



**Regular City Council Meeting
7:00 p.m., Monday, Sept. 20, 2021
Farmington City Hall
23600 Liberty Street
Farmington, MI 48335**

REGULAR MEETING AGENDA

- 1. ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL OF ITEMS ON CONSENT AGENDA**
 - A. Accept City of Farmington Board and Commission Minutes**
 - B. City of Farmington Minutes**
 - C. Farmington Public Safety Monthly Report**
 - D. Resignation from the Farmington Beatification Committee**
 - E. Farmington Monthly Payment Report**
- 4. APPROVAL OF REGULAR AGENDA**
- 5. PUBLIC COMMENT**
- 6. PRESENTATIONS AND PUBLIC HEARINGS**
 - A. Beautification Award Winners**
 - B. 2021 Farmington Founders Festival Update**
- 7. NEW BUSINESS**
 - A. Consideration to establish the Farmington Founders Festival Advisory Committee**
 - B. Reappoint Todd Craft to the Downtown Development Authority**
 - C. Consideration to Adopt Budget Amendment Resolution #1, Amending the Fiscal Year 2021-22 Budget**
 - D. Consideration to allow South Farmington Baseball and Softball, Inc. to place fencing and a warning track between fields 2 & 3 at Drake Park**
 - E. Introduction: Zoning Ordinance Text Amendment – permanent outdoor seating enclosures**
 - F. Consideration to approve payment to Michigan Electrical Services for the 9 Mile Retention Basin lighting replacement**
 - G. Request to approve replacement of carpeting in the administrative side of City Hall**
 - H. Consideration to authorize purchase of replacement Pick-up 12 for DPW**
 - I. Consideration to authorize purchase of replacement Pick-up 14 for DPW**
 - J. Consideration to accept and approve Construction Estimate No. 2 Farmington DPW/City Hall HVAC Improvements**

- K. Request to approve purchase of six Dell Latitude 5425 Mobile Data Computers**
- L. Consideration to approve extending the Masonic Hall parking lot license agreement**
- M. Consideration to approve payments for local street Crack Sealing Program**
- N. Consideration to amend the Park Reservation, Facility Use and Special Events Policy**

8. PUBLIC COMMENT

9. CITY COUNCIL COMMENTS

10. ADJOURNMENT

The City will follow its normal procedures for accommodation of persons with disabilities. Those individuals needing accommodations for effective participation in this meeting should contact the City Clerk (248) 474-5500, ext. 2218 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.

Farmington City Council Staff Report	Council Meeting Date: September 20, 2021	Item Number 3A
Submitted by: Melissa Andrade, Assistant to the City Manager		
<u>Agenda Topic:</u> Accept Minutes from City's Boards and Commissions		
CIA: July 2021 DDA: August 2021 Historical: August meeting canceled Parking: September meeting canceled Pathways: August 2021 Planning: July 2021 ZBA: September meeting canceled Library: August and September 2021; drafts Farmington/Farmington Hills Arts Commission: June 2021 Commission on Children, Youth and Families: Meetings just resumed in September Emergency Preparedness Committee: Meetings just resumed in September		

**CITY OF FARMINGTON
GRAND RIVER CORRIDOR IMPROVEMENT AUTHORITY
MINUTES
July 8, 2021**

CALL TO ORDER

The Farmington Grand River Corridor Improvement Authority meeting was called to order at 8:25 a.m. by Economic and Community Development Director Christiansen.

Members Present: Acceturra, Carron, Graham, O’Dell, Schneemann
Members Absent: King, Thomas
Staff: Christiansen, Novak (OHM Advisors – via Zoom),
Schmidt (OHM Advisors – via Zoom)

APPROVAL OF AGENDA

Motion by O’Dell, supported by Acceturra to approve the agenda. Motion approved unanimously.

APPROVAL OF MINUTES

Motion by O’Dell supported by Graham to approve the June 10, 2021 minutes. Motion approved unanimously.

ADOPTION OF 2021/2022 BUDGET

Director Christiansen reviewed the current and proposed Grand River Corridor Improvement Authority budgets with the Board. Motion by O’Dell, supported by Schneemann to approve the 2021/2022 Grand River Corridor Improvement Authority Budget. Motion approved unanimously.

GRAND RIVER CORRIDOR VISION PLAN UPDATE – OHM ADVISORS

Marguerite Novak of OHM Advisors discussed the current status of the Grand River Corridor Vision Plan Update and presented the scheduled project update. The draft Grand River Corridor Vision Plan Update 2021 was presented and reviewed. Discussion and review of the draft will continue at the next CIA Board meeting.

PUBLIC COMMENT

None.

BOARD COMMENT

None.

ADJOURNMENT AT 9:15 am



6:00PM Wednesday, August 4, 2021
City Hall Conference Room
23600 Liberty Street
Farmington, MI 48335

MINUTES

Roll Call 6:05pm

Present: Todd Craft, Chris Halas, Claire Perko, Linda Deskins, Sara Bowman, Tom Buck, Miguel Williams, DDA staff Kate Knight, DDA staff Jess Westendorf, Main Street Oakland County liaison Tim Colbeck, DDA Board applicant Donovan Singleton

Absent: Tom Pascaris

2. Approval of Items on Consent Agenda

- a. Minutes: Jun 2, 2021 DDA Regular Meeting
- b. Minutes: May 11, 2021 DDA Business Development Committee
- c. Minutes: June 8, 2021 DDA Business Development Committee
- d. Minutes: May 27, 2021 DDA Design Committee

**Motion by Halas, seconded by Buck, to approve the items on the consent agenda.
Passes unanimously.**

3. Approval of Regular Agenda

**Motion by Deskins, seconded by Williams, to approve the items on the consent agenda.
Passes unanimously.**

4. Public Comment

Donovan Singleton, Downtown Merchant, owner of Loft Cigar Lounge, 33419 Grand River Avenue, introduced himself and stated his interested in applying for the vacant position on the DDA Board. Singleton is here to listen, learn, and apply his experience and expertise to the Board, should he be appointed by City Council on August 16, 2021.

5. Financial Snapshot

Knight stated that this is the end of fiscal year (June 30), and there is no formal snapshot during this audit season. A final fiscal year budget record will be provided in September.

6. Executive Director Update

July Regular Meeting was canceled due to severe storm event. Knight stated assumption that Board had read June packet update but wanted to reiterate that it has been a busy outdoor season thus far, and this really kicked off in June with Art on the Grand. Example shared: Clothes Encounters, longtime downtown retailer, had their best day in 20 years on Saturday during AoG. Farmers Market is in full swing, with 5,000 visitors on Saturdays. Knight acknowledged the success of Founders Festival, and expressed appreciation for the team of City, DDA, vendors and volunteers that made a huge effort toward repair and clean up post-storm, pre-Founders. Downtown merchants appreciated having the event back. It was well-produced.

MEDC Technical Assistance team visited in July, assessed potential properties and redevelopment eligible, focusing on one downtown holding. Meeting with owners went well, and more work is imminent. Project will receive \$25,000-\$50,000 in technical assistance services from MEDC.

Knight invited the Board to the Michigan Downtown Association conference November 4-5 in Detroit. Deadline for registration is mid-October.

7. Organization Presentation: “The Main Street Approach: Board Roles and Responsibilities” with Tim Colbeck, Main Street Oakland County

Tim Colbeck presented a comprehensive outlook of Board Roles and Responsibilities. (Attachment). Colbeck reminded the Board that there should be a continued effort to remind the public of the DDA’s role and responsibility to improve downtown and promote the work they do. Upon conclusion, Craft emphasized that MSOC is an incredible resource as the only county-wide Main Street program in the country. Downtown Farmington is fortunate to be a select level community, with full benefits. Deskins: Is there an opportunity for benchmarking with/against standards with other communities? Halas: How does the annual evaluation work? Colbeck: There is a rubric/criteria for select level accreditation and we provide guidance and opportunities for professional development and technical assistance. There is a day-long visit with MSOC staff and an outside consultant to evaluate status of a community’s program.

Colbeck updated that there is a larger grant earmarked for Downtown Farmington’s MSOC technical assistance. The bulk of it has already been allocated toward a communications contract with Metromode, but the balance may be applied to a different project. Colbeck and Knight have discussed the establishment of an endowed fund, with the grant going toward this effort with a party such as the Rochester Community Foundation.

8. Principal Shopping District Renewal Study Report and Recommendation

PSD renewal process is underway. Knight described the mechanism, process and calendar for this next renewal cycle. (Attachment) The study group, comprised of the Business Development Committee and city administration, made the recommendation to renew the SAD continuing the same terms and qualifications. The renewal will be considered for approval by City Council in September 2021. The next cycle begins in the fiscal year 2022-23. Deskins: Will this assessment encounter any pushback or questioning? Knight: We track communications with property owners who respond to the mailing with inquiries on their own assessment. We have had a few conversations to clarify the assessment.

9. Approval of LED Tree Lighting Program Extension

Knight described the program continuation of a Design Committee recommendation from 2020 for LED tree lighting. The second segment of the program is slated for this 21-22 fiscal year. This segment picks up at the mid-block crosswalk in front of Sunflour Bakehaus and runs down to Riley Park, encompassing 16 trees. (Attachment)

Motion by Perko, seconded by Deskins, Resolved, that the DDA Board authorize the allocation of \$11,580.00 from 248-000.00-801.006 SEASONAL DECORATIONS to contractor Holiday Light Express, to provide and install LED replacement lighting as indicated by attached proposal along Grand River Avenue. Passes unanimously.

10. Committee Updates:

a. Promotions Committee

No update this month. Stay tuned for comprehensive analytics and project reveal in September, including a parking document and kiosk update.

b. Organization Committee

Deskins presented the latest results from volunteer management outreach through the Harvest Moon Volunteer Pep Rally in July: 25 new volunteers! Deskins dealt out new business cards to the Board, with QR codes linking to descriptions and enrollment options for volunteering downtown. For the first time, all opportunities were offered and promoted during the pep rally. Turnout was strong at around 60 attendees. Deskins shared the DDA orientation binders with the Board and invited the Board to participate in an upcoming Org Committee meeting. Strategies for developing and recruiting future DDA Board members will be discussed as part of a comprehensive nomination process.

c. Design Committee

Perko shared that the next DDA Design Committee meeting would be the next morning, August 7:30am. The focus of their work is currently the Farmington Road Streetscape, which is in final design discussion.

d. Public Art Committee

No update this month

e. Business Development Committee

See PSD Study update.

f. Harvest Moon Committee

Work in progress. Work group has been meeting. Most sponsorship is set. Major update coming in September. This year we will have credit card capacity.

11. Other Business

Knight shared that the city manager had requested that the DDA appoint a representative to the City's Parking Committee. Tom Buck volunteered to serve in an interim capacity, no more than 90 days, until another representative might be identified.

Motion by Bowman, seconded by Halas, to nominate Tom Buck to the Parking Committee as an interim representative of the DDA, for a term not to exceed 90 days. Passes unanimously.

12. Board Comment

Buck: Larry Sallen is a wonderful example of how to retail. He does the best job of merchandising on the sidewalk in town. Really happy for him. Bowman: Higher level update of Founders was that it was well-received. Reviews were positive. Public Safety had six calls related to Founders, ranging from merchant dissatisfaction with dumpster placement, to complaints about noise, which were traced back to live music at the beer tent. Bowman recapped that the City outlaid \$10,000 for the event, passed through the DDA. A contract is underway for next year for the exact same thing. Buck: Let's give the mayor a standing ovation for advocating for Founders. Craft: Several comments were shared with him regarding lack of food. More options at the event would go over well. He attended all three nights and heard great reviews from visitors.

13. Adjournment

Motion by Halas, seconded by Bowman, to adjourn. Passes unanimously.

Dates of Interest:

Pending in August: DDA/City Council Joint Meeting

July and August: Kick-Off Rhythms in Riley Park and Lunch Beats

September 1: DDA Regular Board Meeting

September 16-18: Harvest Moon Celebration

7:00 p.m.

AGENDA

August 11, 2021

1. CALL TO ORDER

Susan Arlin called to order at 7:04

2. ROLL CALL

Present

- a. Susan Arlin
- b. Sue Lover
- c. Joe VanDerZanden
- d. Maria Taylor
- e. Chris Weber
- f. Tim Prince
- g. Brent Bartman

Absent

- h. Bill Gesaman
- i. Kevin Christiansen

3. APPROVAL OF AGENDA

Sue Lover, Maria Taylor Supported

4. APPROVAL OF MINUTES

Sue Lover, Joe VanDerZanden

- a. Meeting Minutes, July 14, 2021

5. OLD BUSINESS

- a. 10 MILE SIDEWALK COMPLETION

i. Photos shown.

- b. OLD FARMINGTON ROAD BRIDGE UPDATE?

i. No update this month. Still early for EMU faculty.

- c. CHATHAM HILLS DRAKE PARK CONNECTION UPDATE?

i. Followed up with Longacre Principal, but haven't gotten a response yet. **Sue L. will follow up during the week of 8/16.**

- d. CYCLING ACCIDENT FEEDBACK FROM PUBLIC SAFETY

i. Most recent cycling accident was 2015. FHills PD.

- e. FUNDING OF FARMINGTON HILLS NON-MOTORIZED STUDY UPDATE?

i. No feedback yet, but Bill G. is discussing it with residents to encourage them to support it.

ii. Susan will send link to capital funding budget page

- f. GLENVIEW AND HILLCREST CROSSING UPDATE

i. City manager studied traffic on Shiawassee road between Grand River and Farmington road.

ii. Traffic study was conducted, and found that the average speed was 27mph. 85th percentile speed was 27. Very little speeding.

iii. Report investigated bike lanes, more speed limit signs and adding curbs to narrow the street.

- iv. Bump-outs were suggested as the best way to slow traffic.
- v. Bike lanes could also work on Shiawassee based on the report shown.
 - 1. Tim spoke up for bike lanes on Shiawassee in place of the parking spaces which are not often used.
 - 2. Lanes could potentially be extended to Farmington HS.
 - 3. Consulting Homeowners along Shiawassee was suggested.
 - 4. **Chris W. will ask about bike lanes with protections and bump outs.**
- vi. Susan suggested Gill road between Freedom and Grand River for Bike lanes. It's wide and has parking on both sides of the street.
 - 1. Maria mentioned that this could support protected bike lanes
 - a. Shoulder/Bike/Parked Cars/Driving/Driving/Bike lane
 - i. parked cars on one side only, dual bike lanes are preferred.

g. FLANDERS PARK ACCESS UPDATE

- i. Right of way exists between Mayfield street and Colfax that is owned by Farmington Hills. (Shown on map/satellite view)
- ii. Bill G. will review the Capital improvements budget for Farmington Hills to see if this is included.
- iii. We will discuss it in Sept. after Bill returns.
 - h. MARKING PATHWAYS AND DEVELOPING ROUTES
 - i. Suggest a field trip to another downtown area that uses bike lanes.
 - 1. Chris will ask the City engineer for suggestions.
 - ii. Can we build a QR code map/pathway, that helps guide them to downtown
 - iii. Can it be a game that encourages walkers (ala' Pokemon Go)
- iv. GeoCaching - teach about Farmington with different locations.
 - 1. Task- think about apps that might work with this.
 - 2. Do any schools have interest in developing this or suggesting options for how to create it?
 - 3. GeoCaching apps
 - 4. Historic tour, with photos in Augmented Reality (AR)
 - 5. 'All Trails'
- v. Bike tool stand (Tethered tools)
- vi. Brent will schedule another bike ride in later

6. NEW BUSINESS

- a. ANY NEW TARGET AREAS?
 - i. Tim sent an example of a bike fixing stand
- b. NEXT STEPS
 - i. Research bike station
 - ii. Geo-caching options
 - iii. Sue follow up with Longacre and Safe routes
 - iv. Brent will schedule another bike ride
 - v. Painting Gill/Drake
- 7. PUBLIC COMMENT
 - No public comment
- 8. COMMITTEE MEMBER COMMENT
 - a. Tim asked about the Library to Riley park pathway.
 - i. Syndicate stepping stones stickers from MI. Mosa
 - ii. No updates on the Library to Riley Park Path

1. hurdle: Parking lot is in bad shape. Fresh Thyme parking lot would be paid for by Fresh Thyme, but city has an agreement for total # of parking spaces. Any path would have to take this into account.
 2. Access to Garbage dumpsters needs to be considered
 3. Maria brought up that Firestone/Tre Sorel may be making improvements to the lot for the new coffee shop.
- iii. Sidewalks on Mayfield and Freedom have been completed, very nice

9. ADJOURNMENT

Motion to adjourn by Maria seconded by Joe
Meeting adjourned at 8:25

Next meeting: September 8, 2021

FARMINGTON PLANNING COMMISSION PROCEEDINGS
23600 Liberty Street
Farmington, Michigan
July 12, 2021

Chairperson Majoros called the Meeting to order in Council Chambers, 23600 Liberty Street, Farmington, Michigan, at 7:00 p.m. on Monday, July 12, 2021.

ROLL CALL

Present: Crutcher, Kmetzo, Majoros, Mantey, Perrot, Waun, Westendorf

Absent: None

A quorum of the Commission was present.

OTHER OFFICIALS PRESENT: Director Christiansen, Recording Secretary Murphy; Beth Saarela, City Attorney; Brian Golden, Director of Media Services.

APPROVAL OF AGENDA

MOTION by Kmetzo, seconded by Crutcher, to approve the agenda.

Motion carried, all ayes.

APPROVAL OF ITEMS ON CONSENT AGENDA

A. June 14, 2021 Minutes

Director Christiansen stated that the June 14, 2021 minutes have the correct date on the heading but the subsequent pages reflect the May meeting date and that the motion to approve can reflect the amendment to those minutes.

MOTION by Crutcher, seconded by Waun, to approve the amended item on the Consent Agenda.

Motion carried, all ayes.

**PUBLIC HEARING – PROPOSED ZONING ORDINANCE TEXT AMENDMENT:
PERMANENT OUTDOOR SEATING**

Chairperson Majoros introduced this item and turned it over to staff.

Director Christiansen stated this item is a Public Hearing on a proposed Zoning Ordinance Text Amendment regarding permanent outdoor seating enclosures. This item came before you on several different occasions, the proposed amendment as drafted and prepared by the City Attorney and with us this evening is Beth Saarela, our City Attorney, and the amendment that Beth prepared is to Chapter 35, Zoning, Article 7, Central Business District, C-2 Community Commercial District, C-3 General Commercial District, and RO, Redevelopment Overlay District. The commercial section of the Zoning Ordinance has a table of uses, Section 35-102, the requirements for outdoor seating ae

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part of that table of uses, it's actually in the details that are at the end of that. So, we're looking at an amendment to this section to allow permanent outdoor seating enclosures. And you may recall this was introduced to you, you scheduled a Public Hearing for your June meeting, there was a request to move that to the July meeting and that's why it's before you this evening. The Downtown Development Authority has reviewed this proposed Zoning Ordinance Text Amendment and they forwarded their comments to you in a copy from that meeting and their comments are attached with your staff report. And again, on two different occasions the Commission has looked at this, back on May 10th and on June 14th. Again, the Public Hearing is this evening. The Public Hearing has been Noticed as required and so your responsibility this evening is to consider the proposed Zoning Ordinance Text Amendment and to hold the required Public Hearing seeking public comment and then consider the amendment as presented.

Chairperson Majoros asked staff if at the conclusion of the Public Hearing so we're clear, the required action of the Commission tonight is simply to hold the Public Hearing or is there any motion or next step or movement that we will be considering?

Christiansen replied the required action is to hold the Public Hearing and then it's up to the Planning Commission with respect to what your action is, if any. That's something that you will determine. You can certainly take action, if it was to support the amendment, that would then be recorded in motion and it would move forward and the next step then is to the City Council. If you decided to have some additional deliberation or were not to act on it tonight for whatever reason, and have a motion to that effect, it may still be here with you. Certainly you could also act not supporting the amendment and forward that to the Council as well. So, that's up to you. Again, the City Attorney is here for any clarification and also to the City Attorney, working with staff in preparing the Text Amendment certainly can answer any questions regarding the amendment itself if you have those and you can certainly entertain that before you open the Public Hearing.

Majoros then asked for an overview from the staff attorney of the language in the ordinance so we're clear as we're hearing comment and moving forward.

Saarela said the way that I set this up for consideration is so in the event that an applicant comes in with a proposal for a permanent outdoor enclosure it would be considered under Subsection 13 under this section, which would require you to look at not only the additional standards set forth in that section, there will also be a Special Land Use needed also. So, we'd be looking at any proposal for a permanent outdoor enclosure as a Special Land Use. So, you have the standard Special Land Use conditions on the Zoning Ordinance and then there are some additional, architectural type conditions that are set forth here under Subsection 13. Now, those are just suggested. If you have additional concerns about architectural issues, then I would certainly take note of those, we can consider them for addition, deletion of any of these standards that are put in here. These

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were just initial starting points and we welcome to hear input from the Planning Commission about different things you might like to see and hopefully have City Council consider. So, these are basically just the starting point, they were based on some other local ordinances that had outdoor seating considerations and you may have some things that you think are needed or are more appropriate for downtown here that you want to see here. Any questions in addition to that?

Director Christiansen stated that Beth certainly has taken the existing ordinance and again, working with what was requested of Council, shaped this amended ordinance as proposed. But just so everybody is on the same page it might help really quick. Outdoor seating has been permitted in Farmington for quite a while and it's permitted for our commercial uses and you see that throughout the community. And it's permitted and that's what's here in this ordinance, what you don't see in a red or underline is the current law or ordinance. It's permitted upon submittal and approval of the site plan by the Planning Commission. And it's permitted for a time period from April 15th to October 31st, it's permitted with an area that's defined adjacent to the use that it's looking to support and typically it has included either fencing or some plantings or other things to define the area and tables and chairs and umbrellas. Really that's been the extent of it. What's being requested here is more than that and that would then be the allowance for permanent enclosures; whether it would be tents with sides and coverings; whether it would be igloo-type structures, whether it would be other sorts of enclosures, and that's in this ordinance amendment, that then could be used in a more seasonal time period. So, that's really the gist of how this has all come about. It was requested that Council consider this by one of our commercial property owners who is actually in attendance here today and one of our food and beverage businesses, in light of Covid, everything else, patios being closed, everything that was allowed to happen temporarily, the interest here is to allow this on a more permanent basis. And so the City Council was approached, Council gave direction to the City Manager and Administration, working with the City Attorney, to prepare this amendment that's before you this evening.

Chairperson Majoros stated one other thing that may be appropriate as well, is perhaps a quick overview about the submission by the DDA as well, just so we have that as context because I think we had this discussion a bit when we had the MiMosa discussion and there was lots of things about front of house and back of house and right-of-ways and broader parking lots, etc. I know there were some things from the DDA that seemed to echo some of the comments and things we were having that evening, but if it's appropriate, please just a quick overview of that and I think that will dispense of the overview and we'll turn it over to public.

Christiansen replied I'll be happy to do that and I think that's a good idea, Mr. Chairman, thank you very much. What is attached with your staff packet and I reference that in the staff report is the minutes and the comments from the Downtown Development Authority's

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Design Committee, the DDA Design Committee meeting, and that was the April 22nd meeting. This was then forwarded to you along with their recommendation. And what they had indicated after discussion is that their concerns included several items. One, they were concerned with what this might look like if all businesses added tents in their public right-of-way and corridors after working hard over the years to create a character, a street life, in the community. Again, as they indicated here, they were concerned about a few things and the change of character in the downtown. They were concerned about the lifespan of these structures, maintenance, and how that would take place, that in a short duration they would not look the pristine look that they would look from when they might come on line a few years down the road. They were concerned about the elements. They were concerned about in the wintertime if these enclosures are used, access, snow removal, things you might expect with using this kind of area and how all of that would function. And they were in support of awnings as long as there was not --- they didn't want to have this wall looking down the street, that was kind of what their comment was and I was in attendance at that meeting and it's reflected here. So, in summary the Design Committee recommended to limit the ordinance to temporary seasonal seating during inclement weather seasons only; allow structures on the parking lot side but not on main thoroughfares, that was their concern. And to maintain a level of transparency, again, allowing this for everybody but their main concern was allowing it but having some level of limitation so that you're not changing the character of the City's thoroughfares, major thoroughfares, Grand River, Farmington Road, etc., again, in the downtown and that's where their focus is, but certainly this is applicable throughout the community as a whole as it's drafted. So, they recommended this to you, again with these comments and I'm providing them to you for your consideration this evening.

Majoros opened the floor for questions or comments from the Commission.

Commissioner Kmetzo asked at the end of the minutes from the DDA it says we would review and make additional recommendations in their May meeting and Christiansen replied they did not make anything else and that's why the Planning Commission has it as/is right here. They noted that but there was nothing else they submitted to you.

Motion by Perrot, seconded by Waun, to open the Public Hearing.

(Public Hearing opened at 7:16 p.m.)

PUBLIC HEARING

Jason Schlaff, 608 Meadowdale, Ferndale, 49220 came to the podium and stated I am the owner of the Farmington Brewing Company and sort of the reason why this item is on the Agenda apparently. I wanted this last year badly because we couldn't have people inside, I put money in place and everything was hunky-dory, I thought we were going to

go through and the company that we contracted out, Marygrove Awning, a local company, they were kind of put off on how hard it was to get stuff done and it's frustrating because we just wanted to stay in business. This year it's a little bit different, we're finally seeing some signs of life. First, I agree, it would probably look weird if we had eight tents on each side of the street. I think that's a really valid point and I don't know how you mitigate that except to say I agree with you. I don't think many people are going to do this because it's very expensive and I guess the quick and dirty is we have a patio; we've had a patio all winter. The difference is we're just going to have side walls on it to protect from drafts; what's the difference from your perspective and how can I address that in a way that makes it look part of our downtown, you know. We've submitted drawings, schematics, architectural, and we went through Jeff Bowdell who signed off on the structural components of it just from a basic standpoint of safety and of course it's ever changing and I didn't know any of this stuff about back plating and how far you have to put footings in and what a footing was. So, I'd like you to consider this, I think it would be a great thing to add twelve, sixteen seats in the winter, heated, with sidewalls down in the summer it would look basically the same way it does now during the warm months, there would be two extra bars but I don't know if that really matters. Of course we'd maintain it. As far as snow removal goes, we shovel our own sidewalks, literally I shovel our sidewalks every time it snows, usually by 7:00 a.m., if anything it would make it easier. So, please ask away, what can I do to address any concerns you have or what are you thinking so I can at least feel what the Commission is thinking.

Majoros stated it's interesting, in the instance that you just described with what we're considering here seems permanent structures and what you're describing as some degree of permanence to it from the sounds of it but in the summertime or in the applicable months, the sides are down, what have you, and it becomes largely as you described, not having the benefit of seeing exactly those plans, etc., but when we read things like permanent structure, we think permanent structures, we think things that look the same 365 days a year and I think that's the item that we're considering, so it's an interesting discussion and question for us is to make sure we are assessing not your particular instance but you are kind of representative of what is before us today which is language for structure permanence.

Schlaff said I can say that the next door neighbor wants to put up brick into the right-of-way, I have no way to even address that issue. Our is not, its frames, quarter steel, and basically it just turns it into what it looks like in the summer for most of the year when the season is gone, you know, when weather is upon us.

Majoros said going back probably three or so meetings ago we had a similar discussion about Los Tres Amigos, and Los Tres is in a similar situation as you because they're a forward facing Grand River business at a kind of a motional corner of the City by the

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pavilion, and we approved, but we approved a permanent structure, it was footings, it was walls, it was windows, etc., an addition, so that sort of thing plays into it as well.

Schlaff said I know it would be easier to put it out back but it costs twice as much and that's a real factor right now.

Majoros opened the floor for questions/comments from the Commissioners.

Hearing none, he thanked Schlaff and hearing no further public comment he called for a motion to close the Public Hearing.

MOTION by Waun, seconded by Perrot, to close the Public Hearing.
Motion carried, all ayes.

(Public Hearing closed at 7:21 p.m.)

Majoros opened the floor to Commissioners for discussion.

Commissioner Crutcher asked for a clarification stating reading through this and discussion back and forth, we're talking about allowing permanent outdoor seating and there's an allowance in here for enclosures to the outdoor seating, some were permanent and we're having also removable features. I guess the clarification for me at least is this, currently we have outdoor seating seasonally; we're going to allow this ordinance amendment is to allow outdoor seating year round. As it written is it limiting the enclosure to seasonal, i.e. is it saying you can have outdoor seating year round but can only have it fully enclosed during inclement times in the winter time or is it you can have outdoor seating but then have it fully enclosed year round; is that something that would be allowed?

Saarela replied the way it's written the authorization to have it 365 days a year, whether you choose to take that down in the summer would be your choice, it would be a matter of what the site plan is, looking at the standards there and reviewing it. If one applicant may come in and say like this, I just want to put side walls that I can take down any time and the next door neighbor may come in with a different application saying I want these bricks sides that would stay up all the time. So, as written, you can consider either one of those and then it just depends on what their proposal is and how they want to manipulate it throughout the seasons. But right now as proposed, it would allow it 365.

Crutcher said then it makes for discussion, then should we consider making it somehow in the language --- I agree and support having outdoor seating available year round; is whether it should be enclosed year round, and I think there's a distinction between the outdoor seating and making an enclosure, something that is permanent which really

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makes it now an addition to the building and now a permanent interior space. As opposed to you allow outdoor seating and during the nice weather in the summer it's open with maybe a roof covering, but the in the wintertime when it's cold, allow vertical sides to be put to keep the weather out during the inclement weather periods. And I'm saying that's kind of more our intent rather than just have you be able to put outdoor seating up and put a tent around it and leave the tent up year round.

Majoros said I think that's a really nice way of summing that up and a good way to think about it. And the way I quite often, what you were saying is you think that you would want the flexibility to graduate and let people move forward that have a standard that has that 365 seating and 365 structure and then not have the ability to dial businesses back down if that turns negatively. But you'd rather have it be a situational use moving forward and do just enough to allow for what businesses like the Brewery are looking for which is to maximize business 365 days a year, capitalize on inclement weather business conditions but not put the City in a position where an ordinance is written that doesn't respect perhaps some of the things that --- and I agree with the DDA's comment about what we intend to do in the downtown, etc. It feels like ordinance wise you would want to have something that would do enough to protect the businesses in that regard but give us the flexibility and the City flexibility for future applications that will come up over the next number of years.

Commissioner Perrot said if you look across town the applications could be wildly different, that's you leaving it up to the Applicant's interpretation, not necessarily a fixed set of criteria.

Majoros stated it probably makes it more difficult then to deny applications or modify applications if the ordinance says you can do this and that, you lost some ability to maintain the things that are the spirit of what I think the businesses in the community and the DDA is looking for.

Crutcher said and we don't want to basically give someone an opportunity to put an addition on their building without putting an addition on the building.

Kmetzo said continuing in that thought, Section 2 (BB), Outdoor Dining, permanent and removable; maybe the word permanent should be deleted and just removable architectural features. It gives the flexibility for anybody to put in a structure and then remove when it's not necessary. I think that's what's causing the issue here about the permanency of anything.

Crutcher said somehow we need to make a distinction between elements that are --- in order to define outdoor seating, is there something that has to be there permanently, but

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in order to enclose it from the weather, those things do not have to be there permanently and I don't think the language we have makes that distinction.

Commissioner Mantey said she has partly question, partly comment, but it sort of stands out to me the way Kevin was describing things about the things that kind of popped during Covid versus adapting an existing patio space that had been used for business before like MiMosa did; I wonder if those two things need to be differentiated at all.

Crutcher replied MiMosa is a different situation in that they're in the back, in the parking lot. Just thinking of a comment from Steve Schneeman during one of the DDA discussions, is that the character of the street in Farmington is that walk down the sidewalk and see people and with sidewalk seating there's not a lot between you and the person sitting down to have a conversation to see who's in the street. Now, if outdoor seating becomes permanent and this tent is now in place; it eliminates the character of the street which in the summertime we don't want that to happen but, in the wintertime, it probably would be necessary to be there. So maybe, like I say I don't know in terms what the language should say, but maybe it's something in terms of like we have from April to October for outdoor seating, we have a specified period where you can enclose it during these periods of time. But during the other time it has to be outdoor seating that's not fully enclosed, so you can't have permanent sides if it's that kind of seating. I think what MiMosa has proposed is to actually have a tent up all the time.

Christiansen said and if I might to Mr. Crutcher just to clarify, what you had before you with MiMosa had come before for was a permanent building, it was just of different material with a permanent support structure and footings, foundation for those footings, adherence and materials that were Code compliant, Building Code compliant to treat it as a permanent structure. So, it was a site plan approval for a building addition. Short of that, that's kind of where you're at with this particular discussion. And I think you're making some very good points. Traditional outdoor seating is open air, right, we've dealt with that since the inception of providing for outdoor seating. Outside, open air, defined area, connected to a building with tables and chairs and umbrellas and that's pretty much been the extent. Now, there's an evolution that has been put in place. We used some different elements this past year with the Covid pandemic in providing area all year round, so beyond the October 31. And now the interest is in making that a more permanent type situation in those outdoor seating areas, whatever the structure might be, you know, sometimes they're igloos and tents and other elements and other sorts of things. But they might be up during the summertime but you know they're going to be there if an ordinance was set up to do that. So that's really kind of where you're at and I think your comments here about the appropriateness of timing and the appropriateness of location, the same things the DDA Design Committee had talked about, too, and forwarded to you.

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Majoros said I think we would all agree here maybe, many businesses and many patrons, you know, we defined the outdoor seating area as whatever the timeframe was, but there are certain instances where if it were not a permanent structure and it's one of those beautiful November days or it's a beautiful March day, many people say I want to get one more great fall day in, and I don't want to be enclosed. I think that's what Jason was talking about, having the flexibility to do that, right, and again, that permanent language maybe precludes things like that from happening, right, versus situations that might have more flexibility to them. And Kevin, we clearly have some language questions and you know it's appropriate to try and wordsmith this live or is there an action that we could ask the City Legal to take a stab at revised language that meets the spirit of this?

Saarela said sure. Right now we have a temporary policy in place because it was a temporary resolution that allowed the outdoor enclosures in the winter during the Covid pandemic. That has the language that was really just pertaining to seasonal; are you looking for something more like or are you looking to add some language just to our Zoning Ordinance that would look at some different types of enclosures just for the winter as opposed to what we allow for summer now? So, is this just looking for a different type of thing that we have the summer for the winter, is that what we're looking for, seasonal limited?

Crutcher said I'm not sure how the language of the ordinance would be but the intent would be that in the wintertime you're allowed to have something enclosed, but in the summertime you're not allowed to have something enclosed, it's got to be open air during the summertime periods.

Saarela said so I'm looking for it to be a proposal to be any location on the property or are you looking to stay towards the back or just on a case by case basis you'll look at it.

Majoros said I would say case by case but at a minimum it's as staff noted, it's central to the visual identity of the downtown Grand River/Farmington Road, etc., I would say it's a mandatory for that space in a situation like that, to give us flexibility.

Saarela said so you still want to have a set of standards that are proposed here in Subsection 2 (BB) with respect to any proposal for the front of the building?

