, moves to that site, but keeps the Center location dark in order to protect its trade area.

Nadler stated Kimco is unable to agree to replace "occupy" with "leased."

Schultz pointed out Kimco has requested the term "occupy" be applied to not only the Fresh Thyme lease, but also to successor users, but more importantly a potential business totally unrelated to a grocery use. He stated it appears this is a request Kimco is making on its own behalf and not that of Fresh Thyme.

Nadler advised this issue was resolved in earlier negotiations with the City, meaning this agreement is not only tied to Fresh Thyme but its successors. He stated if this agreement is tied solely to Fresh Thyme then Kimco will withdraw its proposal. He stated Kimco is not going to invest millions of dollars unless it has the ability to re-lease the space with similar type restrictions that will allow the retailer to do business.

Schultz raised the question of what constitutes "redevelopment" that would trigger the right to build a parking structure. He recommended adding language that clarifies this issue.

Nadler stated any portion of the "redevelopment area" on Grand River would trigger the right to build a parking structure.

Schultz confirmed with Nadler that in the final paragraph of Section VIII, the phrase "the City shall have the right to develop City Parcels A, B and C" be removed.

Responding to a question from McShane, Nadler stated Kimco would agree to a parking structure in the south parking lot.

Nadler stated Kimco would allow the three parcels on Orchard Street to be developed provided the same number of comparable parking spaces is found. He stated their concern is the number of parking spaces available for patrons.

Section IX. Schultz recommended removing or revising with broader language concerning the provision of a written schedule of events to Kimco.

Discussion followed regarding the number of ways Fresh Thyme can be informed of the events.

Schultz recommended removing the second to the last sentence, "No other events may take place in the parking lot without the prior written consent of Developer and any tenants that may have approval rights in their leases". He stated this sentence does nothing for Kimco, but rather it muddies the clear language of previous two

paragraphs regarding use of the City park, pavilion area and parking lot.

Nadler stated Fresh Thyme agreed to the 5 events during the year, but does not want the city to have carte blanche in holding events in front of their store.

Schultz stated the 5 events are outlined in the agreement, but the city wants to make clear that doesn't affect using the park and pavilion for other events. He suggested this can be clarified at a later time.

Schneemann stated he does not believe the restrictions included in the PUD are overly onerous or above and beyond by which the city is already encumbered. He noted the agreement provides for the five major events in the city. He further noted the agreement allows for a parking structure in the north lot should redevelopment occur on Grand River. He recognized the desire of the proponent to have adequate parking.

A. Consideration to Deny the Kimco Planned Unit Development Agreement

Motion to deny Planned Unit Development Concept Plan and PUD Agreement with Kimco Farmington 146, Inc., for demolition and reconstruction of a retail building area and realignment of City-owned parking area adjacent thereto because the project does not meet the eligibility requirements of a PUD development under Section 35-132, as the proposed improvements do not rise to the level of a "recognizable benefit," because (1) the redevelopment is only to a portion of the building; (2) the beneficial impact of the parking lot improvements on the existing parking area is minimal; and (3) the other potential qualifying elements for recognizable benefit are inapplicable. In addition, the proposed PUD Concept Plan and PUD Agreement as required by the applicant require the City to agree to substantial new limitations on the City's use of City-owned property that do not now exist and are not in the interest of the City, including, but not limited to, new restrictions on the improvement, redevelopment, or realignment of the existing City parking lot in front of the Kimco building; new restrictions on the City's use of the City-owned parking lot in front of the Kimco building that do not currently exist; and new restrictions on the use, redevelopment, or sale of City properties south of Orchard Street. As a result of this denial, there is no need to amend the existing Easement Agreement relating to the City parking lot. Motion Failed. (2 Ayes, 3 Nays).

RESULT:	DEFEATED [2 TO 3]
MOVER:	Jeff Scott, Councilmember
SECONDER:	JoAnne McShane, Councilmember
AYES:	JoAnne McShane, Jeff Scott
NAYS:	Greg Cowley, William Galvin, Steve Schneemann

B. Consideration to Approve the Kimco Planned Unit Development Agreement

Schultz advised the draft motion before Council is to approve the Kimco version of the PUD Agreement with some suggested changes including those based on discussion during the meeting.

Schultz reviewed suggested changes to both the PUD and Easement agreements.

Nadler stated in addition to inserting the language regarding the 1988 Agreement, Kimco would also like an affirmative statement that it will include easement rights, not just a deed restriction that it must be public parking, but that they have an easement right over it.

Schultz stated the language will refer to the 1988 Agreement that will confirm that all your people have a right to park there.

Galvin expressed his opposition to placing a reference to the PUD in the Easement Agreement.

Nadler advised the tenant is requesting language included in the Easement Agreement that it is subject to the PUD restrictions.

Schultz concurred adding the PUD reference to the Easement Agreement would not be putting the City at any risk.

Galvin advised the issue of when the new restrictions lapse/terminate, i.e. occupancy vs. Lease, is still an open item.

Cowley advised allowing the restrictions to run with the term of the lease rather than occupancy is the price to pay to secure a destination business for Farmington. He stated it is an industry standard that is difficult to change.

Schneemann stated he looks at that building today and it is currently dark. He pointed out both the north and south parking lots are already encumbered. He stated the PUD adds relatively minor clarifications and tweaks to encumbrances we already have.

Scott asked whether Fresh Thyme would have the option to renew their lease if they vacated their space early. He again expressed his concern that Fresh Thyme would allow that site to stay dark in order to protect the trade area.

Nadler expressed his belief this is a very low risk because the tenant is unlikely able to afford the cost involved in maintaining an empty site. He stated if they left the most likely scenario is they would buy out their lease or another tenant would be found.

Schultz confirmed that the proposed agreement states anytime it is subject to lease the restrictions would be in place.

Responding to a question from Galvin, Nadler confirmed the PUD Agreement, as proposed, will make the property more marketable in the future. He stated all that the restrictions are saying is the City is not going to charge for parking and it will not put a structure in the one little area.

Motion to conditionally approve Planned Unit Development Concept Plan and PUD Agreement with Kimco Farmington 146, Inc., for demolition and reconstruction of a retail building area and realignment of City-owned parking area adjacent thereto, because the project meets the eligibility requirements of a Planned Unit Development as a result of its redevelopment of a portion of an older building that, when redeveloped, will better contribute to the vibrancy of downtown Farmington; its improvement of the City parking lot adjacent to the new building area; and its mitigation of existing issues relating to truck circulation, parking, and future traffic circulation within the downtown. Approval is subject to the following conditions:

- a. **Approval of the following amendments to the PUD Agreement, to be incorporated and completed administratively by the City Manager and City Attorney following notice to the City Council, with the PUD Agreement to be signed only if the City Manager and City Attorney determine that the revised PUD Agreement complies with the statements of the City Council at this meeting:**
 - i. **Add a reference to the 1988 Easement Agreement in place of requirement of the requested easement over Orchard Street parcels.**
 - ii. **Finalize language regarding construction of parking lot improvements.**
 - iii. **Add insurance and maintenance responsibilities for the Orchard Street parcels.**
 - iv. **Remove the requirement for a yearly "schedule of events."**
 - v. **Remove the statement that "no other events may take place in the parking lot..." as redundant.**
 - vi. **Final review and approval of all legal descriptions.**
 - vii. **Final review and approval of all exhibits.**
 - viii. **Make all changes agreed to by Kimco as reflected in the minutes of the January 27, 2015 Council meeting**

- ix. **Add a statement that the City may build a parking facility in the Permissible Building Area if redevelopment occurs in "any portion" of the Redevelopment Area shown in Exhibit G.**
- b. **Final site plan by the Farmington Planning Commission that incorporates all requirements of the PUD Agreement, as revised.**

Nadler requested clarification on striking the phrase in the agreement "no other events may take place in the parking lot."

Schultz responded other events would be allowed as long as ingress and egress access and parking spaces are not closed.

RESULT:	APPROVED [3 TO 2]
MOVER:	Greg Cowley, Councilmember
SECONDER:	Steve Schneemann, Mayor Pro Tem
AYES:	Greg Cowley, William Galvin, Steve Schneemann
NAYS:	JoAnne McShane, Jeff Scott

The votes were taken in the following order: Schneemann, Scott, Cowley, Galvin, McShane.

B. Consideration to Approve the Easement Agreement

Motion to conditionally approve the Easement Agreement, subject to the following:

- a. **Include reference to the 1988 Easement Agreement in place of any references to an easement over the Orchard Street parcels.**
- b. **Revise reference to the PUD Agreement in the Easement Agreement in Paragraph 1(c) to clarify the fact that the easement is subject to the PUD Agreement only as long as the PUD remains in effect.**
- c. **Addition of the phrase "parking spaces" in Paragraph 1(c) of the Easement Agreement.**
- d. **Approval of final site plan, exhibits, and language by City**

Minutes Acceptance: Minutes of Jan 27, 2015 7:00 PM (APPROVAL OF ITEMS ON CONSENT AGENDA)

Administration.

- e. **The Easement Agreement will be signed, effective, and recorded only upon signing the PUD Agreement and final site plan approval and satisfaction of any conditions thereto.**

RESULT:	APPROVED [3 TO 2]
MOVER:	Greg Cowley, Councilmember
SECONDER:	Steve Schneemann, Mayor Pro Tem
AYES:	Greg Cowley, William Galvin, Steve Schneemann
NAYS:	JoAnne McShane, Jeff Scott

The votes were taken in the following order: Scott, Cowley, Galvin, McShane, Schneemann.

5. PUBLIC COMMENT

Annette Knowles, Assistant to the City Manager, stated the approval of Fresh Thyme provides the opportunity for the City to re-engage Kimco as a partner and not an adversary.

Dan Irvin, Executive Director of the Chamber of Commerce Director, thanked Kimco for working with the Chamber regarding the Founders Festival.

Melissa Andrade, 22469 Maple, commended the Mayor for an excellent job mediating the meeting.

6. COUNCIL COMMENT

McShane wished Kimco success with this project. She hopes all goes well and is looking forward to the success of Fresh Thyme. She will work with Kimco towards that end.

Schneemann stated he would like to dovetail on the comments made earlier by Ms. Knowles with regard to Kimco. He stated as a longtime resident he has always had dreams of what Farmington could become. He would love to see multi-story, mixed-use, but that is not who we are right now. He stated what we do have is a property owner who is willing to invest significant dollars in the downtown and to bring in a use for which residents have expressed strong support. He too sees this as a "reset" in the City's relationship with downtown property owners. He looks forward to what we might do together in the future.

Cowley stated this is a big win for the City. He stated a specialty grocer was near or at the top of the list of the type of business the residents want to see in the downtown. He hopes this moves the conversation forward regarding parking.

Scott wished Kimco good luck with this project. He is looking forward to Fresh

Thyme being in the downtown. He knows some of what he was asking for was a bit much, but he was fighting for the vision of the citizens. He will work to make this business a success.

Galvin congratulated Farmington on this achievement. He thanked fellow councilmembers for their input and discussion. He is not concerned about the issue of events in the downtown. He thinks there is an opportunity to grow events and grow the downtown as well. He was pleased to see that Fresh Thyme wants an active role in the community. He pointed out citizens wanted a destination grocery store in the downtown. He thanked all parties involved in moving this project forward.

7. ADJOURNMENT

1. Motion to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Schneemann, Mayor Pro Tem
SECONDER:	Greg Cowley, Councilmember
AYES:	Cowley, Galvin, McShane, Schneemann, Scott

The meeting adjourned at 10:44 PM.

William E. Galvin, Mayor

Susan K. Halberstadt, City Clerk

Approval Date: _____

Minutes Acceptance: Minutes of Jan 27, 2015 7:00 PM (APPROVAL OF ITEMS ON CONSENT AGENDA)



Special City Council Meeting
6:00 PM, MONDAY, FEBRUARY 2, 2015
Conference Room
Farmington City Hall
23600 Liberty St
Farmington, MI 48335

DRAFT

SPECIAL MEETING MINUTES

A Special meeting of the Farmington City Council was held on February 2, 2015, in Conference Room, Farmington City Hall, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:05 PM by Mayor William Galvin.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Greg Cowley	Councilmember	Present	
William Galvin	Mayor	Present	
JoAnne McShane	Councilmember	Present	
Steve Schneemann	Mayor Pro Tem	Present	
Jeff Scott	Councilmember	Present	

2. APPROVAL OF AGENDA

Motion to approve the agenda as amended, switching the order of Items Nos. 5 & 6.

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	JoAnne McShane, Councilmember
SECONDER:	Greg Cowley, Councilmember
AYES:	Cowley, Galvin, McShane, Schneemann, Scott

3. PUBLIC COMMENT

No public comment was heard.

4. MML CITY MANAGER SEARCH - KATHIE GRINZINGER

Present: Kathie Grinzinger, Lead Executive Recruiter, Michigan Municipal League (MML)

Grinzinger advised there are two main goals for this meeting: 1) establish a salary range for the City Manager position; and 2) gain feedback from Council regarding the content of the recruitment brochure. Council discussed other concerns regarding relocation expenses and what is included in the benefits package.

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Discussion followed regarding the standards by which Council will decide the salary range including: comparables to other communities and internal positions, affordability, and ability to attract strong candidates.

Council agreed to set the salary range for the position of City Manager at \$100,000 - \$115,000.

Grinzinger requested Council submit their comments regarding the proposed recruitment brochure to City Clerk Halberstadt by no later than February 9th.

Discussion followed regarding the recruitment process going forward.

5. JERRY ELLIS - REGARDING SCHOOL BOND PROPOSAL

Jerry Ellis, representing "Say Yes to Kids" committee, was present to discuss and promote the Farmington Public School bond proposal to be voted on at the May 5, 2015 election. He requested Council support for the bond.

Discussion followed regarding delay by the school board in taking action on vacant school properties; importance of the oversight committee; and the need for the School Board to build trust with the community.

Council recessed the meeting at 7:30 PM.

Council resumed the meeting at 7:40 PM.

6. OTHER BUSINESS

No other business was heard.

7. COUNCIL COMMENT

McShane commented on the wonderful service provided to the community by the Public Services Department. She requested Pastue share her sentiments to the department.

8. CLOSED SESSION - LAND ACQUISITION

A. Motion to enter into closed session to discuss land acquisition.x

Council entered into closed session at 7:45 PM.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Schneemann, Mayor Pro Tem
SECONDER:	JoAnne McShane, Councilmember
AYES:	Cowley, Galvin, McShane, Schneemann, Scott

The votes were taken in the following order: Galvin, McShane, Schneemann, Scott, Cowley.

Minutes Acceptance: Minutes of Feb 2, 2015 6:00 PM (APPROVAL OF ITEMS ON CONSENT AGENDA)

B. Motion to exit closed session.x

Council exited closed session at 8:17 PM.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	JoAnne McShane, Councilmember
SECONDER:	Jeff Scott, Councilmember
AYES:	Cowley, Galvin, McShane, Schneemann, Scott

9. ADJOURNMENT

1. Motion to adjourn the meeting.x

The meeting adjourned at 8:19 P.M.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Greg Cowley, Councilmember
SECONDER:	JoAnne McShane, Councilmember
AYES:	Cowley, Galvin, McShane, Schneemann, Scott

William E. Galvin, Mayor

Susan K. Halberstadt, City Clerk

Approval Date: _____

Minutes Acceptance: Minutes of Feb 2, 2015 6:00 PM (APPROVAL OF ITEMS ON CONSENT AGENDA)



Special City Council Meeting
6:00 PM, MONDAY, FEBRUARY 16, 2015
Conference Room
Farmington City Hall
23600 Liberty St
Farmington, MI 48335

DRAFT

SPECIAL MEETING MINUTES

A Special meeting of the Farmington City Council was held on February 16, 2015, in Conference Room, Farmington City Hall, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:00 PM by Councilmember JoAnne McShane.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Greg Cowley	Councilmember	Present	
William Galvin	Mayor	Absent	
JoAnne McShane	Councilmember	Present	
Steve Schneemann	Mayor Pro Tem	Absent	
Jeff Scott	Councilmember	Present	

2. APPROVAL OF AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Greg Cowley, Councilmember
SECONDER:	Jeff Scott, Councilmember
AYES:	Cowley, McShane, Scott
ABSENT:	Galvin, Schneemann

3. PUBLIC COMMENT

No public comment was heard.

4. FARMINGTON SCHOOL BOND PROPOSAL - GEORGE HEITSCH, SCHOOL SUPERINTENDENT

Farmington Public Schools Superintendent, Gerooge Heitsch, was present to discuss the School Bond Proposal that will be voted on at the May 5th Special Election. Mr. Heitsch discussed the reasons for seeking the \$131.5 million bond proposal including: core facility improvements, safety and security, technology, buses & equipment, and updates and improvements. He discussed the modifications that were made in order to reduce the bond amount from previous bond proposals.

