



**Special Study Session City Council Meeting
6:00 PM, MONDAY, DECEMBER 17, 2012
Conference Room A
Farmington City Hall
23600 Liberty St
Farmington, MI 48335**

SPECIAL STUDY SESSION MEETING AGENDA

1. ROLL CALL

Roll Call

2. APPROVAL OF AGENDA

3. REVIEW OF ITEMS ON REGULAR AGENDA

4. BOARD AND COMMISSION INTERVIEW

A. Carmen Francis - Children, Youth & Families

5. MEETING WITH MANIFOLD VENTURES - THE GROVES SHOPPING CENTER

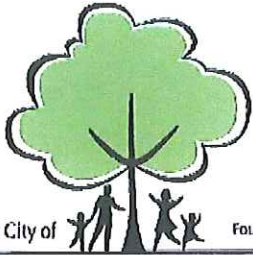
6. OTHER BUSINESS

7. PUBLIC COMMENT

8. COUNCIL COMMENT

9. ADJOURNMENT

**Farmington City Council
Staff Report****Council Meeting Date:**
December 17, 2012**Reference
Number
(ID # 1129)****Submitted by:** Vincent Pastue, City Manager**Description:** Carmen Francis - Children, Youth & Families**Requested Action:****Background:****Agenda Review****Review:****Vincent Pastue Pending**
City Manager Pending
City Council Pending



The City of **FARMINGTON** Founded 1824

APPLICATION FOR
BOARDS, COMMISSIONS AND COMMITTEES

Thank you for your interest in serving the City of Farmington as an appointed public representative.
Applications will be maintained on file for future consideration

Date: _____

Name: Francis Carmen Sheron
Last First Middle

Home Address: 32080 Marblehead Rd Farmington 48336
Number & Street City Zip

Home Telephone: 313 737-9287 Voting Precinct: _____

Email: CarmenFrancis09@gmail.com

Employer: Comerica Bank

Business Address: 31500 W. 12 mile Rd Farmington Hills 48334
Number & Street City Zip

Business Telephone: 248 553-3661

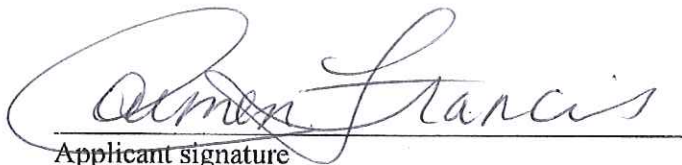
Have you been a resident of Farmington for the past 12 months? Yes

Please state your reasons for volunteering to serve our community as an appointed public representative..

I would like to volunteer for the city of Farmington Community as a Public Representative, because I can make a difference in the community with my skills, in financial, community development, and event planning.

SPECIAL SKILLS AND ABILITIES

Please describe any special skills, abilities, talents, etc., that you are willing to share.



Carmen Francis

Applicant signature

Please attach any additional pages or documents and return completed application to:

City of Farmington
c/o City Manager's Office
23600 Liberty Street
Farmington, Michigan 48335
(248) 474-5500 extension 2221

Please describe your professional qualification and/or employment experience.

My professional qualification and /or employment come from Comerica Bank where I have work for over 15 years of service as a Retail Personal banker. My job as a Personal Banker consist of me monitor weekly sales and contribute to the creation of sales promotions. Train employees on corporate standards, regulatory compliance and banking principles, complete staff time cards. Interact with clients to ensure satisfaction and secure new customers. Perform incoming and outgoing inquiry calls from potential candidates. I also work on a project with Comerica Bank as one of their Project Management Assistant for 10 months. The job consist that of development of project work plans and periodically revised strategies with respect to projects to test and implement computer programs. Allocate resources as needed to complete tasks on time. Interacted with team and reviewed deliverables; deployed quality assurance procedures to improve application. Team up with vendors to secure resources vital for projects.

Please describe you previous experience with community-based organization or other volunteer activities.

I sit on the board of the Jamaican Association of Michigan, where I am currently holding the office of Vice President. As an organization we dedicate ourselves to help our young people to reach their educational goals. I am one of the individual that work with the young people on helping them get prepared for college, by helping with college application, financial aid and scholarship programs. Another organization that I work with during the summer is Jamaican Children Aids. With this organization we give back to the community by providing school supplies for children in low income family at Rouge Park in Detroit every year on the fourth Sunday in August. Finally I volunteer with Operation Hope in Detroit MI, in this program I teach the students from grade 4th and up about getting financial prepared. This program help to educate the students to learn how to manage a checking and saving account, loan ,credit and basic investment market.

Please describe any special skills, abilities, talents, etc, that you are willing to share.

1. Financial Background skills
2. Enjoying planning events
3. Enjoy traveling and learning about different cultural.
4. Bowling league (USBC)
5. Enjoy working with young people helping them prepare for college.
6. Leadership skills

PLEASE CIRCLE YOUR PREFERENCE(S)

- A. Aging Commission
- B. Arts Commission
- C. Beautification Awards and Committee
- D. Board of Review
- E. Charter Review Committee
- F. Commission on Children, Youth & Families
- G. Construction Board of Appeals
- H. Downtown Development Authority*
- I. Historical Commission
- J. Library Board of Directors
- K. Southwestern Oakland County Cable Commission
- L. Traffic & Safety Board
- M. Zoning Board of Appeals

*City of Farmington residency not required