



FINAL

REGULAR MEETING MINUTES

A Regular meeting of the Farmington City Council was held on July 21, 2014, in City Council Chambers, 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:00 PM by Mayor William Galvin.

1. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Greg Cowley	Councilmember	Present	
William Galvin	Mayor	Present	
JoAnne McShane	Councilmember	Present	
Steve Schneemann	Mayor Pro Tem	Present	
Jeff Scott	Councilmember	Present	

City Administration Present

Director Christiansen
City Clerk Halberstadt
City Manager Pastue
Director Schulz

2. PLEDGE OF ALLEGIANCE

Miss Oakland County and Miss Teen Oakland County, Mackenzie Stom and Kristin Penrose respectively, led the Pledge of Allegiance.

3. PUBLIC COMMENT

Buzz Holzknecht, 24172 Elizabeth Court, was present to express his concerns regarding the proposed senior living development planned for the old courthouse property adjacent to his home. He does not have a problem with the proposed facility, but has a few issues related to the project. He would like Council members to visit the property in order to understand his concerns.

Holzknecht stated the planned road on the west side of the property is not necessary and would be too close to the residential area. He suggested noise would be a factor plus drainage with rain or snow. He noted the proposed 6' Arborvitae barrier would be inadequate in providing privacy. He requested leaving the current green barrier.

Holzknrecht suggested the planned development would decrease surrounding property values. He did not believe the sewerage system is adequate to support this additional use. He questioned the lighting and its intrusion on the surrounding neighborhood.

Holzknrecht stated the two-story building should be located on the east side to maintain the privacy of the neighbors on the west side. He expressed concern regarding the increased traffic that would result from the development.

In conclusion, Holzknrecht expressed concern regarding the possible untidiness of the dumpsters and visitor parking issues.

Pastue advised the architect for the development and Director Christiansen are addressing many of these concerns.

4. APPROVAL OF ITEMS ON CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Greg Cowley, Councilmember
SECONDER:	JoAnne McShane, Councilmember
AYES:	Cowley, Galvin, McShane, Schneemann, Scott

- A. Minutes of the City Council - Special Study Session - Jun 2, 2014 6:00 PM**
- B. Minutes of the City Council - Special Study Session - Jun 16, 2014 6:00 PM**
- C. Minutes of the City Council - Regular - Jun 16, 2014 7:00 PM**
- D. Minutes of the City Council - Special - Jul 9, 2014 6:00 PM**
- E. Farmington Monthly Payments Report, June 2014**
- F. Farmington Public Safety Monthly Report, June 2014**
- G. Consideration to Participate in the Election of the Governing Board of the MML Workers' Compensation Fund**
- H. Consideration to Approve Eight Mile Boulevard Association Annual Membership**
- I. Consideration to Accept and File the Financial Reports for the City of Farmington Brownfield Redevelopment Authority for the TCF Project**
- J. Special Event Request - Susan G. Komen Michigan 3-Day Cancer Walk**
- K. Special Event Request - LifeTime Fitness, Inc./Commitment Day 5K**

5. APPROVAL OF REGULAR AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Greg Cowley, Councilmember
SECONDER:	JoAnne McShane, Councilmember
AYES:	Cowley, Galvin, McShane, Schneemann, Scott

6. PRESENTATION/PUBLIC HEARINGS

A. Miss Oakland County and Miss Oakland County Outstanding Teen Francesca Tuzzolino

Miss Oakland County, Mackenzie Strom, spoke about her platform, "recycling" and Miss Oakland County Outstanding Teen, Kristin Penrose, discussed her platform "Reach out and Read".

B. Special Event Request Bark in the Park

Vera Lucksted, 33995 Glenview, spoke about her proposal for a "Bark in the Park" event in Riley Park.

Responding to a question from Cowley, Lucksted stated they have one food vendor so far, Main Squeeze, a regular at the Farmers Market.

Cowley expressed concern regarding the use of food trucks and taking away business from the local restaurants.

Lucksted noted food trucks have not been discussed as part of the event.