Minutes Acceptance: Minutes of Feb 16, 2015 6:00 PM (APPROVAL OF ITEMS ON CONSENT AGENDA)

Mr. Heitsch stated the bond amount was based on a critical needs evaluation completed by a Capital Planning Advisory Committee of parents, community leaders and other taxpayers.

Mr. Heitsch discussed a 3-person independent Citizens Oversight Team that will monitor bond funds and bond work performed.

Discussion followed regarding effective use of technology, enhancement of student test scores, and the need to compete with other school districts.

5. OTHER BUSINESS

No other business was heard.

6. COUNCIL COMMENT

No Council comment was heard.

7. ADJOURNMENT

1. Motion to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jeff Scott, Councilmember
SECONDER:	Greg Cowley, Councilmember
AYES:	Greg Cowley, JoAnne McShane, Jeff Scott
ABSENT:	William Galvin, Steve Schneemann

William E. Galvin, Mayor

Susan K. Halberstadt, City Clerk

Approval Date: _____

Minutes Acceptance: Minutes of Feb 16, 2015 6:00 PM (APPROVAL OF ITEMS ON CONSENT AGENDA)



Regular City Council Meeting
7:00 PM, MONDAY, FEBRUARY 16, 2015
City Council Chambers
23600 Liberty Street
Farmington, MI 48335

DRAFT

REGULAR MEETING MINUTES

A Regular meeting of the Farmington City Council was held on February 16, 2015, in City Council Chambers, 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:00 PM by Councilmember JoAnne McShane.

1. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Greg Cowley	Councilmember	Present	
William Galvin	Mayor	Absent	
JoAnne McShane	Councilmember	Present	
Steve Schneemann	Mayor Pro Tem	Absent	
Jeff Scott	Councilmember	Present	

City Administration Present

- Director Christiansen
- Director Demers
- Superintendent Eudy
- City Clerk Halberstadt
- City Manager Pastue
- Treasurer Weber

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT

No public comment was heard.

4. APPROVAL OF ITEMS ON CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jeff Scott, Councilmember
SECONDER:	Greg Cowley, Councilmember
AYES:	Cowley, McShane, Scott
ABSENT:	Galvin, Schneemann

A. Minutes of the City Council - Special - Jan 5, 2015 7:00 PM

Minutes Acceptance: Minutes of Feb 16, 2015 7:00 PM (APPROVAL OF ITEMS ON CONSENT AGENDA)

- B. Minutes of the City Council - Special - Jan 20, 2015 4:00 PM**
- C. Minutes of the City Council - Regular - Jan 20, 2015 7:00 PM**
- D. Farmington Monthly Payments Report**
- E. Public Safety Monthly Report**
- F. Farmington Quarterly Financial Report**
- G. Farmington Quarterly Investment Report**
- H. Farmington 47Th District Court Quarterly Report**

5. APPROVAL OF REGULAR AGENDA

Motion to approve the regular agenda as amended, removing Item No. 11, Closed Session.

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	Greg Cowley, Councilmember
SECONDER:	Jeff Scott, Councilmember
AYES:	Cowley, McShane, Scott
ABSENT:	Galvin, Schneemann

6. PRESENTATION/PUBLIC HEARINGS

A. Introduction of New Deputy Director of Public Safety - Ted Warthman

Demers recognized the promotion of Ted Warthman to the position of Deputy Director. He provided a brief background on Warthman and stated he looked forward to working with him in moving the department forward.

Warthman expressed appreciation for his promotion and looked forward to having a larger role in the department. He thanked City Council and City Manager for their ongoing support of the department. He expressed appreciation to his family and fellow DPS staff for their support.

Demers issued a certificate of appreciation to Alicia Trotter for her work as a cadet. He noted she will be leaving for a full time job as a police officer in another community.

Pastue stated the City has a tremendous Public Safety Department. He noted Warthman was instrumental in putting together the cadet program.

McShane stated Warthman deserved this honor and wished him success in his new job. She also wished Alicia success in her new job.

B. Approve 2015 Founders Festival

Dan Irvin, Executive Director for the Greater Farmington Area Chamber of

Minutes Acceptance: Minutes of Feb 16, 2015 7:00 PM (APPROVAL OF ITEMS ON CONSENT AGENDA)

Commerce, presented plans for the 2015 Founders Festival. He discussed changes that will be made from the 2014 festival.

Discussion followed regarding locations for the carnival and ox roast, events at Shiawasse Park, and the parade responsibility.

Irvin commented the crafters this year would be juried to ensure a level of quality is maintained.

Discussion followed regarding the timeline for the Fresh Thyme market construction and how it will be accommodated during the festival.

Motion to adopt a resolution, as amended, approving the 2015 Founders Festival which includes approving dates for the Festival, event locations, authorizing closing of roads, and authorizing applications for temporary liquor licenses. [SEE ATTACHED RESOLUTION NO. 02-15-002].

The votes were taken in the following order: Galvin, McShane, Schneemann, Scott, Cowley.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg Cowley, Councilmember
SECONDER:	Jeff Scott, Councilmember
AYES:	Greg Cowley, JoAnne McShane, Jeff Scott
ABSENT:	William Galvin, Steve Schneemann

7. UNFINISHED BUSINESS

No unfinished business was heard.

8. NEW BUSINESS

A. Agreements with Civic Theater General Manager and Farmers Market Master

City Administration recommended extending the existing agreements with the Civic Theater General Manager and Market Master. This would allow the new City Manager ample time to evaluate the agreements. It would send a strong message of support from the City Council to both the Civic Theater General Manager and Market Master.

Motion to adopt a resolution extending the agreements with the Civic Theater General Manager and Farmers Market Master for one additional year. [SEE ATTACHED RESOLUTION NO. 02-15-003].

Minutes Acceptance: Minutes of Feb 16, 2015 7:00 PM (APPROVAL OF ITEMS ON CONSENT AGENDA)

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Jeff Scott, Councilmember
SECONDER: Greg Cowley, Councilmember
AYES: Greg Cowley, JoAnne McShane, Jeff Scott
ABSENT: William Galvin, Steve Schneemann

B. Board and Committee Reappointments

Motion to make the following re-appointments: Arnold Campbell to the Charter Review Committee for a 1-year term ending 12/31/15; Valerie Greer to the Downtown Development Authority for a 4-year term ending 2/28/19; Brian Golden to the Public Access Promotion Committee for a 3-year term ending 3/31/18; and Paul King to the Corridor Improvement Association for a 3-year term ending 3/31/17.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Jeff Scott, Councilmember
SECONDER: Greg Cowley, Councilmember
AYES: Greg Cowley, JoAnne McShane, Jeff Scott
ABSENT: William Galvin, Steve Schneemann

9. DEPARTMENT HEAD COMMENTS

Eudy advised residents to make sure they keep heat in area of the water meter. He cautioned residents to wait until their streets have been plowed before clearing their driveways. He stated SLC Water Meter has completed 800+ water meter installations.

Pastue pointed out in the past the Chamber of Commerce has worked well with the Mansion volunteers in coordinating Founders Festival activities.

10.COUNCIL COMMENT

Cowley was gratified to hear a presentation from Farmington Public Schools Superintendent, George Heitsch, regarding the school bond proposal. He has become more of a believer after hearing the presentation. He recognizes the schools need to be competitive in order to attract new families to the community.

11.ADJOURNMENT

1. Motion to adjourn the meeting.x

The meeting adjourned at 7:40 p.m.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Greg Cowley, Councilmember
SECONDER: Jeff Scott, Councilmember
AYES: Greg Cowley, JoAnne McShane, Jeff Scott
ABSENT: William Galvin, Steve Schneemann

 William E. Galvin, Mayor

 Susan K. Halberstadt, City Clerk

Approval Date: _____

Minutes Acceptance: Minutes of Feb 16, 2015 7:00 PM (APPROVAL OF ITEMS ON CONSENT AGENDA)

**Farmington City Council
Staff Report**

Council Meeting Date:
March 16, 2015

**Reference
Number
(ID # 1799)**

Submitted by: Amy Norgard, Controller

Description: Farmington Monthly Payments Report, February 2015

Requested Action:

Approve Farmington Monthly Payments Report

Background:

See attachment

Agenda Review

Review:

Amy Norgard Pending

City Manager Pending

City Council Pending 03/16/2015 7:00 PM

CITY OF FARMINGTON - MONTHLY PAYMENTS REPORT

MONTH OF FEBRUARY 2015

FUND #	FUND NAME	AMOUNT:
101	GENERAL FUND	\$ 289,371.40
202	MAJOR STREET FUND	\$ 70,122.12
203	LOCAL STREET FUND	\$ 11,464.94
244	CORRIDOR IMPROVEMENT AUTHORITY	\$ 109.41
592	WATER & SEWER FUND	\$ 307,227.27
595	FARMINGTON COMMUNITY THEATER FUND	\$ 36,797.20
640	DPW EQUIPMENT REVOLVING FUND	\$ 19,970.07
701	AGENCY FUND	\$ 7,563.64
736	PUBLIC EMPLOYEE HEALTH CARE FUND	\$ 98,643.79
	TOTAL CITY PAYMENTS ISSUED:	\$ 841,269.84
136	47TH DISTRICT COURT FUND	\$ 195,932.83
248	DOWNTOWN DEVELOPMENT AUTHORITY FUND	\$ 13,204.39
296	SWOCC FUND	\$ 87,228.77
	TOTAL OTHER ENTITIES PAYMENTS ISSUED:	\$ 296,365.99
	TOTAL PAYMENTS ISSUED	\$ 1,137,635.83

A detailed Monthly Payments Report is
on file in the Treasurer's Office.

CITY OF FARMINGTON - ACH PAYMENTS REPORT

MONTH OF FEBRUARY 2015

<u>TRANSFER FROM:</u>	<u>TRANSFER TO:</u>	<u>DESCRIPTION:</u>	<u>AMOUNT:</u>
Agency Tax	Farmington Public Schools	Tax Payment #17	171,709.45
Agency Tax	Oakland County	Tax Payment #17	32,988.45
Agency Tax	Farmington Comm. Library	Tax Payment #17	10,668.52
Agency Tax	Farmington Public Schools	Tax Payment #18	169,197.10
Agency Tax	Oakland County	Tax Payment #18	39,208.98
Agency Tax	Farmington Comm. Library	Tax Payment #18	11,946.21
Agency Tax	Farmington Public Schools	Tax Payment #19	167,027.39
Agency Tax	Oakland County	Tax Payment #19	32,448.10
Agency Tax	Farmington Comm. Library	Tax Payment #19	9,687.90
Agency Tax	Farmington Public Schools	Tax Payment #20	308,143.11
Agency Tax	Oakland County	Tax Payment #20	69,375.00
Agency Tax	Farmington Comm. Library	Tax Payment #20	20,790.80
General Fund	Chase (Payroll Acct)	Direct Deposit Payroll	196,288.69
General Fund	Federal Gov't	W/H & FICA Payroll	70,493.74
General Fund	MERS	January Transfer	52,688.82
General Fund	MERS HCSP	January Transfer	1,119.66
TOTAL CITY ACH TRANSFERS			1,363,781.92
Court Fund	Chase (Payroll Acct)	Direct Deposit Payroll	78,929.99
Court Fund	Federal Gov't	W/H & FICA Payroll	28,515.31
SWOCC Fund	Chase (Disbursing Acct)	Dir.Dep. Pay & W/H & FICA	24,918.38
TOTAL OTHER ENTITIES ACH TRANSFERS			132,363.68

**Farmington City Council
Staff Report****Council Meeting Date:**
March 16, 2015**Reference
Number
(ID # 1798)****Submitted by:** Frank Demers, Director of Public Safety**Description:** February Public Safety Report**Requested Action:**

APPROVE

Background:

SEE ATTACHMENT

Agenda Review**Review:**

Frank Demers Completed 03/04/2015 3:37 PM

City Manager Pending

City Council Pending 03/16/2015 7:00 PM



MONTHLY REPORT FEBRUARY 2015

DRUG PARAPHERNALIA/WARRANT OTHER POLICE DEPARTMENT

On February 1st an officer stopped a vehicle on Grand River near Smithfield after learning the registered owner of the vehicle had an outstanding Operating While Intoxicated warrant out of West Bloomfield. A traffic stop was conducted near the entrance of the Muirwood Apartments. The driver was identified as the registered owner. The warrant was confirmed valid by West Bloomfield police. During a search of the vehicle, a Marijuana grinder was located in the passenger's purse and confiscated. The passenger was cited for drug paraphernalia and released. The driver was turned over to West Bloomfield police.

SNOW EMERGENCY

On February 2nd the department impounded five vehicles as a result of the snow emergency that was declared. Officers went from subdivision to subdivision in an attempt to get residents to move their vehicles off the road prior to plow trucks plowing the subdivision roads. If vehicle owners could not be reached, their vehicles were towed and the owners ticketed.

ASSIST CITIZEN

On February 4th, at approximately 2:46 a.m., officers were dispatched to the Drakeshire Apartment complex for a report of a citizen assist. Upon arrival the officers learned from the complainant that he is having water flow into his apartment from the upstairs' neighbor's apartment. Officers assisted the complainant in contacting maintenance to assist the complainant.

MALICIOUS DESTRUCTION OF PROPERTY

On February 4th a Farmington Place Apartment resident came to this department to report that over the past several months she has experienced several suspicious circumstances in the building. There have been missing ornaments from her door and a fellow resident that buzzes her door from the lobby and only laughs when she asks what he wants. The resident feels that things are escalating now that her vehicle has been severely "keyed". She has not witnessed anybody do the damage to her vehicle but suspects the same person who has been buzzing her apartment. The resident knows this person from childhood and feels that he has mental deficiencies. The case remains

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open pending an interview with the suspect.

IDENTITY THEFT

On February 4th a Loomis Drive resident came into this department to report that while applying for a line of credit he learned that there was an outstanding bill from a Verizon account that he did not open. Verizon advised the resident to make a police report in order to have the matter investigated and resolved. The case has been turned over to the Detective Bureau.

DRIVING WHILE LICENSE SUSPENDED (DWLS)

On February 5th, at 7:32 p.m., an officer found a vehicle that had driven off of the north side of Freedom near Farmington Road and crashed into a snow bank. The vehicle had damage to the bumper and fenders. The driver stated that he was trying to put on gloves when he lost control of his vehicle and drove off the road. A subsequent LEIN and SOS check determined that the driver had a suspended driver's license. He was arrested and the vehicle was impounded.

OPERATING WHILE INTOXICATED (OWI)

On February 6th, at 10:30 a.m., an officer stopped a vehicle near Grand River and Farmington Road for driving 55 mph in a 35 mph zone. Upon making contact with the driver, the officer noted the odor of alcohol and the driver admitted to drinking. The driver submitted to field sobriety tests and a preliminary breath test (PBT) and failed. The driver was placed under arrest, his vehicle towed, and he was transported back to the public safety building. The driver submitted to a breath test with a result of .20 and .21. The driver was held until sober and then released.

SUSPICIOUS CIRCUMSTANCE

On February 6th, at approximately 6:00 p.m., a Farmington Hills resident came to the department to report that he has been receiving harassing text messages from a former landlord. The complainant advised that his most recent harassing text message included a comment about the complainant driving a new vehicle. The complainant became concerned because the vehicle described in the text was not the car of the complainant, but instead was the complainant's brother's vehicle. The complainant advised that his brother lives on Manning Street and wanted to report the incident with this department because he fears that his former landlord will damage his brother's vehicle. The landlord was contacted and same was advised to avoid the Farmington home.

OPERATING WHILE INTOXICATED (OWI)

On February 7th, at approximately 12:14 a.m., a commander on patrol stopped a vehicle in the area of Grand River and Indoplex for improper lane use and driving without its headlights on. Further investigation revealed that the driver exhibited signs of intoxication and he failed several sobriety exams. The driver was arrested for OWI. The driver submitted to a Datamaster breath test at the Farmington jail with a result of a .18. The driver was housed until sober.

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THREATENING TELEPHONE CALL

On February 7th, at 4:30 p.m., a resident reported that he had been threatened over the phone earlier in the day by an acquaintance. The resident stated that he had owned a gas station fifteen years prior and he received a call from a subject who had done work for him. The subject stated he still owed the subject money and if he didn't get paid he would break his legs. The officer called the subject who admitted to making the threat. The subject was advised to have no contact with the resident and to get an attorney if he wanted to sue. The resident was given information on how to obtain a Personal Protection Order (PPO).

