



**GRAND RIVER CORRIDOR IMPROVEMENT  
AUTHORITY MEETING**

**Thursday, May 9, 2024 – 8:00 a.m.  
Conference Room A – City Hall  
23600 Liberty Street  
Farmington, MI 48335**

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**AGENDA**

- 1. CALL TO ORDER**
- 2. APPROVAL OF AGENDA**
- 3. APPROVAL OF MINUTES**
  - A. March 14, 2024 Minutes**
- 4. REVIEW OF PROJECTED 23/24 BUDGET**
- 5. REVIEW OF PROPOSED 24/25 BUDGET PRIOR TO SUBMITTAL TO COUNCIL**
- 6. DISCUSSION OF PROPOSED JOINT MEETING WITH CITY COUNCIL**
- 7. PUBLIC COMMENT**
- 8. BOARD COMMENT**
- 9. ADJOURNMENT**

*The City will follow its normal procedures for accommodation of persons with disabilities. Those individuals needing accommodations for effective participation in this meeting should contact the City Clerk (248) 474-5500, ext. 2218 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.*

**CITY OF FARMINGTON  
GRAND RIVER CORRIDOR IMPROVEMENT AUTHORITY  
MINUTES  
March 14, 2024**

**CALL TO ORDER**

The Farmington Grand River Corridor Improvement Authority meeting was called to order at 8:04 a.m. by Vice Chairman Carron.

Members Present: Carron, Graham, Thomas, Acceturra, O'Dell, Schneemann  
Members Absent: King  
Staff: Christiansen  
Other: Beth Saarela, Jennifer Morris (OHM)

**APPROVAL OF AGENDA**

Motion by Graham, supported by Thomas to approve the agenda. Motion approved unanimously.

**APPROVAL OF MINUTES**

Motion by O'Dell, supported by Graham to approve the January 11, 2024 minutes. Motion approved unanimously.

**LEGION SQUARE: BROWNFIELD PLAN INTERLOCAL AGREEMENT – AMERICAN LEGION HALL, 31775 GRAND RIVER AVENUE**

Director Christiansen reviewed the project. Beth presented the agreement and draft motion. Motion by Schneeman, supported by O'Dell. Motion approved unanimously.

**GRAND RIVER CORRIDOR IMPROVEMENT AUTHORITY DEVELOPMENT AND TIF PLAN UPDATE**

Jennifer Morris (OHM) reviewed the TIF Plan Update (current status) and the draft plan. Director Christiansen also reviewed and provided development updates. Motion by Schneeman, supported by Thomas. Motion approved unanimously.

**PUBLIC COMMENT**

None.

**BOARD COMMENT**

None.

**ADJOURNMENT AT 9:06 am** Motion by Thomas, supported by Graham. Motion approved unanimously.

<b>CIA Staff Report</b>	<b>Board Meeting Date:</b> May 9, 2024	<b>Item Number</b>
<b>Submitted by:</b> David Murphy		
<b>Agenda Topic:</b> Review of Projected 23/24 Budget		
<b>Proposed Motion:</b> None. This is a discussion only item		
<b>Background:</b>  The CIA Bylaws require the Board to review proposed budget amendments prior to submittal to Council. Attached is a proposed budget amendment for the 23/24 fiscal year. Significant changes include reallocating funds for property acquisition (\$40,000) and corridor entry signage (\$50,000) from the 23/24 fiscal year to the 24/25 fiscal year and adding funding for the TIF Plan Update (\$15,000) to the 23/24 fiscal year.		
<b>Materials:</b>  Resolution - CIA Budget Amendment 1, FY 2023-24 CIA Proposed Budget 24-25		

## **RESOLUTION**

### **A RESOLUTION OF THE FARMINGTON CITY COUNCIL AMENDING THE FISCAL YEAR 2023-24 BUDGET FOR THE CORRIDOR IMPROVEMENT AUTHORITY**

WHEREAS, City Council adopted a Fiscal Year 2023-24 appropriation of \$110,000 for the Grand River Corridor Improvement Authority; and

WHEREAS, the Corridor Improvement Authority Board has revised estimates on the amount and timing of projects; and

NOW, THEREFORE BE IT RESOLVED that the Farmington City Council hereby amends the Fiscal Year 2023-24 budget for the Corridor Improvement Authority to reduce appropriations from \$110,000 to \$35,000 as shown in the 2023-24 Projected Budget column of the 2024-25 Proposed Budget.

