



**Regular City Council Meeting
7:00 p.m., Monday, July 15, 2024
City Council Chambers
23600 Liberty Street
Farmington, MI 48335**

REGULAR MEETING AGENDA

- 1. ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF ITEMS ON CONSENT AGENDA**
 - A. City of Farmington Minutes**
 - B. Farmington Monthly Payments Report**
 - C. Farmington Public Safety Monthly Report**
 - D. Fourth Quarter Building Report**
- 5. APPROVAL OF REGULAR AGENDA**
- 6. PRESENTATION/PUBLIC HEARINGS**
 - A. Main Street Farmington Accreditation Presentation**
- 7. NEW BUSINESS**
 - A. Consideration of request for a new Off-Premises Tasting Room License, which is an extension of the Small Distiller's (manufacturing) License, to be used in a new off-premises tasting room for small batch spirits**
 - B. 2024 Sidewalk Program**
 - C. Consideration to approve agreement for construction of street improvements (Hillside Townes/Maxfield Training Center)**
 - D. Consideration to purchase and install Treasurer's Office furniture**
 - E. Consideration to appoint a delegate for the Annual MML Convention**
- 8. PUBLIC COMMENT**
- 9. CITY COUNCIL COMMENTS**
- 10. ADJOURNMENT**

The City will follow its normal procedures for accommodation of persons with disabilities. Those individuals needing accommodations for effective participation in this meeting should contact the City Clerk (248) 474-5500, ext. 2218 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.



City Council Meeting
7:00 p.m., Monday, June 17, 2024
Conference Room
23600 Liberty Street
Farmington, MI 48335

DRAFT

REGULAR MEETING MINUTES

A meeting of the Farmington City Council was held on June 17, 2024, at 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:00 PM by Mayor Pro Tem Balk.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Johnna Balk	Mayor Pro-Tem	Present	
Joe LaRussa	Mayor	Absent	
Kevin Parkins	Councilmember	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

City Manager David Murphy
Assistant to the City Manager Melissa Andrade
Public Safety Commander Todd Anderson
Public Safety Sergeant Mike Weir
Director of Finance, Chris Weber
Deputy Treasurer, Jaime Pohlman
City Attorney, Beth Saarela
DPW Superintendent Chuck Eudy
OHM Consultant Austin Downie

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT

Mike Sweeney of the Farmington/Farmington Hills Emergency Preparedness Committee discussed the importance of heat safety for both people and pets. Most importantly, hydrate and take it easy.

4. APPROVAL OF ITEMS ON CONSENT AGENDA

- A. City of Farmington Minutes
- B. Farmington Monthly Payments Report
- C. Farmington Public Safety Monthly Report

Move to approve the consent agenda as presented.

RESULT:	APPROVED UNANIMOUS
MOVER:	Schneemann, Councilmember
SECONDER:	Taylor, Councilmember

5. APPROVAL OF THE REGULAR AGENDA

Move to approve the regular agenda as presented.

RESULT:	APPROVED UNANIMOUS
MOVER:	Schneemann, Councilmember
SECONDER:	Taylor, Councilmember

6. PRESENTATION/PUBLIC HEARINGS

6-A. Presentation - Bicentennial Gala at the Mansion

Christine Greig, representing Farmington/Farmington Hills Education Foundation and the Bicentennial Committee, presented plans for the Farmington Bicentennial Gala – Toast to Farmington. The Gala will be Saturday, July 27th at the Governor Warner Mansion from 7:30-10 p.m. and will feature entertainment, strolling food stations of small plates, signature cocktails and mocktails. VIP tickets are also available that includes a pre-event reception in Dinan Park.

Councilmember Schneemann thanked Greig for her efforts.

Move to approve the event application for The Bicentennial Gala to be held on the Grounds of the Governor Warner Mansion on July 27 from 7:30 – 10 p.m.

RESULT:	APPROVED UNANIMOUS
MOVER:	Taylor, Councilmember
SECONDER:	Schneemann, Councilmember

6-B. Presentation - Events 360: Farmington Founders Festival

Jenna Smith, event manager for 360 Event Productions presented plans for the 2024 Farmington Founders Festival. She said it was basically the same footprint as last year. It will feature the LOC Color Run, kid zone, touch-a-truck and fido fest. The parade theme is Farmington Through the Decades.

Councilmember Schneemann asked why the application was submitted so late, just one month prior to such a large event. He also asked if there was any bicentennial branding. Regarding the application, Smith responded that it was because they have not yet heard back from CVS on use of their parking lot. Regarding the branding, Smith mentioned the parade was themed for the bicentennial.

Councilmember Taylor, who is also the Bicentennial Committee Secretary, also asked about the bicentennial branding and said she brought ideas to Events 360 months ago, but none, other than the parade theme, were implemented. Councilmember Taylor also said that she feels this event is not custom to Farmington and could be dropped into any other community.

Smith said that the community here in Farmington is what makes this event different. She also said that Events 360 focused on the Founders Festival being in its 60th year, rather than the 200th anniversary of Farmington. She said as an event company, that is their focus. She said that she open to add more bicentennial branding, but it was pointed out that with only a month left to plan, this is not practical.

Taylor asked if the communications plan between the DDA & downtown businesses was complete. Smith said it's the same as last year's plan.

Taylor also said she'd like the bingo event added back into the festival. Smith said she is open to it, but it'll cost money for the licensing.

Mayor Pro-Tem Balk ask that Events 360 respond to Public Safety Director Bob Houhanisin email and schedule a meeting with Public Safety and DPW to go over the event. Smith said they would.

Move to adopt resolution approving the 2024 Founders Festival which includes approving event locations, authorizing road closures and applications for temporary liquor licenses.

RESULT:	APPROVED UNANIMOUS
MOVER:	Parkins, Councilmember
SECONDER:	Schneemann, Councilmember

7. NEW BUSINESS 7A – 7F

7-A Consideration to amend the agreement for Local Fiscal Recovery Distribution between Oakland County and the City of Farmington

The amendment to the agreement removes language that stated the City is a subrecipient of the funds. This amendment is being requested of all County CVT's

Move to approve the amendment to the agreement for Local Fiscal Recovery Distribution Between Oakland County and the City of Farmington

RESULT:	APPROVED – UNANIMOUS
MOVER:	Schneemann, Councilmember
SECONDER:	Parkins, Councilmember
AYES:	Balk, Parkins, Schneemann, Taylor

7-B DPW Concrete Replacement Payment Application

To date Hartwell Cement Company has replaced 1311 square yards of the DPW parking lot, nearly double the original amount. OHM recommends approving Change Order No. 8 and Payment application No. 14 using the 2018 Farmington Roads Maintenance & Rehab Contract with Hartwell Cement Company located in Oak Park MI, in the amount of \$119,310.43 and retainage increased \$12,701.16. Total earned this period is \$132,011.59.

Move to approve the DPW Concrete replacement Change Order No.8 and Pay Application No 14 in the amount of \$119,310.43 to Hartwell Cement Company.

RESULT:	APPROVED – UNANIMOUS
MOVER:	Parkins, Councilmember
SECONDER:	Taylor, Councilmember
AYES:	Parkins, Taylor, Schneemann, Balk

7-C Purchase of a Pierce Fire Truck and equipment from Halt Fire

Commander Todd Anderson explained to council the necessity for a new fire truck. The current truck is old and it's difficult to get replacement parts. In 2023, The City of Farmington was awarded a \$750,000.00 grant by the State of Michigan to purchase a new fire truck. Due to supply chain issues and raising costs, the lead time on a custom-made fire engine can be between 36 and 48 months however Pierce has created a program that allows departments to bid on production fire engines that will be delivered in a much shorter time. On the first of each month, Pierce releases a limited number of production fire engines on a first-come-first-serve basis. There is a very short window to bid on these trucks; sometimes as short as a few minutes, as this process is open to every fire department in the country. Because this process is so competitive, it is imperative to have the funds pre-approved to secure the vehicle. These trucks are considered "stock" models, but they still have some customizable options. The delivery time for these stock models is much shorter. Bruce Hamilton of Halt Fire will be doing the bidding, he was at the meeting and compared the process to musical chairs. He said they will have 4-7 truck on the list to pick from, and we'll pick the one that best fits the Farmington department's requirements. He said that the sale occurs six months prior to availability so we'd have time to customize the truck. Halt said he worked with has been working with the department and understands the needs.

Move to approve FY 2024/25 budget request to purchase One (1) Peirce Fire Engine and equipment from Halt Fire and authorize the Public Safety Department to spend up to \$950,000.00 for the purchase of the Fire Truck.

RESULT:	APPROVED – UNANIMOUS
MOVER:	Taylor, Councilmember
SECONDER:	Schneemann, Councilmember
AYES:	Parkins, Schneemann, Taylor, Balk

7-D Budget Amendment Resolution #1 amending Fiscal Year 2024-25 Budget
 This budget amendment provides additional funding for a fire truck based on revised estimates.

Move to adopt Budget Amendment Resolution #1 amending Fiscal Year 2024-25 Budget.

RESULT:	APPROVED – UNANIMOUS
MOVER:	Taylor, Councilmember
SECONDER:	Parkins, Councilmember
AYES:	Schneemann, Taylor, Balk, Parkins

7-E Request to approve the purchase of a 2024 Chevrolet Traverse administrative vehicle

Public Safety Commander Todd Anderson explained that the current admin vehicle, a 2009 Ford Escape, is beyond its “scope of life.”

Move to approve the Purchase of One (1) 2024 Chevrolet Traverse AWD LT administrative vehicle and outfit it with equipment.

RESULT:	APPROVED – UNANIMOUS
MOVER:	Parkins, Councilmember
SECONDER:	Taylor, Councilmember
AYES:	Taylor, Balk, Parkins, Schneemann

7-F Consideration to amend Fiscal Year 2023-24 Budget

This budget amendment adjusts for changes in estimates related to the Installment Purchase Agreement (IPA payoff), development costs, and the Farmer’s Market. All are offset by additional revenue.

Move to adopt Budget Amendment Resolution #7 amending Fiscal Year 2023-24 Budget.

RESULT:	APPROVED – UNANIMOUS
MOVER:	Schneemann, Councilmember
SECONDER:	Parkins, Councilmember
AYES:	Balk, Parkins, Schneemann, Taylor

8. PUBLIC COMMENT

No members of the public spoke.

9. CITY COUNCIL COMMENT

Mayor ProTem Balk thanked everyone for being there.

10. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	Taylor, Councilmember

The meeting adjourned at 7:52 p.m.

Johnna Balk, Mayor Pro-Tem

Melissa Andrade, Assistant to the City Manager

Approval Date:



City Council Meeting
6:00 p.m., Monday, June 24, 2024
Conference Room
23600 Liberty Street
Farmington, MI 48335

DRAFT

SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on June 24, 2024, at 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:04 PM by Mayor LaRussa.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Johnna Balk	Mayor Pro-Tem	Present	
Joe LaRussa	Mayor	Present	
Kevin Parkins	Councilmember	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

City Manager David Murphy
City Clerk Meaghan Bachman
Deputy Treasurer Jaime Pohlman
DDA Director Kate Knight
City Attorney Tom Schultz
DPW Superintendent Chuck Eudy
Building Official Jeff Bowdell

2. APPROVAL OF REGULAR AGENDA

Move to approve the agenda as presented.

RESULT:	APPROVED - UNANIMOUS
MOVER:	Balk, Mayor Pro-Tem
SECONDER:	Parkins, Councilmember

3. PUBLIC COMMENT

Nancy Skrzycki noted her excitement with the city events and improvements.

4. ESTABLISHING SOCIAL DISTRICT COMMONS AREA THAT WILL BE UTILIZED EXCLUSIVELY FOR THE HARVEST MOON FESTIVAL AND SELECT FARMERS MARKETS DURING THE EFFECTIVE PERIOD OF THE SPECIAL LICENSE.

DDA Director Knight presented this agenda item and noted the following. MCL 436.1551 creating the "Social District Permit," has recently been amended to allow permittees with Special Licenses for events to sell alcohol within the Social District if an exclusive area within the Commons Area is designated for that event alone. The DDA has proposed to designate a separate area within the Syndicate Commons Area for the Harvest Moon Festival as shown in the attached drawing. The DDA must document this designated area for the MLCC in accordance with the requirements of Subsection 3 of Section 551 of the Act.

Move to approve a resolution establishing Social District Commons Area that will be utilized exclusively for the Harvest Moon Celebration during the effective period of the special license as well as select Farmers Markets during the effective period of the special license.

RESULT:	APPROVED - UNANIMOUS
MOVER:	Balk, Mayor Pro-Tem
SECONDER:	Taylor, Councilmember

5. DISCUSSION REGARDING GOVERNOR WARNER MANSION

Councilmember Schneemann was assigned to the task of developing a design for the Governor Warner Mansion grounds. The time estimate to complete the project would be 3-5 years and a total estimated cost of \$3.5 Million and improvements would be done in phases. It was suggested that Phase I would include, the house stabilization, barn improvements, and gazebo improvements. Some of the highlights of the plan, with estimated project cost include:

- Parking Lot Improvements \$370K
 - New Paving/Striping
 - Retaining Walls
 - Masonry Screen Wall
 - Landscape Screening
- Proposed Event Space \$1.2M
 - Accommodate up to 160 Guests
 - Warming Kitchen
 - Restrooms
 - Operable Glass Facade
- Courtyard Improvements \$250K
 - New Focal Point such as a Fountain
 - New Landscaping and Flowers
 - New Pathways
 - New Brick Paved Areas
 - Festive Lighting

- Existing House \$500K
 - Interior and Exterior Improvements
 - Use for Smaller Gatherings
- Existing Barn \$100K
 - Interior and Exterior Improvements Including Stabilization
 - Use for Smaller Gatherings
 - Smaller Serving Venue for Larger Events
- Existing Gazebo \$40K
 - Stabilization
 - Roof Replacement
 - Lighting/Sound
- General Grounds Improvements \$200K

A recess was taken at 6:53 PM before entering closed session.

6. CLOSED SESSION: CONFIDENTIAL WRITTEN CORRESPONDENCE FROM CITY ATTORNEY

Move to convene into closed session at 7:03 PM to confidential written correspondence from city attorney.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Balk, Mayor Pro-Tem
SECONDER:	Taylor, Councilmember
AYES:	LaRussa, Parkins, Schneemann, Taylor, Balk

Move to reconvene into the regular city council meeting at 8:42 PM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Balk, Mayor Pro-Tem
SECONDER:	Schneemann, Councilmember

VOTE ON CLOSED SESSION ITEM:

No item to vote on

7. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	Taylor, Councilmember

The meeting adjourned at 8:49 p.m.

Joe LaRussa, Mayor

Meaghan K. Bachman, City Clerk

CITY OF FARMINGTON - MONTHLY PAYMENTS REPORT

MONTH OF JUNE 2024

FUND #	FUND NAME		AMOUNT:
101	GENERAL FUND	\$	342,223.90
202	MAJOR STREET FUND	\$	5,182.43
203	LOCAL STREET FUND	\$	6,393.23
285	AMERICAN RESCUE ACT	\$	2,535.42
401	CAPITAL IMPROVEMENT MILLAGE	\$	70,520.08
592	WATER & SEWER FUND	\$	342,698.26
595	FARMINGTON COMMUNITY THEATER FUND	\$	20,583.52
640	DPW EQUIPMENT REVOLVING FUND	\$	3,978.94
701	AGENCY FUND	\$	1,232.00
736	PUBLIC EMPLOYEE HEALTH CARE FUND	\$	28,465.57
	TOTAL CITY PAYMENTS ISSUED:	\$	823,813.35
136	47TH DISTRICT COURT FUND	\$	99,635.24
248	DOWNTOWN DEVELOPMENT AUTHORITY FUND	\$	63,885.21
	TOTAL OTHER ENTITIES PAYMENTS ISSUED:	\$	163,520.45
	TOTAL PAYMENTS ISSUED	\$	987,333.80

A detailed Monthly Payments Report is on file in the Treasurer's Office.

CITY OF FARMINGTON - ACH PAYMENTS REPORT

MONTH OF JUNE 2024

TRANSFER FROM:	TRANSFER TO:	DESCRIPTION:	AMOUNT:
General Fund	Chase (Disbursing Acct)	Direct Deposit Payroll	246,426.76
General Fund	Federal Gov't	W/H & FICA Payroll	86,485.38
General Fund	MERS	May Transfer	99,121.58
General Fund	MERS HCSP	May Transfer	5,953.70
General Fund	MERS	457 Plans - City & Dept. Head	17,896.89
General Fund	Total Administrative Services Corp.	Flexible Spending Accounts	2,368.84
	TOTAL CITY ACH TRANSFERS		458,253.15
Court Fund	Chase (Disbursing Acct)	Direct Deposit Payroll	145,145.86
Court Fund	Federal Gov't	W/H & FICA Payroll	32,974.22
Court Fund	Total Administrative Services Corp.	Flexible Spending Accounts	1,668.42
Court Fund	ICMA	Health Savings/401 Accounts	8,427.62
	TOTAL OTHER ENTITIES ACH TRANSFERS		188,216.12



Farmington Public Safety Department

Public Safety Director Bob Houhanisin

June 2024 Public Safety Incidents

Fraud by Wire

On 06/04/2024 at 08:00 AM officers took a front desk report from a resident that stated she had received several phone calls and emails posing as the victim's credit union. After the communications, a total of \$5000.00 was fraudulently withdrawn from the victim's account. The victim made a claim with the credit union and the case has been forwarded to the detective bureau for investigation. Currently there are no suspects.

Retail Fraud

On 06/08/2024 at approximately 12:15 PM officers were dispatched to Ten mile and Orchard Lake roads for a retail fraud that had just occurred. Officers arrived and met with the manager of the business who reported that two unknown males stole dry goods in the amount of approximately \$200.00. The manager was able to provide in store surveillance footage of the incident. The case has been forwarded to the detective bureau for investigation.

Vehicle Fire

On 06/08/2024 at approximately 06:35 PM officers were dispatched to a reported vehicle fire on the 34000 block of Glenview St. Officers arrived and found a working vehicle fire in a food truck. The fire was extinguished with no reported injuries.

Narcotic Paraphernalia / Warrant Arrest

On 06/14/2024, at approximately 8:50 PM, an officer was on patrol in the area of Grand River and Shiawassee. The officer stopped a vehicle for not having auto insurance. Upon contacting the driver, the officer learned that the 50-year-old female driver had an active arrest warrant with Oakland County Sheriff's Office for domestic violence. The female was arrested for the warrant. The vehicle was searched prior to being impounded. During the search, several used needles and a glass pipe were located. The female was cited for possession of drug paraphernalia and was turned over to Oakland County.

Trespassing Advised / Retail Fraud

On 06/11/2024, at approximately 2:20 PM, officers were dispatched to a local grocery store on the 23000 block of Farmington Rd for a report of a 70-year-old female customer who was inside the store concealing items under a sheet in her shopping cart. The store staff suspected she was trying to steal the items. Officers made the location and met the female suspect in the parking lot after she exited the store. She possessed several items from the above-mentioned business. She also possessed several items from another nearby store. She did not have receipts and admitted to stealing the items from both stores. Both stores were contacted, and the managers stated they did not wish to press charges but wanted the items returned and wanted the female trespassed from each store. The female was told not to return, or she would be arrested. She was then released from the scene.



B&E Forced Entry

On 06/21/2024, Officers responded to a reported Breaking and Entering of a residence on Drake Road. A ring camera mounted to the front door recorded the theft and notified the owner. The camera recorded the suspect enter the residence at 0436 hours and exit same at 0459 hours. The house was unoccupied and going through an estate sale. The suspect stole jewelry and other personal items. An undercover surveillance team witnessed the theft and arrested the suspect in West Bloomfield. The case was forwarded to the OCPO who issued several felony charges against the suspect.

No-Account Check

On 06/17/2024 an employee of a local credit union filed a No-Account Check with our department. The employee stated a 35-year-old suspect entered her credit union and presented her with a check for \$2369.62. The suspect provided a MI drivers license and opened an account with the credit union. The suspect deposited a portion of the check into his account and took the remaining portion in cash. It was later learned that the check presented by the suspect was fraudulent. The case was forwarded to the Detective Bureau for warrant consideration by the Oakland County Prosecutors Office.

FLEE AND ELUDE:

On 06/30/2024 at approximately 01:30 AM, an officer observed a 2017 gray Chevrolet Malibu speeding (88 mph/70 mph) at EB M-5 and Farmington Road. The vehicle exited onto EB Grand River near Purdue. A traffic stop was conducted at Grand River and Tulane. As the officer exited the vehicle to contact the driver, the vehicle fled EB on Grand River running the red light at Middlebelt Road. The officer did not pursue the vehicle. The officer advised dispatch of the vehicle description and license plate. The officer observed the driver to be male. The vehicle registered out of Detroit. The officer attempted to contact the registered owner, a female, with negative results. The case was forwarded to the detective bureau.

ASSIST OTHER LAW ENFORCEMENT AGENCY:

On 06/28/2024 at approximately 03:44 AM, an officer stopped a vehicle, a 2016 Buick Regal, at Grand River and Farmington for no plate. The 53-year-old female driver stated she was coming from the casino and that it was her mistake. The officer ran the VIN of the vehicle which returned stolen (fail to return) out of Centerline, MI. Centerline PD confirmed the vehicle as stolen. The driver was arrested and subsequently turned over to Centerline PD. The vehicle was also impounded by Centerline PD.

CONCEALED PISTOL PERMIT VIOLATION:

On 06/27/2024, officers were dispatched to a local bar regarding an adult male drinking in the business with a firearm on his hip. Upon arrival, officers observed the 24-year-old patron drinking at the bar with a pistol on his hip. The patron possessed a valid CPL. The pistol was unloaded and secured in the trunk of the patron's vehicle. The patron was issued a CPL violation for carrying in a restricted zone.



CALL TYPE & QUANTITY

TOTAL CALLS	TRAFFIC STOPS	MEDICALS	FIRE CALLS	CRASHES
695	345	43	16	16

OWI	OUID	DWLS	WARRANT	FELONY
3	0	6	19	0






FIRE

FARMINGTON HILLS



INTEROFFICE CORRESPONDENCE

TO: Director Houhanisin
FROM: Fire Chief Unruh 
DATE: July 1, 2024
RE: Quarterly Response Report (City of Farmington)

I am pleased to present our statistics from our first quarter of providing EMS to the City of Farmington. The below information is reflected of data from March 15 to June 15, 2024.

Total incidents: 174

Priority 1 (emergent response): 87

Priority 3 (non-emergent response): 87

Priority 1 response time average: 4:36 mins

Priority 3 response time average: 6:43 mins

Total transports: 145

Citizen Complaints: 0

Patient billing challenges or concerns: 0

The feedback from our staff has been nothing but positive and they enjoy their new partnership with Farmington Public Safety Officers.

Feel free to contact me if you have any questions or concerns.

