



Regular City Council Meeting  
7:00 p.m., Monday, May 15, 2023  
City Council Chambers  
23600 Liberty Street  
Farmington, MI 48335

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## REGULAR MEETING AGENDA

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT
4. APPROVAL OF ITEMS ON CONSENT AGENDA
  - A. Accept City of Farmington Board and Commission Minutes
  - B. City of Farmington Minutes
  - C. Farmington Monthly Payments Report
  - D. Farmington Public Safety Monthly Report
  - E. Farmington Quarterly Financial Report - Court
  - F. Farmington Quarterly Investment Report
  - G. Farmington Quarterly Financial Report
  - H. Proclamation declaring the first Friday in June to be National Gun Violence Awareness Day in the City of Farmington
  - I. Special Event: TDF Detroit Chapter Annual Picnic in Shiawassee Park
  - J. DPW Quarterly Report
5. APPROVAL OF REGULAR AGENDA
6. PRESENTATION/PUBLIC HEARINGS
  - A. Swearing in of Farmington Public Safety Officers:
    - Andrew Atallah
    - Scott Sparks
  - B. Presentation by OHM on the project planning document to apply for a Drinking Water State Revolving Fund (DWSRF) low interest loan
7. NEW BUSINESS
  - A. Consideration to approve a resolution to adopt the DWSRF project planning document
  - B. Special Event: Farmington Community Library Author & Book Festival
  - C. Consideration to approve DDA Budget Amendment – Dinan Park
  - D. Consideration to certify 2023 delinquent false alarm fees, water and sewer bills, and invoices
  - E. Consideration to approve Public Hearing Notice for Proposed Fiscal Year 2023-2024 Budget and Property Tax Rates and schedule public hearing
  - F. First reading of ordinance to amend chapter 20, Offenses Against Public Safety, Section 20-228 Discharging in the City

- G. First reading of ordinance to amend chapter 29, Nuisances, Article III- Littering and Distribution of Handbills, Section 19-65 Distributing on Handbills**
- H. First reading of ordinance to amend chapter 22 Solicitors**
- I. Emergency Sewer Repair**
- J. Consideration to approve the Shiawassee Park tennis/pickleball court improvements**
- K. Consideration of Resolution to Accept Oakland County West Nile Grant**
- L. Consideration to Approve Resolution Renewing Participation in the Oakland County Community Development Block Grant (CDBG) Program for a Three-Year Period (2024-2026)**
- M. Farmington Bicentennial Committee proposal**

**8. OTHER BUSINESS**

**9. PUBLIC COMMENT**

**10. CITY COUNCIL COMMENTS**

**11. ADJOURNMENT**

*The City will follow its normal procedures for accommodation of persons with disabilities. Those individuals needing accommodations for effective participation in this meeting should contact the City Clerk (248) 474-5500, ext. 2218 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.*

<b>Farmington City Council Staff Report</b>	<b>Council Meeting Date: May 15, 2023</b>	<b>Item Number 4A</b>
<b>Submitted by:</b> Melissa Andrade, Assistant to the City Manager		
<b>Agenda Topic:</b> Accept Minutes from City's Boards and Commissions		
<p>CIA: April 2023 DDA: April 2023 Historical: April meeting canceled Parking: May meeting canceled Pathways: April 2023 Planning: April 2023 ZBA: May meeting canceled Library: April 2023 - draft Commission on Aging: January 2023 Farmington/Farmington Hills Arts Commission: April minutes not yet posted Commission on Children, Youth and Families: April 2023 Emergency Preparedness Committee: March 2023</p>		

**CITY OF FARMINGTON  
GRAND RIVER CORRIDOR IMPROVEMENT AUTHORITY  
MINUTES  
April 13, 2023**

**CALL TO ORDER**

The Farmington Grand River Corridor Improvement Authority meeting was called to order at 8:07 a.m. by Chairman King.

Members Present: Bowman, Carron, Graham, King  
Members Absent: Acceturra, O'Dell, Thomas  
Staff: Christiansen

**APPROVAL OF AGENDA**

Motion by Carron, supported by Graham to approve the agenda. Motion approved unanimously.

**APPROVAL OF MINUTES**

Motion by Graham, supported by Carron to approve the April 13, 2023 minutes. Motion approved unanimously.

**DISCUSSION – PROPOSED CITY OF FARMINGTON CODE OF ORDINANCES TEXT AMENDMENT: CHAPTER 25, SIGNS**

Director Christiansen reviewed a proposed amendment to the City of Farmington Code of Ordinances, Chapter 25, Signs with the CIA Board and discussed the reasons for the proposed amendment. The Board reviewed the proposed amendment and made comments.

Motion by Carron, supported by Graham, to recommend approval of the proposed amendment to the City of Farmington Code of Ordinances, Chapter 25, Signs and to forward to the Planning Commission for their review and consideration. Motion approved unanimously.

**PUBLIC COMMENT**

None.

**BOARD COMMENT**

The Board made comments regarding development projects in the City.

**ADJOURNMENT AT 9:05 am**





8:00AM Wednesday, April 5, 2023  
City Hall Conference Room  
23600 Liberty Street  
Farmington, MI 48335

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## MINUTES

**Called to order by Todd Craft at 8:01AM.**

### 1. Roll Call

**Present:** Todd Craft, Linda Deskins, James McLaughlin, Heather Lyon, Sara Bowman, Chris Halas, Tom Pascaris, Don Singleton

**Others Present:** Kate Knight, Jess Westendorf

**Absent:** Claire Perko

### 2. Approval of Items on Consent Agenda

a. **Minutes: March 1, 2023 Regular Meeting**

b. **Minutes: March 22, 2023 Joint City Council DDA Meeting**

**Motion by Halas, Second by McLaughlin. Motion passes unanimously.**

### 3. Approval of Regular Agenda

**Motion by Halas, second by Deskins. Motion Passes unanimously.**

### 4. Public Comment

**Opened and closed by Craft at 8:01am.**

### 5. Executive Director Update

Welcome to our new board members, James & Heather!

Conversation with Consultant regarding MTC redevelopment site. Getting down to numbers and establish where developers gap is including the public benefit aspect of the project for an art promenade and how to apply TIF rebate through established rubric. Board discussed current status and history of project.

### 6. Draft Amended Budget FY 2022-2023

Half time adjustment to our current budget overview by Knight. Increase to TIF revenue of \$109,900 from Dinan Pocket Park Crowdfunding and grant revenue and investment income due to rising interest rates.

Motion by Singleton, Seconded by Halas, RESOLVED, to amend the DDA 2022/23 Budget, as shown in the projected column of the attached report.

**Ayes: 8, Bowman, Craft, Deskins, McLaughlin, Singleton, Halas, Lyon, Pascaris.**

**Nays: 0**

**Absent: 1**

**Motion passes unanimously via role call.**

### 7. Draft Proposed Budget FY 2022-2023

Overview by Knight.

Motion by Halas, Seconded by Pascaris, RESOLVED, to approve the DDA FY 2023/24 Proposed Budget, as shown the attached report.

**Ayes: 8, Bowman, Craft, Deskins, McLaughlin, Singleton, Halas, Lyon, Pascaris.**

**Nays: 0**

**Absent: 1**

**Motion passes unanimously via role call.**

**8. Consideration to Approve Advanced Redevelopment Solutions Agreement for MTC Redevelopment TIF Application**

**Overview by Knight. This consultant worked with CIB**

MOTION by Halas, SECONDED by Deskins, RESOLVED, that the Board shall approve agreements with Advanced Redevelopment Solutions with Maxfield Training Center Building redevelopment (DDA services), at an amount not to exceed \$14,400.

**Ayes: 8, Bowman, Craft, Deskins, McLaughlin, Singleton, Halas, Lyon, Pascaris.**

**Nays: 0**

**Absent: 1**

**Motion passes unanimously via role call.**

**9. Consideration to Authorize DDA Staff to Administer Construction Process Flexible Bidding Options for Dinan Park**

Overview by Knight.

MOTION by Lyon, SECONDED by Halas, RESOLVED, that the Board authorizes DDA staff to administer contracts in partial process, with costs pre-bid based on current best unit pricing from adjacent, but separate streetscape general and sub-contractors, to maximize timing and cost efficiencies for the project because the standard bidding process would be impractical under the circumstances because it would likely escalate the costs of the overall project and further delay the project and impact surrounding businesses.

**Ayes: 8, Bowman, Craft, Deskins, McLaughlin, Singleton, Halas, Lyon, Pascaris.**

**Nays: 0**

**Absent: 1**

**Motion passes unanimously via role call.**

**10. Committee Updates:**

**a. Organization Committee**

Update by Deskins. Goal to talk about what we do as a DDA, accomplishments over the years, volunteer recruitment.

**b. Promotions Committee**

Update by Knight and Halas. Metromode stories have been fantastic. Meeting this week to discuss future of Metromode and how it can continue to adapt with additional social media offerings.

Halas is working with Bicentennial committee through Founders Festival.

**c. Business Development Committee**

Update by Singleton. Discussed potential concept at the site of Motown Philly.

**d. Design Committee**

Big Boy is coming to Downtown Farmington at former Detroit Eatz

**e. Public Art Committee**

New sculptures at Riley Park coming this April and support public art elements for Grand Raven Festival and art in the Dinan Pocket Park.

**11. Other Business**

**Deskins:** Executive committee meeting coming soon.

**Craft:** Appreciate your time here and any additional time you may have to commit to one of our Main Street committees.

**12. Board Comment**

May 4<sup>th</sup>- Join us for the Main Event.

**13. Adjournment**

**Motion to Adjourn by Lyon second by Bowman.**



## FARMINGTON PATHWAYS COMMITTEE

7:00 p.m.

MINUTES - DRAFT

APRIL 12, 2023

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1. CALL TO ORDER - Tim called the meeting to order at 7:01 pm.
2. ROLL CALL

Present:

Tim Prince  
Sue Lover  
Kevin Christiansen  
Joe VanDerZanden  
Brent Bartman  
Maria Taylor  
Chris Weber  
Bill Gesaman  
Kevin Parkins

Absent:

None

3. APPROVAL OF AGENDA Sue moved to approve and was supported by Maria
4. APPROVAL OF MINUTES
  - a. MEETING MINUTES, MARCH 8, 2023 Motion to approve by Sue and supported by Maria
5. OLD BUSINESS
  - a. WORKPLAN – Bill presented and reviewed Vision Map of purpose and actions of the pathways committee and led discussion of 2023 Work Plan, updating the 2022 Plan
  - b. SEMCOG BICYCLE AND PEDESTRIAN MOBILITY UPDATE
    - Upcoming meeting 5/31 at 10 am –
    - Began planning agenda for the meeting, identifying projects to share that they may be able to help with expertise, suggestions and resources
    - Discussed presenting Rouge River Trail and M5 underpass as possibilities
    - Discussed what SEMCOG does and how they could help
    - Planned to revisit and solidify agenda at May meeting
  - c. ONE PAGER UPDATE
    - No updates
  - d. 9 MILE PATHWAY UPDATE

Reviewed the recent OHM Zoom meeting regarding the Farmington section of the 9 mile pathway, currently planned route map with combination of 10 ft wide sidewalk paths, on street bike lane sections.

- Discussed informing MDOT of 9 Mile Pathway Plan to accommodate with future projects along the path.

- Identified next steps to break pathway into segments, identify projects that go together, requirements to complete segments, such as what can be completed with just paint and what has more extensive needs to prioritize and plan what is needed such as funding to accomplish.

- 9 Mile Pathway planning a community engagement event for Farmington and Farmington Hills around the first week of May, around 6 or 7 pm, not yet finalized.

- Need to gather requests for amenities along the pathways such as art, playground equipment and such

- May 25<sup>th</sup> is the next meeting of the 9 Mile Pathway Committee

e. CROSSWALK AT KRAZY KRAB ON GRAND RIVER UPDATE

Kevin shared that MDOT was engaged by OHM – Traffic count coming soon, now with improved weather can plan to do the pedestrian count.

f. COMMUNITY INPUT ON EXISTING AND ADDITIONAL PROJECTS

Tabled for the time being.

g. SAFE ROUTES TO SCHOOL SURVEY RESULTS

Reviewed results of survey of residents along proposed new sidewalk routes. 70% responded not interested. 10% interested, 15% maybe. Response to the survey was approximately 50%.

Discussed alternative options given survey response: adding only a sidewalk down one side of Whittaker, north side of Arundel. Option of putting sidewalks closer to the road, maybe along the side of houses rather than the front, which is direct route to the school. Discussed possibility of a smaller project having fewer costs.

Planned to seek an extension with Safe Routes to school for grant application and research costs of projects with sections of sidewalk and follow-up with residents with new options.

h. FARMINGTON AND COLFAX PEDESTRIAN AND BICYCLE ACCIDENT

Chris shared that per Farmington Public Safety and Farmington Hills there have been no recent accidents at that intersection involving pedestrians or bikes.

- Bill reported that the principal at Gill Elementary felt that improving safety crossing this intersection could be helpful and she would support it, but doesn't think many children walk, since they do get bussed. Some school of choice children do live over there and don't get bussed.

## 6. NEW BUSINESS

a. ANY NEW CITY CONSTRUCTION PROJECTS?

- i. MAP OF PROPOSED 2023 SIDEWALK PROGRAM – Bel Aire neighborhood and some other nearby work orders along 10 mile.

- ii. MAP OF PROPOSED 2023 ROAD PROGRAM – improving roads mostly near downtown southwest of downtown, will touch up sidewalks touched by the projects as well

b. ANY NEW TARGET AREAS?

Kevin shared that someone asked why the sidewalk along the north side of 9 mile road ends at Noonan Electrical and identified no good crossing for pedestrians across 9 mile to the shopping center and could use a crosswalk. Looked at the intersection on the map, identified the dangers of crossing 9 mile rd. in that location with the entrance to M5 there being busy and rather confusing and determined it is safest not to encourage pedestrians to cross there as there is a safer crossing at the light at Farmington Rd. nearby.

Chris shared that he spoke with a planning commissioner for Farmington Hills about recent discussions for further changes to M5.

- c. LIST OF SEMCOG TAP GRANT PROJECTS 2023-2025  
Reviewed a list of projects that was approved for TAP Grants as examples
  - d. COMPLETE STREETS STUDY, GRANT OPPORTUNITY (\$50k, 18.15% match)  
Seeking a grant proposal to apply, verifying if that is a SEMCOG grant or other.
7. PUBLIC COMMENT  
None
8. COMMITTEE MEMBER COMMENT  
Maria – checking what is needed to try to get Complete Streets study.  
Tim – Reported noticing there isn't a place to lock bikes near Ground Control Coffee, would like to see some added throughout the downtown, specifically closer to shops such as Ground Control than existing racks in Riley Park and by Los Tres Amigos.  
Consider possible locations to add some small bike rack options.  
May meeting – planned to meet early at Uptown Plaza at 6 pm for a hike of proposed section of 9 mile pathway prior to regular meeting.
9. ADJOURNMENT - Tim moved to adjourn and Maria supported at 9:05 pm

Next meeting: MAY 10, 2023

FARMINGTON PLANNING COMMISSION PROCEEDINGS  
23600 Liberty Street  
Farmington, Michigan  
April 10, 2023

Chairperson Majoros called the meeting to order in Council Chambers, 23600 Liberty Street, Farmington, Michigan, at 7:00 p.m. on Monday, April 10, 2023.

**ROLL CALL**

Present: Crutcher, Kmetzo, Majoros, Mantey, Westendorf, Waun  
Absent: Perrot  
A quorum of the Commission was present.

**OTHER OFFICIALS PRESENT:** Director Kevin Christiansen; Recording Secretary Bonnie Murphy, Brian Belesky, Director of Media Specialist, Brian Golden, Media Specialist; Beth Saarela, City Attorney

**APPROVAL OF AGENDA**

MOTION by Crutcher, seconded by Waun, to approve the agenda.  
Motion carried, all ayes.

**APPROVAL OF ITEMS ON CONSENT AGENDA**

**A. March 13, 2023 Minutes**

MOTION by Kmetzo, seconded by Crutcher, to approve the items on Consent Agenda.  
Motion carried, all ayes.

**DISCUSSION AND SCHEDULING OF PUBLIC HEARING – PROPOSED CITY OF FARMINGTON CODE OF ORDINANCE TEXT AMENDMENT: CHAPTER 25, SIGNS**

Chairperson Majoros introduced this item and turned it over to staff.

Director Christiansen stated this item is a discussion and a request to schedule a Public Hearing for a proposed City of Farmington Code of Ordinance Text Amendment regarding signs. The proposed amendment would amend the existing provisions of Chapter 25 of the City of Farmington Code of Ordinances, Signs. A copy of the proposed draft ordinance is attached with your staff packet for this evening. This item is before you after the city staff, city administration, city management and several department heads convened over a period of time looking at changes that are necessary to the City of Farmington Sign Ordinance, Code of Ordinances, Chapter 25, Signs, due to some changes as a result of some legal action, some Federal Court case action that has resulted in the need for the City to make adjustments to our sign code. With that, you should have received in a separate mailing a copy of a confidential memorandum from the City Attorney and that memorandum really laid out what the circumstances are, the existing conditions, our sign

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regulations, the court case that really is impacting our sign regulations here in the City of Farmington, but all sign regulations, whether it's at a local level or other levels and not just here in Farmington, Oakland County, Michigan, but nationally because it's a U.S. Court Case, it's a Federal case.

So, with that, Mr. Chairman, I think what might be most prudent would be for me to turn this back over to you, the City Attorney, Beth Saarela, is here this evening and she and I have had conversations regarding this item and she is prepared to answer questions and we are prepared to have a discussion this evening regarding changes. And certainly the other part of this item this evening is a request to schedule a public hearing and I'll turn it back over to you, Mr. Chair.

Majoros said it sounds like we'll get an overview again and we'll have a public hearing, I suppose, when we make that motion. I would ask the City Attorney for a summary of what we read just to give us the highlights and perhaps reminder of what's before us.

City Attorney Beth Saarela stated I think the main point of this whole amendment is that really the sign ordinance can't do anything to regulate content of signs. You can't distinguish between for sale signs, business signs, you know, you have to look at it just as this is a sign, it doesn't matter what it says. You can look at public health, safety and welfare issues, but mainly by number of signs, the materials they're made out of, safety on the site, lighting, so flashing, changing messages, moving parts, where it can be located as far as being portable or being fixed, really just the physical characteristics of the sign. You can't really judge colors, you can't judge what it says, can't distinguish that you can have more of this type of sign as far as what the message is, as far as it takes away consideration of what type of sign and focuses on where you put it, how you put it there and the size of it, how does that impact the surroundings from an esthetic perspective, from a safety perspective, really that's the main point of this whole change, especially with the Supreme Court Case allowing time, space and manner regulations. So, looking at the proposed ordinance, going through, it's a lot obviously, they have a preamble here of what they're trying to accomplish, and not developing nuisance conditions. So, with all that being said there are generalizations here at the beginning, your definitions, what type of sign, what the shape of sign means, you'll see by looking at the definition they're more towards the physical characteristics of the sign.

Majoros stated essentially does it sound as though based on the Supreme Court decision, we've got that background, if this new language in the ordinance is enacted, what does the city potentially lose the ability to regulate signs, does the city lose any ability to approve, what would be a pre/post condition.

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Saarela replied it will sort of work the same way. Someone will come in for a sign permit, districts are still regulated about how many signs you can have, where can they be, what size are they, how do you determine that size, so that's still the same in that way.

Christiansen stated I may be able to clarify a little bit which is probably the first question to ask is does this change the city's ability to regulate signs and/or the way that we are regulating signs. We have regulated signs, we currently are regulating signs and as we would like to continue to regulate signs, so that's a great question that you're asking. But to clarify, my experience with our sign ordinance has been many, many years and on a daily basis. And I can tell you after working with the City Attorney and then meetings with city management and administration, department heads as I indicated earlier in the initial discussion of this item tonight. Chapter 25 is not looking to be completely revamped and changed. Chapter 25, Signs, is being modified because of the U.S. Supreme Court case and as a result as the City Attorney explained, there are certain modifications that are necessary so that our current ordinance remains compliant. So, what you have here is a draft that still is Chapter 25 and it still has the same intent in terms of signage through the City of Farmington, and the signs that are permitted and the number of signs, location of signs, how all that has been part of the City's sign code for a very long time and is looking to continue to be. And then the other part is the administration of this chapter of the sign regulations is looking to still be the same, administered here in the City of Farmington through a permit process that is overseen by the Planning and Building Department, and it is something with signs as they always have and continue to and are intended to continue to require in certain circumstance, different types of permits for them to come to fruition. So, sign permit, construction permit, number of signs, placement of signs, how that construction all takes place, there are specific requirements for signs in terms of how they're constructed and the code requirements, illuminated signs have to be electrical code requirements and other sorts of things, placement of signs, where they're placed on buildings, how they are placed, if they're monument or ground signs, the number of signs, etc., that's all intended to remain the same. So, that's not looking to be revamped. What is looking to be modified are the provisions here that differentiate between signs. So we have signs as defined that were specific to certain types of signs, a certain type of business sign, a certain type of a directional sign, a political sign, a real estate development sign, an advertising sign for something in particular, all of that differentiation is being eliminated to basically provide sameness as the court case is requiring, yet the basic premise of our sign ordinance is intended to still be the same. So I hope that clarifies a little bit, the City Attorney can jump in if I'm off on this a little bit because we've looked at this extensively and so really the exercise here is taking our current sign ordinance and modifying it, revamping it, to be compliant in light of the U.S. Supreme Court case.

Majoros stated I guess the question is how much of our sign ordinances, because the distinction seems to be between content and noncontent, and I think there's probably very little argument for basically we've got good things in place to handle that, right, but what



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did we have in our sign ordinance before that was giving us the ability to moderate content based designs, because that's what we're essentially mirroring in this new stuff. I don't think any of us are arguing the sign, if it's for a temporary thing, has to be up for so many days or this sort of size, the logistics, the operational piece of it, but it feels like it's the content piece that we have to change language to give us I guess or the inability to regulate that and Christiansen replied that's correct.

Christiansen stated in our sign ordinance, I can tell you, our practice was always looking at signage and intending to remain content neutral, our ordinance is structured that way. What it is not structured as is being a type of sign neutral, we differentiate between types of signs, that's really what the change here for us is. Content neutral being, whatever the name you want to call your business, whatever the identification of whatever the entity is that is requesting a sign, be it a business or be it a nonbusiness, maybe it's institutional and it's a church, maybe it is another type of activity or event or something, content is not to be considered and typically it wasn't anyways. You can use symbols, you can use letters, you can use colors, you can use many kinds of graphic and the City Attorney can correct me if I'm wrong, the only thing you can't do is use something that would be unacceptable, such as vulgar language, you can't use that, that's the only thing we're going to be looking at as we move forward. So, in light of that I don't believe it's going to change a lot of what we have done, again, numbers and types and locations, and all of that height, and how signage is physically distributed throughout the community for the various interests that want to have signage, I think it's just going to be a matter again our ordinance is going to have the same exact structure differentiating between types of signs, that's really it.

Commissioner Kmetzo asked when the Notice goes out for the public for the Public Hearing, how much information will be provided identifying what the difference from the original Section 25 to the new Section 25.

Christiansen replied that's a great question and what we do when there is an ordinance change is we identify what the Public Hearing is for, we identify the section of code or ordinance that it's for, we then make a copy of that available and it will be available hard copy and it will be available online for people to take a look at. We don't include the entire and I want to say I'm looking at the number of pages, it's probably about 60 pages, we won't include all those pages but we will have specific reference to the document to Chapter 25, all the changes what you see before you in this draft will be available again to everybody, they can come into City Hall and look at that or they can certainly look at it online, look at an electronic copy, they're welcome to ask questions, certainly we'll take anybody's concerns or interest and certainly they can participate in the Public Hearing when it is scheduled.

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Kmetzo said they will be able to identify which specific sections of Section 25 are going to be amended and Christiansen replied yes.

Commissioner Westendorf asked if there is a strikes and bolds version of this document to make it clear that this was removed, this was added because that would be incredibly helpful.

Saarela replied that's not how it was done and Christiansen stated Chapter 25 will not change in our Code of Ordinances, in our codified code which is Municode, you go to the City of Farmington website and you go to the Clerk's office or Planning and Building, and you go to City of Farmington Code of Ordinances and in the Code of Ordinances you go to Chapter 25, that's the current sign section, that will remain the same and it will still be there and it's still on file and on record here. So, hard copy here at City Hall, and electronic copy on the City website and then this draft will be available as well. There is the ability to have both documents in hand, whether it's looking at the hard copy or looking at them electronically.

Majoros replied understood and that's how many pages, sixty, let's just be honest, that's a tall order for any citizen or to be honest ourselves. It's a lot of work. So, we'll give it the old college try but within those sixty pages there's probably three or four things that will matter. And what we would ask for is some demonstration or recognition of the significance of where the changes are that matter because I highly doubt anyone is going to read two versions of sixty and try to compare them and find Waldo.

Crutcher asked if the changes we're talking about lines that were changed or was the whole thing rewritten and Saarela replied we've rewritten some when you get into the definitions. You're looking at placement, size, number, you're not looking at this is a political sign, this is a religious sign, this is an event sign.

Crutcher said to clarify we're not looking at the old ordinance as we changed these words, we're just changing it to this and Saarela replied it works the same way and Crutcher stated there isn't really a line-by-line comparison.

Christiansen stated the major are of change is definitions, it's completely different language than what you see today, and that the current ordinance differentiates between types of signs, this does not. This basically defines not types of signs, this is more a definition section that identifies signs and how they're configured, constructed, what they represent, an air activated sign, an animated, an awning, so it's really the construction thereof or the material type of just the actual physical nature of the sign versus the purpose.

Majoros stated if the whole intention of this is to become content neutral then we're not really changing the types of signs, the definition of a sign, we're not changing page 29 all signs shall be maintained in a condition of good repair, peeling or missing paint, I guarantee that wasn't rewritten, I guarantee it.

Saarela replied I think what happened here someone else in our office who is doing all of these for all communities, so I think there's more of a standard version that every community is using and with that in mind our office went through the lawsuit and made sure that the version we're giving all of our clients meets the criteria of that Supreme Court case, so everybody is getting a similar version of ordinance. So, we did not look at what you, we said this is what works under the Supreme Court case and will stand up if someone challenges you for violating their freedom of speech rights under this case. There will be variations between communities under subsections if you look towards the end there's a particular subsection that allows for specific criteria for the Grand River Corridor, some additional restrictions on numbers, so you're going to have subsections that will vary between communities.

Kmetzo said just to summarize, assuming then that the original Section 25, any reference to scrutiny of content, any language in that Section, all of those were eliminated from this new Section 25 and Saarela replied correct, we wouldn't have included that.

Majoros said assuming then when we get it, we will read it them through that filter, but I really don't think that content cleansing is going to have an impact on maintenance requirements and other stuff in here.

Christiansen stated the overall intent of the sign chapters, Chapter 25, that is still the same, the same types of signs, the same number of signs, the same placement of signs, the same administrative process, that's not intended to change with this draft. So, I think that's something to keep in mind, that we're not looking to revamp, you're not going to see an array of new signs, but you're going to certainly have through the process really more administrative and permitting than anything else. We need to make sure that we're staying in step with the Federal Court case and following what now we have to in terms of content. I can tell you, too, if you look at the definitions, the interesting thing is even some of these graphics are our current graphics. This page I have up on screen right now, these are current graphics that are in our ordinance right now. So, we have maintained some semblance of what is still the base, the framework. But you know if there's an interest in pinpointing any particular items, we certainly can do that, we'll have a period of time between now and if you so choose to schedule a public hearing we can lay some of that out for you, but the way for anybody to be prepared is to look at both instruments, both chapters and that's an exercise we can always undertake, too, if you're so inclined and that's side by side going through and looking at every page if you wanted

to do that. But again, direction on what's before you, the urgency is in light of the court case we need to become compliant and that's where we're at right now.

Westendorf stated from current to draft, the number of signs, the size of signs, the way the sign area is calculated, all of those things are still the same and Christiansen replied that's correct.

Majoros confirmed that the action is to move to schedule the public hearing for the next Planning Commission meeting and Christiansen replied that it should be set for the June meeting to allow ample time for the Grand River Corridor Authority and the DDA and to make sure everyone has a chance to weigh in administratively and with the Boards and Commissions, too.

Majoros opened the floor for a motion.

MOTION by Crutcher, supported by Kmetzo, to schedule a Public Hearing for the proposed City of Farmington Code Ordinance Text Amendment, Chapter 25, Signs, for the June 12, 2023 Planning Commission meeting.

Motion carried, all ayes.

### **UPDATE – CURRENT DEVELOPMENT PROJECTS**

Chairperson Majoros introduced this item and turned it over to staff.

Director Christiansen provided an update on current development projects stating that the streetscape is moving along since reclosure with the anticipated reopening in June if weather permits. The Maxfield Training Center is still moving forward and City Council is working with consultants and Robertson Brothers Homes and should be before Council in May or June. Nothing has moved forward with the PUD for the American Legion at this time. Paramount Health Care is waiting for submittals as well as a couple other properties along Grand River. Panera Bread is now Kyma and Savvy Sliders will be coming soon as they are taking applications for employment.

Crutcher asked for an update with the property behind the A & W and Christiansen replied nothing has moved forward.

Mantey inquired about the Heights Brewery and Christiansen replied they are working with City administration with respect to regulations and building and constructions permits, easements and once those are finalized they can repurpose interior and build it out to their use.

**PUBLIC COMMENT**

None heard

**PLANNING COMMISSION COMMENT**

None heard.

**ADJOURNMENT**

MOTION by Crutcher, supported by Waun, to adjourn the meeting.  
Motion carried, all ayes.

The meeting was adjourned at 7:37 p.m.

Respectfully submitted,

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Secretary

**Farmington Community Library Board of Trustees  
Board Meeting - 6:00 p.m. – April 13, 2023**

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Board Members Present: McClellan, Murphy, Stryd, Brown, Hahn, White

Board Members Absent: None (Doby arrives late)

Staff Members Present: Siegrist, Showich-Gallup, Peterson, Wrench, Drozan

Staff Members Absent: None

**CALL TO ORDER**

The Board Meeting was called to order at 6:07 by President Ernie McClellan.

**APPROVAL OF AGENDA**

**MOTION** by Murphy to approve the Agenda for the April 13, 2023 Board meeting was supported by Stryd.

**Vote: Aye: All in favor (6-0)**

**Opposed: None**

**Motion passed.**

**APPROVAL OF MINUTES**

**MOTION** by White to approve the Minutes of the Regular Board Meeting held on March 9, 2023, was supported by Murphy.

**Vote: Aye: All in favor (6-0)**

**Opposed: None**

**Motion passed.**

**TREASURER'S REPORT**

**MOTION** by Brown that the Board of Trustees approve March expenditures totaling \$270,713.88 was supported by Stryd.

**Vote: Aye: All in favor (6-0)**

**Opposed: None**

**Motion passed.**

(Board member Doby arrives.)

**MOTION** by Brown to receive and file March 2023 financial reports was supported by White.

**Vote: Aye: All in favor (7-0)**

**Opposed: None**

**Motion passed.**

**FRIENDS' REPORT** (S. Charlebois)

- 2,600 letters sent out to lapsed members.
- Book sale, May 5-7.
- Friends Gala set for June 2, featuring Common Chord (Robert Jones and Matt Watroba).

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**LIBRARY DIRECTOR'S REPORT** (K. Siegrist)

- FCL cannot obtain the bicycle-device chargers that were desired, so Bosch grant will now be used for 24-hour access lockers, if possible.
- Asian American Pacific Islander (AAPI) Heritage Celebration will be held May 6. New feature this year: sake tasting.
- Book and Author Fest will be a new feature of Art on the Grand this year (June 3). Local authors will set up on the Masonic Temple lawn.
- Food Truck Tuesdays begins April 25.
- **Facilities Update** (D. Wrench)
  - Large fire door construction is in progress. Door control will be tied in to main panel in lobby. Construction should be complete within 2-3 weeks.
  - Carpet for stairs to Children's at Twelve Mile is on order.

**SUBCOMMITTEES**

**Strategic Planning** (M.Stryd)

No update.

**Personnel** (M. Stryd)

The committee will meet before the end of April.

**UNFINISHED BUSINESS**

**Automated Materials Handler**

**MOTION** by Brown to approve the bid from Envisionware for \$210,148.75 to replace the automated materials handler was supported by Murphy.

**Vote: Aye: All in favor**

**Opposed: None**

**Motion passed.**

**MOTION** by Stryd to allocate \$20,000 to cover owner responsibilities in AMH replacement was supported by Brown.

**Vote: Aye: All in favor**

**Opposed: None**

**Motion passed.**

**MOTION** by Brown to move \$115,075 from Capital Reserve Fund to the Equipment budget line was supported by Hahn.

**Vote: Aye: All in favor**

**Opposed: None**

**Motion passed.**

**NEW BUSINESS**

**Annual Budget Hearing**

Motion by Murphy to approve notice of June 8 Budget Hearing was supported by Stryd.

**Vote: Aye: All in favor**

**Opposed: None**

**Motion passed.**

**CORRESPONDENCE**

J. Furi, re: retirees' W-2 forms.

**PUBLIC COMMENT**



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None

**TRUSTEE COMMENT**

Chris Doby appreciates work that Donald Wrench and others put in on AMH project. Board concurs.

**ADJOURNMENT**

The Board meeting was adjourned by President McClellan at 7:08 pm. The next meeting of the Library Board is scheduled for Thursday, May 11 at 6:00 pm.

Respectfully Submitted,

Jim White, Secretary  
Library Board of Trustees

DRAFT



**Approved MEETING MINUTES  
FARMINGTON AREA COMMISSION ON AGING  
TUESDAY, JANUARY 24, 2023  
FARMINGTON CITY HALL CONFERENCE ROOM  
23600 LIBERTY STREET  
FARMINGTON, MICHIGAN 48335**

Meeting was called to order by chair Marian Schulte at 5:35.

Members present:

Mary Buchan, Farmington Hills, Michigan  
Carl Christoph, Farmington Hills, Michigan  
Mic Fahey, Farmington, Michigan  
Dan Fantore, Farmington Hills, Michigan  
Katherine Marshall, Farmington Hills, Michigan  
Marian Schulte, Farmington Hills, Michigan  
Karina Weglarz, Farmington Hills, Michigan

Members absent:

Jane Frost, Farmington, Michigan  
Julie McCowan, Farmington Hills, Michigan

Others present:

Marsha Koet, Senior Division Liasion

Approval of meeting agenda:

Motion by Cook, support by Fahey, to approve agenda as published.

Yeas: Buchan, Christoph, Cook, Fahey, Fantore, Marshall, Schulte, Weglarz

Nays: none

Abstentions: Frost, McCowan

Approval of November, 2022 meeting minutes:

Motion by Fahey, support by Cook, to approve the minutes as corrected:

Spelling of Katherine Marshall was corrected. Date of next meeting was changed to January 25, 2023.

Farmington Area Commission on Aging

January 25, 2023

Page 2

Yeas: Buchan, Christoph, Cook, Fahey, Fantore, Marshall, Schulte, Weglarz

Nays: none

Absentions: Frost, McCowan

Committee Reports:

Communications, Promotions and Website with Education committee:

- Schulte and Fantore discussed putting a press release regarding the Financial Exploitation of the Elderly on the website.
- Both short and long forms of Power Point slides are available for presentation.

On February 22 the program will be presented to the Optimist Club.

McCowan sent a faith-based presentation to commission members.

Senior Liasion:

- Koet has seen the preliminary report regarding the future of the Costick Center; a final one will be issued in March, 2023.
- 45 congregate meals are now being served daily. Cost will increase to \$3.00 in July.
- 400 income tax returns will be prepared this year. Half of available appointments are already scheduled.
- Valentine's Bingo is scheduled.
- Shredding will be held on March 14.
- Koet applied for a grant and was awarded \$150,000. Part of the money will be used for new tables and chairs.

New Business:

- Nomination forms for the gold, diamond and community service organization awards are available. They are online and are due by February 24.
- Nominations for commission officers are: (chair) Dan Fantore, (co-chair) Marian Schulte, (secretary) Mary Buchan (apprentice secretary) Mic Fahey. Elections will be held at the February meeting.

Meeting adjourned at 6:20.

Next meeting is February 28 at the Farmington City Hall Conference Room.

Minutes prepared by Mary Buchan, secretary.

**MINUTES**  
**FARMINGTON/FARMINGTON HILLS**  
**COMMISSION ON CHILDREN, YOUTH and FAMILIES**  
**April 6, 2023**  
**Community Room, Farmington Hills City Hall,**  
**31555 W. Eleven Mile Rd., Farmington Hills, MI. 48336**

- 1) Call to Order 6:00 pm.

The meeting was called to order by Sharon Snodgrass at 6:00 p.m.

Members Present: Tammy Luty, Sharon Snodgrass, Jordan Scrimger, Marie Sarnacki, Rod Wallace, Alisa Valden, Tanya Nordhaus

Members Absent:, Colleen Coogan, Brian Spitsbergen, Adam Whitfield, Jeff Boyle, Ed Cherkinsky

Others Present: Bryan Farmer, Mary Newlin, Angie Smith, Jim Nash

- 2) Approval of Agenda

Jordan Scrimger approved the agenda, Rod Wallace seconded, and motion carried unanimously.

- 3) Approval of March 2, 2023 Minutes

Marie Sarnacki approved the minutes, and Jordan Scrimger seconded, motion carried unanimously.

- 4) Youth Division Update

Bryan gave the update that we currently have 125 participants in the afterschool program. They are working on continuing to train the after-school staff on ongoing issues and situations that kids are struggling with. Currently FPS staff are located at The Hawk due to the construction in the district offices and they are using them as resources to help them with handling some of the issues and getting resources for situations that kids are facing. Summer camps are 59% full already for the summer. Scholarships are available for students/families that have a financial need, the scholarships are provided via a city council fund.

- 5) Issues Committee Update

Marie gave an update on career night. The event will be on April 26<sup>th</sup> from 6:30 – 8 p.m. We hope to have about 25 vendors at the event. Advertising has been going well and some new vendors are reaching out based on this advertising. We will need to order more stickers for our folders and Jordan will send this link to Matt to order. We have enough folders left from last year. We will be meeting on April 18<sup>th</sup> at 7 p.m. in the Heritage Conference room to prepare the folders. The flyer and list of vendors was requested and will be emailed to the commission list

after the meeting for people to share and post inviting the community to the event. Sharon will follow up with the city about having a photographer at the event.