Crutcher replied just looking to cover the gray area, sitting on the other side of the stage I'm looking at these gray areas all the time, how to potentially add on to the building without having to add on to the building. So, by providing an enclosure, an enclosed seating area that's enclosed year round, adds on, makes an addition to the building. And if that has to follow all the requirements of doing an addition to the building, that has to be clear like what MiMosa did, they're putting an addition on the building. If they want to put an addition into the right-of-way, you can try and go through the process of trying to do

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that but we don't want to make it easy to do that by saying it's a temporary seating thing that you're going to put a temporary tent up four months out of the year into the sidewalk.

Christiansen stated with MiMosa what you have to be mindful of is as prepared and presented, this amendment required that these kind of enclosures be considered as Special Land Use. So, Special Land Uses require a Special Land Use application, a site plan and a Public Hearing before the Planning Commission and there are standards that have to be addressed and complied with and you have to make those findings. So, it's a case by case basis. Current outdoor seating has a site plan and it's permitted by right, as long as you can meet all of the criteria which is pretty straightforward. Right-of-Way location is different. If it's City right-of-way, the City has jurisdiction and it's also the City giving approval as well as the site plan that would come before you to locate in the right-of-way. Anything on Grand River falls under the jurisdiction of the Michigan Department of Transportation. And Mr. Schlaff can attest to is the yearly application, and all the materials and insurances and everything else he has to provide to MDOT to announce its inception of his outdoor seating, he has to continue to do and he's done it again this year. So he continues to do that as do the other businesses that have this. The same thing would happen, Special Land Use, site plan, Public Hearing, if it was approved into the Right-of-Way on Grand River it would have to go to MDOT, they would have to approve that. Even if the City put standards in place, it would still be something in the end that they would have the final say in, structures, in this case. Other rights-of-way, Farmington Road is Road Commission for Oakland County. Right-of-way, as the Farmington Road Streetscape and again, I'm thinking a little longer term here now because this would be applicable throughout the City if this were to come on line as proposed that would be your jurisdiction and so on and so forth. So, what I'm saying to you is if you kept this approach with Special Land Use, it would be something you'd be considering on a case by case basis and to make findings on. So there might be a time when you would be supportive, because criteria was met, standards were met and you supported that. There might be times when it doesn't meet what you're looking for, whatever that might be and you wouldn't support it and it could be denied, and that's all speculative but that's how that kind of functions and I would defer back to Beth if she had any comment in addition to that. When you're looking at everything on a case by case basis under how this is proposed right now.

Saarela said and in the Special Land Use you're really looking at is a proposal in the best interest of the public health, safety and welfare for the surrounding areas. Those are the type of --- you know you've got the additional standards, is it going to cause hazardous situations to surrounding property owners and that. So in addition to looking at does it look nice, does it meet these building materials, harmonious colors, you're looking also at is it in the best interest of the public under those Special Land Uses.

Christiansen said one thing I might add really quickly, Mr. Chair, so everybody might reflect on this, too, Mr. Schlaff mentioned this earlier, the Brewery Company has an awning that comes out and so that is a covering that can be used; it's there, it's approved, it's been there for a long period of time, that's something that continues to be used. you might note that you recently approved new retractable awnings for Cowley's. so, they're not going to continue to use umbrellas that were approved for the outdoor seating, they're going to use the awnings now as approved. So, structures that are coverings in the right-of-way that have been approved that can continue to be used. It's if sides were put on those, and I know that in talking with Mr. Schloff his concern is in summertime sometimes we get some bad storms in summertime, we all know that. In any event when that happens, he had interest in our dialogue of maybe having something that could protect patrons and it would be able to be rolled down and it could protect them from rain and wind. That would have to follow to some of what you're talking about right now because currently that's not permitted. And that's another thing he was interested in when I know he approached Council, we've had a lot of discussion about this, so I still think that remains an interest of his if I'm correct. So, you mentioned something about not having anything in the summertime, I just want you to know that that's a concern that's been expressed and it's part of the items that have been brought up for discussions, so just keep that in mind as well.

Crutcher stated that was part of the concern for that reason, understanding here our climate, summertime you'll get some bad weather where you have to put the sides down for a rainstorm, wind, makes a lot of sense. Likewise in the summertime, being able to open up in January when it's 60 degrees makes a lot of sense. But I think in general we want the Streetscape to be open and the outdoor seating to be outdoor as a general way that it's used. And when it's enclosed it's a special case because it's due to the weather. I think what we don't want to see is the sides up in July with air conditioners running inside of the tent. As pleasant as that may be in some places.

Schlaff asked am I allowed to make a comment at this point, but I agree with you, I don't want enclosure. I don't want it enclosed unless it's absolutely necessary, it will never be closed even if there's a hint of a nice day, but that awning can't handle rain or wind, it's basically a sunblock. Just to go back, I already have MDOT's approval for this, I've had it since either November or December. I would have to resubmit it of course for this year but I don't have a problem with that from their perspective, I just have to lease the land from them on a twenty-year contract. That's a whole 'nother battle, not this meeting.

Majoros asked if there were any other comments or questions; hearing none he said we have to move forward, we can clearly try to move something forward that we amend ourselves, we could probably ask City staff to take another crack at it. We certainly don't want to be daunting to businesses and process an application and timing, etc., but we have to be prudent to future implications, etc., so, we're July and I'm sure you're up

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against the time here like many others are but we've got to get this right, so I'll open up to see if anybody has any suggestions for action.

MOTION by Kmetzo, seconded by Crutcher, to move to delay the decision for any additional revisions that need to be made to the language of the Ordinance amending Chapter 35 Zoning of the City of Farmington; and revisions requested include differentiation between outdoor seating and consideration for temporary rather than permanent outdoor enclosures.

Director Christiansen stated that typically rather than use the word delay we would move to table the action on the amendment as proposed in order to allow the City Attorney to prepare modifications to include, and then list the options that you just mentioned, if that's okay.

Majoros stated that I think certainly we could be looking at that language in our August meeting, table it to the August meeting. The question then would be for staff, will we go through the cycle again of another Public Hearing, we can just table that, and if we're comfortable with the language in August, then the required action would be to forward that to City Council which would be perhaps at the September meeting.

Christiansen said that is accurate, you will be requesting to table to the August Planning Commission meeting to allow the City Attorney to make those changes and then your list, at which time the Planning Commission will then consider that Zoning Ordinance Amendment with the changes as requested. You do not have to hold another Public Hearing unless there is a significant change to the amendment which I don't anticipate from what we're talking about here this evening. And then the next step after that at the August meeting would be to forward any action to Council. Council is required to have two meetings. They would have an introduction meeting and then they would have an action meeting and that could be September, that might be October, that would be up to them.

So, to consider Commissioner Kmetzo's motion amended as noted by staff to ask for staff legal Counsel to draft revised language based on the conversations today about permanent versus temporary structures, etc. , we would entertain that language at the August meeting.

Following discussion by the Commissioners, a roll call vote was taken on the foregoing motion by Kmetzo, seconded by Crutcher, incorporating the Friendly Amendments into the resolution, with the following result:

AYES: Crutcher, Kmetzo, Majoros, Mantey, Perrot, Waun and Westendorf

NAYS: None

DISCUSSION – ZONING AUDIT

Chairperson Majoros introduced this item and turned it over to staff.

Director Christiansen stated this item is a discussion item and it is one that we've had some dialogue about previous but in light of the challenges of this past year, Covid pandemic and everything else going on, not being able to be face to face, what we really had intended to do with this item is defer it for a little while and here we are back at it together and it's allowing us an opportunity to move forward with this item. Before I begin, Mr. Chair, if I might, for everybody's edification so we all know, the City of Farmington has a Planning intern for the summer, has an intern in the Economic and Community Development Department assisting us with various projects and this is one of those items that we're looking for support from. And so as we have done in past years and other departments in the City do, we look to use the talent in Farmington and of those that are engaged in the subject matter and so we have an intern that has come on board and I want to introduce Tanner Beals. Tanner is a student at U of M Dearborn and Tanner is going into urban planning and Tanner is a Farmington resident. He lives here in Farmington and he actually grew up here in the Farmington area and he graduated from high school, Orchard Lake St. Mary's, I think he grew up in the Eleven Mile/Farmington area, currently Valley View Condominiums, and he plays hockey at U of M Dearborn, Mr. Chairman, he's a goalie, and I think he knows of you and your hockey playing sons and we've had quite a bit of conversation about that in our time together so far. But we brought Tanner on board here and I'm very please to do so to help us out with a number of things. He's helping us really focus on the current environment as a result of the impact of Covid, our current nonresidential development and what the condition of it is and what's going on there so we can move forward with redevelopment business development. He's also helping with the Grand River Corridor Improvement Authority but he's also going to help us with the Zoning Audit as well in the time that he's going to be here. So, I wanted to take the opportunity to introduce Tanner to you here today. And this item, as I indicated, is one we put off for a little bit in light of the circumstances. You might recall that when communities update certain tools, planning tools, in this case we updated the City Master Plan in 2019. We finished that at the end of 2019, really kind of brought everything on board at the beginning of 2020. And we were planning in 2020 to do what would be the next step after you update your Master Plan, make sure that your implementation tool, your Zoning Ordinance, didn't need any tweaking to implement that updated or New Master Plan if that's what it is. So we were ready to embark upon that and the challenges of Covid came before us. And in light of that and the inability to be face to face and the resources that we had going in many different directions, we decided to defer that for a period of time and here we are so now we're going to move forward

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to take a look at our Zoning Ordinance knowing that we now have an updated and current Master Plan and our other tools are all current and updated, it's time to take a look at our ordinance and see if there's any tweaking, any changes that we need to make. And the process that we would like to implement is starting from the beginning and maybe taking a look at a couple chapters at a time here at our meetings and maybe a little bit of homework for everybody to do, to take a look at the ordinance to see if it's really still the kind of Zoning Ordinance and the provisions here that we certainly still want to see in place that we are comfortable with. So, in light of that, this is something, too, that we're going to engage our City Attorney since this is kind of a legal exercise as you know, the zoning ordinances are a legal tool and the responsibility for its maintenance rests with you and the approval of any changes rests with the legislative body by statute, that rests with the City Council. So, anything that you as a Commission are looking to do, change, to modify as we work through this, we will then forward all of that to City Council for their consideration. So, it will take us a little bit of time, it's something that the City Attorney's Office has actually been engaged with here in Farmington over many years. I think the last kind of comprehensive review of the Zoning Ordinance was back in 2010, so it was about ten years ago and there was another Master Plan update you might recall just about that time in '09, so it was a 2010 look and there were changes made at that time. So now in light of the Master Plan Update in 2019, we're going to look to do the same thing again. So, if I might, Mr. Chair, turning it back over to you, maybe the City Attorney may have some comment for us in terms of what to expect in our process as we work together over the last several months.

Saarela stated it's just like Kevin said, our main focus is to look at your current Master Plan and what were the major changes that came about from that Master Plan and how do we go through our Zoning Ordinance now and make sure that what we have in place in the Ordinance gets us to where we want to go in the Master Plan. So, we'll focus on what were the main goals of your Master Plan and what sections of the Ordinance do we need to look at and modify to make sure that we get there.

Majoros asked so in that process would it be, as Kevin noted, going section by section. We see red line comments a lot for proposed revisions, is it that granular where you may be coming forward with red line changes or would be looking at a section saying with an understanding of cycle over cycle Master Plan changes and Commissioner Mantey gets Section 1 and we all whatever; is it up to us to hunt and peck and try to recommend or will we be approving or commenting on red line changes that you may be making?

Saarela replied so what we might start out by doing is going through what are the major goals of the Master Plan that we want to see implemented and talking about that as a Planning Commission and then we would go through on a chapter by chapter basis each meeting and we can talk about how do we make sure that that's implemented in this chapter, then we can meet, Kevin and I can meet or whatever with the staff to make sure

we're getting some red line changes in there that are consistent with the ideas that we talked about and then come back and look at it again, just similar to what we did today, where am I writing something that was your understanding of how we're trying to get to the end and if not, what do I need to do to change the language to be consistent with what we're trying to do to make the Master Plan come to life basically.

Majoros said I think we'd be comfortable with that, I mean if we could divide and conquer some of the work, it feels like maybe there'd be a discussion on each section and as Kevin noted there might be a little bit of homework, right, for someone to say I'm responsible for this section and based on the discussion we had here's the areas that we worked on, here's the language. And it's almost like each meeting you can have discussion on A, while you're looking at the nomenclature changes of B, and then the cycle just kind of flips through it and you finally put A to bed and then B moves to the next stage, so we can certainly work something out. Is there a desired timeline, are we trying to get something in a certain one year period or six month period?

Saarela asked Christiansen if he had any thoughts on the timeline and Christiansen replied as long as you need to do the work that you're looking to do. You know if we look at a couple chapters maybe at a time, you know the Zoning Ordinance is pre-structured, it hasn't changed a lot over time, it's been amended, it follows a pretty traditional ordinance approach. It's got an overview and introduction, general provisions, district requirements and then all of the special areas of focus. And it might take us four, six months to do that, maybe now to the end of the year, maybe that's kind of just a general goal to focus on but if it takes a little bit longer, that's okay, as long as what we're doing here is what everybody feels comfortable with and the Commission wants to move forward with.

Majoros asked if there were any questions or comments.

Crutcher stated he had a question in regard to the audit, are we going to be looking at what the Zoning Board of Appeals is reviewing or cases that have been brought? Something that comes to mind as people pass through the Zoning Board of Appeals are zoning variances, if we're getting the same thing coming up all of the time maybe that's an area that we ought to look at.

Christiansen replied that's a great comment. You know typically communities will do that and certainly we'll do that, too, if we have a repetitive type of variance and relief looking because there's an ordinance that may be in its application as its written and what it looks to do, is it as effective as we need it to be or maybe it needs to be modified. So we are looking at variances all of the time, so we are looking at variances all of the time, we'll look at that, that's a good point.

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Commissioner Perrot said it's a good opportunity to prevent us from being in our own way in a nutshell and really it should be a maintenance item and I think we tried to have it as a maintenance item over the years but the budget for it gets shot down, it gets reallocated and here we are 2021 and now we're digging our heels in so I really hope that ultimately it's up to Council, but I really hope that this doesn't get shut down two months into it. Because I think once we get it going, like I said it's a maintenance item, it's an opportunity for us to really dig in.

Majoros stated it's our responsibility, let's be honest, right, we haven't dug into this in a while, and you know that's just because sometimes you've got to go and do the dishes, right.

UPDATE – CURRENT DEVELOPMENT PROJECTS

Chairperson Majoros asked Director Christiansen if there are any cycle over cycle comments that you would like to make on any updates and then we'll open the floor for the Commissioners for any questions you might not have covered.

Director Christiansen stated the Farmington States Savings Bank redevelopment project, GLP Financial, has kicked off. You'll see barricades and fencing and enclosures and pylons and signage up indicating the work to be done and they're inside working. And there's going to be closures, several different closures, streets, impacts then from those closures, Farmington Road, Grand River, but trying to minimize that as much as possible and they're coordinating very closely with the City about the work that they're doing so we're very excited about that. That redevelopment has been approved, probably going to take about six, seven months with everything that needs to be done. So that's off and running and certainly we're very excited about that.

Tropical Smoothie and the redevelopment of the World Wide Shopping Center has been completed and that turned out very well. What a great update for a shopping center that had a limited amount of investment over a long period of time and after forty-seven, forty-eight years now with that re-façade and site changes and a new building, it just really added to the vitality of that shopping center and everything that now it can carry forward in the next while, so we're very pleased about that.

The Nine Mile/Farmington gas station redevelopment continues. They have had a couple challenges, they had some DTE challenges, we got through that, we're finishing all that right now and they're going like gangbusters right now because they'd like to get it completed as soon as possible so they can get up and running. You know when you're making that kind of investment, you want to be operating your business as soon as you can. So, we're working with them very closely.

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There's a number of other things moving forward. I can tell you that final construction plans, revised, revised, have been submitted for Krazy Krab's building addition and work in the vacant portion, the second lot there, the old Ginger's Café, Mrs. Lovell's Tea Room, so we anticipate that hopefully getting its final construction projects and moving forward as soon as possible. We were hoping before Founder's, we'll see this week, we're trying as best as we can working together with them on that.

Other than that the other thing I just want to make sure that you are kept apprised of is the MTC project moving forward. The purchase agreement which was prepared by the City Attorney and as Council directed and negotiated then with the selected developer, Robinson Brothers Homes was back and forth with some modifications over the last short while and Council last week in a Special Meeting last Tuesday approved that purchase agreement as had been drafted and some adjustments indicated that needed to be made and we're looking now to move forward with the next steps which is initiation of the development review and approval process which will then engage the DDA, the Planning Commission, the City Council, as well as the Brownfield Redevelopment Authority. And we're going to look to be engaged with that probably for the period of time it's going to take but certainly the next four to six months, maybe longer, depending on the various steps and the time that it takes in that review and approval process which is the interest of everybody in moving forward. So I'll keep you abreast of that and certainly you will know when that's going to kick off with you because the PUD process is what's going to be implemented and you are really the integral element, component, in the review and approval overseer of the PUD process as well as City Council. But you have the initial engagements and you have the final PUD site plan as well as well as making recommendations to City Council on the preliminary plans.

That's just a quick update, I'm happy to answer any questions or talk about anything else that you would like.

Mantey asked if there was an update on Blue Hat. Christiansen replied Mr. Jewell continues to move forward. I had dialogue with him again, he is one of the vendors at the Farmer's Market so he was discussing all of his progress. The inside, all of the work that he's done has progressed pretty well, he's got a lot of finish work with respect to just being operational in the kitchen which is where he's at right now, so he's moving forward. The exterior elements which are the ramp, the dumpster, the elevated outdoor patio area, and the landscaping and signage still has to come but he's looking to keep moving forward and hopefully realize sometime within the next couple months, hopefully by the beginning of fall to be up and running.

PUBLIC COMMENT

None heard.

PLANNING COMMISSION COMMENT

Chairperson Majoros stated a sincere thanks to, given all of the recent activities with all of the storms, we've seen residents, our crews, we've seen the red trucks all over, 24 hours a day, seven days a week here. The commitment, the hard work, the dedication from staff to get us back up on our feet, I know we're not completely there yet, but it's been a tremendous effort and it doesn't go unrecognized in the community. The work of the City staff, volunteers, etc., but I can't imagine what that group has been going through just to organize utilities and clean-up and equipment, it's unbelievable and I just thought it was appropriate on behalf of the residents of the City to say thank you to City staff for the work they've done so far and the work that they're going to do.

Commissioner Waun gave a special thank you to Chuck Eudy for plugging the Founder's Festival while he was being interviewed by Channel 7 in the midst of all this chaos, he made sure to let everyone know that the Founder's Festival is this weekend.

Christiansen stated it's an amazing dynamic that we have here in the City of Farmington, the residents, the property owners, the people who care about the community, the City staff is amazing, second to none, can't say enough about everybody, Public Safety and just what they provide to this community, what they bring to the community and what they do. And absolutely the Department of Public Works, second to none, and their resources are finite, they're limited. They have the staff they have and the resources they have and I will just tell you that the time that that storm event happened, within a very short time after they had left and gone home from their work day, they all turned around and came right back for the most part and they've been working ever since and they haven't stopped. So, I can't say enough about them. They deserve everybody's praise, thanks, appreciation, so if you see them, please, it's a great thing that we have here in our City. And yes, this is Founder's Festival weekend, so everybody get out and enjoy Thursday, Friday, Saturday, let's hope for good weather and let's hope for a great event.

ADJOURNMENT

MOTION by Crutcher, supported by Perrot, to adjourn the meeting.
Motion carried, all ayes.

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The meeting was adjourned at 8:05 p.m.

Respectfully submitted,

Secretary

**Farmington Community Library Board of Trustees
Virtual Board Meeting - 6:00 p.m. – August 19, 2021
Held Online Via Zoom
Draft**

Board Members Present: Kelly, Stryd, Duron-Willner, Murphy, White, Hahn

Board Members Absent: None

Staff Members Present: Siegrist, Peterson, McCormick, Wrench

Staff Members Absent: None

CALL TO ORDER

The Board Meeting was called to order at 6:11 p.m. by Board President White.

APPROVAL OF AGENDA

MOTION by Kelly to approve the amended agenda which includes adding a closed session and updated mask policy for the August 19, 2021, Board meeting, was supported by Stryd.

Vote: Aye: All in favor

Opposed: None

Motion passed.

APPROVAL OF MINUTES

MOTION by Duron-Wilner to approve the Minutes with corrections from the Regular Board Meeting on July 8, 2021, was supported by Stryd.

Vote: Aye: All in favor

Opposed: None

Abstained: Hahn

Motion passed.

MOTION by Stryd to approve the Minutes of the Special Board Meeting on July 26, 2021, was supported by Hahn.

Vote: Aye: All in favor

Opposed: None

Motion passed.

FACILITIES REPORT

- Elevator renovations are moving along 3 to 4 weeks before completed
- Additional roofing issues were discovered and repaired cost approximately \$13,000.00
- Bad blower on the north side of the 12 mile building should be repaired by 3:00 PM the following day
- Chiller replacement will hopefully be complete by mid-October

MOTION by Murphy to accept Donald's recommendation for Tech Mechanical for the chiller replacement, was supported by Duron-Wilner.

Vote: Aye: All in favor

Opposed: None

Motion passed.

I.T. REPORT

Battery backups failed causing outages for 11 days.

- Preventive measures are being taken, researching a dedicated electrical run to main server room directly into battery backup to prevent future outages.
- Looking into upgrades to improve the patron, and staff experience.
- Making core infrastructure upgrades.
- Antivirus and server security software have been updated
- MBM contract that FCL pays \$800.00 a month for realistically only cost about \$200.00

OPERATING BILLS

MOTION by Duron-Wilner that the Board of Trustees approve operating bills \$420,483.42, was supported by Kelly.

Vote: Aye: All in favor
Opposed: None
Motion passed.

MOTION by Stryd to receive and file revenue and expenditure report, was supported by Hahn.

Vote: Aye: All in favor
Opposed: None
Motion passed.

SPACE UTILIZATION PRESENTATION

Steve Schneemann of Merritt Cieslak Design stated he was originally contacted and awarded bid to design a curbside window. After a walk-through of the building and speaking with staff, a space utilization study would be a better option for FCL.

- A contract was approved by FCL board of trustees to have Merritt Cieslak to develop plans for a curbside window, upon further review a space utilization study would be a better use of funds.
- An amendment to the original contract would be needed to proceed with space utilization study
- A needs assessment goes hand in hand with a strategic plan

MOTION by Hahn, to cancel the plan to design and install a drive-up window was supported by Kelly.

Vote: Aye: All in favor
Opposed: None
Motion passed.

MOTION by Hahn, to take the funds that were to be used for the design of the window and shift those funds for use for a space utilization survey by the architects, supported by Murphy.

Motion withdrawn pending further study on the cap (bidding)

CORRESPONDENCE

1 correspondence from Suzanne Rosen, she feels Hoopla is a waste of money. She was sent a response by Deb Hemmy regarding her concerns.

LIBRARY INTERIM DIRECTOR'S REPORT

- Received both of state aid checks in July
- Received dividend check because we paid our insurance bill from Michigan municipal.
- Channel 4 notified FCL of top five status in our category for the best of! The category is arts and entertainment for libraries, we have a sticker to display on the door.

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- Diversity, Equity, and Inclusion
 - Kristel Sexton and I have had conversations on holding off implementing DEI initiatives until things are settled
 - Staffing Update
 - Celeste Schwartz was promoted to Library Assistant 1 at the Liberty Street location and Stacy Tadajewski was promoted to Library Assistant 1 at the Twelve Mile location
 - Hired 2 PT Adult Librarians to fill vacant positions
 - Hired two new Pages and Megan has been working on hiring more.
 - We have posted for a FT Children’s Librarian at Liberty Street, 2 PT Children’s Paraprofessionals, a FT Senior Outreach Paraprofessional, and soon a Marketing Specialist
 - FCL Harassment Policy
 - Donna Coleman from ADP reviewed our harassment Policy and noted that it was well-written. She offered a sample policy
 - Bank Accounts
 - Plante Moran asked that FCL consolidate bank accounts to save on banking fees. The accounts were consolidated.
 - Listening Sessions
 - Topics included – overtime for staff, board communication, additional staff, closure, curbside window (bad idea).
 - Website Redesign
 - Three quotes were shared with the Board.
 - Endowment Fund Special Gift
 - We have been notified that FCL will receive a gift for the Farmington Community Library Endowment Fund from the Trust of Carol H Plummer.

FRIENDS REPORT

Stacey Charlesbois reported:

- The Gala has been postponed until June 2022
- Friends will work the beer booth at Harvest Moon event in September for tips
- Book Sale at the 12-mile location 10/1/2021 - 10/4/2021
- Next Friends Meeting 9/8/2021

PUBLIC COMMENT

- Kathie Brown- really glad to hear FCL will not try to install a curbside window
- Jeff Pavlik- Likes idea of space utilization and using a local company. Disappointed no one is clear on the amount of Directors discretionary fund.
- Colleen M.-Thanked board for detailed discussion
- Patricia Ballard- questioned discretionary fund, also questioned MBM contract (contract amount goes beyond scope of directors allotted spending), questioned why Riti is still Director of FCL.
- Michael S- Thanked board for progress, asked why his concerns about cameras have not been addressed.

MOTION by Kelly, to enter closed session to discuss an issue that's covered under attorney client privilege, supported by Stryd.

Vote: Aye: All in favor
Opposed: None

Motion passed.

MOTION by White, at 10:22 to re-enter open session, supported by Kelly.

Vote: Aye: All in favor
Opposed: None
Absent Hahn
Motion passed.

UNFINISHED BUSINESS

No unfinished business

NEW BUSINESS

- Update mask policy- mask are no longer required by CDC and MDHHS but are recommended. Policy should now say recommended.

MOTION by Murphy, to amend the mask policy to be updated to state masks are now recommended instead of required, was supported by Kelly.

Vote: Aye: All in favor
Opposed: None
Motion passed.

- Interim Branch Manager Salary- Maria has taken over duties as branch Manager since Kelley was appointed as Interim Director- she should be compensated for added duties and should be retroactive from April.

MOTION by Kelly, to raise Maria's salary to branch manager level. supported by Stryd.

Motion tabled to obtain more information.

- Funeral Leave – Per ADP, recommended funeral leave shall be per occurrence instead of (4) days per year. Siegrist to provide present policy to board members.
- Overtime-April 23, 2020 a freeze was issued on overtime, we are requesting the freeze be lifted to prevent scheduling mishaps and to pay employees for time worked.

MOTION by Stryd, to comply with the law, pay overtime (lift freeze), supported by White.

Discussion: Kelly asked for additional information regarding original language of the motion, when it would happen, how much it will cost, and reasons for overtime. Stryd asked for quarterly reports to the board of overtime costs. Duron-Willner asked for an audit of hours worked by staff.

Vote: Aye: All in favor
Opposed: None
Motion passed.

PUBLIC COMMENT

- Michael- people were working overtime during the furlough and not paid, he would like for that to be explored. He wants to know if the board can truthfully state there is no recording from blink cameras

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-
- Colleen-stated staff were asked to go above and beyond and informed to make it work meaning work overtime without compensation. Wants the board to admit the mistake was made.
 - Jeff-asked for I.T. report and investigation, congratulated the board for trying to fix existing problems.
 - Kelly G.-stated no expense spared for private contracted services, yet the existing employees were not being compensated for their work

BOARD TRUSTEE COMMENTS AND ANNOUNCEMENTS

- Secretary Murphy- responded to Michael S. by stating she didn't know of any recordings, but never denied purchasing cameras because she did due to break-in. She stated neither camera was ever activated. Murphy also stated she is unhappy with the fact the board isn't transparent about what is happening in closed session, it is unfair to the public.
- President White- stated there is no evidence of break-in and police suggested, "if it will make you feel safer cameras"
- Trustee Duron-Wilner- stated she is happy Kelley raised the issue of overtime, she wants to have a study session or special meeting prior to the September meeting, once Siegrist has needed info available.
- President White thanked everyone for their presence.

ADJOURNMENT

MOTION by Kelly to adjourn the Board Meeting, was supported by Duron-Wilner.

Vote: Aye: All in favor

Opposed: None

Motion passed.

The Board meeting was adjourned at 11:10 p.m. by President White. The next meeting of the Library Board is scheduled for Thursday, September 9, 2021, at 6:00 pm. Via zoom.

Respectfully Submitted,

R. Murphy, Secretary
Library Board of Trustees

RM:cp

**Farmington Community Library Board of Trustees
Virtual Board Meeting - 6:00 p.m. – September 09, 2021
Held Online Via Zoom
Draft**

Board Members Present: Hahn, Kelly, Stryd, Duron-Willner, Murphy, White, McClellan, Brown

Board Members Absent: None

Staff Members Present: Siegrist, Peterson, Showich-Gallup

Staff Members Absent: none

CALL TO ORDER

The Board Meeting was called to order at 6:06 p.m. by Board President White.

Introduction of new board members

Ernie McClellan and Kathie Brown

APPROVAL OF AGENDA

MOTION by Kelly to approve the agenda with changes of moving closed session to the front of the agenda, for September 9, 2021 Board meeting, was supported by Brown.

Vote: Aye: Kelly, Stryd, White, McClellan, Brown, Murphy, Duron-Willner

Absent: Hahn

Opposed: None

Motion passed.

APPROVAL OF MINUTES

MOTION by Stryd to approve the Minutes of the Regular Board Meeting on Aug 19, 2021. was supported by Murphy.

Vote: Aye: Kelly, Stryd, White, McClellan, Brown, Murphy, Duron-Willner

Absent: Hahn

Opposed: None

Motion passed.

FACILITIES

Siegrist reported that \$3900.00 was spent for storm repairs, and that Donald is waiting for parts for the elevator.

OPERATING BILLS

MOTION by Kelley that the Board of Trustees approve expenditures for journal entry 133 through 177 totaling \$465,589.41, was supported by Stryd.

Vote: Aye: Kelly, Stryd, White, McClellan, Brown ,

Abstain: Duron-Willner, Murphy

Absent: Hahn

Opposed: None

Motion passed.

CLOSED SESSION

MOTION by McClellan to enter closed session supported by Stryd.

Vote: Aye: All in favor

Opposed: None

Absent: Hahn

Motion passed.

MOTION by Kelly to re-enter open session supported by Stryd.

Vote: Aye: Kelly, Stryd, Duron-Willner, Murphy, White, McClellan, Brown

Absent Hahn

Opposed: None

Motion passed.

MOTION by Kelly to approve separation release agreement with Riti Grover that includes resignation effective September 30, 2021 supported by Brown.

Vote: Aye: All in favor

Opposed: None

Motion passed.

CORRESPONDENCE

Only one correspondence about an error on the board web page.

INTERIM LIBRARY DIRECTOR'S REPORT

- ADP time and attendance has been rolled out.
- Working on time sheet/overtime audit
- Shared article on value of libraries
- CBIZ Actuarial Report is complete
- First Amendment Audit- was conducted no staff engaged and he left without incident.
- New Board Members- met with both new members

Discussion: Duron-Willner recommended a study session be held to determine the status of exempt vs non-exempt employees. Stryd asked about the status of out reach services.

FRIEND'S REPORT

- Friend's board meeting took place the night prior
- 9/17-8:45-11:30 Harvest Moon Festival please stop by the beer tent to donate
- 10/1-10/4/2021 Friends book sale at 12-mile location
- Thanked Sherry Vaughn and Kelley Siegrist

-
- Working on a Junior Friend's group (Thanked Sandy K for presentation)

COMMITTEE REPORTS

no committee reports this month

UNFINISHED BUSINESS

- Interim Branch Manager Salary- **MOTION** by McClellan to increase the salary of Maria Showich-Gallup by 6% as Interim Branch Manager pay will be retroactive (April 16) was supported by Duron-Willner.
- **Vote: Aye: All in favor**
Opposed: None
Motion passed.
- FCL Board orientation – document submitted by Stryd
- Overtime- continued discussion Interim Director Siegrist will gather requested documentation re. scheduling and usage.
- Funeral Leave- continued discussion Interim Director Siegrist will gather requested documentation.

NEW BUSINESS

Update Circulation Policy

MOTION by McClellan to update circulation policy as presented by Interim Director Siegrist, was supported by Stryd.

Vote: Aye: All in favor
Absent Kelly
Opposed: None

Motion passed.

MOTION by Duron-Willner to have a study session to discuss FCL staffing and classifications, September 23, 2021 at 7:00 P.M. supported by Stryd.

Vote: Aye: All in favor
Opposed: None

Motion passed.

PUBLIC COMMENT

Michael S.- Thanked the board however, still seeking answers about everything that has happened in the past 18 months cameras in admin office and stated some members were aware staff were working overtime and not being compensated. Also stated he can supply a list of outstanding issues.

Jeff P.- thanked FCL Board for an outstanding meeting yet there is still progress and restitution that needs to be made.

Kelly G.- it's uncomfortable to hear what at times sounds like an Anti- worker tone. Employees should be approached with a spirit of equity and fairness. Hopes for resolution of funeral leave issue.

MOTION by White to approve the Minutes of the closed session on August 19, 2021 was supported by Murphy.

Vote: Aye: Hahn, Kelly, Stryd, Duron-Willner, Murphy, White

Abstain: McClellan, Brown

Opposed: None

Motion passed.

BOARD TRUSTEE COMMENTS AND ANNOUNCEMENTS

Stryd- welcomed new board members, thanked staff for hard work and congratulated staff for making top 5 of Channel 4 “Best of”

McClellan- Thanked staff and board members for warm welcome and speaking with him. Special thanks to Donald and Pat for the overview given of the departments, stated enjoyed time spent in library meeting staff.

President White- Thanked staff, grateful for having a complete board. Apologized for not being as transparent as everyone would like, explained somethings can’t be divulged due to attorney client privilege.

Duron-Willner – Thanked Kelly for listening sessions.

ADJOURNMENT

MOTION by Kelly to adjourn the Board Meeting, was supported by Stryd.

Vote: Aye: All in favor

Opposed: None

Motion passed.

The Board meeting was adjourned at 9:10 p.m. by President White. The next meeting of the Library Board is a study session scheduled for Thursday September 23, 2021 at 7:00 p.m. The next Regular board meeting is Thursday, October 14, 2021 at 6:00 p.m. in the Ernest E. Sauter Board Room.

Respectfully Submitted,

Renee Murphy, Secretary
FCL Board of Trustees

MEETING MINUTES
FARMINGTON AREA ARTS COMMISSION
JUNE 10, 2021
REMOTE ZOOM MEETING

THE ARTS COMMISSION WAS HELD ELECTRONICALLY AND CALLED TO ORDER BY:

Chair: FERENCZ AT: 6:37

MEMBERS PRESENT: Cheryl Blau, Farmington, Michigan
Cindy Carleton, Farmington Hills, Michigan
Jeff Dutka, Farmington Hills, Michigan
Lesa Ferencz, Farmington Hills, Michigan
Joy Gradin, Farmington Hills, Michigan
Celeste McDermott, Farmington Hills, Michigan
Claire Perko, Farmington, Michigan
Ted Hadfield, Farmington Hills, Michigan
Sean Deason, Farmington Hills, Michigan

MEMBERS ABSENT: Lindsay Janoch

OTHERS PRESENT: Rachel Timlin, Cultural Arts Supervisor/Staff Liaison
Maria Taylor, Farmington City Council Liaison.

APPROVAL OF AGENDA:

Motion by FERENCZ support by CARLETON, to approve the agenda with amendments.

