



Regular City Council Meeting
7:00 p.m., Monday, April 17, 2023
City Council Chambers
23600 Liberty Street
Farmington, MI 48335

REGULAR MEETING AGENDA

1. **ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **PUBLIC COMMENT**
4. **APPROVAL OF ITEMS ON CONSENT AGENDA**
 - A. **Accept City of Farmington Board and Commission Minutes**
 - B. **City of Farmington Minutes**
 - C. **Farmington Monthly Payments Report**
 - D. **Farmington Public Safety Monthly Report**
 - E. **Special Events:**
 - 1.) **Power Middle School Music Concerts**
 - 2.) **South Farmington Baseball Parade**
 - 3.) **Farmington Community Band Concert**
 - 4.) **Festival on the Lawn**
5. **APPROVAL OF REGULAR AGENDA**
6. **PRESENTATION/PUBLIC HEARINGS**
 - A. **Project Plan Public Meeting FY2024 Clean Water State Revolving Fund Project**
7. **NEW BUSINESS**
 - A. **Resolution to adopt the Clean Water State Revolving Fund Project Planning Document for FY 2024 for collection system and 9 Mile Retention Basin facility improvement**
 - B. **9 Mile Retention pinch valves**
 - C. **Road surface repairs to Grand River following emergency water main repairs**
 - D. **Truck route detour sign installation**
 - E. **Dinan Park water main connection/extension**
 - F. **Board and Commission Reappointments**
8. **CITY COUNCIL COMMENTS**
9. **CLOSED SESSION – Labor Negotiations**
10. **ADJOURNMENT**

The City will follow its normal procedures for accommodation of persons with disabilities. Those individuals needing accommodations for effective participation in this meeting should contact the City Clerk (248) 474-5500, ext. 2218 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.

Farmington City Council Staff Report	Council Meeting Date: April 17, 2023	Item Number 4A
Submitted by: Melissa Andrade, Assistant to the City Manager		
Agenda Topic: Accept Minutes from City's Boards and Commissions		
CIA: March 2023 DDA: March 2023 Historical: March meeting canceled Parking: No meeting in February Pathways: March 2023 Planning: March 2023 ZBA: April meeting canceled Library: March 2023 Commission on Aging: March meeting canceled Farmington/Farmington Hills Arts Commission: March 2023 Commission on Children, Youth and Families: March 2023 Emergency Preparedness Committee: No meeting in April		

**CITY OF FARMINGTON
GRAND RIVER CORRIDOR IMPROVEMENT AUTHORITY
MINUTES
March 9, 2023**

CALL TO ORDER

The Farmington Grand River Corridor Improvement Authority meeting was called to order at 8:05 a.m. by Vice Chairman Carron.

Members Present: Accetura, Bowman, Carron, O'Dell, Thomas
Members Absent: Graham, King
Staff: Christiansen
Other: Iden Kalabat (Kalabat Engineering)

APPROVAL OF AGENDA

Motion by O'Dell, supported by Acceturra to approve the agenda. Motion approved unanimously.

APPROVAL OF MINUTES

Motion by Acceturra, supported by Thomasto approve the February 9, 2023 minutes. Motion approved unanimously.

CONCEPT PLAN REVIEW – BIGGBY COFFEE, 31806 GRAND RIVER AVENUE

Director Christiansen reviewed a proposed commercial redevelopment project with the Board. The project, Biggby Coffee, is intended to be developed on the existing vacant commercial property located at 31806 Grand River Avenue (former Paramount Health Care). Iden Kalabat, President of Kalabat Engineering, discussed the proposed project with the Board and answered questions. No action was taken.

PUBLIC COMMENT

None.

BOARD COMMENT

The Board asked questions and made comments about various development projects in the City.

ADJOURNMENT AT 9:05 am



8:00AM Wednesday, March 1, 2023
City Hall Conference Room
23600 Liberty Street
Farmington, MI 48335

MINUTES:

The meeting was called to order by Todd Craft at 8:04am.

1. Roll Call

Present: Todd Craft, Linda Deskins, Claire Perko, Sara Bowman, Donovan Singleton (9:00am)

Absent: Tom Pascaris, Chris Halas

Others Present: Kate Knight, Jess Westendorf

2. Approval of Items on Consent Agenda

a. Minutes: February 1, 2023 Regular Meeting

b. Minutes: January 25, 2023 Design Committee

Motion by Bowman, seconded by Deskins, to approve the items on the consent agenda.

3. Approval of Regular Agenda

Motion by Halas, seconded by Deskins, to approve the items on the regular agenda.

4. Public Comment

Opened and closed Craft at 8:06am

5. Election of 2023 Officers

Introduction of officers. Knight noted that two Board directors had submitted their resignations in the last week of February. Tom Buck and Miguel Williams have stepped down. Halas nominated Craft for Chair, seconded by Deskins. All in favor: Unanimous. Halas nominated Singleton for Vice Chair, seconded by Bowman. All in favor: Unanimous. Halas nominated Deskins for Secretary, seconded by Perkins. All in favor: Unanimous. Congratulations to the 2023-2024 officers. Main Street Committee Chairs are Design: Perko; Organization: Deskins; Promotion: Halas, Business Development: Singleton; Public Art: Perko.

6. Executive Director Update

Knight updated on Farmington Road streetscape: communications have been posted via listserv email, website, social media platforms. Project reopens March 6 to complete final items, including electrical, west side of pedestrian pathway, planting beds and retaining walls. Oakland County Small Business counselors are scheduling meetings with fatigued merchants impacted by constructions to strategize getting through these last few months for the project. Sponsorship solicitation and renewal is in full swing. This packet includes a proposal for construction documents for the pocket park, and the DDA will solicit interest from construction contractors this Spring. The budget draft will be ready in the next week after final meeting with city finance director, ready for the April meeting. Final feedback from Main Street accreditation has arrived: Downtown Farmington has achieved select level status *again!* DDA staff and Chair Todd Craft are headed to the national Main Street conference in Boston the last week of March.

7. Consideration to Approve Dinan Pocket Park Proposal for Landscape Architecture

MOTION by Perkins, SECONDED by Halas, RESOLVED, that the Board shall approve agreements with Grissim Metz Andriese Associates for landscape architectural services for the Farmington Road Pocket Park, at an amount not to exceed \$29,500.
Approved: 5-0

8. Consideration to Approve DDA Work Plan FY2023-2024

Board reviewed work plan with incorporated edits and recommendations.

MOTION by Halas, SECONDED by Deskins, RESOLVED, to approve the DDA Work Plan FY 2023-2024. Approved: 5-0

8. Committee Updates:

a. Promo Committee Halas updated that he and Carl Johnson have met initially to brainstorm communications design for the Bicentennial celebration for the City in 2024. Metromode Advisory meeting is imminent.

b. Design Committee Perko provided overview of the recent meeting with Robertsons Brothers regarding second review of the MTC project at the direction of City Council.

c. Organization Committee Deskins suggested options to coordinate with Executive Board via email and virtual meeting.

d. Public Art Committee
Perko reminded Board that new Ken Thompson sculptures will install at Riley Park in April.

e. Business Development Committee no update

9. Other Business

Knight shared resignation letter from Tom Buck. Halas motioned to accept Buck's resignation; Deskins seconded. Approved 5-0. Discussion of celebration recognizing Buck's long volunteer career with the City and DDA. Knight shared resignation letter from Miguel Williams. Halas motioned to accept Williams's resignation; Deskins seconded. Approved 5-0.

Knight shared a letter from a resident, a 34-year-old stroke survivor, who commended the DDA's positive progress toward inclusive design with the pocket park design. Perkins recommended an invite to the Design Committee for future accessibility conversations.

10. Board Comment

Craft: Congrats to Board on approving work plan and to appointed Main Street Committee chairs. Looking forward to a great year of service. Please bring your qualified recommendations for directors to fill the two open positions on the Board.

11. Adjournment 9:36am

Motion by Craft, Seconded by Perko to adjourn the meeting. Motion passes unanimously.



FARMINGTON PATHWAYS COMMITTEE

7:00 p.m.

MINUTES

MARCH 8, 2023

1. CALL TO ORDER 7:00 pm by Tim

2. ROLL CALL

Present:

Tim Prince

Sue Lover

Kevin Christiansen

Joe VanDerZanden

Brent Bartman

Maria Taylor

Chris Weber

Bill Gesaman

Kevin Parkins

Absent:

None

3. APPROVAL OF AGENDA Sue moved to approve and Maria supported

4. APPROVAL OF MINUTES

a. MEETING MINUTES, FEBRUARY 8, 2023 Brent moved to approve and Bill supported

5. OLD BUSINESS

a. 10 MILE CROSSWALK PAINTING AND TRAFFIC ENFORCEMENT RESULTS
Chris – Reported that Farmington will repaint their crosswalk at that intersection across Farmington Rd. and Farmington Hills said they will also paint their crosswalk across 10 mile this year.

Farmington Public Safety Dept. said has written 7 tickets for running the stop at this intersection in the past month, just from covering that intersection 15 minutes per day, will refocus there.

b. FARMINGTON ROAD CROSSING AT COLFAX -

Sue spoke with Adam at Safe Routes to School about improving the safety of this crossing and possible pedestrian bridge. He said it would be very expensive and people tend not to use them, so they don't encourage it. He recommended a highly visible crosswalk with a stop light/beacon for when pedestrians are present, such as including corner guards, a pedestrian island, and a HAWK signal – pedestrian activated beacon. He said could pursue HSIP Highway Safety Improvement Grant, felt that this was a dangerous crossing and a good project to pursue.

Pathways Committee discussed further steps to take including the usual Safe Routes process – checking with the schools if many students are walking to school, obtain address list from the school to give to Safe Routes to develop a map and do a walking audit. Gill Elementary School children appear to be bussed while Power Middle School children do walk.

Also discussed talking to the engineers at OHM to address this crossing with the road commission.

Because the intersection is on the Farmington/ Farmington Hills border maintenance would be a shared project.

c. SAFE ROUTES TO SCHOOL UPDATE

Chris – Reports he has a letter ready to go out to residents checking interest in adding sidewalks to the neighborhood.

Available grant is \$300K with next deadline in June for work in 2025. Adam thought it was a good project.

d. 9 MILE PATHWAY UPDATE

Chris – March 23 meeting coming up, is trying to get an earlier meeting within Farmington but not sure – will have an update for next Pathways Meeting.

e. SEMCOG BICYCLE AND PEDESTRIAN MOBILITY UPDATE

May 31 10 am meeting – planned to share with them the top priorities the committee has been working on, discussed planning the agenda and hoped for outcome goals for the meeting – Chris suggested working from the Pathways Committee Work Plan to inform what to share and address in that meeting.

f. CROSSWALK AT KRAZY KRAB ON GRAND RIVER UPDATE

Kevin Christiansen shared that OHM recently addressed with MDOT, they're supportive of committee's recommendation to place the crosswalk between Village Commons to Farmington West Apartments. Will require a traffic count, likely in the next 30 – 60 days, also a pedestrian count, which is best done in warmer weather. Current concerns are the distance to cross, amount of traffic and turn ins to parking lots, could be reason to add a pedestrian island. Speed of traffic is another concern, currently 35 mph, to consider dropping speed to 25 mph either at that crosswalk or at Mayfield.

g. SOCIAL MEDIA UPDATE

Sue – Posted on Facebook about the 9 Mile Pathway – had a good reception already with a significant online engagement and positive feedback.

h. WORK PLAN

Reviewed last year's Work Plan and accomplishments.

Reviewed projects and ideas that could go on this year's work plan, including:
Community Survey

Walkability Master Plan – Discussed considering a professional study for walkability/complete streets, consideration with city council and possibility of joining with Farmington Hills for a combined study. Farmington Hills is planning a meeting in April already to work on this for their city. It was pointed out that Walkability Master Plan is already in the Capital Improvement Plan.

Whittaker subdivision sidewalks
McGee Hill bridge issues.

It was planned that at the next meeting Bill will lead a walk through of last year's Work Plan to review and update to create 2023 Work Plan.

6. NEW BUSINESS

a. ANY NEW CITY CONSTRUCTION PROJECTS?

Kevin Christiansen – Farm Rd closed again March through April/May for sidewalk and finish work.

- Pocket Park – Millennium Park received full funding to begin the project.

Grant and donations added up to \$180k – whole project about estimated at \$300K. Donations are still open. The rest of the funding will come from the city/DDA.

-Masonic corner – The current set up with gravel and picnic tables is temporary. Planning for this corner is still to come with funding, design and engineering in the future. The coffee shop going into the Masonic Temple is still progressing.

-Maxfield Training Center – ongoing project.

-Detroit Eatz site – new owner considering making a Big Boy drive thru/small dining room location similar to the one in Southfield on Telegraph Rd.

-Legion hall – a concept has been put before the DDA and Planning Commission for condo units by the owner of the Orchards Phase 2. Project seems to be moving forward.

-Paramount Healthcare, NBD Bank – interest in making into a drive-thru coffee shop, possibly a Bigby

-Kyma Grill is getting close to opening, possibly in a week.

-Shell gas station has special land use approval to start reconstruction of retaining walls, which are starting to list. Plans for removing the car wash, pushing back and expanding the building to include a chicken restaurant and more gas pumps.

-Castle Dental is still seeking interest for tenants for new mixed use building with businesses on the 1st floor, residential 2nd and 3rd floor.

b. ANY NEW TARGET AREAS?

Chris – discussed M5

7. PUBLIC COMMENT - None

8. COMMITTEE MEMBER COMMENT

Sue – Thanks to Tim and Brent for presenting to City Council.

Kevin Christiansen shared about recent State of the City presentation at the Hawk, including the Farmington and Farmington Hills mayors and the president of Corewell Health. The mayor mentioned the Pathways Committee in a presentation to local businesses at the meeting. Some video from the presentation is expected to soon be posted on the city website.

9. ADJOURNMENT Sue moved to adjourn and Maria supported at 8:44 pm.

Next meeting: APRIL 12, 2023

FARMINGTON PLANNING COMMISSION PROCEEDINGS
23600 Liberty Street
Farmington, Michigan
March 13, 2023

Vice Chairperson Perrot called the meeting to order in Council Chambers, 23600 Liberty Street, Farmington, Michigan, at 7:00 p.m. on Monday, March 13, 2022.

ROLL CALL

Present: Crutcher, Kmetzo, Perrot, Westendorf, Waun
Absent: Majoros, Mantey
A quorum of the Commission was present.

OTHER OFFICIALS PRESENT: Director Kevin Christiansen; Recording Secretary Bonnie Murphy, Brian Belesky, Director of Media Specialist,

APPROVAL OF AGENDA

MOTION by Crutcher, seconded by Waun, to approve the agenda.
Motion carried, all ayes.

APPROVAL OF ITEMS ON CONSENT AGENDA

A. February 13, 2023 Minutes

MOTION by Waun, seconded by Crutcher, to approve the items on Consent Agenda.
Motion carried, all ayes.

PUBLIC HEARING – 2024 – 2029 CAPITAL IMPROVEMENT PROGRAM

Vice Chairperson Perrot introduced this item and turned it over to staff.

Director Christiansen stated this item is a public hearing for the 2024-2029 Capital Improvement Program. The City has been working on the 2024-2029 Capital Improvement Program. The Capital Improvement Steering Committee and City staff have been working diligently on updating the program to incorporate into the City Master Plan and are requesting the Planning Commission to hold the Public Hearing this evening. At the February 13th Planning Commission meeting you scheduled the Public Hearing for the Capital Improvement Program 2024-2029 for the March 13, 2023 Planning Commission meeting and that's this evening. Public Notice was published and the draft 2024-2029 Capital Improvement Program is attached with this staff report and packets for this evening for your review.

I will go then, Mr. Chairman, to the Draft Plan, the next item in your packet is the Notice of Public Hearing, so this Notice was published as is required in accordance with the State Planning and Zoning Enabling Act that the Public Hearing for the Capital Improvement

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Program which is to be required by the Planning Commission was scheduled and this is Notice reflective of that, so the Notice then was published and you can see the Notice in the published state in the Oakland Press.

If we scroll down we will then go ahead and orient the Draft 2024-2029 Capital Improvement Program for the City of Farmington. And as you've done in preceding years, you have appointed a Steering Committee member from the Planning Commission, your appointment was Mr. Majoros who then worked with the Committee over a number of months putting together this draft. The draft has a number of elements which are required here in the Table of Contents you'll see the various sections of the Draft plan, you'll see that there is a reference to the Committee, there is a resolution which you are required to approve, there is a transmittal letter then of that resolution, the document itself has an introduction, an executive summary. The Capital Improvement Program is broken into categories, buildings and grounds, drain systems, land acquisition and redevelopment, parking lots, recreation and culture, roads, sidewalks and streetscapes, vehicles and equipment, water and sewer systems. There's also then an appendix which is a schedule of the identified Capital Improvement projects.

