



Regular City Council Meeting
7:00 p.m., Monday, June 21, 2021
Virtual via Zoom
Meeting ID: 858 4601 7059
Passcode: 301107

REGULAR MEETING AGENDA

1. **ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF ITEMS ON CONSENT AGENDA**
 - A. **Accept City of Farmington Board and Commission Minutes**
 - B. **City of Farmington Minutes**
 - C. **Farmington Monthly Payments Report**
 - D. **Farmington Public Safety Monthly Report**
4. **APPROVAL OF REGULAR AGENDA**
5. **PUBLIC COMMENT**
6. **PRESENTATIONS AND PUBLIC HEARINGS**
 - A. **Public Hearing – Fiscal Year 2021-22 Budget and Millage Rates**
7. **NEW BUSINESS**
 - A. **Consideration to accept Construction Estimate No. 12 for the 2018 Farmington Roads Maintenance & Rehabilitation**
 - B. **Consideration to approve payment Oakland County Water Resource Commissioner Office (OCWRC) for the reconditioning of pump 6**
 - C. **Consideration to approve payment to Oakland County Water Resource Commissioner Office (OCWRC) for the replacement of the 9 Mile Retention wet well exhaust fan/blower housing**
 - D. **Principle Shopping District renewal**
 - E. **Consideration to adopt Downtown Development Authority's Fiscal Year 2021-22 Budget and establish 2021 Principal Shopping District Special Assessment**
 - F. **Consideration to amend Fiscal Year 2020-21 Downtown Development Authority Budget**
 - G. **Consideration to adopt Fiscal Year 2021-22 47th District Court, Brownfield Redevelopment Authority, Corridor Improvement Authority and Joint Agency Budgets**

- H. Consideration to adopt resolution to amend Residential Refuse/Recycling User Charge**
- I. Consideration to adopt resolution to amend Water and Sewer Rates, effective July 1, 2021**
- J. Consideration to amend Employee Administrative Manual and Non-union Pay Plan**
- K. Consideration to amend Fiscal Year 2020-21 Budget**
- L. Consideration to adopt Fiscal Year 2021-22 Budget and establish millage rates**

8. PUBLIC COMMENT

9. CITY COUNCIL COMMENTS

10. ADJOURNMENT

The City will follow its normal procedures for accommodation of persons with disabilities. Those individuals needing accommodations for effective participation in this meeting should contact the City Clerk (248) 474-5500, ext. 2218 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.

| | | |
|--|--|-------------------------------|
| Farmington City Council Staff Report | Council Meeting Date: June 21, 2021 | Item Number 3A |
| Submitted by: Melissa Andrade, Assistant to the City Manager | | |
| <u>Agenda Topic:</u> Accept Minutes from City's Boards and Commissions | | |
| <p> CIA: May 2021 DDA: May 2021 Historical: May meeting canceled Parking: March 2021 Pathways: May 2021 (draft) Planning: May 2021 ZBA: November 2020 Library: Draft minutes from May 13 and 25 Farmington/Farmington Hills Arts Commission: April 2021 Commission on Children, Youth and Families: Meetings on hold Emergency Preparedness Committee: Meetings resumed in May, no posted minutes </p> | | |
| | | |

**CITY OF FARMINGTON
GRAND RIVER CORRIDOR IMPROVEMENT AUTHORITY
MINUTES
May 13, 2021**

CALL TO ORDER

The Farmington Grand River Corridor Improvement Authority meeting was called to order at 8:03 a.m. by Economic and Community Development Director Christiansen.

Members Present: Carron, Graham, King, O'Dell, Thomas,
Members Absent: Acceturra, Schneemann
Staff: Christiansen, Seimer (AKT Peerless/City of Farmington Hills), Novak (OHM Advisors),
Schmidt (OHM Advisors)

APPROVAL OF AGENDA

Motion by Carron, supported by Graham to approve the agenda. Motion approved unanimously.

APPROVAL OF MINUTES

Motion by Carron supported by O'Dell to approve the March 11, 2021 minutes. Motion approved unanimously.

GRAND RIVER CORRIDOR VISION PLAN UPDATE – OHM ADVISORS

Marguerite Novak of OHM Advisors discussed the Grand River Corridor Vision Plan Update and presented the Revised/updated project schedule. The Board discussed the project schedule and moving forward with the update. Workshop #1 was presented. Workshop #2 will be held at the next CIA Board meeting.

PUBLIC COMMENT

None.

BOARD COMMENT

None.

ADJOURNMENT AT 9:40 am



6:00PM Wednesday, May 5, 2021
Virtual Zoom Conference Room
Meeting ID: 880 2828 0820
Passcode: 298183
23600 Liberty Street
Farmington, MI 48335

MINUTES

The meeting was called to order by Todd Craft at 6:01pm

1. Roll Call

- a. **Present:** Chris Halas, Todd Craft, Tom Buck, Linda Deskins, Sara Bowman, Tom Pascaris, Claire Perko, Miguel Williams
- b. **Absent:** Rachel Gallaher
- c. **Others Present:** Kate Knight, Jess Westendorf

2. Approval of Items on Consent Agenda

- a. **Minutes: April 7, 2021 DDA Regular Meeting**
- b. **Minutes: March 22, 2021 Public Art Committee**
- c. **Minutes: March 25, 2021 DDA Design Committee**
- d. **Minutes: April 8, 2021 DDA Design Committee**

Motion by Halas, Second by Bowman to approve the items on the consent agenda.
Motion passes unanimously.

2. Approval of Regular Agenda

Motion by Buck, Second by Deskins to approve the items on the regular agenda. Motion passes unanimously.

3. Public Comment

Opened and closed by Craft at 6:02pm.

4. Financial Snapshot

Overview by Knight.

5. Executive Director Update

Excited about summer events revving up! Anthology Senior Living has joined us as a premier sponsor for Rhythms in Riley Park and Lunch Beats.

Kudos to the hard-working Design Committee who have met 4 times in the last 6 weeks and will be meeting tomorrow morning. Many ongoing projects including the Farmington Road Streetscape.

Construction at GLP is beginning soon!

Posting positions this week for seasonal positions: Gardener and Porter. Porter entails weekend maintenance of Syndicate ensuring cleaning and arranging furnishings in public spaces and serve as a downtown ambassador. Collaborating with FCT as a home base for porter employee to check in.

Beginning PSD renewal process which expires in 2021. A study group is forming and DDA staff is preparing with our attorney. This process required to facilitate this important funding mechanism for roughly 40% of our downtown budget.

Knight is sitting on the County Executive Dave Coulter's 2021 COVID Economic Recovery Task Force to advocate for downtowns, small businesses and infrastructure support.

6. Metromode Proposal

Overview by Knight and Halas. - The DDA has partnered with Issue Media Group's (IMG) Metromode, to identify and capture the story of talent, investment, small business, innovation and emerging assets that are shaping the future of Downtown Farmington. To continue providing digital content to be shared with local, regional and statewide audiences, Metromode has proposed program deliverables for the FY 2021-2022.

Motion by Buck, Seconded by Williams, RESOLVED unanimously via role call, to approve the authorization of \$24,000 for IMG/ Metromode for continued engagement for the FY 2021-2022, of Downtown Farmington in news reporting, communications and content deliverables as detailed in contract updating the date to be present.

7. MSOC Technical Assistance Grant

Overview by Knight. This is the 3rd year running to apply the \$6500 grant to our IMG/Metromode agreement.

MOTION by Halas, SECONDED by Buck, RESOLVED, to approve a 2021 Main Street Technical Visit Request, with a Communications and Marketing Plan Application, specifically toward Metromode IMG.

8. PSD Renewal

The Farmington Downtown Development Authority currently is funded, in part, by a Principal Shopping District (PSD) Special Assessment. The Special Assessment expires on June 30, 2021 after a five-year effective period.

The Special Assessment represents nearly forty percent (40%) of the DDA's budget, covering maintenance and promotion activities in the DDA district. In order to conduct the necessary discussion to formulate a plan for renewal, the formation of a study group is necessary. By law, any Principal Shopping District Special Assessment may have only a five-year duration; as such, the last time a study group was formed was 2017.

We anticipate the formation of a study group, similar in composition to the former group, which was: the City Manager, Executive Director, City Treasurer, DDA Board Member or President and one property owner. This group could be expanded to include one additional business or property owner and/or one council member.

The study group must be prepared to present its recommendation to the City Council prior to the end of the year, so that the City Council may initiate its own process to approve the Special Assessment. Lisa Anderson of RSJA Law is preparing a calendar for work plan execution to align with public notification requirements.

Board approves and confirms the study group as outlined above.

10. Committee Updates:

a. Organization Committee

Update by Deskins. We have a successful passive volunteers recruitment campaign in progress. Posters are up and we've had 2 new volunteers sign up already!

In July, our goal is to have a team building/strategy meeting to look at what action items we want to take to have a recruitment strategy in place for board assignment including Leadership development training, board mentoring, and cultivating talent. Board discussed and supports the idea.

b. Design Committee

Update by Perko. Three meetings since the last board meeting.

- Reviewed and recommended changes to the Los Tres Amigos remodel. Made recommendations for the awnings on Cowley's.
- Reviewed new sign ordinance and will revisit as a committee. The Design committee will do an in-depth review and revisit at a future meeting.
- Discussed allowance for structural elements to extend outdoor seating. Committee recommends no tents along Grand River or in streetscape but would allow awnings.
- Had Farmington Road streetscape project where the committee was brought up to speed on the conversations with CVS and Chase and will meet with the designers in June to provide feedback.

c. Public Art Committee

PAC has been tasked with directing next steps with our sculpture program at Riley Park. Westendorf family visited Midwest Sculpture Initiative / Flatlanders in Blissfield, MI to review options for Riley Park.

d. Promotions Committee

Overview by Halas of Metromode Analytics. Fantastic reach and engagement telling our story. Thanks to everyone that joined our quarterly metromode advisory meeting. Great content is continuing with features on new businesses opening, FCT, Art on the Grand, The Syndicate.

Ladies Night Out overview by Westendorf- a lovely night

e. Business Development Committee

Committee will meet later this month to discuss retail training with Bob Gibbs to be tailored specifically to Farmington.

11. Other Business

Halas: Parking Committee update. Overall level of compliance and at an all time low! Saturday's with Farmers Market is anticipated to be a higher volume of tickets. DDA staff will send an eblast to remind merchants and employees of where to park.

12. Board Comment

Buck: Congratulated the newest members on the board, Claire, Linda, and Miguel. Thank you for jumping in and making a difference on our board.

Bowman: Shout out to Kate for the fantastic job presenting to the Exemplars.

Craft: Appreciates DDA staff and all the recent accomplishments. The board echoed.

13. Adjournment

Motion by Bowman, Seconded by Williams to adjourn.

Dates of Interest:

Pending in May: DDA/City Council Joint Meeting

June 2: DDA Board Regular Meeting

June 4: Michigan Downtown Association Spring Workshop: Creating New Places in Your Empty Spaces

Meeting Minutes
Farmington Parking Advisory Committee
March 17, 2021

Attendees

Kenneth Crutcher <crutcherk@crutcherstudio.com>,
David Murphy <DMurphy@farmgov.com>,
Chris Halas <ch.halas@gmail.com>,
Joe Mantey <cheeseladyfarmington@gmail.com>
Rachel Gallagher <rachelegallagher@aol.com>
Maria Taylor <MTaylor@farmgov.com>
Ted Warthman <TWharthman@farmgov.com>

Agenda

1. Roll call - 7:02 p.m.

2. Approval of the agenda

Taylor made a motion to approve. Crutcher supported. All were in favor. Approved

3. Approval of the January 20, 2021 Parking Advisory Committee Minutes

Halas made motion to approve. Taylor Supported. All were in favor. Approved

4. Public Safety Update

Director Warthman shared his report. The amount of violations were consistent with the prior month. However, there were more violations for the unauthorized use of disability parking spaces. The complete report is on file in the office of public safety.

Director Warthman asked if the parking enforcement officer had been invited to prior meetings. Mantey noted that he had not and suggested that he be invited to the next meeting. Director Wathman agreed. The committee collectively agreed this would be a good idea.

5. Additional way-finding signage
a. DDA Merchant Call

Halas provided an update that DDA staff will allocate time during the weekly merchant calls to discuss parking. Merchants will be reminded to apprise both existing and new employees of designated employee parking areas.

Halas also provided an update that the DDA promotions committee is updating the permanent kiosks downtown. Part of the display space will be allocated to feature a

new map of parking areas.

6. Updated Parking Map -

Gallagher apprised the committee that she was able to review parking maps from various sources including the maps used for the Farmer's Market, the historical committee, as well as maps used on the website. She will provide this information to DDA staff to assist with the design of a new map.

The conversation on this topic led to the topic of sharing the new parking information.

Crutcher suggested sharing parking map each time a ticket is issued.

Taylor suggested investigating the use of a QR code to access the map.

7. Frequency of meetings

Mantey noted that given the lighter volume of parking downtown that parking committee meetings could be less frequent.

Crutcher suggested that colder months such as January and February could be missed as a result of low parking volumes.

Taylor suggested keeping the meetings every month. But, that the committee chair continue to use discretion to cancel if a meeting is not needed.

8. Time-limited parking and the social district.

Taylor read two letters from people who had received tickets.

Director Wharthman noted that parking is currently only enforced three nights per week and that the enforcement period ends at 9 p.m.

Crutcher noted that it is unlikely that the tickets are issued during the evening hours when the social district is most used.

Conversation drifted off this topic to a discussion of possible 'experimental' areas where parking meters could be introduced.

Taylor suggested that perhaps an experimental area could be in one of the private lots downtown such as the lot belonging to The Village Shoe Inn.

9. Future items for discussion

Committee agreed that future items were discussed while considering the prior agenda item.

10. Public comment

No comment

11. Committee Comments

Gallagher and/or Taylor will discuss the the use of a QR code with the DDA director.

Gallagher and/or Taylor will review existing parking signage and make recommendations for potential updates.

Murphy stated that he would look into the possibility to gauge interest for a paid parking experimental area within a private lot.

12. Adjournment 8:26 p.m.

FARMINGTON PLANNING COMMISSION PROCEEDINGS
23600 Liberty Street
Farmington, Michigan
May 10, 2021

Chairperson Majoros called the Meeting to order via Zoom remote technology at 7:01 p.m. on Monday, May 10, 2021.

ROLL CALL

Present: Crutcher, Kmetzo, Majoros, Mantey, Perrot, Waun, Westendorf
Absent: None
A quorum of the Commission was present.

OTHER OFFICIALS PRESENT: Director Christiansen, Recording Secretary Murphy, Brian Golden, Director of Media Services.

APPROVAL OF AGENDA

MOTION by Crutcher, supported by Perrot, to approve the agenda.
Motion carried, all ayes.

APPROVAL OF ITEMS ON CONSENT AGENDA

A. April 12, 2021 Minutes

MOTION by Perrot, seconded by Crutcher, to approve the items on the Consent Agenda.
Motion carried, all ayes.

SITE PLAN REVIEW – PROPOSED BUILDING ADDITION, MI.MOSA RESTAURANT, 23360 FARMINGTON ROAD

Chairperson Majoros introduced this item and turned it over to staff.

Director Christiansen stated this item is a review of a proposed building addition for the existing MI.Mosa Restaurant. The proposed building addition is intended to be located in the rear of the existing restaurant covering, enclosing, the existing rear on site outdoor seating area. At their May 6, 2021 meeting, the Downtown Development Authority Design Committee reviewed and recommended the proposed building addition for MI.Mosa to the Planning Commission in accordance with the submitted plans. And that's what you see before you on the screen that's also in your meeting packet. No changes regarding building dimensions or to the exterior of the existing restaurant building or other site improvements are proposed at this time. Again, the Applicant has submitted plans as you see on the screen right now for the proposed building addition, including a proposed site plan, proposed building elevation, and detailed elevation and plan views. The Applicant is, I believe, in attendance at this meeting this evening to review the proposed building addition with the Commission and the architect representing the owner may also

City of Farmington Planning Commission

May 10, 2021

Page 2

be on the meeting this evening as well. So, I would have to check, I don't see that screen right now, and I'd defer back to you, Mr. Chairman, for that, to confirm that and potentially then have an opportunity for the Applicant and the Applicant's representative to make presentation and to present information to you. With that, what is also attached with your staff packet in addition to the report is the application that was filed on behalf of the owner of the property for this site plan, also a copy of the minutes, meeting notes from the May 6th DDA Design Committee. And if you've had an opportunity to look at those, you will see their review and their comments and their recommendations in their meeting minutes to you. The site plan consists of two pages, this first one up on screen right now is what is referred to as the MI.Mosa awning, and it shows the elevations proposed north, south and east elevations, so three sides of the proposed addition. It also shows an enlarged proposed site plan area and then shows the site plan in relationship to the existing restaurant building, the rear outdoor seating area to the east, and then from that is the Downtown Farmington Center parking area. Quickly, if you look on those elevations, what you see is a canopy type structure that is proposed to be mounted to the façade of the building, will extend to the east spanning the outdoor seating area as it exists today, covering it in its entirety and that eastern end of the wedge shaped awning, that point is supported by stanchions or posts. And you'll note that it is a metal frame type structure underneath that awning, metal frame type skeleton, now you can see that, that then supports that awning will be required to be anchored into the grade, into the ground with a footing, and then there are sides on the north and south and then also on the east, three sides, that will be down to grade that have windows and there is a storm door, you can see that on what is referred to as the front elevation, that's the east elevation. The material is a very durable fabric type material, an awning fabric type material on the awning, and fabric type material with plastic windows and then a storm door. And that detail is shown on this second drawing as part of the site plan packet. You'll note that the color scheme as identified here is intended to be black in color. A couple questions from the Design Committee, they wanted to know if the awning also was black, we did not find that in the plan, but we assumed that, the black sides with the black awning, but that needs to be confirmed. Also, too, they want to know about the support structure, if the metal framing, if it was going to be a dark material as well. So when the sides are retracted or rolled up into the awning to open it up during a good weather period, if that framing was going to be dark colored frame material as well. So, those are a couple questions that the DDA Design Committee had. The other question the Design Committee had was when those sides are retracted, rolled up, currently that outdoor seating area from MI.Mosa to the rear is defined. There is a structure, kind of a fence and pier type structure that exists around the perimeter, defining that area. The DDA Design Committee wanted to know what the status of that was to be and if it's going to be removed, if there's going to be anything else in its place to when those sides are retracted and rolled up to define that area, more than just the awning and the support structure. So, those are the questions that they had, Mr. Chair, that's what's proposed this evening before you. One thing also of note, this structure which is intended to be a

City of Farmington Planning Commission

May 10, 2021

Page 3

permanent structure with this material type and this configuration, this design, also has requirements with respect to Building Code. So, it will have to, if approved, comply with the 2015 Michigan Building Code in order to be constructed.

Chairperson Majoros asked if there was a representative of the company in the audience today and Jacob Khalil stated he is present.

Majoros stated at this time it would be appropriate to have the Petitioner come forward and provide any context, I know I've got a couple questions, I'm sure others do as well. But if you'd like to come forward and state your name and address of the business and provide an overview of your proposal and then we'll have dialogue from there.

Jacob Khalil stated the sides are going to have plastic, clear plastic in the see through, with a perimeter of black to match the awning itself. The metallic beams that will be coming out of it will be dark metal as well. We wanted it all to look and fit with the building itself. And for the fencing around the area, we had no plans to remove it, we wanted to incorporate it as part of the show and the stage for the restaurant so when the sides come up, they'll feel like they're in an outdoor feeling and face the barrier and perimeter of the patio.

Majoros stated he has a couple structural questions, and they may be ones that others have as well. Are the stanchions that kind of frame the building, do you have a sense how wide they are; are they like two-inch, are they like six-inches, what size?

Khalil stated it should be in the plans, I think.

Christiansen stated if you look on the second page, look where the yellow stanchions, the concrete attachment detail is right there. You can see that and you can see the footing detail, the plate, the anchors, the stud anchors, the size right there, 4-inch, 4-inch.

Majoros said so the door is prominent and the only part that rolls up then is whereas you look at the top, but the existing building I'm assuming in the orange, the three sides are the part that roll up and that door is a permanent door, is that correct? Khalil replied correct. Majoros said and there's a door on both sides and Khalil replied yes, there will be a second door to enter the building.

Majoros stated so the two doors will be on the north and south side coming in and Crutcher said actually it's on the east side and the south side.

Majoros said I just wanted to make sure we were clear. He then opened the floor up for questions from the Commissioners.

Crutcher said I have a question regarding the door. He mentioned the doors are going to be I guess in this case permanent, and they're noted here as being storm doors, so during good weather you're not going to have to take the doors off, the doors will be there all the time? That's a question for the Applicant.

Khalil replied yes, yes, the door will be there permanently as well.

Crutcher asked if Christiansen saw anything different and Christiansen replied is what had happened is the door that's on the east side, because it's a storm type door, will be at that opening and as Mr. Khalil indicated that existing perimeter fencing pier structure will still be there and so that's where the opening is right now as it is, so that opening will remain, so that door will, yes, be a permanent structure to allow people to ingress and egress at that point only. The second access point is directly adjacent to the building, and on the second site plan page you can see that on the south side of the southwest corner of the addition, and that will be permanent, those two points.

Crutcher asked with the intent that during the good weather when the sides are all open, are you just going to have that door held open or is it going to be opening and closing as well even though the sides are open.

Christiansen replied it would be my belief, Mr. Crutcher, that that would be opening and closing since it is the means of the ingress and egress from the rear. But that one on the east side, that will be the case with that one. You'd have to go ahead and remove it from its support structures if you wanted to take it out, which is possible, too.

Crutcher said not necessarily take it out but just having it held open during good weather when people are coming and going and Christiansen replied you could do that, of course, make it that way.

Majoros said historically speaking, we could have that east side entry door, for the west side and the right side you could have everything rolled up and it's open when you have this odd looking kind of door just kind of sitting there in the wide opening. It's just odd is what I would say, esthetically. You have a storm door in the middle of nowhere, so that's a little dubious to me.

Khalil replied I don't think it would be quite in the middle of nowhere because of the existing railing that's there, you're right, it would be a weird spot.

Majoros said just to use another Farmington business as an example, where the Farmington Brewing has a railing and it's a nice summer day and you're going in the

Farmington Brewery and there's a storm door at the entry point. It would replicate that design which to me is dubious. Majoros asked Crutcher if he had any further questions and Crutcher replied that was his concern, that it's noted as a storm door and I'm just concerned about the appearance of it relative to the rest of the building and the parking lot, with that not being a true entry door but really just almost a temporary door, and the concern about having the sides coming up and down. Now, this is intended to be a permanent structure, so this is going to be in the summertime that's fine when the sides are up, and are you going to put the sides down in the summertime when there's rain or something or will the sides be coming up and down seasonally?

Khalil replied we were going to gauge it based on weather. I mean if it's windy and no one cares that rain is blowing in, then yeah, we'll probably keep the sides up. But for the most part we want people just to have some shade, you know, we're breaking umbrellas like crazy, so we just thought this would be a nice area to just relax and have some food and drinks.

Crutcher asked and then in the wintertime the sides would just stay down and Khalil replied it would stay down and then we'll try to figure out how to heat it a little bit and keep them warm. Crutcher said that would be my next question: how do you plan to heat it and Khalil replied I haven't gotten that far yet, first I wanted to see that I got approved for the construction and then we'll go back to Code for any heating elements that we decide that we want to put into it.

Crutcher said talking about the structure, some of the comments about the structure, the color of the metal, you said a dark color? I thought there was a recommendation that it be black. What's the color of the fencing there right now, is it going to coordinate with that color or is there another color added to it?

Khalil replied it's a dark steel, so it's not going to be the exact match, but if it doesn't look right, I absolutely will paint it to match it.

Christiansen said if I might, Mr. Chair, interject, and I'm not sure Mr. Golden has it available for everybody to view, he was able to share a photograph of an example of a similar type facility structure at another restaurant that is not in Farmington, it's in Livonia, but it's not dissimilar, the color scheme is a little different but it would certainly represent it visually, I don't know if Mr. Golden has that available or not and Golden replied he doesn't.

Majoros said that was referenced in the packet but I think we can kind of envision.

City of Farmington Planning Commission

May 10, 2021

Page 6

Christiansen stated that Mr. Khalil had actually shared that with us, I don't know if he has it and can screen share or not, but it was something that was at least visually representative so you can see it, but I think you can see it here, too, in the site plan.

Crutcher asked what about lighting, is this going to be lit from the inside and Khalil replied yes, we still want the feel that they're in kind of like an outdoor gazebo style, so we do the string lighting running across it.

Crutcher asked what about on the exterior, will you have lighting on the exterior of it and Khalil replied yes, for the extended patio, I'll have rope lighting.

Commissioner Perrot said he had a couple of questions. One of them was about heating, but that's going to be addressed at a later date. Roughly what is the capacity with sides down, door closed, roughly, I'm sure you already have furniture picked out; do you know roughly what you're looking at for a capacity out there?

Khalil replied it's already existing with furniture so we're just covering it. So, right now there's only four tables out there, we had to create a storage area out there, so I lost another small two tables. So, four times four tables, is sixteen seats.

Perrot said based on the drawings that were provided, the Marygrove drawings and the illustration of the building in relation to the awning and that, I'm comparing it to an image simply off of Google Maps, and it shows the large MiMosa sign hanging above the existing canopy at the top of the building. Unless I read over it in the drawing, what's the future of that sign, the position, the current position of that sign is that impacted by the addition of this awning or the awning that's underneath of it?

Khalil replied the awning is underneath of it but we are still debating about moving it and working with the landlord which is my father in regard to maybe we can store it on the roof or figure out how to still utilize it. As of right now, we are aware that we're probably going to have to remove it at some point.

Westendorf said just to clarify on the sign question, so the sign will be obstructed by the new awnings, right, and Khalil replied yes, it's got to be removed.

Kmetzo stated she has a question about accessibility for handicapped individuals and Khalil replied it would be the same accessibility that we have now, it's a pretty wide door, and it should be very easy for a wheelchair to roll in and out.

Crutcher said your property line looks like it goes further back; you have parking on your site, correct? Khalil replied correct, which is currently used for seating. Crutcher then asked so this doesn't impact that parking area and Khalil replied not at all.

Christiansen said that area, Mr. Crutcher, is allowed to continue to be used right now in light of the Covid scenario. But there might be very likely a discontinuance of using identified parking areas for outdoor seating. The resolution in place by Council is for this season and it runs through October 31. Those businesses in the downtown that have taken advantage of that last year and now into this year, a second year, in light of the Covid pandemic, will continue to do that. But if it doesn't continue after this resolution expires on October 31st, those parking areas will only be able to continue to be used for parking.

Crutcher said I'm in support of them using it for outdoor seating as much as possible, but you'll still be able to expand that if we so allow that to happen?

Christiansen said that's what I'm telling you, it's not a defined area for outdoor seating permanently. It's an area approved to be used via Council's resolution of 2020, extension of that resolution in 2020, that was first in June of last year, extended in August of last year to April 14th this year and then via another resolution extended to October 31st, it's really a temporary use of parking for outdoor seating. That will have to discontinue, that portion, if that resolution expires and nothing else is put in its place.

Majoros said I'd like to confirm what you're saying, Kevin, please. Are we potentially approving something that would have to be grandfathered in later and Christiansen replied no, what they're referring to is the area that is currently beyond their property boundary to the east that is parking that they own but, it's not an area that's allowed for anything but parking except via the resolutions that were approved the last two years.

Westendorf stated in the ordinance there's a section on the exterior building materials, I'm a little confused how this meets those requirements.

Christiansen said that's a great question if I can answer it, Mr. Chair. Those are design standards for the Central Business District and they can be deviated from, modified from, with site plan action by the Planning Commission and the DDA Design Committee is aware of that and they did have some dialogue about that. And so that was part of their review which now is also that you're aware of as well. Those design standards are in the Central Business District regulations for buildings and facilities in the downtown, but via site plan if approved by the Planning Commission can be modified.

Crutcher said looking at the size it looks like it's a mostly solid panel with some clear sections to it and Christiansen replied yes. Crutcher asked was there any discussion about making that more clear than solid and Christiansen replied no, I think the DDA Design Committee was comfortable with the way that that looked because they felt in

City of Farmington Planning Commission

May 10, 2021

Page 8

comment in looked by a building with sidewalls with windows and in this case they're not only down to grade, they aren't extended, they're half windows and they were supportive.

Majoros said just philosophically here I understand your point, Commissioner Crutcher, it's a debate either way but you know this is not a temporary Covid structure that we're approving for summer or winter, whatever, right. This is a permanent "structure" that we're approving, right, and I think the comments from the packet that we got about wear and tear because we're not approving bricks and mortar and wood and glass, we're fundamentally approving a canopy based permanent fixture.

Crutcher said it's a permanent tent, an awning and sides.

Majoros said yes, it's an awning with sides, and that's why we're going to have a debate here at the tail end with the resolution and the draft language. Look, we want to be supportive with businesses, we get it, right, the times are not easy and understood. But we also have a responsibility to do things that look right, that fit with the character of the City, that respect business. But also note that there are other people that are doing work with these businesses, they're doing permanent solutions with more permanent materials. And we're basically approving an addition that yes is going to meet the business need but it's not a permanent structure though it's being treated as one. I think we just have to keep that in the back of our mind for consideration.

Perrot said yes, you think kind of like in comparison to when we talked about Los Tres Amigos and Majoros replied yes, Los Tres Amigos came in and said we're going to rip up the ground, we're going to put wood and steel and glass and windows and open partitions and they're investing an awful lot. I'm not going to compare Business A to Business B, every situation is unique but at the same time, right, imagine if Los Tres came in and said we just want to put some 4 by 4 posts down and a big awning and some floppy sided tent, right, we have to be thinking these things.

Perrot said yes, because this is really laying precedence for what that window of development is and what is acceptable.

Crutcher said that's my concern, that we're going to be starting the bar for what others could be doing. Granted, it's not in the front of the building, it's in the back but it is a permanent site to view. You're functionally putting an addition on a building without functionally putting a permanent addition on a building.

Christiansen said Mr. Chair, since I don't have the capability right now, I had asked if Mr. Golden had the opportunity of something that we shared at the DDA Design Committee. I don't know if Mr. Khalil or Mr. Crutcher can access property, elevations or views, if those

City of Farmington Planning Commission

May 10, 2021

Page 9

tools in hand with you. Stables Bar & Grill is the bar and grill in Livonia on Middlebelt at Five Mile that is the example I wanted you to take a look at if we could look at it.

Waun said it appears that Julie noted that she does have that photo available.

Christiansen said there's also one that has the sides on it, I don't know if you have that in your array. But what's interesting is that this is not dissimilar then, the color scheme is not this multi-colored stripe, it's solid, it's black. But you see the black framing, you see the angled awning that's mounted to the building, you see their defined area itself, they're very similar in those instances. There was a picture of that with the sides on it, I don't know if you have that.

Golden said I found that on Google Maps, street view, if anyone wants to bring that up.

Christiansen said Mr. Crutcher has it up.

Crutcher stated these appear to be clear plastic that roll down. Christiansen replied but they're not, I don't think it's clear all the way, Mr. Crutcher. I think that they are solid at the bottom but don't quote me.

Majoros said it looks like that may be an entryway there, and Westendorf replied there's an emergency exit there.

Christiansen said and that's why Mr. Khalil was showing that. His elevation, too, is for that secondary means of ingress and egress, just like Mr. Westendorf referred to, it's an emergency exit. There's Code requirements for ingress and egress, I'm not sure what the limitations are without it in front of me. But I think right next to that door, that second south side door on the proposed plan, is the door into the kitchen, I believe, so I assume they would be using that door instead of walking through the middle.

Crutcher asked are we talking about this enclosure to the left or the one to the right on the seating area and Christiansen replied the one to the right. Crutcher said I see the one over here to the left, this was the one that has the partial wall, but that looks like an entrance or waiting area or something?

Christiansen replied I think what you're seeing there is a vestibule or a waiting. I think that material configuration that you're seeing right there with the windows and then the from what would be the chair height down, rail height down is solid. That's not dissimilar to what's rolled up, I'm not sure, though, it's hard to tell. I just know that when we looked at one the other day, it had the enclosure out, so maybe it's not available in these views.

City of Farmington Planning Commission

May 10, 2021

Page 10

Westendorf said on the street view, can you walk around from the side to the right, go all the way around and you can get a good look at what it would look like, so that's what it would look like from the parking lot.

Mantey asked if there would be any change in the pavement, I notice how it's delineated nicely at Stables with the cement paving versus the parking lot paving; is there anything on the proposal that would mirror that style?

Christiansen replied I don't there's any change through the circulation, the paving, the parking spaces, it's intended to enclose what's there now and not change that.

Crutcher said I'd rather not use my imagination to try to figure out what he's intending to have, what it will look like.

Khalil replied again, this is just a reference, you can see all of what I'm doing in your site plan, it's all there. I just want to show you guys a little bit of what we're doing over here as well so you can kind of see. So, this is all the outside, the parking spaces, and then the structure will be just coming up to this fence line as well.

Majoros asked if the fence on the left, that white fence, does that go and Khalil replied yes, that will all be removed. Majoros then asked if the Applicant will be replicating the front fence to replace the one fence so you have a three-sided matching fence for when the sides are rolled up. Because right now you've got your east and north elevations have a black wrought iron fence and the south is the white fence; will you be matching the south side so you have a three-sided enclosure that all matches. Khalil replied the white is just temporary, everything is black over here. So all the white will be removed, we just needed to do that temporarily, it doesn't even connect to anything, it's kind of on its own. Majoros then asked so the black fence will continue from the end point and attach back to your building and Khalil replied correct, saying I wasn't planning on having it because of the framing, I wasn't planning on putting any fencing there at all. I was going to have it all removed. But if it's required, I can put a fence there if you guys would like.

Waun said thank you for showing the pictures, for pulling them up, everyone, of Stables in Livonia. I think that represents something that's very professionally done. Marygrove Awning, I believe, is doing this project and they're a great company, I've seen their work and it all looks really good. I think the statement that if this was on the front side of the building, street view, we would have a different approach to this. But I think that something done this well on the parking lot side, I think it looks great.

Majoros clarified with Christiansen would the action and the item that we are to pursue later in the agenda, is there any implication on the action there for what we're doing here right now.

Christiansen replied no, that item is intended to address amending your outdoor seating section dealing with temporary enclosures, not a permanent building addition like this one.

Crutcher asked the door to the south, are you sure you're going to need that? Because you've already got a means of egress going out of this space, and I don't know where that door is going to but you may not need it for your use.

Khalil replied that is for the kitchen guys to run garbage and stuff like that instead of running through the seating area, so to sneak out the side area.

Majoros said I think we're pretty good on this one, I think I've heard some general support. I think there are some considerations before we entertain a motion. I think it's important that the third side be fenced where the back is, we're not asking for a complete replication of Stables & Grill, but to have two side fences and not a third would be a consideration to me in a motion. I think the front door, the main door, would also be a consideration, too, I just think that esthetically that would be something to consider and of course the way it's dressed. I think everyone in the City does a nice job front or back, planters or things that just kind of help define the space which I know is important to the Applicant, too. At this time if I could entertain a motion on the request.

Crutcher said one other comment on the door itself, I know you had the door in your comment but I'd suggest having a door removed in the summertime during good weather because there's really no reason for it to be there except for bad weather. I think just the look of it, with the sides up and the door still there is going to be sort of odd looking. I would suggest that, I don't know if you want to make it a condition, but I think it would be a better appearance if the door were removable.

Khalil replied that should be no problem with the hinges, if we're going to gauge it on how it looks, we can actually remove it and store it.

Chairperson Majoros called for a motion.

MOTION by Waun, supported by Crutcher, to move to approve the proposed building addition for MiMosa Restaurant at 23360 Farmington Road, with the additional fence as stated.

Chairperson Majoros asked Christiansen if we need to mention anything in the motion also pursuant to comments from the notes from the Design Review previously?

City of Farmington Planning Commission

May 10, 2021

Page 12

Christiansen replied if you're wanting to recognize their review and recognize those comments and incorporate them into your action, yes, Mr. Chair.

Majoros said it's okay if Ms. Waun would like to add a further note the motion is also respectful of the comments from the DDA Design Committee Meeting as presented in the staff packet.

Commissioner Waun accepted the amendment.

MOTION by Waun, supported by Crutcher, to move to approve the proposed building addition for MiMosa Restaurant at 23360 Farmington Road, with the additional fence as stated, and with the comments from the notes of the DDA Design Committee Meeting as presented in the staff packet.

Motion carried, all ayes.

Majoros thanked the Applicant for his investment in Farmington.

SITE PLAN AMENDMENT – AMOCO GAS STATION 22145 FARMINGTON ROAD

Chairperson Majoros introduced this item and turned it over to staff.

Director Christiansen stated this item is a review of a site plan amendment for the installation and use of exterior building façade lighting at the recently redeveloped now Amoco Gas Station, located at 22145 Farmington Road. The Applicant has submitted a site plan amendment and support materials in order to install an illuminated light band, accent lighting, around the exterior perimeter of the repurposed gas station pump island canopy, and there's two canopies. The existing commercial site is zoned C-3, General Commercial. Exterior lighting for nonresidential uses is subject to the review and approval of the Planning Commission in accordance with the requirements of Section 35-48 of the Zoning Ordinance and that's attached with your staff packet and that's what you see on screen right now. So, this is the exterior lighting section and if Mr. Golden were to scroll to the next page, it talks about the Planning Commission and the Planning Commission's ability to consider what is being requested of you this evening and that is for illumination of building, in this case illumination of a structure, a canopy in this case. The Planning Commission will approve an illuminated architectural band when such bands will enhance the appearance of the building and/or in this case the canopy type structure. So, this falls within your purview based upon this Ordinance provision.

The Applicant, Mr. Jamie Robinson, of Royal Gas & Oil Company, I believe is in attendance, Mr. Chair, on this Zoom video this evening in order to present this request to the Commission. If Mr. Golden were to scroll, there's quite a bit of information in your packet which was provided to you, this is really kind of a signage packet. The first thing

City of Farmington Planning Commission

May 10, 2021

Page 13

is a site plan and that site plan then is the architectural site plan for the site, it shows the site, boundaries, Farmington Road, Nine Mile Road, access points, landscaping, the new building, the facilities and amenities on the site and the canopies. One thing that you should note here is for your information Mr. Robinson wanted to make you aware that as they had planned to do, they are going to be putting in two electric vehicle charging stations here. And that's for your information. So they already have those areas designated, but he just wanted to make you aware of that and that's on this site plan. So as we continue to scroll through, you'll see the detailed information with respect to the canopies. And I'm not going to steal Mr. Robinson's thunder, I'm going to let him go ahead and go through this with you. But this is what you're reviewing this evening. You're not reviewing the signage, although that's information for you, you're reviewing and considering the proposal and the interest for your approval for lighting up on top of the canopy. With that, I'll turn it back over to you, Mr. Chair.

Commissioner Westendorf recused himself at 7:51 p.m. so as to not create a conflict of interest on this item.

Chairperson Majoros called the Applicant forward to provide an overview.

Jamie Robinson, Applicant, said what this is is a 36-inch fascia that BP called – prior to Amoco – bull nose which is about 26-inches wide that will be up on top of the canopy and in the middle of that bull nose will be a colored LED strip that's six-inches wide that will be, the LED lighting backlights a panel that's either dark blue they call it or Amoco orange and it will light up at nighttime. This is part of our responsibility to Amoco is to try and get as close to their national brand image as possible and this is one thing that they've come up with versus fluorescent tubing and everything else now, plus the efficiency of LED lighting now is using LED lights with the backlights, a panel there that will be 6-inches wide and they call it a pinstripe but it will go down each canopy.

Majoros said so you're talking about the gas station island and not the main dwelling, correct and Robinson replied correct, it will be just the two canopies that are on site. The building will just be lit from inside.

Majoros then asked if half of it will be Amoco orange and half of it is the blue, is that the way the lighting works and Robinson replied correct. Majoros asked if there is a time of day that they go on when the sun sets, they're timed or whatever, and then they'd go off at a certain time? Robinson replied they will go off when they close and they plan on closing at midnight each night so they will go off then when we turn off the canopies. They will come on just like the canopy lights will.

Majoros asked how about in the morning when we get those dark Michigan mornings, if you open at 6:00 a.m. will they be on for an hour or two until the sun comes up and

City of Farmington Planning Commission

May 10, 2021

Page 14

Robinson replied correct, they will be on in the morning in the wintertime for a few hours. Usually around 8:00 a.m. is when we turn everything off in the wintertime.

Majoros opened the floor for comments and questions by the Commissioners.

Commissioner Crutcher said it appears that the light features are going to be on the canopies, is that only facing the street side of the canopy or is also on the back facing the building.

Robinson said there will be none, on the south canopy that's a long Nine Mile Road, there will be none on the north side of that canopy. Same way on the north canopy, there will not be any lighting on the west side of it, they'll be three sides with the LED. And then on those blank sides, it will be just a pure white canopy that faces the building.

Crutcher stated and none of this lighting is intended for the building and Robinson replied no, none of it will be.

Commissioner Waun asked a question to Christiansen is it correct to assume that the Building Department has reviewed the foot candle calculations and Christiansen replied that would be the Economic and Community Development Department Building Official and that is something that is standard if and when something like this is approved, the next step is then the review of the proposed construction plans. He has not reviewed them to date, it's pending any action by the Commission with respect to your approval first.

Commissioner Perrot said I have just a couple of quick comments and also a couple of observations of the area. This is in my opinion this is really, really similar to and Kevin the timeframe escapes me but Flag Star Bank at Orchard and Grand River, we approved the red striping around the building that they added after the fact and that turned out very, very nice. And I can't help but notice the similarities between the geography of Nine Mile and Farmington and how similar it is to Grand River and Orchard. I would say, looking at our friend Google Maps, I mean it's almost a quarter mile down the road before you get to the nearest household, so in terms of light pollution and being an eyesore, I would think that we would be in the clear with anything based on what I can see from the drawings that are provided by the Petitioner, it looks like the blue side would be the closest to the closest resident. So, I would think like I said from an eyesore or light pollution point of view, I would think that we're pretty far away. And like I said I believe everyone that is on the Planning Commission today was a part of the approval of the Flagstar location on Orchard and Grand River, so it really is similar.

Majoros said I remember at that time the discussion was that the east, northeast side of Flagstar, residents seemed almost closer to the Flagstar situation than here. This one

seems like as you noted pretty in the clear and would add a nice branding element, a nice touch to what's turning out to be a really beautiful development on that corner, that's for sure.

Crutcher stated I don't think anybody can see it from their house, to this intersection. I can't see it from myself but I don't think any residential is within the line of sight of this corner.

Perrot said it's a ways, and to your point, Mr. Crutcher, there's a patch of woods in between the residential, the closest residential area and that facility.

Chairperson Majoros asked if there were any other comments or questions from the Commissioners. Hearing none, he called for a motion.

MOTION by Kmetzo, supported by Perrot, to approve the site plan amendment and support materials for the redeveloped Amoco Gas Station, located at 22145 Farmington Road, to install illuminated LED light bands around the exterior perimeter of the gas station pump canopies.
Motion carried, all ayes.

Majoros thanked the Applicant.

Commissioner Westendorf returned to the meeting.

**DISCUSSION AND SCHEDULING OF PUBLIC HEARING – PROPOSED ZONING
ORDINANCE TEST AMENDMENT: PERMANENT OUTDOOR SEATING
ENCLOSURES**

Chairperson Majoros introduced this item and turned it over to staff.

Director Christiansen stated this item is a discussion and scheduling of a public hearing for a proposed zoning ordinance text amendment which is referred to in the staff packet and on the draft amendments put together by the City Attorney's Office as Permanent Outdoor Seating Enclosures and we'll define that because there is an understanding that is needed with respect to the differentiation between what you considered earlier this evening and what really is being proposed here. Because these types of structures being proposed, when it references permanent, meaning that they would be allowed permanently but they end up being temporary type structures in terms of how they're constructed, that's the differentiation. There's also a locational difference, this is really intended, this amendment, to in particular allow that both on property and in the public right-of-way where you have outdoor seating in the public right-of-way areas throughout the community. So, in any event, as indicated in the staff report, again, this item is a

City of Farmington Planning Commission

May 10, 2021

Page 16

discussion of scheduling of a public hearing for a proposed zoning ordinance text amendment regarding permanent outdoor seating enclosures. The proposed amendment would amend Chapter 35, Zoning, Article VII, the CBD, Central Business District, C-2 Community Commercial, C-3 General Commercial, and RO, Redevelopment Overlay Districts. Section 35-102 of those provisions, table of uses, and the requirement of the accessory outdoor seating provision to allow permanent outdoor seating type enclosures. And again, we can talk more about what they are if we look to the amendment. The third ordinance and in this Article, which is the Commercial District's Article in the Zoning Ordinance itself, Chapter 35, in the Table of Uses in each one of these sections, in the Table of Uses, lists the uses that are permitted and Special Land Uses. After that table, there are subsections. Outdoor Seating is a subsection of the Table of Uses for the Commercial Districts. So, outdoor seating is spelled out, what it all entails. This amendment as proposed is intended to amend that section and we'll look at it. At their April 22, 2021 meeting, the Downtown Development Authority Design Committee reviewed the proposed Zoning Ordinance Text Amendment and forwarded their comments to the Planning Commission and those comments are attached via their meeting minutes from that April 22nd meeting. A copy of the proposed draft ordinance is attached. If we had this on screen, Mr. Golden could share this item and we'd scroll down from the staff report you'll see there are comments that are made by the DDA Design Committee. So, if we go down to this item, and we go here, you will see the DDA Design Committee April 22nd meeting minutes. They reviewed the Zoning Ordinance Text Amendment as proposed. The comments of the Committee as bullet points were several and there were four of them here. They were concerned with what this could look like if this Ordinance Amendment moves forward and were to be approved and adopted by City Council as is required. If all businesses added tents in the public right-of-way or igloos or other kind of enclosures along Grand River, along Farmington Road. Their concern was that the City has worked pretty hard over the years to create a street life. The loss of connectivity, passers-by, again, it would create a separation. Again, these are their comments to be shared with you. They were concerned about the lifespan of some of these types of structures and what that might result in. They were concerned about wintertime and snow removal along the sidewalks, etc. And again, they were concerned about just this whole blending in, the separation of these kind of facilities within those enclosed outdoor seating areas from the traveled portion of the streetscape in which many of them are located. So, the summary of the Design Committee, their recommendation was to limit the ordinance to temporary seasonal seating during inclement weather seasons only. So there we are now talking about the temporary feature. Also, to allow structures on parking lot sides but not on the main thoroughfare and maintain a level of transparency. They have forwarded these comments on to you. So that dealt with their review.

The reason that this has come to this point and is before you is because there was a request by a downtown business owner to City Council to ask Council and have Council

City of Farmington Planning Commission

May 10, 2021

Page 17

consider an ordinance amendment to the outdoor seating provision similar to what you had before you this evening, to allow these kind of facilities out in existing outdoor seating areas. I think initially to address and respond to the need for enclosed seating year round in relationship to the limited capacity capability, or limited volume based upon what's available with limitations with respect to the Covid pandemic as it still continues. And the desire to use outside nonenclosed outdoor seating all year round as make-up space for space that you can't use it inside if it's enclosed, can we go ahead and find a way alternatively to use our outdoor area and provide some means of enclosing it to make it more palatable for our customers. So, that's where you get the tents and the enclosures, the igloos, etc.

The request was made of Council, Council then directed City Management and Administration working with the City Attorney, to draft an ordinance and that was done. This then was reviewed administratively, moved on in April to the DDA Design Committee and is before you this evening. For you, if you schedule a public hearing and hold a public hearing and move it forward, it goes to Council for their review and consideration as a Zoning Ordinance Text Amendment as the legislative body's responsibility is they would then have two meetings to introduce the amendment and then to consider action on the amendment. So, that's FYI to you, a little background.

