



Special Reorganizational Meeting
6:00 p.m., Monday, November 27, 2023
Council Chambers
23600 Liberty Street
Farmington, MI 48335

1. Oath of Office - Administered by Meaghan Bachman, Clerk

Recently elected Council members will be given an opportunity to make comments once their oath of office has been administered.

2. Roll call – Meaghan Bachman, Clerk

3. Pledge of Allegiance

4. Approval of agenda

5. Election of Mayor – David Murphy, City Manager, will call for nominations

Mayor will preside over remainder of meeting

6. Election of Mayor Pro Tem

7. Consideration of resolution to appoint Council Members to serve on boards and commissions

- A. Farmington Retiree Health Care Board of Trustees (*Mayor*)
- B. Downtown Development Authority Board of Directors (*typically mayor*)
- C. Brownfield Redevelopment Authority
- D. Farmington Election Commission
- E. Multicultural/Multiracial Community Council (MCMR)
- F. S.E.M.C.O.G. (*member plus alternate*)
- G. Grand River Corridor Improvement Authority
- H. Greater Farmington Area Chamber of Commerce (*typically mayor*)
- I. Charter Review Committee
- J. Downtown Farmington Public Parking Committee
- K. Commission for Children, Youth and Families
- L. Pathways Committee
- M. Beaumont Community Advisory Board
- N. Farmington Area Arts Commission
- O. Founders Festival Committee

- 8. Public Hearing Program Year 2024 Community Development Block Grant Application**
- 9. Consideration to approve resolution adopting 2024 Program Year Community Development Block Grant Application**
- 10. Consideration to approve a resolution to authorize an employee to purchase one month of service credit from MERS**
- 11. Public Comment**
- 12. Council Comments**
- 13. Adjournment**

Farmington City Council Staff Report	Council Meeting Date: Nov. 27, 2023	Item Number 7
Submitted by: Melissa Andrade		
<u>Agenda Topic</u> Appointment of City Council Members to serve on Boards and Commissions		
<u>Proposed Motion:</u> Move to adopt the resolution reassigning Council Members to serve on various boards and commissions.		
<u>Background:</u> Every two years, the city council holds an organizational meeting in conjunction with the city election. During this meeting, the council appoints its members to serve on various Boards and Commission.		
<u>Materials:</u> 2023 Resolution Summary of Boards and Commissions 2021 Resolution with those who were appointed		

CITY OF FARMINGTON
OAKLAND COUNTY, MICHIGAN

RESOLUTION NO. xx-xx-xx

A RESOLUTION OF THE FARMINGTON CITY COUNCIL ASSIGNING MEMBERS TO SERVE ON VARIOUS BOARDS AND COMMITTEES.

WHEREAS, after each City election it is necessary for the City Council to appoint individuals from the Council to serve on various boards and committees; and

THEREFORE, BE IT RESOLVED that the City Council hereby appoints its members to serve on the following boards and committees:

1. Farmington Retiree Health Care Board of Trustees:
_____ to serve through November 2025;
2. Downtown Development Authority Board of Directors (DDA):
_____ to serve through November 2025;
3. Brownfield Redevelopment Authority:
Mayor appointment of Council Member _____ to serve through November 2025;
4. Farmington Election Commission:
Council Member _____ to serve through November 2025;
5. Multicultural/Multiracial Community Council (MCMR)
Council Member _____ to serve through November 2025;
7. *S.E.M.C.O.G.
Council Member _____ to serve through November 2025;
_____ appointed to serve as an alternate
8. Grand River Corridor Improvement Authority
Mayor appointment of _____ to serve through November 2025;
9. Greater Farmington Area Chamber of Commerce
Mayor _____ to serve through November 2025;

- 10. Charter Review Committee
_____ to serve through November 2025;
- 11. Downtown Farmington Parking Advisory Committee
_____ to serve through November 2025.
- 12. Farmington Pathways Committee
_____ to serve through November 2025.
- 13. Commission on Children Youth and Families
_____ to serve through November 2025.
- 14. Beaumont Community Advisory Board
_____ to serve through November 2025.
- 15. Farmington Area Arts Commission
_____ to serve through November 2025.
- 16. Founders Festival Committee
_____ to serve through November 2025.

RESULT:
MOVER:
SECONDER:
AYES:

I, Meaghan K. Bachman, duly authorized City Clerk for the City of Farmington do hereby certify that the foregoing is a true and correct copy of a motion adopted by the Farmington City Council at a special meeting held on Monday, November 27, 2023, in the City of Farmington, Oakland County, Michigan.