Tammy then gave an update on the awards night event. We currently have 12 people nominated. All current nominations have come through the online form. Jordan will adjust the form description column so it wraps, and this will be used to select winners versus printing copies. An online meeting will be set up on April 17<sup>th</sup> in the evening at 6 p.m. to pick the awards. The deadline to submit someone has now been extended until April 16<sup>th</sup>. Award night will be May 8<sup>th</sup> and a reception will be held before the city council meeting. Where we will have a mingle and light refreshments followed by the awards which will be presented at the 7:30 p.m. meeting.

Tammy then gave an update on Kindness Rock Painting events. The nature center was able to give us a table for Earth Day on April 22<sup>nd</sup>. We will also be at the Farmington Farmers Market on May 13<sup>th</sup>. Earth Day is from 4 – 7 p.m. and the Farmers Market is 8:30 a.m. until 2 p.m. Since the Farmers Market event is right before Mother's Day, we discussed possibly making a little note to give kids that they can give to a mother/grandmother on Mother's Day about the rock they painted for the Kindness Rock Garden.

#### 6) Communications Update

Sharon mentioned that she didn't see our upcoming events listed in the Farmington Press and that this is something we should try and get them in the calendar. Sharon and Tammy will also be working on the commission list to update contacts.

#### 7) Volunteer Recognition Program

The event is on May 8<sup>th</sup> with a reception at 7 p.m. and awards given at the 7:30 p.m. city council meeting. Picking of winners will happen on April 17<sup>th</sup>. Plaques and certificates will need to be ordered along with food for the evening event.

#### 8) New Business and Announcements

Mary Newlin – Farmington Hills will be celebrating the 50<sup>th</sup> Anniversary on July 6<sup>th</sup> with a party and fireworks. She also mentioned that the city commission on health is planning an event in October on Mental Health that maybe we can partner with them on.

Jim Nash – Oakland County has several events going on including the art fish park event in Pontiac in June that the water commission is part of. They are looking forward to being part of career night again to share information on their job shadowing/apprenticeship program.

Angie Smith – The school district just celebrated the rise and thrive event which was a rename of the old turnaround awards that were done in the past. The banquet was held at The Hawk and was a nice event. They are working on a diversity, equity, and inclusion conference in May.

Tammy Luty – We discussed the banner for our commission and if we need the logo or should just go with the words. It will be used for many of the upcoming events, and we decided to not include the logo. She also provided the update from the YMCA with their many upcoming events.

10) Public Comments

None

11) Adjournment

7:00 pm.

Marie Sarnacki, motioned to adjourn, and Rod Wallace seconded, motion carried unanimously.

Our June 1, 2023 meeting will be held at the Nature Center in the Maple and Oak rooms. All other meetings will start at 6 p.m. in the Community Room, Farmington Hills City Hall.

May 4, 2023

June 1, 2023

September 7, 2023

October 5, 2023

November 2, 2023

Minutes drafted by: Secretary Tammy Luty

**APPROVED MEETING MINUTES**  
**FARMINGTON / FARMINGTON HILLS EMERGENCY PREPAREDNESS COMMISSION**  
**MARCH 6, 2023**  
**FARMINGTON HILLS CITY HALL – VIEWPOINT ROOM**  
**31555 W. 11 MILE RD.**  
**FARMINGTON HILLS, MI 48336**

**CALLED TO ORDER BY:** VICE CHAIR WECKER AT 5:05 PM

**MEMBERS PRESENT:** SWEENEY, SLOAN, WECKER, SCHERTEL, SIEGRIST, YUSKOWATZ, HOPFE, CIARAMITARO

**MEMEBRS ABSENT:** ECHOLS, AVIE

**OTHERS PRESENT:** Hohanisin (FPS), J. Piggott (FHPD), K. Massey (FH City Council), Neufeld (FHFD)

**CITIZENS PRESENT:** Bill Smith, Mark Forshee

**APPROVAL OF AGENDA:** Motion by Schertel, support by Siegrist, to approve the agenda as submitted. Motion carried unanimously.

**APPROVAL OF MINUTES – January 9, 2023**

Motion by Ciaramitaro, support by Hopfe, to approve November 7, 2022 meeting minutes as submitted.

Motion carried unanimously.

**BUDGET ITEMS:**

- No change in budget

**UNFINISHED BUSINESS:**

- Tip of the Month - Ciaramitaro has forwarded the "Tip of the Month" topics to Commissioners Echols & Sweeney. Echols set up a sign up genius for both Farmington and Farmington Hills meetings for 2023. Commissioners can sign up for either City. Tip of the Month will return to both Cities in March.
- EPC Goals – We are on track with completing the goals for 2023.
- Sweeney has drafted a spread sheet tracking the EPC advertised activities for 2023. It is being reviewed prior to being released.

**NEW BUSINESS:**

- Schertel is investigating support for the EPC to host another Women & friends self-defense Seminar. He will contact two local Martial Arts Schools and the Oakland County Sheriff's as possible instructors. Currently the Hawk Community Center is the preferred location. A draft report out is tentatively schedule for the May EPC public meeting (Open).
- The EPC is confirmed to participate in the Farmington Founders Festival static display tent. Ciaramitaro confirmed that Corewell Health will have room in their 4th tent for the EPC. Parade details are pending.

- Echols will set up the sign up so the EPC commissioners can volunteer for time slots in the EPC booth.
- Sloan was complimented on his Informational folders from 2022; and asked to prepare information for the Festival.
- Corewell Health and the FHFD are scheduling a large scale emergency practice similar to the FarmEx 1 & 2 exercises. FHFD is looking for volunteers to "dress up" as accident victims to add realism to the training event. The event is schedule for 5/16/23 at the Farmington Hills Founder Park (8 Mile Road). Volunteers should contact Lt. J. Neufeld at 248.871.2811 or e-mail their interest to [jneufeld@fhgov.com](mailto:jneufeld@fhgov.com).
- 

**COMMITTEE REPORTS:** (none)

**LIAISON REPORTS:**

- **FPS (Houhanisin)** - Schedule for Farmington Founders Festival, Art on the Grand and Memorial day activities has been approved. City of Farmington has received Grant 5/6 to add prevention cameras in the downtown area. Art on the Grand has become such a popular event the City of Farmington will be using drones for public safety.
- **FHPD (Piggott)** - The Spring 2023 session of the Civilian Police Academy (FHCPA) has started. There are 20 participants' in this session, and the Fall 2023 FHCPA already has a waiting list. FHPD has a grant to purchase 40 FLOCK license plate reader camera's for the city's main intersections; 15 cameras are already in place.
- **YMCA (Yuskowitz)** The YMCA will be conducting a food give away over the next twelve Thursdays at their Facilities drop off lane. Information will be posted on their Healthy Living & Life Skills website.

**PUBLIC COMMENT:** Messrs Bill Smith and Mark Forshee attended tonight's meeting. They both expressed their interest in joining the EPC commission. They spoke with several of the commissioners & Liaisons, and were encouraged to send a letter of interest to Gary Mekjian, the Farmington Hills City manager.

**COMMISSIONER COMMENTS:** (none)

**NEXT MEETING DATE:**

It was confirmed that the next meeting date is on Monday, March 6, 2023 in the Community Room.

**ADJOURNMENT:**

Vice Chair Wecker adjourned the meeting at 6:25 pm.

*Minutes taken by Sweeney, drafted by Secretary Echols*



Special Council Meeting  
6:00 p.m., Monday, April 17, 2023  
Council Chambers  
23600 Liberty Street  
Farmington, MI 48335

**DRAFT**

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## SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on April 17, 2023 in Farmington City Hall, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:00 p.m. by Mayor Sara Bowman.

### 1. ROLL CALL

Attendee Name	Title	Status	Arrived
Johnna Balk	Councilmember	Present	
Sara Bowman	Mayor	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

#### **City Administration Present**

City Clerk Mullison  
City Manager Murphy

### 2. APPROVAL OF AGENDA

Move to approve the agenda as presented.

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	Balk, Councilmember
<b>SECONDER:</b>	Taylor, Councilmember

### 3. PUBLIC COMMENT

No public comment was heard.



**4. BOARD AND COMMISSION INTERVIEWS: BOARD OF REVIEW**

- A. 6:00 p.m.: Charles Bridges
- B. 6:15 p.m.: Dr. Harrison Igwe
- C. 6:30 p.m.: Thomas Killeen

Council interviewed three candidates for one open position on the Board of Review. An appointment will be considered at the May 1 Regular meeting.

**5. OTHER BUSINESS**

Murphy informed Council that the compressor went out at the Civic Theater and bids are being gathered for replacement. He asked for the authority to authorize payment for the repairs to be done as soon as possible. Council discussed ramifications of putting the decision off until the next meeting, since they required more information before giving that authorization. Murphy contacted Freeman and reported that the issue could be added to the following Regular meeting.

Bowman updated Council on the outcome of the traffic pattern change at Rafael and Ten Mile.

**6. COUNCIL COMMENT**

LaRussa asked when DTE would be coming back before Council as they had promised. He also asked about Broadband progress and issues with the Road Commission. Murphy explained what was currently planned to solve the issue. LaRussa asked for an update on Broadband progress meetings to be added to the agenda for May 15<sup>th</sup>.

Schneemann reported on a recent meeting with DTE engineers about burying lines for the MTC project. He explained the massive price tag for undergrounding the electric lines but spoke about other options.

Balk asked about reappointments planned for the later meeting, and Bowman explained Council policy on Board and Commission reappointments.

Bowman asked for an update on the recently purchased property next to the Governor Warner Mansion. Murphy, Schneemann, and OHM advisors met the person who might do the demolition and discussed possibilities on how the property should be left after the building is removed. Murphy indicated that he was waiting for the estimate for the demolition and will make a final decision after that is received.

**7. ADJOURNMENT**

**Move to adjourn the meeting.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Schneemann, Councilmember
<b>SECONDER:</b>	Taylor, Councilmember

The meeting adjourned at 7:00 pm.

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Sara Bowman, Mayor

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Mary J. Mullison, City Clerk

Approval Date:



Regular City Council Meeting  
7:00 p.m., Monday, April 17, 2023  
Council Chambers  
23600 Liberty Street  
Farmington, MI 48335

**DRAFT**

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## REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on April 17, 2023 at Farmington City Hall, 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:05 p.m. by Mayor Bowman.

### 1. ROLL CALL

Attendee Name	Title	Status	Arrived
Johnna Balk	Councilmember	Present	
Sara Bowman	Mayor	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

#### **City Administration Present**

Director Houhanisin  
Assistant Superintendent Leach  
City Clerk Mullison  
City Manager Murphy  
City Attorney Shortley

### 2. PLEDGE OF ALLEGIANCE

### 3. PUBLIC COMMENT

Ann Echols, Emergency Preparedness Commission, gave the Preparedness Tip of the Month: Create an Emergency Food Supply. She was accompanied by EPC Commissioner Mary Ellen Hopfe.

Steve Majoros, 33745 Schulte, thanked City staff for prompt and attentive response to a recent issue at his house. He voiced support for Item 7A, the Revolving Fund Project, hoping to help others avoid the emotional and financial toll of two feet of sewage in their basement.

Ali Khreis, 1617 Mayburn, Dearborn, spoke about trying to get a license for permanent locations for food trailers, and wants something longer than a two-day permit.

Terry Burrell, 2799 West Grand Boulevard, Detroit, commented on the crossing at Farmington and Grand River.

**4. APPROVAL OF ITEMS ON CONSENT AGENDA**

- A. Accept City of Farmington Board and Commission Minutes**
- B. City of Farmington Minutes**
  - a. March 20, 2023 Special**
  - b. March 20, 2023 Regular**
  - c. March 22, 2023 Joint DDA**
  - d. March 22, 2023 Special**
- C. Farmington Monthly Payments Report**
- D. Farmington Public Safety Monthly Report**
- E. Special Events:**
  - 1.) Power Middle School Music Concerts**
  - 2.) South Farmington Baseball Parade**
  - 3.) Farmington Community Band Concert**
  - 4.) Festival on the Lawn**

Move to approve the consent agenda as presented.

**RESULT: APPROVED AS PRESENTED [UNANIMOUS]**  
**MOVER:** Balk, Councilmember  
**SECONDER:** Taylor, Councilmember

**5. APPROVAL OF REGULAR AGENDA**

Move to approve the regular agenda as presented.\*\*

**RESULT: APPROVED AS PRESENTED [UNANIMOUS]**  
**MOVER:** LaRussa, Mayor Pro Tem  
**SECONDER:** Balk, Councilmember

**6. PRESENTATION/PUBLIC HEARINGS**

**A. Project Plan Public Meeting FY2024 Clean Water State Revolving Fund Project**

Matt Parks, of OHM Advisors, gave a presentation on the project planning document to apply for a Clean Water State Revolving Fund (CWSRF) low interest loan after an intent to apply was submitted to the Michigan Department of Environment, Great Lakes, and Energy (EGLE) in the fall of 2022.

Parks answered questions from Council and the public in attendance which encompassed upgrade specifics, timeline, stormwater runoff issues, funding sources, and including these projects in next year’s Capital Improvement Plan.

Bowman thanked Parks and Farmington DPW for their diligence and foresight in pursuing funding with this report.

**7. NEW BUSINESS**

**A. Resolution to Adopt the Clean Water State Revolving Fund Project Planning Document for FY 2024 for Collection System and 9 Mile Retention Basin Facility Improvement**

City Manager Murphy requested approval for a resolution to comply with EGLE requirements set forth to receive a low interest loan that would assist the city in addressing needed improvements to the sanitary sewer system.

**Move to approve the accompanying resolution to adopt the CWSRF project planning document and designate Chuck Eudy, the Director of Public Works, as the authorized representative.\*\***

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	LaRussa, Mayor Pro Tem
<b>SECONDER:</b>	Taylor, Councilmember
<b>AYES:</b>	Balk, Bowman, LaRussa, Schneemann, Taylor

**B. Nine Mile Retention Pinch Valves**

Assistant Superintendent Leach explained that during the annual budget planning cycle, administrative staff meets with Oakland County Water Resource Commission (OCWRC) to review the Farmington Retention Basin Long Range Plan (LRP). Following the January meeting, OCWRC recommended priority LRP at the Retention Basin to be any recommended service following the electrical system analysis which will be completed by June 30, 2023. The pinch valve replacement was not considered to be the priority in the FY23-24 LRP, but due to the condition and age of the pinch valve, OCWRC Pump Maintenance staff are recommending replacement of the valves to be the second priority and to replace the pinch valves as soon as possible.

**Move to accept proposal Oakland County Water Resource Commissioner Office (OCWRC) to replace pinch valve’s for all three retention basins in the estimated amount of \$26,900 and allow City Administration to execute contract documents.\*\***

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Balk, Councilmember  
**SECONDER:** Taylor, Councilmember  
**AYES:** Bowman, LaRussa, Schneemann, Taylor, Balk

**C. Road Surface Repairs to Grand River Following Emergency Water Main Repairs**

In order to complete roadway surface replacement required by last winter’s emergency water main repair, Leach recommended Council approval for Major Contracting to complete the repairs by May 1, 2023.

**Move to award Grand River surface repairs in the amount of \$22,000 to Major Contracting.\*\***

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** LaRussa, Mayor Pro Tem  
**SECONDER:** Balk, Councilmember  
**AYES:** LaRussa, Schneemann, Taylor, Balk, Bowman

**D. Truck route detour sign installation**

As a part of the Farmington Road Streetscape, City Administration and Traffic Engineers have recommended implementing no right turns for trucks from Farmington Road to eastbound Grand River. Council approved the Road Commission of Oakland County (RCOC) required resolution to implement the Farmington Road Truck Route Detour, as did the Farmington Hills Council. OHM has revised the truck route detour signage per the RCOC request. The original signage was physically too large to be placed in the Right of Way.

**Move to accept proposal from State Barricading in the amount of \$11,580.00 to install the Farmington Road Truck Route Detour Signage subject to any minor amendments to the final form of the City Manager’s office and the City Attorney’s office.\*\***

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** LaRussa, Mayor Pro Tem  
**SECONDER:** Balk, Councilmember  
**AYES:** Schneemann, Taylor, Balk, Bowman, LaRussa

**E. Dinan Park Water Main Connection/Extension**

Recently, Farmington DDA Board approved awarding the agreement with Warren Contracting to repurpose the entrance to the West Parking lot from Farmington Road for the pocket park called Dinan Park. There are some current efficiencies building off the streetscape as Warren Contracting was the low bidder, and they will be the prime contractor on the Dinan Park project

for the DDA. OHM will be providing the water main inspection services during the installation at no cost.

**Move to approve the agreement with Warren Contractors to install the water main extension in Dinan Park/West Parking lot in the amount of \$60,000.\*\***

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Balk, Councilmember
<b>SECONDER:</b>	LaRussa, Mayor Pro Tem
<b>AYES:</b>	Taylor, Balk, Bowman, LaRussa, Schneemann

#### **F. Board and Commission Reappointments**

Several Board and Commission members have expressed a desire to continue serving on their respective boards.

**Move to reappoint Laura Myers, Jill Keller and Robert Senn to another 3-year term on the Farmington Historical Commission; and to reappoint Paul King to another 3-year term on the Grand River Corridor Improvement Authority. All terms will end March 31, 2026.\*\***

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Taylor, Mayor Pro Tem
<b>SECONDER:</b>	Balk, Councilmember

#### **8. CITY COUNCIL COMMENT**

Bowman asked Scott Freeman, General Manager of the Farmington Civic Theater, to explain the need for a new condenser unit for the lobby, museum, restrooms, and office area. The current 23-year-old unit is not keeping the areas at correct temperatures and has a leak. Freeman will get three quotes, noting that the replacement would not be more than \$7500. Council indicated that Murphy can authorize this replacement after the quotes.

Bowman offered another Public Comment, no comments were heard.

Taylor appreciated the traffic sign update on Raphael Street and would like to know if it has been effective. She requested a report later in the Spring.

Bowman addressed the person who had spoken at public comment earlier with regard to food truck opportunities and offered her contact information so that they could open a dialog.

#### **9. CLOSED SESSION – LABOR NEGOTIATIONS**

**Move to enter closed session in connection with the negotiation of a collective bargaining agreement.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Schneemann, Councilmember
<b>SECONDER:</b>	Balk, Councilmember
<b>AYES:</b>	Balk, Bowman, LaRussa, Schneemann, Taylor

Council entered closed session at 8:15 pm.

**Move to exit closed session.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Taylor, Councilmember
<b>SECONDER:</b>	Schneemann, Councilmember

Council exited closed session at 8:21 pm.

**10. ADJOURNMENT**

**Move to adjourn the meeting.**

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	Schneemann, Councilmember
<b>SECONDER:</b>	Taylor, Councilmember

Meeting adjourned 8:22 p.m.

\_\_\_\_\_  
Sara Bowman, Mayor

\_\_\_\_\_  
Mary J. Mullison, City Clerk

Approval Date:

**\*\***To view approved documents, please see the Agenda Packet link that is relevant to this meeting at <http://farmgov.com/City-Services/Government/Agendas-and-Minutes/City-Council.aspx> or contact the City Clerk.





Budget Meeting  
6:00 p.m., Monday, April 24, 2023  
Farmington City Hall  
23600 Liberty Street  
Farmington, MI 48335

**DRAFT**

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## BUDGET MEETING MINUTES

A special budget meeting of the Farmington City Council was held on April 24, 2023, in Farmington City Hall, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:00 p.m. by Mayor Sara Bowman.

### 1. ROLL CALL

Attendee Name	Title	Status	Arrived
Johnna Balk	Councilmember	Present	
Sara Bowman	Mayor	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

#### **City Administration Present**

City Clerk Mullison  
City Manager Murphy  
Director Weber

### 2. APPROVAL OF AGENDA

Move to approve the agenda as presented.

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	LaRussa, Mayor Pro Tem
<b>SECONDER:</b>	Schneemann, Councilmember

### 3. PUBLIC COMMENT

No public comment was heard.

**4. CITY MANAGER'S PROPOSED BUDGET**

City Manager Murphy presented the proposed FY2023/24 budget, including budget overview objectives, specific fund expenditures and revenues, capital outlays and projects, personnel organization and costs, and the Capital Improvement Program FY 2024-2029.

Council asked questions about infrastructure investment including road repair choices, water and sewer fund reserve, sidewalks, Water and Sewer Fund and rate increases, the Farmington Civic, Board & Commission budgets lines, the Governor Warner Mansion, possible bicentennial plans, and specific lines in the proposed budget.

Council was appreciative of the work done to bring this budget together by Murphy, Department Heads, and Director Weber.

**5. OTHER BUSINESS**

No other business was heard.

**6. PUBLIC COMMENT**

No public comment was heard.

**7. COUNCIL COMMENT**

No Council comment was heard.

**8. ADJOURNMENT**

**Move to adjourn the meeting.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Schneemann, Councilmember
<b>SECONDER:</b>	Balk, Councilmember

The meeting adjourned at 8:10 p.m.

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Sara Bowman, Mayor

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Mary J. Mullison, City Clerk

Approval Date:



Special Meeting  
6:00 p.m., Monday, May 1, 2023  
Farmington City Hall  
23600 Liberty Street  
Farmington, MI 48335

**DRAFT**

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## SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on May 1, 2023, in Farmington City Hall, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:01 p.m. by Mayor Sara Bowman.

### 1. ROLL CALL

Attendee Name	Title	Status	Arrived
Johnna Balk	Councilmember	Present	
Sara Bowman	Mayor	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

#### **City Administration Present**

Director Houhanisin  
Executive Director Knight  
City Clerk Mullison  
City Manager Murphy

### 2. APPROVAL OF AGENDA

Move to approve the agenda as presented.

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	Balk, Councilmember
<b>SECONDER:</b>	Taylor, Councilmember

### 3. PUBLIC COMMENT

No public comment was heard.

**4. DOWNTOWN DEVELOPMENT AUTHORITY BUDGET OVERVIEW**

Executive Director Knight presented the proposed Downtown Development Authority budget for FY 2023-2024.

Council commented on how effective the DDA has become, how they are held in high esteem by residents, business owners, and other municipalities, and how much their photography and publicity projects enhance the City's image.

**5. OTHER BUSINESS**

City Manager Murphy contacted Laura Meyer about previous Council discussion concerning the Historical Commission. She was fine with a reduction of their budget to \$500 annually.

**6. PUBLIC COMMENT**

No public comment was heard.

**7. COUNCIL COMMENT**

Bowman apologized for missing the city-wide cleanup event this past weekend and spoke about upcoming DDA events.

**8. ADJOURNMENT**

**Move to adjourn the meeting.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Balk, Councilmember
<b>SECONDER:</b>	Taylor, Councilmember

The meeting adjourned at 6:42 p.m.

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Sara Bowman, Mayor

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Mary J. Mullison, City Clerk

Approval Date:



Regular City Council Meeting  
7:00 p.m., Monday, May 1, 2023  
Council Chambers  
23600 Liberty Street  
Farmington, MI 48335

**DRAFT**

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## REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on May 1, 2023 at Farmington City Hall, 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:04 p.m. by Mayor Bowman.

### 1. ROLL CALL

Attendee Name	Title	Status	Arrived
Johnna Balk	Councilmember	Present	
Sara Bowman	Mayor	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

#### City Administration Present

Superintendent Eudy  
Executive Director Knight  
City Clerk Mullison  
City Manager Murphy  
City Attorney Schultz

### 2. APPROVAL OF AGENDA

Move to approve the agenda as presented.\*\*

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	Schneemann, Councilmember
<b>SECONDER:</b>	Balk, Councilmember

**3. PUBLIC COMMENT**

Patricia Hansen, 32745 Cloverdale, requested Council’s support in keeping the Costick Center open.

**4. PRESENTATION: MAIN STREET ACCREDITATION, TIM COLBECK OF MAIN STREET OAKLAND COUNTY**

Tim Colbeck, Main Street Oakland County, explained that the Main Street Accreditation moves through a formal evaluation process including the program, the volunteers, the staff, and how well the organization runs. Categories under which the Farmington DDA is doing very well on include visual presence in social media, level of coordination and cooperation between DDA, business owners, and City Council, and the use of analytics to help make decisions. Colbeck presented DDA Executive Director Kate Knight with a plaque celebrating their Select Level award, which is one of only twelve in Oakland County. Bowman noted that accreditation doesn’t just happen and that the Farmington DDA is doing very well.

**5. CONSIDERATION TO AUTHORIZE FINAL COST INCREASE OF REPLACEMENT FREIGHTLINER TRUCK CHASSIS FOR DPW PER REVISED PRICING**

Superintendent Eudy explained why this confirmed cost was an increase from the already budgeted purchase.

**Move to authorize payment for the 2024 Freightliner 108 SD from Wolverine Freightliner Incorporated. The final pricing is \$102,303, an increase of \$4,253 from the September 2022 update.\*\***

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Schneemann, Councilmember
<b>SECONDER:</b>	Taylor, Councilmember
<b>AYES:</b>	Bowman, LaRussa, Schneemann, Taylor, Balk

**6. REVISED DINAN PARK WATER MAIN CONNECTION/EXTENSION**

Eudy explained that this increased cost was necessary due to the actual position of the water main that will be extended in order to service Dinan Park. This is a revised proposal to the one approved last month. Installing a water main loop will improve system resiliency and this tentative improvement had been included in the Water Reliability Study in 2014 & 2020. In response to a question from LaRussa, Eudy said that this will provide a more efficient path to the water main for many nearby businesses.

**Move to approve revised agreement with Warren Contractors to install the water main extension in Dinan Park/West Parking lot in the amount of \$108,000.\*\***

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	LaRussa, Mayor Pro Tem
<b>SECONDER:</b>	Balk, Councilmember
<b>AYES:</b>	LaRussa, Schneemann, Taylor, Balk, Bowman

## 7. APPOINTMENT TO THE BOARD OF REVIEW

Council interviewed three candidates for a vacancy on the Board of Review at the April 17 Special City Council Meeting: Charles Bridges, Dr. Harrison Igwe, and Thomas Killeen. The term is through Dec. 31, 2024, which is a partial term due to a board resignation.

After a short discussion, Council appointed Thomas Killeen to the Board of Review.

**Move to appoint Thomas Killeen to the Farmington Board of Review for a term ending December 31, 2024.\*\***

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Schneemann, Councilmember
<b>SECONDER:</b>	Taylor, Councilmember

## 8. EMERGENCY PREPAREDNESS COMMITTEE: RESIGNATION & REAPPOINTMENT

Bowman introduced Jelani Nelson's resignation and praised Ann Echols' commitment to the EPC over the years.

**Move to accept the resignation of Jelani Nelson from the Farmington/Farmington Hills Emergency Preparedness Commission and further move to reappoint Ann Echols to the Farmington/Farmington Hills Emergency Preparedness Commission, for a 3-year term ending February 1, 2026.\*\***

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	LaRussa, Councilmember
<b>SECONDER:</b>	Taylor, Councilmember

## 9. DISCUSSION REGARDING CITY PROPERTY

Murphy informed Council that the contractor was able to give the city a more accurate quote for demolition based on more specific information.

Schneemann expressed concern about how the property will look after the demolition. Taylor agreed with Schneemann and spoke about showing the public that we were serious with moving forward with plans for the Mansion. She indicated that she was eager to sell off a couple of the lots. LaRussa requested clarification from OHM about the change in grade and whether it might affect the Mansion grounds. Bowman asked whether parking entrances would remain the same after demolition and asked for parking signs indicating that it was public parking. Schneemann noted that the parking lot should be protected during demolition.

**Move to enter into proposed agreement to demolish the main building at 33825 Grand River along with the small building.\*\***

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Balk, Councilmember
<b>SECONDER:</b>	Taylor, Councilmember
<b>AYES:</b>	Schneemann, Taylor, Balk, Bowman, LaRussa

**10. DISCUSSION: SPECIAL EVENTS POLICY**

City Attorney Schultz opened a discussion on an amended version of the Special Events Policy, with a focus on the use of Riley Park. Discussion ensued and Council indicated that they would like to have an updated draft come back to Council soon for approval.

**11. OTHER BUSINESS**

Murphy announced that he will be out of town and not at the next scheduled meeting, but that Director Weber will be taking care of his administrative duties until he returns.

**12. PUBLIC COMMENT**

No public comment was heard.

**13. CITY COUNCIL COMMENT**

LaRussa reported on recent SEMCOG Executive Committee actions and initiatives. He also reported on grants and submittal assistance that might be available.

Bowman apologized for missing the upcoming Public Safety Awards dinner and stated that it was a wonderful opportunity to meet the families of our officers.



**14. ADJOURNMENT**

**Move to adjourn the meeting.**

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	Balk, Councilmember
<b>SECONDER:</b>	Taylor, Councilmember

Meeting adjourned 8:28 p.m.

\_\_\_\_\_  
Sara Bowman, Mayor

\_\_\_\_\_  
Mary J. Mullison, City Clerk

Approval Date:

**\*\***To view approved documents, please see the Agenda Packet link that is relevant to this meeting at <http://farmgov.com/City-Services/Government/Agendas-and-Minutes/City-Council.aspx> or contact the City Clerk.



Special Council Meeting  
6:00 p.m., Tuesday, May 2, 2023  
Council Chambers  
23600 Liberty Street  
Farmington, MI 48335

**DRAFT**

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## SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on May 2, 2023 in Farmington City Hall, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:00 p.m. by Mayor Sara Bowman.

### 1. ROLL CALL

Attendee Name	Title	Status	Arrived
Johnna Balk	Councilmember	Absent	
Sara Bowman	Mayor	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

#### **City Administration Present**

Director Christiansen  
Superintendent Eudy  
Executive Director Knight  
City Clerk Mullison  
City Manager Murphy  
City Attorney Schultz  
Director Weber

### 2. APPROVAL OF AGENDA

Move to approve the agenda as presented.

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	LaRussa, Mayor Pro Tem
<b>SECONDER:</b>	Schneemann, Councilmember

### 3. PUBLIC COMMENT

No public comment was heard.

### 4. MTC DISCUSSION, 33000 THOMAS STREET

Eric Helzer of Advanced Redevelopment Solutions reviewed information focused on formalizing the structure and details for what could be paid for with allowable Brownfield/BRA and DDA property tax increment revenues capture for the Maxfield Training Center Redevelopment project, as well as regarding public amenities that could be paid for by Robertson Brothers in connection with their request for a planned unit development.

He noted that the Robertson Brothers Planned Unit Development (PUD) will likely include items related to Brownfield/BRA and DDA property tax increment revenues capture and public infrastructure improvements activities in general such as demolition, lead and asbestos abatement, and other remediations that may be necessary. They might also include parking lot and street reconstruction and other public amenities, though some of those costs may require funding from other sources.

Discussion with Council included funding sources for grant submission, development details, development revenues, risk management, and public amenities options.

Council directed the City Manager to produce a letter indicating Council's support of the project for Helzer's use in pursuing an EGLE grant.

LaRussa requested a meeting to discuss the scope of the project be held soon after the May 15<sup>th</sup> meeting, and Schneemann requested that Helzer be present at that meeting.

### 5. OTHER BUSINESS

No other business was heard.

### 6. COUNCIL COMMENT

Taylor requested a list of public amenity priorities and costs for what issues will be considered least two days prior to the requested special meeting on the topic of the MTC PUD.

### 8. ADJOURNMENT

**Move to adjourn the meeting.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Schneemann, Councilmember
<b>SECONDER:</b>	Taylor, Councilmember

The meeting adjourned at 7:39 pm.

\_\_\_\_\_  
Sara Bowman, Mayor

\_\_\_\_\_  
Mary J. Mullison, City Clerk

Approval Date:

# CITY OF FARMINGTON - MONTHLY PAYMENTS REPORT

**MONTH OF APRIL 2023**

<b>FUND #</b>	<b>FUND NAME</b>	<b>AMOUNT:</b>
101	GENERAL FUND	\$ 331,523.21
202	MAJOR STREET FUND	\$ 3,474.09
203	LOCAL STREET FUND	\$ 15,531.79
285	AMERICAN RESCUE ACT	\$ 28,053.56
401	CAPITAL IMPROVEMENT MILLAGE	\$ 121,313.11
592	WATER & SEWER FUND	\$ 253,149.76
595	FARMINGTON COMMUNITY THEATER FUND	\$ 29,194.36
640	DPW EQUIPMENT REVOLVING FUND	\$ 22,264.67
701	AGENCY FUND	\$ 3,985.00
736	PUBLIC EMPLOYEE HEALTH CARE FUND	\$ 51,322.35
	<b>TOTAL CITY PAYMENTS ISSUED:</b>	<b>\$ 859,811.90</b>
136	47TH DISTRICT COURT FUND	\$ 68,609.22
248	DOWNTOWN DEVELOPMENT AUTHORITY FUND	\$ 18,489.15
	<b>TOTAL OTHER ENTITIES PAYMENTS ISSUED:</b>	<b>\$ 87,098.37</b>
	<b>TOTAL PAYMENTS ISSUED</b>	<b>\$ 946,910.27</b>

A detailed Monthly Payments Report is on file in the Treasurer's Office.

# CITY OF FARMINGTON - ACH PAYMENTS REPORT

**MONTH OF APRIL 2023**

<b>TRANSFER FROM:</b>	<b>TRANSFER TO:</b>	<b>DESCRIPTION:</b>	<b>AMOUNT:</b>
General Fund	Chase (Payroll Acct)	Direct Deposit Payroll	\$ 239,879.22
General Fund	Federal Gov't	W/H & FICA Payroll	78,743.16
General Fund	MERS	February Transfer	119,608.45
General Fund	MERS HCSP	February Transfer	6,219.45
General Fund	MERS	457 Plans - City & Dept. Head	23,008.35
General Fund	Total Administrative Services Corp.	Flexible Spending Accounts	1,808.30
<b>TOTAL CITY ACH TRANSFERS</b>			<b>\$ 469,266.93</b>
Court Fund	Chase (Payroll Acct)	Direct Deposit Payroll	91,029.69
Court Fund	Federal Gov't	W/H & FICA Payroll	30,317.70
Court Fund	Total Administrative Services Corp.	Flexible Spending Accounts	1,473.00
Court Fund	ICMA	Health Savings/401 Accounts	7,377.91
Court Fund	The HSA Authority	Health Savings Account	557.68
<b>TOTAL OTHER ENTITIES ACH TRANSFERS</b>			<b>\$ 130,755.98</b>



# Farmington Public Safety Department

Public Safety Director Bob Houhanisin

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## April 2023 Public Safety Incidents

### **Breaking and Entering:**

On April 2<sup>nd</sup>, at approximately 4:24 AM, Farmington Public safety responded to Kyma Restaurant located at 34635 Grand River on a report of a B&E alarm. Officer's check the business; however, no signs of forced entry were immediately observed. At 5:34 Am Officers were dispatched to the Rams Horn restaurant located at 32435 Grand River on a report of a B&E alarm. Upon arrival, a 48 y/o white male resident of Farmington Hills was observed attempting to force entry into the business. The Suspect was arrested and is being held, pending charges from the Oakland County Prosecutor Office. Further investigation revealed that the same male suspect was responsible for breaking into Kyma restaurant approximately one hour prior.

### **Unauthorized driving away of an automobile**

On April 3<sup>rd</sup>, a citizen came to the front desk of this department to report that his vehicle was stolen out of the parking lot of a local business. The reporting party advised that the stolen vehicle belongs to his business and has GPS tracking. The reporting party advised that he would contact the appropriate agency if he sees the vehicle moving on GPS. After taking the initial report Livonia PD advised that that had recovered the vehicle and had a suspect in custody.

### **MDOP/OWI**

On April 12<sup>th</sup> at approximately 4:10 AM, Farmington Public Safety Officers responded to Brookdale Condos on a report of a Breaking and Entering in progress. Investigation revealed that the incident was a MDOP (malicious destruction of property). The suspect was identified as a 26-year-old B/F resident of Farmington Hills. She was arrested on scene for MDOP, OWI second offense and R&O an officer. The case was submitted to the Oakland County Prosecutors office.

### **Flee and Elude**

On April 16<sup>th</sup>, at approximately 12:30 AM, a Farmington Public Safety Officer attempted to conduct a traffic stop on a vehicle for improper passing and speed. As the officer activated emergency lights, the vehicle fled at a high rate of speed. The officer notified dispatch and the pursuit was terminated. The investigation was turned over to the Detective Bureau for further investigation.

### **LARCENY FROM A BUILDING:**

On April 24<sup>th</sup>, at approximately 2:00 PM, a Farmington Resident came into the police station to report their purse was stolen and they were now a victim of credit card fraud. The resident reported that they were shopping at Fresh Thyme when their purse was stolen. Shortly after, they received notification that their credit card was fraudulently used to make purchases at Ollies market. The investigation was turned over to the Detective Bureau for further investigation.