CITY OF FARMINGTON
BUILDING DEPARTMENT

4th Quarter Report

April 1, 2024
through
June 30, 2024

Jeffrey Bowdell
Building Official
Building Inspector

FY 2023 - 24

MONTH	NEW HOMES		HOME REMODEL		SHEDS/GARAGES		COMMERCIAL REMODEL		COMMERCIAL BUILDING		INDUSTRIAL REMODEL	
	No. of Permits	Value	No. of Permits	Value	No. of Permits	Value	No. of Permits	Value	No. of Permits	Value	No. of Permits	Value
JULY	0	\$0	1	\$433,360	0	\$0	3	\$109,345	0	\$0	0	\$0
AUGUST	0	\$0	0	\$0.00	0	\$0	1	\$352,094	0	\$0.00	0	\$0
SEPTEMBER	0	\$0	2	\$75,792	0	\$0	1	\$45,000	0	\$0	1	\$30,000
OCTOBER	0	\$0	0	\$0	0	\$0	2	\$222,500	0	\$0	0	\$0
NOVEMBER	0	\$0	1	\$12,600.00	0	\$0	2	\$365,000	0	\$0	0	\$0
DECEMBER	0	\$0	0	\$0	0	\$0	1	\$125,000	0	\$0	0	\$0
JANUARY	0	\$0	2	\$159,049	0	\$0	0	\$0	0	\$0	0	\$0
FEBRUARY	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
MARCH	0	\$0	1	\$6,900	1	\$24,000	3	\$40,100		\$0	0	\$0
APRIL	0	\$0	2	\$72,000	0	\$0	4	\$102,472	0	\$0	0	\$0
MAY	0	\$0	2	\$238,925	1	\$11,149	1	\$2,288,766	0	\$0	0	\$0
JUNE	0	\$0	2	\$241,908	0	\$0	2	\$138,000	0	\$0	0	\$0
TOTAL	0	\$0	13	\$1,240,533.62	2	\$35,149	20	\$3,788,277	0	\$0.00	1	\$30,000

2023 - 24 CASH SHEET SUMMARY

	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
Building	\$20,565	\$12,443	\$10,155	\$9,445	\$13,250	\$3,225	\$6,695	\$5,130	\$6,855	\$14,065	\$34,868	\$9,975
Building Registration	\$360	\$360	\$120	\$210	\$270	\$60	\$210	\$270	\$450	\$540	\$450	\$290
Building Bond	\$1,100	\$0	\$1,100	\$1,200	\$100,300	\$400	\$1,000	\$6,000	\$200	\$13,700	\$9,400	\$6,200
Performance Bond	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water Tap/Meter	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sewer Tap	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction Water	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200	\$0
Water/Sewer Debt	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sign	\$59	\$140	\$296	\$256	\$64	\$259	\$0	\$206	\$0	\$105	\$199	\$499
Sign Registration	\$30	\$30	\$30	\$30	\$30	\$90	\$30	\$90	\$0	\$80	\$75	\$30
Fence	\$315	\$490	\$605	\$235	\$755	\$65	\$0	\$95	\$0	\$720	\$515	\$345
Fence Registration	\$60	\$0	\$60	\$30	\$0	\$30	\$0	\$30	\$0	\$150	\$30	\$80
Pool	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Approach/Sidewalk	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Mechanical	\$3,130	\$5,153	\$2,735	\$3,475	\$2,755	\$2,280	\$3,080	\$1,040	\$2,365	\$2,495	\$2,760	\$2,295
Mechanical Registration	\$75	\$75	\$60	\$60	\$45	\$45	\$90	\$85	\$30	\$60	\$75	\$90
Electrical	\$1,483	\$5,024	\$2,600	\$3,870	\$1,330	\$1,854	\$2,361	\$1,906	\$1,307	\$2,528	\$1,229	\$4,033
Electrical Registration	\$60	\$150	\$180	\$150	\$90	\$210	\$210	\$210	\$150	\$330	\$150	\$210
Plumbing	\$1,235	\$1,575	\$2,000	\$2,735	\$1,470	\$815	\$1,345	\$1,185	\$1,245	\$580	\$1,420	\$1,150
Plumbing Registration	\$15	\$75	\$45	\$75	\$90	\$30	\$60	\$90	\$75	\$30	\$60	\$45
Zoning Board of Appeals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250	\$0
Engineering Fees	\$0	\$0.00	\$0	\$0	\$600	\$0	\$0	\$0	\$0.00	\$0	\$0	\$0
Planner Fees	\$0	\$0.00	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Plan Review	\$750	\$400.00	\$1,050	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,332	\$0
Rental Reg/inspect	\$0	\$0	\$0	\$0	\$0	\$0	\$6,300	\$14,650	\$10,300	\$10,800	\$11,000	\$4,000
False Alarm	\$630	\$180	\$455	\$195	\$820	\$320	\$1,490	\$330	\$420	\$165	\$275	\$100
Other	\$100	\$200	\$150	\$250	\$50	\$100	\$200	\$200	\$900	\$250	\$300	\$200
Total	\$29,967.00	\$26,295.00	\$21,641.00	\$22,216.00	\$121,919.00	\$9,783.00	\$23,071.00	\$31,517.00	\$24,297.00	\$46,598.00	\$68,588.00	\$29,542.00

NUMBER OF PERMITS ISSUED BY MONTH

FY 2023 - 24

	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	Total
Single Family Home	0	0	0	0	0	0	0	0	0	0	0	0	0
Residential Alteration	1	3	3	0	1	0	2	0	1	2	1	2	16
Garage/Shed	0	0	0	0	0	0	0	0	0	0	1	0	1
Commercial Building	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial Alteration	3	1	1	2	2	1	0	0	3	4	2	2	21
Industrial Building	0	0	0	0	0	0	0	0	0	0	0	0	0
Industrial Alteration	0	0	1	0	0	0	0	0	0	0	0	0	1
Church, School	0	0	0	0	0	0	0	0	0	0	0	0	0
Church, School Alteration	0	0	0	0	0	0	0	0	0	0	0	0	0
Office, Bank, Professional Building	0	0	0	0	0	0	0	0	0	0	0	0	0
Office, Bank, etc Alteration	0	0	0	0	0	0	0	0	0	0	0	0	0
Swimming Pool	1	0	0	0	0	0	0	0	0	0	0	0	1
Fence	3	2	4	2	3	3	0	1	0	6	3	3	30
Sign	5	2	2	3	0	6	0	4	0	5	3	7	37
Bldg w/sign (value)	5	2	2	3	0	6	0	4	0	5	1	7	35
Fire Repair	0	0	1	0	0	0	0	0	0	0	1	0	2
Observable Inspection	0	0	0	0	0	0	0	0	0	0	0	0	0
Roof, Siding, Windows	16	12	7	13	11	9	7	15	13	24	18	15	160
Sidewalk/Approach	0	0	0	0	0	0	0	0	0	0	0	0	0
Demolition	1	1	0	0	1	0	0	0	0	0	1	0	4
Temporary Signs	0	0	0	0	0	0	0	0	0	0	0	0	0
Other	6	5	4	8	6	5	5	3	7	8	11	7	75
Total	41	28	25	31	24	30	14	27	24	54	42	43	383

BUILDING PERMITS

	2023- 2024		2022 - 2023		2021 - 2022	
MONTH	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES
JULY	41	\$20,565	12	\$3,750	32	\$ 33,050
AUGUST	28	\$12,443	50	\$16,330	55	\$27,890
SEPTEMBER	25	\$10,155	30	\$14,615	45	\$15,085
OCTOBER	31	\$9,445	40	\$9,595	61	\$21,145
NOVEMBER	24	\$13,250	35	\$9,170	41	\$16,465
DECEMBER	30	\$3,225	20	\$7,845	16	\$5,300
JANUARY	14	\$6,695	24	\$9,475	30	\$18,990
FEBRUARY	27	\$5,130	10	\$11,960	25	\$6,070
MARCH	24	\$6,855	14	\$3,775	45	\$31,905
APRIL	54	\$14,065	32	\$19,055	32	\$10,600
MAY	42	\$34,868	49	\$18,710	46	\$9,945
JUNE	43	\$9,975	52	\$24,115	24	\$10,470
TOTAL	383	\$146,671	368	\$148,395	452	\$206,915

ELECTRICAL PERMITS

	2023 - 2024		2022 - 2023		2021 - 2022	
MONTH	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES
JULY	19	\$1,483	22	\$2,294	16	\$1,057
AUGUST	25	\$5,024	34	\$4,027	28	\$4,123
SEPTEMBER	17	\$2,600	15	\$2,294	23	\$4,218
OCTOBER	23	\$3,870	25	\$3,353	24	\$3,468
NOVEMBER	14	\$1,330	18	\$2,032	32	\$4,245
DECEMBER	21	\$1,854	13	\$2,042	21	\$3,145
JANUARY	21	\$2,361	20	\$2,518	32	\$3,201
FEBRUARY	13	\$1,906	20	\$3,275	16	\$2,207
MARCH	12	\$1,307	17	\$2,651	21	\$4,304
APRIL	25	\$2,528	16	\$1,647	21	\$2,060
MAY	10	\$1,229	23	\$3,001	15	\$1,591
JUNE	20	\$4,033	22	\$2,924	30	\$3,620
TOTAL	220	\$29,525	245	\$32,058	279	\$37,239

MECHANICAL PERMITS

	2023 - 2024		2022 - 2023		2021 - 2022	
MONTH	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES
JULY	21	\$3,130	19	\$3,335	17	\$2,760
AUGUST	25	\$5,153	35	\$5,535	19	\$3,565
SEPTEMBER	15	\$2,735	23	\$3,970	12	\$2,307
OCTOBER	15	\$3,475	11	\$1,485	19	\$2,710
NOVEMBER	16	\$2,755	15	\$2,685	27	\$5,425
DECEMBER	13	\$2,280	12	\$2,080	18	\$3,845
JANUARY	22	\$3,080	12	\$2,085	26	\$4,020
FEBRUARY	8	\$1,040	19	\$3,624	12	\$2,815
MARCH	11	\$2,365	17	\$3,320	33	\$6,695
APRIL	15	\$2,495	18	\$3,970	19	\$3,185
MAY	13	\$2,760	16	\$2,485	9	\$1,360
JUNE	15	\$2,295	18	\$3,597	31	\$5,890
TOTAL	189	\$33,563	215	\$38,171	242	\$44,577

PLUMBING PERMITS

	2023 - 2024		2022 - 2023		2021 - 2022	
MONTH	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES
JULY	8	\$1,235	2	\$995	6	\$1,465
AUGUST	10	\$1,575	18	\$1,765	11	\$2,475
SEPTEMBER	4	\$2,000	3	\$635	6	\$1,155
OCTOBER	12	\$2,735	8	\$1,130	6	\$1,325
NOVEMBER	9	\$1,470	5	\$930	11	\$2,080
DECEMBER	5	\$815	10	\$1,275	6	\$905
JANUARY	5	\$1,345	12	\$2,655	7	\$855
FEBRUARY	7	\$1,185	6	\$1,120	16	\$3,595
MARCH	8	\$1,245	4	\$1,195	16	\$2,830
APRIL	3	\$580	7	\$1,205	14	\$2,075
MAY	9	\$1,420	8	\$1,055	10	\$1,885
JUNE	8	\$1,150	8	\$1,840	12	\$3,815
TOTAL	88	\$16,755	91	\$15,800	121	\$24,460

CODE ENFORCEMENT LOG

MONTH: April 2024

VIOLATIONS	METHOD OF CONTACT				TOTAL
	PHONE	VERBAL	LETTER	WARNING TICKET	
unoperable vehicle					
Recreational Vehicles			1		1
Trash cans at curb					
Streets / Sidewalks					
Commercial Property Maint./Dumpster			1		1
Signs			1	1	2
Housing Code			2		2
Fences			1		1
Nuisances					
Zoning: unapproved use					
Snow					
Work w/o permit			3		3
Blight: yard/outdoor			1		1
Animal Offenses					
Residential Prop maint			1		1
unauthorized use of bldg					
improper storage			2		2
Hiigh grass / weeds			1		1
Unregistered Rental			1		1
Lights					
Total	0	0	15	1	16

RESULTS						
COMPLIANCE	NON-COMPLIANCE	COURT	PENDING	CITY COUNCIL	ZONING BOARD	TOTAL
1					1	1
			1			1
1	1					2
1			1			2
			1			1
2			1			3
			1			1
			1			1
			2			2
			1			1
			1			1
5	1		10			16

INSPECTIONS	
Gas Pressure Tests	2
Rough Building	3
Final Building	15
Foundation	0
Initial Compliance	1
Roof	7
Heating/Cooling	20
Fire Test Hood Supression	0
Fireplace	0
Foreclosure	0
	0
Total	48

PLAN REVIEW	
Signs	0
Buildings/addition	0
Fences	0
Decks	0
Hood Suppression	0
Demolition	0
Zoning Compliance	0
Total	0

CODE ENFORCEMENT LOG

MONTH: May 2024

VIOLATIONS	METHOD OF CONTACT				TOTAL
	PHONE	Inspection	LETTER	WARNING TICKET	
Automobiles					
Recreational Vehicles					
Trash/dumpster		1			1
Streets / Sidewalks					
Comm. Property Maint.	1		2		3
Zoning Compliance	1				1
Unapproved use					
Fences					
Nuisances					
Shed/acc bldg					
Property Blight			3		3
Grass (over 8")			33		33
Leaves					
Blight Vehicles					
Storage / Pods					
Signs					
rats					
Unregistered Rental					
Work w/o permit		1			1
Total	2	2	38	0	42

RESULTS						
COMPLIANCE	NON-COMPLIANCE	COURT	PENDING	CITY COUNCIL	ZONING BOARD	TOTAL
1						1
1		1	1			3
			1			1
			3			3
24	1		8			33
	1					1
26	2	1	13			42

INSPECTIONS	
Gas Pressure Tests	2
Rough Building	5
Final Building	43
Foundation	0
Observable Component	0
Roof	8
Heating/Cooling	18
Fireplace	0
Foreclosures	0
Total	76

PLAN REVIEW	
Signs	0
Buildings	1
Fences	0
Decks	0
Hood Suppression	0
Demolition	0
Fire Repair	1
Pool	0
Demo	1
Total	3

CODE ENFORCEMENT LOG

MONTH: June 2024

VIOLATIONS	METHOD OF CONTACT				TOTAL
	PHONE	Drive by	LETTER	WARNING TICKET	
Automobiles					
Recreational Vehicles			1		1
Trash/litter/debris					
Streets / Sidewalks					
Comm. Property Maint. Parking lot lights					
Signs			1		1
Nuisances			2		2
Fences			10		10
Exterior house lights			1		1
Zoning/investigation					
Tree trimming/yard			1		1
Grass (over 8")			8		8
Comm. Prop			1		1
hoarding conditions					
Unlicensed Vehicle					
Property Maintenance-housing					
Blight/cars/outside junk			2		2
Unregistered Rental					
Trash/recycle storage					
Total	0	0	27	0	27

RESULTS						
COMPLIANCE	NON-COMPLIANCE	COURT	PENDING	CITY COUNCIL	ZONING BOARD	TOTAL
			1			1
			1			1
			2			2
5			5			10
			1			1
			1			1
1	1		6			8
			1			1
			2			2
6	1	0	20			27

INSPECTIONS	
Gas Pressure Tests	1
Rough Building	3
Final Building	42
Foundation	0
Observable Component	0
Roof	3
Heating/Cooling	14
Fireplace	0
Foreclosures	0
Post Hole	3
Footing/sidewalk forms	2
Total	68

PLAN REVIEW	
Signs	0
Buildings	0
Fences	0
Decks	0
Hood Suppression	0
Demolition	0
Fire Repairs	0
Pool	0
Shed	0
Swim Club	0
Total	0

Farmington City Council Staff Report	Council Meeting Date: July 15, 2024	Reference Number 7A	
Submitted by: Kate Knight, DDA Director			
Description Consideration of request for a new Off-Premises Tasting Room License, which is an extension of my Small Distiller's (manufacturing) License, to be used in a new off-premises tasting room for small batch spirits to be located at 23622 Farmington Road			
Requested Action Move to approve Resolution of Local Approval for issuance of Off-Premises Tasting Room License, which is an extension of the Small Distiller's (manufacturing) License with Sunday Sales Permit (AM & PM), Entertainment Permit and Outdoor Service Permit to Lone Light Spirits, LLC, for the premises at 23622 Farmington Road, Farmington, MI 48335 in Oakland County, subject to final review and approval as to form by the City Manager and City Attorney.			
<p>Background Lone Light Spirits, LLC is leasing the space adjacent to KickstART in GLP's building at 23622 Farmington Road and plans to open an off-site tasting room for its craft distillery which produces premium small batch spirits at its location in Ferndale, MI. There is no service at their Ferndale facility. The Applicant indicates that the proposal is for an extension of a small family-owned business providing unique products and experiences to enhance the Farmington Community. The Applicant indicates that the tasting room will be a full cocktail bar utilizing our premium spirits as well as other fresh ingredients. They will be serving spirits by the glass or people can get a tasting flight. The tasting room will have flagship products and also some tasting room exclusives.</p> <p>The tasting room will also feature bottled drinks and bar snacks. The business will not have a full kitchen, so guest will be able to bring food from local restaurants inside.</p> <p>The City has now received all required application materials, which have been reviewed by City administration in accordance with the requirements of Sections 3-31 and 3-32 of the City of Farmington Code.</p> <p>The City Administration has no objection to the approval of the License Transfer as the applicant meets all requirements of the City Code.</p>			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Off-Premises Tasting Room License & Permit Application

For more information on manufacturer and wholesaler licenses and permits, please visit the Liquor Control Commission's frequently asked questions website [by clicking this link](#).

Before you begin filling out the attached application, please review this checklist for the forms and documents you will need to submit with your completed application form.

The attached LCC-150a form will automatically calculate fees when opened using Adobe Acrobat Reader. The form's functionality may not work with third-party PDF readers. You may download a free copy of Adobe Acrobat Reader on the Adobe website: <https://get.adobe.com/reader/>

- Completed Off-Premises Tasting Room License & Permit Application (attached)
- Inspection, License, and Permit Fees
- Local Government Authorization (Form LCC-106b) (attached) - **For a new Off-Premises Tasting Room License only**
- Property document (lease, deed, land contract, etc.)

Important Information Regarding Off-Premises Tasting Room Licenses

- An Off-Premises Tasting Room License is issued to a manufacturer licensee that operates a tasting room that is not located on the licensed manufacturing premises of the manufacturer licensee. If you will be operating a tasting room jointly with other manufacturer licensees at the same location, you must apply for a Joint Off-Premises Tasting Room License & Permit Application (LCC-150b).

Only the following manufacturer license types may be issued an Off-Premises Tasting Room License:

- Wine Maker
- Small Wine Maker
- Brandy Manufacturer
- Distiller (Manufacturer of Spirits)
- Small Distiller

- A manufacturer licensee may be issued no more than five (5) Off-Premises Tasting Room Licenses where it may sell and serve full drinks. Any Joint Off-Premises Tasting Room Licenses held by the manufacturer licensee with other manufacturers at other locations that are designated for the sale and service of full drinks also count toward the limit of five (5) locations. The applicant must designate the type of license at the time of application and the designation may not be changed once the license is approved and issued.
- A manufacturer licensee may have an unlimited number of Off-Premises Tasting Room Licenses that sell or give away samples only (3 ounces of wine or 1/2 ounce of spirits or brandy per sample). The applicant must designate the type of license at the time of application and the designation may not be changed once the license is approved and issued.
- An applicant for an Off-Premises Tasting Room Licenses must obtain approval from the legislative body of the local governmental unit where the licensed premises will be located. Locations in the City of Detroit do not require local governmental approval.
- The wine, spirits, or brandy sold, served, or given away as samples at a Joint Off-Premises Tasting Room License location must be manufactured by the licensee at its manufacturing premises.
- A Distiller or Small Distiller licensee that also holds a Mixed Spirit Drink Manufacturer license may sell mixed spirit drink products it manufactures at an Off-Premises Tasting Room License location.



Off-Premises Tasting Room License & Permit Application

(For MLCC Use Only)

For information on manufacturer and wholesaler licenses and permits, including a checklist of required documents for a completed application, please visit the Liquor Control Commission's frequently asked questions website [by clicking this link](#).

Part 1 - Applicant Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it is filed with the State of Michigan Corporation Division.

Applicant name(s):		
Address to be licensed:		
City:	Zip Code:	
City/township/village where license will be issued:		County:
Contact name:	Contact phone:	Contact email:
<p>Check all applicable license types that you hold at your licensed manufacturing premises:</p> <p> <input type="checkbox"/> Small Wine Maker license <input type="checkbox"/> Small Distiller license You may only sell, give away, and serve wine or spirits at an Off-Premises Tasting Room Licensed location that you manufacture under the licenses you hold at your licensed manufacturing premises. <input type="checkbox"/> Wine Maker license <input type="checkbox"/> Distiller license <input type="checkbox"/> Brandy Manufacturer license </p>		

Part 2 - License, Permit, and Permissions & Fees

License, Permits, Permissions:	Base Fee:	<small><i>Fee Code MLCC Use Only</i></small>
<input type="checkbox"/> Off-Premises Tasting Room License	\$100.00	4038
<input type="checkbox"/> Sunday Sales Permit (AM)*	\$160.00	4033
<input type="checkbox"/> Sunday Sales Permit (PM) **	\$15.00	4032
<input type="checkbox"/> Catering Permit	\$100.00	4031
<input type="checkbox"/> Dance Permit	No Charge	
<input type="checkbox"/> Entertainment Permit	No Charge	
<input type="checkbox"/> Specific Purpose Permit (list activity below):		
Days/Hours requested: _____		
<input type="checkbox"/> Extended Hours Permit	No Charge	
Check type(s): <input type="radio"/> Dance <input type="radio"/> Entertainment		
Days/Hours requested: _____		
<input type="checkbox"/> Outdoor Service	No Charge	
<input type="checkbox"/> Direct Connection(s)	No Charge	

*Sunday Sales Permit (AM) allows the sale of spirits and wine on Sunday mornings between 7:00am and 12:00 noon, if allowed by the local unit of government.

**Sunday Sales Permit (PM) allows the sale of spirits on Sunday afternoons and evenings between 12:00 noon and 2:00am (Monday morning), if allowed by the local unit of government. No Sunday Sales Permit (PM) is required for the sale of wine on Sunday after 12:00 noon.

A \$70.00 inspection fee is required for a new Off-Premises Tasting Room license.

Inspection Fee: <small><i>(MLCC Fee Code 4036)</i></small>	\$70.00
License & Permit Fees:	
TOTAL FEES:	

Make Checks Payable to State of Michigan

Part 3 - Off-Premises Tasting Room License Designation

Pursuant to MLC 436.1536, a licensee may have no more than five (5) Off-Premises Tasting Room Licenses where it may sell and serve full drinks. Any Joint Tasting Room Licenses held by the licensee at other locations that are designated for the sale and service of full drinks also count toward the limit of five (5) locations. A licensee may have an unlimited number of Off-Premises Tasting Room Licenses that sell or give away samples only (3 ounces of wine or 1/2 ounce of spirits or brandy per sample).

You must designate the type of Off-Premises Tasting Room License for which you are applying at this location. Please note that this designation cannot be changed once the license is approved and issued.

Off-Premises Tasting Room License Designation (Select One): **Full Drinks** **Samples Only**



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Toll Free: 866-813-0011 • www.michigan.gov/lcc

Business ID: _____

Request ID: _____

(For MLCC use only)

Local Government Approval For Off-Premises Tasting Room License
(Authorized by MCL 436.1536)

Instructions for Applicants:

- You must obtain a recommendation from the local legislative body for a new Off-Premises Tasting Room License application.

Instructions for Local Legislative Body:

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a _____ meeting of the _____ council/board
(regular or special) (township, city, village)
called to order by _____ on _____ at _____
the following resolution was offered: (date) (time)
Moved by _____ and supported by _____
that the application from _____
(name of applicant - if a corporation or limited liability company, please state the company name)

for a **NEW OFF-PREMISES TASTING ROOM LICENSE**

to be located at: _____

It is the consensus of this body that it _____ this application be considered for
(recommends/does not recommend)
approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____
Nays: _____
Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the _____
council/board at a _____ meeting held on _____ (township, city, village)
(regular or special) (date)

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:
Michigan Liquor Control Commission
Mailing address: P.O. Box 30005, Lansing, MI 48909
Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933
Fax to: 517-763-0059



Michigan Department of Licensing and Regulatory Affairs
Finance and Administrative Services
Revenue Services

LARA Revenue Services is not a part of the Michigan Liquor Control Commission (see note below).

Credit Card Authorization Form

** FAX COMPLETED FORM TO SECURE FAX LINE: 517-284-8557 **

** DO NOT EMAIL OR MAIL THIS FORM **

Requests with credit card payments that are not faxed to the above secure fax line will be destroyed along with the credit card authorization in order to ensure the security of applicants' personal credit card numbers.

IF YOU ARE NOT SUBMITTING AN APPLICATION FORM WITH THIS CREDIT CARD AUTHORIZATION, YOU MUST PROVIDE AN ITEMIZATION OF THE FEES FOR WHICH YOU ARE SUBMITTING PAYMENT OR YOUR PAYMENT WILL NOT BE PROCESSED

Name on Card: _____

Payment Amount: _____

Billing Address: _____

Card Number: _____

City: _____ State: _____ Zip Code: _____

Check One:

Phone: _____

MasterCard Visa Discover

Email: _____

Security Code/CVV Code: _____

Applicant/Licensee Name: _____ Request or Business ID #: _____

Expiration Date: _____

Payment is for: _____

Signature

IF YOU ARE NOT SUBMITTING AN APPLICATION FORM WITH THIS CREDIT CARD AUTHORIZATION, YOU MUST PROVIDE AN ITEMIZATION OF THE FEES FOR WHICH YOU ARE SUBMITTING PAYMENT OR YOUR PAYMENT WILL NOT BE PROCESSED.

Credit Card Payment Itemization:

Table with 3 columns: Fee Type, Fee Amount, MLCC Fee Code. Rows include Inspection Fee(s), Off-Premises Tasting Room License, Sunday Sales Permit (AM), Sunday Sales Permit (PM), and Catering Permit.

LARA Revenue Services is not a part of the Michigan Liquor Control Commission (MLCC). Receipt of payment and application forms by LARA Revenue Services does not constitute receipt of an application by the MLCC. Applications submitted through LARA Revenue Services may take up to two (2) additional business days to be received by the MLCC after receipt by LARA Revenue Services.

For requests that require a timely receipt of an application by the MLCC to be processed, such as Special Licenses and temporary requests, please ensure that your application will be received in adequate time to be processed by the MLCC after the payment is received and processed by LARA Revenue Services.