So, what does this all mean? If Mr. Golden would scroll down to the next page, this is the amendment as currently drafted, again, through the Zoning Ordinance, Commercial District Sections, Table of Uses and to the portion of that that refers to Accessory Outdoor Seating Areas, which is special provisions, sub (b). You'll see in here, this is the current outdoor seating provision. Certainly the outdoor seating provisions allow for via site plan review and approval of the Planning Commission, Outdoor Seating Areas and they have requirements. They have to be defined, they have to have certain elements there for operations in terms of where they're located in relationship to the restaurant or bar that they're serving, the areas are to have accessibility, there's to be tables and chairs of a level of quality, durability, and that should be shown on the site plan. Maintenance is specified in here and then as you scroll through other operational elements in the outdoors, it also indicates that if those areas, those outdoor seating areas are within a public right-of-way, not only is City approval required but any other agency that has jurisdiction, in this case on Grand River it's MDOT, on Farmington Road it would be Road Commission of Oakland County. And then there also is some discussion regarding platforms and traffic, lighting and some other elements. If you look down then after sub item 12, which speaks to permits being required, there's a new Section 13. And that new Section 13 is the amendment being proposed that will allow for removable architectural elements, awnings, canopies, marquis, other sorts of things, tents even, and igloos. And if you look here such removable architectural elements may be permitted to project into the right-of-way provided, they are constructed as to support applicable loads without any ground mounted support. So they're not intended to be like that permanent building type with the support frame and structure per se. And they're intended to be in the right-

City of Farmington Planning Commission

May 10, 2021

Page 18

of-way. And so, that's the way this is drafted right now, there's some other specificity in here. And so as you go through this, you go through Sub 2 of Section 13 of the Outdoor Seating Provisions, there's some more detail regarding design, proximity, review, right-of-way, and the whole intent here is creating usable space in outdoor areas in a kind of year-round scenario. And they talk about in Section 2 of this Section 13, Outdoor Dining, Permanent Removable Features, the encroachment, the design, again materials, the color schemes and those kinds of elements.

So this is a draft right now as prepared by the City Attorney. So, the reason again is because it was requested before Council by a downtown business owner and that business owner is very much interested in this, feels that it's something necessary to provide alternatives for using the open outdoor seating area, particularly in the public right-of-way out in front of his establishment along Grand River and has had quite a bit of dialogue back and forth. He was shared this information. He has been keeping up with what is transpiring. This meeting agenda and packet was shared with him as well, I'm not sure if he's on the meeting tonight but as recent as late this afternoon shared some comments about wanting to certainly see that this would continue to move forward with that interest.

So, that's where it's at right now. Again, the idea here would be to put enclosures in existing outdoor seating areas, whether it would be on site or whether it would be out in front in public rights-of-way and that potentially could be done if this amendment would move forward and be approved and adopted. Again, in rights-of-way there's other things, MDOT for Grand River, Road Commission for Farmington Road, the City also has the rights-of-way, too. Those agencies have not been approached yet with something like this. So, this first step here as directed by Council at the City level, I don't know where that might go with those agencies. If the City supports it, if they would be, too. Because things are changing, the nature of the industry is changing, the nature of business is changing with respect to food and beverage. In light of the COVID pandemic, we were limited by restriction, by order, in terms of how they could use their inside space. And as an adjustment, an alternative, used their outside space and through resolution of Council used their outdoor space beyond the outdoor seating season which was provided for in the Zoning Ordinance Section, and that is April 15th through October 31st. Council by resolution allows those outdoor seating areas throughout the community to be used all year round last year until April 14th and now they're being used again as they are typically April 15th through October 31st, but something like this, this amendment, is looking to facilitate potentially a greater use more than just your open outdoor seating but with some temporary structures in it, whether it would be just for the April 15th to October 31 season, or it could be considered eventually could be all year round if that's where this would go.

So it's before you this evening for your review and consideration. I'm sorry that's a little long but I just wanted you to understand the background.

Chairperson Majoros said my understanding here is that we are not adopting the ordinance itself, we are simply just determining if we think this is a worthwhile enough topic to proceed forward formal public hearing, is that correct?

Christiansen replied that is correct, and also, too, you're charged with this as directed by Council to City Management and Administration, working with the City Attorney, this draft then before you in light of Council's request.

Majoros then said if we choose to go forward with a public hearing, we would hold a public hearing and at that point we would move it forward to City Council with comments as Commissioners see fit, and also from public comment, etc., correct?

Christiansen replied correct, and you can move it forward with whatever action the Commission would take, whether it would be a support and approval, whether it would be an amendment to support and approval of what was proposed, or whether it would be a nonsupport but after public hearing moving that all forward to Council, that's up to you.

Majoros opened the floor for comments from the Commissioners.

Commissioner Crutcher said this amendment would allow these temporary structures to be during our normal summer season or potentially year round, I would be in favor of looking at something like this if it allows these types of structures outside the summer season. So, it is not from April to October, but from October to April, so that it extends the outdoor seating of the businesses during inclement weather during the winter. I could see that as some benefit. I think it does functionally basically increase their seating capacity generally year round, but it's good for the business, but you might want to be aware that is what it's doing, giving an addition to their business without actually building a building.

Majoros said and further, what that looks like, frankly, we just had a healthy discussion about a back of building but now we're talking in front of building, right, so you've got duration, and you have appearance and material questions to consider, too, and these are all real things here. Any comments from Commissioners? Hearing none, he called for a motion to schedule a public hearing, I think we'd all be in favor of that. I think something like this, given the fact of where we are, given what's happened in the last year and a half, where things are just moving forward, I certainly think it's prudent that we give the public a chance to comment on these items and but we'll see where it goes. I'll open up the floor for a motion from Commissioners.

City of Farmington Planning Commission

May 10, 2021

Page 20

MOTION by Waun, supported by Crutcher, to move to schedule a Public Hearing for a Proposed Zoning Ordinance Text Amendment for Permanent Outdoor Seating Enclosures for the June 14, 2021 Planning Commission Meeting.

Motion carried, all ayes.

UPDATE – CURRENT DEVELOPMENT PROJECTS

Chairperson Majoros asked Director Christiansen if there are any cycle over cycle comments that you would like to make on any updates and then we'll open the floor for the Commissioners for any questions you might not have covered.

Christiansen said just to update you with current projects you'll note in your travels the development projects that we've been speaking about for the last little while continue to progress. We had one of them before you this evening and that was the redevelopment at Nine Mile and Farmington, the now Amoco Gas Station, and that is progressing along very well. The building is up, the canopies are getting repurposed and site elements are being installed right, so that's very encouraging to see a new foundation and a small monument sign in the corner now.

You'll note that the Tropical Smoothie has moved along very nicely. The building and site elements being completed right now. The interior of the building is being built out at the moment and we anticipate completion of that very shortly in the next little while. The site elements, the site improvements, landscaping and other site related elements, signage, etc., etc., are progressing along, the landscaping is actually being installed right now. We're looking forward to the Tropical Smoothie opening up very shortly.

You'll note that the Liberty Hill Condominium development, that the infrastructure, the underground is in and they're working on the road right now. The road is cut in and they're working on the base and they're getting ready to put that road in right now. We've received the first permit application for Unit 1, that is being reviewed and getting close to being ready to be issued and looking at production of the first unit there very shortly. We've been working with the schools on a little length of sidewalk on the Ten Mile School property that was not put in when they redid that front area for parking and stormwater management and their sidewalk was not determined yet exactly where everything is going to be on Liberty Hill so it was kind of being held in abeyance a little bit.

And I think I was being asked a question if I recall earlier in the meeting or before the meeting, the pre-meeting, about the status of particular site of development and maybe I can be refreshed as to what that may have been, I think Mr. Perrot was sharing that or Ms. Waun was sharing their interest in asking questions.

City of Farmington Planning Commission

May 10, 2021

Page 21

Christiansen said the status of the Maxfield Training Center, the City Attorney has prepared the legal documents for property acquisition by the selected developer, Robertson Brothers Homes, and that has been provided to them. So, that is the stage right now that the City is in working with Robertson Brothers Homes and that is their consideration of the purchase agreement and details in those documents. So we're not at the stage of moving on to the PUD process yet, we're currently at the legal acquisition documents stage.

Perrot said that a while back we had signed off on kind of a coarse correction for the Krazy Crab property and they were looking, basically they were going to relandscape into for lack of a better term, it was going to be basically a private outdoor seating park type area. I've had at least since the snow has been gone, I've probably had ten different residents asking me what's going on with that, they've had about enough of looking at the construction fence. Granted, there's only so much that we can do, but have you got any kind of a feel from those folks, are they moving forward or what's going on there?

Christiansen replied well, I was going to be able to tell you about that once the plans were approved but we just received their construction plans for the expansion of the Krazy Crab first level restaurant, 900 square-ft addition going to the west, expanding the existing dining room as you approved, DDA reviewed it, you reviewed and approved that site plan modification, the PUD site plan modification. That's going out into that area that is their outdoor seating area with the pergola that is between the existing building and the second building that by the PUD approval hopefully eventually will be realized, that 900 square-foot plus addition, plus, stormwater management, underground stormwater, parking on that site and the greenspace you're alluding to which is a private pocket park that the owner is allowing for public access to and some other site elements are part of construction plans we just received. They're under review right now.

Perrot then said the very highly piece of real estate formerly known as the Dress Barn, hard not to notice a lot of activity, those doors are open, contractors coming and going, what's going on there?

Christiansen replied the owner of the Groves Retail Center has been working with the City to prepare the former Dress Barn Space for a new tenant and they're not going to look to use the entire space, they're going to use a portion of that space. So, during that preparation, working with the City on that, we have just received plans for a build out of the interior for a new tenant and that is for Dearborn Music. And they bring to Farmington everything from A to Z that relates to how they've operated over the years, pretty exciting.

Somewhat like when we realized in the Downtown Farmington Center, US Music, after all their hundred years and now we're going to realize Dearborn Music coming here after

City of Farmington Planning Commission

May 10, 2021

Page 22

all their years and repurposing a portion of the Groves Retail Center and locating in a portion of that space in the former Dress Barn unit and that's ongoing right now.

Perrot said my third and last question is GLP, they're looking to get rooftop renovations done and they're going to be out into Grand River; is that still going to plan because that obviously the whole City's summer.

Christiansen replied you're talking about the Farmington States Savings Bank and the former Village Mall, the interior modifications and then the exterior façade modifications, both of which are permitted from a certain extent. The interior modifications which was a demolition permit for the interior, and then plans to repurpose the inside for GLP Financial's professional offices. Then you might recall because you were involved, the Planning Commission went through a review of the exterior modifications which basically are bringing the former Farmington State Savings Bank exterior façade to its original luster, all that is moving forward. The challenge is then over the last while, the timing. We're anticipating that the interior was going to start March 1st. The demo is done. After getting into it after the demo, they had to do some modifications to their construction plans, so they've been working on that. Secondly, the exterior façade improvements needed some adjustments, too, and we've been working with the for the past two to three months, meeting several times with respect to the staging of construction and I think that's what you're alluding to. But that's going to necessitate six to seven months build out scenario which takes us from now, May, to the end of the year, and that's going to necessitate some impact on Grand River and the traffic on Grand River, and particularly on Farmington Road. And the rear of the Farmington State Savings Bank Building and that parking lot there is going to be used for staging as a fenced area and it is screened, that's going to be used for the storage of materials and equipment but everything is going to have to be moved in and out of that building and the way that that's going to be done is along Farmington Road and into the front of the building. And that's going to be done over that construction period of time, it's going to necessitate closure of Farmington Road, that inside lane for a period of time off and on.

So we're working with the owner, with the contractor, with MDOT, with the Road Commission, Public Works, Economic and Community Development and the City Building Official on all of that right now and OHM Advisors and Public Safety.

Christiansen then stated that The Apothecary is going into the Williams Sports Medicine Building and Tres Sorelli and yes, right now, that's a unit. Tres Sorelli has been renovated on the inside, demolition permits were issued. They removed the interior construction and Tres Sorelli then is being converted to The Apothecary and the Williams family tends to bring a little bit of Tres Sorelli back into that in conjunction with the new coffee shop

City of Farmington Planning Commission

May 10, 2021

Page 23

and now we're working with them in their rear exterior area back similar to the adjacent MiMosa Restaurant next door, to help them repurpose their area outside at this point of outdoor seating. Part of that also includes adjustments to the engineering, because that site is down grade and stormwater management is an issue and retainage and other things so we're working with OHM and the Williams family, the property owners right now. We're also working with the DDA because there's an interest in making that pathway connection along a route from Farmington Road to the pavilion right there. So, that's the update there.

Commissioner Waun asked if there had been any bites or interest in the empty, vacant Panera Building and Christiansen replied yes, I actually had a little walk-thru the other day with the leasing agent which is Mid America. So someone was coming in to look to see if it was of interest to them to locate a food beverage business with approved but not constructed but could be drive-thru. Nothing has transpired since I've had that walk-thru with them. And just as an FYI, I also had somebody interested, speaking with them, about the former TCF Bank at Nine Mile and Farmington on the northeast corner.

Commissioner Kmetzo asked if there was an update on Orange Leaf and Christiansen replied that he met with Jack Kittinger today and Hilda, his wife, who are the 17-year owners of Keil's Tae Kwon Do, which has been on Grand River, and they are going to move into that unit. So they have entered into a leasing agreement and they are cleaning it up and they've got a roll out dumpster outside and they're going to relocate at Drakehire Plaza.

PUBLIC COMMENT

None heard.

PLANNING COMMISSION COMMENT

None heard.

ADJOURNMENT

MOTION by Crutcher, supported by Perrot, to adjourn the meeting.
Motion carried, all ayes.

The meeting was adjourned at 8:37 p.m.

City of Farmington Planning Commission
May 10, 2021
Page 24

Respectfully submitted,

Secretary

FARMINGTON PATHWAYS COMMITTEE

7:00 p.m.

MINUTES

May 12, 2021

1. CALL TO ORDER

- Meeting Called to order by Sue Lover 7:04pm

2. ROLL CALL

- Brent Bartman
- Bill Gesaman
- Sue Lover
- Tim Prince
- Joe VanDerZanden
- Maria Taylor
- Chris Weber
- Kevin Christiansen
- Susan Arlin - Absent

3. APPROVAL OF AGENDA

- Motion to approve by Maria Taylor Supported by Tim Prince
 - i. unanimous approval

4. APPROVAL OF MINUTES

- Meeting Minutes, April 14, 2021
 - i. Moved to approve by Brent B. Supported by Bill G.
 - ii. Unanimous approval

5. OLD BUSINESS

- OLD FARMINGTON ROAD BRIDGE AND SHIAWASSEE TO HERITAGE PARK CONNECTION
 - i. (Feedback on hike)
 - General thought is that it is doable, and a path could be carved that would not intrude upon private property.
 - Joe mentioned the one area where the river was crossed may not be the best, and the one 'no trespassing' sign seen.
 - Bill brought up that Army Corps of Engineers would have to be involved with any bridge construction and asked "Is this a deal breaker?"
 - Chris W. mentioned that Farmington Hills investigated this type of path a few years back and property owners put up some resistance.
 - Sue and Kevin spoke about DNR and EAGLE involvement requirements and benefits.
 - In summary, Maria pointed out that property owners' decision and results of easement investigation will determine our ability to pursue.

- Kevin C. and Chris W both pointed out that if we're able to move forward, there are a number of options for reaching out to property owners. Letters, phone calls, one-on-one meetings, open house meetings or handle at Pathways Committee meeting.
 - Kevin said that involving them in the early stages would help draw them in to the project if they are interested, rather than, storming in and telling them what to do.
 - ii. (Eastern Michigan Update)
 - Bridge replacement by civil engineering students. Sue L. spoke to the school and learned details. This would be a student project that would include rough cost estimate and engineered drawings for visualization options.
 - Another option for this is as the school's chosen community project, which would have students involved working with contractors to complete the project. Farmington would need to fund the project.
- SAFE ROUTES TO SCHOOL (Update)
 - i. Proposed pathway would benefit a large number of residences, all of Chattham Hills Sub, and Apartment complexes.
 - ii. Sue suggested watching the SRtSchools presentation that can be viewed live or pre-recorded.
 - iii. Sue L. provided the seminar link, all members should watch prior to the June meeting.
 - <https://saferoutesmichigan.org/upcoming-trainings/>
- DRAKE ROAD AND OAKLAND STREET/DRAKE HEIGHTS PAINTED CROSSINGS (Update)
 - i. Chris W spoke with Chuck Eudy and said it's been possible, and said that since there have been no issues reported that it was not at the top of their list for painting. Will not be pursued at this time.
- FARMINGTON LIBRARY STORYBOOK PATH (Transmitted Brooklyn middle lane idea to Design Committee)
 - i. Design committee pictures have been requested.
 - ii. Crossing between William's Family Medicine and Firestone causes some concern
- MAYFIELD STREET, SLOCUM TO GRAND RIVER (Update)
 - i. Chris said Chuck Eudy reported they would fix this crossing as part of 2021 work.
- GILL/GRAND RIVER AND GILL/FREEDOM PEDESTRIAN CROSSINGS (Update)
 - i. Summer 2022 will have work on Gill Road at Freedom and Gr. River and this area will be addressed then. Tabled for 2021.
- BIKE LANE NORTH SIDE SHIAWASSEE PARK
 - i. Bike lanes will be a potential area to address the next time that road is painted or paved. Timing for this expected to be 2023-2024

6. NEW BUSINESS

- a. ANY NEW TARGET AREAS?
 - i. VALLEYVIEW CIRCLE NORTH SIDE SIDEWALK

- i. Can sidewalk on the North side of the circle be extended from where it ends 3 houses from Power road.
 - ii. City will investigate easements.
 - iii. Committee agreed that it would be nice to address this, but is not a high priority project. It will be noted as a potential area that was reviewed. (see Other Responsibilities section below)
 - ii. Bill G. brought up a 16 acre open space that exists in Farmington Hills south of M5, between Parker and Lundy Drive. It seems to be privately owned, and has been up for sale for a number of years. neighborhood residents use it as a park, and Bill wondered what it would take to make it one. Kevin C. gave Bill information about researching the Farmington Hills records and who to contact for additional information.
- b. FIELD TRIP TO CHATHAM HILLS DRAKE PARK CONNECTION
 - i. Susan A. was nominated to suggest dates and schedule the field trip.
- c. OTHER RESPONSIBILITIES
 - i. Report to the City Council on our progress. Suggest presenting in October/November.
 - i. High-level overview 5-10mins.
 - ii. Also helpful to consolidate information of areas we've reviewed.
 - iii. Tim P. said he could present to council.
 - iv. Will discuss preparing the presentation at our next meeting.

7. PUBLIC COMMENT

No public Comment

8. COMMITTEE MEMBER COMMENT

- o Bill G. asked about Maxfield Training Center project status and state of our review and potential suggestions or support for the project.
 - i. Chris W. confirmed that the legal document for purchase was currently being drawn up. Robertson Bros. then will review the property and perform environmental assessment for a few months and then have the option to commit to the purchase. After that official plans will be sent to the city and we can review.

9. ADJOURNMENT

- o Maria T. moved to adjourn, supported by Bill G.
- o Unanimous approval.
- o Meeting adjourned at 8:17pm.

Next meeting: June 9, 2021

BOARD OF ZONING APPEALS MINUTES

A regular meeting of the Farmington Board of Zoning Appeals was held on Wednesday, November 4, 2020 via Zoom remote technology. Notice of the meeting was posted in compliance with Public Act 1976.

Chairperson Bertin called the meeting to order at 7:00 p.m.

ROLL CALL:

PRESENT: Aren, Bertin, Crutcher, Gensheimer, Pitluk

ABSENT: Schiffman

A quorum of Commissioners was present.

CITY OFFICIALS PRESENT: Building Inspector Bowdell, Recording Secretary Murphy, Brian Golden, Director of Media Services.

APPROVAL OF AGENDA

MOTION by Crutcher, supported by Gensheimer, to approve the agenda as presented.

Motion carried, all ayes.

MINUTES OF PREVIOUS MEETING OF OCTOBER 7, 2020

MOTION by Aren, supported by Crutcher, to approve the minutes of the October 7, 2020 Zoning Board of Appeals meetings.

Motion carried, all ayes.

MINUTES OF PREVIOUS PLANNING COMMISSION MEETING OF SEPTEMBER 14, 2020

The minutes of the previous Planning Commission meeting of September 14, 2020 were received and filed.

ELECTION OF OFFICERS

A. Chairperson

B. Vice Chairperson

C. Secretary

Discussion was held regarding maintaining the current slate of officers.

MOTION by Aren, supported by Pitluk, that the Election of Officers be deferred to the next scheduled meeting of the Zoning Board of Appeals.

Motion carried, all ayes.

APPEAL OF:

**Jamie Ryder
33519 State Street**

BOARD OF ZONING APPEALS MINUTES -2-

Farmington, MI 48335

Request for Zoning Use Variance change from OS (Office Service) to R-1 (Single Family Residential).

Chairperson Bertin introduced this item and turned it over to staff.

Building Inspector Bowdell stated he was informed by Mr. Christiansen that although the house looks like the house and the one next door, and that he is new here, the house and the one next to it are zoned Office Service, OS. And the Applicant many years ago asked to have or the owner at the time asked to have that changed and now they wish, they're not asking to change the zoning, they're asking to use the home as a residential home in the Office Service District and that takes a use variance because they're going to use it for something other than office. And actually in the Department, we have no problem with this. I mean it looks like a house and if approved it's going to be used as a house and I see no problem with it.

Chairperson Bertin stated that the way that this is written that the Applicant would like to reverse the zoning of this property of OS, back to R-1, Single Family Residential.

Building Inspector Bowdell replied that that must not be worded correctly, the Zoning Board cannot change the zoning, that would have to go to the Planning Commission. That what is before the Zoning Board is that the Applicant is asking to reverse the ability to use it as an R-1. Because remember it was originally a house, they made it into an office, and we want to reverse and go back and use it as a house, but it's still going to be in the Office Service District.

Chairperson Bertin opened the floor up for questions from the Commissioners.

Commissioner Aren asked the Applicant if he was planning on using the building for himself or lease it out.

Petitioner Ryder replied that he is actually going to sell the parcel to his father, that he bought the property in 2004, it was originally a house, he bought it from a single woman with her child, and he bought it as an office because at the time they only had three employees total. It's an awkward layout to be used as an office but it fit to what they were doing at the time and then about seven years ago they move to a different space, it was put up for lease and ran into a lot of problems in getting the property lease because it's in an irregular space. And to be honest, the size that most people if they were going to work out of their own home, they would work out of their own home rather than using it as an office building per se. So we ended up with problems leasing it and we finally got a tenant in there and with everything going on with Covid, they ran seven months behind in rent, finally got them moved out, and my father was living in an apartment in Detroit and I figured it was a good spot for him, he originally helped me paint the building the color you see it now and do the garage in the back, and he's just a guy that cares for things and it seems like the perfect fit for him to be able to walk downtown because I've always loved Farmington and all of the things the City has going on. So it would be sold to my father.

BOARD OF ZONING APPEALS MINUTES -3-

Crutcher asked if Ryder's father is going to live there or rent it out and Ryder replied his father will be living there.

Crutcher then clarified it would be an Office Service zoning with a nonconforming use.

Building Inspector Bowdell replied the use would be conforming once if the variance is granted, in the district if the variance is granted.

Crutcher then asked if they wanted to use it as an office again, they would just have to come back and ask for the same thing in reverse.

Bowdell replied no, it is Office Service, they could just use it by right, and then say that did happen and then five years later they wanted to reverse it again, they'd be able to reverse it without coming back because the variance has been granted to use it as a home in the Office Service.

Chairperson Bertin asked Bowdell if the variance keeps running with the property then and Bowdell replied that every variance that the Zoning Board grants runs with the property in perpetuity.

Crutcher then confirmed whoever owns the property they can either live in it or use it as an office and Bowdell replied technically, yes

Crutcher then asked if someone were to turn this house down, would that still apply and Bowdell replied no, that the way he reads that ordinance, it's interesting that he says that, but the way he reads the ordinance it says at the time of the adoption of this ordinance, so if they tear the structure down and now if all of a sudden someone builds an office building there, certainly you're not going to let them use it as an office, I think it changes at that point.

Crutcher then asked if they would have to come before the ZBA and ask for a variance and Bowdell replied yes, because at that point it's no longer a house.

Crutcher then stated it makes sense to allow the value of the property to be maintained as an office use even though someone can still live in it.

Building Inspector Bowdell responded that at the end of the day today and what's going on today that not just because of Covid but in general, there are more and more businesses not needing office space. There are a lot, and I know when I worked in another community and it was a big community, that I told the City Manager you better fix your zoning because all of your humungous office buildings are going to turn into half condominiums one day. Because you just don't need the same office space that you did before because people work virtually, so all in all probably in the best interest of the property being it's already zoned OS, would be to allow the residential use in the building while it's still standing.

Pitluk asked if this was a residential prior to the ordinance going into effect and Bowdell replied yes.

BOARD OF ZONING APPEALS MINUTES -4-

Pitluk then said it makes sense to grant this since the use of office space is dwindling.

Chairperson Bertin stated he has no problem with this request.

Crutcher asked Bowdell if there were any considerations to be taken into account and Bowdell replied that it should be stipulated that if the building were to be completely removed or substantially naturally they would have to go back and rezone or ask again for a variance, if they wanted to include that as a condition they could.

Further discussion was held.

MOTION by Crutcher, supported by Aren, to approve the request for a use variance for Jamie Ryder, 33519 State Street, for the following reasons and findings of fact:

1. That the use variance would have no detrimental effect on the adjoining properties.

MOTION carried, all ayes.

PUBLIC COMMENT

None heard.

MOTION by Pitluk, supported by Crutcher, to adjourn the meeting at 7:32 p.m.
Motion carried, all ayes.

The meeting adjourned at 7:32 p.m.

Matthew Schiffman, Secretary

Farmington Community Library Board of Trustees
Virtual Special Board Meeting - 6:00 p.m. – May 13, 2021
Held Online Via Zoom
Draft

Board Members Present: White, Hahn, Murphy, Kelly, Stryd, Duron-Willner,

Board Members Absent: Largent

Staff Members Present: Siegrist, Peterson

Staff Members Absent: None

CALL TO ORDER

The Board Meeting was called to order at 6:04 p.m. by Board President White.

APPROVAL OF AGENDA

MOTION by Hahn to approve the Agenda for the May 13, 2021 Board meeting, was supported by Kelly.

Vote: Aye: All in favor

Opposed: None

Motion passed.

APPROVAL OF MINUTES

MOTION by Murphy to approve the Minutes of the Regular Board Meeting on April 15, 2021, was supported by Hahn.

Vote: Aye: All in favor

Opposed: None

Abstain: Hahn

Motion passed.

MOTION by Hahn to approve the Minutes of the Regular Board Meeting on April 29, & May 5, 2021, was supported by Kelly.

Vote: Aye: All in favor

Opposed: None

Abstain: Hahn

Motion passed.

MBM STATUS Report

By: Mary Ellen and Jason Goelde

Last report was on 3/31/21 everything is on schedule; firewalls are in place and operational. Website change is on hold until technology librarian is in place. Office 365 migration took place. A succession plan is in the works.

Plante Moran Report

Report by Kari Shea and Brian Camiller

Budget for current fiscal year needs to be amended.

A budget is meant to be a living document, it is meant to be amended throughout the year. It is created prior to the beginning of a new fiscal year it is done so with a series of assumptions and best guesses based on prior performance conversations throughout the library just to find out what you think is going to happen. The proposed budget for the next fiscal year is ready. There will be a formal budget meeting in June. More details TBA.

OPERATING BILLS

MOTION by Stryd to approve the operating bills, as presented with a grand total of \$221,952.36, was supported by Duron-Willner.

Vote: Aye: All in favor

Opposed: None

Motion passed.

MOTION by Kelly to receive and file the revenue and expenditures reports for April, was supported by Hahn.

Vote: Aye: All in favor

Opposed: None

Motion passed.

CORRESPONDENCE

There were seven correspondence to the Board Trustees from the public.

- Negative towards the board
- Asking for President White's resignation
- Asked why the library was closed when a staff member had covid.
- Concern with elevator not being operational.
- Slowing staff turnover
- Thanked board for listening to concerns and changing format of public comment.
- Ask for FCL to be more efficient by operating as a business would, not as a nonprofit.
- Asking why the library has not expanded services offered.

LIBRARY DIRECTOR'S REPORT

The Interim Director's Report included

- **Updated Library Privacy Act.**
- **Bosch Grant** -On May 3, we found out that we were approved for \$14,047.95 Bosch has supported STEM (Science Technology Engineering Math) education at FCL for many years.
 - This approved grant Improving Lives through Learning will allow us to make two significant purchases for these resources. We will purchase **Boardmaker software package** and iPad, which will enable special needs students to virtually connect and

attend our STEM programs, among other cool things and, **Udemy**. This is an online format like Lynda.com, which has 8,000 video-based courses in business, technology, software, and personal development in addition to language learning. A fun fact, 80% of Fortune 500 companies trust Udemy for employee upskilling

- **Staffing-**
 - Aubrey Franklin, the Technology Librarian resigned effective May 1. Jen Hassell PT Adult Librarian has also resigned.
 - Postings for FT Technology Librarian, FT Adult Librarian, and re-posting for IT Supervisor went out week of May Posting for Substitute Librarians and Assistants went out around April 28.
 - we will hold off on posting for the FT Children’s Librarian until Summer Reading is over.
- **Programming -**
 - Storybook Walk in Heritage Park April 17 – New book reveal “Nest” by Jorey Hurley
 - Battle of the Books April 19 - 26 teams competed, with approximately 110 tweens participating, and at least 60 more people who logged in to watch and cheer and/or were in the background of their tween’s Zoom call cheering them on in person.
 - The Book Bike, full of books to hand out, made its first appearance of the season on May 8 for Outdoor Storytime in the alley by Sunflour Bakehaus. It was also the first day for the Farmer’s Market where it also made an appearance at the opening celebration.
 - Celebrate Asian Pacific American Heritage - In partnership with Asian American Student Union (AASU) of Farmington and North Farmington High Schools, we're celebrating Asian Pacific American Heritage month with stories, movement, and fun family activities. The Polynesian Dancers of Michigan will demonstrate different cultural dances including Hawaiian Hula, Tahit Otea, New Zealand Maori, and Samoan Dance. Activities will include chopstick use lessons, paper lanterns, and much more. The event will be held outdoors in the South parking lot.
 - Seed Display - Seed display in conjunction with Michigan Seed Library's One Seed, One State initiative will be up during the month of May. Seed packets will be at both reference desks, patrons just need to ask for at the information desk.
- **Listening Sessions** -Two Listening Sessions were held as scheduled because people were already registered.
 - Friends Listening Session April 19 What the registrants had questions and comments on were staffing and programming. They also commented on the need for Friends to market themselves better, have a downloadable membership form on the website, and a way to make donations or pay dues online. They also commented on how much they love the program Community Sings in the Zoom format and hope it can continue in a format like that when we come out of the pandemic. They like being able to join in without leaving their home.
 - Parent Listening Session April 26 More staff, more pages Racial justice, mental health programs for kids; kids and parents. Kids feel helpless- what can they do? Calling in people, instead of calling them out - how to. Look at EMBRace through U of M Community members are willing to be involved in cross-promoting/advertising. Allows for opportunities to cross connect. Without in-person programming, parents have not had a chance to connect with other parents. Legends and Libraries - Loves the program but title doesn't describe the program. No one knows what it is. Maybe better advertising. Grouping of ages for programs - would like to see the age span closer

together especially with tweens/teens. Align with schools: 6th-8th grade; 9th-12th grade Get books into the hands of children, especially at the Jon Grant Community Center - Neighborhood House Remind the community what we do with the books that are donated to us.

- **Covid-19 plan**- A plan was drafted by interim director; it includes a checklist of what to do and who to call when an employee has a positive covid-19 test.
- **Actuarial evaluation** -FCL is due for an actuarial evaluation so it is in your report, so it's done through CBIZ, we have to do it every two years and it's for the retirement health care plan.
- **MERS**- mailed correspondence asking if we want them to continue to be the fiduciary, if we do there is no action needed however, if the board wanted to become fiduciary, we needed to let them know by June 18.

Discussion- *Duron-Willner* thanked Interim Director Siegrist for holding an organic listening session and requested she continue to hold them; she stated a lot of great ideas came from them. *Kelly* stated the strategic planning committee discussed the listening sessions, being a main feature of how we gather information from the constituents to form a future strategic plan. Recording or taking good notes will really help us to solidify some themes that are important to our Community, as we look toward the strategic plan.

FRIENDS REPORT

By Stacy Charlesbois

- Stacy is the incoming President of the Friends board.
- Donations are accepted there is a form on FCL's website to download for donating.
- June 24, 2021 there will be a virtual fundraising (GALA) event with Cool 2 Duel.
- Can buy tickets for the Oscar shorts fundraiser event until May 14th.
- Maria Showich Gallup held Storytime at Sunflour Bakehaus Friends were able to get some donations and add their membership.
- Friends are looking to have a table at the Art on the Grand event June 5 & 6.

COMMITTEE REPORTS

Facilities Committee

A report of the Facilities Committee was given by Donald Wrench, he stated fire sensors were replaced. HVAC and boiler systems have been inspected, roof has been inspected and needs some immediate repairs at both buildings that will cost about \$7,750.00. 5/11 backflow water testing was done (we passed). Elevator parts are beginning to arrive. Liberty St. needs a new compressor, also the water meter has a small leak, the building will have to close for repair, may schedule for the end of summer. Chilllers at 12 mile will need to be replaced in the fall.

Finance Committee

There was no report from the Finance Committee.

Personnel Committee

There was no report from the Personnel Committee.

Strategic Plan Committee

There was no report from the Strategic Plan Committee.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

Merritt increase- proposal presented by Interim Director Siegrist. Merit increases have not been given since 2019, there has been a cost-of-living increase in 2020 and 2021 of 2.9%.

Discussion: can get information about how competitive FCL is with libraries in the area. The board would like to see three-year track record of the total budgetary impact of those years, a salary survey with education level will be very helpful.

BOARD TRUSTEE COMMENTS AND ANNOUNCEMENTS

- **Kelly-** would like the board to re-evaluate Megan’s motion (at prior meeting) to dissolve committees. The board agreed committees should only meet as needed (decided by board as a whole) and not regularly.
- **Stryd-** thanked Paul Huyck for his hard work, Kelley for tonight’s report. She also thanked Donald, Stacey, the Friends Community, for work and being here and just loving your library coming in and for time spent at these meetings.
- **Murphy-** recited a letter in an effort to clarify and be transparent pertaining to cameras and other comments on Restore Facebook page she encouraged the public to question everything they read.
- **White-**the whole situation with the cameras should have never happened. He also addressed the letter from Largent wrote in response to Friends statement, White stated that was Largent’s view not the view of the board.
- **White-**stated Riti Grover is still on administrative leave, she requested more time before she addresses the board. The board did grant her request, that is all that can be said at this time.

PUBLIC COMMENT

- Jeff P.- stated fantastic meeting and asked the board to censure Bill L. and thanked for the board for posting board packet, he also addressed Murphy for responding to a correspondence with an anonymous encrypted email.
- Joe O -stated this was a good meeting and questioned Largent’s status with the board.
- CM- Michigan public library statistics for all employees and directors, are on the library of Michigan website easy to access. https://www.michigan.gov/libraryofmichigan/0,9327,7-381-88855_89735_61707---,00.html she also stated the last few meetings have been productive, great.

-
-
- Citizen- stated this was a good meeting. FCL wages and benefits are middle of the road as far as other libraires in FCL's class.
 - Eric- commended board for professionalism and steps taken the last couple of months.
 - Maru Lou- thanked for professionalism and handling of all these important issues, asked for a budget increase for books and materials.
 - Suzanne- this has been a wonderful board meeting, thanked board and stated things are finally getting back on track.

ADJOURNMENT

MOTION by Duron-Willner, to adjourn the Board Meeting, was supported by Murphy.

Vote: Aye: All in favor

Opposed: None

Motion passed.

The Board meeting was adjourned at 8:27 p.m. by President White. The next meeting of the Library Board is scheduled for Thursday, June 10, 2021 at 6:00 pm. Via zoom.

Respectfully Submitted,

Renee Murphy, Secretary
Library Board of Trustees

Farmington Community Library Board of Trustees Special Meeting
7:30 PM Held Online Via Zoom May 25, 2021
32737 W. 12 Mile Road, Farmington Hills, MI 48334

Board Members Present: Duron-Willner, Hahn Stryd, Murphy, Kelly, White

Board Members Absent: Largent

Staff Members Present: Interim Director Siegrist, Peterson

Staff Members Absent: None

CALL TO ORDER

The Board Meeting was called to order at 7:38 pm. by Board President White.
Introduction of Board members

Motion by Hahn to go to closed session, Supported by Kelly

Vote: Aye: Duron-Willner, Stryd, Murphy, White, Hahn, Kelly

Absent: Largent,

Opposed: None

Motion Passed

Motion by Kelly to end closed session, supported by Stryd

Vote: Aye: Duron-Willner, Stryd, Murphy, White, Hahn, Kelley

Absent: Largent,

Opposed: None

Motion Passed

Motion by White to authorize Mike Blum to proceed as discussed during closed session,
supported by Hahn

Vote: Aye: Duron-Willner, Stryd, Murphy, White, Hahn, Kelly

Absent: Largent,

Opposed: None

Motion Passed

BOARD COMMENT

President White- by law they not allowed to say what is discussed in a closed session and can't disclose why closed session was necessary, because the issue discussed is covered under attorney client privilege. Again we don't have any news to share, we know that our director is on paid administrative leave. We know there will be comments asking us to further explain sorry, but we can't right now! We're happy to entertain public comment now.

PUBLIC COMMENT

Jeff Pavlik- would like to know how much paid administrative leave is costing. Also stated we must be accountable to the taxpayers. Stated recognition for the board and Interim Direct Siegrist. Understands that the circumstances are such but really wants a resolution.

Kelly Goldberg- staff and community needs to know Interim Director Siegrist has full ability to lead as she sees fit and has full support of the board.

ADJOURNMENT

Motion by Kelly to adjourn the meeting at 9:25 PM was supported by White

Vote: **Aye:** White, Kelly, Duron-Willner, Stryd, Hahn

Opposed: None

Absent Largent,

Motion passed

The next meeting of the Library Board is scheduled for Thursday, June 10, 2021 at 6:00 pm. Via audio ZOOM.

Respectfully Submitted,

Renee Murphy, Secretary
Library Board of Trustees



Budget Meeting
6:00 p.m., Monday, April 26, 2021
Virtual Meeting via Zoom

DRAFT

BUDGET MEETING MINUTES

A special budget meeting of the Farmington City Council was held on April 26, 2021, as a Virtual Meeting via Zoom, an electronic meeting platform. Notice of the meeting was posted in compliance with Public Act 267-1976 and electronically as authorized under the Open Meetings Act, MCL 15.261, et seq., as amended by HB 1108, in order to mitigate the spread of COVID-19, protect the public health, and provide essential protections to vulnerable Michiganders by limiting in-person contact and the number of people interacting at public gatherings.

The meeting was called to order at 6:02 p.m. by Mayor Sara Bowman.

1. ROLL CALL

| Attendee Name | Title | Status | Arrived |
|----------------------|---------------|---------------|----------------|
| Sara Bowman | Mayor | Present | |
| David DeLind | Councilmember | Present | |
| Joe LaRussa | Mayor Pro Tem | Present | |
| Steve Schneemann | Councilmember | Present | |
| Maria Taylor | Councilmember | Present | |

City Administration Present

DDA Director Knight
City Clerk Mullison
City Manager Murphy
City Controller Norgard
City Attorney Saarela
City Treasurer Weber

2. APPROVAL OF AGENDA

Move to approve the agenda with the removal of the first public comment, with the second public comment remaining.

| | |
|------------------|---|
| RESULT: | APPROVED AS AMENDED [UNANIMOUS] |
| MOVER: | Schneemann, Councilmember |
| SECONDER: | DeLind, Councilmember |
| AYES: | Schneemann, Taylor, Bowman, DeLind, LaRussa |

3. DOWNTOWN DEVELOPMENT AUTHORITY PROPOSED BUDGET

DDA Executive Director Kate Knight presented highlights of the Downtown Development Authority 2021-22 Budget and answered questions about details within the budget.

4. CITY MANAGER'S PROPOSED BUDGET

City Manager Murphy presented the proposed FY2021/22 budget, including the ongoing impact of the COVID-19 pandemic.

Council asked questions about a Governor Warner Mansion line item, defraying a proposed deficit, the Retiree Health Care fund, American Rescue Plan funds, COVID-related losses, GLWA rates, and planned infrastructure projects such as Water & Sewer, roads, and sidewalks.

Council was appreciative of the work done to bring this budget together by Murphy, Department Heads, Director Weber, Controller Norgard, Deputy Treasurer Pohlman, and Administrative Assistant Ridderbos.

5. OTHER BUSINESS

No other business was heard.

6. PUBLIC COMMENT

Susan Kramer, 24105 Twin Valley Court, thanked Council for going over the detailed budget information.

7. COUNCIL COMMENT

LaRussa commended all for their work.

DeLind recognized Sarah Davies for her efforts on the Beautification Committee for the recent city-wide clean up day.

Bowman said that she appreciated everyone who had worked on the budget for presenting a well-rounded picture of the costs of maintaining the high quality of service Farmington residents have come to expect.

8. ADJOURNMENT

Move to adjourn the meeting.

RESULT: **APPROVED [UNANIMOUS]**

MOVER: Taylor, Councilmember

SECONDER: DeLind, Councilmember

The meeting adjourned at 7:23 p.m.

Sara Bowman, Mayor

Mary J. Mullison, City Clerk

Approval Date:



Special Council Meeting
 6:00 p.m., Monday, May 17, 2021
 Virtual Meeting via Zoom

DRAFT

SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on May 17, 2021, as a Virtual Meeting via Zoom, an electronic meeting platform. Notice of the meeting was posted in compliance with Public Act 267-1976 and electronically as authorized under the Open Meetings Act, MCL 15.261, et seq., as amended by HB 1108, in order to mitigate the spread of COVID-19, protect the public health, and provide essential protections to vulnerable Michiganders by limiting in-person contact and the number of people interacting at public gatherings.

The meeting was called to order at 6:01 p.m. by Mayor Sara Bowman.

1. ROLL CALL

| Attendee Name | Title | Status | Arrived |
|------------------|---------------|---------|---------|
| Sara Bowman | Mayor | Present | |
| David DeLind | Councilmember | Present | |
| Joe LaRussa | Mayor Pro Tem | Present | |
| Steve Schneemann | Councilmember | Present | |
| Maria Taylor | Councilmember | Present | |

City Administration Present

Director Christiansen
 City Clerk Mullison
 City Manager Murphy
 City Attorney Schultz

2. APPROVAL OF AGENDA

Move to approve the agenda as amended, removing the first public comment item.

| | |
|------------------|---|
| RESULT: | APPROVED AS AMENDED [UNANIMOUS] |
| MOVER: | DeLind, Councilmember |
| SECONDER: | Taylor, Councilmember |
| AYES: | Taylor, Bowman, DeLind, LaRussa, Schneemann |

3. DISCUSSION: FOOD TRUCK ORDINANCE

Taylor pointed out that elements of the Food Truck Ordinance are complicated and overly restrictive as they now stand. She said that she would like to make ordinance compliance simpler and more user friendly from the food truck side. Citing that Northville allows food trucks in their downtown, she suggested that more would appear at downtown Farmington events if the ordinance compliance was simpler. She requested that the City Attorney rewrite the ordinance in several iterations that would make food trucks easier to have in the downtown area.

Bowman said that Northville doesn't actually allow any food trucks in their downtown. She noted that a special event application is available in Farmington to have food trucks within downtown, as long as they are tied to another event. She reported what other cities in the area do in regards for food trucks and also went over decisions and approvals that a previous Council went through in order to come up with the existing ordinance. When asked by Bowman what she would specifically like to have added, Taylor responded that she believed the insurance requirements were too high, that there is a burden put on food truck owners, and she wanted to make the process easier and simpler than it is now.

Discussion ensued. LaRussa requested a review of the current ordinance, Schneemann asked that the DDA be included in any future deliberations, and Bowman directed Schultz to disseminate to Council information and versions of ordinances that had been considered when the current food truck ordinance was put in place.

4. DISCUSSION: MECHANICAL EQUIPMENT

Council examined current Zoning Ordinance requirements related to mechanical equipment for non-residential properties in the City. This discussion was initiated because a concern was expressed with respect to the existing rooftop mechanical equipment for Cottage Inn at 33216 Grand River Avenue. Schneemann indicated that he would like Farmington to require that a building be required to meet all current codes when it changes hands.

Director Christiansen spoke about the present Zoning Ordinance and Council discussed having the issue come before the Planning Commission for review.

5. OTHER BUSINESS

No other business was heard.

6. PUBLIC COMMENT

No public comment was heard.

8. COUNCIL COMMENT

No Council comment was heard

9. ADJOURNMENT

Move to adjourn the meeting.

| | |
|------------------|-----------------------------|
| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Taylor, Councilmember |
| SECONDER: | Schneemann, Councilmember |

The meeting adjourned at 7:00 pm.

Sara Bowman, Mayor

Mary Mullison, City Clerk

Approval Date:



Regular City Council Meeting
7:00 p.m., Monday, May 17, 2021
Virtual Meeting via Zoom

DRAFT

REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on May 17, 2021, as a Virtual Meeting via Zoom, an electronic meeting platform. Notice of the meeting was posted in compliance with Public Act 267-1976 and electronically as authorized under the Open Meetings Act, MCL 15.261, et seq., as amended by HB 1108, in order to mitigate the spread of COVID-19, protect the public health, and provide essential protections to vulnerable Michiganders by limiting in-person contact and the number of people interacting at public gatherings.

The meeting was called to order at 7:06 p.m. by Mayor Bowman.

1. ROLL CALL

| Attendee Name | Title | Status | Arrived |
|------------------|---------------|---------|---------|
| Sara Bowman | Mayor | Present | |
| David DeLind | Councilmember | Present | |
| Joe LaRussa | Mayor Pro Tem | Present | |
| Steve Schneemann | Councilmember | Present | |
| Maria Taylor | Councilmember | Present | |

City Administration Present

Director Christiansen
Superintendent Eudy
DDA Director Knight
City Clerk Mullison
City Manager Murphy
City Attorney Schultz
Director Warthman
Director Weber

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF ITEMS ON CONSENT AGENDA

- A. Accept City of Farmington Board and Commission Minutes
- B. City of Farmington Minutes
 - a. April 19, 2021 Special
 - b. April 19, 2021 Regular
- C. Farmington Monthly Payments Report – March 2021
- D. Farmington Monthly Payments Report – April 2021
- E. Farmington Quarterly Investment Report – 3/31/21
- F. Farmington Quarterly Financial Report – 3/31/21
- G. Farmington Quarterly Financial Report Court – 3/31/21
- H. Farmington Public Safety Monthly Report

Move to approve the consent agenda as presented.**

| | |
|------------------|---|
| RESULT: | APPROVED AS PRESENTED [UNANIMOUS] |
| MOVER: | DeLind, Councilmember |
| SECONDER: | LaRussa, Mayor Pro Tem |
| AYES: | Bowman, DeLind, LaRussa, Schneemann, Taylor |

4. APPROVAL OF REGULAR AGENDA

Move to approve the regular agenda as amended, changing Item 7D to read “Second Resolution of Oakland Street SAD Alley”.**

| | |
|------------------|---|
| RESULT: | APPROVED AS AMENDED [UNANIMOUS] |
| MOVER: | LaRussa, Mayor Pro Tem |
| SECONDER: | Taylor, Councilmember |
| AYES: | DeLind, LaRussa, Schneemann, Taylor, Bowman |

5. PUBLIC COMMENT

Sarah Davies, 23120 Violet, presented information on the recent Great Farmington Cleanup.

6. PRESENTATIONS AND PUBLIC HEARINGS

A. Introduction of Farmington Public Safety Sergeant Matthew Miracle

Director Warthman presented newly promoted Sergeant Matt Miracle and listed his qualities and accomplishments. Sgt. Miracle is a seven-year veteran of the Farmington Public Safety Department after serving in the US Navy and several nearby police forces. He was voted 2018 Officer of the Year by his colleagues and Warthman noted that in every assignment he has

been given he is highly motivated, self-directed, and competent. Councilmembers congratulated Miracle on his appointment.

B. Farmington Farmers & Artisans Market Video

Brian Golden presented the planned video at the second public comment section later in this meeting.

7. NEW BUSINESS

A. Special Event Application: Farmington Community Band

City Manager Murphy presented a Special Event request for a concert in Riley Park.

Taylor asked Farmington Community Band representative Jim Liska if he would be opposed to having food trucks at their event. He said he was not going to go out and bring in a food truck since his group was musicians who just wanted to play, and that it's not on their agenda at all.

