



**Regular City Council Meeting
7:00 p.m., Monday, September 18, 2023
City Council Chambers
23600 Liberty Street
Farmington, MI 48335**

REGULAR MEETING AGENDA

- 1. ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF ITEMS ON CONSENT AGENDA**
 - A. City of Farmington Minutes**
 - B. Farmington Public Safety Monthly Report**
- 5. APPROVAL OF REGULAR AGENDA**
- 6. NEW BUSINESS**
 - A. Special Event Application: Holly Days**
 - B. Early Voting Agreement between Oakland County, City of Farmington, and City of Farmington Hills**
 - C. Consideration to Amend Fiscal Year 2023-24 Budget**
 - D. Amendment to Traffic Control Order: One way on Grace Street between Grand River Avenue and Shiawassee Road**
 - E. Consideration to adopt an ordinance amending Chapter 20, Offenses Against Public Safety, Section 20-228 Discharging in the City**
- 7. OTHER BUSINESS**
- 8. PUBLIC COMMENT**
- 9. CITY COUNCIL COMMENTS**
- 10. ADJOURNMENT**

The City will follow its normal procedures for accommodation of persons with disabilities. Those individuals needing accommodations for effective participation in this meeting should contact the City Clerk (248) 474-5500, ext. 2218 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.



Regular City Council Meeting
7:00 p.m., Tuesday, September 5, 2023
Council Chambers
23600 Liberty Street
Farmington, MI 48335

DRAFT

REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on September 5, 2023, at Farmington City Hall, 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:04 p.m. by Mayor Bowman.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Johnna Balk	Councilmember	Present	
Sara Bowman	Mayor	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Excused	
Maria Taylor	Councilmember	Present	

City Administration Present

City Manager Murphy
City Clerk Bachman
City Attorney Schultz
Public Safety Director Houhanisin
Planning and Building Director Christiansen
Assistant to the City Manager Melissa Andrade

2. APPROVAL OF REGULAR AGENDA

Move to approve the regular agenda as presented. **

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Balk, Councilmember

3. PUBLIC COMMENT

Pamela Gerald spoke regarding an upcoming event on September 14, 2023, at the Hawk. The event will bring awareness to suicide and suicide prevention. She encouraged all to attend.

Victoria Kerby, 34935 Oakland Street, spoke to Council about the benefits of keeping backyard chickens.

4. FARMINGTON BICENTENNIAL CELEBRATION

Maria Taylor, City Councilmember presented this agenda item and spoke of Farmington’s 200th anniversary in 2024 and proposed a plan for a yearlong Bicentennial Celebration. She introduced the committee and outlined the plan and recommendations. Other members of the committee spoke, presenting ideas, calendar of events, recommended activities, and the budget.

Move to approve the Farmington Bicentennial Steering Committee’s recommendations and budget amendment proposal as presented in the amount of \$49,000 and extend the authority of the Farmington Bicentennial Steering Committee from July 31, 2024 to December 31, 2024 to support implementation throughout the bicentennial year. **

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Balk, Councilmember
SECONDER:	LaRussa, Mayor Pro Tem
AYES:	Balk, Bowman, LaRussa, Taylor

5. SUNDQUIST PAVILION AND RILEY PARK AUDIO SYSTEM UPGRADE

Melissa Andrade, Assistant to the City Manager presented this agenda item. She noted three quotes were received to replace the 20-year-old system and recommended contracting with the proposal in the middle range of cost, provided by Sound Planning Communications.

Move to approve the quote from Sound Planning Communications to upgrade the audio system at Riley Park Pavilion in the amount of \$14,787.37. Funding will be allocated through the proceeds from the Fiscal Year 22/23 Farmers Market. **

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Balk, Councilmember
AYES:	Bowman, LaRussa, Taylor, Balk

6. FARMGOV.COM UPGRADE AND REDESIGN

Melissa Andrade, Assistant to the City Manager presented this agenda item. She noted the current municipal website is overdue for a technology upgrade to improve usability, accessibility, and overall appearance. The upgrade will be provided by Muniweb, the current website developer for the city.

Move to approve the proposed agreement from our current website developer, Municipal Web Services (Muniweb) for the update and redesign of the City Website in the amount of \$15,300. **

RESULT:	APPROVED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember
AYES:	LaRussa, Taylor, Balk, Bowman

7. RENTAL ORDINANCE

Kevin Christiansen, Planning and Building Department Director presented this agenda item. This was the second and final reading of the ordinance. The ordinance will create a procedure to register and inspect single family and two-family rental and vacant residential properties.

To adopt Ordinance C-809-2023 Amending Article IX of the Farmington City Code of Ordinances to Include Registration and Inspections for all Single and Two-Family Rental and Vacant Residential Properties - SECOND READING. **

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Balk, Councilmember
AYES:	Taylor, Balk, Bowman, LaRussa,

8. PLANNING COMMISSION APPOINTMENT

City Council previously interviewed three candidates for a vacancy on the Planning Commission. After some discussion, a motion was made to appoint DeWayne Gray for a three-year term to expire on June 30, 2026.

Move to appoint DeWayne Gray to the Farmington Planning Commission for a 3-year term ending June 30, 2026. **

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Balk, Councilmember
SECONDER:	Taylor, Councilmember
AYES:	Balk, Bowman, LaRussa, Taylor

9. OTHER BUSINESS

City Manager David Murphy noted he received a letter from the cable provider, Charter Communications. It was noted that Disney will no longer partner with Charter Communications.

10. CITY COUNCIL COMMENT

Councilmember Balk spoke regarding the bushes that were removed and told a heartwarming story that included her young neighbor, reflecting on the removal.

Councilmember Taylor thanked everyone for supporting the Bicentennial efforts and noted she is very excited for this celebration and mentioned a Bicentennial will not be seen again in her lifetime. Taylor spoke of the letter addressed to City Council from Public Safety Director Bob Houhanisin, regarding Superior Ambulance services. Councilmember Taylor asked if the letter could be shared with the public. Mayor Bowman suggested the letter could be tailored for public viewing, with an update on how things are going and the progress that has been made. Mayor Bowman asked the City Attorney to draft a public correspondence.

Mayor Pro Tem LaRussa passed out charts and graphs regarding DTE and the metrics that are used to represent frequency and the duration of outage. DTE has a target to have no more than 1 ½ outages per circuit, per year. He noted overall, the frequencies are going down, but the duration is still a concern. Mayor Pro Tem LaRussa calculated a formula to understand what the year ahead would look like. He summarized the data that was presented to the Council and probed another discussion on the next steps with DTE to support the residents that are impacted with outages.

Mayor Bowman noted she will not be able to attend the 9/11 Memorial and apologized of her absence due to an out-of-town trip.

10. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Balk, Councilmember
SECONDER:	Taylor, Councilmember

Meeting adjourned 8:40 p.m.

Sara Bowman, Mayor

Meaghan K. Bachman, City Clerk

Approval Date:

******To view approved documents, please see the Agenda Packet link that is relevant to this meeting at <http://farmgov.com/City-Services/Government/Agendas-and-Minutes/City-Council.aspx> or contact the City Clerk.



Special Council Meeting
6:00 p.m., Monday, August 21, 2023
Council Chambers
23600 Liberty Street
Farmington, MI 48335

DRAFT

SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on August 21, 2023 in Farmington City Hall, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:01 p.m. by Mayor Sara Bowman.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Johnna Balk	Councilmember	Present	
Sara Bowman	Mayor	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

City Clerk Mullison
City Manager Murphy

2. APPROVAL OF AGENDA

Move to approve the agenda as presented.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Balk, Councilmember
SECONDER:	LaRussa, Mayor Pro Tem

3. PUBLIC COMMENT

No public comment was heard.

4. BOARD AND COMMISSION INTERVIEWS: PLANNING COMMISSION

- A. Matt Shiffman
- B. DeWayne Gray
- C. Joe Fritch

Council interviewed three candidates for one open position on the Planning Commission. One other candidate, Josh Morrell, was interviewed on July 17, 2023. An appointment will be considered at a future meeting.

5. OTHER BUSINESS

Murphy informed Council that Mike Szapo would be late for the next meeting and that it might be helpful to change the order of the agenda.

Bowman has been approached by the Greater Farmington Chamber of Commerce to support them in a community-wide grant they are applying for through MEDC. It is for support of a small business incubator, specifically for minority- and female-owned businesses that provides location and technical support. Farmington has been asked to draft a general letter of support for the effort. Council agreed by acclamation.

6. COUNCIL COMMENT

Bowman commented on recent communications received by her about the recent joint meeting held with the council of Farmington Hills and board of Farmington Public Schools.

7. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Balk, Councilmember
SECONDER:	Taylor, Councilmember

The meeting adjourned at 7:03 pm.

Sara Bowman, Mayor

Mary J. Mullison, City Clerk

Approval Date:



Regular City Council Meeting
7:00 p.m., Monday, August 21, 2023
Council Chambers
23600 Liberty Street
Farmington, MI 48335

DRAFT

REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on August 21, 2023, at Farmington City Hall, 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:10 p.m. by Mayor Bowman.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Johnna Balk	Councilmember	Present	
Sara Bowman	Mayor	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

Superintendent Eudy
City Clerk Mullison
City Manager Murphy
City Attorney Schultz

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT

Victoria Kerby, 34935 Oakland Street, spoke to Council about the benefits of keeping backyard chickens.

Della Reese James, 33250 Freedom Road, spoke about the recent Founders Festival and suggested that the City have an information booth and have at least a limited number of printed information brochures for those who are not computer literate.

Mike Sweeney, of the Emergency Preparedness Commission, introduced the August Tip of the Month: Preparedness Through First Aid. He advised the community to seek out basic first aid training.

4. APPROVAL OF ITEMS ON CONSENT AGENDA

- A. City of Farmington Minutes
 - a. July 17, 2023 Special
 - b. July 17, 2023 Regular
 - c. July 24, 2023 Special (1)
 - d. July 24, 2023 Special (2)
 - e. July 26, 2023 Special
 - f. August 7, 2023 Special
 - g. August 8, 2023 Joint
- B. Farmington Monthly Payments Report
- C. Farmington Public Safety Monthly Report

Move to approve the consent agenda as presented.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Balk, Councilmember

5. APPROVAL OF REGULAR AGENDA

Move to approve the regular agenda as amended, moving the RRASOC discussion to the end of Item 6. New Business.**

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Balk, Councilmember

6. NEW BUSINESS

A. Election Equipment Room Lease

City Clerk Mullison asked for an extension of a lease originally approved in 2014 for a secure room to store election equipment. The extension increases the per month cost slightly and adds language about insurance.

Move to approve the extension of a lease agreement between TDP Holdings and the City of Farmington for election equipment storage at 23629 Liberty Street.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	Taylor, Councilmember

B. Design Cost Estimate for Shiawassee Walkway

City Manager Murphy requested approval for OHM to begin conceptual design and preliminary engineering in order to develop an overall project cost and design strategy to provide a new, ADA accessible connection between the downtown area and Shiawassee Park by traversing the existing slope on the south side of the park. Matt Parks of OHM also spoke on the progress of planning and the application process for a possible grant. The proposal includes SME Geotechnical Engineering Services and architectural coordination with S3 Architecture. It was noted that S3 Architecture is not being compensated in any way.

In response to questions, Parks said the work would take until late spring or early summer. He said that the design would probably want to weave through trees and minimize the footprint of the project and that additional borings would be needed because construction would likely be further east than the other borings covered. Additional discussion encompassed design costs versus construction planning costs.

Move to approve the proposed Shiawassee Park pathway conceptual design & preliminary engineering proposal as presented in an amount not to exceed \$110,000, with the caveat that S3 Architecture will receive no financial compensation from the City or OHM.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Balk, Councilmember
SECONDER:	Taylor, Councilmember
AYES:	Schneemann, Taylor, Balk, Bowman, LaRussa

C. Consideration to appoint a delegate for the Annual MML Convention

The Michigan Municipal League requires that the City Council designate a delegate and alternate by official action, who will be in attendance at the annual meeting in Traverse City, October 18-20. This delegate will be the official representative to cast the vote for the City of Farmington.

Move to appoint Mayor Sara Bowman as Farmington's delegate for the annual MML meeting October 18-20 and Mayor Pro Tem Joe LaRussa as the alternate.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember

D. Sidewalk Program

Superintendent Eudy reported on the progress of the Sidewalk Program and asked that Council consider extending the contract with Luigi Ferdinandi & Son Cement Company Incorporated to the next Fiscal Year.