Farmington City Council Staff Report	Council Meeting Date: July 15, 2024	Item Number 7B
Submitted by: Charles Eudy, Superintendent		
Agenda Topic: 2024 Sidewalk Program		
Proposed Motion: Move to approve extending the 2020 Sidewalk Replacement Contract to Luigi Ferdinandi & Sons during the 2024/25 Fiscal Year not to exceed \$394,600.		
Background: <p>In conjunction with the city’s consulting engineer’s Orchard Hiltz & McCliment Advisors (OHM), bids were solicited for the Farmington 2020/21 Sidewalk Program. The project was awarded to Luigi Ferdinandi & Son Cement Company Incorporated of Roseville Michigan at the March 2020 Council Meeting.</p> <p>Public Works Administration and OHM is recommending extending the contract with Luigi Ferdinandi & Sons Cement Company Incorporated, located in Roseville, MI, an addition year for the 2024/25 Sidewalk Replacement Program. City Administration has budgeted \$394,600 this fiscal year for construction. An additional \$38,500 funding has been allocated for inspections and project management. Change Order No.8 is for \$348,406.85, but our budget allocation is greater to allow for additional replacements to be added in the field as removals are in progress. Another Change Order will be prepared for the additional quantities.</p> <p>With the contractor’s aggressive schedule, anticipate completing the sidewalk replacements in areas near Longacre Elementary, Grand River & Shiawassee, Grand River near Warner Home, Women’s Park, and the Bel-Aire neighborhood. Focusing the sidewalk replacement program in this area is the most cost-effective way to address the open sidewalk work orders, and conduct repairs in the largest area of use.</p> <p>Luigi’s Ferdinandi & sons has been a great contractor to work with and has worked well with the residents, OHM conducting sidewalk improvement projects.</p>		
Materials: Sidewalk Recommendation of Award Potential Thomas Street (North Lot) Sidewalk Improvements Additional Locations 24_25 Change Order No.8		



July 10, 2024

Mr. Chuck Eudy
Public Works Superintendent
City of Farmington
33720 W. 9 Mile Rd.
Farmington, MI 48335

RE: Recommendation of Award – 2024 Sidewalk Program

Dear Mr. Eudy:

In 2020, the City requested bids for the Sidewalk Program job and Luigi Ferdinandi & Son Cement Co., Inc., located at 16481 Common Road, Roseville MI, 48066, was the low bidder selected for the project. In each subsequent year since 2020, the City has extended the contract with them in order to complete even more sidewalk improvements throughout different areas of the City.

The City has planned to continue/extend the contract of the Sidewalk Program this year (2024) to complete the remainder of improvements in the Bel-Aire subdivision, various areas along Grand River Ave., and select areas within the DDA (Downtown Development Authority). We recommend that Luigi Ferdinandi & Son Cement Co., Inc. is, once again, awarded the job. OHM Advisors has had favorable experience working with this contractor within the City of Farmington over the past several years. We've spoken directly with the contractor regarding the scope of work and anticipated project schedule, and they indicated that they are capable of completing all work items within the allotted project timeline.

Based on the above evaluation, it is recommended that the 2024 Sidewalk Program contract be awarded/extended to Luigi Ferdinandi & Son Cement Co., Inc. of Roseville, MI in the not to exceed amount of \$394,600.00. This amount includes funds for proposed improvements within the DDA district.

We look forward to continuing to provide our professional services on this project through the construction phase of work. If you have any questions, please do not hesitate to reach out.

Sincerely,
OHM Advisors

A handwritten signature in black ink, appearing to read "Matthew D. Parks".

Matthew D. Parks, P.E.

A handwritten signature in black ink, appearing to read "Austin Downie".

Austin Downie, P.E.

cc: David Murphy, City Manager
File

P:\0101_0125\0111190030_2020_Sidewalk_Program_Construction\2024 Work\Correspondence\2024 Sidewalk Program_Recommendation of Award_7-3-2024.docx

Downtown Sidewalk

Additional Logging

Legend

Thomas St

Thomas St

Thomas St

Grand River Ave

Grand River Ave

Grand River Ave

Grand River Ave

Farmington

Farmington Rd

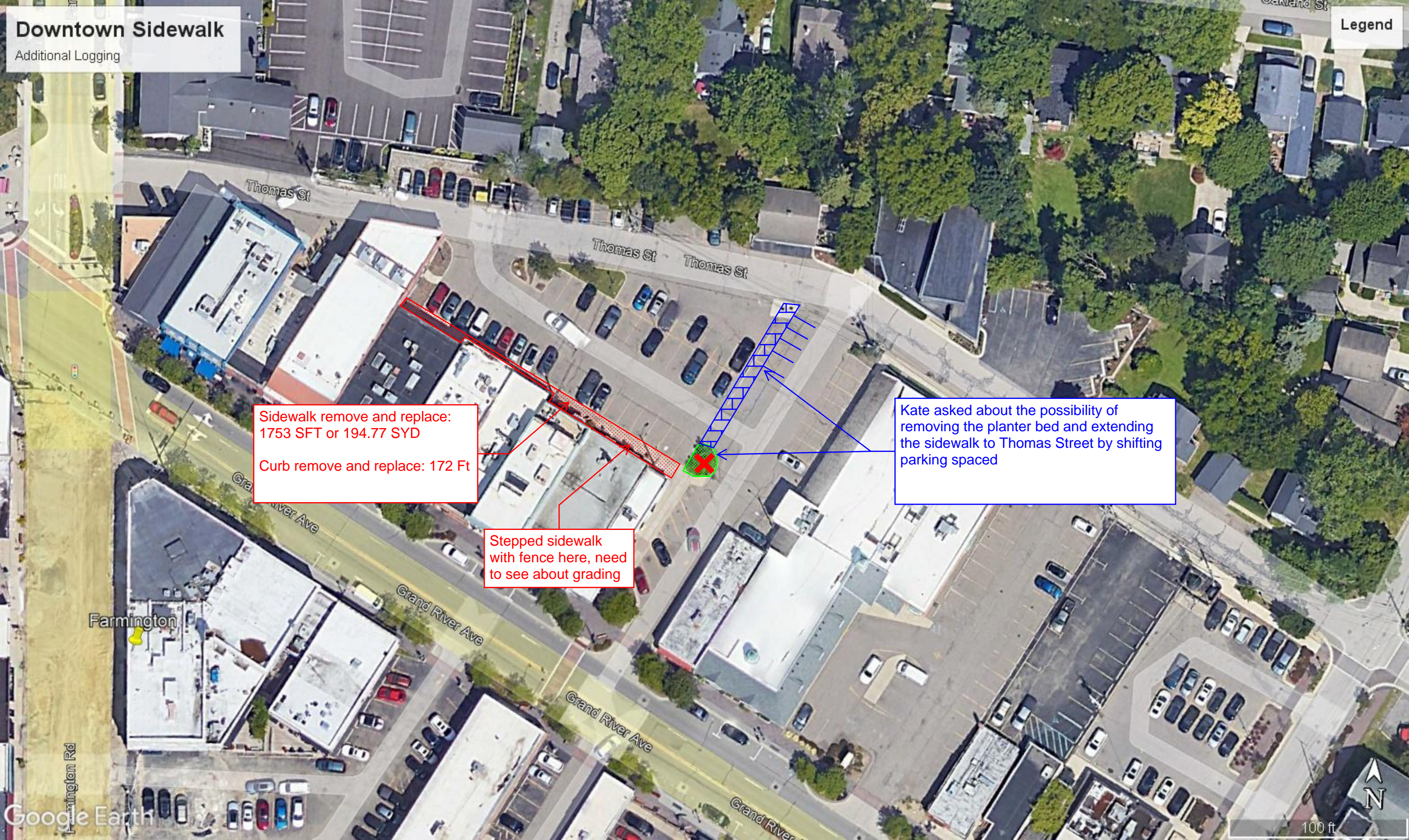
Sidewalk remove and replace:
1753 SFT or 194.77 SYD
Curb remove and replace: 172 Ft

Stepped sidewalk
with fence here, need
to see about grading

Kate asked about the possibility of
removing the planter bed and extending
the sidewalk to Thomas Street by shifting
parking spaced



100 ft



Longacre School



- ~ 2 Foot Contours
- ~ 5 Foot Contours
- ~ FEMA Base Flood Elevations
- ~ FEMA Cross Sections
- 100 yr - FEMA Floodplain
- 100 yr (detailed) - FEMA Floodplain
- 500 yr - FEMA Floodplain
- FLOODWAY - FEMA Floodplain

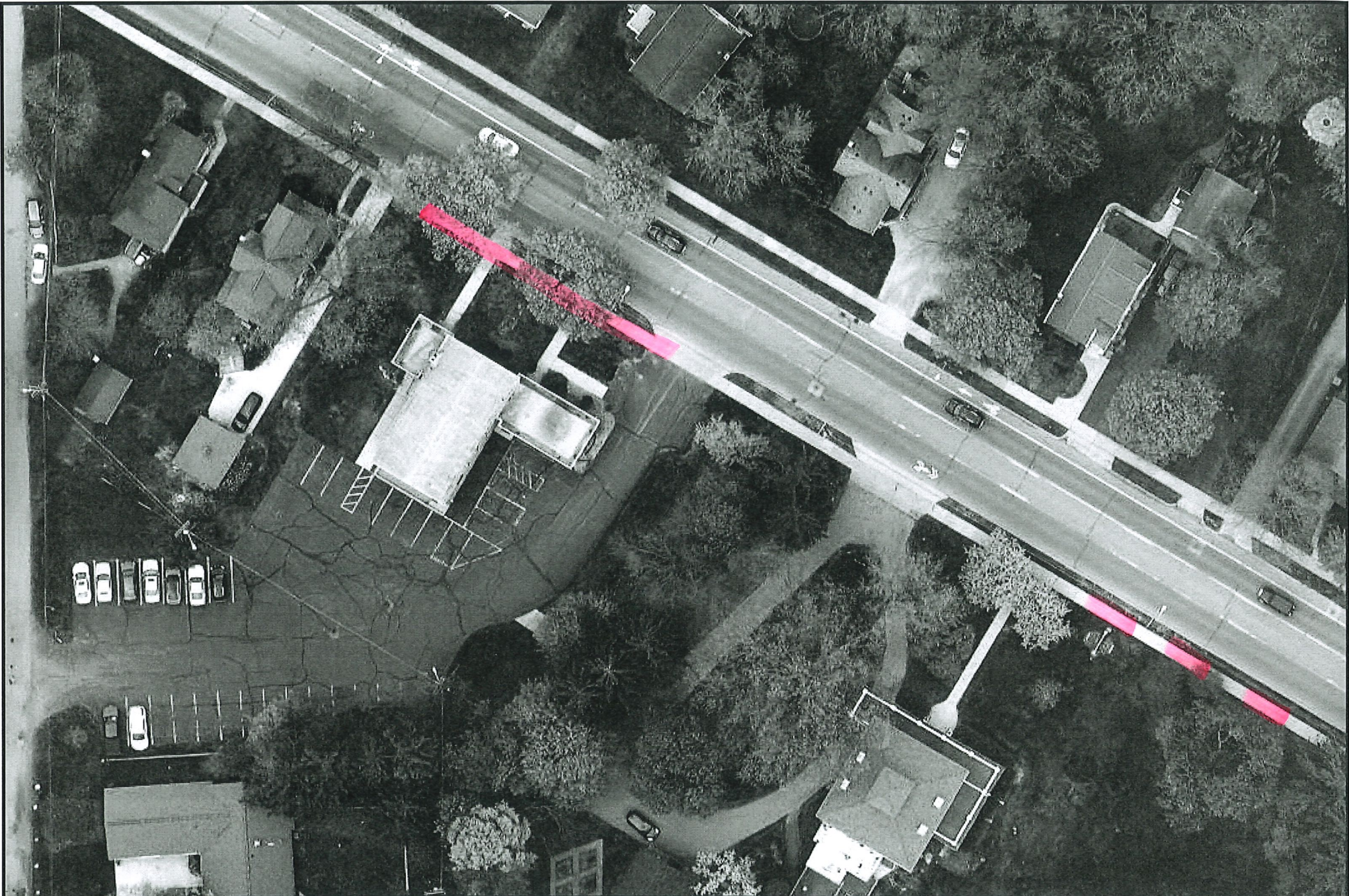
Disclaimer: The information provided herewith has been compiled from recorded deeds, plats, tax maps, surveys and other public records. It is not a legally recorded map or survey and is not intended to be used as one. Users should consult the information sources mentioned above when questions arise. FEMA Floodplain data may not always be present in the map.

OAKLAND COUNTY MICHIGAN
 Economic Development & Community Affairs
David Coulter
 Oakland County Executive

Date Created: 7/10/2024

 NORTH
 1 inch = 200 feet

Warner Home



- ~ 2 Foot Contours
- ~ 5 Foot Contours
- ~ FEMA Base Flood Elevations
- ~ FEMA Cross Sections
- 100 yr - FEMA Floodplain
- 100 yr (detailed) - FEMA Floodplain
- 500 yr - FEMA Floodplain
- FLOODWAY - FEMA Floodplain

Disclaimer: The information provided herewith has been compiled from recorded deeds, plats, tax maps, surveys and other public records. It is not a legally recorded map or survey and is not intended to be used as one. Users should consult the information sources mentioned above when questions arise. FEMA Floodplain data may not always be present in the map.

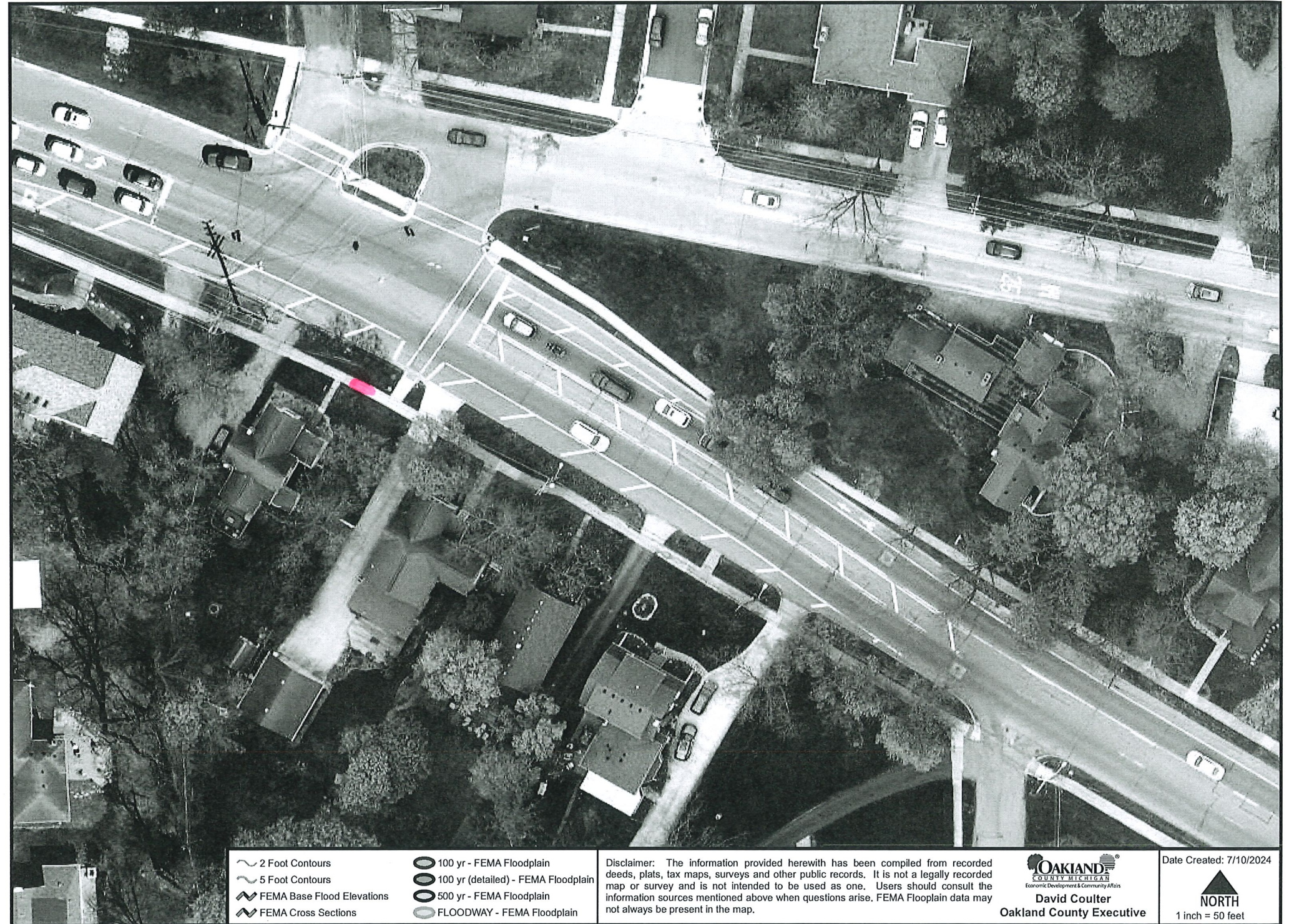


David Coulter
Oakland County Executive

Date Created: 7/10/2024



Grand River_Shiawassee



- ~ 2 Foot Contours
- ~ 5 Foot Contours
- ≡ FEMA Base Flood Elevations
- ≡ FEMA Cross Sections
- 100 yr - FEMA Floodplain
- 100 yr (detailed) - FEMA Floodplain
- 500 yr - FEMA Floodplain
- FLOODWAY - FEMA Floodplain

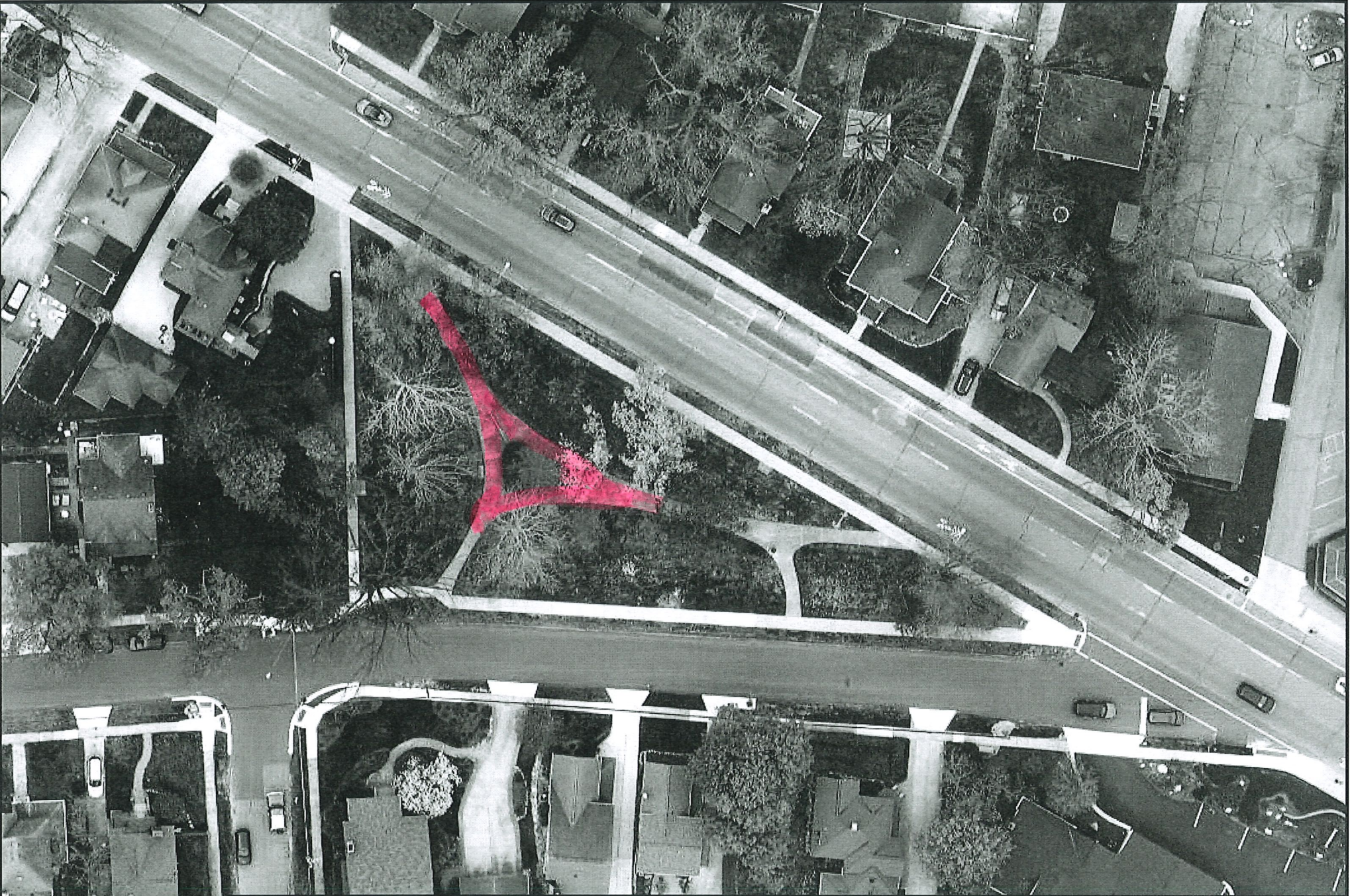
Disclaimer: The information provided herewith has been compiled from recorded deeds, plats, tax maps, surveys and other public records. It is not a legally recorded map or survey and is not intended to be used as one. Users should consult the information sources mentioned above when questions arise. FEMA Floodplain data may not always be present in the map.

OAKLAND COUNTY MICHIGAN
 Economic Development & Community Affairs
David Coulter
 Oakland County Executive

Date Created: 7/10/2024

 1 inch = 50 feet


Park



- ~ 2 Foot Contours
- ~ 5 Foot Contours
- ~ FEMA Base Flood Elevations
- ~ FEMA Cross Sections
- 100 yr - FEMA Floodplain
- 100 yr (detailed) - FEMA Floodplain
- 500 yr - FEMA Floodplain
- FLOODWAY - FEMA Floodplain

Disclaimer: The information provided herewith has been compiled from recorded deeds, plats, tax maps, surveys and other public records. It is not a legally recorded map or survey and is not intended to be used as one. Users should consult the information sources mentioned above when questions arise. FEMA Floodplain data may not always be present in the map.


David Coulter
Oakland County Executive

Date Created: 7/11/2024

1 inch = 50 feet

CHANGE ORDER



Project: City of Farmington - 2020 Sidewalk Program

Job Number: 0111-19-0030

Owner: City of Farmington
23600 Liberty Street
Farmington, MI 48335
(248) 474-5500

Change Order Number: 8
Date: 7/11/2024
Print Date: 7/11/2024

Contractor: Luigi Ferdinandi & Son Cement Company Inc.
16481 Common Road
Roseville, MI 48066
(586) 774-1000

Note:

TO THE CONTRACTOR:

You are hereby directed to comply with the changes to the contract documents. This change order reflects work completed or anticipated.

OHM Advisors
34000 Plymouth Road
Livonia, MI 48150
(734) 522-6711

CURRENT PROJECT PLANS AND SPECIFICATIONS WILL BE ADHERED TO UNLESS SPECIFICALLY CHANGED BY THIS CHANGE ORDER DOCUMENT.

THE CONTRACT AMOUNT WILL BE CHANGED BY THE SUM OF:	\$348,406.85
Original Contract Amount:	\$443,878.00
Contract Amount Including Previous Change Orders:	\$1,188,718.69
Amount of this Change Order:	<u>\$348,406.85</u>
REVISED CONTRACT AMOUNT:	\$1,537,125.54

Accepted By

Luigi Ferdinandi & Son Cement Company Inc.

