



FINAL

REGULAR MEETING MINUTES

A Regular meeting of the Farmington City Council was held on May 18, 2015, in City Council Chambers, 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:00 PM by Mayor William Galvin.

1. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Greg Cowley	Councilmember	Present	
William Galvin	Mayor	Present	
JoAnne McShane	Councilmember	Present	
Steve Schneemann	Mayor Pro Tem	Present	
Jeff Scott	Councilmember	Present	

City Administration Present

Director Christiansen
Director Demers
Superintendent Eudy
City Clerk Halberstadt
City Manager Pastue
Attorney Saarela
Treasurer Weber

2. PLEDGE OF ALLEGIANCE

David Murphy, recently appointed City Manager, led the Pledge of Allegiance.

3. PUBLIC COMMENT

Tom Wilkinson, YMCA Board member, provided an update on new programs available at the YMCA. He described the "Delay the Disease" program just implemented at the YMCA for Parkinsons sufferers. Beaumont Botsford Hospital will partner with the YMCA in this program with details to follow. The Farmington YMCA is only the second one in the country to initiate this program.

Wilkinson stated the Easter Egg Drop in Shiawassee Park was a huge success and was well attended.

Wilkinson indicated the 50th Anniversary of the Farmington YMCA was celebrated

last week. He thanked Council for the proclamation they received from the City.

Wilkinson stated they will be hosting the Cipriano 5K once again and look forward to raising money for this cause.

Wilkinson noted "Girls on the Run" event was held at Kensington last weekend with over 10,000 attendees in the 5K.

Wilkinson stated they will be participating in the Founder's Parade in July. They are currently working on a project to team up with local hotels to offer an exercise site for their guests in exchange for a donation of leftover hotel towels.

Wilkinson indicated they are wrapping up their fundraising efforts at the end of June hoping to achieve their \$140,000 goal. The funds would provide children who could otherwise not afford it, a camp experience at Camp Riley or enrollment in before and after school programs.

McShane inquired if there were programs available for the homeless children in the Farmington Public Schools. Wilkinson responded that he would bring it up at the next board meeting.

Mayor Galvin thanked Wilkinson for the update.

4. APPROVAL OF ITEMS ON CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	JoAnne McShane, Councilmember
SECONDER:	Greg Cowley, Councilmember
AYES:	Cowley, Galvin, McShane, Schneemann, Scott

- A. Minutes of the City Council - Special - Apr 6, 2015 6:00 PM**
- B. Minutes of the City Council - Regular - Apr 20, 2015 7:00 PM**
- C. Proclamation in Recognition of the "New" Glen Aquatic Club Open House**
- D. Consideration to approve Financial Report, 47th District Court Quarter Ended March 31**
- E. Approve Investment Report City of Farmington Quarter Ended March 31, 2015**
- F. Consideration to Approve Financial Report, City of Farmington Quarter Ended March 31, 2015**
- G. Consideration to Approve Farmington Monthly Payments Report, April 2015**

H. Consideration to Approve Construction Estimate No. 3 for the 2014 Sanitary Sewer Rehabilitation

I. Public Safety Monthly Report

J. Consideration to Authorize Payment for Ten Mile Road Sidewalk

K. Consideration to Approve Public Hearing Notice for Proposed Fiscal Year 2015-16 Budget and Property Tax Rates

L. Consideration to Approve Job Description for Proposed Director of Finance and Administration

5. APPROVAL OF REGULAR AGENDA

Pastue indicated that Item Number 8A under New Business should be removed from tonight's agenda.

Motion to approve the agenda as amended, removing item No. 8A, Consideration to Adopt Downtown Parking Advisory Committee By-Laws.

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	Steve Schneemann, Mayor Pro Tem
SECONDER:	Greg Cowley, Councilmember
AYES:	Cowley, Galvin, McShane, Schneemann, Scott

6. PRESENTATION/PUBLIC HEARINGS

A. Miss Oakland County Scholarship Program – Francesca Tuzzolino

Mackenzie Strom, Miss Oakland County 2014, spoke about the Miss America Organization and its goal to empower women in support of matters they find important. She noted the organization offers the leading scholarship program for women in America. She spoke about her year of service and her platform, Pure Michigan, with a focus on recycling. She introduced the candidates present at the meeting who are competing for Miss Oakland 2015.

Mayor Galvin pointed out that the City of Farmington is the third leading recycler in the State of Michigan.

B. Consideration to Approve City Manager Employment Agreement with David Murphy

Mayor Galvin advised that at the conclusion of the City Manager interviews conducted on May 9th, the City Council unanimously agreed to offer the City Manager Position to David Murphy and authorized the Mayor and City Attorney to negotiate an employment agreement. He stated Attorney Saarela was present to answer questions of Council.

Responding to a question from Schneemann, Attorney Saarela stated the agreement provides \$550 a month for vehicle allowance with no limitations.

Galvin pointed out that figure was derived from the allowance provided to Pastue.

Motion to approve a City Manager Employment Agreement with David Murphy as presented.