If we continue into the document as I mentioned, Planning Commission is reflected here, this is your document by State Statute, part of the City Master Plan, the Steering Committee is reflected here as well as well as City staff. This is a copy of the resolution which is the same as the resolution that you have considered and acted on and approved for the Capital Improvement Program in previous years. This is a transmittal letter that then will be published if you are supportive of this draft and approve this draft it will move forward to City Council and it becomes an official document for the City.

Just quickly, Mr. Chairman, if I might. What is a Capital Improvement Program and this is for your edification and for those that are interested. A Capital Improvement Program is a short term plan for identifying and categorizing large and/or very expensive projects. Like a household's budget plan for big ticket items, a CIP is a City's plan to find funding for projects that cannot be accomplished in one year. A Capital Improvement for the City's purposes here, is an improvement that is at least one of the following: a purchase or an improvement of a facility system, infrastructure or piece of equipment that costs \$10,000 or more with an expected service life of more than one year. It's a nonrecurring expenditure, there's a study that leads to such purchases. So that's pretty much the basics, the overview. It is not a budget, it does assist City Council and the City Administration by having a comprehensive list of projects that need to be accomplished. This list helps prioritize and plan for the budget year after year. A CIP cannot spend funds on projects, rather its purpose is to examine each one of the projects in detail and determine estimated costs, timelines and funding sources for the project. By creating a CIP as I indicated, state law, the Michigan Planning Enabling Act, Act 33 of 2008, requires that this instrument, this tool, be considered an approved, it's part of the City Master Plan

and the responsibility of the Planning Commission. The benefits of the Capital Improvement Program, there are many benefits in creating a CIP because a CIP is a list of all projects the City has identified and enables proper planning in a logical manner. A well executed CIP Program has many benefits including calling attention to community deficiencies and providing a means to correct them, identifying long term and short term expenditures which greatly improves the budgeting process and efficiency, and enhances the ability to secure grants reducing the taxpayer's burden, increasing the likelihood of departmental/intergovernmental cooperation, improving continuity and reducing costs and encouraging efficient governance.

So, there's an Executive Summary. The Executive Summary is a pie chart here and is quick view identifies those categories that I mentioned earlier that are a part of in this case, part of the 2024-2029 six-year Capital Improvement Program for the City that require and/or need funding. And you'll see in this pie chart those categories. If you'll look at the quick view you'll see that within the Capital Improvement Program for 2024-2029 there are a total of 104 projects that have been identified for a total value of \$47,621,097. The projects by year are broken down in terms of their financial requirements and you can see that here in the Quick View.

So if we were to go in the rest of the document beyond the Executive Summary here, again, bar chart, project costs and you can see this in terms of amounts and projects themselves, you'll see just a breakdown a little bit of significant projects that have been added in this CIP and ones that have been completed as of the last CIP, again, these estimates, completions are estimated through June 30, 2023.

So, the program summary here quickly, again, the different projects, the City has looked at and utilized many of the tools that you as a Commission have helped put together. The City of Farmington Master Plan 2020, the Recreation Master Plan 2016, Farmington Vision Plan 2013, Downtown Area Plan 2015, the Grand River Corridor Vision Plan 2013, which is now updated to 2022, the Orchard Lake and Ten Mile Roads intersection redesign analysis 2015, the Rouge River Nature Trail Project 2016 and the Downtown Master Plan 2017, so all of these tools are folded into consideration of these projects. The projects here in this document represent the vision of the community as reflected in these tools, in these plans, they all have to work together hand in hand. So, you could consider these plans to be the guides for the direction of the community and you can consider the Capital Improvement Program to really be the implementation tool as part of those plans.

With that, Mr. Chairman, I will turn this back over to you for questions that you or the Commission may have. The action this evening is the Public Hearing that's required and

has been Noticed, to hold that Public Hearing as required and then to consider action on the 2024-2029 Capital Improvement Program and that action can be whatever the

Planning Commission chooses. If you choose to support this draft it would be an action to approve the 2024-2029 Capital Improvement Program for the City of Farmington as presented, this draft, and to forward it on to City Council for their review and their consideration.

Vice Chairperson Perrot thanked Christiansen for his review and opened the floor for questions from the Commissioners.

Hearing none, on a Motion by Waun, supported by Crutcher, to open the Public Hearing. Motion carried, all ayes.

(Public Hearing opened at 7:15 p.m.)

PUBLIC HEARING

No public being present, or comments heard, on a motion by Kmetzo, supported by Crutcher, to move to close the Public hearing. Motion carried, all ayes.

(Public Hearing closed at 7:15 p.m.)

Vice Chairperson opened the floor for a motion from the Commissioners.

MOTION by Kmetzo, supported by Crutcher, to move to approve the 2024-2029 Capital Improvement Program Draft as presented and to forward to Farmington City Council for approval. Motion carried, all ayes.

UPDATE – CURRENT DEVELOPMENT PROJECTS

Vice Chairperson Perrot introduced this item and turned it over to staff.

Director Christiansen gave an update on the continuing development projects in the City. He stated a couple things in process and moving forward are the Farmington Road Streetscape which took a break during the winter period and the road was opened and now was closed again to complete the project which concerns certain construction elements, the west side sidewalk and the relating items with that with the infrastructure of the road and make sure that's completed in accordance with approved plans for the

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project and other finish items needs to be completed, so you have the pedestrian elements, the lighting, and landscaping and streetscape elements. It's anticipated that should take somewhere between 60 and 90 days, so probably March, April, into May. So,

hopefully, as time goes on here, and that is taking place and the weather transitions a little bit and construction season gets back into full swing, we'll see completion of the Streetscape project and then a finished brand new Farmington Road Streetscape. So, we're very excited about that and that is going on right now.

He then gave an update on ongoing projects including the enterprise park in the west lot off of Farmington Road adjacent to SIP entrance, the Castle Dental working with City and Kickstart Farmington now to be Cannelle Bakery, Avalon Studios, Maxfield Training Center, former Burger King/Detroit Eatz to be new Big Boy Restaurant with drive-thru, Legion Square Condominiums on former American Legion site, the Winery, Kyma Grill in former Panera Bread site, as well as the new Sweet Times Bakery in World Wide Center and Savvy Sliders making progress on their redevelopment.

PUBLIC COMMENT

None heard

PLANNING COMMISSION COMMENT

Vice Chairperson Perrot stated his concerns about the CIP and that it should not be considered a budget, that the subject matter of the projects are provided by experts who are full-time employees of the City and that we should rely on their expertise in making such decisions.

ADJOURNMENT

MOTION by Waun, supported by Crutcher, to adjourn the meeting.

Motion carried, all ayes.

The meeting was adjourned at 7:30 p.m.

Respectfully submitted,

Secretary

**Farmington Community Library Board of Trustees
Board Meeting and Study Session - 6:00 p.m. – February 9, 2023
Approved March 09, 2023**

Board Members Present: McClellan, Murphy, Stryd, Brown, Hahn, White

Board Members Absent: Doby

Staff Members Present: Siegrist, Zitter Masindi, Showich-Gallup, Peterson, Wrench

Staff Members Absent: None

CALL TO ORDER

The Board Meeting was called to order at 6:07 by President Ernie McClellan.

APPROVAL OF AGENDA

MOTION by Murphy to approve the Agenda for the February 9, 2023 Board meeting was supported by Brown.

Vote: Aye: All in favor (6-0)

Opposed: None

Motion passed.

PUBLIC COMMENT

Former President Duron-Willner (term ending) is glad to have returned civility to board-staff interaction. She will be working to bring about millage renewal.

OATH OF OFFICE was administered to Ernie McClellan and Jim White.

APPROVAL OF MINUTES

MOTION by White to approve the Minutes of the Regular Board Meeting held on January 19, 2023, was supported by Stryd.

Vote: Aye: All in favor

Opposed: None

Motion passed.

SPACE UTILIZATION

MCD Architects (formerly Merritt-Cieslak) presented findings of study to board. Final report still in works.

TREASURER'S REPORT

MOTION by Brown that the Board of Trustees approve January expenditures totaling \$376,278.68 was supported by White.

Vote: Aye: All in favor

Opposed: None

Motion passed.

MOTION by Brown that the Board of Trustees receive and file January financial reports was supported by Stryd.

Vote: Aye: All in favor

Opposed: None

Motion passed.

FRIENDS' REPORT (S. Charlebois)

- 2022 was 2nd most successful year on record for Friends. Marketing effort helped.
- Friends have \$128,000 in accounts right now.
- The Gala is scheduled for June 2.

(White leaves meeting)

LIBRARY DIRECTOR'S REPORT (K. Siegrist)

- Library received large gift of about \$190,000.
- FCL is pursuing Bosch Grant again to cover Steam Programming, Seed Library, Library of Things, renewal of Udemy, and charging cycle kiosks.
- Library will use temporary staffing company to fill custodian position.

- **Marketing Update** (S. Zitter Masindi)

(White returns to meeting)

- Increase number of FCL cardholders
- Expand library content creation
 - Needed: part-time digital content creator position
- Ease of access to library information, digitally and in physical environment
- **Facilities Update** (D. Wrench)
 - Work continues on fire curtain wall project.
 - Carpeting needed for stairs to Children's at Twelve Mile.
 - Chiller unit work at Twelve Mile is done. The first building automation system has been installed. D. Wrench wants to install system at Liberty Street.
 - D. Wrench is working to solve high room temperature in Quiet Study Room.
 - HVAC in Maintenance Office needs replacing.
 - D. Wrench wants monitoring system for fire alarm at Liberty Street, rather than relying on proximity to fire station.
 - D. Wrench is investigating electronic signs for outdoors.
 - Food Truck Tuesday - FCL is navigating permit process.

SUBCOMMITTEES

Strategic Planning (M. Stryd)

No report

Personnel (E. McClellan)

- Non Harassment policy is ready for board consideration
- Work continues on job descriptions

UNFINISHED BUSINESS

MOTION by Stryd that the Board of Trustees approve Non Harassment Policy was supported by Brown. Motion withdrawn.

NEW BUSINESS

Replacement of Officers

Ernie McClellan is president of the board
Megan Stryd nominated (by Murphy) for vice-president, wins by acclamation.
Board will hold officer elections in June.

CORRESPONDENCE

None

ADJOURNMENT

MOTION by Murphy to adjourn the Board Meeting was supported by Brown.

Vote: Aye: McClellan, Stryd, Brown, Murphy, White

Opposed: Hahn

Motion passed.

The Board meeting was adjourned by President McClellan. The next meeting of the Library Board is scheduled for Thursday, March 9 at 6:00 pm.

Respectfully Submitted,

Jim White, Secretary
Library Board of Trustees

An Evening of Stand-Up Comedy on Feb 11 is sold out. Dames Brown on Feb 18 and Three Men and a Tenor on Feb 25 are coming soon. Love Mural project may be coming. Pottery Throw-Down is coming March 10th for the Arts Commission.

PUBLIC ART COMMITTEE REPORT

Commissioner Hadfield would like to move sculptor Ken Thompson's works from Riley Park to The Hawk when they are removed from Riley Park. New sculptures from the same artist are coming to Riley Park soon. Commissioner Perko shared information about the Pocket Park coming to downtown Farmington.

COMMISSION FOCUSED 2023 PROJECTS

Farmington City Hall Art

Chair Ferencz and Councilwoman Balk will reach out to the Farmington City Manager to re-engage him in this project. Commissioner Schwartz would like to participate in this project.

Tree Sculpture Update

No new updates. Commissioner Hadfield would like to explore what remains in storage this spring. The subcommittee will discuss signage.

Mary Brooks Exhibit

Fire sprinklers may make the display cases unusable for this purpose. Chair Ferencz will explore a digital presentation of Brooks' work with a few printed versions and a write-up. The originals are in safe storage at Artpack.

Art Awards

Discussion regarding the return of the Arts Awards in some form. Rachel Timlin suggested that October would be a good choice as it is Arts and Humanities Month. Commissioners discussed how we might reconfigure the awards and process of recognition.

MOTION BY Commissioner Janoch WITH SUPPORT BY Commissioner Perko

To bring back the Art Awards in some form for October 2023 for Arts and Humanities Month.

MOTION CARRIED 12-0-0

Commissioner McDermott suggested that we form a subcommittee to discuss the form of the return of the art awards: Commissioners Mason, Hadfield, Ferencz, Deason, Janoch and McDermott volunteered for this committee.

COMMISSIONERS' COMMENTS

Chair Ferencz gave an update on the Holiday party and reported that a great time was had by all.

Commissioner Schwartz distributed a flyer about a "Free Little Art Gallery" project that she is interested in pursuing. Commissioners discussed potential locations.

Commissioner McDermott shared that she is traveling to Jamaica for a community service project to work with Kindergarteners in STEAM projects.

Commissioner Dutka shared an update about his project to save the Alfred Noble Library in Livonia. He asked those who were interested to join the group's Facebook page for more information and share with your networks.

Commissioner Janoch gave an update on the Farmington Player's Barn event that she attended and shared that they acknowledged the contributions of the city, city manager, cultural arts supervisor, and arts commission during their presentation. She noted that they made a point of acknowledging a commendation from the arts commission and we should consider continuing to give those commendations to groups and organizations as is warranted.

Commissioner Hadfield shared that he is enjoying the Adult Improv/Acting Class with fellow commissioners.

Commissioner Carleton requested a standing agenda item for a Cultural Arts report from Farmington. Commissioner Carleton also requested that we consider setting aside funding for a professional development retreat for the Cultural Arts Division and a representative from the commission.

Commissioner Blau shared an update about her students and games they developed to support their studies.

LIAISON COMMENTS

Councilwoman Balk attended a student art program and reception on MLK day with Councilwoman Boleware. She also enjoyed the Commission's holiday party.

NEXT MEETING DATE: MARCH 9, 2023

ADJOURNMENT

Adjourned by: Lesa Ferencz Time: 8:41 PM

Minutes drafted by: Lindsay Janoch

MINUTES
FARMINGTON/FARMINGTON HILLS
COMMISSION ON CHILDREN, YOUTH and FAMILIES
March 2, 2023, 6:00pm
Community Room, Farmington Hills City Hall,
31555 W. Eleven Mile Rd., Farmington Hills, MI. 48336

1) Call to Order 6:00 pm.

Meeting was called to order by Sharon Snodgrass at 6:10 p.m.

Members Present: Tammy Luty, Sharon Snodgrass, Jordan Scrimger, Ed Cherkinsky

Members Absent: Marie Sarnacki, Colleen Coogan, Brian Spitsbergen, Adam Whitfield, Jeff Boyle, Rod Wallace

Others Present: Alisa Valden, Matthew Gale, Marla Parker, Kristel Sexton, Mary Newlin, Angie Smith, Pat Spelman, Dan Rodriluez

2) Approval of Agenda

Ed Cherkinsky approved the agenda, Jordan Scrimger seconded, and motion carried unanimously.

3) Approval of February 2, 2023 Minutes

Ed Cherkinsky approved the minutes, and Jordan Scrimger seconded, motion carried unanimously.

4) Youth Division Update

Matt informed us that the afterschool program has about 120 students in the program at this time. He said that they are dealing with a lot of mental health and social emotional behaviors in the program. We had a long discussion on this and would there be a possibility of a social worker for the after-school program. The discussion included conversations about how community members in the post pandemic world are struggling of all ages. Angie Smith informed that the schools have ESSR Covid funds, and they are looking at possibly using some of this funding for social workers at each building. If the behaviors and mental health issues can be addressed in the school setting it would benefit the after-school program. The city doesn't currently have a social worker but it has been discussed as something our city might be able to use that could do follow up after a police intervention in some situations. It was discussed that the commission fall event might need to be something around mental health due to the discussion that we had.

5) Issues Committee Update

Jordan gave the update. We have put the new member procedures we drafted on our commission drive for the procedure of being a future commission member. If you have any questions or feedback let Jordan know. Career Night is being worked on. The flyer for the event is finalized and color copies of the flyer were distributed at the meeting to be shared. We will do our best to share through many networks and local areas as well as our Farmington/Farmington Hills community. Matt will look for leftover supplies from last year's event folders and supplies. So, we can determine what we have and what we will need to purchase for this year. We also hope to have the commission member name tags in by this event to help with community members knowing who to ask questions to at the event as we will no longer have an opening ceremony.

6) Communications Update

We recently discovered that the City of Farmington had an old description for our commission. Sharon will reach out with the city to get this updated to be the same as City of Farmington Hills, which is the correct description.