Luigi Ferdinandi

Date 7/12/24

Approved By

Chuck Eudy - Public Works Superintendent - City of

Chuck Eudy

Date 7/12/24

Recommended By

Michael McNutt, Construction Group Manager

Michael McNutt

Digitally signed by Michael McNutt
DN: cn=US,
e=Michael.McNutt@ohm-advisors.com,
o=OHM Advisors, cn=Michael McNutt
Date: 2024.07.12 09:16:0400

Date _____

Items

Item No.	Description	Previous Authorized Quantity	Quantity Change	New Authorized Quantity	Unit Price	Total Increase
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THE FOLLOWING ITEMS AND OR CONTRACT UNIT PRICES SHALL BE ADDED TO THE CONTRACT AMOUNT

Division: I - 2024 Local and Major Road Sidewalks

Additional Items to the Contract:

154	Audio Video Route Survey, Div. 2024 Local and Major Road	0.00	LSUM	1.00	1.00	\$3,031.88	\$3,031.88
155	Mobilization, Max., 2024 Local and Major Road	0.00	LSUM	1.00	1.00	\$3,031.88	\$3,031.88
156	Traffic Maintenance and Control, 2024 Local and Major Road	0.00	LSUM	1.00	1.00	\$3,031.88	\$3,031.88
157	Curb and Gutter, Rem	0.00	Ft	362.00	362.00	\$12.13	\$4,391.06
158	Sidewalk, Rem	0.00	Syd	2922.34	2922.34	\$21.83	\$63,794.68
159	Pavt, Rem	0.00	Syd	10.00	10.00	\$21.83	\$218.30
160	Sidewalk Ramp, Rem	0.00	Syd	1.00	1.00	\$21.83	\$21.83
161	Excavation, Earth	0.00	Cyd	10.00	10.00	\$60.64	\$606.40
162	Undercut Aggregate, 21AA Limestone	0.00	Cyd	10.00	10.00	\$36.38	\$363.80
163	Aggregate Base, 21AA Limestone	0.00	Syd	10.00	10.00	\$21.83	\$218.30
164	Maintenance Aggregate, 21AA Limestone	0.00	Ton	10.00	10.00	\$0.01	\$0.10
165	Structure Cover, Adj	0.00	Ea	6.00	6.00	\$303.19	\$1,819.14
166	Hand Patching	0.00	Ton	1.00	1.00	\$0.01	\$0.01
167	Conc Pavt, Nonreinf, 8 inch	0.00	Syd	10.00	10.00	\$98.23	\$982.30
168	Curb and Gutter, Conc, Det F4	0.00	Ft	10.00	10.00	\$48.51	\$485.10
169	Curb Ramp Opening, Conc	0.00	Ft	362.00	362.00	\$48.51	\$17,560.62
170	Detectable Warning Surface	0.00	Ft	125.00	125.00	\$48.51	\$6,063.75
171	Sidewalk Ramp Conc 6 inch	0.00	Sft	1455.00	1455.00	\$9.70	\$14,113.50
172	Sidewalk, Conc, 4 inch	0.00	Sft	20000.00	20000.00	\$7.28	\$145,600.00
173	Sidewalk, Conc, 6 inch	0.00	Sft	2955.00	2955.00	\$8.49	\$25,087.95
174	Irrigation Repair Allowance	0.00	Dir	1.00	1.00	\$1,736.44	\$1,736.44

SUB-TOTAL INCREASES DIVISION I - 2024 Local and Major Road Sidewalks: \$292,158.92

Division: J - 2024 Womens Park

Additional Items to the Contract:

175	Audio Video Route Survey, Div. 2024 Womens Park	0.00	LSUM	1.00	1.00	\$1,000.00	\$1,000.00
176	Mobilization, Max., Div. Womens Park	0.00	LSUM	1.00	1.00	\$2,000.00	\$2,000.00
177	Traffic Maintenance and Control, Womens Park	0.00	LSUM	1.00	1.00	\$2,000.00	\$2,000.00
178	Sidewalk, Rem	0.00	Syd	110.00	110.00	\$21.83	\$2,401.30
179	Sidewalk Ramp Conc 6 inch	0.00	Sft	940.00	940.00	\$9.70	\$9,118.00
180	Sidewalk, Conc, 4 inch	0.00	Sft	50.00	50.00	\$7.28	\$364.00
181	Irrigation Repair Allowance	0.00	Dir	1.00	1.00	\$1,000.00	\$1,000.00

SUB-TOTAL INCREASES DIVISION J - 2024 Womens Park: \$17,883.30

Division: K - 2024 Thomas Street Sidewalk

Additional Items to the Contract:

182	Audio Video Route Survey, Div. Thomas Street Sidewalk	0.00	LSUM	1.00	1.00	\$1,000.00	\$1,000.00
183	Mobilization, Max., \$4000, Div. Thomas Street Sidewalk	0.00	LSUM	1.00	1.00	\$4,000.00	\$4,000.00
184	Traffic Maintenance and Control, Div. Thomas Street Sidewalk	0.00	LSUM	1.00	1.00	\$4,000.00	\$4,000.00
185	Curb and Gutter, Rem	0.00	Ft	172.00	172.00	\$12.13	\$2,086.36
186	Sidewalk, Rem	0.00	Syd	194.78	194.78	\$21.83	\$4,252.05
187	Aggregate Base, 21AA Limestone, 8 inch	0.00	Syd	10.00	10.00	\$20.79	\$207.90

City of Farmington - 2020 Sidewalk Program

188 Structure Cover, Adj	0.00 Ea	4.00	4.00	\$303.19	\$1,212.76
189 Curb and Gutter, Conc, Det F4	0.00 Ft	172.00	172.00	\$48.51	\$8,343.72
190 Sidewalk, Conc, 4 inch	0.00 Sft	1753.00	1753.00	\$7.28	\$12,761.84
191 Irrigation Repair Allowance	0.00 Dir	1.00	1.00	\$500.00	\$500.00
SUB-TOTAL INCREASES DIVISION K - 2024 Thomas Street Sidewalk:					\$38,364.63

Farmington City Council Staff Report	Council Meeting Date: July 15, 2024	Reference Number 7C	
Submitted by: City Manager David Murphy			
Description: Consideration to approve Agreement for Construction of Street Improvements (Hillside Townes/Maxfield Training Center)			
Requested Action: Move to approve the Agreement for Construction of Street Improvements between the City of Farmington and Robertson Brothers, with any minor amendments to be approved by the City Manager and City Attorney's Office.			
<p>Background:</p> <p>Under the PUD Agreement for the redevelopment of the Maxfield Training Center as the Hillside Townes Multi-Family Residential Planned Unit Development (PUD), Robertson Brothers, as developer, is obligated to conduct or manage the reconstruction of Thomas and School Streets in accordance with plans that were prepared on the City's behalf by the engineering firm Nowak & Fraus, which is also the engineering firm for the project. The improvements will include both the streets themselves and the utilities within the streets (storm and water main in particular). The City, however, is responsible to pay for such improvements.</p> <p>Attached is the Agreement between the City and Robertson Brothers for that activity, as contemplated in the PUD Agreement. The Agreement has been reviewed by the City Manager, the City's engineering consultant, OHM Advisors, and the City Attorney's Office.</p>			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

AGREEMENT FOR CONSTRUCTION OF STREET IMPROVEMENTS

This Agreement for Construction of Street Improvements ("Agreement") is entered into _____, 2024 by and between the City of Farmington, a Michigan municipal corporation ("City") 23600 Liberty Street, Farmington, MI 48335, and Robertson Hillside Townes, LLC, a Michigan limited liability company ("Robertson") 6905 Telegraph Road, Suite 200, Bloomfield Hills, Michigan 48301.

Background:

A. Robertson is the developer of

- (1) Certain real property located in the City of Farmington, commonly known as 33000 Thomas Street (Parcel Nos. 23-27-152-017, 23-27-152-019, and 23-27-177-095) located in the City's downtown north of Grand River Avenue and east of Farmington Road (the "**MTC Parcel**"), described and/or depicted on **Exhibit A** and attached hereto and incorporated herein by reference.
- (2) Certain real property located in the City of Farmington comprising two separate parcels of land, commonly known as 33104 Grand River and 33107 Thomas Street, (Parcel Nos. 23-27-154-008 and 23-27-154-004 respectively), located across Thomas Street from the MTC Parcel ("**Grand River/Thomas Street Parcel**") described and/or depicted on **Exhibit A** and attached hereto and incorporated herein by reference.

Together the MTC Parcel and the Grand River/Thomas Street Parcel are referred to in this Agreement as the "**Property**."

B. Robertson purchased the Property from the City, and the development of the Property is subject to that certain Planned Unit Development Agreement for Hillside Townes entered into by and between Robertson and the City, dated May 14, 2024 ("PUD Agreement") as part of the development process.

C. The PUD Agreement provides, among other things, for Robertson to manage the installment of improvements to Thomas Street and School Street, specifically the pavement, curb and gutter, sidewalk, storm and watermain repairs/replacement in the areas described in **Exhibits B and C** attached and incorporated herein by reference ("**Street Improvements**") in coordination with its development of the Property.

D. The Street Improvements are within (and/or adjacent to) City-owned right-of-way and will be accepted by the City for ownership, upkeep, repair, replacement, maintenance and operation upon completion of the Street Improvements, subject to the provisions set forth below in this Agreement.

E. The City and Robertson also desire to and intend by this Agreement to provide for collection and reimbursement of the costs incurred to install the Street Improvements.

NOW, THEREFORE, in consideration of the premises set forth herein, the parties agree as follows:

1. In consideration of fair and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, City conveys to Robertson and its contractors,

subcontractors, and suppliers, a non-exclusive Temporary Construction Access Easement ("Temporary Construction Easement") for real property described in **Exhibit D**, a copy of which is attached and incorporated by reference (the "Temporary Easement Property") to undertake and complete the construction of the agreed-upon Street Improvements.

2. The Temporary Construction Easement is granted for Robertson's use to do all things necessary to construct and install the Street Improvements. These activities include, but are not limited to, transportation and storage of construction materials, soil, equipment, and vehicles.
3. City covenants and agrees that it is the fee owner of the Temporary Easement Property and that it has the authority to grant this Temporary Construction Easement to Robertson.
4. Robertson agrees to cause to be installed the Street Improvements. Further, Robertson agrees to cause to be installed the Street Improvements in accordance with the plans, permits and specifications approved by the City. Such engineering plans shall indicate that the public road work shall not commence before demolition of the buildings on the MTC Parcel and mass grading and cut/fill operations are complete. Timing of the installation of the final wearing course shall be as directed by the City.
5. Robertson shall substantially complete construction or installation of the Street Improvements, except for the installation of the final wearing course of pavement, which shall occur as directed by the City, within one (1) year of the date of the issuance of all City approvals as required by this Agreement and all governmental permits required to undertake the Street Improvements are issued, provided that Robertson may request an extension of time for a reasonable period to complete construction or installation of amenities *other than* those to be located on or adjacent to the Grand River/Thomas Street Parcel on the basis that that area is under construction for building uses and the site would not be safe for public use. The City shall not unreasonably withhold such extension upon presentation of appropriate documentation of such need. "Substantial completion" for purposes of this provision shall mean installation and testing of all utilities, installation of all curb and gutter, sidewalk and base course of pavement. The wearing course shall be installed as directed by the City. The timing requirements set forth above in this section are subject to the timely issuance of requisite approvals from the City and other governmental agencies, if needed.
6. Before commencement of construction of the Street Improvements, the City shall have the right to review and approve the following:
 - (a) The plans and specifications for the Street Improvements.
 - (b) The agreement with the contractor(s) engaged to undertake construction of the Street Improvements, including but not limited to, the unit prices charged by the contractor(s) and the separate line items for performance, payment, and maintenance bonds that the City will require of the contractor(s). The City's engineer shall determine whether the proposed costs and unit prices are acceptable to the City. With respect to inclusion of the City as an additional insured under the Contractor's policies for insurance for the project, the Contractor shall have the minimum amounts and endorsement for

insurance required by the City as set forth in the attached Exhibit E. The performance, payment and maintenance bond shall be in the format attached in Exhibit F. The maintenance bond shall be in the minimum amount of the final contract price after all change orders. The maintenance bond shall be amended to reflect changes in contract price before the final payment is completed.

- (c) The qualifications of the contractor (upon request) and review of its safety policy.
- (d) Plans for accommodating and ensuring access to buildings on Thomas and School Streets during construction.

For purposes of clarification and removal of doubt, Robertson's scope of work under this Agreement is limited to obtaining competitive pricing for the work needed to complete the Street Improvements, coordinating the installation of the Street Improvements, and obtaining separate contracts therefor that are approved by the City. Robertson is not the general contractor for the construction of the Street Improvements but is instead providing services in the nature of an owner's representative, and therefore shall be responsible for providing construction administration and similarly related functions. The City will provide inspection services and will install the sewer lining at a date deemed appropriate by the City.

7. As the Street Improvements are completed, a payment application and contractor's declaration with an AIA-Sworn Statement will be delivered to the City for the work that is completed per the Sworn Statement, such application to be submitted on a monthly basis, and upon acceptance by the City's consulting engineer ("City Engineer") of the completed Street Improvements listed in the Sworn Statement for compliance with the City's specifications, the City agrees within fifteen (15) days to pay Robertson for the costs to install the Street Improvements listed on the Sworn Statement, together with a fee of 4% of the cost for those Street Improvements listed in the Sworn Statement. Robertson will then obtain lien waivers from each party listed in each Sworn Statement before releasing payment to the party. Upon receipt of the full amount of the payment from the City, Robertson shall transfer to the City the Street Improvements pursuant to a bill of sale, which instrument will warrant title to the Street Improvements from any claims asserted by any third person. Robertson shall not provide any other warranties to the City, including without limitation, warranty of workmanship and/or materials, except as otherwise set forth in the maintenance bond provided by the Contractor.
8. The City agrees not to create any special assessment districts against the Property for the purpose of recouping any costs incurred by the City in connection with the construction of the Street Improvements and reimbursement for same to Robertson.
9. In any legal or equitable proceeding arising because of an alleged default or any other material failure to perform by the other party under this Agreement, the prevailing party shall be entitled to recover the costs of the proceeding and such reasonable attorney's fees (not limited to statutory fees) as may be determined by the court.
10. No permit to construct the Street Improvements shall be granted by the City until the contractors have posted all bonds and provided all certificates of insurance and endorsements required by as set forth in **Exhibits E and F**, and the bonds and insurance have been reviewed and approved by the City.

11. This Agreement shall be governed by, and construed in accordance with, the laws of the State of Michigan and the terms and conditions of the PUD Agreement.
12. This Agreement may be executed in any number of counterparts, all of which shall constitute a single Agreement.

(BALANCE OF PAGE INTENTIONALLY LEFT BLANK)

DEVELOPER:

ROBERTSON HILLSIDE TOWNES, LLC,
a Michigan limited liability company
By: **ROBERTSON BROTHERS CO.,**
a Michigan corporation
Its: Manager

By: Darian L. Neubecker
Its: President

STATE OF MICHIGAN)
) ss
COUNTY OF OAKLAND)

On this _____ day of _____, 2024, before me appeared Darian L. Neubecker, President of Robertson Brothers Co., a Michigan corporation, Manager of Robertson Hillside Townes, LLC, a Michigan limited liability company, on behalf of the corporation and company.

Notary Public
_____ County
Acting in _____ County
My commission expires: _____

{Signatures continue on following page}

CITY OF FARMINGTON

By: Joe LaRussa

Its: Mayor

By: Meaghan Bachman

Its: Clerk

STATE OF MICHIGAN)
) ss
COUNTY OF OAKLAND)

On this ____ day of _____, 2024, before me appeared **Joe LaRussa** and **Meaghan Bachman**, who stated that they had signed this document of their own free will on behalf of the **City of Farmington** in their respective official capacities, as stated above.

Notary Public

_____ County

Acting in _____ County

My commission expires: _____

EXHIBIT A

LEGAL DESCRIPTION OF THE PROPERTY

Land situated in the City of Farmington, County of Oakland, State of Michigan, described as follows:

MTC Parcel

PARCEL 1:

Lot 2, Block 8, of AMENDED PLAT OF LOTS 21, 22, 23 AND 24 OF BLOCK 6, LOTS 31, 32, 33 AND 34 OF BLOCK 4, LOTS 35 AND 36 OF BLOCK 5, VACATED THIRD STREET AND VACATED PART OF CASS STREET OF "PLAT OF DAVIS ADDITION TO THE VILLAGE OF FARMINGTON", according to the plat thereof as recorded in Liber 297 of Plats, pages 19 and 20, Oakland County Records.

PARCEL 2:

Part of Lot 5, of ASSESSOR'S PLAT NO. 3, according to the plat thereof as recorded in Liber 54 of Plats, page 7, Oakland County Records, being more particularly described as follows: Commencing at the Northwest corner of Lot 2, Block 8 of "Amended Plat of Lots 21, 22, 23 and 24 of Block 6, Lots 31, 32, 33 and 34 of Block 4, Lots 35 and 36 of Block 5, Vacated Third Street and Vacated Part of Cass Street of Plat of Davis Addition to the Village of Farmington", according to the plat thereof as recorded in Liber 297 of Plats, pages 19 and 20, Oakland County Records; thence South 87 degrees 12 minutes 02 seconds East along the North line of said Lot 2, Block 8, 39.20 feet to the Point of Beginning, also being the Southwest corner of said Lot 5; thence North 03 degrees 45 minutes 48 seconds East along the West line of said Lot 5, 36.74 feet; thence South 63 degrees 19 minutes 21 seconds East, 90.75 feet to a point on the North line of said Lot 2, Block 8; thence North 87 degrees 12 minutes 02 seconds West, along said North line of Lot 2, Block 8, 83.60 feet to the Point of Beginning.

PARCEL 3:

Part of Lot 14, of ASSESSOR'S PLAT NO. 3, according to the plat thereof as recorded in Liber 54 of Plats, page 7, Oakland County Records, being more particularly described as follows: Beginning at the most Easterly corner of Lot 2, Block 8 of "Amended Plat of Lots 21, 22, 23 and 24 of Block 6, Lots 31, 32, 33 and 34 of Block 4, Lots 35 and 35 of Block 5, Vacated Third Street and Vacated Part of Cass Street of Plat of Davis Addition to the Village of Farmington", according to the plat thereof as recorded in Liber 297 of Plats, pages 19 and 20, Oakland County Records; thence North 03 degrees 14 minutes 21 seconds West along the East line of said Lot 2, Block 8, 27.18 feet; thence South 79 degrees 11 minutes 36 seconds East along the North line of said Lot 14, 24.10 feet; thence South 44 degrees 23 minutes 07 seconds West, 31.65 feet to the Point of Beginning.

Grand River/Thomas Street Parcel

PARCEL 4:

The North 90 feet of Lot 15, Block 3, except the East 5.75 feet, of PLAT OF DAVIS' ADDITION TO VILLAGE (NOW CITY) OF FARMINGTON, according to the plat thereof as recorded in Liber 2 of Plats, page 36, Oakland County Records.

PARCEL 5:

The East 47 feet of the South 110 feet of Lot 15, Block 3, of PLAT OF DAVIS' ADDITION TO VILLAGE (NOW CITY) OF FARMINGTON, according to the plat thereof as recorded in Liber 2 of Plats, page 36, Oakland County Records.

EXHIBIT B

DESCRIPTION OF THE STREET IMPROVEMENTS

- (i) Thomas Street improvements (including water). This includes curb and gutter, sidewalk, storm and water improvements and re-paving between Warner Street and School Street as described in the PUD Plan, approved final site plan, and the engineering plans, and in a manner approved by the City.

- (ii) School Street improvements (including water). This includes curb and gutter, sidewalk, storm and water improvements and re-paving between Grand River Avenue and Thomas Street as described in the PUD Plan, approved final site plan, and the engineering plans relating to such improvements, and in a manner approved by the City.

EXHIBIT C

CONSTRUCTION DOCUMENTS PREPARED BY NOWAK AND FRAUS

SEE ATTACHED

Owner
 City of Farmington
 23600 Liberty Street
 Farmington, MI 48335
 Contact: David Murphy
 Tel: 248-473-7262
 Fax: 248-473-7265

Owner's Consultant
 OHM Advisors
 34000 Plymouth Road
 Farmington Hills, MI 48334
 Contact: Matt Parks, PE
 Ph: 734-522-6711

Civil Engineer
 Nowak and Fraus Engineers
 46777 Woodward Ave.
 Farmington Hills, MI 48334
 Contact: Matt Parks, PE
 Ph: 248-332-7531
 Fax: 248-332-8257

Part of the NW 1/4 of Section 27
 T.1N, R.9E. City of Farmington,
 Oakland County, Michigan
CONSTRUCTION DOCUMENTS

Prepared For
 City of Farmington

SHEET INDEX

- C1 Cover Sheet
- C2 Project Notes & Details
- C3 Boundary - Topographic Survey Plan
- C4 Demolition Plan
- C5 Paving and Grading Plan
- C6 ADA Detailed Intersection, Grading
- C7 Road & Storm Drainage Profile Plan
- C8 S.I.-G.3 Water Main Profile Plan
- C9 Water Main Profile Plan
- C10 Water Main Profile Plan

City of Farmington Standard Water Main Details
 City of Farmington Standard Storm Sewer Details
 City of Farmington Standard Sanitary Sewer Details



Project Name

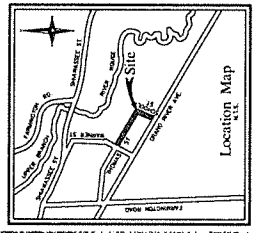
Thomas St. - School St. Pavement Reconstruction & Water Main Replacement

REVISIONS:
 01-09-24 75% CONSTRUCTION DRAWINGS
 02-11-24 90% CONSTRUCTION DRAWINGS
 03-11-24 PROGRESS SET
 05-07-24 REVISED PER CITY REVIEW

NF ENGINEERS
 CIVIL ENGINEERS
 LAND SURVEYORS
 LAND PLANNERS
 NOWAK & FRAUS ENGINEERS
 46777 WOODWARD AVE.
 FARMINGTON HILLS, MI 48334
 TEL: 248-332-7531
 FAX: 248-332-8257
 WWW.NFE-ENG.COM

N & F JOB #18900-06





PROJECT: School St., School St., Water Main Replacement & Water Main Replacement

COUNTY: City of Farmington
 2400 Liberty Street
 Farmington, MI 48335
 Contact: Mr. David Murphy
 Tel: 248-473-2912
 Fax: 248-473-2914

PROJECT LOCATION: Part of the NW 1/4 of Section 27 of T.1N. R.0E. City of Farmington, Oakland, Michigan

SHEET: Boundary - Topographic Survey Plan



DATE: 1/10/2024
DESIGNED BY: A. Parsley
APPROVED BY: J. Huges
DATE: February 8, 2024

SCALE: 1" = 30'

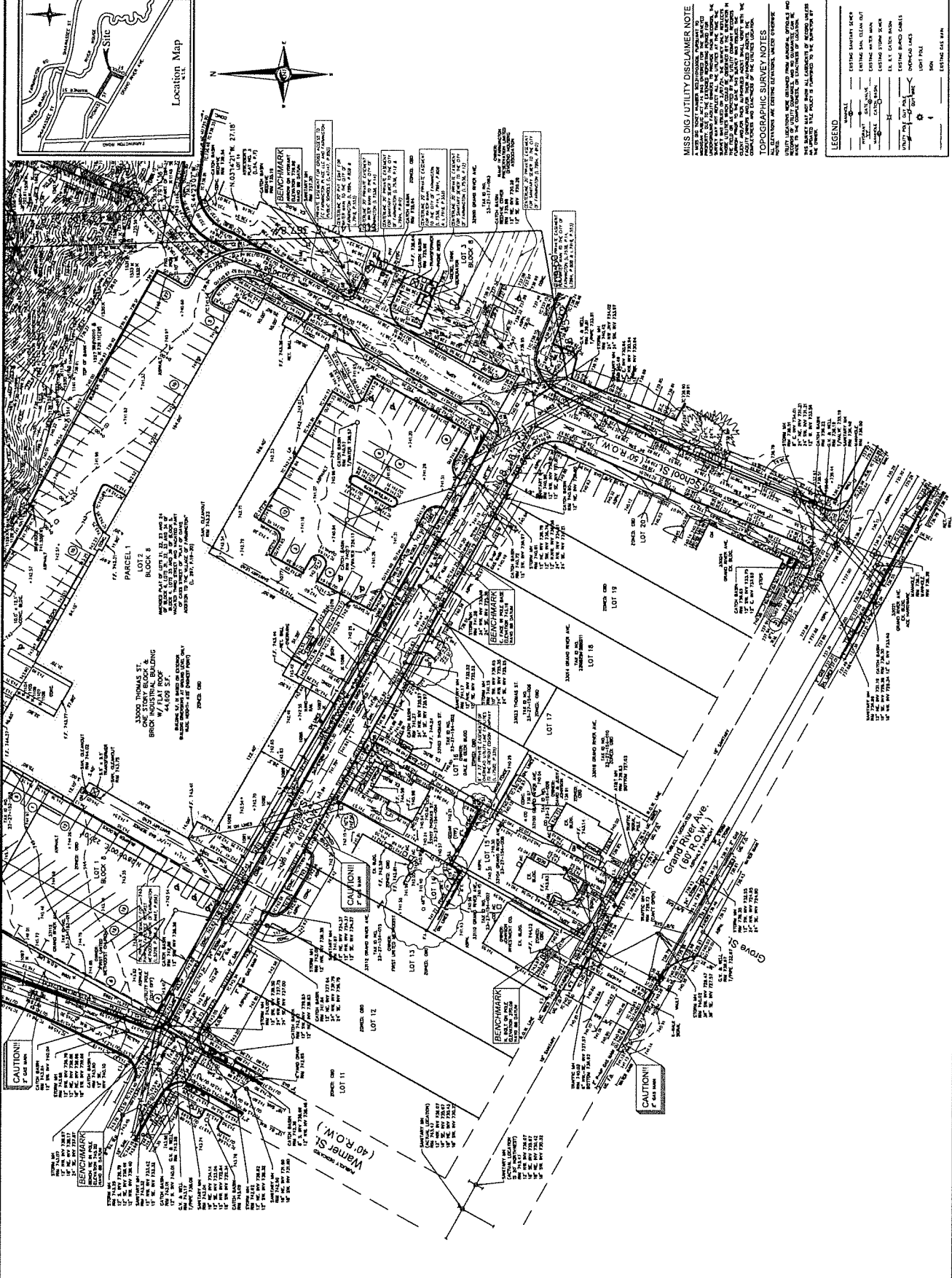
SHEET NO.: H900-06
C2

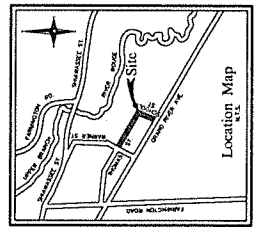
MISS DIG / UTILITY DISCLAIMER NOTE:
 THE SURVEYOR HAS CONDUCTED VISUAL INSPECTIONS OF THE PROJECT AREA AND HAS IDENTIFIED THE LOCATION OF EXISTING UTILITIES AS SHOWN ON THIS PLAN. THE SURVEYOR HAS NOT CONDUCTED ANY GROUND PENETRATING RADAR (GPR) OR OTHER SURVEY METHODS TO VERIFY THE LOCATION OF EXISTING UTILITIES. THE SURVEYOR IS NOT RESPONSIBLE FOR ANY DAMAGE TO EXISTING UTILITIES OR PERSONAL INJURY OR PROPERTY DAMAGE CAUSED BY ANY UNDISCOVERED UTILITIES. THE CONTRACTOR SHALL VERIFY THE LOCATION OF ALL UTILITIES PRIOR TO ANY EXCAVATION WORK.

