



Regular City Council Meeting
7:00 p.m., Monday, May 17, 2021
Virtual via Zoom
Meeting ID: 883 5308 4481
Passcode: 986463

REGULAR MEETING AGENDA

1. **ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF ITEMS ON CONSENT AGENDA**
 - A. **Accept City of Farmington Board and Commission Minutes**
 - B. **City of Farmington Minutes**
 - C. **Farmington Monthly Payments Report – March 2021**
 - D. **Farmington Monthly Payments Report – April 2021**
 - E. **Farmington Quarterly Investment Report – 3/31/21**
 - F. **Farmington Quarterly Financial Report – 3/31/21**
 - G. **Farmington Quarterly Financial Report Court – 3/31/21**
 - H. **Farmington Public Safety Monthly Report**
4. **APPROVAL OF REGULAR AGENDA**
5. **PUBLIC COMMENT**
6. **PRESENTATIONS AND PUBLIC HEARINGS**
 - A. **Introduction of Farmington Public Safety Sergeant Matthew Miracle**
 - B. **Farmington Farmers & Artisans Market Video**
7. **NEW BUSINESS**
 - A. **Special Event Application: Farmington Community Band**
 - B. **Special Event Applications: Power Middle School Band Concerts**
 - C. **Consideration to Approve Public Hearing Notice for Proposed Fiscal Year 2021-2022 Budget and Property Tax Rates and Schedule Public Hearing**
 - D. **Second reading and adoption of SAD alley**
 - E. **DDA: Principal Shopping District renewal**
 - F. **Consideration to Certify 2021 Delinquent False Alarm Fees, Water and Sewer Bills, and Invoices**
 - G. **Consideration to accept and approve Construction Estimate No. 1 Farmington DPW/City Hall HVAC Improvements**
 - H. **Consideration to accept Construction Estimate No. 11 and Change Order No. 6 for the 2018 Farmington Roads Maintenance & Rehabilitation**

I. Proclamation: Mental Health Awareness Month

7 PUBLIC COMMENT

8. CITY COUNCIL COMMENTS

9. ADJOURNMENT

The City will follow its normal procedures for accommodation of persons with disabilities. Those individuals needing accommodations for effective participation in this meeting should contact the City Clerk (248) 474-5500, ext. 2218 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.

Farmington City Council Staff Report	Council Meeting Date: May 17, 2021	Item Number 3A
Submitted by: Melissa Andrade, Assistant to the City Manager		
<u>Agenda Topic:</u> Accept Minutes from City's Boards and Commissions		
<p> CIA: March 2021 DDA: April 2021 Historical: March meeting canceled Parking: March meeting canceled Planning: April 2021 ZBA: May meeting canceled Library: Draft minutes from April 15, 29 and May 5 Farmington/Farmington Hills Arts Commission: April minutes not yet posted Commission on Children, Youth and Families: Meetings on hold Emergency Preparedness Committee: April meeting canceled; meetings resume in May </p>		

**CITY OF FARMINGTON
GRAND RIVER CORRIDOR IMPROVEMENT AUTHORITY
MINUTES
March 11, 2021**

CALL TO ORDER

The Farmington Grand River Corridor Improvement Authority meeting was called to order at 8:04 a.m. by Economic and Community Development Director Christiansen.

Members Present: Acceturra, Carron, Graham, O'Dell, Thomas,
Members Absent: King, Schneemann
Staff: Christiansen, Mekjian (City of Farmington Hills), Novak (OHM Advisors),
Schmidt (OHM Advisors)

APPROVAL OF AGENDA

Motion by Graham, supported by Thomas to approve the agenda. Motion approved unanimously.

APPROVAL OF MINUTES

Motion by Thomas supported by Graham to approve the January 14, 2021 minutes. Motion approved unanimously.

GRAND RIVER CORRIDOR VISION PLAN UPDATE – OHM ADVISORS

Marguerite Novak of OHM Advisors discussed the Grand River Corridor Vision Plan Update and presented the project schedule. The Board discussed the project schedule and moving forward with the update. Workshop #1 was presented. Workshop #2 will be held at the next CIA Board meeting.

PUBLIC COMMENT

None.

BOARD COMMENT

None.

ADJOURNMENT AT 9:00 am



6:00PM Wednesday, April 7, 2021
Virtual Zoom Conference Room
Meeting ID: 848 7459 8969
Passcode: 148391
23600 Liberty Street
Farmington, MI 48335

Minutes

1. **Roll Call**
 - a. **Present:** Chris Halas, Todd Craft, Tom Buck, Claire Perko, Linda Deskins, Sara Bowman, Tom Pascaris, Miguel Williams
 - b. **Absent:** Rachel Gallaher
 - c. **Others Present:** Kate Knight, Jess Westendorf

2. **Approval of Items on Consent Agenda**
 - a. **Minutes:** March 3, 2021 DDA Regular Meeting
 - b. **Minutes:** January 27, 2021 DDA Public Art Committee
 - c. **Minutes:** March 18, 2021 DDA Design Committee

**Motion by Halas, seconded by Bowman to approve the items on the consent agenda.
Passes**

3. Approval of Regular Agenda

Motion by Halas, seconded by Deskins to approve the items on the regular agenda.

**4. Public Comment
Opened and closed by Craft at 6:04pm.**

**5. Financial Snapshot
Overview by Knight**

6. Executive Director Update

- We received approval for the DDA Plan at City Council meeting on Monday 4/5. This is a great tool to incentive development.
- Achieved Redevelopment Ready status (city number 49 in the state) which opens up additional support from MEDC for eligible projects.
- Moving forward with the streetscape project with a great resolution with CVS, taking final steps in the two remaining easements. We are anticipating that infrastructural projects will come back high with current environment. Pursuing an additional grant with additional federal funding and working on letters of support to help offset costs if the bid comes in high.
- Art on the Grand planning for June is underway. Similar footprint, less artists allowing more space.
- Concert series and sponsorship packages are going well despite the difficult environment of finding funding during COVID. Investigating grant allocation to support events.
- Bloomberg CityLab article feature Downtown Farmington was published today on twitter.

7. **Committee Updates:**

a. **Design Committee**

- Update by Perko. Committee is reviewing proposal by Los Tres Amigos to enclose their patio. Committee is also discussing the Storybook Walk/Complete Streets connection from the Library to Riley Park through the parking lot. Perko is working on a painted trail concept. Committee will meet tomorrow to discuss rewriting of the sign ordinance, Los Tres, and Cowley's new awnings.

b. **Public Art Committee**

- Strong February event with a recap in March. David Barr sculptures have been removed and are on the way back to the City of Novi and the committee will be meeting to discuss replacement options.

d. **Promotions Committee**

- Update by Halas. Buckslips promoting the Syndicate, Ladies Night Out, and Live Music returning to Downtown Farmington have been delivered to homes with the water bill.
- Excellent Metromode engagement on recent articles! This content is a substantial body of work, that is a powerful tool for our community, and usable across all channels for business recruitment.
- Lucky Thursday overview by Westendorf. Strong social media engagement and results.

e. **Business Development Committee**

- Business Development Committee meeting coming up in the next week for Bob Gibbs proposal and recruitment of a few new members.

f. **Organization Committee**

- Volunteer recruitment business cards are ready to use. Working on promo material to easily pop up for Ladies Night Out and other outreach methods such as the Farmers Market and concerts.

8. **Other Business**

- Staff presented Thursday Night Concert opportunity to begin with Ladies night Out. Board supports the idea to host Thursday night music through June.
- Williams: Interior demolition is complete at the Apothecary! Still aiming for a soft opening for Founders Festival.

9. **Board Comment**

- Buck: Admitted frustration and disappointment with City Council regarding MTC selection, for not aligning with the DDA and making the decision that followed professional consultant recommendation; stated that higher density development would provide strongest for our growth for our Downtown.
- Buck: Expressed excitement with the "melodies are blooming" headline in the water bill insert and all the projects and activates coming to life, as we get ready to finally be together again. Way to go everybody!
- Craft: Thank you to our Mayor for standing her ground on the MTC vote and advocating for the consultant recommendation. Thank you, Sara!
- Bowman: Welcome Linda and Claire!

10. **Adjournment**

Motion by Buck, Seconded by Bowman to adjourn.

Dates of Interest:

April 22: Ladies Night Out

May 5: DDA Board Regular Meeting

FARMINGTON PLANNING COMMISSION PROCEEDINGS
23600 Liberty Street
Farmington, Michigan
April 12, 2021

Chairperson Majoros called the Meeting to order via Zoom remote technology at 7:03 p.m. on Monday, April 12, 2021.

ROLL CALL

Present: Crutcher, Majoros, Mantey, Perrot, Waun, Westendorf
Absent: Kmetzo
A quorum of the Commission was present.

OTHER OFFICIALS PRESENT: Director Christiansen, Recording Secretary Murphy, Brian Golden, Director of Media Services.

APPROVAL OF AGENDA

MOTION by Crutcher, supported by Perrot, to approve the Agenda.
Motion carried, all ayes.

APPROVAL OF ITEMS ON CONSENT AGENDA

A. March 8, 2021 Minutes

MOTION by Crutcher, seconded by Perrot, to approve the items on the Consent Agenda.
Motion carried, all ayes.

SITE PLAN REVIEW – PROPOSED OUTDOOR SEATING AREA ENCLOSURE, LOS TRES AMIGOS RESTAURANT, 33200 GRAND RIVER AVENUE

Chairperson Majoros introduced this item and turned it over to staff.

Director Christiansen stated this is a building addition intended to enclose the outdoor seating area of the existing restaurant. At their April 8, 2021 meeting, the Downtown Development Authority Design Committee and recommended the proposed outdoor seating area enclosure for Los Tres Amigos to the Planning Commission in accordance with the submitted plan. And a copy of those draft meeting minutes from last Thursday, April 8th, are attached with your staff report. No changes regarding building dimensions or to the exterior of the existing restaurant or other site improvements are proposed at this time. The Applicant has submitted plans for the proposed outdoor seating area enclosure including a layout of the existing building and floor plan for the proposed outdoor enclosed seating area. Proposed new replacement exterior building site landscaping and that would be along the front, that landscaping intended to replace what is going to be displaced by the outdoor seating area enclosure, and also with the plan set is existing and proposed building elevations. Also included are plans for

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modification of the existing restrooms. Those don't require your review and approval; they are interior to the building but they are shown on the plans and I wanted to share those with you for your information. Again, the Applicant is with us on the meeting this evening to review the proposed outdoor seating area enclosure with the Commission and that would be Mr. Mark Fineout with Fineout Design Group.

Chairperson Majoros welcomed Mr. Fineout to the meeting and asked him to provide an overview and then we'll entertain questions and go from there.

Mark Fineout stated the owner came to me and he wanted to enclose his patio and make it a year-round area to dine. And then at that point we designed a structure to look at a patio that had been enclosed and that included a red roof and other features that were not really compatible with the existing building. And we went through the DDA Design Committee and they made some really good recommendations for us to come back and submit an addition that looks like it was part of the original building. And they did that mainly with colors, with some materials, and so that was a good experience. Also part of this enclosure addition is adhering it to the southwest corner, actually it would be the northwest corner. And right now what they have is they have some exterior, they have some temporary storage units that they have and use for storage. So if we're allowed to build the addition, we'll have storage all contained within the building. Another nice aspect of this is that we'll remodel the interior restrooms, I don't know if you ever frequent the restaurant there, but that will be a good improvement to rework those existing restrooms, not only to meet ADA compliance but also with finishes. At the front to keep the building looking like a patio and engage with the outside and the community while the diners are there, we proposed overhead doors that will open up. They're large doors, 16 feet wide by 8 foot tall. And they would open up. They're also pure glass so during the winter while diners are eating, you know they'll be part of the streetscape. Other recommendations that came from the DDA is to use better skylights that don't fog up, to have an arts and crafts type of light fixture compatible with the building and with adjacent buildings, to use irrigation for all of our landscaping which we're doing, so that was all positive input to what you're seeing today. There are other aspects to this that still need to be worked out. Based on existing occupant load at 110, that building right now that sits would be required to be fire suppressed. So we have two ways to look at that in the Building Code and that is to either fire suppress it or to create fire areas with fire barriers. And so basically almost creating two different buildings. So we're looking at those two different options and that will be developed as we go into construction documents and construction designs. Other things that still need to be worked out, too, in the construction drawings are the front planters right underneath the lights, so those are actually within the right-of-way and they can't really be a part of the building because we would be building over the top of the right-of-way or beyond the right-of-way, so we have to figure out a creative way as we get into those construction documents to satisfy what you're going to want to see that those planters remain there and are part of the esthetics of the façade and still work with not being really attached to the building, but being like a separate type of planter. So we're

going to need to develop that idea. Other items that were brought up were on the west side, instead of having a fixed glass on that façade is to have something that opens up, whether it be a garage door or you know a nano type of wall that's glass that folds open, but the idea is to give it again, the people that are walking by or the people that are dining, to see each other better and feel like the people inside or outside and the people outside, you can talk to them and such. So these are all things in the design documents. And I think that's about all that I have right now and I'm happy to answer any questions.

Chairperson Majoros thanked Fineout for the overview and opened the floor for questions from the Commissioners.

Crutcher said looking at the property line, the north side of the sidewalk that is south, it looks like there's some space between that and the property line; I know there's an issue about getting the planters in that, but isn't that still ... does the paving start far enough away from the building that you could actually put some landscaping between the building and the sidewalk?

Christiansen asked if he was talking about on the south elevation and Crutcher replied yes. Christiansen went on to say you can see right now, if you look at the existing photograph, there's landscaping there right now. And what's intended is for that landscaping to be eliminated and there's a new series of landscape element that are being proposed. If you'll take a look, you'll see new railing and you'll see new reclaimed stone planters, you'll see new plants that are also shown and you'll see that then all along that whole south frontage of the addition are new plants starting at grade level. You can also see where the existing landscaping and that's actually kind of broken out in his site plan in kind of a red highlighted area, that those existing landscaping are going to remain.

And there may be not so much of a conflict with those planters you wanted to propose on the sidewalk if it's in a landscaped area anyways.

Christiansen said I think the idea is to again try to claim as much as what was originally approved back in, if you might recall, the original site plan for the conversion for the Los Tres Amigos from the original Dimitri's was back in 2013. And so what you see out there today has been in place since the site plan was approved at that time. And again, what's intended is a replacement of the landscaping that's going to be eliminated as much as possible while maintaining what isn't going to be touched. That's kind of been the focus here in all of our discussions. We had those discussions on site with the Applicant not wanting to lose the landscaping. We also had that discussion you might recall in the presentations and discussion with the DDA Design Committee. And again, that's still what's shown here.

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Majoros said so if I may clarify, is it fair to say that the new floor and site plan as we see it on page 22, it appears as though a combination of the new dwelling and landscaping does not protrude any further towards Grand River today's; is that a fair statement?

Christiansen replied yes, anything new, that's correct. The only thing that is going to be outside that area, again, I invite you to take a look at the new floor site plan and the areas in red, I can tell you that within those existing areas they're going to do some clean-up. You might know that one of the areas which is the one that is along the south side down towards the south and west corner, you'll see replace existing landscaping, they're just going to clean those areas up, that's correct.

Perrot said the only comment he has is the garage style doors being able to open it up. The fact that we're in Michigan and those doors are always a hit, especially the restaurants, it's fantastic.

Westendorf said I have a clarification question. Is the view that we're looking at now, is that middle section an operable garage door as well? It just looks different than the other two.

Fineout replied yes, it is. We used it in the renderings so you could see what it would look like when the doors are open.

Westendorf said I believe there's a portion, and Mr. Christiansen correct me if I'm wrong, that the buildings in the CBD that are on a corner are supposed to have an extra . I don't know what the verbiage is but accentuate the prominent corners in the CBD. I guess my question is to the Applicant is how is your design meeting that requirement?

Fineout said again when you can see the sign, "Los Tres Amigos" sign, and we have some glazing there. And we propose that glazing to be similar to the overhead doors. So that would bring the type of font to tie around to the east side. And basically what we've done on the east side is an extension of what's already there. So, we've increased what's already there, we've made it so that you can see through and engage the people in the patio. And another thing we're going to do as you look at the east rendering and it was brought up at the DDA meeting, that some of the existing piers are not level, they're leaning. So we're going to go ahead and straighten that all out. So that east façade, that's nicely landscaped and hardscaped with a ramp and lights on top of piers and the entrance into the building. So hopefully that will suffice what you want to see on a corner.

Crutcher said we had this discussion in the DDA Design Committee, but on the southeast corner of the addition, right now you're showing it as possibly being a window, do you think you could actually make that glass and Fineout replied for sure they can, whether it be with a roll-up or whether we do that with a folding accordian, we can do that. And if

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you'd like that to be a stipulation of approval or something or an item that we need to do, then whatever.

Crutcher said it was brought up because of the fire rating requirement that you might not be able to put glass on the west side of the building and Fineout replied on the west side, that might be tough. Crutcher said that's the one that I'm trying to talk about, the west corner.

Fineout said that might be tough to do. As I've researched the Code and really dug into it, and this has been brought up, it might be tough to put glass in that area based on our construction type and openings on the property line. The reason I can have large openings on the front property line, on the south property line, is because it has frontage onto a street. On that west side, I'm right up against the property line and I haven't been able to find anything Code wise to this point, that's not to say that we might be able to find an exception on a way to do this, that would allow me to put an opening on that west corner.

Majoros asked Christiansen for clarification on what area they're talking about.

Christiansen replied I think what Mr. Fineout is referring to is if you look at the new floor/site plan, and you go to the west side, so to your left, and you go down to the corner there which is the southwest corner of the addition, he's talking about that small portion of the exposed elevation, if that can be glass or not, and it depends upon the rating that's necessary to Michigan's compliance to Fire Code based upon capacity, Construction Code requirements.

Crutcher said he wouldn't want to make it a condition that it has to be open because he might not be able to, but it does make this a nice experience when it is open. And I should suggest that maybe if that was not a 90 degree angle but that was put on the corner there so the window is at a 45 degree, maybe you can squeak by the Code requirement.

Christiansen said I think, Mr. Crutcher, I think what might be able to be achieved is if you could put it, if you're so inclined to do so, in any motion that you might make, if it was in support of this site plan as proposed, is you could certainly put that in as a condition if it's possible. That would be the glazing, what you're looking to see there, as long as whatever is then resulting is Code compliance. We'll certainly have it in the notes, we'll carry it forward and if it's possible, we'll look to Mr. Fineout to see what he intends to do and see if we can achieve it.

Crutcher said he was satisfied to see it on the plan that it's intended to put it there and I don't want to put any conditions to make it harder, but if he can't have it there, I don't want to hold it up.

Christiansen said I think you're right, you could either reference it that way or as you just alluded to, leave it as part of the site plan as shown.

Majoros asked if there was any consideration given to not having the south elevation be a complete façade spanning the entire length of the building but preserving some degree; can we go to the proposed new elevations. For instance, preserving true outdoor seating, the garage doors are a great solution, I think they add that kind of cool factor, bring the outdoors in and bring the indoors out and all those things you were talking about when it comes to community engagements. But as Commissioner Westendorf pointed out, this is a corner, this is a very highly trafficked part of the City, and now with access to the Pavilion and to the Syndicate, some degree of true outdoor seating, was there any consideration for perhaps the addition filling in what would be the full span of the west elevation, one, maybe two garage doors, and still keeping three or four tables outside? I'm not the business owner I'm just trying to think about true outdoor seating because we've all come to enjoy, I think, walking around and seeing people and the garage doors might not always be open or what have you. Was there any consideration of that in any of your discussions?

Fineout replied between the owner and himself, they had never had that discussion, nor through the DDA Design Committee, we didn't have that discussion. I think we're sort of thinking the type of investment we propose and we think will ultimately produce a product here that will be something that you'll like and with the glass being able to see through it in the winter. I mean we can't be outside in the winter anyway and in the summer, we're going to have the overhead doors rolled up, so you're almost getting the best of both worlds. In the winter they're just going to take all the seats and tables and put them back in one of those storage areas, so hopefully with this proposal we can provide the City with a good solution to what we can't do and what you want us to do.

Crutcher said to clarify, you were looking at the east side of the addition, where that is now, proposing that that would potentially open up similar to the overhead doors, not an overhead door but something that could slide along the wall and Fineout replied yes, and since we're on frontage there, I know that Code allows us to do that and we'd be happy to have a stipulation in any type of proposed approval that would say you want that to open and match, you know, the doors match as much as possible. I'm not exactly sure if I can do overhead because we have a staging height difference if they're both open, but I think we can do a folding type of door or some other type that went all the way down through the patio.

Majoros said just my personal opinion, I appreciate the business owner and that being the property, I appreciate the position that they occupy in the City, the facility is great, the open doors are great, I just want to maximize the use of that because I do think it's a bit of an anchor property and so close to the Pavilion and so close to where a lot of people

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engage, and I just don't want to lose something very unique that Farmington enjoys that not a lot of other communities have.

Crutcher said in looking at the scope, when this new addition is built, is that existing patio going to be removed and rebuilt with a new floor or are you just building on top of that patio?

Fineout replied I've got to do over the floor, just the Health Department and such, I mean those are like open pavers and such.

Crutcher said so that construction will go all the way to the corner then, with planters and everything to the corner, they're all going to have to be rebuilt to the east side?

Fineout replied to the east side, no, it will just be rebuilt within the confines of the addition and then we'll keep the Artscape that's already there and the planters and such.

Crutcher said so basically putting a proposed door east of the proposed door on the addition, that will all remain and everything west of it will be new and Fineout replied yes.

MOTION by Crutcher, seconded by Perrot, to approve the site plan for the proposed outdoor seating area enclosure for Los Tres Amigos Restaurant, 33200 Grand River Avenue, with the condition that the entrance to the addition on the east side be operable to match the operable windows on the south of the building and as presented in the site plan as presented.

Motion carried, all ayes.

Chairperson Majoros thanked the Los Tres Amigo team.

**PROPOSED BUILDING FAÇADE MODIFICATION – JOHN COWLEY & SONS PUB,
33338 GRAND RIVER AVENUE**

Chairperson Majoros introduced this item and turned it over to staff.

Director Christiansen stated this item is the review of a proposed building façade modification of the existing John Cowley & Sons Pub. The proposed modifications include new awnings on the existing restaurant building. At their April 8, 2021 meeting, the Downtown Development Authority Design Committee reviewed and recommended the proposed building façade modification, the proposed awning, to the existing Cowley's Pub building to the Planning Commission in accordance with the submitted plans. A copy of those draft meeting minutes from last Thursday's meeting are attached with your staff report. Section 35-104, of the Zoning Ordinance Central Business District, CBD, the nonresidential and mixed use development requirements permit awnings for buildings in the CBD projecting over the public sidewalk with Planning Commission approval and

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subject to conditions after review and recommendation by the DDA Design Committee. Once again, the DDA Design Committee has reviewed and made the recommendation for support for the awnings as proposed. The Applicant, Greg and Mike Cowley, submitted the plans for the proposed building façade modifications, again, awnings as proposed, the submitted plans include a proposed front building elevation, project details and specifications package are all included with your staff packet. The Applicant did indicate they were planning to attend this evening's meeting; however I don't think they are here this evening so we will certainly represent what has transpired to date in terms of their submittal and what transpired at the DDA Design Committee and the presentation and request before you this evening.

Chairperson Majoros thanked Christiansen for his overview and opened the floor for questions from the Commissioners.

Crutcher said looking at the rendering in the packet, is this different than what was presented at the Design Committee and Christiansen replied yes, because the Design Committee requested that it be. The Design Committee, if you go back and look at the review and recommendation, the Committee reviewed the awning or the sun shading itself for John Cowley & Sons, it discussed the striped pattern material and the Design Committee wanted to see a more solid blue to match the small center awning over the door with bronze housing for the retractable awnings and no scalloped edges. And that's what you see in this drawing. So that the striping has been changed to be solid blue and that the support structure and all the hardware are to be dark material, black metal material. So as recommended and requested by the Design Committee that's now requested in this elevation.

Crutcher said I also noticed there's no awnings on the second floor and Christiansen replied that is correct, that is a decision that was made as well.

Commissioner Perrot asked if there was any consideration of the surround tenants like the brewery, the barber shop, in terms of something like this, it's a big front for the restaurant, big bold blue, and now he's going to put tow of these pretty sizable awnings on it. Does the surrounding tenants, aside from going through the DDA, do they have any kind of input or consideration in terms of something like this, because this really does transform to an extent that block?

Christiansen replied that is a good question but the Zoning Ordinance is very specific in terms of modifications of this type, materials of this type, the various elements of a façade and then all the recommendations of the DDA Design Committee. So, it's not something that is to be reviewed or asked to be reviewed or any input from adjacent or other properties. It does rest with the DDA that oversees the downtown and, in this case, the DDA Design Committee. So, that's why in the Zoning Ordinance in the Central Business District provision, that process is in place which has taken place here. But no, adjacent

businesses, other businesses, do not have an opportunity to weigh in per se, they certainly can participate in the process if they so choose, it's not something where there's a public hearing is required either. Again, in the downtown, in accordance with the Zoning Ordinance or the Central Business District's regulations, that oversight rests with the DDA Design Committee.

Commissioner Mantey asked if this is retractable just like at the Brewery and Christiansen replied the Brewery has a small one that comes out right over their doorway. And these are a little different, let me say it that way, these are a little different than that element. And so yes, these are intended to be retractable and in fact, they're intended to be retractable, they operate on a motor system and also, too, there is a wind sensor that is part of this package and you can see that in the specs. So that they're retractable during high speed wind periods. The one at the Brewing Company is a little bit different. But again, this is specific to Cowley's, it's specific to what their proposal is. As far as the ability to use the awning with the umbrellas, it's my understanding that the awnings are going to replace umbrellas in this outdoor seating area. At least to the extent that they cover the seats.

Mantey said I think that will be a big improvement for Cowley's and for customers there. Umbrellas can be hard to get just right so everyone is in as much shade as they'd like to be.

Christiansen said that's a great point made from Commissioner Mantey. You might know from your own experiences that umbrellas against the face of the building are a little more difficult than the ones out in the open. So what will happen here is this awning coming from the building will allow those tables to share against the building to be completely covered. And then anything out of the perimeter if it doesn't cover those areas then umbrellas can continue to suffice for that covering. But that's what the interest of the owner is here.

Majoros asked if there is an intent that these umbrellas can coexist with these umbrellas or is it an either/or for Cowley's?

Christiansen replied no, they'll coexist as long as it continues to meet the approved site plan for outdoor seating with the tables and the chairs and the umbrellas that are already approved and then these awnings replacing what needs to be replaced in order for it to be more functional, which is the intent; and yes, the intention is to coexist.

Crutcher stated I thought the awning was going to replace them, so will it take up their entire sidewalk seating area and Christiansen replied he thinks that is what they're going to find once installation and the specs then being met is that it will cover that entire area. That's really what their goal is.