7) Volunteer Recognition Program

After discussions with the city manager office, we can do the volunteer recognition program on May 8th with the FH city council meeting. We discussed the tasks that need to be done to make this event happen. Award nominations will be open and can be submitted from March 6 – April 7th. Online submissions will go into a google form and paper copies will be mailed to Matt's office. After the deadline the team will meet to review the nominations and pick a winner and we will complete the process of ordering certificates/plaques and food for the event.

8) New Business and Announcements

Pat Spelman – The police department was able to partner with the FH department to put all staff through crisis intervention training and active shooter training. They have hired two new officers as well.

Dan Rodriluez – The training that Pat mentioned was able to be done due to a grant that Samantha Steckloff was able to secure. The FH department was the first in the state to get all officers trained in this training. Currently they are fully staffed but will be hiring as some employees are considering retirement in the near future.

Kristel Sexton – Kristel mentioned a couple of upcoming programs that might be good for youth and families in our community. March 15th they are doing a parent/teen workshop on school habits, helping teens stress less and this is open to families with students in grades 6 – 12. Healthy U which will have sessions on credit cards, credit scores and financial topics in April. They have also noticed more social emotional issues and are working on extra training of library staff to help them as they face some of these issues.

Angie Smith – The district just completed Black History Month programs in many of the buildings. There have been some discussions from parents about having metal detectors in the school buildings. March is reading month just started and many members of the community are

going out and being guest speakers during March. On March 14th there is a community dialogue with the community and the BOE regarding social media. Grades and test scores in the schools are down and are being looked at as well as mental health issues regarding suicide and bullying. A discussion was had around discussions in the community about books being banned in the school, no books have been banned.

Mary Newlin – They have just hired a new public relations person and Diversity Equity and Inclusion staff member in the city. The city of FH will also be celebrating their 50th anniversary this summer.

Tammy Luty – Was at Heritage Park and asked some members walking if they had seen the Kindness Rock Garden, based on this feedback it seems we might need a sign at the entrance to the brick walkway about the rock garden. The Farmer’s Market has asked us about doing a rock painting event at the market again this year. We discussed possible dates and will check to see which one works. Nominations for the new members of the commission are still with the city manager’s office, hope to have an update by the next meeting.

10) Public Comments

None

11) Adjournment

7:30 pm.

Jordan Scrimger motioned to adjourn, and Tammy Luty seconded, motion carried unanimously.

All future meetings will start at 6 p.m. in the Community Room, Farmington Hills City Hall,

April 6, 2023

May 4, 2023

June 1, 2023

September 7, 2023

October 5, 2023

November 2, 2023

Minutes drafted by: Secretary Tammy Luty



Special Council Meeting
6:00 p.m., Monday, March 20, 2023
Council Chambers
23600 Liberty Street
Farmington, MI 48335

DRAFT

SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on March 20, 2023 in Farmington City Hall, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:00 p.m. by Mayor Sara Bowman.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Johnna Balk	Councilmember	Present	
Sara Bowman	Mayor	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

City Clerk Mullison
City Manager Murphy

2. APPROVAL OF AGENDA

Move to approve the agenda as presented.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Balk, Councilmember
SECONDER:	Taylor, Councilmember

3. PUBLIC COMMENT

No public comment was heard.

4. BOARD AND COMMISSION INTERVIEWS

- A. 6:00 p.m.: Janay Scott Hill: Commission on Health**
- B. 6:15 p.m.: Heather Lyon: Downtown Development Authority**
- C. 6:30 p.m.: Joe Kallie: Zoning Board of Appeals**
- D. 6:45 p.m.: James McLaughlan: Downtown Development Authority**

Council interviewed four candidates for four open positions on City Boards and Commissions. Appointments will be considered at the following Regular meeting.

5. PUBLIC COMMENT

No public comment was heard.

6. OTHER BUSINESS

City Manager Murphy requested ratification for purchase of eight laptop computers intended for Council, City Manager, Code Enforcement Officer, and Director of Public Safety.

Move to ratify payment to Farmington Hills for 8 laptop computers in the amount of \$11,374.29.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember
AYES:	Balk, Bowman, LaRussa Schneemann, Taylor

Bowman apologized for a miscommunication about an upcoming meeting.

7. COUNCIL COMMENT

No Council comments were heard.

8. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	Balk, Councilmember

The meeting adjourned at 7:00 pm.

Sara Bowman, Mayor

Mary J. Mullison, City Clerk

Approval Date:



Regular City Council Meeting
7:00 p.m., Monday, March 20, 2023
Council Chambers
23600 Liberty Street
Farmington, MI 48335

DRAFT

REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on March 20, 2023 at Farmington City Hall, 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:05 p.m. by Mayor Bowman.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Johnna Balk	Councilmember	Present	
Sara Bowman	Mayor	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

Superintendent Eudy
Director Houhanisin
City Clerk Mullison
City Manager Murphy
City Attorney Schultz

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT

Keith Ciaramitaro, 31999 Rocky Crest, Farmington Hills, gave Council the March Tip of the Month from the Farmington Area Emergency Preparedness Commission.

Sarah Davies, 23120 Violet, thanked Council for considering approval of the Great Farmington Cleanup, scheduled for April 29, 2023. She went on to announce several other upcoming activities planned by the Beautification Committee.

4. APPROVAL OF ITEMS ON CONSENT AGENDA

- A. Accept City of Farmington Board and Commission Minutes
- B. City of Farmington Minutes
 - a. February 6, 2023 Regular
 - b. February 21, 2023 Special
 - c. February 21, 2023 Regular
 - d. March 6, 2023 Regular
- C. Farmington Monthly Payments Report
- D. Farmington Quarterly Financial Report - Court
- E. Farmington Quarterly Investment Report
- F. Farmington Quarterly Financial Report
- G. Third Quarter Building Report
- H. Special Event: Community Patriotic Event (Memorial Day Parade)
- I. Special Event: Great Farmington Cleanup

Move to approve the consent agenda as presented.

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	Balk, Councilmember
SECONDER:	LaRussa, Mayor Pro Tem

5. APPROVAL OF REGULAR AGENDA

Move to approve the regular agenda as presented.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Balk, Councilmember
SECONDER:	Taylor, Councilmember

6. NEW BUSINESS

A. Consideration to Adopt Resolution Recommending Approval of Redevelopment Liquor License for Taques Bar and Grill, LLC

Jeffrey Schroeder of Taques Bar and Grill spoke to Council about his request and answered questions about his new venture. Materials have been received in support of the issuance of a Redevelopment Liquor License to Taques Bar and Grill, LLC, 32758 Grand River Ave., available under Public Act 501 of 2006. The proposed project meets all objectives to qualify for the license. Further inspections and background checks are pending, and plans are being made to receive site plan approval through the Planning Commission for the proposed outdoor seating area improvements.

Move to approve resolution authorizing a new Class C and SDM Redevelopment Liquor License with Sunday Sales Permit and Outdoor Service Permit, Dance Permit and Entertainment Permit for Taques Bar and Grill, LLC, 32758 Grand River Ave. and further move to approve resolution authorizing submittal of documentation for a Redevelopment Liquor License for Taques Bar and Grill, LLC, 32758 Grand River Ave.**

**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Balk, Councilmember
AYES:	LaRussa, Schneemann, Taylor, Balk, Bowman

B. Consideration to Authorize Submittal of Documentation for Redevelopment Liquor License for Taques Bar and Grill, LLC, 32758 Grand River Avenue

Move to authorize city staff to submit documentation for a Redevelopment Liquor License for Taques Bar and Grill, LLC, 32758 Grand River Avenue.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember
AYES:	Schneemann, Taylor, Balk, Bowman, LaRussa

C. Consideration to Adopt Employer Resolution Establishing Uniform Transfer Provision

As a result of new CODA IRS rules and updated transfer rules put into place by MERS, an Employer Resolution Establishing Uniform Transfer Provisions is now required for employees to be transferred from one division to another going forward. This resolution does not impact the cost of the pension plan to the City.

Move to adopt Employer Resolution Establishing Uniform Transfer Provision as required by the Municipal Employees' Retirement System of Michigan ("MERS").**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor , Councilmember
SECONDER:	Balk, Councilmember
AYES:	Taylor, Balk, Bowman, LaRussa, Schneemann

D. Consideration of Resolution to Participate in the National Opioid Litigation Settlements

City Manager Murphy informed Council that Farmington is eligible to participate in the National Opioid Litigation settlement through the state. Any funds received from the settlements must be spent on opioid remediation, which is defined in the settlement agreements. However, if a majority of governments that sued the companies do not accept the settlement, the proposed deal will fail, and litigation will continue. City administration is recommending participation in the settlements, understanding that the likelihood of the City filing its own claims against the defendants is low.

Move to approve the Resolution to participate in the National Opioid Litigation settlements with CVS, Walmart, Teva and Allergan agreeing to the terms of the settlements and the release of claims against the companies named in the litigation, and authorizing the City Manager to take such further action as is necessary to receive the settlement funds.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Balk , Councilmember
SECONDER:	LaRussa, Mayor Pro Tem
AYES:	Balk, Bowman, LaRussa, Schneemann, Taylor

E. Nine Mile Retention Flow Meter Replacement Update

Superintendent Eudy stated that Oakland County Water Resource Commission (OCWRC) has provided final documents for the Flow Meter Replacement originally approved amount of \$21,300 by City Council November 15, 2021. The actual cost for the replacement is \$24,295.54 or \$2,995.54 over the estimated replacement cost. Items that contributed to the overage are the replacement flow meter was \$2,500 over the estimated cost, OCWRC equipment & labor was \$3,200 over the estimated expense. He also indicated that the Retention Basin Electrical System Analysis (Megger) estimate is \$27,000 under the budget allocation this fiscal year.

Move to ratify payment to Oakland County Water Resource Commission to replace the inlet flow meter at the Farmington Retention Basin in the amount of \$24,295.54.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Balk, Councilmember
AYES:	Bowman, LaRussa, Schneemann, Taylor, Balk

F. Street Crack Sealing/Over Band RFP

Eudy gave an overview of the 4-year rotating pavement crack sealing/over band schedule for major and local street within the community and requested approval to award the contract for the work to be done.

Move to award Fiscal Year 2024 Annual Crack Sealing/Over Band contract to Wolverine Sealcoating per the RFP pending City Council approval of the Fiscal Year 2024 budget and allow City Administration to execute the contract in the amount of \$45,000, subject to any minor amendments to the final form that the City Manager’s office or City Attorney’s office may deem appropriate.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember
AYES:	LaRussa, Schneemann, Taylor, Balk, Bowman

G. Proposal from OHM to Perform Services to Comply with National Environmental Policy Act (NEPA)

In accordance with the City receiving the Community Project Funding (CPF) grant through the U.S. Dept. of Housing and Urban Development (HUD), the City is now subject to requirements under the National Environmental Policy Act (NEPA). OHM’s proposal includes a scope of services to meet the requirements necessary for project submission to NEPA along with an outlined schedule, fees, and assumptions. The required services OHM has included in the proposal are a Native Mussel Survey, Wetland Delineation, Threatened & Endangered Species Survey, and NEPA submittal assistance. This step in the process of securing the grant is also necessary for the project Joint Permit Application (JPA) submission to EGLE which will be required at a later date.

Bowman asked where this money was coming from, and Austin Downie of OHM said that OHM is still looking for possible reimbursement options for this expense. LaRussa suggested that this expense might be an appropriate one for the City’s Spark grant submission and Downie stated that this contract amount is for a worst-case scenario. In response to a question by Schneemann, Murphy said that no project has been designed yet but that this scope of services proposal will position the City well to plan the project. Schneemann indicated that he was reluctant to approve the agreement without a timeline or other assurances.

Move to approve the proposed agreement from OHM to provide services to satisfy National Environmental Policy Act (NEPA).**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	LaRussa, Mayor Pro Tem
AYES:	Schneemann, Taylor, Balk, Bowman, LaRussa

H. Board and Commission Appointment: DDA, Heather Lyon

There are two open positions on the DDA Board. The opening being considered is a partial term that is open due to a board resignation and is required to be filled by a downtown merchant or commercial property owner. Heather Lyon was interviewed by City Council at its earlier Special Meeting.

Move to appoint Heather Lyon to the Farmington Downtown Development Authority Board of Directors to a term ending February 28, 2024.**

RESULT: APPROVED [UNANIMOUS]
MOVER: Balk, Councilmember
SECONDER: LaRussa, Mayor Pro Tem

I. Board and Commission Appointment: DDA, James McLaughlan

There are currently two vacancies on the DDA Board. This is a partial term that is open due to a board resignation and is required to be filled by a downtown merchant or commercial property owner and James McLaughlan was interviewed by City Council at its earlier Special Meeting

Move to appoint James McLaughlan to the Farmington Downtown Development Authority (DDA) Board of Directors to a term ending February 28, 2024.**

RESULT: APPROVED [UNANIMOUS]
MOVER: Taylor, Councilmember
SECONDER: LaRussa, Mayor Pro Tem

J. Board and Commission Appointment: ZBA alternate, Joe Kallie

Joe Kallie was interviewed by City Council at its earlier Special Meeting.

Move appoint Joe Kallie as an alternate to the Farmington Zoning Board of Appeals for a term ending June 30, 2025.**

RESULT: APPROVED [UNANIMOUS]
MOVER: Balk, Councilmember
SECONDER: Taylor, Councilmember

K. Board and Commission Appointment: Commission on Community Health, Janay Marie Scott Hill

Janay Marie Scott Hill was interviewed by City Council at its earlier Special Meeting.

Move to appoint Janay Marie Scott Hill to the Farmington/Farmington Hills Commission on Community Health for a term ending December 31, 2024.**

RESULT: APPROVED [UNANIMOUS]
MOVER: Taylor, Councilmember
SECONDER: Balk, Councilmember

L. Consideration to Approve Third Amendment to Agreement to Purchase and Develop Property—Maxfield Training Center/Robertson Bros

City Attorney Schultz explained that the City signed the Purchase Agreement with Robertson Bros for the sale and development of the Maxfield Training Center and two residential parcels effective August 31, 2021. There have been two amendments to the Agreement so far, both extending dates for various actions required under the Agreement. The Agreement called for the PUD to be approved by City Council by December 2022. That date obviously passed. The next relevant date in the Agreement is March 24, 2023, which is the date by which all aspects of the development are to be completed and the parties ready to close. That date is also no longer achievable. The proposed Third Amendment does two things: extends the date for the Developer to receive PUD approval from the City Council to May 24, 2023, and also extends the final, must “close” date for the sale of the property to September 24, 2023. Given the time invested in the project by the City so far and the project’s current status, City Administration recommended approval of the Third Amendment.

Tim Loughrin of Robertson Brothers answered questions from Council about their schedule after this extension, the interim date being requested, and whether the proposed deadlines can actually be met.

LaRussa wanted more information and assurances on whether the Third Amendment will be last extension and stated that he wants more reporting and transparency from administration and consultants. Schultz agreed to report more to Council as the project moves forward.

Schneemann wanted assurances that the City and Developers can meet this aggressive schedule and that it is realistic. He requested that Council be informed if anything slows down the process.

Bowman asked what requests beyond the RFP that Robertson Brothers are dealing with but are not getting. Loughrin said that some of the off-site items that have come up were School Street, Thomas Street, and whether the Church lot should be resurfaced. He indicated that they were happy with the way the pedestrian promenade had turned out, but that had increased in scope also. Bowman requested more updates from Administration about the progress of this project.

Schneemann reported that Robertson Brothers had been back to the DDA Design Committee for changes in the façade and that he and LaRussa had met with DTE on the property site to look at the possibility of having the electrical undergrounded for this project.

Move to approve the proposed Third Amendment to Agreement to Purchase and Develop Property and authorize the City Manager and City Attorney to finalize the document with any final minor amendments, to be signed by the Mayor and City Clerk.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	Balk, Councilmember
AYES:	Taylor, Balk, Bowman, LaRussa, Schneemann

7. PUBLIC COMMENT

No public comment was heard.

8. CITY COUNCIL COMMENT

Balk expressed her pleasure with the great number of interviews that were conducted this evening. She said that it was encouraging to see such an array of talent and that she was really excited to see the interest from the residents willing to step up.

9. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Balk, Councilmember
SECONDER:	Taylor, Councilmember

Meeting adjourned 8:21 p.m.

Sara Bowman, Mayor

Mary J. Mullison, City Clerk

Approval Date:

******To view approved documents, please see the Agenda Packet link that is relevant to this meeting at <http://farmgov.com/City-Services/Government/Agendas-and-Minutes/City-Council.aspx> or contact the City Clerk.



