



**Regular City Council Meeting
7:00 p.m., Monday, June 17, 2024
City Council Chambers
23600 Liberty Street
Farmington, MI 48335**

REGULAR MEETING AGENDA

- 1. ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF ITEMS ON CONSENT AGENDA**
 - A. City of Farmington Minutes**
 - B. Farmington Monthly Payments Report**
 - C. Farmington Public Safety Monthly Report**
- 5. APPROVAL OF REGULAR AGENDA**
- 6. PRESENTATION/PUBLIC HEARINGS**
 - A. Bicentennial Gala at the Mansion**
 - B. Events 360: Farmington Founders Festival**
- 7. NEW BUSINESS**
 - A. Consideration to amend the agreement for Local Fiscal Recovery Distribution between Oakland County and the City of Farmington**
 - B. DPW concrete replacement**
 - C. Purchase of a Pierce Fire Truck and equipment from Halt Fire**
 - D. Budget Amendment Resolution #1 amending Fiscal Year 2024-25 Budget**
 - E. Request to approve the purchase of a 2024 Chevrolet Traverse administrative vehicle**
 - F. Consideration to amend Fiscal Year 2023-24 Budget**
- 8. OTHER BUSINESS**
- 9. PUBLIC COMMENT**
- 10. CITY COUNCIL COMMENTS**
- 11. ADJOURNMENT**

The City will follow its normal procedures for accommodation of persons with disabilities. Those individuals needing accommodations for effective participation in this meeting should contact the City Clerk (248) 474-5500, ext. 2218 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.



City Council Meeting
7:00 p.m., Monday, May 6, 2024
Conference Room
23600 Liberty Street
Farmington, MI 48335

DRAFT

REGULAR MEETING MINUTES

A meeting of the Farmington City Council was held on May 6, 2024, at 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:05 PM by Mayor LaRussa.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Johnna Balk	Mayor Pro-Tem	Present	
Joe LaRussa	Mayor	Present	
Kevin Parkins	Councilmember	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

City Manager David Murphy
City Clerk Meaghan Bachman
Director of Public Safety Bob Houhanisin
City Attorney, Beth Saarela

2. APPROVAL OF THE REGULAR AGENDA

Move to approve the regular agenda as presented.

RESULT:	APPROVED UNANIMOUS
MOVER:	Balk, Mayor Pro-Tem
SECONDER:	Taylor, Councilmember

3. PUBLIC COMMENT

Jimmy Anderson, 23916 Grace spoke of the traffic control signs that were installed on the street.

4. MENTAL HEALTH AWARENESS MONTH PROCLAMATION

Move to Accept Oakland Community Health Network’s request to recognize May 2024 as Mental Health Awareness Month.

RESULT:	APPROVED – UNANIMOUS
MOVER:	Balk, Mayor Pro-Tem
SECONDER:	Parkins, Councilmember
AYES:	Balk, LaRussa, Parkins, Schneemann, Taylor

5. DEMOLITION ORDINANCE SECOND READING

City Council considered Second Reading of the Demolition Ordinance at the March 18, 2024 Meeting. City Council requested additional changes, including less restrictive regulations as they pertain to small residential demolitions, such as small sheds. The updated version for Second Reading, Demolition of sheds less than 100 square feet without utilities no longer require a permit for removal. Environmental testing is not required for residential demolitions. Revisions were also made to (1) eliminate the bond requirement for residential fence demotions, (2) to allow some concrete pads to stay in place for reconstruction purposes upon approval of the Building Official, and, (3) to allow the Building Official to waive installation of sod or seeding after demolition pending the start of a redevelopment of the site.

No action was taken to adopt the 2nd reading. After discussion of the revised ordinance, it was decided Councilmember Schneemann will work with the Building Department to revise the ordinance as additional information is needed.

6. AMENDMENT THE CITY CODE TO ALTER THE LANGUAGE REGARDING INSPECTIONS AS IT RELATES TO THE REGISTRATION AND INSPECTIONS FOR ALL SINGLE AND 2-FAMILY RENTAL AND VACANT RESIDENTIAL PROPERTIES

On September 5, 2023, the City Council Adopted this ordinance, relating to the registration and inspection of all single family and two-family rental and vacant residential properties in the city. The second reading changed at the council's request, how vacant properties would be inspected requiring both an inside and outside inspection to occur. Inadvertently at that time the definition of the two inspection types were not removed. The attached version contains edits relating to the removal of the "Type B" inspections, and all references for external only inspections, requiring that the interior and exterior of the properties be inspected under the provisions of the International Property Maintenance Code.

Move to adopt Ordinance C-809-2023 Amending Article IX of the Farmington City Code of Ordinances to remove Inspection type (B) from the definition section of ordinance.

RESULT:	APPROVED
MOVER:	Taylor, Councilmember
SECONDER:	Balk, Mayor Pro-Tem
AYES:	Balk, LaRussa, Parkins, Taylor
NAYES:	Schneemann

7. PROPOSED MURAL ON THE WALTER P. SUNDQUIST PAVILION AT GEORGE F. RILEY PARK

Partners in Public Art is a collaboration between the Detroit Institute of Arts and communities, organizations, and municipalities throughout Southeast Michigan to co-create community-driven, highly visible public murals that express the unique stories and interests of each community.

GOALS:

- Help people explore and express their sense of community through a collaborative art experience.
- Create a highly visible public mural informed by the community.
- Foster and deepen the relationship between the Detroit Institute of Arts and communities throughout Southeast Michigan.

FUNDING:

This program is generously funded by community investment in the Detroit Institute of Arts TriCounty Millage. All project costs will be covered through the DIA budget. If approved, the DIA seeks a commitment from the city to maintain the public art for a period of at least 10-years. The DIA will retain intellectual property rights of the public art but authorizes the City to reproduce the art for publicity. A draft MOU has been provided by the DIA for consideration, Initial review of the draft MOU by the City Attorney confirms that the terms seem standard but will require the addition of specific information relating to the art and artist as well as placement of the public art.

Move to approve a Resolution in Support of the Application for the Detroit Institute of Arts' Partners in Public Art Program for Farmington installation of a mural on the west elevation of the city-owned Walter P. Sundquist pavilion at George F. Riley Park for a minimum period of ten (10) years and to authorize the City Manager and City Attorney to revise and finalize the MOU proposed by the DIA for the installation. An amendment to the original motion was made that would require approval from the DDA Design Committee before the mural design is finalized.

RESULT:	APPROVED – UNANIMOUS
MOVER:	Balk, Mayor Pro-Tem
SECONDER:	Taylor, Councilmember
AYES:	LaRussa, Parkins, Schneemann, Taylor, Balk,

8. ADVANCED REDEVELOPMENT SOLUTIONS INVOICE

On November 8, 2023, the City Council approved addendum #1 to the agreement with Advanced Redevelopment Solutions (Eric Helzer) for additional services related to the EGLE grant/loan application.

Move Pay the invoice from ARS (Advanced Redevelopment Solutions) in the amount \$46,518.56 with \$6,840.00 to be reimbursed to the city from the Brownfield capture. Also,

to amend the 2023/24 fiscal year General Fund budget to increase Economic and Community Development Expenditures by \$46,519. This increase will be offset by an increase in Other Revenue by \$46,519. (The increase in Other Revenue includes the \$6,840.00 of Brownfield Reimbursement and \$39,679 related to higher than budgeted investment income). This will be Budget Amendment #5.

RESULT:	APPROVED – UNANIMOUS
MOVER:	Parkins, Councilmember
SECONDER:	Balk, Mayor Pro-Tem
AYES:	Parkins, Schneemann, Taylor, Balk, LaRussa

9. OTHER BUSINESS

Councilmember Schneemann informed Council he has a draft plan for the remodeling of the conference room at City Hall and discussed the plan.

10. PUBLIC COMMENT

No members of the public spoke.

11. COUNCIL COMMENT

Councilmember Taylor spoke of the Bicentennial Booth at the Farmers Market. She noted a resident spoke to her about the condition of his street on Wilmarth and noted he would like the City to place it on the schedule for repairs. Councilmember Taylor also noted that she would reconsider the rental ordinance if it included multi-family dwellings such as apartments.

Mayor Pro-Tem Balk noted it was helpful to tour the Governor Warner Mansion to gather design ideas. She also note opening of the Farmers Market was well done.

Mayor LaRussa spoke of the latest SEMCOG University news and upcoming events such as, economic impact of community events report, the Commuter Connect, and member meetups, He noted that when legislation is being adopted by the Council, it would be a benefit to have a member of the council act as a liaison. The Mayor thanked his fellow Councilmembers for the discussion regarding the Governor Warner Masion.

10. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Balk, Mayor Pro-Tem
SECONDER:	Taylor, Councilmember

The meeting adjourned at 8:44 p.m.

Joe LaRussa, Mayor

Meaghan K. Bachman, City Clerk

Approval Date:



City Council Meeting
6:00 p.m., Monday, May 20, 2024
Conference Room
23600 Liberty Street
Farmington, MI 48335

DRAFT

SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on May 20, 2024, at 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:04 PM by Mayor LaRussa.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Johnna Balk	Mayor Pro-Tem	Present	
Joe LaRussa	Mayor	Present	
Kevin Parkins	Councilmember	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

City Manager David Murphy
City Clerk Meaghan Bachman
Finance Director Chris Weber
Deputy Treasurer Jaime Pohlman

2. APPROVAL OF REGULAR AGENDA

Move to approve the agenda as presented.

RESULT:	APPROVED - UNANIMOUS
MOVER:	Balk, Mayor Pro-Tem
SECONDER:	Schneemann, Councilmember

3. PUBLIC COMMENT

No members of the public spoke.

4. REORGANIZATIONAL REVIEW

City Manager David Murphy presented the Reorganizational Review to Council. The plan included hiring Chris Weber, the current City Finance Director/Treasurer to the Assistant City Manager. It would also include appointing the Deputy Treasurer, Jaimie Pohlman as the new Treasurer/Finance Director. The plan also included hiring the current Code Enforcement Official, Scott Tippet as a full-time position.

5. OTHER BUSINESS

Mayor Pro-Tem Balk gave an update regarding the Governor Warners Mansion so construction can take place. She noted the Archivist at OCC noted some suggestions to archive the items. Councilmember Balk noted her intention is not to dispose of the items, but rather find out how to properly store them and determine what should be kept inside the Mansion.

Mayor LaRussa presented Council with the idea of outdoor fitness areas that would include a fitness court and/or a fitness studio. He further noted grant funding is available for the proposed project.

6. PUBLIC COMMENTS

No members of the public spoke.

7. COUNCIL COMMENTS

8. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	Taylor, Councilmember

The meeting adjourned at 6:50 p.m.

Joe LaRussa, Mayor

Meaghan K. Bachman, City Clerk



City Council Meeting
7:00 p.m., Monday, May 20, 2024
Conference Room
23600 Liberty Street
Farmington, MI 48335

DRAFT

REGULAR MEETING MINUTES

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The meeting was called to order at 7:00 PM by Mayor LaRussa.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Johnna Balk	Mayor Pro-Tem	Present	
Joe LaRussa	Mayor	Present	
Kevin Parkins	Councilmember	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

City Manager David Murphy
City Clerk Meaghan Bachman
Director of Finance Chris Weber
Superintendent of Public Works Chuck Eudy
City Attorney, Joellen Shortley
Jessica Westerndorf, DDA Promotions Coordinator
Jaime Pohlman Deputy Treasurer

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT

The Emergency Tip of the Month was presented on child safety seats.

4. APPROVAL OF THE CONSENT AGENDA

Move to approve the consent agenda including:

- A. City of Farmington Minutes**
- B. Farmington Monthly Payments Report**
- C. City Quarterly Financial Report**
- D. Court Quarterly Financial Report**
- E. Quarterly Investment Report**
- F. Farmington Public Safety Monthly Report**

RESULT: APPROVED UNANIMOUS
MOVER: Balk, Mayor Pro-Tem
SECONDER: Parkins, Councilmember

5. APPROVAL OF THE REGULAR AGENDA

Move to approve the regular agenda as presented.

RESULT: APPROVED UNANIMOUS
MOVER: Balk, Mayor Pro-Tem
SECONDER: Parkins, Councilmember

6. NEW BUSINESS ITEMS 6A-6P

6-A Proclamation declaring the first Friday in June to be National Gun Violence Awareness Day

Move to accept the proclamation naming the first Friday in June - June 7, 2024 - National Gun Violence Awareness Day.

RESULT: APPROVED – UNANIMOUS
MOVER: Taylor, Councilmember
SECONDER: Balk, Mayor Pro-Tem

6-B FARMINGTON CIA TIF AND DEVELOPMENT PLAN ADDENDUM

The CIA wanted to review and update their TIF plan because it had been in place for ten years. In the late summer of 2023, the CIA contracted with Orchard Hiltz & McCliment (OHM) as the consultant to review and update their TIF plan.

Motion to approve the CIA updated TIF plan.

RESULT: APPROVED – UNANIMOUS
MOVER: Balk, Mayor Pro-Tem
SECONDER: Parkins, Councilmember
AYES: Balk, LaRussa, Parkins, Schneemann, Taylor

6-C CONSIDERATION TO APPROVE PUBLIC HEARING NOTICE FOR PROPOSED FISCAL YEAR 2024-25 BUDGET AND PROPERTY TAX RATES

Move to hold public hearing on Monday, June 3 at 7:00 p.m. regarding the proposed Fiscal Year 2024-25 Budget and property tax rates

RESULT:	APPROVED
MOVER:	Taylor, Councilmember
SECONDER:	Schneemann, Councilmember
AYES:	LaRussa, Parkins, Schneemann, Taylor Balk

6-D DDA 2023/24 BUDGET AMENDMENTS

This budget amendment was approved by the DDA Board for submittal to the City Council on May 1, 2024. Proposed amendments to the FY2023/24 budget are presented in the projected activity column of the attached budget documents.

Significant changes include: Amended budget FY 2023/24 budget stated \$90,397 from Patronicity, but current \$204,452 reflects grant income for Dinan Park, including a \$100,000 Oakland County Parks grant and \$97,000 from Patronicity. Event budgets are intended to break even. There is a decrease in Rhythms in Riley Park from \$36,000 to \$13,439 New line items include Heart the Art in the event budget category.

Note the creation of Community Foundation as a budget category. This is the Main Street NonEndowed Fund, administered through the Greater Rochester Community Foundation. This budget category holds no TIF or PSD funds. Rather, event proceed, grants and private donations are recorded here: expenditures may only be allocated toward projects in Downtown Farmington in mission with Main Street Farmington and the Farmington DDA.

Note that projected income from Building Rental decreased from a projected \$30,498 to \$17,793, as revenue-generating leases were terminated in preparation for development of new townhomes at the former Maxfield Training Center. PSD Repairs and Maintenance expenditures reached \$181,900 with a large replacement of junipers and other hardy plant materials on Grove Street and surrounding Riley Park at \$45,000. Funds were drawn from the \$77,000, reimbursed to the DDA for streetscape professional services from the Farmington Road Streetscape bond.

Motion to approve the resolution amending the DDA 2023/24 Budget, as shown in the projected column of the presented report.

RESULT:	APPROVED – UNANIMOUS
MOVER:	Balk, Mayor Pro-Tem
SECONDER:	Taylor, Councilmember
AYES:	Parkins, Schneemann, Taylor, Balk, LaRussa

6-E Jessica Westerndorf gave a presentation on the DDA Budget.

6-F CONSIDERATION TO TRANSFER OWNERSHIP OF A CLASS C AND SDM LICENSE, ENTERTAINMENT PERMIT AND OUTDOOR SERVICE PERMIT FROM BROWNDOG, LLC TO THE FARMINGTON TASTING ROOM LLC G. CONSIDERATION TO AMEND FISCAL YEAR 2023-24 BUDGET

Move to approve Resolution of Local Approval for transfer ownership of a Class C and SDM License with Sunday Sales Permit (AM & PM), Entertainment Permit and Outdoor Service Permit from Browndog, LLC to The Farmington Tasting Room LLC, for the premises at 33314 Grand River Avenue, Farmington, MI 48335 in Oakland County, subject to final review and approval as to form by the City Manager and City Attorney.

RESULT:	APPROVED – UNANIMOUS
MOVER:	Balk, Mayor Pro-Tem
SECONDER:	Taylor, Councilmember
AYES:	Schneemann, Taylor, Balk, LaRussa, Parkins

6-G CONSIDERATION TO AMEND FISCAL YEAR 2023-24 BUDGET

Move to adopt resolution amending Fiscal Year 2023-24 Budget.

RESULT:	APPROVED – UNANIMOUS
MOVER:	Parkins, Councilmember
SECONDER:	Schneemann, Councilmember
AYES:	Taylor, Balk, LaRussa, Parkins, Schneemann

6-H CONSIDERATION TO APPROVE CERTIFIED 2024 DELINQUENT FALSE ALARM FEES, WATER AND SEWER BILLS, AND INVOICES FOR PLACEMENT ON TAX ROLL

Move to approve the presented lists of delinquent false alarm fees, water and sewer bills, and invoices for placement on the Farmington Tax Roll pursuant to City Code.

RESULT:	APPROVED – UNANIMOUS
MOVER:	Taylor, Councilmember
SECONDER:	Parkins, Councilmember
AYES:	Balk, LaRussa, Parkins, Schneemann, Taylor

6-I CRACK SEALING PROGRAM: CHANGE ORDER & CONSTRUCTION ESTIMATE

Move to Approve Change Order No. 4, & Construction estimate and payment No. 5 to Wolverine Sealcoating for Local/Major Street Crack Sealing Program

RESULT:	APPROVED – UNANIMOUS
MOVER:	Balk, Mayor Pro-Tem
SECONDER:	Parkins, Councilmember
AYES:	LaRussa, Parkins, Schneemann, Taylor, Balk

6-J 9 MILE RETENTION ENVIRONMENTAL QUALITY BASIN ELECTRICAL SERVICE EQUIPMENT ASSESSMENT REPAIR PROJECT

Move to approve the award of the 9 Mile Retention Environmental Quality Basin Electrical Service Equipment Assessment Repair Project to Rotor Electric in the amount of \$19,230 plus 10 % contingency of \$1,920 and allow Oakland County Water Resource Commission OCWRC execute the contract documents. Total estimated expense of the project is \$21,150.

RESULT:	APPROVED – UNANIMOUS
MOVER:	Balk, Mayor Pro-Tem
SECONDER:	Taylor, Councilmember
AYES:	Parkins, Schneemann, Taylor, Balk, LaRussa

6-K MDOT HIGHWAY MAINTENANCE DESIGNATIONS

Move to approve the Farmington Clerk, Meaghan Bachman as the Michigan Department of Transportation State Trunkline Maintenance Contract Administrator, Public Works Superintendent, Charles Eudy as the Highway Maintenance Foreman as described with the Contract.