TOPOGRAPHIC SURVEY NOTES:
 ALL ELEVATIONS ARE GROUND ELEVATIONS, UNLESS OTHERWISE NOTED. ELEVATIONS WERE OBTAINED FROM AN ANTIPODE, APPROX. 100' FROM THE PROJECT AREA. THE SURVEYOR HAS CONDUCTED A VISUAL INSPECTION OF THE PROJECT AREA AND HAS IDENTIFIED THE LOCATION OF EXISTING UTILITIES AS SHOWN ON THIS PLAN. THE SURVEYOR HAS NOT CONDUCTED ANY GROUND PENETRATING RADAR (GPR) OR OTHER SURVEY METHODS TO VERIFY THE LOCATION OF EXISTING UTILITIES. THE SURVEYOR IS NOT RESPONSIBLE FOR ANY DAMAGE TO EXISTING UTILITIES OR PERSONAL INJURY OR PROPERTY DAMAGE CAUSED BY ANY UNDISCOVERED UTILITIES. THE CONTRACTOR SHALL VERIFY THE LOCATION OF ALL UTILITIES PRIOR TO ANY EXCAVATION WORK.

LEGEND

EXISTING ELEVATION	SPOT ELEVATION
EXISTING UTILITY	EXISTING UTILITY
EXISTING STUMP	EXISTING STUMP
EXISTING BRUSH	EXISTING BRUSH
EXISTING SAND	EXISTING SAND
EXISTING GRAVEL	EXISTING GRAVEL
EXISTING ASPHALT	EXISTING ASPHALT
EXISTING CONCRETE	EXISTING CONCRETE
EXISTING CURB	EXISTING CURB
EXISTING FENCE	EXISTING FENCE
EXISTING WALL	EXISTING WALL
EXISTING DRIVE	EXISTING DRIVE
EXISTING SIDEWALK	EXISTING SIDEWALK
EXISTING ROAD	EXISTING ROAD
EXISTING RAILROAD	EXISTING RAILROAD
EXISTING POWER LINE	EXISTING POWER LINE
EXISTING TELEPHONE LINE	EXISTING TELEPHONE LINE
EXISTING GAS LINE	EXISTING GAS LINE
EXISTING WATER MAIN	EXISTING WATER MAIN
EXISTING SEWER MAIN	EXISTING SEWER MAIN
EXISTING DRAINAGE	EXISTING DRAINAGE
EXISTING EROSION	EXISTING EROSION
EXISTING VEGETATION	EXISTING VEGETATION
EXISTING OBSTRUCTION	EXISTING OBSTRUCTION
EXISTING BOUNDARY	EXISTING BOUNDARY
EXISTING CORNER	EXISTING CORNER
EXISTING MONUMENT	EXISTING MONUMENT
EXISTING SURVEY POINT	EXISTING SURVEY POINT
EXISTING SURVEY LINE	EXISTING SURVEY LINE
EXISTING SURVEY BEARING	EXISTING SURVEY BEARING
EXISTING SURVEY DISTANCE	EXISTING SURVEY DISTANCE
EXISTING SURVEY AREA	EXISTING SURVEY AREA
EXISTING SURVEY POINT	EXISTING SURVEY POINT
EXISTING SURVEY LINE	EXISTING SURVEY LINE
EXISTING SURVEY BEARING	EXISTING SURVEY BEARING
EXISTING SURVEY DISTANCE	EXISTING SURVEY DISTANCE
EXISTING SURVEY AREA	EXISTING SURVEY AREA



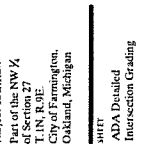


PROJECT
 Thomas St. - School St.
 Precipitant Reconstruction &
 Water Main Replacement

CLIENT
 City of Farmington
 25000 Liberty Street
 Farmington, MI 48335
 Contact:
 Mr. David Murphy
 PR: 248-999-5112
 FX: 248-999-5121

PROJECT LOCATION
 Part of the NW 1/4
 of Section 27
 T.1N. R.9E.
 City of Farmington,
 Oakland, Michigan

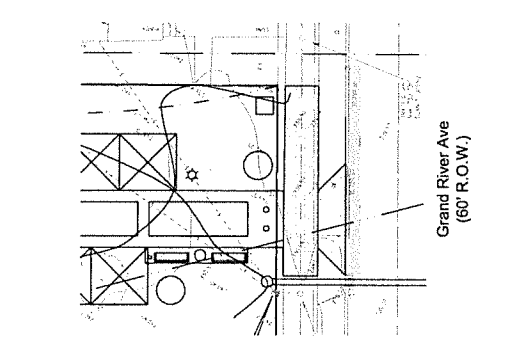
SHEET
 ADA Detailed
 Intersection Grading



DATE 10/10/2019
DESIGNED BY J. BRIDGES
CHECKED BY J. BRIDGES
DATE PLOTTED 10/10/2019
SCALE 1" = 10'

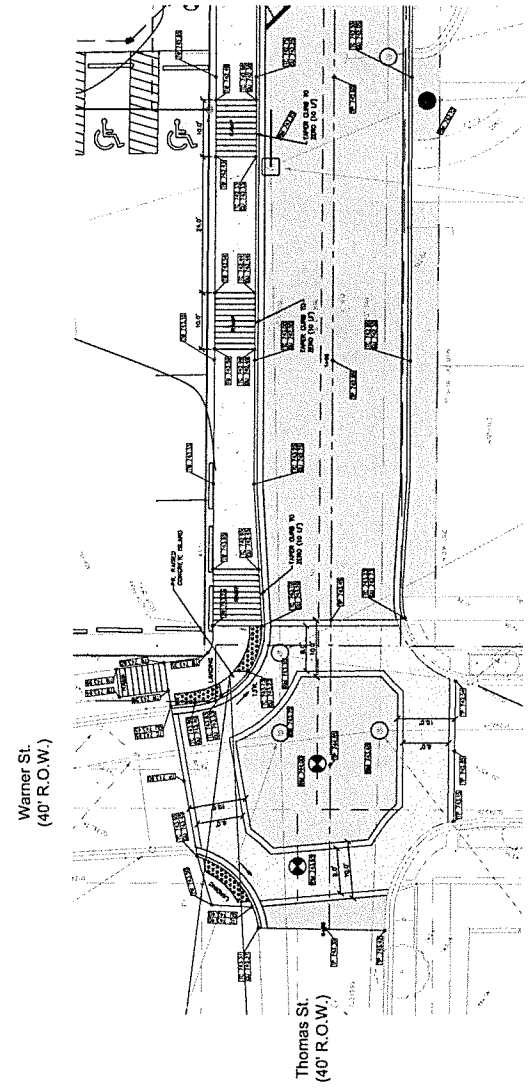
DESIGNED BY J. Bridges
APPROVED BY J. Bridges
DATE 10/10/2019
SCALE 1" = 10'

SHEET NO. H1900-06
TOTAL SHEETS 05



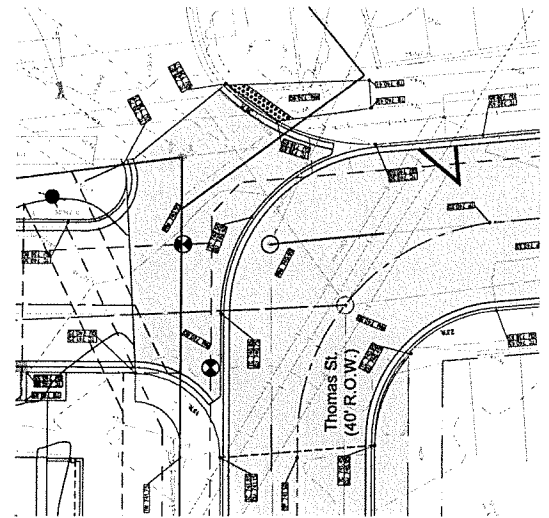
Grand River Ave
(60' R.O.W.)

NOTES
 1. ALL UTILITIES SHOWN ARE BASED ON RECORD DRAWINGS AND FIELD SURVEY. VERIFY ALL UTILITIES BEFORE CONSTRUCTION.
 2. ALL UTILITIES SHALL BE DEPTHS OF ALL UTILITIES TO BE SHOWN IN THIS SHEET.
 3. VERIFY ALL UTILITIES BEFORE CONSTRUCTION.



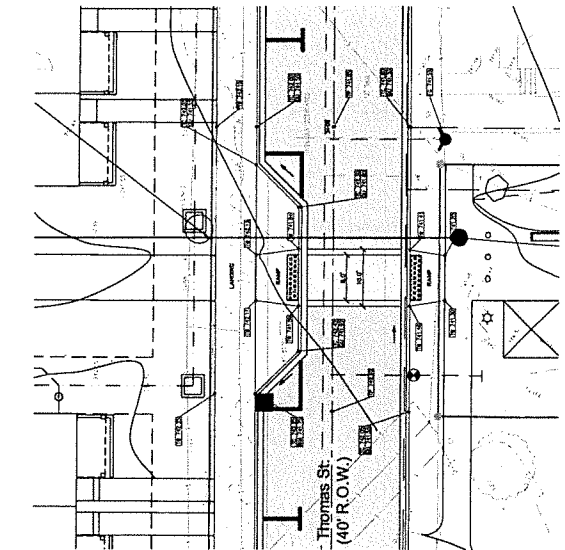
Warner St.
(40' R.O.W.)

Thomas St.
(40' R.O.W.)

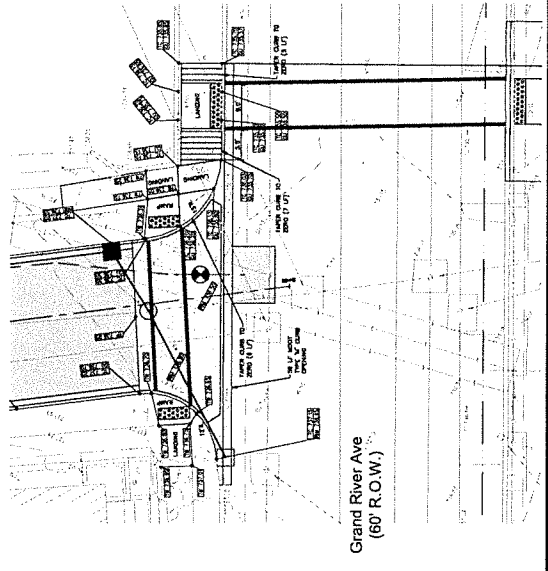


School St.
(50' R.O.W.)

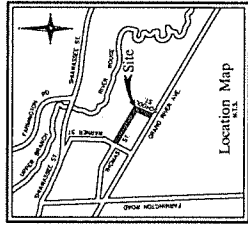
School St.
(50' R.O.W.)



Thomas St.
(40' R.O.W.)



Grand River Ave
(60' R.O.W.)



Water Main Hydrant Schedule	
Structure Name	Structure Details
#1 12" C.V. & W. WELL	PK. #1M 741.85
#2 12" C.V. & W. WELL	PK. #1M 742.00
#3 12" C.V. & W. WELL	PK. #1M 740.80
#4 12" C.V. & W. WELL	PK. #1M 736.50



PROJECT
 Thomas St. - School St.
 Water Main Installation &
 Water Main Replacement

CLIENT
 City of Farmington
 23600 Liberty Street
 Farmington, MI 48335
 Contact:
 Mr. David Murphy
 TEL: 248-481-1112
 FAX: 248-473-7201

PROJECT LOCATION
 Part of the NAW V
 of Section 27
 T.1N. R.9E.
 City of Farmington,
 Oakland, Michigan

SHEET
 Water Main Profile Plan



DATE 11/10/2017
 DESIGNED/DATE
 DRAWN/DATE
 CHECKED/DATE
 APPROVED/DATE

DESIGNED BY
 DRAWN BY
 CHECKED BY
 APPROVED BY
 I. Braddock
 February 8, 2024
 SCALE 1" = 20' / 1" = 20'
 SHEET NO. 19000-06 C8

UTILITY CROSSING SCHEDULE

#1	PE 12" W. P. 12" W. P. 24" W. P.
#2	PE 12" W. P. 12" W. P. 24" W. P.
#3	PE 12" W. P. 12" W. P. 24" W. P.
#4	PE 12" W. P. 12" W. P. 24" W. P.
#5	PE 12" W. P. 12" W. P. 24" W. P.
#6	PE 12" W. P. 12" W. P. 24" W. P.
#7	PE 12" W. P. 12" W. P. 24" W. P.
#8	PE 12" W. P. 12" W. P. 24" W. P.
#9	PE 12" W. P. 12" W. P. 24" W. P.
#10	PE 12" W. P. 12" W. P. 24" W. P.
#11	PE 12" W. P. 12" W. P. 24" W. P.
#12	PE 12" W. P. 12" W. P. 24" W. P.
#13	PE 12" W. P. 12" W. P. 24" W. P.
#14	PE 12" W. P. 12" W. P. 24" W. P.
#15	PE 12" W. P. 12" W. P. 24" W. P.
#16	PE 12" W. P. 12" W. P. 24" W. P.
#17	PE 12" W. P. 12" W. P. 24" W. P.
#18	PE 12" W. P. 12" W. P. 24" W. P.
#19	PE 12" W. P. 12" W. P. 24" W. P.
#20	PE 12" W. P. 12" W. P. 24" W. P.
#21	PE 12" W. P. 12" W. P. 24" W. P.
#22	PE 12" W. P. 12" W. P. 24" W. P.
#23	PE 12" W. P. 12" W. P. 24" W. P.
#24	PE 12" W. P. 12" W. P. 24" W. P.
#25	PE 12" W. P. 12" W. P. 24" W. P.
#26	PE 12" W. P. 12" W. P. 24" W. P.
#27	PE 12" W. P. 12" W. P. 24" W. P.
#28	PE 12" W. P. 12" W. P. 24" W. P.
#29	PE 12" W. P. 12" W. P. 24" W. P.
#30	PE 12" W. P. 12" W. P. 24" W. P.
#31	PE 12" W. P. 12" W. P. 24" W. P.
#32	PE 12" W. P. 12" W. P. 24" W. P.
#33	PE 12" W. P. 12" W. P. 24" W. P.
#34	PE 12" W. P. 12" W. P. 24" W. P.
#35	PE 12" W. P. 12" W. P. 24" W. P.
#36	PE 12" W. P. 12" W. P. 24" W. P.
#37	PE 12" W. P. 12" W. P. 24" W. P.
#38	PE 12" W. P. 12" W. P. 24" W. P.
#39	PE 12" W. P. 12" W. P. 24" W. P.
#40	PE 12" W. P. 12" W. P. 24" W. P.

NOTES
 1. CONTRACTOR SHALL VERIFY ALL UTILITIES PRIOR TO CONSTRUCTION.
 2. CONTRACTOR SHALL MAINTAIN ALL EXISTING UTILITIES UNLESS OTHERWISE NOTED.
 3. CONTRACTOR SHALL MAINTAIN ALL EXISTING UTILITIES UNLESS OTHERWISE NOTED.

LEGEND

12" W.P.	12" WATER PIPE
12" W.P. 24" W.P.	12" WATER PIPE 24" WATER PIPE
12" W.P. 48" W.P.	12" WATER PIPE 48" WATER PIPE
12" W.P. 84" W.P.	12" WATER PIPE 84" WATER PIPE
12" W.P. 108" W.P.	12" WATER PIPE 108" WATER PIPE
12" W.P. 144" W.P.	12" WATER PIPE 144" WATER PIPE
12" W.P. 180" W.P.	12" WATER PIPE 180" WATER PIPE
12" W.P. 216" W.P.	12" WATER PIPE 216" WATER PIPE
12" W.P. 252" W.P.	12" WATER PIPE 252" WATER PIPE
12" W.P. 288" W.P.	12" WATER PIPE 288" WATER PIPE
12" W.P. 324" W.P.	12" WATER PIPE 324" WATER PIPE
12" W.P. 360" W.P.	12" WATER PIPE 360" WATER PIPE
12" W.P. 396" W.P.	12" WATER PIPE 396" WATER PIPE
12" W.P. 432" W.P.	12" WATER PIPE 432" WATER PIPE
12" W.P. 468" W.P.	12" WATER PIPE 468" WATER PIPE
12" W.P. 504" W.P.	12" WATER PIPE 504" WATER PIPE
12" W.P. 540" W.P.	12" WATER PIPE 540" WATER PIPE
12" W.P. 576" W.P.	12" WATER PIPE 576" WATER PIPE
12" W.P. 612" W.P.	12" WATER PIPE 612" WATER PIPE
12" W.P. 648" W.P.	12" WATER PIPE 648" WATER PIPE
12" W.P. 684" W.P.	12" WATER PIPE 684" WATER PIPE
12" W.P. 720" W.P.	12" WATER PIPE 720" WATER PIPE
12" W.P. 756" W.P.	12" WATER PIPE 756" WATER PIPE
12" W.P. 792" W.P.	12" WATER PIPE 792" WATER PIPE
12" W.P. 828" W.P.	12" WATER PIPE 828" WATER PIPE
12" W.P. 864" W.P.	12" WATER PIPE 864" WATER PIPE
12" W.P. 900" W.P.	12" WATER PIPE 900" WATER PIPE
12" W.P. 936" W.P.	12" WATER PIPE 936" WATER PIPE
12" W.P. 972" W.P.	12" WATER PIPE 972" WATER PIPE
12" W.P. 1008" W.P.	12" WATER PIPE 1008" WATER PIPE
12" W.P. 1044" W.P.	12" WATER PIPE 1044" WATER PIPE
12" W.P. 1080" W.P.	12" WATER PIPE 1080" WATER PIPE
12" W.P. 1116" W.P.	12" WATER PIPE 1116" WATER PIPE
12" W.P. 1152" W.P.	12" WATER PIPE 1152" WATER PIPE
12" W.P. 1188" W.P.	12" WATER PIPE 1188" WATER PIPE
12" W.P. 1224" W.P.	12" WATER PIPE 1224" WATER PIPE
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12" W.P. 1296" W.P.	12" WATER PIPE 1296" WATER PIPE
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12" W.P. 1404" W.P.	12" WATER PIPE 1404" WATER PIPE
12" W.P. 1440" W.P.	12" WATER PIPE 1440" WATER PIPE
12" W.P. 1476" W.P.	12" WATER PIPE 1476" WATER PIPE
12" W.P. 1512" W.P.	12" WATER PIPE 1512" WATER PIPE
12" W.P. 1548" W.P.	12" WATER PIPE 1548" WATER PIPE
12" W.P. 1584" W.P.	12" WATER PIPE 1584" WATER PIPE
12" W.P. 1620" W.P.	12" WATER PIPE 1620" WATER PIPE
12" W.P. 1656" W.P.	12" WATER PIPE 1656" WATER PIPE
12" W.P. 1692" W.P.	12" WATER PIPE 1692" WATER PIPE
12" W.P. 1728" W.P.	12" WATER PIPE 1728" WATER PIPE
12" W.P. 1764" W.P.	12" WATER PIPE 1764" WATER PIPE
12" W.P. 1800" W.P.	12" WATER PIPE 1800" WATER PIPE
12" W.P. 1836" W.P.	12" WATER PIPE 1836" WATER PIPE
12" W.P. 1872" W.P.	12" WATER PIPE 1872" WATER PIPE
12" W.P. 1908" W.P.	12" WATER PIPE 1908" WATER PIPE
12" W.P. 1944" W.P.	12" WATER PIPE 1944" WATER PIPE
12" W.P. 1980" W.P.	12" WATER PIPE 1980" WATER PIPE
12" W.P. 2016" W.P.	12" WATER PIPE 2016" WATER PIPE
12" W.P. 2052" W.P.	12" WATER PIPE 2052" WATER PIPE
12" W.P. 2088" W.P.	12" WATER PIPE 2088" WATER PIPE
12" W.P. 2124" W.P.	12" WATER PIPE 2124" WATER PIPE
12" W.P. 2160" W.P.	12" WATER PIPE 2160" WATER PIPE
12" W.P. 2196" W.P.	12" WATER PIPE 2196" WATER PIPE
12" W.P. 2232" W.P.	12" WATER PIPE 2232" WATER PIPE
12" W.P. 2268" W.P.	12" WATER PIPE 2268" WATER PIPE
12" W.P. 2304" W.P.	12" WATER PIPE 2304" WATER PIPE
12" W.P. 2340" W.P.	12" WATER PIPE 2340" WATER PIPE
12" W.P. 2376" W.P.	12" WATER PIPE 2376" WATER PIPE
12" W.P. 2412" W.P.	12" WATER PIPE 2412" WATER PIPE
12" W.P. 2448" W.P.	12" WATER PIPE 2448" WATER PIPE
12" W.P. 2484" W.P.	12" WATER PIPE 2484" WATER PIPE
12" W.P. 2520" W.P.	12" WATER PIPE 2520" WATER PIPE