Move to approve payment to Luigi Ferdinandi & Son Cement Company, Change Construction Estimate No.6 in the amount of \$200,443.48 for the Farmington Sidewalk Improvement Program.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	LaRussa, Mayor Pro Tem
AYES:	Taylor, Balk, Bowman, LaRussa, Schneemann

E. RRRASOC General Manager Mike Csapo to Discuss Refuse Contract

Mike Szapo of RRRASOC participated in a general discussion about preparing for the coming refuse contract extension or change. He suggested that Council look at Farmington's current contractor first and ask them to provide a proposal for a contract extension. He added that the City could also go out with an RFP to look for a new vendor. He answered questions about a move to trash carts or trash cart plus options.

Discussion included letting people use their own trash containers, having flexibility with cart plus plans, whether recycling and yard waste options would stay the same, and ways to increase the value of the contract for residents.

Bowman commended Szapo and RRRASOC for their flexibility to homeowners. She stated that there would be no action needed tonight but that she was hopeful that an extension proposal would be prepared soon. Council should know if an RFP is needed sometime in October.

7. OTHER BUSINESS

No other business was heard.

8. PUBLIC COMMENT

No public comment was heard.

9. CITY COUNCIL COMMENT

Schneemann and Bowman both congratulated City Clerk Mullison on her retirement and wished her well. Mullison thanked Council for the honor of working for such a great city and Council over the years.

10. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Balk, Councilmember
SECONDER:	Taylor, Councilmember

Meeting adjourned 8:01 p.m.

Sara Bowman, Mayor

Mary J. Mullison, City Clerk

Approval Date:

******To view approved documents, please see the Agenda Packet link that is relevant to this meeting at <http://farmgov.com/City-Services/Government/Agendas-and-Minutes/City-Council.aspx> or contact the City Clerk.



Farmington Public Safety Department

Public Safety Director Bob Houhanisin

August 2023 Public Safety Incidents

Flee & Elude

On 08/13/2023, at approximately 9:50 PM, an officer observed a black Audi S4 traveling EB on Grand River near Power with no license plate. The officer followed the Audi as it proceeded south on Power towards Nine Mile. The officer attempted to perform a traffic stop on the Audi at Power and Nine Mile. The Audi did not stop and fled from the officer. The officer chased the Audi east on Freedom and terminated the chase at Freedom and Orchard Lake due to the Audi driving recklessly.

Vehicle Theft (UDAA)

On 08/11/2023, at approximately 6:40 PM, officers were notified of a vehicle theft in progress at a residence on the 32000 block of Cloverdale. A neighbor was reporting that he watched as 3 black males pulled up to the victim's residence in a red Jeep Grand Cherokee and stole a black Dodge Challenger out of the victim's driveway. The victim was out of town at the time. The neighbor attempted to confront the suspects but one implied that they had a gun so the neighbor went back to his house and called 911. Officers arrived shortly after receiving the call but the Grand Cherokee and Challenger were gone. Officers obtained surveillance video and still images of the suspects and the Grand Cherokee. The case was forwarded to detectives for further investigation.

Fraud

On 08/11/2023, at approximately 3:20 PM, a Farmington resident reported that they were attempting to sell a purse on Facebook Marketplace for \$25. A potential buyer asked if they could pay for the purse using Zelle but stated they needed the victim to send them \$200 via Zelle to "verify their account". The victim sent the money and then realized they were being scammed. They are currently working with their bank to get their \$200 back.

Check Fraud:

On 08/17/2023, at approximately 3:30 PM, a Farmington City resident came to the front desk to file a report for check fraud. The victim explained that he mailed a check for \$200 using the USPS mailbox in the area of Orchard Lake and 10 Mile. Shortly thereafter, he noticed the check he had mailed was withdrawn from his account but instead of \$200, \$2,457.12 had been withdrawn. The image of the check on his statement showed that someone had altered his check and forged his name. The victim was able to get his money back from his bank. The case was forwarded to the US Postal Inspector.

Disorderly Conduct:

On 08/16/2023, at approximately 4:30 PM, officers responded to the Fresh Thyme parking lot for a report of an argument that occurred between two female subjects and ended with one subject threatening to shoot the other subject. The subject that made the threat left the area, but the victim provided the subject's vehicle description. The vehicle was located and was stopped by an officer. The subject was irate and began screaming and causing a scene. She consented to a search of her vehicle. No



gun was located. It was learned that the argument began because one subject almost hit the other subject's vehicle in the parking lot. The disorderly female was cited for disorderly conduct and was released from the scene.

Breaking and Entering – Forced Entry – Non-Residence:

On 08/14/2023, at approximately 4:30 PM, officers responded to an apartment complex on the 33200 block of Farmington Rd for a report of a storage shed that was broken into and lawn equipment was taken. Upon arrival, officers met with the manager and learned approximately \$12,000 worth of lawn equipment had been taken a week earlier. There were no signs of forced entry and the manager explained that the locks are changed regularly whenever an employee is terminated. The case was closed due to no suspect information being available.

Check Fraud:

On 08/26/2023, at approximately 2:30 PM, a Farmington City resident came to the front desk to file a report for check fraud. The victim explained that she mailed a check for \$180 to a lawn service using the USPS mailbox in the area of Farmington and Slocum. Shortly thereafter, she noticed the check she had mailed was withdrawn from her account but instead of \$180, \$5,000 had been withdrawn and made payable to a Charles Jones. The image of the check on her statement showed that someone had altered her check and forged her name. The victim immediately notified her bank. The case was forwarded to the US Postal Inspector.

Resisting and Obstructing PO:

On 08/26/2023, at approximately 9:30 AM a vehicle was stopped at Farmington and Nine Mile for no plate. The driver produced ID and title for the vehicle. The 26-year-old male driver had outstanding traffic warrants for his arrest out of Livonia PD. Livonia PD confirmed the warrants and wished to make a meet. The driver became agitated and fought with officers as they attempted to arrest him on the warrants. The driver was subsequently arrested and charged with Resisting and Obstructing PO. A warrant was obtained, and the driver transported to the Oakland County Jail.

Retail Fraud:

On 08/25/2023, at approximately 8:48 PM, officers responded to Dollar General regarding a Retail Fraud. The manager reported an unknown male had loaded up a shopping cart with items and left the business without paying. The manager followed the male to parking lot and yelled at him to stop. The suspect left the cart and items in the lot and departed in an unknown white vehicle. The case was closed due to no suspect information.

Wires Down/Storm damage:

On 08/23/2023 and 08/24/2023 the department responded to several calls regarding wires down throughout the city. DTE was contacted to make the necessary repairs.

Solicitors/Peddlers – No Permit:

On 08/31/2023, at approximately 2:30 PM, officers were dispatched to the area of Manning and Cloverdale for a report of four males that were going door to door selling windows. Officers located the



subjects in the area. None had permits from the city to solicit door to door. All four were cited for soliciting without a permit.

Uttering and Publishing Checks:

On 08/31/2023, an officer was dispatched to a business on the 23000 block of Power Rd for a report of checks that had been fraudulently cashed. The officer met with the business's administrator who explained that on 08/30/2023, he discovered that two checks, \$49,979.00 and \$42,722.94, had been fraudulently obtained, altered, and cashed by two unknown people from out of state. The business is working with their bank to get the charges reversed.

Robbery – Motor Vehicle (Car Jacking):

On 08/30/2023, at approximately 2 PM, officers responded to a shopping plaza in the area of Farmington Rd and Nine Mile for a report of an attempted carjacking that had just occurred. Officers met with the victim who explained that they were sitting in their vehicle when they were approached by a black female wearing surgical scrubs, a head covering, and a black surgical mask. The female opened the driver side door, pointed a handgun at the victim and demanded the victim exit the car. The victim quickly sped away, unharmed and called 911. The suspect left the area in an unknown direction on Farmington Rd. The case was turned over to the detective bureau for further investigation.



Crime Part	Crime Category	Aug-2023	Jul-2023	Percent Change	Aug-2022	Percent Change	YTD 2023	YTD 2022	Percent Change
A	ARSON	0	1	-100.0%	0	-	1	1	0.0%
A	ASSAULT - AGGRAVATED	0	1	-100.0%	0	-	3	3	0.0%
A	ASSAULT - SIMPLE	0	0	-	0	-	19	19	0.0%
A	BURGLARY - ALL OTHER	1	1	0.0%	1	0.0%	7	1	600.0%
A	BURGLARY - RESIDENTIAL	0	1	-100.0%	0	-	1	1	0.0%
A	DAMAGE TO PROPERTY	0	2	-100.0%	2	-100.0%	10	14	-28.6%
A	DRUG OFFENSES	1	2	-50.0%	1	0.0%	5	14	-64.3%
A	EMBEZZLEMENT	0	0	-	0	-	0	3	-100.0%
A	EXTORTION - BLACKMAIL	0	0	-	0	-	0	1	-100.0%
A	FORGERY / COUNTERFEITING	1	4	-75.0%	0	-	10	2	400.0%
A	FRAUD	4	2	100.0%	2	100.0%	23	22	4.5%
A	INTIMIDATION / STALKING	1	2	-50.0%	1	0.0%	8	2	300.0%
A	LARCENY - ALL OTHER	2	2	0.0%	2	0.0%	15	14	7.1%
A	LARCENY - FROM AUTO (LFA)	0	3	-100.0%	2	-100.0%	17	20	-15.0%
A	LARCENY - RETAIL FRAUD	3	0	-	1	200.0%	6	3	100.0%
A	MOTOR VEHICLE THEFT / FRAUD	1	0	-	1	0.0%	8	4	100.0%
A	ROBBERY	1	0	-	0	-	2	0	-
A	SEX CRIME (VIOLENT)	0	0	-	0	-	0	2	-100.0%
A	STOLEN PROPERTY	0	0	-	0	-	2	2	0.0%
A	WEAPONS OFFENSE	0	0	-	0	-	6	11	-45.5%
A	Total	15	21	-28.6%	13	15.4%	144	139	3.6%
B	ACCIDENT - HIT & RUN	0	0	-	0	-	1	1	0.0%
B	ALL OTHER OFFENSES	3	3	0.0%	0	-	16	8	100.0%
B	BURGLARY - ALL OTHER	0	0	-	1	-100.0%	2	1	100.0%
B	FAMILY OFFENSE	0	1	-100.0%	0	-	4	2	100.0%
B	FRAUD	1	0	-	0	-	8	6	33.3%
B	HEALTH AND SAFETY	1	1	0.0%	0	-	5	1	400.0%
B	LIQUOR LAW VIOLATION	2	3	-33.3%	8	-75.0%	24	28	-14.3%
B	OBSTRUCTING JUSTICE	1	2	-50.0%	2	-50.0%	29	19	52.6%
B	OBSTRUCTING POLICE	1	1	0.0%	2	-50.0%	9	11	-18.2%
B	OUI OF LIQUOR / DRUGS	9	12	-25.0%	18	-50.0%	91	101	-9.9%
B	PUBLIC PEACE	1	0	-	1	0.0%	6	3	100.0%
B	TRESPASSING / INVASION OF PRIVACY	1	0	-	0	-	2	2	0.0%
B	Total	20	23	-13.0%	32	-37.5%	197	183	7.7%
C	ACCIDENT	28	22	27.3%	31	-9.7%	162	166	-2.4%
C	CITATION	7	17	-58.8%	25	-72.0%	142	221	-35.7%
C	FAMILY OFFENSE	7	7	0.0%	7	0.0%	43	44	-2.3%
C	MISSING PERSON / RUNAWAY	0	0	-	1	-100.0%	1	6	-83.3%
C	MOTOR VEHICLE THEFT / FRAUD	0	0	-	1	-100.0%	0	1	-100.0%
C	SUSPICIOUS	41	63	-34.9%	64	-35.9%	395	482	-18.0%
C	WARRANT	15	9	66.7%	12	25.0%	99	115	-13.9%
C	Total	705	767	-8.1%	1,002	-29.6%	6,335	7,445	-14.9%
D	CITATION	2	0	-	1	100.0%	7	6	16.7%
D	OUI OF LIQUOR / DRUGS	0	0	-	0	-	1	0	-
E	Total	23	19	21.1%	27	-14.8%	168	129	30.2%

Respectfully,

Bob Houhanisin
 Director of Public Safety



Farmington City Council Staff Report	Council Meeting Date: September 18, 2023	Item Number 6A
Submitted by: Melissa Andrade		
<u>Agenda Topic:</u> Special Event request: Holly Days and Light up the Grand Parade		
<u>Proposed Motion:</u> Move to approve the special event application for the 2023 Holly Days and Light Up the Grand Parade on Dec. 2		
<u>Background:</u> The Greater Farmington Area Chamber of Commerce is hosting its annual Holly Days and Light Up the Grand holiday event on Dec. 2. This will include the Gift, Greens and Giving Holiday Market in Riley Park and a lighted parade down Grand River.		
<u>Materials:</u> Event application		

Event Name Holly Days 2023

CITY USE ONLY
Approval Needed:
<input type="checkbox"/> City Manager
<input type="checkbox"/> City Council
<input type="checkbox"/> Approved
<input type="checkbox"/> Denied



City of Farmington Special Event Application

This application is for all events in Riley Park and any other event in the City of Farmington that will bring in more than 25 people. Complete this application in accordance with the city of Farmington's Special Events Policy and return it to the City Manager's Office at least 30 days prior to the starting date of the event. If your event is approved, you will receive a written confirmation of approval.