Majoros said Perrot's comment about neighboring businesses, the one thing is you may want to be at the Farmington Brewery wanting to sit in the sun and have a beer and then there's an awning at Cowley's that maybe people are under or maybe they're not and you're kind of like I kind of like that late afternoon sun but these are real things. So, these are what, 8 feet and what's the width of them, 14 feet wide? I mean a 16 x 8 awning is not a small awning and that's going to knock a lot of the Brewery's sun. Which is why I ask for co-existing because is this the kind of thing that is this relationship that the Brewery may say that your awning that borders the barber shop really doesn't impeded on the Brewery's outdoor patio enjoyment and the barber shop is on the other side of the sun, so it doesn't matter but the people aren't hanging out at the barber shop to enjoy a sunny afternoon. But that is the case at the Brewery and there may be times where Brewery patrons may want to be sitting outside with umbrellas folded up because they've just taken a nice long walk and want to cool off and refresh and enjoy the sun and a canopy is out, it's kind of like, I'm outside but I'm not enjoying the purpose of an outdoor patio, per se.

Christiansen replied I can't tell you, Mr. Chairman, the level of impact about awnings on the façade of Cowley's on the adjacent property, you know, without specification, dimension, etc. But I can tell you this: that although it has not been proposed formally, there is an interest by the Brewing Company to do something not dissimilar and in fact, they've been talking about it and we've got some materials and information from them on what they're going to do. An awning, ironically from the same company, on their façade. So when Commissioner Mantey said their awning, I immediately said is they don't have an awning but I really should have said it's not the same thing, but I'll tell , now it's now just interest with Cowley's and maybe with others, but before you tonight it's just one. But I'm finding this is something of interest with the businesses so they can make and more functional use of their outdoor seating areas.

Chairperson Majoros said it's their business, they have to be the one to make business decisions about what their patrons want and don't want, and I suppose if an awning is out and you still want a little bit of sun, you're going to have to crowd your way to Grand River side of seating and you're going to have to deal with that.

Christiansen said it's probably more for inclement weather.

Westendorf said in looking at the front elevations when this canopy is going to be folded up, it appears as though it's going to block the top row of windows, is that any concern about a certain amount of glazing we have to maintain on the front of the building?

Christiansen replied that's not a Code concern, it's not something that the owner finds visually or functionally obstructive for them. At least that's what they've indicated to us.

Chairperson called for a motion from the Commissioners.

MOTION by Waun, seconded by Perrot, to move to approve that the proposed awnings at the John Cowley & Sons Pub, located at 33338 Grand River Avenue, be approved as per the site plans as submitted.

Motion carried, all ayes.

UPDATE – CURRENT DEVELOPMENT PROJECTS

Chairperson Majoros introduced this item and asked Christiansen if there were any updates to this item.

Christiansen replied he will give a quick overview of the current projects.

Tropical Smoothie, building up and enclosed, moving forward, they're inside doing their work to finish their interior. That's really going well, the build-up is going on right now. You might see that some of the exterior site work that is the finished type of work is ongoing. Take a look at the landscaping, take a look at the landscape beds that are now being repurposed and in accordance with the approved site plan and the landscaping elements. The parking lot, you'll see signs are starting to go up on the building façade right now and are being put back after the façade modifications. So all of that is really moving forward pretty quickly. We anticipate that work to be done in the next several weeks so that hopefully we will realize Tropical Smoothie opening up in the spring, before the summer season.

The Liberty Hill development, Ten Mile Road, the old 47th Courthouse property, a lot of the site development work as far as the underground has been completed. You'll note that the road that is now cut is going to start to move forward with its spacing and its curbing and then that road can be put in. We can also tell you that we have received the first set of house plans for the first house and that homes have been sold. So that's the current status there.

And then I can also tell you that the Nine Mile gas station, that building has moved along pretty quickly and they are starting to do their site work as well. Dumpsters up, you'll see the perimeter repurposing of the hardscapes being done right now, so that's moving along pretty quickly, too.

We're waiting for some revised plans for the Farmington States Savings Bank, got a couple things to finish up before the interior building plans and permit is finalized and then the exterior plans need to be finalized, too, for permit and then we're working to see which roads, how we're going to be able to facilitate road closures for Farmington and Grand River, so that is ongoing right now.

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I can tell you that the Maxfield Training Center, Council selected one of the two respondent developers to the RFQ to the Concept Plan and selected Robertson Brothers Homes for fifty-nine townhouse condominiums back at their previous meeting back in March and they're moving forward right now, Robertson Brothers is coordinating with City Management and Administration on the property acquisition documents and materials, so that's ongoing. And we anticipate the development and approval process, the PUD process to start moving along sometime soon thereafter and that will certainly be involved with the Planning Commission. So that's FYI to you upcoming.

Other than that there's a lot of little things. You've seen some new businesses coming in with some promising things throughout the community. You might note unfortunately we lost Pet Value, the pet store, after the DDA had been working very hard in their retail market analysis in implementing their vision for the downtown tenancy having secured a pet store was a priority, unfortunately Pet Value was not able to continue after only about two years, but that space has been picked up by another pet store and it's going to be operated by a family that lives right here in Farmington and we're really happy for that.

So that's going on, some other things, little by little. Coming out of the impact of the pandemic economically so we're really glad to see that.

Christiansen then said you might notice in your packet there are some materials included in there for your information. And there were two things I included in your packet. The first is with respect to the 2020 University of Michigan Dearborn E-Cities program. And the E-Cities program has been implemented by U of M Dearborn for many years and the program recognizes communities in successes and efforts in contributing to Michigan's entrepreneurial growth and economic development. There is an annual E-Cities study that is conducted by researchers at I-Labs at the University of Michigan Dearborn Center for Innovation Research. This past year in 2020 the City of Farmington was honored as a five star community as well as 110 other communities across the state. So of all of the communities in the State of Michigan, of the approximately 1,800 cities, villages and townships, the City of Farmington was honored as one of 110 of other communities as a five star community. And this is a step up from our four star recognition last year. So we're very pleased with this and wanted to share this with you, this reflects a lot of your efforts, Planning Commission, and all that you do with respect to all of the Planning work that you do, the Planning preparations, the tools that you have helped to create and have put in place certainly, things that we do here as far as our long range efforts, our Capital Improvement Program, and a result of the implementation of those tools, and those programs, let alone what you do with individual properties on a site by site basis, the site plans and the like, all of that has together has contributed to the City of Farmington's success and now recognition this year as a five star community for our entrepreneurial growth and our economic development. So thank you for all of your hard work.

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Chairperson Majoros stated that Christiansen is being modest in all the hard work we've done, we're appreciative but we're just a small instrument in a lot of the work Christiansen does and the DDA and Council and everybody else that has a huge part in this and you live it each and every day and we just sort of drift in and drift out so this is a testament to your work for sure. It doesn't go unnoticed, Kevin, your dedication and spirit and knowledge is very much appreciated.

Christiansen thanked him and stated his focus is just to do the best on behalf of the City and to be part of the great team that we have here from City Council to the various boards and commissions and committees, the Planning Commission included, everybody else whose involved, the Downtown Development Authority and all the other various boards and commissions, we could name them all, the Grand River Corridor Improvement Authority, and all that are involved. And all the volunteers, and the roles that they play and decide to undertake, and much of it with much of our boards and commission is volunteer. So what I will say is right back at you. Thank you, Mr. Chair, and thank you, Commission, and thank you City Council and thank all the boards and commissions and all the great team we have in Farmington because without a team effort like we have we couldn't realize the success that we have, so thank you.

Christiansen went on to state the second on that he included is something that the City has been working on for a number of years. And this is a focus that the City has had working with the Michigan Economic Development Corporation in working on achieving what the MEDC has put in place as a recognition, a certification of individual communities' efforts for redevelopment. As you are aware, a city like Farmington is we are an older established community that was built out a number of years ago and we are in a stage and have been in a stage for a number of years of repurpose and redevelopment of making new from what's in place, what's been built, what's old, if you will. Breathing new life into established developments so that it can continue, not only to maintain and sustain its viability but to certainly enhance what the City has in its built environment throughout the community and now for the future. What is attached with your staff report is a package of information from the Michigan Economic Development Corporation after again many years working with the MEDC in putting together the required materials and then making sure that everything required is in place and the last of those items is the 2019 City of Farmington Master Plan Update, completed at the end of 2019, beginning of 2020, which now have allowed us to achieve Redevelopment Ready Certification from the Michigan Economic Development Corporation. So attached with your staff packet is a letter to the Mayor, this is from Mr. Mark Burton, Chief Executive Officer of the MEDC, he in his letter to the Mayor, offered his congratulations to the City of Farmington on their recent recognition as the 49th Certified Redevelopment Ready Community. And the milestone of accomplishment for the City and for the Redevelopment Ready Program indicates that our City, the City of Farmington, has met the RRC best practices and is proactively planning, zoning and marketing itself to achieve the community's development vision, and that's in this letter.

Also attached is a copy of the press release that was put together by the MEDC and you'll see the focus as to the real purpose of the Redevelopment Ready Communities Program, it supports Michigan's strong economic momentum and it empowers communities to establish a strong planning, zoning and economic development foundation, that's what this recognition is, the City has done that. And the City received a comprehensive assessment and we went through the entire process, for recertification we worked to improve upon numerous policies and processes and update all of our tools to be current and to be then ready as far preparing the community and putting the community in a position to be redevelopment ready and to be attractive to developers, residents and investors giving them confidence to become part of our community. So, also included what you're seeing here is the new certification that we can now put on our correspondence and you'll see that around town. In fact, there's two signs that have been placed of three at the entrances to the community. One is on the south end of Farmington Road and Eight Mile and one is at the Orchard Lake and Ten Mile and there will be on the east side at the entrance there on Grand River, we're working to see if we can get a fourth sign, we were only able to get three now.

The next thing is the trophy. You know every winner needs a trophy. So this is our trophy. The certification hardware that we have and we've displayed that now at City Hall and so that is here and the other thing is the MEDC requested that we provide them some information, some quotes, some other items, they really wanted to do this in person but they made their presentation to the City Council last Monday is when the MEDC attended the City Council meeting and made this presentation which again is our certification. We are again the 49th community in the State of Michigan out of 1,800 cities and villages and townships, so it's a pretty unique recognition so I think right now they have 220, 230 communities that are under review, we are the 49th community in the State since the inception of the program. And this is a poster that from the pictures they asked us to provide to them, they made for us. So this is a poster you may see around the community, around the City as well, that is unique and specific to Farmington, showing our uniqueness and our assets and our unique places and the certification from the MEDC.

PLANNING COMMISSION COMMENT

Crutcher addressed the issue of Starbucks having a pick-up spot in their parking lot and further discussion was held.

ADJOURNMENT

MOTION by Crutcher, supported by Perrot, to adjourn the meeting.
Motion carried, all ayes.

The meeting was adjourned at 8:11 p.m.

Respectfully submitted,

Secretary

Board Members Present: Duron-Willner, Huyck, Largent, Stryd, Murphy, Kelly, White

Board Members Absent: Hahn

Staff Members Present: Director Grover, Seigrist, Jackson

Staff Members Absent: None

CALL TO ORDER

The Board Meeting was called to order at 6:07 pm. by Board President White.

Introduction of Director Grover

President thanked the staff for National Library Week.

APPROVAL OF THE AGENDA

Motion by Stryd to approve a modified agenda with the addition of the Directors report after the Friends report, and the addition of the WCBC report in New Business, and add Ad Hoc report under Committee reports was seconded by Kelly.

Vote: Aye: Duron-Willner, Huyck, Largent, Stryd, Murphy, Kelly, White

Absent: Hahn, Stryd, Largent

Opposed: None

Motion Passed

APPROVAL OF THE MINUTES

Motion by Murphy to approve the minutes for the March 18 Board meeting was seconded by Kelly.

Vote: Aye: Duron-Willner, Huyck, Stryd, Murphy, Kelly, White

Absent: Hahn

Abstain: Largent

Opposed: None

Motion Passed

Motion by Largent to approve the minutes for the March 31 Special Board meeting was seconded by Stryd.

Vote: Aye: Duron-Willner, Huyck, Largent, Stryd, Murphy, Kelly, White
Absent: Hahn
Opposed: None

Motion Passed

CORRESPONDENCE

Murphy reported the board received two correspondences, and one spam e-mail which have been shared with all board members. All board members have received all correspondence and replies given for the last two months. These last two correspondences were never replied to.

DIRECTOR'S REPORT

- Director Grover reported that her Director's report was not on the agenda, however it was sent to all board members. President White reported there was miscommunication on this.
- Last week was National Library Week, and although we were shut down due to covid, and since we did not celebrate it last week, we are doing so this week. The Friends have sponsored treats and gifts, and we thank our staff and the Friends for their support.
- MERS staff education seminars were held this week do discuss benefits available for them.
- Polaris migration from our local server to the cloud server if almost ready to go live. Migration to the cloud will occur April 28. The Polaris version will be upgraded. All staff have been trained on LEAP. This will save on time and labor costs.
- Facilities Coordinator Donald met with Ron from Merritt Cieslak Design regarding the recommended service window, and an updated price code was shared with board members.
- We are accepting book donations at this time. The donation bins will be at the 12 mile location, twice a month on the first and third Wednesday of the month.
- April 2, both locations were closed after positive covid staff reports, and deep cleaning commenced.
- Farmington Police Dept. have recommended security enhancements in the Administrative unit and safety training for the staff.
- Staffing recruiting is presently taking place for IT Supervisor, Marketing and communication coordinator, pages, accounting coordinator, and staff for vacation coverage.
- Door count for March: 11,976 which is less than last year. 860 curbside pickups happened in March.
- Facebook likes have increased to 3,155. Total circulation is close to 64,000 in March, an increase due to e-books.

- Finance Chair Huyck and I met with Plant Moran to make sure that vendor payments are made. We are working on the budget for Fiscal year 21-22. We hope to present it at the next board meeting.
- Listening session will begin next week, and I look forward to everyone's input, ideas and suggestions for solutions.
- March was national reading month and Congresswoman Haley Stevens read a children's book.
- Adult programs include battle of books, fund raiser for CARES, Teens participated in a scavenger hunt, meditation yoga, Children's, reading support programs, STEAM activities, ESL, and book discussions.
- Elevator parts are starting to arrive and we are expecting the doors to arrive next week.
- There have been rumors shared on social media that we are backlogged on shelving books. This is not an unusual occurrence since we were closed for a few days. We are not concerned about this as the books have been re-shelved, and this is a normal part of daily operations.
- There was an incident where an ex-employee had to be escorted off of the library premises, and the board has received a detailed report on this.
- Since we are working on the budget for next year and need to look at the salary scale. Since there were no raises last year, I would ask the board to take this into consideration, or talk about in New Business. Largent suggested that this conversation be taken up by the personnel committee.
- Last month Danette requested information comparing our budget for professional services to other libraries. The information Director Grover obtained shows that all libraries do hire professional services, and our numbers are comparable to other libraries. President White asked that these figures be shared with the board.

Discussion: Stryd asked about whether a children's librarian was hired. Director Grover stated that she, Kelly and the supervisor's are working on determining the needed assistance, and the job description was being updated for the 12 mile location.

Friends of the Library

Stacy Charlesbois reported the Friends met last week, and we talked about the academy award shorts fundraiser that we are running, and it will be online. It will run through the 24th. The Strategic planning committee is invited to the board meeting. Mary Beth asked if this information could be shared. She recognized the staff during National Library week with treats, and thanked them for their service.

COMMITTEE REPORTS

Facilities Committee

Largent reported having a joint meeting with Strategic Planning, and requested showing a short video that Stryd had shared. We are waiting on parts for the elevator. I will need a vote which I will bring up in New business.

OPERATING BILLS

MOTION by Huyck that the Board of Trustees approve expenditures for the operating bills for March, 2021 totaling \$406,700.82 was supported by Stryd.

Discussion: White questioned why bills for Barns and Thornberg, and MCCI are showing up in March's billing. Director Grover explained that unfortunately bills were not being paid in a timely manner, even resulting in the phone service being shut off for a day, but as of now, and with the arrival of a new accounting staff, this issue will not occur again. Barns and Thornberg and MCCI bills are for services in December. Murphy stated that the community is concerned about the cost of legal fees, and asked what our fees are currently. Director Grover stated that FCL had about 9,000.00 in legal fees for Foster Swift last month and have received a bill for 6,000.00-7,000.00 for the first half of this month. Largent asked what these fees are for as the Personnel Committee has not used legal services. Director Grover stated there were 3 consultations for recent developments that were HR related, some contacts appear to be from Board members as they are only listed as, "client". Billing also includes time for board meetings, special board meetings, closed session board meetings, employment matters, FOIA consultations, personnel issues. Largent requested greater detail on these bills.

Vote: Aye: Huyck, Largent, Murphy, White, Stryd, Kelly, Duron-Willner

Opposed: None

Absent: Hahn

Motion passed

FINANCIAL REPORT

Huyck reported the reason for the high dollar amount in the money market account was due to deposits from taxes. Questions regarding the professional services bill indicate that our legal services are higher than average, as well as services from MCCI, and MBM for IT updates.

MOTION by Huyck to receive and file the financial statements as presented for the period ending March 31, 2021, was supported by Murphy.

Vote: Aye: Huyck, Largent, Murphy, White, Kelly, Stryd, Duron-Willner

Opposed: None

Absent: Hahn

Motion passed

COMMITTEE REPORTS continued

Finance Committee

No report

Personnel Committee

Largent discussed the Social Media policy being presented and it will need a motion for approval. They also looked at performance review goals for the Director. We are requesting

the authority to establish SMART goals for the Director (Strategic, measurable, attainable, relevant and time bound). They reviewed the WCBC report.

Attorney Blum discussed the draft social media policy. Blum said that he reviewed the policy and found that some changes were needed, but that it presently complies with the legal requirements.

MOTION by Largent to accept the Social Media policy as written was supported by Murphy.

Discussion: White asked what this policy would solve. Director Grover stated that there was not currently a specific social media policy in the employee handbook, that this will preserve the brand of the organization. White stated that he was unaware of problems on social media as he is not on FB. Jerea Jackson explained that having a social media policy is standard for all industries, that confidential documents have been posted, that proprietary information has been posted on social media. Stryd, felt that the policy was too lengthy. Jackson stated there is no standard length for a policy.

Vote: Aye: Huyck, Largent, Murphy
Opposed: Duron-Willner, White, Kelly, Stryd
Absent: Hahn

Motion defeated

Ad Hoc Committee

Murphy stated that the board should review the form and questioned if it needed to even be sent to Blum. Duron-Willner explained that the Ad Hoc committee was formed to address employee concerns by using a neutral external source. We met and created a draft form that be considered for harassment complaints. We now require board approval to send this draft to the attorney for review.

MOTION by Duron-Willner to have the board approve expenditures for counsel to review the final draft of the harassment complaint process that the Ad Hoc committee recommends was seconded by Kelly.

Kelly added that this is a mechanism to accept complaints of harassment that are not accepted in our current process. Largent stated that we do have established policies and procedures in place already, as well as an additional route to address concerns with the WCBC. Duron-Willner added that this specifically addresses harassment complaints.

Vote: Aye: Huyck, Largent, Murphy, White, Kelly, Stryd, Duron-Willner
Opposed: None
Absent: Hahn

Motion passed

Attorney Blum stated that there needs to be clarification going forward on who speaks to the counsel. He stated that his firm represents the library, who speak through the majority of the board. General practices is that counsel communicates with the Director and President of the Board. The Board must decide if other board members are authorized to contact legal counsel, and for what purposes.

Strategic Planning Committee

Murphy thanked Kelly for stepping up and agreeing to chair the Strategic committee going forward. Kelly reported the joint meeting with Steve Schneemann of Merritt Cieslak Design to consider what libraries of the future will look like. The Strategic Planning meeting with Stacy Charlesbois and Megan Drozan with a plan in mind to include the patrons, staff, the community and also to utilize the data that we have paid for. We hope to take our time and develop specific focus groups to talk about those themes further. We meet again May 27th.

Largent stated that when the board approved the new by laws at the last board meeting, there was a question as to whether SP was a permanent committee or a temporary committee. He asked if we need to amend the bylaws to change it to a permanent committee. White responded we can bring that fourth next month.

Bylaws Committee

Did not meet

UNFINISHED BUSINESS

WCBC report: Deb Hemmye who chairs the Working Conditions and Benefits Committee reported they are not a grievance committee or deal with patron issues. They address staff working conditions and benefits. Phones- employees would like former employees voice messages re-recorded. Staff would also like N-95 masks rather than surgical masks. Also, we would like a recycling bin for the Liberty street location. Waste management said that they cannot provide one. Also, e-mails from upper management often are not responded to. We are dead in the evenings and should not be open until 9:00 PM, and there are so few staff in the building. Staff should be paid to work 15 min. before and after the building opens or closes, and for safety should leave as a group. Please fix the elevators, we need advanced notice for scheduling, and substitutes to cover sick days and vacations. We would like the ban on overtime lifted, and to get paid overtime for working Sunday's. Also, increase the 24 hour limit for part time people. We did find out that 24 hour staff are allowed to work up to 28 hours with supervisor's approval. MBM needs to go.

Discussion: Duron-Willner asked what role do you envision the board to have in fostering some solutions. Deb Hemmye said that she would like responses coming from the Director with input from the board so that we can report back to staff on the status of what was decided. Largent suggested that the Facilities committee might be able to come up with a solution for the cardboard.

Duron-Willner suggested a study session to address the concerns or to delegate items for committees. Director Grover suggested that operational issues should first be addresses by the

Director and if anything needs policy decisions the board could address. Kelly stated she does not feel that a study session is needed and that many of these issues are operational which Director Grover can address.

Director Grover asked for clarification as to what were the objections for the social media policy.

MOTION by Duron-Willner to allow the Personnel Committee to review the issue of overtime, SMART goals, percentage of staff increase for the budget, and the social media policy was supported by Kelly.

Discussion: White stated that staffing concerns are operational. Director Grover stated that she has already brought up overtime in the Personnel Committee. The issue discussed with Blum is who should be exempt and who is non exempt to determine if a person is entitled to overtime pay. Presently all staff are non exempt at FCL whether they are in a supervisory position or not.

Vote: Aye: Huyck, Largent, Murphy, White, Kelly, Stryd, Duron-Willner

Opposed: None

Absent: Hahn

Motion passed

Largent asked if the internal investigation conducted regarding the EEOC complaint refers to the single complaint discussed in close session, or does it authorize Foster Swift to handle additional complaints that have been received in the same manner. White responded that he recalled the vote was for a single complaint. Largent asked what should the Personnel committee do with the additional complaints. White stated we have not reached any conclusion about how to proceed if there's a complaint against a member of the personnel committee, and I'll just say it's me, if there's a complaint against me. Duron-Willner suggested using the bid process for rfp for services. Largent indicated this may take too long.

MOTION by Duron-Willner to use Foster Swift with a screen in place, not including Mike Blum, to do those investigations that would potentially bring vicarious liability to the organization in line with the harassment policy, was seconded by Stryd.

Discussion: Murphy suggested that employee's deserve to have an outside person address these complaints, and Duron-Willner stated that if we were to use the same firm we already do business with, there is an ethical obligation to put a wall or shield between our present counsel and the counsel assigned to this investigation.

Vote: Aye: White, Kelly, Stryd, Duron-Willner

Opposed: Murphy, Huyck, Largent

Absent: Hahn

Motion passed

NEW BUSINESS

White stated that OMA states we must post draft minutes within 8 days. White asked that agendas and board packets be posted for the public by Monday evening prior to the board meeting. White also asked that recording of meetings be posted. I would suggest that the terms of the board members be put back on the website. White asked if all correspondence could be automatically sent to all board members. Duron-Willner said that she did not wish to receive these, that the Director should address concerns first. White asked if all board members could have library e-mails.

MOTION by Duron-Willner that the requirements under the (director's) contract include communications with the board president and secretary (re. correspondence) consistent with our bylaws to include resolutions and recommendations for action, was supported by Largent.

Vote: Aye: Murphy, White, Kelly, Duron-Willner, Stryd, Largent, Huyck

Opposed: None

Absent Hahn

Motion passed

White asked who Donald should report to for facilities concerns. Director Grover reported it is decided that he would report to her and she will report updates to the facilities committee.

MOTION by Largent to authorize up to \$15,000 for the design of the curbside windows and interior workspace for staff at the 12 mile and Liberty was seconded by Murphy.

Discussion: Kelly asked why it was needed. Director Grover explained that patrons love curbside service, it makes us more ADA compliant, staff safety.

Vote: Aye: White, Kelly, Murphy, Huyck, Largent

Opposed: Duron-Willner, Stryd

Absent: Hahn

Motion passed

Duron-Willner stated that she was concerned about an erosion of trust with the staff and feels the board has not been kept timely informed by leadership of administrative decisions, potential litigation, personnel issues that could result in litigation.

MOTION by Duron-Willner for a vote of no confidence for the leadership of the Director was supported by Stryd.

Discussion: Murphy agreed there was a leadership problem that has been here much longer than the Director has been employed here at FCL, and that this is a board leadership problem. This board is very divided, and the Director is just following the boards direction. Largent

stated that this Director has had to navigate between two factions of the board and try to keep people happy while watching the dysfunction that's continued under Jim's leadership.

Vote: **Aye:** White, Kelly, Duron-Willner, Stryd
Opposed: Murphy, Largent, Shyck
Absent Hahn

Motion passed

MOTION by Duron-Willner to offer paid administrative leave to the acting Director effective immediately, while a closed session is arranged within a 7 day time period if she opts under section 8 of the OMA to do so in closed session, was supported by Stryd.

Vote: **Aye:** White, Kelly, Duron-Willner, Stryd
Opposed: Murphy, Largent, Shyck
Absent Hahn

Motion passed

Largent stated that for the sake of decency, we give the Director time to absorb what had happened and to respond to us in writing at her leisure. President White agreed.

MOTION by Stryd to disband all committees for 90 days, and during those 90 days we have a study session to re-evaluate whether we want to stick as a no committee or a committee of the whole board, or if we don't want to do that, what is the scope of the committee roles in light of the OMA, was supported by Duron-Willner.

Discussion: Murphy asked what is the purpose of disbanding the committees? Stryd responded to allow time to decide if having committees is a wise decision, and to determine scope of the committee roles. Murphy asked since you consulted with Mike Blum, why is he concerned about this now? Stryd responded her conversation was confidential. Kelly asked for the motion to be amended to 60 days. Stryd agreed to amending the motion to 60 days. Largent noted that committees are designed to bring facts and issues to the board and the board decides if it wants to take action.

Vote: **Aye:** Kelly, Stryd, White
Opposed: Largent, Huyck, Duron-Willner, Murphy
Absent Hahn

Motion defeated

Motion by Duron-Willner to allow the Director seven days to respond, whether or not closed session is requested to discuss the vote further, and paid leave in that time period with the acting director being the library manager, was supported by Kelly

Vote: Aye: White, Kelly, Duron-Willner, Stryd
Opposed: Largent, Murphy
Abstain:
Absent Hahn, Huyck

Motion passed

Murphy asked if White had contacted the Farmington Hills city council to set up a joint study session with the library board to discuss the skill set needed for the person who is going to replace Paul. White said he has not done so, but it is something he can do. Duron-Willner stated that we don't have a liaison and advocating for a liaison will further transparency and collaboration.

