



Regular City Council Meeting
 7:00 p.m., Monday, May 15, 2017
 City Council Chambers
 23600 Liberty Street
 Farmington, MI 48335

FINAL

REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on May 15, 2017, at 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:00 PM by Mayor Galvin.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Councilmember	Present	
Greg Cowley	Councilmember	Absent	
William Galvin	Mayor	Present	
Steve Schneemann	Mayor Pro Tem	Present	
Jeff Scott	Councilmember	Present	

City Administration Present

Director Christiansen
 Director Demers
 Superintendent Eudy
 City Manager Murphy
 City Clerk Halberstadt
 Attorney Schultz

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT

4. APPROVAL OF ITEMS ON CONSENT AGENDA

- A. Farmington Quarterly Financial Report – 3/31/17**
- B. Farmington Quarterly Investment Report – 3/31/17**
- C. Farmington Quarterly Financial Report – Court – 3/31/17**
- D. Appoint Cheryl Blau to the Farmington Area Arts Commission**
- E. Farmington Monthly Payments Report, April 2017**
- F. Farmington Public Safety Monthly Report**
- G. Ratify Payment to R. Graham Construction for Warner Mansion Repairs**
- H. Minutes of the City Council**
 - 1. Special – April 17, 2017
 - 2. Regular – April 17, 2017
 - 3. Regular – May 1, 2017
- I. Appoint Geoffrey Perrot as an Alternate to the Zoning Board of Appeals**
- J. Consideration to Approve Run for the Hills Road Race Request**

RESULT: APPROVED [UNANIMOUS]
MOVER: Mayor Pro Tem Schneemann
SECONDER: Councilmember Bowman
AYES: Bowman, Galvin, Schneemann, Scott
NAYS: None
ABSENT: Cowley

5. APPROVAL OF REGULAR AGENDA

RESULT: APPROVED [UNANIMOUS]
MOVER: Mayor Pro Tem Schneemann
SECONDER: Councilmember Scott
AYES: Bowman, Galvin, Schneemann, Scott
NAYS: None
ABSENT: Cowley

6. NEW BUSINESS

A. Monthly Tip: Emergency Preparedness Committee

Dennis Falkowski provided a monthly tip regarding emergency preparedness. He discussed common causes of heat emergency and how they can be prevented.

B. Consideration to Approve Resolution Renewing Participation in the Oakland County Community Development Block Grant (CDBG) Program for a Three-Year Period (2018-2020)

Galvin questioned whether City Administration had investigated how much the senior program services are used by Farmington residents.

Move to adopt a resolution to renew participation in the Oakland County CDBG program for a three-year period (2018-2020) and authorize the Mayor to sign the Cooperative Agreement on behalf of the city. [SEE ATTACHED RESOLUTION]

RESULT: APPROVED [UNANIMOUS]
MOVER: Councilmember Scott
SECONDER: Councilmember Bowman
AYES: Galvin, Schneemann, Scott, Galvin
NAYS: None
ABSENT: Cowley

C. Consideration to Approve the New City of Farmington Administrative Manual

Treasurer Weber advised that over the past year City Administration has worked on a comprehensive revision of the city’s administrative manual, incorporating current operating procedures and best practices. He stated the manual has been reviewed by the City Attorney’s office and Department Heads. City Administration is requesting Council approval of the revised manual.

Responding to a question from Schneemann, Weber stated the manual is a complete re-write of current practices such as social media, email, and a variety of issues based on current law.

Scott asked about the provision for paid continuing education and related repayment schedule.

Weber responded the city has always been supportive of continuing education for department heads and upper level management to allow them to keep up with their professional accreditation. It’s rare that an employee would seek a degree under this provision.

Scott suggested establishing guidelines for reimbursement of continuing education.

Demers confirmed that education for officers is under the union contract and separate from the manual.

Move to approve the revised City of Farmington Administrative Manual as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bowman, Councilmember
SECONDER:	Scott, Councilmember
AYES:	Galvin, Schneemann, Scott, Galvin
NAYS:	None
ABSENT:	Cowley

D. Consideration to Approve Public Hearing Notice for Proposed Fiscal Year 2017-18 Budget and Property Tax Rates

Murphy advised that in accordance with City Charter and State Law it is necessary to hold a public hearing on the proposed budget and millage rate prior to adoption. It is recommended that the public hearing be held on Monday, June 19 at 7:00 p.m.