The votes were taken in the following order: Galvin, McShane, Schneemann, Scott, Cowley.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Schneemann, Mayor Pro Tem
SECONDER:	JoAnne McShane, Councilmember
AYES:	Cowley, Galvin, McShane, Schneemann, Scott

C. Introduction - David Murphy

Mayor Galvin and Council welcomed Mr. Murphy to the City.

Scott stated he looked forward to working with Mr. Murphy and felt Council had made a good choice.

Schneemann welcomed him aboard as well.

Cowley asked regarding his viewpoint on the recruitment process.

Murphy stated he enjoyed the tour of the City and the candidate "meet and greet" which allowed him to see how engaged the community is.

Cowley congratulated everyone who attended the event, noting it demonstrated the City's enthusiasm in welcoming the new City Manager.

Galvin gave Murphy three directives: 1. Get to work on the parking in the downtown; 2) get to work on redevelopment of the Maxwell Training Center; and 3) take a half day to spend with Annette Knowles, Assistant to the City Manager, and the other half with Kevin Christiansen, Director of Economic Development. He welcomed Mr. Murphy to the City.

D. Discussion - Transition Items

Mayor Galvin stated this agenda item is intended to discuss the transition from Pastue's administration to the new City Manager.

Pastue spoke about what has already happened with the transition. He indicated Murphy attended a department head meeting, was given an update on the 2014/15 work plan and going forward the department heads will work with Dave on getting him acclimated.

Mayor Galvin stated this would be Pastue's last Council meeting and invited Public Comment.

Tom Buck, former Mayor and current DDA President, congratulated Council on

one of the more important decisions that has been made as well as congratulating Murphy. He praised Pastue and noted his accomplishments during his tenure as City Manager.

Schneemann stated it has been a pleasure serving with Pastue and he echoed former Mayor Buck's comments. He watched Pastue with reverence and respect as he guided the City through tumultuous financial times with calm and grace. He is leaving the City in an excellent position with his fingerprints left all over this town. He lauded his professionalism and wished him the best.

McShane noted Pastue is her third City Manager and one of the best. She described him as someone who walks softly, but can carry a big stick when needed. She pointed out he really helped this City through one of the most difficult periods this community has known. She stated Farmington is so much better for his leadership and thanked him for all he's done.

Scott stated he has known Vince for some time and that he was recruited by him to serve on Board of Zoning Appeals. He also got to know him personally as he coached his son in baseball for a number of years. Vince is one of the reasons he is serving on Council today. He appreciated the way Pastue ran things. He was conscientious of tax dollars and receptive to citizen concerns. He will be missed and Scott wished him the best.

Cowley stated he met Vince through his service on the Downtown Development Authority (DDA). He once challenged him that the DDA needed 100% TIF capture from Council. Vince agreed, recognizing that the DDA and the TIF opportunity was an important element in drawing financial stability to the downtown. He stated Pastue was instrumental in getting the City over the financial hump and lauded his creativity in doing so. He thanked him for his leadership, his vision, and fostering community involvement.

Mayor Galvin stated he has served with Pastue for the almost four years he has served on City Council. He thanked him for his twelve years of service to the City. He invited him to the podium and presented him with a proclamation honoring his time as City Manager.

Pastue stated he is leaving with mixed emotions. He is excited about his new opportunity in Mount Dora, a community similar to Farmington in many ways. However he is finding it difficult to leave behind the many cherished relationships that he's been fortunate to develop over the past twelve years. He cited an instance where he was asked to speak on what a City Manager does and his response was that he manages relationships for the betterment of the City. He indicated he is proud of what has been accomplished during his tenure including the transformation of the downtown. He thanked everyone for their input and support and for allowing him to be part of the community for the past twelve years.

7. UNFINISHED BUSINESS

A. Consideration to Adopt Downtown Parking Advisory Committee By-Laws

Pastue advised the composition of the Downtown Parking Advisory Committee was discussed at a recent study session. At that meeting it was decided the composition of the committee would include: City Council member, DDA Board member, two Downtown business or property owners, two residents, Planning Commission member, and the City Manager or Public Safety Director and/or their designees as ex-officios. City Administration is requesting Council adopt the by-laws as presented.

Motion to adopt Downtown Parking Advisory Committee by-laws as presented. [SEE ATTACHED BY-LAWS].

The votes were taken in the following order: McShane, Schneemann, Scott, Cowley, Galvin.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	JoAnne McShane, Councilmember
SECONDER:	Jeff Scott, Councilmember
AYES:	Cowley, Galvin, McShane, Schneemann, Scott

B. Consideration to Approve Introductory Parking Enforcement Plan

City Administration requested Council approval of an introductory Downtown Parking Enforcement Plan. The plan was discussed at the May 4th Council study session and was also approved by the Downtown Development Authority. Parking enforcement would involve use of cadets, under supervision of the Public Safety Department, and would begin the week of June 1st. The hours of enforcement would be Wednesday, Thursday, Friday, 11:00 a.m. to 5:00 p.m. and Saturdays 9:00 a.m. to 3:00 p.m. The costs for parking enforcement for the remainder of 2015 are estimated at \$12,000 with a commitment from the DDA of up to \$10,000. It was noted parking fines will probably defray some of those DDA costs. The Committee is charged with evaluating the enforcement plan after it is in place and will provide recommended changes as necessary. This plan covers the entire Downtown, not just the north lot.