## FRAUD-ILLEGAL USE OF CREDIT CARD

On April 24<sup>th</sup>, at approximately 7:30AM, a Farmington<sup>th</sup> resident came into the police station to report they were a victim of Credit Card Fraud. The resident reported that their credit card was fraudulently used to make purchases in Lathrup Village totaling \$1000. The investigation was turned over to the Detective Bureau for further investigation

Crime Part	Crime Category	Apr-2023	Mar-2023	Percent Change	Apr-2022	Percent Change	YTD 2023	YTD 2022	Percent Change
A	ASSAULT - AGGRAVATED	0	0	-	0	-	0	2	-100.0%
A	ASSAULT - SIMPLE	4	4	0.0%	0	-	11	13	-15.4%
A	BURGLARY - ALL OTHER	2	1	100.0%	0	-	4	0	-
A	BURGLARY - RESIDENTIAL	0	0	-	0	-	0	1	-100.0%
A	DAMAGE TO PROPERTY	3	1	200.0%	1	200.0%	5	9	-44.4%
A	DRUG OFFENSES	0	1	-100.0%	4	-100.0%	2	10	-80.0%
A	EMBEZZLEMENT	0	0	-	0	-	0	2	-100.0%
A	FORGERY / COUNTERFEITING	0	0	-	0	-	0	1	-100.0%
A	FRAUD	2	3	-33.3%	6	-66.7%	10	14	-28.6%
A	INTIMIDATION / STALKING	1	0	-	0	-	4	1	300.0%
A	LARCENY - ALL OTHER	4	1	300.0%	2	100.0%	9	4	125.0%
A	LARCENY - FROM AUTO (LFA)	2	0	-	3	-33.3%	10	13	-23.1%
A	LARCENY - RETAIL FRAUD	0	1	-100.0%	0	-	2	1	100.0%
A	MOTOR VEHICLE THEFT / FRAUD	1	1	0.0%	0	-	3	0	-
A	SEX CRIME (VIOLENT)	0	0	-	1	-100.0%	0	2	-100.0%
A	STOLEN PROPERTY	0	0	-	0	-	1	0	-
A	WEAPONS OFFENSE	0	0	-	2	-100.0%	5	6	-16.7%
A	<b>Total</b>	<b>20</b>	<b>13</b>	<b>53.8%</b>	<b>19</b>	<b>5.3%</b>	<b>67</b>	<b>79</b>	<b>-15.2%</b>
B	BURGLARY - ALL OTHER	2	0	-	0	-	2	0	-
B	FAMILY OFFENSE	0	0	-	0	-	0	1	-100.0%
B	FRAUD	0	0	-	0	-	3	4	-25.0%
B	HEALTH AND SAFETY	0	2	-100.0%	0	-	3	1	200.0%
B	LIQUOR LAW VIOLATION	4	1	300.0%	2	100.0%	10	7	42.9%
B	OBSTRUCTING JUSTICE	3	7	-57.1%	2	50.0%	18	6	200.0%
B	OBSTRUCTING POLICE	2	3	-33.3%	4	-50.0%	5	6	-16.7%
B	OUI OF LIQUOR / DRUGS	13	11	18.2%	17	-23.5%	45	42	7.1%
B	PUBLIC PEACE	1	2	-50.0%	0	-	4	0	-
B	<b>Total</b>	<b>25</b>	<b>28</b>	<b>-10.7%</b>	<b>29</b>	<b>-13.8%</b>	<b>96</b>	<b>71</b>	<b>35.2%</b>
C	ACCIDENT	18	20	-10.0%	12	50.0%	75	70	7.1%
C	CITATION	21	16	31.3%	31	-32.3%	82	132	-37.9%
C	FAMILY OFFENSE	8	7	14.3%	6	33.3%	24	24	0.0%
C	MISSING PERSON / RUNAWAY	0	0	-	0	-	0	2	-100.0%
C	SUSPICIOUS	57	50	14.0%	62	-8.1%	184	226	-18.6%
C	WARRANT	15	10	50.0%	16	-6.3%	47	65	-27.7%
C	<b>Total</b>	<b>821</b>	<b>856</b>	<b>-4.1%</b>	<b>914</b>	<b>-10.2%</b>	<b>3,216</b>	<b>3,689</b>	<b>-12.8%</b>
D	CITATION	3	0	-	1	200.0%	3	3	0.0%
D	OUI OF LIQUOR / DRUGS	1	0	-	0	-	1	0	-
D	<b>Total</b>	<b>49</b>	<b>25</b>	<b>96.0%</b>	<b>34</b>	<b>44.1%</b>	<b>149</b>	<b>111</b>	<b>34.2%</b>
E	<b>Total</b>	<b>11</b>	<b>50</b>	<b>-78.0%</b>	<b>15</b>	<b>-26.7%</b>	<b>101</b>	<b>66</b>	<b>53.0%</b>

Respectfully,

Bob Houhanisin  
Director of Public Safety





**FINANCIAL REPORT**  
**47TH DISTRICT COURT**  
**QUARTER ENDED MARCH 31, 2023**

Distribution:

District Judges  
Court Administrator  
City Manager, Farmington Hills  
Finance Director, Farmington Hills  
City Council, Farmington  
City Manager, Farmington

Submitted by:  
Christopher M. Weber, Director of Finance and Administration

User: cweber  
DB: Farmington

PERIOD ENDING 03/31/2023

GL NUMBER	DESCRIPTION	BALANCE 03/31/2022	2022-23 AMENDED BUDGET	BEG. BALANCE 07/01/2022	END BALANCE 03/31/2023	AVAILABLE BALANCE	% BGD USED
Fund 136 - 47TH DISTRICT COURT FUND							
Assets							
Dept 000.00							
136-000.00-001.000	CASH-GENERAL RECEIVING	559,335.50		690,224.77	684,449.69		
136-000.00-004.000	IMPREST CASH	1,950.00		1,950.00	1,950.00		
136-000.00-040.000	A/R MISCELLANEOUS	0.00		4,834.05	0.00		
136-000.00-071.001	DUE FROM FARMINGTON HILLS	0.00		4,610.55	0.00		
136-000.00-078.000	DUE FROM STATE OF MICHIGAN	0.00		1,936.09	0.00		
136-000.00-102.000	PREPAID EXPENSES	0.00		6,657.66	0.00		
Total Dept 000.00		561,285.50		710,213.12	686,399.69		
TOTAL ASSETS		561,285.50		710,213.12	686,399.69		
Liabilities							
Dept 000.00							
136-000.00-202.000	ACCOUNTS PAYABLE, P O	0.00		37,833.66	0.00		
136-000.00-202.002	ACCOUNTS PAYABLE, ACCRUED	0.00		13,409.36	0.00		
136-000.00-214.101	DUE TO GENERAL FUND	27.03		16.43	0.00		
136-000.00-214.130	DUE TO GEN DISBURSING FUND	0.00		0.00	(300.00)		
136-000.00-221.000	DUE TO CITY OF FARMINGTON	0.00		44,853.93	0.00		
136-000.00-221.001	DUE TO FARMINGTON HILLS	0.00		860.74	0.00		
136-000.00-231.011	PAYROLL, LIFE INSURANCE	(331.80)		(356.36)	(295.68)		
136-000.00-257.000	ACCRUED WAGES	0.00		59,981.69	0.00		
Total Dept 000.00		(304.77)		156,599.45	(595.68)		
TOTAL LIABILITIES		(304.77)		156,599.45	(595.68)		
Fund Equity							
Dept 000.00							
136-000.00-368.000	NONSPENDABLE, INVENTORIES, PREPAIDS	569.90		6,657.66	6,657.66		
136-000.00-390.000	FUND BALANCE	1,950.00		1,950.00	1,950.00		
136-000.00-393.000	ASSIGNED FUND BALANCE, CAPITAL	428,413.09		402,319.39	402,319.39		
136-000.00-394.000	ASSIGNED FUND BALANCE, ACCRUED LIABILITI	0.00		142,686.62	142,686.62		
Total Dept 000.00		430,932.99		553,613.67	553,613.67		
TOTAL FUND EQUITY		430,932.99		553,613.67	553,613.67		
Revenues							
Dept 000.00							
136-000.00-529.000	FEDERAL GRANTS	0.00	0.00		2,940.00	(2,940.00)	100.00
136-000.00-539.901	STATE GRANT, DRUNK DRIVING	0.00	12,000.00		0.00	12,000.00	0.00
136-000.00-539.902	DRUG CASE MANAGEMENT	0.00	550.00		0.00	550.00	0.00
136-000.00-539.903	JUDGES, SALARY STD	68,586.00	91,448.00		68,586.00	22,862.00	75.00
136-000.00-539.904	DRUG COURT	1,685.17	5,000.00		2,829.08	2,170.92	56.58
136-000.00-664.000	INVESTMENT INCOME	1,026.19	6,500.00		24,796.78	(18,296.78)	381.49
136-000.00-671.000	REVENUES, OTHER	18,629.30	28,000.00		7,935.99	20,064.01	28.34
136-000.00-674.400	COMMUNITY WORK PROGRAM	2,038.58	3,500.00		2,877.44	622.56	82.21

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PERIOD ENDING 03/31/2023

GL NUMBER	DESCRIPTION	BALANCE 03/31/2022	2022-23 AMENDED BUDGET	BEG. BALANCE 07/01/2022	END BALANCE 03/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 136 - 47TH DISTRICT COURT FUND							
Revenues							
136-000.00-676.000	REIMBURSEMENTS, MIDC EMPLOYEE COSTS	5,486.96	21,000.00		4,607.31	16,392.69	21.94
136-000.00-678.001	CONTRIBUTIONS, FARMINGTON	385,811.01	554,905.00		417,406.64	137,498.36	75.22
136-000.00-678.002	CONTRIBUTIONS FARMINGTON HILLS	2,108,748.68	2,718,872.00		2,039,154.03	679,717.97	75.00
136-000.00-679.000	HEALTH INSURANCE CONTRIBUTIONS	16,130.19	22,534.00		18,768.99	3,765.01	83.29
Total Dept 000.00		2,608,142.08	3,464,309.00		2,589,902.26	874,406.74	74.76
TOTAL REVENUES		2,608,142.08	3,464,309.00		2,589,902.26	874,406.74	74.76
Expenditures							
Dept 000.00							
136-000.00-703.001	SALARIES, JUDGES	64,013.68	91,448.00		67,179.18	24,268.82	73.46
136-000.00-703.002	SALARIES, COURT ADMINISTRATORS	146,506.50	222,542.00		166,722.50	55,819.50	74.92
136-000.00-704.000	SALARIES, COURT REPORTERS	63,583.63	130,582.00		74,102.88	56,479.12	56.75
136-000.00-704.001	SALARIES, DEPUTY COURT CLERKS	451,101.65	714,265.00		451,974.69	262,290.31	63.28
136-000.00-704.002	SALARIES, COURT OFFICERS	69,645.31	108,445.00		78,935.65	29,509.35	72.79
136-000.00-704.003	SALARIES, PROBATION OFFICER	191,154.30	330,640.00		204,394.98	126,245.02	61.82
136-000.00-704.005	SALARIES, BUILDING MAINT	48,517.37	76,510.00		49,909.36	26,600.64	65.23
136-000.00-707.000	SALARIES, PART-TIME/TEMP	6,989.98	72,391.00		19,039.77	53,351.23	26.30
136-000.00-707.001	SALARIES, BLDG MAINT CWP	2,038.55	3,500.00		3,839.21	(339.21)	109.69
136-000.00-707.002	SALARIES, BLDG MAINT, PT	4,584.63	16,445.00		4,306.50	12,138.50	26.19
136-000.00-707.003	SALARIES, MAGISTRATE, PT	44,375.00	64,000.00		47,715.00	16,285.00	74.55
136-000.00-707.005	SALARIES, FINANCE/ADMIN PT	10,977.80	0.00		37,604.34	(37,604.34)	100.00
136-000.00-709.000	SALARIES, OVERTIME	2,111.00	2,000.00		1,845.14	154.86	92.26
136-000.00-709.003	SALARIES, OVERTIME MIDC	8,650.49	21,000.00		4,655.80	16,344.20	22.17
136-000.00-714.000	SALARIES, ACCRUED BENEFITS	123,716.34	20,049.00		22,135.40	(2,086.40)	110.41
136-000.00-715.000	LONGEVITY PAY	94,338.27	68,963.00		69,139.45	(176.45)	100.26
136-000.00-719.000	FRINGE BENEFITS	1,959.70	1,400.00		1,598.10	(198.10)	114.15
136-000.00-719.004	INSURANCE ALLOWANCE	630.00	840.00		630.00	210.00	75.00
136-000.00-719.005	VEHICLE ALLOWANCE	2,700.00	3,600.00		2,700.00	900.00	75.00
136-000.00-720.007	PYMT IN LIEU OF HOSP INS	27,808.00	33,600.00		24,444.00	9,156.00	72.75
136-000.00-720.012	DEFINED CONTRIBUTION PLAN (RETIRES)	25,970.85	53,718.00		24,091.92	29,626.08	44.85
136-000.00-720.100	SOC SEC, EMPLOYER'S SHARE	96,444.76	148,139.00		92,955.30	55,183.70	62.75
136-000.00-720.200	COMPREHENSIVE MEDICAL INS	189,637.34	297,289.00		190,641.96	106,647.04	64.13
136-000.00-720.300	LIFE INSURANCE	14,672.25	21,408.00		13,490.05	7,917.95	63.01
136-000.00-720.400	RETIREMENT CONTRIBUTION	289,436.00	247,138.00		247,138.00	0.00	100.00
136-000.00-720.450	RETIREE HEALTHCARE CONTRIBUTION	43,620.00	43,620.00		40,283.00	3,337.00	92.35
136-000.00-720.500	WORKMEN'S COMPENSATION INS	6,378.59	11,500.00		272.00	11,228.00	2.37
136-000.00-720.600	OPTICAL	861.78	4,000.00		1,963.56	2,036.44	49.09
136-000.00-720.700	DENTAL	26,156.04	45,269.00		27,989.28	17,279.72	61.83
136-000.00-720.900	RETIREE HEALTH SAVINGS (RHS) PLAN	10,062.27	17,500.00		9,026.83	8,473.17	51.58
136-000.00-727.000	OFFICE SUPPLIES	19,761.48	25,000.00		17,664.27	7,335.73	70.66
136-000.00-728.000	POSTAGE, METER	15,198.55	18,000.00		19,884.76	(1,884.76)	110.47
136-000.00-733.000	RECORDS MANAGEMENT	498.25	1,000.00		537.84	462.16	53.78
136-000.00-735.000	LAW LIBRARY	5,975.76	9,006.00		4,056.90	4,949.10	45.05
136-000.00-740.500	NON-CAPITALIZED ASSETS	3,836.46	10,225.00		3,479.90	6,745.10	34.03
136-000.00-801.000	PROFESSIONAL SERVICES	5,296.75	9,500.00		6,571.05	2,928.95	69.17
136-000.00-801.002	PRO SERVICES, LABOR RELATIONS	5,287.90	3,250.00		4,146.30	(896.30)	127.58
136-000.00-802.101	WITNESS FEES	17.60	1,500.00		259.50	1,240.50	17.30
136-000.00-802.102	JURY FEES	0.00	2,000.00		0.00	2,000.00	0.00
136-000.00-802.104	INTERPRETER FEES	2,778.05	8,000.00		7,838.69	161.31	97.98
136-000.00-802.105	SUBSTITUTE COURT REPORTER	3,800.00	2,750.00		1,200.00	1,550.00	43.64
136-000.00-802.107	ACCOUNTING FEES	28,113.00	38,608.00		29,025.00	9,583.00	75.18

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DB: Farmington

PERIOD ENDING 03/31/2023

GL NUMBER	DESCRIPTION	BALANCE 03/31/2022	2022-23 AMENDED BUDGET	BEG. BALANCE 07/01/2022	END BALANCE 03/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 136 - 47TH DISTRICT COURT FUND							
Expenditures							
136-000.00-806.101	AUDIT & ACCOUNTING FEES	16,190.00	16,515.00		16,535.00	(20.00)	100.12
136-000.00-818.000	CONTRACTUAL SERVICES	82,929.10	150,547.00		100,968.58	49,578.42	67.07
136-000.00-853.000	TELECOMMUNICATIONS	13,903.16	19,000.00		24,597.70	(5,597.70)	129.46
136-000.00-860.000	TRANSPORTATION	4,056.66	12,300.00		10,087.92	2,212.08	82.02
136-000.00-861.000	MILEAGE	1,461.60	2,000.00		690.31	1,309.69	34.52
136-000.00-920.000	PUBLIC UTILITIES	63,368.59	89,500.00		61,901.23	27,598.77	69.16
136-000.00-934.000	MAINTENANCE, OFFICE EQUIPMENT	14,435.00	18,835.00		14,435.00	4,400.00	76.64
136-000.00-935.000	MAINT, BUILDINGS & GROUNDS	50,998.80	79,059.00		59,761.46	19,297.54	75.59
136-000.00-936.000	CLEANING & UNIFORMS	191.88	3,200.00		1,082.32	2,117.68	33.82
136-000.00-943.000	EQUIPMENT RENTAL	15,286.95	20,424.00		2,713.59	17,710.41	13.29
136-000.00-955.000	MEMBERSHIPS	4,480.00	6,433.00		4,740.00	1,693.00	73.68
136-000.00-956.000	MISCELLANEOUS EXPENSE	3,175.90	5,000.00		6,901.55	(1,901.55)	138.03
136-000.00-959.500	BANKING CHARGES	2,192.71	2,400.00		0.00	2,400.00	0.00
136-000.00-963.000	INSURANCE & BONDS	14,809.50	33,456.00		29,191.75	4,264.25	87.25
136-000.00-977.000	CAPITAL OUTLAY, EQUIPMENT	29,130.63	81,235.00		41,943.79	39,291.21	51.63
Total Dept 000.00		2,475,816.36	3,540,544.00		2,450,938.26	1,089,605.74	69.22
Dept 000.01 - DRUG COURT							
136-000.01-801.702	MI DRUG COURT	1,668.44	5,000.00		5,582.30	(582.30)	111.65
Total Dept 000.01 - DRUG COURT		1,668.44	5,000.00		5,582.30	(582.30)	111.65
TOTAL EXPENDITURES		2,477,484.80	3,545,544.00		2,456,520.56	1,089,023.44	69.28
Total Fund 136 - 47TH DISTRICT COURT FUND							
TOTAL ASSETS		561,285.50		710,213.12	686,399.69		
BEG. FUND BALANCE		430,932.99		553,613.67	553,613.67		
+ NET OF REVENUES & EXPENDITURES		130,657.28	(81,235.00)		133,381.70	(214,616.70)	164.19
= ENDING FUND BALANCE		561,590.27		553,613.67	686,995.37		
+ LIABILITIES		(304.77)		156,599.45	(595.68)		
= TOTAL LIABILITIES AND FUND BALANCE		561,285.50		710,213.12	686,399.69		

**INVESTMENT REPORT**

**CITY OF FARMINGTON**

**QUARTER ENDED MARCH, 2023**

Submitted by:  
Christopher M. Weber, Director of Finance and Administration

CITY OF FARMINGTON  
 QUARTER ENDING  
 MARCH, 2023

	BALANCE	BALANCE	BALANCE	RATE OF RETURN			MATURITY	RATING	RATING AGENCY
	1/31/23	2/28/23	3/31/23	1/31/23	2/28/23	3/31/23			
<b>Pooled Mutual Funds:</b>									
Comerica	\$ 2,570,136	\$ 3,581,230	\$ 3,594,814	4.17%	4.40%	4.58%	Daily	Not rated	N/A
Oakland County Investment Pool	1,453,392	1,454,213	1,457,926	0.71%	0.76%	3.00%	Daily	Not rated	N/A
Michigan Class	8,306,878	8,337,068	7,568,198	4.58%	4.77%	5.00%	Daily	AAAm	S&P
<b>Total Pooled Funds:</b>	<b>12,330,405</b>	<b>13,372,511</b>	<b>12,620,938</b>						
<b>Certificates of Deposit:</b>	-	-	-						
<b>Total Certificates of Deposit:</b>	-	-	-						
<b>Uninvested:</b>	<b>\$ 3,684,770</b>	<b>\$ 2,025,492</b>	<b>\$ 2,020,881</b>	1.65%	1.85%	1.95%	Bank Analysis Credit Earned		
<b>Less: Authorities/Entities**</b>	<b>(2,106,984)</b>	<b>(1,960,661)</b>	<b>(1,905,951)</b>						
<b>TOTAL:</b>	<b>\$ 13,908,191</b>	<b>\$ 13,437,342</b>	<b>\$ 12,735,868</b>						

\*\* Investment Balances do not include the investments of the 47th District Court, the Farmington Brownfield Redevelopment Authority, the Corridor Improvement Authority, the Farmington Downtown Development Authority, the Friends of the Governor Warner Mansion, the Self Insurance Funds on deposit with MMRMA, or the Public Employee Health Care Funds invested with Morgan Stanley Smith Barney.

**FINANCIAL REPORT**  
**CITY OF FARMINGTON**  
**QUARTER ENDED MARCH 2023**

Submitted by:  
Christopher M. Weber, Director of Finance and Administration

# CITY OF FARMINGTON - FINANCIAL REPORT - QUARTER ENDING 03-31-23

## BUDGETED FUNDS:

REVENUES:	AMENDED BUDGET	YTD REVENUES	VARIANCE OVER (UNDER)	EXPENDITURES:	AMENDED BUDGET	YTD EXPENDITURES	VARIANCE OVER (UNDER)
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### GENERAL FUND:

Property Taxes	5,979,919.00	5,876,954.65	(102,964.35)	General Government	2,226,712.00	1,590,874.34	(635,837.66)
Licenses & Permits	271,550.00	189,670.25	(81,879.75)	47th District Court	558,413.00	418,326.03	(140,086.97)
Federal Grants	100,595.00	470.00	(100,125.00)	Public Safety	4,738,450.00	3,372,863.95	(1,365,586.05)
State Shared Revenues	1,480,847.00	801,510.31	(679,336.69)	Public Works	1,325,438.00	959,444.97	(365,993.03)
Charges For Services	2,108,798.00	1,643,726.62	(465,071.38)	Health & Welfare	6,660.00	4,996.00	(1,664.00)
Fines & Forfeits	350,000.00	241,990.83	(108,009.17)	Community& Economic Development	267,884.00	141,656.54	(126,227.46)
Other Revenue	351,075.00	357,902.44	6,827.44	Recreation & Cultural	1,459,007.00	1,131,543.53	(327,463.47)
Transfer, Capital Improvement Fund	199,500.00	0.00	(199,500.00)	Contingency	20,000.00	0.00	(20,000.00)
				Transfer, Nonvoted Debt Service	88,301.00	0.00	(88,301.00)
				Transfer, OPEB Debt Service	708,620.00	716,477.18	7,857.18
<b>Total Revenues:</b>	<b>10,842,284.00</b>	<b>9,112,225.10</b>	<b>(1,730,058.90)</b>	<b>Total Expenditures:</b>	<b>11,399,485.00</b>	<b>8,336,182.54</b>	<b>(3,063,302.46)</b>
Appropriation, Fund Equity	557,201.00			Transfer, Fund Equity	0.00		
<b>Total Revenues/Appr Fund Equity:</b>	<b>11,399,485.00</b>	<b>9,112,225.10</b>		<b>Total Expenditures/Trans Fund Equity</b>	<b>11,399,485.00</b>	<b>8,336,182.54</b>	

### CAPITAL IMPROVEMENT FUND:

Property Taxes	38,416.00	38,466.11	50.11	Transfer, General Fund	199,500.00	0.00	(199,500.00)
Investment Income	1,500.00	24,901.12	23,401.12	Transfer, Local Street Fund	53,000.00	53,376.97	376.97
				Transfer, Theater	20,000.00	0.00	(20,000.00)
<b>Total Revenues:</b>	<b>39,916.00</b>	<b>63,367.23</b>	<b>23,451.23</b>	<b>Total Expenditures:</b>	<b>272,500.00</b>	<b>53,376.97</b>	<b>(219,123.03)</b>
Appropriation, Fund Equity	232,584.00			Transfer, Fund Equity	0.00		
<b>Total Revenues/Appr Fund Equity:</b>	<b>272,500.00</b>	<b>63,367.23</b>		<b>Total Expenditures/Trans Fund Equity</b>	<b>272,500.00</b>	<b>53,376.97</b>	

### CAPITAL IMPROVEMENT MILLAGE FUND:

Property Taxes	771,567.00	769,358.70	(2,208.30)	Capital Outlay	4,214,300.00	2,124,746.24	(2,089,553.76)
State Shared Revenue	934,304.00	309,264.64	(625,039.36)	Debt	418,965.00	42,654.81	(376,310.19)
Investment Income	12,100.00	35,771.18	23,671.18				
DDA Contribution	111,875.00	19,725.63	(92,149.37)				
<b>Total Revenues:</b>	<b>1,829,846.00</b>	<b>1,134,120.15</b>	<b>(695,725.85)</b>	<b>Total Expenditures:</b>	<b>4,633,265.00</b>	<b>2,167,401.05</b>	<b>(2,465,863.95)</b>
Appropriation, Fund Equity	2,803,419.00			Transfer, Fund Equity	0.00		
<b>Total Revenues/Appr Fund Equity:</b>	<b>4,633,265.00</b>	<b>1,134,120.15</b>		<b>Total Expenditures/Trans Fund Equity</b>	<b>4,633,265.00</b>	<b>2,167,401.05</b>	



# CITY OF FARMINGTON - FINANCIAL REPORT - QUARTER ENDING 03-31-23

BUDGETED FUNDS:							
REVENUES:	AMENDED BUDGET	YTD REVENUES	VARIANCE OVER (UNDER)	EXPENDITURES:	AMENDED BUDGET	YTD EXPENDITURES	VARIANCE OVER (UNDER)

## MAJOR STREET FUND:

State Shared Revenue	824,000.00	540,628.62	(283,371.38)	Operation & Maintenance	411,465.00	236,630.20	(174,834.80)
Contracts	115,777.00	34,582.67	(81,194.33)	Construction	50,000.00	58,595.82	8,595.82
Other Revenues	3,000.00	15,203.02	12,203.02	Transfer, Local Street Fund	350,000.00	200,000.00	(150,000.00)
				Debt Service	130,113.00	15,000.00	(115,113.00)
<b>Total Revenues:</b>	<b>942,777.00</b>	<b>590,414.31</b>	<b>(352,362.69)</b>	<b>Total Expenditures:</b>	<b>941,578.00</b>	<b>510,226.02</b>	<b>(431,351.98)</b>
Appropriation, Fund Equity	0.00			Transfer, Fund Equity	1,199.00		
<b>Total Revenues/Appr Fund Equity:</b>	<b>942,777.00</b>	<b>590,414.31</b>		<b>Total Expenditures/Trans Fund Equity</b>	<b>942,777.00</b>	<b>510,226.02</b>	

## LOCAL STREET FUND:

State Shared Revenue	342,000.00	288,165.38	(53,834.62)	Operation & Maintenance	328,578.00	241,014.09	(87,563.91)
Other Revenues	25,400.00	8,431.10	(16,968.90)	Construction	1,284,000.00	1,123,659.04	(160,340.96)
Transfer, Municipal Street Fund	800,000.00	800,000.00	0.00				
Transfer, Major Street Fund	350,000.00	200,000.00	(150,000.00)				
Transfer, Capital Improvement Fund	53,000.00	53,376.97	376.97				
<b>Total Revenues:</b>	<b>1,570,400.00</b>	<b>1,349,973.45</b>	<b>(220,426.55)</b>	<b>Total Expenditures:</b>	<b>1,612,578.00</b>	<b>1,364,673.13</b>	<b>(247,904.87)</b>
Appropriation, Fund Equity	42,178.00			Transfer, Fund Equity	0.00		
<b>Total Revenues/Appr Fund Equity:</b>	<b>1,612,578.00</b>	<b>1,349,973.45</b>		<b>Total Expenditures/Trans Fund Equity</b>	<b>1,612,578.00</b>	<b>1,364,673.13</b>	

## MUNICIPAL STREET FUND:

Property Taxes	551,400.00	540,070.07	(11,329.93)	Transfer, Local Street Fund	800,000.00	800,000.00	0.00
State Shared Revenue	3,000.00	3,263.38	263.38				
Other Revenue	1,200.00	14,463.46	13,263.46				
<b>Total Revenues:</b>	<b>555,600.00</b>	<b>557,796.91</b>	<b>2,196.91</b>	<b>Total Expenditures:</b>	<b>800,000.00</b>	<b>800,000.00</b>	<b>0.00</b>
Appropriation, Fund Equity	244,400.00			Transfer, Fund Equity	0.00		
<b>Total Revenues/Appr Fund Equity:</b>	<b>800,000.00</b>	<b>557,796.91</b>		<b>Total Expenditures/Trans Fund Equity</b>	<b>800,000.00</b>	<b>800,000.00</b>	

# CITY OF FARMINGTON - FINANCIAL REPORT - QUARTER ENDING 03-31-23

<b>BUDGETED FUNDS:</b>							
REVENUES:	AMENDED BUDGET	YTD REVENUES	VARIANCE OVER (UNDER)	EXPENDITURES:	AMENDED BUDGET	YTD EXPENDITURES	VARIANCE OVER (UNDER)
<b>AMERICAN RESCUE ACT FUND:</b>							
Federal Grants	551,237.00	0.00	(551,237.00)	SRF Sewer Inspection	250,000.00	122,970.75	(127,029.25)
Other Grants	150,000.00	0.00	(150,000.00)				
Other Revenue	10,000.00	21,029.66	11,029.66				
<b>Total Revenues:</b>	<b>711,237.00</b>	<b>21,029.66</b>	<b>(690,207.34)</b>	<b>Total Expenditures:</b>	<b>250,000.00</b>	<b>122,970.75</b>	<b>(127,029.25)</b>
Appropriation, Fund Equity				Transfer, Fund Equity	461,237.00		
<b>Total Revenues/Appr Fund Equity:</b>	<b>711,237.00</b>	<b>21,029.66</b>		<b>Total Expenditures/Trans Fund Equity</b>	<b>711,237.00</b>	<b>122,970.75</b>	
<b>BROWNFIELD REDEVELOP AUTHORITY:</b>							
<b>Total Revenues:</b>	<b>26,000.00</b>	<b>27,665.59</b>	<b>1,665.59</b>	<b>Total Expenditures:</b>	<b>26,000.00</b>	<b>8,760.00</b>	<b>(17,240.00)</b>
Appropriation, Fund Equity	0.00			Transfer, Fund Equity	0.00		
<b>Total Revenues/Appr Fund Equity:</b>	<b>26,000.00</b>	<b>27,665.59</b>		<b>Total Expenditures/Trans Fund Equity</b>	<b>26,000.00</b>	<b>8,760.00</b>	
<b>CORRIDOR IMPROVEMENT AUTHORITY:</b>							
<b>Total Revenues:</b>	<b>52,300.00</b>	<b>50,767.63</b>	<b>(1,532.37)</b>	<b>Total Expenditures:</b>	<b>60,000.00</b>	<b>0.00</b>	<b>(60,000.00)</b>
Appropriation, Fund Equity	7,700.00			Transfer, Fund Equity	0.00		
<b>Total Revenues/Appr Fund Equity:</b>	<b>60,000.00</b>	<b>50,767.63</b>		<b>Total Expenditures/Trans Fund Equity</b>	<b>60,000.00</b>	<b>0.00</b>	
<b>DWTWN DEVELOPMENT AUTHORITY:</b>							
<b>Total Revenues:</b>	<b>882,184.00</b>	<b>837,789.32</b>	<b>(44,394.68)</b>	<b>Total Expenditures:</b>	<b>874,426.00</b>	<b>489,391.02</b>	<b>(385,034.98)</b>
Appropriation, Fund Equity	0.00			Transfer, Fund Equity	7,758.00		
<b>Total Revenues/Appr Fund Equity:</b>	<b>882,184.00</b>	<b>837,789.32</b>		<b>Total Expenditures/Trans Fund Equity</b>	<b>882,184.00</b>	<b>489,391.02</b>	
<b>TOTAL BUDGETARY FUNDS REVENUE:</b>	<b>\$17,452,544.00</b>	<b>\$13,745,149.35</b>		<b>TOTAL BUDGETARY FUNDS EXPENDITURES:</b>	<b>\$20,869,832.00</b>	<b>\$13,852,981.48</b>	

# CITY OF FARMINGTON - FINANCIAL REPORT - QUARTER ENDING 03-31-23

## SUPPLEMENTAL INFORMATION:

REVENUES:	AMENDED BUDGET	YTD REVENUES	VARIANCE OVER (UNDER)	EXPENDITURES:	AMENDED BUDGET	YTD EXPENDITURES	VARIANCE OVER (UNDER)
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### WATER & SEWER FUND:

Water & Sewer Sales	5,263,010.00	4,106,844.77	(1,156,165.23)	Operating & Maintenance	4,666,213.00	3,024,437.07	(1,641,775.93)
Service Fees	60,000.00	46,170.14	(13,829.86)	<b>Total O &amp; M Expenditures:</b>	<b>4,666,213.00</b>	<b>3,024,437.07</b>	<b>(1,641,775.93)</b>
Other Revenue	37,300.00	71,645.57	34,345.57	Capital Outlay	583,800.00	341,948.16	(241,851.84)
				Debt, Principal and Interest	475,589.00	115,964.65	(359,624.35)
				Transfer, OPEB Debt Service	37,295.00	37,295.00	0.00
<b>Total Revenues:</b>	<b>5,360,310.00</b>	<b>4,224,660.48</b>	<b>(1,135,649.52)</b>	<b>Capital &amp; Debt Outlays</b>	<b>1,096,684.00</b>	<b>495,207.81</b>	<b>(601,476.19)</b>
Appropriation, Fund Equity	402,587.00			Transfer, Debt & Equity	0.00		
<b>Total O &amp; M/ Other Revenues:</b>	<b>5,762,897.00</b>	<b>4,224,660.48</b>		<b>Total O &amp; M Exp.&amp; Trans Debt &amp; Equity</b>	<b>5,762,897.00</b>	<b>3,519,644.88</b>	

### FARMINGTON COMMUNITY THEATER FUND:

Admission/Rentals/Concessions	427,164.00	222,646.14	(204,517.86)	Operation & Maintenance	525,713.00	304,234.65	(221,478.35)
Other Revenue	8,784.00	9,982.41	1,198.41	<b>Total O &amp; M Expenditures:</b>	<b>525,713.00</b>	<b>304,234.65</b>	<b>(221,478.35)</b>
Transfer, Capital Improvement Fund	20,000.00	0.00	(20,000.00)	Capital Outlay	20,000.00	0.00	(20,000.00)
				Debt, Interest	1,540.00	770.00	(770.00)
				<b>Capital &amp; Debt Outlays</b>	<b>21,540.00</b>	<b>770.00</b>	<b>(20,770.00)</b>
<b>Total Revenues:</b>	<b>455,948.00</b>	<b>232,628.55</b>	<b>(223,319.45)</b>	Transfer, Fund Equity	0.00		
Appropriation, Fund Equity	91,305.00			<b>Total O &amp; M Exp.&amp; Trans Debt &amp; Equity</b>	<b>547,253.00</b>	<b>305,004.65</b>	
<b>Total Financing Sources:</b>	<b>547,253.00</b>	<b>232,628.55</b>					

<b>Total of Budgetary and Supplemental</b>	<b>23,268,802.00</b>	<b>18,202,438.38</b>			<b>27,179,982.00</b>	<b>17,677,631.01</b>	
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<b>Farmington City Council Staff Report</b>	<b>Council Meeting Date: May 19, 2023</b>	<b>Item Number 4H</b>
<b>Submitted by: Melissa Andrade and Halley Hilton</b>		
<b>Agenda Topic:</b> Proclamation: National Gun Violence Awareness Day, Friday June 2, 2023. (Wear Orange Day)		
<b>Proposed Motion:</b> NA – consent agenda		
<p><b>Background:</b> This request is being made to honor the people killed daily by guns in our country; it's meant to raise awareness; and is nonpolitical in nature. Sadly, for every person killed, an average of two more are wounded. Gun deaths take many forms including suicides, domestic violence, unintentional shootings, and homicides. Gun violence is now the <u>leading cause of death for American children and teens.</u></p> <p>By proclaiming June 2, 2023, as Gun Violence Awareness Day, our city of Farmington will join hundreds of others across our nation in bringing attention to these tragedies. The color orange has a long and proud history in the gun safety movement. Orange is the color that Hadiya Pendleton's friends wore in her honor after she was shot and killed in Chicago at the age of 15 – just one week after performing at President Obama's second inaugural parade in 2013. Whether it's worn by hunters in the woods of Pennsylvania, activists in New York City, or Hadiya's loved ones in Chicago, orange honors the lives cut short and the hundreds more wounded by gun violence every day and demands action.</p> <p>Since the first National Gun Violence Awareness Day in 2015, hundreds of communities and organizations continue to commemorate that event by wearing orange, holding community events, lighting skylines orange, and issuing city and state proclamations to raise awareness.</p>		
<b>Materials: Proclamation</b>		

2023 CITY PROCLAMATION  
DECLARING THE FIRST FRIDAY IN JUNE TO BE  
NATIONAL GUN VIOLENCE AWARENESS DAY

This proclamation declares the first Friday in June to be National Gun Violence Awareness Day in the City of Farmington to honor and remember all victims and survivors of gun violence and to declare that we as a country must do more to end this public health crisis.

**WHEREAS**, every day, more than 120 Americans are killed by gun violence and more than 200 are shot and wounded, with an average of more than 17,000 gun homicides every year; and

**WHEREAS**, Americans are 26 times more likely to die by gun homicide than people in other high-income countries; and

**WHEREAS**, Michigan has 1,382 gun deaths every year, with a rate of 13.7 deaths per 100,000 people, a crisis that costs the state \$16.8 billion each year, of which \$380.5 million is paid by taxpayers. Michigan has the 25th highest rate of gun deaths in the US; and

**WHEREAS**, gun homicides and assaults are concentrated in cities, with more than half of all firearm related gun deaths in the nation occurring in 127 cities; and

**WHEREAS**, cities across the nation, including Farmington, are working to end the senseless violence with evidence-based solutions; and

**WHEREAS**, protecting public safety in the communities they serve is mayors' highest responsibility; and

**WHEREAS**, support for the Second Amendment rights of law-abiding citizens goes hand-in-hand with keeping guns away from people with dangerous histories; and

**WHEREAS**, mayors and law enforcement officers—in partnership with local violence intervention activists and resources—know their communities best, are the most familiar with local criminal activity and how to address it, and are best positioned to understand how to keep their citizens safe; and

**WHEREAS**, gun violence prevention is more important than ever as we see an increase in firearm homicides, and nonfatal shootings across the country, increased calls to domestic violence hotlines, and an increase in city gun violence;

**WHEREAS**, in January 2013, Hadiya Pendleton was tragically shot and killed at age 15; and on June 2, 2023 to recognize the 26th birthday of Hadiya Pendleton (born: June 2, 1997), people across the United States will recognize National Gun Violence Awareness Day and wear orange in tribute to -

- (1) Hadiya Pendleton and other victims of gun violence; and
- (2) the loved ones of those victims; and

**WHEREAS**, the idea was inspired by a group of Hadiya's friends, who asked their classmates to commemorate her life by wearing orange; they chose this color because hunters wear orange to announce themselves to other hunters when out in the woods, and orange is a color that symbolizes the value of human life; and

**WHEREAS**, anyone can join this campaign by pledging to wear orange on June 2nd, the first Friday in June in 2023, to help raise awareness about gun violence; and

**WHEREAS**, by wearing orange on June 2, 2023 Americans will raise awareness about gun violence and honor the lives of gun violence victims and survivors; and

**WHEREAS**, we renew our commitment to reduce gun violence and pledge to do all we can to keep firearms out of the hands of people who should not have access to them, and encourage responsible gun ownership to help keep our families and communities safe.