OPERATING WHILE INTOXICATED (OWI)

On February 8th, at approximately 3:13 a.m., an officer on patrol stopped a vehicle in the area of Grand River and Brittany Hill. Further investigation revealed that the driver exhibited signs of intoxication and same failed several sobriety exams. The driver was arrested for OWI and was transported to the Farmington jail where he submitted to a Datamaster Breath Test with a result of a .10. The driver was housed until sober.

OPERATING WHILE INTOXICATED (OWI)

On February 9th, at approximately 3:13 a.m., an officer on patrol stopped a vehicle in the area of Grand River and Brittany Hill for tailgating another vehicle. Further investigation revealed that the driver had been drinking alcohol and exhibited signs of intoxication. The driver failed several sobriety exams and was arrested for OWI. While inventorying the driver's vehicle prior to impoundment, an opened bottle of liquor was discovered under the driver's front seat. The driver submitted to a Datamaster breath test at the Farmington jail with a result of a .10 BAC. The driver was held at the Farmington jail.

MISDEMEANOR WARRANT OTHER DEPARTMENT

On February 11th, at approximately 7:54 p.m., an officer on patrol stopped a vehicle in the area of Orchard Lake and Grand River Avenue for having a headlight out. Further investigation revealed that the driver had a warrant for his arrest out of the City of Hamtramck. Hamtramck police were unable to pick up the driver so he was released at the scene and advised to take care of his warrant.

OPERATING WHILE INTOXICATED (OWI)

On February 12th, at approximately 1:33 a.m., an officer on patrol was driving through the Village Shoe Inn parking lot when a vehicle backed out of a parking space and into the officer's patrol vehicle. The officer confronted the driver who advised that he did not see her patrol car. The driver advised that he had been drinking and exhibited signs of intoxication. The driver failed several sobriety exams and was arrested for OWI. The driver submitted to a Datamaster breath test at the Farmington jail with a result of a .18 BAC. The driver was housed at the Farmington jail.

DRIVING WHILE LICENSE SUSPENDED (DWLS)

On February 13th, at 9:43 p.m., an officer stopped a vehicle on Grand River near Drake Road for having a loud exhaust. The officer checked the driver's license through LEIN and SOS and determined that he had a suspended license. The driver was arrested

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and his vehicle was impounded. The driver was transported to the police station where he was processed and released with a citation.

RANGE TRAINING/QUALIFICATIONS

On February 14th officers completed required qualification courses of fire as well as further training exercises and a written "Use of Force" test.

COMMERCIAL STRUCTURE FIRE

On February 15th, at 8:17 p.m., officers were dispatched to the 22000 block of Orchard Lake Road for the report of a fire in the kitchen of a restaurant. Officers arrived and utilized a fire extinguisher to put out the fire. The grease fire was contained with a fire suppression system, however, it did not completely extinguish the flames. The quick action by officers prevented the fire from spreading throughout the kitchen.

DRIVING WHILE LICENSE SUSPENDED (DWLS)

On February 16th an officer responded to an injury accident at Farmington Road and Slocum. During the investigation the officer learned that one of persons involved had a suspended driver's license. The person was taken into custody and issued a citation for DWLS.

HOUSE FIRE/ARSON

On February 17th officers responded to the 23000 block of Floral on smoke coming from a bedroom. Upon arrival there was visible smoke coming from the front bedroom. A fire crew went into the house and extinguished the fire, containing the fire to only the bedroom. After subsequent interviews and investigation it was learned the fire was intentionally set.

HARASSING TELEPHONE CALLS

On February 18th, at 12:38 p.m., an officer responded to a Jamestown Apartments resident for the report of unknown persons calling her multiple times over the past couple days. Each time, the person calling would ask the woman if she was Indian and what her name was. The suspect(s) appeared to be using "caller ID spoofing" in order to make it look like the call was coming from a certain number when it actually was coming from another source. The husband of the victim attempted to call back one of the numbers and ended up talking to the rightful owner of the line who had no knowledge of the situation. The victim is looking to her cellular carrier for assistance as there is no suspect information available.

DRIVING WHILE LICENSE SUSPENDED (DWLS)/WARRANTS

On February 18th, at 7:00 p.m., an officer stopped a vehicle on Grand River at Shiawassee for driving without headlights on after dark. A subsequent investigation determined that the driver had ten (10) current suspensions on her driver's license and three (3) warrants for her arrest for traffic related offenses. The driver was arrested and lodged in the Farmington jail until she could post bond.

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POSSESSION OF MARIJUANA

On February 18th, at 9:54 p.m., an officer stopped a vehicle on Farmington Road and Nine Mile for defective equipment. Upon contacting the driver the officer detected a strong odor of Marijuana coming from inside the car. The occupant denied smoking Marijuana but during a subsequent search of the vehicle, 12.5 grams of suspected Marijuana was located. A pipe used for smoking Marijuana was also located. The lone female was arrested and transported to the Farmington jail where she was booked and lodged. The driver's money (\$65) was confiscated.

WARRANT ARREST

On February 19th, at 9:54 p.m., officers were dispatched to the 32000 block of Grand River for the report of the odor of burnt Marijuana. Officers suspected the odor was coming from an apartment. Officers made contact with the occupant but she refused entry. The officers checked the woman's information through LEIN and found that she had two warrants for her arrest out of Livonia. The subject was arrested and turned over to Livonia police.

CARBON MONOXIDE (CO) ALARM

On February 20th, at 12:39 a.m., officers were dispatched to the 33000 block of Orchard Street for the report of a CO alarm. Officers utilized a gas monitor and determined that there was no CO but her fifteen (15) year old CO alarm needed to be replaced. The resident was very concerned about not having a functioning CO alarm. The officer returned to the station and retrieved an alarm which had been donated by True Value. The officer installed the new alarm in her home.

ASSIST OTHER GOVERNMENT AGENCY

On February 20th, at approximately 8:00 p.m., a resident came into the police department advising that he thinks that he might have been the victim of a scam. The resident advised that he had received a phone call from a subject reporting to be from the IRS. The caller advised that the resident was delinquent on his taxes and needed to pay with Visa gift cards. The resident paid over \$4,000 to the caller by giving the Visa control numbers over the phone. The Visa cards were immediately cashed which made the resident suspicious. The man was given information on how to report the crime to the IRS.

DRIVING WHILE LICENSE SUSPENDED (DWLS)/WARRANTS OTHER DEPARTMENT

On February 23rd an officer stopped a vehicle on westbound M-5 near Halsted for having no plate and improper lane use. The driver had a suspended driver's license and an assault warrant out of Detroit. The driver was arrested for DWLS and his vehicle was impounded. The driver was booked and housed pending morning arraignment.

SMOKE INVESTIGATION

On February 25th, at approximately 11:49 p.m., officers were dispatched to Jets Pizza located at 30790 Grand River on a smoke investigation. Arriving officers found the

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cooler to have a faulty electrical wire which sparked causing a light odor of smoke. The cooler was unplugged and the employee notified of the problem.

IDENTITY THEFT

On February 26th a citizen came to the front desk to report that his identity had been stolen. The person reported that he e-filed his tax return and learned that it was rejected. When he contacted the IRS, he learned that a return was already filed last month using his name and Social Security number. The IRS flagged the return as fraudulent. The person was able to then send in his return to be processed.

LARCENY IN A BUILDING

On February 26th a resident of the Chatham Hills Apartment complex came into the public safety department to report that she had been the victim of a theft. The resident advised that she had ordered jewelry on-line and that UPS had delivered the package to her apartment door on February 22nd. The resident came home knowing that the package had been delivered but discovered that it was not in her building. The resident contacted UPS who verified that the package was delivered. The company that the resident purchased the item from advised the resident that they would send her a new item free of charge.

WARRANT ARREST OTHER DEPARTMENT

On February 27th, at approximately 2:39 a.m., an officer on patrol stopped a vehicle in the area of Grand River and School for speeding. Further investigation revealed that the passenger of the vehicle had a traffic warrant for his arrest out of the City of Hamtramck. Hamtramck police were contacted but they advised that they were unable to pick up the passenger due to staffing. The man was released on the scene and advised to take care of his warrant.

CREDIT CARD FRAUD

On February 28th a man came into this department to file a late report of credit card fraud. The man advised that unknown person(s) had used his Valero gas credit card at the Eight Mile and Farmington Road location several times in December and that he had contacted Valero about the incidents. Valero cancelled the stolen credit card and issued a new card with credits for the stolen amounts with the stipulation that the man file a police report. The man failed to file a report in a timely manner so Valero threatened to make him responsible for the fraudulent charges. In order to not be required to pay the charges the man filed the report. The matter has been turned over to the Detective Bureau for possible suspect development.

POSSESSION OF MARIJUANA

On February 28th an officer stopped a vehicle at Orchard Lake Road and Grand River for a dragging bumper and speed. The officer detected an odor of Marijuana coming from the interior of the vehicle. A search of the vehicle yielded a baggie of Marijuana in the center console. The officer confiscated the Marijuana. The driver was arrested and the vehicle was impounded. The driver was booked and housed. The driver received a citation for Possession of Marijuana.

Year to Date Through February

4.F.a

Classification	2014	2015	% Change
09001 MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	0	0	-
09002 NEGLIGENT HOMICIDE/MANSLAUGHTER (INVOLUNTARY)	0	0	-
09004 JUSTIFIABLE HOMICIDE	0	0	-
10001 KIDNAPPING/ABDUCTION	0	0	-
10002 PARENTAL KIDNAPPING	0	0	-
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	0	0	-
11002 SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	0	0	-
11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	0	0	-
11004 SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	0	0	-
11005 SEXUAL PENETRATION OBJECT -CSC 1ST DEGREE	0	0	-
11006 SEXUAL PENETRATION OBJECT -CSC 3RD DEGREE	0	0	-
11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	1	0	-100.0%
11008 SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	0	0	-
12000 ROBBERY	0	2	-
13001 NONAGGRAVATED ASSAULT	8	7	-12.5%
13002 AGGRAVATED/FELONIOUS ASSAULT	0	0	-
13003 INTIMIDATION/STALKING	0	6	-
20000 ARSON	0	1	-
21000 EXTORTION	0	0	-
22001 BURGLARY -FORCED ENTRY	2	1	-50.0%
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	0	0	-
23001 LARCENY -POCKETPICKING	0	0	-
23002 LARCENY -PURSESNAATCHING	0	0	-
23003 LARCENY -THEFT FROM BUILDING	2	4	100.0%
23004 LARCENY -THEFT FROM COIN-OPERATED MACHINE/DEVICE	0	0	-
23005 LARCENY -THEFT FROM MOTOR VEHICLE	2	2	0%
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	1	1	0%
23007 LARCENY -OTHER	5	3	-40.0%
24001 MOTOR VEHICLE THEFT	0	0	-
24002 MOTOR VEHICLE, AS STOLEN PROPERTY	0	0	-
24003 MOTOR VEHICLE FRAUD	0	0	-
25000 FORGERY/COUNTERFEITING	0	0	-
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	0	1	-
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	0	2	-
26003 FRAUD -IMPERSONATION	1	5	400.0%
26004 FRAUD -WELFARE FRAUD	0	0	-
26005 FRAUD -WIRE FRAUD	0	1	-
27000 EMBEZZLEMENT	0	1	-
28000 STOLEN PROPERTY	0	0	-
29000 DAMAGE TO PROPERTY	3	1	-66.7%
30001 RETAIL FRAUD -MISREPRESENTATION	0	0	-

Year to Date Through February

4.F.a

Packet Pg. 39

Classification	2014	2015	% Change	
30002	RETAIL FRAUD -THEFT	0	0	-
30003	RETAIL FRAUD -REFUND/EXCHANGE	0	0	-
30004	ORGANIZED RETAIL FRAUD	0	0	-
35001	VIOLATION OF CONTROLLED SUBSTANCE ACT	9	5	-44.4%
35002	NARCOTIC EQUIPMENT VIOLATIONS	9	4	-55.6%
36001	SEXUAL PENETRATION NONFORCIBLE -BLOOD/AFFINITY	0	0	-
36002	SEXUAL PENETRATION NONFORCIBLE -OTHER	0	0	-
37000	OBSCENITY	0	2	-
39001	GAMBLING- BETTING/WAGERING	0	0	-
39002	GAMBLING- OPERATING/PROMOTING/ASSISTING	0	0	-
39003	GAMBLING -EQUIPMENT VIOLATIONS	0	0	-
39004	GAMBLING -SPORTS TAMPERING	0	0	-
40001	COMMERCIALIZED SEX -PROSTITUTION	0	0	-
40002	COMMERCIALIZED SEX -ASSISTING/PROMOTING PROSTITUTI	0	0	-
40003	HUMAN TRAFFICKING - PURCHASING PROSTITUTION	0	0	-
51000	BRIBERY	0	0	-
52001	WEAPONS OFFENSE- CONCEALED	2	0	-100.0%
52002	WEAPONS OFFENSE -EXPLOSIVES	0	0	-
52003	WEAPONS OFFENSE -OTHER	0	0	-
64001	HUMAN TRAFFICKING - COMMERCIAL SEX ACTS	0	0	-
64002	HUMAN TRAFFICKING - INVOLUNTARY SERVITUDE	0	0	-
Total for Group A		45	49	8.9%
01000	SOVEREIGNTY	0	0	-
02000	MILITARY	0	0	-
03000	IMMIGRATION	0	0	-
09003	NEGLIGENT HOMICIDE -VEHICLE/BOAT	0	0	-
14000	ABORTION	0	0	-
22003	BURGLARY - UNLAWFUL ENTRY (NO INTENT)	0	0	-
22004	POSSESSION OF BURGLARY TOOLS	0	0	-
26006	FRAUD -BAD CHECKS	0	2	-
36003	PEEPING TOM	0	0	-
36004	SEX OFFENSE -OTHER	0	0	-
38001	FAMILY -ABUSE/NEGLECT NONVIOLENT	1	0	-100.0%
38002	FAMILY -NONSUPPORT	0	0	-
38003	FAMILY -OTHER	1	0	-100.0%
41001	LIQUOR LICENSE -ESTABLISHMENT	0	0	-
41002	LIQUOR VIOLATIONS -OTHER	3	4	33.3%
42000	DRUNKENNESS	0	0	-
48000	OBSTRUCTING POLICE	1	1	0%
49000	ESCAPE/FLIGHT	0	0	-
50000	OBSTRUCTING JUSTICE	3	4	33.3%

Classification	2014	2015	% Change
53001 DISORDERLY CONDUCT	1	1	0%
53002 PUBLIC PEACE -OTHER	0	2	-
54001 HIT and RUN MOTOR VEHICLE ACCIDENT	2	0	-100.0%
54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	19	13	-31.6%
55000 HEALTH AND SAFETY	0	0	-
56000 CIVIL RIGHTS	0	0	-
57001 TRESPASS	1	2	100.0%
57002 INVASION OF PRIVACY -OTHER	0	0	-
58000 SMUGGLING	0	0	-
59000 ELECTION LAWS	0	0	-
60000 ANTITRUST	0	0	-
61000 TAX/REVENUE	0	0	-
62000 CONSERVATION	0	1	-
63000 VAGRANCY	0	0	-
70000 JUVENILE RUNAWAY	0	0	-
73000 MISCELLANEOUS CRIMINAL OFFENSE	1	3	200.0%
75000 SOLICITATION	0	0	-
77000 CONSPIRACY (ALL CRIMES)	0	0	-
Total for Group B	33	33	0%
2800 JUVENILE OFFENSES AND COMPLAINTS	1	3	200.0%
2900 TRAFFIC OFFENSES	34	27	-20.6%
3000 WARRANTS	40	36	-10.0%
3100 TRAFFIC CRASHES	55	44	-20.0%
3200 SICK / INJURY COMPLAINT	154	154	0%
3300 MISCELLANEOUS COMPLAINTS	234	256	9.4%
3400 WATERCRAFT COMPLAINTS / ACCIDENTS	0	0	-
3500 NON-CRIMINAL COMPLAINTS	251	79	-68.5%
3600 SNOWMOBILE COMPLAINTS / ACCIDENTS	0	0	-
3700 MISCELLANEOUS TRAFFIC COMPLAINTS	155	923	495.5%
3800 ANIMAL COMPLAINTS	15	11	-26.7%
3900 ALARMS	49	40	-18.4%
Total for Group C	988	1573	59.2%
2700 LOCAL ORDINANCES - GENERIC	0	0	-
4000 HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	2	-
4100 NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	2	1	-50.0%
4200 PARKING CITATIONS	1	0	-100.0%
4300 LICENSE / TITLE / REGISTRATION CITATIONS	0	0	-
4400 WATERCRAFT CITATIONS	0	0	-
4500 MISCELLANEOUS A THROUGH UUUU	120	89	-25.8%
4600 LIQUOR CITATIONS / SUMMONS	0	0	-
4700 COMMERCIAL VEHICLE CITATIONS	0	0	-

Year to Date Through February

4.F.a

Packet Pg. 41

Classification	2014	2015	% Change
4800 LOCAL ORDINANCE WARNINGS	0	0	-
4900 TRAFFIC WARNINGS	0	0	-
Total for Group D	123	92	-25.2%
5000 FIRE CLASSIFICATIONS	25	21	-16.0%
5100 18A STATE CODE FIRE CLASSIFICATIONS	0	0	-
Total for Group E	25	21	-16.0%
6000 MISCELLANEOUS ACTIVITIES (6000)	0	0	-
6100 MISCELLANEOUS ACTIVITIES (6100)	0	0	-
6200 ARREST ASSIST	0	0	-
6300 CANINE ACTIVITIES	0	0	-
6500 CRIME PREVENTION ACTIVITIES	0	0	-
6600 COURT / WARRANT ACTIVITIES	0	0	-
6700 INVESTIGATIVE ACTIVITIES	0	0	-
Total for Group F	0	0	-
Total for all Groups	1214	1768	45.6%

**Farmington City Council
Staff Report**
Council Meeting Date:
March 16, 2015

**Reference
Number
(ID # 1808)**
Submitted by: Vincent Pastue, City Manager

Description: Hero Day/Farmington Public Library

Requested Action:

Move to approve special event request from the Farmington Community Library to host Hero Day at the Sundquist Pavilion Thursday, June 25, 2015

Background:

The City received a special event request from Maria Showich-Gallup, Librarian with the Farmington Community Library to host an event to celebrate a summer reading program in downtown Farmington. The event, Hero Day, is scheduled for Thursday, June 25, 2015 at 2:00 p.m. in the Sundquist Pavilion. The actual program will begin at 2:00 p.m., however the library requests reserving the pavilion from 1:00 - 4:00 p.m. for set-up and breakdown.