BOARD TRUSTEE COMMENTS AND ANNOUNCEMENTS

Largent gave a statement in support of Director Grover and her hard work, encouraging city council members to appoint people who understand how organizations work and the proper role of a trustee and board. He urged the council not to reappoint Jim White, and announced his upcoming resignation from the library board.

PUBLIC COMMENT

Jeff, Kelly, Suzanne, Sam, Roxana, Eva, Joe, Eric, John, Glen and Gordon commented on thanking Paul and Bill for their service, consider having open committee meetings, concern Riti's leave is motivated by white privilege, thanking the board, requesting continuity with Metro Net, unhappy with the boards decisions, and Jim's next door neighbor, who's wife is a former employee, voiced support for Jim.

ADJOURNMENT

Motion by Kelly to adjourn the meeting at 10:50 PM was seconded by Duron-Willner

Vote: Aye: White, Kelly, Duron-Willner, Stryd
Opposed:
Abstain:
Absent Hahn, Huyck, Largent, Murphy

Motion passed

The next meeting of the Library Board is scheduled for Thursday, May 13, 2021 at 6:00 pm. Via audio ZOOM.

Respectfully Submitted,

Renee Murphy, Secretary
Library Board of Trustees

DRAFT

Board Members Present: Duron-Willner, Hahn Stryd, Murphy, White

Board Members Absent: Largent, Kelly

Staff Members Present: Interim Director Seigrist, Peterson

Staff Members Absent: None

CALL TO ORDER

The Board Meeting was called to order at 6:04 pm. by Board President White.
Introduction of Board members

APPROVAL OF THE AGENDA

Motion by Hahn to approve Agenda supported by Duron-Willner

Vote: Aye: Duron-Willner, Stryd, Murphy, White, Hahn

Absent: Largent, Kelly

Opposed: None

Motion Passed

President White stated, two complaints that were sent to Foster SWIFT, but not to the board Council not Mike Blum and after the investigation of those complaints has been completed, Blum should be able to review the report. It was agreed to Foster Swift but not Mike Blum in previous meeting.

Motion by Hahn to give Mike Blum authorization to review completed investigation report and meet with the board in closed session about report and give legal advice as it pertains to the report. Supported by Stryd.

Vote: Aye: Duron-Willner, Stryd, Murphy, White, Hahn

Absent: Largent, Kelly

Opposed: None

Motion Passed

Motion by Murphy to send RFP or look for a firm that can handle complaints and potential situations in the future as it pertains to complaints within the workplace against leadership and the board.

Motion was not supported.

Motion by Duron-Willner to have ADP (if it's within the covered portfolio and paid for) review and provide recommendations to update and provide any revisions to the employee handbook and once we as a board have an understanding of what revisions are being recommended, we could determine what priority of policy should be reviewed and studied further by the board for revisions. Supported by Murphy.

Amendment to Motion amendment to that would be in the interim, the current de-facto complaint process would stay in place which would encompass complaints against director a board member (Currently complaints will be handled by Foster Swift and reviewed by Mike Blum) Supported by Stryd.

Vote: Aye: Duron-Willner, Stryd, Murphy, White, Hahn

Absent: Largent, Kelly

Opposed: None

Motion Passed

PUBLIC COMMENT

Kelly Goldberg- thanked board for transparency, Rachel-thanked for posting sub positions, Jeff Pavlik- 5/8 will have spring celebration w/children's librarian @ sunflour Bakehaus

ADJOURNMENT

Motion by Hahn to adjourn the meeting at 7:09 PM was supported by Duron-Willner

Vote: **Aye:** White, Duron-Willner, Stryd, Hahn, Murphy

Opposed: None

Absent Largent, Kelly

Motion passed

The next meeting of the Library Board is scheduled for Thursday, May 13, 2021 at 6:00 pm. Via audio ZOOM.

Respectfully Submitted,

Renee Murphy, Secretary
Library Board of Trustees

Farmington Community Library Board of Trustees Meeting
6:00 PM Held Online Via Zoom May 4, 2021
32737 W. 12 Mile Road, Farmington Hills, MI 48334

Board Members Present: Duron-Willner, Hahn Stryd, Murphy, Kelly, White

Board Members Absent: Largent

Staff Members Present: Interim Director Seigrist, Peterson

Staff Members Absent: None

CALL TO ORDER

The Board Meeting was called to order at 7:05 pm. by Board President White.
Introduction of Board members

APPROVAL OF THE AGENDA

Motion by Kelly to approve Agenda supported by Stryd

Vote: Aye: Duron-Willner, Stryd, Murphy, White, Hahn, Kelly

Absent: Largent

Opposed: None

Motion Passed.

Motion by Hahn to go to closed session to discuss legal opinion of attorney, supported by Duron-Willner

Vote: Aye: Duron-Willner, Stryd, Murphy, White, Hahn, Kelley

Absent: Largent,

Opposed: None

Motion Passed

9:53 board re-entered open session

Motion by Kelly to end closed session, supported by Hahn

Vote: Aye: Duron-Willner, Stryd, Murphy, White, Hahn, Kelley

Absent: Largent,

Opposed: None

Motion Passed

Farmington Community Library Board of Trustees Meeting
6:00 PM Held Online Via Zoom May 4, 2021
32737 W. 12 Mile Road, Farmington Hills, MI 48334

Motion by Hahn to authorize Mike Blum to proceed as discussed during closed session on both items, supported by Stryd

Vote: Aye: Duron-Willner, Stryd, Murphy, White, Hahn, Kelley

Absent: Largent,

Opposed: None

Motion Passed

PUBLIC COMMENT

Kathie- budget meeting for fiscal year concern, Suzanne- asked if any information can be given as to what is going on, Jeff Pavlik- thanked board for and stated appreciation, Alanna- suggested use of breakout rooms instead of separate meeting links for closed sessions

ADJOURNMENT

Motion by Kelly to adjourn the meeting at 10:04 PM was supported by Stryd

Vote: **Aye:** White, Kelly, Duron-Willner, Stryd, Hahn

Opposed: None

Absent Largent,

Motion passed

The next meeting of the Library Board is scheduled for Thursday, May 13, 2021 at 6:00 pm. Via audio ZOOM.

Respectfully Submitted,

Renee Murphy, Secretary
Library Board of Trustees



Special Council Meeting
 6:00 p.m., Monday, April 19, 2021
 Virtual Meeting via Zoom

DRAFT

SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on April 19, 2021, as a Virtual Meeting via Zoom, an electronic meeting platform. Notice of the meeting was posted in compliance with Public Act 267-1976 and electronically as authorized under the Open Meetings Act, MCL 15.261, et seq., as amended by HB 1108, in order to mitigate the spread of COVID-19, protect the public health, and provide essential protections to vulnerable Michiganders by limiting in-person contact and the number of people interacting at public gatherings.

The meeting was called to order at 6:00 p.m. by Mayor Sara Bowman.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor	Present	
David DeLind	Councilmember	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

City Clerk Mullison
 City Manager Murphy
 City Attorney Schultz
 Director Weber

2. APPROVAL OF AGENDA

Move to approve the agenda as presented.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Schneemann, Councilmember
AYES:	Schneemann, Taylor, Bowman, DeLind, LaRussa

3. PUBLIC COMMENT

No public comment was heard.

4. CONSTRUCTION BOARD OF APPEALS INTERVIEWS

Council interviewed Benedetto Tiseo and Jerome Hanna for two open seats on the Construction Board of Appeals.

Move to appoint Benedetto Tiseo and Jerome Hanna to the Construction Board of Appeals, both for terms ending February 28, 2022.

RESULT:	APPROVED
MOVER:	Taylor, Councilmember
SECONDER:	DeLind, Councilmember
AYES:	Taylor, Bowman, DeLind, LaRussa, Schneemann

5. PRESENTATION ON MIDC

David Walsh, 47th District Court Administrator, presented information on the Michigan Indigent Defense Commission (MIDC) grant application/compliance plan.

6. OTHER BUSINESS

No other business was heard.

7. PUBLIC COMMENT

No public comment was heard.

8. COUNCIL COMMENT

No Council comment was heard

9. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	DeLind, Councilmember
SECONDER:	Schneemann, Councilmember

The meeting adjourned at 6:41 pm.

Sara Bowman, Mayor

Mary Mullison, City Clerk

Approval Date:



Regular City Council Meeting
7:00 p.m., Monday, April 19, 2021
Virtual Meeting via Zoom

DRAFT

REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on April 19, 2021, as a Virtual Meeting via Zoom, an electronic meeting platform. Notice of the meeting was posted in compliance with Public Act 267-1976 and electronically as authorized under the Open Meetings Act, MCL 15.261, et seq., as amended by HB 1108, in order to mitigate the spread of COVID-19, protect the public health, and provide essential protections to vulnerable Michiganders by limiting in-person contact and the number of people interacting at public gatherings.

The meeting was called to order at 7:00 p.m. by Mayor Bowman.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor	Present	
David DeLind	Councilmember	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

Director Christiansen
Superintendent Eudy
City Clerk Mullison
City Manager Murphy
City Attorney Schultz
Director Warthman
Director Weber

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF ITEMS ON CONSENT AGENDA

- A. Accept City of Farmington Board and Commission Minutes
- B. City of Farmington Minutes
 - a. March 15, 2021 Regular
 - b. April 5, 2021 Regular
- C. Farmington Public Safety Monthly Report
- D. Building Department Quarterly Report
- E. Proclamation: National Gun Violence Awareness Day: Friday June 5, 2020
- F. Farmington High School Graduation Car Parade

Move to approve the consent agenda as presented.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember
AYES:	Bowman, DeLind, LaRussa, Schneemann, Taylor

4. APPROVAL OF REGULAR AGENDA

Move to approve the regular agenda as presented.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember
AYES:	DeLind, LaRussa, Schneemann, Taylor, Bowman

5. PUBLIC COMMENT

Samantha Steckloff, State Representative for District 37, gave an update on her committee assignments and budget considerations, with emphasis on possible funding for the Farmington area.

Bill Largent, 28331 Forestbrook Drive, Farmington Hills, gave Council his recommendations for future appointments to the Library Board. Written comment was also received by Council earlier in the day.

Brian Golden, 33230 South Manor Drive, announced a COVID-safe event on April 25th to check out new things on display at the Governor Warner Mansion.

Kelly Goldberg, 29995 High Valley Road, Farmington Hills, spoke in support of Farmington's appointed Board members.

Gerald Furi, 22803 Englehardt, Saint Clair Shores, echoed support for Farmington Library Board members

Michael Shereda, 42028 Loganberry Ridge North, Novi, supports the Farmington appointed members on the Library Board.

Danette Duron-Willner, 35750 Fredericksburg Road, Farmington Hills, thanked Council for choosing representatives to the Library Board that reflect the community at large.

Written comment received from:

Cheryl Willette to Clerk Mullison, forwarded to Council, 4/11/2021, in support of a Hudson-Webber Foundation Grant.

Thomas Shurtleff to Clerk Mullison, forwarded to Council, 4/11/2021, in support of a Hudson-Webber Foundation Grant.

Community Equity Organization to Clerk Mullison, forwarded to Council, 4/11/2021, in support of a Hudson-Webber Foundation Grant.

6. PRESENTATIONS AND PUBLIC HEARING

A. Public Safety Annual Report

Director Warthman presented the 2020 Farmington Public Safety Department Annual Report. Highlights included the impact of the pandemic on crime rates, medical emergencies, and community policing initiatives. Personnel, departmental accomplishments and awards, and 2020 statistics were also presented.

Taylor thanked Warthman and asked about whether Farmington has looked into implementing a Transparency Dashboard. Warthman reported that the Farmington Public Safety Department is currently working with the vendor of the program and plan to implement it sometime this summer.

Bowman also thanked Warthman and commented on the great work he and his staff had done in difficult times. She noted that the great numbers he cited were arrived at through effort, not luck, and that it is a great representation of the hard work done by his officers and staff during COVID and pre-COVID. She also credited Farmington residents with social distancing, following mask requirements, and strong support from Public Safety to allow medical responses to drop during the second wave of the pandemic.

7. NEW BUSINESS

A. Consideration to authorize a loan from the General Fund to the Civic Theater in the amount of \$90,000

City Manager Murphy explained that with the onset of COVID 19, the Civic Theater was forced to shut down from March 16, 2020 and was allowed to re-open on October 9, 2020 in a very limited capacity. It had to close again on November 18, 2020 and reopened on February 1, 2021. Expenses for the Theater run about \$10,000 per month, and on October 19, 2020 City Council approved a loan from the General Fund to the Civic Theater in the amount of \$64,000.

It was anticipated that the theater would run out of money by April 1st. In order to help the theater continue on, Murphy asked Council to approve another loan from the General Fund to the Civic Theater in the amount of \$90,000 to help the theater get back to a positive revenue path. He asked for a three-year loan at 1% interest which will be repaid earlier if a transfer is able to be made from the American Rescue Act.

Taylor asked whether the 1% interest was necessary in a loan like this. Director Weber explained that loans between funds were typically charged whatever the market rate would be. Taylor clarified that she wanted to be sure it was appropriate.

Schneemann asked about how the American Rescue Act Funds would be used to pay back the debt. Murphy said Council and Administration will have discussions during the coming budget approval process for Fiscal Year 2021-22.

LaRussa asked if this was enough to carry through until theater operations could cashflow themselves again. He noted that though the theater management had made high effort, these were circumstances beyond anybody's control. Weber explained that American Rescue Plan Fund monies were already allocated to be used and beyond that would have to be judged along the way. LaRussa indicated that he wants the theater to be able to bridge over the next fiscal year. Murphy said that Theater Manager Scott Freeman was also applying for grants to help alleviate some of the deficit.

Bowman indicated that she had every confidence that Freeman would continue to be creative in his efforts.

Move to authorize a loan from the General Fund to the Civic Theater in the amount of \$90,000. This loan would be for a period of three years with an interest rate of 1% effective May 1, 2021.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember
AYES:	LaRussa, Schneemann, Taylor, Bowman, DeLind

B. Special Event Applications

1. Library History Challenge and Summer Reading Final Dance Party

Maria Showich-Gallup, Librarian with the Farmington Community Library, requested approval for the Farmington Community Library’s Summer Reading History Challenge and Summer Reading Final Dance Party.

Move to approve the Farmington Community Library applications for a Summer Reading Program History Challenge on Tuesday, July 28, 2021 from 1 – 4 p.m. at Riley Park and a Summer Reading Final Dance Party on Monday, August 2, 2021 from 10 a.m. until noon in Riley Park.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	DeLind, Councilmember
AYES:	Schneemann, Taylor, Bowman, DeLind, LaRussa

2. VegMichigan Free Festival

Following a successful, well-received event in 2019, Tom Progar requested approval to host another VegMichigan Free Festival this year. Last year’s planned event had to be cancelled due to the pandemic.

Move to approve the Special Event Application allowing VegMichigan Free Festival to be held on Sunday, Sept. 12 from 10:30 am. until 5 p.m. in Riley Park and the Sundquist Pavilion.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember
AYES:	Taylor, Bowman, DeLind, LaRussa, Schneemann

C. Consideration of resolution to accept Oakland County West Nile Grant

Superintendent Eudy recapped the Oakland County West Nile Grant successes since 2003 and requested adoption of a resolution to enable Farmington’s participation for this year.

Move to adopt resolution authorizing the City Administration to submit a reimbursement request to Oakland County in the amount of \$1,375.97 under the West Nile Fund program.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember
AYES:	Bowman, DeLind, LaRussa, Schneemann, Taylor

D. Consideration to approve extending the 2018 Concrete Road Patching Program with Hartwell Cement Company to include City Hall ADA improvements

Eudy reviewed bids submitted for ADA improvements to City Hall and requested approval to extend Hartwell Cement Company's current contract to complete the project.

LaRussa asked Eudy what unknowns might be seen in the details for the Hartwell quote that were definitively itemized and if there is a risk for Farmington to proceed with the slightly higher bid submitted by Hartwell. Eudy stated that he did not believe there would be a risk.

Move to approve extending the 2018 Concrete Road Patching Program with Hartwell Cement Company to include City Hall ADA Improvements in the amount of \$39,213.00 plus the amount for the handrails as determined by City Administration and the Design Committee.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	DeLind, Councilmember
SECONDER:	Taylor, Councilmember
AYES:	DeLind, LaRussa, Schneemann, Taylor, Bowman

E. City Manager Transmittal of Fiscal Year 2021-22 Proposed Budget

Murphy formally submitted the proposed Fiscal Year 2021-22 Budget to Council. Director Weber demonstrated where the public could find the Budget document on the City website and walked through how to view specific sections.

Move to accept receipt of the City Manager's Proposed Fiscal Year 2021-22 Budget.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	DeLind, Councilmember
SECONDER:	Taylor, Councilmember
AYES:	LaRussa, Schneemann, Taylor, Bowman, DeLind

8. PUBLIC COMMENT

Renee Murphy, 36287 Crompton Circle, Farmington Hills, gave her perspective on what is going on with the Library Board at this time.

Jeff Pavlik, 34016 Edmonton Street, Farmington Hills, spoke about what the community desires in a community library.

Joe O'Connor, 33431 Shiawassee, commented on the chaos at the library.

Mary Lou Stropoli, 37242 Chesapeake Road, Farmington Hills, spoke in support of Jim White as President of the Library Board.

Roxanna Barnett, 33700 Stocker Street, Farmington Hills, is in favor of keeping Jim White as President of the Library Board.

Bill Largent, 28331 Forestbrook Drive, Farmington Hills, continued with comments on other members of the Library Board.

Michael Shereda, 42028 Loganberry Ridge North, Novi spoke again about qualifications of current Board members.

Maria Showich-Gallup, 33791 Hamlin Court, commented on her feelings about what has been said about members of the board by other members.

Kelly Goldberg, 29995 High Valley Road, Farmington Hills, spoke about the greatest divide on the Library Board.

Lynne Marie Mangan, 24138 Tana Court, Farmington Hills, expressed hopefulness that the Library Board will move away from attacking people and toward working together.

9. CITY COUNCIL COMMENT

Taylor apologized to Farmington appointees to the Farmington Community Library Board of Trustees for attacks heard at this meeting. She stated that she was proud of the Farmington Trustees, proud of Board of Trustees President Jim White, and that she stands up for the choices Farmington trustees made at their last meeting.

LaRussa commented about factions in a public body. He said that board members lobbying against each other, making comments, and calling each other out is a troubling and concerning symptom of the dysfunction and lack of collaboration in the present circumstances. He reminded the public that this Council went through a deliberate and informed process to select and appoint Farmington's representatives on the Library Board. He also offered himself as a sounding board to any FCL Board member who would like to talk and embark on healing. He applauded the FCL Board for doing what it can to prioritize the things that are urgent and for showing up to do the work in spite of difficulties. He called for the Library Board to heal the factionalism and find a way to work together.

Bowman said the City of Farmington's four appointees to the Library Board have her full support. She noted that these are Farmington residents, volunteers that give their time, expertise, and particular expertise to be on a Library Board. She stated that, as Board members, they do not have the luxury to vote with emotion, and instead are tasked with the huge fiduciary responsibility of maintaining the library. She said that they also have the responsibility of working with the Library Director, whom they recently appointed. Council does not have oversight over the Library Board once they are appointed. The Library Board operates under its own statutory regulations, which is why Council put great effort into selecting the best people for those positions. She closed with a reminder that these are residents of Farmington.

10. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	DeLind, Councilmember

Meeting adjourned 8:50 p.m.

Sara Bowman, Mayor

Mary J. Mullison, City Clerk

Approval Date:

******To view approved documents, please see the Agenda Packet link that is relevant to this meeting at <http://farmgov.com/City-Services/Government/Agendas-and-Minutes/City-Council.aspx> or contact the City Clerk.

Farmington City Council Agenda Item	Council Meeting Date: May 17, 2021	Item Number 3C	
Submitted by: Amy Norgard, Controller			
<u>Agenda Topic</u> Farmington Monthly Payments Report – March 2021			
<u>Proposed Motion</u> Approve Farmington Monthly Payments Report – March 2021			
<u>Background</u> See attachment			
<u>Materials Attached</u> AP Monthly Payments Report 033121			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

CITY OF FARMINGTON - MONTHLY PAYMENTS REPORT

MONTH OF MARCH 2021

FUND #	FUND NAME	AMOUNT:
101	GENERAL FUND	\$ 433,024.13
202	MAJOR STREET FUND	\$ 2,406.73
203	LOCAL STREET FUND	\$ 10,037.37
401	CAPITAL IMPROVEMENT MILLAGE	\$ 7,239.75
355	GROVE SA DEBT SERVICE FUND	\$ 0.00
592	WATER & SEWER FUND	\$ 332,665.91
595	FARMINGTON COMMUNITY THEATER FUND	\$ 18,817.05
640	DPW EQUIPMENT REVOLVING FUND	\$ 14,901.85
701	AGENCY FUND	\$ 1,974.91
736	PUBLIC EMPLOYEE HEALTH CARE FUND	\$ 45,516.86
	TOTAL CITY PAYMENTS ISSUED:	\$ 866,584.56
136	47TH DISTRICT COURT FUND	\$ 47,037.90
244	CORRIDOR IMPROVEMENT AUTHORITY	\$ 1,744.40
248	DOWNTOWN DEVELOPMENT AUTHORITY FUND	\$ 20,206.22
260	INDIGENT DEFENSE FUND	\$ 10,000.00
290	FRIENDS OF THE GOVERNOR WARNER MANSION	\$ 15.78
243	BROWNFIELD REDEVELOP AUTHORITY	\$ 2,800.00
	TOTAL OTHER ENTITIES PAYMENTS ISSUED:	\$ 81,804.30
	TOTAL PAYMENTS ISSUED	\$ 948,388.86

A detailed Monthly Payments Report is on file in the Treasurer's Office.

CITY OF FARMINGTON - ACH PAYMENTS REPORT

MONTH OF MARCH 2021

TRANSFER FROM:	TRANSFER TO:	DESCRIPTION:	AMOUNT:
Agency Tax	Farmington Public Schools	Tax Payment #20	189,952.88
Agency Tax	Oakland County	Tax Payment #20	43,079.38
Agency Tax	Farmington Comm. Library	Tax Payment #20	12,147.40
Agency Tax	Farmington Public Schools	Tax Payment FINAL	35,966.16
Agency Tax	Oakland County	Tax Payment FINAL	21,477.93
Agency Tax	Farmington Comm. Library	Tax Payment FINAL	3,259.17
General Fund	Chase (Payroll Acct)	Direct Deposit Payroll	251,383.56
General Fund	Federal Gov't	W/H & FICA Payroll	95,677.61
General Fund	MERS	February Transfer	78,382.26
General Fund	MERS HCSP	February Transfer	5,057.01
General Fund	ICMA	ICMA Plans - City & Dept. Hea	19,164.82
General Fund	Total Administrative Services Corp.	Flexible Spending Accounts	1,649.84
TOTAL CITY ACH TRANSFERS			757,198.02
Court Fund	Chase (Payroll Acct)	Direct Deposit Payroll	89,524.59
Court Fund	Federal Gov't	W/H & FICA Payroll	30,656.35
Court Fund	Total Administrative Services Corp.	Flexible Spending Accounts	1,381.48
Court Fund	ICMA	Health Savings/401 Accounts	8,383.22
Court Fund	Old National Bank	Health Savings Account	576.92
TOTAL OTHER ENTITIES ACH TRANSFERS			130,522.56

Farmington City Council Agenda Item	Council Meeting Date: May 17, 2021	Item Number 3D	
Submitted by: Amy Norgard, Controller			
<u>Agenda Topic</u> Farmington Monthly Payments Report – April 2021			
<u>Proposed Motion</u> Approve Farmington Monthly Payments Report – April 2021			
<u>Background</u> See attachment			
<u>Materials Attached</u> AP Monthly Payments Report 043021 Pg1 AP Monthly Payments Report 043021 Pg2			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

CITY OF FARMINGTON - MONTHLY PAYMENTS REPORT

MONTH OF APRIL 2021

FUND #	FUND NAME	AMOUNT:
101	GENERAL FUND	\$ 395,043.62
202	MAJOR STREET FUND	\$ 19,367.28
203	LOCAL STREET FUND	\$ 17,508.24
355	GROVE SA DEBT SERVICE FUND	\$ 250.00
401	CAPITAL IMPROVEMENT MILLAGE	\$ 25,981.93
592	WATER & SEWER FUND	\$ 263,566.67
595	FARMINGTON COMMUNITY THEATER FUND	\$ 16,799.80
640	DPW EQUIPMENT REVOLVING FUND	\$ 5,852.43
701	AGENCY FUND	\$ 600.00
736	PUBLIC EMPLOYEE HEALTH CARE FUND	\$ 61,300.93
	TOTAL CITY PAYMENTS ISSUED:	\$ 806,270.90
136	47TH DISTRICT COURT FUND	\$ 148,188.08
244	CORRIDOR IMPROVEMENT AUTHORITY	\$ 344.71
248	DOWNTOWN DEVELOPMENT AUTHORITY FUND	\$ 28,166.01
260	INDIGENT DEFENSE FUND	\$ 17,156.62
	TOTAL OTHER ENTITIES PAYMENTS ISSUED:	\$ 193,855.42
	TOTAL PAYMENTS ISSUED	\$ 1,000,126.32

A detailed Monthly Payments Report is on file in the Treasurer's Office.