McShane inquired about the signage and the timing of feedback to Council. She also stated she would like to see this information included in the next City newsletter.

Schneemann stated he would like to schedule a date for a report or update from the committee. He would like feedback from the cadets regarding how parking enforcement is progressing. He would also like feedback from users, business owners or the like, as to its effectiveness.

Demers stated currently there is no parking signage at the Groves Retail Center, but it is forthcoming and further discussion was held. He indicated supervisors will be working with cadets to train them on proper parking enforcement.

Schneemann asked if signage will identify times of enforcement. He expressed concern regarding moving forward with enforcement without the committee in place.

Cowley stated results should be communicated to Council every ninety days to evaluate the pros and cons of the enforcement. He noted signage may need to be adjusted to fit parking needs and will rely on the committee to provide information on same. He said the guest experience in Farmington will be much improved by the enforcement and is in favor of the project.

Scott stated this is a good opportunity to move the project forward and give the committee something to work on, find out how it impacts surrounding businesses and if need be, a larger, more permanent solution can be looked at and addressed down the road.

Galvin thanked Public Safety for taking on parking enforcement. He confirmed for the public that there are no meters going into downtown Farmington at this time.

Motion to approve introductory Downtown Parking Enforcement Plan to begin June 1, 2015 as presented. [SEE ATTACHED PLAN]

RESULT:	ADOPTED [4 TO 1]
MOVER:	Jeff Scott, Councilmember
SECONDER:	Greg Cowley, Councilmember
AYES:	Greg Cowley, William Galvin, JoAnne McShane, Jeff Scott
NAYS:	Steve Schneemann

8. NEW BUSINESS

A. Consideration to Certify 2015 Delinquent Invoices, and Water and Sewer Bills

Pastue stated each year the City Treasurer certifies invoices and water and sewer bills that are delinquent and should be placed on the 2015 City of Farmington tax roll. The total amount to be placed on the tax roll is \$172,222.92.

Responding to a question from McShane, Weber stated 100 percent of the delinquent invoices are collected.

Motion to approve the attached lists of delinquent invoices and water and sewer bills for placement on the Farmington Tax Roll pursuant to City Code. [SEE ATTACHED LISTS]

RESULT:	APPROVED [UNANIMOUS]
MOVER:	JoAnne McShane, Councilmember
SECONDER:	Jeff Scott, Councilmember
AYES:	Cowley, Galvin, McShane, Schneemann, Scott

9. DEPARTMENT HEAD COMMENTS

Treasurer Weber stated on behalf of his department he wished to thank City Manager Pastue for his leadership and wished him the best on his new venture.

Chief Demers praised Pastue and called him a world-class professional, with his incredible work ethic, and leadership skills.

Superintendent Eudy thanked Pastue for his guidance throughout his career and wished him well.

Attorney Schultz stated he appreciated the opportunity to work with Pastue and for the wonderful friendship they had formed.

Clerk Halberstadt praised Pastue on his management skills in making all of the members of the staff at City Hall feel part of an amazing team.

Christiansen stated it was a pleasure to serve under Pastue's leadership and indicated he was the best coach he has ever had and he will be missed.

10. COUNCIL COMMENT

McShane spoke about the phenomenon at the winery on Grand River where more than 50,000 Swifts enter the chimney every evening. She stated it is the greatest concentration of Chimney Swifts in North America.

McShane expressed her reservations regarding parking enforcement in the downtown.

Cowley stated he needed to clarify comments he made at the last meeting regarding the Riley Park ice rink. He is not anti-ice rink, but is questioning whether the rink is in the right location. He needs to see more events at the rink and greater effort in marketing it. He stated if the citizens of Farmington really like the ice rink in the downtown, they should use it more; if not, either move it to Shiawassee Park or make it legal size for outdoor hockey. He stated we need to challenge the Ice Rink Committee to develop an event every weekend.

On the parking front, Cowley thinks Council is putting the cart before the horse regarding enforcement, but he is glad they're moving forward. He stated signage may have to be changed a couple of times as they figure out what works. He expressed the importance of moving employees to a designated employee lot.

Galvin noted he attended his neighborhood Chatham Hills Association meeting last week. He recognized the effort put forth by the Chatham Hills Board of Directors.

Scott spoke about programs for the ice rink. He recently attended the "Bark in the Park" event at Riley Park, noting it was a great event and well attended. He stated homegrown events like "Bark in the Park" should be expanded. He thanked Vera Luckstad for her oversight of the event. He challenged businesses on the east side of the pavilion to engage new people coming into town for events. He noted those businesses were closed during "Bark in the Park."

11. ADJOURNMENT

1. Motion to adjourn the meeting

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Greg Cowley, Councilmember
SECONDER:	JoAnne McShane, Councilmember
AYES:	Cowley, Galvin, McShane, Schneemann, Scott

The meeting adjourned at 8:30 p.m.

William E. Galvin, Mayor

Susan K. Halberstadt, City Clerk

Approval Date: _____