Agenda Review
Review:
Vincent Pastue Pending
City Manager Pending
City Council Pending 03/16/2015 7:00 PM

City of Farmington Special Event Application

Directions: Complete this application in accordance with the city of Farmington's Special Events Policy and return it to the City Manager's office at least 30 days prior to the starting date of the event.

Sponsoring Organization's Legal Name Farmington Community Library Phone 248-553-0300 x220

Organization Address 23500 Liberty St. Farmington MI 48335-

Organization's Agent Maria Shorick-pulley Phone 248-553-0300 x220

Agent's Title Librarian II

Agent's Address 23500 Liberty St Farmington, MI 48335

Event Name Hero Day

Event Purpose To celebrate a Summer Reads Program in Downtown Farmington

Event Dates June 25, Thursday

Event Times 1-4 - Start time of program 2P.m

Event Location Parkin

1. TYPE OF EVENT: Based on Policy Section 2, this event is:

- City Operated Event
- Other Non-Profit Event
- Co-sponsored Event
- Other For-Profit Event

2. ANNUAL EVENT: Is this event expected to occur next year [YES] [NO]

If YES, you can reserve a date for next year with this application (See Policy Section 15). To reserve dates for next year, please provide the following information:

Normal Event Schedule
(e.g., third weekend in July) _____

Next year's specific dates: _____

3. **An EVENT MAP** [is] [is not] attached. If you event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lot that you are requesting to be blocked off.

4. **VENDORS:** Food Concessions [YES] [NO] Other Vendors [YES] [NO]

If yes, refer to Policy Section 13 for license and insurance requirements.

5. **EVENT SIGNS:** Will this event include the use of signs [YES] [NO]

If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs: **Please complete sign illustration sheet on page 4 and include with the application.**

6. **EXEMPT PARKING:** Are you requesting exempt parking? (See Policy Section 5) [YES] [NO]

If yes, list the lots or locations where exempt parking is requested:

7. **OTHER REQUESTS:** _____

8. CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:
- a. A certificate of insurance must be provided which names the city of Farmington as an additional named insured party on the policy. (see Policy Section 10 for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms. (refer to Policy Section 12)
 - c. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. (see Policy Section 11)
 - d. All food vendors must be approved by the Oakland County Health Department, and each food and/or other vendor must provide the city with a certificate of insurance which names the city of Farmington as an additional named insured party on the policy. (see Policy Section 13)
 - e. The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, in accordance with the city's special event policy. The event will be operated in conformance with the written confirmation of approval. (see Policy Sections 11 and 16)
 - f. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the city and will promptly pay any billing for city services which may be rendered, pursuant to Policy Sections 3 and 4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this special event, affirm the above understandings, and agree that my sponsoring organization will comply with the city's Special Event Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.

2/17/15
Date

Mari Jones
Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least thirty (30) days prior to the first day of the event to:

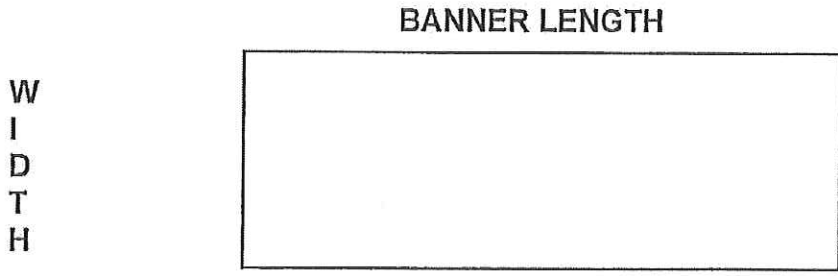
City Manager's Office
23600 Liberty Street
Farmington MI 48335

Phone: 248 474-5500-221

Signs or banners approved by the city of Farmington for special events shall be designed and made in an artistic and workman-like manner.

THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

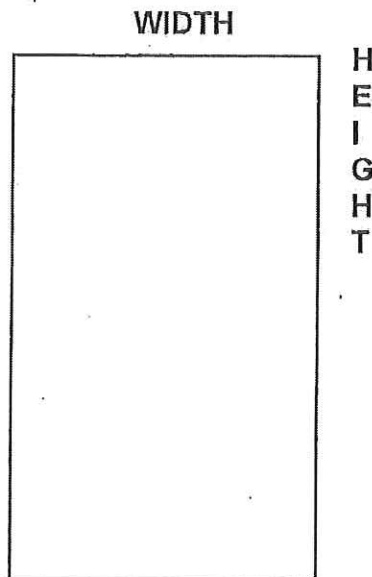
Total square footage of the banner cannot exceed 32 square feet.



Write copy of banner in the box.

Total Square Footage of the sign cannot exceed eight square feet.

Stand-up A Frame sign



Write sign copy inside sign area.

**Farmington City Council
Staff Report**

Council Meeting Date:
March 16, 2015

**Reference
Number
(ID # 1809)**

Submitted by: Vincent Pastue, City Manager

Description: Pavilion Story Time

Requested Action:

Move to approve special event request from the Farmington Community Library to host Pavilion Story Time, June 18, 25, July 2, 9, 23 and 30, 11:00 a.m. - 12:00 p.m. in Riley Park

Background:

The City received a special event request from Maria Showich-Gallup, Librarian with the Farmington Community Library. The request is to host Pavilion Story time, an outside story time for families in Riley Park on Thursdays, June 18, 25, July 2, 9, 23, and 30 from 11:00 a.m. until 12:00 p.m

Agenda Review

Review:

Vincent Pastue Pending
City Manager Pending
City Council Pending 03/16/2015 7:00 PM

City of Farmington Special Event Application

Directions: Complete this application in accordance with the city of Farmington's Special Events Policy and return it to the City Manager's office at least 30 days prior to the starting date of the event.

Sponsoring Organization's Legal Name Farmington Community Library Phone 248-553-0300 x220

Organization Address 23500 Liberty St.

Organization's Agent Maria Showich-Gallup Phone 248-553-0300 x220

Agent's Title Librarian II

Agent's Address 23500 Liberty St

Event Name Pavilion Story Time

Event Purpose Bring community to the Downtown area for story time

Event Dates June, 18, 25, July 2, 9, 23, 30

Event Times 11am to 12pm

Event Location Pavilion

1. TYPE OF EVENT: Based on Policy Section 2, this event is:

- City Operated Event
- Co-sponsored Event
- Other Non-Profit Event
- Other For-Profit Event

2. ANNUAL EVENT: Is this event expected to occur next year [YES] [NO]

If YES, you can reserve a date for next year with this application (See Policy Section 15). To reserve dates for next year, please provide the following information: June 23, 30, July 7, 21 & 28

Normal Event Schedule
(e.g., third weekend in July) Thursday

Next year's specific dates: June 23, 30, July 7, 21 & 28

3. An EVENT MAP [is] [is not] attached. If you event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lot that you are requesting to be blocked off.

4. VENDORS: Food Concessions [YES] [NO] Other Vendors [YES] [NO]

If yes, refer to Policy Section 13 for license and insurance requirements.

5. EVENT SIGNS: Will this event include the use of signs [YES] [NO]

If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs: **Please complete sign illustration sheet on page 4 and include with the application.**

6. EXEMPT PARKING: Are you requesting exempt parking? (See Policy Section 5)
[YES] [NO]

If yes, list the lots or locations where exempt parking is requested:

7. OTHER REQUESTS: _____

8. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that:
- a. A certificate of insurance must be provided which names the city of Farmington as an additional named insured party on the policy. (see Policy Section 10 for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms. (refer to Policy Section 12)
 - c. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. (see Policy Section 11)
 - d. All food vendors must be approved by the Oakland County Health Department, and each food and/or other vendor must provide the city with a certificate of insurance which names the city of Farmington as an additional named insured party on the policy. (see Policy Section 13)
 - e. The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, in accordance with the city's special event policy. The event will be operated in conformance with the written confirmation of approval. (see Policy Sections 11 and 16)
 - f. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the city and will promptly pay any billing for city services which may be rendered, pursuant to Policy Sections 3 and 4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this special event, affirm the above understandings, and agree that my sponsoring organization will comply with the city's Special Event Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.

Feb. 16, 2015
Date

Maria Stewart Guly
Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least thirty (30) days prior to the first day of the event to:

**City Manager's Office
23600 Liberty Street
Farmington MI 48335**

Phone: 248 474-5500-221

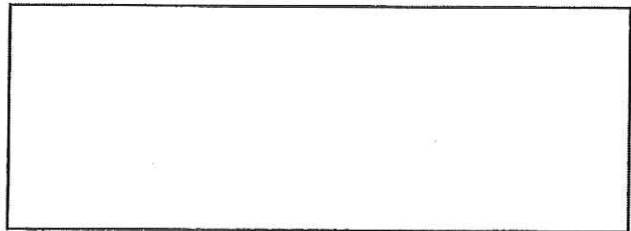
Signs or banners approved by the city of Farmington for special events shall be designed and made in an artistic and workman-like manner.

THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Total square footage of the banner cannot exceed 32 square feet.

BANNER LENGTH

W
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H



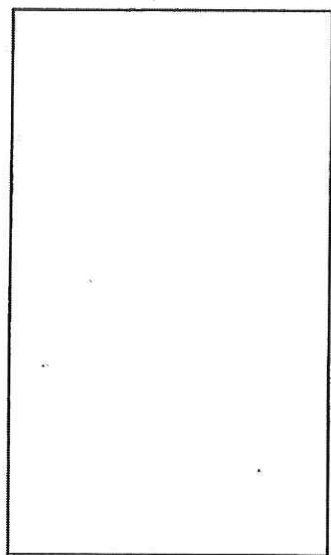
Write copy of banner in the box.

Total Square Footage of the sign cannot exceed eight square feet.

Stand-up A Frame sign

WIDTH

H
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Write sign copy inside sign area.

**Farmington City Council
Staff Report**

Council Meeting Date:
March 16, 2015

**Reference
Number
(ID # 1810)**

Submitted by: Vincent Pastue, City Manager

Description: Family Fun in Riley Park

Requested Action:

Move to approve special event request from the Farmington Community Library to host Family Fun in Riley Park, June 17, July 8, 22 August 5 and 19, 7:00 - 8:00 p.m. in Riley Park

Background:

The City received a special event request from Maria Showich-Gallup, Librarian with the Farmington Community Library. The request is to host outdoor family friendly concerts in Riley Park on Wednesdays, June 17, July 8, 22, August 5 and 19, 2015 with set-up time starting at 6:00 p.m. and the actual concert from 7:00 p.m. until 8:00 p.m. The event has been very successful over the past few summers.

Agenda Review

Review:

Vincent Pastue Pending

City Manager Pending

City Council Pending 03/16/2015 7:00 PM

City of Farmington Special Event Application

Directions: Complete this application in accordance with the city of Farmington's Special Events Policy and return it to the City Manager's office at least 30 days prior to the starting date of the event.

Sponsoring Organization's Legal Name Farmington Community Library Phone 248-553-0300 x 220

Organization Address 23500 Liberty Street Farmington, MI 48335

Organization's Agent Maria Showach Gallup Phone 248-553-0300 x 220

Agent's Title Librarian II

Agent's Address 23500 Liberty St. Farmington, MI 48335

Event Name Family Fun In Riley Park

Event Purpose Bring Family Friend concerts to Downtown

Farmington

Event Dates June 17, July 8, 22, ^{Aug} ~~July~~ 5, & 19

Event Times at set-up 6pm start time 7-8 pm

Event Location Pavilion

1. TYPE OF EVENT: Based on Policy Section 2, this event is:

- City Operated Event
- Co-sponsored Event
- Other Non-Profit Event
- Other For-Profit Event

2. ANNUAL EVENT: Is this event expected to occur next year [YES] [NO]

If YES, you can reserve a date for next year with this application (See Policy Section 15). To reserve dates for next year, please provide the following information:

used

Normal Event Schedule (e.g., third weekend in July) Wednesdays in June, July, Aug

Next year's specific dates: not sure

3. An EVENT MAP [is] [is not] attached. If you event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lot that you are requesting to be blocked off.

4. VENDORS: Food Concessions [YES] [NO] Other Vendors [YES] [NO]

If yes, refer to Policy Section 13 for license and insurance requirements.

5. EVENT SIGNS: Will this event include the use of signs [YES] [NO]

If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs: **Please complete sign illustration sheet on page 4 and include with the application.**

6. EXEMPT PARKING: Are you requesting exempt parking? (See Policy Section 5) [YES] [NO]

If yes, list the lots or locations where exempt parking is requested:

7. OTHER REQUESTS: _____

8. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that:
- a. A certificate of insurance must be provided which names the city of Farmington as an additional named insured party on the policy. (see Policy Section 10 for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms. (refer to Policy Section 12)
 - c. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. (see Policy Section 11)
 - d. All food vendors must be approved by the Oakland County Health Department, and each food and/or other vendor must provide the city with a certificate of insurance which names the city of Farmington as an additional named insured party on the policy. (see Policy Section 13)
 - e. The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, in accordance with the city's special event policy. The event will be operated in conformance with the written confirmation of approval. (see Policy Sections 11 and 16)
 - f. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the city and will promptly pay any billing for city services which may be rendered, pursuant to Policy Sections 3 and 4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this special event, affirm the above understandings, and agree that my sponsoring organization will comply with the city's Special Event Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.

2/16/15
Date

Mario Stowick-gulley
Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least thirty (30) days prior to the first day of the event to:

**City Manager's Office
23600 Liberty Street
Farmington MI 48335**

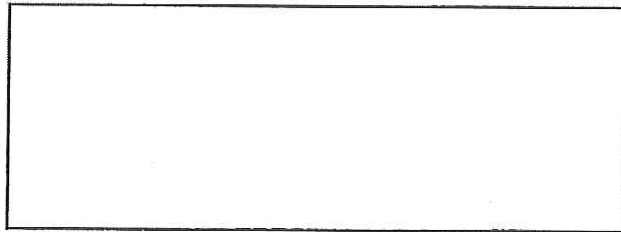
Phone: 248 474-5500-221

Signs or banners approved by the city of Farmington for special events shall be designed and made in an artistic and workman-like manner.
THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Total square footage of the banner cannot exceed 32 square feet.

BANNER LENGTH

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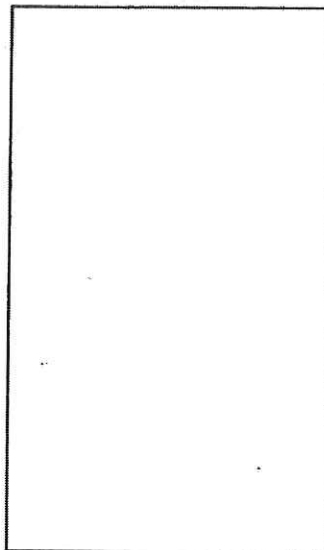
Write copy of banner in the box.