CITY OF FARMINGTON - ACH PAYMENTS REPORT

MONTH OF APRIL 2021

TRANSFER FROM:	TRANSFER TO:	DESCRIPTION:	AMOUNT:
General Fund	Chase (Disbursing Acct)	Direct Deposit Payroll	331,235.98
General Fund	Federal Gov't	W/H & FICA Payroll	79,203.39
General Fund	MERS	March Transfer	79,512.51
General Fund	MERS HCSP	March Transfer	5,218.02
General Fund	ICMA	ICMA Plans - City & Dept. Hea	29,089.15
General Fund	Total Administrative Services Corp.	Flexible Spending Accounts	2,560.53
TOTAL CITY ACH TRANSFERS			526,819.58
Court Fund	Chase (Disbursing Acct)	Direct Deposit Payroll	134,701.32
Court Fund	Federal Gov't	W/H & FICA Payroll	30,779.91
Court Fund	Total Administrative Services Corp.	Flexible Spending Accounts	2,072.22
Court Fund	ICMA	Health Savings/401 Accounts	12,224.14
Court Fund	Old National Bank	Health Savings Account	865.38
TOTAL OTHER ENTITIES ACH TRANSFERS			180,642.97

Farmington City Council Agenda Item	Council Meeting Date: May 17, 2021	Item Number 3E	
Submitted by: Amy Norgard, Controller			
<u>Agenda Topic</u> Farmington Quarterly Investment Report –03/31/21			
<u>Proposed Motion</u> Approve Farmington Quarterly Investment Report – 03/31/21			
<u>Background</u> See attachment			
<u>Materials Attached</u> Farmington Quarterly Investment Report 033121			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

INVESTMENT REPORT

CITY OF FARMINGTON

QUARTER ENDED MARCH 31, 2021

Submitted by:
Christopher M. Weber, Director of Finance and Administration

CITY OF FARMINGTON
 QUARTER ENDING MARCH 31, 2021

	BALANCE	BALANCE	BALANCE	RATE OF RETURN			MATURITY	RATING	RATING
	1/31/21	2/28/21	3/31/21	1/31/21	2/28/21	3/31/21			AGENCY
Pooled Mutual Funds:									
Comerica	\$ 537,509	\$ 537,515	\$ 537,521	0.010%	0.010%	0.010%	Daily	Not rated	N/A
Oakland County Investment Pool	6,867,138	6,871,440	6,879,734	0.566%	0.842%	1.438%	Daily	Not rated	N/A
Michigan Class	<u>2,150,625</u>	<u>2,150,724</u>	<u>2,150,812</u>	0.075%	0.060%	0.048%	Daily	AAAm	S&P
Total Pooled Funds:	9,555,271	9,559,678	9,568,067						
Certificates of Deposit:									
	-	-	-						
Total Certificates of Deposit:	-	-	-						
Uninvested:	\$ 2,736,233	\$ 2,220,172	\$ 1,749,579	Bank Analysis Credit Earned			N/A		
Less: Authorities/Entities**	<u>(1,181,377)</u>	<u>(1,261,743)</u>	<u>(1,400,067)</u>						
TOTAL:	<u>\$ 11,110,128</u>	<u>\$ 10,518,108</u>	<u>\$ 9,917,579</u>						

** Investment Balances do not include the investments of the 47th District Court, the Indigent Defense Fund, the Farmington Brownfield Redevelopment Authority, the Corridor Improvement Authority, the Farmington Downtown Development Authority, the Friends of the Governor Warner Mansion, Farmington Meadows Project, or the Public Employee Health Care Funds invested with Morgan Stanley Smith Barney.

Farmington City Council Agenda Item	Council Meeting Date: May 17, 2021	Item Number 3F	
Submitted by: Amy Norgard, Controller			
<u>Agenda Topic</u> Farmington Quarterly Financial Report – 03/31/21			
<u>Proposed Motion</u> Approve Farmington Quarterly Financial Report – 03/31/21			
<u>Background</u> See attachment			
<u>Materials Attached</u> Farmington Quarterly Financial Report 033121			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

FINANCIAL REPORT
CITY OF FARMINGTON
QUARTER ENDED MARCH 31, 2021

Submitted by:
Christopher M. Weber, Director of Finance and Administration

CITY OF FARMINGTON - FINANCIAL REPORT - QUARTER ENDING 03-31-21

BUDGETED FUNDS:

REVENUES:	AMENDED BUDGET	YTD REVENUES	VARIANCE OVER (UNDER)	EXPENDITURES:	AMENDED BUDGET	YTD EXPENDITURES	VARIANCE OVER (UNDER)
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GENERAL FUND:

Property Taxes	5,604,648.00	5,465,499.85	(139,148.15)	General Government	1,978,779.00	1,342,649.12	(636,129.88)
Licenses & Permits	192,800.00	162,723.75	(30,076.25)	47th District Court	545,155.00	408,866.22	(136,288.78)
Federal Grants	188,311.00	467,310.59	278,999.59	Public Safety	4,492,703.00	3,052,912.34	(1,439,790.66)
State Shared Revenues & Grants	1,239,420.00	684,203.05	(555,216.95)	Public Services	1,236,562.00	857,147.07	(379,414.93)
Charges For Services	2,096,081.00	1,615,799.12	(480,281.88)	Health Welfare	7,214.00	4,996.00	(2,218.00)
Fines & Forfeits	470,500.00	168,575.80	(301,924.20)	Economic/Community Development	250,012.00	69,542.74	(180,469.26)
Other Revenue	222,790.00	51,791.91	(170,998.09)	Recreation and Cultural Services	855,586.00	445,962.41	(409,623.59)
Transfer, Capital Improvement Fund	170,000.00	0.00	(170,000.00)	Contingency	20,000.00	0.00	(20,000.00)
				Transfer, Nonvoted Debt Service	273,152.00	182,517.19	(90,634.81)
				Transfer, OPEB Debt Service	526,231.00	526,231.00	0.00
Total Revenues:	10,184,550.00	8,615,904.07	(1,568,645.93)	Total Expenditures:	10,185,394.00	6,890,824.09	(3,294,569.91)
Appropriation, Fund Equity	844.00			Transfer, Fund Equity	0.00		
Total Revenues/Appr Fund Equity:	10,185,394.00	8,615,904.07		Total Expenditures/Trans Fund Equity	10,185,394.00	6,890,824.09	

CAPITAL IMPROVEMENT FUND:

Other Revenue	5,000.00	2,488.88	(2,511.12)	Transfer, General Fund	170,000.00	0.00	(170,000.00)
Total Revenues:	5,000.00	2,488.88	(2,511.12)	Total Expenditures:	170,000.00	0.00	(170,000.00)
Appropriation, Fund Equity	165,000.00			Transfer, Fund Equity	0.00		
Total Revenues/Appr Fund Equity:	170,000.00	2,488.88		Total Expenditures/Trans Fund Equity	170,000.00	0.00	

CAPITAL IMPROVEMENT MILLAGE FUND:

Property Taxes	755,000.00	705,645.78	(49,354.22)	Capital Outlay	1,376,565.00	218,653.22	(1,157,911.78)
Other Revenue	869.00	19,932.90	19,063.90	Debt	64,892.00	4,833.33	(60,058.67)
State Shared Revenue	0.00	4,525.65	4,525.65	Transfer, Operations	189,000.00	0.00	(189,000.00)
Total Revenues:	755,869.00	730,104.33	(25,764.67)	Total Expenditures:	1,630,457.00	223,486.55	(1,157,911.78)
Appropriation, Fund Equity	874,588.00			Transfer, Fund Equity	0.00		
Total Revenues/Appr Fund Equity:	1,630,457.00	730,104.33		Total Expenditures/Trans Fund Equity	1,630,457.00	223,486.55	

CITY OF FARMINGTON - FINANCIAL REPORT - QUARTER ENDING 03-31-21

BUDGETED FUNDS:

REVENUES:	AMENDED BUDGET	YTD REVENUES	VARIANCE OVER (UNDER)	EXPENDITURES:	AMENDED BUDGET	YTD EXPENDITURES	VARIANCE OVER (UNDER)
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MAJOR STREET FUND:

State Shared Revenue	765,000.00	422,799.40	(342,200.60)	Operation & Maintenance	426,244.00	260,269.21	(165,974.79)
Contracts	126,178.00	39,232.66	(86,945.34)	Construction	1,430,881.00	580,076.83	(850,804.17)
Grants	617,419.00	0.00	(617,419.00)	Transfer, Local Street Fund	150,000.00	0.00	(150,000.00)
Other Revenues	2,000.00	1,303.30	(696.70)	Debt Service	193,210.00	163,185.00	(30,025.00)
Total Revenues:	1,510,597.00	463,335.36	(1,047,261.64)	Total Expenditures:	2,200,335.00	1,003,531.04	(1,196,803.96)
Appropriation, Fund Equity	689,738.00			Transfer, Fund Equity	0.00		
Total Revenues/Appr Fund Equity:	2,200,335.00	463,335.36		Total Expenditures/Trans Fund Equity	2,200,335.00	1,003,531.04	

LOCAL STREET FUND:

State Shared Revenue	322,000.00	178,355.74	(143,644.26)	Operation & Maintenance	281,103.00	214,235.98	(66,867.02)
Special Assessments	8,550.00	8,250.00	(300.00)	Construction	2,231,399.00	1,190,217.04	(1,041,181.96)
Other Revenues	1,000.00	1,111.97	111.97				
Transfer, Munipal Street Fund	727,400.00	500,000.00	(227,400.00)				
Transfer, Major Street Fund	150,000.00	0.00	(150,000.00)				
Total Revenues:	1,208,950.00	687,717.71	(521,232.29)	Total Expenditures:	2,512,502.00	1,404,453.02	(1,108,048.98)
Appropriation, Fund Equity	1,303,552.00			Transfer, Fund Equity	0.00		
Total Revenues/Appr Fund Equity:	2,512,502.00	687,717.71		Total Expenditures/Trans Fund Equity	2,512,502.00	1,404,453.02	

MUNICIPAL STREET FUND:

Property Taxes	525,183.00	509,598.60	(15,584.40)	Transfer, Local Street Fund	727,400.00	500,000.00	(227,400.00)
State Shared Revenue	3,900.00	3,267.96	(632.04)				
Other Revenue	2,000.00	2,430.76	430.76				
Total Revenues:	531,083.00	515,297.32	(15,785.68)	Total Expenditures:	727,400.00	500,000.00	(227,400.00)
Appropriation, Fund Equity	196,317.00			Transfer, Fund Equity	0.00		
Total Revenues/Appr Fund Equity:	727,400.00	515,297.32		Total Expenditures/Trans Fund Equity	727,400.00	500,000.00	

CITY OF FARMINGTON - FINANCIAL REPORT - QUARTER ENDING 03-31-21

BUDGETED FUNDS:

REVENUES:	AMENDED BUDGET	YTD REVENUES	VARIANCE OVER (UNDER)	EXPENDITURES:	AMENDED BUDGET	YTD EXPENDITURES	VARIANCE OVER (UNDER)
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BROWNFIELD REDEVELOP AUTHORITY:

Total Revenues:	3,390.00	3,376.43	(13.57)	Total Expenditures:	3,300.00	2,800.00	(500.00)
Appropriation, Fund Equity	0.00			Transfer, Fund Equity	90.00		
Total Revenues/Appr Fund Equity:	3,390.00	3,376.43		Total Expenditures/Trans Fund Equity	3,390.00	2,800.00	

CORRIDOR IMPROVEMENT AUTHORITY:

Total Revenues:	32,500.00	33,324.99	824.99	Total Expenditures:	20,500.00	13,333.46	(7,166.54)
Appropriation, Fund Equity	0.00			Transfer, Fund Equity	12,000.00		
Total Revenues/Appr Fund Equity:	32,500.00	33,324.99		Total Expenditures/Trans Fund Equity	32,500.00	13,333.46	

DWTWN DEVELOPMENT AUTHORITY:

Total Revenues:	761,890.00	837,506.57	75,616.57	Total Expenditures:	731,565.00	448,629.60	(282,935.40)
Appropriation, Fund Equity	0.00			Transfer, Fund Equity	30,325.00		
Total Revenues/Appr Fund Equity:	761,890.00	837,506.57		Total Expenditures/Trans Fund Equity	761,890.00	448,629.60	

TOTAL BUDGETARY FUNDS REVENUE:	\$11,889,055.66			TOTAL BUDGETARY FUNDS EXPENDITURES:	\$10,487,057.76		
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CITY OF FARMINGTON - FINANCIAL REPORT - QUARTER ENDING 03-31-21

SUPPLEMENTAL INFORMATION:

REVENUES:	AMENDED BUDGET	YTD REVENUES	VARIANCE OVER (UNDER)	EXPENDITURES:	AMENDED BUDGET	YTD EXPENDITURES	VARIANCE OVER (UNDER)
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WATER & SEWER FUND:

Water & Sewer Sales	5,016,037.00	3,917,846.91	(1,098,190.09)	Operating & Maintenance	4,405,727.00	2,866,837.20	(1,538,889.80)
Service Fees	56,250.00	41,879.59	(14,370.41)	Total O & M Expenditures:	4,405,727.00	2,866,837.20	(1,538,889.80)
Other Revenue	64,200.00	14,233.35	(49,966.65)	Capital Outlay	1,536,957.00	1,040,842.87	(496,114.13)
				Debt, Principal and Interest	488,841.00	206,597.73	(282,243.27)
				Transfer, OPEB Debt Service	27,696.00	27,696.00	0.00
Total Revenues:	5,136,487.00	3,973,959.85	(1,162,527.15)	Capital & Debt Outlays	2,053,494.00	1,275,136.60	(778,357.40)
Appropriation, Fund Equity	1,322,734.00			Transfer, Debt & Equity	0.00		
Total O & M/ Other Revenues:	6,459,221.00	3,973,959.85		Total O & M Exp.& Trans Debt & Equity	6,459,221.00	4,141,973.80	

FARMINGTON COMMUNITY THEATER FUND:

Admission/Rentals/Concessions	470,485.00	45,284.51	(425,200.49)	Operation & Maintenance	506,478.00	143,968.87	(362,509.13)
Other Revenue	25,500.00	7,536.31	(17,963.69)	Total O & M Expenditures:	506,478.00	143,968.87	(362,509.13)
Federal Grants	0.00	7,772.49	7,772.49	Capital Outlay	0.00	0.00	0.00
Total Revenues:	495,985.00	60,593.31	(435,391.69)	Total Capital Outlays	0.00	0.00	0.00
Appropriation, Fund Equity	10,493.00			Transfer, Fund Equity	0.00	0.00	
Total Financing Sources:	506,478.00	60,593.31		Total O & M Exp.& Trans Debt & Equity	506,478.00	143,968.87	

Farmington City Council Agenda Item	Council Meeting Date: May 17, 2021	Item Number 3G	
Submitted by: Amy Norgard, Controller			
<u>Agenda Topic</u> Farmington Quarterly Financial Report Court – 3/31/21			
<u>Proposed Motion</u> Approve Farmington Quarterly Financial Report Court – 3/31/21			
<u>Background</u> See attachment			
<u>Materials Attached</u> Farmington Quarterly Financial Report Court 033121			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

FINANCIAL REPORT
47TH DISTRICT COURT
QUARTER ENDED MARCH 31, 2021

Distribution:

District Judges
Court Administrator
City Manager, Farmington Hills
Finance Director, Farmington Hills
City Council, Farmington
City Manager, Farmington

Submitted by:
Christopher M. Weber, Director of Finance and Administration

User: anorgard

DB: Farmington

PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	BALANCE 03/31/2020	2020-21 AMENDED BUDGET	BEG. BALANCE 07/01/2020	END BALANCE 03/31/2021	AVAILABLE BALANCE	% BDDT USED
Fund 136 - 47TH DISTRICT COURT FUND							
Assets							
Dept 000.00							
136-000.00-001.000	CASH-GENERAL RECEIVING	570,151.60		638,912.85	727,637.89		
136-000.00-004.000	IMPREST CASH	1,950.00		1,950.00	1,950.00		
136-000.00-040.000	A/R MISCELLANEOUS	0.00		299.25	0.00		
136-000.00-078.000	DUE FROM STATE OF MICHIGAN	0.00		960.20	0.00		
136-000.00-079.000	DUE FROM FEDERAL GOVERNMENT	0.00		104.25	94.55		
136-000.00-084.260	DUE FROM INDIGENT DEFENSE FUND	0.00		39.47	0.00		
136-000.00-102.000	PREPAID EXPENSES	0.00		7,476.00	569.90		
Total Dept 000.00		572,101.60		649,742.02	730,252.34		
TOTAL ASSETS		572,101.60		649,742.02	730,252.34		
Liabilities							
Dept 000.00							
136-000.00-202.000	ACCOUNTS PAYABLE, P O	0.00		43,734.83	0.00		
136-000.00-202.002	ACCOUNTS PAYABLE, ACCRUED	0.00		1,160.00	0.00		
136-000.00-214.101	DUE TO GENERAL FUND	26.00		21.00	799.35		
136-000.00-214.130	DUE TO GEN DISBURSING FUND	0.00		0.00	(125.00)		
136-000.00-221.000	DUE TO CITY OF FARMINGTON	0.00		18,097.05	0.00		
136-000.00-221.001	DUE TO FARMINGTON HILLS	0.00		101,118.33	0.00		
136-000.00-231.011	PAYROLL, LIFE INSURANCE	(382.69)		(443.08)	(421.31)		
136-000.00-257.000	ACCRUED WAGES	0.00		48,214.80	0.00		
Total Dept 000.00		(356.69)		211,902.93	253.04		
TOTAL LIABILITIES		(356.69)		211,902.93	253.04		
Fund Equity							
Dept 000.00							
136-000.00-368.000	NONSPENDABLE, INVENTORIES, PREPAIDS	19,072.27		7,476.00	7,476.00		
136-000.00-390.000	FUND BALANCE	3,461.68		1,950.00	1,950.00		
136-000.00-393.000	ASSIGNED FUND BALANCE, CAPITAL	428,413.09		428,413.09	428,413.09		
Total Dept 000.00		450,947.04		437,839.09	437,839.09		
TOTAL FUND EQUITY		450,947.04		437,839.09	437,839.09		
Revenues							
Dept 000.00							
136-000.00-529.000	FEDERAL GRANTS	0.00	0.00		39.99	(39.99)	100.00
136-000.00-529.010	FEDERAL GRANTS (CAP)	0.00	0.00		9,486.49	(9,486.49)	100.00
136-000.00-539.901	STATE GRANT, DRUNK DRIVING	0.00	17,500.00		0.00	17,500.00	0.00
136-000.00-539.902	DRUG CASE MANAGEMENT	0.00	900.00		0.00	900.00	0.00
136-000.00-539.903	JUDGES, SALARY STD	68,586.00	91,448.00		68,586.00	22,862.00	75.00
136-000.00-539.904	DRUG COURT	4,434.79	6,000.00		3,663.55	2,336.45	61.06
136-000.00-664.000	INVESTMENT INCOME	6,823.57	10,000.00		2,514.61	7,485.39	25.15
136-000.00-671.000	REVENUES, OTHER	6,772.08	30,000.00		27,528.76	2,471.24	91.76

PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	BALANCE 03/31/2020	2020-21 AMENDED BUDGET	BEG. BALANCE 07/01/2020	END BALANCE 03/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 136 - 47TH DISTRICT COURT FUND							
Revenues							
136-000.00-674.400	COMMUNITY WORK PROGRAM	1,304.64	13,500.00		690.16	12,809.84	5.11
136-000.00-678.001	CONTRIBUTIONS, FARMINGTON	369,681.03	541,680.00		405,102.50	136,577.50	74.79
136-000.00-678.002	CONTRIBUTIONS FARMINGTON HILLS	2,084,477.22	2,609,454.00		1,953,959.38	655,494.62	74.88
136-000.00-679.000	HEALTH INSURANCE CONTRIBUTIONS	13,144.91	29,925.00		20,321.10	9,603.90	67.91
Total Dept 000.00		2,555,224.24	3,350,407.00		2,491,892.54	858,514.46	74.38
TOTAL REVENUES		2,555,224.24	3,350,407.00		2,491,892.54	858,514.46	74.38
Expenditures							
Dept 000.00							
136-000.00-703.001	SALARIES, JUDGES	65,068.85	91,448.00		64,365.41	27,082.59	70.38
136-000.00-703.002	SALARIES, COURT ADMINISTRATORS	154,100.48	216,631.00		154,557.96	62,073.04	71.35
136-000.00-704.000	SALARIES, COURT REPORTERS	90,149.22	123,337.00		72,918.42	50,418.58	59.12
136-000.00-704.001	SALARIES, DEPUTY COURT CLERKS	448,260.55	638,874.00		452,297.45	186,576.55	70.80
136-000.00-704.002	SALARIES, COURT OFFICERS	76,774.44	107,928.00		63,305.05	44,622.95	58.65
136-000.00-704.003	SALARIES, PROBATION OFFICER	233,638.42	328,444.00		234,331.62	94,112.38	71.35
136-000.00-704.005	SALARIES, BUILDING MAINT	40,193.95	59,079.00		42,130.12	16,948.88	71.31
136-000.00-707.000	SALARIES, PART-TIME/TEMP	57,452.35	122,729.00		21,969.49	100,759.51	17.90
136-000.00-707.001	SALARIES, BLDG MAINT CWP	1,304.68	3,500.00		690.20	2,809.80	19.72
136-000.00-707.002	SALARIES, BLDG MAINT, PT	6,261.37	10,920.00		3,278.07	7,641.93	30.02
136-000.00-707.003	SALARIES, MAGISTRATE, PT	45,365.00	62,000.00		48,060.00	13,940.00	77.52
136-000.00-709.000	SALARIES, OVERTIME	777.72	1,500.00		1,312.65	187.35	87.51
136-000.00-714.000	SALARIES, ACCRUED BENEFITS	17,399.52	17,300.00		17,250.73	49.27	99.72
136-000.00-715.000	LONGEVITY PAY	93,720.04	96,373.00		96,372.71	0.29	100.00
136-000.00-719.000	FRINGE BENEFITS	1,051.60	1,200.00		1,084.00	116.00	90.33
136-000.00-719.004	INSURANCE ALLOWANCE	630.00	840.00		630.00	210.00	75.00
136-000.00-719.005	VEHICLE ALLOWANCE	2,700.00	3,600.00		2,700.00	900.00	75.00
136-000.00-720.007	PYMT IN LIEU OF HOSP INS	25,690.32	38,400.00		32,400.00	6,000.00	84.38
136-000.00-720.012	DEFINED CONTRIBUTION PLAN (RETIRES)	9,270.21	16,743.00		13,679.84	3,063.16	81.70
136-000.00-720.100	SOC SEC, EMPLOYER'S SHARE	95,731.03	143,595.00		90,692.35	52,902.65	63.16
136-000.00-720.200	COMPREHENSIVE MEDICAL INS	200,461.26	285,852.00		180,087.50	105,764.50	63.00
136-000.00-720.300	LIFE INSURANCE	14,435.15	19,953.00		14,092.94	5,860.06	70.63
136-000.00-720.400	RETIREMENT CONTRIBUTION	261,705.00	281,742.00		140,871.00	140,871.00	50.00
136-000.00-720.450	RETIREE HEALTHCARE CONTRIBUTION	38,879.00	36,216.00		18,108.00	18,108.00	50.00
136-000.00-720.500	WORKMEN'S COMPENSATION INS	8,715.60	11,747.00		7,084.85	4,662.15	60.31
136-000.00-720.550	UNEMPLOYMENT COMPENSATION	0.00	6,000.00		0.00	6,000.00	0.00
136-000.00-720.600	OPTICAL	1,778.20	4,000.00		1,711.60	2,288.40	42.79
136-000.00-720.700	DENTAL	25,814.49	41,726.00		27,104.39	14,621.61	64.96
136-000.00-720.900	RETIREE HEALTH SAVINGS (RHS) PLAN	3,937.41	7,875.00		6,562.35	1,312.65	83.33
136-000.00-727.000	OFFICE SUPPLIES	15,729.61	25,000.00		14,786.35	10,213.65	59.15
136-000.00-728.000	POSTAGE, METER	10,279.25	17,000.00		11,290.90	5,709.10	66.42
136-000.00-733.000	RECORDS MANAGEMENT	448.50	1,000.00		764.45	235.55	76.45
136-000.00-735.000	LAW LIBRARY	5,180.44	8,275.00		5,360.11	2,914.89	64.77
136-000.00-740.500	NON-CAPITALIZED ASSETS	1,475.52	14,845.00		1,926.36	12,918.64	12.98
136-000.00-801.000	PROFESSIONAL SERVICES	6,487.03	7,000.00		5,259.73	1,740.27	75.14
136-000.00-801.002	PRO SERVICES, LABOR RELATIONS	220.50	3,000.00		0.00	3,000.00	0.00
136-000.00-802.101	WITNESS FEES	801.80	4,000.00		15.00	3,985.00	0.38
136-000.00-802.102	JURY FEES	0.00	3,000.00		0.00	3,000.00	0.00
136-000.00-802.104	INTERPRETER FEES	3,662.15	8,000.00		3,953.31	4,046.69	49.42
136-000.00-802.105	SUBSTITUTE COURT REPORTER	1,875.00	5,000.00		1,025.00	3,975.00	20.50
136-000.00-802.107	ACCOUNTING FEES	26,562.00	36,392.00		27,294.00	9,098.00	75.00
136-000.00-802.109	APPOINTED COUNSEL-C, R, 2	11,966.60	12,500.00		0.00	12,500.00	0.00

PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	BALANCE 03/31/2020	2020-21 AMENDED BUDGET	BEG. BALANCE 07/01/2020	END BALANCE 03/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 136 - 47TH DISTRICT COURT FUND							
Expenditures							
136-000.00-802.110	APPOINTED COUNSEL-C. R. 1	14,016.60	12,500.00		6,700.00	5,800.00	53.60
136-000.00-806.101	AUDIT & ACCOUNTING FEES	15,550.00	15,665.00		15,685.00	(20.00)	100.13
136-000.00-818.000	CONTRACTUAL SERVICES	83,649.30	135,145.00		80,689.83	54,455.17	59.71
136-000.00-853.000	TELECOMMUNICATIONS	17,351.73	16,000.00		12,852.73	3,147.27	80.33
136-000.00-860.000	TRANSPORTATION	8,816.49	14,900.00		3,950.50	10,949.50	26.51
136-000.00-861.000	MILEAGE	747.62	2,000.00		67.83	1,932.17	3.39
136-000.00-920.000	PUBLIC UTILITIES	60,198.11	83,000.00		56,761.23	26,238.77	68.39
136-000.00-934.000	MAINTENANCE, OFFICE EQUIPMENT	1,701.96	2,250.00		0.00	2,250.00	0.00
136-000.00-935.000	MAINT, BUILDINGS & GROUNDS	54,455.81	68,668.00		52,548.85	16,119.15	76.53
136-000.00-936.000	CLEANING & UNIFORMS	1,345.44	3,200.00		2,734.67	465.33	85.46
136-000.00-943.000	EQUIPMENT RENTAL	11,127.15	20,424.00		11,127.15	9,296.85	54.48
136-000.00-955.000	MEMBERSHIPS	4,290.00	6,538.00		3,155.00	3,383.00	48.26
136-000.00-956.000	MISCELLANEOUS EXPENSE	4,628.25	5,000.00		3,197.77	1,802.23	63.96
136-000.00-959.500	BANKING CHARGES	0.00	2,400.00		0.00	2,400.00	0.00
136-000.00-963.000	INSURANCE & BONDS	23,508.00	32,153.00		22,494.75	9,658.25	69.96
136-000.00-977.000	CAPITAL OUTLAY, EQUIPMENT	21,909.21	50,550.00		40,400.50	10,149.50	79.92
Total Dept 000.00		2,429,249.93	3,394,957.00		2,193,689.72	1,201,267.28	64.62
Dept 000.01 - DRUG COURT							
136-000.01-801.702	MI DRUG COURT	4,463.06	6,000.00		6,042.61	(42.61)	100.71
Total Dept 000.01 - DRUG COURT		4,463.06	6,000.00		6,042.61	(42.61)	100.71
TOTAL EXPENDITURES		2,433,712.99	3,400,957.00		2,199,732.33	1,201,224.67	64.68
Total Fund 136 - 47TH DISTRICT COURT FUND							
TOTAL ASSETS		572,101.60		649,742.02	730,252.34		
BEG. FUND BALANCE		450,947.04		437,839.09	437,839.09		
+ NET OF REVENUES & EXPENDITURES		121,511.25	(50,550.00)		292,160.21	(342,710.21)	577.96
= ENDING FUND BALANCE		572,458.29		437,839.09	729,999.30		
+ LIABILITIES		(356.69)		211,902.93	253.04		
= TOTAL LIABILITIES AND FUND BALANCE		572,101.60		649,742.02	730,252.34		