Sal Palland, owner of Off The Beaten Path bookstore, was also present to discuss the event. She will be responsible for food and concessions and noted they will team up with Sunflour Bakehaus in providing some of the food for the event. She advised they are making every effort to not take anything away from local restaurants.

Schneemann expressed support for unique activities in the downtown, however, his concern was regarding the new sod that will be put down in Riley Park. He would be more comfortable if the event was limited to the hardscape of the park.

McShane stated it sounds like a wonderful event. She asked about related activities such as competitions, costumes, etc. She would like to see a vendor that provides the boxes with the doggie bags for clean-up. She wished them much success with their event, but asked them to be flexible in terms of location, etc.

Lucksted requested the city block off the parking lot south of the pavilion if they are not allowed to use the greenscape north of the pavilion.

Galvin concurred with Schneemann regarding possible damage to the new sod as a result of the event. He asked about enforcement if dogs got loose and who

would be patrolling the event. He asked if the proponents would be open to holding the event at Shiawassee Park or an area next to Orchard Street.

Lucksted noted there is no access to water or coverage from sun on Orchard Street; and Shiawassee Park has a parking issue.

Pastue advised the city will work with Vera in finding an alternate location.

McShane stated she would love to see the event in the downtown. She noted there have been a number of events in the downtown where dogs were allowed.

Palland advised they may ask a rescue group to monitor the park.

Schneemann would also love to see it in the downtown. He asked if the Downtown Development Authority is in support of the event.

Lucksted responded yes.

Scott also expressed support for the event in the downtown. He would like local merchants to embrace these events.

Motion to approve an outdoor special event request to hold a "Bark in the Park" event on Sunday, August 17, 2014, 12:00 - 3:00 p.m., at the Riley Park Pavilion, except for the area where sod has been laid.

RESULT:	APPROVED [3 TO 2]
MOVER:	JoAnne McShane, Councilmember
SECONDER:	Jeff Scott, Councilmember
AYES:	JoAnne McShane, Steve Schneemann, Jeff Scott
NAYS:	Greg Cowley, William Galvin

C. Special Event Request for the Haitian Art and Craft Festival

City Administration advised a special event request was received from Shirley Alce-Konate, President of the Haitian Network Group of Detroit, to hold an Haitian Art and Craft Festival in the downtown.

Alce-Konate was present along Margareth Corkery and Marie Nelson, members of the Haitian Network Group of Detroit.

Alce-Konate spoke about the purpose of her organization. She stated they would like to hold an arts and craft festival in downtown Farmington next year introducing Haitian art to the community. There will be vendors from Haiti including those who will showcase Haitian food.

Nelson noted this will be an opportunity to showcase Farmington as a diverse community. She stated there is a strong Haitian presence in here. She advised the event will be family oriented.

Schneeman asked if there have been other 2-day events held in the community not sponsored by the city.

Schulz responded the 2-day cancer walk is held in Shiawassee Park.

Responding to a question from Schneemann, Alce-Konate stated they are requesting approval of this 2015 event early in order to have sufficient time to seek grant funding and allow those travelling from Haiti sufficient time to make necessary travel arrangements.

Responding to an additional question from Schneemann, Nelson stated this will be the first Haitian festival held in Southeast Michigan.

Schneemann stated his support for this type of unique event in the downtown.

Responding to a question from McShane, Alce-Konate confirmed there will be live music.

McShane asked about the ending time for the festival.

Pastue stated the city would like to see these types of events end around 10:00 PM if possible.

Responding to an additional question from McShane, Nelson stated they think they will draw at least 150 or more people each day.

McShane expressed concern regarding the adequacy of the facilities to support such a large event. She also asked about security.

Nelson responded they do not believe security will be needed based on past experience. She noted attendees will not stay the entire day; they will come and go.

Discussion followed regarding the kinds of vendors that will participate in the festival.

Scott asked about serving alcohol at the event.

Alce-Konate stated their first priority is to showcase the art. They may look into serving alcohol.

Scott expressed concern regarding the ending time of the festival.

Responding to a concern expressed by Scott, Pastue stated the proponents will need to return to the City with a plan layout and number of vendors. He advised there are still a number of details that will need to be addressed.

Alce-Konate stated they are flexible regarding the time of the festival and will work with the city.