Total Square Footage of the sign cannot exceed eight square feet.

Stand-up A Frame sign

WIDTH

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Write sign copy inside sign area.

**Farmington City Council
Staff Report**
Council Meeting Date:
March 16, 2015

**Reference
Number
(ID # 1811)**
Submitted by: Vincent Pastue, City Manager

Description: American Cancer Society Relay for Life

Requested Action:

Move to approve American Cancer Society Relay for Life special event request to begin Saturday, May 16, 2015 and conclude Sunday, May 17, 2015

Background:

The American Cancer Society petitioned the City of Farmington to hold a fundraising event in Shiawassee Park, beginning Saturday May 16, 2015 and ending the following day. The *Relay for Life* is the national signature event for the American Cancer Society and a number of events have been held in communities throughout Oakland County.

They will utilize the entire park except the baseball fields. The event will include registration tents, a hospitality tent, and tents for the teams to rest or sleep. Banners and signs will be posted around and in Shiawassee Park. The organizers would also like to hang a banner and purple ribbons around Riley Park the week of May 11-17, 2015.

The participants will walk around the parameter as part of the fundraising activity. They anticipate over 500 participants. There will also be portable restrooms within the site. While the event would officially begin at 10:00 a.m. on Saturday morning the event organizers would need to begin mobilizing Friday, May 15 at 12:00 p.m.

The 2015 event would be the tenth year at the Shiawassee Park location. In this time, event organizers and City staff have a good understanding of the operation needs that include: waste collection, restrooms, noise limitations, lighting, and proper supervision.

Agenda Review
Review:

Vincent Pastue	Pending
City Manager	Pending
City Council Pending	03/16/2015 7:00 PM

City of Farmington Special Event Application

Directions: Complete this application in accordance with the city of Farmington's Special Events Policy and return it to the City Manager's office at least 30 days prior to the starting date of the event.

Sponsoring Organization's Legal Name American Cancer Society, Inc. Phone 248-663-3401

Organization Address 20450 Civic Center Southfield MI 48067

Organization's Agent Maurleen Rovas Phone 248-663-3444

Agent's Title Senior Manager, Relay for Life

Agent's Address 20450 Civic Center Dr Southfield MI 48076

Event Name Relay for Life Farmington/Farmington Hills

Event Purpose _____

Event Dates May 16th-17th 2015

Event Times 10:00am - 10:00am

Event Location Shiawassee Park 32340 Shiawassee Road, Farmington, MI 48336

1. TYPE OF EVENT: Based on Policy Section 2, this event is:

<input type="checkbox"/>	City Operated Event	<input type="checkbox"/>	Co-sponsored Event
<input checked="" type="checkbox"/>	Other Non-Profit Event	<input type="checkbox"/>	Other For-Profit Event
2. ANNUAL EVENT: Is this event expected to occur next year YES NO

If YES, you can reserve a date for next year with this application (See Policy Section 15). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July) third weekend in May

Next year's specific dates: May 21-22, 2016

3. An EVENT MAP [is] [is not] attached. If you event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lot that you are requesting to be blocked off.

4. VENDORS: Food Concessions [YES] [NO] Other Vendors [YES] [NO]

If yes, refer to Policy Section 13 for license and insurance requirements.

5. EVENT SIGNS: Will this event include the use of signs [YES] [NO]

If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs: Please complete sign illustration sheet on page 4 and include with the application.

1) Yard signs on day of event.
and 1 banner around Shawassee Park.

2) Hang banner + purple ribbons around Riley Park week of
May 11-17, 2015.

6. EXEMPT PARKING: Are you requesting exempt parking? (See Policy Section 5)

~~[YES]~~ [NO]

If yes, list the lots or locations where exempt parking is requested:

7. OTHER REQUESTS: Permission to hang banner +

purple ribbons in Riley Park week
of May 11-17, 2015

8. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that:
- a. A certificate of insurance must be provided which names the city of Farmington as an additional named insured party on the policy. (see Policy Section 10 for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms. (refer to Policy Section 12)
 - c. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. (see Policy Section 11)
 - d. All food vendors must be approved by the Oakland County Health Department, and each food and/or other vendor must provide the city with a certificate of insurance which names the city of Farmington as an additional named insured party on the policy. (see Policy Section 13)
 - e. The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, in accordance with the city's special event policy. The event will be operated in conformance with the written confirmation of approval. (see Policy Sections 11 and 16)
 - f. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the city and will promptly pay any billing for city services which may be rendered, pursuant to Policy Sections 3 and 4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this special event, affirm the above understandings, and agree that my sponsoring organization will comply with the city's Special Event Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.

X 12/9/2015
Date

X 
Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least thirty (30) days prior to the first day of the event to:

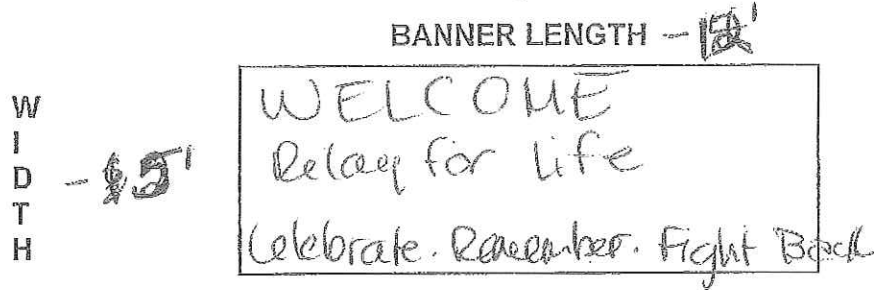
City Manager's Office
23600 Liberty Street
Farmington MI 48335

Phone: 248 474-5500-221

Signs or banners approved by the city of Farmington for special events shall be designed and made in an artistic and workman-like manner.

THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

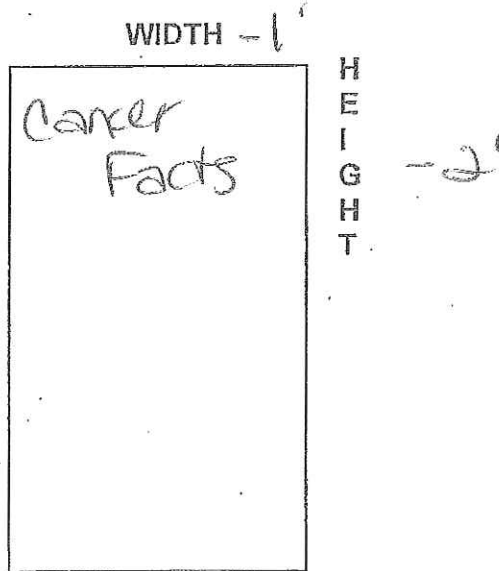
Total square footage of the banner cannot exceed 32 square feet.



Write copy of banner in the box.

Total Square Footage of the sign cannot exceed eight square feet.


Stand-up A Frame sign



Write sign copy inside sign area.

City of Farmington General Rules and Regulations
INDEMNIFICATION AGREEMENT

The American Cancer Society, Inc. agree(s) to defend, indemnify, and hold harmless the city of Farmington, Michigan from any claim, demand, suit, loss, cost of expense or any damage which may be asserted, claimed or recovered against or from the American Cancer Society, Inc. by reason of any damage to property, personal injury or bodily injury, including death, sustained by an person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the city of Farmington or by third parties, or by the agents, servants, employees or factors of any of them.

Signature 

Date 12/9/2015

Witness _____

Date _____



FARMINGTON
23600 Liberty Street
Farmington, Michigan 48335
248-474-5500
www.ci.farmington.mi.us

PARK RESERVATION PERMIT

Pavilion X Playscape Gazebo _____

Date Reserved May 16th - 17th 2015 Time 10am - 10am

Group American Cancer Society Inc. Group Size 100 +
Pavilion Capacity - 100 persons
Playscape Gazebo Capacity - 20 persons

Non-Profit Organization Yes X No _____

Group Representative Maureen Rovas Phone # 248-603-3444

Cell Phone # _____

Address 20450 Civic Center Dr. Southfield MI 48076

E-Mail _____

Event Relay For Life Farmington/Farmington Hills

Reservation Confirmed By _____ Date _____

- o Acceptance of this permit acknowledges receipt of Park Rules and Regulations.
- o Use of the park, other than for activities that have been specifically provided for by the City, must be approved by the Director of Public Services. Requests can be submitted in writing or by phone as follows:

City of Farmington
Department of Public Services
33720 W. Nine Mile Road
Farmington, Michigan 48335
248-473-7250

[Signature]
Signature of Applicant

Permit Fee is Non-refundable.

Original (City) _____ Applicant _____ Public Safety _____ Public Services _____

**Farmington City Council
Staff Report**
Council Meeting Date:
March 16, 2015

**Reference
Number
(ID # 1812)**
Submitted by: Vincent Pastue, City Manager

Description: Farmington Family YMCA Easter Egg Hunt

Requested Action:

Move to approve the Farmington Family YMCA Easter Egg Hunt special event request Saturday, April 4, 2015, 9:00 a.m. - 1:00 p.m.

Background:

City Administration received a special event request from the Farmington Family YMCA to host an Easter Egg Hunt for the children of Farmington and Farmington Hills, Saturday, April 4, 2015 from 9:00 a.m. - 1:00 p.m. in Shiawassee Park and the Pavilion. They are expecting about 500 in attendance.

The actual event is scheduled from 10:00 a.m. to 12:00 p.m.; however, they will occupy the park from 9:00 a.m. to 1:00 p.m. for setup and cleanup. They will have banners with the organizations name in front of the registration table and fifteen (15) yard signs in the grass measuring 18" X 24" indicating age groups.

Agenda Review
Review:

Vincent Pastue	Pending
City Manager	Pending
City Council Pending	03/16/2015 7:00 PM

City of Farmington Special Event Application

Directions: Complete this application in accordance with the city of Farmington's Special Events Policy and return it to the City Manager's office at least 30 days prior to the starting date of the event.

Sponsoring Organization's Legal Name Farmington Family YMCA Phone 248-553-4030

Organization Address 28100 Farmington Rd. Farm Hills, MI 48355

Organization's Agent Leana Parker Phone 586-610-3151

Agent's Title Child Care Director

Agent's Address 28100 Farmington Rd. Farm Hills, MI 48355

Event Name Easter Egg Hunt

Event Purpose Community Event

Event Dates April 4, 2015

Event Times 9:00am - 1:00pm

Event Location Shiawassee Park

- TYPE OF EVENT: Based on Policy Section 2, this event is:

<input type="checkbox"/>	City Operated Event	<input type="checkbox"/>	Co-sponsored Event
<input checked="" type="checkbox"/>	Other Non-Profit Event	<input type="checkbox"/>	Other For-Profit Event
- ANNUAL EVENT: Is this event expected to occur next year [YES] [NO]

If YES, you can reserve a date for next year with this application (See Policy Section 15). To reserve dates for next year, please provide the following information:

Attachment: ymca egg hunt special event application (1812 : Farmington Family YMCA Easter Egg Hunt)

Normal Event Schedule (e.g., third weekend in July) Saturday Before Easter

Next year's specific dates: _____

3. An **EVENT MAP** [is] [is not] attached. If you event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lot that you are requesting to be blocked off.

4. **VENDORS:** Food Concessions [YES] [NO] Other Vendors [YES] [NO]

If yes, refer to Policy Section 13 for license and insurance requirements.

5. **EVENT SIGNS:** Will this event include the use of signs [YES] [NO]

If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs: **Please complete sign illustration sheet on page 4 and include with the application.**

Banners in front of registration table +
yard signs marking age groups out
in the grass.

6. **EXEMPT PARKING:** Are you requesting exempt parking? (See Policy Section 5) [YES] [NO]

If yes, list the lots or locations where exempt parking is requested:

7. **OTHER REQUESTS:** _____

Attachment: ymca egg hunt special event application (1812 : Farmington Family YMCA Easter Egg Hunt)

8. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that:

- a. A certificate of insurance must be provided which names the city of Farmington as an additional named insured party on the policy. (see Policy Section 10 for insurance requirements)
- b. Event sponsors and participants will be required to sign Indemnification Agreement forms. (refer to Policy Section 12)
- c. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. (see Policy Section 11)
- d. All food vendors must be approved by the Oakland County Health Department, and each food and/or other vendor must provide the city with a certificate of insurance which names the city of Farmington as an additional named insured party on the policy. (see Policy Section 13)
- e. The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, in accordance with the city's special event policy. The event will be operated in conformance with the written confirmation of approval. (see Policy Sections 11 and 16)
- f. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the city and will promptly pay any billing for city services which may be rendered, pursuant to Policy Sections 3 and 4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this special event, affirm the above understandings, and agree that my sponsoring organization will comply with the city's Special Event Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.

3/9/15
Date

Leana Parker
Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least thirty (30) days prior to the first day of the event to:

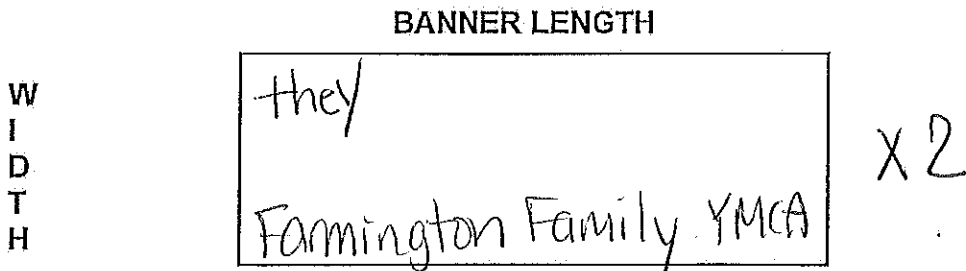
City Manager's Office
23600 Liberty Street
Farmington MI 48335

Phone: 248.474-5500-221

Attachment: ymca egg hunt special event application (1812 : Farmington Family YMCA Easter Egg Hunt)

Signs or banners approved by the city of Farmington for special events shall be designed and made in an artistic and workman-like manner.
THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

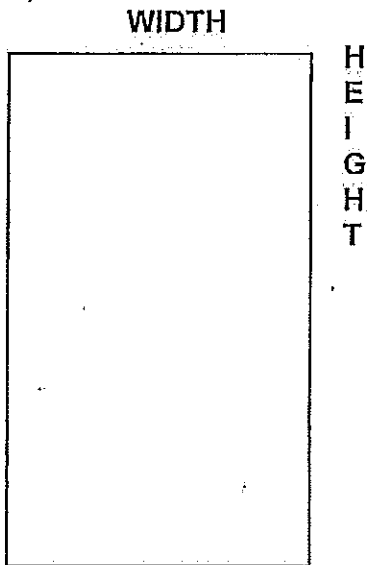
Total square footage of the banner cannot exceed 32 square feet.



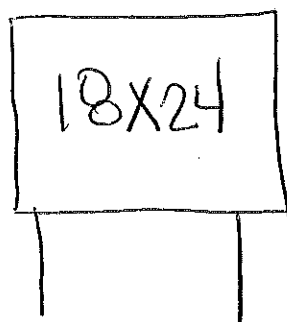
Write copy of banner in the box.

Total Square Footage of the sign cannot exceed eight square feet.

Stand-up A Frame sign



Write sign copy inside sign area.



yard signs w/ stakes
x 25

Attachment: ymca egg hunt special event application (1812 : Farmington Family YMCA Easter Egg Hunt)

**Farmington City Council
Staff Report****Council Meeting Date:**
March 16, 2015**Reference
Number
(ID # 1813)****Submitted by:** Vincent Pastue, City Manager**Description:** Child Abuse Prevention and Awareness Month**Requested Action:****Background:****Agenda Review****Review:**

Vincent Pastue Pending

City Manager Pending

City Council Pending 03/16/2015 7:00 PM



CARE House of Oakland County

Crain's Detroit Best Managed
Non Profit

44765 Woodward Ave.
Pontiac, Michigan
48341

Office: (248) 332-7173
CARE House: (248) 333-0999
Fax: (248) 333-1539
www.carehouse.org

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Javier Saucedo
Amber Stack
Dr. Michael Stafford
Pamela Truran
Tiffany Walker
Brian Wolfe

Patricia Rosen
Executive Director

March 3, 2015

Ms. Susan K. Halberstadt
City of Farmington Clerk's Office
23600 Liberty Street
Farmington, MI 48335

Dear Susan:

I am writing on behalf of CARE House of Oakland County to ask the City of Farmington to join other Oakland County municipalities to declare April to be Child Abuse Prevention and Awareness Month. This is an excellent opportunity for your municipality to demonstrate its support in ending child abuse and to support the numerous victims who are among us.