RESULT:	APPROVED – UNANIMOUS
MOVER:	Balk, Mayor Pro-Tem
SECONDER:	Taylor, Councilmember

6-L SALT STORAGE FACILITY STUDY

Public Works salt Storage Dome is nearing the end of its life span. Originally constructed in 1977, roof replaced sometime near 2000, structural repairs in 2021. Michigan Department of Transportation (MDOT) is offering Chemical Storage Facility (CSF) funding to communities who have trunkline maintenance contracts with MDOT. MDOT has committed to cost sharing for the reconstruction of a salt storage building, based upon the amount of road salt used for winter maintenance. MDOT’s current share of salt is 41- 43% for the winter maintenance of Grand River. MDOT recommends the salt storage building be sized to accommodate a full season of 800 tons of salt. The last several years winters have not been as severe, and have only accepted delivery of 80% of the salt order. MDOT recommends considering buildings other than a dome style structure. The “Study” will include Soil Borings and report, Contaminant Assessment, and requesting preliminary proposals from salt storage building contractors for a building to accommodate 800 tons of road salt with the general requirements as defined by the Architect. Hoppe Design Salt Storage Facility Study fees for hourly basic services will be invoiced at \$190 per hour with an estimated 60 hours of services. Other predesign services will be passed through Hoppe Design and invoiced to the City of Farmington. Basic Service \$11,400 (\$190 per hour 60 hours) Soil Borings & Contaminant Assessment \$14,650 Contingency (approximately 10%) \$ 2,950 \$29,000 Hoppe Design has worked closely with the City of Farmington on several projects including the Warner Home Foundation Project, Warner Home Porch Roof improvements, and Public Works Exterior Repairs. Hoppe Design also has a working relationship with OHM. Public Works Superintendent recommends accepting the proposal from Hoppe Design for Salt Storage Facility Study.

Move to award the Salt Storage Facility Study to Hoppe Design in the amount of \$29,000 subject to any minor amendments to the final form recommended by the City Manager’s office or the City Attorney’s office. Thus, allowing City Administration to execute contact documents.

RESULT:	APPROVED – UNANIMOUS
MOVER:	Parkins, Councilmember
SECONDER:	Balk, Mayor Pro-Tem
AYES:	Schneemann, Taylor, Balk, LaRussa, Parkins

7-L Salt Storage Facility Design

MDOT has committed to cost sharing for the reconstruction of a salt storage building, based upon the amount of road salt used for winter maintenance. MDOT’s current share of salt is 41- 43% for the winter maintenance of Grand River. From other salt storage buildings recently constructed, MDOT advised the cost to demolish and reconstruct a salt storage building is \$900,000, Contract Administrative Fee of \$45,000, and the Municipal Administrative fee of \$50,000 to oversee the project. Based upon the Architects estimate, we have informed MDOT the potential expense to demolish and replace the salt storage

facility is \$1,200,000. The DPW has requested to MDOT to increase their funding to meet the \$1.2 million expense, prior to executing the contract with MDOT.

Hoppe Design has worked closely with the City of Farmington on several projects including the Warner Home Foundation Project, Warner Home Porch Roof improvements, and Public Works Exterior Repairs.

Hoppe Design also has a working relationship with OHM. Hoppe Design will review proposals from salt storage shed contractors we receive developed from the Salt Storage Facility Study to make a recommendation of type of facility and which contractor should be awarded the contact to demolish and reconstruct the salt storage facility. The City will be reserving the right to have a local demolition contractor demolish the dome, if demolition cost is excessive.

Demolition of the salt dome would be scheduled for April 2025, with substantial completion by October 1, 2025. Currently there is 725 tons of salt stored in the dome. We have placed a minimal salt order for the coming winter. The dome will need to be empty, and any remaining salt stored indoors prior to demolition. I have asked and received permission from Farmington Hills to store any remaining salt in their salt dome next year, until ours is reconstructed. The Public Works Superintendent recommends accepting the proposal from Hoppe Design for Salt Storage Facility Replacement.

No action was taken. This item was tabled.

6-N 9 Mile Retention Environmental Quality Basin Underdrain Control Panel Replacement

At the LRP meeting in February 2024, Oakland County Water Resource Commission (OCWRC) recommended to consider replacement of the Underdrain Pump Station Control Panel at the 9 Mile Retention Environmental Quality Basin.

The underdrain system is similar to a home's sump pump and foundation drainage system. The difference between a home's foundation drainage system and the 9 Mile Environmental Quality Basin foundation drainage system is the dual 5 horsepower submersible pumps are nearly 30 feet below grade, collect ground water from an area larger than a football field, and the drainage system for the basin and the pumping station is lower in elevation than the river. The 9 Mile Retention Environmental Quality Basin is a critical asset which will continue to need significant funding to maintain its operation.

OCWRC will conduct the underdrain replacement project primarily with in-house staff but will have limited contracted services. According to the Chief Engineer at OCWRC, projects of this nature that require excavation deem the contingency to be increased to 20%.

Public Works and City Administration recommends approving the 9 Mile Retention Environmental Quality Basin Underdrain Control Panel Replacement Project, with OCWRC in the amount of \$45,000 plus a 20% contingency (\$9,000), totaling \$54,000.

Move to approve the 9 Mile Retention Environmental Quality Basin Underdrain Control Panel Replacement with Oakland County Water Resource Commission in the amount of \$45,000 plus 20% contingency of \$9,000 Total estimated expense of the project is \$54,000.

Allow City Administration to execute any required documents from Oakland County Water Resource Commissioners Office, subject to any minor amendments to the final form of the City Manager’s office and the City Attorney’s office.

RESULT:	APPROVED – UNANIMOUS
MOVER:	Balk, Mayor Pro-Tem
SECONDER:	Taylor, Councilmember
AYES:	Taylor, Balk, LaRussa, Parkins, Schneemann

6-O 9 MILE WATER BOOSTER STATION

Move to approve the 9 Mile Retention Water Booster Station Control Updates and System Improvements with Oakland County Water Resource Commission, total estimated expense of the project is \$33,000. Allow City Administration to execute any required documents from Oakland County Water Resource Commissioners Office, subject to any minor amendments to the final form of the City Manager’s office and the City Attorney’s office.

RESULT:	APPROVED – UNANIMOUS
MOVER:	Taylor, Councilmember
SECONDER:	Balk, Mayor Pro-Tem
AYES:	Balk, LaRussa, Parkins, Schneemann, Taylor

6-P SECOND READING OF ORDINANCES TO ALLOW THE USE OF ALCOHOL AT CERTAIN PUBLIC FACILITIES

Move to amend Ordinance No. C-811-2024, Chapter 3, “Alcoholic Liquor,” of the City of Farmington Code of Ordinances, to change the definition of “public place,” in order to allow the use of alcohol at certain public facilities if a resolution of City Council is adopted and to prohibit the use at other public facilities, and Ordinance No. C-812- 2024, amending Chapter 21, “Parks and Recreation,” of the City of Farmington Code of Ordinances, to prohibit alcohol consumption in parks except where authorized by City Council Resolution. SECOND READING

RESULT:	APPROVED – UNANIMOUS
MOVER:	Balk, Mayor Pro-Tem
SECONDER:	Taylor, Councilmember
AYES:	LaRussa, Parkins, Schneemann, Taylor, LaRussa

7. OTHER BUSINESS

8. PUBLIC COMMENT

9. CITY COUNCIL COMMENTS

10. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED - UNANIMOUS
MOVER:	Schneemann, Councilmember
SECONDER:	Taylor, Councilmember

The meeting adjourned at 8:26 p.m.

Joe LaRussa, Mayor

Meaghan K. Bachman, City Clerk

Approval Date:



City Council Meeting
7:00 p.m., Monday, June 3, 2024
Conference Room
23600 Liberty Street
Farmington, MI 48335

DRAFT

REGULAR MEETING MINUTES

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The meeting was called to order at 7:01 PM by Mayor LaRussa.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Johnna Balk	Mayor Pro-Tem	Present	
Joe LaRussa	Mayor	Present	
Kevin Parkins	Councilmember	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

City Manager David Murphy
 City Clerk Meaghan Bachman
 Director of Public Safety Bob Houhanisin
 Director of Finance, Chris Weber
 Deputy Treasurer, Jaime Pohlman
 City Attorney, Beth Saarela

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT

No members of the public spoke.

4. APPROVAL OF ITEMS ON CONSENT AGENDA

- A. Board and Commission Appointments: Grand River Corridor Improvement Authority
- B. EGLE Grant Agreement
- C. Intergovernmental Agreement with Oakland County and participating members of the Oakland County Tactical Training Consortium (OAK-TAC)
- D. Resolution authorizing the City to submit an application for the Shared Streets and Spaces Grant Program

Move to approve the consent agenda as presented.

RESULT:	APPROVED UNANIMOUS
MOVER:	Taylor, Councilmember
SECONDER:	Schneemann, Councilmember

5. APPROVAL OF THE REGULAR AGENDA

Move to approve the regular agenda with the amendment to move item 7G & 7H to 7A & 7B order on the agenda.

RESULT:	APPROVED UNANIMOUS
MOVER:	Taylor, Councilmember
SECONDER:	Balk, Mayor Pro-Tem

6. PRESENTATION/PUBLIC HEARINGS

A. Public Hearing – Fiscal Year 2024-25 Budget and Millage Rates

Move to open the Public Hearing at 7:04 PM. The public hearing was open for public comment, no members of the public spoke.

RESULT:	APPROVED UNANIMOUS
MOVER:	Balk, Mayor Pro-Tem
SECONDER:	Schneemann, Councilmember

Move to close the Public Hearing at 7:05 PM.

RESULT:	APPROVED UNANIMOUS
MOVER:	Balk, Mayor Pro-Tem
SECONDER:	Parkins, Councilmember

7. NEW BUSINESS 7A – 7M

7-A CONSIDERATION TO AMEND GRAND RIVER CORRIDOR IMPROVEMENT AUTHORITY 2023-24 BUDGET

Significant changes include reallocating funds for property acquisition (\$40,000) and corridor entry signage (\$50,000) from the 23/24 fiscal year to the 24/25 fiscal year and adding funding for the TIF Plan Update (\$15,000) to the 23/24 fiscal year.

Move to amend the Grand River Corridor Improvement Authority 2023-24 Fiscal Year Budget

RESULT:	APPROVED – UNANIMOUS
MOVER:	Balk, Mayor Pro-Tem
SECONDER:	Parkins, Councilmember
AYES:	Balk, LaRussa, Parkins, Schneemann, Taylor

7-B CONSIDERATION TO AMEND BROWNFIELD REDEVELOPMENT AUTHORITY 2023-24 BUDGET

The BRA Board approved the presented budget amendment at their May 17, 2024 meeting. Significant changes include:

- Reducing property taxes revenue related to the 9 Mile Property from \$29,500 to \$16,382 with a corresponding reduction in contractual service. This reduction is due to a capped amount of SET and School millage capture which was achieved in the current year. There will no longer be capture of SET and School millages going forward.
- Breaking out property tax capture related to the GLP/Farmington State Savings Bank between what is captured directly by the BRA, and what is initially captured by the DDA and remitted to the BRA via the interlocal agreement.

Move to amend the Brownfield Redevelopment Authority Fiscal Year 2023-24 Budget

RESULT:	APPROVED – UNANIMOUS
MOVER:	Taylor, Councilmember
SECONDER:	Balk, Mayor Pro-Tem
AYES:	LaRussa, Parkins, Taylor, Schneemann, Balk

7-C CONSIDERATION TO ADOPT FISCAL YEAR 2024-25 BUDGET AND ESTABLISH MILLAGE RATES

The City Council reviewed the proposed budget at the April 22, 2024 study session. As required by the City Charter and the Uniform Budgeting and Accounting Act, the City Council scheduled a budget and millage public hearing with the proposed overall millage rate set at 18.2146 mills. Included with this report is a summary of the overall fund budgets. The amounts in the resolution can be changed prior to the adoption of the budget. In addition, the resolution contains language to levy a total of 18.2146 mills, with 13.6000 mills for General Operating, 0.4000 for Capital Improvements, 2.0000 mills for Capital Improvements Millage Fund and 1.3975 mills for Road Improvement. On April 22, 2024 Administration presented the 2024-2025 proposed budget to City Council. Subsequent to the presentation, one change was made to the 2024-25 budget

Water and Sewer Fund –

- The water and sewer rate increase was reduced from 6.5% to 4.0%. This resulted in a decrease in Water and Sewer Sales of \$128,641. This reduction in revenue is partially offset by a reduction in Operations and Maintenance of \$42,169, resulting from a lower than anticipated increase in rates from the Evergreen Farmington Sanitary Drain System.

Move to adopt resolution regarding Fiscal Year 2024-25 Budget and Millage Rates as presented.

RESULT:	APPROVED – UNANIMOUS
MOVER:	Balk, Mayor Pro-Tem
SECONDER:	Parkins, Councilmember
AYES:	Parkins, Schneemann, Taylor, Balk, LaRussa

7-D CONSIDERATION TO ADOPT RESOLUTION TO AMEND RESIDENTIAL REFUSE/RECYCLING USER CHARGE EFFECTIVE JULY 1, 2024

Move to adopt resolution to amend Residential Refuse/Recycling User Charge effective July 1, 2024.

RESULT:	APPROVED – UNANIMOUS
MOVER:	Taylor, Councilmember
SECONDER:	Balk, Mayor Pro-Tem
AYES:	Schneemann, Taylor, Balk, LaRussa, Parkins

7-E CONSIDERATION TO ADOPT RESOLUTION TO AMEND WATER AND SEWER RATES, EFFECTIVE JULY 1, 2024.

The Great Lakes Water Authority (GLWA) increased the rates it charges the City of Farmington by 2.35% for Water and 1.8% for Sewer. The proposed amendment to the fee schedule increases the rates Farmington charges to its customers by 4% for Water and 4% for Sewer. The additional increase is proposed to provide additional funding for capital improvements to the system.

The rates will change as follows:

	Rates Effective 7/1/23	Rates Effective 7/1/24
Water Consumption Charge (per 1,000 gallons)	\$6.34	\$6.59
Water Fixed Charge (per quarter)	\$37.18	\$38.67
Sewer Consumption Charge (per 1,000 gallons)	\$7.98	\$8.30
Sewer Fixed Charge (per quarter)	\$43.86	\$45.61

For an average user using 11,000 gallons per quarter, they will see an increase of \$9.51 per quarter. City Administration is recommending that the City Council adopt the attached resolution amending Chapter 11 of the City Fee Schedule, as presented. This resolution amends the water and sewer rates, effective July 1, 2024. Customer bills would not increase until the September utility bill.

Move to adopt a resolution amending Chapter 11 of the City Fee Schedule, as presented, which amends the water and sewer rates, effective July 1, 2024.

RESULT:	APPROVED – UNANIMOUS
MOVER:	Parkins, Councilmember
SECONDER:	Taylor, Councilmember
AYES:	Taylor, Balk, LaRussa, Parkins, Schneemann

7-F CONSIDERATION TO AMEND EMPLOYEE ADMINISTRATIVE MANUAL AND NON-UNION PAY PLAN EFFECTIVE JULY 1, 2024.

City Administration is recommending that the City Council amend the employee administrative manual and non-union pay plan, effective July 1, 2024. Listed below are the specific amendments and the rationale behind the proposed change. All the proposed changes are contained in the Fiscal Year 2024-25 Budget and incorporated into the five-year budget forecast. Funds are available for the proposed changes.

- Amend Non-Union Pay Plan (this was attached as a Council packet items) The pay plan provides an across the board 3.00% increase.

Move to adopt resolution amending employee administrative manual and non-union pay plan, effective July 1, 2024

RESULT:	APPROVED – UNANIMOUS
MOVER:	Taylor, Councilmember
SECONDER:	Parkins, Councilmember
AYES:	Balk, LaRussa, Parkins, Schneemann, Taylor

7-G CONSIDERATION TO ADOPT DOWNTOWN DEVELOPMENT AUTHORITY’S FISCAL YEAR 2024-25 BUDGET AND ESTABLISH 2024 PRINCIPAL SHOPPING DISTRICT SPECIAL ASSESSMENT

Move to approve resolution to adopt the DDA Fiscal Year 2024-25 Budget and establish 2024-25 Principal Shopping District Special Assessment as presented.

RESULT:	APPROVED – UNANIMOUS
MOVER:	Taylor, Councilmember
SECONDER:	Parkins, Councilmember
AYES:	LaRussa, Parkins, Schneemann, Taylor, Balk

7-H CONSIDERATION TO ADOPT FISCAL YEAR 2024-25 47TH DISTRICT COURT, BROWNFIELD REDEVELOPMENT AUTHORITY, CORRIDOR IMPROVEMENT AUTHORITY AND JOINT AGENCY BUDGETS.

Move to adopt Fiscal Year 2024-25 Budget Resolution for the 47th District Court, Brownfield Redevelopment Authority, Corridor Improvement Authority and Joint Agency Budgets.

RESULT:	APPROVED – UNANIMOUS
MOVER:	Balk, Mayor Pro-Tem
SECONDER:	Taylor, Councilmember
AYES:	Parkins, Schneemann, Taylor, Balk, LaRussa

7-I RESOLUTION APPROVING POLICY AND RULES REGARDING ALCOHOL ON PUBLIC PROPERTY

The City Council recently approved two ordinance amendments that allow the possession and consumption of alcohol in public facilities and on publicly owned/operated properties if authorized by City Council resolution. The presented Resolution would authorize such activities as set forth in the City’s Park Reservation, Facility Use, and Special Events Policy, setting forth the rules governing such activity, and limiting it to the Governor Warner Mansion only. An amendment was made to the original motion to require a special event permit for any alcohol consumption at the Mansion. The Mayor requested a table/chart of questions regarding if and when a special event permit will be required based on the policy.

Move to Adopt Resolution Approving “Policy and Rules Regarding Alcohol on Public Property” with the amendment to include in the policy, “when an alcohol permit is requested, the request will require a special event permit, at the Governor Warners Mansion”.

RESULT:	APPROVED – UNANIMOUS
MOVER:	Balk, Mayor Pro-Tem
SECONDER:	Taylor, Councilmember
AYES:	Schneemann, Taylor, Balk, LaRussa, Parkins

7-J APPOINTMENT OF CITY TREASURER

In accordance with the City Manager’s reorganization plan, Treasurer Chris Weber is resigning his position of Treasurer effective at 12:00 am on July 1, 2024 and will be

appointed to the position of Assistant City Manager at the same time. Upon Mr. Weber’s effective resignation, Ms. Pohlman’s appointment to Treasurer will be effective.

Move to approve the appointment of Deputy Treasurer Jaime Pohlman to the position of Treasurer effective July 1, 2024 at 12:01 am.

RESULT:	APPROVED – UNANIMOUS
MOVER:	Taylor, Councilmember
SECONDER:	Balk, Mayor Pro-Tem

7-K TEMPORARY POLLING LOCATIONS

Due to construction at the High School, the City Clerk has been asked to relocate precincts 3 and 4 to Maxfield Education Center for the August 6, 2024 Election.

Move to temporarily relocate voting precincts 3 and 4 from Farmington High School to the Maxfield Educational Center located at 32789 W. 10 Mile Road for the August 6, 2024 State Primary Election.