Cowley expressed concern regarding the potential size of the festival. He stated any event over 300-400 people requires some type of security. He also cautioned against cooking on site.

Galvin expressed support for the event and is looking forward to attending it.

Schneemann requested that the proponents return to Council in the Spring. He requested modifying the motion to approve the *concept* of the event and request a detailed plan be presented in the Spring 2015. He suggested they reach out to the Downtown Development Authority for further assistance.

McShane suggested they reach out to the Arts Commission and the Multi-Cultural Multi-Racial Committee for assistance.

Motion to approve in concept a special event request to hold an Haitian Art and Craft Festival in Riley Park/Sundquist Pavilion on Saturday, July 11, 2015, from 5:00 p.m. to 10:00 p.m., and Sunday, July 12, 2015, from 10:00 a.m. to 10:00 p.m., with the provision the organizers return to Council in early Spring 2015 with greater detail regarding the event.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Schneemann, Mayor Pro Tem
SECONDER:	JoAnne McShane, Councilmember
AYES:	Cowley, Galvin, McShane, Schneemann, Scott

7. UNFINISHED BUSINESS

A. Consideration of Resolution to Approve Lot Split for Grand River-Halstead Plaza

Pastue discussed the proposed resolution requesting approval of a lot split. McShane expressed support for the request recognizing it meets all legal requirements.

Scott expressed support for the configuration of the lot split also noting it meets all statutory requirements. He stressed his approval of the lot split does not mean support for the proposed use to the south. He needs to see a lot more detail regarding the use.

Cowley concurred with Scott, in that he has no issues with the lot split, but questions the proposed use of the property to the south.

Schneemann stated the configuration of the lot split makes sense. He confirmed the lot split would only occur after buildings have been demolished given some of the lot lines go through existing buildings. He would prefer another use on the former K-Mart site.

Galvin stated the lot split will help facilitate the development of that property. He noted the odd size of the property has been a barrier to development. He advised land use and site plans will be presented at a later date.

At Mayor Galvin's request, Pastue discussed the plans and process going forward

for the property.

Motion to adopt a resolution approving a lot split for Grand River-Halsted Plaza subject to the conditions contained in the resolution. [SEE ATTACHED RESOLUTION NO. 07-14-020].

The votes were taken in the following order: Galvin, McShane, Schneemann, Scott, Cowley.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Schneemann, Mayor Pro Tem
SECONDER:	Greg Cowley, Councilmember
AYES:	Cowley, Galvin, McShane, Schneemann, Scott

8. NEW BUSINESS

A. Consideration to Approve Change Order #6 and Release of Retainage for 2013 Streetscape Project

Pastue noted Change Order No. 6 related to the 2013 Streetscape Project was discussed with Council at previous special meetings and that an explanation of the change order was provided by Orchard Hiltz and McCliment (OHM).

Move to approve Change Order No. 6 in the amount of \$52,986.21 and the release of \$35,000 in retainage to Warren Contractors for work completed on the 2013 Streetscape Project.

The votes were taken in the following order: McShane, Schneemann, Scott, Cowley, Galvin.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Schneemann, Mayor Pro Tem
SECONDER:	JoAnne McShane, Councilmember
AYES:	Cowley, Galvin, McShane, Schneemann, Scott

B. Consideration to Adopt Resolution to Establish Complete Streets Advisory Committee and Authorize Issuance of Request for Proposals for Complete Streets Mobility Plan

Pastue requested Council consideration to adopt a resolution to establish a Complete Streets Advisory Committee and authorize issuance of a Request for Proposal (RFP) for a Complete Streets Mobility Plan.

Responding to a question from Schneemann, Pastue advised he wrote the Request for Proposal based on other available models.

Schneeman anticipated Orchard Hiltz and McCliment (OHM) would be one of the interested parties and asked about the range of fees and whether OHM would be included in the RFP distribution.

Pastue responded the fees would be in the \$25K-\$30K range and confirmed they were not included in the RFP.

Pastue discussed a comprehensive approach that will be used in taking inventory of all sidewalks, bike lanes, etc. He anticipated the committee will be meeting every month over the next 5-6 months.