We would be honored if you would sponsor an official proclamation which would recognize the month of April as a way of educating the public on the seriousness of violence against our children. CARE House of Oakland County, as you may know, has been working tirelessly to provide the community with prevention, intervention, and therapy programs for child victims and their families. On April 2 at 9:30 a.m. we are hosting the planting of a pinwheel garden at the Oakland County Court House as part of our effort to bring awareness to the accomplishments that have been made and the work that still needs to be done. We hope you or an official representative will join us. If you are unable to attend, we ask that your proclamation be read to your supporters at your municipality's April meeting. We would also be pleased to attend to share information and answer questions. A sample proclamation and information on the pinwheel garden ceremony are attached.

If you have any questions, please give me a call. Thank you for consideration of this special request that impacts all of our children.

Sincerely,

Patricia R. Rosen
Executive Director

Enclosures

CHILD ABUSE PREVENTION AND AWARENESS MONTH

- WHEREAS, abuse and neglect are suffered by children in our communities, regardless of age, race, gender, or economic situation;
- WHEREAS, one in four girls and one in six boys will be sexually abused before the age of 18;
- WHEREAS, this reported maltreatment is only a portion of the overall problem threatening our children, for so many cases go unreported, and today's technology has brought with it a new and dangerous form of child endangerment, the online predator;
- WHEREAS, the devastating consequences of physical and emotional abuse of our children affects the community as a whole and finding solutions needs to be attended to by the community as a whole;
- WHEREAS, the State of Michigan has mandatory reporting by professionals working with children of any suspected abuse and neglect incidences—a major step—but more is needed in the community;
- WHEREAS, CARE House of Oakland County works to break the cycle of child abuse and neglect; provides a protective circle of light and hope for a better life; and advocates for the safety and protection of children;
- WHEREAS, CARE House of Oakland County partners with community organizations and agencies to offer programs and services aimed at preventing child abuse and neglect, knowing that effective programs succeed because of the involvement and partnerships created among schools, social service agencies, religious and civic organizations, the business community, and law enforcement agencies;

Children deserve to grow and thrive in an environment that nurtures and keeps them safe. Therefore, I, (Name), (Title), do hereby proclaim April as Child Abuse Prevention and Awareness Month in the (City, etc.) of (Name), Michigan. I call upon all citizens, community agencies, organizations, and businesses to increase their participation in our efforts to prevent the abuse of our children, thereby strengthening and protecting the community in which we live.

In Witness Whereof, I have hereunto set my hand and caused the seal of the (City, etc.) of (Name) to be affixed this day of April, 2015.

Name, Title

**Farmington City Council
Staff Report**
Council Meeting Date:
March 16, 2015

**Reference
Number
(ID # 1806)**
Submitted by: Frank Demers, Director of Public Safety

Description: Consideration to Authorize the Purchase of Two Police Patrol Vehicles

Requested Action:

Move to approve the purchase of two (2) police patrol vehicles from Gorno Ford, Woodhaven MI, in the amount of \$51,640.

Background:

The Public Safety Department is requesting authorization to order two (2) 2016 Ford Police Interceptor Utility Vehicles for the replacement of two (2) existing police patrol vehicles. The order would take place in March, but delivery would not occur until after July 1, 2015 into the next fiscal year. The proposed budget for FY 2015/16 includes a request for two (2) patrol vehicle replacements.

The requested purchase is part of the on-going replacement program for public safety vehicles. The two vehicles being replaced both have over 85,000 miles. If purchasing (ordering) now, Gorno Ford has provided us with an estimated price of \$25,820 per vehicle. The request is to order two (2) 2016 Ford Police Interceptor Utility Vehicles with similar options as the 2014 Utility vehicles purchased in 2013.

The Ford Interceptor Utility Vehicle was selected because it has proven to be both cost effective and operationally efficient. The Ford Interceptor Utility Vehicles we are currently using have worked very well for the department. The Chevrolet Tahoe was much too large of a vehicle for routine patrol, not fuel efficient and more expensive. The Ford Sedan does not have the trunk space needed for the additional public safety equipment to be carried in the patrol vehicles. The purchase of these utility vehicles over the next year will allow us to maintain a full fleet of Explorer Police Utility Vehicles. We also have eliminated our Expedition SUV. The special response and tactical equipment currently carried in the Utility vehicles has allowed for better officer safety and faster tactical responses to incidents involving weapons or serious crimes.

The bid price from Signature Ford was \$29,939 (+4,119) per vehicle. The bid price from Jorgensen Ford was \$26,497 (+677) per vehicle.


Agenda Review
Review:

Frank Demers **Completed 03/10/2015 3:38 PM**
City Manager **Pending**
City Council Pending **03/16/2015 7:00 PM**

FARMINGTON DEPARTMENT OF PUBLIC SAFETY

2015

PATROL VEHICLE PURCHASE REQUEST

MODEL: 2016 FORD INTERCEPTOR UTILITY VEHICLE AWD, standard.

DEALER INFORMATION:

Gorno Ford, Woodhaven Mich.

Eddie Williams, tx: 313-319-3431

STANDARD PACKAGE:

Air Conditioning, Tinted Glass, Power Windows and Door Locks, AM/FM Stereo, Power Trunk Release, 3.5/3.7L V6, 6 spd Auto trans, roll stability system, vinyl flooring.

COLOR: Exterior – White

Interior - Black

Options:

- drivers side spotlight only
- fleet key code 1284x
- courtesy lamps inoperative
- rear floor plate
- power rear door locks/handles/windows inoperative

- pre-wire 2 way radio
- power windows driver/passenger
- reverse sensing
- rear cargo light
- 8 way power electrical driver's seat
- side airbags (front and side)

TOTAL COST PER VEHICLE

\$25,820.00

**Farmington City Council
Staff Report**
Council Meeting Date:
March 16, 2015

**Reference
Number
(ID # 1816)**
Submitted by: Vincent Pastue, City Manager

Description: Consideration to Appoint Marian Schulte to the Farmington Area Commission on Aging

Requested Action:

Move to appoint Marian Schulte to a three-year term on the Farmington Area Commission on Aging

Background:

City Administration received a letter from Marian Schulte requesting appointment to the Farmington Area Commission on Aging. Ms. Schulte already serves on the commission representing Farmington Hills. She recently moved to Farmington, 23551 Bicking Court, and would like to continue serving representing Farmington. We have two vacancies on the commission. Since all terms end in June Ms. Schulte's term of office would begin March 16, 2015 through June 30, 2018. If there are no objections city administration recommends appointing Marian Schulte to the Farmington Area Commission on Aging.

Agenda Review
Review:

Vincent Pastue	Pending
City Manager	Pending
City Council Pending	03/16/2015 7:00 PM

**Farmington City Council
Staff Report**

Council Meeting Date:
March 16, 2015

**Reference
Number
(ID # 1819)**

Submitted by: Vincent Pastue, City Manager

Description: Mary Martin Service Award Nominees Recognition

Requested Action:

Background:

Agenda Review

Review:

Vincent Pastue Pending

City Manager Pending

City Council Pending 03/16/2015 7:00 PM

THINK SPRING—LET'S CELEBRATE!



Downtown Farmington's Volunteer Appreciation Evening

March 11, 2015
Farmington Masonic Hall

*Catered by Bellacino's
and Grand Bakery*



Farmington Downtown Development Authority

presents the

10th Annual

Mary Martin Service Award

and Nominees

Award History



The Mary Martin Service Award is given annually to a volunteer in the Main Street Program who has exhibited exemplary service to Downtown Farmington.

The Farmington DDA launched the award in 2005.

Mary Martin was instrumental in transforming the Farmington Farmers & Artisans Market, both in helping to develop the Walter E. Sundquist Pavilion and in working to reinvent the Market in Riley Park at the Pavilion.

Mary's ideas and efforts epitomized the combination of vision, commitment and excitement – community involvement at its finest.



Brian Cafmeyer has been a volunteer with Downtown Farmington for two seasons, and he does it all - the Farmington Farmers & Artisan Market, Harvest Moon, Founders Festival and the Riley Park Ice Rink. From dusk to dawn, he helps with all of the events. For Farmington's Harvest Moon Celebration, Brian was on hand at the farm to help cut corn stalks to bring back to Farmington to decorate the community for the autumn season; he helped place the cornstalks on the light posts. Never missing a committee meeting, Brian is a reliable and hard-working volunteer. During the Harvest Moon event, he came early every day to help set up and was one of the last to leave after teardown. He arrives early on Saturday mornings to set up the Farmers Market and then helps clean up and put the equipment away. While at the Market, Brian also helped to collect donations for the Riley Park Ice Rink.

Photo courtesy of Dane Gussin

Brian is a self-motivated volunteer. While working at the Founders Festival, Brian asked if there was anything left to do. When he was told that everything was already taken care of, he grabbed a handful of programs and handed them out to festival goers.

In spite of the challenges that cerebral palsy has presented to Brian, he finds ways to help others with a great attitude and a winning smile. He says he considers his group of volunteer friends part of his family.



Mellissa McKenna Flores is a top-notch volunteer, who has contributed in numerous ways since she joined the volunteer ranks in June, 2013. She has been involved with the Organization Committee and the Ice Rink Committee on the fundraising arm. It is her efforts with the ice rink that really shine. For the past two years, Mellissa has conceived of and has been the lead coordinator for the Family Fun Day, raising funds to support the ice rink. The fun and excitement at the event creates a lot of buzz for the rink. Main Street Oakland County was so impressed with the fundraising effort, it was awarded an Outstanding Fundraising Project Award.

Mellissa's energy and enthusiasm are boundless. She designed promotional materials for the rink (including the logo) and managed the Riley Park Ice Rink page on Facebook. She can be seen taking photos of skaters or posting fun skating-related quips. Visit Riley Park Ice Rink on Facebook and you can feel Mellissa's sense of pride and ownership.

As a member of the Organization Committee, Mellissa helped update the volunteer database, worked on the appreciation event and is working on data input for the Block Captain Project. According to the DDA President, she is available

around the clock as a graphics consultant and as a sounding board for ideas. Mellissa is strongly recommended for this high honor. As a proactive volunteer, her valuable skills, dedication and work ethic, make Mellissa very worthy.

Mellissa and her husband Javier have been Farmington residents since November 2010. She first started volunteering on the Organization Committee in mid-2013. "I had been a huge fan of the downtown streetscape improvements. That's the first reason I started volunteering," shared Mellissa. "I wanted to be a part of the positive changes and loved hearing about all the good work being done and knowing the players who were integral in making it all happen. I've had a hand in helping bring fun to Farmington while growing my own skillset, a real personal bonus. Getting involved is really gratifying and enjoyable."

Valerie Hoffman has been previously described as a "work horse," which she is yet so much more. She is so committed to our community. Val religiously shows up for the teardown of the Farmers Market when no one else is to be found --- and she smiles and does the back-breaking work, sometimes alone. Val has also helped with such tasks and committees as the Friends of the Market, Riley Park Ice Rink Committee, Day on the Farm, and Harvest Moon Celebration, as well as simply helping out one Sunday to pull weeds along Grand River. She's been a dedicated solicitor for the Ice Rink, spending hours selling note cards and collecting donations. When the DDA offered the Wish List Window, Val worked countless hours planning, setting up and especially successfully collecting donations for the Window. A capable, fun volunteer to work with, Val is distinguished as being a second-time Mary Martin Service Award nominee.



A volunteer of four years plus, Val never seems to take the limelight, rather she is the backbone behind the events and activities---she hangs the flyers throughout town announcing events, moves tables back into place after events, and cuts cornstalks for the Harvest Moon decorations. Wherever you see a Farmington need, you'll see Val helping!

As Farmington residents for more than eight years, Val and her husband live in the downtown area. She feels it's great to help the community and is so happy she can be involved. "I am so impressed by the number of volunteers that put so much work into all the events of the City. As a volunteer, I have met many excellent people. Volunteering puts the small town factor into the City."





MJ Hrutkay works at the Farmers Market to collect donations for the Riley Park Ice Rink. She wears a sandwich board and asks politely for donations and is very friendly. She even brings peppermint patties, which I like a lot. She is also very funny and committed to Farmington,” shared 9-year old Alyssa Barr, in nominating MJ.

MJ has supported the Farmington DDA as a volunteer for at least five years and has served on many of its committees including the Organization Committee, Harvest Moon Committee, Riley Park Ice Rink Committee and Friends of the Market. Art on the Grand, Founders Festival and the Harvest Moon Celebration, to name a few, are events MJ supports. She volunteers to manage a beer trailer at the Harvest Moon Celebration, helps with set up and tear down, as well as taking on a few other shifts.

She has been instrumental in raising thousands of dollars for the Riley Park Ice Rink by collecting donations at the Farmers Market. In support of the rink, she donated the kids’ crafts for the rink’s popular Family Fun Day fundraising event.

For MJ, volunteering is fulfilling and rewarding, “You’re out in the community making it a better place.” Another aspect she likes about volunteering is the friendships she’s made. This upbeat volunteer is dedicated and reliable. She has been known on several occasions to pitch in with a moment’s notice.

Larry Kilner does an outstanding job running the Beautification Committee, spending hours of his personal time to make sure the job gets done properly. In addition, the beautiful cabbage flowering arrangement on the island at Grand River and Shiawassee was designed and planted by Larry. Many residents and non-residents have commented on how lovely that little island looks!



For Downtown Farmington activities, Larry spends time designing, creating and installing elaborate decorations at the Sundquist Pavilion, especially for the Harvest Moon Celebration. The giant crow, his papier-mâché artwork ‘Shine on Harvest Moon’ that hung over the dance floor is a fine example.

Larry believes volunteering is a worthwhile and rewarding way to contribute to the city. He believes it’s an opportunity to help maintain Farmington as a vital community. Larry and Nancy have always considered Farmington a perfect place to raise their family. “The Farmers Market, Harvest Moon Celebration and the Riley Park Ice Rink, to name a few vibrant events and activities, have definitely made Farmington a better place to live.” Larry is committed to making Farmington a great place for residents and visitors alike.



Art Mikkola has been involved with the volunteer program in the City of Farmington perhaps since it was started. He is the behind-the-scenes “Johnny on the Spot” for any type of volunteering, especially when it comes to hooking up electricity, which is something that requires a lot of quality experience, and he has it.

Art has also promoted a gathering of people who enjoy a good roasted hot dog. It began as a fundraiser for the American Legion Hall (which Art has been a part of for 4 or 5 years), while bringing light to that establishment that has been of the Farmington fabric for many years. He obtained many donations for that endeavor from local businesses. The roasting of hot dogs is still a part of the Farmington Farmers Market. It brings about a sense of community, especially around a bonfire during a cold Saturday in November.

Art is a retired electrician of Local 58 where he was employed for 35 years. He retired at the young age of 60 and says he was happy to be both healthy and lucky in life and wanted to return the favor to the community of Farmington and surrounding areas. Art volunteered for the Founder’s Day Parade to help promote the Harvest Moon, one of the Downtown Development Authority’s favorite functions, by lending his trailer to be theme-decorated, and he pulled it with his ATV. In the past Art has also been part of Day on the Farm to cut cornstalks to decorate for the Harvest Moon. Also, the Ice Rink Committee had the use of Art’s warm garage, and he lent his trailer to be decorated for “Light up the Grand” to promote the Ice Rink in Downtown Farmington, where the float won first prize!

Art says all the volunteers are fun to work with and many have also volunteered for many years. He likes the bonds they have formed, and they all are able to share stories. Art said if he could give words to those who think about volunteering, he would say if you have it in your heart to share and volunteer, you will be amazed at the people you develop relationships with and how you can help the community.

Art is friendly, always has some conversation, a good story and a smile for everyone he meets.



Agnes (Micki) Skrzycki has done a superb job organizing the cooking demonstrations at the Farmers Market for the past couple of seasons. She has also volunteered during the Harvest Moon Celebration and put in many hours helping with set-up, etc. Micki is very deserving of the award--always there with a smiling face to help.

Micki arrives before the Market opens, makes certain that the volunteer/information tent had been set up and that the tables look good with community information and other items needed each week. In addition to the cooking demonstrations, she often stays the entire day, at times helping vendors with selling of their produce or assisting where needed. At the end of Market season, Micki and a few other volunteers would make sandwiches for the vendors and market volunteers.

Throughout the year, Micki attends meetings for Friends of the Market and has also volunteered in the past for the Founder's Festival and Art on the Grand.