RESULT:	APPROVED – UNANIMOUS
MOVER:	Taylor, Councilmember
SECONDER:	Parkins, Councilmember

7-L ESTABLISHING ABSENTEE VOTER COUNTER BOARD

The City of Farmington currently has an agreement with Oakland County Clerk’s Office to process the absentee voter ballots. The County picks up the ballots, Monday before election day. With the passing of Proposition 2022-2, the City can establish a “mini absentee voter board” to process and tabulate ballots that are received after 4:00 PM on the day before an election and before 8:00 PM on election day. This will allow the Clerk’s Office to have a tabulator at City Hall that is only for processing absent voter ballots. Currently AV ballots are delivered to their corresponding precincts throughout election day for the inspectors to process and record. Inspectors are not able to close their precincts promptly at 8:00 PM due to processing AV ballots. This will greatly benefit not only the Clerk’s Office, but precinct workers as well.

Move to approve an absent voter counting board for the purpose of processing and tabulating absent voter ballots approved for tabulation and received after 4:00 PM on the day before the election and before 8:00 PM on election day.

RESULT:	APPROVED – UNANIMOUS
MOVER:	Taylor, Councilmember
SECONDER:	Parkins, Councilmember

7-M INTERLOCAL AGREEMENT FOR ADVANCED LIFE SUPPORT EMERGENCY MEDICAL SERVICES BETWEEN THE CITY OF FARMINGTON HILLS AND THE CITY OF FARMINGTON

The Agreement is effective as of March 15, 2024 (at which point the City of Farmington Hills began providing ALS services through an existing mutual arrangement). It expires on June 30, 2025, although it can be extended for an additional year by agreement of the two City Managers. The cost to the City under the Agreement is \$275,000, which is what the Farmington Hills proposal stated.

Move to Enter into the proposed Interlocal Agreement for Advanced Life Support Emergency Medical Services Between the City of Farmington Hills and the City of Farmington and authorize the Agreement to be signed by the City Manager and City Clerk, subject to any minor non substantive amendments approved by the City Manager and the City Attorney’s Office.

RESULT:	APPROVED – UNANIMOUS
MOVER:	Taylor, Councilmember
SECONDER:	Balk, Mayor Pro-Tem
AYES:	Taylor, Balk, LaRussa, Parkins, Schneemann

Mayor Pro-Tem Balk asked this comment to be placed under New Business as she would like the Council to consider a discussion at their special meeting. It was noted she has spoken with an archivist at OCC and was given their Mission Statement, Collection Scope and Development Policy and Collection Methods. She proposed that Council create the same for the Mansion in conjunction with the Historical Commission and any other necessary parties. She felt a policy that outlines what can be accepted will make it easier for administration to accept or reject items. She noted it has been expressed that some people think her intention is to sell everything out of the Mansion, and wanted to be clear that is not her intention. She noted the Mansion must be fixed and everything will need to come out in order for it to happen.

8. OTHER BUSINESS

City Manager David Murphy asked for a special meeting to discuss the Winery and the Mansion. The meeting is scheduled for Monday, June 24, 2024, at 6:00 PM.

8. PUBLIC COMMENT

No members of the public spoke.

9. CITY COUNCIL COMMENT

Councilmember Parkins noted the Historical Commission is in support of cleaning up the Mansion along with cataloging and archiving items.

Councilmember Taylor noted Bicentennial postcards are available for pickup at the Farmers Market to write favorite memories, events, or something special people love about Farmington. A display will be created at the library of the postcards received.

Mayor Pro-Tem Balk noted Art on the Grand weekend was amazing and enjoyed her time volunteering.

Mayor LaRussa thanked Council and the Administration on their work with the budget.

10. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Balk, Mayor Pro-Tem
SECONDER:	Parkins, Councilmember

The meeting adjourned at 8:19 p.m.

Joe LaRussa, Mayor

Meaghan K. Bachman, City Clerk

Approval Date:

CITY OF FARMINGTON - MONTHLY PAYMENTS REPORT

MONTH OF MAY 2024

FUND #	FUND NAME	AMOUNT:
101	GENERAL FUND	\$ 414,741.65
202	MAJOR STREET FUND	\$ 9,587.36
203	LOCAL STREET FUND	\$ 10,191.00
285	AMERICAN RESCUE ACT	\$ 6,822.36
401	CAPITAL IMPROVEMENT MILLAGE	\$ 23,740.22
592	WATER & SEWER FUND	\$ 293,533.45
595	FARMINGTON COMMUNITY THEATER FUND	\$ 22,218.68
640	DPW EQUIPMENT REVOLVING FUND	\$ 10,076.59
701	AGENCY FUND	\$ 500.00
736	PUBLIC EMPLOYEE HEALTH CARE FUND	\$ 34,934.98
	TOTAL CITY PAYMENTS ISSUED:	\$ 826,346.29
136	47TH DISTRICT COURT FUND	\$ 142,744.46
243	BROWNFIELD REDEVELOP AUTHORITY	\$ 118.00
244	CORRIDOR IMPROVEMENT AUTHORITY FUND	\$ 4,069.27
248	DOWNTOWN DEVELOPMENT AUTHORITY FUND	\$ 60,809.44
	TOTAL OTHER ENTITIES PAYMENTS ISSUED:	\$ 207,741.17
	TOTAL PAYMENTS ISSUED	\$ 1,034,087.46

A detailed Monthly Payments Report is on file in the Treasurer's Office.

CITY OF FARMINGTON - ACH PAYMENTS REPORT

MONTH OF MAY 2024

TRANSFER FROM:	TRANSFER TO:	DESCRIPTION:	AMOUNT:
Agency Tax	Farmington Public Schools	Final Disbursement	68,374.44
Agency Tax	Oakland County	Final Disbursement	32,009.48
Agency Tax	Farmington Community Library	Final Disbursement	4,677.61
General Fund	Chase (Disbursing Acct)	Direct Deposit Payroll	237,308.82 ✓
General Fund	Federal Gov't	W/H & FICA Payroll	84,859.12 ✓
General Fund	MERS	April Transfer	99,346.39 ✓
General Fund	MERS HCSP	April Transfer	7,192.10 ✓
General Fund	MERS	457 Plans - City & Dept. Head	17,945.87 ✓
General Fund	Total Administrative Services Corp.	Flexible Spending Accounts	2,388.84 ✓
	TOTAL CITY ACH TRANSFERS		554,102.67
Court Fund	Chase (Disbursing Acct)	Direct Deposit Payroll	97,794.11 ✓
Court Fund	Federal Gov't	W/H & FICA Payroll	32,243.44 ✓
Court Fund	Total Administrative Services Corp.	Flexible Spending Accounts	1,668.42 ✓
Court Fund	ICMA	Health Savings/401 Accounts	8,942.94 ✓
	TOTAL OTHER ENTITIES ACH TRANSFERS		140,648.91



Farmington Public Safety Department

Public Safety Director Bob Houhanisin

May 2024 Public Safety Incidents

OWI / Child Endangerment (Occupant Less Than 16)

On 05/02/2024, at approximately 10:30 PM, an officer on patrol stopped a vehicle for speeding in the area of Grand River and Brookdale. While speaking with the female driver, the officer observed several indications that the driver was intoxicated. The officer also observed a small child to be seated in the back seat. The officer had the driver perform several field sobriety evaluations, which she failed. The driver was subsequently arrested for OWI (Operating While Intoxicated) and child endangerment. The driver was held until sober and the child was turned over to a family member.

Littering

On 05/12/2024, at approximately 03:30 AM, an officer was performing stationary traffic observation in the area of Nine Mile and Grand River when he observed a black sedan stop at the red light at the intersection. The driver of the sedan discarded several pieces of trash out the window and proceeded to drive away. The officer stopped the vehicle and cited the driver for littering.

Vehicle Theft

On 05/07/2024, at approximately 09:15 AM, an officer was dispatched to a local car dealership on the 32000 block of Grand River for a report of a vehicle that had been stolen from the lot. The officer learned that the dealership manager arrived on the lot and discovered broken glass on the ground and a 2018 Cadillac CTS-V was missing. The manager stated the theft happened sometime between 6:00 PM on 05/06/2024 and 9:00 AM on 05/07/2024. Video evidence was collected from the dealership and the case is ongoing.

Uttering and publishing check

On May 15, 2024, at approximately 5:45 PM officers took a desk report from a local business reporting that they received information about an unknown subject attempting to cash a fraudulent payroll check from their company at a convenience store in a neighboring community. The reporting party was unable to provide any further information at the time of the report and the case has been forwarded on to the detective bureau for investigation.

OWI 3rd Offense

On May 15, 2024, at approximately 01:15 AM an officer conducted a traffic stop at Grand River and Brittany Hill. The officer's investigation led to the arrest of the driver for operating while



intoxicated, 3rd offense. The suspect, a 58-year-old male was processed and released pending charges from the Oakland County Prosecutors office.

Assault and Battery

On May 22, 2024, at approximately 10:00 PM officers took a front desk report for an assault that had taken place on May 12th. The victim reported that while attending a party the suspect, a 54-year-old female had struck her in the back with a log for use in a bon fire. Officers spoke with the suspect who denies the allegation. The case has been forwarded to the city attorney for review.

Retail Fraud

On May 24, 2024, at approximately 01:15 PM officers were dispatched to a late report of a retail fraud that occurred on 05/17/2024. Officers were shown footage of two unknown females stealing approximately \$3,000 in cosmetic merchandise. The subsequent investigation led to identifying one adult female. The case is being forwarded to the Oakland County Prosecutor for warrant review.

Retail Fraud Theft

On 05/31/2024, at approximately 11:50 AM, an officer was dispatched to a hardware store on the 33000 block of Grand River for a report of shoplifting that had occurred on 05/30/2024. Upon arrival, the officer learned that an unknown male subject had stolen approximately \$1,100 worth of tools from the store. The subject left the store in an unknown blue minivan with no license plate. The theft was captured on surveillance cameras. The case was turned over to the detective bureau for further investigation.

Malicious Destruction of Property

On 06/01/2024, at approximately 10:30 PM, officers were dispatched to a business's parking lot on the 31000 block of Grand River for a report of a subject actively spray-painting graffiti on a brick wall. The witness who called 911 described the subject as wearing a hoodie and black pants with a white stripe on each leg. Upon arrival, officers located a subject matching that description walking away from a brick wall that was covered in black spray paint. The subject was stopped and was identified. The subject denied being the one who spray painted the wall with graffiti and no spray paint cans were located. However, the subject had black paint on his hands. The subject was cited and released.



CALL TYPE & QUANTITY

TOTAL CALLS	TRAFFIC STOPS	MEDICALS	FIRE CALLS	CRASHES
845	334	89	13	31

OWI	OUID	DWLS	WARRANT	FELONY
4	0	10	21	3



Farmington City Council Staff Report	Council Meeting Date: June 17, 2025	Item Number 6A
Submitted by: Melissa Andrade, Assistant to the City Manager		
Agenda Topic: Toast to Farmington – Bicentennial gala		
Proposed Motion: Move to approve the event application for The Bicentennial Gala to be held on the Grounds of the Governor Warner Mansion on July 27 from 7:30 – 10 p.m.		
Background: The City is celebrating its 200 th birthday and planning a Gala in honor it. Chris Greig is the event chair and she is planning to present at the council meeting.		
Materials: Application		

Event Name Toast to Farmington - Bicentennial Gala

CITY USE ONLY
Approval Needed:
<input type="checkbox"/> City Manager
<input type="checkbox"/> City Council
<input type="checkbox"/> Approved
<input type="checkbox"/> Denied



City of Farmington Special Event Application

This application is for all events in Riley Park and any other event in the City of Farmington that will bring in more than 25 people. Complete this application in accordance with the city of Farmington's Special Events Policy and return it to the City Manager's Office at least 30 days prior to the starting date of the event. If your event is approved, you will receive a written confirmation of approval.

Park fees are \$100 for residents and \$200 for non-residents.

Event Name Toast to Farmington - Bicentennial Gala

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of myself or the sponsoring organization, the following:

- a. For public events, a certificate of insurance and endorsement must be provided naming the City of Farmington as additional insured. See Parks Reservation, Facility Use, and Special Events Policy, page 19, item J, for specific requirements and limits.
- b. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. Reference the Parks Reservation, Facility Use, and Special Events Policy, page 20, item K.
- c. All food vendors must be approved by the Oakland County Health Department and follow all required health regulations. Each food vendor must provide the City with a Certificate of Insurance as well as an endorsement naming the City of Farmington as additional insured. Form CG 20 26 or its equivalent is recommended. See Parks Reservation, Facility Use, and Special Events Policy, page 20, item M for more details.
- d. The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, and in accordance with the city's Parks Reservation, Facility Use, and Special Events Policy. The event will be operated in conformance with the written confirmation of approval. See Parks Reservation, Facility Use, and Special Events Policy, page 21, item Q.
- e. The sponsoring organization may provide a security deposit for the estimated fees as may be required by the city and will promptly pay any billing for city services which may be rendered. See Parks Reservation, Facility Use, and Special Events Policy, page 17, items E and F.

To the fullest extent permitted by law, the individual or sponsoring organization assume(s) all risks and agrees to defend, pay on behalf of, indemnify, and hold harmless, the City of Farmington, including all of its elected and appointed officials, all employees and volunteers, against any and all claims, demands, suits, or loss, including all costs connected therewith, including but not limited to attorney fees, and for any damages which maybe asserted, claimed, or recovered against or from the City of Farmington, by reason of personal injury, including bodily injury or death, and/or property damage, including loss of use thereof, which arise out of your actions during this event.

As the duly authorized individual or agent of the sponsoring organization, I hereby apply for approval of this special event, affirm the above understandings, and agree that I (or the sponsoring organization) will comply with the city's Parks Reservation, Facility Use, and Special Events Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.

6-7-24
Date

Christine Greig
Signature

RETURN THIS APPLICATION AT LEAST THIRTY (30) DAYS PRIOR TO THE FIRST DAY OF THE EVENT TO:

City Manager's Office
23600 Liberty Street
Farmington, MI 48336

Phone: 248-474 5500, ext. 2221

Failure to provide the above items shall result in cancellation of the event. The city shall not be liable for any cost incurred.

Event Purpose: Fundraiser for FFHEC/Kickstart + Bicenennial celebration

Event Dates: July 27

Event Times: 7³⁰-10 pm

Event Location: Governor Warner Mansion

Number of People Expected: 250

Contact Person on Day of Event: Chris Greig

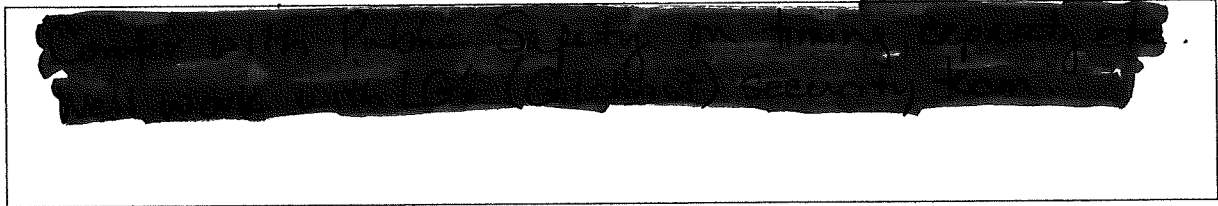
Phone: 810-444-7406

Email: chris_greig@msn.com

Estimated Time of Setup: 1.2 PM

Estimated Time of Cleanup: 10^{PM}-12AM and (7/28 if needed 10AM-Noon)

Crowd Control Plans:



Sidewalk use? YES NO

If yes, describe sidewalk use:

Reserved Parking: Are you requesting exempt Parking? (See Policy Section 5)

YES NO

If yes, list the lots or locations where parking is requested:

Will street closures be necessary? YES NO

If yes, describe street closures, include time of closure and re-open:

Will music be provided? YES NO

If yes, describe amplification and proposed location of band, speakers, equipment, etc.

Barbershop Quartet - no equipment needed, strolling

Will electricity be needed for the event? YES NO

Will the following be constructed or located in event area?

Booths	<input checked="" type="radio"/> YES	<input type="radio"/> NO	Quantity:	<input type="text"/>
Tents/Canopies	<input checked="" type="radio"/> YES	<input type="radio"/> NO	Quantity:	<input type="text" value="2"/>
Rides	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity:	<input type="text"/>
Tables	<input checked="" type="radio"/> YES	<input type="radio"/> NO	Quantity:	<input type="text" value="30"/> <i>50</i> <i>- 20 rectangular 30 high top</i>
Portable Toilets	<input checked="" type="radio"/> YES	<input type="radio"/> NO	Quantity:	<input type="text" value="1"/>
Inflatables	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity:	<input type="text"/>
Food Vending	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity:	<input type="text"/> <i>See note below</i>
Other Vendors	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity:	<input type="text"/>

Other (describe)

Food stations (included with ticket, no additional sales) will be at tables. Raffle will be conducted at tables.

If yes to food vendors, concessions, and/or other vendors, please list all of the vendors by vendor name, refer to Policy Section IV.2.N for license and insurance requirements:

**If mobile food vending is proposed as part of an activity that also requires a special event permit, no additional or separate mobile food vending permit shall be required as state in the City Cod of Ordinances (Appendix A in policy).*

An Event Map [is] [is not] attached. If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

For events in Riley Park: Invitation to Civic Organizations and Merchants in the Event Vicinity.

Non-profit organizations and local merchants in the vicinity of Riley Park – the Central Business District -- should be given the opportunity to participate in the special event to the greatest extent practical; e.g., a local Deli might come out and sell bratwurst. You must demonstrate that reasonable efforts have been made with regard to such inclusion and participation. The City Manager’s office shall be responsible for determining whether this requirement has been met.

I have invited local businesses to participate.

Those invited include:

Event Signs: Will this event include the use of signs YES NO

If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs. All signage must be approved by the City Manager’s Office.

Event Cost Worksheet

	Cost	Quantity	Total
Park usage fee			
Public Safety Assistance			
Public Services Assistance			
Cones			
Additional Barricades			
Additional Trash Barrels			
Other			
Total			0

Usage fee for Riley Park is \$100 for residents, \$200 for non-residents. Assistance from Public Services or Public Safety is \$65/hour with a minimum of two hours. The Public Services fee includes four trash barrels and four barricades. If additional equipment is needed, the fee will be determined by Public Services. Equipment is limited to cones, barricades and trash barrels.

Checks can be dropped off or mailed to the City Manager’s Office at Farmington City Hall: 23600 Liberty Street, Farmington, MI 48335. Make checks payable to the “City of Farmington.” There is a processing fee for credit cards payments. Credit card payments must be made at City Hall, we do not take credit card information via the phone.

**Farmington City Council
Agenda Item**

**Council Meeting
Date:**
June 17, 2024

**Item Number
7B**

Submitted by: Founders Festival Committee

Agenda Topic
2024 Founders Festival

Proposed Motion
Move to adopt resolution approving the 2024 Founders Festival which includes approving event locations, authorizing road closures and applications for temporary liquor licenses.

Background
Farmington Founders Festival is an annual event. The 2024 event will be July 18 -20.