1. Amendments: Addition of Documenting Public Art Report as a Commission Focused 2021 Project
2. COMMISSION FOCUSED PROJECTS 2020 date amendment to 2021
3. Fair Door Project discussion corrected to Fairy Door Project Discussion
4. Addition of LIAISON'S COMMENTS as a permanent agenda item to follow COMMISSIONERS' COMMENTS

Roll Call Vote:

Yeas: BLAU, CARLETON, DUTKA, FERENCZ, GRADIN, MCDERMOTT, PERKO, HADFIELD,
DEASON
Nays: NONE
Absent: JANOCH
Abstentions: NONE

MOTION CARRIED 9-0.

APPROVAL OF May 13, 2021 minutes:

Motion by FERENCZ support by CARLETON to approve the agenda with amendments.

Amendments: COMMISSION FOCUSED PROJECTS 2020 Date correction o to 2021

Roll Call Vote:

Yeas: BLAU, CARLETON, DUTKA, FERENCZ, GRADIN, MCDERMOTT, PERKO, HADFIELD,
DEASON
Nays: NONE
Absent: JANOCH
Abstentions: NONE

MOTION CARRIED 9-0.

PUBLIC COMMENTS

None

ARTISTIC REFLECTION

- BLAU- Students performed an original play at the Civic. Donations raised \$500 for Water for South Sudan. Warnerettes have new leadership and are experiencing a growth in members and renewed invigoration.
- DUTKA- Brother-in-law graduated from CCS and got job at Ping Golf
- PERKO- Introduced “Tactical or incremental Urbanism” concept. Method of trying ideas in small tactics and see the response before embarking on large scale projects. She and her daughters created a pocket park and laid out polka dots in a couple parking places in front of Sips.
- GRADIN- Fulfilling experience volunteering at Art on the Grand.

CULTURAL ARTS DIVISION REPORT

Art on the Grand

- Huge success. Artists saw huge number of sales. One group shared that they sold more by noon (2 hours) on Saturday than they ever had at any Art on the Grand.
- Number of booths down from 100 to 64 but received comments that it seemed larger with renewed appreciation for the arts and the artists.
- Zero incidents regarding safety/Covid protocols. Public very respectful of artists who asks for masks to be worn in their booth.
- Rachel has many thanks for her team, volunteers, the greater Special Services team, and Farmington DDA

Stars on the Park starts next week with entire line-up from last year booked.

Camps start next week. Limit of 12 children per camp.

Ted and Rachel will meet to discuss installation of Albert Young sculpture at the Hawk. Pedestal needs to be created. Funding to be discussed.

Hawk Ribbon-cutting

- Huge success
- Rachel expressed immense thanks to the many people who work tirelessly and not acknowledged at the opening. Commissioners who attended all shared their fantastic experience and excitement for the potential for the community and the arts. Rachel requested anyone willing to share their thanks and experience, to do so in a video that she will then share with all of the hard-working individuals who made it happen.

PUBLIC ART COMMITTEE REPORT

Mural Committee

- No new information. Committee is putting research and recommendation into a format for presentation at the “Public Art/Signs” study session scheduled for July 12, 6pm. This may be in person. Presentation will be sent to Rachel Timlin and Brian Farmer prior to the session.
- Claire is working with Kate Knight of the Farmington DDA to create an informational document as a first step for presentation to the City of Farmington.
- Cindy encouraged Commissioners to attend Councilman Strickfaden’s presentation on his concept of a *Future Vision of FH* on June 14, 6pm, City Council Study Session. He will be presenting ideas for public art on buildings, sculptures and a vision for the 12 Mile corridor commercial district.

- Mural discussion led to consideration of support for the Grand River area and the Grand River Corridor Improvement Authority. Murals, painting vacant buildings and creating artwork in the vacant storefront windows were all discussed. Concerns on funding, ownership and scope of project all to be considered. Committee formed to explore the opportunity. Members include Perko, Gradin, Blau and Council Liaison Taylor.

Documenting Public Art

First meeting scheduled for June 21.

COMMISSION FOCUSED 2021 PROJECTS

Fairy Door Project

- Commission will support under the Stay Creative campaign if another community group chooses to participate. Commission consensus to remove from standing agenda

Pedestal Project

- Ready to go when Rachel is ready for delivery to the Hawk
- Commission consensus to now remove project from the standing agenda

COMMISSIONERS' COMMENTS

Celeste attended the Farmington and Farmington Hills joint session to discuss broadband in our cities. Wonderful observations of working together to make a difference and immense civic pride.

Cheryl shared that the new schoolboard members get along and are respectful of differing views.

NEXT MEETING DATE:

September 9, 2021

ADJOURNMENT

Adjourned by: FERENCZ

Time: 8:27

Minutes drafted by: CARLETON



Special Council Meeting
6:00 p.m., Monday, August 16, 2021
Council Chambers
23600 Liberty Street
Farmington, MI 48335

DRAFT

SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on August 16, 2021 in Farmington City Hall, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:05 p.m. by Mayor Pro Tem Joe LaRussa.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor	Absent	
David DeLind	Councilmember	Absent	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

City Clerk Mullison
City Manager Murphy
City Attorney Saarela

2. APPROVAL OF AGENDA

Move to approve the agenda as presented.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Schneemann, Councilmember

3. PUBLIC COMMENT

No public comment was heard.

4. BOARD AND COMMISSION INTERVIEWS: DOWNTOWN DEVELOPMENT AUTHORITY

City Council interviewed Donovan Singleton of Cigar Loft and Joseph Coelho of A Global Solution for appointment to the DDA Board for a position that must be filled by a business owner in the downtown.

Move to appoint Donovan Singleton to serve on the Farmington Downtown Development Authority Board of Directors for a term ending February 28, 2022.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	Taylor, Councilmember

5. DISCUSSION ON PARK BATHROOMS

City Manager Murphy introduced the issue of dramatically increased cost of materials for the Drake Park and Shiawassee Park restroom projects and explained why Council would be asked to approve more than what had been originally budgeted when the project was begun. The design of the bathrooms has been defined and is accounted for in this request, whereas the initial budgeted item was requested before actual design. He noted that these restrooms would be a large impact project to show people what their millage dollars are going for.

LaRussa asked about waiting for more bidder competition to drive down cost, and Murphy said that so many companies are extremely busy with no lull in construction, and that the City would be better off getting it done now. The one bid came in three weeks ago. Murphy said that prices were locked in and that there was a contingency built in. Discussion followed on funding available now that COVID funds had been received to cover other costs.

6. DISCUSSION ON IT EQUIPMENT

Preliminary to considering an item in the Regular meeting, Farmington Hills IT Manager Jack Li answered questions about IT improvements needed at both City Hall and the DPW building. The switches that need to be replaced are so old that they are not supported any longer and cannot be repaired. The manufacturer recommended a 5-7 year lifespan for the equipment, and replacement has been dragged out too long. In response to a question by LaRussa, Li said that additional wireless points needed for exterior public access could be included later, if requested.

7. OTHER BUSINESS

Murphy spoke of an attempt by Farmington Hills to build a coalition of communities to address a deer problem. He asked for discussion at a later meeting.

8. PUBLIC COMMENT

No public comment was heard.

9. COUNCIL COMMENT

LaRussa asked Murphy whether a formal complaint had been submitted to DTE by the City. Murphy responded that he had not made a complaint, nor had he heard of a formal complaint submitted. LaRussa asked that any information concerning any progress in this be included in the weekly City Manager's Report.

10. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Schneemann, Councilmember

The meeting adjourned at 7:03 pm.

Joe LaRussa, Mayor Pro Tem

Mary Mullison, City Clerk

Approval Date:



Regular City Council Meeting
7:00 p.m., Monday, August 16, 2021
Council Chambers
23600 Liberty Street
Farmington, MI 48335

DRAFT

REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on August 16, 2021 Farmington City Hall, 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:07 p.m. by Mayor Pro Tem LaRussa.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor	Absent	
David DeLind	Councilmember	Absent	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

Superintendent Eudy
DDA Director Knight
City Clerk Mullison
City Manager Murphy
City Attorney Saarela
Director Warthman
Director Weber

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF ITEMS ON CONSENT AGENDA

- A. Accept City of Farmington Board and Commission Minutes
- B. City of Farmington Minutes
 - a. July 19, 2021 Special
 - b. July 19, 2021 Regular
- C. Farmington Monthly Payments Report
- D. Farmington Public Safety Monthly Report
- E. Municipal Credit and Community Credit Contract (SMART) Agreement
- F. Special Event Applications: Annual Patriot Day Ceremony
- G. Historical Commission Resignation

Move to approve the consent agenda as presented.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	Taylor, Councilmember

4. APPROVAL OF REGULAR AGENDA

Move to approve the regular agenda as amended, removing Item 6B Miss Oakland County and Item 7C Setting Public Hearing Date for Review of the Principal Shopping District Special Assessment Roll.**

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	Taylor, Councilmember

5. PUBLIC COMMENT

Reverend Linda Seatts-Ogletree, 20965 Birchwood, expressed frustration with recent power outages.

Pam Green, 21469 Birchwood, spoke of dissatisfaction with power outages and gave suggestions for improvement.

Jeff McGowan, 21052 Larkspur, described his unhappiness with recent negative changes in power service.

6. PRESENTATIONS AND PUBLIC HEARINGS

A. Mutual Aid Proclamation

City Manager David Murphy described a proclamation that, on behalf of its residents, expressed sincere gratitude for the resources, time, and expertise the cities of Clawson and Livonia made available to us in helping to recover from a recent severe weather event.

B. Main Street Oakland County Accreditation Presentation

Tim Colbeck, liaison for Farmington DDA to Mainstreet Oakland County, spoke of how accreditation has changed this year because of the pandemic. He personally attested for what he has seen and what he knows has been achieved by the Farmington DDA, and stated that he believed they were meeting and exceeding all the goals that Mainstreet Oakland County had set forth. The Executive Director of the Downtown Development Authority, Kate Knight, said she values Farmington's strong partnership with Mainstreet Oakland County, and she looks forward to a great plan for the future.

7. NEW BUSINESS

A. Consideration to appoint a delegate for the Annual MML Convention September 22-24, 2021

The Michigan Municipal League requested that the City Council designate a delegate and an alternate, by official action, who will be in attendance at the annual meeting September 22–24, 2021. This person will be the official representative to cast the vote for the City of Farmington. They Bylaws for the League provides that each member city and village shall be equally represented and provide a vote in the election of officers and any proposals presented.

Move to appoint Mayor Sara Bowman as Farmington's delegate for the annual MML meeting September 22-24, 2021 and Mayor Pro Tem Joe LaRussa as the alternate.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Schneemann, Councilmember

B. Board and Commission reappointments

LaRussa requested action on reappointments for three returning committee, commission and board members.

Schneemann recused himself from voting on the Library Board candidate as Schneeman's business is presently engaged by the Library Board. LaRussa determined that the Library Board

appointment should be moved to the next meeting at which there will be a quorum on this question and requested action on the other two appointments.

Move to reappoint Joe Mantey to the Downtown Parking Advisory Committee for a term ending June 30, 2024; and Cheryl Blau to the Farmington Area Arts Commission for a term ending June 30, 2024.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	Taylor, Councilmember
AYES:	LaRussa, Schneemann, Taylor
ABSENT:	Bowman, DeLind

C. Temporary closure of The Syndicate, to the extent required by MLCC for issuance of special liquor license to DDA for the Harvest Moon Festival

Knight explained the need to temporarily close The Syndicate Social District during the Harvest Moon Festival in order for the MLCC to issue a special liquor license for the event. Currently, Section 551 of the Code requires closure of the entire commons area within the Social District during the effective period of a special license. An amendment of Section 551 has been proposed to allow a more limited closure of the commons area during the term of the special license. It is unclear whether the amendment will be approved prior to Harvest Moon, however, if it passes, the Resolution would require whatever closure is required by state law.

Schneemann asked Knight about the Syndicate and how communication occurs between the DDA, the City, and other Syndicate entities. Knight responded that the DDA has conversations with each merchant and that notifications about the change would be posted at each establishment. She indicated that the responsibility for communicating changes falls on the DDA.

Taylor asked more about the legislation pending to allow a social district to operate in conjunction with a special event that requires a liquor license, and LaRussa asked whether there would be public notification of this temporary change. Knight said that the DDA will be having discussions at the point of purchase to those businesses that are participating in the Syndicate social district.

Move to approve Resolution Temporarily Closing Social District for Special License Located in a Social District During the Effective Period of the Special License.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	Taylor, Councilmember

D. Consideration to approve Farmington Hills IT to order and oversee the installation of six switches, five upgraded wireless access points, and miscellaneous hardware to manage the flow of data for the network

Murphy explained that for several years, City Hall workstations have been responding slowly to most programs and it has been getting progressively worse. Farmington Hills IT Manager Jack Li explained that the switches we have that manage the data flow as it traverses the network and secure the network are 10 to 15 years old and should be replaced. Additionally, the Wi-Fi at City Hall and the DPW Building is quite slow and needs an upgrade.

Schneemann asked when this issue was identified as a problem. Weber answered that upgrades had been planned but not until 2025 and that the current equipment is now no longer being supported by its manufacture. LaRussa asked that public hotspots be considered and added somewhere in the plan for improvements.

Move to approve Farmington Hills IT to order and oversee the installation of six switches, five upgraded wireless access points, and miscellaneous hardware to manage the flow of data for the network **

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Schneemann, Councilmember
AYES:	Schneemann, Taylor, LaRussa
ABSENT:	Bowman, DeLind

E. Consideration to award Shiawassee and Drake Park restroom improvement-project RFP

Murphy reviewed planned improvements to park bathrooms, noting that increased material and labor costs have changed the cost of the project since it was projected. He requested that Council accept the Request for Proposal (RFP) submitted by Summit Company and said that a budget amendment for the project would be presented to Council at a later date.

In response to a question by LaRussa, Murphy said that he didn't think that delaying and trying to get more bids would improve the cost, given the current construction climate.

Move to award Shiawassee & Drake Park Restroom Improvement RFP to Summit Company and allow the City Manager to execute the contract documents. The total amount for the project is for \$328,000.00.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Schneemann, Councilmember
AYES:	Taylor, LaRussa, Schneemann
ABSENT:	Bowman, DeLind

F. Consideration to approve payment application No. 1 for Drake Park improvements

Superintendent Eudy asked Council to approve payment for work completed on Drake Park improvements completed in July.

Taylor asked about a completion estimate, and Eudy said that it should take three to four weeks and that they hoped to finish before school starts. Schneemann asked if recent rain has caused delays, and Eudy said that it only put them a week behind.

Move to approve Payment Application No.1 for Drake Park Improvements to Asphalt Specialist Incorporated (ASI).**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Schneemann, Councilmember
AYES:	LaRussa, Schneemann, Taylor
ABSENT:	Bowman, DeLind

G. Consideration to approve payment - Change Order No.2 and Construction Estimate No.3 - for the Farmington 2020 Sidewalk Program

Eudy requested payment for work completed in Division D of the Sidewalk Program.

Move to approve payment to Luigi Ferdinandi & Son Cement Company for Change Order No.2 and Construction Estimate No.3 in the amount of \$156,189.09 for the Farmington 2020 Sidewalk Program.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	Taylor, Councilmember
AYES:	Schneemann, Taylor, LaRussa
ABSENT:	Bowman, DeLind

H. Consideration to approve construction estimate and payment No. 2 for Local Street Crack Sealing Program

Eudy reported that during the month of July, Wolverine Sealcoating has applied 58,418 pounds of crack sealer to local streets. All of priority area #1 and 35% of priority area #2 have been completed under this contract.

Schneemann asked how Wolverine's quality compared to the City's former contractor. Eudy noted that they did well, but that the former sealer used was a bit higher in quality.

Move to approve Construction estimate and payment No. 2 to Wolverine Sealcoating for Local Street Crack Sealing Program.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Schneemann, Councilmember
AYES:	Taylor, LaRussa, Schneemann
ABSENT:	Bowman, DeLind

I. Consideration to approve 2021 major streets pavement marking quote and allow City Administration to execute contract documents

Eudy recommended authorizing PK Contracting to proceed with the 2021 Major Streets Pavement Marking Program. He noted that their current quote is competitive with other RFP prices but exceeds the allowable City Administration authorization amount, requiring City Council approval.

Schneemann asked about raising the allowable City Administration limit to lessen the need to bring things like this to be brought to council, considering inflation in costs across the board. He asked that Council revisit the allowable limit at a later meeting to increase it.

LaRussa asked how often this type of pavement marking is done. Eudy reported that it is an annual need, and that the markings should not be delayed until spring since they are even more necessary as the days shorten.

Move to approve 2021 Major Streets Pavement Marking quote from PK Contracting and allow City Administration to execute contract documents.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	Taylor, Councilmember
AYES:	LaRussa, Schneemann, Taylor
ABSENT:	Bowman, DeLind

8. PUBLIC COMMENT

No public comment was heard.

9. CITY COUNCIL COMMENT

Taylor asked for an update on progress on the Oakland Street project. Eudy said that the plan was to start after Labor Day and to have the road milled and compacted before the snow flies, with final parts completed next spring. Murphy noted that there will be a public meeting as soon as a start date is established.

LaRussa welcomed new Deputy Clerk Halley Hilton to Farmington. He also spoke of his recent participation in a Michigan Public Service Commission meeting to address dissatisfaction and problems with DTE during recent weather events. He asked Murphy about whether the City had filed a formal complaint, or whether discovery was in process. Murphy assured him that Farmington had filed no complaint thus far. LaRussa stated that this problem is a hot topic and that he is hopeful that all this activity in the community will bring action. He noted that infrastructure is something that is taken seriously in Farmington.

Murphy mentioned that cost estimates to remove trees in our cemeteries, considered part of the recent emergency, are over his spending limit. As it was part of the emergency response, Murphy told Eudy to go ahead with the cleanup and informed Council of the action. He also said that City Administration has met with the Oakland County Road Commission about the Farmington Road Streetscape, as more funds are sought for the project.

Schneemann spoke of resident complaints of boxes and crates left out behind Fresh Thyme. Murphy said that he would look into it.

10. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Schneemann, Councilmember

Meeting adjourned 8:15 p.m.

Joe LaRussa, Mayor Pro Tem

Mary J. Mullison, City Clerk

Approval Date:

******To view approved documents, please see the Agenda Packet link that is relevant to this meeting at <http://farmgov.com/City-Services/Government/Agendas-and-Minutes/City-Council.aspx> or contact the City Clerk.



Regular City Council Meeting
7:00 pm, Tuesday, September 7, 2021
Council Chambers
23600 Liberty Street
Farmington, MI 48335

DRAFT

REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on September 7, 2021 Farmington City Hall, 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:00 pm by Mayor Bowman.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor	Present	
Dave DeLind	Councilmember	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

Superintendent Eudy
DDA Director Knight
City Clerk Mullison
City Manager Murphy
City Attorney Schultz

2. APPROVAL OF AGENDA

Move to approve the regular meeting agenda as presented.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember

3. PUBLIC COMMENT

No public comment was heard.

4. DDA UPDATE: BOARD PRESIDENT TODD CRAFT

Downtown Development Board President Todd Craft answered questions posed by councilmembers and gave a brief summary of his activities with the DDA Board to date. Future downtown projects were addressed and discussed. The current makeup of the Board was reviewed, and upcoming training was mentioned. Craft suggested the DDA Board and Council have at least three combined meetings a year to discuss opportunities and plans. Bowman reminded Council that the DDA also engages the community in events that bring people to the downtown, allowing people to remember how visiting Downtown Farmington made them feel.

5. OAKLAND COMMUNITY HEALTH NETWORK PROCLAMATIONS

- a. National Recovery Month
- b. National Suicide Prevention Month

Mayor Bowman read the final clauses from each proclamation and commented on how important each of these recognitions were.

Move to declare the month of September 2021 National Recovery Month and National Suicide Prevention Month.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	DeLind, Councilmember

6. SETTING OF PUBLIC HEARING FOR REVIEW OF THE PRINCIPAL SHOPPING DISTRICT SPECIAL ASSESSMENT ROLL

Kate Knight, Executive Director of the Farmington Downtown Development Authority, reviewed the process to move forward the renewal process of the Principal Shopping District and requested approval to schedule a public hearing for Monday, October 18, 2021, for review of the Special Assessment Roll.

Move to approve Resolution No. 4 to move forward the Principal Shopping District renewal process and schedule a public hearing for Monday, October 18, 2021, for review of the Special Assessment Roll.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember
AYES:	Schneemann, Taylor, Bowman, DeLind, LaRussa

7. ADOPT RESOLUTION APPOINTING AN AGENT FOR THE STATE DISASTER CONTINGENCY FUND GRANT

City Manager Murphy explained that the City has applied for State Disaster funds under section 19 of the Emergency Management Act, Act 390, Public Acts of 1976, as amended. This resolution naming an Agent who is authorized to act for and on behalf of the City for Disaster assistance is one of the requirements to qualify for the assistance.

Discussion followed on funds expected and costs accrued through storm cleanup. Reuse opportunities for debris were also considered.

Move to appoint Chris Weber, Director of Finance and Administration/Treasurer, as the Agent who is authorized to act for and on behalf of the City for Disaster assistance related to the recent storms.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	DeLind, Councilmember
SECONDER:	LaRussa, Mayor Pro Tem
AYES:	Taylor, Bowman, DeLind, LaRussa, Schneemann

8. LIBRARY BOARD REAPPOINTMENT: JAMES WHITE

Schneemann recused himself from the vote because of a business agreement with the Library. LaRussa declared his support of White and noted that his leadership has been consistent and steady. Bowman cited White's leadership and institutional knowledge in her support of his reappointment.

Move to reappoint James White to the Farmington Community Library Board of Directors to a 4-year term ending June 30, 2025.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember
AYES:	Bowman, DeLind, LaRussa, Taylor
RECUSED:	Schneemann

9. CONSIDERATION TO APPROVE EMERGENCY REPAIRS TO THE DPW SALT DOME

Superintendent Eudy requested approval of funding for emergency repairs to the salt dome at the Department of Public Works. Upon inspection, it was determined that the wooden structural members of the dome were in a deteriorated condition and would need to be repaired. The manufacturer of the dome, Northern Sierra, was contacted and noted that without repairs the structure might not be able to support snow loads this winter. Eudy also stated that Northern Sierra estimates that the structure has a five to ten-year further life expectancy before a total reconstruction would be required.

LaRussa asked about whether the louvered fan was planned and whether the future replacement of the salt dome needed to be added to the Capital Improvement plan. In response to a question from Bowman, Eudy reported that up to 1,600 tons of salt are maintained in the salt dome each year.

Move to approve emergency repairs to the DPW salt dome by Northern Sierra Corporation and authorize City Administration to execute the contract subject to final review and approval by the City Attorney's Office.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	LaRussa, Mayor Pro Tem
AYES:	Bowman, DeLind, LaRussa, Schneemann, Taylor

10. OTHER BUSINESS

Murphy requested Council's consensus to allow Schneemann to develop a design for the walkway planned between Grand River and Shiawassee Park. A concept design would go to an engineer for the connection. After discussion Council agreed to allow Schneemann to provide this service.

Murphy also asked if Drake Park could be considered as a rental area open to reservations, especially since the Governor Warner Mansion will be under construction for much of next year and unavailable for events. He asked for Council's agreement to begin to amend the ordinance necessary to allow for Drake Park to be added to the list of areas available for reserved use. After discussion, Council agreed to future consideration of the topic.

Murphy proposed a joint meeting with DDA later this month. He also requested consideration for a meeting centered on utilities in October, and Schneemann suggested Councilmembers look at underground utilities at Oakland Street when ground is opened during repair.

Murphy mentioned the Governor Warner Mansion survey and research as provided by City engineers, noted that Interim Director Mary-Jeanne Shore had resigned as of the end of August, and reported that the Warnerettes will host the annual Holiday tea. The public will be able to look around the Mansion in conjunction with the OHM use survey, and a Cemetery Walk should go on as planned. He said that the property was in good hands but quiet right now. The use survey will be out at Harvest Moon time, and OHM is looking for good feedback from all residents, not just stakeholders.

11. PUBLIC COMMENT

No public comment was heard.

12. COUNCIL COMMENT

LaRussa thanked Murphy and Bowman for participating in DTE meetings last month. He noted that the next chance for public input to DTE would be a Town Hall from 5:00 pm to 7:30 pm on September 29th at Riley Park.

Bowman announced that next week is the Harvest Moon Festival and will be held on September 16-18. She also noted that DTE information was very important and spoke of the disastrous storms over a recent six-week period.

13. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	Taylor, Councilmember

The meeting adjourned at 8:12 p.m.

Sara Bowman, Mayor

Mary Mullison, City Clerk

Approval Date:

******To view approved documents, please see the Agenda Packet link that is relevant to this meeting at <http://farmgov.com/City-Services/Government/Agendas-and-Minutes/City-Council.aspx> or contact the City Clerk.



FARMINGTON PUBLIC SAFETY DEPARTMENT

23600 Liberty Street
Farmington, MI 48335
248-474-4700

Ted Warthman, Public Safety Director



MONTHLY PUBLIC SAFETY REPORT

August 2021

Stolen Automobile

On August 2nd a Maplenut resident reported that sometime overnight between August 1st and August 2nd an unknown person had stolen the victim's 2019 Ford Fusion from his driveway. The victim does not know who stole his vehicle and the crime was not witnessed. The stolen vehicle was recovered by the City of Detroit Police Department and the vehicle was processed for evidence. The incident was forwarded to the detective bureau for further investigation.

Flee and Elude

On August 2nd an officer observed an older black sport motorcycle travelling on Grand River near Cass passing traffic using the center turn lane. The officer attempted to stop the motorcycle and the driver accelerated to over 85 mph while heading east on Grand River Ave. The motorcycle disobeyed several red lights, and the pursuit was terminated due to traffic safety concerns.

Identity Theft

On August 5th a Farmington business owner reported that her business email had been hacked and that she was no longer receiving any emails. The victim further noted that an American Express card was opened in the victim's name without her permission. The case was forwarded to the detective bureau for further investigation.

Fraud

On August 6th a Chatham Hills resident reported at the police desk that he was the victim of a fraud. The victim reports that \$29,900 was transferred out of his Chase Bank Savings Account to an unknown person. The victim reported the fraud to Chase Bank, who sent the victim to this police department. The incident was forwarded to the detective bureau for further investigation.

Fraud

On August 7th a Brittany Hill resident reported at the police front desk that she was the victim of a Craigslist scam. The victim reports that she located a pop-up trailer for sale on Craigslist that she wanted to purchase. The victim contacted the seller and was advised to send the seller \$1,000 in eBay prepaid cards. The victim sent the gift cards electronically as instructed and then realized that she was being scammed. The incident was forwarded to the detective bureau for further investigation.

MONTHLY PUBLIC SAFETY REPORT

August 2021

Disorderly Intoxication

On August 8th officers responded to the Colonial Car Wash for a report of an unresponsive male laying in the parking lot. Officers arrived on scene and noted that the man was intoxicated and had passed out next to his car. Officers woke the suspect and noted that a check of his name revealed that he had a conditional bond release from the Livingston County Court prohibiting him from consuming alcohol. The man had a breath alcohol level of .12(6). The man was turned over to his brother and a report documenting the incident was forwarded to the Livingston County Court.

Identity Theft

On August 10th a Whitaker Street resident reported an identity theft at the police front desk. The victim advised that he had received a collections notice from Comcast advising that he owed the company \$3,212 for services in his name at a home in Detroit. The victim advised that he has never had a Comcast account and that he never authorized an account in Detroit. The incident was forwarded to the detective bureau for further investigation.

Smoke Investigation

On August 11th officers responded to an electrical wire down on Violet Street. While on scene, officers were approached by a nearby homeowner who advised that the rear of his home was smoking. Officers went to the home and discovered that the downed wire had electrified a nearby fence which had caused material under the home's siding to smolder. The smoldering material was extinguished.

Catalytic Convertor Theft

On August 11th an officer responded to the King's Garage on Grand River Avenue for a report of a larceny of auto parts. Upon arrival the officer learned that a catalytic convertor was stolen off a customer's car as the car was parked in the parking lot overnight. The incident was forwarded to the detective bureau for further investigation.

Solicitor Violation

On August 12th an officer responded to the area of Frederick and Cloverdale for a report of a man going door to door for the National Leadership Contest company. Upon arrival the officer located the man who admitted to soliciting without a license. The man was issued a citation for the violation and released on scene.

Larceny of Bicycle

On August 14th a Farmington West Apartments resident reported that someone had stolen her mountain bike that was parked outside her apartment. The victim advised that the bicycle was stolen sometime overnight on August 10th and that she doesn't know who stole the bicycle.

MONTHLY PUBLIC SAFETY REPORT

August 2021

Suspicious Person

On August 16th an officer responded to a residence on Heatherton Street for a report of a suspicious male. Upon arrival the officer spoke with the complainant who advised that at 1:35 AM she was woken by her Ring Camera activating. The complainant ignored the notification but checked her video later during the day. The video shows a white male walking up the complainant's driveway and walk into her neighbor's yard. The man is in the neighbor's yard for approximately 10 seconds and then returns to the driveway where he walks back to the road. The complainant did not recognize the man and neither did the neighbor.

Carrying a Concealed Weapon

On August 19th an officer on patrol stopped a vehicle for speeding in the area of Grand River Avenue and Brittany Hill. The officer approached the driver of the vehicle and learned that the driver had a suspended license. The driver was arrested for driving on a suspended license and an inventory search of his vehicle revealed brass knuckles that were in the center console. The driver was charged with being in possession of the brass knuckles as well as driving on a suspended license.

Soliciting without a Permit

On August 21st an officer responded to the area of Manning and Slocum for a report of a solicitor. Upon arrival the officer located the solicitor, who was selling services for AT&T. The man did not have a Farmington solicitor's permit, so he was cited for the violation.

Careless Cook

On August 21st officers and Engine 1 responded to the Drakeshire Apartments for a report of smoke in a building. Upon arrival officers determined that the smoke was coming from one of the apartments. No one answered the door, so officers made entry with the help of management. Officers located two boxes on the stovetop of the kitchen and noted that one of the burners was on low. The burner was turned off and the building was ventilated to remove the smoke. No damage was done to the building and management advised that the occupant was in the process of moving out. The incident appears to be accidental.

Malicious Destruction of Property

On August 21st an officer responded to a home on Power Road for a report of damage done to a vehicle. Upon arrival the officer learned from the victim that he had went out to his vehicle at approximately 7:45 AM to discover that his driver's mirror smashed and his driver window broken on his vehicle. The victim does not know who damaged his vehicle. The officer noted that there was wood remains on the mirror and that it appears that the window and mirror were smashed and not struck by another vehicle. The incident was forwarded to the detective bureau for further investigation.

MONTHLY PUBLIC SAFETY REPORT

August 2021

Possession of Methamphetamine

On August 22nd an officer on patrol stopped a vehicle in the area of Drake and Grand River Avenue for speeding. The officer approached the driver who advised that she did not have her license on her. The driver provided her name, but the officer could not locate her name in the Secretary of State database. After further interviewing the driver, the woman admitted that she had provided a false name in order to avoid further inquiry. The officer noted that the passenger of the vehicle was acting very suspiciously, so he was removed for the safety of officers. At the feet of the passenger, a methamphetamine smoking pipe was located. Both subjects were arrested and a search of the car revealed syringes filled with methamphetamine, narcotic paraphernalia, and several fraudulent Coinstar slips. Both occupants were charged for being in possession of methamphetamine.

Identity Theft

On August 27th a Drakeshire Apartment resident came into the police department to report that she was the victim of an identity theft. The victim advised that she had recently applied to live at the Muirwood Apartment complex but was denied for an unknown reason. The victim looked into the application and learned that she had been denied an apartment in Clinton Township that she had never applied for. The victim believes that her identity was compromised by an acquaintance who had robbed her in 2019. The incident was forwarded to the detective bureau for further investigation.

Odor Investigation

On August 31st officers and Engine 1 responded to a home on Laurelwood Court for a report of a possible gas leak. Upon arrival officers discovered that the gas leak was caused by a drilling company that had accidentally struck a gas line while digging a line for AT&T. Consumer's Energy was contacted and the scene was turned over to Consumer's for repair.

MONTHLY PUBLIC SAFETY REPORT
August 2021

AUGUST 2021 ABBREVIATED CRIME REPORT

Crime Part	Crime Category	Aug-2021	Jul-2021	Percent Change	YTD 2021	YTD 2020	Percent Change
A	ASSAULT - SIMPLE	3	3	0.0%	15	20	-25.0%
A	BURGLARY - ALL OTHER	0	0	-	2	2	0.0%
A	BURGLARY - RESIDENTIAL	0	0	-	1	1	0.0%
A	DAMAGE TO PROPERTY	2	1	100.0%	12	5	140.0%
A	DRUG OFFENSES	3	4	-25.0%	14	3	366.7%
A	EMBEZZLEMENT	0	0	-	1	2	-50.0%
A	FORGERY / COUNTERFEITING	1	0	-	1	2	-50.0%
A	FRAUD	5	3	66.7%	21	13	61.5%
A	INTIMIDATION / STALKING	0	0	-	2	2	0.0%
A	LARCENY - ALL OTHER	2	4	-50.0%	16	9	77.8%
A	LARCENY - FROM AUTO (LFA)	1	2	-50.0%	16	9	77.8%
A	LARCENY - RETAIL FRAUD	0	1	-100.0%	2	2	0.0%
A	MOTOR VEHICLE THEFT / FRAUD	1	2	-50.0%	4	3	33.3%
A	ROBBERY	0	0	-	1	0	-
A	SEX CRIME (VIOLENT)	0	0	-	1	1	0.0%
A	STOLEN PROPERTY	0	0	-	1	0	-
A	WEAPONS OFFENSE	1	1	0.0%	8	0	-
A	Total	19	21	-9.5%	125	76	64.5%
B	ACCIDENT - HIT & RUN	0	0	-	3	1	200.0%
B	ALL OTHER OFFENSES	2	0	-	10	8	25.0%
B	BURGLARY - ALL OTHER	0	0	-	0	1	-100.0%
B	HEALTH AND SAFETY	0	0	-	0	1	-100.0%
B	LIQUOR LAW VIOLATION	1	3	-66.7%	9	9	0.0%
B	MISSING PERSON / RUNAWAY	0	0	-	0	2	-100.0%
B	OBSTRUCTING JUSTICE	2	1	100.0%	12	10	20.0%
B	OBSTRUCTING POLICE	0	2	-100.0%	8	6	33.3%
B	OUI OF LIQUOR / DRUGS	3	9	-66.7%	37	25	48.0%
B	PUBLIC PEACE	3	2	50.0%	13	13	0.0%
B	TRESPASSING / INVASION OF PRIVACY	0	0	-	0	4	-100.0%
B	Total	11	17	-35.3%	93	81	14.8%
C	ACCIDENT	16	13	23.1%	122	113	8.0%
C	ALL OTHER OFFENSES	830	841	-1.3%	4,588	4,662	-1.6%
C	CITATION	38	35	8.6%	174	69	152.2%
C	FAMILY OFFENSE	9	3	200.0%	41	42	-2.4%
C	SUSPICIOUS	55	81	-32.1%	418	395	5.8%
C	WARRANT	20	22	-9.1%	105	75	40.0%
C	Total	968	996	-2.8%	5,453	5,358	1.8%

Farmington City Council Staff Report	Council Meeting Date: Sept. 20, 2021	Item Number 3D
Submitted by: Melissa Andrade, Assistant to the City Manager		
Agenda Topic: Beautification Committee Resignation		
Proposed Motion: NA- consent agenda		
Background: Gayathri has served on the Beautification Committee for just over five years. Administration will send her a thank you card and will post the vacancy.		
Materials: Resignation letter		


Resignation from the committee



Gayathri Ilango <gayathri.research@gmail.com>

To: David Murphy

Cc: Melissa Andrade; Sarah Davies

 Reply

 Reply All

 Forward



Fri 9/17/2021 10:11 AM

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Dear City Manager

Trust all is well.