Special Council Meeting
6:00 pm, Wednesday, March 22, 2023
Council Chambers
23600 Liberty Street
Farmington, MI 48335

DRAFT

SPECIAL JOINT CITY COUNCIL AND DDA BOARD MEETING MINUTES

A special meeting of the Farmington City Council and Downtown Development Authority Board was held on March 22, 2023 in Farmington City Hall, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:01 p.m. by Mayor Sara Bowman.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Johnna Balk	Councilmember	Present	
Sara Bowman	Mayor	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

DDA Board Members Present

Sara Bowman
Todd Craft
Chris Halas
Heather Lyon
James McLaughlan
Thomas Pascaris
Claire Perko

DDA Board Members Absent

Linda Deskins
Donovan Singleton

Others Present

DDA Executive Director Knight
City Clerk Mullison
City Manager Murphy
City Attorney Saarela
Director Weber

2. APPROVAL OF AGENDA

Move to approve the agenda as presented.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Balk, Councilmember
SECONDER:	Taylor, Councilmember

3. AMENDMENT TO CONSTRUCTION OVERSIGHT SERVICES FROM OHM

Matt Parks, of OHM Advisors (OHM) explained that OHM has been administering the Farmington Road Streetscape project since it began last summer. This project is funded with federal Transportation Alternative Program (TAP) grant monies and requires an elevated level of service in terms of testing, inspection, and overall administration compared to local jobs. The original proposal provided assumed all construction would be completed in late 2022, which was not the case. OHM has provided a revised hourly not-to-exceed budget for the remaining proposed work noted in the proposed attached agreement.

Discussion centered around faulting MDOT for the extension of the schedule and sending a request for reimbursement, spreading the “pain” of the cost with the contractor and city engineers, and responsibilities for the overage. Saarela suggested looking at the agreement with MDOT to see if there is a clause to claim or recover some cost and said that she would look into how other municipalities are handling delays with MDOT. LaRussa asked Parks to put a letter together for LaRussa’s attendance at the MML Transportation committee on Friday.

Bowman noted that grants and federal funding always come with strings and she wanted to be clear that the City legal advisors were only responsible for a letter and some research and would come back to this group before any litigation or other expense was contemplated.

Move to approve amended proposal for construction engineering services for an amount not to exceed \$144,600 to be split evenly between the City and the DDA.**

RESULT:	APPROVED [4-1]
MOVER:	Schneemann, Councilmember
SECONDER:	Balk, Councilmember
AYES:	Taylor, Balk, Bowman, Schneemann
NAYS:	LaRussa

Move to approve amended proposal for construction engineering services for an amount not to exceed \$144,600 to be split evenly between the DDA and the City.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Halas, DDA Boardmember
SECONDER:	Perko, DDA Boardmember
AYES:	Bowman, Craft, Halas, Lyon, McLaughlan, Pascaris, Perko
ABSENT:	Deskins, Singleton

4. OTHER BUSINESS

No other business was heard.

5. PUBLIC COMMENT

No public comment was heard.

6. BOARD & COUNCIL COMMENT

Balk says progress on the project was looking stunning and she appreciated the work done. She agrees that the extension of the cost stinks but thinks that collectively the DDA and Council should be proud of the project.

Bowman reminded the combined bodies that this has been 12-15 years in the making, but soon the community will forget the pain and enjoy the beauty of it. She reiterated that the community gets grant money that comes with strings that we just do not have control over and we will do our best to mitigate.

Halas agreed that it was changing the vibe and making Farmington Road walkable and how we envisioned it to be. He acknowledged that this was painful, but it was a small inconvenience in the long haul.

Craft welcomed the new DDA board members and thanked them for allowing themselves to be thrown right in the water. He wanted to think this project had always been on the radar, and is setting the tone for what needs to come next. He noted that these two bodies have worked well together in the past and that a lot of things will get done together in the future.

7. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Schneemann, DDA President
SECONDER:	Taylor, DDA Boardmember

The meeting adjourned at 6:42 pm.

Sara Bowman, Mayor

Mary Mullison, City Clerk

Approval Date:

**To view approved documents, please see the Agenda Packet link that is relevant to this meeting at <http://farmgov.com/City-Services/Government/Agendas-and-Minutes/City-Council.aspx> or contact the City Clerk.



Special Council Meeting
6:30 p.m., Wednesday, March 22, 2023
Council Chambers
23600 Liberty Street
Farmington, MI 48335

DRAFT

SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on March 22, 2023 in Farmington City Hall, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:50 p.m. by Mayor Sara Bowman.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Johnna Balk	Councilmember	Present	
Sara Bowman	Mayor	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

City Clerk Mullison
City Manager Murphy
City Attorney Saarela

2. APPROVAL OF AGENDA

Move to approve the agenda as presented.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Schneemann, Councilmember

3. PUBLIC COMMENT

No public comment was heard.

4. DISCUSS NEXT STEPS FOR GOVERNOR WARNER MANSION AND ADJACENT PROPERTY

Council reviewed the Warner Mansion Feasibility Study as produced by City Engineers OHM in June 2022. Since that study was completed, the City has acquired the church property immediately to the west of the Warner home which will allow more options to be considered for the use of the property.

Bowman suggested that there were three remaining viable alternatives for the Mansion, after eliminating both moving the building closer to the Downtown district and coming up with unspecified additional uses to the Mansion. She went through each option to gauge the interest of Council, including options for the adjacent property: Improve Facilities, Operations Agreement, Divest. Bowman proposed putting a dedicated millage to voters to decide whether or how to improve the property and to discover whether the Mansion property was a priority for residents. Options for the next-door property were to tear the building down and sell off lots; keep the building and find a use for it; or sell it to another church who has expressed interest in owning it.

Schneemann said he was strongly in favor of bringing it to the voters. Much work would need to be done to prepare that, and he feels the adjacent church property should be held until that vote is taken. Balk agreed with preparing a millage question for the ballot. She asked about selling the church property but keeping the parking lot for Mansion use. Taylor suggested selling the church to pay for the demolition of the building, sell off the lots as residential, and get the property on the tax rolls. LaRussa said that once the highest and best use for Mansion was discovered, enough property for parking needs to be available for that use. He questioned the use of a millage request for the Mansion only because repairs and upkeep of the Mansion was already included as a point in the Capital Improvement Millage of 2018. Discussion ensued as to how a repurposing of the property would be perceived as a new need, rather than as the "band aids" provided by the Capital Improvement Millage.

Council also discussed how the community values the iconic property, how a millage might also allow for other City-owned properties to be included, and whether a portion of the already-approved Capital Improvement Millage could instead be diverted to this project. Millage options were considered: a one-time assessment of a mil and a half or a half mil for 10 years for significant improvements, care, and developing a revenue model.

Council requested that research be started as to how much of a millage would be needed and the options that could be taken to the voters so that Council could move forward to the next steps for the project. Decisions that would need to be made include asking for a big fix or just including ongoing maintenance and operations costs. Council also requested the City Attorney prepare a draft of a millage proposal for them to consider.

Other potential uses of the Mansion and property were discussed.

Council indicated that they would prefer to address the adjacent former church property by moving forward with tearing the building down in preparation for whatever use may be decided upon. Murphy will bring a proposal for demolition to Council at the next meeting. Schneemann offered to bring several options to the table with estimated costs and differing levels of possibilities.

5. OTHER BUSINESS

Bowman asked whether anyone on Council had interest in heading a committee to organize a 200-year anniversary celebration for Farmington, as Farmington Hills is celebrating 50 years of existence this year. She stated that she had already told 360 Productions that Founders Fest 2024 should be a celebration of the anniversary of Farmington's founding, but if anyone else wanted something more they should start investigating possibilities. Bowman requested that Council mull it over and decide whether it feels very strongly that this sort of celebration is desired, and if so, who will take it on. She suggested that it be a dedicated committee rather than additional work for City staff.

6. COUNCIL COMMENT

In response to a question by Balk, Murphy stated that insurance claims have been made to take care of the brand-new bleachers that were destroyed by a fallen tree in Shiawassee Park.

7. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	Balk, Councilmember

The meeting adjourned at 8:06 pm.

Sara Bowman, Mayor

Mary J. Mullison, City Clerk

Approval Date:

CITY OF FARMINGTON - MONTHLY PAYMENTS REPORT

MONTH OF MARCH 2023

FUND #	FUND NAME	AMOUNT:
101	GENERAL FUND	\$ 315,204.82
202	MAJOR STREET FUND	\$ 1,347.61
203	LOCAL STREET FUND	\$ 9,041.62
285	AMERICAN RESCUE ACT	\$ 21,938.46
401	CAPITAL IMPROVEMENT MILLAGE	\$ 79,797.87
592	WATER & SEWER FUND	\$ 291,529.23
595	FARMINGTON COMMUNITY THEATER FUND	\$ 30,826.04
640	DPW EQUIPMENT REVOLVING FUND	\$ 11,375.94
701	AGENCY FUND	\$ 4,690.00
736	PUBLIC EMPLOYEE HEALTH CARE FUND	\$ 10,179.99
	TOTAL CITY PAYMENTS ISSUED:	\$ 775,931.58
136	47TH DISTRICT COURT FUND	\$ 92,500.40
243	BROWNFIELD REDEVELOP AUTHORITY	\$ 5,760.00
248	DOWNTOWN DEVELOPMENT AUTHORITY FUND	\$ 17,744.55
	TOTAL OTHER ENTITIES PAYMENTS ISSUED:	\$ 116,004.95
	TOTAL PAYMENTS ISSUED	\$ 891,936.53

A detailed Monthly Payments Report is on file in the Treasurer's Office.

CITY OF FARMINGTON - ACH PAYMENTS REPORT

MONTH OF MARCH 2023

TRANSFER FROM:	TRANSFER TO:	DESCRIPTION:	AMOUNT:
General Fund	Chase (Payroll Acct)	Direct Deposit Payroll	\$ 353,601.61
General Fund	Federal Gov't	W/H & FICA Payroll	69,465.29
General Fund	MERS	February Transfer	99,214.91
General Fund	MERS HCSP	February Transfer	5,550.39
General Fund	MERS	457 Plans - City & Dept. Head	42,006.04
General Fund	Total Administrative Services Corp.	Flexible Spending Accounts	<u>2,712.45</u>
	TOTAL CITY ACH TRANSFERS		\$ 572,550.69
Court Fund	Chase (Payroll Acct)	Direct Deposit Payroll	140,415.09
Court Fund	Federal Gov't	W/H & FICA Payroll	50,387.08
Court Fund	Total Administrative Services Corp.	Flexible Spending Accounts	2,209.50
Court Fund	ICMA	Health Savings/401 Accounts	10,354.18
Court Fund	The HSA Authority	Health Savings Account	<u>836.52</u>
	TOTAL OTHER ENTITIES ACH TRANSFERS		\$ 204,202.37



Farmington Public Safety Department

Public Safety Director Bob Houhanisin

February and March 2023 Public Safety Incidents

Structure fire

On February 6th at approximately 7:54AM Farmington Officers responded to Floral St for a reported structure fire. Officers arrived on scene to find smoke coming from the walls of the structure. Officers ensured all resident were out and began to extinguish the fire. It was later determined that the fire started due to faulty electrical wiring.

Weapons violation

On February 11th at approximately 02:00AM a Farmington officer conducted a traffic stop in the area of Grand River and Drake. The driver of the vehicle was arrested on multiple warrants, as well as not having a valid drivers license. During an inventory search of the vehicle Officers recovered a loaded stolen handgun, as well as an un registered AR15 style pistol. The case was presented to the Oakland County Prosecutors office. The Oakland County Prosecutors office issued warrants for receiving and concealing a stolen firearm, as well as CCW in a vehicle.

Larceny from auto

On February 13th, Farmington Public Safety Department responded to the 22000 block of Manning on a report of a larceny from auto. The owner of the vehicle reported that sometime overnight, an unknown suspect broke the rear, drivers side window and stole several personal items from inside the vehicle. The case was turned over to the detective bureau for further investigation.

Customer Trouble

On February 16th, at approximately 9:00 AM, Farmington Public Safety responded to the Citgo gas station located at 31233 Grand River Ave on a report of a customer trouble. Upon arrival, officers were advised that a customer accused the clerk of stealing their cell phone. A short investigation revealed that the customer accidentally left their phone inside their vehicle. The customer left the gas station without further incident.

Attempt UDAA

On February 18th, at approximately 8:00 AM, Farmington Public Safety responded to the 23000 block of Floral on a report of an attempted auto theft (UDAA). Responding officers arrived to find the rear window of the vehicle was broken and the unknown suspect attempted to steal the vehicle. The case was turned over to the Detective Bureau for further investigation.



Larceny in a Building

On February 20th at approximately 1:50 PM a resident came to the front desk of this department to report items missing from their home. The resident advised that they had contractor working in the home and that after the work was completed, they noticed jewelry missing from their bedroom. The case has been turned over to the Detective Bureau.

Possession of Cocaine

On February 24th at approximately 3:00 AM Officers took custody of an individual who had outstanding warrants out of this department. While completing the booking process the prisoner was searched. During the search officers found two baggies containing white powder on the prisoner's person. The white powder tested positive for cocaine. The case was presented to the Oakland County Prosecutors office, who authorized a warrant for possession of controlled substance.

CCW Violation:

On February 26th at approximately 01:07AM officers located an individual sleeping in their vehicle. During the investigation it was discovered that the individual was in possession of a firearm and was not licensed to carry a concealed firearm. The subject was arrested for CCW. The case was presented to the Oakland County Prosecutors office, who authorized a warrant for carrying a concealed weapon.

Uttering and Publishing

On February 28th, Farmington Public Safety Department responded to Hartford & Ratliff located at 32708 Eight Mile on a report of an uttering and publishing report involving business checks. It was reported that a business check in the amount of \$5700 was stolen from the mail, altered, and cashed at a bank located in a different state using a fraudulent name. The case was turned over to the detective bureau for further investigation.

Fraud

On March 3rd, at approximately 8:00 AM, Farmington Public Safety responded to the 36000 block of Heatherton on a report of an ID theft. The resident reported that an unknown suspect used their information to open a fraudulent account through DTE. The account resulted in a loss of approximately \$1600. The DTE account was closed, and the case was turned over to the detective bureau for further investigation.

Storm Damage and Down Wires

On March 3rd a large snow and ice storm hit the Detroit Metro area. As a result of the snow and ice, Farmington Public Safety responded to over 130 calls for service in a 24-hour period which included 37 calls for down wires, 19 calls for road hazards, and 1 odor investigation.

Disorderly Conduct

On March 6th at approximately 11:17am Farmington Officers responded to the parking lot of this department for a possible stalking complaint. Officers arrived on scene and found a woman in an irate state. It was later determined that the female was violating a court no-contact order with a protected



party involved. While officers were investigating the situation the women became aggressive and refused to follow lawful commands given by officers. The female was eventually taken into custody and issued a citation for disorderly conduct and obstructing police.

UDAA

On March 12th at approximately 04:45am officers responded to Smithfield Street for a resident reporting that their vehicle was stolen. The resident reported that the vehicles keys were left in the vehicle and was taken between the hours of 9:30pm on 3/11/2023 and 04:45am on 03/12/2023. The case has been turned over to the Detective Bureau.

Customer Trouble

On March 18th, at approximately 11:45 PM, Farmington Public safety responded to 1-UP bar located at 33316 Grand River on a report of a customer trouble. Investigation revealed that several customers entered the location with personal alcohol and began causing a disturbance. The customers were asked to leave by staff; however, they attempted to leave prior to paying their tab. Staff then informed the customers that police were called. Upon arrival, officers were advised that the customers paid their tab, and all agreed to leave without further incident.