STATIONING NOTE
 STATIONING FROM CENTERLINE OF ROAD TO CENTERLINE OF WATER MAIN

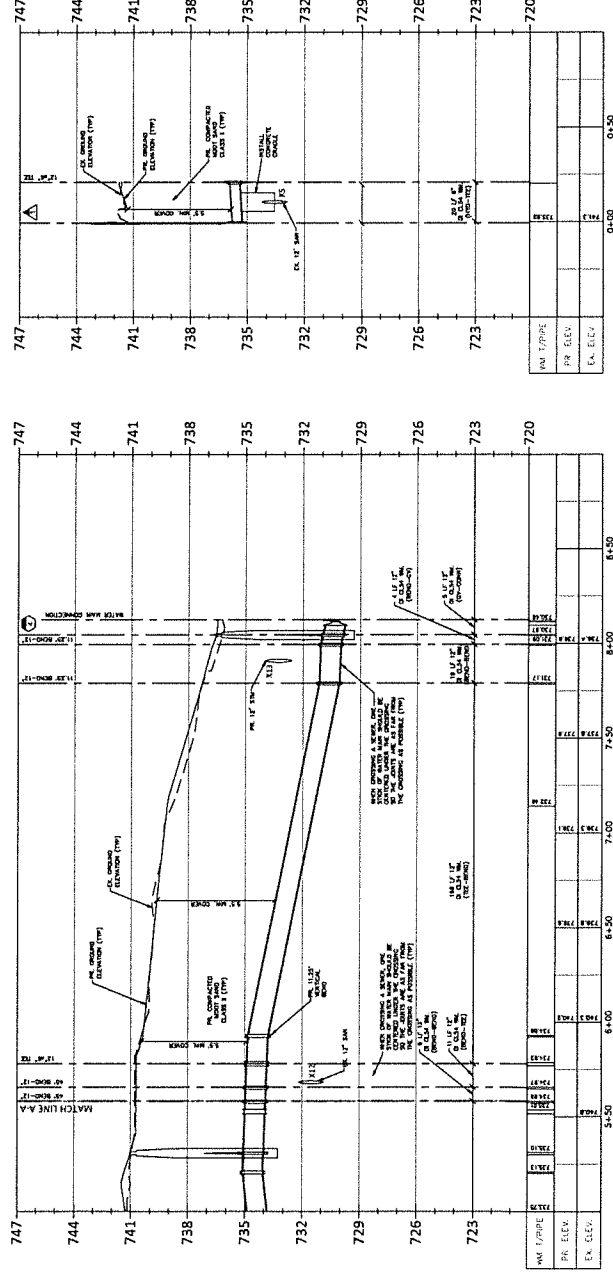
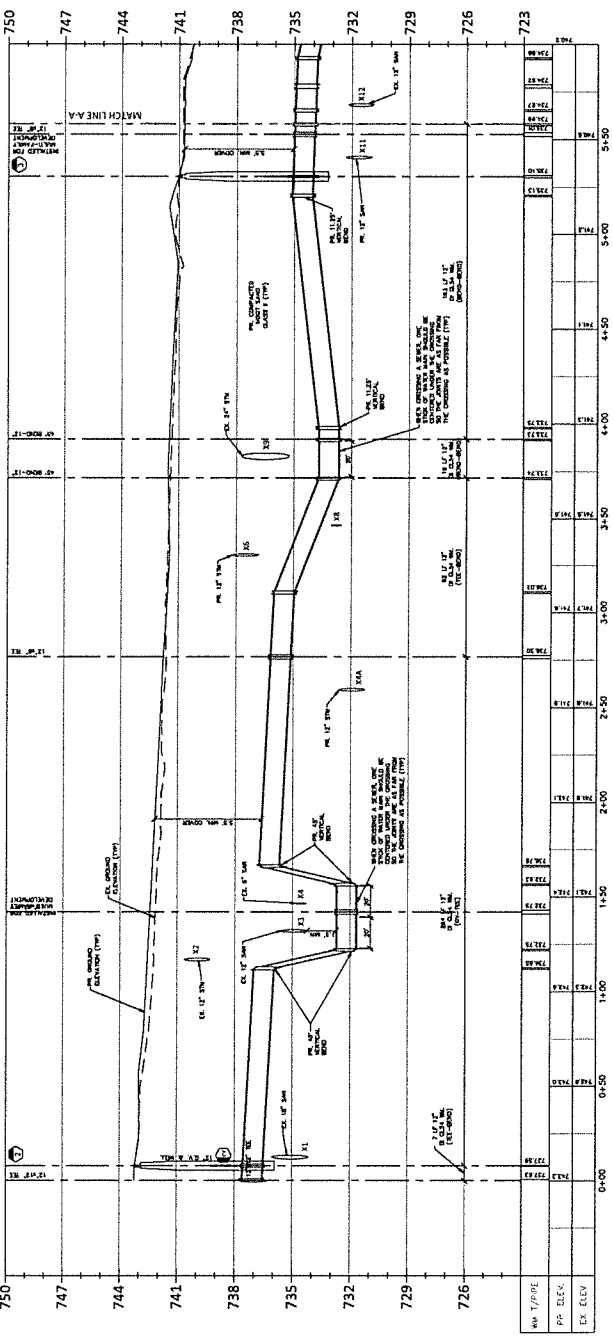


EXHIBIT D

DESCRIPTION OF TEMPORARY CONSTRUCTION EASEMENT

The public rights-of-way located in Thomas Street and School Street

EXHIBIT E

CONTRACTOR'S MINIMUM INSURANCE REQUIREMENTS

1. Contractor shall maintain at its expense during the term of this Contract, the following insurance:
 - a. **Worker's Compensation** insurance with the Michigan statutory limits and Employer's Liability insurance with minimum limits of **\$100,000** (One Hundred Thousand Dollars) each accident, **\$500,000** disease policy limit, and **\$100,000** disease each employee. (These are minimum limits.)
 - b. **Commercial General Liability Insurance** – Contractor shall procure and maintain during the life of this contract, Commercial General Liability Insurance, Personal Injury, Bodily Injury and Property Damage on an “Occurrence Basis” with limits of liability not less than **\$1,000,000** (One Million Dollars) per occurrence combined single limit.
 - c. **Automobile Liability** insurance covering all owned, hired and non-owned vehicles with Personal Protection insurance to comply with the provisions of the Michigan No Fault Insurance Law including Residual Liability insurance with minimum bodily injury limits of **\$1,000,000** (One Million Dollars) each person and **\$1,000,000** (One Million Dollars) each occurrence and minimum property damage limits of **\$1,000,000** (One Million Dollars) each occurrence.
2. All policies shall name Contractor as the insured and shall be accompanied by a commitment from the insurer that such policies shall not be canceled or reduced without at least thirty (30) days prior notice date to the City; alternately, Contractor may agree to provide notice of such cancellation or reduction.
3. The City shall be named as Additional Insured for General Liability and Auto Liability. Certificates of Insurance evidencing such coverage shall be submitted to City of Farmington prior to commencement of performance under this Contract and at least fifteen (15) days prior to the expiration dates of expiring policies. A current certificate of insurance must be on file with the City for the duration of the contract. Said coverage shall be primary coverage rather than any policies and insurance self-insurance retention owned or maintained by the City. Policies shall be issued by insurers who endorse the policies to reflect that, in the event of payment of any loss or damages, subrogation rights under those contract documents will be waived by the insurer with respect to claims against the City.
4. Contractor shall be responsible for payment of all deductibles contained in any insurance required hereunder.
5. If, during the term of this Contract, changed conditions or other pertinent factors should in the reasonable judgment of the City render inadequate insurance limits, Contractor will furnish on demand such additional coverage as may reasonably be required under the circumstances. All such insurance shall be effected at Contractor's expense, under valid

and enforceable policies, issued by the insurers of recognized responsibility which are well-rated by national rating organizations and are acceptable to the City.

6. If any work is sublet in connection with this Contract, Contractor shall require each subcontractor to effect and maintain at least the same types and limits of insurance as fixed for Contractor s .
7. The provisions requiring Contractor s to carry said insurance shall not be construed in any manner as waiving or restricting the liability of Contractor under this contract.
8. The City has the authority to vary from the specified limits as deemed necessary.

ADDITIONAL REQUIREMENTS

HOLD HARMLESS/INDEMNITY

1. Contractor agrees to indemnify and hold harmless the City and its officers, agents, and employees from and against all claims, demands, suits liability, losses, damages, judgments, or costs (including reasonable attorney fees and costs) to the extent arising out of, or resulting from, Contractor's tortious or negligent acts, errors, or omissions in performing this Agreement, but not from the City's own negligence or that of any third party for which Contractor s is not responsible, and for any violations of state or federal law, whether administrative or judicial, arising from the nature and extent of this Agreement that are engaged in, caused by, or attributable to Contractor .
2. Contractor agrees that it is its responsibility and not the responsibility of the City of safeguard the property and materials used in performing this Contract. Further Contractor agrees to hold the City harmless for any loss of such property and materials used in pursuant to Contractor's performance under this Contract.
3. Contractor shall not discriminate against any employee, or applicant for employment because of religion, race, color, national origin, age, sex, height, weight, handicap, ancestry, place of birth, sexual preference or marital status. Contractor further covenants that it will comply with the Civil Rights Act of 1973, as amended; and the Michigan Civil Rights Act of 1976 (78. Stat. 252 and 1976 PA 453) and will require a similar covenant on the part of any consultant or subcontractor employed in the performance of this contract.

EXHIBIT F

FORMS OF PAYMENT, PERFORMAND AND MAINTENANCE BONDS

SEE ATTACHED

PAYMENT BOND

KNOW ALL MEN BY THESE PRESENTS THAT

_____ as Principal, hereinafter called the Contractor, and _____

_____ as Surety, hereinafter called Surety, are held and firmly bound unto

CITY OF FARMINGTON

as Obligee, hereinafter called the Owner, FOR THE USE AND BENEFIT OF CLAIMANTS HEREINBELOW DEFINED, in the amount of _____ and ____/100 Dollars (\$_____) for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, Contractor has been awarded a Contract by the Owner for the construction of

in accordance with Plans and Specifications prepared by _____, Job No. _____, which award was conditioned on the Contractor providing this Payment Bond and which Contract upon being fully executed by the Owner and the Contractor shall by referenced automatically be made a part hereof and is hereinafter referred to as "the Contract."

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that if the Contractor shall promptly make payment to all claimants as hereinafter defined, for all labor, material, and equipment used or reasonably required for use in the performance of the Contract, then this obligation shall be null and void; otherwise it shall remain in full force and effect, subject, however to the following conditions:

A. A claimant is defined as one having a direct contract with the Contractor or with a Subcontractor of the Contractor for labor, material, or both, used or reasonably required for use in the performance of the Contract, labor and material being construed to include that part of water, gas, power, light, heat, oil, gasoline, telephone service, or rental of equipment directly applicable to the Contract.

B. The above-named Contractor and Surety hereby jointly and severally agree with the Owner that every claimant as herein defined, who has not been paid in full before the expiration of a period of ninety (90) days after the date on which the last of such claimant's work or labor was done or performed, or materials were furnished by such claimant, may sue on this Bond for the use of such claimant, prosecute the suit to final judgment for such sum or sums as may be justly due claimant, and have execution

thereon. The Owner shall not be liable for the payment of any costs or expenses of any such suit.

C. Surety's obligation to pay a Claimant under this Payment Bond is conditioned on the Claimant providing notice of, perfecting, and prosecuting its claim in compliance with the requirements of Michigan Public Act No. 213 of 1963, as amended, and other applicable Michigan law. Any provision of this Payment Bond that conflicts with the statutory or legal requirements set forth in Michigan Public Act 213 of 1963 shall be deemed deleted here from, and the provisions of such statutory or other legal requirements shall be deemed incorporated herein.

At least sixty (60) days prior written notice shall be given to the Owner by the Surety of any intention to cancel, replace or materially alter this Bond, such notice to be given by registered mail to the Owner and Principal.

Signed and Sealed this _____ day of _____, 20____.

In the Presence of:

WITNESS:

Principal

Title

Surety

Title

Address of Surety

Bond No.
Code

City

Zip

\

PERFORMANCE BOND

KNOW ALL MEN BY THESE PRESENTS THAT

_____ as Principal, hereinafter called the Contractor, and _____

_____ as Surety, hereinafter called Surety, are held and firmly bound unto

CITY OF FARMINGTON

as Obligee, hereinafter called the Owner, in the amount of _____ and ____/100 Dollars (\$_____) for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Contractor has been awarded a Contract by the Owner for the construction of _____

in accordance with Drawings and Specifications prepared by _____, Job No. _____, which award was conditioned on the Contractor providing this Performance Bond and which Contract upon being fully executed by the Owner and the Contractor shall by reference automatically be made a part hereof, and is hereinafter referred to as "the Contract."

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that, if the Contractor shall promptly and faithfully perform said Contract, in accordance with the terms and conditions of the Contract, then the Contractor and Surety shall have no further obligation under this bond; otherwise it shall remain in full force and effect, subject; however, to the following conditions:

1. The Surety hereby waives notice of any alteration or extension of time under the Contract made by the Owner.

2. Surety's obligation under this Performance Bond shall arise after the Owner has declared a Contractor Default as defined below, formally terminated the Contract or the Contractor's right to complete the Contract, and notified the Surety of the Owner's claim under this Performance Bond.

3. When the Owner has satisfied the conditions of Paragraph 2 above, the Surety shall, at the Surety's sole cost and expense, undertake one or more of the following actions:

a. Arrange for the Contractor to perform and complete the Contract; provided, however, that the Surety may not proceed with this option, except upon the express written consent of the Owner, which consent may be withheld by the Owner for any reason; or

b. Perform and complete the Contract itself, through qualified Contractors who are acceptable to the Owner, through a contract between the Surety and qualified Contractors, performance and completion of which shall be undertaken in strict accordance with the terms and conditions of the Contract, including (but not limited to) time for completion; or

c. Tender payment to the Owner in the amount of all losses incurred by the Owner as a result of the Contractor Default, as determined by the Owner, for which the Surety is liable to the Owner, including all costs of completion of the Contract and all consequential losses, costs, and expenses incurred by the Owner as a result of the Contractor Default, and including all unpaid fees or payments owed to the Owner by the Contractor under the Contract, except that Surety's payment under this option shall in no event exceed the limit of the bond amount. The Surety may not proceed with this option, in lieu of the options set forth in paragraphs a. or b. above, except upon the express written consent of the Owner, which consent may be withheld by the Owner for any reason.

4. The Surety shall proceed under Paragraph 3, above, within fourteen (14) business days after notice from the Owner to the Surety of the Contractor Default, of the formal termination of the Contract or the Contractor's right to complete the Contract, and of the Owner's intention to have Surety complete the Contract, except that Surety shall proceed within twenty-four (24) hours after notice where the notice states that immediate action by Surety is necessary to safeguard life or property.

5. If Surety fails to proceed in accordance with Paragraphs 3 and 4, above, then Surety shall be deemed to be in default on this Performance Bond three (3) business days after receipt of written notice from Owner to Surety demanding that Surety perform its obligations under this Performance Bond. Thereafter, if notice to Surety is without effect, Owner shall be entitled to enforce any legal or equitable remedies available to Owner, including completion of the Contract by Contractors of its own choosing or Owner's employees or agents, and Contractor and Surety shall, jointly and severally, be liable for all costs of such completion and all consequential losses, costs, and expenses so incurred (including all unpaid fees and expenses owed to the Owner by the Contractor as a result of the Contractor's Default).

6. After Owner has terminated the Contract or the Contractor's right to complete the Contract, and if Surety is proceeding under subparagraphs 3(a) or 3(b) above, then the responsibilities of Surety to the Owner shall not be greater than those of the Contractor under the Contract, and the responsibilities of the Owner to the Surety shall not be greater than those of the Owner under the Contract. Surety shall be obligated to the limit of Bond Amount as set forth on the front page; subject, however,

to a commitment by the Owner for payment to the Surety of the Balance of the Contract Price in mitigation of costs and damages on the Contract. Surety shall be obligated, without duplication, for:

- a. The responsibilities of Contractor for correction of defective or unsuitable work and performance and completion of the Contract.
- b. Additional legal, design professional, and delay costs incurred by the Owner as a result of the Contractor's Default, and as a result of Surety's actions or failures to act under Paragraph 5, above;
- c. Liquidated damages as specified in the Contract, or, if no liquidated damages are specified in the Contract, actual damages and consequential damages incurred by the Owner as a result of delayed performance or nonperformance of Contract by the Contractor or the Surety; and
- d. Payment of all unpaid and due and owing fees or payments owed to the Owner under the Contract at the time of the Contractor Default.

7. To the extent of payment to the Surety of the Balance of the Contract Price. Surety shall defend, indemnify, and hold harmless Owner from all claims, suits, causes of actions, and demand (including all costs of litigation and a reasonable attorney's fee), which are brought against the Owner by the Contractor or by any other party and which arise from or by reason of payment to the Surety the Balance of the Contract Price.

8. All notices to Surety or Contractor shall be mailed or delivered to the respective addresses shown on the signature page. In the event of a change in address of Surety or Contractor, such party shall promptly provide notice to the Owner and the other party, with such notice to include the Contract number and this Performance Bond number.

9. Any provision of this Performance Bond that conflicts with the statutory or legal requirements of Michigan Public Act 213 of 1963 shall be deemed deleted here from and the provisions of such statutory or other legal requirements shall be deemed incorporated herein.

10. The law controlling the interpretation or enforcement of this Performance Bond shall be Michigan law.

11. Definitions.

- a. Balance of the Contract Price. The total amount payable by the Owner to the Contractor under the Contract after all proper adjustments have been made, including change orders and credits due the Owner, reduced by all valid and proper payments made to or on behalf of the Contractor under the Contract and

reduced further by all direct costs and expenses incurred by the Owner as a result of the Contractor Default, including costs of additional supervision or inspection by Owner of the Contractor's work under the Contract and fees and expenses paid to consultants or others hired by the Owner for purposes of monitoring or investigating the Contractor's work under the Contract.

b. Contract. The agreement between the Owner and the Contractor identified on the front page.

c. Contractor Default. "Contractor Default" shall mean the failure or refusal of the Contractor, after written notice from the Owner, to cure or remedy, or commence to sure or remedy a violation of the contract within the time for such cure or remedy under the Contract. "Contractor Default" shall also mean the occurrence of an "event of default" or a "termination for cause" as those or similar terms are defined or provided for in the Contract's terms, conditions, and provisions.

Signed and Sealed this _____ day of _____, 20____.

In the Presence of:

WITNESS

Principal

Title

Surety

Title

Address of Surety

Bond No.
Code

City

Zip

MAINTENANCE AND GUARANTEE BOND

The undersigned, _____, a Michigan limited liability company, "Principal," whose address is _____ MI _____, prior to or with the execution of this Maintenance and Guarantee Bond, has provided, or does provide to the City of Farmington, security in the total amount of \$ _____ to guarantee workmanship and materials with respect to the _____ improvements, as identified on plans dated: _____. Such security has been posted in the form of irrevocable Letter of Credit No. _____ issued by _____ ("Bank"), for which payment Principal and Bank bind themselves, their heirs, executors, administrators, successors, and assigns, jointly and severally.

The Principal, for a period of two (2) year(s) after said improvements and installations are accepted formally as public utilities by the City of Farmington, by written acknowledgement, shall keep the improvements in good functioning order by immediately repairing any defect in same, whether due to improper or defective materials, equipment, labor, workmanship, or otherwise, and shall restore the improvements and any other property of the City or third persons affected by the defect(s) or repair(s), without expense to the City, whenever directed to do so by written notice from the City, served personally or by mail on the Principal at its address as stated in this Bond. Principal consents to such service on their employees and/or agents.

If the repairs directed by the City are not completed within the time specified in the notice, which shall not be less than one week from service of the notice, the City shall have the right to perform or secure the performance of the repairs, with all costs and expenses in doing so, including an administrative fee equal to twenty-five percent (25%) of the repair costs, charged to the Principal and drawn on its Letter of Credit which has been provided to the City.

Emergency repairs that are necessary to protect life and property may be undertaken by the City immediately and without advance notice to the Principal, with the cost and expense of the repair, plus the administrative fee, to be charged to and received from the Principal.

Any repairs the City may perform as provided in this Bond may be by City employees, agents, or independent contractors. The City shall not be required to utilize competitive bidding unless otherwise required by applicable law, with labor cost and expense charges when City employees are utilized to be based on the hourly cost to the City of the employee(s) performing the repair.

This Bond and the obligations of Principal under it shall be in full force and effect for the Improvements described above for two (2) year(s) from the time they are accepted formally as public by the City of Farmington, by written acknowledgement, for defects discovered within that period for which the City provides written notice to the Principal within fourteen (14) days of discovery of the defect.

It is a further condition of this Bond that the Principal shall fully indemnify, defend, and hold the City, and its officers, officials, and employees, harmless from all claims for damages or injuries to persons or property arising from or related to the acts or omissions of Principal, its

servants, agents, or employees in the construction or repair of the improvements, including claims arising under the worker's compensation laws of the State of Michigan.

This Bond was executed by the Principal on the date indicated below, with the authority of the persons signing this Bond confirmed by the attachments hereto.

The date of the last signature shall be considered the date of this Bond, which is

_____.

PRINCIPAL:

Date: _____

By: _____

WITNESSES:

Farmington City Council Staff Report	Council Meeting Date: July 15, 2024	Reference Number 7D									
Submitted by: Chris Weber, Assistant City Manager											
Description Consideration to Purchase and Install Treasurer’s Office Furniture											
Requested Action Move to approve the purchase and installation of Treasurer’s Office Furniture from Smart Business Source in the amount of \$37,055.10.											
<p>Background</p> <p>The Treasurer’s Office has furniture that was last updated in the late 1990’s. The furniture has served us well, but is beginning to break down with sharp edges, missing trim, drawers that don’t work, etc. The 2023/24 budget had \$45,000 allocated to remove and replace cubicles, desks, file cabinets, countertops and the front reception desk area.</p> <p>The Treasurer’s Office requested pricing from 3 vendors. The results are as follows:</p> <table border="1" data-bbox="131 940 1487 1094"> <thead> <tr> <th>Vendor Name</th> <th>Vendor Amount</th> </tr> </thead> <tbody> <tr> <td>Smart Business Source</td> <td>\$37,055.10</td> </tr> <tr> <td>Resource Office Interiors</td> <td>\$41,033.00</td> </tr> <tr> <td>OEX</td> <td>\$46,351.39</td> </tr> </tbody> </table> <p>Administration recommends purchasing from Smart Business Source. This vendor is the low bidder and has been used by Farmington Hills for their office needs. Farmington Hills has been happy with their work. Funds would be provided by rolling over the unspent funds from the 23/24 budget. Administration would also like to reserve the additional \$7,944.90 as contingency for any additional improvements that may be necessary outside of the items in this quote.</p>				Vendor Name	Vendor Amount	Smart Business Source	\$37,055.10	Resource Office Interiors	\$41,033.00	OEX	\$46,351.39
Vendor Name	Vendor Amount										
Smart Business Source	\$37,055.10										
Resource Office Interiors	\$41,033.00										
OEX	\$46,351.39										
Agenda Review											
Department Head	Finance/Treasurer	City Attorney	City Manager								

1940 Northwood Troy, MI 48084

Phone: 248-577-0740

Quote to: CITY OF FARMINGTON Quote: Q051424-2
23600 LIBERTY
FARMINGTON, MI
Date: 5/14/24
Quoted by:
Fax #:
Direct Phone # :
Phone #:
Customer PO # :

QTY	CATALOG NUMBER	DESCRIPTION	LIST PRICE	UNIT PRICE	EXTENDED PRICE
2	HETP6560DP	QUARTER GLASS PANEL 65X60	\$960.00	\$432.00	\$ 864.00
3	HETP6524DP	QUARTER GLASS PANEL 65X24	\$758.00	\$341.25	\$ 1,023.75
5	HETP6530DP	QUARTER GLASS PANEL 65X30	784.00	353.00	\$ 1,765.00
1	HETP6530FP	FABRIC PANEL 65X30	\$523.00	\$235.50	\$ 235.50
2	HETP6524FP	FABRIC PANEL 65X24	\$496.00	\$223.25	\$ 446.50
3	HETP6560FP	FABRIC PANEL 65X60	\$678.00	\$305.00	\$ 915.00
4	HETP6520FP	FABRIC PANLE 65X20	\$480.00	\$216.00	\$ 864.00
3	HETP6536FP	FABRIC PANEL 65X36	\$561.00	\$252.50	\$ 757.50
4	HETC20	TOP CAP 20	\$54.00	\$24.50	\$ 98.00
6	HETC24	TOP CAP 24	\$64.00	\$29.00	\$ 174.00
5	HETC30	TOP CAP 30	\$82.00	\$37.00	\$ 185.00
5	HETC60	TOP CAP 60	\$116.00	\$52.25	\$ 261.25
6	HEC65PTN	T CONNECTOR	\$190.00	\$85.50	\$ 513.00
4	HEC65PLN	L CONNECTOR	\$197.00	\$88.75	\$ 355.00
6	HECST	T STRAP	\$32.00	\$14.50	\$ 87.00
4	HECSL	L STRAP	\$22.00	\$10.00	\$ 40.00
11	HEFEC65P	FINISHED END TRIM	\$90.00	\$40.50	\$ 445.50
3	HEWS65P	WALL START	\$145.00	\$65.25	\$ 195.75
5	HH871260	POWERWAY 60	\$295.00	\$132.75	\$ 663.75
2	HH871224	POWERWAY 24	\$280.00	\$126.00	\$ 252.00
2	HH871230	POWEWAY 30	\$280.00	\$126.00	\$ 252.00
3	HH871501	DUPLEX LINE 1	\$60.00	\$27.00	\$ 81.00
3	HH871502	DUPLEX LINE2	\$60.00	\$27.00	\$ 81.00
3	HH871503	DUPLEX LINE 3	\$60.00	\$27.00	\$ 81.00
3	HH871504	DUPLEX LINE 4	\$60.00	\$27.00	\$ 81.00
2	HRVOH30FM	OVERHEAD 30"	\$749.00	\$337.00	\$ 674.00
1	HH879072	BASE FEED IN	\$313.00	\$140.85	\$ 140.85
1	HRVOH60FM	OVERHEAD 60'	\$1,132.00	\$509.50	\$ 509.50
7	HWR2460P	WORKSURFACE 24X60	\$655.00	\$294.75	\$ 2,063.25
1	HWR2466P	WORKSURFACE 24X66	\$701.00	\$315.50	\$ 315.50
1	HWR2430P	WORKSURFACE 24X30	\$436.00	\$196.25	\$ 196.25
1	HWV93AARP	CURVED CORNER WORKSURFACE	\$852.00	\$383.50	\$ 383.50
1	HHATW2870CT	WORKSURFACE 28X70	\$789.00	\$355.00	\$ 355.00
4	HHAT3BLLC	HEIGHT ADJ BASE	\$1,203.00	\$541.50	\$ 2,166.00

Terms of Sale:

 All Special Order Furniture is Non Returnable and Non Refundable
 Credit card sales subject to 3% processing fee
 All invoices past due 30 days are subject to 1.5% charge per month

Product Sub-total	\$ 17,521.35
Total from page 2	\$ 6,679.75
Product Total	\$ 24,201.10
Sales Tax	\$ -
Delivery & Installation	\$ -
Fuel Surcharge	\$ -
Grand Total	\$ 24,201.10

Please note due to the recent increase in fuel costs we will be implementing a 3% fuel surcharge to all new orders with a maximum amount of \$300.00 per order

Authorized Signature
Date

QTY	CATALOG NUMBER	DESCRIPTION	LIST PRICE	UNIT PRICE	EXTENDED PRICE
1	HHATB3S3LC	CORNER HEIGHT ADJ BASE	\$1,983.00	\$892.50	\$ 892.50
3	HCTL242	CANTILEVER SUPPORT	\$114.00	\$51.50	\$ 154.50
4	HVFB23R	PEDESTAL BOX BOX FILE	\$759.00	\$341.50	\$ 1,366.00
1	H15923R	MOBILE PEDESTAL BOX FILE	\$797.00	\$358.75	\$ 358.75
2	HLSLR2428O	WORKSURFACE SUPPORT	\$446.00	\$200.75	\$ 401.50
2	HSDSL2429F	SHARED LEG SUPPORT	\$280.00	\$126.00	\$ 252.00
5	HIWM2	IGNITION TASK CHAIR	\$1,157.00	\$520.75	\$ 2,603.75
1	HS30ABC	UNDER COUNTER BOOKCASE	379.00	170.75	\$ 170.75
1	LABOR	LABOR TO TEARDOWN AND DISPOSE OF EXISTING FURNITURE		480.00	\$ 480.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
		PRICING REFLECTED IS MITN			\$ -
		CONTRACT PRICING			\$ -
		ESTABLISHED BY			\$ -
		CITY OF FARMINGTON HILLS			\$ -
					\$ -
		PRICING INLCUDES RECEIVING,			\$ -
		DELIVERY AND ASSEMBLY			\$ -
		OF NEW FURNITURE			\$ -
		DESIGN SERVICES ALSO INCLUDED			\$ -
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TOTAL OF PAGE 2					\$ 6,679.75

**Farmington City Council
Staff Report**

Council Meeting Date:
July 15, 2024

**Reference
Number
7E**

Submitted by: Melissa Andrade

Description Consideration to appoint a delegate for the Annual MML Convention October 18-20.