**NOW, THEREFORE BE IT RESOLVED**, that Mayor Bowman of the city of Farmington, declares the first Friday in June, June 2, 2023, to be National Gun Violence Awareness Day. I encourage all citizens to support their local communities' efforts to prevent the tragic effects of gun violence and to honor and value human lives.

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Mayor Sara Bowman,  
March 15, 2023

<b>Farmington City Council Staff Report</b>	<b>Council Meeting Date:</b> May 15, 2023	<b>Reference Number</b>  41
<b>Submitted by:</b> Melissa Andrade		
<b>Description</b> Special Event Request for Telangana Development Forum (TDF) – Detroit Chapter		
<b>Requested Action</b> NA: Consent Agenda		
<p><b>Background</b></p> <p>TDF Detroit has held its annual picnic in Shiawassee Park since 2013. The event required council approval because it's over 200 people. The format is an open house, typically, not all 200 are there at the same time.</p> <p>The City received a special event request from Govardhan Pinnamareddy, organizer for the Detroit Chapter of Telangana Development Forum. The event Vanabhojanalu – “Indian Community Event” is scheduled for Sunday, May 28 8 a.m. – 6 p.m. in Shiawassee Park. They expect approximately 150-250 people socializing and playing games; attendees will bring food and there may be some cooking.</p> <p>This is a non-profit organization created to organize seminars and community events to bring people of Telangana origin together to educate and discuss various problems they face as a people, as well as provide cultural and family events to help strengthen community bonds.</p> <p>This will be the 10th year this organization is holding the event.</p>		
<b>Materials: event application</b>		

Event Name TDF Detroit Chapter - Annual Picnic

*May 28*

*200 people*

CITY USE ONLY	
Approval Needed:	
<input type="checkbox"/>	City Manager
<input checked="" type="checkbox"/>	City Council
<hr/>	
<input type="checkbox"/>	Approved
<input type="checkbox"/>	Denied



*June 11 or June 18*

### City of Farmington Special Event Application

This application is for all events in Riley Park and any other event in the City of Farmington that will bring in more than 25 people. Complete this application in accordance with the city of Farmington's Special Events Policy and return it to the City Manager's Office at least 30 days prior to the starting date of the event. If your event is approved, you will receive a written confirmation of approval.

Park fees are \$100 for residents and \$200 for non-residents.



**Event Name** TDF Detroit Chapter - Annual Picnic

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of myself or the sponsoring organization, the following:

- a. For public events, a certificate of insurance and endorsement must be provided naming the City of Farmington as additional insured. See Parks Reservation, Facility Use, and Special Events Policy, page 19, item J, for specific requirements and limits.
- b. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. Reference the Parks Reservation, Facility Use, and Special Events Policy, page 20, item K.
- c. All food vendors must be approved by the Oakland County Health Department and follow all required health regulations. Each food vendor must provide the City with a Certificate of Insurance as well as an endorsement naming the City of Farmington as additional insured. Form CG 20 26 or its equivalent is recommended. See Parks Reservation, Facility Use, and Special Events Policy, page 20, item M for more details.
- d. The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, and in accordance with the city's Parks Reservation, Facility Use, and Special Events Policy. The event will be operated in conformance with the written confirmation of approval. See Parks Reservation, Facility Use, and Special Events Policy, page 21, item Q.
- e. The sponsoring organization may provide a security deposit for the estimated fees as may be required by the city and will promptly pay any billing for city services which may be rendered. See Parks Reservation, Facility Use, and Special Events Policy, page 17, items E and F.

**To the fullest extent permitted by law, the individual or sponsoring organization assume(s) all risks and agrees to defend, pay on behalf of, indemnify, and hold harmless, the City of Farmington, including all of its elected and appointed officials, all employees and volunteers, against any and all claims, demands, suits, or loss, including all costs connected therewith, including but not limited to attorney fees, and for any damages which maybe asserted, claimed, or recovered against or from the City of Farmington, by reason of personal injury, including bodily injury or death, and/or property damage, including loss of use thereof, which arise out of your actions during this event.**

As the duly authorized individual or agent of the sponsoring organization, I hereby apply for approval of this special event, affirm the above understandings, and agree that I (or the sponsoring organization) will comply with the city's Parks Reservation, Facility Use, and Special Events Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.

04/13/2023  
Date

Praveen Muddasani  
Signature

RETURN THIS APPLICATION AT LEAST THIRTY (30) DAYS PRIOR TO THE FIRST DAY OF THE EVENT TO:

City Manager's Office  
23600 Liberty Street  
Farmington, MI 48336

Phone: 248-474 5500, ext. 2221

*Failure to provide the above items shall result in cancellation of the event. The city shall not be liable for any cost incurred.*

Sponsoring Individual/Organization's Name: Telangana Development Forum, TDF-Detroit Chapter

Individual/Organization Phone: 248-470-0069

Individual/Organization Address: 29301 MorningView Farmington Hills MI-48334

Organization's Contact: Govardhan Pinnamareddy Phone: 248-470-0069

Contact's Title: President E-mail: DetroitTDF@gmail.com  
Pinnamareddy@gmail.com

Address: 29301 MorningView Farmington Hills MI-48334

Event Name: TDF Detroit Chapter - Annual Picnic

- Type of Event:
- |   |   |
|---|---|
| <input type="radio"/> Sponsored/City Operated   | <input type="radio"/> Co-Sponsored (all parties must provide info and sign application) |
| <input checked="" type="radio"/> Non-Profit     | <input type="radio"/> For Profit  |
| <input type="radio"/> Political or Ballot Issue | <input type="radio"/> Wedding   |
| <input type="radio"/> Video or Film Production  | <input type="radio"/> Running Event   |
| <input type="radio"/> Block Party               | <input type="radio"/> Other (describe)  |

This is our annual TDF Community event being done for last several years.

Riley Park Permit Fee:  
\$100 residents/\$200 non-residents

Event Purpose: Community gathering and fun activities for family and kids

Event Dates: ~~06/11/2023, June 11th 2023~~ *May 28, 2023 MA*

Event Times: All day (8:00am to 6:00pm)

Event Location: SHiawassee Park - Pavilion

Number of People Expected: 200 (floating crowd)

Contact Person on Day of Event: Govardhan Pinnamareddy

Phone: 248-470-0069

Email DetroitTDF@gmail.com/Pinnamareddy@gmail.com

Estimated Time of Setup: 8:00am

Estimated Time of Cleanup: 6:00pm

Crowd Control Plans:

Community event organized and controlled by volunteers

Sidewalk use?  YES  NO

If yes, describe sidewalk use:

Not applicable

Reserved Parking: Are you requesting exempt Parking? (See Policy Section 5)

YES  NO

If yes, list the lots or locations where parking is requested:

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Will street closures be necessary?  YES  NO

If yes, describe street closures, include time of closure and re-open:

Will music be provided?  YES  NO

If yes, describe amplification and proposed location of band, speakers, equipment, etc.:

Shiwassee Park - Pavilion

We will be using Mic and low frequency speakers to conduct fun events for kids and play light music for fun games as on need.

Will electricity be needed for the event?  YES  NO

Will the following be constructed or located in event area?

Booths	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Tents/Canopies	<input checked="" type="radio"/> YES	<input type="radio"/> NO	Quantity: <input type="text" value="2"/>
Rides	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Tables	<input checked="" type="radio"/> YES	<input type="radio"/> NO	Quantity: <input type="text" value="4"/>
Portable Toilets	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Inflatables	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Food Vending	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Other Vendors	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>

Other (describe)

Volunteers will be cooking food items at the site for lunch. The food is not for sale and families attending the event would also bring home made food to the venue. No food is for sale.

If yes to food vendors, concessions, and/or other vendors, please list all of the vendors by vendor name, refer to Policy Section IV.2.N for license and insurance requirements:

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*\*If mobile food vending is proposed as part of an activity that also requires a special event permit, no additional or separate mobile food vending permit shall be required as state in the City Cod of Ordinances (Appendix A in policy).*

**An Event Map [is] [is not] attached.** If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

**For events in Riley Park: Invitation to Civic Organizations and Merchants in the Event Vicinity.** Non-profit organizations and local merchants in the vicinity of Riley Park – the Central Business District -- should be given the opportunity to participate in the special event to the greatest extent practical; e.g., a local Deli might come out and sell bratwurst. You must demonstrate that reasonable efforts have been made with regard to such inclusion and participation. The City Manager’s office shall be responsible for determining whether this requirement has been met.

I have invited local businesses to participate.

Those invited include:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Event Signs:** Will this event include the use of signs  YES  NO

If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs. All signage must be approved by the City Manager’s Office.

**Event Cost Worksheet**

	Cost	Quantity	Total
Park usage fee			
Public Safety Assistance			
Public Services Assistance			
Cones			
Additional Barricades			
Additional Trash Barrels			
Other			
Total			0

Usage fee for Riley Park is \$100 for residents, \$200 for non-residents. Assistance from Public Services or Public Safety is \$65/hour with a minimum of two hours. The Public Services fee includes four trash barrels and four barricades. If additional equipment is needed, the fee will be determined by Public Services. Equipment is limited to cones, barricades and trash barrels.

Checks can be dropped off or mailed to the City Manager's Office at Farmington City Hall: 23600 Liberty Street, Farmington, MI 48335. Make checks payable to the "City of Farmington." There is a processing fee for credit cards payments. Credit card payments must be made at City Hall, we do not take credit card information via the phone.



# SHIAWASSEE PARK RESERVATION PERMIT

### CITY USE ONLY

Approval Needed:

- Clerk's Office
- City Manager
- City Council

Pavilion X

Playscape Gazebo \_\_\_\_\_  
(2 hour maximum reservation)

Date of Event 06/11/2023 5/28/2023 Time All Day

Type/Purpose of Event Community Event Group Size 200 (floating crowd)  
(Groups 100 or over require Special Event Permit)

Organization Telangana Development Forum (Detroit chapter)

Person Submitting Application Govardhan Reddy

Phone No. 248-470-0069 Email DetroitTDF@gmail.com/Pinnamareddy@gmail.com

Address 29301 Morning View Farmington Hills MI - 48334

Resident: \_\_\_\_\_ hrs x \$20 = \_\_\_\_\_ or  All Day = \$100

Non-Resident: \_\_\_\_\_ hrs x \$50 = \_\_\_\_\_ or  All Day = \$250

Non-Profit Organization Yes X No \_\_\_\_\_ Tax Exempt # 22-3674333

### RELEASE OF LIABILITY

To the fullest extent permitted by law the above organization agrees to defend, pay on behalf of, indemnify, and hold harmless the City of Farmington, its elected and appointed officials, employees, agents, volunteers, and others working on behalf of the City of Farmington against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from the City of Farmington, by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated in whole or in part with the sponsoring organization's special event. By signing below, I state that I have authority to sign this document on behalf of the sponsoring organization.

- **Acceptance of this permit acknowledges receipt of Park Rules and Regulations.**
- **Use of the park, other than for activities that have been specifically provided for by the City, must be approved by the Director of Public Services.**

#### Permit Fee is Non-refundable.

Events may be rescheduled within the same calendar year based on availability of day and time.

**Exception:** Special Events denied approval will have Permit Fees refunded in full.

Praveen Muddasani

Signature of Applicant

04/13/2023

Date

### CITY USE ONLY

Reservation Confirmed By \_\_\_\_\_ Date \_\_\_\_\_

**ACKNOWLEDGMENT REGARDING COVID-19  
RENTAL AND SPECIAL EVENT SPONSORS/APPLICANTS**

The current world-wide Coronavirus (“COVID-19”) pandemic and resulting “stay at home” orders issued by the Governor underscore the risks associated for individuals of gathering in any numbers. As the Sponsor or Applicant for the rental of City facilities or a Special Event within the City, the undersigned acknowledges that exposure to disease-causing organisms and objects, such as COVID-19, and personal contact with others, involves a certain degree of risk that could result in illness, or death. The undersigned also acknowledges that it is impossible for the City to screen and/or monitor all individuals attending the Special Event or using City facilities under a rental agreement.

The undersigned also acknowledges and agrees that individuals attending the event and/or using the City facility must adhere to the following safety precautions:

1. Individuals must wear a face mask during the event that adheres to the CDC guidelines. CDC guidance for facial covers in public settings can be found at: <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>.
2. Throughout the event, individuals will be expected to maintain social distancing protocols that follow the CDC guidelines.

The undersigned renter or event sponsor/applicant recognizes and acknowledges that there are risks of exposure to Covid-19 and agrees to fully release and discharge the City of Farmington, its officers, agents, volunteers, sponsors, and employees from any and all claims from illness, including death, damages or loss in connection with the Special Event or the use of City facilities.

The undersigned also acknowledges and agrees that any failure on the part of any individual, participant, or attendee to adhere to the rules and requirements set forth herein may result, at the City’s sole option, in the revocation of approval of the rental or the Special Event, and the undersigned hereby releases, holds harmless, and agrees to indemnify the City of Farmington, its officers, agents, volunteers, sponsors, and employees from any and all claims from any and all liability for damages, loss, or costs of any kind as a result of such revocation of approval.

<u>Praveen Muddasani</u>	<u>04/13/2023</u>
<i>Signature of Renter or Event Sponsor/Applicant</i>	<i>Date</i>
<u>Praveen Muddasani</u>	
<i>Print Name (include name of minor, if any)</i>	
<u>29301 Morning View Farmington Hills MI - 48334</u>	<u>248-470-0069</u>
<i>Address</i>	<i>Phone</i>
<u>DetroitTDF@gmail.com/Pinnamareddy@gmail.com</u>	
<i>E-mail</i>	
<u>Praveen Muddasani, 248-495-3448</u>	
<i>Emergency Contact and Phone Number</i>	



DEPARTMENT OF PUBLIC WORKS QUARTERLY REPORT  
JANUARY THROUGH MARCH 2023

Pay Code ID	Distribution	Reg Hours	Reg Gross	Ot Hours	OT Gross	Gross	Comments
BUILDINGS & GROUNDS	101-265.00-706.000	161.50	4,611.40	0.00	0.00	4,611.40	
BUILDINGS & GROUNDS, OVERTIME	101-265.00-709.000	0.00	0.00	2.50	110.06	110.06	
CEMETERIES	101-276.00-706.000	116.00	3,261.52	0.00	0.00	3,261.52	
CEMETERIES, OVERTIME	101-276.00-709.000	0.00	0.00	7.00	319.22	319.22	
POLICE & FIRE, REPAIR/MAINTENANCE	101-345.00-930.001	5.25	149.23	0.00	0.00	149.23	
PUBLIC WORKS	101-441.00-706.000	479.75	18,462.22	0.00	0.00	18,462.22	
PUBLIC WORKS, OVERTIME	101-441.00-709.000	0.00	0.00	8.00	355.80	355.80	
DDA	101-442.00-706.000	55.75	1,571.19	0.00	0.00	1,571.19	
DDA, OVERTIME	101-442.00-709.000	0.00	0.00	25.00	1,197.65	1,197.65	
PARKING LOTS	101-443.00-706.000	45.75	1,292.35	0.00	0.00	1,292.35	
PARKING LOTS, OVERTIME	101-443.00-709.000	0.00	0.00	21.50	1,000.09	1,000.09	
SIDEWALKS	101-444.00-706.000	126.00	3,567.96	0.00	0.00	3,567.96	
SIDEWALKS, OVERTIME	101-444.00-709.000	0.00	0.00	30.50	1,562.41	1,562.41	
PARKS	101-751.00-706.000	349.00	9,751.09	0.00	0.00	9,751.09	
PARKS, OVERTIME	101-751.00-709.000	0.00	0.00	67.50	3,045.32	3,045.32	
WARNER HOME	101-804.00-706.000	18.25	505.02	0.00	0.00	505.02	
ROUTINE MAINTENANCE, MAJOR STREETS	202-463.00-706.000	267.75	7,531.01	0.00	0.00	7,531.01	
ROUTINE MAINTENANCE, MAJOR STREETS, OVERTIME	202-463.00-709.000	0.00	0.00	18.00	811.37	811.37	
TRAFFIC SERVICES MAINTENANCE, MAJOR STREETS	202-474.00-706.000	5.25	147.12	0.00	0.00	147.12	
WINTER MAINTENANCE, MAJOR STREETS	202-478.00-706.000	22.25	649.03	0.00	0.00	649.03	
WINTER MAINTENANCE, MAJOR STREETS, OVERTIME	202-478.00-709.000	0.00	0.00	48.00	2,151.99	2,151.99	
SURFACE MAINTENANCE, TRUNK	202-486.00-706.000	1.00	28.40	0.00	0.00	28.40	
TREES & SHRUBS, TRUNK	202-490.00-706.000	3.00	84.07	0.00	0.00	84.07	
WINTER MAINTENANCE, TRUNK	202-497.00-706.000	23.25	666.97	0.00	0.00	666.97	
WINTER MAINTENANCE, TRUNK, OVERTIME	202-497.00-709.000	0.00	0.00	81.50	3,648.01	3,648.01	
ROUTINE MAINTENANCE, COUNTY ROAD	202-508.00-706.000	0.75	21.30	0.00	0.00	21.30	
WINTER MAINTENANCE, COUNTY ROAD	202-510.00-706.000	10.50	304.56	0.00	0.00	304.56	
WINTER MAINTENANCE, COUNTY ROAD, OVERTIME	202-510.00-709.000	0.00	0.00	43.75	1,959.71	1,959.71	
ROUTINE MAINTENANCE, LOCAL STREETS	203-463.00-706.000	527.00	14,802.08	0.00	0.00	14,802.08	
ROUTINE MAINTENANCE, LOCAL STREETS, OVERTIME	203-463.00-709.000	0.00	0.00	14.00	605.31	605.31	
TRAFFIC SERVICES MAINTENANCE, LOCAL STREETS	203-474.00-706.000	4.50	125.82	0.00	0.00	125.82	
WINTER MAINTENANCE, LOCAL STREETS	203-478.00-706.000	66.75	1,924.61	0.00	0.00	1,924.61	
WINTER MAINTENANCE, LOCAL STREETS, OVERTIME	203-478.00-709.000	0.00	0.00	65.25	2,905.76	2,905.76	
SUPERVISION, WATER/SEWER	592-620.00-706.000	12.00	2,806.36	0.00	0.00	2,806.36	
TRANSMISSION & DISTRIBUTION, WATER	592-621.00-706.000	166.00	4,792.87	0.00	0.00	4,792.87	
TRANSMISSION & DISTRIBUTION, WATER, OVERTIME	592-621.00-709.000	0.00	0.00	82.50	3,757.14	3,757.14	
SEWER LINES	592-622.00-706.000	576.50	16,713.96	0.00	0.00	16,713.96	
SEWER LINES, OVERTIME	592-622.00-709.000	0.00	0.00	9.00	383.12	383.12	
MAINTENANCE, METERS	592-623.00-706.000	18.50	541.70	0.00	0.00	541.70	
MAINTENANCE, METERS, OVERTIME	592-623.00-709.000	0.00	0.00	2.00	112.60	112.60	
MAINTENANCE, HYDRANTS	592-624.00-706.000	0.75	22.48	0.00	0.00	22.48	

MAINTENANCE, SEWAGE RETENTION FACILITY	592-625.00-706.000	48.75	1,451.01	0.00	0.00	1,451.01
MAINTENANCE, SEWAGE RETENTION FACILITY, OVERTIME	592-625.00-709.000	0.00	0.00	0.50	22.48	22.48
MAINTENANCE, SEWER PUMPS	592-626.00-706.000	109.50	3,219.56	0.00	0.00	3,219.56
MAINTENANCE, METERS	592-632.00-706.000	69.25	2,041.96	0.00	0.00	2,041.96
MISCELLANEOUS CUSTOMER SERVICES	592-633.00-706.000	4.75	140.90	0.00	0.00	140.90
MAINTENANCE, GENERAL PLANT	592-666.00-706.000	16.00	462.40	0.00	0.00	462.40
INSPECTIONS, WATER/SEWER, MISS DIGS	592-671.00-706.000	94.75	2,815.56	0.00	0.00	2,815.56
INSPECTIONS, WATER/SEWER, MISS DIGS, OVERTIME	592-671.00-709.000	0.00	0.00	2.00	84.45	84.45
NEW WATER METERS INSTALLATION	592-692.00-706.000	3.25	96.59	0.00	0.00	96.59
CAPITAL OUTLAY	640-000.00-706.000	477.25	13,936.15	0.00	0.00	13,936.15
CAPITAL OUTLAY, OVERTIME	640-000.00-709.000	0.00	0.00	6.25	340.95	340.95
-----Grand Totals:-----		5,592.00	174,311.15	534.75	24,373.44	198,684.59

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<b>Farmington City Council Staff Report</b>	<b>Council Meeting Date:</b> May 15, 2023	<b>Item Number 7A</b>
<b>Submitted by:</b> David Murphy, City Manager		
<b>Agenda Topic:</b> Presentation by OHM on the project planning document to apply for a Drinking Water State Revolving Fund (DWSRF) low interest loan after an intent to apply was submitted to the Michigan Department of Environment, Great Lakes, and Energy (EGLE) in the fall of 2022.		
<b>Proposed Motion</b> Approve the accompanying resolution to adopt the DWSRF project planning document and designate Chuck Eudy, the Director of Public Works, as the authorized representative.		
<p><b>Background:</b> The City contracted OHM Advisors to prepare a project planning document, partially funded through an Oakland County grant, to apply for a Drinking Water State Revolving Fund (DWSRF) low interest loan after an intent to apply was submitted to the Michigan Department of Environment, Great Lakes, and Energy (EGLE) in the fall of 2022. This low interest loan would assist the city in addressing needed improvements to the drinking water distribution system. OHM and the City have worked together to identify eligible projects. The proposed improvements include non-copper service line replacements, multiple areas of water main replacement, and a new metered system connection.</p> <p>To comply with EGLE requirements set forth to receive the loan, OHM will present the project planning document as part of the May 15, 2023, Council Meeting. After the public meeting, the Council is asked to approve the attached resolution to adopt the DWSRF project planning document and designate Chuck Eudy, the Director of Public Works, as the authorized representative. Upon completion of the presentation and resolution adoption, OHM will be able to finalize the DWSRF project planning document and submit the required documents to EGLE prior to the June 1, 2023 deadline. EGLE will score the project planning documents received and publish a list of projects in the fundable range in October of 2023.</p>		
<b>Materials:</b> Resolution to adopt the DWSRF project planning document & Draft 2024 Drinking Water State Revolving Fund Project Plan Document: <a href="#">click here</a>		

**A RESOLUTION ADOPTING THE DRINKING WATER STATE REVOLVING FUND PROJECT  
PLANNING DOCUMENT  
FOR FY 2024 FOR WATER DISTRIBUTION SYSTEM IMPROVEMENTS**

**WHEREAS**, the City of Farmington recognizes the need to make improvements to its existing water distribution system; and

**WHEREAS**, the City of Farmington authorized OHM Advisors to prepare a FY2024 Drinking Water State Revolving Fund Project Planning Document, which recommends the following projects:

- Lead/galvanized water service replacements
- New metered connection at Halsted/Freedom and Grand River Ave
- Gill Road and Cortland Street water main replacement
- Schulte Street water main replacement
- Shiawassee Street water main and pressure reducing valve (PRV) replacement
- Floral Park area water main replacements

**WHEREAS**, said Project Planning Document was presented at a Public Meeting held on May 15, 2023, and all public comments have been considered and addressed;

**NOW THEREFORE BE IT RESOLVED**, that the City of Farmington formally adopts said FY2024 Drinking Water State Revolving Fund Project Planning Document and agrees to implement the selected alternatives.

**BE IT FURTHER RESOLVED**, that the Director of Public Works, a position currently held by Chuck Eudy, is designated as the authorized representative for all activities associated with the projects referenced above, including the submittal of said FY2024 Project Planning Document as the first step in applying to the State of Michigan for a Drinking Water State Revolving Fund Loan to assist in the implementation of the selected alternatives.

Motion Supported by Council member \_\_\_\_\_

Ayes:

Nays:

Abstain:

Absent:

I certify that the above Resolution was adopted by the Farmington City Council at the regular meeting of May 15, 2023.

BY: \_\_\_\_\_  
Name and Title (*please print or type*)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

<b>Farmington City Council Staff Report</b>	<b>Council Meeting Date:</b> May 15, 2023	<b>Item Number 7B</b>
<b>Submitted by:</b> Melissa Andrade, Assistant to the City Manager		
<b>Agenda Topic:</b> Special Event Application: Farmington Author & Book Festival		
<b>Proposed Motion:</b> Move to approve the Event Application for the Farmington Community Library to hold an Author & Book Festival on Saturday, June 3, 2023 from 8 a.m. until 8:30 p.m. in Memorial Park.		
<b>Background:</b> The library would like to highlight local authors during the Art on the Grand event in Downtown Farmington.		
<b>Materials: Application and Map</b>		

Event Name Farmington Author & Book Fest

CITY USE ONLY
Approval Needed:
<input type="checkbox"/> City Manager
<input type="checkbox"/> City Council
<hr/>
<input type="checkbox"/> Approved
<input type="checkbox"/> Denied



## City of Farmington Special Event Application

This application is for all events in Riley Park and any other event in the City of Farmington that will bring in more than 25 people. Complete this application in accordance with the city of Farmington's Special Events Policy and return it to the City Manager's Office at least 30 days prior to the starting date of the event. If your event is approved, you will receive a written confirmation of approval.

Park fees are \$100 for residents and \$200 for non-residents.

**Event Name Farmington Author & Book Fest**

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of myself or the sponsoring organization, the following:

- a. For public events, a certificate of insurance and endorsement must be provided naming the City of Farmington as additional insured. See Parks Reservation, Facility Use, and Special Events Policy, page 19, item J, for specific requirements and limits.
- b. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. Reference the Parks Reservation, Facility Use, and Special Events Policy, page 20, item K.
- c. All food vendors must be approved by the Oakland County Health Department and follow all required health regulations. Each food vendor must provide the City with a Certificate of Insurance as well as an endorsement naming the City of Farmington as additional insured. Form CG 20 26 or its equivalent is recommended. See Parks Reservation, Facility Use, and Special Events Policy, page 20, item M for more details.
- d. The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, and in accordance with the city's Parks Reservation, Facility Use, and Special Events Policy. The event will be operated in conformance with the written confirmation of approval. See Parks Reservation, Facility Use, and Special Events Policy, page 21, item Q.
- e. The sponsoring organization may provide a security deposit for the estimated fees as may be required by the city and will promptly pay any billing for city services which may be rendered. See Parks Reservation, Facility Use, and Special Events Policy, page 17, items E and F.

**To the fullest extent permitted by law, the individual or sponsoring organization assume(s) all risks and agrees to defend, pay on behalf of, indemnify, and hold harmless, the City of Farmington, including all of its elected and appointed officials, all employees and volunteers, against any and all claims, demands, suits, or loss, including all costs connected therewith, including but not limited to attorney fees, and for any damages which maybe asserted, claimed, or recovered against or from the City of Farmington, by reason of personal injury, including bodily injury or death, and/or property damage, including loss of use thereof, which arise out of your actions during this event.**

As the duly authorized individual or agent of the sponsoring organization, I hereby apply for approval of this special event, affirm the above understandings, and agree that I (or the sponsoring organization) will comply with the city's Parks Reservation, Facility Use, and Special Events Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.

05/05/2023  
\_ Date

  
Signature

RETURN THIS APPLICATION AT LEAST THIRTY (30) DAYS PRIOR TO THE FIRST DAY OF THE EVENT TO:

City Manager's Office  
23600 Liberty Street  
Farmington, MI 48336

Phone: 248-474 5500, ext. 2221

*Failure to provide the above items shall result in cancellation of the event. The city shall not be liable for any cost incurred.*

Sponsoring Individual/Organization's Name: Farmington Community Library

Individual/Organization Phone: (248) 553-0321

Individual/Organization Address: 23500 Liberty Street, Farmington, MI 48335

Organization's Contact: Sarah Zitter Masindi Phone: (248) 848-4318

Contact's Title: Community Relations Manager E-mail: sarah.zitter@farmlib.org

Address: 32737 West 12 Mile Rd, Farmington Hills, MI 48334

Event Name: Farmington Author & Book Fest

- Type of Event:
- |   |   |
|---|---|
| <input type="radio"/> Sponsored/City Operated   | <input type="radio"/> Co-Sponsored (all parties must provide info and sign application) |
| <input checked="" type="radio"/> Non-Profit     | <input type="radio"/> For Profit  |
| <input type="radio"/> Political or Ballot Issue | <input type="radio"/> Wedding   |
| <input type="radio"/> Video or Film Production  | <input type="radio"/> Running Event   |
| <input type="radio"/> Block Party               | <input type="radio"/> Other (describe)  |

This will be a local author festival alongside Art on the Grand. There will be tables with local authors selling and publicizing their books. This event is a collaboration between Farmington Community Library and KickStART Farmington.

Riley Park Permit Fee:  
\$100 residents/\$200 non-residents



Event Purpose: To highlight local authors

Event Dates: Saturday, June 3, 2023

Event Times: 10 a.m. - 7 p.m. (setup to begin at 8 a.m. and to end at 8:30 p.m.)

Event Location: 33430 Grand River Ave. (the park adjacent to the Masonic Lodge)

Number of People Expected: Unknown - we will be catching Art on the Grand Foot Traffic

Contact Person on Day of Event: Sarah Zitter Masindi

Phone: (312) 451 8505 - This is a cell #  
sarah.zitter@farmlib.org

Email: \_\_\_\_\_

Estimated Time of Setup: 2 hours

Estimated Time of Cleanup: 1.5 hours

Crowd Control Plans:

There will be a clear walking path and areas to congregate between the tents. There will be signage directing the community through the path. No additional crowd control is assumed to be needed.

Sidewalk use?  YES  NO

If yes, describe sidewalk use:

Reserved Parking: Are you requesting exempt Parking? (See Policy Section 5)

YES  NO

If yes, list the lots or locations where parking is requested:

We are requesting the Salem United Church of Christ Parking lot for use by the authors and event staff \_\_\_\_\_

Will street closures be necessary?  YES  NO

If yes, describe street closures, include time of closure and re-open:



Will music be provided?  YES  NO

If yes, describe amplification and proposed location of band, speakers, equipment, etc.:

Will electricity be needed for the event?  YES  NO

Will the following be constructed or located in event area?

- Booths             YES     NO    Quantity:
- Tents/Canopies    YES     NO    Quantity:  of 10'x10' tents
- Rides             YES     NO    Quantity:
- Tables             YES     NO    Quantity:  of 6'x2' tables - 3 tables in each tent
- Portable Toilets    YES     NO    Quantity:
- Inflatables         YES     NO    Quantity:
- Food Vending       YES     NO    Quantity:
- Other Vendors      YES     NO    Quantity:

Other (describe)

If yes to food vendors, concessions, and/or other vendors, please list all of the vendors by vendor name, refer to Policy Section IV.2.N for license and insurance requirements:

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*\*If mobile food vending is proposed as part of an activity that also requires a special event permit, no additional or separate mobile food vending permit shall be required as state in the City Cod of Ordinances (Appendix A in policy).*

**An Event Map [is] [is not] attached.** If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

**For events in Riley Park: Invitation to Civic Organizations and Merchants in the Event Vicinity.** Non-profit organizations and local merchants in the vicinity of Riley Park – the Central Business District -- should be given the opportunity to participate in the special event to the greatest extent practical; e.g., a local Deli might come out and sell bratwurst. You must demonstrate that reasonable efforts have been made with regard to such inclusion and participation. The City Manager’s office shall be responsible for determining whether this requirement has been met.

I have invited local businesses to participate.

Those invited include:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Event Signs:** Will this event include the use of signs  YES  NO

If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs. All signage must be approved by the City Manager’s Office.

**Event Cost Worksheet**

	Cost	Quantity	Total
Park usage fee			
Public Safety Assistance			
Public Services Assistance			
Cones			
Additional Barricades			
Additional Trash Barrels			
Other			
Total			0

Usage fee for Riley Park is \$100 for residents, \$200 for non-residents. Assistance from Public Services or Public Safety is \$65/hour with a minimum of two hours. The Public Services fee includes four trash barrels and four barricades. If additional equipment is needed, the fee will be determined by Public Services. Equipment is limited to cones, barricades and trash barrels.

Checks can be dropped off or mailed to the City Manager’s Office at Farmington City Hall: 23600 Liberty Street, Farmington, MI 48335. Make checks payable to the “City of Farmington.” There is a processing fee for credit cards payments. Credit card payments must be made at City Hall, we do not take credit card information via the phone.



# Farmington Book & Author Festival

## Tents



Tent 1



Tent 2



Tent 3



Tent 4



Tent 5



Tent 6



Tent 7



Tent 8



Tent 9



Tent 10



Tent 11

## Tables



Table 1



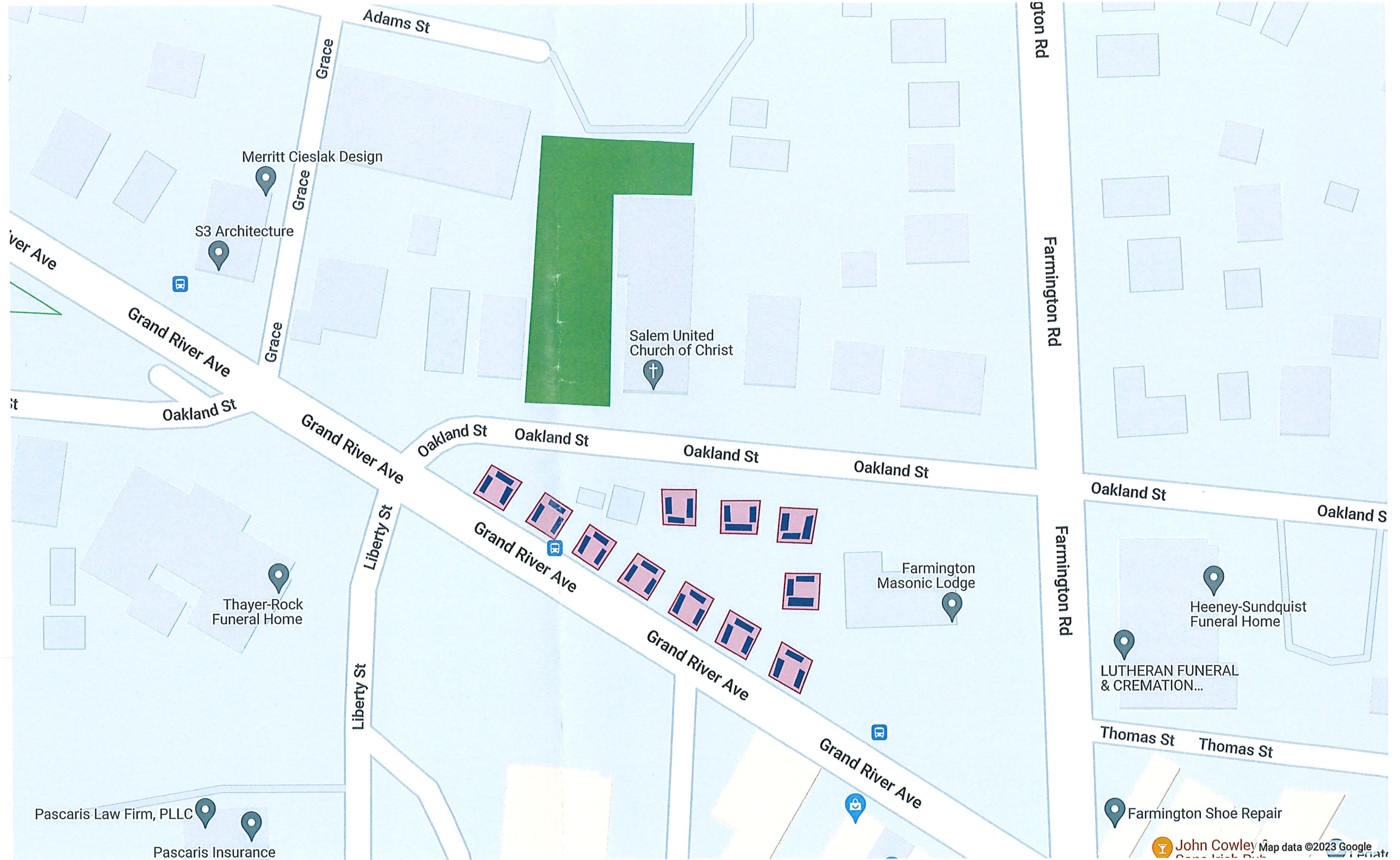
Table 2



Table 3



Table 4



<b>Farmington City Council Staff Report</b>	<b>Council Meeting Date:</b> May 15, 2023	<b>Item Number</b>  7C
<b>Submitted by:</b> Kate Knight, DDA Director		
<b><u>Agenda Topic:</u></b> DDA 2022/23 Budget Amendment for Dinan Park Construction		
<b><u>Proposed Motion:</u></b>  Motion to approve the resolution amending the DDA 2022/23 Budget to increase expenditures by \$186,000 for Dinan Park construction.		
<b><u>Background:</u></b>  The DDA Board has approved a motion to award the construction contract for Dinan Park and will proceed immediately with the construction phase of Dinan Park, pending resolution to approve an amendment to the DDA's 2022/23 Budget.  The DDA proposes to increase expenditures by \$186,000 for Dinan Park. This expenditure will be offset by an increase in revenue from donations and MEDC grant specifically toward this community space downtown. Next year's budget will include an additional \$186,000 in expenditures.		
<b><u>Materials:</u></b> DDA 2022-23 Budget Amendment Resolution		

**CITY OF FARMINGTON**

**RESOLUTION \_\_\_\_\_**

Motion by, \_\_\_\_\_ seconded by, \_\_\_\_\_

BE IT RESOLVED that the Farmington City Council hereby amends the 2022-2023 Downtown Development Authority budget as shown below; DDA Budget Amendment No. 1

**Budget Amendment No 1**

**Fund: Downtown Development Authority**

**Expenditures**

**\$186,000**

**Revenues**

**\$186,000**

**To provide funding for Dinan Park Design and Construction.**

BE IT FURTHER RESOLVED that the City Treasurer is hereby authorized to pay all claims and accounts properly chargeable to the foregoing appropriations provided that said claims and accounts have been lawfully incurred and approved by Council, Board, Commission or other City Officer authorized to make such expenditures, and

Roll Call:

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

\_\_\_\_\_  
MARY J. MULLISON, CITY CLERK

I, Mary J. Mullison, duly authorized Clerk for the City of Farmington, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Farmington City Council at a regular meeting held Monday, May 15, 2023 in the City of Farmington, Oakland County, Michigan.