Crime Part	Crime Category	Mar-2023	Feb-2023	Percent Change	Mar-2022	Percent Change	YTD 2023	YTD 2022	Percent Change
A	ASSAULT - AGGRAVATED	0	0	-	1	-100.0%	0	2	-100.0%
A	ASSAULT - SIMPLE	4	2	100.0%	6	-33.3%	7	13	-46.2%
A	BURGLARY - ALL OTHER	1	0	-	0	-	2	0	-
A	BURGLARY - RESIDENTIAL	0	0	-	1	-100.0%	0	1	-100.0%
A	DAMAGE TO PROPERTY	1	1	0.0%	3	-66.7%	2	8	-75.0%
A	DRUG OFFENSES	1	1	0.0%	4	-75.0%	2	6	-66.7%
A	EMBEZZLEMENT	0	0	-	0	-	0	2	-100.0%
A	FORGERY / COUNTERFEITING	0	0	-	1	-100.0%	0	1	-100.0%
A	FRAUD	3	3	0.0%	4	-25.0%	8	8	0.0%
A	INTIMIDATION / STALKING	0	1	-100.0%	0	-	3	1	200.0%
A	LARCENY - ALL OTHER	1	1	0.0%	0	-	5	2	150.0%
A	LARCENY - FROM AUTO (LFA)	0	2	-100.0%	3	-100.0%	8	10	-20.0%
A	LARCENY - RETAIL FRAUD	1	0	-	0	-	2	1	100.0%
A	MOTOR VEHICLE THEFT / FRAUD	1	1	0.0%	0	-	2	0	-
A	SEX CRIME (VIOLENT)	0	0	-	0	-	0	1	-100.0%
A	STOLEN PROPERTY	0	1	-100.0%	0	-	1	0	-
A	WEAPONS OFFENSE	0	2	-100.0%	2	-100.0%	5	4	25.0%
A	Total	13	15	-13.3%	25	-48.0%	47	60	-21.7%
B	FAMILY OFFENSE	0	0	-	1	-100.0%	0	1	-100.0%
B	FRAUD	0	2	-100.0%	1	-100.0%	2	4	-50.0%
B	HEALTH AND SAFETY	2	0	-	0	-	3	1	200.0%
B	LIQUOR LAW VIOLATION	1	4	-75.0%	4	-75.0%	6	5	20.0%
B	OBSTRUCTING JUSTICE	7	5	40.0%	0	-	15	4	275.0%
B	OBSTRUCTING POLICE	3	0	-	0	-	3	2	50.0%
B	OUI OF LIQUOR / DRUGS	11	10	10.0%	15	-26.7%	32	25	28.0%
B	PUBLIC PEACE	2	0	-	0	-	3	0	-
B	Total	28	23	21.7%	21	33.3%	70	42	66.7%
C	ACCIDENT	20	9	122.2%	15	33.3%	57	58	-1.7%
C	ALL OTHER OFFENSES	752	614	22.5%	930	-19.1%	2,101	2,383	-11.8%
C	CITATION	16	22	-27.3%	44	-63.6%	61	101	-39.6%
C	FAMILY OFFENSE	7	3	133.3%	7	0.0%	16	18	-11.1%
C	MISSING PERSON / RUNAWAY	0	0	-	0	-	0	2	-100.0%
C	SUSPICIOUS	50	32	56.3%	63	-20.6%	127	164	-22.6%
C	WARRANT	10	10	0.0%	19	-47.4%	32	48	-33.3%
C	Total	855	690	23.9%	1,078	-20.7%	2,394	2,774	-13.7%
D	CITATION	0	0	-	0	-	0	2	-100.0%
D	Total	25	40	-37.5%	34	-26.5%	100	77	29.9%

Respectfully,

Bob Houhanisin
Director of Public Safety



Farmington City Council Staff Report	Council Meeting Date: April 17, 2023	Item Number 4E.1
Submitted by: Melissa Andrade, Assistant to the City Manager		
Agenda Topic Approve Special Event Request for the Farmington Power Middle School Band and Orchestra to host its annual concerts in Riley Park		
Consent Agenda Annual event: Approve Special Event Request for the Farmington Power Middle School Band and Orchestra to host its annual concerts in Riley Park. The orchestra will hold concerts at 6:30 and 7:30 p.m. on Monday, June 5; and the band will hold theirs on Thursday, June 8 at 6:30 and 7:30 p.m. Set up will be at 5:30 p.m. each evening and park usage concluding at 8:30 p.m.		
Background The City received a special event request from Kevin Scollin Band Director at Power Middle School, requesting to use Riley Park for the middle school band and orchestra concerts. They are requesting a few parking spots be blocked for unloading larger instruments including percussion.		
Materials: Event Application		

Event Name Power BAND + ORCHESTRA
Concert(s) in the Park

CITY USE ONLY
Approval Needed:
<input type="checkbox"/> City Manager
<input type="checkbox"/> City Council
<input type="checkbox"/> Approved
<input type="checkbox"/> Denied



City of Farmington Special Event Application

This application is for all events in Riley Park and any other event in the City of Farmington that will bring in more than 25 people. Complete this application in accordance with the city of Farmington's Special Events Policy and return it to the City Manager's Office at least 30 days prior to the starting date of the event. If your event is approved, you will receive a written confirmation of approval.

Park fees are \$100 for residents and \$200 for non-residents.

Event Name Power BAND + ORCHESTRA Concert(s) in the Park

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of myself or the sponsoring organization, the following:

- a. For public events, a certificate of insurance and endorsement must be provided naming the City of Farmington as additional insured. See Parks Reservation, Facility Use, and Special Events Policy, page 19, item J, for specific requirements and limits.
- b. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. Reference the Parks Reservation, Facility Use, and Special Events Policy, page 20, item K.
- c. All food vendors must be approved by the Oakland County Health Department and follow all required health regulations. Each food vendor must provide the City with a Certificate of Insurance as well as an endorsement naming the City of Farmington as additional insured. Form CG 20 26 or its equivalent is recommended. See Parks Reservation, Facility Use, and Special Events Policy, page 20, item M for more details.
- d. The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, and in accordance with the city's Parks Reservation, Facility Use, and Special Events Policy. The event will be operated in conformance with the written confirmation of approval. See Parks Reservation, Facility Use, and Special Events Policy, page 21, item Q.
- e. The sponsoring organization may provide a security deposit for the estimated fees as may be required by the city and will promptly pay any billing for city services which may be rendered. See Parks Reservation, Facility Use, and Special Events Policy, page 17, items E and F.

To the fullest extent permitted by law, the individual or sponsoring organization assume(s) all risks and agrees to defend, pay on behalf of, indemnify, and hold harmless, the City of Farmington, including all of its elected and appointed officials, all employees and volunteers, against any and all claims, demands, suits, or loss, including all costs connected therewith, including but not limited to attorney fees, and for any damages which maybe asserted, claimed, or recovered against or from the City of Farmington, by reason of personal injury, including bodily injury or death, and/or property damage, including loss of use thereof, which arise out of your actions during this event.

As the duly authorized individual or agent of the sponsoring organization, I hereby apply for approval of this special event, affirm the above understandings, and agree that I (or the sponsoring organization) will comply with the city's Parks Reservation, Facility Use, and Special Events Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.

3/29/23
Date

Signature

RETURN THIS APPLICATION AT LEAST THIRTY (30) DAYS PRIOR TO THE FIRST DAY OF THE EVENT TO:

City Manager's Office
23600 Liberty Street
Farmington, MI 48336

Phone: 248-474 5500, ext. 2221

Failure to provide the above items shall result in cancellation of the event. The city shall not be liable for any cost incurred.

Sponsoring Individual/Organization's Name: Power Middle School

Individual/Organization Phone: (248) 376 2116 (Kevin Scollin)

Individual/Organization Address: 34740 Rhonswood, Farmington 48335

Organization's Contact: Kevin Scollin Phone: (248) 376-2116

Contact's Title: Band Director E-mail: kevin.scollin@fpxk12.net

Address: 34740 Rhonswood, Farmington 48335

Event Name: Power Band + Orchestra Concerts
in the Park

- Type of Event:
- | | |
|---|---|
| <input type="radio"/> Sponsored/City Operated | <input type="radio"/> Co-Sponsored (all parties must provide info and sign application) |
| <input checked="" type="radio"/> Non-Profit | <input type="radio"/> For Profit |
| <input type="radio"/> Political or Ballot Issue | <input type="radio"/> Wedding |
| <input type="radio"/> Video or Film Production | <input type="radio"/> Running Event |
| <input type="radio"/> Block Party | <input type="radio"/> Other (describe) |

Riley Park Permit Fee:

\$100 residents/\$200 non-residents

Event Purpose: School Concert
Event Dates: Monday, June 5 AND Thursday, June 8,
Event Times: 6:30 - 8:30 (Set up @ 6pm)
Event Location: Riley Park (Pavilion)
Number of People Expected: 100 student (parents also in audience)
Contact Person on Day of Event: Kevin Scollin
Phone: (248) 376 - 2116
Email: Kevin.scollin@fps.k12.net
Estimated Time of Setup: 6pm
Estimated Time of Cleanup: 8pm

Crowd Control Plans:

N/A

Sidewalk use? YES NO

If yes, describe sidewalk use:

Reserved Parking: Are you requesting exempt Parking? (See Policy Section 5)

YES NO

If yes, list the lots or locations where parking is requested:

Parking lot adjacent to south pad of pavilion
(unload equipment)

Will street closures be necessary? YES NO

If yes, describe street closures, include time of closure and re-open:

Will music be provided? YES NO

If yes, describe amplification and proposed location of band, speakers, equipment, etc.:

Concert!

Will electricity be needed for the event? YES NO

Will the following be constructed or located in event area?

- | | | | |
|------------------|---------------------------|-------------------------------------|--------------------------------|
| Booths | <input type="radio"/> YES | <input checked="" type="radio"/> NO | Quantity: <input type="text"/> |
| Tents/Canopies | <input type="radio"/> YES | <input checked="" type="radio"/> NO | Quantity: <input type="text"/> |
| Rides | <input type="radio"/> YES | <input checked="" type="radio"/> NO | Quantity: <input type="text"/> |
| Tables | <input type="radio"/> YES | <input checked="" type="radio"/> NO | Quantity: <input type="text"/> |
| Portable Toilets | <input type="radio"/> YES | <input checked="" type="radio"/> NO | Quantity: <input type="text"/> |
| Inflatables | <input type="radio"/> YES | <input checked="" type="radio"/> NO | Quantity: <input type="text"/> |
| Food Vending | <input type="radio"/> YES | <input checked="" type="radio"/> NO | Quantity: <input type="text"/> |
| Other Vendors | <input type="radio"/> YES | <input checked="" type="radio"/> NO | Quantity: <input type="text"/> |

Other (describe)

we need 60 chairs for each night.

If yes to food vendors, concessions, and/or other vendors, please list all of the vendors by vendor name, refer to Policy Section IV.2.N for license and insurance requirements:

**If mobile food vending is proposed as part of an activity that also requires a special event permit, no additional or separate mobile food vending permit shall be required as state in the City Cod of Ordinances (Appendix A in policy).*

An Event Map [is] [is not] attached. If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

For events in Riley Park: Invitation to Civic Organizations and Merchants in the Event Vicinity. Non-profit organizations and local merchants in the vicinity of Riley Park – the Central Business District -- should be given the opportunity to participate in the special event to the greatest extent practical; e.g., a local Deli might come out and sell bratwurst. You must demonstrate that reasonable efforts have been made with regard to such inclusion and participation. The City Manager’s office shall be responsible for determining whether this requirement has been met.

I have invited local businesses to participate.

Those invited include:

Event Signs: Will this event include the use of signs YES NO

If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs. All signage must be approved by the City Manager’s Office.

Event Cost Worksheet

	Cost	Quantity	Total
Park usage fee			
Public Safety Assistance			
Public Services Assistance			
Cones			
Additional Barricades			
Additional Trash Barrels			
Other			
Total			0

Usage fee for Riley Park is \$100 for residents, \$200 for non-residents. Assistance from Public Services or Public Safety is \$65/hour with a minimum of two hours. The Pubic Services fee includes four trash barrels and four barricades. If additional equipment is needed, the fee will be determined by Public Services. Equipment is limited to cones, barricades and trash barrels.

Checks can be dropped off or mailed to the City Manager’s Office at Farmington City Hall: 23600 Liberty Street, Farmington, MI 48335. Make checks payable to the “City of Farmington.” There is a processing fee for credit cards payments. Credit card payments must be made at City Hall, we do not take credit card information via the phone.

Farmington City Council Staff Report	Council Meeting Date: April 17, 2023	Item Number 4E.2
Submitted by: Melissa Andrade		
Agenda Topic 2023 South Farmington Baseball League Parade		
Proposed Motion Move to authorize the event permit for the South Farmington Baseball Parade, Saturday, May 6, 2023 at 9 a.m. until 2 p.m.		
<p><u>Background</u></p> <p>The South Farmington Baseball League has requested authorization to hold its annual parade on May 6, 2023 at 9 a.m. The request was to have the parade participants' stage on the west side of city hall. The participants/parade will then process north across Grand River, east on Oakland Street, north on Farmington Road, east on Shiawassee Street and then end at City Park.</p> <p>The proposed route does not cause the public safety department any concerns as this is the normal parade route from past years that has worked without incident. Farmington Public Safety will have three officers assist with this parade on overtime.</p>		
Materials: Event application		

Event Name South Farmington Baseball Softball Parade

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of myself or the sponsoring organization, the following:

- a. For public events, a certificate of insurance and endorsement must be provided naming the City of Farmington as additional insured. See Parks Reservation, Facility Use, and Special Events Policy, page 19, item J, for specific requirements and limits.
- b. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. Reference the Parks Reservation, Facility Use, and Special Events Policy, page 20, item K.
- c. All food vendors must be approved by the Oakland County Health Department and follow all required health regulations. Each food vendor must provide the City with a Certificate of Insurance as well as an endorsement naming the City of Farmington as additional insured. Form CG 20 26 or its equivalent is recommended. See Parks Reservation, Facility Use, and Special Events Policy, page 20, item M for more details.
- d. The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, and in accordance with the city's Parks Reservation, Facility Use, and Special Events Policy. The event will be operated in conformance with the written confirmation of approval. See Parks Reservation, Facility Use, and Special Events Policy, page 21, item Q.
- e. The sponsoring organization may provide a security deposit for the estimated fees as may be required by the city and will promptly pay any billing for city services which may be rendered. See Parks Reservation, Facility Use, and Special Events Policy, page 17, items E and F.

To the fullest extent permitted by law, the individual or sponsoring organization assume(s) all risks and agrees to defend, pay on behalf of, indemnify, and hold harmless, the City of Farmington, including all of its elected and appointed officials, all employees and volunteers, against any and all claims, demands, suits, or loss, including all costs connected therewith, including but not limited to attorney fees, and for any damages which maybe asserted, claimed, or recovered against or from the City of Farmington, by reason of personal injury, including bodily injury or death, and/or property damage, including loss of use thereof, which arise out of your actions during this event.

As the duly authorized individual or agent of the sponsoring organization, I hereby apply for approval of this special event, affirm the above understandings, and agree that I (or the sponsoring organization) will comply with the city's Parks Reservation, Facility Use, and Special Events Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.

Date ~~2/19/2022~~
4/4/2023

Signature *Roxanne D. [Signature]*

RETURN THIS APPLICATION AT LEAST THIRTY (30) DAYS PRIOR TO THE FIRST DAY OF THE EVENT TO:

City Manager's Office Phone: 248-474 5500, ext. 2221
23600 Liberty Street
Farmington, MI 48336

Failure to provide the above items shall result in cancellation of the event. The city shall not be liable for any cost incurred.

Sponsoring Individual/Organization's Name: South Farmington Baseball Inc

Individual/Organization Phone: 248-470-3584

Individual/Organization Address: P.O. Box 1067 Farm, MI 48332

Organization's Contact: Roxanne Fitzpatrick 248-470-3584

Contact's Title: President S.F.B.1 E-mail: RFITZ@KW.COM

Address: 30255 Fiddlers Green, F.H. MI 48334

Event Name: S.F.B.1 parade celebration

- Type of Event:
- | | |
|---|---|
| <input type="radio"/> Sponsored/City Operated | <input type="radio"/> Co-Sponsored (all parties must provide info and sign application) |
| <input checked="" type="radio"/> Non-Profit | <input type="radio"/> For Profit |
| <input type="radio"/> Political or Ballot Issue | <input type="radio"/> Wedding |
| <input type="radio"/> Video or Film Production | <input type="radio"/> Running Event |
| <input type="radio"/> Block Party | <input type="radio"/> Other (describe) |

Riley Park Permit Fee:

\$100 residents/\$200 non-residents

Event Purpose: SFB1 Parade

Event Dates: Sat - May 7, 2022 2023

Event Times: 9 AM - 2 PM

Event Location: Fairington City Hall - to Showers Park

Number of People Expected: 300

Contact Person on Day of Event: Roxanne Fitzpatrick

Phone: 248 470 3584

Email: R FITZ • KW.COM

Estimated Time of Setup: 9:00 AM -

Estimated Time of Cleanup: We will be setting things up at city park on Diamond #3 - No setup at City Hall - just organizing

Crowd Control Plans:

we will keep the kids on the grass in front of ~~city hall~~ monument across from city hall on Grand River

Sidewalk use? YES NO

If yes, describe sidewalk use:

Reserved Parking: Are you requesting exempt Parking? (See Policy Section 5)

YES NO

If yes, list the lots or locations where parking is requested:

Will street closures be necessary? YES NO

If yes, describe street closures, include time of closure and re-open:

See attached map -
Close 9-10:30 AM -

Will music be provided? YES NO

If yes, describe amplification and proposed location of band, speakers, equipment, etc.:

Music at City Park.

Will electricity be needed for the event? YES NO

Will the following be constructed or located in event area?