Requested Action Move to appoint Mayor Joe LaRussa as Farmington’s delegate for the annual MML meeting September 11-13, 2024 and Mayor Pro Tem Johnna Balk as the alternate.

Background

The Michigan Municipal League is requesting that the City Council designate a delegate and alternate, by official action, who will be in attendance at the annual meeting September 11-13. This person will be the official representative to cast the vote for the City of Farmington. The bylaws for the League provides that each member city and village shall be equally represented and provide a vote in the election of officers and any proposals presented.

Council members Steve Schneemann, Maria Taylor and Kevin Parkins, along with City Manger David Murphy also plan to attend the conference which will be held on Mackinac Island.

Materials: Letter from MML

July 5, 2024

Michigan Municipal League Annual Meeting Notice

(Please present at the next Council, Commission or Board Meeting)

Dear Official:

The Michigan Municipal League Annual Convention will be held on Mackinac Island, September 11-13, 2024. The League's "**Annual Meeting**" is scheduled for 4:30 pm on Wednesday, September 11 in the Terrace at the Grand Hotel. The meeting will be held for the following purposes:

1. Election of Trustees. To elect five members of the Board of Trustees for terms of four years each (see #1 on page 2).
2. Policy. A) **To vote on the Core Legislative Principles document.**

In regard to the proposed League Core Legislative Principles, the document is available on the League website at <https://mml.org/resources-research/delegate/>. If you would like to receive a copy of the proposed principles by fax, please call Monica Drukis at the League at 800-653-2483.

B) If the League Board of Trustees has presented any resolutions to the membership, they also will be voted on. (See #2 on page 2.)

In regard to resolutions, member municipalities planning on submitting resolutions for consideration by the League Trustees are reminded that under the Bylaws, they must be submitted to the Trustees for their review by **August 11, 2024**.

3. Other Business. To transact such other business as may properly come before the meeting.

Designation of Voting Delegates

Pursuant to the provisions of the League Bylaws, you are requested to designate by action of your governing body one of your officials who will be in attendance at the Convention as your official representative to cast the vote of the municipality at the Annual Meeting, and, if possible, to designate one other official to serve as alternate. Please submit this information through the League website by visiting <https://mml.org/resources-research/delegate/> **no later than August 11, 2024.**

We love where you live.



Regarding the designation of an official representative of the member to the annual meeting, please note the following section of the League Bylaws:

“Section 4.4 - Votes of Members. Each member shall be equally privileged with all other members in its voice and vote in the election of officers and upon any proposition presented for discussion or decision at any meeting of the members. Honorary Members shall be entitled to participate in the discussion of any question, but such members shall not be entitled to vote. The vote of each member shall be cast by its official representative attending the meeting at which an election of officers or a decision on any proposition shall take place. Each member shall, by action of its governing body prior to the annual meeting or any special meeting, appoint one official of such member as its principal official representative to cast the vote of the member at such meeting, and may appoint one official as its alternate official representative to serve in the absence or inability to act of the principal representative.”

1. Election of Trustees

Regarding election of Trustees, under Section 5.3 of the League Bylaws, five members of the Board of Trustees will be elected at the annual meeting for a term of four years. The regulations of the Board of Trustees require the Nominations Committee to complete its recommendations and post the names of the nominees for the Board of Trustees on a board at the registration desk at least four hours before the hour of the business meeting.

2. Statements of Policy and Resolutions

Regarding consideration of resolutions and statements of policy, under Section 4.5 of the League Bylaws, the Board of Trustees acts as the Resolutions Committee, and “no resolution or motion, except procedural and incidental matters having to do with business properly before the annual meeting or pertaining to the conduct of the meeting, shall be considered at the annual meeting unless it is either (1) submitted to the meeting by the Board of Trustees, or (2) submitted in writing to the Board of Trustees by resolution of the governing body of a member at least thirty (30) days preceding the date of the annual meeting.” Thus, the deadline this year for the League to receive resolutions is **August 11, 2024**. Please submit resolutions to the attention of Daniel P. Gilmartin, Executive Director/CEO at 1675 Green Rd., Ann Arbor, MI 48105. **Any resolution submitted by a member municipality will go to the League Board of Trustees, serving as the resolutions committee under the Bylaws, which may present it to the membership at the Annual Meeting or refer it to the appropriate policy committee for additional action.**

Further, “Every proposed resolution submitted to the Board of Trustees by a member shall be stated in clear and concise language and shall be accompanied by a statement setting forth the reasons for recommending the proposed resolution. The Board shall consider the proposal at a Board meeting prior to the next annual meeting and, after consideration, shall make a recommendation as to the advisability of adopting each such resolution or a modification thereof.

We love where you live.



3. Posting of Proposed Resolutions and Core Legislative Principles

The proposed Michigan Municipal League Core Legislative Principles and any new proposed Resolutions recommended by the Board of Trustees for adoption by the membership will be available on the League website, or at the League registration desk to permit governing bodies of member communities to have an opportunity to review such proposals and delegate to their voting representative the responsibility for expressing the official point of view of the member at the Annual Meeting.

The Board of Trustees will meet on Tuesday, September 10, 2024, at the Grand Hotel for the purpose of considering such other matters as may be requested by the membership, in addition to other agenda items.

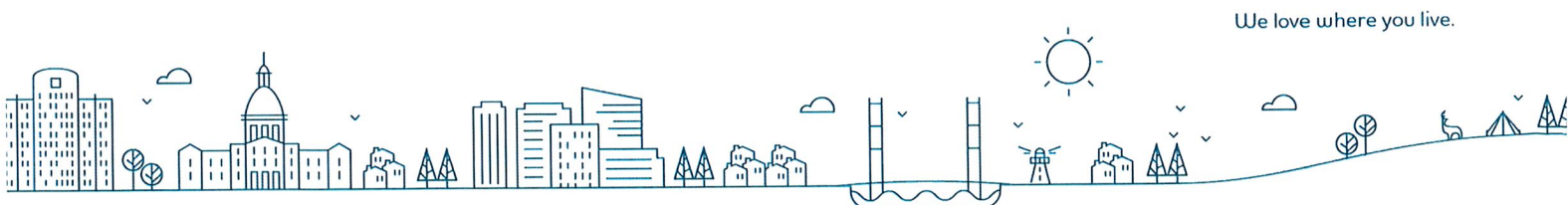
Sincerely,



Robert E. Clark
President
Mayor, City of Monroe



Daniel P. Gilmartin
Executive Director & CEO



Farmington City Council Staff Report	Council Meeting Date: July 15, 2024	Informational
Submitted by: Melissa Andrade, Assistant to the City Manager		
Agenda Topic: Minutes from City's Boards and Commissions		
CIA: May 2024 DDA: June 2024 Historical: February 2024 Parking: No June meeting Pathways: June 2024 Planning: March 2024 ZBA: 2023 minutes not yet posted, July meeting canceled Library: June minutes not yet reviewed Commission on Aging: May 2024 Farmington/Farmington Hills Arts Commission: No June meeting Commission on Children, Youth and Families: No June meeting Emergency Preparedness Committee: June 2024 Bicentennial Committee: June 2024		

CITY OF FARMINGTON
GRAND RIVER CORRIDOR IMPROVEMENT AUTHORITY
MINUTES
May 9, 2024

CALL TO ORDER

The Farmington Grand River Corridor Improvement Authority meeting was called to order at 8:02 a.m. by Chairman Paul King.

Members Present: Mark Accettura, Dr. David Carron, Richard Graham, Paul King, Councilmember Steve Schneemann
Members Absent: Patrick Thomas and Randy O'Dell
Staff: City Manager David Murphy & Director of Finance and Administration Chris Weber
Other:

APPROVAL OF AGENDA

Motion by Graham, supported by Dr. Carron to approve the agenda. Motion approved unanimously.

APPROVAL OF MINUTES

Motion by Graham, supported by Dr. Carron to approve the March 14, 2024 minutes. Motion approved unanimously.

REVIEW OF PROJECTED 23/24 BUDGET

Director of Finance and Administration Chris Weber reviewed the 23/24 projected budget with the Board.

- Councilmember Schneemann asked the status of the city entry signs. Chairman King explained the large gateway sign they wanted was priced out of the budget. They plan to continue the sign discussion.
- Dr. Carron asked about TIF plan; City Manager Murphy said he'd send a copy of the TIF plan to the Board members.
- No motion needed for this topic.

REVIEW OF PROPOSED 24/25 BUDGET PRIOR TO SUBMITTAL TO COUNCIL

Director of Finance and Administration Chris Weber reviewed the 24/25 projected budget.

- Chairman King asked if adjustments to the budget could be made during the year needed; Director Weber said yes.
- Director Weber asked if there were any other projects to add to the budget. King mentioned the Board would like to see movement on the properties on the north side of Grand River including and near Radio Shack. These businesses have been unoccupied for years, but there has been no movement.
- King also mentioned that the closed service station on the corner of Grand River and Power was starting to have cars parked at it.
- Accettura asked what was going on at the Haddad property (32580 Grand River Avenue), that there are blocks out front. City Manager Murphy said that he believes that building is being rehabilitated.
- Dr. Carron asked about the Winery. Director Weber explained that the owner asked for a delay in the foreclosure due to past legal issues; a 1-year delay was granted. Director Weber explained that if the property goes into foreclosure, it is offered to the state, then the county, then the city, then would be up for public auction if none of the other entities purchased it. The city would have to pay two times the assessed value to purchase it; if it goes to public auction, the bidding would start at the level of the owed taxes.
- Dr. Carron asked about the status of the former American Legion Building. City Manager Murphy said he'd call to find out.
- No motion needed for this topic.

DISCUSSION OF PROPOSED JOINT MEETING WITH CITY COUNCIL

The board agreed to meet with council in the near future. Chairperson King can only meet on Tuesday and Wednesday evenings. City Manager Murphy will check Council availability.

PUBLIC COMMENT

None.

BOARD COMMENT

Schneemann suggested that perhaps there is another project similar to repairing the crumbling sidewalk the Board could work on.

ADJOURNMENT AT 8:55 am Motion by Councilmember Schneeman, supported by Accettura. Motion approved unanimously.



8:00AM Wednesday, June 5, 2024
City Hall Conference Room
23600 Liberty Street
Farmington, MI 48335

MINUTES

Roll Call

- a. **Present:** Linda Deskins, Sean Murphy, Shawn Kavanagh, Donovan Singleton, Todd Craft, Johnna Balk, Tom Pascaris, Claire Perko
- b. **Others Present:** Kate Knight, Jess Westendorf
- c. **Absent:** James McLaughlan

2. Approval of Consent Agenda

Minutes: May 1, 2024 Regular Meeting

Motion by Deskins, seconded by Balk to approve the consent agenda.

Motion passes unanimously.

3. Approval of Regular Agenda

Motion by Balk, Seconded by Pascaris to approve the items on the regular agenda.

Motion passes unanimously.

4. Public Comment

Opened and closed by Craft at 8:03am.

5. Executive Director Report

We open with summer programming this week and Art on the Grand last weekend.

Celebration of exceeding the Masons Corner Crowd Campaign.

Fitness kicks off tonight.

6. Consideration to Allocate Event Proceeds Harvest Moon Celebration 2023

Motion by Singleton, seconded by Perko, to ratify the expenditure of \$17,277.05 for current fiscal year cultural programming from 2023 Harvest Moon Celebration proceeds, and to approve allocation of event revenue balance of \$18,987.63 toward design, fabrication, and installation of metal sculpture by Detroit Design Center at Masons Corner.

Ayes: Deskins, Murphy, Kavanagh, Singleton, Craft, Balk, Pascaris, Perko. Motion passes unanimously via roll call.

7. Consideration to Approve Agreement with Detroit Design Center

Motion by Kavanagh, seconded by Deskins, to authorize DDA executive director to approve execution of agreement for design, creation, and installation of metal sculpture by Detroit Design Center for \$50,000, with \$25,000 payable now as deposit, and the balance upon installation and completion. Motion passes unanimously via roll call.

8. Committee Updates:

a. Promotions Committee

Merchant committee will meet in the next few weeks.

Murphy shared the video by Halas.

b. Organization Committee

Deskins: Harvest Moon is important to us. It's time to recognize the volunteers again. Save the date for July 9th pep rally and volunteer appreciation. Invite coming out in the next couple weeks.

c. Business Development Committee

Nothing significant to report. Master planning efforts coming up quickly.

d. Design Committee

Have not met this month. Continuing to monitor project at Masons Corner.

e. Public Art Committee

Meeting in June to update committee on DIA community mural project.

9. Other Business

DDA office is moving with org restructuring at City Hall.

10. Board Comment

Murphy: Thanks to Kate and Jess for Masons Corner Crowdfunding effort. Pride stickers are a hit.

Perko: Shoutout to Farmington has a community for being welcoming and pride programming at The Hawk.

Balk: Developing a collection policy for Warner Mansion. Lovingly prepare the building for contractors. July 27th Gala.

Craft: Coming up on the end of the fiscal year. Our board and team have accomplished a lot this year. Spread the word to tell everyone what we have accomplished.

11. Adjournment

Motion by Singleton, seconded by Balk to adjourn the meeting. Motion passes unanimously.

Dates of Interest:

June 6, Visit and Tour of Downtown Farmington, Erin Barnes, President and CEO, Main Street America

June 6, Main Event, MSOC Annual Awards, Roxy in Downtown Rochester, 6-9pm

June 7, 11:30pm, Patronicity Campaign for Masons Corner Closes

First week of June Series Kick-Off:

June 5: Lunch Beats, Wednesdays at Noon, 12p-1pm

June 5: Farmington Fit at Memorial Park, Wednesdays at 6:30-7:30pm

June 6: Music at Dinan Park, Thursdays, 5-7pm

June 7: Rhythms in Riley Park, Fridays, 7-9pm

July 10, 2024, 8am DDA Regular Board Meeting



FARMINGTON PATHWAYS COMMITTEE

7:00 p.m.

MINUTES

JUNE 12, 2024

1. CALL TO ORDER 7:02 pm

2. ROLL CALL

Present: Tim Prince, Chris Weber, Joe VanDerZanden, Sue Lover, Jamie Palmisano, Maria Taylor

Absent: Bill Gessaman, Heather Davies

3. APPROVAL OF AGENDA

Motion to approve by Sue and supported by Jamie, approved unanimously.

4. APPROVAL OF MINUTES

a. MEETING MINUTES, MAY 8, 2024

Motion to approve by Sue and supported by Maria, approved unanimously.

5. OLD BUSINESS

a. FARMINGTON HILLS MASTER PLAN

i. Draft is completed. See

<https://engage.giffelswebster.com/farmington-hills-master-plan>

Plan is in finished draft format online at above link and available to review.

b. SHARED STREETS FOR ALL GRANT

Chris reported that Heather, Maria, Sue, and he, with later input added by the DDA director, wrote and submitted a grant application for the Mason's Corner pocket park project, with expected response in approximately 3 months.

Funding requirements for the grant match have been met and exceeded recent fundraising for the project.

Start date has delayed to August or September now.

c. TREE TRIMMING ON GRAND RIVER, ORCHARD STREET, AND POWER

Updates provided on needed trimming to clear sidewalks identified at the May meeting. Chuck from DPW said that the trees over by Silver Dairy have now been trimmed. The tree blocking the sidewalk on Power is on private property and reported a notice was sent to the homeowner to trim the tree.

d. CITY PLANS

i. <https://www.farmgov.com/getattachment/Home/Capital-Improvement-Program-2025-2030-Final.pdf.aspx?lang=en-US>

ii. <https://www.farmgov.com/City-Services/Government/Boards-and-Commissions/Pathways-Committee.aspx>

- iii. <https://www.farmgov.com/CMSPages/GetFile.aspx?nodeguid=dc0228ef-4d92-4f11-adc5-eb5c028a5d0c&lang=en-US>

Above links are to city plans that were discussed at the last meeting to so committee members may review.

The city has a proposal to take bids to update the following plans: City Master Plan, Parks and Recreation Master Plan and the Downtown Master Plan. Looking to do them all together to have one survey to the community to addressing all three plans.

6. NEW BUSINESS

a. HOWELL CROSSWALK DISCUSSION

Rescheduled to the July meeting when Heather is in attendance as she brought up this topic originally.

b. STOCKBRIDGE PUMP TRACK

- i. <https://stockbridgecommunitynews.com/new-pump-track-in-stockbridge-opens-for-bicyclists-and-other-non-motorized-wheel-enthusiasts/>

Tim shared that he visited the recently opened pump track in Stockbridge, Michigan and shared pictures with the Pathways Committee. Tim reported he was impressed by it. This track is bigger than the one the committee visited on Hines Drive, accommodates more people on the track at once and seems appropriate for a wider range of riders of various biking skills and confidence. Accommodates other wheels as well, skate boards, scooters, ect. Tim reported quite a few people were using the track when he visited for a small community. Discussed telling the company working on the parks and rec plan to include surveying community about interest in a pump track.

c. ANY NEW TARGET AREAS?

- i. Low hanging trees near Grand River and Shiawassee point
Chris reported seeing tree branches overhanging the sidewalk on the westbound side of Grand River impending someone riding a bike and seeming to risk causing her to fall into the street. These tree branches and overgrown plants blocking the sidewalk need trimming.
- ii. 23009 Maple – Bush in need of trimming has grown over the sidewalk making it necessary to move into the grass to get around.

Additional identified areas of blocked sidewalks in need of trimming:

Overgrown bushes blocking much of the sidewalk and tree branch completely blocking sidewalk on east side of Farmington Rd. south of 10 mile. Questioned who is responsible for trees and brush between houses on Farmington Rd. and Le Quinne Ct, determining the property is the back of lot on St. Mary Ct.

An overgrown tree covers most of the sidewalk just north of Stoneybrook Dental. It's growing on the bank of the river, appears likely not part of the business property as the tree is on the riverbank.

32293 Shiawassee overgrown bushes blocking most of the sidewalk.

Chris will give a list to Chuck to see which he can address, but cannot trim on private property. Also planned to ask the city code enforcement officer

to include a reminder to go with the upcoming water bill reminding home owners of responsibility to keep up landscaping and not block sidewalks. Also discussed a separate posting on social media from the city and that issues can be reported to the code enforcement officer.

d. ANY NEW CITY CONSTRUCTION PROJECTS?

Chris reports he talked to the new DPW manager of Farmington Hills and learned they are applying for a grant to begin work on a section of the 9 Mile Pathway to connect from the path along 275 down 9 Mile Rd. to Drake Rd. Discussed partnering with FH on grant and extend path into Farmington to reach Farmington Rd., although FH seems to be trying on their own at the moment.

Chris shared that a student from Roeper High School contacted the city looking to do 10 hours of volunteer work and Chris gave her some work to do for The Pathways Committee. She made a map with listings of land parcels, their owners, and acreage to aid with future pathways planning.

My Salon Suite on Farmington Rd. downtown has several completed suites now and seems to still be filling up. Blueberry Brunch has opened. Maxfield Training Center demolition will begin within a few weeks, with the plans to have laid foundation and cement pads by this fall.

Update on the missing sidewalk flags on the Longacre path from Oakland and to Drakeshire apartments: the homeowners agreed to having the sidewalk flags added.

7. PUBLIC COMMENT

None

8. COMMITTEE MEMBER COMMENT

There was a question about the status of line painting on Grand River where the lines are extremely faded, which has been scheduled to be completed still this spring.

9. ADJOURNMENT

8:00 PM

Next meeting: JULY 10, 2024

FARMINGTON PLANNING COMMISSION PROCEEDINGS
23500 Liberty Street
Farmington, Michigan
March 11, 2024

Chairperson Perrot called the meeting to order in Meeting Room A, 23500 Liberty Street, Farmington, Michigan, at 7:00 p.m. on Monday, March 11, 2024.

ROLL CALL

Present: Crutcher, Gray, Kmetzo, Perrot, Westendorf
Absent: Majoros, Mantey
A quorum of the Commission was present.

OTHER OFFICIALS PRESENT: Director Kevin Christiansen; Recording Secretary Bonnie Murphy; Brian Golden, Media Specialist. Beth Saarela, City Attorney

APPROVAL OF AGENDA

MOTION by Crutcher, seconded by Kmetzo, to approve the agenda.
Motion carried, all ayes.

APPROVAL OF ITEMS ON CONSENT AGENDA

A. February 12, 2024 Minutes

MOTION by Kmetzo, seconded by Crutcher, to approve the items on Consent Agenda
Motion carried, all ayes.

SITE PLAN REVIEW – PROPOSED OUTDOOR SEATING, FARMINGTON BREWING COMPANY, 33336 GRAND RIVER AVENUE

Chairperson Perrot introduced this item and turned it over to staff.

