



FINAL

SPECIAL MEETING MINUTES

A Special meeting of the Farmington City Council was held on December 15, 2014, in Conference Room, Farmington City Hall, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 5:35 PM by Mayor William Galvin.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Greg Cowley	Councilmember	Present	
William Galvin	Mayor	Present	
JoAnne McShane	Councilmember	Present	
Steve Schneemann	Mayor Pro Tem	Present	
Jeff Scott	Councilmember	Present	

2. APPROVAL OF AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	JoAnne McShane, Councilmember
SECONDER:	Greg Cowley, Councilmember
AYES:	Cowley, Galvin, McShane, Schneemann, Scott

3. PUBLIC COMMENT

No public comment was heard.

4. REVIEW OF PROPOSALS FOR CITY MANAGER SEARCH

Mayor Galvin identified proposals received in response to a Request for Proposal sent out to Executive Search Firms on November 26, 2014:

- Slavin Management Consultants
- Waters & Company
- GOVhr USA - Voorhees Assoc.
- Michigan Municipal League
- S. Renee Narloch & Assoc.
- David Gomez & Assoc.
- Mercer Group

Colin Baenziger & Assoc.

Galvin requested Council identify 3-4 firms they would like to call back for interviews.

Discussion followed regarding the merits of each proposal, methods firms use to attract candidates, value of extending the search outside of Michigan, warranties offered by the firms, how the firms maintain the confidentiality of the candidates and whether there is a need to conduct interviews before making a decision.

Galvin requested Council list on an index card up to three firms they would like to invite back for an interview and then give the card to the Clerk. The Clerk reported the top three vote getters were: MML - 5, Slavin - 3, and GOVhr USA - 2.

Discussion followed regarding the need to take action as soon as possible given the tight timeframe for the recruitment process.

Galvin requested a motion on the next step in the selection process.

Motion to accept a proposal from the Michigan Municipal League in an amount not-to-exceed \$17,000 to conduct an executive search for a city manager and authorize the mayor to sign on behalf of the city..

RESULT:	APPROVED [4 TO 1]
MOVER:	Greg Cowley, Councilmember
SECONDER:	JoAnne McShane, Councilmember
AYES:	Greg Cowley, JoAnne McShane, Steve Schneemann, Jeff Scott
NAYS:	William Galvin

The votes were taken in the following order: Galvin, McShane, Schneemann, Scott, Cowley.

Mayor Galvin clarified that his "no" vote was not based on a lack of confidence in the MML, but rather his preference that the top firms be interviewed prior to Council making a decision. He has great confidence in the ability of MML and looks forward to working with them.

5. REVIEW OF MANAGER'S RECOMMENDED VACATION LEAVE CREDIT FOR NON-UNION SUPERVISORY AND PROFESSIONAL PERSONNEL

Pastue advised that "consideration to approve a one-time credit of additional vacation leave for non-union supervisory and professional personnel" is on the regular agenda. He pointed out earlier in the year Council had expressed interest in recognizing the additional efforts department heads have made over the past years given the reduction in personnel plus expanding services. In light of this, he recommended that the City Council approve a one-time, one-week credit of vacation leave for non-union supervisory and professional personnel who do not receive overtime pay. He noted the vacation credit could be used before June 30, 2015 or converted to compensation during the same period.

Council concurred the proposed vacation credit was warranted.

6. OTHER BUSINESS

Referring to another regular agenda item, Consideration to Accept Bids for Sanitary Sewer Lining Project and Award to Low Qualified Bidder, Pastue advised Orchard Hiltz & McCliment (OHM) is recommending Pipeline Management based on a qualification-based selection process. He noted their bid was somewhat higher than the lowest bid.

Also regarding the regular meeting agenda, Pastue requested Council remove the agenda item concerning the Farmington Road Streetscape. He advised his office has received revised budget numbers regarding the project and as a result more time is needed to address those cost increases.

7. COUNCIL COMMENT

Responding to a question from Cowley, Pastue advised DDA Board President, Melissa Andrade, and Annette Knowles will meet with the Greater Farmington Area Chamber of Commerce regarding the 2015 Founders Festival.

8. ADJOURNMENT

Motion to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	JoAnne McShane, Councilmember
SECONDER:	Greg Cowley, Councilmember
AYES:	Cowley, Galvin, McShane, Schneemann, Scott

The meeting adjourned at 6:40 PM.

William E. Galvin, Mayor

Susan K. Halberstadt, City Clerk

Approval Date: _____