Park fees are \$100 for residents and \$200 for non-residents.

[Faint handwritten signature]

[Faint handwritten signature]

Event Name _____

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of myself or the sponsoring organization, the following:

- a. For public events, a certificate of insurance and endorsement must be provided naming the City of Farmington as additional insured. See Parks Reservation, Facility Use, and Special Events Policy, page 19, item J, for specific requirements and limits.
- b. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. Reference the Parks Reservation, Facility Use, and Special Events Policy, page 20, item K.
- c. All food vendors must be approved by the Oakland County Health Department and follow all required health regulations. Each food vendor must provide the City with a Certificate of Insurance as well as an endorsement naming the City of Farmington as additional insured. Form CG 20 26 or its equivalent is recommended. See Parks Reservation, Facility Use, and Special Events Policy, page 20, item M for more details.
- d. The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, and in accordance with the city's Parks Reservation, Facility Use, and Special Events Policy. The event will be operated in conformance with the written confirmation of approval. See Parks Reservation, Facility Use, and Special Events Policy, page 21, item Q.
- e. The sponsoring organization may provide a security deposit for the estimated fees as may be required by the city and will promptly pay any billing for city services which may be rendered. See Parks Reservation, Facility Use, and Special Events Policy, page 17, items E and F.

To the fullest extent permitted by law, the individual or sponsoring organization assume(s) all risks and agrees to defend, pay on behalf of, indemnify, and hold harmless, the City of Farmington, including all of its elected and appointed officials, all employees and volunteers, against any and all claims, demands, suits, or loss, including all costs connected therewith, including but not limited to attorney fees, and for any damages which maybe asserted, claimed, or recovered against or from the City of Farmington, by reason of personal injury, including bodily injury or death, and/or property damage, including loss of use thereof, which arise out of your actions during this event.

As the duly authorized individual or agent of the sponsoring organization, I hereby apply for approval of this special event, affirm the above understandings, and agree that I (or the sponsoring organization) will comply with the city's Parks Reservation, Facility Use, and Special Events Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.

8/24/23
Date

Christopher Puzant
Signature

RETURN THIS APPLICATION AT LEAST THIRTY (30) DAYS PRIOR TO THE FIRST DAY OF THE EVENT TO:

City Manager's Office
23600 Liberty Street
Farmington, MI 48336

Phone: 248-474 5500, ext. 2221

Failure to provide the above items shall result in cancellation of the event. The city shall not be liable for any cost incurred.

Sponsoring Individual/Organization's Name: The Greater Farmington Area Chamber of Commerce

Individual/Organization Phone: ~~248-919-6927~~ 248-919-6921

Individual/Organization Address: 32780 Grand River Ave. Ste. 207, Farmington

Organization's Contact: Chris Pyant Phone: 248-919-6921

Contact's Title: Event Coordinator E-mail: Chris@GFAChamber.com

Address: _____

Event Name: Holly Days 2022

- Type of Event:
- | | |
|---|---|
| <input type="radio"/> Sponsored/City Operated | <input type="radio"/> Co-Sponsored (all parties must provide info and sign application) |
| <input checked="" type="radio"/> Non-Profit | <input type="radio"/> For Profit |
| <input type="radio"/> Political or Ballot Issue | <input type="radio"/> Wedding |
| <input type="radio"/> Video or Film Production | <input type="radio"/> Running Event |
| <input type="radio"/> Block Party | <input type="radio"/> Other (describe) |

Riley Park Permit Fee:

\$100 residents/\$200 non-residents

Event Purpose: Community Holiday Event

Event Dates: Saturday Dec. 2, 2023

Event Times: ~~10-11~~ 10-7:30

Event Location: Riley Park, Grand River Avenue and Governor Warner mansion

Number of People Expected: 2,000-3,000

Contact Person on Day of Event: Christopher Pyant

Phone: 248 790 4077

Email: chris@gfachamber.com

Estimated Time of Setup: _____

Estimated Time of Cleanup: _____

Crowd Control Plans:

Greens, Gifts & Giving Farmers Market will clean their area when finished at 4p.m.

Sidewalk use? YES NO

If yes, describe sidewalk use:

Will the following be constructed or located in event area?

Booths	<input checked="" type="radio"/> YES ^{None}	<input type="radio"/> NO	Quantity:	<input type="text"/>
Tents/Canopies	<input type="radio"/> YES	<input type="radio"/> NO	Quantity:	<input type="text"/>
Rides	<input type="radio"/> YES	<input type="radio"/> NO	Quantity:	<input type="text"/>
Tables	<input type="radio"/> YES	<input type="radio"/> NO	Quantity:	<input type="text"/>
Portable Toilets	<input type="radio"/> YES	<input type="radio"/> NO	Quantity:	<input type="text"/>
Inflatables	<input type="radio"/> YES	<input type="radio"/> NO	Quantity:	<input type="text"/>
Food Vending	<input type="radio"/> YES	<input type="radio"/> NO	Quantity:	<input type="text"/>
Other Vendors	<input type="radio"/> YES	<input type="radio"/> NO	Quantity:	<input type="text"/>

Other (describe)

Watt from farmers market will supply.

If yes to food vendors, concessions, and/or other vendors, please list all of the vendors by vendor name, refer to Policy Section IV.2.N for license and insurance requirements:

**If mobile food vending is proposed as part of an activity that also requires a special event permit, no additional or separate mobile food vending permit shall be required as state in the City Cod of Ordinances (Appendix A in policy).*

Reserved Parking: Are you requesting exempt Parking? (See Policy Section 5)

YES NO

If yes, list the lots or locations where parking is requested:

Parking lot adjacent to the south pad of the pavilion,
just two spots to unload equipment

Will street closures be necessary? YES NO

If yes, describe street closures, include time of closure and re-open:

We are requesting Grand River Avenue be closed from Village Commons (side can slider Bar) to the Governor Warner Mansion for annual Light up the Grand Parade.

Will music be provided? YES NO

If yes, describe amplification and proposed location of band, speakers, equipment, etc.:

There will be a parade MC at the corner of Grand River & Farmington and Music will be played from the Governor Warner Mansions

Will electricity be needed for the event? YES NO

An Event Map [is] [is not] attached. If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

For events in Riley Park: Invitation to Civic Organizations and Merchants in the Event Vicinity. Non-profit organizations and local merchants in the vicinity of Riley Park – the Central Business District -- should be given the opportunity to participate in the special event to the greatest extent practical; e.g., a local Deli might come out and sell bratwurst. You must demonstrate that reasonable efforts have been made with regard to such inclusion and participation. The City Manager’s office shall be responsible for determining whether this requirement has been met.

I have invited local businesses to participate.
Those invited include:

Event Signs: Will this event include the use of signs YES NO

If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs. All signage must be approved by the City Manager’s Office.

Event Cost Worksheet

	Cost	Quantity	Total
Park usage fee			
Public Safety Assistance			
Public Services Assistance			
Cones			
Additional Barricades			
Additional Trash Barrels			
Other			
Total			0

Usage fee for Riley Park is \$100 for residents, \$200 for non-residents. Assistance from Public Services or Public Safety is \$65/hour with a minimum of two hours. The Public Services fee includes four trash barrels and four barricades. If additional equipment is needed, the fee will be determined by Public Services. Equipment is limited to cones, barricades and trash barrels.

Checks can be dropped off or mailed to the City Manager’s Office at Farmington City Hall: 23600 Liberty Street, Farmington, MI 48335. Make checks payable to the “City of Farmington.” There is a processing fee for credit cards payments. Credit card payments must be made at City Hall, we do not take credit card information via the phone.

**Farmington City Council
Staff Report**

**Council Meeting
Date:** September 18, 2023

**Item
Number**
6B

Submitted by: Meaghan Bachman, City Clerk

Agenda Topic: Early Voting Agreement between Oakland County, City of Farmington and City of Farmington Hills

Proposed Motion: Move to approve the Early Voting Agreement for Election Services between Oakland County, the City of Farmington, and the City of Farmington Hills.

Background: With the passing of Proposal 2 in November of 2022, early voting will now be required for all statewide and federal elections for a minimum of nine days prior to each election. The legislation allows for municipalities to enter into agreements with other communities and/or Counties to operate the early voting sites. Oakland County Elections Division decided to extend a partnership agreement to all municipalities, offering regional location sites with Farmington and Farmington Hills sharing a location. After some discussion, it was decided the shared site would be at the Costick Community Center, housing all five precinct locations for Farmington. Although it is not mandated that early voting is offered for local elections, it was decided it should be available for all elections, not just state and federal. For the November 7, 2023 local election, early voting will be available as a pilot program. For your approval is a draft agreement outlining the details of the plan. Some of the highlights are as follows:

- **Early Voting Site Location:** Costick Community Center – 28600 W. Eleven Mile Rd., Farmington Hills, MI 48336
- **Early Voting Hours:** 8:30 am – 4:30 pm each day, except Thursday. The hours on Thursday will be from 12:00 pm – 8:00 pm. The early voting period takes place for nine consecutive days, beginning the second Saturday prior to Election Day and ends the Sunday before an election.
- **Budget & Cost Sharing:** Although I do not have an exact cost for early voting, the larger expenditures such as voting equipment will be provided by Oakland County. A State funded grant to purchase election equipment will be available for Oakland County to apply for. Depending on the type of election, the County will request funding and/or reimbursement from the proper entities. The County will assume all cost related to the acquisition of equipment, software and supplies. The cost related to election inspectors, publications, facility rental/cleaning charges, that are not reimbursable, will be equally divided amongst Farmington and Farmington Hills.
- **Notice to Voters:** A correspondence will be mailed to each registered elector in the City of Farmington notifying them of the early voting location and hours.
- **Site Supervisors:** Staff from Farmington, Farmington Hills and Oakland County will rotate days and share the responsibility of site supervisor during the nine days of early voting.

Materials: Agreement for Election Services Between Oakland County and City of Farmington and City of Farmington Hills.

AGREEMENT FOR ELECTION SERVICES
 BETWEEN OAKLAND COUNTY AND CITY OF FARMINGTON And CITY OF FARMINGTON HILLS

This County Early Voting Site Agreement (the “Agreement”) is made between Oakland County, 1200 N. Telegraph Road, Pontiac, Michigan 48341 (the “County”) and City of Farmington, 23600 Liberty Street, Farmington, Michigan 48335, and the City of Farmington Hills, 31555 W. Eleven Mile Road, Farmington Hills, Michigan 483336 (“Municipality”) (the County and each municipality are sometimes referred to as the “Parties”). In this Agreement, the County and each municipality are represented by their respective clerks in their official capacities.

PURPOSE OF THE AGREEMENT. The County and the municipalities enter into this Agreement pursuant to Article II, Section 4(m) of the Michigan Constitution of 1963 and the Michigan Election Law, 1954 Public Act 116, MCL 168.720a *et seq.*, for the purpose of operating an early voting site.

Name of county
Oakland County

Name of municipality	Number of precincts in municipality	Number of registered electors in municipality
City of Farmington	5	7,755
City of Farmington Hills	27	65,408

1. **DEFINITIONS.** The following words and expressions used throughout this Agreement, whether used in the singular or plural, shall be defined, read, and interpreted as follows:
 - 1.1 **Agreement** means the terms and conditions of this Agreement and any other mutually agreed to written and executed modification, amendment, exhibit, and attachment to this Agreement.
 - 1.2 **Coordinator** means the individual appointed by the County Clerk and identified as the individual responsible for providing oversight to ensure sufficient resources are available and timely dispatched to each early voting site and monitoring the administrative requirements of early voting for the participating municipalities.
 - 1.3 **Early Voting Plan** means the document and any addenda to the document outlining the manner in which early voting will be provided in a county or municipality, as described in MCL 168.720a *et seq.* The requirements of an Early Voting Plan are described in MCL 168.720h(3).
 - 1.4 **Election Services** encompasses the following individual Election Services provided by the County Clerk’s Elections Division: Conduct and Administration of Early Voting.
 - 1.5 **Legislative Body of the Municipality** means the city or township governing board elected or appointed and serving in the municipality.
 - 1.6 **Municipality** means any participating municipality, which are entities created by the State or local authority or which are primarily funded by or through State or local authority, including, but not limited to, their council, Board, departments, divisions, elected and appointed officials, directors, board members, council members,

commissioners, authorities, committees, employees, agents, subcontractors, attorneys, volunteers, and/or any such persons' successors.