When asked why she enjoys volunteering, she said, "It's helping the community, meeting new friends, new people, it's a fun, great community social event." During the work days, Micki is a Para-Educator for Farmington Public Schools.

Micki has lived in the Farmington area for over 30 years with her husband and children. She has been a volunteer for over seven years and plans on continuing to volunteer in the community with her "worker bee" attitude.



Marty Wojtkiewicz is a constant friendly face at the Farmers Market, advertising the market basket giveaway and helping out at the information booth and elsewhere. Regarding the basket, Marty is always yelling out to the people, "You can't beat the price...its free." You'll see Marty every Saturday during the six months the Market operates. He's there like clockwork at dawn to help set up, and assist vendors before the Market opens.

Besides being on the Friends of the Market Committee, Marty is also on the Harvest Moon Committee. Harvest Moon is his favorite event, and he attends all of the meetings and participates in the Day at the Farm, when volunteers gather and cut cornstalks at one of the vendor's farms for decorations for our community. This is usually an all-day task, but he tackles it with genuine enthusiasm. Last year, Marty took days off of work to gather wild flowers in marshes and ditches which were used to decorate the pavilion. He also helped hang decorations and prepare the pavilion for the celebration.

Marty said, "I enjoy fellow volunteers, seeing people get out of the house and meet others; it's a social occasion for people to get to know one another in the community."

During work days, Marty is a Digital Design Sculptor for GM Car Design. He has lived in the Farmington area for over 20 years.

Marty enjoys volunteering at the Market, but you will also see him riding his bike around town during the summer months and sitting outside at Starbucks!



It is our pleasure to honor the 2014
Volunteers who help make Downtown
Farmington such a wonderful place.

2015 DDA BOARD OF DIRECTORS

Melissa Andrade
Tom Buck
Rachel Gallagher
Mayor Bill Galvin
Valerie Greer

Dan Higgins
Les Key
Sean Murphy
Kathy Platzke

PAST AWARD RECIPIENTS

2013 Chris Barr	2008 Pat Shelton
2012 Frankie DeBasco	2007 Scott Freeman
2011 Team Salon Legato	2006 Mary Burck
2010 Tammy Dafoe	2005 Mary Martin
2009 Larry & Nancy Kilner	



Farmington City Council Staff Report

Council Meeting Date:
March 16, 2015

**Reference
Number
(ID # 1820)**

Submitted by: Vincent Pastue, City Manager

Description: Consideration to Approve Haitian Art and Craft Festival

Requested Action:

Move to approve special event request for Haitian Art and Craft Festival scheduled July 11 and 12.

Background:

Last July, the City received a request from the Haitian Network Group of Detroit to host an art and craft festival in July 2015. At the meeting, the city council approved the date of July 11 and 12 with the understanding that the organizers would come back to the City Council with additional details and final approval. We anticipate the same individuals will be present at the City Council meeting that were present last year: Dr. Marie S. Nelson, Shirley Alce-Konate, and Margaret Corkery.

In February 2015, City Manager Vince Pastue and Public Safety Director Frank Demers met with the organizers of the event. We discussed logistics for the event and were impressed with their level of planning. The event would not start until 5:00 p.m. on Saturday which is ample time for the Farmers Market to break down and the Haitian Art and Craft Festival to set up. Listed below are the logistical issues discussed. Attached is a brochure with a schedule of events and sponsors. City Administration recommends approval of the event. This is the kind of organic event planning that City Administration encourages.

1. Security - The event organizers will pay for security. This has as much to do with protecting the artwork after hours as it does crowd control.
2. Attendance - It is anticipated that there will be no more than 100 to 150 attendees at any one time.
3. Alcohol - There will be no alcohol served; with no alcohol being served means that it is not necessary to establish an event perimeter.
4. There will be no admission charges.
5. Volunteers - All eight committee members along with ten additional volunteers will oversee the operation. They will also be responsible for insuring that waste receptacles are emptied as needed.
6. Food - They plan on having two restaurateurs specializing in Haitian cuisine to be on site. There will not be any trailers or food carts. They are aware that securing Health Department permits are necessary.
7. Restrooms - Two portable restrooms will be located on the concrete slab on the east side of the park where the ice rink chiller unit is placed.
8. They are planning one 30' x 80' tent in the northwest corner of Riley Park. They have been working with a vendor that has experience in Farmington and more importantly understands they will not drive stakes into the ground to anchor the tents.
9. The event organizers are aware of the insurance requirements associated with a special event and have signed the indemnification agreement.
10. Contribution - Although there is limited involvement on the part of the City and DDA, the event organizers are willing to make a contribution.

Agenda Review**Review:****Vincent Pastue Pending****City Manager Pending****City Council Pending 03/16/2015 7:00 PM**



City Clerk's Office
23600 Liberty Street, Farmington, MI 48335
248-474-5500
www.ci.farmington.mi.us

July 25, 2014

Shirley Alce-Konate, President
Haitian Network Group of Detroit
16879 St. Paul
Grosse Pointe, MI 48230

Re: Special Event Request
Haitian Art and Craft Festival

Dear Ms. Alce-Konate:

At their regular meeting of July 21, 2014, the Farmington City Council approved in concept a special event request to hold an Haitian Art and Craft Festival in Riley Park/Sundquist Pavilion on Saturday, July 11, 2015, from 5:00 p.m. to 10:00 p.m., and Sunday, July 12, 2015, from 10:00 a.m. to 10:00 p.m., with the provision the organizers return to Council in early Spring 2015 with greater detail regarding the event.

Sincerely,

Susan Halberstadt
City Clerk

C: City Manager
Public Services
Public Safety

A note about the Visual Artists Rights Act of 1990 (VARA):

Under both federal law and some state laws, artists retain certain rights to their works of art—the physical objects themselves—even if the artist no longer owns the art. Such rights are known as moral rights. VARA acknowledges that an artist has a form of property right in his or her creation that others may not claim nor prejudicially alter.

For more information:

<http://www.copyright.gov/reports/exsum.html>



60 E Milwaukee
P.O. Box 2106
Detroit, MI 48202



Bèl Bagay Lakay
Beautiful Things from Home
a Haitian Art & Craft Festival
Brought to you by Haitian Network
Group of Detroit



July 11 & 12, 2015
Riley Park & Sundquist Pavilion
Downtown Farmington, MI

Welcome to *Bèl Bagay Lakay* a Haitian Art & Craft Festival brought to you by Haitian Network Group of Detroit, in partnership with Madonna University.

Our exhibitors hail from Haiti, Michigan and other regions of the United States. Please visit them and learn more about their products. Let your senses explore and experience all the beautiful things inspired by the Republic of Haiti.

Saturday July 11, 2015

5:15pm - 6:00pm Exhibitors and Sponsors
VIP Reception (*Sundquist Pavilion*)

6:00pm- 6:30pm Exhibitors, food and
hospitality booths open (*Riley Park*)

6:00pm - 6:30pm Opening ceremony
(*Sundquist Pavilion*)

6:30pm - 7:15pm Drum performance -
Géraud Dimanche (*Sundquist Pavilion*)

7:15pm - 7:45pm Children drum workshop
(*Sundquist Pavilion*)

7:45pm - 8:15pm Artists presentation/
Sponsor acknowledgement (*Sundquist Pavilion*)

8:15pm - 9:00pm Guitar performance-
Martin Mathelier (*Sundquist Pavilion*)

9:00pm - 10:00pm Fashion Show - Soledad
couture (*Sundquist Pavilion*)

10:00pm - 11:00pm Kompa under the stars-
D-Lux (Kompa Band) (*Sundquist Pavilion*)

11:00pm Closing

Sunday July 12, 2015

10:00am Exhibitors, food and hospitality
booths open (*Riley Park*)

10:00am - 11:30am DJ Music (*Sundquist
Pavilion*)

11:30am - 12:00pm Artists presentation/
Sponsor acknowledgement (*Sundquist Pavilion*)

12:00pm - 12:45pm Story telling for children
(*Sundquist Pavilion*)

12:45pm - 1:30pm Guitar performance –
Martin Mathelier (*Sundquist Pavilion*)

1:30pm - 2:30pm Children Kite workshop
(*Sundquist Pavilion*)

2:30pm - 3:00pm Artists presentation /
Sponsor acknowledgement (*Sundquist Pavilion*)

3:00pm - 4:00pm DJ Music (*Sundquist
Pavilion*)

4:00pm - 4:45pm Children games
(*Sundquist Pavilion*)

4:45pm - 5:45pm Haiti Chérie- Cultural
video presentation (*Sundquist Pavilion*)

5:45pm - 6:45pm Musical interlude-
Ypsilanti Band (*Sundquist Pavilion*)

6:45pm - 7:15pm Artists presentation
/Sponsor acknowledgement (*Sundquist Pavilion*)

7:15pm - 8:15pm Children dance class
(*Sundquist Pavilion*)

8:15pm - 9:15pm Adult Kompa dance class
(*Sundquist Pavilion*)

9:15pm - 9:45pm Artists presentation /
Sponsor acknowledgement (*Sundquist Pavilion*)

9:45pm - 10:45pm Kompa under the stars –
D-Lux (Kompa Band) (*Sundquist Pavilion*)

10:45pm - 11:00pm Closing ceremony
(*Sundquist Pavilion*)

For a taste of authentic Haitian cuisine
visit our food vendors: **Back Alley
Gourmet & Chez Olga**



Support our sponsors and partners:

- Madonna University
- Superior Family Medicine Clinic
- MedCart Pharmacy
- Corkery Appraisal Services
- Lamitier LLC
- McDonald ECS Partnership
- St. John Providence Health System

Haitian Network Group of Detroit,
in partnership with Madonna University presents

Bèl Bagay Lakay Beautiful Things From Home

a Haitian Art & Craft Festival



Saturday July 11, 2015 -- 6pm- 11pm
Sunday 12, 2015 -- 10am-11pm

Riley Park & Walter E. Sundquist Pavilion
in Downtown Farmington, MI



Join us and let your sense of adventure take over...

Discover Haitian culture through art, craft, music, dance and food

A Free event for the whole family with entertainment and many hands-on activities for children

For more information please call: 248-231-5767 or 248- 895-8978

Attachment: Haitian Network Brochure (1820 : Haitian Art and Craft Festival)

**Farmington City Council
Staff Report**
Council Meeting Date:
March 16, 2015

**Reference
Number
(ID # 1814)**
Submitted by: Vincent Pastue, City Manager

Description: Bark in the Park

Requested Action:

Move to approve outdoor special event request Bark in the Park, Sunday, May 17, 2015, 12:00 - 3:00 p.m.

Background:

The City received a special event request from Farmington resident, Vera Lucksted to host "Bark in the Park" a dog friendly event for animal lovers. Ms. Lucksted has reserved the Riley Park Pavilion and anticipates about 100 guests with their pets to attend Sunday, May 17, 2015 from 12:00 - 3:00 p.m.

The event will have activities and competitions for the dogs and owners which will take place in the park area. Vendors participating include animal rescue agencies, a veterinarian, doggie day care providers, and a food vendor.

It should be noted that the event will comply with our recently approved agreement with Kimco. All of the activity will be in the park and pavilion area. The event held last August did not have incidents.

Agenda Review
Review:

Vincent Pastue	Pending
City Manager	Pending
City Council Pending	03/16/2015 7:00 PM

City of Farmington Special Event Application

Directions: Complete this application in accordance with the city of Farmington's Special Events Policy and return it to the City Manager's office at least 30 days prior to the starting date of the event.

Sponsoring Organization's Legal Name Grow Farmington Phone 2482075305

Organization Address 33995 Glenview DR 48335

Organization's Agent Vera Lucksted Phone same

Agent's Title ~~owner~~ founder,

Agent's Address same

Event Name Bark in the Park

Event Purpose a day for dogs in downtown Farmington

Event Dates 5-17-15

Event Times Noon - 3pm

Event Location Riley Park / Sundquist Pavilion

- TYPE OF EVENT: Based on Policy Section 2, this event is:

<input type="checkbox"/> City Operated Event	<input type="checkbox"/> Co-sponsored Event
<input checked="" type="checkbox"/> Other Non-Profit Event	<input type="checkbox"/> Other For-Profit Event
- ANNUAL EVENT: Is this event expected to occur next year [YES] [NO]

If YES, you can reserve a date for next year with this application (See Policy Section 15). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July) 5/22/16

Next year's specific dates: 5-22-16 - Sunday

3. An EVENT MAP [is] [is not] attached. If you event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lost that you are requesting to be blocked off.

4. VENDORS: Food Concessions [YES] [NO] Other Vendors [YES] [NO]

If yes, refer to Policy Section 13 for license and insurance requirements.

5. EVENT SIGNS: Will this event include the use of signs [YES] [NO]

If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs: **Please complete sign illustration sheet on page 4 and include with the application.**

2 yard style signs. One posted on GR
one posted at E end of pavilion/park
property.

6. EXEMPT PARKING: Are you requesting exempt parking? (See Policy Section 5) [YES] [NO]

If yes, list the lots or locations where exempt parking is requested:

lot 5. of Pavilion. Closed for duration
of event.

7. OTHER REQUESTS: use of restrooms, PA system.
use of seating, trash receptacles, etc.

8. CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:
- a. A certificate of insurance must be provided which names the city of Farmington as an additional named insured party on the policy. (see Policy Section 10 for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms. (refer to Policy Section 12)
 - c. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. (see Policy Section 11)
 - d. All food vendors must be approved by the Oakland County Health Department, and each food and/or other vendor must provide the city with a certificate of insurance which names the city of Farmington as an additional named insured party on the policy. (see Policy Section 13)
 - e. The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, in accordance with the city's special event policy. The event will be operated in conformance with the written confirmation of approval. (see Policy Sections 11 and 16)
 - f. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the city and will promptly pay any billing for city services which may be rendered, pursuant to Policy Sections 3 and 4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this special event, affirm the above understandings, and agree that my sponsoring organization will comply with the city's Special Event Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.

3/2/15
Date

Debra C. Fuestel
Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least thirty (30) days prior to the first day of the event to:

City Manager's Office
23600 Liberty Street
Farmington MI 48335

Phone: 248 474-5500-221

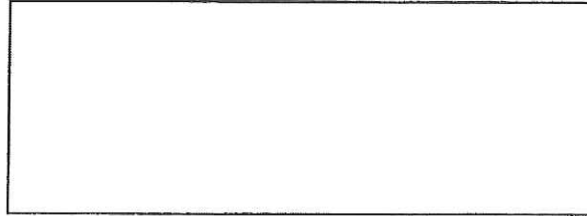
Signs or banners approved by the city of Farmington for special events shall be designed and made in an artistic and workman-like manner.

THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Total square footage of the banner cannot exceed 32 square feet.

W
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BANNER LENGTH



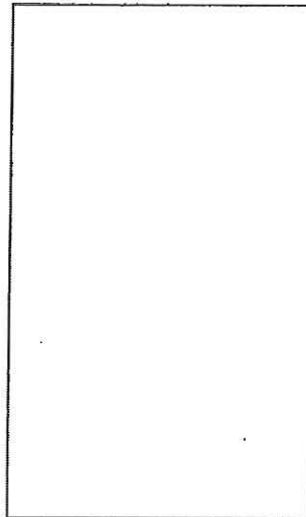
*Yard style signs.
Same as 2014*

Write copy of banner in the box.

Total Square Footage of the sign cannot exceed eight square feet.

Stand-up A Frame sign

WIDTH



H
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G
H
T

Write sign copy inside sign area.



FARMINGTON PUBLIC SAFETY DEPARTMENT
23600 Liberty Street, Farmington, MI 48335 Tel 248-474-4700 Fax 248-442-9815

DEPARTMENT CORRESPONDENCE

DATE: March 2, 2015
TO: Vincent Pastue, City Manager
FROM: Frank Demers, Public Safety Director
RE: Bark in the Park Special Event Request

Per your request, I have reviewed the special event application for the Bark in the Park event scheduled for Sunday, May 17, 2015 in the Sundquist Pavilion/Riley Park. In researching this event, I noted that the organizer held this same event in August, 2014 during which time no reported problems specific to public safety occurred.

I further noted that the event is scheduled to take place on a Sunday between the hours of 12:00 PM and 3:00 PM. This is a time frame where call volumes are usually low. Therefore, staffing levels will not need to be adjusted to ensure additional safety at the event. Please contact me if you have any additional questions or concerns.

Respectfully Submitted,

Frank Demers

**Farmington City Council
Staff Report**

Council Meeting Date:
March 16, 2015

**Reference
Number
(ID # 1805)**

Submitted by: Frank Demers, Director of Public Safety

Description: Presentation of 2014 Annual Report

Requested Action:

Background:

Public Safety Director Frank Demers will present the 2014 Annual Report which will provide a review of major crime data, major case summaries, community policing programs, new technologies and an overview of the public safety department.