I am writing this email to inform the office that I may not be able to continue as a member of Farmington City Beautification Commission.

I would like to thank the office for believing in me and giving me an opportunity to serve for more than 5 years now. Both with Larry and Sarah, we have had the best time planning and putting together programs for the city.

At this time, I am focussing on my new opportunity and planning to pursue higher studies. I would always love to volunteer for the city as and when possible.

Thanks again for all the learning and support.

Best Wishes and Regards

Gayathri Ilango

Farmington City Council Agenda Item	Council Meeting Date: September 20, 2021	Item Number 3E	
Submitted by: Amy Norgard, Controller			
<u>Agenda Topic</u> Farmington Monthly Payments Report – August 2021			
<u>Proposed Motion</u> Approve Farmington Monthly Payments Report – August 2021			
<u>Background</u> See attachment			
<u>Materials Attached</u> AP Monthly Payments Report 083121			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

CITY OF FARMINGTON - MONTHLY PAYMENTS REPORT

MONTH OF AUGUST 2021

FUND #	FUND NAME		AMOUNT:
101	GENERAL FUND	\$	267,537.46
202	MAJOR STREET FUND	\$	50,646.48
203	LOCAL STREET FUND	\$	237,938.99
401	CAPITAL IMPROVEMENT MILLAGE	\$	124,836.47
592	WATER & SEWER FUND	\$	167,308.65
595	FARMINGTON COMMUNITY THEATER FUND	\$	16,211.84
640	DPW EQUIPMENT REVOLVING FUND	\$	5,350.19
701	AGENCY FUND	\$	2,329.51
736	PUBLIC EMPLOYEE HEALTH CARE FUND	\$	44,960.49
	TOTAL CITY PAYMENTS ISSUED:	\$	917,120.08
136	47TH DISTRICT COURT FUND	\$	67,685.60
244	CORRIDOR IMPROVEMENT AUTHORITY FUND	\$	1,735.81
248	DOWNTOWN DEVELOPMENT AUTHORITY FUND	\$	30,397.62
260	INDIGENT DEFENSE FUND	\$	11,500.00
290	FRIENDS OF GOVERNOR WARNER MANSION	\$	532.10
	TOTAL OTHER ENTITIES PAYMENTS ISSUED:	\$	111,851.13
	TOTAL PAYMENTS ISSUED	\$	1,028,971.21

A detailed Monthly Payments Report is on file in the Treasurer's Office.

CITY OF FARMINGTON - ACH PAYMENTS REPORT

MONTH OF AUGUST 2021

TRANSFER FROM:	TRANSFER TO:	DESCRIPTION:	AMOUNT:
Agency Tax	Farmington Public Schools	Tax Payment #2	115,062.50
Agency Tax	Oakland County	Tax Payment #2	217,446.24
Agency Tax	Farmington Comm. Library	Tax Payment #2	13,384.79
Agency Tax	Farmington Public Schools	Tax Payment #3	147,855.98
Agency Tax	Oakland County	Tax Payment #3	233,771.85
Agency Tax	Farmington Comm. Library	Tax Payment #3	12,077.84
Agency Tax	Farmington Public Schools	Tax Payment #4	256,767.54
Agency Tax	Oakland County	Tax Payment #4	422,139.78
Agency Tax	Farmington Comm. Library	Tax Payment #4	26,770.86
Agency Tax	Farmington Public Schools	Tax Payment #5	262,415.03
Agency Tax	Oakland County	Tax Payment #5	523,986.42
Agency Tax	Farmington Comm. Library	Tax Payment #5	33,169.11
Agency Tax	Farmington Public Schools	Tax Payment #6	273,720.97
Agency Tax	Oakland County	Tax Payment #6	464,513.69
Agency Tax	Farmington Comm. Library	Tax Payment #6	28,226.35
General Fund	Chase (Payroll Acct)	Direct Deposit Payroll	227,392.16
General Fund	Federal Gov't	W/H & FICA Payroll	80,114.67
General Fund	MERS	July Transfer	103,090.75
General Fund	MERS HCSP	July Transfer	5,744.62
General Fund	ICMA	ICMA Plans - City & Dept. Head	20,620.82
General Fund	Total Administrative Services Corp.	Flexible Spending Accounts	1,658.32
TOTAL CITY ACH TRANSFERS			3,469,930.29
Court Fund	Chase (Payroll Acct)	Direct Deposit Payroll	83,219.42
Court Fund	Federal Gov't	W/H & FICA Payroll	27,367.55
Court Fund	Total Administrative Services Corp.	Flexible Spending Accounts	584.98
Court Fund	ICMA	Health Savings/401 Accounts	8,849.16
TOTAL OTHER ENTITIES ACH TRANSFERS			120,021.11

**Farmington City Council
Staff Report**

**Council Meeting
Date: 9/20/21**

**Item
Number
7A**

Submitted by: David Murphy, City Manager

Agenda Topic: Consideration to adopt resolution establishing the Farmington Founders Festival Advisory Committee

Proposed Motion: Move to approve Resolution creating the Greater Farmington Founders Festival Advisory Committee

Background:

The Farmington Founders Festival (“FFF”) dates back to 1964. In its 57 years of existence the event has been sponsored by several different organizations, including the Chamber of Commerce, the DDA and private non-profit groups. In 2020, the FFF sponsorship was relinquished by the Chamber of Commerce and the City of Farmington, in conjunction with the DDA, acquired sponsorship rights to the event. A two-year contract with 360 Event Productions was approved by the City Council for calendar years 2021 and 2022. The 2021 event was a resounding success.

In an effort to ensure the continuation of this annual event, the FFF requires a dedicated sponsor. The attached resolution proposes the creation of the Farmington Founders Festival Committee as a way to create continuity, ensure engagement of stakeholders, and provide an identity for the City’s most iconic event. The Committee would be advisory only. It would have no decision-making authority, not ability to commit the City to any obligations or expenditures. It would make recommendations to the City Council with regard to the festival, its operation, and its production.

The concept assumes that the City will for the foreseeable future that the use of a third-party event production company will be utilized, but that does not preclude an eventual recommendation by the body of some other option.

Materials:

CITY OF FARMINGTON

OAKLAND COUNTY, MICHIGAN

**A RESOLUTION OF THE FARMINGTON CITY COUNCIL ESTABLISHING A
GREATER FARMINGTON FOUNDERS FESTIVAL ADVISORY COMMITTEE**

At a meeting of the City Council of the City of Farmington, Oakland County, Michigan, held on the 20th day of September 2021, at the City Hall, 23600 Liberty Street, Farmington, Michigan 48335.

The following resolution was offered by _____ and supported by _____.

WHEREAS, the Founders Festival has been the signature community event in the Farmington area since the mid-1960s involving a celebration of the community's heritage, artisans and crafters, a parade, entertainment, hospitality venues, and children's activities; and

WHEREAS, the Founders Festival was originally organized and managed by the Farmington Chamber of Commerce (Chamber), which arrangement continued throughout the first three decades, and then later was overseen by various other entities, including a non-profit organization and subsequently the City's Downtown Development Authority (DDA), followed by the Chamber again taking over the management duties until recently; and

WHEREAS, the Festival was not held in 2020 due to the COVID-19 pandemic restrictions, and in 2021 the Chamber declined to put on a Festival and it fell to the City to make sure an event was held, which it did by entering into agreements with the DDA and with an entity the produces such events, 360 Event Productions; and

WHEREAS, the 2021 Festival was a resounding success, and the City Council has determined to continue to undertake all efforts necessary to ensure that the Festival continues to be an annual event within the City; and

WHEREAS the City has an agreement with 360 Events Productions for Festival Year 2022; and

WHEREAS the City Council wants to ensure continuity for the Festival and all related events for not only 2022 but for subsequent years and has determined that the best way to do so is to continue, for the time being, the concept of a City-sponsored event that is managed by a professional event production company.

NOW, THEREFORE BE IT RESOLVED that the Farmington City Council establishes a Greater Farmington Founders Festival Advisory Committee that shall take effect October 1, 2021 based on the following.

1. Committee Composition

- a. One City Councilmember

- b. City Manager
- c. City Treasurer
- d. DDA Director
- e. City Attorney

2. Scope of Responsibility.

- a. The Committee shall have no direct operational responsibilities for production of the Festival;
- b. The Committee shall assist the City Council in the proposing and planning of the Festival, including, but not limited to:
 - i. Recommendations regarding the Festival and its components
 - ii. Recommendations regarding production of the Festival, including entry into agreements or other arrangements for event production
- c. The Committee shall be advisory only; it shall have no decision-making authority of any kind, nor shall it have the authority to commit the City with regard to any expenditure or other obligation with regard to the Festival.

3. Term.

The term of the Committee shall be indefinite, but the Committee may be terminated by action of City Council at any time.

AYES:

NAYS:

ABSTENTIONS:

STATE OF MICHIGAN)
)ss
COUNTY OF OAKLAND)

I, MARY MULLISON, the duly-qualified Clerk of the City of Farmington, Oakland County, Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Farmington at a duly-called meeting held on 20th day of September, 2021, the original of which is on file in my office.

IN WITNESS WHEREOF, I have hereunto affixed by official signature this 20th day of _____, 2021.

SUE HALBERSTADT
Clerk, City of Farmington

Farmington City Council Staff Report	Council Meeting Date: Sept. 7, 2021	Item Number 7B
Submitted by: Melissa Andrade, Assistant to the City Manager		
Agenda Topic: Farmington Downtown Development Authority Board of Directors reappointment		
Proposed Motion: Move to reappoint Todd Craft to the Farmington Downtown Development Authority Board of Directors for a 4-year term ending February 28, 2025.		
Background:		
Materials:		

Farmington City Council Staff Report	Council Meeting Date: September 20, 2021	Item Number 7C
Submitted by: David Murphy, City Manager		
Agenda Topic: Consideration to Amend Fiscal Year 2021-22 Budget		
Proposed Motion: Move to adopt Budget Amendment Resolution #1 amending Fiscal Year 2021-22 Budget.		
Background: The City's budget is adopted on a fiscal year basis, July 1 – June 30. Unfortunately, many of the City's projects take place during the summer and often span year end. Guessing how much of the project will occur in each fiscal year is difficult and forcing contractors to work within a specific fiscal year is expensive. As a result, Administration allocates the total cost of a project between fiscal years and when budget is not used in one fiscal year, the budget is added to the next fiscal year through a budget amendment. Attached is the budget amendment moving funds from the 2020-21 fiscal year to the 2021-22 fiscal year. None of the items on the budget amendment represent non-budgeted expenditures. They are just a reallocation of budget from one fiscal year to the next.		
Materials: Budget Amendment Resolution #1 2021-22		

CITY OF FARMINGTON

RESOLUTION _____

Motion by, _____ seconded by, _____

Budget Amendment No 2

Fund: Local Street Fund
Construction \$205,000
Reduction of Fund Balance \$205,000
To roll forward funds for the Oakland Street Project (Gill to Grand River) originally budgeted in 20/21

Fund: Water and Sewer Fund
Construction \$255,000
Reduction of Fund Balance \$255,000
To roll forward funds for the Oakland Street Project (Gill to Grand River) originally budgeted in 20/21

Fund: DPW Equipment Revolving Fund
Capital Outlay \$12,900
Reduction of Fund Balance \$12,900
To roll forward funds for a snowblower and arrowboard originally budgeted in 20/21

Fund: Water and Sewer Fund
Capital Outlay \$50,000
Reduction of Fund Balance \$50,000
To roll forward funds for DPW window replacements and HVAC originally budgeted in 20/21

Fund: Capital Improvement Millage Fund
DPW HVAC \$45,000
Reduction of Fund Balance \$45,000
To roll forward funds for DPW HVAC originally budgeted in 20/21

Fund: Capital Improvement Millage Fund
City Hall Entryway \$7,500
Reduction of Fund Balance \$7,500
To roll forward funds for the City Hall Entryway originally budgeted in 20/21

Fund: Capital Improvement Millage Fund
Shiawassee and Drake Park Bathrooms \$180,000
Reduction of Fund Balance \$180,000
To roll forward funds for the Shiawassee and Drake Park Bathrooms originally budgeted in 20/21

Fund: Capital Improvement Millage Fund

**Farmington Road Streetscape
Reduction of Fund Balance**

\$23,000

\$23,000

To roll forward funds for the Farmington Road Streetscape originally budgeted in 20/21

BE IT FURTHER RESOLVED that the City Treasurer is hereby authorized to pay all claims and accounts properly chargeable to the foregoing appropriations provided that said claims and accounts have been lawfully incurred and approved by Council, Board, Commission or other City Officer authorized to make such expenditures, and

BE IT FURTHER RESOLVED that the City Manager shall prepare for the Council a financial report each quarter on the status of City funds as contained within the City budget.

Roll Call:

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

MARY J. MULLISON, CITY CLERK

I, Mary J. Mullison, duly authorized Clerk for the City of Farmington, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Farmington City Council at a regular meeting held Monday, November 16, 2020 in the City of Farmington, Oakland County, Michigan.

MARY J. MULLISON, CITY CLERK

**Farmington City Council
Staff Report**

Council Meeting
Date: September 20, 2021

**Item
Number**
7D

Submitted by: David Murphy, City Manager

Agenda Topic: Fences at Drake Park ballfields.

Proposed Motion: Move to allow South Farmington Baseball and Softball, Inc. to place fencing and a warning track between fields 2 & 3 at Drake Park.

Background: South Farmington Baseball and Softball, Inc. is a non-profit volunteer organization that serves the youth of Farmington and Farmington hills by providing a youth baseball, tee ball and softball leagues. The organization is run by a board of directors and many community volunteers. Each year the SFBI, Inc holds fundraisers in order to help improve the fields in the community. They organize and spearhead the volunteers at the Founders Festival Beer Tent. They also utilize the advertising board at Shiawassee Park to help fundraise. In 2020, SFBI was awarded a \$10,000 grant through the Oakland County Non-Profit Covid Relief fund. They are looking to combine these funds and place fencing and a warning track between fields 2 & 3 at Drake Park to create home run opportunities for the kids that play at these fields. This project is estimated to cost the organization \$18,000. The game of baseball/softball is important to the leaders of the organization and creating a better playing environment is a top priority of their volunteers.

Materials: Equipment description with cost estimate.

CORRIE H EASTMAN
3132122202

23300 Drake Rd
FARMINGTON HILLS

Print-date:

9-14-2021

WHY CHOOSE PARAMOUNT FENCE?:

- 1) Inc. 5000 Company (Only fence company that is an Inc 5000 company!)
- 2) BBB accredited with an A+ rating.
- 3) Lifetime Workmanship Warranty.
- 4) Voted "2020 best fence contractor".
- 5) Named "top fence company to buy from in 2020 by Expertise.
- 6) Best reputation & reviews in Southeast Michigan.
- 7) Track the status of your project 24/7 from your computer, tablet or mobile phone with our app!

Attached Files:



photo courtesy of - Paramount

photo courtesy of - Paramount

Price Breakdown

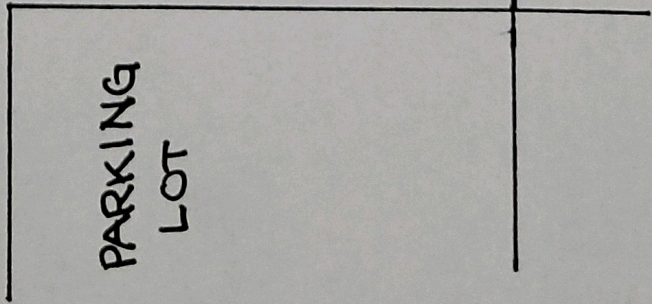
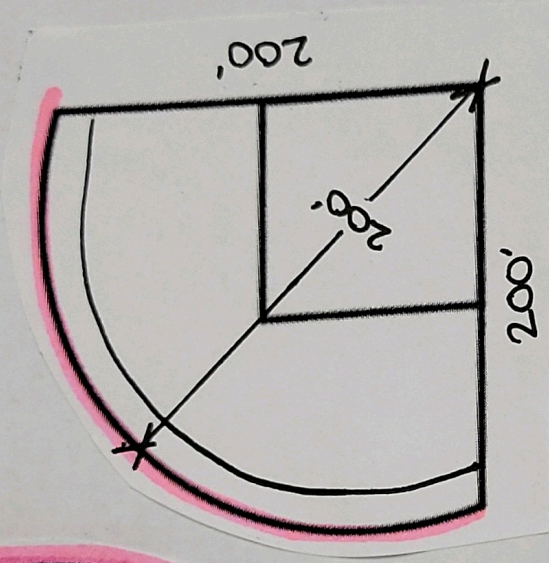
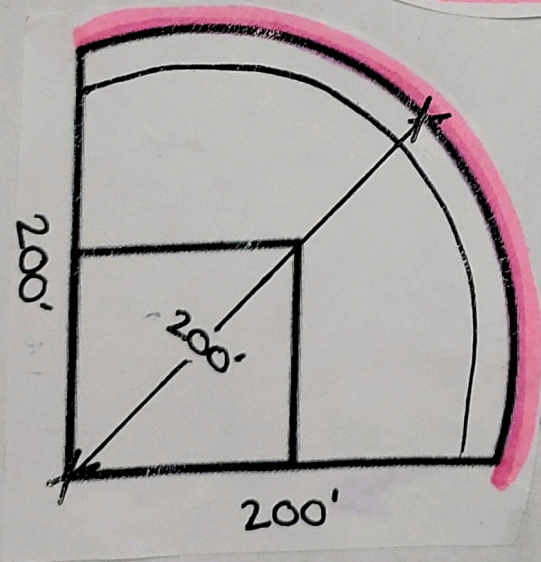
Code	Description	Qty / Unit	Price
Chain Link [Galvanized]	Fence (4' Tall)	524 ft	██████████
City Permit Fee	Farmington city permit fee -Post hole inspection -permit cost may vary depending on project size and will be added to final balance if so.	1 ea	\$175.00

Short fence quote need boot

Total Price: ~~██████████~~

CONTRACT TERMS: By signing this contract Purchaser verifies that the fence placement, style/design and scope of work to be performed is correct to the Purchaser's specification. Purchaser is responsible for marking and/or indicating all property lines; Paramount fence assumes no responsibility for the accuracy of the Purchaser's designation for the fence location or property lines. Any disputes concerning the location of the installed fence is solely the Purchaser's responsibility as well as all litigation costs. Purchaser agrees that Paramount Fence is not responsible for damaged sprinkler systems, landscaping, grass/sod, decorative items or personal utility lines/pipes caused by installing the above mentioned fence. Due to the current volatility in the materials market, this price is subject to change at any time prior to the approval of this proposal and deposit payment. This contract may be canceled at any time prior to the start of construction; If material(s) have been ordered and/or fabricated, Purchaser agrees to pay full material cost(s) upon cancelation in addition to all administrative, processing, and permit costs. Purchaser verifies that he/she fully understands and agrees to all details within this contract and that no other verbal agreement(s) or promise(s) have been made outside of this

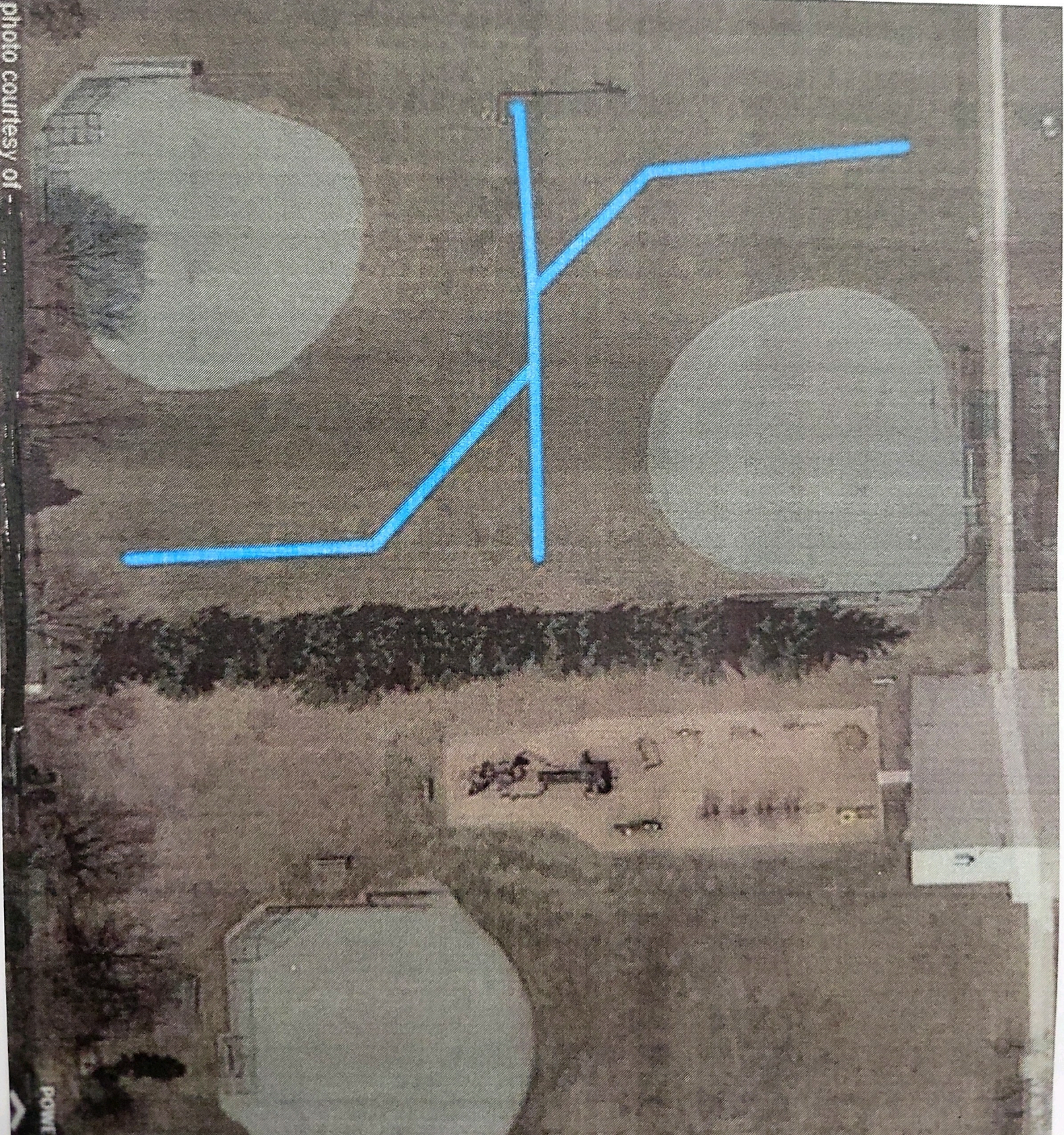
EACH
FENCE
314'



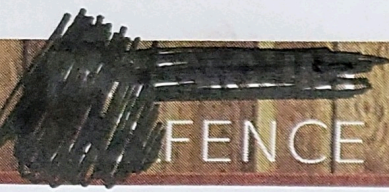
FIELD
#1

DRAKE

photo courtesy of -



POWER



FENCE

Estimated Budget
\$8,265 - \$10,327

Property Information:

23500 Drake Road
Farmington, MI 48335

Contact Information:

CORRIE EASTMAN
corrie.eastman@gmail.com
313-212-2202

Quote summary

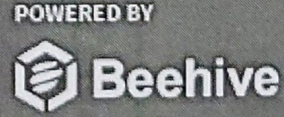
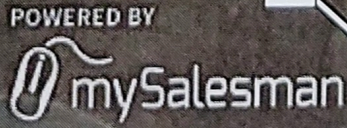
short

1 561 LFT

No gates added
Chain Link, Chain Link,
Galvanized, 4 ft.

Segment A:	108 LFT
Segment B:	69 LFT
Segment C:	109 LFT
Segment D:	97 LFT
Segment E:	101 LFT
Segment F:	75 LFT
Segment G:	2 LFT

Total Estimate: ~~_____~~



Farmington City Council Staff Report	Council Meeting Date: September 20, 2021	Reference Number 7E
Submitted by: Kevin Christiansen, Economic and Community Development Director		
<p>Description Consideration to Approve an Ordinance to amend Chapter 35, Zoning, of the City of Farmington Code of Ordinances, in order to amend article 7 "CBD Central Business District, C2 Community Commercial District, C3 General Commercial District, and RO Redevelopment Overlay District," Section 35-102, "Table of Uses," to amend the requirements of the Accessory Outdoor Seating provision to allow weather-resistant outdoor seating enclosures.</p>		
<p>Requested To approve Introduction of Ordinance __-____-2021 relating to the authorization to apply for special land use approval for weather resistant outdoor seating enclosures as a special land use, Chapter 35, Section 35-102, "Table of Uses". FIRST READING</p>		
<p>Background This item is a consideration of a proposed Zoning Ordinance Text Amendment regarding Outdoor Seating Enclosures. This item is proposed pursuant to a request from a local business owner. The proposed amendment would amend Chapter 35, Zoning, Article 7, CBD Central Business District, C2 Community Commercial District, C3 General Commercial District, and RO Redevelopment Overlay District, Section 35-102, Table of Uses, and the requirements of the accessory outdoor seating provisions to allow weather-resistant outdoor seating enclosures pursuant to special land use approval during time period of October 31st through April 15th, and during inclement weather occurring between April 15th and October 31st.</p> <p>At their April 22, 2021 meeting, the Downtown Development Authority (DDA) Design Committee reviewed the proposed Zoning Ordinance Text Amendment and forwarded their comments to the Planning Commission (See attached meeting Minutes). At the May, 10 2021 Planning Commission meeting, the Commission reviewed the proposed Zoning Ordinance Text Amendment and scheduled the required public hearing for 6/14/21. At the June, 14 2021 Planning Commission meeting, the Commission rescheduled the required public hearing for 7/12/21 as requested. At the July 12, 2021 Planning Commission meeting, the Commission held the required public hearing and tabled action on the proposed Zoning Ordinance Text Amendment in order for the City Attorney to make revisions to the Amendment requested by the Planning Commission. (See attached meeting Minutes) The requested changes were consistent with recommendation from the DDA Design Committee and include limiting the time period for used to the October 31st to April 15th, and only permitting use of the enclosures during inclement weather from April 15th to October 31st. Air conditioning units would not be permitted in the enclosures. Additionally all enclosures must be to the rear of the building, specifically excluding enclosures along the building front, or along or within any public right-of-way. Consideration of approval for a weather resistant outdoor enclosure would require special land use approval.</p> <p>Attachments</p>		
Agenda Review		
Department Head	Finance/Treasurer	City Attorney
City Manager		

STATE OF MICHIGAN
COUNTY OF OAKLAND
CITY OF FARMINGTON
ORDINANCE NO. ____

AN ORDINANCE TO AMEND CHAPTER 35, ZONING, OF THE CITY OF FARMINGTON CODE OF ORDINANCES, IN ORDER TO AMEND ARTICLE 7 "CBD CENTRAL BUSINESS DISTRICT, C2 COMMUNITY COMMERCIAL DISTRICT, C3 GENERAL COMMERCIAL DISTRICT, AND RO REDEVELOPMENT OVERLAY DISTRICT," SECTION 35-102, "TABLE OF USES," TO AMEND THE REQUIREMENTS OF THE ACCESSORY OUTDOOR SEATING PROVISION TO ALLOW WEATHER-RESISTANT OUTDOOR SEATING ENCLOSURES.

THE CITY OF FARMINGTON ORDAINS:

Section 1. Chapter 35, Zoning, of the Farmington City Code, Article 7, "CBD Central Business District, C2 Community Commercial District, C3 General Commercial District and RO-Redevelopment Overlay District," Section 35-102, "Table of Uses," is hereby amended as follows:

Special Provisions

(a) [Unchanged]

(b) Accessory outdoor seating areas may be permitted by annual license when accessory to a permitted or special land use in the district subject to the following:

1. Whether the seating area is proposed as part of a site plan application or an existing business, it shall require site plan review and approval by the planning commission in accordance with Article 13 Site Plan Review. Insurance in a form and amount deemed acceptable by the City Attorney's office shall be provided with the application. Once initial approval has been granted by the planning commission, an annual license shall be issued by the building official. The license may be renewed annually by the building official, provided that it complies with the original planning commission approval and the requirements of this section. The building official may, at any time, refer an outdoor seating permit to the planning commission for renewal if the Building Official feels additional review is necessary.

2. Unless a weather-resistant outdoor seating enclosure is authorized in accordance with Section 35-153 around an outdoor seating area, outdoor seating shall be permitted between April 15th and October 31st, with all furniture and fixtures removed after October 31st. All tables, chairs, railings and related fixtures shall be removed when not in use. If weather permits, the Building Official may extend this time for outdoor seating on privately owned property only. A weather-resistant outdoor seating enclosure authorized for use between October 31st and April 15th, and for use during rain and/or cold weather occurring between April 15th and October 31st, may not be air-conditioned or used during clear weather occurring between April 15th and October 31st.

3. Outdoor seating shall not be the primary seating of the restaurant, except for carry-out restaurants when approved by the planning commission.

4. Outdoor seating areas shall be located in a manner to maintain a minimum pathway width of 5 feet (clear of structures such as light poles, trees and hydrants) along the sidewalk so as not to interfere with pedestrian traffic. Outdoor seating dining areas may be either curbside or adjacent to the building front provided that the location change allows an appropriate walking path alignment with neighboring properties as determined by the City. Weather-resistant outdoor seating enclosures may not be placed along the building front, or along or within any public right-of-way.

5. Chairs and tables shall be of quality durable material such as metal or wood.

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6. Outdoor seating areas shall be maintained in a clean and sanitary condition. Waste receptacles shall be provided in instances where wait staff does not clear all tables.

7. Outdoor service areas shall be well-defined, with clearly marked access points, making it obvious to patrons whether they are within or outside of the designated dining area. Except in accordance with a Resolution Designating a Social District in accordance with Public Act 124 of 2020, as set forth in MCL 436.1551, as amended, the on-premises licensee shall not sell, or allow the consumption of, alcoholic liquor outdoors, except in the defined area. Outdoor seating areas shall be delineated by outlining the periphery in some manner as to distinguish the public walkway from seating dining-area. This may be accomplished by the use of planters, railings, or walls reviewed and approved by the Planning Commission.

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8. For outdoor seating areas located within the public-right-of-way, approval by the corresponding jurisdiction (i.e. Farmington DPW, MDOT, or Road Commission for Oakland County) is required. Proof of Insurance naming the City as an additional insured, in a form and amount deemed acceptable by the City Attorney's office, shall be required. A license agreement in a form deemed acceptable to the City Attorney's office shall also be required.

9. If there is not adequate space to allow for outdoor seating dining on the sidewalk adjacent to the site, an elevated, ADA compliant, platform may be erected in a parking lot to create an outdoor seating dining area, but only if the City Engineer determines there is sufficient space available for this purpose given parking and traffic conditions. Specially designated parking spaces (ADA accessible, loading zones etc.) shall only be considered for use if the spaces can be temporarily replaced within a close proximity. Use of a public parking lot for such purpose shall require city council approval.

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10. Additional outdoor lighting and/ or amplification is prohibited without approval of the City.

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11. Applicants may be asked to demonstrate that additional parking demand can be met before approval.

12. The City retains the right to revoke outdoor seating permits if all sections of this ordinance have not been met, or if the operation of such areas is found by the City to be dangerous or otherwise detrimental to surrounding uses or pedestrian or vehicular traffic.

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13. Applicants may seek a special land use approval for a weather-resistant enclosed accessory outdoor seating area in the side or rear of the building not adjacent to the public right-of-way, to be used between October 31st and April 15th, and for use during rain and/or cold weather occurring between April 15th and October 31st. Such special land use permits if granted shall be renewed annually.

i. Removable architectural elements such as awnings, canopies, marquees shall be approved by the Planning Commission with a recommendation from the DDA Design Committee.

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- ii. Encroachments that create usable space such as cantilevered rooms, dormers, elevated walkways, balconies, bridges and similar projections may be approved by the Planning Commission with recommendation from the DDA Design Committee provided they comply with the design review standards set forth in Section 35-152.

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Section 2. Chapter 35, Zoning, of the Farmington City Code, Article 12, "Special Land Uses," Section 35-158, "Special Land Use Specific Requirements" is hereby amended to add subsection BB as follows:

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BB. Outdoor Dining. Weather-resistant and removable architectural features and/or encroachments shall be subject to the following design standards in addition to the special land use standards set forth in Section 35-152:

- i. Building materials shall possess durability and aesthetic appeal.
- ii. The building design shall include architectural features on the building facade that provide texture, rhythm, and ornament to a wall.
- iii. Colors shall be natural and neutral colors that are harmonious with both the natural and man-made environment. Stronger colors may be used as accents to provide visual interest to the facade, and shall be consistent with and complementary to surrounding architectural design.
- iv. These architectural elements shall be arranged in a harmonious and balanced manner.
- v. All enclosures must comply with applicable Building Code requirements.

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(c) – (h) [Unchanged]

Section 32. Repealer

All ordinances or parts of ordinances in conflict herewith are repealed.

Section 3. Severability

Should any section, subsection, paragraph, sentence, clause, or word of this ordinance be held invalid for any reason, such decisions shall not affect the validity of the remaining portions of the ordinance.

Section 4. Savings

This amendatory ordinance shall not affect violations of this ordinance or any other ordinance existing prior to the effective date of this ordinance and such violation shall be governed and shall continue to be separately punishable to the full extent of the law under the provisions of such ordinance at the time the violation was committed.

Section 5. Effective Date

Public hearing having been held hereon pursuant to the provisions of Section 1 03 of Act 11 0 of the Public Acts of 2006, as amended, the provisions of this Ordinance shall be published within twenty (20) days of its adoption by publication of a brief notice in a newspaper circulated in the City of Farmington stating the



DDA Design Committee Meeting

7:30 AM, Thursday, Apr 22, 2021

Zoom Meeting ID: 817 4944 4062

Passcode: 300695

Present: Claire Perko, Brian Golden, Steve Schneemann, Kenneth Crutcher, Ben Ridderbos, Kevin Christiansen, Kate Knight, Jess Westendorf

Minutes approved

Review of Zoning and Text Amendment for Outdoor Seating Ordinance to allow for Structural elements.

Overview by Christiansen. The Planning Commission and City Council will soon consider Proposed Zoning and Text Amendment for Outdoor Seating Ordinance to Allow for Structural Elements. The increased awareness and desire for flexibility in outdoor dining as a direct impact of COVID-19 has driven interest by property owners and restaurateurs, to invest in solutions that enable this. Proposed projects within the DDA/CBD will come before the DDA Design Committee for review and recommendations. There are guidelines for structural elements on private property, and for additional scrutiny within the public ROW, not excluding MDOT review.