Materials Attached
Special Events Application
Resolution

Event Name Farmington Founders Festival

CITY USE ONLY

Approval Needed:

- City Manager
 City Council

- Approved
 Denied



City of Farmington Special Event Application

This application is for all events in Riley Park and any other event in the City of Farmington that will bring in more than 25 people. Complete this application in accordance with the city of Farmington's Special Events Policy and return it to the City Manager's Office at least 30 days prior to the starting date of the event. If your event is approved, you will receive a written confirmation of approval.

Park fees are \$100 for residents and \$200 for non-residents.

Event Name Farmington Founders Festival

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of myself or the sponsoring organization, the following:

- a. For public events, a certificate of insurance and endorsement must be provided naming the City of Farmington as additional insured. See Parks Reservation, Facility Use, and Special Events Policy, page 19, item J, for specific requirements and limits.
- b. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. Reference the Parks Reservation, Facility Use, and Special Events Policy, page 20, item K.
- c. All food vendors must be approved by the Oakland County Health Department and follow all required health regulations. Each food vendor must provide the City with a Certificate of Insurance as well as an endorsement naming the City of Farmington as additional insured. Form CG 20 26 or its equivalent is recommended. See Parks Reservation, Facility Use, and Special Events Policy, page 20, item M for more details.
- d. The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, and in accordance with the city's Parks Reservation, Facility Use, and Special Events Policy. The event will be operated in conformance with the written confirmation of approval. See Parks Reservation, Facility Use, and Special Events Policy, page 21, item Q.
- e. The sponsoring organization may provide a security deposit for the estimated fees as may be required by the city and will promptly pay any billing for city services which may be rendered. See Parks Reservation, Facility Use, and Special Events Policy, page 17, items E and F.

To the fullest extent permitted by law, the individual or sponsoring organization assume(s) all risks and agrees to defend, pay on behalf of, indemnify, and hold harmless, the City of Farmington, including all of its elected and appointed officials, all employees and volunteers, against any and all claims, demands, suits, or loss, including all costs connected therewith, including but not limited to attorney fees, and for any damages which maybe asserted, claimed, or recovered against or from the City of Farmington, by reason of personal injury, including bodily injury or death, and/or property damage, including loss of use thereof, which arise out of your actions during this event.

As the duly authorized individual or agent of the sponsoring organization, I hereby apply for approval of this special event, affirm the above understandings, and agree that I (or the sponsoring organization) will comply with the city's Parks Reservation, Facility Use, and Special Events Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.

5/22/24
Date


Signature

RETURN THIS APPLICATION AT LEAST THIRTY (30) DAYS PRIOR TO THE FIRST DAY OF THE EVENT TO:

City Manager's Office
23600 Liberty Street
Farmington, MI 48336

Phone: 248-474 5500, ext. 2221

Failure to provide the above items shall result in cancellation of the event. The city shall not be liable for any cost incurred.

Sponsoring Individual/Organization's Name: 360 Event Productions

Individual/Organization Phone: 313-400-7952

Individual/Organization Address: 142 Maple Wyandotte, MI 48192

Organization's Contact: Julie Law Phone: 313-402-5627

Contact's Title: President E-mail: jlaw@360eventproductions.com

Address: 142 Maple Wyandotte, MI 48192

Event Name: Farmington Founders Festival

- Type of Event:
- | | |
|---|--|
| <input type="radio"/> Sponsored/City Operated | <input checked="" type="radio"/> Co-Sponsored (all parties must provide info and sign application) |
| <input type="radio"/> Non-Profit | <input type="radio"/> For Profit |
| <input type="radio"/> Political or Ballot Issue | <input type="radio"/> Wedding |
| <input type="radio"/> Video or Film Production | <input type="radio"/> Running Event |
| <input type="radio"/> Block Party | <input type="radio"/> Other (describe) |

Beer tent, Craft show, Dog festival, Parade and 5K Run on Grand River on Saturday

Riley Park Permit Fee:
\$100 residents/\$200 non-residents

Event Purpose: To promote and celebrate the Community of Farmington

Event Dates: July 19-20, 2024

Event Times: 7/19/24 5pm-11pm, 7/19/24 10am-11pm, 7/20/24 10am-11pm

Event Location: Downtown Farmington

Number of People Expected: 50,000+

Contact Person on Day of Event: Julie Law / Jenna Smith

Phone: 313-402-5627 / 313-400-7952

Email: jlaw@360eventproductions.com

Estimated Time of Setup: Beer tent area, Wednesday / ^{all other} areas Thursday morning

Estimated Time of Cleanup: Monday morning

Crowd Control Plans:

Beer tent area will be fenced. Security team will be placed throughout the event along with strolling police presence.

Sidewalk use? YES NO

If yes, describe sidewalk use:

N/A

Reserved Parking: Are you requesting exempt Parking? (See Policy Section 5)

YES NO

If yes, list the lots or locations where parking is requested:

Vendors behind Fresh Thyme

Will street closures be necessary? YES NO

If yes, describe street closures, include time of closure and re-open:

See attached letter for details:

- Fresh Thyme Parking Lot	- Grand River
- Farmington Insurance Lot	- Color Run Route
- Farmington Road	- Parade Route
- State Street	- EVS parking lot

Will music be provided? YES NO

If yes, describe amplification and proposed location of band, speakers, equipment, etc.:

Professional sound equipment from audio company at Main stage located in parking lot off Main in front of Fresh Thyme.

Will electricity be needed for the event? YES NO

Will the following be constructed or located in event area?

Booths	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Quantity: <input type="text" value="80-100"/>
Tents/Canopies	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Quantity: <input type="text" value="2"/>
Rides	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Quantity: <input type="text" value="2"/>
Tables	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Quantity: <input type="text" value="30"/>
Portable Toilets	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Quantity: <input type="text" value="30"/>
Inflatables	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Quantity: <input type="text" value="8"/>
Food Vending	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Quantity: <input type="text" value="8"/>
Other Vendors	<input type="checkbox"/> YES	<input type="checkbox"/> NO	Quantity: <input type="text"/>

Other (describe)

If yes to food vendors, concessions, and/or other vendors, please list all of the vendors by vendor name, refer to Policy Section IV.2.N for license and insurance requirements:

- Jacksons Five Star Catering - Hog Heaven BBQ
- Guys Pizza - Keak's Food Truck - All City Dogs Inc.
- Sweet & Sticky BBQ - Impasto Food Truck
- Almonds R Nuts - Nick's Concessions
- MAAD House Tea - The Indian Express LLC

*If mobile food vending is proposed as part of an activity that also requires a special event permit, no additional or separate mobile food vending permit shall be required as state in the City Cod of Ordinances (Appendix A in policy).

An Event Map [is] [is not] attached. If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

For events in Riley Park: Invitation to Civic Organizations and Merchants in the Event Vicinity.

Non-profit organizations and local merchants in the vicinity of Riley Park – the Central Business District -- should be given the opportunity to participate in the special event to the greatest extent practical; e.g., a local Deli might come out and sell bratwurst. You must demonstrate that reasonable efforts have been made with regard to such inclusion and participation. The City Manager's office shall be responsible for determining whether this requirement has been met.

I have invited local businesses to participate.

Those invited include: Communications will be sent to local businesses within the central business area regarding the event

Event Signs: Will this event include the use of signs YES NO

If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs. All signage must be approved by the City Manager's Office.

Event Cost Worksheet

	Cost	Quantity	Total
Park usage fee			
Public Safety Assistance			
Public Services Assistance			
Cones			
Additional Barricades			
Additional Trash Barrels			
Other			
Total			0

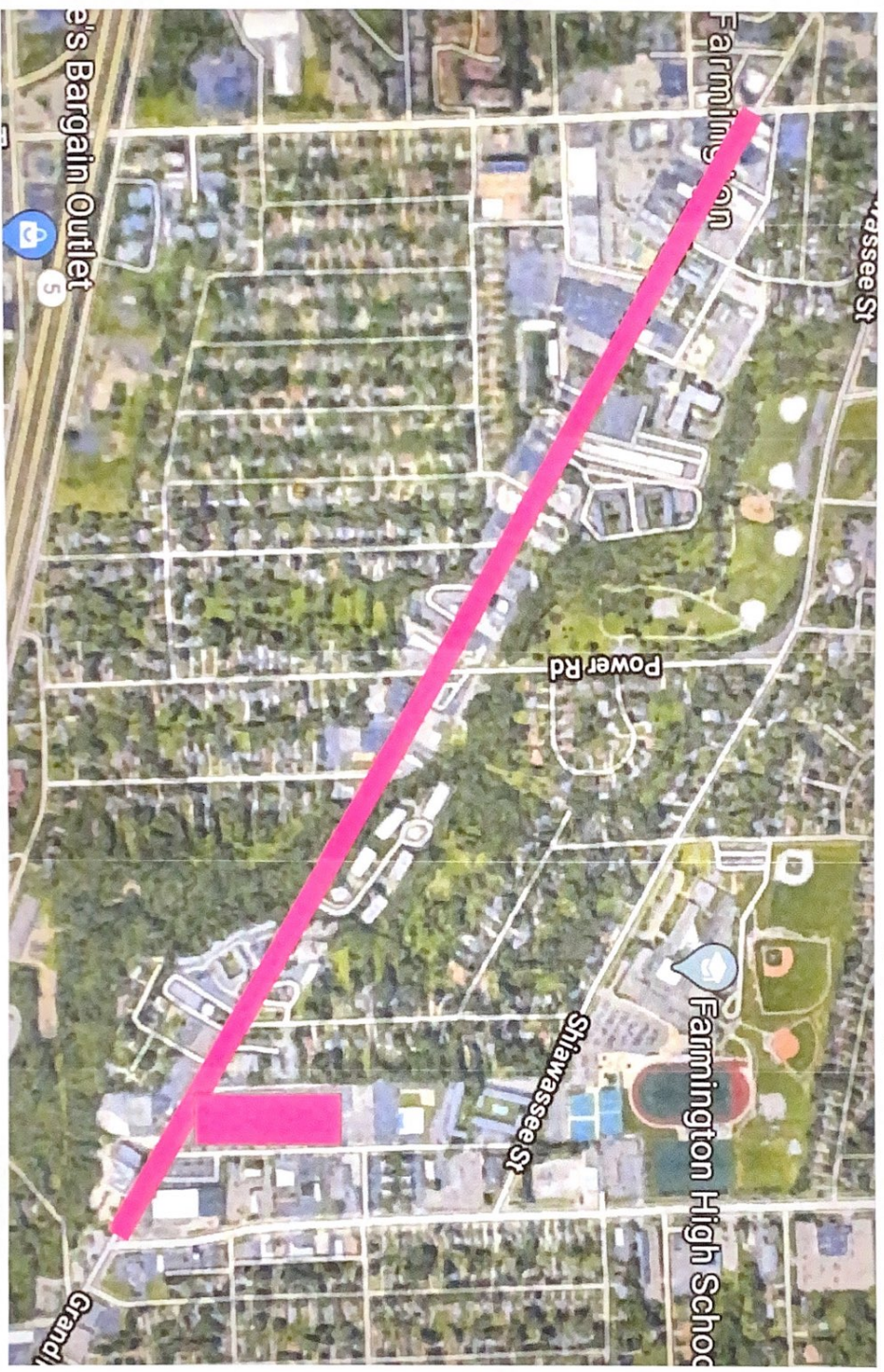
Usage fee for Riley Park is \$100 for residents, \$200 for non-residents. Assistance from Public Services or Public Safety is \$65/hour with a minimum of two hours. The Public Services fee includes four trash barrels and four barricades. If additional equipment is needed, the fee will be determined by Public Services. Equipment is limited to cones, barricades and trash barrels.

Checks can be dropped off or mailed to the City Manager's Office at Farmington City Hall: 23600 Liberty Street, Farmington, MI 48335. Make checks payable to the "City of Farmington." There is a processing fee for credit cards payments. Credit card payments must be made at City Hall, we do not take credit card information via the phone.



- Fencing
- Road Barricades
- Beer Tent (30x75ft)
- RV
- PortaJohns
- Stage
- Food Court Area
- Storage Cube
- 3-10x10ft Tents
- Tent (40x80ft)
- Kids Zone Area
- Vendor Areas
- Dog Pool
- Fido Fest Area

Parade Route & Staging





May 22, 2024

City of Farmington
Members of City Council
23600 Liberty Street
Farmington, MI 48335

Re: Farmington Founders Festival 2024

Dear City Council:

360 Event Productions is excited to bring the Farmington Founders Festival back to Downtown Farmington in 2024.

Below are the feature events and locations. Attached is the festival layout.

- Fido Fest ~ Riley Park
- Beer Tent / Live Music & Food Court ~ Fresh Thyme Parking Lot
- Crafters Market ~ Farmington Road
- Kids Zone ~ Parking Lot off State & Farmington
- Touch a Truck ~ State Street
- Parade ~ Grand River

Marketing and Signage

A dedicated work plan will be in place for marketing and signage to clearly communicate the location of the event. Plans will include banners over Grand River along with posters and flyers throughout the downtown businesses. We will utilize press and social media along with a revamped website and Facebook page to inform guests of the location including maps of the area.

Communications to Downtown Businesses

As in the past, 360 Event Productions is encouraging the DDA businesses and surrounding businesses to get involved in the festival with their own sales and celebrations within their own establishments that highlight their businesses and encourage guests to experience the downtown area.

360 Event Productions would like to thank the City Council for your support entrusting us with your hometown festival. We strive to continue to make the Farmington Founders Festival a family destination for years to come!

Thank you,
Julie Law
President
360 Event Productions

Road / Parking Lot Closure Requests

Wednesday at 8am - Sunday 5pm

- Fresh Thyme Parking Lot (Beer Tent / Food Court)

Thursday Morning 6am - Sunday 12 noon

- Barricades enclosing Parking Area behind Riley Park.
- Barricade on Farmington Road at Grand River.
- Barricade on Farmington Road, just north of Orchard Street. Allow traffic to turn onto the street in front of Fresh Thyme and access CVS parking lot. Barricade entrance into the parking lot (Food Court Area).
- Barricade on State Street east of the alleyway between Farmington Road and Liberty Street.
- Barricade in parking area leading to Riley Park and by Starbucks off of Grand River.
- Barricade Parking lot behind Riley Park.
- Barricades in CVS parking lot to prevent people exiting out the north entrance onto Farmington.
- Barricades to enclose the parking lot behind Joe's Headquarters.
- Barricades to enclose street in front of Starbucks / Bulldog's Cheesesteaks (Formerly Tubby's)

Parade Closures Saturday 6am - 12 noon

- Grand River from Orchard Lake Road to Farmington Road

5k Color Run Closures 6am - 12 noon

- Run Route Begins at Shiawassee Park on Power Road travels to Cloverdale. Cloverdale to Hayden to Slocum Drive.
- Slocum to Farmington Road, to Alta Loma Drive.
- Alta Loma to Wilmarth Ave.
- Wilmarth Ave. to Oakland, Oakland to Grand River.
- Grand River Ave all the way back to Power and Power back to Shiawassee Park.

****All roads that intersect with this route will need to be barricaded along the route to ensure a safe path for all runners. Please see attached map.

RESOLUTION NO. XX-XX-XXX

RESOLUTION

A RESOLUTION OF THE FARMINGTON CITY COUNCIL APPROVING 360 EVENT PRODUCTIONS' *GREATER FARMINGTON FOUNDERS FESTIVAL FOR 2024* WHICH INCLUDES DATES, TIMES, LOCATIONS, AUTHORIZATION FOR ROAD CLOSURES, AND AUTHORIZATION TO APPLY FOR A TEMPORARY LIQUOR LICENSE.

WHEREAS, 360 Event Productions has prepared for the 2024 Greater Farmington Founders Festival; and

WHEREAS, the proposed event will require authorization from the City Council to close roads and parking lots for certain events and to authorize 360 Event Productions to apply for a temporary liquor license.

NOW, THEREFORE BE IT RESOLVED that the Farmington City Council hereby approves 360 Event Productions' request to hold the 2024 Greater Farmington Founders Festival with the following conditions:

1. Days: Thursday, July 18 - Saturday, July 20

2. Hours of Operation:

July 18: 5 p.m. -11 p.m.

July 19: 10 a.m. – 11 p.m.

July 20: 10 a.m. – 11 p.m.

3. Location: Beginning July 18 through July 20

- a. Fresh Thyme Parking Lot
- b. Riley Park
- c. Farmington Road
- d. Parking Lot off State & Farmington
- e. Portion of State Street
- f. Grand River Ave for parade only

4. Temporary Liquor Licenses: Authorize a nonprofit organization to apply for a temporary liquor licenses July 18 thru July 20, 2024 for the Beer Tent.

5. Other Authorizations

- a. Authorize the Department of Public Safety to apply for the permit necessary to close Grand River Avenue from 7 a.m. until 1 p.m. on Saturday, July 20 for the purpose of conducting parade activities and the Color Run.
- b. Hold the State of Michigan Department of Transportation harmless for liability, which may result in the closing of Grand River and authorize City departments to provide the service required for the Farmington Founders Festival.

RESULT: APPROVED [UNANIMOUS]

MOVER:

SECONDER:

AYES:

ABSENT:

I, Meaghan Bachman, duly authorized City Clerk for the City of Farmington do hereby certify that the foregoing is a true and correct copy of a motion adopted by the Farmington City Council at a regular meeting held on Monday, June 17, 2024 in the City of Farmington, Oakland County, Michigan.

Meaghan Bachman, City Clerk

Farmington City Council Staff Report	Council Meeting Date: June 17, 2024	Reference Number 7A
Submitted by: City Manager		
Description: Consideration to amend the agreement for Local Fiscal Recovery Distribution Between Oakland County and the City of Farmington.		
Requested Action: Move to approve the amendment to the agreement for Local Fiscal Recovery Distribution Between Oakland County and the City of Farmington		
Background: On September 6, 2022, the City Council approved an intergovernmental Agreement with Oakland County that would provide American Rescue Plan Act of 2022 (ARPA) grant funding for infrastructure Planning activities. The grant was a \$100,000 matching grant that we received and used for having our Engineers prepare and submit applications to the State for Water and Sanitary Sewer infrastructure improvement grants. In December of 2022, Lawrence Young from Oakland County asked us to sign the amendment to the agreement which removes language that stated the City is a subrecipient of the funds. This amendment is being requested of all County CVT's		
Materials: Amendment to the agreement for Local Fiscal Recovery Distribution Between Oakland County and the City of Farmington.		

**AGREEMENT FOR LOCAL FISCAL RECOVERY FUND DISTRIBUTION BETWEEN
OAKLAND COUNTY AND
City of Farmington**

Amendment 1

The Parties agree to amend the **AGREEMENT FOR LOCAL FISCAL RECOVERY FUND DISTRIBUTION BETWEEN OAKLAND COUNTY AND the City of Farmington** (“Agreement”) as follows:

1. The following sentence will be added to the end of the first paragraph on the first page of the Agreement: “Notwithstanding any language to the contrary in the Agreement, Public Body is a grantee of the funds it received under the Agreement. Public Body shall comply with all requirements in the Agreement regardless of its classification as a grantee.”
2. Paragraph 5.f. under **PUBLIC BODY AFFIRMATIONS** will be deleted.
3. Paragraph 10. **COMPLIANCE WITH LAWS** will be modified to add subparagraph f. which states, “Public Body must comply with 2 C.F.R. Part D, Post Federal Award Requirements, being 200.300 et seq., where applicable.”
4. This Amendment will be effective on June 10, 2024.
5. All contractual provisions of the Agreement not otherwise affected by this Amendment shall remain in full force and effect.