Booths	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Tents/Canopies	<input checked="" type="radio"/> YES	<input type="radio"/> NO	Quantity: <input type="text" value="1"/>
Rides	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Tables	<input checked="" type="radio"/> YES	<input type="radio"/> NO	Quantity: <input type="text"/>
Portable Toilets	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Inflatables	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Food Vending	<input checked="" type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Other Vendors	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>

MAYBE
City Park
TABLE
MAYBE

Other (describe)

If yes to food vendors, concessions, and/or other vendors, please list all of the vendors by vendor name, refer to Policy Section IV.2.N for license and insurance requirements:

**If mobile food vending is proposed as part of an activity that also requires a special event permit, no additional or separate mobile food vending permit shall be required as state in the City Cod of Ordinances (Appendix A in policy).*

An Event Map [is] [is not] attached. If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

For events in Riley Park: Invitation to Civic Organizations and Merchants in the Event Vicinity. Non-profit organizations and local merchants in the vicinity of Riley Park – the Central Business District – should be given the opportunity to participate in the special event to the greatest extent practical; e.g., a local Deli might come out and sell bratwurst. You must demonstrate that reasonable efforts have been made with regard to such inclusion and participation. The City Manager’s office shall be responsible for determining whether this requirement has been met.

- I have invited local businesses to participate.
Those invited include:

we will work do parade

*Sean
I will put
up signs
in city*

Event Signs: Will this event include the use of signs YES NO

We have opening day signs to give to you to put up.
If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs. All signage must be approved by the City Manager’s Office.

Thanks

Event Cost Worksheet

	Cost	Quantity	Total
Park usage fee			
Public Safety Assistance			
Public Services Assistance			
Cones			
Additional Barricades			
Additional Trash Barrels			
Other			
Total			0

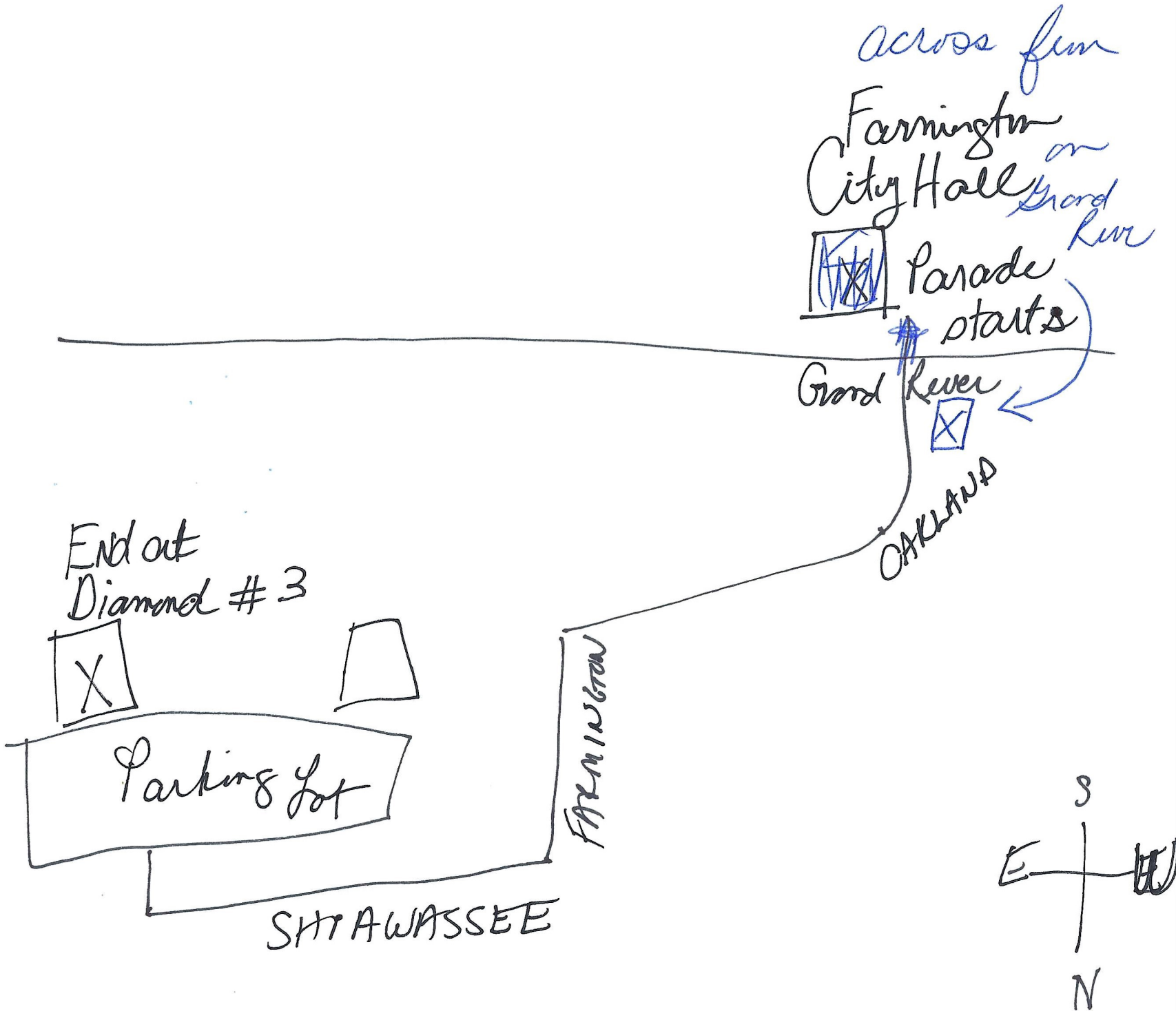
Aland memorial

? NOT SURE

Usage fee for Riley Park is \$100 for residents, \$200 for non-residents. Assistance from Public Services or Public Safety is \$65/hour with a minimum of two hours. The Public Services fee includes four trash barrels and four barricades. If additional equipment is needed, the fee will be determined by Public Services. Equipment is limited to cones, barricades and trash barrels.

Checks can be dropped off or mailed to the City Manager’s Office at Farmington City Hall: 23600 Liberty Street, Farmington, MI 48335. Make checks payable to the “City of Farmington.” There is a processing fee for credit cards payments. Credit card payments must be made at City Hall, we do not take credit card information via the phone.

Lower



**Farmington City Council
Staff Report**

**Council Meeting
Date:** April 17, 2023

**Item
Number
E3**

Submitted by: Melissa Andrade, Assistant to the City Manager

Agenda Topic Consideration to approve Special Event Request for the Farmington Community Band to host its annual concert on Monday, July 24, 2023, from 6 – 9 p.m. in Riley Park

Proposed Motion Move to approve Special Event Request for the Farmington Community Band to host its annual concert on Monday, July 24, 2023, from 6 – 9 p.m. in Riley Park.

Background

The City received a special event request from Jim Liska, Vice President of the Farmington Community Band to host a free community concert in the Riley Park Pavilion Monday, July 24, 2023 from 7 – 8:30 p.m., with set up at 6 p.m.

Exempt parking is requested only to unload equipment at the pavilion.

This is an annual event.

Materials:

Event Application

Event Name _____

CITY USE ONLY

Approval Needed:

- City Manager
- City Council

- Approved
- Denied



City of Farmington Special Event Application

This application is for all events in Riley Park and any other event in the City of Farmington that will bring in more than 25 people. Complete this application in accordance with the city of Farmington's Special Events Policy and return it to the City Manager's Office at least 30 days prior to the starting date of the event. If your event is approved, you will receive a written confirmation of approval.

Park fees are \$100 for residents and \$200 for non-residents.

Event Name Downtown with the FCB

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of myself or the sponsoring organization, the following:

- a. For public events, a certificate of insurance and endorsement must be provided naming the City of Farmington as additional insured. See Parks Reservation, Facility Use, and Special Events Policy, page 19, item J, for specific requirements and limits.
- b. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. Reference the Parks Reservation, Facility Use, and Special Events Policy, page 20, item K.
- c. All food vendors must be approved by the Oakland County Health Department and follow all required health regulations. Each food vendor must provide the City with a Certificate of Insurance as well as an endorsement naming the City of Farmington as additional insured. Form CG 20 26 or its equivalent is recommended. See Parks Reservation, Facility Use, and Special Events Policy, page 20, item M for more details.
- d. The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, and in accordance with the city's Parks Reservation, Facility Use, and Special Events Policy. The event will be operated in conformance with the written confirmation of approval. See Parks Reservation, Facility Use, and Special Events Policy, page 21, item Q.
- e. The sponsoring organization may provide a security deposit for the estimated fees as may be required by the city and will promptly pay any billing for city services which may be rendered. See Parks Reservation, Facility Use, and Special Events Policy, page 17, items E and F.

To the fullest extent permitted by law, the individual or sponsoring organization assume(s) all risks and agrees to defend, pay on behalf of, indemnify, and hold harmless, the City of Farmington, including all of its elected and appointed officials, all employees and volunteers, against any and all claims, demands, suits, or loss, including all costs connected therewith, including but not limited to attorney fees, and for any damages which maybe asserted, claimed, or recovered against or from the City of Farmington, by reason of personal injury, including bodily injury or death, and/or property damage, including loss of use thereof, which arise out of your actions during this event.

As the duly authorized individual or agent of the sponsoring organization, I hereby apply for approval of this special event, affirm the above understandings, and agree that I (or the sponsoring organization) will comply with the city's Parks Reservation, Facility Use, and Special Events Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.

April 11, 2023
Date


Signature

RETURN THIS APPLICATION AT LEAST THIRTY (30) DAYS PRIOR TO THE FIRST DAY OF THE EVENT TO:

City Manager's Office
23600 Liberty Street
Farmington, MI 48336

Phone: 248-474 5500, ext. 2221

Failure to provide the above items shall result in cancellation of the event. The city shall not be liable for any cost incurred.

Sponsoring Individual/Organization's Name: Farmington Community Band, Inc.

Individual/Organization Phone: 734.837.9744

Individual/Organization Address: P.O. Box 3091, Farmington Hills MI 48333

Organization's Contact: Jim Liska Phone: 248.310.7008
Ginny McDonald, Business Mgr. 734.837.9744

Contact's Title: VP - Marketing & Communications E-mail: Liska@icloud.com
Business Manager ginnymcdonald.fcb@gmail.com

Address: 33703 Macomb Ave., Farmington 48335

Event Name: Downtown with The FCB

- Type of Event:
- | | |
|---|---|
| <input type="radio"/> Sponsored/City Operated | <input type="radio"/> Co-Sponsored (all parties must provide info and sign application) |
| <input checked="" type="radio"/> Non-Profit | <input type="radio"/> For Profit |
| <input type="radio"/> Political or Ballot Issue | <input type="radio"/> Wedding |
| <input type="radio"/> Video or Film Production | <input type="radio"/> Running Event |
| <input type="radio"/> Block Party | <input type="radio"/> Other (describe) |

Riley Park Permit Fee:

\$100 residents/\$200 non-residents

Event Purpose: Free band concert open to public

Event Dates: July 24, 2023

Event Times: Concert from 7-8:30 pm

Event Location: Sundquist Pavilion at Riley Park

Number of People Expected: 60 band members

Contact Person on Day of Event: Ginny McDonald, Business Mgr.

Phone: 734.837.9744

Email ginnymcdonald.fcb@gmail.com

Estimated Time of Setup: 6pm

Estimated Time of Cleanup: 9pm

Crowd Control Plans:

Sidewalk use? YES NO

If yes, describe sidewalk use:

Reserved Parking: Are you requesting exempt Parking? (See Policy Section 5)

YES NO

If yes, list the lots or locations where parking is requested:

Parking lot adjacent to the south pad of the pavilion, just two spots to unload equipment

Will street closures be necessary? YES NO

If yes, describe street closures, include time of closure and re-open:

Will music be provided? YES NO

If yes, describe amplification and proposed location of band, speakers, equipment, etc.:

Concert band, just a mic for announcements

Will electricity be needed for the event? YES NO

Will the following be constructed or located in event area?

Booths	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Tents/Canopies	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Rides	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Tables	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Portable Toilets	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Inflatables	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Food Vending	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Other Vendors	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>

Other (describe)

If yes to food vendors, concessions, and/or other vendors, please list all of the vendors by vendor name, refer to Policy Section IV.2.N for license and insurance requirements:

**If mobile food vending is proposed as part of an activity that also requires a special event permit, no additional or separate mobile food vending permit shall be required as state in the City Cod of Ordinances (Appendix A in policy).*

An Event Map [is] [is not] attached. If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

For events in Riley Park: Invitation to Civic Organizations and Merchants in the Event Vicinity. Non-profit organizations and local merchants in the vicinity of Riley Park – the Central Business District -- should be given the opportunity to participate in the special event to the greatest extent practical; e.g., a local Deli might come out and sell bratwurst. You must demonstrate that reasonable efforts have been made with regard to such inclusion and participation. The City Manager’s office shall be responsible for determining whether this requirement has been met.

I have invited local businesses to participate.

Those invited include:

Event Signs: Will this event include the use of signs YES NO

If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs. All signage must be approved by the City Manager’s Office.

Event Cost Worksheet

	Cost	Quantity	Total
Park usage fee			
Public Safety Assistance			
Public Services Assistance			
Cones			
Additional Barricades			
Additional Trash Barrels			
Other			
Total			0

Usage fee for Riley Park is \$100 for residents, \$200 for non-residents. Assistance from Public Services or Public Safety is \$65/hour with a minimum of two hours. The Public Services fee includes four trash barrels and four barricades. If additional equipment is needed, the fee will be determined by Public Services. Equipment is limited to cones, barricades and trash barrels.

Checks can be dropped off or mailed to the City Manager’s Office at Farmington City Hall: 23600 Liberty Street, Farmington, MI 48335. Make checks payable to the “City of Farmington.” There is a processing fee for credit cards payments. Credit card payments must be made at City Hall, we do not take credit card information via the phone.

**Farmington City Council
Staff Report**

Council Meeting Date:
April 17, 2023

**Item
Number
3E.4**

Submitted by: Assistant to the City Manager Melissa Andrade

Description: Consideration to Approve Farmington Masonic Temple #151 Event Application.

Consent Agenda:

Approve Special Event Request to hold "Festival on Masonic Lawn" by the Farmington Masonic Temple #151 on their property on July 20 - July 22 from 10:00 am to 10:00 pm.

Background:

The City received a request from David Dereczyk, Temple Board President, Farmington Free and Accepted Masonic Temple #151 to hold the "Festival on Masonic Lawn" event. This is similar to the events they have held on their property during previous Founders Festivals. They plan to operate from 10 am to 10 pm July 20 - July 22.

Attachments:

Event Application

Event Name Festival on the Lawn

CITY USE ONLY
Approval Needed:
<input type="checkbox"/> City Manager
<input type="checkbox"/> City Council
<input type="checkbox"/> Approved
<input type="checkbox"/> Denied



City of Farmington Special Event Application

This application is for all events in Riley Park and any other event in the City of Farmington that will bring in more than 25 people. Complete this application in accordance with the city of Farmington's Special Events Policy and return it to the City Manager's Office at least 30 days prior to the starting date of the event. If your event is approved, you will receive a written confirmation of approval.

Park fees are \$100 for residents and \$200 for non-residents.

Event Name 4 Festival on the Lawn

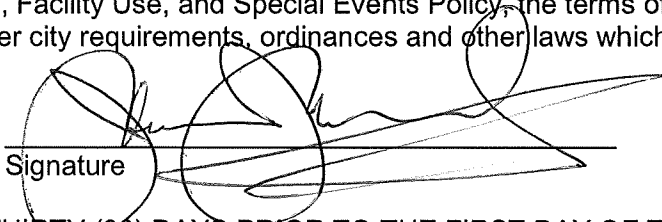
CERTIFICATION AND SIGNATURE: I understand and agree on behalf of myself or the sponsoring organization, the following:

- a. For public events, a certificate of insurance and endorsement must be provided naming the City of Farmington as additional insured. See Parks Reservation, Facility Use, and Special Events Policy, page 19, item J, for specific requirements and limits.
- b. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. Reference the Parks Reservation, Facility Use, and Special Events Policy, page 20, item K.
- c. All food vendors must be approved by the Oakland County Health Department and follow all required health regulations. Each food vendor must provide the City with a Certificate of Insurance as well as an endorsement naming the City of Farmington as additional insured. Form CG 20 26 or its equivalent is recommended. See Parks Reservation, Facility Use, and Special Events Policy, page 20, item M for more details.
- d. The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, and in accordance with the city's Parks Reservation, Facility Use, and Special Events Policy. The event will be operated in conformance with the written confirmation of approval. See Parks Reservation, Facility Use, and Special Events Policy, page 21, item Q.
- e. The sponsoring organization may provide a security deposit for the estimated fees as may be required by the city and will promptly pay any billing for city services which may be rendered. See Parks Reservation, Facility Use, and Special Events Policy, page 17, items E and F.