Move to approve Special Event Request for the Farmington Community Band to host its annual concert on Monday, July 26, 2021, from 6–9 p.m. in Riley Park provided it is in compliance with all pandemic guidelines at the time of the concert.**

| | |
|------------------|---|
| RESULT: | APPROVED AS PRESENTED [UNANIMOUS] |
| MOVER: | LaRussa, Mayor Pro Tem |
| SECONDER: | Taylor, Councilmember |
| AYES: | LaRussa, Schneemann, Taylor, Bowman, DeLind |

B. Special Event Applications: Power Middle School Band Concerts

Murphy presented another request for use of Riley Park for concerts. Power Middle School Band Director Rob Wilson was available to answer Council questions.

Move to approve Special Event Request for the Farmington Power Middle School Band and Orchestra to host its annual concerts in Riley Park as follows:

- **Wednesday, June 2: 7th grade orchestra at 6:30 and band at 7:30**
- **Thursday, June 3: 8th grade orchestra at 6:30 and band at 7:30**
- **Monday, June 7: 6th grade orchestra at 6:30 and band at 7:30**

With set up being at 5:30 p.m. each evening and park usage concluding at 8:30 p.m.; provided the school is in compliance with all pandemic guidelines at the time of the concert.**

| | |
|------------------|---|
| RESULT: | APPROVED AS PRESENTED [UNANIMOUS] |
| MOVER: | DeLind, Councilmember |
| SECONDER: | LaRussa, Mayor Pro Tem |
| AYES: | Schneemann, Taylor, Bowman, DeLind, LaRussa |

C. Consideration to Approve Public Hearing Notice for Proposed Fiscal Year 2021-2022 Budget and Property Tax Rates and Schedule Public Hearing

Murphy requested approval for a public hearing pertaining to the proposed budget and millage rate for the coming year.

Move to hold public hearing on Monday, June 21 at 7:00 p.m. regarding the proposed Fiscal Year 2021-22 Budget and property tax rates.**

| | |
|------------------|---|
| RESULT: | APPROVED AS PRESENTED [UNANIMOUS] |
| MOVER: | LaRussa, Mayor Pro Tem |
| SECONDER: | Taylor, Councilmember |
| AYES: | Taylor, Bowman, DeLind, LaRussa, Schneemann |

D. Second Resolution of Oakland Street SAD Alley

Murphy presented a report on the Oakland Street Alley Paving Project and requested a public hearing to move the project forward.

After discussion including a request to have a better strategy for all alleys in the City, Council voted in favor of Resolution #2 for the Oakland Street Alley Paving Project and set a public hearing.

Move to adopt Resolution #2 for the Oakland Street Alley Paving Project and schedule a public hearing for June 7, 2021 at 7:00 p.m.**

| | |
|------------------|---|
| RESULT: | APPROVED AS PRESENTED [UNANIMOUS] |
| MOVER: | LaRussa, Mayor Pro Tem |
| SECONDER: | DeLind, Councilmember |
| AYES: | Bowman, DeLind, LaRussa, Schneemann, Taylor |

E. DDA: Principal Shopping District Renewal

DDA Executive Director Kate Knight introduced a resolution to initiate the renewal process for the Principal Shopping District special assessment which is scheduled to expire in 2021. She shared a presentation explaining the differences and similarities between a PSD and a DDA.

Move to approve Resolution #1 instructing the City Manager and DDA Executive Director to prepare a report for the City Council to consider regarding the renewal of the Principal Shopping District special assessment.**

| | |
|------------------|---|
| RESULT: | APPROVED AS PRESENTED [UNANIMOUS] |
| MOVER: | LaRussa, Mayor Pro Tem |
| SECONDER: | DeLind, Councilmember |
| AYES: | DeLind, LaRussa, Schneemann, Taylor, Bowman |

F. Consideration to Certify 2021 Delinquent False Alarm Fees, Water and Sewer Bills, and Invoices

Director Weber has certified false alarm fees, water and sewer bills, and invoices that are delinquent and should be placed on the City of Farmington tax roll in accordance with Farmington City Code. He requested approval to attach these fees to the Farmington Tax Roll.

Move to approve the attached lists of delinquent false alarm fees, water and sewer bills, and invoices for placement on the Farmington Tax Roll pursuant to City Code.**

| | |
|------------------|---|
| RESULT: | APPROVED AS PRESENTED [UNANIMOUS] |
| MOVER: | Taylor, Councilmember |
| SECONDER: | LaRussa, Mayor Pro Tem |
| AYES: | LaRussa, Schneemann, Taylor, Bowman, DeLind |

G. Consideration to accept and approve Construction Estimate No. 1 Farmington

Superintendent Eudy reported on the completion of replacing two rooftop units on City Hall.

Move to approve Construction estimate No. 1 and payment for the DPW/City Hall HVAC Improvements to Diversified Heating & Cooling Inc.**

| | |
|------------------|---|
| RESULT: | APPROVED AS PRESENTED [UNANIMOUS] |
| MOVER: | Taylor, Councilmember |
| SECONDER: | DeLind, Councilmember |
| AYES: | Schneemann, Taylor, Bowman, DeLind, LaRussa |

H. Consideration to accept Construction Estimate No. 11 and Change Order No. 6 for the 2018 Farmington Roads Maintenance & Rehabilitation

Eudy reported that Hartwell Cement Company has completed the concrete replacement and/or patching on multiple streets within the community. OHM recommends authorizing Payment Application #11 and Change Order No.6 in the amount of \$82,081.22 for Smithfield Street

concrete improvements. The total earned by the contractor this period is \$85,874.96 including \$3,793.74 of retainage added to the existing retainage of \$500.

Move to approve Construction Estimate and payment No. 11 and Change Order No.6 for Smithfield Street and concrete patching under the 2018 Farmington Roads Maintenance & Rehabilitation Contract with Hartwell Cement Company.**

| | |
|------------------|---|
| RESULT: | APPROVED AS PRESENTED [UNANIMOUS] |
| MOVER: | DeLind, Councilmember |
| SECONDER: | LaRussa, Mayor Pro Tem |
| AYES: | Taylor, Bowman, DeLind, LaRussa, Schneemann |

I. Proclamation: Mental Health Awareness Month

Bowman described the proclamation before Council in support of May as Mental Health Awareness Month.

Move to adopt proclamation naming the month of May, 2021 Mental Health Awareness Month.**

| | |
|------------------|---|
| RESULT: | APPROVED AS PRESENTED [UNANIMOUS] |
| MOVER: | LaRussa, Mayor Pro Tem |
| SECONDER: | Schneemann, Councilmember |
| AYES: | Bowman, DeLind, LaRussa, Schneemann, Taylor |

8. PUBLIC COMMENT

Brian Golden, 33230 S. Manor Drive, presented a video about the Farmington Farmers & Artisans Market that was scheduled to be shown earlier in the meeting.

9. CITY COUNCIL COMMENT

LaRussa encouraged viewers to tune into the upcoming Virtual Memorial Day Parade.

Taylor recommended that the City fix the process for applying for a food truck application.

Bowman noted that CDC guidelines have changed and that City administration and the City Attorney's office have been working hand-in-hand to review any changes in the rules. The City administration and Council will continue closely monitoring the requirements to ensure compliance to protect our citizens.

10. ADJOURNMENT

Move to adjourn the meeting.

| | |
|------------------|--|
| RESULT: | APPROVED AS PRESENTED [UNANIMOUS] |
| MOVER: | Taylor, Councilmember |
| SECONDER: | DeLind, Councilmember |

Meeting adjourned 8:50 p.m.

Sara Bowman, Mayor

Mary J. Mullison, City Clerk

Approval Date:

******To view approved documents, please see the Agenda Packet link that is relevant to this meeting at <http://farmgov.com/City-Services/Government/Agendas-and-Minutes/City-Council.aspx> or contact the City Clerk.

MINUTES
CITY OF FARMINGTON HILLS
SPECIAL JOINT REGULAR SESSION
FARMINGTON HILLS CITY COUNCIL
FARMINGTON CITY COUNCIL
MAY 26, 2021 – 6:00PM

The Special Joint Regular Session meeting of the Farmington Hills City Council was held electronically and called to order by Mayor Barnett at 6:00pm. Members were asked to state their name and location (city and state) as to where they were attending the electronic meeting.

Farmington Hills Council Members Present: Vicki Barnett, Farmington Hills, Michigan
Jackie Boleware, Farmington Hills, Michigan
Michael Bridges, Farmington Hills, Michigan
Valerie Knol, Farmington Hills, Michigan
Ken Massey, Farmington Hills, Michigan
Mary Newlin, Farmington Hills, Michigan
Matthew Strickfaden, Farmington Hills, Michigan

Farmington Council Members Present: Sara Bowman, Farmington, Michigan
Joe LaRussa, Farmington, Michigan
Maria Taylor, Farmington, Michigan
Steve Schneeman, Farmington, Michigan (left meeting early)

Council Members Absent: David DeLind, Farmington City Council

Others Present: Farmington Hills City Manager Mekjian
Farmington City Manager Murphy
Farmington Hills Assistant City Manager Valentine
Farmington Hills City Clerk Smith
Farmington City Clerk Mullison
Farmington Hills Directors Mondora, Monico and Skrobola
City Attorney Joppich
City Attorney Schultz
City Attorney Shortley
Farmington Treasurer-Finance Director Chris Weber
Farmington Public Works Superintendent Chuck Eudy

CONSIDERATION OF APPROVAL OF METRO ACT PERMIT GRANTING SIFI NETWORKS UTILIZATION OF PUBLIC RIGHTS-OF-WAY FOR THE ESTABLISHMENT OF A CITY-WIDE FIBER OPTIC NETWORK SYSTEM

Gary Mekjian, Farmington Hills City Manager, explained that the meeting was being held to discuss an exciting opportunity for both communities to partner with Si-Fi to develop a city-wide fiber-optic network. He mentioned that the report that resulted from efforts of the Broadband Task Force and hired consultant determined that broadband in the communities was unacceptable and that providing access to a world-class, highspeed infrastructure was a critical service for the quality of life and needed for residents, businesses and schools. The report indicated that a municipally owned broadband network was feasible but would require in excess of \$120 million investment. Subsequently, the City of Farmington Hills was contacted by Si-Fi, a company that specializes in developing these fiber-optic networks who had identified Farmington and Farmington Hills from a press release on their Broadband Task Force study

realizing that the two cities were ahead of other communities in terms of studying broadband. The cities demographics, population and corporate partners were also identified as reasons for selecting the communities as being the first in Michigan extended this opportunity. The investment proposed by Si-Fi to build out the network would be approximately \$150 million and broadband would be extended to every household. Si-Fi is backed by one of the largest European pension funds looking for long term investment opportunities for its participants.

Mr. Mekjian stated that staff from both communities, attorneys and members of the Broadband Task Force have been working with Si-Fi to draft an agreement. He feels this is a chance to drive competition and improve internet service provider options for the residents at no cost to the taxpayers. It will also open the door to implement smart city initiatives. He noted that the language is not yet finalized and the attorneys continue to work with Si-Fi and staff to work on the remaining outstanding items, but explained that if the Councils were to consider approving the concept presented tonight, they would be asked to do the following:

Accept and authorize approval by their City Manager, the proposed SiFi Metro Act Permit with Supplemental Terms and Conditions for the establishment of a City-wide fiber optic network system, subject to the following conditions:

- (1) Finalization of the terms and conditions of the Permit and Supplemental Terms and Conditions by the City Manager and City Attorney;
- (2) Submission of any additional required documents for SiFi's Metro Act Application;
- (3) Submission to the City Manager of an acceptable route map and a completed Metro Act Permit Application; and
- (4) Receipt of proof of insurance from SiFi and a bond or letter of credit from SiFi's construction contractor, both following the coverage specified in the Supplemental Terms.

Aaron Paluzzi, Broadband Task Force Chair, stated that the work of the Broadband Task Force culminated in a feasibility study showing that municipal broadband was possible but also showed private industries that the cities were interested, which put them ahead of all other communities in Michigan for this opportunity.

Joe LaRussa, Farmington Mayor Pro-Tem, spoke to the thorough process taken by Broadband Task Force and consultant and commented on the report findings. He is excited about the opportunity to be leaders in the state and provide services to residents and businesses and believes it will also help the communities recruit and retain businesses.

Scott Bradshaw, representing Si-Fi, discussed Si-Fi as an organization and explained that the company is seeking to come into communities where they can have a significant impact. They would be investing significant private funds into a fiber-optic network that would drive job creation and attract new businesses to the communities. He explained that the fiber-optic network would pass every premise to take fiber to the inside of the premise. He spoke about other states where they have installed this type of network and noted that they are backed by one of the world's largest pension funds that manage over half a trillion dollars on behalf of their clients. Si-Fi supports city-wide infrastructure to drive intelligent data through communities and bring in new service providers. The infrastructure proposed would include 680 miles of fiber optic infrastructure and represents well over \$100 million of private investment so there is no cost to the taxpayers. Si-Fi does not provide service but brings the opportunity to the communities with a smart-city mindset to serve the communities in the future. Smart City infrastructure in place will increase the scale of data for both communities and the goal is to have the most advantageous infrastructure with the lowest capital spent and attract competition. He explained the installation process and noted that the project will have pre-allocated funds before it begins. Si-Fi has a list of communities in which they wish to invest and what drew attention to Farmington/Farmington Hills was the foresight and work they already put in with their Broadband Task Force. Si-Fi also looked at corporations in the cities and economic impact as they were seeking communities that would drive this infrastructure.

Mayor Barnett acknowledged Richard Lerner, a member of the original Broadband Task Force, to speak.

Richard Lerner stated that he and Mr. Paluzzi began discussing broadband in 2016 and requested the formation of a Broadband Task Force to study the topic. He acknowledged a few other members on the original Task force who had also put countless hours into the project. The Task Force had hoped to have reliable, affordable highspeed broadband in the communities but what he is hearing tonight is an even better program. He stated that this is a great opportunity that is substantially less expensive for the taxpayers and provides for an open access format. He commented that this is a once in lifetime opportunity to attract people to the communities and he encouraged the councils to support the project.

Council members expressed support of the project but had the following questions/comments:

- It was suggested that supplemental language is included in the agreement to ensure completion of the project
- Has staff had the opportunity to review SiFi's financials
- What precipitated the supplemental terms and conditions and if the agreement and terms were similar with other communities SiFi has worked with or were there additional risks on the part of Si-Fi or the investors
- Can Si-Fi effectively complete this project in a cold-weather state without significant disruption due to collapsed trenching, etc.
- Would approving the supplemental terms and conditions obligate the cities to provide the same terms to other service providers regarding right-of-way access and permit schedules and if so, what would be the liability to the communities.
- What would be the next step if after further review by the city administrations and attorneys it is determined they are not comfortable moving forward.
- Inquiry about supplemental language to Section 4.10 relating to relocation and requiring 3rd party contractors to indemnify Si-Fi for any damage to facilities within the right-of-way and if this would be typical contract language.

In response to Council comments, Mr. Bradshaw responded that the Metro Act appears to have been created at a time when a form of Si-Fi networks did not exist. The structure of the Metro Act did not allow them to create an infrastructure that attracted institutional investments nor does it provide structured guidelines for efficient permitting, so they requested supplemental language such as access to the roads and efficient permitting to ensure they could build for the future and not have to ask for funding. He noted the biggest difference between Michigan with the Metro Act and communities in other states is the length of access to the right-of-way that limits it to 30 years. He discussed the timeline for project installation that could take approximately 2 years and confirmed he would agree to include language that they would complete the project. It was noted that Councils were not seeking a specific time frame for completion but only a commitment to completing the project.

Tom Skrobola, Farmington Hills Finance Director, indicated that staff has not yet reviewed financials but that would be part of the process if the Councils authorize moving forward with the project.

Mr. Bradshaw assured the councils that they could effectively complete the project in a cold weather state.

There was some discussion on the outstanding terms and conditions and it was clarified that the action requested by council was to authorize the City Managers to sign the Metro Act Permits and Supplemental Terms and Conditions subject to finalization of those terms by staff and the city attorneys.

Attorney Joppich explained that an attorney-client privileged communication has been provided to the Councils regarding the terms and conditions being discussed for this project and that any future requests by other parties for supplemental terms and conditions would be considered on a case-by-case basis.

Mayor Bowman acknowledged that Si-Fi has come to the communities with this opportunity due to all the hard work of the Broadband Task Force.

Attorney Joppich stated that if there are other concerns that staff is not able to work through with Si-Fi to their comfort level, they certainly would report back to the Councils.

Discussion was held on requiring third parties to indemnify Si-Fi for any damage to facilities in the right-of-way and who would be responsible in the event of any damage.

Attorney Shortley explained that the cities are being asked to put in their contracts that the contractor with the city will indemnify Si-Fi for any damage to the fiber in the right-of-way where that contractor would be working.

City Manager Mekjian added that if a contractor strikes any utility, they are responsible for those damages and are required to have insurance to cover such damage. The fiber would be another piece of infrastructure in the ground and would be treated the same as the other utilities.

Attorney Joppich pointed out that there are some special provisions for the use of right-of-way for this particular project and reiterated that this would require the city to put in their contracts additional language relating to SiFi's infrastructure.

Mayor Pro-Tem LaRussa suggested pausing action this evening to allow for further discussion on such language and to reconvene in a week.

Further discussion was held on the proposed language and the fact that cities already require insurance from contractors to cover any damage when working in the rights-of-way. It was noted that staff could work with the city attorneys to draft standard language relating to SiFi's infrastructure that would be included in all future contracts.

PUBLIC COMMENTS:

Matt Groen, Executive Director of Michigan Cable Television Communications Association, commented that residents of Farmington and Farmington Hills currently have 100% access up to 1 gigabit per second speed, which is the fastest speed in residential areas these days and no new construction had to occur to offer that increased speed. He expressed concern that this agreement would provide for special access to right-of-way for new providers; and while they do not object to competition, he feels it is inappropriate to advantage one provider over another and expressed concern that the Councils will not commit to doing the same for other providers. Mr. Groen encouraged the Councils to review innovative broadband adoption programs to engage low-income residents and school districts to offer broadband to students and educators at their homes.

Mayor Barnett commented that public/private partnerships are not new and under the Metro Act, all providers are equally able to utilize the Metro Act provisions to come in and build a competing network. She stated that this private developer would not be operating the network but allowing telecommunications companies that want to access the network to rent space on it. She noted that because costs for such a network are so high, communities are left with non-innovative products that don't support the growth and speeds necessary for a growing community and growing country that relies on integrated telecommunication services and fiber optics.

Aaron Paluzzi, Broadband Task Force Chair, stated that there is no competition in Farmington and Farmington Hills. The residential customers in the cities are only able to get Spectrum and few residents can get WOW. He added that AT&T U-verse is no longer available in the area. Mr. Paluzzi commented that while 1 gigabit speed is offered, the providers don't deliver that speed to all residents and the reason why the Task Force has been looking into broadband for the last several years. He added that all companies are welcome to participate on this network and have been approached by the Task Force both for the municipally owned network previously studied as well as this private/public partnership and all companies have turned the cities down.

Mike Schuster, Farmington Hills resident, commented that they have been limited to only one provider since he moved to the area in 1985. He questioned how access to the right-of-way for private roads would be addressed.

Mr. Bradshaw responded that Si-Fi has a dedicated team to address private roads and they reach out to the residents and homeowners associations to get permission to access the right-of-way.

Mr. Shuster expressed his excitement for this opportunity.

Richard Lerner reiterated that the Broadband Task Force met with Spectrum, AT&T and Verizon and all those companies said they would not put in a fiber to premises network, which led the Task force to believe that if the cities did not put in their own network, it was never going to happen. He added that if the cities want a fiber to premises network, they should allow staff and the attorneys to work out the terms of the agreement and not let go of this opportunity.

MOTION by Massey, support by Bridges, that the City Council of Farmington Hills accepts, and authorizes approval by the City Manager of Farmington Hills, the proposed SiFi Metro Act Permit with Supplemental Terms and Conditions for the establishment of a City-wide fiber optic network system, subject to the following conditions:

- (5) Finalization of the terms and conditions of the Permit and Supplemental Terms and Conditions by the City Manager and City Attorney;
- (6) Submission of any additional required documents for SiFi's Metro Act Application;
- (7) Submission to the City Manager of an acceptable route map and a completed Metro Act Permit Application; and
- (8) Receipt of proof of insurance from SiFi and a bond or letter of credit from SiFi's construction contractor, both following the coverage specified in the Supplemental Terms.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, KNOL, MASSEY, NEWLIN AND STRICKFADEN

Nays: NONE

Absent: NONE

Abstentions: NONE

MOTION CARRIED 7-0.

MOTION by LaRussa, support by Taylor, that the City Council of Farmington hereby accepts, and authorizes approval by the City Manager of Farmington, the proposed SiFi Metro Act Permit with Supplemental Terms and Conditions for the establishment of a City-wide fiber optic network system, subject to the following conditions:

- (1) Finalization of the terms and conditions of the Permit and Supplemental Terms and Conditions by the City Manager and City Attorney;
- (2) Submission of any additional required documents for SiFi's Metro Act Application;
- (3) Submission to the City Manager of an acceptable route map and a completed Metro Act Permit Application; and
- (4) Receipt of proof of insurance from SiFi and a bond or letter of credit from SiFi's construction contractor, both following the coverage specified in the Supplemental Terms.

Roll Call Vote:

Yeas: BOWMAN, LARUSSA AND TAYLOR

Nays: NONE
Absent: DELIND AND SCHNEEMAN
Abstentions: NONE

MOTION CARRIED 3-0-2-0

ADJOURNMENT

MOTION by Massey, support by Bridges, to adjourn the meeting at 8:35pm.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, KNOL, MASSEY, NEWLIN AND
STRICKFADEN
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0.

MOTION by Taylor, support by LaRussa, to adjourn the meeting at 8:35pm.

Roll Call Vote:

Yeas: BOWMAN, LARUSSA AND TAYLOR
Nays: NONE
Absent: DELIND AND SCHNEEMAN
Abstentions: NONE

MOTION CARRIED 3-0-2-0

Respectfully submitted,



Pamela B. Smith, City Clerk



Special Council Meeting
6:00 p.m., Monday, June 7, 2021
Virtual Meeting via Zoom

DRAFT

SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on June 7, 2021, as a Virtual Meeting via Zoom, an electronic meeting platform. Notice of the meeting was posted in compliance with Public Act 267-1976 and electronically as authorized under the Open Meetings Act, MCL 15.261, et seq., as amended by HB 1108, in order to mitigate the spread of COVID-19, protect the public health, and provide essential protections to vulnerable Michiganders by limiting in-person contact and the number of people interacting at public gatherings.

The meeting was called to order at 6:05 p.m. by Mayor Sara Bowman.

1. ROLL CALL

| Attendee Name | Title | Status | Arrived |
|------------------|---------------|---------|---------|
| Sara Bowman | Mayor | Present | |
| David DeLind | Councilmember | Present | |
| Joe LaRussa | Mayor Pro Tem | Present | |
| Steve Schneemann | Councilmember | Present | |
| Maria Taylor | Councilmember | Present | |

City Administration Present

City Clerk Mullison
City Manager Murphy
City Attorney Saarela

2. APPROVAL OF AGENDA

Move to approve the agenda as presented.

| | |
|------------------|---|
| RESULT: | APPROVED AS PRESENTED [UNANIMOUS] |
| MOVER: | LaRussa, Mayor Pro Tem |
| SECONDER: | Taylor, Councilmember |
| AYES: | DeLind, LaRussa, Schneemann, Taylor, Bowman |

3. PUBLIC COMMENT

No public comment was heard.

4. DISCUSSION: GOVERNOR WARNER MANSION RFQ

City Manager Murphy summarized the City's ownership of the Governor Warner Mansion as a public asset. City Council had previously requested that administration investigate any options available to the City for the use of the Governor Warner Mansion. Earlier this year, the City Manager's office put out a request for qualifications and received two responses, both came back much higher than anticipated. Murphy outlined a plan to engage the City Engineers at OHM to help find options for use and presented a Memo of Understanding that explained the scope of work, projecting a four-month time frame. OHM offered to do as much of the work as possible under the engineering retainer but will need to invoice for some aspects such as public visioning sessions and surveys.

Discussion included resident education, processes for gathering public opinion, and need for future planning for the space and building. Council requested to be sent the previous assessment done by OHM listing out specific work necessary for upkeep of the building and grounds and inquired about examining the RFQs recently submitted to the City Manager.

Move to engage OHM to help the City explore all options and the best way to utilize the Mansion and grounds, not to exceed \$10,000.**

| | |
|------------------|---|
| RESULT: | APPROVED AS PRESENTED [UNANIMOUS] |
| MOVER: | Taylor, Councilmember |
| SECONDER: | DeLind, Councilmember |
| AYES: | LaRussa, Schneemann, Taylor, Bowman, DeLind |

5. OTHER BUSINESS

No other business was heard.

6. PUBLIC COMMENT

No public comment was heard.

7. COUNCIL COMMENT

Schneemann commented on the recent meeting held jointly with Farmington Hills City Council about consideration to approve a Metro Act Permit granting SiFi networks utilization of public rights-of-way for the establishment of a city-wide fiber optic network system. He noted that he had to leave before the vote but that he had taken in all the information even though it was given to Councils without much time to look at. He felt it was important that City Administration

and legal counsel do everything in their power to protect Farmington residents from liabilities due to lines being buried so shallowly.

Taylor said that the research the City is doing for the Mansion is something the Council had talked about for a while and is a good investment in the Mansion to make sure that it's future is secure long-term. She assured listeners that Council is not looking to sell or destroy the Mansion but is looking for ways to make it better and use it in the best possible way.

DeLind thanked volunteers that came out to help this weekend on Art on the Grand, the Grove Street Block Party, the Film Festival, and the Farmers Market. He noted that event after event went off seamlessly due to everyone who put in time and effort to get our city back to normal.

8. ADJOURNMENT

Move to adjourn the meeting.

| | |
|------------------|-----------------------------|
| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Taylor, Councilmember |
| SECONDER: | DeLind, Councilmember |

The meeting adjourned at 6:26 pm.

Sara Bowman, Mayor

Mary Mullison, City Clerk

Approval Date:



Regular City Council Meeting
7:00 p.m., Monday, June 7, 2021
Virtual Meeting via Zoom

DRAFT

REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on June 7, 2021, as a Virtual Meeting via Zoom, an electronic meeting platform. Notice of the meeting was posted in compliance with Public Act 267-1976 and electronically as authorized under the Open Meetings Act, MCL 15.261, et seq., as amended by HB 1108, in order to mitigate the spread of COVID-19, protect the public health, and provide essential protections to vulnerable Michiganders by limiting in-person contact and the number of people interacting at public gatherings.

The meeting was called to order at 7:02 pm by Mayor Bowman.

1. ROLL CALL

| Attendee Name | Title | Status | Arrived |
|------------------|---------------|---------|---------|
| Sara Bowman | Mayor | Present | |
| Dave DeLind | Councilmember | Present | |
| Joe LaRussa | Mayor Pro Tem | Present | |
| Steve Schneemann | Councilmember | Present | |
| Maria Taylor | Councilmember | Present | |

City Administration Present

Superintendent Eudy
City Clerk Mullison
City Manager Murphy
City Attorney Saarela

2. APPROVAL OF AGENDA

Move to approve the regular meeting agenda as presented.**

| | |
|------------------|---|
| RESULT: | APPROVED AS PRESENTED [UNANIMOUS] |
| MOVER: | LaRussa, Mayor Pro Tem |
| SECONDER: | Taylor, Councilmember |
| AYES: | Schneemann, Taylor, Bowman, DeLind, LaRussa |

3. PUBLIC COMMENT

No public comment was heard.

4. PUBLIC HEARING: OAKLAND STREET ALLEY ASSESSMENT DISTRICT

Bowman explained the need for a public hearing before the next steps

Move to enter a Public Hearing for the purpose of considering an Oakland Street Alley Assessment District **

| | |
|------------------|---|
| RESULT: | APPROVED AS PRESENTED [UNANIMOUS] |
| MOVER: | LaRussa, Mayor Pro Tem |
| SECONDER: | Taylor, Councilmember |
| AYES: | Taylor, Bowman, DeLind, LaRussa, Schneemann |

Public hearing was opened at 7:06 pm. No public comment was heard.

Public hearing was closed at 7:07 pm.

5. PARKING COMMITTEE UPDATE

Presentation delayed until next meeting.

6. CONSIDERATION TO ACCEPT BID FOR DRAKE PARK IMPROVEMENTS

Superintendent Eudy presented the results of bids opened on June 2, 2021 for Drake Park Improvements. Both Eudy and Matt Parks of OHM answered Council questions on the project.

Move to award the Drake Park Improvement Project to Asphalt Specialist Incorporated (ASI) and allow the City Manager to execute the contract documents for an amount not to exceed \$468,900.00.**

| | |
|------------------|---|
| RESULT: | APPROVED AS PRESENTED [UNANIMOUS] |
| MOVER: | LaRussa, Mayor Pro Tem |
| SECONDER: | Taylor, Councilmember |
| AYES: | Bowman, DeLind, LaRussa, Schneemann, Taylor |

7. CONSIDERATION TO ACCEPT BID FOR WEST OAKLAND STREET RECONSTRUCTION AND WATER MAIN REPLACEMENT

Eudy requested that the recommended bid for the West Oakland Street project be accepted.

Move to award the West Oakland Street Reconstruction & Water Main Replacement Project to VIL Construction and allow the City Manager to execute the contract documents not to exceed \$1,595,000.00.**

| | |
|------------------|---|
| RESULT: | APPROVED AS PRESENTED [UNANIMOUS] |
| MOVER: | DeLind, Councilmember |
| SECONDER: | Taylor, Councilmember |
| AYES: | DeLind, LaRussa, Schneemann, Taylor, Bowman |

8. CITY HALL HANDRAILS

Eudy summarized efforts to select and purchase handrails for the new external entries to City Hall. Due to the circumstances of COVID-19, the re-opening of City Hall, and supply chain delays, Administration requested permission to approve quotes without waiting until the next Council Meeting to request City Council's approval.

Move to approve allowing City Administrators to solicit and approve quotes for the City Hall handrails as determined by City Administration, and City Council.**

| | |
|------------------|---|
| RESULT: | APPROVED AS PRESENTED [UNANIMOUS] |
| MOVER: | Taylor, Councilmember |
| SECONDER: | DeLind, Councilmember |
| AYES: | LaRussa, Schneemann, Taylor, Bowman, DeLind |

9. SPECIAL EVENT APPLICATION: BACK TO SCHOOL CELEBRATION SHIAWASSEE PARK

Farmington Public Schools requested permission to host a back-to-school event at Shiawassee Park in August.

Move to approve Special Event Request to hold Farmington Public Schools' Back to School Celebration on Tuesday, August 24, 2021 in Shiawassee Park from 11 a.m. until 1 p.m., with set up and tear down beginning at 8 a.m. and ending 3 p.m.**

| | |
|------------------|---|
| RESULT: | APPROVED AS PRESENTED [UNANIMOUS] |
| MOVER: | LaRussa, Mayor Pro Tem |
| SECONDER: | Taylor, Councilmember |
| AYES: | Schneemann, Taylor, Bowman, DeLind, LaRussa |

10. REVIEW AND GRANTING OF POVERTY EXEMPTIONS BY THE CITY OF FARMINGTON BOARD OF REVIEW

Murphy presented revisions to the City's current policy relative to granting poverty exemptions as the State Tax Commission has issued a bulletin giving further interpretation and guidance on what should and should not be included in the resolution. Significant changes include the removal of the three-year residency requirement and the addition of an asset-based test. City Attorney Saarela fielded questions from Council.

Move adopt a policy relative to the review and granting of Poverty Exemptions by the City Of Farmington Board of Review.**

| | |
|------------------|---|
| RESULT: | APPROVED AS PRESENTED [UNANIMOUS] |
| MOVER: | LaRussa, Mayor Pro Tem |
| SECONDER: | DeLind, Councilmember |
| AYES: | Taylor, Bowman, DeLind, LaRussa, Schneemann |

11. OTHER BUSINESS

No other business was heard.

12. PUBLIC COMMENT

No public comment was heard.

13. COUNCIL COMMENT

LaRussa thanked Bowman for allowing him to present the Mayor's Award for the 2021 Art on the Grand event.

Bowman commented on how much she enjoyed being part of the Art on the Grand set up Friday evening. She mentioned that the Syndicate was a hit over the weekend for people enjoying the art. She reminded listeners that the planning for the Founders Festival is ramping up. She also mentioned that the newest Farmington Public Safety Officer Michael Weir was sworn in today and she welcomed him to the City.

14. ADJOURNMENT

Move to adjourn the meeting.

| | |
|------------------|-----------------------------|
| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Taylor, Councilmember |
| SECONDER: | Schneemann, Councilmember |

The meeting adjourned at 7:40 p.m.

Sara Bowman, Mayor

Mary Mullison, City Clerk

Approval Date:

**To view approved documents, please see the Agenda Packet link that is relevant to this meeting at <http://farmgov.com/City-Services/Government/Agendas-and-Minutes/City-Council.aspx> or contact the City Clerk.

| | | | |
|--|--|---------------------------|---------------------|
| Farmington City Council Agenda Item | Council Meeting Date: June 21, 2021 | Item Number 3C | |
| Submitted by: Amy Norgard, Controller | | | |
| <u>Agenda Topic</u> Farmington Monthly Payments Report – May 2021 | | | |
| <u>Proposed Motion</u> Approve Farmington Monthly Payments Report – May 2021 | | | |
| <u>Background</u> See attachment | | | |
| <u>Materials Attached</u> AP Monthly Payments Report 053121 | | | |
| Agenda Review | | | |
| Department Head | Finance/Treasurer | City Attorney | City Manager |

CITY OF FARMINGTON - MONTHLY PAYMENTS REPORT

MONTH OF MAY 2021

| FUND # | FUND NAME | AMOUNT: |
|---------------|--|----------------------|
| 101 | GENERAL FUND | \$ 269,259.09 |
| 202 | MAJOR STREET FUND | \$ 4,063.62 |
| 203 | LOCAL STREET FUND | \$ 100,891.33 |
| 401 | CAPITAL IMPROVEMENT MILLAGE | \$ 31,861.48 |
| 592 | WATER & SEWER FUND | \$ 252,240.76 |
| 595 | FARMINGTON COMMUNITY THEATER FUND | \$ 12,136.24 |
| 640 | DPW EQUIPMENT REVOLVING FUND | \$ 17,186.50 |
| 701 | AGENCY FUND | \$ 2,000.00 |
| 736 | PUBLIC EMPLOYEE HEALTH CARE FUND | \$ 44,411.02 |
| | TOTAL CITY PAYMENTS ISSUED: | \$ 734,050.04 |
| 136 | 47TH DISTRICT COURT FUND | \$ 115,586.12 |
| 248 | DOWNTOWN DEVELOPMENT AUTHORITY FUND | \$ 43,264.35 |
| 260 | INDIGENT DEFENSE FUND | \$ 18,500.00 |
| 290 | FRIENDS OF THE GOVERNOR WARNER MANSION | \$ 54.03 |
| | TOTAL OTHER ENTITIES PAYMENTS ISSUED: | \$ 177,404.50 |
| | TOTAL PAYMENTS ISSUED | \$ 911,454.54 |

A detailed Monthly Payments Report is on file in the Treasurer's Office.

CITY OF FARMINGTON - ACH PAYMENTS REPORT

| |
|--------------------------|
| MONTH OF MAY 2021 |
|--------------------------|

| <u>TRANSFER FROM:</u> | <u>TRANSFER TO:</u> | <u>DESCRIPTION:</u> | <u>AMOUNT:</u> |
|---|-------------------------------------|--------------------------------|-------------------|
| General Fund | Chase (Disbursing Acct) | Direct Deposit Payroll | 204,621.95 |
| General Fund | Federal Gov't | W/H & FICA Payroll | 74,432.32 |
| General Fund | MERS | April Transfer | 93,503.66 |
| General Fund | MERS HCSP | April Transfer | 5,309.62 |
| General Fund | ICMA | ICMA Plans - City & Dept. Head | 19,663.03 |
| General Fund | Total Administrative Services Corp. | Flexible Spending Accounts | 1,681.38 |
| TOTAL CITY ACH TRANSFERS | | | 399,211.96 |
| Court Fund | Chase (Disbursing Acct) | Direct Deposit Payroll | 89,803.99 |
| Court Fund | Federal Gov't | W/H & FICA Payroll | 30,481.89 |
| Court Fund | Total Administrative Services Corp. | Flexible Spending Accounts | 1,381.48 |
| Court Fund | ICMA | Health Savings/401 Accounts | 9,024.42 |
| Court Fund | Old National Bank | Health Savings Account | 576.92 |
| TOTAL OTHER ENTITIES ACH TRANSFERS | | | 131,268.70 |



FARMINGTON PUBLIC SAFETY DEPARTMENT

23600 Liberty Street
Farmington, MI 48335
248-474-4700

Ted Warthman, Public Safety Director



MONTHLY PUBLIC SAFETY REPORT May 2021

Carrying a Concealed Stolen Weapon

On May 3rd an officer on patrol stopped a vehicle on Freedom Road for speeding. A check of the driver revealed that he had a suspended driver's license and a warrant for his arrest. The vehicle was impounded with a towing company as the passenger did not have a valid license either. An inventory search revealed a stolen handgun under the passenger's seat. The passenger admitted to buying the pistol from a friend. The pistol was stolen out of Livingston County and the passenger was charged with being in possession of a stolen firearm.

Burglary

On May 3rd officers responded to the Valero Gas Station on Grand River for a report of the front window smashed open. Upon arrival officers noted that someone had used a rock to smash the window and steal the cash drawer and lottery tickets from the business. Surveillance video was reviewed which revealed a male suspect wearing light-colored hooded sweatshirt and dark sweatpants. The case was forwarded to the detective bureau for further investigation.

Larceny of Catalytic Convertor

On May 5th an officer responded to the Kensington Manor Apartment complex for a report of a stolen catalytic convertor. Upon arrival the officer spoke with the victim who advised that he had parked his vehicle in front of his apartment overnight and when he came out to it the next day, the catalytic convertor was missing. The scene was processed, and the investigation was turned over to the Detective Bureau.

Larceny in a Building

On May 9th an officer responded to a home on Kirby Street for a report of a larceny in a building. Upon arrival the officer learned that a handgun was stolen from the victim's safe during a graduation party. The victim provided the officer with a suspect with a criminal past. The incident was turned over to the detective bureau for further investigation.

Larceny from Auto

On May 10th a Jamestown Apartment resident reported that sometime overnight an unknown person had entered her unlocked vehicle and stole her handgun that she had under her front seat. The weapon was entered as stolen, and the incident was forwarded to the detective bureau for further investigation.

Fail to Pay

On May 11th an officer responded to the Krazy Crab Restaurant for a report of a customer leaving without paying their bill. Upon arrival the officer spoke with a waitress who advised that a family of 6 ordered and ate \$434.97 worth of food and then left the restaurant without paying while the waitress was busy with a carryout order. The suspect's image is below:



Burglary

On May 14th an officer on patrol attempted to stop a black Lincoln MKZ on Grand River for speeding. The driver refused to stop for the officer and fled the scene. After a pursuit reached high speeds, the chase was terminated due to traffic safety concerns. At approximately the same time, a burglary alarm at the Marathon Gas Station on Grand River activated. Officers responded to the alarm and noted that the front window was smashed out and the cash drawer taken. Officers noted blood all over the front counter area and a review of the surveillance video revealed that the suspect was the same driver that had fled from officers earlier. Officers from the South Oakland Narcotics Intelligence Consortium located the suspect hiding in a nearby apartment complex parking lot. The suspect had severely cut his hands in the process of burglarizing the business, so he was transported to Beaumont Farmington Hills for stitches. The suspect is being charged with fleeing and elude and burglary.

Larceny from Auto

On May 18th an officer responded to Noonan Electrical Services on Nine Mile Road for a report of a catalytic convertor stolen off of a Chevrolet Cavalier. Upon arrival the officer learned from the victim that the vehicle had been parked in the lot overnight. When the owner started the vehicle, he noticed that there was a loud noise coming from the vehicle and that the catalytic convertor was missing. A review of the surveillance video revealed a suspect in a black Chevrolet Silverado enter the lot and steal the part off the victim's vehicle. The investigation was turned over to the detective bureau.

Larceny

On May 19th an officer responded to a residence on the 34000 block of Oakland Ave. for a report of lawn equipment stolen off of a trailer. Upon arrival the officer learned that a landscaping crew was working on Oakland Ave. when two black males in a grey Chevrolet Impala pulled up to the landscaper's trailer. The males exited the vehicle and removed a backpack blower and edger from the trailer. The suspects fled the scene, heading east on Oakland Ave. The incident was turned over to the detective bureau for further investigation.

Fraud

On May 20th a Kensington Manor Apartment resident reported a fraud at the police front desk. The victim advised that she had received a phone call from a subject claiming to be from the victim's credit union. The suspect advised the victim that her account had been compromised and that he needed to verify the victim's account using her login and password. The victim provided the information and soon had two withdrawals from her account for a total of \$1,500. The victim became suspicious and contacted her credit union and discovered that she had been scammed. The credit union is going to reimburse the victim for her loss.

Flee and Elude

On May 26th an officer on patrol attempted to stop a vehicle in the area of Grand River Ave and Brookdale for speeding. As the officer activated his overhead lights and siren, the speeding vehicle sped away at a high rate of speed. The speeding vehicle was a black late model Ford Fusion. The pursuit was terminated due to traffic safety when the speeding vehicle went through a red light. The incident was turned over to the detective bureau for further investigation.

Curfew / In the Park After Hours

On May 29th officers were dispatched to the Shiawassee Park at 1:57 AM for a report of 5 or 6 teenagers who were sending online photos of themselves with a firearm in the park. Upon arrival to the park, the officers located 6 teens. 3 of the teens took off running and 3 stayed to talk with officers. Officers learned from the three who stayed that one of the 14-year-old runners had stolen his father's car and picked up the other teens to go for a joyride. The 14-year-old teen had also taken an airsoft BB gun and altered it to look like a real firearm. Officers were able to track down the teens who had ran away. All the teens involved were turned over to their parents and the 14-year-old teen who had stolen his father's car was referred to Farmington Youth Assistance.

MONTHLY PUBLIC SAFETY REPORT
MAY 2021

MAY 2021 ABBREVIATED CRIME REPORT

| Crime Part | Crime Category | May-2021 | Apr-2021 | Percent Change | YTD 2021 | YTD 2020 | Percent Change |
|------------|-----------------------------------|------------|------------|----------------|--------------|--------------|----------------|
| A | ASSAULT - AGGRAVATED | 1 | 0 | - | 4 | 1 | 300.0% |
| A | ASSAULT - SIMPLE | 1 | 2 | -50.0% | 6 | 16 | -62.5% |
| A | BURGLARY - ALL OTHER | 2 | 0 | - | 2 | 2 | 0.0% |
| A | DAMAGE TO PROPERTY | 1 | 1 | 0.0% | 4 | 2 | 100.0% |
| A | DRUG OFFENSES | 0 | 0 | - | 3 | 1 | 200.0% |
| A | EMBEZZLEMENT | 0 | 0 | - | 1 | 2 | -50.0% |
| A | EXTORTION - BLACKMAIL | 0 | 0 | - | 1 | 0 | - |
| A | FORGERY / COUNTERFEITING | 0 | 0 | - | 0 | 2 | -100.0% |
| A | FRAUD | 1 | 0 | - | 13 | 4 | 225.0% |
| A | INTIMIDATION / STALKING | 0 | 0 | - | 0 | 1 | -100.0% |
| A | LARCENY - ALL OTHER | 3 | 1 | 200.0% | 9 | 5 | 80.0% |
| A | LARCENY - FROM AUTO (LFA) | 4 | 0 | - | 12 | 7 | 71.4% |
| A | LARCENY - RETAIL FRAUD | 0 | 1 | -100.0% | 1 | 2 | -50.0% |
| A | MOTOR VEHICLE THEFT / FRAUD | 0 | 0 | - | 1 | 0 | - |
| A | ROBBERY | 0 | 0 | - | 1 | 0 | - |
| A | SEX CRIME (VIOLENT) | 0 | 1 | -100.0% | 1 | 1 | 0.0% |
| A | STOLEN PROPERTY | 1 | 0 | - | 1 | 0 | - |
| A | WEAPONS OFFENSE | 1 | 1 | 0.0% | 4 | 0 | - |
| A | Total | 15 | 7 | 114.3% | 65 | 47 | 38.3% |
| B | ACCIDENT - HIT & RUN | 0 | 3 | -100.0% | 4 | 1 | 300.0% |
| B | BURGLARY - ALL OTHER | 0 | 0 | - | 0 | 1 | -100.0% |
| B | HEALTH AND SAFETY | 0 | 0 | - | 1 | 1 | 0.0% |
| B | LIQUOR LAW VIOLATION | 0 | 1 | -100.0% | 4 | 5 | -20.0% |
| B | MISSING PERSON / RUNAWAY | 0 | 0 | - | 0 | 2 | -100.0% |
| B | OBSTRUCTING JUSTICE | 5 | 1 | 400.0% | 7 | 8 | -12.5% |
| B | OBSTRUCTING POLICE | 2 | 2 | 0.0% | 4 | 3 | 33.3% |
| B | OUI OF LIQUOR / DRUGS | 0 | 7 | -100.0% | 20 | 15 | 33.3% |
| B | PUBLIC PEACE | 0 | 3 | -100.0% | 6 | 9 | -33.3% |
| B | TRESPASSING / INVASION OF PRIVACY | 0 | 0 | - | 0 | 2 | -100.0% |
| B | Total | 11 | 18 | -38.9% | 52 | 53 | -1.9% |
| C | ACCIDENT | 14 | 9 | 55.6% | 63 | 63 | 0.0% |
| C | ALL OTHER OFFENSES | 542 | 455 | 19.1% | 2,067 | 2,649 | -22.0% |
| C | CITATION | 18 | 15 | 20.0% | 70 | 32 | 118.8% |
| C | FAMILY OFFENSE | 4 | 9 | -55.6% | 26 | 28 | -7.1% |
| C | MISSING PERSON / RUNAWAY | 2 | 1 | 100.0% | 4 | 0 | - |
| C | SUSPICIOUS | 48 | 59 | -18.6% | 226 | 205 | 10.2% |
| C | WARRANT | 6 | 7 | -14.3% | 38 | 38 | 0.0% |
| C | Total | 634 | 555 | 14.2% | 2,494 | 3,015 | -17.3% |

MEETING MINUTES
FARMINGTON AREA ARTS COMMISSION
APRIL 8, 2021-6:30 PM
REMOTE ZOOM MEETING

THE ARTS COMMISSION WAS HELD ELECTRONICALLY AND CALLED TO ORDER BY:
Chair Ferencz AT: 6:32

MEMBERS PRESENT:

Cindy Carleton, Farmington Hills, Michigan
Jeff Dutka, Farmington Hills, Michigan
Lindsay Hawkins, Farmington Hills, Michigan
Lesa Ferencz, Farmington Hills, Michigan
Celeste McDermott, Farmington Hills, Michigan
Claire Perko, Farmington, Michigan

MEMBERS ABSENT:

Cheryl Blau, Joy Gradin, Ted Hadfield, Sean Deason

OTHERS PRESENT:

Jessica Guzman, Cultural Arts Staff Liaison
Maria Taylor, Farmington City Council Liaison
Bryan Farmer, Deputy Director of Special Services

APPROVAL OF AGENDA:

Motion by Ferencz support by Perko, to approve the agenda as submitted.

Roll Call Vote:

Yeas: CARLETON, DUTKA, FERENCZ, HAWKINS, MCDERMOTT, PERKO,
Nays: NONE
Absent: BLAU, GRADIN, HADFIELD, DEASON
Abstentions: NONE

MOTION CARRIED 6-0.

APPROVAL OF March 11, 2021 minutes:

Motion by Ferencz support by Carleton to approve the agenda with amendments.

Amendments: Commissioner Comments addition per McDermott: FAAC 2019-2020 Report was submitted to the Farmington City Council and to the Farmington Hills City Council in February 2021.

Roll Call Vote:

Yeas: CARLETON, DUTKA, FERENCZ, HAWKINS, MCDERMOTT, PERKO
Nays: NONE
Absent: BLAU, GRADIN, HADFIELD, DEASON
Abstentions: NONE

MOTION CARRIED 6-0.

PUBLIC COMMENTS

No public comment

ARTISTIC REFLECTION

Cindy Carleton shared her ticket purchase for Immersive Van Gogh. There are two shows coming to Detroit with presale tickets going fast.

Jeff Dutka is working with the city of Livonia to advocate for the preservation of the Alfred Noble Library. It is a mid-century modern building designed by Gunnar Birkerts.