FOR AND IN CONSIDERATION of the mutual assurances, promises, acknowledgments, set forth in this Amendment 1 and for other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the undersigned hereby execute this Amendment 1 on behalf of the Parties, and by doing so legally obligate and bind the Parties to the terms and conditions of this Amendment 1.

IN WITNESS WHEREOF, [insert name and title of public body official] hereby acknowledges that he/she has been authorized by a resolution of the SOCWA, a certified copy of which is attached, to execute this Amendment on behalf of Public Body and hereby accepts and binds Public Body to the terms and conditions of this Amendment.

EXECUTED: _____ DATE: _____
 [insert name of official, title, and name of public body]

WITNESSED: _____ DATE: _____
 [insert name, title]

IN WITNESS WHEREOF, David Woodward, Chairperson, Oakland County Board of Commissioners, hereby acknowledges that he has been authorized by a resolution of the Oakland County Board of Commissioners to execute this Amendment on behalf of Oakland County, and hereby accepts and binds Oakland County to the terms and conditions of this Amendment.

EXECUTED: _____

David Woodward, Chairperson
Oakland County Board of Commissioners

DATE: _____

WITNESSED: _____

Oakland County Board of Commissioners
County of Oakland

DATE: _____

Farmington City Council Staff Report	Council Meeting Date: June 17, 2024	Item Number 7B
Submitted by: Charles Eudy, Superintendent		
Agenda Topic: DPW Concrete Replacement Payment Application		
Proposed Motion: Move to approve the DPW Concrete replacement Change Order No.8 and Pay Application No 14 in the amount of \$119,310.43 to Hartwell Cement Company.		
Background: <p>OHM reviewed bid submittals in February 2024 for the replacement of the concrete at 9 Mile DPW Facility. Five contractors submitted quotes for replacement of 660 square yards of concrete plus the 51 square yard raised fuel island. OHM Engineer's Opinion of construction Cost for the 711 square yards of concrete replacement is approximately \$90,000.</p> <p>The redistributed funding from Capital Improvement Fund, and Water & Sewer Fund that was intended for DPW roof replacement has been reallocated for the DPW Concrete Replacement, increasing funding to \$175,000.</p> <p>Upon verifying electrical conduit locations for the fuel pumps and salt dome, we discovered the existing concrete has steel mesh. OHM requested Hartwell Cement Company to provide unit pricing to include steel mesh, and lane ties. Hartwell Cement Company removed and replaced the concrete, coordinating removals and replacement with Public Woks staff to install new fuel island and salt dome electrical conduit.</p> <p>To date Hartwell Cement Company has replaced 1311 square yards of the DPW parking lot, nearly double the original amount. The electrical contractor recommended by Corrigan has reviewed the existing electrical components within the DPW building and is recommending upgrades to the 45-year-old equipment. Once that cost is known and a final payment application is prepared for the concrete replacement, we may continue with additional concrete replacement if funding allows.</p> <p>OHM recommends approving Change Order No. 8 and Payment application No. 14 using the 2018 Farmington Roads Maintenance & Rehab Contract with Hartwell Cement Company located in Oak Park MI, in the amount of \$119,310.43 and retainage increased \$12,701.16. Total earned this period is \$132,011.59.</p>		
Materials: OHM Recommendation of Payment		



May 28, 2024

Mr. Chuck Eudy
DPW Superintendent
City of Farmington
33720 W. 9 Mile Road
Farmington, Michigan 48335

Regarding: 2018 Farmington Roads Maintenance & Rehab
OHM Job No. 0111-18-0020

Dear Mr. Eudy:

Enclosed are Payment Application No. 14, Change Order No.8 and Contractor Declaration for the referenced project. Hartwell Cement Company has completed the work shown on the attached payment application for the period ending May 21, 2024, and we would recommend payment to the Contractor in the amount of **\$119,310.43**.

Sincerely,
OHM Advisors

A handwritten signature in black ink, appearing to read "Matt Parks".

Matt Parks, P.E.

cc: Ron O'Malley, Hartwell Cement (via e-mail)
Dan O'Malley, Hartwell Cement (via e-mail)
Lindsay O'Malley, Hartwell Cement (via e-mail)
Michael McNutt, OHM (via e-mail)
File

P:\0101_0125\0111180020_2018_Farm_Rds_Maint_&_Rehab_\Construction\Pay Apps_CO\Pay App\No.14\2018 Farmington Rd Maint-Rehab_Pay App No.14 & CO No.8.docx



PAYMENT APPLICATION

Project: City of Farmington - 2018 Farmington Roads Maintenance & Rehabilitation

Job Number: 0111-18-0020

Number: 14

Period End Date: 5/21/2024

Status: Approved

CONTRACTOR: Hartwell Cement Company

OWNER: City of Farmington

21650 Fern Avenue

23600 Liberty Street

Oak Park, MI 48237

Farmington, MI 48335

(248) 548-5858

(248) 474-5500

SCHEDULE On

STATUS:

NOTE:

Contract Start Date: 10/2/2018

Contract End Date: 6/3/2019

Contract Duration: 244

Print Date: 5/28/2024

Original Contract Amount:	\$459,390.20	Change Order 1:	\$4,207.50	Earnings This Period:	\$132,011.59
Change Orders Amount:	\$924,175.73	Change Order 2:	\$27,380.00	Earnings To Date:	\$1,318,812.87
Current Contract Amount:	\$1,383,565.93	Change Order 3:	\$169,186.50	Previous Retainage Amount:	\$500.00
		Change Order 4:	\$322,573.90	Retainage This Period:	\$12,701.16
		Change Order 5:	\$4,800.00	Less Total Retained To Date:	\$13,201.16
		Change Order 6:	\$204,890.86	Net Earned:	\$1,305,611.71
		Change Order 7:	\$33,893.37	Previous Earnings:	\$1,186,301.28
Retainage: Lump Sum		Change Order 8:	\$157,243.60	Amount Due Contractor:	\$119,310.43
			<u>\$924,175.73</u>		

Approved By
Chuck Eudy - Public Works Superintendent - City of Farmington

Date 5/28/24

Recommended By
Matt Parks, PE, Principal

Date _____

Digitally signed by Matthew D. Parks
DN: cn=Matthew D. Parks, o=OHM
Date: 2024.05.28 11:05:41-0400'

Matthew D. Parks

City of Farmington - 2018 Farmington Roads Maintenance & Rehabilitation

Items

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
Division: A - Miscellaneous									
1	Mobilization, Max 5%	1.00 Ls	1.00	\$21,000.00	0.00	0.00	\$0.00	1.00	\$21,000.00
2	Audio Video Route Survey	1.00 Ls	1.00	\$1,200.00	0.00	0.00	\$0.00	1.00	\$1,200.00
3	Traffic Maintenance and Control	1.00 Ls	1.00	\$4,500.00	0.00	0.00	\$0.00	1.00	\$4,500.00
4	Underdrain, Subgrade, 6 inch	100.00 Ft	100.00	\$15.00	0.00	0.00	\$0.00	24.00	\$360.00
5	Subgrade Undercutting, Typ II (Special)	150.00 Cyd	150.00	\$40.00	0.00	0.00	\$0.00	0.00	\$0.00
6	Subgrade Undercutting, Type II (Modified)	150.00 Cyd	150.00	\$40.00	0.00	0.00	\$0.00	16.30	\$652.00
7	Maintenance Aggregate, 21AA	14.00 Ton	14.00	\$45.00	0.00	0.00	\$0.00	0.00	\$0.00
8	Hand Patching	5.00 Ton	5.00	\$350.00	0.00	0.00	\$0.00	1.00	\$350.00
9	Conc Pavt with Integral Curb, Nonrein, 6 inch	130.00 Syd	130.00	\$64.00	0.00	0.00	\$0.00	0.00	\$0.00
10	Conc Pavt with Integral Curb, Nonrein, 7 inch	50.00 Syd	50.00	\$69.00	0.00	0.00	\$0.00	2820.24	\$194,596.56
11	Conc Pavt with Integral Curb, Nonrein, 9 inch	25.00 Syd	25.00	\$95.00	0.00	0.00	\$0.00	0.00	\$0.00
12	Sprinkler Line, up to 2 inch	150.00 Ft	150.00	\$25.00	0.00	0.00	\$0.00	0.00	\$0.00
13	Sprinkler Head, Remove and Reset	10.00 Ea	10.00	\$40.00	0.00	0.00	\$0.00	0.00	\$0.00
14	Sprinkler Head, Replace	10.00 Ea	10.00	\$40.00	0.00	0.00	\$0.00	0.00	\$0.00
A - Miscellaneous Sub-Total:							\$0.00		\$222,658.56
Retainage							\$0.00		
Division: B - Flanders Street									
15	Erosion Control, Inlet Protection, Fabric Drop	12.00 Ea	12.00	\$200.00	0.00	0.00	\$0.00	0.00	\$0.00
16	Remove Pavement	2461.00 Syd	2461.00	\$12.00	0.00	0.00	\$0.00	2821.66	\$33,859.92
17	Remove Sidewalk	295.00 Syd	295.00	\$9.00	0.00	0.00	\$0.00	417.61	\$3,758.49
18	Aggregate Base, 21AA, Limestone	334.00 Ton	334.00	\$26.00	0.00	0.00	\$0.00	332.85	\$8,654.10
19	Sidewalk Ramp, Conc, 6 inch	1344.00 Sft	1344.00	\$9.00	0.00	0.00	\$0.00	1481.00	\$13,329.00
20	Sidewalk, Conc, 4 inch	1308.00 Sft	1308.00	\$6.00	0.00	0.00	\$0.00	2342.50	\$14,055.00
21	Detectable Warning Surface	160.00 Ft	160.00	\$40.00	0.00	0.00	\$0.00	155.00	\$6,200.00
22	Conc Pavt with Integral Curb, Nonrein, 6 inch	2461.00 Syd	2461.00	\$64.00	0.00	0.00	\$0.00	0.00	\$0.00
23	Overband Crack Fill	47674.00 Lbs	47674.00	\$1.30	0.00	0.00	\$0.00	37150.00	\$48,295.00
24	Adjust Drainage/Utility Structure	9.00 Ea	9.00	\$300.00	0.00	0.00	\$0.00	3.00	\$900.00
25	Dr Structure Cover	4.00 Ea	4.00	\$500.00	0.00	0.00	\$0.00	2.00	\$1,000.00
26	Adjust Drainage/Utility Structure, Additional Depth	4.00 Ft	4.00	\$300.00	0.00	0.00	\$0.00	2.00	\$600.00
27	Pavt Mirkg, Polyurea, 6 inch, Crosswalk	960.00 Ft	960.00	\$4.00	0.00	0.00	\$0.00	0.00	\$0.00
50	Curb & Gutter Removal	0.00 Lft	400.00	\$12.00	0.00	0.00	\$0.00	323.00	\$3,876.00

(734) 522-6711

OHM-Advisors.com

OHM Advisors
34000 Plymouth Road
Livonia, MI 48150

City of Farmington - 2018 Farmington Roads Maintenance & Rehabilitation

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
51	F1 Curb & Gutter	0.00 Lft	400.00	\$39.00	0.00	0.00	\$0.00	323.00	\$12,597.00
					B - Flanders Street Sub-Total:		\$0.00		\$147,124.51
					Retainage		\$0.00		
Division: C - Chesley Drive									
28	Erosion Control, Inlet Protection, Fabric Drop	1.00 Ea	1.00	\$200.00	0.00	0.00	\$0.00	0.00	\$0.00
29	Remove Pavement	233.00 Syd	233.00	\$12.00	0.00	0.00	\$0.00	244.94	\$2,939.28
30	Remove Sidewalk	28.00 Syd	28.00	\$9.00	0.00	0.00	\$0.00	29.95	\$269.55
31	Station Grading	1.50 Sta	1.50	\$100.00	0.00	0.00	\$0.00	0.55	\$55.00
32	Aggregate Base, 21AA, Limestone, 8"	202.00 Syd	202.00	\$12.50	0.00	0.00	\$0.00	244.94	\$3,061.75
33	Sidewalk Ramp, Conc, 6 inch	140.00 Sft	140.00	\$9.00	0.00	0.00	\$0.00	72.00	\$648.00
34	Sidewalk, Conc, 4 inch	161.00 Sft	161.00	\$6.00	0.00	0.00	\$0.00	115.00	\$690.00
35	Detectable Warning Surface	15.00 Ft	15.00	\$40.00	0.00	0.00	\$0.00	10.00	\$400.00
36	Conc Pavt with Integral Curb, Nonreinf, 9 inch	233.00 Syd	233.00	\$103.50	0.00	0.00	\$0.00	244.94	\$25,351.29
37	Adjust Drainage/Utility Structure	2.00 Ea	2.00	\$300.00	0.00	0.00	\$0.00	2.00	\$600.00
38	Turf Establishment	1.50 Sta	1.50	\$10.00	0.00	0.00	\$0.00	0.55	\$5.50
					C - Chesley Drive Sub-Total:		\$0.00		\$34,020.37
					Retainage		\$0.00		
Division: D - Lilac Street									
39	Erosion Control, Inlet Protection, Fabric Drop	1.00 Ea	1.00	\$200.00	0.00	0.00	\$0.00	0.00	\$0.00
40	Remove Pavement	709.00 Syd	709.00	\$12.00	0.00	0.00	\$0.00	811.22	\$9,734.64
41	Remove Sidewalk	35.00 Syd	35.00	\$9.00	0.00	0.00	\$0.00	73.89	\$665.01
42	Station Grading	2.50 Sta	2.50	\$100.00	0.00	0.00	\$0.00	2.26	\$226.00
43	Aggregate Base, 21AA, Limestone, 8"	675.00 Syd	675.00	\$12.50	0.00	0.00	\$0.00	774.00	\$9,675.00
44	Sidewalk, Conc, 4 inch	310.00 Sft	310.00	\$6.00	0.00	0.00	\$0.00	447.50	\$2,685.00
45	Conc Pavt with Integral Curb, Nonreinf, 7 inch	649.00 Syd	649.00	\$65.00	0.00	0.00	\$0.00	699.78	\$45,485.70
46	Conc Pavt, Driveway	57.00 Syd	57.00	\$60.00	0.00	0.00	\$0.00	140.83	\$8,449.80
47	Adjust Drainage/Utility Structure	2.00 Ea	2.00	\$300.00	0.00	0.00	\$0.00	2.00	\$600.00
48	Turf Establishment	2.50 Sta	2.50	\$10.00	0.00	0.00	\$0.00	2.26	\$22.60
49	Temp 6" Concrete	0.00 Sft	841.50	\$5.00	0.00	0.00	\$0.00	841.50	\$4,207.50
52	Catch Basin 2' dia., w/2' sump	0.00 Ea	2.00	\$2,500.00	0.00	0.00	\$0.00	2.00	\$5,000.00
53	SDR 26 Sewer Pipe	0.00 Lft	33.00	\$60.00	0.00	0.00	\$0.00	33.00	\$1,980.00
					D - Lilac Street Sub-Total:		\$0.00		\$88,731.25
					Retainage		\$0.00		
Division: E - Brittany Hill Lane									
54	Mobilization	0.00 Ls	1.00	\$3,200.00	0.00	0.00	\$0.00	1.00	\$3,200.00

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OHM Advisors
34000 Plymouth Road
Livonia, MI 48150

City of Farmington - 2018 Farmington Roads Maintenance & Rehabilitation

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
55	Audio Video Route Survey	0.00 Ls	1.00	\$1,125.00	0.00	0.00	\$0.00	0.00	\$0.00
56	Traffic Maintenance and Control	0.00 Ls	1.00	\$1,800.00	0.00	0.00	\$0.00	1.00	\$1,800.00
57	Subgrade Undercutting, Type II (Modified)	0.00 Cyd	100.00	\$40.00	0.00	0.00	\$0.00	5.00	\$200.00
58	Erosion Control, Inlet Protection, Fabric Drop	0.00 Ea	4.00	\$200.00	0.00	0.00	\$0.00	0.00	\$0.00
59	Remove Pavement	0.00 Syd	1600.00	\$12.00	0.00	0.00	\$0.00	1621.12	\$19,453.44
60	Aggregate Base, 21AA Limestone	0.00 Ton	350.00	\$26.00	0.00	0.00	\$0.00	43.00	\$1,118.00
61	Overband Crack Fill	0.00 Lbs	4340.00	\$1.30	0.00	0.00	\$0.00	21450.00	\$27,885.00
62	Adjust Drainage/Utility Structure	0.00 Ea	4.00	\$300.00	0.00	0.00	\$0.00	0.00	\$0.00
63	Maintenance Aggregate, 21AA	0.00 Ton	40.00	\$45.00	0.00	0.00	\$0.00	0.00	\$0.00
64	Topsoil, Seed & Mulch	0.00 Syd	377.00	\$3.50	0.00	0.00	\$0.00	34.64	\$121.24
65	Concrete Pavement w/Integral Curb, Non-reinforced, 8 inch	0.00 Syd	1600.00	\$75.00	0.00	0.00	\$0.00	1621.13	\$121,584.75
E - Brittany Hill Lane Sub-Total:							\$0.00		\$175,362.43
Retainage							\$0.00		

Division: F - Saxony Road Reconstruction

66	Mobilization, Max. 5%								
67	Audio Video Route Survey	0.00 Ls	1.00	\$14,000.00	0.00	0.00	\$0.00	1.00	\$14,000.00
68	Traffic Maintenance and Control	0.00 Ls	1.00	\$1,125.00	0.00	0.00	\$0.00	0.00	\$0.00
69	Subgrade Undercutting, Type II (Modified)	0.00 Cyd	149.00	\$40.00	0.00	0.00	\$0.00	0.00	\$0.00
70	Erosion Control, Inlet Protection, Fabric Drop	0.00 Ea	7.00	\$200.00	0.00	0.00	\$0.00	0.00	\$0.00
71	Remove Pavement	0.00 Syd	2803.00	\$12.00	0.00	0.00	\$0.00	2308.50	\$27,702.00
72	Aggregate Base, 21AA, Limestone	0.00 Ton	775.00	\$26.00	0.00	0.00	\$0.00	302.39	\$7,862.14
73	Overband Crack Fill	0.00 Lbs	2188.00	\$1.30	0.00	0.00	\$0.00	18600.00	\$24,180.00
74	Adjust Drainage/Utility Structure	0.00 Ea	4.00	\$300.00	0.00	0.00	\$0.00	3.00	\$900.00
75	Maintenance Aggregate, 21AA	0.00 Ton	130.00	\$45.00	0.00	0.00	\$0.00	0.00	\$0.00
76	Topsoil, Seed and Mulch	0.00 Syd	517.00	\$3.50	0.00	0.00	\$0.00	210.40	\$736.40
77	Concrete Pavement w/Integral Curb, Non-reinforced, 8 inch	0.00 Syd	2803.00	\$75.00	0.00	0.00	\$0.00	2308.60	\$173,145.00
89	Longitudinal Joint	0.00 Ft	2000.00	\$2.40	0.00	0.00	\$0.00	1528.00	\$3,667.20
F - Saxony Road Reconstruction Sub-Total:							\$0.00		\$253,992.74
Retainage							\$0.00		