TRIAL BALANCE REPORT FOR CITY OF FARMINGTON

PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	BALANCE 03/31/2020	2020-21 AMENDED BUDGET	BEG. BALANCE 07/01/2020	END BALANCE 03/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 260 - INDIGENT DEFENSE FUND							
Assets							
Dept 000.00							
260-000.00-001.000	CASH-GENERAL RECEIVING	67,818.91		30,250.47	27,982.82		
Total Dept 000.00		67,818.91		30,250.47	27,982.82		
TOTAL ASSETS		67,818.91		30,250.47	27,982.82		
Liabilities							
Dept 000.00							
260-000.00-202.000	ACCOUNTS PAYABLE, P O	0.00		13,602.00	0.00		
260-000.00-214.136	DUE TO 47TH DISTRICT COURT	0.00		39.47	0.00		
260-000.00-257.000	ACCRUED WAGES	0.00		276.18	0.00		
260-000.00-339.000	DEFERRED REVENUE	0.00		13,828.58	0.00		
Total Dept 000.00		0.00		27,746.23	0.00		
TOTAL LIABILITIES		0.00		27,746.23	0.00		
Fund Equity							
Dept 000.00							
260-000.00-390.000	FUND BALANCE	661.45		2,504.24	2,504.24		
Total Dept 000.00		661.45		2,504.24	2,504.24		
TOTAL FUND EQUITY		661.45		2,504.24	2,504.24		
Revenues							
Dept 000.00							
260-000.00-539.000	STATE GRANTS CONTROL	152,341.42	165,228.00		142,155.13	23,072.87	86.04
260-000.00-664.000	INVESTMENT INCOME	1,692.89	1,800.00		130.22	1,669.78	7.23
260-000.00-678.001	CONTRIBUTIONS, FARMINGTON	2,535.64	4,520.00		3,763.72	756.28	83.27
260-000.00-678.002	CONTRIBUTIONS FARMINGTON HILLS	13,897.56	18,080.00		18,131.15	(51.15)	100.28
260-000.00-679.000	HEALTH INSURANCE CONTRIBUTIONS	4.84	0.00		0.00	0.00	0.00
Total Dept 000.00		170,472.35	189,628.00		164,180.22	25,447.78	86.58
TOTAL REVENUES		170,472.35	189,628.00		164,180.22	25,447.78	86.58
Expenditures							
Dept 000.00							
260-000.00-709.000	SALARIES, OVERTIME	9,044.67	16,555.00		11,936.37	4,618.63	72.10
260-000.00-720.100	FICA, EMPLOYER'S SHARE	680.85	1,266.00		946.60	319.40	74.77
260-000.00-720.300	LIFE INSURANCE	0.00	132.00		0.00	132.00	0.00
260-000.00-720.400	RETIREMENT CONTRIBUTION	0.00	3,400.00		0.00	3,400.00	0.00
260-000.00-720.500	WORKMEN'S COMPENSATION INS	24.37	75.00		53.67	21.33	71.56

TRIAL BALANCE REPORT FOR CITY OF FARMINGTON

PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	BALANCE 03/31/2020	2020-21 AMENDED BUDGET	BEG. BALANCE 07/01/2020	END BALANCE 03/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 260 - INDIGENT DEFENSE FUND							
Expenditures							
260-000.00-802.111	APPOINTED COUNSEL MIDC	93,565.00	158,400.00		125,765.00	32,635.00	79.40
260-000.00-818.000	CONTRACTUAL SERVICES	0.00	8,000.00		0.00	8,000.00	0.00
Total Dept 000.00		103,314.89	187,828.00		138,701.64	49,126.36	73.85
TOTAL EXPENDITURES		103,314.89	187,828.00		138,701.64	49,126.36	73.85
Total Fund 260 - INDIGENT DEFENSE FUND							
TOTAL ASSETS		67,818.91		30,250.47	27,982.82		
BEG. FUND BALANCE		661.45		2,504.24	2,504.24		
+ NET OF REVENUES & EXPENDITURES		67,157.46	1,800.00		25,478.58	(23,678.58)	1,415.48
= ENDING FUND BALANCE		67,818.91		2,504.24	27,982.82		
+ LIABILITIES		0.00		27,746.23	0.00		
= TOTAL LIABILITIES AND FUND BALANCE		67,818.91		30,250.47	27,982.82		



FARMINGTON PUBLIC SAFETY DEPARTMENT

23600 Liberty Street
Farmington, MI 48335
248-474-4700

Ted Warthman, Public Safety Director



MONTHLY PUBLIC SAFETY REPORT April 2021

Harassing Text Messages

On April 6th a Drakeshire Apartments resident came into the public safety department to report that he had received some threatening text messages. The victim advises that he received several unsolicited photos of dead bodies and a threat that something bad will happen to the victim if he did not pay the sender \$2,000. The investigating officer noted that the photos were easily found online and that the phone number of the suspect appears to have been spoofed. The victim blocked the texter and did not receive any more messages.

Graffiti

On April 7th a Farmington DPW worker discovered graffiti inside the women's bathroom at the Sundquist Pavilion at Riley Park. The investigating officer reviewed the security video at Riley Park and noted five juveniles who appeared to be the culprits. The investigation was turned over to the School Resource Officer who located the suspects. The suspects admitted to the crime and their cases was forwarded to the Farmington Youth Assistance.

Flee and Elude

On April 13th an officer on patrol observed a red Chrysler 300 speeding in the area of Grand River and Brookdale. The officer attempted to stop the vehicle, but the vehicle took off at a high rate of speed. The pursuit was terminated due to traffic safety concerns and the report was forwarded to the detective bureau for further investigation.

Customer Trouble

On April 13th officers responded to a restaurant on Orchard Lake Road for a report of a disorderly customer. Upon arrival officers located the customer in the parking lot of the business. Officers spoke with management and learned that the customer came into the business without a mask. The staff reminded the customer that he had to wear a mask and the man made a scene about wearing a mask. The man was served with a "no trespassing" order for the business.

Larceny from Auto

On April 13th a Wixom resident reported to the police desk that a \$3,000 pair of sunglasses was stolen from her automobile cupholder when her vehicle was being serviced at the Belle Tire on Orchard Lake Road in July of 2019. The victim did not make a police report, but had recently seen the glasses at a jewelry store in Oak Park. The victim advises that her sunglasses have a serial number and that the glass for sale had the same serial. The case was forwarded to the detective bureau for further investigation.

Retail Fraud / Flee and Elude

On April 24th an officer was flagged down near the Ollie's Bargain Outlet by an employee and advised that two suspects had just stolen items from the store and were fleeing the scene in a red Pontiac G6. The officer observed the vehicle exit the parking lot and attempted to stop the vehicle using emergency lights and siren. The suspects refused to stop their vehicle and accelerated to over 80 mph on Grand River. The officer terminated the pursuit due to traffic safety concerns. The incident was turned over to the detective bureau for further investigation.

Suspicious Circumstance

On April 26th an officer responded to a residence on Oakland Street for a report of a threat's complaint. Upon arrival the officer learned from the complainant that he had met a woman online through an App called "Spot a Friend". After chatting online for sometime, the suspect asked to see the complainant's driver's license and he complied. Shortly thereafter the suspect asked for the complainant's bank information, to which he declined. The suspect then became very threatening online so the complainant blocked the woman. A database check showed that the name and address that the suspect provided to the complainant did not exist.

Operating While Intoxicated / Resisting Arrest

On April 26th an officer observed a silver Hyundai speeding and weaving on Farmington Road. The vehicle turned onto Meadowlark Street and sped up to over 47 mph on the 25 mph street. The officer was able to catch up to the vehicle as it stopped in front of a Meadowlark residence. As the Hyundai stopped, the driver threw her keys out of the window and exited the car. The officer called to the driver, but she ignored him and started walking towards her home. The officer grabbed onto the driver as she started yelling for her boyfriend, who was in the backyard. The woman pulled away from the officer and yelled that the officer couldn't do anything because she had made it home. The woman had obviously been drinking and had a strong odor of intoxicants on her breath. The boyfriend exited the backyard and began threatening the officer to let his girlfriend go. The officer was able to drag the driver away from the hostile boyfriend and secure her in handcuffs as the boyfriend entered the driver's car and destroyed an opened container of liquor. Back up officers arrived on scene and were able to arrest the boyfriend for interfering. The driver was arrested for operating while intoxicated and later submitted to a breath test which resulted in a .15 BAC. The driver is being charged with OWI and resisting arrest and her boyfriend was charged with interfering with a police officer as well as disorderly intoxication.

April Training

In April, all sworn personnel and reserve firefighter staff completed the classroom portion of Emergency Vehicle Operations (EVO). Over the summer, sworn personnel and reserve firefighters will attend the practical portion at a driving pad at the Wayne County Police Academy (Schoolcraft College). This includes both pursuit driving for police applications as well as a driving course with the fire apparatus.

MONTHLY PUBLIC SAFETY REPORT
APRIL 2021

APRIL 2021 ABBREVIATED CRIME REPORT

Crime Part	Crime Category	Apr-2021	Mar-2021	Percent Change	YTD 2021	YTD 2020	Percent Change
A	ASSAULT - AGGRAVATED	0	1	-100.0%	3	0	-
A	ASSAULT - SIMPLE	2	1	100.0%	5	15	-66.7%
A	BURGLARY - ALL OTHER	0	0	-	0	2	-100.0%
A	DAMAGE TO PROPERTY	1	1	0.0%	3	1	200.0%
A	DRUG OFFENSES	0	1	-100.0%	3	1	200.0%
A	EMBEZZLEMENT	0	0	-	1	2	-50.0%
A	EXTORTION - BLACKMAIL	0	1	-100.0%	1	0	-
A	FORGERY / COUNTERFEITING	0	0	-	0	1	-100.0%
A	FRAUD	0	4	-100.0%	12	3	300.0%
A	INTIMIDATION / STALKING	0	0	-	0	1	-100.0%
A	LARCENY - ALL OTHER	1	5	-80.0%	6	3	100.0%
A	LARCENY - FROM AUTO (LFA)	0	2	-100.0%	8	7	14.3%
A	LARCENY - RETAIL FRAUD	1	0	-	1	2	-50.0%
A	MOTOR VEHICLE THEFT / FRAUD	0	1	-100.0%	1	0	-
A	ROBBERY	0	1	-100.0%	1	0	-
A	SEX CRIME (VIOLENT)	1	0	-	1	1	0.0%
A	WEAPONS OFFENSE	1	1	0.0%	3	0	-
A	Total	7	19	-63.2%	50	40	25.0%
B	ACCIDENT - HIT & RUN	3	1	200.0%	4	1	300.0%
B	BURGLARY - ALL OTHER	0	0	-	0	1	-100.0%
B	HEALTH AND SAFETY	0	0	-	1	1	0.0%
B	LIQUOR LAW VIOLATION	1	1	0.0%	4	3	33.3%
B	MISSING PERSON / RUNAWAY	0	0	-	0	1	-100.0%
B	OBSTRUCTING JUSTICE	1	0	-	2	8	-75.0%
B	OBSTRUCTING POLICE	2	0	-	2	3	-33.3%
B	OUI OF LIQUOR / DRUGS	7	4	75.0%	20	10	100.0%
B	PUBLIC PEACE	3	2	50.0%	6	9	-33.3%
B	TRESPASSING / INVASION OF PRIVACY	0	0	-	0	2	-100.0%
B	Total	18	8	125.0%	41	42	-2.4%
C	ACCIDENT	9	7	28.6%	49	52	-5.8%
C	ALL OTHER OFFENSES	455	407	11.8%	1,525	2,372	-35.7%
C	CITATION	15	14	7.1%	52	31	67.7%
C	FAMILY OFFENSE	9	3	200.0%	22	23	-4.3%
C	MISSING PERSON / RUNAWAY	1	0	-	2	0	-
C	SUSPICIOUS	58	44	31.8%	177	157	12.7%
C	WARRANT	7	11	-36.4%	31	38	-18.4%
C	Total	554	486	14.0%	1,858	2,673	-30.5%

**Farmington City Council
Staff Report**

**Council Meeting
Date:** May 17, 2021

**Item
Number
7A**

Submitted by: Melissa Andrade, Assistant to the City Manager

Agenda Topic Consideration to Approve Special Event Request for the Farmington Community Band to host its annual concert on Monday, July 26, 2021, from 6 – 9 p.m. in Riley Park

Proposed Motion Move to approve Special Event Request for the Farmington Community Band to host its annual concert on Monday, July 26, 2021, from 6 – 9 p.m. in Riley Park provided it is in compliance with all pandemic guidelines at the time of the concert.

Background

The City received a special event request from Jim Liska, Vice President of the Farmington Community Band to host a free community concert in the Riley Park Pavilion Monday, July 26, 2021 from 7 – 8:30 p.m., with set up at 6 p.m.

Exempt parking is requested only to unload equipment at the pavilion.

The band has established a set of protocols with respect to CDC guides to ensure a safe concert environment. Band will be seated 6 feet of space between members and limit the band size as appropriate for the venue. Wind instruments will be covered with “bell masks” to restrict vapor.

Concertgoers will either sit, socially distanced, on the grass or bring their own chairs. No food or beverages will be sold and there is no need for special parking.

This is an annual event.

Materials:
Event Application

Event Name Downtown With the FCB Concert Band

CITY USE ONLY
Approval Needed:
<input type="checkbox"/> City Manager
<input type="checkbox"/> City Council
<input type="checkbox"/> Approved
<input type="checkbox"/> Denied



City of Farmington Special Event Application

This application is for all events in Riley Park and any other event in the City of Farmington that will bring in more than 25 people. Complete this application in accordance with the city of Farmington's Special Events Policy and return it to the City Manager's Office at least 30 days prior to the starting date of the event. If your event is approved, you will receive a written confirmation of approval.

Park fees are \$100 for residents and \$200 for non-residents.

Event Name Downtown With the FCB Concert Band

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of myself or the sponsoring organization, the following:

- a. For public events, a certificate of insurance and endorsement must be provided naming the City of Farmington as additional insured. See Parks Reservation, Facility Use, and Special Events Policy, page 19, item J, for specific requirements and limits.
- b. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. Reference the Parks Reservation, Facility Use, and Special Events Policy, page 20, item K.
- c. All food vendors must be approved by the Oakland County Health Department and follow all required health regulations. Each food vendor must provide the City with a Certificate of Insurance as well as an endorsement naming the City of Farmington as additional insured. Form CG 20 26 or its equivalent is recommended. See Parks Reservation, Facility Use, and Special Events Policy, page 20, item M for more details.
- d. The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, and in accordance with the city's Parks Reservation, Facility Use, and Special Events Policy. The event will be operated in conformance with the written confirmation of approval. See Parks Reservation, Facility Use, and Special Events Policy, page 21, item Q.
- e. The sponsoring organization may provide a security deposit for the estimated fees as may be required by the city and will promptly pay any billing for city services which may be rendered. See Parks Reservation, Facility Use, and Special Events Policy, page 17, items E and F.

To the fullest extent permitted by law, the individual or sponsoring organization assume(s) all risks and agrees to defend, pay on behalf of, indemnify, and hold harmless, the City of Farmington, including all of its elected and appointed officials, all employees and volunteers, against any and all claims, demands, suits, or loss, including all costs connected therewith, including but not limited to attorney fees, and for any damages which maybe asserted, claimed, or recovered against or from the City of Farmington, by reason of personal injury, including bodily injury or death, and/or property damage, including loss of use thereof, which arise out of your actions during this event.

As the duly authorized individual or agent of the sponsoring organization, I hereby apply for approval of this special event, affirm the above understandings, and agree that I (or the sponsoring organization) will comply with the city's Parks Reservation, Facility Use, and Special Events Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.

April 23, 2021
Date


Signature

RETURN THIS APPLICATION AT LEAST THIRTY (30) DAYS PRIOR TO THE FIRST DAY OF THE EVENT TO:

City Manager's Office
23600 Liberty Street
Farmington, MI 48336

Phone: 248-474 5500, ext. 2221

Failure to provide the above items shall result in cancellation of the event. The city shall not be liable for any cost incurred.

Sponsoring Individual/Organization's Name: Farmington Community Band

Individual/Organization Phone: 734.837.9744

Individual/Organization Address: P.O. Box 3091, Farmington Hills MI 48333

Organization's Contact: Jim Liska Phone: 248.310.7008
Ginny McDonald, Business Mgr. 734.837.9744

Contact's Title: VP - Marketing & Communications E-mail: Liska@icloud.com

Address: 33703 Macomb Ave., Farmington 48335

Event Name: Downtown With the FCB Concert Band

- Type of Event:
- | | |
|---|---|
| <input type="radio"/> Sponsored/City Operated | <input type="radio"/> Co-Sponsored (all parties must provide info and sign application) |
| <input checked="" type="radio"/> Non-Profit | <input type="radio"/> For Profit |
| <input type="radio"/> Political or Ballot Issue | <input type="radio"/> Wedding |
| <input type="radio"/> Video or Film Production | <input type="radio"/> Running Event |
| <input type="radio"/> Block Party | <input type="radio"/> Other (describe) |

Riley Park Permit Fee:

\$100 residents/\$200 non-residents

Event Purpose: Free band concert open to public

Event Dates: July 26, 2021

Event Times: Concert from 7-8:30 pm

Event Location: Sundquist Pavilion at Riley Park

Number of People Expected: 30-40 band members.

Contact Person on Day of Event: Ginny McDonald, Business Mgr.

Phone: 734.837.9744

Email ginnymcdonald.fcb@gmail.com

Estimated Time of Setup: 6 pm

Estimated Time of Cleanup: 9 pm

Crowd Control Plans:

The Farmington Community Band has established a set of protocols with respect to CDC guides to insure a safe concert environment. Band will be seated with 6 feet of space between members and limit the band size as appropriate for the venue. Wind instruments will be covered with "bell masks" to restrict vapor. The audience will be spaced with regard to current state social distance guidelines. All is subject to change as the concert date approaches.

Sidewalk use? YES NO

If yes, describe sidewalk use:

Reserved Parking: Are you requesting exempt Parking? (See Policy Section 5)

YES NO

If yes, list the lots or locations where parking is requested:

Will need a few parking spaces adjacent to pavillion to unload band equipment

Will street closures be necessary? YES NO

If yes, describe street closures, include time of closure and re-open:

Will music be provided? YES NO

If yes, describe amplification and proposed location of band, speakers, equipment, etc.:

The FCB does not use amplification. Band will be located primarily under the the pavillion. There will be a PA used for announcements only.

Will electricity be needed for the event? YES NO

Will the following be constructed or located in event area?

Booths	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Tents/Canopies	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Rides	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Tables	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Portable Toilets	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Inflatables	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Food Vending	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Other Vendors	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>

Other (describe)

If yes to food vendors, concessions, and/or other vendors, please list all of the vendors by vendor name, refer to Policy Section IV.2.N for license and insurance requirements:

**If mobile food vending is proposed as part of an activity that also requires a special event permit, no additional or separate mobile food vending permit shall be required as state in the City Cod of Ordinances (Appendix A in policy).*

An Event Map [is] [is not] attached. If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

For events in Riley Park: Invitation to Civic Organizations and Merchants in the Event Vicinity. Non-profit organizations and local merchants in the vicinity of Riley Park – the Central Business District -- should be given the opportunity to participate in the special event to the greatest extent practical; e.g., a local Deli might come out and sell bratwurst. You must demonstrate that reasonable efforts have been made with regard to such inclusion and participation. The City Manager’s office shall be responsible for determining whether this requirement has been met.

I have invited local businesses to participate.

Those invited include:

Event Signs: Will this event include the use of signs YES NO

If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs. All signage must be approved by the City Manager’s Office.

Event Cost Worksheet

	Cost	Quantity	Total
Park usage fee			
Public Safety Assistance			
Public Services Assistance			
Cones			
Additional Barricades			
Additional Trash Barrels			
Other			
Total			0

Usage fee for Riley Park is \$100 for residents, \$200 for non-residents. Assistance from Public Services or Public Safety is \$65/hour with a minimum of two hours. The Public Services fee includes four trash barrels and four barricades. If additional equipment is needed, the fee will be determined by Public Services. Equipment is limited to cones, barricades and trash barrels.

Checks can be dropped off or mailed to the City Manager’s Office at Farmington City Hall: 23600 Liberty Street, Farmington, MI 48335. Make checks payable to the “City of Farmington.” There is a processing fee for credit cards payments. Credit card payments must be made at City Hall, we do not take credit card information via the phone.

**Farmington City Council
Staff Report**

**Council Meeting
Date:** May 17, 2021

**Item
Number
7B**

Submitted by: Melissa Andrade, Assistant to the City Manager

Agenda Topic Consideration to Approve Special Event Request for the Farmington Power Middle School Band and Orchestra to host its annual concerts in Riley Park

Proposed Motion Move to approve Special Event Request for the Farmington Power Middle School Band and Orchestra to host its annual concerts in Riley Park as follows:

- Wednesday, June 2: 7th grade orchestra at 6:30 and band at 7:30
- Thursday, June 3: 6th grade orchestra at 6:30 and band at 7:30
- Monday, June 7: 8th grade orchestra at 6:30 and band at 7:30

With set up being at 5:30 p.m. each evening and park usage concluding at 8:30 p.m.; provided the school is in compliance with all pandemic guidelines at the time of the concert.

Background

The City received a special event request from Robert Wilson, Band Director at Power Middle School requesting to use Riley Park for the middle school band and orchestra concerts.

The bands and orchestras have established a set of protocols with respect to CDC guides to ensure a safe concert environment. Wind instruments will be covered with “bell masks” to restrict vapor.

Materials:

Event Application

Event Name Power Middle School
Band and Orchestra Concerts

CITY USE ONLY
Approval Needed:
<input type="checkbox"/> City Manager
<input type="checkbox"/> City Council
<input type="checkbox"/> Approved
<input type="checkbox"/> Denied



City of Farmington Special Event Application

This application is for all events in Riley Park and any other event in the City of Farmington that will bring in more than 25 people. Complete this application in accordance with the city of Farmington's Special Events Policy and return it to the City Manager's Office at least 30 days prior to the starting date of the event. If your event is approved, you will receive a written confirmation of approval.

Park fees are \$100 for residents and \$200 for non-residents.

Event Name Power MS Band and Orchestra Concerts

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of myself or the sponsoring organization, the following:

- a. For public events, a certificate of insurance and endorsement must be provided naming the City of Farmington as additional insured. See Parks Reservation, Facility Use, and Special Events Policy, page 19, item J, for specific requirements and limits.
- b. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. Reference the Parks Reservation, Facility Use, and Special Events Policy, page 20, item K.
- c. All food vendors must be approved by the Oakland County Health Department and follow all required health regulations. Each food vendor must provide the City with a Certificate of Insurance as well as an endorsement naming the City of Farmington as additional insured. Form CG 20 26 or its equivalent is recommended. See Parks Reservation, Facility Use, and Special Events Policy, page 20, item M for more details.
- d. The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, and in accordance with the city's Parks Reservation, Facility Use, and Special Events Policy. The event will be operated in conformance with the written confirmation of approval. See Parks Reservation, Facility Use, and Special Events Policy, page 21, item Q.
- e. The sponsoring organization may provide a security deposit for the estimated fees as may be required by the city and will promptly pay any billing for city services which may be rendered. See Parks Reservation, Facility Use, and Special Events Policy, page 17, items E and F.

To the fullest extent permitted by law, the individual or sponsoring organization assume(s) all risks and agrees to defend, pay on behalf of, indemnify, and hold harmless, the City of Farmington, including all of its elected and appointed officials, all employees and volunteers, against any and all claims, demands, suits, or loss, including all costs connected therewith, including but not limited to attorney fees, and for any damages which maybe asserted, claimed, or recovered against or from the City of Farmington, by reason of personal injury, including bodily injury or death, and/or property damage, including loss of use thereof, which arise out of your actions during this event.

As the duly authorized individual or agent of the sponsoring organization, I hereby apply for approval of this special event, affirm the above understandings, and agree that I (or the sponsoring organization) will comply with the city's Parks Reservation, Facility Use, and Special Events Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.

5-9-21
Date

Robert D. Wilson
Signature

RETURN THIS APPLICATION AT LEAST THIRTY (30) DAYS PRIOR TO THE FIRST DAY OF THE EVENT TO:

City Manager's Office
23600 Liberty Street
Farmington, MI 48336

Phone: 248-474 5500, ext. 2221

Failure to provide the above items shall result in cancellation of the event. The city shall not be liable for any cost incurred.

Sponsoring Individual/Organization's Name: Power Middle School

Individual/Organization Phone: 248-489-3622

Individual/Organization Address: 34740 Rhonswood St.

Organization's Contact: Rob Wilson Phone: 313-330-6013

Contact's Title: Band Director E-mail: rob.wilson@fpsk12.net

Address: 34740 Rhonswood St., Farmington Hills 48335

Event Name: Power MS Band and Orchestra Concerts

- Type of Event:
- | | |
|---|---|
| <input type="radio"/> Sponsored/City Operated | <input type="radio"/> Co-Sponsored (all parties must provide info and sign application) |
| <input checked="" type="radio"/> Non-Profit | <input type="radio"/> For Profit |
| <input type="radio"/> Political or Ballot Issue | <input type="radio"/> Wedding |
| <input type="radio"/> Video or Film Production | <input type="radio"/> Running Event |
| <input type="radio"/> Block Party | <input type="radio"/> Other (describe) |

Riley Park Permit Fee:

\$100 residents/\$200 non-residents

Event Purpose: Performance opportunity for students

Event Dates: June 2 (7th gr), June 3 (6th gr), and June 7 (8th gr)

Event Times: 6:30 PM orchestra, 7:30 PM band

Event Location: Riley Park Pavilion

Number of People Expected: Approximately 20 to 40 students per event
(most will be approx. 25) and 40 to 80 spectators (most approx 50)

Contact Person on Day of Event: _____

Phone: Rob Wilson 313-330-6013

Email rob.wilson@fpsk12.net

Estimated Time of Setup: 5:30 PM

Estimated Time of Cleanup: 8:30 PM

Crowd Control Plans:

N/A

Sidewalk use? YES NO

If yes, describe sidewalk use:

Reserved Parking: Are you requesting exempt Parking? (See Policy Section 5)

YES NO

If yes, list the lots or locations where parking is requested:

N/A

Will street closures be necessary? YES NO

If yes, describe street closures, include time of closure and re-open:

Will music be provided? YES NO

If yes, describe amplification and proposed location of band, speakers, equipment, etc.:

These will be acoustic band and orchestra performances.

Will electricity be needed for the event? YES NO

To power an amplifier for the speaker.

Will the following be constructed or located in event area?