Lindsay Hawkins shared an exhibition of work by Gail Borowski and Nancy Kozlowski is at KickstART Gallery by Koslowski and Borowski. In addition, KickstART has received a grant from the Foundation for Youth & Families to supply 30 totes of art supplies to 3 Elementary Schools. Five professional artists have volunteered to teach classes on different techniques as part of the program.

Lesa Ferencz is having a large portrait of her grandmother shipped from Mexico. Ted and Artpack Services are facilitating the complicated and stressful process.

CULTURAL ARTS DIVISION REPORT

Staff will move into The Hawk May 1st. Planning a soft launch in June. Camps are a priority.

Karla is leading the public art in the facility. Lesa and Ted are assisting with selection and placement. Jessica made a request for contacts for more art, specifically large scale sculpture.

Art on the Grand is moving forward with 65 artists. Down from 100, but more appropriate for reduced space due to construction on Grand River and Farmington.

PUBLIC ART COMMITTEE REPORT

Mural Project

Ferencz provided a summary of Farmington Hills Council Study session on signage and murals.

- Discussion on sign pollution
- City or state cannot dictate sign content per recent Supreme Court case
- Council is excited to discuss public art in the city. Requested a presentation from FAAC at study session scheduled for June 28

Bryan Farmer shared his excitement around public art and offered partnership with the Special Services staff on project. McDermott requested any legal research or parameters from both Farmington and Farmington Hills legal counsels for background research. Committee will provide update at May FAAC meeting.

Motion by Hawkins support by Perko to move forward with the process to develop a process for murals and present to both the Farmington and the Farmington Hills City Council in the month of June.

Roll Call Vote:

Yeas: CARLETON, DUTKA, FERENCZ, HAWKINS, MCDERMOTT, PERKO
Nays: NONE
Absent: BLAU, GRADIN, HADFIELD, DEASON
Abstentions: NONE

MOTION CARRIED 6-0.

Documenting Public Art

Lindsay outlined process: Work with Special Services to send communications to community and a broader contact list to gather information on public art. At process will be needed to capture any new art on an on-going basis. Committee members include Hawkins, Gradin and Blau.

COMMISSION FOCUSED 2021 PROJECTS

Threshold Project

No Update

Fairy Doors

KickstART is onboard. Waiting on direction.

Pedestal Project

On track for ribbon cutting ceremony, date TBD.

COMMISSIONERS' COMMENTS

FAAC 2019-2020 First Service Hours Report was submitted to the Farmington City Council and to the Farmington Hills City Council in February 2021.

More group discussion around mural ownership. Public art vs. private art.

Bryan informed the commission about the I-275 Trailhead and the entrance artwork created by Mollie McNeese. Ted Hadfield and Artpack Services are building the entrance sign. The design will be on the label of a custom beer "I-275 Trailhead" from the Farmington Brewery. Bryan is currently engaged introducing the concept to other communities. Completion is scheduled for June.

NEXT MEETING DATE:

May 13, 2021

ADJOURNMENT

Adjourned by: Ferencz Time: 8:03

Roll Call Vote:

Yeas: CARLETON, FERENCZ, HAWKINS, MCDERMOTT, PERKO

Nays: NONE

Absent: BLAU, DUTKA, GRADIN, HADFIELD, DEASON

Abstentions: NONE

MOTION CARRIED 5-0.

Minutes drafted by: Cindy Carleton

**Farmington City Council
Staff Report**

**Council Meeting
Date:** June 21, 2021

**Reference
Number
6A**

Submitted by: David Murphy, City Manager

Agenda Topic: Public Hearing – Fiscal Year 2021-22 Budget and Millage Rates

Proposed Motion:

Open public hearing; City Manager to provide highlight budget; accept comments from the public; close public hearing.

Background

At the May 17, 2021 meeting, City Council scheduled a public hearing for the proposed Fiscal Year 2021-22 budget and millage rates. The City Manager will provide a brief overview highlighting the proposed budget.

On April 26, 2021 City Manager presented the 2021-2022 proposed budget to City Council. Subsequent, three changes to the 2021-22 budget have been made.

1. The amount in the 2021-2022 Budget for the Mansion best and highest use study was reduced from \$20,000 to \$10,000. A transfer was budgeted from the Capital Improvement Fund to cover this study, therefore, the transfer from the Capital Improvement Fund to the General Fund was also reduced by \$10,000. Net effect on the General Fund was zero.
2. The Capital Improvement Millage Fund was increased in total by \$190,000 for 3 Projects approved by Council at the June 7, 2021 meeting : Drake Park increase of \$101,500, City Hall Horseshoe Drive increase of \$58,500 and Flanders Park increase of \$31,000.
3. Oakland Street Reconstruction & Water Main Replacement Project capital outlay expenditures were increased in total by \$387,409, with a corresponding Special Assessment revenue added for \$27,409, therefore a net overall increase to the project of \$360,000. The bid for the project was approved by Council at the June 7, 2021 meeting. This Project affected 3 Funds within the City: Local Street Fund included increase in special assessment revenue of \$27,409, increase in capital outlay expenditures of \$188,836 and also an increase in the transfer from Municipal Street Fund for \$125,000. Water & Sewer Fund included an increase of \$198,573 in capital outlay expenditures. Municipal Street Fund included an increase in the transfer to Local Street Fund of \$125,000.

Some Highlights:

The City's overall millage rate is being reduced 0.25% from 18.3559 to 18.3105 mills due to the headlee rollback.

The Budget includes Capital improvements such as:

- Oakland Street from Gill to Grand River, Road and Water & Sewer Portion
- City-wide Crack Sealing
- Farmington Road Streetscape

- Sidewalk repair in Warner Farms Subdivision
- Major and Minor repairs to the Caddell Drain
- Drake Park Improvements
- Shiawassee and Drake Park Bathrooms
- Shiawassee Park Playground Enclosure
- Flanders Park Walking Path
- Warner Mansion Improvements

Agenda Review

Department Head

Finance/Treasurer

City Attorney

City Manager

**Farmington City Council
Agenda Item**

Council Meeting
Date: June 21, 2021

Item Number
7A

Submitted by
Charles Eudy, Superintendent

Agenda Topic Consideration to accept Construction Estimate No. 12 for the 2018 Farmington Roads Maintenance & Rehabilitation

Proposed Motion

Move to approve construction estimate and payment of No. 12 for Smithfield Street, Farmington Road & City Hall and concrete patching under the 2018 Farmington Roads Maintenance & Rehabilitation Contract with Hartwell Cement Company

Background In conjunction with the city's consulting engineer's Orchard Hiltz & McCliment Advisors (OHM), bids were solicited for the 2018 Farmington Roads Maintenance & Rehabilitation. The selection of Flanders Street, Lilac Street, and Chesley Street was based upon PASER ratings, other upcoming construction projects, and traffic volumes. The project was awarded to Hartwell Cement Company of Oak Park Michigan at the September 17, 2018 Council Meeting. Hartwell Cement Company is honoring the unit prices from the 2018 Concrete Road Improvement Program, which has allowed the City of Farmington to extend the contract to include improvements on additional local and major streets.

Hartwell Cement Company has completed the concrete replacement/patching on multiple streets within the community. OHM recommends authorizing Payment Application #12 in the amount \$152,735.56 for Farmington Road & City Hall concrete improvements. Total earned by the contractor this period is \$164,935.36 including \$12,199.80 of retainage, increasing the retainage to \$16,493.54.

Hartwell Cement Company has completed the scheduled work on Smithfield Street, Farmington Road, and City Hall. The Farmington Road unit quantities have increased slightly since we received Hartwell's proposal. City Administration and Engineers recommend proceeding with the increased quantities for Farmington Road segment of the project.

Materials Attached

OHM Payment Application No. 12



June 16, 2021

Mr. Chuck Eudy
DPW Superintendent
City of Farmington
33720 W. 9 Mile Road
Farmington, Michigan 48335

Regarding: 2018 Farmington Roads Maintenance & Rehab
OHM Job No. 0111-18-0020

Dear Mr. Eudy:

Enclosed are Payment Application No. 12 and Contractor Declaration for the referenced project. Hartwell Cement Company has completed the work shown on the attached payment application for the period ending June 1, 2021 and we would recommend payment to the Contractor in the amount of **\$152,735.56**.

Sincerely,
OHM Advisors

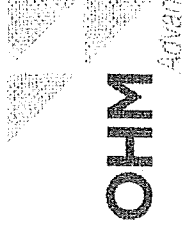
A handwritten signature in black ink, appearing to read "Matt Parks".

Matt Parks, P.E.

cc: Ron O'Malley, Hartwell Cement (via e-mail)
Lindsay O'Malley, Hartwell Cement (via e-mail)
Michael McNutt, OHM (via e-mail)
File

P:\0101_0125\0111180020_2018_Farm_Rds_Maint_&_Rehab_Construction\Pay Apps_CO\Pay App\No.12\2018 Farmington Rd Maint-Rehab_Pay App No.12.docx

PAYMENT APPLICATION



Project: City of Farmington - 2018 Farmington Roads Maintenance & Rehabilitation

Job Number: 0111-1B-0020

OWNER: City of Farmington
23600 Liberty Street
Farmington, MI 48335
(248) 474-5500

CONTRACTOR: Hartwell Cement Company
21650 Fern Avenue
Oak Park, MI 48237
(248) 548-5858

Number: 12
Period End Date: 6/1/2021
Status: Approved
Contract Start Date: 10/2/2018
Contract End Date: 6/3/2019
Contract Duration: 244
Print Date: 6/3/2021

SCHEDULE Or
STATUS:
NOTE:

| | | | | | |
|---------------------------|----------------|-----------------|--------------|------------------------------|----------------|
| Original Contract Amount: | \$459,390.20 | Change Order 1: | \$4,207.50 | Earnings This Period: | \$164,935.36 |
| Change Orders Amount: | \$733,038.76 | Change Order 2: | \$27,380.00 | Earnings To Date: | \$1,186,801.28 |
| Current Contract Amount: | \$1,192,428.96 | Change Order 3: | \$169,186.50 | Previous Retainage Amount: | \$4,293.74 |
| | | Change Order 4: | \$322,573.90 | Retainage This Period: | \$12,199.90 |
| | | Change Order 5: | \$4,800.00 | Less Total Retained To Date: | \$16,493.54 |
| | | Change Order 6: | \$204,890.86 | Net Earned: | \$1,170,307.74 |
| Retainage: Lump Sum | \$733,038.76 | | | Previous Earnings: | \$1,017,572.18 |
| Approved By | | | | Amount Due Contractor: | \$152,735.56 |

Recommended By
Chuck Eudy - Public Works Superintendent - City of Farmington
Matt Parks, Principal
Dan O'Malley
Hester

Date 6-16-21
Date 6/14/21

Digitally signed by Matthew D. Parks
DN: cn=Matthew D. Parks, o=OHM Advisors,
email=matthew.d.parks@ohm-advisors.com, c=OHM Advisors,
serial=2021.06.16.09:00:28-0100

Matthew D. Parks
Matt Parks, Principal

Items

| Item | Description | Original Quantity | Quantity Authorized | Unit Price | Quantity This Period | Quantity Held | Amount This Period | Quantity To Date | Amount To Date |
|--------------------------------------|---|-------------------|---------------------|-------------|----------------------|---------------|--------------------|------------------|----------------|
| Division: A - Miscellaneous | | | | | | | | | |
| 1 | Mobilization, Max. 5% | 1.00 Ls | 1.00 | \$21,000.00 | 0.00 | 0.00 | \$0.00 | 1.00 | \$21,000.00 |
| 2 | Audio Video Route Survey | 1.00 Ls | 1.00 | \$1,200.00 | 0.00 | 0.00 | \$0.00 | 1.00 | \$1,200.00 |
| 3 | Traffic Maintenance and Control | 1.00 Ls | 1.00 | \$4,500.00 | 0.00 | 0.00 | \$0.00 | 1.00 | \$4,500.00 |
| 4 | Underdrain, Subgrade, 6 inch | 100.00 Ft | 100.00 | \$15.00 | 0.00 | 0.00 | \$0.00 | 24.00 | \$360.00 |
| 5 | Subgrade Undercutting, Typ II (Special) | 150.00 Cyd | 150.00 | \$40.00 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 6 | Subgrade Undercutting, Type II (Modified) | 150.00 Cyd | 150.00 | \$40.00 | 0.00 | 0.00 | \$0.00 | 16.30 | \$652.00 |
| 7 | Maintenance Aggregate, 21AA | 14.00 Ton | 14.00 | \$45.00 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 8 | Hand Patching | 5.00 Ton | 5.00 | \$350.00 | 0.00 | 0.00 | \$0.00 | 1.00 | \$350.00 |
| 9 | Conc Pavt with Integral Curb, Nonreinf, 6 inch | 130.00 Syd | 130.00 | \$64.00 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 10 | Conc Pavt with Integral Curb, Nonreinf, 7 inch | 50.00 Syd | 50.00 | \$69.00 | 0.00 | 0.00 | \$0.00 | 2820.24 | \$194,596.56 |
| 11 | Conc Pavt with Integral Curb, Nonreinf, 9 inch | 25.00 Syd | 25.00 | \$95.00 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 12 | Sprinkler Line, up to 2 inch | 150.00 Ft | 150.00 | \$25.00 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 13 | Sprinkler Head, Remove and Reset | 10.00 Ea | 10.00 | \$40.00 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 14 | Sprinkler Head, Replace | 10.00 Ea | 10.00 | \$40.00 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| A - Miscellaneous Sub-Total: | | | | | | | \$0.00 | | \$222,656.56 |
| Retainage | | | | | | | \$0.00 | | |
| Division: B - Flanders Street | | | | | | | | | |
| 15 | Erosion Control, Inlet Protection, Fabric Drop | 12.00 Ea | 12.00 | \$200.00 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 16 | Remove Pavement | 2461.00 Syd | 2461.00 | \$12.00 | 0.00 | 0.00 | \$0.00 | 2821.66 | \$33,859.92 |
| 17 | Remove Sidewalk | 295.00 Syd | 295.00 | \$9.00 | 0.00 | 0.00 | \$0.00 | 417.61 | \$3,758.49 |
| 18 | Aggregate Base, 21AA, Limestone | 334.00 Ton | 334.00 | \$26.00 | 0.00 | 0.00 | \$0.00 | 332.85 | \$8,654.10 |
| 19 | Sidewalk Ramp, Conc, 6 inch | 1344.00 Sft | 1344.00 | \$9.00 | 0.00 | 0.00 | \$0.00 | 1481.00 | \$13,329.00 |
| 20 | Sidewalk, Conc, 4 inch | 1308.00 Sft | 1308.00 | \$6.00 | 0.00 | 0.00 | \$0.00 | 2342.50 | \$14,055.00 |
| 21 | Detectable Warning Surface | 160.00 Ft | 160.00 | \$40.00 | 0.00 | 0.00 | \$0.00 | 155.00 | \$6,200.00 |
| 22 | Conc Pavt with Integral Curb, Nonreinf, 6 inch | 2461.00 Syd | 2461.00 | \$64.00 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 23 | Overband Crack Fill | 47674.00 Lbs | 47674.00 | \$1.30 | 0.00 | 0.00 | \$0.00 | 37150.00 | \$48,295.00 |
| 24 | Adjust Drainage/Utility Structure | 9.00 Ea | 9.00 | \$300.00 | 0.00 | 0.00 | \$0.00 | 3.00 | \$900.00 |
| 25 | Df Structure Cover | 4.00 Ea | 4.00 | \$500.00 | 0.00 | 0.00 | \$0.00 | 2.00 | \$1,000.00 |
| 26 | Adjust Drainage/Utility Structure, Additional Depth | 4.00 Ft | 4.00 | \$300.00 | 0.00 | 0.00 | \$0.00 | 2.00 | \$600.00 |
| 27 | Pavt Mfkg., Polyurea, 6 inch, Crosswalk | 960.00 Ft | 960.00 | \$4.00 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 50 | Curb & Gutter Removal | 0.00 Lt | 400.00 | \$12.00 | 0.00 | 0.00 | \$0.00 | 323.00 | \$3,876.00 |
| 51 | F1 Curb & Gutter | 0.00 Lt | 400.00 | \$39.00 | 0.00 | 0.00 | \$0.00 | 323.00 | \$12,597.00 |
| B - Flanders Street Sub-Total: | | | | | | | \$0.00 | | \$147,124.51 |
| Retainage | | | | | | | \$0.00 | | |

(734) 522-6711

OHM Advisors
34000 Plymouth Road
Livonia, MI 48150

OHM-Advisors.csm

City of Farmington - 2018 Farmington Roads Maintenance & Rehabilitation

| Item | Description | Original Quantity | Quantity Authorized | Unit Price | Quantity This Period | Quantity Held | Amount This Period | Quantity To Date | Amount To Date |
|---|--|-------------------|---------------------|------------|----------------------|---------------|-------------------------------------|------------------|--------------------|
| Division: C - Chesley Drive | | | | | | | | | |
| 28 | Erosion Control, Inlet Protection, Fabric Drop | 1.00 Ea | 1.00 | \$200.00 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 29 | Remove Pavement | 233.00 Syd | 233.00 | \$12.00 | 0.00 | 0.00 | \$0.00 | 244.94 | \$2,339.28 |
| 30 | Remove Sidewalk | 28.00 Syd | 28.00 | \$9.00 | 0.00 | 0.00 | \$0.00 | 29.95 | \$269.55 |
| 31 | Station Grading | 1.50 Sla | 1.50 | \$100.00 | 0.00 | 0.00 | \$0.00 | 0.55 | \$55.00 |
| 32 | Aggregate Base, 21AA, Limestone, 8" | 202.00 Syd | 202.00 | \$12.50 | 0.00 | 0.00 | \$0.00 | 244.94 | \$3,061.75 |
| 33 | Sidewalk Ramp, Conc, 6 inch | 140.00 Sft | 140.00 | \$9.00 | 0.00 | 0.00 | \$0.00 | 72.00 | \$648.00 |
| 34 | Sidewalk, Conc, 4 inch | 161.00 Sft | 161.00 | \$6.00 | 0.00 | 0.00 | \$0.00 | 115.00 | \$690.00 |
| 35 | Detectable Warning Surface | 15.00 Ft | 15.00 | \$40.00 | 0.00 | 0.00 | \$0.00 | 10.00 | \$400.00 |
| 36 | Conc Pavt with Integral Curb, Nonreinf, 9 inch | 233.00 Syd | 233.00 | \$103.50 | 0.00 | 0.00 | \$0.00 | 244.94 | \$25,351.29 |
| 37 | Adjust Drainage/Utility Structure | 2.00 Ea | 2.00 | \$300.00 | 0.00 | 0.00 | \$0.00 | 2.00 | \$600.00 |
| 38 | Turf Establishment | 1.50 Sla | 1.50 | \$10.00 | 0.00 | 0.00 | \$0.00 | 0.55 | \$5.50 |
| | | | | | | | C - Chesley Drive Sub-Total: | | \$34,020.37 |
| | | | | | | | Retainage | | |
| Division: D - Lilac Street | | | | | | | | | |
| 39 | Erosion Control, Inlet Protection, Fabric Drop | 1.00 Ea | 1.00 | \$200.00 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 40 | Remove Pavement | 709.00 Syd | 709.00 | \$12.00 | 0.00 | 0.00 | \$0.00 | 811.22 | \$8,734.64 |
| 41 | Remove Sidewalk | 35.00 Syd | 35.00 | \$9.00 | 0.00 | 0.00 | \$0.00 | 73.89 | \$665.01 |
| 42 | Station Grading | 2.50 Sla | 2.50 | \$100.00 | 0.00 | 0.00 | \$0.00 | 2.26 | \$226.00 |
| 43 | Aggregate Base, 21AA, Limestone, 8" | 675.00 Syd | 675.00 | \$12.50 | 0.00 | 0.00 | \$0.00 | 774.00 | \$9,675.00 |
| 44 | Sidewalk, Conc, 4 inch | 310.00 Sft | 310.00 | \$6.00 | 0.00 | 0.00 | \$0.00 | 447.50 | \$2,685.00 |
| 45 | Conc Pavt with Integral Curb, Nonreinf, 7 inch | 649.00 Syd | 649.00 | \$65.00 | 0.00 | 0.00 | \$0.00 | 699.78 | \$45,485.70 |
| 46 | Conc Pavt, Driveway | 57.00 Syd | 57.00 | \$60.00 | 0.00 | 0.00 | \$0.00 | 140.83 | \$8,449.80 |
| 47 | Adjust Drainage/Utility Structure | 2.00 Ea | 2.00 | \$300.00 | 0.00 | 0.00 | \$0.00 | 2.00 | \$600.00 |
| 48 | Turf Establishment | 2.50 Sla | 2.50 | \$10.00 | 0.00 | 0.00 | \$0.00 | 2.26 | \$22.60 |
| 49 | Temp 6" Concrete | 0.00 Sft | 841.50 | \$5.00 | 0.00 | 0.00 | \$0.00 | 841.50 | \$4,207.50 |
| 52 | Catch Basin 2' dia., w/2' sump | 0.00 Ea | 2.00 | \$2,500.00 | 0.00 | 0.00 | \$0.00 | 2.00 | \$5,000.00 |
| 53 | SDR 26 Sewer Pipe | 0.00 Lft | 33.00 | \$60.00 | 0.00 | 0.00 | \$0.00 | 33.00 | \$1,980.00 |
| | | | | | | | D - Lilac Street Sub-Total: | | \$88,731.25 |
| | | | | | | | Retainage | | |
| Division: E - Brittany Hill Lane | | | | | | | | | |
| 54 | Mobilization | 0.00 Ls | 1.00 | \$3,200.00 | 0.00 | 0.00 | \$0.00 | 1.00 | \$3,200.00 |
| 55 | Audio Video Route Survey | 0.00 Ls | 1.00 | \$1,125.00 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 56 | Traffic Maintenance and Control | 0.00 Ls | 1.00 | \$1,800.00 | 0.00 | 0.00 | \$0.00 | 1.00 | \$1,800.00 |
| 57 | Subgrade Undercutting, Type II (Modified) | 0.00 Cyd | 100.00 | \$40.00 | 0.00 | 0.00 | \$0.00 | 5.00 | \$200.00 |
| 58 | Erosion Control, Inlet Protection, Fabric Drop | 0.00 Ea | 4.00 | \$200.00 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 59 | Remove Pavement | 0.00 Syd | 1600.00 | \$12.00 | 0.00 | 0.00 | \$0.00 | 1621.12 | \$19,453.44 |
| 60 | Aggregate Base, 21AA Limestone | 0.00 Ton | 350.00 | \$26.00 | 0.00 | 0.00 | \$0.00 | 43.00 | \$1,118.00 |
| 61 | Overband Crack Fill | 0.00 Lbs | 4340.00 | \$1.30 | 0.00 | 0.00 | \$0.00 | 21450.00 | \$27,885.00 |

(734) 522-8711

OHM Advisors
34000 Plymouth Road
Livonia, MI 48150

OHM-Advisors.com

City of Farmington - 2018 Farmington Roads Maintenance & Rehabilitation

| Item | Description | Original Quantity | Quantity Authorized | Unit Price | Quantity This Period | Quantity Held | Amount This Period | Quantity To Date | Amount To Date |
|--|---|-------------------|---------------------|-------------|----------------------|---------------|--------------------|------------------|----------------|
| 62 | Adjust Drainage/Utility Structure | 0.00 Ea | 4.00 | \$300.00 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 63 | Maintenance Aggregate, 21AA | 0.00 Ton | 40.00 | \$45.00 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 64 | Topsoil, Seed & Mulch | 0.00 Syd | 377.00 | \$3.50 | 0.00 | 0.00 | \$0.00 | 34.64 | \$121.24 |
| 65 | Concrete Pavement w/integral Curb, Non-reinforced, 8 inch | 0.00 Syd | 1600.00 | \$75.00 | 0.00 | 0.00 | \$0.00 | 1621.13 | \$121,584.75 |
| E - Brittany Hill Lane Sub-Total: | | | | | | | | | |
| | | | | | | | \$0.00 | | \$175,362.43 |
| | | | | | | | Retainage | | \$0.00 |
| Division: F - Saxony Road Reconstruction | | | | | | | | | |
| 66 | Mobilization, Max. 5% | 0.00 Ls | 1.00 | \$14,000.00 | 0.00 | 0.00 | \$0.00 | 1.00 | \$14,000.00 |
| 67 | Audio Video Route Survey | 0.00 Ls | 1.00 | \$1,125.00 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 68 | Traffic Maintenance and Control | 0.00 Ls | 1.00 | \$1,800.00 | 0.00 | 0.00 | \$0.00 | 1.00 | \$1,800.00 |
| 69 | Subgrade Undercutting, Type II (Modified) | 0.00 Cyd | 149.00 | \$40.00 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 70 | Erosion Control, Inlet Protection, Fabric Drop | 0.00 Ea | 7.00 | \$200.00 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 71 | Remove Pavement | 0.00 Syd | 2803.00 | \$12.00 | 0.00 | 0.00 | \$0.00 | 2308.50 | \$27,702.00 |
| 72 | Aggregate Base, 21AA, Limestone | 0.00 Ton | 775.00 | \$26.00 | 0.00 | 0.00 | \$0.00 | 302.39 | \$7,862.14 |
| 73 | Overband Crack Fill | 0.00 Lbs | 2188.00 | \$1.30 | 0.00 | 0.00 | \$0.00 | 18600.00 | \$24,180.00 |
| 74 | Adjust Drainage/Utility Structure | 0.00 Ea | 4.00 | \$300.00 | 0.00 | 0.00 | \$0.00 | 3.00 | \$900.00 |
| 75 | Maintenance Aggregate, 21AA | 0.00 Ton | 130.00 | \$45.00 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 76 | Topsoil, Seed and Mulch | 0.00 Syd | 517.00 | \$3.50 | 0.00 | 0.00 | \$0.00 | 210.40 | \$736.40 |
| 77 | Concrete Pavement w/integral Curb, Non-reinforced, 8 inch | 0.00 Syd | 2803.00 | \$75.00 | 0.00 | 0.00 | \$0.00 | 2308.60 | \$173,145.00 |
| 89 | Longitudinal Joint | 0.00 Ft | 2000.00 | \$2.40 | 0.00 | 0.00 | \$0.00 | 1528.00 | \$3,667.20 |
| | | | | | | | \$0.00 | | \$253,992.74 |
| | | | | | | | Retainage | | \$0.00 |
| Division: G - Mr. Cook's Driveway (33115 Shiawassee) | | | | | | | | | |
| 78 | Mobilization, Max. \$500.00 | 0.00 Ls | 1.00 | \$500.00 | 0.00 | 0.00 | \$0.00 | 1.00 | \$500.00 |
| 79 | Traffic Control | 0.00 Ls | 1.00 | \$1,800.00 | 0.00 | 0.00 | \$0.00 | 1.00 | \$1,800.00 |
| 80 | Remove Pavement | 0.00 Syd | 100.00 | \$15.00 | 0.00 | 0.00 | \$0.00 | 56.70 | \$850.50 |
| 81 | Remove Curb and Gutter | 0.00 Ft | 102.00 | \$15.00 | 0.00 | 0.00 | \$0.00 | 88.50 | \$1,327.50 |
| 82 | Underdrain, Subgrade, 6 inch | 0.00 Ft | 102.00 | \$17.00 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 83 | Grading | 0.00 Ls | 1.00 | \$500.00 | 0.00 | 0.00 | \$0.00 | 1.00 | \$500.00 |
| 84 | Aggregate Base, 21AA Limestone | 0.00 Ton | 50.00 | \$35.00 | 0.00 | 0.00 | \$0.00 | 53.66 | \$1,878.10 |
| 85 | HMA Road, 6 inch | 0.00 Ton | 8.00 | \$523.00 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 86 | Concrete Drive Approach, 6 inch | 0.00 Syd | 70.00 | \$65.00 | 0.00 | 0.00 | \$0.00 | 54.00 | \$4,990.00 |
| 87 | Concrete Mountable Curb and Gutter | 0.00 Ft | 102.00 | \$30.00 | 0.00 | 0.00 | \$0.00 | 88.50 | \$2,655.00 |
| 88 | Restoration | 0.00 Syd | 10.00 | \$5.00 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| | | | | | | | \$0.00 | | \$14,101.10 |
| | | | | | | | Retainage | | \$0.00 |

City of Farmington - 2018 Farmington Roads Maintenance & Rehabilitation

| Item | Description | Original Quantity | Quantity Authorized | Unit Price | Quantity This Period | Quantity Held | Amount This Period | Quantity To Date | Amount To Date |
|---|---|-------------------|---------------------|------------|----------------------|---------------|--|------------------|---------------------|
| 90 | Mobilization, Max. 5% | 0.00 Ls | 1.00 | \$4,000.00 | 0.00 | 0.00 | \$0.00 | 1.00 | \$4,000.00 |
| 91 | Traffic Maintenance and Control | 0.00 Ls | 1.00 | \$3,200.00 | 0.00 | 0.00 | \$0.00 | 1.00 | \$3,200.00 |
| 92 | Remove Pavement | 0.00 Syd | 841.33 | \$12.00 | 0.00 | 0.00 | \$0.00 | 841.33 | \$10,095.96 |
| 93 | Aggregate Base, 21AA, Limestone | 0.00 Ton | 158.95 | \$26.00 | 0.00 | 0.00 | \$0.00 | 158.95 | \$4,132.70 |
| 94 | Topsoil, Seed and Mulch | 0.00 Syd | 100.00 | \$3.50 | 34.72 | 0.00 | \$121.52 | 34.72 | \$121.52 |
| 95 | Concrete Pavement w/Integral Curb, Non-Reinforced, 8-inch | 0.00 Syd | 840.66 | \$75.00 | 0.00 | 0.00 | \$0.00 | 840.66 | \$63,049.50 |
| 96 | Longitudinal Joint | 0.00 Ft | 582.00 | \$2.40 | 0.00 | 0.00 | \$0.00 | 582.00 | \$1,396.80 |
| | | | | | | | H - Smithfield Sub-Total: | | \$85,996.48 |
| | | | | | | | Retainage | | \$8.99 |
| Division: I - Farmington Rd Bump Outs (Oakland St to Shiawassee) | | | | | | | | | |
| 97 | Mobilization, Max. 5% | 0.00 Ls | 1.00 | \$5,000.00 | 1.00 | 0.00 | \$5,000.00 | 1.00 | \$5,000.00 |
| 98 | Audio Video Route Survey | 0.00 Dir | 2300.00 | \$1.00 | 2300.00 | 0.00 | \$2,300.00 | 2300.00 | \$2,300.00 |
| 99 | Traffic Maintenance and Control | 0.00 Dir | 5000.00 | \$1.00 | 5000.00 | 0.00 | \$5,000.00 | 5000.00 | \$5,000.00 |
| 100 | Erosion Control, Inlet Protection, Fabric Drop | 0.00 Ea | 2.00 | \$200.00 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 101 | Pavl, Rem | 0.00 Syd | 729.00 | \$12.00 | 809.08 | 0.00 | \$9,708.96 | 809.08 | \$9,708.96 |
| 102 | Curb & Gutter, Rem | 0.00 Ft | 218.00 | \$18.00 | 363.20 | 0.00 | \$6,537.60 | 363.20 | \$6,537.60 |
| 103 | Sidewalk, Rem | 0.00 Syd | 58.00 | \$9.00 | 105.53 | 0.00 | \$949.77 | 105.53 | \$949.77 |
| 104 | Sidewalk Ramp, Conc, 6 inch | 0.00 Slt | 200.00 | \$9.00 | 445.53 | 0.00 | \$4,009.77 | 445.53 | \$4,009.77 |
| 105 | Sidewalk, Conc, 4 inch | 0.00 Slt | 315.00 | \$6.00 | 608.00 | 0.00 | \$3,648.00 | 608.00 | \$3,648.00 |
| 106 | Detectable Warning Surface | 0.00 Ft | 25.00 | \$40.00 | 25.00 | 0.00 | \$1,000.00 | 25.00 | \$1,000.00 |
| 107 | Curb & Gutter, Conc, Det F4 | 0.00 Ft | 218.00 | \$38.00 | 363.20 | 0.00 | \$13,801.60 | 363.20 | \$13,801.60 |
| 108 | Concrete Pavement w/Integral Curb, Non-Reinforced, 9 inch | 0.00 Syd | 729.00 | \$95.00 | 809.08 | 0.00 | \$76,862.60 | 809.08 | \$76,862.60 |
| 109 | Aggregate Base, 4 inch, 21AA, Limestone | 0.00 Ton | 208.00 | \$26.00 | 48.00 | 0.00 | \$1,248.00 | 48.00 | \$1,248.00 |
| 110 | Maintenance Aggregate, 21AA | 0.00 Ton | 43.00 | \$45.00 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 111 | Subgrade Undercutting, Type I (Modified) | 0.00 Cyd | 25.00 | \$40.00 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 112 | Overband Crack Fill | 0.00 Lbs | 748.00 | \$1.30 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 113 | Adjust Drainage/Utility Structure | 0.00 Ea | 1.00 | \$300.00 | 2.00 | 0.00 | \$600.00 | 2.00 | \$600.00 |
| 114 | Topsoil, Seed, & Mulch | 0.00 Syd | 265.00 | \$3.50 | 72.62 | 0.00 | \$254.17 | 72.62 | \$254.17 |
| | | | | | | | I - Farmington Rd Bump Outs (Oakland St to Shiawassee) Sub-Total: | | \$130,920.47 |
| | | | | | | | Retainage | | \$9,683.82 |
| Division: J - City Hall | | | | | | | | | |
| 115 | East / West Entrance and Temp Railing | 0.00 Dir | 0.00 | \$1.00 | 33893.37 | 0.00 | \$33,893.37 | 33893.37 | \$33,893.37 |
| | | | | | | | J - City Hall Sub-Total: | | \$33,893.37 |
| | | | | | | | Retainage | | \$2,507.00 |

(734) 522-6711

OHM Advisors
3400 Plymouth Road
Livonia, MI 48150

OHM-Advisors.com

| | | |
|--|---|-------------------------------|
| Farmington City Council Staff Report | Council Meeting Date: June 21, 2021 | Item Number 7B |
| Submitted by: Charles Eudy, Superintendent | | |
| Agenda Topic: 9 Mile Retention Pump Six recondition | | |
| Proposed Motion: Move to authorize payment to Oakland County Water Resource Commissioner Office (OCWRC) for the reconditioning of pump #6. | | |
| Background: <p>At the November 2020 Council meeting, Council approved OCWRC to recondition Pump #6 at the 9 Mile Retention Facility, not to exceed \$19,000. Pump #6 is one of four designated wet-weather pumps to pump sewage to the onsite storage basin. Pump #6 is the first wet weather pump to be removed from service and inspected sense the station began operation in 1993.</p> <p>Detroit Pump was the vendor selected by Oakland County Water Resource Commission to service the pump. Detroit Pump has completed the reconditioning of the pump and OCWRC has installed the pump and certified the pump is operational with the pump curves. City Administration has verified the pump is in operation and operating per system requirements.</p> <p>City Administration recommends City Council approve payment to Oakland County Treasurers Office for the reconditioning of Pump #6 at the 9 Mile Retention facility in the amount of \$17,897.59, which includes expenses from Detroit Pump and OCWRC labor & equipment.</p> | | |
| Materials: OCWRC Invoice #WAS0000523 Detroit Pump Invoice # 1065014 | | |

INVOICE

Detroit Pump & Mfg Co

Branch: 000 Warren

23751 Amber Avenue

Warren, MI 48089

USA

248-544-4242



| | |
|--------------------|--------|
| INVOICE | |
| 1065014 | |
| Invoice Date | Page |
| 2/25/2021 16:25:05 | 1 of 1 |
| ORDER NUMBER | |
| 1071405 | |

Bill To:

Oakland County Water Resources Commission
4860 Pontiac Lake Road
Waterford, MI 48328

Ship To:

Oakland County Water Resources Commission
4860 Pontiac Lake Road
Waterford, MI 48328

Attn: Accounts Payable

Ordered By: Guy Sinacola

Customer ID: 60134

| PO Number | Term Description | Net Due Date | Disc Due Date | Discount Amount |
|------------------|------------------|--------------|---------------|-----------------|
| Repair Tag 10161 | Net 30 | 3/27/2021 | 3/27/2021 | 0.00 |

| Order Date | Pick Ticket No | Primary Salesrep Name | Taker |
|---------------------|----------------|-----------------------|---------------|
| 10/14/2020 11:13:20 | 1064325 | Jake Grockau | MARK.BILLETTE |

| Quantities | | | | | Item ID Item Description | Pricing UOM Unit Size | Unit Price | Extended Price |
|------------|---------|-----------|------------------|-------|-----------------------------|-----------------------------|---------------|-------------------|
| Ordered | Shipped | Remaining | UOM Unit Size | Disp. | | | | |

Delivery Instructions: Freight Allowed

Carrier: Allowed

Tracking #:

| | | | | | | | |
|---|---|------|-----|--------------------------------------|--------|-----------|-----------|
| 1 | 1 | 0 EA | 1.0 | REPAIR TAG 10161 | EA | 15,520.75 | 15,520.75 |
| | | | | Allis Chalmers 250, S/N 1-64813-03-2 | 1.0000 | | |

Total Lines: 1

SUB-TOTAL: 15,520.75

TAX: 0.00

AMOUNT DUE: 15,520.75

Approver Sandahl
Req # _____
PO # _____
Receiver _____

W 996715
Fund 57620 Dept 6010101
Prog 149999 Acct 750094
Contract # 5955 Project 1-3352
Chap 20/21 Op Unit _____
Approver _____

STD

* 3/15 emailed to Drew for approval
Original sent to Paula

PACKING LIST

Detroit Pump & Mfg Co
Branch: 000 Warren
 23751 Amber Avenue
 Warren, MI 48089
 USA



| | |
|--------------------|--------|
| Pick Ticket Number | |
| 1064325 | |
| Pick Date | Page |
| 2/25/2021 11:06:50 | 1 of 1 |
| ORDER NUMBER | |
| 1071405 | |

Bill To:

Oakland County Water Resources Commission
 4860 Pontiac Lake Road
 Waterford, MI 48328
 248-858-0958

Ship To:

Oakland County Water Resources Commission
 4860 Pontiac Lake Road
 Waterford, MI 48328

Ordered By: Guy Sinacola

Customer ID: 60134

| PO Number | | Terms Description | Net Due Date | Disc Due Date | Discount Amount |
|---------------------|----------------|-----------------------|--------------|------------------|-----------------|
| Repair Tag 10161 | | Net 30 | | | |
| Order Date | Pick Ticket No | Primary Salesrep Name | | Taker | |
| 10/14/2020 11:13:20 | 1064325 | Jake Grockau | | MARK.BILLETTE | |
| Quantities | | | | Item ID | UOM |
| Ordered | Shipped | Remaining | Disp. | Item Description | Unit Size |

Delivery Instructions: Freight Allowed

Carrier: Allowed

Tracking #:

| | | | | | | |
|---|---|---|--|--------------------------------------|----|-----|
| 1 | 1 | 0 | | REPAIR TAG 10161 | EA | |
| | | | | Allis Chalmers 250, S/N 1-64813-03-2 | | 1.0 |

Total Lines: 1
Total Pieces: 1
Total Weight: 0

W: 996715
 Project

INVOICE

Invoice: **WAS0000523**
Invoice Date: **5/21/2021**
Page: **1 of 1**

Make Checks Payable to
OAKLAND COUNTY
TREASURERS-CASH ACCOUNTING BLDG 12 E
2100 PONTIAC LAKE RD
WATERFORD MI 48328-0403
United States

Payment Terms: Due upon receipt

CITY OF FARMINGTON
ATTN CHUCK EUDY
23600 LIBERTY STREET
FARMINGTON, MI 48335-3529

AMOUNT DUE: \$17,897.59

For billing questions, please call: 248-975-4462

| Line | Description | Amount |
|-------------------|---------------------|------------------|
| 1 | Contracted Services | 15,520.75 |
| 2 | WRC Labor | 1,875.36 |
| 3 | WRC Equipment | 501.48 |
| Total Amount Due: | | <u>17,897.59</u> |

***COSTS TO REPAIR PUMP 6 AT THE FARMINGTON RETENTION TREATMENT BASIN
AS INCURRED BY OAKLAND COUNTY-WRC***

57620-6010101-149999-631827-DRAIN-100000003352-STD

PLEASE INCLUDE A COPY OF THE INVOICE WHEN SUBMITTING PAYMENT.

**Farmington City Council
Staff Report**

**Council Meeting
Date:**
June 21, 2021

**Item
Number
7C**

Submitted by:

Charles Eudy, Superintendent

Agenda Topic:

9 Mile Retention Exhaust Fan/Blower Housing Replacement

Proposed Motion:

Move to approve payment to Oakland County Water Resource Commissioner Office (OCWRC) for the replacement of the 9 Mile Retention wet well exhaust fan/blower housing.

Background:

On May 20, 2019, City Council approved funding for OCWRC to award the Exhaust Fan/Blower Housing replacement to the lowest bid contractor in the amount of \$17,200.

The exhaust is operated only when OCWRC staff are performing maintenance or cleaning the wet wells for the 9 Mile Environmental Quality Basin and must be operated to meet MIOSHA confined entry guidelines. The wet wells are nearly 30 feet below ground and must be properly ventilated to ensure the safety of staff for the bi-annual cleaning. If the bi-annual cleaning is not conducted, flow could be restricted entering the pumps or risk the potential of debris clogging the pumps. When the fan is inoperable and entry to the wet well is not permitted.

OCWRC awarded this project to a contractor who was unable to complete the project, OCWRC terminated their contract and requested CSM Mechanical Incorporated, the next highest bidder to submit a proposal to complete the installation. CSM completed the installation below their original bid, but higher than the low bidder.

City Administration recommends approving payment of \$21,501.59 to OCWRC for the replacement if the 9 Mile Retention Exhaust Fan/Blower Housing Replacement. The cost overage of this project can be covered as other long-range improvement projects have been completed below estimated cost.

Materials:

OCWRC recommendation letter dated May 25, 2021
OCWRC Invoice # WAS0000521

INVOICE

Invoice: **WAS0000521**
Invoice Date: **5/21/2021**
Page: **1 of 1**

Make Checks Payable to
OAKLAND COUNTY
TREASURERS-CASH ACCOUNTING BLDG 12 E
2100 PONTIAC LAKE RD
WATERFORD MI 48328-0403
United States

Payment Terms: Due upon receipt

CITY OF FARMINGTON
ATTN CHUCK EUDY
23600 LIBERTY STREET
FARMINGTON, MI 48335-3529

AMOUNT DUE: \$21,501.59

For billing questions, please call: 248-858-1124

| Line | Description | Amount |
|-------------------|---------------------|------------------|
| 1 | Contracted Services | 21,096.26 |
| 2 | WRC Labor | 348.73 |
| 3 | WRC Equipment | 56.60 |
| Total Amount Due: | | <u>21,501.59</u> |

***COSTS TO REPLACE BLOWER AT THE FARMINGTON RETENTION TREATMENT BASIN
AS INCURRED BY OAKLAND COUNTY-WRC***

57620-6010101-149999-631827-DRAIN-100000003260-STD

PLEASE INCLUDE A COPY OF THE INVOICE WHEN SUBMITTING PAYMENT.

SERVICE HEATING + PLUMBING

SOLD TO

OAKLAND COUNTY WATER RESOURCES
 4860 PONTIAC LK RD
 WATERFORD, MI 48328
ATTN: ACCOUNTS PAYABLE

| INVOICE DATE | INVOICE NO. | CUST. ORDER NO. |
|------------------|-------------|------------------|
| October 26, 2020 | 1906027 | Contract #004814 |

August 13, 2020

Job Location: 32000 9 Mile Rd
 Farmington Hills

Removed existing fan and delivered
 new fan.

| | | |
|---|--|-------------|
| 1 | CBSW centrifugal blower w/10 hp motor shipping | \$ 9,561.60 |
| 1 | trailer & fork truck rental | 906.00 |
| 1 | flatbed trailer rental | 388.09 |
| | | 122.17 |

| | | |
|------------------|----------|--------|
| Service: 7 Hours | \$ 82.00 | 574.00 |
|------------------|----------|--------|

1121 Tee Cee Dr.
 Waterford, MI 48328
 Tel: (248) 673-7900
 Fax: (248) 673-2397

PLEASE
 PAY FROM
 INVOICE

PAST DUE
 INVOICE
 SUBJECT TO
 1 1/2% SERVICE
 CHARGE MONTHLY

THANK YOU

TOTAL DUE \$ 11,551.86



CSM Mechanical, LLC
 7400 Hickory Valley Dr.
 Fenton, MI 48430

Invoice

| Date | Invoice # |
|------------|-----------|
| 11/25/2020 | 2020-0470 |

| Bill To |
|---|
| Oakland County WRC One Public Works Drive Building 95 West Waterford, MI 48328 |

| Ship To |
|---|
| 32000 W. 9 Mile Rd. Farmington Hills, MI 48336 |

| P.O. Number | Terms | Due Date |
|-------------|--------|------------|
| | Net 30 | 12/25/2020 |

| Description | Amount |
|--|----------|
| Centrifugal Blower Services at Farmington Hill Retention Job Changed from quoted to T&M. See work order for details | 3,164.40 |

| | | |
|--|-------------------------|------------|
| | Total | \$3,164.40 |
| | Payments/Credits | \$0.00 |
| | Balance Due | \$3,164.40 |

WE ACCEPT MASTER CARD, VISA, AND DISCOVER CARD

“Relentlessly Helping Our Customers Achieve Success by Being an Integral, Caring and Innovative Mechanical Solutions Provider.”

| Vendor | No. | Description | Unit Price | Total |
|--------|-----|--|------------|----------|
| | 9 | 80# bags of high strength concrete | \$7.67 | \$69.03 |
| | 6 | 1/2" x 12" #4 rebar | \$2.76 | \$16.56 |
| | 1 | Box of 3" wood screws | \$5.81 | \$5.81 |
| QAS | 3 | Fabricated sheet metal fittings | \$145.00 | \$435.00 |
| QAS | 1 | Fabricated canvas flex connector for the fan | \$133.00 | \$133.00 |
| | | | \$0.00 | |
| | | | \$0.00 | |
| | | | \$0.00 | |
| | | | \$0.00 | |
| | | | \$0.00 | |
| | | | \$0.00 | |



CSM MECHANICAL, LLC
7400 HICKORY VALLEY DRIVE
FENTON, MI 48430
TEL: 248.521.0981 FAX: 517.540.9704

WWW.CSMMECHANICAL.COM

| | | | | | |
|---|--|------------------------|------------------|------------------|-----------|
| CUSTOMER P.O. NO. | | DATE OF INVOICE | 11/2/2020 | CSM JOB # | |
| CONTACT: | Guy Sinacola | | PHONE NO. | 1-248-867-2094 | 2020-0470 |
| JOB NAME | Concrete Pad FH RTB for OCWRC | | | | |
| ADDRESS | 32000 W. 9 Mile Road Farmington, Michigan 48336 | | | | |
| SERVICE REQUESTED OR TROUBLE REPORTED: | | | | | |
| Remove old pad that was poured incorrectly and pour new pad | | | | | |

ENVIRONMENT CHECK LIST

| REFRIGERANT | CHRG. CODE | TYPE REFRIG. | | SYS QTY. | | CHANGED OUT OR REPLACED? Y/N | N/A |
|-------------|-----------------|------------------------------|------|----------|-----------------|------------------------------|-----|
| | 1 | RECOVERED? Y/N | N/A | QTY. | | DIS-MANTLED? Y/N | N/A |
| | 2 | RECYCLED? Y/N | N/A | QTY. | | REFRIGERATOR DISPOSAL? Y/N | N/A |
| | 3 | RECLAIMED? Y/N | N/A | QTY. | | | |
| | | RETURNED TO THIS SYSTEM? Y/N | N/A | QTY. | | | |
| | 4 | DISPOSAL | | | | | |
| | NON USABLE? Y/N | N/A | QTY. | | OWNERS INITIALS | | |
| 5 | DISPOSAL | | | | ACCEPTED | DECLINED | |

| MAKE | MODEL | SERIAL NO. | WARRANTY |
|------|-------|------------|------------------|
| | | | CONTRACT |
| | | | SERVICE CONTRACT |
| | | | NORMAL |

SERVICE PERFORMED:

11-02-20: Removed old pad that was just poured by another contractor. The pad was cracked and not finished smooth. I removed and broke up the pad, reformed for new concrete, put in pins to the existing pad and also into the concrete slab the new pad was sitting on. The pins were 1/2" x 6" long rebar that were hammer drilled into the concrete pad and slab. Poured new concrete and finished smooth and edged the new pad as well. Forms were left in place till concrete cured and to protect the edges while the new blower will be set in place at a later date.