Discussion by committee-

- Concerns of what this could look like if all businesses added tents in our public right of way and corridors after working hard over the years to create a street life. The loss of human connection between passersby and patrons is a concern. The more we create separation, it disrupts the connectivity would change the character of our Downtown.
- Consider lifespan of these structures when they become discolored and frayed in 3-5 years.
- Consider snow removal along the sidewalks and around these structures ensuring pedestrians are still able to walk safely.
- Committee is still in support of awning as long as it isn't a vertical separation.

In summary, the Design Committee recommends to limit this ordinance to temporary seasonal seating during inclement weather seasons only. Allow structures on parking lot side, but not on main thoroughfares, and maintain a level of transparency.

Overview of the Sign Ordinance Review and Recommendations for a completely new Chapter 25 ordinance by the city attorney.

Committee discussed writing Design Committee review into the ordinance but wants to ensure that they are not holding up the process. The goal is to strike the balance between having a robust ordinance for the downtown and including the design committee on projects that are necessary to review.

Committee will review and make recommendations in May meeting.

FARMINGTON PLANNING COMMISSION PROCEEDINGS
23600 Liberty Street
Farmington, Michigan
July 12, 2021

Chairperson Majoros called the Meeting to order in Council Chambers, 23600 Liberty Street, Farmington, Michigan, at 7:00 p.m. on Monday, July 12, 2021.

ROLL CALL

Present: Crutcher, Kmetzo, Majoros, Mantey, Perrot, Waun, Westendorf
Absent: None
A quorum of the Commission was present.

OTHER OFFICIALS PRESENT: Director Christiansen, Recording Secretary Murphy; Beth Saarela, City Attorney; Brian Golden, Director of Media Services.

APPROVAL OF AGENDA

MOTION by Kmetzo, seconded by Crutcher, to approve the agenda.
Motion carried, all ayes.

APPROVAL OF ITEMS ON CONSENT AGENDA

A. June 14, 2021 Minutes

Director Christiansen stated that the June 14, 2021 minutes have the correct date on the heading but the subsequent pages reflect the May meeting date and that the motion to approve can reflect the amendment to those minutes.

MOTION by Crutcher, seconded by Waun, to approve the amended item on the Consent Agenda.
Motion carried, all ayes.

**PUBLIC HEARING – PROPOSED ZONING ORDINANCE TEXT AMENDMENT:
PERMANENT OUTDOOR SEATING**

Chairperson Majoros introduced this item and turned it over to staff.

Director Christiansen stated this item is a Public Hearing on a proposed Zoning Ordinance Text Amendment regarding permanent outdoor seating enclosures. This item came before you on several different occasions, the proposed amendment as drafted and prepared by the City Attorney and with us this evening is Beth Saarela, our City Attorney, and the amendment that Beth prepared is to Chapter 35, Zoning, Article 7, Central Business District, C-2 Community Commercial District, C-3 General Commercial District, and RO, Redevelopment Overlay District. The commercial section of the Zoning Ordinance has a table of uses, Section 35-102, the requirements for outdoor seating ae

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part of that table of uses, it's actually in the details that are at the end of that. So, we're looking at an amendment to this section to allow permanent outdoor seating enclosures. And you may recall this was introduced to you, you scheduled a Public Hearing for your June meeting, there was a request to move that to the July meeting and that's why it's before you this evening. The Downtown Development Authority has reviewed this proposed Zoning Ordinance Text Amendment and they forwarded their comments to you in a copy from that meeting and their comments are attached with your staff report. And again, on two different occasions the Commission has looked at this, back on May 10th and on June 14th. Again, the Public Hearing is this evening. The Public Hearing has been Noticed as required and so your responsibility this evening is to consider the proposed Zoning Ordinance Text Amendment and to hold the required Public Hearing seeking public comment and then consider the amendment as presented.

Chairperson Majoros asked staff if at the conclusion of the Public Hearing so we're clear, the required action of the Commission tonight is simply to hold the Public Hearing or is there any motion or next step or movement that we will be considering?

Christiansen replied the required action is to hold the Public Hearing and then it's up to the Planning Commission with respect to what your action is, if any. That's something that you will determine. You can certainly take action, if it was to support the amendment, that would then be recorded in motion and it would move forward and the next step then is to the City Council. If you decided to have some additional deliberation or were not to act on it tonight for whatever reason, and have a motion to that effect, it may still be here with you. Certainly you could also act not supporting the amendment and forward that to the Council as well. So, that's up to you. Again, the City Attorney is here for any clarification and also to the City Attorney, working with staff in preparing the Text Amendment certainly can answer any questions regarding the amendment itself if you have those and you can certainly entertain that before you open the Public Hearing.

Majoros then asked for an overview from the staff attorney of the language in the ordinance so we're clear as we're hearing comment and moving forward.

Saarela said the way that I set this up for consideration is so in the event that an applicant comes in with a proposal for a permanent outdoor closure it would be considered under Subsection 13 under this section, which would require you to look at not only the additional standards set forth in that section, there will also be a Special Land Use needed also. So, we'd be looking at any proposal for a permanent outdoor enclosure as a Special Land Use. So, you have the standard Special Land Use conditions on the Zoning Ordinance and then there are some additional, architectural type conditions that are set forth here under Subsection 13. Now, those are just suggested. If you have additional concerns about architectural issues, then I would certainly take note of those, we can consider them for addition, deletion of any of these standards that are put in here. These

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were just initial starting points and we welcome to hear input from the Planning Commission about different things you might like to see and hopefully have City Council consider. So, these are basically just the starting point, they were based on some other local ordinances that had outdoor seating considerations and you may have some things that you think are needed or are more appropriate for downtown here that you want to see here. Any questions in addition to that?

Director Christiansen stated that Beth certainly has taken the existing ordinance and again, working with what was requested of Council, shaped this amended ordinance as proposed. But just so everybody is on the same page it might help really quick. Outdoor seating has been permitted in Farmington for quite a while and it's permitted for our commercial uses and you see that throughout the community. And it's permitted and that's what's here in this ordinance, what you don't see in a red or underline is the current law or ordinance. It's permitted upon submittal and approval of the site plan by the Planning Commission. And it's permitted for a time period from April 15th to October 31st, it's permitted with an area that's defined adjacent to the use that it's looking to support and typically it has included either fencing or some plantings or other things to define the area and tables and chairs and umbrellas. Really that's been the extent of it. What's being requested here is more than that and that would then be the allowance for permanent enclosures; whether it would be tents with sides and coverings; whether it would be igloo-type structures, whether it would be other sorts of enclosures, and that's in this ordinance amendment, that then could be used in a more seasonal time period. So, that's really the gist of how this has all come about. It was requested that Council consider this by one of our commercial property owners who is actually in attendance here today and one of our food and beverage businesses, in light of Covid, everything else, patios being closed, everything that was allowed to happen temporarily, the interest here is to allow this on a more permanent basis. And so the City Council was approached, Council gave direction to the City Manager and Administration, working with the City Attorney, to prepare this amendment that's before you this evening.

Chairperson Majoros stated one other thing that may be appropriate as well, is perhaps a quick overview about the submission by the DDA as well, just so we have that as context because I think we had this discussion a bit when we had the MiMosa discussion and there was lots of things about front of house and back of house and right-of-ways and broader parking lots, etc. I know there were some things from the DDA that seemed to echo some of the comments and things we were having that evening, but if it's appropriate, please just a quick overview of that and I think that will dispense of the overview and we'll turn it over to public.

Christiansen replied I'll be happy to do that and I think that's a good idea, Mr. Chairman, thank you very much. What is attached with your staff packet and I reference that in the staff report is the minutes and the comments from the Downtown Development Authority's

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Design Committee, the DDA Design Committee meeting, and that was the April 22nd meeting. This was then forwarded to you along with their recommendation. And what they had indicated after discussion is that their concerns included several items. One, they were concerned with what this might look like if all businesses added tents in their public right-of-way and corridors after working hard over the years to create a character, a street life, in the community. Again, as they indicated here, they were concerned about a few things and the change of character in the downtown. They were concerned about the lifespan of these structures, maintenance, and how that would take place, that in a short duration they would not look the pristine look that they would look from when they might come on line a few years down the road. They were concerned about the elements. They were concerned about in the wintertime if these enclosures are used, access, snow removal, things you might expect with using this kind of area and how all of that would function. And they were in support of awnings as long as there was not --- they didn't want to have this wall looking down the street, that was kind of what their comment was and I was in attendance at that meeting and it's reflected here. So, in summary the Design Committee recommended to limit the ordinance to temporary seasonal seating during inclement weather seasons only; allow structures on the parking lot side but not on main thoroughfares, that was their concern. And to maintain a level of transparency, again, allowing this for everybody but their main concern was allowing it but having some level of limitation so that you're not changing the character of the City's thoroughfares, major thoroughfares, Grand River, Farmington Road, etc., again, in the downtown and that's where their focus is, but certainly this is applicable throughout the community as a whole as it's drafted. So, they recommended this to you, again with these comments and I'm providing them to you for your consideration this evening.

Majoros opened the floor for questions or comments from the Commission.

Commissioner Kmetzo asked at the end of the minutes from the DDA it says we would review and make additional recommendations in their May meeting and Christiansen replied they did not make anything else and that's why the Planning Commission has it as/is right here. They noted that but there was nothing else they submitted to you.

Motion by Perrot, seconded by Waun, to open the Public Hearing.

(Public Hearing opened at 7:16 p.m.)

PUBLIC HEARING

Jason Schlaff, 608 Meadowdale, Ferndale, 49220 came to the podium and stated I am the owner of the Farmington Brewing Company and sort of the reason why this item is on the Agenda apparently. I wanted this last year badly because we couldn't have people inside, I put money in place and everything was hunky-dory, I thought we were going to

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go through and the company that we contracted out, Marygrove Awning, a local company, they were kind of put off on how hard it was to get stuff done and it's frustrating because we just wanted to stay in business. This year it's a little bit different, we're finally seeing some signs of life. First, I agree, it would probably look weird if we had eight tents on each side of the street. I think that's a really valid point and I don't know how you mitigate that except to say I agree with you. I don't think many people are going to do this because it's very expensive and I guess the quick and dirty is we have a patio; we've had a patio all winter. The difference is we're just going to have side walls on it to protect from drafts; what's the difference from your perspective and how can I address that in a way that makes it look part of our downtown, you know. We've submitted drawings, schematics, architectural, and we went through Jeff Bowdell who signed off on the structural components of it just from a basic standpoint of safety and of course it's ever changing and I didn't know any of this stuff about back plating and how far you have to put footings in and what a footing was. So, I'd like you to consider this, I think it would be a great thing to add twelve, sixteen seats in the winter, heated, with sidewalls down in the summer it would look basically the same way it does now during the warm months, there would be two extra bars but I don't know if that really matters. Of course we'd maintain it. As far as snow removal goes, we shovel our own sidewalks, literally I shovel our sidewalks every time it snows, usually by 7:00 a.m., if anything it would make it easier. So, please ask away, what can I do to address any concerns you have or what are you thinking so I can at least feel what the Commission is thinking.

Majoros stated it's interesting, in the instance that you just described with what we're considering here seems permanent structures and what you're describing as some degree of permanence to it from the sounds of it but in the summertime or in the applicable months, the sides are down, what have you, and it becomes largely as you described, not having the benefit of seeing exactly those plans, etc., but when we read things like permanent structure, we think permanent structures, we think things that look the same 365 days a year and I think that's the item that we're considering, so it's an interesting discussion and question for us is to make sure we are assessing not your particular instance but you are kind of representative of what is before us today which is language for structure permanence.

Schlaff said I can say that the next door neighbor wants to put up brick into the right-of-way, I have no way to even address that issue. Our is not, its frames, quarter steel, and basically it just turns it into what it looks like in the summer for most of the year when the season is gone, you know, when weather is upon us.

Majoros said going back probably three or so meetings ago we had a similar discussion about Los Tres Amigos, and Los Tres is in a similar situation as you because they're a forward facing Grand River business at a kind of a motional corner of the City by the

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pavilion, and we approved, but we approved a permanent structure, it was footings, it was walls, it was windows, etc., an addition, so that sort of thing plays into it as well.

Schlaff said I know it would be easier to put it out back but it costs twice as much and that's a real factor right now.

Majoros opened the floor for questions/comments from the Commissioners.

Hearing none, he thanked Schlaff and hearing no further public comment he called for a motion to close the Public Hearing.

MOTION by Waun, seconded by Perrot, to close the Public Hearing.

Motion carried, all ayes.

(Public Hearing closed at 7:21 p.m.)

Majoros opened the floor to Commissioners for discussion.

Commissioner Crutcher asked for a clarification stating reading through this and discussion back and forth, we're talking about allowing permanent outdoor seating and there's an allowance in here for enclosures to the outdoor seating, some were permanent and we're having also removable features. I guess the clarification for me at least is this, currently we have outdoor seating seasonally; we're going to allow this ordinance amendment is to allow outdoor seating year round. As it written is it limiting the enclosure to seasonal, i.e. is it saying you can have outdoor seating year round but can only have it fully enclosed during inclement times in the winter time or is it you can have outdoor seating but then have it fully enclosed year round; is that something that would be allowed?

Saarela replied the way it's written the authorization to have it 365 days a year, whether you choose to take that down in the summer would be your choice, it would be a matter of what the site plan is, looking at the standards there and reviewing it. If one applicant may come in and say like this, I just want to put side walls that I can take down any time and the next door neighbor may come in with a different application saying I want these bricks sides that would stay up all the time. So, as written, you can consider either one of those and then it just depends on what their proposal is and how they want to manipulate it throughout the seasons. But right now as proposed, it would allow it 365.

Crutcher said then it makes for discussion, then should we consider making it somehow in the language --- I agree and support having outdoor seating available year round; is whether it should be enclosed year round, and I think there's a distinction between the outdoor seating and making an enclosure, something that is permanent which really

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makes it now an addition to the building and now a permanent interior space. As opposed to you allow outdoor seating and during the nice weather in the summer it's open with maybe a roof covering, but the in the wintertime when it's cold, allow vertical sides to be put to keep the weather out during the inclement weather periods. And I'm saying that's kind of more our intent rather than just have you be able to put outdoor seating up and put a tent around it and leave the tent up year round.

Majoros said I think that's a really nice way of summing that up and a good way to think about it. And the way I quite often, what you were saying is you think that you would want the flexibility to graduate and let people move forward that have a standard that has that 365 seating and 365 structure and then not have the ability to dial businesses back down if that turns negatively. But you'd rather have it be a situational use moving forward and do just enough to allow for what businesses like the Brewery are looking for which is to maximize business 365 days a year, capitalize on inclement weather business conditions but not put the City in a position where an ordinance is written that doesn't respect perhaps some of the things that --- and I agree with the DDA's comment about what we intend to do in the downtown, etc. It feels like ordinance wise you would want to have something that would do enough to protect the businesses in that regard but give us the flexibility and the City flexibility for future applications that will come up over the next number of years.

Commissioner Perrot said if you look across town the applications could be wildly different, that's you leaving it up to the Applicant's interpretation, not necessarily a fixed set of criteria.

Majoros stated it probably makes it more difficult then to deny applications or modify applications if the ordinance says you can do this and that, you lost some ability to maintain the things that are the spirit of what I think the businesses in the community and the DDA is looking for.

Crutcher said and we don't want to basically give someone an opportunity to put an addition on their building without putting an addition on the building.

Kmetzo said continuing in that thought, Section 2 (BB), Outdoor Dining, permanent and removable; maybe the word permanent should be deleted and just removable architectural features. It gives the flexibility for anybody to put in a structure and then remove when it's not necessary. I think that's what's causing the issue here about the permanency of anything.

Crutcher said somehow we need to make a distinction between elements that are --- in order to define outdoor seating, is there something that has to be there permanently, but

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in order to enclose it from the weather, those things do not have to be there permanently and I don't think the language we have makes that distinction.

Commissioner Mantey said she has partly question, partly comment, but it sort of stands out to me the way Kevin was describing things about the things that kind of popped during Covid versus adapting an existing patio space that had been used for business before like MiMosa did; I wonder if those two things need to be differentiated at all.

Crutcher replied MiMosa is a different situation in that they're in the back, in the parking lot. Just thinking of a comment from Steve Schneeman during one of the DDA discussions, is that the character of the street in Farmington is that walk down the sidewalk and see people and with sidewalk seating there's not a lot between you and the person sitting down to have a conversation to see who's in the street. Now, if outdoor seating becomes permanent and this tent is now in place; it eliminates the character of the street which in the summertime we don't want that to happen but, in the wintertime, it probably would be necessary to be there. So maybe, like I say I don't know in terms what the language should say, but maybe it's something in terms of like we have from April to October for outdoor seating, we have a specified period where you can enclose it during these periods of time. But during the other time it has to be outdoor seating that's not fully enclosed, so you can't have permanent sides if it's that kind of seating. I think what MiMosa has proposed is to actually have a tent up all the time.

Christiansen said and if I might to Mr. Crutcher just to clarify, what you had before you with MiMosa had come before for was a permanent building, it was just of different material with a permanent support structure and footings, foundation for those footings, adherence and materials that were Code compliant, Building Code compliant to treat it as a permanent structure. So, it was a site plan approval for a building addition. Short of that, that's kind of where you're at with this particular discussion. And I think you're making some very good points. Traditional outdoor seating is open air, right, we've dealt with that since the inception of providing for outdoor seating. Outside, open air, defined area, connected to a building with tables and chairs and umbrellas and that's pretty much been the extent. Now, there's an evolution that has been put in place. We used some different elements this past year with the Covid pandemic in providing area all year round, so beyond the October 31. And now the interest is in making that a more permanent type situation in those outdoor seating areas, whatever the structure might be, you know, sometimes they're igloos and tents and other elements and other sorts of things. But they might be up during the summertime but you know they're going to be there if an ordinance was set up to do that. So that's really kind of where you're at and I think your comments here about the appropriateness of timing and the appropriateness of location, the same things the DDA Design Committee had talked about, too, and forwarded to you.

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Majoros said I think we would all agree here maybe, many businesses and many patrons, you know, we defined the outdoor seating area as whatever the timeframe was, but there are certain instances where if it were not a permanent structure and it's one of those beautiful November days or it's a beautiful March day, many people say I want to get one more great fall day in, and I don't want to be enclosed. I think that's what Jason was talking about, having the flexibility to do that, right, and again, that permanent language maybe precludes things like that from happening, right, versus situations that might have more flexibility to them. And Kevin, we clearly have some language questions and you know it's appropriate to try and wordsmith this live or is there an action that we could ask the City Legal to take a stab at revised language that meets the spirit of this?

Saarela said sure. Right now we have a temporary policy in place because it was a temporary resolution that allowed the outdoor enclosures in the winter during the Covid pandemic. That has the language that was really just pertaining to seasonal; are you looking for something more like or are you looking to add some language just to our Zoning Ordinance that would look at some different types of enclosures just for the winter as opposed to what we allow for summer now? So, is this just looking for a different type of thing that we have the summer for the winter, is that what we're looking for, seasonal limited?

Crutcher said I'm not sure how the language of the ordinance would be but the intent would be that in the wintertime you're allowed to have something enclosed, but in the summertime you're not allowed to have something enclosed, it's got to be open air during the summertime periods.

Saarela said so I'm looking for it to be a proposal to be any location on the property or are you looking to stay towards the back or just on a case by case basis you'll look at it.

Majoros said I would say case by case but at a minimum it's as staff noted, it's central to the visual identity of the downtown Grand River/Farmington Road, etc., I would say it's a mandatory for that space in a situation like that, to give us flexibility.

Saarela said so you still want to have a set of standards that are proposed here in Subsection 2 (BB) with respect to any proposal for the front of the building?

Crutcher replied just looking to cover the gray area, sitting on the other side of the stage I'm looking at these gray areas all the time, how to potentially add on to the building without having to add on to the building. So, by providing an enclosure, an enclosed seating area that's enclosed year round, adds on, makes an addition to the building. And if that has to follow all the requirements of doing an addition to the building, that has to be clear like what MiMosa did, they're putting an addition on the building. If they want to put an addition into the right-of-way, you can try and go through the process of trying to do

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that but we don't want to make it easy to do that by saying it's a temporary seating thing that you're going to put a temporary tent up four months out of the year into the sidewalk.

Christiansen stated with MiMosa what you have to be mindful of is as prepared and presented, this amendment required that these kind of enclosures be considered as Special Land Use. So, Special Land Uses require a Special Land Use application, a site plan and a Public Hearing before the Planning Commission and there are standards that have to be addressed and complied with and you have to make those findings. So, it's a case by case basis. Current outdoor seating has a site plan and it's permitted by right, as long as you can meet all of the criteria which is pretty straightforward. Right-of-Way location is different. If it's City right-of-way, the City has jurisdiction and it's also the City giving approval as well as the site plan that would come before you to locate in the right-of-way. Anything on Grand River falls under the jurisdiction of the Michigan Department of Transportation. And Mr. Schlaff can attest to is the yearly application, and all the materials and insurances and everything else he has to provide to MDOT to announce its inception of his outdoor seating, he has to continue to do and he's done it again this year. So he continues to do that as do the other businesses that have this. The same thing would happen, Special Land Use, site plan, Public Hearing, if it was approved into the Right-of-Way on Grand River it would have to go to MDOT, they would have to approve that. Even if the City put standards in place, it would still be something in the end that they would have the final say in, structures, in this case. Other rights-of-way, Farmington Road is Road Commission for Oakland County. Right-of-way, as the Farmington Road Streetscape and again, I'm thinking a little longer term here now because this would be applicable throughout the City if this were to come on line as proposed that would be your jurisdiction and so on and so forth. So, what I'm saying to you is if you kept this approach with Special Land Use, it would be something you'd be considering on a case by case basis and to make findings on. So there might be a time when you would be supportive, because criteria was met, standards were met and you supported that. There might be times when it doesn't meet what you're looking for, whatever that might be and you wouldn't support it and it could be denied, and that's all speculative but that's how that kind of functions and I would defer back to Beth if she had any comment in addition to that. When you're looking at everything on a case by case basis under how this is proposed right now.

Saarela said and in the Special Land Use you're really looking at is a proposal in the best interest of the public health, safety and welfare for the surrounding areas. Those are the type of --- you know you've got the additional standards, is it going to cause hazardous situations to surrounding property owners and that. So in addition to looking at does it look nice, does it meet these building materials, harmonious colors, you're looking also at is it in the best interest of the public under those Special Land Uses.

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Christiansen said one thing I might add really quickly, Mr. Chair, so everybody might reflect on this, too, Mr. Schlaff mentioned this earlier, the Brewery Company has an awning that comes out and so that is a covering that can be used; it's there, it's approved, it's been there for a long period of time, that's something that continues to be used. you might note that you recently approved new retractable awnings for Cowley's. so, they're not going to continue to use umbrellas that were approved for the outdoor seating, they're going to use the awnings now as approved. So, structures that are coverings in the right-of-way that have been approved that can continue to be used. It's if sides were put on those, and I know that in talking with Mr. Schloff his concern is in summertime sometimes we get some bad storms in summertime, we all know that. In any event when that happens, he had interest in our dialogue of maybe having something that could protect patrons and it would be able to be rolled down and it could protect them from rain and wind. That would have to follow to some of what you're talking about right now because currently that's not permitted. And that's another thing he was interested in when I know he approached Council, we've had a lot of discussion about this, so I still think that remains an interest of his if I'm correct. So, you mentioned something about not having anything in the summertime, I just want you to know that that's a concern that's been expressed and it's part of the items that have been brought up for discussions, so just keep that in mind as well.

Crutcher stated that was part of the concern for that reason, understanding here our climate, summertime you'll get some bad weather where you have to put the sides down for a rainstorm, wind, makes a lot of sense. Likewise in the summertime, being able to open up in January when it's 60 degrees makes a lot of sense. But I think in general we want the Streetscape to be open and the outdoor seating to be outdoor as a general way that it's used. And when it's enclosed it's a special case because it's due to the weather. I think what we don't want to see is the sides up in July with air conditioners running inside of the tent. As pleasant as that may be in some places.

Schlaff asked am I allowed to make a comment at this point, but I agree with you, I don't want enclosure. I don't want it enclosed unless it's absolutely necessary, it will never be closed even if there's a hint of a nice day, but that awning can't handle rain or wind, it's basically a sunblock. Just to go back, I already have MDOT's approval for this, I've had it since either November or December. I would have to resubmit it of course for this year but I don't have a problem with that from their perspective, I just have to lease the land from them on a twenty-year contract. That's a whole 'nother battle, not this meeting.

Majoros asked if there were any other comments or questions; hearing none he said we have to move forward, we can clearly try to move something forward that we amend ourselves, we could probably ask City staff to take another crack at it. We certainly don't want to be daunting to businesses and process an application and timing, etc., but we have to be prudent to future implications, etc., so, we're July and I'm sure you're up

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against the time here like many others are but we've got to get this right, so I'll open up to see if anybody has any suggestions for action.

MOTION by Kmetzo, seconded by Crutcher, to move to delay the decision for any additional revisions that need to be made to the language of the Ordinance amending Chapter 35 Zoning of the City of Farmington; and revisions requested include differentiation between outdoor seating and consideration for temporary rather than permanent outdoor enclosures.

Director Christiansen stated that typically rather than use the word delay we would move to table the action on the amendment as proposed in order to allow the City Attorney to prepare modifications to include, and then list the options that you just mentioned, if that's okay.

Majoros stated that I think certainly we could be looking at that language in our August meeting, table it to the August meeting. The question then would be for staff, will we go through the cycle again of another Public Hearing, we can just table that, and if we're comfortable with the language in August, then the required action would be to forward that to City Council which would be perhaps at the September meeting.

Christiansen said that is accurate, you will be requesting to table to the August Planning Commission meeting to allow the City Attorney to make those changes and then your list, at which time the Planning Commission will then consider that Zoning Ordinance Amendment with the changes as requested. You do not have to hold another Public Hearing unless there is a significant change to the amendment which I don't anticipate from what we're talking about here this evening. And then the next step after that at the August meeting would be to forward any action to Council. Council is required to have two meetings. They would have an introduction meeting and then they would have an action meeting and that could be September, that might be October, that would be up to them.

So, to consider Commissioner Kmetzo's motion amended as noted by staff to ask for staff legal Counsel to draft revised language based on the conversations today about permanent versus temporary structures, etc. , we would entertain that language at the August meeting.

Following discussion by the Commissioners, a roll call vote was taken on the foregoing motion by Kmetzo, seconded by Crutcher, incorporating the Friendly Amendments into the resolution, with the following result:

AYES: Crutcher, Kmetzo, Majoros, Mantey, Perrot, Waun and Westendorf

NAYS: None

**Farmington City Council
Staff Report**

Council Meeting
Date: September 20, 2021

**Item
Number**
7F

Submitted by: Charles Eudy, Superintendent

Agenda Topic: Recommendation of Payment

Proposed Motion: Move to approve payment to Michigan Electrical Services for the 9 Mile Retention Basin Lighting Replacement

Background:

At the March 15, 2021, meeting City Council approved to award the 9 Mile Retention Basin Lighting Improvement Project to Michigan Electrical Service LLC (MES) located in Stockbridge, Mich.

MES has completed the installation of 12 Explosion Proof, Dust-Ignition proof fixtures and 4 Explosion Proof, Dust-Ignition proof platform lights. This location is considered by the NFPA as a Class 1 Division 1& 2 hazardous location. The lights are located 28 feet above the containment basin floor. Lighting replacement required scaffolding to be assembled and disassembled in each basin at the end of every day. Each basin required the scaffolding to be moved to each of the 4 light locations.

Oakland County Water Resource Commissioners office reviewed the installation, and all lighting has been installed per manufactures specifications and is operational.

Public Works Administration recommend Council to approve payment to Michigan Electrical Services LLC in the amount of \$55,352.40 with no retainage.

Materials:

MES Invoice # 4013
Contractors Declaration of Payment
WRC recommendation of payment



Michigan Electrical Service, LLC

16452 Whispering Meadows Dr.
Stockbridge, Mi. 49285-9330

Contact: Jackie Watson
Phone: 517-899-8726
E-mail: jmw@mielectricalserv.com

Invoice

Date	Invoice #
9/1/2021	4013

Bill To:
City of Farmington 33720 West Nine Mile Rd Farmington, Mi. 48335

P.O. No.	Terms	Project
	Net 30	

Quantity	Description	Rate	Amount
	-----NINE MILE RETENTION LIGHTING-----		
12	Supply and install 12- Appleton CMLEDA903G5BU Explosion, Dust-Ignition proof light fixtures, 4- in each cell to replace existing Metal Halide light fixtures.	3,843.16	46,117.92
4	Supply and install 4- Appleton ERMB42CCLBUNGW Explosion, Dust-Ignition proof light fixtures inside of entry doors to replace existing fixtures.	1,933.62	7,734.48
	Equip Rental	1,500.00	1,500.00

Thank you for your business - Please remit payment to the above address.	Total	\$55,352.40
	Payments/Credits	\$0.00
	Balance Due	\$55,352.40

PARTIAL UNCONDITIONAL WAIVER

I/WE HAVE A CONTRACT WITH: MICHIGAN ELECTRICAL SERVICE

TO PROVIDE: ELECTRICAL MATERIALS

FOR THE IMPROVEMENT TO THE PROPERTY DESCRIBED AS:

CITY OF FARMINGTON ✓

AND HEREBY WAIVE MY/OUR CONSTRUCTION LIEN TO THE AMOUNT OF:

FOR LABOR/MATERIALS PROVIDED THROUGH:

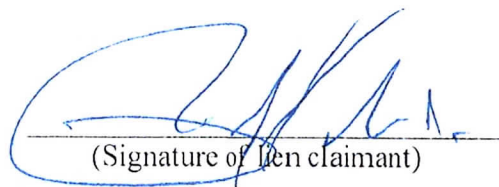
08/25/2021 ✓

(Date)

THIS WAIVER, TOGETHER WITH ALL PREVIOUS WAIVERS, IF ANY,

(CIRCLE ONE) DOES ~~DOES NOT~~ COVER ALL AMOUNTS DUE TO ME/US, FOR
CONTRACT IMPROVEMENT PROVIDED THROUGH THE DATE SHOWN ABOVE.

K/E ELECTRIC SUPPLY CORP.


(Signature of lien claimant)

SIGNED ON: 9/14/2021
(DATE)

146 N. GROESBECK
MT. CLEMENS, MI 48043
586-469-3005

WARNING: DO NOT SIGN BLANK OR INCOMPLETE FORMS
RETAIN A COPY

September 17, 2021

Chuck Eudy
City of Farmington, Public Works Superintendent
23600 Liberty Street
Farmington, MI 48335

Re: Oakland County Water Resources Commissioner Office
Farmington Retention Basin
Lighting Improvements

Dear Mr. Eudy:

On September 14, 2021 our staff performed a review of the recently completed lighting improvements at the Retention Basin. Our staff found the switches and lights to be operational. As such, we would recommend payment to the contractor that performed the improvements.

Sincerely,

M. Drew Sandahl

M. Drew Sandahl, P.E.
Assistant Chief Engineer

Purely Resourceful

**Farmington City Council
Staff Report**

**Council Meeting
Date: September
20, 2021**

**Item
Number
7G**

Submitted by: Christopher Weber, Director of Finance and Administration

Agenda Topic: Request to Approve Replacement of Carpeting in the Administrative Side of City Hall.

Proposed Motion: Move to Approve Request to have Cohn's Commercial Floor Covering (Wixom, MI) Replace Carpet in the Administrative Side of City Hall in the Amount of \$15,571.

Background:

The 2021/22 General Fund Budget includes funds to replace carpeting in the administrative side of city hall, including the Treasurer, Clerk, Building, City Manager, Copy Room, and Break Room areas. The existing carpeting, which is over 20-30 years old, is worn and stained. Efforts to have the carpet professionally cleaned have not been successful in improving its appearance. The current state of the carpet does not contribute to a professional appearance.

The department obtained three (3) estimates for carpeting and flooring at both locations. Cohn's Commercial Floor Covering submitted the lowest estimate:

VENDOR	ESTIMATE
Cohn's Commercial Floor Covering, Inc.	\$15,571.00
Empire Today	\$15,591.80 + \$1,000 disposal = \$16,591.80
Metro Carpet & Floor	\$18,987.89

Materials: Competitive Estimates

COHN'S COMMERCIAL FLOOR COVERING, INC.

Sales & Installation



47641 Avante Dr.
Wixom, MI 48393

248-374-9702 Phone
248-374-9705 Fax

8/13/2021

To: The City of Farmington
Farmington, Mi

RE: Flooring Replacement

Katie,

Here is a price breakdown for the areas we walked on 8/12/2021 for flooring replacement.

Breakroom.....\$912.00

Copy Room.....\$685.00

City Manager.....\$3,429.00

Building Department.....\$1,995.00

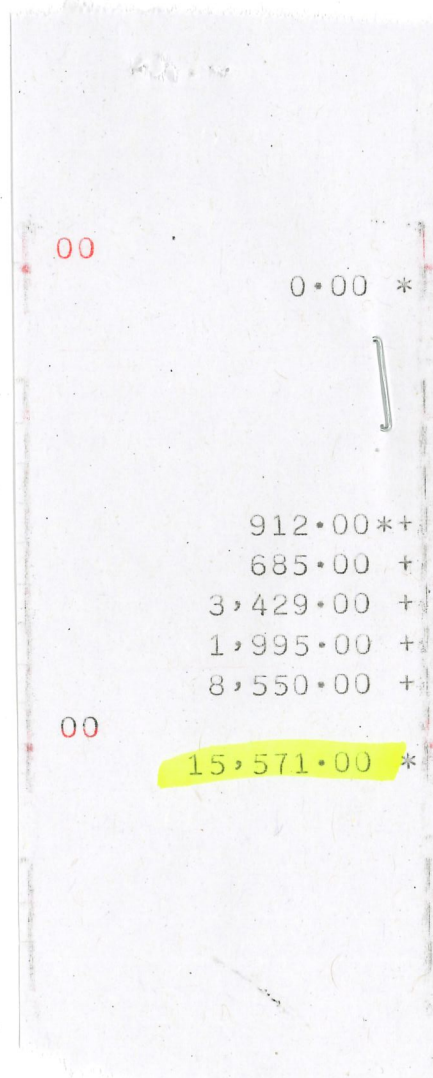
Treasury Clerk Area.....\$8,550.00

These quotes all include demo,move,base and new carpet.

We will do over the weekend.

Let me know if you have any questions.