Division: G - Mr. Cook's Driveway (33115 Shiawassee)

78	Mobilization, Max. \$500.00								
79	Traffic Control	0.00 Ls	1.00	\$500.00	0.00	0.00	\$0.00	1.00	\$500.00
80	Remove Pavement	0.00 Syd	100.00	\$15.00	0.00	0.00	\$0.00	56.70	\$850.50
81	Remove Curb and Gutter	0.00 Ft	102.00	\$15.00	0.00	0.00	\$0.00	88.50	\$1,327.50

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City of Farmington - 2018 Farmington Roads Maintenance & Rehabilitation

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
82	Underdrain, Subgrade, 6 inch	0.00 Ft	102.00	\$17.00	0.00	0.00	\$0.00	0.00	\$0.00
83	Grading	0.00 Ls	1.00	\$500.00	0.00	0.00	\$0.00	1.00	\$500.00
84	Aggregate Base, 21AA Limestone	0.00 Ton	50.00	\$35.00	0.00	0.00	\$0.00	53.66	\$1,878.10
85	HMA Road, 6 inch	0.00 Ton	8.00	\$525.00	0.00	0.00	\$0.00	0.00	\$0.00
86	Concrete Drive Approach, 6 inch	0.00 Syd	70.00	\$85.00	0.00	0.00	\$0.00	54.00	\$4,590.00
87	Concrete Mountable Curb and Gutter	0.00 Ft	102.00	\$30.00	0.00	0.00	\$0.00	88.50	\$2,655.00
88	Restoration	0.00 Syd	10.00	\$5.00	0.00	0.00	\$0.00	0.00	\$0.00
G - Mr. Cook's Driveway (33115 Shiawassee)							\$0.00		\$14,101.10
Retainage							\$0.00		
Division: H - Smithfield									
90	Mobilization, Max. 5%	0.00 Ls	1.00	\$4,000.00	0.00	0.00	\$0.00	1.00	\$4,000.00
91	Traffic Maintenance and Control	0.00 Ls	1.00	\$3,200.00	0.00	0.00	\$0.00	1.00	\$3,200.00
92	Remove Pavement	0.00 Syd	841.33	\$12.00	0.00	0.00	\$0.00	841.33	\$10,095.96
93	Aggregate Base, 21AA, Limestone	0.00 Ton	158.95	\$26.00	0.00	0.00	\$0.00	158.95	\$4,132.70
94	Topsoil, Seed and Mulch	0.00 Syd	100.00	\$3.50	0.00	0.00	\$0.00	34.72	\$121.52
95	Concrete Pavement w/integral Curb, Non-Reinforced, 8-inch	0.00 Syd	840.66	\$75.00	0.00	0.00	\$0.00	840.66	\$63,049.50
96	Longitudinal Joint	0.00 Ft	582.00	\$2.40	0.00	0.00	\$0.00	582.00	\$1,396.80
H - Smithfield Sub-Total:							\$0.00		\$85,996.48
Retainage							\$0.00		

Division: I - Farmington Rd Bump Outs (Oakland St to Shiawassee)

97	Mobilization, Max 5%	0.00 Ls	1.00	\$5,000.00	0.00	0.00	\$0.00	1.00	\$5,000.00
98	Audio Video Route Survey	0.00 Dir	2300.00	\$1.00	0.00	0.00	\$0.00	2300.00	\$2,300.00
99	Traffic Maintenance and Control	0.00 Dir	5000.00	\$1.00	0.00	0.00	\$0.00	5000.00	\$5,000.00
100	Erosion Control, Inlet Protection, Fabric Drop	0.00 Ea	2.00	\$200.00	0.00	0.00	\$0.00	0.00	\$0.00
101	Pavt, Rem	0.00 Syd	729.00	\$12.00	0.00	0.00	\$0.00	809.08	\$9,708.96
102	Curb & Gutter, Rem	0.00 Ft	218.00	\$18.00	0.00	0.00	\$0.00	363.20	\$6,537.60
103	Sidewalk, Rem	0.00 Syd	58.00	\$9.00	0.00	0.00	\$0.00	105.53	\$949.77
104	Sidewalk Ramp, Conc, 6 inch	0.00 Sft	200.00	\$9.00	0.00	0.00	\$0.00	445.53	\$4,009.77
105	Sidewalk, Conc, 4 inch	0.00 Sft	315.00	\$6.00	0.00	0.00	\$0.00	608.00	\$3,648.00
106	Detectable Warning Surface	0.00 Ft	25.00	\$40.00	0.00	0.00	\$0.00	25.00	\$1,000.00
107	Curb & Gutter, Conc, Det F4	0.00 Ft	218.00	\$38.00	0.00	0.00	\$0.00	363.20	\$13,801.60
108	Concrete Pavement w/integral Curb, Non-Reinforced, 9 inch	0.00 Syd	729.00	\$95.00	0.00	0.00	\$0.00	809.08	\$76,862.60
109	Aggregate Base, 4 inch, 21AA, Limestone	0.00 Ton	208.00	\$26.00	0.00	0.00	\$0.00	48.00	\$1,248.00
110	Maintenance Aggregate, 21AA	0.00 Ton	43.00	\$45.00	0.00	0.00	\$0.00	0.00	\$0.00

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City of Farmington - 2018 Farmington Roads Maintenance & Rehabilitation

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
111	Subgrade Undercutting, Type II (Modified)	0.00 Cyd	25.00	\$40.00	0.00	0.00	\$0.00	0.00	\$0.00
112	Overband Crack Fill	0.00 Lbs	748.00	\$1.30	0.00	0.00	\$0.00	0.00	\$0.00
113	Adjust Drainage/Utility Structure	0.00 Ea	1.00	\$300.00	0.00	0.00	\$0.00	2.00	\$600.00
114	Topsoil, Seed, & Mulch	0.00 Syd	265.00	\$3.50	0.00	0.00	\$0.00	72.62	\$254.17
I - Farmington Rd Bump Outs (Oakland St to Shiawassee) Sub-Total:									
							\$0.00		\$130,920.47
							Retainage		\$0.00
Division: J - City Hall									
115	East / West Entrance and Temp Railing	0.00 Dir	33893.37	\$1.00	0.00	0.00	\$0.00	33893.37	\$33,893.37
							\$0.00		\$33,893.37
							Retainage		\$0.00
Division: K - DPW Rear Yard Concrete Improvements									
116	Mobilization, Max 5%	0.00 LSUM	1.00	\$4,000.00	1.00	0.00	\$4,000.00	1.00	\$4,000.00
117	Audio Video Route Survey	0.00 LSUM	1.00	\$500.00	0.00	0.00	\$0.00	0.00	\$0.00
118	Subgrade Undercutting, Type II (Special)	0.00 Cyd	125.00	\$85.00	74.06	0.00	\$6,295.10	74.06	\$6,295.10
119	Erosion Control, Inlet Protection, Fabric Drop	0.00 Ea	1.00	\$300.00	0.00	0.00	\$0.00	0.00	\$0.00
120	Pavt,Rem	0.00 Syd	1311.56	\$18.00	1101.39	0.00	\$19,825.02	1101.39	\$19,825.02
121	Conc Bollard, Remove & Dispose	0.00 Ea	8.00	\$400.00	3.00	0.00	\$1,200.00	3.00	\$1,200.00
122	Conc Bollard, Remove & Reset	0.00 Ea	6.00	\$600.00	0.00	0.00	\$0.00	0.00	\$0.00
124	Dr Structure, Adj	0.00 Ea	3.00	\$500.00	2.00	0.00	\$1,000.00	2.00	\$1,000.00
125	Conc Pavt, Nonreinf, 8 inch	0.00 Syd	711.00	\$58.50	711.00	0.00	\$41,593.50	711.00	\$41,593.50
126	Raised Conc Pavt Fuel Island, Nonreinf, 10 inch	0.00 Syd	52.00	\$85.50	62.22	0.00	\$5,319.81	62.22	\$5,319.81
127	Conc Bollard	0.00 Ea	8.00	\$800.00	16.00	0.00	\$12,800.00	16.00	\$12,800.00
128	Aggregate Base, 21AA (LS)	0.00 Ton	100.00	\$40.00	63.00	0.00	\$2,520.00	63.00	\$2,520.00
129	Lane Ties Epoxy anchored (not incidental)	0.00 Ea	250.00	\$3.25	295.00	0.00	\$958.75	295.00	\$958.75
130	Conc Pavt, Nonreinf, 8: over 711 Syds	0.00 Syd	548.56	\$61.17	390.39	0.00	\$23,880.16	390.39	\$23,880.16
131	Conc Pavt, Nonreinf, 10"	0.00 Syd	50.00	\$74.67	0.00	0.00	\$0.00	0.00	\$0.00
132	6x6 W4xW4 Wire Mesh	0.00 Sft	11336.00	\$1.10	10472.05	0.00	\$11,519.26	10472.05	\$11,519.26
133	Drainage Structure Tap for underdrain	0.00 Ea	3.00	\$300.00	1.00	0.00	\$300.00	1.00	\$300.00
134	6" Socked Underdrain	0.00 Lft	100.00	\$20.00	40.00	0.00	\$800.00	40.00	\$800.00
							\$132,011.59		\$132,011.59
							Retainage		\$12,701.16

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 Livonia, MI 48150

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CHANGE ORDER



Project: City of Farmington - 2018 Farmington Roads Maintenance & Rehabilitation

Job Number: 0111-18-0020

Owner: City of Farmington
23600 Liberty Street
Farmington, MI 48335
(248) 474-5500

Change Order Number: 8
Date: 5/7/2024
Print Date: 5/8/2024

Contractor: Hartwell Cement Company
21650 Fern Avenue
Oak Park, MI 48237
(248) 548-5858

Note:

TO THE CONTRACTOR:

You are hereby directed to comply with the changes to the contract documents. This change order reflects work completed or anticipated.

OHM Advisors
34000 Plymouth Road
Livonia, MI 48150
(734) 522-6711

CURRENT PROJECT PLANS AND SPECIFICATIONS WILL BE ADHERED TO UNLESS SPECIFICALLY CHANGED BY THIS CHANGE ORDER DOCUMENT.

THE CONTRACT AMOUNT WILL BE CHANGED BY THE SUM OF:	\$157,243.60
Original Contract Amount:	\$459,390.20
Contract Amount Including Previous Change Orders:	\$1,226,322.33
Amount of this Change Order:	\$157,243.60
REVISED CONTRACT AMOUNT:	\$1,383,565.93

Accepted By

Hartwell Cement Company

Date

5-9-24

Approved By

Chuck Eudy - Public Works
Superintendent - City of

Date

5/29/24

Recommended By

Matt Parks, PE, Principal

Matthew D. Parks

Digitally signed by Matthew D. Parks
DN: C=US,
E=matt.parks@ohm-advisors.com, O=OHM
Advisors, CN=Matthew D. Parks
Date: 2024.05.28 11:06:25 -0400

Date

Items

Item No.	Description	Previous Authorized Quantity	Quantity Change	New Authorized Quantity	Unit Price	Total Increase
THE FOLLOWING ITEMS AND OR CONTRACT UNIT PRICES SHALL BE ADDED TO THE CONTRACT AMOUNT						
Division: K - DPW Rear Yard Concrete Improvements						
Additional Items to the Contract:						
116	Mobilization, Max 5%	0.00 LSUM	1.00	1.00	\$4,000.00	\$4,000.00
117	Audio Video Route Survey	0.00 LSUM	1.00	1.00	\$500.00	\$500.00
118	Subgrade Undercutting, Type II (Special)	0.00 Cyd	125.00	125.00	\$85.00	\$10,625.00
119	Erosion Control, Inlet Protection, Fabric Drop	0.00 Ea	1.00	1.00	\$300.00	\$300.00
120	Pavt, Rem	0.00 Syd	1311.56	1311.56	\$18.00	\$23,608.08
121	Conc Bollard, Remove & Dispose	0.00 Ea	8.00	8.00	\$400.00	\$3,200.00
122	Conc Bollard, Remove & Reset	0.00 Ea	6.00	6.00	\$600.00	\$3,600.00
124	Dr Structure, Adj	0.00 Ea	3.00	3.00	\$500.00	\$1,500.00
125	Conc Pavt, Nonreinf, 8 inch	0.00 Syd	711.00	711.00	\$58.50	\$41,593.50
126	Raised Conc Pavt Fuel Island, Nonreinf, 10 inch	0.00 Syd	52.00	52.00	\$85.50	\$4,446.00
127	Conc Bollard	0.00 Ea	8.00	8.00	\$800.00	\$6,400.00
128	Aggregate Base, 21AA (LS)	0.00 Ton	100.00	100.00	\$40.00	\$4,000.00
129	Lane Ties Epoxy anchored (not incidental)	0.00 Ea	250.00	250.00	\$3.25	\$812.50
130	Conc Pavt, Nonreinf, 8: over 711 Syds	0.00 Syd	548.56	548.56	\$61.17	\$33,555.42
131	Conc Pavt, Nonreinf, 10"	0.00 Syd	50.00	50.00	\$74.67	\$3,733.50
132	6x6 W4xW4 Wire Mesh	0.00 Sft	11336.00	11336.00	\$1.10	\$12,469.60
133	Drainage Structure Tap for underdrain	0.00 Ea	3.00	3.00	\$300.00	\$900.00
134	6" Socked Underdrain	0.00 Lft	100.00	100.00	\$20.00	\$2,000.00
SUB-TOTAL INCREASES DIVISION K - DPW Rear Yard Concrete Improvements:						\$157,243.60

CONTRACTOR'S DECLARATION

I HEREBY DECLARE THAT I HAVE NOT, during the period of May 1, 2024 to May 21 A.D., 24 performed any work, furnished any material, sustained any loss, damage or delay for any reason, including soil conditions encountered or created, or otherwise done anything for which I ask, demand, sue for or claim compensation from the City of Farmington or his agents, in addition to the regular items set forth in the contract numbered 0111-18-0020 and dated December 6 A.D., 2018 for the agreement executed between myself and the OWNER, and in the Change Orders for work issued by the OWNER in writing as provided thereunder, except as I hereby make claim for additional compensation and/or extension of time, as set forth on the itemized statement attached hereto.

There is not an itemized statement attached.

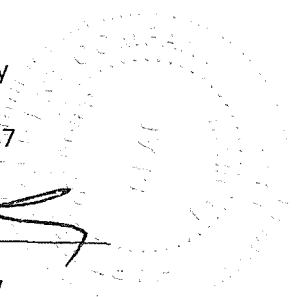
Date: May 28, 2024

Hartwell Cement Company
21650 Fern Ave.
Oak Park, MI 48237

By: _____

Daniel G. O'Malley

Title: President



Farmington City Council Staff Report	Council Meeting Date: June 17, 2024	Item Number 7C
Submitted by: Bob Houhanisin, Public Safety Director, Todd Anderson – Commader		
Agenda Topic: Request to Approve the Purchase of One (1) Pierce Fire Truck and equipment from Halt Fire.		
Proposed Motion: Approve FY 2024/25 budget request to purchase One (1) Peirce Fire Engine and equipment from Halt Fire and authorize the Public Safety Department to spend up to \$950,000.00 for the purchase of the Fire Truck.		
<p>Background: In 2023, The City of Farmington was awarded a \$750,000.00 grant by the State of Michigan to purchase a new fire truck. The grant money was awarded to replace a 1994 Pierce Fire Engine that had completed its serviceable lifespan.</p> <p>Due to supply chain issues and raising costs, the lead time on a custom-made fire engine can be between 36 and 48 months however Pierce has created a program that allows departments to bid on production fire engines that will be delivered in a much shorter time. On the first on each month, Pierce releases a limited number of production fire engines on a first-come, first-serve basis. There is a very short window to bid on these trucks; sometimes as short as a few minutes, as this process is open to every fire department in the country. Because this process is so competitive, it is imperative to have the funds pre-approved to secure the vehicle. These trucks are considered “stock” models, but they still have some customizable options. The delivery time for these stock models is much shorter.</p> <p>A truck committee, which is chaired by Sgt Michael Weir, has worked with Halt Fire to create a list of requirements to best suit the needs of this department. Sgt Weir will coordinate with Halt Fire to participate in the bid process which will allow the department to take delivery of a new fire engine much sooner than 48 months.</p> <p>Because of raising costs, it is estimated that the price of the engine would be closer to \$950,000.00 and the city has budgeted for the difference in the fiscal year 24/25 budget.</p> <p>Sgt Weir and a representative from Halt Fire will be in attendance at the June 17 City Council meeting to present the process and answer any questions.</p> <p>The purchase of this fire truck is part of the Sourcewell bid process.</p>		
Materials Attached: None		

Farmington City Council Staff Report	Council Meeting Date: June 17, 2024	Item Number 7D
Submitted by: David Murphy, City Manager		
Agenda Topic: Consideration to Amend the 2024-25 Budget		
Proposed Motion: Move to adopt Budget Amendment Resolution #1 amending Fiscal Year 2024-25 Budget.		
Background: This budget amendment provides additional funding for a fire truck based on revised estimates.		
Materials: Budget Amendment Resolution #1 2024-25		

CITY OF FARMINGTON

RESOLUTION _____

Motion by, _____ seconded by, _____

Budget Amendment No 1

Fund: Capital Improvement Millage Fund

Capital Outlay \$100,000

Reduction of Fund Balance \$100,000

To roll forward funding for employee job description and salary survey

BE IT FURTHER RESOLVED that the City Treasurer is hereby authorized to pay all claims and accounts properly chargeable to the foregoing appropriations provided that said claims and accounts have been lawfully incurred and approved by Council, Board, Commission or other City Officer authorized to make such expenditures, and

BE IT FURTHER RESOLVED that the City Manager shall prepare for the Council a financial report each quarter on the status of City funds as contained within the City budget.