 Meaghan K. Bachman, City Clerk

City Council Appointments to Boards and Commissions

Farmington Retiree Health Care Board of Trustees

- Three-member board that includes: City Manager, Finance Director, and Mayor. Mayor is specified by City Code to serve on this committee.
- The Board of Trustees is required to meet at least quarterly
- Business meeting usually last approximately 30 minutes
- *Appointed in 2021: Sara Bowman*

Downtown Development Authority Board of Directors

- Seven-member board in which Mayor (or their designee) is ex officio member as specified by City Code.
- DDA Board meets monthly on the first Wednesday of each month at 8:00 a.m.
- *Appointed in 2021: Sara Bowman*

Brownfield Redevelopment Authority

- Five-member Board comprised of one council member, City Manager, DDA Executive Director, Chamber of Commerce Executive Director, and Public Services Director.
- Meet as required. Meets at least once a year to adopt budget or more frequently if there is a Brownfield Project
- *Appointed in 2021: Joe LaRussa*

Farmington Election Commission

- Three-member board comprised of City Clerk, City Attorney, and one council member who will not be running in the next City election
- Meets once before every election to appoint election inspectors
- Meetings usually last fifteen minutes
- *Appointed in 2021: Maria Taylor*

Multicultural/Multiracial Community Council

- Council comprised of a wide variety of individuals representing Farmington and Farmington Hills One city council representative
- Meets once a month – regular meeting is usually scheduled the third Thursday of each beginning at noon.
- City Manager and Public Safety Director serve on the MCMR Council
- *Appointed in 2021: Johnna Balk*

SEMCOG (Southeast Michigan Council of Governments) General Assembly

- Comprised of member communities across southeast Michigan
- Appoint council member as delegate and an alternate
- Many communities appoint City Manager as alternate
- Usually meets three times annually in March, June, and October
- Meetings are the third or fourth Thursday of the month in the late afternoon.
- The General Assembly adopts SEMCOG's annual work program, annual budget, and membership fee schedules; adopts and/or amends bylaws; and reviews and gives final approval on all regional plans.
- *Appointed in 2021: Joe LaRussa; Alternate: Steve Schneemann*

Grand River Corridor Improvement Authority

- The cities of Farmington and Farmington Hills jointly developed the Grand River Corridor Improvement Authority to create, and then implement, a vision plan for the improvement and redevelopment of the Grand River Corridor.
- The plan will be used to guide and promote future growth and development, including capital improvements.
- The authority is committed to promote economic growth, mixed uses, well-designed and environmentally responsible development, historic preservation, attractive streetscapes and landscapes, and create new opportunities for pedestrian access.
- The CIA meets the second Thursday of every month at 8 a.m.
- *Appointed in 2021: Sara Bowman*

Greater Farmington Area Chamber of Commerce

- Comprised of business owners and other community stakeholders in the Farmington/Farmington Hills area
- City of Farmington Mayor or Council Member to be appointed
- The Chamber meets the third Tuesday of the month at 7:30 a.m. at Farmington Hills City Hall
- *Appointed in 2021: Joe LaRussa*

Charter Review Committee

- This 3-member board, comprised of one city council member and typically two past mayors.
- The board meets on an as-needed basis when there is a proposed change to the City Charter
- *Appointed in 2021: Maria Taylor*

Downtown Farmington Public Parking Committee

- One city council appointment, one planning commission appointment, one DDA appointment and four residents/business owners comprise this board.
- The Parking Committee meets the third Wednesday of every month at 7 p.m.
- *Appointed in 2021: Maria Taylor*

Commission for Children Youth and Families

- Commission on Children, Youth & Families encourages an environment where children, youth and families are happy, healthy, educated, safe and have the opportunity to reach their full potential.
- Council's appointment is a representative and NOT a voting member of the commission.
- Meets on the first Thursday of each month at 6 p.m. in Farmington Hills City Hall.
- *Appointed in 2021: Steve Schneemann*

City Council Appointments to Boards and Commissions

Updated: October 2023

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Pathways Committee

- The mission of the Pathways Committee shall be to study, evaluate, and make recommendations on an ongoing basis to the City, including the City Council, with regard to improving or creating new pathways in the City and their connections to surrounding community, county, and regional systems.
- The committee meets the second Wednesday of the month at 7 p.m.
- Consists of seven members, one council appointment (currently Maria Taylor)
- *Appointed in 2021: Maria Taylor*

Beaumont Community Advisory Board

- The communities and patient populations that Beaumont Health serves are unique and reflect the diversity of our region. To best fulfill Beaumont Health's role as a key community asset, the Community Advisory Boards (Advisory Boards) will represent the voice of community stakeholders in an advisory capacity. The purpose of the councils is to provide a mechanism for two-way communication between the Beaumont hospital leadership, the health system, and the community.
- The meetings are held quarterly on the 3rd Wednesday of the month at 4 p.m. The next meeting will be December 15th at 4 p.m. The meetings for 2022 are as follows: March 16th, June 15th, September 21st, and December 21st
- *Appointed in 2021: Johnna Balk*