Thanks, Luke
Cohn's Commercial Floors





EMPIRE TODAY - DETROIT

41133 VAN BORN ROAD BELLEVILLE MI 48111
877-588-5218 commercialbusiness@empire-today.com

Quote Number: DE000130

Date: Sep 13, 2021 12:29 PM

Job information: 1-5531890169

Bill To: CITY OFFICES OF FARMINGTON
CAROLINE WHYDELL
23600 LIBERTY
FARMINGTON MI 48335
2484745500

Ship To: CAROLINE WHYDELL
23600 LIBERTY
FARMINGTON MI 48335

CWHYDELL@FARMGOV.COM

Item	Quantity	Price	Amount
Furniture- Cubicle Lift (Each) Rooms: Main Office, Office 1, Office 3, Office 2, Econ Office 2, Economic Office, City Manager 1, Cty Mgr 2, Cty Mgr 3	20.00 EA	\$92.88	\$1,857.60
Floor Prep- Skim Coat Rooms: Main Office, CL2, Office 1, CL1, Office 3, CL3, Office 2, CL4, Copy Rm, Econ Office 2, CL5, Break Rm, Economic Office, City Manager 1, Cty Mgr 2, Cty Mgr 3, CL6	2303.36 SF	\$1.07	\$2,464.60
4" VINYL COVE BASE: TO BE DETERMINED Rooms: Main Office, CL2, Office 1, CL1, Office 3, CL3, Office 2, CL4, Copy Rm, Econ Office 2, CL5, Break Rm, Economic Office, City Manager 1, Cty Mgr 2, Cty Mgr 3, CL6	709.00 LF	\$2.49	\$1,765.41
Take up- Glue Down Carpet Rooms: Main Office, CL2, Office 1, CL1, Office 3, CL3, Office 2, CL4, Copy Rm, Econ Office 2, CL5, Break Rm, Economic Office, City Manager 1, Cty Mgr 2, Cty Mgr 3, CL6	256.00 SY	\$4.65	\$1,190.40
CONGRUITY: TO BE DETERMINED Rooms: Main Office, CL2, Office 1, CL1, Office 3, CL3, Office 2, CL4, Copy Rm, Econ Office 2, CL5, Break Rm, Economic Office, City Manager 1, Cty Mgr 2, Cty Mgr 3, CL6	300.22 SY	\$23.88	\$7,169.25
Install - Transitions Rooms: Main Office, CL2, Office 1, CL1, Office 3, CL3, Office 2, CL4, Copy Rm, Econ Office 2, CL5, Break Rm, Economic Office, City Manager 1, Cty Mgr 2, Cty Mgr 3, CL6 ROPPE #155/152	48.00 LF	\$4.01	\$192.48

Item	Quantity	Price	Amount
Furniture- Major Miscellaneous Furniture Rooms: Main Office, CL2, Office 1, CL1, Office 3, CL3, Office 2, CL4, Copy Rm, Econ Office 2, CL5, Break Rm, Economic Office, City Manager 1, Cty Mgr 2, Cty Mgr 3, CL6	255.93 SY	\$3.72	\$952.06

Total: \$15,591.80

Notes:

- Break Rm: 1 Desk to move
- 1 small table
- 1 cabinet.
- 3 chairs to move.
- CL3: 3 cabinets to move.
- City Manager 1: 5 Chairs
- 1 sm table
- 1 large desk
- 1 sm cabinet
- 1 lg cabinet
- Copy Rm: Copy machine move, 1 sm desk move.
- Cty Mgr 2: 1 cubicle desk
- 1 cabinet
- 3 chairs
- Cty Mgr 3: 6 cabinets move.
- 1 desk move.
- 1 cubicle desk to move.
- 4 chairs to move.
- Econ Office 2: 10 Cabinets to move.
- 1 cubicle desk to move.
- Economic Office: 2 Cubicle Desks to Moveabinets
- 4 Cabinets to move.
- 6 chairs
- Main Office: 14 Cabinets to move.
- 11 Cubicle Desks to move.
- 20 chairs to move.
- Office 1: 3 Cabinets to move, 1 cubicle desk.
- Office 2: Large cubicle desk, 3 chairs 3 cabinets
- Office 3: 2 Cabinets to move, 1 cubicle desk to move.

EMPIRE PHONED 9/13
 QUOTE DOES NOT
 INCLUDE CHARGE FOR
 DUMPSTER TO REMOVE
 WASTE - APPROX + \$1000



Farmington Hills Location

29955 Orchard Lake Rd. Farmington Hills, MI 48334
 (248) 932-4100 | www.MetroCarpetAndFloors.com

RECIPIENT:

City of Farmington

23600 Liberty Street
 Farmington, Michigan 48335
 Phone: 248-474-5500 ext 2211

Quote #9281

Sent on 09/02/2021

Total \$18,987.89

PRODUCT / SERVICE	DESCRIPTION	QTY.	UNIT PRICE	TOTAL
Material	Mohawk Details Matter color TBD 24"x24" Carpet Tile	3000	\$2.69	\$8,070.00
Material	Carpet Tile Pressure Sensitive Adhesive	11	\$79.99	\$879.89
Material	Rubber Transitions	4	\$19.99	\$79.96
Labor	Glue Down Installation of Carpet Tile	3000	\$0.99	\$2,970.00*
Labor	Rip up and Haul away Existing Carpet	2685	\$0.25	\$671.25*
Labor	Provide and Install Coordinating Vinyl Base (Materials + Labor)	950	\$4.50	\$4,275.00*
Labor	Move Furniture	1	\$1,500.00	\$1,500.00*

* Non-taxable

METRO CARPET AND FLOORS IS NOT RESPONSIBLE FOR MOVING BREAKABLES, FRAGILE ITEMS, ELECTRONICS. ALL ELECTRONIC MUST BE UNPLUGGED. (COMPUTERS, PHONES, ETC.)

This quote is valid for the next 30 days, after which values may be subject to change.

Subtotal	\$18,446.10
Material tax (6.0%)	\$541.79
Total	\$18,987.89

Farmington City Council Agenda Item	Council Meeting Date: September 20, 2021	Item Number 7H	
Submitted by Charles Eudy, Superintendent			
Agenda Topic Consideration to authorize purchase of replacement Pick-up for DPW			
Proposed Motion Move to authorize the purchase of a 2022 GMC 2500 HD four-wheel drive extended cab pick-up with an eight-foot Western snowplow blade			
Background <p>The current Fiscal Year budget has funds allocated for the replacement of DPW truck #12. The current truck is a 2005 GMC 2500 HD four-wheel drive extended cab pick-up with an 8-foot Western snowplow blade. Replacement of this truck has been delayed due to budget constraints. Most DPW pick-up trucks are on a 12-year replacement schedule.</p> <p>Public Works Administration recommends accepting the quote from Todd Wenzel Buick GMC located in Westland in the amount of \$42,183 which reflects the MiDeal state bid for this vehicle and equipment.</p> <p>The 2021 GMC base price is \$1,800 more than the 2021 Ford base price. 63% of our fleet pickup trucks and vans are GMC which reduces the amount of maintenance inventory needed to be kept on hand.</p>			
Materials Attached Todd Wenzel GMC quote			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager



Todd Wenzel Buick GMC

Paul Roop | 734-713-1064 | paul_roop@hotmail.com

City of Farmington

Prepared For: Josh Leach

248-473-7250

jleach@farmgov.com

Vehicle: [Fleet] 2022 GMC Sierra 2500HD (TK20753) 4WD Double Cab 149" Pro

Oakland County / City of Farmington

Price **\$42,183.00**

Includes:

- **Western 8' Pro Plus Snowplow w/ deflector**
 - **4-corner strobe lights & roof mounted light-bar**
-



Todd Wenzel Buick GMC

Paul Roop | 734-713-1064 | paul_roop@hotmail.com

Vehicle: [Fleet] 2022 GMC Sierra 2500HD (TK20753) 4WD Double Cab 149" Pro (✔ Complete)

Selected Model and Options

MODEL

CODE	MODEL
TK20753	2022 GMC Sierra 2500HD 4WD Double Cab 149" Pro

COLORS

CODE	DESCRIPTION
G7C	Cardinal Red (Available at extra charge.)

OPTIONS

CODE	DESCRIPTION
E63	Pickup bed includes bed assist step (STD)
FE9	Emissions, Federal requirements
L8T	Engine, 6.6L V8 with Direct Injection and Variable Valve Timing, gasoline, (401 hp [299 kW] @ 5200 rpm, 464 lb-ft of torque [629 N-m] @ 4000 rpm) (STD)
MYD	Transmission, 6-speed automatic, heavy-duty (STD)
JGC	GVWR, 10,350 lbs. (4695 kg) (STD) Included and only available with TC20743 model and (L8T) 6.6L V8 gas engine with 18" or 20" wheels, or TK20753 and (L8T) 6.6L V8 gas engine with 17" wheels.)
GT4	Rear axle, 3.73 ratio (Requires (L8T) 6.6L V8 gas engine.)
1SA	Pro Preferred Equipment Group includes standard equipment
PYN	Wheels, 17" (43.2 cm) painted steel, Silver (STD)
QXT	Tires, LT265/70R17E all-terrain, blackwall (Included with (X31) X31 Off-Road Package.)
ZXT	Tire, spare LT265/70R17E all-terrain, blackwall (Included and only available with (QXT) LT265/70R17E all-terrain, blackwall tires with (E63) pickup bed models. Available to order when (ZW9) pickup bed delete and (QXT) LT265/70R17E all-terrain, blackwall tires are ordered.)
G7C	Cardinal Red (Available at extra charge.)
AE7	Seats, front 40/20/40 split-bench with upper covered armrest storage with fixed lumbar
H2G	Jet Black, Vinyl seat trim
IOR	Audio system, GMC Infotainment System with 7" diagonal color touch-screen AM/FM stereo with seek-and-scan and digital clock, includes Bluetooth streaming audio for music and select phones; featuring wired Android Auto and Apple CarPlay capability for compatible phones (STD)
ZLQ	Fleet Convenience Package includes (AQQ) Remote Keyless Entry, (K34) cruise control, (QT5) EZ Lift power lock and release tailgate and (DBG) outside power-adjustable vertical trairling with heated upper glass; (Not available with (PCI) Convenience Package. Note: (DBG) outside power-adjustable vertical trairling with heated upper glass can be upgraded to (DWI) trailer mirrors.)

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Data Version: 14655. Data Updated: Sep 9, 2021 1:01:00 AM PDT.



Todd Wenzel Buick GMC

Paul Roop | 734-713-1064 | paul_roop@hotmail.com

Vehicle: [Fleet] 2022 GMC Sierra 2500HD (TK20753) 4WD Double Cab 149" Pro (✔ Complete)

OPTIONS

CODE	DESCRIPTION
VYU	Snow Plow Prep/Camper Package includes (KW5) 220-amp alternator, includes increased front GAWR on Heavy Duty models, (NZZ) skid plates (transfer case and oil pan), pass through dash grommet hole and roof emergency light provisions. Contact GM Upfitter Integration at www.gmupfitter.com for plow installation details and assistance. Note: if ordered for Camper usage, recommend ordering (UY2) Trailering wiring provisions (Requires 4WD model. Includes (KW5) 220-amp alternator and is upgradeable to (KHF) Dual alternators (220-amp primary, 170-amp auxiliary). Not available with (F60) Heavy Duty Front Spring/Camper Package.)
K4B	Battery, auxiliary, 730 cold-cranking amps/70 Amp-hr (Requires (L8T) 6.6L V8 gas engine and either (KW5) 220-amp alternator or (KHF) dual alternators. Not available with (KW7) 170-amp alternator.)
KW5	Alternator, 220 amps (Included with (L5P) Duramax 6.6L Turbo-Diesel V8 engine or (VYU) Snow Plow Prep/Camper Package. Free flow on (L8T) 6.6L V8 gas engine.)
JL1	Trailer brake controller, integrated (Required with (L5P) Duramax 6.6L Turbo-Diesel V8 engine. Crew Cab and Double Cab models available as free flow with (L8T) 6.6L V8 gas engine. Included with (CMT) Gooseneck / 5th Wheel Prep Package.)
NZZ	Skid Plates protect the oil pan, front axle and transfer case (Included with (X31) X31 Off-Road Package or (VYU) Snow Plow Prep/Camper Package.)
VQO	LPO, Black assist step (dealer-installed) (Not available with any other RPO or LPO assist step.)
CGN	Bed Liner, Spray-on, Pickup bedliner with GMC logo (does not include spray-on liner on tailgate due to Black composite inner panel) (Not available with (ZW9) pickup bed delete. Included with (CMT) Gooseneck / 5th Wheel Prep Package. Not available with any Ship Thrus EXCEPT (VSH), (VTV), (TCH) or (TCE).)
DBG	Mirrors, outside power-adjustable vertical trailering with heated upper glass, lower convex mirrors, integrated turn signals, manual folding/extending (extends 3.31" [84.25mm]), Black (Included and only available with (ZLQ) Fleet Convenience Package or (PCI) Convenience Package.)
QT5	Tailgate, gate function manual with EZ Lift includes power lock and release, includes hitch area light (Included and only available with (PCI) Convenience Package or (ZLQ) Fleet Convenience Package. Not available with (ZW9) pickup bed delete.)
9L7	Upfitter switch kit, (5) Provides 3-30 amp and 2-20 amp configurable circuits to facilitate installation of aftermarket electrical accessories. Kit with all required parts will be shipped loose with the truck for installation by the dealer or upfitter at customer expense. Installation instructions and technical assistance available at www.gmupfitter.com .
AQQ	Remote Keyless Entry (Included and only available with (PCI) Convenience Package or (ZLQ) Fleet Convenience Package.)
K34	Cruise control, steering wheel-mounted (Included with (PCI) Convenience Package, (ZLQ) Fleet Convenience Package or (RGE) 1SA Safety Confidence Package.)
C49	Defogger, rear-window electric (Included with (PCI) Convenience Package.)
R9Y	Fleet Free Maintenance Credit. This option code provides a credit in lieu of the free oil changes, tire rotations and inspections for one maintenance service during 1st year of ownership. The invoice will detail the applicable credit. The customer will be responsible for all oil change, tire rotations and inspections costs for this vehicle. (Requires one of the following Fleet or Government order types: FBC, FBN, FCA, FCN, FEF, FLS, FNR or FRC. Not available with FDR or FGO order types.) *CREDIT*
VQ1	Fleet Processing Option

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Data Version: 14655. Data Updated: Sep 9, 2021 1:01:00 AM PDT.

Farmington City Council Agenda Item	Council Meeting Date: September 20, 2021	Item Number 71	
Submitted by Charles Eudy, Superintendent			
Agenda Topic Consideration to authorize purchase of replacement Pick-up for DPW			
Proposed Motion Move to authorize the purchase of a 2022 GMC 3500 HD four-wheel drive regular cab pick-up and upfitter equipment by Knapheide.			
Background <p>The current Fiscal Year budget has funds allocated for the replacement of DPW truck #14. The current truck is a 2000 Ford F-350 four-wheel drive regular cab pick-up equipped with an 8-foot Western snowplow blade and utility body. Replacement of this truck has been delayed due to budget constraints. Most DPW pick-up trucks are on a 12-year replacement schedule.</p> <p>Public Works Administration recommends accepting the quote from Todd Wenzel Buick GMC located in Westland in the amount of \$33,561 and Knapheide Truck Equipment located in Flint in the amount of \$29,568.70. Both quotes reflect the MiDeal state bid for this vehicle and equipment.</p> <p>The 2021 GMC base price is \$1,800 more than the 2021 Ford base price. 63% of our fleet pickup trucks and vans are GMC which reduces the amount of maintenance inventory needed to be kept on hand.</p>			
Materials Attached Todd Wenzel GMC quote Knapheide Quote #KD00002181-2			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager



Todd Wenzel Buick GMC

Paul Roop | 734-713-1064 | paul_roop@hotmail.com

City of Farmington

Prepared For: Josh Leach

248-473-7250

jleach@farmgov.com

Vehicle: [Fleet] 2022 GMC Sierra 3500HD CC (TK31003) 4WD Reg Cab 146" WB, 60" CA Pro

Oakland County / City of Farmington

Price **\$33,561.00**



Todd Wenzel Buick GMC

Paul Roop | 734-713-1064 | paul_roop@hotmail.com

Vehicle: [Fleet] 2022 GMC Sierra 3500HD CC (TK31003) 4WD Reg Cab 146" WB, 60" CA Pro (Complete)

Selected Model and Options

MODEL

CODE	MODEL
TK31003	2022 GMC Sierra 3500HD CC 4WD Reg Cab 146" WB, 60" CA Pro

COLORS

CODE	DESCRIPTION
G7C	Cardinal Red (Available at extra charge.)

OPTIONS

CODE	DESCRIPTION
FE9	Emissions, Federal requirements
L8T	Engine, 6.6L V8 with Direct Injection and Variable Valve Timing, gasoline, (401 hp [299 kW] @ 5200 rpm, 464 lb-ft of torque [629 N-m] @ 4000 rpm) (STD)
MYD	Transmission, 6-speed automatic, heavy-duty (STD)
GT4	Rear axle, 3.73 ratio (Requires (L8T) 6.6L V8 gas engine.)
1SA	Pro Preferred Equipment Group includes standard equipment
QZT	Tires, LT235/80R17E all-terrain, blackwall
ZZT	Tire, spare LT235/80R17E all-terrain (Requires (QZT) all-terrain tires.)
G7C	Cardinal Red (Available at extra charge.)
AE7	Seats, front 40/20/40 split-bench with upper covered armrest storage and fixed lumbar (STD) (Standard on Crew Cab models only.)
H2G	Jet Black, Vinyl seat trim
IOR	Audio system, GMC Infotainment System with 7" diagonal color touch-screen, AM/FM stereo with seek-and-scan and digital clock, includes Bluetooth streaming audio for music and select phones; featuring wired Android Auto and Apple CarPlay capability for compatible phones (STD)
ZLQ	Fleet Convenience Package includes (AQQ) Remote Keyless Entry, (K34) cruise control and (DBG) outside power-adjustable vertical trailering with heated upper glass mirrors, (AXG) power windows, express up/down driver, (AED) power windows, express down passenger and (AU3) power door locks (Requires a Fleet or Government order type. Not available with (PCI) Convenience Package.)
VYU	Snow Plow Prep Package includes (KW5) 220-amp alternator, includes increased front GAWR on Heavy Duty models, (NZZ) skid plates (transfer case and oil pan), pass through dash grommet hole and roof emergency light provisions. Contact GM Upfitter Integration at www.gmupfitter.com for plow installation details and assistance (Requires 4WD model and includes (KW5) 220-amp alternator and is upgradeable to (KHF) Dual alternators (220-amp primary, 170-amp auxiliary). Not available with (F60) Heavy Duty Front Spring Package.)
K4B	Battery, auxiliary, 730 cold-cranking amps/70 Amp-hr (Requires (L8T) 6.6L V8 gas engine and either (KW5) 220-amp alternator or (KHF) dual alternators. Not available with (KW7) 170-amp alternator.)

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Data Version: 14655. Data Updated: Sep 9, 2021 1:01:00 AM PDT.



Todd Wenzel Buick GMC

Paul Roop | 734-713-1064 | paul_roop@hotmail.com

Vehicle: [Fleet] 2022 GMC Sierra 3500HD CC (TK31003) 4WD Reg Cab 146" WB, 60" CA Pro (Complete)

OPTIONS

CODE	DESCRIPTION
KW5	Alternator, 220 amps (Included with (L5P) Duramax 6.6L Turbo-Diesel V8 engine or (VYU) Snow Plow Prep Package. Free flow on (L8T) 6.6L V8 gas engine.)
JL1	Trailer brake controller, integrated (Requires (PCI) Convenience Package or (ZLQ) Fleet Convenience Package.)
N2M	Fuel tank, front only, 23.5 gallon (89 liters) *CREDIT*
VQO	LPO, Black assist step (dealer-installed) (Not available with any other RPO or LPO assist step.)
NZZ	Skid Plates protect the oil pan, front axle and transfer case (Included with (VYU) Snow Plow Prep Package.)
DBG	Mirrors, outside power-adjustable vertical trailing with heated upper glass, lower convex mirrors, integrated turn signals, manual folding/extending (extends 3.31" [84.25mm]), Black (Included and only available with (ZLQ) Fleet Convenience Package or (PCI) Convenience Package.)
AXG	Windows, power front, drivers express up/down (On Regular Cab, included and only available with (ZLQ) Fleet Convenience Package or (PCI) Convenience Package.)
AED	Window, power front, passenger express down (Standard on Crew model. On Regular Cab, included and only available with (ZLQ) Fleet Convenience Package or (PCI) Convenience Package.)
AU3	Door locks, power (On Regular Cab, included and only available with (ZLQ) Fleet Convenience Package or (PCI) Convenience Package.)
AQQ	Remote Keyless Entry (Included and only available with (ZLQ) Fleet Convenience Package or (PCI) Convenience Package.)
9L7	Upfitter switch kit, (5) Provides 3-30 amp and 2-20 amp configurable circuits to facilitate installation of aftermarket electrical accessories. Kit with all required parts will be shipped loose with the truck for installation by the dealer or upfitter at customer expense. Installation instructions and technical assistance available at www.gmupfitter.com.
K34	Cruise control, steering wheel-mounted (Included with (PCI) Convenience Package or (ZLQ) Fleet Convenience Package.)
R9Y	Fleet Free Maintenance Credit This option code provides a credit in lieu of the free oil changes, tire rotations and inspections for one maintenance service during 1st year of ownership. The invoice will detail the applicable credit. The customer will be responsible for all oil change, tire rotations and inspections costs for this vehicle. (Requires one of the following Fleet or Government order types: FBC, FBN, FCA, FCN, FEF, FLS, FNR or FRC. Not available with FDR or FGO order types.) *CREDIT*
VQ1	Fleet Processing Option

Options Total

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Data Version: 14655. Data Updated: Sep 9, 2021 1:01:00 AM PDT.



Knapheide Truck Equipment - Flint
 1200 S. Averill Ave.
 Flint MI 48503
 Phone: 810-744-0295
 Fax: 855-629-4643
 www.flint.knapheide.com

QUOTATION

Quote ID: KD00002181-2

Page 1 of 3

Customer: CITY OF FARMINGTON
 23600 LIBERTY
 FARMINGTON MI 48335

Quote Number: KD00002181-2
Quote Date: 9/9/2021
Quote valid until: 10/9/2021

Contact: JOSH LEACH 248-473-7250
Phone: 248-474-5500
Fax: 1-248-473-7279

By: Prepared Manager
Salesperson: NATE TOMALIA
PO#:

Enduser:

Make: GMC	Model: 3500 CHASSIS CAB	Year: 2021	Single/Dual: DRW
Cab Type: REGULAR	Wheelbase: 146.0	Cab-to-Axle: 60.0	VIN:

QTY	PART NUMBER	DESCRIPTION		AMOUNT
1	MISC MIDEAL	STATE OF MICHIGAN MIDEAL ORDER MIDEAL CONTRACT #071B7700087		
1	PVMX103C C2901-21	Qty Item Description Notes/Specifications 1 Value MST-X PVMX-103C Overall length 10'-3" electrodeposition gray epoxy primer. Overall width 95.75" Undercoating - - - - -Complete undercoating Platform Floor 2" nom. dense ylw. pine Platform finish paint - Oven-cured black paint Side rails 5.88" 12 Ga. HS Platform lights 11 rectangular,sealed Cross sills (12"spc.)4.12" 11 Ga. HS formed Cushion strips 2"x3"nom. dense ylw. pin Long sills (34"spc.)5" structural channel Platform prime paint - -Complete immersion in Mounting kit 8-12' 5-6"ls Cross Sills 12" Centers Bulkhead BHR4096C Black Floor Mount Crane Reinf for Stellar EC4000 curbside rear of platform **reinforcment only** 1 Tool box Blk TBAB3616 CENTERED CURBSIDE 1 Tool Box Blk TBAB4816 FRONT CURBSIDE 2 Tool Box Blk TBAB6016 Ay STREETSIDE 2 Tool Box Black TBU4818 EACH SIDE 6 D-Ring Tie Down Flush (6) total (3) each side; (1) 12" from rear, (1) 12" from front and (1) centered in between. 1 Outrigger Tube Asy SP includes receiver hitch WARRANTY: Standard Knapheide Limited Warrant		
1	TERM TG-6370-B	7-WAY COMM W/GM ADAPTOR		
1	TEKO 9030	TEKONSHA VOYAGER 1-4 AXLE BRAKE CONTROLLER		
1	MTG KIT PLAT 7-12	PLATFORM BODY MOUNTING KIT - 7-12' BODIES: INCLUDES U-BOLTS, MUD FLAPS, HANGER BRACKETS AND ANTI SAIL BRACKETS.		
4	ECCO ED3706A	LED SURFACE MNT AMBER LIGHTS QTY 2 IN GRILL UP HIGH AS POSSIBLE QTY 2 AT REAR WIRE TO OEM UPFITTER SWITCH KEY HOT		
1	ECCO 7970A	LED BEACON 360,6" AMBER CLASS 1 MOUNTED CENTERED ON BULKHEAD WIRED TO OEM UPFITTER SWITCH / KEY HOT		



Knapheide Truck Equipment - Flint
 1200 S. Averill Ave.
 Flint MI 48503
 Phone: 810-744-0295
 Fax: 855-629-4643
 www.flint.knapheide.com

QUOTATION

Quote ID: KD00002181-2

Page 2 of 3

QTY	PART NUMBER	DESCRIPTION		AMOUNT
1	STEL 50227S	Stellar Model EC4000, 16' Version, Telescopic crane - 16,000 ft/lb, 4000 lb. maximum capacity, 12V electric/hydraulic only, hydraulic/manual reach to 16', four-function radio remote standard, 12V electric planetary winch with 16 ft./min. maximum single line speed, double acting cylinders with integral counterbalance valves, gear bearing rotation system, double boom design. Painted white. Installed at rear curbside		
1	STEL 51930	Adjustable boom Support - 24.63" to 30.63" - For EC4000		
1	STEL 12646	OUTRIGGER MANUAL OUT/CRANK DOWN		
			Quote Total:	\$28,263.70
			Sales Tax not included	

The following options may be added:

QTY	PART NUMBER	DESCRIPTION	UNIT PRICE	AMOUNT
1	STEL 51285S	*****20' REACH IN LIEU OF 16'***** Stellar Model EC4000, 20' Version, Telescopic crane - 16,000 ft/lb, 4000 lb. maximum capacity, 12V electric/hydraulic only, hydraulic/manual reach to 20', four-function radio remote standard, 12V electric planetary winch with 16 ft./min. maximum single line speed, double acting cylinders with integral counterbalance valves, gear bearing rotation system, double boom design. Painted white. Installed at rear curbside.	\$1,305.00	\$1,305.00

Notes:

Above quoted;
 2021, GMC, CHASSIS, 60"CA, 4X4, DRW
 Please allow approx. 27-28 weeks after the receipt of order.

This Quote is subject to the following terms and conditions:

Credit Card Policy

We do not accept credit cards for payment of any order in excess of \$10,000.00. For other orders, we do accept MasterCard, American Express, Visa and Discover cards for payment.

Pricing Policy

- Price Quotation is good on orders received through the expiration date.
- Pricing quoted applies to chassis make/model originally provided and quantity quoted. Any change may result in price change.
- Orders are subject to all applicable state, local and federal excise taxes. Applicable taxes will be applied on final billing to customer upon completion of order.

Payment Policy

- Payment Terms are due upon receipt of signed quote unless prior credit agreement has been established at the time of order.
- Payment terms for customers with an established credit account will be Net 30 from date of invoice.
- Knapheide has right to assess late charges at 1.5% per month on all invoices that are 60 days or more past due.

Return Policy

- All sales are final. Purchased parts or products are non returnable.

Cancellation Policy

- Payment is due in full upon cancellation of any orders for non-stocked parts or products (provided part/product has been ordered by Knapheide) and upon cancellation of installation orders, once product installation has begun.

Customer agrees and understands this Quote is an offer to sell subject to the terms and conditions above and any additional terms or modifications are hereby objected to, unless mutually agreed upon in writing by Customer and Knapheide. The undersigned represents and warrants that he/she is duly authorized to sign below on behalf of Customer and thereby accepts offer and Knapheide



Knapheide Truck Equipment - Flint
1200 S. Averill Ave.
Flint MI 48503
Phone: 810-744-0295
Fax: 855-629-4643
www.flint.knapheide.com

QUOTATION

Quote ID: KD00002181-2

Page 3 of 3

will begin processing the order.

Customer must fill out the information below before the order can be processed...

<i>Signature & Printed Accepted by:</i>	
<i>Date:</i>	
<i>P.O. number:</i>	

Farmington City Council Agenda Item	Council Meeting Date: September 20, 2021	Item Number 7J
Submitted by Charles Eudy, Superintendent		
Agenda Topic Consideration to accept and approve Construction Estimate No. 2 Farmington DPW/City Hall HVAC Improvements		
Proposed Motion Move to Approve Construction estimate No. 2 and payment for the DPW/City Hall HVAC Improvements to Diversified Heating & Cooling Inc.		
Background <p>Earlier this year City Council approved the DPW/City Hall HVAC Improvement Value Engineering to be awarded to Diversified Heating & Cooling Inc. Diversified has replaced the two (2) Roof top units at City Hall and completed the boiler replacement at DPW. DIN Engineering recommended payment number 1 for work completed prior to July 1, 2021, of \$24,635.00 with 5% retainage or \$1,232.</p> <p>DPW Administration recommends payment of \$79,701.00 for the boiler installation with a retainage of \$4,195 for the boiler installation. DPW Administration recommends the release of retainage for the HVAC replacement at City Hall in the amount of \$1,282.00. Totaling \$80,983 plus earned interest for payment number 2.</p> <p>The boiler installation concludes phase 1 of the HVAC improvements at DPW and Public Safety/City Hall. Phase 2 improvements include replacement of two (2) Roof Top HVAC units at Public Safety/City Hall and the installation of one (1) Roof Top Unit at DPW.</p> <p>Public Works will continue to contact DIN Engineering to conduct reviews of the boiler installation while Phase 2 begins.</p>		
Materials Attached Diversified Heating & Cooling Invoice #119338163 & 115755066		
Agenda Review		
Department Head	Finance/Treasurer	City Attorney
City Manager		



20789 Parker Street
Farmington Hills, MI 48336
www.DiversifiedHtg.com
P: 800-680-6244

Invoice 119338163
Invoice Date 8/28/2021
Completed Date
Customer PO

Billing Address
City Of Farmington (Bldg. Dept.)
33720 West 9 Mile Road
Farmington, MI 48335 USA

Job Address
City Of Farmington- DPW
33720 West 9 Mile Road
Farmington, MI 48335 USA

Description of Work

Furnish labor and materials required to remove the existing boiler and piping not being reused, remove boiler controls, and dispose of all materials not required for new system.

Furnish and install a Lochinvar CBN360-M9 boiler including: pump, flow switch, boiler pump, system pumps per schedule, required lock out switches, boiler cycling controls, outdoor reset, back flow preventer, stat boiler permit, B-vent chimney, revise gas piping to match new boiler, revised boiler piping, water balance system, check, test, and start upon completion,

Task #	Description	Quantity	Your Price	Your Total
C640997	Boiler Installation	1.00	\$83,671.00	\$83,671.00
	Labor and materials required for removal/disposal of existing boiler and installation of new boiler with required modifications			
C700300	Permit Fee	1.00	\$225.00	\$225.00
	Permit charges billed by the City of Farmington			
	MPT:60.000000			
C800081	BOILER ≤ 400,000 - NEW INSTALL	1.00	\$0.00	\$0.00
	Your boiler keeps you comfortable throughout most of the the year so you want to ensure that the system is operating safely and efficiently. A planned maintenance program makes sure that the system is tuned-up and ready to go when you turn the thermostat on.			
	MPT:0.000000			

Total Amount	\$83,896.00
Retention	\$ 4,195.00
Amount Due	\$79,701.00
Remaining Balance	\$ 4,195.00

Thank you for your business!

I have the authority to authorize the work outlined above in the amount of \$83,896.00 which has been satisfactorily explained and I acknowledge that payment in full is due upon completion. I agree to and acknowledge that the Company's Additional Terms and Provisions Terms and Conditions apply to this transaction.

I have the authority to authorize the work outlined above in the amount of \$83,896.00 which has been satisfactorily explained and I acknowledge that payment in full is due upon completion. I agree to and acknowledge that the Company's Additional Terms and Provisions apply to this transaction.



20789 Parker Street
Farmington Hills, MI 48336
www.DiversifiedHtg.com
P: 800-680-6244

Invoice 115755066
Invoice Date 3/29/2021
Completed Date 3/29/2021
Customer PO

Billing Address
City Of Farmington (Bldg. Dept.)
33720 West 9 Mile Road
Farmington, MI 48335 USA

Job Address
City Of Farmington - City Hall
23600 Liberty Street
Farmington, MI 48335 USA

Description of Work

Replacing RTU #3 and #4 in two different locations. City Hall and Police Works Building.

Task #	Description	Quantity	Your Price	Your Total
C640999	4-Ton RTU Install Furnish labor and materials required to install (1) 4-ton unit for the Treasurer's Offices including: full economizer, removal of the existing unit, reclaim refrigerant, rigging and setting of new unit. Reconnect power wiring and gas piping, check, test and start upon completion.	1.00	\$0.00	\$0.00
C641000	10-Ton RTU Install Furnish labor and materials required to install (1) 10-ton unit for the Police Dispatch Office including: full economizer, removal of the existing unit, reclaim refrigerant, rigging and setting of new unit. Reconnect power wiring and gas piping, check, test, and upon completion.	1.00	\$24,315.00	\$24,315.00
C700300	Permit Fee Permit charges billed by City of Farmington. MPT:60.000000	1.00	\$320.00	\$320.00
C800258	HEAT/COOL RTU ≤ 6-1/4 TON - 1 YEAR HEATING & COOLING ROOFTOP UNIT Your rooftop unit keeps you comfortable throughout the year and you want to ensure that the system is operating properly and efficiently. A planned maintenance program makes sure that the system is tuned-up and ready to go when you need it. Does not include filters or belts. MPT:0.000000	1.00	\$0.00	\$0.00
C800259	HEAT/COOL RTU ≤ 12-1/2 TON - 1 YEAR HEATING & COOLING ROOFTOP UNIT Your rooftop unit keeps you comfortable throughout the year and you want to ensure that the system is operating properly and efficiently. A planned maintenance program makes sure that the system is tuned-up and ready to go when you need it. Does not include filters or belts. MPT:0.000000	1.00	\$0.00	\$0.00
C700300	Permit Fee Permit fee MPT:60.000000	1.00	\$50.00	\$50.00

Paid On	Type	Memo	Amount
5/24/2021	Check	Check #126469	\$23,403.00
			Sub-Total \$24,685.00
			Tax \$0.00
			Total Due \$24,685.00
			Payment \$23,403.00

Thank you for your business!

I have the authority to authorize the work outlined above in the amount of \$24,635.00 which has been satisfactorily explained and I acknowledge that payment in full is due upon completion. I agree to and acknowledge that the Company's Additional Terms and Provisions Terms and Conditions apply to this transaction.

I have the authority to authorize the work outlined above in the amount of \$24,635.00 which has been satisfactorily explained and I acknowledge that payment in full is due upon completion. I agree to and acknowledge that the Company's Additional Terms and Provisions apply to this transaction.