Booths	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Tents/Canopies	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Rides	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Tables	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Portable Toilets	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Inflatables	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Food Vending	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Other Vendors	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>

Other (describe)

If yes to food vendors, concessions, and/or other vendors, please list all of the vendors by vendor name, refer to Policy Section IV.2.N for license and insurance requirements:

**If mobile food vending is proposed as part of an activity that also requires a special event permit, no additional or separate mobile food vending permit shall be required as state in the City Cod of Ordinances (Appendix A in policy).*

An Event Map [is] [is not] attached. If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

For events in Riley Park: Invitation to Civic Organizations and Merchants in the Event Vicinity. Non-profit organizations and local merchants in the vicinity of Riley Park – the Central Business District -- should be given the opportunity to participate in the special event to the greatest extent practical; e.g., a local Deli might come out and sell bratwurst. You must demonstrate that reasonable efforts have been made with regard to such inclusion and participation. The City Manager's office shall be responsible for determining whether this requirement has been met.

I have invited local businesses to participate.

Those invited include:

N/A

Event Signs: Will this event include the use of signs YES NO

If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs. All signage must be approved by the City Manager's Office.

Event Cost Worksheet

	Cost	Quantity	Total
Park usage fee	\$100	3	\$300
Public Safety Assistance			
Public Services Assistance			
Cones			
Additional Barricades			
Additional Trash Barrels			
Other			
Total			\$300 0

We respectfully ask that you consider waiving the fee since these are Farmington Public School concerts.

Usage fee for Riley Park is \$100 for residents, \$200 for non-residents. Assistance from Public Services or Public Safety is \$65/hour with a minimum of two hours. The Public Services fee includes four trash barrels and four barricades. If additional equipment is needed, the fee will be determined by Public Services. Equipment is limited to cones, barricades and trash barrels.

Checks can be dropped off or mailed to the City Manager's Office at Farmington City Hall: 23600 Liberty Street, Farmington, MI 48335. Make checks payable to the "City of Farmington." There is a processing fee for credit cards payments. Credit card payments must be made at City Hall, we do not take credit card information via the phone.

Farmington City Council Staff Report	Council Meeting Date: May 17, 2021	Reference Number 7C	
Submitted by: David Murphy, City Manager			
Description Consideration to Approve Public Hearing Notice for Proposed Fiscal Year 2021-22 Budget and Property Tax Rates			
Requested Action Move to hold public hearing on Monday, June 21 at 7:00 p.m. regarding the proposed Fiscal Year 2021-22 Budget and property tax rates.			
<p>Background</p> <p>In accordance with the City Charter, Public Act 43 of the Extra Session of 1963 and Public Act 2 of 1968 as amended, it is necessary to hold a public hearing on the proposed budget and millage rate prior to their adoption. In accordance with the City Charter, the City Council must adopt the budget not later than June 21. It is recommended that the public hearing be held on Monday, June 21 at 7:00 p.m. Following the public hearing, it is recommended that the City Council adopt the budget and millage rates.</p> <p>Attached is the proposed public hearing notice. The proposed overall millage rate for the City is 18.3105 mills with 14.8812 mills for operating purposes, 2.0000 mills for capital improvements and 1.4293 mills for road improvements. The proposed overall millage rate for the DDA is 1.7818 for operating purposes. The City Council has the discretion to lower the millage rate once the notice has been published, but cannot increase it without holding another public hearing. The City Council can still make changes before the budget is adopted.</p>			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

CITY OF FARMINGTON

NOTICE OF PUBLIC HEARING
TO REVIEW THE PROPOSED FISCAL YEAR 2021-22 BUDGET

The City Council of the City of Farmington will hold a public hearing on the proposed Fiscal Year 2021-22 Budget at 7:00 p.m. on June 21, 2021, in the Council Chamber in City Hall, 23600 Liberty Street, Farmington, Michigan 48335. In the event that this meeting must be held electronically, notice and instructions for attending will be posted on the City's webpage at www.farmgov.com at least eighteen hours prior to the public hearing.

THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPOSED BUDGET WILL BE A SUBJECT OF THIS HEARING.

The 2021 proposed property tax levy includes 14.0000 mills (\$14.0000 per \$1,000 of Taxable Value) for city operations as authorized by charter, 0.8812 mills (\$0.8812 per \$1,000 of Taxable Value) for city operations as provided by the 2018 voted millage, 2.0000 mills (\$2.0000 per \$1,000 of Taxable Value) for capital improvements as provided by the 2018 voted millage and 1.4293 mills (\$1.4293 per \$1,000 of Taxable Value) for road improvements as provided by the 2014 voted millage; for a total millage rate of 18.3105 (\$18.3105 per \$1,000 of Taxable Value.)

The Farmington Downtown Development Authority proposes to levy 1.7818 mills (\$1.7818 per \$1,000 of Taxable Value) on property in the Downtown Development District as allowed by statute.

Public comments, oral or written, are welcome at the hearing on the proposed budget and proposed property tax rate.

The proposed budget, as summarized below, will be on file in the office of the City Manager for public inspection and is also posted in detail on the City's website at www.farmgov.com.

<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>
General Fund	\$9,992,410	\$10,452,392
Major Street Fund	882,300	947,290
Local Street Fund	1,048,741	1,085,864
Municipal Street Fund	538,888	380,000
Indigent Defense Fund	189,628	187,828
American Rescue Act Fund	520,000	115,000
Capital Improvement Fund	2,483	233,225
Capital Improvement Millage Fund	4,658,070	5,143,100
Water & Sewer Fund	5,222,753	5,717,369
Farmington Community Theater Fund	370,918	370,918
Nonvoted Debt Service Fund	88,300	88,300
Streetscape Debt Service Fund	71,708	71,708
Grove Special Assessment Debt Service Fund	34,050	34,050
OPEB 2013 LTGO Bonds	734,068	734,068
Employee Accrued Benefits Fund	11,000	10,000
Self Insurance Fund	214,779	214,779
DPW Equipment Revolving Fund	479,000	598,021

Farmington City Council Staff Report	Council Meeting Date: May 17, 2021	Reference Number 7D
Submitted by: David Murphy, City Manager		
Description Consideration of Resolution #2, Oakland Street Alley Assessment District		
Requested Action Move to adopt resolution #2 for the Oakland Street Alley Paving Project and schedule a public hearing for June 7, 2021 at 7:00 p.m.		
<p>Background At the March 15th meeting, the City Council adopted a resolution instructing the City Manager to prepare a report regarding improvements to Oakland Street Alley. The report is to address the following items for the City Council to consider:</p> <ul style="list-style-type: none"> • the scope and specifications of the project; • the estimated cost of the project; • the estimated life of the project; and • a description of the proposed special assessment district and other pertinent information for the City Council to consider in establishing a district, including assessments on benefiting properties. <p>The construction project would be expensed in the City's Local Street Fund. The project would be financed by initially transferring \$27,527.33 from the Municipal Street Fund. The Oakland Street Alley project would be financed by special assessing a portion of the project to the benefiting property owners over a ten-year period.</p> <p>Attached is the City Manager's report for the Oakland Street Alley Paving Project. At the meeting, the City Manager will review with the City Council the report. If the City Council is comfortable accepting the report, the next step would be to schedule a public hearing regarding the necessity of the project. Resolution #2 would schedule a public hearing for Monday, June 7 at 7:00 p.m. Notice would be sent to all property owners in the Oakland Street Alley project. In addition, it would be necessary to publish a notice in the Farmington Observer.</p>		
Agenda Review		
Department Head	Finance/Treasurer	City Attorney
		City Manager

CITY OF FARMINGTON

OAKLAND STREET ALLEY PAVING PROJECT

The Oakland Street Alley residents approached the city a few years ago regarding repairs. The city made some minor repairs. The residents approached the city more recently asking about re-paving their portion of the alley in conjunction with the Oakland Street infrastructure project. We informed the residents that the alley was not in the scope of the project, but they could request having it done through a SAD (Special Assessment District) where the residents would pay for the project over a 10 year period. The residents seemed interested, so the city began the process.

The alley serves three properties which are owned by two separate parties.

1. EXISTING CONDITIONS:

The portion of the Oakland Street Alley that is in need of repair is approximately 155 linear feet. The segment that begins at Oakland Street and extends south 155 feet to the portion that was repaved by one of the property owners in the past.

2. PROPOSED ROADWAY CONSTRUCTION:

Based on a review of the condition of the existing alley it is recommended that the asphalt be removed, a new base be installed, and re-pave the reconstructed area with asphalt.

3. PROPOSED PROJECT SCHEDULE:

Assuming that the special assessment district is approved in the Spring of 2021, the project would begin in the summer of 2021 and completed within three months.

4. PROJECT COSTS:

The engineers estimated cost for the project is \$27,527.33. Contained below is a summary of the estimated costs.

Removals	\$ 2,432.00
Alley Improvements	23,784.50
Contingency	<u>1,310.83</u>
Total Cost	\$27,527.33

5. IMPROVEMENT FINANCING:

The benefiting property owners would be assessed the actual cost of construction. It is recommended that no financing charge be levied as part of the special assessment. There are two (2) benefit units associated with the project. Each unit would be levied 50% of the total assessment of \$27,527.33 over ten (10) years. Annual installments of \$1,376.36 would be placed on the July tax bill each year beginning in 2022 and would continue until it has been paid in full.

STATE OF MICHIGAN
COUNTY OF OAKLAND
CITY OF FARMINGTON

[OAKLAND STREET ALLEYWAY]

**RESOLUTION DECLARING NECESSITY AND TENTATIVE INTENT TO PROCEED
WITH PROJECT AND SETTING PUBLIC HEARING**

(Resolution No. 2)

Minutes of a _____ Meeting of the City Council of the City of Farmington,
County of Oakland, Michigan, held in the City Hall in said City on _____, 20____,
at 7:00 o'clock P.M. Prevailing Eastern Time.

PRESENT: Councilmembers _____

ABSENT: Councilmembers _____

The following preamble and Resolution were offered by Councilmember _____
_____ and supported by Councilmember _____.

RECITATIONS:

A. The City is considering constructing the proposed improvement described below,
and the establishment of a Special Assessment District (SAD) to defray the cost of such
improvement by special assessment against the benefited properties.

B. The proposed improvement ("the Project") is the asphalt paving of an alleyway
adjacent to:

34005 Oakland, owned by Robert J. Hahn
34015 Oakland, owned by William and Suzanne White
23701 Wilmarth, owned by William and Suzanne White

C. Plans, specifications and cost estimates have been submitted to the City Council for construction of the Project, and the City is tentatively considering the establishment of a special assessment district to finance and defray the cost of the Project.

D. The Project is designed and intended to especially benefit the properties in the proposed SAD by improving access and infrastructure.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

1. The City Council determines that the Project is necessary and that it tentatively intends to proceed with the Project, and to establish a special assessment district to defray the entire (100%) cost of the Project.

2. A registered professional engineer has prepared plans describing the Project and a preliminary estimate of the cost of the Project in the amount of \$_____. Such plans and cost estimate have been filed with the City Clerk.

3. The City Council tentatively designates the properties on the list attached to this Resolution as the special assessment district against which the cost of the Project is to be assessed and which shall be identified as Special Assessment District No. _____ (the "**District**").

4. The City Assessor has determined that the signatures contained in the Petition represent 100% percent of the area within benefiting by the Project and within the District.

5. The City Clerk shall give notice in the manner provided below that the City Council shall conduct a public hearing on _____, at 7:00 P.M. at the City Hall, 23600 Liberty Street, Farmington, Michigan, for the purpose of hearing comments and objections to the proposed Project, and to the tentatively established District.

6. Notice of the public hearing shall be published once in a newspaper published or circulated in the City, and sent by certified mail, return receipt not requested, to the record

owner or party in interest in whose name each property in the District is assessed as shown on the City's last preceding tax assessment roll for *ad valorem* tax purposes. The notice shall be published at least seven (7) full days prior to the date of the hearing and the notice of hearing shall be mailed at least ten (10) days before the date of the hearing. The notice shall specify that appearance and protest at the hearing is required in order to appeal the matters to be considered at the hearing to the State Tax Tribunal and that an owner or party in interest or his or her agent may appear in person at the hearing to protest, or he or she may appear by filing his or her appearance or protest by letter, which shall then not require his or her personal appearance. The notice shall further specify the preliminary cost estimate for the Project, and include a card to be completed by the owner or party in interest and returned to the City Clerk's office, indicating whether the owner or party in interest supports or disapproves of the project and special assessment district.

7. The Clerk shall retain a copy of the file in the Clerk's office for examination.

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

CERTIFICATION

It is hereby certified that the foregoing Resolution is a true and accurate copy of the Resolution adopted by the City Council of the City of Farmington at a meeting duly called and held on the _____ day of _____, 20____.

CITY OF FARMINGTON

By: _____

MARY MULLISON, CLERK

**Farmington City Council
Staff Report**

**Council Meeting
Date:**
April 5, 2021

**Item
Number
7E**

Submitted by: Kate Knight, DDA Executive Director and David Murphy, City Manager

Agenda Topic: DDA: Principal Shopping District

Proposed Motion:

Move to approve Resolution #1 instructing the City Manager and DDA Executive Director to prepare a report for the City Council to consider regarding the renewal of the Principal Shopping District special assessment.

Background:

The Principal Shopping District (PSD) special assessment is scheduled to expire in 2021. The PSD currently generates \$240,000 in the DDA District and is critical to their operations. The DDA formed a committee to review the PSD renewal and a total of three meetings were held. DDA Executive Director Kate Knight has prepared a presentation regarding the proposed renewal. On May 17, 2021, City Council may discuss the renewal and address questions the Council may have.

City Administration is requesting that the City Council adopt the first resolution to initiate the renewal process. The first resolution simply instructs the City Manager and DDA Director to provide a report, which would be submitted at the February 21 meeting. There are a total of five resolutions before the assessment can be renewed. Attached is a proposed schedule to renew the special assessment so that it can be included in the July 2022 tax bill.

ALTERNATIVES

1. Approve Resolution #1 to initiate the Principal Shopping District (PSD) renewal process.
2. Do not approve Resolution #1. The PSD renewal cannot take place without following the special assessment process. The longer the delay, the less likely it would be on the July 2022 tax bill.

Materials:

- **Brief PSD Primer**
- **Resolution #1 for PSD Special Assessment Renewal**
- **Proposed schedule for PSD Renewal**



PSD - PRINCIPAL SHOPPING DISTRICT

Requirements

- A PSD can only be created by a city, village or urban township.
- The local unit of government must have a master plan.

The Board

The board consists of local business and property owners within the district. The municipality appointed a representative to serve as well – the Mayor, City Manager or other CEO. The Downtown Development Authority board may serve as the PSD board if the boundaries are the same.

A PSD can

- Modify and maintain public roadways and pedestrian walkways
- Own, operate and develop property and parking lots
- Contract for maintenance
- Construct malls with bus stops, information centers or other buildings that will serve the public interest
- Promote economic development by conducting market research and public relations campaigns and promotions

A PSD is funded by

- Grants
- Local government funds
- Bonds – general obligation or revenue bonds
- Special assessments

STATE OF MICHIGAN
COUNTY OF OAKLAND
CITY OF FARMINGTON

**RESOLUTION TO PROCEED WITH PREPARATION OF
PROJECT PLANS AND COST ESTIMATES FOR
PRINCIPAL SHOPPING DISTRICT SPECIAL ASSESSMENT**

(Resolution 1)

Minutes of a regular meeting of the City Council of the City of Farmington, County of Oakland, Michigan, held at 7:00 o'clock p.m. as a Virtual Meeting via Zoom, an electronic meeting platform, as authorized by the Open Meetings Act, MCL 15.261, et seq., as amended, and the City of Farmington Resolution Declaring a Local State of Emergency dated March 15, 2021.

PRESENT: Councilmembers _____

ABSENT: Councilmembers _____

The following preamble and Resolution were offered by Councilmember _____
_____ and supported by Councilmember _____.

RECITATIONS:

The City established a Principal Shopping District (PSD) pursuant to Act 120 of 1961, being MCL 125.981, *et seq*, in 1993. Under the authority of such act, the City may engage in a PSD project or business improvement project and finance the costs thereof through the levying of special assessments against land or interests in land within the district. If a project is financed by

special assessments, the governing body of the City is required to review the special assessment every five years.

The City as part of the initial establishment of the PSD created a development plan for a district that includes that area described in Section 11-31 of the City Code.

Since the establishment of that development plan, the City has been engaged in various projects to improve the downtown shopping area—through its master plan, through the Main Street Oakland County and National Trust for Historic Preservation Programs, and through the investment of substantial public funds.

The City has, as part of that overall plan, determined that it is appropriate to continue in place the PSD, for any and all purposes permitted under the above-referenced statute and to fund the same through special assessments. Following the initial establishment of the PSD in 1993, the City in 1998 established Special Assessment District No. 98-81, following its five year review of the initial principal shopping district. In 2004, the City renewed the SAD for the three-year period from 2004 through 2006 inclusive; in 2007, the City renewed the SAD for a five-year period from 2007 through 2011 inclusive; in 2012, the City renewed the SAD for a five-year period from 2012 through 2016 inclusive; and in 2017, the City renewed the SAD for a five-year period from 2017 through 2021, inclusive.

The City Council has now determined that it is appropriate to consider renewing the establishment of a Special Assessment District (SAD) as part of the funding for the Downtown Development Authority. Specifically, the City Council desires to proceed to the next step of having marketing and development plans and cost estimates prepared for the Project.

NOW THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

1. The City Manager shall, in conjunction with the Executive Director of the Downtown Development Authority, prepare or cause to be prepared a report which shall include marketing and development plans and specifications for the PSD Project, a cost estimate for the Project, an estimate of the life of the Project, a description of the proposed SAD, and other pertinent information that will permit the City Council to determine the estimated cost, extent and necessity of the Project, including the portions to be paid by special assessments upon the properties that are especially benefited by the Project and the portion (if any) to be paid by the City. Such information shall be filed with the Clerk, along with the City Manager's recommendations with respect to the Project.

2. No contract or expenditure, except for the cost of preparing such plans, specifications, and estimates of cost described above, shall be made for the Project, nor shall any improvements or activities be commenced until the City Council confirms the special assessment roll to defray the costs of the Project.

AYES
NAYS
ABSTENTIONS:
ABSENT:

CERTIFICATION

It is hereby certified that the foregoing Resolution is a true and accurate copy of the Resolution adopted by the City Council of the City of Farmington at a meeting duly called and held on the ___ day of _____, 2021.

CITY OF FARMINGTON

BY: _____
MARY MULLISON, Clerk

Principal Shopping District Renewal Schedule

May 5, 2021	Introduction to DDA Board regarding renewal and proposed changes to PSD District – Kate Knight.
May 17, 2021	Resolution #1 – City Council initiates process and directs City Manager to prepare report. (Code Sec. 27-2).
June 21, 2021	Council reviews report and adopts Resolution #2 – determining the necessity of the assessment and scheduling public hearing for July 19, 2021 regarding advisability of proceeding to establish SAD. (Code Sec. 27-4).
June 22, 2021	Mail notice of public hearing to all property owners in the assessment district by first class mail.
June 22 – July 7, 2021	Publish notice of public hearing in Farmington Observer. (Public hearing held not less than 10 days after publication – Code Sec. 27-4).
July 19, 2021	Council holds public hearing regarding necessity and adopts Resolution #3 – approving plans, specifications, assessment district, and cost estimates and directing City Assessor to prepare a special assessment roll and report same to Council for confirmation. (Code Sec. 27-6 to 27-10).
August 16, 2021	Resolution #4 – Council accepts assessment roll and schedules public hearing for September 17, 2021. (Code Sec. 27-11).
August 16, 2021	Mail notice of public hearing to property owners in the district along with the preliminary assessment roll. (Code Sec. 27-11).
August 25, 2021	Publish notice of public hearing in the Farmington Observer
September 17, 2021	Council holds public hearing regarding Assessor's roll and adopts Resolution #5 – determining that assessments are in proportion to benefits received. (Code Sec. 27-12).

**Farmington City Council
Staff Report**

**Council Meeting
Date:** May 17, 2021

**Item
Number**

7F

Submitted by: Christopher M. Weber, Director of Finance and Administration

Agenda Topic:

Consideration to Certify 2021 Delinquent False Alarm Fees, Water and Sewer Bills, and Invoices

Proposed Motion:

Move to approve the attached lists of delinquent false alarm fees, water and sewer bills, and invoices for placement on the Farmington Tax Roll pursuant to City Code.

Background:

Each year, the City Treasurer certifies false alarm fees, water and sewer bills, and invoices that are delinquent and should be placed on the City of Farmington tax roll in accordance with Farmington City Code. The total amount to be placed on the tax roll is \$177,736.65. Of that amount, \$174,239.15 represents delinquent water and sewer bills, \$2,960 represents delinquent false alarm fees, and \$537.50 represents grass cutting, sidewalk snow removal, and other services provided by the City. Listed below are the delinquent amounts over the last five years.

2021	\$ 177,736.65
2020	\$ 111,984.63
2019	\$ 205,512.54
2018	\$ 230,342.85
2017	\$ 206,147.74

Delinquent amounts were significantly lower in 2020 because of extended due dates during the Covid pandemic.

ALTERNATIVES

1. Place the delinquent false alarm fees, water and sewer bills, and invoices on the tax roll.
2. Do not place on tax roll. It would be difficult to collect some of these delinquent bills.

Materials:

1. Certification of Delinquent False Alarm Fees, Water & Sewer Bills, and Invoices
2. Delinquent False Alarm Fees
3. Delinquent Water & Sewer Bills
4. Delinquent City Invoices

**CITY OF FARMINGTON
MAY 17, 2021**

**CERTIFICATION OF 2020 DELINQUENT
FALSE ALARM FEES, WATER & SEWER BILLS, AND INVOICES**

I, Christopher M. Weber, Treasurer for the City of Farmington, Oakland County, Michigan, do hereby certify that as of May 1, 2021, the attached City Invoices and Water & Sewer Bills were delinquent and should be placed on the 2021 City of Farmington tax roll in accordance with Farmington City Code, Chapter 19, Section 19-186, Chapter 27, Section 27-18, Chapter 34, Section 34-33 and 34-141, Chapter 16, Section 16-34; and the Farmington City Charter, Sections 9.11 and 11.9.

TOTAL DELINQUENT FALSE ALARM FEES	\$	2,960.00
TOTAL DELINQUENT WATER & SEWER BILLS	\$	174,239.15
TOTAL DELINQUENT CITY SERVICE INVOICES	\$	<u>537.50</u>
GRAND TOTAL	\$	177,736.65

2021
CERTIFICATION OF DELINQUENT FALSE ALARM FEES

INVOICE LIST FOR 2021

<u>PARCEL NO.</u>	<u>ENFORCEMENT NUMBER</u>	<u>AMOUNT</u>
20-23-35-103-015	EN20-00050	\$20.00
20-23-35-103-015	EN20-00239	\$40.00
20-23-27-226-038	EN20-00076	\$160.00
20-23-27-226-038	EN20-00138	\$1,200.00
20-23-34-355-001	EN20-00088	\$20.00
20-23-27-428-037	EN20-00089	\$20.00
20-23-27-177-094	EN20-00091	\$20.00
20-23-27-177-094	EN20-00214	\$40.00
20-23-27-156-005	EN20-00128	\$160.00
20-23-26-355-022	EN20-00159	\$60.00
20-23-26-351-005	EN20-00191	\$60.00
20-23-26-351-005	EN20-00216	\$200.00
20-23-26-351-005	EN20-00228	\$200.00
20-23-26-351-005	EN20-00261	\$100.00
20-23-26-351-005	EN21-00007	\$300.00
20-23-27-478-005	EN20-00253	\$100.00
20-23-28-230-002	EN21-00005	\$20.00
20-23-34-101-010	EN21-00006	\$200.00
20-23-28-203-039	EN21-00014	\$40.00
	TOTAL	\$ 2,960.00

City of Farmington
 Delinquent Water Export to 2021 Summer Taxes

Account Number	Parcel Number	Delinquent Amount	Additional Penalty	Total Due
0005-01335-01-1	20-23-26-301-003	\$ 1,750.11	\$ 175.01	\$ 1,925.12
0005-01500-01-1	20-23-26-351-021	\$ 1,512.39	\$ 151.24	\$ 1,663.63
0005-01565-01-1	20-23-26-357-004	\$ 108.33	\$ 50.00	\$ 158.33
0005-01575-01-1	20-23-26-357-002	\$ 196.29	\$ 50.00	\$ 246.29
0005-01705-01-1	20-23-26-302-009	\$ 136.60	\$ 50.00	\$ 186.60
0007-00005-01-1	20-23-27-305-023	\$ 1,778.95	\$ 177.90	\$ 1,956.85
0007-00085-01-1	20-23-27-305-039	\$ 235.55	\$ 50.00	\$ 285.55
0007-00285-01-1	20-23-27-329-013	\$ 122.47	\$ 50.00	\$ 172.47
0007-00415-01-1	20-23-27-376-003	\$ 492.56	\$ 50.00	\$ 542.56
0007-00520-01-1	20-23-27-304-025	\$ 617.58	\$ 61.76	\$ 679.34
0007-00550-01-1	20-23-27-304-031	\$ 235.55	\$ 50.00	\$ 285.55
0007-00575-01-1	20-23-27-304-036	\$ 1,218.99	\$ 121.90	\$ 1,340.89
0007-00580-01-1	20-23-27-304-037	\$ 715.57	\$ 71.56	\$ 787.13
0007-00615-01-1	20-23-27-305-020	\$ 862.18	\$ 86.22	\$ 948.40
0007-00650-01-1	20-23-27-305-013	\$ 122.47	\$ 50.00	\$ 172.47
0007-00715-01-1	20-23-27-303-017	\$ 3,340.06	\$ 334.01	\$ 3,674.07
0007-00790-01-1	20-23-27-303-032	\$ 179.00	\$ 50.00	\$ 229.00
0007-00795-01-1	20-23-27-351-008	\$ 249.68	\$ 50.00	\$ 299.68
0007-00890-01-1	20-23-27-304-004	\$ 185.13	\$ 50.00	\$ 235.13
0007-00905-01-1	20-23-27-304-001	\$ 136.60	\$ 50.00	\$ 186.60
0007-01110-01-1	20-23-27-301-033	\$ 496.74	\$ 50.00	\$ 546.74
0008-00130-01-1	20-23-27-251-025	\$ 673.56	\$ 67.36	\$ 740.92
0008-00215-01-1	20-23-27-251-022	\$ 122.47	\$ 50.00	\$ 172.47
0008-00300-01-1	20-23-27-202-007	\$ 400.24	\$ 50.00	\$ 450.24
0008-00340-01-1	20-23-27-202-015	\$ 235.55	\$ 50.00	\$ 285.55
0008-00375-01-1	20-23-27-276-003	\$ 1,343.63	\$ 134.36	\$ 1,477.99
0008-00380-01-1	20-23-27-276-004	\$ 374.89	\$ 50.00	\$ 424.89
0008-00415-01-1	20-23-27-230-002	\$ 221.41	\$ 50.00	\$ 271.41
0008-00425-01-1	20-23-27-229-003	\$ 105.40	\$ 50.00	\$ 155.40
0008-00435-01-1	20-23-27-226-030	\$ 1,554.51	\$ 155.45	\$ 1,709.96
0008-00465-01-1	20-23-27-228-019	\$ 772.40	\$ 77.24	\$ 849.64
0008-00545-01-1	20-23-27-203-046	\$ 108.33	\$ 50.00	\$ 158.33
0008-00570-01-1	20-23-27-203-041	\$ 939.14	\$ 93.91	\$ 1,033.05
0008-00600-01-1	20-23-27-203-056	\$ 1,664.17	\$ 166.42	\$ 1,830.59
0008-00635-01-1	20-23-27-228-021	\$ 868.20	\$ 86.82	\$ 955.02
0008-00695-01-1	20-23-27-228-012	\$ 117.77	\$ 50.00	\$ 167.77
0008-00715-01-1	20-23-27-226-027	\$ 1,051.64	\$ 105.16	\$ 1,156.80
0008-00840-01-1	20-23-27-203-007	\$ 889.87	\$ 88.99	\$ 978.86
0008-00845-01-1	20-23-27-203-008	\$ 333.32	\$ 50.00	\$ 383.32
0008-00990-01-1	20-23-27-230-014	\$ 535.63	\$ 53.56	\$ 589.19
0008-01025-01-1	20-23-27-228-022	\$ 518.25	\$ 51.83	\$ 570.08
0008-01030-01-1	20-23-27-226-008	\$ 102.41	\$ 50.00	\$ 152.41
0008-01065-01-1	20-23-27-201-017	\$ 249.68	\$ 50.00	\$ 299.68
0008-01115-01-1	20-23-27-201-007	\$ 243.43	\$ 50.00	\$ 293.43
0008-01170-01-1	20-23-27-203-015	\$ 193.14	\$ 50.00	\$ 243.14