\_\_\_\_\_  
MARY J. MULLISON, CITY CLERK



**Farmington City Council  
Staff Report**

**Council Meeting  
Date:** May 15, 2023

**Item  
Number  
7D**

**Submitted by:** Christopher M. Weber, Director of Finance and Administration

**Agenda Topic:**

Consideration to Certify 2023 Delinquent False Alarm Fees, Water and Sewer Bills, and Invoices

**Proposed Motion:**

Move to approve the attached lists of delinquent false alarm fees, water and sewer bills, and invoices for placement on the Farmington Tax Roll pursuant to City Code.

**Background:**

Each year, the City Treasurer certifies false alarm fees, water and sewer bills, and invoices that are delinquent and should be placed on the City of Farmington tax roll in accordance with Farmington City Code. The total amount to be placed on the tax roll is \$186,598.10. Of that amount, \$185,278.10 represents delinquent water and sewer bills, \$1,320.00 represents delinquent false alarm fees, and \$0.00 represents grass cutting, sidewalk snow removal, and other services provided by the City. Listed below are the delinquent amounts over the last five years.

2023	\$ 185,278.10
2022	\$ 150,936.83
2021	\$ 177,736.65
2020	\$ 111,984.63
2019	\$ 205,512.54

Delinquent amounts were significantly lower in 2020 because of extended due dates during the Covid pandemic.

**ALTERNATIVES**

1. Place the delinquent false alarm fees, water and sewer bills, and invoices on the tax roll.
2. Do not place on tax roll. It would be difficult to collect some of these delinquent bills.

**Materials:**

1. Certification of Delinquent False Alarm Fees, Water & Sewer Bills, and Invoices
2. Delinquent False Alarm Fees
3. Delinquent Water & Sewer Bills



**CITY OF FARMINGTON  
MAY 15, 2023**

**CERTIFICATION OF 2023 DELINQUENT  
FALSE ALARM FEES, WATER & SEWER BILLS, AND INVOICES**

I, Christopher M. Weber, Treasurer for the City of Farmington, Oakland County, Michigan, do hereby certify that as of May 1, 2023, the attached False Alarm Fees, Water & Sewer Bills, and City Invoices were delinquent and should be placed on the 2023 City of Farmington tax roll in accordance with Farmington City Code, Chapter 19, Section 19-186, Chapter 27, Section 27-18, Chapter 34, Section 34-33 and 34-141, Chapter 16, Section 16-34; and the Farmington City Charter, Sections 9.11 and 11.9.

<b>TOTAL DELINQUENT FALSE ALARM FEES</b>	<b>\$</b>	<b>1,320.00</b>
<b>TOTAL DELINQUENT WATER &amp; SEWER BILLS</b>	<b>\$</b>	<b>185,278.10</b>
<b>TOTAL DELINQUENT CITY SERVICE INVOICES</b>	<b>\$</b>	<b>-</b>
<b>GRAND TOTAL</b>	<b>\$</b>	<b>186,598.10</b>

## Invoice List

Invoice Number	Record	Address	Parcel Number	Bill To	Post Date	Invoice Amount
00031606	EN22-00090	30930 GRAND RIVER	20-23-35-102-015	WE BUY IT & SELL IT ALL	04/25/2022	\$20.00
00031612	EN22-00095	22456 ORCHARD LAKE	20-23-26-355-022	CLASSIC AUTO	04/25/2022	\$20.00
00031773	EN22-00119	33049 GRAND RIVER	20-23-27-156-005	LEITRIM-GROVES, LLC	06/07/2022	\$40.00
00031774	EN22-00120	31716 GRAND RIVER	20-23-27-427-036	CREDIT UNION ONE	06/07/2022	\$20.00
00031922	EN22-00142	22804 ORCHARD LAKE	20-23-26-351-005	YONO PROPERTY INVESTMEN	07/06/2022	\$20.00
00031942	EN22-00156	20750 CHESLEY	20-23-34-376-019	ALLPROCOLOR.COM	07/06/2022	\$40.00
00032020	EN22-00168	24089 ORCHARD LAKE	20-23-27-226-038	TEN MILE-ORCHARD LAKE CT	08/03/2022	\$60.00
00032023	EN22-00171	24065 ORCHARD LAKE	20-23-27-226-038	TEN MILE-ORCHARD LAKE CT	08/03/2022	\$20.00
00032028	EN22-00176	22748 ORCHARD LAKE	20-23-26-351-009	LEROUX, MARY A	08/03/2022	\$20.00
00032030	EN22-00178	22804 ORCHARD LAKE	20-23-26-351-005	YONO PROPERTY INVESTMEN	08/03/2022	\$40.00
00032489	EN22-00263	22128 FARMINGTON	20-23-34-101-010	OLLIE'S BARGIN OUTLET	11/04/2022	\$100.00
00032493	EN22-00267	32900 GRAND RIVER	20-23-27-177-093	FARMINGTON PLACE	11/04/2022	\$100.00
00032517	EN22-00285	34707 GRAND RIVER	20-23-28-126-026	TWEENY'S DELI & WINE SHOP	11/15/2022	\$20.00
00032520	EN22-00288	32500 EIGHT MILE, STE B	20-23-34-376-041	SS INDUSTRIAL LLC	11/15/2022	\$40.00
00032523	EN22-00292	31005 SHIAWASSEE	20-23-26-353-011	NEILL, STEVEN	11/16/2022	\$20.00
00032529	EN22-00298	22128 FARMINGTON	20-23-34-101-010	OLLIE'S BARGIN OUTLET	11/16/2022	\$100.00
00032530	EN22-00299	22804 ORCHARD LAKE	20-23-26-351-005	ANTONIO'S LIQUOR	11/17/2022	\$100.00
00032532	EN22-00301	33049 GRAND RIVER	20-23-27-156-005	LEITRIM-GROVES, LLC	11/17/2022	\$100.00
00032533	EN22-00302	32900 GRAND RIVER	20-23-27-177-093	FARMINGTON PLACE	11/17/2022	\$100.00
00032644	EN22-00387	22804 ORCHARD LAKE	20-23-26-351-005	ANTONIO'S LIQUOR	12/16/2022	\$100.00
00032646	EN22-00389	24089 ORCHARD LAKE	20-23-27-226-038	DOLLAR GENERAL STORE	12/16/2022	\$100.00
00032739	EN23-00090	23133 ORCHARD LAKE #102	20-23-27-428-016	VILLAGE MEDICAL	01/19/2023	\$100.00
00032747	EN23-00098	34701 GRAND RIVER	20-23-28-126-026	CHINA MERCHANDISE	01/19/2023	\$40.00

Total Invoices: 23

Total Amount: \$1,320.00

Population: All Records

Invoice.LinkFromType = Enforcement AND

Invoice.AmountTotal &gt; 15 AND

Invoice.AmountDue &gt; 15 AND

Invoice.DateToPostOn Between 4/1/2022 12:00:00 AM AND 2/1/2023 11:59:59 PM

AND

Enforcement.Status = PENDING

**City of Farmington**  
**Delinquent Water Export to 2023 Summer Taxes**

Account Number	Parcel Number	Delinquent Amount	Additional Penalty	Total Amount Due
0001-00030-01-1	20-23-28-428-007	176.24	50.00	226.24
0001-00197-01-1	20-23-28-279-009	130.89	50.00	180.89
0001-00265-01-1	20-23-28-279-013	1,649.45	164.95	1,814.40
0001-01215-01-1	20-23-27-252-008	699.00	69.90	768.90
0001-01260-01-1	20-23-27-402-003	456.07	50.00	506.07
0001-01325-01-1	20-23-27-251-043	373.63	50.00	423.63
0001-01345-01-1	20-23-27-105-004	4,993.21	499.32	5,492.53
0002-00245-01-1	20-23-27-330-010	100.66	50.00	150.66
0002-00375-01-1	20-23-27-452-021	1,461.74	146.17	1,607.91
0002-00380-01-1	20-23-27-452-028	1,340.51	134.05	1,474.56
0002-00420-01-1	20-23-27-452-011	357.60	50.00	407.60
0002-00480-01-1	20-23-27-330-034	728.34	72.83	801.17
0002-00490-01-1	20-23-27-330-038	653.93	65.39	719.32
0002-00500-01-1	20-23-27-330-067	604.29	60.43	664.72
0002-00555-01-1	20-23-27-330-054	353.41	50.00	403.41
0002-00560-01-1	20-23-27-377-012	242.77	50.00	292.77
0002-00595-01-1	20-23-27-377-027	1,072.35	107.24	1,179.59
0002-00645-01-1	20-23-27-451-027	1,258.91	125.89	1,384.80
0002-00695-01-1	20-23-27-451-016	1,350.00	135.00	1,485.00
0002-00715-01-1	20-23-27-451-012	1,086.28	108.63	1,194.91
0002-00765-01-1	20-23-27-252-002	101.92	50.00	151.92
0002-00855-01-1	20-23-27-377-022	1,057.83	105.78	1,163.61
0003-00010-01-1	20-23-28-231-017	488.83	50.00	538.83
0003-00030-01-1	20-23-28-231-021	1,316.55	131.66	1,448.21
0003-00890-01-1	20-23-27-478-006	345.27	50.00	395.27
0003-01008-01-1	20-23-27-427-035	338.89	50.00	388.89
0003-01010-01-1	20-23-27-427-035	2,072.23	207.22	2,279.45
0003-01015-01-1	20-23-27-427-035	314.77	50.00	364.77
0003-01033-01-1	20-23-27-427-035	949.61	94.96	1,044.57
0003-01050-01-1	20-23-27-427-035	899.61	89.96	989.57
0003-01055-01-1	20-23-27-427-035	949.61	94.96	1,044.57
0003-01060-01-1	20-23-27-427-035	899.61	89.96	989.57
0003-01065-01-1	20-23-27-427-035	836.23	83.62	919.85
0003-01070-01-1	20-23-27-427-035	667.76	66.78	734.54
0003-01108-01-1	20-23-27-403-136	451.59	50.00	501.59
0003-01157-01-1	20-23-27-404-014	260.40	50.00	310.40
0003-01175-01-1	20-23-27-326-013	2,567.94	256.79	2,824.73
0004-00040-01-1	20-23-27-402-016	1,156.49	115.65	1,272.14
0004-00070-01-1	20-23-27-402-024	1,400.11	140.01	1,540.12
0004-00540-01-1	20-23-27-478-004	266.92	50.00	316.92
0004-00580-01-1	20-23-27-476-010	246.67	50.00	296.67
0004-00835-01-1	20-23-27-151-008	803.28	80.33	883.61
0004-00850-01-1	20-23-27-106-027	176.24	50.00	226.24
0004-00885-01-1	20-23-27-106-030	604.53	60.45	664.98
0004-00910-01-1	20-23-28-231-013	375.23	50.00	425.23
0005-00225-01-1	20-23-26-358-003	383.63	50.00	433.63
0005-00310-01-1	20-23-26-303-014	412.93	50.00	462.93
0005-00345-01-1	20-23-26-303-007	106.93	50.00	156.93

**City of Farmington**  
**Delinquent Water Export to 2023 Summer Taxes**

Account Number	Parcel Number	Delinquent Amount	Additional Penalty	Total Amount Due
0005-00440-01-1	20-23-26-303-032	206.46	50.00	256.46
0005-00485-01-1	20-23-26-353-016	206.46	50.00	256.46
0005-00495-01-1	20-23-26-353-021	266.92	50.00	316.92
0005-00500-01-1	20-23-26-353-020	758.53	75.85	834.38
0005-00540-01-1	20-23-26-358-022	432.16	50.00	482.16
0005-00560-01-1	20-23-26-358-027	412.92	50.00	462.92
0005-00570-01-1	20-23-26-359-009	206.46	50.00	256.46
0005-00620-01-1	20-23-26-354-008	614.55	61.46	676.01
0005-00625-01-1	20-23-26-354-017	698.08	69.81	767.89
0005-00650-01-1	20-23-26-354-001	982.18	98.22	1,080.40
0005-00760-01-1	20-23-26-304-021	863.13	86.31	949.44
0005-00800-01-1	20-23-26-304-030	251.80	50.00	301.80
0005-00840-01-1	20-23-26-354-013	533.83	53.38	587.21
0005-00880-01-1	20-23-26-359-021	712.52	71.25	783.77
0005-00905-01-1	20-23-35-103-004	398.74	50.00	448.74
0005-00915-01-1	20-23-35-126-003	338.89	50.00	388.89
0005-00920-01-1	20-23-35-126-002	367.59	50.00	417.59
0005-00925-01-1	20-23-35-126-001	256.65	50.00	306.65
0005-01035-01-1	20-23-26-326-057	1,445.45	144.55	1,590.00
0005-01080-01-1	20-23-27-226-034	689.42	68.94	758.36
0005-01170-01-1	20-23-26-355-022	275.52	50.00	325.52
0005-01175-01-1	20-23-26-355-022	206.54	50.00	256.54
0005-01270-01-1	20-23-26-301-016	340.29	50.00	390.29
0005-01320-01-1	20-23-26-301-006	322.26	50.00	372.26
0005-01335-01-1	20-23-26-301-003	1,311.22	131.12	1,442.34
0005-01365-01-1	20-23-26-301-027	878.84	87.88	966.72
0005-01450-01-1	20-23-26-301-044	297.14	50.00	347.14
0005-01460-01-1	20-23-26-351-013	130.89	50.00	180.89
0005-01500-01-1	20-23-26-351-021	1,117.70	111.77	1,229.47
0005-01565-01-1	20-23-26-357-004	231.55	50.00	281.55
0005-01575-01-1	20-23-26-357-002	537.79	53.78	591.57
0005-01740-01-1	20-23-26-302-002	100.66	50.00	150.66
0007-00005-01-1	20-23-27-305-023	1,327.51	132.75	1,460.26
0007-00075-01-1	20-23-27-305-037	251.80	50.00	301.80
0007-00405-01-1	20-23-27-376-001	266.92	50.00	316.92
0007-00425-01-1	20-23-27-376-005	276.89	50.00	326.89
0007-00460-01-1	20-23-27-377-007	938.10	93.81	1,031.91
0007-00575-01-1	20-23-27-304-036	982.26	98.23	1,080.49
0007-00580-01-1	20-23-27-304-037	521.70	52.17	573.87
0007-00650-01-1	20-23-27-305-013	407.78	50.00	457.78
0007-00685-01-1	20-23-27-305-006	427.79	50.00	477.79
0007-00715-01-1	20-23-27-303-017	1,369.87	136.99	1,506.86
0007-00780-01-1	20-23-27-303-030	251.27	50.00	301.27
0007-00790-01-1	20-23-27-303-032	130.89	50.00	180.89
0007-00860-01-1	20-23-27-304-010	421.13	50.00	471.13
0007-00980-01-1	20-23-27-303-016	164.43	50.00	214.43
0007-01075-01-1	20-23-27-301-040	342.49	50.00	392.49
0007-01110-01-1	20-23-27-301-033	380.97	50.00	430.97

**City of Farmington**  
**Delinquent Water Export to 2023 Summer Taxes**

Account Number	Parcel Number	Delinquent Amount	Additional Penalty	Total Amount Due
0007-01210-01-1	20-23-27-351-018	1,370.25	137.03	1,507.28
0008-00030-01-1	20-23-27-202-038	937.50	93.75	1,031.25
0008-00070-01-1	20-23-27-202-030	115.78	50.00	165.78
0008-00170-01-1	20-23-27-251-013	115.78	50.00	165.78
0008-00300-01-1	20-23-27-202-007	698.67	69.87	768.54
0008-00370-01-1	20-23-27-276-002	146.00	50.00	196.00
0008-00375-01-1	20-23-27-276-003	998.56	99.86	1,098.42
0008-00425-01-1	20-23-27-229-003	247.65	50.00	297.65
0008-00430-01-1	20-23-27-229-004	100.66	50.00	150.66
0008-00465-01-1	20-23-27-228-019	757.93	75.79	833.72
0008-00525-01-1	20-23-27-203-050	146.00	50.00	196.00
0008-00530-01-1	20-23-27-203-049	221.58	50.00	271.58
0008-00535-01-1	20-23-27-203-048	589.17	58.92	648.09
0008-00570-01-1	20-23-27-203-041	1,532.26	153.23	1,685.49
0008-00600-01-1	20-23-27-203-056	1,072.95	107.30	1,180.25
0008-00625-01-1	20-23-27-203-030	922.39	92.24	1,014.63
0008-00635-01-1	20-23-27-228-021	578.32	57.83	636.15
0008-00690-01-1	20-23-27-228-011	146.00	50.00	196.00
0008-00715-01-1	20-23-27-226-027	982.84	98.28	1,081.12
0008-00840-01-1	20-23-27-203-007	332.22	50.00	382.22
0008-00845-01-1	20-23-27-203-008	213.45	50.00	263.45
0008-00960-01-1	20-23-27-231-010	578.93	57.89	636.82
0008-01075-01-1	20-23-27-201-015	577.75	57.78	635.53
0008-01110-01-1	20-23-27-201-008	878.83	87.88	966.71
0008-01170-01-1	20-23-27-203-015	623.67	62.37	686.04
0008-01185-01-1	20-23-27-203-018	713.19	71.32	784.51
0008-01190-01-1	20-23-27-203-019	292.02	50.00	342.02
0008-01245-01-1	20-23-27-204-009	1,476.87	147.69	1,624.56
0008-01260-01-1	20-23-27-204-006	647.42	64.74	712.16
0008-01305-01-1	20-23-27-226-005	548.10	54.81	602.91
0008-01315-01-1	20-23-27-226-003	312.27	50.00	362.27
0008-01335-01-1	20-23-27-204-015	236.69	50.00	286.69
0008-01385-01-1	20-23-27-203-028	730.96	73.10	804.06
0008-01505-01-1	20-23-27-231-023	907.88	90.79	998.67
0008-01550-01-1	20-23-27-231-014	282.03	50.00	332.03
0008-01685-01-1	20-23-27-229-021	488.84	50.00	538.84
0008-01720-01-1	20-23-27-229-014	1,022.84	102.28	1,125.12
0008-01735-01-1	20-23-27-229-011	683.56	68.36	751.92
0008-01760-01-1	20-23-27-229-006	268.33	50.00	318.33
0009-00060-01-1	20-23-28-427-002	297.14	50.00	347.14
0009-00080-01-1	20-23-28-426-003	498.49	50.00	548.49
0009-00260-01-1	20-23-28-403-003	161.13	50.00	211.13
0009-00300-01-1	20-23-28-402-023	404.50	50.00	454.50
0009-00370-01-1	20-23-28-428-031	762.44	76.24	838.68
0009-00390-01-1	20-23-28-428-027	772.45	77.25	849.70
0009-00475-01-1	20-23-28-428-038	901.32	90.13	991.45
0009-00550-01-1	20-23-28-403-049	1,371.65	137.17	1,508.82
0009-00750-01-1	20-23-28-257-002	146.00	50.00	196.00

**City of Farmington**  
**Delinquent Water Export to 2023 Summer Taxes**

Account Number	Parcel Number	Delinquent Amount	Additional Penalty	Total Amount Due
0009-00760-01-1	20-23-28-257-004	1,986.58	198.66	2,185.24
0009-00805-01-1	20-23-28-258-003	2,030.74	203.07	2,233.81
0009-00855-01-1	20-23-28-256-012	1,580.89	158.09	1,738.98
0011-00010-01-1	20-23-27-102-017	146.00	50.00	196.00
0011-00020-01-1	20-23-27-102-019	1,175.76	117.58	1,293.34
0011-00090-01-1	20-23-27-102-011	513.72	51.37	565.09
0011-00100-01-1	20-23-27-102-013	1,732.04	173.20	1,905.24
0011-00125-01-1	20-23-27-102-032	282.03	50.00	332.03
0011-00150-01-1	20-23-27-102-037	705.59	70.56	776.15
0011-00215-01-1	20-23-27-103-012	968.92	96.89	1,065.81
0011-00320-01-1	20-23-27-103-019	1,387.36	138.74	1,526.10
0011-00325-01-1	20-23-27-103-021	221.58	50.00	271.58
0011-00415-01-1	20-23-27-130-003	107.55	50.00	157.55
0012-00230-01-1	20-23-34-102-005	1,173.76	117.38	1,291.14
0012-00525-01-1	20-23-34-151-028	1,273.58	127.36	1,400.94
0012-00580-01-1	20-23-34-152-005	624.52	62.45	686.97
0012-00590-01-1	20-23-34-152-003	1,337.86	133.79	1,471.65
0012-00750-01-1	20-23-34-301-006	907.28	90.73	998.01
0012-00820-01-1	20-23-34-304-018	1,857.61	185.76	2,043.37
0012-00855-01-1	20-23-34-304-011	312.27	50.00	362.27
0012-00860-01-1	20-23-34-304-010	1,551.83	155.18	1,707.01
0012-00915-01-1	20-23-34-354-014	357.60	50.00	407.60
0012-00935-01-1	20-23-34-354-018	1,161.83	116.18	1,278.01
0012-00960-01-1	20-23-34-376-001	1,087.45	108.75	1,196.20
0012-01080-01-1	20-23-34-326-024	153.31	50.00	203.31
0012-01140-01-1	20-23-34-351-016	2,500.46	250.05	2,750.51
0012-01210-01-1	20-23-34-301-012	282.03	50.00	332.03
0012-01225-01-1	20-23-34-301-015	1,428.55	142.86	1,571.41
0012-01240-01-1	20-23-34-301-018	683.56	68.36	751.92
0012-01360-01-1	20-23-34-302-008	1,668.20	166.82	1,835.02
0012-01475-01-1	20-23-34-329-010	463.41	50.00	513.41
0012-01485-01-1	20-23-34-329-008	936.79	93.68	1,030.47
0012-01490-01-1	20-23-34-329-007	1,391.52	139.15	1,530.67
0012-01570-01-1	20-23-34-353-016	1,163.64	116.36	1,280.00
0012-01710-01-1	20-23-34-326-011	191.35	50.00	241.35
0012-01715-01-1	20-23-34-326-010	305.53	50.00	355.53
0012-01725-01-1	20-23-34-326-008	111.58	50.00	161.58
0012-01760-01-1	20-23-34-152-021	1,561.01	156.10	1,717.11
0012-01880-01-1	20-23-34-352-016	1,432.11	143.21	1,575.32
0012-02005-01-1	20-23-34-303-004	205.93	50.00	255.93
0012-02060-01-1	20-23-34-153-011	861.94	86.19	948.13
0012-02105-01-1	20-23-34-153-002	176.24	50.00	226.24
0012-02545-01-1	20-23-34-330-010	367.59	50.00	417.59
0012-02625-01-1	20-23-34-330-026	297.14	50.00	347.14
0015-00205-01-1	20-23-29-176-003	250.79	50.00	300.79
0015-00235-01-1	20-23-29-130-005	1,552.43	155.24	1,707.67
0015-00335-01-1	20-23-29-177-003	327.38	50.00	377.38
0015-00390-01-1	20-23-29-176-013	1,286.68	128.67	1,415.35

**City of Farmington**  
**Delinquent Water Export to 2023 Summer Taxes**

Account Number	Parcel Number	Delinquent Amount	Additional Penalty	Total Amount Due
0015-00410-01-1	20-23-29-176-009	513.49	51.35	564.84
0015-00420-01-1	20-23-29-176-007	1,474.48	147.45	1,621.93
0015-00550-01-1	20-23-29-177-021	292.00	50.00	342.00
0015-00615-01-1	20-23-29-154-010	327.38	50.00	377.38
0015-00695-01-1	20-23-29-152-010	803.86	80.39	884.25
0015-00750-01-1	20-23-29-177-027	191.35	50.00	241.35
0015-00810-01-1	20-23-29-178-011	463.41	50.00	513.41
0015-01515-01-1	20-23-29-201-004	1,657.03	165.70	1,822.73
0015-01615-01-1	20-23-29-252-022	518.72	51.87	570.59
0015-01730-01-1	20-23-29-203-022	327.38	50.00	377.38
0015-01775-01-1	20-23-29-254-005	619.39	61.94	681.33
0015-01815-01-1	20-23-29-202-006	266.92	50.00	316.92
0015-02010-01-1	20-23-29-203-001	1,278.62	127.86	1,406.48
0015-05050-01-1	20-23-29-226-006	100.66	50.00	150.66
0015-06375-01-1	20-23-29-226-053	1,119.48	111.95	1,231.43
0015-08755-01-1	20-23-29-276-083	130.89	50.00	180.89
0015-08770-01-1	20-23-29-276-080	774.83	77.48	852.31
0016-02545-01-1	20-23-28-152-010	800.75	80.08	880.83
0016-02725-01-1	20-23-28-153-006	1,626.82	162.68	1,789.50
0016-07340-01-1	20-23-28-254-013	832.81	83.28	916.09
0016-07565-01-1	20-23-28-202-010	1,132.79	113.28	1,246.07
0016-07635-01-1	20-23-21-453-010	1,417.01	141.70	1,558.71
0016-07835-01-1	20-23-28-228-008	996.19	99.62	1,095.81
0016-07890-01-1	20-23-28-226-028	968.34	96.83	1,065.17
0016-08130-01-1	20-23-28-228-012	170.72	50.00	220.72
0016-08160-01-1	20-23-28-203-011	554.08	55.41	609.49
0016-08265-01-1	20-23-28-251-012	100.66	50.00	150.66
0016-08360-01-1	20-23-28-205-022	106.34	50.00	156.34
0016-08420-01-1	20-23-28-203-027	191.35	50.00	241.35
0016-08425-01-1	20-23-28-203-037	282.03	50.00	332.03
0016-08440-01-1	20-23-28-129-014	1,456.16	145.62	1,601.78
0016-08570-01-1	20-23-28-128-022	312.27	50.00	362.27
0016-08630-01-1	20-23-28-178-009	667.25	66.73	733.98
0016-08670-01-1	20-23-28-129-017	926.82	92.68	1,019.50
0016-08685-01-1	20-23-28-129-001	832.30	83.23	915.53
0016-08825-01-1	20-23-28-126-021	1,821.52	182.15	2,003.67
0016-09020-01-1	20-23-28-126-033	1,943.62	194.36	2,137.98
0016-09025-01-1	20-23-28-179-002	161.13	50.00	211.13
0016-09365-01-1	20-23-28-179-019	727.70	72.77	800.47
		<b>166,179.16</b>	<b>19,098.94</b>	<b>185,278.10</b>

<b>Farmington City Council Staff Report</b>	<b>Council Meeting Date:</b> May 15, 2023	<b>Reference Number 7E</b>	
<b>Submitted by:</b> David Murphy, City Manager			
<b>Description</b> Consideration to Approve Public Hearing Notice for Proposed Fiscal Year 2023-24 Budget and Property Tax Rates			
<b>Requested Action</b> Move to hold public hearing on Monday, June 19 at 7:00 p.m. regarding the proposed Fiscal Year 2023-24 Budget and property tax rates.			
<p><b><u>Background</u></b></p> <p>In accordance with the City Charter, Public Act 43 of the Extra Session of 1963 and Public Act 2 of 1968 as amended, it is necessary to hold a public hearing on the proposed budget and millage rate prior to their adoption. In accordance with the City Charter, the City Council must adopt the budget not later than June 19. It is recommended that the public hearing be held on Monday, June 19 at 7:00 p.m. Following the public hearing, it is recommended that the City Council adopt the budget and millage rates.</p> <p>Attached is the proposed public hearing notice. The proposed overall millage rate for the City is 18.2342 mills with 14.8302 mills for operating purposes, 2.0000 mills for capital improvements and 1.4040 mills for road improvements. The proposed overall millage rate for the DDA is 1.7716 for operating purposes. The City Council has the discretion to lower the millage rate once the notice has been published, but cannot increase it without holding another public hearing. The City Council can still make changes before the budget is adopted.</p>			
<b>Agenda Review</b>			
<b>Department Head</b>	<b>Finance/Treasurer</b>	<b>City Attorney</b>	<b>City Manager</b>



CITY OF FARMINGTON

NOTICE OF PUBLIC HEARING  
TO REVIEW THE PROPOSED FISCAL YEAR 2023-24 BUDGET

The City Council of the City of Farmington will hold a public hearing on the proposed Fiscal Year 2023-24 Budget at 7:00 p.m. on June 19, 2023, in the Council Chamber in City Hall, 23600 Liberty Street, Farmington, Michigan 48335.

**THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPOSED BUDGET WILL BE A SUBJECT OF THIS HEARING.**

The 2023 proposed property tax levy includes 14.0000 mills (\$14.0000 per \$1,000 of Taxable Value) for city operations as authorized by charter, 0.8302 mills (\$0.8302 per \$1,000 of Taxable Value) for city operations as provided by the 2018 voted millage, 2.0000 mills (\$2.0000 per \$1,000 of Taxable Value) for capital improvements as provided by the 2018 voted millage and 1.4040 mills (\$1.4040 per \$1,000 of Taxable Value) for road improvements as provided by the 2014 voted millage; for a total millage rate of 18.2342 (\$18.2342 per \$1,000 of Taxable Value.)

The Farmington Downtown Development Authority proposes to levy 1.7716 mills (\$1.7716 per \$1,000 of Taxable Value) on property in the Downtown Development District as allowed by statute.

Public comments, oral or written, are welcome at the hearing on the proposed budget and proposed property tax rate.

The proposed budget, as summarized below, will be on file in the office of the City Manager for public inspection and is also posted in detail on the City's website at [www.farmgov.com](http://www.farmgov.com).

<b><u>Fund</u></b>	<b><u>Revenues</u></b>	<b><u>Expenditures</u></b>
General Fund	\$11,290,910	\$11,290,910
Major Street Fund	1,013,921	868,729
Local Street Fund	865,500	900,960
Municipal Street Fund	592,198	275,000
American Rescue Act Fund	45,000	0
Capital Improvement Fund	127,442	225,100
Capital Improvement Millage Fund	989,078	1,815,894
Water & Sewer Fund	5,572,178	5,709,846
Farmington Community Theater Fund	360,348	488,055
Nonvoted Debt Service Fund	88,000	88,000
Streetscape Debt Service Fund	74,423	74,423
Grove Special Assessment Debt Service Fund	28,288	28,288
OPEB 2013 LTGO Bonds	755,638	755,638
Employee Accrued Benefits Fund	24,000	10,000
Self Insurance Fund	240,703	223,203
DPW Equipment Revolving Fund	529,125	639,360

Publish: Oakland Press

**Farmington City Council  
Staff Report**

**Council Meeting  
Date: May 15, 2023**

**Item  
Number  
7F**

**Submitted by: Bob Houhanisin, Public Safety Director**

**Agenda Topic: First Reading of Ordinance to Amend Chapter 20, Offenses Against Public Safety, Section 20-228 Discharging in the City.**

**Proposed Motion:**

Move to approve First Reading of an ordinance to amend the City of Farmington City Code of Ordinances, Chapter 20 Offenses Against Public Safety, Section 20-228 Discharging in the City.

**Background:**

Section 20-228 currently prohibits the discharge of a firearm, air rifle, air pistol or bow and arrow in the city, except when lawfully acting in the defense of persons or property or the enforcement of law or at a duly established range, which has been approved by city council. The amendment will remove the defense of property as an exception to the prohibition on discharging a weapon in the city. This change is recommended because the defense of property alone is not a permissible use of deadly force, which should be limited to situations where a person is protecting themselves or another from imminent death or great bodily harm.

City administration is recommending approval of the Ordinance amendment.

**MATERIALS:**

**OCA-Offenses-Discharging in City**

**OCA-Offenses-Discharging in the City redlined**

STATE OF MICHIGAN

COUNTY OF OAKLAND

CITY OF FARMINGTON

ORDINANCE NO. C-\_\_\_\_-2023

**AN ORDINANCE TO AMEND THE CODE OF THE CITY OF FARMINGTON CHAPTER 20, "OFFENSES," ARTICLE VII-OFFENSES AGAINST PUBLIC SAFETY, DIVISION 2 WEAPONS, SECTION 20-228 TO REMOVE DEFENSE OF PROPERTY AS A PERMISSIBLE REASON TO DISCHARGE A WEAPON IN THE CITY.**

**THE CITY OF FARMINGTON ORDAINS:**

**Section 1 of Ordinance. Ordinance Amendment.**

The Farmington City Code, Chapter 20, "Offenses", Article VII Offenses Against Public Safety, Section 20-228 Discharging in city is hereby amended to read as follows:

Sec. 20-228. - Discharging in city.

It shall be unlawful for any person to discharge any firearm, air rifle, air pistol or bow and arrow in the city, except when lawfully acting in the defense of persons or the enforcement of law or at a duly established range, the operation of which has been approved by the council.

**Section 2 of Ordinance. Severability.**

If any section, clause or provision of this ordinance shall be declared by the courts to be invalid, the validity of the ordinance as a whole, or in part, shall not be affected other than the part invalidated.

**Section 3 of Ordinance. Repealer**

All other ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

**Section 4 of Ordinance. Effective Date.**

This amendatory ordinance shall be effective 10 days after adoption by the City Council and after publication as provided by the Charter of the City of Farmington.

Ayes:

Nays:

Abstentions:

Absent:

STATE OF MICHIGAN        )  
  )ss.  
COUNTY OF OAKLAND     )

I, the undersigned, the qualified and acting City Clerk of the City of Farmington, Oakland County, Michigan, do certify that the foregoing is a true and complete copy of the ordinance adopted by the City Council of the City of Farmington at a meeting held of the \_\_\_\_ day of \_\_\_\_\_, 2023, the original of which is on file in my office.

\_\_\_\_\_  
Mary Mullison, City Clerk  
City of Farmington

STATE OF MICHIGAN

COUNTY OF OAKLAND

CITY OF FARMINGTON

ORDINANCE NO. C-\_\_\_\_-2023

**AN ORDINANCE TO AMEND THE CODE OF THE CITY OF FARMINGTON CHAPTER 20, "OFFENSES," ARTICLE VII-OFFENSES AGAINST PUBLIC SAFETY, DIVISION 2 WEAPONS, SECTION 20-228 TO REMOVE DEFENSE OF PROPERTY AS A PERMISSIBLE REASON TO DISCHARGE A WEAPON IN THE CITY.**

**THE CITY OF FARMINGTON ORDAINS:**

**Section 1 of Ordinance. Ordinance Amendment.**

The Farmington City Code, Chapter 20, "Offenses", Article VII Offenses Against Public Safety, Section 20-228 Discharging in city is hereby amended to read as follows:

Sec. 20-228. - Discharging in city.

It shall be unlawful for any person to discharge any firearm, air rifle, air pistol or bow and arrow in the city, except when lawfully acting in the defense of persons or ~~property or~~ the enforcement of law or at a duly established range, the operation of which has been approved by the council.

<b>Farmington City Council Staff Report</b>	<b>Council Meeting Date: May 15, 2023</b>	<b>Item Number 7G</b>
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**Submitted by: Bob Houhanisin, Public Safety Director**

**Agenda Topic: First Reading of Ordinance to Amend Chapter 29, Nuisances, Article III-Littering and Distribution of Handbills, Section 19-65 Distributing on Handbills**

**Proposed Motion:**

Move to approve First Reading of an ordinance to amend the City of Farmington City Code of Ordinances, Chapter 29 Nuisances, Article III-Littering and Distribution of Handbills, Section 19-65 Distributing on Handbills, to add language to permit handbills containing political, charitable, religious, or other ideology.

**Background:**

Section 19-56 in Chapter 29, Nuisances in the Farmington Code of Ordinances currently prohibits depositing handbills on a sidewalk, street, or public place. It permits a person to pass out handouts to any person willing to accept it. The proposed amendment will clarify that the City permits the placing of a handbill securely on a door or door handle, if the handbill contains a political, charitable, religious, or other ideology message. This additional language recognizes First Amendment rights to express these types of messages.

City administration is recommending approval of the Ordinance amendment.

**MATERIALS:**  
**OCA-Nuisance Handbills**  
**Nuisance Handbills redlined changes**

STATE OF MICHIGAN

COUNTY OF OAKLAND

CITY OF FARMINGTON

ORDINANCE NO. C-\_\_\_\_-2023

AN ORDINANCE TO AMEND THE CODE OF THE CITY OF FARMINGTON CHAPTER 29, "NUISANCES," ARTICLE III-LITTERING AND DISTRIBUTION OF HANDBILLS, SECTION 19-65 DISTRIBUTING HANDBILLS, FOR THE PURPOSE OF UPDATING THE ORDINANCE TO INDICATE THAT HANDBILLS REGARDING POLITICAL, CHARITABLE, RELIGIOUS OR OTHER IDEOLOGY, MAY BE LEFT SECURLY ATTACHED TO A FRONT DOOR.

THE CITY OF FARMINGTON ORDAINS:

**Section 1 of Ordinance. Ordinance Amendment.**

The Farmington City Code, Chapter 29, "Nuisances", Article III-Littering and Distribution of Handbills, Section 19-67 Handbills, is hereby amended to read as follows:

Sec. 19-65. - Distributing *handbills*.

No person shall throw or deposit any *handbill* in or upon any sidewalk, street or other public place within the city; provided that it shall not be unlawful on any sidewalk, street or public place within the city for any person to hand out or distribute, without charge to the receiver thereof, any *handbill* to any person willing to accept it. However, *handbills* regarding political, charitable, religious or other ideology, may be left at a front door, if securely attached to the door or door handle.

**Section 2 of Ordinance. Severability.**

If any section, clause or provision of this ordinance shall be declared by the courts to be invalid, the validity of the ordinance as a whole, or in part, shall not be affected other than the part invalidated.

**Section 3 of Ordinance. Repealer**

All other ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

**Section 4 of Ordinance. Effective Date.**

This amendatory ordinance shall be effective 10 days after adoption by the City Council and after publication as provided by the Charter of the City of Farmington.