Roll Call:

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

MEAGHAN BACHMAN, CITY CLERK

Farmington City Council Staff Report	Council Meeting Date: June 17, 2024	Item Number 7E
Submitted by: Bob Houhanisin, Public Safety Director, Todd Anderson – Commander		
Agenda Topic: Request to Approve the Purchase of One (1) 2024 Chevrolet Traverse AWD LT administrative vehicle and outfit it with equipment.		
Proposed Motion: Approve FY 2024/25 budget request to purchase One (1) 2024 Chevrolet Traverse AWD LT Administrative Vehicle from Burger Chevrolet Inc. in the amount of \$40,229.00, and approve equipment outfitting from Canfield Equipment in the amount of \$7,000, for a total of \$47,229.00. Delivery and payment for the vehicle will occur after July 1, 2024.		
The public safety department requests the purchase of one (1) 2024 Chevrolet Traverse AWD LT administrative vehicle. This vehicle replaces a 2009 Ford Escape that has come to the end of its serviceable life. This purchase is part of the approved 2024/25 fiscal year budget.		
Materials Attached: None		

Farmington City Council Staff Report	Council Meeting Date: June 17, 2024	Item Number 7F
Submitted by: David Murphy, City Manager		
Agenda Topic: Consideration to Amend Fiscal Year 2023-24 Budget		
Proposed Motion: Move to adopt Budget Amendment Resolution #7 amending Fiscal Year 2023-24 Budget.		
Background: This budget amendment adjusts for changes in estimates related to the Installment Purchase Agreement (IPA payoff), development costs, and the Farmer's Market. All are offset by additional revenue.		
Materials: Budget Amendment Resolution #7 2023-24		

CITY OF FARMINGTON

RESOLUTION _____

Motion by, _____ seconded by, _____

Fund: General Fund
Installment Purchase Agreement Payoff \$600
Other Revenue \$600
To provide additional funding for the payoff the
Installment Purchase Agreement (IPA)

Fund: General Fund
Economic and Community Development \$34,000
Other Revenue \$34,000
To provide additional funding for planning, engineering
and legal fees paid for by developers

Fund: General Fund
Recreation and Cultural Services \$23,000
Charges for Service \$23,000
To provide additional funding for the Farmer's Market
offset by increase Farmer's Market sponsorship fees

BE IT FURTHER RESOLVED that the City Treasurer is hereby authorized to pay all claims and accounts properly chargeable to the foregoing appropriations provided that said claims and accounts have been lawfully incurred and approved by Council, Board, Commission or other City Officer authorized to make such expenditures, and

BE IT FURTHER RESOLVED that the City Manager shall prepare for the Council a financial report each quarter on the status of City funds as contained within the City budget.

Roll Call:
Ayes:
Nays:
Absent:

RESOLUTION DECLARED ADOPTED

MEAGHAN BACHMAN, CITY CLERK

Farmington City Council Staff Report	Council Meeting Date: June 17, 2024	Informational
Submitted by: Melissa Andrade, Assistant to the City Manager		
Agenda Topic: Minutes from City's Boards and Commissions		
CIA: June meeting no quorum DDA: May 2024 Historical: February 2024 Parking: No June meeting Pathways: April 2024 Planning: March minutes not yet posted ZBA: 2023 minutes not yet posted Library: May 2024, draft Commission on Aging: April 2024 Farmington/Farmington Hills Arts Commission: May 2024 Commission on Children, Youth and Families: May 2024 Emergency Preparedness Committee: May 2024 Bicentennial Committee: May 2024		



8:00AM Wednesday, May 1, 2024
City Hall Conference Room
23600 Liberty Street
Farmington, MI 48335

MINUTES

Called to order by Craft at 8:08am.

1. Roll Call

Present: Johnna Balk, Todd Craft, James McLaughlan, Shawn Kavanagh, Claire Perko, Tom Pascaris (8:25am)

Absent: Linda Deskins, Donovan Singleton

Others Present: Kate Knight, Jess Westendorf

2. Approval of Consent Agenda

- a. Minutes: April 8, 2024 Regular Meeting
- b. Minutes: March 21, 2024 DDA Design Committee
- c. Minutes: January 31, 2023 DDA Promotion Committee
- d. Minutes: February 21, 2024 DDA Promotion Committee

Motion by Balk, Second by McLaughlan

3. Approval of Regular Agenda

Motion by McLaughlan, Second by Kavanagh

4. Public Comment

Opened and closed by Craft at 8:08am

5. Executive Director Report

Knight updated on Patronicity campaign status. Merchandise table at the Farmers Market includes Syndicate gear and market bags co-promoting Bicentennial, available to donors of \$20 or more. Some fun events coming up as we lean in for the last 30 days. Art on the Grand is the last weekend for this crowdfund; DDA will host programming to support the campaign and raise awareness, including the best kind of economic development: pony rides, potential silent disco and ax-throwing. News feature with WDIV's Kim DeGuilio planned for May 2, to interview on Masons Corner. Market opens this Saturday. Many new businesses to celebrate opening day (more than six, with others planned over the coming months, including Blueberry Brunch, Road Less Traveled bookstore and Chocolate Chipped. Our DDA board is integral to our success, from distribution of print materials to volunteer management, representation on professional platforms, to sponsorship, to producing new programs in from scratch. Thank you.

6. Consideration to Approve Amended FY 2023-2024 Budget

Overview by Knight:

Infusion of budget with grants for Dinan Park. \$90K budgeted but amending to \$204K.

Pascaris, Balk. ACTION: Motion by, Seconded by, RESOLVED, to amend the DDA 2023/24 Budget, as shown in the projected column of the attached report via roll call
Kavanagh, Pascaris, McLaughlan, Craft, Balk, Perko.

7. Consideration to Approve DDA Budget FY 2024-2025

ACTION: Motion by, Seconded by, RESOLVED, to approve the DDA FY 2024/25 Proposed Budget, as shown the attached report.

Kavanagh, Balk Motion passes unanimously.

8. Committee Updates:

a. Promotions Committee

a. Met yesterday- discussed marketing strategy, merchant group meeting next Tuesday, and pride Month.

b. Organization Committee

a. The Main Event is coming. Join us. Invitation included in packet.

c. Business Development Committee

a. Parking Committee liaison update: 3-hour limit on spots at Dinan Park – can't enforce 20 minutes, so timing at three hours like the rest of Downtown.

d. Design Committee

a. Looking at arches for Riley Park for East and west entrance.

e. Public Art Committee

a. DIA public places mural program. They'll invest in our community with a major mural on a civic building. We're applying for a program mural in FY2024-2025 at Riley Park Pavilion

9. Other Business

10. Board Comment

11. Adjournment

Motion Perko, Kavanagh

Dates of Interest:

April 31, CEDAM State Conference Downtown Presentation with MML, MEDC RRC, Thompsonville, MI

May 3, 2024, DDA Regular Board Meeting, 8:00am

May 6-9, Main Street Now, National Conference in Birmingham, AL

June 5, DDA Regular Board Meeting

June 6, Main Event, MSOC Annual Awards, Roxy in Downtown Rochester, 6-9pm

June 7, 11:30pm, Patronicity Campaign for Masons Corner Closes

June 8-9, Art on the Grand

First week of June Series Kick-Off:

Lunch Beats, Wednesdays at Noon, 12p-1pm

Farmington Fit at Memorial Park, Wednesdays at 6:30-7:30pm

Music at Dinan Park, Thursdays, 5-7pm

Rhythms in Riley Park, Fridays, 7-9pm

HISTORICAL COMMISSION REGULAR MEETING
February 22, 2024

1. Meeting was called to order at 7:00pm
2. Roll call – Laura Myers, Jill Keller, Kevin Parkins, Brandon Porterfield, Robert Senn, David Murphy
3. Laura approved agenda Kevin second
4. Laura approved minutes from 1/25/2024 and Kevin second
5. No public comment
6. No change to the financial report
7. Warner Mansion activities – we are occasionally renting out the mansion post pandemic, but not when there is construction going on. Bathroom is currently locked due to outside individual using it without permission. Laura gave a summary of thoughts and future use ideas. We will review in future meetings.
8. New Business – nothing this month
9. Old Business –
 - a. historical marker for 34002 Shiawassee – part of the underground railroad; civil war vet once lived here as well. We will stick to the same size sign that we have at other historic sites around town. The cost is around \$2,310 slated for next years budget. City of Farmington will need to install the sign once we receive it. Kevin motioned to move to support, Brandon seconded and all aye's.
 - b. historic district survey: Pictures of the historic district – spring is a good time of the year to do it. Brandon has a photographer that he'll ask and get back to us next month. There are approximately 123 properties.
10. Correspondence and communications – nothing to report
11. Commission Comments
12. Adjournment at 7:35 by Laura



FARMINGTON PATHWAYS COMMITTEE

7:00 p.m.

Minutes

MAY 8, 2024

1. CALL TO ORDER 7:18 pm
This meeting took place at Hawthorne Ridge Bike Park on Hines Drive in Westland.
2. ROLL CALL

Present: Tim Prince, Chris Weber, Joe VanDerZanden, Sue Lover, Heather Davies, Jamie Palmisano

Absent: Bill Gessaman, Maria Taylor
3. APPROVAL OF AGENDA
Motion to approve by Sue and supported by Jamie, approved unanimously.
4. APPROVAL OF MINUTES
 - a. MEETING MINUTES, APRIL 10, 2024
Motion to approve by Sue and supported by Heather, approved unanimously.
5. OLD BUSINESS
 - a. REVIEW OF HAWTHORNE RIDGE PUMP TRACK AND SKILLS PARK
Noted that the pump track was busy and popular while the skills track was mostly ignored. Discussed possibility of making a second track or portion more accessible to younger children, but there was one skilled 4 year old child using the pump track. Also discussed making accessible to children with accessibility challenges, such as wheelchairs.
 - b. TEMPORARY PUMP TRACK
Quotes from American Ramp Company for a temporary/portable pump track: \$46,000 to buy, \$12,500 to rent – discussed if worth renting, possibility of getting some of the cost of rental credited toward purchase of a permanent pump track was “maybe.” Further discussed the possibility of renting for the Cares Duck Days duck race event or Founder’s Festival, and possibility of obtaining funds through corporate sponsors. Also discussed the possibility of having pump track information and videos to show visitors at either or both events to build and gauge interest in residents and visitors for a pump track. Planned to revisit this at the next meeting.
 - c. PROSPECT AND RAPHAEL SIDEWALK UPDATE
Prospect street sidewalks to be looked at for sidewalk program. Last month the Pathways Committee questioned how it was marked on the map, extending beyond the existing sidewalk while there were no significant previously noted issues in the existing sidewalk. Public Works reports that despite being highlighted on the map no planned work to be done on Raphael sidewalks for this year.
 - d. SHARED STREETS AND SPACES GRANT
Heather attended one of the information meetings and shared that the grant is seeking short term projects with long lasting impact with grants of up to \$200,000 available. Applications are due in the first week of June and consists of 8 questions to answer. The committee had previously discussed the Masonic Plaza Park and Art Walk projects as possibilities to apply for the grant and

decided at the meeting that the Masonic Plaza project was the best choice as it is planned and ready to begin work this year. Heather agreed to work on the application and discussed some committee members meeting with her to help. Chris shared that DDA Director Kate Knight has grant writing experience and can help with final draft once she returns from vacation.

e. SIDEWALK ADDITION NEAR LONGACRE UPDATE

Chris gave an update on the missing sidewalk flag on the path between Oakland Street and the Drakeshire Apartments, a path used by students to reach Longacre Elementary school. He reports he has learned the space with the missing flag is partially owned by each of two homes, requiring that the city obtain a permanent easement from each to add concrete in this spot, as well as a temporary easement to complete the work, including grinding out some roots.

6. NEW BUSINESS

a. ANY NEW TARGET AREAS?

Jamie shared that she was asked by residents to share suggestions of adding bike lanes on city streets, including Grand River, and a suggestion that Grand River be redone and “beautified.”

It was noted that there are some trees in need of trimming on Grand River near Silver Dairy as foliage hangs low, impeding the sidewalk.

Also, there are some similarly low hanging trees along Orchard Street behind Fresh Thyme and bushes growing out over the sidewalk.

b. ANY NEW CITY CONSTRUCTION PROJECTS?

DTE did some work in front of Nail Bytes on Grand River necessitating tearing up the sidewalk. This area had been noted for the sidewalk program but is now being replaced by DTE.

7. PUBLIC COMMENT

None

8. COMMITTEE MEMBER COMMENT

-Discussed uneven bricks in sidewalk downtown on Grand River. Chris shared that they do require maintenance and the city does level them out as needed.

-Discussed looking at downtown Howell in the near future for examples of updated walkable downtown with plentiful crosswalks.

-Maxfield Training Center project to be closed on in the next month preceding the start of work.

-There was a complaint of recent sidewalk work completed in the Bel-Air neighborhood already showing chipping and pitting. Chris identified that a poor concrete mixed used by MDOT contractors last year has been in the news, likely causing this issue. Poor quality concrete may lead to earlier replacement than usual but for now the sidewalks are completed and improved from previous condition.

-Heather asked about the possibility of learning the plans of other city committees to inform Pathways Committee’s work. Chris suggested looking at completed parking study and walking study, and providing a list of materials that can be reviewed.

9. ADJOURNMENT

7:50 pm

Next meeting: JUNE 12, 2024

Farmington Community Library Board of Trustees
FY 2025 Budget Hearing
Board Meeting - 6:00 p.m. – May 9, 2024

Board Members Present: Murphy, Brown, White, McClellan, Hahn, Snodgrass, Muthukuda, Doby

Board Members Absent: None

Staff Members Present: Siegrist, Showich-Gallup, Baker, Peterson, Zitter Masindi, Wegrzynowicz

Staff Members Absent: None

BUDGET HEARING

Kari Shea, Plante Moran: proposed FY 2025 budget is \$8,361,576.

No public comment.

CALL TO ORDER

The Regular Board Meeting was called to order at 6:08 by President Ernie McClellan..

APPROVAL OF AGENDA

MOTION by Doby to approve the Agenda for the May 9, 2024 Board meeting was supported by Brown.

Vote: Aye: All in favor (8-0)

Opposed: None

Motion passed.

APPROVAL OF MINUTES

MOTION by White to approve the Minutes of the Regular Board Meeting held on April 11, 2024, was supported by Muthukuda.

Vote: Aye: All in favor

Opposed: None

Motion passed.

TREASURER'S REPORT (K. Brown)

MOTION by Brown to approve April expenditures totaling \$367,320.70 was supported by Murphy.

Vote: Aye: All in favor

Opposed: None

Motion passed.

MOTION by Brown to receive and file April 2024 financial reports was supported by Doby.

Vote: Aye: All in favor

Opposed: None

Motion passed.

FRIENDS' REPORT

- None, other than that the Friends Gala is June 7.

LIBRARY DIRECTOR'S REPORT (K. Siegrist)

- Letter of thanks to Sherri Vaughn received from Mayor Pro Tem of Wayne.
- The "250 Books Before 6th Grade" initiative is being implemented as a continuation of "1000 Books Before Kindergarten."
- Tech upgrades to Auditorium, network, and server are nearly complete.
- Report of cooking going on in bathroom near Children's at Twelve Mile.

Facilities Updates

Roof (P. Wegrzynowicz)

- Merely bringing roof up to current code will dramatically improve energy savings. Trying to improve roof beyond code may not be cost effective.
- P. Wegrzynowicz is pursuing getting architect to describe roof specifications in order to get bids.

LED Lighting (P. Wegrzynowicz)

- Rough estimate to replace current fixtures with LED lighting is \$62,000. Potentially, this could help realize a 7% (\$10,000) savings in energy costs annually. Rebates or grants may be available.

Board member Doby has to leave meeting.

UNFINISHED BUSINESS

Millage Proposal (language being worked out)

MOTION by Murphy to ask for a renewal of millage extending for 20 years was supported by Brown.

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

MOTION by White to continue to allow the Farmington DDA to capture funds was supported by Snodgrass.

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

Outdoor Signage (S. Zitter Masindi)

Sample sign and sample material for base were available for examination.

SUBCOMMITTEE UPDATES

Personnel (R. Hahn)

- E. McClellan: Director evaluation is coming.

Master Plan - no report

Finance (K. Brown)

- Dividends (\$225.79) posted to the now-closed Fidelity account were placed in the MI CLASS Endowment Fund subaccount.
- As of April 30, MI CLASS accounts have accrued \$20,116.53 in interest.

NEW BUSINESS

Farmington 200 Gala sponsorship

No motion

CORRESPONDENCE

None

PUBLIC COMMENT

None

TRUSTEE COMMENT

- E. McClellan and K. Siegrist will be addressing the Council of Homeowners Associations
- D. Muthukuda attended the Asian American Pacific Islander Heritage Celebration. The auditorium was full for the hula demonstration and there was a buzz in the building.

ADJOURNMENT

The Board meeting was adjourned by President McClellan at 7:17. The next meeting of the Library Board is scheduled for Thursday, June 13, at 6:00 pm.

Respectfully Submitted,

Jim White, Secretary
Library Board of Trustees

MEETING MINUTES
FARMINGTON AREA COMMISSION ON AGING
TUESDAY, APRIL 23, 2024-5:30 PM
COSTICK CENTER, 28600 ELEVEN MILE ROAD.
FARMINGTON HILLS MI 48336

Meeting called to order at 5:35pm 4/23/2024.

ROLL CALL:

Mary Buchan, Farmington Hills
Nancy Cook, Farmington
Vivek Das, Farmington Hills
Mic Fahey, Farmington
Dan Fantore, Farmington Hills
Dolli Lewis, Farmington Hills
Julie McCowan, Farmington Hills
Tiffany Tuttle, Farmington Hills
Julie Villani, Farmington Hills
Jane Frost, Farmington
Katherine Marshall, Farmington Hills
Carl Christoph, Farmington Hills
Marian Schulte, Farmington Hills
Marsha Koet, Senior Division Liaison
Michael Bridges, City Council Farmington

APPROVAL OF MARCH 2024 MEETING MINUTES

Motion by Nancy Cook 2nd by Katherine Marshall

COMMITTEE REPORTS

COMMUNICATION, PROMOTIONS AND WEBSITE

EDUCATION COMMITTEE

Exploitation of Caregivers
Elder Fraud Hotline (USPS Pamphlet)

SENIOR CENTER ADVOCACY COMMITTEE

Discussion on Costic Centers Future
Consulting Firm hired to look into Costic Center 12 months to review
Possible Federal Grants
Senior millage proposal discussed.
Vote among Aging Commission to Rebuild Costic Center
City Council to have meeting on Costic Future

VOLUNTEER BREAKFAST

Volunteer Breakfast recognized from 4/11/24.

SENIOR DIVISION LIAISON REPORT

Following dates for activities for Seniors

May 7th Law

May 23rd Veterans meeting 9am-Noon

June 1st Art on the Grand

June 11th Shredding 10-Noon

June 25th Volunteer dinner & last meeting until the fall.

OLD BUSINESS

None

NEW BUSINESS

Michael Bridges informed the Commission that both his sons (Farmington School educated) have now entered the Medical Field as Doctors.

AMBASSADOR REPORT

None

PUBLIC COMMENT

None

ADJOURNMENT

6:35 pm Motion by Carl Christoph 2nd Katherine Marshall

Next meeting Tuesday, May 28 at Costick Center.

Minutes submitted by Mic Fahey

MEETING MINUTES
FARMINGTON AREA ARTS COMMISSION
May 9, 2024 -6:30 PM
THE HAWK FARMINGTON HILLS COMMUNITY CENTER
Activity Room C Second Floor
29995 TWELVE MILE ROAD
FARMINGTON HILLS, MI 48334
(248) 699-6712 www.fhgov.com

CALLED TO ORDER BY: Chair Perko AT: 6:33 PM

MEMBERS PRESENT: Claire Perko, Cheryl Blau, Lindsay Janoch, Celeste McDermott, Lesa Ferencz, Cindy Carleton, Ted Hadfield, Craig Nowak, Nora Mason

MEMBERS ABSENT: Donald Fritz, Jeff Dutka, Bree Schwartz, Sean Deason

OTHERS PRESENT: Rachel Timlin, Cultural Arts Supervisor/Staff Liaison
Jackie Boleware, Farmington Hills City Council Liaison
Johnna Balk, Farmington City Council Liaison

APPROVAL OF AGENDA:

Motion by Commissioner Carleton support by Commissioner Ferencz to approve the agenda without amendments.