City of Farmington
 Delinquent Water Export to 2021 Summer Taxes

Account Number	Parcel Number	Delinquent Amount	Additional Penalty	Total Due
0008-01185-01-1	20-23-27-203-018	\$ 301.48	\$ 50.00	\$ 351.48
0008-01245-01-1	20-23-27-204-009	\$ 1,427.87	\$ 142.79	\$ 1,570.66
0008-01305-01-1	20-23-27-226-005	\$ 911.45	\$ 91.15	\$ 1,002.60
0008-01505-01-1	20-23-27-231-023	\$ 981.83	\$ 98.18	\$ 1,080.01
0008-01685-01-1	20-23-27-229-021	\$ 534.95	\$ 53.50	\$ 588.45
0008-01720-01-1	20-23-27-229-014	\$ 2,957.85	\$ 295.79	\$ 3,253.64
0008-01735-01-1	20-23-27-229-011	\$ 1,190.71	\$ 119.07	\$ 1,309.78
0009-00080-01-1	20-23-28-426-003	\$ 160.12	\$ 50.00	\$ 210.12
0009-00300-01-1	20-23-28-402-023	\$ 405.57	\$ 50.00	\$ 455.57
0009-00370-01-1	20-23-28-428-031	\$ 1,077.34	\$ 107.73	\$ 1,185.07
0009-00390-01-1	20-23-28-428-027	\$ 925.58	\$ 92.56	\$ 1,018.14
0009-00475-01-1	20-23-28-428-038	\$ 214.56	\$ 50.00	\$ 264.56
0009-00550-01-1	20-23-28-403-049	\$ 2,473.71	\$ 247.37	\$ 2,721.08
0009-00760-01-1	20-23-28-257-004	\$ 1,886.30	\$ 188.63	\$ 2,074.93
0009-00855-01-1	20-23-28-256-012	\$ 2,291.09	\$ 229.11	\$ 2,520.20
0011-00010-01-1	20-23-27-102-017	\$ 292.09	\$ 50.00	\$ 342.09
0011-00020-01-1	20-23-27-102-019	\$ 2,234.84	\$ 223.48	\$ 2,458.32
0011-00090-01-1	20-23-27-102-011	\$ 576.79	\$ 57.68	\$ 634.47
0011-00100-01-1	20-23-27-102-013	\$ 2,999.39	\$ 299.94	\$ 3,299.33
0011-00215-01-1	20-23-27-103-012	\$ 2,490.98	\$ 249.10	\$ 2,740.08
0011-00295-01-1	20-23-27-103-014	\$ 1,997.95	\$ 199.80	\$ 2,197.75
0012-00545-01-1	20-23-34-152-012	\$ 277.95	\$ 50.00	\$ 327.95
0012-00580-01-1	20-23-34-152-005	\$ 1,090.10	\$ 109.01	\$ 1,199.11
0012-00585-01-1	20-23-34-152-004	\$ 235.55	\$ 50.00	\$ 285.55
0012-00750-01-1	20-23-34-301-006	\$ 320.35	\$ 50.00	\$ 370.35
0012-00820-01-1	20-23-34-304-018	\$ 376.90	\$ 50.00	\$ 426.90
0012-00860-01-1	20-23-34-304-010	\$ 1,915.15	\$ 191.52	\$ 2,106.67
0012-00935-01-1	20-23-34-354-018	\$ 1,261.40	\$ 126.14	\$ 1,387.54
0012-00960-01-1	20-23-34-376-001	\$ 1,385.76	\$ 138.58	\$ 1,524.34
0012-01035-01-1	20-23-34-329-022	\$ 1,735.45	\$ 173.55	\$ 1,909.00
0012-01140-01-1	20-23-34-351-016	\$ 263.82	\$ 50.00	\$ 313.82
0012-01210-01-1	20-23-34-301-012	\$ 1,621.47	\$ 162.15	\$ 1,783.62
0012-01225-01-1	20-23-34-301-015	\$ 1,931.29	\$ 193.13	\$ 2,124.42
0012-01240-01-1	20-23-34-301-018	\$ 1,065.34	\$ 106.53	\$ 1,171.87
0012-01475-01-1	20-23-34-329-010	\$ 3,486.67	\$ 348.67	\$ 3,835.34
0012-01485-01-1	20-23-34-329-008	\$ 1,915.16	\$ 191.52	\$ 2,106.68
0012-01490-01-1	20-23-34-329-007	\$ 1,983.26	\$ 198.33	\$ 2,181.59
0012-01590-01-1	20-23-34-353-020	\$ 620.90	\$ 62.09	\$ 682.99
0012-01640-01-1	20-23-34-328-011	\$ 1,218.13	\$ 121.81	\$ 1,339.94
0012-01645-01-1	20-23-34-328-010	\$ 235.55	\$ 50.00	\$ 285.55
0012-01710-01-1	20-23-34-326-011	\$ 193.14	\$ 50.00	\$ 243.14
0012-01810-01-1	20-23-34-302-012	\$ 1,833.21	\$ 183.32	\$ 2,016.53
0012-01855-01-1	20-23-34-302-021	\$ 1,442.59	\$ 144.26	\$ 1,586.85
0012-01880-01-1	20-23-34-352-016	\$ 1,484.98	\$ 148.50	\$ 1,633.48
0012-02545-01-1	20-23-34-330-010	\$ 164.87	\$ 50.00	\$ 214.87

City of Farmington
 Delinquent Water Export to 2021 Summer Taxes

Account Number	Parcel Number	Delinquent Amount	Additional Penalty	Total Due
0015-00103-01-1	20-23-29-128-013	\$ 1,301.31	\$ 130.13	\$ 1,431.44
0015-00155-01-1	20-23-29-128-002	\$ 159.01	\$ 50.00	\$ 209.01
0015-00170-01-1	20-23-29-127-009	\$ 419.30	\$ 50.00	\$ 469.30
0015-00420-01-1	20-23-29-176-007	\$ 1,220.14	\$ 122.01	\$ 1,342.15
0015-00615-01-1	20-23-29-154-010	\$ 235.55	\$ 50.00	\$ 285.55
0015-00645-01-1	20-23-29-154-004	\$ 210.70	\$ 50.00	\$ 260.70
0015-00675-01-1	20-23-29-152-006	\$ 320.35	\$ 50.00	\$ 370.35
0015-00695-01-1	20-23-29-152-010	\$ 1,217.86	\$ 121.79	\$ 1,339.65
0015-01515-01-1	20-23-29-201-004	\$ 1,929.56	\$ 192.96	\$ 2,122.52
0015-01615-01-1	20-23-29-252-022	\$ 1,066.95	\$ 106.70	\$ 1,173.65
0015-01865-01-1	20-23-29-203-015	\$ 541.76	\$ 54.18	\$ 595.94
0015-01870-01-1	20-23-29-203-016	\$ 541.77	\$ 54.18	\$ 595.95
0015-01910-01-1	20-23-29-252-008	\$ 306.22	\$ 50.00	\$ 356.22
0015-02010-01-1	20-23-29-203-001	\$ 441.30	\$ 50.00	\$ 491.30
0015-06375-01-1	20-23-29-226-053	\$ 1,362.74	\$ 136.27	\$ 1,499.01
0015-08770-01-1	20-23-29-276-080	\$ 954.72	\$ 95.47	\$ 1,050.19
0016-02725-01-1	20-23-28-153-006	\$ 2,206.56	\$ 220.66	\$ 2,427.22
0016-07340-01-1	20-23-28-254-013	\$ 1,468.85	\$ 146.89	\$ 1,615.74
0016-07430-01-1	20-23-28-251-031	\$ 756.84	\$ 75.68	\$ 832.52
0016-07495-01-1	20-23-28-231-025	\$ 450.72	\$ 50.00	\$ 500.72
0016-07565-01-1	20-23-28-202-010	\$ 1,344.78	\$ 134.48	\$ 1,479.26
0016-07635-01-1	20-23-21-453-010	\$ 1,721.61	\$ 172.16	\$ 1,893.77
0016-07835-01-1	20-23-28-228-008	\$ 1,107.63	\$ 110.76	\$ 1,218.39
0016-08095-01-1	20-23-28-230-001	\$ 447.57	\$ 50.00	\$ 497.57
0016-08285-01-1	20-23-28-251-028	\$ 292.09	\$ 50.00	\$ 342.09
0016-08305-01-1	20-23-28-252-004	\$ 292.09	\$ 50.00	\$ 342.09
0016-08360-01-1	20-23-28-205-022	\$ 722.82	\$ 72.28	\$ 795.10
0016-08440-01-1	20-23-28-129-014	\$ 2,573.20	\$ 257.32	\$ 2,830.52
0016-08630-01-1	20-23-28-178-009	\$ 1,191.86	\$ 119.19	\$ 1,311.05
0016-08665-01-1	20-23-28-129-006	\$ 841.93	\$ 84.19	\$ 926.12
0016-08685-01-1	20-23-28-129-001	\$ 1,078.49	\$ 107.85	\$ 1,186.34
0016-08759-01-1	20-23-28-251-003	\$ 320.35	\$ 50.00	\$ 370.35
0016-08825-01-1	20-23-28-126-021	\$ 1,889.75	\$ 188.98	\$ 2,078.73
Total		\$ 156,720.32	\$ 17,518.83	\$ 174,239.15

City of Farmington
 Delinquent Water Export to 2021 Summer Taxes

Account Number	Parcel Number	Delinquent Amount	Additional Penalty	Total Due
0001-00075-01-1	20-23-28-279-020	\$ 1,468.56	\$ 146.86	\$ 1,615.42
0001-00185-01-1	20-23-28-428-013	\$ 249.68	\$ 50.00	\$ 299.68
0001-01205-01-1	20-23-27-152-015	\$ 113.78	\$ 50.00	\$ 163.78
0001-01215-01-1	20-23-27-252-008	\$ 301.47	\$ 50.00	\$ 351.47
0001-01345-01-1	20-23-27-105-004	\$ 659.60	\$ 65.96	\$ 725.56
0002-00145-01-1	20-23-27-377-003	\$ 277.95	\$ 50.00	\$ 327.95
0002-00305-01-1	20-23-27-451-044	\$ 193.14	\$ 50.00	\$ 243.14
0002-00330-01-1	20-23-27-451-049	\$ 263.82	\$ 50.00	\$ 313.82
0002-00335-01-1	20-23-27-451-050	\$ 146.98	\$ 50.00	\$ 196.98
0002-00375-01-1	20-23-27-452-021	\$ 997.81	\$ 99.78	\$ 1,097.59
0002-00380-01-1	20-23-27-452-028	\$ 816.52	\$ 81.65	\$ 898.17
0002-00485-01-1	20-23-27-330-035	\$ 897.61	\$ 89.76	\$ 987.37
0002-00490-01-1	20-23-27-330-038	\$ 498.97	\$ 50.00	\$ 548.97
0002-00500-01-1	20-23-27-330-067	\$ 164.87	\$ 50.00	\$ 214.87
0002-00555-01-1	20-23-27-330-054	\$ 533.81	\$ 53.38	\$ 587.19
0002-00595-01-1	20-23-27-377-027	\$ 1,358.06	\$ 135.81	\$ 1,493.87
0002-00620-01-1	20-23-27-451-032	\$ 1,175.44	\$ 117.54	\$ 1,292.98
0002-00645-01-1	20-23-27-451-027	\$ 2,758.51	\$ 275.85	\$ 3,034.36
0002-00715-01-1	20-23-27-451-012	\$ 1,565.22	\$ 156.52	\$ 1,721.74
0002-00795-01-1	20-23-27-128-005	\$ 221.41	\$ 50.00	\$ 271.41
0002-00850-01-1	20-23-27-377-023	\$ 1,159.99	\$ 116.00	\$ 1,275.99
0002-00855-01-1	20-23-27-377-022	\$ 1,496.27	\$ 149.63	\$ 1,645.90
0003-00010-01-1	20-23-28-231-017	\$ 2,140.29	\$ 214.03	\$ 2,354.32
0003-00170-01-1	20-23-27-302-008	\$ 179.00	\$ 50.00	\$ 229.00
0003-00195-01-1	20-23-27-302-003	\$ 122.47	\$ 50.00	\$ 172.47
0004-00145-01-1	20-23-27-427-013	\$ 224.83	\$ 50.00	\$ 274.83
0004-00380-01-1	20-23-27-402-008	\$ 155.96	\$ 50.00	\$ 205.96
0004-00515-01-1	20-23-27-252-013	\$ 911.45	\$ 91.15	\$ 1,002.60
0004-00540-01-1	20-23-27-478-004	\$ 249.68	\$ 50.00	\$ 299.68
0004-00835-01-1	20-23-27-151-008	\$ 869.90	\$ 86.99	\$ 956.89
0004-00850-01-1	20-23-27-106-027	\$ 327.78	\$ 50.00	\$ 377.78
0005-00025-01-1	20-23-26-302-029	\$ 433.44	\$ 50.00	\$ 483.44
0005-00190-01-1	20-23-26-358-010	\$ 562.66	\$ 56.27	\$ 618.93
0005-00210-01-1	20-23-26-358-006	\$ 716.15	\$ 71.62	\$ 787.77
0005-00465-01-1	20-23-26-353-012	\$ 108.33	\$ 50.00	\$ 158.33
0005-00500-01-1	20-23-26-353-020	\$ 1,134.18	\$ 113.42	\$ 1,247.60
0005-00540-01-1	20-23-26-358-022	\$ 310.67	\$ 50.00	\$ 360.67
0005-00625-01-1	20-23-26-354-017	\$ 646.33	\$ 64.63	\$ 710.96
0005-00915-01-1	20-23-35-126-003	\$ 395.32	\$ 50.00	\$ 445.32
0005-00920-01-1	20-23-35-126-002	\$ 150.74	\$ 50.00	\$ 200.74
0005-00925-01-1	20-23-35-126-001	\$ 10,566.62	\$ 1,056.66	\$ 11,623.28
0005-00990-01-1	20-23-26-326-009	\$ 1,684.13	\$ 168.41	\$ 1,852.54
0005-01035-01-1	20-23-26-326-057	\$ 1,470.85	\$ 147.09	\$ 1,617.94
0005-01240-01-1	20-23-26-301-022	\$ 207.27	\$ 50.00	\$ 257.27
0005-01270-01-1	20-23-26-301-016	\$ 193.14	\$ 50.00	\$ 243.14

2021
CERTIFICATION OF DELINQUENT CITY INVOICES

INVOICE LIST FOR 2021

<u>PARCEL NO.</u>	<u>ACCOUNT NAME</u>	<u>DESCRIPTION</u>	<u>INVOICE NO.</u>	<u>AMOUNT</u>
20-23-35-126-004	GCR Investment Group	Grass Cutting	2996	<u>537.50</u>

TOTAL \$ 537.50

Farmington City Council Agenda Item	Council Meeting Date: May 17, 2021	Item Number 7G	
Submitted by Charles Eudy, Superintendent			
Agenda Topic Consideration to accept and approve Construction Estimate No. 1 Farmington DPW/City Hall HVAC Improvements			
Proposed Motion Move to Approve Construction estimate No. 1 and payment for the DPW/City Hall HVAC Improvements to Diversified Heating & Cooling Inc.			
Background Earlier this year, City Council approved the DPW/City Hall HVAC Improvement Value Engineering to be awarded to Diversified Heating & Cooling Inc. Diversified has replaced the two (2) Roof top units at City Hall. DIN Engineering has recommended payment for work completed to date of \$24,635.00 with 5% retainage or \$1,232. Equipment is on order for the DPW boiler replacement, and this work should be completed before the end of the Fiscal Year.			
Materials Attached DIN Engineering Recommendation of Payment Diversified Heating & Cooling Invoice #11555066			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

DIN Engineering

Mechanical, Electrical & Plumbing Engineering Firm



Date: May 10, 2021

To: Mr. Chuck Eudy
DPW Superintendent
City of Farmington
33720 W. 9 Mile Road
Farmington, Michigan 48335

RE: City Hall RTU-3 and RTU-4 Replacement Project

Dear Mr. Eudy

Enclosed is Payment Application No.1 for the above referenced project. Diversified Heating & Cooling, Inc. has completed the work shown on the attachment payment application for the period ending 3/29/2021.

We recommend payment to the Contractor in the amount of \$23,403.00, which equates to 95% of the contract amount. The remaining 5% (amounting to \$1,232) shall be held as retention, after all startup, check-out and testing is completed.

Sincerely,
Din Engineering

Ahmad Siddik, PE

Ahmad Siddik, PE, PMP

Cc: Fayaz Din (Din Engineering)
File

MAR 29 2021



20789 Parker Street
Farmington Hills, MI 48336
www.DiversifiedHtg.com
P: 800-680-6244

Invoice 115755066
Invoice Date 3/29/2021
Completed Date 3/29/2021
Customer PO

Billing Address
City Of Farmington (Bldg. Dept.)
33720 West 9 Mile Road
Farmington, MI 48335 USA

Job Address
City Of Farmington - City Hall
23600 Liberty Street
Farmington, MI 48335 USA

Description of Work

Replacing RTU #3 and #4 in two different locations. City Hall and Police Works Building.

Task #	Description	Quantity	Your Price	Your Total
C640999	4-Ton RTU Install Furnish labor and materials required to install (1) 4-ton unit for the Treasurer's Offices including: full economizer, removal of the existing unit, reclaim refrigerant, rigging and setting of new unit. Reconnect power wiring and gas piping, check, test and start upon completion.	1.00	\$0.00	\$0.00
C641000	10-Ton RTU Install Furnish labor and materials required to install (1) 10-ton unit for the Police Dispatch Office including: full economizer, removal of the existing unit, reclaim refrigerant, rigging and setting of new unit. Reconnect power wiring and gas piping, check, test, and upon completion.	1.00	\$24,315.00	\$24,315.00
C700300	Permit Fee Permit charges billed by City of Farmington.	1.00	\$320.00	\$320.00
C800258	MPT:60.000000 HEAT/COOL RTU ≤ 6-1/4 TON - 1 YEAR HEATING & COOLING ROOFTOP UNIT Your rooftop unit keeps you comfortable throughout the year and you want to ensure that the system is operating properly and efficiently. A planned maintenance program makes sure that the system is tuned-up and ready to go when you need it. Does not include filters or belts.	1.00	\$0.00	\$0.00
C800259	MPT:0.000000 HEAT/COOL RTU ≤ 12-1/2 TON - 1 YEAR HEATING & COOLING ROOFTOP UNIT Your rooftop unit keeps you comfortable throughout the year and you want to ensure that the system is operating properly and efficiently. A planned maintenance program makes sure that the system is tuned-up and ready to go when you need it. Does not include filters or belts.	1.00	\$0.00	\$0.00

Member Savings	\$4,347.36
Sub-Total	\$24,635.00
Tax	\$0.00
Total Due	\$24,635.00
Balance Due	\$24,635.00

Thank you for your business!

I have the authority to authorize the work outlined above in the amount of \$24,635.00 which has been satisfactorily explained and I acknowledge that payment in full is due upon completion. I agree to and acknowledge that the Company's Additional Terms and Provisions Terms and Conditions apply to this transaction.

I have the authority to authorize the work outlined above in the amount of \$24,635.00 which has been satisfactorily explained and I acknowledge that payment in full is due upon completion. I agree to and acknowledge that the Company's Additional Terms and

Farmington City Council Agenda Item	Council Meeting Date: May 17, 2021	Item Number 7H	
Submitted by Charles Eudy, Superintendent			
Agenda Topic Consideration to accept Construction Estimate No. 11 and Change Order No. 6 for the 2018 Farmington Road Maintenance & Rehabilitation			
Proposed Motion Move to Approve Construction estimate and payment of No. 11 and Change Order No.6 for Smithfield Street and concrete patching under the 2018 Farmington Roads Maintenance & Rehabilitation Contract with Hartwell Cement Company			
Background In conjunction with the city's consulting engineer's, Orchard Hiltz & McCliment Advisors (OHM), bids were solicited for the 2018 Farmington Roads Maintenance & Rehabilitation. The selection of Flanders Street, Lilac Street, and Chesley Street was based upon PASER ratings, other upcoming construction projects, and traffic volumes. The project was awarded to Hartwell Cement Company of Oak Park Michigan at the September 17, 2018 Council Meeting. Hartwell Cement Company is honoring the unit prices from the 2018 Concrete Road Improvement Program, which has allowed the City of Farmington to extend the contract to include improvements on additional local and major streets. Hartwell Cement Company has completed the concrete replacement/patching on multiple streets within the community. OHM recommends authorizing Payment Application #11 and Change Order No.6 in the amount of \$82,081.22 for Smithfield Street concrete improvements. Total earned by the contractor this period is \$85,874.96 including \$3,793.74 of retainage added to the existing retainage of \$500. Hartwell Cement Company has completed the scheduled work on Smithfield and begun work at City Hall and Farmington Road. The Farmington Road unit quantities have increased slightly sense we received Hartwell's proposal. City Administration and Engineers recommend proceeding with the increased quantities for Farmington Road segment of the project.			
Materials Attached OHM Payment Application No. 11 OHM Change Order No. 6			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager



May 4, 2021

Mr. Chuck Eudy
DPW Superintendent
City of Farmington
33720 W. 9 Mile Road
Farmington, Michigan 48335

Regarding: 2018 Farmington Roads Maintenance & Rehab
OHM Job No. 0111-18-0020

Dear Mr. Eudy:

Enclosed are Payment Application No. 11 and Contractor Declaration for the referenced project. Hartwell Cement Company has completed the work shown on the attached payment application for the period ending April 27, 2021 and we would recommend payment to the Contractor in the amount of **\$82,081.22**.

Sincerely,
OHM Advisors

A handwritten signature in black ink, appearing to read "Matt Parks". The signature is fluid and cursive.