11-16-20: Removed all concrete pad forms and debris. Set customer-supplied centrifugal blower on pad. Anchored the fan to the concrete pad and measured the required sheet metal fittings. Had CSM Mechanical shop fabricate sheet metal fittings and flex connector. Delivered fittings and flex connector to the job site, same day. Installed the sheet metal and flex connector accordingly. Cleaned the site of any debris upon completion.

| DATE | SERVICE ENGINEER | HOURS | | | LABOR AMOUNT | EQUIPMENT RENTAL | CARTAGE |
|------------|------------------|-------|----|----|--------------|------------------|------------|
| | | ST | OT | DT | | | |
| 11/2/2020 | Ryan Gati | 8 | | | \$760.00 | | |
| 11/16/2020 | Ryan Gati | 8 | | | \$760.00 | MATERIAL | \$659.40 |
| 11/16/2020 | Jeff Scott | 8 | | | \$760.00 | FED REFRIG FEE | |
| | | | | | \$0.00 | TAX | |
| | | | | | \$0.00 | VEH/TOOL ALLOW | 3 \$225.00 |
| | | | | | \$0.00 | TOTAL LABOR | \$2,280.00 |
| | | | | | \$0.00 | | |
| | | | | | \$0.00 | TOTAL | \$3,164.40 |

RECOMMENDATIONS OR ADDITIONAL REPAIRS NEEDED:

Found the electrical supply to the centrifugal blower was cut at the ground, including the wiring. New conduit and wire will need to be installed to complete this installation.

PARTS WARRANTY: ALL PARTS AS RECORDED ARE WARRANTED AS PER MANUFACTURER SPECIFICATIONS. LABOR GUARANTY THE LABOR CHARGE AS RECORDED HERE RELATIVE TO THE EQUIPMENT SERVICE AS NOTED IS GUARANTEED FOR A PERIOD OF 30 DAYS. WE DO NOT, OF COURSE GUARANTEE OTHER PARTS THAN THOSE WE INSTALL. IF REPAIRS LATER BECOME NECESSARY DUE TO OTHER DEFECTIVE PARTS, THEY WILL BE CHARGED SEPARATELY.

TERMS NET 10 DAYS. NOTE: A DELIQUENCY CHARGE OF 1-1/2% PER MONTH (BUT NOT IN EXCESS OF THE LAWFUL MAXIMUM) ON ANY AMOUNT 60 DAYS IN ARREARS IF NOT RECEIVED PRIOR TO THE NEXT MONTHLY BILLING DATE AND THEREAFTER ON ALL AMOUNTS 60 DAYS OR MORE IN ARREARS UNTIL PAID.

| | | | | |
|----------------------------|--|-----------------------------|---|---|
| CUSTOMERS SIGNATURE | | SERVICEMAN SIGNATURE |  | <input checked="" type="checkbox"/> COMPLETE |
| | | | | <input type="checkbox"/> INCOMPLETE |

Location: **Equipment Tag:**

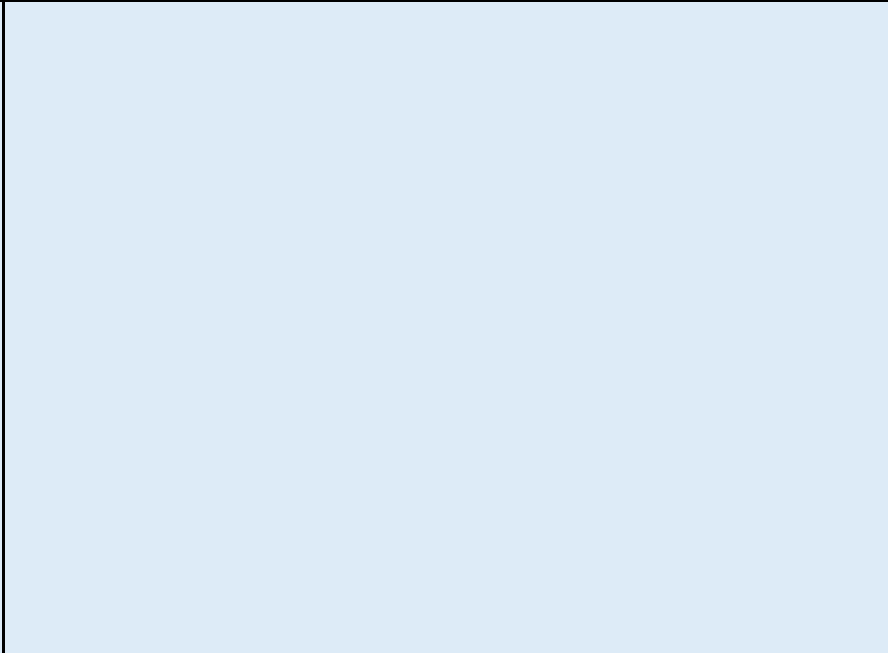
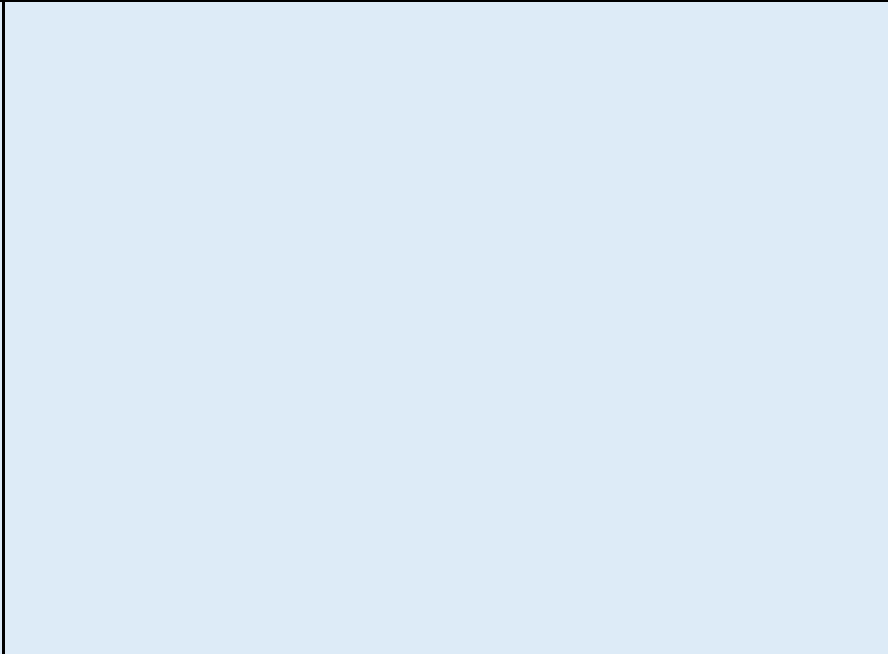
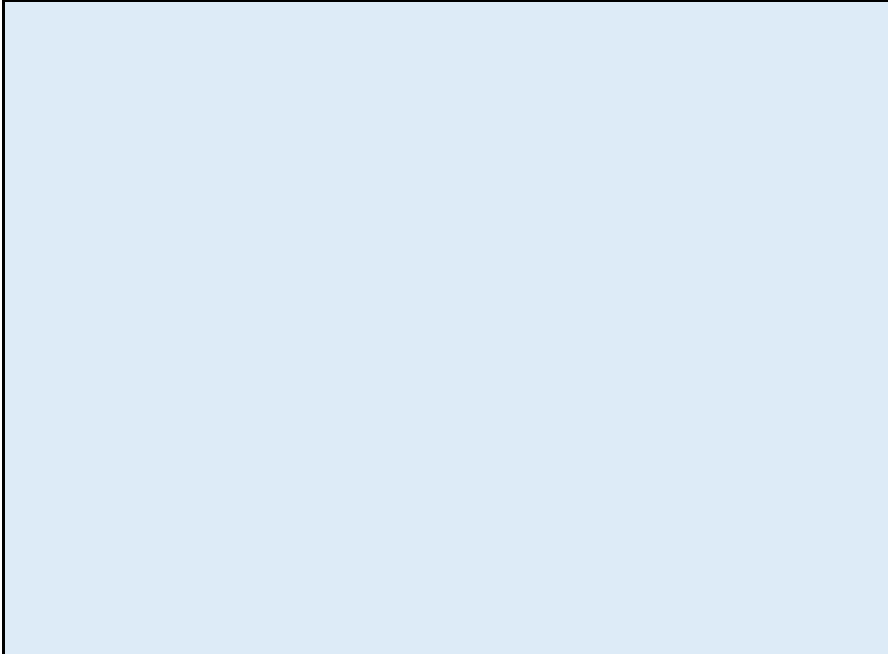


Photo:

Photo:





CSM Mechanical, LLC
 7400 Hickory Valley Dr.
 Fenton, MI 48430

Invoice

| Date | Invoice # |
|-----------|-----------|
| 1/29/2021 | 2020-0583 |

| Bill To |
|---|
| Oakland County WRC One Public Works Drive Building 95 West Waterford, MI 48328 |

| Ship To |
|----------------------------|
| Farmington Retention Basin |

| P.O. Number | Terms | Due Date |
|-------------|--------|-----------|
| | Net 30 | 2/28/2021 |

| Quantity | Description | Amount |
|----------|-----------------------|----------|
| 1 | Farmington RTB Blower | 6,380.00 |

| | | | |
|--|--|-------------------------|------------|
| | | Total | \$6,380.00 |
| | | Payments/Credits | \$0.00 |
| | | Balance Due | \$6,380.00 |

WE ACCEPT MASTER CARD, VISA, AND DISCOVER CARD

“Relentlessly Helping Our Customers Achieve Success by Being an Integral, Caring and Innovative Mechanical Solutions Provider.”

O'CONNOR ELECTRIC, INC.

10171 Colonial Industrial Dr.
 South Lyon Mi 48178

Phone: 810-333-5352
 Email:
 seanconnor20@rocketmail.com

Invoice

| | |
|-----------|-----------|
| Date | Invoice # |
| 2/25/2021 | 2352 |

| |
|---|
| Bill To |
| CSM Mechanical 7400 Hickory Valley Drive Fenton Mi 48430 |

| | | |
|--------------------|-----------|-----------------|
| Project | P.O. No. | Terms |
| Farmington rete... | 20-583-01 | *Due on receipt |

| Item | Quantity | Description | Rate | Amount |
|---------------------|----------|-------------------|----------|----------|
| Electrical Services | | Electrical per PO | 5,800.00 | 5,800.00 |

1.5% Finance Charge will be added after 30 days.

WE ACCEPT VISA & MASTER CARD

| | |
|-------------------------|-------------------|
| Total | \$5,800.00 |
| Payments/Credits | \$0.00 |
| Balance Due | \$5,800.00 |

**Farmington City Council
Staff Report**

Council Meeting

Date:
June 21, 2021

**Item
Number
7D**

Submitted by: Kate Knight, DDA Executive Director and David Murphy, City Manager

Agenda Topic: SAD (Special Assessment District) Renewal: Principal Shopping District

Proposed Motion:

Move to approve Resolution #2 determining the necessity of the assessment and scheduling the public hearing for July 19, 2021 regarding advisability of proceeding to establish the SAD (Principal Shopping District).

Background:

The Principal Shopping District (PSD) special assessment is scheduled to expire in 2021. The PSD currently generates \$188,000 in the DDA District and is critical to their operations. At the May 17, 2021 City Council Meeting, Council directed the City Manager and DDA Director to create a PSD Study Group to review the PSD renewal and prepare a recommendation report.

The PSD study group hereby recommends a renewal of the Special Assessment as follows:

- Renewal Period: 5 years; July 1, 2022 through June 30, 2028
- Basis: Valuation as a percentage of the whole
- Annual Increase: Three Percent
- One-time \$6,500 included in Year One for Farmington Road Streetscape maintenance
- Year One Basis: \$200,140 (\$188,000 + 3% +\$6,500)
- Year Two: \$206,144
- Year Three: \$212,329
- Year Four: \$218,698
- Year Five: \$225,259

City and DDA Administration are requesting that the City Council adopt the second resolution to determine the necessity of the assessment and schedule the public hearing for July 19, 2021 regarding advisability of proceeding to establish the SAD (Principal Shopping District). Attached is a proposed schedule to renew the SAD to include in the July 2022 tax bill.

ALTERNATIVES

1. Approve resolution #2 determining the necessity of the assessment and scheduling public hearing for July 19, 2021 regarding advisability of proceeding to establish SAD for Principal Shopping District (PSD).
2. Do not approve resolution #2. The PSD renewal cannot take place without following the special assessment process. The longer the delay, the less likely it would be on the July 2022 tax bill.

Materials:

- Recommendation by PSD Study Group
- Resolution #2 determining the necessity of the assessment and scheduling the public hearing for July 19, 2021 regarding advisability of proceeding to establish the SAD (Principal Shopping District).
- Proposed schedule for PSD Renewal



***Farmington Downtown Development Authority
Principal Shopping District
Special Assessment Renewal Recommendation
Fiscal Years 2022-23 through 2027-28***

HISTORY

The elimination of most school district property taxes because of Proposal A in 1994 diminished the effectiveness of tax increment financing as an economic development tool. The effects of Proposal A reduced the amount of revenues formerly received by the Farmington DDA.

Consequently, the Farmington City Council, under the authority of Public Act 120 of 1961, established a Principal Shopping District (PSD) Special Assessment for the purpose of funding **marketing and maintenance** functions of the Farmington Downtown Development Authority. While the PSD enabling legislation allows for a broader diversity of eligible expenditures, the DDA has preferred a narrower scope of services to improve specificity and transparency of where funds are spent.

Recent special assessments are as follows:

FY2017/18- FY2021/22 Special Assessment

| Fiscal Year | Special Assessment |
|-------------|--------------------|
| 2017-18 | \$180,000 |
| 2018-19 | \$182,000 |
| 2019-20 | \$184,000 |
| 2020-21 | \$186,000 |
| 2021-22 | \$188,000 |

The 2017 version of the Special Assessment of the Principal Shopping District expires at the end of the current fiscal year on June 30, 2022. This expiration provided an opportunity to examine the activities that are funded by the Special Assessment, to investigate alternate scenarios for projects and funding and to develop a renewal recommendation.

A study group convened to complete those tasks. The group was comprised of representatives as follows:

- City Manager David Murphy
- DDA Board Members, representing property ownership and business, Tom Pascaris, Tom Buck and Todd Craft
- Director of Finance and Administration Chris Weber
- DDA Executive Director Kate Knight

PROCESS

The PSD study group met over a series of three meetings, beginning May 11 and ending June 15, 2021. The following information was collected and presented:

- Discussion about the Downtown Development Authority and its funding alternatives, including Tax Increment Financing and a 2-mill levy
- Discussion about the Principal Shopping District enabling legislation, a PSD Special Assessment, and its uses
- Review of current special assessment methodology
- Review of top contributors to current special assessment
- Review and discussion of alternate special assessment methodologies
- Review of past and current functions and programs
- Discussion of recommendation

KEY FINDINGS

Key findings are described below:

- The Downtown Development Authority is an agency tasked with accomplishing projects and programs with a goal of revitalizing Downtown Farmington. The DDA participates in the Oakland County Main Street Program, a preservation-based revitalization strategy.
- The Downtown Development Authority is funded through various mechanisms, including tax increment financing, a special assessment and special event income.
- A community may create a Principal Shopping District if it is a city and the area under consideration is primarily commercial and contains a minimum of ten retail businesses. The Principal Shopping District must have a board if its activities are on-going as opposed to non-recurring. In the case of Farmington, the DDA and the PSD boundaries are the same and the Board Members are the same.
- A Special Assessment *may* be utilized to fund improvements, including, but not limited to, streets and walkways, public buildings, marketing and promotional campaigns, maintenance and security.
- The Special Assessment may be levied only on non-residential and non-tax exempt real property. The Study Group concurred that residential properties benefit from the programs funded by the special assessment, but currently do not contribute toward them financially. The Study Group recommends continuing a 2-mill levy assessed against all real property in the DDA district, thus gaining financial contribution from residential property. The 2-mill levy currently generates approximately \$48,000 in funds using the current taxable value in the DDA district.
- Many formulas exist for determining the Special Assessment, including price per square foot and price per foot of frontage. In Farmington, the formula is based on

valuation of a property in relation to the valuation of the district as a whole and represented as a percentage.

PRELIMINARY RECOMMENDATION

The study group entertained a series of questions as it considered the renewal of the PSD Special Assessment. The questions were:

- Should the study group recommend renewal of the PSD Special Assessment?
- How should the Special Assessment be structured?
- At what funding level should the Special Assessment be set and at what duration?
- What other changes are recommended by the study group?

The study group concurred that:

- The special assessment should be renewed in a five-year increment;
- Its basis should be on valuation as a percentage of the whole;
- The amount of the special assessment should be the current special assessment amount plus \$6,500 for annual Farmington Road streetscape maintenance, and the total increased by three percent annually over the renewal period.
- A 2-mill levy on all real property be assessed.

FINAL RECOMMENDATION

The PSD study group hereby recommends a renewal of the Special Assessment as follows:

- Renewal Period: 5 years; July 1, 2022 through June 30, 2028
- Basis: Valuation as a percentage of the whole
- Annual Increase: Three Percent
- One-time \$6,500 included in Year One for Farmington Road Streetscape maintenance
- Year One Basis: \$200,140 (\$188,000 + 3% +\$6,500)
- Year Two: \$206,144
- Year Three: \$212,329
- Year Four: \$218,698
- Year Five: \$225,259

PROJECTS TO BE FUNDED

The DDA Board of Directors formulates and executes an annual work plan that is presented to the City Council as part of its annual budget. It is expected that the funds generated by any special assessment shall be allocated toward maintenance and marketing-related activities, as has been past practice. The DDA Board of Directors shall consider work plan process. Such programs are: general maintenance, seasonal decorations, parking lot and public space maintenance, marketing and advertisement, business assistance, retail promotions, public relations, volunteer recruitment and retention and public utilities.

STATE OF MICHIGAN
COUNTY OF OAKLAND
CITY OF FARMINGTON

[Principal Shopping District]

**RESOLUTION DECLARING NECESSITY AND TENTATIVE INTENT TO PROCEED
WITH PROJECT AND SETTING PUBLIC HEARING**

(Resolution No. 2)

Minutes of a regular meeting of the City Council of the City of Farmington, County of Oakland, Michigan, held at 7:00 o'clock p.m. as a Virtual Meeting via Zoom, an electronic meeting platform, as authorized by the Open Meetings Act, MCL 15.261, et seq., as amended, and the City of Farmington Resolution Declaring a Local State of Emergency dated March 15, 2021.

PRESENT: Councilmembers _____

ABSENT: Councilmembers _____

The following preamble and Resolution were offered by Councilmember _____
_____ and supported by Councilmember _____.

RECITATIONS:

The City is considering the levy of a special assessment under the authority of Act 120 of 1961, being MCL 125.981, et seq., within the City's Principal Shopping District (PSD).

On May 17, 2021, the City Council adopted a resolution directing the City Manager, in conjunction with the Executive Director of the Downtown Development Authority, to prepare or

cause to be prepared a report, including marketing and development plans, specifications, and cost estimates for a PSD Project.

A report including plans, specifications, and cost estimates has duly been submitted to the City Council for the Project, and the City is tentatively considering the establishment of a special assessment district to finance and defray the cost of the Project.

The Project is designed and intended to especially benefit the properties in the proposed special assessment district through development and marketing improvements and activities.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

1. The City Council determines that the Project is necessary and that it tentatively intends to proceed with the Project, and to establish a special assessment district to defray the entire (100%) cost of the Project.

2. A preliminary estimate of the cost of the plan/activities of the Project is \$_____. Such cost estimate has been filed with the City Clerk.

3. The City Council tentatively designates the properties on the list attached to this Resolution as the special assessment district against which the cost of the Project is to be assessed and which shall be identified as Special Assessment District No. _____ (the “**District**”).

4. The City Clerk shall give notice in the manner provided below that the City Council shall conduct a public hearing on Monday, July 19, 2021, at 7:00 P.M. at the City Hall, 23600 Liberty Street, Farmington, Michigan, for the purpose of hearing comments and objections to the proposed Project, and to the tentatively established District.

5. Notice of the public hearing shall be published once in a newspaper published or circulated in the City, and sent by first class United States Mail, postage fully prepaid, to the

record owner or party in interest in whose name each property in the District is assessed as shown on the City's last preceding tax assessment roll for *ad valorem* tax purposes. The notice shall be published and mailed in the manner directed herein at least ten (10) full days prior to the date of the hearing. The notice shall specify that appearance and protest at the hearing is required in order to appeal the matters to be considered to the State Tax Tribunal and that an owner or party in interest or his or her agent may appear in person at the hearing to protest, or he or she may appear by filing his or her appearance or protest by letter, which shall then not require his or her personal appearance. The notice shall further specify the preliminary cost estimate for the Project, and include a card to be completed by the owner or party in interest and returned to the City Clerk's office, indicating whether the owner or party in interest supports or disapproves of the project and special assessment district.

6. The Clerk shall retain a copy of the file in the Clerk's office for examination.

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

CERTIFICATION

It is hereby certified that the foregoing Resolution is a true and accurate copy of the Resolution adopted by the City Council of the City of Farmington at a meeting duly called and held on the _____ day of _____, 2021.

CITY OF FARMINGTON

By: _____

MARY MULLISON, CLERK

Principal Shopping District Renewal Schedule

| | |
|------------------------|--|
| May 5, 2021 | Introduction to DDA Board regarding renewal and proposed changes to PSD District – Kate Knight. |
| May 17, 2021 | Resolution #1 – City Council initiates process and directs City Manager to prepare report. (Code Sec. 27-2). |
| June 21, 2021 | Council reviews report and adopts Resolution #2 – determining the necessity of the assessment and scheduling public hearing for July 19, 2021 regarding advisability of proceeding to establish SAD. (Code Sec. 27-4). |
| June 22, 2021 | Mail notice of public hearing to all property owners in the assessment district by first class mail. |
| June 22 – July 7, 2021 | Publish notice of public hearing in Farmington Observer. (Public hearing held not less than 10 days after publication – Code Sec. 27-4). |
| July 19, 2021 | Council holds public hearing regarding necessity and adopts Resolution #3 – approving plans, specifications, assessment district, and cost estimates and directing City Assessor to prepare a special assessment roll and report same to Council for confirmation. (Code Sec. 27-6 to 27-10). |
| August 16, 2021 | Resolution #4 – Council accepts assessment roll and schedules public hearing for September 17, 2021. (Code Sec. 27-11). |
| August 16, 2021 | Mail notice of public hearing to property owners in the district along with the preliminary assessment roll. (Code Sec. 27-11). |
| August 25, 2021 | Publish notice of public hearing in the Farmington Observer |
| September 17, 2021 | Council holds public hearing regarding Assessor's roll and adopts Resolution #5 – determining that assessments are in proportion to benefits received. (Code Sec. 27-12). |

**Farmington City Council
Staff Report**

**Council Meeting
Date: June 21, 2021**

**Item
Number
7E**

Submitted by: Kate Knight, DDA

Agenda Topic: Consideration to Adopt Downtown Development Authority's Fiscal Year 2021-22 Budget and Establish 2021 Principal Shopping District Special Assessment

Proposed Motion:

Move to approve resolution to adopt the Fiscal Year 2021-22 Budget and establish 2021-22 Principal Shopping District Special Assessment.

Background:

Please find attached for your review the final proposed DDA budget for the fiscal year beginning July 1, 2021 and ending June 30, 2022. This budget was approved by the DDA Board for submittal to the City Council on March 3, 2021.

Please note the following highlights:

TIF Budget:

- Property tax revenue projected to remain flat for budgeting purposes. Ending fund balance June 30, 2021 anticipated to be \$209,000.
- Projects to be funded include:
Increase in Capital Outlay budget from \$65,303 to \$117,767, to accommodate public art, facade improvement incentive, and auxiliary project costs for the Farmington Road Streetscape.

PSD Budget:

- PSD amount is \$188,000 (Year 5 of 5). A PSD Study Group has submitted a renewal recommendation for FY 2022-26. Date of implementation: July 1, 2022.
- Continuation of Metromode communication, \$24,000
- PSD is less because 20/21 fiscal year included significant costs related to Covid-19. Most of these costs were reimbursed through grants.

Total Revenue = \$799,561

Total Expenditures = \$790,660

Should you have questions in advance of the June 21, 2021 council meeting, do not hesitate to reach me.

Materials:

DDA Budget Summary FY 2020-21 Amendments and Proposed DDA Budget 21-22,
DDA Budget Resolution Adopting Budget, 2021 SAD Roll for PSD

RESOLUTION

A RESOLUTION OF THE FARMINGTON CITY COUNCIL ADOPTING THE FISCAL YEAR 2021-2022 BUDGET FOR THE FARMINGTON DOWNTOWN DEVELOPMENT AUTHORITY.

WHEREAS, the Farmington Downtown Development Authority (DDA) presented a proposed budget to the City Council for Fiscal Year 2021-2022 in the amount of \$799,561; and

WHEREAS, the DDA also provides a work plan associated with the proposed budget; and

WHEREAS, the City Council adopted a resolution at its February 21, 2017 meeting to renew the Principal Shopping District (PSD) special assessment for five year period; and

WHEREAS, the PSD renewal resolution authorized the PSD assessment to be set at \$188,000 for Fiscal Year 2021-2022; and

NOW, THEREFORE BE IT RESOLVED that the Farmington City Council hereby adopts the Fiscal Year 2021-2022 Downtown Development Authority Budget in the amount of \$799,561.

BE IT FURTHER RESOLVED that the Farmington City Council hereby sets the Principal Shopping District special assessment for Fiscal Year 2021-2022 at \$188,000 in accordance with the attached assessment roll.

BE IT FURTHER RESOLVED that to meet the requirements for budgeted appropriations of the Farmington Downtown Development Authority, the City Treasurer is hereby directed to spread taxes on real and personal property located within the boundaries of the Farmington Downtown Development Authority District in the amount of one dollar and seventy-eight and eighteen hundredth cents (\$1.7818) per thousand dollars of Taxable Value, and

BE IT FURTHER RESOLVED that the City Treasurer is directed to collect incremental taxes eligible for capture under an incremental financing plan established by the Farmington Downtown Development Authority and disburse the captured tax revenues to the Authority.

Calculations as of 06/30/2021

| GL NUMBER | DESCRIPTION | 2018-19 ACTIVITY | 2019-20 ACTIVITY | 2020-21 AMENDED BUDGET | 2020-21 ACTIVITY THRU 06/30/21 | 2020-21 PROJECTED ACTIVITY | 2021-22 DEPT REQ BUDGET |
|---|----------------------------------|---------------------|---------------------|------------------------------|--------------------------------------|----------------------------------|-------------------------------|
| Dept 000.00 - TIF | | | | | | | |
| ESTIMATED REVENUES | | | | | | | |
| 248-000.00-403.001 | PROPERTY TAXES, OPR, REV | (1,441) | (22,553) | 0 | 0 | 0 | (5,000) |
| 248-000.00-403.006 | PROPERTY TAXES, TWO MILL LEVY | 43,092 | 44,580 | 0 | 0 | 0 | 0 |
| 248-000.00-403.007 | PROPERTY TAXES, TIFA | 311,308 | 341,395 | 392,000 | 392,162 | 440,000 | 439,000 |
| 248-000.00-529.010 | FEDERAL GRANTS (CAP) | 0 | 0 | 0 | 1,030 | 1,030 | 0 |
| 248-000.00-539.000 | GRANTS, OTHER | 9,650 | 4,180 | 2,000 | 5,500 | 7,500 | 1,000 |
| 248-000.00-664.000 | INVESTMENT INCOME | 12,318 | 7,579 | 500 | 1,117 | 1,500 | 500 |
| TOTAL ESTIMATED REVENUES | | 374,927 | 375,181 | 394,500 | 399,809 | 450,030 | 435,500 |
| APPROPRIATIONS | | | | | | | |
| 248-000.00-706.000 | SALARIES, FULL TIME | 66,494 | 71,391 | 75,883 | 46,563 | 75,883 | 80,112 |
| 248-000.00-706.100 | SALARIES, DC RETIREE HEALTH CARE | 2,059 | 2,100 | 2,100 | 1,400 | 2,100 | 2,100 |
| 248-000.00-707.000 | SALARIES, PART-TIME/TEMP | 15,365 | 19,935 | 23,000 | 13,284 | 23,000 | 23,000 |
| 248-000.00-709.000 | SALARIES, OVERTIME | 0 | 677 | 0 | 0 | 0 | 0 |
| 248-000.00-714.000 | SALARIES, ACCRUED BENEFITS | 4,064 | (31) | 564 | 0 | 564 | 596 |
| 248-000.00-715.000 | LONGEVITY PAY | 0 | 0 | 0 | 0 | 0 | 65 |
| 248-000.00-720.007 | PYMT IN LIEU OF HOSP INS | 2,400 | 2,400 | 2,400 | 1,600 | 2,400 | 2,400 |
| 248-000.00-720.100 | FICA, EMPLOYER'S SHARE | 6,482 | 7,251 | 7,565 | 4,724 | 7,565 | 6,569 |
| 248-000.00-720.200 | COMPREHENSIVE MEDICAL INS | 1,188 | 1,183 | 1,309 | 696 | 1,309 | 1,309 |
| 248-000.00-720.300 | LIFE INSURANCE | 116 | 118 | 147 | 89 | 147 | 155 |
| 248-000.00-720.360 | LONG TERM DISABILITY | 96 | 98 | 110 | 73 | 110 | 117 |
| 248-000.00-720.500 | WORKMEN'S COMPENSATION INS | 233 | 307 | 301 | 299 | 301 | 318 |
| 248-000.00-721.000 | CONTRIBUTION, PENSION | 11,700 | 12,827 | 15,535 | 9,917 | 15,535 | 19,475 |
| 248-000.00-727.000 | OFFICE SUPPLIES | 205 | 249 | 500 | 1,018 | 1,500 | 800 |
| 248-000.00-728.000 | POSTAGE, METER | 140 | 102 | 600 | 284 | 600 | 200 |
| 248-000.00-740.500 | NON-CAPITALIZED ASSETS | 1,283 | 0 | 0 | 0 | 0 | 0 |
| 248-000.00-801.000 | PROFESSIONAL SERVICES | 11,161 | 36,379 | 65,000 | 24,193 | 65,000 | 26,850 |
| 248-000.00-801.006 | SEASONAL DECORATIONS,GARDENING | 20,275 | 22,913 | 0 | 0 | 0 | 0 |
| 248-000.00-818.000 | CONTRACTUAL SERVICES | 17,000 | 15,500 | 20,000 | 5,141 | 20,000 | 35,000 |
| 248-000.00-853.000 | TELECOMMUNICATIONS | 1,059 | 1,141 | 1,080 | 769 | 1,080 | 1,150 |
| 248-000.00-860.000 | TRANSPORTATION | 517 | 498 | 500 | 0 | 500 | 500 |
| 248-000.00-941.000 | RENTALS | 600 | 2,270 | 1,500 | 2,310 | 2,350 | 1,560 |
| 248-000.00-956.000 | MISCELLANEOUS EXPENSE | 417 | 580 | 2,000 | 367 | 2,000 | 2,000 |
| 248-000.00-958.501 | MEMBERSHIPS, SUBSCRIPTIONS | 740 | 740 | 800 | 675 | 800 | 800 |
| 248-000.00-958.502 | PROFESSIONAL DEV, CONFERENCES | 2,604 | 1,587 | 6,900 | (90) | 6,900 | 6,900 |
| 248-000.00-968.000 | DEPRECIATION EXPENSE | 44,968 | 52,769 | 0 | 0 | 0 | 0 |
| 248-000.00-970.000 | CAPITAL OUTLAY | 279,722 | 127,186 | 45,000 | 25,042 | 65,303 | 117,767 |
| 248-000.00-990.000 | DEBT SERVICE | 119,909 | 99,934 | 96,734 | 6,255 | 96,734 | 105,757 |
| TOTAL APPROPRIATIONS | | 610,797 | 480,104 | 369,528 | 144,609 | 391,681 | 435,500 |
| NET OF REVENUES/APPROPRIATIONS - 000.00 - TIF | | (235,870) | (104,923) | 24,972 | 255,200 | 58,349 | 0 |

Calculations as of 06/30/2021

| GL NUMBER | DESCRIPTION | 2018-19 ACTIVITY | 2019-20 ACTIVITY | 2020-21 AMENDED BUDGET | 2020-21 ACTIVITY THRU 06/30/21 | 2020-21 PROJECTED ACTIVITY | 2021-22 DEPT REQ BUDGET |
|---|---------------------------------|---------------------|---------------------|------------------------------|--------------------------------------|----------------------------------|-------------------------------|
| Dept 759.00 - PRINCIPAL SHOPPING DISTRICT | | | | | | | |
| ESTIMATED REVENUES | | | | | | | |
| 248-759.00-403.006 | PROPERTY TAXES, TWO MILL LEVY | 0 | 0 | 48,000 | 44,830 | 48,000 | 45,571 |
| 248-759.00-671.000 | REVENUES, OTHER | 13,045 | 30,714 | 16,500 | 68,002 | 133,772 | 6,500 |
| 248-759.00-672.001 | DDA DISTRICT, SP ASSESSMENT | 182,000 | 184,000 | 186,000 | 181,399 | 186,000 | 188,000 |
| TOTAL ESTIMATED REVENUES | | 195,045 | 214,714 | 250,500 | 294,231 | 367,772 | 240,071 |
| APPROPRIATIONS | | | | | | | |
| 248-759.00-707.000 | SALARIES, PART-TIME/TEMP | 1,793 | 2,018 | 3,150 | 0 | 3,150 | 6,720 |
| 248-759.00-720.100 | FICA, EMPLOYER'S SHARE | 137 | 154 | 222 | 0 | 222 | 514 |
| 248-759.00-801.006 | SEASONAL DECORATIONS, GARDENING | 0 | 0 | 25,000 | 72,278 | 94,000 | 25,000 |
| 248-759.00-818.000 | CONTRACTUAL SERVICES | 41,000 | 42,128 | 43,400 | 21,700 | 43,400 | 44,268 |
| 248-759.00-880.000 | COMMUNITY PROMOTION | 80,777 | 48,806 | 47,000 | 46,568 | 68,000 | 40,000 |
| 248-759.00-880.015 | BUSINESS DEVELOPMENT | 1,789 | 5,000 | 4,000 | 0 | 4,000 | 4,000 |
| 248-759.00-880.125 | COMMUNICATIONS | 201 | 0 | 0 | 0 | 0 | 0 |
| 248-759.00-880.200 | VOLUNTEER MANAGEMENT | 2,810 | 1,439 | 4,000 | 986 | 4,000 | 4,000 |
| 248-759.00-920.000 | PUBLIC UTILITIES | 20,396 | 22,519 | 18,000 | 16,414 | 23,000 | 22,500 |
| 248-759.00-930.000 | REPAIRS & MAINTENANCE | 78,968 | 119,725 | 105,000 | 63,866 | 128,000 | 93,069 |
| TOTAL APPROPRIATIONS | | 227,871 | 241,789 | 249,772 | 221,812 | 367,772 | 240,071 |
| NET OF REVENUES/APPROPRIATIONS - 759.00 - PRINCIPAL S | | (32,826) | (27,075) | 728 | 72,419 | 0 | 0 |

Calculations as of 06/30/2021

| GL NUMBER | DESCRIPTION | 2018-19 ACTIVITY | 2019-20 ACTIVITY | 2020-21 AMENDED BUDGET | 2020-21 ACTIVITY THRU 06/30/21 | 2020-21 PROJECTED ACTIVITY | 2021-22 DEPT REQ BUDGET |
|---|----------------------|---------------------|---------------------|------------------------------|--------------------------------------|----------------------------------|-------------------------------|
| Dept 761.00 - FOUNDERS FESTIVAL | | | | | | | |
| ESTIMATED REVENUES | | | | | | | |
| 248-761.00-671.000 | REVENUES, OTHER | 0 | 0 | 0 | 10,000 | 10,000 | 0 |
| TOTAL ESTIMATED REVENUES | | 0 | 0 | 0 | 10,000 | 10,000 | 0 |
| APPROPRIATIONS | | | | | | | |
| 248-761.00-818.000 | CONTRACTUAL SERVICES | 0 | 0 | 0 | 10,000 | 10,000 | 0 |
| TOTAL APPROPRIATIONS | | 0 | 0 | 0 | 10,000 | 10,000 | 0 |
| NET OF REVENUES/APPROPRIATIONS - 761.00 - FOUNDERS FE | | 0 | 0 | 0 | 0 | 0 | 0 |

Calculations as of 06/30/2021

| GL NUMBER | DESCRIPTION | 2018-19 ACTIVITY | 2019-20 ACTIVITY | 2020-21 AMENDED BUDGET | 2020-21 ACTIVITY THRU 06/30/21 | 2020-21 PROJECTED ACTIVITY | 2021-22 DEPT REQ BUDGET |
|--|---------------------|---------------------|---------------------|------------------------------|--------------------------------------|----------------------------------|-------------------------------|
| Dept 762.00 - ART ON THE GRAND | | | | | | | |
| ESTIMATED REVENUES | | | | | | | |
| 248-762.00-654.000 | VENDOR FEES | 1,592 | 0 | 2,500 | 0 | 1,500 | 2,500 |
| 248-762.00-654.100 | SPONSORSHIPS | 7,500 | 0 | 5,000 | 0 | 3,000 | 5,500 |
| 248-762.00-671.000 | REVENUES, OTHER | 3,768 | 0 | 3,400 | 0 | 0 | 3,400 |
| TOTAL ESTIMATED REVENUES | | 12,860 | 0 | 10,900 | 0 | 4,500 | 11,400 |
| APPROPRIATIONS | | | | | | | |
| 248-762.00-880.000 | COMMUNITY PROMOTION | 3,886 | 46 | 9,400 | 0 | 2,500 | 9,400 |
| 248-762.00-880.009 | ENTERTAINMENT | 1,250 | 0 | 0 | 0 | 500 | 500 |
| 248-762.00-943.000 | EQUIPMENT RENTAL | 2,237 | 0 | 1,500 | 0 | 1,500 | 1,500 |
| TOTAL APPROPRIATIONS | | 7,373 | 46 | 10,900 | 0 | 4,500 | 11,400 |
| NET OF REVENUES/APPROPRIATIONS - 762.00 - ART ON THE | | 5,487 | (46) | 0 | 0 | 0 | 0 |

Calculations as of 06/30/2021

| GL NUMBER | DESCRIPTION | 2018-19 ACTIVITY | 2019-20 ACTIVITY | 2020-21 AMENDED BUDGET | 2020-21 ACTIVITY THRU 06/30/21 | 2020-21 PROJECTED ACTIVITY | 2021-22 DEPT REQ BUDGET |
|--|--------------------------|---------------------|---------------------|------------------------------|--------------------------------------|----------------------------------|-------------------------------|
| Dept 764.00 - HARVEST MOON CELEBRATION | | | | | | | |
| ESTIMATED REVENUES | | | | | | | |
| 248-764.00-646.000 | CONCESSION, HARVEST MOON | 24,912 | 32,849 | 26,000 | 0 | 0 | 19,500 |
| 248-764.00-651.000 | ADMISSIONS, HARVEST MOON | 13,866 | 18,817 | 13,000 | 10 | 0 | 9,750 |
| 248-764.00-654.100 | SPONSORSHIPS | 4,500 | 5,600 | 2,800 | 0 | 0 | 4,000 |
| 248-764.00-671.000 | REVENUES, OTHER | 1,000 | 500 | 1,000 | 0 | 0 | 1,000 |
| TOTAL ESTIMATED REVENUES | | 44,278 | 57,766 | 42,800 | 10 | 0 | 34,250 |
| APPROPRIATIONS | | | | | | | |
| 248-764.00-727.000 | OFFICE SUPPLIES | 0 | 0 | 500 | 0 | 0 | 500 |
| 248-764.00-740.010 | CONCESSION SUPPLIES | 17,249 | 16,654 | 17,000 | 0 | 0 | 12,300 |
| 248-764.00-818.000 | CONTRACTUAL SERVICES | 119 | 0 | 0 | 0 | 0 | 0 |
| 248-764.00-880.000 | COMMUNITY PROMOTION | 6,016 | 4,734 | 5,500 | 0 | 500 | 3,985 |
| 248-764.00-880.009 | ENTERTAINMENT | 2,300 | 4,800 | 4,800 | 0 | 0 | 4,800 |
| 248-764.00-943.000 | EQUIPMENT RENTAL | 7,473 | 7,191 | 8,000 | 0 | 0 | 8,015 |
| 248-764.00-956.000 | MISCELLANEOUS EXPENSE | 3,636 | 6,927 | 7,000 | (300) | 0 | 4,650 |
| TOTAL APPROPRIATIONS | | 36,793 | 40,306 | 42,800 | (300) | 500 | 34,250 |
| NET OF REVENUES/APPROPRIATIONS - 764.00 - HARVEST MOON | | 7,485 | 17,460 | 0 | 310 | (500) | 0 |

Calculations as of 06/30/2021

| GL NUMBER | DESCRIPTION | 2018-19 ACTIVITY | 2019-20 ACTIVITY | 2020-21 AMENDED BUDGET | 2020-21 ACTIVITY THRU 06/30/21 | 2020-21 PROJECTED ACTIVITY | 2021-22 DEPT REQ BUDGET |
|--|----------------------|---------------------|---------------------|------------------------------|--------------------------------------|----------------------------------|-------------------------------|
| Dept 766.00 - RHYTHMZ IN RILEY PARK | | | | | | | |
| ESTIMATED REVENUES | | | | | | | |
| 248-766.00-654.100 | SPONSORSHIPS | 4,600 | 3,900 | 18,000 | 700 | 12,000 | 18,000 |
| TOTAL ESTIMATED REVENUES | | 4,600 | 3,900 | 18,000 | 700 | 12,000 | 18,000 |
| APPROPRIATIONS | | | | | | | |
| 248-766.00-818.000 | CONTRACTUAL SERVICES | 7,950 | 9,335 | 7,200 | 0 | 5,100 | 7,200 |
| 248-766.00-880.000 | COMMUNITY PROMOTION | 4,182 | 525 | 2,800 | 0 | 1,800 | 2,800 |
| 248-766.00-880.009 | ENTERTAINMENT | 8,475 | 5,525 | 11,000 | 0 | 5,100 | 8,000 |
| TOTAL APPROPRIATIONS | | 20,607 | 15,385 | 21,000 | 0 | 12,000 | 18,000 |
| NET OF REVENUES/APPROPRIATIONS - 766.00 - RHYTHMZ IN | | (16,007) | (11,485) | (3,000) | 700 | 0 | 0 |

Calculations as of 06/30/2021

| GL NUMBER | DESCRIPTION | 2018-19 ACTIVITY | 2019-20 ACTIVITY | 2020-21 AMENDED BUDGET | 2020-21 ACTIVITY THRU 06/30/21 | 2020-21 PROJECTED ACTIVITY | 2021-22 DEPT REQ BUDGET |
|---|----------------------------|---------------------|---------------------|------------------------------|--------------------------------------|----------------------------------|-------------------------------|
| Dept 767.00 - BUILDING RENTAL | | | | | | | |
| ESTIMATED REVENUES | | | | | | | |
| 248-767.00-669.001 | RENTAL FEES | 41,390 | 40,615 | 41,940 | 27,210 | 41,940 | 41,940 |
| 248-767.00-671.000 | REVENUES, OTHER | 246 | 188 | 0 | 0 | 0 | 0 |
| TOTAL ESTIMATED REVENUES | | 41,636 | 40,803 | 41,940 | 27,210 | 41,940 | 41,940 |
| APPROPRIATIONS | | | | | | | |
| 248-767.00-801.000 | PROFESSIONAL SERVICES | 4,986 | 4,557 | 5,100 | 3,086 | 3,354 | 5,100 |
| 248-767.00-818.000 | CONTRACTUAL SERVICES | 14,774 | 11,023 | 16,381 | 11,155 | 15,833 | 16,381 |
| 248-767.00-920.000 | PUBLIC UTILITIES | (306) | 281 | 0 | 0 | 0 | 0 |
| 248-767.00-935.000 | MAINT, BUILDINGS & GROUNDS | 6,142 | 8,686 | 6,000 | 2,628 | 6,000 | 6,000 |
| 248-767.00-969.100 | CONTRIBUTION INS & BONDS | 454 | 253 | 459 | 542 | 542 | 558 |
| 248-767.00-976.000 | CAPITAL OUTLAY, BUILDINGS | 0 | 15,178 | 5,000 | 0 | 5,000 | 5,000 |
| TOTAL APPROPRIATIONS | | 26,050 | 39,978 | 32,940 | 17,411 | 30,729 | 33,039 |
| NET OF REVENUES/APPROPRIATIONS - 767.00 - BUILDING RE | | 15,586 | 825 | 9,000 | 9,799 | 11,211 | 8,901 |

Calculations as of 06/30/2021

| GL NUMBER | DESCRIPTION | 2018-19 ACTIVITY | 2019-20 ACTIVITY | 2020-21 AMENDED BUDGET | 2020-21 ACTIVITY THRU 06/30/21 | 2020-21 PROJECTED ACTIVITY | 2021-22 DEPT REQ BUDGET |
|---|----------------------|---------------------|---------------------|------------------------------|--------------------------------------|----------------------------------|-------------------------------|
| Dept 768.00 - LUNCH BEATS | | | | | | | |
| ESTIMATED REVENUES | | | | | | | |
| 248-768.00-654.100 | SPONSORSHIPS | 1,200 | 1,450 | 3,000 | 0 | 2,000 | 3,000 |
| 248-768.00-671.000 | REVENUES, OTHER | 0 | 0 | 250 | 0 | 250 | 1,200 |
| TOTAL ESTIMATED REVENUES | | 1,200 | 1,450 | 3,250 | 0 | 2,250 | 4,200 |
| APPROPRIATIONS | | | | | | | |
| 248-768.00-818.000 | CONTRACTUAL SERVICES | 1,000 | 1,000 | 1,000 | 0 | 500 | 1,000 |
| 248-768.00-880.000 | COMMUNITY PROMOTION | 1,144 | 225 | 2,500 | 0 | 1,050 | 2,075 |
| 248-768.00-880.009 | ENTERTAINMENT | 900 | 850 | 1,125 | 0 | 700 | 1,125 |
| TOTAL APPROPRIATIONS | | 3,044 | 2,075 | 4,625 | 0 | 2,250 | 4,200 |
| NET OF REVENUES/APPROPRIATIONS - 768.00 - LUNCH BEATS | | (1,844) | (625) | (1,375) | 0 | 0 | 0 |

Calculations as of 06/30/2021

| GL NUMBER | DESCRIPTION | 2018-19 ACTIVITY | 2019-20 ACTIVITY | 2020-21 AMENDED BUDGET | 2020-21 ACTIVITY THRU 06/30/21 | 2020-21 PROJECTED ACTIVITY | 2021-22 DEPT REQ BUDGET |
|---|-----------------------|---------------------|---------------------|------------------------------|--------------------------------------|----------------------------------|-------------------------------|
| Dept 769.00 - GRAND RAVEN FESTIVAL | | | | | | | |
| ESTIMATED REVENUES | | | | | | | |
| 248-769.00-654.100 | SPONSORSHIPS | 0 | 0 | 0 | 10,000 | 10,500 | 13,000 |
| 248-769.00-671.000 | REVENUES, OTHER | 0 | 0 | 0 | 1,204 | 3,700 | 1,200 |
| TOTAL ESTIMATED REVENUES | | 0 | 0 | 0 | 11,204 | 14,200 | 14,200 |
| APPROPRIATIONS | | | | | | | |
| 248-769.00-880.000 | COMMUNITY PROMOTION | 0 | 0 | 0 | 1,342 | 1,500 | 1,800 |
| 248-769.00-880.009 | EVENTS | 0 | 0 | 0 | 6,110 | 6,500 | 6,660 |
| 248-769.00-956.000 | MISCELLANEOUS EXPENSE | 0 | 0 | 0 | 4,734 | 6,200 | 5,740 |
| TOTAL APPROPRIATIONS | | 0 | 0 | 0 | 12,186 | 14,200 | 14,200 |
| NET OF REVENUES/APPROPRIATIONS - 769.00 - GRAND RAVEN | | 0 | 0 | 0 | (982) | 0 | 0 |
| ESTIMATED REVENUES - FUND 248 | | 674,546 | 693,814 | 761,890 | 743,164 | 902,692 | 799,561 |
| APPROPRIATIONS - FUND 248 | | 932,535 | 819,683 | 731,565 | 405,718 | 833,632 | 790,660 |
| NET OF REVENUES/APPROPRIATIONS - FUND 248 | | (257,989) | (125,869) | 30,325 | 337,446 | 69,060 | 8,901 |

April 15, 2021

Mr. Christopher Weber, Treasurer
City of Farmington
23600 Liberty Street
Farmington, MI 48335

RE: SAD Roll 2017-90-5

Dear Mr. Weber:

You will find accompanying the 2021 Special Assessment Roll No. 2017-90, inclusive of the Assessor's Certification signed by David M. Hieber. This roll, approved by the City of Farmington City Council in April, 2017 by Resolution No. 04-17-014, represents the **fifth of five (5) installments** to fund the expenses of Administrative, Marketing, Promotional and Maintenance Activities as described in the Principal Shopping District Plan of your community.