1.7 **QVF** means the Qualified Voter File as described in MCL 168.509m.

1.8 **QVF Controller** means the individual appointed by the County Clerk and identified as the Qualified Voter File (QVF) administrator of early voting information within the QVF.

1.9 **Site Supervisor** means the participating municipal clerk or a member of the County Clerk's staff who shall act as supervisor for each day of early voting. The County Clerk may appoint a different participating municipal clerk or member of the County Clerk's staff to act as a supervisor for different days of early voting. A site supervisor may delegate the supervisor's duties to a member of the supervisor's staff.

2. **SCOPE OF THE AGREEMENT.**

2.1 The Parties agree that early voting will be provided for all statewide and federal elections, and all other non-statewide elections conducted in the county.

3. **COORDINATOR.**

3.1 The Oakland County Director of Elections will serve as the Coordinator of each early voting site and will be responsible for organizing and monitoring the administrative requirements, including staffing, of early voting for the participating municipalities.

3.1.1 In the event that the Coordinator is unable to personally supervise and staff each early voting site on each day of early voting, the Coordinator may designate early voting site supervisors to assist with the staffing and supervision of early voting.

3.2 If the Coordinator becomes unavailable for any reason, the Coordinator role will be filled as follows:

3.2.1 The County Clerk will appoint a new Coordinator.

3.2.2 The new Coordinator will assume the responsibilities of the Coordinator on either a temporary or permanent basis.

4. **QVF CONTROLLER.**

4.1 The Oakland County Director of Elections will serve as the Qualified Voter File (QVF) administrator of early voting information within the QVF. The QVF Controller's duties will involve setting up the necessary voting regions, user access, and application access needed for the site(s) designated in the Agreement. The QVF Controller may designate these duties to a member of his/her staff.

5. **APPROVAL OF EARLY VOTING SITES.**

5.1 Pursuant to MCL 168.662, the County Clerk, after consulting the participating municipal clerks, will submit each early voting site location to the Board of County Election Commissioners for approval.

5.2 A regional early voting site will serve all electors covered by this Agreement. The electors covered by this Agreement will also be served by the County's central early voting site.

6. APPOINTMENT OF ELECTION INSPECTORS.

- 6.1 The Board of County Election Commissioners is responsible for the appointment of Election Inspectors.
- 6.2 At least 21 days before each election, the Board of County Election Commissioners will appoint for each early voting site at least 3 Election Inspectors and as many more as, in its opinion, are required for the efficient, speedy, and proper conduct of the election.
- 6.3 The Board of County Election Commissioners will further designate one appointed Election Inspector from each early voting site as chairperson.
- 6.4 The selection of Election Inspectors will be governed by MCL 168.674.

7. APPROVAL OF EARLY VOTING HOURS.

- 7.1 The Parties agree to all of the following:
 - 7.1.1 Early voting will be conducted for the nine days guaranteed by the Constitution. The hours will be from 8:30am-4:30pm each day, except that Thursday the hours will be from 12pm-8pm.
 - 7.1.2 The days and hours specified in this Agreement apply to early voting at all elections conducted in the County.

8. NOTICE OF EARLY VOTING HOURS.

- 8.1 Not less than 45 days before Election Day, the County Clerk and the clerk of each participating municipality agree to give public notice of the dates and hours for early voting at the regional early voting site and central early voting site by posting information on the County's and each municipality's website. If the municipality does not maintain a website, it shall post the notice in the same manner as it posts other notices.
- 8.2 After an Early Voting Site is approved by the Board of County Election Commissioners, the County Clerk will send a notice to each registered elector entitled to vote at that Early Voting Site with the information required under Michigan Election Law. The notice will be subject to review and approval by the parties. After that initial notice by the County Clerk, the Municipal Clerk will be responsible for sending the appropriate notice to each new registrant. The cost of printing and mailing the required notices will be the responsibility of each municipality.

9. BUDGET AND COST SHARING.

- 9.1 The Parties agree to the following cost sharing and chargeback procedures as follows:
 - 9.1.1 The County agrees to request funding and/or reimbursement from the State, local school district or other entity responsible for costs related to early voting.
 - 9.1.2 The County agrees to assume all costs related to the acquisition of equipment, software and supplies.
 - 9.1.3 The costs related to staffing the regional early voting site with Election Inspectors, publications and facility rental/cleaning charges that are not reimbursed by the State or other entity shall be equally divided amongst the participating municipalities. Payment will be remitted to the County within 30 days of receipt of the invoice.

10. STAFFING, SUPERVISION AND TRAINING.

- 10.1 The Coordinator is responsible for ensuring adequate staffing and supervision at the regional early voting site, and central early voting site, including selection of the site supervisor who oversees the site(s).
- 10.2 The site supervisor shall operate in the same manner and have the same authority as a municipal clerk operates in an election day polling place.
- 10.3 The site supervisors for early voting sites shall be designated for each election on the attached Exhibit B.
- 10.4 The Coordinator is responsible for providing training to the Site Supervisors and Election Inspectors appointed to serve at the Early Voting Site for each election.

11. TABULATORS AND EARLY VOTING POLL BOOK LAPTOPS AT EARLY VOTING SITE(S).

- 11.1 The Parties agree to all of the following:
 - 11.1.1 The Coordinator, in consultation with the participating municipal clerks, will determine the number of tabulators and early voting poll book laptops or other voting equipment that are necessary at the regional early voting site.
 - 11.1.2 The County will provide the tabulators, early voting poll book laptops, other necessary voting equipment and supplies.
- 11.2 The Board of County Election Commissioners will be responsible for conducting testing of the electronic voting equipment.
- 11.3 The Coordinator, or designated site supervisor, will be responsible for taking necessary steps to set up the early voting poll book laptops.

12. CANVASS OF EARLY VOTING RETURNS AND REPORTING OF EARLY VOTING RESULTS.

- 12.1 The Board of County Election Commissioners is responsible for appointing the receiving board or group of election inspectors to canvass the early vote returns on Election Day and report early voting results to the County Clerk.

13. EARLY VOTING PLAN.

- 13.1 No later than 120 days before the first statewide or federal election in each even numbered year, the Coordinator will be responsible for ensuring an Early Voting Plan, attached as Exhibit A, is filed with the County Clerk of the county in which the municipalities are located.

14. NOTICE TO SOS OF CHANGES TO LOCATIONS, DAYS, AND HOURS OF EARLY VOTING.

- 14.1 Not less than 45 days before the first early voting day allowed by statute, the Coordinator will be responsible for providing the Secretary of State any changes made to a previously submitted Early Voting Plan that affect the locations, days, and hours of operation for each early voting site operated by the County.

15. DURATION OF AGREEMENT.

- 15.1** This Agreement and any amendments will be effective when executed by all Parties, as evidenced by the signature of the County Clerk and each participating municipal clerk, unless the Agreement has an effective date specifically entered on the signature page.
- 15.2** This Agreement has no fixed termination date and may be terminated pursuant to its terms.

16. CANCELLATION, MODIFICATION, AND TERMINATION OF AGREEMENT.

- 16.1** The County Clerk may withdraw from this Agreement for any reason by providing at least 30 days written notice to the other parties to the Agreement. The notice shall be sent to the municipalities at the address provided in this Agreement to the attention of the Municipal Clerk. If the County Clerk withdraws during the statutory timeframe from the Agreement for any reason, the Agreement will cease to exist, and the clerk of each participating municipality must submit a revised Early Voting Plan to the State Bureau of Elections outlining the manner in which early voting will be provided.
- 16.2** The municipality may withdraw from this Agreement for any reason by providing at least 30 days written notice to the other parties to the Agreement. The notice shall be sent to the county at the address provided in this Agreement to the attention of the County Clerk. If a municipality withdraws from the Agreement for any reason during the statutory timeframe, the clerk of the municipality withdrawing from the Agreement must submit a revised Early Voting Plan to the State Bureau of Elections outlining the manner in which early voting will be provided.

17. GENERAL PROVISIONS.

- 17.1** County shall not be liable for any consequential, incidental, indirect, remote, speculative, punitive, exemplary, liquidated, treble, or special damages, including, but not limited to, loss of profit, opportunity, use, revenue, data, or goodwill, whether based in whole or in part in contract, tort, equity, strict liability, under statute, or any other theory of liability, regardless of whether such damages were foreseeable or contemplated and even if County was advised or aware of the possibility of such damages.
- 17.2** This Agreement shall be governed, interpreted, and enforced by the laws of the State of Michigan, excluding Michigan's conflict of law principles. Except as otherwise required by law or court rule, any action brought to enforce, interpret, or decide any claim arising under or related to this Agreement shall be brought in the Sixth Judicial Circuit Court of the State of Michigan, the 50th District Court of the State of Michigan, or the United States District Court for the Eastern District of Michigan, Southern Division, as dictated by the applicable jurisdiction of the court. Except as otherwise required by law or court rule, venue is proper in the courts set forth above. The choice of forum set forth above shall not be deemed to preclude the enforcement of any judgment obtained in such forum or taking action under this Contract to enforce such judgment in any appropriate jurisdiction.
- 17.3** This Agreement represents the entire agreement and understanding between the Parties. This Agreement supersedes all other prior oral or written understandings, communications, agreements, or contracts between the Parties, except the

accompanying license agreement which is incorporated by reference. The language of this Agreement shall be construed as a whole according to its fair meaning and not construed strictly for or against any Party.

- 17.4** “Confidential Information” means all information and data that the County is required or permitted by law to keep confidential, which includes computer software, cybersecurity assessments and plans and measures to protect the County’s copyrighted training materials.
- 17.5** Municipality shall use appropriate safeguards to protect the confidentiality and integrity of Confidential Information. Municipality shall not reproduce, provide, disclose, or give access of Confidential Information to any Municipality Employee or third-party not having a legitimate need to know. Municipality and Municipality Employees shall only use the Confidential Information for performance of this Agreement. Notwithstanding the foregoing, Municipality may disclose the Confidential Information, if required by law, statute, or other legal process; provided that Municipality: (a) gives the County prompt written notice of the impending disclosure; (b) provides reasonable assistance to the County in opposing or limiting the disclosure; and (c) makes only such disclosure as is compelled or required. This Agreement imposes no obligation upon Municipality with respect to any Confidential Information which Municipality can establish by legally sufficient evidence: (a) was in possession of or was known by Municipality, prior to its receipt from the County, without any obligation to maintain its confidentiality; or (b) is obtained by Municipality from a third-party having the right to disclose it, without an obligation to keep such information confidential.

AGREEMENT FOR ELECTION SERVICES
BETWEEN OAKLAND COUNTY AND CITY OF FARMINGTON And CITY OF FARMINGTON HILLS

Lisa Brown
Oakland County Clerk

Signature of County Clerk

Date

Meaghan Bachman
City of Farmington Clerk

Signature of Clerk

Date

Pamela B. Smith
City of Farmington Hills Clerk

Signature of Clerk

Date

EXHIBIT A: Early Voting Plan

No later than 120 days before the first statewide or federal election in each even numbered year, the Coordinator will file an Early Voting Plan, covering the Parties to the County Agreement, with the County Clerk of the County.

Not less than 45 days before the first early voting day allowed by statute, the Coordinator will provide the Secretary of State any changes made to a previously submitted Early Voting Plan that affect the locations, dates, and hours of operation for each joint early voting site operated by the participating County and municipalities to ensure that the correct information is posted on the Michigan Voter Information Center (MVIC) portion of the Department of State's website.

Plan Coverage: County Agreement

Coordinator of County Agreement:

Name of Coordinator	Position	Email Address	Phone Number
Joseph J. Rozell	Director of Elections	rozellj@oakgov.com	(248) 858-0564

County:

Name of county	Clerk of County
Oakland County	Lisa Brown

Municipality 1:

Name of municipality	Clerk of municipality	Number of precincts in municipality	Number of registered electors in municipality
City of Farmington	Meaghan Bachman	5	7,755

Municipality 2:

Name of municipality	Clerk of municipality	Number of precincts in municipality	Number of registered electors in municipality
City of Farmington Hills	Pamela Smith	27	65,408

Early Voting Location Information:

	Early voting site #1	Early voting site #2
Location of site	Costick Community Center, 28600 W. Eleven Mile Rd., Farmington Hills, Michigan 48336	Waterford Oaks Activity Center, 2800 Watkins Lake Rd., Waterford, Michigan 48328
Municipalities served at site	2	45
Number of Election Workers at site	7	7
Is this an EV site for all 9 days of Constitutionally-required early voting? (Y/N)	Yes	Yes
Hours for 9 days of Constitutionally-required early voting	8:30 - 4:30 p.m. Thursday 12 - 8 p.m.	8:30 - 4:30 p.m. Thursday 12 - 8 p.m.
How many (if any) additional days of early voting will be provided at this site?	None	None
Hours for any additional days of early voting	N/A	N/A
Is this site ADA compliant?	Yes	Yes
In selecting this site, did you take into account expected turnout, population density, public transportation, accessibility, travel time, travel patterns, and any other relevant considerations?	Yes	Yes

Communication Strategy:

The parties will use the following communication strategy for informing electors of their opportunity for early voting:

Social media, websites, community newsletters, and other mediums deemed appropriate by clerks.