To the fullest extent permitted by law, the individual or sponsoring organization assume(s) all risks and agrees to defend, pay on behalf of, indemnify, and hold harmless, the City of Farmington, including all of its elected and appointed officials, all employees and volunteers, against any and all claims, demands, suits, or loss, including all costs connected therewith, including but not limited to attorney fees, and for any damages which maybe asserted, claimed, or recovered against or from the City of Farmington, by reason of personal injury, including bodily injury or death, and/or property damage, including loss of use thereof, which arise out of your actions during this event.

As the duly authorized individual or agent of the sponsoring organization, I hereby apply for approval of this special event, affirm the above understandings, and agree that I (or the sponsoring organization) will comply with the city's Parks Reservation, Facility Use, and Special Events Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.

Date 4/3/2023

Signature 

RETURN THIS APPLICATION AT LEAST THIRTY (30) DAYS PRIOR TO THE FIRST DAY OF THE EVENT TO:

City Manager's Office
23600 Liberty Street
Farmington, MI 48336

Phone: 248-474 5500, ext. 2221

Failure to provide the above items shall result in cancellation of the event. The city shall not be liable for any cost incurred.

Sponsoring Individual/Organization's Name: Farmington Free and Accepted

Individual/Organization Phone: 248-320-0818 Masonic Lodge # 151

Individual/Organization Address: 23715 Farmington Rd, Farmington
Michigan 48136

Organization's Contact: DAVID DERECZYK Phone: 248-320-0818

Contact's Title: Temple Board President E-mail: ddd320@hotmail.com

Address: 30746 Country Ridge Circle, Farm. Hills
MICHIGAN 48331

Event Name: "Festival on the Lawn"

- Type of Event:
- | | |
|---|---|
| <input type="radio"/> Sponsored/City Operated | <input type="radio"/> Co-Sponsored (all parties must provide info and sign application) |
| <input checked="" type="radio"/> Non-Profit | <input type="radio"/> For Profit |
| <input type="radio"/> Political or Ballot Issue | <input type="radio"/> Wedding |
| <input type="radio"/> Video or Film Production | <input type="radio"/> Running Event |
| <input type="radio"/> Block Party | <input type="radio"/> Other (describe) |

Riley Park Permit Fee:
\$100 residents/\$200 non-residents

Event Purpose: Farmington Lodge Fund raiser.
Event Dates: 7/20 - 7/22
Event Times: 9a - 7pm
Event Location: Grand River + Farmington RD
Number of People Expected: 15+
Contact Person on Day of Event: DAVID DERECZYK
Phone: 748-320-0818
Email: ddd32@hotmail.com
Estimated Time of Setup: 8-9
Estimated Time of Cleanup: 6-7

Crowd Control Plans:

members of organization always present.

Sidewalk use? YES NO

If yes, describe sidewalk use:

Street traffic only

Reserved Parking: Are you requesting exempt Parking? (See Policy Section 5)

YES NO

If yes, list the lots or locations where parking is requested:

Farmington Lodge Parking Lot.

Will street closures be necessary? YES NO

If yes, describe street closures, include time of closure and re-open:

NA

Will music be provided? YES NO

If yes, describe amplification and proposed location of band, speakers, equipment, etc.:

NA

Will electricity be needed for the event? YES NO

Will the following be constructed or located in event area?

Booths	<input checked="" type="radio"/> YES	<input type="radio"/> NO	Quantity: <input type="text" value="10"/>
Tents/Canopies	<input checked="" type="radio"/> YES	<input type="radio"/> NO	Quantity: <input type="text" value="10"/>
Rides	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Tables	<input checked="" type="radio"/> YES	<input type="radio"/> NO	Quantity: <input type="text" value="10"/>
Portable Toilets	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Inflatables	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Food Vending	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Other Vendors	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>

Other (describe)

If yes to food vendors, concessions, and/or other vendors, please list all of the vendors by vendor name, refer to Policy Section IV.2.N for license and insurance requirements:

NA.

**If mobile food vending is proposed as part of an activity that also requires a special event permit, no additional or separate mobile food vending permit shall be required as state in the City Cod of Ordinances (Appendix A in policy).*

An Event Map [is] [is not] attached. If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

For events in Riley Park: Invitation to Civic Organizations and Merchants in the Event Vicinity. Non-profit organizations and local merchants in the vicinity of Riley Park – the Central Business District -- should be given the opportunity to participate in the special event to the greatest extent practical; e.g., a local Deli might come out and sell bratwurst. You must demonstrate that reasonable efforts have been made with regard to such inclusion and participation. The City Manager’s office shall be responsible for determining whether this requirement has been met.

I have invited local businesses to participate.

Those invited include:

Blue Hat Coffee Shop

Event Signs: Will this event include the use of signs YES NO

If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs. All signage must be approved by the City Manager’s Office.

Event Cost Worksheet

	Cost	Quantity	Total
Park usage fee			
Public Safety Assistance			
Public Services Assistance			
Cones			
Additional Barricades			
Additional Trash Barrels			
Other			
Total			0

Usage fee for Riley Park is \$100 for residents, \$200 for non-residents. Assistance from Public Services or Public Safety is \$65/hour with a minimum of two hours. The Public Services fee includes four trash barrels and four barricades. If additional equipment is needed, the fee will be determined by Public Services. Equipment is limited to cones, barricades and trash barrels.

Checks can be dropped off or mailed to the City Manager’s Office at Farmington City Hall: 23600 Liberty Street, Farmington, MI 48335. Make checks payable to the “City of Farmington.” There is a processing fee for credit cards payments. Credit card payments must be made at City Hall, we do not take credit card information via the phone.

Farmington City Council Staff Report	Council Meeting Date: April 17, 2023	Item Number 7A
Submitted by: David Murphy, City Manager		
Agenda Topic: Presentation by OHM on the project planning document to apply for a Clean Water State Revolving Fund (CWSRF) low interest loan after an intent to apply was submitted to the Michigan Department of Environment, Great Lakes, and Energy (EGLE) in the fall of 2022.		
Proposed Motion Approve the accompanying resolution to adopt the CWSRF project planning document and designate Chuck Eudy, the Director of Public Works, as the authorized representative.		
<p>Background: The City contracted OHM Advisors to prepare a project planning document, partially funded through an Oakland County grant, to apply for a Clean Water State Revolving Fund (CWSRF) low interest loan after an intent to apply was submitted to the Michigan Department of Environment, Great Lakes, and Energy (EGLE) in the fall of 2022. This low interest loan would assist the city in addressing needed improvements to the sanitary sewer system. OHM and the City have worked together to identify eligible projects. The proposed improvements include CIPP sewer lining, sewer replacement, and various facility upgrades.</p> <p>To comply with EGLE requirements set forth to receive the loan, OHM will present the project planning document as part of the April 17, 2023, Council Meeting. After the public meeting, the Council is asked to approve the attached resolution to adopt the CWSRF project planning document and designate Chuck Eudy, the Director of Public Works, as the authorized representative. Upon completion of the presentation and resolution adoption, OHM will be able to finalize the CWSRF project planning document and submit the required documents to EGLE prior to the May 1, 2023 deadline. EGLE will score the project planning documents received and publish a list of projects in the fundable range in October of 2023.</p>		
Materials: Resolution to adopt the CWSRF project planning document & Draft 2024 Clean Water State Revolving Fund Project Plan Document: click here		

**A RESOLUTION ADOPTING THE CLEAN WATER STATE REVOLVING FUND PROJECT
PLANNING DOCUMENT
FOR FY 2024 FOR COLLECTION SYSTEM AND 9 MILE RETENTION BASIN FACILITY
IMPROVEMENTS**

WHEREAS, the City of Farmington recognizes the need to make improvements to its existing collection system and 9 Mile Retention Basin Facility (RTB); and

WHEREAS, the City of Farmington authorized OHM Advisors to prepare a FY2024 Clean Water State Revolving Fund Project Planning Document, which recommends the following projects:

- Sanitary sewer lining in the Chatham Hills neighborhood.
- Sanitary sewer lining in the area just west of Farmington Road and south of Grand River.
- Sanitary sewer lining in the Bel-Aire neighborhood as well as a small portion in the Farmington Meadows subdivision.
- Sanitary sewer removal and replacement in the area of Riverview Court.
- 9 Mile Retention Basin Facility improvements.

WHEREAS, said Project Planning Document was presented at a Public Meeting held on April 17, 2023, and all public comments have been considered and addressed;

NOW THEREFORE BE IT RESOLVED, that the City of Farmington formally adopts said FY2024 Clean Water State Revolving Fund Project Planning Document and agrees to implement the selected alternatives.

BE IT FURTHER RESOLVED, that the Director of Public Works, a position currently held by Chuck Eudy, is designated as the authorized representative for all activities associated with the projects referenced above, including the submittal of said FY2024 Project Planning Document as the first step in applying to the State of Michigan for a State Revolving Fund Loan to assist in the implementation of the selected alternatives.

Motion Supported by Council member _____

Ayes:

Nays:

Abstain:

Absent:

I certify that the above Resolution was adopted by the Farmington City Council at the regular meeting of April 17, 2023.

BY: _____
Name and Title (*please print or type*)

Signature

Date

Farmington City Council Staff Report	Council Meeting Date: April 17, 2023	Item Number 7B
Submitted by: Charles Eudy, Superintendent		
Agenda Topic: 9 Mile Retention Pinch Valves		
Proposed Motion: Move to accept proposal Oakland County Water Resource Commissioner Office (OCWRC) to replace pinch valve's for all three retention basins in the estimated amount of \$26,900 and allow City Administration to execute contract documents.		
Background: <p>The Nine Mile Environmental Quality Basin has three 1-million-gallon storage basins that store sewage during wet weather events. When the wet weather event ends, the PLC controls the release of sewage from the basins automatically through the pinch valves. Pinch valves restrict/control the discharge from the basins after wet weather events, depending upon the volume of flow within the system. If the pinch valves operate incorrectly or fail, it will result in the sewage being uncontrollably recycled through the pump station pumps and possible an SSO (Sanitary Sewer Overflow).</p> <p>Annually during the budget planning cycle, administrative staff meets with Oakland County Water Resource Commission (OCWRC) to review the Farmington Retention Basin Long Range Plan (LRP). Following our January meeting, OCWRC recommended priority LRP at the Retention Basin to be any recommended service following the electrical system analysis which will be completed by June 30, 2023. The pinch valve replacement was not considered to be the priority in the FY23-24 LRP, but due to the condition and age of the pinch valve, OCWRC Pump Maintenance staff are recommending replacement of the valves to be the second priority and to replace the pinch valves as soon as possible.</p> <p>OCWRC and City Administration recommends proceeding with OCWRC qualified vendor to provide materials and OCWRC staff to install the replacement pinch valves in the amount of \$26,900.</p> <p>.</p>		
Materials: OCWRC recommended pinch valve service letter dated March 27, 2023		

March 27, 2023

Chuck Eudy
City of Farmington, Public Works Superintendent
23600 Liberty Street
Farmington, MI 48335

Re: Oakland County Water Resources Commissioner Office
Farmington Retention Treatment Basin
Pinch Valves

Dear Mr. Eudy:

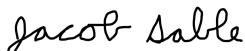
WRC included rehabilitation of piping at the Retention Basin in the June 24, 2022 Long Range Plan Update letter. During recent wet weather events, WRC discovered air compressors running continuously because pinch valves for basins 2 & 3 are sealing improperly. WRC will rebuild the pinch valves internally using components purchased from Kennedy Industries. The pinch valve in basin 1 is the same age as the others and will be included in the rebuilds.

The table below summarizes the cost estimate to complete the rehabilitation:

Material	11,600
WRC Equipment & Labor	12,700
20% Contingency on WRC Expenses	2,600
Total	26,900

WRC can make purchases now. WRC will install after July 1st to ensure that the project hits the \$75,000 FY23-24 budget.

Sincerely,



Jacob Sable
Civil Engineer I

Purely Resourceful

Farmington City Council Staff Report	Council Meeting Date: April 17, 2023	Item Number 7C
Submitted by: Charles Eudy, Superintendent		
Agenda Topic: Road Surface Repairs to Grand River following Emergency Water Main Repairs		
Proposed Motion: Move to award Grand River surface repairs in the amount of \$22,000 to Major Contracting		
<p>Background: Last winter, Public Works conducted one (1) emergency water main repair within the MDOT Right of Way (ROW) on Grand River. MDOT is requiring the roadway surface to be replaced by a pre-qualified MDOT Contractor. MDOT suggest for road surface repairs to be completed within 30 days of the excavation. The MDOT Transportation Supervisor and I agreed road surface repairs could not be completed within 30 days of the water main repair and the road surface repairs could be completed by May 1st, or to have a contract secured by that time.</p> <p>Major Contracting has supplied the City of Farmington the lowest cost quotes in 2021, and 2022 to repair the road surface following emergency water main repairs within the Grand River ROW. Major Contracting is an MDOT prequalified contractor. Due to the volume of traffic control MDOT requires when working within the Grand River ROW, we are unable to conduct this repair inhouse.</p> <p>Department of Public Works recommends awarding the Grand River Surface repairs to Major Contracting of Detroit, Michigan in the amount of \$19,210 plus approximately 15% contingency of \$2,790 totaling \$22,000. Major Contracting will schedule the repair, attempting to meet the MDOT requirement of the repair being completed before May 1, 2023.</p>		
<p>Materials: Major Contracting Quote</p>		

City of Farmington, Patches at 33614 Grand River Ave.



15347 Dale

Detroit, MI 48223

Contact: Michael O'Kon
Phone: 313-363-4140
Email: mokon@majorcementco.com

Quote To: Joshua Leach
 Assistant Superintendent
 33720 West nine Mile Road
 Farmington, MI 48335
Phone:
Fax:
 jleach@farmgov.com

Job Name: Farmington-Grand River Patch
Bid Date: April 06, 2023
Revision Date:

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
10	Mobilization	1.00	LS	2,250.00	2,250.00
20	Pavement Repair Remove	32.00	SYD	110.00	3,520.00
30	Pavement Repair Non-Reinf Conc Complete	32.00	SYD	295.00	9,440.00
40	Traffic Control	1.00	LS	4,000.00	4,000.00

GRAND TOTAL **\$19,210.00**

NOTES:

Concrete Replacement will be brought up to match existing Pavement Height.

Concrete Surface will be colored black. No Asphalt Overlay would be placed.

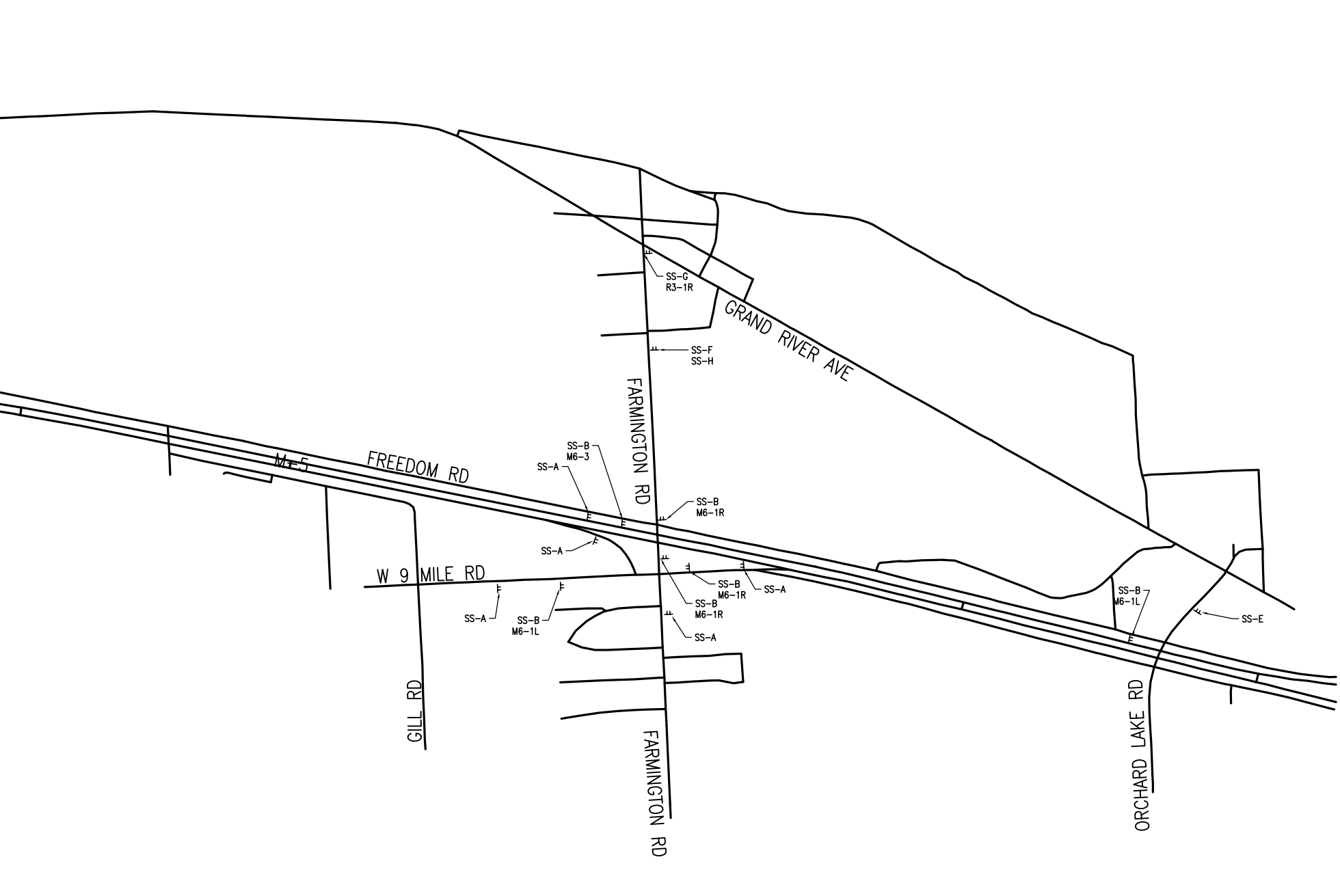
All Lane Closure requests and required notifications to be done by the city prior to the repair.

