



Regular City Council Meeting
7:00 p.m., Tuesday, January 21, 2020
City Council Chambers
23600 Liberty Street
Farmington, MI 48335

FINAL

REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on January 21, 2020, in Farmington City Hall, 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:00 p.m. by Mayor Bowman.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

Director Christiansen
Superintendent Eudy
City Clerk Mullison
City Manager Murphy
City Attorney Schultz
Deputy Director Warthman
Director Weber

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT

No public comment was heard.

4. APPROVAL OF ITEMS ON CONSENT AGENDA

- A. Board and Commission Minutes**
- B. City Council Minutes**
 - a. December 16, 2019: Special**
 - b. December 16, 2019: Regular**
 - c. January 6, 2020: Regular**
- C. Farmington Monthly Payments Report**
- D. Farmington Public Safety Monthly Report**
- E. Department of Public Works Second Quarter Report**
- F. Building Department Second Quarter Report**
- G. Board and Commission re-appointments: Grand River Corridor Improvement Authority**

Move to approve the consent agenda as presented.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	Taylor, Councilmember

5. APPROVAL OF REGULAR AGENDA

Move to approve the regular agenda as presented.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Schneemann, Councilmember

6. PRESENTATION/PUBLIC HEARINGS

- A. Recognize Lucille Chappell for her 20 years of employment with the Farmington Civic Theater**

Lucille Chappell was recognized by Mayor Bowman for her 20 years of service as an employee at the Farmington Civic Theater. Mrs. Chappell has been an active member of the staff since the City of Farmington began operating the theater in 1999, and has provided continuity for the close-knit theater family throughout the years, connecting a multitude of new and former employees.

- B. Special Event: Farmington Community Library: Pavilion Story Time & Family Fun in Riley Park**

Maria Showich-Gallup of the Farmington Library requested approval for a 2020 summer season special event application.

Move to approve Farmington Community Library Special Event Application for the 2020 summer season to include: Pavilion Story Time: on Thursdays: June 18, 25; and July 2, 9, 16, 23 & 30 from 11 a.m. until noon; and Family Fun in Riley Park on Wednesdays: June 17, July 8, 22, August 5 and 19 with set-up time starting at 6 p.m. and the actual concert from 7 until 8 p.m.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember

7. NEW BUSINESS

A. Consideration to approve the second reading of an Ordinance to Amend the City of Farmington Code of Ordinances, Chapter 14, "Fire Prevention and Protection," Article II, "Fire Prevention Code," in order to adopt and incorporate the 2015 International Fire Code

Deputy Director Warthman presented an updated ordinance for approval. The International Fire Code is a model code produced by the International Code Council (ICC). The purpose of the Code is to establish the minimum requirements consistent with nationally recognized best practices for providing a reasonable level of life safety and property protection from the hazards of fire, explosion or dangerous conditions in new and existing buildings, structures and premises, and to provide safety to firefighters and emergency responders during emergency operations. Since the previous adoption, significant updates have been added to the Code in order to ensure that the best and newest practices are followed. Therefore, City administration is recommending that the City adopt the most current approved Code, which is the 2015 version.

Move to approve Second Reading of an Ordinance To Amend The City of Farmington Code of Ordinances, Chapter 14, "Fire Prevention and Protection," Article II, "Fire Prevention Code," in order to adopt and incorporate the 2015 International Fire Code.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	LaRussa, Mayor Pro Tem

B. Request to approve replacement of carpeting in the Public Safety Building and install new carpeting at the Public Safety Training Facility

Warthman requested approval to replace carpeting in the public safety building. The existing carpeting, which is over 10 years old, is worn and stained. The public safety department hosts regular building tours for schools, organizations and members of the public and the current state of the carpet does not contribute to a professional appearance. Warthman also stated that replacing the carpet at the department training room at the DPW building would improve the overall training environment.

Schneemann asked about the planned improvements and Warthman explained that carpet tiles would be utilized for the upgrade.