EXHIBIT B: SITE SUPERVISORS

Regional Early Voting Site Number: _____

Election Date: _____

Early Voting Site Supervisors:

	Primary Site Supervisor	Backup Site Supervisor
Early Voting Day 1		
Early Voting Day 2		
Early Voting Day 3		
Early Voting Day 4		
Early Voting Day 5		
Early Voting Day 6		
Early Voting Day 7		
Early Voting Day 8		
Early Voting Day 9		

Farmington City Council Staff Report	Council Meeting Date: September 18, 2023	Item Number 6C
Submitted by: David Murphy, City Manager		
Agenda Topic: Consideration to Amend Fiscal Year 2023-24 Budget		
Proposed Motion: Move to adopt Budget Amendment Resolution #1 amending Fiscal Year 2023-24 Budget.		
Background: The City's budget is adopted on a fiscal year basis, July 1 – June 30. Unfortunately, many of the City's projects take place during the summer and often span year end. Guessing how much of the project will occur in each fiscal year is difficult and forcing contractors to work within a specific fiscal year is expensive. As a result, Administration allocates the total cost of a project between fiscal years and when budget is not used in one fiscal year, the budget is added to the next fiscal year through a budget amendment. Attached is the budget amendment moving funds from the 2022-23 fiscal year to the 2023-24 fiscal year. None of the items on the budget amendment represent non-budgeted expenditures. They are just a reallocation of budget from one fiscal year to the next.		
Materials: Budget Amendment Resolution #1 2023-24		

CITY OF FARMINGTON

RESOLUTION _____

Motion by, _____ seconded by, _____

Budget Amendment No 1

Fund: General Fund

General Government **\$19,500**
 Reduction of Fund Balance **\$19,500**

To roll forward funding for employee job description and salary survey

Fund: General Fund

General Government **\$4,000**
 Reduction of Fund Balance **\$4,000**

To roll forward funding for DPW Stairs

Fund: General Fund

Public Safety **\$45,000**
 Federal Grants **\$40,500**
 Reduction of Fund Balance **\$500**

To roll forward funding to purchase Nozzles

Fund: General Fund

Public Safety **\$9,000**
 Reduction of Fund Balance **\$9,000**

To roll forward funding for vehicle changeover

Fund: General Fund

Public Works **\$11,300**
 Reduction of Fund Balance **\$11,300**

To roll forward funding for parking lot sealcoating

Fund: General Fund

Recreation and Culture **\$22,000**
 Reduction of Fund Balance **\$22,000**

To roll forward Farmers Market funding to purchase sound system

Fund: General Fund

Recreation and Culture **\$20,000**
 Reduction of Fund Balance **\$20,000**

To roll forward funding to straighten pole at Drake Park

Fund: General Fund

Recreation and Culture **\$41,000**
 Reduction of Fund Balance **\$41,000**

To roll forward funding to demolish 33825 Grand River

Fund: Major Street Fund

Construction **\$10,000**
 Reduction of Fund Balance **\$10,000**

To roll forward funding for cracksealing

Fund: Major Street Fund		
Construction	\$10,000	
Reduction of Fund Balance		\$10,000
To roll forward funding for Gill Road engineering		
Fund: Major Street Fund		
Operations and Maintenance	\$36,000	
Reduction of Fund Balance		\$36,000
To roll forward funding for truck detour signage on Farmington Road		
Fund: Local Street Fund		
Construction	\$40,000	
Reduction of Fund Balance		\$40,000
To roll forward funding for cracksealing		
Fund: Capital Improvement Fund		
Transfer, Theater Fund	\$14,000	
Reduction of Fund Balance		\$14,000
To roll forward funding for servers at Theater		
Fund: Capital Improvement Millage Fund		
Capital Outlay	\$17,000	
Reduction of Fund Balance		\$17,000
To roll forward funding for tennis/pickleball conversion		
Fund: Capital Improvement Millage Fund		
Capital Outlay	\$20,000	
Reduction of Fund Balance		\$20,000
To roll forward funding for Shiawassee large pavillion roof		
Fund: Capital Improvement Millage Fund		
Capital Outlay	\$19,000	
Reduction of Fund Balance		\$19,000
To roll forward funding for downtown parking lot		
Fund: Capital Improvement Millage Fund		
Capital Outlay	\$155,000	
Reduction of Fund Balance		\$155,000
To roll forward funding for in-car and body worn cameras		
Fund: Capital Improvement Millage Fund		
Capital Outlay	\$202,000	
Reduction of Fund Balance		\$202,000
To roll forward funding for Farmington Road Streetscape		
Fund: Water and Sewer Fund		
Operations and Maintenance	\$4,000	
Reduction of Fund Balance		\$4,000
To roll forward funding for DPW Stairs		
Fund: Water and Sewer Fund		
Operations and Maintenance	\$7,000	
Reduction of Fund Balance		\$7,000
To roll forward funding for employee job description and salary survey		

Fund: Water and Sewer Fund		
Capital Outlay	\$25,000	
Reduction of Fund Balance		\$25,000
To roll forward funding for Gill Road Engineering		
Fund: Theater Fund		
Capital Outlay	\$14,000	
Transfer, Capital Improvement Fund		\$14,000
To roll forward funding for servers		
Fund: DPW Equipment Revolving Fund		
Capital Outlay	\$59,045	
Reduction of Fund Balance		\$59,045
To roll forward funding for DPW Admin Vehicle		

BE IT FURTHER RESOLVED that the City Treasurer is hereby authorized to pay all claims and accounts properly chargeable to the foregoing appropriations provided that said claims and accounts have been lawfully incurred and approved by Council, Board, Commission or other City Officer authorized to make such expenditures, and

BE IT FURTHER RESOLVED that the City Manager shall prepare for the Council a financial report each quarter on the status of City funds as contained within the City budget.

Roll Call:
Ayes:
Nays:
Absent:

RESOLUTION DECLARED ADOPTED

MEAGHAN BACHMAN, CITY CLERK

I, Marion Bachman, duly authorized Clerk for the City of Farmington, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Farmington City Council at a regular meeting held Monday, September 18, 2023 in the City of Farmington, Oakland County, Michigan.

MEAGHAN BACHMAN, CITY CLERK

**Farmington City Council
Staff Report**

**Council Meeting
Date:** September 18, 2023

**Reference
Number
6D**

Submitted by:
Director Bob Houhanisin

Description

Amendment to Traffic Control Order – One way on Grace Street between Grand River Avenue and Shiawassee Road.

Requested Action

Move to approve adopt resolution amending Chapter 7, One Way Traffic, Section 7.6 of the Traffic Control Order to limit traffic to one way northbound and to designate with proper signs on Grace Street between Grand River Avenue and Shiawassee Street.

Background

The Transportation Improvement Authority Association (TIA) conducted an investigation as to whether traffic flow on Grace Street should be limited to one way, and if so, in which direction it should be limited. The TIA provided the attached report and determined that two-way traffic on Grace Street was not appropriate and recommended limiting vehicular traffic to only northbound. The TIA also provided recommendations for required signage to allow for enforcement of the one-way traffic. Parking on Grace Street should also be limited.

Attachments

TIA report
Resolution



TRANSPORTATION IMPROVEMENT ASSOCIATION

100 E. Big Beaver Rd., Suite 910, Troy, Michigan 48083
Office (248) 334-4971 • Fax (248) 475-3434
www.tiasafety.us

BOARD OF DIRECTORS

EXECUTIVE COMMITTEE

Chairman

DENNIS G. KOLAR, P.E.
Managing Director
Road Commission for Oakland County

Vice Chairman

KIRK MORRIS
Executive Vice President
Chief Strategy Officer
Joyson Safety Systems

Secretary

JENNIFER L. WHITEAKER
Regional Manager
Corporate & Government Affairs
DTE Energy Company

Treasurer

MARTIN J. OLEJNIK, CPA
Partner
Plante Moran

DON BROWN

Chairman
Board of Commissioners
Macomb County

NANCY M.D. FAUGHT, P.E.

Executive Vice President
Hubbell, Roth & Clark, Inc.

RON FOWKES

Commissioner (Ret.)
Road Commission for Oakland County

J. DAVID VANDERVEEN

Vice Chairman
Oakland County Parks Commission

Member

Oakland County Airport Committee

CHIEF EXECUTIVE OFFICER

JIM SANTILLI

TRUSTEES

BRADLEY C. WIEFERICH, P.E.

Director
Michigan Department of Transportation

MICHAEL J. BOUCHARD

Sheriff
Oakland County

DAVID COULTER

County Executive
Oakland County

COL. JOSEPH M. GASPER

Director
Michigan State Police

BARBARA ROSSMANN

President and Chief Executive Officer
Henry Ford Macomb Hospitals

RAPHAEL WASHINGTON

Sheriff
Wayne County

ANTHONY M. WICKERSHAM

Sheriff
Macomb County

June 27, 2023

Bob Houhanisin
Director of Public Safety
City of Farmington
23600 Liberty Street
Farmington, MI, 48335

RE: Grace St, Grand River Ave to Shiawassee St, One-Way Street Traffic Study

Dear Director Houhanisin:

At your request the Traffic Improvement Association (TIA) conducted a study of Grace Street from Grand River Avenue to Shiawassee Street to determine if the road should be made one-way, and if so, what direction. This study is being conducted in response to a request the city received from a resident.

For this evaluation, TIA conducted a site visit to observe existing conditions and reviewed crash history.

EXISTING CONDITIONS

A site visit was conducted on Tuesday, June 20, 2023. Grace Street is a 2-way road varying in width from 11 to 12-foot-wide, which runs north-south between Grand River Avenue and Shiawassee Street. In some areas the road is even narrower due to vegetation that is currently growing over the road surface. Grace Street has no posted speed limit, however, speeds are very low due to the narrow width and the road side environment. Grace Street has a bituminous surface with no curb or roadside shoulder. There are no pavement markings and no adjacent sidewalks. Grace Street intersects with Adams Street, where Adams Street is the through road and Grace Street is controlled with Yield signs. The section of Grace Street between Grand River Avenue and Adams Street is bordered by adjacent commercial properties which have adjacent parking spaces or a parking lot with marked angle parking spaces that are convenient for motorist traveling north on Grace Street from Grand River Avenue. The section between Adams Street and Shiawassee Street is bordered by adjacent residential properties where parking is prohibited with posted signs. There's a posted Weight Limit of 2-1/2 Tons with a sign south of Shiawassee Street.

CRASH HISTORY

A review of the 3-year (2020-2022) crash history for Grace Street found no reported crashes.

CONCLUSION & RECOMMENDATION

The review of crash history found no reason for concern.

The narrow width of Grace Street makes the passing of vehicles in the opposite directions of travel impossible without one vehicle waiting at the intersection of Adams Street or moving into a parking space area. It is recommended that the city consider making Grace Street one-way in the northbound direction of travel. This provides for continued use of the established angle parking spaces and the angled parking established in the parking lot of the business on the west side of the road. This also provides for convenient access to these commercial properties from Grand River Avenue.

Making Grace Street a one-way northbound road will require removal and installation of various traffic control signs.

Required Sign Removals:

- Stop sign for southbound Grace Street at Grand River Avenue.
- Yield sign for southbound Grace Street at Adams Street.
- Weight Limit 2-1/2 Tons for southbound Grace Street south of Shiawassee Street.
- No Parking signs for southbound Grace Street traffic south of Shiawassee Street.

Required Sign Installations:

- One-Way signs at the intersection of Grace Street and Grand River Avenue.
- One-Way signs at the intersection of Grace Street and Adams Street.
- Do Not Enter, Wrong Way signs at the intersection of Grace Street and Adams Street.
- One-Way signs at the intersection of Grace Street and Shiawassee Street.
- Do Not Enter, Wrong Way signs at the intersection of Grace Street and Shiawassee Street.
- Weight Limit 2-1/2 Tons for northbound Grace Street north of Grand River Avenue.
- No Parking signs for northbound Grace Street north of Adams Street on the west side.

Please don't hesitate to contact me if you have any questions or comments.

Respectfully,



Chuck Keller, P.E.
Director of Engineering
Chief Traffic Engineer
Transportation Improvement Association

**CITY OF FARMINGTON
OAKLAND COUNTY, MICHIGAN**

RESOLUTION NO. _____

**A RESOLUTION OF THE FARMINGTON CITY COUNCIL
TO AMEND TRAFFIC CONTROL ORDER.**

At a meeting of the City Council of the City of Farmington, Oakland County, Michigan, held on the ____ day of _____, 2023, at the City Hall, 23600 Liberty Street, Farmington, Michigan 48335.

