



FARMINGTON DOWNTOWN DEVELOPMENT AUTHORITY  
MINUTES  
Monday, April 23, 2012  
Conference Room A – Farmington City Hall

The meeting was called to order at 6:21 p.m. by President Rock.

ROLL CALL

PRESENT: Andrade, Buck, Frost, Rock, Wasen

ABSENT: Cornwell, Higgins, Schneemann

OTHERS PRESENT: Executive Director Knowles  
Administrative Assistant Nogle

CONSENT AGENDA ITEMS

MOTION by Higgins, SUPPORTED by Frost  
RESOLVED, that the board approves the regular minutes of March 26, 2012 and special minutes of March 26, 2012, and accepts and files the March Bill Review, as presented.  
MOTION CARRIED, ALL AYES.

MARCH FINANCIAL REPORT & FIRST QUARTER EVENT REPORT

Chris Weber, Finance Director, explained the First Quarter Financial Report.

MOTION by Wasen, SUPPORTED by Buck  
RESOLVED, that the board approves the financial report for March, 2012 and accepts and files the First Quarter Event Financial Report, as presented. MOTION CARRIED, ALL AYES.

EVENT UPDATE

Janet Bloom updated the Board on the 2012 Founders Festival.

FAÇADE APPLICATION 12-01- MANIFOLD ADVENTURES, 33001 Grand River

MOTION by Andrade, supported by Frost,  
RESOLVED, that the board approves FIP application #12-01, received from Manifold Ventures for improvements to the property located at 33001 Grand River, in an amount not to exceed \$160,000, funds to be held in Committed Fund Balance until these conditions are met: Manifold Ventures to close on purchase of property, Manifold Ventures to submit construction drawings with a favorable review from the Design Committee, Manifold Ventures to submit proper documentation of expenses for façade-related expenses only, subject to review and verification by the City of Farmington

Building Official and DDA Executive Director, the DDA Board shall pass final resolution authorizing payment upon completion of work, and Manifold Ventures and the City of Farmington shall achieve satisfactory agreement for Grove Street improvements and related projects, with documentation thereof.

MOTION CARRIED, ALL AYES.

ACCEPTANCE OF PROPOSAL-LAWN REPLACEMENT IN RILEY PARK

MOTION by Frost, supported by Andrade,

RESOLVED, that the board accepts the proposal from LJ LaFontaine & Sons Landscaping Company for lawn replacement in Riley Park in the amount of \$13,159.00, funds to be derived in the following accounts:

Founders Festival Miscellaneous	\$5,000.00
PSD Season Decorations & Gardening	\$1,500.00
PSD Professional Services	\$6,559.00

MOTION CARRIED, ALL AYES.

ADJOURNMENT

MOTION by Wasen SUPPORTED by Schneemann

RESOLVED, that the meeting be adjourned.

MOTION CARRIED, all Ayes.

The meeting was adjourned at 7:02pm.

The next regular meeting will be on Tuesday, May 29, 2012, at 6:00 p.m.

Respectively submitted,