ADDITIONAL TERMS AND PROVISIONS

1. **PAYMENT:** Customer agrees to pay to Company, its agents or assigns the total payment set forth on the front page of this Agreement payable in FULL upon completion of work unless prior arrangements have been made, in writing, with the Company's Credit Department. Until final payment is made, the Company will retain title to all materials and equipment it installs. A monthly finance charge, equal to the highest allowable interest rate, may be levied on the Customer's account if delinquent over 30 days. In the event Customer's account must be referred to attorneys for collection, Customer agrees to pay reasonable attorney fees, lien fees, court costs and other collection costs.
2. **INSTALLATION SERVICES:** Company agrees to provide installation services ("Installation Services") for the Equipment described on the front page of this Agreement which services shall consist of the methods specifically identified on the front page of this Agreement.
3. **TERM:** This Agreement may be withdrawn by the Company if not accepted within 30 days.
4. **RECEIPT OF COPY:** CUSTOMER ACKNOWLEDGES RECEIPT OF A COPY OF THIS AGREEMENT.
5. **BUSINESS HOURS:** All Installation Services including Warranty work shall be performed during the Company's standard business hours, unless agreed to, and provided, in writing. Company's standard business hours: Monday – Saturday 8:00 AM – 9:00 PM.
6. **CANCELLATION:** CUSTOMER, MAY CANCEL THIS AGREEMENT AT ANY TIME PRIOR TO THE COMMENCEMENT OF SERVICES PROVIDED THAT CANCEL IS ACCORDING TO THE TERMS OUTLINED IN THE NOTICE OF CANCELLATION. If this agreement is terminated, charges or penalties may apply, which may include but are not limited to charges for diagnostics and other labor performed, parts and/or part return fees, materials and other miscellaneous fees.
7. **CUSTOMERS INSURANCE OBLIGATION:** THE CUSTOMER ACKNOWLEDGES AND AGREES: TO CARRY FIRE, EXTENDED COVERAGE AND OTHER NECESSARY INSURANCE. THE CUSTOMER SHALL ASSUME RISK OF LOSS OR DAMAGE TO THE EQUIPMENT AFTER IT IS SET IN PLACE ON THE JOB.
8. **EQUIPMENT INCLUDED:** This Agreement applies only to the Equipment as set forth on the front page hereof and not to fixtures in which they are contained, nor to hardware, ducts, plumbing, electrical wiring, pans, defrost heaters, nor to deterioration of housing, frames or other items due to corrosion.
9. **OBLIGATIONS OF CUSTOMER:** Customer agrees to promptly notify Company of any unusual operating conditions of the Equipment and Customer further agrees to promptly notify Company of any suspected malfunction or defect in the Equipment. In the event Customer moves, has moved or relocates Equipment from its original location after the date on the front page hereof without the prior written consent of Company, Company at its option may cancel this Agreement or refuse to service the Equipment so moved or relocated.
10. **UNAUTHORIZED REPAIRS:** Any changes, adjustments or repairs made by others to the Equipment, unless authorized or approved by Company in writing shall, at the option of Company, terminate Company's obligations hereunder.
11. **WATER DAMAGE:** Company assumes no liability for any damages caused by water or other substances due to overflow or obstruction of any drain or otherwise. Customer understands that if the Equipment requires the use of water, either re-circulated or otherwise, the water thus used may be or may become contaminated or cause corrosion. As neither the extent nor nature of such contamination or corrosion can be predicted in advance. Company hereby assumes no liabilities for either the quality or condition of the once used water or for any damage that it may cause to the equipment.
12. **STANDARDS OF WORKMANSHIP:** The standard of workmanship hereunder shall be that which is reasonable and customary in the industry.
13. **GOVERNMENT AND INSURANCE REQUIREMENTS:** If Company furnishes, at the request of Customer, any items of equipment, labor or other services which are recommended or required by insurance companies or any governmental agency, including the conducting of any test required by any of the foregoing, not included in the Maintenance Services, Customer shall pay Company's then prevailing price for such equipment, labor or other service.
14. **DISCLAIMER OF WARRANTIES OF COMPANY:**
 - 13.1 COMPANY SHALL NOT BE LIABLE FOR ANY LOSS, DAMAGE, CONSEQUENTIAL DAMAGES, NEGLIGENCE, BREACH OF CONTRACT OR ANY OTHER DAMAGES OF ANY NATURE BASED UPON EXPRESS OR IMPLIED WARRANTY OR OTHER LEGAL THEORY DUE TO THE NON-OPERATION OR MALFUNCTION OF THE EQUIPMENT, INCLUDING DAMAGE TO PROPERTY OR PERSONAL INJURY CAUSED BY THE EQUIPMENT, UNLESS SAID MALFUNCTION OR NON-OPERATION IS DUE SOLELY TO THE NEGLIGENCE OF COMPANY IN PROVIDING THE INSTALLATION SERVICES.
 - 13.2 ANY WRITTEN EXPRESS WARRANTIES GIVEN BY THE COMPANY ARE IN LIEU OF ANY AND ALL OTHER WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR USE WITHOUT LIMITATION. COMPANY SHALL NOT BE LIABLE UPON ANY WARRANTY THEORY, EXPRESS OR IMPLIED, REGARDING THE MANUFACTURE OR OPERATION OF ANY EQUIPMENT INSTALLED BY IT WITH THE EXCEPTION THAT COMPANY SHALL CAUSE SAME TO BE REPAIRED OR REPLACED IN THE EVENT OF FAULTY OPERATION OR MALFUNCTION OF SAID EQUIPMENT AND SHALL BE LIABLE FOR NO OTHER DAMAGES EXCEPT AS SPECIFIED HEREIN. COMPANY DISCLAIMS ANY IMPLIED WARRANTY OF ANY NATURE WHATSOEVER.
15. **DESIGN DEFECTS, MALFUNCTIONS, ETC:** Company shall not be liable for any damages whatsoever which are occasioned by defective design, defective materials, defective operation or malfunctions of the Equipment or for any Equipment which is specially designed.
16. **COMPANY IS NOT AN INSURER; LIMITATION OF LIABILITY:** CUSTOMER UNDERSTANDS AND AGREES THAT IF COMPANY SHOULD BE FOUND LIABLE FOR LOSS OR DAMAGE DUE FROM: (i) FAILURE OF COMPANY TO PERFORM ANY OF THE OBLIGATIONS HEREIN, INCLUDING BUT NOT LIMITED TO INITIAL CONNECTION, INSPECTIONS, TESTS, OR MAINTENANCE SERVICES; (ii) COMPANY'S NEGLIGENCE; OR (iii) THE FAILURE OF THE SERVICES OR EQUIPMENT IN ANY RESPECT WHATSOEVER, COMPANY'S LIABILITY SHALL BE LIMITED TO \$1,000.00 AND THIS LIABILITY SHALL BE EXCLUSIVE AND THAT THE PROVISIONS OF THIS PARAGRAPH SHALL APPLY IF LOSS OR DAMAGE, IRRESPECTIVE OF CAUSE OR ORIGIN, RESULTS DIRECTLY OR INDIRECTLY TO PERSONS OR PROPERTY FROM PERFORMANCE OR NON-PERFORMANCE OF THE OBLIGATIONS IMPOSED BY THIS AGREEMENT, OR FROM NEGLIGENCE ACTIVE OR OTHERWISE, OF COMPANY, ITS' AGENTS, SERVANTS, ASSIGNS, OR EMPLOYEES.
17. **THIRD PARTY INDEMNIFICATION:** Customer agrees to and shall indemnify, defend and hold harmless Company, its employees and agents for and against all claims brought by parties other than the parties to this Agreement. This provision shall apply to all claims regardless of cause, including Company's performance or failure to perform and including defects in products, design, initial connection, inspections, tests, repair service, or non-operation of the Equipment whether based upon active or passive negligence, indemnification, contribution, warranty, or strict or product liability on the part of Company, its' employees or agents, but this provision shall not apply to claims for loss or damage solely and directly caused by an employee of Company while on or about Customer's premises.
18. **HAZARDOUS SUBSTANCES:** If Company encounters a hazardous substance, such as asbestos or any other substance which Company in its' sole and reasonable discretion determines to be hazardous, while performing the Installation Services hereunder, Company may refuse to perform such Installation Services until such time as Customer retains a licensed abatement contractor to remove or contain such hazardous substance and such hazardous substance is actually removed or contained. In the event Company refuses to perform the Installation Services or any portion thereof under this paragraph 17, Company shall refund a pro rata portion of the Installation Fee.
19. **FORCE MAJEUR:** Company assumes no liability for any delay or failure to render the Installation Services hereunder caused by Federal, State or Municipal actions or regulations; strikes or other labor troubles, fires, embargoes, earthquakes, storms, accidents, power failures, negligence, acts of God, acts of Customer or any third parties, labor disputes, freeze-ups of any kind, or any other causes, contingent to or circumstances beyond the control of Company and/or which make the fulfillment of this Agreement impractical, or for any consequential damage whatsoever. On removal of the cause of such failure or interruption, performance shall be resumed pursuant to the terms a set forth herein.
20. **DESTRUCTION OF EQUIPMENT:** This Agreement may be suspended or cancelled, without notice at the option of Company, if the Equipment is destroyed by fire or other catastrophe, or so substantially damaged that it is impractical to continue Installation Services or in the event Company is unable to render Installation Services as a result of any action by any governmental authority.
21. **DEFAULT BY CUSTOMER:** If Customer fails to pay any amount herein provided within ten (10) days after the same is due and payable, or if Customer fails to perform any other provisions hereof within ten (10) days after Company shall have requested in writing performance thereof, or if any proceeding in bankruptcy, receivership or insolvency shall be commenced by or against Customer or his property, or if Customer makes any assignment for the benefit of creditors, Company shall have the right to discontinue Installation Services and recover from Customer all sums Company may be entitled to under law or equity.
22. **ASSIGNEES OF COMPANY:** Company shall have the right to assign this Agreement to any other person; firm or corporation without notice to Customer provided such person, firm or corporation assumes and agrees to perform the obligations of Company.
23. **SUBCONTRACTORS:** Company shall have the right to subcontract with other persons, firms or corporations any of the Installation Services.
24. **BENEFIT OF AGREEMENT:** Customer acknowledges that this Agreement, and particularly those paragraphs relating to Company's limited liability, disclaimer of warranties, and third party indemnification, inure to the benefit of and are applicable to any assignees, and/or subcontractors, and that they bind Customer with respect to said assignees, and/or subcontractors with the same force and effect as the bind Customer to Company.
25. **LIMITATIONS ON ACTIONS; WAIVER OF JURY TRIAL:** BOTH PARTIES HEREBY AGREE THAT NO SUIT OR ACTION THAT RELATES IN ANY WAY TO THIS AGREEMENT (WHETHER BASED UPON CONTRACT, NEGLIGENCE OR OTHERWISE) SHALL BE BROUGHT AGAINST THE OTHER MORE THAN ONE (1) YEAR AFTER THE ACCRUAL OF THE CAUSE OF ACTION THEREFORE. IN ADDITION, BOTH PARTIES HEREBY WAIVE ANY RIGHTS TO A JURY TRIAL IN ANY JUDICIAL ACTION BROUGHT BY EITHER PARTY WHICH RELATES IN ANY WAY TO THIS AGREEMENT (WHETHER BASED UPON CONTRACT, NEGLIGENCE OR OTHERWISE).
26. **CONFLICTING DOCUMENTS:** It is understood and agreed by and between the parties hereto, that if there is any conflict between this Agreement and any other document or agreement between Customer and Company with respect to the matters described herein, this Agreement shall govern and control, regardless of whether such other document or agreement is prior or subsequent to this Agreement.
27. **INVALID PROVISIONS:** In the event any of the terms or provisions of this Agreement shall be declared to be invalid or inoperative, all of the remaining terms and provisions shall remain in full force and effect.
28. **REMEDIES:** Nothing contained herein is intended to or shall be construed so as to limit the remedies which Company may have against Customer in the event of a breach by Customer of any representation, warranty, covenant or agreement made under or pursuant to this Agreement, it being intended that such remedies shall be cumulative and not exclusive.
29. **APPLICABLE LAW:** This document shall, in all respects, be governed by the laws of the State of Michigan applicable to agreements executed and to be wholly performed within the State of Michigan.
30. **ATTORNEY'S FEES AND COSTS:** In the event any action or arbitration is instituted by a party hereto to enforce any of the terms or provisions hereof, the prevailing party in such action or arbitration shall be entitled to such reasonable attorneys' fees, costs, and expenses (including the costs of the arbitrator) as may be fixed by the Court or arbitrator.
31. **THIRD PARTY RIGHTS:** Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the parties and their respective successors and assigns, any rights or remedies under or by reason of this Agreement, nor is anything in this Agreement intended to relieve or discharge the obligations or liability of any third persons to any party to this Agreement, nor shall any provision give any persons any right of subrogation or action over or against any party to this Agreement.
32. **CAPTIONS:** All paragraph headings are inserted for convenience only and shall not be used in any way to modify, limit or construe or otherwise affect this Agreement.
33. **TAXES:** The Customer shall be responsible for any and all sales or similar taxes now or hereafter imposed with respect to this Agreement.
34. **ENTIRE INTEGRATED AGREEMENT; MODIFICATION; ALTERATIONS; WAIVER:** This writing is intended by the parties as a final expression of their agreement and as a complete and exclusive statement of the terms thereof. This Agreement supersedes all prior representations, understandings or agreements of the parties and the parties rely only upon the contents of this Agreement in executing it. This Agreement can only be modified by a writing signed by all of the parties hereto or their duly authorized agent. No waiver of a breach of any term or condition of this Agreement shall be construed to be a waiver of any succeeding breach.

Farmington City Council Staff Report	Council Meeting Date: Sept. 20, 2021	Item Number 7K
Submitted by: Ted Warthman, Public Safety Director		
Agenda Topic: Request to Approve Purchase of six (6) Dell Latitude 5425 Mobile Data Computers (MDC's)		
Proposed Motion: Approve FY 2021/2022 budget request to purchase six (6) Dell Latitude 5425 Mobile Data Computers from Dell Technologies in the amount of \$17,782.08.		
Background: <p>The public safety department requests the purchase of six (6) Dell Latitude 5425 Mobile Data Computers (MDC's). MDC's are the computers that are in our patrol vehicles and they get 24/7/365 use. Our current MDC's are over six (6) years old and in need of replacement as some have computer keys that are broken/missing, screen cracks and are considered old technology.</p> <p>There will also be an installation charge for each MDC, but with installation charges the final price will still be under the \$20,000 budgeted for this project.</p> Financial: <p>This is a budgeted expenditure for FY 2021-2022. The purchase price is being made through an Oakland County bid.</p>		
Materials: Attached – Quote from Dell Technologies		



A quote for your consideration

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your **Premier page**, or, if you do not have Premier, use this **Quote to Order**.

Quote No.	3000098480401.1	Sales Rep	Blake Johnson
Total	\$18,849.00	Phone	(800) 456-3355, 5139924
Customer #	2472728	Email	Blake_Johnson1@Dell.com
Quoted On	Sep. 14, 2021	Billing To	PAYABLE ACCOUNTS PAYABLE
Expires by	Oct. 14, 2021		CITY OF FARMINGTON
Contract Name	Dell Midwestern Higher Education Compact (MHEC) Master Agreement		23600 LIBERTY ST FARMINGTON, MI 48335-3529
Contract Code	C000000181093		
Customer Agreement #	MHEC-07012015		
Deal ID	22397382		

Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you're ready to place an order. Thank you for shopping with Dell!

Regards,
Blake Johnson

Shipping Group

Shipping To	Shipping Method
FRANK DEMERS CITY OF FARMINGTON 23600 LIBERTY ST FARMINGTON, MI 48335-3529 (810) 473-7278	Standard Delivery

Product	Unit Price	Quantity	Subtotal
Dell Latitude 5424	\$2,416.55	6	\$14,499.30
Havis DS-DELL-417 - Docking station - 10Mb LAN	\$497.37	6	\$2,984.22
Havis DS-DA-412 Laptop screen stiffener	\$49.76	6	\$298.56

	Subtotal:	\$17,782.08
	Shipping:	\$0.00
<i>No tax</i>	Estimated Tax:	\$1,066.92
	Total:	\$18,849.00

Special lease pricing may be available for qualified customers. Please contact your DFS Sales Representative for details.

- 1,066.92

\$17,782.08

Shipping Group Details

Shipping To

FRANK DEMERS
CITY OF FARMINGTON
23600 LIBERTY ST
FARMINGTON, MI 48335-3529
(810) 473-7278

Shipping Method

Standard Delivery

	Quantity	Subtotal
Dell Latitude 5424	6	\$14,499.30
Estimated delivery if purchased today: Oct. 21, 2021 Contract # C000000181093 Customer Agreement # MHEC-07012015		

Description	SKU	Unit Price	Quantity	Subtotal
Dell Latitude 5424 Rugged, CTO	210-AQPY	-	6	-
8th Gen Intel Core i7-8650U Processor (Quad Core, 8M Cache, 1.9GHz, 15W, vPro)	379-BDHD	-	6	-
Windows 10 Pro English, French, Spanish	619-AHKN	-	6	-
No Microsoft Office License Included – 30 day Trial Offer Only	658-BCSB	-	6	-
Intel Core i7-8650U Processor Base with AMD Radeon RX540 Graphics 128 Bit	338-BPVF	-	6	-
No Out-of-Band Systems Management - vPro Disabled	631-ABWH	-	6	-
8GB, 2x4GB, 2400MHz DDR4 Non-ECC	370-AGKG	-	6	-
No Additional Hard Drive	401-AADF	-	6	-
M.2 256GB PCIe NVMe Class 40 Solid State Drive	400-BBTW	-	6	-
14" FHD WVA (1920 x 1080) Embedded Touch, Outdoor-Readable Screen	391-BDVP	-	6	-
Dell Top Case and Palmrest without Security	346-BEVG	-	6	-
Regulatory Label for Keyboard	389-DOPO	-	6	-
Sealed Internal RGB Backlit English Keyboard	580-ABYR	-	6	-
Intel Dual Band Wireless AC 8265 (802.11ac) 2x2 (No BT) Driver (Later upgrade not possible for the system)	555-BEPC	-	6	-
Intel Dual Band Wireless AC 8265 (802.11ac) 2x2	555-BDGD	-	6	-
WLAN Bracket	575-BBYW	-	6	-
Qualcomm Snapdragon X20 (DW5821e) ATT	556-BBZI	-	6	-
WWAN Bracket	575-BBYX	-	6	-
3 Cell 51Whr ExpressCharge Capable Battery	451-BCHG	-	6	-
90 Watt AC Adapter	492-BCNQ	-	6	-
No Anti-Virus Software	650-AAAM	-	6	-
OS-Windows Media Not Included	620-AALW	-	6	-
E5 US Power Cord	537-BBBD	-	6	-
Setup and Features Guide	340-CHMZ	-	6	-
Factory Installed Rigid handle tied sku	540-BCIH	-	6	-
US Order	332-1286	-	6	-
2nd 3 Cell 51Whr ExpressCharge Capable Battery	451-BCHH	-	6	-

SERI Guide (English/Spanish)	340-AGIN	-	6	-
Regulatory Label included	389-BEYY	-	6	-
TPM Enabled	340-AJPV	-	6	-
System Driver, Dell Latitude 5424	640-BBRP	-	6	-
Dell Developed Recovery Environment	658-BCUV	-	6	-
Shuttle SHIP Material	328-BCXL	-	6	-
Directship Info Mod	340-CKTD	-	6	-
Intel(R) Core(TM) i7 Processor Label	389-BLST	-	6	-
No Option Included	340-ACQQ	-	6	-
CMS Software not included	632-BBBJ	-	6	-
No Resource USB Media	430-XXYG	-	6	-
ENERGY STAR Qualified	387-BBNJ	-	6	-
BTO Standard shipment Air	800-BBGF	-	6	-
No UPC Label	389-BDCE	-	6	-
No Additional IO Ports	590-TEYX	-	6	-
No Additional Hard Drive	401-AADF	-	6	-
Single Primary HD & ODD Brackets, 5424	590-TEYM	-	6	-
8X DVD+/-RW 9.5mm Optical Drive	429-ABHV	-	6	-
Dedicated u-blox NEO-MQN GPS Card	540-BCIG	-	6	-
No Camera or Microphone	319-BBGG	-	6	-
No PCMCIA Card or Express Card Reader	590-TEZB	-	6	-
No AutoPilot	340-CKSZ	-	6	-
ProSupport Plus: Next Business Day Onsite, 2 Years Extended	808-6796	-	6	-
ProSupport Plus: Next Business Day Onsite, 3 Years	808-6797	-	6	-
Dell Limited Hardware Warranty Initial Year	808-6805	-	6	-
ProSupport Plus: Accidental Damage Service, 5 Years	808-6826	-	6	-
ProSupport Plus: Keep Your Hard Drive, 5 Years	808-6827	-	6	-
ProSupport Plus: 7X24 Technical Support, 5 Years	808-6845	-	6	-
Dell Limited Hardware Warranty Extended Year(s)	975-3461	-	6	-
Thank you for choosing Dell ProSupport Plus. For tech support, visit www.dell.com/contactdell or call 1-866-516-3115	997-8367	-	6	-

			Quantity	Subtotal
		\$497.37	6	\$2,984.22

Havis DS-DELL-417 - Docking station - 10Mb LAN

Estimated delivery if purchased today:
Mar. 15, 2022
Contract # C000000181093
Customer Agreement # MHEC-07012015

Description	SKU	Unit Price	Quantity	Subtotal
Havis DS-DELL-417 - Docking station - 10Mb LAN	AA472934	-	6	-

			Quantity	Subtotal
		\$49.76	6	\$298.56

Havis DS-DA-412 Laptop screen stiffener

Estimated delivery if purchased today:
Nov. 24, 2021
Contract # C000000181093
Customer Agreement # MHEC-07012015

Description	SKU	Unit Price	Quantity	Subtotal
-------------	-----	------------	----------	----------

	Subtotal:	\$17,782.08
	Shipping:	\$0.00
<i>No tax →</i>	Estimated Tax:	\$1,066.92
	Total:	\$18,849.00
		<i>- 1,066.92</i>
		<u> </u>
		<i>\$ 17,782.08</i>

Important Notes

Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for thirty days from the date of this Quote. All product, pricing and other information is based on the latest information available and is subject to change. Supplier reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to Tax_Department@dell.com or ARSalesTax@emc.com, as applicable.

Governing Terms: This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier's affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at www.dell.com/terms or www.dell.com/oemterms), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

Supplier Software Licenses and Services Descriptions: Customer's use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on www.Dell.com/eula. Descriptions and terms for Supplier-branded standard services are stated at www.dell.com/servicecontracts/global or for certain infrastructure products at www.dell.com/en-us/customer-services/product-warranty-and-service-descriptions.htm.

Offer-Specific, Third Party and Program Specific Terms: Customer's use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on www.dell.com/offeringspecificterms ("Offer Specific Terms").

In case of Resale only: Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

In case of Financing only: If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or services on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer's use (and Customer's resale of and the end-user's use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier's compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.

^Dell Business Credit (DBC):

OFFER VARIES BY CREDITWORTHINESS AS DETERMINED BY LENDER. Offered by WebBank to Small and Medium Business customers with approved credit. Taxes, shipping and other charges are extra and vary. Minimum monthly payments are the greater of \$15 or 3% of account balance. Dell Business Credit is not offered to government or public entities, or business entities located and organized outside of the United States.

**Farmington City Council
Staff Report**

Council Meeting
Date: September 20, 2021

**Item
Number**
7L

Submitted by: David Murphy, City Manager

Agenda Topic: Extension of Masonic Hall Parking Lot License Agreement.

Proposed Motion: Move to approve a one-year extension of the Masonic Hall parking lot license agreement commencing on September 14, 2021 and ending on September 14, 2022.

On September 14, 2011, the City of Farmington and the Farmington Masonic Temple Association entered into a Masonic Hall Parking Lot License Agreement to allow the City to utilize the Masonic Hall parking lot for public parking pursuant to certain terms and conditions. The Agreement was for a 10-year period, ending on September 14, 2021. Now the City and the Masonic Lodge want to extend the agreement for a period of one year while they evaluate whether continuing the agreement for a longer period of time is advisable, and whether any changes to the terms or conditions to the agreement are either necessary or appropriate, in light of the City's approval, in 2019, of a Planned Unit Development (PUD) Agreement between the City and the Masonic Lodge for the renovation and use of the Masonic property, including the parking lot area, to allow for a commercial use on the first floor of the building.

Materials: Extension of the Masonic Hall parking lot license agreement.

EXTENSION OF MASONIC HALL PARKING LOT LICENSE AGREEMENT

This Extension of Parking Lot License Agreement is entered into this ____ day of September, 2021, between Farmington Masonic Temple Association ("Licensor") and the City of Farmington ("Licensee").

RECITATIONS

A. On September 14, 2011, Licensee and Licensor previously entered into a Masonic Hall Parking Lot License Agreement ("Agreement") to allow Licensee to utilize the Masonic Hall parking lot, located at 23715 Farmington Road, Farmington, MI 48336, for public parking pursuant to certain terms and conditions.

B. The Agreement was for a 10-year period, ending on September 14, 2021.

C. Licensor and Licensee desire to extend the Agreement for a period of one year while they evaluate whether continuing the Agreement for a longer period of time is advisable, and whether any changes to the terms or conditions to the Agreement are either necessary or appropriate, particularly in light of the Licensee's approval, in 2019, of a Planned Unit Development (PUD) Agreement between Licensee and Licensor for the renovation and use of the Masonic property, including the parking lot area, to allow for a commercial use on the first floor of the building.

NOW, THEREFORE, Licensor and Licensee agree to a one-year extension of the Parking Lot License Agreement, commencing September 14, 2021 and ending September 14, 2022. The terms and conditions of the Agreement shall continue except with regard to the termination date, which shall be as set forth herein, and except as and to the extent amended or altered by the terms and conditions of the 2019 PUD Agreement between Licensor and Licensee.

FARMINGTON MASONIC TEMPLE ASSOCIATION

By: David D. Dereczyk
Its: President

CITY OF FARMINGTON

By: David Murphy
Its: City Manager

**Farmington City Council
Staff Report**

Council Meeting
Date: September 20, 2021

**Item
Number
7M**

Submitted by: Charles Eudy, Superintendent

Agenda Topic: Local Street Crack Sealing Program Construction Estimate No.3

Proposed Motion:

Move to Approve Change Order No. 1, & Construction estimate and payment No. 3 (final) to Wolverine Sealcoating for Local Street Crack Sealing Program.

Background: City Administration and Orchard Hiltz McCliment (OHM) has developed a 4-year rotating pavement crack sealing and parking lot sealcoating schedule. This year we have joined with several other communities to solicit RFP for those services. The City of Wixom has recommended to award the project to Wolverine Sealcoating of Jackson. City Administration has allocated \$50,000 last Fiscal Year and \$50,000 this Fiscal Year for the crack sealing and OHM to conduct inspections of this RFP.

Wolverine Sealcoating located at 3235 County Farm Road, Jackson MI 49201 completed crack sealing multiple local streets earlier this year. The two damage claims have been settled from drivers that drove through the wet crack sealing compound. The OHM recommends approving the balancing change order No. 1 which reduces the contract \$460.02 and approving pay application No. 3 (final) releasing the \$4,477 and interest held as retainage, but to hold the check until all closeout documents have been received from Wolverine Sealcoating.

Materials:

OHM Change Order No.1
OHM Payment Application No.3
OHM Recommendation of Payment

CHANGE ORDER



Project: City of Farmington - Crack Seal
Owner: City of Farmington
23600 Liberty Street
Farmington, MI 48335
(248) 474-5500
Contractor: Wolverine Sealcoating
3235 County Farm Rd
Jackson, MI 49201

Job Number: 0111-21-0020
Change Order Number: 1
Date: 9/16/2021
Print Date: 9/16/2021

Note:

TO THE CONTRACTOR:

You are hereby directed to comply with the changes to the contract documents. This change order reflects work completed or anticipated.

OHM Advisors
34000 Plymouth Road
Livonia, MI 48150
(734) 522-6711

CURRENT PROJECT PLANS AND SPECIFICATIONS WILL BE ADHERED TO UNLESS SPECIFICALLY CHANGED BY THIS CHANGE ORDER DOCUMENT.

THE CONTRACT AMOUNT WILL BE CHANGED BY THE SUM OF:	
Original Contract Amount:	(\$460.02)
Contract Amount Including Previous Change Orders:	\$90,000.02
Amount of this Change Order:	\$90,000.02
	(\$460.02)
REVISED CONTRACT AMOUNT:	\$89,540.00

Accepted By

Wolverine Sealcoating

Date

9-15-21

Approved By

Chuck Eudy - Public Works Superintendent
City of Farmington

Date

9/15/21

Recommended By

Matt Parks, Principal

Matt Parks

Digitally signed by Matt Parks
DN: c=US, e=matt.parks@ohm-advisors.com,
cn=Matt Parks
Date: 2021.09.16 15:19:26 -0400

Date

9/16/21

PAYMENT APPLICATION



Job Number: 0111-21-0020
Number: 3
Period End Date: 9/16/2021
Status: Approved
Contract Start Date: 6/16/2021
Contract End Date: 11/15/2021
Contract Duration: 152
Print Date: 9/16/2021

OWNER: City of Farmington
23600 Liberty Street
Farmington, MI 48335
(248) 474-5500

CONTRACTOR: Wolverine Sealcoating
3235 County Farm Rd
Jackson, MI 49201

Project: City of Farmington - Crack Seal
SCHEDULE On
STATUS:

NOTE:

Original Contract Amount: \$90,000.02
Change Orders Amount: (\$460.02)
Current Contract Amount: \$89,540.00

Change Order 1: (\$460.02)
(\$460.02)

Earnings This Period: \$0.00
Earnings To Date: \$89,540.00
Previous Retainage Amount: \$4,477.00
Retainage This Period: (\$4,477.00)
Less Total Retained To Date: \$0.00
Net Earned: \$89,540.00
Previous Earnings: \$85,063.00
Amount Due Contractor: \$4,477.00

Retainage: None

Amount Due Contractor includes (\$4,477.00) of previously held retainage

Approved By

Chuck Eudy - Public Works Superintendent - City of Farmington

Recommended By

[Signature]

Matt Parks

Matt Parks, Principal

Date

9/16/21

Date

9/16/2021

Digitally signed by Matt Parks
Date: 2021.09.16 10:52:11-0400

OHM Advisors
34000 Plymouth Road
Livonia, MI 48150

(734) 522-6711

OHM-Advisors.com

City of Farmington - Crack Seal

Items

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
1	Overband Crack Fill	81818.20 Lbs	81400.00	\$1.10	0.00	0.00	\$0.00	81400.00	\$89,540.00
							A Sub-Total:		\$89,540.00
							Retainage		(\$4,477.00)

OHM Advisors
34000 Plymouth Road
Livonia, MI 48150

(734) 522-6711

OHM-Advisors.com



September 17, 2021

Mr. Chuck Eudy
DPW Superintendent
City of Farmington
33720 W. 9 Mile Road
Farmington, Michigan 48335

Regarding: 2021 Crack Seal Program
OHM Job No. 0111-21-0020

Dear Mr. Eudy:

Attached is the final Payment Application for the referenced project. Wolverine Sealcoating has completed the work shown on the attached payment application for the period ending September 16, 2021, and we would recommend payment to the Contractor in the amount of **\$4,477.00**.

Sincerely,
OHM Advisors

A handwritten signature in black ink, appearing to read "Matt Parks".

Matt Parks, P.E.

cc: Shawn Carroll, Wolverine Sealcoating (via e-mail)
Michael McNutt, OHM (via e-mail)
File

P:\0101_0125\0111210020_Crack_Seal_Program_Construction\Pay App & CO\Pay Apps\Final\Original\2021 Crack Seal Program_Pay App Final.docx

**Farmington City Council
Staff Report**

Council Meeting
Date: September 20, 2021

**Item
Number**
7N

Submitted by: David Murphy, City Manager

Agenda Topic: Amendment to the Park Reservation, Facility Use and Special Events Policy

Proposed Motion: Move to approve the proposed Park Reservation, Facility Use and Special Events Policy as presented.

Background: Recently there have been inquiries into using Drake Park for special events. Currently the Park Reservation, Facility Use and Special Events Policy does not allow for special events in Drake Park. At the September 7, 2021 City Council meeting under other business, the City Council discussed the possibility of amending the policy to begin allowing for special events. The Council directed the City Manager and the City Attorney to draft an amendment for the September 20, 2021 meeting to allow special events in Drake Park.

Materials: Draft of the Park Reservation, Facility Use and Special Events Policy as amended.

CITY OF FARMINGTON
OAKLAND COUNTY, MICHIGAN

PARK RESERVATION, FACILITY USE,
AND SPECIAL EVENTS POLICY

~~Adopted March 7, 2016~~

Revised September 20, 2021

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CITY OF FARMINGTON

OAKLAND COUNTY, MICHIGAN

PARK RESERVATION, FACILITY USE, AND SPECIAL EVENTS POLICY

PREAMBLE

The City has five principal parks and several other community centers available for public use. Additional open space and recreational areas are provided through smaller, multipurpose play lots, pocket parks and natural areas scattered throughout the community. The purpose of this policy is to establish rules and regulations for the use and operation of these parks and community centers; encourage public and private events that support creating a Sense of Place; streamline the approval process for use of public parks and facilities; clarify responsibilities for event activities; protect the health, safety and welfare of the public; mitigate the impact of use on residents and businesses; and protect the financial interest of the City of Farmington.

POLICY

The City of Farmington strives to provide parks and facilities for a variety of uses within the City. To ensure the satisfaction and success of these parks and facilities, the City has developed this Park Reservation, Facility Use, and Special Events Policy to provide a detailed and prioritized statement of terms and rental rates for residents and non-residents who use and rent the facilities. The policy describes the terms, conditions, and user qualifications in connection with use of the following public parks and facilities owned by the City of Farmington:

- Shiawassee Park
- Drake Park
- Riley Park and Walter E. Sundquist Pavilion
- Governor Warner Mansion
- Flanders Park
- Memorial Park
- Women’s Park
- City Hall Council Chambers and Conference Room

Applicants using or reserving City of Farmington parks and facilities agree to abide by the following rules:

I. RULES APPLICABLE TO ALL PARKS

Unless otherwise indicated, the following rules apply to all City parks:

A. HOURS OF OPERATION

Unless otherwise indicated, all public parks will be closed at 10:00 p.m. each day and will remain closed to the public until 6:00 a.m. on the next day. Except as provided in section I.B, no person shall remain in or enter any public park between 10:00 p.m. and 6:00 a.m.

Hours of operation for a public building shall be posted on the building and may also be on display at the park.

B. ACTIVITIES PERMITTED AFTER CLOSING

The following activities may continue in parks after the parks have been closed:

- (1) City-sponsored and City supervised activities.
- (2) Activities sponsored by any individual or group that has applied for and received a permit for that activity from the City.
- (3) Activities of any City employee, contractor, custodial or maintenance personnel in the course of his duties.
- (4) Activities of any public safety officer while in performance of his/her duties.
- (5) Other approved special use.

C. ALCOHOL

Alcohol is strictly prohibited in City parks except as allowed by Special Events permit. Section 21-27, Farmington Code of Ordinances.

D. AMPLIFIED SOUNDS, LOUD OR EXCESSIVE NOISE

There shall be no loud or excessive noise or disturbances. The use of amplified music or sound shall comply with all City ordinances, and may be further regulated by a Special Event permit.

E. ANIMALS

- (1) No person, except a public safety officer acting in his/her official capacity, may molest, injure, kill, or capture any wild bird, or disturb any wild bird's nest or its contents.
- (2) Animals brought into a park must be under the physical control of a responsible person and restrained with a leash not exceeding six (6) feet in length.
- (3) People bringing animals into a park must immediately remove all droppings deposited by the animal and dispose of them in a sanitary method. Sections 20-292, 20-296, 20-300, Farmington Code of Ordinances.

F. APPLICANTS FOR RENTAL OR SPECIAL EVENT

Applicants wishing to reserve a park or schedule a special event must be 18 years of age or older.

The City reserves the right to deny a rental or special event application based on the applicant's past rental history, such as damaging City property, non-payment, and not

following City rules and regulations. The City may also deny an application upon notice that an applicant has been convicted of malicious destruction of property or disorderly intoxication, or is listed on the state's sex offender registry.