The following resolution was offered by _____ and supported by _____.

The City Council resolves as follows:

The Traffic Control Order issued by the Director of Public Safety of the City of Farmington, dated February 1972, is hereby amended as follows: as provided for in Section 28-1153 of the Uniform Traffic Code, as adopted in Section 31-51 of the City Code of the City of Farmington, and Section 31-60 of the City Code of the City of Farmington.

Chapter 7: One Way Traffic

AMEND:

Section 7.6 – Grace Street

(a) From Grand River Avenue north to Shiawassee Road shall be on-way northbound.

AYES:

NAYS:

ABSTENTIONS:

STATE OF MICHIGAN)
)ss
COUNTY OF OAKLAND)

I, MEAGHAN BACHMAN, the duly-qualified Clerk of the City of Farmington, Oakland County, Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Farmington at a duly-called meeting held on ____ day of _____, 2023, the original of which is on file in my office.

IN WITNESS WHEREOF, I have hereunto affixed by official signature this ____ day of _____, 2023.

MEAGHAN BACHMAN
Clerk, City of Farmington

Farmington City Council Staff Report	Council Meeting Date: September 18, 2023	Item Number 6E
Submitted by: Bob Houhanisin, Public Safety Director		
Agenda Topic: Consideration of Adoption of Ordinance C-___-2023 to Amend Chapter 20 Offenses Against Public Safety, Section 20-228 Discharging in the City.		
Proposed Motion: Motion to adopt Ordinance C-____-2023, to amend Chapter 20 of the Code of Ordinances, Offenses Against Public Safety, Section 20-228, Discharging in the City. SECOND READING		
Background: Section 20-228 currently prohibits the discharge or a firearm, air rifle, air pistol or bow and arrow in the city, except when lawfully acting in the defense of persons <i>or property</i> or the enforcement of law or at a duly established range, which has been approved by city council. A proposed amendment was introduced and approved for First Reading removing the reference to property. The attached version for second reading and adoption addresses some of the comments and questions from the First Reading, and proposes the general use of the phrase "lawful self-defense" as a fully-encompassing phrase simply referring to statutory and common law authority that law enforcement officials and others would rely on in assessing conduct. City administration is recommending approval of the Ordinance amendment as revised.		
MATERIALS: Redlined copy of ordinance		

STATE OF MICHIGAN

COUNTY OF OAKLAND

CITY OF FARMINGTON

ORDINANCE NO. C-____-2023

AN ORDINANCE TO AMEND THE CODE OF THE CITY OF FARMINGTON CHAPTER 20, "OFFENSES," ARTICLE VII-OFFENSES AGAINST PUBLIC SAFETY, DIVISION 2 WEAPONS, SECTION 20-228 TO REMOVE DEFENSE OF PROPERTY CLARIFY AS A PERMISSIBLE REASONS TO DISCHARGE A WEAPON IN THE CITY.

THE CITY OF FARMINGTON ORDAINS:

Section 1 of Ordinance. Ordinance Amendment.

The Farmington City Code, Chapter 20, "Offenses", Article VII Offenses Against Public Safety, Section 20-228 Discharging in city is hereby amended to read as follows:

Sec. 20-228. - Discharging in city.

It shall be unlawful for any person to discharge any firearm, air rifle, air pistol or bow and arrow in the city, except when lawfully acting in the defense of persons lawful self-defense, or when lawfully engaged in the enforcement of law, or when at a duly established range, the operation of which has been approved by the council.

Section 2 of Ordinance. Severability.

If any section, clause or provision of this ordinance shall be declared by the courts to be invalid, the validity of the ordinance as a whole, or in part, shall not be affected other than the part invalidated.

Section 3 of Ordinance. Repealer

All other ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4 of Ordinance. Effective Date.

This amendatory ordinance shall be effective 10 days after adoption by the City Council and after publication as provided by the Charter of the City of Farmington.

- Ayes:
- Nays:
- Abstentions:
- Absent:

STATE OF MICHIGAN)
)ss.
COUNTY OF OAKLAND)

I, the undersigned, the qualified and acting City Clerk of the City of Farmington, Oakland County, Michigan, do certify that the foregoing is a true and complete copy of the ordinance adopted by the City Council of the City of Farmington at a meeting held of the ____ day of _____, 2023, the original of which is on file in my office.

Meaghan Bachman, City Clerk
City of Farmington

Farmington City Council Staff Report	Council Meeting Date: September 18, 2023	Informational
Submitted by: Melissa Andrade, Assistant to the City Manager		
Agenda Topic: Minutes from City's Boards and Commissions		
CIA: August 2023 DDA: August 2023 Historical: August meeting canceled Parking: No September Meeting Pathways: August 2023 Planning: September meeting canceled ZBA: September meeting canceled Library: August 2023 - draft Commission on Aging: May 2023 Farmington/Farmington Hills Arts Commission: May 2023 Commission on Children, Youth and Families: June 2023 Emergency Preparedness Committee: May 2023		

**CITY OF FARMINGTON
GRAND RIVER CORRIDOR IMPROVEMENT AUTHORITY
MINUTES
August 10, 2023**

CALL TO ORDER

The Farmington Grand River Corridor Improvement Authority meeting was called to order at 8:03 a.m. by Chairperson King.

Members Present: Acceturra, Bowman, Carron, Graham, King, Thomas
Members Absent: O'Dell
Staff: Christiansen

APPROVAL OF AGENDA

Motion by Graham, supported by Carron to approve the agenda. Motion approved unanimously.

APPROVAL OF MINUTES

Motion by Graham, supported by Carron to approve the July 13, 2023 minutes. Motion approved unanimously.

HOME CARE SERVICES – 31806 GRAND RIVER AVENUE

Director Christiansen presented this item to the CIA Board and discussed the current status of the property and the intended use of the new owners. The Board reviewed the submitted redevelopment/repurpose plans and asked questions. No action was taken.

D&A PROPERTIES (THE WINERY) – 31505 GRAND RIVER AVENUE

Director Christiansen presented this item to the CIA Board and discussed the current status of The Winery and the intended use of the potential new owners/developer. The Board reviewed the submitted redevelopment/repurpose concept plans and asked questions. No action was taken.

GRAND RIVER CORRIDOR IMPROVEMENT AUTHORITY DEVELOPMENT AND TIF PLAN REVIEW

Director Christiansen reviewed the current Grand River Corridor Improvement Authority Development and TIF Plan with the CIA Board. The Board discussed the current TIF Plan adopted by the Grand River CIA in 2014 and the need to update the plan. The Board requested/asked for a proposal to update the plan and discussed next steps.

PUBLIC COMMENT

None.

BOARD COMMENT

None.

ADJOURNMENT AT 9:11 am



8:00AM Wednesday, August 2, 2023
City Hall Conference Room
23600 Liberty Street
Farmington, MI 48335

MINUTES

Called to order by Todd Craft at 8:00am

1. Roll Call

Present: Claire Perko, Chris Halas, Todd Craft, Heather Lyon, James McLaughlin, Linda Deskins, Sara Bowman, Donovan Singleton

Absent: Tom Pascaris

Others Present: Kate Knight, Jess Westendorf, Eric Helzer, Advanced Redevelopment Solutions

2. Approval of Consent Agenda

Minutes: July 12, 2023 Regular Meeting

Motion by Halas, seconded by Lyon, to approve the items on the consent agenda. Motion passes unanimously.

3. Approval of Regular Agenda

Motion by Halas, seconded by McLaughlin to approve the items on the regular agenda. Motion passes unanimously.

4. Public Comment

Opened and closed by Craft at 8:01am

5. Executive Director Update

Founders Festival was successful. Placer AI showed more than 50K trips, with more than 40K visitors. It was a hyperlocal draw, with ten thousand return trips within the weekend. First day of Farmers Market and Art on the Grand are other two largest draws into Downtown Farmington. Cannelle Sidewalk program incentivization is on the agenda for City Council Monday; it's a great story of incentivizing with the funding we would use toward our own replacement and maintenance program and reaping more than triple the value in private investment on sidewalk alone. Total value of Cannelle is around \$500K. Outdoor investment alone is over \$60K. Our quote to replace deteriorated sidewalk through our contractor program is \$16,800.

Pocket Park is progressing. It is a challenge with utilities coordination. We received exciting news that we were awarded the 100K Oakland County Parks Grant

Glen Una team was in town last week to check facility status and seemingly gauge impact of Founders Festival on their property. Second Quarter of 2023, \$2,275,000 in building investment via permit recording.

6. Consideration to approve bid award for Downtown Plantscape Replacement

Three bids were collected, and GMA recommends Stuart Leve as lowest bid.

Motion by, Singleton Seconded by Halas to award the contract for the above stated project to Stuart Leve, Inc. for the base bid amount of \$44,537.00

Motion Passes unanimously via roll call.

Ayes: 8, Perko, McLaughlin, Bowman, Halas, Craft, Lyon, Deskins, Singleton

Nays: 0, None

Absent: 1, Pascaris

7. Consideration to approve Robertson Brothers Hillside Townes TIF Application

TIF committee was formed at the last regular DDA Board Meeting on July 12 and the committee met and qualified the application. 11 out of 13 items on the rubric were deemed applicable to the project. The application demonstrated that TIF is a crucial piece of project financing. Question regarding accountability and how it will be enforced.

Helzer- Two agreements will ensure accountability:

(1) Reimbursement agreement will be between developer and DDA.

(2) Interlocal Agreement between DDA and BRA to be approved after Monday.

Helzer and Robertson Brothers team had a great meeting with Eagle regarding \$1,000,000 grant. If awarded, TIF revenues will be freed up sooner and with less interest paid overall.

Discussion of scoring rubric and consider adding a pre-app phase to streamline application and incentivize developers of all sizes to apply. DDA Board scored the project with individual votes tabulated and averaged.

Motion by Singleton, Seconded by Deskins, to recommend approval to City Council for DDA TIF Assistance for the Robertson Brothers Hillside Townes project. Motion passes unanimously via roll call.

Ayes: 8, Perko, McLaughlin, Bowman, Halas, Craft, Lyon, Deskins, Singleton

Nays: 0, None

Absent: 1, Pascaris

8. Committee Updates:

a. Organization Committee

The org committee is scheduling a meeting next week to work on transformation strategy.

b. Harvest Moon Committee

Rocking and rolling. Volunteer sign-up is strong.

c. Promotions Committee

Halas is working on a special bicentennial task force. Grand Raven and Harvest Moon planning and logistics are underway.

d. Business Development Committee

Business Development Committee as part of DDA TIF committee appointment met last week to review TIF application.

e. Design Committee

Meeting tomorrow morning at 7:30am to review Loft Cigar Lounge outdoor seating site plan application for August Planning Commission meeting.

f. Public Art Committee

Chipping away at Heart the Art event. Garet Bogos is leading Heart the Art subcommittee. February 10, 7-10pm. Goal to earn money to buy more art. Tickets \$40 in advance, \$45 at door or 2 for \$75 in advance. Gathering public feedback on site an aspiration. Drink ticket included with entry ticket. Live music. GLP is the venue. Cocktail/Mocktail table and beer/wine table. Goal for save the date at Harvest Moon, sell tickets at Holly Days, have fliers up by Small Business Saturday. Arts commission is working on getting art in City Hall. Goal is to have art up by 1st week in October.

9. Other Business

Craft: Marketing lease for rare 2-bedroom, one bath, apartment in 1920's Collingwood building, walkable to downtown.

10. Board Comment

Bowman: Thank you for hosting Founders Festival in Downtown. Julie Law and her team at Events 360 do a great job. The City is fielding a high volume of board and commission applications and is overwhelmed by applicants in their 30's.

Craft: Thank you for everyone's time, especially the TIF Committee. Huge for us in additional TIF capture. Hearing that the consultant's meeting to qualify and win award of a crucial EGLE Grant for brownfield remediation is a huge win.

11. Adjournment 9:14am

Motion by, Singleton, Seconded by, Lyon. Motion passes unanimously.



FARMINGTON PATHWAYS COMMITTEE

7:00 p.m.