Farmington City Council Staff Report	Council Meeting Date: April 17, 2023	Item Number 7D												
Submitted by: Charles Eudy, Superintendent														
Agenda Topic: Truck Route detour Sign Installation														
Proposed Motion: Move to accept proposal from State Barricading in the amount of \$11,580.00 to install the Farmington Road Truck Route Detour Signage subject to any minor amendments to the final form of the City Manager's office and the City Attorney's office.														
<p>Background:</p> <p>As a part of the Farmington Road Street scape, City Administration and Traffic Engineers have recommended to implement no right turns for trucks from Farmington Road to eastbound Grand River. Farmington City Council approved the Road Commission of Oakland County (RCOC) required resolution to implement the Farmington Road Truck Route Detour. Farmington Hills was also required to approve a resolution for the Truck Route Detour.</p> <p>OHM has revised the truck route detour signage per the RCOC request. RCOC has approved the revised signage. The original signage was physically too large to be placed in the Right of Way</p> <p>Several contractors have been solicited to provide quote for the signage and installation.</p> <p><u>Quotes</u></p> <table data-bbox="131 1226 1122 1444"> <tr> <td>State Barricading Inc.</td> <td>\$11,580</td> </tr> <tr> <td>Warren Contracting</td> <td>\$13,317 (State Barricading quote plus 15%)</td> </tr> <tr> <td>Traffic Management Inc.</td> <td>Declined to prove quote</td> </tr> <tr> <td>Poco Barricading</td> <td>No response</td> </tr> <tr> <td>RCOC</td> <td>Would not consider installing</td> </tr> <tr> <td>Farmington Hills</td> <td>Would not consider installing</td> </tr> </table> <p>Public Works Administration recommends awarding the Farmington Road Truck Route Detour Signage project to State Barricading located in Warren, MI in the amount of \$11,580.</p> <p>RCOC will be responsible for the sign maintenance. State Barricading should be able to schedule the installation prior to the opening of Farmington Road.</p>			State Barricading Inc.	\$11,580	Warren Contracting	\$13,317 (State Barricading quote plus 15%)	Traffic Management Inc.	Declined to prove quote	Poco Barricading	No response	RCOC	Would not consider installing	Farmington Hills	Would not consider installing
State Barricading Inc.	\$11,580													
Warren Contracting	\$13,317 (State Barricading quote plus 15%)													
Traffic Management Inc.	Declined to prove quote													
Poco Barricading	No response													
RCOC	Would not consider installing													
Farmington Hills	Would not consider installing													
Materials: State Barricading Quote Revised Signage														

DRAWING PATH: P:\0101_0125\011220100_Farmington_Rd_Truck_Detour\Drawings\Civil\Stage2\0100TR.dwg Mar 27, 2023 - 2:38pm



SIGNING LEGEND					
SIGN	SIGN CODE	SIZE	NUMBER REQUIRED	AREA (SFT)	TOTAL (SFT)
	SS-A	60"x36"	5	15	75
	SS-B	24" x 36"	6	6	36
	SS-E	36" x 36"	1	9	9
	SS-F	36" x 48"	1	12	12
	SS-G	36" x 12"	1	3	3
	SS-H	36" x 12"	1	3	3
	M6-1R	21" x 15"	3	2.2	6.6
	M6-1L	21" x 15"	2	2.2	4.4
	M6-3	21" x 15"	1	2.2	2.2



FARMINGTON ROAD TRUCK DETOUR

LEGEND
 TT SIGN SUPPORT



REVISIONS:

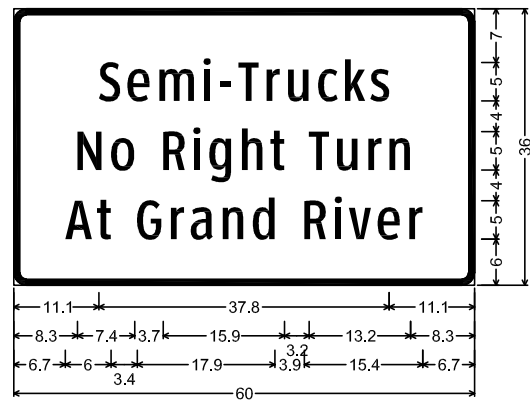
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DATE	PROJ NUMBER	ENG	PROJ MGR	CADD	COUNTY	CITY/TOWNSHIP	SCALE	HORIZ DATUM	VERT DATUM
011125/2010	011125/2010	Value	Value	Value	OAKLAND	FARMINGTON	H: 1"=50' V: 1"=4'	Value	Value

CITY OF FARMINGTON
 FARMINGTON ROAD DETOUR

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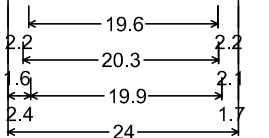
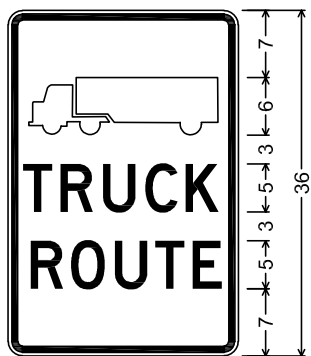
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SS-A
 1.6" Radius, 0.8" Border, Black on White
 "Semi-Trucks", ClearviewHwy-2-W;
 "No Right Turn", ClearviewHwy-2-W;
 "At Grand River", ClearviewHwy-2-W;

30 Ft 2-Post, Wood, 4 Inch BY 6 Inch

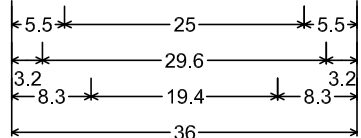
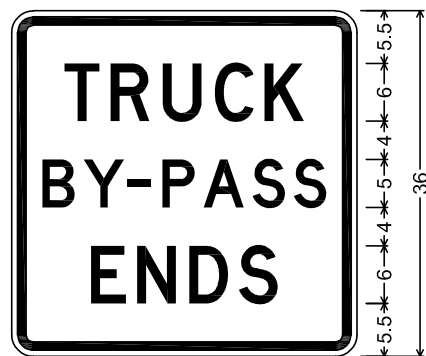
SIGN TYPE IIB



SS-B
 1.5" Radius, 0.6" Border, 0.4" Indent, Black on White;
 "TRUCK", D 90% spacing;
 "ROUTE", D 90% spacing;

15 Ft 1-Post, Steel, 3 lb

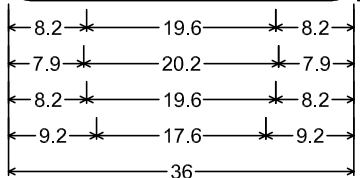
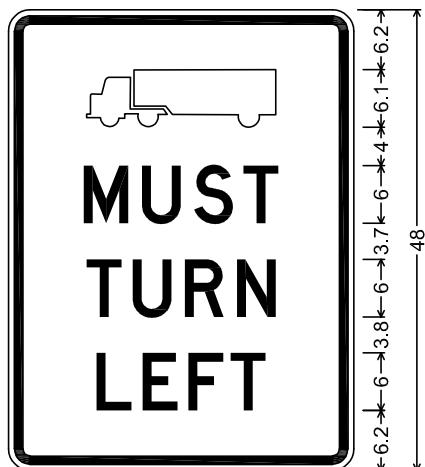
SIGN TYPE IIIB



SS-E
 2.3" Radius, 0.9" Border, 0.6" Indent, Black on White;
 "TRUCK", D; "BY-PASS", D;
 "ENDS", D;

30 Ft 2-Post, Steel, 3 lb

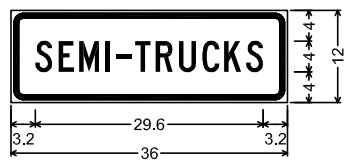
SIGN TYPE IIB



SS-F
 2.3" Radius, 0.9" Border, 0.6" Indent, Black on White;
 "MUST", D; "TURN", D;
 "LEFT", D;

30 Ft 2-Post, Steel, 3 lb

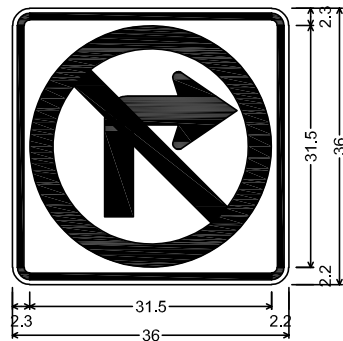
SIGN TYPE IIB



SS-G
 1.5" Radius, 0.6" Border, 0.4" Indent, Black on White;
 "SEMI-TRUCKS", C;

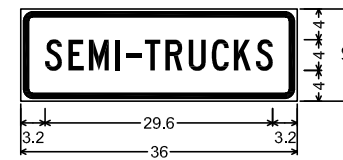


SS-H
 1.5" Radius, 0.6" Border, 0.4" Indent, Black on White;
 "AT GD RIVER", C 90% spacing;



R3-1_36x36;
 2.3" Radius, 0.9" Border, 0.6" Indent, Black on White;

SIGN TYPE IIIA



SS-G
 1.5" Radius, 0.6" Border, 0.4" Indent, Black on White;
 "SEMI-TRUCKS", C;

30 Ft 2-Post, Steel, 3 lb

SIGN TYPE IIB

REVISIONS:

NO.	DATE	DESCRIPTION

DATE	PROJ NUMBER	ENG	PROJ MGR	CADD	COUNTY	CITY/TOWNSHIP	SCALE	HORIZ DATUM	VERT DATUM
01/11/22-010	0111-22-010	Value	Value	Value	OAKLAND	FARMINGTON	1"=50'	Value	Value

CITY OF FARMINGTON
 FARMINGTON ROAD DETOUR

SHEET	OF VALUE

FARMINGTON ROAD TRUCK DETOUR



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Farmington City Council Staff Report	Council Meeting Date: April 17, 2023	Item Number 7E
Submitted by: Charles Eudy, Superintendent		
Agenda Topic: Dinan Park Water Main Connection/Extension		
Proposed Motion: Move to approve the agreement with Warren Contractors to install the water main extension in Dinan Park/West Parking lot in the amount of \$60,000.		
Background: <p>Recently, Farmington DDA Board approved awarding the agreement with Warren Contracting to repurpose the entrance to the West Parking lot from Farmington Road for the pocket park called Dinan Park.</p> <p>The DDA Board agreed to use Warren Contracting for this project as Warren Contracting is the low bidder for the Farmington Road Streetscape and there are some current efficiencies building off streetscape with Warren Contracting.</p> <p>Water main work is a major component of park infrastructure and cost. The Water Reliability Study recommends completing the water main connection from Farmington Road in the Dinan Park/West Parking to a 4-inch water main that is dead ended in the parking lot from Grand River. 70 lineal feet of the proposed water main connection is within Dinan Park. The remaining 30 lineal feet is outside of Dinan Park in the West Parking lot.</p> <p>Public Works has received quotes from two reliable and competitive contractors, the bids are within 5 percent of each other.</p> <p><u>Quotes:</u> Warren Contracting \$53,105 D'Angelo Brothers \$50,777</p> <p>Engineers at Orchard Hiltz & McClement (OHM) recommend awarding the Dinan Park/West Parking Lot Water Main extension to Warren Contracting located in Shelby Twp, MI in the amount of \$53,105 with approximately 13% contingency of \$6,895 totaling \$60,000. Warren contracting will be the prime contractor on the Dinan Park project for the DDA and OHM will be providing the water main inspection services during the installation at no cost.</p>		
Materials: OHM Recommendation of Award Warren Contracting Quote		



April 7, 2023

Mr. Chuck Eudy
Public Works Superintendent
City of Farmington
23600 Liberty Street
Farmington, MI 48335

Regarding: Recommendation of Award – Dinan Park Water Main Connection/Extension

Quotes from two (2) capable area contractors were obtained for performing water main construction through the area of the proposed Dinan Park between Sipp and Wina’s on the west side of Farmington just south of Grand River. The list of contractors and their total bid amounts are included in the table below.

Contractor Name	Bid Amount
Warren Contractors & Development	\$53,105
D’Angelo Brothers	\$50,777

The project scope consists of approximately 100-feet of water main to be constructed here in order to connect two (2) existing dead-end stubs.

Warren Contractors & Development, located at 14979 Technology Dr in Shelby Twp, MI, is the recommended bidder. Warren has been diligently completing the adjacent Farmington Road Streetscape project and has even helped the City out in already completing some work for the construction of the future pocket park. Additionally, OHM Advisors has had favorable past-experience working with this contractor on previous projects. We’ve spoken with Warren Contractors directly regarding the scope of work and anticipated project schedule, and they indicated that they are comfortable with completing all work items within the time allotted to substantially complete the project.

Based on the above evaluation, we recommend award of the Dinan Park Water Main Connection/Extension project to Warren Contractors & Development in the not to exceed amount of \$60,000.00, which includes an approximate contingency budget just under 13% to help cover unforeseen issues.

We look forward to continuing to provide our professional services on this project through the construction phase of work. If you have any questions, please do not hesitate to reach out.

Sincerely,
OHM Advisors

Matthew D. Parks, P.E.

Austin Downie

Enclosure: Quotes
cc: David Murphy, City Manager
File

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14979 Technology • Dr Shelby Twp., MI 48315

(586) 323-3350 • Fax: 586-323-3351

QUOTE / PROPOSAL

To: City of Farmington Address:

Attn: Chuck Eudy Phone:

DPW Fax:

Project Name: Pocket Park 8 inch Water Main Connection Bid Number N/A

Project Location: Downtown Farmington Bid Date rev 4-5-23

Line #	Item Description	Contract Qty	Unit	Unit Price	Amount
1	Pavement Removal	306.00	syd	\$ 15.00	\$ 4,590.00
2	8 inch water main connection	1.00	ea	\$ 4,000.00	\$ 4,000.00
3	4 inch water main connection	1.00	ea	\$ 5,200.00	\$ 5,200.00
4	8 inch water main	100.00	ft	\$ 300.00	\$ 30,000.00
5	Agg Base, 8 inch	306.00	syd	\$ 15.00	\$ 4,590.00
6	3/4 inch service connection (w/new curb stop and box)	2.00	Ea	\$ 1,500.00	\$ 3,000.00
7	1 inch service connection (w/new curb stop and box)	1.00	Ea	\$ 1,725.00	\$ 1,725.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -

TOTAL: \$ 53,105.00

- THIS PROPOSAL IS BASED ON THE FOLLOWING CONDITIONS:
- Work to take place in conjunction with Farmington Streetscape project
 - Water main material has a 2-3 week lead time

Farmington City Council Staff Report	Council Meeting Date: April 17, 2023	Item Number 7F
Submitted by: Melissa Andrade, Assistant to the City Manager		
Agenda Topic: Board and Commission Reappointments		
Proposed Motion: Move to reappoint Laura Myers, Jill Keller and Robert Senn to another 3-year term on the Farmington Historical Commission; and to reappoint Paul King to another 3-year term on the Grand River Corridor Improvement Authority. All terms will end March 31, 2026.		
Background: These board and commission members have all expressed a desire to continue serving on their respective boards.		
Materials:		