G. AVAILABILITY OF PAVILIONS/PICNIC FACILITIES

All individual pavilions are provided on a first-come, first-served basis, unless reserved or permitted through the City of Farmington Clerk's office. Organizations or individuals not holding a reservation or permit, or not participating in a City-sponsored program, must relinquish use to program participants or permit holders.

H. BALL GAMES

Baseball, football, and softball throwing, and rough exercise or play, are strictly prohibited in any public park or other public place, except in areas designated by the City Manager. Section 21-28, Farmington Code of Ordinances.

I. COMPLIANCE WITH LAW

Anyone using City parks and facilities shall comply with all City ordinances and Federal and State laws.

J. DECORATIONS

No nails, tacks, staples, adhesive materials, or other material that may damage any City structure or property may be used by any person. A rental or special event applicant shall remove and properly dispose of all decorations at the conclusion of their event. The applicant will be held responsible for any damage caused by the applicant or his or her guests to any structure or property.

K. DEFACING PROPERTY

No person shall write upon, mark or deface in any manner, or use in an improper way, any park property or equipment found within a park. Section 20-68, Farmington Code of Ordinances.

L. FIREWORKS AND FIREARMS

- (1) No person shall discharge any consumer fireworks in a park except in strict compliance with a permit issued by the City.
- (2) No person shall discharge in any City park or playground any firearm, air rifle, air pistol, bow and arrow, slingshot, or other instrument from which a dangerous projectile, including a metal, plastic, or rubber pellet (such as a BB), stone, or other hard object may be propelled. Section 20-228 Farmington Code of Ordinances.

M. HITTING GOLF BALLS

No person shall play golf or drive golf balls in a public park or playground. Section 21-30, Farmington Code of Ordinances.

N. HORSES

No person shall ride or lead a horse into a public park or playground, other than for approved special event uses. Section 21-31, Farmington Code of Ordinances.

O. INDECENT OR OBSCENE CONDUCT

No person shall engage in any indecent or obscene conduct in any City park or playground. Section 20-136, Farmington Code of Ordinances.

P. LITTER

No person may deposit litter in any City park or playground except in designated receptacles and in such a manner that the litter will be prevented from being carried or deposited by the elements upon any part of the park or upon any other public place or private premises. Where receptacles are not provided, all litter must be removed from the park or playground by the person responsible for its presence and properly disposed of elsewhere in a lawful manner. Scheduled users of any City park or facility are required to remove all debris and refuse upon completion of the purpose for which the reservation applies. Section 19-63, Farmington City Ordinances.

Q. MOTOR VEHICLES

- (1) No person shall operate any motor vehicle or 2-, 3-, or 4-wheeled motorized scooter, with the exception of a wheelchair or other medical mobility device, in, upon or through any City park or playground, except in areas provided for the parking of motor vehicles, unless authorized by the City Manager or his/her designee.
- (2) Parking a motor vehicle in any of the following places in a public park is strictly prohibited:
 - (a) On a sidewalk;
 - (b) In front of any driveway;
 - (c) Within an intersection;
 - (d) Within fifteen (15) feet of a fire hydrant or instructional building;
 - (e) On a crosswalk;
 - (f) At any place where official signs prohibit parking;
 - (g) At any place where parking is permitted for specific purposes unless the occupants of the vehicle are complying with the requirements of permitted use;
 - (h) On more than one (1) designated space;
 - (i) On any grass or landscaped area;
 - (j) On a playground or playing field.

Section 31-60, Farmington Code of Ordinances.

R. OBSTRUCTING WALKS, DRIVES, AND RIVERS

No person may obstruct any walk, drive, or river in any City park or playground, other than for an approved special event use. Section 21-26, Farmington Code of Ordinances.

S. PARK RESERVATIONS

Applications for park reservations are available in the City Clerk's office or on the City website. The City will not mail applications or accept phone reservations unless otherwise indicated. All fees and deposits must be paid in full before any reservation date will be accepted. A reservation is not complete until the application and fee are received and the application approved.

T. WAIVER OF FEES AND DEPOSITS

The City in its sole discretion may waive any deposit or fee required for rental of City parks and facilities, or for holding any special event, for Farmington Community Library, Farmington Public Schools, and other City organizations.

II. RULES APPLICABLE TO SHIAWASSEE PARK, DRAKE PARK, RILEY PARK AND WALTER E. SUNDQUIST PAVILION, GOVERNOR WARNER MANSION, AND CITY HALL

In addition to the general rules stated above, the following rules apply to Shiawassee Park, Drake Park, Riley Park and Sundquist Pavilion, Governor Warner Mansion, and City Hall.

A. SHIAWASSEE PARK

Shiawassee Park is an 18-acre multiple use park located along the river that offers outdoor amenities for the entire community. The park features a three-quarter mile walking course, two (2) tennis courts, four (4) baseball fields with one (1) lighted field, a children's playscape and gazebo, a picnic area with large pavilion, restrooms, and a picturesque river. Restrooms are closed November-April.

- (1) Tennis Courts: Tennis courts operate on a first-come, first-served basis. No permit or reservation is required. Users must relinquish the court after one hour of play when others are waiting.
- (2) Baseball Fields: Baseball fields are heavily programmed for adult and Little League softball and baseball activities during the season. Fields are scheduled as follows:
 - (a) Adult softball games are scheduled through the City of Farmington Hills Special Services Department.
 - (b) Little League baseball and softball is scheduled through Farmington Hills Special Services Department and the South Farmington Baseball, Inc.

- (c) Unreserved fields are open to the public except when undergoing maintenance work.
 - (d) Organizations or individuals not holding a field reservation must relinquish the ball field to reservation holders.
- (4) Park Pavilion/Gazebo Reservation and Special Events: The Shiawassee Park Pavilion and Playscape Gazebo are available for daily rental for small groups and ~~larger~~ special events. Use of the park is on a first come, first served basis, subject to special event rules and regulations. See the Reservation and Special Events Policies, below, for information.
- (5) River: Disposing of cans, bottles, garbage, or waste material of any kind into the river is prohibited. Wading or swimming in the river is prohibited. Wildlife shall not be disturbed.

B. DRAKE PARK

Drake Park is a 10-acre multiple use park featuring four (4) baseball fields with one (1) lighted field, two (2) tennis courts, two (2) basketball hoops, a playground, a picnic area, and restrooms. Restrooms are closed November-April.

- (1) Tennis and Basketball Courts: Tennis and basketball courts operate on a first come, first serve basis. No permit or reservation is required. Users must relinquish the court after one hour of play when others are waiting.
- (2) Baseball Fields: Baseball fields are heavily programmed for adult and Little League softball and baseball activities during the season. Fields are scheduled as follows:
 - (a) Adult softball games are scheduled through the City of Farmington Hills Special Services Department.
 - (b) Little League baseball and softball is scheduled through the Farmington Hills Special Services Department and the South Farmington Baseball, Inc..
 - (c) Unreserved fields are open to the public except when undergoing maintenance.
 - (d) Organizations or individuals not holding a field reservation must relinquish to reservation holders.
- (3) Park Reservation and Special Events: There are no structures available for reservation. The park is available on a first come, first served basis, subject to special event rules and regulations. ~~Drake Park is not available for daily rental. Individuals interested in reserving a park for group activities are encouraged to contact the City Clerk's office to discuss a suitable park for their activity.~~

C. RILEY PARK AND WALTER E. SUNDQUIST PAVILION

Riley Park and the Walter E. Sundquist Pavilion ("Sundquist Pavilion") are located in the heart of downtown Farmington. The three-quarter acre park features a large pavilion, park benches, and ample green space for visitors to relax and socialize with friends while enjoying downtown shops and community events. The park and pavilion form the central hub of the

downtown business district and are host to the popular Rhythmx in Riley Park concert series, Farmington Farmers & Artisan Market, Art on the Grand, Farmington Area Founders Festival, Harvest Moon Celebration, and the Riley Park Ice Rink.

(1) Vendors: Sales will be evaluated and permitted under the Solicitors License provisions in Chapter 22 of the City Code.

(2) Riley Park Ice Rink:

(a) The Riley Park Ice Rink is open daily, weather permitting.

(b) Hours of Operation:

Sunday–Thursday 8:00 a.m.-10:00 p.m.

Friday-Saturday 8:00 a.m.- 11:00 p.m.

(c) Skating Fees:

Skating is free. Donations to off-set operational costs are welcome.

(d) Skating is not allowed during maintenance and resurfacing. Skaters must leave the ice when ordered to do so.

(e) Ice Rink Rules:

- Please be courteous and share the ice.
- Please respect the "CLOSED FOR MAINTENANCE" signs when posted and any orders to leave the ice for maintenance or resurfacing.
- Use at your own risk. The City of Farmington does not assume responsibility for any injury or any loss, theft or damage to personal items.
- Safety gear is recommended on the rink at all times.
- No objects, food, drinks, alcohol or pets are allowed on the rink.
- No skate attendant is on duty.
- Hockey sticks, pucks, games and rowdy activity are not allowed, except that the City Manager may approve organized special events (e.g., a youth hockey game/tournament) in accordance with the Special Events Policy set forth below.
- Skate counter clockwise around the rink.
- Stay on rubber pads when walking with skates.
- Ice skates must be worn on rink. Guests without ice skates are not permitted on the ice rink.
- No trespassing when rink is closed.
- Restrooms are not available during winter months.
- For emergencies call 911.

(3) Park Reservation and Special Events: All scheduled events at Riley Park and Sundquist Pavilion, regardless of size, are special events and must comply with the Special Events Policy. Riley Park and Sundquist Pavilion are not intended for private use. No reservations will be accepted for events that are not open to the general public. See the Special Events Policy, below, for information about reserving this location.

D. GOVERNOR WARNER MANSION

The Governor Warner Mansion is the former home of Michigan's 26th Governor, Fred Warner (1905-1911). The Mansion is a magnificent Victorian Italianate home filled with period furnishings, historic artifacts, and Warner family memorabilia. Sitting on almost three acres, the Mansion is surrounded by beautiful gardens, many of which were planted by Edessa Warner Slocum, the daughter of Governor Warner. The Mansion is now an informal historical museum, offering regular tours and community events that celebrate a bygone era.

- (1) Hours of Operation: The Mansion is open Wednesdays and the first Sunday of every month from April-December between the hours of 1:00 p.m. - 5:00 p.m.
- (2) Calendar of Events and Holiday Hours: A calendar with information on events and special holiday hours is posted on the grounds and on the City's website at www.farmgov.com.
- (3) General Admission/Group tours:
Adults \$3.00
Youth (7-12) \$1.00
Children 6 and under free with an adult
- (4) Park Reservation and Special Events: The Governor Warner Mansion grounds are available for daily rental for small and large group events. See the Reservation and Special Events Policies for information.

E. CITY HALL

City Hall is the venue for a variety of public meetings held at regularly scheduled intervals by elected, appointed, and volunteer boards and commissions. Regularly scheduled meetings include those held by the City Council, Planning Commission, Zoning Board of Appeals, Downtown Development Authority, Grand River Corridor Improvement Authority, Historic Commission, the Library Board, Neighborhood Watch Committees and more. Up-to-date meeting information and a monthly calendar of events are maintained on the City website. The public is welcome to attend public meetings.

- (1) Hours of Operation: Hours of operation are Monday-Friday 8:30 a.m. – 4:30 p.m.
- (2) Meetings & Agendas: Meetings are held in City Council Chambers and Conference Room A in City Hall. All public meetings are held in accordance with the Michigan Open Meetings Act.
- (3) Special Events and Facility Rentals: The City Hall Council Chambers and Conference Room A are available for use for official city business and city-sponsored events. The Council Chambers is also available for civil wedding ceremonies. For all other events, City Hall Council Chambers and Conference Room are not available for use by the public for other purposes or events.

III. RESERVATION PROCEDURES

A. APPLICABILITY

- (1) ~~Park~~ Reservations will be accepted for the Pavilion and Playscape Gazebo in Shiawassee Park and for the Governor Warner Mansion grounds. Groups smaller than one hundred (100) people or fewer may reserve the Pavilion, Gazebo or Mansion grounds by submitting a Park Reservation Application and required fee to the City Clerk's office during normal business hours. The Application will be reviewed by the City Clerk's office for compliance with this Policy. Groups of larger than one hundred (100) people are required to submit a Special Events Application and comply with the Special Events Policy. See the Special Events Policy for information.
- (2) All reservations for Riley Park and Sundquist Pavilion, regardless of size, must comply with the Special Events Policy.
- (3) The City does not accept reservations for Drake Park, Flanders Park, Memorial Park, or Women's Park. These parks and their amenities are available for use on a first-come, first-served basis. [Planned gatherings that require a special event permit as provided by ordinance or inby these rules are allowed in Drake Park, but not Flanders Park, Memorial Park, or Women's Park.](#)
- (4) The City does not accept reservations for City Hall Council Chambers and Conference Room except for City official business, City-sponsored events, and civil wedding ceremonies.

B. RULES FOR RESERVING SHIAWASSEE PARK AND WARNER MANSION

In addition to the general rules stated in this Policy, the following rules apply to reservations at Shiawassee Park, Governor Warner Mansion, and City Hall.

(1) Shiawassee Park

(a) Pavilion/Gazebo Reservation Procedures:

- (i) Reservations for the Pavilion and Playscape Gazebo may be made beginning January 1 for each calendar year.
- (ii) Applications for reservation of ~~Shiawassee Park~~[the Pavilion and Playscape Gazebo](#) can be obtained from the City Clerk or City Manager's office and can be found on the City's website at: www.farmgov.com.
- (iii) Weekend reservations for ~~Shiawassee Park~~[the Pavilion and Playscape Gazebo](#) are limited to residents of Farmington or Farmington Hills, businesses located in Farmington or Farmington Hills, civic and any affiliate community groups located in Farmington or Farmington Hills, the Farmington School District, and any affiliate organizations located in Farmington or Farmington Hills, or any church located in Farmington or Farmington Hills.
- (iv) Events may be rescheduled within the same calendar year based on availability of day and time. The original permit must be returned before a replacement is issued.

- (v) Amplified music is permitted but may not exceed noise ordinance standards.
- (vi) The park is open to the public at all times. Reservation of Shiawassee Pavilion or the Playscape Gazebo does not guarantee exclusive use of the park [grounds](#).

(b) Approval Process:

An application for an event [utilizing the Pavilion or Playscape Gazebo](#) expected to involve less than one hundred (100) people may be administratively approved by the City Clerk's Office provided the event does not require any of the following: (i) portable restrooms, (ii) electricity exceeding 110v/15 amp, (iii) more than four (4) grills or outside vendors stationed at the park, and (iv) music or amplified noise likely to exceed noise ordinance standards. If an event does not meet these criteria, a Special Events Application must be submitted. Special Events that are expected to involve more than one hundred (100) people but less than one hundred fifty (150) people shall be approved by the City Manager. Special Events involving more than one hundred fifty (150) people must be approved by City Council.

(c) Fees:

[Pavilion](#) (maximum capacity: 100):

Farmington/Farmington Hills residents - \$20 per hour/\$100 max. per day;
Non-residents - \$50 per hour/\$250 max. per day.

[Playscape Gazebo](#) (maximum capacity: 20):

Farmington/Farmington Hills residents - \$20 per hour/max. of two hours; Non-residents - \$50 per hour/max. of two hours.

All fees are non-refundable once the event is approved.

(2) Governor [Warner Mansion](#)

(a) Reservation Procedures:

- (i) The City Clerk will accept reservations for weddings, commercial photography, promotional or appreciation events, fundraising events for the Governor Warner Mansion or Historical Commission, group tours, and self-catered porch parties.
- (ii) Applications for Warner Mansion can be found on the City's website at: www.farmgov.com
- (iii) Groups of more than one hundred (100) people or more must submit a Special Events Application and comply with the Special Events Policy. Special Events that are expected to involve more than one hundred (100) people but less than one hundred fifty (150) people shall be approved by the City Manager. Special Events involving more than one hundred fifty (150) people must be approved by City Council.
- (iv) Rentals of Governor Warner Mansion include use of electricity and cold water.

(v) A handicap accessible restroom is available for use on the west side of the Mansion. Restrooms are closed November-April.

(b) Weddings:

- (i) Only one wedding event per day will be allowed on the Mansion grounds.
- (ii) The applicant is responsible for set up of chairs and other amenities.
- (iii) Seating on the inner perimeter of the Gazebo will accommodate 25-30 people. Extra chairs may be provided by the applicant. While the lawn will accommodate many guests, parking in the immediate area is limited and may restrict the size of the event.
- (iv) Gazebo Capacity - 25-30 persons. Mansion Porch Capacity – 30 persons. The applicant agrees to comply with the maximum capacities.
- (v) Parking is available in the adjoining church parking lot. Shuttle service from more remote parking locations may be provided by the applicant.
- (vi) Vehicles may not block any driveway or be driven on the lawn or landscaped areas for loading, unloading or parking.
- (vii) Confetti and rice are not permitted on the grounds.
- (viii) Caterers must use self-contained equipment and may not use the house kitchen.
- (ix) Amplified music is not permitted (i.e., DJs, PA systems, large speakers, boom boxes, etc.). Small ensembles or electronic keyboards may be utilized but may not exceed noise ordinance standards.
- (x) Alcohol is not permitted on the grounds.
- (xi) Guests may use the Mansion porch in case of inclement weather. The Mansion itself will not be opened. No other shelter is provided.
- (xii) Tents with stakes are not permitted.
- (xiii) A handicap accessible restroom is available on the west side of the main building. Restrooms are closed November-April.

(c) Commercial Photography:

- (i) All commercial photography at Warner Mansion requires a reservation.
- (ii) Reservations for prom photography will be taken in the following order of preference: 1) Farmington Public Schools; 2) Farmington and Farmington Hills residents who attend non-public schools; and 3) students from other schools.

(d) Fees:

General Admission/

Group Tours:

Adults - \$3.00

Youth, 7-12 Years - \$1.00

Children, 6 and under free with an adult

Group Rental/

Weddings:

Gazebo Rental - 2 ½ Hour Minimum Rental

Farmington/Farmington Hills residents - \$250.00
Non-residents - \$300.00
\$50.00 Deposit Required

Each additional hour (or portion thereof):
Residents - \$100.00
Non-residents - \$125.00

Wedding/Solemnized by Mayor - \$50.00

Commercial Photography: \$50.00/hr or \$1,000 annual permit fee

Miscellaneous Fees: Tent (3-days) - \$ 500.00
Family groups (donations) - \$35.00
Non-wedding groups - \$100.00/hr
Porch (2-hour time limit) - \$75.00, plus \$25.00 for each additional hour.
Extended uses such as tent setup, etc. must be negotiated with the City for pricing.

All Warner Mansion rental fees are non-refundable once the event is approved.

(3) City Hall – Wedding Ceremonies

- (a) Inquiries for reservation of City Hall Council Chambers for civil wedding ceremonies should be directed to the City Clerk’s office during normal business hours.
- (ii) The procedures and requirements set forth in the City’s Wedding handbook shall be followed.
- (iii) The space for ceremonies is small. Applicants should plan accordingly to avoid disruption of City business and other activities.
- (iv) There is a \$50.00 non-refundable fee for ceremonies, once scheduled.
- (iv) The Mayor reserves the right to cancel and re-schedule a ceremony if the participants or guests are more than fifteen (15) minutes late from the scheduled ceremony time. A \$25 late fee may be charged in the event of a cancellation or re-scheduling.

IV. SPECIAL EVENTS

The City hosts a full calendar of special events that attract visitors and residents of all ages and showcases the City, its merchants and downtown business district. Farmington is an active City with many walks, runs, races, parades, concerts and holiday events that encourage good health, promote community involvement, and support worthy causes.

A. POLICY

This policy covers all special events, including the commercial filming of locations and events in the City. Any organization wishing to sponsor or hold a special event in the City will be required to complete the City of Farmington Special Event Application.

The City may hold its own special events. It may contract with one or more organizations to perform special event services or it may jointly sponsor a special event with one or more organizations. In such cases, the City administration and the participating organizations shall submit a Special Event Application to City Council, which shall include a presentation of the nature of the City's participation (if any).

The City will provide a complete review of any Special Event Application, including consultation with the applicant, as may be reasonably necessary.

B. SPECIAL EVENT APPLICATION REQUIRED

Special Event Applications are available from the City Manager's office, the City Clerk's office, or online at www.farmgov.com.

Completed applications must be submitted to the City Manager's office at least thirty (30) days before the start of the event. The City Manager may waive the thirty (30) day requirement if the application does not require Council approval.

Except as otherwise provided in this Policy, the events listed below require a Special Event Application:

- (1) Events of twenty-five (25) or more people on City property or public streets.
- (2) Events of twenty-five (25) or more people which are likely to interfere with pedestrian or vehicular traffic along a public right-of-way or interfere with the use of private property generally open to the public.
- (3) Any event at Riley Park or Sundquist Pavilion, regardless of the number of people involved.
- (4) Multi-day events that require reservation of, or interfere with the use of, a City park, public facility, or public street.
- (5) Activities on public property involving tents, canopies or temporary membrane structures.
- (6) Activities involving bounce houses or inflatables erected on public property.
- (7) Activities involving alcohol service or amplified music on public grounds.
- (8) Activities that involve fireworks.
- (9) Any event where animals are on display or included as part of the activities.
- (10) Any event described in this Policy as requiring a Special Event Application.

The application will be reviewed and acted upon in accordance with the requirements and standards for approval set forth in Chapter 4, Article VI of the City Code.

C. APPROVAL PROCESS AND APPEAL

- (1) City Manager Review and Approval: The following Special Event Applications that do not require City Council approval under Section (2) below may be approved by the City Manager without City Council review:
 - (a) Public Property: Except as to reservations that the City Clerk is authorized to accept and approve under this Policy, an application for a special event on public property that meets the requirements of the Special Event Policy may be administratively approved by the City Manager if all of the following conditions are met:
 - (i) The applicant is a local civic organization, school, library, local business, or resident of Farmington or Farmington Hills and the event is open to the public,
 - (ii) The event involves less than one hundred fifty (150) attendees.
 - (iii) The event will be located in or disrupt a limited park area and will require a limited parking lot closure as determined by City Administration.
 - (iv) Outside security is not needed as determined by the Farmington Public Safety Department.
 - (v) A limited number of outside vendors will be used as determined by City Administration.
 - (vi) Electricity requirements do not exceed 110v/15 amp.
 - (vii) Music and amplified noise will not exceed noise ordinance standards as determined by City Administration.
 - (b) Private Property: An application for a special event on private property that meets the requirements of the Special Event Policy may be administratively approved by the City Manager if all of the following conditions are met:
 - (i) The event takes place in a commercial or industrial zoned district and is located not less than 250 feet from any residential district.
 - (ii) The event involves less than one hundred fifty (150) attendees.
 - (iii) Outside security is not required as determined by the Farmington Public Safety Department.
 - (iv) Music and amplified noise will not exceed noise ordinance standards as determined by the City.
 - (v) Alcohol will not be served at the event.
 - (c) Block Parties: Block Parties that meet the requirements of the Special Event Policy and are held entirely within the boundaries of the City of Farmington may be approved by the City Manager.
 - (d) Shiawassee Park: Applications for events at Shiawassee Park involving less than one hundred fifty (150) people but more than 100 people may be approved by the City Manager, provided the event does not require portable restrooms, electricity exceeding 110v/15 amp, more than four (4) outside vendors stationed at the park, or music or amplified noise that exceeds noise

ordinance standards. Special events not meeting these criteria require City Council approval. Outside security is not required as determined by the Farmington Public Safety Department.

- (e) Riley Park and Sundquist Pavilion: Any event in Riley Park or Sundquist Pavilion that does not require City Council approval may be administratively approved. Events held at Riley Park are subject to the following rules in addition to others identified in this Policy:
 - (i) Reservations will not be accepted for those requesting to hold events that will not be open to the public.
 - (ii) Events sponsored, hosted, or otherwise developed by the Downtown Development Authority ("DDA") and/or any of its Main Street Committees shall be afforded priority scheduling of Riley Park and Sundquist Pavilion. No event shall be scheduled to occur on the same date, time, and general location of any DDA-related activity or event.
 - (iii) No alcohol is permitted unless special permission is obtained from the City.
 - (iv) Tents with stakes are not permitted.
 - (v) Volleyball and horseshoes are not permitted.
 - (vi) No large games such as a moonwalk or dunking machine are permitted.
 - (f) The City Manager may, in his or her sole discretion, forward any Special Event Application to City Council for review and action.
 - (g) Appeal: Any person aggrieved by a decision of the City Manager may file a written notice of appeal with the City Clerk's office within 10 days after receipt of the decision. Any decision not timely appealed will be final. Upon receipt of a timely appeal, the matter will be scheduled for consideration at the next City Council meeting. The applicant will be given an opportunity to attend the meeting where the application will be discussed and will be notified in writing of Council's decision within 10 days following Council's consideration of the matter.
- (2) City Council Review and Approval: The following Special Event Applications require City Council approval:
- (a) Public Property: An application for a special event on public property requires City Council approval if one or more of the following conditions exist:
 - (i) Attendance at the event is expected to exceed one hundred fifty (150) people.
 - (ii) Programmed activities will span multiple days.
 - (iii) Alcohol will be served.
 - (iv) Portable restrooms are necessary.
 - (v) Electrical needs exceed 110v/15 amp.
 - (vi) Music and amplified sound is expected to exceed noise ordinance standards.

- (vii) Food service at the event will involve more than four (4) food vendors as part of the activities.
 - (viii) The event will require significant park or parking lot closures, or any road closures.
 - (ix) Animals will be displayed or included in any activity during the event.
 - (x) The event will require additional security as determined by the Farmington Public Safety Department.
 - (xi) The application is forwarded by City Administration for review and action by City Council.
 - (xii) The event includes the following activities: Carnivals, Fairs, Festivals or other Amusement activities; Fireworks or Pyrotechnic Displays; Organized Demonstrations; Open Flames, or other similar type events.
- (b) Private Property: An application for a special event on private property requires City Council approval if one or more of the following conditions are met:
- (i) Off-street parking is required.
 - (ii) Activities span multiple days.
 - (iii) The event will require security as determined by the Farmington Department of Public Safety.
- (c) Riley Park and Sundquist Pavilion: City Council approval is required for any application for an event at Riley Park or Sundquist Pavilion where attendance is expected to exceed 50 people, where bands, music or other amplified noise will be used, or where Council approval is required for other purposes.

D. CITY SERVICES PROVIDED FOR SPECIAL EVENTS

The City will provide support to special events on the following basis:

1. City-Operated Events: The City may operate certain special events directly. The full cost of these events will be funded by the City.
2. Co-Sponsored Events: The City may co-sponsor certain events with other organizations when City Council determines that the event is of general interest to the public and is in the best interest of the City.
3. Other Nonprofit Events: The City may, but is not required to, assist special events operated by nonprofit organizations. These events must meet all requirements of the Special Events Policy and must reimburse the City for any City costs in excess of the approved support level, if any, under the fee schedule below.
4. For profit Events: The City may allow special events operated by for-profit sponsors that are in the best interests of the City. These events must meet all requirements of the Special Events Policy and must reimburse the City for any City costs in excess of the approved support level, if any, under the fee schedule below.

E. FEES FOR SPECIAL EVENTS

Fees shall be charged for City services provided to special events, including but not limited to security and cleanup, as follows:

1. Straight time shall be the hourly cost for any employee working on a special event during the "normal work day," including the actual cost for fringe benefits.
2. Overtime shall be the hourly cost for any employee working on a special event during a time period which would be considered overtime for City payroll records, including the actual cost for fringe benefits.
3. Purchased or rented materials shall include all direct costs for all materials purchased or rented by the City of Farmington for use at the event.
4. Equipment charges shall be the current equipment rental rates charged by the City of Farmington.
5. An administrative fee of ten percent (10%) shall be added to the total billing. This administrative fee shall cover the City's expenses related to supervision, use of supplies (i.e. cleaning supplies, paper products, trash bags), and costs associated with payment of bills pertaining to the event.

F. BILLINGS FOR SPECIAL EVENTS

Special event billings by the City shall be itemized as follows:

Public Safety Employee Overtime	\$	
Public Services Employee Overtime	\$	
Equipment Charges	\$	
Purchased Materials	\$	
Rented Materials	\$	_____
Subtotal	\$	
Plus 10% Administrative Fee	\$	
Less amount of City support	\$	_____
NET TOTAL BILLING	\$	_____

A cash deposit or other security acceptable to the City will be required in an amount equal to the amount estimated by the City to be billed for City fees as described above. The estimated City fees shall be listed as a part of the City Council resolution authorizing the special event. Arrangements for the deposit or other acceptable security are to be made by event organizers not less than twenty-one (21) working days before the start of the event.

G. CIVIC ORGANIZATIONS AND MERCHANTS IN SPECIAL EVENTS

It is the desire of City Council and the residents of Farmington that local, non-profit organizations and local merchants in the vicinity of the special event being held be given the opportunity to participate in the special event to the greatest extent practical, depending upon the nature and purpose of the event. An applicant must demonstrate that reasonable efforts have been made with regard to such inclusion and participation. Such efforts may include (but are not limited to) direct contact or correspondence. For events within Riley Park, specific efforts must be made to include those locate within the CBD District. The City Manager's office shall be responsible for determining whether this requirement has been met.

I. SPECIAL EVENT SIGNS

The Special Event Application shall include a description of any proposed advertising signs which are to be used for the event. The use of signs shall conform with the description contained in the application, or as modified in the approval process. Except as expressly approved otherwise, event signs shall be subject to the following restrictions:

- (1) No more than five (5) signs will be permitted for each event, subject to the requirements of the City's sign ordinance and other applicable provisions of the City Code;
- (2) No such sign shall be erected on any property without the express permission of the owner.
- (3) Signs may not be erected on any property without the express permission of the owner; and
- (4) All special events signs shall comply with Chapter 25 of the City of Farmington Code of Ordinances. and all other applicable governmental regulations, including all regulations pertaining to signage in the public right-of-way.

Additional signs may be erected as needed at the site of the event during the event's occurrence with the City Manager's approval.

J. VIDEO OR FILM PRODUCTION

Video or film production in a park must, in addition to compliance with all applicable requirements in this Policy, also comply with City ordinances and permit requirements in the City Code.

K. LIABILITY INSURANCE REQUIREMENTS

In order to comply with the City's insurance liability carrier, the City shall require that all sponsors of events or commercial video or film crews carry liability insurance with coverage of at least \$1,000,000 except for Class I - Low Hazard events approved by the City Manager as provided below. An event sponsor shall be required to provide a valid certificate of insurance naming the City of Farmington as an additional insured prior to the event. City Council may require higher levels of Insurance based on risk factors and past experience.

All special events shall be reviewed by the City Manager.

It shall be the policy of the City of Farmington not to routinely require insurance coverage for events classified as Class I - Low Hazard, and the City Manager may waive insurance requirements for Class II- Moderate Hazard events depending on evaluation of risk.

The City Manager may place additional requirements on any event. These requirements may include specific staffing levels for Police, Fire, Paramedic, Public Services or other personnel. Expenses for these requirements will be billed to the sponsoring organization under the terms of the policy.

The City Manager will review each Special Event Application received and assess the potential liability risk of the City based on the following risk categories:

Class I - Low Hazard involves little physical activity by participants and no hazardous exposure to spectators. Examples of events in this category include, but are not limited to, meetings, seminars, social gatherings, theatrical performances, auctions, and car shows (vehicles parked).

Class II - Moderate Hazard involves moderate physical activity by participants and no significant hazardous exposure to spectators. Events in this category include, but are not limited to, amateur team sports, dances, animal shows, car cruises, political rallies, flea markets, picnics and parades with no floats.

Class III - Substantial Hazard involves major participation by participants and/or moderate risk to spectators. Events in this category include, but are not limited to, parades with floats, marathons or races, festivals, circus/carnivals and team sporting events.

Class IV - High Hazard involves danger or significant risk to spectators and/or participants. Examples of events in this category include, but are not limited to, concerts, alcoholic beverage sales, vehicle races, fireworks displays, professional or collegiate sporting events.

As a result of the review of the event by the City Manager, some events may require that additional City staff or representatives of the City be on site during the event.

In addition, the City Manager, Superintendent of Public Works and City Public Safety officials have the authority to cancel or stop any event or place additional restrictions on the event, if it is deemed that the public health, safety or welfare would be better served with additional restrictions.

L. TRAFFIC CONTROL AND SAFETY REQUIREMENTS

The special event sponsor shall be responsible for complying with all traffic control and safety procedures required by the City during the event. The requirements will be indicated in the notice of approval, and the City may request additional requirements during the event, as necessary for the safety of the public.

All special events which allow participants soliciting funds in street intersections shall comply with Farmington Code of Ordinances Section 22-3 and Public Safety instructions.

M. PARTICIPANT WAIVER OF LIABILITY

The special event sponsor shall be responsible for obtaining all signed indemnification agreements as required by the City. Samples of the basic agreements are attached to this policy. Specific requirements may be indicated in the City's written confirmation of approval.

N. VENDOR INSURANCE AND LICENSE REQUIREMENTS

All vendors must complete the concession waiver of liability prior to opening of the vending operations.

An event that is serving food must have all food vendors approved by the Oakland County Health Department. All food vendors must supply a valid certificate of insurance naming the City of Farmington as an additional insured prior to opening of the food stand. All food vendors must post a valid temporary food license if required by the Oakland County Health Department. Food vendors are responsible for any and all fees related to obtaining a food license.

O. TWO OR MORE APPLICATIONS FOR THE SAME DATE

Residents of the Cities of Farmington and Farmington Hills will be given preference over non-residents with regard to the rental of public parks and facilities. With the exception of Riley Park and Sundquist Pavilion, which give preference to DDA and Main Street Committee sponsored events, in the event that two or more special event applications are received for the same date and time, the applications will be considered (until approved) in the following order: (a) City of Farmington and City of Farmington Hills Programs, (b) Other governmental agency and departmental programs and 501(c)(3), nonprofit events, (c) Private resident and third party functions, (d) Nonresident events.

P. RESERVATION OF ANNUAL EVENT DATES

If an event is intended to be an annual event at regularly scheduled dates, the current year's application may include the following year's requested dates. Approval of the current year's application will include reservation of the next year's proposed dates. However, it will not constitute approval of next year's event, which must have its own timely application submitted for City approval. In general, the City will not approve special event dates more than eighteen (18) months in advance.

Q. RESERVATION OF MULTIPLE DATES WITHIN CALENDAR YEAR

The City intends and expects that its parks will be available for all those who desire to use them. The City therefore does not encourage the reservation of its parks on multiple dates by the same user. The City reserves the right to refuse reservations for multiple dates within the same year or to limit the number of such dates. The City may consider any appropriate factors in determining whether to grant reservations for multiple dates, including, but not limited to: time of day, day of the week, expected conflicts or likelihood of other use, effect on area residents or businesses, and effect on City resources.

R. WRITTEN CONFIRMATION OF CITY APPROVAL

Upon approval of the Special Event Application, a written confirmation as to the action of City Council or City Manager will be forwarded to the individual or organization requesting the event by the City Clerk's office. This confirmation will outline any special conditions that must be met if the event is to be held. The Special Event Application must be completed for all special events that take place on public lands or lands that are controlled by the City of Farmington.