



FARMINGTON DOWNTOWN DEVELOPMENT AUTHORITY

Meeting Minutes

Wednesday, August 7, 2019

Farmington City Hall

The August 7th meeting was called to order by Todd Craft at 6:03 p.m.

1. Roll Call

Present: Todd Craft, Tom Pascaris, Micki Skryzcki, Tom Buck, Rachel Gallagher, Kathy Griswold, Stephanie Clement, Sean Murphy

Others present: Kate Knight, Jessica Westendorf

Absent: Steve Schneemann

2. Approval of Items on Consent Agenda

Motion to approve items on the consent agenda

Result: Approved [Unanimous]

Moved: Gallagher

Seconded: Buck

3. Approval of Regular Agenda

Motion to amend the agenda to include a 6c. related to the streetscape maintenance landscaping.

Result: Approved [Unanimous]

Moved: Skryzcki

Seconded: Clement

Motion to approve revised regular agenda

Result: Approved [Unanimous]

Moved: Skryzcki

Seconded: Clement

4. Public Comment

Motion to move public comment to the end of the meeting.

Result: Approved [Unanimous]

Moved: Gallagher

Seconded: Skryzcki

5. Executive Director Update

- Knight: Oakland Street, underway. Water shut off tomorrow.
- Blue Hat: construction has started. Substantial work will be done in September.
- Samurai: Demoing any day!
- Hershey Building: Construction happening- contractor motivated. Possibly Italian food. Perforating wall between former Rumi's and former Hershey's.



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- Farmington Press & Metromode: reaching more than 14K on social media alone.
- Public Art Committee: reviewing grant proposals tonight.
- Harvest Moon: Plans are falling into place. Pep Rally is coming up 8/20, call to action on new website.
- Veg Fest: Chose Downtown Farmington based on active veg scene in Farmington. Co-promoting Harvest Moon at event. Great opportunity to draw traffic from outside Farmington.
- Buck: Question regarding promotional material in empty space.

Motion to table discussion and move to public comment

Result: Approved [Unanimous]

Mover: Skryzcki

Seconder: Gallagher

Motion to pick up conversation back to Executive Director Update.

Result: Approved [Unanimous]

Mover: Skryzcki

Seconder: Gallagher

6. Grand River Streetscape Hedge Replacement

- a. Excerpt from Landscape Maintenance Guidelines
- b. Quote for Replacement

- KNIGHT: Need for maintenance to replace missing dead and damaged plant material. Run of auto accidents on South Hedge. More fence on order to install, plus traffic control order in progress. Lifespan of hedge is 8years, we are on year 10. Served its purpose. Time for replacement- falls in with 2018 estimate from Bill Wilson. While we are able to apply insurance money. Rest will come out of repairs and maintenance budget.
- Discussion regarding replacing it with a different hedge. Broadleaf evergreen, or other?
- Discussion of hedge to help enforce safety, and prevent jay walking.

Motion to approve the removal and replacement of the original Grand River streetscape juniper hedge, for \$15,590, from account #2480759.00-930.000

Result: Approved [7-1-1]

Ayes: Murphy, Clement, Skryzcki, Craft, Pascaris, Griswold, Buck,

Nayes: Gallagher

Mover: Buck

Seconder: Griswold



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- c. Invoice for streetscape planting for \$12,868
 - Discussion of invoice from Wilson which went over budget \$2,868.
 - Knight explained that the overage resulted from push to execute a complete planting prior to the Founders Festival. Opportunity presented, so decision was made. Planting inventory was part of overall list to be installed as budget allowed.

Motion to ratify payment to Wilson / Swykert in the amount of \$12,868 from account #2480759.00-930.000, for the planting restoration of downtown streetscapes.

Result: Approved [unanimously]

Mover: Murphy

Seconder: Pascaris

7. Façade and Sign Grant Considerations

- a. 33318 & 33316 Grand River Avenue, Cook Building
 - Buck & Gallagher recused themselves from this item
 - Reviewed design committee considerations for façade improvements submitted by Buck and Jardack. Design committee has made the recommendation for approval.