McShane questioned whether the city will be able to integrate the findings of the committee into the proposed projects for Farmington Road and Grand River.

Pastue stated at the end of this process there will be a fully integrated complete streets program.

Motion to adopt a resolution to establish a "Complete Streets Advisory Committee, and authorize the City Manager to issue a Request for Proposal (RFP) regarding a complete streets mobility plan. [SEE ATTACHED RESOLUTION NO. 07-14-021]

The votes were taken in the following order: Schneemann, Scott, Cowley, Galvin, McShane.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	JoAnne McShane, Councilmember
SECONDER:	Jeff Scott, Councilmember
AYES:	Cowley, Galvin, McShane, Schneemann, Scott

9. DEPARTMENT HEAD COMMENTS

Schulz advised the Founders Festival, from the perspective of the Public Safety Department, was a success. He state the fireworks in Shiawassee Park went off without a hitch.

Christiansen described the next steps in the Grand River-Halsted property redevelopment. He discussed the recent public hearing held for the Balfour Senior Living Development on the old courthouse property. He advised the developers for the Flanders School property are looking at alternate plans based on the geo tech report. He noted the developers are committed to the property.

Christiansen continues to work with Kimco on due diligence for the redevelopment of the Downtown Center. He advised the Grand River Corridor Improvement Authority is moving forward on an overlay district.

Christiansen announced that Farmington was recognized as "City of the Week" by WCSX (94.7) radio.

Halberstadt reminded everyone to vote in the upcoming Primary Election. She discussed the success of the Mansion activities during Founders Festival.

10. COUNCIL COMMENT

McShane noted she was a judge at the recent Miss Farmington Pageant. She stated during the interview segment contestants consistently shared that they love the sense of community here, love of the Farmers Market and Founders Festival and they hope the city works on a skate rental for the ice rink. She stated the contestants hope the city will bridge the gap between young and old.

McShane remarked on the success of the fireworks, but noted hundreds of people used a dark, unlit stairway to access the park. The city might want to address this unsafe issue.

McShane cited two areas of special event requests she would like to see addressed. The first is a need to charge a fee for using the property given the events often involve the Department of Public Safety and the Department of Public Works and also the wear and tear of equipment. She believes a fee should be applied to both profit and non-profit groups. Second is the need for a standard administration policy for special events. She noted oftentimes there appears to be a double standard for events, citing a couple of recent requests.

Pastue advised a set of standards for special events was one of the 2014/15 goals. He stated a policy outline will be developed for Council review.

Scott stated during the Founders Festival he heard a number of people comment on the sense of community here. He spoke about goals of various committees and the importance of meeting deadlines. He advised the projects reviewed by Christiansen require decisions that are committing Farmington for the long term.

Cowley spoke about his concern regarding outside vendors at events. He noted two of his employees were contestants in the Miss Farmington Pageant.

Galvin concurred the city needs standards for special events. He spoke about a number of events he attended during the Founders Festival.

11. CLOSED SESSION

1. Land Acquisition

2. City Manager Evaluation Follow-Up

Motion to enter closed session to discuss land acquisition and City Manager Performance Evaluation follow-up..

RESULT:	APPROVED [UNANIMOUS]
MOVER:	JoAnne McShane, Councilmember
SECONDER:	Greg Cowley, Councilmember
AYES:	Cowley, Galvin, McShane, Schneemann, Scott

The votes were taken in the following order: Scott, Cowley, Galvin, McShane, Schneemann.

Council entered closed session at 9:50 PM.

3. Motion to exit closed session.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Greg Cowley, Councilmember
SECONDER:	Jeff Scott, Councilmember
AYES:	Cowley, Galvin, McShane, Schneemann, Scott

Council exited closed session at 9:55 PM.

12.ADJOURNMENT

1. Motion to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Schneemann, Mayor Pro Tem
SECONDER:	Greg Cowley, Councilmember
AYES:	Cowley, Galvin, McShane, Schneemann, Scott

The meeting adjourned at 9:55 PM.

William E. Galvin, Mayor

Susan K. Halberstadt, City Clerk

Approval Date: _____