Director Christiansen stated this item is a site plan review for proposed outdoor seating for the Farmington Brewing Company at 33336 Grand River Avenue. The owners of the Farmington Brewing Company has submitted a site plan for additional outdoor seating area at their existing microbrewery located in the CBD, Central Business District. The owners would like to locate a second outdoor seating area adjacent to the rear of the existing business. Their building is shown on the attached site plan layout, again, that's attached with your staff packet. Outdoor seating in the CBD requires review and recommendation by the Downtown Development Authority, DDA Design Committee and approval at the Planning Commission. No changes regarding building dimensions or other site improvements are proposed. The Downtown Development Authority Design Committee reviewed and recommended approval of the submitted site plan for the proposed outdoor seating area for Farmington Brewing Company at their February 29th meeting. A copy of those minutes are attached with your staff packet. Farmington

Brewing Company's original outdoor seating site plan was approved at the September 8, 2014 Planning Commission meeting and there's copies of the meeting minutes and the approved site plan and support materials for when that original site plan was approved and that's the outdoor seating area that I think we all know out in front of the building along Grand River and that's been there now since 2014, I guess we'll say nine years, it's amazing how time flies. What is being looked at this evening is a second outdoor seating area as I indicated in the rear of the existing building. The Applicant, Petitioner and property owner and owner of the Farmington Brewing Company, Jason Schlaff, is here this evening. He submitted a layout of the proposed additional outdoor seating area, he intends to review this with the Planning Commission this evening. With the materials that were provided for you for this meeting, there's a copy of the site plan application and the proposed site plan that have been submitted by Mr. Schlaff for the second outdoor seating area along the rear of the building. If we look through these materials, again, the first thing you see here after the staff report of the minutes, and that's the review and recommendation of approval from the DDA Design Committee, those minute from their February 29th meeting, some comments are made there. And also, in their review and recommendation, the application then is next you can see. You'll then see an aerial photo if everybody can take a look at that, you'll see what's showing here is the rear of the building and the area that right now is two parking spaces on the property, so this is Brewing Company private property. That little red area actually should have one more line in between going north/south, so there is a split of that area between the adjacent property to the west, Cowley's, and the Brewing Company, so that's not all Brewing Company but that's what is in the computer system so as best I could present it to you this evening but there is a line that runs north and south. The tail area to the west is the rear parking area for Cowley's, the area to the east, the east half, is the two spaces that exist on site for the Brewing Company. If you then look at the next page, you can see that this is the site plan that is proposed for the outdoor seating area, the dimensions, planter boxes are proposed along the perimeter, and there's examples of that that are in a photograph that's attached with your staff packet, you'll see the tables and chairs, a small garden area that exists for the brewing company. You can see then the Farmington Brewing Company's high interest, so you will come from Thomas Street if you're coming in the rear of the building through this outdoor seating area and then into the rear of the brewing company and you can see where that door is on this plan. There's another version of this, more of a sketch type drawing, the hard drawing of site plan, that's for your information, next then is a photograph and that is an example of the planters with the trellis so there's screening, so this is an area that's intended to be somewhat intimate. The planters with live plant materials, the lattice work and the screening that will provide kind of an enclosure then for that outdoor seating area as proposed. And you can see in that photograph, too, where the awning is and the rear entry door. The next photograph is an example of the wrought iron table, the chairs are associated with it and this is what if I understand correctly and Mr. Schlaff can correct me if I'm wrong, is used out in front,

so it's similar types of materials. And these materials are just for your information. What really is being asked here is for an area that was used temporarily during Covid as an extension of the inside restaurant outside permitted through all of the accommodations that were made to assist restaurants during the Covid time period, they used this area for outdoor seating and there was a temporary special event permit that was approved for that, similar to other restaurant/bar type uses in Farmington that had the same thing. Mr. Schlaff is looking to make this area that was used under this permit now a permanent area. So, this is provided for your information, it's got details, it's the same area, it's the same circumstance and in fact if you look at the temporary outdoor seating site plan, it's really the same thing. What is enhanced from that time is the planter boxes with the screening and the lattice work which is now part of this permanent outdoor seating area application. There's some minutes that were attached then from the original out front approval and also to materials that accommodated that and in fact, as I mentioned to you, photos of the iron tables and chairs for the rear, there's one for the front area that were part of the 2014, so it's the same types of materials, you can see both of those photographs. Also attached is a copy of the outdoor seating regulations for the City of Farmington that relates to accessory outdoor seating areas and again, the request this evening is to review the site plan application that's submitted, the minutes from the DDA Design Committee and their recommendation of approval of the outdoor seating area and then the materials submitted by Mr. Schlaff, again, his request his for your consideration and your approval of the second outdoor seating area along the rear as proposed.

Perrot thanked Christiansen for the background. He then invited the Petitioner to the podium.

Jason Schlaff, owner of Farmington Brewing Company, 26262 LaMuer Street, Farmington Hills, 48334, came to the podium. He stated one thing he would like to add is that the company has always had an existing bond for the City in the amount of \$1,000,000 in the event of anything unlikely but could go wrong and that the garden is actually a community garden, there are lots of spices of vegetables which is kind of cool. Except for those two minor points, I think everything was covered that I can think of.. Also, we don't need to apply to MDOT for the trunk line.

Perrot opened the floor for questions from the Commissioners. Westendorf stated he noticed in the back in one space that is striped space that looks like it's an egress path and it looks like exactly where all the planters and tables are going to be. Schlaff replied we're not blocking that, it lines up exactly with that, it's a second floor theater emergency egress and Westendorf stated the one he is looking on is on Cowley's side and Schlaff stated the Civic Theater cuts through the Brewery actually.

Crutcher said in the DDA recommendations suggesting that you not go back any further than the parking space, and Schlaff replied that they connect the dots with the short planters and will not cross over that.

Perrot asked if there has been any issues with traffic and Schlaff replied the only issues he has encountered is from a single local business and how they conduct themselves.

Kmetzo asked if patrons will be allowed to stand and Schlaff replied that is not a requirement to be in that area.

Gray asked what the capacity was for the area and Christiansen replied there is a limitation and that's something that will be complied with based upon the area and the number of tables and chairs and the amount of space and that's posted but I can't tell you what the number is. Schlaff stated he believes it's nineteen chairs. Gray then clarified by asking if the planter boxes will have the screens that protect the patron from the alleyway or shield them and Schlaff replied in the affirmative.

Perrot opened the floor for a motion from the Commissioners.

MOTION by Kmetzo, supported by Westendorf, to approve the site plan for the proposed outdoor seating at the Farmington Brewing Company located at 33336 Grand River Avenue.

Motion carried, all ayes.

Perrot then asked Schlaff for his input on how the City can assist local businesses and Schlaff replied that small grants for small businesses can make a tremendous difference and cited what a game changer it can be for the small businesses such as his that benefitted from grant money in the past and given time, he could most likely come up with some other things that could be beneficial for business owners in the downtown.

Perrot thanked the Petitioner.

SITE PLAN REVIEW – PROPOSED MASONIC PLAZA

Chairperson Perrot introduced this item and turned it over to staff.

Director Christiansen stated this item is a review of recommendation to the City of Farmington Downtown Development Authority Design Committee, proposed plans for that portion of the existing Masonic Lodge property located on the northwest corner of the intersection of Grand River and Farmington Road in downtown Farmington. The Downtown Development Authority DDA Design Committee reviewed and forwarded the

proposed plans for Masonic Plaza from their February 29th meeting to the Planning Commission for the Commission's review and consideration and a copy of the minutes from that meeting are attached with your staff packet. Also attached for your review and consideration is a copy of the proposed plans for Masonic Plaza submitted by the DDA. So, if we look through the materials, the first thing after the staff report is an aerial photo, that aerial photo shows in the red boundary the Masonic Lodge, and shows the Masonic Lodge building and the Masonic Lodge grounds and the parking area. You'll note the Masonic Lodge property is bordered by three streets. It is bordered by Grand River Avenue, by Farmington Road and by Oakland Street. The portion of the property that is being proposed to be enhanced, upgraded, is that portion of the property at the corner down at the southeast corner of this site, so it's the northeast corner of the intersection of Grand River and Farmington Road but it's the southeast corner of the site. You might know it as an area that has been an area with landscaping, railroad ties, a little elevated and plant materials for quite a period of time. All of those materials were removed in anticipation for moving forward with a repurpose of this area and here we are now with what is being proposed, Masonic Plaza. You'll note right now it's kind of a holding pattern, that area again has been cleaned up and there's been some aggregate that's been put down, tables and chairs are there, you might recall that Edgar was there during the Ravenfest so he was very prominent there last October. So, what is being proposed is to repurpose that area as a permanent public gathering space, a plaza, and the Downtown Development Authority has been working on this for quite a period of time, they've been working with the Masons. This property is on the Masonic Lodge site but as I understand it there has been quite a bit of dialogue and that there is an agreement that is in place with the Masons for the use and the repurpose of this area as Masonic Plaza. So then as you flip through, the minutes from the DDA Design Committee meeting, then there is a plan, a Grissim Metz plan that shows this area, it shows the hardscape materials, it shows the enhancements that are being proposed for this area and this is for your review and consideration. You'll then, if we turn to the next page, see the rendering, kind of a concept aerial and imposed plan that shows that hardscape and the other elements, the tables, the chairs, the umbrellas, the landscaping and the other items that are part of what is being proposed as Masonic Plaza. That's an aerial overview, there's been kind of an oblique a little bit, it's a horizontal that is shown as well, we have two of these, you'll note the second one actually has some recreational elements, there's some swings that are being proposed as part of this overall enhancement, so that is shown here as well and other elements of that area. These are the materials that were provided by the DDA to you and what is being requested is your review and consideration and then an action would be a recommendation back to the DDA Design Committee as you so choose. I believe this evening we have Ms. Claire Perko, and Claire is here representing the DDA and this project and certainly I believe it's my understanding she's here to present and answer any questions you may have.

Perrot thanked Christiansen and called the Petitioner to the podium.

Claire Perko, Board Member for DDA and Chair of the Design Committee came to the podium. She stated she is excited to work on this project, that they have been working on this for a while now and would love to see this as a Bicentennial project, we want to get it moving as quickly as possible, it's pretty impressive, it's very exciting. We've been working with the Masons, they're excited about it, we do have a Land Use Agreement for a portion of it and they are looking to extend that area of our Land Use Agreement and they're very open to it. We used their compass symbol in the paving pattern of the corner there to give a nod to the Masons and they loved that and it also aligns with the two streets and how they line up so it really worked out in our favor with this design element. We are also going to be applying for grants like we did for Dinan Park and we want to make this accessible as well to serve all of our community. She then asked the Commission if they have any questions.

Perrot asked about the hardscape and Perko replied it will all be hardscape and pavers that matches the Streetscape and there will be planter beds, that would be the softscape. But the compressed gravel is going away, that will be the sub base for the pavers we're putting down. Perrot then asked if there are any requirements for physical barrier considering it's a playground area and Christiansen replied that the City doesn't as far as their own standards but what you'll note here in the aerial in the corner area are bollards, those are what exist today, and there are two connection points, a crosswalk that runs east/west and that's Farmington Road and then a crosswalk that runs let's say north/south across Grand River, those are not intended to change, those locations, it will be cleaned up and enhanced. Other than that, the same kind of circumstances with the crossings, the traffic signaling is all intended to be the same, not intended to change. But again, safety is a concern and we're certainly mindful of that and whatever takes place here, we'll certainly be looking to make sure that safety is a priority and place there what needs to be in place.

Perko stated they are planning to use the same black fencing that is a long Grand River that will be placed on two sides adjacent to the curb. And the swings are not meant to be playground swings, it's hard to tell on his, but they're being termed adult swings because they're not going to be the type of swings that kids can swing super high on and that kind of an idea, it's more like a bench swing, like a front porch swing.

Crutcher stated more rocking chair than swing.

Perko said the intention is not to be a playground but to be a space shared by lots of people and to address people with disabilities, there have been some studies to show

that swinging can really help with some different mental health issues, so we wanted to include that as one of the aspects.

Crutcher stated that in looking at the aerial photo it looks like the crosswalk comes to the apex of the corner and the rendering doesn't reflect that and Perko replied that will be addressed and engineered correctly and the Design Committee will be heavily involved and harsh critics in making sure everything is exactly where it needs to be for the optimal design.

Gray asked if there had been any thought given to the preservation of the outdoor furniture downtown and Perko replied that all furniture throughout the downtown are all heavy duty commercial grade furniture, so the same type you would see in City plazas everywhere and they are built to last.

Crutcher asked if the furniture will be year round or seasonal and Perko replied probably both, with umbrellas being put away for the winter but the durable furniture to be year round.

Gray asked if the project would impact the timing of the crosswalk and Christiansen replied there is no intent to change that signaling at this point, all of that which is run by MDOT, but no plan is in place to change it.

Kmetzo stated it is a very nice addition to that corner.

Perrot called for a motion from the Commissioners.

MOTION by Kmetzo, supported by Crutcher, to move to approve the recommendation of the City of Farmington, DDA Design Committee for the proposed plan for the repurpose of the portion of the Masonic Lodge property located at the northwest corner of the intersection of Grand River and Farmington Road in Downtown Farmington.

Motion carried, all ayes.

Perrot thanked Perko.

PUBLIC HEARING – 2025-2030 CAPITAL IMPROVEMENT PROGRAM

Chairperson Perrot introduced this item and turned it over to staff.

Director Christiansen stated this item it to hold the Public Hearing for the 2025-2030 Capital Improvement Program. The CIP Steering Committee and City staff have been

working diligently on updating the program to incorporate into the City's Master Plan and are requesting the Planning Commission to hold the Public Hearing this evening at our March 11, 2024 meeting. At the February 12, 2024 Planning Commission meeting, the Commission scheduled the Public Hearing for the Capital Improvement Program for March 11th, 2024. Public Notice was published and the draft 2025-2030 Capital Improvement Program is attached with your staff packet for your review and consideration. If you turn past the staff report, you'll see a copy of the Notice that was published in the Oakland Press as required for the 2025-2030 City of Farmington Capital Improvement Program. That Notice then indicating the Public Hearing this evening. After that is a copy of the draft for 2025-2030 with a rendering of the Masonic Plaza on the cover. The request this evening for the Planning Commission is to hold the Public Hearing and then to consider the 2025-2030 Capital Improvement Program, taking action and moving it forward to City Council for their review and consideration.

MOTION by Crutcher, supported by Westendorf to open the Public Hearing.
Motion carried, all ayes.

PUBLIC HEARING

(Public Hearing opened at 7:39 p.m.)

There being no public present on a MOTION by Crutcher, supported by Westendorf, to close the public hearing.

(Public Hearing closed at 7:39 p.m.)

MOTION by Kmetzo, supported by Westendorf, to approve the 2025-2030 Capital Improvement Program as presented and move forward to City Council for their review and consideration.
Motion carried, all ayes.

UPDATE – CURRENT DEVELOPMENT PROJECTS

Chairperson Perrot introduced this item and turned it over to staff.

Director Christiansen gave a summary of ongoing projects as well as new ones on the horizon, citing an upcoming meeting with the Brownfield Development Authority to consider the agreements necessary for moving forward with Hillside Towns redevelopment project, Maxfield Training Center, so the developer/investor can move forward with acquiring the property from the City and in preparation for the development

of the site. Legion Square will also be addressed at that meeting with the Brownfield Development Authority and move forward through the steps.

New businesses include Blueberry Brunch, Apricot Lane, and Taques Mexican Restaurant, and other repurposing being anticipated for other properties along Grand River.

The old SWOCC building that was repurposed and converted to Dogwood Veterinary, repurposing a portion of the inside of the building, has changed to Blue Pearl which will be a veterinary surgical center and they are repurposing the interior for a complete build out.

PUBLIC COMMENT

None heard.

PLANNING COMMISSION COMMENT

Director Christiansen also commented on the repurposing of Mama Eatz at Drakeshire Plaza with the addition of a bar.

ADJOURNMENT

MOTION by Crutcher, supported by Westendorf, to adjourn the meeting.
Motion carried, all ayes.

The meeting was adjourned at 7:53 p.m.

Respectfully submitted,

Secretary

MEETING MINUTES
FARMINGTON AREA COMMISSION ON AGING
TUESDAY, May 28, 2024-5:30 PM
COSTICK CENTER, 28600 ELEVEN MILE ROAD.
FARMINGTON HILLS MI 48336

Meeting called to order at pm 5/28/2024. 5:30pm

ROLL CALL:

Mary Buchan, Farmington Hills
Vivek Das, Farmington Hills
Mic Fahey, Farmington
Dan Fantore, Farmington Hills
Dolli Lewis, Farmington Hills
Julie McCowan, Farmington Hills
Julie Villani, Farmington Hills
Jane Frost, Farmington
Marsha Koet, Senior Division Liaison

APPROVAL OF MARCH 2024 MEETING MINUTES

Motion by Julie McCowan 2nd by Mary Buchan

COMMITTEE REPORTS

Nothing to report.

COMMUNICATION, PROMOTIONS AND WEBSITE

Nothing to report.

EDUCATION COMMITTEE

October 2, 2024, 10 AM education committee presentation

SENIOR CENTER ADVOCACY COMMITTEE

6 pickleball courts and 1 tennis court to be built at Shiawassee Park

Open Discussion with Joe LaRussa Mayor of Farmington

Send letters from Aging Commission to Farmington & Farmington Hills Mayor and Council

Concerning specific requests

Marsha Koet sent out grants for Costick Center funding.

Discussed how the Aging Commission and Senior residence matter for the Costick Center

SENIOR DIVISION LIAISON REPORT

Last meeting June 25th, 2024, dinner provided.

OLD BUSINESS

Art of the Grand June 1st

Shredding June 11th 10-Noon

Name Tags

NEW BUSINESS

June 17 paving east entrance at the Costick Center

AMBASSADOR REPORT

Nothing to report.

PUBLIC COMMENT

Nothing to report.

ADJOURNMENT

6:30 pm Motion by Carl Christoph 2nd by Mic Fahey

Next meeting Tuesday, June 25th at Costick Center.

Minutes submitted by Mic Fahey

MEETING MINUTES
FARMINGTON / FARMINGTON HILLS EMERGENCY PREPAREDNESS COMMISSION
June 3, 2024
FARMINGTON HILLS CITY HALL – COMMUNITY ROOM
31555 W. 11 MILE RD.
FARMINGTON HILLS, MI 48336

CALLED TO ORDER BY: CHAIR WECKER AT 5:00PM

MEMBERS PRESENT: SWEENEY, SCHERTEL, IGWE, SIEGRIST, WECKER, WILLIAMS, AVIE, CIARAMITARO, ECHOLS, THOMAS

MEMEBRS ABSENT:, HOPFE, SLOAN, FORSHEE

OTHERS PRESENT: Friess (FPS), Piggot (FHPD), Pankow (FHFD), Yuskawatz (YMCA)

CITIZENS PRESENT:

APPROVAL OF AGENDA:

Motion by Avie, support by Schertel, to approve the agenda as submitted.
Motion carried unanimously.

APPROVAL OF MINUTES:

Motion by Avie, support by Schertel, to approve May 6, 2024 meeting minutes as submitted.
Motion carried unanimously.

BUDGET ITEMS:

- Approx \$700 left – will purchase the CPR mannequin diversity kit and will look at the AED's once those items are purchased. May purchase AED trainers in the next budget year.
- Purchased 500 stickers for EPC folders
- Purchased polo t-shirts and name plates for new members

UNFINISHED BUSINESS: (none)

- EPC bylaws will be on consent agenda for city council on June 10th. Discussion on the procedure for getting bylaws approved.
- Commissioners provide updates to their passion projects.

NEW BUSINESS:

COMMITTEE REPORTS:

- Technology Committee (Schertel) – discussion about what social media and the website can look like with the City’s website and the EPC. Lt. Pankow stated that any EPC Commissioner who wants to provide information online needs to be approved by the fire department. There is confusion within the City structure as to who is responsible for the EPC information. Liaisons from FHFD and FHPD will speak with FH personnel in charge of communication to clarify the commission’s role and who is permitted to provide content and get a QR code to share information.

LIAISON REPORTS:

- **FPD (Friess)** – Art on the Grand went well. Department is gearing up for Founders Festival.
- **YMCA (Yuskawatz)** – YMCA board is on board for the Narcan box to be placed at the FH location. They need approval from the metro association and it is being reviewed by legal.
- **FHPD (Piggott)** – The department has been taking a lot of guns off of the streets.

PUBLIC COMMENT: (none)

COMMISSIONER COMMENTS:

NEXT MEETING DATE:

It was confirmed that the next meeting date is on Monday, July 1, 2024 in the Community Room.

ADJOURNMENT:

Chair Wecker adjourned the meeting at 6:13 pm.

Minutes taken by Secretary Echols



FARMINGTON BICENTENNIAL TASK FORCE

June 25, 2024
7 PM – Farmington City Hall

Committee members present: Maria S-G, Pam Green, Maria Taylor, Sean Murphy, Jill Keller
Members absent: Chris Halas, Courtney Showalter, Micki S.

Sean called the meeting at 7:09pm.

A/ BRANDING/PROMOTIONS/MERCH SALES UPDATES

1. Video update

Chris was unable to attend but sent the following update: Bicentennial video is now live on Farmers Market website; soon to be live at Civic. Carl is working on finalizing the mural. Chris will see if we can use some of our Mansion footage to promote the July event.

2. Farmers Markets/Art on the Grand Review

Sean thanked the committee for their hard work.

3. Merch inventory/reorder

Merch reordered from original vendor; working to get it to us before July 4. Pints in production (500 ordered).

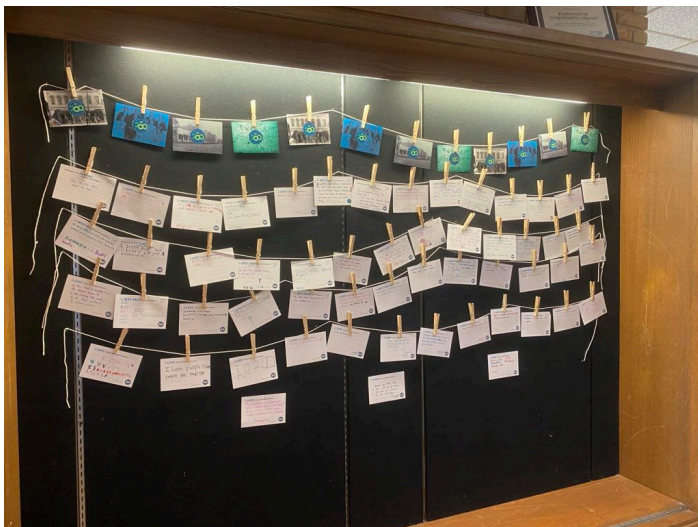
4. Upcoming booth dates: 7/6, Founders, next dates

7/6: 8-11 Jill and Sean, 11-2 Pam and Maria T

Founders: Saturday night only (setup Friday night). Sean to inform Julie Law we'd like a table at entry to beer tent. Time slots Saturday: 11-3:30 Sean, Maria S-G; 3:30-8 Maria T, Jill, Pam

5. Postcards to Farmington

Library used postcard project as part of Summer Reading Program. Postcards now displayed at library (see below). Maria T to create FB post with photo, promoting Postcards to Farmington for Founders.



6. Light pole banners

Sean will check with Melissa to see if they're up.

B/ FOUNDERS FESTIVAL

1. Parade

Bicentennial entry to combine with City of Farmington (Maria T OK'd this with City Manager). Entry is kids in costume carrying banner, potentially an old fire truck. Council will wear bicentennial shirts. Sean will create buttons. No parade application needed.

2. Bingo

Issues arose with Julie Law in coordinating bingo location. May be held at library instead. Event is dependent on PTA bingo license – Maria S-G will contact PTA.

3. Historic baseball game

Not happening for Founders Festival.

4. Guinness Book of World Records

Maria S-G asked Julie Law about securing sponsor/partner, Julie said it's a no-go.

Sean to inform Julie Law the merch tent will be set up next to the beer tent, Saturday only, day and evening (entry to beer tent).

C/ BICENTENNIAL GALA – 7/27/24

Maria T provided up update on Gala planning. The VIP event has been moved to Dinan Park/Heights Brewing/Loft Cigar. Tickets are available at: <https://givebutter.com/200years>.

D/ CARES FAMILY DAY/DUCK RACE SUBCOMMITTEE 8/6 – 8/7

Sean reported back from CARES meeting. Movie 8pm (Encanto), Scott Freeman will sell popcorn.

E/ THEN-AND-NOW APP/LIGHT SHOW

1. Target date/location

Light show will be projected onto GLP building/held at Dinan Park, Sept. 27, 7pm – will roll in with Grand Raven kickoff, coordinate promotions with DDA. Maria T to ask DPW about shutting down Farmington Road for viewing.

2. Sponsorships

\$5,000 sponsorship secured from Bosch. Pam and Maria S-G sent 40 letters to businesses on Indoplex Drive. Will follow up next with phone calls. Maria T to coordinate speaking opportunity for committee at July Chamber of Commerce networking event. DTE requested date in order to present to DTE Foundation; will be provided to Joe Larussa to pass along. As of yet, the app is a no-go; committee is focusing on the light show.

F/ TIMELINE/PROMENADE PROJECT

Three of four panels are complete, fourth is in progress. Kate Knight will present design to property owner for signoff as soon as it's done. Next steps: Maria T and Chris will present to ZBA on 8/7. Target debut date: Harvest Moon/Harvest Market.

G/ OTHER BUSINESS

- Library and DDA are holding Bicentennial Trivia July 10. Maria S-G requested pints as prizes.
- Merch booth needs a sign that says "Postcards \$1.25."
- Sean suggested doing logo vinyl sidewalk clings for Founders.
- Maria T shared a suggestion from a resident to put a Hollywood-style Farmington sign on the sledding hill. Pam suggested having the Steam academy create it.

-Social media posts were requested for the following: library postcards, movie night (event with promoted post), Founders Fest, upcoming bicentennial activities, what we've done so far for bicentennial, merch sale dates. Maria T to create posts as well as send update for the City page.

Sean adjourned the meeting at 9:27pm.

Next meeting: July 23

-submitted by Maria Taylor