Discussion followed regarding the additional ½ mil for roads. A road tax of 1.5 mills was previously approved by the voters, but up until now Council had only exercised 1 mill of its taxing authority.

Galvin discussed the approved road millage and that the road committee had determined what roads would be repaired. He stated with the additional 1/2 mil there will be more road projects and as a result the city will be better able to maintain its roads for the long term.

Move to schedule a public hearing on Monday, June 19 at 7:00 p.m. regarding the proposed Fiscal Year 2017-18 budget and property tax rates.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Schneemann, Mayor Pro Tem
SECONDER:	Scott, Councilmember
AYES:	Bowman, Galvin, Schneemann, Scott
NAYS:	Cowley
ABSENT:	None

E. Consideration to Certify 2017 Delinquent Invoices, and Water and Sewer Bills

Weber advised each year the City Treasurer certifies invoices and water and sewer bills that are delinquent and should be placed on the 2017 Farmington tax roll in accordance with City Code. The total amount to be placed on the tax roll is \$206,147.74. Delinquent water and sewer bills represent \$205,536.81 of that amount and grass cutting, sidewalk snow removal, and other services represent the balance.

Responding to a question from Bowman, Weber stated one of the reasons for the significant increase in delinquency amount over last year is due to higher rates.

Bowman referred to a property owner who previously appeared before council in regards to delinquent water and sewer bills on rental properties. She would like to know how the city can assist this owner in collecting payment.

Murphy pointed out that part of the issue is the city never shuts off water and therefore there is no incentive to pay the bill.

Responding to a question from Scott, Weber stated information regarding the Water Residential Assistance Program (WRAP) will be included with the next water bill.

Move to approve the attached lists of delinquent invoices and water and sewer bills for placement on the Farmington Tax Roll pursuant to City Code. [SEE ATTACHED LIST]

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Schneemann, Mayor Pro Tem
SECONDER:	Scott, Councilmember
AYES:	Schneemann, Scott, Bowman, Galvin
NAYS:	None
ABSENT:	Cowley

F. Consideration to Approve Resolution to Amend Traffic Control Order; Stop Signs on Whittaker at Oakland Streets

Demers advised that over the last couple of months, the Public Safety Department has received complaints of speeding vehicles and vehicles that are not yielding to oncoming traffic in the area of Whittaker and Oakland Streets. Currently, that intersection is controlled by yield signs for northbound and southbound traffic on Whittaker at Oakland. As a result of the complaints from residents, Public Safety performed selective enforcement details at that intersection for a two week period in April. Based on the information gathered, Public Safety is recommending an amendment to the Traffic Control Order to change the yield signs to stop signs for northbound and southbound traffic on Whittaker Street.

Bowman commended the department for listening to concerns of residents and taking this action. She asked how residents are notified of the change.

Demers responded his department does not start issuing citations for a period of time in order to allow residents to become familiar with the signs.

Schneemann expressed support for any action that will calm traffic. He suggested adding flags to the signs to promote visibility.

Move to adopt a resolution to amend Chapter 1, Section 11, of the Traffic Control Order to change the yield signs to stop signs for the northbound and southbound traffic on Whittaker at Oakland Street. [SEE ATTACHED RESOLUTION]

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Schneemann, Mayor Pro Tem
SECONDER:	Bowman, Councilmember
AYES:	Bowman, Galvin, Schneemann, Scott
NAYS:	None
ABSENT:	Cowley

G. Consideration to Approve Intergovernmental Agreement for Firearms and Use of Force Training Video Simulator

Demers discussed the partnership between Farmington, Farmington Hills and the Village of Franklin in the purchase and shared use of a MILO firearms training simulator. The training simulator provides personnel with state-of-the-art reality based decision making and use of force training. Per the agreement, Farmington Public Safety will pay a proportional share of \$7,051.00 toward the total cost of the simulator.

Responding to a question from Bowman, Demers confirmed the Village of Franklin had paid their share of the cost.

Responding to a question from Scott, Demers stated officers will receive 16 hours of training per year that incorporates the simulator.

Schneemann stated the simulator is money well spent. The better officers are trained, the better the decisions and outcomes. He is proud of the fact that this community is investing in additional training.