Farmington Area Arts Commission

- FAAC is committed to arts promotion and advocacy and serves as a conduit between local government and the arts community.
- Established in 1976, the Commission consists of individuals appointed by the Farmington and Farmington Hills City Councils.
- Meetings are held at 6:30 p.m. on the second Thursday of the month from September through June at The Hawk Farmington Hills Community Center.
- *Appointed in 2021: Johnna Balk*

Founders Festival Committee

- Planning committee for Founders Festival, meeting time and dates still TBD
- *Appointed in 2021: Sara Bowman*



City Council Meeting
6:00 p.m., Monday, November 8, 2021
Conference Room
23600 Liberty Street
Farmington, MI 48335

FINAL

ORGANIZATION MEETING MINUTES

An organization meeting of the Farmington City Council was held on November 8, 2021, at 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:00 PM by City Manager Murphy.

1. OATH OF OFFICE ADMINISTERED BY MARY J. MULLISON, CLERK

Oath of Office: Johnna Balk, Steve Schneemann, Maria Taylor

2. ROLL CALL

Attendee Name	Title	Status	Arrived
Johnna Balk	Councilmember	Present	
Sara Bowman	Councilmember	Present	
Joe LaRussa	Councilmember	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

City Clerk Mullison
City Manager Murphy
City Attorney Saarela

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

Move to approve the agenda as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	LaRussa, Councilmember
SECONDER:	Taylor, Councilmember

5. ELECTION OF MAYOR – DAVID MURPHY, CITY MANAGER, WILL CALL FOR NOMINATIONS

Taylor moved to nominate Joe LaRussa as Mayor.

RESULT:	LOST [2-3]
MOVER:	Taylor, Councilmember
SECONDER:	None
AYES:	Balk, Taylor
NAYS:	Bowman, LaRussa, Schneemann

Schneemann moved to nominate Sara Bowman as Mayor.

RESULT:	APPROVED [3-2]
MOVER:	Schneemann, Councilmember
SECONDER:	None
AYES:	Bowman, LaRussa, Schneemann
NAYS:	Taylor, Balk

Mayor Bowman conducted the remainder of the meeting.

6. ELECTION OF MAYOR PRO TEM

Taylor moved to nominate Joe LaRussa as Mayor Pro Tem.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	None
AYES:	LaRussa, Schneemann, Taylor, Balk, Bowman

7. CONSIDERATION OF RESOLUTION TO APPOINT COUNCIL MEMBERS TO SERVE ON BOARDS AND COMMISSIONS

- A. Farmington Retiree Health Care Board of Trustees – Bowman
- B. Downtown Development Authority Board of Directors (DDA) – Bowman
- C. Brownfield Redevelopment Authority – LaRussa
- D. Farmington Election Commission – Taylor
- E. Multicultural/Multiracial Community Council (MCMR) – Balk
- F. S.E.M.C.O.G. – LaRussa, Alternate – Schneemann
- G. Grand River Corridor Improvement Authority – Bowman
- H. Greater Farmington Area Chamber of Commerce – LaRussa

- I. Charter Review Committee – Taylor
- J. Downtown Farmington Public Parking Committee – Taylor
- K. Commission for Children, Youth and Families – Schneemann
- L. Pathways Committee – Taylor
- M. Beaumont Community Advisory Board – Balk
- N. Founders Festival Committee – Bowman
- O. Farmington Area Arts Commission - Balk

Move to adopt the resolution reassigning Council Members to serve on various boards and commissions. **

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	Taylor, Councilmember

8. CONSIDERATION TO ADOPT RESOLUTION APPROVING 2022 CITY COUNCIL MEETING DATES

Move to adopt resolution to establish 2022 City Council meeting dates. **

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	LaRussa, Mayor Pro Tem

9. PUBLIC COMMENT

No public comment was heard.

10. COUNCIL COMMENTS

Schneemann welcomed the newest member of City Council, Johnna Balk. He said that he looked forward to working with her and hoped that she would do great things for the residents and businesses in Farmington.

LaRussa congratulated Councilmembers Balk, Taylor and Schneemann. He noted that campaigns are just campaigns and now the real work begins. He thanked Council for opportunity to serve with all of them.

Bowman also welcomed Balk and offered her the expertise of the established members of Council to call upon for her entry into the public spotlight. She thanked Council for her reappointment to the position of Mayor, as she was by no means finished with all of the things that Council has started together and hopefully will continue together. She was very happy for the voter turnout at the recent election and noted that it speaks volumes about Farmington as a passionate city.

11. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Schneemann, Councilmember

The meeting adjourned at 6:23 p.m.

Sara Bowman, Mayor

Mary J. Mullison, City Clerk

Approval Date: November 15, 2021

******To view approved documents, please see the Agenda Packet link that is relevant to this meeting at <http://farmgov.com/City-Services/Government/Agendas-and-Minutes/City-Council.aspx> or contact the City Clerk.

Farmington City Council Staff Report	Council Meeting Date: November 27, 2023	Reference Number 9	
Submitted by: Chris Weber, Finance Director/Treasurer			
Description Consideration to Approve 2024 Program Year Community Development Block Grant Application			
Requested Action Move to approve resolution adopting 2024 Program Year Community Development Block Grant Application			
<p><u>Background</u></p> <p>Earlier in the meeting, the City Council will have held a public hearing on the proposed 2024 Program Year Community Development Block Grant application. City Administration is recommending adoption of the resolution which will be forwarded to Oakland County Community & Home Improvement Department.</p> <p>The City's Community Development Block Grant (CDBG) funding for 2024 is projected by Oakland County to be \$26,502. Our completed application, accompanied by a resolution of Council approval, must be submitted to Oakland County by December 1, 2023.</p> <p>As Council knows, CDBG funding eligibility is restricted to projects or programs that meet specific objectives determined by the federal Department of Housing and Urban Development (HUD). Of these objectives, Farmington is limited to CDBG funding for projects where "the primary beneficiaries are low or moderate income people."</p> <p>Council may recall from previous years' CDBG applications that senior programs/projects receive special eligibility consideration. The administration's preliminary recommendation, outlined below, proposes a CDBG program that is not administratively burdensome, and continues current city funding level for the senior center and senior services.</p> <p>CDBG funds are federal funds administered by the Department of Housing and Urban Development.</p> <p>The administration's preliminary recommendation is that Council considers establishing the following development objectives: (1) senior center and (2) public services (senior services). The administration proposes allocating \$22,527 for senior center and \$3,975 for public services (senior services).</p>			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

CITY OF FARMINGTON

RESOLUTION NO. _____

WHEREAS, Oakland County is preparing an Annual Action Plan to meet application requirements for the Community Development Block Grant (CDBG) program, and other Community Planning and Development (CPD) programs, and

WHEREAS, Oakland County has requested CDBG-eligible projects from participating communities for inclusion in the Action Plan, and

WHEREAS, the City of Farmington has duly advertised and conducted a public hearing as follows:

Mayor _____ opened the Public Hearing at **(TIME)**

(Public Comments)

Mayor _____ closed the Public Hearing at **(TIME)**

on November 27, 2023 for the purpose of receiving public comments regarding the proposed use of PY 2024 Community Development Block Grant funds (CDBG) in the approximate amount of \$26,502, and

WHEREAS, the City of Farmington found that the following projects meet the federal objectives of the CDBG program and are prioritized by the community as high priority need.

THEREFORE, BE IT RESOLVED, that the City of Farmington CDBG application is hereby authorized to be submitted to Oakland County for inclusion in Oakland County’s Annual Action Plan to the U.S. Department of Housing and Urban Development, and that the Mayor is hereby authorized to execute all documents, agreements, or contracts which result from this application to Oakland County.

<u>Project Name</u>	<u>Amount</u>
Senior Center	\$22,527
Senior Services	\$3,975

Motion by:

Supported by:

Ayes:

Nays:

Signed:

I, Meghan Bachman, the duly appointed Clerk of The City of Farmington, Oakland County, MI do hereby certify that the above is a true copy of a resolution adopted by the City of Farmington City Council at a meeting held on November 27, 2023 at which time a quorum was present.

Meghan Bachman, City Clerk

Farmington City Council Staff Report	Council Meeting Date: November 27, 2023	Item Number 10
Submitted by: David Murphy, City Manager		
Agenda Topic: MERS Service Credit Purchase		
Proposed Motion: Move to approve a resolution to authorize James Wren to purchase 1 month of service credit from MERS.		
Background: James Wren is a public safety officer with 12 years of service at the City of Farmington. He left the City briefly in the summer and returned a little over a month later. Because of this brief separation of service, he lost 1 month of service credit in the pension system. He would like to buy this month of service. MERS has estimated the cost to purchase the month of service credit. Officer Wren would pay the entire cost. If Council passes the attached resolution, Officer Wren would be the only person eligible to purchase service credit, and there would be no cost to the City. The resolution appears at the end of the Service Credit Purchase Attachment.		
Materials: Service Credit Purchase Attachment		