MOTION CARRIED 9:0:0

APPROVAL OF March 14, 2024 MINUTES:

Motion by Chair Perko support by Commissioner McDermott to approve the minuteswith amendments.

Amendments:

-Under Arts Commission budget, add the word “inaugural” to indicate one-time use of funds regarding Farmington Public Art Program.

-Move sentence regarding “Commissioner Balk confirmed that the city of Farmington contributes a percentage of the arts commission budget” under Arts Commission Budget section.

MOTION CARRIED 9:0:0

PUBLIC COMMENTS

Welcome to new commissioner Craig Nowak.

CULTURAL ARTS DIVISION REPORT

Rachel Timlin reported that she met with Anne Belinger, the daughter of Marlowe Belinger, regarding the commission / arts council origins and upcoming documentary in the works. Concerts, classes and events all going well. Cultural Arts presenting 59 summer camps and about half of them are already full. Makerspace will receive a support grant from Bosch. Youth Theatre had 3400 attendees for Willy Wonka throughout the weekend. The Prom performance had 1000 people over the weekend and the show was enthusiastically received by audience members. Rock Around the Hawk will be

featured in the National Parks and Rec Magazine. Moveandshakement is tomorrow at 10 AM. DSO returns next week to The Hawk for a free concert. They are returning for another concert in June. Art on the Grand is the first weekend in June. Detroit Youth Choir is also returning at the end of June.

FARMINGTON ARTS REPORT

Fundraising is ongoing for the park near the Masonic building and there are different options to contribute. Patronicity deadline is June 7. Potential in downtown Farmington for a new mural through a program with the DIA.

ARTS COMMISSION BUDGET

There are Commission funds that need to be spent by the end of June. Tree lighting is finished and we are waiting for final bill. Discussion regarding bench costs, design and preparation.

Discussion between Councilwoman Boleware and Councilwoman Balk regarding Farmington's contribution to the arts commission budget.

Motion by Commissioner Janoch to allocate remaining 23/24 commission budget of approximately 4k for ground preparation, bench completion, electrical work and landscape, etc. for the Scrupture tree. Support by Commissioner Ferencz

MOTION CARRIED 9:0:0

Councilwoman Boleware is entering budget sessions next week and requested guidance regarding the amount that she will request. Discussion regarding upcoming and ongoing commission-focused projects. Research continues, Councilwoman Boleware will update.

Discussion regarding the funding of the Musical Composition project that Commissioner Fritz is working on. Commissioners would like more information and discussion.

COMMISSION FOCUSED 2024-2025 PROJECTS REVIEW

Art Awards

September 28, 2024 is Art Awards event. Cultural Arts is working on the event and will request help as needed.

Tree Sculpture/Bench update

Commissioner Hadfield presented a bench design and a design to prepare the surface. There was discussion regarding design and the addition of bench backs and materials that Commissioner Schwartz has available.

Mary Brooks Exhibit

Commissioner Ferencz gave brief explanation of the project. Commissioner Nowak shared some ideas and his willingness to support the project with a catalog creation.

Little Art Library

Commissioner Blau shared a brief explanation of the project. Commissioner Mason shared that it will be listed in an online collection.

25th Anniversary Cultural Arts Musical Composition

Commissioners seek more information about the project. No commission funding has been committed to this project at this time.

No report.

COMMISSIONERS' COMMENTS

Commissioner Blau shared about a project called the Children of Abraham. She would like to facilitate a project like this in our community. She also shared that she spent the last year advocating for updates to content standards for students.

Commissioner Ferencz was happy to attend the art reception at Farmington's City Hall and thankful for the support that helped to facilitate this. She received positive feedback from the artists and attendees.

Commissioner Carleton shared that she participated in the Congressional Art adjudication program that commissioners were invited to join.

Commissioner Janoch shared information about the Special Services programming honoring Pride Month and reminded commissioners that the City was one of the first to sign a Human Rights Ordinance to protect LGBTQ rights in 2015. She requested that commissioners support this programming in our community.

Commissioner Hadfield shared that he attended the Ehnes Quartet last Monday at The Hawk and greatly enjoyed the concert.

LIAISON COMMENTS

Councilwoman Balk shared that she received positive feedback from a job applicant at the city that felt welcomed by the art hanging in City Hall. Gala tickets for Farmington bicentennial will go on soon.

NEXT MEETING DATE: June 13, 2024

ADJOURNMENT

Adjourned by: Chair Perko Time: 8:45 PM

Minutes drafted by: Lindsay Janoch

Meeting Minutes
Farmington/Farmington Hills
Commission on Children Youth and Families
May 2, 2024
Community Room, Farmington Hills City Hall
31555 W Eleven Mile Rd, Farmington Hills, MI 48336

1. Call to order
 - a. Meeting called to order at 6:01pm
 - b. Members present: Jordan Scrimger, Rod Wallace, Tanya Nordhause, Brian Spitsbergin, Alisa Valden, Sharon Snodgrass, Tammy Luty, Ashley Gabb, Marie Sarnacki
 - c. Members absent: Colleen Coogan, Bhumika Mistry, Bria Barker-Lewis
 - d. Others present: Patrick Spelman, Jennie Willard, Liesl Blankenship,
2. Approval of Agenda
 - a. Rod moved, Brian seconded
 - b. Motion passes unanimously
3. Approval of April 4 Minutes
 - a. Some change noted
 - b. Tammy moved to approve amended Minutes.
 - c. Motion passes unanimously
4. Youth Division Update
 - a. Liesl gave the update
 - i. Grant was approved from Bosch for a permanent art installation - currently being worked on by students and will be unveiled at an event in May
 - ii. Field trip planned to the Nature Center
 - iii. Police reached out to do an archery event with kids - that is being planned with some guest archers
 - iv. Some returning staff coming back with college classes ending and lots of staff said they want to come back next year too. Hopefully bus driver retention will stay high.
5. Issues Committee Update
 - a. Mental Wellness Fair
 - i. Rod and Brian gave the update
 - ii. Started out seeking vendors. Original goal of 12 vendors and that was achieved in a day and a half
 - iii. Created a wait list and are looking to create more space so more vendors can come.
 - iv. Working on advertising with the city and school district.
 - v. Goal to get an ad out that highlights one or two of the vendors
 - vi. Saturday May 18, 9am - 2pm
 - vii. Brian has students who are willing and able to help
 - viii. Tammy asked for an idea of who the vendors are. Rod gave the list
 1. Michigan School Psychological Clinic
 2. Start My Wellness
 3. Triton Behavioral LLC

4. Bluetree Behavioral Health
 5. Sollars and Associates
 6. Spark Center for Autism
 7. . Centro Multicultural La Familia
 8. MetroEHS Pediatric Therapy
 9. Oakland Community Health Network/Maurissa Rose Community
 10. King & Associates Psychotherapy
 11. Sanctum House
 12. Oakland Community Health Network
 13. OK2SAY, Michigan's Student Safety Program
 14. Michigan Psychological Care
 15. Life Skills Village - Outpatient Mental Health and Rehabilitation
- ix. Tanya mentioned a boy scout troop has a tent we may be able to rent for the event and it would be nice to have a map of the vendors
 - x. Alisa asked if OCHN is coming with their support for veterans. Rod said he didn't know yet.
- b. Kindness Rock Garden
- i. Tammy gave the update
 - ii. There was a large turnout and we actually ran out of rocks.
 - iii. Tammy repurposed some little toys and knick knacks from around her house as prizes for kids who painted rocks
 - iv. The weather was beautiful and there was some Earth Day activities which led to the great turnout
 - v. Farmer's Market painting event on May 11
 - vi. Tammy shared a story about a mom that came to the dedication during a tough time in her life and she came to the event this year as a memorial
- c. June 6 Meeting
- i. Tanya gave the update
 - ii. She is organizing the meeting to be held at the Nature Center
 - iii. There will be a new item in the June agenda for Reflection
 - iv. Vote to allocate up to \$500 for food and beverage at the meeting
 1. Moved by Sharon. Seconded by Ashley
 2. Motion moved unanimously
- d. Rod talked about ways to survey the community to come up with priorities for the Commission in the next year.
- i. Thought is to conduct the survey closer to the fall.
 - ii. Further discussion tabled until June meeting.
 - iii. There was a discussion about having a youth liason on the commission and how to have a teenager attend meetings and have them be involved.
- e. Volunteer Recognition
- i. Ashley gave the update
 - ii. Date has changed from May 20 to June 10 at 6pm (time subject to change)
 - iii. Vote to approve award recipients as selected by the committee
 1. Motioned by Tanya, Seconded by Sharon
 2. Vote passed unanimously
 - iv. There was a discussion about the nominees for the George Romney award.

1. Jordan called for a roll call vote between Mark Zigler and Carol Snodgrass for the award
 2. Carol: 6 votes
 3. Mark: 2 votes
6. New Business and Announcements
 - a. Pat
 - i. Brought some Narcan kits
 - b. Jennie
 - i. Summer reading starts June 1. Kick off event on the last day of school
 - ii. Mental health event on May 15
 - iii. Plant swap on May 11
 - iv. Reading discussion May 20
 - v. Food Truck Tuesdays starting in May
 - vi. AAPI Heritage Celebration May 4
 - c. Liesl
 - i. Archery tournament May 18
 - ii. Great Farmington Hills Camp Out June 1
7. Public Comments
 - a. None
8. Adjournment
 - a. Moved by Rod. Seconded by Sharon
 - b. Motion approved unanimously
 - c. Meeting adjourned at 7:07

MEETING MINUTES
FARMINGTON / FARMINGTON HILLS EMERGENCY PREPAREDNESS COMMISSION
May 6, 2024
FARMINGTON HILLS CITY HALL – COMMUNITY ROOM
31555 W. 11 MILE RD.
FARMINGTON HILLS, MI 48336

CALLED TO ORDER BY: CHAIR WECKER AT 5:03PM

MEMBERS PRESENT: SWEENEY, SLOAN, SCHERTEL, IGWE, SIEGRIST, WECKER, THOMAS, WILLIAMS, AVIE, CIARAMITARO, FORSHEE

MEMEBRS ABSENT: ECHOLS, HOPFE

OTHERS PRESENT: Friess (FPS), Aldred (FH City Council), Piggot (FHPD), Yuskowatz (YMCA), Pankow (FHFD)

CITIZENS PRESENT: Jonathan James

APPROVAL OF AGENDA:

Motion by Avie, support by Schertel, to approve the agenda as submitted.

Motion carried unanimously.

APPROVAL OF MINUTES:

Motion by Avie, support by Schertel, to approve March 2, 2024 meeting minutes as submitted.

Motion carried unanimously.

BUDGET ITEMS:

- Discussion regarding purchase of stickers. Motion by Sweeney, supported by Schertel, to approve up to \$300 of the current year’s budget dollars for the purchase of 500, 2-inch EPC stickers. Motion carried unanimously.
- Wecker requested the purchase of a 4-pack of “Prestan Ultra Trainer AED’s” (\$462.00 USD) and a “Prestan Manikin Professional TAKE2 Diversity Kit with CPR Monitors and AED” (\$870.00 USD) and misc. items to replace current equipment used in teaching CPR / AED / STB classes. Motion by Avie, supported by Sweeney, to approve the purchase of the above mentioned items. Motion carried unanimously.

UNFINISHED BUSINESS: (none)

- School outreach – Thomas reported that the outreach has been successful at Warner Middle School. The school will mention the EPC at graduation. Diane Bowman should be contacted to help further liaise with the schools.

- Wecker participated in a video produced by FHPD promoting the “Save a Life Boxes” in Farmington / Farmington Hills that are in place to provide free Narcan in Oakland County.
- Discussion of EPC press, community outreach, and engagement. EPC would like a more robust presence online on the City’s page and social media in order to provide readily accessible connections to EPC emergency preparedness information. Possible topics include: links to MSP, Oakland County, etc. Once the page has been developed, members will create a QR code to provide to citizens. Schertel, Williams, and Ciaramitaro will make contact with the appropriate FH staff.
- Tip of the month schedule was revised as follows: Sweeney – June, Thomas – July, Forshee – August, Williams – September, Schertel – October, Ciaramitaro – November, and December will be TBD.
- Founders Festival schedule was created and is as follows: Friday July 19, 10am – 230pm (Wecker & Schertel), Friday July 19th, 230pm – 7pm (Siegrist & Igwe), Ciaramitaro will provide Friday backup. Saturday, July 20th, noon – 330pm (Forshee & Sloan), Saturday July 20th, 330pm – 7pm (Thomas & Williams).
- Founders Festival literature – 100 folders will need to be assembled prior to the festival. The materials are at The Hawk – Yuskowatz, Schertel, and Ciaramitaro will contact a scouting group to see if they would like to assist as a service project – if not, members will take on the task. To be discussed at the June 3rd meeting. Ciaramitaro is waiting to hear if there is space in the Corwell Health booth this year.

NEW BUSINESS:

- The EPC Tip of the Month has been difficult due to the recent influx of public comments at FH council meetings. Aldred advised that FH city council has adopted a resolution that public comments for items not on the agenda will take place at the end of the meeting, which should alleviate the issue.

COMMITTEE REPORTS:

LIAISON REPORTS:

- **FPD (Friess)** – The Farmington Neighborhood Watch meetings are underway. The Farmer’s Market is now open Saturdays from 9am – 2pm through November 2nd. Art on the Grand is June 1 / 2. Founders Festival takes place July 18-20. This includes a parade and 5K.
- **YMCA (Yuskawatz)** – the pool has been repaired and is back in service. The Y’s swim team did well at Nationals. Will follow up to see if a “Save a Life Box” can be set up at the Y.
- **FHPD (Piggott)** – Neighborhood Watch meeting on Thursday, May 9th from 730 – 930pm. FHPD is currently looking to hire 4 new dispatchers.

PUBLIC COMMENT: (none)

COMMISSIONER COMMENTS:

- Wecker -invites and encourages members to take the EPC's CPR / AED / STB classes. EPC attendees will be provided with a STB kit after attending.

NEXT MEETING DATE:

It was confirmed that the next meeting date is on Monday, June 3, 2024 in the Community Room.

ADJOURNMENT:

Chair Wecker adjourned the meeting at 6:14 pm.

Minutes taken by Secretary Echols



FARMINGTON BICENTENNIAL TASK FORCE

May 28, 2024
7 PM – 33791 Hamlin Ct.

Committee members present: Sean Murphy, Courtney Showalter, Pam Green, Chris Halas, Maria Taylor, Jill Keller, Maria S-G

Committee members absent: Micki Skrzycki

Sean called the meeting to order at 7:04pm.

A/ FARMERS MARKET

Sean reported that proceeds from farmers market and events totaled \$5,780. This does not account for hard costs or sales by local businesses. Chris showed a new market promo video (200 years of farming). Will talk to Scott Freeman to run in Civic, distribute for posting on social. Committee members signed up for farmers market, Art On the Grand shifts. Pam has been writing bios, will be recruiting kids for a wax museum event, to take place during an upcoming farmers market.

B/ ART ON THE GRAND

Committee members discussed booth design and were reminded to process cash transactions on card reader (scroll down, hit cash). The “Postcards to Farmington” project will debut at Art On the Grand, then appear at the bicentennial booth thereafter at events. When not in use by the committee, it will be hosted at the library as part of the Summer Reading Club program. Thanks to Carl for the poster.

C/ MERCH UPDATE AND PLAN

Maria T showed the new merch designs for Art On the Grand. More pint glasses will need to be ordered shortly. Thanks to Pam for volunteering to package for-sale postcards.

D/ CONSIDERATION OF SUPPORT FOR MASONS CORNER

Masonic Plaza is being promoted as a commemoration of Farmington’s bicentennial year; the committee has been helping the crowdfunding effort through selling DDA merch and tote bags at our booth, creating the video for the Patronicity campaign (shout-out to Chris and videographer Nick), and assisting with promotional efforts. As of this meeting, the fundraising campaign needs to raise \$23,000 in 10 days to meet the \$75,000 goal for a matching grant through Main Street Oakland County's Placemaking and Public Space program.

Sean suggested the Bicentennial Task Force put \$5,000 toward hitting that target: either proceeds from the merch recoup fund (subject to Council approval) or from the bicentennial budget. Discussion ensued. The committee agreed that Masonic Plaza is a high priority for the bicentennial year, as this park will outlast our events, our merch, and live on beyond ourselves. The negative impact of failing to raise the \$75k was also noted. It was also noted that \$5k is 10% of our budget, and putting it toward the park would mean foregoing other projects we’ve

planned. The committee agreed that any potential contribution should be only at the last minute and only if all other funding sources have been exhausted.

MOTION by Jill, supported by Maria S-G:

Move to donate up to \$5,000 to Masonic Plaza, subject to the following stimulations:

- Committee is noted as a project donor
- Merch proceeds will be used
- DDA makes a contribution
- Last-day call
- And any minor amendments from the City Attorney

AYES: 7

NAYS: 0

E/ TIMELINE/PROMENADE PROJECT

Carl and Brian Golden are working on panels 3 and 4. Committee will take the project before ZBA after property owner has signed off, tentatively June 12 or July 3.

F/ THEN-AND-NOW APP/LIGHT SHOW

Pam recapped her efforts to create a sponsorship package for DTE. Discussion ensued over whether to include a \$500 sponsorship level; the consensus was to include it. Maria T to finalize sponsorship level flier. Pam and Maria S-G will hit up Indoplex Drive businesses.

G/ FOUNDERS FESTIVAL

Pam reported on Founders Festival contacts. Chief Unruh is reaching out about historic fire trucks. Wax museum kids will carry the current bicentennial banner in the Founders Festival parade, which is themed "Decades."

The committee has been working on ways to generate bicentennial floats without having to make one ourselves. FPS arts clubs were contacted but did not want to work on this project the summer. The committee then proposed that the Mayor's Choice award be given for best bicentennial-themed float. Despite suggesting it herself earlier this year, Julie Law has proven unwilling to collaborate on this idea. The committee decided to drop the bicentennial float idea and focus its energy on more fruitful efforts.

Maria S-G called Julie Law about the bingo location and a potential Guinness Book sponsor. No response, will follow up. Maria T will follow up one more time about the historic baseball game.

H/ BICENTENNIAL GALA

Maria T reported on several planning meetings headed by Chris Greig. Tickets are available at <https://givebutter.com/200years>.

I/ CARES FAMILY DAY/DUCK RACE SUBCOMMITTEE 8/6 – 8/7

Pam Green & Maria S-G reported on their meetings with CARES. The committee's role is as follows:

- Tuesday night: Movie night. (No cake for 10,000.)
- Wednesday: Petting zoo/MSU Tollgate, sponsored by Cromwell Chiropractic. Fishing for pennies, sponsored by LOC. FH fire dept relay or obstacle course. (No \$250 fee.)

The committee thanked Maria S-G for hosting the meeting. Meeting was adjourned at 9:28pm.

Next meeting: June 25, 7pm

-submitted by Maria Taylor