Move to approve an Intergovernmental Agreement for Firearms and Use of Force Training Video Simulator between the City of Farmington Hills, Village of Franklin and the City of Farmington.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Scott, Councilmember
SECONDER:	Schneemann, Mayor Pro Tem
AYES:	Scott, Bowman, Galvin, Schneemann,
NAYS:	None
ABSENT:	Cowley

H. Consideration to Authorize Purchase of Anti-Icing Swap loader attachment from Truck & Trailer Specialties.

City Administration requested City Council authorization to purchase Anti-Icing Swap loader attachment from bids received through the Rochester Hills RFP co-operative purchasing program. This attachment will allow Farmington DPS crews to pre-treat road surfaces with a salt brine/beet juice mixture. The anti-icing treatment will reduce the snow bonding to the road surface, thus reducing the amount of road salt and time required to melt the snow from the roads after plowing.

Move to authorize purchase of Anti-Icing Swap Loader attachment for the 2015 Freightliner salt truck from Truck and Trailer Specialties.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bowman, Councilmember
SECONDER:	Scott, Councilmember
AYES:	Bowman, Galvin, Schneemann, Scott
NAYS:	None
ABSENT:	Cowley

I. Consideration to Approve the Farmington Engineering Standards

City Administration advised that city staff along with city engineers have researched and documented engineering standards which are applicable and required for development in Farmington. The engineering standards will now be a formal document available electronically for any developer to review. The city attorney has reviewed proposed standards and no conflicts were found with City Ordinance and State and Federal requirements.

Scott thanked Eudy and City Engineers for bringing this document forward. He discussed its importance to the city.

Move to adopt a resolution to approve engineering standards and design specifications for the City of Farmington. [SEE ATTACHED RESOLUTION]

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Scott, Councilmember
SECONDER:	Bowman, Councilmember
AYES:	Galvin, Schneemann, Scott, Bowman
NAYS:	None
ABSENT:	Cowley

J. Consideration to Approve Charitable Gaming License Resolution for Freedom House Fundraiser in Riley Park on June 25

City Administration advised that at its April 3rd meeting, City Council approved an event request from Cheryl Willette and Becky Burnes to hold a “Community Picnic to Save the Freedom House” event in Riley Park on June 25, 2017. The group is seeking approval from Council to hold a raffle to help raise funds.

Move to adopt a resolution for a charitable gaming license in order to hold a raffle to raise funds for the Freedom House at the Community Picnic to Save the Freedom House scheduled for June 25, 2-5 p.m. in Riley Park. [SEE ATTACHED RESOLUTION]

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bowman, Councilmember
SECONDER:	Scott, Councilmember
AYES:	Bowman, Galvin, Schneemann, Scott
NAYS:	None
ABSENT:	Cowley

7. DEPARTMENT COMMENT

Eudy discussed a number of improvement programs including: asphalt repairs to local streets, Mansion foundation improvements, Grand River construction and sidewalk improvements.

Responding to a question from Bowman, Eudy confirmed everything is on track for the Grand River reconstruction project.

Scott advised that workers who remove construction barrels should take more care in their removal at the bridge on Grand River.

Demers reminded Council that the DPS Award event is scheduled for Thursday, May 18th at 6pm in the new Maxfield Training Center.

Murphy announced the opening of the Farmers Market is scheduled for Saturday, May 20th. He noted payment of \$20,000+ from Crown Castle is forthcoming.

8. CITY COUNCIL COMMENTS

Scott commented on Christiansen's involvement in establishing the Engineering Standards for the city.

Bowman announced Cheryl Blau has been appointed to the Arts Commission. She will be a wonderful asset to the community.

Galvin discussed his recent attendance at a Neighborhood Watch meeting. He discussed the wealth of information provided at the meeting. He reminded everyone regarding the clothing recycling program in our community.

Galvin commented on communication between the city council and the public. He stated the proliferation of social media has negatively impacted local print media. He noted no one from the print media was present at the meeting. He stated this change creates a challenge of how local governments communicate with citizens. He discussed a number of ways communication can take place such as: email, access to meetings online, meeting with city officials, etc. He wants to make sure everyone has an avenue to communicate with council.

9. ADJOURNMENT

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	Scott, Councilmember
AYES:	Bowman, Galvin, Schneemann, Scott
NAYS:	None
ABSENT:	Cowley

The meeting adjourned at 8:00 p.m.

William E. Galvin, Mayor

Susan K. Halberstadt, City Clerk

Approval Date: June 19, 2017