If you have any questions, or require my further involvement in this matter, please feel free to contact me by E-mail at ritchiema@oakgov.com.



Mary E. Ritchie
Appraiser III

21_sad_17-90-5_20.docx
Enclosures

2021
SPECIAL ASSESSMENT ROLL
 CITY OF FARMINGTON
 PRINCIPAL SHOPPING DISTRICT
 SPECIAL ASSESSMENT

SAD NO.: 2017-90
 Yr. 5 of 5

Statement of Intent:

This Special Assessment District and Roll have been established under the authority of Public Act 120 of 1961 (MCL 125.981) to collect \$ 920,000 over a five (5) year period, beginning with the July 1, 2017 tax roll, for the purpose of funding the administrative, marketing, promotional and maintenance activities as described in the Principal Shopping District (PSD) Development Plan.

The Special Assessment District includes all non-residential and non-residential portions of all non-exempt real property located within the Downtown Development Authority District. The total amount to be collected in each of the five (5) years of the plan will be spread based upon the percentage that each individual non-residential real property assessment is of the total non-residential real property assessment for the Special Assessment District. The prior year Downtown Development Authority Assessment Roll, as certified by the March Board of Review and as amended by Assessor's Corrections, decisions of the July and December Board of Review, and orders of the Michigan Tax Tribunal and State Tax Commission, will be used in determining the allocation of the installment payments as approved by the Farmington City Council for each year of the five (5) year plan.

SPECIAL ASSESSMENT ROLL COLLECTION SUMMARY

| | Proposed | Actual |
|------------------------|------------------|---------------------|
| 2017 / 1st Year | \$180,000 | \$180,000.00 |
| 2018 / 2nd Year | \$182,000 | \$182,000.00 |
| 2019 / 3rd Year | \$184,000 | \$184,000.00 |
| 2020 / 4th Year | \$186,000 | \$186,000.00 |
| 2021 / 5th Year | \$188,000 | \$188,000.00 |
| Total: | \$920,000 | \$920,000.00 |

Total Authorized for Special Assessment:
\$920,000

Total Proposed Current Year Collection (July/December, 2021):
\$188,000

BASED UPON ANNUALLY APPROVED INSTALLMENTS (2017-2021)
 OVERALL REDUCTION IN COLLECTIONS: N/A

2021
SPECIAL ASSESSMENT ROLL
 TO FUND THE
 CITY OF FARMINGTON
 PRINCIPAL SHOPPING DISTRICT PLAN

| Parcel Number | Property Address | Property Owner | 2020 Taxable Value (Prior Year) | Percent of Non-Res. Use (1) | Qualified Taxable Value (TV) for SAD | Individual Qualified TV as a % of Total Qualified TV | Special Assessment based on the Calculated % of Total Qualified TV | Allocation of Special Assessment | |
|------------------|-----------------------|--------------------------------------|--|-----------------------------------|---|---|---|-------------------------------------|----------------------------|
| | | | | | | | | 2021 Summer Tax Roll | 2021 Winter Tax Roll |
| 20-23-27-151-017 | 23720 FARMINGTON RD | HEENEY SUNDQUIST FUNERAL HOME INC | 316,180 | 100% | 316,200 | 1.63% | \$ 3,058.31 | \$ 1,529.16 | \$ 1,529.15 |
| 20-23-27-151-021 | 33316 THOMAS ST | CITY OF FARMINGTON | 0 | Exempt | 0 | 0.00% | \$ - | \$ - | \$ - |
| 20-23-27-151-022 | 33300 THOMAS ST | STUDIO PROPERTIES, LLC | 244,500 | 100% | 244,500 | 1.26% | \$ 2,364.82 | \$ 1,182.41 | \$ 1,182.41 |
| 20-23-27-152-011 | 33112 GRAND RIVER AVE | FIRST UNITED METHODIST | 0 | Exempt | 0 | 0.00% | \$ - | \$ - | \$ - |
| 20-23-27-152-017 | | CITY OF FARMINGTON | 0 | Exempt | 0 | 0.00% | \$ - | \$ - | \$ - |
| 20-23-27-152-018 | | FIRST UNITED METHODIST OF FARMINGTON | 0 | Exempt | 0 | 0.00% | \$ - | \$ - | \$ - |
| 20-23-27-152-019 | | CITY OF FARMINGTON | 0 | Exempt | 0 | 0.00% | \$ - | \$ - | \$ - |
| 20-23-27-153-001 | 33342 GRAND RIVER AVE | JANICE L. KONJAREVICH LIVING TRUST | 100,100 | 100% | 100,100 | 0.51% | \$ 968.17 | \$ 484.09 | \$ 484.08 |
| 20-23-27-153-002 | 33337 THOMAS ST | CITY OF FARMINGTON | 0 | Exempt | 0 | 0.00% | \$ - | \$ - | \$ - |
| 20-23-27-153-003 | 33338 GRAND RIVER AVE | COWLEY INVESTMENTS, LLC | 396,960 | 100% | 397,000 | 2.04% | \$ 3,839.81 | \$ 1,919.91 | \$ 1,919.90 |
| 20-23-27-153-004 | 33336 GRAND RIVER AVE | GRAND FARMINGTON, LLC | 71,700 | 100% | 71,700 | 0.37% | \$ 693.49 | \$ 346.75 | \$ 346.74 |
| 20-23-27-153-005 | 33332 GRAND RIVER AVE | CITY OF FARMINGTON | 0 | Exempt | 0 | 0.00% | \$ - | \$ - | \$ - |
| 20-23-27-153-007 | 33318 GRAND RIVER AVE | LAR PROPERTIES, LLC | 216,190 | 56% | 121,100 | 0.62% | \$ 1,171.29 | \$ 585.65 | \$ 585.64 |
| 20-23-27-153-008 | 33316 GRAND RIVER AVE | AZAR BROTHERS, LLC | 250,710 | 100% | 250,700 | 1.29% | \$ 2,424.79 | \$ 1,212.40 | \$ 1,212.39 |
| 20-23-27-153-009 | 33314 GRAND RIVER AVE | P & E PROPERTIES, LLC | 92,990 | 100% | 93,000 | 0.48% | \$ 899.50 | \$ 449.75 | \$ 449.75 |
| 20-23-27-153-010 | 33312 GRAND RIVER AVE | CHANG COMPANY LIMITED LLC | 153,180 | 100% | 153,200 | 0.79% | \$ 1,481.76 | \$ 740.88 | \$ 740.88 |
| 20-23-27-153-011 | 33306 GRAND RIVER AVE | LSGO LLC | 103,450 | 100% | 103,500 | 0.53% | \$ 1,001.06 | \$ 500.53 | \$ 500.53 |
| 20-23-27-153-012 | 33304 GRAND RIVER AVE | SPLIT ROCK VENTURES LLC | 55,280 | 100% | 55,300 | 0.28% | \$ 534.87 | \$ 267.44 | \$ 267.43 |
| 20-23-27-153-015 | 33250 GRAND RIVER AVE | GRACE, CRAIG J | 55,440 | 100% | 55,400 | 0.29% | \$ 535.83 | \$ 267.92 | \$ 267.91 |
| 20-23-27-153-021 | 33224 GRAND RIVER AVE | THIBAUT ENTERPRISES INC | 374,850 | 100% | 374,900 | 1.93% | \$ 3,626.06 | \$ 1,813.03 | \$ 1,813.03 |
| 20-23-27-153-022 | 33311 THOMAS ST | CITY OF FARMINGTON | 0 | Exempt | 0 | 0.00% | \$ - | \$ - | \$ - |
| 20-23-27-153-023 | 33216 GRAND RIVER AVE | AGHOBBIAN, MANOEL & MARIE | 77,950 | 100% | 78,000 | 0.40% | \$ 754.42 | \$ 377.21 | \$ 377.21 |
| 20-23-27-153-024 | 33212 GRAND RIVER AVE | IAM HOLDINGS, LLC | 94,270 | 100% | 94,300 | 0.49% | \$ 912.08 | \$ 456.04 | \$ 456.04 |
| 20-23-27-153-025 | | FARMINGTON DOWNTOWN DEVELOPMENT | 0 | Exempt | 0 | 0.00% | \$ - | \$ - | \$ - |
| 20-23-27-153-026 | 33200 GRAND RIVER AVE | LOS TRES AMIGOS-FARMINGTON, LLC | 148,800 | 100% | 148,800 | 0.77% | \$ 1,439.20 | \$ 719.60 | \$ 719.60 |

2021
SPECIAL ASSESSMENT ROLL
 TO FUND THE
 CITY OF FARMINGTON
 PRINCIPAL SHOPPING DISTRICT PLAN

| Parcel Number | Property Address | Property Owner | 2020 Taxable Value (Prior Year) | Percent of Non-Res. Use (1) | Qualified Taxable Value (TV) for SAD | Individual Qualified TV as a % of Total Qualified TV | Special Assessment based on the Calculated % of Total Qualified TV | Allocation of Special Assessment | |
|------------------|-----------------------|-----------------------------------|---------------------------------|-----------------------------|--------------------------------------|--|--|----------------------------------|----------------------|
| | | | | | | | | 2021 Summer Tax Roll | 2021 Winter Tax Roll |
| 20-23-27-154-004 | 33107 THOMAS ST | CITY OF FARMINGTON | 80,310 | 0% | 0 | 0.00% | \$ - | \$ - | \$ - |
| 20-23-27-154-005 | 33103 THOMAS ST | BUDD, DALE V | 81,990 | 0% | 0 | 0.00% | \$ - | \$ - | \$ - |
| 20-23-27-154-006 | 33023 THOMAS ST | TDG MANAGEMENT I, LLC | 77,230 | 76% | 58,700 | 0.30% | \$ 567.75 | \$ 283.88 | \$ 283.87 |
| 20-23-27-154-007 | 33110 GRAND RIVER AVE | JOHNSON INVESTMENT CO | 133,380 | 100% | 133,400 | 0.69% | \$ 1,290.26 | \$ 645.13 | \$ 645.13 |
| 20-23-27-154-008 | 33104 GRAND RIVER AVE | CITY OF FARMINGTON | 84,890 | 83% | 70,500 | 0.36% | \$ 681.88 | \$ 340.94 | \$ 340.94 |
| 20-23-27-154-009 | 33100 GRAND RIVER AVE | JOHNSON, DAVID H | 68,260 | 100% | 68,300 | 0.35% | \$ 660.60 | \$ 330.30 | \$ 330.30 |
| 20-23-27-154-010 | 33018 GRAND RIVER AVE | GAISER, CARL THOMPSON | 85,070 | 100% | 85,100 | 0.44% | \$ 823.09 | \$ 411.55 | \$ 411.54 |
| 20-23-27-154-011 | 33014 GRAND RIVER AVE | C-4 LEASING LLC | 151,000 | 100% | 151,000 | 0.78% | \$ 1,460.48 | \$ 730.24 | \$ 730.24 |
| 20-23-27-154-012 | 33004 GRAND RIVER AVE | HEPPARD COMMERCIAL LLC | 236,650 | 100% | 236,700 | 1.22% | \$ 2,289.38 | \$ 1,144.69 | \$ 1,144.69 |
| 20-23-27-154-014 | 33106 GRAND RIVER AVE | STATE OF MICHIGAN | 0 | Exempt | 0 | 0.00% | \$ - | \$ - | \$ - |
| 20-23-27-154-015 | 33112 GRAND RIVER AVE | FIRST UNITED METHODIST | 0 | Exempt | 0 | 0.00% | \$ - | \$ - | \$ - |
| 20-23-27-155-001 | 33335 GRAND RIVER AVE | DAMKCAT REAL ESTATE HOLDINGS, LLC | 130,200 | 100% | 130,200 | 0.67% | \$ 1,259.30 | \$ 629.65 | \$ 629.65 |
| 20-23-27-155-002 | 33329 GRAND RIVER AVE | DAMKCAT REAL ESTATE HOLDINGS, LLC | 316,050 | 61% | 192,800 | 0.99% | \$ 1,864.78 | \$ 932.39 | \$ 932.39 |
| 20-23-27-155-003 | 33317 GRAND RIVER AVE | DAMKCAT REAL ESTATE, LLC | 99,610 | 100% | 99,600 | 0.51% | \$ 963.34 | \$ 481.67 | \$ 481.67 |
| 20-23-27-155-004 | 33335 GRAND RIVER AVE | DAMKCAT REAL ESTATE HOLDINGS, LLC | 54,470 | 100% | 54,500 | 0.28% | \$ 527.13 | \$ 263.57 | \$ 263.56 |
| 20-23-27-155-008 | 33245 GRAND RIVER AVE | WINGARD, DONALD C | 57,880 | 100% | 57,900 | 0.30% | \$ 560.01 | \$ 280.01 | \$ 280.00 |
| 20-23-27-155-011 | 33205 GRAND RIVER AVE | CHEMICAL BANK | 324,770 | 100% | 324,800 | 1.67% | \$ 3,141.49 | \$ 1,570.75 | \$ 1,570.74 |
| 20-23-27-155-020 | 23382 FARMINGTON RD | T & I INVESTMENT LLC | 1,100 | 100% | 1,100 | 0.01% | \$ 10.64 | \$ 5.32 | \$ 5.32 |
| 20-23-27-155-024 | 23366 FARMINGTON RD | RHINDJOE LLC | 233,940 | 100% | 233,900 | 1.20% | \$ 2,262.30 | \$ 1,131.15 | \$ 1,131.15 |
| 20-23-27-155-025 | 23360 FARMINGTON RD | T & I INVESTMENT LLC | 113,500 | 100% | 113,500 | 0.58% | \$ 1,097.78 | \$ 548.89 | \$ 548.89 |
| 20-23-27-155-026 | 23340 FARMINGTON RD | FARMINGTON CENTER MICHIGAN, LLC | 374,890 | 100% | 374,900 | 1.93% | \$ 3,626.06 | \$ 1,813.03 | \$ 1,813.03 |
| 20-23-27-155-040 | 33171 GRAND RIVER AVE | FARMINGTON CENTER MICHIGAN, LLC | 420,500 | 100% | 420,500 | 2.16% | \$ 4,067.11 | \$ 2,033.56 | \$ 2,033.55 |
| 20-23-27-155-044 | 23534 FARMINGTON RD | 23534 FARMINGTON RD LLC | 168,670 | 100% | 168,700 | 0.87% | \$ 1,631.68 | \$ 815.84 | \$ 815.84 |
| 20-23-27-155-045 | 33305 GRAND RIVER AVE | DAMKCAT REAL ESTATE HOLDINGS, LLC | 254,250 | 100% | 254,300 | 1.31% | \$ 2,459.61 | \$ 1,229.81 | \$ 1,229.80 |
| 20-23-27-155-046 | 33211 GRAND RIVER AVE | DOWNTOWN OFFICES | 353,190 | 100% | 353,200 | 1.82% | \$ 3,416.18 | \$ 1,708.09 | \$ 1,708.09 |

2021
SPECIAL ASSESSMENT ROLL
 TO FUND THE
 CITY OF FARMINGTON
 PRINCIPAL SHOPPING DISTRICT PLAN

| Parcel Number | Property Address | Property Owner | 2020 Taxable Value (Prior Year) | Percent of Non-Res. Use (%) | Qualified Taxable Value (TV) for SAD | Individual Qualified TV as a % of Total Qualified TV | Special Assessment Calculated % of Total Qualified TV | Allocation of Special Assessment | |
|------------------|-----------------------|---------------------------------|--|-----------------------------------|---|---|---|-------------------------------------|----------------------------|
| | | | | | | | | 2021 Summer Tax Roll | 2021 Winter Tax Roll |
| 20-23-27-155-047 | 33111 GRAND RIVER AVE | CITY OF FARMINGTON | 0 | Exempt | 0 | 0.00% | - | \$ - | \$ - |
| 20-23-27-155-048 | 23292 FARMINGTON RD | FARMINGTON CENTER MICHIGAN, LLC | 395,700 | 100% | 395,700 | 2.04% | 3,827.24 | \$ 1,913.62 | \$ 1,913.62 |
| 20-23-27-155-049 | 23300 FARMINGTON RD | FARMINGTON CENTER MICHIGAN, LLC | 2,954,140 | 100% | 2,954,140 | 15.20% | 28,572.28 | \$ 14,286.14 | \$ 14,286.14 |
| 20-23-27-156-003 | 32905 GRAND RIVER AVE | XIE ZHENG, LLC | 43,120 | 100% | 43,100 | 0.22% | 416.87 | \$ 208.44 | \$ 208.43 |
| 20-23-27-156-004 | 32821 GRAND RIVER AVE | XIE ZHENG, LLC | 473,760 | 50% | 236,900 | 1.22% | 2,291.31 | \$ 1,145.66 | \$ 1,145.65 |
| 20-23-27-156-005 | 33001 GRAND RIVER AVE | LEITRIM-GROVES, LLC | 2,010,440 | 100% | 2,010,400 | 10.34% | 19,444.74 | \$ 9,722.37 | \$ 9,722.37 |
| 20-23-27-177-005 | 32830 GRAND RIVER AVE | CITY OF FARMINGTON | 0 | Exempt | 0 | 0.00% | - | \$ - | \$ - |
| 20-23-27-177-010 | 32716 GRAND RIVER AVE | BUYERS, PAULA | 59,520 | 100% | 59,500 | 0.31% | 575.49 | \$ 287.75 | \$ 287.74 |
| 20-23-27-177-094 | 32720 GRAND RIVER AVE | FARMINGTON VILLAGE COMPLEX | 1,384,780 | 100% | 1,384,800 | 7.12% | 13,393.89 | \$ 6,696.95 | \$ 6,696.94 |
| 20-23-27-177-095 | | CITY OF FARMINGTON | 0 | Exempt | 0 | 0.00% | - | \$ - | \$ - |
| 20-23-27-301-001 | 23290 FARMINGTON RD | JP HERZOG LLC | 68,380 | 100% | 68,400 | 0.35% | 661.57 | \$ 330.79 | \$ 330.78 |
| 20-23-27-301-003 | 23220 FARMINGTON RD | SPP CITIZENS NUREF, LLC | 247,800 | 100% | 247,800 | 1.27% | 2,396.74 | \$ 1,198.37 | \$ 1,198.37 |
| 20-23-27-301-004 | 33317 ORCHARD ST | SCOTT, SARAH LEE | 51,640 | 0% | 0 | 0.00% | - | \$ - | \$ - |
| 20-23-27-301-005 | 33313 ORCHARD ST | FARMINGTON CENTER MICHIGAN, LLC | 19,160 | 100% | 19,200 | 0.10% | 185.70 | \$ 92.85 | \$ 92.85 |
| 20-23-27-301-006 | 33309 ORCHARD ST | CITY OF FARMINGTON | 0 | Exempt | 0 | 0.00% | - | \$ - | \$ - |
| 20-23-27-301-007 | 33305 ORCHARD ST | FARMINGTON CENTER MICHIGAN, LLC | 19,160 | 100% | 19,200 | 0.10% | 185.70 | \$ 92.85 | \$ 92.85 |
| 20-23-27-301-008 | 33213 ORCHARD ST | FARMINGTON DWNTWN DEV AUTHORITY | 0 | Exempt | 0 | 0.00% | - | \$ - | \$ - |
| 20-23-27-301-017 | 32809 GRAND RIVER AVE | ROSSER, VALNEDRA | 71,870 | 100% | 71,900 | 0.37% | 695.42 | \$ 347.71 | \$ 347.71 |
| 20-23-27-301-019 | 32729 GRAND RIVER AVE | MECOLLI, EVIS | 113,380 | 100% | 113,400 | 0.58% | 1,096.81 | \$ 548.41 | \$ 548.40 |
| 20-23-27-301-020 | 32725 GRAND RIVER AVE | SMART, ROBERT R | 89,310 | 100% | 89,300 | 0.46% | 863.72 | \$ 431.86 | \$ 431.86 |
| 20-23-27-301-021 | 32721 GRAND RIVER AVE | BUYERS, RUSSELL A | 89,690 | 100% | 89,700 | 0.46% | 887.59 | \$ 433.80 | \$ 433.79 |
| 20-23-27-301-022 | 32715 GRAND RIVER AVE | OAKLAND ONE, LLC | 612,900 | 100% | 612,900 | 3.15% | 5,928.02 | \$ 2,964.01 | \$ 2,964.01 |
| 20-23-27-301-045 | 33201 ORCHARD ST | CITY OF FARMINGTON | 0 | Exempt | 0 | 0.00% | - | \$ - | \$ - |
| 20-23-27-301-047 | 33200 SLOCUM DR | SUNNY DAY CARE INC | 299,610 | 100% | 299,600 | 1.54% | 2,897.75 | \$ 1,448.88 | \$ 1,448.87 |
| 20-23-27-301-048 | 23280 FARMINGTON RD | LOWEN REAL ESTATE LLC | 140,810 | 100% | 140,800 | 0.72% | 1,361.83 | \$ 680.92 | \$ 680.91 |

2021
SPECIAL ASSESSMENT ROLL
 TO FUND THE
 CITY OF FARMINGTON
 PRINCIPAL SHOPPING DISTRICT PLAN

| Parcel Number | Property Address | Property Owner | 2020 Taxable Value (Prior Year) | Percent of Non-Res. Use (1) | Qualified Taxable Value (TV) for SAD | Individual Qualified TV as a % of Total Qualified TV | Special Assessment based on the Calculated % of Total Qualified TV | Allocation of Special Assessment | |
|------------------|------------------|----------------------------------|--|-----------------------------------|---|---|---|-------------------------------------|----------------------------|
| | | | | | | | | 2021 Summer Tax Roll | 2021 Winter Tax Roll |
| 20-23-27-301-050 | 33240 SLOCUM DR | VANDENBERG, KEVIN J | 58,520 | 0% | 0 | 0.00% | \$ - | \$ - | \$ - |
| 20-23-27-301-051 | 33242 SLOCUM DR | RODRIGUEZ, JESUS | 126,330 | 0% | 0 | 0.00% | \$ - | \$ - | \$ - |
| 20-23-27-301-052 | 33246 SLOCUM DR | BENNETT, DAVID W | 85,720 | 0% | 0 | 0.00% | \$ - | \$ - | \$ - |
| 20-23-27-301-053 | 33244 SLOCUM DR | CHETI, DEV | 107,970 | 0% | 0 | 0.00% | \$ - | \$ - | \$ - |
| 20-23-27-301-054 | 33248 SLOCUM DR | MCCLELLAN, ERICA V | 58,150 | 0% | 0 | 0.00% | \$ - | \$ - | \$ - |
| 20-23-27-301-055 | 33250 SLOCUM DR | MACIOCE, ANTHONY A | 82,480 | 0% | 0 | 0.00% | \$ - | \$ - | \$ - |
| 20-23-27-301-056 | 33254 SLOCUM DR | HOFFMAN, BARBARA | 81,520 | 0% | 0 | 0.00% | \$ - | \$ - | \$ - |
| 20-23-27-301-057 | 33252 SLOCUM DR | KALP, KEVIN J | 74,850 | 0% | 0 | 0.00% | \$ - | \$ - | \$ - |
| 20-23-27-301-058 | 33256 SLOCUM DR | SHAMEY, TERA | 57,730 | 0% | 0 | 0.00% | \$ - | \$ - | \$ - |
| 20-23-27-301-059 | 33258 SLOCUM DR | EQUITY TRUST COMPANY CUSTODIAN | 118,070 | 0% | 0 | 0.00% | \$ - | \$ - | \$ - |
| 20-23-27-301-060 | 33262 SLOCUM DR | NIXON, COURTNEY A | 74,270 | 0% | 0 | 0.00% | \$ - | \$ - | \$ - |
| 20-23-27-301-061 | 33260 SLOCUM DR | STARK, CAITLIN | 94,210 | 0% | 0 | 0.00% | \$ - | \$ - | \$ - |
| 20-23-27-301-062 | 33264 SLOCUM DR | MCARTHUR, SANDRA E | 63,360 | 0% | 0 | 0.00% | \$ - | \$ - | \$ - |
| 20-23-27-301-063 | 33266 SLOCUM DR | SEKRESKI, BLAGOJA | 84,450 | 0% | 0 | 0.00% | \$ - | \$ - | \$ - |
| 20-23-27-301-064 | 33270 SLOCUM DR | VARVERAKIS, JOHN M | 57,730 | 0% | 0 | 0.00% | \$ - | \$ - | \$ - |
| 20-23-27-301-065 | 33268 SLOCUM DR | PETRACH, RACHELL | 130,390 | 0% | 0 | 0.00% | \$ - | \$ - | \$ - |
| 20-23-27-301-082 | | FARMINGTON DEVELOPMENT GROUP LLC | 0 | 0% | 0 | 0.00% | \$ - | \$ - | \$ - |
| 20-23-27-301-083 | 33210 SLOCUM DR | ORCHARDS FARMINGTON, LLC | 861,070 | 0% | 0 | 0.00% | \$ - | \$ - | \$ - |
| 20-23-27-306-001 | 33107 ORCHARD ST | BOYLES, ADAM T | 54,440 | 0% | 0 | 0.00% | \$ - | \$ - | \$ - |
| 20-23-27-306-002 | 33109 ORCHARD ST | MARMUS, MATHIEU | 51,370 | 0% | 0 | 0.00% | \$ - | \$ - | \$ - |
| 20-23-27-306-003 | 33111 ORCHARD ST | MIB1040 LLC | 35,230 | 0% | 0 | 0.00% | \$ - | \$ - | \$ - |
| 20-23-27-306-004 | 33105 ORCHARD ST | 33105 ORCHARD STREET, LLC | 34,780 | 0% | 0 | 0.00% | \$ - | \$ - | \$ - |
| 20-23-27-306-005 | 33103 ORCHARD ST | TOSIC, DRAGAN | 51,370 | 0% | 0 | 0.00% | \$ - | \$ - | \$ - |
| 20-23-27-306-006 | 33101 ORCHARD ST | ROITMAN, SARA | 35,230 | 0% | 0 | 0.00% | \$ - | \$ - | \$ - |
| 20-23-27-306-007 | 33119 ORCHARD ST | TASH, LORRAINE M | 52,490 | 0% | 0 | 0.00% | \$ - | \$ - | \$ - |

**2021
SPECIAL ASSESSMENT ROLL
TO FUND THE
CITY OF FARMINGTON
PRINCIPAL SHOPPING DISTRICT PLAN**

| Parcel Number | Property Address | Property Owner | 2020 Taxable Value (Prior Year) | Percent of Non-Res. Use (1) | Qualified Taxable Value (TV) for SAD | Individual Qualified TV as a % of Total Qualified TV | Special Assessment based on the Calculated % of Total Qualified TV | Allocation of Special Assessment | |
|------------------|-----------------------|-------------------------------------|--|-----------------------------------|---|---|---|-------------------------------------|----------------------------|
| | | | | | | | | 2021 Summer Tax Roll | 2021 Winter Tax Roll |
| 20-23-27-306-008 | 33121 ORCHARD ST | KINNEY, SUSAN MICHELLE | 33,120 | 0% | 0 | 0.00% | \$ - | \$ - | \$ - |
| 20-23-27-306-009 | 33123 ORCHARD ST | LINDERER, CHRISTA | 35,230 | 0% | 0 | 0.00% | \$ - | \$ - | \$ - |
| 20-23-27-306-010 | 33117 ORCHARD ST | SANDS, TERRI L | 34,780 | 0% | 0 | 0.00% | \$ - | \$ - | \$ - |
| 20-23-27-306-011 | 33115 ORCHARD ST | TOSIC, BEHIA & SRDAN | 49,820 | 0% | 0 | 0.00% | \$ - | \$ - | \$ - |
| 20-23-27-306-012 | 33113 ORCHARD ST | SUHRE, JEFFREY | 45,220 | 0% | 0 | 0.00% | \$ - | \$ - | \$ - |
| 20-23-27-306-013 | 33131 ORCHARD ST | GANDHI, KAUSHIKKUMAR S | 34,780 | 0% | 0 | 0.00% | \$ - | \$ - | \$ - |
| 20-23-27-306-014 | 33133 ORCHARD ST | URBAN, MATTHEW S | 49,820 | 0% | 0 | 0.00% | \$ - | \$ - | \$ - |
| 20-23-27-306-015 | 33135 ORCHARD ST | RYAN, STEPHEN B | 55,430 | 0% | 0 | 0.00% | \$ - | \$ - | \$ - |
| 20-23-27-306-016 | 33129 ORCHARD ST | WICKMAN, PEGGY A | 34,780 | 0% | 0 | 0.00% | \$ - | \$ - | \$ - |
| 20-23-27-306-017 | 33127 ORCHARD ST | CAMERON, MARY KAY | 51,150 | 0% | 0 | 0.00% | \$ - | \$ - | \$ - |
| 20-23-27-306-018 | 33125 ORCHARD ST | MARZOLF, SHANNON KATHLEEN | 55,550 | 0% | 0 | 0.00% | \$ - | \$ - | \$ - |
| 20-23-27-326-016 | 32704 GRAND RIVER AVE | SCHONSHECK, WILLIAM R | 209,040 | 100% | 209,000 | 1.08% | \$ 2,021.46 | \$ 1,010.73 | \$ 1,010.73 |
| 20-23-28-230-006 | 33608 GRAND RIVER AVE | S3 INVESTMENTS, LLC | 129,640 | 100% | 129,600 | 0.67% | \$ 1,253.50 | \$ 626.75 | \$ 626.75 |
| 20-23-28-231-011 | 33604 GRAND RIVER AVE | NEHER HOLDINGS, LLC | 208,000 | 100% | 208,000 | 1.07% | \$ 2,011.79 | \$ 1,005.90 | \$ 1,005.89 |
| 20-23-28-276-005 | 33603 GRAND RIVER AVE | TUROWSKI FARMINGTON DEVELOPMENT LLC | 382,230 | 100% | 382,200 | 1.97% | \$ 3,696.67 | \$ 1,848.34 | \$ 1,848.33 |
| 20-23-28-276-011 | 23629 LIBERTY ST | TDP HOLDINGS, LLC | 164,380 | 100% | 164,400 | 0.85% | \$ 1,590.09 | \$ 795.05 | \$ 795.04 |
| 20-23-28-276-014 | 23611 LIBERTY ST | THE CHURCH IN FARMINGTON | 0 | Exempt | 0 | 0.00% | \$ - | \$ - | \$ - |
| 20-23-28-276-021 | 23617 LIBERTY ST | CHIROPRACTIC FEDERAL | 194,380 | 100% | 194,400 | 1.00% | \$ 1,880.25 | \$ 940.13 | \$ 940.12 |
| 20-23-28-277-001 | 33430 GRAND RIVER AVE | CITY OF FARMINGTON | 0 | Exempt | 0 | 0.00% | \$ - | \$ - | \$ - |
| 20-23-28-277-002 | 23715 FARMINGTON RD | FARMINGTON MASONIC | 114,720 | 100% | 114,700 | 0.59% | \$ 1,109.39 | \$ 554.70 | \$ 554.69 |
| 20-23-28-278-002 | 33431 GRAND RIVER AVE | JAKACKI, MICHELE B | 370,900 | 100% | 370,900 | 1.91% | \$ 3,587.37 | \$ 1,793.69 | \$ 1,793.68 |
| 20-23-28-278-004 | 33425 GRAND RIVER AVE | FARMWELL LLC | 126,500 | 100% | 126,500 | 0.65% | \$ 1,223.52 | \$ 611.76 | \$ 611.76 |
| 20-23-28-278-005 | 33409 GRAND RIVER AVE | FARMWELL LLC | 149,080 | 100% | 149,100 | 0.77% | \$ 1,442.11 | \$ 721.06 | \$ 721.05 |
| 20-23-28-278-006 | 33401 GRAND RIVER AVE | TJORMAC, L.L.C. | 301,580 | 62% | 187,000 | 0.96% | \$ 1,808.68 | \$ 904.34 | \$ 904.34 |
| 20-23-28-278-012 | 23629 FARMINGTON RD | MIHALOVSKI, DRAGO | 99,690 | 100% | 99,700 | 0.51% | \$ 964.31 | \$ 482.16 | \$ 482.15 |

2021
SPECIAL ASSESSMENT ROLL
 TO FUND THE
 CITY OF FARMINGTON
 PRINCIPAL SHOPPING DISTRICT PLAN

| Parcel Number | Property Address | Property Owner | 2020 Taxable Value (Prior Year) | Percent of Non-Res. Use (1) | Qualified Taxable Value (TV) for SAD | Individual Qualified TV as a % of Total Qualified TV | Special Assessment based on the Calculated % of Total Qualified TV | Allocation of Special Assessment | | |
|------------------|------------------------|--------------------------------------|---------------------------------|-----------------------------|--------------------------------------|--|--|----------------------------------|----------------------|------------------|
| | | | | | | | | 2021 Summer Tax Roll | 2021 Winter Tax Roll | |
| 20-23-28-278-013 | 23623 FARMINGTON RD | JEERA PROPERTIES, LLC | 150,350 | 100% | 150,400 | 0.77% | \$ 1,454.68 | \$ 727.34 | \$ 727.34 | |
| 20-23-28-278-014 | 23621 FARMINGTON RD | MATTHEW 2002 PROPERTIES LLC | 142,190 | 100% | 142,200 | 0.73% | \$ 1,375.37 | \$ 687.69 | \$ 687.68 | |
| 20-23-28-278-015 | 23607 FARMINGTON RD | SACKLLAH, FRED | 83,240 | 100% | 83,200 | 0.43% | \$ 804.72 | \$ 402.36 | \$ 402.36 | |
| 20-23-28-278-016 | 23603 FARMINGTON RD | SMOTHERMAN JR, JOSEPH R | 115,970 | 100% | 116,000 | 0.60% | \$ 1,121.96 | \$ 560.98 | \$ 560.98 | |
| 20-23-28-278-018 | 23550 LIBERTY ST | THE FARMINGTON COMMUNITY | 0 | Exempt | 0 | 0.00% | \$ - | \$ - | \$ - | |
| 20-23-28-278-019 | 23600 LIBERTY ST | CITY OF FARMINGTON | 0 | Exempt | 0 | 0.00% | \$ - | \$ - | \$ - | |
| 20-23-28-278-020 | 33440 STATE ST | CITY OF FARMINGTON | 0 | Exempt | 0 | 0.00% | \$ - | \$ - | \$ - | |
| 20-23-28-280-003 | 33509 STATE ST | CITY OF FARMINGTON | 0 | Exempt | 0 | 0.00% | \$ - | \$ - | \$ - | |
| 20-23-28-280-004 | 33505 STATE ST STE 101 | 33505 STATE LLC | 199,960 | 100% | 199,000 | 1.02% | \$ 1,924.74 | \$ 962.37 | \$ 962.37 | |
| 20-23-28-280-012 | 23391 FARMINGTON RD | CVS PHARMACY INC #8048-02 | 545,500 | 100% | 545,500 | 2.81% | \$ 5,276.12 | \$ 2,638.06 | \$ 2,638.06 | |
| 20-23-28-280-013 | 23333 FARMINGTON RD | CASTLE DENTAL LABORATORY INC | 159,030 | 100% | 159,000 | 0.82% | \$ 1,537.86 | \$ 768.93 | \$ 768.93 | |
| 20-23-28-280-014 | 23309 FARMINGTON RD | JP Morgan Chase & Co (Farmington MI) | 521,160 | 100% | 521,200 | 2.68% | \$ 5,041.09 | \$ 2,520.55 | \$ 2,520.54 | |
| 20-23-28-428-012 | 23285 FARMINGTON RD | J.M.W. ENTERPRISES, L.L.C. | 87,440 | 100% | 87,400 | 0.45% | \$ 845.34 | \$ 422.67 | \$ 422.67 | |
| | | | | | | | 19,437,400 | 188,000.00 | 94,000.17 | 93,999.83 |

NOTES: (1) "Percent of Non-Residential Use" for DDA properties which have a residential component was determined by dividing the TCY of the section/area of the subject building used for residential purposes by the TCY of the total property. The residential percentage was then subtracted from 100% to yield the non-residential shown in this Special Assessment Roll.

I, David M. Hieber, Oakland County Equalization Officer/Assessor for the City of Farmington, hereby certify that this Special Assessment Roll No. 2017-90, representing the fifth of five (5) installments, is to fund Administrative, Marketing, Promotional and Maintenance Activities as described in the Principal Shopping District (PSD) Development Plan. Further, that this Special Assessment Roll was prepared the result of the City Council of the City of Farmington having approved same with Resolution No. 04-17-014 on April 17, 2017. I also certify that each assessment was based upon benefit and that such benefits equal that portion of the total cost assessed against the parcels in such Special Assessment District.

Dated this APR 1 2 2021



David M. Hieber, Oakland County Equalization Officer
Assessor City of Farmington

PSD Split/Combination Activity - 2011 for 2012

FROM:

| | | | |
|------------------|-----------------|-----------------------------|----------------------|
| 20-23-27-301-066 | 33204 SLOCUM DR | FARMINGTON DEV GROUP, L L C | 4,770 |
| 20-23-27-301-067 | 33206 SLOCUM DR | FARMINGTON DEV GROUP, L L C | 4,770 |
| 20-23-27-301-068 | 33210 SLOCUM DR | FARMINGTON DEV GROUP, L L C | 4,770 |
| 20-23-27-301-069 | 33208 SLOCUM DR | FARMINGTON DEV GROUP, L L C | 4,770 |
| 20-23-27-301-070 | 33212 SLOCUM DR | FARMINGTON DEV GROUP, L L C | 4,770 |
| 20-23-27-301-071 | 33214 SLOCUM DR | FARMINGTON DEV GROUP, L L C | 4,770 |
| 20-23-27-301-072 | 33218 SLOCUM DR | FARMINGTON DEV GROUP, L L C | 4,770 |
| 20-23-27-301-073 | 33216 SLOCUM DR | FARMINGTON DEV GROUP, L L C | 4,770 |
| 20-23-27-301-074 | 33220 SLOCUM DR | FARMINGTON DEV GROUP, L L C | 4,770 |
| 20-23-27-301-075 | 33222 SLOCUM DR | FARMINGTON DEV GROUP, L L C | 4,770 |
| 20-23-27-301-076 | 33226 SLOCUM DR | FARMINGTON DEV GROUP, L L C | 4,770 |
| 20-23-27-301-077 | 33224 SLOCUM DR | FARMINGTON DEV GROUP, L L C | 4,770 |
| 20-23-27-301-078 | 33228 SLOCUM DR | FARMINGTON DEV GROUP, L L C | 4,770 |
| 20-23-27-301-079 | 33230 SLOCUM DR | FARMINGTON DEV GROUP, L L C | 4,770 |
| 20-23-27-301-080 | 33234 SLOCUM DR | FARMINGTON DEV GROUP, L L C | 4,770 |
| 20-23-27-301-081 | 33232 SLOCUM DR | FARMINGTON DEV GROUP, L L C | 4,770 |
| (16) | | | Total: 76,320 |

TO:

| | | | |
|------------------|-----------------|-----------------------------|----------------------|
| 20-23-27-301-082 | - | FARMINGTON DEV GROUP, L L C | 0 |
| 20-23-27-301-083 | 33210 SLOCUM DR | FARMINGTON DEV GROUP, L L C | 76,320 |
| (2) | | | Total: 76,320 |

PSD Split/Combination Activity - 2012 for 2013

N/A

PSD Split/Combination Activity - 2013 for 2014

FROM:

| | | | |
|-------------------|-----------------------|---------------------------------|-----------------------|
| 203-23-27-153-020 | 33200 GRAND RIVER AVE | FARMINGTON DOWNTOWN DEVELOPMENT | 143,950 |
| (1) | | | Total: 143,950 |

TO:

| | | | |
|------------------|-----------------------|---------------------------------|-----------------------|
| 20-23-27-153-025 | - | FARMINGTON DOWNTOWN DEVELOPMENT | 29,850 |
| 20-23-27-153-026 | 33200 GRAND RIVER AVE | FARMINGTON DOWNTOWN DEVELOPMENT | 114,100 |
| (2) | | | Total: 143,950 |

DELETE (08/13 CVT Advised NOT in PSD) - 2013 for 2014

| | | | |
|------------------|--|---------------------------------|---|
| 20-23-27-301-083 | | FARMINGTON DOWNTOWN DEVELOPMENT | - |
| (1) | | | |

PSD Split/Combination Activity - 2014 for 2015

N/A

PSD Split/Combination Activity - 2015 for 2016

N/A

PSD Split/Combination Activity - 2016 for 2017

N/A

PSD Split/Combination Activity - 2017 for 2018

N/A

PSD Split/Combination Activity - 2018 for 2019

N/A

PSD Split/Combination Activity - 2019 for 2020

N/A

PSD Split/Combination Activity - 2020 for 2021

FROM:

| | | | |
|------------------|-----------------|--------------------|-----------------|
| 20-23-27-152-016 | 33000 THOMAS ST | CITY OF FARMINGTON | 0 |
| 20-23-27-177-092 | 33000 THOMAS ST | CITY OF FARMINGTON | 0 |
| (2) | | | Total: 0 |

TO:

| | | | |
|------------------|---|--------------------------------------|-----------------|
| 20-23-27-152-017 | - | CITY OF FARMINGTON | 0 |
| 20-23-27-152-018 | - | FIRST UNITED METHODIST OF FARMINGTON | 0 |
| 20-23-27-152-019 | - | CITY OF FARMINGTON | 0 |
| 20-23-27-177-095 | - | CITY OF FARMINGTON | 0 |
| (4) | | | Total: 0 |

| | | |
|---|---|------------------------------|
| Farmington City Council Staff Report | Council Meeting Date: June 21, 2021 | Item Number 7F |
| Submitted by: Kate Knight, DDA Director | | |
| Agenda Topic: DDA 2021/21 Budget Amendments | | |
| Proposed Motion: Motion to amend the DDA 2020/21 Budget, as shown in the projected column of the attached report. | | |
| Background: <p>This budget amendment was approved by the DDA Board for submittal to the City Council on March 3, 2021. Budget management through the COVID-19 pandemic includes the infusion of more than \$133,000 in grants, including CARES Act funds and gifts for Public Art. This budget increase, and subsequent appropriation, has increased our PSD expenditure by more than 70%. This unusual circumstance has manifested in small business assistance, PPE and outdoor furnishing procurement, and policy amendment to flex ordinances and take advantage of new state legislation (social district).</p> <p>Proposed amendments to the 2020/21 budget as presented in the projected activity column of the proposed budget are:</p> <p>Increase TIF revenues \$53,500. Significant increases include:</p> <ul style="list-style-type: none"> • Additional TIF capture of \$48,000 • Greater Metropolitan Association of Realtors Placemaking Grant \$5,500 <p>Increase PSD expenditures \$118,000. These expenditures correlate with grant and other revenue realized through the COVID-19 pandemic. Significant changes include:</p> <ul style="list-style-type: none"> • Oakland Together grants \$60,000 • CARES Act Reimbursement \$30,000 • Insurance reimbursement for downtown incidents \$28,000 <p>Events budget has been adjusted to reflect the cancellation of some 2020 events. New event Grand Raven Festival was sponsorship-subsidized at \$13,000. City of Farmington infused support of \$10,000 to this current budget year to launch Founders Festival in July 2021.</p> | | |
| Materials: DDA Budget Summary 2021-22 Amendments and 2021-22 Proposed, DDA Resolution Approving Amendment, Budget Amendment Resolution | | |

CITY OF FARMINGTON

RESOLUTION _____

Motion by, _____ seconded by, _____

BE IT RESOLVED that the Farmington City Council hereby amends the 2020-2021 Downtown Development Authority budget as shown below; DDA Budget Amendment No. 1

Budget Amendment No 1

Fund: Downtown Development Authority

| | | |
|------------------------------------|------------------|------------------|
| Expenditures | \$102,067 | |
| Appropriation, Fund Balance | \$38,735 | |
| Revenues | | \$140,802 |

COVID-19-related grant revenue and expenditures for equipment, supplies, etc.;
Additional TIF Revenue from capture of 2018 voter approved millage; repair of damage from accidents and corresponding insurance reimbursements; adjustments for events cancelled due to covid and addition of Grand Raven Festival.

BE IT FURTHER RESOLVED that the City Treasurer is hereby authorized to pay all claims and accounts properly chargeable to the foregoing appropriations provided that said claims and accounts have been lawfully incurred and approved by Council, Board, Commission or other City Officer authorized to make such expenditures, and

- Roll Call:
- Ayes:
- Nays:
- Absent:

RESOLUTION DECLARED ADOPTED

MARY J. MULLISON, CITY CLERK

I, Mary J. Mullison, duly authorized Clerk for the City of Farmington, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Farmington City Council at a regular meeting held Monday, June 21, 2021 in the City of Farmington, Oakland County, Michigan.

MARY J. MULLISON, CITY CLERK



Mar 3, 2021

TO: DDA Board of Directors
FROM: Kate Knight, Executive Director
SUBJECT: FY 2020-2021 Budget Amendment

BACKGROUND:

Budget management through the COVID-19 pandemic includes the infusion of more than \$133,000 in grants, including CARES Act funds and gifts for Public Art. This budget increase, and subsequent appropriation, has increased our PSD expenditure by more than 70%. This unusual circumstance has manifested in small business assistance, PPE and outdoor furnishing procurement, and policy amendment to flex ordinances and take advantage of new state legislation (social district).

Proposed amendments to the 2020/21 budget as presented in the projected activity column of the proposed budget are:

Increase TIF revenues \$53,500. Significant increases include:

- Additional TIF capture of \$48,000
- Greater Metropolitan Association of Realtors Placemaking Grant \$5,500

Increase PSD expenditures \$133,722. These expenditures correlate with grant and other revenue realized through the COVID-19 pandemic. Significant changes include:

- Oakland Together grants \$60,000
- CARES Act Reimbursement \$30,000
- Insurance reimbursement for downtown incidents \$28,000

Events budget has been adjusted to reflect the cancellation of some 2020 events. New event Grand Raven Festival was sponsorship-subsidized at \$13,000. City of Farmington infused support of \$10,000 to this current budget year to launch Founders Festival in July 2021.

ACTION:

Motion by (Perko), Seconded by, (Halas)

RESOLVED, (unanimous roll call) to amend the DDA 2020/21 Budget, as shown in the projected column of the attached report. (Motion by Perko, seconded by Halas, resolved via unanimous roll call to amend the DDA 2020-21 budget, as shown in the projected column of the attached report.)