Ayes:  
Nays:  
Abstentions:  
Absent:

STATE OF MICHIGAN        )  
  )ss.  
COUNTY OF OAKLAND     )

I, the undersigned, the qualified and acting City Clerk of the City of Farmington, Oakland County, Michigan, do certify that the foregoing is a true and complete copy of the ordinance adopted by the City Council of the City of Farmington at a meeting held of the \_\_\_\_ day of \_\_\_\_\_, 2023, the original of which is on file in my office.

\_\_\_\_\_  
Mary Mullison, City Clerk  
City of Farmington



STATE OF MICHIGAN

COUNTY OF OAKLAND

CITY OF FARMINGTON

ORDINANCE NO. C-\_\_\_\_-2023

AN ORDINANCE TO AMEND THE CODE OF THE CITY OF FARMINGTON CHAPTER 29, "NUISANCES," ARTICLE III-LITTERING AND DISTRIBUTION OF HANDBILLS, SECTION 19-65 DISTRIBUTING HANDBILLS, FOR THE PURPOSE OF UPDATING THE ORDINANCE TO INDICATE THAT HANDBILLS REGARDING POLITICAL, CHARITABLE, RELIGIOUS OR OTHER IDEOLOGY, MAY BE LEFT SECURLY ATTACHED TO A FRONT DOOR.

THE CITY OF FARMINGTON ORDAINS:

**Section 1 of Ordinance. Ordinance Amendment.**

The Farmington City Code, Chapter 29, "Nuisances", Article III-Littering and Distribution of Handbills, Section 19-67 Handbills, is hereby amended to read as follows:

Sec. 19-65. - Distributing *handbills*.

No person shall throw or deposit any *handbill* in or upon any sidewalk, street or other public place within the city; provided that it shall not be unlawful on any sidewalk, street or public place within the city for any person to hand out or distribute, without charge to the receiver thereof, any *handbill* to any person willing to accept it. However, handbills regarding political, charitable, religious or other ideology, may be left at a front door, if securely attached to the door or door handle

<b>Farmington City Council Staff Report</b>	<b>Council Meeting Date: May 15, 2023</b>	<b>Item Number 7H</b>
<b>Submitted by: Mary Mullison, City Clerk</b>		
<b>Agenda Topic: First Reading of Ordinance to Amend Chapter 22 Solicitors</b>		
<b>Proposed Motion:</b> Move to approve First Reading of an ordinance to amend the City of Farmington City Code of Ordinances, Chapter 22 Solicitors to clarify the requirements for solicitors, peddlers and canvassers in a manner that does not interfere with or burden the exercise of constitutional rights.		
<b>Background:</b>  Chapter 22 currently uses the term soliciting for activities that are more appropriately classified as activities of a peddler, a person peddling materials for sale. These types of activities will continue to require a license from the city. A solicitor is defined in the proposed amendment as a person who is making requests for charitable, religious, or political organizations, while a canvasser will be defined as someone seeking to educate or request support for political candidates and initiatives or for charitable or religious organizations. The activities of a solicitor and a canvasser have constitutional rights which the ordinance amendment will address. This amendment is recommended to update Chapter 22 to provide procedural requirements for peddlers, solicitors and canvassers in a manner that does not unlawfully interfere with First Amendment or other constitutional rights.  City administration is recommending approval of the Ordinance amendment.		
<b>MATERIALS:</b> <b>OCA-Peddlers Solicitors Canvassers 051023</b> <b>Farmington Peddlers Ordinance redlined changes 051023</b>		

STATE OF MICHIGAN

COUNTY OF OAKLAND

CITY OF FARMINGTON

ORDINANCE NO. C-\_\_\_\_-2023

**AN ORDINANCE TO AMEND THE CODE OF THE CITY OF FARMINGTON CHAPTER 22, “SOLICITORS,” FOR THE PURPOSE OF UPDATING THE ORDINANCE TO INCLUDE *PEDDLERS* AND *CANVASSERS***

**THE CITY OF FARMINGTON ORDAINS:**

**Section 1 of Ordinance. Ordinance Amendment.**

The Farmington City Code, Chapter 22, “*Solicitors*,” is hereby amended and restated in its entirety to read as follows:

FARMINGTON Chapter 22 – *SOLICITORS, PEDDLERS AND CANVASSERS* [1]

Sec. 22-1. - Purpose.

The city council has determined that it is in the best interest of the city to enact an ordinance, as set out in this chapter, regulating organizations and persons *peddling*, *soliciting* and *canvassing* in the city and the enactment of this chapter being necessary to promote and protect the public safety of those persons *peddling*, *soliciting* and *canvassing* as well as those persons in the city being approached by *peddlers*, *solicitors* and *canvassers* in a manner that does not unlawfully interfere with or burden the exercise of First Amendment or other constitutional rights. To those ends, this chapter defines and provides procedural requirements for *peddlers*, *solicitors* and *canvassers*, with licensing regulations intended to (i) deter persons with criminal or fraudulent intent from posing as legitimate *peddlers*; (ii) provide a minimal amount of basic information necessary to the city and its public safety department to allow efficient and effective performance of governmental, law enforcement and crime prevention functions; and (iii) provide city residents with a right to know if persons coming upon their property are in compliance with those regulations.

Sec. 22-2. - Definitions.

The following words and terms shall have the following definitions for the purposes of this chapter:

- (a) *Canvass* or *canvassing*: To enter upon private property, without a prior invitation or appointment, to inform, educate, advocate, petition, secure petition signatures, request or enlist support or opposition, or to convey any other message regarding religion, philosophy, ideology, politics, including parties, candidates, initiatives

and issues, charitable organizations or other cause or issue, including the distribution or handbills, flyers or other materials.

- (b) *Person*: An individual, organization, group, association, partnership, corporation, trust, business entity or any combination of the above.
- (c) *Peddling material*: Printed or similar materials including, but not limited to, labels, posters, brochures, flyers, pamphlets, magazines, booklets, books and other like items used in the course of and for the purpose of *peddling*.
- (d) *Peddler*:
  1. A person who travels either by foot, automobile, motor truck or other means of conveyance from place to place, from house to house or within a public right-of-way. It does not include a person who conducts such activities at a social gathering within a home at the invitation of the owner or occupant of the home.
  2. A person who hires, leases, uses or occupies any building, structure, hotel, room, shop or any other place for the sole purpose of exhibiting samples or *peddling* material and taking orders for future delivery, except for retail stores registered under chapter 8 of the Code.
  3. The word *peddler* shall include, but not be limited to the word *hawker*.
- (e) *Solicit or soliciting*: A request by or on behalf of a charitable, religious, or political organization to any person in the city for the payment, delivery, donation, pledge or commitment of money, credit, financial assistance, membership, property, goods, services or other thing of value, on the representation that what is requested will be used for charitable purposes of the religious or political organization.

#### Sec. 22-3. - Prohibited activities.

The following acts or activities shall be prohibited:

- (a) Fixed stands prohibited. No *peddler* shall establish a fixed stand and/or store for *solicitation* upon any street, road, highway, lane, sidewalk, driveway, alley or publicly owned property.
- (b) Street and curb *solicitation* prohibited. No *peddler* shall on more than three (3) days per calendar year peddle and/or operate or maintain any place of sales on any street, road, highway and/or lane and/or be permitted to use the sidewalks, curbs, road's edge, alleys and/or driveways for *peddling* in any manner that requires the person wishing to respond to the *peddler*, when engaged in the transaction, to be located within the limits of the streets, roads, highways and/or lanes of the city. All *peddlers soliciting* on any street, road, highway and/or lane shall wear a safety vest approved by the city and shall also obtain a peddler license as required by this chapter.

- (c) Obstruction prohibited. No *peddler* shall obstruct any street, road, highway, lane, alley, sidewalk or driveway. No *peddler* shall engage in *peddling* on any street, alley or public place after they have been requested to desist by any public safety officer of the city because of congested or dangerous traffic conditions. No *peddler* may *peddle* within an area that has been closed by the City for a special event unless a special permit is issued in accordance with standards established by city council.
- (d) Prohibition of entry upon private property expressly requesting no *peddling* or *solicitation*. No *peddler* shall enter upon and/or call upon a place of residence or business within the city after having been expressly notified by the occupant of the place of residence or business or by a sign posted on the door facing the street of the residence or business that no *peddling* or *solicitation* is desired.
- (e) Prohibition of harassment or creation of nuisance. No *peddler* shall threaten or harass any resident of the city in the course of their *peddling* or in any way engage in any conduct which is or would tend to create a nuisance, such as but not limited to shouting, crying out, blowing horns, ringing bells or use of any other device to attract the attention of the public.
- (f) No door-to-door *peddling* or *soliciting* shall take place within the City during the hours of 8:00 p.m. and 10:00 a.m. local time.

Sec. 22-4. - License required.

No person shall be a *peddler* in the city without first obtaining a license therefor. An application for a license shall be made to the city clerk. In the event that the application is made by an organization, group, association, partnership, corporation, trust, business entity or any combination of the above, an application must be made for each agent or employee who shall be engaging in the act of *peddling*. Upon certification by the city's public safety department to the city clerk that the information required in [section 22-6](#) has been verified, after investigation and after receipt of payment for applicable fees, the license shall be issued by the city clerk. The license shall be in the licensee's possession and be displayed in a prominent manner so the license is visible to the public while conducting activities permitted by this chapter. Failure to display the license conspicuously and constantly while engaged in the registered activity shall be sufficient cause for suspension or revocation of such license. The term of a license shall not exceed one (1) year from the date of issuance.

Sec. 22-5. - Exempt persons.

The following persons shall be exempt from the licensing requirements of this chapter, but shall be subject to the other provisions herein:

- (a) Persons engaged in the occupation of distribution of newspapers.
- (b) Persons engaged in *soliciting* for an educational, charitable, religious, political, or youth organization.
- (c) Veterans exempt from local license requirements under state law.

- (d) An individual or organization entering upon private property to inform, educate, advocate, petition, secure petition signatures, request or enlist support or opposition, or to convey any other message regarding religion, philosophy, ideology, politics, including parties, candidates, initiatives and issues, charitable organization, or other cause or issue, by verbal, written or other forms of communication, including the distribution of written materials, without requesting money or other types of financial assistance.
- (e) A *peddler* traveling on an established route at the request of their customers or sales persons making a sales call to an established business.
- (f) City public safety personnel *peddling* or *soliciting* on behalf of a valid charitable police or fire association project.
- (g) City merchants and representatives engaging in year-round business with a permanent location in the city.
- (h) *Solicitations* made to a congregation or group in attendance at one location made by the person or organization inviting the individuals comprising the congregation or group.

Sec. 22-6. - License application.

A license application for a *peddler* filed hereunder shall furnish the following information:

- (a) Name and description of the applicant.
- (b) Permanent home address and full local address of the applicant.
- (c) A brief description of the nature of the *peddling* contemplated.
- (d) If the applicant is an employee of a person engaged in *peddling*, the name and address of the employer, together with the credentials establishing the exact employer/employee relationship.
- (e) The length of time the applicant intends to *peddle*.
- (f) The place where the wares, merchandise, services, items of personal property or real property are located, manufactured or produced, where such items are located at the time said application is filed and the proposed method of delivery.
- (g) Two photographs of the applicant, one photograph being a photograph taken within one hundred twenty (120) days prior to the date of filing of the application and the other photograph being from the applicant's driver's license, a copy of said driver's license to be attached to the applicant's application. The photograph which is not from the applicant's driver's license shall be at least 2" × 2" and shall show the head and shoulders of the applicant in a clear and distinguishing manner. In the event

that the applicant does not have a driver's license, then the applicant shall submit a second separate photograph with his application, said photograph being at least 2" × 2" and showing the head and shoulders of the applicant in a clear and distinguishing manner.

- (h) A statement as to whether or not the applicant has been convicted of any felony, misdemeanor or violation of any municipal ordinance, the nature of the offense and the punishment or penalty assessed therefor.
- (i) A criminal background report of the applicant's criminal history. Such reports shall be obtained by the applicant through the Internet Criminal History Access Tool (ICHAT) for applicants residing in Michigan and/or through another state-sponsored or authorized criminal history access source for applicants who reside in other states or have resided in other states within five years prior to the date of the application. The ICHAT report must exactly match the name on the applicant's driver's license or state identification card. The applicant is responsible for all charges incurred in requesting and receiving the criminal history report and the report must be dated within thirty days of the date of the application.
- (j) The applicant's State of Michigan sales tax license number.
- (k) If the applicant will be engaging in *peddling* from or out of a motor vehicle in the streets and roads of the city, the applicant must provide information to verify that the applicant has a valid driver's license, has not been convicted of a misdemeanor or felony moving violation with the last three years, or has not been found responsible for three or more motor vehicle moving violations within the last three years. The vehicle must be brought to the city and inspected by a representative of the public safety department and must be found to meet the safety standards adopted by the city or the State of Michigan.
- (l) If the applicant will be engaging in the sale of food or beverages, a health license issued by the Oakland County Health Department.

#### Sec. 22-7. - Administrative fee and Term.

An administrative processing fee for a *peddler's* license shall be established by resolution of the city council and said administrative processing fee shall be paid when the application is filed with the city.

All licenses issued under this chapter shall expire within one year following the date of issuance.

#### Sec. 22-8. - License suspension.

A license may be suspended by the city clerk for a period not to exceed ninety (90) days upon his or her own investigation or upon certification by the city's public safety department that:  
i. a licensee has provided false information on an application; or, ii. a licensee has engaged in conduct in violation of this chapter or of the criminal laws of the city, state, or United States. A

licensee shall be given written notice of the cause and term of the suspension and of the right to have such suspension reversed, modified or affirmed following a hearing to be conducted by the city manager or his designee (who shall not be a member of the city clerk's office) within three (3) business days of receipt of a written request by the licensee. At the hearing, the licensee shall have the right to hear the evidence relied upon by the clerk and the right to present evidence and witnesses on his or her behalf. After the hearing, the city manager or his designee shall issue a decision in writing and forward the same to the clerk and the licensee.

Sec. 22-9. - License revocation.

A license may be revoked by the city council upon the request of the city clerk after a hearing at which it is shown that:

- (a) A licensee has provided false information on an application; or
- (b) A licensee has violated the terms of a suspension; or
- (c) A licensee has engaged in conduct in violation of this chapter or of the criminal laws of the city, state or United States.

Reasonable written notice of the hearing not less than ten (10) days prior to the hearing date shall be given the licensee. The written notice shall be mailed by regular mail to the license holder and shall set forth the alleged violation of this chapter and also the date, time and place of the hearing before the city council. At the hearing, the license holder shall have the right to present evidence and witnesses on his behalf. After the hearing, the city council shall make its decision as to whether to suspend or revoke the license and shall put its decision and the reasons therefor in writing and forward the same to the license holder.

Sec. 22-10. - Penalty.

- (a) Any person or persons violating any of the provision of this chapter shall be guilty of a misdemeanor and upon conviction thereof, shall be punished by a fine of not more than five hundred dollars (\$500.00) plus costs of prosecution or by imprisonment for not more than ninety (90) days, or by both fine and costs and imprisonment in the discretion of the court.

Sec. 22-11- Indemnification

An Application for a license under this chapter shall be deemed as agreement by the applicant to observe all pertinent laws and regulations of the city and defend, indemnify, and save harmless the city from all damages or actions at law that may arise or may be brought on account of injury to persons or property resulting from the licensee's activities under this chapter.

Sec 22-12 No *Peddler's* Card.

The city clerk shall maintain a supply of "No *Peddlers*" cards, which will be available free of charge for residents who wish to display one at their door.



Sec 22-13 Posted Property.

A *peddler* shall not engage in *peddling* in any neighborhood or building that has a privately posted “no *peddling*”, “no *soliciting*”, “no trespassing” sign or similar notice posted at the entrance of the neighborhood or building. Any outdoor sign must comply with all applicable requirements of the City code.

Sec 22-14 Voluntary notification from *solicitors* and *canvassers*

In the interests of the general public, and to protect against the potential for crime or fraud, the city requests that *solicitors* and *canvassers* voluntarily notify the city clerk’s office that *soliciting* or *canvassing* will be taking place in the city. It is further requested that the following information be voluntarily provided:

- (a) The names of the individuals who will be *soliciting* or *canvassing* in the city and the identity of the organization associated with the efforts.
- (b) A description of the type of *soliciting* or *canvassing* undertaken and the method used for conducting the *soliciting* or *canvassing*.
- (c) The dates and times and locations where the *soliciting* or *canvassing* will occur, and the hours and days thereof.

The failure of a *solicitor* or *canvasser* to provide the voluntary notification shall not be deemed a violation of this chapter.

**Section 3 of Ordinance. Severability.**

If any section, clause or provision of this ordinance shall be declared by the courts to be invalid, the validity of the ordinance as a whole, or in part, shall not be affected other than the part invalidated.

**Section 4 of Ordinance. Repealer**

All other ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

**Section 5 of Ordinance. Effective Date.**

This amendatory ordinance shall be effective 10 days after adoption by the City Council and after publication as provided by the Charter of the City of Farmington.

Ayes:  
Nays:  
Abstentions:  
Absent:

STATE OF MICHIGAN     )  
  )ss.  
COUNTY OF OAKLAND    )

I, the undersigned, the qualified and acting City Clerk of the City of Farmington, Oakland County, Michigan, do certify that the foregoing is a true and complete copy of the ordinance adopted by the City Council of the City of Farmington at a meeting held of the \_\_\_\_ day of \_\_\_\_\_, 2023, the original of which is on file in my office.

\_\_\_\_\_  
Mary Mullison, City Clerk  
City of Farmington

FARMINGTON Chapter 22 – SOLICITORS, PEDDLERS AND CANVASSERS [1]

Sec. 22-1. - Purpose.

\_\_\_\_\_ The city council has determined that it is in the best interest of the city to enact an ordinance, as set out in this chapter, regulating organizations and persons peddling, soliciting and canvassing in the city and the enactment of this chapter being necessary to promote and protect the public safety of those persons peddling, soliciting and canvassing as well as those persons in the city being approached by peddlers, ~~solicited~~ solicitors and canvassers in a manner that does not unlawfully interfere with or burden the exercise of First Amendment or other constitutional rights. To those ends, this chapter defines and provides procedural requirements for peddlers, ~~peddlers~~solicitors and canvassers, with licensing regulations intended to (i) deter persons with criminal or fraudulent intent from posing as legitimate peddlers; (ii) provide a minimal amount of basic information necessary to the city and its public safety department to allow efficient and effective performance of governmental, law enforcement and crime prevention functions; and (iii) provide city residents with a right to know if persons coming upon their property are in compliance with those regulations.

Sec. 22-2. - Definitions.

\_\_\_\_\_ The following words and terms shall have the following definitions for the purposes of this chapter:

(a) \_\_\_\_\_ Canvass or canvassing: To enter upon private property, without a prior invitation or appointment, to inform, educate, advocate, petition, secure petition signatures, request or enlist support or opposition, or to convey any other message regarding religion, philosophy, ideology, politics, including parties, candidates, initiatives and issues, charitable organizations or other cause or issue, including the distribution or handbills, flyers or other materials.

(~~ab~~) \_\_\_\_\_ Person: An individual, organization, group, association, partnership, corporation, trust, business entity or any combination of the above.

(~~bc~~) \_\_\_\_\_ ~~Soliciting Peddling~~ material: Printed or similar materials including, but not limited to, labels, posters, brochures, flyers, pamphlets, magazines, booklets, books and other like items used in the course of and for the purpose of ~~soliciting peddling~~.

(~~ed~~) \_\_\_\_\_ ~~Solicitor: Peddler~~

1. A person who ~~solicits~~ travels either by foot, automobile, motor truck or other means of conveyance from place to place, from house to house or within a public right-of-way. It does not include a person who conducts such activities at a social gathering within a home at the invitation of the owner or occupant of the home.
  2. A person who hires, leases, uses or occupies any building, structure, hotel, room, shop or any other place for the sole purpose of exhibiting samples or ~~solicit~~peddling material and taking orders for future delivery, except for retail stores registered under chapter 8 of the Code.
  3. The word ~~solicitor~~peddler shall include, but not be limited to the words ~~peddler~~ and ~~hawker~~.
- (de) ~~Solicits or soliciting: The act of offering or attempting to offer wares, merchandise, services, items of personal property, real property, either for immediate or future delivery; or the act of seeking or attempting to seek contributions either in money or services, for charitable or commercial purposes. A request by or on behalf of a charitable, religious, or political organization to any person in the city for the payment, delivery, donation, pledge or commitment of money, credit, financial assistance, membership, property, goods, services or other thing of value, on the representation that what is requested will be used for charitable purposes of the religious or political organization.~~

Sec. 22-3. - Prohibited activities.

The following acts or activities shall be prohibited:

- (a) Fixed stands prohibited. No ~~solicitor~~peddler shall establish a fixed stand and/or store for solicitation upon any street, road, highway, lane, sidewalk, driveway, alley or publicly owned property.
- (b) Street and curb solicitation prohibited. No ~~solicitor~~peddler shall on more than three (3) days per calendar year ~~solicit~~ peddle and/or operate or maintain any place of ~~solicitation~~ sales on any street, road, highway and/or lane and/or be permitted to use the sidewalks, curbs, road's edge, alleys and/or driveways for ~~solicit~~peddling in any manner that requires the person wishing to respond to the ~~solicitor~~ peddler, when engaged in the transaction, to be located within the limits of the streets, roads, highways and/or lanes of the city. All ~~solicit~~peddlers soliciting on any street, road, highway and/or lane ~~on the three (3) permitted days per calendar year~~ shall wear a safety vest approved by the city and shall also obtain a ~~solicitation~~ peddler license as required by this chapter.
- (c) Obstruction prohibited. No ~~solicitor~~peddler shall obstruct any street, road, highway, lane, alley, sidewalk or driveway. No ~~solicitor~~peddler shall engage in ~~solicit~~peddling on any street, alley or public place after they have been requested

to desist by any public safety officer of the city because of congested or dangerous traffic conditions. No ~~solicitor~~peddler may ~~solicit~~peddle within an area that has been closed by the City for a special event unless a special permit is issued in accordance with standards established by city council.

- (d) Prohibition of entry upon private property expressly requesting no peddling or solicitation. No ~~solicitor~~peddler shall enter upon and/or call upon a place of residence or business within the city after having been expressly notified by the occupant of the place of residence or business or by a sign posted on the door facing the street of the residence or business that no peddling or solicitation is desired.
- (e) Prohibition of harassment or creation of nuisance. No ~~solicitor~~peddler shall threaten or harass any resident of the city in the course of their ~~solicitation~~ peddling or in any way engage in any conduct which is or would tend to create a nuisance, such as but not limited to shouting, crying out, blowing horns, ringing bells or use of any other device to attract the attention of the public.
- (f) No door-to-door peddling or soliciting shall take place within the City during the hours of 8:00 p.m. and 10:00 a.m. local time.

#### Sec. 22-4. - License required.

No person shall be a ~~solicitor~~peddler and/or ~~solicit~~ in the city without first obtaining a license therefor. An application for a license shall be made to the city clerk. In the event that the application is made by an organization, group, association, partnership, corporation, trust, business entity or any combination of the above, an application must be made for each agent or employee who shall be engaging in the act of ~~solicit~~peddling. Upon certification by the ~~the~~ city's public safety department to the city clerk that the information required in section 22-6 has been verified, after investigation and after receipt of payment for applicable fees, the license shall be issued by the city clerk. The license shall be in the licenseeslicensee's possession and be displayed ~~upon request~~ in a prominent manner so the license is visible to the public while conducting activities permitted by this chapter. Failure to display the license conspicuously and constantly while engaged in the registered activity shall be sufficient cause for suspension or revocation of such license. The term of a license shall not exceed one (1) year from the date of issuance.

#### Sec. 22-5. - Exempt persons.

The following persons shall be exempt from the licensing requirements of this chapter, but shall be subject to the other provisions herein:

- (a) Persons engaged in the occupation of distribution of newspapers.
- (b) Persons engaged in soliciting ~~within six (6) miles from their residence~~ for an educational, charitable, religious, political, or youth organization, ~~or within six (6) miles from the location of such an educational, charitable, religious or youth organization.~~

- (c) Veterans exempt from local license requirements under state law.
- (d) An individual or organization entering upon private property to inform, educate, advocate, petition, secure petition signatures, request or enlist support or opposition, or to convey any other message regarding religion, philosophy, ideology, politics, including parties, candidates, initiatives and issues, charitable organization, or other cause or issue, by verbal, written or other forms of communication, including the distribution of written materials, without requesting money or other types of financial assistance.
- (e) A peddler traveling on an established route at the request of their customers or sales persons making a sales call to an established business.
- (f) City public safety personnel peddling or soliciting on behalf of a valid charitable police or fire association project.
- (g) City merchants and representatives engaging in year-round business with a permanent location in the city.
- (h) Solicitations made to a congregation or group in attendance at one location made by the person or organization inviting the individuals comprising the congregation or group.

Sec. 22-6. - License application.

A license application for a peddler filed hereunder shall furnish the following information:

- (a) Name and description of the applicant.
- (b) Permanent home address and full local address of the applicant.
- (c) A brief description of the nature of the ~~solicitation~~ peddling contemplated.
- (d) If the applicant is an employee of a person engaged in ~~soliciting~~ peddling, the name and address of the employer, together with the credentials establishing the exact employer/employee relationship.
- (e) The length of time the applicant intends to ~~solicit~~ peddle.
- (f) The place where the wares, merchandise, services, items of personal property or real property are located, manufactured or produced, where such items are located at the time said application is filed and the proposed method of delivery.

- (g) Two photographs of the applicant, one photograph being a photograph taken within one hundred twenty (120) days prior to the date of filing of the application and the other photograph being from the applicant's driver's license, a copy of said driver's license to be attached to the applicant's application. The photograph which is not from the applicant's driver's license shall be at least 2" × 2" and shall show the head and shoulders of the applicant in a clear and distinguishing manner. In the event that the applicant does not have a driver's license, then the applicant shall submit a second separate photograph with his application, said photograph being at least 2" × 2" and showing the head and shoulders of the applicant in a clear and distinguishing manner.
- (h) A statement as to whether or not the applicant has been convicted of any felony, misdemeanor or violation of any municipal ordinance, the nature of the offense and the punishment or penalty assessed therefor.
- (i) A criminal background report of the applicant's criminal history. Such reports shall be obtained by the applicant through the Internet Criminal History Access Tool (ICHAT) for applicants residing in Michigan and/or through another state-sponsored or authorized criminal history access source for applicants who reside in other states or have resided in other states within five years prior to the date of the application. The ICHAT report must exactly match the name on the applicant's driver's license or state identification card. The applicant is responsible for all charges incurred in requesting and receiving the criminal history report and the report must be dated within thirty days of the date of the application.
- (j) The applicant's State of Michigan sales tax license number.
- (k) If the applicant will be engaging in peddling from or out of a motor vehicle in the streets and roads of the city, the applicant must provide information to verify that the applicant has a valid driver's license, has not been convicted of a misdemeanor or felony moving violation with the last three years, or has not been found responsible for three or more motor vehicle moving violations within the last three years. The vehicle must be brought to the city and inspected by a representative of the public safety department and must be found to meet the safety standards adopted by the city or the State of Michigan.
- (l) If the applicant will be engaging in the sale of food or beverages, a health license issued by the Oakland County Health Department.

Sec. 22-7. - Administrative fee and Term.

An administrative processing fee for a ~~solicitor~~*peddler*'s license shall be established by resolution of the city council and said administrative processing fee shall be paid when the application is filed with the city.

All licenses issued under this chapter shall expire on ~~December 31~~ of each within one year following the date of issuance.

Sec. 22-8. - License suspension.

A license may be suspended by the city clerk for a period not to exceed ninety (90) days upon his or her own investigation or upon certification by the city's public safety department that:

- i. a licensee has provided false information on an application; or
- ii. a licensee has engaged in conduct in violation of this chapter or of the criminal laws of the city, state, or United States.

A licensee shall be given written notice of the cause and term of the suspension and of the right to have such suspension reversed, modified or affirmed following a hearing to be conducted by the city manager or his designee (who shall not be a member of the city clerk's office) within three (3) business days of receipt of a written request by the licensee. At the hearing, the licensee shall have the right to hear the evidence relied upon by the clerk and the right to present evidence and witnesses on his or her behalf. After the hearing, the city manager or his designee shall issue a decision in writing and forward the same to the clerk and the licensee.

Sec. 22-9. - License revocation.

A license may be revoked by the city council upon the request of the city clerk after a hearing at which it is shown that:

- (a) A licensee has provided false information on an application; or
- (b) A licensee has violated the terms of a suspension; or
- (c) A licensee has engaged in conduct in violation of this chapter or of the criminal laws of the city, state or United States.

Reasonable written notice of the hearing not less than ten (10) days prior to the hearing date shall be given the licensee. The written notice shall be mailed by regular mail to the license holder and shall set forth the alleged violation of this chapter and also the date, time and place of the hearing before the city council. At the hearing, the license holder shall have the right to present evidence and witnesses on his behalf. After the hearing, the city council shall make its decision as to whether to suspend or revoke the license and shall put its decision and the reasons therefore in writing and forward the same to the license holder.

Sec. 22-10. - Penalty.

- (a) Any person or persons violating any of the provision of this chapter shall be guilty of a misdemeanor and upon conviction thereof, shall be punished by a fine of not more than five hundred dollars (\$500.00) plus costs of prosecution or by imprisonment for not more than ninety (90) days, or by both fine and costs and imprisonment in the discretion of the court.

Sec. 22-11-- Indemnification



Application for a license under this chapter shall be deemed as agreement by the applicant to observe all pertinent laws and regulations of the city and defend, indemnify, and save harmless the city from all damages or actions at law that may arise or may be brought on account of injury to persons or property resulting from the licensee's activities under this chapter.

Sec 22-12 No Peddler's Card.

The city clerk shall maintain a supply of "No Peddlers" cards, which will be available free of charge for residents who wish to display one at their door.

Section 22-13 Posted Property

A peddler ~~or~~ shall not engage in peddling in any neighborhood or building that has a privately posted "no peddling", "no soliciting", "no trespassing" sign or similar notice posted at the entrance of the neighborhood or building. Any outdoor sign must comply with all applicable requirements of the City code.

Section 22-14 Voluntary notification from solicitors and canvassers

In the interests of the general public, and to protect against the potential for crime or fraud, the city requests that solicitors and canvassers voluntarily notify the city clerk's office that soliciting or canvassing will be taking place in the city. It is further requested that the following information be voluntarily provided:

- (1) The names of the individuals who will be soliciting or canvassing in the city and the identity of the organization associated with the efforts.
- (2) A description of the type of soliciting or canvassing undertaken and the method used for conducting the soliciting or canvassing.
- (3) The dates and times and locations where the soliciting or canvassing will occur, and the hours and days thereof.

The failure of a solicitor or canvasser to provide the voluntary notification shall not be deemed a violation of this chapter.

<b>Farmington City Council Agenda Item</b>	<b>Council Meeting Date:</b> May 15, 2023	<b>Item Number</b> 71
<b>Submitted by</b> Charles Eudy, Superintendent		
<b>Agenda Topic</b> Emergency Sewer Repair		
<b>Proposed Motion</b> Move to approve payment of \$13,860 to D'Angelo Brothers Incorporated, for the emergency sanitary sewer main repair.		
<b>Background</b> <p>Public Works was notified from two residents on Earl Court of a minor sewer back up. Water &amp; Sewer Department discovered a large amount of sand in the sewer main that services multiple homes and the nursing home. Crews cleaned the sanitary main and removed the sand using the sewer rodder and vacuum truck. The crews returned the following day to continue cleaning the sanitary sewer and discovered a large amount of clay soil and broken pipe in the sanitary sewer. Crews removed the clay soil, and broken pipe. Crews attempted to CCTV the sewer main but due to the condition of the pipe and the flow, were not able to CCTV the sewer main. Crews attempted to install a temporary stint to maintain flow until the repair could be made, but the failure of the pipe was too severe. The severity of the failure eliminated the possibility of CIPP lining the segment of pipe. DPW staff maintained flow overnight with the vacuum truck as D'Angelo Brothers mobilized.</p> <p>This segment of sewer is included on the 6 month cleaning cycle due to the volume of flow and solids from the nursing home. The 6 month cleaning in this area includes sanitary sewers on Earl Court, Grand River, Pickett Street and Oakland Street.</p> <p>Due to the depth of the sanitary sewer (over 13 feet deep) and potential of wet soil conditions, the Public Works Department informed the City Manager of the situation and the decision was made to contact D'Angelo Brothers Incorporated located in Farmington Hills to repair the sanitary sewer main. D'Angelo Brothers is pre-approved by the Oakland County Water Resource Commissioners office to conduct emergency and routine watermain and sanitary sewer repairs.</p> <p>D'Angelo Brothers began mobilization on 4/27/2023 within 30 minutes of receiving the call. Equipment and materials were delivered 4/28/2023. The repair was completed the same day and documented by the DPW. Repairs included excavation to replace a segment of 8" diameter clay pipe that was crushed and blocking the flow. Public Works will begin restoration next week.</p>		
<b>Materials Attached</b> D'Angelo Brothers Inc. Invoice #8911-Farm		



**Invoice # 8911-Farm**

5/5/23

30836 W 8 Mile

Farmington Hills, MI 48336

TO: City Of Farmington

ATTN: Chuck E.

**City of Farmington**  
34255 Grand River: Emergency Sewer

DESCRIPTION OF WORK COMPLETED	Qty.		Hrs.	Rate	Total Per Line
Emergency Mobilize, Excavate Sanitary Sewer.					
Mobilize Excavator, & Skid	2	EA	-	\$ 425.00	\$ 850.00
Traffic Control	1	EA	-	\$ 750.00	\$ 750.00
Service Trucks. F250 & Peterbilt	3	HR	6	\$ 35.00	\$ 630.00
Excavator & Operator	2	HR	6	\$ 155.00	\$ 1,860.00
Skid Steer & Operator Regular Time	1	HR	6	\$ 80.00	\$ 480.00
Labor, Foreman & Truck Driver Regular Time	8	HR	6	\$ 48.00	\$ 2,304.00
Dump Truck Regular Time	3	HR	6	\$ 90.00	\$ 1,620.00
Concrete Breaker	1	HR	2	\$ 70.00	\$ 140.00
Compaction	1	HR	2	\$ 84.00	\$ 168.00
Trench Box	1	Day	1	\$ 500.00	\$ 500.00
Plates, Sheeting, Z Sheets	1	Day	1	\$ 500.00	\$ 500.00
Generator	1	Day	1	\$ 100.00	\$ 100.00
Pump	1	Day	1	\$ 60.00	\$ 60.00
Power Saw	1	EA	-	\$ 100.00	\$ 100.00
					\$ 10,062.00
<b>Materials</b>					
6A Stone	18	Ton	-	\$ 32.00	\$ 576.00
Haul Off	68	Yd	-	\$ 14.00	\$ 952.00
Class II Sand	50	Ton	-	\$ 18.00	\$ 900.00
21 AA CC	20	Ton	-	\$ 26.00	\$ 520.00
Sanitary Sewer Materials Allowance	1	LS	1	\$ 850.00	\$ 850.00
					\$ 3,798.00
<b>TOTAL</b>					<b>\$ 13,860.00</b>

Vince D'Angelo (248) 515-1942

<b>Farmington City Council Staff Report</b>	<b>Council Meeting</b> <b>Date:</b> May 15, 2023	<b>Item Number</b> <b>7J</b>												
<b>Submitted by:</b> Charles Eudy, Superintendent														
<b>Agenda Topic:</b> Consideration to approve the Shiawassee Park Tennis/Pickleball Courts Improvements														
<b>Proposed Motion:</b> Move to approve the Shiawassee Park Tennis/Pickleball Court improvements to Lazer Striping and Sport Surfacing in the amount of \$25,300 for the court surface improvements subject to any minor amendments from the City Manager’s office and the City Attorney’s office.														
<b>Background:</b> For several years, consideration has been given to the repurposing of the tennis courts at Shiawassee Park to combination Tennis/Pickleball courts. During the budgeting cycle this year, Public Works contacted several reputable vendors who have conducted Tennis/Pickleball court improvements in other communities for proposals.  <u>Vendors</u> <table data-bbox="113 924 1023 1155"> <tr> <td>Goddard Coatings</td> <td>Could not complete the work this year</td> </tr> <tr> <td>Sport Court</td> <td>Initially interested, did not supply quote</td> </tr> <tr> <td>Courtsmith’s</td> <td>No response, possibly too far away</td> </tr> <tr> <td>Star Trak</td> <td>No response</td> </tr> <tr> <td>Prosurfaces</td> <td>Too far out of service area</td> </tr> <tr> <td>Lazer Striping</td> <td>\$25,300</td> </tr> </table> <p>Lazer Striping and Sport Surfacing has visited the tennis courts twice and has provided the attached quote to conduct the improvements. Last fall, staff from OHM reviewed the tennis courts and agreed the courts were not in the best of shape, but still in playable condition.</p> <p>This Fiscal Year has \$16,000 allocated for the Tennis/Pickleball Court Improvements. The Playscape fence replacement has \$11,000 of unused funding. Finance Director recommends supplementing the available funds with the remaining fence funds to include replacing the nets and poles. Lazer Striping could schedule the improvements, but they may not be conducted until August. The courts would be closed for 4-5 days for the work to be completed and cure.</p> <p>Public Works Administration recommends awarding the Tennis/Pickleball court improvements to Lazer Striping and Sport Surfacing.</p>			Goddard Coatings	Could not complete the work this year	Sport Court	Initially interested, did not supply quote	Courtsmith’s	No response, possibly too far away	Star Trak	No response	Prosurfaces	Too far out of service area	Lazer Striping	\$25,300
Goddard Coatings	Could not complete the work this year													
Sport Court	Initially interested, did not supply quote													
Courtsmith’s	No response, possibly too far away													
Star Trak	No response													
Prosurfaces	Too far out of service area													
Lazer Striping	\$25,300													
<b>Materials:</b> Lazer Striping and Sport Surfacing Quote														

# Laser Striping and Sport Surfacing

9965 Lapham Way  
Plymouth, MI 48170



# Estimate

Date	Estimate #
5/2/2023	1509

info@laserstriping.com	313-779-8415	laserstriping.com
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<b>Name / Address</b>
City of Farmington 33720 West Nine Mile Road Farmington, MI 48335

<b>Ship To</b>
Shiawassee Park 2 tennis courts

P.O. No.	Terms	Due Date	Rep	Project
Chuck Eudy	Due on receipt	5/2/2023	ML	

Description	Qty	Rate	Total
Sport Surfacing: Crack repair and apply acrylic color coating system to existing 2 asphalt tennis courts 120' x 92' and stripe		21,900.00	21,900.00
Surface Prep: surface must be power cleaned entirely of dust, dirt, debris, vegetation, mold, mildew and all loose materials.		0.00	0.00
Crack Repair: Fill all cracks with Crack Magic; QualiCaulk; Acrylic Patch Binder Mix containing binder, cement and sand; or other suitable crack filler materials.		0.00	0.00
Filler Coat(s): Apply one coat of textured Acrylic Resurfacer to the entire surface.		0.00	0.00
Textured Color Coats: Apply two coats of Acrylic ColorCoat to entire surface (Colors Customer Choice). Blue play area and Green outer area		0.00	0.00
Game Lines: All lines are to be applied by painting between masking tape with a paintbrush or roller according to U.S.T.A. and A.S.B.A. specifications. Prime masked lines with Stripe Rite. Apply 1 coat of Textured White Line Paint with a brush or roller.		0.00	0.00
Pickle Ball Striping-Light Blue lines	2	600.00	1,200.00
Install & Furnish new tennis posts and tennis nets	2	1,100.00	2,200.00

There will be no warranty on crackfill repair unless the Riteway System is installed. 2-year manufacturers warranty on the Riteway System. No warranty on future cracks. All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted and completed in a substantial workman like manner. With payments to be made upon completion of work. For the sum of the Total amount. By signing, you agree to all terms of this Contract.