**FUND 244 - CORRIDOR IMPROVEMENT AUTHORITY FUND**

DESCRIPTION	2021-22 Actual	2022-23 Actual	2023-24 Amended Budget	2023-24 Projected Budget	2024-25 Manager Proposed
<b>CORRIDOR IMPROVEMENT AUTHORITY FUND REVENUES</b>					
<b>PROPERTY TAXES</b>					
PROPERTY TAXES, TIFA, REV	(9,936)	8,197	0	0	0
PROPERTY TAXES, TIFA	44,038	50,519	63,000	65,986	79,000
<b>Total</b>	34,102	58,716	63,000	65,986	79,000
<b>FARMINGTON HILLS CONTRIBUTION</b>					
FHILLS CONTRIBUTION	8,729	0	0	0	0
<b>Total</b>	8,729	0	0	0	0
<b>OTHER REVENUE</b>					
INVESTMENT INCOME	(1,322)	6,091	4,000	10,000	8,000
<b>Total</b>	(1,322)	6,091	4,000	10,000	8,000
<b>TOTAL CORRIDOR IMPROVEMENT AUTH FUND REVENUES</b>	41,509	64,807	67,000	75,986	87,000
<b>CORRIDOR IMPROVEMENT AUTHORITY FUND EXPENDITURES</b>					
CONTRACTUAL SERVICES	13,093	0	110,000	35,000	110,000
<b>Total</b>	13,093	0	110,000	35,000	110,000
<b>TOTAL CORRIDOR IMPROVEMENT AUTH FUND EXPENDITURES</b>	13,093	0	110,000	35,000	110,000
<b>Surplus/(Deficit)</b>	<b>28,416</b>	<b>64,807</b>	<b>(43,000)</b>	<b>40,986</b>	<b>(23,000)</b>
<b>BEGINNING FUND BALANCE</b>	<b>63,037</b>	<b>91,453</b>	<b>156,260</b>	<b>156,260</b>	<b>197,246</b>
<b>ENDING FUND BALANCE</b>	<b>91,453</b>	<b>156,260</b>	<b>113,260</b>	<b>197,246</b>	<b>174,246</b>

<b>CIA Staff Report</b>	<b>Board Meeting Date:</b> May 9, 2024	<b>Item Number</b>
<b>Submitted by:</b> David Murphy		
<b>Agenda Topic:</b> Review of Proposed 24/25 Budget		
<b>Proposed Motion:</b> None. This is a discussion only item		
<b>Background:</b>  The CIA Bylaws require the Board to review the Proposed 24/25 Budget prior to submittal to Council. Attached is a proposed budget. Significant projects include funds for property acquisition (\$40,000) corridor entry signage (\$50,000) and environmental studies (\$20,000).		
<b>Materials:</b>  Resolution – Joint Agency Budgets, FY 2024-25 CIA Proposed Budget 24-25		

**RESOLUTION**

**A RESOLUTION OF THE FARMINGTON CITY COUNCIL ADOPTING THE FISCAL YEAR 2024-25 BUDGETS FOR THE 47<sup>th</sup> DISTRICT COURT, BROWNFIELD REDEVELOPMENT AUTHORITY, CORRIDOR IMPROVEMENT AUTHORITY, AND JOINT AGENCY BUDGETS.**

WHEREAS, the City of Farmington provides funding to agencies shared with the City of Farmington Hills; and

WHEREAS, the City Manager presented a Farmington Brownfield Redevelopment Authority Fiscal Year 2024-25 Budget for the Brownfield Redevelopment Fund in the amount of \$34,900; and

WHEREAS, City Administration recommends a Fiscal Year 2024-25 appropriation of \$110,000 for the Grand River Corridor Improvement Authority; and

WHEREAS, the City of Farmington shares district control unit responsibility for the 47<sup>th</sup> District Court and as a district control unit is responsible for approving the Court's annual budget and appropriating Farmington's share of funding required to fund the Court budget, and

WHEREAS, the City Councils for the City of Farmington and Farmington Hills reviewed and agreed on the requested budget from the 47<sup>th</sup> District Court; and

NOW, THEREFORE BE IT RESOLVED that the Farmington City Council hereby adopts the Fiscal Year 2024-25 budgets and approves Farmington's share of funding for the following City authorities and joint agencies:

**1. Joint Agencies**

Children, Youth and Families	\$ 600
Farmington Area Arts Commission	\$ 750
Farmington Youth Assistance	\$ 5,000
Mayor's Youth Council	\$ 150
Commission on Aging	\$ 165
Citizens Corp for Emergency Preparedness	\$ 300
Multicultural/Multiracial Council	\$ 0
Commission on Community Health	\$ 175

**2. Farmington Brownfield Redevelopment Authority** \$34,900

**3. Grand River Corridor Improvement Authority** \$110,000

**4. 47<sup>th</sup> District Court**

Total Appropriation	\$4,076,228
City of Farmington Hills Contribution	\$3,302,995
City of Farmington Contribution	517,705
Other Revenues	202,679
Appropriation (To) From Fund Balance	<u>52,849</u>
	\$4,076,228

BE IT FURTHER RESOLVED that the City Treasurer is directed to collect incremental taxes eligible for capture under an incremental financing plan established by the Farmington Brownfield Redevelopment Authority and disburse the captured tax revenues to the Authority.

BE IT FURTHER RESOLVED that the City Treasurer is directed to collect incremental taxes eligible for capture under an incremental financing plan established by the Corridor Improvement Authority and disburse the captured tax revenues to the Authority.



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