Calculations as of 06/30/2021

| GL NUMBER | DESCRIPTION | 2018-19 ACTIVITY | 2019-20 ACTIVITY | 2020-21 AMENDED BUDGET | 2020-21 ACTIVITY THRU 06/30/21 | 2020-21 PROJECTED ACTIVITY | 2021-22 DEPT REQ BUDGET |
|---|----------------------------------|---------------------|---------------------|------------------------------|--------------------------------------|----------------------------------|-------------------------------|
| Dept 000.00 - TIF | | | | | | | |
| ESTIMATED REVENUES | | | | | | | |
| 248-000.00-403.001 | PROPERTY TAXES, OPR, REV | (1,441) | (22,553) | 0 | 0 | 0 | (5,000) |
| 248-000.00-403.006 | PROPERTY TAXES, TWO MILL LEVY | 43,092 | 44,580 | 0 | 0 | 0 | 0 |
| 248-000.00-403.007 | PROPERTY TAXES, TIFA | 311,308 | 341,395 | 392,000 | 392,162 | 440,000 | 439,000 |
| 248-000.00-529.010 | FEDERAL GRANTS (CAP) | 0 | 0 | 0 | 1,030 | 1,030 | 0 |
| 248-000.00-539.000 | GRANTS, OTHER | 9,650 | 4,180 | 2,000 | 5,500 | 7,500 | 1,000 |
| 248-000.00-664.000 | INVESTMENT INCOME | 12,318 | 7,579 | 500 | 1,117 | 1,500 | 500 |
| TOTAL ESTIMATED REVENUES | | 374,927 | 375,181 | 394,500 | 399,809 | 450,030 | 435,500 |
| APPROPRIATIONS | | | | | | | |
| 248-000.00-706.000 | SALARIES, FULL TIME | 66,494 | 71,391 | 75,883 | 46,563 | 75,883 | 80,112 |
| 248-000.00-706.100 | SALARIES, DC RETIREE HEALTH CARE | 2,059 | 2,100 | 2,100 | 1,400 | 2,100 | 2,100 |
| 248-000.00-707.000 | SALARIES, PART-TIME/TEMP | 15,365 | 19,935 | 23,000 | 13,284 | 23,000 | 23,000 |
| 248-000.00-709.000 | SALARIES, OVERTIME | 0 | 677 | 0 | 0 | 0 | 0 |
| 248-000.00-714.000 | SALARIES, ACCRUED BENEFITS | 4,064 | (31) | 564 | 0 | 564 | 596 |
| 248-000.00-715.000 | LONGEVITY PAY | 0 | 0 | 0 | 0 | 0 | 65 |
| 248-000.00-720.007 | PYMT IN LIEU OF HOSP INS | 2,400 | 2,400 | 2,400 | 1,600 | 2,400 | 2,400 |
| 248-000.00-720.100 | FICA, EMPLOYER'S SHARE | 6,482 | 7,251 | 7,565 | 4,724 | 7,565 | 6,569 |
| 248-000.00-720.200 | COMPREHENSIVE MEDICAL INS | 1,188 | 1,183 | 1,309 | 696 | 1,309 | 1,309 |
| 248-000.00-720.300 | LIFE INSURANCE | 116 | 118 | 147 | 89 | 147 | 155 |
| 248-000.00-720.360 | LONG TERM DISABILITY | 96 | 98 | 110 | 73 | 110 | 117 |
| 248-000.00-720.500 | WORKMEN'S COMPENSATION INS | 233 | 307 | 301 | 299 | 301 | 318 |
| 248-000.00-721.000 | CONTRIBUTION, PENSION | 11,700 | 12,827 | 15,535 | 9,917 | 15,535 | 19,475 |
| 248-000.00-727.000 | OFFICE SUPPLIES | 205 | 249 | 500 | 1,018 | 1,500 | 800 |
| 248-000.00-728.000 | POSTAGE, METER | 140 | 102 | 600 | 284 | 600 | 200 |
| 248-000.00-740.500 | NON-CAPITALIZED ASSETS | 1,283 | 0 | 0 | 0 | 0 | 0 |
| 248-000.00-801.000 | PROFESSIONAL SERVICES | 11,161 | 36,379 | 65,000 | 24,193 | 65,000 | 26,850 |
| 248-000.00-801.006 | SEASONAL DECORATIONS,GARDENING | 20,275 | 22,913 | 0 | 0 | 0 | 0 |
| 248-000.00-818.000 | CONTRACTUAL SERVICES | 17,000 | 15,500 | 20,000 | 5,141 | 20,000 | 35,000 |
| 248-000.00-853.000 | TELECOMMUNICATIONS | 1,059 | 1,141 | 1,080 | 769 | 1,080 | 1,150 |
| 248-000.00-860.000 | TRANSPORTATION | 517 | 498 | 500 | 0 | 500 | 500 |
| 248-000.00-941.000 | RENTALS | 600 | 2,270 | 1,500 | 2,310 | 2,350 | 1,560 |
| 248-000.00-956.000 | MISCELLANEOUS EXPENSE | 417 | 580 | 2,000 | 367 | 2,000 | 2,000 |
| 248-000.00-958.501 | MEMBERSHIPS, SUBSCRIPTIONS | 740 | 740 | 800 | 675 | 800 | 800 |
| 248-000.00-958.502 | PROFESSIONAL DEV, CONFERENCES | 2,604 | 1,587 | 6,900 | (90) | 6,900 | 6,900 |
| 248-000.00-968.000 | DEPRECIATION EXPENSE | 44,968 | 52,769 | 0 | 0 | 0 | 0 |
| 248-000.00-970.000 | CAPITAL OUTLAY | 279,722 | 127,186 | 45,000 | 25,042 | 65,303 | 117,767 |
| 248-000.00-990.000 | DEBT SERVICE | 119,909 | 99,934 | 96,734 | 6,255 | 96,734 | 105,757 |
| TOTAL APPROPRIATIONS | | 610,797 | 480,104 | 369,528 | 144,609 | 391,681 | 435,500 |
| NET OF REVENUES/APPROPRIATIONS - 000.00 - TIF | | (235,870) | (104,923) | 24,972 | 255,200 | 58,349 | 0 |

Calculations as of 06/30/2021

| GL NUMBER | DESCRIPTION | 2018-19 ACTIVITY | 2019-20 ACTIVITY | 2020-21 AMENDED BUDGET | 2020-21 ACTIVITY THRU 06/30/21 | 2020-21 PROJECTED ACTIVITY | 2021-22 DEPT REQ BUDGET |
|---|--------------------------------|---------------------|---------------------|------------------------------|--------------------------------------|----------------------------------|-------------------------------|
| Dept 759.00 - PRINCIPAL SHOPPING DISTRICT | | | | | | | |
| ESTIMATED REVENUES | | | | | | | |
| 248-759.00-403.006 | PROPERTY TAXES, TWO MILL LEVY | 0 | 0 | 48,000 | 44,830 | 48,000 | 45,571 |
| 248-759.00-671.000 | REVENUES, OTHER | 13,045 | 30,714 | 16,500 | 68,002 | 133,772 | 6,500 |
| 248-759.00-672.001 | DDA DISTRICT, SP ASSESSMENT | 182,000 | 184,000 | 186,000 | 181,399 | 186,000 | 188,000 |
| TOTAL ESTIMATED REVENUES | | 195,045 | 214,714 | 250,500 | 294,231 | 367,772 | 240,071 |
| APPROPRIATIONS | | | | | | | |
| 248-759.00-707.000 | SALARIES, PART-TIME/TEMP | 1,793 | 2,018 | 3,150 | 0 | 3,150 | 6,720 |
| 248-759.00-720.100 | FICA, EMPLOYER'S SHARE | 137 | 154 | 222 | 0 | 222 | 514 |
| 248-759.00-801.006 | SEASONAL DECORATIONS,GARDENING | 0 | 0 | 25,000 | 72,278 | 94,000 | 25,000 |
| 248-759.00-818.000 | CONTRACTUAL SERVICES | 41,000 | 42,128 | 43,400 | 21,700 | 43,400 | 44,268 |
| 248-759.00-880.000 | COMMUNITY PROMOTION | 80,777 | 48,806 | 47,000 | 46,568 | 68,000 | 40,000 |
| 248-759.00-880.015 | BUSINESS DEVELOPMENT | 1,789 | 5,000 | 4,000 | 0 | 4,000 | 4,000 |
| 248-759.00-880.125 | COMMUNICATIONS | 201 | 0 | 0 | 0 | 0 | 0 |
| 248-759.00-880.200 | VOLUNTEER MANAGEMENT | 2,810 | 1,439 | 4,000 | 986 | 4,000 | 4,000 |
| 248-759.00-920.000 | PUBLIC UTILITIES | 20,396 | 22,519 | 18,000 | 16,414 | 23,000 | 22,500 |
| 248-759.00-930.000 | REPAIRS & MAINTENANCE | 78,968 | 119,725 | 105,000 | 63,866 | 128,000 | 93,069 |
| TOTAL APPROPRIATIONS | | 227,871 | 241,789 | 249,772 | 221,812 | 367,772 | 240,071 |
| NET OF REVENUES/APPROPRIATIONS - 759.00 - PRINCIPAL S | | (32,826) | (27,075) | 728 | 72,419 | 0 | 0 |

Calculations as of 06/30/2021

| GL NUMBER | DESCRIPTION | 2018-19 ACTIVITY | 2019-20 ACTIVITY | 2020-21 AMENDED BUDGET | 2020-21 ACTIVITY THRU 06/30/21 | 2020-21 PROJECTED ACTIVITY | 2021-22 DEPT REQ BUDGET |
|---|----------------------|---------------------|---------------------|------------------------------|--------------------------------------|----------------------------------|-------------------------------|
| Dept 761.00 - FOUNDERS FESTIVAL | | | | | | | |
| ESTIMATED REVENUES | | | | | | | |
| 248-761.00-671.000 | REVENUES, OTHER | 0 | 0 | 0 | 10,000 | 10,000 | 0 |
| TOTAL ESTIMATED REVENUES | | 0 | 0 | 0 | 10,000 | 10,000 | 0 |
| APPROPRIATIONS | | | | | | | |
| 248-761.00-818.000 | CONTRACTUAL SERVICES | 0 | 0 | 0 | 10,000 | 10,000 | 0 |
| TOTAL APPROPRIATIONS | | 0 | 0 | 0 | 10,000 | 10,000 | 0 |
| NET OF REVENUES/APPROPRIATIONS - 761.00 - FOUNDERS FE | | 0 | 0 | 0 | 0 | 0 | 0 |

Calculations as of 06/30/2021

| GL NUMBER | DESCRIPTION | 2018-19 ACTIVITY | 2019-20 ACTIVITY | 2020-21 AMENDED BUDGET | 2020-21 ACTIVITY THRU 06/30/21 | 2020-21 PROJECTED ACTIVITY | 2021-22 DEPT REQ BUDGET |
|--|---------------------|---------------------|---------------------|------------------------------|--------------------------------------|----------------------------------|-------------------------------|
| Dept 762.00 - ART ON THE GRAND | | | | | | | |
| ESTIMATED REVENUES | | | | | | | |
| 248-762.00-654.000 | VENDOR FEES | 1,592 | 0 | 2,500 | 0 | 1,500 | 2,500 |
| 248-762.00-654.100 | SPONSORSHIPS | 7,500 | 0 | 5,000 | 0 | 3,000 | 5,500 |
| 248-762.00-671.000 | REVENUES, OTHER | 3,768 | 0 | 3,400 | 0 | 0 | 3,400 |
| TOTAL ESTIMATED REVENUES | | 12,860 | 0 | 10,900 | 0 | 4,500 | 11,400 |
| APPROPRIATIONS | | | | | | | |
| 248-762.00-880.000 | COMMUNITY PROMOTION | 3,886 | 46 | 9,400 | 0 | 2,500 | 9,400 |
| 248-762.00-880.009 | ENTERTAINMENT | 1,250 | 0 | 0 | 0 | 500 | 500 |
| 248-762.00-943.000 | EQUIPMENT RENTAL | 2,237 | 0 | 1,500 | 0 | 1,500 | 1,500 |
| TOTAL APPROPRIATIONS | | 7,373 | 46 | 10,900 | 0 | 4,500 | 11,400 |
| NET OF REVENUES/APPROPRIATIONS - 762.00 - ART ON THE | | 5,487 | (46) | 0 | 0 | 0 | 0 |

Calculations as of 06/30/2021

| GL NUMBER | DESCRIPTION | 2018-19 ACTIVITY | 2019-20 ACTIVITY | 2020-21 AMENDED BUDGET | 2020-21 ACTIVITY THRU 06/30/21 | 2020-21 PROJECTED ACTIVITY | 2021-22 DEPT REQ BUDGET |
|--|--------------------------|---------------------|---------------------|------------------------------|--------------------------------------|----------------------------------|-------------------------------|
| Dept 764.00 - HARVEST MOON CELEBRATION | | | | | | | |
| ESTIMATED REVENUES | | | | | | | |
| 248-764.00-646.000 | CONCESSION, HARVEST MOON | 24,912 | 32,849 | 26,000 | 0 | 0 | 19,500 |
| 248-764.00-651.000 | ADMISSIONS, HARVEST MOON | 13,866 | 18,817 | 13,000 | 10 | 0 | 9,750 |
| 248-764.00-654.100 | SPONSORSHIPS | 4,500 | 5,600 | 2,800 | 0 | 0 | 4,000 |
| 248-764.00-671.000 | REVENUES, OTHER | 1,000 | 500 | 1,000 | 0 | 0 | 1,000 |
| TOTAL ESTIMATED REVENUES | | 44,278 | 57,766 | 42,800 | 10 | 0 | 34,250 |
| APPROPRIATIONS | | | | | | | |
| 248-764.00-727.000 | OFFICE SUPPLIES | 0 | 0 | 500 | 0 | 0 | 500 |
| 248-764.00-740.010 | CONCESSION SUPPLIES | 17,249 | 16,654 | 17,000 | 0 | 0 | 12,300 |
| 248-764.00-818.000 | CONTRACTUAL SERVICES | 119 | 0 | 0 | 0 | 0 | 0 |
| 248-764.00-880.000 | COMMUNITY PROMOTION | 6,016 | 4,734 | 5,500 | 0 | 500 | 3,985 |
| 248-764.00-880.009 | ENTERTAINMENT | 2,300 | 4,800 | 4,800 | 0 | 0 | 4,800 |
| 248-764.00-943.000 | EQUIPMENT RENTAL | 7,473 | 7,191 | 8,000 | 0 | 0 | 8,015 |
| 248-764.00-956.000 | MISCELLANEOUS EXPENSE | 3,636 | 6,927 | 7,000 | (300) | 0 | 4,650 |
| TOTAL APPROPRIATIONS | | 36,793 | 40,306 | 42,800 | (300) | 500 | 34,250 |
| NET OF REVENUES/APPROPRIATIONS - 764.00 - HARVEST MOON | | 7,485 | 17,460 | 0 | 310 | (500) | 0 |

Calculations as of 06/30/2021

| GL NUMBER | DESCRIPTION | 2018-19 ACTIVITY | 2019-20 ACTIVITY | 2020-21 AMENDED BUDGET | 2020-21 ACTIVITY THRU 06/30/21 | 2020-21 PROJECTED ACTIVITY | 2021-22 DEPT REQ BUDGET |
|--|----------------------|---------------------|---------------------|------------------------------|--------------------------------------|----------------------------------|-------------------------------|
| Dept 766.00 - RHYTHMZ IN RILEY PARK | | | | | | | |
| ESTIMATED REVENUES | | | | | | | |
| 248-766.00-654.100 | SPONSORSHIPS | 4,600 | 3,900 | 18,000 | 700 | 12,000 | 18,000 |
| TOTAL ESTIMATED REVENUES | | 4,600 | 3,900 | 18,000 | 700 | 12,000 | 18,000 |
| APPROPRIATIONS | | | | | | | |
| 248-766.00-818.000 | CONTRACTUAL SERVICES | 7,950 | 9,335 | 7,200 | 0 | 5,100 | 7,200 |
| 248-766.00-880.000 | COMMUNITY PROMOTION | 4,182 | 525 | 2,800 | 0 | 1,800 | 2,800 |
| 248-766.00-880.009 | ENTERTAINMENT | 8,475 | 5,525 | 11,000 | 0 | 5,100 | 8,000 |
| TOTAL APPROPRIATIONS | | 20,607 | 15,385 | 21,000 | 0 | 12,000 | 18,000 |
| NET OF REVENUES/APPROPRIATIONS - 766.00 - RHYTHMZ IN | | (16,007) | (11,485) | (3,000) | 700 | 0 | 0 |

Calculations as of 06/30/2021

| GL NUMBER | DESCRIPTION | 2018-19 ACTIVITY | 2019-20 ACTIVITY | 2020-21 AMENDED BUDGET | 2020-21 ACTIVITY THRU 06/30/21 | 2020-21 PROJECTED ACTIVITY | 2021-22 DEPT REQ BUDGET |
|---|----------------------------|---------------------|---------------------|------------------------------|--------------------------------------|----------------------------------|-------------------------------|
| Dept 767.00 - BUILDING RENTAL | | | | | | | |
| ESTIMATED REVENUES | | | | | | | |
| 248-767.00-669.001 | RENTAL FEES | 41,390 | 40,615 | 41,940 | 27,210 | 41,940 | 41,940 |
| 248-767.00-671.000 | REVENUES, OTHER | 246 | 188 | 0 | 0 | 0 | 0 |
| TOTAL ESTIMATED REVENUES | | 41,636 | 40,803 | 41,940 | 27,210 | 41,940 | 41,940 |
| APPROPRIATIONS | | | | | | | |
| 248-767.00-801.000 | PROFESSIONAL SERVICES | 4,986 | 4,557 | 5,100 | 3,086 | 3,354 | 5,100 |
| 248-767.00-818.000 | CONTRACTUAL SERVICES | 14,774 | 11,023 | 16,381 | 11,155 | 15,833 | 16,381 |
| 248-767.00-920.000 | PUBLIC UTILITIES | (306) | 281 | 0 | 0 | 0 | 0 |
| 248-767.00-935.000 | MAINT, BUILDINGS & GROUNDS | 6,142 | 8,686 | 6,000 | 2,628 | 6,000 | 6,000 |
| 248-767.00-969.100 | CONTRIBUTION INS & BONDS | 454 | 253 | 459 | 542 | 542 | 558 |
| 248-767.00-976.000 | CAPITAL OUTLAY, BUILDINGS | 0 | 15,178 | 5,000 | 0 | 5,000 | 5,000 |
| TOTAL APPROPRIATIONS | | 26,050 | 39,978 | 32,940 | 17,411 | 30,729 | 33,039 |
| NET OF REVENUES/APPROPRIATIONS - 767.00 - BUILDING RE | | 15,586 | 825 | 9,000 | 9,799 | 11,211 | 8,901 |

Calculations as of 06/30/2021

| GL NUMBER | DESCRIPTION | 2018-19 ACTIVITY | 2019-20 ACTIVITY | 2020-21 AMENDED BUDGET | 2020-21 ACTIVITY THRU 06/30/21 | 2020-21 PROJECTED ACTIVITY | 2021-22 DEPT REQ BUDGET |
|---|----------------------|---------------------|---------------------|------------------------------|--------------------------------------|----------------------------------|-------------------------------|
| Dept 768.00 - LUNCH BEATS | | | | | | | |
| ESTIMATED REVENUES | | | | | | | |
| 248-768.00-654.100 | SPONSORSHIPS | 1,200 | 1,450 | 3,000 | 0 | 2,000 | 3,000 |
| 248-768.00-671.000 | REVENUES, OTHER | 0 | 0 | 250 | 0 | 250 | 1,200 |
| TOTAL ESTIMATED REVENUES | | 1,200 | 1,450 | 3,250 | 0 | 2,250 | 4,200 |
| APPROPRIATIONS | | | | | | | |
| 248-768.00-818.000 | CONTRACTUAL SERVICES | 1,000 | 1,000 | 1,000 | 0 | 500 | 1,000 |
| 248-768.00-880.000 | COMMUNITY PROMOTION | 1,144 | 225 | 2,500 | 0 | 1,050 | 2,075 |
| 248-768.00-880.009 | ENTERTAINMENT | 900 | 850 | 1,125 | 0 | 700 | 1,125 |
| TOTAL APPROPRIATIONS | | 3,044 | 2,075 | 4,625 | 0 | 2,250 | 4,200 |
| NET OF REVENUES/APPROPRIATIONS - 768.00 - LUNCH BEATS | | (1,844) | (625) | (1,375) | 0 | 0 | 0 |

Calculations as of 06/30/2021

| GL NUMBER | DESCRIPTION | 2018-19 ACTIVITY | 2019-20 ACTIVITY | 2020-21 AMENDED BUDGET | 2020-21 ACTIVITY THRU 06/30/21 | 2020-21 PROJECTED ACTIVITY | 2021-22 DEPT REQ BUDGET |
|---|-----------------------|---------------------|---------------------|------------------------------|--------------------------------------|----------------------------------|-------------------------------|
| Dept 769.00 - GRAND RAVEN FESTIVAL | | | | | | | |
| ESTIMATED REVENUES | | | | | | | |
| 248-769.00-654.100 | SPONSORSHIPS | 0 | 0 | 0 | 10,000 | 10,500 | 13,000 |
| 248-769.00-671.000 | REVENUES, OTHER | 0 | 0 | 0 | 1,204 | 3,700 | 1,200 |
| TOTAL ESTIMATED REVENUES | | 0 | 0 | 0 | 11,204 | 14,200 | 14,200 |
| APPROPRIATIONS | | | | | | | |
| 248-769.00-880.000 | COMMUNITY PROMOTION | 0 | 0 | 0 | 1,342 | 1,500 | 1,800 |
| 248-769.00-880.009 | EVENTS | 0 | 0 | 0 | 6,110 | 6,500 | 6,660 |
| 248-769.00-956.000 | MISCELLANEOUS EXPENSE | 0 | 0 | 0 | 4,734 | 6,200 | 5,740 |
| TOTAL APPROPRIATIONS | | 0 | 0 | 0 | 12,186 | 14,200 | 14,200 |
| NET OF REVENUES/APPROPRIATIONS - 769.00 - GRAND RAVEN | | 0 | 0 | 0 | (982) | 0 | 0 |
| ESTIMATED REVENUES - FUND 248 | | 674,546 | 693,814 | 761,890 | 743,164 | 902,692 | 799,561 |
| APPROPRIATIONS - FUND 248 | | 932,535 | 819,683 | 731,565 | 405,718 | 833,632 | 790,660 |
| NET OF REVENUES/APPROPRIATIONS - FUND 248 | | (257,989) | (125,869) | 30,325 | 337,446 | 69,060 | 8,901 |

| | | | |
|--|--|------------------------------------|---------------------|
| Farmington City Council Staff Report | Council Meeting Date: June 21, 2021 | Reference Number 7G | |
| Submitted by: David Murphy, City Manager | | | |
| Description Consideration to Adopt Fiscal Year 2021-22 47 th District Court, Brownfield Redevelopment Authority, Corridor Improvement Authority and Joint Agency Budgets | | | |
| Requested Action Move to adopt Fiscal Year 2021-22 Budget Resolution for the 47 th District Court, Brownfield Redevelopment Authority, Corridor Improvement Authority and Joint Agency Budgets. | | | |
| <p>Background City Administration is recommending that the City Council adopt separate budgets for the 47th District Court, the Brownfield Redevelopment Authority, the Corridor Improvement Authority, and the Joint Agency Budgets. The Brownfield Redevelopment Authority and Corridor Improvement Authority are separate agencies of the City. While the City Council is responsible for adopting the budgets for these agencies, they are not involved with its day-to-day management and oversight.</p> <p>City Administration is recommending that the Council adopt the Fiscal Year 2021-22 Brownfield Redevelopment Authority Budget at \$3,500.</p> <p>The Fiscal Year 2021-22 Budget for the Corridor Improvement Authority is \$40,000. The TIF capture for the Fiscal Year 2021-22 budget is estimated to be \$42,000. This is the third year of TIF capture for the CIA.</p> <p>City Administration is recommending a separate budget approval for the 47th District Court that incorporates the total budget and contributions from the City of Farmington and Farmington Hills. The City of Farmington is involved with handling the general accounting, payroll, and administering the budget for the 47th District Court. The Court's budget is reviewed and recommended for approval by both Farmington and Farmington Hills City Councils. It is necessary to formalize this approval by a separate budget adoption procedure. The Fiscal Year 2021-22 Budget for the 47th District Court would be \$3,548,184. The City of Farmington's contribution for Fiscal Year 2021-22 is approximately \$30,000 less than the current fiscal year.</p> <p>Finally, City Administration is recommending that the joint agency budgets with Farmington Hills also be incorporated into a separate budget approval. This would include budgets for the Children, Youth and Families; Farmington Area Arts Commission; Farmington Youth Assistance; Mayor's Youth Council; Commission on Aging; Citizens Corp for Emergency Preparedness; and Multicultural/Multiracial Council. The total for these agency budgets would be \$7,010.</p> | | | |
| Agenda Review | | | |
| Department Head | Finance/Treasurer | City Attorney | City Manager |

RESOLUTION

A RESOLUTION OF THE FARMINGTON CITY COUNCIL ADOPTING THE FISCAL YEAR 2021-22 BUDGETS FOR THE 47th DISTRICT COURT, BROWNFIELD REDEVELOPMENT AUTHORITY, CORRIDOR IMPROVEMENT AUTHORITY, AND JOINT AGENCY BUDGETS.

WHEREAS, the City of Farmington provides funding to agencies shared with the City of Farmington Hills; and

WHEREAS, the City Manager presented a Farmington Brownfield Redevelopment Authority Fiscal Year 2021-22 Budget for the Brownfield Redevelopment Fund in the amount of \$3,500; and

WHEREAS, City Administration recommends a Fiscal Year 2021-22 appropriation of \$40,000 for the Grand River Corridor Improvement Authority; and

WHEREAS, the City of Farmington shares district control unit responsibility for the 47th District Court and as a district control unit is responsible for approving the Court's annual budget and appropriating Farmington's share of funding required to fund the Court budget, and

WHEREAS, the City Councils for the City of Farmington and Farmington Hills reviewed and agreed on the requested budget from the 47th District Court; and

NOW, THEREFORE BE IT RESOLVED that the Farmington City Council hereby adopts the Fiscal Year 2021-22 budgets and approves Farmington's share of funding for the following City authorities and joint agencies:

1. Joint Agencies

| | |
|--|----------|
| Children, Youth and Families | \$ 140 |
| Farmington Area Arts Commission | \$ 90 |
| Farmington Youth Assistance | \$ 5,000 |
| Mayor's Youth Council | \$ 675 |
| Commission on Aging | \$ 165 |
| Citizens Corp for Emergency Preparedness | \$ 90 |
| Multicultural/Multiracial Council | \$ 850 |

2. Farmington Brownfield Redevelopment Authority \$ 3,500

3. Grand River Corridor Improvement Authority \$40,000

4. 47th District Court

| | |
|---------------------------------------|-------------|
| Total Appropriation | \$3,548,184 |
| City of Farmington Hills Contribution | \$2,845,297 |
| City of Farmington Contribution | 513,968 |
| Other Revenues | 188,919 |
| Appropriation (To) From Fund Balance | <u>0</u> |
| | \$3,548,184 |

BE IT FURTHER RESOLVED that the City Treasurer is directed to collect incremental taxes eligible for capture under an incremental financing plan established by the Farmington Brownfield Redevelopment Authority and disburse the captured tax revenues to the Authority.

BE IT FURTHER RESOLVED that the City Treasurer is directed to collect incremental taxes eligible for capture under an incremental financing plan established by the Corridor Improvement Authority and disburse the captured tax revenues to the Authority.

| | | | |
|---|---|------------------------------------|---------------------|
| Farmington City Council Staff Report | Council Meeting Date: June 21, 2021 | Reference Number 7H | |
| Submitted by: David Murphy, City Manager | | | |
| Description Consideration to Adopt Resolution to Amend Residential Refuse/Recycling User Charge | | | |
| Requested Action Move to adopt resolution to amend Residential Refuse/Recycling User Charge effective July 1, 2021 | | | |
| <p>Background</p> <p>The Refuse/recycling user charge is structured to cover the full cost of residential refuse collection, yard waste collection, recycling, the household hazardous waste collection program, RRRASOC administrative costs, and the cost associated with the fall leaf collection program. The charge would be placed on the July and December tax bills for residential units.</p> <p>The following 188 condominium units do not receive the leaf collection service in the Fall: Tana Hill (6), Adams Manor (6), Pinewoods (40), Winset (55), Tall Pines (3), and Heritage Village (78). The following 36 multijurisdictional housing developments do not receive leaf collection in the Fall: Mission Court/Lane (12), Lark Harbor Court (14), Woodhaven Court (3), Fairview Court (5), Freedom Road (2). As a result, City Administration is recommending that we establish a separate fee that would exclude the leaf collection costs for these 224 units. The attached resolution establishes a separate charge for the units.</p> <p>Chapter 16 of the City Code contains a provision which allows the City Clerk to waive the recycling fee based on applications verifying economic hardship or permanent physical handicap. Each year, the clerk receives five or six such applications. The contract with Waste Management does not provide a per unit cost breakdown for the solid waste, recycling collection, and yard waste services. Therefore, City Administration has estimated the cost of the recycling fee and waiver to be \$138.46.</p> | | | |
| Agenda Review | | | |
| Department Head | Finance/Treasurer | City Attorney | City Manager |

RESOLUTION

A RESOLUTION OF THE FARMINGTON CITY COUNCIL AMENDING RESIDENTIAL REFUSE/RECYCLING USER FEE, AMENDING A REFUSE/RECYCLING FEE WITHOUT THE LEAF COLLECTION PROGRAM, AND AMENDING THE DOLLAR AMOUNT SUBJECT TO THE RECYCLING WAIVER, EFFECTIVE JULY 1, 2021.

WHEREAS, the Farmington City Council is authorized by Section 16-34 of the Code of Ordinances to establish a residential user fee to defray the City's costs for providing solid waste collection and disposal, recycling collection and processing, recycling administration, yard waste collection and processing, leaf collection and processing, and household hazardous waste collection and processing services; and

WHEREAS, the City of Farmington contracts with Waste Management, Inc. to provide solid waste collection, yard waste collection, and recycling collection services for residential customers in the City, for which the City pays a contractual fee; and

WHEREAS, the City of Farmington has agreed to deliver recycled materials to the facility owned by the Resource Recovery and Recycling Authority of Southwest Oakland County (RRRASOC); and

WHEREAS, the City of Farmington, along with other participating communities, contracts with RRRASOC to administer the recycling facility and other recycling programs in exchange for a fee paid to RRRASOC; and

WHEREAS, the City of Farmington participates in the Household Hazardous Waste Collection Program administered by RRRASOC; and

WHEREAS, as part of the City's recycling program, each fall the Farmington Department of Public Works collects and disposes of leaves raked to the curb by residents; and

WHEREAS, the Refuse/Recycling User Fee is intended to defray the City's expenses in providing these services to its residents as estimated in the Fiscal Year 2021-22 Budget, effective July 1, 2021.

WHEREAS, there are 2,753 residential units that currently receive all of the refuse/recycling services within the City of Farmington; and

WHEREAS, there are 188 condominium units that receive all of the refuse/recycling services except for the leaf collection program; and

WHEREAS, there are 36 homes in small residential developments that have houses built in both Farmington and Farmington Hills and providing leaf collection services in these multijurisdictional developments would be impractical; and

WHEREAS, in accordance with the preceding, the user fee would be based on the costs incurred by the City for the 2021-22 fiscal year in accordance with the following:

| | <u>Annual Budget</u> | <u>Per Unit Cost</u> |
|---|---------------------------------|---------------------------------|
| Waste Management Service Contract | \$492,141 | \$ 165.31 |
| Recycling Administration | 13,754 | 4.62 |
| Hazardous Waste Collection and Services | 22,000 | 7.39 |
| Other Operating Expenses | <u>62,146</u> | <u>20.88</u> |
| Total | \$590,041 | \$ 198.20 |

WHEREAS, the unit price for residential units receiving leaf collection program service is \$54.70 based on a budgeted cost of \$150,589 for Fiscal Year 2021-22 and 2,753 residential units; and

WHEREAS, Chapter 16, Garbage and Rubbish, of the City Code permits a waiver of the recycling fee based on economic hardship requirements specified in Section 16-34.5 or disability as contained in Section 16-27.5.

WHEREAS, City Administration is recommending that the amount for the recycling economic hardship waiver be \$138.46.

NOW, THEREFORE BE IT RESOLVED that the Farmington City Council hereby establishes a residential refuse/recycling user fees and recycling waiver amount as indicated below, effective July 1, 2021:

1. Residential Refuse/Recycling fee - \$252.90 with \$126.45 levied with the July 2021 tax bill and \$126.45 on the December 2021 tax bill
2. Residential Refuse/Recycling Fee, Condominiums and multijurisdictional developments without Leaf Collection Program - \$198.20 with \$99.10 levied with the July 2021 tax bill and \$99.10 levied on the December 2021 tax bill.
3. The amount to be waived from the user fee for those residents qualifying for the recycling waiver under Section 16-34.5 or the disability waiver pursuant to 16.27-5 of the City Code is \$138.46.

AYES:

NAYES:

ABSENT:

ABSTENTIONS:

CERTIFICATION

_____ I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City of Farmington City Council at a regular meeting held on June 21, 2021.

Mary Mullison, City Clerk

**Farmington City Council
Staff Report**

**Council Meeting
Date:** June 21, 2021

**Item
Number
71**

Submitted by: David Murphy, City Manager

Agenda Topic Consideration to Adopt a Resolution to Amend Water and Sewer Rates Effective July 1, 2021

Proposed Motion: Move to adopt a resolution amending Chapter 11 of the City Fee Schedule, as presented, which amends the water and sewer rates, effective July 1, 2021.

Background:

The Great Lakes Water Authority (GLWA) increased the rates it charges the City of Farmington by 2.0% for Water and 2.2% for Sewer. The proposed amendment to the fee schedule increases the rates Farmington charges to its customers by roughly 1% more than the GLWA percentage increase – 3.00% for Water and 3.5% for Sewer. Farmington is increasing rates more than the rates GLWA is charging Farmington in order to provide funding for Water and Sewer line replacements.

The rates will change as follows:

| | Rates Effective 7/1/21 | Rates Effective 7/1/20 |
|--|---------------------------|---------------------------|
| Water Consumption Charge (per 1,000 gallons) | \$5.92 | \$5.79 |
| Water Fixed Charge (per quarter) | \$34.71 | \$33.95 |
| Sewer Consumption Charge (per 1,000 gallons) | \$7.28 | \$7.06 |
| Sewer Fixed Charge (per quarter) | \$40.05 | \$38.83 |

For a resident with a family of 4 that uses 20,000 gallons per quarter, they will see an increase of \$10.66 per quarter.

City Administration is recommending that the City Council adopt the attached resolution amending Chapter 11 of the City Fee Schedule, as presented. This resolution amends the water and sewer rates, effective July 1, 2021. Customer bills would not increase until the September utility bill.

Materials:

Resolution to Amend Water and Sewer Rates
Chapter 11 of Fee Schedule

**STATE OF MICHIGAN
COUNTY OF OAKLAND
CITY OF FARMINGTON**

RESOLUTION NO.

A RESOLUTION OF THE FARMINGTON CITY COUNCIL AMENDING THE WATER AND SEWER RATES, QUARTERLY GREAT LAKES WATER AUTHORITY (GLWA) FIXED WATER AND SEWER CHARGES, AND QUARTERLY INDUSTRIAL WASTE CHARGES AND INDUSTRIAL SURCHARGES, EFFECTIVE JULY 1, 2021.

Motion by _____, seconded by _____, to adopt the following resolution:

WHEREAS, the City received notification from the GLWA and Oakland County regarding proposed increased rates that will be charged for wastewater treatment and potable water that will impact the Fiscal Year 2021-22 Water and Sewer Fund Budget; and

WHEREAS, the increase in wastewater treatment rates will be 3.50% and the increase in water rates will be 3.00% for the Fiscal Year 2021-22; and

WHEREAS, the City received notification from the GLWA and Oakland County regarding the increased rates associated with the Industrial Waste Charges and Industrial Surcharges; and

WHEREAS, the City Manager's Proposed Fiscal Year 2021-22 Budget addressed the need to increase the water and sewer rates, the quarterly GLWA Fixed Water and Sewer Charges, and the quarterly Industrial Waste Charges and Industrial Surcharges in order to maintain the existing level of services and financial integrity of the Water and Sewer Fund.

NOW, THEREFORE BE IT RESOLVED that the Farmington City Council hereby amends the City Fee Schedule, Chapter 11 – Water and Sewer Rates, effective July 1, 2021 as attached and made part of this resolution:

Chapter 11, Water and Sewer Rates

RESOLUTION NO.

Page 2

ROLL CALL

Ayes:

Nays: None.

Absent: None.

RESOLUTION DECLARED ADOPTED.

I, Mary Mullison, duly authorized Clerk for the City of Farmington, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Farmington City Council at a regular meeting held on Monday, June 21, 2021, in the City of Farmington, Oakland County, Michigan.

CITY OF FARMINGTON

Mary Mullison, City Clerk

CHAPTER 11

WATER AND SEWER RATES, FEES AND CHARGES

SECTION 1 – FARMINGTON METERED USERS

| | |
|--------------------------|---|
| Water Consumption Charge | \$ 5.92 per 1,000 gallons of water used |
| GLWA Fixed Water Charge | \$34.71 per premise served, quarterly |
| Sewer Commodity Charge | \$ 7.28 per 1,000 gallons of water used |
| GLWA Fixed Sewer Charge | \$40.05 per premise served, quarterly |

SECTION 2 – WHOLESALE AND OUTSIDE CUSTOMER WATER RATES

| | |
|---|---|
| Farmington System to Other Systems | \$21.92 per thousand cubic feet |
| Farmington to Outside Customers | \$ 5.92 per 1,000 gallons of water used plus \$34.71 per premise served, quarterly |
| Farmington Evergreen System to Other system | \$22.35 per thousand cubic feet |

SECTION 3 – WHOLESALE AND OUTSIDE CUSTOMER SEWER RATES

| | |
|---|---|
| Farmington District to Other systems (wholesale) | \$62.46 per thousand cubic feet |
| Farmington Evergreen System to Other system (wholesale) | \$26.58 per thousand cubic feet |
| Farmington Evergreen District to Outside Customer | \$ 7.28 per 1,000 gallons of water used plus \$40.05 per premise served, quarterly |

Note: The \$34.71 GLWA Fixed Water Charge and \$40.05 GLWA Fixed Sewer Charge will be assessed quarterly unless the account is closed and/or the meter removed.

SECTION 4 – CONNECTION FEES

| | | |
|-----------------------|---|-----------------------------|
| Residential Water | \$1,200.00 | RESOLUTION 04-17-016 |
| Sewer | \$1,500.00 | |
| Non-residential Water | Based on unit factor water consumption schedule published by Oakland County times the residential rate. | |
| Water | Based on unit factor water consumption schedule published by Oakland County times the residential rate. | |

Effective 7/01/21
Amended 6/21/21

SECTION 5 – WATER TAP-INS INSPECTION & METER SET

| | |
|--|--------------------------|
| 5/8 in. water tap inspection & meter set | \$1,000.00 |
| 1 in. water tap inspection & meter set | \$1,050.00 |
| 1 ½ in. water tap inspection & meter set | \$1,450.00 |
| 2 in. water tap inspection & meter set | \$2,800.00 |
| Other size taps inspection & meter set | Time & Material plus 20% |

Meter replacements are at cost including labor, equipment and materials.

SECTION 6 – SEWER TAP-INS INSPECTION

Time & material plus 20%

SECTION 7 – METER REMOVAL

\$55.00 (Includes reinstallation of same meter)

SECTION 8 – METER TESTING

| | |
|----------------|------------|
| Up to 1 in. | \$100.00 |
| 1 inc and over | Cost + 10% |

SECTION 9 – HYDRANT USE

| | |
|--------------------------|---|
| Permit | \$30.00 |
| Deposit | \$100.00 |
| Water Consumption Charge | \$5.92 per 1,000 gals |
| GLWA Fixed Water Charge | \$1.60 per 1,000 gals plus 20% special handling & processing |

SECTION 10 – CONSTRUCTION WATER

| | |
|-------------|----------------|
| Residential | \$150.00/month |
| Commercial | \$200.00/month |

SECTION 11 – POOL FILLINGS

| | |
|--|---|
| Hydrant meter, host (pick-up & delivery) | \$300.00 |
| *Water-usage | \$5.92 per 1,000 gals plus 20% special handling & processing |

Effective 7/01/21
Amended 6/21/21

SECTION 12 – UNMETERED WATER AND SEWER USAGE

In the event metering of water usage and/or sewage disposal is not feasible, the Department of Public Works Superintendent shall estimate, based on city and county usage date, the amount of water and/or sewer usage to charge un-metered users of the system.

SECTION 13 – PENALTY ON DELINQUENT ACCOUNTS

10%

***SECTION 14 – WATER TURN-ON FEES FOLLOWING SHUT OFF FOR NONPAYMENT**

\$50.00 from 8:00 AM – 3:30 PM
\$200 from 3:30 PM – 8:00 AM

SECTION 15 – ACCOUNT SET UP FEE

\$20.00

SECTION 16 – TRANSFER OF DELINQUENT ACCOUNTS TO TAX ROLL

10% OF AMOUNT DUE, MINIMUM
\$50.00

SECTION 17 – BAD CHECK CHARGE

\$35.00

***SECTION 18 – IWC CHARGES & INDUSTRIAL SURCHARGES**

INDUSTRIAL WASTE CONTROL CHARGE

| <u>Meter Size</u> | <u>Quarterly Charge</u> |
|-------------------|-------------------------|
| 5/8" | \$ 10.62 |
| 3/4" | \$ 15.93 |
| 1" | \$ 26.55 |
| 1 1/2" | \$ 58.41 |
| 2" | \$ 84.96 |
| 3" | \$ 153.99 |
| 4" | \$ 212.40 |
| 6" | \$ 318.60 |
| 8" | \$ 531.00 |
| 10" | \$ 743.40 |
| 12" | \$ 849.60 |
| 14" | \$1,062.00 |
| 16" | \$1,274.40 |
| 18" | \$1,486.80 |

Effective 7/01/21
Amended 6/21/21

INDUSTRIAL SURCHARGE RATES, PER EXCESS POUND

| | RATE |
|---|---------|
| 1. Biochemical Oxygen Demand (BOD) In excess of 275 mg/per liter | \$0.347 |
| 2. Total suspended Solids (TSS) In excess of 350 mg/per liter | \$0.476 |
| 3. Phosphorus (P) In excess of 12 mg/per liter | \$6.368 |
| 4. Fats, Oils & Grease (FOG) In excess of 100 mg/per liter | \$0.111 |
| 5. Septage Disposal Fee Per 500 gallons of disposal | \$36.00 |

SECTION 19 – RULES AND REGULATIONS

1. BILLING:

Charges for water service and sewage disposal service shall be billed in the months of March, June, September and December of each year and such charges shall become due on the fifteenth day of the following April, July, October and January, respectively. The charge for water usage and sewage disposal may be billed as a combined charge per unit of usage. If such charges are not paid on or before such due date or within the grace period of seven days, then a penalty of ten (10) percent shall be added thereto, unless such penalty is waived by the City Treasurer for extenuating circumstances. In no case shall the penalty be waived more than once in any five-year period.

The following rules and regulations pertain to the use of hydrants by contractors:

1. Permit Requests for Hydrant Use shall be in writing and signed by the user.
2. Permits shall be issued by the Water and Sewer Department for the use of hydrants and the permit fee is nonrefundable.
3. A security deposit shall be required which may be refunded, provided that no damage occurs to the hydrant and that all charges for water used have been paid.
4. User will be charged on a monthly basis for water used. Water use shall be estimated by the Department of Water and Sewer.
5. The monthly charge shall be based on the water rate as approved by City Council.
6. All permits must be approved for location and time of use by the Department of Public Safety.

Effective 7/1/21, Amended 6/21/21

2. COLLECTION:

The charges for water service and sewage disposal service, which, under the provisions of Act No. 94 of the Public Acts of Michigan of 1933 (MCL 141.101 et seq., MSA 5.2731 et seq.), as amended, are made a lien on the premises to which furnished, are hereby recognized to constitute such lien; and the Superintendent of Public Works of the department shall, annually, on May first, certify all unpaid charges for such services furnished to any premises to the City Assessor who shall place the same on the next tax roll of the city. Such charges so assessed shall be collected in the same manner as general city taxes. In addition to such charges the property owner shall be assessed an administrative charge of 10% of the amount owing with a minimum of fifty dollars (\$50.00). In cases where the city is properly notified in accordance with Act 94 of 1933, that a tenant is responsible for water or sewage disposal service charges, no such service shall be provided or continued to such premises until there has been deposited with the Department of Public Works, a sum sufficient to cover two (2) times the average quarterly bill for such premises as estimated by the Superintendent of Public Works, such deposit to be in no case less than fifty dollars (\$50.00). Where the water service to any premises is turned off to enforce the payment of water service charges or sewage disposal service charges, the water service shall not be reinstated until all delinquent charges have been paid and a deposit as in the case of tenants is made, and there shall be a water turn-on charge of two hundred dollars (\$200.00) unless the turn-on is made during normal working hours, in which case the charge will be fifty dollars (\$50.00). In any other case where, in the discretion of the Superintendent of Public Works, the collection of charges for water or sewage disposal service may be difficult or uncertain, the Superintendent of Public Works may require a similar deposit. Such deposits may be applied against any delinquent water or sewage disposal service charges and the application thereof shall not affect the right of the Department of Public Works to turn off the water service and/or sewer service, to any premises for any delinquency thereby satisfied. No such deposit shall bear interest and such deposit, or any remaining balance thereof, shall be returned to the customer making the same when he shall discontinue receiving water and sewage disposal service or, except as to tenants as to whom notice of responsibility for such charges has been filed with the city, when any eight (8) consecutive quarterly bills shall have been paid by the customer with no delinquency.

Water and/or sewage disposal service to non-residential premises will be turned off if the payment of water service charges and/or sewage disposal service charges become delinquent and a payment plan for the delinquent charges has not been requested by the property owner and approved by the City Manager. Service will not be reinstated until all delinquent charges have been paid.

Amended 6/4/07 Effective 7/1/07

**SECTION 20 – EXHIBIT A
COMPONENTS OF CHARGES FOR WHOLESALE AND/OR OUTSIDE WATER
USERS:
WATER ONLY**

| | |
|---|--|
| <u>Farmington System</u> | <u>Wholesale</u> |
| GLWA Consumption Rate | \$9.52 MCF |
| GLWA Fixed Water Charge | 11.97 MCF |
| Transportation | <u>.43 MCF</u> |
| | \$21.92 MCF |
| | <u>Direct Service</u> |
| City Rate | \$ 5.92 per 1,000 gallons of water used |
| GLWA Fixed Water Charge | \$34.71 per bill |
| | |
| <u>Farmington-Evergreen Arm</u> | <u>Wholesale</u> |
| GLWA Consumption Rate | \$9.52 MCF |
| GLWA Fixed Water Charge | 11.97 MCF |
| Oakland/Farmington Hills Transportation | .43 MCF |
| Farmington Transportation | <u>.43 MCF</u> |
| | \$22.35 MCF |

**COMPONENTS OF CHARGES FOR WHOLESALE AND/OR OUTSIDE SEWER
USERS:**

SEWER ONLY

| | |
|------------------------------------|---|
| <u>Farmington System</u> | <u>Wholesale</u> |
| GLWA Fixed Sewer Charge | \$30.18 MCF |
| Farmington System Cost O & M | <u>32.28 MCF</u> |
| Total City Wholesale Rate: | \$62.46 MCF |
| | |
| <u>Farmington Evergreen System</u> | |
| Farmington Rate | \$26.58 MCF |
| | <u>Direct Service</u> |
| City Rate | \$7.28 per 1,000 gallons of water used |
| GLWA Fixed Sewer Charge | \$40.05 per bill |

Effective 7/1/21
Amended 6/21/21

| | | | |
|--|---|------------------------------------|---------------------|
| Farmington City Council Staff Report | Council Meeting Date: June 21, 2021 | Reference Number 7J | |
| Submitted by: David Murphy, City Manager | | | |
| Description Consideration to Amend Employee Administrative Manual and Non-Union Pay Plan | | | |
| Requested Action Move to adopt resolution amending employee administrative manual and non-union pay plan, effective July 1, 2021 | | | |
| <p>Background</p> <p>City Administration is recommending that the City Council amend the employee administrative manual and non-union pay plan, effective July 1, 2021. Listed below are the specific amendments and the rationale behind the proposed change. All of the proposed changes are contained in the Fiscal Year 2021-22 Budget and incorporated into the five-year budget forecast. Funds are available for the proposed changes.</p> <ol style="list-style-type: none"> 1. <u>Amend Non-Union Pay Plan</u> (attached) – The pay plan provides an across the board 3.25% increase. 2. <u>Amend City Manager’s Contract</u> – Increase pay 3.25% 3. <u>Maintain Employer Contribution for Medical and Prescription Coverage</u> – As a matter of policy, the City complies with the monthly hard caps established by the Michigan Department of Treasury for medical and prescription plans. Paragraph 5 of the resolution specifies the monthly amounts the City will contribute based on the 2021 hard cap amounts established by the Michigan Department of Treasury. 4. <u>Increase Employee Contribution to MERS Defined Benefit Pension System</u> - Employee contribution will increase by 0.5% for non-union members included in this system. The City’s contribution to the system will decrease by approximately 0.5% 5. <u>Increase Employee Contribution to ICMA Defined Contribution Pension System</u> – Employee contributions will increase by 0.5% for department heads included in this system. The City’s contribution will be decreased by 0.5% <p>Attachments: Resolution Amend Pay Plan and Administrative Manual 2021-22 2021 Non-Union Pay Plan_3.25% Increase</p> | | | |
| Agenda Review | | | |
| Department Head | Finance/Treasurer | City Attorney | City Manager |

A RESOLUTION OF THE FARMINGTON CITY COUNCIL AMENDING THE NON-UNION PAY PLAN AND AMENDING THE EMPLOYEE ADMINISTRATIVE MANUAL.