<b>Total</b>	\$25,300.00
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Signature \_\_\_\_\_

<b>Farmington City Council Agenda Item</b>	<b>Council Meeting Date:</b> May 15, 2023	<b>Item Number</b> 7K
<b>Submitted by</b> Charles Eudy, Superintendent		
<b>Agenda Topic</b> Consideration of Resolution to Accept Oakland County West Nile Grant		
<b>Proposed Motion</b> Move to adopt resolution authorizing the City Administration to submit a reimbursement request to Oakland County in the amount of \$1,443.82 under the West Nile Fund program.		
<b>Background</b> <p>Beginning in 2003, Oakland County has provided funding to local units of government to address concerns related to the West Nile Virus. This year, the City will receive \$1,443.82 based on actual expenses.</p> <p>City staff has received approval from Oakland County to purchase briquettes that would be placed in catch basins throughout the City. Standing water in catch basins is a primary breeding ground for mosquitoes. These briquettes would kill the mosquito larvae in the catch basin. This is considered one of the most cost-effective measures to address the problem of mosquitoes.</p> <p>To receive funding reimbursement for the purchase of the briquettes, it is necessary for the City Council to adopt a resolution authorizing the City Manager to submit a reimbursement under the West Nile Virus Fund program. Enclosed is a resolution for the City Council to authorize the reimbursement request.</p>		
<b>Materials Attached</b> Resolution Appropriation letter Material quote for Altosid XR Ingot Slim Project Plan		
<b>Agenda Review</b>		
<b>Department Head</b>	<b>Finance/Treasurer</b>	<b>City Attorney</b>
<b>City Manager</b>		

**RESOLUTION NO. 05-23-XXX**

**STATE OF MICHIGAN**

**COUNTY OF OAKLAND**

**CITY OF FARMINGTON**

**A RESOLUTION OF THE FARMINGTON CITY COUNCIL AUTHORIZING THE CITY MANAGER TO SUBMIT AN EXPENSE REIMBURSEMENT REQUEST UNDER OAKLAND COUNTY'S WEST NILE VIRUS FUND PROGRAM.**

WHEREAS, upon the recommendation of the Oakland County Executive, the Oakland County Board of Commissioners has established a West Nile Virus Fund Program to assist Oakland County cities, villages, and townships in addressing mosquito control activities; and

WHEREAS, Oakland County's West Nile Virus Fund Program authorizes Oakland County cities, villages, and townships to apply for reimbursement of eligible expenses incurred in connection with personal mosquito protection measures/activity, mosquito habitat eradication, mosquito larviciding or focus adult mosquito insecticide spraying in designated community green areas; and

WHEREAS, the City of Farmington submitted a plan to place briquettes in catch basins throughout the City to kill the mosquito larvae in the catch basin; and

WHEREAS, the plan was approved by the Oakland County Health Department; and

WHEREAS, the City of Farmington has incurred expenses in connection with mosquito control activities believed to be eligible for reimbursement under Oakland County's West Nile Virus Fund Program.

NOW, THEREFORE BE IT RESOLVED that the Farmington City Council authorizes and directs its City Manager, David M. Murphy, as agent for the City of Farmington, to request reimbursement in the amount of \$1,443.82 for mosquito control activity in the manner and to the extent provided under Oakland County West Nile Virus Fund Program.

**RESULT:**

**MOVER:**

**SECONDER:**

**AYES:**

I, Mary J. Mullison, duly authorized City Clerk for the City of Farmington do hereby certify that the foregoing is a true and correct copy of a motion adopted by the Farmington City Council at a regular meeting held on Monday, May 15, 2023, in the City of Farmington, Oakland County, Michigan.

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Mary J. Mullison, City Clerk





OAKLAND COUNTY EXECUTIVE DAVID COULTER

HEALTH DIVISION

**Calandra Green, Health Officer**  
(248) 858-1280 | [health@oakgov.com](mailto:health@oakgov.com)

March 20, 2023

Dear Oakland County Municipality,

The 2023 West Nile Virus (WNV) Prevention Reimbursement amount for the City of Farmington is \$1,443.82.

Requirements for reimbursement are as follows:

- Project Plan due **May 1, 2023**
- Resolution due **June 9, 2023**
- Invoices and Proof of Payment due **August 11, 2023**

Specifics regarding these requirements will be covered during the training event on March 23<sup>rd</sup>, and any further questions can be answered by Genessa Doolittle at [doolittleg@oakgov.com](mailto:doolittleg@oakgov.com) or by phone at 248-496-4590.

Sincerely,

OAKLAND COUNTY HEALTH DIVISION  
Department of Health and Human Services

Calandra Green, RN, ED. D  
Health Officer



675 Sidwell Ct  
 St Charles, IL 60174  
 U.S.A.  
 www.clarke.com  
 TOLL-FREE: 800-323-5727

PH: 630-894-2000  
 FAX: 630-443-3070  
 EMAIL: [customercare@clarke.com](mailto:customercare@clarke.com)

**QUOTATION**

B City of Farmington DPW (005169)  
 I Chuck Eudy  
 L 33720 W 9 Mile Rd  
 L  
 Farmington, MI 48335-4708  
 T 248-473-7250  
 O 248-473-7279

S City of Farmington DPW  
 H Chuck Eudy  
 I 33720 W 9 Mile Rd  
 P  
 Farmington, MI 48335-4708  
 T 248-473-7250  
 O 248-473-7279

Quotation #	Quote Date	Salesperson	Written by	Valid to
0002030294	03/20/23	Chris Novak	Angie Gaul	05/31/23

Delivery Method	Terms
United Parcel Post	Net 30 Days

Item #	Item Description	Qty Ordered	Unit Price	Extended Price
11010IS	ALTOSID XR INGOT SLIM	2 cs	818.4000/cs	1,636.80
			<b>Order Total</b>	1,636.80
			<b>Total</b>	1,636.80

\* For your convenience we also accept Visa and MasterCard

Clarke will charge applicable sales taxes unless a valid exemption certificate is Emailed to: [accountsreceivable@clarke.com](mailto:accountsreceivable@clarke.com) or faxed to: 630-672-7439

\* A 15% restocking fee plus freight costs may be assessed to any returned items.  
 Items must be returned within 120 days of shipment and in an acceptable condition.

# 2023 West Nile Virus Prevention Reimbursement Program Project Plan

Municipality: City of Farmington

Contact Name: Joshua Leach

Contact Phone: 248-473-7250

Contact Email: Jleach@farmgov.com

## Previous Year Product Inventory:

(Include product name, quantity, and expiration date)

N/A

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## Previous Year Product Inventory Distribution Plan, if applicable:

N/A

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## 2023 Project Plan: ***\*\*Must attach product quotes\*\**** (Include product name and type)

Use Altosid XR Ingot briquets in catch basins

\*\*\*see quote\*\*\*

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## 2023 Project Distribution Plan:

This year's plan is to have DPW personnel distribute the larvicide  
briquets in catch basins throughout the city.

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**Farmington City Council  
Staff Report**

**Council Meeting  
Date:** May 15, 2023

**Item  
Number  
7L**

**Submitted by:** City Manager, David Murphy

**Agenda Topic:**

Consideration to Approve Resolution Renewing Participation in the Oakland County Community Development Block Grant (CDBG) Program for a Three-Year Period (2024-2026)

**Proposed Motion:**

Move to adopt Resolution renewing participation in the Oakland County CDBG program for a three-year period (2024 thru 2026) and authorize the Mayor to sign the Cooperative Agreement on behalf of the City.

**Background:**

The City receives approximately \$27,000 each year under the County's Community Development Block Grant (CDBG) program. These funds are allocated to help fund the Senior Center and Senior Service Programs administered by the City of Farmington Hills. This defrays a portion of our General Fund contribution. Our participation in the Oakland County program also allows eligible City residents to participate in the County's Housing, Rehab and Assistance programs. These are described in the Annual Report of Services

In order to continue to participate in the CDBG program, the City must submit a resolution opting into the program for the next 3 years (2024-2026) by Monday, June 12, 2023.

City Administration is recommending that the City Council approve a resolution to continue with the Oakland County CDBG program for another three years.

**Materials:**

Resolution – CDBG 2024-2026 Cooperation Agreement  
Annual Report of Services

CITY OF FARMINGTON

RESOLUTION NO. \_\_\_\_\_

The City of Farmington resolves to opt into Oakland County's Urban County Community Development Block Grant (CDBG) programs for the-program years 2024, 2025 and 2026. Furthermore, we resolve to remain in Oakland County's Urban County Community Development programs, which shall be automatically renewed in successive three-year qualification periods of time, or until such time that it is in the best interest of the local Community to terminate the Cooperative Agreement.

Motion by:

Supported by:

Ayes:

Nays:

I, Mary Mullison, the duly appointed Clerk of The City of Farmington, Oakland County, MI do hereby certify that the above is a true copy of a resolution adopted by the City of Farmington City Council at a meeting held on May 15, 2023 at which time a quorum was present.

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Mary Mullison, City Clerk

## Community & Home Improvement Division

# — 2020 — Services and Programs

*The office remains open during COVID-19 pandemic—with almost all services being administered virtually or even outside. Technician Shaneka Pierce (shown here) makes it easy for her clients to stay safe and healthy while closing a home improvement loan.*

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*Oakland County's housing and community development programs are funded by the U.S. Department of Housing and Urban Development (HUD).*





# MESSAGE FROM COUNTY EXECUTIVE DAVID COULTER

Oakland County's Community & Home Improvement Division is committed to enhancing the quality of life for our county's 1.2 million residents. The division's efforts focus on promoting equal opportunity and access to housing, expanding affordable housing/rental opportunities and delivering public service programming.

Federal fair housing laws guarantee all citizens equal opportunity in securing housing of their choice regardless of race, color, sex, national origin, age, marital status, religion, disability or family status. Laws apply to the sale, rental, financing and advertising of housing nationwide. Further, my administration holds a deep belief that housing opportunities are fundamental to creating equity and addressing years of biased housing policies that have too often limited individual opportunity and community development.

This report details the support given to our local communities under the Community Development Block Grant (CDBG) in 2020. These federal housing and community development funds support residents as well as community initiatives. Our focus included:

- Reducing housing instability and increase the supply of high-quality affordable rental housing.
- Preserving the existing housing stock.
- Expanding rental and homebuyer assistance for lowest income residents.

In July, the division introduced the Rent, Mortgage & Utility Relief Program using CDBG COVID-19 emergency funds to assist residents who had fallen behind on their rent, mortgage or utility payments because of a lost job or other income reduction due to the COVID-19 pandemic. One-time grants of up to \$15,000 remain available for eligible households through Nov. 30, 2020. More information about this relief program is provided in this report.

The county recently committed a \$1.5 million loan in HOME Investment Partnerships funds to help renovate 234 units of affordable rental housing at Carriage Place Apartments in Pontiac. This gap financing investment provides a powerful tool to help public housing authorities leverage public and private funds to implement long overdue upgrades to affordable housing to create communities that our residents deserve.



The HOME Program spurs Community Housing Development Organizations (CHDOs) to build or acquire and improve existing housing for rent or sale to low-income households. Current CHDOs are Community Housing Network, Oakland County Habitat for Humanity and Venture, Inc. Venture, Inc. partners with Oakland Schools Northeast Technical Campus for students to build single-family homes for sale or rent to low-income families. We applaud the students, instructors and our partners who are preparing students for future employment in the construction trades while creating affordable housing within the county.

The COVID-19 pandemic illustrates the importance of these housing support programs. We look forward to the work of our Community & Home Improvement Division as a strategic leader and partner with 57 communities, public service agencies, emergency shelters and community development organizations, in service to the residents of Oakland County.

# Introduction

In 1975, the Oakland County Board of Commissioners voted to have the county participate in U.S. Department of Housing and Urban Development (HUD) community planning and development programs. The overall goal is to strengthen neighborhoods by supporting local revitalization, home improvement, affordable housing development and public service for senior citizens, low-income persons and families, disadvantaged youth and disabled residents.

As a HUD entitlement county, Oakland County receives funds on a formula basis to meet the national objectives of four federal grants:

- The competitive Comprehensive Housing Counseling Grant
- Community Development Block Grant (CDBG)
- HOME Investment Partnerships Program (HOME)
- Emergency Solutions Grant (ESG)

These programs have invested over \$336 million in Oakland County communities since the program began 45 years ago. Two-thirds of CDBG funds received by Oakland County are used to fund local community revitalization projects involving public facilities, infrastructure, housing and public service activities.

Citizen input is included in decision-making through the Citizens Advisory Council and the development of our five-year consolidated plan. Pages 8-14 of this report project how CDBG funds will be used in 2020.

Eligibility for many of the local programs is based on gross household income limits set by HUD (see chart). Households that meet the “Low-Income” limit also may be eligible for the county’s Home Improvement Program. Housing counseling is provided free to all Oakland County residents regardless of income.

2020 GROSS HOUSEHOLD LOW-INCOME LIMITS	
FAMILY SIZE	LOW-INCOME
1	\$44,000
2	\$50,250
3	\$56,550
4	\$62,800
5	\$67,850
6	\$72,850
7	\$77,900
8	\$82,900

## FAIR HOUSING IS YOUR RIGHT

Since 1968, equal access to rental housing and homeownership opportunities is the law. Fair housing laws were enacted to guarantee all citizens equal opportunity in securing housing of their choice regardless of race, color, sex, national origin, age, marital status, religion, disability or family status. Laws apply to the sale, rental, financing and advertising of housing nationwide.

Oakland County is committed to ensuring that our county government is doing everything it can to foster an environment in which citizens have access to housing of their choice.

“The Fair Housing Act remains the foundation for the work we are doing to promote fair, inclusive housing, free from discrimination for all Oakland County residents through our housing and community development programs,” said Karry Rieth, manager of the Oakland County Community & Home Improvement Division.

To continually improve services, Oakland County conducted an Analysis of Impediments to Fair Housing Choice and deployed a Fair Housing Action Plan in the past year. To access the results, visit: [OakGov.com/FairHousing](http://OakGov.com/FairHousing)

If you suspect housing discrimination has taken place, you can contact an Oakland County Community & Home Improvement Division housing counselor at (248) 858-1891.



# Housing Counseling

Certified housing counselors offer FREE housing information, education and referrals in a confidential setting. You can get help with:

## Preventing Mortgage or Property Tax Foreclosure

Know your options if you're having trouble paying your mortgage or property tax.

## Reverse Mortgages

If you are aged 62 or older, see if you are a good candidate for a reverse mortgage to use the wealth established in your home without the need to sell.

## Home Buying Process

Learn what buying a home involves — from what you can afford to how to maintain it.

## Tenant Rights and Responsibilities

Find out about security deposits, leases, maintenance and affordability.

## Credit and Budget Issues

Receive advice and coaching on financial matters.

## Home Repairs, Subsidized Housing and Rental Assistance for Low-Income Households

Determine if you are eligible for programs that can help with needed house repairs, increasing accessibility or making housing more affordable.

## Housing Discrimination

We can assist you in filing a complaint if you feel discriminated against when seeking housing financing or looking for a home or rental property.

## Preventing Homelessness

Get referrals to agencies for help with rent, utilities and security deposits.

## Emergency Housing Support

Oakland County certified housing counselors can provide referrals to various agencies for short-term help to prevent homelessness or quickly rehouse individuals through the Emergency Solutions Grant (ESG) program. Financial assistance is available to help pay rent, utilities and moving expenses as well as security and utility deposits. Housing relocation and stabilization services also under the program include case management, outreach and engagement and housing search and placement. Support is given to area homeless shelter providers for operations, maintenance and essential services. ESG funded emergency shelters in Oakland County served more than 1,400 homeless adults and children last year.

## Get the Help You Need

From Oct. 1, 2018 to Sept. 30, 2019, the Oakland County Housing Counseling Unit provided individualized housing counseling for 335 households on a variety of housing issues, including the homebuyer process, mortgage and tax default intervention, reverse mortgages, rental issues and financial management. Counselors provided information and referrals to an additional 1,500 households by phone.

For free, in depth housing counseling, appointments are required. To make an appointment or for a general inquiry, call us at: (248) 858 1891

## Certified Housing Counselors

A change in federal law requires anyone who is employed as a housing counselor to pass a two-hour proctored exam. Oakland County's Community & Home Improvement Division is now in the unique position of having three housing counselors pass their HUD certification tests.

Housing counselors provide information, education and referrals on a wide variety of housing topics. They deal with rental issues and educate families on the homebuyer process and financial management, including budgeting, credit and how to navigate the tax and mortgage foreclosure process. The counselors assist families applying for mortgage modifications to avoid foreclosure, including speaking with their lenders and Michigan's Hardest Hit Program for tax and mortgage foreclosure. They also provide reverse mortgage counseling for seniors.

Oakland County's Community & Home Improvement Division is an approved agency of the U.S. Department of Housing and Urban Development (HUD) and Michigan State Housing Development Authority (MSHDA).



Certified housing counselors Kathy Williams, Steve O'Donnell, and Melissa Felice can help you if you are an Oakland County resident—regardless of your income.

## COVID-19 Rent, Mortgage and Utility Relief Program

If you need help paying your rent, mortgage or utilities, learn more about this relief program. Oakland County is dedicating more than \$3 million in Community Development Block Grant (CDBG) COVID-19 funds from the federal CARES Act to help eligible citizens pay up to three months of past-due rent, mortgage and utilities due to COVID-19 hardships. The **Application and Program Guidelines** can be found at: [OakGov.com/COVID/Grants](http://OakGov.com/COVID/Grants)

Funds will be distributed in two phases:

Phase 1: July 1 – August 31, 2020

Phase 2: October 1 – November 30, 2020

Applications will be accepted during each phase until funds are exhausted.

### Qualifications:

- Must be a legal resident in 1 of 53 participating communities. Exceptions: The cities of Farmington Hills, Royal Oak and Southfield and Waterford Township receive COVID-19 CDBG funds directly from HUD and may offer similar relief programs while Lake Angelus, Novi Township, Southfield Township and Bingham Farms do not participate in the COVID-19 CDBG program.
- Have a household income less than 80% of the area median income, as defined by the U.S. Department of Housing and Urban Development. See page 3.
- Inability to pay due to a temporary job loss, reduced work hours or other income hardship caused by COVID-19.
- You have not received assistance from any other source for the same activity and period of time as requested through this program.
- Your landlord or mortgage company must agree to participate in the program.
- Program provides a one-time grant for eligible households.



*In top photo, city of Pontiac employees Deborah Findley (far right) and Gladys Smith (second from left) receive training from Community and Home Improvement Coordinator Denise Chambers to learn how to help Pontiac residents apply for COVID-19 Rent, Mortgage and Utility Relief. Findley helps a Pontiac resident work through the steps in a grant application.*

## Analysis of Impediments to Fair Housing

Provisions to affirmatively further fair housing are long-standing components of the U.S. Department of Housing and Urban Development’s (HUD) housing and community development programs. HUD requires Oakland County to prepare an Analysis of Impediments (AI) as part of our consolidated planning process every five years.

Affirmatively furthering fair housing is defined in the Fair Housing Act as taking “meaningful actions, in addition to combating discrimination, that overcome patterns of segregation and foster inclusive communities free from barriers that restrict access to opportunity based on protected characteristics.”

The AI is an assessment of laws, ordinances, statutes, and administrative policies as well as local conditions that affect the location, availability and access to housing for all residents.

Fair housing laws apply to rental housing, homes for sale, advertising, home loans and home insurance. Federal and state fair housing acts prohibit discrimination in housing based on race, color, national origin, religion, sex, family status, disability, age, height, weight and marital status.

The 2020 Analysis of Impediments to Fair Housing Choice was researched and prepared by Western Economic Services, LLC (Portland, OR). The AI process involves the following:

- A thorough examination of a variety of sources related to housing, the fair housing delivery system, housing transactions, locations of public housing authorities, areas having racial and ethnic concentrations of poverty and access to opportunity.
- Public input and public meetings to collect input from citizens and interested parties.
- Distribution of draft reports for citizen review.
- Formal presentations of findings and impediments.
- Actions to overcome the identified fair housing issues and impediments.

Recipients of federal housing and urban development funds are required to take meaningful actions to address housing disparities, including replacing segregated living patterns, transforming racially and ethnically concentrated areas of poverty into areas of opportunity, and fostering and maintaining compliance with civil rights and fair housing laws.

Furthering fair housing can involve developing affordable housing, removing barriers to affordable housing development, investing in neighborhood revitalization, preserving and rehabilitating existing affordable housing units, improving housing access in areas of concentrated poverty and improving community assets.

Areas of opportunity are physical places within communities that provide things one needs to thrive, including quality employment, high performing schools, affordable housing, efficient public transportation, safe streets, essential services, adequate parks and full-service grocery stores.

To review the 2020 Analysis of Impediments to Fair Housing Choice and the Fair Housing Action Plan, visit: [OakGov.com/FairHousing](http://OakGov.com/FairHousing)



# Home Improvement Program

Qualified homeowners and owner occupants of attached single-family rental units (2-4 units) may receive loans of up to \$18,000 to make needed home repairs, including barrier-free and energy saving upgrades.

There are no monthly payments, and the total loan is due and payable only when you no longer live in your home. Oakland County staff is with you all the way from helping you apply for the loan to overseeing all repair work and paying pre-screened contractors.

## Qualifications include the following:

- You must own and live in your own home in Oakland County. Exceptions: The city of Lake Angelus, Novi Township, Southfield Township and Village of Bingham Farms do not participate in the program.
- Meet gross household income limits set by the federal government (see page 2).
- Needed improvements must be eligible under the program.
- Repairs must result in the home being “decent, safe and sanitary.”
- Based on home improvement needs, financial situation and availability of funds at the time of application, eligible improvements may include:

Barrier-Free Access  
Basement Waterproofing  
Bathroom  
Chimney  
Doors  
Electrical System  
Heating System  
Insulation  
Kitchen  
Plumbing

Porch  
Roof  
Septic System  
Sewer Lines  
Siding  
Structural Defect  
Water Lines  
Well  
Windows

Apply for an interest-free, deferred payment loan under the Home Improvement Program at: [OCHousingPrograms.com](http://OCHousingPrograms.com)

## HOME Program

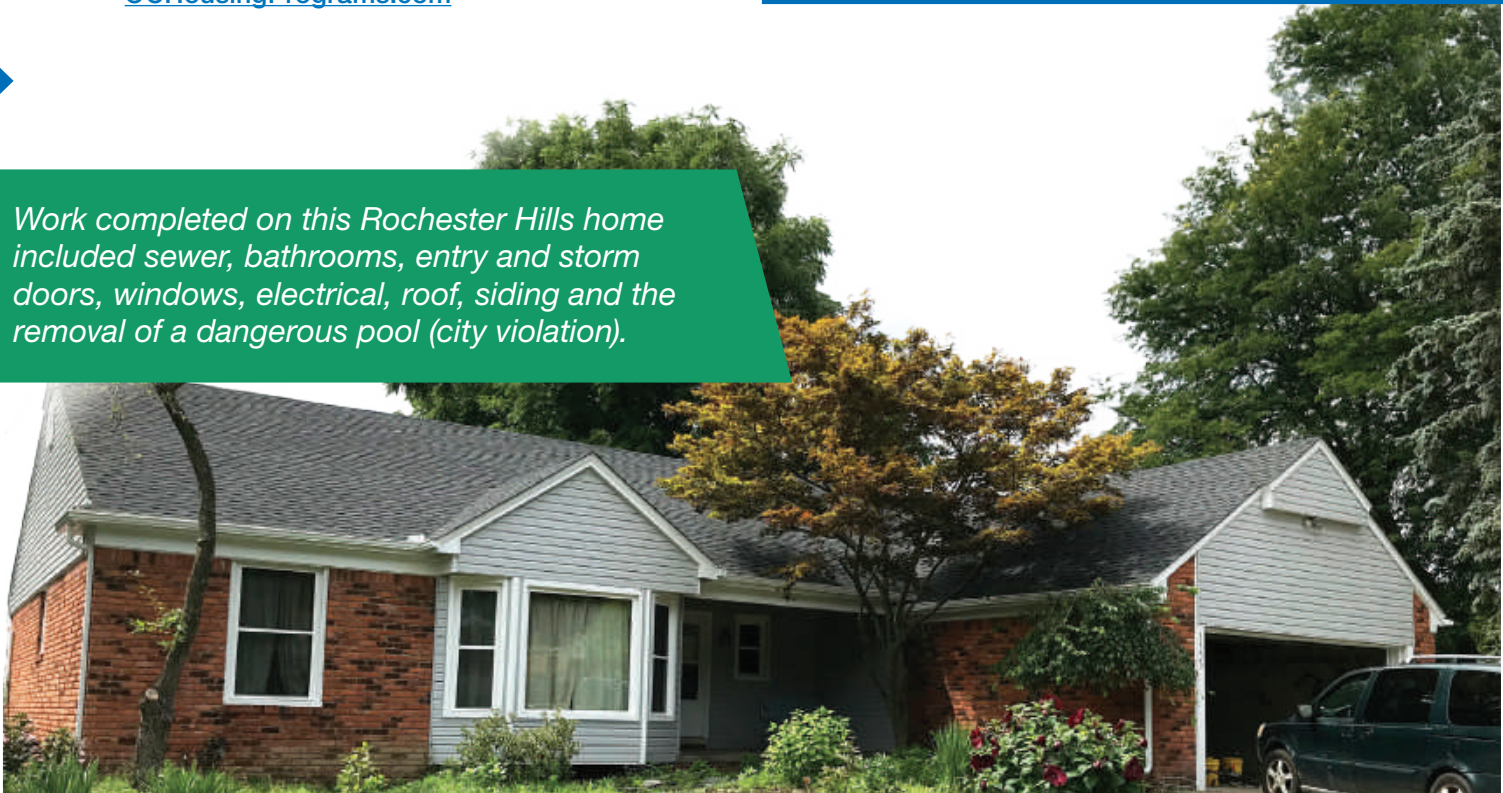
Non-profit Community Housing Development Organizations (CHDOs) develop affordable housing for qualified low-income households under the HOME Investment Partnerships Program (HOME). They make homeownership and single family (1-4 units) rental housing affordable.

## Oakland County partners with three qualified CHDOs:

- **Community Housing Network:** Works with all eligible clients but specializes in working with households that have at least one person with a disability. Contact them at (248) 928-0111.
- **Habitat for Humanity of Oakland County:** (248) 338-1843.
- **Venture, Inc.:** (248) 209-2600.

**CONTRACTORS** may apply to work with clients under Oakland County’s Home Improvement Program at: [OCHousingPrograms.com](http://OCHousingPrograms.com)

*Work completed on this Rochester Hills home included sewer, bathrooms, entry and storm doors, windows, electrical, roof, siding and the removal of a dangerous pool (city violation).*



## Habitat for Humanity of Oakland County (HHOC)

Everyone deserves a stable home and safe community to live in. HHOC brings people together to build homes, communities, and hope by helping people move from substandard housing to newly built or renovated energy efficient and affordable homes. Oakland County partners with HHOC as a qualified Community Housing Development Organization (CHDO) to develop affordable housing under the HOME program.



*Two city of Southfield houses were fully rehabilitated to meet quality standards and codes. Restoring existing housing helps revitalize older neighborhoods; provides affordable housing for a range of income levels and special needs; and promotes pride, reinvestment and sustainability for future homebuyers.*

## Students Continue to Build Affordable Homes for Pontiac Neighborhood

Each school year, starting in 2018, students from Oakland Schools Technical Campus in Pontiac have built an affordable home for a Pontiac neighborhood under revitalization from HUD funding. It's turned into a proven, successful program—resulting in everyone involved just feeling good about the process and results.

The partners involved include:

- **Oakland Schools:** At the technical campus, the students learn trade skills while building the house. Some students gain paid apprenticeships with local construction companies.
- **Venture Inc.:** This non-profit community housing development organization coordinates the multiple partners involved with this successful project.
- **The Community Housing Network:** Helps a low- to mid-income homebuyer purchase this new home.
- **Oakland County's Community & Home Improvement Division:** Provides the HUD funding.
- **OnSite Solutions:** The general contractor, hired by Venture Inc., oversees and completes the project.
- **Oakland Livingston Human Service Agency (OLHSA):** A nonprofit organization that helps market the homes to low and moderate-income families in their programs and within the community. They provide internal support for Venture Inc. and are an ongoing partner in Venture's community building efforts.





# National Housing and Community Development Objectives

In 1975, the Oakland County Board of Commissioners voted to have the County participate in the U.S. Department of Housing and Urban Development's (HUD) community planning and development programs. The overall goal of these programs is to develop viable urban communities by providing decent housing and a suitable living environment and expanding economic opportunities principally for low- and moderate-income persons. The following mission guides Oakland County in the use of these funds: Improve living conditions for Oakland County's low- and moderate-income residents through community revitalization, home improvement, and human services.

As a HUD entitlement community, Oakland County receives funds on a formula basis to meet the national objectives of three federal grants. These grants include the Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), and the Emergency Solutions Grant (ESG) programs.

## Program Year 2020 Projected Use of Funds

On or about August 28, 2020, the County of Oakland, a Michigan Constitutional Corporation, in compliance with federal regulations will submit the following proposed projects and allocations to HUD for PY 2020 CDBG funding.

## How to Read the Projected Use of Funds

The use of federal housing and community development funds must comply with many guidelines. The requirements call for a list of the Projected Use of Funds. To save space, many codes are used. For example, you may read a CDBG project title like this:

**SENIOR CITIZEN CENTER A2a (I) \$44,500**

This means that the community will spend \$44,500 of its 2020 CDBG funds on a senior citizen center. Each part of the code "A2a(I)" has a meaning also. The capital letter indicates the national objective. The CDBG national objective codes are:

- A. Project benefits low and/or moderate income people.
- B. Project addresses slums or blighted conditions.
- C. Project meets an urgent community need where no other funding is available.

The number indicates the project's status under the National Environmental Policy Act of 1969 (NEPA). These codes are:

1. The project is exempt from environmental review by NEPA.
2. The project is categorically excluded from environmental reviews by NEPA.
3. The project has been environmentally assessed.

The small letter indicates the regulatory authority for the project; in other words, where in the regulations it says that the project may receive CDBG funds. All regulations regarding CDBG are in the Code of Federal Regulations, Volume 24 or "24 CFR." The specific section comes afterward. Thus 24 CFR 570.201(c), means volume 24, Code of Federal Regulations, section 570.201(c). The regulatory codes used in this publication are:

a-24	CFR 570.201(a)	l-24	CFR 570.202(d)
b-24	CFR 570.201(b)	m-24	CFR 570.205(a)
c-24	CFR 570.201(c)	n-24	CFR 570.206(a)
d-24	CFR 570.201(d)	o-24	CFR 570.206(a)(1)
e-24	CFR 570.201(e)	p-24	CFR 570.206(c)
f-24	CFR 570.201(k)	r-24	CFR 570.207(b)(1)(iii)
g-24	CFR 570.202(a)	s-24	CFR 570.207(b)(3)
h-24	CFR 570.202(a)(1)	t-24	CFR 570.208(a)(2)
i-24	CFR 570.202(b)(2)	u-24	CFR 570.202(e)
j-24	CFR 570.202(b)(3)	v-24	CFR 570.202 (a)(2)
k-24	CFR 570.202(c)		

Finally, the Roman numeral indicates the performance measurement related to the project.

- I. Objective: Suitable Living Environment
  - Goal: Strengthen communities
  - Outcome: Improve sustainability
- II. Objective: Suitable Living Environment
  - Goal: Improve quality of life
  - Outcome: Improved availability/accessibility
- III. Objective: Decent Housing
  - Goal: Promote decent affordable housing
  - Outcome: Improved affordability

## ABBREVIATIONS

ADA.....Americans with Disabilities Act  
 ADMIN.....Administration  
 APPROX...Approximately  
 AVE.....Avenue  
 BDRY.....Boundary  
 BG.....Block Group  
 BLVD.....Boulevard  
 BTW.....Between  
 CDBG.....Community Development Block Grant  
 CFR.....Code of Federal Regulations  
 CT.....Census Tract  
 CTR.....Center  
 DIA.....Diameter  
 E.....East/Eastern

EHR.....Emergency Home Repair  
 FHCMD.....Fair Housing Ctr of Metro Detroit  
 FT.....Feet/Foot  
 HH.....Households  
 HIP.....Home Improvement Program  
 HS.....Housekeeping Service  
 IN.....Inches  
 LF.....Lineal Feet/Foot  
 L/M.....Low/Moderate Income  
 MHR.....Minor Home Repair  
 N.....North/Northern  
 OCCHI.....Oakland County Community & Home Improvement  
 ROW.....Right of Way

RD.....Road  
 RR.....Railroad  
 S/R.....Safety & Repair Services  
 S.....South/Southern  
 SF.....Square Feet/Foot  
 ST.....Street  
 TBD.....To Be Determined  
 TDD.....Telephone Devices Deaf  
 TWP.....Township  
 VLG.....Village  
 W.....West/Western  
 YS.....Yard Services

# Community Development Block Grant Communities, Activities & Allocations

## Cities

### AUBURN HILLS

<b>MINOR HOME REPAIR A2h(III)</b>	<b>\$57,701</b>
<i>MHR for L/M HH. Repairs will conform to OCCHI guidelines.</i>	
<b>PUBLIC SERVICES A1e(II)</b>	<b>\$17,729</b>
<i>YS for L/M senior 62+ and disabled 18+ HH. Services will conform to OCCHI guidelines and include lawn mowing and snow removal.</i>	
<b>PUBLIC SERVICES A1e(II)</b>	<b>\$7,000</b>
<i>Transportation services for job interviews, medical appointments and/ or social services for L/M HH.</i>	
<b>TOTAL</b>	<b>\$82,430</b>

### BERKLEY

<b>REMOVE ARCHITECTURAL BARRIERS A2c(I)</b>	<b>\$25,403</b>
<i>Retrofit existing sidewalk ramps and install truncated domes to meet ADA standards. NE/NW/SE/SW corners of Berkley and Franklin/ Earlmont/Rosemont/Wiltshire, Berkley.</i>	
<b>PUBLIC SERVICES A1e(II)</b>	<b>\$3,887</b>
<i>YS for L/M seniors 62+ to OCCHI guidelines and includes lawn mowing, snow removal, and spring and fall cleanup.</i>	
<b>PUBLIC SERVICES A1e(II)</b>	<b>\$3,500</b>
<i>Services for abused spouses and their children as part of a county-executed &amp; administered contract.</i>	
<b>PUBLIC SERVICES A1e(II)</b>	<b>\$3,500</b>
<i>Disabled Services - Purchase accessible reading material items for disabled adults 18+.</i>	
<b>TOTAL</b>	<b>\$36,290</b>

### BIRMINGHAM

<b>MINOR HOME REPAIR A2h(III)</b>	<b>\$25,263</b>
<i>MHR for L/M HH. Repairs will conform to OCCHI guidelines.</i>	
<b>PUBLIC SERVICES A1e(II)</b>	<b>\$7,327</b>
<i>YS for L/M senior 62+ and disabled adult 18+ HH to OCCHI guidelines and includes lawn care, snow removal, spring/fall cleanup, gutter cleaning, tree trim/removal.</i>	
<b>PUBLIC SERVICES A1e(II)</b>	<b>\$3,500</b>
<i>Senior Services- Outreach, information, referral, and counseling to L/M senior 62+ and disabled adult 18+ HH.</i>	
<b>TOTAL</b>	<b>\$36,090</b>

### BLOOMFIELD HILLS

<b>PUBLIC SERVICES A1e(II)</b>	<b>\$7,000</b>
<i>Services for abused spouses and their children as part of a county-executed &amp; administered contract.</i>	
<b>TOTAL</b>	<b>\$7,000</b>

### CLARKSTON

<b>PUBLIC SERVICES A1e(II)</b>	<b>\$7,000</b>
<i>Transportation services for seniors 62+ &amp; disabled adults 18+ to medical appointments, shopping, employment and senior center.</i>	
<b>TOTAL</b>	<b>\$7,000</b>

### CLAWSON

<b>REMOVE ARCHITECTURAL BARRIERS A2c(I)</b>	<b>\$32,134</b>
<i>Retrofit existing sidewalk ramps and install truncated dome to meet current ADA standards. NE/NW/SE/SW corners of N Webik Ave and Selfridge Blvd., Clawson.</i>	
<b>PUBLIC SERVICES A1e(II)</b>	<b>\$3,500</b>
<i>Services for abused spouses and their children as part of a county-executed &amp; administered contract.</i>	
<b>TOTAL</b>	<b>\$35,634</b>

### FARMINGTON

<b>SENIOR CENTERS A1c(I)</b>	<b>\$19,229</b>
<i>Pay access fee for building space. Costick Activity Senior Center.</i>	
<b>PUBLIC SERVICES A1e(II)</b>	<b>\$8,240</b>
<i>Senior Services - Senior center staff wages for the provision of services to eligible clientele. Costick Activity Sr Ctr.</i>	
<b>TOTAL</b>	<b>\$27,469</b>

### FERNDALE

<b>MINOR HOME REPAIR A2h(III)</b>	<b>\$63,035</b>
<i>MHR for L/M HH. Repairs will conform to OCCHI guidelines.</i>	
<b>PUBLIC SERVICES A1e(II)</b>	<b>\$12,015</b>
<i>Homebuyer Downpayment Assistance - Provide downpayment assistance for L/M homebuyers. Recipients must receive free homebuyer education from Oakland County housing counseling.</i>	
<b>PUBLIC SERVICES A1e(II)</b>	<b>\$10,000</b>
<i>YS for L/M senior 62+ and disabled 18+ HH. Services will conform to OCCHI guidelines and include lawn mowing, leaf raking and snow removal.</i>	
<b>PUBLIC SERVICES A1e(II)</b>	<b>\$5,000</b>
<i>Services for abused spouses and their children as part of a county-executed &amp; administered contract.</i>	
<b>TOTAL</b>	<b>\$90,050</b>

### HAZEL PARK

<b>CODE ENFORCEMENT A1k(I)</b>	<b>\$82,161</b>
<i>Code Enforcement Activities. Hazel Park L/M areas specific. CT 1750 BG 1, 2, 3, 4 CT 1751 BG 1, 2, 3, 4, 5, 6, 7 CT 1752 BG 1, 2, 3 CT 1753 BG 1, 2, 3, 4, 5.</i>	
<b>PUBLIC SERVICES A1e(II)</b>	<b>\$3,500</b>
<i>Services for abused spouses and their children as part of a county-executed &amp; administered contract.</i>	
<b>TOTAL</b>	<b>\$85,661</b>

Work completed on this Ferndale home included bathrooms; kitchen; handicapped friendly interior stairs and exterior front porch and ramp; furnace and air conditioner; electrical; roof; and removal of lead based paint on interior and basement doors, windows and siding.