Move to approve request to have Cohn’s Commercial Floor Covering (Wixom, MI) replace carpet in the Public Safety Building and install carpeting in the Public Safety Training Room in the amount of \$18,244.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	Taylor, Councilmember
AYES:	Schneemann, Taylor, Bowman, LaRussa

C. Consideration to approve purchase of fire turnout gear

Warthman explained the need for replacement of turnout gear (helmet, coat, pants, boots, gloves, nomex hood). Turnout gear for all full time and reserve personnel was previously purchased in 2007 and NFPA standard 1971 recommends that turnout gear be replaced every 10 years. In recent years, the department has incurred expensive costs associated with turnout gear repair and replacement as the gear is becoming worn so the department proposed the replacement of all fire turnout gear over three (3) years. The funds for replacing gear in 2020 were approved in the FY 19/20 budget in the amount of \$28,500. The department obtained three (3) competitive estimates for the replacement of fire turnout gear and Apollo Fire Equipment provided the lowest estimate.

LaRussa asked about the three year rolling replacement program and competitive prices. Warthman indicated that the three year plan was a good idea, as the department already has plans for orders. Schneemann asked about department methodology for soliciting this type of bid, referring to the fifty percent differential in bids. Warthman replied that the low bidder was bidding the same quality as the higher bids and the department has experienced good service and good products from Apollo.

Move to approve purchase of eleven sets of firefighter turnout gear from Apollo Fire Equipment Company (Romeo, MI) in the amount of \$23,793.00.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Schneemann, Councilmember
AYES:	Taylor, Bowman, LaRussa, Schneemann

D. Consideration to accept Construction Estimate No. 8 for the 2018 Farmington Roads Maintenance & Rehabilitation

Superintendent Eudy reported that minimal work had been completed on the Farmington Roads Maintenance and Rehabilitation since the City’s last payment several months ago and that this request for payment was primarily a balancing of materials and release of retainage to the

contractor, though final retainage will not be released until inspectors can look over the work in the spring.

Move to approve Construction Estimate No. 8 for the 2018 Farmington Roads Maintenance & Rehabilitation to Hartwell Cement Company.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Schneemann, Councilmember

E. Consideration to approve revised vehicle maintenance hoist expense

Eudy explained why additional expense was required for installation of a three phase motor for the previously approved vehicle hoist.

Schneemann asked about the difference in cost and budgeting. Eudy replied that it was an important enough issue to bring it back for Council approval, even if the whole project came in under budgeted expense. LaRussa asked why Eudy had not acted under a previously approved contingency amount and Eudy explained that the purchase order was issued for a specific amount and that he did not want any confusion over a new purchase order that would be a new total.

Move to authorize Administrative Staff to purchase and install replacement vehicle maintenance hoist from Rotary Lift and have it installed by Allied Equipment.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	Taylor, Councilmember
AYES:	Schneemann, Taylor, Bowman, LaRussa

F. Consideration to approve Construction Estimate No. 5 for the Oakland Street Reconstruction

Eudy stated that in the past month minimum work has been done on the Oakland Street project because of weather. Construction Estimate No. 5 was intended for payments to get evened out for work completed from October 31, 2019 to November 30, 2019. Retainage is still being kept until the completion of the project in the spring. Lampposts have been chosen, ordered, and are scheduled to be installed soon.

Schneemann asked for reminder about plans for landscaping now that winter has arrived. Eudy clarified that when ground thawed, landscaping can go in. He reminded Council that the landscaping contract is outside the contract with V.I.L., and that punchlist items left for V.I.L. will possibly be completed in April.

Move to approve payment to V.I.L. Construction Incorporated for Construction Estimate No. 5 of the Oakland Street Reconstruction.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	LaRussa, Mayor Pro Tem
AYES:	Taylor, Bowman, LaRussa, Schneemann

G. Consideration to approve payment for Meter Replacement Program

Eudy reviewed the current status of the Water Meter Replacement program. 87 residents in the Warner Farms subdivision did not schedule meters to be replaced but most now have appointments. Schneemann asked why the number of residents not responding was so much greater than usual. Eudy speculated that it might be because of the holidays and scheduling difficulties.

Bowman asked for clarification about what water termination meant in reference to non-response to the DPW's request for access to replace a meter. Eudy listed the steps taken to notify residents, with the last resort being water shut off.