Agenda Review

Review:

Frank Demers Completed 03/10/2015 1:49 PM
City Manager Pending
City Council Pending 03/16/2015 7:00 PM

**Farmington City Council
Staff Report**
Council Meeting Date:
March 16, 2015

**Reference
Number**

Submitted by: Vincent Pastue, City Manager

Description: Consideration to Approve New Small Wine Maker License for the Farmington Brewing Company, 33336 Grand River Avenue

Requested Action:

Move to adopt Michigan Liquor Control Commission resolution approving a new small wine maker license for the Farmington Brewing Company located at 33336 Grand River Avenue.

Background:

City Administration received correspondence from the Michigan Liquor Control Commission (MLCC) that the Farmington Brewing Company is requesting a new small wine maker license. Said license requires local government approval. Public Safety conducted their background investigation.

On March 12, 2015, Frank Demers, Public Safety Director spoke with Jason Schlaff, co-owner of the Farmington Brewery about his plans to pursue a small wine maker license at his establishment. Mr. Schlaff advised that, because he is seeking alternate use of his building, the license is a requirement of his lease agreement.

Mr. Schlaff added that the wine making operation will be very small in scale and that the wine will not be bottled or used for off-site sales. He and his partners plan to ferment the wine using small equipment that will be stored in the office portion of the establishment. The final product will be stored in kegs and served straight from the tap. Mr. Schlaff intends to produce both red and white wine and to install a cooling device to regulate wine temperatures.

It should be noted that Mr. Schlaff and his partners, Gary Schlaff and Jason Hendricks, opened their brewery in October, 2014. To date they have been in compliance with all MLCC regulations and local codes associated with on premise liquor licenses. All partners received favorable recommendations to proceed with their business plans following a thorough MLCC background investigation.

It is recommended that the City of Farmington move forward with the resolution for Local Government Approval for a Small Wine Maker License to be located at 33336 Grand River Avenue.

Agenda Review**Review:****Vincent Pastue Pending****City Manager Pending****City Council Pending 03/16/2015 7:00 PM**

RESOLUTION NO. (ID # 1815)



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
7150 Harris Drive, P.O. Box 30005 - Lansing, Michigan 48909-7505
Toll Free (866) 813-0011 • www.michigan.gov/lcc

Business ID: 236629
Request ID: 775448
(For MLCC use only)

Local Government Approval
(Authorized by MCL 436.1501)

Instructions for Applicants:

- You must obtain a recommendation from the local legislative body for a new license application and/or a new banquet facility permit.

Instructions for Local Legislative Body:

- Complete this resolution, or provide a resolution, along with certification from the clerk, or adopted minutes from the meeting at which this request was considered.

At a meeting of the council/board
(regular or special) (township, city, village)

called to order by on at
(date) (time)

the following resolution was offered:

Moved by and supported by

that the application from Farmington Brewing Company LLC
(name of applicant)

for the following license(s): new Small Wine Maker License

to be located at 33336 Grand River Ave, Farmington, Oakland County

and the following permit, if applied for:

[] Banquet Facility Permit Address of Banquet Facility:

It is the consensus of this body that it this application be considered for
(recommends/does not recommend)

approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are

Vote

Yeas:

Nays:

Absent:

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the
council/board at a meeting held on
(regular or special) (date) (township, city, village)

Name and title of authorized clerk (please print):

Signature of authorized clerk and date:

Phone number and e-mail of authorized officer:

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

**Farmington City Council
Staff Report**
Council Meeting Date:
March 16, 2015

**Reference
Number
(ID # 1817)**
Submitted by: Vincent Pastue, City Manager

Description: Consideration to Adopt Budget Policies

Requested Action:

Moved to adopt Budget Policies, as presented

Background:

At the City Council's March 2nd study session, City Administration presented proposed budget policies that formalize past practices. The policies address objectives associated with developing the annual budget, revenue policies including property taxes, establishing minimum fund balance levels, debt service policies, and expenditures. Having formally adopted policies is viewed as a positive by rating agencies.

Agenda Review
Review:

Vincent Pastue	Pending
City Manager	Pending
City Council Pending	03/16/2015 7:00 PM

CITY OF FARMINGTON

BUDGET POLICIES

Budget Development Objectives

- 1. Maintain high level of City services.
- 2. Do not engage in long-term deficit spending. Each year the City Manager’s proposed budget shall include at a minimum a three year forecast for the General Fund to insure that the proposed budget is sustainable into the future.
- 3. Maintain constant millage rate that is competitive with surrounding communities and is sustainable to maintain high level of city services and continued infrastructure investment.
- 4. Continue investment in infrastructure.
- 5. Maintain strong financial position. The City has maintained a Standard & Poors “AA” rating which is excellent given Farmington’s relatively small size.

Revenues

- 1. Millage Rate - Maintain overall millage rate of 15.00 mills to be spread between general operating, road millage, capital improvements, debt service, and parks and recreation.
 - a. As tax base growth exceeds the rate of on-going cost for operations, the City will earmark new growth toward the Capital Improvements Fund and the Municipal Street Fund. For example, the tax base associated with the Flanders Development will be earmarked for the Capital Improvements Fund.
 - b. Future Millage Targets

i.	Operating:	12.5000	
ii.	Street:	1.5000	
iii.	Capital Improvements	1.0000	(Includes General Debt Service)
 - c. Benchmarking – City Administration will benchmark Farmington’s millage rate with surrounding communities at least every two years.

Attachment: Budget Policies (1817 : Adopt Budget Policies)

2. Refuse/Recycling Assessment – The residential refuse and recycling assessment will be levied on both the July and December tax bills. The intent of the levy is to cover the full cost of this residential service which includes: refuse collection and disposal, recycling collection and processing, yard waste collection and processing, Public Works Leaf Collection Program, RRRASOC Administration expenses, RRRASOC household hazardous waste program, RRRASOC electronic waste recycling program, other recycling programs, and administrative expenses set at 10% associated with Department of Public Works management of the programs, City Manager’s time associated with the various programs, and the Treasurer’s Office associated with all facets of financial management.
3. Water and Sewer Fees – The water and sewer charges are set to provide sufficient revenues to cover the cost of purchasing water from Detroit Water and Sewer (DWSD), maintaining City water distribution system, treatment of wastewater by DWSD, maintain sewer collection system, administrative costs, debt service, and 10% for system capital renewal and replacement. In developing the rates, the City Council shall consider a higher fixed cost to reflect the actual operating cost of the system and to reduce revenue volatility based on seasonal weather conditions.
4. Cost of Operations – The City will review at least every two years revenues that cover the cost of various services. This would include building, electrical, plumbing, and mechanical permits. In addition, other fees would include but are not limited to Public Works burial fees, Public Safety towing and impoundment fees, and Public Safety records.
5. Escrow Accounts for Development Costs – It shall be the policy of the City that development reviews involving new development or redevelopment shall be incurred by the project proponent. This will include all costs associated with consultant review of site plan, special land use plans, planned unit developments including legal expenses, rezoning, and site engineering.
6. Conservative Revenue Forecast – It is important to recognize that overly conservative estimates can impact available resource allocation. The policy is to estimate revenues as close as possible with a slight leaning to be conservatively low.
7. Large one-time revenues or non-operating revenues – It is the goal of the City to deposit any large one-time revenue in the Capital Improvements Fund in order to eliminate reliance on such for operating purposes. It is the goal of the City to begin moving large non-operating revenues such as Cell Tower Lease, MMRMA Dividend allocations, and cable franchise revenues to the Capital Improvements Fund.

Ending Minimum Fund Balance Targets

1. General Fund – 25% of annual operating expenditures to unassigned fund balance.
2. Local Street Fund – \$100,000
3. Major Street Fund - \$200,000
4. Municipal Street Fund - \$200,000
5. Water and Sewer Fund – Maintain a working capital based on the following:
 - a. 100% of subsequent year’s debt service;
 - b. 90 days operating expenses; and
 - c. \$200,000 for emergency replacement.
6. Equipment Replacement Fund – Maintain a balance sufficient to cover proposed purchases the following fiscal year.
7. Capital Improvements Fund - \$500,000
8. Civic Theater Fund – Maintain a working capital balance is that is equal to 60 days of operating expenses.

Expenditures

1. General Fund Contingency – The City Manager’s Proposed Budget should attempt to include a contingency of at least \$25,000 to cover any unanticipated expenses or to buffer against revenues less than budgeted.
2. Conservative Forecast – It is important to recognize that overly conservative estimates can impact resource allocation. The policy to estimate expenditures as close as possible with a slight leaning to be conservatively high.

Debt Service

1. Debt Capacity - The City shall attempt to maintain a general debt obligation ratio of 35% or less. The Department of Treasury allows a municipality to issue general obligation debt up to 10% of its total taxable value. This is calculated by taking the total outstanding debt, less self-supporting debt such as transportation obligations, special assessment debt, and water and sewer revenue bonds and dividing the remaining balance by 10% of the taxable value.
2. Debt Refinancing – Unless other mitigating circumstances are justified, any debt refunding shall at least have a net present value savings of 3% or higher.

**Farmington City Council
Staff Report**
Council Meeting Date:
March 16, 2015

**Reference
Number**
Submitted by: Vincent Pastue, City Manager

Description: Consideration to Adopt Public Participation Plan

Requested Action:

Move to adopt resolution approving a public participation plan for planning and community development projects and programs.

Background:

At the March 2 study session, the City Council reviewed the public participation plan guidelines presented by the Michigan Economic Development Corporation (MEDC) as part of the Redevelopment Ready Communities (RRC) program. As discussed, in many ways we already employ many elements of the plan necessary to formally adopt as part the RRC program. It is necessary for us to adopt this Public Participation Policy before the end of March to stay on track with our RRC certification process.

Agenda Review
Review:

Vincent Pastue	Pending
City Manager	Pending
City Council Pending	03/16/2015 7:00 PM

RESOLUTION NO. (ID # 1821)**A RESOLUTION OF THE FARMINGTON CITY COUNCIL ADOPTING A PUBLIC PARTICIPATION PLAN AS IT PERTAINS TO COMMUNITY DEVELOPMENT PROJECTS AND PROGRAMS**

WHEREAS, the City of Farmington has historically encouraged broad participation in the planning and community development process whether they be city-wide are targeted for a specific area in the city; and

WHEREAS, the City of Farmington has engaged stakeholders through various communication means: direct mailings, quarterly newsletter, cable television bulletin board, press releases, published public notices, city website including social media outlets, announcements at public meetings, and postings in conspicuous locations throughout the city; and

WHEREAS, the City of Farmington has conducted numerous workshops and frequently asked question (FAQ) mailers to educate stakeholders of the upcoming planning process and to solicit their engagement; and

WHEREAS, the City of Farmington has utilized survey instruments in soliciting public feedback related to community visioning, development and amendment of the master plan, preparation of development and tax increment financing plans for the Downtown Development Authority and Corridor Improvement Authority, along with subarea plans; and

WHEREAS, the City of Farmington has historically held public workshops, charettes, public meetings and presentations, and conducted individual meetings with stakeholders before presenting a plan for adoption; and

WHEREAS, the City of Farmington has historically supported on-going professional development for not only its staff but also in volunteers that service on the following committees: Planning Commission, Board of Zoning Appeals, Downtown Development Authority, Corridor Improvement Authority, and Historical Commission; and

WHEREAS, the Farmington City Council desires to formalize this past practice by adopting a resolution identify the core principles, goals and objectives, and general means of communication and education to encourage public participation in the community planning process.

NOW, THEREFORE BE IT RESOLVED, that the Farmington City Council adopts the Public Participation Plan Guidelines as attached and made part of this resolution.

BE IT FURTHER RESOLVED that it shall be goal of the City of Farmington to always strive to exceed the minimum statutory and plan guidelines as it pertains to public participation.

CITY OF FARMINGTON

PUBLIC PARTICIPATION PLAN

General Goals and Objectives of Public Participation Plan

1. Solicit Public Participation in the Master Planning Process to include elements such as parks and recreation master plan, complete streets plan, subarea plans, and specific district development plans
2. Identify Stakeholders in the planning process and evaluate different communication techniques for outreach and subsequent participation recognizing that some will involve city-wide engagement, others will be targeted to a specific area or district, and others may be specific to certain uses.
3. Utilize effective and equitable avenues for distributing information and receiving feedback.
4. Provide educational materials and design participation initiatives that will support and encourage effective and informed participation.
5. Annual budget shall encourage staff and volunteer development along with membership to professional planning organizations.
6. Maintain a record of all public engagement and insure that results are shared with the participants and broader public.

Announcement Methods for Public Meetings

1. Direct Mailings
2. Quarterly City Manager's Update in Utility Bill
3. Cable Television Bulletin Board
4. Fliers on Community Bulletin Boards
5. Fliers Posted in Conspicuous Locations
6. Posting on Web site
7. Public Announcements at City Council and Planning Commission meetings which are televised and on website.
8. Press Releases
9. Formal Published Public Notices

Public Participation Methods of Education

1. Community Workshops
2. Surveys
3. Charrettes
4. Walkabouts
5. One-on-One Interviews
6. Focus Groups
7. Standing and Ad hoc Committees
8. Social Networking

Staff and Volunteer Development

1. Staff Development - It is important that planning staff regularly attend programs, workshops, and conferences sponsored by the Michigan Association of Planners, by the Michigan Municipal League, or by the Oakland County Community Development Department. The annual budget should include sufficient funds to attend.
2. Volunteer Development - Continue to provide membership to the Michigan Association of Planners for all members on the Planning Commission. Encourage participation in workshops conducted by the Michigan Municipal League, Michigan Association of Planners, and Oakland County Community and Economic Development. The general principal of volunteer development extends to the Board of Zoning Appeals, the Downtown Development Authority, the Corridor Improvement Authority, and the Historical Commission
3. Legal Update - Continue the practice of the City Attorney providing annual training program for the city council, planning commission, and board of zoning appeals regarding any changes in statutes or case law, findings and motions, and an update/refresher on the Michigan Open Meetings Act and Michigan Planning Enabling Act.

**Farmington City Council
Staff Report**
Council Meeting Date:
March 16, 2015

**Reference
Number**
Submitted by: Vincent Pastue, City Manager

Description: Consideration to Approve Traffic Control Order - Time Limited Parking on Grove Street

Requested Action:

Move to approve traffic control order that establishes a two-hour parking limit on the east curb line of Grove Street from Orchard Street to Grand River Avenue

Background:

The City received a request from the Groves Shopping Center to establish time limited parking on Grove Street. City Administration is recommending that a two-hour parking limit be approved along the east curb line of Grove Street from Orchard Street to Grand River Avenue. City Administration recommends approval of the attached resolution formally approving the proposed traffic control order.

The traffic control order will take effect once the coordination with the Groves Center regarding the placement of signs and installation are completed. Communication with Grove Center businesses will occur before the effective date of the traffic control order.

Somewhat related to this is that the Parking Ad Hoc committee will be reviewing an enforcement plan and budget for the north parking lot. This could be extended to the Grove Street traffic control order and other areas in the downtown.

Agenda Review
Review:

Vincent Pastue	Pending
City Manager	Pending
City Council Pending	03/16/2015 7:00 PM

RESOLUTION NO. (ID # 1818)

CITY OF FARMINGTON

OAKLAND COUNTY, MICHIGAN

RESOLUTION NO.**A RESOLUTION OF THE FARMINGTON CITY COUNCIL TO AMEND TRAFFIC CONTROL ORDERS**

The Farmington City Council resolves that the Traffic Control Order issued by the Director of Public Safety of the City Of Farmington, dated February 1972, is hereby amended as follows: as provided for in Section 28-1153 of the Uniform Traffic Code, as adopted in Section 31-51 of the City Code of the City Of Farmington, and Section 31-60 of the City Code of the City of Farmington.

Chapter 14 - Municipal Parking

ADD:

Section 14.5 - Municipal Lot East of Grove Street from Grand River to Orchard Street (C-719-2006)

- (a) Parking shall be limited to a maximum of two (2) hours between 9:00 a.m. to 9:00 p.m., Monday through Saturday.

RESULT:
MOVER:
SECONDER:
AYES:

I, Susan K. Halberstadt, duly authorized City Clerk for the City of Farmington do hereby certify that the foregoing is a true and correct copy of a motion adopted by the Farmington City Council at a regular meeting held on this _____ day of _____ 2015, in the City of Farmington, Oakland County, Michigan.

 Susan K. Halberstadt, City Clerk