



**Special City Council Meeting
6:00 PM, MONDAY, MARCH 2, 2015
Conference Room
Farmington City Hall
23600 Liberty St
Farmington, MI 48335**

FINAL

SPECIAL MEETING MINUTES

A Special meeting of the Farmington City Council was held on March 2, 2015, in Conference Room, Farmington City Hall, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:05 PM by Mayor William Galvin.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Greg Cowley	Councilmember	Present	
William Galvin	Mayor	Present	
JoAnne McShane	Councilmember	Present	
Steve Schneemann	Mayor Pro Tem	Present	
Jeff Scott	Councilmember	Present	

City Administration Present

Director Christiansen
City Clerk Halberstadt
City Manager Pastue
Attorney Schultz
Treasurer Weber

2. APPROVAL OF AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	JoAnne McShane, Councilmember
SECONDER:	Jeff Scott, Councilmember
AYES:	Cowley, Galvin, McShane, Schneemann, Scott

3. PUBLIC COMMENT

Joe Manti, owner of The Cheese Lady, located in the Grove Street Center, expressed concern regarding the lack of parking on Grove Street. He requested the City establish time limited parking as soon as possible.

Pastue advised the City can establish a 2-hour parking time limit on the east side of Grove Street through a Traffic Control Order. He discussed other options the City has reviewed for the

parking lot north of Grand River.

Mr. Manti requested the City take action prior to the opening of the Farmers Market in May.

Discussion followed regarding the need to restrict employee parking in order to allow for ample customer parking in front of businesses.

Annabelle Gabel, Farmington resident, discussed an article in a recent Farmington Observer regarding the Cake Luv store on Grand River.

4. CONSIDERATION TO ADOPT RESOLUTION TO APPROVE TEMPORARY RELOCATION OF PRECINCT 6

A. Temporary Relocation of Precinct 6 and Absent Voter Counting Board

City Clerk Halberstadt advised Council action is required to temporarily move Precinct 6 and the Absent Voter Counting Board from Our Lady of Sorrows Family Center to the lower level of the Parish. The move is necessary due to school being in session on that day.

Motion to adopt a resolution to temporarily relocate Election Precinct 6 and the Absent Voter Counting Board from Our Lady of Sorrows Family Center to the lower level of the Parish for the May 5, 2015 election.

[SEE ATTACHED RESOLUTION NO. 03-15-004].

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	JoAnne McShane, Councilmember
SECONDER:	Steve Schneemann, Mayor Pro Tem
AYES:	Cowley, Galvin, McShane, Schneemann, Scott

5. FARMINGTON SIGN PROJECT UPDATE

A. Farmington Sign Project Update - Sue Grissim

Present: Sue Grissim, Principal, Grissim Metz Andriese Associates

Ms. Grissim was to present to discuss design concepts for City entry way, way finding, Historic District, and Downtown signs.

6. REVIEW OF PROPOSED BUDGET POLICIES

A. Review of Proposed Budget Policies

Pastue reviewed a draft set of budget policies including Budget Development Objectives, Revenues, Ending Minimum Fund Balance Targets and Expenditures.

Discussion followed regarding past funding of the Capital Improvement Fund.

Responding to a question from Galvin, Pastue stated other communities have either limited funding of their Capital Improvement Fund or have a dedicated millage or revenue stream.

Galvin stated the Capital Improvement Fund is a barometer of the long term financial success of a community.

Discussion followed regarding the creation of a Capital Replacement Account in the Civic Theater Fund in order to replace lighting, carpeting, etc.

McShane commented the establishment of budget policies further increases the City's transparency.

McShane questioned how the policy will be used as a working document.

Pastue advised Council should review the policies every year and adopt them as part of the upcoming budget cycle.

Responding to a question from Galvin, Pastue advised the policies would be adopted by resolution.

Responding to a further question from Galvin, Pastue stated it is the responsibility of the Treasurer, City Manager, and City Council to carry these policies forward.

Galvin advised these policies should be included in new Councilmember orientation packets and part of the planning process.

Schneemann suggested making the policies part of the preamble to the budget.

7. REVIEW OF PUBLIC PARTICIPATION POLICY FOR REDEVELOPMENT READY COMMUNITIES

1. Review of Public Participation Policy for Redevelopment Ready Communities

Pastue advised the City is required by the Michigan Economic Development Corporation (MEDC) to adopt a Public Participation Policy prior to the end of March in order to stay on track with the certification process to become a redevelopment ready community.

Christiansen provided an overview of the proposed policy.

8. DISCUSSION/UPDATE GRAND RIVER CIA TAX INCREMENT

1. Discussion/Update - Grand River Corridor Improvement Authority Tax Increment Finance Capture Agreement with Oakland County

Pastue advised the City is close to reaching an agreement with Oakland County to capture tax increment revenue within the Grand River Corridor Improvement Authority boundaries. He stated the Corridor Improvement Authority will realize a 50% tax increment capture for a twenty-year period.

Schultz advised Oakland County will be considering approval of the agreement on March 25th.

9. COUNCIL COMMENT

Cowley advised the parking survey has been completed. He state the business owners are looking for enforcement from the City. He noted during the day approximately 50% of the parking spaces in the north lot are occupied by employees. He stated employers will not enforce remote parking due to lighting and safety issues. He commented the subject of parking meters was not a popular conversation. He stated some private lot owners expressed interest in putting meters in their lots.

Scott questioned why the City cannot move forward on parking enforcement now.

Pastue advised he would like non-sworn personnel to provide consistent parking enforcement especially at times when it is needed. He stated this would be part of the financial analysis necessary in finding a parking solution.

Discussion followed regarding governance and education relative to parking.

McShane asked how the city is addressing maintenance of Shiawassee Park and the tennis courts. She would like to see the tennis courts repaired prior to the City Manager's last day.

Galvin discussed promotion of the Founders Festival Parade and encouraged more local participation, i.e. neighborhood associations, athletic groups.

Galvin requested Council hold open the dates of April 13th and 14th for the closed session to review the matrix of applicants for the city manager's position. He advised interviews may take place May 6th, 7th & 8th.

10. CLOSED SESSION - LAND ACQUISITION AND REVIEW OF CITY ATTORNEY CONFIDENTIAL CORRESPONDENCE

1. Motion to enter closed session to discuss land acquisition and City Attorney confidential correspondence

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Greg Cowley, Councilmember
SECONDER:	JoAnne McShane, Councilmember
AYES:	Cowley, Galvin, McShane, Schneemann, Scott

Council entered closed session at 8:15 PM.

The votes were taken in the following order: Galvin, McShane, Schneemann, Scott, Cowley.

2. Motion to exit closed session.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: JoAnne McShane, Councilmember
SECONDER: Jeff Scott, Councilmember
AYES: Cowley, Galvin, McShane, Schneemann, Scott

Council exited closed session at 9:15 PM.

11.ADJOURNMENT

1. Motion to adjourn the meeting.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: JoAnne McShane, Councilmember
SECONDER: Greg Cowley, Councilmember
AYES: Cowley, Galvin, McShane, Schneemann, Scott

The meeting adjourned at 9:20 PM.

William E. Galvin, Mayor

Susan K. Halberstadt, City Clerk

Approval Date: April 20, 2015