Move to approve payment to SLC Meter for meter installation work completed December 28, 2019.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember
AYES:	Bowman, LaRussa, Schneemann, Taylor

H. Consideration to approve funding for the Municipal Broadband Feasibility Study RFP-fh-19-20-2149 in conjunction with the City of Farmington Hills

LaRussa described the Broadband project scope and the budget funding for a request for proposal (RFP) for a consultant to perform a municipal broadband feasibility study in conjunction with the City of Farmington Hills. Between May and November of 2019, the Joint Municipal Broadband Task Force, of which LaRussa is a member, supported the process for conducting an RFP for consultant services to perform the feasibility analysis. The City of Farmington Hills issued the RFP (#RFP-fh-19-20-2149) and with the support of the Task Force evaluated responses and arrived at the selection of CCG Consulting and Finley Engineering as service provider. The quoted costs of \$67,000 are below the combined budget of \$80,000, of which Farmington agreed to a 25% share. As a result, Farmington's share will be \$16,750. The Farmington Hills City Council is planning to award this contract at its meeting on January 27, 2019. To enable this action, funding commitment from the City of Farmington is necessary.

Schneemann asked when the funds were authorized and what next steps looked like. LaRussa explained that the FY2019/2020 approved budget included funding of up to \$20,000 for this

purpose and if Farmington Hills approves the RFP, then a four month timeline over which they will perform the services outlined, including community outreach.

Bowman thanked LaRussa for his effort on this project and stated that she appreciated that the task force came in under budget for the consultant. She asked whether approving the motion would obligate the City of Farmington even if the City of Farmington Hills did not approve the RFP and LaRussa replied that the City was not obligated further. After the consultant finishes the report, both Councils will revisit the project.

Move to approve up to \$16,750 for the City of Farmington’s share of the costs for the Municipal Broadband Feasibility Study, and authorize the City Manager, Attorney, and Treasurer to take appropriate actions to collaborate with the City of Farmington Hills on the distribution of funds.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Schneeman, Councilmember
AYES:	LaRussa, Schneemann, Taylor, Bowman

8. PUBLIC COMMENT

No public comment was heard.

9. DEPARTMENT COMMENT

Eudy stated that it has been an interesting two weeks during weather events and recommended that residents watch sump pump, downspouts, driveways during rain events and make sure fire hydrants and storm drains are clear of snow. In response to a question from Bowman, Eudy gave a brief verbal instruction for dealing with snow as a resident.

Warthman said that no towing of cars was necessary during the recent snow emergency and he attributed it to the the alerts about the snow emergency distributed via Nixle, Farmington Voice, Facebook, and the city website, along with officers going door to door in advance of the deadline. Schneemann asked why a 4:00 pm snow emergency had been called, and Eudy explained how the time was chosen.

Murphy thanked the Department of Public Works and the Department of Public Safety for their efforts above and beyond during the recent snow emergency. He read a note from a resident that complemented snow removal actions. He also credited a City Hall employee for going the extra mile to return a lost envelope of money to a resident.

10. CITY COUNCIL COMMENTS

LaRussa thanked Council for support for Broadband feasibility Study. He also shared a good news story from a home school group that visited the Farmington Civic Theater recently. A

group chaperone complemented both General Manager Scott Freeman and his employees, and said that they had a great day at the theater.

Bowman also expressed gratitude that residents were notified with no drama or trauma for the snow emergency. She also noted that the ice rink at Riley Park seemed to be used much more this season than other years and that she was happy to see that so many good events had been planned for the rink.

11. CLOSED SESSION TO CONSIDER CONFIDENTIAL WRITTEN COMMUNICATION FROM CITY ATTORNEY

Move to enter closed session to consider confidential written communication from City Attorney.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Schneemann, Councilmember
AYES:	Schneemann, Taylor, Bowman, LaRussa

Council entered closed session at 7:48 p.m.

Move to exit closed session.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	Taylor, Councilmember

Council exited closed session at 9:07 p.m.

12. OTHER BUSINESS

Murphy discussed the ongoing drainage problem at 33115 Shiawassee. He reported that he had requested a cost estimate for curbing and repairs to alleviate the issue brought before him by the homeowner. Discussion occurred to consider responsibility limitations and options for a response by the City.

13. ADJOURNMENT

Move to adjourn the meeting.

RESULT: **APPROVED AS PRESENTED [UNANIMOUS]**
MOVER: Schneemann, Councilmember
SECONDER: Taylor, Councilmember

Meeting adjourned at 9:19 p.m.

Sara Bowman, Mayor

Mary J. Mullison, City Clerk

Approval Date: February 18, 2020

******To view approved documents, please see the Agenda Packet link that is relevant to this meeting at <http://farmgov.com/City-Services/Government/Agendas-and-Minutes/City-Council.aspx> or contact the City Clerk.