At Peasley Park in Huntington Woods improvements were made to make it more accessible to people with disabilities.

### HUNTINGTON WOODS

<b>REMOVE ARCHITECTURAL BARRIERS A2c(I)</b>	<b>\$6,158</b>
<i>Retrofit existing restrooms at Recreation Center and Library to meet current ADA standards.</i>	
<b>PUBLIC SERVICES A1e(II)</b>	<b>\$2,639</b>
<i>Transportation services for seniors 62+ and disabled adults 18+ to appointments, shopping and events.</i>	
<b>TOTAL</b>	<b>\$8,797</b>

### KEEGO HARBOR

<b>PARKS, RECREATIONAL FACILITIES A2c(I)</b>	<b>\$10,750</b>
<i>Retrofit existing sidewalk, ramp and parking at gazebo to ADA standards. Rose Sorter Park, Keego Harbor.</i>	
<b>PUBLIC SERVICES A1e(II)</b>	<b>\$3,500</b>
<i>Services for abused spouses and their children as part of a county-executed &amp; administered contract.</i>	
<b>TOTAL</b>	<b>\$14,250</b>

### LATHRUP VILLAGE

<b>PUBLIC SERVICES A1e(II)</b>	<b>\$7,000</b>
<i>Purchase new 15 passenger van to provide transportation services for seniors 62+.</i>	
<b>TOTAL</b>	<b>\$7,000</b>

### MADISON HEIGHTS

<b>CODE ENFORCEMENT A1k(I)</b>	<b>\$106,775</b>
<i>Code Enforcement Activities. Madison Heights L/M areas specific. CT 1810 BG 1, 2, 3 CT 1812 BG 3, 4 CT 1813 BG 1, 2, 5 CT 1814 BG 2, 3 CT 1815 BG 1, 2 CT 1816 BG 1, 2, 3, 4, 5 CT 1820 BG 3, 4.</i>	
<b>PUBLIC SERVICES A1e(II)</b>	<b>\$35,589</b>
<i>YS for very low-income seniors 62+, very low-income disabled adults 18+. Services will conform to OCCHI guidelines and include yard services and leaf removal.</i>	
<b>TOTAL</b>	<b>\$142,364</b>

### NORTHVILLE

<b>REHAB PUBLICLY OWNED RESIDENTIAL A2v(III)</b>	<b>\$7,000</b>
<i>Install new interior closet, bedroom, bathroom and storage area doors at Allen Terrace, Northville.</i>	
<b>TOTAL</b>	<b>\$7,000</b>

### NOVI

<b>MINOR HOME REPAIR A2h(III)</b>	<b>\$99,530</b>
<i>MHR for L/M HH. Repairs will conform to OCCHI guidelines.</i>	
<b>PUBLIC SERVICES A1e(II)</b>	<b>\$16,000</b>
<i>Services for abused spouses and their children as part of a county-executed &amp; administered contract.</i>	
<b>PUBLIC SERVICES A1e(II)</b>	<b>\$8,000</b>
<i>Youth Services- Fund services for youth 13 – 19 from LM HH through Oakland County Youth Assistance. Novi YA.</i>	
<b>PUBLIC SERVICES A1e(II)</b>	<b>\$7,000</b>
<i>EMERGENCY SERVICES- Provide one time or short term (no more than 3 months per HH per year) emergency payments for food assistance for L/M HH.</i>	
<b>TOTAL</b>	<b>\$130,530</b>

### OAK PARK

<b>CODE ENFORCEMENT A1k(I)</b>	<b>\$98,952</b>
<i>Code Enforcement Activities. Oak Park L/M areas specific. CT 1710 BG 2, 3, 5 CT 1712 BG 1, 3 CT 1713 BG 1, 2 CT 1714 BG 4, 5 CT 1715 BG 1,3 CT 1716 BG 1, 2 CT 1724 BG 1, 2.</i>	
<b>PUBLIC SERVICES A1e(II)</b>	<b>\$30,000</b>
<i>YS for income qualified seniors 62+ and income qualified disabled adults 18+ HH. Services will conform to OCCHI guidelines and include lawn service, snow removal, spring/fall yard cleanup and gutter cleaning.</i>	
<b>TOTAL</b>	<b>\$128,952</b>

### ORCHARD LAKE VILLAGE

<b>PUBLIC SERVICES A1e(II)</b>	<b>\$7,000</b>
<i>Services for abused spouses and their children as part of a county-executed &amp; administered contract.</i>	
<b>TOTAL</b>	<b>\$7,000</b>

### PLEASANT RIDGE

<b>PUBLIC SERVICES A1e(II)</b>	<b>\$7,000</b>
<i>Senior Services- Senior Center staff wages for the provision of services to eligible clientele. Pleasant Ridge Senior Community Center.</i>	
<b>TOTAL</b>	<b>\$7,000</b>



## PONTIAC

<b>SENIOR CENTERS A2c(I)</b>	<b>\$265,000</b>
<i>Remove and replace existing deteriorated parking lot to ADA standards including related draining improvements. Ruth Peterson Senior Center, 990 Joslyn and Bowens Senior Center, 52 Bagley, Pontiac.</i>	
<b>SIDEWALKS A3c(I)</b>	<b>\$256,616</b>
<i>Replace existing deteriorated and install new sidewalks (539 flags) per city specifications. Area wide benefit areas only. Pontiac. CT 1415 BG 5 CT 1426 BG 5.</i>	
<b>REHAB MULTI-UNIT RESIDENTIAL A3h(III)</b>	<b>\$250,000</b>
<i>Renovate housing units to preserve low income public housing. Carriage Place, 255 Carriage Circle Dr, Pontiac.</i>	
<b>PUBLIC SERVICES A1e(II)</b>	<b>\$50,000</b>
<i>Housekeeping Services- Provide Housekeeping services for the interior of homes occupied by income qualified seniors 62+. Pontiac.</i>	
<b>TOTAL</b>	<b>\$821,616</b>

## ROCHESTER

<b>SENIOR CENTERS A2c(I)</b>	<b>\$28,533</b>
<i>Retrofit existing South entrance to create ADA compliant vestibule. City Hall, 400 Sixth St., Rochester.</i>	
<b>TOTAL</b>	<b>\$28,533</b>

## ROCHESTER HILLS

<b>MINOR HOME REPAIR A2h(III)</b>	<b>\$125,965</b>
<i>MHR for L/M HH. Repairs will conform to OCCHI guidelines.</i>	
<b>PUBLIC SERVICES A1e(II)</b>	<b>\$15,000</b>
<i>Services for abused spouses and their children as part of a county-executed &amp; administered contract.</i>	
<b>PUBLIC SERVICES A1e(II)</b>	<b>\$10,000</b>
<i>YS for income qualified senior 62+ and income qualified disabled adults 18+ HH. Services will conform to OCCHI guidelines and include lawn cutting, leaf removal, snow removal, salting &amp; dangerous tree removal.</i>	
<b>PUBLIC SERVICES A1e(II)</b>	<b>\$10,000</b>
<i>EMERGENCY SERVICES- Provide one time or short term (no more than 3 months per HH per year) emergency payments for clothes closet for L/M HH.</i>	
<b>TOTAL</b>	<b>\$160,965</b>

## SOUTH LYON

<b>SENIOR CENTERS A1c(I)</b>	<b>\$24,552</b>
<i>Fund access fee for senior facility building space. Center for Active Adults. South Lyon.</i>	
<b>PUBLIC SERVICES A1e(II)</b>	<b>\$5,000</b>
<i>Services for abused spouses and their children as part of a county-executed &amp; administered contract.</i>	
<b>TOTAL</b>	<b>\$29,552</b>

## SYLVAN LAKE

<b>PUBLIC SERVICES A1e(II)</b>	<b>\$7,000</b>
<i>YS for L/M seniors 62+. Services will conform to OCCHI guidelines and provide lawn service, general/spring/fall cleanup, and dangerous tree removal/trimming.</i>	
<b>TOTAL</b>	<b>\$7,000</b>

## TROY

<b>REMOVE ARCHITECTURAL BARRIERS A2c(I)</b>	<b>\$124,703</b>
<i>Retrofit existing path to soccer fields and bleachers, parking spots and curb cuts to ADA standards. Fire Fighters Park, 1800 W Square Lake Rd, Troy.</i>	
<b>PUBLIC SERVICES A1e(II)</b>	<b>\$53,444</b>
<i>YS for income qualified seniors 62+ and income qualified disabled adults 18+ HH. Services will conform to OCCHI guidelines and include lawn mowing, snow removal, and spring/fall clean up.</i>	
<b>TOTAL</b>	<b>\$178,147</b>

## WALLED LAKE

<b>MOBILE HOME REPAIR A2h(III)</b>	<b>\$20,431</b>
<i>MHR for L/M HH. Repairs will conform to OCCHI guidelines.</i>	
<b>PUBLIC SERVICES A1e(II)</b>	<b>\$8,755</b>
<i>Services for abused spouses and their children as part of a county-executed &amp; administered contract.</i>	
<b>TOTAL</b>	<b>\$29,186</b>

## WIXOM

<b>SIDEWALKS A3c(I)</b>	<b>\$36,165</b>
<i>Install new 8' wide, 1/2 mile long, U shaped asphalt sidewalk to ADA standards. CT 1331 BG 2. 49045 Pontiac Trail. Wixom.</i>	
<b>PUBLIC SERVICES A1e(II)</b>	<b>\$5,000</b>
<i>Emergency Services-Provide one time or short term (no more than 3 months per HH per year) emergency food for L/M HH.</i>	
<b>PUBLIC SERVICES A1e(II)</b>	<b>\$5,000</b>
<i>Disabled Services- Provide mental health emergency psychiatric services, short-term psychiatric care and crisis intervention, and residential and out-patient counseling.</i>	
<b>PUBLIC SERVICES A1e(II)</b>	<b>\$5,000</b>
<i>Services for abused spouses and their children as part of a county-executed &amp; administered contract.</i>	
<b>TOTAL</b>	<b>\$51,165</b>



*Non-Residential Historic Preservation:  
Replaced blighted roof on barn, a  
historical landmark in Troy.*



As part of Pontiac's Blight Elimination program, the use of CDBG funds resulted in 414 blighted houses being demolished and several new house builds.



## Townships

### ADDISON

MOBILE HOME REPAIR A2h(III) <i>MHR for L/M HH. Repairs will conform to OCCHI guidelines.</i>	\$6,767
PUBLIC SERVICES A1e(II) <i>Transportation services for L/M clientele.</i>	\$2,900
<b>TOTAL</b>	<b>\$9,667</b>

### BLOOMFIELD

MINOR HOME REPAIR A2h(III) <i>MHR for L/M HH. Repairs will conform to OCCHI guidelines.</i>	\$36,300
PUBLIC SERVICES A1e(II) <i>Senior Services- Meals on wheels program for L/M seniors 62+.</i>	\$15,557
<b>TOTAL</b>	<b>\$51,857</b>

### BRANDON

MOBILE HOME REPAIR A2h(III) <i>MHR for L/M HH. Repairs will conform to OCCHI guidelines.</i>	\$19,409
PUBLIC SERVICES A1e(II) <i>Youth Services- Fund services for youth 13-19 from L/M HH through Oakland County Youth Assistance. Brandon Groveland YA.</i>	\$4,817
PUBLIC SERVICES A1e(II) <i>Services for abused spouses and their children as part of a county-executed &amp; administered contract.</i>	\$3,500
<b>TOTAL</b>	<b>\$27,726</b>

### COMMERCE

REMOVE ARCHITECTURAL BARRIERS A2c(I) <i>Retrofit existing surfacing with ADA compliant poured in place surfacing. Richardson Center 1485 E Oakley Park Rd. Commerce Township.</i>	\$56,495
PUBLIC SERVICES A1e(II) <i>Services for abused spouses and their children as part of a county-executed &amp; administered contract.</i>	\$6,000
<b>TOTAL</b>	<b>\$62,495</b>

### GROVELAND

PUBLIC SERVICES A1e(II) <i>Services for abused spouses and their children as part of a county-executed &amp; administered contract.</i>	\$7,452
<b>TOTAL</b>	<b>\$7,452</b>

### HIGHLAND

SENIOR CENTER A3c(I) <i>Replace ten existing wood double hung exterior windows at the Senior Center Annex. 205 W. Livingston, Senior Center Annex.</i>	\$20,970
PUBLIC SERVICES A1e(II) <i>Transportation services for seniors 62+ and disabled adults 18+ to work, appointments and shopping. Highland Twp., Milford Twp., Milford Village.</i>	\$8,986
<b>TOTAL</b>	<b>\$29,956</b>

### HOLLY

HOUSING REHABILITATION A2i(III) <i>REHABILITATION SINGLE UNIT RESIDENTIAL Contract work of the county's Home Improvement Program which is available to low income homeowners in participating communities.</i>	\$14,008
PUBLIC SERVICES A1e(II) <i>Services for abused spouses and their children as part of a county-executed &amp; administered contract.</i>	\$6,000
<b>TOTAL</b>	<b>\$20,011</b>

### INDEPENDENCE

MINOR HOME REPAIR A2h(III) <i>MHR for L/M HH. Repairs will conform to OCCHI guidelines.</i>	\$36,612
PUBLIC SERVICES A1e(II) <i>Transportation services for seniors 62+ and disabled adults 18+ to medical appointments, shopping, employment and additional locations by request.</i>	\$8,691
PUBLIC SERVICES A1e(II) <i>Youth Services- Fund services for youth 13 – 19 from LM HH through Oakland County Youth Assistance. Clarkston Area YA.</i>	\$3,500
PUBLIC SERVICES A1e(II) <i>Senior Services –Senior Center Staff wages for the provision of services to eligible clientele 62+. Independence Senior Center, 6000 Clarkston Rd, Clarkston.</i>	\$3,500
<b>TOTAL</b>	<b>\$52,303</b>

### LYON

SENIOR CENTERS A1c(I) <i>Fund access fee for senior facility building space. Center for Active Adults. South Lyon.</i>	\$15,983
PUBLIC SERVICES A1e(II) <i>Youth Services- Fund services for youth 13 – 19 from LM HH through Oakland County Youth Assistance. School Lyon Area YA.</i>	\$3,500
PUBLIC SERVICES A1e(II) <i>Services for abused spouses and their children as part of a county-executed &amp; administered contract.</i>	\$3,500
<b>TOTAL</b>	<b>\$22,983</b>

### MILFORD

MOBILE HOME REPAIR A2h(III) <i>MHR for L/M HH. Repairs will conform to OCCHI guidelines. Child Lake Estates.</i>	\$11,743
PUBLIC SERVICES A1e(II) <i>Emergency Services- Provide one time or short term (no more than 3 months per HH per year) emergency payments for food for L/M HH.</i>	\$5,032
<b>TOTAL</b>	<b>\$16,775</b>

**OAKLAND**

<b>MOBILE HOME REPAIR A2h(III)</b>	<b>\$19,328</b>
<i>MHR for L/M HH. Repairs will conform to OCCHI guidelines. Woodlands Mobile Home Estates.</i>	
<b>PUBLIC SERVICES A1e(II)</b>	<b>\$3,500</b>
<i>Services for abused spouses and their children as part of a county-executed &amp; administered contract.</i>	
<b>TOTAL</b>	<b>\$22,828</b>

**ORION**

<b>HOUSING REHABILITATION A2i(III)</b>	<b>\$39,303</b>
<i>REHABILITATION SINGLE UNIT RESIDENTIAL</i>	
<i>Contract work of the County's Home Improvement Program which is available to low income homeowners in participating communities.</i>	
<b>PUBLIC SERVICES A1e(II)</b>	<b>\$16,844</b>
<i>Transportation services for seniors 62+ and disabled adults 18+ to medical appointments, shopping, employment and community events.</i>	
<b>TOTAL</b>	<b>\$56,147</b>

**OXFORD**

<b>MOBILE HOME REPAIR A2h(III)</b>	<b>\$16,000</b>
<i>MHR for L/M HH. Repairs will conform to OCCHI guidelines. Lake Villa/Parkhurst.</i>	
<b>MINOR HOME REPAIR A2h(III)</b>	<b>\$5,410</b>
<i>MHR for L/M HH. Repairs will conform to OCCHI guidelines.</i>	
<b>PUBLIC SERVICES A1e(II)</b>	<b>\$4,588</b>
<i>Emergency Services- Provide one time or short term (no more than 3 months per HH per year) emergency payments for food, utility, rent/ mortgage, medical and clothing for income qualified L/M HH.</i>	
<b>PUBLIC SERVICES A1e(II)</b>	<b>\$4,587</b>
<i>Services for abused spouses and their children as part of a county-executed &amp; administered contract.</i>	
<b>TOTAL</b>	<b>\$30,585</b>

**ROSE**

<b>MINOR HOME REPAIR A2h(III)</b>	<b>\$6,019</b>
<i>MHR for L/M HH. Repairs will conform to OCCHI guidelines.</i>	
<b>PUBLIC SERVICES A1e(II)</b>	<b>\$3,500</b>
<i>YS for seniors 62+. Services will conform to OCCHI guidelines and provide lawn service, snow removal, spring/fall clean up, gutter cleaning and dangerous tree trim/removal.</i>	
<b>TOTAL</b>	<b>\$9,519</b>

**ROYAL OAK**

<b>CODE ENFORCEMENT A1k(I)</b>	<b>\$11,689</b>
<i>Code Enforcement Activities. Royal Oak Twp. L/M areas specific. CT 1725 BG 1, 2.</i>	
<b>TOTAL</b>	<b>\$11,689</b>

**SPRINGFIELD**

<b>SENIOR CENTERS A1c(I)</b>	<b>\$14,461</b>
<i>Fund access fee for senior facility building space. Independence Twp. Senior Center.</i>	
<b>PUBLIC SERVICES A1e(II)</b>	<b>\$6,197</b>
<i>Emergency Services- Provide one time or short-term (no more than 3 months per HH per year) emergency payments for utility and rent/ mortgage payment assistance for income qualified L/M HH.</i>	
<b>TOTAL</b>	<b>\$20,658</b>

**WEST BLOOMFIELD**

<b>REMOVE ARCHITECTURAL BARRIERS A2c(I)</b>	<b>\$63,828</b>
<i>Retrofit existing intersections of 8" wide safety path by installing 612 sf of 6" concrete curb ramps truncated domes and compliant crosswalk paving to ADA standards. Willow and Keith Rds.</i>	
<b>PUBLIC SERVICES A1e(II)</b>	<b>\$23,854</b>
<i>Senior Services - Homebound meal and/or liquid nutrition program for seniors 62+.</i>	
<b>PUBLIC SERVICES A1e(II)</b>	<b>\$3,500</b>
<i>Services for abused spouses and their children as part of a county-executed &amp; administered contract.</i>	
<b>TOTAL</b>	<b>\$91,182</b>

**WHITE LAKE**

<b>MINOR HOME REPAIR A2h(III)</b>	<b>\$31,265</b>
<i>MHR for L/M HH. Repairs will conform to OCCHI guidelines.</i>	
<b>PUBLIC SERVICES A1e(II)</b>	<b>\$4,467</b>
<i>Senior Services- Provide homebound and congregate meal program for seniors 62+. Dublin Community Senior Center.</i>	
<b>PUBLIC SERVICES A1e(II)</b>	<b>\$4,467</b>
<i>Services for abused spouses and their children as part of a county-executed &amp; administered contract.</i>	
<b>PUBLIC SERVICES A1e(II)</b>	<b>\$4,466</b>
<i>Youth Services- Fund services for youth 13-19 from LM HH through Oakland County Youth Assistance. Huron Valley YA.</i>	
<b>TOTAL</b>	<b>\$44,665</b>



Work completed on this Pontiac home included bathroom; kitchen; floors and walls; interior doors; windows; insulation; water lines and waste lines; water heater, furnace, and air conditioner; electrical; entrance and storm doors; roof and chimney; porch handrail; and removal of lead based paint on siding, basement windows, and garage (demolition).



# Villages

## BEVERLY HILLS

MINOR HOME REPAIR A2h(III)	\$9,135
<i>MHR for L/M HH. Repairs will conform to OCCHI guidelines.</i>	
PUBLIC SERVICES A1e(II)	\$3,914
<i>YS for L/M seniors 62+. Services will conform to OCCHI guidelines and include lawn mowing, leaf clean up, gutter cleaning and snow removal.</i>	
<b>TOTAL</b>	<b>\$13,049</b>

## FRANKLIN

PUBLIC SERVICES A1e(II)	\$7,000
<i>Services for abused spouses and their children as part of a county-executed &amp; administered contract.</i>	
<b>TOTAL</b>	<b>\$7,000</b>

## HOLLY

PARKS, RECREATIONAL FACILITIES A3c(I)	\$18,155
<i>Install permanently affixed ADA compliant picnic tables, trash receptacles and benches. CT 1245 BG 1. 860 Thomas. Holly Village.</i>	
PUBLIC SERVICES A1e(II)	\$3,500
<i>Services for abused spouses and their children as part of a county-executed &amp; administered contract.</i>	
<b>TOTAL</b>	<b>\$21,655</b>

## LAKE ORION

CODE ENFORCEMENT A1k(I)	\$6,534
<i>Code Enforcement Activities. Lake Orion L/M area specific. CT 1290 BG 2.</i>	
PUBLIC SERVICES A1e(II)	\$2,799
<i>Emergency Services- Provide one time or short term (no more than 3 months per HH per year) emergency payments for food, utility, and rent/mortgage assistance for income qualified HH.</i>	
<b>TOTAL</b>	<b>\$9,333</b>

## LEONARD

PUBLIC SERVICES A1e(II)	\$7,000
<i>Services for abused spouses and their children as part of a county-executed &amp; administered contract.</i>	
<b>TOTAL</b>	<b>\$7,000</b>

## MILFORD

REMOVE ARCHITECTURAL BARRIERS A2c(I)	\$10,892
<i>Retrofit existing sidewalk ramps by installing truncated domes to meet ADA standards. NW/NE/SE North Main/Detroit. Milford Village.</i>	
PUBLIC SERVICES A1e(II)	\$4,668
<i>Services for abused spouses and their children as part of a county-executed &amp; administered contract.</i>	
<b>TOTAL</b>	<b>\$15,560</b>

## ORTONVILLE

PUBLIC SERVICES A1e(II)	\$4,794
<i>Emergency Services- Provide one time or short term (no more than 3 months per HH per year) emergency payments for food and/or personal care vouchers for income qualified HH.</i>	
PUBLIC SERVICES A1e(II)	\$3,500
<i>Child Care Services- Fund services for children under 13 from LM HH through Oakland County Youth Assistance. Brandon/Groveland YA.</i>	
<b>TOTAL</b>	<b>\$8,294</b>

## OXFORD

REMOVE ARCHITECTURAL BARRIERS A2c(I)	\$7,785
<i>Retrofit existing interior entrance doors, public service counter and public restrooms to ADA standards. 22 W. Burdick. Oxford Village.</i>	
PUBLIC SERVICES A1e(II)	\$3,336
<i>Emergency Services- Provide one time or short term (no more than 3 months per HH per year) emergency payments for food and/or personal care vouchers for income qualified HH.</i>	
<b>TOTAL</b>	<b>\$11,121</b>

## WOLVERINE LAKE

REMOVE ARCHITECTURAL BARRIERS A2c(I)	\$3,500
<i>Retrofit existing public restroom doors to ADA standards. 425 Glengary. Wolverine Lake.</i>	
PUBLIC SERVICES A1e(II)	\$3,500
<i>Services for abused spouses and their children as part of a county-executed &amp; administered contract.</i>	
<b>TOTAL</b>	<b>\$7,000</b>



A new roof and siding was the work done to this Ortonville home.

# Community Development Block Grant (CDBG)

## COUNTY LEVEL PROGRAMS

**CDBG Administration A2I(III)** **\$1,049,715**  
Administration of the CDBG program including management, public information and fair housing activities.

**Home Improvement Program Revolving Loan Funds (RLF) (Estimated)** **\$1,052,000**  
Estimated loan payments to fund future Home Improvement Program loans which are available to income qualified homeowners in participating communities.

**Housing Rehabilitation A2I(III)** **\$49,034**  
Contract work of the county's Home Improvement Program which is available to income qualified homeowners and owner occupants of attached single family rental units (2-4 units) in participating communities.

**Home Improvement Program Direct Project Costs** **\$1,111,194**  
County's Home Improvement Program direct project costs of contract work available to income qualified homeowners of single-family owner-occupied units and owner occupants of attached single family rental (2-4 units) in participating communities.

**Housing Counseling Services A1e** **\$318,426**  
Comprehensive housing counseling services to help address housing matters including foreclosure, homebuyer and tenant issues.

**COUNTY LEVEL PROGRAMS TOTAL** **\$3,580,369**

**COMMUNITY LEVEL PROGRAMS TOTAL** **\$2,855,191**  
CDBG funds for community projects to benefit low income persons or neighborhoods. Projects include public facilities, neighborhood and housing improvements and public services.

**CDBG PROGRAM TOTAL** **\$6,435,560**  
(\$5,383,560 Grant; \$1,052,000 Estimated RLF)

## HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME)

**HOME Administration A1o**  
County's cost of administering the Oakland County HOME program.  
**HOME Grant Funds** **\$294,503**  
**Program Income (Estimated PI)** **\$70,000**

**Housing Rehabilitation A2I**  
County's Home Improvement Program direct project costs of contract work available to income qualified homeowners in participating communities.  
**HOME Grant Funds** **\$1,661,529**  
**Oakland County Match for Housing Rehabilitation (Required)** **\$415,383**  
**Program Income (Estimated PI)** **\$630,000**

**CHDO Homebuyer A2**  
Contracts with qualified CHDOs to develop affordable housing for income qualified homebuyers through acquisition, rehab or new construction.  
**(Estimated PI)** **\$600,000**

**CHDO Rental Housing A2**  
Contracts with qualified CHDOs to develop affordable single family (1-4 units) rental housing in HOME consortium communities.  
**HOME Grant Funds** **\$441,756**  
**CHDO Operating Expenses** **\$147,251**

**Affordable Rental Housing A2**  
Rehabilitation/New construction of affordable rental housing units in HOME consortium communities.  
**HOME Grant Funds** **\$400,000**  
**Oakland County Match (Required)** **\$100,000**  
Fund the operating expenses of CHDOs when carrying out Oakland County HOME funded rental projects.  
**Oakland County Match (Required)** **\$110,439**  
**HOME PROGRAM TOTAL** **\$4,870,861**  
(\$2,945,039 Grant; \$625,822 Match; \$1,300,000 Est. PI)

## EMERGENCY SOLUTIONS GRANT A1o

**Administration (7.5%)** **\$25,127**  
**Homeless Management Information System Data Collection (7.5%)** **\$25,127**  
**Homeless Prevention and Rapid Rehousing Services** **\$112,727**  
**Emergency Shelter Operations and Essential Services** **\$172,054**  
**ESG PROGRAM TOTAL** **\$335,035**

The County of Oakland shall execute the grant agreements and approve amendments and extensions up to fifteen (15) percent variance from the award, consistent with the agreements as originally approved.

## NOTICE OF INTENT TO REQUEST RELEASE OF FUNDS & NOTICE OF FINDING OF NO SIGNIFICANT IMPACT ON THE ENVIRONMENT

On or about October 14, 2020 the County of Oakland will submit a request to the U.S. Department of Housing and Urban Development (HUD) Michigan State Field Office for the release of Community Development Block Grant (CDBG), Home Investment Partnership Program (HOME) and Emergency Solutions Grant (ESG) funds under Title I of the Housing and Community Development Act of 1974, as amended, the Cranston Gonzales National Affordable Housing Act, and the Homeless Emergency Assistance & Rapid Transition to Housing Act, to undertake projects known as CDBG, HOME, and ESG for the purpose of:

- Public facility, neighborhood and housing improvements and public services benefiting low income persons;
- Housing rehabilitation available to income qualified homeowners of single-family owner-occupied units and owner occupants of attached single family rental (2-4 units);
- Acquisition, rehabilitation or new construction of affordable housing for qualified homebuyers;
- Acquisition, rehabilitation or new construction of affordable housing for qualified renters (1-4 units);
- Operating expenses of Community Housing Development Organizations (CHDOs) when carrying out HOME funded rental projects;
- Fund qualified agency to perform data collection/evaluation through HMIS;
- Fund qualified agency to provide rental assistance and housing relocation and stabilization services for eligible homeless and or at risk for homelessness clients; and
- Fund qualified shelters for eligible essential services for homeless clients, shelter operations and organizational support.

Amounts to be environmentally released are:  
CDBG \$3,027,539 | HOME \$2,503,285

The activities proposed are Exempt (1), Categorically (2) or Environmentally Assessed (3) under HUD regulations at 24 CFR Part 58 from National Environmental Policy Act requirements.

### FINDING OF NO SIGNIFICANT IMPACT

The County of Oakland has determined that the projects will have no significant impact on the human environment. Therefore, an Environmental Impact Statement under the National Environmental Policy Act of 1969 (NEPA) is not required. Additional project information and an Environmental Review Record (ERR) that documents the environmental determinations for these projects is on file at Oakland County Community & Home Improvement Division, 250 Elizabeth Lake Road, Suite 1900, Pontiac, Michigan and may be examined weekdays 8:30A.M. to 5:00 P.M.

### PUBLIC COMMENTS

Any individual, group, or agency may submit written comments on the ERR to Oakland County Community & Home Improvement Division, 250 Elizabeth Lake Road, Suite 1900, Pontiac, Michigan, 48341. All comments received by October 29, 2020 will be considered by the County of Oakland prior to authorizing submission of a request for release of funds.

### RELEASE OF FUNDS

The County of Oakland certifies to U.S. Department of Housing and Urban Development (HUD) that David Coulter in his capacity as County Executive consents to accept the jurisdiction of the Federal Courts if an action is brought to enforce responsibilities in relation to the environmental review process and that these responsibilities have been satisfied. U.S. Department of Housing and Urban Development (HUD) of the certification satisfies its responsibilities under NEPA and related laws and authorities and allows the County of Oakland to use Program funds.

### OBJECTIONS TO RELEASE OF FUNDS

U.S. Department of Housing and Urban Development (HUD) will consider objections to its release of funds and the County of Oakland certification received by November 13, 2020 or for a period of 15 days following its actual receipt of the request (whichever is later) only if they are on one of the following bases: (a) the certification was not executed by the Certifying Officer of the County of Oakland; (b) the County of Oakland has omitted a step or failed to make a decision or finding required by HUD regulations at 24 CFR Part 58; (c) the grant recipient or other participants in the project have committed funds or incurred costs not authorized by 24 CFR Part 58 before approval of a release of funds by U.S. Department of Housing and Urban Development (HUD) or (d) another Federal agency acting pursuant to 40 CFR Part 1504 has submitted a written finding that the project is unsatisfactory from the standpoint of environmental quality. Objections must be prepared and submitted in accordance with the required procedures (24 CFR Part 58) and shall be addressed to U.S. Department of Housing and Urban Development (HUD), McNamara Federal Building, 477 Michigan Avenue, Detroit, Michigan 48226. Potential objectors should contact U.S. Housing and Urban Development (HUD) to verify the actual last day of the objection period.

David Coulter, Oakland County Executive  
August 28, 2020



# OAKLAND COUNTY

# Community & Home Improvement Division

This 2020 guide to services and programs from Oakland County's Community & Home Improvement Division informs residents of federal, state and county housing and community development programs at work throughout Oakland County. [AdvantageOakland.com](http://AdvantageOakland.com)

## Oakland County – Department of Health and Human Services

Rudy Hobbs, *Deputy County Executive*

Kathy Forzley, R.S., M.P.A., *Director, Oakland County Department of Health and Human Services*

Karry Rieth, *Manager, Community & Home Improvement Division*

## ADDRESSING HOUSING NEEDS • REVITALIZING NEIGHBORHOODS

### 2020 CITIZENS ADVISORY COUNCIL

A heartfelt thanks to our Citizens Advisory Council who help make housing and neighborhoods in Oakland County better and greatly improve the lives of those served.

#### Oakland County Commissioners

Helaine Zack, *Chair*  
Angela Powell, *Vice Chair*  
Penny Luebs  
Tom Middleton

Sam Anderson  
Claudia Brady  
Autumn Butler  
Renee Cortright  
Marc Craig  
Terri Darnall

Don Green  
Elizabeth Kelly  
Elysia Khalil  
Chester Koop  
Adam Loomis  
Deanna Magee

Betty Oliver  
Stephanie Osterland  
Trish Pergament  
Paul Zelenak  
Adrienne Ziegler

David T. Woodward, Chairman .....*District 19*  
Marcia Gershenson .....*District 13*  
Michael J. Gingell.....*District 1*  
Robert Hoffman.....*District 2*  
Janet Jackson.....*District 21*  
Adam L. Kochenderfer.....*District 15*  
Eileen T. Kowall.....*District 6*  
Tom Kuhn.....*District 11*  
Christine Long .....*District 7*  
Penny Luebs .....*District 16*  
Gwen Markham.....*District 9*  
Gary R. McGillivray.....*District 20*  
Thomas F. Middleton.....*District 4*  
William Miller .....*District 14*  
Kristen Nelson .....*District 5*  
Angela Powell .....*District 10*  
Nancy L. Quarles.....*District 17*  
Michael Spisz.....*District 3*  
Shelley Goodman Taub .....*District 12*  
Philip J. Weipert .....*District 8*  
Helaine Zack .....*District 18*



2020 OAKLAND COUNTY BOARD OF COMMISSIONERS

<b>Farmington City Council Staff Report</b>	<b>Council Meeting Date:</b> May 15, 2023	<b>Item Number 7M</b>
<b>Submitted by:</b> Mayor Pro Tem Joe LaRussa		
<b>Agenda Topic:</b> Discuss Bicentennial Committee		
<b>Proposed Motion:</b>		
<b>Background:</b> See following presentation for discussion		
<b>Materials</b>		



# Farmington Bicentennial Steering Committee

A Proposal Presented to City Council – May 15, 2023

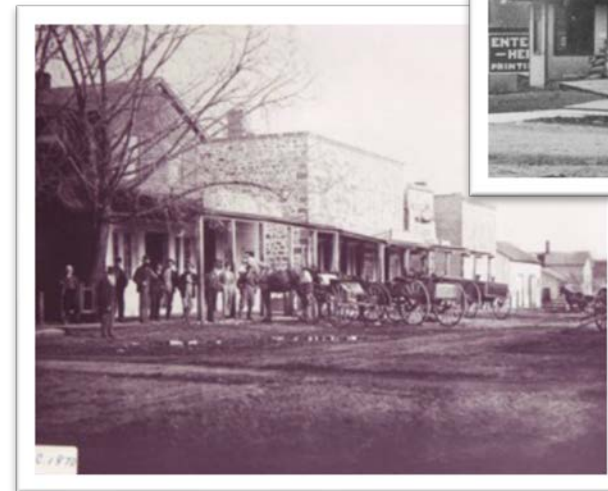
Joe LaRussa, Mayor Pro Tem

# Overview

- Farmington was settled in 1824 by Arthur Power, a Quaker from Farmington, NY
- 2024 marks the bicentennial of the founding of our city
- Multiple “single-point” discussions are happening around the bicentennial, but need coordination
- If we want to mark the moment, we need to organize



The City of  
**FARMINGTON**  
Founded 1824





# Proposal



- Charter a temporary “Bicentennial Steering Committee” to serve until July 31, 2023
- The steering committee shall be charged with making the following recommendations:
  - Elements of a bicentennial celebration
  - Calendar of the elements (i.e. what things happen when)
  - Critical resources/relationships needed to execute celebration elements
- Steering committee could be extended to support implementation/execution



# Proposed Committee Roster

- The following individuals have been contacted and have expressed a willingness to consider serving on the steering committee, with some already agreeing to serve if the committee is formed
  - Sean Murphy
  - Pam Green
  - Agnes Skrzycki
  - Chris Halas
  - Jill Keller
- Recommendation for the following additional stakeholders to participate in the committee's work
  - Julie Law
  - Walt Gajewski
  - Melissa Andrade
  - One City Council Member

# Proposed Timeline

- Meetings/workshops in June and July
- Goal to submit recommendations to City Council at the July 17<sup>th</sup> regular meeting