MINUTES

AUGUST 9, 2023

1. CALL TO ORDER

Meeting called to order at 7:02 pm

2. ROLL CALL

Present: Tim Prince, Sue Lover, Maria Taylor, Bill Gessaman, Kevin Parkins, Chris Weber, Joe VanDerZanden, Brent Bartman, Kevin Christiansen

Absent: None

3. APPROVAL OF AGENDA

Motion to approve by Kevin P., supported by Maria, unanimously approved

4. APPROVAL OF MINUTES

a. MEETING MINUTES, JULY 12, 2023

Motion to approve by Sue, supported by Maria, unanimously approved

5. OLD BUSINESS

- a. MEDIA POST – Sue – Received a question back about why there is a hole surrounded by snow fencing at Shiawassee and Rafael roads. Believed to be ongoing infrastructure work, planned to look into.
- b. 2023 SIDEWALK PROGRAM UPDATE – work completed for this year, currently finishing up last details.
- c. 9 MILE PATHWAY UPDATE
 - i. Waiting on Oakland County Parks and Recreation to possibly fund branding study – project is currently awaiting this feedback.
 - ii. Waiting on next meeting of 9 Mile Corridor Task Force or Oakland County Parks and Rec to determine how to proceed with joint grant writing and future maintenance.
- d. FARMINGTON HILLS MASTER PLAN INPUT
 - i. Member Input? Some group members have posted suggestions and supported existing comments. Group members planned to all look over and submit recommendations.
 - ii. Communication to Other Groups? – has been mentioned to FBC Run Club members, some committee members have informed some other individuals.
- e. SEMCOG BICYCLE AND PEDESTRIAN MOBILITY
 - i. Training Update? – Chris has emailed twice about next steps to plan training and is awaiting a response.
 - ii. Grants for Old Farmington Road Bridge – Sue – Brian Pollack mentioned the possibility of historic grants. She was given a contact at MDOT, reached out and is awaiting a response. Sue has also been in contact with Cody, who is in charge of grants for congresswoman Haley Stevens. He identified the need to determine approximately how much money is needed for the project. Committee discussed gaining more information

for planning starting with speaking with city engineers to get cost estimates. Discussed identifying options with different costs, such as types and sizes of paths and factors such as historical considerations. Identified resources to find grant opportunities including SAM.gov, grants.gov and contacting State Historic Preservation Office (SHPO) for historical project information.

f. CROSSWALK AT KRAZY KRAB ON GRAND RIVER UPDATE

Reviewed the 3 options for adding a crosswalk, Kevin C reports he recently met with and walked the area and reviewed these options with OHM. Identified that crosswalk at School St. could be completed as part of project to update School St and Thomas St. when the Maxfield Training project happens to build housing, was already planned and has little complications already being 25 mph. Also meets requests from senior apartment complex.

Option 2 is closer to the Krazy Krab – already 25 mph, would need sidewalk construction to add landing spots, planned as part of Krazy Krab PUD with funding, could need a landing spot in the middle of the street where there is already a designated turn lane. May be best to try to develop additionally, after School St.

Option 3 has the obstacles of a higher speed limit and traffic issues with cars turning in and out of driveways from two directions. Identified it may be best to wait for Grand River corridor project to wrap in as there may be road changes then making it more viable to add this crosswalk then.

Discussed the committee drafting a letter in support of developing option #2 at this time.

g. MAXFIELD TRAINING CENTER DEVELOPMENT UPDATE

Officially named Hillside Townes

Preliminary PUD and development agreement approved by City Council – final plan to come after engineering and approval by planning commission and city council – looking to do for September.

Brownfield plan was approved on Monday.

Congresswoman Haley Stevens \$2 Million grant for the Shiawassee stairs, awaiting documentation for that money, seeking out other grant options.

h. RALPH C WILSON GRANTS

Bill reached out to JJ, the director of parks initiative, but has not heard back yet. Says he has another contact he can also try.

i. SAFE ROUTES TO SCHOOL

No updates - Sue identified the grant deadline for this year is approaching and questioned how long the data collected is good for before having to start over to apply in the future. Discussed possibility of applying for funds to use for smaller identified options including a flashing beacon on Gill Rd., addressing flooding on the sidewalk at the cut through behind the school, adding lighting, and filling in missing sidewalk flags. Identified required tasks of getting together related info and filling out forms, option to plan to complete before deadline for the year.

j. ELY COURT

Tim took pictures of the area, identified 2 major heaves in the sidewalk and passed info on to DPW. DPW to apply a cold patch ramp for this year and look to replace flags next year.

Tim also identified that the north side of Prospect St. also has some rough sidewalks that were not done in this year's project.

6. NEW BUSINESS

a. ANY NEW CITY CONSTRUCTION PROJECTS?

Kevin C. shared plans for the Legion Square housing project at the site of the current American Legion Building– 4 buildings with 30 units, townhouse condo style apartments. Shared that the sidewalk in front of the site on Grand River will be updated and improved.

Sherwood St. has missing sidewalk sections which don't meet up. Covered in discussion of PUD with the Planning Commission and possibility to line up road boundaries and complete the sidewalk as part of the project.

Planning commission to discuss the project at the next Monday before it moves to City Council.

Old Winery purchase moving forward.

b. ANY NEW TARGET AREAS?

Bill – Identified that there is a small path worn from foot traffic on Salvador Rd., which does not connect but has a gap between guardrails that would be nice to pave and improve. Identified that this is over the border in Farmington Hills and Chris went onto the Farmington Hills Master Plan online during the meeting and made a comment suggesting this project.

7. PUBLIC COMMENT

None

8. COMMITTEE MEMBER COMMENT

Chris shared that there is an upcoming story from Metromode on the 9 mile pathway. Joe Mantee on the Farmington Hills Planning Commission reached out with questions and interest about proposed pathway from Shiawassee Rd. to connect to Heritage Park as well as sections of the 9 Mile Pathway and Rouge River Path plan and interest in walking the areas. Various pathways members expressed interest in joining in on future walks to show to him and encourage cooperation and interest between the cities in these plans.

Temporary stop signs at crosswalks and police traffic direction during the Founders Festival were mentioned and appreciated.

Tim identified that he received notices of sidewalk obstructions from Bill and Joe and will pass on to Chris for follow-up.

9. ADJOURNMENT 8:36 PM

Next meeting: SEPTEMBER 13, 2023

**Farmington Community Library Board of Trustees
Board Meeting - 6:00 p.m. – August 10, 2023**

Board Members Present: Doby, Hahn, Murphy, McClellan, Brown

Board Members Absent: White

Staff Members Present: Siegrist, Peterson, Vaughn, Wrench, Showich-Gallup, Zitter

Staff Members Absent: None

CALL TO ORDER

The Board Meeting was called to order at 6:05 p.m. by Board President McClellan.

APPROVAL OF AGENDA

MOTION by Doby to approve the Agenda for the August 10, 2023 Board meeting was supported by Hahn.

Vote: Aye: All in favor (5-0)

Opposed: None

Motion passed.

APPROVAL OF MINUTES

MOTION by Brown to approve the Minutes of the Regular Board Meeting held on July, 2023, with correction of date from May to June, was supported by Doby.

Vote: Aye: All in favor (4-0)

Opposed: None

Abstain: Hahn

Motion passed.

Treasurers Report

OPERATING BILLS

MOTION by Brown that the Board of Trustees approve July expenditures totaling \$628,575.30 was supported by Murphy.

Vote: Aye: All in favor (5-0)

Opposed: None

Motion passed.

FRIENDS' REPORT No report

LIBRARY DIRECTOR'S REPORT (Kelley Siegrist)

- New library website will be ready August 24th.
- The next food truck Tuesday will be Aug 29th
- Teen creative writing Awards will be September 9th.
- We had 3,664 participants in the summer reading program.
- There have been 149 hours of bereavement time used by staff.
- Sarah discussed the new web service provider that starts on the 24th and that board meetings will be available on Youtube.

- Profile of staff member – Sherri Vaughn discussed the library's non-profit fundraising series, the business plan builder program, and the lunch and learn program.

- **Facilities Report** (Donald Wrench)
 - The conveyor prints were approved
 - Liberty St. garden pump repairs/replacement is ongoing.
 - Working on installing lockers at the 12 mile library for hold pickups.

COMMITTEE REPORTS

Strategic Planning

None

Personnel Committee (Ernie McClellan)

- Sharon Snodgrass was selected by the Personnel Committee to join the board and we await the approval from FH City council. A meeting will be set up with the Working Conditions Committee in the near future.

UNFINISHED BUSINESS

- None

NEW BUSINESS

- **Holiday Schedule**

MOTION by Brown to approve the 2024 Holiday Schedule was supported by Doby.

Vote: Aye: All in favor

Opposed: None

Motion passed.

MOTION by Doby to recommend Sharon Snodgrass to Mayor Barnett for Board Trustee was seconded by Brown.

BOARD TRUSTEE COMMENTS AND ANNOUNCEMENTS

Doby thanked the Personnel committee for their efforts

McClellan attended the joint Farmington Hills and Farmington City Council meeting. Mayor Barnett asked the Board to be there.

CORRESPONDENCE

None

PUBLIC COMMENT

None

ADJOURNMENT

MOTION by McClellan to adjourn the Board Meeting was supported by Murphy.

Vote: Aye: All in favor

Opposed: None

Motion passed.

The Board meeting was adjourned by President McClellan at 7:55 pm. The next meeting of the Library Board is scheduled for Thursday, September 14 at 6:00 pm.

Respectfully Submitted,

Renee Murphy, Trustee filling in for
Jim White, Secretary
Library Board of Trustees

Approved

**MEETING MINUTES
FARMINGTON AREA COMMISSION ON AGING
TUESDAY, MAY 23, 2023
COSTICK CENTER
28600 ELEVEN MILE ROAD
FARMINGTON HILLS, MI 48336**

CALLED TO ORDER BY DAN FANTORE AT 5:49 PM

MEMBERS PRESENT:

Mary Buchan, Farmington Hills
Carl Christoph, Farmington Hills
Dan Fantore, Farmington Hills
Katherine Marshall, Farmington Hills
Marian Schulte, Farmington Hills
Julie Villani, Farmington Hills
Karina Weglarz, Farmington Hills

MEMBERS ABSENT:

Nancy Cook, Farmington
Mic Fahey, Farmington
Jane Frost, Farmington
Julie McCowan, Farmington Hills

OTHERS PRESENT:

Marsha Koet, Senior Division Liaison
B. Newton, resident Farmington Hills

APPROVAL OF MEETING AGENDA:

Motion by Villani, support by Marshall, to approve agenda as published.

Motion carried : 7-0

Abstentions: 4

APPROVAL OF MAY, 2023 MEETING MINUTES:

FARMINGTON AREA COMMISSION ON AGING

MAY 23, 2023

PAGE 2

Motion by Villani , support by Marshall, to approve minutes as corrected: spelling of Villani, roll call vote for elections.

Motion carried 7-0

Abstentions: 4

COMMITTEE REPORTS;

COMMUNICATIONS, PROMOTIONS AND WEBSITE:

Discussion of feasibility of adding slide presentation of Financial Exploitation of the Elderly to the website. Christoph suggested that information be copyrighted.

EDUCATION:

Discussion of this sub-committee's presentations on the Financial Exploitation of the Elderly. Suggestions for improvement and additional information to be added.

SENIOR DIVISION REPORT:

Koet listed activities scheduled for May/June:

Veterans' Fair, Art on the Grand, Shredding, Blood Drive, outside meals.

Cost for daily meals at the Costick will be \$3.50 beginning July 1.

COA meeting on June 27 will include dinner.

Koet suggested that COA members look for places where presentations can be made.

OLD BUSINESS:

Fantore attended the Farmington City Council meeting and offered the services of the COA for determining the future of the Costick Center. Bridges said a committee would be formed to investigate what the community wants in a senior center. Some discussion of ways to contact seniors at the Costick Center, the Farmers' Market and other community events regarding their individual ideas regarding needs and wants.

FARMINGTON AREA COMMISSION ON AGING

MAY 23, 2023

PAGE 3

NEW BUSINESS:

Koet shared a chart which indicates that the senior community in the Farmington area will double by 2045.

Marshall announced her retirement from her present position with Michigan State University.

Meeting adjourned at 6:40. Next meeting is June 27.

Minutes submitted by Mary Buchan, Secretary.

MEETING MINUTES
FARMINGTON AREA ARTS COMMISSION
CITY OF FARMINGTON HILLS
MAY 11, 2023 -6:30 PM
THE HAWK FARMINGTON HILLS COMMUNITY CENTER
ACTIVITY ROOM A/B
29995 TWELVE MILE ROAD
FARMINGTON HILLS, MI 48334
(248) 699-6712 www.fhgov.com

CALLED TO ORDER BY: Claire Perko AT: 6:34 PM

MEMBERS PRESENT: Cindy Carleton, Lesa Ferencz, Lindsay Janoch, Celeste McDermott, Ted Hadfield, Claire Perko, Bree Schwartz, Jeff Dutka

MEMBERS ABSENT: Cheryl Blau, Don Fritz, Nora Mason, Sean Deason

OTHERS PRESENT: Rachel Timlin, Cultural Arts Supervisor/Staff Liaison
Johnna Balk, Farmington City Council Liaison

APPROVAL OF AGENDA:

Motion by Chair Perko support by Commissioner Dutka to approve the agenda with amendments.