Motion to approve façade incentive application 01-19, received from Tom Buck and Louay Jardack, for the property located at 33316 and 33318/ Grand River Avenue, in the amount not to exceed \$800.00.

Result: Approved [unanimously] 6-0-3 (Buck and Gallagher recused and left room, as building owner and building tenant

Mover: Griswold

Seconder: Skryzcki

- b. 33245 Grand River Avenue, The Vines Flower and Garden Shop
 - Buck and Gallagher returned.
 - Reviewed design committee considerations for façade improvements submitted by Hinds. Design committee has recommended for approval.
 - Craft reminder to have signatures witnessed in this unique situation since the tenant is requesting improvements.

Motion to approve façade incentive application 01-19, received from Michele Hinds, for the property located at 33245 Grand River Avenue, in an amount not to exceed \$1,240

Result: Approved [unanimously]

Mover: Buck

Seconder: Murphy



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- c. 33335 Grand River Avenue, MG Beauty Studio
 - Reviewed submission from Michele Grinage.
 - Discussion that we should ensure these are submitted prior to completing work. Concern that negative PR could occur
 - Motion to approve sign incentive application #01-19, received from Michele Grinage, for the property location at 33335 Grand River Avenue, in an amount not to exceed \$500, funds to be derived from account #248-000.00-970.00, Capital Outlay**
 - Result:** Approved [unanimously]
 - Mover:** Buck
 - Secunder:** Skrzycki

8. Committee Updates:
 - a. Design Committee
 - Knight: Design committee reviewed and recommended approval of grant applications
 - b. Public Art Committee
 - Knight: Received a dozen entries for FCT call to art. Link on Website including submissions. 4 front runners. Meeting next Wednesday to choose winner.
 - Discussion of approval flowing through the board, via email prior to final approval.
 - Review of entry packet
 - Suggestion to include sculpture description of each piece on the website.
 - Discussion of name for Doug Delind sculpture.
 - c. Promotions Committee
 - Committee have not met since last board meeting.
 - d. Founders Festival Committee
 - Unusual weekend with weather. Skrzycki update: only around 20 vendors, more than half were pet related. Underwhelming. Thursday night: music on the grass had rave reviews. Craft: Duck Race- lots of people!
 - Discussion if we would want to have parts of the festival back downtown.
 - Discussion of dates to not coincide with Ann Arbor Art Fair.
 - Include discussion on agenda for next meeting.
 - e. Harvest Moon Committee
 - Griswold: Discussed pep rally (August 20th), decoration (less corn due to rain), reviewed new marketing materials, great bands selected at next meeting.



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9. Public Comment:

- a. Doug Delind presented new public art piece created with the community during Art on the Grand. / Need to put a call to businesses / "Faces of Farmington" – named by Gallagher

10. Other Business

- Buck: Potential Metromode article on Art 101 studio.
- Skryzcki: Tentatively scheduled 9/14 for the Ice Rink. Think about cross promotion, how we can support it, consider purchasing a board.
- Discussion of advertising at local rinks.
- Discussion of public space field trip to Bill's Beer Garden Ann Arbor. Private parking lot transformed in 15 minutes to a beer garden each night. Modular booth to vend beer during summer months for summer concert seasons, market days, offering to local businesses for food demonstrations. August 15th or August 22nd for DDA board, City Council, DPW and Farmers Market Manager. Estimated 3:30 departure from city hall. Follow up email to determine date.
- Glen una meeting tomorrow

11. Board Comment

- Murphy: Downtown Dash was a success! Lot of participation from teams and local businesses. Rave reviews from Tre Sorelle on hosting the event.

12. Adjournment

Motion to adjourn

Result: Approved [unanimously]

Mover: Gallagher

Secunder: Murphy