WHEREAS, the Fiscal Year 2021-22 Budget provided a 3.25% increase for all non-union employees which is proposed for the non-union pay plan as attached; and

WHEREAS, the Fiscal Year 2021-22 Budget provided a 3.25% increase for City Manager; and

WHEREAS, the City of Farmington complies with the hard caps for medical and prescription benefits established by the Michigan Department of Treasury pursuant to Public Act 152 of 2011; and

WHEREAS, the Fiscal Year 2021-22 Budget provided for an increase to pension contributions for all non-union staff of 0.5% for the MERS Defined Benefit Pension; and

WHEREAS, the Fiscal Year 2021-22 Budget provided for an increase to pension contributions for all department heads of 0.5% for the ICMA defined contribution system with a corresponding decrease in City contributions of 0.5%; and

NOW, THEREFORE BE IT RESOLVED that the Farmington City Council hereby amends the Non-Union Pay Plan, Administrative Manual, and City Managers Contract as provided below.

1. Amend Non-Union Pay Plan as attached and made part of this resolution increasing wages by 3.25%.
2. Amend the City Manager's contract to increase wages by 3.25%.
3. Maintain Blue Care Network (BCN) Healthy Living Blue 2 with a \$10/\$40 drug rider as the plan for all eligible non-union employees.
4. Maintain Guardian Dental Plan. The employer provides 100% of the monthly premium.
5. Maintain Eye Med Vision Plan as an option for employees to receive if they elect to pay for the full cost via payroll deductions.
6. The City of Farmington will provide up to the following monthly contributions toward employee medical and prescription coverage effective January 1, 2022. The difference shall be provided by the employee via payroll deductions.

| | |
|----------------------|------------|
| Single Coverage: | \$ 608.71 |
| Two-Person Coverage: | \$1,273.00 |
| Family Coverage: | \$1,660.12 |

7. Health Insurance

Non-union employees will continue existing payroll deductions for medical insurance for single, two-person, and family coverage.

| | |
|-------------|----------------|
| Single: | \$ 60.06/month |
| Two-Person: | \$138.12/month |
| Family: | \$156.12/month |

8. Increase pension contributions for all non-union staff by 0.5% for the MERS Defined Benefit Pension
9. Increase pension contributions for all department head staff by 0.5% for the ICMA Defined Contribution Pension, with a corresponding decrease in City contributions of 0.5%

**NON-UNION PAY PLAN
3.25% INCREASE EFFECTIVE JULY 1, 2021**

| | <u>Starting Range</u> | | <u>Maximum 1 Year</u> | <u>Maximum 2 Years</u> | <u>Maximum 3 Years</u> | <u>Maximum 4 Years</u> |
|--|-----------------------|-----------|---------------------------|----------------------------|----------------------------|----------------------------|
| | <u>From</u> | <u>To</u> | | | | |
| <u>Pay Grade 1</u> Public Safety Director Director of Finance and Administration | 97,225 | 102,084 | 105,146 | 108,302 | 111,551 | 114,898 |
| <u>Pay Grade 2</u> Public Works Superintendent Economic and Community Development Director Public Safety Deputy Director | 87,716 | 92,101 | 94,864 | 97,709 | 100,641 | 103,660 |
| <u>Pay Grade 3</u> City Clerk | 75,987 | 79,506 | 81,890 | 84,348 | 86,878 | 89,485 |
| <u>Pay Grade 4</u> Controller Asst Public Works Superintendent | 65,772 | 69,061 | 71,132 | 73,266 | 75,464 | 77,729 |
| <u>Pay Grade 5</u> Deputy Treasurer Building Official/Code Officer Asst to City Manager | 58,845 | 61,788 | 63,641 | 65,549 | 67,516 | 69,543 |
| <u>Pay Grade 6</u> Executive Assistant Deputy Clerk | 47,959 | 50,357 | 51,867 | 53,424 | 55,026 | 56,677 |

**NON-UNION PAY PLAN
3.25% INCREASE EFFECTIVE JULY 1, 2021**

| | Starting Range | | Maximum 1 Year | Maximum 2 Years | Maximum 3 Years | Maximum 4 Years |
|---|----------------|--------|-------------------|--------------------|--------------------|--------------------|
| | From | To | | | | |
| <u>Pay Grade 7</u> Administrative Assistant III | 45,889 | 48,184 | 49,629 | 51,116 | 52,650 | 54,229 |
| <u>Pay Grade 8</u> Administrative Assistant II | 42,959 | 45,107 | 46,458 | 47,852 | 49,287 | 50,768 |
| <u>Pay Grade 9</u> Administrative Assistant I Administrative Specialist II | 39,130 | 41,086 | 42,318 | 43,588 | 44,896 | 46,243 |
| <u>Pay Grade 10</u> Administrative Specialist I | 35,217 | 36,977 | 38,086 | 39,229 | 40,407 | 41,618 |
| <u>Pay Grade 11</u> Administrative Specialist | 31,695 | 33,279 | 34,277 | 35,306 | 36,366 | 37,457 |
| <u>Pay Grade - Part-Time, Permanent</u> Classified under the appropriate full-time classification with salary pro-rated | | | | | | |
| <u>Pay Grade - Part-Time, Temporary</u> Salary set by the appointing officer or body within budgetary appropriations | | | | | | |
| City Manager's salary is established by employment agreement | | | | | | |

**Farmington City Council
Staff Report**

**Council Meeting
Date:** June 21, 2021

**Reference
Number
7K**

Submitted by: David Murphy, City Manager

Description Consideration to Amend Fiscal Year 2020-21 Budget

Requested Action Move to adopt resolution amending Fiscal Year 2020-21 Budget.

Background

Each June, City Administration requests that the City Council adopt a year-end budget amendment. The year-end amendment is based on the estimates provided by departments during the budget process. It includes any construction fund carryovers from the preceding year, one-time items that were discussed during the budget presentation, and simply refining original budget estimates. These estimates were shown in the "FY 2020-21 Projected Activity" column of the budget document presented to City Council on April 19, 2021.

In addition to the changes shown in the Projected Activity column of the Budget Document presented on April 19, 2021, other items were identified and included with this budget amendment, such as:

- General Fund Expenditures, Recreational & Cultural Services: Recommendation to not adjust Parks (Dept. 751.00) to the projected activity balance. Additional projects were identified over the last several months that Administration would like to complete and could be done within the current 2020-21 amended budget, prior to adjustment.

Items to highlight include the following:

General Fund

Revenues:

- Federal Grants increase of \$365,231 – Variety of Covid 19 related grants received by the City, primarily for Public Safety operations.
- Charges for Services decrease of \$93,311- Decrease in court charges, police reports, pbt fees (program was suspended due to Covid), mansion/ice rink revenues.
- Fines and Forfeits decrease of \$200,500 – Overall decrease in ticket writing by public safety officers due to covid considerations.
- Other Revenue increase of \$96,359 – Combination of increase in anticipated MMRMA distribution and a Brownfield reimbursement for Maxfield Training Center costs.
- Transfer, Capital Improvement Fund decrease of \$43,000 – Original budget included transfer for MTC costs and debt, these are no longer budgeted to be transferred from Capital Improvement Fund.

Expenditures:

- Public Safety decrease of \$151,911 – Due to lower than budgeted overtime wages and

postponed capital outlay items, notably SCBA moved from 2020021 fiscal year to 2021-22 fiscal year. In addition, public safety reserve budget decreased due to vacancies in the reserve officers.

- Community and Economic Development increase of \$114,963 – new accounting treatment method for Planning and Engineering fees.
- Recreation & Cultural increase of \$30,235 – Increase due to \$30,000 contribution to Farmington Hills for the HAWK.

Major Street Fund

Revenues:

- State Shared Revenues decrease of \$65,000 – Original estimates were anticipating the pandemic to be over sooner and revenues to return back to “normal” levels during the fiscal year.
- Contracts decrease of \$28,378 – State Trunkline Maintenance revenue lower than originally anticipated.
- Grants decrease of \$617,419 – Freedom Road grant amount not recorded on City’s financial statements in current or prior year, rather recorded at the State level.

Expenditures:

- Construction decrease of \$683,014 – primarily due to Freedom Road construction project; project came in under budget and some of the costs were included in prior fiscal year 2019-20. Also, lower Concrete Patching & Crack Sealing projects, as well as Sidewalk program expenses in Major Street Fund.
- Operation & Maintenance decrease of \$75,844 - State Trunkline Maintenance expenditures lower than originally anticipated, as mentioned above in Contracts revenue. Also, winter maintenance lower than expected. Estimating winter maintenance is difficult and is typically budgeted as an average of past years.
- Transfer, Local Street Fund increase of \$297,000 – Increase in Transfer to Local Street Fund to cover additional Concrete Patching & Crack Sealing projects, as well as Sidewalk program.

Local Street Fund

Revenues:

- State Shared revenue decrease of \$32,000 – Original estimates were anticipating the pandemic to be over sooner and revenues to return back to “normal” levels during the fiscal year.
- Transfer, Major Street Fund increase of \$297,000 – increase to cover additional Concrete Patching & Crack Sealing projects, as well as Sidewalk program.

Expenditures:

- Construction decrease of \$454,904 – Original budget included 2021 Road Program for \$850,000, ultimately the Oakland (Gill to Grand River) project was included for \$246,000 and Concrete Patching & Crack Sealing projects were increased by \$250,000.

- Operation & Maintenance increase of \$29,460 – increase in routine maintenance on local streets, specifically tree maintenance, installation and removal under contractual services.

American Rescue Act Fund

Revenues:

- Federal Grants increase of \$517,500 – Approximately one-half of monies expected to be received relating to the American Rescue Plan Act of 2021. Monies are to be utilized for specific purposes detailed within the grant.

Expenditures:

- Transfer, Theater Fund increase of \$120,000 – Budgeted transfer from fund to offset Civic Theater losses. In addition, the City is currently pursuing other grant programs to offset the Theater's losses.

Capital Improvement Fund

Expenditures:

- Transfer, General Fund decrease of \$43,000 – Amount transferred for identified capital purchases made during fiscal year 2020-21; original budget included MTC costs and debt, these are no longer budgeted to be transferred from Capital Improvement Fund.

Capital Improvement Millage Fund

Revenues:

- Property Taxes decrease of \$37,899 – It was determined that the DDA could capture the voter approved 3 mill levy. Revenue related to the TIF capture is recorded in the DDA

Expenditures:

- Capital Outlay decrease of \$707,903 – Not all budgeted Capital Outlay will occur in 2020-2021, some projects being shifted to 2021-22 and future fiscal years. Projects shifted include: Drake Park Improvements, Mansion Painting, Caddell Drain, and Shiawassee Park Improvements.
- Transfer, Operations decrease of \$189,000 – Transfer no longer needed due to American Rescue Plan Act monies received, which can be utilized if necessary.

Water & Sewer Fund

Revenues:

- Water Service Charges increase of \$80,224 & Sewer Service Charges increase of \$93,067 – more water/sewer used by customers than originally anticipated.

Expenditures:

- Operations & Maintenance decrease of \$48,586 – Reduced staff time in maintenance sewer lines and inspections. Maintenance of meters, specifically operating supplies lower due to Covid 19 Pandemic, not as many annual replacements of meters occurred.
- Debt Service decrease of \$44,058 –2020 Capital Improvement Bonds Principal and Interest amounts were originally estimated in 2020-21 budget, actual amounts known and therefore adjusted for.

Farmington Community Theater Fund**Revenues:**

- Admissions/Rentals/Concessions decrease of \$407,735 – Covid 19 Pandemic related overall decrease in attendance therefore resulting in lower box office and concession revenue.
- Transfer, American Rescue Act Fund increase by \$120,000 - Budgeted transfer to offset Civic Theater losses and maintain \$0 (not a negative) fund balance. In addition, the City is currently pursuing other grant programs to offset the Theater's losses.

Expenditures:

- Decrease in Operations and Maintenance of \$260,747 – Lower film rental costs, concession supplies and maintenance expenses relating to the lower attendance mentioned above.

DPW Equipment Revolving Fund**Expenditures:**

- Operations & Maintenance decrease of \$55,390 – Reduced salary and benefit costs, gasoline and repair/maintenance supplies all contributed to overall decrease.
- Capital Outlay decrease of \$154,349 – Capital outlay purchases including: pickup truck with snow plow/toolbox, W&S utility van, and pickup truck with crane moved into 2021-2022 fiscal year from 2020-2021 fiscal year.

Self Insurance Fund**Revenues:**

- Other Revenues increase of \$45,000 – due to increase in Insurance Recoveries estimate for 2020-21.

Attachments:

2020-21 Budget Amendment 5 Resolution

CITY OF FARMINGTON

RESOLUTION _____

Motion by, _____ seconded by, _____, to adopt the following resolution:

BE IT RESOLVED that the Farmington City Council hereby adjusts the FY 2020-21 budget as shown below; Budget Amendment No. 5; and

GENERAL FUND

| | <u>From</u> | <u>To</u> | <u>Inc./(Decr)</u> |
|---|---------------|---------------|--------------------|
| Beginning Fund Balance | \$ 3,268,873 | \$ 3,268,873 | \$ - |
| Revenues | | | |
| Property Taxes | \$ 5,604,648 | \$ 5,573,975 | \$ (30,673) |
| Licenses & Permits | 192,800 | 194,800 | 2,000 |
| Federal Grants | 188,311 | 553,542 | 365,231 |
| State Shared Revenues & Grants | 1,239,420 | 1,231,687 | (7,733) |
| Charges For Services | 2,096,081 | 2,002,770 | (93,311) |
| Fines & Forfeits | 470,500 | 270,000 | (200,500) |
| Other Revenues | 222,790 | 319,149 | 96,359 |
| Transfer, Capital Improvement Fund | 170,000 | 127,000 | (43,000) |
| Total Revenues | \$ 10,184,550 | \$ 10,272,923 | \$ 88,373 |
| Expenditures | | | |
| General Government | \$ 1,978,779 | \$ 2,001,727 | \$ 22,948 |
| 47th District Court | 545,155 | 545,155 | - |
| Public Safety | 4,492,703 | 4,340,792 | (151,911) |
| Public Services | 1,236,562 | 1,190,210 | (46,352) |
| Economic/Community Development | 250,012 | 364,975 | 114,963 |
| Health & Welfare | 7,214 | 6,922 | (292) |
| Recreation & Cultural | 855,586 | 885,821 | 30,235 |
| Contingency | 20,000 | 20,000 | - |
| Transfer, Debt Service | 799,383 | 787,317 | (12,066) |
| Total Expenditures | \$ 10,185,394 | \$ 10,142,919 | \$ (42,475) |
| Revenues Over (Under) Expenditures | \$ (844) | \$ 130,004 | \$ 130,848 |
| Ending Fund Balance | \$ 3,268,029 | \$ 3,398,877 | \$ 130,848 |

STREET FUNDS

| MAJOR STREET FUND: | | | |
|---|--------------|--------------|--------------------|
| | <u>From</u> | <u>To</u> | <u>Inc./(Decr)</u> |
| Beginning Fund Balance | \$ 1,443,267 | \$ 1,443,267 | \$ - |
| Revenues | | | |
| State Shared Revenue | \$ 765,000 | \$ 700,000 | \$ (65,000) |
| Contracts | 126,178 | 97,800 | (28,378) |
| Grants | 617,419 | - | (617,419) |
| Other Revenue | 2,000 | 1,500 | (500) |
| Total Revenues | \$ 1,510,597 | \$ 799,300 | \$ (711,297) |
| Expenditures | | | |
| Construction | \$ 1,430,881 | \$ 747,867 | \$ (683,014) |
| Operation & Maintenance | 426,244 | 350,400 | (75,844) |
| Transfer, Local Street Fund | 150,000 | 447,000 | 297,000 |
| Debt Service | 193,210 | 178,335 | (14,875) |
| Total Expenditures | \$ 2,200,335 | \$ 1,723,602 | \$ (476,733) |
| Revenues Over (Under) Expenditures | \$ (689,738) | \$ (924,302) | \$ (234,564) |
| Ending Fund Balance | \$ 753,529 | \$ 518,965 | \$ (234,564) |

| LOCAL STREET FUND: | | | |
|---|----------------|--------------|--------------------|
| | <u>From</u> | <u>To</u> | <u>Inc./(Decr)</u> |
| Beginning Fund Balance | \$ 793,644 | \$ 793,644 | \$ - |
| Revenues | | | |
| State Shared Revenue | \$ 322,000 | \$ 290,000 | \$ (32,000) |
| Special Assessments | 8,550 | 8,550 | - |
| Other Revenues | 1,000 | 22,130 | 21,130 |
| Transfer, Municipal Street Fund | 727,400 | 727,400 | - |
| Transfer, Major Street Fund | 150,000 | 447,000 | 297,000 |
| Total Revenues | \$ 1,208,950 | \$ 1,495,080 | \$ 286,130 |
| Expenditures | | | |
| Construction | \$ 2,231,399 | \$ 1,776,495 | \$ (454,904) |
| Operation & Maintenance | 281,103 | 310,563 | 29,460 |
| Total Expenditures | \$ 2,512,502 | \$ 2,087,058 | \$ (425,444) |
| Revenues Over (Under) Expenditures | \$ (1,303,552) | \$ (591,978) | \$ 711,574 |
| Ending Fund Balance | \$ (509,908) | \$ 201,666 | \$ 711,574 |

| MUNICIPAL STREET FUND: | | | |
|---|---------------------|---------------------|--------------------|
| | <u>From</u> | <u>To</u> | <u>Inc./(Decr)</u> |
| Beginning Fund Balance | \$ 421,419 | \$ 421,419 | \$ - |
| Revenues | | | |
| Property Taxes | \$ 525,183 | \$ 517,895 | \$ (7,288) |
| State Shared Revenue | 3,900 | 3,268 | (632) |
| Other Revenue | 2,000 | 2,000 | - |
| Total Revenues | \$ 531,083 | \$ 523,163 | \$ (7,920) |
| Expenditures | | | |
| Transfer, Local Street Fund | \$ 727,400 | \$ 727,400 | \$ - |
| Total Expenditures | \$ 727,400 | \$ 727,400 | \$ - |
| Revenues Over (Under) Expenditures | \$ (196,317) | \$ (204,237) | \$ (7,920) |
| Ending Fund Balance | \$ 225,102 | \$ 217,182 | \$ (7,920) |

OTHER SPECIAL REVENUE FUNDS

| INDIGENT DEFENSE FUND: | | | |
|--|-------------------|-------------------|--------------------|
| | <u>From</u> | <u>To</u> | <u>Inc./(Decr)</u> |
| Beginning Fund Balance | \$ 2,505 | \$ 2,505 | \$ - |
| Revenues | | | |
| State Grants | \$ 165,228 | \$ 165,938 | \$ 710 |
| Other Revenue | 24,400 | 23,690 | (710) |
| Total Revenues | \$ 189,628 | \$ 189,628 | \$ - |
| Expenditures | | | |
| Operations | \$ 187,828 | \$ 187,828 | \$ - |
| Total Expenditures | \$ 187,828 | \$ 187,828 | \$ - |
| Revenue Over/(Under) Expenditures | \$ 1,800 | \$ 1,800 | \$ - |
| Ending Fund Balance | \$ 4,305 | \$ 4,305 | \$ - |

| AMERICAN RESCUE ACT FUND: | | | |
|--|-------------|-------------------|--------------------|
| | <u>From</u> | <u>To</u> | <u>Inc./(Decr)</u> |
| Beginning Fund Balance | \$ - | \$ - | \$ - |
| Revenues | | | |
| Federal Grants | \$ - | \$ 517,500 | \$ 517,500 |
| Other Revenue | - | 200 | 200 |
| Total Revenues | \$ - | \$ 517,700 | \$ 517,700 |
| Expenditures | | | |
| Transfer, Theater Fund | \$ - | \$ 120,000 | \$ 120,000 |
| Total Expenditures | \$ - | \$ 120,000 | \$ 120,000 |
| Revenue Over/(Under) Expenditures | \$ - | \$ 397,700 | \$ 397,700 |
| Ending Fund Balance | \$ - | \$ 397,700 | \$ 397,700 |

CAPITAL PROJECTS FUNDS

| CAPITAL IMPROVEMENT FUND: | | | |
|---|--------------|--------------|--------------------|
| | <u>From</u> | <u>To</u> | <u>Inc./(Decr)</u> |
| Beginning Fund Balance | \$ 655,741 | \$ 655,741 | \$ - |
| Revenues | | | |
| Other Revenue | \$ 5,000 | \$ 2,000 | \$ (3,000) |
| Total Revenues | \$ 5,000 | \$ 2,000 | \$ (3,000) |
| Expenditures | | | |
| Transfer, General Operating | \$ 170,000 | \$ 127,000 | (43,000) |
| Total Expenditures | \$ 170,000 | \$ 127,000 | \$ (43,000) |
| Revenues Over (Under) Expenditures | \$ (165,000) | \$ (125,000) | \$ 40,000 |
| Ending Fund Balance | \$ 490,741 | \$ 530,741 | \$ 40,000 |

| CAPITAL IMPROVEMENT MILLAGE FUND: | | | |
|---|--------------|--------------|--------------------|
| | <u>From</u> | <u>To</u> | <u>Inc./(Decr)</u> |
| Beginning Fund Balance | \$ 1,171,946 | \$ 1,171,946 | \$ - |
| Revenues | | | |
| Property Taxes | \$ 755,000 | \$ 717,101 | \$ (37,899) |
| State Shared Revenue | - | 4,526 | 4,526 |
| Other Revenue | 869 | 20,053 | 19,184 |
| Total Revenues | \$ 755,869 | \$ 741,680 | \$ (14,189) |
| Expenditures | | | |
| Capital Outlay | \$ 1,376,565 | \$ 668,662 | (707,903) |
| Debt | \$ 64,892 | \$ 59,933 | (4,959) |
| Transfer, Operations | 189,000 | - | (189,000) |
| Total Expenditures | \$ 1,630,457 | \$ 728,595 | \$ (901,862) |
| Revenues Over (Under) Expenditures | \$ (874,588) | \$ 13,085 | \$ 887,673 |
| Ending Fund Balance | \$ 297,358 | \$ 1,185,031 | \$ 887,673 |

ENTERPRISE FUNDS

| WATER & SEWER FUND: | | | |
|---|-----------------------|-----------------------|--------------------|
| | <u>From</u> | <u>To</u> | <u>Inc./(Decr)</u> |
| Beginning Fund Balance | \$ 4,075,739 | \$ 4,075,739 | \$ - |
| Revenues | | | |
| Water Service Charges | 2,245,527 | 2,325,751 | 80,224 |
| Sewer Service Charges | 2,770,510 | 2,863,577 | 93,067 |
| Other Revenues | 120,450 | 92,800 | (27,650) |
| Total Revenues | \$ 5,136,487 | \$ 5,282,128 | \$ 145,641 |
| Expenditures | | | |
| Operations & Maintenance | \$ 4,405,727 | \$ 4,357,141 | \$ (48,586) |
| Capital Outlay | 1,536,957 | 1,533,716 | (3,241) |
| Debt Service | 488,841 | 444,783 | (44,058) |
| Debt, Principal and Interest | 27,696 | 27,696 | - |
| Total Expenditures | \$ 6,459,221 | \$ 6,363,336 | \$ (95,885) |
| Revenues Over (Under) Expenditures | \$ (1,322,734) | \$ (1,081,208) | \$ 241,526 |
| Ending Fund Balance | \$ 2,753,005 | \$ 2,994,531 | \$ 241,526 |

| FARMINGTON COMMUNITY THEATER FUND: | | | |
|---|--------------------|--------------------|---------------------|
| | <u>From</u> | <u>To</u> | <u>Inc./(Decr)</u> |
| Beginning Fund Balance | \$ 28,225 | \$ 28,225 | \$ - |
| Revenues | | | |
| Admissions/Rentals/Concessions | \$ 493,485 | \$ 85,750 | \$ (407,735) |
| Other Revenues | 2,500 | 12,333 | 9,833 |
| Transfer, American Rescue Act Fund | - | 120,000 | 120,000 |
| Total Revenues: | \$ 495,985 | \$ 218,083 | \$ (277,902) |
| Expenditures | | | |
| Operations & Maintenance | \$ 506,478 | \$ 245,731 | \$ (260,747) |
| Debt Service | - | 577 | 577 |
| Capital Outlay | - | - | - |
| Total Expenditures | \$ 506,478 | \$ 246,308 | \$ (260,170) |
| Revenues Over (Under) Expenditures | \$ (10,493) | \$ (28,225) | \$ (17,732) |
| Ending Fund Balance | \$ 17,732 | \$ - | \$ (17,732) |

INTERNAL SERVICE FUNDS

| EMPLOYEE ACCRUED BENEFITS FUND | | | |
|---|-------------------|------------------|--------------------|
| | <u>From</u> | <u>To</u> | <u>Inc./(Decr)</u> |
| Beginning Fund Balance (Projected) | \$ 18,496 | \$ 18,496 | \$ - |
| Revenues | | | |
| Other Revenues | \$ 1,000 | \$ 1,000 | \$ - |
| Transfer, General Fund | 10,000 | 10,000 | - |
| Total Revenues | \$ 11,000 | \$ 11,000 | \$ - |
| Expenditures | | | |
| Salaries, Accrued Benefits | \$ 15,000 | \$ 10,000 | \$ (5,000) |
| Total Expenditures | \$ 15,000 | \$ 10,000 | \$ (5,000) |
| Revenues Over (Under) Expenditures | \$ (4,000) | \$ 1,000 | \$ 5,000 |
| Ending Fund Balance | \$ 14,496 | \$ 19,496 | \$ 5,000 |

| DPW EQUIPMENT REVOLVING FUND | | | |
|---|-------------------|-------------------|---------------------|
| | <u>From</u> | <u>To</u> | <u>Inc./(Decr)</u> |
| Beginning Fund Balance (Projected) | \$ 139,604 | \$ 139,604 | \$ - |
| Revenues | | | |
| Equipment Rental | \$ 470,000 | \$ 460,000 | \$ (10,000) |
| Other Revenues | 5,000 | 9,000 | 4,000 |
| Total Revenues | \$ 475,000 | \$ 469,000 | \$ (6,000) |
| Expenditures | | | |
| Operations & Maintenance | \$ 306,060 | \$ 250,670 | \$ (55,390) |
| Capital Outlay | 167,249 | 12,900 | (154,349) |
| Total Expenditures | \$ 473,309 | \$ 263,570 | \$ (209,739) |
| Revenues Over (Under) Expenditures | \$ 1,691 | \$ 205,430 | \$ 203,739 |
| Ending Fund Balance | \$ 141,295 | \$ 345,034 | \$ 203,739 |

| SELF INSURANCE FUND | | | |
|---|-------------------|-------------------|--------------------|
| | <u>From</u> | <u>To</u> | <u>Inc./(Decr)</u> |
| Beginning Fund Balance (Projected) | \$ 310,308 | \$ 310,308 | \$ - |
| Revenues | | | |
| Charges for Service | \$ 203,237 | \$ 195,418 | \$ (7,819) |
| Other Revenues | 3,500 | 48,500 | 45,000 |
| Total Revenues | \$ 206,737 | \$ 243,918 | \$ 37,181 |
| Expenditures | | | |
| Claims Expense | \$ 30,000 | \$ 50,000 | \$ 20,000 |
| Admin and Reinsurance | 176,737 | 193,918 | 17,181 |
| Total Expenditures | \$ 206,737 | \$ 243,918 | \$ 37,181 |
| Revenues Over (Under) Expenditures | \$ - | \$ - | \$ - |
| Ending Fund Balance | \$ 310,308 | \$ 310,308 | \$ - |

DEBT SERVICE FUNDS

| GENERAL DEBT SERVICE FUND | | | |
|---|-------------------|-------------------|---------------------|
| | <u>From</u> | <u>To</u> | <u>Inc./((Decr)</u> |
| Beginning Fund Balance (Projected) | \$ 2,695 | \$ 2,695 | \$ - |
| Revenues | | | |
| Transfer, General Fund | \$ 273,152 | \$ 261,086 | \$ (12,066) |
| Total Revenues: | \$ 273,152 | \$ 261,086 | \$ (12,066) |
| Expenditures | | | |
| Debt Service | \$ 273,152 | \$ 261,086 | \$ (12,066) |
| Total Expenditures | \$ 273,152 | \$ 261,086 | \$ (12,066) |
| Revenues Over (Under) Expenditures | \$ - | \$ - | \$ - |
| Ending Fund Balance | \$ 2,695 | \$ 2,695 | \$ - |

| 2013 LTGO BONDS (OPEB) FUND | | | |
|---|-------------------|-------------------|---------------------|
| | <u>From</u> | <u>To</u> | <u>Inc./((Decr)</u> |
| Beginning Fund Balance (Projected) | \$ 16,426 | \$ 16,426 | \$ - |
| Revenues | | | |
| Transfer, General Fund | \$ 526,231 | \$ 526,231 | \$ - |
| Transfer, Water & Sewer | 27,696 | 27,696 | - |
| Other Income | 250 | 250 | - |
| Total Revenues: | \$ 554,177 | \$ 554,177 | \$ - |
| Expenditures | | | |
| Bonds, Principal | \$ 330,000 | \$ 330,000 | \$ - |
| Bonds, Interest | 223,677 | 223,677 | - |
| Bonds, Paying Agent | 250 | 550 | 300 |
| Total Expenditures | \$ 553,927 | \$ 554,227 | \$ 300 |
| Revenues Over (Under) Expenditures | \$ 250 | \$ (50) | \$ (300) |
| Ending Fund Balance | \$ 16,676 | \$ 16,376 | \$ (300) |

BE IT FURTHER RESOLVED that the City Treasurer is hereby authorized to pay all claims and accounts properly chargeable to the forgoing appropriations, as may be amended by the Council from time to time, provided that said claims and accounts have been lawfully incurred and approved by Council or any other elected or appointed officer of the City authorized to make such expenditures; and

BE IT FURTHER RESOLVED that the City Manager shall prepare for the Council a financial report each quarter on the status of City funds as contained within the City budget.

ROLL CALL:

AYES:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED

MARY MULLISON, CITY CLERK

.....

I, Mary Mullison, duly authorized Clerk for the City of Farmington, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Farmington City Council at a regular meeting held on Monday, June 21, 2021, in the City of Farmington, Oakland County, Michigan.

MARY MULLISON, CITY CLERK

**Farmington City Council
Staff Report**

**Council Meeting
Date:** June 21, 2021

**Reference
Number
7L**

Submitted by: David Murphy, City Manager

Description Consideration to Adopt Fiscal Year 2021-22 Budget and Establish Millage Rates

Requested Action Move to adopt resolution regarding Fiscal Year 2021-22 Budget and Millage Rates.

Background The City Manager submitted the Proposed Fiscal Year 2021-22 Budget at the April 19, 2021 Council meeting as required by the City Charter. The City Council reviewed the proposed budget at the April 26, 2021 study session.

As required by the City Charter and the Uniform Budgeting and Accounting Act, the City Council scheduled a budget and millage public hearing with the proposed overall millage rate set at 18.3105 mills. The public notice was published in the Farmington Observer and posted on the City's website.

Contained below is a summary of the overall fund budgets. The amounts in the resolution can be changed prior to the adoption of the budget. In addition, the resolution contains language to levy a total of 18.3105 mills with 14.8812 mills for operating purposes, 2.0000 mills for capital improvements and 1.4293 mills for road improvements.

| <u>Fund</u> | <u>Revenues</u> | <u>Expenditures</u> |
|--|------------------------|----------------------------|
| General Fund | \$9,982,410 | \$10,442,392 |
| Major Street Fund | 882,300 | 947,290 |
| Local Street Fund | 1,201,150 | 1,274,700 |
| Municipal Street Fund | 538,888 | 505,000 |
| Indigent Defense Fund | 189,628 | 187,828 |
| American Rescue Act Fund | 520,000 | 115,000 |
| Capital Improvement Fund | 2,483 | 223,225 |
| Capital Improvement Millage Fund | 4,658,070 | 5,333,100 |
| Water & Sewer Fund | 5,222,753 | 5,915,942 |
| Farmington Community Theater Fund | 370,918 | 370,918 |
| Nonvoted Debt Service Fund | 88,300 | 88,300 |
| Streetscape Debt Service Fund | 71,708 | 71,708 |
| Grove Special Assessment Debt Service Fund | 34,050 | 34,050 |
| OPEB 2013 LTGO Bonds | 734,068 | 734,068 |
| Employee Accrued Benefits Fund | 11,000 | 10,000 |
| Self Insurance Fund | 214,779 | 214,779 |
| DPW Equipment Revolving Fund | 479,000 | 598,021 |

On April 26, 2021 City Manager presented the 2021-2022 proposed budget to City Council. Subsequent, three changes to the 2021-22 budget have been made.

1. The amount in the 2021-2022 Budget for the Mansion best and highest use study was reduced from \$20,000 to \$10,000. A transfer was budgeted from the Capital Improvement Fund to cover this study, therefore, the transfer from the Capital Improvement Fund to the General Fund was also reduced by \$10,000. Net effect on the General Fund was zero. Amounts listed above reflect this change.
2. The Capital Improvement Millage Fund was increased in total by \$190,000 for 3 Projects approved by Council at the June 7, 2021 meeting : Drake Park increase of \$101,500, City Hall Horseshoe Drive increase of \$58,500 and Flanders Park increase of \$31,000. Amount listed above reflects this change.
3. Oakland Street Reconstruction & Water Main Replacement Project capital outlay expenditures were increased in total by \$387,409, with a corresponding Special Assessment revenue added for \$27,409, therefore a net overall increase to the project of \$360,000. The bid for the project was approved by Council at the June 7, 2021 meeting. This Project affected 3 Funds within the City: Local Street Fund included increase in special assessment revenue of \$27,409, increase in capital outlay expenditures of \$188,836 and also an increase in the transfer from Municipal Street Fund for \$125,000. Water & Sewer Fund included an increase of \$198,573 in capital outlay expenditures. Municipal Street Fund included an increase in the transfer to Local Street Fund of \$125,000. Amounts listed above reflects this change.

Attachments: Budget Adoption Resolution 2021-2022

| | | | |
|------------------------|--------------------------|----------------------|---------------------|
| | | | |
| Department Head | Finance/Treasurer | City Attorney | City Manager |

CITY OF FARMINGTON
RESOLUTION _____

Motion by, _____ seconded by, _____, to adopt the following resolution:

WHEREAS, the City Manager has presented to the Council a proposed budget for the fiscal year beginning July 1, 2021 in accordance with the provisions of the City Charter; and

WHEREAS, the City Council has held public hearings in accordance with the provisions of the State Constitution and Statutes and the City Charter; now

THEREFORE BE IT RESOLVED that the Farmington City Council hereby adopts the FY 2021-22 budget as shown in the proposed FY 2021-22 budget document and including such changes to the proposed budget as approved by Council; and

BE IT FURTHER RESOLVED that the City Treasurer is hereby authorized to pay all claims and accounts properly chargeable to the appropriations contained in the FY 2021-22 budget, as may be amended by the Council from time to time, provided that said claims and accounts have been lawfully incurred and approved by Council or any other elected or appointed officer of the City authorized to make such expenditures; and

BE IT FURTHER RESOLVED that to meet the requirements for budgeted appropriations for the General Fund the City Treasurer is hereby directed to spread taxes on real and personal property in the amount of fourteen dollars (\$14.0000) per thousand dollars of Taxable Value to collect the charter authorized millage; and

BE IT FURTHER RESOLVED that to meet the requirements for budgeted appropriations for the General Fund the City Treasurer is hereby directed to spread taxes on real and personal property in the amount of eighty-eight and twelve hundredth cents (\$0.8812) per thousand dollars of Taxable Value to collect the 2018 voter approved millage; and

BE IT FURTHER RESOLVED that the City Treasurer is hereby directed to spread taxes on real and personal property in the amount of two dollars (\$2.0000) per thousand dollars of Taxable Value to collect the 2018 voter approved, dedicated millage for capital improvements; and

BE IT FURTHER RESOLVED that the City Treasurer is hereby directed to spread taxes on real and personal property in the amount of one dollar and forty-two and ninety-three hundredth cents (\$1.4293) per thousand dollars of Taxable Value to collect the 2014 voter approved, dedicated millage for road improvements; and

BE IT FURTHER RESOLVED that property tax payments which have been deferred in accordance with State of Michigan Statutes may be unpaid until February 28 without penalty; and

BE IT FURTHER RESOLVED that the City shall collect a one percent (1%) administration fee on all taxes collected by the City; and

BE IT FURTHER RESOLVED that all summer taxes unpaid as of September 1 will incur a 1% collection fee and interest will be charged at the rate of 1% per month in accordance with the provisions of the City Charter; and, that all winter taxes unpaid as of February 15 through the last day of February shall be assessed a three percent (3%) penalty in accordance with the provisions of the State of Michigan Statutes.

BE IT FURTHER RESOLVED that the following sums are hereby appropriated as the budget for the City of Farmington for fiscal year 2021-2022, beginning July 1, 2021 and ending June 30, 2022:

GENERAL FUND

| | |
|---|----------------------|
| Beginning Fund Balance (Projected) | \$ 3,417,138 |
| Revenues | |
| Property Taxes | \$ 5,704,914 |
| Licenses & Permits | 189,300 |
| Federal Grants | 64,219 |
| State Shared Revenues | 1,122,894 |
| Charges For Services | 2,051,028 |
| Fines & Forfeits | 325,000 |
| Other Revenues | 316,830 |
| Transfer, Capital Improvement Fund | 208,225 |
| Total Revenues | \$ 9,982,410 |
| Expenditures | |
| General Government | \$ 2,095,875 |
| 47th District Court | 515,531 |
| Public Safety | 4,498,017 |
| Public Works | 1,286,309 |
| Health & Welfare | 7,010 |
| Community & Economic Development | 377,018 |
| Recreation & Cultural | 857,252 |
| Contingency | 20,000 |
| Transfer, Debt | 785,380 |
| Total Expenditures | \$ 10,442,392 |
| Revenue Over/(Under) Expenditures | \$ (459,982) |
| Ending Fund Balance | \$ 2,957,156 |

STREET FUNDS

| MAJOR STREET FUND: | |
|---|--------------------|
| Beginning Fund Balance (Projected) | \$ 518,965 |
| Revenues | |
| State Shared Revenue | \$ 762,000 |
| Contracts | 118,800 |
| Other Revenues | 1,500 |
| Total Revenues | \$ 882,300 |
| Expenditures | |
| Construction | \$ 44,100 |
| Operation & Maintenance | 399,912 |
| Transfer, Local Street Fund | 325,000 |
| Debt Service | 178,278 |
| Total Expenditures | \$ 947,290 |
| Revenue Over/(Under) Expenditures | \$ (64,990) |
| Ending Fund Balance | \$ 453,975 |

| LOCAL STREET FUND: | |
|---|---------------------|
| Beginning Fund Balance (Projected) | \$ 201,666 |
| Revenues | |
| State Shared Revenue | \$ 323,000 |
| Special Assessments | 27,409 |
| Other Revenues | 20,741 |
| Transfer, Municipal Street Fund | 505,000 |
| Transfer, Major Street Fund | 325,000 |
| Total Revenues | \$ 1,201,150 |
| Expenditures | |
| Construction | \$ 941,736 |
| Operation & Maintenance | 332,964 |
| Total Expenditures | \$ 1,274,700 |
| Revenue Over/(Under) Expenditures | \$ (73,550) |
| Ending Fund Balance | \$ 128,116 |

| MUNICIPAL STREET FUND: | |
|---|-------------------|
| Beginning Fund Balance (Projected) | \$ 217,182 |
| Revenues | |
| Property Taxes | \$ 532,000 |
| State Shared Revenue | 5,888 |
| Other Revenues | 1,000 |
| Total Revenues | \$ 538,888 |
| Expenditures | |
| Transfer, Local Street Fund | \$ 505,000 |
| Total Expenditures | \$ 505,000 |
| Revenue Over/(Under) Expenditures | \$ 33,888 |
| Ending Fund Balance | \$ 251,070 |

OTHER SPECIAL REVENUE FUNDS

INDIGENT DEFENSE FUND:

| | |
|---|-------------------|
| Beginning Fund Balance (Projected) | \$ 4,305 |
| Revenues | |
| State Grants | \$ 165,938 |
| Other Revenue | 23,690 |
| Total Revenues | \$ 189,628 |
| Expenditures | |
| Operations | \$ 187,828 |
| Total Expenditures | \$ 187,828 |
| Revenue Over/(Under) Expenditures | \$ 1,800 |
| Ending Fund Balance | \$ 6,105 |

AMERICAN RESCUE ACT FUND:

| | |
|---|-------------------|
| Beginning Fund Balance (Projected) | \$ 397,700 |
| Revenues | |
| Federal Grants | \$ 517,500 |
| Other Revenue | 2,500 |
| Total Revenues | \$ 520,000 |
| Expenditures | |
| Transfer, Theater Fund | \$ 115,000 |
| Total Expenditures | \$ 115,000 |
| Revenue Over/(Under) Expenditures | \$ 405,000 |
| Ending Fund Balance | \$ 802,700 |

CAPITAL PROJECTS FUNDS

CAPITAL IMPROVEMENT FUND

| | |
|---|---------------------|
| Beginning Fund Balance (Projected) | \$ 530,741 |
| Revenues | |
| Investment Income | \$ 2,483 |
| Total Revenues | \$ 2,483 |
| Expenditures | |
| Transfer, General Fund | \$ 208,225 |
| Transfer, Theater Fund | 15,000 |
| Total Expenditures | \$ 223,225 |
| Revenue Over/(Under) Expenditures | \$ (220,742) |
| Ending Fund Balance | \$ 309,999 |

CAPITAL IMPROVEMENT MILLAGE FUND

| | |
|---|---------------------|
| Beginning Fund Balance (Projected) | \$ 1,185,031 |
| Revenues | |
| Property Taxes | \$ 735,000 |
| State Shared Revenue | 1,280,753 |
| Investment Income | 2,317 |
| Bond Proceeds | 2,640,000 |
| Total Revenues | \$ 4,658,070 |
| Expenditures | |
| Capital Outlay | \$ 5,274,000 |
| Debt | 59,100 |
| Total Expenditures | \$ 5,333,100 |
| Revenue Over/(Under) Expenditures | \$ (675,030) |
| Ending Fund Balance | \$ 510,001 |

ENTERPRISE FUNDS

WATER & SEWER FUND:

| | |
|---|---------------------|
| Beginning Fund Balance (Projected) | \$ 2,994,531 |
| Revenues | |
| Water & Sewer Sales | \$ 5,118,253 |
| Other Revenues | 104,500 |
| Total Revenues | \$ 5,222,753 |
| Expenditures | |
| Operations & Maintenance | \$ 4,484,426 |
| Capital Outlay | 914,683 |
| Debt, Principal and Interest | 480,129 |
| Transfer, OPEB Debt Service | 36,704 |
| Total Expenditures | \$ 5,915,942 |
| Revenue Over/(Under) Expenditures | \$ (693,189) |
| Ending Fund Balance | \$ 2,301,342 |

FARMINGTON COMMUNITY THEATER FUND:

| | |
|---|-------------------|
| Beginning Fund Balance (Projected) | \$ - |
| Revenues | |
| Admissions/Rentals/Concessions | \$ 236,550 |
| Other Revenues | 4,368 |
| Transfer, Capital Improvement Fund | 15,000 |
| Transfer, American Rescue Act Fund | 115,000 |
| Total Revenues: | \$ 370,918 |
| Expenditures | |
| Operations & Maintenance | \$ 354,378 |
| Debt Service | 1,540 |
| Capital Outlay | 15,000 |
| Total Expenditures | \$ 370,918 |
| Revenue Over/(Under) Expenditures | \$ - |
| Ending Fund Balance | \$ - |

DEBT SERVICE FUNDS

NONVOTED DEBT SERVICE FUND:

| | | |
|---|----|---------------|
| Beginning Fund Balance (Projected) | \$ | 2,695 |
| Revenues | | |
| Transfer, General Fund | \$ | 88,300 |
| Total Revenues | \$ | 88,300 |
| Expenditures | | |
| Maxfield Training Center Installment | \$ | 88,300 |
| Total Expenditures | \$ | 88,300 |
| Revenue Over/(Under) Expenditures | | - |
| Ending Fund Balance | \$ | 2,695 |

STREETSCAPE DEBT SERVICE FUND

| | | |
|---|----|---------------|
| Beginning Fund Balance (Projected) | \$ | - |
| Revenues | | |
| DDA Contribution | \$ | 71,708 |
| Total Revenues | \$ | 71,708 |
| Expenditures | | |
| Bonds, Principal | \$ | 60,000 |
| Bonds, Interest | | 11,408 |
| Bonds, Paying Agent | | 300 |
| Total Expenditures | \$ | 71,708 |
| Revenue Over/(Under) Expenditures | \$ | - |
| Ending Fund Balance | \$ | - |

GROVE SPECIAL ASSESSMENT DEBT SERVICE FUND

| | | |
|---|----|---------------|
| Beginning Fund Balance (Projected) | \$ | 58,074 |
| Revenues | | |
| DDA Contribution | \$ | 33,550 |
| Other Revenues | | 500 |
| Total Revenues | \$ | 34,050 |
| Expenditures | | |
| Bonds, Principal | \$ | 20,000 |
| Bonds, Interest | | 13,800 |
| Bonds, Paying Agent | | 250 |
| Total Expenditures | \$ | 34,050 |
| Revenue Over/(Under) Expenditures | \$ | - |
| Ending Fund Balance | \$ | 58,074 |

OPEB DEBT SERVICE FUND

| | | |
|---|----|----------------|
| Beginning Fund Balance (Projected) | \$ | 16,376 |
| Revenues | | |
| Transfer, General Fund | \$ | 697,364 |
| Transfer, Water & Sewer | | 36,704 |
| Total Revenues | \$ | 734,068 |
| Expenditures | | |
| Bonds, Principal | \$ | 520,000 |
| Bonds, Interest | | 213,518 |
| Bonds, Paying Agent | | 550 |
| Total Expenditures | \$ | 734,068 |
| Revenue Over/(Under) Expenditures | \$ | - |
| Ending Fund Balance | \$ | 16,376 |

INTERNAL SERVICE FUNDS

EMPLOYEE ACCRUED BENEFITS FUND

| | |
|---|------------------|
| Beginning Fund Balance (Projected) | \$ 19,496 |
| Revenues | |
| Transfers from Other Funds | \$ 10,000 |
| Other Revenues | 1,000 |
| Total Revenues: | \$ 11,000 |
| Expenditures | |
| Salaries, Accrued Benefits | \$ 10,000 |
| Total Expenditures | \$ 10,000 |
| Revenue Over/(Under) Expenditures | \$ 1,000 |
| Ending Fund Balance | \$ 20,496 |

SELF INSURANCE FUND:

| | |
|---|-------------------|
| Beginning Fund Balance (Projected) | \$ 310,308 |
| Revenues | |
| Charges for Service | \$ 13,500 |
| Other Revenues | 201,279 |
| Total Revenues | \$ 214,779 |
| Expenditures | |
| Claims Expense | \$ 30,000 |
| Admin and Reinsurance | 184,779 |
| Total Expenditures | \$ 214,779 |
| Revenue Over/(Under) Expenditures | \$ - |
| Ending Fund Balance | \$ 310,308 |

DPW EQUIPMENT REVOLVING FUND

| | |
|---|---------------------|
| Beginning Fund Balance (Projected) | \$ 345,034 |
| Revenues | |
| Equipment Rental | \$ 470,000 |
| Other Revenues | 9,000 |
| Total Revenues | \$ 479,000 |
| Expenditures | |
| Operations & Maintenance | \$ 310,721 |
| Capital Outlay | 287,300 |
| Total Expenditures | \$ 598,021 |
| Revenue Over/(Under) Expenditures | \$ (119,021) |
| Ending Fund Balance | \$ 226,013 |

BE IT FURTHER RESOLVED that the City Manager shall prepare for the Council a financial report each quarter on the status of City funds as contained within the City budget.

ROLL CALL:

AYES:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED

MARY MULLISON, CITY CLERK

.....
I, Mary Mullison, duly authorized Clerk for the City of Farmington, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Farmington City Council at a regular meeting held on Monday, June 21, 2021, in the City of Farmington, Oakland County, Michigan.

MARY MULLISON, CITY CLERK