Matt Parks, P.E.

cc: Ron O'Malley, Hartwell Cement (via e-mail)
Lindsay O'Malley, Hartwell Cement (via e-mail)
Michael McNutt, OHM (via e-mail)
File

P:\0101_0125\0111180020_2018_Farm_Rds_Maint_&_Rehab_Construction\Pay Apps_CO\Pay App\No.11\2018 Farmington Rd Maint-Rehab_Pay App No.11.docx

PAYMENT APPLICATION



Project: City of Farmington - 2018 Farmington Roads Maintenance & Rehabilitation

Job Number: 0111-18-0020

Number: 11

Period End Date: 4/27/2021

Status: Approved

Contract Start Date: 10/2/2018

Contract End Date: 6/3/2019

Contract Duration: 244

Print Date: 5/3/2021

OWNER: City of Farmington
23600 Liberty Street

CONTRACTOR: Hartwell Cement Company
21650 Fern Avenue

Farmington, MI 48335
(248) 474-5500

Oak Park, MI 48237
(248) 548-5858

SCHEDULE On
STATUS:

NOTE:

Original Contract Amount:	\$459,390.20	Change Order 1:	\$4,207.50		Earnings This Period:	\$85,874.96
Change Orders Amount:	\$718,458.76	Change Order 2:	\$27,380.00		Earnings To Date:	\$1,021,865.92
Current Contract Amount:	\$1,177,848.96	Change Order 3:	\$169,186.50		Previous Retainage Amount:	\$500.00
		Change Order 4:	\$322,573.90		Retainage This Period:	\$3,793.74
		Change Order 5:	\$4,800.00		Less Total Retained To Date:	\$4,293.74
		Change Order 6:	\$190,310.86		Net Earned:	\$1,017,572.18
			\$718,458.76		Previous Earnings:	\$935,490.96
Retainage: Lump Sum					Amount Due Contractor:	\$82,081.22

Approved By

Chuck Eudy - Public Works Superintendent - City of Farmington

Charles J. Eudy

5/04/2021

Date _____

Recommended By

Matt Parks, Principal

Matthew D. Parks

Digitally signed by Matthew D. Parks
DN: C=US, E=matt.parks@ohm-advisors.com, O=OHM
Advisors, CN=Matthew D. Parks
Date: 2021.05.04 09:17:07-04'00'

Date _____

Items

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
Division: A - Miscellaneous									
1	Mobilization, Max 5%	1.00 Ls	1.00	\$21,000.00	0.00	0.00	\$0.00	1.00	\$21,000.00
2	Audio Video Route Survey	1.00 Ls	1.00	\$1,200.00	0.00	0.00	\$0.00	1.00	\$1,200.00
3	Traffic Maintenance and Control	1.00 Ls	1.00	\$4,500.00	0.00	0.00	\$0.00	1.00	\$4,500.00
4	Underdrain, Subgrade, 6 inch	100.00 Ft	100.00	\$15.00	0.00	0.00	\$0.00	24.00	\$360.00
5	Subgrade Undercutting, Typ II (Special)	150.00 Cyd	150.00	\$40.00	0.00	0.00	\$0.00	0.00	\$0.00
6	Subgrade Undercutting, Type II (Modified)	150.00 Cyd	150.00	\$40.00	0.00	0.00	\$0.00	16.30	\$652.00
7	Maintenance Aggregate, 21AA	14.00 Ton	14.00	\$45.00	0.00	0.00	\$0.00	0.00	\$0.00
8	Hand Patching	5.00 Ton	5.00	\$350.00	0.00	0.00	\$0.00	1.00	\$350.00
9	Conc Pavt with Integral Curb, Nonreinf, 6 inch	130.00 Syd	130.00	\$64.00	0.00	0.00	\$0.00	0.00	\$0.00
10	Conc Pavt with Integral Curb, Nonreinf, 7 inch	50.00 Syd	50.00	\$69.00	0.00	0.00	\$0.00	2820.24	\$194,596.56
11	Conc Pavt with Integral Curb, Nonreinf, 9 inch	25.00 Syd	25.00	\$95.00	0.00	0.00	\$0.00	0.00	\$0.00
12	Sprinkler Line, up to 2 inch	150.00 Ft	150.00	\$25.00	0.00	0.00	\$0.00	0.00	\$0.00
13	Sprinkler Head, Remove and Reset	10.00 Ea	10.00	\$40.00	0.00	0.00	\$0.00	0.00	\$0.00
14	Sprinkler Head, Replace	10.00 Ea	10.00	\$40.00	0.00	0.00	\$0.00	0.00	\$0.00
A - Miscellaneous Sub-Total:							\$0.00		\$222,658.56
Retainage							\$0.00		
Division: B - Flanders Street									
15	Erosion Control, Inlet Protection, Fabric Drop	12.00 Ea	12.00	\$200.00	0.00	0.00	\$0.00	0.00	\$0.00
16	Remove Pavement	2461.00 Syd	2461.00	\$12.00	0.00	0.00	\$0.00	2821.66	\$33,859.92
17	Remove Sidewalk	295.00 Syd	295.00	\$9.00	0.00	0.00	\$0.00	417.61	\$3,758.49
18	Aggregate Base, 21AA, Limestone	334.00 Ton	334.00	\$26.00	0.00	0.00	\$0.00	332.85	\$8,654.10
19	Sidewalk Ramp, Conc, 6 inch	1344.00 Sft	1344.00	\$9.00	0.00	0.00	\$0.00	1481.00	\$13,329.00
20	Sidewalk, Conc, 4 inch	1308.00 Sft	1308.00	\$6.00	0.00	0.00	\$0.00	2342.50	\$14,055.00
21	Detectable Warning Surface	160.00 Ft	160.00	\$40.00	0.00	0.00	\$0.00	155.00	\$6,200.00
22	Conc Pavt with Integral Curb, Nonreinf, 6 inch	2461.00 Syd	2461.00	\$64.00	0.00	0.00	\$0.00	0.00	\$0.00
23	Overband Crack Fill	47674.00 Lbs	47674.00	\$1.30	0.00	0.00	\$0.00	37150.00	\$48,295.00
24	Adjust Drainage/Utility Structure	9.00 Ea	9.00	\$300.00	0.00	0.00	\$0.00	3.00	\$900.00
25	Dr Structure Cover	4.00 Ea	4.00	\$500.00	0.00	0.00	\$0.00	2.00	\$1,000.00
26	Adjust Drainage/Utility Structure, Additional Depth	4.00 Ft	4.00	\$300.00	0.00	0.00	\$0.00	2.00	\$600.00
27	Pavt Mrkg, Polyurea, 6 inch, Crosswalk	960.00 Ft	960.00	\$4.00	0.00	0.00	\$0.00	0.00	\$0.00
50	Curb & Gutter Removal	0.00 Lft	400.00	\$12.00	0.00	0.00	\$0.00	323.00	\$3,876.00
51	F1 Curb & Gutter	0.00 Lft	400.00	\$39.00	0.00	0.00	\$0.00	323.00	\$12,597.00
B - Flanders Street Sub-Total:							\$0.00		\$147,124.51
Retainage							\$0.00		

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
Division: C - Chesley Drive									
28	Erosion Control, Inlet Protection, Fabric Drop	1.00 Ea	1.00	\$200.00	0.00	0.00	\$0.00	0.00	\$0.00
29	Remove Pavement	233.00 Syd	233.00	\$12.00	0.00	0.00	\$0.00	244.94	\$2,939.28
30	Remove Sidewalk	28.00 Syd	28.00	\$9.00	0.00	0.00	\$0.00	29.95	\$269.55
31	Station Grading	1.50 Sta	1.50	\$100.00	0.00	0.00	\$0.00	0.55	\$55.00
32	Aggregate Base, 21AA, Limestone, 8"	202.00 Syd	202.00	\$12.50	0.00	0.00	\$0.00	244.94	\$3,061.75
33	Sidewalk Ramp, Conc, 6 inch	140.00 Sft	140.00	\$9.00	0.00	0.00	\$0.00	72.00	\$648.00
34	Sidewalk, Conc, 4 inch	161.00 Sft	161.00	\$6.00	0.00	0.00	\$0.00	115.00	\$690.00
35	Detectable Warning Surface	15.00 Ft	15.00	\$40.00	0.00	0.00	\$0.00	10.00	\$400.00
36	Conc Pavt with Integral Curb, Nonreinf, 9 inch	233.00 Syd	233.00	\$103.50	0.00	0.00	\$0.00	244.94	\$25,351.29
37	Adjust Drainage/Utility Structure	2.00 Ea	2.00	\$300.00	0.00	0.00	\$0.00	2.00	\$600.00
38	Turf Establishment	1.50 Sta	1.50	\$10.00	0.00	0.00	\$0.00	0.55	\$5.50
C - Chesley Drive Sub-Total:							\$0.00		\$34,020.37
Retainage							\$0.00		
Division: D - Lilac Street									
39	Erosion Control, Inlet Protection, Fabric Drop	1.00 Ea	1.00	\$200.00	0.00	0.00	\$0.00	0.00	\$0.00
40	Remove Pavement	709.00 Syd	709.00	\$12.00	0.00	0.00	\$0.00	811.22	\$9,734.64
41	Remove Sidewalk	35.00 Syd	35.00	\$9.00	0.00	0.00	\$0.00	73.89	\$665.01
42	Station Grading	2.50 Sta	2.50	\$100.00	0.00	0.00	\$0.00	2.26	\$226.00
43	Aggregate Base, 21AA, Limestone, 8"	675.00 Syd	675.00	\$12.50	0.00	0.00	\$0.00	774.00	\$9,675.00
44	Sidewalk, Conc, 4 inch	310.00 Sft	310.00	\$6.00	0.00	0.00	\$0.00	447.50	\$2,685.00
45	Conc Pavt with Integral Curb, Nonreinf, 7 inch	649.00 Syd	649.00	\$65.00	0.00	0.00	\$0.00	699.78	\$45,485.70
46	Conc Pavt, Driveway	57.00 Syd	57.00	\$60.00	0.00	0.00	\$0.00	140.83	\$8,449.80
47	Adjust Drainage/Utility Structure	2.00 Ea	2.00	\$300.00	0.00	0.00	\$0.00	2.00	\$600.00
48	Turf Establishment	2.50 Sta	2.50	\$10.00	0.00	0.00	\$0.00	2.26	\$22.60
49	Temp 6" Concrete	0.00 Sft	841.50	\$5.00	0.00	0.00	\$0.00	841.50	\$4,207.50
52	Catch Basin 2' dia., w/2' sump	0.00 Ea	2.00	\$2,500.00	0.00	0.00	\$0.00	2.00	\$5,000.00
53	SDR 26 Sewer Pipe	0.00 Lft	33.00	\$60.00	0.00	0.00	\$0.00	33.00	\$1,980.00
D - Lilac Street Sub-Total:							\$0.00		\$88,731.25
Retainage							\$0.00		
Division: E - Brittany Hill Lane									
54	Mobilization	0.00 Ls	1.00	\$3,200.00	0.00	0.00	\$0.00	1.00	\$3,200.00
55	Audio Video Route Survey	0.00 Ls	1.00	\$1,125.00	0.00	0.00	\$0.00	0.00	\$0.00
56	Traffic Maintenance and Control	0.00 Ls	1.00	\$1,800.00	0.00	0.00	\$0.00	1.00	\$1,800.00
57	Subgrade Undercutting, Type II (Modified)	0.00 Cyd	100.00	\$40.00	0.00	0.00	\$0.00	5.00	\$200.00
58	Erosion Control, Inlet Protection, Fabric Drop	0.00 Ea	4.00	\$200.00	0.00	0.00	\$0.00	0.00	\$0.00
59	Remove Pavement	0.00 Syd	1600.00	\$12.00	0.00	0.00	\$0.00	1621.12	\$19,453.44
60	Aggregate Base, 21AA Limestone	0.00 Ton	350.00	\$26.00	0.00	0.00	\$0.00	43.00	\$1,118.00
61	Overband Crack Fill	0.00 Lbs	4340.00	\$1.30	0.00	0.00	\$0.00	21450.00	\$27,885.00

City of Farmington - 2018 Farmington Roads Maintenance & Rehabilitation

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
62	Adjust Drainage/Utility Structure	0.00 Ea	4.00	\$300.00	0.00	0.00	\$0.00	0.00	\$0.00
63	Maintenance Aggregate, 21AA	0.00 Ton	40.00	\$45.00	0.00	0.00	\$0.00	0.00	\$0.00
64	Topsoil, Seed & Mulch	0.00 Syd	377.00	\$3.50	0.00	0.00	\$0.00	34.64	\$121.24
65	Concrete Pavement w/Integral Curb, Non-reinforced, 8 inch	0.00 Syd	1600.00	\$75.00	0.00	0.00	\$0.00	1621.13	\$121,584.75
E - Brittany Hill Lane Sub-Total:							\$0.00		\$175,362.43
Retainage							\$0.00		
Division: F - Saxony Road Reconstruction									
66	Mobilization, Max. 5%	0.00 Ls	1.00	\$14,000.00	0.00	0.00	\$0.00	1.00	\$14,000.00
67	Audio Video Route Survey	0.00 Ls	1.00	\$1,125.00	0.00	0.00	\$0.00	0.00	\$0.00
68	Traffic Maintenance and Control	0.00 Ls	1.00	\$1,800.00	0.00	0.00	\$0.00	1.00	\$1,800.00
69	Subgrade Undercutting, Type II (Modified)	0.00 Cyd	149.00	\$40.00	0.00	0.00	\$0.00	0.00	\$0.00
70	Erosion Control, Inlet Protection, Fabric Drop	0.00 Ea	7.00	\$200.00	0.00	0.00	\$0.00	0.00	\$0.00
71	Remove Pavement	0.00 Syd	2803.00	\$12.00	0.00	0.00	\$0.00	2308.50	\$27,702.00
72	Aggregate Base, 21AA, Limestone	0.00 Ton	775.00	\$26.00	0.00	0.00	\$0.00	302.39	\$7,862.14
73	Overband Crack Fill	0.00 Lbs	2188.00	\$1.30	0.00	0.00	\$0.00	18600.00	\$24,180.00
74	Adjust Drainage/Utility Structure	0.00 Ea	4.00	\$300.00	0.00	0.00	\$0.00	3.00	\$900.00
75	Maintenance Aggregate, 21AA	0.00 Ton	130.00	\$45.00	0.00	0.00	\$0.00	0.00	\$0.00
76	Topsoil, Seed and Mulch	0.00 Syd	517.00	\$3.50	0.00	0.00	\$0.00	210.40	\$736.40
77	Concrete Pavement w/Integral Curb, Non-reinforced, 8 inch	0.00 Syd	2803.00	\$75.00	0.00	0.00	\$0.00	2308.60	\$173,145.00
89	Longitudinal Joint	0.00 Ft	2000.00	\$2.40	0.00	0.00	\$0.00	1528.00	\$3,667.20
F - Saxony Road Reconstruction Sub-Total:							\$0.00		\$253,992.74
Retainage							\$0.00		
Division: G - Mr. Cook's Driveway (33115 Shiawassee)									
78	Mobilization, Max. \$500.00	0.00 Ls	1.00	\$500.00	0.00	0.00	\$0.00	1.00	\$500.00
79	Traffic Control	0.00 Ls	1.00	\$1,800.00	0.00	0.00	\$0.00	1.00	\$1,800.00
80	Remove Pavement	0.00 Syd	100.00	\$15.00	0.00	0.00	\$0.00	56.70	\$850.50
81	Remove Curb and Gutter	0.00 Ft	102.00	\$15.00	0.00	0.00	\$0.00	88.50	\$1,327.50
82	Underdrain, Subgrade, 6 inch	0.00 Ft	102.00	\$17.00	0.00	0.00	\$0.00	0.00	\$0.00
83	Grading	0.00 Ls	1.00	\$500.00	0.00	0.00	\$0.00	1.00	\$500.00
84	Aggregate Base, 21AA Limestone	0.00 Ton	50.00	\$35.00	0.00	0.00	\$0.00	53.66	\$1,878.10
85	HMA Road, 6 inch	0.00 Ton	8.00	\$525.00	0.00	0.00	\$0.00	0.00	\$0.00
86	Concrete Drive Approach, 6 inch	0.00 Syd	70.00	\$85.00	0.00	0.00	\$0.00	54.00	\$4,590.00
87	Concrete Mountable Curb and Gutter	0.00 Ft	102.00	\$30.00	0.00	0.00	\$0.00	88.50	\$2,655.00
88	Restoration	0.00 Syd	10.00	\$5.00	0.00	0.00	\$0.00	0.00	\$0.00
G - Mr. Cook's Driveway (33115 Shiawassee) Sub-Total:							\$0.00		\$14,101.10
Retainage							\$0.00		
Division: H - Smithfield									

City of Farmington - 2018 Farmington Roads Maintenance & Rehabilitation

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
90	Mobilization, Max. 5%	0.00 Ls	1.00	\$4,000.00	1.00	0.00	\$4,000.00	1.00	\$4,000.00
91	Traffic Maintenance and Control	0.00 Ls	1.00	\$3,200.00	1.00	0.00	\$3,200.00	1.00	\$3,200.00
92	Remove Pavement	0.00 Syd	841.33	\$12.00	841.33	0.00	\$10,095.96	841.33	\$10,095.96
93	Aggregate Base, 21AA, Limestone	0.00 Ton	158.95	\$26.00	158.95	0.00	\$4,132.70	158.95	\$4,132.70
94	Topsoil, Seed and Mulch	0.00 Syd	100.00	\$3.50	0.00	0.00	\$0.00	0.00	\$0.00
95	Concrete Pavement w/integral Curb, Non-Reinforced, 8-inch	0.00 Syd	840.66	\$75.00	840.66	0.00	\$63,049.50	840.66	\$63,049.50
96	Longitudinal Joint	0.00 Ft	582.00	\$2.40	582.00	0.00	\$1,396.80	582.00	\$1,396.80
H - Smithfield Sub-Total:							\$85,874.96		\$85,874.96
Retainage							\$3,793.74		
Division: I - Farmington Rd Bump Outs (Oakland St to Shiawassee)									
97	Mobilization, Max 5%	0.00 Ls	1.00	\$5,000.00	0.00	0.00	\$0.00	0.00	\$0.00
98	Audio Video Route Survey	0.00 Dlr	2300.00	\$1.00	0.00	0.00	\$0.00	0.00	\$0.00
99	Traffic Maintenance and Control	0.00 Dlr	5000.00	\$1.00	0.00	0.00	\$0.00	0.00	\$0.00
100	Erosion Control, Inlet Protection, Fabric Drop	0.00 Ea	2.00	\$200.00	0.00	0.00	\$0.00	0.00	\$0.00
101	Pavt, Rem	0.00 Syd	729.00	\$12.00	0.00	0.00	\$0.00	0.00	\$0.00
102	Curb & Gutter, Rem	0.00 Ft	218.00	\$18.00	0.00	0.00	\$0.00	0.00	\$0.00
103	Sidewalk, Rem	0.00 Syd	58.00	\$9.00	0.00	0.00	\$0.00	0.00	\$0.00
104	Sidewalk Ramp, Conc, 6 inch	0.00 Sft	200.00	\$9.00	0.00	0.00	\$0.00	0.00	\$0.00
105	Sidewalk, Conc, 4 inch	0.00 Sft	315.00	\$6.00	0.00	0.00	\$0.00	0.00	\$0.00
106	Detectable Warning Surface	0.00 Ft	25.00	\$40.00	0.00	0.00	\$0.00	0.00	\$0.00
107	Curb & Gutter, Conc, Det F4	0.00 Ft	218.00	\$38.00	0.00	0.00	\$0.00	0.00	\$0.00
108	Concrete Pavement w/Integral Curb, Non-Reinforced, 8 inch	0.00 Syd	729.00	\$75.00	0.00	0.00	\$0.00	0.00	\$0.00
109	Aggregate Base, 4 inch, 21AA, Limestone	0.00 Ton	208.00	\$26.00	0.00	0.00	\$0.00	0.00	\$0.00
110	Maintenance Aggregate, 21AA	0.00 Ton	43.00	\$45.00	0.00	0.00	\$0.00	0.00	\$0.00
111	Subgrade Undercutting, Type II (Modified)	0.00 Cyd	25.00	\$40.00	0.00	0.00	\$0.00	0.00	\$0.00
112	Overband Crack Fill	0.00 Lbs	748.00	\$1.30	0.00	0.00	\$0.00	0.00	\$0.00
113	Adjust Drainage/Utility Structure	0.00 Ea	1.00	\$300.00	0.00	0.00	\$0.00	0.00	\$0.00
114	Topsoil, Seed, & Mulch	0.00 Syd	265.00	\$3.50	0.00	0.00	\$0.00	0.00	\$0.00
I - Farmington Rd Bump Outs (Oakland St to Shiawassee) Sub-Total:							\$0.00		\$0.00
Retainage							\$0.00		


CONTRACTOR'S DECLARATION

I HEREBY DECLARE THAT I HAVE NOT, during the period of September 22, 2020 to April 27 A.D., 21 performed any work, furnished any material, sustained any loss, damage or delay for any reason, including soil conditions encountered or created, or otherwise done anything for which I ask, demand, sue for or claim compensation from the City of Farmington or his agents, in addition to the regular items set forth in the contract numbered 0111-18-0020 and dated December 6 A.D., 20 18 for the agreement executed between myself and the OWNER, and in the Change Orders for work issued by the OWNER in writing as provided thereunder, except as I hereby make claim for additional compensation and/or extension of time, as set forth on the itemized statement attached hereto.

There is not an itemized statement attached.

Date: May 4, 2021

Hartwell Cement Company
21650 Fern Ave.
Oak Park, MI 48237

By: 
Daniel G. O'Malley

Title: President

CHANGE ORDER



Project: City of Farmington - 2018 Farmington Roads Maintenance & Rehabilitation

Job Number: 0111-18-0020

Owner: City of Farmington
23600 Liberty Street
Farmington, MI 48335
(248) 474-5500

Change Order Number: 6

Date: 4/26/2021

Print Date: 5/3/2021

Contractor: Hartwell Cement Company
21650 Fern Avenue
Oak Park, MI 48237
(248) 548-5858

Note:

TO THE CONTRACTOR:

You are hereby directed to comply with the changes to the contract documents. This change order reflects work completed or anticipated.

OHM Advisors
34000 Plymouth Road
Livonia, MI 48150
(734) 522-6711

CURRENT PROJECT PLANS AND SPECIFICATIONS WILL BE ADHERED TO UNLESS SPECIFICALLY CHANGED BY THIS CHANGE ORDER DOCUMENT.

THE CONTRACT AMOUNT WILL BE CHANGED BY THE SUM OF:	
Original Contract Amount:	\$190,310.86
Contract Amount Including Previous Change Orders:	\$459,390.20
Amount of this Change Order:	\$987,538.10
	<u>\$190,310.86</u>
REVISED CONTRACT AMOUNT:	\$1,177,848.96

Accepted By

Hartwell Cement Company

Date

5/3/21

Approved By

Chuck Eudy - Public Works Superintendent
- City of Farmington

Date

5/3/21

Recommended By

Matt Parks, Principal

Matthew D. Parks

Digitally signed by Matthew D. Parks
DN: cn=US, e=mat.parks@ohm-advisors.com,
o=OHM Advisors, cn=Matthew D. Parks
Date: 2021.05.03 10:05:55-0400

Date

Items

Item No.	Description	Previous Authorized Quantity	Quantity Change	New Authorized Quantity	Unit Price	Total Increase
THE FOLLOWING ITEMS AND OR CONTRACT UNIT PRICES SHALL BE ADDED TO THE CONTRACT AMOUNT						
Division: H - Smithfield						
Additional Items to the Contract:						
90	Mobilization, Max. 5%	0.00 Ls	1.00	1.00	\$4,000.00	\$4,000.00
91	Traffic Maintenance and Control	0.00 Ls	1.00	1.00	\$3,200.00	\$3,200.00
92	Remove Pavement	0.00 Syd	841.33	841.33	\$12.00	\$10,095.96
93	Aggregate Base, 21AA, Limestone	0.00 Ton	158.95	158.95	\$26.00	\$4,132.70
94	Topsoil, Seed and Mulch	0.00 Syd	100.00	100.00	\$3.50	\$350.00
95	Concrete Pavement w/Integral Curb, Non-Reinforced, 8-inch	0.00 Syd	840.66	840.66	\$75.00	\$63,049.50
96	Longitudinal Joint	0.00 Ft	582.00	582.00	\$2.40	\$1,396.80
SUB-TOTAL INCREASES DIVISION H - Smithfield:						\$86,224.96
Division: I - Farmington Rd Bump Outs (Oakland St to Shiawassee)						
Additional Items to the Contract:						
97	Mobilization, Max 5%	0.00 Ls	1.00	1.00	\$5,000.00	\$5,000.00
98	Audio Video Route Survey	0.00 Dir	2300.00	2300.00	\$1.00	\$2,300.00
99	Traffic Maintenance and Control	0.00 Dir	5000.00	5000.00	\$1.00	\$5,000.00
100	Erosion Control, Inlet Protection, Fabric Drop	0.00 Ea	2.00	2.00	\$200.00	\$400.00
101	Pavt, Rem	0.00 Syd	729.00	729.00	\$12.00	\$8,748.00
102	Curb & Gutter, Rem	0.00 Ft	218.00	218.00	\$18.00	\$3,924.00
103	Sidewalk, Rem	0.00 Syd	58.00	58.00	\$9.00	\$522.00
104	Sidewalk Ramp, Conc, 6 inch	0.00 Sft	200.00	200.00	\$9.00	\$1,800.00
105	Sidewalk, Conc, 4 inch	0.00 Sft	315.00	315.00	\$6.00	\$1,890.00
106	Detectable Warning Surface	0.00 Ft	25.00	25.00	\$40.00	\$1,000.00
107	Curb & Gutter, Conc, Det F4	0.00 Ft	218.00	218.00	\$38.00	\$8,284.00
108	Concrete Pavement w/Integral Curb, Non-Reinforced, 8 inch	0.00 Syd	729.00	729.00	\$75.00	\$54,675.00
109	Aggregate Base, 4 inch, 21AA, Limestone	0.00 Ton	208.00	208.00	\$26.00	\$5,408.00
110	Maintenance Aggregate, 21AA	0.00 Ton	43.00	43.00	\$45.00	\$1,935.00
111	Subgrade Undercutting, Type II (Modified)	0.00 Cyd	25.00	25.00	\$40.00	\$1,000.00
112	Overband Crack Fill	0.00 Lbs	748.00	748.00	\$1.30	\$972.40
113	Adjust Drainage/Utility Structure	0.00 Ea	1.00	1.00	\$300.00	\$300.00
114	Topsoil, Seed, & Mulch	0.00 Syd	265.00	265.00	\$3.50	\$927.50
SUB-TOTAL INCREASES DIVISION I - Farmington Rd Bump Outs (Oakland St to Shiawassee):						\$104,085.90

Farmington City Council Agenda Item	Council Meeting Date: 5-17-2021	Item Number 71
Submitted by: Melissa Andrade		
<u>Agenda Topic</u> Adopt proclamation naming May, 2021 Mental Health Awareness Month		
<u>Proposed Motion</u> Move to adopt proclamation naming the month of May, 2021 Mental Health Awareness Month		
<u>Background</u> Oakland Community Health Network sent Mayor Bowman an invitation for the City of Farmington to join a community-driven collaboration declaring May 2021 as Mental Health Month.		
<u>Materials:</u> Letter to Mayor Bowman Proclamation		



April 2, 2021

Mayor Sara Bowman
City of Farmington
23600 Liberty Street
Farmington, MI 48335

CHIEF EXECUTIVE OFFICER (CEO)
Dana Larsonby

BOARD OFFICERS
Jonathan Landsman, Chair
Dr. Sarah Guadalupe, Vice Chair
Adam Fuhrman, Secretary

BOARD MEMBERS
Hadas Bernard
Dr. Bijaya Avasthy Hans
Eric Lindemier
Reena Naami
Malkia Newman
Christina Root
Steffan Taub, D.O.
John Paul Torres

Dear Mayor Bowman,

Please accept this invitation to join an exciting, community-driven collaboration declaring May 2021 as Mental Health Month.

Each year Oakland Community Health Network, along with its exceptional service provider network, hosts an array of initiatives that promote community awareness about mental illness. As part of this endeavor, we are once again asking cities, townships, and villages throughout Oakland County to partner with us by approving the included proclamation for May as Mental Health Month at their council meetings.

We understand with the current COVID-19 epidemic, social distancing, and uncertainty of resuming normal activities, many entities may be holding virtual meetings. If this is the case for your community, please let us know if it's possible to read aloud the proclamation or post it on your website.

Thank you for considering this meaningful initiative. Together we can serve as advocates of independence and equality for people who have a mental illness. Please contact Debbie Wisser at 248-858-0929 or wisserd@oaklandchn.org for any questions regarding this effort.

Sincerely,

Christine Burk
Communications and Community Outreach Director

Mental Health Awareness Month – May 2021

- WHEREAS, mental health is important for our individual well-being and vitality, as well as that of our families, communities and businesses; and
- WHEREAS, the COVID-19 pandemic has been a reminder of the importance of integrating mental health into preparedness and response plans for public health emergencies; and
- WHEREAS, younger adults, racial/ethnic minorities, essential workers, and adult caregivers reported having disproportionately worse mental health outcomes, increased substance use, and elevated suicidal ideation associated with COVID-19; and
- WHEREAS, one in six U.S. children aged 2–8 years (17.4%) had a diagnosed mental, behavioral, or developmental disorder; and
- WHEREAS, May 6, 2021 is designated the National Children’s Mental Health Awareness Day and May 2 through May 8, 2021 is designated as Children’s Mental Health Awareness Week ; and
- WHEREAS, Oakland Community Health Network is committed to being a Zero Suicide organization and cultivate a network of providers who are engaged in the Zero Suicide philosophy; and
- WHEREAS, mental illness is a biologically based brain disorder that cannot be overcome through “will power” and is not related to a defect in a person’s “character” or intelligence; and
- WHEREAS, mental health recovery not only benefits individuals with mental health disorders by focusing on their abilities to live, work, learn and fully participate and contribute to our society, but also enriches the culture of our community life; and
- WHEREAS, the Oakland Community Health Network (OCHN), and its service provider agencies, are committed to inspiring hope, empowering people, and strengthening communities.

NOW, THEREFORE, BE IT RESOLVED that, Oakland Community Health Network, hereby recognizes May 2021 as Mental Health Awareness Month. OCHN calls upon our citizens, government agencies, public and private institutions, businesses and schools to recommit our state to increasing awareness and understanding of mental illness, and the need for appropriate and accessible services for all people with mental illnesses to promote recovery.

Mental Health Awareness Month – May 2021

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