Amendments: Change “Approval of Minutes” from March 9 to April 13

MOTION CARRIED 8:0:0

APPROVAL OF April 13, 2023 MINUTES:

Motion by Chair Perko support by Commissioner Carleton to approve the April 13 minutes without amendments.

MOTION CARRIED 8:0:0

PUBLIC COMMENTS No public comments

CULTURAL ARTS DIVISION REPORT

Rock Around the Hawk has received another grant for the 23/24 program with an increase from the Farmington/Farmington Hills Foundation for Youth and Families. Bosch is giving another grant of 50,000 for continued support of the Makerspace. Summer camps have 860 campers enrolled in cultural arts camps. Recent concerts and performances included Ray Urena jazz concert, Xiao Dong Wei & Friends, Ehnes Quartet, Beauty and the Beast Jr, Hello Dolly, and Rock Around the Hawk. Coming up soon is the Farmington Community Chorus, Detroit Youth Choir, Eat It Up Trio, and the Juneteenth Concert. Stars in the Park starts June 15. June 15 is also the Kickoff to Summer -there will be music, outdoor activities, ticket promos, etc. New sponsorship packet is coming that will give opportunities to purchase benches, etc. Arts Commission can still move forward with their original bench plans for the tree sculpture.

FARMINGTON ARTS REPORT

Art installation will be occurring in Pocket Park with Harvest Moon theme. Heart the Art coming up next Feb. Path from Library to Riley Park may beginning again soon. Skep Space has community mural. KickstART will be re-opening in the summer pending some renovations to their new space.

ARTS COMMISSION BUDGET

Discussion regarding budget

Motion by Commissioner McDermott to allocate the \$2500 in the 2023 Arts Commission budget for the tree sculpture project. Support by Vice-Chair Ferencz.

MOTION CARRIED: 8:0:0

PUBLIC ART COMMITTEE REPORT

Love Mural

Artist Lisa Marie has a project focused around putting a love mural in each state and there is interest in putting the Michigan one in our area. An update will be coming to the June Arts Commission meeting.

COMMISSION FOCUSED 2023 PROJECTS

Farmington City Hall Art

Vice-Chair Ferencz shared that we are waiting for some answers from the Farmington City Manager in order to move forward.

Tree Sculpture Update

Commissioner McDermott shared that the committee is continuing to work on language for the plaque for the bench/sculpture area.

Mary Brooks Exhibit

Vice -Chair Ferencz has been assembling digital files for the Cultural Arts Division to exhibit digitally. Art is safely stored at this time.

Art Awards

We are waiting for a new date in October. Committee will schedule time to meet soon and work through details. Commissioner Janoch and Rachel Timlin will lead committee.

Little Art Library

Location is TBD. We are waiting for Commissioner Mason's communication

COMMISSIONERS' COMMENTS

Commissioner Carleton shared about Centric Place meeting last week and suggested holding a gathering at the space. She also updated on sculptures in the Sarah Fisher home and her communication with Councilwoman Knoll.

Commissioner Hadfield shared about 53 North in the Thumb area and a sculpture he visited. Artpack may be hiring a talented local graduate soon.

Chair Perko shared about the Nine Mile Connection trail.

Commissioner McDermott shared an update on the Kindness Rock Garden that will be at the farm market this coming Saturday.

LIAISON COMMENTS

Councilwoman Balk visited Hilton Head and shared that the town of Blufton is a nice arts town to visit.

NEXT MEETING DATE: June 8, 2023

ADJOURNMENT

Adjourned by: Chair Perko

Time: 8:14 PM

Minutes drafted by: Lindsay Janoch

MINUTES
FARMINGTON/FARMINGTON HILLS
COMMISSION ON CHILDREN, YOUTH and FAMILIES
June 1, 2023
Farmington Hills Nature Center (Maple/Oak Rooms)
24915 Farmington Road, Farmington Hills, MI. 48336

- 1) Call to Order 6:00 pm.

The meeting was called to order by Jordan Scrimger at 6:22 p.m.

Members Present: Tammy Luty, Jordan Scrimger, Marie Sarnacki,, Alisa Valden, Tanya Nordhaus, Brian Spitsbergen, Ed Cherkinsky

Members Absent:, Sharon Snodgrass, Colleen Coogan, Adam Whitfield, Jeff Boyle, Rod Wallace

Others Present: Patrick Spelman, Ethan Reischling, Mary Newlin, Marla Parker, Kristel Sexton, Ashlie Smith, Angie Smith

- 2) Approval of Agenda

Marie Sarnacki approved the agenda, Brian Spitsbergen seconded, and motion carried unanimously.

- 3) Approval of May 4, 2023 Minutes

Marie Sarnacki approved, and Brian Spitsbergen seconded, motion carried unanimously.

- 4) Youth Division Update

The after-school program's last day is June 13th, and they are ending the year with 130 students enrolled. The program has been able to expand offerings this year using more of the Hawk's facilities including the aquatics center, fitness center, Club Z tutoring, open gym, and the concessions stand. The program is proud that FPS and the City were able to come together to find a solution for busing the students from the schools to the Hawk. The program will be hosting an open house for families at the Hawk in the spring and opening enrollment for the 23-24 school year. They will open enrollment for about 200 students and hope to grow to 300 – 400 by the end of the next school year. They will be adding an after-school club room and game room next year to the program.

- 5) Issues Committee Update

Tammy mentioned that she heard the student roundtable group attended our career night as they were looking to do an event like this. It was mentioned at a BOE meeting that they postponed the idea of them doing an event until fall. Marie will reach out to see if we can contact student leadership and maybe have them work with us on our career night. This would give us the

students' perspective for our event. We completed the May Farmers Market painting event for the Kindness Rock Garden. Tammy worked with the Nature Center preschool students and staff to get the rocks in the garden. It was great to see the kids reactions to the rocks as they put them in the garden. We will visit the garden with all the rocks at the end of the meeting today. The issues meeting will meet via Zoom in July and August to discuss our reflection activity from today's meeting and plan for next year.

6) Volunteer Recognition Program

The event was very successful and had a lot of positive feedback from the city council members and award winners. We had enough food and the personal cookies for the award winners were very appreciated. We hope to have a Farmington city council member that can attend the event in the future so both cities are represented.

7) End of Year Reflection Activity

Jordan led us in an end of the year reflection activity. We had four posters with questions to answer posted around the room. Attendees took a few minutes to get up and write on the posters their thoughts and answers to the questions. The information on the posters will be used to guide us with ideas for next year and celebrate what went well this year. The questions were: 1) A word to summarize the 2022 -2023 year, 2) Something you are celebrating from the past year, 3) New ideas for 2023 – 2024 year, 4) Something you would change for next year.

8) New Business and Announcements

Kristal Sexton – The library May Asian American Pacific Islander event had over 400 people in attendance. They also hosted a successful community resource fair. It seemed that the fair included more seniors than families so something that they will be working on for next year is making sure they are meeting all age level needs. Summer reading is starting, and community members are encouraged to read 10 hours over the summer.

Tanya Nordhaus – She is involved with the arts commission that is working to get a love mural in Farmington Hills at the Hawk. They are hoping to have a community event where families can get their picture taken with the mural at an event, hopefully next spring. This might be something we could partner with.

Brian Spitsbergen – The Michigan School of Psychology would like to work with our commission to partner and work on mental health in the community. Brian brought with him Ethan Reischling who works at the school in the program.

Ethan Reischling – Introduced himself to the committee as a doctrine student at the school of psychology and hopes to work with us more in work that we are doing around mental health.

Patrick Spelman – Reminded everyone of Art on the Grand coming up as a great community event in the city of Farmington.

Ed Cherkinsky – Ed has been on the commission since 2006 and has decided that it is time for him to retire from the commission work. We thanked him for his service.

Tammy Luty – Tammy brought forward that we had about \$755 left in our budget for the year, that needed to be spent by June 30th. The issues meeting had discussed some ideas, but we were open to other ideas, if we wanted to use this to fund a fall project. Four ideas were discussed and voted on after everyone had a chance to discuss ideas for projects. The members voted to use the money to purchase STEM games and will host a fall family game night and after the event will donate the games to the after-school program to add to their new game room.

Marla Parker – Marla mentioned that she has been invited to a meeting with Beaumont/Cornwell to discuss needs in our community. She will provide an update at our next meeting with the information that was discussed. She also reminded everyone about the 50th Anniversary Celebration on July 6th. Things at the court are moving along with no issues.

Angie Smith – The ESSA funds from the pandemic that were given to schools will be running out. This funding was important to help students due to impacts from the pandemic and remote learning. There are concerns about students' mental health as some students are struggling.

Ashlie Smith – The Nature Center is working on getting training for camp counselors to deal with behavioral issues they see in summer camp programs with students. All FPS students were able to come to the park this year on a field trip.

Mary Newlin – The Farmington Hills fire department is looking to hire additional staff currently if you know of anyone interested.

10) Public Comments

None

11) Adjournment

7:00 pm.

Brian Spitsbergen, motioned to adjourn, and Tanya Nordhaus seconded, motion carried unanimously at 7:44 p.m. The commission then went to The Kindness Rock Garden and took a group picture by the garden.

All other meetings will start at 6 p.m. in the Community Room, Farmington Hills City Hall.

September 7, 2023 October 5, 2023 November 2, 2023

Minutes drafted by: Secretary Tammy Luty

APPROVED MEETING MINUTES
FARMINGTON / FARMINGTON HILLS EMERGENCY PREPAREDNESS COMMISSION
JULY 3, 2023
FARMINGTON HILLS CITY HALL – VIEWPOINT ROOM
31555 W. 11 MILE RD.
FARMINGTON HILLS, MI 48336

CALLED TO ORDER BY: CHAIR AVIE AT 5:01 PM

MEMBERS PRESENT: SWEENEY, SLOAN, WECKER, AVIE, WILLIAMS, IGWE, SIEGRIST

MEMEBRS ABSENT:, CIARAMITRO, ECHOLS, YUSKOWATZ, SCHERTEL, HOPFE, FORSHEE

OTHERS PRESENT: Massey (FH Council)

CITIZENS PRESENT: Joe Hejka

APPROVAL OF AGENDA:

Motion by Sweeney, support by Siegrist, to approve the agenda as submitted.
Motion carried unanimously.

APPROVAL OF MINUTES:

Motion by Wecker, support by Siegrist, to approve June 5, 2023 meeting minutes as submitted.
Motion carried unanimously.

BUDGET ITEMS:

- EPC training Items approved on 6/5/23 have been purchased.
- 2022 fiscal year budget has been fully expended.
- Fiscal year 2023 budget of \$2,500 was approved by Farmington Hills City Council.
- Farmington City 10% budget off set approved.

UNFINISHED BUSINESS:

- Women & friends Self Defense Seminar arrangements are still pending
- The Sign up genius is in place for both the monthly City Council "Tip of the month" and the Founders Day informational booth completed. The EPC Commissioners are encouraged to sign up to support these activities that fit into their personal schedule.

NEW BUSINESS:

- Founders Festival Preparations: The EPC booth will be in the Corewell Health Tent. There are multiple open time slots for staffing the tent. Avie procured EPC decals and folders as discussed last month for distribution - Sweeney will prepare 100 folders. FH Administrator will print materials from Avie for folders. Extra materials will be stored in EPC room at The Hawk.

Williams will create a QR code that links to the Oakland County Homeland Security preparation website.

- Avie outlined Founders Festival parade day activities – Forshee, Hopfe, Williams, Sweeney volunteered to act as parade assembly coordinators. Discussion was held regarding assembly coordinators responsibilities.

COMMITTEE REPORTS: (none)

LIAISON REPORTS:

- **FH City Council (Massey)** – FH passed the 2023 FY budget. Plans for the City’s 50th Anniversary celebration have been finalized.
- **FHFD (Wecker)** – provide a Stop the Bleed training session for the lifeguards at Beechview Swim Club. Registration for the CPR / AED / STB class on July 20, 2023 is almost full.

PUBLIC COMMENT:

- **Joe Hejka** – stated that he is interested in volunteerism. He is attending different board, commission, and council meetings to see what best suits him.

COMMISSIONER COMMENTS: (none)

- **AVIE** – looking forward to Alex Doerr’s participation in the Founder’s Festival. He is working on a boy scout merit badge in Civil Affairs and Emergency Preparedness. Avie was approached by a second boy scout who is also working on a merit badge in Civil Affairs.

NEXT MEETING DATE:

It was confirmed that the next meeting date is on Monday, August 7, 2023 in the Community Room.

ADJOURNMENT:

Chair Avie adjourned the meeting at 5:47 pm.

Minutes taken by M. Sweeney, drafted by Secretary Echols